



A County Sheriff's deputy interacts with the public.



The County Library's Family Technology Learning Center.



The County Fire Department in action.



County Public Works crew marks Historic Route 66.



Arrowhead Regional Medical Center physician examines filmless X-rays.

County of San Bernardino

Final Budget 2001-2002

2001-02

**FINAL BUDGET
COUNTY OF SAN BERNARDINO**

- Supervisor Bill Postmus First District**
- Supervisor Jon D. Mikels Second District**
- Supervisor Dennis Hansberger, Vice Chair Third District**
- Supervisor Fred Aguiar, Chair Fourth District**
- Supervisor Jerry Eaves Fifth District**

John F. Michaelson, County Administrative Officer

Larry Walker, Auditor/Controller-Recorder



COUNTY OF SAN BERNARDINO

County Administrative Office

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BOARD OF SUPERVISORS

Bill Postmus *First District*
Jon D. Mikels *Second District*
Dennis Hansberger, *Vice Chair* *Third District*
Fred Aguiar, *Chair* *Fourth District*
Jerry Eaves *Fifth District*

JOHN F. MICHAELSON
County Administrative Officer

The Honorable Board of Supervisors
County of San Bernardino
San Bernardino, California

The Board adopted the final budget on June 19, 2001.

The adopted budget continues progress made over the last several years to provide for a fiscally sound budget with no reliance on one-time financing to meet ongoing county needs. The 2001-02 budget provides for the operational needs of county departments, increases the county's general purpose reserve, sets aside a significant amount of contingencies for uncertainties that the county may face during the current and next fiscal year, and provides funds to meet various important capital improvement needs.

Some of the key elements of this budget include:

Capital Improvements

Funding for Capital Improvement projects has historically been limited, especially when projects require 100% general fund financing. The 2001-02 budget is exceptional in that the Board allocated not only \$3.1 million of general fund financing in the base budget for a number of necessary projects, but then directed an additional \$5.4 million of one-time money to be used for critical energy conservation projects and to begin addressing the backlog of deferred maintenance. Nearly half of the \$5.4 million will be used to repair, upgrade, or replace aging heating, ventilation and air conditioning systems in several county buildings.

Contingencies & Reserves

The Board prudently set aside \$29.3 million in the contingencies budget to mitigate the impact of uncertainties surrounding state finances, salary negotiations with the county's non-safety employees whose contract expires on December 31, 2001, increases in utility costs, and pending litigation. In addition, the Board contributed \$2.8 million to the general purpose reserve in 2001-02, bringing the total to \$30.2 million. Contingencies and reserves serve as an insurance policy to safeguard essential programs should the county experience another economic downturn.

Departmental Programs

The budget also includes funding to provide for certain workload needs and program enhancements. The following departments received funding for additional staffing to meet workload demands: Clerk of the Board, Human Resources, Public Defender, Sheriff, and Probation. As part of the county's commitment toward regaining public trust, funding was also provided to Human Services System's Performance, Education & Resource Center to establish an ethics program. This program will be used to reinforce understanding among the county's employees and business partners of the codes of conduct and ethics governing all aspects of county operations.

In summary, the 2001-02 budget demonstrates the Board's continued commitment to responsible fiscal management and a fair, cost-effective government for the citizens of San Bernardino County. While there are still issues for the county to face in the future, this budget is another step forward, and one in which the Board can take pride. It is also a budget that places the county in a good position to meet the challenges of future budget years.

Respectfully submitted,


JOHN F. MICHAELSON
County Administrative Officer

The Board of Supervisors adopted the County of San Bernardino's 2001-02 fiscal year budget on June 19, 2001. The fiscal year period is from July 1, 2001 – June 30, 2002. Each department is responsible for operating within their budget and has the authority to spend up to the approved budget amount. The County of San Bernardino's 2001-02 budget consisting of the general fund, special revenue funds, capital projects funds, and enterprise funds has a total appropriation of \$2.5 billion.

General Fund Budget Process

The County Administrative Office has the responsibility of developing the county financing plan for all general fund departments. The 2001-02 financing plan included a total of \$301.6 million in discretionary revenue. This revenue is comprised of property taxes, vehicle license fees, interest on the county investment pool, sales tax and other taxes. Mandatory costs such as previously negotiated salary increases, inflation, previous year's Board approved costs and other mandated costs are first financed by the discretionary revenue. After the mandatory costs are financed, the remaining unallocated discretionary revenue is presented to the Board of Supervisors for approval of distribution during the budget workshop. In 2001-02 the amount of unallocated revenue was \$16,205,709.

A budget workshop was held in May 2001 to discuss each department's recommended budget. Each department submitted a recommended budget based on the general fund financing amount allocated to them and their own departmental revenues. Departments also requested funding for those workload and program changes that were unable to be financed in their recommended budget.

The Board of Supervisors approved \$3,143,714 in departmental requests during the budget workshop as shown in detail on the following page. These changes were incorporated in the 2001-02 budget that was presented to the Board during budget hearings in June. The remaining revenue not allocated was \$13,061,995.

BOARD APPROVED CHANGES AT BUDGET WORKSHOP

	<u>Approp</u>	<u>Revenue</u>	<u>Local Cost</u>	<u>Additional Positions</u>
<u>Airports</u>				
Restore funding due to increase in charges from Risk Mgmt	189,218	-	189,218	3.5
Restore funding due to reduction in U.S. Army revenue at Barstow-Daggett Airport	68,892	-	68,892	1.0
Reclass Director of Deputy Airports and add Admin Clerk	72,966	-	72,966	1.0
<u>Assessor</u> - Decrease in revenue obligation	(110,000)	(110,000)	-	(3.4)
<u>Capital Improvements</u> - Additional Funding	109,539	-	109,539	
<u>Clerk of the Board</u> - Additional Staffing	184,462	-	184,462	4.0
<u>County Museum</u> - Vehicles required	78,000	-	78,000	
<u>Human Resources</u> - Additional Staffing	33,000	-	33,000	1.0
<u>HSS Admin</u>				
Children's Support Facility funded by social svcs realignment	3,800,000	3,800,000	-	
Public Health Abstinence Pilot Program funded by CalWORKS	100,000	100,000	-	
<u>HSS PERC</u> - Ethics Program	195,000	-	195,000	2.0
<u>HSS Foster Care</u> - Increased caseload	2,680,379	2,680,379	-	
<u>Information Services</u> - Windows 2000 equip	105,919	-	105,919	
<u>Information Services: GIMS</u>				
Restore funding for GIS Tech II - Parcel Basemap Program	53,273	-	53,273	1.0
<u>Land Use Services</u>				
Increase staffing due to workload	464,000	464,000	-	7.0
Full year funding for general plan update	500,000	-	500,000	
File imaging and temporary help services	46,000	-	46,000	
Funding for expansion and reconfiguration of work space	100,000	-	100,000	
Reduction of fees	-	(121,612)	121,612	
<u>Probation</u> - Central Juvenile Hall staffing	368,776	-	368,776	5.0
<u>Public Admin/Coroner</u> - Toxicology Contracts	50,000	-	50,000	
<u>Public Defender</u> - Additional Staffing	172,500	-	172,500	2.0
<u>Public Health</u>				
Pilot project for parents and caregivers to discuss abstinence	100,000	-	100,000	1.7
Reimbursement from HSS Admin for Abstinence Pilot Project	(100,000)	-	(100,000)	
Spay and Neuter Voucher Program	180,000	-	180,000	
<u>Public Works: Regional Parks</u> - Asst Division Chief	72,982	-	72,982	1.0
<u>Registrar of Voters</u> - Application Manager	84,200	-	84,200	1.0
<u>Sheriff</u>				
Sergeant for Twin Peaks Station	117,607	-	117,607	1.0
Conversion of 7 contract positions to regular positions	43,100	28,000	15,100	
Forensic Specialist II positions for crime scene investigations	194,900	-	194,900	3.0
<u>Veterans Affairs</u> - Restore Victorville Office	58,768	29,000	29,768	1.0
BOARD APPROVED ON MAY 22, 2001 RELATED TO PROP 36				
<u>Probation</u>				
Increase in Prop 36 allocation based on board item	23,472	-	23,472	
Prop 36 special revenue fund reimbursement per GASB 34	(23,472)	-	(23,472)	
Decrease revenue and increase reimbursement per GASB 34	(2,999,905)	(2,999,905)	-	
<u>Behavioral Health - Office of Alcohol & Drug</u>				
Prop 36 allocation based on board item	6,342,858	-	6,342,858	1.0
Reimbursable Medical/Insurance and Client Fees Revenue	-	3,310,723	(3,310,723)	
Prop 36 special revenue fund reimbursement per GASB 34	(3,032,135)	-	(3,032,135)	
TOTAL CHANGES TO SOURCES/USES	10,324,299	7,180,585	3,143,714	33.8

A budget and fee hearing was held in June 2001 for public input on the county budget and fee ordinance changes and to obtain Board approval on the 2001-02 final budget. Revenues not previously allocated in the budget workshop of \$13,061,995 plus an additional \$6,400,000 from a one-time revenue source made a total of \$19,461,995 available for allocation at the budget hearings. During the budget and fee hearings an additional \$5,669,236 (\$5,471,355 in capital improvement projects) was approved and allocated to the departmental final budgets. The remaining balance of \$13,792,759 was placed in contingencies for future funding issues such as current salary negotiations, pending legislation, etc. In addition, the Board of Supervisors directed that any fund balance adjustment would be made to the appropriation for contingencies. The fund balance adjustment totaled \$12,074,187. These transactions added to the previously approved mandated contingencies of \$5,530,000 brought the total contingencies to \$31,396,946. No money can be spent from contingencies without obtaining Board of Supervisors approval. The following worksheet describes in detail what was approved at the budget and fee hearing.

BOARD APPROVED CHANGES AT BUDGET HEARING

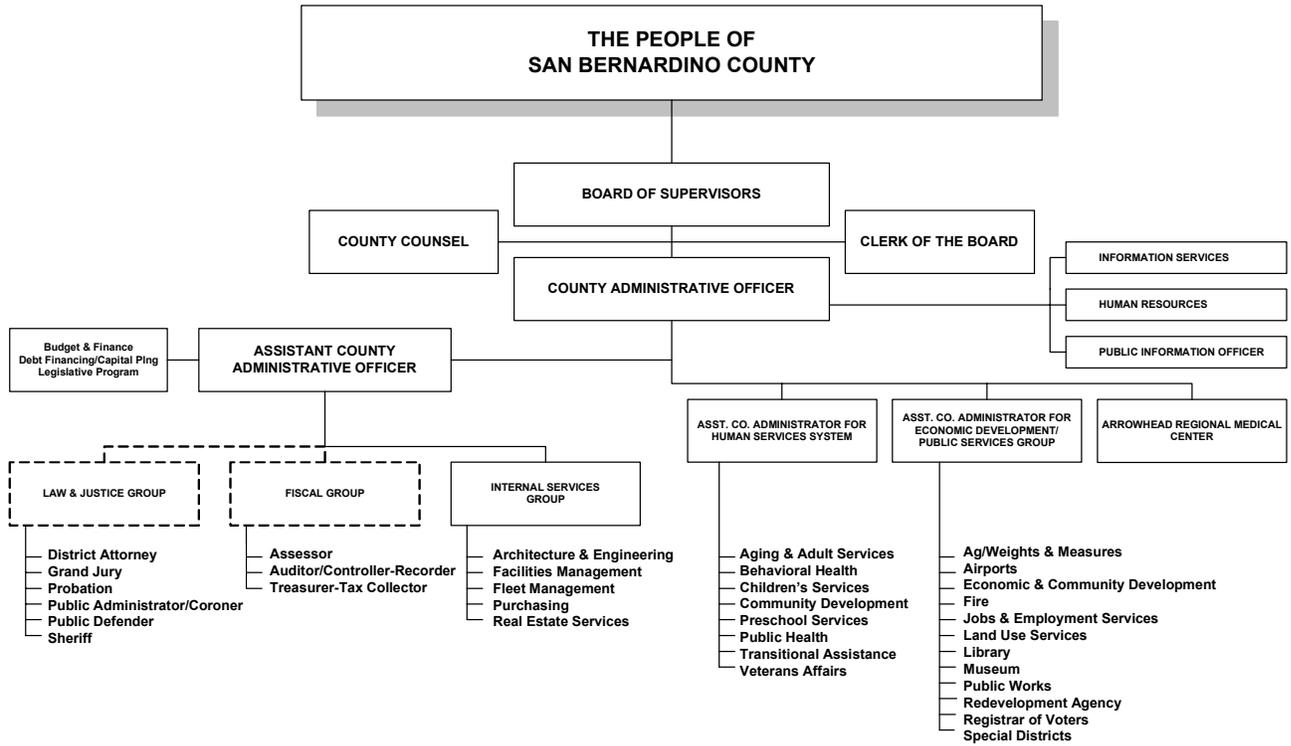
	<u>Approp</u>	<u>Revenue</u>	<u>Local Cost</u>	<u>Additional Positions</u>
<u>Auditor/Controller-Recorder</u> - fee increases	23,347	23,347	-	
<u>County Counsel</u> - fee increases	124,080	124,080	-	1.0
<u>County Museum</u> - fee increases	32,475	32,475	-	
<u>Library</u> - fee increases	300	300	-	
<u>Public Health</u> - fee increases	190,742	190,742	-	4.3
<u>Public Works: Regional Parks</u> - fee increases	69,929	69,929	-	
<u>Public Works: Solid Waste Mgmt</u> - fee increases	2,400	2,400	-	
<u>Sheriff</u> - general fund fee increases	13,500	13,500	-	
<u>Sheriff</u> - other funds fee increases	7,855	7,855	-	
<u>County Museum</u>				
Maintenance at Historic Sites	48,847	-	48,847	
Marketing/Public Programs	76,500	-	76,500	
<u>Human Resources</u> - Suggestion Award Program	36,340	-	36,340	
<u>District Attorney</u> - One time revenues	-	6,400,000	(6,400,000)	
<u>Public Works: Regional Parks</u>				
Barstow Daggett swimming pool	36,194	-	36,194	
<u>Contributions to Capital Improvements</u>				
I-10/Pepper Interchange	130,000	-	130,000	
Requests for Space	880,000	-	880,000	
Devore - Water System	700,000	-	700,000	
Lighting & Other Energy Conservation	500,000	-	500,000	
HVAC Conservation Projects	2,194,900	-	2,194,900	
Health & Safety Projects	90,300	-	90,300	
Roofing Projects	135,700	-	135,700	
Paving Projects	340,455	-	340,455	
Paint/Carpet	500,000	-	500,000	
<u>Contingencies & Reserves</u>				
Contingencies for grant matches	1,100,000	-	1,100,000	
Remaining Unallocated Balance	12,692,759	-	12,692,759	
Adjustment for Fund Balance	12,074,187	-	12,074,187	
TOTAL CHANGES TO SOURCES/USES	32,000,810	6,864,628	25,136,182	5.3

Other Funds Budget Process

In addition to the general fund, the County of San Bernardino has special revenue funds, capital projects funds, internal service funds and enterprise funds. All of these funds are restricted to the revenue sources they receive. Each department who has these types of funds is responsible for developing its budget based on the revenue resources available to them. These resources include projected revenue to be collected in 2001-02 and any revenue not spent and carried forward from prior years (for example, fund balance for special revenue funds). These budgets were also discussed during the budget workshop and approved at the budget hearing. In addition, the Board of Supervisors approved that any fund balance adjustment for special revenue funds would be made to agree to the Auditor/Controller-Recorder's actual fund balance.

Budget Book Format

The County of San Bernardino's 2001-02 Final Budget is presented in this book based on the County Organizational Structure, which is depicted on page 5 of this Preface. The Administrative/Executive Group is those departments that report directly to the Board of Supervisors or those departments that report directly to the County Administrative Office and which perform functions related to the overall support of the county. In addition, there is a sample of the departmental budget format on page 6 and 7 of this Preface that shows and explains how each budget unit is presented in the book. There is also a list of Final Budget Definitions on pages 8-10 of this Preface that defines budget terms commonly used throughout the budget book.



OVERVIEW OF BUDGET				
Departments that have multiple budget units will have a summary at the front that lists the budget units and the adopted budgets for 2001-02 which they are responsible for.	DEPARTMENT: DEPARTMENT HEAD:	The department being described and the responsible administrator are listed at the top.		
2001-02				
	<u>Appropriations</u>	<u>Revenue</u>	<u>Local Cost/ Fund Balance</u>	<u>Staffing</u>
Budget #1 Budget #2 Budget #3 TOTAL	-	-	-	-

BUDGET UNIT: BUDGET UNIT NAME (FUND DEPT)

I. GENERAL PROGRAM STATEMENT

Section I is the General Program Statement which provides a narrative describing the function and activity of the budget in question.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation				
Total Revenue				
Local Cost				
Budgeted Staffing				

Workload Indicators
 Workload Indicator #1
 Workload Indicator #2

Section II is the Budget & Workload History, which provides a historical overview of the budget unit, including two years worth of actuals, prior year adopted budget, and the current adopted budget.

It also includes budget and actual information related to measurements of workload, called Workload Indicators.

For those departments that have significant variances between budget and actual in 2000-01, there will be an explanation here of why this occurred. The 2000-01 Budget is the original budget adopted in late June and does not reflect any mid year changes approved by the Board during the fiscal year. In many cases, this is why there are variances between budget and actual in 2000-01.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

PROGRAM CHANGES

Section III highlights, in narrative form, some of the major changes that are detailed in the following section in a numeric format. Not all departments will have information here, especially if the overall functioning and responsibilities of the department have not changed.

If there are important changes to highlight, they will be broken out into either, or both, of the categories Staffing and Program changes.

GROUP:
DEPARTMENT:
FUND :

The header shows which budget you are looking at and lists the Function and Activity that tie this page to the summary financial schedules at the back of the book.

FUNCTION:
ACTIVITY:

2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
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Appropriations

Salaries and Benefits
Services and Supplies
Central Computer
Transfers
Total Expenditure Authority
Less:
Reimbursements
Total Appropriation

This section provides a summary overview of how the budget incrementally progresses from prior year-adopted to current adopted. A more detailed breakout of these expenditure and revenue changes by category is included in the following sections. Prior year actuals are included for informational purposes.

Revenue

Taxes
Other Revenue
Total Revenue
Local Cost
Budgeted Staffing

From left to right following actuals are: the prior year approved budget; the Board approved base budget which includes non-discretionary budget changes, such as changes due to legal requirements or salary negotiations; Board approved changes to the base budget which includes any type of discretionary changes made by the department or policy items approved; and finally the Final Budget which is the sum of the Base Budget and the Changes to Base Budget column.

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation
Salaries and Benefits
Services and Supplies
2410 Central Computer
Full Year Funding
Salaries and Benefits
Services and Supplies

The top part of this section shows detail of changes that are being added to last years adopted budget to create this years "Base Budget," or the starting point from which the budget is built. The detail is then summarized below in the section labeled "A"

Total Appropriation Change	-	A
Total Revenue Change	-	
Total Local Cost Change	-	
<hr/>		
Total 2000-01 Appropriation	-	B
Total 2000-01 Revenue	-	
Total 2000-01 Local Cost	-	
<hr/>		
Total Base Budget Appropriation	-	C
Total Base Budget Revenue	-	
Total Base Budget Local Cost	-	

The "Changes Included in Base Budget" section shows in detail what changes were made to last years budget to reach the "Board Approved Base Budget" summarized in the previous section.

The three groups of data listed here show: A – the sum of changes, as detailed; B – last years approved budget which is the starting point; and C – the approved base budget, which is the sum of A and B. The numbers in C directly correspond to the "Base Budget" column in the section at the top of this page.

Board Approved Changes to Base Budget

Salaries and Benefits	=====	-
Services and Supplies	=====	-
Central Computer	=====	-
Transfers	=====	-
Total Expenditure Authority	=====	-
Reimbursements	=====	-
Total Appropriation	=====	-
Other Revenue	=====	-
Total Revenue	=====	-
Local Cost	=====	-

This final section shows, in detail by category, the approved changes to the base budget. This could be due to any change in activity by a department including: approved policy items, new program implementation, etc.

This section directly corresponds to the column titled "Board Approved Changes to Base Budget" shown on the section at the top of this page. These changes added to the base budget equal the final adopted budget.

FINAL BUDGET DEFINITIONS

2410 Central Computer: 2410 is an expense category set up specifically to allocate Information Services computer charges to departments based on usage. These are countywide costs for computer infrastructure such as email, wide area network, payroll processing, and software/hardware staff support. Each departmental 2410 budget amount is estimated at the beginning of the fiscal year by Information Services and adjusted based on actual usage at the end of the fiscal year.

7% Tier: In 2000-01, the Board of Supervisors approved a change in a benefit that increased the amount that the County would pay to the Retirement Association on behalf of some employees. At the beginning of the year the system was tiered with senior employees receiving a higher benefit (7%) than newer employees (as low as 0% depending on years of service). This tier system was eliminated and department budgets have been adjusted to reflect the full 7% benefit for all eligible employees.

Appropriation: An authorization from a specific fund to a specific department or program to make expenditures/incur obligations for a specified purpose and period of time.

Board Approved Base Budget: The Board Approved Base Budget reflects the anticipated costs of carrying out the current level of service or activities as authorized by the Board of Supervisors in the prior years. It may include an adjustment for cost increases, but does not include changes in level of service over that authorized by the Board of Supervisors. This year's base budget represents the prior year approved budget plus mandated costs such as salary negotiations (MOU), retirement costs, workers comp costs, inflation, risk management liabilities and previous year's mid year Board approved costs.

Board Approved Changes to Base Budget: The Board Approved Changes to Base Budget includes departmental changes made within their financing allocation and any additional funding approved by the Board for requested staffing or programs

Budgeted Staffing: The equivalent of full-time positions funded in the budget.

Capital Projects Funds: Capital Projects Funds are used to account for financial resources designated for the acquisition or construction of major capital facilities other than those financed by Enterprise and Internal Service Funds.

COWCAP: COWCAP is an acronym that stands for County Wide Cost Allocation Plan. It is the method by which indirect support costs for services such as Human Resources, Payroll, Purchasing, etc. get allocated to departments. It is prepared annually by the County Auditor/Controller-Recorder in accordance with the Office of Management and Budget, Budget Circular A-87, which is the guideline for state and federal reimbursements for indirect costs.

Discretionary Revenue: Revenue not legally designated for a specific purpose or program that can be appropriated at the discretion of the Board of Supervisors.

Enterprise Funds: Enterprise Funds are established to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through operational revenues.

Fund Balance: It is the excess of assets of a general fund or special revenue fund over its liabilities.

GASB 34: GASB 34 is short for Governmental Accounting Standards Board, Statement 34, which has been implemented effective July 1, 2001. There are many components of GASB 34, but, as it relates to the budget, it is primarily composed of how services provided between county budget units are accounted for. GASB 34 specifies how payments for services should be accounted for, i.e. either as reimbursements or as revenues. While the net impact is zero, reclassifications between these two categories cause inconsistencies when comparing year to year budgets by specific expense or revenue categories. In situations where this impact is significant, the departments have included an explanation of the reclassification.

General Fund: The General Fund is used to account for resources traditionally associated with government which are not accounted for in a specific fund to satisfy legal requirements or financial management objectives.

Internal Service Funds: Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit on a cost reimbursement basis.

Local Cost: Local cost is the amount contributed by the county general fund from its general revenue sources to finance the activities of a department.

Public Service Employee (PSE): PSEs are employees assigned to entry level positions in a variety of fields and occupations for a limited duration. They are not full regular county employees and are subject to an expedited recruiting process to accommodate additional workload or to handle one-time special projects. They do not receive the full range of benefits, nor have the civil service status of regular county employees.

Reimbursements: Amount received as a repayment of the cost of work, or service performed, or of other expenditures made for or on behalf of another governmental unit or department. Reimbursements represent the recovery of an expenditure.

Revenue: The addition of cash or other current assets of governmental costs funds (receipts) which do not increase any liability or reserve and do not represent the recovery of an expenditure, i.e., reimbursements. Generally, revenue is derived from taxes, licenses and fees or investment earnings. Revenues are deposited in a fund for future appropriation.

SB 90 State-Mandated Local Program: State reimbursements to local governments for the cost of activities required by State legislative and executive acts.

Special Revenue Funds: Special Revenue Funds account for the proceeds of specific sources that are legally restricted to expenditures for specific purposes.

Transfers: The movement of resources from one fund to another usually for payment of services received.

Vacancy factor: Many departments use a vacancy factor in the budget to estimate employee turnover and periods when departments will not incur the full cost of a position. Positions where specific knowledge of turnover can be predicted are budgeted as such, but, during the normal course of business there are many positions that might unexpectedly go unfilled due to delays in hiring or an employee vacating a position. The department handles these unforeseeable vacancies by budgeting a “vacancy factor,” which represent the normal turnover in the system.

Example: a department has 20 full time positions. It is not known that any of the incumbents will leave during the year, but, experience indicates that on average one of the twenty positions will be in a state of turnover at any given time. Because the vacancy does not relate to a specific position, the department will budget 1.0 position as a vacancy factor resulting in the department having 20 approved positions and 19.0 budgeted positions. In this way they can avoid over budgeting for salaries.

APPROPRIATIONS SUMMARY

The 2001-02 budget includes appropriations of \$2,493,830,558, an increase of \$213,855,996 or 9.38%.

	<u>2000-01</u>	<u>2001-02</u>	<u>Change</u>	<u>%</u>
Countywide Operations				
Admin/Exec Group	50,769,666	71,802,336	21,032,670	41.43%
ED/Public Services Group	35,597,481	42,869,233	7,271,752	20.43%
Fiscal Group	32,062,395	35,820,494	3,758,099	11.72%
Human Services System	1,046,233,178	1,106,670,346	60,437,168	5.78%
Internal Services Group	22,155,771	30,781,091	8,625,320	38.93%
Law & Justice Group	381,994,592	412,486,835	30,492,243	7.98%
Capital Projects & Debt Service	127,690,429	161,073,896	33,383,467	26.14%
Special Revenue Funds	<u>255,660,605</u>	<u>304,724,002</u>	<u>49,063,397</u>	<u>19.19%</u>
Subtotal	1,952,164,117	2,166,228,233	214,064,116	10.97%
Enterprise Funds				
Arrowhead Reg Med Ctr	209,713,548	220,350,734	10,637,186	5.07%
Med Ctr Lease Payments	52,518,044	53,780,139	1,262,095	2.40%
County Museum Store	138,626	174,987	36,361	26.23%
UltraScreen Theatre	578,169	107,062	(471,107)	-81.48%
Regional Parks Snackbars	68,489	73,717	5,228	7.63%
Solid Waste Management	<u>64,793,569</u>	<u>53,115,686</u>	<u>(11,677,883)</u>	<u>-18.02%</u>
Subtotal	327,810,445	327,602,325	(208,120)	-0.06%
Total Countywide Approp	2,279,974,562	2,493,830,558	213,855,996	9.38%

Countywide Operations

Countywide operations show an increase in appropriations of \$131,617,252. The majority of these increases are in the Admin/Exec, Human Services System (HSS) and the Law and Justice group. The Admin/Exec group shows an increase primarily due to the increase in contingencies for uncertainties the county may face during this fiscal year or next fiscal year.

Within Human Services System, major changes include increased costs and caseload for childcare, increased costs in the foster care budget, and increased appropriations in the health care costs budget associated with increased realignment vehicle license fees.

The Internal Services group shows a nearly forty percent increase that is primarily caused by significantly increased utility costs and an accounting change in Facilities Management Department due to GASB 34.

The Law and Justice group increases are mainly in the Sheriff and Probation budgets. The Sheriff increases are primarily the result of inflation and higher salary and benefit costs. Probation increases are due to several new grants, including \$4.36 million for the Multi-Agency Juvenile Justice Plan funded by AB 1913, and increased costs for the California Youth Authority (CYA) placements.

Capital Projects and Debt Service

Capital Projects and Debt Service appropriations increased \$33,383,467 primarily due to increased capital improvement carry over projects.

Capital Improvement Projects appropriations increased \$44 million to approximately \$108 million in 2001-02. The \$108 million is composed of \$95,176,197 of carry over projects, including the High Desert Detention Center of \$30 million, and \$12,804,954 of new project appropriations.

Debt Service decreased by \$3 million due to the elimination of a 2000-01 one time cost of \$1.5 million for Glen Helen debt reduction and a \$1.5 million decrease in debt service requirements.

Also included in the Capital Projects and Debt Service amount are the county redevelopment agency budget units. These budget units declined by approximately \$8 million due to the closing out of the senior housing project budget unit and an adjustment to fund balance to account for adjusted tax increment revenues in the infrastructure budget unit.

Special Revenue Funds

Special Revenue funds increased \$49,063,397 due to increased funding in County Trails, Road/Special Transportation, Tobacco Tax and Master Settlement Agreement, Jobs and Employment Services, Proposition 36, Economic & Community Development, and the Sheriff budgets.

Enterprise Funds

The increase in Arrowhead Regional Medical Center reflects increased salary & benefit costs and an 8% increase in in-patient census. Medical Center Lease Payments increased slightly, reflecting higher anticipated costs. The UltraScreen Theatre budget has been reduced significantly reflecting the elimination of payments due to the retirement of the outstanding debt. Solid Waste Management appropriations have been reduced to reflect savings associated with the new solid waste operations contract and a reduction of fixed asset appropriations in the site enhancement, expansion, and acquisition budget.

REVENUE SUMMARY

The 2001-02 county budget is financed from a variety of sources:

	<u>2000-01</u>	<u>2001-02</u>	<u>Change</u>	<u>% Change</u>
<u>REVENUES FOR ALL COUNTY FUNDS</u>				
(Excluding Enterprise Funds)				
Property Taxes	119,577,733	121,164,329	1,586,596	1.33%
Other Taxes	123,576,649	134,163,747	10,587,098	8.57%
State and Federal Aid	1,239,419,880	1,348,722,081	109,302,201	8.82%
Charges for Current Services	252,336,442	292,239,234	39,902,792	15.81%
Other Revenue	<u>115,631,755</u>	<u>133,854,639</u>	<u>18,222,884</u>	<u>15.76%</u>
Subtotal	1,850,542,459	2,030,144,030	179,601,571	9.71%
<u>ENTERPRISE FUND REVENUES</u>				
Arrowhead Reg Med Ctr	210,158,372	222,259,940	12,101,568	5.76%
Med Center Lease Payments	26,101,468	26,449,438	347,970	1.33%
County Museum Store	145,000	180,000	35,000	24.14%
UltraScreen Theatre	20,000	10,000	(10,000)	-50.00%
Regional Parks Snackbars	84,000	92,000	8,000	9.52%
Solid Waste Management	<u>63,765,402</u>	<u>53,684,003</u>	<u>(10,081,399)</u>	<u>-15.81%</u>
Subtotal	300,274,242	302,675,381	2,401,139	0.80%
Total County Revenues	2,150,816,701	2,332,819,411	182,002,710	8.46%

Property tax revenue increased based on an increase in assessed valuation of 4.5%. This increase is offset by a decrease in unitary revenues partially due to a decline in valuations based on litigation settled in the early 1990's. Unitary valuations have also decreased due to the sale of power plants within the county that will now be locally assessed and become part of the normal secured tax levy.

Other taxes are increased mainly due to an anticipated increase in sales tax. The 2001-02 budget estimates a 6.9% growth in sales tax from current year-end estimates for sales tax generated in the unincorporated area of the county. Growth in Prop 172 sales tax is expected to exceed prior year budget amounts by 8% as it is representative of statewide growth and includes incorporated areas.

State and federal aid growth includes realignment sales tax monies for health, welfare and Behavioral Health, health related vehicle license fee revenues, AB 75 tobacco tax revenues, and increases in welfare programs, such as CalWORKS. In addition, \$27.4 million of the increase is due to grant monies for the construction of High Desert Juvenile Detention Center and the expansion of the West Valley Juvenile Detention Center. Additionally, new revenues for Prop 36, the Substance Abuse and Crime Prevention Act, and AB 2928, which funds local street and road maintenance, are reflected. Offsetting these increases are revenue decreases associated with HUD allocations for the Neighborhood Initiative Program, of which funding for the program is now

maintained through the sales of revitalized properties and are now reflected in other revenues category, and decreases in Trial Court reimbursement for bailiff services, which are now reflected in the current services category.

Charges for current services are increased to reflect departmental business activity, the change in revenue classification for bailiff services and the accounting change for GASB 34. Also included are increases in anticipated intergovernmental transfers from the state for Prop 10, the Children and Families Act.

Other revenues include interest earnings, licenses, permits and franchises, fines and penalties, and tobacco settlement funds. As previously stated above, the Neighborhood Incentive Program sales receipts are now reflected in this category.

Arrowhead Regional Medical Center revenues are expected to grow due to volume increases. This growth is reflected in insurance, private pay, and Medicare revenues. Increases to Medicare revenues also reflect increases in the reimbursement rates. Other increases to revenues include tobacco tax revenues from AB 75 and Prop 10. In addition, \$6.2 million of the increase is due to a one-time Medi-Cal outpatient settlement.

Revenue for the medical center lease payment fund represents state payments from the SB 1732 program.

Revenues for the UltraScreen Theatre represent interest earnings on the cash balance in the fund.

Solid Waste Management revenues are decreased primarily due to a reduction in estimated tonnage for the upcoming fiscal year based on actual tonnage trends.

BUDGETED STAFFING SUMMARY

	2000-01 Staffing	Increase from Previous Year			2001-02 Staffing	% Change
		Caseload Driven/ Grant or Special Funded Programs	All Other Programs	Total Change		
General Fund	12,600.3	727.7	93.3	821.0	13,421.3	6.5%
Other Funds	4,155.3	229.2	0.0	229.2	4,384.5	5.5%
Total	16,755.6	956.9	93.3	1,050.2	17,805.8	

The increase in caseload driven/grant or special funded programs for the general fund includes the following:

- Behavioral Health budgeted staffing increased 34.0 primarily due to the Children’s System of Care grant and additional case management requirements.
- Public Health budgeted staffing increased by 130.8, primarily due to mid-year increases in the following areas: AIDS case management, Health Families Outreach, Healthcare Program for

Children in Foster Care, Black Infant Health, Proposition 10 services to the Ontario/Montclair School District, and a contract with the Children and Families Commission.

- Child Support Services budgeted staffing increased 33.2 which includes additional Operations Manager positions, automated systems staff, and an increase in budgeted staffing due to anticipated overtime associated with the transition of the department from the District Attorney to Human Services System.
- Probation is adding 125.0 budgeted staffing. The additions include 10.0 for Juvenile Hall, 12.0 for the State Repeat Offender grant, 40.0 for Proposition 36 related staffing, and 59.0 for the AB1913/CMJJP grant, 6.0 for the Federal Night Light grant, and 16.0 for other new/expanded reimbursement programs or increased revenue. These additions were offset by the elimination of 18.0 positions due to the end of the Challenge Grant.
- The Sheriff is adding 21.0 caseload driven budgeted staffing composed of city contract increases, Anti-Money Laundering program and the CAL-ID program.

The increase in other programs budgeted staffing includes the following:

- Land Use Services is adding 25.7 positions, the majority of which were approved as a mid-year action or were included as a policy item in the current budget cycle. The composition of the 25.7 positions is 3.0 in administration, 17.5 in the planning division, 0.2 in the building & safety division, 3.0 in the code enforcement division, and 2.0 in the weed abatement division.
- The District Attorney, criminal division, is adding 19.0 budgeted staffing. Of those, 14.0 have been approved as mid-year actions. The remaining changes are composed of automated systems staff increases and 2.0 public service employees.
- The Sheriff is adding 28.0 additional staff all of which were approved through mid-year board actions.

Countywide staffing changes are outlined by county department in the following chart:

BUDGETED STAFFING SUMMARY

Department	2000-01 Final Budget	2001-02 Final Budget	Change
ADMINISTRATIVE/EXECUTIVE GROUP			
<u>GENERAL FUND</u>			
BOARD OF SUPERVISORS	36.7	39.5	2.8
CLERK OF THE BOARD	11.0	15.0	4.0
COUNTY ADMINISTRATIVE OFFICE	33.0	32.5	(0.5)
COUNTY COUNSEL	63.5	69.0	5.5
HUMAN RESOURCES	113.8	119.3	5.5
HUMAN RESOURCES - EMPLOYEE HEALTH/WELLNESS	12.8	13.3	0.5
INFORMATION SERVICES - APPLICATION DEVELOP.	121.0	117.8	(3.2)
INFORMATION SERVICES - GIMS	5.0	5.0	0.0
SUPERINTENDENT OF SCHOOLS	4.0	0.0	(4.0)
SUBTOTAL GENERAL FUND	400.8	411.4	10.6
<u>OTHER FUNDS</u>			
HUMAN RESOURCES - RISK MANAGEMENT	52.5	58.0	5.5
INFORMATION SERVICES - COMPUTER OPERATIONS	138.1	165.1	27.0
INFORMATION SERVICES - NETWORK SERVICES	119.1	118.1	(1.0)
SUBTOTAL OTHER FUNDS	309.7	341.2	31.5
TOTAL ADMINISTRATIVE/EXECUTIVE GROUP	710.5	752.6	42.1
ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP			
<u>GENERAL FUND</u>			
AGRICULTURE, WEIGHTS & MEASURES	69.0	69.0	0.0
AIRPORTS	31.6	30.4	(1.2)
COUNTY MUSEUM	83.3	78.9	(4.4)
ECD - ECONOMIC PROMOTION	2.0	2.0	0.0
ECD - SMALL BUSINESS DEVELOPMENT	6.0	5.0	(1.0)
ECON DEVELOPMENT/PUBLIC SERVICES GROUP	16.0	19.5	3.5
LAND USE SERVICES - ADMINISTRATION	9.0	12.0	3.0
LAND USE SERVICES - PLANNING	25.5	43.0	17.5
LAND USE SERVICES - BUILDING AND SAFETY	57.0	57.2	0.2
LAND USE SERVICES - CODE ENFORCEMENT	27.0	30.0	3.0
LAND USE SERVICES - FIRE HAZARD ABATEMENT	18.0	20.0	2.0
PUBLIC WORKS - REGIONAL PARKS	121.1	124.2	3.1
PUBLIC WORKS - SURVEYOR	34.6	37.2	2.6
REGISTRAR OF VOTERS	36.6	40.7	4.1
SPECIAL DISTRICTS - FRANCHISE ADMINISTRATION	3.0	3.0	0.0
SUBTOTAL GENERAL FUND	539.7	572.1	32.4
<u>OTHER FUNDS</u>			
COUNTY LIBRARY	200.1	203.4	3.3
COUNTY MUSEUM STORE	2.5	2.8	0.3
ECONOMIC AND COMMUNITY DEVELOPMENT	61.0	58.0	(3.0)
JESD-WORKFORCE INVESTMENT ACT	171.0	173.0	2.0
LAND USE SERVICES - HABITAT CONSERVATION	1.5	3.0	1.5
PUBLIC WORKS - COUNTY TRAIL SYSTEM	2.0	3.0	1.0
PUBLIC WORKS - REGIONAL PARKS SNACK BAR	0.8	1.1	0.3
PUBLIC WORKS - ROAD OPERATIONS CONSOLID	327.5	356.0	28.5
PUBLIC WORKS - SOLID WASTE MGMT	13.4	59.4	46.0
REDEVELOPMENT AGENCY-OPERATING FUND	2.0	2.0	0.0
SUBTOTAL OTHER FUNDS	781.8	861.7	79.9
TOTAL ECON DEVELOP/PUBLIC SERVICES GROUP	1,321.5	1,433.8	112.3

BUDGETED STAFFING SUMMARY

Department	2000-01 Final Budget	2001-02 Final Budget	Change
FISCAL GROUP			
<u>GENERAL FUND</u>			
ASSESSOR	171.7	170.6	(1.1)
AUDITOR/CONTROLLER-RECORDER	176.3	185.3	9.0
TREASURER/TAX COLLECTOR	55.3	60.3	5.0
TREAS/TAX COLLECTOR - CENTRAL COLLECTIONS	88.5	89.5	1.0
SUBTOTAL GENERAL FUND	491.8	505.7	13.9
<u>OTHER FUNDS</u>			
AUDITOR/CONTROLLER - RECORDS MANAGEMENT	2.0	2.0	0.0
STATE/COUNTY PROPERTY TAX ADMINISTRATION	31.0	31.0	0.0
SUBTOTAL OTHER FUNDS	33.0	33.0	0.0
TOTAL FISCAL GROUP	524.8	538.7	13.9
HUMAN SERVICES SYSTEM			
<u>GENERAL FUND</u>			
BEHAVIORAL HEALTH	662.6	696.6	34.0
BEHAVIORAL HEALTH - OADP	107.4	110.9	3.5
CHILD SUPPORT SERVICES	669.7	702.9	33.2
HEALTH CARE COSTS	4.0	4.0	0.0
HSS ADMINISTRATIVE CLAIM	4,033.3	4,400.6	367.3
PUBLIC HEALTH	941.2	1,072.0	130.8
PUBLIC HEALTH - CALIFORNIA CHILDREN'S SERVICES	91.0	103.9	12.9
VETERANS AFFAIRS	18.0	19.0	1.0
SUBTOTAL GENERAL FUND	6,527.2	7,109.9	582.7
<u>OTHER FUNDS</u>			
AGING & ADULT SERVICES	100.0	96.8	(3.2)
ARROWHEAD REGIONAL MEDICAL CENTER	2,100.3	2,189.5	89.2
PRESCHOOL SERVICES	595.6	622.2	26.6
SUBTOTAL OTHER FUNDS	2,795.9	2,908.5	112.6
TOTAL HUMAN SERVICES SYSTEM	9,323.1	10,018.4	695.3
INTERNAL SERVICES GROUP			
<u>GENERAL FUND</u>			
ARCHITECTURE AND ENGINEERING	24.0	23.0	(1.0)
FACILITIES MANAGEMENT - CUSTODIAL	59.0	59.0	0.0
FACILITIES MANAGEMENT - GROUNDS	27.0	27.0	0.0
FACILITIES MANAGEMENT - HOME REPAIR	19.0	12.0	(7.0)
FACILITIES MANAGEMENT - MAINTENANCE	58.0	58.0	0.0
FACILITIES MANAGEMENT - ADMINISTRATION	4.0	4.0	0.0
PURCHASING	17.2	16.0	(1.2)
REAL ESTATE SERVICES	26.0	26.0	0.0
SUBTOTAL GENERAL FUND	234.2	225.0	(9.2)
<u>INTERNAL SERVICE FUNDS</u>			
FLEET MGMT - GARAGE AND WAREHOUSE	104.8	98.0	(6.8)
FLEET MGMT - MOTOR POOL	8.1	8.1	0.0
PURCHASING - MAIL AND COURIER SERVICES	34.0	34.0	0.0
PURCHASING - PRINTING & MICROFILM SERVICES	17.0	18.0	1.0
PURCHASING - CENTRAL STORES	14.0	15.0	1.0
SUBTOTAL INTERNAL SERVICE FUNDS	177.9	173.1	(4.8)
TOTAL INTERNAL SERVICES GROUP	412.1	398.1	(14.0)

RESERVES ANALYSIS

The county has a number of reserves and designations that have been established over the years for a variety of purposes. On January 6, 1998, the Board of Supervisors adopted a county policy to provide guidelines and goals for reserve levels. That policy calls for the county's general purpose reserves to equal 10% of locally funded appropriations by 2002-03. It also anticipates establishing special purpose reserves to help meet future needs.

	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>2000-01</u>	<u>2001-02</u>
General Purpose Reserves					
Designated for economic uncertainties and subsequent years' expenditures	17.9	17.9	20.1	20.1	22.9
Lease/leaseback security	7.3	7.3	7.3	7.3	7.3
Total General Purpose Reserves	25.2	25.2	27.4	27.4	30.2
Specific Purpose Reserves					
Medical Center debt service	7.1	11.5	34.3	32.0	32.0
Justice facilities reserve		3.6	11.7	5.2	8.5
Juvenile maximum security reserve		0.6	1.2	1.5	1.5
Future retirement rate increase reserve			1.5	1.5	1.5
Total Specific Purpose Reserves	7.1	15.7	48.7	40.2	43.5
Total Reserves	32.3	40.9	76.1	67.6	73.7

The County has several types of reserves. Some are for specific purposes, such as to meet future known obligations or to build a reserve for capital projects. The general reserves are funds held to protect the County from unforeseen increases in expenditures or reductions in revenues, or other extraordinary events, which would harm the fiscal health of the County.

For 2000-01, in addition to the contributions included in the 2000-01 final budget, the reserves analysis includes mid-year Board actions approving the use of \$4.1 million of the Justice Facilities reserve. This included \$1.9 million for the High Desert Detention Center, \$1.5 million for the Sheriff Substation expansion in Fontana, \$390,000 to the High Desert Juvenile Detention facility and \$300,000 to the Glen Helen Women's Correctional Facility.

For 2001-02, general purpose reserves are increased \$2.8 million. This increase brings general purpose reserves to a total of \$30.2 million, which satisfies the County's general reserve requirement of 10% of locally funded appropriations, which are projected to be \$301.6 million. The total specific purpose reserves are increased to \$43.5 million with the planned ongoing general fund contribution of \$3.3 million to the Justice Facilities reserve which is financed in the base budget.

LOCAL COST ANALYSIS

County general fund operations are financed with two major types of funding: departmental program revenues; and countywide unallocated revenues, reserves, and fund balance.

Departmental program revenues include fees, service charges, and state and federal support for programs such as welfare, health care, child support and behavioral health. The balance of departmental costs not funded by these departmental revenue sources is considered local cost. Local cost is funded by countywide, non-allocated revenues such as property tax and vehicle license fees as well as other financing such as use of reserves, fund balance and operating transfers.

Gross local cost financing for 2001-02 is \$359,896,241. Shown below are the sources of local cost financing:

COUNTYWIDE REVENUES AND OTHER FINANCING
WHICH PAY FOR GENERAL FUND LOCAL COST

	2000-01	2001-02
Net Non-departmental Revenue		
Property Taxes	114,735,914	116,185,914
Sales and Other Taxes	22,725,734	24,920,674
Vehicle Code Fines	314,152	29,152
Net Interest Earnings	20,274,474	23,190,336
Vehicle License Fees	94,997,980	103,644,570
Other State and Federal Aid	2,689,000	2,789,000
COWCAP Revenue	16,662,199	18,662,199
Booking Fee Revenue	3,937,000	3,937,000
Property Tax Admin Revenue	5,300,000	5,300,000
Other Revenue	<u>2,220,600</u>	<u>2,905,600</u>
Subtotal	283,857,053	301,564,445
Other Financing		
Reserve Cancellations	8,011,486	0
Fund Balance	20,992,439	30,526,390
Operating Transfers	<u>26,605,406</u>	<u>27,805,406</u>
Subtotal	55,609,331	58,331,796
TOTAL	339,466,384	359,896,241

The most significant sources of county local cost financing are property tax and vehicle license fees. These two sources account for \$219,830,484, or 72.9% of discretionary revenues. Year-end fund balance available for financing is \$30.5 million. Operating transfers includes transfers into the county general fund from the Courthouse and Criminal Justice Construction funds as well as from Solid Waste Management and the use of \$17.7 million of the tobacco settlement funds to be applied towards Medical Center Debt Service.

Countywide revenues are allocated to various county departments as local cost as outlined in the following chart:

Department Title	Local Cost Final Budget 2000-01	Local Cost Final Budget 2001-02
BOARD OF SUPERVISORS (ALL DISTRICTS)	3,591,965	3,999,435
CLERK OF BOARD	579,555	798,293
COUNTY ADMINISTRATIVE OFFICE	3,529,686	3,666,655
COUNTY ADMINISTRATIVE OFFICE-JOINT POWERS LEASES	26,593,712	23,569,659
COUNTY COUNSEL	2,316,149	2,591,855
HUMAN RESOURCES	4,037,053	4,489,029
HUMAN RESOURCES-EMPLOYEE HEALTH AND WELLNESS	0	0
HUMAN RESOURCES-UNEMPLOYMENT INSURANCE	869,164	869,164
INFORMATION SERVICES-APPLICATION DEVELOPMENT	6,115,840	6,198,575
INFORMATION SERVICES-GIMS	182,431	234,365
LOCAL AGENCY FORMATION COMMISSION	564,567	154,856
SCHOOL CLAIMS	1,140,708	1,164,116
SUPERINTENDENT OF SCHOOLS	273,038	291,934
ADMINISTRATIVE/EXECUTIVE GROUP SUBTOTAL:	49,793,868	48,027,936
AIRPORTS	(272,140)	58,936
AGRICULTURE, WEIGHTS AND MEASURES	1,262,882	1,426,413
COUNTY MUSEUM	785,364	1,196,284
ECD - ECONOMIC PROMOTION	1,324,017	837,012
ECD - SMALL BUSINESS DEVELOPMENT	159,304	173,368
ECONOMIC DEVELOPMENT/PUBLIC SVCS GROUP ADMIN	100,000	101,589
LAND USE SERVICES-ADMINISTRATION	0	100,238
LAND USE SERVICES-PLANNING	1,179,720	2,428,459
LAND USE SERVICES-BUILDING AND SAFETY	0	90,031
LAND USE SERVICES-CODE ENFORCEMENT	1,794,580	2,395,354
LAND USE SERVICES-FIRE HAZARD ABATEMENT	0	0
PUBLIC WORKS-REGIONAL PARKS	176,874	372,086
PUBLIC WORKS-SURVEYOR	0	0
REGISTRAR OF VOTERS	2,315,194	2,513,890
SPECIAL DISTRICTS-FRANCHISE ADMINISTRATION	258,962	289,495
ECON DEVEL/PUBLIC SERVICES GROUP SUBTOTAL:	9,084,757	11,983,155
ASSESSOR	10,211,253	10,856,981
AUDITOR-CONTROLLER/RECORDER	3,186,169	4,511,950
TREASURER-TAX COLLECTOR - CENTRAL COLLECTIONS	0	0
TREASURER-TAX COLLECTOR	1,904,668	2,521,289
FISCAL GROUP SUBTOTAL:	15,302,090	17,890,220
BEHAVIORAL HEALTH	1,842,753	1,842,753
BEHAVIORAL HEALTH-OFFICE OF ALCOHOL & DRUG ABUSE	207,100	207,100
CHILD SUPPORT SERVICES	0	0
HEALTH CARE COSTS	(6,120,092)	(6,120,092)
HSS ADMINISTRATIVE CLAIM	12,926,221	12,998,347
HSS SUBSISTENCE-CALWORKS-FAMILY GROUP	4,294,812	4,086,534
HSS SUBSISTENCE-KIN-GAP PROGRAM	159,250	174,190
HSS SUBSISTENCE-AFDC-FOSTER CARE	13,939,796	14,178,050
HSS SUBSISTENCE-CALWORKS-UNEMPLOYMENT	536,188	474,935
HSS SUBSISTENCE-AID FOR SERIOUSLY EMOTIONALLY DISTURBED	458,375	644,580
HSS SUBSISTENCE-AID TO ADOPTIVE CHILDREN	311,884	762,409
HSS SUBSISTENCE-CHILD ABUSE /DOMESTIC VIOLENCE	0	0
HSS SUBSISTENCE-CASH ASSISTANCE - IMMIGRANTS	0	0
HSS SUBSISTENCE-CHILDREN'S OUT OF HOME CARE	772,000	772,000
HSS SUBSISTENCE-ENTITLEMENT PAYMENTS	13,153	13,153
HSS SUBSISTENCE-REFUGEE CASH ASSISTANCE	0	0
HSS-AID TO INDIGENTS	1,227,154	1,077,154
PUBLIC HEALTH	200,000	630,000
PUBLIC HEALTH-CALIFORNIA CHILDREN'S SERVICES	1,284,813	1,284,813
PUBLIC HEALTH-INDIGENT AMBULANCE	472,501	472,501
VETERAN'S AFFAIRS	604,138	804,151
HUMAN SERVICES SYSTEM SUBTOTAL:	33,130,046	34,302,578

Department Title	Local Cost Final Budget 2000-01	Local Cost Final Budget 2001-02
ARCHITECTURE AND ENGINEERING	457,577	524,617
FACILITIES MANAGEMENT-CUSTODIAL	1,374,338	1,487,441
FACILITIES MANAGEMENT-GROUNDS	734,476	791,423
FACILITIES MANAGEMENT-HOME REPAIR	0	0
FACILITIES MANAGEMENT-MAINTENANCE	3,258,511	3,483,553
FACILITIES MANAGEMENT-ADMINISTRATION	324,492	338,580
FACILITIES MANAGEMENT-UTILITIES	10,975,197	14,885,801
REAL ESTATE SERVICES	414,763	518,857
REAL ESTATE SERVICES-RENTS	698,527	698,527
PURCHASING	813,677	855,603
INTERNAL SERVICES GROUP SUBTOTAL:	19,051,558	23,584,402
COUNTY TRIAL COURTS-DRUG COURT PROGRAMS	0	0
COUNTY TRIAL COURTS-JUDICIAL BENEFITS/FACILITIES COSTS	1,551,875	1,551,875
COUNTY TRIAL COURTS-MAINTENANCE OF EFFORT	10,131,014	10,131,014
DISTRICT ATTORNEY-CRIMINAL	7,072,943	826,329
DISTRICT ATTORNEY-CHILD ABDUCT	0	0
GRAND JURY	290,936	296,654
LAW & JUSTICE ADMINISTRATION	58,003	61,486
PROBATION-ADMIN/COMM CORRECTIONS	11,873,138	9,318,557
PROBATION-INSTITUTIONS	16,003,628	14,941,903
PROBATION-PRETRIAL DETENTION	423,877	462,691
PROBATION-AB 1913 GRANT	0	0
PROBATION-YOUTH AUTHORITY	0	8,300,985
PUB ADMIN/PUB GUARDIAN/CONSERVATOR/CORONER	3,632,230	3,932,979
PUBLIC DEFENDER	13,915,688	14,862,019
SHERIFF	72,465,372	77,016,218
INDIGENT DEFENSE PROGRAM	9,610,224	9,617,905
LAW AND JUSTICE GROUP SUBTOTAL:	147,028,928	151,320,615
SUBTOTAL:	273,391,247	287,108,906
CONTINGENCIES	19,611,617	31,396,946
RESERVE CONTRIBUTIONS	3,618,756	6,100,000
OPERATING TRANSFERS OUT	42,844,764	35,290,389
TOTAL ALLOCATED COSTS:	66,075,137	72,787,335
GRAND TOTAL:	339,466,384	359,896,241

TABLE OF CONTENTS

Introduction, Preface and Final Budget Summary	
Table of Contents.....	i
Administrative/Executive Group Summary.....	1
Board of Supervisors.....	2
Clerk of the Board.....	4
County Administrative Office.....	7
Joint Powers Leases.....	9
Contingencies and Reserves.....	11
Non-Departmental Revenue.....	13
Master Settlement Agreement.....	16
Medical Center Lease Payment Fund.....	17
County Counsel.....	18
Human Resources Summary.....	21
Human Resources.....	21
Employee Health and Wellness.....	24
Unemployment Insurance.....	26
Risk Management.....	27
Insurance Programs.....	30
Information Services Summary.....	31
Application Development.....	31
Geographic Information Services (GIMS).....	35
Computer Operations.....	37
Network Services.....	40
Local Agency Formation Commission.....	43
School Claims.....	44
Superintendent of Schools.....	45
Economic Development/Public Services Group Summary.....	47
Agriculture, Weights and Measures Summary.....	49
Agriculture, Weights and Measures.....	49
California Grazing.....	52
Airports Summary.....	53
Airports.....	53
Chino Airport Commercial Hangar Facility.....	56
County Library.....	57
County Museum.....	60
Ultrascreen Theatre.....	64
Museum Store.....	66

Table of Contents

Economic and Community Development Summary.....	68
Economic and Community Development Consolidated	68
Economic Promotion	71
Small Business Development	73
Economic Development/Public Services Group Administration	75
Jobs and Employment Services	77
Land Use Services Summary.....	80
Administration	80
Planning	83
Building and Safety	86
Code Enforcement.....	88
Fire Hazard Abatement.....	91
Habitat Conservation.....	93
Public Works Department Summary.....	95
Regional Parks.....	95
County Trail System.....	98
Regional Parks Maintenance/Development	100
Calico Ghost Town Marketing Services	101
Off-Highway Vehicle License Fee	102
Blockbuster Pavilion Improvements	103
Regional Parks Snack Bars	104
Transportation	
Surveyor.....	105
Survey Monument Preservation	108
Road Operations Consolidated	109
State Route 71	113
Caltrans Contract	114
High Desert Corridor Projects	116
Development Projects	118
Measure I	119
Solid Waste Management	
Operations	121
Site Closure and Maintenance	125
Site Enhancement, Expansion and Acquisition.....	126
Article V – Groundwater Remediation	127
Redevelopment Agency Summary.....	128
Operating Fund	128
Housing Fund.....	131
Debt Service Fund	132
Infrastructure Fund.....	133
Senior Housing Fund	134
Registrar of Voters	135
Special Districts Summary	138
Franchise Administration.....	138
Fish and Game Commission.....	140

Table of Contents

Fiscal Group Summary	141
Assessor	142
State/County Property Tax Administration Program	144
Auditor/Controller-Recorder	146
Vital Records.....	150
Micrographics.....	151
Systems Development	153
Records Management.....	155
Treasurer/Tax Collector	157
Central Collections.....	161
Human Services System Summary.....	165
Aging and Adult Services	166
Arrowhead Regional Medical Center Summary	176
Arrowhead Regional Medical Center.....	176
Telemedicine.....	180
Special Patient Account	181
Behavioral Health Summary	182
Behavioral Health.....	182
Office of Alcohol and Drug Abuse Programs	186
Special Patient Account	189
Child Support Services.....	190
Health Care Costs.....	193
Human Services System.....	195
Administrative Claim	196
Subsistence Payments.....	201
Entitlement Payments	203
Out-of-Home Child Care	205
Aid to Adoptive Children.....	206
AFDC – Foster Care	208
Refugee Cash Assistance.....	210
Cash Assistance for Immigrants	211
CalWorks – All Other Families	212
CalWorks – KIN GAP	214
Seriously emotionally Disturbed	215
CalWorks – 2-Parent Families	217
Aid to Indigents	219
Proposition 36	221
Preschool Services	222
Public Health	225
California Children’s Services	229
Indigent Ambulance	231
Cajon Pass Illegal Dumping Clean-Up	232
Veterans Affairs	234

Table of Contents

Internal Services Group Summary	237
Architecture and Engineering	238
Facilities Management Summary	240
Custodial Division.....	240
Grounds Division.....	242
Home Repair Program	244
Maintenance Division	246
Administration	248
Utilities.....	249
Fleet Management	251
Garage/Warehouse.....	251
Motor Pool.....	254
Purchasing	257
Mail and Courier Services	259
Printing Services	261
Central Stores	263
Real Estate Services	265
Rents and Leases	268
Chino Agricultural Preserve.....	270
Law and Justice Group Summary	273
County Trial Courts Summary	274
Drug Court Programs	274
Judicial Benefits/Facilities	276
Trial Court Funding – Maintenance of Effort	277
District Attorney Summary.....	278
Criminal.....	278
Child Abduction	282
DA Special Revenue Funds – Consolidated	284
Workers Compensation Fraud	285
Real Estate Fraud Unit.....	286
Auto Insurance Fraud.....	288
Specialized Prosecution.....	289
Asset Forfeitures	290
Grand Jury	291
Law and Justice Group Administration.....	293
Probation	295
Administration/Community Corrections	295
Detention Corrections	300
Pretrial Detentions.....	303
AB 1913 Grant	305
Youth Authority.....	307
Public Administrator/Public Guardian/Conservator/Coroner	308
Public Defender.....	311

Table of Contents

Sheriff Summary	313
Sheriff.....	313
Sheriff's Special Revenue Funds – Consolidated	317
Contract Training.....	319
Public Gatherings.....	321
Aviation	322
IRNET Operations Fund – Federal	323
Federal Seized Assets	324
Vehicle Task Force	325
High Intensity Drug Trafficking Area.....	327
Seized Assets – Federal (Treasury).....	328
State Seized Assets	329
Search and Rescue.....	330
IRNET – State	331
Cal-ID	333
COPSMORE Grant	334
Indigent Defense Program	336
Capital Improvements	339
Financial Schedules	357

Administrative/ Executive Group

County of San Bernardino

Final Budget

2001-2002



ADMINISTRATIVE/EXECUTIVE GROUP

SUMMARY

	<u>Page #</u>	<u>Approp</u>	<u>Revenue</u>	<u>Local Cost</u>
<u>GENERAL FUND</u>				
BOARD OF SUPERVISORS	2	3,999,435	-	3,999,435
CLERK OF THE BOARD	4	868,293	70,000	798,293
COUNTY ADMINISTRATIVE OFFICE:				
COUNTY ADMINISTRATIVE OFFICE	7	3,823,039	156,384	3,666,655
JOINT POWER LEASES	9	23,569,659	-	23,569,659
COUNTY COUNSEL	18	6,236,885	3,645,030	2,591,855
HUMAN RESOURCES:				
HUMAN RESOURCES	21	8,523,329	4,034,300	4,489,029
EMP HEALTH & WEALTHNESS	24	1,549,434	1,549,434	-
UNEMPLOYMENT INSURANCE	26	869,164	-	869,164
INFORMATION SERVICES:				
APPLICATION DEVELOPMENT	31	12,924,905	6,726,330	6,198,575
GIMS	35	522,703	288,338	234,365
LOCAL AGENCY FORMATION COMMISSION	43	154,856	-	154,856
SCHOOL CLAIMS	44	1,164,116	-	1,164,116
SUPERINTENDENT OF SCHOOLS	45	291,934	-	291,934
TOTAL GENERAL FUND		<u>64,497,752</u>	<u>16,469,816</u>	<u>48,027,936</u>
COUNTY ADMINISTRATIVE OFFICE:				
CONTINGENCIES AND RESERVES	11	31,396,946		
NONDEPARTMENTAL REVENUE	13	14,184,664	315,749,109	
<u>SPECIAL REVENUE FUNDS</u>				
COUNTY ADMINISTRATIVE OFFICE:				
MASTER SETTLEMENT AGREEMENT	16	21,834,622	19,700,000	2,134,622
TOTAL SPECIAL REVENUE FUNDS		<u>21,834,622</u>	<u>19,700,000</u>	<u>2,134,622</u>
<u>INTERNAL SERVICES FUNDS</u>				
HUMAN RESOURCES:				
RISK MANAGEMENT	27	3,809,779	3,809,779	-
INSURANCE PROGRAMS	30	46,491,409	47,674,156	1,182,747
INFORMATION SERVICES:				
COMPUTER OPERATIONS	37	20,759,820	20,759,820	-
NETWORK SERVICES	40	17,339,776	17,339,776	-
TOTAL INTERNAL SERVICE FUNDS		<u>88,400,784</u>	<u>89,583,531</u>	<u>1,182,747</u>
<u>ENTERPRISE FUNDS</u>				
COUNTY ADMINISTRATIVE OFFICE:				
MEDICAL CENTER LEASE PAYMENTS	17	53,780,139	53,780,139	-

OVERVIEW OF BUDGET

**DEPARTMENT: BOARD OF SUPERVISORS
BUDGET UNIT: AAA BDF**

I. GENERAL PROGRAM STATEMENT

The Board of Supervisors is the governing body of the county government and Board-governed special districts. It establishes policy and exercises supervision over the official conduct of all county officers, Board-governed districts and special commissions. The Board approves and adopts the annual budget and initiates and makes recommendations regarding proposed legislation at state and federal levels.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	3,331,113	3,591,965	3,608,105	3,999,435
Local Cost	3,331,113	3,591,965	3,608,105	3,999,435
 Budgeted Staffing		36.7		39.5

Variances between actual and budget for 2000-01 were caused by expenses that were not foreseeable at the time of budget adoption. Mid-year adoption of a retirement benefit change for all county general employees, termination pay costs associated with the election of a new supervisor, and a one time charge to correct a retirement calculation error all contributed to this variance. But for these unforeseeable items, Board of Supervisors discretionary spending was well within target.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

In 2001-02, voters in the First District elected a new supervisor, Bill Postmus. Supervisor Postmus has restructured the First District's staff deleting a secretary (-1.0 positions), adding a field representative (.6 positions), adding an executive assistant (.4 positions), and adding a project director (1.0 positions). Other districts made minor changes resulting in an increase of 1.8 positions.

**GROUP: Administrative/Executive
DEPARTMENT: Board of Supervisors
FUND: General AAA BDF**

**FUNCTION: General
ACTIVITY: Legislative and
Administration**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	2,920,537	2,907,880	3,275,954		3,275,954
Services and Supplies	584,916	578,326	613,746	(3,291)	610,455
Central Computer	29,183	30,759	33,676	1,059	34,735
Other Charges	11	375	375		375
Equipment	1,422	8,250	8,250		8,250
Transfers	72,036	66,375	66,375	3,291	69,666
Total Appropriation	3,608,105	3,591,965	3,998,376	1,059	3,999,435
Local Cost	3,608,105	3,591,965	3,998,376	1,059	3,999,435
 Budgeted Staffing		36.7	39.5		39.5

BOARD OF SUPERVISORS

Total Changes Included in Board Approved Base Budget

<u>MOU/Inflation</u>		
Salaries and Benefits	368,074	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	35,420	Inflation, Risk Mgmt Liabilities
2410 Central Computer	2,917	
<hr/>		
Total Appropriation Change	406,411	
Total Local Cost Change	406,411	
<hr/>		
Total 2000-01 Appropriation	3,591,965	
Total 2000-01 Local Cost	3,591,965	
<hr/>		
Total Base Budget Appropriation	3,998,376	
Total Base Budget Local Cost	3,998,376	

Board Approved Changes to Base Budget

Services and Supplies	(3,291)	Move appropriation to Transfers to cover additional lease costs
	<u>(3,291)</u>	
Central Computer	<u>1,059</u>	
	<u>1,059</u>	
Transfers	<u>3,291</u>	Estimated Increase in Lease Costs
	<u>3,291</u>	
Total Appropriation	<u>1,059</u>	
Local Cost	<u>1,059</u>	

OVERVIEW OF BUDGET

DEPARTMENT: CLERK OF THE BOARD
CLERK OF THE BOARD: J. RENEE BASTIAN
BUDGET UNIT: AAA CBD

I. GENERAL PROGRAM STATEMENT

The Clerk of the Board of Supervisors takes official minutes of all meetings of the Board of Supervisors, maintains the files for all actions of the Board of Supervisors and distributes copies of orders and directives of the Board to appropriate agencies and members of the public; schedules, prepares and distributes the board agenda; prepares, publishes and distributes the fair statement of all proceedings before the Board of Supervisors; serves the Assessment Appeals Board and the various building and joint powers authorities, CoRDA and CoIDA and the Handicap Authority; gives notice of the hearings and disperses direction of particular boards; publishes and distributes the County Code, supplements and ordinances; and maintains the roster of all committees, commissions, public agencies, and conflict of interest files for county departments, committees, commissions, and public entities.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	524,603	629,555	664,451	868,293
Total Revenue	48,106	50,000	91,826	70,000
Local Cost	476,497	579,555	572,625	798,293
Budgeted Staffing		11.0		15.0
<u>Workload Indicators</u>				
Board Agenda Items	3,000	3,000	3,744	3,000
Assessment Appeals	4,600	5,500	2,593	3,000
Licenses	300	275	130	225
Notice of Determination	750	1,200	1,093	1,100
Resolutions	500	500	260	600
Conflict of Interest Fillings	3,500	3,500	1,388	2,000
Research Hours	5,000	5,000	5,000	5,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

One policy item was approved adding 4 additional staff and the conversion of a Public Service Employee position to a regular position. The additions will allow the department to more efficiently meet the demands of the office by reducing the workload level per employee to one that is manageable, allowing for cross-training and more appropriately matching function with positions

PROGRAM CHANGES

The Clerk of the Board will no longer receive a \$22,300 reimbursement from the State/County Property Tax Administration Program, which is managed by the Assessor's Office. The purpose of this reimbursement has been to assist the Clerk of the Board in managing an increasing number of assessment appeals. Reduction of the assessment appeals backlog has been one of the County's performance criteria under this program.

The assessment appeals backlog has decreased, and the contract with the State for the State/County Property Tax Administration Program for Calendar Year 2002 no longer includes the reduction of the assessment appeals backlog as a performance criterion. For this reason, this reimbursement has been removed from the Clerk's budget.

It is projected that state reimbursement for open meetings act costs, will result in annual revenues to the Clerk of the Board of approximately \$20,000.

CLERK OF THE BOARD

GROUP: Admin/Exec
DEPARTMENT: Clerk of the Board
FUND : General AAA CBD

FUNCTION: General
ACTIVITY: Legislative & Admin.

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	508,078	501,655	516,387	182,162	698,549
Services and Supplies	162,067	123,586	149,589		149,589
Central Computer	16,641	26,614	19,758	397	20,155
Total Expenditure Authority	686,786	651,855	685,734	182,559	868,293
Less:					
Reimbursements	(22,335)	(22,300)	(22,300)	22,300	-
Total Appropriation	664,451	629,555	663,434	204,859	868,293
<u>Revenue</u>					
Licenses & Permits	28,020	26,000	26,000		26,000
Current Services	2,108	2,000	2,000		2,000
State, Federal or Gov't Aid	40,753			20,000	20,000
Other Revenue	20,945	22,000	22,000	-	22,000
Total Revenue	91,826	50,000	50,000	20,000	70,000
Local Cost	572,625	579,555	613,434	184,859	798,293
Budgeted Staffing		11.0	11.0	4.0	15.0

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 14,732 MOU, 7% Tier, Workers Comp, Retirement

Services and Supplies 6,003 Inflation, Risk Mgmt Liabilities

2410 Central Computer (6,856)

Mandated New Programs

Services and Supplies 20,000 Cost of Board Resolutions

Total Appropriation Change 33,879

Total Revenue Change -

Total Local Cost Change 33,879

Total 2000-01 Appropriation 629,555

Total 2000-01 Revenue 50,000

Total 2000-01 Local Cost 579,555

Total Base Budget Appropriation 663,434

Total Base Budget Revenue 50,000

Total Base Budget Local Cost 613,434

CLERK OF THE BOARD

Board Approved Changes to Base Budget

Salaries and Benefits	(2,300)	
	<u>184,462</u>	Approval of Policy Item
	<u>182,162</u>	
Central Computer	<u>397</u>	
	<u>397</u>	
Total Expenditure Authority	<u>182,559</u>	
Reimbursements	22,300	Due to decrease of Assessment Appeals backlog audit free revenue and operating transfers-in
	<u>22,300</u>	
Total Appropriation	<u>204,859</u>	
State/Federal Aid	<u>20,000</u>	Open Meetings Act reimbursement from State (SB90)
Total Revenue	<u>20,000</u>	
Local Cost	<u>184,859</u>	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER: JOHN F. MICHAELSON
BUDGET UNIT: COUNTY ADMINISTRATIVE OFFICE (AAA CAO)

I. GENERAL PROGRAM STATEMENT

The County Administrative Office is responsible to the Board of Supervisors for the general administration and coordination of all county operations and programs, together with the preparation and administration of the county budget. Legislative functions at Washington, DC and Sacramento are also included in this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	2,629,927	3,761,322	3,272,971	3,823,039
Total Revenue	216,703	231,636	223,898	156,384
Local Cost	2,413,224	3,529,686	3,049,073	3,666,655
Budgeted Staffing		33.0		32.5

Actual salary and benefit expenses for 2000-01 varied from budget due to unspent appropriations of \$194,001 for a Contract Management Unit that had not yet been established at the end of the fiscal year. The remainder of the variance was due to vacancy savings. Services and supplies also showed a variance due to unspent appropriations of \$43,000 for the Contract Management Unit.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing decreased a net of 0.5 positions due to the deletion of 1.5 Administrative Analyst III positions; one that was previously funded by Child Support, and 0.5 positions that is being deleted to provide funding for an additional Deputy Administrative Officer position. This Deputy Administrative Officer position was added to the department in the organizational restructuring approved by the Board on March 14, 2000, but was not budgeted in the 2001 fiscal year.

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<p align="center">GROUP: Admin/Exec DEPARTMENT: County Administrative Office FUND : General AAA CAO</p> <p align="right">FUNCTION: General ACTIVITY: Legislative and Administrative</p>					
<u>Appropriations</u>					
Salaries and Benefits	2,648,632	3,001,366	3,099,721	(30,548)	3,069,173
Services and Supplies	763,560	907,919	936,373	(43,619)	892,754
Central Computer	19,158	15,368	24,548	980	25,528
Other Charges	60	300	300		300
Equipment	3,008	24,400	24,400	-	24,400
Transfers	52,990	46,560	46,560	-	46,560
Total Expenditure Authority	3,487,408	3,995,913	4,131,902	(73,187)	4,058,715
Less:					
Reimbursements	(214,437)	(234,591)	(234,591)	(1,085)	(235,676)
Total Appropriation	3,272,971	3,761,322	3,897,311	(74,272)	3,823,039
<u>Revenue</u>					
State, Federal or Gov't Aid	223,898	231,636	231,636	(75,252)	156,384
Total Revenue	223,898	231,636	231,636	(75,252)	156,384
Local Cost	3,049,073	3,529,686	3,665,675	980	3,666,655
Budgeted Staffing		33.0	33.0	-0.5	32.5

COUNTY ADMINISTRATIVE OFFICE

Salaries and Benefits	98,355	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	28,454	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	<u>9,180</u>	Per Target
Subtotal Base Year Appropriation	<u>135,989</u>	
Subtotal Base Year Local Cost	<u>135,989</u>	
Total Appropriation Change	135,989	
Total Revenue Change	-	
Total Local Cost Change	135,989	
Total 2000-01 Appropriation	3,761,322	
Total 2000-01 Revenue	231,636	
Total 2000-01 Local Cost	3,529,686	
Total Base Budget Appropriation	3,897,311	
Total Base Budget Revenue	231,636	
Total Base Budget Local Cost	3,665,675	

Board Approved Changes to Base Budget

Salaries and Benefits	(30,548)	Decrease 1.5 Administrative Analyst position, one previously funded by Child Support and .5 that is being deleted to provide funding for an additional Deputy Administrative Officer position.
	<u>(30,548)</u>	
Services and Supplies	(43,619)	Reduced to provide remaining funding necessary for the additional Deputy Administrative Officer position.
	<u>(43,619)</u>	
Central Computer	980	Increase per ISD in Budget Instructions
	<u>980</u>	
Transfers	(1,085)	Reimbursement increase to reflect staff costs reimbursed by the Health Care Costs budget
	<u>(1,085)</u>	
Total Appropriation	<u>(74,272)</u>	
State/Federal Aid	(92,597)	Decreased to reflect loss of funding of Administrative Analyst III position previously funded by Child Support.
	17,345	Increase in revenue from contract with Riverside County for performance of Legislative Advocacy services
Total Revenue	<u>(75,252)</u>	
Local Cost	<u>980</u>	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER: JOHN MICHAELSON
BUDGET UNIT: JOINT POWERS LEASES (AAA JPL)

I. GENERAL PROGRAM STATEMENT

This component funds the cost of long-term lease payments for joint power facility agreements. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	30,041,459	26,593,712	27,425,810	23,569,659
Total Revenue	860,000	-	855,000	-
Local Cost	29,181,459	26,593,712	26,570,810	23,569,659

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

The final lease payment on the Sheriff's Administration Building in 2000-01, partially offset by an increase in lease payments for the 1997 Public Improvement Financing, reduced required appropriations by approximately \$1.5 million. Appropriations are also reduced by \$1.5 million to eliminate one time funding for accelerated repayment of the Glen Helen taxable debt in 2000-01.

Leases included in this budget are:

1997 Public Improvement Financing (ENVEST, West End Juvenile Facility, Pre-School Building)	\$ 1,339,697
County Government Center	3,149,180
West Valley Detention Center	9,644,801
Glen Helen Blockbuster Pavilion	1,776,950
1992 Equipment Refunding	3,013,725
Justice Center/Chino Airport Improvements	<u>6,278,896</u>
Subtotal	25,203,249
Debt Administration	647,860
Reimbursements **	<u>(2,281,450)</u>
	\$ 23,569,659

** Reimbursements reflect Preschool building rents, Chino Airport rents, lease payments from the Glen Helen Blockbuster Pavilion and a transfer from the utilities budget (to reflect savings from ENVEST project).

GROUP: Admin/Exec
DEPARTMENT: County Admin Office Joint Powers Leases
FUND : General AAA JPL

FUNCTION: General
ACTIVITY: Property Management

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
Appropriations					
Services and Supplies	28,841,560	28,869,462	25,851,109	-	25,851,109
Total Expenditure Authority	28,841,560	28,869,462	25,851,109	-	25,851,109
Less:					
Reimbursements	(1,415,750)	(2,275,750)	(2,281,450)	-	(2,281,450)
Total Appropriation	27,425,810	26,593,712	23,569,659	-	23,569,659
Revenue					
Use of Money & Property	855,000	-	-	-	-
Total Revenue	855,000	-	-	-	-
Local Cost	26,570,810	26,593,712	23,569,659	-	23,569,659

COUNTY ADMINISTRATIVE OFFICE

Total Changes Included in Board Approved Base

Base Year Adjustments

Mandated New Programs

Services and Supplies	(3,018,353)	Final Lease Pymt made on Sheriff Admin Building in 2001 reduced amount needed for payment of Lease Financings by approx \$1.5 million. An additional \$1.5 million reduction of prior year one time appropriations for accelerated debt repayment on the Glen Helen taxable debt.
Reimbursements	(5,700)	Additional anticipated reimbursement from Glen Helen Blockbuster Pavilion receipts and additional rents received from Preschool Services for Ontario building

Subtotal Base Year Appropriation (3,024,053)

Revenue -

Subtotal Base Year Revenue -

Subtotal Base Year Local Cost (3,024,053)

Total Appropriation Change (3,024,053)

Total Revenue Change -

Total Local Cost Change (3,024,053)

Total 2000-01 Appropriation 26,593,712

Total 2000-01 Revenue -

Total 2000-01 Local Cost 26,593,712

Total Base Budget Appropriation 23,569,659

Total Base Budget Revenue -

Total Base Budget Local Cost 23,569,659

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER: JOHN MICHAELSON
BUDGET UNIT: CONTINGENCIES AND RESERVES
(AAA CNA, CNG, CNR, CON)

I. GENERAL PROGRAM STATEMENT

Board Policy requires the county to maintain an appropriated contingency fund to accommodate unanticipated operational changes, legislative impacts or other economic events affecting the county's operations which could not have reasonably been anticipated at the time the budget was prepared. Funding for contingencies is targeted at 1.5% of locally funded appropriations. The contingency budget also includes an annual base allocation of \$1,000,000 for high priority district and program needs. Final budget action includes a provision that allocates any difference between estimated and final fund balance to contingencies. Any such difference is allocated to the set aside for specific uncertainties.

County reserves include both general purpose and specific purpose reserves. General purpose reserves are funds held to protect the county from unforeseen increases in expenditures or reductions in revenues, or other extraordinary events, which would harm the fiscal health of the county. Board policy requires the establishment of an ongoing general purpose reserve for the general fund targeted at 10% of locally funded appropriations. Specific reserves are funds held to meet future known obligations or to build a reserve for capital projects.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Contingencies				
Per County Policy	-	4,350,000	-	4,530,000
Set aside for Grant Matches	-	-	-	1,100,000
Set aside for Specific Uncertainties	-	13,896,417	-	23,665,771
Transfers - High Priority Policy Needs	457,000	1,365,200	264,025	2,101,175
	<u>457,000</u>	<u>19,611,617</u>	<u>264,025</u>	<u>31,396,946</u>

Actual uses of contingencies are reflected in departmental budget units.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

A. Contingencies

A base allocation to the contingency budget of \$4,530,000 is established pursuant to Board policy, based on projected locally funded appropriations of \$301.6 million. An additional base allocation of \$1,000,000 (transfers) is established for high priority district and program needs.

In final budget action, the Board allocated an additional \$25,866,946 of available financing to contingencies. Of this amount \$1,100,000 is set aside for potential grant matches and \$23,665,771 is set aside for specific uncertainties. Specific uncertainties include uncertainty surrounding state finances, salary negotiations with the county's non-safety employees whose contract expires on December 31, 2001, increases in utility costs, and pending litigation. The Board also re-appropriated the unspent allocation of \$1,101,175 of the 2000-01 high priority needs to the 2001-02 budget bringing the total to \$2,101,175.

COUNTY ADMINISTRATIVE OFFICE

B. Reserves

General purpose reserves are increased by \$2.8 million to conform to the Board policy. This increase is based on projected locally funded appropriations of \$301.6 million and brings the balance of general purpose reserves to \$30.2 million. Specific reserves include a planned ongoing general fund contribution of \$3.3 million to the Justice Facilities Reserve. During 2000-01 the Board approved the use of \$4.1 million of the Justice Facilities Reserve. This included \$1.9 million for the High Desert Detention Center, \$1.5 million for the Sheriff Substation expansion in Fontana, \$.4 million to the High Desert Juvenile Detention facility and \$.3 million to the Glen Helen Women’s Correctional facility.

	<u>2000-01 Designations</u>	<u>Mid-Year Uses</u>	<u>2001-02 Contributions</u>	<u>2001-02 Designations</u>
General Purpose Reserves				
Subsequent yrs expenditures	6,500,000		2,800,000	9,300,000
Economic Uncertainty	13,627,528			13,627,528
Lease/Leaseback Security	<u>7,300,000</u>			<u>7,300,000</u>
Total General Purpose Reserves	<u>27,427,528</u>			<u>30,227,528</u>
Specific Purpose Reserves				
Medical Center debt service	31,992,306			31,992,306
Justice Facilities	9,329,427	(4,124,019)	3,300,000	8,505,408
WV juv max security fac	1,492,986			1,492,986
Future retirement rate increase	<u>1,500,000</u>			<u>1,500,000</u>
Total Specific Purpose Reserves	<u>44,314,719</u>			<u>43,490,700</u>
Total Reserves	<u>71,742,247</u>			<u>73,718,228</u>

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER: JOHN F. MICHAELSON
BUDGET UNIT: NON-DEPARTMENTAL REVENUE (AAA FAD)

I. GENERAL PROGRAM STATEMENT

The non-departmental revenue program includes income that is not directly related to any particular county activity. This discretionary revenue finances departmental budgets' local cost. Interest on notes appropriations reflect costs related to the county's annual short-term borrowing for cash flow needs. These costs are more than offset by earnings in the county's investment program. Special departmental expense appropriations are for county expenses that cannot be appropriately charged to a specific department, such as, outside attorney fees for pending litigation.

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
<u>Appropriations</u>				
Special Dept Expense	1,194,341	1,725,526	1,353,994	1,809,664
Interest on Notes	11,749,270	12,375,000	12,916,155	12,375,000
Total Appropriation	<u>12,943,611</u>	<u>14,100,526</u>	<u>14,270,149</u>	<u>14,184,664</u>
<u>Revenue</u>				
Taxes	135,871,221	137,461,648	143,708,591	141,106,588
Forfeit & Penalties	45,823	314,152	60,169	29,152
Use of Money & Prop	35,677,396	34,375,000	38,304,018	37,375,000
State Aid	92,720,496	96,796,980	105,323,189	105,443,570
Federal Aid	1,193,497	890,000	990,375	990,000
Current Services	26,818,323	27,719,799	26,697,197	29,654,799
Other	1,001,248	400,000	10,439,142	1,150,000
Total Revenue	<u>293,328,004</u>	<u>297,957,579</u>	<u>325,522,681</u>	<u>315,749,109</u>

II. BREAKDOWN OF REVENUES

TAXES

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Co Share - Prop Tax	106,841,919	109,655,914	111,191,235	110,680,914
Supplemental Tax Roll	1,446,766	1,300,000	2,368,978	1,300,000
Prior Prop Tx/Pnlts	4,343,671	3,780,000	5,061,880	4,205,000
Sales and Use Tax	13,406,206	12,930,060	13,887,200	15,000,000
Franchise	3,572,561	3,606,924	4,162,997	3,656,924
Property Transfer	4,458,605	4,600,000	4,904,282	4,600,000
Other Taxes	1,801,493	1,588,750	2,132,019	1,663,750
Total Taxes	<u>135,871,221</u>	<u>137,461,648</u>	<u>143,708,591</u>	<u>141,106,588</u>

The county's share of the 1% property tax for 2001-02 is estimated to be \$110.7 million. This includes an increase to assessed valuation of 4.5%, offset by a decrease in unitary revenues partially due to a decline in valuations based on litigation settled in the early 1990's. Unitary valuations have also decreased due to the sale of power plants within the county that will now be locally assessed and become part of the normal secured tax levy. Unitary estimates have not been decreased due to the energy situation facing the state. Property tax actuals for 2000-01 reflect \$3.9 million of ERAF relief from the state, offset by reductions in both unitary taxes and penalties on current taxes.

In addition to property tax, the county is authorized to collect other types of taxes in the unincorporated areas. Sales and use taxes are projected to increase, although at a slower rate than in prior years. These estimates are based on over-performance in 2000-01, combined with forecasts by the State of California and local economists. Franchise taxes are collected primarily from utility company and cable TV revenue. Although franchise fees over-performed in 2000-01, there is no corresponding increase in budget due to the unknown effect of the state power situation on these fees. Other taxes consist of aircraft, racehorse, and hotel/motel taxes.

COUNTY ADMINISTRATIVE OFFICE

FORFEITURES AND PENALTIES - \$29,152

The budget is the estimated county share from Vehicle Code violations. This revenue is down from the prior year due to the restructuring of trial court funding by the state.

USE OF MONEY AND PROPERTY - \$37,375,000

Total interest earnings are projected at \$37.4 million. These earnings will be offset by \$12.4 million in expenses associated with the short-term revenue anticipation notes program. Based on estimates of market conditions, the net earnings are projected at \$25 million. Increases to this revenue source are associated with earnings related to the issuance of a 15 month tax and revenue anticipation notes in the prior year and ongoing Teeter Plan earnings in the tax loss reserve fund. Also included is \$1.4 million to recognize interest apportionment corrections from prior years.

STATE AID

	<u>Actual</u> <u>1999-00</u>	<u>Budget</u> <u>2000-01</u>	<u>Actual</u> <u>2000-01</u>	<u>Budget</u> <u>2001-02</u>
Motor Vehicle In Lieu	90,765,216	94,997,980	102,270,842	103,644,570
Other Aid	1,955,280	1,799,000	3,052,347	1,799,000
Total State Aid	92,720,496	96,796,980	105,323,189	105,443,570

Motor vehicle in-lieu tax is based on vehicle registration fees and new car sales statewide. Distribution of these funds is made on the basis of population. The proposed budget continues to show an increase in these revenues, although at a slower rate than in previous years, due to the over-performance this revenue source has experienced in 2000-01 combined with forecasts by local economists. Other aid consists of a payment from the welfare realignment trust fund which replaced the state revenue stabilization program and SB90 reimbursements from the state.

FEDERAL AID - \$990,000

Federal payments in lieu of taxes are due to federally owned lands within the county. This revenue is increased slightly based on the actuals incurred in 2000-01.

CURRENT SERVICES

	<u>Actual</u> <u>1999-00</u>	<u>Budget</u> <u>2000-01</u>	<u>Actual</u> <u>2000-01</u>	<u>Budget</u> <u>2001-02</u>
Reimb-Indir Costs	16,345,820	16,662,199	14,634,030	18,662,199
Law Enf Svc	4,022,879	3,937,000	3,985,115	3,937,000
Sheriff Cont Ovrhd	1,047,184	1,000,000	1,131,128	1,000,000
SB813 Cost Rmb	637,400	820,600	1,282,878	755,600
Other Services	4,765,040	5,300,000	5,664,046	5,300,000
	26,818,323	27,719,799	26,697,197	29,654,799

Various state and federal grants permit the county to claim certain overhead costs against them. In addition, most fee supported general fund departments and taxing entities, such as the library and Board-governed special districts, are charged COWCAP to recover costs incurred in the general fund on their behalf. Reimbursement for indirect costs reflects those recovered allowable costs included in the 2001-02 countywide cost allocation plan. The increase in the 2001-02 budget from prior year is due to increases in costs of departments that are allocated as overhead.

Law enforcement services reflect the amount estimated to be recovered through the jail booking fee. The budget is based on a fee of \$159.72 on approximately 24,600 bookings. This fee was not increased for 2001-02.

Sheriff contract overhead represents certain county overhead charges recovered through city law enforcement contracts with the Sheriff's Department.

SB 813 cost reimbursement represents allowable charges for administration and operation of the supplemental property tax program. This reimbursement is tied directly to the performance of supplemental property tax revenue.

COUNTY ADMINISTRATIVE OFFICE

Other services reflect the property tax administrative fee which the legislature provided for counties to recover the cost of property assessment and tax collection process from certain other local jurisdictions. This revenue is tied directly to the cost of that collection effort.

OTHER REVENUE - \$1,150,000

Other revenue consists of voided warrants issued by the county and projected transfers of unclaimed property tax refunds to the general fund.

OVERVIEW OF BUDGET

DEPARTMENT: MASTER SETTLEMENT AGREEMENT
COUNTY ADMINISTRATIVE OFFICER: JOHN F. MICHAELSON
BUDGET UNIT: COUNTY ADMINISTRATIVE OFFICE (RSM MSA)

I. GENERAL PROGRAM STATEMENT

This budget unit accounts for proceeds received from the tobacco lawsuit Master Settlement Agreement. In late 1998 a settlement was reached in a lawsuit filed by states against the tobacco industry. In California the proceeds of the settlement are to be divided equally between the state and local governments who partnered in the lawsuit. Payments to local governments are based on a formula involving total tobacco sales and each local entity's population. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation		18,500,000	14,459,231	21,834,622
Total Revenue		18,500,000	16,597,476	19,700,000
Fund Balance		-		2,134,622

GROUP: Administrative/Executive
DEPARTMENT: Master Settlement Agreement
FUND : Special Revenue RSM MSA

FUNCTION: General
ACTIVITY: Finance

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
Appropriations					
Services and Supplies	-	2,000,000	2,000,000	2,000,000	4,000,000
Total Appropriation	-	2,000,000	2,000,000	2,000,000	4,000,000
Operating Transfers Out	14,459,231	16,500,000	16,500,000	1,334,622	17,834,622
Total Requirements	14,459,231	18,500,000	18,500,000	3,334,622	21,834,622
Revenue					
Other Revenue	16,597,476	18,500,000	18,500,000	1,200,000	19,700,000
Total Revenue	16,597,476	18,500,000	18,500,000	1,200,000	19,700,000
Fund Balance		-	-	2,134,622	2,134,622

Board Approved Changes to Base Budget

Services & Supplies	2,000,000	Appropriation for fund balance obligated but not spent in 2000-01
	<u>2,000,000</u>	
Total Appropriation	<u>2,000,000</u>	
Operating Transfers Out	1,200,000	Increased transfer to the Financial Administration (AAA-FAD) due to higher revenues
	134,622	Fund Balance adjustment
	<u>1,334,622</u>	
Total Requirements	3,334,622	
Other Revenue	1,200,000	Estimated increase in revenue per State Attorney General's Office
Total Revenue	<u>1,200,000</u>	
Fund Balance	<u>2,134,622</u>	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER: JOHN F. MICHAELSON
BUDGET UNIT: MEDICAL CENTER LEASE PAYMENT FUND (EMD JPL)

I. GENERAL PROGRAM STATEMENT

This unit funds the cost of long-term lease payments to the Inland Empire Public Facilities Corporation for the Arrowhead Regional Medical Center (ARMC) facility. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Operating Expense	16,762,417	52,518,044	52,133,290	53,780,139
Total Revenue	16,731,697	26,101,468	20,419,473	26,449,438
 Operating Transfers In	 -	 26,416,576	 31,744,537	 27,330,701

Actual revenues were less than budgeted due to a lower than expected reimbursement percentage from the state. This shortage was offset by increased operating transfers in from ARMC.

GROUP: Administrative/Executive
DEPARTMENT: Medical Center Lease Payment Fund
FUND : Enterprise EMD JPL

FUNCTION: General
ACTIVITY: Property Management

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Services and Supplies	<u>52,133,290</u>	<u>52,518,044</u>	<u>52,518,044</u>	<u>1,262,095</u>	<u>53,780,139</u>
Total Operating Expense	52,133,290	52,518,044	52,518,044	1,262,095	53,780,139
<u>Revenue</u>					
State, Federal or Gov't Aid	<u>20,419,473</u>	<u>26,101,468</u>	<u>26,101,468</u>	<u>347,970</u>	<u>26,449,438</u>
Total Revenue	20,419,473	26,101,468	26,101,468	347,970	26,449,438
Operating Transfers In	31,744,537	26,416,576	26,416,576	914,125	27,330,701

Board Approved Changes to Base Budget

Services and Supplies	<u>1,262,095</u>	Increased lease costs
	<u>1,262,095</u>	
Total Operating Expense	<u>1,262,095</u>	
State/Federal Aid	<u>347,970</u>	State Aid (1732 Program) which reimburses a percentage of allowable lease costs
Total Revenue	<u>347,970</u>	
Operating Transfers In	<u>914,125</u>	\$905,640 from Health Care Costs represents additional general fund contribution; \$8,485 from ARMC to reflect additional Medicare reimbursements associated with capitalized interest and depreciation
Fund Balance	<u>-</u>	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY COUNSEL
COUNTY COUNSEL: ALAN MARKS
BUDGET UNIT: AAA CCL

I. GENERAL PROGRAM STATEMENT

County Counsel provides civil legal services to the Board of Supervisors, county departments, and agencies, commissions, special districts, and school districts. County Counsel also provides legal advice to various joint powers authorities and represents the courts and judges on request.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual</u> <u>1999-00</u>	<u>Budget</u> <u>2000-01</u>	<u>Actual</u> <u>2000-01</u>	<u>Budget</u> <u>2001-02</u>
Total Appropriation	3,847,842	4,854,702	4,128,610	6,236,885
Total Revenue	2,212,123	2,538,553	2,539,980	3,645,030
Local Cost	1,635,719	2,316,149	1,588,630	2,591,855
Budgeted Staffing		63.5		69.0

Workload Indicators

Attorney-Client Hours	66,000	67,000	72,075	71,000
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Due to the difficulty in filling and retaining professional personnel, County Counsel shows substantial savings in salaries and benefits. Approximately four staff positions remained unfilled for the majority of the fiscal year. The necessity of staff is apparent by our increased work, as shown in our workload indicators, the current staff carried out and completed the necessary responsibilities. Increases in revenue and reimbursements occurred due to unanticipated completion of pending long-term legal cases; such as the tobacco tax litigation, as well as an increase in work in some areas, like the Department of Aging and Adult Services, Land Use, and Juvenile dependencies.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachment for detailed changes)

STAFFING CHANGES

Four additional positions are being requested, one general attorney for increased workload from general fund clients including Waste Systems Division and Land Use Services – Planning Division, one new Executive Secretary II for the Risk Management Unit, and one accounting technician and one additional workers' compensation attorney which will reduce the use of outside counsel in this area. Full year funding is requested for one Deputy County Counsel IV position and one Paralegal position that together will increase budgeted staffing by an additional .5 FTE an additional research attorney was funded by approved fee increases. All of these position changes can be accommodated without a local cost increase, with additional revenue generated and by reducing equipment expenses.

PROGRAM CHANGES

Reimbursements have been decreased, and revenue increased by \$800,500 to reflect accounting reclassification required due to GASB #34.

COUNTY COUNSEL

GROUP: Admin/Exec
 DEPARTMENT: County Counsel
 FUND : General AAA CCL

FUNCTION: General
 ACTIVITY: Counsel

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	5,188,172	5,585,424	5,814,138	341,879	6,156,017
Services and Supplies	665,606	678,106	715,463	44,303	759,766
Central Computer	10,977	8,254	15,903	1,986	17,889
Other Charges	492	660	660	-	660
Equipment	43,130	85,755	85,755	(80,205)	5,550
Total Expenditure Authority	5,908,377	6,358,199	6,631,919	307,963	6,939,882
Less:					
Reimbursements	(1,779,767)	(1,503,497)	(1,503,497)	800,500	(702,997)
Total Appropriation	4,128,610	4,854,702	5,128,422	1,108,463	6,236,885
Revenue					
Current Services	2,519,757	2,538,553	2,538,553	1,106,477	3,645,030
State, Federal or Gov't Aid	20,223	-	-	-	-
Total Revenue	2,539,980	2,538,553	2,538,553	1,106,477	3,645,030
Local Cost	1,588,630	2,316,149	2,589,869	1,986	2,591,855
Budgeted Staffing		63.5	63.5	5.5	69.0

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 228,714 MOU, 7% Tier, Workers Comp, Retirement

Services and Supplies 37,357 Inflation, Risk Mgmt Liabilities

2410 Central Computer 7,649

Total Appropriation Change 273,720

Total Revenue Change -

Total Local Cost Change 273,720

Total 2000-01 Appropriation 4,854,702

Total 2000-01 Revenue 2,538,553

Total 2000-01 Local Cost 2,316,149

Total Base Budget Appropriation 5,128,422

Total Base Budget Revenue 2,538,553

Total Base Budget Local Cost 2,589,869

COUNTY COUNSEL

Board Approved Changes to Base Budget

Salaries and Benefits	341,879	Addition of four (4) positions - 1 Acct Tech; 1 Exec Sec - Litigation Unit; 1 Attorney - General Unit, and 1 Attorney - Workers Comp. Fee adjustment approved during hearngs \$96,843
	<u>341,879</u>	
Services and Supplies	44,303	Various Services and Supplies Increases & Fee Adjustments Of \$ 27,237
	<u>44,303</u>	
Central Computer	1,986	
	<u>1,986</u>	
Equipment	(80,205)	Reduction in the following areas - Computer and Communication Equipment
	<u>(80,205)</u>	
Total Expenditure Authority	<u>307,963</u>	
Reimbursements	800,500	Reclassified due to Accounting Changes required by GASB #34
	<u>800,500</u>	
Total Appropriation	<u>1,108,463</u>	
State/Federal Aid		
Current Services	305,977	Increase in Billable Hours & increase in fee adjustmets of \$124,080 (during fee hearings)
Other Revenue	800,500	Reclassified due to Accounting Changes required by GASB #34
Total Revenue	<u>1,106,477</u>	
Local Cost	<u>1,986</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: HUMAN RESOURCES
DIRECTOR: MARCEL TURNER**

	2001-02				
	Operating Exp/ Appropriation	Revenue	Revenue Over (Under) Exp	Local Cost	Staffing
Human Resources	8,523,329	4,034,300		4,489,029	119.3
Emp Hlth & Wellness	1,549,434	1,549,434		-	13.3
Unemployment Ins	869,164	-		869,164	
Risk Management	3,809,779	3,809,779			58.0
Insurance Programs	46,491,409	47,674,156	1,182,747		
TOTAL	61,243,115	57,067,669	1,182,747	5,358,193	190.6

BUDGET UNIT: HUMAN RESOURCES (AAA HRD)

I. GENERAL PROGRAM STATEMENT

The Human Resources Department administers the county's human resources programs. This includes responsibility for employee testing, certification, and selection; employee benefits and services; employee relations; systems and program administration for a portion of the Employee Management and Compensation System (EMACS); the Equal Employment Opportunity Office; the Commission on the Status of Women; and Commuter Services. Human Resources also shares the responsibility, through a partnership with Human Services System, for countywide organizational and employee development and the Management Leadership Academy.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	4,576,683	6,243,853	6,955,956	8,523,329
Total Revenue	1,224,104	2,206,800	2,867,727	4,034,300
Local Cost	3,352,579	4,037,053	4,088,229	4,489,029
Budgeted Staffing		113.8		119.3
<u>Workload Indicators</u>				
Applications Accepted	48,533	52,227	46,059	54,000
Applicants			17,259	18,000

Significant variances between actual and budget for 2000-01 are a result of a decrease in reimbursements and offset by an increase in revenues.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing changes include .5 position(s) for the Western Region Item Bank (WRIB), 1.0 position for the Classification Section, 1.0 position for the Suggestion Award Program, and 3.0 position(s) transferred from The Center for Employee Health and Wellness.

PROGRAM CHANGES

Major changes include payments by departments to the Employee Assistance Program (EAP) previously paid by the Risk Management budget unit. Services and supplies are increased by \$311,000 to reflect this change. Revenues are increase by the same amount to reflect direct reimbursement from County departments. Major increase in appropriations and revenues is a result of an accounting method change whereby benefit trust funds transfers are accounted in revenue rather than reimbursements.

Balances in transfers, reimbursements, and revenues are adjusted to comply with the provisions of GASB 34.

HUMAN RESOURCES

GROUP: Administrative/Executive
 DEPARTMENT: Human Resources
 FUND : General AAA HRD

FUNCTION: General
 ACTIVITY: Personnel

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	5,869,437	6,124,509	6,538,488	25,265	6,563,753
Services and Supplies	3,077,215	3,249,191	3,398,781	329,558	3,728,339
Central Computer	55,737	70,020	64,385	4,502	68,887
Equipment	11,632	14,900	14,900	(14,900)	-
Transfers	88,435	75,750	75,750	32,400	108,150
Total Expenditure Authority	9,102,456	9,534,370	10,092,304	376,825	10,469,129
Less:					
Reimbursements	(2,146,500)	(3,290,517)	(3,290,517)	1,344,717	(1,945,800)
Total Appropriation	6,955,956	6,243,853	6,801,787	1,721,542	8,523,329
Revenue					
Current Services	470,534	604,700	604,700	(332,600)	272,100
State, Federal or Gov't Aid	188,593	266,200	266,200	11,100	277,300
Other Revenue	2,208,600	1,335,900	1,515,700	1,969,200	3,484,900
Total Revenue	2,867,727	2,206,800	2,386,600	1,647,700	4,034,300
Local Cost	4,088,229	4,037,053	4,415,187	73,842	4,489,029
Budgeted Staffing		113.8	116.8	2.5	119.3

Total Changes Included in Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 234,179 MOU, 7% Tier, Workers Comp, Retirement

Services and Supplies 149,590 Inflation, Risk Mgmt Liabilities

2410 Central Computer (5,635)

Full Year funding

Salaries and Benefits 179,800 Transfer of 2.0 Staff Analyst II and 1.0 Human Resource Analyst from AAA-OCH.

Total Appropriation Change 557,934

Total Revenue Change 179,800 Revenue from various departments to offset transfer positions from AAA-OCH.

Total Local Cost Change 378,134

Total 2000-01 Appropriation 6,243,853

Total 2000-01 Revenue 2,206,800

Total 2000-01 Local Cost 4,037,053

Total Base Budget Appropriation 6,801,787

Total Base Budget Revenue 2,386,600

Total Base Budget Local Cost 4,415,187

HUMAN RESOURCES

Board Approved Changes to Base Budget

Salaries and Benefits	25,265	Additional .5 PSE for the Western Region Item Bank (WRIB) Program and .5 PSE for Suggestion Award Program.
Services and Supplies	329,558	Contract with the Holman Group for the Employee Assistance Program and \$21,835 for other program purposes
Central Computer	4,502	
Equipment	(14,900)	Adjustment from 2000-01; no expenditures budgeted in 2001-02
Transfers	32,400	Increase necessary for Employee Health and Productivity (EHaP) building rental previously paid by the Wellness Center.
Total Expenditure Authority	<u>376,825</u>	
Reimbursements	<u>1,344,717</u>	Decrease from Probation for end of Home Run Grant
Total Appropriation	<u>1,721,542</u>	
State/Federal Aid	11,100	Additional federal aid for the Commuter Services Program.
Current Services	(332,600)	Decrease is due to an accounting change for reimbursements from being recorded in salaries and benefits instead of current services.
Other Revenue	1,969,200	Increase due to an accounting change for reimbursements previously recorded in 5046.
Total Revenue	<u>1,647,700</u>	
Local Cost	<u>73,842</u>	

HUMAN RESOURCES

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Salaries and Benefits	32,580	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	24,324	Inflation, Risk Mgmt Liabilities

Full Year Funding

Salaries and Benefits	(179,800)	Transfer of 2.0 Staff Analyst II and 1.0 Human Resources from the Wellness Center to Human Resources (AAA-HRD).
Subtotal Base Year Appropriation	(122,896)	
Subtotal Base Year Revenue	(122,896)	
Subtotal Local Cost	-	

Mid Year Adjustments

Salaries and Benefits	52,200	Addition of .5 Contract Physician.
<u>Revenue</u>		
Current Services	52,200	Reimbursement from County departments.
Subtotal Local Cost	-	

Total Appropriation Change	(70,696)
Total Revenue Change	(70,696)
Total Local Cost Change	-
Total 2000-01 Appropriation	1,385,247
Total 2000-01 Revenue	1,385,247
Total 2000-01 Local Cost	-
Total Base Budget Appropriation	1,314,551
Total Base Budget Revenue	1,314,551
Total Base Budget Local Cost	-

Board Approved Changes to Base Budget

Salaries and Benefits	32,931	Clerk III
	25,929	Clinic Assistant
	16,347	Contract Nurse Practitioner
	59,838	Contract Physician
	45,241	Contract Physician Assistant
	19,687	Licensed Vocational Nurse II
	(32,376)	Other adjustments
	<u>167,597</u>	
Services and Supplies	(83,200)	Building rent
	(29,000)	Program administration-AAA HRD
	(10,600)	Decrease in contract / consulting services.
	(29,824)	Decrease in various expenditures.
	<u>(152,624)</u>	
Transfers	83,200	Increase Rents & Leases per GASB 34 (moved from Services and Supplies)
	4,100	Increase in HRD Administrative charges
	<u>87,300</u>	
Total Expenditure Authority	<u>102,273</u>	
Reimbursements	132,610	Eliminate funding of EAP program, transferred to AAA HRD
Total Appropriation	<u>234,883</u>	
Current Services	234,883	Direct charges from County departments.
Total Revenue	<u>234,883</u>	
Local Cost	<u>-</u>	

HUMAN RESOURCES

BUDGET UNIT: UNEMPLOYMENT INSURANCE (AAA UNI)

I. GENERAL PROGRAM STATEMENT

This is a mandated program based upon a 1978 amendment to the California Unemployment Insurance Code extending unemployment insurance benefits to all public employees. Management's objective for the program is cost containment. Unemployment insurance claims filed by former county employees are monitored and reviewed for eligibility, and challenged when appropriate to prevent abuse of the program. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	775,190	869,164	1,082,067	869,164
Local Cost	775,190	869,164	1,082,067	869,164

Significant variances between actual and budget for 2000-01 is a result of increase in salaries and benefits as a result of unbudgeted additional claims from Preschool Services employees.

**GROUP: Administrative/Executive
DEPARTMENT: Unemployment Insurance
FUND : General AAA UNI**

**FUNCTION: General
ACTIVITY: Personnel**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	1,021,200	804,164	804,164	-	804,164
Services and Supplies	10,867	15,000	15,000	-	15,000
Transfers	50,000	50,000	50,000	-	50,000
Total Appropriation	1,082,067	869,164	869,164	-	869,164
Local Cost	1,082,067	869,164	869,164	-	869,164

HUMAN RESOURCES

BUDGET UNIT: RISK MANAGEMENT (IBP RMG)

I. GENERAL PROGRAM STATEMENT

Risk Management, under the direction of the Human Resources Department, administers the County's self-insured workers' compensation, public liability, property conservation, safety and risk reduction programs and its insured programs. All programs are paid from self-insurance funds and financed by charging general fund and non-general fund departments, as well as Board-Governed Special Districts and County Service Areas. Each are billed for their specific coverage for the cost to pay losses under the self-insured programs and the cost of insurance for the insured programs.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Operating Expense	2,939,579	3,609,897	3,740,659	3,809,779
Total Revenue	3,274,561	3,609,897	3,727,357	3,809,779
Revenue Over (Under) Expense	334,982	-	(13,302)	-
Fixed Asset	43,611	20,482	32,753	34,380
Budgeted Staffing		52.5		58.0
<u>Workload Indicators</u>				
FISCAL SECTION				
Database Transactions	35,335	31,868	47,562	41,449
LIABILITY SECTION				
Auto Accidents	358	346	456	456
Open Claims	1,158	1,122	1,315	1,237
New Claims	1,360	1,336	1,425	1,361
Cases Per Adjuster	193	187	188	177
WORKERS COMP SECTION				
Open Claims	2,168	1,810	2,428	2,298
New Claims	1,587	1,104	1,764	1,403
Cases Per Adjuster	206	165	187	177
SAFETY SECTION				
Employees Trained	2,705	2,200	2,000	4,500
Emergency Responses	141	45	70	85

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing reflect a net increase of 5.5 positions based on a mid-year increase of 2.0 positions for loss prevention/safety functions and an additional 3.5 positions relating to claims and automated system functions.

HUMAN RESOURCES

GROUP: Administrative/Executive
 DEPARTMENT: Risk Management
 FUND : Internal Svc IBP RMG

FUNCTION: General
 ACTIVITY: Insurance Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	2,507,982	2,622,287	2,844,652	277,556	3,122,208
Services and Supplies	1,071,042	933,414	970,834	(127,096)	843,738
Central Computer	12,843	9,021	15,210	1,983	17,193
Other Charges	3,901	369	369	1,256	1,625
Transfers	118,700	118,700	118,700	(11,900)	106,800
Total Expenditure Authority	3,714,468	3,683,791	3,949,765	141,799	4,091,564
Less:					
Reimbursements	-	(100,085)	(100,085)	(207,891)	(307,976)
Total Appropriation	3,714,468	3,583,706	3,849,680	(66,092)	3,783,588
Depreciation	26,191	26,191	26,191		26,191
Total Oper Exp	3,740,659	3,609,897	3,875,871	(66,092)	3,809,779
Revenue					
Use of Money & Property	103,377	-	-		-
Current Services	54	-	-		-
State, Federal or Gov't Aid	1,530	-	-		-
Other Revenue	3,622,396	3,609,897	3,875,871	(66,092)	3,809,779
Total Revenue	3,727,357	3,609,897	3,875,871	(66,092)	3,809,779
Total Rev Over(Under) Exp	(13,302)	-	-	-	-
Fixed Asset Exp					
Equipment	32,753	20,482	20,482	13,898	34,380
Budgeted Staffing		52.5	54.5	3.5	58.0

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits	100,466	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	37,420	Inflation, Risk Mgmt Liabilities
2410 Central Computer	6,189	

Mid Year Adjustments

Salaries and Benefits	121,899	2.0 Safety Specialist
Total Appropriations	<u>265,974</u>	

Total Operating Expense Change	265,974
Total Revenue Change	265,974
Total Rev Over(Under) Exp	-
Total 2000-01 Operating Expenses	3,609,897
Total 2000-01 Revenue	3,609,897
Total 2000-01 Rev Over(Under) Exp	-
Total Base Operating Expense	3,875,871
Total Base Revenue	3,875,871
Total Base Rev Over(Under) Exp	-

HUMAN RESOURCES

Board Approved Changes to Base Budget

Salaries and Benefits	147,886	4.0 Claims Assistant Positions for the Workers' Compensation Program
	44,549	1.0 Automated Systems Technician
	5,882	0.5 conversion of an Extra-help Clerk II to a Regular position.
	79,239	Other increases that include hiring Workers Compensation personnel at advance steps due to labor market conditions
	<u>277,556</u>	
	(166,232)	Decrease in COWCAP
	39,136	Net increase in various expense accounts
Services and Supplies	<u>(127,096)</u>	
Central Computer	1,983	
	(369)	Computer equipment lease - close out
	1,625	Interest on Computer equipment lease
Other Charges	<u>1,256</u>	
Transfers	(11,900)	Net change between Human Resources administrative support of \$106,800 and FY 2000-01 budgeted amount of \$118,700.
Total Expenditure Authority	<u>141,799</u>	
Reimbursements	(63,931)	Increase for Vehicle Services Safety Specialist position
	(57,968)	Increase for Arrowhead Regional Medical Center Safety Specialist position
	(85,992)	Increase for a Workers' Comp. Adjuster which was incorrectly removed from FY 1998-99 and MOU, COLA, etc. increases for Safety Specialist positions for Special Districts Dept. and a Safety Specialist position for Trans/Flood Dept.
	<u>(207,891)</u>	
Total Appropriation	<u>(66,092)</u>	
Total Operating Expenses	<u>(66,092)</u>	
Other Revenue	(66,092)	
Total Revenue	<u>(66,092)</u>	
Total Rev Over(Under)Exp	<u>-</u>	
	(20,482)	Computer equipment lease - close out
	8,380	Lease of an IBM RISC 6000 File Server
	26,000	Vehicle purchase
Total Equipment	<u>13,898</u>	

HUMAN RESOURCES

BUDGET UNIT: INSURANCE PROGRAMS (ALL ISFs EXCEPT IBP)

I. GENERAL PROGRAM STATEMENT

Risk Management, under the direction of the Human Resources Department, administers the county's self-insured and insured insurance programs. All programs are paid from these self-insurance funds and financed by general fund and non-general fund departments, as well as the Board Governed Special Districts and County Service Areas. Self-insurance and insurance programs include auto liability, property, surety, comprehensive auto, law enforcement liability, workers compensation, aircraft liability, airport liability, environmental liability, medical malpractice, and general liability. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Operating Expense	-	-	-	46,491,409
Total Revenue	-	-	-	47,674,156
Revenue Over/(Under) Expense				1,182,747

GROUP: Administrative/Executive
DEPARTMENT: Risk Management
FUND : Internal Services (All Except IBP)

FUNCTION: General
ACTIVITY: Insurance Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	-	-	32,822,841	-	32,822,841
Other Charges	-	-	88,750	-	88,750
Total Appropriation	-	-	32,911,591	-	32,911,591
Operating Transfers Out	-	-	13,579,818	-	13,579,818
TOTAL OP EXP	-	-	46,491,409	-	46,491,409
<u>Revenue</u>					
Use of Money & Property			1,490,187		1,490,187
Current Services			38,972,762		38,972,762
Other Revenue	-	-	7,211,207	-	7,211,207
Total Revenue	-	-	47,674,156	-	47,674,156
Rev Over/(Under) Expense			1,182,747		1,182,747

OVERVIEW OF BUDGET

**DEPARTMENT: INFORMATION SERVICES DEPARTMENT
CHIEF INFORMATION OFFICER: LEYDEN HAHN**

Information Services is an internal service organization. The department is comprised of three individual budget units. One budget unit – application development – is in the general fund. Two other budget units are internal services funds – Computer Operations and Network Services.

	2001-02			
	Appropriations/Oper Expense	Revenue	Local Cost	Staffing
Application Development	12,924,905	6,726,330	6,198,575	117.8
GIMS	522,703	288,338	234,365	5.0
Computer Operations	20,759,820	20,759,820		165.1
Network Services	17,339,776	17,339,776		118.1
	51,547,204	45,114,264	6,432,940	406.0

BUDGET UNIT: APPLICATION DEVELOPMENT (AAA SDD)

I. GENERAL PROGRAM STATEMENT

Information Services' Application Development Division develops, enhances and maintains computerized business systems. In addition, Application Development provides management and coordination of large multi-departmental automation projects, consultation for a wide variety of vendor platforms, acquisition of turnkey software applications, proposal development, and technology research and evaluation projects.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	6,925,111	7,843,928	7,165,816	12,924,905
Total Revenue	1,353,662	1,728,088	1,057,416	6,726,330
Local Cost	5,571,449	6,115,840	6,108,400	6,198,575
Budgeted Staffing		121.0		117.8
<u>Workload Indicators</u>				
Projected Backlog Hours	157,830	164,548	147,424	140,344
Anticipated New Services	139,312	130,220	158,545	148,929
Projected Hours Completed	149,718	154,441	156,934	158,399

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing decreased a net 3.2 positions. 13 COPS MORE positions were transferred to the Sheriff's budget unit. 3 positions were transferred to the Computer Operations budget unit (ISF IAJ) to help establish the Customer Services Division. There is an increase of 7.75 Programmer Analyst III positions to support HSS, C-IV coordination, Auditor-Controller and various countywide applications. There is an addition of 1 secretary for administrative clerical support. There is an addition of 3 positions to automate the department's manual accounting processes. There is an addition of 1 employment contract position to correct oversight from last year's budget.

INFORMATION SERVICES

PROGRAM CHANGES

Reduction in the use of contract programming staff by \$298,341 and corresponding increase in county regular programming positions. Increase of \$344,003 in transfers resulting from an accounting change in the way Information Services Department allocates its internal administrative costs. Revenue increased based on additional program services to Arrowhead Regional Medical Center \$125,400, Human Services System \$250,800, Human Services System C-IV coordination \$250,800 and Public Health \$125,400. The remaining increase in revenue of approximately \$4 million is due to the reclassification of reimbursements to revenues as required by GASB #34.

GROUP: Admin/Exec Group
DEPARTMENT: Information Services Group
FUND : General AAA SDD

FUNCTION: General
ACTIVITY: Other General

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	6,827,772	8,602,044	7,787,389	970,528	8,757,917
Services and Supplies	4,228,336	3,359,546	3,446,272	185,223	3,631,495
Central Computer	150,888	152,346	107,405	3,539	110,944
Equipment	28,693	30,000	30,000	45,000	75,000
Transfers	(5,405)	632,170	632,170	(197,121)	435,049
Total Expenditure Authority	11,230,284	12,776,106	12,003,236	1,007,169	13,010,405
Reimbursements	(4,064,468)	(4,932,178)	(4,078,339)	3,992,839	(85,500)
Total Appropriation	7,165,816	7,843,928	7,924,897	5,000,008	12,924,905
<u>Revenue</u>					
Current Services	1,057,416	1,728,088	1,728,088	4,998,242	6,726,330
Total Revenue	1,057,416	1,728,088	1,728,088	4,998,242	6,726,330
Local Cost	6,108,400	6,115,840	6,196,809	1,766	6,198,575
Budgeted Staffing		121.0	105.0	12.8	117.8

INFORMATION SERVICES

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits	334,884	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	86,726	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	(44,941)	
Subtotal Base Year Appropriation	<u>376,669</u>	
Subtotal Base Year Revenue	<u>-</u>	
Subtotal Base Year Local Cost	<u>376,669</u>	

Mid Year Adjustment

Salaries and Benefits	(853,839)	Transfer of 13 COPS MORE positions to the Sheriff - Board Approved December 19, 2000.
	(295,700)	Transfer of 3 positions to ISD's Customer Service Division - Board Approved March 13, 2001.
	<u>(1,149,539)</u>	
Services and Supplies		
Reimbursements	853,839	
Subtotal Mid Year Appropriation	<u>(295,700)</u>	
Subtotal Mid Year Revenue	<u>-</u>	
Subtotal Mid Year Local Cost	<u>(295,700)</u>	

Total Appropriation Change	80,969
Total Revenue Changes	-
Total Local Cost Change	80,969
Total 2000-01 Appropriation	7,843,928
Total 2000-01 Revenue	1,728,088
Total 2000-01 Local Cost	6,115,840
Total Base Budget Appropriation	7,924,897
Total Base Budget Revenue	1,728,088
Total Base Budget Local Cost	6,196,809

INFORMATION SERVICES

Board Approved jChanges to Base Budget

<u>Salaries and Benefits</u>	
592,632	7.75 FTE's, PAIII's increased workload in HSS support, C-IV Coordination and internal ISF support teams for automation of manual processes.
210,672	3.0 FTE Programmer III's, reflect increased workload in various areas.
41,824	1.0 Additional Secretary for administrative clerical support.
125,400	Employment contract for Sheriff to provide business consulting services to oversee technology projects, grant research and grant writing.
<u>970,528</u>	
Services and Supplies	
472,418	Technical Accounting Change required by GASB #34 shown last year as a transfer.
80,000	Training cost increase to keep staff up to date with current technology
(75,000)	Decrease in one time equipment purchases greater than \$5,000.
(298,341)	Reduction in the use of contractors
5,000	Advertising increase for recruitment
(25,000)	Deletion of subscription services to Gartner
29,117	Increase DDP Equipment charges
(2,971)	Miscellaneous cost changes in S & S.
<u>185,223</u>	
<u>3,539</u>	
Central Computer Services	
<u>45,000</u>	Replacement of PC's and servers. Equipment purchases over \$5,000
Equipment	
Transfers	
344,003	Allocation of ISD Administrative support cost not distributed to SDD in previous years.
(68,706)	Reduced Human Resource Officer cost.
(472,418)	Technical accounting change required by GASB #34 now shown as revevue.
<u>(197,121)</u>	
Reimbursements	
4,078,339	Reimbursements moved to revenue required by GASB #34
(85,500)	Auditor Controller reimbursement
<u>3,992,839</u>	
<u>5,000,008</u>	
Total Appropriation	
Total Revenues	
4,998,242	Increased Revenues to reflect new accounting procedures required by GASB #34 and increased program services
<u>1,766</u>	
Local Cost	

INFORMATION SERVICES

BUDGET UNIT: GEOGRAPHIC INFORMATION MANAGEMENT SYSTEMS (GIMS)

I. GENERAL PROGRAM STATEMENT

The Geographic Information Management System (GIMS) provides professional and technical services to client departments and the private sector for matters related to computerized mapping and geographic information processing. GIMS' responsibilities include the ongoing maintenance and enhancement of the county's street network, with a goal towards continued automation and development of the digital parcel basemap.

II. BUDGET & WORKLOAD INDICATORS

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	332,690	415,127	293,598	522,703
Total Revenue	187,129	232,696	135,652	288,338
Local Cost	145,561	182,431	157,946	234,365
Budgeted Staffing		5.0		5.0
<u>Workload Indicators</u>				
Projects	209	180	198	200
Parcels:				
Automated	445,620	440,007	468,720	470,620
System Maintained	216,746	241,746	224,846	231,746

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

On March 12, 2001, the Board approved the transfer of GIMS from the Department of Public Works to the Information Services Department. This action was effective July 1, 2001. No significant changes in GIMS' revenues or appropriations are anticipated from this transfer.

GROUP: Internal Services
DEPARTMENT: Information Services - GIMS
FUND : General AAA GIM

FUNCTION: Public Protection
ACTIVITY: Other Protection

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Salaries and Benefits	199,540	254,923	262,194	8,219	270,413
Services and Supplies	96,505	139,909	145,211	90,650	235,861
Central Computer	7,860	22,956	8,965	79	9,044
Other Charges	366	1,050	1,050	(300)	750
Equipment	4,143	6,800	6,800	(165)	6,635
Transfers	83,478	136,142	136,142	(136,142)	-
Total Expenditure Authority	391,892	561,780	560,362	(37,659)	522,703
Less:					
Reimbursements	(98,294)	(146,653)	(146,653)	146,653	-
Total Appropriation	293,598	415,127	413,709	108,994	522,703
<u>Revenue</u>					
Current Services	135,652	232,696	232,696	55,642	288,338
Total Revenue	135,652	232,696	232,696	55,642	288,338
Local Cost	157,946	182,431	181,013	53,352	234,365
Budgeted Staffing		5.0	5.0	0.0	5.0

INFORMATION SERVICES

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	7,271	MOU, Retirement Rate Adjustments, Workers Compensation Inc
Services and Supplies	3,298	Inflation
	<u>2,004</u>	Risk management Rates
	<u>5,302</u>	Total Services and Supplies
Computer Charges	(13,991)	Increase per ISD - Computer charges (2410)
Total Appropriations	(1,418)	
Revenues	-	
Local Cost	(1,418)	
Total 2000-01 Appropriation	415,127	
Total 2000-01 Revenue	232,696	
Total 2000-01 Local Cost	182,431	
Total Base Budget Appropriation	413,709	
Total Base Budget Revenue	232,696	
Total Base Budget Local Cost	181,013	

Board Approved Changes to Base Budget

Salaries and Benefits	<u>8,219</u>	Step Increases
Services and Supplies	98,196	Reclassification from the Transfers category resulting from GASB 34
	(22,028)	Reclassification from the Reimbursement category resulting from GASB 34
	36,940	Increased payment to the Surveyor for parcel basemap work, mapping svcs, and surveys
	(10,000)	Decreased payment to ISD for systems development work
	(10,000)	Decrease of inventoriable equipment purchases
	(2,458)	Net decrease of all other expenditures in this category
	<u>90,650</u>	Total Services and Supplies
Central Computer	<u>79</u>	
Other Charges	<u>(300)</u>	Reduced interest payments on lease-purchase equipment
Equipment	<u>(165)</u>	Reduced principal payments on lease-purchase equipment
Transfers	(98,196)	Reclassification to Services and Supplies resulting from GASB 34
	(36,231)	Payment to Surveyor for GIMS' share of budget/fiscal support was deleted due to reorganization
	(1,715)	Payment to Public Works for GIMS' share of PSG payroll costs was deleted due to reorganization
	<u>(136,142)</u>	Total Transfers
Reimbursements	22,028	Reclassification to Services and Supplies resulting from GASB 34
	124,625	Reclassification to Revenues resulting from GASB 34
	<u>146,653</u>	Total Reimbursements
	<u>108,994</u>	Total Appropriations
Revenues	124,625	Reclassification from Reimbursements resulting from GASB 34
	(75,000)	SANBAG no longer requires GIMS Manager Services because their staff will now perform this work
		Net Increase of all other changes in revenues including increased revenue from cities for automated parcel basemap data
	<u>6,017</u>	
	<u>55,642</u>	Total Revenues
	<u>53,352</u>	Local Cost

INFORMATION SERVICES

BUDGET UNIT: COMPUTER OPERATIONS (IAJ-ALL)

I. GENERAL PROGRAM STATEMENT

The Computer Operations budget finances the staff; its associated costs, the hardware and software costs of the day-to-day operation of the county's computer center and wide area network. The center provides a 24-hour-a-day, 7 day-a-week service to county departments and agencies.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Operating Expense	15,518,000	17,844,307	16,456,799	20,759,820
Total Revenue	17,131,289	17,842,752	18,121,601	20,759,820
Revenue Over/(Under) Expense	1,613,289	(1,555)	1,664,802	-
Fixed Assets	423,456	966,117	761,216	1,771,078
Budgeted Staffing		138.1		165.1
<u>Workload Indicators</u>				
PC Users/E-Mail Customers	10,074	11,280	13,168	12,500
Record Keyed	21,042,813	23,500,000	24,338,418	23,800,000
Dist. Depart. Sys. Sup. Bill. Hrs.	17,311	9,459	5,977	4,868
Telepro. Sup. Billable Hrs.	4,950	8,771	6,161	7,146
Wan Connections	375	343	365	363
CPU Hours	10,409	11,043	12,788	14,627
PC Desktop Billable Hours	16,774	16,072	16,287	22,629

The expense savings is the net result of salary savings from unfilled vacant positions during the year. Revenues collection were higher than budget resulting from increased demand of labor services that were offset by under collection of revenue in the microfilm services area.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing increased a net 27 positions. Customer Services Division – 18 positions added to establish a customer service organization to provide countywide information technology customer relationship management and personal computer (PC) product support services.

Server Management – 4.9 positions added to provide county departments with centralize management of business-critical application computer server systems that takes an infrastructure consolidation model approach.

Departmental PC Desktop Support – 7.8 positions added to meet expanded workload increases from countywide departments for PC desktop support, primarily in Human Services System, Behavioral Health, Arrowhead Regional Medical Center and other county departments in general.

Integrated Document Management – 3.0 positions added to meet workload increases in countywide imaging projects in the Auditor/Controller, HSS, Surveyor, Transportation, and Human Resources departments.

Public Service Employee, extra help & other fiscal staffing changes – Decrease 6.7 positions due to reduction in the use of Public Service Employee positions and other fiscal support positions.

PROGRAM CHANGES

Board approved three-year lease purchase of Windows 2000 infrastructure policy item resulting in an increase in the central computer appropriations of \$330,996 to cover the first year cost of which \$105,919 is local cost from the general fund.

INFORMATION SERVICES

GROUP: Administrative / Executive Group
 DEPARTMENT: Information Services - Computer Operations
 FUND : Internal Service IAJ ALL

FUNCTION: Other General
 ACTIVITY: Computer Oper.

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	5,928,502	7,141,356	8,238,516	780,369	9,018,885
Services and Supplies	10,575,319	10,449,250	10,974,029	141,776	11,115,805
Other Charges	3,589	29,999	29,999	67,850	97,849
Total Expenditure Authority	16,507,410	17,620,605	19,242,544	989,995	20,232,539
Reimbursements	(537,061)	(593,452)	(593,452)	(153,810)	(747,262)
Depreciation	486,450	817,154	817,154	457,389	1,274,543
Total Operating Expense	16,456,799	17,844,307	19,466,246	1,293,574	20,759,820
Revenue					
Current Services	18,118,482	17,842,752	19,464,691	1,295,129	20,759,820
Other Revenue	3,119	-	-	-	-
Total Revenue	18,121,601	17,842,752	19,464,691	1,295,129	20,759,820
Revenue Over/(Under) Exp	1,664,802	(1,555)	(1,555)	1,555	
Fixed Asset Exp					
Equipment	728,164	750,000	750,000	390,000	1,140,000
Equip/Lease Purchase	33,052	216,117	216,117	414,961	631,078
Total Fixed Assets	761,216	966,117	966,117	804,961	1,771,078
Budgeted Staffing		138.1	156.1	9.0	165.1

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits	210,082	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	158,136	Inflation, Risk Mgmt Liabilities
	172,621	Software license renewal increase.
	117,000	EMACS PeopleSoft support cost increase
	<u>447,757</u>	

Subtotal Base Year Operating Expense 657,839

Subtotal Base Year Revenue -

Subtotal Base Year Revenue Over/(Under) 657,839

Mid Year Adjustments

Salaries and Benefits	83,000	Position added to IAJ-SSD to support Behavioral Health departmental system - Board Approved Oct. 24, 2000
	804,078	14 positions for a new Customer Service Division - Board Approved March 13, 2001
	<u>887,078</u>	

Services and Supplies 77,022 For a new Customer Service Division - Board Approved March 13, 2001

Subtotal Mid Year Operating Expense 1,621,939

Subtotal Mid Year Revenue 1,621,939

Subtotal Mid Year Revenue Over/(Under) -

Total Operating Expense Change 1,621,939

Total Revenue Change 1,621,939

Total Revenue Over(Under) Expense -

Total 2000-01 Operating Expense 17,844,307

Total 2000-01 Revenue 17,842,752

Total 2000-01 Revenue Over/(under) (1,555)

Total Base Budget Operating Expense 19,466,246

Total Base Budget Revenue 19,464,691

Total Base Budget Rev Over(Under) Exp (1,555)

INFORMATION SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	(31,094)	Administrative Clerk II
	376,693	Automated Systems Analyst I, expansion is departmental LAN support services
	(49,942)	Automated Systems Analyst II
	25,585	Clerk II
	(35,844)	Computer Operations Specialist
	(39,721)	Computer Operations Supervisor
	35,489	Data Entry Operator II Incen 5
	30,161	Fiscal Clerk I
	32,428	Fiscal Clerk II
	34,508	Info. Services Team Aide II, technical assistance for Integrated Document Management team
	74,926	Network Services Supervisor, additional supervision to support expanded LAN services
	(25,585)	Photographic Laboratory Technician
	(45,512)	Production Control Supervisor
	136,016	Programmer Analyst III, growth in Integrated Document Management
	(91,224)	Public Service Employee, decrease use in extra help staff
	41,198	Storekeeper, transfer from Central Stores
	(28,889)	Supervising Microfilm Photographic T.
	(38,745)	Supervising Teleprocessing Specialist
	82,780	Systems Development Team Leader, supervision for Integrated Document
	263,640	Systems Support Analyst III, countywide Server Management consolidation and departmental system support.
	6,799	Systems Support Supervisor, overtime
	26,702	Teleprocessing Specialist
	<u>780,369</u>	
Services and Supplies	1,488,622	Unbundling of software cost from decision to buy IBM Mainframe computer instead of continue to lease it
	(1,665,097)	Decrease resulting from conversion of IBM Mainframe computer equipment lease to purchase
	107,126	Replacement equipment purchases of personal computers and printers
	175,607	Increased equipment maintenance cost from lease conversion of mainframe and equipment coming off of warranty
	261,144	Increase in Systems Developments needs to automate accounting & billing processes
	203,802	Increase in Distributed DDP equipment
	(549,168)	Decrease in COWCAP
	30,130	Miscellaneous cost changes in other S&S accounts-training, temporary help, subscription services, etc
	89,610	Software license and support cost of Windows 2000 approved policy item.
	<u>141,776</u>	
Other Charges	35,555	First year interest cost of lease purchase loan for Windows 2000 approved policy item.
	32,295	Increase due to a new loan to purchase equipment.
Total Other Charges	<u>67,850</u>	
	(153,810)	Increase due to the cost adjustments in the allocation of ISD's central fiscal & administrative support cost
Depreciation	205,831	Equipment depreciation for Windows 2000 approved policy item.
	251,558	Depreciation of new equipment purchases.
Total Depreciation	<u>457,389</u>	
Total Operating Expense	<u>1,293,574</u>	
Revenues	330,996	Increased 2410 charges to reflect Windows 2000 approved policy item.
	964,133	Increase in CPU usage, Internet and WAN connections, scanning services and direct support of departmental systems.
Total Revenue	<u>1,295,129</u>	
Revenue Over/(Under) Exp	<u>1,555</u>	
Fixed Assets Expense	390,000	Purchase additional DDP equipment, tapes drives, PCs, laptops and computer
	209,138	A new loan is pending and additional lease-purchase of the Mainframe Storage Area Network
	205,823	New lease purchase loan for Windows 2000 approved policy item.
	<u>804,961</u>	

INFORMATION SERVICES

BUDGET UNIT: NETWORK SERVICES (IAM ALL)

I. GENERAL PROGRAM STATEMENT

Information Services' Network Services Division provides countywide telephone, microwave, and radio services and the operation of related hardware, software and communications facilities, including a network of microwave sites.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Operating Expense	14,046,217	15,888,411	17,278,580	17,339,776
Total Revenue	17,761,074	15,888,411	18,016,309	17,339,776
Revenue Over(Under) Expense	3,714,857	-	737,729	-
Fixed Assets	1,449,604	2,496,526	3,783,549	2,574,845
Budgeted Staffing		119.1		118.1
<u>Workload Indicators</u>				
Service Calls	36,500	38,000	23,858	26,000
Radios	7,826	7,906	9,100	8,974
Telephone	19,473	18,400	18,949	19,000
Circuits	1,393	1,582	1,338	1,582

Operating expenses for this Internal Service Fund increased resulting from normal increased cost of doing business including cost increases on electronic and communication parts purchases, MOU salary changes and expanded workload of the new Information Technology (IT) Delivery Model. Revenues were over budget primarily because of increased long distance charges and service increases in adds, moves, and change requests from departments (wiring and phones).

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

With the implementation of the County IT Model the Network Services Internal Service Fund will support over 200 county personnel. This growth causes a need to establish an orderly alignment of management and supervisory support personnel. New positions included in the budget are 1 Assistant Chief of Network Services, 2 Network Analyst, 2 Network Services Supervisors, 1 Supervising Telephone Operator and 2 Special Project Leaders. These positions are necessary for organizational realignment to meet workload increases and these positions are funded by eliminating the funding of other positions, which will create an overall decrease of one budgeted staffing position.

PROGRAM CHANGES

Revenues increased \$1,451,365. This increase results comes from electronic repair service workload increases including parts and labor, increase in the number of phones in service and a decrease in revenue of \$60,000 from State aid for 911 services. The 911-service function was transferred to the County Fire Department.

INFORMATION SERVICES

GROUP: Administrative / Executive Group
 DEPARTMENT: Information Services - Network Services
 FUND : Internal Service IAM ALL

FUNCTION: General
 ACTIVITY: Tele, Micrww, Radio

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	5,983,651	6,269,046	6,478,680	414,898	6,893,578
Services and Supplies	10,490,787	8,157,069	8,194,252	538,144	8,732,396
Central Computer	32,572	9,116	9,116		9,116
Other Charges	41,733	47,798	47,798	58,021	105,819
Transfers	5,991	62,382	62,382	328,121	390,503
Total Expenditure Authority	16,554,734	14,545,411	14,792,228	1,339,184	16,131,412
Depreciation	723,846	1,343,000	1,343,000	(134,636)	1,208,364
Total Operating Expense	17,278,580	15,888,411	16,135,228	1,204,548	17,339,776
Revenue					
Use of Money & Property	365	3,000	3,000	-	3,000
Current Services	17730463	15,825,411	16,072,228	1,264,548	17,336,776
State, Federal or Gov't Aid	40,075	60,000	60,000	(60,000)	-
Other Revenue	243,090	-	-	-	-
Other Financing Sources	2,316	-	-	-	-
Total Revenue	18,016,309	15,888,411	16,135,228	1,204,548	17,339,776
Revenue Over(Under) Exp	737,729	-	-	-	-
Fixed Asset Exp					
Vehicles	25,905				
Equipment	3,307,790	1,250,000	1,250,000	500,000	1,750,000
Equipment/Lease-Purchase	449,854	1,246,526	1,246,526	(421,681)	824,845
Total Fixed Assets	3,783,549	2,496,526	2,496,526	78,319	2,574,845
Budgeted Staffing		119.1	119.1	(1.0)	118.1

INFORMATION SERVICES

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	209,634	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	37,183	Inflation, Risk Mgmt Liabilities
Total Operation Expense Change	246,817	
Total Revenue Change	246,817	
Total Revenue Over/(Under)	-	
Total 2000-01 Operating Expense	15,888,411	
Total 2000-01 Revenue	15,888,411	
Total 2000-01 Revenue Over/(Under)	-	
Total Base Budget Operating Expense	16,135,228	
Total Base Budget Revenue	16,135,228	
Total Base Revenue Over(Under)	-	

Board Approved Changes to Base Budget

Salaries and Benefits	414,898	Add 1 Asst. Chief of Network Services, 2 Special Project Leaders, 2 Network Analysts, 2 Network Supvs, 1 Multi-Media Coordinator and 1 Supvg Telephone Operator. Decrease 3 Help desk technicians transferred to Customer Service Division, decrease funding
	<u>414,898</u>	
Services and Supplies	501,572	Increase in Phone Company Services
	36,572	Increase in COWCAP
	<u>538,144</u>	Interest cost for replacement equipment lease-purchase loans
Other Charges	<u>58,021</u>	Interest cost for replacement equipment lease-purchase loans
Transfers	(144,297)	Decrease in ISD administrative cost allocation to Network Services due to cost adjustments.
	472,418	Access charges to the general fund for 800Mhz Radio system now shown as a revenue, GASB 34.
	<u>328,121</u>	
Total Expenditure Authority	<u>1,339,184</u>	
Depreciation	<u>(134,636)</u>	
Total Operating Expense	<u>1,204,548</u>	
Revenues	472,418	Accounting change for general fund access charges, GASB 34.
	(60,000)	Decrease in State aide for 911 Services. Transferred to Fire Dept.
	226,969	Increased Revenue for Billable telephone, and Circuits & Rack Space.
	197,068	Increased Revenue for billable labor hours, and revenue from parts sales.
	368,093	Increased Revenue for Access Billing on Radio System and electronic maintenance services.
Total Revenue	<u>1,204,548</u>	
Revenue Over/(Under) Exp	<u>-</u>	
<u>Fixed Assets Expense</u>		
Equipment	500,000	Replacement cost of telephone and network equipment
Lease Purchase	(421,681)	Reduction in principal payments for fully repaid loans
	<u>78,319</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: LOCAL AGENCY FORMATION COMMISSION
BUDGET UNIT: AAA LAF**

I. GENERAL PROGRAM STATEMENT

The Local Agency Formation Commission (LAFCO) is an independent regulatory body charged with the responsibility for the discouragement of urban sprawl and the encouragement of orderly formation and development of local agencies. In meeting these responsibilities the Commission: (1) regulates proposed boundary changes for cities and special districts within the County of San Bernardino; (2) determines the spheres of influence for local agencies within San Bernardino County and conducts related municipal service reviews; (3) regulates the formation and dissolution of cities and special districts; and (4) reviews contracts for the provision of services outside the boundaries of cities and special districts. In addition to those authorities, the Local Agency Formation Commission has the authority to initiate and make studies of existing government agencies and initiate proposals for consolidations, mergers, or dissolution of special districts based upon the findings of its special studies. LAFCO costs represent the county's legally mandated contribution to the agency's operating expense. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	539,209	564,567	464,567	154,856
Local Cost	539,209	564,567	464,567	154,856

LAFCO returned \$100,000 due to cost saving in their operational budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Significant reduction in appropriation & local cost due to AB 2838 which modifies the funding mechanism for LAFCO. Previously the county funded the entire cost, which will now be split evenly between the county, cities and independent Special Districts.

**GROUP: Admin/Exec
DEPARTMENT: Local Agency Formation Commission
FUND : General AAA LAF**

**FUNCTION: Public Protection
ACTIVITY: Other Protection**

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Services and Supplies	464,567	464,567	154,856		154,856
Transfers	-	100,000	-	-	-
Total Appropriation	464,567	564,567	154,856	-	154,856
Local Cost	464,567	564,567	154,856	-	154,856

Total Changes Included in Board Approved Base Budget

Base Year Adjustments	
Services and Supplies	Contractual Obligation
Other Charges	(409,711) AB 2838 modifies the funding mechanism for LAFCO. Previously the county funded the entire cost, which will now be split evenly between the county, cities and independent Special Districts.
Total Appropriation Change	(409,711)
Total Revenue Change	-
Total Local Cost Change	(409,711)
Total 2000-01 Appropriation	564,567
Total 2000-01 Revenue	-
Total 2000-01 Local Cost	564,567
Total Base Budget Appropriation	154,856
Total Base Budget Revenue	-
Total Base Budget Local Cost	154,856

OVERVIEW OF BUDGET

DEPARTMENT: SCHOOL CLAIMS
AUDITOR/CONTROLLER-RECORDER: LARRY WALKER
SUPERINTENDENT: HERB FISCHER
BUDGET UNIT: AAA SCL

I. GENERAL PROGRAM STATEMENT

The function of the School Claims Division is to perform warrant production, control and accounting to include a prepayment examination and audit of the expenditures from the funds of the 33 school districts, 5 community college districts, the 2 regional occupational programs in the county, and from the County School Service Fund of the County Superintendent of Schools. This involves the audit of all payrolls and accounts payable to include contracts and expenses for supplies, materials, services and equipment. The division performs all audits and approval functions required of the County Auditor Controller and County Superintendent of Schools and is jointly responsible to those elected officials. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	1,115,768	1,140,708	1,140,708	1,164,116
Local Cost	1,115,768	1,140,708	1,140,708	1,164,116

GROUP: Admin/Exec
DEPARTMENT: School Claims
FUND : General AAA SCL

FUNCTION: Education
ACTIVITY: School Admin.

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	1,140,708	1,140,708	1,164,116		1,164,116
Total Appropriation	1,140,708	1,140,708	1,164,116	-	1,164,116
Local Cost	1,140,708	1,140,708	1,164,116	-	1,164,116

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Services and Supplies	23,408	Contractual Obligation
Total Appropriation Change	23,408	
Total Revenue Change	-	
Total Local Cost Change	23,408	
Total 2000-01 Appropriation	1,140,708	
Total 2000-01 Revenue	-	
Total 2000-01 Local Cost	1,140,708	
Total Base Budget Appropriation	1,164,116	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	1,164,116	

OVERVIEW OF BUDGET

DEPARTMENT: SUPERINTENDENT OF SCHOOLS
AUDITOR CONTROLLER RECORDER: LARRY WALKER
SUPERINTENDENT: HERB FISCHER
BUDGET UNIT: AAA SCS

I. GENERAL PROGRAM STATEMENT

The County Superintendent of Schools is the elected chief school administrative officer of the county and is mandated by state law to provide various services for the school districts, two regional occupational programs, and provides ancillary services to five Community College Districts within the county. As a fiscally dependent County Office of Education, this budget supports salaries and benefits, administrative housing, maintenance, and other contracted support. Through state and other funding sources, the Superintendent provides services to 380,830 K through 12 students and approximately 37,000 community college students in accordance with the education code, as well as services which include alternative education, special education, and curriculum and instruction.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	269,147	273,038	290,301	291,934
Local Cost	269,147	273,038	290,301	291,934
 Budgeted Staffing		4.0		0.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Four county employees were transferred to the Superintendent of Schools budget outside of the county.

PROGRAM CHANGES

The contractual agreement between the County and the Superintendent of Schools provides for funding of salaries and benefits and services and supplies. This budget maintains the required level of support, however, the Superintendent has chosen to use the salaries and benefit funding to support positions in their own organization and discontinue the practice of hiring County employees for this purpose.

GROUP: Admin/Exec	FUNCTION: Education
DEPARTMENT: Superintendent of Schools	ACTIVITY: School Admin.
FUND : General AAA SCS	

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	126,523	126,556	130,135	(130,135)	-
Services and Supplies	163,778	146,482	161,799	130,135	291,934
Total Appropriation	290,301	273,038	291,934	-	291,934
 Local Cost	290,301	273,038	291,934	-	291,934
 Budgeted Staffing		4.0	4.0	-4.0	0.0

SUPERINTENDENT OF SCHOOLS

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>	
Salaries and Benefits	3,579 MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	15,317 Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	
Subtotal Base Year Appropriation	<u>18,896</u>
Total Appropriation Change	18,896
Total Revenue Change	-
Total Local Cost Change	18,896
<hr/>	
Total 2000-01 Appropriation	273,038
Total 2000-01 Revenue	-
Total 2000-01 Local Cost	273,038
<hr/>	
Total Base Budget Appropriation	291,934
Total Base Budget Revenue	-
Total Base Budget Local Cost	291,934

Board Approved Changes to Base Budget

Salaries and Benefits	<u>(130,135)</u> Discontinue use of County Employees
	<u>(130,135)</u>
Services and Supplies	<u>130,135</u> Transfer Salary funding to Services and Supplies (Professional Services)
	<u>130,135</u>
Total Appropriation	<u>-</u>
Total Revenue	<u>-</u>
Local Cost	<u>-</u>

Economic Development and Public Services Group

County of San Bernardino

Final Budget

2001-2002



ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP

SUMMARY

	<u>Page #</u>	<u>Approp</u>	<u>Revenue</u>	<u>Local Cost</u>
<u>GENERAL FUND</u>				
AGRICULTURE, WEIGHTS AND MEASURES	49	4,843,847	3,417,434	1,426,413
AIRPORTS	53	2,304,709	2,245,773	58,936
COUNTYMUSEUM	60	4,055,682	2,859,398	1,196,284
ECONOMIC AND COMMUNITY DEVELOPMENT:				
ECONOMIC PROMOTION	71	1,837,012	1,000,000	837,012
SMALL BUSINESS DEVELOPMENT	73	292,319	118,951	173,368
ECONOMIC DEV/PUBLIC SVC GROUP ADMIN	75	101,589	-	101,589
LAND USE SERVICES:				
ADMINISTRATION	80	100,238	-	100,238
PLANNING	83	6,555,853	4,127,394	2,428,459
BUILDING AND SAFETY	86	4,639,193	4,549,162	90,031
CODE ENFORCEMENT	88	2,652,069	256,715	2,395,354
FIRE HAZARD ABATEMENT	91	1,742,518	1,742,518	-
PUBLIC WORKS DEPARTMENT:				
REGIONAL PARKS DIVISION	95	6,035,533	5,663,447	372,086
SURVEYOR	105	2,506,583	2,506,583	-
REGISTRAR OF VOTERS	135	4,389,890	1,876,000	2,513,890
SPECIAL DISTRICTS:				
FRANCHISE ADMINISTRATION	138	289,495	-	289,495
TOTAL GENERAL FUND		<u>42,346,530</u>	<u>30,363,375</u>	<u>11,983,155</u>
<u>DEBT SERVICE FUND</u>				
REDEVELOPMENT AGENCY:				
DEBT SERVICE	132	4,008,400	3,082,400	926,000
<u>SPECIAL REVENUE FUNDS</u>				
AGRICULTURE, WEIGHTS AND MEASURES:				
CALIFORNIA GRAZING	52	134,034	9,000	125,034
AIRPORTS:				
COMMERCIAL HANGAR	56	1,982,000	513,854	1,468,146
COUNTY LIBRARY	57	11,541,840	11,265,213	276,627
ECONOMIC AND COMMUNITY DEVELOPMENT	68	59,427,244	48,888,166	10,539,078
JOBS AND EMPLOYMENT SERVICES	77	22,164,511	23,597,573	(1,433,062)
LAND USE SERVICES:				
HABITAT CONSERVATION	93	822,277	1,299,349	(477,072)

**ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP
SUMMARY**

	<u>Page #</u>	<u>Approp</u>	<u>Revenue</u>	<u>Local Cost</u>
PUBLIC WORKS DEPARTMENT:				
COUNTY TRAIL SYSTEM	98	6,906,517	5,905,000	1,001,517
REGIONAL PARKS MAINTENANCE/DEV	100	890,726	172,000	718,726
CALICO GHOST TOWN MARKETING SCVS	101	442,022	380,000	62,022
OFF-HIGHWAY VEHICLE LICENSE FEE	102	66,375	25,000	41,375
BLOCKBUSTER PAVILION IMPROVEMENTS	103	139,915	29,000	110,915
SURVEY MONUMENT PRESERVATION	108	366,094	111,620	254,474
ROAD OPERATIONS CONSOLIDATED	109	57,262,525	43,991,815	13,270,710
STATE ROUTE 71	113	719,838	-	719,838
HIGH DESERT CORRIDOR	116	648,400	648,400	-
CALTRANS CONTRACT	114	375,850	342,206	33,644
DEVELOPMENT PROJECTS	118	2,788,275	660,461	2,127,814
MEASURE I FUNDS	119	24,830,853	9,170,661	15,660,192
REDEVELOPMENT AGENCY:				
OPERATING FUND	128	2,931,399	140,000	2,791,399
HOUSING FUND	131	2,532,200	42,000	2,490,200
SPECIAL DISTRICTS:				
FISH AND GAME COMMISSION	140	73,167	19,000	54,167
TOTAL SPECIAL REVENUE FUNDS		<u>197,046,062</u>	<u>147,210,318</u>	<u>49,835,744</u>
<u>CAPITAL PROJECTS FUNDS</u>				
REDEVELOPMENT AGENCY:				
INFRASTRUCTURE IMPROVEMENTS	133	9,076,295	300,000	8,776,295
SENIOR HOUSING PROJECT	134	271,727	15,000	256,727
TOTAL CAPITAL PROJECTS FUNDS		<u>9,348,022</u>	<u>315,000</u>	<u>9,033,022</u>
<u>ENTERPRISE FUNDS</u>				
MUSEUM:				
ULTRASCREEN THEATRE	64	107,062	10,000	(97,062)
MUSEUM GIFT SHOP	66	174,987	180,000	5,013
PUBLIC WORKS DEPARTMENT:				
REGIONAL PARKS SNACK BARS	104	73,717	92,000	18,283
OPERATIONS	121	36,971,385	37,539,702	568,317
SITE CLOSURE/MAINTENANCE	125	683,406	6,562,530	5,879,124
SITE ENHANCEMENT/EXPANSION	126	2,484,408	5,605,387	3,120,979
GROUNDWATER REMEDIATION	127	3,232,701	3,976,384	743,683
TOTAL ENTERPRISE FUNDS		<u>43,727,666</u>	<u>53,966,003</u>	<u>10,238,337</u>

OVERVIEW OF BUDGET

**DEPARTMENT: AGRICULTURE/WEIGHTS AND MEASURES
 AGRICULTURAL COMMISSIONER/SEALER: EDOUARD P. LAYAYE**

2001-02

	<u>Appropriation</u>	<u>Revenue</u>	<u>Local Cost</u>	<u>Fund Balance</u>	<u>Staffing</u>
Ag, Weights & Measures	4,843,847	3,417,434	1,426,413		69.0
California Grazing	134,034	9,000		125,034	-
TOTAL	4,977,881	3,426,434	1,426,413	125,034	69.0

BUDGET UNIT: AGRICULTURE/WEIGHTS AND MEASURES (AAA AWM)

I. GENERAL PROGRAM STATEMENT

The Department of Agriculture, Weights and Measures enforces state and local laws protecting the environment, public health, worker safety and the general welfare of the public by regulating the agricultural industry, pest control businesses, and all business transactions based on count, weight and volume. Additional duties include the inspection of produce and eggs, control of vegetation along state and county road right-of-ways and flood control channels, and the manufacture of rodent baits for sale to the public. In 2000-01, the department also assumed management of the county's predatory animal control program.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	3,893,177	4,363,751	4,349,075	4,843,847
Total Revenue	2,915,830	3,100,869	3,179,886	3,417,434
Local Cost	977,347	1,262,882	1,169,189	1,426,413
Budgeted Staffing		69.0		69.0
<u>Workload Indicators</u>				
Quarantine Shipments	28,733	35,000	33,161	35,000
Detection Traps	4,410	4,600	4,439	4,500
Pesticide Use Insp	1,326	1,400	1,026	1,400
Dozen Eggs Insp	2,066,740	1,750,000	2,150,175	1,750,000
Weed Control Acres	5,681	6,000	6,528	7,000
Devices Inspected	31,424	40,000	32,862	35,000
Packages Inspected	131,548	110,000	231,112	150,000
Petroleum Inspected	2,312	2,000	1,636	1,900

AGRICULTURE/WEIGHTS AND MEASURES

GROUP: Economic Development/Public Services
DEPARTMENT: Agriculture/Weights & Measures
FUND : General AAA AWM

FUNCTION: Public Protection
ACTIVITY: Protective Inspection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	3,120,812	3,242,688	3,301,289	31,076	3,332,365
Services and Supplies	1,175,042	1,118,078	1,220,272	119,476	1,339,748
Central Computer	11,252	11,512	13,665	583	14,248
Other Charges	7,144	7,256	7,256	4,310	11,566
Equipment	80,866	84,067	84,067	(6,532)	77,535
Transfers	66,298	66,150	66,150	2,235	68,385
Total Expenditure Authority	4,461,414	4,529,751	4,692,699	151,148	4,843,847
Less:					
Reimbursements	(112,339)	(166,000)	(166,000)	166,000	-
Total Appropriation	4,349,075	4,363,751	4,526,699	317,148	4,843,847
Revenue					
Licenses & Permits	448,995	410,800	410,800	24,500	435,300
Fines & Forfeitures	45,210	55,000	55,000	(16,000)	39,000
Use of Money & Property	963	1,200	1,200	(300)	900
Current Services	754,273	728,050	728,050	193,000	921,050
State, Federal or Gov't Aid	1,875,046	1,859,319	1,859,319	115,365	1,974,684
Other Revenue	55,399	46,500	46,500	-	46,500
Total Revenue	3,179,886	3,100,869	3,100,869	316,565	3,417,434
Local Cost	1,169,189	1,262,882	1,425,830	583	1,426,413
Budgeted Staffing		69.0	68.0	1.0	69.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	118,601	MOU, 7% Tier, Workers Comp, Retirement
	(60,000)	1.0 Wildlife Services position reclassified to contracted services.
	<u>58,601</u>	
Services and Supplies	42,194	Inflation, Risk Mgmt Liabilities
	60,000	1.0 Wildlife Services position reclassified to contracted services.
	<u>102,194</u>	
Central Computer	2,153	
Total Appropriation Change	162,948	
Total Revenue Change	-	
Total Local Cost Change	162,948	
Total 2000-01 Appropriation	4,363,751	
Total 2000-01 Revenue	3,100,869	
Total 2000-01 Local Cost	1,262,882	
Total Base Budget Appropriation	4,526,699	
Total Base Budget Revenue	3,100,869	
Total Base Budget Local Cost	1,425,830	

AGRICULTURE/WEIGHTS AND MEASURES

Board Approved Changes to Base Budget

Salaries and Benefits	9,118	Anticipated range advancement of staff based on license acquisition
	<u>21,958</u>	1.0 PSE position for red imported fire ant program
	<u>31,076</u>	
Services and Supplies	5,000	Projected inflation cost for USDA wildlife service program
	(5,000)	Decrease in professional services for crane certification
	(12,776)	Net telephone communication change based on ISD estimates and actual expenditures.
	130,000	Increased herbicide purchases due to workload and inventory replenishment
	20,000	Increased motor pool expense based on additional miles driven and one additional vehicle
	20,000	Increased garage maintenance charge for department owned vehicles.
	(21,500)	Reduction in membership, noninventoriable equipment, office expense and purchase for resale based on estimated current expenditures.
	<u>(16,248)</u>	Net decrease in various expense accounts
	<u>119,476</u>	
Central Computer	583	Increase due to the County's Windows 2000 policy
Other Charges	6,109	Increased interest for full-year payments on lease-purchase initiated in 2000-01
	(895)	Decreased interest on on-going lease purchase
	(904)	Decreased interest on on-going lease purchase
	<u>4,310</u>	Total Other Charges
Equipment	(42,000)	Reduction for vehicles budgeted in 2000-01
	15,500	Purchase of additional vehicle
	17,653	Increased principal on on-going lease-purchase initiated in 2000-01
	895	Increased principal on on-going lease-purchase
	<u>1,420</u>	Increased principal on on-going lease-purchase
	<u>(6,532)</u>	
Transfers	2,235	Increase in rents for Ontario and Fontana office space
Reimbursements	<u>166,000</u>	Reassignment of reimbursement to revenue per GASB #34
Total Appropriation	<u>317,148</u>	
Revenues	24,500	Net increase for various permits and licenses; primarily weights and measures registrations.
	(16,000)	Reduced number of administrative penalties levied for weights and measures violations.
	(300)	Decrease rental sites on Flood Channels for beekeepers
	(40,634)	Pest detection contract change from previously budgeted amount
	100,000	Increase in Gas Tax due to change in COWCAP
	66,850	New contract services provided to the State
	(10,851)	Net decrease in State contracts and revenue sources
	166,000	Revenue from the Public Works Department; previously budgeted as a reimbursement.
	17,000	Increased revenue for weed control work performed for the Public Works Department
	<u>10,000</u>	Net increase for various current services
Total Revenue	<u>316,565</u>	
Total Local Cost	<u>583</u>	

AGRICULTURE/WEIGHTS AND MEASURES

BUDGET UNIT: CALIFORNIA GRAZING (SCD ARE)

I. GENERAL PROGRAM STATEMENT

The California Grazing budget funds a variety of range improvement projects such as cattle guards, pipelines, tanks, and water dispensing facilities recommended by the county's Range Improvement Advisory Committee (RIAC). RIAC is comprised of five Bureau of Land Management (BLM) lessees and one wildlife member, and are appointed by the Board of Supervisors. RIAC recommends to the Board of Supervisors various grazing improvement projects for funding. The Bureau of Land Management, the federal agency responsible for leasing the grazing allotments to ranchers, reviews the environmental impact of projects. Funding for these projects comes from fees paid to the federal government for grazing leases by ranchers under the provisions of the federal Taylor Grazing Act of 1934. A portion of the grazing fees is distributed back to the county to fund improvements on the federal lands. The county acts in a trustee capacity for these funds. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	14,333	127,081	87	134,034
Total Revenue	14,199	11,000	9,040	9,000
Fund Balance		116,081		125,034

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

GROUP: Economic Development/Public Services
DEPARTMENT: Agriculture/Weights & Measures
FUND : California Grazing SCD ARE

FUNCTION: Public Protection
ACTIVITY: Other Protection

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
Appropriations					
Services and Supplies	87	127,081	127,081	6,953	134,034
Total Appropriation	87	127,081	127,081	6,953	134,034
Revenue					
State, Federal or Gov't Aid	9,040	11,000	11,000	(2,000)	9,000
Total Revenue	9,040	11,000	11,000	(2,000)	9,000
Fund Balance		116,081	116,081	8,953	125,034

Board Approved Changes to Base Budget		
Services and Supplies	<u>6,953</u>	Available funding increase for range improvements
Total Appropriation	<u>6,953</u>	
Revenues	<u>(2,000)</u>	Decreased grazing fees due to reduction in federal leased lands
Fund Balance Change	<u>8,953</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: AIRPORTS
DIRECTOR J. WILLIAM INGRAHAM**

2001-02

	<u>Appropriation</u>	<u>Revenue</u>	<u>Local Cost</u>	<u>Fund Balance</u>	<u>Staffing</u>
Airports	2,304,709	2,245,773	58,936		30.4
Commercial Hangar	1,982,000	513,854		1,468,146	-
TOTAL	4,286,709	2,759,627	58,936	1,468,146	30.4

BUDGET UNIT: AIRPORTS (AAA APT)

I. GENERAL PROGRAM STATEMENT

Airports provides for the management, maintenance, and operation of the five county owned airports (Chino, Barstow-Daggett, Needles, Twentynine Palms, and Baker) and the special district facility at Apple Valley. The department also assists the county's private and municipal airport operators in planning, interpreting, and implementing FAA general aviation requirements.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	1,977,993	2,415,162	2,233,846	2,304,709
Total Revenue	2,249,884	2,687,302	2,501,106	2,245,773
Local Cost	(271,891)	(272,140)	(267,260)	58,936
Budgeted Staffing		31.6		30.4

Workload Indicators

Maintenance Hours:

Chino	9,641	9,800	8,944	9,500
Barstow-Daggett	7,366	7,400	8,443	7,200
Apple Valley	5,554	5,600	5,434	5,200
Needles	691	700	540	400
Twentynine Palms	591	600	744	800
Baker	109	100	101	120

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has a net decrease of 1.2 positions. Due to financial constraints experienced by the department, 2.2 Public Service Employees were eliminated but were partially offset by the addition of 1.0 Clerk III was added to assist the department with administrative functions; and 1.0 Administrative Clerk position to monitor leases. In addition to these changes, an Airports Operations Manager was reclassified to a Deputy Director of Airports.

PROGRAM CHANGES

The department is anticipating a reduction in rent revenue resulting from the US Army vacating its leased premises at the Barstow-Daggett Airport. Also, oversight responsibility of the Barstow-Daggett swimming pool has now been transferred from the Airports Department to the Regional Parks Division.

AIRPORTS

GROUP: Economic Development/Public Services
DEPARTMENT: Airports
FUND : General AAA APT

FUNCTION: Public Ways & Facilities
ACTIVITY: Transportation

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	1,343,295	1,495,232	1,562,750	(363,031)	1,199,719
Services and Supplies	886,054	831,620	999,488	37,950	1,037,438
Central Computer	2,684	1,857	3,593	106	3,699
Other Charges	56,043	56,046	56,046	(2,264)	53,782
Equipment	14,715	7,000	7,000	3,071	10,071
Transfers	29,056	24,944	24,944	(24,944)	-
Total Expenditure Authority	2,331,847	2,416,699	2,653,821	(349,112)	2,304,709
Less:					
Reimbursements	(98,001)	(1,537)	(1,537)	1,537	-
Total Appropriation	2,233,846	2,415,162	2,652,284	(347,575)	2,304,709
Revenue					
Fines & Forfeitures		5,360	5,360	(5,360)	-
Use of Money & Property	2,078,191	1,936,500	2,173,622	(136,781)	2,036,841
Current Services	102,908	186,238	186,238	(32,412)	153,826
State, Federal or Gov't Aid	40,000	40,000	40,000		40,000
Other Revenue	280,007	519,204	519,204	(504,098)	15,106
Total Revenue	2,501,106	2,687,302	2,924,424	(678,651)	2,245,773
Local Cost	(267,260)	(272,140)	(272,140)	331,076	58,936
Budgeted Staffing		31.6	31.6	(1.2)	30.4

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	<u>67,518</u>	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	14,275	Inflation
	<u>153,593</u>	Risk Management Rate Increase
	<u>167,868</u>	
Central Computer	<u>1,736</u>	
Total Appropriation Change	237,122	
Total Revenue Change	237,122	Anticipated increase in revenue to offset base year adjustments
Total Local Cost Change	-	
Total 2000-01 Appropriation	2,415,162	
Total 2000-01 Revenue	2,687,302	
Total 2000-01 Local Cost	(272,140)	
Total Base Budget Appropriation	2,652,284	
Total Base Budget Revenue	2,924,424	
Total Base Budget Local Cost	(272,140)	

AIRPORTS

Board Approved Changes to Base Budget

Salaries and Benefits	(64,951)	Defund 1.0 Airport Operations Supervisor - Administration
	(52,234)	Defund 1.0 Airport Maintenance Worker I - Chino Airport
	(10,331)	Defund 0.5 Public Service Employee - Janitorial - Chino Airport
	(10,331)	Defund 0.5 Public Service Employee - Weekend duty - Chino Airport
	(19,108)	Defund 0.88 Public Service Employee- Maintenance - Barstow-Daggett Airport
	(20,394)	Defund 1.07 Public Service Employees - Lifeguards - Barstow-Daggett Airport
	(388,186)	Apple Valley Salaries now reimbursed to 100 series vs. revenue in prior year.
	21,427	Payroll & Personnel Charges are now budgeted as an expense in the 100 series.
	(37,648)	Defund 1.75 Public Service Employee positions and replace with Security Service in 200 series
	148,651	1.0 Airport Operations Supervisor, 1.0 Airport Maintenance Worker, 1.0 Clerk III, and 0.5 Public Service Employee were previously defunded, but the Board approved funding as a Policy Item
	19,108	1.0 Public Service Employee for airport maintenance that was previously defunded due to a loss of revenue
	50,966	Reclass 1.0 Airports Operations Manager to 1.0 Deputy Director of Airports and add 1.0 Administrative Clerk to monitor leases in accordance with a recently completed audit
	<u>(363,031)</u>	
Services and Supplies	35,625	Additional Risk Management rate increase
	(77,849)	General Maintenance
	(40,375)	Noninventoriable Equipment
	46,000	Professional Services
	(22,500)	Street Maintenance
	(5,231)	Training
	40,567	Funding restored for cuts in airport maintenance due to budget constraints
	39,713	Funding restored for cuts in airport maintenance and noninventoriable equipment
	22,000	Cost of implementing recommendations of the recently completed performance audit.
	<u>37,950</u>	
Central Computer	<u>106</u>	Increase due to the county's Windows 2000 Policy
Other Charges	<u>(2,264)</u>	Decrease due to normal reduction of principal balance on State Loans.
Equipment	(7,000)	There are no department funds available to purchase equipment this fiscal year
	10,071	Approved Policy Item for two (2) Mowers to provide maintenance for the airports
	<u>3,071</u>	
Transfers	<u>(24,944)</u>	Payroll and Personnel Charges are now budgeted as a salary expense
Reimbursements	1,537	Payroll and Personnel Charges reimbursed from Apple Valley now part of salary budget
Total Appropriation	<u>(347,575)</u>	
Revenue	(5,360)	Fines & Forfeitures - This amount is now being included in Rents.
	(154,892)	Reduction in rent revenue due to the US Army vacating premises at Barstow-Daggett
	(67,889)	Decrease in rent revenue based on current year projections
	(32,412)	Decrease a result of accounting change associated with the Chino Commercial Hangars
	(391,204)	Accounting Change in recording reimbursement of Apple Valley salaries
	(26,894)	Chino Airport now including miscellaneous fees in rent
Total Revenue	<u>(678,651)</u>	
Total Local Cost	<u>331,076</u>	

AIRPORTS

BUDGET UNIT: CHINO AIRPORT COMMERCIAL HANGAR FACILITY (RCI APT)

I. GENERAL PROGRAM STATEMENT

The Commercial Hangar Facility located at Chino Airports was constructed in 1987 through proceeds from a 30-year bond issue. Since 1996, the Airports Department has been responsible for the facility's maintenance and operation. Per a recommendation from the Auditor/Controller, a budget has been established in 2001-02 to separately account for expenditures and revenues related to this facility. This includes the annual \$860,000 transfer to the General Fund for the debt service payment. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	-	-	902,304	1,982,000
Total Revenue	-	-	597,701	513,854
Fund Balance	-	-	304,603	1,468,146

Workload Indicators

Maintenance Hours 800

GROUP: Economic Development/Public Services
DEPARTMENT: Airports
FUND : Special Revenue RCI APT

FUNCTION: Public Ways & Facilities
ACTIVITY: Transportation

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Services and Supplies	-	-	-	64,194	64,194
Contingencies & Reserves	-	-	-	1,057,806	1,057,806
Transfers	902,304	-	-	860,000	860,000
Total Appropriation	902,304	-	-	1,982,000	1,982,000
<u>Revenue</u>					
Use of Money & Property	392,427	-	-	513,854	513,854
Other Revenue	205,274	-	-	-	-
Total Revenue	597,701	-	-	513,854	513,854
Fund Balance	304,603	-	-	1,468,146	1,468,146
Budgeted Staffing		0.0	0.0	0.0	0.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	64,194	Cost of maintaining and operating the commercial hangar facility
Contingencies/Reserves	1,057,806	Fund balance set aside for unanticipated expenditures
Transfers	860,000	Annual Bond Payment
Total Appropriation	<u>1,982,000</u>	
Revenue	513,854	Rent revenue based on current occupancy plus leases currently in negotiation
Fund Balance	<u>1,468,146</u>	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY LIBRARY
COUNTY LIBRARIAN: EDWARD KIECZYKOWSKI
BUDGET UNIT: SAP CLB

I. GENERAL PROGRAM STATEMENT

The San Bernardino County Library provides public library services through a network of 28 branches in unincorporated areas and 18 cities within the county. Two bookmobiles reach people who live in sparsely populated areas or are unable to use the traditional branches. The County Library system is financed primarily through property taxes.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	10,150,819	10,621,537	11,195,743	11,541,840
Total Revenue	10,333,803	10,225,621	11,064,124	11,265,213
Fund Balance		395,916		276,627
Budgeted Staffing		200.1		203.4
<u>Workload Indicators</u>				
Circulation	2,793,457	2,950,000	2,823,194	2,810,000
Reference	447,575	405,000	548,465	515,000
Branches	28	28	28	28
Total Branch Hours	62,312	66,600	66,600	66,600
Patron Visits	2,374,850	2,250,000	2,706,958	2,700,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staff has a net increased of 3.3 positions. Increases in staff are as follows: 2.5 Librarian I's to support the grant funded Learning, Information, Technology and Education (LITE) Center at the Apple Valley Branch Library; 1.0 Library Associate to staff the high desert's mobile unit; 1.0 Programmer I to assist the Library with its transition to an entirely PC based environment; and 0.4 Library Assistant I to help with workload demands. These increases are partially offset by a 1.6 decrease in staff resulting from the action described below (see Program Changes).

PROGRAM CHANGES

On May 1, 2001, the Board approved the transfer of County Archives and Records Management from County Library to the Auditor/Controller-Recorder. In accordance with this action, 1.0 Librarian I and 0.6 Public Service Employee have been deleted from the Library's 2001-02 budget. Effective July 1, 2001, the Auditor/Controller-Recorder's office assumed responsibility for managing these two functions. That office also received \$82,300 of Board-approved general fund support to finance the County Archives function.

Construction of a new library facility in Apple Valley is expected to commence during 2001-02. Accordingly, County Library has included \$450,000 in its budget for this purpose. An approved federal grant in this same amount will be used to finance a portion of construction. County Library has also obtained a loan from the state (approximately \$2 million) that will be used to finance the balance of this project.

COUNTY LIBRARY

GROUP: Economic Development/Public Services
DEPARTMENT: County Library
FUND : Special Revenue SAP-CLB

FUNCTION: Education
ACTIVITY: Library

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	5,973,175	6,022,012	6,190,839	253,782	6,444,621
Services and Supplies	5,171,733	4,694,483	4,861,575	(534,851)	4,326,724
Central Computer	144,741	144,506	144,506	14,989	159,495
Structures & Improvements	25,768	50,000	50,000	400,000	450,000
Equipment	209,546	40,000	40,000	12,000	52,000
Transfers	-	-	-	532,000	532,000
Total Expenditure Authority	11,524,963	10,951,001	11,286,920	677,920	11,964,840
Less:					
Reimbursements	(329,220)	(329,464)	(329,464)	(93,536)	(423,000)
Total Appropriation	11,195,743	10,621,537	10,957,456	584,384	11,541,840
Revenue					
Taxes	6,935,031	6,904,640	6,904,640	333,973	7,238,613
Current Services	763,225	670,000	670,000	55,300	725,300
State, Federal or Gov't Aid	2,095,508	2,004,077	2,422,296	58,704	2,481,000
Other Revenue	888,060	264,604	264,604	255,696	520,300
Other Financing Sources	382,300	382,300	300,000	-	300,000
Total Revenue	11,064,124	10,225,621	10,561,540	703,673	11,265,213
Fund Balance		395,916	395,916	(119,289)	276,627
Budgeted Staffing		200.1	198.5	4.9	203.4

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits	231,127	MOU, 7% Tier, Workers Comp, Retirement
	(62,300)	Board approved transfer of the Archives function from the Library to Auditor Controller. Includes 1.0 Librarian I and .6 PSE.
Services and Supplies	187,092	Inflation, Risk Mgmt Liabilities
	(20,000)	Archives Transfer
Subtotal Base Year Appropriation	<u>335,919</u>	
Revenue	418,219	Increase in property tax revenues to offset additional departmental costs
	(82,300)	Decrease in operating transfer from Gen. Fund to finance Archives
Subtotal Base Year Revenue	<u>335,919</u>	
Subtotal Base Year Local Cost	<u>-</u>	
Total Appropriation Change	335,919	
Total Revenue Change	335,919	
Total Fund Balance Change	-	
Total 2000-01 Appropriation	10,621,537	
Total 2000-01 Revenue	10,225,621	
Total 2000-01 Fund Balance	395,916	
Total Base Budget Appropriation	10,957,456	
Total Base Budget Revenue	10,561,540	
Total Base Budget Fund Balance	395,916	

COUNTY LIBRARY

Board Approved Changes to Base Budget

Salaries and Benefits	50,000	Programmer needed in transition to a PC environment
	83,782	Two (2) Librarian I's for grant funded literacy program
	20,945	Librarian I position at Apple Valley branch for 1/2 year to assist with the literacy center
	35,372	Library associate to staff mobile unit in the high desert
	63,683	Cost of reclassing some of the Library's PSE positions to regular County positions
	<u>253,782</u>	
Services and Supplies	(184,989)	Decrease in non-inventoriable equipment
	126,000	Projected utilities increase
	123,191	Increase in professional services
	(35,000)	Decrease in custodial contract expenses
	(25,000)	Decrease in general maintenance-structures
	(532,000)	Reclass - Rents & leases are now paid through inter-departmental transfer
	(7,353)	Net decrease of all other activity in this category
	300	Increase in services & supplies to offset revenue from fee increases
	<u>(534,851)</u>	
Central Computer	14,989	
Structures/Improvements	400,000	Begin construction of Apple Valley library facility
Equipment	12,000	2 additional servers to enable Library circulation system to move to total PC environment
Transfers	532,000	Reclass - Rents & leases are now paid through inter-departmental transfer
Reimbursements	(185,000)	Funding for professional svcs related to the new Bloomington Library construction project.
	91,464	Reclass - Federal e-rate revenues now being recorded in other revenue rather than reimbursements
	<u>(93,536)</u>	
Total Appropriations	<u>584,384</u>	
Revenues		
Taxes	333,973	Increase represents approximately 5% from prior year due to growth in assessed valuation
Current Services	55,300	\$55,000 from increased video rentals made through branch libraries; \$300 from fee increases
State and Federal Aid	26,923	Increases in State funding to public libraries
	450,000	Federal grant funding for construction of Apple Valley library facility
	(418,219)	Revenues transferred to base year adjustments to fund MOU and inflation increases
	<u>58,704</u>	
Other Revenue	32,600	Reclass - Federal e-rate revenues now being recorded in other revenue rather than reimbursements
		The 2001-02 amount is \$58,864 less than prior year (\$91,464 - \$32,600)
	244,000	Anticipated ongoing funding from the Children and Families Commission
	(20,904)	Elimination of reimbursement for administering the Records management function
	<u>255,696</u>	
Total Revenues	<u>703,673</u>	
Fund Balance	<u>(119,289)</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: COUNTY MUSEUM
INTERIM DIRECTOR: ROBERT MCKERMAN**

	2001-02				
	Appropriation	Revenue	Local Cost	Rev Over (Under) Appr	Staffing
County Museum	4,055,682	2,859,398	1,196,284		78.9
UltraScreen Theatre	107,062	10,000		(97,062)	-
Museum Store	174,987	180,000		5,013	2.8
TOTAL	4,337,731	3,049,398	1,196,284	(92,049)	81.7

BUDGET UNIT: COUNTY MUSEUM (AAA CCM)

I. GENERAL PROGRAM STATEMENT

The Museum administers cultural and educational activities at the main facility in Redlands and at the following seven regional sites: Agua Mansa Cemetery in Colton, Casa de Rancho Cucamonga (Rains House), Daggett Stone Hotel, Asistencia Mission in Redlands, Mousley Museum of Natural History in Yucaipa, Yorba-Slaughter Adobe in Chino, and Yucaipa Adobe. These activities involve artifacts, collections, exhibits, and historical sites depicting the historic, cultural, and scientific development of San Bernardino County. Special programs are provided to increase the public's interest and awareness regarding county history. Permanent and loaned collections are maintained for the benefit of the public and for the scientific community. The Museum has several integral programmatic sections including Education, Exhibitions, Anthropology, History/Archives, Biological Science, and Geological Sciences. The Biological Science section includes environmental impact studies, research, and assessments of endangered species and their related habitat. The Geological Sciences section conducts research, assessments/surveys, excavation, and mitigation of fossil specimens. The revenue generated from these two sections subsidizes a majority of Museum activities.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	3,026,614	3,192,774	3,492,923	4,055,682
Total Revenue	2,139,670	2,407,410	2,077,843	2,859,398
Local Cost	886,944	785,364	1,415,080	1,196,284
Budgeted Staffing		83.3		78.9

Workload Indicators

Total Attendance	98,671	104,600
Collected Lots, Objects, & Specimens	1,200,000	1,200,000

In 2000-01 actual expenditures exceeded budget by \$300,149. This overage is partially due to costs related to Board-approved contracts with the Bureau of Reclamation (\$73,955) and the Southern Nevada Water Authority (\$38,000). In addition, unbudgeted expenditures in 2000-01 include offsite office space (\$22,000), funding for the Arts Council (\$26,000), addition of a contract Program Coordinator in the Education Section (\$34,000), overtime by staff in the Department's revenue generating sections (\$13,500) and increased compensation package for the Museum Director (\$10,000).

In 2000-01 revenues were \$329,567 below budgeted levels. This shortfall is primarily attributed to changes in mitigation and field work plans by client organizations (most notably the Metropolitan Water District and the Southern Nevada Water Authority). These changes resulted in less than anticipated billable hours to support other budgeted Museum operations.

Workload indicators have been revised, per the Board's direction during the 2000-01 budget process, to reflect "Total Attendance" as opposed to "Paid Attendance." Also, the former workload indicator entitled "Collected Specimens" has been revised to a new category, "Collected Lots, Objects, and Specimens," to more accurately reflect both individual specimens and collections of specimens maintained by the Museum.

COUNTY MUSEUM

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

The Museum has a 4.4 net reduction in budgeted staff for 2001-02. Of this decrease, 3.1 Public Services Employees, 1.0 Museum Artist, and 0.9 docent caretaker at the Daggett Stone Hotel site have been deleted due to funding constraints; 0.4 contract Paleontology Collections Assistant has been deleted due to reduced programming requirements; and the vacancy factor has been increased by two (2) positions. These decreases are partially offset by the addition of 1.0 contract Maintenance Shop Manager to provide maintenance activities at the main Museum. Also, 1.0 Museum Club Project Coordinator and 1.0 Museum Club Project Assistant have added to the Department's 2001-02 budget. These latter two positions, which were approved by the Board on August 29, 2000, are grant funded and provide staffing for a program that offers non-traditional, after-school educational opportunities targeted to middle school youth.

PROGRAM CHANGES

This budget was predicated on assumptions that workload for both the biological and paleontologic research programs will continue at approximately the current year levels in 2001-02. In the paleontology program, some additional potential workload has also been budgeted. Also, new project revenue is anticipated from the Wildlands Conservancy for curriculum development programs in the Museum's Anthropology, History, and Education programs. If these revenue projections fall short during the year, the Museum will underspend its budget but also lose related revenue budgeted for this work, much of which supports other Museum functions. The department, in conjunction with ED/PSG Administration, will closely monitor these revenue sources and report back to the Board any mid-year actions that may be necessary if budgeted revenue does not materialize.

Notwithstanding the program assumptions above, the department was required to make program cuts in both staffing and services/supplies. The staffing cuts affect the Administration, Exhibits, History, and Paleontology programs. Also, the services and supplies category was reduced in areas of professional services, training, and travel.

	GROUP: Economic Development/Public Services DEPARTMENT: County Museum FUND : General AAA CCM			FUNCTION: Cultural Services ACTIVITY: Museums	
	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	2,791,626	2,734,092	2,919,034	(34,961)	2,884,073
Services and Supplies	1,403,397	1,133,915	1,200,343	502,079	1,702,422
Central Computer	13,075	11,395	29,353	(10,150)	19,203
Equipment	11,793	-	-	78,000	78,000
Transfers	-	-	-	21,984	21,984
Total Expenditure Authority	4,219,891	3,879,402	4,148,730	556,952	4,705,682
Less:					
Reimbursements	(726,968)	(686,628)	(686,628)	36,628	(650,000)
Total Appropriation	3,492,923	3,192,774	3,462,102	593,580	4,055,682
<u>Revenue</u>					
Use of Money & Property	17,668	30,500	30,500	12,970	43,470
Current Services	1,678,739	2,270,000	2,270,000	326,540	2,596,540
State, Federal or Gov't Aid	202,975	6,600	6,600	17,900	24,500
Other Revenue	178,461	100,310	163,310	31,578	194,888
Total Revenue	2,077,843	2,407,410	2,470,410	388,988	2,859,398
Local Cost	1,415,080	785,364	991,692	204,592	1,196,284
Budgeted Staffing		83.3	85.3	(6.4)	78.9

COUNTY MUSEUM

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	121,942	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	66,428	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	17,958	
<u>Mid-Year Increases</u>		
Salaries and Benefits	63,000	8/29/00 Board approval of contract for 1.0 Museum Club Proj. Coordinator and contract for 1.0 Museum Club Proj. Assistant
Subtotal Base Year Appropriation	<u>269,328</u>	
Revenue	63,000	8/29/00 Board approval of contract for 1.0 Museum Club Proj. Coordinator and contract for 1.0 Museum Club Proj. Assistant
Subtotal Base Year Revenue	<u>63,000</u>	
Subtotal Base Year Local Cost	<u>206,328</u>	
<hr/>		
Total Appropriation Change	269,328	
Total Revenue Change	63,000	
Total Local Cost Change	206,328	
<hr/>		
Total 2000-01 Appropriation	3,192,774	
Total 2000-01 Revenue	2,407,410	
Total 2000-01 Local Cost	785,364	
<hr/>		
Total Base Budget Appropriation	3,462,102	
Total Base Budget Revenue	2,470,410	
Total Base Budget Local Cost	991,692	

COUNTY MUSEUM

Board Approved Changes to Base Budget

Salaries and Benefits	(34,961)	Defunding of 3.1 Public Service Employees, 0.9 contract resident caretaker at Daggett Stone Hotel, and 0.4 contract paleo collection assistant. Also, there's a 2.0 increase in the vacancy
Services and Supplies	15,910	Printing Costs
	(142,883)	Decrease in special departmental expenses including marketing and maintenance costs
	20,500	Mgmt/Technical (CDBG - Community Block Development Grant)
	174,000	Costs related to Cadiz
	15,000	MWD on-call
	(32,000)	Reduction in projects for the Public Works Department
	100,000	Misc Biology costs
	53,833	Wildlands - Education
	33,333	Wildlands - History
	33,333	Wildlands - Anthropology
	(22,500)	Deletion of costs involving Arts Council
	32,640	Services of a grant writer
	42,410	Increase in other professional services
	29,000	Building maintenance
	(17,480)	Decrease in software
	(27,600)	Decrease in vehicle charges
	38,835	Additional travel expenses related to a BOR contract
	(2,074)	Net decrease in various other accounts
	48,847	Board approved funding for maintenance at historic sites
	76,500	Board approved funding for marketing/public programs
	32,475	Increase in services and supplies to offset revenue from fee increases
	<u>502,079</u>	
Central Computer	<u>(10,150)</u>	
Equipment	<u>78,000</u>	Three (3) 4-wheel drive vehicles needed for revenue generating programs
Transfers	<u>21,984</u>	Rental of office space adjacent to Museum
Reimbursements	<u>36,628</u>	Decrease due to elimination of CDBG reimbursements
Total Appropriations	<u>593,580</u>	
Revenue	12,970	Increased facility rentals
	250,000	Current Services revenue related to Cadiz project
	15,400	Increased admission revenue
	8,000	Increased AIC revenue
	8,488	Increased reimbursement for museum Club salaries
	32,475	Additional revenues generated from increase in fees
	12,177	Remaining net increase in current services revenue
	17,900	Increase in State Aid due to anticipated grants
	20,500	Additional CDBG revenue
	5,000	Increased Museum Store contribution
	6,078	Net increase in various other revenue accounts
Total Revenues	<u>388,988</u>	
Local Cost	<u>204,592</u>	\$78,000 for three vehicles; \$48,847 for maintenance at historic sites; \$76,500 for marketing/public programs; and \$1,245 for the County's W2K policy

COUNTY MUSEUM

BUDGET UNIT: ULTRASCREEN THEATRE (EML CCR)

I. GENERAL PROGRAM STATEMENT

The UltraScreen Theatre, which was the county's large screen facility located at the Ontario Mills Mall, was sold to the Ontario Mills Corporation in December of 1999. Also, the debt the county incurred to finance the Theatre was retired in November of 2000. However, this budget unit has remained active to account for the cost of storing the state-of-the-art projection equipment. The county is actively seeking buyers interested in purchasing this equipment.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Operating Expense	1,703,596	628,169	7,605,800	107,062
Total Revenue	3,524,312	5,720,000	5,750,126	10,000
Revenue Over(Under) Exp	1,820,716	5,091,831	(1,855,674)	(97,062)

Actual expenses in 2000-01 exceeded the budgeted amount by over \$7 million. This overage resulted from the early termination of the county's \$7.2 million debt obligation related to the Theatre. This action was directed by the Board during the 2000-01 budget process.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

As a result of retiring the Theatre's outstanding debt, this budget unit no longer requires any general fund assistance to fulfill its financial obligations.

GROUP: Economic Development/Public Services
DEPARTMENT: County Museum - Ultra Screen Theatre
FUND : Enterprise EML CCR

FUNCTION: Cultural Services
ACTIVITY: Recreation Facilities

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Services and Supplies	7,605,800	78,169	78,169	(21,107)	57,062
Other Charges	-	500,000	500,000	(500,000)	-
Depreciation	-	50,000	50,000	-	50,000
Total Operating Expense	7,605,800	628,169	628,169	(521,107)	107,062
<u>Revenue</u>					
Use of Money & Property	41,841	20,000	20,000	(10,000)	10,000
Other Revenue	8,285	-	-	-	-
Operating Transfers In	5,700,000	5,700,000	5,700,000	(5,700,000)	-
Total Revenue	5,750,126	5,720,000	5,720,000	(5,710,000)	10,000
Revenue Over (Under) Appr	(1,855,674)	5,091,831	5,091,831	(5,188,893)	(97,062)

COUNTY MUSEUM

Board Approved Changes to Base Budget

Services and Supplies	(4,757)	Reduction in COWCAP
	(10,000)	Reduction in storage costs for Theatre seats now being warehoused at Central Stores
	(4,000)	Reduction in auditing charges
	<u>(2,350)</u>	Reduction in professional services
	<u>(21,107)</u>	
Central Computer	<u>(500,000)</u>	This decrease is a result of the Theatre's debt obligation being completely repaid in November, 2000
Total Appropriations	<u>(521,107)</u>	
Revenue	(10,000)	Decrease in interest revenue from a reduction in the fund's cash balance
	<u>(5,700,000)</u>	Operating transfer from the General Fund no longer required due to retiring the outstanding debt
Total Revenues	<u>(5,710,000)</u>	
Revenue Over (Under) Exp	<u>(5,188,893)</u>	

COUNTY MUSEUM

BUDGET UNIT: MUSEUM STORE (EMM CCR)

I. GENERAL PROGRAM STATEMENT

The Museum Store operates as an enterprise fund under the management of the San Bernardino County Museum. The Store provides many items for sale including books and publications, educational toys, thematic novelty items for exhibitions, jewelry, minerals, and souvenirs. The store makes an annual financial contribution to the Museum.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Operating Expense	123,574	138,626	181,452	174,987
Total Revenue	115,115	145,000	185,142	180,000
Revenue Over(Under) Exp	(8,459)	6,374	3,690	5,013
Budgeted Staffing		2.5		2.8
<u>Workload Indicators</u>				
Purchases for resale	60,579	50,000	56,148	54,000
Taxable sales	114,423	145,000	157,778	180,000

Actual revenues in 2000-01 were approximately \$40,000 greater than budget. This overage was primarily due to receiving \$32,000 from Risk Management based on findings from an audit conducted during the year. The remaining \$8,000 is attributed to increased sales. Because of the surplus in revenues, the Museum Store was able to purchase additional merchandise for resale.

GROUP: Economic Development/Public Services
DEPARTMENT: County Museum - Museum Store
FUND : Enterprise EMM CCR

FUNCTION: Cultural Services
ACTIVITY: Cultural Services

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Salaries and Benefits	64,609	53,826	72,542	6,782	79,324
Services and Supplies	116,843	84,800	87,061	8,602	95,663
Total Appropriation	181,452	138,626	159,603	15,384	174,987
<u>Revenue</u>					
Other Revenue	185,142	145,000	165,977	14,023	180,000
Total Revenue	185,142	145,000	165,977	14,023	180,000
Revenue Over(Under) Exp	3,690	6,374	6,374	(1,361)	5,013
Budgeted Staffing		2.5	2.5	0.3	2.8

COUNTY MUSEUM

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits	1,884	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	2,261	Inflation, Risk Mgmt Liabilities
Salaries and Benefits	16,832	Increase in salary & benefits for store manager, approved on 10/3/00
Subtotal Base Year Oper Exp	<u>20,977</u>	
Revenue	20,977	Increase in Museum Store revenue to offset the above costs
Subtotal Base Year Revenue	<u>20,977</u>	
Subtotal Rev Over(Under) Exp	<u>-</u>	
<hr/>		
Total Oper Expense Change	20,977	
Total Revenue Change	20,977	
Total Rev Over(Under)Exp Change	-	
<hr/>		
Total 2000-01 Appropriation	138,626	
Total 2000-01 Revenue	145,000	
Total 01 Rev Over(Under)Exp	6,374	
<hr/>		
Total Base Budget Appropriation	159,603	
Total Base Budget Revenue	165,977	
Total Base Budget Rev Over(Under) Exp	6,374	

Board Approved Changes to Base Budget

Salaries and Benefits	6,782	Increase of 0.3 FTE to provide part-time assistance during peak hours
Services and Supplies	5,000	Increase in contribution to the County Museum
	3,602	Increase in cost of good sold
	<u>8,602</u>	
Total Operating Expense	<u>15,384</u>	
Revenue	14,023	Increase in sales
Revenue Over (Under) Exp	<u>(1,361)</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: ECONOMIC AND COMMUNITY DEVELOPMENT
DIRECTOR: THOMAS R. LAURIN**

2001-02

	<u>Appropriation</u>	<u>Revenue</u>	<u>Local Cost</u>	<u>Fund Balance</u>	<u>Staffing</u>
ECD Consolidated	59,427,244	48,888,166		10,539,078	58.0
Economic Promotion	1,837,012	1,000,000	837,012		2.0
Small Business Dev	292,319	118,951	173,368		5.0
TOTAL	61,556,575	50,007,117	1,010,380	10,539,078	65.0

**BUDGET UNIT: ECONOMIC AND COMMUNITY DEVELOPMENT
CONSOLIDATED (SAR, SAS, SAT, SAU, SAV, SBA,
SBC, SBD, SBE, SBQ, SBR, SBT, SBW, SBZ, SCS)**

I. GENERAL PROGRAM STATEMENT

Economic and Community Development is responsible for applying for and administering federal, state, and local grant funds allocated to the County of San Bernardino for housing, economic, and community development programs. Federal funds comprise a large percentage of the total monies included in the department's budget through community development block grants (CDBG), the Emergency Shelter Grant and Home Investment Partnership Program Grant (HOME), the Neighborhood Initiative Program Grant (NIP), and the Economic Development Initiative Program (EDI) Grant.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	21,078,121	50,446,833	30,801,411	59,427,244
Total Revenue	21,645,419	49,019,227	39,889,065	48,888,166
Fund Balance		1,427,606		10,539,078
Budgeted Staffing		61.0		58.0

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. Since the cost of programs administered by this department are primarily federally funded, revenues also usually under realized as well. The unexpended and unrealized amounts in 2000-01 have been carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

The department has budgeted for a 3.0 net reduction in staffing. Through a restructuring of the housing programs, 1.0 Deputy Director, 1.0 Secretary I, and 1.0 ECD Specialist I position were eliminated. A NIP Specialist position has been eliminated since it was never filled and duties are being handled within the department. One ECD Technician position has been added through the restructuring of the housing programs.

ECONOMIC AND COMMUNITY DEVELOPMENT

GROUP: Economic Development/Public Services
DEPARTMENT: Economic and Community Development
FUND : Consolidated Special Revenue
(SAR, SAS, SAT, SAU, SAV, SBA, SBC, SBD,
SBE, SBQ, SBR, SBT, SBW, SBZ, SCS)

FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	3,015,146	3,498,140	3,608,856	(408,802)	3,200,054
Services and Supplies	1,379,153	1,315,637	1,334,501	(325,222)	1,009,279
Central Computer	14,553	11,983	11,983	7,145	19,128
Grants/Direct Projects	23,637,296	42,496,572	42,496,572	7,948,823	50,445,395
Transfers	2,755,263	2,389,054	2,389,054	1,394,550	3,783,604
Operating Transfers	-	766,952	766,952	202,832	969,784
Total Expenditure Authority	30,801,411	50,478,338	50,607,918	8,819,326	59,427,244
Less:					
Reimbursements	-	(31,505)	(31,505)	31,505	-
Total Appropriation	30,801,411	50,446,833	50,576,413	8,850,831	59,427,244
Revenue					
Licenses & Permits					-
Fines & Forfeitures	250				-
Taxes	21,509	75,000	75,000		75,000
Use of Money & Property	684,930	381,991	381,991	188,929	570,920
Current Services	25,960	21,000	21,000	4,000	25,000
State, Federal or Gov't Aid	27,364,694	45,597,964	45,727,544	(5,512,797)	40,214,747
Other Revenue	11,791,722	2,943,272	2,943,272	5,059,227	8,002,499
Total Revenue	39,889,065	49,019,227	49,148,807	(260,641)	48,888,166
Fund Balance		1,427,606	1,427,606	9,111,472	10,539,078
Budgeted Staffing		61.0	61.0	(3.0)	58.0

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation	
Salaries and Benefits	110,716 MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	18,864 Inflation, Risk Mgmt Liabilities
Subtotal Base Year Appropriation	<u>129,580</u>
Revenue	129,580
Subtotal Base Year Revenue	<u>129,580</u>
Subtotal Base Year Fund Bal.	<u>-</u>
Total Appropriation Change	129,580
Total Revenue Change	129,580
Total Fund Balance Change	-
Total 2000-01 Appropriation	50,446,833
Total 2000-01 Revenue	49,019,227
Total 2000-01 Fund Balance	1,427,606
Total Base Budget Appropriation	50,576,413
Total Base Budget Revenue	49,148,807
Total Base Budget Fund Balance	1,427,606

ECONOMIC AND COMMUNITY DEVELOPMENT

Board Approved Changes to Base Budget

Salaries and Benefits	(240,834)	Net change of 3.0 decrease in budgeted staffing
	110,716	MOU adjustments
	<u>(278,684)</u>	Net change in budgeting for abatement of salary costs.
	<u>(408,802)</u>	
Services and Supplies	(325,222)	Net change from budgeting for support activities from other depart to operating transfers.
Other Charges	7,145	
Grants/Direct Projects	7,948,823	Carry-over of CDBG grant funds, in addition to new HUD allocations
Transfers	202,832	Net change of CDBG carry-over of grant funds for projects
	<u>1,394,550</u>	Carry-over of CDBG grant funds, in addition to new HUD and EDI funds
	<u>1,597,382</u>	
Reimbursements	31,505	Change in reimbursement of support for small business development activities
Total Appropriation	<u>8,850,831</u>	
Revenue	188,929	Projected increase in Business and HOME loan payments
	4,000	Slight increase is projected in payments from Housing Deferred Loan Program
	(5,512,797)	Net Change is primarily a reflection of the NI allocation being nearly completed
	<u>5,059,227</u>	Reflects sales receipts vs use of HUD allocations for NI & CDBG affordable housing prog
Total Revenue	<u>(260,641)</u>	
Fund Balance	<u>9,111,472</u>	

ECONOMIC AND COMMUNITY DEVELOPMENT

BUDGET UNIT: ECONOMIC PROMOTION (AAA ECD)

I. GENERAL PROGRAM STATEMENT

The Department of Economic and Community Development administers an economic promotion program, which includes distribution of Transient Occupancy Tax funds for marketing and promotional activities within the county, administers the Agua Mansa Enterprise Zone, manages sponsorships of regional economic councils and helps support the Quad State Joint Powers Authority.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	719,116	1,399,017	1,470,617	1,837,012
Total Revenue	40,346	75,000	314,469	1,000,000
Local Cost	678,770	1,324,017	1,156,148	837,012
Budgeted Staffing		2.0		2.0

Actual revenues in 2000-01 were significantly greater than budgeted due to the receipt of \$271,000 from the State of California. These funds were used to reimburse the department for costs related to development of the Reusable Launch Vehicle site.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Appropriations have been increased by \$800,000 for a cooperative agreement and consultant services related to development of the Reusable Launch Vehicle launch site. These costs will be financed through grant funds; consequently, budgeted revenues have been increased by the same amount. Also, appropriations of \$500,000 for special studies and specific plans related to countywide economic development have been transferred to the Land Use Services Planning Division effective 2001-02.

**GROUP: Economic Development/Public Services
DEPARTMENT: Economic and Community Development
FUND : General AAA ECD**

**FUNCTION: Public Assistance
ACTIVITY: Other Assistance**

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Salaries and Benefits	173,105	160,804	164,942		164,942
Services and Supplies	1,017,184	662,713	671,570	889,500	1,561,070
Transfers	291,328	575,500	575,500	(464,500)	111,000
Total Expenditure Authority	1,481,617	1,399,017	1,412,012	425,000	1,837,012
Less:					
Reimbursements	(11,000)	-	-	-	-
Total Appropriation	1,470,617	1,399,017	1,412,012	425,000	1,837,012
<u>Revenue</u>					
State, Federal or Gov't Aid	314,419	75,000	75,000	925,000	1,000,000
Other Revenue	50	-	-	-	-
Total Revenue	314,469	75,000	75,000	925,000	1,000,000
Local Cost	1,156,148	1,324,017	1,337,012	(500,000)	837,012
Budgeted Staffing		2.0	2.0	0.0	2.0

ECONOMIC AND COMMUNITY DEVELOPMENT

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>	
Salaries and Benefits	4,138 MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	8,857 Inflation, Risk Mgmt Liabilities
Subtotal Base Year Appropriation	<u>12,995</u>
Subtotal Base Year Local Cost	<u>12,995</u>
Total Appropriation Change	12,995
Total Revenue Change	-
Total Local Cost Change	12,995
Total 2000-01 Appropriation	1,399,017
Total 2000-01 Revenue	75,000
Total 2000-01 Local Cost	1,324,017
Total Base Budget Appropriation	1,412,012
Total Base Budget Revenue	75,000
Total Base Budget Local Cost	1,337,012

Board Approved Changes to Base Budget

Services and Supplies	800,000	Increase for cooperative agreement and consultant services related to the development of the Reuseable Launch Vehicle site
	150,000	Consultant services for a Crestline Business Plan and Architectural Theme Design
	(60,500)	Decrease in marketing costs due to ED/PSG providing Countywide marketing services
	<u>889,500</u>	
Transfers	(500,000)	Budget for special studies and specific plans now included in Land Use Services Department
	35,500	To support marketing efforts provided by ED/PSG
	<u>(464,500)</u>	
Total Appropriation	<u>425,000</u>	
Revenue	150,000	EDA grant for Crestline Revitalization Project
	800,000	California Space and Technology Alliance Grant for development of the RLV
	(25,000)	Decrease of remaining amount of California Trade and Commerce Agency grant for JCIF
Total Revenue	<u>925,000</u>	
Total Local Cost	<u>(500,000)</u>	This amount was transferred to Land Use Services for special studies and specific plans

ECONOMIC AND COMMUNITY DEVELOPMENT

BUDGET UNIT: SMALL BUSINESS DEVELOPMENT (AAA SBD)

I. GENERAL PROGRAM STATEMENT

The Office of Small Business Development (OSBD) promotes training and education programs through countywide seminars and workshops it sponsors. These workshops focus on contracting and purchasing opportunities available to small business owners in the county. It also maintains a directory of local small business vendors available to the 42 county departments and prime contractors, assuring consideration and access to ongoing bid requests and contracts throughout the county. In addition to these duties, OSBD assists in the validation of U.S. Department of Transportation Disadvantaged Business Enterprises (DBE) requirements for the county.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation		457,347	338,115	292,319
Total Revenue		298,043	157,556	118,951
Local Cost	-	159,304	180,559	173,368
Budgeted Staffing		6.0		5.0

Actual revenues in 2000-01 were significantly less than budgeted due to the department not receiving an economic development administration grant from the federal government. Accordingly, expenditures were reduced because of the lack of funding.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing decreased by 1.0 Secretary I position. This position is vacant and is being eliminated due to a decrease in grant funding for this program.

**GROUP: Economic Development/Public Services
DEPARTMENT: Economic and Community Development
FUND : General AAA SBD**

**FUNCTION: Public Assistance
ACTIVITY: Other Assistance**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	336,328	338,051	347,721	(9,767)	337,954
Services and Supplies	88,695	87,791	92,185	20,193	112,378
Central Computer	6,711				-
Transfers	25,864	31,505	31,505	(6,037)	25,468
Total Expenditure Authority	457,598	457,347	471,411	4,389	475,800
Less:					
Reimbursements	(119,483)	-	-	(183,481)	(183,481)
Total Appropriation	338,115	457,347	471,411	(179,092)	292,319
<u>Revenue</u>					
State, Federal or Gov't Aid	157,556	298,043	298,043	(179,092)	118,951
Total Revenue	157,556	298,043	298,043	(179,092)	118,951
Local Cost	180,559	159,304	173,368	-	173,368
Budgeted Staffing		6.0	6.0	-1.0	5.0

ECONOMIC AND COMMUNITY DEVELOPMENT

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>	
Salaries and Benefits	9,670 MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	4,394 Inflation, Risk Mgmt Liabilities
Subtotal Base Year Appropriation	<u>14,064</u>
Subtotal Base Year Local Cost	<u>14,064</u>
Total Appropriation Change	14,064
Total Revenue Change	-
Total Local Cost Change	14,064
Total 2000-01 Appropriation	457,347
Total 2000-01 Revenue	298,043
Total 2000-01 Local Cost	159,304
Total Base Budget Appropriation	471,411
Total Base Budget Revenue	298,043
Total Base Budget Local Cost	173,368

Board Approved Changes to Base Budget

Salaries and Benefits	(9,767) Net change of decrease in 1.0 budgeted staffing (-\$32,600) and adjustment for benefit calculation error in base budget (\$22,833)
Services and Supplies	15,500 Additional cost for consultants to assist with validation of the D.O.T. DBE requirement
	<u>4,693</u> Increases in all other services and supplies, including liability costs
	<u>20,193</u>
Transfers	(6,037)
Reimbursements	(23,322) Decrease in services to the Department of Public Works and the Airports Department
	<u>(160,159)</u> Accounting reclassification from revenues
	<u>(183,481)</u>
Total Appropriation	<u>(179,092)</u>
Revenue	(159,000) Accounting reclassification to Reimbursements
	40,000 Increase from State PUC Grant
	<u>(60,092)</u> Decrease in Federal EDA monies
Total Revenue	<u>(179,092)</u>
Total Local Cost	<u>-</u>

OVERVIEW OF BUDGET

**DEPARTMENT: ECONOMIC DEVELOPMENT/PUBLIC SERVICES
GROUP ADMINISTRATION
ASSISTANT COUNTY ADMINISTRATOR: JOHN GOSS
BUDGET UNIT: AAA PSG**

I. GENERAL PROGRAM STATEMENT

Economic Development/Public Services Group (ED/PSG) Administration is responsible to the County Administrative Officer for the overall administration of 12 county departments and functions. These departments, which provide most of the municipal functions and services for the county, include the following: Agriculture/Weights and Measures, Airports, Economic and Community Development, County Fire, Jobs and Employment Services, County Library, Land Use Services, Museums, the Redevelopment Agency, Registrar of Voters, Special Districts, and Public Works. This latter department includes the divisions of Transportation, Flood Control, Regional Parks and Solid Waste Management.

On March 14, 2000, the Board of Supervisors approved a restructuring of the county's organization. As a result of this action, ED/PSG was reorganized to provide a new emphasis on job creation and economic development within the county. In 2001-02 the budget reflects staffing and service levels that are sufficient to meet this mission. Included in this budget are appropriations to further implement the economic development subgroup consisting of the following departments: Economic and Community Development, Jobs and Employment Services, Land Use Services, and the Redevelopment Agency.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	383,542	283,662	287,496	101,589
Total Revenue	273,736	183,662	183,662	-
Local Cost	109,806	100,000	103,834	101,589
Budgeted Staffing		16.0		19.5

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been increased by 3.5 positions. Of this increase, 3.0 positions (1.0 Business Services Manager, 1.0 Staff Analyst II, and 1.0 Clerk II) are needed to provide facility management services for all ED/PSG departments, but primarily those within the economic development subgroup. In the past, staff within the individual departments has provided these services. However, as the number of facilities in ED/PSG continues to grow and expand, centralized management capability will provide for more efficient property administration.

**GROUP: Economic Development/Public Services
DEPARTMENT: Economic Development/Public Svcs Admin
FUND : General AAA PSG**

**FUNCTION: General
ACTIVITY: Other General**

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Salaries and Benefits	1,080,288	1,273,019	1,322,228	215,716	1,537,944
Services and Supplies	202,465	262,910	281,211	49,447	330,658
Central Computer	11,311	13,428	6,997	1,589	8,586
Other Charges	100,000	100,000	100,000		100,000
Transfers	-	-	-	55,526	55,526
Total Expenditure Authority	1,394,064	1,649,357	1,710,436	322,278	2,032,714
Less:					
Reimbursements	(1,106,568)	(1,365,695)	(1,426,774)	(504,351)	(1,931,125)
Total Appropriation	287,496	283,662	283,662	(182,073)	101,589
<u>Revenue</u>					
Current Services	183,662	183,662	183,662	(183,662)	-
Total Revenue	183,662	183,662	183,662	(183,662)	-
Local Cost	103,834	100,000	100,000	1,589	101,589
Budgeted Staffing		16.0	16.0	3.5	19.5

ED/PSG ADMINISTRATION

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	49,209	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	18,301	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	(6,431)	
<u>Reimbursements</u>	(61,079)	Reimbursement from ED/PSG non general fund departments necessary to offset additional costs
Subtotal Base Year Appropriation	<u>-</u>	
Subtotal Base Year Local Cost	<u>-</u>	
<hr/>		
Total Appropriation Change	-	
Total Revenue Change	-	
Total Local Cost Change	-	
<hr/>		
Total 2000-01 Appropriation	283,662	
Total 2000-01 Revenue	183,662	
Total 2000-01 Local Cost	100,000	
<hr/>		
Total Base Budget Appropriation	283,662	
Total Base Budget Revenue	183,662	
Total Base Budget Local Cost	100,000	

Board Approved Changes to Base Budget

Salaries and Benefits	102,540	1.0 Business Svcs Manager to oversee facilities mgmt svcs provided to the Economic Subgroup.
	57,913	1.0 Staff Analyst II to provide facility management services to the Economic Subgroup.
	29,951	1.0 Clerk II to perform clerical duties associated with facilities mgmt of the Economic Subgroup.
	9,536	0.5 PSE to assist administrative staff with clerical duties.
	4,601	Reclassification of an Executive Secretary II to an Executive Secretary III.
	6,640	Step Increases.
	4,535	Additional Vacation/Holiday Leave Cash Outs.
	<u>215,716</u>	
Services and Supplies	30,000	ED/PSG's portion of rent expense related to leased building at 2nd and D Street in San Bernardino. This building will provide office space for the facilities mgmt unit and the promotion/development support staff for the Economic Development Subgroup.
	20,000	Payment to the Southern California Regional Airport Authority.
	<u>(553.00)</u>	Net decrease in other S & S activity.
	<u>49,447.00</u>	
Central Computer	1,589.00	
Transfers	55,526.00	Amount to RDA to reimburse the agency for salary costs not related to the San Sevine Project.
Reimbursements	(183,662.00)	Reclassification from Current Services Revenues as a result of GASB 34.
	(230,313.00)	Increase in reimbursements to offset the increased costs associated with providing facility management services and office space for the Economic Subgroup
	<u>(90,376.00)</u>	Increase in reimbursements to offset the increased cost of providing ED/PSG support services.
	<u>(504,351.00)</u>	
Total Appropriations	<u>(182,073)</u>	
Revenue	<u>(183,662)</u>	Reclassification to Reimbursements in accordance with GASB 34.
Local Cost	<u>1,589</u>	

OVERVIEW OF BUDGET

DEPARTMENT: JOBS AND EMPLOYMENT SERVICES
DIRECTOR: JANICE EISENBEISZ, ACTING DIRECTOR
BUDGET UNIT: SAC JOB

I. GENERAL PROGRAM STATEMENT

On behalf of the Board of Supervisors and the Workforce Investment Board, the Jobs and Employment Services Department coordinates and administers local training programs carried out by public/private schools, community-based organizations and other government agencies. The department operates under the guidelines of the Workforce Investment Act (formerly JTPA) which was designed to provide a new workforce strategy in assisting America's workforce prepare for the labor force.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	-	21,407,882	16,947,756	22,164,511
Total Revenue	-	21,407,882	15,519,404	23,597,573
Fund Balance	-	-		(1,433,062)
Budgeted Staffing		171.0		173.0
<u>Workload Indicators</u>				
Caseloads for Active Participants	-	5,770	-	-
Number of Participants to Serve	-	-	21,799	13,000

Workload indicators for Active Participants are no longer kept. All clients are now tracked under Expected Number of Participants to Serve.

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted.

The amount underspent in 2000-01 was approximately \$4.5 million. Since the cost of programs administered by this Department is State funded, revenues were also under realized for the year. The amount not expended in 2000-01, in addition to the corresponding revenues, is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been increased by 2.0 to reflect the addition of 1.0 Fiscal Clerk I to assist with the department's increased workload, and the inclusion of a dual appointment for staff participation in the CIV project.

JOBS AND EMPLOYMENT SERVICES

GROUP: Economic Development/Public Services
DEPARTMENT: Jobs and Employment Services
FUND : Special Revenue SAC-JOB

FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	4,546,341	5,850,749	6,099,953	206,463	6,306,416
Services and Supplies	2,310,089	1,958,945	2,007,919	180,676	2,188,595
Central Computer	50,594	40,000	40,000	(10,916)	29,084
Other Charges	9,180,406	12,508,444	12,808,444	(760,145)	12,048,299
Equipment	50,462	80,500	80,500	(11,250)	69,250
Transfers	748,281	969,244	969,244	667,434	1,636,678
Total Expenditure Authority	16,886,173	21,407,882	22,006,060	272,262	22,278,322
Less:					
Reimbursements	-	-	-	(113,811)	(113,811)
Total Appropriation	16,886,173	21,407,882	22,006,060	158,451	22,164,511
Operating Transfer Out	61,583	-	-	-	-
Total Requirements	16,947,756				
Revenue					
Use of Money & Property	17,331				-
State, Federal or Gov't Aid	15,042,663	21,407,882	22,006,060	1,591,513	23,597,573
Other Revenue	4,786	-	-	-	-
Total Revenue	15,064,780	21,407,882	22,006,060	1,591,513	23,597,573
Operating Transfer In	454,624	-	-	-	-
Total Financing	15,519,404				
Fund Balance	-	-	-	(1,433,062)	(1,433,062)
Budgeted Staffing		171.0	171.0	2.0	173.0

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 249,204 MOU, 7% Tier, Workers Comp, Retirement

Services and Supplies 48,974 Inflation, Risk Mgmt Liabilities

Other Charges 300,000 Additional JESD program expenditures are anticipated during 2001-02

Subtotal Base Year Appropriation 598,178

Revenue 598,178 Additional state revenue to fund the above costs

Subtotal Base Year Revenue 598,178

Subtotal Base Year Fund Balance -

Total Appropriation Change 598,178

Total Revenue Change 598,178

Total Fund Balance Change -

Total 2000-01 Appropriation 21,407,882

Total 2000-01 Revenue 21,407,882

Total 2000-01 Fund Balance -

Total Base Budget Appropriation 22,006,060

Total Base Budget Revenue 22,006,060

Total Base Budget Fund Balance -

JOBS AND EMPLOYMENT SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	30,000	Upgrading 3 Staff Analyst I positions to Staff Analyst II's
	40,000	Special compensation for an employee at CIV
	76,450	Dual filling Administrative Supervisor II
	30,687	Add 1.0 Fiscal Clerk I
	29,326	Step increases
	<u>206,463</u>	
Services and Supplies	125,000	Increase in Computer Software expense
	180,000	Increase in Inventorable equipment
	35,276	Addition of EHAP/EAP/CTR
	110,000	Increase in Presort and Packaging
	(420,000)	Decreases in Rent and leases - Reclassified to Transfers
	62,764	Increase in Systems Development charges
	15,000	Increase in Mileage Reimbursement
	70,000	Increase in Employee travel expenses
	2,636	Net increase in various other accounts in this category
	<u>180,676</u>	
Central Computer	(10,916)	
Other Charges	(760,145)	Decrease in JESD program services and contracts due to a negative fund balance
Equipment	(11,250)	Decrease in fixed assets due to one time expense in the prior year
Transfers	12,372	Increase in ED/PSG Admin support activities
	145,704	Increase in transition support to new Economic Subgroup and the Workforce Investment Board
	509,358	Reclassification of rents and leases from Services and Supplies
	<u>667,434</u>	
Reimbursements	(113,811)	Reimbursements from HSS for CIV project participant
Total Appropriations	<u>158,451</u>	
Revenues	<u>1,591,513</u>	Increase in State funding to offset the above cost increases
Fund Balance	<u>(1,433,062)</u>	

OVERVIEW OF BUDGET

DEPARTMENT: LAND USE SERVICES
DIRECTOR: MICHAEL E. HAYS

	2001-02				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Administration	100,238	-	100,238		12.0
Planning Division	6,555,853	4,127,394	2,428,459		43.0
Building and Safety	4,639,193	4,549,162	90,031		57.2
Code Enforcement	2,652,069	256,715	2,395,354		30.0
Fire Hazard Abatement	1,742,518	1,742,518	-		20.0
Habitat Conservation	822,277	1,299,349		(477,072)	3.0
TOTAL	16,512,148	11,975,138	5,014,082	(477,072)	165.2

BUDGET UNIT: ADMINISTRATION (AAA LUS)

I. GENERAL PROGRAM STATEMENT

The Administration Division of Land Use Services provides administrative support (including centralized budgeting, personnel, and automation services) to the department's Planning, Building and Safety, Code Enforcement and Fire Hazard Abatement divisions.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	(40)	-	1	100,238
Local Cost	(40)	-	1	100,238
Budgeted Staffing		9.0		12.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing increased by 3.0 positions. Of the increase, 1.0 Planner III was transferred from the Planning Division for the centralized technical needs of the department, 1.0 ECD Analyst II was transferred from the Code Enforcement Division for grant writing and administrative support, and 1.0 Supervising Fiscal Clerk I was added mid year to oversee the division's fiscal staff.

PROGRAM CHANGES

The Board approved funding \$100,000 for the purchase of 26 additional cubicles for new employees and for the reorganization of existing work areas. This enhancement to the work area will provide for increased department efficiency in all locations.

LAND USE SERVICES

GROUP: Economic Development/Public Services
DEPARTMENT: Land Use Services
FUND : General AAA LUS

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	518,989	527,331	584,145	146,668	730,813
Services and Supplies	241,375	236,481	244,621	714,369	958,990
Central Computer				1,598	1,598
Transfers	<u>44,583</u>	<u>44,583</u>	<u>44,583</u>	<u>-</u>	<u>44,583</u>
Total Expenditure Authority	804,947	808,395	873,349	862,635	1,735,984
Less:					
Reimbursements	<u>(804,946)</u>	<u>(808,395)</u>	<u>(873,349)</u>	<u>(762,397)</u>	<u>(1,635,746)</u>
Total Appropriation	1	-	-	100,238	100,238
Local Cost	1	-	-	100,238	100,238
Budgeted Staffing		9.0	10.0	2.0	12.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	18,457	MOU, 7% Tier, Workers Comp, Retirement
	<u>38,357</u>	Mid year reclassification & budget authorization for 1.0 Supervising Fiscal Clerk I
	<u>56,814</u>	
Services and Supplies	<u>8,140</u>	Inflation
Reimbursements	<u>(64,954)</u>	Increased reimbursements to offset administrative costs
Total Appropriation Change	-	
Total Revenue Change	-	
Total Local Cost Change	-	
Total 2000-01 Appropriation	-	
Total 2000-01 Revenue	-	
Total 2000-01 Local Cost	-	
Total Base Budget Appropriation	-	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	-	

LAND USE SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	146,668	Increase for reorganization of 1.0 Planner III and 1.0 ECD Analyst II
Services and Supplies	447,043	Increased COWCAP charges
	100,000	26 additional cubicles for new employees and to reorganize existing work areas
	79,860	Consolidation of the Department's general office expenses
	60,000	Replacement of department's PC's (Year 1 of 3 year schedule)
	16,464	Increased system development charges per ISD estimated
	11,002	All other increases to svcs & supplies. Includes risk mgmt, vehicle, and communication charges
	<u>714,369</u>	
Central Computer	<u>1,598</u>	
Reimbursements	<u>(762,397)</u>	Reimbursements from all department divisions to offset costs
Total Appropriations	<u>100,238</u>	
Revenue	<u>-</u>	
Local Cost	<u>100,238</u>	

LAND USE SERVICES

BUDGET UNIT: PLANNING DIVISION (AAA PLN)

I. GENERAL PROGRAM STATEMENT

The Planning Division of Land Use Services prepares short and long-range plans for the development of the county and the conservation of its resources, including the County General Plan and various specific plans. It reviews all land use applications for compliance with county codes and environmental laws, and administers short-term implementing measures for land use, housing, and community design. In addition, professional staff assistance is provided to the Planning Commission and Board of Supervisors for the formation and implementation of plans and ordinances. The Land Use Services Department is currently working towards separating this division's budget into units for Current Planning and Advance Planning.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	2,787,836	4,767,560	3,928,748	6,555,853
Total Revenue	2,043,206	3,587,840	2,496,955	4,127,394
Local Cost	744,630	1,179,720	1,431,793	2,428,459
Budgeted Staffing		25.5		43.0
<u>Workload Indicators</u>				
Conditional use permit	155	156	238	196
Tentative parcel maps	50	36	32	36
Tentative tracts	4	12	7	12
Mining rec plans	8	13	12	25
Environmental review	11	12	50	25
Temporary special			19	20
Concurrently filed			67	55
Mine inspections			27	63

2000-01 actual expenditures were approximately \$800,000 less than the adopted budget. This deficit is primarily a result of expenses for professional services being significantly less than originally anticipated. The Planning Division contracts for professional services for work related to Environmental Impact Reports, Specific Plans, and the General Plan Update. Revenues were also less than budgeted (by approximately \$1.1 million), reflecting decreased receipt of trust fund revenue for environmental analysis performed by the division and other service revenues paid by developers.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has increased by 17.5 positions from the prior year. The Board approved funding for eight (8) of these positions on March 20, 2001. These eight positions consist of the following: 1.0 Planner III, 1.0 Planner I, 1.0 GIS Tech II, and 1.0 Clerk III in Advanced Planning; and 2.0 Planner III's and 2.0 Land Tech II's in Current Planning. The addition of these eight new positions allows the department to address immediate development permit processing problems. Moreover, with additional personnel, staff is better able to dedicate increasing amounts of time to the general plan update, which is projected to be well underway during 2001-02.

Of the remaining 9.5 increase in budgeted staff, 7.0 positions (1.0 Supervising Planner, 3.0 Planner I's, 1.0 Land Use Tech, and 2.0 Clerk III's) were required to meet workload and organizational needs. The balance of 2.5 was due to the full-year funding of certain positions (a Supervising Planner, two Planner III's, a Planning Division Chief, and two Planners I's) within the Department's Advance Planning Division.

LAND USE SERVICES

PROGRAM CHANGES

In 2000-01, the Planning Division received \$500,000 from Economic Promotion as a reimbursement to fund various special planning studies. In 2001-02, the local cost associated with this activity is shown in the Planning Division's budget rather than a reimbursement from Economic Promotion. Accordingly, the reimbursements category is reduced by \$500,000, and local cost is increased by the same amount.

Also, the Board approved an additional \$500,000 in the Planning Division's 2001-02 budget for the general plan update.

GROUP: Economic Development/Public Services
DEPARTMENT: Land Use Services
FUND : General AAA PLN

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	1,514,944	1,560,635	2,000,921	471,244	2,472,165
Services and Supplies	2,480,112	3,581,888	3,478,760	218,254	3,697,014
Central Computer	17,054	37,782	37,782	(17,387)	20,395
Equipment				50,000	50,000
Transfers	409,812	347,679	347,679	132,524	480,203
Total Expenditure Authority	4,421,922	5,527,984	5,865,142	854,635	6,719,777
Less:					
Reimbursements	(493,174)	(760,424)	(760,424)	596,500	(163,924)
Total Appropriation	3,928,748	4,767,560	5,104,718	1,451,135	6,555,853
<u>Revenue</u>					
Current Services	2,464,018	3,580,284	3,746,284	373,554	4,119,838
State, Federal or Gov't Aid	22,449				-
Other Revenue	10,488	7,556	7,556	-	7,556
Total Revenue	2,496,955	3,587,840	3,753,840	373,554	4,127,394
Local Cost	1,431,793	1,179,720	1,350,878	1,077,581	2,428,459
Budgeted Staffing		25.5	33.5	9.5	43.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	44,786	MOU, 7% Tier, Workers Comp, Retirement
	201,000	1.0 Planner III, 1.0 Planner I, 1.0 GIS Tech II, 1.0 Clerk III in Advanced Planning - Approved by the Board on March 20, 2001
	194,500	2.0 Planner III, 2.0 Land Use Tech II in Current Planning - Approved 3/20/01
	<u>440,286</u>	Total Salaries and Benefits
Services and Supplies	66,096	Inflation
	11,776	Risk management rate increases
	(221,000)	Reduce Professional services as a result of the March 20, 2001 Board action
	40,000	Office supplies and equipment related to the March 20 Board Item
	<u>(103,128)</u>	Total Services and Supplies
Total Appropriation Change	337,158	
Total Revenue Change	166,000	Current Planning services revenue as a result of the March 20 Board action
Total Local Cost Change	171,158	
Total 2000-01 Appropriation	4,767,560	
Total 2000-01 Revenue	3,587,840	
Total 2000-01 Local Cost	1,179,720	
Total Base Budget Appropriation	5,104,718	
Total Base Budget Revenue	3,753,840	
Total Base Budget Local Cost	1,350,878	

LAND USE SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	92,244	Full year funding of .5 Supervising Planner, (2) .5 Planner III, .5 Planning Division Chief, and (2) .5 Planner I positions. Increase of .5 PSE and transfer of 1.0 Planner III to AAA-LUS
	<u>379,000</u>	7.0 Additional staff: 1.0 Supervising Planner; 3.0 Planner 1; 1.0 Land Use Tech; and 2.0 Clerk III
	<u>471,244</u>	
Services and Supplies	(178,578)	Decrease Other Professional Services based on projected expense and reclassification of Planning Commission expense
	(126,096)	Decrease General Office Supplies for consolidation of purchase in AAA-LUS Administration
	(92,294)	Decrease COWCAP
	(24,518)	Decrease Systems Development per ISD estimate
	24,040	Increase Consulting for reclassification of Planning Commission expense
	20,500	Increase GIMS expense for reclassification from Transfers
	500,000	General Plan Update
	46,000	Imaging
	35,000	Additional Services and Supplies to support new positions
	11,000	Increased publications
	3,200	Remaining increases in this category
	<u>218,254</u>	
	<u>(17,387)</u>	
Central Computer		
Equipment	<u>50,000</u>	Two (2) new vehicles
Transfers	(23,517)	GIMS support to Services & Supplies
	(15,556)	Surveyor revenue distribution moved to Other Revenue
	(115,658)	Land Development revenue distribution moved to Other Revenue
	(18,041)	Land Development Clerk III cost distribution increased \$489 and moved to Salaries & Benefits
	305,296	Increased Administrative Support to AAA-LUS
	<u>132,524</u>	
Reimbursements	750	GIMS use of copier moved to offset against Services & Supplies
	2,500	Surveyor Map Review reduced to \$1000 and moved to Planning Services
	5,625	Surveyor CATS/JCS reimbursement moved to Services & Supplies
	25,000	Flood Control for General Plan moved to Other Revenue
	17,625	Transportation reimbursements move to Services & Supplies
	45,000	Transportation for General Plan moved to Other Revenue
	500,000	Delete the reimbursement from ECD for the special studies/specific plans and reflect as an increase to local cost
	<u>596,500</u>	
	<u>1,451,135</u>	
Total Appropriations		
Revenue	(58,865)	Decreased revenues due to a reduction in fee based costs
	464,000	Revenue as a result of new positions
	(31,581)	Reduction in Fees
Total Revenues	<u>373,554</u>	
Local Cost	<u>1,077,581</u>	

LAND USE SERVICES

BUDGET UNIT: BUILDING AND SAFETY DIVISION (AAA BNS)

I. GENERAL PROGRAM STATEMENT

The Building and Safety Division of Land Use Services administers construction and occupancy standards to safeguard life, health and property in the interest of the general public's welfare throughout the unincorporated areas of the county. This is accomplished by applying county ordinances, state laws and inspection of construction, alteration, moving, demolition, repair, occupancy and use of buildings and structures.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	4,654,696	5,120,789	4,395,911	4,639,193
Total Revenue	4,639,100	5,120,789	4,463,116	4,549,162
Local Cost	15,596	-	(67,205)	90,031
Budgeted Staffing		57.0		57.2
<u>Workload Indicators</u>				
Permit applications	13,312	14,144	13,574	13,200
Inspections	36,900	39,188	35,915	35,700
Plan reviews	3,185	3,211	3,901	3,600

Expenditures in 2000-01 were approximately \$700,000 less than budget. This shortfall was the result of a reduction in salaries and benefits (\$395,784), and services and supplies (\$312,498). Salaries and benefits were less than budget due to increased turnover within the division, as well as a difficulty in recruiting for Building Inspectors and Building & Safety Engineers. Services and supplies were also under budget due to the reduced use of the following: contracted professional services, system development services, and temporary help services. The division's 2000-01 savings in expenditures is offset by a \$657,673 reduction in revenues. Revenues were under realized due to the receipt of construction permits being less than original projections.

GROUP: Economic Development/Public Services
DEPARTMENT: Land Use Services
FUND : General AAA BNS

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	2,750,423	3,146,207	3,250,241	(45,715)	3,204,526
Services and Supplies	800,208	1,112,706	1,147,688	(601,091)	546,597
Central Computer	71,330	75,688	82,403	1,139	83,542
Equipment	78,462	86,250	86,250	(86,250)	-
Transfers	729,455	709,468	709,468	103,590	813,058
Total Expenditure Authority	4,429,878	5,130,319	5,276,050	(628,327)	4,647,723
Less:					
Reimbursements	(33,967)	(9,530)	(9,530)	1,000	(8,530)
Total Appropriation	4,395,911	5,120,789	5,266,520	(627,327)	4,639,193
<u>Revenue</u>					
Licenses & Permits	4,379,414	5,030,789	5,176,520	(722,858)	4,453,662
Current Services	32,884	25,000	25,000	5,500	30,500
Other Revenue	50,818	65,000	65,000	-	65,000
Total Revenue	4,463,116	5,120,789	5,266,520	(717,358)	4,549,162
Local Cost	(67,205)	-	-	90,031	90,031
Budgeted Staffing		57.0	57.0	0.2	57.2

LAND USE SERVICES

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	104,034	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	34,982	Inflation
Central Computer	6,715	
Total Appropriation Change	145,731	
Total Revenue Change	145,731	Increase necessary to offset additional costs
Total Local Cost Change	-	
Total 2000-01 Appropriation	5,120,789	
Total 2000-01 Revenue	5,120,789	
Total 2000-01 Local Cost	-	
Total Base Budget Appropriation	5,266,520	
Total Base Budget Revenue	5,266,520	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Salaries and Benefits	9,810	0.2 Extra Help Building Inspector II (Offset by savings in Temporary Help Services)
	<u>(55,525)</u>	Correction for overstatement of 2001-02 Salaries and Benefits budget
	<u>(45,715)</u>	
Services and Supplies	(253,386)	Decrease in COWCAP
	(214,579)	Decrease in professional services for reduced usage of outside contractors
	(92,982)	Transfer of General Office Supplies to Administrative Division
	(33,151)	Decrease in systems development charges
	(20,000)	Decrease in temporary help services
	(9,221)	Decrease in distributed equipment per ISD estimates
	21,461	Increase in Risk Management charges
	767	Net of all other changes in this category
	<u>(601,091)</u>	
Central Computer	1,139	Per ISD projections.
Equipment	(86,250)	No fixed asset purchases are anticipated in 2001-02
Transfers	(176,319)	Because of an accounting change, revenue distribution to Surveyor now part of permit revenues
	307,258	Increased transfer to Administration Division
	(27,349)	Because of an accounting change, revenue distribution to Land Dev. now part of permit revenues
	<u>103,590</u>	
Reimbursements	1,000	Because of an accounting change, revenue distribution from Surveyor now part of permit revenues
Total Appropriations	<u>(627,327)</u>	
Revenue	(627,327)	Decrease Licenses and permits from reduced anticipated growth, as well as an accounting change for revenue distributions from the Surveyor and Land Development
	(90,031)	Reduction in fees
Total Revenues	<u>(717,358)</u>	
Local Cost	<u>90,031</u>	

LAND USE SERVICES

BUDGET UNIT: CODE ENFORCEMENT DIVISION (AAA CEN)

I. GENERAL PROGRAM STATEMENT

The Code Enforcement Division of Land Use Services administers programs designed to protect the public's safety, welfare, and property through enforcement of county ordinances and state laws related to housing and property. In 2001-02 the Code Enforcement budget has been separated from the Fire Hazard Abatement budget so that program costs for each division can be accounted for more readily.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	2,342,292	2,015,580	2,489,447	2,652,069
Total Revenue	270,041	221,000	230,212	256,715
Local Cost	2,072,251	1,794,580	2,259,235	2,395,354
Budgeted Staffing		27.0		30.0
<u>Workload Indicators</u>				
Code enforcement complaints	4,047	4,250	3,006	2,700
Rehab/demolitions	147	200	75	120
Permits	3,800	3,500	777	1,025

Actual expenditures in 2000-01 exceeded the budgeted amount by \$473,867. This overage was primarily the result of a March 20, 2001 board action. That action provided the division with \$325,200 of additional spending authority to perform necessary code enforcement services for the remainder of the fiscal year. The remaining overage of \$148,667 resulted from increased professional services related to the demolition of substandard structures within the county.

The major decreases in workload indicators shown above are due to errors in the previous computer system that double counted all entries. With the new "Sierra" system on line in 2001, workload will be correctly tracked in the current and future years.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has increased by 3.0 positions from the prior year. This increase is primarily due to the continued reorganization of personnel between the Code Enforcement, Fire Hazard Abatement, and Administration Divisions, including the transfer of 1.0 Code Enforcement II Officer and 2.0 Clerk II's from Fire Hazard Abatement. This increase is partially offset by the transfer of an ECD Analyst II position to Land Use Services Administration. The remaining 1.0 increase in budgeted staff is for the addition of a Code Enforcement Officer II that was approved by the Board on March 20, 2001.

PROGRAM CHANGES

On March 20, 2001, the Board approved approximately \$500,000 of additional appropriations for Code Enforcement in 2001-02. With this action, the Board authorized Code Enforcement with sufficient budget authority to respond to call-in reports of code violations, fund investigative and legal services related to the preparation of court cases, fund contractor costs related to emergency board-up activities, and finance towing costs for abandoned vehicles.

LAND USE SERVICES

GROUP: Economic Development/Public Services
DEPARTMENT: Land Use Services
FUND : General AAA CEN

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	1,408,262	1,560,639	1,704,660	41,845	1,746,505
Services and Supplies	828,669	459,753	951,506	(54,194)	897,312
Central Computer	9,407	21,222	21,222	(11,466)	9,756
Equipment	51,032	69,000	69,000	(69,000)	-
Transfers	342,294	314,021	314,021	93,530	407,551
Total Expenditure Authority	2,639,664	2,424,635	3,060,409	715	3,061,124
Less:					
Reimbursements	(150,217)	(409,055)	(409,055)	-	(409,055)
Total Appropriation	2,489,447	2,015,580	2,651,354	715	2,652,069
Revenue					
Licenses & Permits	100,624	120,000	120,000	(13,285)	106,715
Taxes	1,954				-
Current Services	121,851	71,000	106,000	14,000	120,000
State, Federal or Gov't Aid	2,927				-
Other Revenue	2,856	30,000	30,000	-	30,000
Total Revenue	230,212	221,000	256,000	715	256,715
Local Cost	2,259,235	1,794,580	2,395,354	-	2,395,354
Budgeted Staffing		27.0	28.0	2.0	30.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	79,021	MOU, 7% Tier, Workers Comp, Retirement
	65,000	1.0 Code Enforcement Officer II per March 20, 2001 Board Item
	<u>144,021</u>	
Services and Supplies	26,753	Inflation and increased Risk Management rates
	50,000	County Counsel Charges per March 20, 2001 Board Item
	365,000	Professional Services per March 20, 2001 Board Item
	25,000	Motor Pool Charges per March 20, 2001 Board Item
	25,000	General Office Supplies per March 20, 2001 Board Item
	<u>491,753</u>	
Total Appropriation Change	635,774	
Total Revenue Change	35,000	Increase in Current Services revenue resulting from the 3/20/01 Board action
Total Local Cost Change	600774	
Total 2000-01 Appropriation	2,015,580	
Total 2000-01 Revenue	221,000	
Total 2000-01 Local Cost	1,794,580	
Total Base Budget Appropriation	2,651,354	
Total Base Budget Revenue	256,000	
Total Base Budget Local Cost	2,395,354	

LAND USE SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	41,845	Increase due to continued reorganization of personnel within the Department
Services and Supplies	(17,741)	Net decrease in Rents and Leases
	(10,000)	Decrease in 800 MHZ charges per ISD estimates
	(29,874)	Transfer of General Office Supplies to Administrative Division
	3,421	Net increase of all other changes in this category
	<u>(54,194)</u>	
Central Computer	(11,466)	Per ISD projections.
Equipment	(69,000)	No fixed asset purchases are anticipated in 2001-02
Transfers	(39,234)	Decrease reimbursement to Weed Abatement for salary costs
	109,466	Increased transfer to Administration Division
	23,298	Increase transfers to the Sheriff's Department for dispatch costs
	<u>93,530</u>	
Total Appropriations	<u>715</u>	
Revenue	<u>715</u>	To offset appropriation increase
Local Cost	<u>-</u>	

LAND USE SERVICES

BUDGET UNIT: FIRE HAZARD ABATEMENT (AAA WAB)

I. GENERAL PROGRAM STATEMENT

The Code Enforcement Division enforces the County's Fire and Hazardous Trees Ordinance in the unincorporated portions of the County, as well as under contract with certain cities and fire districts. This service includes inspections, notifications to property owners and removal of hazards due to vegetation and flammable debris. In 2001-02 a budget unit for Fire Hazard Abatement, separate from the Code Enforcement Budget, has been established so that program costs and revenues can be accounted for more accurately.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	1,784,298	1,545,377	1,505,660	1,742,518
Total Revenue	934,787	1,545,377	1,285,581	1,742,518
Local Cost	849,511	-	220,079	-
Budgeted Staffing		18.0		20.0
<u>Workload Indicators</u>				
Weed notices issued	43,428	40,000	43,000	43,500
Weed abatements	5,528	5,000	5,200	5,500
Warrants issued	1,444	1,200	1,300	1,500
D.B.O. Fee	2,660	9,000	2,000	2,500

Actual revenues in 2000-01 were \$259,796 below budgeted amounts. This deficit was due to lower than expected collections from property owners and special assessments placed on the tax rolls. A portion of this deficit is attributed to the separation of this budget unit from Code Enforcement.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

There is a net increase of 2.0 in budgeted staff for 2001-02. Four previously unbudgeted Public Service Employee positions, which were formerly Jobs and Employment Services trainees, have been added to the budget as Field Assistants. These four positions are needed to handle increased workloads. This increase in staff is partially offset by a decrease of 2.0 Clerk II positions transferred to the Code Enforcement Division.

	GROUP: Economic Development/Public Services DEPARTMENT: Land Use Services FUND : General AAA WAB			FUNCTION: Public Protection ACTIVITY: Other Protection	
	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	663,298	759,175	785,746	38,794	824,540
Services and Supplies	873,454	789,145	809,940	(25,019)	784,921
Central Computer	4,885	11,937	3,027	344	3,371
Transfers	85,880	106,836	106,836	105,332	212,168
Total Expenditure Authority	1,627,517	1,667,093	1,705,549	119,451	1,825,000
Less:					
Reimbursements	(121,857)	(121,716)	(121,716)	39,234	(82,482)
Total Appropriation	1,505,660	1,545,377	1,583,833	158,685	1,742,518
<u>Revenue</u>					
Taxes	563,014	700,000	700,000	115,481	815,481
Current Services	718,365	845,377	883,833	43,204	927,037
Other Revenue	4,202	-	-	-	-
Total Revenue	1,285,581	1,545,377	1,583,833	158,685	1,742,518
Local Cost	220,079	-	-	-	-
Budgeted Staffing		18.0	18.0	2.0	20.0

LAND USE SERVICES

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	26,571	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	20,795	Inflation
Central Computer	(8,910)	
Subtotal Base Year Approp	<u>38,456</u>	
Subtotal Base Year Revenue	<u>38,456</u>	
Subtotal Base Year Local Cost	<u>-</u>	
Total Appropriation Change	38,456	
Total Revenue Change	38,456	Increase in Current Services revenue to offset increase in appropriations
Total Local Cost Change	-	
Total 2000-01 Appropriation	1,545,377	
Total 2000-01 Revenue	1,545,377	
Total 2000-01 Local Cost	-	
Total Base Budget Appropriation	1,583,833	
Total Base Budget Revenue	1,583,833	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Salaries and Benefits	38,794	Transfer of 2.0 Clerk II positions to Code Enforcement and the change from 4.0 unbudgeted PSE positions to 4.0 Field Assistant positions for Jobs and Employment Services trainees
Services and Supplies	24,985	Increase in Rents and Leases
	52,740	Increase in systems development charges
	34,000	Increase in Motor Pool charges
	(68,384)	Decrease in COWCAP
	(31,435)	Decreased Agricultural Services resulting from the increased Field Assistant staff
	(25,295)	Transfer of General Office Supplies to Administrative Division
	(10,000)	Decreased postage costs per estimates
	(1,630)	Net decrease of all other changes in this category
	<u>(25,019)</u>	
Central Computer	344	
Transfers	105,332	Increased transfer to Administration Division due to consolidation of General Office expenses, COWCAP, and computer equipment costs
Reimbursements	39,234	Decrease reimbursement from Code Enforcement for salaries
Total Appropriations	<u>158,685</u>	
Revenue	35,000	Interest and Penalties on taxes
	30,000	Prior Year Special Assessment Taxes
	50,481	Current Year Special Assessment Taxes
	43,204	Increased Agricultural Services and Weed Abatement contracts
Total Revenues	<u>158,685</u>	
Local Cost	<u>-</u>	

LAND USE SERVICES

BUDGET UNIT: HABITAT CONSERVATION (RHC PLN)

I. GENERAL PROGRAM STATEMENT

The Habitat Conservation Program budget was created in January 1999, in response to the January 12, 1999 Board of Supervisors action to continue work on preparation of the Multi-Species Habitat Conservation Plan for the San Bernardino Valley. The Habitat Conservation Plan is a study of endangered species located in the San Bernardino Valley that will conclude in recommendations regarding protection and mitigation of habitat to facilitate contiguous development opportunities. The project is managed by Land Use Services Advance Planning Division.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	701,260	586,378	741,393	822,277
Total Revenue	601,643	735,828	415,370	1,299,349
Fund Balance		(149,450)		(477,072)
Budgeted Staffing		1.5		3.0

2000-01 actual expenditures exceeded the budgeted amount by \$155,015. This excess was due to increased transfers to the County Museum for biological services related to the Multi-Species Habitat Conservation Plan.

Revenues were under realized in 2000-01 by \$320,458. This deficit was primarily due to not receiving the budgeted level of funding from federal, state, and other governmental agencies.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staff increased by 1.5 positions from the prior year. This increase reflects the addition of 1.0 Geographic Information Systems (GIS) Tech II and 0.5 Public Service Employee, which was approved by the Board on March 20, 2001. These positions are needed to perform critical GIS functions for the location of endangered species associated with the Multi-Species Habitat Conservation Plan.

GROUP: Economic Development/Public Services DEPARTMENT: Land Use Services FUND : Special Revenue RHC-PLN			FUNCTION: Public Protection ACTIVITY: Other Protection		
	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	55,953	73,629	139,206	(11,869)	127,337
Services and Supplies	1,697	12,749	24,162	158,278	182,440
Equipment				12,500	12,500
Transfers	683,743	500,000	500,000	-	500,000
Total Appropriation	741,393	586,378	663,368	158,909	822,277
<u>Revenue</u>					
Use of Money & Property	8,175	2,000	2,000	(2,000)	-
Current Services	(43,607)	220,000	220,000	(220,000)	-
State, Federal or Gov't Aid	449,202	513,828	663,818	635,531	1,299,349
Other Revenue	1,600	-	-	-	-
Total Revenue	415,370	735,828	885,818	413,531	1,299,349
Fund Balance		(149,450)	(222,450)	(254,622)	(477,072)
Budgeted Staffing		1.5	3.0	0.0	3.0

LAND USE SERVICES

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	2,577	MOU, 7% Tier, Workers Comp, Retirement
	<u>63,000</u>	1.0 GIS Tech II and 0.5 PSE, as approved by the Board on March 20, 2001
	<u>65,577</u>	
Services and Supplies	1,413	Inflation and Risk Management rate increases
	<u>10,000</u>	Additional services and supplies costs related to the additional staff
	<u>11,413</u>	
Revenue	73,000	Federal revenue to offset additional cost associated with 3/20/01 Board action
	3,990	To offset MOU and inflation costs
	<u>73,000</u>	Additional federal revenue to partially reduce fund deficit
Total Appropriation Change	76,990	
Total Revenue Change	149,990	
Fund Balance Change	(73,000)	
Total 2000-01 Appropriation	586,378	
Total 2000-01 Revenue	735,828	
Total 2000-01 Fund Balance	(149,450)	
Total Base Budget Appropriation	663,368	
Total Base Budget Revenue	885,818	
Total Base Budget Fund Balance	(222,450)	

Board Approved Changes To Base Budget

Salaries and Benefits	(11,869)	Reduction necessary to be in accordance with salary projections
Services and Supplies	158,278	Increase is primarily for professional services for program activities
Equipment	<u>12,500</u>	HP Plotter for GIS Tech's use in mapping locations of endangered species
Total Appropriation	<u>158,909</u>	
Revenue	(2,000)	Decrease in interest revenue due from a reduction in the fund's cash balance
	<u>(220,000)</u>	Decrease in charges in current services
	<u>635,531</u>	Increases in federal aid, other governmental aid, and county general fund
Total Revenue	<u>413,531</u>	
Fund Balance	<u>(254,622)</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: PUBLIC WORKS
DIRECTOR: KEN A. MILLER**

The Public Works Department was established on March 14, 2000 resulting from the Board of Supervisors approving a restructuring of the county's organization. This department includes divisions for Regional Parks, Transportation, and Solid Waste. The department's mission is to maintain county roads, administer special transportation projects, manage the Surveyor functions, provide recreational opportunities for the public through the use of regional parks, and oversee the operation and management of the county's solid waste system. The Public Works Department has responsibility for the following budget units:

	2001-02				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Regional Parks Div					
Regional Parks	6,035,533	5,663,447	372,086		124.2
County Trail System	6,906,517	5,905,000		1,001,517	3.0
Park Maintenance /Dev	890,726	172,000		718,726	
Calico Marketing	442,022	380,000		62,022	
Off-Highway Veh License	66,375	25,000		41,375	
Blockbuster Pavilion Imp	139,915	29,000		110,915	
Park Snack Bars	73,717	92,000		18,283	1.1
Transportation Div					
Surveyor	2,506,583	2,506,583			37.2
Survey Monument	366,094	111,620		254,474	
Road Operations	57,262,525	43,991,815		13,270,710	356.0
State Route 71	719,838	-		719,838	
CalTrans Contract	375,850	342,206		33,644	
High Desert Corridor	648,400	648,400		-	
Development Projects	2,788,275	660,461		2,127,814	
Measure I Funds	24,830,853	9,170,661		15,660,192	
Solid Waste Division					
Operations	36,971,385	37,539,702			59.4
Site Closure/Maint	6,562,530	6,562,530			
Site Enhancement/Exp	5,605,387	5,605,387			
Groundwater Remediation	3,976,384	3,976,384			-
TOTAL	157,168,909	123,382,196	372,086	34,019,510	580.9

BUDGET UNIT: REGIONAL PARKS (AAA CCP)

I. GENERAL PROGRAM STATEMENT

The Regional Parks Division is responsible for the operation and maintenance of nine regional parks throughout the county. These parks, which encompass approximately 9,200 acres, are as follows: Prado (Chino), Cucamonga-Guasti (Ontario), Glen Helen (San Bernardino), Mojave River Forks (Summit Valley), Mojave Narrows (Victorville), Moabi (Needles), Lake Gregory (Crestline), Yucaipa, and Calico Ghost Town (Yermo). The division also oversees the operation of 180 acres at the Big Morongo Canyon Wildlife Preserve in Morongo Valley. Together, these parks offer open space, trails, camping, swimming, fishing, picnicking, equestrian activities, playing fields, and other recreational opportunities to the public. The division sponsors special cultural, educational and promotional events through the use of park resources and contractual agreements with private, non-profit, and other public entities.

PUBLIC WORKS

II. BUDGET & WORKLOAD HISTORY

	<u>Actual</u> <u>1999-00</u>	<u>Budget</u> <u>2000-01</u>	<u>Actual</u> <u>2000-01</u>	<u>Budget</u> <u>2001-02</u>
Total Appropriation	5,373,697	5,574,362	5,619,355	6,035,533
Total Revenue	5,339,483	5,397,488	5,397,247	5,663,447
Local Cost	34,214	176,874	222,108	372,086
Budgeted Staffing		121.1		124.2
<u>Workload Indicators</u>				
Attendance (*):				
Calico Ghost Town	341,539	350,000	365,167	375,402
Moabi	295,411	295,000	324,721	329,356
Glen Helen	134,103	135,000	648,315	645,779
Mojave Narrows	86,934	90,000	88,506	88,238
Prado	296,249	292,000	280,248	282,306
Cucamonga-Guasti	172,725	172,000	160,589	162,853
Yucaipa	182,342	181,000	323,663	326,641
Lake Gregory	318,890	315,000	294,305	298,219
Mojave River Forks	0	0	0	6,500

(*) Attendance reflects all park visitors rather than paid admissions

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been increased by 3.1 positions. This increase reflects the following: 1.0 Assistant Division Chief was added to oversee Regional Parks' capital improvement projects and to provide direction to staff in regards to planning, design, development, maintenance, and promotion of the parks; 1.0 Park Ranger II was added to provide for the maintenance and operation of Mojave Narrows Regional Park; 1.0 General Services Worker II to assist park rangers at several of the parks; and a 0.1 increase for overtime resulting from working on holidays and special events. The cost of this additional staff is expected to be fully offset by revenues generated from new campsite hookups at Mojave River Forks, Calico, and Moabi Regional Parks.

PROGRAM CHANGES

The 2001-02 budget includes the addition of Mojave River Forks as the county's newest Regional Park. Revenues from Board-approved fees will be used to fund the cost of operating this park. Also, oversight responsibility of the Barstow-Daggett swimming pool has been transferred from the Airports Department to Regional Parks.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Regional Parks
FUND : General AAA CCP

FUNCTION: Rec & Cultural Svcs
ACTIVITY: Recreation Facilities

	<u>2000-01</u> <u>Actuals</u>	<u>2000-01</u> <u>Approved Budget</u>	<u>2001-02</u> <u>Board Approved</u> <u>Base Budget</u>	<u>2001-02</u> <u>Board Approved</u> <u>Changes to</u> <u>Base Budget</u>	<u>2001-02</u> <u>Final Budget</u>
<u>Appropriations</u>					
Salaries and Benefits	3,366,979	3,435,927	3,554,420	177,761	3,732,181
Services and Supplies	2,137,884	2,021,942	1,986,697	150,180	2,136,877
Central Computer	11,566	11,395	13,495	688	14,183
Transfers	130,098	130,098	130,098	36,194	166,292
Total Expenditure Authority	5,646,527	5,599,362	5,684,710	364,823	6,049,533
Less:					
Reimbursements	(27,172)	(25,000)	(25,000)	11,000	(14,000)
Total Appropriation	5,619,355	5,574,362	5,659,710	375,823	6,035,533
<u>Revenue</u>					
Use of Money & Property	1,218,714	1,107,888	1,107,888	45,012	1,152,900
Current Services	4,110,067	4,272,000	4,272,000	198,247	4,470,247
Other Revenue	68,466	17,600	17,600	22,700	40,300
Total Revenue	5,397,247	5,397,488	5,397,488	265,959	5,663,447
Local Cost	222,108	176,874	262,222	109,864	372,086
Budgeted Staffing		121.1	121.1	3.1	124.2

PUBLIC WORKS

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	118,493	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	(80,245)	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>		
Services and Supplies	45,000	Board approved increase for County Picnic
Subtotal Base Year Appropriation	<u>85,348</u>	
Subtotal Base Year Local Cost	<u>85,348</u>	
<hr/>		
Total Appropriation Change	85,348	
Total Revenue Change	-	
Total Local Cost Change	85,348	
<hr/>		
Total 2000-01 Appropriation	5,574,362	
Total 2000-01 Revenue	5,397,488	
Total 2000-01 Local Cost	176,874	
<hr/>		
Total Base Budget Appropriation	5,659,710	
Total Base Budget Revenue	5,397,488	
Total Base Budget Local Cost	262,222	

Board Approved Changes to Base Budget

Salaries and Benefits	43,053	1.0 Park Ranger II needed for Mojave Narrows for maintenance and operations of park.
	72,982	1.0 Assistant Division Chief approved as a policy item
	21,991	1.0 General Service Worker II to assist park rangers with maintenance and operations of parks.
	13,318	Salary increase for Division Chief.
	22,317	Increase in minimum wage for Public Service Employees (Extra Help)
	4,100	0.1 overtime needed for holidays and special events
	<u>177,761</u>	
Services and Supplies	55,700	Rate increase for catfish and trout stockings.
	13,800	Increase in advertising and marketing
	10,751	Replacement of antiquated computers and printers
	<u>69,929</u>	Increase in services & supplies to offset revenue from fee increases
	<u>150,180</u>	
Central Computer	688	
Transfers	36,194	Transfers to the Airports Department for costs related to the Barstow-Daggett swimming pool
Reimbursements	11,000	Increase in 2001-02 grant with ECD for Senior Citizens luncheon at San Moritz
Total Appropriations	<u>375,823</u>	
Revenues	45,012	Increase in Concessionaire lease payments
	128,318	Increase from new campsite hookups
	69,929	Additional revenues generated from increase in fees
	<u>22,700</u>	Increase in sale of attraction packages at Calico Ghost Town.
Total Revenues	<u>265,959</u>	
Local Cost	<u>109,864</u>	\$72,982 for Asst Division Chief; \$36,194 for Barstow-Daggett pool; \$688 for computer charges

PUBLIC WORKS

BUDGET UNIT: COUNTY TRAIL SYSTEM (RTS CCP)

I. GENERAL PROGRAM STATEMENT

On October 6, 1998, the Board of Supervisors approved County Policy #08-16 regarding the development of a county trail system. Under this policy, the Board designated Regional Parks to act as the lead agency for overseeing the development and maintenance of riding (non-motorized) and hiking trails within San Bernardino County. This separate budget unit was established to account for activity related to the trail system independently from other park operations.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	(20,415)	4,844,993	74,177	6,906,517
Total Revenue	50,356	4,774,000	1,006,109	5,905,000
Fund Balance		70,993		1,001,517
Budgeted Staffing		2.0		3.0

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

In 2000-01 actual revenues were significantly less than originally budgeted. This deficit is the result of not receiving grant funds in the amount of \$3.5 million from SANBAG. These funds, which will be used to finance improvements for a segment of the Santa Ana River Trail, are obtained on a reimbursable basis. Thus, the Department will receive these funds after commencement of the improvements, which is expected to occur in 2001-02.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been increased by 1.0 position for a contract employee to act as a project analyst for trail development. The estimated cost of this contract employee is \$56,475, which will be completely financed by previously approved SANBAG grant funds. Accordingly, appropriations and offsetting revenues related to the project analyst have been included in this budget unit for 2001-02.

PROGRAM CHANGES

Services and supplies have been increased by approximately \$2 million primarily for costs related to the development of a 4.5 mile section of the Santa Ana River Trail. This section of the trail, which is between Waterman Avenue and Alabama Street, will be enhanced by the development of a Class I Bikeway, Equestrian/Hiking trail, 4 undercrossings, and the renovation of the Trolley Bridge at Mountain View Street. Financing for the construction of these improvements will be provided mainly by funds from SANBAG and the Wildlands Conservancy.

PUBLIC WORKS

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works
FUND : County Trail System RTS-CCP

FUNCTION: Recreation
ACTIVITY: Trails

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	104,749	89,304	91,401	56,475	147,876
Services and Supplies	<u>109,526</u>	<u>4,885,787</u>	<u>4,885,787</u>	<u>2,002,952</u>	<u>6,888,739</u>
Total Expenditure Authority	214,275	4,975,091	4,977,188	2,059,427	7,036,615
Less:					
Reimbursements	<u>(140,098)</u>	<u>(130,098)</u>	<u>(130,098)</u>	-	<u>(130,098)</u>
Total Appropriation	74,177	4,844,993	4,847,090	2,059,427	6,906,517
Revenue					
Use of Money & Property State, Federal or Gov't Aid	18,048	4,500,000	2,097	2,903	5,000
Other Revenue	414,061		4,500,000	800,000	5,300,000
Operating Transfer In	<u>574,000</u>	<u>274,000</u>	<u>274,000</u>	<u>(274,000)</u>	-
Total Revenue	1,006,109	4,774,000	4,776,097	1,128,903	5,905,000
Fund Balance		70,993	70,993	930,524	1,001,517
Budgeted Staffing		2.0	2.0	1.0	3.0

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits	2,097	MOU, 7% Tier, Workers Comp, Retirement
Subtotal Base Year Appropriation	<u>2,097</u>	
Revenue	2,097	Increase in interest revenue
Subtotal Base Year Revenue	<u>2,097</u>	
Subtotal Base Year Fund Balance	<u>-</u>	

Total Appropriation Change	2,097
Total Revenue Change	2,097
Total Fund Balance Change	-

Total 2000-01 Appropriation	4,844,993
Total 2000-01 Revenue	4,774,000
Total 2000-01 Fund Balance	70,993

Total Base Budget Appropriation	4,847,090
Total Base Budget Revenue	4,776,097
Total Base Budget Fund Balance	70,993

Board Approved Changes to Base Budget

Salaries and Benefits	56,475	Project Analyst - contract employee to be paid with grant funds. This position assists with the development of project proposals and grant research.
Services and Supplies	2,002,952	Costs primarily related to the development of the Santa Ana River Trail between Waterman Avenue and Alabama Street for a distance of 4.5 miles
Total Appropriations	<u>2,059,427</u>	
Revenues	2,903	Interest on cash balance
	800,000	Grant funds from federal and state agencies for trail development
	600,000	Matching funds from the Wildlands Conservancy
	<u>(274,000)</u>	Reduction in operating transfers from the General Fund
Total Revenues	<u>1,128,903</u>	
Fund Balance	<u>930,524</u>	

PUBLIC WORKS

**BUDGET UNIT: REGIONAL PARKS MAINTENANCE/DEVELOPMENT
(SPR CCR)**

I. GENERAL PROGRAM STATEMENT

This special revenue fund was established in 1997-98 to provide for the maintenance, development, and emergency repair at all regional parks. This fund is financed through a five percent allocation of park admission fees. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	239,919	437,139	252,403	890,726
Total Revenue	263,199	172,000	710,204	172,000
Fund Balance		265,139		718,726

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Actual revenues in 2000-01 are significantly greater than budget due to funds from Risk Management to replace a damaged tram at Calico Ghost Town Regional Park. The tram was damaged during an earthquake in 1994, and it is expected to be replaced during 2001-02.

**GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Maintenance/Development
FUND : Special Revenue SPR CCR**

**FUNCTION: Rec & Cultural Svcs
ACTIVITY: Recreation
Facilities**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Services and Supplies	102,024	200,129	200,129	618,597	818,726
Equipment	150,379	237,010	237,010	(165,010)	72,000
Total Appropriation	252,403	437,139	437,139	453,587	890,726
Revenue					
Use of Money & Property	35,335	7,000	7,000		7,000
Current Services	666,846	165,000	165,000		165,000
Other Revenue	8,023	-	-	-	-
Total Revenue	710,204	172,000	172,000	-	172,000
Fund Balance		265,139	265,139	453,587	718,726

Board Approved Changes to Base Budget

Services and Supplies	(46,847.00)	Decrease is primarily due to less fund balance available
Total Appropriations	(46,847.00)	
Revenues	(3,000.00)	Slight decrease in gate receipts is anticipated at the park
Fund Balance	(43,847.00)	

PUBLIC WORKS

**BUDGET UNIT: CALICO GHOST TOWN MARKETING SERVICES
(SPS CCR)**

I. GENERAL PROGRAM STATEMENT

This special revenue fund was established in 1997-98 to provide separate accountability and operations of marketing services for Calico Ghost Town Regional Park. These services include advertising and marketing for special events such as Calico Days, Spring Festival, Hullabaloo, the Fine Arts Show, and other smaller events. 3% of the Calico Ghost Town concessionaire's gross sales, as well as 15% of the park's admission fees are used to finance these services. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	343,238	488,869	387,046	442,022
Total Revenue	376,871	383,000	344,362	380,000
Fund Balance		105,869		62,022

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget

**GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Calico Ghost Town Marketing Services
FUND : Special Revenue SPS CCR**

**FUNCTION: Cultural Services
ACTIVITY: Promotion**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Services and Supplies	387,046	488,869	488,869	(46,847)	442,022
Total Appropriation	387,046	488,869	488,869	(46,847)	442,022
Revenue					
Use of Money & Property	62,476	60,000	60,000		60,000
Current Services	85,389	155,000	155,000	(5,000)	150,000
Other Revenue	196,497	168,000	168,000	2,000	170,000
Total Revenue	344,362	383,000	383,000	(3,000)	380,000
Fund Balance		105,869	105,869	(43,847)	62,022

Board Approved Changes to Base Budget

Services and Supplies	(46,847)	Decrease is primarily due to less fund balance available
Total Appropriations	<u>(46,847)</u>	
Revenues	<u>(3,000)</u>	Slight decrease in gate receipts is anticipated at the park
Fund Balance	<u>(43,847)</u>	

PUBLIC WORKS

BUDGET UNIT: OFF-HIGHWAY VEHICLE LICENSE FEE (SBY AMS)

I. GENERAL PROGRAM STATEMENT

Off-Highway vehicle funds are provided pursuant to state law. These funds are derived from fines for violation of off-highway vehicle operations and licensing. Subject to state requirements, these funds may be used for the development of trails and areas for off-highway. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	24,020	59,079	19,336	66,375
Total Revenue	16,842	25,000	26,632	25,000
Fund Balance		34,079		41,375

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Off Highway Vehicle License Fee
FUND : Special Revenue SBY AMS

FUNCTION: Rec & Cultural Svcs
ACTIVITY: Recreation Facilities

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Services and Supplies	19,336	59,079	59,079	7,296	66,375
Total Appropriation	19,336	59,079	59,079	7,296	66,375
<u>Revenue</u>					
State, Federal or Gov't Aid	26,632	25,000	25,000	-	25,000
Total Revenue	26,632	25,000	25,000	-	25,000
Fund Balance		34,079	34,079	7,296	41,375

Board Approved Changes to Base Budget

Services and Supplies	7,296	Increase is due to more fund balance available
Total Appropriations	<u>7,296</u>	
Revenues	<u>-</u>	Slight decrease in gate receipts is anticipated at the park
Fund Balance	<u>7,296</u>	

PUBLIC WORKS

**BUDGET UNIT: BLOCKBUSTER PAVILION IMPROVEMENTS
(SGR RGP)**

I. GENERAL PROGRAM STATEMENT

This special revenue fund was established in 1993-94 to provide for improvements to the Glen Helen Blockbuster Pavilion. These improvements are designed to maintain the amphitheater and its facilities in their current condition. This fund is financed jointly by deposits from the Regional Parks Division and the operators of the pavilion. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	9,250	120,993	-	139,915
Total Revenue	16,645	29,000	19,902	29,000
Fund Balance		91,993		110,915

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Blockbuster Pavilion Improvement
FUND : Special Revenue SGR RGP

FUNCTION: Rec & Cultural Svcs
ACTIVITY: Recreation Facilities

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Services and Supplies	-	120,993	120,993	18,922	139,915
Total Appropriation	-	120,993	120,993	18,922	139,915
Revenue					
Use of Money & Property	6,422	4,000	4,000		4,000
Other Revenue	13,480	25,000	25,000	-	25,000
Total Revenue	19,902	29,000	29,000	-	29,000
Fund Balance		91,993	91,993	18,922	110,915

Board Approved Changes to Base Budget

Services and Supplies	18,922	Increase is due to more fund balance available
Total Appropriations	18,922	
Revenues	-	
Fund Balance	18,922	

PUBLIC WORKS

BUDGET UNIT: REGIONAL PARKS SNACK BARS (EMO & EMQ)

I. GENERAL PROGRAM STATEMENT

The Regional Parks Division provides staff to operate three snack bars located at the following parks: Glen Helen (island site), Prado, and Mojave Narrows. In 1995-96, enterprise funds were established for the snack bars to provide management with sound accountability and timely reports. Any excess revenue resulting from operations is used to enhance the snack bars or other park operations. Snack bars at Cucamonga-Guasti, Yucaipa, Lake Gregory, and Glen Helen (swimming complex) are operated by a Board-approved private contractor.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	71,000	68,489	63,074	73,717
Total Revenue	59,127	84,000	56,521	92,000
Revenue Over(Under) Appr	(11,873)	15,511	(6,553)	18,283
Budgeted Staffing		0.8		1.1

Actual revenues in 2000-01 were significantly less than budget. This shortfall is a result of a \$40,000 transfer of revenues to the Regional Parks Maintenance and Development Fund to finance park projects anticipated during 2001-02.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

In the past, the snack bar at Mojave Narrows Regional Park was managed by a private contractor. The Regional Parks Division has determined that it is more cost efficient to operate this facility with county staff. Accordingly, the budget in 2001-02 has been developed to reflect this change.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Park Snack Bar
FUND : Enterprise EMO EMQ CCR

FUNCTION: Cultural Services
ACTIVITY: Snack Bar Sales

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Salaries and Benefits	11,684	11,489	11,489	5,228	16,717
Services and Supplies	51,390	57,000	57,000	-	57,000
Total Appropriation	63,074	68,489	68,489	5,228	73,717
<u>Revenue</u>					
Other Revenue	56,521	84,000	84,000	8,000	92,000
Total Revenue	56,521	84,000	84,000	8,000	92,000
Revenue Over (Under) Appr	(6,553)	15,511	15,511	2,772	18,283
Budgeted Staffing		0.8	0.8	0.3	1.1

Board Approved Changes to Base Budget

Salaries and Benefits	<u>5,228</u>	Increase of 0.3 position for additional help at the snack bars
Total Appropriations	<u>5,228</u>	
Revenue	<u>8,000</u>	Increase in snack bar sales
Revenue Over (Under) Appropriations	<u>2,772</u>	

PUBLIC WORKS

BUDGET UNIT: SURVEYOR (AAA SVR)

I. GENERAL PROGRAM STATEMENT

The Surveyor Division is composed of two functions: office mapping and field survey services. The office mapping section is responsible for the review of subdivision maps as prescribed by state law, preparation of legal descriptions and maps for other county departments, and assisting the public in matters relating to land boundaries. The field section performs boundary and construction surveys for other county departments and is responsible for perpetuation of controlling survey monuments.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	796,646	905,817	839,267	2,506,583
Total Revenue	819,443	905,817	861,080	2,506,583
Local Cost	(22,797)	-	(21,813)	-
Budgeted Staffing		34.6		37.2
<u>Workload Indicators</u>				
Final Maps	18	25	22	25
Parcel Maps	35	28	37	28
Records of Survey	173	180	188	180
Corner Records	1,165	1,300	1,230	1,500

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Staff has been increased by 2.6 budgeted positions to reflect the addition of 1.0 Engineering Technician IV, 1.0 Survey Party Chief, and 1.0 Engineering Technician III. The Engineering Technician IV will assist in the processing of Corner Records. The Survey Party Chief, who supervises and takes survey field notes at the job sites, and the Engineering Technician III, who performs field measurements and sets monumentation, were approved by the Board on December 5, 2000. All three of these positions are needed due to an increased workload resulting from the passage of Assembly Bill 2928. The cost of this additional staff will be offset by revenues generated by the Surveyor for services to County departments, other governmental agencies, and the private sector.

The above increase in budgeted staff is partially offset by a 0.4 decrease resulting primarily from a vacancy factor adjustment.

PUBLIC WORKS

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Surveyor
FUND : General AAA SVR

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	1,745,927	1,980,237	2,164,067	(79,166)	2,084,901
Services and Supplies	301,775	297,157	313,470	54,657	368,127
Central Computer	4,143	2,793	5,078	477	5,555
Other Charges	27	30	30	(30)	-
Equipment	72,231	75,775	75,775	(27,775)	48,000
Transfers	20,982	35,442	35,442	(35,442)	-
Total Expenditure Authority	2,145,085	2,391,434	2,593,862	(87,279)	2,506,583
Less:					
Reimbursements	(1,305,818)	(1,485,617)	(1,485,617)	1,485,617	-
Total Appropriation	839,267	905,817	1,108,245	1,398,338	2,506,583
Revenue					
Current Services	820,778	864,517	1,066,945	1,398,338	2,465,283
Other Revenue	40,302	41,300	41,300	-	41,300
Total Revenue	861,080	905,817	1,108,245	1,398,338	2,506,583
Local Cost	(21,813)	-	-	-	-
Budgeted Staffing		34.6	36.6	0.6	37.2

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	77,211	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	16,313	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	2,285	
<u>Mid-Year Increases</u>		
Salaries and Benefits	102,800	Mid-year addition of 1.0 Engr Tech III and 1.0 Survey Party Chief
	3,819	Mid-year salary range adjustment for 1.0 Supervising Land Surveyor
Subtotal Base Year Appropriation	<u>202,428</u>	
Revenue	202,428	
Subtotal Base Year Revenue	<u>202,428</u>	
Subtotal Base Year Local Cost	<u>-</u>	
<hr/>		
Total Appropriation Change	202,428	
Total Revenue Change	202,428	
Total Local Cost Change	-	
<hr/>		
Total 2000-01 Appropriation	905,817	
Total 2000-01 Revenue	905,817	
Total 2000-01 Local Cost	-	
<hr/>		
Total Base Budget Appropriation	1,108,245	
Total Base Budget Revenue	1,108,245	
Total Base Budget Local Cost	-	

PUBLIC WORKS

Board Approved Changes to Base Budget

Salaries and Benefits	60,500	Retirement payoff for Two Supv Land Surveyors & one Survey Party Chief
	(5,741)	Human Resources classification change FY 00/01 of Supv Land Surveyor, step 5, to Land Surveyor
	(28,571)	Vacancy Factor adjustment from -0.4 to -1.0
	62,195	Budget 1.0 for Engr Tech IV position already authorized due to AB 2928
	(23,258)	Delete 0.5 part-time extra help Engr Tech IV
	47,890	Add two part-time extra help Land Surveyors (equivalent of 0.7 budgeted positions)
	(6,256)	Other misc changes to Salaries and Benefits
	<u>(185,925)</u>	Accounting changes due to GASB #34
	<u>(79,166)</u>	
Services and Supplies	500	Job related memberships to professional associations & organizations for new employees
	1,300	Training for new and existing employees in technical & general aspects of their work
	211	COWCAP cost increase
	4,500	Computer software expense increase:
	20,800	Inventoriable equipment increase:
	(289)	Changes in a combination of other accounts
	<u>27,635</u>	Accounting changes due to GASB #34:
	<u>54,657</u>	
Central Computer	477	
Other Charges	(30)	Interest no longer needed for lease-purchase paid in full 2000-01
Equipment	(1,775)	Principal payment no longer needed for lease-purchase paid in full 2000-01
	9,500	Level and rods to upgrade 30 year old equipment
	(74,000)	Two Total Station Units purchased 2000-01
	<u>38,500</u>	One Total Station Unit to replace older equipment
	<u>(27,775)</u>	
Transfers	(35,442)	Accounting changes due to GASB #34:
Reimbursements	<u>1,485,617</u>	Primarily due to accounting changes resulting from GASB #34
Total Appropriation	<u>1,398,338</u>	
Revenues:		
	3,900	Increase from Local Agency Formation Commission (LAFCO) for Sphere of Influence updates
	1,000	Increase in Corner Records
	32,707	Add'l revenues due to 2000-01 mid-yr addition of Engr Tech III & Survey Party Chief for AB 2928
	10,855	Add'l revenue for boundary and construction surveys due to MOU increase
	(55,142)	Decrease revenue for boundary and construction surveys due to vacancy factor change
	(104,816)	Decrease revenue for boundary and construction surveys due to reduction in percent direct time
	232,342	Increase from clients for boundary and construction surveys
	10,500	Increase from Transportation for processing Gratis Deeds based on year-end estimate
	36,940	Increase from Geographic Information Management System (GIMS) for parcel work and field surveys
	1,500	Decrease payment to Planning for work on Final Maps based on year-end estimate
	500	Decrease payment to Building and Safety for work on Final Maps based on year-end estimate
	<u>1,228,052</u>	Accounting changes due to GASB #34
Total Revenues	<u>1,398,338</u>	
Local Cost	<u>-</u>	

PUBLIC WORKS

BUDGET UNIT: SURVEY MONUMENT PRESERVATION (SBS SVR)

I. GENERAL PROGRAM STATEMENT

The Survey Monument Preservation Fund was established to account for expenses incurred related to retracement or remonument surveys of major historical land division lines, upon which later surveys are based. These include, but are not limited to, surveys of government section lines, grant lines, rancho section lines, acreage subdivision lot lines, and subdivision boundary lines. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	11,131	283,000	27,379	366,094
Total Revenue	115,193	111,050	109,903	111,620
Fund Balance		171,950		254,474

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Survey Monument Preservation
FUND : Special Revenue SBS SVR

FUNCTION: Public Protection
ACTIVITY: Other Protection

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Salaries and Benefits				366,094	366,094
Transfers	27,379	283,000	283,000	(283,000)	-
Total Appropriation	27,379	283,000	283,000	83,094	366,094
<u>Revenue</u>					
Current Services	109,903	111,050	111,050	570	111,620
Total Revenue	109,903	111,050	111,050	570	111,620
Fund Balance		171,950	171,950	82,524	254,474

Board Approved Changes to Base Budget		
Salaries and Benefits	283,000	Reclassification due to GASB #34
	83,094	Increase is due to additional fund balance available
	<u>366,094</u>	
Transfers	<u>(283,000)</u>	Reclassification due to GASB #34
Total Appropriations	<u>83,094</u>	
Revenues	<u>570</u>	
Fund Balance	<u>82,524</u>	

PUBLIC WORKS

BUDGET UNIT: ROAD OPERATIONS CONSOLIDATED (SAA, SVJ, SVK, SVL, SVM)

I. GENERAL PROGRAM STATEMENT

The Transportation Division of the Public Works Department is responsible for the operation of the county maintained road system, including administration, planning, design, contract administration, traffic management and maintenance of approximately 2,823 miles of road. The program is financed principally from revenues generated by the state highway users tax, a small share of the state sales tax which is, by law, allocated to a countywide local transportation fund, federal and state aid for specific road improvements and reimbursable projects from other agencies. The program also includes facilities development fees and one-half cent sales tax passed in November 1990 as Measure I, which are accounted for in separate budget units.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	31,102,733	46,480,649	42,377,246	57,262,525
Total Revenue	32,283,632	38,438,036	47,591,389	43,991,815
Fund Balance		8,042,613		13,270,710
Budgeted Staffing		327.5		356.0
 <u>Workload Indicators</u>				
Maintained road miles	2,823	2,860	2,826	2,823

In 2000-01 actual revenues exceeded the budgeted amount by approximately \$9.2 million. This overage is due to Assembly Bill 2928. The passage of this bill provided the department with \$9,169,810 of 2000-01 funding for road maintenance and repairs.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

The department has increased its budgeted staff by 28.5 positions for 2001-02. Essentially, these added positions are as follows:

- 9.0 new positions were approved by the Board of Supervisors on November 28, 2000 to assist the department with its additional workload resulting from the passage of Assembly Bill 2928 (see Program Changes for more information).
- A work crew of 6.0 employees to provide crack sealing services for the county's valley and mountain areas. The cost of this work crew will be financed by additional Gas Tax funds.
- A work crew of 6.0 employees to assist the department with additional workload also resulting from the passage of AB 2928.
- A net increase of 3.0 employees transferred from the Flood Control District, with the cost also being funded by the Gas Tax.
- An Automated Systems Analyst I to support with the integration of departmental databases.
- An Engineering Tech V for design support of construction projects related to AB2928.
- An increase of 1.3 contract transportation engineers needed to perform preliminary engineering for the High Desert Corridor project. The City of Victorville and the Town of Apple Valley will fund these contract employees.
- An increase of 1.7 Public Service Employees to assist the department with clerical duties and other office work.

PUBLIC WORKS

- A 1.0 increase in budgeted staff resulting from a vacancy factor adjustment.
- A net decrease of 1.5 positions resulting from a reduction in dual appointments.

PROGRAM CHANGES

In 2000-01, the State of California enacted Assembly Bill No. 2928. This bill provides over \$1.4 billion in funds statewide over six years for local street and road maintenance, rehabilitation, reconstruction and storm damage repair. The county received approximately \$9.2 million of these funds in October 2000, and expects to receive an additional \$3.9 in 2001-02. The balance of funds from 2000-01, in addition to the amount anticipated for the upcoming fiscal year, primarily explains the \$10.8 million increase in expenditure authority. The department created a list of recommended projects to be financed by AB 2928 funds. This list, which is on file with the department, includes 345 road segments throughout the county, encompassing a total of approximately 150 miles of improvements.

	GROUP: Economic Development/Public Services DEPARTMENT: Public Works - Road Operations Consolidated FUND : Special Revenue SAA SVJ SVK SVL SVM			FUNCTION: Public Ways/ Facilities ACTIVITY: Public Ways	
	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	17,837,578	17,270,594	18,399,755	870,442	19,270,197
Services and Supplies	25,470,881	31,160,613	32,331,452	11,070,950	43,402,402
Central Computer	87,839	91,300	91,300	647	91,947
Other Charges	246,955	847,860	847,860	185,881	1,033,741
Structures & Improvements	39,157	80,000	80,000	32,000	112,000
Equipment	2,872,218	3,257,523	3,257,523	(272,663)	2,984,860
Transfers	2,121,481	1,648,857	1,648,857	(105,155)	1,543,702
Total Expenditure Authority	48,676,109	54,356,747	56,656,747	11,782,102	68,438,849
Less:					
Reimbursements	(6,298,863)	(7,876,098)	(7,876,098)	(3,300,226)	(11,176,324)
Total Appropriation	42,377,246	46,480,649	48,780,649	8,481,876	57,262,525
<u>Revenue</u>					
Licenses & Permits	153,485	140,000	140,000	20,000	160,000
Use of Money & Property	1,045,345	425,800	425,800	463,200	889,000
Current Services	407,328	963,753	963,753	637,398	1,601,151
State, Federal or Gov't Aid	43,932,260	36,804,483	39,104,483	2,058,181	41,162,664
Other Revenue	2,052,971	104,000	104,000	75,000	179,000
Total Revenue	47,591,389	38,438,036	40,738,036	3,253,779	43,991,815
Fund Balance		8,042,613	8,042,613	5,228,097	13,270,710
Budgeted Staffing		327.5	336.5	19.5	356.0

PUBLIC WORKS

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	604,471	MOU, 7% Tier, Workers Comp, Retirement
<u>Mid-Year Increases</u>		
Salaries and Benefits	524,690	11/28/00 Board approved 9.0 new positions
Services and Supplies	1,170,839	11/28/00 Board approved to provide additional maintenance, rehabilitation, and reconstruction resulting from AB 2928
Subtotal Base Year Appropriation	<u>2,300,000</u>	
Revenue	<u>2,300,000</u>	AB 2928 funds anticipated in 2001-02
Subtotal Base Year Revenue	<u>2,300,000</u>	
Subtotal Base Year Fund Balance	<u>-</u>	
<hr/>		
Total Appropriation Change	2,300,000	
Total Revenue Change	2,300,000	
Total Fund Balance Change	-	
<hr/>		
Total 2000-01 Appropriation	46,480,649	
Total 2000-01 Revenue	38,438,036	
Total 2000-01 Fund Balance	8,042,613	
<hr/>		
Total Base Budget Appropriation	48,780,649	
Total Base Budget Revenue	40,738,036	
Total Base Budget Fund Balance	8,042,613	

PUBLIC WORKS

Board Approved Changes to Base Budget

Salaries and Benefits	239,781	4.0 positions transferred from Flood Control (1.0 Eng Svc Tech, 1.0 Eng Tech III, 1.0 Eng Tech IV and 1.0 Eng Tech V)
	(66,975)	1.0 Public Works Engineer III transferred to the Flood Control District.
	50,108	1.0 Automated Systems Analyst I to assist with integration of departmental databases.
	52,746	1.0 Engineering Tech V for design support for construction projects
	250,015	a crew (1.0 Maintenance & Construction Supervisor I, 1.0 Maintenance & Construction Worker II, and 4.0 Maintenance & Construction Worker I's) to provide crack seal services for the valley and mountain areas.
	103,600	1.3 increase in contract transportation engineers for preliminary engineering for the High Desert Corridor project.
	250,015	an additional crew (1.0 Maintenance & Construction Supervisor I, 1.0 Maintenance & Construction Worker II, and 4.0 Maintenance & Construction Worker I's) to provide service for additional work generated by AB2928 funds.
	35,854	vacancy factor decreased by 1.0 Equipment Operator III
	31,500	1.7 increase in PSE's to assist with clerical duties and other office work.
	(76,202)	1.5 net decrease in dual appointments
	<u>870,442</u>	
Services and Supplies	(4,673,826)	Road Design Liability charges decreased to reflect a reimbursement from Risk Management for prior overpayments
	10,472,564	Increase in appropriations is anticipated in 2001-02 for several road projects. These projects will be financed by AB 2928 funds, additional Gas Tax revenues, reimbursements from the county's Redevelopment Agency, and the additional funds received from the Risk Management Reimbursement.
	5,272,212	Carry-over of 2000-01 projects financed by fund balance available
	<u>11,070,950</u>	
Central Computer	647	
Other Charges	185,881	Increase in interest payments from the lease purchase of various equipment and vehicles
Structures & Improvements	32,000	Security improvements at the Wesley Break Center, and a water well for the Needles yard.
Equipment	(272,663)	This decrease is primarily due to the completion of 2 lease purchase agreements in 2000-01
Transfers	(138,653)	Reduction in transfers due to fewer services rendered by other departments.
	33,498	Increase in payroll cost for services provided to Transportation from Flood Control and other Departments.
	<u>(105,155)</u>	
Reimbursements	(2,597,000)	Anticipated reimbursement from the Redevelopment Agency (RDA) for joint road construction projects, including rehabilitation of Whittram Ave
	(179,374)	Increase for materials usage, vehicle usage and payroll expense distribution charged to other departments.
	(523,852)	Increase from Flood Control, Measure I, and Dev. Fee Program due to additional svcs provided to these programs.
	<u>(3,300,226)</u>	
Total Appropriations	<u>8,481,876</u>	
Licenses & Permits	20,000	Increase based on current year actual revenue
Use of Money & Property	463,200	Increase in interest based on cash in interest bearing account
State Aid	1,650,000	Increased Gas Tax from the State is expected in 2001-02
	1,590,000	Additional AB 2928 funds from the State are expected to be received in 2001-02 than was originally anticipated.
	349,903	Other increases in State Aid are anticipated in the upcoming year based on current year actuals.
	<u>3,589,903</u>	
Federal Aid	(1,531,722)	Decrease attributed to the completion of a number of road projects in 00/01 eligible for federal reimbursement.
Current Services	637,398	Anticipated reimbursements from other entities for joint construction projects, including the Needles Highway, Jurupa Avenue, Seneca Road in Victorville, and Valley Boulevard in Fontana.
Other Revenue	75,000	Increased revenue from the sale of fixed assets.
Total Revenues	<u>3,253,779</u>	
Fund Balance	<u>5,228,097</u>	

PUBLIC WORKS

BUDGET UNIT: STATE ROUTE 71 (SWP TRA)

I. GENERAL PROGRAM STATEMENT

This budget was established by the Board of Supervisors on May 22, 1989, to manage funds collected from the State Department of Transportation, Chino Hills Manager's Office and City of Chino, for construction of an Edison/Grand connection to State Route 71 and safety improvements on State Route 71. The Edison/Grand connection was completed on November 22, 1991, and the safety improvements were completed on December 10, 1991. In 2000-01, the Auditor/Controller's Office completed an audit regarding the disbursement of funds remaining in this budget unit. In accordance with that audit, the residual funds are expected to be disbursed during 2001-02. When that occurs, this budget unit will be closed out. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	-	692,565	-	719,838
Total Revenue	29,831	16,500	50,827	-
Fund Balance		676,065		719,838

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

The excess of 2000-01 revenues over budget is the result of interest earnings on the fund's cash balance. The department had anticipated that this cash would be disbursed sometime during 2000-01. Since that did not happen, the interest accrued for the year was more than expected.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - State Route 71
FUND : Special Revenue SWP TRA

FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
Appropriations					
Services and Supplies	-	692,565	692,565	27,273	719,838
Total Appropriation	-	692,565	692,565	27,273	719,838
Revenue					
Use of Money & Property	43,773	16,500	16,500	(16,500)	-
Other Revenue	7,054	-	-	-	-
Total Revenue	50,827	16,500	16,500	(16,500)	-
Fund Balance		676,065	676,065	43,773	719,838

Board Approved Changes to Base Budget

Services and Supplies	27,273	Increase in disbursement of remaining funds due to additional fund balance
Total Appropriations	<u>27,273</u>	
Use of Money & Property	(16,500)	Decrease in interest revenue due to distribution of funds
Total Revenues	<u>(16,500)</u>	
Fund Balance	<u>43,773</u>	

PUBLIC WORKS

BUDGET UNIT: CALTRANS CONTRACT (SVB TRA)

I. GENERAL PROGRAM STATEMENT

This budget reflects a cooperative agreement between the county's Public Works Department and the California Department of Transportation (Caltrans). This separate fund allows for the coordination and administration of consultant engineering contracts in support of Caltrans projects. Currently, two major projects are budgeted. The first is a feasibility study for truck lanes on the Interstate 15 and 40 freeways. The second is a preliminary design study for widening Interstate 15 from Victorville to Barstow. Both are multi-year projects receiving federal pass through funding from Caltrans.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	449,279	591,164	(111,030)	375,850
Total Revenue	420,440	783,080	115,729	342,206
Fund Balance		(191,916)		33,644

In 2000-01, the Transportation Division reimbursed this budget unit approximately \$354,000 for the over payment of costs in prior years. This explains the deficit amount in actual expenditures for 2000-01. Also, as these Caltrans projects approach their respective completion dates, the level of appropriation and related federal funding is accordingly reduced.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

A total of two (2) contract employees assigned to the aforementioned projects have been transferred to work on the High Desert Corridor Study, leaving a balance of 5.5 contract employees dedicated to the Caltrans projects. This transfer primarily explains the \$215,314 decrease in appropriations for 2001-02.

**GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - CALTRANS Contract
FUND : Special Revenue SVB TRA**

**FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways**

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Services and Supplies	14,923	73,164	73,164	(35,064)	38,100
Transfers	-	518,000	518,000	(180,250)	337,750
Total Expenditure Authority	14,923	591,164	591,164	(215,314)	375,850
Less:					
Reimbursements	(125,953)	-	-	-	-
Total Appropriation	(111,030)	591,164	591,164	(215,314)	375,850
<u>Revenue</u>					
Use of Money & Property	9,255	3,800	3,800	1,200	5,000
State, Federal or Gov't Aid	105,275	779,280	779,280	(442,074)	337,206
Other Revenue	1,199	-	-	-	-
Total Revenue	115,729	783,080	783,080	(440,874)	342,206
Fund Balance		(191,916)	(191,916)	225,560	33,644

PUBLIC WORKS

Board Approved Changes to Base Budget

Services and Supplies	(35,064)	Reduction in non-inventoriable equipment (\$20,000), professional services (\$7,180), computer software (\$5,000), and other expenses (\$2,884)
Transfers	(180,250)	Decrease due to the transfer of 0.5 Project Manager, 1.5 Transportation Planner, and 0.5 Transportation Engineer to work on the High Desert Corridor Study
Total Appropriations	<u>(215,314)</u>	
Use of Money & Property	1,200	Increased interest earnings
State and Federal Aid	<u>(442,074)</u>	Decrease in CalTrans grant
Total Revenues	<u>(440,874)</u>	
Fund Balance	<u>225,560</u>	

PUBLIC WORKS

BUDGET UNIT: HIGH DESERT CORRIDOR PROJECT (SWL TRA)

I. GENERAL PROGRAM STATEMENT

In 2000-01, the Board of Supervisors approved a cooperative agreement between the county, the City of Victorville, and the Town of Apple Valley. This agreement allows for the beginning of environmental studies and preliminary engineering for an east/west high desert corridor. This corridor will be north of Victorville from Highway 395 through the Town of Apple Valley. In accordance with the cooperative agreement, the city and the town will reimburse the county for all costs related to this project. This budget unit has been established in 2001-02 to separately account for expenditures and revenues related to this project.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation				648,400
Total Revenue				648,400
Fund Balance	-	-	-	-

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

The 2001-02 budget of \$648,400 includes appropriations of \$400,000 for the cost of 4.5 contract employees who will be dedicated to this project.

GROUP: Economic Development/Public Services DEPARTMENT: Public Works - High Desert Corridor FUND : High Desert Corridor (SWL)	FUNCTION: Public Ways/Facilities ACTIVITY: Public Ways
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	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies			5,000	243,400	248,400
Transfers	-	-	<u>195,000</u>	<u>205,000</u>	<u>400,000</u>
Total Appropriation	-	-	200,000	448,400	648,400
<u>Revenue</u>					
Use of Money & Property				8,000	8,000
Current Services	-	-	<u>200,000</u>	<u>440,400</u>	<u>640,400</u>
Total Revenue	-	-	200,000	448,400	648,400

PUBLIC WORKS

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Mid-Year Increases

Salaries and Benefits	5,000	Increase to begin the High Desert Corridor study
Transfers	195,000	Cost of salaries & benefits for employees working on the study
Subtotal Base Year Appropriation	<u>200,000</u>	
Revenue	200,000	Deposit from the City of Victorville to cover the cost of this project
Subtotal Base Year Revenue	<u>200,000</u>	
Subtotal Base Year Fund Balance	<u>-</u>	

Total Appropriation Change	200,000
Total Revenue Change	200,000
Total Fund Balance Change	-

Total 2000-01 Appropriation	-
Total 2000-01 Revenue	-
Total 2000-01 Fund Balance	-

Total Base Budget Appropriation	200,000
Total Base Budget Revenue	200,000
Total Base Budget Fund Balance	-

Board Approved Changes to Base Budget

Services and Supplies	243,400	Amount anticipated in 2001-02 for the High Desert Corridor study
Transfers	205,000	Payroll for 0.5 Project Manager, 1.5 Transportation Planner, and 0.5 Transportation Engineer that will be working on the High Desert Corridor Study
Total Appropriations	<u>448,400</u>	
Use of Money & Property	8,000	Increased interest earnings
Current Services	440,400	Reimbursement of costs from Victorville and Apple Valley
Total Revenues	<u>448,400</u>	
Fund Balance	<u>-</u>	

PUBLIC WORKS

BUDGET UNIT: DEVELOPMENT PROJECTS (SWB, SWD, SWG, SWJ, SWM, SWN, SWO, SWQ, SWX, SXP)

I. GENERAL PROGRAM STATEMENT

The transportation facilities development fee funds are established by county ordinance to collect fees on new construction in the areas of Big Bear, Helendale/Oro Grande, Rancho Cucamonga, Yucaipa, High Desert, Oak Hills, Oak Glen, and Southeast Apple Valley. These fees provide funds for construction of roads in the established fee area that will ultimately be incorporated into the county road system. Funds must be spent in the area in which they are collected. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	290,642	2,488,884	298,539	2,788,275
Total Revenue	511,127	583,829	541,494	660,461
Fund Balance		1,905,055		2,127,814

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Development Projects
FUND : Special Revenue
SWB, SWD, SWG, SWJ, SWM,
SWN, SWO, SWQ, SWX, SXP

FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Services and Supplies	439,138	2,601,384	2,601,384	(190,138)	2,411,246
Transfers	59,401	87,500	87,500	289,529	377,029
Total Expenditure Authority	498,539	2,688,884	2,688,884	99,391	2,788,275
Less:					
Reimbursements	(200,000)	(200,000)	(200,000)	200,000	-
Total Appropriation	298,539	2,488,884	2,488,884	299,391	2,788,275
Revenue					
Use of Money & Property	118,453	88,739	88,739	42,102	130,841
Current Services	402,221	495,090	495,090	34,530	529,620
Other Revenue	20,820	-	-	-	-
Total Revenue	541,494	583,829	583,829	76,632	660,461
Fund Balance		1,905,055	1,905,055	222,759	2,127,814

Board Approved Changes to Base Budget

Services and Supplies	(190,138)	Decrease based on current construction program
Transfers	289,529	Increase primarily due to contribution to Measure I fund for realignment of Beekley road
Reimbursements	200,000	No reimbursements are anticipated for Fee Plans during 2001-02
Total Appropriations	299,391	
Use of Money & Property	42,102	Increased interest earnings
Current Services	34,530	Increased development activity in Helendale, Lucerne Vly, Apple Vly & Oak Hills
Total Revenues	76,632	
Fund Balance	222,759	

PUBLIC WORKS

Changes to Board Approved Base Budget

Services and Supplies	2,946,340	Increase based on construction contract estimates. Construction projects include realignment and paving of Beekley Road in Phelan, intersection improvements on Paradise Way and Division Drive in Big Bear, widening of Chino Ave, reconstruction of Rock Springs Road in Apple Valley, overlays of Cedar Avenue in Bloomington, Dos Palmas Road in Victorville, and Rabbit Springs Road in Lucerne Valley, the final phase of widening Slover Avenue in Fontana, various signal projects, and other projects that have been carried over from 2000-01
Other Charges	4,175	Increase based on anticipated increase in Right of Way needs for current projects.
Transfers	246,590	Increase due to salary increases and labor required to complete scheduled projects.
Reimbursements	150,200	Inter-fund reimbursements decreased due to completion of Baker Boulevard project.
Total Appropriations	<u>3,347,305</u>	
Taxes	374,623	Increase based on half-cent sales tax revenue projections from receipts.
Use of Money & Property	201,706	Additional interest revenue due to an anticipated increase in the funds' cash balance.
Current Services	(403,700)	Decrease based on anticipated reduction of reimbursements from other agencies.
State, Federal or Gov't Aid	<u>222,700</u>	Increase based on anticipated reimbursements for participation projects.
Total Revenues	<u>395,329</u>	
Fund Balance	<u>2,951,976</u>	

PUBLIC WORKS

BUDGET UNIT: SOLID WASTE MANAGEMENT OPERATIONS (EAA SWM)

I. GENERAL PROGRAM STATEMENT

On January 23, 2001, the Board of Supervisors approved a reorganization of the Solid Waste Management Division (SWMD). This reorganization added to SWMD the functions of Scale Operations; Accounts Payable/Receivable; Engineering, Design, and Construction Management; and Education and Waste Diversion. On March 27, 2001, the Board approved a contract with Burrtec Waste Industries, Inc. (Burrtec) for the daily operations of the county's active landfills and transfer stations. Burrtec is also responsible for the maintenance of the county's inactive and closed landfills. In its contract administrative role, SWMD provides both general and specific direction to Burrtec in implementing county policies and procedures pertaining to the operations of the county's solid waste system. SWMD also monitors Burrtec's performance under the contract. Finally, SWMD maintains direct coordination with all regulatory agencies and liaison activities with customers, including cities, refuse haulers, and citizens.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	41,076,984	42,184,642	38,858,578	36,971,385
Total Revenue	37,652,082	41,176,975	38,170,628	37,539,702
Revenue Over (Under) Appr	(3,424,902)	(1,007,667)	(687,950)	568,317
Fixed Assets	56,102	20,500	139,633	-
Budgeted Staffing		13.4		59.4
<u>Workload Indicators</u>				
Total Tonnage	988,019	1,100,000	1,016,979	988,019
Single Family Residence	82,153	82,153	81,755	82,153
Active Facilities	14	14	14	14
Inactive Facilities	28	28	27	27

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

On January 23, 2001, the Board authorized the addition of 46 new positions for SWMD. These positions provide sufficient staffing to manage the added functions identified above. The annual cost of these 46 new positions is approximately \$2.3 million. Appropriations for this cost has been incorporated into SWMD's 2001-02 budget.

PROGRAM CHANGES

Appropriations have a net decrease of \$5,213,257. This decrease is due to a cost savings associated with the new solid waste operations contract. Effective July 1, 2001, Burrtec replaced Norcal as operator of the county's solid waste system. This change is expected to reduce SWMD's costs by approximately \$10.4 million. This reduction will be partially offset by the following increases: \$2.2 million in technical support for SWMD's capital projects, \$2.3 million for additional staff as mentioned above, \$0.4 million for diversion/education contracts, and \$0.3 for other services and supplies related to SWMD's new functions.

The 2001-02 budget also recognizes a loss in solid waste tonnage and related revenues recently experienced by SWMD. Burrtec's contract was based on the reduced standard tonnage of 988,019 tons per year. This represents a reduction from the previous year's budget of 1.1 million tons, resulting in approximately \$3.5 million less in revenues for the upcoming fiscal year.

PUBLIC WORKS

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works
FUND : Enterprise EAA SWM

FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	954,040	923,321	3,180,581	-	3,180,581
Services and Supplies	24,017,666	28,138,665	28,841,270	(2,787,159)	26,054,111
Central Computer	6,737	5,523	5,523	2,197	7,720
Other Charges	8,880,135	8,117,133	8,127,941	(398,968)	7,728,973
Transfers	5,000,000	5,000,000	5,000,000	(5,000,000)	-
Total Appropriation	38,858,578	42,184,642	45,155,315	(8,183,930)	36,971,385
<u>Revenue</u>					
Licenses & Permits	822,584	660,211	660,211	-	660,211
Taxes	6,941,663	6,914,858	6,914,858	-	6,914,858
Use of Money & Property	210,393	109,725	109,725	-	109,725
Current Services	29,791,299	32,306,653	32,306,653	(3,552,331)	28,754,322
State, Federal or Gov't Aid	168,018	84,942	84,942	(84,942)	-
Other Revenue	236,671	1,100,586	1,100,586	-	1,100,586
Total Revenue	38,170,628	41,176,975	41,176,975	(3,637,273)	37,539,702
Revenue Over (Under) Appr	(687,950)	(1,007,667)	(3,978,340)	4,546,657	568,317
<u>Fixed Asset Expenditures</u>					
Improvements to Land	7,490	-	-	-	-
Equipment	79,106	20,500	20,500	(20,500)	-
Improvements to Land	53,037	-	-	-	-
Total Fixed Asset Expenditures	139,633	20,500	20,500	(20,500)	-
Budgeted Staffing		13.4	59.4		59.4

PUBLIC WORKS

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	32,316	MOU, 7% Tier, Workers Comp, Retirement
<u>Mid-Year Increases</u>		
Salaries and Benefits	62,754	1.0 Automated Systems Analyst II - Reorg 1/23/01
	48,498	1.0 Automated Systems Technician - Reorg 1/23/01
	32,248	1.0 Clerk II - Reorg 1/23/01
	70,344	2.0 Clerk III - Reorg 1/23/01
	44,372	1.0 Engineering Technician II - Reorg 1/23/01
	148,854	3.0 Engineering Tehcnician III - Reorg 1/23/01
	58,068	1.0 Engineering Technician IV - Reorg 1/23/01
	107,784	3.0 Fiscal Clerk II - Reorg 1/23/01
	42,751	1.0 Fiscal Clerk III - Reorg 1/23/01
	59,953	1.0 Media Specialist - Reorg 1/23/01
	71,989	1.0 Planner III - Reorg 1/23/01
	274,776	4.0 Public Works Engineer II - Reorg 1/23/01
	80,571	1.0 Public Works Engineer III - Reorg 1/23/01
	93,663	1.0 Public Works Engineer IV - Reorg 1/23/01
	93,077	2.0 Scale Operations Supervisor - Reorg 1/23/01
	868,053	21.0 Scale Operators - Reorg 1/23/01
	67,189	1.0 Staff Analyst II - Reorg 1/23/01
Services and Supplies	25,272	Telephones, long distance, cell phones - Reorg 1/23/01
	11,784	Utilities at scale houses - Reorg 1/23/01
	4,400	Office supplies - Reorg 1/23/01
	2,000	Postage - Reorg 1/23/01
	13,000	Outside printing - Reorg 1/23/01
	7,454	Advertising - Reorg 1/23/01
	23,856	Security services - Reorg 1/23/01
	12,000	Scale contract services - Reorg 1/23/01
	64,000	Scale professional services - Reorg 1/23/01
	57,039	Engineering contracts - Reorg 1/23/01
	360,000	Diversion/Education contracts - Reorg 1/23/01
	12,000	Grounds maintenance at scale houses - Reorg 1/23/01
	78,000	Building maintenance at scale houses - Reorg 1/23/01
	400	Employee mileage - Reorg 1/23/01
	31,400	Garage charges for three vehicles - Reorg 1/23/01
Other Charges	10,808	Scale permits - Reorg 1/23/01
Subtotal Base Year Appropriation	<u>2,970,673</u>	
Subtotal Base Rev Over(Under) Exp	<u>(2,970,673)</u>	
Total Appropriation Change	2,970,673	
Total Revenue Change	-	
Total Rev Over(Under) Exp Change	(2,970,673)	
Total 2000-01 Appropriation	42,184,642	
Total 2000-01 Revenue	41,176,975	
Total 2000-01 Rev Over(Under) Exp	(1,007,667)	
Total Base Budget Appropriation	45,155,315	
Total Base Budget Revenue	41,176,975	
Total Base Budget Rev Over(Under) Exp	(3,978,340)	

PUBLIC WORKS

Board Approved Changes to Base Budget

Services and Supplies:	(10,444,097)	Decrease for Solid Waste Operations Contract
	(171,786)	Decrease for Professional Services for Request for Proposal/Contract
	(108,644)	Decrease for direct charges from Environmental Public Works Agency staff
	5,000,000	Reclassification of transfer to reimburse General Fund for landfill purchases
	2,293,000	Increase for Capital projects technical support
	112,196	Increase for Baker CCC waste transportation agreement
	70,000	Increase for payment to US Corp of Engineers in lieu of wetland dedication
	47,300	Increase for County Surveyor landfill capacity surveys
	310,000	Increased principal payments on debt service
	50,000	Increased County Counsel services due to expanded division work scope
	28,286	Increased Admin, Environmental Public Works Agency Payroll and Personnel services
	22,743	Increase for Kern County agreement for Trona-Argus area waste disposal
	2,400	Increase in services and supplies to offset revenue from fee increases
	1,443	Net all other activity in this category
	<u>(2,787,159)</u>	Total Services & Supplies
Central Computer	2,197	
Other Charges	(318,269)	Decreased interest payment on outstanding debt
	160,162	Increased assessment for Milliken Landfill to the City of Ontario
	(144,501)	Decreased AB 939 fees due to reduced tonnage
	(96,360)	Decreased EMF payments to cities due to reduced tonnage
	<u>(398,968)</u>	Total Other Charges
Transfers	(5,000,000)	Reclassification of transfer to reimburse general fund for landfill purchases
Total Appropriations	<u><u>(8,183,930)</u></u>	
Revenues	(3,554,731)	Decrease due to reduction in tonnage to match contractual amount
	2,400	Additional revenues generated from an increase in fees
	(84,942)	Decrease due to grant funds placement in trust account
Total Revenues	<u><u>(3,637,273)</u></u>	
Rev Over(Under) App	<u><u>4,546,731</u></u>	
Fixed Assets	(20,500)	No equipment purchases are anticipated during 2001-02

PUBLIC WORKS

**BUDGET UNIT: SOLID WASTE MGMT
SITE CLOSURE AND MAINTENANCE (EAB SWC)**

I. GENERAL PROGRAM STATEMENT

The Site Closure and Maintenance Fund includes expenses and revenues for planning, permitting, construction, and design activities related to the closure of County landfill operations. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	6,317,372	1,170,000	297,921	683,406
Total Revenue	5,786,830	5,343,000	5,762,220	6,562,530
Revenue Over (Under) Appr	(530,542)	4,173,000	5,464,299	5,879,124
Fixed Assets	47,666	4,173,000	2,509,283	5,879,124

Actual expenses in 2000-01, including fixed assets, were approximately \$2.5 million below budget. This deficit was the result of a number of projects not completed during the year; thus, these projects have been carried over to 2001-02.

**GROUP: Economic Development/Public Services
DEPARTMENT: Public Works
FUND : Enterprise EAB SWC**

**FUNCTION: Health & Sanitation
ACTIVITY: Sanitation**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Services and Supplies	297,921	1,170,000	1,170,000	(486,594)	683,406
Total Appropriation	297,921	1,170,000	1,170,000	(486,594)	683,406
Revenue					
Taxes		9,500	9,500		9,500
Use of Money & Property	189,012	205,000	205,000		205,000
Current Services	5,529,759	5,128,500	5,128,500	1,219,530	6,348,030
Other Revenue	43,449	-	-	-	-
Total Revenue	5,762,220	5,343,000	5,343,000	1,219,530	6,562,530
Revenue Over (Under) Appr	5,464,299	4,173,000	4,173,000	1,706,124	5,879,124
Fixed Asset Expenditures					
Improvements to Land	2,509,283	4,173,000	4,173,000	1,706,124	5,879,124
Total Fixed Asset Expenditures	2,509,283	4,173,000	4,173,000	1,706,124	5,879,124

Board Approved Changes to Base Budget

Services and Supplies	<u>(486,594)</u>	Decrease in carry-over and new projects expected in 2001-02
Total Appropriations	<u>(486,594)</u>	
Revenues	<u>1,219,530</u>	Increase in trust disbursements of bond proceeds is anticipated in 2001-02
Rev Over (Under) Appr	<u>1,706,124</u>	
Fixed Assets	<u>1,706,124</u>	Improvements to Land are increased for the closure of the Hesperia and Twentynine Palms landfills

PUBLIC WORKS

**BUDGET UNIT: SOLID WASTE MGMT –
SITE ENHANCEMENT, EXPANSION & ACQUISITION
(EAC SWF)**

I. GENERAL PROGRAM STATEMENT

The Site Enhancement, Expansion, and Acquisition Fund includes expenses and revenues for planning, permitting, construction, and design activities related to the expansion and/or enhancement of County landfill and transfer station operations. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	14,493,523	2,684,700	1,345,142	2,484,408
Total Revenue	25,442,051	12,710,927	13,029,559	5,605,387
Revenue Over (Under) Appr	10,948,528	10,026,227	11,684,417	3,120,979
Fixed Assets	9,279,607	10,026,227	11,641,369	3,120,979

**GROUP: Economic Development/Public Services
DEPARTMENT: Public Works
FUND : Enterprise EAC SWF**

**FUNCTION: Health & Sanitation
ACTIVITY: Sanitation**

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
Appropriations					
Services and Supplies	1,345,142	2,514,700	2,514,700	(30,292)	2,484,408
Other Charges	-	170,000	170,000	(170,000)	-
Total Appropriation	1,345,142	2,684,700	2,684,700	(200,292)	2,484,408
Revenue					
Use of Money & Property	77,687	65,000	65,000		65,000
Other Revenue	12,951,872	12,645,927	12,645,927	(7,105,540)	5,540,387
Total Revenue	13,029,559	12,710,927	12,710,927	(7,105,540)	5,605,387
Revenue Over (Under) Appr	11,684,417	10,026,227	10,026,227	(6,905,248)	3,120,979
Fixed Asset Expenditures					
Land	43,780	1,206,090	1,206,090	(150,603)	1,055,487
Improvements to Land	11,595,275	5,571,340	5,571,340	(3,505,848)	2,065,492
Structures and Improvements	0	3,248,797	3,248,797	(3,248,797)	-
Equipment	2,314	-	-	-	-
Total Fixed Asset Expenditures	11,641,369	10,026,227	10,026,227	(6,905,248)	3,120,979

Board Approved Changes to Base Budget

Services and Supplies	(30,292)	Decrease in carry-over and new projects expected in 2001-02
Other Charges	(170,000)	Decrease resulting from transferring certain expenditures to the Solid Waste Operations Budget
Total Appropriations	<u>(200,292)</u>	
Revenues	(170,000)	Decrease resulting from transferring certain revenues to the Solid Waste Operations Budget
	(6,935,540)	Decrease for projects completed in prior year
Total Revenues	<u>(7,105,540)</u>	
Rev Over (Under) Appr	<u>(6,905,248)</u>	
Fixed Assets	(150,603)	Appropriations for Land are decreased based are less revenues available
	(3,505,848)	Improvements to Land are decreased based are less revenues available
	(3,248,797)	Structures & Improvements are decreased based are less revenues availabl
Total Fixed Assets	<u>(6,905,248)</u>	

PUBLIC WORKS

**BUDGET UNIT: SOLID WASTE MGMT –
GROUNDWATER REMEDIATION (EAL SWM)**

I. GENERAL PROGRAM STATEMENT

The Groundwater Remediation Fund includes expenses and revenues related to environmental remediation activities at County landfills due to continuing, expanding, or closure type operations. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	3,170,448	3,150,500	3,023,434	3,232,701
Total Revenue	5,725,268	4,534,500	3,675,576	3,976,384
Revenue Over (Under) Appr	2,554,820	1,384,000	652,142	743,683
Fixed Assets	2,509,976	1,384,000	1,614,213	743,683

Actual revenues in 2000-01 were approximately \$900,000 below budget resulting from fewer bond trust funds being available during the year.

**GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Groundwater Remediation
FUND : Enterprise EAL SWM**

**FUNCTION: Health & Sanitation
ACTIVITY: Sanitation**

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
Appropriations					
Services and Supplies	3,023,434	3,150,500	3,150,500	82,201	3,232,701
Total Appropriation	3,023,434	3,150,500	3,150,500	82,201	3,232,701
Revenue					
Use of Money & Property	14,452	5,000	5,000	(5,000)	-
Other Revenue	3,661,124	4,529,500	4,529,500	(553,116)	3,976,384
Total Revenue	3,675,576	4,534,500	4,534,500	(558,116)	3,976,384
Revenue Over (Under) Appr	652,142	1,384,000	1,384,000	(640,317)	743,683
Fixed Asset Expenditures					
Land	82,760				-
Improvements to Land	1,531,453	1,384,000	1,384,000	(640,317)	743,683
Total Fixed Asset Expenditures	1,614,213	1,384,000	1,384,000	(640,317)	743,683

Board Approved Changes to Base Budget

Services and Supplies:	82,201	Increase for new projects
Total Appropriations	<u>82,201</u>	
Revenues	(5,000)	Decreased interest revenue due to a reduction in cash
	(553,116)	Decreased for an overall reduction in projects
Total Revenues	<u>(558,116)</u>	
Rev Over (Under) App	<u>(640,317)</u>	
Fixed Assets	<u>(640,317)</u>	Improvements to Land are decreased based on less revenues available

OVERVIEW OF BUDGET

DEPARTMENT: REDEVELOPMENT AGENCY
ASSOCIATE ADMINISTRATIVE OFFICER: KEITH LEE

The Redevelopment Agency of the County of San Bernardino was established in 1980 under the California State Redevelopment Law. Although a study was made at that time to assess the feasibility of establishing one or more redevelopment project areas, no projects were formed. However, the proposal to build a speedway on a portion of the site once occupied by the Kaiser Steel Plant near Fontana stimulated new interest in redevelopment. As a result of this interest, in 1995 the entire former Kaiser site and other blighted industrial property in its vicinity were incorporated into a project called the San Sevaine Redevelopment Project. The major objectives of the project are to encourage private sector investment in the development and redevelopment of the area by removing impediments to growth, eliminating and/or preventing the spread of blight and deterioration, and correcting infrastructure deficiencies. The following are the budget units that the Redevelopment Agency oversees:

	2001-02			
	Appropriation	Revenue	Fund Balance	Staffing
Operating Fund	2,931,399	140,000	2,791,399	2.0
Housing Fund	2,532,200	42,000	2,490,200	
Debt Service Fund	4,008,400	3,082,400	926,000	
Infrastructure Improvements	9,080,045	300,000	8,776,295	
Senior Housing Project	271,727	15,000	256,727	
TOTAL	18,823,771	3,579,400	15,240,621	2.0

BUDGET UNIT: OPERATING FUND (SPF RDA)

I. GENERAL PROGRAM STATEMENT

This operating fund was created to account for the Redevelopment Agency's administrative functions, including staffing requirements.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	(887,735)	2,673,239	(182,490)	2,931,399
Total Revenue	125,785	95,000	175,944	140,000
Fund Balance		2,578,239		2,791,399
Budgeted Staffing		2.0		2.0

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

The negative amount for 2000-01 actual expenditures is due to tax increment revenue received from the Redevelopment's Debt Service Fund being recorded as a reimbursement.

Actual revenues in 2000-01 exceeded budget as a result of additional interest income. The department had anticipated a lower cash balance for the year; consequently, revenues were also projected at a reduced level.

REDEVELOPMENT AGENCY

GROUP: Economic Development/Public Services
DEPARTMENT: Redevelopment Agency
FUND : Special Revenue SPF RDA

FUNCTION: General
ACTIVITY: Other General

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	169,166	185,722	189,341	-	189,341
Services and Supplies	30,483	3,395,159	3,395,659	291,991	3,687,650
Central Computer	279	-	-	-	-
Other Charges	-	20,000	20,000	-	20,000
Transfers	118,707	137,789	137,789	74,373	212,162
Total Expenditure Authority	318,635	3,738,670	3,742,789	366,364	4,109,153
Less:					
Reimbursements	(501,125)	(1,065,431)	(1,065,431)	(112,323)	(1,177,754)
Total Appropriation	(182,490)	2,673,239	2,677,358	254,041	2,931,399
Revenue					
Use of Money & Property	154,337	95,000	95,000	45,000	140,000
Other Revenue	21,607	-	-	-	-
Total Revenue	175,944	95,000	95,000	45,000	140,000
Fund Balance		2,578,239	2,582,358	209,041	2,791,399
Budgeted Staffing		2.0	2.0		2.0

REDEVELOPMENT AGENCY

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits	3,619	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	500	Inflation, Risk Mgmt Liabilities
Subtotal Base Year Appropriation	<u>4,119</u>	
Subtotal Base Year Fund Balance	<u>4,119</u>	

Total Appropriation Change	4,119
Total Revenue Change	-
Total Fund Balance Change	4,119
Total 2000-01 Appropriation	2,673,239
Total 2000-01 Revenue	95,000
Total 2000-01 Fund Balance	2,578,239
Total Base Budget Appropriation	2,677,358
Total Base Budget Revenue	95,000
Total Base Budget Fund Balance	2,582,358

Board Approved Changes to Base Budget

Services and Supplies	286,411	Increase in other professional services based on additional fund balance
	8,148	Rent expense for new office space
	(2,568)	Net change to all other expenditures in this category
Transfers	74,373	Increased support to ED/PSG Administration
Reimbursements	(112,323)	Increased reimbursement from the debt service fund due to additional tax increment revenue (\$56,797), and reimbursement from ED/PSG Admin for salary costs not related to San Sevaine (\$55,526)
Total Appropriations	<u>254,041</u>	
Revenues	<u>45,000</u>	Additional interest revenue due to an increased cash balance
Fund Balance	<u>209,041</u>	

REDEVELOPMENT AGENCY

BUDGET UNIT: HOUSING FUND (SPH RDA)

I. GENERAL PROGRAM STATEMENT

The Housing Fund was established to segregate 20% of the net tax increment revenues generated by the project. These revenues are used to conserve and/or expand the supply of low and moderate income housing within the project area. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	(447,770)	1,411,155	(819,957)	2,532,200
Total Revenue	33,470	35,000	100,870	42,000
Fund Balance		1,376,155		2,490,200

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

The negative amount for 2000-01 actual expenditures is due to tax increment revenue received from the Redevelopment's Debt Service Fund being recorded as a reimbursement.

Actual revenues in 2000-01 exceeded budget as a result of additional interest income. The department had anticipated a lower cash balance for the year; consequently, revenues were also projected at a reduced level.

GROUP: Economic Development/Public Services
DEPARTMENT: Redevelopment Agency
FUND : Special Revenue SPH RDA

FUNCTION: General
ACTIVITY: Other General

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
Appropriations					
Services and Supplies	(14,096)	1,766,299	1,766,299	1,127,807	2,894,106
Total Expenditure Authority	(14,096)	1,766,299	1,766,299	1,127,807	2,894,106
Less:					
Reimbursements	(805,861)	(355,144)	(355,144)	(6,762)	(361,906)
Total Appropriation	(819,957)	1,411,155	1,411,155	1,121,045	2,532,200
Revenue					
Use of Money & Property	90,566	35,000	35,000	7,000	42,000
Other Revenue	10,304	-	-	-	-
Total Revenue	100,870	35,000	35,000	7,000	42,000
Fund Balance		1,376,155	1,376,155	1,114,045	2,490,200

Board Approved Changes to Base Budget

Services and Supplies	1,127,807	Additional amount available for low & moderate housing due to more fund balance
Reimbursements	(6,762)	Increased reimbursement from the debt service fund due to additional tax increment revenue
Total Appropriations	<u>1,121,045</u>	
Revenues	<u>7,000</u>	Additional interest revenue due to an increased cash balance
Fund Balance	<u>1,114,045</u>	

REDEVELOPMENT AGENCY

BUDGET UNIT: DEBT SERVICE FUND (DBR RDA)

I. GENERAL PROGRAM STATEMENT

This debt service fund was established to account for the accumulation of net tax increment revenue and the payment of long-term debt. On January 25, 2000, the Board approved issuance of approximately \$20 million in tax allocation bonds. The proceeds from the sale of these bonds will be used to finance infrastructure improvements within the project area. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	2,212,502	3,688,579	2,888,447	4,008,400
Total Revenue	2,883,505	3,017,577	3,223,445	3,082,400
Fund Balance		671,002		926,000

Actual expenditures in 2000-01 were less than budget due to the Redevelopment Agency maintaining \$926,000 in reserve at June 30, 2001 for the subsequent year's debt service payment.

GROUP: Economic Development/Public Services
DEPARTMENT: Redevelopment Agency
FUND : Debt Service DBR RDA

FUNCTION: General
ACTIVITY: Other General

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
Appropriations					
Debt Service	1,581,462	1,342,005	1,342,005	248,243	1,590,248
Debt Service Reserve		926,000	926,000	8,245	934,245
Transfers	1,306,985	1,420,574	1,420,574	63,333	1,483,907
Total Appropriation	2,888,447	3,688,579	3,688,579	319,821	4,008,400
Revenue					
Taxes	3,288,012	3,017,577	3,017,577	64,823	3,082,400
Current Services	(64,710)				-
State, Federal or Gov't Aid	143	-	-	-	-
Total Revenue	3,223,445	3,017,577	3,017,577	64,823	3,082,400
Fund Balance		671,002	671,002	254,998	926,000

Board Approved Changes to Base Budget

Debt Service	(6,757)	Decreased interest payments on tax allocation bonds
	255,000	Increased principal payments on tax allocation bonds
	<u>248,243</u>	
Debt Service Reserve	<u>8,245</u>	Interest and principal payments will be increasing in 2002-03
Transfers	<u>63,333</u>	Transfers to the Operating Fund and the Housing Fund are increased due to additional tax increment revenue in 2001-02
Total Appropriations	<u>319,821</u>	
Revenues	<u>64,823</u>	An increase in tax increment revenue is anticipated in 2001-02
Fund Balance	<u>254,998</u>	

REDEVELOPMENT AGENCY

BUDGET UNIT: INFRASTRUCTURE IMPROVEMENTS (SPD RDA)

I. GENERAL PROGRAM STATEMENT

This capital projects fund was established to provide separate accountability for infrastructure improvements financed from tax allocation bond proceeds. A complete list of these infrastructure improvements is included in the project's Redevelopment Plan. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	-	13,461,243	5,218,542	9,076,295
Total Revenue	13,160,513	300,000	911,662	300,000
Fund Balance		13,161,243		8,776,295

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Actual revenues in 2000-01 exceeded budget as a result of additional interest income. The department had anticipated a lower cash balance for the year; consequently, revenues were also projected at a reduced level.

**GROUP: Economic Development/Public Services
DEPARTMENT: Redevelopment Agency
FUND : Infrastructure Imp Fund SPD RDA**

**FUNCTION: General
ACTIVITY: Other General**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Services and Supplies	5,218,542	13,461,243	13,461,243	(4,384,948)	9,076,295
Total Appropriation	5,218,542	13,461,243	13,461,243	(4,384,948)	9,076,295
Revenue					
Use of Money & Property	833,594	300,000	300,000		300,000
Other Revenue	78,068	-	-	-	-
Total Revenue	911,662	300,000	300,000	-	300,000
Fund Balance		13,161,243	13,161,243	(4,384,948)	8,776,295

Board Approved Changes to Base Budget

Services and Supplies	(4,384,948)	Decreased amount based on less fund balance
Total Appropriations	(4,384,948)	
Revenues	-	
Fund Balance	(4,384,948)	

REDEVELOPMENT AGENCY

BUDGET UNIT: SENIOR HOUSING PROJECT (SPE RDA)

I. GENERAL PROGRAM STATEMENT

This capital projects fund was created to provide separate accountability for the construction of a 68-unit senior housing project. Construction of this project, which will be located outside the redevelopment project area, will be financed from tax allocation bonds issued in 1999-00. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	-	4,594,707	4,462,200	271,727
Total Revenue	4,514,707	80,000	253,164	15,000
Fund Balance		4,514,707		256,727

Actual revenues in 2000-01 exceeded budget as a result of additional interest income. The department had anticipated a lower cash balance for the year; consequently, revenues were also projected at a reduced level.

GROUP: Economic Development/Public Services
DEPARTMENT: Redevelopment Agency
FUND : Senior Housing Project SPE RDA

FUNCTION: General
ACTIVITY: Other General

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Services and Supplies	3,702,450	4,594,707	4,594,707	(4,322,980)	271,727
Land	759,750	-	-	-	-
Total Appropriation	4,462,200	4,594,707	4,594,707	(4,322,980)	271,727
<u>Revenue</u>					
Use of Money & Property	234,564	80,000	80,000	(65,000)	15,000
Other Revenue	18,600	-	-	-	-
Total Revenue	253,164	80,000	80,000	(65,000)	15,000
Fund Balance		4,514,707	4,514,707	(4,257,980)	256,727

Board Approved Changes to Base Budget

Services and Supplies	(4,322,980)	Decreased amount based on less fund balance
Total Appropriations	<u>(4,322,980)</u>	
Revenues	<u>(65,000)</u>	less interest revenue resulting from a decrease in cash
Fund Balance	<u>(4,257,980)</u>	

OVERVIEW OF BUDGET

DEPARTMENT: REGISTRAR OF VOTERS
REGISTRAR: INGRID GONZALES
BUDGET UNIT: AAA ROV

I. GENERAL PROGRAM STATEMENT

The Registrar of Voters conducts elections as prescribed by district, city, county, state and federal laws, and regulations. The department is also responsible for registering voters, examining petitions, and maintaining voter records, boundary changes and precinct boundaries to reflect realignments of all political subdivisions.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	4,786,127	2,882,194	3,312,073	4,389,890
Total Revenue	3,069,193	567,000	914,678	1,876,000
Local Cost	1,716,934	2,315,194	2,397,395	2,513,890
Budgeted Staffing		36.6		40.7
<u>Workload Indicators</u>				
Elections	221	60	100	165
Registered Voters	664,390	700,000	679,950	720,000
Polling Places	2,221	850	988	1,350
State Petitions Checked	11	6	1	7
Signatures Checked	79,357	48,000	1,250	40,000
Absentee Voter Requests	210,492	110,000	137,573	151,000

Actual expenditures and revenues in 2000-01 have each exceeded budget by approximately \$400,000. This overage is due to conducting seven (7) elections during the year which were not included in the department's original budget. The cost to the department for these seven (7) elections was \$399,000. On January 9, 2001, the Board approved \$257,000 of additional appropriations and offsetting revenues for five (5) of these elections. A budget of \$142,000 for the other two (2) elections was approved by the Board on April 10, 2001.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has increased by 4.1 from the prior year. This increase is primarily due to conducting a second major election (November, 2001) in 2001-02. Of the staffing increase, 2.4 extra-help Public Service Employees have been added, and there is a 0.7 staffing increase for overtime in various existing positions. This increase in staff is typical for the department in a "two election year" cycle, and will be reduced in the following year, which is a "one election year" cycle. The remaining increase in budgeted staff is for 1.0 Business Application Manager to oversee the department's computer operations.

PROGRAM CHANGES

An increase in appropriations of approximately \$1.2 million for 2001-02 is due to the requirement of conducting a second major election (Uniform District Election Law, or UDEL) on November 6, 2001. This election is essentially a reimbursable election, with the participating agencies reimbursing the county for their respective share of election costs. Accordingly, department revenues are also expected to increase by \$1.2 million.

The department has budgeted \$100,000 in special one-time state funding for budgeting a pilot program using touch screen voting devices during the absentee voting period at various voting centers throughout the county. The devices will be rented and used for the March and November 2002 elections.

REGISTRAR OF VOTERS

GROUP: Economic Development/Public Services
DEPARTMENT: Registrar of Voters
FUND : General AAA ROV

FUNCTION: General
ACTIVITY: Elections

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	1,390,083	1,480,447	1,535,085	169,114	1,704,199
Services and Supplies	1,822,470	1,379,161	1,435,947	1,238,388	2,674,335
Central Computer	8,002	8,284	10,588	768	11,356
Equipment	78,216				-
Transfers	13,302	14,302	14,302	(14,302)	-
Total Appropriation	3,312,073	2,882,194	2,995,922	1,393,968	4,389,890
Revenue					
Current Services	663,504	406,000	406,000	1,114,000	1,520,000
State, Federal or Gov't Aid	219,541	116,000	116,000	200,000	316,000
Other Revenue	31,633	45,000	45,000	(5,000)	40,000
Total Revenue	914,678	567,000	567,000	1,309,000	1,876,000
Local Cost	2,397,395	2,315,194	2,428,922	84,968	2,513,890
Budgeted Staffing		36.6	36.6	4.1	40.7

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 54,638 MOU, 7% Tier, Workers Comp, Retirement
 Services and Supplies 17,541 Risk Mgmt Liabilities
 39,245 Inflation

2410 Central Computer 2,304

Subtotal Base Year Appropriation 113,728

Revenue -

Subtotal Base Year Revenue -

Subtotal Base Year Local Cost 113,728

Total Appropriation Change 113,728

Total Revenue Change -

Total Local Cost Change 113,728

Total 2000-01 Appropriation 2,882,194

Total 2000-01 Revenue 567,000

Total 2000-01 Local Cost 2,315,194

Total Base Budget Appropriation 2,995,922

Total Base Budget Revenue 567,000

Total Base Budget Local Cost 2,428,922

REGISTRAR OF VOTERS

Board Approved Changes to Base Budget

Salaries and Benefits	14,500	Election night help charged back from other departments increases due to the election cycle.
	29,559	Premium portion of overtime plus regular salaries increases due to the election cycle.
	10,579	Increase in regular salaries due to step increases.
	2,860	Increase in social security-Medicare due to step increases and increased overtime.
	27,416	Other increases in indemnification, PST plan, etc.
	<u>84,200</u>	Funding for 1.0 Application Manager to oversee the Department's computer operations.
	<u>169,114</u>	
Services and Supplies	797,716	Special Department expense including sample ballots, official ballots , cost of polling places, etc.
	258,000	Postage including sample ballots, absentee voting, recruitment of polls and pollworkers, etc.
	49,000	Rental of election trucks and cars plus fuel charges.
	41,872	Temporary help for election functions.
	(8,200)	Various budget adjustments including printing services and office supplies.
	<u>100,000</u>	Touch screen voting machines for early voting.
	<u>1,238,388</u>	
Central Computer	768	
Transfers	(14,302)	Per the Auditor/Controller's instructions, the transfers reimbursing GIM's for the street network charges have been moved into services and supplies
Total Appropriations	<u>1,393,968</u>	
Revenues	1,114,000	Increase in billable election services to cities and districts, mostly in the Nov 2001 election.
	100,000	Funds received from the state to be used for an touch screen early voting system.
	107,000	Projected increase in state mandated SB90 programs.
	(7,000)	Decrease in registrations processed and subsequent state reimbursement for mailing costs.
	<u>(5,000)</u>	Corrects 2000-01 overbudget of this item
Total Revenues	<u>1,309,000</u>	
Local Cost	<u>84,968</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: SPECIAL DISTRICTS
DIRECTOR: EMIL MARZULLO**

2001-02

	<u>Appropriation</u>	<u>Revenue</u>	<u>Local Cost</u>	<u>Fund Balance</u>	<u>Staffing</u>
Franchise Administration	289,495	-	289,495		3.0
Fish and Game Comm	73,167	19,000		54,167	-
TOTAL	362,662	19,000	289,495	54,167	3.0

BUDGET UNIT: FRANCHISE ADMINISTRATION (AAA FRN)

I. GENERAL PROGRAM STATEMENT

Franchise Administration is a division of Special Districts. Its function is to monitor utility, cable, telecommunication, and interstate pipeline franchises, as well as the use of other public property. Franchise Administration is also responsible for ensuring submission of the appropriate documents from franchisees including reports, proof of insurance, and payment of franchise fees. Other duties include monitoring customer service compliance for cable television service providers and research designed to identify other entities utilizing public rights-of-way.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	281,909	258,962	354,412	289,495
Local Cost	281,909	258,962	354,412	289,495
Budgeted Staffing		3.0		3.0
<u>Workload Indicators</u>				
Number of Franchises:				
Cable Television	13	13	13	13
Gas	4	4	4	4
Water	11	24	24	26
Electric	2	2	2	2
Pipeline and Telecom	3	3	5	7
Franchise Revenues:				
Cable Television	744,818	850,000	1,016,008	1,000,000
Gas	1,259,906	1,180,000	1,525,451	1,398,000
Water	145,879	160,000	141,949	175,000
Electric	1,316,280	1,500,000	1,422,377	1,650,000
Pipeline and Telecom	105,678	115,000	57,211	140,000

Actual expenditures in 2000-01 exceeded budget by \$95,450. This overage was the result of a \$143,000 contract with Telecommunications Management Corporation to conduct financial audits of the county's cable franchises and licenses. The Board approved this contract on October 17, 2000.

Workload indicators for franchise revenues in 2001-02 have increased over the 2000-01 budgeted amount. This increase is primarily a result of the following:

- The percentage of fees paid to the county by several cable franchises has increased from 2% to 5% of gross revenues.
- Cable companies have raised their rates due to higher programming costs, thereby increasing gross revenues.
- Nineteen (19) new franchises have been negotiated since 1999-00.

SPECIAL DISTRICTS

- A significant portion of the Gas Franchise fees are paid on the weighted average cost of transported gas. With the price of transmitting natural gas increasing considerably, more fee revenue will be received by the county.

GROUP: Economic Development/Public Services
DEPARTMENT: Special Districts - Franchise Administration
FUND : General AAA FRN

FUNCTION: General
ACTIVITY: Legislative and Admin.

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	163,017	152,317	176,935		176,935
Services and Supplies	158,445	72,945	77,027		77,027
Central Computer		750	935		935
Transfers	32,950	32,950	34,598	-	34,598
Total Appropriation	354,412	258,962	289,495	-	289,495
Local Cost	354,412	258,962	289,495	-	289,495
Budgeted Staffing		3.0	3.0	-	3.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	9,618	MOU, Retirement Rate Adjustments, Workers Compensation increases
	15,000	Board approved mid-year reclass of Franchise Programs Analyst
	<u>24,618</u>	Total Salaries and Benefits
Services and Supplies	2,049	Increase in Risk Management Charges
	2,033	Inflation
	<u>4,082</u>	Total Services and Supplies
2410 Central Computer	<u>185</u>	
Transfers	<u>1,648</u>	Inflation factor applied for CSA 70 - Admin
Total Appropriations	<u>30,533</u>	
Total Appropriation	30,533	
Revenues	-	
Total Local	30,533	
Total 2000-01 Appropriation	258,962	
Total 2000-01 Revenue	-	
Total 2000-01 Local Cost	258,962	
Total Base Budget Appropriation	289,495	
Total Base Budget Revenue	-	

SPECIAL DISTRICTS

BUDGET UNIT: FISH AND GAME COMMISSION (SBV CAO)

I. GENERAL PROGRAM STATEMENT

The Fish and Game Commission was created by county ordinance. Revenues received from certain fines levied under the code are returned to the county and used for improvement of fish and game facilities. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	5,988	57,015	29,890	73,167
Total Revenue	8,022	18,200	45,242	19,000
Fund Balance		38,815		54,167

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

GROUP: Economic Development/Public Services
DEPARTMENT: Special Districts
FUND : Special Revenue SBV CAO

FUNCTION: Public Protection
ACTIVITY: Other Protection

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Services and Supplies	29,890	57,015	57,015	16,152	73,167
Total Appropriation	29,890	57,015	57,015	16,152	73,167
<u>Revenue</u>					
Fines & Forfeitures	45,242	18,000	18,000	1,000	19,000
Current Services	-	200	200	(200)	-
Total Revenue	45,242	18,200	18,200	800	19,000
Fund Balance		38,815	38,815	15,352	54,167

Board Approved Changes to Base Budget

Services and Supplies	16,152	Increase based on additional fund balance available
Total Appropriations	<u>16,152</u>	
Revenues	1,000	Minor increase to fines and forfeitures based on prior year actual amounts
	(200)	Minor decrease to current services based on prior year actual amounts
Total Revenues	<u>800</u>	
Fund Balance	<u>15,352</u>	

Fiscal Group

County of San Bernardino

Final Budget

2001-2002



**FISCAL GROUP
SUMMARY**

	<u>Page #</u>	<u>Approp</u>	<u>Revenue</u>	<u>Local Cost</u>
<u>GENERAL FUND</u>				
ASSESSOR	142	11,219,921	362,940	10,856,981
AUDITOR/CONTROLLER-RECORDER	146	12,307,404	7,795,454	4,511,950
TREASURER/TAX COLLECTOR:				
TREASURER/TAX COLLECTOR	157	5,813,524	3,292,235	2,521,289
CENTRAL COLLECTIONS	161	6,479,645	6,479,645	-
TOTAL GENERAL FUND		<u>35,820,494</u>	<u>17,930,274</u>	<u>17,890,220</u>
<u>SPECIAL REVENUE FUNDS</u>				
AUDITOR/CONTROLLER-RECORDER:				
VITAL RECORDS	150	165,000	121,037	43,963
MICROGRAPHICS	151	2,153,266	2,226,401	(73,135)
SYSTEM DEVELOPMENT	153	1,523,641	1,458,373	65,268
ASSESSOR:				
STATE/COUNTY PROPERTY TAX ADMINISTRATION	144	3,290,454	2,179,938	1,110,516
TOTAL SPECIAL REVENUE FUNDS		<u>7,132,361</u>	<u>5,985,749</u>	<u>1,146,612</u>
<u>INTERNAL SERVICES FUND</u>				
AUDITOR/CONTROLLER-RECORDER:				
RECORDS MANAGEMENT	155	131,400	131,400	-

OVERVIEW OF BUDGET

**DEPARTMENT: ASSESSOR
ASSESSOR: DONALD WILLIAMSON**

2001-02

	Appropriations	Revenue	Local Cost/ Fund Balance	Staffing
Assessor	11,219,921	362,940	10,856,981	170.6
State/County Property	3,290,454	2,179,938	1,110,516	31.0
Tax Administration Prog				
TOTAL	14,510,375	2,542,878	11,967,497	201.6

BUDGET UNIT: ASSESSOR (AAA ASR)

I. GENERAL PROGRAM STATEMENT

Under California law, the Assessor has the following basic responsibilities: 1) Locate and describe all taxable property in the county and identify ownership; 2) Establish a taxable value for all property subject to property taxation; 3) List all the taxable value of all property on the assessment roll and 4) Apply all legal exemptions.

The Assessor maintains current records on approximately 675,000 parcels of real property, 43,000 business property accounts and 33,000 other assessments, including boats, aircraft and manufactured home accessories. The Assessor also administers 17 different types of property tax exemptions including homeowners, veteran, disabled veteran, church, religious and welfare exemptions.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	9,453,754	10,684,193	10,746,465	11,219,921
Total Revenue	301,017	472,940	251,627	362,940
Local Cost	9,152,737	10,211,253	10,494,838	10,856,981
Budgeted Staffing		171.7		170.6

Workload Indicators

Assessments-Bus/Personal	57,356	60,000	56,332	56,000
Assessments-Real Property	258,495	263,000	282,688	262,000
Assessment Appeals	2,563	5,000	2,568	5,000
Transfers of Ownership	133,302	135,000	132,676	130,000
Assessment Corrections	80,578	63,000	75,015	72,000

Cost for data processing charges were \$93,653 more than projected. Actual departmental appropriation expenditures did not exceed the budgeted amount. Revenues were under realized due to decreased data sales and reduction in penalties collected.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing shows a net decrease of 1.1 due to the full year funding of seven positions, which were partially funded in last year's budget (+2.3) and an increase in estimated vacancy (-3.4).

PROGRAM CHANGES

Pursuant to Board of Supervisors direction, the Assessor's appropriation and revenue has been reduced by \$110,000. This amount represents the estimated over budgeting of revenue in the Assessor's budget as originally presented. There is no change in local cost as a result of this action.

ASSESSOR

**GROUP: Fiscal
DEPARTMENT: Assessor
FUND : General AAA ASR**

**FUNCTION: General
ACTIVITY: Finance**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	8,229,831	8,351,340	8,746,031	(64,140)	8,681,891
Services and Supplies	735,585	667,481	760,423	(58,734)	701,689
Central Computer	1,555,833	1,462,180	1,615,535	4,740	1,620,275
Transfers	225,216	233,192	233,192	12,874	246,066
Total Expenditure Authority	10,746,465	10,714,193	11,355,181	(105,260)	11,249,921
Less:					
Reimbursements	-	(30,000)	(30,000)	-	(30,000)
Total Appropriation	10,746,465	10,684,193	11,325,181	(105,260)	11,219,921
Revenue					
Taxes	175,636	212,000	212,000		212,000
Other Revenue	75,991	260,940	260,940	(110,000)	150,940
Total Revenue	251,627	472,940	472,940	(110,000)	362,940
Local Cost	10,494,838	10,211,253	10,852,241	4,740	10,856,981
Budgeted Staffing		171.7	174.0	(3.4)	170.6

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 322,573 MOU, 7% Tier, Workers Comp, Retirement

Services and Supplies 66,692 Inflation, Risk Mgmt Liabilities

2410 Central Computer 153,355

Full Year Funding

Salaries and Benefits 72,118 3 Clerk IIIs, 3 Title Transfer Tech Is, 1 Clerk II to bring to full year funding

Services and Supplies 26,250

Total Appropriation Change 640,988

Total Revenue Change -

Total Local Cost Change 640,988

Total 2000-01 Appropriation 10,684,193

Total 2000-01 Revenue 472,940

Total 2000-01 Local Cost 10,211,253

Total Base Budget Appropriation 11,325,181

Total Base Budget Revenue 472,940

Total Base Budget Local Cost 10,852,241

Board Approved Changes to Base Budget

Salaries and Benefits 45,860 Miscellaneous increases, e.g. step advances, additional 7% tier removal costs, mou, etc
 (110,000) Estimated increase in vacancy.
(64,140)

Services and Supplies (58,734) Decrease in services and supplies is necessary due to MOU increases and increase in rent payments for facilities

Central Computer 4,740

Transfers 12,874 Higher estimated lease payments

Total Expenditure Authority (105,260)

Total Appropriation (105,260)

Other Revenue (110,000) Adjust revenue based on realistic estimate; changed pursuant to budget workshops

Total Revenue (110,000)

Local Cost 4,740

ASSESSOR

**BUDGET UNIT: STATE/COUNTY PROPERTY TAX
ADMINISTRATION PROGRAM (RCS ASR)**

I. GENERAL PROGRAM STATEMENT

On February 13, 1996, the Board of Supervisors approved an agreement with the State of California to participate in a state/county property tax administration program for 1996. The agreement provided a loan of \$2,139,938 for 1996, with a provision for the same in the following two calendar years. The state has passed legislation extending this program through calendar year 2002.

Funds received from this program must be used to enhance the property tax administration system by providing supplemental resources. Appropriations are budgeted in accordance with the agreement. The loan is considered repaid upon the Assessor meeting satisfactory performance criteria as specified in the agreement. The unit is self-funded and requires no general fund support.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	2,219,088	3,214,600	2,119,952	3,290,454
Total Revenue	2,151,285	2,179,938	2,201,158	2,179,938
Fund Balance		1,034,662		1,110,516
Budgeted Staffing		31.0		31.0

Workload Indicators

Assessment Backlogs:

Appeals	6,596	7,600	5,320	N/A
Proposition 8	113,877	98,877	113,907	107,391
Mandatory Audits	N/A	370	420	370
Discovery of New Taxable Bus.	N/A	N/A	N/A	4,500

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Transfers decreased by \$22,300 to the Clerk of the Board. The Assessor, out of AB 818 funding, was reimbursing the Clerk for additional staffing required to handle higher than normal assessment appeals. The backlog of these appeals has been addressed and are no longer a targeted criteria of the AB 818 funding. Appeals should now be at a normal workload level. Services and supplies and equipment have been reduced to offset some of the higher salary and benefit costs due to retirement changes, MOU increases, and workers comp changes.

Contingencies are used to set aside funds that are available from the state on a calendar year basis, but are budgeted in the County process on a fiscal year basis. Contingencies increased \$250,834 to provide enough funding for the second half of the calendar year, the first half of our fiscal year.

GROUP: Fiscal	FUNCTION: General
DEPARTMENT: Assessor	ACTIVITY: Finance
FUND: Special Revenue RCS ASR	

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	1,180,880	1,300,580	1,367,335	44,669	1,412,004
Services and Supplies	831,905	1,063,234	1,081,299	(105,499)	975,800
Equipment	84,867	85,000	85,000	(21,000)	64,000
Transfers	22,300	22,300	22,300	(22,300)	-
Contingencies		743,486	658,666	179,984	838,650
Total Appropriation	2,119,952	3,214,600	3,214,600	75,854	3,290,454
<u>Revenue</u>					
Use of Money & Property	55,867	40,000	40,000		40,000
State, Federal or Gov't Aid	2,139,938	2,139,938	2,139,938		2,139,938
Other Revenue	5,353	-	-	-	-
Total Revenue	2,201,158	2,179,938	2,179,938	-	2,179,938
Fund Balance		1,034,662	1,034,662	75,854	1,110,516
Budgeted Staffing		31.0		31.0	31.0

ASSESSOR

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>	
Salaries and Benefits	66,755 MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	18,065 Inflation, Risk Mgmt Liabilities
<u>Contingencies</u>	(84,820)
<hr/>	
Total Appropriation Change	-
Total Revenue Change	-
Total Fund Balance	
<hr/>	
Total 2000-01 Appropriation	3,214,600
Total 2000-01 Revenue	2,179,938
Total 2000-01 Fund Balance	1,034,662
<hr/>	
Total Base Budget Appropriation	3,214,600
Total Base Budget Revenue	2,179,938
Total Base Budget Fund Balance	1,034,662

Board Approved Changes to Base Budget

Salaries and Benefits	5,500	Reclassification of Clerk II to Clerk III
	39,169	Other miscellaneous changes, e.t. step advances, MOU and retirement changes in addition to Base Adjustments, etc.
	<u>44,669</u>	
Services and Supplies	<u>(105,499)</u>	Reduction in S&S to cover higher salary costs
	<u>(105,499)</u>	
Equipment	<u>(21,000)</u>	
	<u>(21,000)</u>	
Transfers	(22,300)	Elimination of payment to Clerk of the Board funding positions due to spike in assessment appeals - appeals now back to normal levels
	<u>(22,300)</u>	
Contingencies	179,984	AB 818 is funded on a calendar year basis. Contingency funds are used to fund the first two quarters of the next fiscal year, which are the final two quarters of the AB 818 loan period
	<u>179,984</u>	
Total Expenditure Authority	<u>75,854</u>	
Total Appropriation	<u>75,854</u>	
Total Revenue	<u>-</u>	
Fund Balance	<u>75,854</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: AUDITOR/CONTROLLER-RECORDER
AUDITOR CONTROLLER RECORDER: LARRY WALKER**

2001-02

	Appropriations	Revenue	Local Cost/ Fund Balance	Staffing
Auditor Controller Recorder	12,307,404	7,795,454	4,511,950	185.3
Vital Records	165,000	121,037	43,963	-
Micrographics	2,153,266	2,226,401	(73,135)	-
System Development	1,523,641	1,458,373	65,268	-
Records Management	131,400	131,400	-	2.0
TOTAL	16,280,711	11,732,665	4,548,046	187.3

BUDGET UNIT: AUDITOR/CONTROLLER-RECORDER (AAA ACR)

I. GENERAL PROGRAM STATEMENT

The Office of the Auditor/Controller-Recorder and County Clerk are responsible for providing a variety of accounting services and document recording services. The Auditor and Controller Divisions record the collections, and perform the disbursements and audits of all county financial activities to ensure sound financial management. In addition, it is responsible for personnel payroll services, developing and implementing accounting systems, and administering the countywide cost allocation plan. The Recorder Division is responsible for accepting all documents for recording that comply with applicable recording laws, producing and maintaining official records relating to documents evidencing ownership and encumbrances of real and personal property and other miscellaneous records. The Office of the County Clerk produces and maintains the official records relating to vital statistics, fictitious business names, and other entities required by the State to register with the County Clerk. On May 1, 2001 the Board authorized the transfer of appropriations and positions from County Archives from the Library to the Auditor/Controller Recorder effective July 1, 2001.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	10,434,229	10,415,522	10,694,123	12,307,404
Total Revenue	7,504,202	7,229,353	8,118,947	7,795,454
Local Cost	2,930,027	3,186,169	2,575,176	4,511,950
Budgeted Staffing		176.3		185.3
<u>Workload Indicators</u>				
Marriage ceremonies	2,248	2,159	3,044	3,075
Notary bonds files	1,754	1,842	1,462	1,572
Fund transfers processed	19,509	18,010	20,135	19,600
Deposits processed	10,382	10,000	11,404	10,600
Warrants issued/audited	263,963	279,000	286,554	290,000
Payroll direct deposits	419,616	419,400	438,324	430,000
Payroll warrants issued	60,626	64,000	45,730	50,000
Tax refunds/corrections	46,404	53,000	58,145	55,000
Legal docs recorded	505,356	513,356	506,238	514,584
Audits	147	137	129	140
Marriage licenses	8,652	7,284	10,550	10,797
Fict business names filed	13,265	13,279	13,235	12,963
Birth certs issued	49,037	44,998	50,854	49,000
Marriage certs issued	15,316	12,924	17,697	16,500
Death certs issued	7,966	7,099	7,232	8,064

Appropriations were higher than budgeted in 2000-01 due to the operational audit of the Airports Department, the contract to analyze the trust funds as a result of Government Accounting Standard Board (GASB) Statement 33, the contract for the valuation of capital assets as a result of GASB 34, and additional services required for the Financial Accounting System (FAS) incremental upgrade, and increases in central computer charges.

Revenues from Recorders activities were approximately \$500,000 higher than budget as a result of lower interest rates, which increases the filings of mortgage refinancing. Current services also increased by \$250,000 as a result of one-time revenue, such as, state mandated reimbursements.

AUDITOR/CONTROLLER-RECORDER

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Salaries and benefits reflect a net increase of 9.0 in budgeted staffing. The change in budgeted staffing includes full year funding for the EMACS Manager and a Deputy Recorder, which were new positions, funded for half of 2000-01. It also includes an Accountant I for Payroll, two Accountants II, one for the Reimbursable Projects Section and one for the Recorder's Division, and budgeting for one Supervising Accountant II that had been approved but not budgeted last year. Salaries and benefits also includes funding for two Internal Auditor II positions to support the Fraud, Waste and Abuse Hotline, one Fiscal Clerk III for Fund Accounting, one Fiscal Clerk II for Property Tax interest on refunds, and one Clerk II for Accounts Payable. It further includes a position for a Programmer Analyst III, which ISD agrees is needed to support the development of Programs in the Recorder's Division, and is funded by the Special Revenue funds. In addition, a mid-year budget approval moved the County Archives functions from the County Library to the Auditor/Controller-Recorder, which included one Contract Librarian and a Clerk II. Finally, there is a vacancy factor of four positions.

PROGRAM CHANGES

Services and supplies have decreased primarily due to the completion of outside audit contracts and reductions in general office expenses. Minor inflationary costs for central computers and other categories are included.

	GROUP: Fiscal DEPARTMENT: Auditor/Controller-Recorder FUND : General AAA ACR			FUNCTION: General ACTIVITY: Finance	
	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	7,326,956	7,942,370	8,393,759	424,024	8,817,783
Services and Supplies	1,961,205	1,512,936	1,625,854	(213,274)	1,412,580
Central Computer	1,723,989	1,315,567	2,072,937	4,104	2,077,041
Transfers	-	85,500	85,500	(85,500)	-
Total Expenditure Authority	11,012,150	10,856,373	12,178,050	129,354	12,307,404
Less:					
Reimbursements	(318,027)	(440,851)	(440,851)	440,851	-
Total Appropriation	10,694,123	10,415,522	11,737,199	570,205	12,307,404
<u>Revenue</u>					
Licenses & Permits	478,512	415,000	415,000	10,000	425,000
Fines & Forfeitures	5		-		-
Current Services	7,193,062	6,506,469	6,506,469	286,078	6,792,547
State, Federal or Gov't Aid	329,981	253,684	253,684	(20,184)	233,500
Other Revenue	117,387	54,200	54,200	290,207	344,407
Total Revenue	8,118,947	7,229,353	7,229,353	566,101	7,795,454
Local Cost	2,575,176	3,186,169	4,507,846	4,104	4,511,950
Budgeted Staffing		176.3	179.3	6.0	185.3

AUDITOR/CONTROLLER-RECORDER

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 309,735 MOU, 7% Tier, Workers Comp, Retirement

Services and Supplies 89,187 Inflation, Risk Mgmt Liabilities

2410 Central Computer 757,370

Full Year Funding

Salaries and Benefits 83,085 EMACS Manager, Deputy Recorder

Services and Supplies

Subtotal Base Year Appropriation 1,239,377

Subtotal Base Year Revenue -

Subtotal Base Year Local Cost 1,239,377

Mid Year Adjustments

Board Approved Date & Description

Salaries and Benefits 5/1/2001 - Transfer County Archives functions from the County Library to ACR .

33,588 Contract Librarian

24,981 Clerk II

Services and Supplies 23,731 General Office Expense

Subtotal Mid Year Appropriation 82,300

Subtotal Mid Year Revenue -

Subtotal Mid Year Local Cost 82,300

Total Appropriation Change 1,321,677

Total Revenue Change -

Total Local Cost Change 1,321,677

Total 2000-01 Appropriation 10,415,522

Total 2000-01 Revenue 7,229,353

Total 2000-01 Local Cost 3,186,169

Total Base Budget Appropriation 11,737,199

Total Base Budget Revenue 7,229,353

Total Base Budget Local Cost 4,507,846

AUDITOR/CONTROLLER-RECORDER

Board Approved Changes to Base Budget

Salaries and Benefits		
	23,740	EMACS Manager
	68,772	Programmer Analyst III
	21,203	A/C-R Division Chief
	38,193	Chief Deputy Recorder
	53,654	Supervising Accountant II
	33,663	Secretary I
	32,407	Secretary II
	(45,000)	Executive Secretary II
	126,963	Internal Auditor II (2)
	27,241	Clerk II
	30,959	Fiscal Clerk II
	34,417	Fiscal Clerk III
	126,963	Accountant II (2)
	46,867	Accountant I
	(34,400)	Eliminate PSE
	(161,618)	Vacancy Factor
	<u>424,024</u>	
Services and Supplies		
	(202,977)	Decrease in Professional Services
	30,000	Increase in Auditing Expense
	(50,325)	Decrease in General Office Expense
	(27,832)	Decrease in Special Departmental Expense
	7,000	Increase in Printing Services
	7,513	Other Increases
	23,347	Fee adjustment approved during fee hearings
	<u>(213,274)</u>	
Central Computer	<u>4,104</u>	
	<u>4,104</u>	
Transfers	<u>(85,500)</u>	Higher estimated lease payments
	<u>(85,500)</u>	
Total Expenditure Authority	<u>129,354</u>	
Reimbursements	440,851	Decrease in Reimbursements as a result of reclassifications to audit fee revenue and operating transfers-in
Total Appropriation	<u>570,205</u>	
Revenues		
	299,907	Increase in Operating Transfers-In as a result of reclassification from reimbursements- amounts is from special revenue funds SDW and SDV
	23,347	Increase in fee adjustment approved during fee hearings
	151,000	Increase in Audit revenue as a result of reclassification from Reimbursements
	10,000	Increase in Marriage license revenue
	69,661	Increase in Other Recorders revenue (Recording, Vital Records, and County Clerk)
	(20,184)	Decrease in State Aid
	2,320	Increase in Audit fees
	15,000	Increase in Property Tax assessment revenue
	15,050	Increase in Accounting Services
Total Revenue	<u>566,101</u>	
Local Cost	<u>4,104</u>	

AUDITOR/CONTROLLER-RECORDER

BUDGET UNIT: MICROGRAPHICS (SDV REC)

I. GENERAL PROGRAM STATEMENT

The Micrographics fund was established to defray the cost of converting the county recorder's documents into an electronic storage system. The budget primarily reflects expenditures in services and supplies to upgrade and maintain systems that convert the ever-present flow of paper documents to microfilm and/or digital images.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	317,578	955,974	700,653	2,153,266
Total Revenue	537,445	999,994	615,000	2,226,401
Fund Balance		(44,020)		(73,135)

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

GROUP: Fiscal
DEPARTMENT: Auditor Controller Recorder Micrographics
FUND : Special Revenue SDV REC

FUNCTION: General
ACTIVITY: Finance

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits					-
Services and Supplies	585,160	637,000	637,000	1,028,000	1,665,000
Equipment	44,685	160,000	160,000	152,500	312,500
Transfers	70,808	158,974	158,974	16,792	175,766
Total Expenditure Authority	700,653	955,974	955,974	1,197,292	2,153,266
Less:					
Reimbursements	-	-	-	-	-
Total Appropriation	700,653	955,974	955,974	1,197,292	2,153,266
<u>Revenue</u>					
Micro Fees	615,000	999,994	999,994	1,226,407	2,226,401
Total Revenue	615,000	999,994	999,994	1,226,407	2,226,401
Fund Balance		(44,020)	(44,020)	(29,115)	(73,135)

AUDITOR/CONTROLLER-RECORDER

Board Approved Changes to Base Budget

Services and Supplies	150,000	First year budgeted charge from ISD
	550,000	Development of a new Recorder system
	50,000	Replacement of electric equipment
	38,000	Upgrade of computer software
	240,000	Replacement of non-inventoriable computer equipment
	<u>1,028,000</u>	
Equipment	152,500	Replacement of inventoriable equipment
	<u>152,500</u>	
Transfers	175,766	Reclass from interfund-out to Operating Transfer out. This amount is to reimburse AAA ACR ACR for salaries and benefits. The difference from prior year is MOU and retirement tier increases.
	(158,974)	Reclass to Operating Transfer-out
	<u>16,792</u>	
Total Expenditure Authority	<u>1,197,292</u>	
Total Appropriation	<u>1,197,292</u>	
State/Federal Aid Current	1,226,407	Increase in Micrographics fee revenue
Services Other Revenue		
Total Revenue	<u>1,226,407</u>	
Local Cost	<u>(29,115)</u>	

AUDITOR/CONTROLLER-RECORDER

BUDGET UNIT: SYSTEM DEVELOPMENT (SDW REC)

I. GENERAL PROGRAM STATEMENT

The Systems Development fund was established to support, maintain and improve the system of recorded documents.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	456,900	1,053,377	625,733	1,523,641
Total Revenue	272,026	1,124,002	761,455	1,458,373
Fund Balance		(70,625)		65,268

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

GROUP: Fiscal
DEPARTMENT: Auditor Controller Recorder Development
FUND: Special Revenue SDW REC

FUNCTION: General
ACTIVITY: Finance

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits					-
Services and Supplies	298,768	460,000	460,000	480,000	940,000
Central Computer	238,677				-
Other Charges					-
Equipment		462,500	462,500	(3,000)	459,500
Transfers	88,288	130,877	130,877	(6,736)	124,141
Total Expenditure Authority	625,733	1,053,377	1,053,377	470,264	1,523,641
Less:					
Reimbursements	-	-	-	-	-
Total Appropriation	625,733	1,053,377	1,053,377	470,264	1,523,641
<u>Revenue</u>					
Other revenue	222				-
Micro Fees	761,233	1,124,002	1,124,002	334,371	1,458,373
Total Revenue	761,455	1,124,002	1,124,002	334,371	1,458,373
Fund Balance		(70,625)	(70,625)	135,893	65,268

AUDITOR/CONTROLLER-RECORDER**Board Approved Changes to Base Budget**

Services and Supplies	210,000	Filenet Licenses
	200,000	Replacement of non-inventoriable equipment
	(50,000)	Decrease in communications changes
	15,000	Increase in Training
	65,000	Upgrade of Systems
	<u>40,000</u>	ISD support for the storage of images
	<u>480,000</u>	
Equipment	<u>(3,000)</u>	Decrease in equipment replacement
	<u>(3,000)</u>	
Transfers	124,141	Reclass from interfund-out to Operating Transfer out. This amount is to reimburse AAA ACR ACR for salaries and benefits. The difference from prior year is MOU and retirement tier increases.
	<u>(130,877)</u>	Reclass to Operating Transfer-out
	<u>(6,736)</u>	
Total Expenditure Authority	<u>470,264</u>	
Total Appropriation	<u>470,264</u>	
State/Federal Aid Current Services Other Revenue	334,371	Increase in Micrographics fee revenue
Total Revenue	<u>334,371</u>	
Fund Balance	<u>135,893</u>	

AUDITOR/CONTROLLER-RECORDER

BUDGET UNIT: RECORDS MANAGEMENT (IRM ACR)

I. GENERAL PROGRAM STATEMENT

Records Management, an internal services fund, is responsible for storage of vital documents and records destruction. This division relocates inactive files from County departments into a central storage facility, where the files are maintained and made accessible to user departments upon request. The division also identifies records eligible for destruction based on schedules established by the owning agency.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Operating Expense	128,430	126,077	120,832	131,400
Total Revenue	132,470	131,400	123,356	131,400
Revenue Over(Under) Expense	(4,040)	(5,323)	(2,524)	-
Budgeted Staffing		2.0		2.0
<u>Workload Indicators</u>				
Shredding/reams	47,146	46,000	47,853	46,000
Storage/cubic	35,659	36,000	30,906	36,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Effective at the start of fiscal year 2002, approved by mid-year action by the Board of Supervisors on May 1, 2001, this budget unit now falls under control of the Auditor/Controller-Recorder. This budget unit previously was under the County Library.

GROUP: Fiscal
DEPARTMENT: Auditor Controller Recorder
FUND: Internal Services IRM ACR

FUNCTION: General
ACTIVITY: Records Management

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	40,885	64,727	64,727	(6,355)	58,372
Services and Supplies	79,947	61,350	64,112	8,916	73,028
Total Operating Expense	120,832	126,077	128,839	2,561	131,400
<u>Revenue</u>					
Current Services	123,356	131,400	131,400	-	131,400
Total Revenue	123,356	131,400	131,400	-	131,400
Revenue Over(Under) Exp	(2,524)	(5,323)	(2,561)	2,561	-
Budgeted Staffing		2.0	2.0	0.0	2.0

AUDITOR/CONTROLLER-RECORDER

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Services and Supplies	2,762	Increase in Property Insurance
<hr/>		
Total Appropriation Change	2,762	
Total Revenue Change	-	
Total Change	-	
<hr/>		
Total 2000-01 Appropriation	126,077	
Total 2000-01 Revenue	131,400	
Total Revenue Over(Under) Exp	(5,323)	
<hr/>		
Total Base Budget Appropriation	128,839	
Total Base Budget Revenue	131,400	
Total Revenue Over(Under) Exp	(2,561)	

Board Approved Changes to Base Budget

Salaries and Benefits	(6,355)	
	<hr/>	
	<u>(6,355)</u>	
Services & Supplies	(46)	Decrease in Comnet Charges
	30	Increase in General Office Expense
	(20)	Decrease in Presort & Packaging Charges
	(400)	Decrease in Courier & Printing Charges
	2,000	Increase in Outside Temp Help
	616	Increase in Professional Services
	7,036	Increase in County Svcs including COWCAP
	(300)	Decrease in General Maintenance-Equipment
	<hr/>	
	<u>8,916</u>	
Total Appropriation	<hr/>	
	<u>2,561</u>	
Total Revenue	<hr/>	
	<u>-</u>	
Revenue Over(Under) Exp	<hr/>	
	<u>2,561</u>	

OVERVIEW OF BUDGET

DEPARTMENT: TREASURER TAX COLLECTOR
TREASURER-TAX COLLECTOR: RICHARD LARSEN

2001-02

	Appropriations	Revenue	Local Cost	Staffing
Treasurer/Tax Collector	5,813,524	3,292,235	2,521,289	60.3
Central Collections	6,479,645	6,479,645	-	89.5
TOTAL	12,293,169	9,771,880	2,521,289	149.8

BUDGET UNIT: TREASURER/TAX COLLECTOR (AAA TTX)

I. GENERAL PROGRAM STATEMENT

The Treasurer-Tax Collector has two distinct functions: the collection of property taxes and the treasury function. The tax collection function involves the collection and accounting of property taxes for all taxing entities in the county. This currently amounts to more than \$1 billion in property taxes, plus county licenses and other fees. The Treasurer is also responsible for the investment of the county investment pool, which includes county funds and all school districts within the county, as well as providing banking services for these agencies. The Treasurer currently manages assets of approximately \$2 billion.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	4,690,834	4,820,510	5,493,749	5,813,524
Total Revenue	2,689,658	2,915,842	3,344,051	3,292,235
Local Cost	2,001,176	1,904,668	2,149,698	2,521,289
Budgeted Staffing		55.3		60.3
<u>Workload Indicators</u>				
Tax bills sent Out:				
Annual Secured	694,132	700,680	699,923	705,762
Annual Unsecured	56,209	59,300	51,074	46,408
Supplemental #1	21,306	22,890	29,604	31,380
Supplemental #2	8,794	10,500	7,324	8,462
Supplemental #3	15,203	17,195	22,517	18,227
Supplemental #4			10,854	
Total	795,644	810,565	821,296	810,239
Tax charges (in millions):				
Annual Secured	932	946	978	987
Annual Unsecured	63	65	66	60
Supplemental #1	9	10	16	17
Supplemental #2	5	6	4	5
Supplemental #3	7	6	11	7
Supplemental #4			7	
Total	1,016	1,033	1,082	1,076

Actual costs in 2000-01 reflect additional funding for postage and mandated legal notice related to two tax sale auctions, continuation of a contract for the comprehensive review of department policies and procedures and central computer charges.

The newly implemented collection fee from unsecured delinquent parcels, plus increased tax sale fees, account for the majority of the 2000-01 revenue increase.

TREASURER-TAX COLLECTOR

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing is proposed to increase by 5.0 positions, all of which are funded with existing resources. These staffing changes are based on three major categories:

- (1) Two positions, the Departmental IS Manager and an Accountant II, are transferred from the Central Collections budget unit. This was done in order to show central administrative staff within one single budget unit.
- (2) Two positions, the Finance Officer and a Collection Officer, are mid-year changes previously approved by the Board in March 2001.
- (3) An Investment Analyst position has been added to enhance internal analysis of the Treasury pool.

PROGRAM CHANGES

Reimbursements represent money received from Central Collections for administrative costs and remittance processing costs. These reimbursements are increased for 2001-02 by \$89,661 in order to partially reimburse the costs of administrative positions which have been transferred to this budget unit.

	GROUP: Fiscal DEPARTMENT: Treasurer-Tax Collector FUND : General AAA TTX			FUNCTION: General ACTIVITY: Finance	
	2000-01 Actuals	2001-02 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	2,417,183	2,432,619	2,677,416	253,771	2,931,187
Services and Supplies	2,018,271	1,724,522	1,794,738	64,433	1,859,171
Central Computer	1,196,960	786,822	1,251,053	1,774	1,252,827
Equipment	6,018	16,547	16,547	(16,547)	-
Total Expenditure Authority	5,638,432	4,960,510	5,739,754	303,431	6,043,185
Less:					
Reimbursements	(144,683)	(140,000)	(250,397)	20,736	(229,661)
Total Appropriation	5,493,749	4,820,510	5,489,357	324,167	5,813,524
<u>Revenue</u>					
Licenses & Permits	1,055	1,000	1,000		1,000
Taxes	238,580	248,500	248,500		248,500
Current Services	1,456,644	1,025,000	1,079,000	194,750	1,273,750
State, Federal or Gov't Aid	32,906	14,000	14,000	-	14,000
Other Revenue	1,614,866	1,627,342	1,627,342	127,643	1,754,985
Total Revenue	3,344,051	2,915,842	2,969,842	322,393	3,292,235
Local Cost	2,149,698	1,904,668	2,519,515	1,774	2,521,289
Budgeted Staffing		55.3	57.3	3.0	60.3

TREASURER-TAX COLLECTOR

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	90,024	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	60,592	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	464,231	
Subtotal Base Year Appropriation	<u>614,847</u>	
Subtotal Base Year Revenue	<u>-</u>	
Subtotal Base Year Local Cost	<u>614,847</u>	

Mid Year Adjustments

		<u>Board Approved Date & Description</u>
Salaries and Benefits	44,376	8/8/00 - Addition of one Collection's Officer resulting in a \$54,000 increase in expenditures and revenues.
Services and Supplies	9,624	
Salaries and Benefits	110,397	3/20/01 - Classification changes within the Treasurer/Tax Collector Department
Transfers	(110,397)	
Subtotal Mid Year Appropriation	<u>54,000</u>	
Revenue	54,000	
Subtotal Mid Year Revenue	<u>54,000</u>	
Subtotal Mid Year Local Cost	<u>-</u>	

Total Appropriation Change	668,847
Total Revenue Change	54,000
Total Local Cost Change	614,847
Total 2000-01 Appropriation	4,820,510
Total 2000-01 Revenue	2,915,842
Total 2000-01 Local Cost	1,904,668
Total Base Budget Appropriation	5,489,357
Total Base Budget Revenue	2,969,842
Total Base Budget Local Cost	2,519,515

TREASURER-TAX COLLECTOR

Board Approved Changes to Base Budget

Salaries and Benefits	177,443	Increase in Salaries for DISM, Accountant II and Investment Analyst
	<u>76,328</u>	Increase in Benefits for DISM, Accountant II and Investment Analyst
	<u>253,771</u>	
Services and Supplies	10,200	Increase in other services & supplies
	25,000	Increase to cover anticipated actual costs for next year in Publications
	40,000	Increase to cover anticipated actual costs for next year and computer upgrades
	10,000	Increase to cover anticipated actual costs for next year in Training
Presort and Packaging Costs	(220,000)	Move \$ 220,000 to Other Professional Services for postage dealer
Other Professional Services	189,233	Move \$ 220,000 from Presort and Packaging Costs for postage dealer, plus excess
Other Travel	<u>10,000</u>	Increase \$ 10,000 to object for additional training and for additional employees
	<u>64,433</u>	
Central Computer	<u>1,774</u>	
	<u>1,774</u>	
Equipment	<u>(16,547)</u>	
	<u>(16,547)</u>	
Total Expenditure Authority	<u>303,431</u>	
Reimbursements	<u>20,736</u>	
	<u>20,736</u>	
Total Appropriation	<u>324,167</u>	
Current Services	194,750	Increased collection of delinquent unsecured property tax fee
Other Revenue	127,643	Admin. charges to Treasury Pool
Total Revenue	<u>322,393</u>	
Local Cost	<u>1,774</u>	

TREASURER-TAX COLLECTOR

BUDGET UNIT: CENTRAL COLLECTIONS (AAA TCC)

I. GENERAL PROGRAM STATEMENT

Central Collections is a division of the Treasurer Tax Collector. The function of the division is to provide a credit bureau and collection service for the county, as well as accounting and collections of court ordered payments. The division's purpose is to centrally coordinate the county's collection functions. Total collections by the division are estimated at \$14 million for 2001-02. The majority of these collections are from court-ordered fines and the Arrowhead Regional Medical Center's delinquent accounts receivable.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	4,262,614	6,142,170	4,347,924	6,479,645
Total Revenue	5,326,179	6,142,170	5,322,887	6,479,645
Local Cost	(1,063,565)	-	(974,963)	-
Budgeted Staffing		88.5		89.5
<u>Workload Indicators</u>				
Total collection (\$)	17,941,476	14,000,000	21,120,282	14,000,000
Open accounts	192,526		226,798	
Assigned accounts	110,857		155,566	

Actual expenditures and revenue for 2000-01 were lower than the adopted budget primarily because Central Collection could not begin collecting traffic court accounts until April 2001.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has increased a net 1.0 position. This is due to the addition of three collection officers and one supervising collections officer, which are being transferred from Arrowhead Regional Medical Center's budget to Central Collections to improve collections of medical accounts. Budgeted positions also have decreased by 3.0 due to a mid-year action eliminating the Central Collections Accounting Manager position and a fiscal clerk position and the transfer of the Department IS Manager position from Central Collections to Treasurer-Tax Collector.

PROGRAM CHANGES

Transfers represent reimbursement to the Treasurer-Tax Collector's budget for administrative costs. These costs have increased \$89,661 in order to partially fund the Treasurer-Tax Collector Finance Officer position (created via a mid-year Board action) and for the Department Information Services Manager position which has been transferred to the Treasurer-Tax Collector's budget.

TREASURER/TAX COLLECTOR

GROUP: Fiscal
DEPARTMENT: Treasurer Tax Collector (Central Collections)
FUND: General AAA TCC

FUNCTION: General
ACTIVITY: Finance

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	2,781,978	3,778,423	3,790,904	117,358	3,908,262
Services and Supplies	1,375,450	2,215,839	2,280,444	40,000	2,320,444
Central Computer	15,183	7,908	19,346	1,932	21,278
Equipment	15,152	-	-	-	-
Transfers	160,161	140,000	250,397	(20,736)	229,661
Total Appropriation	4,347,924	6,142,170	6,341,091	138,554	6,479,645
<u>Revenue</u>					
Fines & Forfeitures	110,954	159,000	159,000		159,000
Use of Money & Property	44,719	-	-		-
Current Services	4,972,517	5,841,070	6,026,991	138,554	6,165,545
State, Federal or Gov't Aid	102,847	70,000	70,000		70,000
Other Revenue	91,850	72,100	85,100	-	85,100
Total Revenue	5,322,887	6,142,170	6,341,091	138,554	6,479,645
Local Cost	(974,963)	-	-	-	-
Budgeted Staffing		88.5	86.5	3.0	89.5

TREASURER/TAX COLLECTOR

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>	
Salaries and Benefits	132,215 MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	64,605 Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	<u>11,438</u>
Subtotal Base Year Appropriation	<u><u>208,258</u></u>
Revenue	208,258
Subtotal Base Year Revenue	<u><u>208,258</u></u>
Subtotal Base Year Local Cost	<u><u>-</u></u>

Mid Year Adjustments

Board Approved Date and Description

Salaries and Benefits	(119,734)	March 20, 2001 - classification changes within the Treasurer/Tax-Collector Department.
Transfers	110,397	
Subtotal Mid Year Appropriation	<u><u>(9,337)</u></u>	
Revenue	(9,337)	
Subtotal Mid Year Revenue	<u><u>(9,337)</u></u>	
Subtotal Mid Year Local Cost	<u><u>-</u></u>	

Total Appropriation Change	198,921
Total Revenue Change	198,921
Total Local Cost Change	-
Total 2000-01 Appropriation	6,142,170
Total 2000-01 Revenue	6,142,170
Total 2000-01 Local Cost	-
Total Base Budget Appropriation	6,341,091
Total Base Budget Revenue	6,341,091
Total Base Budget Local Cost	-

TREASURER/TAX COLLECTOR

Board Approved Changes to Base Budget

Salaries and Benefits	117,358	3 Collection Officers
	<u>117,358</u>	
Services and Supplies	1,000	Increase in Phone Service - CMC Collectors
	(10,668)	Net decrease in ISD Services
	4,000	Increase in Computer Software Expense - CMC Collectors
	10,000	Increase in General Office Expense - CMC Collectors
	(182,861)	Decrease in Postage is due to using outside services
	218,529	Increase in Other Professional Services - \$25,000 CMC Collectors
	<u>40,000</u>	
Central Computer	1,932	
	<u>1,932</u>	
Transfers	(20,736)	
	<u>(20,736)</u>	
Total Expenditure Authority	<u>138,554</u>	
Total Appropriation	<u>138,554</u>	
Current Services	138,554	Estimated increase in revenue due to three additional Collection Officers
Total Revenue	<u>138,554</u>	
Local Cost	<u>-</u>	

Human Services System

County of San Bernardino

Final Budget

2001-2002



HUMAN SERVICES GROUP

SUMMARY

	<u>Page #</u>	<u>Approp</u>	<u>Revenue</u>	<u>Local Cost</u>
<u>GENERAL FUND</u>				
BEHAVIORAL HEALTH:				
BEHAVIORAL HEALTH	182	95,943,170	94,100,417	1,842,753
OFFICE OF ALCOHOL AND DRUG ABUSE	186	23,828,434	23,621,334	207,100
CHILD SUPPORT SERVICES	190	41,166,587	41,166,587	-
HEALTH CARE COSTS	193	178,401,403	159,300,000	19,101,403
HUMAN SERVICES SYSTEM:				
ADMINISTRATIVE CLAIM	196	316,899,035	303,900,688	12,998,347
SUBSISTENCE PAYMENTS	201	404,608,512	383,502,661	21,105,851
AID TO INDIGENTS	219	1,524,154	447,000	1,077,154
PUBLIC HEALTH:				
PUBLIC HEALTH	225	64,413,368	63,783,368	630,000
CALIFORNIA CHILDREN'S SERVICES	229	7,466,526	6,181,713	1,284,813
INDIGENT AMBULANCE	231	472,501	-	472,501
VETERANS AFFAIRS	234	1,068,151	264,000	804,151
TOTAL GENERAL FUND		<u>1,135,791,841</u>	<u>1,076,267,768</u>	<u>59,524,073</u>
<u>SPECIAL REVENUE FUNDS</u>				
AGING AND ADULT SERVICES:				
AGING PROGRAMS	166	8,261,772	8,138,346	123,426
ARROWHEAD REGIONAL MEDICAL CENTER:				
TELEMEDICINE FEDERAL GRANT FUND	180	1,850,000	1,850,000	-
SPECIAL PATIENT ACCOUNT	181	3,119	100	3,019
BEHAVIOR HEALTH :				
SPECIAL PATIENT ACCOUNT	189	12,832	2,500	10,332
HUMAN SERVICES SYSTEM:				
PROPOSITION 36	221	8,137,959	8,137,959	-
PRESCHOOL SERVICES	222	34,579,213	33,241,666	1,337,547
PUBLIC HEALTH:				
CAJON PASS	232	608,960	163,500	445,460
TOTAL SPECIAL REVENUE FUNDS		<u>53,453,855</u>	<u>51,534,071</u>	<u>1,919,784</u>
<u>ENTERPRISE FUND</u>				
ARROWHEAD REGIONAL MEDICAL CENTER	176	223,718,475	225,193,035	

OVERVIEW OF BUDGET

DEPARTMENT: AGING AND ADULT SERVICES
DIRECTOR: MARY SAWICKI
BUDGET UNIT: AGING PROGRAMS (SBB OOA, SBG OOA, SYA OOA, SYW OOA)

I. GENERAL PROGRAM STATEMENT

The aging programs are predominately funded by several federal and state sources and are budgeted in budget units SBB, SBG, SYA, and SYW as follows:

- Title III – Special programs for aging, which provide nutrition, supportive, preventative health, and legal services (*Budget Unit SBG*)
- Title VII – Long-term care ombudsman and elder abuse prevention (*Budget Unit SBG*)
- Title V – Senior Employment Program, which provides part-time employment services for seniors. (*Budget Unit SBB*)
- Title XIX – Multi-Purpose Senior Services Program (MSSP) which provides a variety of services to keep seniors safely in their home environment and out of nursing homes (*Budget Unit SYA*)
- CDBG – Supplements the nutrition program (*Budget Unit SBG*)
- Community-Based Services Programs which provides surplus food to the elderly, Alzheimer day care services, insurance counseling, senior companion services, and in-home services to keep persons in danger of institutionalization safely in their homes (*Budget Unit SYW*)
- USDA – Supplements the cost of the nutrition program (*Budget Unit SBG*)

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	6,648,740	8,189,433	6,609,999	8,261,772
Total Revenue	6,237,616	8,232,864	6,644,999	8,138,346
Fund Balance		(43,431)		123,426
Budgeted Staffing		100.0		96.8
 <u>Workload Indicators</u>				
Senior Employment Enrollees	225	240	220	240
Meals Served	1,093,281	1,063,000	1,159,741	1,063,000
Sr Home & Health Care clients	313	625	280	425
Community Based Svcs clients	860	1,165	1,167	1,165
Information & Assistance contacts	14,326	16,000	16,883	17,500

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Overall budgeted staffing has decreased by 3.2 positions with a net decrease of \$66,654 in salaries and benefits.

The Senior Employment Program, which provides part-time work for participating seniors has been decreased 3.1 positions in order to absorb the minimum wage increase effective January 2001. This results in reducing the level of part-time participants from 106 to 100. There is no net decrease in costs, as the higher wage will offset the decrease in staffing.

The Community Based Services Program has been decreased by 2.0 positions to reflect less funding than originally anticipated for the Linkages component, which provides multiple services to persons with disabilities and frail seniors living in their homes.

AGING AND ADULT SERVICES

The new Family Caregiver Program under Title III Special Programs for the Aging, which provides support services to persons providing long-term care to seniors, has been increased by 1.9 positions.

PROGRAM CHANGES

Reimbursements have been increased by a net \$503,489 to reflect additional reimbursement of charges for Aging staff in support of Adult Services programs budgeted in the HSS Administration budget in the amount of \$244,679 and increased shared costs to be reimbursed from within the Office on Aging budget in the amount of \$269,810. An additional \$11,000 has been included for the County Match requirement associated with the new Family Caregiver Program under Title III Special Programs for the Aging, and this is offset by a decrease of \$22,000 for the Community Development Block Grant, which supplements the Title III Nutrition Program.

Revenues have an overall net decrease of \$523,101 due to receiving less-than-anticipated funding for the Multi-Purpose Senior Services Program expansion, as well as a reduction of one time funding previously received for start up costs for the Community Based Services Program. These decreases are partially offset by an increase in revenue to provide the new Family Caregivers Program under Title III Special Programs for the Aging.

	GROUP: Human Services System DEPARTMENT: Aging and Adult Services FUND : Special Revenue Summary SBB OOA, SBG OOA, SYA OOA, SYW OOA			FUNCTION: Public Assistance ACTIVITY: Administration	
	2000-01	2000-01	2001-02	2001-02	2001-02
	Actuals	Approved Budget	Board Approved Base Budget	Board Approved Changes to Base Budget	Final Budget
<u>Appropriations</u>					
Salaries and Benefits	2,370,297	2,767,308	2,956,212	(66,654)	2,889,558
Services and Supplies	5,333,348	6,091,547	6,479,318	(617,018)	5,862,300
Central Computer	12,183	8,885	8,885	17,855	26,740
Transfers	257,983	308,560	308,560	664,970	973,530
Total Expenditure Authority	7,973,811	9,176,300	9,752,975	(847)	9,752,128
Less:					
Reimbursements	(1,363,812)	(986,867)	(986,867)	(503,489)	(1,490,356)
Total Appropriation	6,609,999	8,189,433	8,766,108	(504,336)	8,261,772
<u>Revenue</u>					
Use of Money & Property	25,590	21,000	21,000	4,000	25,000
State, Federal or Gov't Aid	6,659,703	8,181,864	8,567,766	(484,420)	8,083,346
Other Revenue	(40,294)	30,000	30,000	-	30,000
Total Revenue	6,644,999	8,232,864	8,618,766	(480,420)	8,138,346
Fund Balance		(43,431)	147,342	(23,916)	123,426
Budgeted Staffing		100.0	100.0	(3.2)	96.8

AGING AND ADULT SERVICES

GROUP: Human Services System
 DEPARTMENT: Aging and Adult Services
 FUND : Special Revenue SBB OOA

FUNCTION: Public Assistance
 ACTIVITY: Administration

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	887,217	819,592	880,453	1,908	882,361
Services and Supplies	47,773	50,572	51,132	8,441	59,573
Transfers	34,415	34,467	34,467	43,807	78,274
Total Expenditure Authority	969,405	904,631	966,052	54,156	1,020,208
Less:					
Reimbursements	(56,278)	(49,631)	(49,631)	(45,204)	(94,835)
Total Appropriation	913,127	855,000	916,421	8,952	925,373
Revenue					
State, Federal or Gov't Aid	899,382	862,477	917,477	27,719	945,196
Other Revenue	1,415	-	-	-	-
Total Revenue	900,797	862,477	917,477	27,719	945,196
Fund Balance		(7,477)	(1,056)	(18,767)	(19,823)
Budgeted Staffing		56.9	57.0	(3.2)	53.8

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits	5,861	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	560	Inflation, Risk Mgmt Liabilities
Subtotal Base Year Appropriation	6,421	
Subtotal Base Year Revenue	-	
Subtotal Base Year Fund Balance	6,421	

Mid Year Adjustments

Description	Board Approved Date
Salaries and Benefits	55,000
Subtotal Mid Year Appropriation	55,000
Revenue	55,000
Subtotal Mid Year Revenue	55,000
Subtotal Mid Year Fund Balance	-
Total Appropriation Change	61,421
Total Revenue Change	55,000
Total Fund Balance Change	6,421
Total 2000-01 Appropriation	855,000
Total 2000-01 Revenue	862,477
Total 2000-01 Fund Balance	(7,477)
Total Base Budget Appropriation	916,421
Total Base Budget Revenue	917,477
Total Base Budget Fund Balance	(1,056)

AGING AND ADULT SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	9,309	1 FTE Accounting Tech reclassified to Staff Analyst I
	47,599	Minimum Wage Increase for Program Enrollees
	(55,000)	Extension & additional funding from prior year not anticipated this year
	<u>1,908</u>	
Services and Supplies	5,191	Increased training and seminars for enrollees
	3,000	Planned increase in services to support enrollees in the Senior Employment Program such as seminars, testing, recognition and special projects
	3,000	Workers Compensation cost increase
	(2,750)	Miscellaneous charges which previously were charged directly are now being paid through interfund transfers
	<u>8,441</u>	
Transfers	7,138	Costs which were previously charged directly are now being paid by SBG and reimbursed through transfers
	3,399	Increase in data processing charged through SBG
	11,900	Increase in Gen Liability charged through SBG
	10,643	Increase in salaries for administrative support services charged by other funds
	10,727	EHAP charged through SBG
	<u>43,807</u>	
	<u>54,156</u>	
Total Expenditure Authority		
Reimbursements	(7,190)	Reimbursement for position which provides support to Multi-Purpose Senior Services Program
	(38,014)	Reimbursement for position which provides support to Nutrition and Special Circumstances /Tangible Services Programs
	<u>(45,204)</u>	
Total Appropriation	<u>8,952</u>	
Licenses & Permits		
State/Federal Aid	7,896	Increase due to anticipated additional funding to help offset minimum wage increase
	19,823	Fund Balance Adjustment
Total Revenue	<u>27,719</u>	
Fund Balance	<u>(18,767)</u>	

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND : Special Revenue SBG OOA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2000-01	2000-01	2001-02	2001-02	2001-02
	Actuals	Approved Budget	Board Approved Base Budget	Board Approved Changes to Base Budget	Final Budget
Appropriations					
Salaries and Benefits	991,697	1,112,003	1,172,285	52,125	1,224,410
Services and Supplies	4,381,850	4,379,236	4,692,135	68,866	4,761,001
Central Computer	12,183	8,885	8,885	10,677	19,562
Transfers	144,641	175,000	175,000	237,194	412,194
Total Expenditure Authority	5,530,371	5,675,124	6,048,305	368,862	6,417,167
Less:					
Reimbursements	(1,185,385)	(857,162)	(857,162)	(387,061)	(1,244,223)
Total Appropriation	4,344,986	4,817,962	5,191,143	(18,199)	5,172,944
Revenue					
Use of Money & Property	20,355	21,000	21,000	4,000	25,000
State, Federal or Gov't Aid	4,428,884	4,704,376	4,893,205	74,573	4,967,778
Other Revenue	(43,169)	30,000	30,000	-	30,000
Total Revenue	4,406,070	4,755,376	4,944,205	78,573	5,022,778
Fund Balance		62,586	246,938	(96,772)	150,166
Budgeted Staffing		26.1	26.1	1.9	28.0

AGING AND ADULT SERVICES

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>	
Salaries and Benefits	60,282 MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	124,070 Inflation, Risk Mgmt Liabilities
Subtotal Base Year Appropriation	<u>184,352</u>
Subtotal Base Year Revenue	<u>-</u>
Subtotal Base Year Fund Balance	<u>184,352</u>

Mid Year Adjustments

<u>Description</u>	<u>Board Approved Date</u>
Salaries and Benefits	
Services and Supplies	188,829 Contract amendment to increase Nutrition and Support services. Approved 1/9/01.
Subtotal Mid Year Appropriation	<u>188,829</u>
Revenue	188,829 State & Federal Aid
Subtotal Mid Year Revenue	<u>188,829</u>
Subtotal Mid Year Fund Balance	<u>-</u>
<hr/>	
Total Appropriation Change	373,181
Total Revenue Change	188,829
Total Fund Balance Change	184,352
<hr/>	
Total 2000-01 Appropriation	4,817,962
Total 2000-01 Revenue	4,755,376
Total 2000-01 Fund Balance	62,586
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Total Base Budget Appropriation	5,191,143
Total Base Budget Revenue	4,944,205
Total Base Budget Fund Balance	246,938

AGING AND ADULT SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	91,858	Increase due to the addition of 2.0 positions in the Ombudsman program
	(75,920)	Decrease due to reduction of 1.46 positions in the Ombudsman program
	90,711	Increase due to the addition of 2.0 positions for Title III and Adult Svcs programs
	(40,774)	Decrease due to the reduction of 1.0 positions for the Title III programs
	11,876	Increase of .38 positions due to part-time position increased to full-time in the SIA program
	33,663	Increase due to the addition of 1.0 positions for the Title III E and Multi-Purpose Senior Services Programs
	(37,927)	Decrease due to transfer of 1.0 positions to fund SYA for the Multi-Purpose Senior Services Program
	(21,362)	Decrease due to net change in vacancy factor
	<u>52,125</u>	
Services and Supplies	(115,000)	Decrease Rents & Leases per GASB 34 (moved to Cost Applied)
	31,388	Increase for Application Development
	(9,363)	Decrease in communications per budget instructions
	(8,580)	Decrease in Dist Equip and Service charges per budget instructions
	(44,855)	Decrease in COWCAP
	159,545	Increase in Other Professional Services for services funded by the Title III E
	55,731	Fund Balance Adjustment
	<u>68,866</u>	
Central Computer	<u>10,677</u>	
	<u>10,677</u>	
	-	
Transfers	108,555	Increase in HSS transfers for support services and overhead costs
	114,000	Increase Rents & Leases per GASB 34 (moved from S&S)
	19,639	Increase in costs transferred from SBB and SYA funds for salaries/benefits
	(5,000)	Decrease in County Counsel charges for legal services
	<u>237,194</u>	
Total Expenditure Authority	<u>368,862</u>	
Reimbursements	(11,000)	Increase in Human Services System General Fund contribution to cover match
	(244,679)	Increase from Human Services System for the Special Circumstances program
	(153,382)	Increase from funds SBB/SYA/SYW due to increases in distributed costs
	22,000	Decrease in Economic and Community Development reimbursements for the CDBG block grant
	<u>(387,061)</u>	
Total Appropriation	<u>(18,199)</u>	
Licenses & Permits		
Use of Money & Property	4,000	Increase in interest due to increased funding
State/Federal Aid	74,573	Increase in revenue due to the addition of the Title III E Family Caregiver Program
Total Revenue	<u>78,573</u>	
Fund Balance	<u>(96,772)</u>	

AGING AND ADULT SERVICES

**GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: Special Revenue SYA OOA**

**FUNCTION: Public Assistance
ACTIVITY: Administration**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	421,538	600,355	632,862	(9,945)	622,917
Services and Supplies	479,397	1,056,839	1,119,103	(652,551)	466,552
Central Computer	-	-	-	7,178	7,178
Transfers	28,195	24,755	24,755	336,188	360,943
Total Expenditure Authority	929,130	1,681,949	1,776,720	(319,130)	1,457,590
Less:					
Reimbursements	(122,149)	(80,074)	(80,074)	(71,224)	(151,298)
Total Appropriation	806,981	1,601,875	1,696,646	(390,354)	1,306,292
Revenue					
Use of Money & Property	5,235	-	-	-	-
State, Federal or Gov't Aid	809,392	1,694,106	1,788,877	(498,526)	1,290,351
Other Revenue	1,460	-	-	-	-
Total Revenue	816,087	1,694,106	1,788,877	(498,526)	1,290,351
Fund Balance		(92,231)	(92,231)	108,172	15,941
Budgeted Staffing		12.0	12.0	0.0	12.0

Total Changes Included in Board Approved Base budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 17,337 MOU, 7% Tier, Workers Comp, Retirement

Services and Supplies 19,015 Inflation, Risk Mgmt Liabilities

Subtotal Base Year Appropriation 36,352

Revenue 36,352 State & Federal Aid

Subtotal Base Year Revenue 36,352

Subtotal Base Year Fund Balance -

Mid Year Adjustments

Description

Board Approved Date

Salaries and Benefits 15,170 Reclassify 6 Senior Services Counselor positions to Social Service Practitioners
Board approved 3/27/01

Services and Supplies 43,249 Cost of Living increase for Multi-Purpose Senior Services program for services
to clients-Board approved 1/30/01

Subtotal Mid Year Appropriation 58,419

Revenue 58,419 State & Federal Aid

Subtotal Mid Year Revenue 58,419

Subtotal Mid Year Fund Balance -

Total Appropriation Change 94,771

Total Revenue Change 94,771

Total Fund Balance Change -

Total 2000-01 Appropriation 1,601,875

Total 2000-01 Revenue 1,694,106

Total 2000-01 Fund Balance (92,231)

Total Base Budget Appropriation 1,696,646

Total Base Budget Revenue 1,788,877

Total Base Budget Fund Balance (92,231)

AGING AND ADULT SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	(42,968)	Decrease 1.0 position for Supervision Social Service Practitioner
	<u>33,023</u>	Increase 1.0 position for Clerk III for Program expansion
	<u>(9,945)</u>	
Services and Supplies	(8,416)	Net decrease in equipment as expansion was half of expectations
	(657,122)	Decrease in Prof. Services as Public Health Nurses paid from 5045 Account and less than expected expansion means less purchased services for clients
	(2,954)	Net decrease in various accounts because expansion was half of expectations
	<u>15,941</u>	Fund Balance Adjustment
	<u>(652,551)</u>	
Central Computer	7,178	
	<u>7,178</u>	
Transfers	256,000	Increase in transfers as Public Health changed from billing through Professional
	80,188	Increase Fiscal and Program Support expenses from other funds due to program expansion.
	<u>336,188</u>	
Total Expenditure Authority	<u>(319,130)</u>	
Reimbursements	(12,829)	Increase in Salary reimbursements from SYW Fund because of expansion of Linkages and shared positions
	(58,395)	Increase in Salary reimbursements from Human Services Fund (Adult Services) primarily due to 3 shared Clerk III positions
	<u>(71,224)</u>	
Total Appropriation	<u>(390,354)</u>	
State/Federal Aid	(498,526)	Decrease because Program did not expand as much as expected
Total Revenue	<u>(498,526)</u>	
Fund Balance	<u>108,172</u>	

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND : Special Revenue SYW OOA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2000-01	2000-01	2001-02	2001-02	2001-02
	Actuals	Approved Budget	Board Approved Base Budget	Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	69,844	235,358	270,612	(110,742)	159,870
Services and Supplies	424,327	604,900	616,948	(41,774)	575,174
Transfers	<u>50,732</u>	<u>74,338</u>	<u>74,338</u>	<u>47,781</u>	<u>122,119</u>
Total Appropriation	544,903	914,596	961,898	(104,735)	857,163
Revenue					
State, Federal or Gov't Aid	<u>522,045</u>	<u>920,905</u>	<u>968,207</u>	<u>(88,186)</u>	<u>880,021</u>
Total Revenue	522,045	920,905	968,207	(88,186)	880,021
Fund Balance		(6,309)	(6,309)	(16,549)	(22,858)
Budgeted Staffing		5.0	5.0	(2.0)	3.0

AGING AND ADULT SERVICES

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>	
Salaries and Benefits	8,440 MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	12,048 Inflation, Risk Mgmt Liabilities
Subtotal Base Year Appropriation	<u>20,488</u>
Revenue	20,488 State & Federal Aid
Subtotal Base Year Revenue	<u>20,488</u>
Subtotal Base Year Fund Balance	<u>-</u>

Mid Year Adjustments

<u>Description</u>	<u>Board Approved Date</u>
Salaries and Benefits	26,814 Approved 3/27/01. Reclassified 3 Senior Services Counselor positions to Social Service Practitioners
Subtotal Mid Year Appropriation	<u>26,814</u>
Subtotal Mid Year Revenue	<u>26,814</u> State & Federal Aid
Subtotal Mid Year Fund Balance	<u>-</u>
<hr/>	
Total Appropriation Change	47,302
Total Revenue Change	47,302
Total Fund Balance Change	-
<hr/>	
Total 2000-01 Appropriation	914,596
Total 2000-01 Revenue	920,905
Total 2000-01 Fund Balance	(6,309)
<hr/>	
Total Base Budget Appropriation	961,898
Total Base Budget Revenue	968,207
Total Base Budget Fund Balance	(6,309)

AGING AND ADULT SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	(61,143)	(1.0 position) Supv Social Svc Practitioner reduction due to anticipated expansion not funded
	(49,599)	(1.0 position) Public Health Nurse II reduction due to anticipated expansion not funded
	<u>(110,742)</u>	
Services and Supplies	(20,998)	Services and supplies which were previously charged directly are now being charged through interfund transfers
	(6,000)	Decrease in inventory purchases after program start up
	(6,026)	Projected contractor funding less than anticipated for 2000-01
	(8,750)	Travel charges reclassified to interfund; reevaluation of previously projected travel expenses
	<u>(41,774)</u>	
Transfers	12,051	Increased support from other fund providing administrative and fiscal services
	35,730	Increase in transfers to SBG due to inflation in services and supplies charged interfund, which were previously charged directly
	<u>47,781</u>	
Total Expenditure Authority	<u>(104,735)</u>	
Total Appropriation	<u>(104,735)</u>	
State/Federal Aid	(111,044)	Decrease due to anticipated expansion not being funded
	22,858	Fund Balance Adjustment
Total Revenue	<u>(88,186)</u>	
Fund Balance	<u>(16,549)</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: ARROWHEAD REGIONAL MEDICAL CENTER
DIRECTOR: MARK H. UFFER**

	<u>Current Exp/ Appropriation</u>	<u>Revenue</u>	<u>Fund Balance</u>	<u>Staffing</u>
Arrowhead Regional Medical Center	223,718,475	225,193,035		2,189.5
Telemedicine Federal Grant Fund	1,850,000	1,850,000	-	
Special Patient Account	3,119	100	3,019	
Total	225,571,594	227,043,135	3,019	2,189.5

BUDGET UNIT: ARROWHEAD REGIONAL MEDICAL CENTER (EAD MCR)

I. GENERAL PROGRAM STATEMENT

The Arrowhead Regional Medical Center provides inpatient and outpatient medical care to County residents in accordance with state law. The medical center operates through an enterprise fund. Under this system, revenues earned from operations are retained to fund the program.

II BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Current Expense	202,474,276	211,891,467	218,811,450	223,718,475
Depreciation	11,987,739	11,475,000	11,552,496	11,520,000
Total Revenue	216,548,314	211,891,467	226,248,974	225,193,035
Fixed Assets	1,091,703	1,655,897	1,469,679	1,474,560
Budgeted Staffing		2,100.3		2,189.5

Workload Indicators

Aver. Daily Inpatient Census ARMC	211	214	232	231
Aver. Daily Inpatient Census DBH	54	54	54	51
Emergency Room Visits	61,800	64,000	66,635	65,000
Outpatient Clinic Visits	199,000	195,000	199,267	196,000

Significant differences between actual and budget 2000-01 existed in salaries and benefits due to the hospital experiencing an inpatient census increase of 10% as well as a 7.9% increase in emergency room visits. These increases are also reflected in revenues. Variances in transfers were due to additional debt service payments and an accounting change related to the payment of site reuse, which was budgeted in services and supplies.

III HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing increased a net 89.2 positions. Budget additions include 58.7 positions to staff an 8% increase in inpatient census and opening of MICU/Rapid Entry Unit, 14.0 positions in Environmental Services resulting from increased census and management's emphasis on maintaining appearance of building, 15.0 positions to staff for increased census and new residency programs, and 1.5 net positions added to ancillary areas to meet workload demands created by volume increases.

PROGRAM CHANGES

Program changes affecting the budget include: increased medical supplies \$3.5 million due to an 8% increase in inpatient census and additional inflation, over the 2% allowed, for medical supplies based on the Consumer Price Index. Medically Indigent Adult Program costs increased \$1.2 million due to increased volume and increased third party administrative rates. Computer software and other professional expenses increased \$3.5 million for purchase and installation of new Hospital Information System. Utilities' expense increased \$1.1 million due to increased natural gas rates. Other professional services increased \$1.6 million due to additional security and increased pharmacy and physician payments created by volume increases.

ARROWHEAD REGIONAL MEDICAL CENTER

Due to an accounting change, central computer charges decreased \$2.0 million and transfers increased \$1.0 million, corresponding offsetting charges are reflected in services and supplies.

Major changes in program revenues include a \$4.2 million increase in Medicare revenues due to additional inpatient discharges and outpatient visits, a net increase of \$3.9 million in Medi-Cal revenues due to a one-time \$6.2 million Medi-Cal outpatient settlement less net reduction of \$2.3 million in SB 855 and SB 1255 disproportionate share revenues, and a \$8.8 million increase in insurance revenues due to 16% increase in volume and higher reimbursement rates resulting from restructuring of insurance contracts, partially offset by a \$3.7 million decrease in Behavioral Health revenues due to contractual rates and inpatient census decreases.

GROUP: Human Services System
DEPARTMENT: Arrowhead Regional Medical Center
FUND: Enterprise EAD MCR

FUNCTION: Health & Sanitation
ACTIVITY: County Medical Ctr

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	103,208,206	97,725,233	103,892,194	5,708,160	109,600,354
Services and Supplies	103,255,038	107,371,790	103,368,029	4,911,914	108,279,943
Central Computer	1,984,479	2,960,628	2,960,628	(1,964,751)	995,877
Transfers	10,363,727	3,833,816	3,833,816	1,008,485	4,842,301
Total Current Expense	218,811,450	211,891,467	214,054,667	9,663,808	223,718,475
Depreciation	11,552,496	11,475,000	11,475,000	45,000	11,520,000
<u>Revenue</u>					
Current Services	49,907,515	39,041,500	39,041,500	5,335,000	44,376,500
State, Federal or Gov't Aid	198,831,628	167,605,379	167,605,379	7,716,964	175,322,343
Other Revenue	(22,490,169)	5,244,588	5,244,588	249,604	5,494,192
Total Revenue	226,248,974	211,891,467	211,891,467	13,301,568	225,193,035
<u>Fixed Asset</u>					
Fixed Asset Equipment	813,784	1,000,000	1,000,000	-	1,000,000
Capital Lease Equipment	655,895	655,897	655,897	(181,337)	474,560
	1,469,679	1,655,897	1,655,897	(181,337)	1,474,560
Budgeted Staffing		2,100.3	2,101.3	88.2	2,189.5

ARROWHEAD REGIONAL MEDICAL CENTER

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Salaries and Benefits	6,107,031	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	1,285,457	Inflation, Risk Mgmt Liabilities
	(9,700,000)	Elimination of prior year estimated cash deficit to be absorbed by 2000-01 operations
Subtotal Base Year Appropriation	<u>(2,307,512)</u>	

Mid Year Adjustments

<u>Description</u>		<u>Board Approved Date</u>
Salaries and Benefits	46,776	9/12/00 Classification action - 1 position
	65,458	Classification action - 1 position replaced Cont. Risk
	(69,343)	11/28/00 Mgr.
	82,405	11/28/00 Classification action - (1) Position replaced by Hosp
	(65,366)	12/19/00 Risk Coord.
		12/19/00 Contract # 00-1289 - 1 FTE
		1/23/01 Pos. Recl. & Transfer - (1) FTE transferred to Risk
		Mgmt.
Services and Supplies	254,120	10/31/00 Physician agreements 00-1134 through 00-1150, which
		increased payments for provision of care to Medically
		indigent adults.
	188,000	3/20/01 convert ARMC Colton clinic to a Medically Indigent Adult
	15,500	9/12/00 Contract #00-944 with Sean Thomas M.D. to provide
		care to Medically Indigent Adults in 29 Palm/Yucca
		Valley area. Replaced Inland Faculty Med. Grp., noted
		incremental increase in budget only.
	3,519,216	3/6/01 Contracts #01-160 & #01-161 with Meditech & JWild
		for installation & implementation of new Hospital
		Information System.
	40,000	10/17/00 Contract #00-1064 with Loma Linda Univ. to provide
		rehab. Services to ARMC patients. Noted incremental
		increase in budget only.
	473,074	10/31/00 Physician agreements 00-1134 through 00-1150 for
		various admin., teaching, supervision & patient care
		services at ARMC.
	(135,000)	12/19/00 Contract #00-1303 assignment of Dialysis agreement
		with Gambro from Internal Medical Grp. Noted
	55,872	9/19/00 Contracts #00-953 & #00-954 with Edgar Kellar & Phillip
		Romano to provide Medically Indigent clinic buildings in
		29 Palm/Yucca Valley area.
Subtotal Mid Year Appropriation	<u>4,470,712</u>	

Total Current Expense Change	2,163,200
Total Revenue Change	-
Total 2000-01 Approved Budget Current Expense	211,891,467
Total 2000-01 Approved Budget Revenue	211,891,467
Total Base Budget Current Expense	214,054,667
Total Base Budget Revenue	211,891,467

ARROWHEAD REGIONAL MEDICAL CENTER

Board Approved Changes to Base Budget

Salaries and Benefits	5,008,730	Addition of 88.14 FTE's for 8% increase in Inpatient Census, opening of 16 bed Rapid Admission/MICU unit and resulting volume increases in ancillary areas.
	699,430	Previously unbudgeted Paid Holiday worked & Double time pay for various contract & per-diem positions
	<u>5,708,160</u>	
Services and Supplies	680,300	Increased MIA, CTAP & AB 75 claims processing fees. Increased claims expense for MIA's referred to St. Bernardines for open heart procedures.
	232,120	ARMC Café volume up 20%, +1% add'l inflation above Base Year Adj.
	(125,400)	Reduced ARMC promotions & advertising.
	1,080,000	GASB 34 change (1.8M from 2410 SMS prior yr.) net of \$720K reduction in SMS budget for phaseout as ARMC transitions to new HIS system.
	(258,642)	Elimination of other software that Meditech HIS system will replace.
	(340,050)	Reduced minor equipment purchases.
	1,040,480	Natural gas prices up 237% offset slightly by reduced electrical costs.
	95,550	ARMC volume up 8%, forms increased only 6% (after inflation).
	133,000	3% inflation per Budget instruction book. Shift of workload to County mail from outside courier expense in 2445 (decreased \$178K).
	189,610	Increase over P/Y budget; however, has decreased in relation to 00-01 actual.
	194,672	ISD anticipates increased svcs. to ARMC for implementation of new HIS sys.
	523,160	Pharmacy prof'l svcs. increased 11% (after inflation): 8% due to Inpatient census increase, 3% increase in outpatient prescriptions.
	109,600	Electronic billing svcs. moved from P/Y 2410 budget (GASB 34)
	104,400	Additional Loma Linda residents for 8% increase in census, 1% add'l inflation over base year.
	(178,000)	Utilizing County mail svcs. instead of outside couriers.
	314,840	Healthcare security increased due to addition of security staff & add'l 3.8% COL above base year inflation.
	(145,600)	Net decrease in other svcs. resulting from elimination of consulting svcs.
	162,036	16% increase: 8% Census increase, under estimated PY budget 7% & remainder due to increased usage employee uniforms.
	97,804	Census increase 8%, management emphasis on ARMC appearance.
	2,800,960	Increased 7.2% (after add'l 1% inflation over base line) due to 8% census increase & expansion of ancillary services provided to patients.
	54,634	Increase in projected Medical Imaging global maint.
	(2,000,000)	CMC site reuse paid & budgeted in 5030 transfer out (GASB 34).
	85,000	Increased travel anticipated as result of new HIS sys. Training in Boston, MA.
	61,440	Net decrease for all other Services & Supplies.
	<u>4,911,914</u>	
Central Computer	(2,059,600)	PY budget line item amts. Moved (GASB 34) to Obj. Cd. 2115 (\$1.8M) & 2445 (\$109.6K) & elimination of PY Other D.P. Support vendor contracts (\$150K).
	68,776	
	26,073	
	<u>(1,964,751)</u>	
Transfers	<u>1,008,845</u>	Total Operating Transfer Change (Reimb. Debt Svcs. & CMC site reuse).
Total Current Expense	<u>9,664,168</u>	
Depreciation	<u>45,000</u>	
State/Federal Aid	9,064,000	37.4% increase in Insurance & Private Revenues due to 16% increase in Insurance volume, restructuring of Insurance contracts & improved Private Pay collections.
	(3,729,000)	DBH paid days decreased 8% & reimbursement rate decreased 18.7%.
	(1,000,000)	Decrease in Realignment due to decrease in site re-use.
	531,514	Increased allocation from State for AB75 Tobacco Tax program.
	(87,000)	\$2.27M decrease in Medi-Cal per diem revenues offset by \$2.18M increase in IEHP Medi-Cal Manage Care & Medi-Cal Outpatient Revenues
	6,200,000	Medi-Cal Outpatient Settlement due from State as a result of litigation.
	(2,201,623)	\$7.5M increase in SB855 program & \$9.7 decrease in SB1255 funding.
	26,073	Offset to 2410
	<u>4,248,000</u>	Medicare volume increased 9.7% & reimbursement rates increased 13%.
Total Revenue	<u>13,301,568</u>	
Fixed Asset	<u>(181,337)</u>	Decrease in capital lease payments

OVERVIEW OF BUDGET

**DEPARTMENT: BEHAVIORAL HEALTH
DIRECTOR: RUDY G. LOPEZ**

2001-02

	<u>Appropriation</u>	<u>Revenue</u>	<u>Fund Balance</u>	<u>Local Cost</u>	<u>Staffing</u>
Behavioral Health	95,943,170	94,100,417		1,842,753	696.6
Alcohol & Drug	23,828,434	23,621,334		207,100	110.9
Special Patient	12,832	2,500	10,332		
Total	<u>119,784,436</u>	<u>117,724,251</u>	<u>10,332</u>	<u>2,049,853</u>	<u>807.5</u>

BUDGET UNIT: BEHAVIORAL HEALTH (AAA MLH)

I. GENERAL PROGRAM STATEMENT

The Department of Behavioral Health, under state law, provides mental health treatment and prevention services to all county residents. In order to maintain a continuum of care, the department operates or contracts for the provision of 24-hour care, day treatment, outpatient services, case management, and crisis and referral services. Community services are provided in all major county metropolitan areas and are readily accessible to most county residents. Recently, the department has reviewed its client services system, and is refocusing its own clinic-based services towards a coordinated care model consisting of multi-disciplinary teams.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	73,771,959	93,093,633	86,319,396	95,943,170
Total Revenue	71,929,204	91,250,880	84,467,684	94,100,417
Local Cost	1,842,755	1,842,753	1,851,712	1,842,753
Budgeted Staffing		662.6		696.6
<u>Workload Indicators</u>				
Inpatient Days	39,516	39,989	40,017	40,114
Day Treatment Days	59,958	69,798	59,898	57,715
Outpatient Service Hours	386,713	438,164	411,486	440,000
Residential Days	130,806	136,855	123,919	119,846
Unduplicated Clients	27,501	29,843	30,312	30,535
Managed Care	34,051	44,342	35,325	45,304

Significant variances between actual and budget for 2000-01 existed in the services and supplies. Professional Services were significantly lower due to a decrease in contractual rates for services paid to the Arrowhead Regional Medical Center. This factor related directly to the decrease reflected in revenues.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing increased a net of 34.0 positions. Budgeted additions include 9.0 positions for the continuation of the Children's System of Care (CSOC) grant, 13.0 positions to enhance the case management services provided by the department and will generate revenue to offset approximately 75% of their salary, 7.0 positions to handle the increase in managed care related activities such as audits and compliance, 3.0 positions to enhance the WESELPA-Success Academy program, 1.0 position to provide administrative support to the Director, and 1.0 position to handle the volume increase in Computer Services. In addition, 4.0 positions previously funded by the Challenge Grant are now funded by the Repeat Offender Prevention Program.

Also reflected are decreases in salaries and benefits costs due to an increase in the vacancy factor caused by difficulty in recruiting and retaining treatment staff and due to staff turnover with new staff beginning at lower pay ranges.

BEHAVIORAL HEALTH

PROGRAM CHANGES

Program changes affecting the budget include a decrease of \$2.4 million in professional services due to the restructuring of three large contract agency agreements and an increase of \$1.7 million in inter-fund transfers for additional costs associated with two clinic relocations.

Major changes in program revenues include increases of \$2.7 million in Medi-cal revenues, \$1.4 million for the implementation of AB2034 Homeless Recovery Program, and \$.5 million for CSOC grant. These increases are offset by a decrease in Medicare revenue (-\$1.2 million) and a decrease in reimbursements (-\$.6 million) due to a reduction in the CalWORKS allocation.

	GROUP: Human Services System DEPARTMENT: Behavioral Health FUND : General AAA MLH			FUNCTION: Health & Sanitation ACTIVITY: Hospital Care	
	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	35,864,980	35,989,654	38,027,135	(481,168)	37,545,967
Services and Supplies	48,490,803	54,561,215	55,921,019	(2,364,831)	53,556,188
Central Computer	128,607	118,628	199,322	18,959	218,281
Other Charges	5,732,893	5,842,995	5,842,995	(144,403)	5,698,592
Equipment	398,150	726,500	816,500	(524,500)	292,000
Transfers	3,287,848	3,836,554	3,856,732	2,277,952	6,134,684
Total Expenditure Authority	93,903,281	101,075,546	104,663,703	(1,217,991)	103,445,712
Less:					
Reimbursements	(7,583,885)	(7,981,913)	(8,197,257)	694,715	(7,502,542)
Total Appropriation	86,319,396	93,093,633	96,466,446	(523,276)	95,943,170
<u>Revenue</u>					
Current Services	375,792	803,121	803,121	(288,886)	514,235
State, Federal or Gov't Aid	79,246,680	88,936,804	92,309,617	(258,658)	92,050,959
Other Revenue	4,845,212	1,510,955	1,510,955	24,268	1,535,223
Total Revenue	84,467,684	91,250,880	94,623,693	(523,276)	94,100,417
Local Cost	1,851,712	1,842,753	1,842,753	-	1,842,753
Budgeted Staffing		662.6	666.6	30.0	696.6

BEHAVIORAL HEALTH

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	1,822,137	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	784,236	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	99,653	
Subtotal Base Year Appropriation	<u>2,706,026</u>	
Revenue	<u>2,706,026</u>	
Subtotal Base Year Revenue	<u>2,706,026</u>	
Subtotal Base Year Local Cost	<u>-</u>	

Mid Year Adjustments

<u>Description</u>		<u>Board Approved Date</u>
Salaries and Benefits	215,344	Increase for Repeat Offender Prevention Program (ROPP) approved 4/17/01. Addition of 4.0 Clinical Therapists
Services and Supplies	575,568	Increase Children's System Of Care (CSOC) allocation 12/5/00
Vehicles	90,000	Increase Children's System Of Care (CSOC) allocation 12/5/00
Transfers	20,178	Increase Children's System Of Care (CSOC) allocation 12/5/00
Reimbursements	(215,344)	Increase for Repeat Offender Prevention Program (ROPP) approved 4/17/01
Subtotal Mid Year Appropriation	<u>685,746</u>	
Revenue	685,746	Sate revenue - Increase Children's System Of Care (CSOC) allocation 12/5/00
Subtotal Mid Year Revenue	<u>685,746</u>	
Subtotal Mid Year Local Cost	<u>-</u>	

Total Appropriation Change	3,391,772
Total Revenue Change	3,391,772
Total Local Cost Change	-
Total 2000-01 Appropriation	93,093,633
Total 2000-01 Revenue	91,250,880
Total 2000-01 Local Cost	1,842,753
Total Base Budget Appropriation	96,466,446
Total Base Budget Revenue	94,623,693
Total Base Budget Local Cost	1,842,753

BEHAVIORAL HEALTH

Board Approved Changes to Base Budget

Salaries and Benefits	3,442,006	Net 30 additional staff to satisfy CSOC grant requirements, increase in FFS network/managed care, revenue enhancement activities (IE: MAA and EPSDT) and increased case management services that will increase revenue for the department.
	(2,325,627)	Projected Vacancy Factor increase due to difficulty in recruiting and retaining treatment staff
	(1,597,547)	Decrease in step due to new staff beginning at lower pay ranges
	<u>(481,168)</u>	
Services and Supplies	225,223	Communication costs and increase in Rents/Lease of structure (Ujima, Phoenix and Team House
	850,000	Professional Services. Grant is \$1.1 million (remainder funds administrative costs)
	305,000	Expand the Fee-For-Service (FFS) network and out-of-county services. Information Services Department staff time is being charged against this object code. The Department of Behavioral Health will begin utilizing additional consulting and
	401,459	management services provided by ISD in 2001-02. Additional cost for Windows 2000.
	(1,491,988)	Adjust budget to more accurately reflect spending trends. Reduction includes \$1.5 million for anticipated savings in contract agency costs for 2001-02.
	(2,635,566)	Includes reduction in anticipated equipment needs, restructured contracts and COWCAP. The reduction is partially offset by planned increases to contract agencies.
	<u>(2,345,872)</u>	
Other Charges	(143,703)	Reduction in anticipated State Hospital costs
	(700)	Miscellaneous changes
	<u>(144,403)</u>	
Equipment	(434,500)	Reduced need in Capital equipment and vehicles. Slight increase in remodeling
	(90,000)	Offset Mid-Year CSOC board item reflected in base year adjustments
	<u>(524,500)</u>	
Transfers	1,700,000	Increase construction costs for Phoenix Outpatient project
	527,967	Increase CSOC transfers with (Probation, Public Health and the Department of Child Support Services)
	46,723	Increase in Human Services System Administrative Cost
	7,900	Increase in Human Resources Classification salary
	(11,500)	Reclass GIMS charges to 2000 series
	(23,138)	Reduction in agreement with Public Guardian
	30,000	Real Estate Services
	<u>2,277,952</u>	
Total Expenditure Authority	<u>(1,217,991)</u>	
Reimbursements	(18,000)	Increase reimbursement from OADP for administrative costs
	628,891	Reduction in CalWORKs state allocation
	(1,973)	Increase salary and benefit costs for Challenge Grant agreement with Probation
	85,797	Reclassify MIOCR Program Manager I reimbursement from Inmate Welfare Fund (to revenue)
	<u>694,715</u>	
Total Appropriation	<u>(523,276)</u>	
State/Federal Aid	(258,658)	
Current Services	(288,886)	
Other Revenue	24,268	
Total Revenue	<u>(523,276)</u>	
Local Cost	<u>-</u>	

BEHAVIORAL HEALTH**BUDGET UNIT: OFFICE OF ALCOHOL AND DRUG ABUSE PROGRAMS
(AAA ADS)****I. GENERAL PROGRAM STATEMENT**

The Office of Alcohol and Drug Abuse Programs (OADP) provides comprehensive substance abuse services to county residents. Services are provided by 6 county operated clinics and 32 contracted organizations consisting of 28 community based non-profits, 2 profit methadone treatment providers, 1 city, and 1 county department.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	15,588,396	19,657,008	17,377,221	23,828,434
Total Revenue	15,320,454	19,449,908	17,170,122	23,621,334
Local Cost	267,942	207,100	207,099	207,100
Budgeted Staffing		107.4		110.9
 <u>Workload Indicators</u>				
Drug Abuse Prevention Hours	71,585	68,486	71,847	75,000
Residential Treatment Clients	2,288	2,421	2,265	2,421
Outpatient Treatment Clients	4,872	6,462	6,029	6,629
Methadone Treatment Clients	818	1,124	871	1,124

Significant variances between actual and budget for 2000-01 existed in salaries and benefits due to difficulty in filling budgeted positions and high staff turnover. These factors related directly to the decrease reflected in revenues.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)**STAFFING CHANGES**

Changes in budgeted staffing increased a net of 3.5 positions. Budget additions include 4.0 positions for the approved Repeat Offender Prevention Program grant (ROPP), 1.0 position for the implementation of Proposition 36, and 1.0 position for the HIV/Aids Program.

Also reflected in staffing changes are an increase of 2.0 positions in the vacancy factor due to the difficulty in recruiting and retaining staff and a decrease of .5 position to correct error on prior year budgeted staffing.

PROGRAM CHANGES

Treatment costs of \$7.1 million were included in services and supplies. These expenditures were offset by increases in reimbursements from the Prop 36 special revenue fund (\$3.0 million) and from Transitional Assistance Department (TAD) for CalWorks (\$.8 million) and increases in revenues from Medi-Cal and other insurance payments (\$2.1 million) and fees (\$1.2 million).

BEHAVIORAL HEALTH

GROUP: Human Services System
 DEPARTMENT: Behavioral Health, Substance Abuse
 FUND : General AAA ADS

FUNCTION: Health & Sanitation
 ACTIVITY: Hospital Care

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	3,536,570	4,728,449	5,195,762	182,295	5,378,057
Services and Supplies	16,005,099	16,812,611	17,676,501	6,611,061	24,287,562
Equipment				25,000	25,000
Transfers	1,401,300	1,511,438	1,511,438	18,000	1,529,438
Total Expenditure Authority	20,942,969	23,052,498	24,383,701	6,836,356	31,220,057
Less:					
Reimbursements	(3,565,748)	(3,395,490)	(4,359,488)	(3,032,135)	(7,391,623)
Total Appropriation	17,377,221	19,657,008	20,024,213	3,804,221	23,828,434
Revenue					
Fines & Forfeitures	225,000	607,233	607,233	42,767	650,000
Current Services	129,958	95,975	95,975	1,262,605	1,358,580
State, Federal or Gov't Aid	16,752,406	18,666,700	19,033,905	2,453,849	21,487,754
Other Revenue	62,758	80,000	80,000	45,000	125,000
Total Revenue	17,170,122	19,449,908	19,817,113	3,804,221	23,621,334
Local Cost	207,099	207,100	207,100	-	207,100
Budgeted Staffing		107.4	112.4	-1.5	110.9

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>	
Salaries and Benefits	224,037 MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	63,890 Inflation, Risk Mgmt Liabilities
Subtotal Base Year Appropriation	<u>287,927</u>
Revenue	<u>287,927</u> State, Federal Aid
Subtotal Base Year Revenue	<u>287,927</u>
Subtotal Base Year Local Cost	<u>-</u>

Mid Year Adjustments

<u>Description</u>	<u>Board Approved Date</u>
Salaries and Benefits	33,788 Contract HIV/AIDS Counselor approved by the Board on June 29, 2000
	209,488 Four Social Worker II positions for ROPP grant approved on April 17, 2001
Services and Supplies	500,000 Contract increases approved by the Board on January 23, 2001
	300,000 Contract increases approved by the Board on March 13, 2001
Reimbursements	(754,510) Reimbursements from TAD for CalWorks
	(209,488) Reimbursement from Probation for ROPP
Subtotal Mid Year Appropriation	<u>79,278</u>
Revenue	<u>79,278</u> State/Federal Aid
Subtotal Mid Year Revenue	<u>79,278</u>
Subtotal Mid Year Local Cost	<u>-</u>

Total Appropriation Change	367,205
Total Revenue Change	367,205
Total Local Cost Change	-
<hr/>	
Total 2000-01 Appropriation	19,657,008
Total 2000-01 Revenue	19,449,908
Total 2000-01 Local Cost	207,100
<hr/>	
Total Base Budget Appropriation	20,024,213
Total Base Budget Revenue	19,817,113
Total Base Budget Local Cost	207,100

BEHAVIORAL HEALTH

Board Approved Changes to Base Budget

Salaries and Benefits	(10,377)	Net decrease of .5 positions as reflected in staffing changes worksheet.
	(106,878)	Increase in Vacancy Factor
	254,096	Step increases for existing staff
	45,454	Increase for 1.0 position for Prop 36
	<u>182,295</u>	
Services and Supplies	284,000	Contract increases for two new Drug Court programs. RFP planned for April 2001.
	147,547	Contract increases based on Drug-MediCal rate increases
	(51,722)	Decrease in office supplies based on historical data
	(43,357)	Decrease in lab fees based on historical data
	(14,435)	Decrease in COWCAP
	(32,143)	Decrease in communications based on historical data
	23,767	Miscellaneous increases
	6,297,404	Increase for Prop 36
	<u>6,611,061</u>	
Equipment	25,000	Replacement for a 1992 van assigned to the Chino Perinatal clinic.
	<u>25,000</u>	
Transfers	18,000	Increased cost for admin support from the Department of Behavioral Health
	<u>18,000</u>	
Total Expenditure Authority	<u>6,836,356</u>	
Reimbursements	(3,032,135)	Increase for Prop 36
	<u>(3,032,135)</u>	
Total Appropriation	<u>3,804,221</u>	
State/Federal Aid	360,706	State/federal aid
Current Services	132,792	Fines & forfeitures, current services, and other revenue
Other Revenue	3,310,723	Increase for Prop 36
Total Revenue	<u>3,804,221</u>	
Local Cost	<u>-</u>	

BEHAVIORAL HEALTH

BUDGET UNIT: SPECIAL PATIENT ACCOUNT (RMC MLH)

I. GENERAL PROGRAM STATEMENT

The Department of Behavioral Health established the special patient's account to monitor funds set aside for special purposes. Revenues from vending machines, donations, and Adopt-a-Duck are used for therapy supplies, poster contest awards, and other items.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	6,870	12,265	300	12,832
Total Revenue	3,325	3,946	2,313	2,500
Fund Balance		8,319		10,332

**GROUP: Human Services System
DEPARTMENT: Behavioral Health
FUND : Special Revenue RMC MLH**

**FUNCTION: Health & Sanitation
ACTIVITY: Health Care**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	300	12,265	12,265	567	12,832
Total Appropriation	300	12,265	12,265	567	12,832
<u>Revenue</u>					
Other Revenue	2,313	3,946	3,946	(1,446)	2,500
Total Revenue	2,313	3,946	3,946	(1,446)	2,500
Fund Balance		8,319	8,319	2,013	10,332

Board Approved Changes to Base Budget

Services and Supplies	(183) Decrease in special departmental expense.
	750 Increase in training expense.
	<u>567</u>
Total Appropriation	<u>567</u>
Other Revenue	(1,446) Decrease in revenue to reflect actuals.
Total Revenue	<u>(1,446)</u>
Fund Balance	<u>2,013</u>

OVERVIEW OF BUDGET

DEPARTMENT: CHILD SUPPORT SERVICES
DIRECTOR: CORY NELSEN
BUDGET UNIT: AAA DCS

I. GENERAL PROGRAM STATEMENT

The County Child Support Enforcement Program is governed by Title IV-D of the Federal Social Security Act, which was originally enacted in 1975. Federal regulations require that the program be administered at the State level by a single agency which, in turn, may contract with counties to conduct the enforcement program. Federal financial participation consists of payment of 66% of program costs and payment of graduated incentives to states for meeting program objectives. The balance of allowable expenditures is paid by the state. Basic program activities include locating absent parents, establishment of paternity, establishment of support orders pursuant to state guidelines, enforcement of support obligations, modification of support obligations when needed, and collection and distribution of support payments. This budget represents the first year since transition from the District Attorney.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	30,213,179	44,023,773	26,342,239	41,166,587
Total Revenue	30,092,870	44,023,773	26,342,215	41,166,587
Local Cost	120,309	-	24	-
Budgeted Staffing		669.7		702.9
<u>Workload Indicators</u>				
Collections	\$109,141,766	\$119,900,000	\$112,241,434	\$125,000,000
Open Cases	159,688	176,490	172,941	165,000
Cases per Officer	877	813	797	760

Due to the department's transition from the District Attorney's office, the department was unable to fill budgeted positions, obtain new facilities, install the new automated call center, and develop the Outreach Program. Consequently, significant variances between actual and budget for 2000-01 existed in salaries and benefits and services and supplies. These factors related directly to the decrease reflected in revenues.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing increased a net of 33.2 positions due to both program-related and transition-related changes. Budgeted additions include 10.0 positions to improve program management and training and customer service, 3.0 positions to support the new automated enforcement system, and 32.2 positions for the overtime needed for continued conversion clean up. Also reflected in staffing changes is a reduction of 12.0 positions as a result of the department's transition from the District Attorney's Office.

PROGRAM CHANGES

The budget was reduced by the following program changes: \$2.0 million due to the completion of the STAR/Kids conversion in 2000-01 and \$2.4 million due to putting on hold the space expansion in the Loma Linda/San Bernardino area.

Accounting changes as required by GASB #34 total \$2.1 million. These are reflected as a net decrease in services and supplies, offset by a net increase in transfers. Transfers also include a decrease of \$1.1 million due to the elimination of reimbursements to the District Attorney, County Administrative Office, and Human Services System.

Child Support Services is a reimbursement program through the State Department of Child Support Services. Budgeted revenue is based on expenditures and reflects the anticipated reduction in overall expenditures. The State incentive program no longer includes excess revenue.

CHILD SUPPORT SERVICES

GROUP: Human Services System
 DEPARTMENT: Department of Child Support Services
 FUND : General AAA DCS

FUNCTION: Public Protection
 ACTIVITY: Child Support

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	18,092,797	26,506,885	27,838,787	203,863	28,042,650
Services and Supplies	7,302,782	14,922,191	15,853,266	(5,884,882)	9,968,384
Central Computer	356,960	780,800	620,986	61,774	682,760
Equipment	188,172	554,497	554,497	(326,497)	228,000
Transfers	402,052	1,259,400	1,259,400	985,393	2,244,793
Total Expenditure Authority	26,342,763	44,023,773	46,126,936	(4,960,349)	41,166,587
Less:					
Reimbursements	(524)	-	-	-	-
Total Appropriation	26,342,239	44,023,773	46,126,936	(4,960,349)	41,166,587
Revenue					
Current Services	13,534				-
State, Federal or Gov't Aid	26,544,046	44,023,773	46,126,936	(4,960,349)	41,166,587
Other Revenue	(215,365)	-	-	-	-
Total Revenue	26,342,215	44,023,773	46,126,936	(4,960,349)	41,166,587
Local Cost	24	-	-	-	-
Budgeted Staffing		669.7	671.7	31.2	702.9

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>	
Salaries and Benefits	1,235,355 MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	422,125 Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	(159,814)
<u>New Facility</u>	508,950 New facility in San Bernardino
Subtotal Base Year Appropriation	<u>2,006,616</u>
Revenue	<u>2,006,616</u> State and Federal Aid
Subtotal Base Year Revenue	<u>2,006,616</u>
Subtotal Base Year Local Cost	<u>-</u>

Mid Year Adjustments

<u>Description</u>	<u>Board Approved Date</u>
Salaries and Benefits	96,547 Addition of 1.0 Media Specialist and 1.0 Child Support Officer II (Ombudsman). Approved by Board March 6, 2001
Subtotal Mid Year Appropriation	<u>96,547</u>
Revenue	<u>96,547</u> State and Federal Aid
Subtotal Mid Year Revenue	<u>96,547</u>
Subtotal Mid Year Local Cost	<u>-</u>

Total Appropriation Change	2,103,163
Total Revenue Change	2,103,163
Total Local Cost Change	-
Total 2000-01 Appropriation	44,023,773
Total 2000-01 Revenue	44,023,773
Total 2000-01 Local Cost	-
Total Base Budget Appropriation	46,126,936
Total Base Budget Revenue	46,126,936
Total Base Budget Local Cost	-

CHILD SUPPORT SERVICES

Board Approved Changes in Base Budget

Salaries and Benefits	869,268	Net increase in budgeted staffing of 31.2 positions as reflected in Staffing Document. Decrease in 12.0 positions due to transition from District Attorney's office; increase of 11 positions for program changes and net increase of 32.2 positions in budgeted overtime.
	<u>(665,405)</u>	Decrease in step due to new staff beginning at lower pay ranges
	<u>203,863</u>	
Services and Supplies	254,929	General Service and Supply changes
	45,675	Increase in Special Departmental expense for IRS levies.
	192,620	Increase in Systems charges and Software licensing.
	<u>(131,206)</u>	Decrease in COWCAP
	(1,992,413)	Decrease due to STAR/Kids conversion completion.
	(63,933)	Decrease due to transition from District Attorney's office.
	(2,379,379)	Decrease due to delay in expansion in Loma Linda/San Bernardino area.
	<u>(2,098,525)</u>	Decrease due to reclassification of rent (GASB 34)
	<u>(5,884,882)</u>	
Central Computer	46,098	
	<u>15,676</u>	Windows 2000 policy item
	<u>61,774</u>	
Equipment	<u>(326,497)</u>	Decrease in equipment due to transition and conversion.
	<u>(326,497)</u>	
Transfers	(650,000)	Decrease in District Attorney administrative costs due to transition.
	2,098,525	Rents and Leases per Real Estate Services estimate (GASB 34).
	700	Increase per Human Resources
	<u>(150,000)</u>	Decrease of administrative costs budgeted to the County Administrative Office for transition.
	(355,300)	Decrease to Human Services System, Transitional Assistance Department, for fiscal service provided to the child support payment processing unit.
	41,468	Increase per Human Services System for administrative and Information Technology support to Department of Child Support Services.
	<u>985,393</u>	
Total Appropriation	<u>(4,960,349)</u>	
State/Federal Aid	<u>(4,960,349)</u>	State/federal aid
Total Revenue	<u>(4,960,349)</u>	
Local Cost	<u>-</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: HEALTH CARE COSTS
BUDGET UNIT: AAA HCC**

I. GENERAL PROGRAM STATEMENT

This budget unit represents the costs of health care related programs for the county general fund. Health care related transactions represented by this budget unit include SB 855, GME, SB 1255 indigent health programs, health and welfare realignment programs, and the county's general usage of the Tobacco Master Settlement Agreement (MSA) funds.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	85,994,047	172,195,763	148,766,669	178,401,403
Total Revenue	85,994,047	154,000,000	130,570,907	159,300,000
Local Cost	-	18,195,763	18,195,762	19,101,403
Budgeted Staffing		4.0		4.0

	GROUP: Human Services System		FUNCTION: Health & Sanitation		
	DEPARTMENT: Health Care Costs		ACTIVITY: Hospital Care		
	FUND : General AAA HCC				
	2000-01	2000-01	2001-02	2001-02	2001-02
	Actuals	Approved Budget	Board Approved Base Budget	Board Approved Changes to Base Budget	Final Budget
Appropriations					
Salaries and Benefits	138,077	357,704	366,820	(10,646)	356,174
Services and Supplies	9,338	70,000	71,933		71,933
Other Charges	134,717,547	158,316,679	158,316,679	5,300,000	163,616,679
Transfers	64,591	-	-	65,676	65,676
Total Expenditure Authority	134,929,553	158,744,383	158,755,432	5,355,030	164,110,462
Less:					
Reimbursements	(10,478,739)	(10,864,475)	(10,875,524)	(55,030)	(10,930,554)
Total Appropriation	124,450,814	147,879,908	147,879,908	5,300,000	153,179,908
Operating Transfers Out	24,315,855	24,315,855	25,221,495	-	25,221,495
Total Requirements	148,766,669	172,195,763	173,101,403	5,300,000	178,401,403
Revenue					
Current Services	82,599,197	110,000,000	110,000,000	-	110,000,000
State, Federal or Gov't Aid	47,971,710	44,000,000	44,000,000	5,300,000	49,300,000
Total Revenue	130,570,907	154,000,000	154,000,000	5,300,000	159,300,000
Local Cost	18,195,762	18,195,763	19,101,403	-	19,101,403
Budgeted Staffing		4.0	4.0	0.0	4.0

HEALTH CARE COSTS

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	9,116	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	1,933	Inflation, Risk Mgmt Liabilities
<u>Mandated New Programs</u>		
Operating Transfers Out	905,640	Medical Center Lease Increase
<u>Reimbursements</u>	(11,049)	
Subtotal Base Year Appropriation	<u>905,640</u>	
Subtotal Base Year Revenue	<u>-</u>	
Subtotal Base Year Local Cost	<u>905,640</u>	
<hr/>		
Total Requirements Change	905,640	
Total Revenue Change	-	
Total Local Cost Change	905,640	
<hr/>		
Total 2000-01 Requirements	172,195,763	
Total 2000-01 Revenue	154,000,000	
Total 2000-01 Local Cost	18,195,763	
<hr/>		
Total Base Budget Requirements	173,101,403	
Total Base Budget Revenue	154,000,000	
Total Base Budget Local Cost	19,101,403	

Board Approved Changes to Base Budget

Salaries and Benefits	<u>(10,646)</u>	Reclassification of Exec Sec III to Exec Sec II
	<u>(10,646)</u>	
Other Charges	<u>5,300,000</u>	Transfer of Vehicle License Fee Realignment to Trust fund as required by law
	<u>5,300,000</u>	
Transfers	<u>65,676</u>	To CAO for staff support
	<u>65,676</u>	
Total Expenditure Authority	<u>5,355,030</u>	
Reimbursements	10,646	Decrease in Realignment reimbursement for Salaries & Benefits
	(65,676)	Increase in Realignment reimbursement for CAO staff support
	<u>(55,030)</u>	
Total Appropriation	<u>5,300,000</u>	
State/Federal Aid	<u>5,300,000</u>	Estimated increase in State Vehicle License Fee Realignment Revenue
Total Revenue	<u>5,300,000</u>	
Local Cost	<u>-</u>	

OVERVIEW OF BUDGET

DEPARTMENT: HUMAN SERVICES SYSTEM
INTERIM ASSISTANT COUNTY ADMINISTRATOR: CAROL ANSEMI

The Human Services System (HSS) is composed of nine county departments: Behavioral Health, Public Health, Children's Services, Transitional Assistance, Aging and Adult Services, Jobs and Employment Services, Preschool Services, Child Support Services, and Veterans Affairs; and three subdivisions: HSS Management Services, HSS Information Technology and Support, and the newly created HSS Performance Education Resource Center (PERC). With the exception of Behavioral Health, Public Health, Preschool Services, Child Support Services, and Veterans Affairs, all HSS departments and subdivisions, either wholly or in part, are connected with the HSS administrative claim process. The purpose of the claim process is to provide the county with the means for determining the costs applicable to each of the numerous welfare programs. This cost determination is necessary to satisfy federal and state reporting and funding requirements, and to determine appropriate federal and state financial reimbursement to the county for each of the welfare programs. Subsistence payments and aid to indigents are either direct payments to welfare recipients or payments to organizations that provide service to the welfare recipients. The Human Services System Assistant County Administrator is responsible for the following budget units that encompass several HSS departments: Administrative Claim, Subsistence Payments, and Aid to Indigents.

	2001-02			
	<u>Appropriations</u>	<u>Revenue</u>	<u>Local Cost</u>	<u>Staffing</u>
Administrative Claim	316,899,035	303,900,688	12,998,347	4,400.6
Subsistence Payments	404,608,512	383,502,661	21,105,851	-
Aid to Indigents	1,524,154	447,000	1,077,154	-
TOTAL	723,031,701	687,850,349	35,181,352	4,400.6

HUMAN SERVICES SYSTEM

BUDGET UNIT: ADMINISTRATIVE CLAIM (AAA DPA)

I. GENERAL PROGRAM STATEMENT

This budget unit represents the administrative claim made by the county for social services programs under applicable mandatory federal and state regulations. Included are Transitional Assistance Department (TAD), Jobs & Employment Services Department (JESD), Department of Children's Services (DCS), Department of Aging and Adult Services (DAAS), the Performance, Education Resource Center (PERC), and the Administrative Support functions provided by HSS Administration (HSSA). Resulting changes are identified below.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual</u> <u>1999-00</u>	<u>Budget</u> <u>2000-01</u>	<u>Actual</u> <u>2000-01</u>	<u>Budget</u> <u>2001-02</u>
Total Appropriation	231,136,978	291,552,882	271,532,933	316,899,035
Total Revenue	222,963,065	278,626,661	260,092,476	303,900,688
Local Cost	8,173,913	12,926,221	11,440,457	12,998,347
Budgeted Staffing		4,033.3		4,400.6
<u>Workload Indicators</u>				
TAD Average Monthly Caseload	157,398	184,000	157,000	184,000
DCS Referrals - Annual	59,500	61,475	60,490	61,475
DCS Average Monthly Caseload	8,069	8,842	8,347	8,636
IHSS Averege Monthly Caseload	9,627	10,500	10,102	11,459

Salaries and benefits were under spent due to difficulty hiring and retaining staff in many HSS departments. Services and supplies were also under spent as a result of the lower staffing levels. Revenue is less than budgeted due to the reduced amount of expenses incurred and claimed.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

- JESD - Net increase of 43 budgeted positions
- TAD - Net increase of 89 budgeted positions
- DCS - Net increase of 15.5 budgeted positions
- DAAS - Net reduction of 8.5 budgeted positions
- HSSA - Net increase of 5.95 budgeted positions
- HSS - Net increase of 175.86 budgeted positions - Elimination of Vacancy Factor to more accurately reflect staffing costs
- HSS - Net increase of 22.5 budgeted positions to Full-Year fund those added in 2000-01
- HSS - Net increase of 22.0 budgeted positions approved mid-year
- PERC- Net increase of 2 budgeted positions for Ethics Training

PROGRAM CHANGES

HSS Administration – Centralization of HSS administrative support services provided to HSS Departments and the ensuing organizational changes have resulted in the need to increase support staff in this budget unit. Associated costs will be significantly offset by charges that will be made to those departments and are reflected in reimbursement accounts.

Reduction of data costs – Costs for software, data equipment, associated services and maintenance planned by HSS Information & Technology Support Division (ITSD) are significantly lower than the appropriations received in the 2000-01 budget. Much of this can be attributed to: the continuing useful life of infrastructure implemented in the last few years; attaining a near 1-to-1 computer to employee ratio (less need to procure large lots of new personal computers and associated items); and economies realized by ISD when bidding consolidated maintenance agreements for computer maintenance.

HUMAN SERVICES SYSTEM

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Salaries and Benefits	7,729,570	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	2,321,710	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	271,071	
<u>Full-Year Funding</u>		
Salaries and Benefits	206,186	HSS Board Agenda Item 12/19/00 - For various positions in HSS Administration - 29 FTE
Diversion Assistance	3,806,351	HSS Board Agenda Item 12/19/00 - In-Home Support Services Minimum Wage increase plus caseload growth
<u>Mid-Year Increases</u>		
Salaries and Benefits	356,314	HSS Board Agenda Item 12/19/00 - For various positions in HSS Administration.
Diversion Assistance	296,000	HSS Board Agenda Item 12/19/00 - IHSS Minimum Wage increase plus caseload
Subtotal Base Year Appropriation	<u>14,987,202</u>	
Revenue	14,576,918	State & Federal Aid
Subtotal Base Year Revenue	<u>14,576,918</u>	
Subtotal Base Year Local Cost	<u>410,284</u>	

Mid Year Adjustments

<u>Description</u>		<u>Board Approved Date</u>
Salaries and Benefits	(131,896)	27-Feb-01 - Projected Savings from Fraud Reorganization
	(263,793)	27-Feb-01 - Fraud Reorganization - Adj. For full year savings - (7) FTE
	179,524	20-Mar-01 - TAD Childcare Providers
	538,573	20-Mar-01 - TAD Childcare Providers - Full Year Adjustment - 30 FTE
O.C. 3248 - IHSS Provider Pmts.	168,000	27-Feb-01 - 3% Salary increase for IHSS Providers
In-Home Support Services	84,000	27-Feb-01 - 3% Salary increase for IHSS Providers - Full Year Adjustment
Subtotal Mid Year Appropriation	<u>574,408</u>	
Revenue	322,408	State & Federal Aid - Net revenue increase for TAD additions and Fraud Savings.
	252,000	State Aid - 3% increase IHSS Providers.
Subtotal Mid Year Revenue	<u>574,408</u>	
Subtotal Mid Year Local Cost	<u>-</u>	
<hr/>		
Total Appropriation Change	15,561,610	
Total Revenue Change	15,151,326	
Total Local Cost Change	410,284	
<hr/>		
Total 2000-01 Appropriation	291,552,882	
Total 2000-01 Revenue	278,626,661	
Total 2000-01 Local Cost	12,926,221	
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Total Base Budget Appropriation	307,114,492	
Total Base Budget Revenue	293,777,987	
Total Base Budget Local Cost	13,336,505	

HUMAN SERVICES SYSTEM

Board Approved Changes to Base Budget

Salaries and Benefits	1,590,000	Increase to Jobs and Employment Services - 43 positions
	1,629,634	Increase to Transitional Assistance - 59 positions
	992,534	Increase to Childrens Services - 15.5 positions
	(410,845)	Decrease to Aging and Adult Services - 8.5 positions
	(131,922)	Net Change to HSS Administration - 5.95 positions
	3,772,250	Increase to eliminate vacancy factor - 176.86 positions
	1,021,200	Increase to Full-year Fund HSS positions - 22.5
	139,000	Increase for PERC Ethics Training and Support - 2 positions
	<u>8,601,851</u>	
Services and Supplies	(3,719,445)	Decrease in planned software purchases
	831,968	EHAPIEAP\CTR
	750,000	County Cousel services (moved from cost applied)
	505,253	Increase in system development charges
	(146,009)	Decrease in utility expense - telephone charges
	(2,059,894)	Decrease in professional services costs - No more payments for C-IV. Now paid by C-IV JPA.
	(735,980)	Decrease in equipment maintenance costs due to savings realized by ISD bids re: data equip.
	(14,879,632)	Change in rents & lease account due to reclassification of expenses required by GASB #34
	(609,522)	Decrease to various other accounts
	56,000	Additional appropriation needed to support PERC Ethics Program.
	<u>(20,007,261)</u>	
Central Computer	<u>75,229</u>	
Other Charges	974,256	Increase in GAIN - Transportation
	750,000	Increase in GAIN - Ancillary
	1,239,481	Increase in GAIN - Program Contract Services
	400,000	Increase for Independent Living Skills Program for Foster Children
	220,000	Increase for CalWORK's contracts with community-based organizations
	609,229	JESD portion of other support and care
	(607,825)	Decrease interest costs for Lease-Purchased equipment
	(348,550)	Decrease for miscellaneous costs regarding provision of services direct to clients
	<u>3,236,591</u>	
Equipment	(420,522)	Decrease in amount of adjustment needed for Non-depreciable assets
	(1,964,906)	Decrease in Lease-Purchase costs for data equipment
	17,664	Increase in Miscellaneous equipment changes
	<u>(2,367,764)</u>	
Transfers	262,568	Increase in support for Public Health - prescriptions for Children Services
	(628,892)	Decrease to DBH for provision of Mental Health Services to CalWORK's clients
	754,510	Increase to DBH/OADP for Alcohol and Drup Abuse Oversight Program for clients
	(585,670)	Decrease to DCS - HOPE program, now reported in PSSF
	256,000	Transfer to RES to pay for agents salaries and benefits - previously reported in 2905
	200,113	Transfer for Probation to work Program
	207,000	Transfer to Public Health for Family Planning Program
	925,000	Increase in PCSP Program for IHSS. Reimbursement for PH nurses now at Public Health
	(625,500)	Decrease - County Counsel charges now being reported in 2448
	244,679	Increased reimbursement to OOA programs for fronted costs for DPA staff & services
	337,508	Net increase for transfers to other departments providing services to TAD, DCS & DAAS clients
	100,000	Transfer to PHD for Family Planning Pilot - Talking to Your Children About Sex - Policy Item change.
	3,800,000	Transfer to Capital Improvement Project for Juvenile Dependency Court facility - Policy Item Change
	<u>15,798,000</u>	Transfer to RES to pay for leased facilities - Previously reported in 2905
	<u>21,045,316</u>	
Total Expenditure Authority	<u>10,583,962</u>	

HUMAN SERVICES SYSTEM

Reimbursements	(60,777)	Reimbursement received for increased Admin support to various HSS departments
	(160,794)	Reimbursement for DCS staff from DBH for CSOC program
	(281,573)	Reimbursement from PSD for HSS Admin Support
	(221,064)	Reimbursement From Probation for 4 DCS staff working for Repeat Offender Prevention Program Grant
	(75,211)	Net increase in reimbursements expected from various other sources
	<u>(799,419)</u>	
Total Appropriation	<u>9,784,543</u>	
State/Federal Aid	10,122,701	Increased revenue to cover costs of Juvenile Dependency Court Facility (\$3,800,000) - Policy Item Change
Current Services	(60,000)	Decrease in Miscellaneous Revenue
Other Revenue	60,000	Increase in Miscellaneous Revenue
Total Revenue	<u>10,122,701</u>	
Local Cost	<u>(338,158)</u>	

HUMAN SERVICES SYSTEM

BUDGET UNIT: SUBSISTENCE PAYMENTS SUMMARY - PUBLIC ASSISTANCE (AAA - DVC, ETP, OCC; AAB - ATC, BHI, CAP, CAS, FGR, KIN, SED, UPP

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
<u>APPROPRIATIONS</u>				
Public Assistance	368,360,297	382,855,134	383,723,725	404,608,512
TOTAL APPROP	368,360,297	382,855,134	383,723,725	404,608,512
<u>REVENUE</u>				
State & Federal	348,314,544	362,369,676	361,071,830	383,502,661
TOTAL REVENUE	348,314,544	362,369,676	361,071,830	383,502,661
LOCAL COST	20,045,753	20,485,458	22,651,895	21,105,851

BUDGET UNIT: DOMESTIC VIOLENCE/CHILD ABUSE (AAA DVC)

I. GENERAL PROGRAM STATEMENT

This budget unit provides for a number of contracts with agencies to ensure temporary shelter, food, transportation and emergency services and treatment/counseling for adults and children who are victims of domestic violence and child abuse.

- The domestic violence program under SB 1246 (Presley Fund) is funded by a surcharge on marriage licenses and provides funding for shelter care facilities, temporary housing, and counseling services.
- An additional child abuse prevention program under AB 2994 (Children's Trust Fund) is funded by a surcharge on certified copies of birth certificates. This program provides: 1) training to childcare organizations/schools on child abuse recognition; 2) training of teenage parents encouraging proper care of infants and children; 3) group treatment for victims of abuse; and 4) group counseling for perpetrators of child abuse.
- The child abuse prevention program is funded by the state under AB 1733. The services provided by this program are: 1) training to counselors on recognizing and reporting child abuse; 2) training to children, of preschool age to 14, on recognizing molestation and sexual abuse, avoidance techniques and reporting methods; and 3) training for parents and community groups in recognizing child abuse.

These programs are 100% funded by the state and through the two trust funds referenced above. There is no county general fund contribution. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	1,013,598	1,364,379	1,222,747	1,595,237
Total Revenue	949,479	1,364,379	1,229,454	1,595,237
Local Cost	64,119	-	(6,707)	-
<u>Workload Indicators</u>				
SB 1246 Contracts	\$470,554	\$266,618	\$266,000	\$383,132
AB 2994 Contracts	\$360,318	\$579,148	\$579,148	\$660,133
AB 1733 Contracts	\$210,000	\$518,613	\$518,613	\$551,972

HUMAN SERVICES SYSTEM

GROUP: Human Services System
BUDGET UNIT: Domestic Violence/Child Abuse
FUND : General AAA DVC

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Other Charges	1,222,747	1,364,379	1,364,379	230,858	1,595,237
Total Appropriation	1,222,747	1,364,379	1,364,379	230,858	1,595,237
Revenue					
Licenses & Permits	698,293	845,766	845,766		845,766
State, Federal or Gov't Aid	531,161	518,613	518,613	230,858	749,471
Total Revenue	1,229,454	1,364,379	1,364,379	230,858	1,595,237
Local Cost	(6,707)	-	-	-	-

Board Approved Changes to Base Budget

Other Charges	230,858	Estimated increase in contracts based on projected increased state funding and license and certificate fees collected.
Total Appropriation	<u>230,858</u>	
State/Federal Aid	79,880	Projected increase in state funding.
Licenses & Permits	150,978	Projected increase in marriage license and birth certificate fees.
Total Revenue	<u>230,858</u>	
Local Cost	<u>-</u>	

HUMAN SERVICES SYSTEM

BUDGET UNIT: ENTITLEMENT PAYMENTS (AAA ETP)

I. GENERAL PROGRAM STATEMENT

This is a comprehensive multi-use program budget. All childcare programs administered by the Transitional Assistance Department (TAD) are budgeted within this unit. This expanded program is one of the major programs of the federal welfare reform and the resulting State CalWORKs program. The expanded programs are intended to fund childcare for CalWORKs recipients that are seeking employment or have obtained employment and continue through employment stabilization for a period of up to two years. This budget unit also incorporates the program that funds childcare for families in which the child is under the auspices of the Department of Children's Services and is at risk of parent abuse or neglect.

Estimated allocations and contracts for 2001-02 for this program are projected to be \$83.8 million. With the exception of the Alternative Payment Contract, which requires a county Maintenance of Effort (MOE) of \$13,153, these childcare provider payments are 100% federal and state funded through reimbursements by the state. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	56,429,423	69,967,336	75,098,323	83,762,245
Total Revenue	56,413,085	69,954,183	75,031,761	83,749,092
Local Cost	16,338	13,153	66,562	13,153
Workload Indicators				
Annual Paid Cases	15,740	19,816	21,871	23,179
Average Monthly Aid	\$ 275	\$ 297	\$ 294	\$ 320

GROUP: Human Services System
BUDGET UNIT: ENTITLEMENT PAYMENTS
FUND : General AAA ETP

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Other Charges	75,098,323	69,967,336	79,146,708	4,615,537	83,762,245
Total Appropriation	75,098,323	69,967,336	79,146,708	4,615,537	83,762,245
Revenue					
State, Federal or Gov't Aid	75,031,761	69,954,183	79,133,555	4,615,537	83,749,092
Total Revenue	75,031,761	69,954,183	79,133,555	4,615,537	83,749,092
Local Cost	66,562	13,153	13,153	-	13,153

HUMAN SERVICES SYSTEM

Total Changes Included in Board Approved Base Budget

Mid Year Adjustments

<u>Description</u>		<u>Board Approved Date</u>	
Other Charges	4,000,000	12/19/2000	Increased caseload cost and growth.
	5,069,466	12/19/2000	Increase estimated caseload based on Mid-Year increased Federal Funding.
	109,906	12/19/2000	Increase estimated caseload based on Mid-Year increased State Funding.
Subtotal Mid Year Appropriation	<u>9,179,372</u>		
Revenue	4,000,000	12/19/2000	Mid-Year estimated federal revenue
	5,069,466	12/19/2000	Mid-Year estimated federal funding
	109,906	12/19/2000	Mid-Year estimated state funding
Subtotal Mid Year Revenue	<u>9,179,372</u>		
Subtotal Mid Year Local Cost	<u>-</u>		
<hr/>			
Total Appropriation Change	9,179,372		
Total Revenue Change	9,179,372		
Total Local Cost Change	-		
<hr/>			
Total 2000-01 Appropriation	69,967,336		
Total 2000-01 Revenue	69,954,183		
Total 2000-01 Local Cost	13,153		
<hr/>			
Total Base Budget Appropriation	79,146,708		
Total Base Budget Revenue	79,133,555		
Total Base Budget Local Cost	13,153		

Board Approved Changes to Base Budget

Other Charges	4,615,537	Anticipated net increase caseload cost and growth in Stages 1 and 2; 3.91% COLA as proposed in Governor's 2001-02 budget.
	<u>4,615,537</u>	
Total Appropriation	<u>4,615,537</u>	
State/Federal Aid	4,615,537	Anticipated increase(s) from CalWORKs Child Care Stages 1 and 2 reserve fund .
Total Revenue	<u>4,615,537</u>	
Local Cost	<u>-</u>	

HUMAN SERVICES SYSTEM

BUDGET UNIT: OUT-OF-HOME CHILD CARE (AAA OCC)

I. GENERAL PROGRAM STATEMENT

This program provides assistance payments for room, board and care for those children pending determination of eligibility for state or federal aid, those who are ineligible due to other resources, or those who are illegal aliens. Some of these children have serious emotional and medical problems, which increases the difficulty of locating appropriate facilities for their care. Costs for this program can fluctuate based on the unique nature and requirements of each individual case. This program is 100% locally funded. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	271,661	772,000	411,656	772,000
Total Revenue	1,892		754	
Local Cost	269,769	772,000	410,902	772,000
<u>Workload Indicators</u>				
Paid Cases Per Month	33	33	44	44
Average Monthly Aid	\$692	\$1,984	\$1,117	\$1,350

GROUP: Human Services System
 DEPARTMENT: Out-of-Home Child Care
 FUND : General AAA OCC

FUNCTION: Public Assistance
 ACTIVITY: Aid Program

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Other Charges	411,656	772,000	772,000	-	772,000
Total Appropriation	411,656	772,000	772,000	-	772,000
<u>Revenue</u>					
State, Federal or Gov't Aid	754	-	-	-	-
Total Revenue	754	-	-	-	-
Local Cost	410,902	772,000	772,000	-	772,000

HUMAN SERVICES SYSTEM

BUDGET UNIT: AID TO ADOPTIVE CHILDREN (AAB ATC)

I. GENERAL PROGRAM STATEMENT

This program provides financial assistance to adopting parents who would otherwise not be able to provide for a child's special needs. The children, on whose behalf monies are paid, are disadvantaged children with mixed racial parentage, personally or physically handicapped, or are adolescents. This program enables hard to place children to be adopted and taken out of the higher cost Foster Care program. The continued future anticipated program growth is due to the success of legislation promoting participation in this program to reduce the number of children in the Foster Care program. Estimated expenditures are based on a projected caseload growth of 20 new cases per month and a 2.5% Cost of Living Adjustment for the last six months of the fiscal year. This budget is funded approximately 46.09% State, 39.13% Federal with the remaining costs offset by State Realignment Sales Tax revenue and Local Cost. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	5,464,930	5,954,923	7,728,252	8,888,741
Total Revenue	5,161,858	5,643,039	7,090,300	8,126,332
Local Cost	303,072	311,884	637,952	762,409
<u>Workload Indicators</u>				
Paid Cases Per Month	961	1,055	1,221	1,438
Average Monthly Aid	\$ 474	\$ 470	\$ 525	\$ 515

The cases in this program are classified as either federal cases or state cases, each with different county sharing ratios. The variance of actual and budget local cost was due to an increase in the number of state cases.

GROUP: Human Services System
BUDGET UNIT: Aid to Adoptive Children
FUND : General Fund AAB ATC

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Other Charges	7,728,252	5,954,923	8,888,741	-	8,888,741
Total Appropriation	7,728,252	5,954,923	8,888,741	-	8,888,741
<u>Revenue</u>					
State, Federal or Gov't Aid	7,090,300	5,643,039	8,126,332	-	8,126,332
Total Revenue	7,090,300	5,643,039	8,126,332	-	8,126,332
Local Cost	637,952	311,884	762,409	-	762,409

HUMAN SERVICES SYSTEM

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Other Charges	2,933,818	Increased program expenditures due to increased caseload and cost per case.
<u>Mandated New Programs</u>		
Subtotal Base Year Appropriation	<u>2,933,818</u>	
Revenue	2,483,293	
Subtotal Base Year Revenue	<u>2,483,293</u>	
Subtotal Base Year Local Cost	<u>450,525</u>	
<hr/>		
Total Appropriation Change	2,933,818	
Total Revenue Change	2,483,293	
Total Local Cost Change	450,525	
<hr/>		
Total 2000-01 Appropriation	5,954,923	
Total 2000-01 Revenue	5,643,039	
Total 2000-01 Local Cost	311,884	
<hr/>		
Total Base Budget Appropriation	8,888,741	
Total Base Budget Revenue	8,126,332	
Total Base Budget Local Cost	762,409	

HUMAN SERVICES SYSTEM

BUDGET UNIT: AFDC – FOSTER CARE (AAB BHI)

I. GENERAL PROGRAM STATEMENT

This program provides aid payments for children living in foster homes and group-care facilities. The caseload for foster care is derived from both the Department of Children's Services (DCS) programs (approximately 89%) and Probation (approximately 11%). The cost of Probation related foster care cases is approximately 4.5 times greater than DCS cases due to the higher levels of care required for these juveniles.

There are two funding eligibility criteria in the Foster Care Program, federal and non-federal. Foster Care placements are generally eligible for federal financial participation if the parents are eligible for the previous Aid to Families with Dependent Children (AFDC) Program criteria.

- The federal government reimburses approximately 45% of the cost of federally eligible cases.
- The state reimburses approximately 21% of the cost of federally eligible cases and 40% of the cost of non-federally eligible cases
- The remaining county share-of-cost is reimbursed from the non-custodial parents (\$700,000); the Social Services Sales Tax Trust (\$23.3 million); and the county general fund (\$14.2 million)

There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	80,360,370	79,981,768	88,034,593	92,255,739
Total Revenue	66,166,602	66,041,972	71,380,469	78,077,689
Local Cost	14,193,768	13,939,796	16,654,124	14,178,050
<u>Workload Indicators</u>				
<u>Non-Federal</u>				
Annual Paid Cases	15,144	13,404	14,906	15,650
Paid Cases Per Month	1,262	1,117	1,242	1,304
Average Monthly Aid	\$1,531	\$1,471	\$1,674	\$1,727
<u>Federal</u>				
Annual Paid Cases	42,943	46,045	45,213	44,377
Paid Cases Per Month	3,579	3,837	3,768	3,698
Average Monthly Aid	\$1,267	\$1,309	\$1,387	\$1,470

The major factors contributing to the actuals exceeding budget in appropriation, revenue, and local cost are: 1) The average cost per case has increased for non-federal cases by 16% to \$1,674; 2) The number of cases qualifying for federal funding declined – the county share of cost rises from 33.8% for federal cases to 60% for non-federal cases; 3) Placements in Foster Family Agency (FFA) homes rose, while foster home placements declined. A FFA is an individual or organization that recruits, certifies, trains and provides professional support to foster parents. This is an attractive alternative for foster parents because the rate paid is approximately three times higher (\$1,500-\$2,000 per month) than foster homes and offers parents more services.

HUMAN SERVICES SYSTEM

GROUP: Human Services System
 BUDGET UNIT: AFDC FOSTER CARE
 FUND : General AAB BHI

FUNCTION: Public Assistance
 ACTIVITY: Aid Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Other Charges	88,034,593	79,981,768	89,575,360	2,680,379	92,255,739
Total Appropriation	88,034,593	79,981,768	89,575,360	2,680,379	92,255,739
Revenue					
State, Federal or Gov't Aid	70,638,057	65,341,972	74,697,310	2,680,379	77,377,689
Other Revenue	742,412	700,000	700,000	-	700,000
Total Revenue	71,380,469	66,041,972	75,397,310	2,680,379	78,077,689
Local Cost	16,654,124	13,939,796	14,178,050	-	14,178,050

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Mandated New Programs

Services and Supplies					
Other Charges	4,143,592			Projected caseload cost and growth; Governor's 2001-02 proposed COLA increase (3205)	
Subtotal Base Year Appropriation	4,143,592				
Revenue	4,438,338			State (8665) 2,507,138; federal (9010) 754,552; realignment (8700) 1,176,648	
Subtotal Base Year Revenue	4,438,338				
Subtotal Base Year Local Cost	(294,746)				

Mid Year Adjustments

Description		Board Approved Date
Other Charges	5,450,000	12/10/2000 Projected caseload cost and growth; Governor's 2001-02 proposed COLA increase (3205)
Subtotal Mid Year Appropriation	5,450,000	
Revenue	4,917,000	State (8665) 963,000; federal (9010) 1,177,000; realignment (8700) 2,777,000
Subtotal Mid Year Revenue	4,917,000	
Subtotal Mid Year Local Cost	533,000	
Total Appropriation Change	9,593,592	
Total Revenue Change	9,355,338	
Total Local Cost Change	238,254	
Total 2000-01 Appropriation	79,981,768	
Total 2000-01 Revenue	66,041,972	
Total 2000-01 Local Cost	13,939,796	
Total Base Budget Appropriation	89,575,360	
Total Base Budget Revenue	75,397,310	
Total Base Budget Local Cost	14,178,050	

Board Approved Changes to Base Budget

Other Charges	2,680,379	Increase in caseload counts, cost per case, and cost-of-living allowance (COLA) in Governor's state budget proposal.
Total Appropriation	2,680,379	
State/Federal Aid	2,680,379	Policy Item change. State (8665) 722,068; Federal (9010) 848,098; Realignment 1,110,213
Total Revenue	2,680,379	
Local Cost	-	

HUMAN SERVICES SYSTEM

BUDGET UNIT: REFUGEE CASH ASSISTANCE (AAB CAP)

I. GENERAL PROGRAM STATEMENT

This program provides assistance payments for a maximum of eight months to all refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKS programs. Although expenditures for 2000-01 are relatively low, the 2001-02 appropriation for this budget is being held at the current level since refugee situations can change dramatically. This program is 100% federally funded and open-ended. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	65,117	520,000	35,156	520,000
Total Revenue	72,667	520,000	35,010	520,000
Local Cost	(7,550)	-	146	-

Workload Indicators

Paid Cases Per Month	20	133	14	133
Average Monthly Aid	\$271	\$326	\$235	\$326

GROUP: Human Services System
BUDGET UNIT: Refugee Cash Assistance Program
FUND : General AAB CAP

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Other Charges	35,156	520,000	520,000		520,000
Total Appropriation	35,156	520,000	520,000	-	520,000
<u>Revenue</u>					
State, Federal or Gov't Aid	35,010	520,000	520,000		520,000
Total Revenue	35,010	520,000	520,000	-	520,000
Local Cost	146	-	-	-	-

HUMAN SERVICES SYSTEM

BUDGET UNIT: CASH ASSISTANCE FOR IMMIGRANTS (AAB CAS)

I. GENERAL PROGRAM STATEMENT

This program, under AB-2779, provides cash assistance to aged, blind and disabled legal immigrants who meet the Supplemental Security Income/State Supplementary Payment (SSI/SSP) immigration status requirements in effect on August 21, 1998 and all other current SSI/SSP eligibility requirements yet are no longer eligible for SSI/SSP solely due to their immigration status. This program is 100% state funded. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	681,738	802,800	705,795	1,103,544
Total Revenue	672,955	802,800	707,039	1,103,544
Local Cost	8,783	-	(1,244)	-

Workload Indicators

Paid Cases Per Month	121	100	113	131
Average Monthly Aid	\$469	\$669	\$521	\$702

GROUP: Human Services System
BUDGET UNIT: Cash Assistance - Immigrants
FUND : General AAB CAS

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Other Charges	705,795	802,800	802,800	300,744	1,103,544
Total Appropriation	705,795	802,800	802,800	300,744	1,103,544
<u>Revenue</u>					
State, Federal or Gov't Aid	707,039	802,800	802,800	300,744	1,103,544
Total Revenue	707,039	802,800	802,800	300,744	1,103,544
Local Cost	(1,244)	-	-	-	-

Board Approved Changes to Base Budget

Salaries and Benefits

Other Charges 300,744 Increase in program expenditures due to increased caseload and cost per case.

Total Appropriation 300,744

State/Federal Aid 300,744 Increase in State reimbursement due to increase in caseload and cost per case.

Total Revenue 300,744

Local Cost -

HUMAN SERVICES SYSTEM

BUDGET UNIT: CalWORKs - ALL OTHER FAMILIES (AAB FGR)

I. GENERAL PROGRAM STATEMENT

The program provides CalWORKs assistance payments to families who apply and are eligible for aid. This budget includes all cases that have not been identified as two-parent or zero-parent families. Costs for the program are reimbursed by the state (approximately 47.3%), and federal (approximately 50.2%) governments. The remaining costs of \$4.4 million are offset by reimbursement from non-custodial parents (\$700,000) and by a county general fund contribution of \$4.1 million. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	194,783,813	197,792,563	186,373,482	191,461,364
Total Revenue	190,455,906	193,497,751	182,482,597	187,374,830
Local Cost	4,327,907	4,294,812	3,890,885	4,086,534
<u>Workload Indicators</u>				
Annual Paid Cases	416,985	415,508	380,601	376,554
Paid Cases Per Month	34,749	34,626	31,717	31,380
Average Monthly Aid	\$467	\$476	\$490	\$508

**GROUP: HUMAN SERVICES SYSTEM
BUDGET UNIT: CalWORKs - ALL OTHER FAMILIES
FUND : General AAB FGR**

**FUNCTION: Public Assistance
ACTIVITY: Aid Programs**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Other Charges	186,373,482	197,792,563	180,183,654	11,277,710	191,461,364
Total Appropriation	186,373,482	197,792,563	180,183,654	11,277,710	191,461,364
<u>Revenue</u>					
State, Federal or Gov't Aid	181,589,121	192,847,751	175,829,062	10,845,768	186,674,830
Other Revenue	893,476	650,000	650,000	50,000	700,000
Total Revenue	182,482,597	193,497,751	176,479,062	10,895,768	187,374,830
Local Cost	3,890,885	4,294,812	3,704,592	381,942	4,086,534

HUMAN SERVICES SYSTEM

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Other Charges	(3,858,909)	Decrease in appropriations from net of projected caseload decline and estimated COLA of 2.96%.
Subtotal Base Year Appropriation	<u>(3,858,909)</u>	
Revenue	(3,760,584)	State -1,951,800; federal -1,808,784;
Subtotal Base Year Revenue	<u>(3,760,584)</u>	
Subtotal Base Year Local Cost	<u>(98,325)</u>	

Mid Year Adjustments

<u>Description</u>		<u>Board Approved Date</u>
Subtotal Mid Year Appropriation	<u>(13,750,000)</u>	
Revenue	(13,258,105)	12/19/2000 State - 6,629,053; federal - 6,629,052
Subtotal Mid Year Revenue	<u>(13,258,105)</u>	
Subtotal Mid Year Local Cost	<u>(491,895)</u>	

Total Appropriation Change	(17,608,909)
Total Revenue Change	(17,018,689)
Total Local Cost Change	(590,220)

Total 2000-01 Appropriation	197,792,563
Total 2000-01 Revenue	193,497,751
Total 2000-01 Local Cost	4,294,812

Total Base Budget Appropriation	180,183,654
Total Base Budget Revenue	176,479,062
Total Base Budget Local Cost	3,704,592

Board Approved Changes to Base Budget

Other Charges	6,713,586	Governor's proposed 2001-02 COLA increase (3205)
	4,564,124	Increase related to change in previously projected economic trends (3205).
	<u>11,277,710</u>	
Total Appropriation	<u>11,277,710</u>	
State/Federal Aid	10,845,768	State - 5,261,588; federal - 5,584,180.
Current Services	50,000	Non-custodial parent reimbursements
Total Revenue	<u>10,895,768</u>	
Local Cost	<u>381,942</u>	

HUMAN SERVICES SYSTEM

BUDGET UNIT: CalWORKs - KIN GAP (AAB KIN)

I. GENERAL PROGRAM STATEMENT

This is a new federal program providing a subsidy to children who leave the juvenile court dependency system to live with a relative legal guardian. It offers relative caregivers of dependent children a new option for providing a permanent home to these children. To be eligible for the program, the child must have lived with the relative at least 12 consecutive months, the relative guardianship must be established pursuant to Welfare and Institutions Code 366.26, and the juvenile court dependency for the child must be dismissed. Movement to the Kin-GAP program is not automatic. The court, with a recommendation from the Social Worker, has discretion regarding whether termination of dependency is in the child's best interest.

In 2001-02, it is estimated that 350 children will transfer into this program from two existing programs, CalWORKs All Other Families (formerly Family Group) (170 children), and Federal Foster Care (180 children).

The estimated Federal cost reimbursement is approximately 70% and the State cost reimbursement is approximately 15%. The remaining 15% is offset by a county general fund contribution. There is no additional cost impact to the county because of local cost savings projected for the two previously mentioned programs. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation		1,062,425	508,815	1,352,012
Total Revenue		903,175	437,153	1,177,822
Local Cost	-	159,250	71,662	174,190
Workload Indicators				
Annual Paid Cases		2,275	1,099	2,772
Paid Cases Per Month		190	92	231
Average Monthly Aid		\$ 467	\$ 463	\$ 488

**GROUP: Human Services System
BUDGET UNIT: CalWORKs - KIN GAP
FUND : General AAB KIN**

**FUNCTION: Public Assistance
ACTIVITY: Aid Programs**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Other Charges	508,815	1,062,425	1,062,425	289,587	1,352,012
Total Appropriation	508,815	1,062,425	1,062,425	289,587	1,352,012
Revenue					
State, Federal or Gov't Aid	437,153	903,175	903,175	274,647	1,177,822
Total Revenue	437,153	903,175	903,175	274,647	1,177,822
Local Cost	71,662	159,250	159,250	14,940	174,190

Board Approved Changes to Base Budget

Other Charges	289,587	3205	Projected expenses including 4.85% COLA as included in Governor's proposed 2001-02 state budget.
Total Appropriation	<u>289,587</u>		
State/Federal Aid	274,647		State (\$40,618); federal (\$234,029).
Total Revenue	<u>274,647</u>		
Local Cost	<u>14,940</u>		

HUMAN SERVICES SYSTEM

**BUDGET UNIT: SERIOUSLY EMOTIONALLY DISTURBED
(AAB SED)**

I. GENERAL PROGRAM STATEMENT

Assembly Bill 3263 requires the Department of Public Social Services to pay out-of-home costs for seriously emotionally disturbed (SED) children. The SED children under this program are those who have not been abused or neglected and are placed out-of-home pursuant to an individualized education program (IEP). These clients are referrals from the County Behavioral Health Department whom has case management and supervision responsibility. This budget includes an expenditure offset of \$100,000 from the Department of Behavioral Health for clients placed in residential facilities outside of the State of California. This budget is funded 40% by the State with the remainder funded from State Realignment Sales Tax and a County General Fund contribution. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	1,949,124	2,189,415	2,314,149	2,499,757
Total Revenue	1,687,665	1,731,040	1,862,976	1,855,177
Local Cost	261,459	458,375	451,173	644,580
<u>Workload Indicators</u>				
Paid Cases Per Month	40	42	37	40
Average Monthly Aid	\$ 4,400	\$ 4,542	\$ 5,739	\$ 5,416

GROUP: Human Services System
BUDGET UNIT: Seriously Emotionally Disturbed
FUND : General AAB SED

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Other Charges	2,314,149	2,189,415	2,499,757		2,499,757
Total Appropriation	2,314,149	2,189,415	2,499,757	-	2,499,757
<u>Revenue</u>					
State, Federal or Gov't Aid	1,862,976	1,731,040	1,855,177		1,855,177
Total Revenue	1,862,976	1,731,040	1,855,177	-	1,855,177
Local Cost	451,173	458,375	644,580	-	644,580

HUMAN SERVICES SYSTEM

Total Changes Included in Board Approved Base Budget

Other Charges	<u>310,342</u>	Increased program expenditures due to increase in caseload and cost per case.
Subtotal Base Year Appropriation	<u>310,342</u>	
Revenue	<u>124,137</u>	
Subtotal Base Year Revenue	<u>124,137</u>	
Subtotal Base Year Local Cost	<u>186,205</u>	
Total Appropriation Change	310,342	
Total Revenue Change	124,137	
Total Local Cost Change	186,205	
Total 2000-01 Appropriation	2,189,415	
Total 2000-01 Revenue	1,731,040	
Total 2000-01 Local Cost	458,375	
Total Base Budget Appropriation	2,499,757	
Total Base Budget Revenue	1,855,177	
Total Base Budget Local Cost	644,580	

HUMAN SERVICES SYSTEM

BUDGET UNIT: CalWORKs - 2-PARENT FAMILIES (AAB UPP)

I. GENERAL PROGRAM STATEMENT

This program provides payments to resident families who are eligible for aid in accordance with state law. This budget includes all cases that are identified as having two parents in the home or in which the parent(s) is excluded from or ineligible for CalWORKs. It is estimated that approximately 13,437 dependent and adult caretakers will be aided monthly.

This budget assumes an estimated annual caseload decrease of 9,173 paid cases from those budgeted in 2000-01. This decrease is due primarily to an improved economy and effects of welfare reform. It also includes a cost of living allowance (COLA) of 4.85% as in the governor's proposed 2001-02 state budget. The net result of the caseload decrease and the COLA is an appropriation reduction of \$2,049,652 and projected local cost savings of \$61,253.

Costs for this program are reimbursed by the state (97.4%). The remaining costs are offset by reimbursements from non-custodial parents of \$35,000 and by a county general fund contribution of \$474,935. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	27,340,523	22,447,525	21,290,757	20,397,873
Total Revenue	26,732,435	21,911,337	20,814,315	19,922,938
Local Cost	608,088	536,188	476,442	474,935
Workload Indicators				
Annual Paid Cases	52,830	42,977	37,920	33,804
Paid Cases Per Month	4,403	3,581	3,160	2,817
Average Monthly Aid	\$ 517	\$ 523	\$ 561	\$ 603

GROUP: Human Services System
BUDGET UNIT: CalWORKs - 2-PARENT FAMILIES
FUND : General AAB UPP

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Other Charges	21,290,757	22,447,525	20,397,873	-	20,397,873
Total Appropriation	21,290,757	22,447,525	20,397,873	-	20,397,873
Revenue					
State, Federal or Gov't Aid	20,764,291	21,886,337	19,887,938	-	19,887,938
Other Revenue	50,024	25,000	35,000	-	35,000
Total Revenue	20,814,315	21,911,337	19,922,938	-	19,922,938
Local Cost	476,442	536,188	474,935	-	474,935

HUMAN SERVICES SYSTEM

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Mandated New Programs

Other Charges	(799,664)	Decrease in appropriations from net of projected caseload decline and Governor's proposed 2001-02 4.85% COLA
Subtotal Base Year Appropriation	<u>(799,664)</u>	
Revenue	(779,598)	State - 789,598; Non-custodial Parents Reimbursements - 10,000
Subtotal Base Year Revenue	<u>(779,598)</u>	
Subtotal Base Year Local Cost	<u>(20,066)</u>	

Mid Year Adjustments

<u>Description</u>		<u>Board Approved Date</u>
Other Charges	(1,249,988)	12/19/2000 Projected caseload decline.
Subtotal Mid Year Appropriation	<u>(1,249,988)</u>	
Revenue	(1,208,801)	State
Subtotal Mid Year Revenue	<u>(1,208,801)</u>	
Subtotal Mid Year Local Cost	<u>(41,187)</u>	

Total Appropriation Change	(2,049,652)
Total Revenue Change	(1,988,399)
Total Local Cost Change	(61,253)
<hr/>	
Total 2000-01 Appropriation	22,447,525
Total 2000-01 Revenue	21,911,337
Total 2000-01 Local Cost	536,188
<hr/>	
Total Base Budget Appropriation	20,397,873
Total Base Budget Revenue	19,922,938
Total Base Budget Local Cost	474,935

HUMAN SERVICES SYSTEM

BUDGET UNIT: AID TO INDIGENTS (AAA ATI)

I. GENERAL PROGRAM STATEMENT

This budget provides subsistence in the form of cash aids, food, shelter, and transportation to indigents who do not meet categorical eligibility requirements for state and federally funded programs. Services and supplies consist of a fixed amount contract with a law firm to assist clients in preparing applications. Other charges allow for general relief payment to facilitate transition to an employable status and to provide interim assistance pending receipt of SSI benefits. Other revenue represents retroactive SSI payments, which the county receives as reimbursement for general relief assistance provided to SSI eligible indigents prior to their enrollment in the SSI program. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	1,343,415	1,674,154	1,132,277	1,524,154
Total Revenue	300,032	447,000	264,855	447,000
Local Cost	1,043,383	1,227,154	867,422	1,077,154
<u>Workload Indicators</u>				
Individuals Served per Month	399	519	371	365
Average Monthly Grant	\$243	\$243	\$245	\$247

GROUP: Human Services System
DEPARTMENT: Aid to Indigents
FUND : General AAA ATI

FUNCTION: Public Assistance
ACTIVITY: General Relief

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	41,375	100,000	100,000	-	100,000
Other Charges	1,090,902	1,574,154	1,424,154	-	1,424,154
Total Appropriation	1,132,277	1,674,154	1,524,154	-	1,524,154
<u>Revenue</u>					
Other Revenue	264,855	447,000	447,000	-	447,000
Total Revenue	264,855	447,000	447,000	-	447,000
Local Cost	867,422	1,227,154	1,077,154	-	1,077,154

HUMAN SERVICES SYSTEM

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Services and Supplies	(150,000) Decrease - Due to declining caseload
Subtotal Base Year Appropriation	<u>(150,000)</u>
Subtotal Base Year Revenue	<u>-</u>
Subtotal Base Year Local Cost	<u>(150,000)</u>
<hr/>	
Total Appropriation Change	(150,000)
Total Revenue Change	-
Total Local Cost Change	(150,000)
<hr/>	
Total 2000-01 Appropriation	1,674,154
Total 2000-01 Revenue	447,000
Total 2000-01 Local Cost	1,227,154
<hr/>	
Total Base Budget Appropriation	1,524,154
Total Base Budget Revenue	447,000
Total Base Budget Local Cost	1,077,154

OVERVIEW OF BUDGET

DEPARTMENT: PRESCHOOL SERVICES
ADMINISTRATOR: ROBERTA YORK
BUDGET UNIT: RSC HPS

I. GENERAL PROGRAM STATEMENT

Preschool Services has operated the Head Start and other child care programs in San Bernardino County since 1965 providing comprehensive child development and family services to children, ages 3 to 5 years, of low income and disadvantaged families. As the primary program (80% of all funding), Head Start incorporates educational, health, nutritional, and psychological services in order to help children become ready to enter and succeed in school and life in general. Site expansion and currently operating sites will provide childcare services at 42 sites throughout the county. Other programs operated by this department include the State Preschool Program, the Child Development Program and the California Child Care Food and Nutrition program.

II. BUDGET AND WORKLOAD INDICATORS

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	25,934,630	31,871,165	28,571,954	34,579,213
Total Revenue	26,440,606	31,454,428	29,483,122	33,241,666
Fund Balance		416,737		1,337,547
Budgeted Staffing		595.6		622.2
<u>Workload Indicators</u>				
Average daily # of classes	263	292	260	298
Average daily # of children	4,634	4,812	4,021	2,908

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

There is an increase of \$1.9 million for 26.6 budgeted staff. This increase reflects a total of 75 new positions that are budgeted on a partial year basis to handle increased workload, decrease existing caseloads, and to staff planned expansion to add more sites and more full-day, year round services. The new positions include 28 Program Generalists, 13 Teachers, 10 Center Clerks, 6 Food Service Workers, 5 Custodians, 4 Teacher Aides, 2 Site Supervisors, 2 General Maintenance Workers, 2 Staff Analysts (fiscal and personnel), 1 Mental Health Specialist, 1 Area Coordinator, and 1 Program Specialist.

PROGRAM CHANGES

Decreased program revenues of \$2.3 million are due to moving the Alternative Payment Childcare Program to the Transitional Assistance Department. This decrease is offset by an increase in Head Start and State Preschool revenues for base operations and planned expansion for additional sites and full-day; year-round services.

PRESCHOOL SERVICES

GROUP: Human Services System
DEPARTMENT: Preschool Services Department
FUND: Special Revenue RSC HPS

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	17,139,708	18,555,084	19,851,755	1,904,186	21,755,941
Services and Supplies	4,828,014	4,411,226	4,626,142	(276,589)	4,349,553
Central Computer	41,792	80,198	80,198	(44,998)	35,200
Other Charges	6,192,155	8,446,047	8,446,047	(2,300,621)	6,145,426
Equipment	169,894	235,810	235,810	21,590	257,400
Transfers	200,391	142,800	142,800	1,892,893	2,035,693
Total Appropriations	28,571,954	31,871,165	33,382,752	1,196,461	34,579,213
Revenue					
Use of Money & Property	155,147				
State, Federal or Gov't Aid	29,288,936	31,454,428	32,966,015	275,651	33,241,666
Other Revenue	39,039				
Total Revenue	29,483,122	31,454,428	32,966,015	275,651	33,241,666
Fund Balance		416,737	416,737	920,810	1,337,547
Budgeted Staffing		595.6	595.6	26.6	622.2

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU / Inflation

Salaries and benefits 883,442 MOU, 7% Tier, Workers Comp, Retirement
 Services & Supplies 214,916 Inflation, Risk Management Liabilities

Subtotal Base Year Appropriation 1,098,358

Revenue 1,098,358 State & Federal Aid

Subtotal Base Year Revenue 1,098,358

Subtotal Base Year Fund Balance -

Mid Year Adjustments

Description

Salaries and Benefits 413,229 5% Teacher increase approved 11/28/00

Subtotal Mid Year Appropriation 413,229

Revenue 413,229 State & Federal Aid

Subtotal Mid Year Revenue 413,229

Subtotal Mid Year Fund Balance -

Total Appropriation Change 1,511,587

Total Revenue Change 1,511,587

Total Fund Balance Change -

Total 2000-01 Appropriation 31,871,165

Total 2000-01 Revenue 31,454,428

Total 2000-01 Fund Balance 416,737

Total Base Budget appropriation 33,382,752

Total Base Budget Revenue 32,966,015

Fund Balance 416,737

PRESCHOOL SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	1,904,186	26.6 additional positions, adding 75 new positions to staff new sites opening in 2001 and 2002, decrease caseloads, and address workload increases in Administration.
	<u>1,904,186</u>	
Services and Supplies	(250,000)	Decrease in electronic equipment maintenance due to a one time expenditure in 2001 for the rewiring of the administration building
	(346,500)	Decrease in non-inventoriable equipment is due to reclassification to inventoriable equipment and maintenance expenses
	191,518	Increase in utilities due to reclassification of non-ISD telephone charges
	122,949	Increase in EHAP/EAP/CENTER due to first time inclusion in budget
	(123,159)	Decrease in office expense due to reclassification of non-Central Stores purchases
	451,865	Increase in county services (including COWCAP) due to first time inclusion of COWCAP and reclassification of ITSD charges
	118,768	Increase maintenance-structure, improvements and grounds due to planned site renovation and repair
	(1,429,860)	Decrease rents and leases - structures, improvements, and grounds due to lease contracts that are now paid through Real Estate Services. Reclassified to interfund transfers
	(349,717)	Net decrease in various expenditures such as inventoriable supplies, county postage, records storage, courier service, temporary help, custodial services, and vehicle maintenance charges
Fund Balance Adj	<u>1,337,547</u>	
	<u>(276,589)</u>	
Central Computer	<u>(44,998)</u>	Decrease due to current spending pattern
	<u>(44,998)</u>	
Other Charges	495,338	Increase in other charges due to contract increases for delegate agencies, transportation, and food
	(2,783,959)	Decrease in other charges due to transfer of the APP program to TAD
	(12,000)	Net decrease in taxes and assessments
	<u>(2,300,621)</u>	
Equipment	<u>21,590</u>	Net increase due to an increase in program needs for the current year
	<u>21,590</u>	
Transfers	1,817,593	Increase in interfund transfers due to the transfer of lease contracts to Real Estate Services resulting in the reclassification of expenditures and the first time addition of HSS admin support services charges (281,573)
	75,300	Net increase in various charges from other departments
	<u>1,892,893</u>	
Total Appropriations	<u>1,196,461</u>	
State & Federal Aid	275,651	Increase in Federal funding is due to an increase in the Head Start grant for program expansion. Decrease in State revenue is due to the transfer of Child Care Alternative Payment program to TAD
Total Revenue	<u>275,651</u>	
Fund Balance	<u>920,810</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: PUBLIC HEALTH
PROGRAMS ADMINISTRATOR: DOUG HALLEN**

	2001-02				
	<u>Appropriation</u>	<u>Revenue</u>	<u>Fund Balance</u>	<u>Local Cost</u>	<u>Staffing</u>
Public Health	64,413,368	63,783,368		630,000	1,072.0
California Children's Services	7,466,526	6,181,713		1,284,813	103.9
Indigent Ambulance	472,501			472,501	
Cajon Pass	608,960	163,500	445,460		
Total	72,961,355	70,128,581	445,460	2,387,314	1,175.9

BUDGET UNIT: PUBLIC HEALTH (AAA PHL)

I. GENERAL PROGRAM STATEMENT

The Department of Public Health provides a variety of services to prevent diseases and improve the health, safety, and quality of life of the residents of San Bernardino County. The department operates 36 different programs divided among four areas of Public Health: 1) Preventive Medicine Services, 2) Community Health Services, 3) Environmental Health Services, and 4) Administrative Support Services. Most of the programs, mandated by the State Health and Safety Code, are funded by state and federal grants, local fees, and general fund support.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	56,368,622	58,090,322	57,624,476	64,413,368
Total Revenue	52,112,621	57,890,322	57,617,426	63,783,368
Local Cost	4,256,001	200,000	7,050	630,000
Budgeted Staffing		941.2		1,072.0
<u>Workload Indicators</u>				
Patient Visits	103,459	105,330	99,254	103,730
Immunizations	135,688	134,700	143,740	135,300
Lab Examinations	109,532	111,200	102,551	101,100
Home Visits	43,678	33,170	45,741	38,655
Animal Control Responses	386,002	389,000	379,121	392,000
WIC Vouchers Distributed	644,196	702,000	693,307	702,000
Inspections/Permits	38,381	58,995	45,627	53,957

The variance between actual and budget for local cost is due to delaying filling five positions for the Animal Control Program until the animal shelter's construction is completed.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing increased a net 130.8 positions. Budget additions include 7.8 positions in Administrative Support, 76.7 positions in Preventive Medicine, 37.5 increase in Community Health, and 1.8 positions for the approved "Pilot Project for Parents and Caregivers to Discuss Abstinence and Related Issues with Teens" policy item. Also reflected in staffing changes is a reduction of 7.0 positions in the vacancy factor due to an expected more aggressive recruitment and a decrease in the salary cost due to the staff turnover with new staff beginning at lower pay ranges.

In addition, approval of the Environmental Health Services fees restored 4.3 positions previously slated for deletion in the beginning of the budget cycle.

PUBLIC HEALTH

PROGRAM CHANGES

Major changes in program revenues include increases of \$1.4 million in the Maternal Health grant, \$1.4 million in the Child and Health grant, and \$3.1 million in the Children and Families Commission contract. These increases are offset by decreases in the Tobacco Education & Prevention (-\$1.2 million) and Healthy Start (-\$2.6 million) programs.

Accounting changes as required by GASB #34 total \$2.1 million. These are reflected as a net decrease in services and supplies, offset by a net increase in transfers. Net increases of \$1.8 million in reimbursements represents changes to various on-going programs.

The Department of Public Health received an increase of \$430,000 in local costs for its animal control division, of which \$250,000 are to cover increased costs due to extending the holding period of animals as mandated by the State (SB 1785). These costs may be reimbursed through the state mandated cost process (SB 90). The balance of \$180,000 is for the "Spay and Neuter Voucher Program" which provides vouchers to low income residents.

GROUP: Human Services System						FUNCTION: Health & Sanitation
DEPARTMENT: Public Health						ACTIVITY: Health
FUND : General AAA PHL						
			2001-02	2001-02		
			Board Approved	Board Approved		
				Changes to		
				Base Budget		
	2000-01	2000-01	2001-02	2001-02	2001-02	
	Actuals	Approved Budget	Base Budget	Base Budget	Final Budget	
<u>Appropriations</u>						
Salaries and Benefits	39,551,310	43,026,209	47,989,376	1,220,254	49,209,630	
Services and Supplies	24,412,501	22,693,257	26,324,249	(4,378,615)	21,945,634	
Central Computer	247,179	277,100	276,072	14,265	290,337	
Equipment	123,145	122,000	152,000	167,000	319,000	
Transfers	16,195	11,500	11,500	2,500,229	2,511,729	
Total Expenditure Authority	<u>64,350,330</u>	<u>66,130,066</u>	<u>74,753,197</u>	<u>(476,867)</u>	<u>74,276,330</u>	
Less:						
Reimbursements	<u>(6,725,854)</u>	<u>(8,039,744)</u>	<u>(8,306,144)</u>	<u>(1,556,818)</u>	<u>(9,862,962)</u>	
Total Appropriation	57,624,476	58,090,322	66,447,053	(2,033,685)	64,413,368	
<u>Revenue</u>						
Licenses & Permits	5,927,092	6,194,000	6,194,000	173,142	6,367,142	
Fines & Forfeitures	245,000	270,500	270,500		270,500	
Taxes	1,506,518	1,622,000	1,622,000		1,622,000	
Current Services	5,010,414	4,436,100	6,627,721	1,993,329	8,621,050	
State, Federal or Gov't Aid	44,810,712	45,322,722	51,237,832	(4,386,556)	46,851,276	
Other Revenue	117,690	45,000	45,000	6,400	51,400	
Total Revenue	<u>57,617,426</u>	<u>57,890,322</u>	<u>65,997,053</u>	<u>(2,213,685)</u>	<u>63,783,368</u>	
Local Cost	7,050	200,000	450,000	180,000	630,000	
Budgeted Staffing		941.2	1,027.7	44.3	1,072.0	

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 1,902,666 MOU, 7% Tier, Workers Comp, Retirement
 Services and Supplies 1,054,085 Inflation, Risk Mgmt Liabilities

2410 Central Computer (1,028)

Mid-Year Increases

Salaries and Benefits 151,743 Transitional Case Management Program for HIV/AIDS inmates/parolees approved 8/15/00. FTE addition of 1.0 Clerk III and 2.0 Social Workers II
 27,000 AIDS services approved 8/29/00. FTE addition of 1.0 Health Services Assistant II
 281,186 Medi-Cal/Healthy Families Outreach & Application Services approved 9/19/00.
 836,544 Healthcare Program for Children in Foster Care approved 9/26/00. FTE addition of 14.0 (1 Supv Public Health Nurse, 13 Public Health Nurse IIs).

PUBLIC HEALTH

Services and Supplies	41,464	Transitional Case Management Program for HIV/AIDS inmates/parolees approved 8/15/00
	708,903	Medi-Cal/Healthy Families Outreach & Application Services approved 9/19/00.
	161,500	Healthcare Program for Children in Foster Care (HCPCFC) approved 9/26/00.
<u>Mandated New Programs</u>		
Services and Supplies	250,000	Animal Care & Control - increase in State required holding period for animals before they can be euthanized.
Subtotal Base Year Appropriation	<u>5,414,063</u>	
Revenue	<u>5,164,063</u>	State & Federal Aid
Subtotal Base Year Revenue	<u>5,164,063</u>	
Subtotal Base Year Local Cost	<u>250,000</u>	
Mid Year Adjustments		
<u>Description</u>		<u>Board Approved Date</u>
Salaries and Benefits	17,586	Disaster training and exercise support for Disaster Medical Assistance Team (DMAT) approved 10/24/00
	223,844	Prop. 10 Services in Ontario-Montclair School Dist. Approved 12/5/00. FTE addition 3.0 Public Health Nurse IIs & 5.0 Health Services Assistants.
	163,450	Black Infant Health Project approved 1/30/01. FTE addition of 12.0 in various classifications
	68,748	Occupant Protection/Passenger Traffic Safety Program approved 1/30/01. FTE addition of 1.0 Health Services Assistant & 1.0 Clerk II
	1,024,000	Contract with Children and Families Commission approved 1/30/01. FTE addition of 32.0 in various classifications.
	266,400	ROPP grant 4/24/01 FTE addition of 4.0 Registered Nurse IIs
Services and Supplies	77,000	HIV Laboratory Services approved 7/18/00
	44,414	Disaster training and exercise support for Disaster Medical Assistance Team (DMAT) approved 10/24/00
	16,202	Prop. 10 Services in Ontario-Montclair School Dist. Approved 12/5/00.
	14,000	Breast & Cervical Cancer Control Program approved 12/12/00
	57,410	Black Infant Health Project approved 1/30/01
	32,504	Occupant Protection/Passenger Traffic Safety Program approved 1/30/01.
	1,173,510	Contract with Children and Families Commission approved 1/30/01
Vehicles	30,000	Contract with Children and Families Commission approved 1/30/01
Reimbursements	(266,400)	ROPP grant approved 4/24/01 - reimbursement from Probation department
Subtotal Mid Year Appropriation	<u>2,942,668</u>	
Revenue	751,047	State & Federal Aid
	<u>2,191,621</u>	Current Services
Subtotal Mid Year Revenue	<u>2,942,668</u>	
Subtotal Mid Year Local Cost	<u>-</u>	
Total Appropriation Change	8,356,731	
Total Revenue Change	8,106,731	
Total Local Cost Change	250,000	
Total 2000-01 Appropriation	58,090,322	
Total 2000-01 Revenue	57,890,322	
Total 2000-01 Local Cost	200,000	
Total Base Budget Appropriation	66,447,053	
Total Base Budget Revenue	65,997,053	
Total Base Budget Local Cost	450,000	

PUBLIC HEALTH

Board Approved Changes to Base Budget

Salaries and Benefits	1,449,819	Increase due to the addition of 31.2
	494,754	Increase due to reduction of 7.0 in vacancy factor
	(985,211)	Decrease due to turnover and new staff starting at lower pay ranges
	70,150	Increase due to the addition of 1.8 for the approved Abstinence Policy Item
	190,742	Increase due to the approval of fees 4.3
	<u>1,220,254</u>	
Services and Supplies	(2,200,883)	Decrease Rents & Leases per GASB 34 (moved to Cost Applied)
	11,500	Increase GIMS per GASB 34 (moved from Cost Applied)
	(327,944)	Decrease in communications per budget instructions
	(86,700)	Net decrease in Publications and Subscriptions due to Internet usage
	(307,590)	Decrease in one-time purchases of small equipment
	334,749	Increase in COWCAP
	(90,450)	Decrease in Medical supplies due to change in lab procedures
	(152,472)	Net decreases in various minor expenses
	182,230	Increase in Systems Development per budget instructions
	(1,950,905)	Decrease in Professional Services Contracts due to decrease in grants
	29,850	Increase for approved Abstinence Policy Item
	180,000	Increase for approved Spay/Neuter Voucher Policy Item
	<u>(4,378,615)</u>	
Central Computer	(8)	
	14,273	Windows 2000 policy item
	<u>14,265</u>	
Equipment	275,500	Computer equipment, copiers, trailers, transport box, cages
	43,500	Vehicle for Maternal Health; mini van for Family Violence Prevention
	(122,000)	One time equipment purchases made in 2000-01
	(30,000)	One time vehicle purchases made in 2000-02
	<u>167,000</u>	
Transfers	2,200,883	Increase Rents & Leases per GASB 34 (moved from S&S)
	310,846	Increase Human Services System Admin charges
	(11,500)	Decrease GIMS per GASB 34 (moved to S&S)
	<u>2,500,229</u>	
Total Expenditure Authority	<u>(476,867)</u>	
Reimbursements	299,500	Decrease from Probation for end of Home Run Grant
	35,000	Decrease due to end of project - Public Works
	10,000	Decrease due to end of project - Fire District
	50,900	Decrease from Sheriff for end of DEC Grant and DOC SPAN
	(205,910)	Increase from California Children's Services for Public Health Admin charges
	(167,118)	Net inc from Dept of Children's Svcs for SPMP Funds: Rx4KIDS & FSFP Funds: Hope
	(182,600)	Net increase from Dept of Behavioral Health for Children's System of Care and Drug Ct
	(3,100)	Net increase from Probation for the Prep Grant
	(1,293,490)	Net increase from HSS for various programs
	(100,000)	Increase for approved Abstinence Policy Item (reimb from Incentive Money)
	<u>(1,556,818)</u>	
Total Appropriation	<u>(2,033,685)</u>	
Licenses & Permits	(17,600)	Decrease in Dog Tag Licenses and increases in Emergency Med Svcs Personnel
	190,742	Increase due to the approval of fees
State/Federal Aid	(4,386,556)	Decreases of \$1.2 million in Tobacco Education & Prevention, \$2.6 million in Healthy Start, and \$.6 million in various other minor programs, and \$14,273 to offset 2410
Current Services	1,993,329	Increases in Children and Families Commission revenues, School Health Contracts, Foundation for Cal State University of San Bernardino and Recording Fees
Other Revenue	6,400	Various minor changes in miscellaneous revenue
Total Revenue	<u>(2,213,685)</u>	
Local Cost	<u>180,000</u>	

PUBLIC HEALTH

BUDGET UNIT: CALIFORNIA CHILDREN'S SERVICES (AAA CCS)

I. GENERAL PROGRAM STATEMENT

California Children's Services is a state program that provides case management, diagnosis, and treatment services to children up to 21 years of age with severe qualifying medical conditions and whose families are unable to pay for all or part of their care. State law requires the county to maintain a mandated minimum county funding level. In addition to state realignment dollars and the county's mandated contribution, funding also comes from Medi-Cal, private insurance, and patient co-payments.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	4,512,688	6,094,725	5,273,652	7,466,526
Total Revenue	3,267,677	4,809,912	4,004,972	6,181,713
Local Cost	1,245,011	1,284,813	1,268,680	1,284,813
Budgeted Staffing		91.0		103.9
<u>Workload Indicators</u>				
Cases Managed	12,261	7,500	7,122	13,824
Therapy Units	117,609	110,000	124,556	124,000
Claims Processed	70,118	50,000	69,001	67,000

Significant variances between actual and budget for 2000-01 existed in salaries and benefits due to difficulty in filling budgeted positions and high staff turnover. These factors related directly to the decrease reflected in revenues.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing increased a net 12.9 positions. Budgeted additions of 7.0 positions were mandated by the state based on their recalculation of caseload performed in the fall of 2000. Also reflected in budgeting staffing is an increase of 7.0 positions due to the elimination of the vacancy factor and a decrease of 1.1 positions due to workload change.

PROGRAM CHANGES

Program changes include an increase of \$631,388 in professional services for treatment of clients and \$205,910 in transfers to Public Health for administration charges. These increases were offset by increases in state aid revenues.

**GROUP: Human Services System
DEPARTMENT: California Children's Services
FUND : General AAA CCS**

**FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care**

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Salaries and Benefits	4,268,046	5,022,025	5,225,197	389,176	5,614,373
Services and Supplies	998,157	1,062,900	1,110,836	535,407	1,646,243
Equipment	7,449	9,800	9,800	(9,800)	-
Transfers				205,910	205,910
Total Appropriation	5,273,652	6,094,725	6,345,833	1,120,693	7,466,526
<u>Revenue</u>					
Current Services	14,331	11,200	11,200	(2,100)	9,100
State, Federal or Gov't Aid	3,990,256	4,798,612	5,049,720	1,122,393	6,172,113
Other Revenue	385	100	100	400	500
Total Revenue	4,004,972	4,809,912	5,061,020	1,120,693	6,181,713
Local Cost	1,268,680	1,284,813	1,284,813	-	1,284,813
Budgeted Staffing		91.0	91.0	12.9	103.9

PUBLIC HEALTH

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	203,172	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	47,936	Inflation, Risk Mgmt Liabilities
Subtotal Base Year Appropriation	<u>251,108</u>	
Revenue	251,108	
Subtotal Base Year Revenue	<u>251,108</u>	
Subtotal Base Year Local Cost	<u>-</u>	
Total Appropriation Change	251,108	
Total Revenue Change	251,108	
Total Local Cost Change	-	
Total 2000-01 Appropriation	6,094,725	
Total 2000-01 Revenue	4,809,912	
Total 2000-01 Local Cost	1,284,813	
Total Base Budget Appropriation	6,345,833	
Total Base Budget Revenue	5,061,020	
Total Base Budget Local Cost	1,284,813	

Board Approved Changes to Base Budget

Salaries and Benefits	363,200	Addition of 1.2 Clerk II, 3.0 Financial Interviewer, 2.8 Public Health Nurse, 1.0 Registered Nurse II - PH
	384,251	Removal of Vacancy Factor 7.0
	(110,556)	Deletion of 1.0 Public Information Clerk, 1.0 Staff Analyst II, and .1 Contract PH Physicia
	(247,719)	Decrease due to staff turnover in existing FTEs caused by new staff beginning at lower pay grades.
	<u>389,176</u>	
Services and Supplies	631,388	Due to increase in professional services required for treatment services
	26,800	Rent increase
	(70,200)	Inventoriable and Non-inventoriable equipment decrease
	(39,000)	Decreases in general maintenance, special departmental and miscellaneous expenses
	(8,000)	Decreases in memberships to bring budget in line with actual expenses
	(4,500)	Decreases in travel and vehicle charges
	(1,081)	Decreases in various minor expenses to bring budget in line with actual expenses
	<u>535,407</u>	
Equipment	<u>(9,800)</u>	No equipment requested
	<u>(9,800)</u>	
Transfers	205,910	Administrative Charges to Public Health
	<u>205,910</u>	
Total Appropriation	<u>1,120,693</u>	
State/Federal Aid	1,122,393	Increase in Claiming for State Aid to Crippled Children and increase in Medi-Cal Outpatient Aid
Current Services	(2,100)	Decrease in Health Fees and Private Pay Outpatient
Other Revenue	400	Increase in Other Revenue
Total Revenue	<u>1,120,693</u>	
Local Cost	<u>-</u>	

PUBLIC HEALTH

BUDGET UNIT: INDIGENT AMBULANCE (AAA EMC)

I. GENERAL PROGRAM STATEMENT

This budget provides financing for those ambulance contractors who transport indigents to the Arrowhead Regional Medical Center, or the closest hospital, under certain life-threatening situations. It also funds transport of indigent tuberculosis patients to Riverside County Hospital for treatment, and up to the extent of available appropriations, pays for the Sheriff's Department transport of indigent inmates. The appropriation in this budget unit are maintained at a constant level.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	472,497	472,501	472,501	472,501
Local Cost	472,497	472,501	472,501	472,501

GROUP: Human Services System
DEPARTMENT: Public Health - Indigent Ambulance
FUND : General AAA EMC

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	472,501	472,501	472,501	-	472,501
Total Appropriation	472,501	472,501	472,501	-	472,501
Local Cost	472,501	472,501	472,501	-	472,501

PUBLIC HEALTH

**BUDGET UNIT: CAJON PASS ILLEGAL DUMPING CLEAN-UP
(RPH PHL)**

I. GENERAL PROGRAM STATEMENT

In December 1998, a fire occurred in Cajon Pass as a result of illegal dumping of an estimated 100,000 tons of solid waste. Approximately 40 haulers and contractors have been identified as the parties responsible for the illegal dumping. This special revenue fund, established and managed by the Department of Public Health, Division of Environmental Health, will be used to account for the settlement contributions of the small haulers and the \$750,000 grant from the California Integrated Waste Management Board (CIWMB) and the expenditures associated with the clean-up effort for the illegal dump in Cajon Pass. The State requires a 10% holdback of funds until the project is completed.

The total estimated cost to clean up the site is \$2,800,000. As a result of the settlement agreement among those identified as haulers, the county and the CIWMB, the CIWMB will contribute \$750,000 and the large haulers will pay the balance of the clean-up cost less the contributions received from the small haulers. CIWMB will cover the cost associated with recycling of green waste and concrete, tipping fees, initial re-vegetation, and other costs as identified in the settlement agreement. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	-	200,000	754,639	608,960
Total Revenue	-	200,000	1,200,557	163,500
Fund Balance		-		445,460

Significant variances existed between actual and budget 2000-01 in revenues due to a one-time grant from CIWMB and additional contributions received from small haulers. This factor relates directly to the increase reflected in expenditures.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

The increase reflected in services and supplies is due to additional fund balance available. Fines collected from small haulers are expected to decrease \$111,500. State aid of \$75,000 represents the 10% holdback of the CIWMB grant.

**GROUP: Human Services System
DEPARTMENT: Public Health - Cajon Pass
FUND : Special Revenue RPH PHL**

**FUNCTION: Public Protection
ACTIVITY: Other Protection**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	754,639	200,000	950,000	(341,040)	608,960
Total Appropriation	754,639	200,000	950,000	(341,040)	608,960
<u>Revenue</u>					
Fines & Forfeitures	516,300	200,000	200,000	(111,500)	88,500
State, Federal or Gov't Aid	675,000		750,000	(675,000)	75,000
Other Revenue	9,257				
Total Revenue	1,200,557	200,000	950,000	(786,500)	163,500
Fund Balance		-	-	445,460	445,460

PUBLIC HEALTH

Total Changes Included in Board Approved Base Budget

Mid Year Adjustments

		<u>Board Approved Date</u>	
Services and Supplies	750,000	December 12, 2000	- Board Approved increase in revenue and appropriations for the State matching grant approved March 28, 2000, from California Integrated Waste Management Board (CIWMB) for clean-up of Cajon Pass Illegal Dump.
Subtotal Mid Year Appropriation	<u>750,000</u>		
Revenue	750,000	State Revenue	
Subtotal Mid Year Revenue	<u>750,000</u>		
Subtotal Mid Year Fund Balance	<u>-</u>		
<hr/>			
Total Appropriation Change	750,000		
Total Revenue Change	750,000		
Total Change	-		
<hr/>			
Total 2000-01 Appropriation	200,000		
Total 2000-01 Revenue	200,000		
Total 2000-01 Fund Balance	-		
<hr/>			
Total Base Budget Appropriation	950,000		
Total Base Budget Revenue	950,000		
Total Base Budget Fund Balance	-		

Board Approved Changes to Base Budget

Services and Supplies	<u>(341,040)</u>	Decrease in Professional Services used for cleanup of illegal dump.
	<u>(341,040)</u>	
Total Appropriation	<u>(341,040)</u>	
Fines and Forfeitures	(111,500)	Decrease in fines collected from small haulers
State/Federal Aid	(675,000)	Elimination of State Matching Grant received in 2000-01, less 10% holdback to be received in 2001-02.
Total Revenue	<u>(786,500)</u>	
Fund Balance	<u>445,460</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: VETERANS AFFAIRS
 DIRECTOR: BILL J. MOSELEY
 BUDGET UNIT: AAA VAF**

I. GENERAL PROGRAM STATEMENT

According to the Secretary of the U.S. Department of Veterans Affairs, approximately one out of three people in the United States are potential V.A. beneficiaries. In San Bernardino County, this means approximately 575,000 veterans, their dependents and survivors will become recipients of veteran's benefits. Veteran's Affairs provides information and assistance to residents in filing claims for benefits and services to which they may be entitled from federal or state governments. These benefits include medical care, insurance, home loans, pension benefits, disability compensation, education, and vocational rehabilitation.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	800,874	839,138	812,254	1,068,151
Total Revenue	261,907	235,000	288,460	264,000
Local Cost	538,967	604,138	523,794	804,151
Budgeted Staffing		18.0		19.0
<u>Workload Indicators</u>				
Subvention Claims Filed	6,011	6,000	5,592	5,500
New Annual Monetary Amounts	7,250,000	7,250,000	7,750,000	7,500,000
Average Annual Award	1,100	1,000	1,143	1,050

The department did not exercise a significant portion of its 2000-01 appropriation authority due to high staff turnover among clerical staff and difficulty in recruiting a Veteran Services Representative. In addition, the state significantly increased payments for subvention and Medi-Cal activities. As a result, the department was well below the local cost target.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing increased by 1.0 position, a Supervising Veteran Services Representative. This position was added to the department due to the increased volume of veterans being seen in the desert communities. On-site supervision will now be available at the Victorville office.

**GROUP: Human Services System
 DEPARTMENT: Veterans Affairs
 FUND : General Fund AAA VAF**

**FUNCTION: Public Assistance
 ACTIVITY: Veterans Services**

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Salaries and Benefits	737,873	778,973	812,920	65,709	878,629
Services and Supplies	179,331	158,454	168,117	(42,457)	125,660
Central Computer	12,690	16,651	10,809	477	11,286
Other Charges	-	700	700	1,100	1,800
Equipment	-	2,000	2,000	3,000	5,000
Transfers	(117,640)	(117,640)	(117,640)	163,416	45,776
Total Appropriation	812,254	839,138	876,906	191,245	1,068,151
<u>Revenue</u>					
State, Federal or Gov't Aid	288,460	235,000	235,000	29,000	264,000
Total Revenue	288,460	235,000	235,000	29,000	264,000
Local Cost	523,794	604,138	641,906	162,245	804,151
Budgeted Staffing		18.0	18.0	1.0	19.0

VETERANS AFFAIRS

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	33,947	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	9,663	Result of Building Lease Expenditure transitioning to an Intra-Fund Transfer
2410 Central Computer	(5,842)	
Subtotal Base Year Appropriation	<u>37,768</u>	
Subtotal Base Year Revenue	<u>-</u>	
Subtotal Base Year Local Cost	<u>37,768</u>	
Total Appropriation Change	37,768	
Total Revenue Change	-	
Total Local Cost Change	37,768	
Total 2000-01 Appropriation	839,138	
Total 2000-01 Revenue	235,000	
Total 2000-01 Local Cost	604,138	
Total Base Budget Appropriation	876,906	
Total Base Budget Revenue	235,000	
Total Base Budget Local Cost	641,906	

Board Approved Changes to Base Budget

Salaries and Benefits	<u>65,709</u>	Increase due to the addition of 1.0 position & Upgrade of Clerk III to VSR
	<u>65,709</u>	
Services and Supplies	<u>(42,457)</u>	Reduction due to Structure Lease Payments now being reflected as a Transfer
	<u>(42,457)</u>	
Central Computer	477	
Other Charges	<u>1,100</u>	Interest on two (2) computer servers
	<u>1,100</u>	
Equipment	<u>3,000</u>	Principal payments on two (2) computer servers
	<u>3,000</u>	
Transfers	163,416	Increase due to elimination of fund transfer from HSS Admin. & Structure Lease Payments
Total Appropriation	<u>191,245</u>	
State/Federal Aid	29,000	Increase in Subvention, Medi-Cal, and Veterans Service Office Fund per the California Department of Veterans Affairs
Total Revenue	<u>29,000</u>	
Local Cost	<u>162,245</u>	

Internal Services Group

County of San Bernardino

Final Budget

2001-2002



INTERNAL SERVICES GROUP

SUMMARY

	<u>Page #</u>	<u>Approp</u>	<u>Revenue</u>	<u>Local Cost</u>
<u>GENERAL FUND</u>				
ARCHITECTURE AND ENGINEERING	238	529,617	5,000	524,617
FACILITIES MANAGEMENT:				
CUSTODIAL DIVISION	240	3,369,631	1,882,190	1,487,441
GROUNDS DIVISION	242	1,507,423	716,000	791,423
HOME REPAIR PROGRAM	244	-	-	-
MAINTENANCE DIVISION	246	6,913,553	3,430,000	3,483,553
ADMINISTRATION	248	338,580	-	338,580
UTILITIES	249	14,905,801	20,000	14,885,801
PURCHASING	257	860,603	5,000	855,603
REAL ESTATE SERVICES:				
REAL ESTATE SERVICES	265	1,068,107	549,250	518,857
RENTS AND LEASES	268	1,287,776	589,249	698,527
TOTAL GENERAL FUND		<u>30,781,091</u>	<u>7,196,689</u>	<u>23,584,402</u>
<u>SPECIAL REVENUE FUND</u>				
REAL ESTATE SERVICES:				
CHINO AGRICULTURAL PRESERVE	270	2,866,940	824,033	2,042,907
<u>INTERNAL SERVICES FUNDS</u>				
FLEET MANAGEMENT:				
GARAGE AND WAREHOUSE	251	12,926,926	12,933,425	6,499
MOTOR POOL	254	8,528,274	10,009,521	1,481,247
PURCHASING:				
MAIL AND COURIER SERVICES	259	6,873,013	7,095,205	222,192
PRINTING SERVICES	261	2,726,150	2,842,683	116,533
CENTRAL STORES	263	8,264,328	9,073,213	808,885
TOTAL INTERNAL SERVICES FUNDS		<u>39,318,691</u>	<u>41,954,047</u>	<u>2,635,356</u>

OVERVIEW OF BUDGET

**DEPARTMENT: ARCHITECTURE & ENGINEERING
 DIRECTOR: G. DANIEL OJEDA
 BUDGET UNIT: AAA ANE**

I. GENERAL PROGRAM STATEMENT

Architecture & Engineering is responsible for the planning, design and administration of the County's Capital Improvement Program. The staff prepares bid packages and advertisements for bid, negotiates and administers projects for design and construction and provides inspection and construction project management services through completion of the project.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	393,651	462,577	490,816	529,617
Total Revenue	9,458	5,000	12,211	5,000
Local Cost	384,193	457,577	478,605	524,617
Budgeted Staffing		24.0		23.0
<u>Workload Indicators</u>				
Construction Contracts Awarded	121	107	93	100
Consultant Agreements	58	39	54	31

Actual expenses were higher than budgeted due to the extended services provided by the interim contract director; an unanticipated recruiting cost for the new director and the remainder was due to extra labor & mileage on behalf of the construction project at Park Moabi. Additional revenue was primarily due to state Mandated program reimbursements.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

With the completion of the new County Medical Center, one Accounting Technician, underfilling a Building Construction Inspector position was deleted. This position was responsible for maintaining accounting records on behalf of the new Medical Center Project.

PROGRAM CHANGES

Services and supplies were increased by approximately \$60,000 to hire outside estimating consultants for projects in the Capital Improvement Program. These various estimating firms will be selected through the county's request for proposal process and the selection will be based upon the firm's expertise and experience.

**GROUP: Internal Services Group
 DEPARTMENT: Architecture & Engineering
 FUND: General AAA ANE**

**FUNCTION: General
 ACTIVITY: Property
 Management**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	1,591,146	1,710,352	1,765,673	(53,511)	1,712,162
Services and Supplies	302,001	143,484	152,413	59,751	212,164
Central Computer	6,236	6,408	8,562	635	9,197
Equipment	15,978	13,500	13,500	2,500	16,000
Transfers	8,888	8,888	8,888	-	8,888
Total Expenditure Authority	1,924,249	1,882,632	1,949,036	9,375	1,958,411
Less:					
Reimbursements	(1,433,433)	(1,420,055)	(1,420,055)	(8,739)	(1,428,794)
Total Appropriation	490,816	462,577	528,981	636	529,617
<u>Revenue</u>					
Current Services	7,868	5,000	5,000		5,000
State, Federal or Gov't Aid	4,343	-	-	-	-
Total Revenue	12,211	5,000	5,000	-	5,000
Local Cost	478,605	457,577	523,981	636	524,617
Budgeted Staffing		24.0	24.0	(1.0)	23.0

ARCHITECTURE & ENGINEERING

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	55,321	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	8,929	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	2,154	
<hr/>		
Total Appropriation Change	66,404	
Total Revenue Change	-	
Total Local Cost Change	66,404	
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Total 2000-01 Appropriation	462,577	
Total 2000-01 Revenue	5,000	
Total 2000-01 Local Cost	457,577	
<hr/>		
Total Base Budget Appropriation	528,981	
Total Base Budget Revenue	5,000	
Total Base Budget Local Cost	523,981	

Board Approved Changes to Base Budget

Salaries and Benefits	(46,434)	Decrease due to the the elimination of one (1) Accounting Technician assigned to the construction of the new Medical Center.
	(18,787)	Decrease due to the difference in salary of two (2) Bldg Construction Inspectors previously budgeted at the top range vs the actual salary of the two new inspectors hired 7-5-2000.
	11,710	Increase due to substitution of Engineer Tech I for PSE
	<u>(53,511)</u>	
Services and Supplies	60,000	Increase due to the use of outside estimating consultants on behalf of the Capital Improvement Program.
	(249)	Decrease in various services and supplies
	<u>59,751</u>	
Central Computer	635	
Equipment	2,500	Additional funding required for the purchase of three large document storage containers for construction drawings.
Total Expenditure Authority	<u>9,375</u>	
Reimbursements	(8,739)	Receive from Capital Improvement Program budget - Increase due to MOU Salary adjustments
Total Appropriation	<u>636</u>	
Total Revenues	-	
Total Local Cost	<u>636</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: FACILITIES MANAGEMENT DEPARTMENT
INTERIM DIRECTOR: DAVE GIBSON**

2001-02

	<u>Appropriations</u>	<u>Revenue</u>	<u>Local Cost</u>	<u>Staffing</u>
Custodial Division	3,369,631	1,882,190	1,487,441	59.0
Grounds Division	1,507,423	716,000	791,423	27.0
Home Repair Program	-	-	-	12.0
Maintenance Division	6,913,553	3,430,000	3,483,553	58.0
Utilities	14,905,801	20,000	14,885,801	-
Administration	<u>338,580</u>	-	<u>338,580</u>	<u>4.0</u>
TOTAL	27,034,988	6,048,190	20,986,798	160.0

BUDGET UNIT: CUSTODIAL DIVISION (AAA FMC)

I. GENERAL PROGRAM STATEMENT

The Facilities Management Department Custodial Division administers the county's custodial services provided to county owned and some leased facilities through a combination of in-house personnel and private custodial service providers.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	2,149,904	2,474,338	2,063,631	3,369,631
Total Revenue	617,790	1,100,000	655,855	1,882,190
Local Cost	1,532,114	1,374,338	1,407,776	1,487,441
Budgeted Staffing		59.0		59.0
<u>Workload Indicators</u>				
Square Feet Maintained:				
In-House	1,199,312	1,199,312	1,199,312	1,199,312
Contracted	851,906	851,906	851,906	851,906

The difference in 2000-01 budgeted appropriations to 2000-01 actuals is attributable to vacant positions throughout the year, with a direct relationship to revenue.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

The increase in appropriations is a result of anticipated increases in cost of the custodial formal bid contracts due to the mandated minimum wage increases and informal bid agreements. Additionally, the increase is anticipated in the general household supply account for supplies used by in house services as well as the use of temporary help custodial personnel services.

The increase in revenue is to reflect the change in accounting standards as proposed by GASB 34, whereby all previous reimbursements shall be accounted for as revenue. The increase in revenues can be attributed to the anticipated hiring of staff and the proposed additional monies to be provided due to the additional monitoring required of the custodial service provider agreements.

FACILITIES MANAGEMENT

GROUP: Internal Services
DEPARTMENT: Facilities Management - Custodial
FUND: General AAA FMC

FUNCTION: General
ACTIVITY: Property Mgmt

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	1,421,683	1,900,777	1,975,133	(42,012)	1,933,121
Services and Supplies	1,014,058	1,273,561	1,312,308	124,202	1,436,510
Total Expenditure Authority	2,435,741	3,174,338	3,287,441	82,190	3,369,631
Less:					
Reimbursements	(372,110)	(700,000)	(700,000)	700,000	-
Total Appropriation	2,063,631	2,474,338	2,587,441	782,190	3,369,631
Revenue					
Current Services	657,317	1,100,000	1,100,000	782,190	1,882,190
Other Revenue	(1,462)	-	-	-	-
Total Revenue	655,855	1,100,000	1,100,000	782,190	1,882,190
Local Cost	1,407,776	1,374,338	1,487,441	-	1,487,441
Budgeted Staffing		59.0	59.0		59.0

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 74,356 MOU, 7% Tier, Workers Comp, Retirement

Services and Supplies 38,747 Inflation, Risk Mgmt Liabilities

Total Appropriation Change	113,103
Total Revenue Change	-
Total Local Cost Change	113,103
Total 2000-01 Appropriation	2,474,338
Total 2000-01 Revenue	1,100,000
Total 2000-01 Local Cost	1,374,338
Total Base Budget Appropriation	2,587,441
Total Base Budget Revenue	1,100,000
Total Base Budget Local Cost	1,487,441

Board Approved Changes to Base Budget

Salaries and Benefits	(42,012)	Change in step funding for various positions from 11 to 1 due to multiple retirements.
	<u>(42,012)</u>	
Services and Supplies	124,202	Anticipated increases in the costs of contract custodial services due to the mandated minimum wage increases, plus additional costs for custodial services
	<u>124,202</u>	
Total Expenditure Authority	<u>82,190</u>	
Reimbursements	700,000	Change in accounting standards GASB 34, accounting for services rendered as revenue.
Total Appropriation	<u>782,190</u>	
	<u>782,190</u>	Change in accounting standards GASB 34, accounting for services rendered plus increase in revenues due to increase cost of providing services
Total Revenue	<u>-</u>	
Local Cost	<u>-</u>	

FACILITIES MANAGEMENT

BUDGET UNIT: GROUNDS DIVISION (AAA FMG)

I. GENERAL PROGRAM STATEMENT

The Facilities Management Department Grounds Division is responsible for the grounds maintenance services provided to county owned facilities and some leased facilities through a combination of in house personnel and private grounds maintenance service providers.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	845,996	1,097,476	923,365	1,507,423
Total Revenue	364,361	363,000	373,669	716,000
Local Cost	481,635	734,476	549,696	791,423
Budgeted Staffing		27.0		27.0
 <u>Workload Indicators</u>				
Acres Maintained	715	715	715	715

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

The increase in appropriations and revenue is to reflect the change in accounting standards as proposed by GASB 34, whereby all previous reimbursements shall be accounted for as revenue. The net change in revenue can be attributed to the loss of the Blockbuster account and grounds maintenance services to be provided. It is anticipated that the impact will be minimal due to additional work to be performed at other revenue generating programs and projects.

**GROUP: Internal Services
DEPARTMENT: Facilities Management - Grounds
FUND: General AAA FMG**

**FUNCTION: General
ACTIVITY: Property Mgmt**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	785,179	960,879	997,010	6,153	1,003,163
Services and Supplies	431,519	503,107	521,967	(19,663)	502,304
Central Computer Equipment	15,139	40,000	40,000	(40,000)	-
Total Expenditure Authority	1,231,837	1,503,986	1,560,933	(53,510)	1,507,423
Less:					
Reimbursements	(308,472)	(406,510)	(406,510)	406,510	-
Total Appropriation	923,365	1,097,476	1,154,423	353,000	1,507,423
 <u>Revenue</u>					
Current Services	373,669	363,000	363,000	353,000	716,000
Total Revenue	373,669	363,000	363,000	353,000	716,000
Local Cost	549,696	734,476	791,423	-	791,423
Budgeted Staffing		27.0	27.0		27.0

FACILITIES MANAGEMENT

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>	
Salaries and Benefits	36,131 MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	18,860 Inflation, Risk Mgmt Liabilities
2410 Central Computers	1,956
Total Appropriation Change	56,947
Total Revenue	-
Total Local Cost	56,947
<hr/>	
Total 2000-01 Appropriation	1,097,476
Total 2000-01 Revenue	363,000
Total 2000-01 Local Cost	734,476
<hr/>	
Total Base Budget Appropriation	1,154,423
Total Base Budget Revenue	363,000
Total Base Budget Local Cost	791,423

Board Approved Changes to Budget

Salaries and Benefits	<u>6,153</u>	Change in step funding for various positions
	<u>6,153</u>	
Services and Supplies	(19,663)	Net reduction in materials required to provide Grounds maintenance services due to the loss of Blockbuster Pavilion
	<u>(19,663)</u>	
Equipment	<u>(40,000)</u>	Prior year's one-time purchase of riding mower and truck
Total Expenditure Authority	<u>(53,510)</u>	
Reimbursements	406,510	Change in accounting standards GASB 34, accounting for services rendered as revenue
Total Appropriation	<u>353,000</u>	
Total Revenue Change	<u>353,000</u>	Change in accounting standards GASB 34, accounting for services rendered net effect of loss of the Blockbuster Pavillion revenue
Total Local Cost Change	<u>-</u>	

FACILITIES MANAGEMENT

BUDGET UNIT: HOME REPAIR (AAA FMH)

I. GENERAL PROGRAM STATEMENT

The Home Repair Program is a federally funded program that is administered by Facilities Management. The program does minor home repairs for candidates that meet age and income requirements. Economic and Community Development Department (ECD) reimburses the costs incurred by the program with federal funds.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	55,469	-	30,902	-
Local Cost	55,469	-	30,902	-
Budgeted Staffing		19.0		12.0
<u>Workload Indicators</u>				
Jobs Completed	307	360	295	320

The Home Repair Division local cost incurred is the COWCAP charge for services provided that is not reimbursed by ECD.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Salaries and benefits decreased by 7.0 vacant budgeted positions. This adjustment is necessary to accurately reflect the funding available from ECD in 2001-02. No currently filled positions are impacted by the reduction.

GROUP: Facilities Management
DEPARTMENT: Facilities Management Home Repair
FUND: General AAA FMH

FUNCTION: General
ACTIVITY: Property Management

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	479,892	687,142	715,019	(200,493)	514,526
Services and Supplies	291,328	315,404	320,250	(74,948)	245,302
Total Expenditure Authority	771,220	1,002,546	1,035,269	(275,441)	759,828
Less:					
Reimbursements	(740,318)	(1,002,546)	(1,035,269)	275,441	(759,828)
Total Appropriation	30,902	-	-	-	-
Local Cost	30,902	-	-	-	-
Budgeted Staffing		19.0	19.0	(7.0)	12.0

FACILITIES MANAGEMENT

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	27,877	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	<u>4,846</u>	Inflation, Risk Mgmt Liabilities
	<u>32,723</u>	
Reimbursements	(32,723)	
<hr/>		
Total Appropriation Change	-	
Total Revenue Change	-	
Total Local Cost Change	-	
<hr/>		
Total 2000-01 Appropriation	-	
Total 2000-01 Revenue	-	
Total 2000-01 Local Cost	-	
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Total Base Budget Appropriation	-	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Salaries and Benefits	<u>(200,493)</u>	Anticipated decrease in workload, 7.0 vacant funded positions deleted
	<u>(200,493)</u>	
Services and Supplies	(13,648)	Reduction in COWCAP charges
	<u>(61,300)</u>	Anticipated decrease in workload, services and supplies reduced accordingly
	<u>(74,948)</u>	
Total Expenditure Authority	<u>(275,441)</u>	
Reimbursements	<u>275,441</u>	Anticipated decrease in workload, reimbursements reduced accordingly
Total Appropriation	<u>-</u>	
Total Revenue	<u>-</u>	
Local Cost	<u>-</u>	

FACILITIES MANAGEMENT

BUDGET UNIT: MAINTENANCE DIVISION (AAA FMM)

I. GENERAL PROGRAM STATEMENT

The Facilities Management Department Maintenance Division administers the county's maintenance services provided to county owned and some leased facilities through a combination of in-house personnel and private service providers. In addition, the Maintenance Division is responsible for the minor remodel and maintenance portion of the county capital improvement program.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	4,346,968	3,928,511	3,845,467	6,913,553
Total Revenue	568,022	670,000	615,409	3,430,000
Local Cost	3,778,946	3,258,511	3,230,058	3,483,553
Budgeted Staffing		58.0		58.0
<u>Workload Indicators</u>				
Square feet maintained	4,175,000	4,175,000	4,175,000	4,175,000
Maintenance trouble calls	15,415	15,700	15,375	15,700
Maintenance requisitions	4,984	5,300	5,205	5,300

**GROUP: Internal Services
DEPARTMENT: Facilities Management - Maintenance
FUND: General AAA FMM**

**FUNCTION: General
ACTIVITY: Property Mgmt**

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Salaries and Benefits	2,485,702	2,808,709	2,933,141	72,624	3,005,765
Services and Supplies	3,625,244	3,677,654	3,770,727	81,852	3,852,579
Central Computer	17,493	14,947	21,822	662	22,484
Equipment	24,465	55,000	55,000	(55,000)	-
Transfers	-	31,560	31,560	1,165	32,725
Total Expenditure Authority	6,152,904	6,587,870	6,812,250	101,303	6,913,553
Less:					
Reimbursements	(2,307,437)	(2,659,359)	(2,659,359)	2,659,359	-
Total Appropriation	3,845,467	3,928,511	4,152,891	2,760,662	6,913,553
<u>Revenue</u>					
Current Services	609,418	670,000	670,000	2,760,000	3,430,000
Other Revenue	5,991	-	-	-	-
Total Revenue	615,409	670,000	670,000	2,760,000	3,430,000
Local Cost	3,230,058	3,258,511	3,482,891	662	3,483,553
Budgeted Staffing		58.0	58.0		58.0

FACILITIES MANAGEMENT

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>	
Salaries and Benefits	124,432 MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	93,073 Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	<u>6,875</u>
Subtotal Base Year Appropriation	<u>224,380</u>
Subtotal Base Year Revenue	<u>-</u>
Subtotal Base Year Local Cost	<u>224,380</u>
<hr/>	
Total Appropriation Change	224,380
Total Revenue Change	-
Total Local Cost Change	224,380
<hr/>	
Total 2000-01 Appropriation	3,928,511
Total 2000-01 Revenue	670,000
Total 2000-01 Local Cost	3,258,511
<hr/>	
Total Base Budget Appropriation	4,152,891
Total Base Budget Revenue	670,000
Total Base Budget Local Cost	3,482,891

Board Approved Changes to Base Budget

Salaries and Benefits	<u>72,624</u>	Change in step funding of various positions
	<u>72,624</u>	
Services and Supplies	81,852	Change in overall costs of providing services contractually including an increase in the minimum wage, overall costs for materials, freon, electrical parts, etc.
	<u>81,852</u>	
Central Computer	<u>662</u>	
Equipment	<u>(55,000)</u>	Prior year's one-time purchase of truck and a lift
Transfers	<u>1,165</u>	Change in lease costs per Real Estate Services
	<u>1,165</u>	
Total Expenditure Authority	<u>101,303</u>	
Reimbursements	<u>2,659,359</u>	Change in accounting standards GASB 34, accounting for services rendered as revenue
Total Appropriation	<u>2,760,662</u>	Change in accounting standards GASB 34, accounting for services rendered plus increase in revenue due to increase in cost of providing services
Total Revenues	<u>2,760,000</u>	
Total Local Cost	<u>662</u>	

FACILITIES MANAGEMENT

BUDGET UNIT: UTILITIES (AAA UTL)

I. GENERAL PROGRAM STATEMENT

The San Bernardino County Utilities budget funds the cost of natural gas and liquid propane gas, electricity, water, sewage, refuse disposal, diesel fuel for emergency generators, and other related costs for county owned and some leased facilities. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	11,658,512	10,975,197	14,203,852	14,905,801
Total Revenue	40,510	-	(40,510)	20,000
Local Cost	11,618,002	10,975,197	14,244,362	14,885,801
<u>Workload Indicators</u>				
Electric	6,668,846	7,200,000	10,300,000	10,900,000
Gas	582,006	680,000	800,500	846,000
Water	1,188,069	1,320,000	1,200,000	1,270,000
Sewer	369,294	254,000	472,500	500,000
Disposal	758,661	611,000	830,800	879,000

The increase in appropriations from budget to actual is attributable to the electric utility industry and the California Energy Crisis.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

The services and supplies appropriation is based on estimated usage for 2001-02 and reflects the impact of the California energy crisis. The costs are highly dependent upon the weather, climate changes (i.e. warmer weather causes the fund to deplete faster than colder weather because the cost of electricity is greater than the cost of natural gas), and the impact of the cost of electricity to other utility agencies that will cause the cost of these utilities to increase. The figures do not include an increase for the cost of newly leased facilities.

**GROUP: Internal Services
DEPARTMENT: Facilities Management
FUND : General AAA UTL**

**FUNCTION: General
ACTIVITY: Property Mgmt**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	13,735,110	10,530,197	14,440,801	(5,000)	14,435,801
Transfers	470,000	470,000	470,000	-	470,000
Total Expenditure Authority	14,205,110	11,000,197	14,910,801	(5,000)	14,905,801
Less:					
Reimbursements	(1,258)	(25,000)	(25,000)	25,000	-
Total Appropriation	14,203,852	10,975,197	14,885,801	20,000	14,905,801
<u>Revenue</u>					
Current Services	(40,510)	-	-	-	-
Other Revenue	-	-	-	20,000	20,000
Total Revenue	(40,510)	-	-	20,000	20,000
Local Cost	14,244,362	10,975,197	14,885,801	-	14,885,801

FACILITIES MANAGEMENT

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Services and Supplies	210,604	Inflation
<u>Recommended Baseline Adjustment</u>		
Services and Supplies	3,700,000	Due to energy crisis
<u>Full Year Funding</u>		
Total Appropriation Change	3,910,604	
Total Revenue Change	-	
Total Local Cost Change	3,910,604	
<hr/>		
Total 2000-01 Appropriation	10,975,197	
Total 2000-01 Revenue	-	
Total 2000-01 Local Cost	10,975,197	
<hr/>		
Total Base Budget Appropriation	14,885,801	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	14,885,801	

Board Approved Changes to Base Budget

Services and Supplies	<u>(5,000)</u>	
	<u>(5,000)</u>	
Total Expenditure Authority	<u>(5,000)</u>	
Reimbursements	25,000	Change in accounting standards GASB 34, accounting for services rendered as revenue
Total Appropriation	<u>20,000</u>	
Total Revenue	<u>20,000</u>	
Local Cost	<u>-</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: FLEET MANAGEMENT
INTERIM DIRECTOR: JAMES MORALES**

2001-02

	Operating Expense	Revenue	Revenue Over/(under)	Staffing
Garage/Warehouse	12,926,926	12,933,425	6,499	98.0
Motor Pool	8,528,274	10,009,521	1,481,247	8.1
TOTAL	21,455,200	22,942,946	1,487,746	106.1

BUDGET UNIT: GARAGE/WAREHOUSE (ICB VHS)

I. GENERAL PROGRAM STATEMENT

Fleet Management's Garage/Warehouse Division provides fuel, maintenance, repair, fabrication and field services for the county's fleet of vehicles and heavy equipment. This includes the warehousing of automotive parts and related road materials to support the fleet operations. Activities and programs of the Garage/Warehouse Division are financed and accounted for as an internal service fund by which all operational costs are distributed to user departments through service rates.

II. BUDGET & WORKLOAD HISTORY

	1999-00	2000-01	2000-01	2001-02
Total Operating Expense	21,059,292	12,256,928	13,272,699	12,926,926
Total Revenue	20,954,586	12,053,466	12,902,995	12,933,425
Revenue over/(under) Expense	(104,706)	(203,462)	(369,704)	6,499
Budgeted Staffing		104.8		98.0
<u>Workload Indicators</u>				
Number of Work Orders	20,099	20,702	19,580	19,511
Number of Billable Shop Hours	100,495	95,229	97,900	97,555
Warehouse Sales	1,116,455	1,125,948	1,293,602	1,431,376
Parts Sales	2,657,475	2,754,000	2,798,013	2,896,339
Fuel gallons dispensed	3,042,487	3,064,624	2,979,686	2,992,897

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Salaries and benefits reflect MOU adjustments, step increases, overtime and a net reduction of budgeted staffing of 6.8 positions. Changes in staffing include the deletion of 6.0 vacant budgeted public service employees positions. A Clerk II position and a Storekeeper position has been added to perform the work that was previously done by a public service employee. Board approved a mid-year transfer of 1.0 Safety Specialist position to the Risk Management Department. There was also a reduction of 4.0 vacant budgeted position that were determined not to be needed by the department. In addition, the vacancy factor was reduced from 2.0 positions to no vacancy factor and overtime was increased by 0.2 positions for the Motor Fleet Mechanics workload.

FLEET MANAGEMENT

GROUP: Internal Services Group
 DEPARTMENT: Fleet Management
 FUND: Internal Services ICB VHS

FUNCTION: General Government
 ACTIVITY: Central Garage

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	4,506,687	5,155,167	5,375,621	(200,929)	5,174,692
Services and Supplies	8,424,832	7,235,115	7,311,794	454,633	7,766,427
Central Computer	70,723	10,000	75,000	-	75,000
Total Expenditure Authority	13,002,242	12,400,282	12,762,415	253,704	13,016,119
Reimbursements		(363,354)	(363,354)	24,161	(339,193)
Depreciation	270,457	220,000	250,000	-	250,000
Total Operating Expense	13,272,699	12,256,928	12,649,061	277,865	12,926,926
Revenue					
Use of Money & Property	40,661	32,000	32,000	8,000	40,000
Current Services	12,819,449	12,021,466	12,021,466	871,959	12,893,425
State, Federal or Gov't Aid	-	-	-	-	-
Other Revenue	42,885	-	-	-	-
Total Revenue	12,902,995	12,053,466	12,053,466	879,959	12,933,425
Revenue Over/(Under) Expense	(369,704)	(203,462)	(595,595)	602,094	6,499
Fixed Asset Exp					
Improvements to Land	-	500,000	500,000	(500,000)	-
Struct & Improv to Structures	-	40,000	40,000	(40,000)	-
Equipment	79,110	58,298	58,298	(58,298)	-
Vehicles	-	-	-	-	-
Total Fixed Assets	79,110	598,298	598,298	(598,298)	-
Budgeted Staffing		104.8	104.8	(6.8)	98.0

FLEET MANAGEMENT

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	220,454	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	76,679	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>		
Depreciation	30,000	
<hr/>		
Total Operating Expense	392,133	
Total Revenue Change	-	
Total Revenue Over/(Under) Expense	392,133	
<hr/>		
Total 2000-01 Appropriation	12,256,928	
Total 2000-01 Revenue	12,053,466	
Total 00-01 Revenue Over/(Under) Expense	(203,462)	
<hr/>		
Total Base Budget Appropriation	12,649,061	
Total Base Budget Revenue	12,053,466	
Total Revenue Over/(Under) Expense	(595,595)	

Board Approved Changes to Base Budget

Salaries and Benefits	(120,002)	Delete vacant budgeted positions that were not needed
	56,202	Eliminated vacancy factor of 2.0 positions
	(55,847)	Safety Specialist transferred to Risk Management per Board action 11-07-00 #046.
	(137,540)	Deletion of Public Service Employee budgeted positions
	27,241	Added Clerk II that was prev. filled by Public Service Employee
	29,017	Added Storekeeper that was prev. filled by Public Service Employee
	<u>(200,929)</u>	
Services and Supplies	(257,500)	Automated Fleet Management System budgeted in Motor Pool
	712,133	Increase in purchase of fuels and materials for warehouse and heavy equipment parts
	<u>454,633</u>	
Total Expenditure Authority	<u>253,704</u>	
	24,161	Receive from Motor Pool for Admin. Support - Decrease due to transfer of Safety Specialist to Risk Mgmt
Reimbursements		
Total Operating Expense	<u>277,865</u>	
	8,000	Estimated increase in interest earned
Use of Money & Property		
Current Services	871,959	Anticipated increases based on increase in fuel costs and heavy equipment repairs
Total Revenue	<u>879,959</u>	
Revenue Over/(Under) Expense	<u>602,094</u>	
<u>Fixed Asset Exp</u>		
Improv to land	(500,000)	One time fuel tank replacement project
Struct & Improv to Struct	(40,000)	One time expenditure in prior budget
Equipment	(58,298)	One time expenditure in prior budget
Total Fixed Asset	<u>(598,298)</u>	

FLEET MANAGEMENT

BUDGET UNIT: MOTOR POOL (IBA VHS)

I. GENERAL PROGRAM STATEMENT

Fleet Management's Motor Pool Division operates as an internal service fund with rental rates on fleet vehicles to provide for replacement, fuel, maintenance, insurance, overhead and other operational costs. Motor Pool currently has ownership and responsibility for 1,885 automobiles, vans, pickup trucks and various specialty vehicles assigned to county departments. Activities and programs of the Motor Pool Division are financed and accounted for as an internal service fund by which all operational costs are distributed to user departments through service rates.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual</u> <u>1999-00</u>	<u>Budget</u> <u>2000-01</u>	<u>Actual</u> <u>2000-01</u>	<u>Budget</u> <u>2001-02</u>
Total Operating Expense	8,836,191	8,785,695	8,631,417	8,528,274
Total Revenue	10,474,452	9,703,000	10,779,476	10,009,521
Revenue Over/(Under) Expense	1,638,261	917,305	2,148,059	1,481,247
Budgeted Staffing		8.1		8.1
<u>Workload Indicators</u>				
Number of Vehicles in Fleet	1,671	1,650	1,885	1,850
Total Miles Driven	1,831,000	17,869,500	20,219,500	20,317,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Services and supplies increased by \$266,986. This includes a \$225,000 increase to pay for the Automated Fleet Management System, bringing a total of \$425,000 in the budget. The new system will allow more accurate tracking of costs as well as providing necessary management information regarding fleet vehicle utilization. Services and supplies also increased by \$250,021 to pay for increase in fuel and maintenance charges. Services and supplies also increased by \$55,000 to purchase modular office furniture to combine Repair and Motor Pool office staff. Services and supplies also increased \$79,112 due to inflation. These increases are offset by a decrease of \$342,147 due to the reduction in insurance premiums per Risk Management estimates. Revenues increased due to projected increase in the size of the motor fleet.

Fleet Management is planning to purchase approximately 100 vehicles totaling \$2,000,000 to replace department vehicles, which meet department replacement criteria. Also included in the equipment budget is \$30,000 to replace the department's antiquated automatic car wash and \$60,000 for the purchase of a modular office building. This building will house the Motor Pool and Repair Office to better serve customers in a "one stop shop" concept.

FLEET MANAGEMENT

GROUP: Internal Service Group
DEPARTMENT: Fleet Management
FUND : Internal Services (IBA VHS)

FUNCTION: Government
ACTIVITY: Central Motor Pool

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	546,007	305,756	313,070	-	313,070
Services and Supplies	6,014,710	5,473,225	5,552,337	187,874	5,740,211
Central Computer	5,688	78,000	6,066	-	6,066
Total Expenditure Authority	6,566,405	5,856,981	5,871,473	187,874	6,059,347
Transfers		328,714	328,714	(25,521)	303,193
Depreciation	2,065,012	2,600,000	2,165,294	-	2,165,294
Total Operating Expense	8,631,417	8,785,695	8,365,481	162,353	8,527,834
<u>Revenue</u>					
Use of Money & Property	279,943	130,000	130,000	20,000	150,000
Current Services	7,580,996	9,423,000	9,423,000	286,521	9,709,521
State, Federal or Gov't Aid	2,655	-	-	-	-
Other Revenue	2,915,882	150,000	150,000	-	150,000
Total Revenue	10,779,476	9,703,000	9,703,000	306,521	10,009,521
Revenue Over/(Under)	2,148,059	917,305	1,337,519	144,168	1,481,687
<u>Fixed Asset Exp</u>					
Struct & Improv to Structures	-	-	-	60,000	60,000
Equipment	-	-	-	30,000	30,000
Vehicles	1,585,454	3,000,000	3,000,000	(1,000,000)	2,000,000
Total Fixed Assets	1,585,454	3,000,000	3,000,000	(910,000)	2,090,000
Budgeted Staffing		8.1	8.1		8.1

FLEET MANAGEMENT

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Salaries and Benefits	7,314	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	79,112	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	<u>(71,934)</u>	
Subtotal Base Year Appropriation	<u>14,492</u>	
Subtotal Base Year Revenue	<u>-</u>	
Subtotal Base Year Local Cost	<u>14,492</u>	
<u>Mandated New Programs</u>		
Depreciation	(434,706)	Based on detailed calculations per vehicle.
Total Appropriation Change	(420,214)	
Total Revenue Change	-	
<u>Total Change</u>	<u>420,214</u>	
Total 2000-01 Appropriation	8,785,695	
Total 2000-01 Revenue	9,703,000	
<u>Total 2000-01 Revenue Over (Under)</u>	<u>917,305</u>	
Total Base Budget Appropriation	8,365,481	
Total Base Budget Revenue	9,703,000	
Total Base Budget Revenue Over/(Under)	1,337,519	

Board Approved Changes to Base Budget

Services and Supplies	225,000	Purchase of Automated Fleet Management System - increase of \$225,000, total in budget \$425,000
	55,000	Purchase modular office to combine Repair and Motor Pool office staff.
	(342,147)	Decrease in insurance premiums per Risk Management estimates.
	250,021	Increase in fuel and maintenance charges.
	<u>187,874</u>	
Transfers	(25,521)	Transfers represent Admin. Support paid to Garage/Warehouse - decrease is due to the Safety Specialist going to Risk Mgmt
Total Operating Expense	<u>162,353</u>	
Use of Money & Property	20,000	Estimated increase in interest earned
Current Services	286,521	Reimbursement of cost of fuel and maintenance services
Total Revenue	<u>306,521</u>	
Revenue Over/(Under)	<u>144,168</u>	
Fixed Asset Exp		
Struc & Improv.	60,000	Modular office building for Repair and Motor Pool staff
Equipment	30,000	Automatic car wash
Vehicles	(1,000,000)	Reduced to projected replacement of depreciated fleet vehicles next year
Total Fixed Asset	<u>(910,000)</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: PURCHASING
DIRECTOR: AURELIO W. DE LA TORRE**

2001-02

	<u>Operating Exp/ Appropriation</u>	<u>Revenue</u>	<u>Revenue Over /(Under) Exp</u>	<u>Local Cost</u>	<u>Staffing</u>
Purchasing	860,603	5,000		855,603	16.0
Mail/Courier Services	6,873,013	7,095,205	222,192		34.0
Printing Services	2,726,150	2,842,683	116,533		18.0
Central Stores	8,264,328	9,073,213	808,885	-	15.0
TOTAL	18,724,094	19,016,101	1,147,610	855,603	83.0

BUDGET UNIT: PURCHASING (AAA PUR)

I. GENERAL PROGRAM STATEMENT

The Purchasing Department is responsible for the acquisition of equipment, services, and supplies used by County Departments and Board-governed Districts. In addition, it is responsible for the management of three internal service programs (Printing Services, Central Stores, and Central Mail Services) through its ISF Divisions. It also manages and arranges for the sale of County surplus property.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	805,851	1,010,137	991,244	860,603
Total Revenue	163,265	196,460	196,433	5,000
Local Cost	642,586	813,677	794,811	855,603
Budgeted Staffing		17.2		16.0
<u>Workload Indicators</u>				
Purchase orders	2,110	2,000	2,047	2,200
Request For Payments	57,712	45,000	55,547	55,000
Requisitions	4,636	4,000	4,407	4,500
Blanket Purchase Orders	2,606	2,000	2,230	1,600
Request For Proposals	117	150	152	160

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes reflect deletion of 1.2 Public Service Employees previously budgeted to assist in reporting and tracking blanket orders to meet purchasing requirements. Many of the requirements have been met and respective duties have evolved into an "as needed" basis to be performed by temporary help.

**GROUP: Internal Services
DEPARTMENT: Purchasing
FUND : General AAA PUR**

**FUNCTION: General
ACTIVITY: Finance**

	<u>2000-01 Actuals</u>	<u>2001-02 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Salaries and Benefits	842,629	861,080	892,415	(18,171)	874,244
Services and Supplies	107,251	109,947	118,677	9,301	127,978
Central Computer	10,765	10,578	11,751	688	12,439
Other Charges	4,321	4,152	4,152	(222)	3,930
Equipment	26,278	24,380	24,380	9,084	33,464
Transfers	-	-	-	(191,452)	(191,452)
Total Appropriation	991,244	1,010,137	1,051,375	(190,772)	860,603
<u>Revenue</u>					
Other Revenue	196,433	196,460	196,460	(191,460)	5,000
Total Revenue	196,433	196,460	196,460	(191,460)	5,000
Local Cost	794,811	813,677	854,915	688	855,603
Budgeted Staffing		17.2	17.2	(1.2)	16.0

PURCHASING

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Salaries Benefits	31,335	MOU, 7% tier, Workers Comp, Retirement.
Services and Supplies	8,730	Inflation, Risk Management Liabilities.
2410 Central Computer	1,173	
Total Appropriation Change	41,238	
Total Revenue Change	-	
Total Local Cost Change	41,238	

Total 2000-01 Appropriation	1,010,137
Total 2000-01 Revenue	196,460
Total 2000-01 Local Cost	813,677
Total Base Budget Appropriation	1,051,375
Total Base Budget Revenue	196,460
Total Base Budget Local Cost	854,915

Board Approved Changes to Base Budget

Salaries and Benefits	(18,171)	Decrease reflects reduction of 1.2 positions due to completion of certain reporting requirements regarding blanket purchase orders. Future duties will be conducted by temporary help.
Services and Supplies	9,301	Increase due primarily to acquisition of computer equipment to automate purchasing reporting requirements.
Central Computer	688	
Other Charges	(222)	Decrease reflects annual reduction of interest due to reduction in principle.
Equipment	9,084	Increase is a result of a new lease for a server.
Transfers	(121,452)	Reimbursements from Printing, Mail, and Central Stores.
	(70,000)	Reimbursement from HSS for donation of surplus items.
	<u>(191,452)</u>	
Total Appropriation	(190,772)	
Other Revenue	(191,460)	Decrease is a result of conversion to reimbursements per GASB 34.
Total Revenue	(191,460)	
Local Cost	688	

PURCHASING

BUDGET UNIT: MAIL/COURIER SERVICES (IAY PUR)

I. GENERAL PROGRAM STATEMENT

Mail/Courier Services provides interoffice, U.S. Postal, and courier services to agencies, departments, and special districts within the county.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual</u> <u>1999-00</u>	<u>Budget</u> <u>2000-01</u>	<u>Actual</u> <u>2000-01</u>	<u>Budget</u> <u>2001-02</u>
Total Operating Expense	5,748,424	6,729,189	6,152,200	6,873,013
Total Revenue	5,925,950	6,750,000	6,354,226	7,095,205
Total Revenue Over/(Under) Exp	177,526	20,811	202,026	222,192
Fixed Assets	17,865	39,760	26,307	30,507
Budgeted Staffing		34.0		34.0
 <u>Workload Indicators</u>				
Mail Pieces Processed	13,785,872	13,200,000	13,687,253	13,500,000
Inter-Ofc Mail P/Up-Del	141,376	140,000	149,062	143,000
Inserting/Intel Insert	8,232,649	8,400,000	8,129,864	8,200,000
Folding/Tab-Label	12,796,079	12,500,000	13,171,527	12,600,000
BusRply/Postage Due	140,573	152,000	129,955	100,000

GROUP: Internal Services
DEPARTMENT: Central Mail Services
FUND : Internal Service IAY PUR

FUNCTION: General
ACTIVITY: Mail and Courier Svcs

	<u>2000-01</u> <u>Actuals</u>	<u>2000-01</u> <u>Approved Budget</u>	<u>2001-02</u> <u>Board Approved</u> <u>Base Budget</u>	<u>2001-02</u> <u>Board Approved</u> <u>Changes to</u> <u>Base Budget</u>	<u>2001-02</u> <u>Final Budget</u>
<u>Appropriations</u>					
Salaries and Benefits	872,175	875,970	922,673	59,820	982,493
Services and Supplies	5,244,644	5,796,607	5,816,971	10,296	5,827,267
Central Computer	2,120	-	2,582	205	2,787
Other Charges	3,329	3,384	3,384	(747)	2,637
Transfers	18,932	42,228	42,228	4,601	46,829
Total Appropriations	6,141,200	6,718,189	6,787,838	74,175	6,862,013
Depreciation	11,000	11,000	11,000	-	11,000
Total Operating Expenses	6,152,200	6,729,189	6,798,838	74,175	6,873,013
<u>Revenue</u>					
Current Services	6,185,466	6,750,000	6,800,000	205	6,800,205
Other Revenue	168,760	-	195,000	100,000	295,000
Total Revenue	6,354,226	6,750,000	6,995,000	100,205	7,095,205
Revenue Over/(Under) Exp	202,026	20,811	196,162	26,030	222,192
<u>Fixed Asset Expenses</u>					
Vehicles				20,000	20,000
Equipment	16,491	30,000	30,000	(30,000)	-
Lease	9,816	9,760	9,760	747	10,507
Total Fixed Assets	26,307	39,760	39,760	(9,253)	30,507
Budgeted Staffing		34.0	34.0		34.0

PURCHASING

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	46,703	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	20,364	Inflation, Risk Mgmt Liabilities
2410 Central Computer	2,582	
<u>Revenue</u>		
Current Services	50,000	Increase in services.
Other Revenue	195,000	Increase due to the 5 % mail surcharge unbudgeted in FY 00/01.
	<u>245,000</u>	
<hr/>		
Total Expense Change	69,649	
Total Revenue Change	245,000	
Total Rev Over(Under) Exp	175,351	
<hr/>		
Total 2000-01 Expense	6,729,189	
Total 2000-01 Revenue	6,750,000	
Total 2000-01 Rev Over(Under) Exp	20,811	
<hr/>		
Total Base Budget Expense	6,798,838	
Total Base Budget Revenue	6,995,000	
Rev Over(Under) Expenditures	196,162	

Board Approved Changes to Base Budget

Salaries and Benefits	59,820	Increase reflects conversion of 4.0 PSE's to 3.0 Mail Clerk II's and addition of 1.0 Fiscal Clerk I
Services and Supplies	10,296	Increase in general office expenses.
Central Computer	205	
Other Charges	(747)	
Transfers	4,601	Additional reimbursement to Purchasing (AAA-PUR) for administrative support
Total Operating Expense	<u>74,175</u>	
Current Services	205	Increase in mail services.
Other Revenue	100,000	Increase in the 5% mail surcharges.
Total Revenue	<u>100,205</u>	
Rev Over(Under)	<u>26,030</u>	
<u>Fixed Asset Exp</u>		
Vehicles	20,000	One time purchase during 2000/01.
Equipment	(30,000)	Purchase of van for to accommodate an additional inter-office route.
Lease	747	Current lease-purchase obligation.
	<u>(9,253)</u>	

PURCHASING

BUDGET UNIT: PRINTING SERVICES (IAG PUR)

I. GENERAL PROGRAM STATEMENT

Printing Services composes, sets, prints, collates, and binds county forms, pamphlets, and reports.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Operating Expense	2,584,474	2,317,098	2,742,308	2,726,150
Total Revenue	2,957,947	2,600,000	2,994,487	2,842,683
Total Revenue Over/(Under) Exp	373,473	282,902	252,179	116,533
Fixed Assets	67,390	103,840	86,084	174,602
Budgeted Staffing		17.0		18.0
Workload Indicators				
Printed Pages-Units	76,503,826	80,000,000	77,085,771	82,500,000
Graphic Arts-Hrs Billed	4,187	4,500	4,033	4,200

Significant variances between actual and budget for 2000-01 existed in both services and supplies and revenue as a result of an increase in requests for printing services.

GROUP: Internal Services
DEPARTMENT: Printing Services
FUND : Internal Services IAG PUR

FUNCTION: General
ACTIVITY: Printing

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	699,261	692,602	715,018	71,820	786,838
Services and Supplies	1,968,241	1,513,898	1,553,906	215,392	1,769,298
Central Computer	1,275	842	1,052	25	1,077
Other Charges	12,191	15,912	15,912	(5,275)	10,637
Reimbursements	(39,660)	(41,456)	(41,456)	41,456	-
Transfers	-	34,300	34,300	-	34,300
Total Appropriations	2,641,308	2,216,098	2,278,732	323,418	2,602,150
Depreciation	101,000	101,000	101,000	23,000	124,000
Total Operating Expenses	2,742,308	2,317,098	2,379,732	346,418	2,726,150
Revenue					
Current Services	2,994,157	2,600,000	2,662,634	180,049	2,842,683
Other Revenue	330	-	-	-	-
Total Revenue	2,994,487	2,600,000	2,662,634	180,049	2,842,683
REV OVER/(UNDER) EXP	252,179	282,902	282,902	(166,369)	116,533
Fixed Asset Expenses					
Equipment	7,544	15,000	15,000	100,000	115,000
Lease	78,540	88,840	88,840	(29,238)	59,602
Total Fixed Assets	86,084	103,840	103,840	70,762	174,602
Budgeted Staffing		17.0	17.0	1.0	18.0

PURCHASING

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	22,416	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	40,008	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	210	
Revenue	62,634	Current Services
<hr/>		
Total Expense Change	62,634	
Total Revenue Change	62,634	
Total Rev Over/ Under Exp	-	
<hr/>		
Total 2000-01 Expense	2,317,098	
Total 2000-01 Revenue	2,600,000	
Total 2000-01 Rev Over/(Under) Exp	282,902	
<hr/>		
Total Base Budget Expense	2,379,732	
Total Base Budget Revenue	2,662,634	
Total Base Rev Rev Over/(Under) Exp	282,902	

Board Approved Changes to Base Budget

Salaries and Benefits	71,820	Increase due primarily to a new 1.0 Layout & Composing Coordinator.
Services and Supplies	215,392	Increase anticipated to meet demand in services by departments.
Central Computer	25	
Other Charges	(5,275)	Reflects decrease in principle owed on current lease-purchases.
Depreciation	23,000	Based on current assets.
Reimbursements	41,456	Decrease is due to GASB 34 requirement.
Total Operating Expense	<u>346,418</u>	
Other Revenue	<u>180,049</u>	Increase due to anticipated increase in services.
Total Revenue	<u>180,049</u>	
Total Rev Over/Under Exp	(166,369)	
Fixed Asset Exp		
Equipment	100,000	Purchase of a replacement cutter and a plate processor.
Lease	<u>(29,238)</u>	Decrease in principle owed on current lease purchases.
	70,762	

PURCHASING

BUDGET UNIT: CENTRAL STORES (IAV PUR)

I. GENERAL PROGRAM STATEMENT

Central Stores stocks, supplies, and delivers stationary, forms, janitorial, and other high volume miscellaneous items for county departments and other local government agencies. Central Stores also maintains the surplus property pool. This program is an internal service fund, and as such, all operational costs are distributed to user departments through overhead rates.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual</u> <u>1999-00</u>	<u>Budget</u> <u>2000-01</u>	<u>Actual</u> <u>2000-01</u>	<u>Budget</u> <u>2001-02</u>
Total Operating Expense	-	7,879,615	9,483,812	8,264,328
Total Revenue	-	8,715,685	9,381,973	9,073,213
Total Revenue Over/(Under) Exp	-	836,070	(101,839)	808,885
Fixed Assets	-	65,000	55,875	30,000
Budgeted Staffing		14.0		15.0
<u>Workload Indicators</u>				
Work Orders	-	32,600	44,562	41,000
Whse/Store Sales(\$)	-	8,700,000	9,381,973	8,900,000

Significant variances between actual and budget for 2000-01 existed in services and supplies. Increase in demand by county departments resulted in this additional expenditure.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing increased a net change of 1.0 position. This includes deletion of 9.0 Public Service Employees and 1.0 Storekeeper transferred to the Information Services Department. The addition of 1.0 Store Supervisor II, 1.0 Store Supervisor I, 4.0 Storekeepers, 2.0 Fiscal Clerk II, 1.0 Fiscal Clerk III, and 2.0 Store Specialists offset deletions. Changes reflect conversion of Public Service Employees to regular positions.

	GROUP: Internal Services DEPARTMENT: Central Stores FUND: Internal Services IAV PUR			FUNCTION: General ACTIVITY: Central Stores	
	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	445,029	461,538	478,873	55,146	534,019
Services and Supplies	8,898,969	7,319,697	7,586,021	(7,851)	7,578,170
Central Computer	53,426	12,000	65,433	326	65,759
Transfers	86,388	86,380	86,380	-	86,380
Total Operating Expense	9,483,812	7,879,615	8,216,707	47,621	8,264,328
<u>Revenue</u>					
Current Services	9,381,973	8,715,685	9,060,592	12,621	9,073,213
Total Revenue	9,381,973	8,715,685	9,060,592	12,621	9,073,213
REV OVER/(UNDER) EXP	(101,839)	836,070	843,885	(35,000)	808,885
FIXED ASSET EXP					
Equipment				30,000	30,000
Vehicles	55,875	65,000	65,000	(65,000)	-
Budgeted Staffing		14.0	14.0	1.0	15.0

PURCHASING

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	17,335	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	266,324	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	53,433	
Revenue	344,907	Current Services
<hr/>		
Total Expense Change	337,092	
Total Revenue Change	344,907	
Total Rev Over/(Under) Exp	7,815	
<hr/>		
Total 2000-01 Expense	7,879,615	
Total 2000-01 Revenue	8,715,685	
Total 2000-01 Rev Over/(Under) Exp	836,070	
<hr/>		
Total Base Budget Expense	8,216,707	
Total Base Budget Revenue	9,060,592	
Total Base Rev Over/(Under) Exp	843,885	

Board Approved Changes to Base Budget

Salaries and Benefits	55,146	Increase due primarily to conversion of 9.0 PSE's to regular positions.
Services and Supplies	(7,851)	Net reductions of various expenditure objects.
Central Computer	326	
Total Operating Expense	<u>47,621</u>	
Current Services	12,621	Anticipated increase in revenue due to increase in supplies request.
Total Revenue	<u>12,621</u>	
Total Rev (Over)/Under Exp	<u>(35,000)</u>	
Fixed Asset Exp		
Equipment	<u>(35,000)</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: REAL ESTATE SERVICES
INTERIM DIRECTOR: JOHN YUHAS**

2001-02

	<u>Operating Exp/ Appropriation</u>	<u>Revenue</u>	<u>Fund Balance</u>	<u>Local Cost</u>	<u>Staffing</u>
Real Estate Services	1,068,107	549,250		518,857	26.0
Rents And Leases	1,287,776	589,249		698,527	-
Chino Agric Preserve	2,866,940	824,033	2,042,907		-
TOTAL	5,222,823	1,962,532	2,042,907	1,217,384	26.0

BUDGET UNIT: REAL ESTATE SERVICES (AAA RPR)

I. GENERAL PROGRAM STATEMENT

Real Estate Services provides for the administration of lease contracts; the negotiation of new lease contracts; and appraisal, acquisition, and relocation assistance for all county agencies, departments. Reimbursable services are also provided to SANBAG, State of California, and various cities throughout the county, upon request.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	900,329	1,037,016	768,330	1,068,107
Total Revenue	316,586	622,253	429,684	549,250
Local Cost	583,743	414,763	338,646	518,857
Budgeted Staffing		26.0		26.0
<u>Workload Indicators</u>				
Total Hrs Chrgd Out	40,027	43,240	43,196	42,183
# of Leases	150	167	186	216

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes reflect conversion of 1.0 Secretary I to a 1.0 Clerk III, the addition of 2.0 Real Property Agent III's, and deletion of a 1.0 Appraisal Tech and a 1.0 Public Service Employee resulting in a zero net change in budgeted positions. The addition of the two Real Property Agent III's will serve as lead positions in the Real Property and Appraisal /Right of Way sections and will assist in the increase of services requested by County departments.

REAL ESTATE SERVICES

GROUP: Internal Services
DEPARTMENT: Real Estate Services
FUND : General AAA RPR

FUNCTION: General
ACTIVITY: Property
Management

	2000-01	2000-01	2001-02	2001-02	2001-02
	Actuals	Approved Budget	Board Approved Base Budget	Board Approved Changes to Base Budget	Final Budget
Appropriations					
Salaries and Benefits	1,294,014	1,439,378	1,599,291	90,091	1,689,382
Services and Supplies	147,036	253,256	295,275	(7,305)	287,970
Central Computer	7,040	7,551	9,104	609	9,713
Equipment	-	15,000	15,000	(5,000)	10,000
Transfers	8,909	10,500	10,500	9,500	20,000
Total Expenditure Authority	1,456,999	1,725,685	1,929,170	87,895	2,017,065
Less:					
Reimbursements	(688,669)	(688,669)	(788,669)	(160,289)	(948,958)
Total Appropriation	768,330	1,037,016	1,140,501	(72,394)	1,068,107
Revenue					
Use of Money & Property	91,597	50,000	50,000	-	50,000
Current Services	328,020	572,253	572,253	(73,003)	499,250
State, Federal or Gov't Aid	10,067				-
Total Revenue	429,684	622,253	622,253	(73,003)	549,250
Local Cost	338,646	414,763	518,248	609	518,857
Budgeted Staffing		26.0	26.0	0.0	26.0

REAL ESTATE SERVICES

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	159,913	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	42,019	Inflation, Risk Mgmt Liabilities
2410 Central Computer	1,553	
Reimbursements	(100,000)	Increase in real estate services provided to other departments.
Total Appropriation Change	103,485	
Total Revenue Change	-	
Total Local Cost Change	103,485	
Total 2000-01 Appropriation	1,037,016	
Total 2000-01 Revenue	622,253	
Total 2000-01 Local Cost	414,763	
Total Base Budget Appropriation	1,140,501	
Total Base Budget Revenue	622,253	
Total Base Budget Local Cost	518,248	

Board Approved Changes to Base Budget

Salaries and Benefits	90,091	Increase due to addition of 2.0 Real Property Agent III and 1.0 ClerkIII. Additional cost: offset by conversion of 1.0 Secretary I, 1.0 Appraisal Technician, and 1.0 PSE.
Services and Supplies	(7,305)	
Central Computer	609	
Equipment	(5,000)	Net change between \$15,000 budgeted in 2000/01 and \$10,000 budgeted in 2001/02 for a scanner and a CD tower.
Transfers	9,500	Additional payroll and personnel services provided by Public Works.
Total Expenditure Authority	87,895	
Reimbursements	(160,289)	Increase in real estate services provided to other departments.
Total Appropriation	(72,394)	
Current Services	(73,003)	Anticipated decrease in services to non-general fund departments.
Total Revenue	(73,003)	
Local Cost	609	

REAL ESTATE SERVICES

BUDGET UNIT: RENT AND LEASES (AAA RNT)

I. GENERAL PROGRAM STATEMENT

With the exception of long-term lease payments for joint power facility agreements, the rents and leases appropriation funds the rental of occupied space utilized by County departments. Lease payments are reimbursed from various user departments. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	1,588,232	846,027	976,199	1,287,776
Total Revenue	841,298	147,500	385,924	589,249
Local Cost	746,934	698,527	590,275	698,527

Workload Indicators

# of Leases	150	167	186	216
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Significant variance between actual and budget for 2000-01 existed in appropriation and revenue as a result of an unanticipated increase in leases.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

The addition of Preschool Services Department leases previously unbudgeted resulted in the major increase in appropriations. Also, a county owned property leased by the Wiersma Family Trust was transferred from the SCALF budget unit (SIF-INQ) to the Rents budget. This property will be managed by Real Estate Services (AAA-RPR).

GROUP: Internal Services
DEPARTMENT: Real Estate Services
FUND : General AAA RNT

FUNCTION: General
ACTIVITY: Property
Management

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
Appropriations					
Services and Supplies	23,328,077	22,207,009	22,524,252	2,250,838	24,775,090
Other Charges	-	-	-	3,000	3,000
Total Expenditure Authority	23,328,077	22,207,009	22,524,252	2,253,838	24,778,090
Less:					
Reimbursements	(22,351,878)	(21,360,982)	(21,678,225)	(1,812,089)	(23,490,314)
Total Appropriation	976,199	846,027	846,027	441,749	1,287,776
Revenue					
Use of Money & Property	210,586	147,500	147,500	(54,500)	93,000
Current Services	175,338	-	-	496,249	496,249
Total Revenue	385,924	147,500	147,500	441,749	589,249
Local Cost	590,275	698,527	698,527	-	698,527

REAL ESTATE SERVICES

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Services and Supplies	317,243	Inflation and CPI increases on lease contracts
Reimbursements	(317,243)	Increase in leases will result in increases in reimbursements from various departments.
<hr/>		
Total Appropriation Change	-	
Total Revenue Change	-	
Total Local Cost Change	-	
<hr/>		
Total 2000-01 Appropriation	846,027	
Total 2000-01 Revenue	147,500	
Total 2000-01 Local Cost	698,527	
<hr/>		
Total Base Budget Appropriation	846,027	
Total Base Budget Revenue	147,500	
Total Base Budget Local Cost	698,527	

Board Approved Changes to Base Budget

Services and Supplies	2,250,838	Increase is due primarily to the addition of Pre-School leases previously unbudgeted in 2000-01.
Other Charges	<u>3,000</u>	
Total Expenditure Authority	<u><u>2,253,838</u></u>	
Reimbursements	(1,812,089)	Increase is a result of additional leases.
Total Appropriation	<u><u>441,749</u></u>	
Use of Money & Property	(54,500)	Decrease in vendor machines.
Current Services	<u>496,249</u>	Adjustment of revenue previously budgeted in reimbursements.
Total Revenue	<u><u>441,749</u></u>	
Local Cost	<u><u>-</u></u>	

REAL ESTATE SERVICES

BUDGET UNIT: CHINO AGRICULTURAL PRESERVE (SIF INQ)

I. GENERAL PROGRAM STATEMENT

The Agricultural Land Post-Acquisition Program provides a special revenue fund to continue the Agricultural Land Acquisition and Preservation Program under the California Wildlife, Coastal and Parkland Conservation Act. The county contracts with the Southern California Agricultural Land Foundation (SCALF) to negotiate and manage leases, prepare conservation easements, manage properties acquired and recommend future acquisitions. Property management activities include arranging for all ordinary and emergency repairs and improvements necessary to preserve the properties at their present condition, enhance their operating efficiency or alter them to enhance lease potential and/or comply with lease requirements. Appropriations in this budget unit include a payment to SCALF for the management of the program and payment to vendors. The county receives lease revenues from the properties acquired from the state grant. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	299,207	2,272,442	306,891	2,866,940
Total Revenue	1,122,526	871,546	960,485	824,033
Fund Balance		1,400,896		2,042,907

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGE

The Wiersma Dairy account was transferred to the Rents and Leases general fund budget unit (AAA-RNT) in order to align operations consistent with other leases.

GROUP: Internal Services
DEPARTMENT: Chino Agricultural Preserve
FUND : Special Revenue SIF INQ

FUNCTION: Public Ways and Fac.
ACTIVITY: Public Works

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Services and Supplies	288,790	466,576	482,906	(100,830)	382,076
Other Charges	7,199	33,500	33,500	(3,000)	30,500
Equipment	10,902	36,000	36,000	(36,000)	-
Contingencies Appropriation	-	1,736,366	1,736,366	717,998	2,454,364
Total Appropriation	306,891	2,272,442	2,288,772	578,168	2,866,940
<u>Revenue</u>					
Use of Money & Property	946,402	871,546	871,546	(47,513)	824,033
Other Revenue	14,083	-	-	-	-
Total Revenue	960,485	871,546	871,546	(47,513)	824,033
FUND BALANCE		1,400,896	1,417,226	625,681	2,042,907

REAL ESTATE SERVICES

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>	
Services and Supplies	16,330 Inflation.
<hr/>	
Total Appropriation Change	16,330
Total Revenue Change	-
Total Change	16,330
<hr/>	
Total 2000-01 Appropriation	2,272,442
Total 2000-01 Revenue	871,546
Total 2000-01 Fund Balance	1,400,896
<hr/>	
Total Base Budget Appropriation	2,288,772
Total Base Budget Revenue	871,546
Total Base Budget Fund Balance	1,417,226

Board Approved Changes to Base Budget

Services and Supplies	(100,830)	Projected decrease in operational expense of dairies.
Other Charges	(3,000)	Decrease in taxes and assessments due to transfer of Weirsma Dairy
Fixed Assets	(36,000)	Net change from 2000-01
Contingencies	183,634	Anticipated net increase for purchase of land
	<u>534,364</u>	Fund balance adjustment
Total Appropriation	<u>578,168</u>	
Use of Money & Property	(47,513)	Decrease due to transfer of Weirsma Dairy to Rents budget (AAA-RPR).
Fund Balance	<u>625,681</u>	

Law and Justice Group

County of San Bernardino

Final Budget

2001-2002



LAW AND JUSTICE GROUP

SUMMARY

	<u>Page #</u>	<u>Approp</u>	<u>Revenue</u>	<u>Local Cost</u>
<u>GENERAL FUND</u>				
COUNTY TRIAL COURTS:				
DRUG COURT PROGRAMS	274	185,951	185,951	-
JUDICIAL BENEFITS/FACILITIES COSTS	276	1,551,875	-	1,551,875
MAINTENANCE OF EFFORT FUNDING	277	29,838,295	19,707,281	10,131,014
DISTRICT ATTORNEY:				
CRIMINAL	278	32,229,888	31,403,559	826,329
CHILD ABDUCTION	282	731,682	731,682	-
GRAND JURY	291	296,654	-	296,654
INDIGENT DEFENSE	336	9,692,905	75,000	9,617,905
LAW AND JUSTICE GROUP ADMINISTRATION	293	110,486	49,000	61,486
PROBATION:				
ADMINISTRATION & COMMUNITY CORRECTIONS	295	31,727,048	22,408,491	9,318,557
DETENTION CORRECTIONS	300	32,644,550	17,702,647	14,941,903
PRE-TRIAL DETENTION	303	462,691	-	462,691
AB1913 GRANT	305	4,364,192	4,364,192	-
YOUTH AUTHORITY	307	8,300,985	-	8,300,985
PUBLIC ADMIN/GUARDIAN/CONSERV/CORONER	308	4,505,979	573,000	3,932,979
PUBLIC DEFENDER	311	15,919,291	1,057,272	14,862,019
SHERIFF	313	239,924,363	162,908,145	77,016,218
TOTAL GENERAL FUND		<u>412,486,835</u>	<u>261,166,220</u>	<u>151,320,615</u>
<u>DISTRICT ATTORNEY SPECIAL REVENUE FUNDS</u>	284	3,513,937	2,748,449	765,488
<u>SHERIFF'S SPECIAL REVENUE FUNDS</u>	317	33,434,133	28,803,080	4,631,053

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY TRIAL COURTS

	2001-02		
	Appropriations	Revenue	Local Cost
Drug Ct Programs	185,951	185,951	-
Judicial Benefits/ Facilities Costs	1,551,875	-	1,551,875
Trial Court Funding			-
Maint of Effort	29,838,295	19,707,281	10,131,014
TOTAL	31,576,121	19,893,232	11,682,889

BUDGET UNIT: DRUG COURT PROGRAMS (AAA FLP)

I. GENERAL PROGRAM STATEMENT

The Drug Court Programs budget is entirely grant funded. Included is funding for an administrator position as well as staff support. Additionally, treatment program costs are included and reimbursed by the Office of Alcohol and Drug Programs in the Department of Behavioral Health.

During 1999-00, this budget unit also included the Family Law Program, which now resides in the Superior Court's budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	1,319,587	340,289	325,817	185,951
Total Revenue	1,455,028	340,289	325,816	185,951
Local Cost	(135,441)	-	1	-
Budgeted Staffing		2.0		

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

During 2000-01, the Drug Court Administrator and Fiscal Clerk II positions that were in the Drug Court budget were transferred to Superior Court to reflect supervision exercised by the Presiding Judge. Where grant funding is available for administration, this budget unit reimburses Superior Court from services and supplies.

PROGRAM CHANGES

Several grants that the Board of Supervisors accepted during 2000-01 were not fully expended. The amounts approved for 2001-02 are based on these grants. Any new grants that are approved will go to the Board for final acceptance with corresponding increases in appropriations and revenues.

COUNTY TRIAL COURTS

**GROUP: Law and Justice
DEPARTMENT: Drug Court Programs
FUND : General AAA FLP**

**FUNCTION: Public Protection
ACTIVITY: Judicial**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	78,557	92,143	-	-	-
Services and Supplies	373,040	357,808	477,205	(177,328)	299,877
Transfers	4,658	-	-	-	-
Total Expenditure Authority	456,255	449,951	477,205	(177,328)	299,877
Less:					
Reimbursements	(130,438)	(109,662)	(109,662)	(4,264)	(113,926)
Total Appropriation	325,817	340,289	367,543	(181,592)	185,951
Revenue					
Current Services	900	-	-	-	-
Other Revenue	324,916	340,289	367,543	(181,592)	185,951
Total Revenue	325,816	340,289	367,543	(181,592)	185,951
Local Cost	1	-	-	-	-
Budgeted Staffing		2.0	(2.0)	-	-

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Services and Supplies 7,865 Inflation, Risk Mgmt Liabilities
19,389 Salary/benefits increase for 2 positions now with Courts.

Other Adjustments

Salaries and Benefits (92,143) Drug Court Administrator and Fiscal Clerk II transferred to Courts.
Services and Supplies 92,143 Reimburse Courts for both positions.
Subtotal Base Year Appropriation 27,254
Revenue 27,254 Drug Court costs are fully funded by grants.
Subtotal Base Year Revenue 27,254
Subtotal Base Year Local Cost -

Total Appropriation Change 27,254
Total Revenue Change 27,254
Total Local Cost Change -

Total 2000-01 Appropriation 340,289
Total 2000-01 Revenue 340,289
Total 2000-01 Local Cost -
Total Base Budget Appropriation 367,543
Total Base Budget Revenue 367,543
Total Base Budget Local Cost -

Board Approved Changes to Base Budget

Services and Supplies (177,328) Because Drug Courts operate only on grant funding, these adjustments are made due to the limited funding still available from prior years. Grant applications have been submitted and are pending approval.
Total Expenditure Authority (177,328)
Reimbursements (4,264) See above statement.
Total Appropriation (181,592)
Other Revenue (181,592) See above statement.
Total Revenue (181,592)
Local Cost -

COUNTY TRIAL COURTS

BUDGET UNIT: JUDICIAL BENEFITS/FACILITIES (AAA CTN)

I. GENERAL PROGRAM STATEMENT

On January 1, 1998, AB233, the Lockyer – Isenberg Trial Court Funding Act of 1997 went into effect in the State of California. This bill fundamentally changed how the trial courts are funded by transferring primary responsibility for funding the courts to the state, including sole responsibility for funding future growth in court operations costs. However, under AB233, the costs of locally authorized judicial benefits and costs for facilities remain the responsibility of counties. This budget unit was established in 1997-98 to appropriate funds for those local judicial benefits and facilities-related expenses. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	1,496,310	1,551,875	1,575,017	1,551,875
Total Revenue	12,137	-	-	-
Local Cost	1,484,173	1,551,875	1,575,017	1,551,875

Due to the shift in financial responsibilities between the counties and the State under Trial Court Funding, the county is now required to pay for the insurance coverage of court facilities in addition to the maintenance costs. Because 2000-01 was the first year that the state no longer paid for this insurance coverage, the expenditure of \$97,221 could not be totally absorbed by this budget. Due to savings in the appropriation for judicial benefits, the Board of Supervisors was only asked to approve an additional \$23,143 in appropriations for the year-end closing process.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

On June 26, 2001 the Board of Supervisors eliminated those county benefits for Superior Court judges that were duplicating benefits provided by the state. This is expected to result in annual savings of \$48,000. From this savings, \$20,000 was shifted to services and supplies for funding the non-routine maintenance related expenses of the court facilities. This will allow the Superior Court to continue to address various safety and security requirements of the facilities. However, with the anticipated appointment of 4 new Superior Court judges and the increase of facilities insurance premiums, there may be the need to bring a mid-year request before the Board of Supervisors for an adjustment in appropriations.

GROUP: Law and Justice
DEPARTMENT: Trial Courts - Judicial Benefits/Facilities
FUND : General AAA CTN

FUNCTION: Public Protection
ACTIVITY: Judicial

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Services and Supplies	284,889	125,000	125,000	20,000	145,000
Other Charges	1,290,104	1,426,875	1,426,875	(20,000)	1,406,875
Equipment	24	-	-	-	-
Total Appropriation	1,575,017	1,551,875	1,551,875	-	1,551,875
Local Cost	1,575,017	1,551,875	1,551,875	-	1,551,875

Board Approved Changes to Base Budget

Services and Supplies	20,000	Increase for maintenance and safety costs for court facilities
Other Charges	(20,000)	Decrease for reduction in judicial benefits provided by County
Total Appropriation	-	
Local Cost	-	

COUNTY TRIAL COURTS

BUDGET UNIT: TRIAL COURT FUNDING– MAINTENANCE OF EFFORT- MOE (AAA TRC)

I. GENERAL PROGRAM STATEMENT

On January 1, 1998, AB233, the Lockyer – Isenberg Trial Court Funding Act of 1997 went into effect in the State of California. This bill fundamentally changed how the trial courts are funded by transferring primary responsibility for funding the courts to the state, including sole responsibility for funding future growth in court operations costs. In addition, it requires counties to make a capped maintenance of effort (MOE) payment to the state each year for operations of the courts. The MOE contribution is made up of two components: reported 1994-95 county expenses for court operations, plus fine and forfeiture revenue sent to the state in 1994-95. Under the bill, county MOE amounts were established in 1997-98 with certain reductions and adjustments subsequently authorized by the State. In return, the state allowed the counties to retain many of those same fines and forfeitures to help fund their MOE payments with the provision that collections that exceed the amount of the revenue MOE be split equally with the state. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	31,648,191	29,838,295	31,067,607	29,838,295
Total Revenue	22,498,417	19,707,281	21,957,670	19,707,281
Local Cost	9,149,774	10,131,014	9,109,937	10,131,014

Revenue collections for 2000-01 were higher than anticipated, of which 50% had to be sent to the state. As part of the year-end closing process, the Board of Supervisors approved additional appropriations of \$1.2 million and the corresponding increase in budgeted revenues in order to make that payment.

GROUP: Law and Justice
DEPARTMENT: Trial Courts - Maintenance of Effort (MOE)
FUND : General Fund AAA TRC

FUNCTION: Public Protection
ACTIVITY: Judicial

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Other Charges	31,067,607	29,838,295	29,838,295	-	29,838,295
Total Appropriation	31,067,607	29,838,295	29,838,295	-	29,838,295
<u>Revenue</u>					
Fines & Forfeitures	8,389,459	10,411,193	10,411,193	-	10,411,193
Current Services	13,556,862	9,296,088	9,296,088	-	9,296,088
State, Federal or Gov't Aid	3,273	-	-	-	-
Other Revenue	8,076	-	-	-	-
Total Revenue	21,957,670	19,707,281	19,707,281	-	19,707,281
Local Cost	9,109,937	10,131,014	10,131,014	-	10,131,014

OVERVIEW OF BUDGET

**DEPARTMENT: DISTRICT ATTORNEY
DISTRICT ATTORNEY: DENNIS L. STOUT**

	2001-02				
	<u>Appropriations</u>	<u>Revenue</u>	<u>Fund Balance</u>	<u>Local Cost</u>	<u>Staffing</u>
Criminal	32,229,888	31,403,559		826,329	377.0
Child Abduction	731,682	731,682		-	7.0
Special Revenue	3,513,937	2,748,449	765,488		32.0
TOTAL	36,475,507	34,883,690	765,488	826,329	416.0

BUDGET UNIT: CRIMINAL (AAA DAT)

I. GENERAL PROGRAM STATEMENT

The District Attorney has the mandated responsibility under Government Code Section 26500 to prosecute crimes committed within the county, to provide legal assistance to criminal investigations conducted by law enforcement agencies operating within the county, and to advise the Grand Jury.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	26,439,550	28,967,187	29,667,929	32,229,888
Total Revenue	19,414,762	21,894,244	22,414,502	31,403,559
Local Cost	7,024,788	7,072,943	7,253,427	826,329
Budgeted Staffing		358.0		377.0

Workload Indicators

Cases Reviewed:

Criminal Cases Reviewed	60,611	61,184	71,742	61,000
Juvenile Cases Reviewed	6,726	6,500	6,734	6,500
Total:	67,337	67,684	78,476	67,500

Cases Filed by District Attorney

Criminal Felonies Filed	17,005	22,000	16,394	17,000
Criminal Misdemeanors Filed	36,322	45,000	34,928	36,000
Juvenile Cases Filed	4,713		5,111	4,500
Total:	58,040	67,000	56,433	57,500

Other Workload Factors

Direct Court Files	42,618		42,786	
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III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Base year increases represent two Victim Witness Advocates for the Special Emphasis grant; one Deputy District Attorney and one Paralegal for state mandated programs (Mentally Disordered Offenders and Sexually Violent Predators respectively.)

In addition, Board approved mid-year increases are for three Deputy District Attorneys and three Secretary positions for the Truancy Program; one Deputy District Attorney, one Paralegal and one Transcriber for the Urban grant; and one authorized Clerk III position for the Restitution Grant Program.

DISTRICT ATTORNEY

Vacant authorized positions budgeted based on departmental need are: one Automated System Analyst II (one Automated Systems Technician previously funded is not being funded to offset the cost); one Automated Systems Analyst I, and one Systems Forensic Technician and two Public Service Employees. A Programmer III position was added to reflect transfer of technology support responsibility from ISD to department.

PROGRAM CHANGES

Changes in reimbursement is a result of loss of Child Support reimbursements partially offset by increase in Welfare Fraud reimbursements.

Services and supplies indicate moderate increases and includes special project costs for the Redlands relocation/remodel.

Public safety sales tax revenue increased to reflect growth trend. State aid increased for two new grant programs (Special Emphasis and Urban) and additional staff for the Restitution grant.

Fines and forfeitures represent civil penalties held in trust and subsequently budgeted to meet program needs. The amount of revenue budgeted from this source varies each year depending on fine volume and program funding requirements. The amount budgeted this year reflects \$650,000 for revenue loss resulting from the Child Support transition and \$6,400,000 brought in from trust funds.

**GROUP: Law & Justice
DEPARTMENT: District Attorney - Criminal
FUND: General AAA DAT**

**FUNCTION: Public Protection
ACTIVITY: Judicial**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	26,116,121	26,608,655	28,628,240	8,531	28,636,771
Services and Supplies	4,442,750	3,743,515	4,381,708	(448,516)	3,933,192
Central Computer	105,413	133,985	167,587	-	167,587
Equipment	194,955	104,780	104,780	(79,780)	25,000
Transfers	-	-	-	554,461	554,461
Total Expenditure Authority	30,859,239	30,590,935	33,282,315	34,696	33,317,011
Less:					
Reimbursements	(1,191,310)	(1,623,748)	(1,623,748)	536,625	(1,087,123)
Total Appropriation	29,667,929	28,967,187	31,658,567	571,321	32,229,888
<u>Revenue</u>					
Fines & Forfeitures	573,055	486,185	486,185	7,050,000	7,536,185
Taxes	16,049,276	16,049,276	17,395,000	-	17,395,000
Current Services	293	2,000	2,000	(2,000)	-
State, Federal or Gov't Aid	5,788,087	5,356,783	6,549,053	(76,679)	6,472,374
Other Revenue	3,791	-	-	-	-
Total Revenue	22,414,502	21,894,244	24,432,238	6,971,321	31,403,559
Local Cost	7,253,427	7,072,943	7,226,329	(6,400,000)	826,329
Budgeted Staffing		358.0	372.0	5.0	377.0

DISTRICT ATTORNEY

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits	1,169,509	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	295,999	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	33,602	

Mid-Year Increases

Salaries and Benefits	68,000	Grant-funded Victim Witness program increase staffing. Board-approved 11/14/00.
Services and Supplies	42,000	Grant-funded Victim Witness program purchase of two vehicles. Board-approved 11/14/00.

Mandated New Programs

Salaries and Benefits	154,925	Sexually Violent Predator and Mentally Disordered Offender programs. Reimbursable state-mandated programs. Board-approved 7/25/00.
Services and Supplies	19,100	Sexually Violent Predator and Mentally Disordered Offender programs. Reimbursable state-mandated programs. Board-approved 7/25/00.

Subtotal Base Year Appropriation 1,783,135

Revenue	1,345,724	Increase in Prop 172 funds
	110,000	Victim Witness grant
	174,025	SB90 -state mandate reimbursement

Subtotal Base Year Revenue 1,629,749

Subtotal Base Year Local Cost 153,386

Mid Year Adjustments

Description

Board Approved Date

Salaries and Benefits	627,151	Restitution grant-Funding for additional Clerk III approved 08/22/00; Juvenile Justice (Truancy) Increase staff by 3 Deputy District Attorney and 3 Secretary approved 02/27/2001;Urban grant funding for Deputy District Attorney and increase staff by 1Paral
Services and Supplies	281,094	Juvenile Justice (Truancy) Increase service and supplies (non-inventorial equip by \$90,060; professional services by \$76,678; lease/structures by \$15,660) approved 02/27/01;Urban grant funding increase office expense and equipment by \$98,986 approved 12/1

Subtotal Mid Year Appropriation 908,245

Revenue 908,245

Subtotal Mid Year Revenue 908,245

Subtotal Mid Year Local Cost -

Total Appropriation Change 2,691,380

Total Revenue Change 2,537,994

Total Local Cost Change 153,386

Total 2000-01 Appropriation 28,967,187

Total 2000-01 Revenue 21,894,244

Total 2000-01 Local Cost 7,072,943

Total Base Budget Appropriation 31,658,567

Total Base Budget Revenue 24,432,238

DISTRICT ATTORNEY

Board Approved Changes to Base Budget

Salaries and Benefits	<u>8,531</u>	
	<u>8,531</u>	
Services and Supplies	(452,816)	This year rents and leases are budgeted in 5040 as opposed to 2905. 2000-01 rents budgeted were \$445,196. This reduction is a result of pulling rents out of the 2000 series.
	4,300	To transfer reimbursement from DOS/special revenue funds from 200 series to 500 series due to accounting change
	<u>(448,516)</u>	
Equipment	(79,780)	Vehicle costs previously budget, vehicles purchased, only one vehicle purchase planned for 2001-02
	<u>(79,780)</u>	
Transfers	554,461	Rents for 412 Hospitality Lane Special Units; Storage; Welfare Fraud Unit; Victorville and Rancho Juvenile Offices. All paid by Real Estate Services and reimbursed by the District Attorney.
	<u>554,461</u>	
Total Expenditure Authority	<u>34,696</u>	
Reimbursements	540,925	Loss of Child Support Reimbursement-partially offset by increase in Welfare Fraud Reimbursement
	(4,300)	Reimbursement of computer charges by DOS (Child Abduction) and special revenue funds
	<u>536,625</u>	
Total Appropriation	<u>571,321</u>	
Fines and Forfeitures	650,000	Revenue Forfeitures brought in to replace Child Support reimbursement
	6,400,000	Revenue Forfeitures brought in from trust funds
State/Federal Aid	(76,679)	
Current Services	(2,000)	Loss of Drug Endangered Children grant and minor reduction in prosecution costs to municipalities
Total Revenue	<u>6,971,321</u>	
Local Cost	<u>(6,400,000)</u>	

DISTRICT ATTORNEY

BUDGET UNIT: CHILD ABDUCTION (AAA DOS)

I. GENERAL PROGRAM STATEMENT

The Child Abduction Program is required by Chapter 1399, Statutes of 1976, Custody of Minors. The purpose of the program is to prosecute those who criminally abduct children and to return minors to a safe environment. This statute designates the level of service that the District Attorney must provide. This program requires extensive travel nationwide and around the world to return children to the custody of the adult ordered by the court. This program is entirely reimbursed by SB 90 (state mandated program reimbursement) funds.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	618,662	641,048	686,347	731,682
Total Revenue	638,848	641,048	1,267,798	731,682
Local Cost	(20,186)	-	(581,451)	-
Budgeted Staffing		7.0		7.0

GROUP: Law and Justice
DEPARTMENT: District Attorney - Child Abduction
FUND : General AAA DOS

FUNCTION: Public Protection
ACTIVITY: Judicial

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	547,739	489,747	515,454	57,422	572,876
Services and Supplies	138,608	151,301	155,818	2,088	157,906
Transfers	-	-	-	900	900
Total Appropriation	686,347	641,048	671,272	60,410	731,682
<u>Revenue</u>					
State, Federal or Gov't Aid	1,267,798	641,048	671,272	60,410	731,682
Total Revenue	1,267,798	641,048	671,272	60,410	731,682
Local Cost	(581,451)	-	-	-	-
Budgeted Staffing		7.0	7.0	0.0	7.0

DISTRICT ATTORNEY

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	25,707	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	<u>4,517</u>	Inflation, Risk Mgmt Liabilities
Subtotal Base Year Appropriation	<u>30,224</u>	
Revenue	<u>30,224</u>	
Subtotal Base Year Revenue	<u>30,224</u>	
Subtotal Base Year Local Cost	<u>-</u>	
<hr/>		
Total Appropriation Change	30,224	
Total Revenue Change	30,224	
Total Local Cost Change	-	
<hr/>		
Total 2000-01 Appropriation	641,048	
Total 2000-01 Revenue	641,048	
Total 2000-01 Local Cost	-	
<hr/>		
Total Base Budget Appropriation	671,272	
Total Base Budget Revenue	671,272	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Salaries and Benefits	57,422	Correct for salary projection understatement in prior fiscal year and increased retirement costs.
	<u>57,422</u>	
Services and Supplies	<u>2,088</u>	Increase in travel to return children to custodial parents
	<u>2,088</u>	
Transfers	<u>900</u>	Reimburse DAT (Criminal Division) for computer charges
	<u>900</u>	
Total Expenditure Authority	<u>60,410</u>	
Total Appropriation	<u>60,410</u>	
State/Federal Aid	<u>60,410</u>	
Total Revenue	<u>60,410</u>	
Local Cost	<u>-</u>	

DISTRICT ATTORNEY

BUDGET UNIT: CONSOLIDATED – SPECIAL REVENUE

I. GENERAL PROGRAM STATEMENT

This is a summary of five special revenue accounts for the District Attorney's Office: Asset Forfeiture Unit; Specialized Prosecutions; Auto Insurance Fraud; Worker's Compensation Fraud; and Real Estate Fraud.

Revenue for these units is received from trust funds which transfer monies as needed to the special revenue funds. Each unit represents a self-funded program. No county general funds are used.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	2,979,555	3,932,541	3,199,009	3,513,937
Total Revenue	2,740,254	3,487,826	3,520,183	2,748,449
Fund Balance		444,715		765,488
Budgeted Staffing		35.0		32.0

GROUP: Law and Justice
DEPARTMENT: District Attorney - Special Revenue Funds
FUND : Special Revenue Funds - Consolidated

FUNCTION: Public Protection
ACTIVITY: Judicial

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	2,618,166	2,670,030	2,670,030	(111,456)	2,558,574
Services and Supplies	557,838	687,429	687,429	(48,005)	639,424
Equipment	23,005	25,000	25,000	(25,000)	-
Transfers	-	-	-	3,400	3,400
Contingencies	-	550,082	550,082	(237,543)	312,539
Total Appropriation	3,199,009	3,932,541	3,932,541	(418,604)	3,513,937
Revenue					
Fines & Forfeitures	2,773,025	1,060,650	1,060,650	12,720	1,073,370
Use of Money & Property	11,474	-	-	-	-
Current Services	668,156	929,909	929,909	(202,546)	727,363
State, Federal or Gov't Aid	65,000	1,296,785	1,296,785	(128,531)	1,168,254
Other Revenue	2,528	200,482	200,482	(421,020)	(220,538)
Total Revenue	3,520,183	3,487,826	3,487,826	(739,377)	2,748,449
Fund Balance		444,715	444,715	320,773	765,488
Budgeted Staffing		35.0	35.0	(3.0)	32.0

Board Approved Changes to Base Budget

Salaries and Benefits	(111,456)	Consolidated adjustments
	<u>(111,456)</u>	
Services and Supplies	(48,005)	Consolidated adjustments
	<u>(48,005)</u>	
Equipment	(25,000)	Consolidated adjustments
	<u>(25,000)</u>	
Transfers	3,400	Consolidated adjustments
	<u>3,400</u>	
Contingencies	(237,543)	Consolidated adjustments
	<u>(237,543)</u>	
Total Appropriation	<u>(418,604)</u>	
Fines and Forfeitures	12,720	
Current Services	(202,546)	
State/Federal Aid	(128,531)	Consolidated adjustments
Other Revenue	(421,020)	Consolidated adjustments
Total Revenue	<u>(739,377)</u>	
Fund Balance	<u>320,773</u>	

DISTRICT ATTORNEY

BUDGET UNIT: WORKERS COMPENSATION FRAUD (ROB DAT)

I. GENERAL PROGRAM STATEMENT

The Insurance Commissioner of the State of California, pursuant to the provisions of Section 1872.83 of the California Insurance Code, distributes funds for the purposes of investigation and prosecution of worker's compensation insurance fraud cases. This program is dedicated to that effort.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	592,887	726,020	704,441	774,077
Total Revenue	617,559	748,564	1,052,093	448,608
Fund Balance		(22,544)		325,469
Budgeted Staffing		7.0		7.0

GROUP: Law and Justice
DEPARTMENT: District Attorney - Workers Compensation Fraud
FUND : Special Revenue ROB DAT

FUNCTION: Public Protection
ACTIVITY: Judicial

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	572,958	591,309	591,309	41,853	633,162
Services and Supplies	131,483	134,711	134,711	5,304	140,015
Transfers	-	-	-	900	900
Total Appropriation	704,441	726,020	726,020	48,057	774,077
Revenue					
Fines & Forfeitures	987,152	-	-	-	-
State, Federal or Gov't Aid	65,000	748,564	748,564	25,513	774,077
Other Revenue	(59)	-	-	(325,469)	(325,469)
Total Revenue	1,052,093	748,564	748,564	(299,956)	448,608
Fund Balance		(22,544)	(22,544)	348,013	325,469
Budgeted Staffing		7.0	7.0	0.0	7.0

Board Approved Changes to Base Budget

Salaries and Benefits	<u>41,853</u>	Increase reflects MOU adjustments
	<u>41,853</u>	
Services and Supplies	<u>5,304</u>	Increase reflects adjustments for liability insurance, risk management, etc.
	<u>5,304</u>	
Transfers	<u>900</u>	Reimburse DAT (Criminal Division) for computer charges
	<u>900</u>	
Total Appropriation	<u>48,057</u>	
State/Federal Aid	25,513	
Other Revenue	(325,469)	Fund balance adjustment
Total Revenue	<u>(299,956)</u>	
Fund Balance	<u>348,013</u>	

DISTRICT ATTORNEY

BUDGET UNIT: REAL ESTATE FRAUD UNIT (REB DAT)

I. GENERAL PROGRAM STATEMENT

On January 23, 1996, the Board of Supervisors adopted Resolution 96-14 to allow the county to collect an additional \$2 fee upon recording documents as set forth in Government Code Section 27388 to provide the county with resources to investigate and prosecute real estate fraud crimes. This program was previously accounted for in the general fund. All program costs and revenues were transferred to a special revenue fund in 1997-98.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	862,516	1,479,991	906,268	1,039,902
Total Revenue	639,123	929,909	668,156	727,363
Fund Balance		550,082		312,539
Budgeted Staffing		9.0		7.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Reduction of 2.0 positions for defunding of 1.0 Deputy District Attorney and 1.0 Public Service Employee position.

PROGRAM CHANGES

Appropriation changes reflect increase in salaries and benefits for MOU adjustment offset by decrease for defunding of one Deputy District Attorney and one Public Service Employee position. The authorized positions were assigned to a special project, which will be completed prior to the new fiscal year. A reduction in services and supplies is also reflected commensurate with reduction of staff; and a decrease in contingencies was made to reflect fund balance adjustment.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Real Estate Fraud Unit
FUND : Special Revenue REB DAT

FUNCTION: Public Protection
ACTIVITY: Judicial

	2000-01 Actuals	2001-02 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	759,436	702,228	702,228	(163,201)	539,027
Services and Supplies	146,832	227,681	227,681	(40,345)	187,336
Transfers	-	-	-	1,000	1,000
Contingencies	-	550,082	550,082	(237,543)	312,539
Total Appropriation	906,268	1,479,991	1,479,991	(440,089)	1,039,902
<u>Revenue</u>					
Current Services	668,156	929,909	929,909	(202,546)	727,363
Total Revenue	668,156	929,909	929,909	(202,546)	727,363
Fund Balance		550,082	550,082	(237,543)	312,539
Budgeted Staffing		9.0	9.0	(2.0)	7.0

DISTRICT ATTORNEY

Board Approved Changes to Base Budget

Salaries and Benefits	<u>(163,201)</u>	Decrease reflects adjustments to reduce staff by 1.0 DDA IV and 1 PSE.
	<u>(163,201)</u>	
Services and Supplies	(40,345)	Decrease reflects lower projected services and supplies to coincide with decreased staff.
	<u>(40,345)</u>	
Transfers	1,000	Reimburse DAT (Criminal Division) for computer charges
	<u>1,000</u>	
Contingencies	(237,543)	Decrease reflects adjustment for fund balance.
	<u>(237,543)</u>	
Total Appropriation	<u>(440,089)</u>	
Current Services	(202,546)	
Total Revenue	<u>(202,546)</u>	

DISTRICT ATTORNEY

BUDGET UNIT: AUTO INSURANCE FRAUD (RIP DAT)

I. GENERAL PROGRAM STATEMENT

Section 1871 of the Insurance Code authorizes the Insurance Commission to distribute funds collected from insurance companies for the purpose of auto fraud investigation and prosecution. This unit is dedicated to that effort and is funded by the Department of Insurance.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	531,019	550,632	527,741	582,030
Total Revenue	548,481	548,221	595,793	511,567
Local Cost/Fund Balance		2,411		70,463
Budgeted Staffing		6.0		6.0

GROUP: Law and Justice
DEPARTMENT: District Attorney - Auto Insurance Fraud Unit
FUND : Special Revenue RIP DAT

FUNCTION: Public Protection
ACTIVITY: Judicial

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	434,413	443,776	443,776	30,028	473,804
Services and Supplies	93,328	106,856	106,856	470	107,326
Transfers	-	-	-	900	900
Total Appropriation	527,741	550,632	550,632	31,398	582,030
<u>Revenue</u>					
Fines & Forfeitures	594,538	-	-	-	-
State, Federal or Gov't Aid	-	548,221	548,221	31,398	579,619
Other Revenue	1,255	-	-	(68,052)	(68,052)
Total Revenue	595,793	548,221	548,221	(36,654)	511,567
Fund Balance		2,411	2,411	68,052	70,463
Budgeted Staffing		6.0	6.0	0.0	6.0

Board Approved Changes to Base Budget

Salaries and Benefits	30,028	Increase reflects MOU adjustments and elimination of PSE position and addition of Investigative Tech II.
	<u>30,028</u>	
Services and Supplies	470	Increase due to liability insurances, risk mgmt.
	<u>470</u>	
Transfers	900	Reimburse DAT (Criminal Division) for computer charges
	<u>900</u>	
Total Appropriation	<u>31,398</u>	
State/Federal Aid	31,398	
Other Revenue	(68,052)	Fund balance adjustment
Total Revenue	<u>(36,654)</u>	
Fund Balance	<u>68,052</u>	

DISTRICT ATTORNEY

BUDGET UNIT: SPECIALIZED PROSECUTIONS (SBI DAT)

I. GENERAL PROGRAM STATEMENT

This unit was established in 1990-91 with funding from various asset forfeiture accounts to specifically prosecute crimes, such as hazardous waste dumping, consumer fraud, and violations of Cal-OSHA laws.

I. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	573,741	720,580	716,703	733,300
Total Revenue	590,694	721,062	733,868	717,948
Fund Balance		(482)		15,352
Budgeted Staffing		7.0		7.0

GROUP: Law and Justice
DEPARTMENT: District Attorney - Specialized Prosecution
FUND : Special Revenue SBI DAT

FUNCTION: Public Protection
ACTIVITY: Judicial

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	538,235	520,674	520,674	49,913	570,587
Services and Supplies	155,463	174,906	174,906	(12,543)	162,363
Equipment	23,005	25,000	25,000	(25,000)	-
Transfers	-	-	-	350	350
Total Appropriation	716,703	720,580	720,580	12,720	733,300
Revenue					
Fines & Forfeitures	721,062	520,580	520,580	12,720	533,300
Use of Money & Property	11,474	-	-	-	-
Other Revenue	1,332	200,482	200,482	(15,834)	184,648
Total Revenue	733,868	721,062	721,062	(3,114)	717,948
Fund Balance		(482)	(482)	15,834	15,352
Budgeted Staffing		7.0	7.0	0.0	7.0

Board Approved Changes to Base Budget

Salaries and Benefits	49,913	Increase due to overtime
	<u>49,913</u>	
Services and Supplies	(12,543)	
	<u>(12,543)</u>	
Equipment	(25,000)	
	<u>(25,000)</u>	
Transfers	350	Reimburse DAT (Criminal Division) for computer charges
	<u>350</u>	
Total Appropriation	<u>12,720</u>	
Fines and Forfeitures	12,720	Anticipated increase in revenue
Other Revenue	(482)	Interest on cash balance
	<u>(15,352)</u>	Fund balance adjustment
Total Revenue	<u>(3,114)</u>	
Fund Balance	<u>15,834</u>	

DISTRICT ATTORNEY

BUDGET UNIT: ASSET FORFEITURE (SBH DAT)

I. GENERAL PROGRAM STATEMENT

This program was established to process asset forfeiture funds generated by activities of the Sheriff and police agencies. Budgeted positions include two deputy district attorneys and three clerical support positions.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	419,392	455,318	343,856	384,628
Total Revenue	344,485	540,070	470,273	342,963
Fund Balance		(84,752)		41,665
Budgeted Staffing		6.0		5.0

GROUP: Law and Justice
DEPARTMENT: District Attorney - Asset Forfeiture
FUND : Special Revenue SBH DAT

FUNCTION: Public Protection
ACTIVITY: Judicial

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	313,124	412,043	412,043	(70,049)	341,994
Services and Supplies	30,732	43,275	43,275	(891)	42,384
Transfers	-	-	-	250	250
Total Appropriation	343,856	455,318	455,318	(70,690)	384,628
Revenue					
Fines & Forfeitures	470,273	540,070	540,070		540,070
State, Federal or Gov't Aid	-	-	-	(185,442)	(185,442)
Other Revenue	-	-	-	(11,665)	(11,665)
Total Revenue	470,273	540,070	540,070	(197,107)	342,963
Fund Balance		(84,752)	(84,752)	126,417	41,665
Budgeted Staffing		6.0	6.0	(1.0)	5.0

Board Approved Changes to Base Budget

Salaries and Benefits	(70,049)	Reduce budgeted staff by 1.0 DA Investigator I. Staff no longer needed due to adjudication of several cases.
	<u>(70,049)</u>	
Services and Supplies	(891)	Decrease office services and supplies in lieu of decreased staffing.
	<u>(891)</u>	
Transfers	250	Reimbursement to AAA DAT for computer charges.
	<u>250</u>	
Total Appropriation	<u>(70,690)</u>	
State/Federal Aid	(185,442)	
Other Revenue	30,000	
	<u>(41,665)</u>	Fund balance adjustment
Total Revenue	<u>(197,107)</u>	
Fund Balance	<u>126,417</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: GRAND JURY
 ADMINISTRATOR: THE HONORABLE ROBERTA McPETERS
 BUDGET UNIT: AAA GJY**

I. GENERAL PROGRAM STATEMENT

The San Bernardino County Grand Jury is appointed annually by the Superior Court. Its responsibilities include investigating local government, examining instances of public office crime and corruption, and returning indictments in certain criminal cases brought before it by the District Attorney's office.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	307,432	290,936	285,817	296,654
Total Revenue	-	-	-	-
Local Cost	307,432	290,936	285,817	296,654
Budgeted Staffing		1.0		-

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

During 2000-01, the position of Grand Jury Assistant was transferred to Superior Court because of its oversight by the presiding judge. In accordance with the Trial Court Funding statutes the cost of this position remains the responsibility of the county. The salary and benefit cost of \$58,583 is now being reimbursed from the services and supplies budget.

**GROUP: Law and Justice
 DEPARTMENT: Grand Jury
 FUND : General AAA GJY**

**FUNCTION: Public Protection
 ACTIVITY: Judicial**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	53,600	57,175	-	-	-
Services and Supplies	232,217	233,710	296,416	-	296,416
Central Computer	-	51	212	26	238
Total Appropriation	285,817	290,936	296,628	26	296,654
Local Cost	285,817	290,936	296,628	26	296,654
Budgeted Staffing		1.0	-1.0	0.0	0.0

GRAND JURY

Total Changes Included in Board Approved

Base Year Adjustments

MOU/Inflation

Services and Supplies 4,123 Inflation, Risk Mgmt Liabilities
1,408 Salary/benefits increased for position now with Courts

2410 Central Computer 161

Other

Salaries and Benefits (57,175) Grand Jury Assistant position transferred to Courts

Services and Supplies 57,175 Reimburse Courts for GJ Assistant position

Subtotal Base Year Appropriation 5,692

Subtotal Base Year Local Cost 5,692

Total Appropriation Change 5,692

Total Revenue Change -

Total Local Cost Change 5,692

Total 2000-01 Appropriation 290,936

Total 2000-01 Revenue -

Total 2000-01 Local Cost 290,936

Total Base Budget Appropriation 296,628

Total Base Budget Revenue -

Total Base Budget Local Cost 296,628

Board Approved Changes to Base Budget

Central Computer 26 Windows 2000 policy item

Total Appropriation 26

Local Cost 26

OVERVIEW OF BUDGET

**DEPARTMENT: LAW AND JUSTICE GROUP ADMINISTRATION
ADMINISTRATOR: THE HONORABLE ROBERTA McPETERS
BUDGET UNIT: AAA LNJ**

I. GENERAL PROGRAM STATEMENT

Under the general direction of the Law and Justice Group Chair, the Law and Justice Administrative Analyst provides administrative support to the Law and Justice Group; conducts complex research and analytical studies involving administrative and operational relationships of the Law and Justice Group departments; and coordinates special projects of mutual concern to the Group. The Law and Justice Administrative Analyst also serves as the County Dispute Resolution Program Coordinator.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	97,528	107,003	109,902	110,486
Total Revenue	15,852	49,000	48,527	49,000
Local Cost	81,676	58,003	61,375	61,486
Budgeted Staffing		1.0		1.0

**GROUP: Law and Justice
DEPARTMENT: Law and Justice Administration
FUND : General AAA LNJ**

**FUNCTION: General
ACTIVITY: Administration**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	107,590	92,506	95,082	-	95,082
Services and Supplies	2,235	14,435	15,159	-	15,159
Central Computer	77	62	219	26	245
Total Appropriation	109,902	107,003	110,460	26	110,486
<u>Revenue</u>					
Use of Money & Property	16	-	-	-	-
Current Services	49,000	49,000	49,000	-	49,000
State, Federal or Gov't Aid	(489)	-	-	-	-
Total Revenue	48,527	49,000	49,000	-	49,000
Local Cost	61,375	58,003	61,460	26	61,486
Budgeted Staffing		1.0	1.0	0.0	1.0

PUBLIC HEALTH

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 2,576 MOU, 7% Tier, Workers Comp, Retirement

Services and Supplies 724 Inflation, Risk Mgmt Liabilities

2410 Central Computer 157

Subtotal Base Year Appropriation 3,457

Revenue -

Subtotal Base Year Revenue -

Subtotal Base Year Local Cost 3,457

Total Appropriation Change 3,457

Total Revenue Change -

Total Local Cost Change 3,457

Total 2000-01 Appropriation 107,003

Total 2000-01 Revenue 49,000

Total 2000-01 Local Cost 58,003

Total Base Budget Appropriation 110,460

Total Base Budget Revenue 49,000

Total Base Budget Local Cost 61,460

Board Approved Change to Base Budget

Central Computer 26 Windows 2000 policy item

26

Total Expenditure Authority 26

Total Appropriation 26

Total Revenue -

Local Cost 26

OVERVIEW OF BUDGET

**DEPARTMENT: PROBATION
ADMINISTRATOR: RAYMOND WINGERD**

2001-02

	Appropriations	Revenue	Local Cost	Staffing
Admin/Comm Corr	31,727,048	22,408,491	9,318,557	498.0
Detention Corrections	32,644,550	17,702,647	14,941,903	558.0
Pretrial Detention	462,691	-	462,691	7.0
AB 1913 Grant	4,364,192	4,364,192	-	59.0
Youth Auth/Plcmnts	8,300,985	-	8,300,985	-
TOTAL	77,499,466	44,475,330	33,024,136	1,122.0

**BUDGET UNIT: PROBATION – ADMIN & COMMUNITY CORRECTIONS
(AAA PRB)**

I. GENERAL PROGRAM STATEMENT

The Probation Administration Bureau is responsible for the overall management of the Probation Department's field services, institutions, and pretrial detention units. The Community Corrections Bureau included in this budget unit provides adult and juvenile court related services in the areas of investigation and probationer supervision.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	31,911,314	35,632,784	37,866,556	31,727,048
Total Revenue	18,657,035	19,629,156	21,141,248	22,408,491
Local Cost	13,254,279	16,003,628	16,725,308	9,318,557
Budgeted Staffing		464.0		498.0

Workload Indicators

Adult Services:

Supervision (avgs)	14,050	15,200	15,151	19,613
Investigations (avgs)	10,476	12,000	13,030	15,000
Electronic Monitoring (avgs)	65	80	64	75

Juvenile Services:

Supervision (avgs)	3,599	3,500	3,960	4,500
Investigations (avgs)	3,552	500	3,081	4,000
Intake/Quick Draw (avgs)	5,847	8,000	3,834	4,179

The \$2.2 million over-run of appropriations in 2000-01 is due to the spiraling payments to the state for juvenile offenders committed by the Juvenile Court to California Youth Authority (CYA). CYA commitments and private placements continue to increase based upon the Juvenile Court Bench's recognition that certain juveniles are a threat to the community and warrant secure placements. For 2001-02, a new budget unit appropriating \$8.3 million has been established (AAA PYA) to better isolate these uncontrollable costs. This includes an increase of \$2 million over the 2000-01 budget.

Revenues came in \$1.5 million higher than originally budgeted for 2000-01. Probation received several new grants during the year.

PROBATION

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Staffing is increased by 34 positions. Additions include 6 positions for the Federal Night Light/IMPACT grant, 12 positions for the State Repeat Offender Prevention Program grant, 40 positions for California's Proposition 36 ballot initiative for drug treatment, 3 positions for Domestic Violence, 2 positions reimbursed through Independent Living Skills Program, 3 positions reimbursed through Probation to Work with HSS, 3 positions to enhance CSOC regional programs, 1 position funded through the San Bernardino County Schools, and 2 positions to assist with fiscal/grant and personnel functions.

20 positions were transferred to Detentions Corrections (AAA PRN) for the CREW/House Arrest programs and 18 positions eliminated because the Challenge Grant was defunded.

PROGRAM CHANGES

On May 22, 2001, the Board of Supervisors approved the Proposition 36 Implementation Plan. In response to California's Proposition 36 ballot initiative requiring drug treatment in lieu of punishment, the Probation Department was budgeted \$3 million for expenditures and state reimbursements.

The Challenge Grant I program ended with the loss of \$1.75 million in grant funding. Grants added include the Repeat Offender Prevention Program (\$1.9 million), Night Light/IMPACT (\$858,000), and various smaller grants (\$140,000). Another \$300,000 is added for programs funded from Human Services Systems departments. County Schools are providing \$70,000 to fund a probation officer on school campuses. Proposition 172 revenues increased by \$961,000.

Several programs transferred to other Probation Department budget units. The Community Restoration Enforcement Work (CREW)/House Arrest program (\$1.2 million in local cost) was transferred to the Detention Corrections budget (AAA PRN).

California Youth Authority and other court-ordered placement costs continue to rise. An increase of \$2 million is provided over 2000/01 appropriations. To isolate these costs, the total of \$8.3 million in local cost is transferred to a new budget unit (AAA PYA).

In 2000-01, \$1.6 million of a total of \$5.9 million for Assembly Bill 1913 (Schiff-Cardenas Crime Prevention Act of 2000) targeting juvenile justice programs was originally appropriated in this budget unit. The remaining \$4.3 million for fiscal year 2001-02 is also transferred to a new budget unit (AAA PRG).

PROBATION

GROUP: Law and Justice
DEPARTMENT: Probation - Admin & Community Corrections
FUND : General AAA PRB

FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	23,412,821	24,166,633	29,404,545	(2,134,117)	27,270,428
Services and Supplies	4,562,656	4,757,159	6,083,836	321,972	6,405,808
Central Computer	283,198	224,552	218,556	11,678	230,234
Other Charges	8,985,954	6,363,485	8,375,985	(8,300,985)	75,000
Equipment	457,646	230,408	286,068	8,781	294,849
Transfers	883,836	892,762	2,295,829	(503,704)	1,792,125
Total Expenditure Authority	38,586,111	36,634,999	46,664,819	(10,596,375)	36,068,444
Less:					
Reimbursements	(719,555)	(1,002,215)	(1,202,328)	(3,139,068)	(4,341,396)
Total Appropriation	37,866,556	35,632,784	45,462,491	(13,735,443)	31,727,048
<u>Revenue</u>					
Fines & Forfeitures	500	-	-	-	-
Taxes	6,625,693	6,625,693	7,586,925	-	7,586,925
Current Services	1,477,155	1,415,820	1,415,820	15,588	1,431,408
State, Federal or Gov't Aid	13,017,744	11,585,643	17,498,086	(4,109,928)	13,388,158
Other Revenue	20,156	2,000	2,000	-	2,000
Total Revenue	21,141,248	19,629,156	26,502,831	(4,094,340)	22,408,491
Local Cost	16,725,308	16,003,628	18,959,660	(9,641,103)	9,318,557
Budgeted Staffing		464.0	538.0	-40.0	498.0

PROBATION

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation		
Salaries and Benefits	1,077,086	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	474,903	Inflation, Risk Mgmt Liabilities
Other Charges	2,012,500	Inflation and adjustment for increased placements including CYA
Transfers Out	24,571	Inflation
2410 Central Computer	(5,996)	
Mid-Year Increases		
Salaries and Benefits	376,656	Night Light Program approved 9/26/00. Addition of 5.0 Probation Officers II
	66,947	SB County Schools approved 10/24/00. Addition of 1.0 Probation Officer II
Services and Supplies	481,130	Night Light Program approved 9/26/00
Mandated New Programs		
Salaries and Benefits	2,718,933	Proposition 36. Addition of 4.0 Supv. Probation Officers, 4.0 Probation Officers III, 34.0 Probation Officers II, 1.0 Fiscal Clerk III, 8.0 Clerk II
Services and Supplies	172,972	Proposition 36
Transfers Out	108,000	Proposition 36
Subtotal Base Year Appropriation	<u>7,507,702</u>	
Revenue	961,232	Increased Prop 172 funding
	857,786	Night Light Grant
	66,947	SB Co. Schools
	2,999,905	Proposition 36
Subtotal Base Year Revenue	<u>4,885,870</u>	
Subtotal Base Year Local Cost	<u>2,621,832</u>	
Mid Year Adjustments		
Description		Board Approved Date
Salaries and Benefits	55,353	High Intensity Drug Traffick Area grant approved 10/17/00. No staff - overtime
	97,860	Expansion of Independent Living Program approved 12/12/00. Addition of 2.0 Probation Officers II
	173,787	Probation-To-Work Project approved 1/23/01. Addition of 3.0 Probation Officers II
	671,290	Repeat Offender Prevention Program (ROPP) approved 2/27/01. Added 1.0 Supv. Probation Officer, 1.0 Probation Officers III, 4.0 Probation Officers II, 4.0 Prob. Corrections Officers, 2.0 Clerk II.
Services and Supplies	(97,860)	Appropriations transferred to S & B for Independent Living Program.
	26,326	Probation-To-Work Project approved 1/23/01.
	269,206	Repeat Offender Prevention Program approved 2/27/01
Equipment	55,660	Repeat Offender Prevention Program approved 2/27/01
Transfers Out	334,200	Rent for 150 W. 5th Street approved 2/27/01 to Real Estate Services.
	936,296	Repeat Offender Prevention Program to Public Health, Behavioral Health, HSS
Reimbursements	(200,113)	Transitional assistance funds for Probation-To-Work Project
Subtotal Mid Year Appropriation	<u>2,322,005</u>	
Revenue	55,353	High Intensity Drug Traffick Area grant
	1,932,452	Repeat Offender Prevention Program (ROPP) grant.
Subtotal Mid Year Revenue	<u>1,987,805</u>	
Subtotal Mid Year Local Cost	<u>334,200</u>	
Total Appropriation Change	9,829,707	
Total Revenue Change	6,873,675	
Total Local Cost Change	2,956,032	
Total 2000-01 Appropriation	35,632,784	
Total 2000-01 Revenue	19,629,156	
Total 2000-01 Local Cost	16,003,628	
Total Base Budget Appropriation	45,462,491	
Total Base Budget Revenue	26,502,831	
Total Base Budget Local Cost	18,959,660	

PROBATION

Board Approved Changes to Base Budget

Salaries and Benefits	(638,273)	Decrease due to adjustments for Proposition 36 approved 5/22/01
	78,331	Increase to Night Light grant - addition of 1.0 Supv. Prob. Officer
	187,470	Increase due to CSOC regional programs - addition of 3.0 Probation Officers II - Funded thru Behavioral Health
	183,222	Increase to Domestic Violence program - addition of 3.0 Probation Officers II from increased revenues.
	47,326	Addition of Personnel Technician (moved from Services and Supplies)
	(1,005,959)	Decrease for House Arrest/CREW programs (moved 20.0 FTE to AAA PRN
	(975,334)	Decrease due to defunding of Challenge Grant - deleted 18 FTE
	(10,900)	Decrease for staff costs (moved to AAA POR budget)
	<u>(2,134,117)</u>	
Services and Supplies	450,956	Increase for Prop 36 Plan adopted 5/22/01
	88,823	Increase for Night Light grant augmentation
	83,446	Increase for JAIBG grant
	15,216	Increase for misc. grant increases (CSOC/PSSF/Chaffey/COPS)
	62,543	Increase for Domestic Violence program funded from increased revenues
	(47,326)	Decrease due to Personnel Technician (moved to Salaries and Benefits)
	180,598	Increase due to reallocation (moved from Equipment)
	5,303	Increase due to GASB 34 (moved from Reimbursements)
	166,823	Increases due to various revenue increases
	(212,866)	Decrease to allocate costs for Risk Mgt insurance (moved to AAA POR and AAA PRN budgets)
	(258,899)	Challenge Grant defunded
	(122,071)	Decrease for motor pool costs associated with House Arrest/CREW program (moved to AAA PRN budget)
	(65,619)	Decrease for SET grant
	(24,955)	Decrease per GASB 34 (moved to Reimbursements)
	<u>321,972</u>	
Central Computer	11,678	Windows 2000 policy item
	<u>11,678</u>	
Other Charges	(8,300,985)	Decrease of Court-Ordered Placements (moved to AAA PYA budget)
	<u>(8,300,985)</u>	
Equipment	189,189	Increase for Prop 36 Plan adopted 5/22/01
	(180,598)	Decrease due to reallocation (moved to Services and Supplies)
	(49,810)	Decrease in LLL grant funding
	50,000	Increase for vehicles for Night Light/Domestic Violence - additional revenues.
	<u>8,781</u>	
Transfers	21,600	Increase for Prop 36 Plan adopted 5/22/01
	(520,001)	Decrease in Challenge Grant - defunded
	(5,303)	Decrease due to GASB 34 (moved from Reimbursements)
	<u>(503,704)</u>	
Total Expenditure Authority	<u>(10,596,375)</u>	
Reimbursements	(23,472)	Increased reimbursement for Prop 36 Plan adopted 5/22/01
	(2,999,905)	Increase for GASB 34 (moved from Prop 36 revenues)
	(190,351)	Increase for CSOC Grant enhancement
	(105)	Increase for PSSF grant
	49,810	Decrease for LLL grant funding
	24,955	Decrease per GASB 34 (moved from Services and Supplies)
	<u>(3,139,068)</u>	
Total Appropriation	<u>(13,735,443)</u>	
State/Federal Aid	(2,999,905)	Decrease for GASB 34 (moved to Prop 36 reimbursements)
	19,320	Increase for SB 933
	(65,619)	Decrease for SET team grant
	(1,754,234)	Decrease for Challenge Grant - defunded
	402,680	Increase for Title IV-E administrative claim
	192,154	Increase for Night Light grant
	8,630	Increase for COPS grant
	83,446	Increase for JAIBG grant
	3,600	Increase from Chaffey School District
	<u>(4,109,928)</u>	
Current Services	15,588	Increase in various fees
Total Revenue	<u>(4,094,340)</u>	
Local Cost	<u>(9,641,103)</u>	

PROBATION

BUDGET UNIT: PROBATION – DETENTION CORRECTIONS (AAA PRN)

I. GENERAL PROGRAM STATEMENT

The Detention Corrections Bureau of the Probation Department is responsible for the operations of the county's juvenile institutions which provide both pre- and post-adjudication custody, counseling, medical care and guidance of delinquent and custodial children in a variety of short and medium-term programs.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	26,337,782	28,636,460	31,222,517	32,644,550
Total Revenue	19,236,841	16,763,322	17,949,565	17,702,647
Local Cost	7,100,941	11,873,138	13,272,952	14,941,903
Budgeted Staffing		526.0		558.0
<u>Workload Indicators</u>				
Average daily population (total)	478	510	585	638
Central Juvenile Hall (CJH)				510
West Valley Juvenile Hall (WVJH)				38
Camp Heart Bar (CHB)				20
Kuiper Youth Center (KYC)				35
Regional Youth Education Facility (RYEF)				35
Average monthly intake:				
In-custody intake	477	490	535	610
Clearance requests rejected	13	-	-	-
Average length of stay at Juvenile Hall (days)	45	35	56	65

Significant variances between actual and budget for 2000-01 occurred in both the salary and benefits appropriation and projected revenues. The increased population at the Central Juvenile Hall necessitated additional salary and overtime expense of \$2.5 million in order to meet the staffing-to-population ratios required by the State Board of Corrections. The increase in revenue was attributable to two new state grants received during the year, and additional Federal Title IVE funds, institution fees and TANF funds.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Staffing is increased by 32 positions. Budget additions include 5 positions for Food Services, 2 positions funded from decreased vehicle appropriations and increased revenues. Twenty positions are transferred from Administration/Community Corrections (AAA PRB budget) for the CREW/House Arrest program. The approval of the policy item for the Juvenile Hall Suitability Plan added 5 positions to increase staffing at Juvenile Hall.

PROGRAM CHANGES

Local cost funding of \$1.2 million and 20 positions were transferred from the Administration/Community Corrections budget (AAA PRB) for the Community Restoration Enforcement Work (CREW)/House Arrest program. The primary responsibility of this unit is to work closely with Detention Corrections staff to decrease the institutional population; most of these assignments will originate from Central Juvenile Hall.

During 2000-01, the State Board of Corrections required the development and implementation of a suitability plan to resolve the overcrowded population at Central Juvenile Hall. This Plan was approved by the Board of Supervisors on December 19, 2000, but because department budget projections were due December 20, 2000, this item was inadvertently omitted from the budget targets. The Board reconfirmed the Plan by approving the increase of \$368,776 and 5 positions to the base budget as a policy item.

PROBATION

Other components of the Suitability Plan are expected to provide additional bed space in the near future. These include the addition of temporary tents at Central Juvenile Hall, the remodel of Ward 'B' formerly used by Behavioral Health, the construction of an expanded juvenile complex in Rancho Cucamonga, and the proposed new facility in the High Desert. It is anticipated that other programs recently initiated within the department will also help to mitigate overcrowding issues.

GROUP: Law & Justice
DEPARTMENT: Probation - Detention Corrections
FUND : General AAA PRN

FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	25,874,413	23,418,137	24,839,765	1,857,256	26,697,021
Services and Supplies	4,235,454	4,278,428	4,358,136	675,292	5,033,428
Central Computer	119,648	121,220	121,220	6,276	127,496
Other Charges	53,817	72,020	72,020	-	72,020
Equipment	419,156	241,000	241,000	(48,415)	192,585
Transfers	520,029	505,655	529,617	(7,617)	522,000
Total Appropriation	31,222,517	28,636,460	30,161,758	2,482,792	32,644,550
Revenue					
Taxes	4,838,075	4,838,075	4,838,075	-	4,838,075
Current Services	600,252	175,000	175,000	215,000	390,000
State, Federal or Gov't Aid	12,509,595	11,750,247	11,919,344	555,228	12,474,572
Other Revenue	1,643	-	-	-	-
Total Revenue	17,949,565	16,763,322	16,932,419	770,228	17,702,647
Local Cost	13,272,952	11,873,138	13,229,339	1,712,564	14,941,903
Budgeted Staffing		526.0	531.0	27.0	558.0

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits	1,261,515	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	70,724	Inflation
Transfers Out	23,962	Inflation

Mid-Year Increases

Salaries and Benefits	160,113	Food Services augmented (Addition of 2.0 Cooks I, 2.0 Food Svs Workers, 1.0 Storekeeper)
Services and Supplies	8,984	Supplies for Food Services staff

Subtotal Base Year Appropriation 1,525,298

Revenue 169,097 State and Federal meal claims

Subtotal Base Year Revenue 169,097

Subtotal Base Year Local Cost 1,356,201

Total Appropriation Change 1,525,298

Total Revenue Change 169,097

Total Local Cost Change 1,356,201

Total 2000-01 Appropriation 28,636,460

Total 2000-01 Revenue 16,763,322

Total 2000-01 Local Cost 11,873,138

Total Base Budget Appropriation 30,161,758

Total Base Budget Revenue 16,932,419

Total Base Budget Local Cost 13,229,339

PROBATION

Board Approved Changes to Base Budget

Salaries and Benefits	368,776	Increase for Juvenile Hall Suitability Plan, approved 12/19/00 and reconfirmed as Policy Item. Additon of Prob. Director I, Prob. Corrections Supv. II, 3.0 Prob. Corr. Supv. I, and reclassified 17.0 Night Custody Officers to Prob. Corrections Officers.
	71,415	Increase for Prob. Corrections Supervisor II (moved from Equipment)
	71,415	Increase for Corrections Supervisor II (funded by additional revenues)
	1,005,959	Increase for Prob. Corrections Supv. I and 19.0 Prob. Corrections Officers for CREW/ House Arrest alternatives to detention programs (moved from budget AAA PRB)
	309,715	Increase for additional appropriations (funded by increased revenues)
	29,976	Increase for cost of living (funded by additional PREP grant funds)
	<u>1,857,256</u>	
Services and Supplies	209,482	Increased Risk Mgt liability costs (moved from base budget AAA PRB)
	15,000	Increase for County Library costs per GASB 34 (moved from Transfers)
	47,610	Increase in Facilities maintenance costs per GASB 34 (moved from Transfers)
	122,071	Increase for CREW/House Arrest programs (moved from budget AAA PRB)
	281,129	Increase for various services and supplies (funded by increased revenues)
	<u>675,292</u>	
Central Computer	<u>6,276</u>	
Equipment	(71,415)	Decrease in vehicles (moved to Salaries and Benefits)
	23,000	Increase for trash compactor at W. Vly. Juv. Hall (funded by additional revenues)
	<u>(48,415)</u>	
Transfers	(15,000)	Decrease County Library costs per GASB 34 (moved to Services and Supplies)
	(47,610)	Decrease Facilities maintenance costs per GASB 34 (moved to Services and Supplies)
	18,653	Increase for cost of living for other departments (funded by additional PREP grant funds)
	36,340	Increase for various supplies for other departments (funded by increased revenues)
	<u>(7,617)</u>	
Total Appropriation	<u>2,482,792</u>	
State/Federal Aid	48,629	Increase in PREP grant funding
	250,445	Increase in Title IV-E administrative claim funding
	256,154	Increase in Title IV-A TANF funding for ranch-camp
Current Services	<u>215,000</u>	Increase in parental reimbursement for institutional care
Total Revenue	<u>770,228</u>	
Local Cost	<u>1,712,564</u>	

PROBATION

BUDGET UNIT: PRETRIAL DETENTION (AAA POR)

I. GENERAL PROGRAM STATEMENT

The Pre-Trial Detention/Own-Recognizance Program was started in 1990 as a cooperative effort with the courts, the Sheriff, and Probation to alleviate jail overcrowding. This program provides on-site detention releases, as well as court ordered investigations and pre-arraignment conditional release monitoring and court reporting.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	382,582	423,877	403,349	462,691
Local Cost	382,582	423,877	403,349	462,691
Budgeted Staffing	-	7.0	-	7.0
<u>Workload Indicators</u>				
Felony Screening	21,022		25,441	32,819
Court Referrals	878		601	775
Daily Pre-Arraignment	955		4,042	5,214
On-site Interviews	694		381	491

The types of workload indicators were changed for 2001-02. For historical comparison the actual statistics are shown.

GROUP: Law and Justice
DEPARTMENT: Probation - Pretrial Detention
FUND : General AAA POR

FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	346,281	368,890	385,810	10,900	396,710
Services and Supplies	17,819	16,665	15,543	7,284	22,827
Central Computer	4,349	2,322	10,895	159	11,054
Transfers	34,900	36,000	36,000	(3,900)	32,100
Total Appropriation	403,349	423,877	448,248	14,443	462,691
Local Cost	403,349	423,877	448,248	14,443	462,691
Budgeted Staffing		7.0	7.0	0.0	7.0

PROBATION – PRETRIAL DETENTION

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>	
Salaries and Benefits	16,920 MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	(1,122) Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	8,573
Subtotal Base Year Appropriation	<u>24,371</u>
Subtotal Base Year Local Cost	<u>24,371</u>
Total Appropriation Change	24,371
Total Local Cost Change	24,371
Total 2000-01 Appropriation	423,877
Total 2000-01 Local Cost	423,877
Total Base Budget Appropriation	448,248
Total Base Budget Local Cost	448,248

Board Approved Changes to Base Budget

Salaries and Benefits	<u>10,900</u>	Transfer of Local Cost from PRB - To support all staff costs
	<u>10,900</u>	
Services and Supplies	3,384	Transfer of Local Cost from PRB - Risk Mgt personnel liability costs charged to PRB in error
	900	Add from 5040 - Lowered CLETS costs
	3,000	Add from 5040 - PRB admin costs decreased to support increased equipment maintenance
	<u>7,284</u>	
Central Computer	<u>159</u>	
	<u>159</u>	
Transfers	(900)	Transfer to Svs/Supplies - Lowered CLETS costs
	(3,000)	Transfer to Svs/Supplies - PRB admin costs decreased to support increased equipment maintenance
	<u>(3,900)</u>	
Total Appropriation	<u>14,443</u>	
Local Cost	<u>14,443</u>	

PROBATION

BUDGET UNIT: ASSEMBLY BILL 1913 (AAA PRG)

I. GENERAL PROGRAM STATEMENT

Assembly Bill 1913 (Schiff-Cardenas Crime Prevention Act 2000) was signed by Governor Davis on September 7, 2000. This Bill allocated \$121 million to counties on a per capita basis to be spent on prevention and intervention of juvenile crime. San Bernardino County's share in 2000-01 was just over \$5.9 million to fund programs during 2000-01 and 2001-02. A Juvenile Justice Coordinating Council (JJCC) was formed to develop and recommend programs for funding. The resulting Comprehensive Multi Agency Juvenile Justice Plan (CMJJP) identifies and addresses gaps in service to juvenile offenders and their families throughout San Bernardino County.

The Board of Supervisors authorized appropriations and revenues in February 2000 in the Administration/Community Corrections (AAA PRB) budget for the first year implementation costs. Since then a subsidiary budget unit was created to separately account for these revenues and expenditures. Some of the actual costs and revenues for 2000-01 were recorded in the subsidiary budget and other activity in the former AAA PRB. Because that subsidiary budget unit rolls up into the primary AAA PRB, the total actual costs for 2000-01 are included there. A new primary budget unit (AAA PRG) has been established to better capture and track the ongoing grant activity, beginning with 2001-02.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual</u> <u>1999-00</u>	<u>Budget</u> <u>2000-01</u>	<u>Actual</u> <u>2000-01</u>	<u>Budget</u> <u>2001-02</u>
Total Appropriation	-	-	-	4,364,192
Total Revenue	-	-	-	4,364,192
Local Cost	-	-	-	-
Budgeted Staffing	-	-	-	59.0
<u>Workload Indicators</u>				
House Arrest Program				100
Day Reporting Centers				600
Schools Programs				800
SUCCESS Expansion				384

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

This grant adds a total of 59 positions to Probation staffing as follows: 1 Account Technician, 5 Clerks II, 28 Probation Corrections Officers, 3 Probation Corrections Supervisors II, 1 Probation Director I, 1 Probation Director II, 16 Probation Officers II, 2 Probation Officers III, and 2 Supervising Probation Officers.

PROGRAM CHANGES

The State Board of Corrections, and Board of Supervisors approved funding for four specific programs prioritized by a needs assessment developed by the JJCC. The prioritized programs are:

- The first priority is the House Arrest Program designed to address the continued overcrowding at Juvenile Hall. Along with intensive supervision of minors in this program, electronic monitoring is also a resource. Funding was approved for the House Arrest Program in the amount of \$2,764,553 dollars. This program began April 1, 2001.
- The second priority is the expansion of the existing SUCCESS program operated by the Probation Department and the establishment of Day Reporting Centers in the West Valley and Desert geographic areas of the county. The funding for these combined programs is \$2,058,290. These programs begin July 1, 2001.

PROBATION

- The third priority is the continuation of the existing Challenge Grant I School Probation Officer program. The School Probation Officer program will cost \$780,983 dollars, with \$476,678 funded by the Grant. Participating school districts are required to pay half of the cost of a Probation Officer assigned to their district, for a total contribution from school districts of \$304,305.
- The fourth priority is the Lets End Truancy (L.E.T.) program operated by the District Attorney's Office. That program is contained in the District Attorney's budget in the amount of \$640,108.

GROUP: Law and Justice
DEPARTMENT: Probation - AB 1913 / CMJJP Grant
FUND : General AAA PRG

FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	-	-	3,260,840	-	3,260,840
Services and Supplies	-	-	1,022,027	-	1,022,027
Transfers	-	-	81,325	-	81,325
Total Appropriation	-	-	4,364,192	-	4,364,192
<u>Revenue</u>					
State, Federal or Gov't Aid	-	-	4,364,192	-	4,364,192
Total Revenue	-	-	4,364,192	-	4,364,192
Local Cost	-	-	-	-	-
Budgeted Staffing			59.0	0.0	59.0

PROBATION

BUDGET UNIT: YOUTH AUTHORITY (AAA PYA)

I. GENERAL PROGRAM STATEMENT

A new budget unit is added this year for the commitments to the California Youth Authority (CYA) and other private group home placements costs. This item was formerly included in Probation's Administration/Community Corrections budget (AAA PRB). Most of the workload indicators in the prior years are easily separated from AAA PRB and brought forward here for comparison. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	-	-	-	8,300,985
Local Cost	-	-	-	8,300,985
<u>Workload Indicators</u>				
Private Placements	785	800	798	850
CYA Commitments:				
Total New Commitments	207	250	316	350
Categories 1-4	141	160	70	85
Categories 5-7	66	90	246	265
Diagnostics			90	110

The need for a separate budget unit is driven by the county's spiraling payments to the state for juvenile offenders committed by the Juvenile Court to CYA. CYA commitments and private placements continue to increase based upon the Juvenile Court Bench's recognition that certain juveniles are a threat to the community and warrant secure placements. Since the 1996-97 cost of \$670,000 there has been an increase of over 1,200%; with 2000-01 costs exceeding \$8 million.

Additional costs are also attributable to the recent trend of the CYA commitments in higher categories. The county pays the state \$5 per day for Categories 1-4 but this daily cost increases to \$43 (Category 5), \$65 (Category 6), and \$87 (Category 7). CYA designates the category assigned to each juvenile offender.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Appropriations and Local Cost for CYA and private placements are transferred from the Probation Administration/Community Corrections budget (AAA PRB) and include an increase of \$2 million over the 2000-01 budget.

GROUP: Law and Justice
DEPARTMENT: Probation - Court Ordered Placements
FUND : General AAA PYA

FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Other Charges	-	-	-	8,300,985	8,300,985
Total Appropriation	-	-	-	8,300,985	8,300,985
Local Cost	-	-	-	8,300,985	8,300,985

Board Approved Changes to Base Budget

Other Charges	7,708,985	California Youth Authority (CYA) costs transferred from AAA PRB budget.
	575,000	Other support/placement costs transferred from AAA PRB budget.
	17,000	Prior year costs transferred from AAA PRB budget.
Total Appropriation	<u>8,300,985</u>	
Local Cost	<u>8,300,985</u>	

OVERVIEW OF BUDGET

DEPARTMENT: PUBLIC ADMINISTRATOR/GUARDIAN/
CONSERVATOR/CORONER
ADMINISTRATOR: BRIAN McCORMICK
BUDGET UNIT: AAA PAC

I. GENERAL PROGRAM STATEMENT

The Public Administrator is required by law to take charge of the property of persons who have died when no executor or estate administrator has been appointed. The Coroner investigates deaths to determine the cause and clarify all circumstances surrounding or pertaining to the manner of death. By court appointment, the Public Guardian acts as conservator of any individuals found to be gravely disabled or to lack capacity to manage their finances and provide for their own care.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual</u> <u>1999-00</u>	<u>Budget</u> <u>2000-01</u>	<u>Actual</u> <u>2000-01</u>	<u>Budget</u> <u>2001-02</u>
Total Appropriation	4,069,133	4,220,230	4,131,654	4,505,979
Total Revenue	644,662	588,000	702,690	573,000
Local Cost	3,424,471	3,632,230	3,428,964	3,932,979
Budgeted Staffing		77.9		78.5
<u>Workload Indicators</u>				
Public Administrator cases	293	300	329	345
Coroner cases	8,256	8,460	8,563	8,900
Autopsies	705	737	705	800
Public Guardian Probate cases	240	235	182	180
Public Guardian LPS cases	543	540	576	550

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

There is an overall net increase of .6 budgeted positions. Funding increases of .9 Deputy Public Administrator, .4 Contract Deputy Coroner, .3 overtime; are offset by funding decreases of (.50) Admin. Supvr I, (.5) FTE Deputy Coroner.

PROGRAM CHANGES

Increase in appropriations reflect MOU, inflation, and risk management liabilities adjustments as well as increases in salaries and benefits and services and supplies for unidentified bodies and human remains legislation (SB 1736) associated costs.

Revenue changes reflect a decrease for one-time disaster prep grant funding and decrease in PA/PG estate fee revenue which are offset by an increase in SB 90 reimbursements, targeted case management revenue, and current services revenue from coroner's fees.

PUBLIC ADMINISTRATOR/PUBLIC GUARDIAN/CONSERVATOR/CORONER

**GROUP: Law and Justice
DEPARTMENT: PA/PG/Conservator/Coroner
FUND : General AAA PAC**

**FUNCTION: Public Protection
ACTIVITY: Other Protection**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	3,909,216	4,142,655	4,311,415	(14,884)	4,296,531
Services and Supplies	666,159	575,662	652,743	(41,224)	611,519
Central Computer	14,265	17,401	23,309	-	23,309
Other Charges	425,889	368,028	397,028	70,872	467,900
Equipment	9,449	10,000	10,000	(10,000)	-
Transfers	32,192	32,000	32,000	236	32,236
Total Expenditure Authority	5,057,170	5,145,746	5,426,495	5,000	5,431,495
Less:					
Reimbursements	(925,516)	(925,516)	(925,516)	-	(925,516)
Total Appropriation	4,131,654	4,220,230	4,500,979	5,000	4,505,979
Revenue					
Current Services	511,378	505,000	505,000	(46,000)	459,000
State, Federal or Gov't Aid	143,510	78,000	108,000	(19,000)	89,000
Other Revenue	47,802	5,000	5,000	20,000	25,000
Total Revenue	702,690	588,000	618,000	(45,000)	573,000
Local Cost	3,428,964	3,632,230	3,882,979	50,000	3,932,979
Budgeted Staffing		77.9	78.4	0.1	78.5

Total Changes Included in Board Approved Base Budget

<u>MOU/Inflation</u>		
Salaries and Benefits	153,760	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	47,081	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	5,908	
<u>Mandated New Programs</u>		
Salaries and Benefits	15,000	SB 1736 - Unidentified Bodies and Human Remains: Coroners
Services and Supplies	29,000	SB1736 - Unidentified Bodies and Human Remains: Coroners
<u>Other</u>		
Services and Supplies	30,000	Disaster Prep Grant Funding Appr Off-set (one-time). BOS approved - July 25,
Subtotal Base Year Appropriation	<u>280,749</u>	
Revenue	30,000	Disaster Prep Grant Revenue Off-set (one-time). BOS approved - July 25, 2000.
Subtotal Base Year Revenue	<u>30,000</u>	
Subtotal Base Year Local Cost	<u>250,749</u>	
Total Appropriation Change	280,749	
Total Revenue Change	30,000	
Total Local Cost Change	250,749	
Total 2000-01 Appropriation	4,220,230	
Total 2000-01 Revenue	588,000	
Total 2000-01 Local Cost	3,632,230	
Total Base Budget Appropriation	4,500,979	
Total Base Budget Revenue	618,000	
Total Base Budget Local Cost	3,882,979	

PUBLIC ADMINISTRATOR/PUBLIC GUARDIAN/CONSERVATOR/CORONER

Board Approved Changes to Base Budget

Salaries and Benefits	(14,884)	.1 -- Net funding decrease associated with the 10 position classification increases/decreases
	<u>(14,884)</u>	
Services and Supplies	(30,000)	One-time grant funding.
	(8,000)	Decrease in general maintenance.
	(3,000)	Decrease in other travel.
	(224)	Net decrease in various expense accounts.
	<u>(41,224)</u>	
Other Charges	50,000	Approved policy item: Additional costs for toxicology and body removal contracts.
	20,872	Net increase in professional services, such as, forensic odontology, indigent cremations, histology and dedicated Coroner computer software support.
	<u>70,872</u>	
Equipment	(10,000)	One-time equipment purchase.
	<u>(10,000)</u>	
Transfers	236	Increase in Coroner office lease.
	<u>236</u>	
Total Expenditure Authority	<u>5,000</u>	
Total Appropriation	<u>5,000</u>	
State/Federal Aid	(19,000)	\$30,000 one-time grant funding decrease, \$14,000 SB90 revenue increase, \$3,000 decrease in state aid
Current Services	(46,000)	\$51,000 PA/PG estate revenue decrease, \$5,000 current services revenue
Other Revenue	20,000	\$20,000 Targeted Case Management revenue increase
Total Revenue	<u>(45,000)</u>	
Local Cost	<u>50,000</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: PUBLIC DEFENDER
ADMINISTRATOR: JOHN ROTH
BUDGET UNIT: AAA PBD**

I. GENERAL PROGRAM STATEMENT

The Public Defender's Office is Constitutionally mandated to provide legal representation to anyone charged with an offense and is found by the Court to be unable to afford private counsel. The Public Defender's Office plays a key role in the timely administration of justice serving as the first line of indigent defense by taking on the majority of indigent clients. Furthermore, the Public Defender's Office represents the dependents of individuals found by the state to be unfit parents, ensuring the protection of these children's physical and social rights.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	12,769,418	14,972,960	14,822,524	15,919,291
Total Revenue	670,568	1,057,272	1,242,892	1,057,272
Local Cost	12,098,850	13,915,688	13,579,632	14,862,019
Budgeted Staffing		177.2		179.2
<u>Workload Indicators</u>				
Felony Appointments	11,380	13,500	11,547	12,090
Misdemeanor Appointments	25,450	26,155	26,893	28,128
Juvenile Delinquency Appts.	3,992	4,100	4,294	4,450
Juvenile Dependency Appts.		1,320	1,074	1,175

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Two Deputy Public Defender IV's were added to augment staffing levels and to be used in conjunction with department needs identified by operations review and consultant recommendations.

**GROUP: Law and Justice
DEPARTMENT: Public Defender
FUND : General AAA PBD**

**FUNCTION: Public Protection
ACTIVITY: Judicial**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	12,494,689	13,153,541	13,721,439	19,239	13,740,678
Services and Supplies	2,013,267	1,682,102	1,774,829	97,801	1,872,630
Central Computer	64,333	59,417	83,026	-	83,026
Other Charges	6,289	6,500	6,500	(600)	5,900
Equipment	80,096	71,400	71,400	(6,400)	65,000
Transfers	163,850	-	89,597	62,460	152,057
Total Appropriation	14,822,524	14,972,960	15,746,791	172,500	15,919,291
<u>Revenue</u>					
Current Services	416,107	335,000	335,000	-	335,000
State, Federal or Gov't Aid	826,785	722,272	722,272	-	722,272
Total Revenue	1,242,892	1,057,272	1,057,272	-	1,057,272
Local Cost	13,579,632	13,915,688	14,689,519	172,500	14,862,019
Budgeted Staffing		177.2	177.2	2.0	179.2

PUBLIC DEFENDER

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Salaries and Benefits	447,199	General MOU
	22,480	Workers' Comp
	(85,898)	General Retirement
	184,117	7% Tier Retirement
Services and Supplies	65,984	Risk Mgmt Liabilities
	26,743	Inflation
<u>2410 Central Computer</u>	23,609	
<u>Transfers</u>	89,597	Rent for Admin that was previously not budgeted--on going
Subtotal Base Year Appropriation	<u>773,831</u>	
Subtotal Base Year Revenue	<u>-</u>	
Subtotal Base Year Local Cost	<u>773,831</u>	
<hr/>		
Total Appropriation Change	773,831	
Total Revenue Change	-	
Total Local Cost Change	773,831	
<hr/>		
Total 2000-01 Appropriation	14,972,960	
Total 2000-01 Revenue	1,057,272	
Total 2000-01 Local Cost	13,915,688	
<hr/>		
Total Base Budget Appropriation	15,746,791	
Total Base Budget Revenue	1,057,272	
Total Base Budget Local Cost	14,689,519	

Board Approved Changes to Base Budget

Salaries and Benefits	172,500	Approved policy Item: 2 Deputy Public Defender IV
	(153,261)	Decrease due to Base Year Adjustments correction. Adjustments based on last year's budget with Attorney positions budgeted at highest level and positions then filled at lower levels. There were also 3 retirements of Attorneys at the highest level with replacements hired at a lower level.
	<u>19,239</u>	
Services and Supplies	97,801	Net increase in various expense accounts offset by decrease in Salaries & Benefits
	<u>97,801</u>	
Other Charges	(600)	Decrease in interest charges to reflect a lease-purchase that has been paid and one that will be completed in 2001-02.
	<u>(600)</u>	
Equipment	(6,400)	Decrease in principal charges to reflect a lease-purchase that has been paid and one that will be completed in 2001-02
	<u>(6,400)</u>	
Transfers	62,460	Increase to reflect new appropriation for rents and leases of buildings.
	<u>62,460</u>	
Total Appropriation	<u>172,500</u>	
Total Revenue	<u>-</u>	
Local Cost	<u>172,500</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: SHERIFF
SHERIFF: GARY PENROD**

2001-02

	<u>Appropriations</u>	<u>Revenue</u>	<u>Fund Balance</u>	<u>Local Cost</u>	<u>Staffing</u>
Sheriff	239,924,363	162,908,145		77,016,218	2,832.5
Special Revenue	33,434,133	28,803,080	4,631,053		35.0
TOTAL	273,358,496	191,711,225	4,631,053	77,016,218	2,867.5

BUDGET UNIT: SHERIFF (AAA SHR)

I. GENERAL PROGRAM STATEMENT

The Sheriff acts as chief law enforcement officer of the county, providing a full range of police services throughout the unincorporated area and 13 cities that contract with the county for law enforcement services.

The general law enforcement mission is carried out through the operation of 15 county stations and centralized services including crime investigations, a crime laboratory and identification, central records, communication dispatch and aviation division for general patrol and search and rescue activities. The Sheriff also contracts with the Courts to provide security and civil processing. The Sheriff manages three major detention facilities: the Central Detention Center; Glen Helen Rehabilitation Center and the West Valley Detention Center. The department also operates a regional law enforcement training academy and emergency driver training facility.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	200,393,116	226,635,524	221,191,378	239,924,363
Total Revenue	132,257,984	154,170,152	148,906,043	162,908,145
Local Cost	68,135,132	72,465,372	72,285,335	77,016,218
Budgeted Staffing		2,783.5		2,832.5
<u>Workload Indicators</u>				
Calls for Service	640,000	615,000	778,270	622,200
Grand Theft Auto	4,000	3,000	4,334	3,438
Crimes Against Children	450	900	861	1,152
All Crimes Reported	95,000	87,000	117,595	97,911

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing includes 43 positions approved during 2000-01: 2 Sergeants, 10 Deputy II, 4 Sheriff Communication Dispatchers and 1 Sheriff Service Specialist for city contracts; 2 Forensic Specialists for CALID program; 4 Training Specialists II for Emergency Driver Training; 2 LVNs, 2 Clerk IIs, 4 Grounds Caretakers, 2 Cook IIs, 1 Food Service Supervisor, 1 Painter, 2 General Maintenance Workers; 1 Secretary I for various Inmate Welfare programs and 5 Custody Specialists for Glen Helen Women's Facility expansion. Four positions were added as a result of approved policy items: 1 Sheriff's Sergeant for Twin Peaks; and 3 Forensic Specialist II positions for crime scene investigations. Two positions were added as a result of accepting anti-money laundering grant approved on 06/05/01: 1 Sheriff's Sergeant and 1 Deputy Sheriff.

SHERIFF'S DEPARTMENT

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department
FUND : General AAA SHR

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2000-01	2000-01	2001-02	2001-02	2001-02
	Actuals	Approved Budget	Board Approved	Board Approved	2001-02
			Base Budget	Changes to	Final Budget
				Base Budget	
Appropriations					
Salaries and Benefits	179,820,438	182,768,962	195,085,623	(1,251,036)	193,834,587
Services and Supplies	36,055,435	35,341,337	38,166,816	(230,448)	37,936,368
Central Computer	2,250,066	2,548,099	2,388,493	-	2,388,493
Other Charges	1,062,469	1,534,500	1,534,500	-	1,534,500
Equipment	6,745,436	5,867,126	5,867,126	20,000	5,887,126
Transfers	929,957	5,356,000	5,624,296	(986,018)	4,638,278
Total Expenditure Authority	226,863,801	233,416,024	248,666,854	(2,447,502)	246,219,352
Less:					
Reimbursements	(5,672,423)	(6,780,500)	(6,780,500)	485,511	(6,294,989)
Total Appropriation	221,191,378	226,635,524	241,886,354	(1,961,991)	239,924,363
Revenue					
Licenses & Permits	35,201	65,000	65,000	(20,000)	45,000
Fines & Forfeitures	19,623	75,000	75,000	(75,000)	-
Taxes	64,197,102	64,197,102	69,580,000	-	69,580,000
Use of Money & Property	3,237	700	700	2,900	3,600
Current Services	57,557,218	48,557,000	54,111,693	11,099,007	65,210,700
State, Federal or Gov't Aid	22,860,484	38,075,350	38,075,350	(13,370,005)	24,705,345
Other Revenue	4,233,178	3,200,000	3,290,000	73,500	3,363,500
Total Revenue	148,906,043	154,170,152	165,197,743	(2,289,598)	162,908,145
Local Cost	72,285,335	72,465,372	76,688,611	327,607	77,016,218
Budgeted Staffing		2783.5	2,826.5	6.0	2,832.5

SHERIFF'S DEPARTMENT

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>		
Salaries and Benefits	10,153,861	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	2,763,479	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	(159,606)	
<u>Mid-Year Increases</u>		
Salaries and Benefits	1,732,800	Board approved increases to cities contracts, addition of staff to CAL-ID program, Glen Helen Women's facility expansion, and training programs
Services and Supplies	62,000	
Transfers	268,296	
<u>Mandated New Programs</u>		
Subtotal Base Year Appropriation	<u>14,820,830</u>	
Revenue	<u>10,597,591</u>	
Subtotal Base Year Revenue	<u>10,597,591</u>	
Subtotal Base Year Local Cost	<u>4,223,239</u>	

Mid Year Adjustments

		<u>Board Approved Date</u>
<u>Description</u>		
Salaries and Benefits	430,000	City of Victorville Contract increase on 07/25/00; CALID Program 08/08/00; City of Yucaipa contract increase on 08/15/00; EVOC Driver Training 08/22/00; City of Rancho Contract Increase 09/12/00; Inmate Welfare Fund Reimbursed on 09/19/00; Glen Helen Women's Facility Expansion on 09/19/00; Redlands School District Resource Officer Contract on 10/24/00; Federal Prisoner Contract on 10/24/00; City of Grand Terrace contract on 11/14/00; City of Highland contract on 12/5/00; City contracts ratio increase on 12/19/00; City of Yucaipa increase on 01/09/00; Inmate Welfare Fund on 03/06/00.
Subtotal Mid Year Appropriation	<u>430,000</u>	
Revenue	<u>430,000</u>	
Subtotal Mid Year Revenue	<u>430,000</u>	
Subtotal Mid Year Local Cost	<u>-</u>	
<hr/>		
Total Appropriation Change	15,250,830	
Total Revenue Change	11,027,591	
Total Local Cost Change	4,223,239	
<hr/>		
Total 2000-01 Appropriation	226,635,524	
Total 2000-01 Revenue	154,170,152	
Total 2000-01 Local Cost	72,465,372	
<hr/>		
Total Base Budget Appropriation	241,886,354	
Total Base Budget Revenue	165,197,743	
Total Base Budget Local Cost	76,688,611	

SHERIFF'S DEPARTMENT

Board Approved Changes to Base Budget

Salaries and Benefits	107,273	Approved policy item #1: Sheriff's Sergeant (1) for Twin Peaks
	85,200	Approved policy item #3: Convert 7 Crime Analysis contracts to permanent.
	168,900	Approved policy item #4: Addition of 3 Forensic Specialist II positions.
	(1,825,754)	Decrease due to increased detail of Salary Projection worksheet for lower cost of extra help, underfill, and contract positions and lower step of new positions
	213,345	Anti-money laundering grant program approved 06/05/01
	<u>(1,251,036)</u>	
Services and Supplies	10,334	Approved policy item #1: Supplies for added Sergeant
	6,000	Approved policy item #4: Supplies for added Forensic Specialist II positions.
	(900,000)	U.S. Marshal Contract Reduction
	185,000	Communication cost increases
	400,000	Professional Services Increase
	54,718	Various adj. to reflect actual usage
	13,500	Fee adjustments approved during fee hearings
	<u>(230,448)</u>	
Equipment	20,000	Approved policy item #4: Vehicle for 3 added Forensic Specialist II positions.
	<u>20,000</u>	
Transfers	(900,000)	U.S. Marshal Contract Reduction
	<u>(86,018)</u>	Decrease for cancellation of prior year reimb
	<u>(986,018)</u>	
Total Expenditure Authority	<u>(2,447,502)</u>	
Reimbursements	(42,100)	Approved policy item #3: HUD Grant for Crime Analysis positions.
	527,611	Adjustment to reflect estm. cost of Auto Theft Task Force, IRNET, CAL-ID as well as the cost of dispatch svcs and CLETS access
	<u>485,511</u>	
Total Appropriation	<u>(1,961,991)</u>	
Licenses & Permits	(20,000)	Adjustment to reflect current year trends
Fines and Forfeitures	(75,000)	Reclassified to Current Services Revenue
Use of Money and Property	2,900	Revenue from Resident deputy housing
State/Federal Aid	28,000	Approved policy item #3: CCAP Grant for Crime Analysis positions.
	(13,611,350)	Reduced by \$2,000,000 to reflect decreased inmate population associated with the U.S. Marshal contract. In addition Court Services Revenue was reclassified from this category to Current Services revenue
	213,345	Anti-money laundering grant program approved 06/05/01
Current Services	11,099,007	Primarily reflects the reclassification of Court Services revenue to this category
Other Revenue	60,000	Increased to reflect current year trends
	13,500	Fee adjustment approved during fee hearings
Total Revenue	<u>(2,289,598)</u>	
Local Cost	<u>327,607</u>	

SHERIFF

BUDGET UNIT: SHERIFF'S SPECIAL REVENUE CONSOLIDATED

I. GENERAL PROGRAM STATEMENT

The Sheriff's special revenue funds include several law enforcement functions that are fully financed from non-general fund sources. The present functions include:

1. Contract Training – represents special law enforcement training provided to the county Sheriff and other agencies.
2. Public Gatherings – appropriations set aside to fund Sheriff services for public gatherings.
3. Aviation – accumulates aviation services revenue to fund replacement of aviation equipment.
4. Inland Regional Narcotic Enforcement Team (IRNET) Federal– accounts for IRNET's share of federal asset forfeitures
5. Seized Assets (Federal: Dept. of Justice) – represents funds appropriated from drug asset seizures to be used for the purchase of non-budgeted services and equipment.
6. Vehicle Theft Task Force – represents funds received from a \$1 registration assessment on vehicles registered in San Bernardino to be used for task force expense including salaries and benefits.
7. High Intensity Drug Trafficking Area (HIDTA) Program – enables regional cooperation and coordination in fighting major drug trafficking and surveillance of criminal and narcotics activities, with funding from asset seizures.
8. Seized Assets (Federal: Treasury) – represents funds appropriated from federal treasury asset seizures for the purchase of specialized law enforcement equipment.
9. Seized Assets (State) – represents funds appropriated from drug asset seizures to be used for the purchase of non-budgeted services, equipment and personnel costs related to the IRNET and HIDTA.
10. Search and Rescue – funded from reimbursements for search and rescue operations and an estate donation to be used for search and rescue equipment.
11. Inland Regional Narcotic Enforcement Team (IRNET) State – accounts for IRNET's share of state asset forfeitures.
12. CAL-ID Program – an automated criminal identification system through fingerprinting, funded by multi-agency contributions.
13. COPSMORE Grant – represents grant funds and local match used for the purchase of computer equipment and systems to upgrade the technology in patrol cars and provide computer based training to staff.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	11,791,966	31,558,888	12,904,791	33,434,133
Total Revenue	11,476,060	27,539,754	13,558,971	28,803,080
Fund Balance		4,019,134		4,631,053
Budgeted Staffing		22.0		35.0

SHERIFF

GROUP: Law and Justice
DEPARTMENT: Sheriff's - Special Revenue Consolidated
FUND : Special Revenue - Consolidated

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	1,267,319	1,287,541	1,287,541	730,083	2,017,624
Services and Supplies	3,731,767	10,241,720	10,241,720	(1,539,854)	8,701,866
Other Charges	3,970	8,500	8,500		8,500
Improvement to Structures		325,000	325,000	(150,000)	175,000
Equipment	3,085,004	14,080,288	14,080,288	2,800,855	16,881,143
Transfers	4,823,017	5,615,839	5,615,839	142,046	5,757,885
Total Expenditure Authority	12,911,077	31,558,888	31,558,888	1,983,130	33,542,018
Less:					
Reimbursements	(6,286)	-	-	(107,885)	(107,885)
Total Appropriation	12,904,791	31,558,888	31,558,888	1,875,245	33,434,133
Revenue					
Fines & Forfeitures	108,221	55,667	55,667	(3,724)	51,943
Use of Money & Property	197,558	111,319	111,319	(7,810)	103,509
Current Services	2,205,526	6,177,739	6,177,739	695,636	6,873,375
State, Federal or Gov't Aid	5,735,166	18,594,352	18,594,352	(184,597)	18,409,755
Other Revenue	5,312,500	2,600,677	2,600,677	763,821	3,364,498
Total Revenue	13,558,971	27,539,754	27,539,754	1,263,326	28,803,080
Fund Balance		4,019,134	4,019,134	611,919	4,631,053
Budgeted Staffing		22.0	22.0	13.0	35.0

Board Approved Changes to Base Budget	
Salaries and Benefits	<u>730,083</u> Consolidated adjustments <u>730,083</u>
Services and Supplies	<u>(1,539,854)</u> Consolidated adjustments <u>(1,539,854)</u>
Improvement to Structures	<u>(150,000)</u> Consolidated adjustments <u>(150,000)</u>
Equipment	<u>2,800,855</u> Consolidated adjustments <u>2,800,855</u>
Transfers	<u>142,046</u> Consolidated adjustments <u>142,046</u>
Total Expenditure Authority	<u>1,983,130</u>
Reimbursements	<u>(107,885)</u> <u>(107,885)</u>
Total Appropriation	<u>1,875,245</u>
Fines and Forfeitures	(3,724) Consolidated adjustments
Use of Money & Property	(7,810)
Current Services	695,636 Consolidated adjustments
State/Federal Aid	(184,597) Consolidated adjustments
Other Revenue	763,821 Consolidated adjustments
Total Revenue	<u>1,263,326</u>
Fund Balance	<u>611,919</u>

SHERIFF

BUDGET UNIT: SHERIFF'S – CONTRACT TRAINING (SCB SHR)

I. GENERAL PROGRAM STATEMENT

Contract training represents a special law enforcement training function provided to the county Sheriff's Department and other law enforcement agencies that prepare candidates to assume law enforcement sworn positions. Funding comes from contract law enforcement training activities. A large portion of the funding comes from a contract with San Bernardino Valley College for driver training, with the balance coming from other law enforcement and security agencies. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	2,229,818	1,858,500	1,886,871	2,432,500
Total Revenue	1,479,330	1,742,266	1,994,592	2,208,956
Fund Balance		116,234		223,544

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Appropriation changes reflect anticipated higher level of activity including estimated cost to build a "live-round fire house" at the Sheriff's Range; additional vehicles at EVOC (Emergency Vehicle Operation Center) for training purposes; and increase in Transfers to cover cost of additional positions needed at the Training Center, as well as scheduled salary increases for both safety and general personnel assigned to this unit.

Revenue changes reflect anticipated increases in contract revenues for simulators at EVOC and the Firearms Training System (FATS) at the Sheriff's Academy, as well as fund balance adjustment.

GROUP: Law and Justice
DEPARTMENT: Sheriff's - Contract Training
FUND : Special Revenue SCB SHR

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	559,410	480,000	480,000	69,000	549,000
Other Charges	3,970	8,500	8,500	-	8,500
Improvement to Structures	-	325,000	325,000	(150,000)	175,000
Equipment	200,047	145,000	145,000	55,000	200,000
Transfers	1,123,444	900,000	900,000	600,000	1,500,000
Total Appropriation	1,886,871	1,858,500	1,858,500	574,000	2,432,500
<u>Revenue</u>					
Fines & Forfeitures	31,920	40,000	40,000	-	40,000
Use of Money & Property	-	-	-	(11,341)	(11,341)
Current Services	1,488,318	1,252,266	1,252,266	372,734	1,625,000
State, Federal or Gov't Aid	464,079	450,000	450,000	-	450,000
Other Revenue	10,275	-	-	105,297	105,297
Total Revenue	1,994,592	1,742,266	1,742,266	466,690	2,208,956
Fund Balance		116,234	116,234	107,310	223,544

SHERIFF

Board Approved Changes to Base Budget

Services and Supplies	(15,000)	Adjust budget to 2000-01 level of expenditure.
	(2,000)	Radio charges to be paid out of AAA-SHR-SHR.
	3,000	Increase food expenditures for training and conferences.
	500	Increase expenses for personnel memberships to professional organizations.
	(2,000)	Decrease software expenses.
	5,000	Increase purchase of small computer and office equipment.
	15,000	Special law enforcement training supplies.
	(2,000)	Decrease training expenses.
	60,000	Vehicle liability insurance on Emergency Vehicle Operation (EVO) vehicles.
	5,000	Increase general office supplies expenses.
	2,000	Training materials printing and packaging expenses.
	(10,000)	Training materials printing and packaging expenses.
	500	Bank service charges for merchant services (credit card payment processing).
	(10,000)	Decrease in professional service fees for limited-time instructors.
	17,000	Increase maintenance expenses for driver's training center facilities (skid pads, obstacle course, etc.)
	2,000	Building maintenance charges from Facilities Management.
	<u>69,000</u>	
Improvements to Structure	<u>(150,000)</u>	Completed structure projects.
	<u>(150,000)</u>	
Equipment	20,000	Purchase a Xerox copier.
	<u>35,000</u>	Purchase radar guns, 2 stationary, 1 portable.
	<u>55,000</u>	
Transfers	<u>600,000</u>	Part-time instructors for the simulator program, increase in safety salaries.
	<u>600,000</u>	
Total Appropriation	<u>574,000</u>	
Use of Money & Property	(11,341)	Interest on Cash Balance.
Current Services	284,734	Additional training classes
	88,000	New contract with P.O.S.T for simulator program
Other Revenue	105,297	Fund balance adjustment
Total Revenue	<u>466,690</u>	
Fund Balance	<u>107,310</u>	

SHERIFF

BUDGET UNIT: SHERIFF'S – PUBLIC GATHERING (SCC SHR)

I. GENERAL PROGRAM STATEMENT

The Sheriff's Department provides protective services for various public gathering throughout the county. This program is fully funded from the fees charged to the organization that has generated the public gathering.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	570,001	602,487	255,256	610,372
Total Revenue	461,714	328,388	382,281	209,247
Fund Balance		274,099		401,125
Budgeted Staffing		12.0		12.0

**GROUP: Law and Justice
DEPARTMENT: Sheriff's - Public Gathering
FUND : Special Revenue SCC SHR**

**FUNCTION: Public Protection
ACTIVITY: Police Protection**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	258,588	557,000	557,000	7,885	564,885
Services and Supplies	2,954	45,487	45,487	-	45,487
Transfers	-	-	-	107,885	107,885
Total Expenditure Authority	261,542	602,487	602,487	115,770	718,257
Less:					
Reimbursements	(6,286)	-	-	(107,885)	(107,885)
Total Appropriation	255,256	602,487	602,487	7,885	610,372
<u>Revenue</u>					
Current Services	382,281	328,388	328,388	7,885	336,273
Other Revenue	-	-	-	(127,026)	(127,026)
Total Revenue	382,281	328,388	328,388	(119,141)	209,247
Fund Balance		274,099	274,099	127,026	401,125
Budgeted Staffing		12.0	12.0	0.0	12.0

Board Approved Changes to Base Budget

Salaries and Benefits	7,885	
	<u>7,885</u>	
Transfers	107,885	Anticipated increases in safety salary and level of Public Gathering activities.
	<u>107,885</u>	
Total Expenditure Authority	<u>115,770</u>	
Reimbursements	(107,885)	Change in accounting method. Revenue from other County Departments are accounted for in the 5000 series as Inter Fund Transfers to the General Fund AAA-SHR.
	<u>(107,885)</u>	
Total Appropriation	<u>7,885</u>	
Current Services	7,885	
Other Revenue	(127,026)	Fund balance adjustment
Total Revenue	<u>(119,141)</u>	
Fund Balance	<u>127,026</u>	

SHERIFF

BUDGET UNIT: SHERIFF'S – AVIATION (SCE SHR)

I. GENERAL PROGRAM STATEMENT

The Sheriff's Aviation Division provides law enforcement, search and rescue, fire suppression and transportation services for the Sheriff's Department and the county and other fire and law enforcement agencies. This fund is established for the maintenance and acquisition of additional helicopters, aircraft, search and rescue, fire fighting and aviation equipment. It is funded by contract revenues and proceeds from the sale of surplus aircraft and equipment. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	2,315,920	2,550,000	2,481,605	3,050,000
Total Revenue	2,551,523	2,089,544	3,562,822	1,508,327
Fund Balance		460,456		1,541,673

**GROUP: Law and Justice
DEPARTMENT: Sheriff's - Aviation
FUND : Special Revenue SCE SHR**

**FUNCTION: Public Protection
ACTIVITY: Police Protection**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Services and Supplies	-	50,000	50,000	-	50,000
Equipment	2,481,605	2,500,000	2,500,000	500,000	3,000,000
Total Appropriation	2,481,605	2,550,000	2,550,000	500,000	3,050,000
Revenue					
Current Services	282,822	593,228	593,228	-	593,228
Other Revenue	3,280,000	1,496,316	1,496,316	(581,217)	915,099
Total Revenue	3,562,822	2,089,544	2,089,544	(581,217)	1,508,327
Fund Balance		460,456	460,456	1,081,217	1,541,673

Board Approved Changes to Base Budget

Equipment	500,000	Adjust budget to approximate cost of anticipated aviation equipment purchase.
	<u>500,000</u>	
Total Appropriation	<u>500,000</u>	
Other Revenue	(679,241)	Reflects decrease in fund transfer from NQA-SHR-SHR needed to purchase aviation equipment
	98,024	Fund Balance Adjustment
Total Revenue	<u>(581,217)</u>	
Fund Balance	<u>1,081,217</u>	

SHERIFF

**BUDGET UNIT: SHERIFF'S – IRNET OPERATIONS FUND-FEDERAL
SCF SHR)**

I. GENERAL PROGRAM STATEMENT

This fund accounts for the Inland Regional Narcotics Enforcement Team (IRNET) share of federal asset forfeitures. IRNET is a joint project of city, county, state and federal agencies in the Inland Empire aiming to combat major narcotics trafficking and money laundering operations. Funding is provided by the team's share of seized assets. This fund also accounts for \$320,166 of the HIDTA grant award from the Office of National Drug Control Policy allocated for task force operating expenses. This account is maintained for federal audit purposes. This program is intended to be self-funded. No county general funds are used. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	431,613	547,450	399,622	374,166
Total Revenue	412,559	467,684	432,839	262,020
Fund Balance		79,766		112,146

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Appropriation changes reflect decrease in Services and Supplies representing IRNET operational non-grant funded expenditure items transferred to SCX SHR, offset by increase for specialized law enforcement equipment, fuel and maintenance funded by HIDTA grant. Revenue changes reflect decrease in anticipated federal asset forfeiture proceeds and increase in grant revenue as well as fund balance adjustment.

GROUP: Law and Justice	FUNCTION: Public Protection
DEPARTMENT: Sheriff's - IRNET Operations Fund-Federal	ACTIVITY: Police Protection
FUND : Special Revenue SCF SHR	

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	394,347	507,450	507,450	(173,284)	334,166
Equipment	5,275	40,000	40,000	-	40,000
Total Appropriation	399,622	547,450	547,450	(173,284)	374,166
<u>Revenue</u>					
Fines & Forfeitures	23,431	-	-	-	-
Use of Money & Property	4,303	4,000	4,000	-	4,000
State, Federal or Gov't Aid	183,948	250,000	250,000	(200,000)	50,000
Other Revenue	221,157	213,684	213,684	(5,664)	208,020
Total Revenue	432,839	467,684	467,684	(205,664)	262,020
Fund Balance		79,766	79,766	32,380	112,146

Board Approved Changes to Base Budget

Services and Supplies	(223,284)	IRNET operational expenses are transferred to IRNET Operations Fund - State to avoid co-mingling with HIDTA grant award.
	40,000	Specialized law enforcement supplies & paraphernalia funded by HIDTA grant.
	10,000	Fuel and maintenance for task force vehicles reimbursed by the HIDTA grant.
	<u>(173,284)</u>	
Total Appropriation	<u>(173,284)</u>	
State, Federal or Gov't Aid	(200,000)	Decrease in anticipated federal asset forfeiture proceeds
Other Revenue	106,482	Increase in HIDTA grant award
	<u>(112,146)</u>	Fund Balance Adjustment
Total Revenue	<u>(205,664)</u>	
Fund Balance	<u>32,380</u>	

SHERIFF

BUDGET UNIT: SHERIFF'S – FEDERAL SEIZED ASSETS (SCK SHR)

I. GENERAL PROGRAM STATEMENT

This fund accounts for asset forfeitures from federal cases filed through the U.S. Department of Justice (DOJ) through its asset forfeiture program. DOJ requires that all funds received from this program be maintained in a separate special fund and be subject to the terms and conditions set forth in the "Guide to Equitable Sharing of Federally Forfeited Property for Local Law Enforcement Agencies" issued in March 1994. These funds are to be audited as part of the Single Audit Act and must not replace any existing funds that would, in the absence of forfeiture funds be made available to the Sheriff's Department. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	2,844,874	3,000,000	1,550,345	3,000,000
Total Revenue	1,761,440	2,708,573	1,494,448	2,773,468
Fund Balance		291,427		226,532

GROUP: Law and Justice
DEPARTMENT: Sheriff's - Seized Assets - Federal (DOJ)
FUND : Special Revenue SCK SHR

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Services and Supplies	1,550,345	3,000,000	3,000,000	-	3,000,000
Total Appropriation	1,550,345	3,000,000	3,000,000	-	3,000,000
Revenue					
Use of Money & Property	37,146	30,000	30,000	-	30,000
State, Federal or Gov't Aid	648,304	2,628,573	2,628,573	(917,434)	1,711,139
Other Revenue	808,998	50,000	50,000	982,329	1,032,329
Total Revenue	1,494,448	2,708,573	2,708,573	64,895	2,773,468
Fund Balance		291,427	291,427	(64,895)	226,532

Board Approved Changes to Base Budget

State, Federal or Gov't Aid	(917,434)	Decrease in federal asset forfeiture proceeds.
Other Revenue	1,150,000	Funds from NQA-SHR-SHR allocated to pay for IBM computer lease
	(167,671)	Fund Balance Adjustment
Total Revenue	<u>64,895</u>	
Fund Balance	<u>(64,895)</u>	

SHERIFF

BUDGET UNIT: SHERIFF'S – VEHICLE TASK FORCE (SCL SHR)

I. GENERAL PROGRAM STATEMENT

On May 2, 1995, the County Board of Supervisors adopted a resolution implementing a \$1 registration assessment on vehicles registered in San Bernardino and authorized the formation of the countywide auto theft task force specializing in the investigation of major vehicle theft organizations. The San Bernardino Auto Theft Task Force (SANCATT) was established. This fund accounts for the fees allocated to SANCATT for operating expenses and reimbursement to participating agencies for qualified expenditures. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	695,354	941,200	623,086	964,879
Total Revenue	817,621	575,302	526,163	699,616
Fund Balance		365,898		265,263

GROUP: Law and Justice
DEPARTMENT: Sheriff's - Vehicle Theft Task Force
FUND : Special Revenue SCL SHR

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	525,289	704,200	704,200	(39,321)	664,879
Equipment	-	25,000	25,000	25,000	50,000
Transfers	97,797	212,000	212,000	38,000	250,000
Total Appropriation	623,086	941,200	941,200	23,679	964,879
<u>Revenue</u>					
Fines & Forfeitures	2,661	-	-	-	-
Use of Money & Property	20,877	13,113	13,113	(3,113)	10,000
State, Federal or Gov't Aid	-	562,189	562,189	(562,189)	-
Other Revenue	502,625	-	-	689,616	689,616
Total Revenue	526,163	575,302	575,302	124,314	699,616
Fund Balance		365,898	365,898	(100,635)	265,263

SHERIFF

Board Approved Changes to Base Budget

Services and Supplies	5,000	Increase cellular telephone expenses to current level of usage.
	4,000	Anticipated increase in utilities expense for task force office.
	(60,621)	Reimbursements to participating agencies for salaries, benefits and overtime.
	(1,200)	Maintenance of office equipment.
	10,000	Fuel and maintenance cost of task force vehicles.
	1,500	Janitorial expenses.
	1,000	Employee mileage reimbursement.
	(2,000)	Meals and other travel expenses during investigations and surveillance operations.
	<u>3,000</u>	Airline tickets.
	<u>(39,321)</u>	
Equipment	<u>25,000</u>	Electronic surveillance equipment
	<u>25,000</u>	
Transfers	38,000	Anticipated safety salary increases and overtime for Sheriff's personnel assigned to the task force.
	<u>38,000</u>	
Total Appropriation	<u>23,679</u>	
Use of Money & Property	(3,113)	Interest on Cash Balance.
State, Federal or Gov't Aid	(562,189)	Reclassify revenue to 9970 Other Revenue instead of 9145 Other Governmental
Other Revenue	600,000	Reclassify revenue for proper accounting, anticipated increase in supplemental registration assessment.
	<u>89,616</u>	Fund Balance Adjustment
Total Revenue	<u>124,314</u>	
Fund Balance	<u>(100,635)</u>	

SHERIFF

**BUDGET UNIT: SHERIFF'S – HIGH INTENSITY DRUG TRAFFICKING
AREA (SCN SHR)**

I. GENERAL PROGRAM STATEMENT

This fund accounts for the High Intensity Drug Trafficking Area (HIDTA) task force revenues and operating expenses. Expenditures are for computer/electronic equipment and undercover vehicles to be used in the surveillance of narcotics related criminal activities. This is a joint project of local, state and federal law enforcement agencies throughout Southern California. This account is maintained for federal and state audit purposes. No county general funds are used. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	3,295	855,743	2,860	350,000
Total Revenue	299,883	80,780	(771,558)	356,009
Fund Balance		774,963		(6,009)

GROUP: Law and Justice	FUNCTION: Public Protection
DEPARTMENT: Sheriff's - High Intensity Drug Trafficking Area	ACTIVITY: Police Protection
FUND : Special Revenue SCN SHR	

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Services and Supplies	2,860	325,743	325,743	(225,743)	100,000
Equipment	-	530,000	530,000	(280,000)	250,000
Total Appropriation	2,860	855,743	855,743	(505,743)	350,000
Revenue					
Use of Money & Property	29,506	10,000	10,000	-	10,000
State, Federal or Gov't Aid	(7,617)	70,780	70,780	215,300	286,080
Other Revenue	(793,447)	-	-	59,929	59,929
Total Revenue	(771,558)	80,780	80,780	275,229	356,009
Fund Balance		774,963	774,963	(780,972)	(6,009)

Board Approved Changes to Base Budget

Services and Supplies	(101,743)	No law enforcement supplies and paraphernalia purchases scheduled for 2001-02
	(124,000)	Payment for leased equipment are paid thru Sheriff Federal Seizure Funds
	<u>(225,743)</u>	
Equipment	<u>(280,000)</u>	No equipment purchases are required for 2001-02
	<u>(280,000)</u>	
Total Appropriation	<u>(505,743)</u>	
State, Federal or Gov't Aid	215,300	Increase in federal asset forfeiture proceeds generated by the HIDTA 50 task force.
Other Revenue	59,929	Fund balance adjustment
Total Revenue	<u>275,229</u>	
Fund Balance	<u>(780,972)</u>	

SHERIFF

**BUDGET UNIT: SHERIFF'S – SEIZED ASSETS-FEDERAL (TREASURY)
(SCO SHR)**

I. GENERAL PROGRAM STATEMENT

This fund accounts for asset forfeitures from federal cases filed through the U.S. Department of Treasury through its asset forfeiture program. The Department requires that all funds received from this program be maintained in a separate special fund and be subject to the terms and conditions set forth in the "Guide to Equitable Sharing of Federally Forfeited Property for Local Law Enforcement Agencies" issued in October 1996. These funds are to be audited as part of the Single Audit Act and must not replace any existing funds that would, in the absence of forfeiture funds be made available to the Sheriff's Department. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	-	30,000	-	80,000
Total Revenue	637	15,873	55,038	11,066
Fund Balance		14,127		68,934

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Appropriation changes reflect Increase for special electronic surveillance equipment necessary to conduct major narcotic investigations. Revenue decrease reflects anticipated levels of activity and fund balance adjustment.

**GROUP: Law and Justice
DEPARTMENT: Sheriff's - Seized Assets-Federal (Treasury)
FUND : Special Revenue SCO SHR**

**FUNCTION: Public Protection
ACTIVITY: Police Protection**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	-	30,000	30,000	-	30,000
Equipment	-	-	-	50,000	50,000
Total Appropriation	-	30,000	30,000	50,000	80,000
<u>Revenue</u>					
Fines & Forfeitures	50,209	15,667	15,667	(3,724)	11,943
Use of Money & Property	2,599	206	206	644	850
Other Revenue	2,230	-	-	(1,727)	(1,727)
Total Revenue	55,038	15,873	15,873	(4,807)	11,066
Fund Balance		14,127	14,127	54,807	68,934

Board Approved Changes to Base Budget

Equipment	50,000	Law enforcement electronic surveillance equipment.
	<u>50,000</u>	
Total Appropriation	<u>50,000</u>	
Fines and Forfeitures	(3,724)	Decrease in anticipated asset seizure proceeds from the Department of Treasury
Use of Money & Property	644	Interest on cash balance
Other Revenue	(1,727)	Fund balance adjustment
Total Revenue	<u>(4,807)</u>	
Fund Balance	<u>54,807</u>	

SHERIFF

BUDGET UNIT: SHERIFF'S – STATE SEIZED ASSETS- (SCT SHR)

I. GENERAL PROGRAM STATEMENT

This fund accounts for asset forfeiture proceeds from cases filed and adjudicated under State Asset Seizure statutes. The California Health and Safety Code requires these funds be maintained and accounted for in a special fund and 15% of all forfeitures made after January 1994 be set aside to fund drug education and gang intervention programs. Currently, these funds are used for salaries and benefits of staff assigned to the Inland Regional Narcotics Enforcement Team (IRNET) and High Intensity Drug Trafficking Area (HIDTA) task forces. The 15% allocated for drug education programs are used to fund the Sheriff's Drug Use Is Life Abuse (DUILA), Crime Free Multi-Housing, Law Enforcement Internship Program, and Operation Clean Sweep programs. Funds are also used for maintenance of seized property. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	2,291,238	3,216,000	3,067,401	3,346,000
Total Revenue	1,739,720	2,261,537	2,793,433	2,679,972
Fund Balance		954,463		666,028

GROUP: Law and Justice
DEPARTMENT: Sheriff's - Seized Assets-State
FUND : Special Revenue SCT SHR

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Services and Supplies	353,474	416,000	416,000	30,000	446,000
Equipment	144,303	400,000	400,000	(100,000)	300,000
Transfers	2,569,624	2,400,000	2,400,000	200,000	2,600,000
Total Appropriation	3,067,401	3,216,000	3,216,000	130,000	3,346,000
Revenue					
Use of Money & Property	52,221	50,000	50,000	(15,000)	35,000
State, Federal or Gov't Aid	1,871,900	1,377,105	1,377,105	642,284	2,019,389
Other Revenue	869,312	834,432	834,432	(208,849)	625,583
Total Revenue	2,793,433	2,261,537	2,261,537	418,435	2,679,972
Fund Balance		954,463	954,463	(288,435)	666,028

Board Approved Changes to Base Budget

Services and Supplies	30,000	Materials and give-aways for drug education and gang intervention programs.
	<u>30,000</u>	
Equipment	(100,000)	Decrease in electronic surveillance equipment purchases.
	<u>(100,000)</u>	
Transfers	200,000	Anticipated safety salary and overtime increases.
	<u>200,000</u>	
Total Appropriation	<u>130,000</u>	
Use of Money & Property	(15,000)	Interest on cash balance
State, Federal or Gov't Aid	642,284	Increase in asset forfeiture proceeds from cases filed in State courts.
Other Revenue	(334,432)	Decrease in reimbursement for asset seizure maintenance expenses.
	<u>125,583</u>	Fund balance adjustment
Total Revenue	<u>418,435</u>	
Fund Balance	<u>(288,435)</u>	

SHERIFF

BUDGET UNIT: SHERIFF'S – SEARCH AND RESCUE (SCW SHR)

I. GENERAL PROGRAM STATEMENT

This fund accounts for the principal (\$60,000) generated from an estate donation plus accumulated interest as well as reimbursements for search and rescue operations and other donations. Budgeted expenditures represent the purchase of search and rescue supplies and equipment. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	94,346	300,000	46,493	300,000
Total Revenue	139,352	63,265	69,470	42,974
Fund Balance		236,735		257,026

GROUP: Law and Justice
DEPARTMENT: Sheriff's - Search and Rescue
FUND : Special Revenue SCW SHR

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	46,493	260,000	260,000	-	260,000
Equipment	-	40,000	40,000	-	40,000
Total Appropriation	46,493	300,000	300,000	-	300,000
<u>Revenue</u>					
Use of Money & Property	10,383	-	-	5,000	5,000
Current Services	52,105	57,020	57,020	3,972	60,992
Other Revenue	6,982	6,245	6,245	(29,263)	(23,018)
Total Revenue	69,470	63,265	63,265	(20,291)	42,974
Fund Balance		236,735	236,735	20,291	257,026

Board Approved Changes to Base Budget

Use of Money & Property	5,000	Interest on cash balance
Current Services	3,972	Anticipated increase in search and rescue recoverable cost.
Other Revenue	(1,245)	Adjust budget for donations received from the public to 2000-01 level.
	(28,018)	Fund balance adjustment
Total Revenue	<u>(20,291)</u>	
Fund Balance	<u>20,291</u>	

SHERIFF

BUDGET UNIT: SHERIFF'S – IRNET-STATE (SCX SHR)

I. GENERAL PROGRAM STATEMENT

This fund accounts for Inland Regional Narcotics Enforcement Team's (IRNET) share of state asset forfeitures. This fund was established in compliance with the "Guide to Equitable Sharing of Federally Forfeited Property for State and Local Law Enforcement Agencies" issued by the Justice and Treasury Departments requiring that state forfeiture funds be kept separate from federally forfeited funds. Expenditures for this fund include task force operating expenses not reimbursed by the HIDTA grant and electronic surveillance equipment required to efficiently investigate highly sophisticated criminal organizations. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	-	234,128	64,413	775,000
Total Revenue	90,430	9,032	365,956	250,969
Fund Balance		225,096		524,031

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Appropriation changes reflect an increase in Services and Supplies and Equipment for task force operating expenditures not reimbursed by the HIDTA grant. Grant reimbursed expenses are accounted for in IRNET Operations Fund - Federal. Revenues reflect anticipated increase in state asset forfeiture proceeds, expected interest, as well as fund balance adjustment.

**GROUP: Law and Justice
DEPARTMENT: Sheriff's - IRNET - State
FUND : Special Revenue SCX SHR**

**FUNCTION: Public Protection
ACTIVITY: Police Protection**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	56,931	134,128	134,128	390,872	525,000
Equipment	7,482	100,000	100,000	150,000	250,000
Total Appropriation	64,413	234,128	234,128	540,872	775,000
<u>Revenue</u>					
Use of Money & Property	21,971	4,000	4,000	1,000	5,000
State, Federal or Gov't Aid	441,376	5,032	5,032	9,781	14,813
Other Revenue	(97,391)	-	-	231,156	231,156
Total Revenue	365,956	9,032	9,032	241,937	250,969
Fund Balance		225,096	225,096	298,935	524,031

SHERIFF

Board Approved Changes to Base Budget

Services and Supplies	25,000	Office and computer equipment.
	165,872	Specialized law enforcement supplies and paraphernalia.
	100,000	Fuel and maintenance of task force undercover vehicles.
	30,000	Fuel charges from County Garage.
	50,000	Meals, travel and investigative expenses incurred during surveillance operations.
	20,000	Airline tickets.
	<u>390,872</u>	
Equipment	150,000	Electronic surveillance equipment
	<u>150,000</u>	
Total Appropriation	<u>540,872</u>	
Use of Money & Property	1,000	Interest on cash balance
State, Federal or Gov't Aid	9,781	Increase in anticipated state asset forfeiture proceeds.
Other Revenue	231,156	Fund balance adjustment
Total Revenue	<u>241,937</u>	
Fund Balance	<u>298,935</u>	

SHERIFF

BUDGET UNIT: SHERIFF'S – CAL-ID (SDA SHR)

I. GENERAL PROGRAM STATEMENT

The CAL-ID account is used for operating the local portion of the Inland Empire Regional Automated Fingerprint Identification System. Expenditure transfers represent reimbursement to the Sheriff's general fund for staff salaries and benefits. This budget is funded from a joint trust account into which all local contracting municipal agencies contribute. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	1,293,061	1,640,000	1,468,548	1,995,600
Total Revenue	1,321,999	1,633,108	1,465,825	1,991,430
Fund Balance		6,892		4,170

**GROUP: Law and Justice
DEPARTMENT: Sheriff's - CAL-ID
FUND : Special Revenue SDA SHR**

**FUNCTION: Public Protection
ACTIVITY: Police Protection/
Detention & Correction**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Services and Supplies	239,664	390,000	390,000	105,600	495,600
Equipment	196,732	-	-	200,000	200,000
Transfers	1,032,152	1,250,000	1,250,000	50,000	1,300,000
Total Appropriation	1,468,548	1,640,000	1,640,000	355,600	1,995,600
Revenue					
State, Federal or Gov't Aid	1,465,825	1,633,108	1,633,108	362,492	1,995,600
Other Revenue	-	-	-	(4,170)	(4,170)
Total Revenue	1,465,825	1,633,108	1,633,108	358,322	1,991,430
Fund Balance		6,892	6,892	(2,722)	4,170

Board Approved Changes to Base Budget

Services and Supplies	17,900	Miscellaneous laboratory supplies and equipment.
	12,700	Increase in laboratory services.
	75,000	Increase in laboratory maintenance cost.
	<u>105,600</u>	
Equipment	<u>200,000</u>	Estimated cost of CAL-ID equipment, workstations and print servers.
	<u>200,000</u>	
Transfers	<u>50,000</u>	Anticipated salary increases and increased personnel overtime costs.
	<u>50,000</u>	
Total Appropriation	<u>355,600</u>	
State, Federal or Gov't Aid	362,492	Fees received from other agencies for forensic laboratory services.
Other Revenue	(4,170)	Fund balance adjustment
Total Revenue	<u>358,322</u>	
Fund Balance	<u>(2,722)</u>	

SHERIFF

BUDGET UNIT: SHERIFF'S – COPSMORE GRANT (SDE SHR)

I. GENERAL PROGRAM STATEMENT

The COPSMORE 98 grant was awarded and accepted by the Board of Supervisors on October 19, 1999. This grant provides funding to upgrade the department's aging computer Aided Dispatch (CAD) and Records Management System (RMS) software. The grant also provides funding for Mobile Data Computers (MDCs) located in each patrol unit. In addition to upgrading the technology in the patrol cars, this grant provides \$500,000 for computer based training.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	186,146	15,783,380	1,058,291	16,155,616
Total Revenue	399,852	15,564,402	1,187,662	15,809,026
Fund Balance		218,978		346,590
Budgeted Staffing		10.0		23.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Transfer 13 positions for this grant from ISD (Board approved 12/19/00, Item 071).

PROGRAM CHANGES

Appropriation changes reflect salary and benefits increase for 13 positions transferred from ISD, offset by a reduction in transfers as a result of change in accounting method to cover cost of positions and an increase in equipment category for mobile data computers, servers, and printers, offset by a reduction for one –time software and consulting costs in the previous year. Revenue changes reflect increase in grant award, grant match and interest earned on balance, offset by fund balance adjustment.

**GROUP: Law and Justice
DEPARTMENT: Sheriff's - COPSMORE Grant
FUND : Special Revenue SDE SHR**

**FUNCTION: Public Protection
ACTIVITY: Police Protection**

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Salaries and Benefits	1,008,731	730,541	730,541	722,198	1,452,739
Services and Supplies	-	3,898,712	3,898,712	(1,696,978)	2,201,734
Equipment	49,560	10,300,288	10,300,288	2,200,855	12,501,143
Transfers	-	853,839	853,839	(853,839)	-
Total Appropriation	1,058,291	15,783,380	15,783,380	372,236	16,155,616
<u>Revenue</u>					
Use of Money & Property	18,552	-	-	15,000	15,000
Current Services	-	3,946,837	3,946,837	311,045	4,257,882
State, Federal or Gov't Aid	667,351	11,617,565	11,617,565	265,169	11,882,734
Other Revenue	501,759	-	-	(346,590)	(346,590)
Total Revenue	1,187,662	15,564,402	15,564,402	244,624	15,809,026
Fund Balance		218,978	218,978	127,612	346,590
Budgeted Staffing		10.0	10.0	13.0	23.0

SHERIFF

Board Approved Changes to Base Budget

Salaries and Benefits	<u>722,198</u>	13 positions transferred from ISD funded by the COPSMORE grant
	<u>722,198</u>	
Services and Supplies	(1,478,000)	Software expense
	<u>(218,978)</u>	Consulting service no longer required
	<u>(1,696,978)</u>	
Equipment	<u>2,200,855</u>	Mobile data computers, servers, printers
	<u>2,200,855</u>	
Transfers	(853,839)	Change in accounting method. Salaries and Benefits are directly paid out of Sheriff Special Revenue Fund (SDE SHR)
	<u>(853,839)</u>	
Total Appropriation	<u>372,236</u>	
Use of Money & Property	15,000	Interest on cash balance
Current Services	311,045	Increase in grant match required.
State, Federal or Gov't Aid	265,169	Increase in grant award
Other Revenue	<u>(346,590)</u>	Fund balance adjustment
Total Revenue	<u>244,624</u>	
Fund Balance	<u>127,612</u>	

OVERVIEW OF BUDGET

**DEPARTMENT: INDIGENT DEFENSE PROGRAM
ADMINISTRATOR: JOHN MICHAELSON
BUDGET UNIT: AAA IDC**

I. GENERAL PROGRAM STATEMENT

State law requires that the courts appoint attorneys, investigators, and necessary defense experts for indigents in criminal cases. Private counsel is typically appointed when the Public Defender’s Office has a conflict or is otherwise not available to handle cases. Appropriations for these appointments are included in this trial court indigent defense budget unit. These costs are not eligible for state trial court funding.

The Indigent Defense Program staff process and monitor accounts payable for the Superior Court’s appointed defense representation services.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	9,294,480	9,736,124	9,409,070	9,692,905
Total Revenue	4,671	125,900	-	75,000
Local Cost	9,289,809	9,610,224	9,409,070	9,617,905
Budgeted Staffing		2.0		-
 <u>Workload Indicators</u>				
Felony appointments	4,777	4,800	4,800	4,900
Misdemeanor appointments	2,782	2,700	2,800	2,900
Juvenile delinquency appointments	2,629	2,600	2,600	2,700

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (See attachments for detailed changes)

STAFFING CHANGES

During 2000-01, the two positions of Staff Analyst II and Fiscal Clerk II were transferred to Superior Court because of the oversight by the presiding judge. In accordance with the Trial Court Funding statutes the cost of indigent defense remains the responsibility of the county. The salaries and benefits cost for 50% of the Staff Analyst II position and 39% of the Fiscal Clerk II position (total \$67,223) is now being reimbursed from the services and supplies budget.

**GROUP: Law and Justice
DEPARTMENT: Indigent Defense Program
FUND : General AAA IDC**

**FUNCTION: Public Protection
ACTIVITY: Judicial**

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	72,174	95,204	102,427	(102,427)	-
Services and Supplies	9,336,896	9,640,920	9,641,886	51,019	9,692,905
Central Computer	-	-	(508)	508	-
Total Appropriation	9,409,070	9,736,124	9,743,805	(50,900)	9,692,905
 <u>Revenue</u>					
Current Services	-	125,900	125,900	(50,900)	75,000
Total Revenue	-	125,900	125,900	(50,900)	75,000
Local Cost	9,409,070	9,610,224	9,617,905	-	9,617,905
Budgeted Staffing		2.0	2.0	-2.0	0.0

INDIGENT DEFENSE PROGRAM

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>	
Salaries and Benefits	7,223 MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	966 Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	(508)
Subtotal Base Year Appropriation	<u>7,681</u>
Subtotal Base Year Local Cost	<u>7,681</u>
Total Appropriation Change	7,681
Total Revenue Change	-
Total Local Cost Change	7,681
Total 2000-01 Appropriation	9,736,124
Total 2000-01 Revenue	125,900
Total 2000-01 Local Cost	9,610,224
Total Base Budget Appropriation	9,743,805
Total Base Budget Revenue	125,900
Total Base Budget Local Cost	9,617,905

Board Approved Changes to Base Budget

Salaries and Benefits	(95,204) Decrease due to Staff Analyst II and Fiscal Clerk II transferred to Superior Court. (moved to services and supplies)
	(7,223) Decrease to transfer base year salary and benefits increases (moved to services and supplies)
	<u>(102,427)</u>
Services and Supplies	95,204 Increase to reimburse Courts for 2 positions from S & S (moved from salaries and benefits)
	7,223 Increase to transfer base year salary and benefits increases (moved from salaries and benefits)
	(35,204) Decreased due to lower reimbursement to Courts for 2 positions at .89 FTE total instead of 2 full FTEs.
	(16,204) Decrease to reflect reduction of anticipated costs.
	<u>51,019</u>
Central Computer	<u>508</u>
	<u>508</u>
Total Appropriation	<u>(50,900)</u>
Current Services	(50,900) To reflect the decline in collections experienced in 2000-01.
Total Revenue	<u>(50,900)</u>
Local Cost	<u>-</u>

Capital Improvements

County of San Bernardino

Final Budget

2001-2002



SUMMARY OF CAPITAL IMPROVEMENT PROJECTS FISCAL YEAR 2001-02

Description	Number of Projects	Dedicated Funding Source	Local Cost	Total
New Projects	19	\$4,224,060		\$4,224,060
Approved FY 01-02:	31		\$8,580,894	\$8,580,894
Total New Projects	50	\$4,224,060	\$8,580,894	\$12,804,954
Carryover Projects	30		\$20,437,846	\$20,437,846
– Prior Years:	48	\$74,738,351		\$74,738,351
Total Carryover	78	\$74,738,351	\$20,437,846	\$95,176,197
Grand Total:	128	\$78,962,411	\$29,018,740	\$107,981,151

The 2001-02 Capital Improvement Program (CIP) budget consists of a total of 128 projects with an estimated cost of \$107,981,151. Of this total, \$12,804,954 is for 50 new projects approved in 2001-02 (Attachment A – Summary of New Capital Improvement Projects), and \$95,176,197 is for 78 projects carried over from prior years (Attachment B – Summary of Capital Improvement Carryover Projects).

New Projects

Of the \$12.8 million in new projects approved for 2001-02, 19 of these, representing an estimated cost of \$4,224,060, have dedicated funding sources. 17 of the 19 dedicated funding source projects are for repairs, maintenance and improvements to the county's airports in the amount of \$2,939,060.

31 projects, with an estimated cost of \$8,580,894, are being funded from local dollars. Approximately \$5.5 million of this total is for one-time funding authorized by the Board of Supervisors. The emphasis on the expenditures for one-time funding is deferred maintenance and energy conservation.

Carryover Projects

The total CIP budget also includes of 78 projects with a total funding of \$95,176,197 carried over from prior fiscal years (including \$29,923,782 for the High Desert Detention Center approved by the Board on May 22, 2001). 30 of these projects, with a total estimated cost of \$20,437,846, are funded from local dollars. 48 projects, representing a total of \$74,738,351, are funded from dedicated sources. These projects are in varying stages of completion through the county's Architecture and Engineering Department.

SUMMARY OF ATTACHMENTS

<u>Attachment</u>	<u>Description</u>	<u>Page</u>
A	Summary of New Capital Improvement Projects	
	- Detail by City	341-342
	- Detail by Type of Project	
	- General	343
	- Heating, Ventilation & Air Conditioning	344
	- Health & Safety	344
	- Roofing	344
	- Paving	345
	- Carpet & Paint	346
	- Airports	347
B	Summary of Capital Improvement Carryover Projects	
	- Detail by City	348-351
	- Detail by Department	352-355
	- Detail for Airports	356

ATTACHMENT A
SUMMARY OF NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY CITY
FISCAL YEAR 2001-02

	<u>Location</u>	<u>Department</u>	<u>Address</u>	<u>Sup Dist</u>	<u>Description</u>	<u>Dedicated Funding Source</u>	<u>Local Cost</u>	<u>Total</u>
1	Apple Valley	Airports	21600 Corwin Road	1	South ramp & taxiway reconstruction	\$331,914		\$331,914
2	Apple Valley	Airports	21600 Corwin Road	1	Fog seal RWY/TWY 18/36.w/SS1h & paint	\$81,096		\$81,096
3	Apple Valley	Airports	21600 Corwin Road	1	Update Master Plan	177,100		\$177,100
4	Apple Valley	Airports	21600 Corwin Road	1	Terminal roof repair, 100% CSA 60	\$66,000		\$66,000
5	Apple Valley	Airports	21600 Corwin Road	1	Public restroom facility, 100% FSA 60	\$84,000		\$84,000
6	Apple Valley	Airports	21600 Corwin Road	1	Secondary fire access road, 100% FSA 60	\$287,000		\$287,000
7	Barstow	County Building	301 E. Mt. View	1	Design and remodel office space		\$65,000	\$65,000
8	Big Bear	County Building	477 Summit Blvd.	3	Design and remodel office space.		\$150,000	\$150,000
9	Big Bear	County Building	477 Summit Blvd.	3	Design & construct 42 additional parking stalls		\$50,000	\$50,000
10	Big Bear	County Building	477 Summit Blvd.	3	Replace fire sprinkler heads.		\$50,300	\$50,300
11	Chino	Museum	Yorba-Slaughter	4	Rehabilitate post office.		\$75,000	\$75,000
12	Chino	Airports		2	Perimeter emergency access road.	\$1,247,750		\$1,247,750
13	Colton		Interstate 10/Pepper Interchange	5	Realign Valley Blvd. and construct interchange. \$9.6 million total project cost.		\$130,000	\$130,000
14	County-Wide	Various	Various	All	Requests for Space - Additional studies, remodels to better utilize existing space, computerized space planning software and lease costs.		\$880,000	\$880,000
15	County-Wide	Various	Various	All	Energy Conservation - Lighting & Other		\$500,000	\$500,000
16	County-Wide	Various	Various	All	Miscellaneous CIP projects under \$10,000		\$400,000	\$400,000
17	County-Wide	Various	Various	All	Paint and carpet - \$500,00 Budget - Various Buildings		\$500,000	\$500,000
18	Crestline		Lake Gregory	2	Mitigate roof structure stress.		\$80,000	\$80,000
19	Daggett	Airports	39500 National Trails Hwy	1	Update Master Plan	\$177,100		\$177,100
20	Daggett	Airports	39500 National Trails Hwy	1	Fog seal RWY 08/26-TWY 04/22 & paint	\$78,000		\$78,000
21	Daggett	Airports	39500 National Trails Hwy	1	Coat interior of (2) water tanks, 100% AS	\$96,000		\$96,000
22	Devore	Sheriff/Regional Park	Glen Helen	2	Additional storage capacity for fire suppression and modification of the delivery system pipes. \$1.75 - \$2.63 million total project cost. FY 01-02 funding to drill wells and complete design for first phase of the project.		\$700,000	\$700,000

ATTACHMENT A
SUMMARY OF NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY CITY
FISCAL YEAR 2001-02

	<u>Location</u>	<u>Department</u>	<u>Address</u>	<u>Sup Dist</u>	<u>Description</u>	<u>Dedicated Funding Source</u>	<u>Local Cost</u>	<u>Total</u>
23	Fontana	County Building	17830 Arrow Blvd.	2	Replace chiller, cooling tower & controls		\$250,000	\$250,000
24	Needles	Library	1111 Bailey Avenue	1	Repair structural failure of wall and roof.		\$55,000	\$55,000
25	Needles	Airports		1	Fog seal RWY's, TWY's & ramps & paint	\$54,000		\$54,000
26	Needles	Airports		1	Install PAPI on RWY 02/20	\$54,000		\$54,000
27	Rancho Cucamonga	Museum	8810 Hemlock	2	Re-roof Raines House.		\$35,000	\$35,000
28	Rancho Cucamonga	Superior Court	8303 Haven	2	Sealcoat and restripe parking lot.		\$138,824	\$138,824
29	Rancho Cucamonga	Sheriff	9500 Etiwanda Avenue	2	Recoat Hypalon roof system to extend warranty - Phase I of a \$1.75 million project.		\$250,000	\$250,000
30	Redlands	Museum	2024 Orange Tree Lane	3	Evaluate and replace chiller & control		\$300,000	\$300,000
31	Redlands	Museum	2024 Orange Tree Lane	3	Repair two exterior emergency exit stairs		\$40,000	\$40,000
32	San Bernardino	Government Center	385 N. Arrowhead Ave.	5	Design and remodel 3rd and 4th floor office space.		\$436,300	\$436,300
33	San Bernardino	Behavioral Health	700 E. Gilbert	5	Independent electric feed & generator	\$1,250,000		\$1,250,000
34	San Bernardino	District Attorney	316 N. Mt. View	5	Replace complete HVAC system & controls		\$790,600	\$790,600
35	San Bernardino	Information Services	670 E. Gilbert St.	5	Replace basement (4) chillers, pumps & AH's		\$721,900	\$721,900
36	San Bernardino	Central Detention Center	630 E. Rialto Ave.	5	Replace HVAC controls & air balance system.		\$923,000	\$923,000
37	San Bernardino	Public Works Group	825 E. Third Street	5	Replace roof, east-west wing		\$80,000	\$80,000
38	San Bernardino	Parking Lot	172 W. Third St.	5	Rehabilitate buildngs and construct parking.		\$150,000	\$150,000
39	San Bernardino	Public Admin-Coroner	175 S. Lena Road	5	Sealcoat and restripe parking lot.		\$50,000	\$50,000
40	San Bernardino	Auditor-Controller	222 W. Hospitality Lane	5	Rehabilitate parking lot.		\$75,455	\$75,455
41	San Bernardino	Road	Mt. View Avenue (south)	5	Rehabilitate paving and striping (34,000 SF)		\$65,000	\$65,000
42	Twenty Nine Palms	Airports		1	Install REIL on prevailing wind end of RWY's	\$30,000		\$30,000
43	Twenty Nine Palms	Airports		1	Fog seal RWY&TWY 17/35 & 08/26 & paint	\$39,600		\$39,600
44	Twenty Nine Palms	Airports		1	Install PAPI on prevailing wind end of Rwy's	\$54,000		\$54,000
45	Twenty Nine Palms	Airports		1	Update comprehensive land use plan	\$57,500		\$57,500
46	Twenty Nine Palms	Airports		1	Install TWY lights parallel RWY 17/35	\$24,000		\$24,000
47	Twin Peaks	County Building	26010 State Hwy 189	3	Construct gable roofs @ four entrances and generator search & rescue area.		\$55,700	\$55,700
48	Victorville	Public Defender	14455 Civic Drive	1	Remodel existing office space	\$35,000		\$35,000

ATTACHMENT A
SUMMARY OF NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY CITY
FISCAL YEAR 2001-02

<u>Location</u>	<u>Department</u>	<u>Address</u>	<u>Sup Dist</u>	<u>Description</u>	<u>Dedicated Funding Source</u>	<u>Local Cost</u>	<u>Total</u>
49 Victorville	Courts	14455 Civic Drive	1	Design and remodel office space (Phase II Improvements)		\$300,000	\$300,000
50 Yucaipa	Regional Parks		3	Irrigation pump replacement.		\$283,815	\$283,815

ATTACHMENT A
SUMMARY OF NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY TYPE OF PROJECT
FISCAL YEAR 2001-02

GENERAL

	<u>Location</u>	<u>Building</u>	<u>Address</u>	<u>Sup Dist</u>	<u>Description</u>	<u>Budget</u>
1	Barstow	County Building	301 E. Mt. View	1	Design and remodel office space.	\$65,000
2	Big Bear	County Building	477 Summit Blvd.	3	Design and remodel office space.	\$150,000
3	Chino	Museum	Yorba-Slaughter	4	Rehabilitate post office.	\$75,000
4	Colton		Interstate 10/Pepper Ave.	5	Realign Valley Blvd. and construct interchange	\$130,000
5	County-Wide	Various	Various	All	Requests for space - additional studies, remodels to better utilize existing space, computerized space planning software and lease costs.	\$880,000
6	County-Wide	Various	Various	All	Energy Conservation - Lighting & Other	\$500,000
7	County-Wide	Various	Various	All	Facilities Management - Miscellaneous CIP projects under \$10,000	\$400,000
8	Devore	Sheriff/Regional Parks	Glen Helen	2	Additional storage capacity for fire suppression and modification of the delivery system pipes. \$1.75 - \$2.63 million total project cost. FY 01-02 funding to drill wells and complete design for first phase of the project.	\$700,000
9	San Bernardino	Government Center	385 N. Arrowhead Ave.	5	Design and remodel 3rd and 4th floor office space.	\$436,300
10	San Bernardino	Behavioral Health	700 E. Gilbert	5	Independent electric feed & generator.	\$1,250,000
11	Victorville	Public Defender	14455 Civic Drive	1	Remodel existing office space	\$35,000
12	Victorville	Courts	14455 Civic Drive	1	Design and remodel office space (Phase II improvements.	\$300,000
13	Yucaipa	Regional Parks		3	Irrigation pump replacement	<u>\$283,815</u>
Total						\$5,205,115

**ATTACHMENT A
SUMMARY OF NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY TYPE OF PROJECT
FISCAL YEAR 2001-02**

HEATING, VENTILATION AND AIR CONDITIONING

	<u>Location</u>	<u>Building</u>	<u>Address</u>	<u>Sup Dist</u>	<u>Description</u>	<u>Budget</u>
1	Fontana	Fontana Co. Complex	17830 Arrow Blvd	2	Replace chiller, cooling tower & controls	\$250,000
2	Redlands	Museum	2024 Orange Tree Ln	3	Evaluate and replace chiller & control	\$300,000
3	San Bernardino	Information Svcs	670 E. Gilbert St.	5	Replace basement (4) chillers, pumps & AH's and	721,900
4	San Bernardino	District Attorney	316 N. Mtn. View	5	Replace complete HVAC system & controls	\$790,600
5	San Bernardino	Central Detention Ctr	630 E. Rialto Ave	5	Replace HVAC controls & air balance system	<u>\$923,000</u>
Total						\$2,985,500

HEALTH & SAFETY

	<u>Location</u>	<u>Building</u>	<u>Address</u>	<u>Sup Dist</u>	<u>Description</u>	<u>Budget</u>
1	Big Bear	County Building	477 Summit Blvd.	3	Replace fire sprinkler heads.	\$50,300
2	Redlands	Museum	2024 Orange Tree Lane	3	Repair two exterior emergency exit stairs.	<u>\$40,000</u>
Total						\$90,300

ROOFING

	<u>Location</u>	<u>Building</u>	<u>Address</u>	<u>Sup Dist</u>	<u>Description</u>	<u>Budget</u>
1	Crestline		Lake Gregory	2	Mitigate roof structure stress	\$80,000
2	Needles	Library	1111 Bailey Avenue	1	Repair structural failure of wall and roof	\$55,000
3	Rancho Cucamonga	Museum	8810 Hemlock	2	Re-roof Raines House	\$35,000
4	Rancho Cucamonga	Sheriff	9500 Etiwanda Ave.	2	Recoat Hypalon roof system to extend warranty Phase I of a \$1.75 Million project	\$250,000
6	San Bernardino	Public Works Group East-West Wing	825 E. Third St.	5	Replace roof	\$80,000
7	Twin Peaks	Twin Peaks Co. Complex	26010 State Hwy 189	3	Construct gable roofs @ four entrances and Generator Search & Rescue area	<u>\$55,700</u>
Total						\$555,700

**ATTACHMENT A
SUMMARY OF NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY TYPE OF PROJECT
FISCAL YEAR 2001-02**

PAVING

	<u>Location</u>	<u>Department</u>	<u>Address</u>	<u>Sup Dist</u>	<u>Description</u>	<u>Budget</u>
1	Big Bear	County Building	477 Summit Blvd.	3	Design and construct 42 additional parking stalls	\$50,000
2	Rancho Cucamonga	Superior Court	8300 Haven Avenue	2	Sealcoat and stripe parking lot	\$138,824
3	San Bernardino	Architecture & Engineering	322 N. Sierra Way	5	Rehabilitate buidings and construct parking.	\$150,000
4	San Bernardino	Public Admin-Coroner	175 S. Lena Rd.	5	Sealcoat and stripe existing parking	50,000
5	San Bernardino	Architecture & Engineering	222 W. Hospitality Lane.	5	Rehabilitate parking lot.	\$75,455
6	San Bernardino	Facilities Management	Mt. View Ave. (south)	5	Rehabilitate paving and striping (34,000 SF)	<u>\$65,000</u>
Total						\$529,279

ATTACHMENT A
SUMMARY OF NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY TYPE OF PROJECT
FISCAL YEAR 2001-2002

CARPET AND PAINT

	<u>Location</u>	<u>Building</u>	<u>Address</u>	<u>Sup Dist</u>	<u>Painting Interior</u>	<u>Painting Exterior</u>	<u>Carpeting</u>	<u>Total</u>
1	Barstow	Sheriff's Department	225 E. Mt. View	1	6,500	7,200	28,800	\$42,500
2	Big Bear	Big Bear Building	477 Summit Blvd.	3			25,000	\$25,000
3	Chino Hills	Sheriff's Station	13843 Peyton Dr.	4		20,000		\$20,000
4	Joshua Tree	Office Building	6527 Whitefeather Rd.	1	13,900	9,600	62,000	\$85,500
5	San Bernardino	Coroner/Public Admin/Guard	175 S. Lena Road	5	20,000		53,000	\$73,000
6	San Bernardino	County Civic Center Bldg.	157/175 W. 5th St.	5	30,000			\$30,000
7	San Bernardino	County Courthouse & T-Wing	351 N. Arrowhead	5	15,000			\$15,000
8	San Bernardino	Public Health	351 N. Mt. View	5	20,000			\$20,000
9	San Bernardino	Facilities Management	200 S. Lena Rd.	5	10,000		25,000	\$35,000
10	San Bernardino	Hall of Records	222 W. Hospitality Lane	5	40,000		70,000	\$110,000
11	San Bernardino	Library - Administration	104 E. Fourth St.	5	12,000			\$12,000
12	San Bernardino	Public Health	340 N. Mt. View	5	3,000		10,000	\$13,000
13	Twin Peaks	Twin Peaks Office Complex	26010 St. Hwy 189	3			10,000	\$10,000
14	Victorville	Office Building	14455 Civic Dr.	1	18,000		32,000	\$50,000
15	Yucaipa	Yucaipa Building-Sheriff	34282 Yucaipa Blvd.	3	<u>3,400</u>	<u>18,000</u>	<u>15,100</u>	<u>\$36,500</u>
			(1)	Total	\$ 191,800	\$ 54,800	\$ 330,900	\$ 577,500

Footnote: (1) Note: The budget is **\$500,000**. Facilities Management will adjust individual budgets based on actual bids received.

ATTACHMENT B
SUMMARY OF CAPITAL IMPROVEMENT CARRYOVER PROJECTS
DETAIL BY CITY
FISCAL YEAR 2001-02

	Location	Department	Address	Sup Dist	Description	Dedicated Funding Source	Local Cost	Total
1	Apple Valley	Airports	21600 Corwin Road	1	Port-a-Port Reconstruction	70,000	0	70,000
2	Apple Valley	Airports	21600 Corwin Road	1	South Ramp Hangar Development	1,700,000	0	1,700,000
3	Apple Valley	Library	Apple Valley Branch Library	1	Construct New Library	2,441,000	0	2,441,000
4	Apple Valley	Probation	High Desert Detention Center	1	Construct New Facility	18,023,782	11,900,000	29,923,782
5	Barstow	Airports	39500 National Trails Hwy.	1	Construct Modular Office Building/Shop	150,000	0	150,000
6	Barstow	Airports	39500 National Trails Hwy.	1	Taxiway Repair	320,000	0	320,000
7	Big Bear	Courts	477 Summit	3	Replace Carrier Multi-Zone HVAC System	0	60,000	60,000
8	Chino	Airports	7000 Merrill Avenue	4	Acquire Land for Clear Zone	200,000	0	200,000
9	Chino	Airports	7000 Merrill Avenue	4	Test/monitor ground water for PCE's and TCE's	80,000	0	80,000
10	Chino	Airports	7000 Merrill Avenue	4	Replace mainteannce facility	75,000	0	75,000
11	Chino	Airports	7000 Merrill Avenue	4	Relocate ILS	1,500,000	0	1,500,000
12	Chino	Airports	7000 Merrill Avenue	4	Taxiway D Relocation/Ramp Relocation and Light	7,942,919	0	7,942,919
13	Chino	Airports	7000 Merrill Avenue	4	Rotation Beacon	100,000	0	100,000
14	Chino	Airports	7000 Merrill Avenue	4	Cal-Aero drive; parking, guard shack, gates	200,000	0	200,000
15	Chino	Airports	7000 Merrill Avenue	4	Update CLUP	50,000	0	50,000
16	Chino	Airports	7000 Merrill Avenue	4	Update Master Plan	250,000	0	250,000
17	Chino	Facilities Management	13260 Central Avenue	4	Replace Chillers	0	5,000	5,000
18	Chino	Regional Parks	16700 S. Euclid Avenue	4	Restroom Improvements	0	283,000	283,000
19	Crestline	Regional Parks	24171 Lake Drive	2	Dam Outlet Valve Replacement	160,000	0	160,000
20	Devore	Facilities Management	2555 Glen Helen Parkway	2	Rotomat at Blockbuster Pavilion	300,000	0	300,000
21	Devore	Public Health	19777 Shelter Way	2	Construct clinic, adoption room, dog runs and connect to sewer	0	780,000	780,000
22	Devore	Regional Parks	2555 Devore Road	2	Test wells	0	32,000	32,000

ATTACHMENT B
SUMMARY OF CAPITAL IMPROVEMENT CARRYOVER PROJECTS
DETAIL BY CITY
FISCAL YEAR 2001-02

	Location	Department	Address	Sup Dist	Description	Dedicated Funding Source	Local Cost	Total
23	Devore	Regional Parks	2555 Devore Road	2	Replace Pump #3	0	39,000	39,000
24	Devore	Sheriff	18000 W. Institution Rd.	2	Admin/Visitor Expansion	1,055,000	0	1,055,000
25	Devore	Sheriff	18000 W. Institution Rd.	2	Work Release facility site improvements	115,000	0	115,000
26	Devore	Sheriff	18000 W. Institution Rd.	2	Women's maximum security expansion	30,000	0	30,000
27	Fontana	Economic & Comm Development	WEST FONTANA SENIOR HOUSING COMPLEX	2	Senior Housing Complex	35,000	0	35,000
28	Fontana	Facilities Management	17780 Arrow Blvd.	2	R/R Existing chillers	150,000	0	150,000
29	Fontana	Sheriff	17780 Arrow Blvd.	2	Sheriff station expansion	2,100,000	0	2,100,000
30	Joshua Tree	Facilities Management	6527 White Feather Road	1	Parking Lot Expansion	0	46,000	46,000
31	Needles	Airports	Needles Airport	1	Water Well	80,000	0	80,000
32	Needles	Airports	Needles Airport	1	Chip Seal	150,000	0	150,000
33	Needles	Airports	Needles Airport	1	Taxiway lighting	40,000	0	40,000
34	Needles	Regional Parks	Park Moabi Road	1	Park infrastructure improvements	0	71,000	71,000
35	Needles	Regional Parks	Park Moabi Road	1	Contamination plant renovation	0	61,000	61,000
36	Needles	Regional Parks	Park Moabi Road	1	Purchase water rights	0	250,000	250,000
37	Rancho Cucamonga	Facilities Management	8303 Haven Avenue	2	R/R Existing Sky Lights	40,000	0	40,000
38	Rancho Cucamonga	Probation	9478 Etiwanda Avenue	2	Complete Phase II	13,349,920	3,900,000	17,249,920
39	Redlands	District Attorney	216 Brookside	3	Office relocation	40,000	0	40,000
40	Redlands	Facilities Management	216 Brookside	3	Install Fire Sprinklers	0	150,000	150,000
41	Redlands	Facilities Management	2024 Orange Tree Lane	3	Trailer relocation	35,000	0	35,000
42	Redlands	Facilities Management	2024 Orange Tree Lane	3	R/R Existing Lighting System	46,000	0	46,000
43	Redlands	Facilities Management	2024 Orange Tree Lane	3	Rehab paving in courtyard	0	40,000	40,000

ATTACHMENT B
SUMMARY OF CAPITAL IMPROVEMENT CARRYOVER PROJECTS
DETAIL BY CITY
FISCAL YEAR 2001-02

	Location	Department	Address	Sup Dist	Description	Dedicated Funding Source	Local Cost	Total
44	San Bernardino	Behavioral Health	780 E. Gilbert Street	5	Emergency room remodel (Pheonix Project)	5,115,000	0	5,115,000
45	San Bernardino	County Administrative Office	780 E. Gilbert Street	5	Demolition and Facility Reuse	1,280,000	0	1,280,000
46	San Bernardino	County Counsel	385 North Arrowhead Ave.	5	1st, 3rd and 4th Floor Remodel	0	34,700	34,700
47	San Bernardino	Courts	900 E. Gilbert Street	5	Construct 8,000' facility	5,154,000	0	5,154,000
48	San Bernardino	Facilities Management	175 W. Fifth Street	5	Design and construct one-hour fire walls in corridors	0	80,900	80,900
49	San Bernardino	Facilities Management	385 North Arrowhead Ave.	5	Security modifications - Board chambers	0	55,000	55,000
50	San Bernardino	Facilities Management	351 North Arrowhead Ave.	5	Repair/replace main switch gear/distribution panels	0	46,000	46,000
51	San Bernardino	Facilities Management	777 E. Rialto Ave.	5	Install fire sprinkler system and alarm to communications	0	50,000	50,000
52	San Bernardino	Facilities Management	172 W. Third Street	5	Replace HVAC Duct System (3rd and 4th Floors)	0	53,000	53,000
53	San Bernardino	Probation	900 E. Gilbert Street	5	Replace toilet partitions	0	32,000	32,000
54	San Bernardino	Probation	900 E. Gilbert Street	5	Replace fire alarm system	0	17,000	17,000
55	San Bernardino	Probation	900 E. Gilbert Street	5	Surveillance cameras for Units 12 and 13	0	20,000	20,000
56	San Bernardino	Probation	900 E. Gilbert Street	5	Miscellaneous improvements	1,200,000	0	1,200,000
57	San Bernardino	Probation	900 E. Gilbert Street	5	Tent annex	1,533,895	0	1,533,895
58	San Bernardino	Probation	780 E. Gilbert Street	5	Remodel existing space to meet RYEF Program Needs	1,745,000	0	1,745,000
59	San Bernardino	Public Health	351 N. Mt. View Ave.	5	Remodel first floor	200,000	0	200,000
60	San Bernardino	Sheriff	630 East Rialto Avenue	5	Barbed/razor wire replacement	87,000	0	87,000
61	Twentynine Palms	Airports	Twentynine Palms Airport	1	Design/engineer and construct Runway 8/26	1,800,000	0	1,800,000
62	Various Locations	Airports	Various Airports	ALL	Contingency (Fontana Interest Fund)	3,838,644	0	3,838,644
63	Various Locations	Airports	Various Airports	ALL	Contingency (CSA 60 Special Aviation Fund)	513,371	0	513,371
64	Various Locations	Airports	Various Airports	ALL	Contingency (Fontana Principal)	481,949	0	481,949
65	Various Locations	ECD	Various Locations	ALL	Various ECD Projects	68,905	0	68,905
66	Various Locations	Various Departments	Various Locations	ALL	ADA Compliance	0	352,123	352,123

ATTACHMENT B
SUMMARY OF CAPITAL IMPROVEMENT CARRYOVER PROJECTS
DETAIL BY CITY
FISCAL YEAR 2001-02

	Location	Department	Address	Sup Dist	Description	Dedicated Funding Source	Local Cost	Total
67	Various Locations	Various Departments	Various Locations	ALL	Deferred Maintenance	0	533,000	533,000
68	Various Locations	Various Departments	Various Locations	ALL	Fuel Tank Remediation Study and Implementation	0	855,000	855,000
69	Victorville	Courts	14455 Civic Drive	1	Attorney/Client Interview Room	163,100	0	163,100
70	Victorville	Courts	14455 Civic Drive	1	Courtroom Expansion	1,116,000	0	1,116,000
71	Victorville	Facilities Management	14455 Civic Drive	1	Consolidate 3 existing fire alarm panels	30,000	0	30,000
72	Victorville	Facilities Management	14455 Civic Drive	1	parking lot expansion	0	320,000	320,000
73	Victorville	Facilities Management		1		0	25,000	25,000
74	Yermo	Regional Parks	3666 Ghost Town Road	1	park utilty infrastructure improvements	0	97,000	97,000
75	Yermo	Regional Parks	3666 Ghost Town Road	1	ADA Restroom renovation	0	250,123	250,123
76	Yucaipa	Regional Parks	33900 Oak Glen Road	3	waterslide improvements	154,000	0	154,000
77	Yucaipa	Regional Parks	33900 Oak Glen Road	3	soccer fields water main and irrigation system	177,000	0	177,000
78	Yucca Valley	Airports		1	Yucca Valley Airport feasibility study	1,866	0	1,866

ATTACHMENT B
SUMMARY OF CAPITAL IMPROVEMENT CARRYOVER PROJECTS
DETAIL BY DEPARTMENT
FISCAL YEAR 2001-02

	Department	Location	Address	Sup Dist	Description	Dedicated Funding Source	Local Cost	Total
1	Airports	Apple Valley	21600 Corwin Road	1	Port-a-Port Reconstruction	70,000	0	70,000
2	Airports	Apple Valley	21600 Corwin Road	1	South Ramp Hangar Development	1,700,000	0	1,700,000
3	Airports	Barstow	39500 National Trails Hwy.	1	Construct Modular Office Building/Shop	150,000	0	150,000
4	Airports	Barstow	39500 National Trails Hwy.	1	Taxiway Repair	320,000	0	320,000
5	Airports	Chino	7000 Merrill Avenue	4	Acquire Land for Clear Zone	200,000	0	200,000
6	Airports	Chino	7000 Merrill Avenue	4	Test/monitor ground water for PCE's and TCE's	80,000	0	80,000
7	Airports	Chino	7000 Merrill Avenue	4	Replace mainteannce facility	75,000	0	75,000
8	Airports	Chino	7000 Merrill Avenue	4	Relocate ILS	1,500,000	0	1,500,000
9	Airports	Chino	7000 Merrill Avenue	4	Taxiway D Relocation/Ramp Relocation and Light	7,942,919	0	7,942,919
10	Airports	Chino	7000 Merrill Avenue	4	Rotation Beacon	100,000	0	100,000
11	Airports	Chino	7000 Merrill Avenue	4	Cal-Aero drive; parking, guard shack, gates	200,000	0	200,000
12	Airports	Chino	7000 Merrill Avenue	4	Update CLUP	50,000	0	50,000
13	Airports	Chino	7000 Merrill Avenue	4	Update Master Plan	250,000	0	250,000
14	Airports	Needles	Needles Airport	1	Water Well	80,000	0	80,000
15	Airports	Needles	Needles Airport	1	Chip Seal	150,000	0	150,000
16	Airports	Needles	Needles Airport	1	Taxiway lighting	40,000	0	40,000
17	Airports	Twentynine Palms	Twentynine Palms Airport	1	Design/engineer and construct Runway 8/26	1,800,000	0	1,800,000
18	Airports	Various Locations	Various Airports	ALL	Contingency (Fontana Interest Fund)	3,838,644	0	3,838,644
19	Airports	Various Locations	Various Airports	ALL	Contingency (CSA 60 Special Aviation Fund)	513,371	0	513,371
20	Airports	Various Locations	Various Airports	ALL	Contingency (Fontana Principal)	481,949	0	481,949
21	Airports	Yucca Valley		1	Yucca Valley Airport feasibility study	1,866	0	1,866
22	Behavioral Health	San Bernardino	780 E. Gilbert Street	5	Emergency room remodel (Pheonix Project)	5,115,000	0	5,115,000
23	County Administrative Office	San Bernardino	780 E. Gilbert Street	5	Demolition and Facility Reuse	1,280,000	0	1,280,000

ATTACHMENT B
SUMMARY OF CAPITAL IMPROVEMENT CARRYOVER PROJECTS
DETAIL BY DEPARTMENT
FISCAL YEAR 2001-02

	Department	Location	Address	Sup Dist	Description	Dedicated Funding Source	Local Cost	Total
24	County Counsel	San Bernardino	385 North Arrowhead Ave.	5	1st, 3rd and 4th Floor Remodel	0	34,700	34,700
25	Courts	Big Bear	477 Summit	3	Replace Carrier Multi-Zone HVAC System	0	60,000	60,000
26	Courts	San Bernardino	900 E. Gilbert Street	5	Construct 8,000' facility	5,154,000	0	5,154,000
27	Courts	Victorville	14455 Civic Drive	1	Attorney/Client Interview Room	163,100	0	163,100
28	Courts	Victorville	14455 Civic Drive	1	Courtroom Expansion	1,116,000	0	1,116,000
29	District Attorney	Redlands	216 Brookside	3	Office relocation	40,000	0	40,000
30	ECD	Various Locations	Various Locations	ALL	Various ECD Projects	68,905	0	68,905
31	Economic & Comm Development	Fontana	WEST FONTANA SENIOR HOUSING COMPLEX	2	Senior Housing Complex	35,000	0	35,000
32	Facilities Management	Chino	13260 Central Avenue	4	Replace Chillers	0	5,000	5,000
33	Facilities Management	Devore	2555 Glen Helen Parkway	2	Rotomat at Blockbuster Pavilion	300,000	0	300,000
34	Facilities Management	Fontana	17780 Arrow Blvd.	2	R/R Existing chillers	150,000	0	150,000
35	Facilities Management	Joshua Tree	6527 White Feather Road	1	Parking Lot Expansion	0	46,000	46,000
36	Facilities Management	Rancho Cucamonga	8303 Haven Avenue	2	R/R Existing Sky Lights	40,000	0	40,000
37	Facilities Management	Redlands	216 Brookside	3	Install Fire Sprinklers	0	150,000	150,000
38	Facilities Management	Redlands	2024 Orange Tree Lane	3	Trailer relocation	35,000	0	35,000
39	Facilities Management	Redlands	2024 Orange Tree Lane	3	R/R Existing Lighting System	46,000	0	46,000
40	Facilities Management	Redlands	2024 Orange Tree Lane	3	Rehab paving in courtyard	0	40,000	40,000
41	Facilities Management	San Bernardino	175 W. Fifth Street	5	Design and construct one-hour fire walls in corridors	0	80,900	80,900
42	Facilities Management	San Bernardino	385 North Arrowhead Ave.	5	Security modifications - Board chambers	0	55,000	55,000
43	Facilities Management	San Bernardino	351 North Arrowhead Ave.	5	Repair/replace main switch gear/distribution panels	0	46,000	46,000

ATTACHMENT B
SUMMARY OF CAPITAL IMPROVEMENT CARRYOVER PROJECTS
DETAIL BY DEPARTMENT
FISCAL YEAR 2001-02

	Department	Location	Address	Sup Dist	Description	Dedicated Funding Source	Local Cost	Total
44	Facilities Management	San Bernardino	777 E. Rialto Ave.	5	Install fire sprinkler system and alarm to communications	0	50,000	50,000
45	Facilities Management	San Bernardino	172 W. Third Street	5	Replace HVAC Duct System (3rd and 4th Floors)	0	53,000	53,000
46	Facilities Management	Victorville	14455 Civic Drive	1	Consolidate 3 existing fire alarm panels	30,000	0	30,000
47	Facilities Management	Victorville	14455 Civic Drive	1	parking lot expansion	0	320,000	320,000
48	Facilities Management	Victorville		1		0	25,000	25,000
49	Library	Apple Valley	Apple Valley Branch Library	1	Construct New Library	2,441,000	0	2,441,000
50	Probation	Apple Valley	High Desert Detention Center	1	Construct New Facility	18,023,782	11,900,000	29,923,782
51	Probation	Rancho Cucamonga	9478 Etiwanda Avenue	2	Complete Phase II	13,349,920	3,900,000	17,249,920
52	Probation	San Bernardino	900 E. Gilbert Street	5	Replace toilet partitions	0	32,000	32,000
53	Probation	San Bernardino	900 E. Gilbert Street	5	Replace fire alarm system	0	17,000	17,000
54	Probation	San Bernardino	900 E. Gilbert Street	5	Surveillance cameras for Units 12 and 13	0	20,000	20,000
55	Probation	San Bernardino	900 E. Gilbert Street	5	Miscellaneous improvements	1,200,000	0	1,200,000
56	Probation	San Bernardino	900 E. Gilbert Street	5	Tent annex	1,533,895	0	1,533,895
57	Probation	San Bernardino	780 E. Gilbert Street	5	Remodel existing space to meet RYEF Program Needs	1,745,000	0	1,745,000
58	Public Health	Devore	19777 Shelter Way	2	Construct clinic, adoption room, dog runs and connect to sewer	0	780,000	780,000
59	Public Health	San Bernardino	351 N. Mt. View Ave.	5	Remodel first floor	200,000	0	200,000
60	Regional Parks	Chino	16700 S. Euclid Avenue	4	Restroom Improvements	0	283,000	283,000
61	Regional Parks	Crestline	24171 Lake Drive	2	Dam Outlet Valve Replacement	160,000	0	160,000
62	Regional Parks	Devore	2555 Devore Road	2	Test wells	0	32,000	32,000
63	Regional Parks	Devore	2555 Devore Road	2	Replace Pump #3	0	39,000	39,000
64	Regional Parks	Needles	Park Moabi Road	1	Park infrastructure improvements	0	71,000	71,000

ATTACHMENT B
SUMMARY OF CAPITAL IMPROVEMENT CARRYOVER PROJECTS
DETAIL BY DEPARTMENT
FISCAL YEAR 2001-02

	Department	Location	Address	Sup Dist	Description	Dedicated Funding Source	Local Cost	Total
65	Regional Parks	Needles	Park Moabi Road	1	Contamination plant renovation	0	61,000	61,000
66	Regional Parks	Needles	Park Moabi Road	1	Purchase water rights	0	250,000	250,000
67	Regional Parks	Yermo	3666 Ghost Town Road	1	park utility infrastructure improvements	0	97,000	97,000
68	Regional Parks	Yermo	3666 Ghost Town Road	1	ADA Restroom renovation	0	250,123	250,123
69	Regional Parks	Yucaipa	33900 Oak Glen Road	3	waterslide improvements	154,000	0	154,000
70	Regional Parks	Yucaipa	33900 Oak Glen Road	3	soccer fields water main and irrigation system	177,000	0	177,000
71	Sheriff	Devore	18000 W. Institution Rd.	2	Admin/Visitor Expansion	1,055,000	0	1,055,000
72	Sheriff	Devore	18000 W. Institution Rd.	2	Work Release facility site improvements	115,000	0	115,000
73	Sheriff	Devore	18000 W. Institution Rd.	2	Women's maximum security expansion	30,000	0	30,000
74	Sheriff	Fontana	17780 Arrow Blvd.	2	Sheriff station expansion	2,100,000	0	2,100,000
75	Sheriff	San Bernardino	630 East Rialto Avenue	5	Barbed/razor wire replacement	87,000	0	87,000
76	Various Departments	Various Locations	Various Locations	ALL	ADA Compliance	0	352,123	352,123
77	Various Departments	Various Locations	Various Locations	ALL	Deferred Maintenance	0	533,000	533,000
78	Various Departments	Various Locations	Various Locations	ALL	Fuel Tank Remediation Study and Implementation	0	855,000	855,000

ATTACHMENT B
SUMMARY OF CAPITAL IMPROVEMENT PROJECTS
DETAIL OF AIRPORTS CARRYOVER PROJECTS
FISCAL YEAR 2001-02

	Location	Department	Address	Sup District	Description	Dedicated Funding Source
1	Apple Valley	Airports	21600 Corwin Road	1	Port-a-Port Reconstruction	70,000
2	Apple Valley	Airports	21600 Corwin Road	1	South Ramp Hangar Development	1,700,000
3	Barstow	Airports	39500 National Trails Hwy.	1	Construct Modular Office Building/Shop	150,000
4	Barstow	Airports	39500 National Trails Hwy.	1	Taxiway Repair	320,000
5	Chino	Airports	7000 Merrill Avenue	4	Acquire Land for Clear Zone	200,000
6	Chino	Airports	7000 Merrill Avenue	4	Test/monitor ground water for PCE's and TCE's	80,000
7	Chino	Airports	7000 Merrill Avenue	4	Replace mainteannce facility	75,000
8	Chino	Airports	7000 Merrill Avenue	4	Relocate ILS	1,500,000
9	Chino	Airports	7000 Merrill Avenue	4	Taxiway D Relocation/Ramp Relocation and Light	7,942,919
10	Chino	Airports	7000 Merrill Avenue	4	Rotation Beacon	100,000
11	Chino	Airports	7000 Merrill Avenue		Cal-Aero drive; parking, guard shack, gates	200,000
12	Chino	Airports	7000 Merrill Avenue		Update CLUP	50,000
13	Chino	Airports	7000 Merrill Avenue		Update Master Plan	250,000
14	Needles	Airports	Needles Airport	1	Water Well	80,000
15	Needles	Airports	Needles Airport	1	Chip Seal	150,000
16	Needles	Airports	Needles Airport	1	Taxiway lighting	40,000
17	Twentynine Palms	Airports	Twentynine Palms Airport	1	Design/engineer and construct Runway 8/26	1,800,000
18	Various Locations	Airports	Various Airports	ALL	Contingency (Fontana Interest Fund)	3,838,644
19	Various Locations	Airports	Various Airports	ALL	Contingency (CSA 60 Special Aviation Fund)	513,371
20	Various Locations	Airports	Various Airports	ALL	Contingency (Fontana Principal)	481,949
21	Yucca Valley	Airports		1	Yucca Valley Airport feasibility study	<u>1,866</u>
Total						19,543,749

Financial Schedules

County of San Bernardino

Final Budget

2001-2002



COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 2001-02

AVAILABLE FINANCING

COUNTY FUNDS	FUND BALANCE UNRESERVED/ UNDESIGNATED 6-30-2001	CANCELLATION OF PRIOR YEAR RESERVES/ DESIGNATIONS	ESTIMATED ADDITIONAL FINANCING SOURCES	TOTAL AVAILABLE FINANCING
General Fund	30,526,390		1,752,948,657	1,783,475,047
Transportation	13,304,354		47,334,021	60,638,375
County Library	276,627		11,265,213	11,541,840
Economic and Community Development	10,539,078		48,888,166	59,427,244
Aging and Adult Services	123,426		8,138,346	8,261,772
Jobs and Employment Services	(1,433,062)		23,597,573	22,164,511
Courthouse Temporary Construction	200,233		0	200,233
Criminal Justice Temporary Construction	2,193,071		1,712,102	3,905,173
AB 75 Tobacco Tax Program	1,298,166		6,183,543	7,481,709
Special Aviation	12,090,038		12,374,771	24,464,809
Sheriff's Special Projects	4,631,053		28,803,080	33,434,133
Special Transportation	18,507,844		10,579,522	29,087,366
Headstart/Preschool Services	1,337,547		33,241,666	34,579,213
Micrographics Fees	36,096		3,805,811	3,841,907
Capital Improvements	23,735,949		61,762,393	85,498,342
Assessor AB 818 Project	1,110,516		2,179,938	3,290,454
Drug Forfeiture/Hazardous Waste Awards	765,488		2,748,449	3,513,937
Habitat Conservation Program	(477,072)		1,299,349	822,277
Substance Abuse and Crime Prevention	0		8,137,959	8,137,959
Mental Health Patient Fund	13,351		2,600	15,951
ARMC Telemedicine	0		1,850,000	1,850,000
Cajon Dump Site Clean-up	445,460		163,500	608,960
Tobacco Settlement Agreement	2,134,622		19,700,000	21,834,622
County Trail System	1,001,517		5,905,000	6,906,517
Survey Monument Preservation	254,474		111,620	366,094
County Fish and Game	54,167		19,000	73,167
Off-Highway Vehicle License Fees	41,375		25,000	66,375
California Grazing Fees	125,034		9,000	134,034
Glen Helen Amphitheater	46,696		850,000	896,696
Blockbuster Pavilion Improvements	110,915		29,000	139,915
Chino Open Space Project	2,042,907		824,033	2,866,940
County Redevelopment Agency	15,246,718		3,592,027	18,838,745
Industrial Development Authority	38,011		4,974	42,985
Park Maintenance and Repairs	718,726		172,000	890,726
Calico Marketing Services	62,022		380,000	442,022
	141,101,737	0	2,098,638,313	2,239,740,050

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 2001-02

FINANCING REQUIREMENTS

<u>COUNTY FUNDS</u>	<u>ESTIMATED FINANCING USES</u>	<u>PROVISIONS FOR NEW RESERVES/ DESIGNATIONS</u>	<u>TOTAL FINANCING REQUIREMENTS</u>
General Fund	1,777,375,047	6,100,000	1,783,475,047
Transportation	60,638,375		60,638,375
County Library	11,541,840		11,541,840
Economic and Community Development	59,427,244		59,427,244
Aging and Adult Services	8,261,772		8,261,772
Jobs and Employment Services	22,164,511		22,164,511
Courthouse Temporary Construction	200,233		200,233
Criminal Justice Temporary Construction	3,905,173		3,905,173
AB 75 Tobacco Tax Program	7,481,709		7,481,709
Special Aviation	24,464,809		24,464,809
Sheriff's Special Projects	33,434,133		33,434,133
Special Transportation	29,087,366		29,087,366
Headstart/Preschool Services	34,579,213		34,579,213
Micrographics Fees	3,841,907		3,841,907
Capital Improvements	85,498,342		85,498,342
Assessor AB 818 Project	3,290,454		3,290,454
Drug Forfeiture/Hazardous Waste Awards	3,513,937		3,513,937
Habitat Conservation Program	822,277		822,277
Substance Abuse and Crime Prevention	8,137,959		8,137,959
Mental Health Patient Fund	15,951		15,951
ARMC Telemedicine	1,850,000		1,850,000
Cajon Dump Site Clean-up	608,960		608,960
Tobacco Settlement Agreement	21,834,622		21,834,622
County Trail System	6,906,517		6,906,517
Survey Monument Preservation	366,094		366,094
County Fish and Game	73,167		73,167
Off-Highway Vehicle License Fees	66,375		66,375
California Grazing Fees	134,034		134,034
Glen Helen Amphitheater	896,696		896,696
Blockbuster Pavilion Improvements	139,915		139,915
Chino Open Space Project	2,866,940		2,866,940
County Redevelopment Agency	18,838,745		18,838,745
Industrial Development Authority	42,985		42,985
Park Maintenance and Repairs	890,726		890,726
Calico Marketing Services	442,022		442,022
	<u>2,233,640,050</u>	<u>6,100,000</u>	<u>2,239,740,050</u>

COUNTY OF SAN BERNARDINO
ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED
AS OF JUNE 30, 2001

COUNTY FUNDS	LESS: FUND BALANCE RESERVED/DESIGNATED AT 6-30-2001				FUND BALANCE UNRESERVED/ UNDESIGNATED (GAAP BASIS)	PLUS GASB 31 ADJUSTMENT	FUND BALANCE UNRESERVED/ UNDESIGNATED (BUDGETARY BASIS)
	FUND BALANCE AS OF 6-30-2001	ENCUMBRANCES	GENERAL AND OTHER RESERVES	DESIGNATIONS	6-30-2001 ACTUAL		6-30-2001 ACTUAL
	ACTUAL				ACTUAL	ADJUSTMENT	ACTUAL
General Fund	118,173,519	13,333,318	4,286,474	67,618,228	32,935,499	(2,409,109)	30,526,390
Transportation	20,705,126	6,784,374	538,837	0	13,381,915	(77,561)	13,304,354
County Library	293,195	11,118	5,450	0	276,627	0	276,627
Economic and Community Development	11,916,878	1,349,670	0	0	10,567,208	(28,130)	10,539,078
Aging and Adult Services	128,706	490	2,450	0	125,766	(2,340)	123,426
Jobs and Employment Services	(128,146)	1,300,205	2,500	0	(1,430,851)	(2,211)	(1,433,062)
Courthouse Temporary Construction	205,436	0	0	0	205,436	(5,203)	200,233
Criminal Justice Temporary Construction	2,193,071	0	0	0	2,193,071	0	2,193,071
AB 75 Tobacco Tax Program	1,305,568	0	0	0	1,305,568	(7,402)	1,298,166
Special Aviation	12,614,073	456,437	0	0	12,157,636	(67,598)	12,090,038
Sheriff's Special Projects	4,848,422	184,714	8,500	0	4,655,208	(24,155)	4,631,053
Special Transportation	20,398,734	1,794,728	0	0	18,604,006	(96,162)	18,507,844
Headstart/Preschool Services	1,216,129	(145,550)	9,500	0	1,352,179	(14,632)	1,337,547
Micrographics Fees	10,702,363	324,536	0	10,341,731	36,096	0	36,096
Capital Improvements	28,097,265	4,361,316	0	0	23,735,949	0	23,735,949
Assessor AB 818 Project	1,284,922	169,053	0	0	1,115,869	(5,353)	1,110,516
Drug Forfeiture/Hazardous Waste Awards	804,254	37,820	0	0	766,434	(946)	765,488
Habitat Conservation Program	(476,240)	0	0	0	(476,240)	(832)	(477,072)
Mental Health Patient Fund	13,366	0	0	0	13,366	(15)	13,351
Cajon Dump Site Clean-up	445,918	0	0	0	445,918	(458)	445,460
Tobacco Settlement Agreement	2,138,245	0	0	0	2,138,245	(3,623)	2,134,622
County Trail System	1,002,704	0	0	0	1,002,704	(1,187)	1,001,517
Survey Monument Preservation	254,474	0	0	0	254,474	0	254,474
County Fish and Game	54,167	0	0	0	54,167	0	54,167
Off-Highway Vehicle License Fees	41,375	0	0	0	41,375	0	41,375
California Grazing Fees	125,034	0	0	0	125,034	0	125,034
Glen Helen Amphitheater	49,143	0	0	0	49,143	(2,447)	46,696
Blockbuster Pavilion Improvements	111,468	0	0	0	111,468	(553)	110,915
Chino Open Space Project	2,074,485	23,172	0	0	2,051,313	(8,406)	2,042,907
County Redevelopment Agency	15,401,523	37,510	200	0	15,363,813	(117,095)	15,246,718
Industrial Development Authority	42,317	4,075	0	0	38,242	(231)	38,011
Park Maintenance and Repairs	732,912	11,506	0	0	721,406	(2,680)	718,726
Calico Marketing Services	64,501	1,755	0	0	62,746	(724)	62,022
GRAND TOTAL	256,834,907	30,040,247	4,853,911	77,959,959	143,980,790	(2,879,053)	141,101,737

COUNTY OF SAN BERNARDINO
DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
FOR FISCAL YEAR 2001-02

DESCRIPTION	RESERVES/ DESIGNATIONS BALANCE AS OF 6-30-2001	AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATION		INCREASES TO BE PROVIDED IN BUDGET YEAR		TOTAL RESERVES/ DESIGNATIONS FOR BUDGET YEAR
		RECOMMENDED	APPROVED/ ADOPTED BY THE BOARD	RECOMMENDED	APPROVED/ ADOPTED BY THE BOARD	
General Fund						
Reserved for:						
Imprest Cash	115,900					115,900
Change Fund	22,789					22,789
Inventory	1,092,509					1,092,509
Advances Receivable	775,000					775,000
CSA Revolving Loan	500,000					500,000
Loans Receivable	1,187,000					1,187,000
Prepaid Items	308,075					308,075
Revolving Funds	285,200					285,200
Designated for:						
Subsequent Years' Expenditures	6,500,000				2,800,000	9,300,000
Economic Uncertainty	13,627,528					13,627,528
Future Retirement Rate	1,500,000					1,500,000
Lease/Leaseback Security	7,300,000					7,300,000
Justice Facilities	5,205,408				3,300,000	8,505,408
Medical Center Debt Service	31,992,306					31,992,306
West Valley Maximum Security	1,492,986					1,492,986
General Fund Total	<u>71,904,701</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,100,000</u>	<u>78,004,701</u>
Transportation						
Reserved for:						
Imprest Cash	2,500					2,500
Advances Receivable	300,000					300,000
Inventory	236,337					236,337
Transportation Total	<u>538,837</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>538,837</u>
County Library						
Reserved for:						
Imprest Cash	2,775					2,775
Change Fund	2,675					2,675
County Library Total	<u>5,450</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,450</u>

COUNTY OF SAN BERNARDINO
DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
FOR FISCAL YEAR 2001-02

DESCRIPTION	RESERVES/ DESIGNATIONS BALANCE AS OF 6-30-2001	AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATION		INCREASES TO BE PROVIDED IN BUDGET YEAR		TOTAL RESERVES/ DESIGNATIONS FOR BUDGET YEAR
		RECOMMENDED	APPROVED/ ADOPTED BY THE BOARD	RECOMMENDED	APPROVED/ ADOPTED BY THE BOARD	
<u>Aging and Adult Services</u>						
Reserved for:						
Imprest Cash	2,450					2,450
<u>Jobs and Employment Services</u>						
Reserved for:						
Imprest Cash	2,500					2,500
<u>Sheriff's Special Projects</u>						
Reserved for:						
Imprest Cash	3,500					3,500
Revolving Funds	5,000					5,000
	8,500	0	0	0	0	8,500
<u>Headstart/Preschool Services</u>						
Reserved for:						
Imprest Cash	9,500					9,500
<u>Micrographics Fees</u>						
Designated for:						
Subsequent Years' Expenditures	10,341,731					10,341,731
<u>County Redevelopment Agency</u>						
Reserved for:						
Imprest Cash	200					200
GRAND TOTAL	82,813,869	0	0	0	6,100,000	88,913,869

COUNTY OF SAN BERNARDINO
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
FOR FISCAL YEAR 2001-02

DESCRIPTION	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED
SUMMARIZATION BY SOURCE				
Taxes	231,577,457	251,946,355	253,621,001	253,621,001
Licenses, Permits and Franchises	15,167,334	15,715,395	15,676,743	15,676,743.00
Fines, Forfeitures and Penalties	19,855,841	18,260,708	20,102,401	22,971,226
Revenue from Use of Money and Property	44,938,583	50,729,549.98	46,306,300	46,306,300.00
Intergovernmental Revenues	1,053,030,868	1,123,492,597	1,352,987,590	1,353,029,156.00
Charges for Current Services	227,828,726	233,444,550	292,215,887	292,239,234
Other Revenues	38,722,117	60,126,177	50,028,195	48,971,472
Other Financing Sources	43,247,755	46,679,296	84,086,660	65,823,181
GRAND TOTAL	<u>1,674,368,683</u>	<u>1,800,394,628</u>	<u>2,115,024,777</u>	<u>2,098,638,313</u>

SUMMARIZATION BY FUND

General Fund	1,477,376,108	1,562,611,278	1,752,925,310	1,752,948,657
Transportation	32,283,633	47,707,117	47,334,021	47,334,021.00
County Library	10,333,803	11,064,125	11,265,213	11,265,213.00
Economic and Community Development	21,645,420	39,889,064	48,888,166	48,888,166.00
Aging and Adult Services	6,244,024	6,636,939	8,095,665	8,138,346
Job and Employment Services	19,073,717	15,064,780	23,597,573	23,597,573.00
Courthouse Temporary Construction	1,853,374	2,002,266	0	0
Criminal Justice Facility Temporary Construction	2,602,654	3,217,874	0	1,712,102
AB 75 Tobacco Tax Program	4,011,957	4,014,411	6,183,543	6,183,543
Special Aviation	4,563,776	1,246,634	12,374,771	12,374,771
Sheriff's Special Projects	11,480,791	13,558,972	28,803,080	28,803,080
Special Transportation	7,127,768	8,455,072	10,479,522	10,579,522.00
Headstart/Preschool Services	26,440,607	29,483,122	33,241,666	33,241,666
Micrographic Fees	936,454	1,417,898	3,805,811	3,805,811
Capital Improvements	19,273,790	21,316,994	80,026,987	61,762,393
Assessor AB 818 Project	2,151,285	2,201,158	2,179,938	2,179,938
Drug Forfeiture/Hazardous Waste Awards	2,740,354	3,520,183	2,748,449	2,748,449
Habitat Conservation Program	600,885	415,370	1,299,349	1,299,349
Substance Abuse and Crime Prevention	0	0	8,137,959	8,137,959
Mental Health Patient Fund	(3,545)	2,213	2,600	2,600.00
ARMC Telemedicine	0	0	1,850,000	1,850,000.00
Cajon Dump Site Clean-up	0	1,200,557	163,500	163,500.00
Tobacco Settlement Agreement	0	16,597,476	19,700,000	19,700,000.00
County Trail System	50,356	1,006,109	5,905,000	5,905,000
Survey Monument Preservation	115,193	109,903	111,620	111,620
County Fish and Game	8,022	45,242	19,000	19,000
Off-Highway Vehicle License Fees	16,842	26,632	25,000	25,000
California Grazing Fees	14,119	9,040	9,000	9,000
Glen Helen Amphitheater	744,148	865,598	850,000	850,000.00
Blockbuster Pavilion Improvements	16,646	19,903	29,000	29,000
Chino Open Space Project	1,305,943	960,485	824,033	824,033
County Redevelopment Agency	20,718,467	4,670,695	3,592,027	3,592,027.00
Industrial Development Authority	2,025	2,954	4,974	4,974
Park Maintenance and Repairs	263,199	710,204	172,000	172,000
Calico Marketing Services	376,871	344,363	380,000	380,000
GRAND TOTAL	<u>1,674,368,683</u>	<u>1,800,394,628</u>	<u>2,115,024,777</u>	<u>2,098,638,313</u>

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2001-02

SOURCE CLASSIFICATION	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED	FUND
TAXES					
Property Taxes - Current Secured - Debt Service	47,817	31,280	0	0	CSA - DS
Property Taxes - Current Secured - Debt Service	0	43	0	0	GENERAL
Property Taxes - Current Secured - Debt Service	0	4	0	0	LIBRARY
Property Taxes - Current Secured 1% Debt Service	2,605,906	2,843,594	3,082,400	3,082,400	CSA - DS
Property Taxes - Current Secured 1%	81,511,303	93,178,592	91,527,928	91,527,928	GENERAL
Property Taxes - Current Secured 1%	5,224,170	5,839,338	6,008,573	6,008,573	LIBRARY
Property Taxes - Current Unsecured Debt Service	4,143	4,634	0	0	CSA - DS
Property Taxes - Current Unsecured Debt Service	534	0	0	0	HEADSTART/PRESCHOOL
Property Taxes - Current Unsecured	255,874	269,798	0	0	CSA - DS
Property Taxes - Current Unsecured	5,013,969	5,312,841	5,143,303	5,143,303	GENERAL
Property Taxes - Current Unsecured	333,265	353,373	350,000	350,000	LIBRARY
Property Taxes - Current Utility Unitary	872	508	0	0	CSA - DS
Property Taxes - Current Utility Unitary	10,550,112	9,816,001	10,267,010	10,267,010	GENERAL
Property Taxes - Current Utility Unitary	391,377	364,040	420,000	420,000	LIBRARY
Property Taxes - Prior Secured Debt Service	(1,606)	424	0	0	CSA - DS
Property Tax Pr Sec Unclaimed Refu	0	4,678,394	750,000	750,000	GENERAL
Property Taxes - Prior Secured	16,457	35,046	0	0	CSA - DS
Property Taxes - Prior Secured	7,785,777	2,263,194	1,300,000	1,300,000	GENERAL
Property Taxes - Prior Secured	557,667	192,324	181,000	181,000	LIBRARY
Property Taxes - Prior Unsecured Debt Service	4	55	0	0	CSA - DS
Property Taxes - Prior Unsecured	287	3,212	0	0	CSA - DS
Property Taxes - Prior Unsecured	413,295	372,445	400,000	400,000	GENERAL
Property Taxes - Prior Unsecured	27,188	25,794	27,000	27,000	LIBRARY
Property Taxes - Prior Unitary	0	0	0	0	CSA - DS
Property Taxes - Prior Unitary	336	5,155	0	0	GENERAL
Property Taxes - Prior Unitary	33	74	40	40	LIBRARY
Penalties, Interest and Costs	164	1,337	0	0	CSA - DS
Penalties, Interest and Costs	4,203	5,878	0	0	E. C. D.
Penalties, Interest and Costs	4,009,363	3,415,824	4,339,098	4,339,098	GENERAL
Penalties, Interest and Costs	12,425	8,341	14,000	14,000	LIBRARY
Special Assessments All Prior Years	11,700	3,474	75,000	75,000	E. C. D.
Special Assessments All Prior Years	313,445	214,412	362,000	362,000	GENERAL
Special Assessments-Current Year	0	12,157	0	0	E.C.D.
Special Assessments-Current Year	2,082,584	1,941,251	2,142,481	2,142,481	GENERAL
Other Taxes - Aircraft Tax	521,281	705,732	400,000	400,000	GENERAL
Other Taxes - Delinquent Mobile Home	5,284	3,496	5,000	5,000	GENERAL
Other Taxes - Racehorse	2,980	3,628	3,000	3,000	GENERAL
Other Taxes - Supplemental Rolls	(1,099)	98,123	0	0	CSA - DS
Other Taxes - Supplemental Rolls	1,446,956	2,369,271	1,300,000	1,300,000	GENERAL
Other Taxes - Supplemental Rolls	87,328	151,744	78,000	78,000	LIBRARY
Other Taxes - Property Transfer	4,458,605	4,904,282	4,600,000	4,600,000	GENERAL
Other Taxes - Hotel/Motel	1,277,232	1,422,659	1,260,750	1,260,750	GENERAL
Sales and Use Taxes	13,406,206	13,887,200	15,000,000	15,000,000	GENERAL
Sales and Use Taxes	4,789,875	5,316,215	5,184,418	5,184,418	SPECIAL TRANSPORTATION
1/2% Sales Tax - Public Safety	84,410,145	91,710,146	99,400,000	99,400,000	GENERAL
Prop 10 Tobacco Tax	0	181,022	0	0	GENERAL
TOTAL TAXES	231,577,457	251,946,355	253,621,001	253,621,001	
LICENSES, PERMITS AND FRANCHISES					
Ambulance Licenses	28,451	28,069	65,000	65,000	GENERAL
Animal Licenses	881,110	954,783	1,075,000	1,075,000	GENERAL
Business Licenses	40,268	41,105	46,400	46,400	GENERAL
Construction Permits	4,510,762	4,379,414	4,453,662	4,453,662	GENERAL
Road Permits	161,667	153,485	160,000	160,000	TRANSPORTATION
Other Licenses and Permits	5,972,514	5,995,543	6,219,757	6,219,757	GENERAL

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2001-02

SOURCE CLASSIFICATION	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED	FUND
Cable Television	744,818	1,016,008	700,000	700,000	GENERAL
Gas	1,259,906	1,525,452	995,000	995,000	GENERAL
Water	145,879	141,949	157,999	157,999	GENERAL
Electricity	1,316,280	1,422,377	1,162,225	1,162,225	GENERAL
Pipeline	105,678	57,211	641,700	641,700	GENERAL
TOTAL LICENSES, PERMITS AND FRANCHISES	15,167,334	15,715,395	15,676,743	15,676,743	
<u>FINES, FOERFEITURES AND PENALTIES</u>					
Vehicle Code Fines	166,346	142,214	188,152	188,152	GENERAL
Victim Restitution	773	500	0	0	GENERAL
Parking Fines	65,739	69,626	0	0	COURTHOUSE TEMP
Parking Fines	65,604	68,402	0	0	CRIMINAL JUSTICE
Parking Fines	89,476	97,731	0	0	GENERAL
Other Court Fines	1,744,172	1,863,640	0	0	COURTHOUSE TEMP
Other Court Fines	2,536,322	3,144,224	0	2,868,825	CRIMINAL JUSTICE
Other Court Fines	11,616	45,242	19,000	19,000	FISH AND GAME
Other Court Fines	9,603,058	5,039,505	11,331,693	11,331,693	GENERAL
Court Administration Assessments	26,843	23,167	0	0	GENERAL
Warrant Servicing	3,540,106	3,744,736	0	0	GENERAL
Warrant Servicing	9,000	15,070	0	0	HEADSTART/PRESCHOOL
Amnesty Program Forfeitures	556	0	0	0	GENERAL
Other Forfeitures	4,000	76,300	11,943	11,943	SHERIFF SPECIAL PROJECTS
Penalties	0	516,300	88,500	88,500	CAJON DUMP SITE CLEAN-UP
Penalties	1,275	250	0	0	E. C. D.
Penalties	85,413	67,721	39,000	39,000	GENERAL
Forfeitures - District Attorney	1,905,543	2,773,025	887,928	887,928	DRUG FORFEITURES
Forfeitures - District Attorney	0	573,055	7,536,185	7,536,185	GENERAL
TOTAL FINES, FORFEITURES AND PENALTIES	19,855,841	18,260,708	20,102,401	22,971,226	
<u>REVENUE FROM USE OF MONEY AND PROPERTY</u>					
Interest	0	184	100	100	MENTAL HEALTH PATIENT FUND
Interest	11,347	55,867	40,000	40,000	ASSESSOR AB 818
Interest	4,157	6,422	4,000	4,000	BLOCKBUSTER PAVILION
Interest	0	8,799	0	0	CAJON DUMP SITE CLEANUP
Interest	4,883	8,412	0	0	CALICO MARKETING SVCS
Interest	46	0	0	0	CAPITAL IMPROVEMENTS
Interest	40,808	100,592	16,158	16,158	CHINO OPEN SPACE
<u>REVENUE FROM USE OF MONEY AND PROPERTY (Continued)</u>					
Interest	2,035	2,510	2,000	2,000	COIDA
Interest	3,578	18,048	5,000	5,000	COUNTY TRAIL SYSTEM
Interest	43,461	59,341	0	0	COURTHOUSE TEMP
Interest	816	2,758	0	0	CRIMINAL JUSTICE
Interest	300,612	1,313,061	497,000	497,000	CSA - DS
Interest	4,436	11,474	184,648	184,648	DRUG FORFEITURES
Interest	425,234	683,930	570,420	570,420	E. C. D.
Interest	0	82	100	100	ECONOMIC DEV. CORP.
Interest	35,738,334	38,392,946	37,375,500	37,375,500	GENERAL
Interest	18,823	30,035	25,000	25,000	GLEN HELEN AMPHITHEATER
Interest	8,036	8,175	0	0	HABITAT CONSERVATION
Interest	54,859	155,147	0	0	HEADSTART/PRESCHOOL
Interest	0	17,331	0	0	J.E.S.D.

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2001-02

SOURCE CLASSIFICATION	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED	FUND
Interest	24,119	25,590	25,000	25,000	OFFICE ON AGING
Interest	13,703	35,335	7,000	7,000	PARK MAINT AND REPAIRS
Interest	257,032	229,478	154,850	154,850	SHERIFF SPECIAL PROJECTS
Interest	553,818	752,037	140,000	140,000	SPECIAL AVIATION
Interest	749,871	1,104,838	742,084	742,084	SPECIAL TRANSPORTATION
Interest	0	159,371	0	0	TOBACCO SETTLEMENT
Interest	98,505	73,418	106,000	106,000	TOBACCO TAX
Interest	794,139	973,643	849,000	849,000	TRANSPORTATION
Rents and Concessions	61,115	54,064	60,000	60,000	CALICO MARKETING SVCS
Rents and Concessions	915,524	845,810	807,875	807,875	CHINO OPEN SPACE
Rents and Concessions	1,000	1,000	500	500	E. C. D.
Rents and Concessions	4,020,184	4,384,083	3,325,741	3,325,741	GENERAL
Rents and Concessions	725,000	821,082	825,000	825,000	GLEN HELEN AMPHITHEATER
Rents and Concessions	1,651	0	0	0	PARK MAINT AND REPAIRS
Rents and Concessions	(50,000)	266,046	443,854	443,854	SPECIAL AVIATION
Rents and Concessions	61,183	80,957	45,000	45,000	TRANSPORTATION
Rents and Concessions-Vending Machines	49,428	47,597	54,470	54,470	GENERAL
Royalties	849	89	0	0	GENERAL
TOTAL REVENUE FROM MONEY AND PROPERTY	44,938,583	50,729,550	46,306,300	46,306,300	

INTERGOVERNMENTAL REVENUES

State Aid:

Aviation - State Matching	40,000	40,000	40,000	40,000	GENERAL
Highway Users Tax	25,754,506	24,821,899	25,500,000	25,500,000	TRANSPORTATION
Motor Vehicle In-Lieu Tax	65,512,057	74,109,023	74,864,253	74,864,253	GENERAL
Vehicle License Fees In-Lieu Tax	25,253,159	28,161,819	28,780,317	28,780,317	GENERAL
State Other In Lieu Tax	0	13,153	0	0	HEADSTART/ PRESCHOOL
Trial Court Salary Grant	1,097,798	0	0	0	GENERAL
Court Services Restitution	78,125	124,457	70,000	70,000	GENERAL
Welfare Administration	35,647,822	63,577,175	63,696,930	63,696,930	GENERAL
Aid for Children	142,774,734	146,802,351	149,711,213	149,711,213	GENERAL
Aid for Children	2,292,301	1,359,529	1,711,490	1,711,490	HEADSTART/PRESCHOOL

INTERGOVERNMENTAL REVENUES (Continued)

Health Administration	17,354,136	18,162,628	20,481,919	20,481,919	GENERAL
Realignment Revenue	87,474,485	79,131,195	112,018,647	112,018,647	GENERAL
Aid to Crippled Children	1,638,407	2,401,041	4,587,300	4,587,300	GENERAL
Aid for Health	0	675,000	75,000	75,000	CAJON DUMP SITE CLEAN-UP
Aid for Health	18,833,933	20,756,174	22,991,578	22,991,578	GENERAL
Aid for Health	0	0	8,137,959	8,137,959	SUBSTANCE ABUSE
Realignment Revenue for Health	36,004,246	32,027,022	60,973,745	60,973,745	GENERAL
Aid for Mental Health	15,364,054	16,982,389	7,939,990	7,939,990	GENERAL
Aid for Agriculture	1,636,610	1,831,339	1,933,734	1,933,734	GENERAL
Aid for Agriculture	0	2,056,442	1,825,000	1,825,000	HEADSTART/PRESCHOOL
Aid for Disaster	301,978	342,287	0	0	TRANSPORTATION
Aid for Construction	75,924	154,247	1,048,000	1,048,000	SPECIAL TRANSPORTATION
Aid for Construction	0	0	27,369,640	27,368,525	CAPITAL IMPROVEMENTS
Aid for Exchange/Matching Funds	1,197,655	1,194,369	1,194,369	1,194,369	TRANSPORTATION
State Aid for Veterans Affairs	122,656	130,877	120,000	120,000	GENERAL
Cops Program	1,871,275	1,865,669	619,500	619,500	GENERAL
Homeowner's Tax Relief	142	143	0	0	CSA - DS
Homeowner's Tax Relief	2,257,221	2,215,274	2,297,075	2,297,075	GENERAL
Homeowner's Tax Relief	150,233	147,497	160,000	160,000	LIBRARY
Other State Support	42,890	0	0	0	CSA - DS

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2001-02

SOURCE CLASSIFICATION	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED	FUND
Other State Support	5,242,045	3,312,995	16,934,916	16,934,916	GENERAL
Other State Support	2,681,063	(198,581)	0	0	HEADSTART/PRESCHOOL
Other State Support	1,636,838	1,723,956	1,438,178	1,438,178	TRANSPORTATION
Other State Aid	0	438,284	0	0	CAPITAL IMPROVEMENTS
Other State Aid	0	65,000	774,077	774,077	DRUG FORFEITURE
Other State Aid	12,876,122	15,628,357	19,685,848	19,685,848	GENERAL
Other State Aid	162,876	292,521	263,378	263,378	HEADSTART/PRESCHOOL
Other State Aid	19,064,446	15,048,987	23,597,573	23,597,573	J.E.S.D.
Other State Aid	1,973,299	1,944,256	2,031,000	2,031,000	LIBRARY
Other State Aid	24,276	27,068	25,000	25,000	OFF-HWY VEH LIC
Other State Aid	5,698,036	2,132,824	2,882,565	2,882,565	OFFICE ON AGING
Other State Aid	1,008,383	2,917,356	2,472,861	2,472,861	SHERIFF SPECIAL PROJECTS
Other State Aid	3,909,245	3,920,751	6,077,543	6,077,543	TOBACCO TAX
State Traffic Congestion	0	(11,966)	0	0	J.E.S.D.
State Traffic Congestion	0	9,169,810	3,890,000	3,890,000	TRANSPORTATION
Medi-Cal - Inpatient	15,502,148	22,607,842	20,715,517	20,715,517	GENERAL
Medi-Cal - Outpatient	2,884,048	4,102,391	5,903,348	5,903,348	GENERAL
State Rev-Managed Care Program	10,000,000	10,276,721	10,526,721	10,526,721	GENERAL
State Subvention - Domestic Violence	261,622	781,212	383,132	383,132	GENERAL
STC 924 Program	857,236	667,300	686,445	686,445	GENERAL
SB 90 Mandated Cost Reimbursement	0	28,304	0	0	E.C.D.
SB 90 Mandated Cost Reimbursement	5,300,914	6,726,577	3,759,114	3,759,114	GENERAL
SB 90 Mandated Cost Reimbursement	69	5,642	0	0	J.E.S.D.
SB 90 Mandated Cost Reimbursement	0	3,756	0	0	LIBRARY
SB 90 Mandated Cost Reimbursement	0	6,779	0	0	OFFICE ON AGING
SB 90 Mandated Cost Reimbursement	0	115,412	0	0	TRANSPORTATION
INTERGOVERNMENTAL REVENUES (Continued)					
Assembly Bills and Senate Bills	551,064	258,386	1,600,241	1,600,241	GENERAL
Assembly Bills and Senate Bills	2,139,938	2,139,938	2,139,938	2,139,938	ASSESSOR AB 818
Federal Aid:					
Welfare Administration	131,235,654	136,521,937	176,846,728	176,846,728	GENERAL
Aid for Children	178,468,750	194,926,944	208,230,918	208,230,918	GENERAL
Aid for Day Care	12,444,706	1,866,288	3,012,321	3,012,321	GENERAL
Aid for Day Care	20,495,450	25,765,872	28,792,815	28,792,815	HEADSTART/PRESCHOOL
Aid for Disabled	1,892	754	0	0	GENERAL
Health Administration	0	0	1,850,000	1,850,000	ARMC TELEMEDICINE
Health Administration	24,618,812	26,728,297	20,673,646	20,673,646	GENERAL
Medicare - Inpatient	1,302,648	11,827	107,722	107,722	GENERAL
Medicare - Outpatient	52,953	94,500	77,300	77,300	GENERAL
Aid for Construction	415,610	0	0	0	SPECIAL TRANSPORTATION
Aid for Construction	352,288	5,982,865	9,347,323	9,347,323	TRANSPORTATION
Aid for Disaster	67,164	0	0	0	CHINO OPEN SPACE
Aid for Disaster	609,313	592,860	0	0	TRANSPORTATION
Forest Reserve Revenue	62	0	0	0	SHERIFF SPECIAL PROJECTS
Forest Reserve Revenue	117,069	94,077	130,000	130,000	TRANSPORTATION
Grazing Fees	14,119	9,040	9,000	9,000	CALIF GRAZING FEES
Other In-Lieu Taxes	947,089	990,375	990,000	990,000	GENERAL
Other In-Lieu Taxes	0	13,727	0	0	E.C.D.
Other In-Lieu Taxes	118,244	0	0	0	GENERAL
Other In-Lieu Taxes	7,595	0	0	0	LIBRARY
Other Federal Aid	550,000	(50,000)	523,000	523,000	HABITAT CONSERVATION
Other Federal Aid	18,909,544	27,322,663	40,214,747	40,214,747	E. C. D.
Other Federal Aid	49,528,521	52,203,061	54,484,216	54,484,216	GENERAL

COUNTY OF SAN BERNARDINO
 ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
 FOR FISCAL YEAR 2001-02

SOURCE CLASSIFICATION	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED	FUND
Other Federal Aid	0	1	648,983	648,983	HEADSTART/ PRESCHOOL
Other Federal Aid	0	0	450,000	450,000	LIBRARY
Other Federal Aid	448,651	4,520,100	5,158,100	5,200,781	OFFICE ON AGING
Other Federal Aid	1,993,296	1,351,986	13,929,953	13,929,953	SHERIFF SPECIAL PROJECTS
Other Federal Aid	3,731,956	209,321	11,790,917	11,790,917	SPECIAL AVIATION
<u>Other Governmental Aid:</u>					
Aid From Other Governmental Agencies	4,554,431	1,060,106	867,000	867,000	CAPITAL IMPROVEMENTS
Aid From Other Governmental Agencies	100,000	0	0	0	CHINO OPEN SPACE
Aid From Other Governmental Agencies	0	0	5,300,000	5,300,000	COUNTY TRAIL SYSTEM
Aid From Other Governmental Agencies	26,073,038	18,096,095	22,845,898	22,845,898	GENERAL
Aid From Other Governmental Agencies	0	499,202	776,349	776,349	HABITAT CONSERVATION
Aid From Other Governmental Agencies	1,321,999	1,465,825	1,995,600	1,995,600	SHERIFF SPECIAL PROJECTS
TOTAL INTERGOVERNMENTAL REVENUES	<u>1,053,030,868</u>	<u>1,123,492,597</u>	<u>1,352,987,590</u>	<u>1,353,029,156</u>	

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2001-02

SOURCE CLASSIFICATION	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED	FUND
CHARGES FOR CURRENT SERVICES					
Adoption Fees	106,190	103,173	80,000	80,000	GENERAL
Agricultural Services	849,003	1,336,813	1,626,000	1,626,000	GENERAL
Weed Abatement Contracts	41,936	129,000	227,037	227,037	GENERAL
SB 813 Implementation Cost	637,400	1,282,878	755,600	755,600	GENERAL
Assessment and Tax Collection Fees	1,633,530	1,677,724	1,675,000	1,675,000	GENERAL
Tax Sale Fees	120,570	252,925	125,000	125,000	GENERAL
Reimbursement Fee-Tax Deeded Property	422,175	600,018	553,750	553,750	GENERAL
Auditing Fees	270,126	283,214	388,800	412,147	GENERAL
Accounting Services	2,317,565	2,211,538	1,888,941	1,888,941	GENERAL
Electronic Monitoring	381,772	321,653	333,000	333,000	GENERAL
Change of Plea	36,671	41,896	38,785	38,785	GENERAL
Probation Diversion Fees	95,357	79,163	78,715	78,715	GENERAL
Sealing of Records	4,648	5,304	4,908	4,908	GENERAL
Institutional Care and Services	2,776,847	2,596,879	3,013,518	3,013,518	GENERAL
Adult Supervision Fees	735,680	776,447	748,000	748,000	GENERAL
Civil Process Service	1,419,800	1,366,352	1,520,400	1,520,400	GENERAL
Jury Fees	0	56	0	0	GENERAL
Court Fees	8,159,007	11,950,612	9,371,088	9,371,088	GENERAL
Court Installment Fees	248,977	223,557	302,400	302,400	GENERAL
Reimbursement For Welfare Child Support	1,704,254	1,716,210	1,435,000	1,435,000	GENERAL
Health Fees	2,387,326	1,721,227	480,260	480,260	GENERAL
Health Service Fees	87,801,953	84,814,755	115,492,550	115,492,550	GENERAL
Private Pay - Inpatient	236,254	221,145	195,265	195,265	GENERAL
Private Pay - Outpatient	139,788	88,145	1,371,680	1,371,680	GENERAL
California Childrens Services	893	511	600	600	GENERAL
Coroner's Removal Fees	95,100	103,100	102,000	102,000	GENERAL
Coroner's Report Fees	35,118	39,712	40,000	40,000	GENERAL
Mental Health Services	68,000	123,697	130,000	130,000	GENERAL
Mental Health Services	0	825	0	0	SHERIFF SPECIAL PROJECTS
Humane Services	860,419	812,272	982,500	982,500	GENERAL
Telephone & Telegraph	272,279	283,772	290,000	290,000	GENERAL
Educational Services	407,651	167,257	56,615	56,615	GENERAL
Election Services	1,679,907	662,312	1,519,000	1,519,000	GENERAL
Estate Fees	289,208	322,359	244,000	244,000	GENERAL
Legal Services	3,103,904	3,411,107	3,960,030	3,960,030	GENERAL
Legal Services - Justice Courts	98,610	207,491	85,000	85,000	GENERAL
SB 2557 Booking Fees-Accrued	0	69,421	0	0	GENERAL
Booking Fees	4,021,803	3,915,239	3,937,000	3,937,000	GENERAL
Booking Fee Cost Recovery	1,076	120	0	0	GENERAL
Law Enforcement Services	52,826,902	55,403,212	63,400,300	63,400,300	GENERAL
Law Enforcement Services	1,796,129	1,867,288	2,454,501	2,454,501	SHERIFF SPECIAL PROJECTS
Library Services	671,509	790,901	725,300	725,300	LIBRARY
Substance Abuse Test Fee	5,780	7,192	7,000	7,000	GENERAL
Park and Recreation Fees	149,026	85,389	150,000	150,000	CALICO MARKETING SVCS
Park and Recreation Fees	47,000	0	0	0	COUNTY TRAIL SYSTEM
CHARGES FOR CURRENT SERVICES (Continued)					
Park and Recreation Fees	4,068,380	4,032,707	4,398,247	4,398,247	GENERAL
Park and Recreation Fees	274,823	666,846	165,000	165,000	PARK MAINT & REPAIR
Museum Admission Fees	245,237	178,627	180,400	180,400	GENERAL
Museum Admission Fees	27,676	(27,676)	0	0	LIBRARY
Personnel Services	397,819	469,072	272,100	272,100	GENERAL
Collection Fees	891,066	1,293,153	2,171,655	2,171,655	GENERAL

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2001-02

SOURCE CLASSIFICATION	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED	FUND
Recording Fees	6,262,051	6,715,145	5,380,000	5,380,000	GENERAL
Micrographics Fees	936,454	1,417,675	3,805,811	3,805,811	MICROGRAPHICS
Adult Investigations Fees	202,526	218,937	195,000	195,000	GENERAL
Facilities Development Fees	418,621	402,221	529,620	529,620	SPECIAL TRANSPORTATION
Planning Services	1,127,848	1,277,189	2,251,038	2,251,038	GENERAL
Planning Services	11,200	9,200	6,000	6,000	TRANSPORTATION
Land Development Engineering Svcs	779,814	820,778	2,465,283	2,465,283	GENERAL
Land Development Engineering Svcs	85,193	146,333	110,000	110,000	TRANSPORTATION
EIR Consultant Fees	557,336	860,418	1,565,362	1,565,362	GENERAL
Security Bond Management Fees	11,275	11,055	9,500	9,500	TRANSPORTATION
Permit and Inspection Fees	0	65	0	0	GENERAL
Permit and Inspection Fees	65,642	57,614	60,000	60,000	TRANSPORTATION
Road and Street Services	10,996	4,524	6,000	6,000	TRANSPORTATION
Sanitation Services	721,804	714,069	777,000	777,000	GENERAL
Map Automation Fees	9,242	5,339	9,300	9,300	GENERAL
Aircraft Storage	1,150	3,161	10,428	10,428	GENERAL
Fuel Flowage	97,616	52,398	105,150	105,150	GENERAL
Landing Fees	0	488,031	0	0	CAPITAL IMPROVEMENTS
Landing Fees	2,594	2,688	2,700	2,700	GENERAL
Subrogation For Departments	45,129	0	0	0	GENERAL
Reimbursement for Indirect Costs	16,345,820	14,634,030	18,662,199	18,662,199	GENERAL
Other Services	38,891	0	0	0	CAPITAL IMPROVEMENTS
Other Services	0	0	2,974	2,974	COIDA
Other Services	(45,456)	(64,710)	0	0	CSA - DS
Other Services	639,123	668,156	727,363	727,363	DRUG FORFEITURE
Other Services	23,346	25,960	25,000	25,000	E. C. D.
Other Services	0	5,525	12,527	12,527	ECON DEV CORP
Other Services	100	0	0	0	FISH AND GAME
Other Services	11,398,304	13,360,214	17,138,468	17,138,468	GENERAL
Other Services	43,607	(43,607)	0	0	HABITAT CONSERVATION
Other Services	66	0	0	0	OFFICE ON AGING
Other Services	273,436	337,414	160,992	160,992	SHERIFF SPECIAL PROJECTS
Other Services	664,757	1,293,415	2,975,400	2,975,400	SPECIAL TRANSPORTATION
Other Services	115,193	109,903	111,620	111,620	SURVEY MONUMENT
Other Services	811,556	178,602	1,409,651	1,409,651	TRANSPORTATION
ISD Direct Labor Services	1,311,348	1,045,967	6,724,556	6,724,556	GENERAL
Central Stores Other Revenue	0	250	0	0	E. C. D.
TOTAL CHARGES FOR CURRENT SERVICES	227,828,726	233,444,550	292,215,887	292,239,234	

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2001-02

SOURCE CLASSIFICATION	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED	FUND
OTHER REVENUE					
Schools Operating Revenue	0	(375)	0	0	TRANSPORTATION
Schools Income	0	(11)	0	0	LIBRARY
Discontinued Districts	55	4,995,000	0	0	GENERAL
Assessor Revenue/Municipal Court Suspense	49,079	28,392	45,000	45,000	GENERAL
PIMS Access Fee	5,090	9,183	65,000	65,000	GENERAL
Revenue Applicable to Prior Years	0	0	0	(1,156,723)	CRIMINAL JUSTICE
Revenue Applicable to Prior Years	(3,754)	0	0	0	FISH AND GAME
Revenue Applicable to Prior Years	417,732	176,889	0	0	GENERAL
Revenue Applicable to Prior Years	0	10,000	0		GLEN HELEN AMPHITHEATER
Revenue Applicable to Prior Years	0	(290)	0		HEADSTART/ PRESCHOOL
Revenue Applicable to Prior Years	55,383	(55,383)	0	0	OFFICE OF AGING
Revenue Applicable to Prior Years	(860,000)	(855,000)	0	0	SPECIAL AVIATION
Taxable Sales to the Public	63,171	62,116	49,300	49,300	GENERAL
Taxable Sales to the Public	856	3,764	0	0	SPECIAL TRANSPORTATION
Taxable Sales to the Public	9,418	5,752	10,000	10,000	TRANSPORTATION
Other Sales	20,891	20,654	10,000	10,000	CALICO MARKETING SVCS
Other Sales	298,321	200,549	128,500	128,500	GENERAL
Other Sales	1,296	1,691	0	0	TRANSPORTATION
Cash Contributions	0	719	0		GENERAL
Contributions and Donations	24,255	122,278	109,288	109,288	GENERAL
Contributions and Donations	13,277	4,295	5,000	5,000	SHERIFF SPECIAL PROJECTS
Evidence and Seizures	11,577	1,690	2,000	2,000	GENERAL
Evidence and Seizures	133,267	330,335	300,000	300,000	SHERIFF SPECIAL PROJECTS
Other Revenues	0	5,353	0	0	ASSESSOR AB 818
Other Revenues	0	458	0	0	CAJON DUMP SITE CLEAN-UP
Other Revenues	(5)	713,342	0	0	CAPITAL IMPROVEMENTS
Other Revenues	(222)	414,061	600,000	600,000	COUNTY TRAIL SYSTEM
Other Revenues	3	9,659	0	0	COURTHOUSE TEMPORARY CONST.
Other Revenues	(88)	2,490	0	0	CRIMINAL JUSTICE
Other Revenues	191,252	1,273	174,433	174,433	DRUG FORFEITURES
Other Revenues	2,269,117	11,791,722	8,002,499	8,002,499	E. C. D.
Other Revenues	187	3	0	0	ECON DEV CORP
Other Revenues	60	0	0	0	FISH AND GAME
Other Revenues	28,594,073	19,048,192	12,762,995	12,762,995	GENERAL
Other Revenues	325	4,480	0	0	GLEN HELEN AMPHITHEATER
Other Revenues	(758)	1,600	0	0	HABITAT CONSERVATION
Other Revenues	744,524	20,206	0	0	HEADSTART/PRESCHOOL
Other Revenues	9,202	4,786	0	0	J.E.S.D.
Other Revenues	570,038	888,071	520,300	520,300	LIBRARY
Other Revenues	(3,545)	2,029	2,500	2,500	MENTAL HEALTH PATIENT FUND
Other Revenues	(7,434)	(436)	0	0	OFF-HWY VEH LIC
Other Revenues	17,769	7,029	30,000	30,000	OFFICE ON AGING
Other Revenues	4,679,909	4,102,868	7,317,380	7,317,380	SHERIFF SPECIAL PROJECTS
Other Revenues	1,208,002	880,230	0	0	SPECIAL AVIATION
Other Revenues	4,042	180,372	0	100,000	SPECIAL TRANSPORTATION
OTHER REVENUE (Continued)					
Other Revenues	0	16,438,105	19,700,000	19,700,000	TOBACCO SETTLEMENT
Other Revenues	4,206	20,242	0	0	TOBACCO TAX
Other Revenues	84,127	187,119	9,000	9,000	TRANSPORTATION
Other Revenues	12,488	13,480	25,000	25,000	BLOCKBUSTER PAVILION IMPS
Other Revenues	(959)	14,083	0	0	CHINO OPEN SPACE
Other Revenues	(11)	444	0	0	COIDA

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2001-02

SOURCE CLASSIFICATION	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED	FUND
Other Revenues	(26,978)	8,023	0	0	PARK MAINT & REPAIRS
Other Revenues	140,957	175,844	160,000	160,000	CALICO MARKETING SVCS
Other Revenues	(8,078)	128,579	0	0	CSA - DS
Other Revenues	0	222	0		MICROGRAPHIC
TOTAL OTHER REVENUE	38,722,117	60,126,177	50,028,195	48,971,472	
<u>OTHER FINANCING SOURCES</u>					
Operating Transfer In	14,680,426	18,617,231	51,790,347	33,526,868	CAPITAL IMPROVEMENTS
Operating Transfer In	0	574,000	0	0	COUTY TRAIL SYSTEM
Operating Transfer In	(648)	0	0	0	CSA - DS
Operating Transfer In	8,165,225	23,644,273	28,105,313	28,105,313	GENERAL
Operating Transfer In	300,000	382,300	300,000	300,000	LIBRARY
Operating Transfer In	(20,000)	(6,000)	0	0	SPECIAL AVIATION
Operating Transfer In	0	1,660,000	3,000,000	3,000,000	TRANSPORTATION
Sale of Fixed Assets	183,406	0	0	0	CHINO OPEN SPACE
Sale of Fixed Assets	0	1,255	0	0	DRUG FORFEITURE
Sale of Fixed Assets	2,224,839	727,201	731,000	731,000	GENERAL
Sale of Fixed Assets	0	4,053	0	0	HEADSTART/PRESCHOOL
Sale of Fixed Assets	0	875,000	0	0	SHERIFF SPECIAL PROJECTS
Sale of Fixed Assets	3,191	0	0	0	SPECIAL TRANSPORTATION
Sale of Fixed Assets	211,316	199,983	160,000	160,000	TRANSPORTATION
Long Term Debt Proceeds	17,500,000	0	0	0	CSA - DS
TOTAL OTHER FINANCING SOURCES	43,247,755	46,679,296	84,086,660	65,823,181	
TOTAL FINANCING SOURCES	1,674,368,683	1,800,394,628	2,115,024,777	2,098,638,313	

COUNTY OF SAN BERNARDINO
ANALYSIS OF CURRENT PROPERTY TAXES AND ASSESSED VALUATION
FOR FISCAL YEAR 2001-02

Description	Apportionment from Countywide Tax Rate	Voter Approved Debt		Total
		Rate	Amount	
Current Secured Property Taxes				
General Fund	93,484,423	0	0	93,484,423
County Library	<u>6,002,512</u>	<u>0</u>	<u>0</u>	<u>6,002,512</u>
Grand Total	<u>99,486,935</u>	<u>0</u>	<u>0</u>	<u>99,486,935</u>
Current Unsecured Property Taxes				
General Fund	5,404,928	0	0	5,404,928
County Library	<u>245,488</u>	<u>0</u>	<u>0</u>	<u>245,488</u>
Grand Total	<u>5,650,416</u>	<u>0</u>	<u>0</u>	<u>5,650,416</u>

COUNTYWIDE TAX BASE (In Thousands)

	SECURED ROLL			Unsecured Roll	Total Secured and Unsecured
	Locally Assessed	State Assessed	Total Secured		
Land	23,924,529	536,473	24,461,002		24,461,002
Improvements	56,405,106	2,125,710	58,530,816	3,124,192	61,655,008
Personal Property	<u>451,088</u>	<u>688,125</u>	<u>1,139,213</u>	<u>3,680,124</u>	<u>4,819,337</u>
Total Gross Assessed Valuation	80,780,723	3,350,308	84,131,031	6,804,316	90,935,347
Less Exemptions:					
Homeowners	1,649,624	0	1,649,624		1,649,624
Other	<u>1,949,254</u>	<u>0</u>	<u>1,949,254</u>	<u>373,763</u>	<u>2,323,017</u>
Total Net Assessed Valuation	77,181,845	3,350,308	80,532,153	6,430,553	86,962,706
Less Allowance for:					
Delinquencies: 8%, 0%, 8%	6,174,548	0	6,174,548	514,444	6,688,992
Identify: Redevelopment Increments	<u>14,777,283</u>	<u>42,469</u>	<u>14,819,752</u>	<u>2,563,449</u>	<u>17,383,201</u>
Adjusted Valuation for Estimated Tax Revenue Computation	<u>56,230,014</u>	<u>3,307,839</u>	<u>59,537,853</u>	<u>3,352,660</u>	<u>62,890,513</u>

COUNTY OF SAN BERNARDINO
SUMMARY OF FINANCING REQUIREMENTS BY FUNCTION AND FUND
FISCAL YEAR 2001-02

DESCRIPTION	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED
SUMMARIZATION BY FUNCTION				
General	139,748,441	163,159,667	273,839,973	279,337,175
Public Protection	453,119,122	472,677,541	552,795,011	554,132,558
Public Ways and Facilities	39,454,268	48,180,683	89,343,026	89,443,026
Health and Sanitation	275,911,812	272,125,752	351,603,407	352,901,567
Public Assistance	648,557,240	711,695,283	821,121,766	821,193,438
Education	11,455,734	12,626,753	12,997,890	12,997,890
Recreation and Cultural Services	9,647,193	11,794,852	19,386,770	19,433,466
Total Specific Financing Uses	<u>1,577,893,811</u>	<u>1,692,260,531</u>	<u>2,121,087,843</u>	<u>2,129,439,120</u>
Operating Transfers Out	22,688,356	81,040,938	63,144,702	67,250,108
Appropriation for Contingencies	0	0	36,416,458	36,950,822
TOTAL FINANCING REQUIREMENTS	<u><u>1,600,582,167</u></u>	<u><u>1,773,301,469</u></u>	<u><u>2,220,649,003</u></u>	<u><u>2,233,640,050</u></u>
SUMMARIZATION BY FUND				
General Fund	1,437,553,756	1,556,085,108	1,777,351,700	1,777,375,047
Transportation	31,102,732	42,266,217	60,638,375	60,638,375
County Library	10,150,820	11,195,743	11,541,840	11,541,840
Economic and Community Development	21,078,121	30,801,411	59,427,244	59,427,244
Aging and Adult Services	6,613,074	6,601,939	8,190,100	8,261,772
Job and Employment Services	19,842,475	16,562,983	22,164,511	22,164,511
Courthouse Temporary Construction	1,905,641	2,078,307	0	200,233
Criminal Justice Facility Temporary Construction	2,199,765	2,027,099	0	3,905,173
AB 75 Tobacco Tax Program	3,822,773	3,391,996	6,183,543	7,481,709
Special Aviation	1,553,075	1,083,471	24,464,809	24,464,809
Sheriff's Special Projects	13,042,246	12,904,792	33,434,133	33,434,133
Special Transportation	5,738,082	5,068,842	28,987,366	29,087,366
Headstart/Preschool Services	25,934,630	28,571,954	33,241,666	34,579,213
Micrographics Fees	833,136	1,392,794	3,841,907	3,841,907
Capital Improvements	10,807,608	18,464,120	80,026,987	85,498,342
Assessor AB 818 Project	2,219,087	2,119,951	3,290,454	3,290,454
Drug Forfeiture/Hazardous Waste Awards	2,979,554	3,199,010	3,513,937	3,513,937
Habitat Conservation Program	701,260	741,393	822,277	822,277
Substance Abuse and Crime Prevention	0	0	8,137,959	8,137,959
Mental Health Patient Fund	0	0	15,957	15,951
ARMC Telemedicine	0	0	1,850,000	1,850,000
Cajon Dump Site Clean-up	0	754,639	608,960	608,960
Tobacco Settlement Agreement	0	14,459,231	21,834,622	21,834,622
County Trail System	(20,415)	74,176	6,906,517	6,906,517
Survey Monument Preservation	11,131	27,379	366,094	366,094
County Fish and Game	5,988	29,890	73,167	73,167
Off-Highway Vehicle License Fees	24,020	19,336	66,375	66,375
California Grazing Fees	14,333	87	134,034	134,034
Glen Helen Amphitheater	700,000	864,650	850,000	896,696
Blockbuster Pavilion Improvements	9,250	0	139,915	139,915
Chino Open Space Project	299,207	306,891	2,332,576	2,866,940
County Redevelopment Agency	877,024	11,566,782	18,836,927	18,838,745
Industrial Development Authority	637	1,828	42,303	42,985
Park Maintenance and Repairs	239,919	252,403	890,726	890,726
Calico Marketing Services	343,238	387,046	442,022	442,022
TOTAL FINANCING REQUIREMENTS	<u><u>1,600,582,167</u></u>	<u><u>1,773,301,469</u></u>	<u><u>2,220,649,003</u></u>	<u><u>2,233,640,050</u></u>

COUNTY OF SAN BERNARDINO
 SUMMARY OF COUNTY FINANCING REQUIREMENTS
 FOR FISCAL YEAR 2001-02

DESCRIPTION	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED
Total Specific Financing Uses	1,577,893,811	1,692,260,531	2,121,087,843	2,129,439,120
<u>Operating Transfers Out:</u>				
General Fund	16,784,164	59,535,331	39,190,389	39,190,389
Transportation	0	1,660,000	3,000,000	3,000,000
County Library	80,000	0	0	0
Economic and Community Development	1,337,111	1,219,387	969,784	969,784
Job and Employment Services	0	61,583	0	0
Courthouse Temporary Construction	1,905,641	2,078,307	0	200,233
Criminal Justice Facility Temporary Construction	2,199,765	2,027,099	0	3,905,173
Sheriff Special Projects	318,974	0	0	0
Micrographics	0	0	299,907	299,907
ARMC Telemedicine	0	0	1,850,000	1,850,000
Tobacco Settlement Agreement	0	14,459,231	17,834,622	17,834,622
County Redevelopment Agency	62,700	0	0	0
Total Operating Transfers Out	<u>22,688,356</u>	<u>81,040,938</u>	<u>63,144,702</u>	<u>67,250,108</u>
<u>Appropriation for Contingencies:</u>				
General Fund	0	0	29,295,771	29,295,771
Assessor AB 818 Project	0	0	838,650	838,650
Special Aviation	0	0	1,057,806	1,057,806
Chino Open Space Project	0	0	1,920,000	2,454,364
Drug Forfeiture/Hazardous Waste Awards	0	0	312,539	312,539
Substance Abuse	0	0	2,057,447	2,057,447
County Redevelopment Agency	0	0	934,245	934,245
Total Appropriation for Contingencies	<u>0</u>	<u>0</u>	<u>36,416,458</u>	<u>36,950,822</u>
TOTAL FINANCING REQUIREMENTS	<u><u>1,600,582,167</u></u>	<u><u>1,773,301,469</u></u>	<u><u>2,220,649,003</u></u>	<u><u>2,233,640,050</u></u>

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2001-02

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED
<u>GENERAL FUNCTION</u>				
<u>Legislative and Administrative:</u>				
Board of Supervisors	3,330,824	3,608,105	3,999,435	3,999,435
County Administrative Office	2,610,428	3,272,971	3,823,039	3,823,039
Clerk of the Board	524,603	664,451	868,293	868,293
High Priority Policy Needs	457,000	37,000	2,101,175	2,101,175
Franchise Administration	281,909	354,413	289,495	289,495
CAO - Special Districts	(2,151)	(136)	0	0
Total Legislative and Administrative	<u>7,202,613</u>	<u>7,936,804</u>	<u>11,081,437</u>	<u>11,081,437</u>
<u>Finance:</u>				
Auditor/Controller	10,434,229	10,694,123	12,284,057	12,307,404
Assessor	9,453,754	10,746,466	11,219,921	11,219,921
Financial Administration	12,943,611	14,270,149	14,184,664	14,184,664
Purchasing	805,850	991,244	860,603	860,603
Centralized Collections	4,262,614	4,347,924	6,479,645	6,479,645
Treasurer-Tax Collector	4,690,833	5,493,748	5,813,524	5,813,524
AB 818 Project	2,219,087	2,119,951	2,451,804	2,451,804
Total Finance	<u>44,809,978</u>	<u>48,663,605</u>	<u>53,294,218</u>	<u>53,317,565</u>
<u>Counsel:</u>				
County Counsel	<u>3,847,842</u>	<u>4,128,610</u>	<u>6,236,885</u>	<u>6,236,885</u>
<u>Personnel:</u>				
Human Resources	4,296,684	6,955,956	8,523,329	8,523,329
Human Resources - Occupational Health	1,265,640	1,339,950	1,549,434	1,549,434
Human Resources - Unemployment Insurance	775,190	1,082,067	869,164	869,164
Total Personnel	<u>6,337,514</u>	<u>9,377,973</u>	<u>10,941,927</u>	<u>10,941,927</u>
<u>Elections:</u>				
Registrar of Voters	<u>4,786,127</u>	<u>3,312,073</u>	<u>4,389,890</u>	<u>4,389,890</u>
<u>Property Management:</u>				
Architecture and Engineering	393,651	490,815	529,617	529,617
CCR - Grounds Division	845,996	0	0	0
Facilities Management - Custodial	2,149,904	2,063,631	3,369,631	3,369,631
Facilities Management - Grounds	0	923,366	1,507,423	1,507,423
Facilities Management- Home Repair Program	55,469	30,902	0	0
Facilities Management - Maintenance	4,346,969	3,845,466	6,913,553	6,913,553
Facilities Management- Administration	299,547	442,720	338,580	338,580
Joint Powers Lease Purchase Payments	30,041,459	27,425,810	23,569,659	23,569,659
Rents	1,588,233	976,200	1,287,776	1,287,776
Real Estate Services	900,330	768,329	1,068,107	1,068,107
Utilities	11,658,512	14,203,852	14,905,801	14,905,801
Total Property Management	<u>52,280,071</u>	<u>51,171,091</u>	<u>53,490,147</u>	<u>53,490,147</u>
<u>GENERAL FUNCTION (Continued)</u>				
<u>Plant Acquisition:</u>				
Capital Improvements Fund	10,807,608	18,464,120	80,026,987	85,498,342
Special Aviation - State	1,553,075	1,083,471	23,407,003	23,407,003
Total Plant Acquisition	<u>12,360,683</u>	<u>19,547,590</u>	<u>103,433,990</u>	<u>108,905,345</u>

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2001-02

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED
<u>Other General:</u>				
Public Service Group	383,542	287,496	101,589	101,589
Systems Development	6,925,111	7,165,815	12,924,905	12,924,905
Economic Development Corporation	27	39	13,156	18,724
Industrial Development Authority	637	1,828	42,303	42,985
San Sevaine RDA	814,296	11,566,743	17,889,526	17,885,776
Total Other General	<u>8,123,613</u>	<u>19,021,921</u>	<u>30,971,479</u>	<u>30,973,979</u>
TOTAL GENERAL FUNCTION	<u>139,748,441</u>	<u>163,159,667</u>	<u>273,839,973</u>	<u>279,337,175</u>
<u>PUBLIC PROTECTION FUNCTION</u>				
<u>Judicial:</u>				
State Ineligible Court Costs	1,496,310	1,575,017	1,551,875	1,551,875
District Attorney	26,439,549	29,667,929	32,229,888	32,229,888
District Attorney - Child Support/Abduction	30,831,839	27,028,586	41,898,269	41,898,269
Family Law Program	1,390,321	325,816	185,951	185,951
Grand Jury	308,039	285,817	296,654	296,654
Indigent Defense - Trial Courts	9,294,652	9,409,070	9,692,905	9,692,905
Law and Justice Group	97,528	109,902	110,486	110,486
Marshal	15,444,260	0	0	0
Public Defender	12,769,425	14,658,674	15,919,291	15,919,291
Probation	0	0	8,300,985	8,300,985
Court Related Programs	222,091	0	0	0
Trial Courts - Local Support Payments	31,648,191	31,067,607	29,838,295	29,838,295
District Attorney - Real Estate Fraud	862,516	906,269	727,363	727,363
District Attorney - Auto Insurance Fraud	531,019	527,741	582,030	582,030
District Attorney - Worker's Comp. Ins. Fraud	592,887	704,441	774,077	774,077
Drug Forfeiture/Hazardous Waste Awards	993,133	1,060,558	1,117,928	1,117,928
Total Judicial	<u>132,921,759</u>	<u>117,327,429</u>	<u>143,225,997</u>	<u>143,225,997</u>
<u>Police Protection:</u>				
Sheriff - Law Enforcement Services	200,138,030	220,971,777	239,924,363	239,924,363
Sheriff's Special Projects	12,723,271	12,904,792	33,434,133	33,434,133
Total Police Protection	<u>212,861,302</u>	<u>233,876,569</u>	<u>273,358,496</u>	<u>273,358,496</u>
<u>Detention and Correction:</u>				
Probation	382,803	403,349	462,691	462,691
Probation - Institution Costs	31,913,989	37,854,686	36,091,240	31,727,048
<u>PUBLIC PROTECTION FUNCTION (Continued)</u>				
Probation Grant - AB 1913	0	0	0	4,364,192
Own Recognizance Program	26,338,860	29,389,440	32,644,550	32,644,550
Total Detention and Correction	<u>58,635,651</u>	<u>67,647,475</u>	<u>69,198,481</u>	<u>69,198,481</u>
<u>Protective Inspection:</u>				
Agriculture, Weights and Measures	3,893,176	4,349,076	4,843,847	4,843,847
Weed Abatement	0	1,505,660	1,742,518	1,742,518
Total Protective Inspection	<u>3,893,176</u>	<u>5,854,736</u>	<u>6,586,365</u>	<u>6,586,365</u>
<u>Other Protection:</u>				

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2001-02

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED
Land Use Services - Building and Safety	4,654,695	4,395,912	4,639,193	4,639,193
Land Use Services - Code Enforcement	4,126,588	2,489,447	2,652,069	2,652,069
Geographic Information Management Systems	332,690	293,598	522,703	522,703
Local Agency Formation Commission	539,209	464,567	154,856	154,856
Land Use Services - Admin	(40)	0	100,238	100,238
Public Administrator/Public Guardian/Coroner	4,069,133	4,131,654	4,505,979	4,505,979
Land Use Services - Planning	2,787,836	3,838,748	6,555,853	6,555,853
Land Use Services - Surveyor	796,645	839,268	2,506,583	2,506,583
Habitat Conservation Program	701,260	741,393	822,277	822,277
Cajon Dump Site Clean-up	0	754,639	608,960	608,960
Headstart/Preschool Services	25,934,630	28,571,954	33,241,666	34,579,213
Survey Monument Preservation	11,131	27,379	366,094	366,094
County Fish and Game	5,988	29,890	73,167	73,167
California Grazing Fees	14,333	87	134,034	134,034
Micrographics Fees	833,136	1,392,794	3,542,000	3,542,000
Total Other Protection	44,807,235	47,971,333	60,425,672	61,763,219
TOTAL PUBLIC PROTECTION FUNCTION	453,119,122	472,677,541	552,795,011	554,132,558
 <u>PUBLIC WAYS AND FACILITIES FUNCTION</u>				
<u>Public Ways:</u>				
General Services Group	336,251	(35,113)	0	0
Special Transportation	5,738,082	4,957,812	29,363,216	29,463,216
Road Operations	31,102,732	40,717,247	57,262,525	57,262,525
Chino Open Space Project	299,207	306,891	412,576	412,576
Total Public Ways	37,476,273	45,946,837	87,038,317	87,138,317
 <u>Transportation Terminals:</u>				
Airports	1,977,995	2,233,846	2,304,709	2,304,709
TOTAL PUBLIC WAYS AND FACILITIES FUNCTION	39,454,268	48,180,683	89,343,026	89,443,026

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2001-02

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED
<u>HEALTH AND SANITATION FUNCTION</u>				
<u>Health:</u>				
Public Health	56,368,623	47,502,115	64,413,368	64,413,368
<u>Hospital Care:</u>				
Health Care Costs	85,994,047	124,450,815	153,179,908	153,179,908
Ambulance Reimbursement	472,497	472,501	472,501	472,501
Mental Health	73,497,858	73,657,452	92,043,170	92,043,170
Health Services Realignment	35,654,929	0	0	0
California Children's Services	4,512,688	5,273,652	7,466,526	7,466,526
Office of Alcohol & Drug Services	15,588,397	17,377,222	23,828,434	23,828,434
AB 75 Tobacco Tax Program	3,822,773	3,391,996	6,199,500	7,497,660
Tobacco Settlement Agreement	0	0	4,000,000	4,000,000
Total Hospital Care	<u>219,543,189</u>	<u>224,623,637</u>	<u>287,190,039</u>	<u>288,488,199</u>
TOTAL HEALTH AND SANITATION FUNCTION	<u>275,911,812</u>	<u>272,125,752</u>	<u>351,603,407</u>	<u>352,901,567</u>
<u>PUBLIC ASSISTANCE FUNCTION</u>				
<u>Administration:</u>				
Social Services Group	231,136,978	271,532,933	316,899,035	316,899,035
Domestic Violence & Child Abuse Contract	1,013,598	1,222,747	1,595,237	1,595,237
Substance Abuse	0	0	6,080,512	6,080,512
Aging and Adult Services	6,613,074	6,601,939	8,190,100	8,261,772
Total Administration	<u>238,763,651</u>	<u>279,357,619</u>	<u>332,764,884</u>	<u>332,836,556</u>
<u>Aid Programs:</u>				
Child Care	56,429,423	75,098,323	83,762,245	83,762,245
Children's Out of Home Care	271,661	411,656	772,000	772,000
Aid to Adoptive Children	5,464,930	7,728,252	8,888,741	8,888,741
Foster Care	80,360,370	88,034,593	92,255,739	92,255,739
Refugee Cash Assistance Program	65,117	35,156	520,000	520,000
Cash Assistance For Immigrants	681,738	705,795	1,103,544	1,103,544
AFDC - Family Group	194,783,813	186,373,482	191,461,364	191,461,364
Kinship Guardianship	0	508,815	1,352,012	1,352,012
Seriously Emotionally Disturbed	1,949,124	2,314,149	2,499,757	2,499,757
AFDC - Unemployed Parents	27,340,523	21,290,757	20,397,873	20,397,873
Total Aid Programs	<u>367,346,700</u>	<u>382,500,978</u>	<u>403,013,275</u>	<u>403,013,275</u>
<u>General Relief:</u>				
Aid to Indigents	1,343,415	1,132,276	1,524,154	1,524,154
<u>Veterans' Services:</u>				
Veterans' Affairs	800,874	812,254	1,068,151	1,068,151
<u>PUBLIC ASSISTANCE FUNCTION (Continued)</u>				
<u>Other Assistance:</u>				
Economic and Community Development	20,460,125	31,052,641	60,294,472	60,294,472
Small Business Development	0	338,115	292,319	292,319
Jobs and Employment Services	19,842,475	16,501,400	22,164,511	22,164,511

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2001-02

<u>BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)</u>	<u>1999-00 ACTUAL</u>	<u>2000-01 ACTUAL</u>	<u>2001-02 RECOMMENDED BY CAO</u>	<u>2001-02 APPROVED/ ADOPTED</u>
Total Other Assistance	40,302,601	47,892,155	82,751,302	82,751,302
TOTAL PUBLIC ASSISTANCE FUNCTION	<u>648,557,240</u>	<u>711,695,283</u>	<u>821,121,766</u>	<u>821,193,438</u>
 <u>EDUCATION FUNCTION</u>				
<u>School Administration:</u>				
School Claims	1,115,768	1,140,708	1,164,116	1,164,116
Superintendent of Schools	269,147	290,302	291,934	291,934
Total School Administration	<u>1,384,915</u>	<u>1,431,010</u>	<u>1,456,050</u>	<u>1,456,050</u>
<u>Library:</u>				
County Library	10,070,820	11,195,743	11,541,840	11,541,840
TOTAL EDUCATION FUNCTION	<u>11,455,734</u>	<u>12,626,753</u>	<u>12,997,890</u>	<u>12,997,890</u>
 <u>RECREATION AND CULTURAL SERVICES FUNCTION</u>				
<u>Recreation Facilities:</u>				
Regional Parks	5,373,697	5,619,356	6,035,533	6,035,533
Community and Cultural Resources	(14,130)	0	0	0
County Trail System	(20,415)	74,176	6,906,517	6,906,517
Off-Highway Vehicle License Fees	24,020	19,336	66,375	66,375
Glen Helen Amphitheater	700,000	864,650	850,000	896,696
Blockbuster Pavilion Improvements	9,250	0	139,915	139,915
Park Maintenance and Repairs	239,919	252,403	890,726	890,726
Calico Marketing Services	343,238	387,046	442,022	442,022
Total Recreation Facilities	<u>6,655,578</u>	<u>7,216,967</u>	<u>15,331,088</u>	<u>15,377,784</u>
<u>Culture:</u>				
County Museum	2,991,615	4,577,885	4,055,682	4,055,682
TOTAL RECREATION AND CULTURAL SERVICES FUNCTION	<u>9,647,193</u>	<u>11,794,852</u>	<u>19,386,770</u>	<u>19,433,466</u>
 TOTAL SPECIFIC FINANCING USES	 <u>1,577,893,811</u>	 <u>1,692,260,531</u>	 <u>2,121,087,843</u>	 <u>2,129,439,120</u>

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2001-02

FINANCING USES CLASSIFICATION	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED	FUND
Salaries And Benefits	1,041,373	1,180,880	1,412,004	1,412,004	ASSESSOR AB818
Salaries And Benefits	5,331,009	5,973,175	6,444,621	6,444,621	COUNTY LIBRARY
Salaries And Benefits	55,365	104,749	147,876	147,876	COUNTY TRAIL SYSTEM
Salaries And Benefits	179,588	169,166	189,341	189,341	CSA - DS
Salaries And Benefits	2,356,446	2,618,167	2,558,574	2,558,574	DRUG FORFEITURE
Salaries And Benefits	2,863,720	3,015,146	3,200,054	3,200,054	E.C.D.
Salaries And Benefits	565,003,848	616,813,077	708,985,152	708,985,152	GENERAL
Salaries And Benefits	13,340	55,953	127,337	127,337	HABITAT CONSERVATION
Salaries And Benefits	15,568,519	17,139,708	21,755,941	21,755,941	HEADSTART/PRESCHOOL
Salaries And Benefits	4,091,310	4,546,341	6,306,416	6,306,416	J.E.S.D.
Salaries And Benefits	2,450,846	2,343,860	2,889,558	2,889,558	OFFICE ON AGING
Salaries And Benefits	783,434	1,267,319	2,017,624	2,017,624	SHERIFF'S SPECIAL PROJECTS
Salaries And Benefits	1,195,872	609,843	3,319,779	3,379,779	SPECIAL TRANSPORTATION
Salaries And Benefits	0	0	366,094	366,094	SURVEY MONUMENT
Salaries And Benefits	15,438,514	17,711,624	20,809,129	20,809,129	TRANSPORTATION
TOTAL SALARIES AND BENEFITS	616,373,184	673,549,007	780,529,500	780,589,500	
Services And Supplies	3,822,773	3,391,996	6,183,543	7,481,709	AB 75 TOBACCO TAX PROGRAM
Services And Supplies	1,106,912	831,905	975,800	975,800	ASSESSOR AB818
Services And Supplies	9,250	0	139,915	139,915	BLOCKBUSTER PAVILION
Services And Supplies	0	754,639	608,960	608,960	CAJON DUMP SITE CLEAN-UP
Services And Supplies	343,238	387,046	442,022	442,022	CALICO MARKETING SERVICES
Services And Supplies	14,333	87	134,034	134,034	CALIFORNIA GRAZING FEES
Services And Supplies	291,277	288,790	382,076	382,076	CHINO OPEN SPACE PROJECT
Services And Supplies	4,870,280	5,171,733	4,326,724	4,326,724	COUNTY LIBRARY
Services And Supplies	69,318	109,526	6,888,739	6,888,739	COUNTY TRAIL SYSTEM
Services And Supplies	590,743	8,937,379	15,933,528	15,929,778	CSA - DS
Services And Supplies	567,136	557,838	639,424	639,424	DRUG FORFEITURE
Services And Supplies	14,929,141	25,016,449	51,454,674	51,454,674	E.C.D.
Services And Supplies	27	39	13,156	18,724	ECON DEV CORP.
Services And Supplies	5,988	29,890	73,167	73,167	FISH AND GAME
Services And Supplies	302,829,951	315,975,271	330,822,213	330,845,560	GENERAL
Services And Supplies	0	0	0	46,696	GLEN HELEN AMPHITHEATER
Services And Supplies	13,899	1,697	182,440	182,440	HABITAT CONSERVATION
Services And Supplies	6,584,081	4,828,014	3,012,006	4,349,553	HEADSTART/PRESCHOOL
Services And Supplies	637	1,828	42,303	42,985	INDUSTRIAL DEV AUTHORITY
Services And Supplies	2,053,548	6,761,767	2,188,595	2,188,595	J.E.S.D.
Services And Supplies	0	0	15,957	15,951	MENTAL HEALTH PATIENT FUND
Services And Supplies	710,253	915,885	2,751,000	2,751,000	MICROGRAPHICS FEES
Services And Supplies	24,020	19,336	66,375	66,375	OFF-HWY VEHICLE LICENSE FEES
Services And Supplies	5,260,903	5,342,774	5,790,628	5,862,300	OFFICE ON AGING
Services And Supplies	152,757	102,024	818,726	818,726	PARK MAINT & REPAIRS
Services And Supplies	4,937,642	3,731,768	8,701,866	8,701,866	SHERIFF'S SPECIAL PROJECTS
Services And Supplies	431	0	753,972	753,972	SPECIAL AVIATION
Services And Supplies	4,503,323	4,638,500	25,228,212	25,248,212	SPECIAL TRANSPORTATION
Services And Supplies	0	0	4,000,000	4,000,000	TOBACCO SETTLEMENT
Services And Supplies	19,925,690	25,485,804	43,440,502	43,440,502	TRANSPORTATION
TOTAL SERVICES AND SUPPLIES	373,617,551	413,281,983	516,010,557	518,810,479	
Data Processing Charges	143,801	144,741	159,495	159,495	COUNTY LIBRARY
Data Processing Charges	81	279	0	0	CSA - DS
Data Processing Charges	13,045	14,553	19,128	19,128	E.C.D.
Data Processing Charges	10,413,796	11,253,832	12,898,482	12,898,482	GENERAL
Data Processing Charges	32,266	41,792	35,200	35,200	HEADSTART/PRESCHOOL
Data Processing Charges	41,671	50,594	29,084	29,084	J.E.S.D.
Data Processing Charges	11,129	12,183	26,740	26,740	OFFICE ON AGING
Data Processing Charges	75,120	87,839	91,947	91,947	TRANSPORTATION
TOTAL DATA PROCESSING CHARGES	10,730,909	11,605,814	13,260,076	13,260,076	
Other Charges	7,930	7,199	30,500	30,500	CHINO OPEN SPACE PROJECT
Other Charges	224	0	0	0	COUNTY LIBRARY
Other Charges	13,541	1,581,462	1,610,248	1,610,248	CSA - DS
Other Charges	591,562,912	617,176,336	667,577,128	667,577,128	GENERAL
Other Charges	3,642,568	6,192,155	6,145,426	6,145,426	HEADSTART/PRESCHOOL
Other Charges	13,641,122	4,343,955	12,048,299	12,048,299	J.E.S.D.
Other Charges	6,102	3,970	8,500	8,500	SHERIFF'S SPECIAL PROJECTS
Other Charges	20,554	20,500	439,375	459,375	SPECIAL TRANSPORTATION
Other Charges	0	0	25,000	25,000	SUBSTANCE ABUSE
Other Charges	59,202	246,955	1,033,741	1,033,741	TRANSPORTATION
TOTAL OTHER CHARGES	608,954,155	629,572,533	688,918,217	688,938,217	

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2001-02

FINANCING USES CLASSIFICATION	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 RECOMMENDED BY CAO	2001-02 APPROVED/ ADOPTED	FUND
Fixed Assets	48,503	84,867	64,000	64,000	ASSESSOR AB818
Fixed Assets	10,816,858	18,489,120	80,026,987	85,498,342	CAPITAL IMPROVEMENTS
Fixed Assets	0	10,902	0	0	CHINO OPEN SPACE
Fixed Assets	73,180	235,314	502,000	502,000	COUNTY LIBRARY
Fixed Assets	30,344	759,750	0	0	CSA - DS
Fixed Assets	23,340	23,005	0	0	DRUG FORFEITURE
Fixed Assets	11,155,650	13,638,618	13,256,899	13,256,899	GENERAL
Fixed Assets	0	0	12,500	12,500	HABITAT CONSERVATION
Fixed Assets	24,676	169,894	257,400	257,400	HEADSTART/PRESCHOOL
Fixed Assets	14,824	50,462	69,250	69,250	J.E.S.D.
Fixed Assets	122,883	317,813	791,000	791,000	MICROGRAPHICS FEES
Fixed Assets	107,162	150,379	72,000	72,000	PARK MAINT & REPAIRS
Fixed Assets	2,993,707	3,085,005	17,056,143	17,056,143	SHERIFF'S SPECIAL PROJECTS
Fixed Assets	1,546,701	1,017,045	21,793,031	21,793,031	SPECIAL AVIATION
Fixed Assets	1,561,452	2,911,376	3,096,860	3,096,860	TRANSPORTATION
TOTAL FIXED ASSETS	28,519,279	40,943,549	136,998,070	142,469,425	
Operating Transfers Out	0	0	1,850,000	1,850,000	ARMC TELEMEDICINE
Operating Transfers Out	80,000	0	0	0	COUNTY LIBRARY
Operating Transfers Out	1,905,641	2,078,307	0	200,233	COURTHOUSE TEMP
Operating Transfers Out	2,199,765	2,027,099	0	3,905,173	CRIMINAL JUSTICE
Operating Transfers Out	62,700	0	0	0	CSA - DS
Operating Transfers Out	1,337,111	1,219,387	969,784	969,784	E.C.D.
Operating Transfers Out	16,784,164	59,535,331	39,190,389	39,190,389	GENERAL
Operating Transfers Out	0	61,583	0	0	J.E.S.D.
Operating Transfers Out	0	0	299,907	299,907	MICROGRAPHICS FEES
Operating Transfers Out	318,974	0	0	0	SHERIFF'S SPECIAL PROJECTS
Operating Transfers Out	0	14,459,231	17,834,622	17,834,622	TOBACCO SETTLEMENT
Operating Transfers Out	0	1,660,000	3,000,000	3,000,000	TRANSPORTATION
TOTAL OPERATING TRANSFERS OUT	22,688,356	81,040,938	63,144,702	67,250,108	
Intra/Inter-Fund Transfers	22,300	22,300	0	0	ASSESSOR AB818
Intra/Inter-Fund Transfers	(9,250)	(25,000)	0	0	CAPITAL IMPROVEMENTS
Intra/Inter-Fund Transfers	(347,674)	(329,220)	109,000	109,000	COUNTY LIBRARY
Intra/Inter-Fund Transfers	(145,098)	(140,098)	(130,098)	(130,098)	COUNTY TRAIL SYSTEM
Intra/Inter-Fund Transfers	0	118,707	156,409	156,409	CSA - DS
Intra/Inter-Fund Transfers	32,632	0	3,400	3,400	DRUG FORFEITURE
Intra/Inter-Fund Transfers	1,935,104	1,535,876	3,783,604	3,783,604	E.C.D.
Intra/Inter-Fund Transfers	(73,392,600)	(101,313,509)	(78,426,961)	(78,426,961)	GENERAL
Intra/Inter-Fund Transfers	13,646,873	23,465,578	54,202,627	54,202,627	GENERAL
Intra/Inter-Fund Transfers	700,000	864,650	850,000	850,000	GLEN HELEN AMPHITHEATRE
Intra/Inter-Fund Transfers	674,021	683,743	500,000	500,000	HABITAT CONSERVATION
Intra/Inter-Fund Transfers	82,520	200,391	2,035,693	2,035,693	HEADSTART/PRESCHOOL
Intra/Inter-Fund Transfers	0	748,281	1,522,867	1,522,867	J.E.S.D.
Intra/Inter-Fund Transfers	0	159,096	0	0	MICROGRAPHICS FEES
Intra/Inter-Fund Transfers	(1,109,804)	(1,096,878)	(516,826)	(516,826)	OFFICE ON AGING
Intra/Inter-Fund Transfers	(20,000)	0	0	0	PARK MAINT & REPAIRS
Intra/Inter-Fund Transfers	4,002,386	4,816,730	5,650,000	5,650,000	SHERIFF'S SPECIAL PROJECTS
Intra/Inter-Fund Transfers	5,943	66,425	860,000	860,000	SPECIAL AVIATION
Intra/Inter-Fund Transfers	0	(200,000)	0	0	SPECIAL TRANSPORTATION
Intra/Inter-Fund Transfers	0	0	6,055,512	6,055,512	SUBSTANCE ABUSE
Intra/Inter-Fund Transfers	11,131	27,379	0	0	SURVEY MONUMENT
Intra/Inter-Fund Transfers	(3,706,281)	(3,541,759)	(5,963,854)	(5,963,854)	TRANSPORTATION
TOTAL INTRA/INTER-FUND TRANSFERS	(57,617,796)	(73,937,308)	(9,308,627)	(9,308,627)	
Other Financing Uses	0	0	838,650	838,650	ASSESSOR AB818
Other Financing Uses	0	0	1,920,000	2,454,364	CHINO OPEN SPACE PROJECT
Other Financing Uses	0	0	934,245	934,245	CSA - DS
Other Financing Uses	0	0	312,539	312,539	DRUG FORFEITURE
Other Financing Uses	(450,838)	(459,426)	28,845,771	28,845,771	GENERAL
Other Financing Uses	0	0	1,057,806	1,057,806	SPECIAL AVIATION
Other Financing Uses	0	0	2,057,447	2,057,447	SUBSTANCE ABUSE
Other Financing Uses	(2,232,632)	(2,295,622)	(4,869,950)	(4,869,950)	TRANSPORTATION
TOTAL OTHER FINANCING USES	(2,683,470)	(2,755,048)	31,096,508	31,630,872	
GRAND TOTAL	1,600,582,167	1,773,301,469	2,220,649,003	2,233,640,050	



California Speedway, West Fontana



Metrolink commuter rail station, San Bernardino



Ontario International Airport, Ontario



Casa Del Desierto, Barstow



County Museum, Redlands

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