


The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **San Bernardino County, California** for its annual budget for the fiscal year beginning July 1, 2006. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.




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# COUNTY OF SAN BERNARDINO BOARD OF SUPERVISORS



**Brad Mitzelfelt**
**1st District**



**Paul Biane**
**Chairman**
**2nd District**



**Dennis Hansberger**
**3rd District**



**Gary Ovitt**
**Vice-Chairman**
**4th District**



**Josie Gonzales**
**5th District**

**County Administrative Officer**
**Mark Uffer**

## COUNTY MISSION STATEMENT

*The mission of the government of the County of San Bernardino is to satisfy its customers by providing service that promotes the health, safety, well being, and quality of life of its residents according to the County Charter, general laws, and the will of the people it serves.*

The County's final budget for 2007-08 was adopted on June 26, 2007. As has been the case in past years, the budget stands as a fiscally sound spending plan, provides for the operational needs of County departments, and preserves the current level of service while addressing the County's growth. The 2007-08 final budget continues to focus County resources on public safety, capital improvements (including new construction and alleviating the maintenance backlog on County buildings), economic development, and planning for the future by setting aside ongoing financing.

**THE BUDGET IN BRIEF**

The County produces two budget books. This budget book represents the General Fund, restricted financing funds, special revenue funds, capital project funds, and enterprise funds. Additionally, there is a budget book for Board Governed Special Districts. The total appropriation for the County and Board Governed Special Districts in 2007-08 is $3.7 billion and $0.5 billion, respectively for a combined total of $4.2 billion.

The General Fund appropriation, including restricted financing of Prop 172 and Realignment, totals $2.4 billion and is funded by countywide discretionary revenues, financing transfers from departments, the use of reserves, and the beginning fund balance of the General Fund. Of this $2.4 billion, the Board of Supervisors has discretion over $650.0 million.

When the 2007-08 final budget was adopted, there was $57.2 million in general purpose reserves and $181.7 million in specific purpose reserves, including the 2007-08 ongoing set-asides established to fund the annual costs for the county's future space needs ($20.0 million), retirement costs ($7.9 million), and jail expansion due to the growing population ($7.0 million). Per County Policy unspent ongoing set-asides at the end of the fiscal year will be transferred to the corresponding specific purpose reserve.

**2007-08 HIGHLIGHTS**

**Health**
The County will have its first full year in 2007-08 with the Mental Health Services Act programs being fully operational providing ongoing services in the amount of $26.6 million and $11.7 million in start-up costs. This funding has enabled the County to build a system of care and treatment that will efficiently and effectively serve all clients, especially the homeless, the incarcerated and racial and ethnic communities.

**Safety**
The State has authorized 150 new judgeships in increments of 50 over a three-year period. The first year that this will impact the County is 2007-08. San Bernardino County received five new judgeships in June 2007, of which four are criminal judges. Additional staffing totaling $5.2 million was included in the District Attorney, Public Defender and Probation budgets to address the workload from these new criminal judges.

In addition, the Sheriff's Department will begin the first phase in remodeling and expanding the Barstow Station totaling $2.9 million due to the high population growth in that area. Also, an additional Crime Impact Team costing $1.2 million was added to handle specialized operations such as gang activity and other violent crimes.

**Well-Being**
Human Services programs increased a net $8.7 million which includes a $5.0 million increase to Aid to Adoptive Children to provide additional assistance to adoptive parents and a $2.4 million increase to the Kin-Gap Program for a new specialized care increment allowance and increased clothing allowance for children.

**Quality of Life**
In 2007-08, Regional Parks' budget increased by $1.6 million primarily to enhance the County's existing park facilities and to develop a Healthy Parks Program.

One new branch library in Mentone and three expanded branch libraries located in Highland, Fontana, and Loma Linda are expected to open in 2007-08. These libraries will add 100,000 square feet of additional space for County Library customers.

## CHALLENGES IN FISCAL YEAR 2007-08 AND BEYOND

As the population of the County continues to increase, the needs of the County continue to grow. The following are among the County financing issues on the horizon:

**Jail Expansion:** The County has a severe jail crowding problem. As a result, the bail limit has increased and inmates are being cite released to remain in compliance with a court order to reduce jail overcrowding. In addition, an average of 150 sentenced inmates are consistently being held in the County pending transport to the state. To make matters worse, there is the potential for a cap on the state prison population whereby more than 2,500 convicted felons could be released early in San Bernardino County, and additional violators would adversely affect County jails. The Sheriff's Department has identified a need to add 3,200 beds by 2010 for a total of approximately 10,000 beds. To begin to address the shortage of jail beds, the Board of Supervisors has approved the expansion of the Adelanto Detention Center in 2006-07 to add 912 beds by 2010. Also the County has approved the funding for a design of the Adelanto Detention Center to add an additional 456 beds. In addition, the County is looking into additional construction of new beds in current or new facilities. In 2004-05, the County established an ongoing set-aside of $7.0 million to assist in financing these jail expansion needs. This annual set-aside, net of expenditures incurred for design costs, is projected to have an estimated reserve balance of $23.4 million at the end of 2007-08.

**Building Needs:** The County encompasses more than 20,000 square miles and the decentralization of facilities is required to serve the needs of each community. The County owns facilities in each region, but expansion space is very limited. New short-term space needs have been addressed through the leasing of space, however, several areas support the development or expansion of government centers due to a critical mass of services being provided in those areas. In 2006-07, the County established an ongoing set-aside of $20.0 million to finance these building needs. This annual set-aside, net of expenditures incurred for design costs, is projected to have an estimated reserve balance of $39.6 million at the end of 2007-08.

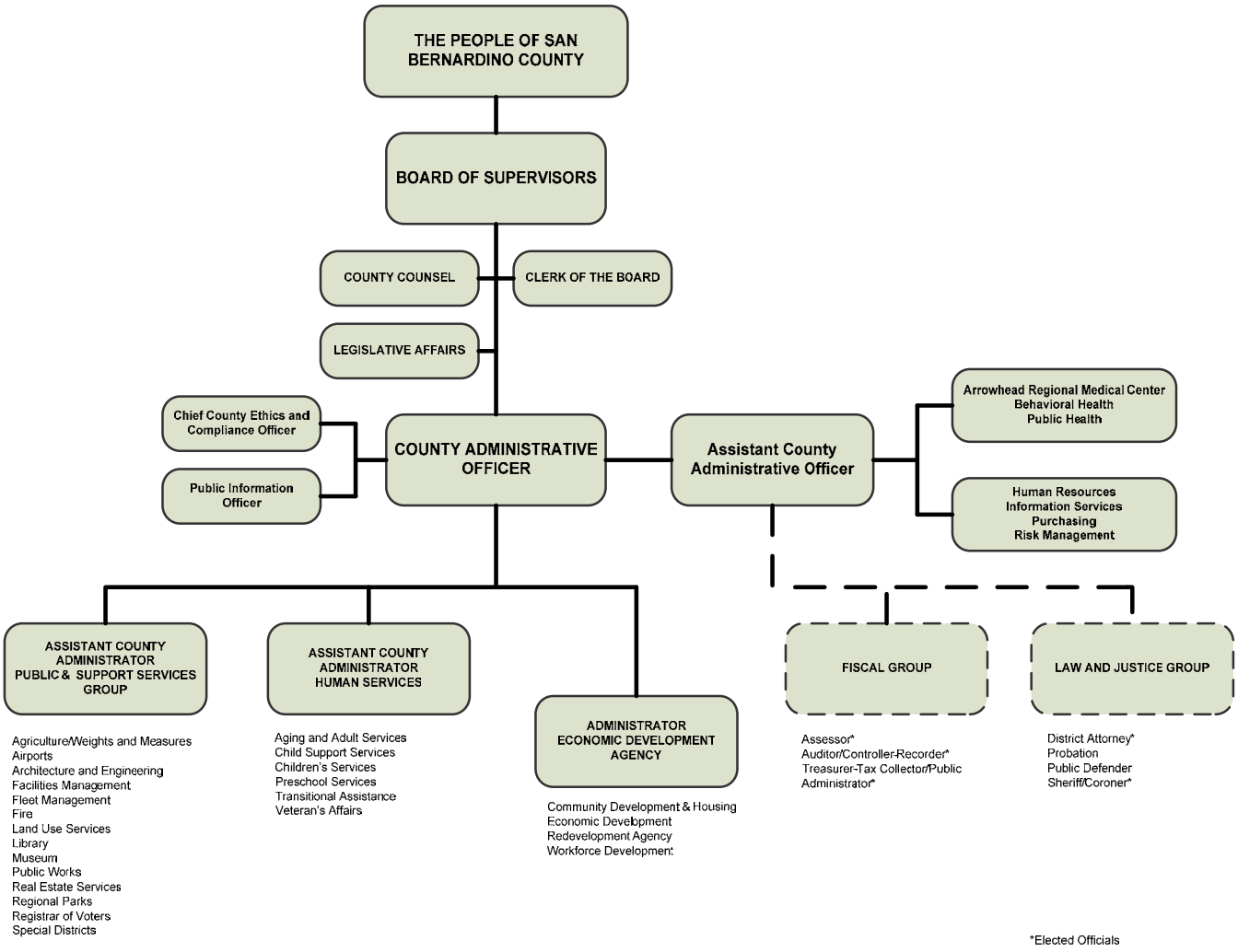
## CONCLUSION

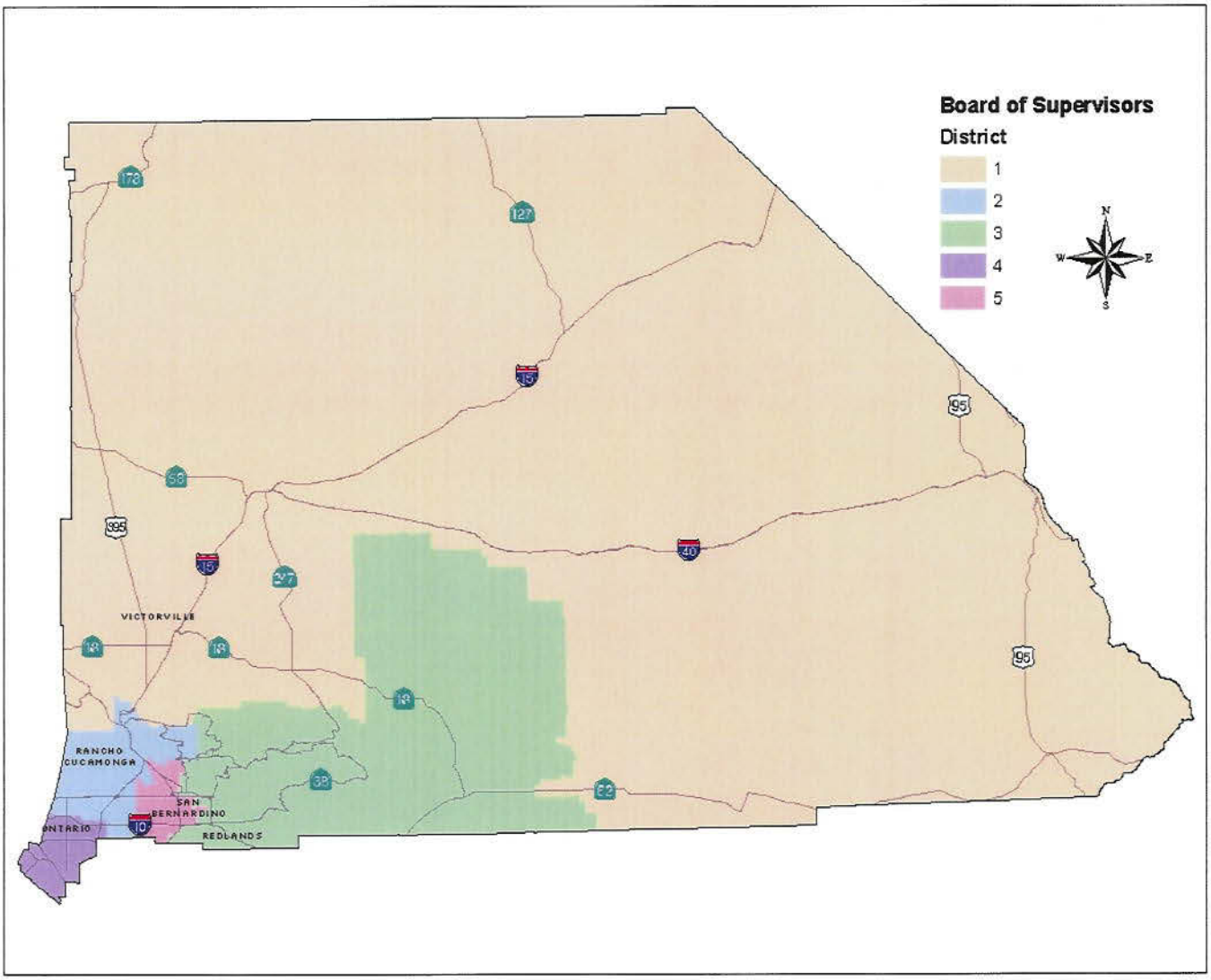
The 2007-08 San Bernardino County Budget meets the County's budget objectives and addresses the major policy issues that face the County. As the County enters a new year and looks forward to the challenges that lie ahead in future years, we will continue to strive to efficiently and effectively meet the needs of San Bernardino County's citizens.



**MARK H. UFFER**
County Administrative Officer




THE PEOPLE OF SAN BERNARDINO COUNTY
BOARD OF SUPERVISORS
COUNTY COUNSEL
CLERK OF THE BOARD
LEGISLATIVE AFFAIRS
Chief County Ethics and Compliance Officer
Public Information Officer
COUNTY ADMINISTRATIVE OFFICER
Assistant County Administrative Officer
Arrowhead Regional Medical Center
Behavioral Health
Public Health
Human Resources
Information Services
Purchasing
Risk Management
ASSISTANT COUNTY ADMINISTRATOR PUBLIC & SUPPORT SERVICES GROUP
ASSISTANT COUNTY ADMINISTRATOR HUMAN SERVICES
ADMINISTRATOR ECONOMIC DEVELOPMENT AGENCY
FISCAL GROUP
LAW AND JUSTICE GROUP
Agriculture/Weights and Measures
Airports
Architecture and Engineering
Facilities Management
Fleet Management
Fire
Land Use Services
Library
Museum
Public Works
Real Estate Services
Regional Parks
Registrar of Voters
Special Districts
Aging and Adult Services
Child Support Services
Children's Services
Preschool Services
Transitional Assistance
Veteran's Affairs
Community Development & Housing
Economic Development
Redevelopment Agency
Workforce Development
Assessor*
Auditor/Controller-Recorder*
Treasurer-Tax Collector/Public Administrator*
District Attorney*
Probation
Public Defender
Sheriff/Coroner*
*Elected Officials




*Each city included in this County Map is the largest city in its respective district.

County formed in 1853

County Seat: San Bernardino

The County is a charter County divided into five supervisorial districts based on population.

The County is governed by a five-member Board of Supervisors. Members serve four-year terms.

The Chairman and Vice Chairman are elected by and from members of the Board.

## COUNTY OF SAN BERNARDINO
## COUNTYWIDE FACTS AND FIGURES

**SIZE:**
20,160 square miles (largest county in the contiguous United States by area)

**ELEVATION:**
Highest Elevation, Mt. San Gorgonio, 11,502 ft.

**INCORPORATED CITIES:**
24

**POPULATION BY CITY**

| INCORPORATED CITY | TOTAL 1/1/2007 ESTIMATED POPULATION |
|---|---|
| Adelanto | 27,139 |
| Apple Valley | 70,297 |
| Barstow | 23,943 |
| Big Bear Lake | 6,207 |
| Chino | 81,224 |
| Chino Hills | 78,668 |
| Colton | 51,797 |
| Fontana | 181,640 |
| Grand Terrace | 12,380 |
| Hesperia | 85,876 |
| Highland | 52,186 |
| Loma Linda | 22,451 |
| Montclair | 36,622 |
| Needles | 5,759 |
| Ontario | 172,701 |
| Rancho Cucamonga | 172,331 |
| Redlands | 71,375 |
| Rialto | 99,064 |
| San Bernardino | 205,010 |
| Twentynine Palms | 24,830 |
| Upland | 75,169 |
| Victorville | 102,538 |
| Yucaipa | 51,784 |
| Yucca Valley | 21,044 |
| **Total Incorporated** | **1,732,035** |
| **Total Unincorporated** | **295,978** |
| **Total County of San Bernardino** | **2,028,013** |

Source: *State of California, Department of Finance, E-1: Population Estimate with Annual Percentage* Change- January 1, 2006 and 2007. *Sacramento,* California, May 2007.

**UNEMPLOYMENT:** 5.7% (July 2007)

*Source: California Employment Development Department, Labor Market Information*

**MAJOR COUNTY EMPLOYERS (July 2007):**

| Employer | Employees |
|---|---|
| County | 18,165 |
| National Training Center | 14,025 |
| Loma Linda University Health Center | 13,000 |
| US Marine Corp Air/Ground Center | 12,486 |
| San Bernardino City Unified School District | 8,194 |

*Source: The Business Press, Copyright 2007*
*Note: Information was provided by the companies, agencies and institutions in this listing at the request of The Business Press. Business Press relied on each organization to report information completely and accurately. Several organizations were invited to provide information for the Business Press publication, but had not done so at press time.*

**MAJOR COUNTY TAXPAYERS (Secured Taxpayers- 2007 Property Tax Rolls)**

| Name | Assessed Value |
|---|---|
| Southern California Edison | $1,357,580,339 |
| Prologis | $615,223,382 |
| Mountain View Power Co. | $603,600,000 |
| Verizon | $585,412,908 |
| High Desert Power | $481,000,000 |
| Majestic Realty Co. | $472,168,174 |
| Loma Linda University & Medical Center | $471,001,231 |
| Cemex, Inc. | $434,977,632 |
| Kaiser Foundation Hosp./Health Plans | $411,437,646 |
| California Steel Industries, Inc. | $388,255,627 |

*Source: County of San Bernardino, Assessor and Auditor-Controller/Recorder Property Tax Division.*

**EMPLOYMENT MIX (December 2005):**

| | |
|---|---|
| Services | 545,000 |
| Retail Trade | 88,900 |
| Government | 120,600 |
| Construction | 46,100 |
| Transportation & Public Utilities | 166,100 |
| Wholesale trade | 31,200 |
| Farming | 2,900 |
| Finance, insurance & real estate | 27,300 |
| Mining | 800 |

*Source: California Employment Development Department, SB County – Industry Employment and Labor Force – By Month, August 18, 2006.*

**MEDIAN HOME PRICE (2006):** $360,000

*Source: Data Quick Information Systems, 2006.*

**ASSESSED VALUATIONS (FY 2007-08):**
$177,920,330,677

**MEDIAN FAMILY INCOME (2006 estimate):** $58,073

*Source: U.S. Census Bureau, 2006 American Community Survey*

**PER CAPITA PERSONAL INCOME:** $25,108 (2004)

*Source: California Employment Development Department, Labor Market Information.*

**TAXABLE SALES ( FY 2005-06):** $31,212,132,000

*Source: State Board of Equalization*

**REGIONAL PARKLAND:**
9,200 acres

**COUNTY LIBRARY:**
31 Branches

**UNIVERSITIES/COMMUNITY COLLEGES**
(Ranked by # of students):

***Four Year Universities (2004)***
1. California State University San Bernardino (16,194)
2. University of Redlands (4,532)
3. Loma Linda University (4,062)

***Community Colleges (2004)***
1. Chaffey College (18,845)
2. San Bernardino Valley College (13,048)
3. Victor Valley Community College (10,495)
4. Crafton Hills College (5,207)
5. Barstow College (3,135)
6. Copper Mountain College (2,058)

*Source: RAND California, Education Statistics.*

**AIRPORTS:**
1. Apple Valley Airport
2. Baker Airport
3. Cable Airport
4. Chino Airport
5. Daggett Airport
6. Hesperia Airport
7. Needles Airport
8. Ontario International Airport
9. San Bernardino Airport
10. Southern California Logistics Airport
11. Twentynine Palms Airport

**TOURIST ATTRACTIONS:**
1. Big Bear Lake Resort
2. Calico Ghost Town*
3. California Speedway
4. Colorado River
5. Hyundai Pavilion at Glen Helen*
6. Joshua Tree National Park
7. Lake Arrowhead Resort
8. Route 66

*County-owned

**TOP 5 HOSPITALS:**
(Ranked by # of beds)
1. Loma Linda University Medical Center, Loma Linda (577 beds)
2. Kaiser Foundation Hospital, Fontana (392 beds)
3. Arrowhead Regional Medical Center, Colton (353 beds)
4. Community Hospital of San Bernardino, San Bernardino (292 beds)
5. St. Bernadine Medical Center, San Bernardino (286 beds)

*Source: Hospital Directory, 2007 U.S. News and World Report, L.P, provided by the American Hospital Association.*

**GENDER (2006 estimate):**

| | Percent |
|---|---|
| Male | 50.1% |
| Female | 49.9% |

*Source: U.S. Census Bureau, 2006 American Community Survey*

**RACE/ETHNICITY (2007 Projection):**

| | |
|---|---|
| Hispanic | 44.8% |
| White | 37.5% |
| Black | 9.6% |
| Asian | 5.2% |
| American Indian | 0.6% |
| Pacific Islander | 0.3% |
| Multi-Race | 2.0% |

*Source: State of California, Department of Finance, Race/Ethnic Population with Age and Sex Detail, 2000–2050. Sacramento, CA, July 2007.*

**MEDIAN AGE (2006 estimate):** 30.3

*Source: U.S Census Bureau, 2006 American Community Survey*

**BIRTH RATE (2005):** 1,695 (per 100,000 population)

*Source: State of California, Department of Finance, Demographic Research Unit, Historical and Projected Birth by County, 1990--2015, September 2006.*

**DEATH RATE (2004):** 678.7 (per 100,000 population)

*Source: Center for Health Statistics*

**POVERTY LEVEL (2006 estimate):** 13.7%

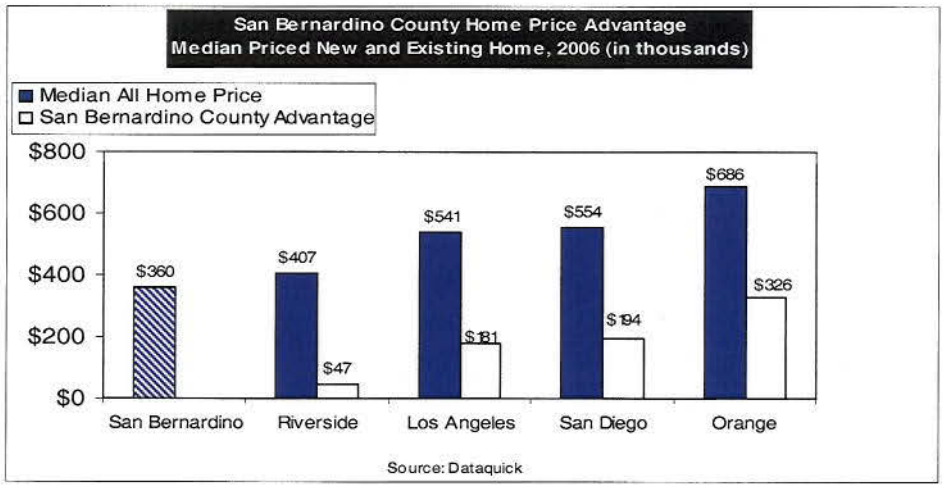
*Source: U.S. Census Bureau, 2006 American Community Survey*

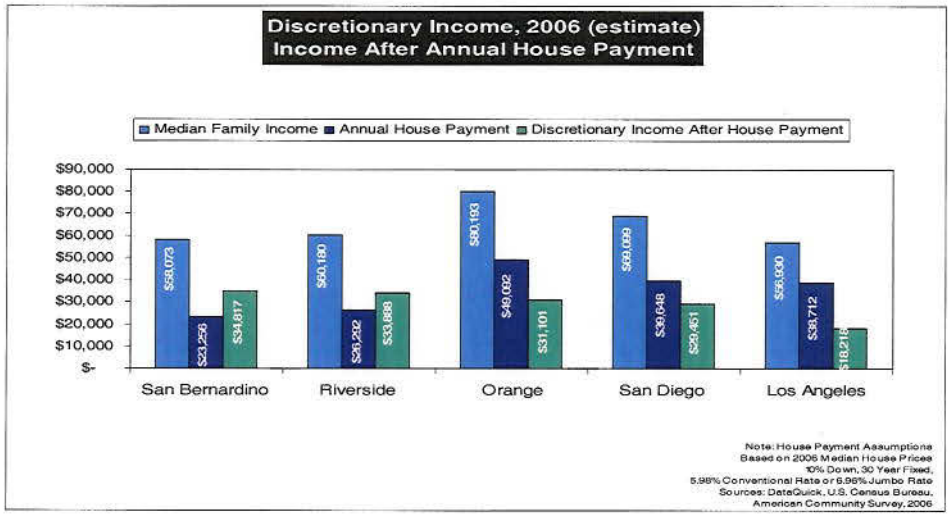
**EDUCATIONAL ATTAINMENT (2006 estimate of county population age 25 years and over):**

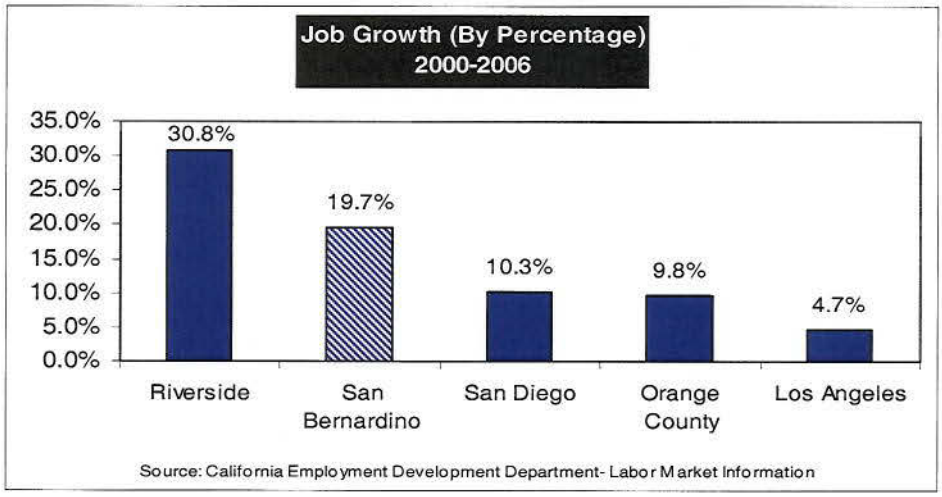
| | Percent |
|---|---|
| Less than 9th grade | 10.7% |
| 9th to 12th grade, no diploma | 12.7% |
| High school graduate (includes equivalency) | 28.7% |
| Some college, no degree | 22.5% |
| Associate's degree | 8.1% |
| Bachelor's degree | 11.7% |
| Graduate or professional degree | 5.6% |

*Source: U.S. Census Bureau, 2006 American Community Survey*

## THE COUNTY OF SAN BERNARDINO COMPARISON TO OTHER COUNTIES



## COUNTY OF SAN BERNARDINO

The County of San Bernardino's 2007-08 Final Budget covers the period from July 1, 2007 – June 30, 2008. The budget consisting of the general fund, restricted financing funds, capital project funds, special revenue funds, and enterprise funds has a total appropriation of $3.5 billion. Each department is responsible for operating within their budget and has the authority to spend up to the approved budget amount which was adopted on June 26, 2007.

When developing their individual budgets, each department considers the following mission, vision, and value statements of the County of San Bernardino:

Mission Statement

The mission of the government of the County of San Bernardino is to satisfy its customers by providing service that promotes the **health, safety, well-being,** and **quality of life** of its residents according to the County Charter, general laws, and the will of the people it serves.

Vision Statement

Our vision is to create a safe, clean, and healthy environment that appeals to families and individuals, and attracts the best in business and industry. We will create, support, and enhance vibrant communities that emphasize beauty, culture, art, recreation, education, and a sense of history.

VALUES Statement

To achieve our Vision, we dedicate ourselves to these values:

- **V**aluing our workforce by providing recognition, training and education, opportunities for customer service and career development, a safe and healthy work environment and fair compensation.
- **A**ppreciation and promotion of the diverse cultures that comprise our workforce and the communities we serve.
- **L**eadership by coordinating regional planning through collaboration with local communities and businesses.
- **U**nquestioned integrity that embraces a culture of honor and trustworthiness.
- **E**xcellence in the development of efficient and cost-effective strategies to improve customer service in an atmosphere that allows and encourages new ideas.
- **S**ervice of the highest quality to our customers delivered with dignity and respect.

The County of San Bernardino's annual budget process starts with the development of the Business Plan document. The Business Plan document is the instrument used by the County to tie departmental budgets to departmental goals, objectives, and performance measures. This final budget book is the end result of the annual budget process. While this final budget book includes departmental strategic goals and performance measures, which demonstrate how department's meet their overall departmental mission as well as the global mission of the County, it does not list the departmental objectives. Therefore, the following two pages provide a high-level overview of County departments. For those departments offering primary services, a single goal and objective has been listed that best highlights the County's global mission statement.

## COUNTYWIDE SERVICES

The services provided by the County are arranged into categories in accordance with the County Mission Statement. Therefore, the primary categories of service for the county are health, safety, well-being, and quality of life. The categories of support and fiscal services are necessary to supplement the primary services.

### PRIMARY CATEGORIES OF SERVICE

**Health Services**
- Arrowhead Regional Medical Center
- Behavioral Health
- Public Health

**Safety Services**
- County Fire
- District Attorney
- Law and Justice Group Administration
- Probation
- Public Defender
- Sheriff

**Well-Being Services**
- Aging and Adult Services/Public Guardian
- Agriculture/Weights and Measures
- Airports
- Child Support Services
- Community Development and Housing
- Economic Development
- Human Services Administration
  - -Transitional Assistance
  - -Children's Services
- Land Use Services
- Preschool Services
- Public Works
- Redevelopment Agency
- Registrar of Voters
- Veterans Affairs
- Workforce Development

**Quality of Life Services**
- County Library
- County Museum
- Regional Parks

### SUPPLEMENTAL CATEGORIES OF SERVICE

**Support Services**
- Architecture and Engineering
- Capital Improvement Program
- Clerk of the Board
- County Administrative Office
- County Counsel
- Facilities Management
- Fleet Management
- Human Resources
- Information Services
- Purchasing
- Real Estate Services
- Risk Management

**Fiscal Services**
- Assessor
- Auditor/Controller-Recorder
- Treasurer-Tax Collector/Public Administrator

## SAN BERNARDINO COUNTY GOALS AND OBJECTIVES

| SERVICES | GOALS | OBJECTIVES |
|---|---|---|
| HEALTH: | | |
| Arrowhead Regional Medical Center | Increase outpatient and emergency room visits. | Continue implementation of outpatient visit redesign program in primary and specialty clinics. |
| Behavioral Health | Increase access to behavioral health services for individuals that are unserved or who are receiving a limited level of services. | Continue to increase the development of community-based behavioral health care and treatment programs that serve as options to institutionalization. |
| Public Health | Prevent disease and disability, and promote healthy lifestyles. | Improve the health of children by increasing the percentage of children who are up-to-date on required childhood vaccinations. |
| SAFETY: | | |
| County Fire | Enhance service delivery in response to projected county population growth within areas served by the County Fire Department. | Identify and measure deficiencies in the current delivery system; and further identify facility, staffing, infrastructure, and financing needs to meet current and projected service delivery standards and goals. |
| District Attorney | Promote public safety by punishing criminal conduct. | Continue to promptly, effectively, and ethically prosecute criminal offenses. |
| Law and Justice Group Administration | Reduce the negative effects of gang-related crimes on the citizens of the county. | Implement the Strategic Plan on Gangs to reduce gang activity. |
| Probation | Provide proven treatment options for probationers according to their risk level and criminogenic factors. | Increase the number of offenders in evidence based treatment programs. |
| Public Defender | Reduce backlog of old cases. | Increase early resolution of cases, thus minimizing custody time (and its attendant costs to the client and to the county). |
| Sheriff | Enhance response capabilities to disasters and other emergencies. | Effectively communicate with multiple agencies during critical incidents. |
| WELL-BEING: | | |
| Aging & Adult Services/Public Guardian | Ensure the safety of at-risk adults and the elderly to improve or maintain quality of life. | Respond to emergency Adult Protective Services (APS) referrals within state mandated timelines. |
| Agriculture/Weights and Measures | Continue to protect the public's health, agriculture and environment by preventing proscribed foreign pest infestations and the misuse of pesticides, in light of increases in county growth. | Inspect all shipments of plant material for compliance with quarantines and freedom from proscribed pests that arrive in the county by common carriers. |
| Airports | Improve coordination and management of Airports Capital Improvement Program. | Work with the Architecture and Engineering Department to reduce the average length of time required to complete Airport capital improvement program projects. |
| Child Support Services | Improve organizational performance. | Improve performance by implementing new processes and modifying existing processes. |
| Community Development and Housing | Communicate useful and timely information to other agencies and to the general public to inform them about grant and loan resources available to meet community and housing needs. | Advertise the annual Community Development Block Grant (CDBG), HOME, and Emergency Shelter Grant Programs, and request CDBG applications. |
| Economic Development | Brand the county as an ethnically, culturally, socially, and economically diverse region that provides competitive advantages with top level customer service. | Coordinate and market county services for businesses. |
| Human Services Administration: | | |
| *Transitional Assistance* | Increase public awareness of the Food Stamp Program. | Increase the total number of households participating in the Food Stamp Program, through increased outreach efforts. |
| *Children's Services* | Increase the number of adoptions. | Increase the number of home studies completed to expedite adoptive placements. |
| Land Use Services | For Code Enforcement, increase the number of initial inspections performed within three weeks of receiving a complaint. | Review the division's staff assignments for complaints. |
| Preschool Services | Achieve school readiness of children enrolled to ensure they are making progress toward positive outcomes. | Teachers will share child assessment information with parents and this input will be used to prepare home and classroom activities responsive to children's individual needs. |
| Public Works | Maintain the level of safety and maintenance for county maintained roads. | Maintain the average Pavement Condition Index (PCI) for county maintained roads at a "good" or higher PCI category. |
| Redevelopment Agency | Assist in the development of capital improvements to eliminate and prevent the acceleration of physical blight and encourage the better utilization of real property and new private enterprise investment. | Assist in the development of public facilities and utilities, such as the construction or rehabilitation of fire and sheriff stations, community centers, school facilities, parks, multi-use trails, and utility improvements. |
| Registrar of Voters | Increase voter participation in the electoral process. | Procure Mobile Voting Unit for use at all San Bernardino County events, free of charge, to promote the electronic voting equipment and to generate interest in the electoral process. |
| Veterans Affairs | Emphasize higher standards of customer service. | Revise customer service policy to ensure full commitment to our customers which will require participation and support of Veterans Affairs employees. |
| Workforce Development | Meet or exceed all WIA enrollment and performance standards negotiated with the state for customers in Adult, Dislocated Worker and Youth Services. | Enroll 650 customers in Adult and/or Dislocated Worker services. |
| QUALITY OF LIFE: | | |
| County Library | Enhance computer and electronic resources for the public. | Increase the purchase of electronic resources. |
| County Museum | Enhance public awareness of Museum services/programs and increase accessibility to Museum collections. | Identify more objects and artifacts to be exhibited for museum visitors. |
| Regional Parks | Increase public awareness of the new enhancements and amenities throughout the County Regional Park System and provide excellent customer service to ensure return visitors. | Increase attendance at the regional parks through enhanced marketing efforts. |

## FINANCIAL PLANNING CALENDAR

### Ongoing

The Board of Supervisors provides ongoing policy direction to the County Administrative Officer.

Departments provide periodic budget to actual estimates to the County Administrative Office.

### September through December

Business Plans – Department-wide Business Plans are developed and serve as a guideline to lead the County in preparing the budget. The Business Plan is a comprehensive and systematic management tool designed to help each department assess the current environment, anticipate and respond appropriately to changes in the environment, envision the future, increase effectiveness, develop commitment to the department's mission, and achieve consensus on goals and objectives for achieving that mission. The Business Plan supports the annual budget plan by illustrating how a department's budget and available resources can be tied to goals and objectives, and is used to track, monitor, and evaluate departmental progress by establishing timelines and milestones, and comparing projections to actual accomplishments.

Capital Improvement Plan – Departments submit annual capital improvement requests for improvements to land or structures that exceed $5,000. These requests include a project description and justification, financial impact, and funding source. The requests are evaluated and prioritized by the County Administrative Office and presented to the Board of Supervisors for comments and recommendations. In addition, departmental five-year capital improvement plans are updated to re-evaluate priorities based on changing circumstances, staffing levels, and available funding.

Fee and Internal Service Rate Development – Departments develop their respective budget unit(s) proposed fee changes and internal service rate adjustments and submit them to the County Administrative Office for review and recommendation to the Board of Supervisors.

### January through February

Five-year Financial Plan – The County Administrative Office develops a five-year forecast of financial operations for general fund programs, projecting major revenues and expenditures, based on current service levels and expected future changes to those programs or service levels. The analysis includes the identification of trends, significant impacts, and recommendations, which are reported to the Board of Supervisors.

Business Plan Workshop – Department Heads, County Administrative staff, and the Board of Supervisors meet to discuss and review the Business Plans. These plans include departmental requests for policy items for which the Board of Supervisors provides input and direction to staff.

Budget Prep System – The in-house budget system is updated for changes in the various Memorandums of Understanding between the County and the various employee representation units. Additionally, internal training is conducted for all users of the system and the system is opened up for departmental input into preparation of the budget submittal.

Internal Service Rates – The rates charged by departments for services provided to other departments are brought before the Board of Supervisors for approval. In addition to rates for internal service funds, rates for services provided by general fund departments, such as Facilities Management, Human Resources, and Architecture and Engineering are also approved.

**March and April**

Fee Hearing – The Board of Supervisors conducts a public hearing on the Proposed Fee changes. Fee changes are included in the Proposed Budget submittals to the Board of Supervisors.

Financial Plan – The upcoming budget year financing plan is developed based on revenue projections and estimates for cost increases of on-going costs. This plan includes the allocation of general fund financing (local cost) and provides estimates from remaining funding available to meet unmet needs of the County.

Preparation of Proposed Budget – Departments develop their respective proposed budgets and submit them to the County Administrative Office for review and recommendation to the Board of Supervisors. General fund departments must budget within their respective local cost allocations given to them based on the financing plan.

**May and June**

Submission of Proposed Budget – The Proposed Budget Book is finalized and presented to the Board of Supervisors. The County Administrative Office publishes notices and schedules public hearings to discuss the proposed budget.

Budget Hearing – The Board of Supervisors conducts public hearing on the Proposed Budget. At this time, the Board may modify the Proposed Budget.

Adoption of Final Budget – All Board approved changes are incorporated into the Final Budget.

Calendar for the 2007-08 Budget

| | |
|---|---|
| September 18, 2006 | Business Plan Instructions to Departments |
| October 18, 2006 | Capital Improvement Call Letter to Departments |
| November 3, 2006 | Departments Submit Business Plans to Budget Office |
| November 28, 2006 | Fee Instructions to Departments |
| November 28, 2006 | Departments Submit Capital Improvement Requests to Budget Office |
| December 15, 2006 | Departments Submit Fee Workbooks to the Budget Office |
| February 12, 13, and April 3, 2007 | 2007-08 Business Plan Workshops |
| February 13, 2007 | Budget Preparation System opened for Departmental Input |
| February 21, 2007 | Budget Preparation System Training |
| February 27, 2007 | Budget Instructions to Departments |
| February 27 and March 13, 2007 | 2007-08 Internal Service Rates Approved |
| March 13, 2007 | Fee Hearing |
| March 13, 2007 | Board of Supervisors Approval of Targets/Financial Plan and Strategic Objectives |
| March 27, 2007 | Departments Submit Budget Workbooks to the Budget Office |
| May 18, 2007 | Proposed Budget Delivered to the Board of Supervisors |
| June 19, 2007 | Budget Hearing |
| June 26, 2007 | Adoption of 2007-08 Final Budget |
| September 2007 | Final Budget Book Printed |

Business Plan

This year, the Board of Supervisors received the County's second Business Plan, distributed in January 2007. This plan document is the starting point for San Bernardino County's budget process and it is intended to support the annual budget plan by tying the budget to the department's goals, objectives, and performance measures necessary to meet the overall mission of the department. The Business Plan is used to help track, monitor, and evaluate the progress by establishing timelines and milestones, where each department can monitor their progress and compare their projections to actual accomplishments.

Business Plan Workshops were held February 12, 13, and April 3, 2007. These workshops provided the Board of Supervisors the opportunity to review departmental goals and objectives. Additionally, this was the first occasion for departments to explain how they utilize their allocated resources in terms of meeting projected goals and objectives and what additional resources would be needed for new projects not yet funded. At this time, departments also presented fee adjustments and/or policy items, which included funding requests for those workload and program changes that are not financed within their existing general fund allocations.

General Fund Budget Process

The County Administrative Office has the responsibility of developing the county financing plan for all general fund departments. This plan begins with reviewing the two restricted financing sources, Prop. 172 and Realignment. Prop. 172 assists in financing the Sheriff, District Attorney, and Probation departments. Realignment assists in financing the general fund departments of Human Services, Behavioral Health, and Public Health for mental health, social services, and health programs. If these financing sources are not sufficient to pay for those departments' costs, then the general fund sources are considered.

The 2007-08 financing plan presented to the Board of Supervisors on March 13, 2007, included a total of $135.4 million in discretionary revenue available for financing in 2007-08. This revenue is comprised of property taxes, interest on the county investment pool, sales tax, and other taxes. The financing plan initially allocates increases in these discretionary revenues to fund increases in mandatory costs such as previously negotiated salary increases, previous year's Board approved costs, and other mandated costs. The increased costs to maintain current services totaled $105.7 million. After the mandatory costs are financed, the remaining unallocated discretionary revenue of $29.7 million is presented to the Board of Supervisors for allocation.

Also on March 13, 2007, the Board of Supervisors held a Fee Hearing. The Fee Hearing is designed to take public testimony related to the fees for the 2007-08 fiscal year. The fee hearing and approval of the fees was completed at this time to allow the fee changes to be incorporated into the proposed budgets and for implementation of the approved fees to correspond with the start of the fiscal year.

The 2007-08 Proposed Budget Hearing was held June 19, 2007. At this time, the County Administrative Office made recommended changes to financing and reserves. Additionally, the county's policy items were also considered.

The Final Budget was formally adopted on June 26, 2007, which included several approved departmental policy items. When the budget was adopted, the Board of Supervisors directed that any final fund balance adjustment in the general fund be made to the appropriation for contingencies. No money can be spent from contingencies without obtaining Board of Supervisors approval.

Other Funds Budget Process

In addition to the general fund, the County of San Bernardino has restricted financing funds, capital project funds, special revenue funds, enterprise funds, and internal service funds. All of these funds are restricted to the revenue sources they receive. Each department having these types of funds is responsible for developing its budget based on the revenue resources available to them. These resources include projected revenue to be collected in 2007-08 and any revenue not spent and carried forward from prior years (for example, fund balance for special revenue funds). These budgets were also discussed during the Budget Hearing. In addition, when the Board of Supervisors approved the final budget, they also approved the necessary fund balance adjustments to these funds to agree to the Auditor/Controller-Recorder's actual fund balance.

Amending the Adopted Budget

An operating budget is adopted each fiscal year for all Governmental Funds. Expenditures are controlled at the appropriation unit level within budget units for the County. Any increases in appropriation in a budget unit after adoption of the final budget require an item to be placed on the agenda of the Board of Supervisors and a four-fifths vote is necessary for approval.

Transfers of appropriation within the same budget unit may be approved by the County Administrative Office or the Board of Supervisors depending upon the appropriation unit. Exceptions are noted below:

Transfer of Salaries and Benefits Appropriation:

- Transfers out funded with local financing are not allowed.
- Transfers out not funded with local financing requires an item to be placed on the agenda of the Board of Supervisors for approval.
- Transfers in from other available appropriation within the budget unit will be required if budgeted salaries and benefits appropriation is inadequate to meet expenditures.

Transfer of Fixed Asset Appropriation:

- Transfers out requires an item to be placed on the agenda of the Board of Supervisors for approval.
- Transfers in, less than $10,000 may be approved by the County Administrative Office.
- Transfers in, greater than $10,000 requires an item to be placed on the agenda of the Board of Supervisors for approval.

## BUDGET BOOK FORMAT

Budget units presented in this book are displayed at a fund/department level. Although some departments incorporate additional organizational levels when developing their budgets, the fund/department level of presentation was selected to provide consistency between all budget units. A sample of the departmental budget format is included in this attachment.

The department name and responsible administrator are listed at the top.

**DEPARTMENT**
**Department Head**

**MISSION STATEMENT**

Strategic goals for which measures can be objectively determined and ultimately linked to performance measures

**STRATEGIC GOALS**

Demonstrates the names of key personnel and departmental structure by function, including the Full Time Equivalent's (FTE's).

To determine total FTE, count each box with a name as one in addition to any FTE count listed in the box.

**ORGANIZATIONAL CHART**

Departments that have multiple budget units will have a summary at the front of their section that lists the individual units and budget amounts for 2007-08 that they are responsible for.

**SUMMARY OF BUDGET UNITS**

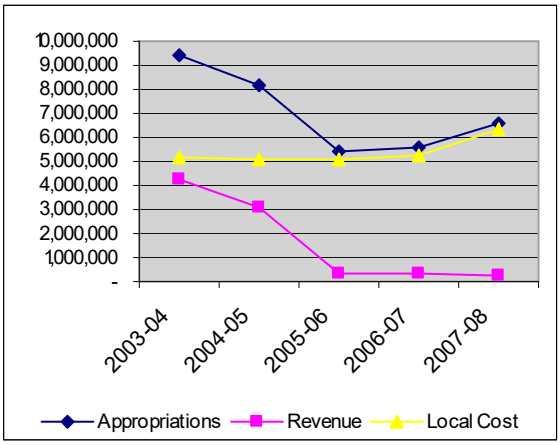
| | 2007-08 | | | | | |
|---|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance | Revenue Over/ (Under) Exp | Staffing |
| Name of Budget Unit | - | - | - | - | - | - |
| Name of Budget Unit | - | - | - | - | - | - |
| Name of Budget Unit | - | - | - | - | - | - |
| TOTAL | - | - | - | - | - | - |

## DESCRIPTION OF MAJOR SERVICES

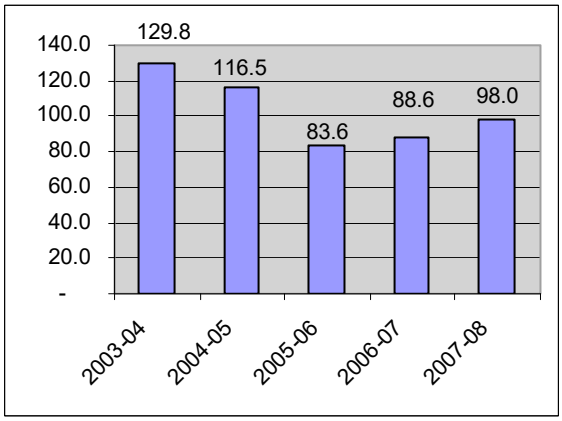
Description of Major Services provides a narrative describing the function and activity of the budget unit.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**




These graphs display a visual picture of the department's trends for the current year and prior four years in budgeted local cost or fund balance or revenue over/(under), where applicable, and budgeted staffing.

## PERFORMANCE HISTORY

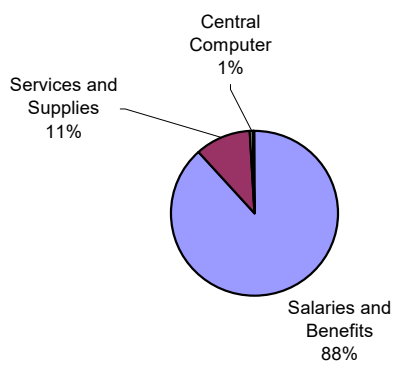
Performance History provides a historical overview of the budget unit, including actual amounts from 2003-04, 2004-05 and 2005-06, the 2006-07 modified budget and an actual amount for 2006-07.

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | - | - | - |
| Departmental Revenue | - | - | - | - | - |
| Local Cost | - | - | - | - | - |
| Budgeted Staffing | | | | - | |

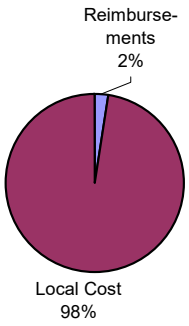
For those departments that have significant variances between modified budget and actual in 2006-07, there will be an explanation of why this occurred.

## ANALYSIS OF FINAL BUDGET

**2007-08 BREAKDOWN BY EXPENDITURE AUTHORITY**




**2007-08 BREAKDOWN BY FINANCING SOURCE**




The header shows which budget you are looking at and lists the Function and Activity per state guidelines.

**GROUP: Administrative/Executive** **BUDGET UNIT: -**
**DEPARTMENT: -** **FUNCTION: -**
**FUND: -** **ACTIVITY: -**

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | | | |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | - | - | - | - | | | |
| Services and Supplies | - | - | - | - | | | |
| Transfers | - | - | - | - | | | |
| Contingencies | - | - | - | - | | | |
| Total Exp Authority | - | - | - | - | | | |
| Reimbursements | - | - | - | - | | | |
| Total Appropriation | - | - | - | - | | | |
| Operating Transfers Out | - | - | - | - | | | |
| Total Requirements | - | - | - | - | | | |
| **Departmental Revenue** | | | | | | | |
| Taxes | - | - | - | - | - | - | - |
| Other Revenue | - | - | - | - | - | - | - |
| Other Financing Sources | - | - | - | - | - | - | - |
| Total Revenue | - | - | - | - | - | - | - |
| Operating Transfers In | - | - | - | - | - | - | - |
| Total Financing Sources | - | - | - | - | - | - | |
| Local Cost | - | - | - | - | | - | |
| Budgeted Staffing | | | | - | | - | |

This section provides a history of actual expenditures incurred by budget line item and the comparison of budget line item from prior year adopted to the current year adopted.

The following narrative section briefly explains the adopted budget by appropriation unit or line item, including significant changes from the prior year.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Insert Performance Measurement | | | |
| Insert Performance Measurement | | | |
| Insert Performance Measurement | | | |

This schedule describes the department's performance goals for the 2007-08 budget year.

Performance measures are placed with the budget unit to which they specifically apply. This section may not appear when performance measures are not applicable and/or overall department measures appear elsewhere.

## APPROPRIATION SUMMARY

The 2007-08 final budget includes appropriation of $3,473,656,126, an increase of $140,212,046 or 4.21% over the 2006-07 final budget. The schedule below lists appropriation, however, it does not include operating transfers, which is a mechanism for providing financing from one fund to another within the county.

| | Actual 2005-06 | Final 2006-07 | Final 2007-08 | Change Between 2006-07 & 2007-08 | Percentage Change |
|---|---|---|---|---|---|
| Countywide Operations | | | | | |
| Admin/Executive Group | 291,683,367 | 462,158,163 | 492,904,353 | 30,746,190 | 6.65% |
| Contingencies / Board Elective Projects | 949,474 | 59,124,138 | 73,911,684 | 14,787,546 | 25.01% |
| Financial Administration | 6,118,848 | 6,916,414 | 7,500,000 | 583,586 | 8.44% |
| Debt Service | 20,987,980 | 21,137,293 | 21,437,356 | 300,063 | 1.42% |
| Economic Development Agency | 3,082,696 | 7,884,668 | 7,866,652 | (18,016) | (0.23%) |
| Fiscal Group | 45,408,735 | 55,579,783 | 59,207,584 | 3,627,801 | 6.53% |
| Human Services | 788,285,623 | 837,760,168 | 846,501,177 | 8,741,009 | 1.04% |
| Law & Justice Group | 555,119,195 | 607,264,840 | 656,387,509 | 49,122,669 | 8.09% |
| Public and Support Services Group | 78,973,921 | 99,187,047 | 103,580,691 | 4,393,644 | 4.43% |
| **Total General Fund** | **1,790,609,839** | **2,157,012,514** | **2,269,297,006** | **112,284,492** | **5.21%** |
| Restricted Financing Funds | - | 51,218,711 | 59,080,371 | 7,861,660 | 15.35% |
| Capital Project Funds | 70,879,232 | 187,965,212 | 137,057,617 | (50,907,595) | (27.08%) |
| Special Revenue Funds | 210,744,881 | 419,583,558 | 443,621,847 | 24,038,289 | 5.73% |
| **Subtotal** | **2,072,233,952** | **2,815,779,995** | **2,909,056,841** | **93,276,846** | **3.31%** |
| Enterprise Funds | | | | | |
| Arrowhead Regional Medical Ctr (ARMC) | 326,408,655 | 340,079,901 | 361,320,328 | 21,240,427 | 6.25% |
| Medical Center Lease Payment | 53,485,019 | 54,023,686 | 53,419,848 | (603,838) | (1.12%) |
| ARMC Capital Projects | 55,878 | - | 28,217,315 | 28,217,315 | - - - |
| County Museum Store | 116,283 | 102,316 | 92,207 | (10,109) | (9.88%) |
| Regional Parks Snackbars | 71,468 | 74,336 | 77,609 | 3,273 | 4.40% |
| Regional Parks Camp Bluff Lake | 38,828 | 222,466 | 253,860 | 31,394 | 14.11% |
| Solid Waste Management | 70,098,216 | 123,161,380 | 121,218,118 | (1,943,262) | (1.58%) |
| **Subtotal** | **450,274,347** | **517,664,085** | **564,599,285** | **46,935,200** | **9.07%** |
| **Total Countywide Funds** | **2,522,508,299** | **3,333,444,080** | **3,473,656,126** | **140,212,046** | **4.21%** |

### Countywide Operations

Countywide operations show an increase in appropriation of $112,284,492. The most significant increases are in Administrative/Executive Group, Contingencies / Board Elective Projects and the Law & Justice Group. The only decrease is in the Economic Development Agency. Each group and the significant changes within the group are discussed below.

The **Administrative/Executive Group** shows a net increase of $30.7 million. The Behavioral Health budget unit represents $13.7 million of this increase mainly due to increases in staffing to support the Mental Health Services Act and Behavioral Health's Alcohol and Drug program represents $2.3 million of this increase for additional staff and outpatient contracts. Additionally, the Public Health budget unit increased $5.5 million which will support staffing increases, facility remodels, and the Outreach, Enrollment, Retention, and Utilization (OERU) program. Furthermore, the Health Administration budget unit increased $3.1 million as a result of a February 6, 2007 Board of Supervisors' action, which approved the separation of the Inland Counties Emergency Medical Agency (ICEMA) from the Public Health budget unit, to be included as a separate organization within Health Administration and administered directly by the County Administrative Office.

**Contingencies / Board Elective Projects** are increased a total of $14.8 million. Contingencies increased by a net $3.7 million and Board Elective Projects increased by $11.1 million. The jail expansion contingency increased by $4.6 million to restore that contingency to its original amount as the $4.6 million of the ongoing contingency was used in 2006-07 to fund the design costs for the Adelanto Detention Center Expansion Project. Board Elective Projects includes a $10.0 million one-time allocation that the Board of Supervisors will utilize to fund specific projects that were not included or unknown at the time of the final budget adoption.

The **Economic Development Agency** shows a slight decrease resulting from the elimination of one-time funding received in 2006-07; coupled with the addition new funding for various policy items received in the adoption of the 2007-08 final budget as the Board of Supervisors continues to support the economic development of the county.

Within the **Fiscal Group**, all budget units experienced an increase. The total increase for the fiscal group was $3.6 million. The most significant increases are in the Treasurer-Tax Collector's and the Auditor/Controller-Recorder's budget units. The Treasurer-Tax Collector's budget unit increased total appropriation by a net $1.8 million. This increase was spread across all appropriation units with service and supplies and central computer each receiving slightly more than a half-million dollar increase. The Auditor/Controller-Recorder increased total appropriation by a net $1.1 million. The most significant area of increase is salaries and benefits, which is attributed to MOU and retirement adjustments as well as the addition of budgeted staffing and the reclassification of several existing positions.

The **Human Services** increased a net $8.7 million. Increases are reflected in the following budget units: the Administrative Claim increased by $16.5 million, which is the result of staffing increases, increases in provider payments and transportation assistance to employment service clients, and increases in transfers for staffing costs provided by other county departments; Aid to Adoptive Children increased by $5.0 million due to increased caseloads providing assistance to adoptive parents; and the Kin-Gap Program increased $2.4 million as a result of the newly enhanced Kin-Gap Plus program (AB 1808) implemented by the State, which includes a new Specialized Care Increment (SCI) allowance and increased clothing allowance for children.

These increases were offset by decreases of $12.4 million in the Foster Care budget unit resulting from a decline in caseload in recent years, partly due to cases shifting from Foster Care and into the Kin-Gap program, and $5.2 million in the CalWORKS – Family Group budget unit due to a reduction of the average CalWORKS grant payment, as a result of the Governor not granting a cost of living adjustment to CalWORKS clients in 2007-08.

The **Law and Justice Group** increased by $49.1 million. The most significant increases are in the following budget units: Sheriff-Coroner, Probation, District Attorney and Public Defender. In addition to increased cost to maintain current programs, staffing increases are the most significant factor and are discussed below by budget unit.

Staffing enhancements include 99.6 budgeted positions in the Sheriff-Coroner Department, 54.2 budgeted positions in Probation, 57.0 budgeted positions in the District Attorney, and 31.6 budgeted staffing in the Public Defender. These additions are the result of the Board of Supervisors' continued support of public safety as a top priority, which includes detention facilities, along with anticipated new county judgeships, new grant programs, and increases in contract law enforcement for cities.

The **Public and Support Service Group** shows a net increase of $4.4 million. Increases were seen in various budget units within the group with the most significant increase of $1.6 million in the Regional Parks budget unit. Regional Parks increased mainly due to the approval of two policy items to enhance the county's existing park facilities and to develop a Healthy Parks Program. The most significant decrease in appropriation is reflected in the Facilities Management budget unit. This decrease is mainly due to a GASB 34 accounting change to recognize payments for services as reimbursements as opposed to revenue, thereby offsetting the department's overall appropriation.

**Restricted Financing Funds**

Restricted Financing Funds consist of two restricted financing sources – Prop 172 and Realignment. Prop 172 revenue assists in financing the Sheriff, District Attorney, and Probation departments. Realignment assists in financing mental health, social services and health programs within the County. All financing not anticipated to be utilized during the fiscal year are appropriated in contingencies in these restricted funds.

Of the total $59.1 million for these restricted financing funds, the Realignment portion is $42.5 million and the Prop 172 portion is $16.6 million. Appropriation increased from the prior year by $7.9 million, which consisted of a $6.8 million increase in Realignment and a $1.1 million increase in Prop 172. For more details regarding the usage of these restricted financing funds, refer to the General Fund Financing section of this budget book.

**Capital Project Funds**

Capital Project Funds appropriation decreased by $50,907,595 from the prior year amount. Of this decrease, the most significant reduction was $28.2 million which represents an accounting change to reclassify the Arrowhead Regional Medical Center's capital projects from the a capital funds into an enterprise fund.

Of the $137.1 million total appropriation for all capital projects budgeted for 2007-08, $33.3 million was budgeted for new projects and $103.8 million was budgeted as carry-over projects. For more details regarding capital project funds, refer to the Capital Improvement Program section of this budget book.

**Special Revenue Funds**

Special Revenue Funds increased by $24.0 million overall.

Significant increases in appropriation in special revenue funds include:

- $10.0 million increase in Behavioral Health's Mental Health Services Act fund as a result of fund balance remaining at the end of the 2006-07 fiscal year.
- $5.9 million net increase in Special Aviation funds primarily due to the cost of several new projects scheduled for 2007-08, as well as anticipated cost increases on a number of existing projects.
- $3.5 million increase in Southwest Border Prosecution Initiative due to additional reimbursements and fund balance remaining at the end of the 2006-07 fiscal year.
- $2.4 million increase in Juvenile Justice Grant Program due to an additional State allocation and fund balance remaining at the end of the 2006-07 fiscal year.

Significant decreases in appropriation in special revenue funds include:

- $2.0 million net reduction in Community and Housing Development funds of which significant decreases of $6.7 million in Neighborhood Initiative Program and $1.9 million in Community Development Block Grant Projects budget unit offset by noteworthy increases of $4.0 million in the Home Program, $1.8 million in IVDA Program, and $0.6 million in Affordable Housing.
- $1.6 million net reduction in the various AB 75 Tobacco Tax funds is due to the appropriation leveling off and reduction of carryover amounts from prior years.

**Enterprise Funds**

Of the seven enterprise funds listed in the appropriation summary, Arrowhead Regional Medical Center (ARMC), ARMC Capital Projects, and Solid Waste Management had the most significant changes. As mentioned above, the Arrowhead Regional Medical Center's capital projects have been reclassified as an enterprise fund from a capital fund previously accounted for in the Capital Projects Fund category.

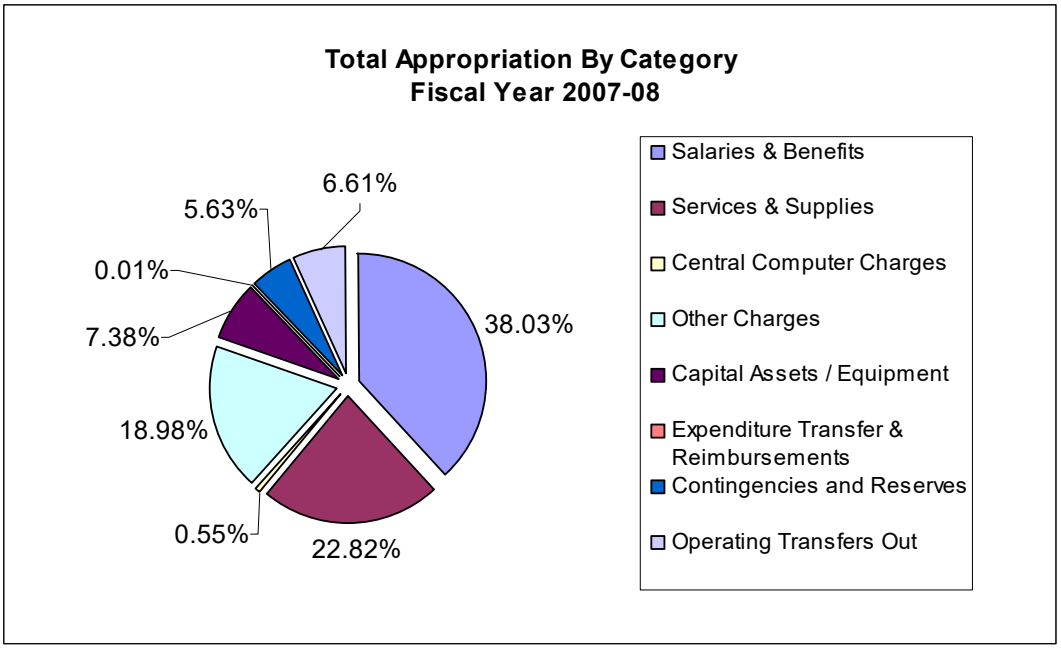
Arrowhead Regional Medical Center (ARMC) increased appropriation by a total of $21.2 million. This significant increase entails three major areas of their budget. Salaries and benefit costs increased by $6.6 million. The components involved in this area include: MOU, retirement, and step advances for the 2,656.0 budgeted staffing positions. In the area of services and supplies, which increased by $6.0 million, increases are primarily due to costs associated with physician contracts and expenses related to medical and pharmacy supplies. The final major area is fixed assets, which is increasing by $8.3 million in order to fund new equipment purchases as well as purchases to replace of existing aging equipment.

Solid Waste Management appropriation decreased by $1.9 million; attributed mainly to a reduction in the number of landfill closure projects scheduled for 2007-08.

The appropriation summary charts presented on the following pages include expenditures and other financing uses such as operating transfers for all appropriated funds. Operating transfers represent financing provided from one fund to another within the county. The figures presented on the appropriation by category chart are subtotaled prior to the operating transfers out line. The appropriation categories reflected in the subtotal are the same as presented on page 21 of this county budget summary. Additionally, there is a chart to reflect appropriation by group/agency and a chart for appropriation by fund type.

## APPROPRIATION SUMMARY BY CATEGORY

| | Fiscal Year 2005-06 Adopted Budget | Fiscal Year 2006-07 Adopted Budget | Fiscal Year 2007-08 Adopted Budget |
|---|---|---|---|
| **Appropriation** | | | |
| Salaries & Benefits | 1,205,940,954 | 1,325,064,404 | 1,414,348,650 |
| Services & Supplies | 716,139,815 | 839,099,986 | 848,640,760 |
| Central Computer Charges | 14,971,328 | 17,848,675 | 20,414,813 |
| Other Charges | 727,264,460 | 715,060,056 | 705,918,422 |
| Capital Assets / Equipment | 213,270,176 | 291,507,915 | 274,682,341 |
| Expenditure Transfer & Reimbursements | (10,601,679) | (7,096,920) | 198,123 |
| Contingencies and Reserves | 226,208,965 | 151,959,964 | 209,453,017 |
| Subtotal | 3,093,194,019 | 3,333,444,080 | 3,473,656,126 |
| Operating Transfers Out | 197,904,137 | 287,057,017 | 245,852,403 |
| Total | 3,291,098,156 | 3,620,501,097 | 3,719,508,529 |
| Budgeted Staffing | 17,128.5 | 17,601.2 | 18,234.4 |



Changes by appropriation category for all appropriated funds include:

- Salaries and Benefits are increasing by approximately $89.3 million or 6.7%. This represents increased costs as a result of negotiated labor agreements, required retirement contributions, and the addition of 633.2 positions. Of significance, the Department of Behavioral Health added positions as a result of increased funding under the Mental Health Services Act (MHSA); the Sheriff-Coroner added additional staffing for city service contracts, new grants, specialized task forces and workload; the District Attorney received new positions as a result of new judgeships and the Board of Supervisor's focus on gangs; and the Probation Department increased staffing resulting from new judgeships, workload, and mandates related to the John II Settlement and High Desert Juvenile Detention and Assessment Center. Refer to the "Budgeted Staffing Summary" on pages 32 - 38 for further detail regarding staffing changes by department.

- Services and Supplies are increasing by approximately $9.5 million or 1.1%. Significant increases include Arrowhead Regional Medical Center and Solid Waste Management due to increases in operations. Significant decreases in Community and Housing Development special revenue funds and Transportation's Road Operations offset this increase as a result of appropriating contingencies in lieu of services and supplies to reflect anticipated expenditures for 2007-08 only.

- Central Computer charges are increasing by $2.6 million or 14.4%. This is the result of 2006-07 rate adjustments to account for licensing and lease agreements, infrastructure upgrades, and increased central processing unit (CPU) usage.

- Other Charges are decreasing by $9.1 million or -1.3%. This appropriation unit includes public assistance payments, contributions to other agencies, debt service payments, and interest expense. The most notable changes are a $4.0 million decrease in the Tobacco Settlement Fund, a $4.5 million decrease in the Capital Project Fund, and a net $8.7 million decrease in public assistance. These decreases are offset with minor increases in the other charges appropriation in various budget units.

- Capital Assets/Equipment is decreasing by $16.8 million or -5.8%. This appropriation category includes several subcategories: land acquisition, improvements to land, easements / rights of way, structures and improvements to structures, vehicles, equipment purchases and lease purchases, and capitalized software. Significant changes in subcategories involving land include a net decrease of $9.0 million with the budget units of Transportation, Airports, and Solid Waste having the most significant changes. The structures and improvements to structures subcategories decreased by $15.6 million with the Capital Improvements Projects experiencing the largest decrease. The areas of equipment, vehicles, and software increased a net $7.8 million with the Arrowhead Regional Medical Center having the most significant increase in equipment and the Department of Behavioral Health reporting the most significant increase in capitalized software.

- Expenditure Transfer & Reimbursements are changing from a net negative total of $7.1 million to a net positive balance of $0.2 million or a net -102.8% change. Transfers are the movement of resources from one fund to another for payment of services received and reimbursements are the amount received as a repayment for the services provided on behalf of another governmental unit or department. Reimbursements are considered a financing source. The significant change is the result of the reclassification of revenues as reimbursements when the services are provided within the same fund which was offset with a substantial increase in transfers for the Board Elective Projects.

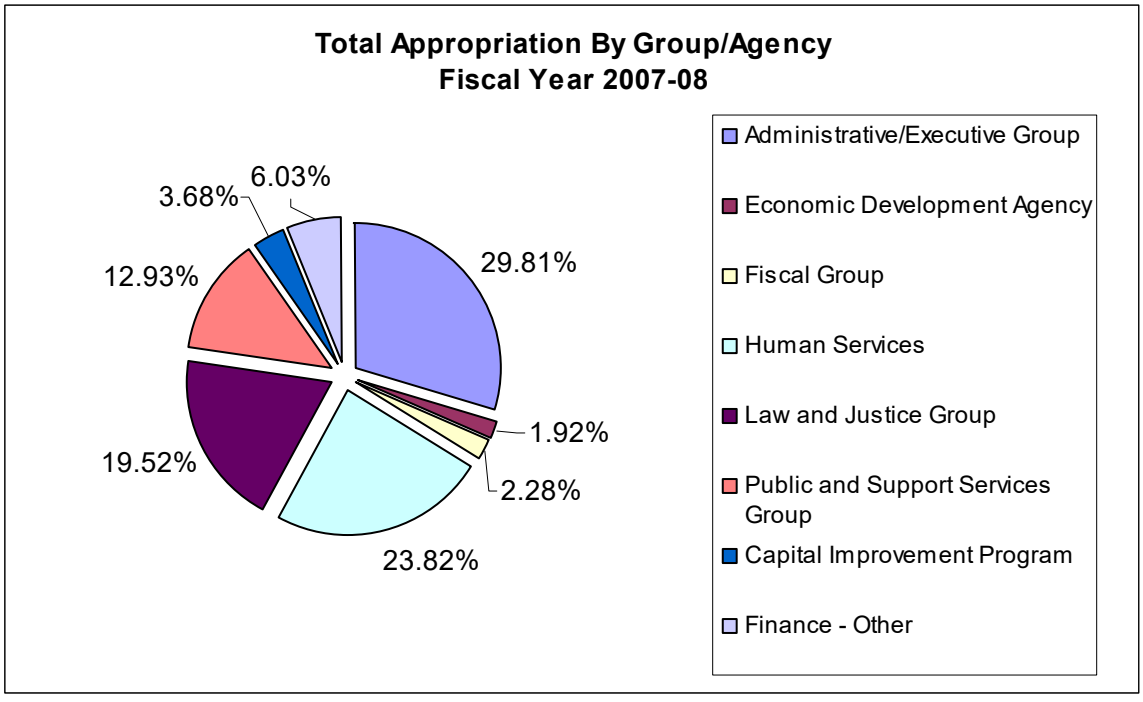
- Contingencies and Reserves are increasing by a total of $57.5 million or 37.8%. Significant increases in contingencies include $21.1 million in the various Transportation special revenue funds; $11.4 million in Behavioral Health's special revenue funds; $8.0 million in Community and Housing special revenue funds; $6.7 million in Realignment; and $5.7 million in Master Settlement Agreement special revenue fund. These increases are offset by a $6.3 million decrease in the Auditor/Controller-Recorder's special revenue funds' contingencies.

- Operating Transfers Out is a method of providing financing from one fund to another for the implementation of a project or program, and is decreasing by $41.2 million or -14.4%. The most significant decrease includes $42.8 million in financing from the general fund to Capital Improvement Projects, County Fire Department programs, Transportation Department programs, and Office on Aging programs.

## APPROPRIATION SUMMARY BY GROUP/AGENCY

| | Fiscal Year 2005-06 Adopted Budget | Fiscal Year 2006-07 Adopted Budget | Fiscal Year 2007-08 Adopted Budget |
|---|---|---|---|
| Administrative/Executive Group | 894,288,168 | 1,006,460,701 | 1,108,725,794 |
| Economic Development Agency | 74,023,010 | 72,158,589 | 71,494,292 |
| Fiscal Group | 71,723,990 | 81,705,339 | 84,929,021 |
| Human Services | 901,936,598 | 878,654,528 | 886,107,661 |
| Law and Justice Group | 611,331,930 | 670,404,702 | 725,983,383 |
| Public and Support Services Group | 332,915,892 | 476,161,994 | 481,070,487 |
| Capital Improvement Program | 138,855,027 | 187,965,212 | 137,057,617 |
| Finance - Other | 266,023,541 | 246,990,032 | 224,140,274 |
| Total | 3,291,098,156 | 3,620,501,097 | 3,719,508,529 |
| Budgeted Staffing | 17,128.5 | 17,601.2 | 18,234.4 |

The above chart lists appropriation by group / agency. The Finance – Other group includes budget units that are predominately Countywide in nature, have no budgeted staffing associated with them, or exist for proper budgetary accounting purposes. Included in this group are contingencies, funding for Board elective projects, financial administration, the restricted funds of Realignment and Prop 172, and some special revenue funds that only appropriate operating transfers out.



## Governmental Fund Types

**General Fund:** The General Fund is used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in another fund. The General Fund is the County's primary operating fund. General Fund – Restricted Financing consists of Prop 172 and Realignment funds.

**Special Revenue Funds:** Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes (other than for major capital projects).

**Capital Project Funds:** Capital Project Funds account for financial resources designated for the acquisition or construction of major capital facilities other than those financed by Enterprise and Internal Service Funds.

## Proprietary Fund Types

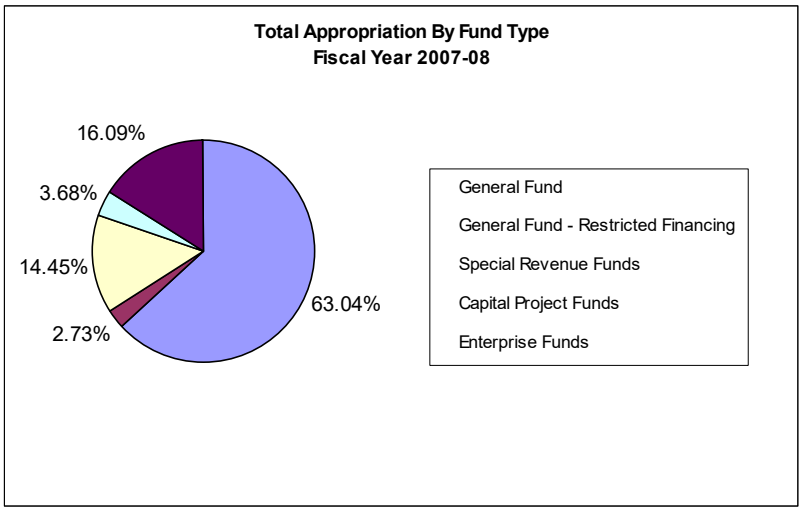
**Enterprise Funds:** Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Internal Service Funds:** Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit on a cost reimbursement basis.

All funds, except Internal Service Funds, are appropriated. Internal Service Funds have budgets for management purposes only.

## APPROPRIATION SUMMARY BY FUND TYPE

| | | Fiscal Year 2005-06 Adopted Budget | Fiscal Year 2006-07 Adopted Budget | Fiscal Year 2007-08 Adopted Budget |
|---|---|---|---|---|
| General Fund | | 2,147,355,096 | 2,147,355,096 | 2,344,839,832 |
| General Fund - Restricted Financing | | 123,618,868 | 123,618,868 | 101,656,470 |
| Special Revenue Funds | | 412,223,408 | 506,727,262 | 537,348,005 |
| Capital Project Funds | | 138,855,027 | 187,965,212 | 137,057,617 |
| Enterprise Funds | | 469,045,757 | 557,755,709 | 598,606,605 |
| | Total | 3,291,098,156 | 3,523,422,147 | 3,719,508,529 |
| Budgeted Staffing | | 17,128.5 | 17,601.2 | 18,234.4 |



The matrix below lists the group / agency as depicted in the organizational chart of the county. For each group / agency listed, the various fund types utilized are checked.

| | General Fund | Special Revenue Funds | Capital Projects Funds | Enterprise Funds | Internal Service Funds |
|---|---|---|---|---|---|
| Administrative/Executive Group | | | | | |
| Board of Supervisors | X | | | | |
| Clerk of the Board | X | | | | |
| County Administrative Office | X | X | | X | |
| County Counsel | X | | | | |
| Human Resources | X | X | | | |
| Information Services | X | | | | X |
| Purchasing | X | | | | X |
| Risk Management | | | | | X |
| Arrowhead Regional Medical Center | | X | | X | |
| Behavioral Health | X | X | | | |
| Public Health | X | X | | | |
| Local Agency Formation Commission | X | | | | |
| County Schools | X | | | | |
| Economic Development Agency | | | | | |
| Economic Development | X | X | | | |
| Fiscal Group | | | | | |
| Assessor | X | X | | | |
| Auditor/Controller-Recorder | X | X | | | |
| Treasurer-Tax Collector/Public Administrator | X | X | | | |
| Human Services | | | | | |
| Aging and Adult Services | X | | | | |
| Child Support Services | X | | | | |
| Human Services | X | | | | |
| Preschool Services | | X | | | |
| Veterans Affairs | X | | | | |
| Law and Justice Group | | | | | |
| County Trial Courts | X | X | | | |
| District Attorney | X | X | | | |
| Law and Justice Group Administration | X | X | | | |
| Probation | X | X | | | |
| Public Defender | X | | | | |
| Sheriff | X | X | | | |
| Public and Support Services Group | | | | | |
| Public and Support Services Group Administration | X | | | | |
| Agriculture/Weights and Measures | X | X | | | |
| Airports | X | X | | | |
| Architecture and Engineering | X | | | | |
| County Library | | X | | | |
| County Museum | X | | | X | |
| Facilities Management | X | | | | |
| Fleet Management | | | | | X |
| Land Use Services | X | X | | | |
| Public Works | X | X | | X | |
| Real Estate Services | X | X | | | |
| Regional Parks | X | X | | X | |
| Registrar of Voters | X | | | | |
| Fish and Game Commission | | X | | | |
| Capital Improvement Program | | | | | |
| Capital Improvement Program | | | X | | |
| Finance - Other | | | | | |
| County Administrative Office | X | X | | | |

## REVENUE SUMMARY

The 2007-08 final county budget is financed from a variety of sources. These sources are listed below. This schedule does not include operating transfers as they are a mechanism for providing financing from one fund to another within the county.

| | Actual 2005-06 | Final 2006-07 | Final 2007-08 | Change Between 2006-07 & 2007-08 | Percentage Change |
|---|---|---|---|---|---|
| REVENUES FOR ALL COUNTY FUNDS (Excluding Enterprise Funds) | | | | | |
| Property Taxes | 362,870,797 | 408,839,612 | 452,466,469 | 43,626,857 | 10.67% |
| Other Taxes | 191,355,493 | 207,443,448 | 213,852,819 | 6,409,371 | 3.09% |
| State and Federal Aid | 1,210,407,593 | 1,350,558,090 | 1,360,355,201 | 9,797,111 | 0.73% |
| Charges for Current Services | 266,737,405 | 407,486,747 | 424,598,195 | 17,111,448 | 4.20% |
| Other Revenue | 143,524,868 | 120,735,152 | 150,422,929 | 29,687,777 | 24.59% |
| **Subtotal** | **2,174,896,156** | **2,495,063,049** | **2,601,695,613** | **106,632,564** | **4.27%** |
| ENTERPRISE FUNDS | | | | | |
| Arrowhead Regional Medical Center (ARMC) | 285,617,694 | 348,892,401 | 361,628,449 | 12,736,048 | 3.65% |
| Medical Center Lease Payment | 21,521,301 | 24,280,903 | 24,001,225 | (279,678) | (1.15%) |
| ARMC Capital Projects | 29,451 | - | - | - | - - - |
| County Museum Store | 100,163 | 133,000 | 100,000 | (33,000) | (24.81%) |
| Regional Parks Snackbars | 76,621 | 80,500 | 82,000 | 1,500 | 1.86% |
| Regional Parks Camp Bluff Lake | 138,999 | 188,000 | 205,200 | 17,200 | 9.15% |
| Solid Waste Management | 121,534,862 | 75,577,813 | 89,302,811 | 13,724,998 | 18.16% |
| **Subtotal** | **429,019,091** | **449,152,617** | **475,319,685** | **26,167,068** | **5.83%** |
| **Total County Budget** | **2,603,915,247** | **2,944,215,666** | **3,077,015,298** | **132,799,632** | **4.51%** |

### Property Taxes

Property taxes are increasing $43.6 million based on an estimated 12% increase in secured assessed valuation on property and a 12% increase in VLF/Property Tax Swap based on growth estimates provided by the County Assessor's Office and the estimates of a local economist.

### Other Taxes

Other taxes are increasing a net $6.4 million as a result of two noteworthy changes over the prior year: the one-half percent sales tax for Prop 172 revenue increased $11.0 million offset by a decrease of $4.9 million in Property Transfer Tax as compared to the 2006-07 final budget.

### State and Federal Aid

An overall increase of $9.8 million is reflected in the revenue category of state and federal aid. This increase is comprised of both increases and decreases in various programs.

Significant increases in State and Federal Aid include:

- $14.0 million in the Human Services Administrative Claim budget unit of which includes $20.0 million increase in state public assistance and $3.0 million in state and federal health aid. These increases are offset by an $8.9 million decrease in federal welfare administration funds.
- $6.5 million in federal aid for the airports due to additional funding anticipated from the FAA to finance various capital improvement projects at county airports.
- $5.8 million in various state and federal grants for the Sheriff-Coroner which are discussed in more detail in the departmental budget.

Significant decreases in State and Federal Aid include:

- $11.7 million decrease in the Transportation budget unit, which includes the following noteworthy reductions: $15.0 million in capital grants, $11.0 million in state traffic congestion, and $1.7 million in federal aid for disasters. These decreases were offset by a $15.0 million increase in Proposition1B highway funds.

- $7.5 million in state other support reflective of the one-time start up funds received in 2006-07 for the Mental Health Services Act program.

- $6.9 million in various Human Services' Subsistence budget units which is the result of continued caseload decline.

- $4.0 million net decrease in Registrar of Voters, which represents a combination of the termination of the $6.0 million Help America Vote Act (HAVA) state grant, coupled with an anticipated $2.0 million in state funds for an additional election.

**Charges for Current Services**

Charges for current services increased overall from the 2006-07 budget year. The most significant increase in departmental business activity consists of $10.0 million in contract law enforcement services; $4.5 million in COWCAP charges; and $2.6 million in election services.

Noteworthy decreases in current services which are a direct result of the slowing of the housing market include $2.3 million in recording fees and a net decrease of $1.3 million in micrographic fees.

**Other Revenue**

Other revenue includes licenses, permits, franchises, fines and penalties, interest earnings, and tobacco settlement funds.

Significant increases in this category include $12.6 million in anticipated bond proceeds for the Courthouse Retrofit, $7.8 million anticipated in interest revenue, and $7.7 million anticipated in excess fine and forfeiture money for the 303 building improvements related to the courthouse project. Additionally, there is an increase of $2.1 million in the Human Resources Employee Benefits and Services budget unit and $1.8 million in the Master Settlement agreement budget unit.

Significant decreases include $2.5 million in long term debt proceeds for Road Operations; $1.9 million in other court fines reclassified to civil court fees in current services; $1.2 million in Housing and Community Development revenues; and a decrease of $1.0 million in the Sheriff's Aviation budget unit due to the completion of the aircraft sale.

**Enterprise Funds**

Of the seven enterprise funds listed in the revenue summary, Arrowhead Regional Medical Center and Solid Waste Management had the most significant changes.

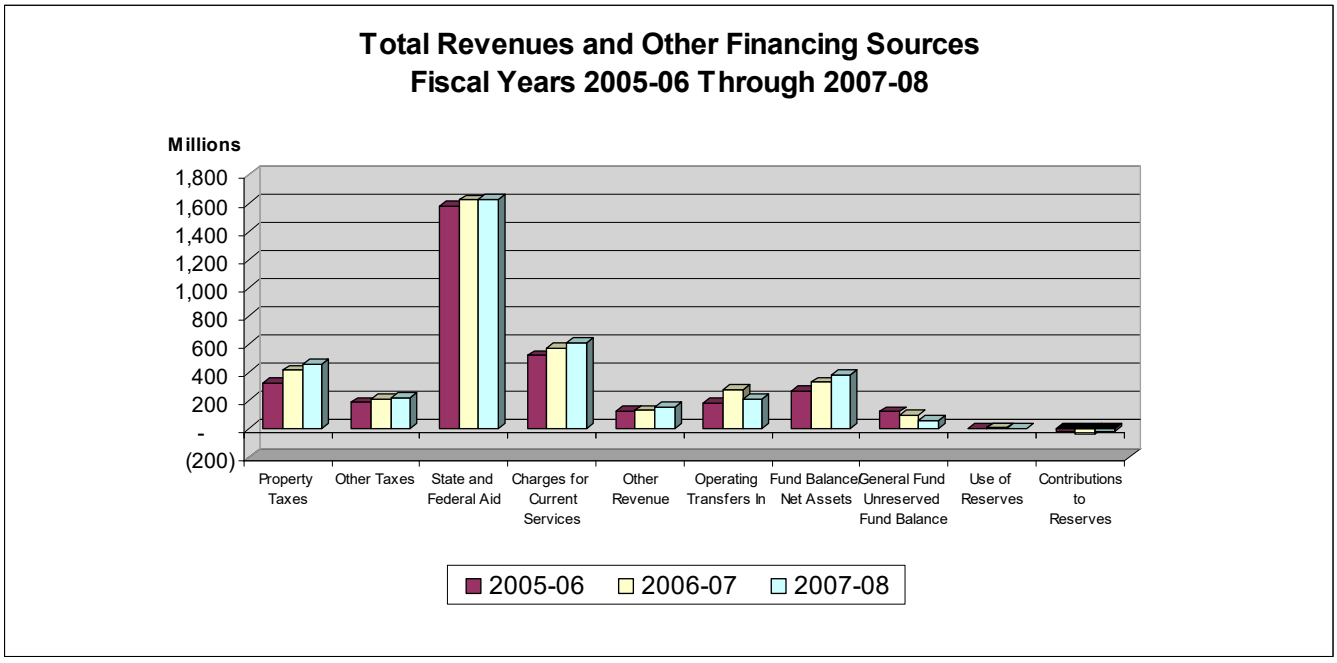
Arrowhead Regional Medical Center (ARMC) net revenues are expected to grow due to anticipated increases in current services and state revenues attributed by increases in both commercial and private pay inpatient and outpatient volume and an increase in Medi-Cal inpatient services. Additionally, there is an increase in the Realignment allocation to ARMC to fund one-time fixed asset purchases and the automated pharmacy dispensing project.

Solid Waste Management revenues increased by $13.7 million primarily as the result of $6.7 million from gate fee increases and additional tonnage at the landfills/transfer stations; $5.6 million in AB 939 fees from expansion of the Comprehensive Disposal Diversion Program; and $0.8 million from the renewal of franchise agreements.

## TOTAL REVENUES AND OTHER FINANCING SOURCES

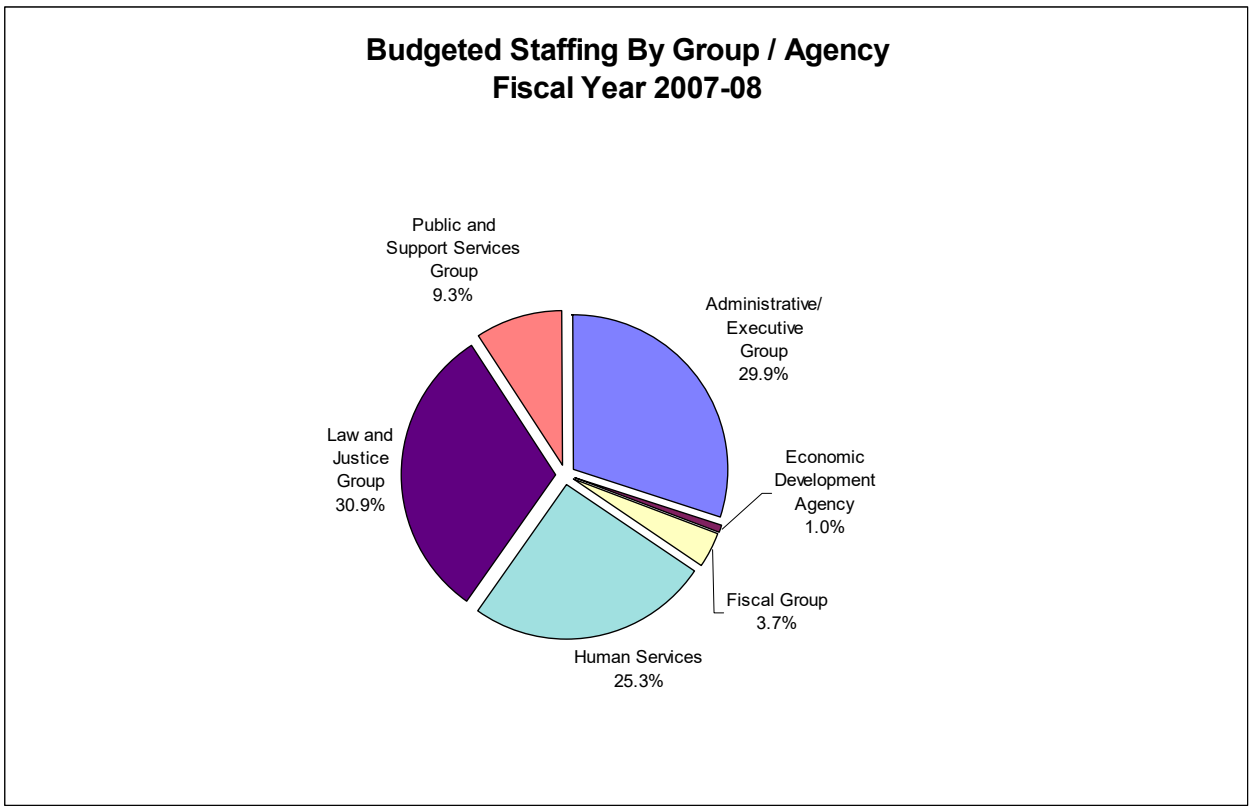
| | Fiscal Year 2005-06 Adopted Budget | Fiscal Year 2006-07 Adopted Budget | Fiscal Year 2007-08 Adopted Budget |
|---|---|---|---|
| **Revenues** | | | |
| Property Taxes | 327,126,671 | 415,936,297 | 459,810,947 |
| Other Taxes | 186,509,549 | 207,443,448 | 220,972,869 |
| State and Federal Aid | 1,581,198,401 | 1,622,031,175 | 1,630,152,790 |
| Charges for Current Services | 518,800,040 | 568,348,265 | 611,222,886 |
| Other Revenue | 125,640,239 | 130,456,481 | 154,855,806 |
| Total Revenues | 2,739,274,900 | 2,944,215,666 | 3,077,015,298 |
| **Other Financing Sources** | | | |
| Operating Transfers In | 179,256,696 | 275,104,245 | 214,315,375 |
| Fund Balance/Net Assets | 270,078,921 | 329,871,416 | 383,609,334 |
| General Fund Unreserved Fund Balance | 121,637,030 | 100,698,815 | 56,425,431 |
| Use of Reserves | 2,253,702 | 6,063,708 | 2,688,000 |
| Contributions to Reserves | (21,403,093) | (35,452,753) | (14,544,909) |
| Total Other Financing Sources | 551,823,256 | 676,285,431 | 642,493,231 |
| Total Revenues and Other Financing Sources | 3,291,098,156 | 3,620,501,097 | 3,719,508,529 |

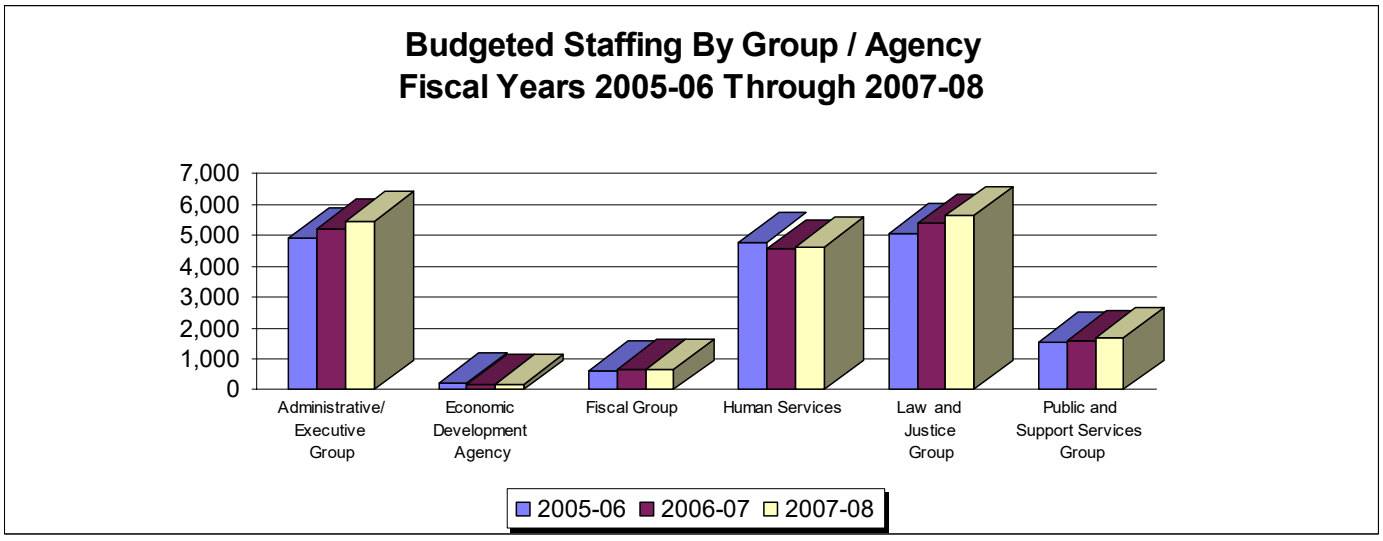
The revenue and other financing sources schedule above includes all county funds. This schedule includes operating transfers, which are the mechanism for providing financing from one fund to another within the county. Additionally, this schedule summary provides the fund balance/net assets of all non-general funds, the general fund's unreserved fund balance, as well as, the use of, and the contributions to the county's reserves as designated in the financing plan.



## BUDGETED STAFFING SUMMARY

The graph below depicts the budgeted staffing by group / agency for the current fiscal year. The graph at the bottom illustrates the budgeted staffing for the current as well as the prior two fiscal years.



| | 2006-07 Budgeted Staffing | Change from Previous Year: Caseload Driven/ Grant or Special Funded Programs | Change from Previous Year: All Other Programs | Change from Previous Year: Total Change | 2007-08 Budgeted Staffing | Percentage Change |
|---|---|---|---|---|---|---|
| General Fund | 12,913.1 | 446.0 | 122.0 | 568.0 | 13,481.1 | 4.4% |
| Other Funds | 4,688.1 | 65.2 | 0.0 | 65.2 | 4,753.3 | 1.4% |
| Total | 17,601.2 | 511.2 | 122.0 | 633.2 | 18,234.4 | |

Significant changes from the previous year in caseload driven, grant or special funded programs include the following:

**General Fund**

- **County Administrative Office – Health Administration** increased budgeted staffing by 16.8 positions as a result of the transfer of 18.8 positions from the Inland Counties Emergency Medical Agency (ICEMA) previously reflected within the Public Health budget unit. These additions were offset by the transfer of 1.0 Deputy Administrative Officer and 1.0 Executive Secretary to the County Administrative Office budget to better align the administrative support provided.

- **Behavioral Health** increased budgeted staffing by 122.5 positions primarily as a result of 85.9 mid-year Board of Supervisor approved budgeted positions added for the Mental Health Services Act program, an addition of 12.0 for the Mentally Ill Offender Crime Reduction program, 11.0 Public Service Employee and intern positions, and 13.0 positions for various departmental needs.

- **Public Health** increased budgeted staffing by 63.9 positions as a result of staff previously budgeted as part time who are reflected at full time in 2007-08. The department has received additional general fund support to cover any salary and benefit increases that existing state and federal grants, for programs such as Tuberculosis Control, Immunization and Black Infant Health, are unable to cover within their existing allocations. Additionally, the department received funding for 4.0 positions in two approved policy items.

- **Aging and Adult Services – Aging Program** budgeted staffing increased by 30.6 positions. This addition is primarily due to the addition of 20.9 contract training positions in the Senior Training and Employment Program.

- **Human Services Administrative Claim** budgeted staffing increased by 26.0 positions. Of these, Transitional Assistance is increasing by 8.8 budgeted positions, Children's Services is reducing by 4.0 budgeted positions, Aging and Adult Services is increasing by 6.0 positions, and Human Services support divisions are increasing 15.2 budgeted positions. The overall increase in budgeted positions is the result of increases in funding in 2007-08.

- **District Attorney – Criminal** budgeted staffing increased by 57.0 positions, including: 8.0 positions approved mid-year by the Board of Supervisors; 17.5 positions associated with new judgeships expected in 2007-08, which will be filled only when actual judicial appointments are made; 12.0 positions transferred from the department's fines and forfeitures budget units to the main District Attorney budget; 1.0 Deputy District Attorney position that is replacing a contract Grand Jury Advisor (0.5 FTE) who is retiring; 1.0 Executive Secretary II to support an Assistant District Attorney and; 1.0 Special Assistant Deputy District Attorney assigned to special projects and policy development. The additional costs for these positions is expected to be offset by salary savings resulting from 6.0 top range Deputy District Attorneys leaving the office to become judges in 2006-07 and up to 5.0 more expected in 2007-08. These vacancies will be filled with entry level attorneys creating significant salary savings for the department. Additionally, the department received funding for 17.0 positions in four approved policy items.

- **Public Defender** budgeted staffing increased by 31.6 positions. The department anticipates staffing four new criminal courtrooms in 2007-08 due to increased judgeships. Staffing attributable to the judgeships includes: 6.0 Deputy Public Defenders, 2.6 Office Assistant IIIs, and 3.0 Public Defender Investigators. The department will fill these positions only as judgeships are added. Other staffing changes include: the addition of 3.0 Deputy Public Defenders, two for Gang Injunctions; 1.0 Supervising Public Defender Investigator; 1.0 Public Defender Interviewer due to increased workload and; the addition of 3.0 positions due to budgeting positions at full time rather than half time. These additions are partially offset by the deletion of 1.0 Social Services Practitioner and 1.0 Graduate Student Intern. Additionally, the department received funding for 14.0 positions in two approved policy items.

- **Probation Administration, Corrections and Detention** budgeted staffing increased by 54.2 positions, including: 21.0 positions approved mid-year by the Board of Supervisors; 8.5 budgeted staffing in new positions due to program adjustments; 4.2 budgeted staffing for overtime; 20.5 budgeted staffing due to the expansion to full year funding for mandated John Doe II (10.3 budgeted staff) and High Desert Juvenile Hall (10.2 budgeted staff) staff and; 8.0 projected new Superior Court judgeships. These increases will be offset by the deletion of 8.0 budgeted staffing related to program changes including Prop 36 reductions, Camp Heart Bar closure, changes in food service delivery, and the School Probation Officer program.

- **Sheriff-Coroner** increased 63.0 budgeted positions in the caseload driven, grant or special funded programs category, primarily due to 27.5 personnel added for city contracts; 17.5 due to new grants; 31.0 for specialized task forces; 4.3 contract training positions; 4.2 deputy coroner investigators for full-time funding; and 2.3 budgeted positions for drug education programs, which are funded by asset forfeitures; and a decrease of 15.0 IRNET positions (restoration included in the 31.0 task force positions above) and 8.8 inmate welfare positions.

**Other Funds**

- **Information Services' Network Services Division** staffing increased by 13.0 budgeted positions. The increases in staffing include the transfer of 5.1 Wide Area Network positions from the Computer Operations budget unit to better align program services as well as the addition of 11.0 budgeting staffing to provide increased support for various program services. These additions are offset by the transfer of 2.1 Multimedia Coordinators and 1.0 Network Services Supervisor to the general fund to support the multimedia program at the county government center.

- **Arrowhead Regional Medical Center** budgeted staffing decreased by 27.4 positions due to a decrease of 16.0 Radiology Program Trainees/Interns (interns in this program are no longer compensated), a transfer of 2.0 Human Resource Officers to the County Human Resources Department, a decrease of 6.4 nursing positions to cover additional costs associated with the mid-year conversion of Per-Diem Registered Nursing positions to regular positions, and the remaining net decrease of 3.0 positions due to various staffing adjustments based on departmental needs.

- **Preschool Services** budgeted staffing increased by 13.8 positions primarily due to an increase in Contract Teacher III positions, which are required to meet future credential requirements mandated by the department's federal funding source.

- **County Library** budgeted staffing increased by 25.1 budgeted positions, including: 7.8 positions due to fewer than anticipated vacancies in the professional positions as well as improved hiring practices that should allow the Library to fill vacant positions much sooner and; 17.3 positions due to increased workload demands at both new and existing branches of the library.

- **Public Works - Road Operations** increased by 25.9 budgeted positions primarily as a result of 5.0 new positions being added to the Contracts Division due to increased workload caused by additional Proposition 42 and Proposition1B funding; 4.0 new positions added for the Design Division due to increased workload caused by additional Proposition 42, Proposition 1B, and Development Mitigation Plan funding; and 9.0 new positions for the Operations Division because the increased revenue from Proposition 42, Proposition 1B, and Local Transportation Funds has resulted in additional yard chip seal and overlay projects that are administered by the Operations Division. The remaining additional positions are necessary to provide support for various program services.

Significant changes from the previous year in all other programs include the following:

**General Fund**

- **Registrar of Voters** increased by a net 11.5 budgeted positions due to an increase of 3.8 various regular positions for anticipated overtime, 4.3 extra-help positions, and 2.7 various clerical positions. These increases are necessary in order to conduct three major elections in 2007-08 and will be partially offset by savings from clerical positions that are budgeted at lower step levels because of staff turnover. Additionally, a net 0.7 budgeted positions were added as the result of two approved policy items.

- **Sheriff – Coroner** increased an additional 36.6 budgeted positions, including 22.1 temporary positions for workload due to long-term vacancies and disability; 10.7 station officers and custody specialists for jails at outlying stations; 1.8 administrative positions for fiscal and clerical support; 1.0 communication manager; and 1.0 contract armorer for the academy.

Countywide staffing changes are outlined by county department in the following chart:

**BUDGETED STAFFING SUMMARY**

| Department | 2005-06 Final Budget | 2006-07 Final Budget | 2007-08 Final Budget | Change Between 2006-07 & 2007-08 |
|---|---|---|---|---|
| **ADMINISTRATIVE/EXECUTIVE GROUP** | | | | |
| **GENERAL FUND** | | | | |
| BOARD OF SUPERVISORS | 58.0 | 60.5 | 57.3 | (3.2) |
| BOARD OF SUPERVISORS - LEGISLATION | 1.0 | 2.0 | 5.0 | 3.0 |
| CLERK OF THE BOARD | 14.0 | 15.0 | 16.0 | 1.0 |
| COUNTY ADMINISTRATIVE OFFICE | 18.0 | 21.3 | 25.0 | 3.7 |
| COUNTY ADMINISTRATIVE OFFICE - FRANCHISE ADMINISTRATION | 3.0 | 3.0 | 3.0 | 0.0 |
| COUNTY ADMINISTRATIVE OFFICE - HEALTH ADMINISTRATION | 4.0 | 4.0 | 20.8 | 16.8 |
| COUNTY COUNSEL | 66.7 | 67.6 | 71.6 | 4.0 |
| HUMAN RESOURCES | 88.6 | 100.0 | 103.0 | 3.0 |
| HUMAN RESOURCES - CENTER FOR EMPLOYEE HEALTH & WELLNESS | 13.9 | 18.2 | 18.5 | 0.3 |
| INFORMATION SERVICES - APPLICATION DEVELOPMENT | 102.4 | 102.8 | 107.5 | 4.7 |
| PURCHASING | 16.0 | 15.0 | 15.0 | 0.0 |
| BEHAVIORAL HEALTH | 549.6 | 644.2 | 766.7 | 122.5 |
| BEHAVIORAL HEALTH - ALCOHOL AND DRUG SERVICES | 75.8 | 76.4 | 85.8 | 9.4 |
| PUBLIC HEALTH | 860.4 | 840.4 | 904.3 | 63.9 |
| PUBLIC HEALTH - CALIFORNIA CHILDREN'S SERVICES | 158.0 | 171.4 | 180.9 | 9.5 |
| SUBTOTAL GENERAL FUND | 2,029.4 | 2,141.8 | 2,380.4 | 238.6 |
| **OTHER FUNDS** | | | | |
| HUMAN RESOURCES - EMPLOYEE BENEFITS & SERVICES | 33.0 | 33.0 | 32.0 | (1.0) |
| HUMAN RESOURCES - COMMUTER SERVICES | 2.5 | 2.5 | 3.0 | 0.5 |
| INFORMATION SERVICES - COMPUTER OPERATIONS | 126.9 | 135.1 | 134.1 | (1.0) |
| INFORMATION SERVICES - NETWORK SERVICES | 93.0 | 105.0 | 118.0 | 13.0 |
| PURCHASING - SURPLUS PROPERTY & STORAGE OPERATIONS | 13.0 | 8.0 | 5.0 | (3.0) |
| PURCHASING - MAIL/COURIER SERVICES | 33.0 | 31.0 | 30.0 | (1.0) |
| PURCHASING - PRINTING SERVICES | 16.0 | 16.0 | 18.0 | 2.0 |
| RISK MANAGEMENT - OPERATIONS | 70.5 | 71.0 | 72.0 | 1.0 |
| ARROWHEAD REGIONAL MEDICAL CENTER | 2,491.0 | 2,683.4 | 2,656.0 | (27.4) |
| SUBTOTAL OTHER FUNDS | 2,878.9 | 3,085.0 | 3,068.1 | (16.9) |
| **TOTAL ADMINISTRATIVE/EXECUTIVE GROUP** | **4,908.3** | **5,226.8** | **5,448.5** | **221.7** |
| **ECONOMIC DEVELOPMENT AGENCY** | | | | |
| **GENERAL FUND** | | | | |
| ECONOMIC DEVELOPMENT | 40.0 | 47.0 | 48.0 | 1.0 |
| SUBTOTAL GENERAL FUND | 40.0 | 47.0 | 48.0 | 1.0 |
| **OTHER FUNDS** | | | | |
| COMMUNITY DEVELOPMENT AND HOUSING | 50.0 | 49.0 | 49.5 | 0.5 |
| WORKFORCE DEVELOPMENT | 140.5 | 84.0 | 84.0 | 0.0 |
| SUBTOTAL OTHER FUNDS | 190.5 | 133.0 | 133.5 | 0.5 |
| **TOTAL ECONOMIC DEVELOPMENT AGENCY** | **230.5** | **180.0** | **181.5** | **1.5** |

**BUDGETED STAFFING SUMMARY**

| Department | 2005-06 Final Budget | 2006-07 Final Budget | 2007-08 Final Budget | Change Between 2006-07 & 2007-08 |
|---|---|---|---|---|
| **FISCAL GROUP** | | | | |
| **GENERAL FUND** | | | | |
| ASSESSOR | 175.6 | 204.5 | 203.5 | (1.0) |
| AUDITOR/CONTROLLER-RECORDER | 203.6 | 210.6 | 216.8 | 6.2 |
| TREASURER-TAX COLLECTOR/PUBLIC ADMINISTRATOR | 179.9 | 199.4 | 201.1 | 1.7 |
| SUBTOTAL GENERAL FUND | 559.1 | 614.5 | 621.4 | 6.9 |
| **OTHER FUNDS** | | | | |
| ASSESSOR - STATE/COUNTY PROPERTY TAX ADMINISTRATION PROGRAM | 28.3 | 28.3 | 28.3 | 0.0 |
| AUDITOR/CONTROLLER-RECORDER - ELECTRONIC RECORDING | 0.0 | 0.0 | 1.0 | 1.0 |
| AUDITOR/CONTROLLER-RECORDER - RECORDER RECORDS | 0.0 | 0.0 | 1.0 | 1.0 |
| AUDITOR/CONTROLLER-RECORDER - SYSTEMS DEVELOPMENT | 8.0 | 17.0 | 20.0 | 3.0 |
| AUDITOR/CONTROLLER-RECORDER - RECORDS MANAGEMENT | 1.0 | 0.0 | 0.0 | 0.0 |
| SUBTOTAL OTHER FUNDS | 37.3 | 45.3 | 50.3 | 5.0 |
| **TOTAL FISCAL GROUP** | **596.4** | **659.8** | **671.7** | **11.9** |
| **HUMAN SERVICES** | | | | |
| **GENERAL FUND** | | | | |
| AGING AND ADULT SERVICES - AGING PROGRAM | 101.9 | 103.2 | 133.8 | 30.6 |
| AGING AND ADULT SERVICES - PUBLIC GUARDIAN - CONSERVATOR | 27.0 | 28.0 | 30.0 | 2.0 |
| CHILD SUPPORT SERVICES | 496.0 | 461.5 | 452.0 | (9.5) |
| HUMAN SERVICES ADMINISTRATIVE CLAIM | 3,607.3 | 3,425.0 | 3,451.0 | 26.0 |
| VETERANS AFFAIRS | 18.0 | 18.0 | 18.0 | 0.0 |
| SUBTOTAL GENERAL FUND | 4,250.2 | 4,035.7 | 4,084.8 | 49.1 |
| **OTHER FUNDS** | | | | |
| PRESCHOOL SERVICES | 541.8 | 514.1 | 527.9 | 13.8 |
| SUBTOTAL OTHER FUNDS | 541.8 | 514.1 | 527.9 | 13.8 |
| **TOTAL HUMAN SERVICES** | **4,792.0** | **4,549.8** | **4,612.7** | **62.9** |
| **LAW AND JUSTICE GROUP** | | | | |
| **GENERAL FUND** | | | | |
| DISTRICT ATTORNEY - CRIMINAL | 422.0 | 449.0 | 506.0 | 57.0 |
| DISTRICT ATTORNEY - CHILD ABDUCTION AND RECOVERY | 6.3 | 6.0 | 6.0 | 0.0 |
| LAW AND JUSTICE GROUP ADMINISTRATION | 1.0 | 1.0 | 1.0 | 0.0 |
| PROBATION - ADMIN, CORRECTIONS & DETENTION | 1,137.2 | 1,179.2 | 1,233.4 | 54.2 |
| PUBLIC DEFENDER | 197.0 | 221.0 | 252.6 | 31.6 |
| SHERIFF-CORONER | 3,207.1 | 3,426.6 | 3,526.2 | 99.6 |
| SUBTOTAL GENERAL FUND | 4,970.6 | 5,282.8 | 5,525.2 | 242.4 |
| **OTHER FUNDS** | | | | |
| DISTRICT ATTORNEY - SPECIAL REVENUE | 33.0 | 37.8 | 28.0 | (9.8) |
| PROBATION - JUVENILE JUSTICE GRANT PROGRAM | 52.0 | 50.8 | 55.0 | 4.2 |
| SHERIFF-CORONER - SPECIAL REVENUE | 12.0 | 12.0 | 18.0 | 6.0 |
| SUBTOTAL OTHER FUNDS | 97.0 | 100.6 | 101.0 | 0.4 |
| **TOTAL LAW AND JUSTICE GROUP** | **5,067.6** | **5,383.4** | **5,626.2** | **242.8** |

**BUDGETED STAFFING SUMMARY**

| Department | 2005-06 Final Budget | 2006-07 Final Budget | 2007-08 Final Budget | Change Between 2006-07 & 2007-08 |
|---|---|---|---|---|
| **PUBLIC AND SUPPORT SERVICES GROUP** | | | | |
| **GENERAL FUND** | | | | |
| PUBLIC AND SUPPORT SERVICES GROUP ADMINISTRATION | 9.0 | 10.0 | 10.0 | 0.0 |
| AGRICULTURE/WEIGHTS AND MEASURES | 63.5 | 65.7 | 69.3 | 3.6 |
| AIRPORTS | 28.0 | 29.5 | 29.5 | 0.0 |
| ARCHITECTURE AND ENGINEERING | 23.5 | 26.3 | 28.0 | 1.7 |
| COUNTY MUSEUM | 53.7 | 52.7 | 51.6 | (1.1) |
| FACILITIES MANAGEMENT | 148.7 | 153.4 | 154.9 | 1.5 |
| FACILITIES MANAGEMENT - UTILITIES | 1.0 | 1.0 | 1.0 | 0.0 |
| LAND USE SERVICES - ADMINISTRATION | 11.0 | 11.0 | 12.0 | 1.0 |
| LAND USE SERVICES - CURRENT PLANNING | 30.0 | 33.0 | 34.0 | 1.0 |
| LAND USE SERVICES - ADVANCE PLANNING | 18.0 | 18.0 | 18.0 | 0.0 |
| LAND USE SERVICES - BUILDING AND SAFETY | 85.2 | 95.2 | 98.2 | 3.0 |
| LAND USE SERVICES - CODE ENFORCEMENT | 35.0 | 40.0 | 41.0 | 1.0 |
| LAND USE SERVICES - FIRE HAZARD ABATEMENT | 22.0 | 22.0 | 22.0 | 0.0 |
| PUBLIC WORKS - SURVEYOR | 41.9 | 41.9 | 42.6 | 0.7 |
| REAL ESTATE SERVICES | 24.0 | 24.0 | 24.0 | 0.0 |
| REGIONAL PARKS | 118.1 | 127.6 | 133.7 | 6.1 |
| REGISTRAR OF VOTERS | 40.1 | 40.0 | 51.5 | 11.5 |
| SUBTOTAL GENERAL FUND | 752.7 | 791.3 | 821.3 | 30.0 |
| **OTHER FUNDS** | | | | |
| COUNTY LIBRARY | 215.8 | 226.2 | 251.3 | 25.1 |
| COUNTY MUSEUM - MUSEUM STORE | 2.0 | 1.8 | 2.0 | 0.2 |
| FLEET MANAGEMENT - GARAGE | 96.4 | 92.0 | 94.5 | 2.5 |
| FLEET MANAGEMENT - MOTOR POOL | 4.0 | 4.0 | 4.0 | 0.0 |
| PUBLIC WORKS - ROAD OPERATIONS | 367.4 | 386.5 | 412.4 | 25.9 |
| PUBLIC WORKS - SOLID WASTE MANAGEMENT | 84.2 | 95.8 | 99.9 | 4.1 |
| REGIONAL PARKS - CALICO GHOST TOWN MARKETING SVCS | 1.0 | 1.0 | 1.2 | 0.2 |
| REGIONAL PARKS - CAMP BLUFF LAKE | 3.9 | 1.5 | 5.9 | 4.4 |
| REGIONAL PARKS - COUNTY TRAIL SYSTEM | 5.0 | 0.0 | 0.0 | 0.0 |
| REGIONAL PARKS - SNACK BARS | 1.3 | 1.3 | 1.3 | 0.0 |
| SUBTOTAL OTHER FUNDS | 781.0 | 810.1 | 872.5 | 62.4 |
| **TOTAL PUBLIC AND SUPPORT SERVICES GROUP** | **1,533.7** | **1,601.4** | **1,693.8** | **92.4** |
| **TOTAL COUNTY DEPARTMENTS - GENERAL FUND** | **12,602.0** | **12,913.1** | **13,481.1** | **568.0** |
| **TOTAL COUNTY DEPARTMENTS - OTHER FUNDS** | **4,526.5** | **4,688.1** | **4,753.3** | **65.2** |
| **COUNTY DEPARTMENTS GRAND TOTAL** | **17,128.5** | **17,601.2** | **18,234.4** | **633.2** |

## CAPITAL IMPROVEMENT PROGRAM

The County's Capital Improvement Program includes construction, rehabilitation and repair projects for numerous facilities and structures.

The capital project funds listed in the appropriation summary schedules in this Budget Summary and presented in the chart below represent those managed by the Architecture and Engineering Department and accounted for in the two funds, CJV and CJS. The County has several other capital projects that are accounted for in various special revenue funds belonging to the respective project departments, such as Airports, Regional Parks, and the Department of Public Works Solid Waste Management and Transportation Divisions. Additionally, there are two enterprise funds, which are part of the Arrowhead Regional Medical Center (ARMC), that are used for capital projects of ARMC.

In the 2007-08 final budget $33.3 million in new projects are funded, primarily using County discretionary funds. Major new projects using discretionary funds include an ongoing set aside of $4.0 million for a new Central Juvenile Hall on the existing Gilbert Street campus site in San Bernardino, additional funding in the amount of $1.6 million to complete the new Crestline Library, and $1.3 million for design and Phase I of a new animal care and adoption facility at the Devore Animal Shelter. Various other infrastructure projects will improve water systems, provide emergency generators for communication sites, improve recreation facilities, expand parking lots, replace roofs, improve heating, ventilation and air conditioning systems, and remodel and expand various office buildings.

Projects approved in prior years but not yet completed total an additional $103.8 million. The four major carryover projects are the $40.8 million seismic retrofit and remodel of the historic County Courthouse in San Bernardino to be funded primarily by an existing civil filing fee surcharge, the $7.2 million construction of the Hall of Geological Wonders at the County Museum in Redlands, the $6.4 million expansion and remodel of the Fontana Courthouse, and $4.6 million for the design to add 896 beds to the Adelanto Jail Facility. The total estimated budget for the jail expansion is $111.0 million and a $7.0 million set aside has been included in the budget financing plan for debt service.

**Capital Project Funds**

| | | Nbr of Projects | General Fund Local Cost | Other Discretionary Funding | Restricted Funding | Total |
|---|---|---|---|---|---|---|
| **New Projects** | | | | | | |
| Contributions to Non-Owned Projects | CJV | 1 | 437,500 | - | - | 437,500 |
| Structures and Improvements | CJV | 48 | 22,362,500 | 962,500 | 9,500,800 | 32,825,800 |
| Total New Projects | | 49 | 22,800,000 | 962,500 | 9,500,800 | 33,263,300 |
| **Carryover Projects** | | | | | | |
| Contribution to Other Agencies | CJV | 14 | 5,188,009 | - | - | 5,188,009 |
| Contribution to Non-Owned Projects | CJV | 3 | | | 707,793 | 707,793 |
| Structures and Improvements | CJV | 185 | 44,900,532 | 15,218,234 | 37,571,088 | 97,689,854 |
| High Desert Juvenile Detention Center | CJS | 1 | 208,661 | - | - | 208,661 |
| Total Carryover Projects | | 203 | 50,297,202 | 15,218,234 | 38,278,881 | 103,794,317 |
| Total Capital Project Funds | | 252 | 73,097,202 | 16,180,734 | 47,779,681 | 137,057,617 |

For a complete listing of capital improvement program highlights in all funds, please refer to the Capital Improvement Program section of this budget book.

## GENERAL FUND FINANCING

County general fund operations are financed with four major types of financing sources: departmental revenue, Proposition 172 revenue, Realignment revenue, and countywide discretionary revenue.

Departmental revenue includes fees, service charges, and state and federal support for programs such as welfare, health care, and behavioral health. Proposition 172 revenue is restricted and is used solely for financing the Sheriff, District Attorney, and Probation departments. Realignment revenue is also restricted and used in financing mental health, social services and health programs within the County.

The balance of departmental costs not funded by departmental revenue, Proposition 172 revenue, and/or Realignment revenue is considered local cost. Local cost is funded by countywide discretionary revenue, which is primarily property tax revenue.

Any countywide discretionary revenue not distributed to departments via local cost is placed in contingencies. Every year the County of San Bernardino has set aside a prudent dollar amount in contingencies and reserves for two purposes. One is to ensure that the county can accommodate unforeseen increases in expenditures or reductions in revenues, or other extraordinary events, which would harm the fiscal health of the county. The second purpose is to be proactive and set aside funds to meet future known obligations or to build a reserve for large capital projects.

The following sections describe the economic indicators that are factored into the County's financing plan, a brief overview of the State budget, and more importantly, how the State budget impacts the County's primary categories of service (health, safety, well-being, and quality of life). Additionally, details related to Proposition 172 revenue, Realignment revenue, and countywide discretionary revenue, as they relate to financing general fund departments, are presented. Furthermore, detailed information is included on the contributions and uses of county general fund contingencies and reserves for 2006-07 and the proposed contributions and uses of general fund contingencies and reserves for 2007-08.

## ECONOMIC INDICATORS

San Bernardino County is part of an Inland Empire economy that is one of the strongest in the U.S. In 2006, the area added 48,150 jobs (up 3.9%) or 22% of those created in California. For the first seven months of 2007, the State put the growth at 41,800 jobs indicating that the strength continues despite the recent slowdown in home construction. In fiscal year 2006, San Bernardino County's retail sales totaled $31.2 billion, up 11.9%. That was well above the 7.4% growth in the State. The County's per capita sales of $15,840 compared to the State's average of $15,245. The high retail sales levels are, in part, the result of the region's low living costs for a Southern California area. The median family income in 2006 was estimated at $58,073, putting it above Los Angeles County ($56,930) but below California ($64,563). However, after one year's amortization on the mortgage for the median home, the disposable income remaining in San Bernardino County is $34,817 versus $31,101 in Orange County and $18,218 in Los Angeles County.

Finally, San Bernardino County's assessed valuation is up 15.9% for fiscal year 2008 or $23.8 billion. This was the second largest growth rate and largest absolute increase in the County's history. While home construction has slowed, other real estate sectors have not. Commercial developers are well behind meeting the needs of past population growth. Office operations are now migrating inland to meet the demands of the area's 4.1 million people. There is 2.4 million square feet under construction in San Bernardino County (19.4% of Southern California's total). There is 15.9 million square feet of industrial under construction in the County (51.9% of Southern California's total) as it expands in concert with the need for facilities to handle the rising volumes of imports through Southern California's ports.

## STATE OF CALIFORNIA'S BUDGET

The 2007 Budget Act signed by Governor Schwarzenegger on August 24, 2007, includes the largest reserve of any budget act in the State's history. The May Revision proposed a total reserve of $2.2 billion. Due to the shortfall in revenue collections that came to light in June, and in recognition of the state's continuing structural deficit and other potential threats, the Legislature took actions to reduce spending and increase funds available, thereby increasing the total reserve to an unprecedented $3.4 billion. The Governor further reduced spending with $703 million in General Fund vetoes, raising the total reserve to $4.1 billion. As a result, General Fund spending growth in this budget is held to $0.6 billion, or 0.6 %.

Despite the modest year-over year increase in General Fund spending in the Budget Act, it still fully funds K-12 education (providing a 3.4 % increase in per pupil spending from all funds), law enforcement and the Governor's compacts with higher education and the judiciary. It also continues the commitment to reform the state's prison system by reducing recidivism, improving prison health care and reducing overcrowding. The Budget Act also continues the commitment to improve the state's critical infrastructure through prudent use of the general obligation bonds authorized by the people in 2006.

Source: The California Department of Finance

## STATE IMPACT TO THE COUNTY'S ADOPTED BUDGET

### Health

*Department of Behavioral Health- Integrated Services for Homeless Adults, AB 2034*

The 2007-08 Budget Act eliminated the entire $54.8 million of state funding for the Integrated Services for Homeless Adults with Severe Mental Illness Program. The elimination of this program will result in a $1,034,000 decrease in funding for the Department of Behavioral Health (DBH). The California Mental Health Director's Association is working with DBH to explore one-time funding sources to fund 2007-08 expenses related to this program. DBH anticipates funding these program expenses in future years through Realignment and/or salary and contract savings.

*Department of Behavioral Health and Probation Department – Proposition 36*

The 2007-08 State Budget Act reduces available Proposition 36 (The Substance Abuse and Crime Prevention Act of 2000) funding. Proposition 36 programs are operated through both DBH and the Probation Department. The overall reduction to county Proposition 36 programs is $1.5 million, which includes a reduction of approximately $886,000 to DBH and approximately $644,000 to Probation. DBH and Probation will utilize Offender Treatment Plan (OTP) fund balance of $1,303,642 to replace the majority of this year's loss of funding. DBH will use salary savings and increased client fees to cover the net reduction in revenue of approximately $70,000. The net reduction in revenue to Probation of approximately $160,000 will result in the reassignment of one vacant probation officer and one office assistant. The Proposition 36 Steering Committee will continue to plan for 2008-09 reductions.

*Department of Public Health – Outreach, Enrollment, Retention, and Utilization Program*

For 2007-08, the Governor line-item vetoed $34.6 million in funding for the Outreach, Enrollment, Retention and Utilization Program. The State Budget Act of 2006 appropriated funds to the California Department of Health Services (DHS) to increase the number of children enrolled and maintained in Medi-Cal and Healthy Families. DHS allocated these funds to counties to conduct activities targeted at low income families with uninsured children during 2006-07, 2007-08, and 2008-09. The reduction for the current fiscal year constitutes a revenue loss to the County of $2.0 million. As a result of this loss, the Department will forego all planned expenditures related to this program, including countywide advertising and subcontractor agreements for outreach activities. Additionally, the Department will reassign all filled positions to existing vacancies within the Department.

*Department of Public Health – Local Public Health Funding*

The 2007-08 Budget Act cuts allocations to local public health departments for local pandemic influenza preparedness and response planning by $8.5 million. This funding first became available to local jurisdictions upon approval of SB 490, passed in May 2006. This cut constitutes one-half of the allocation originally included in the budget, resulting in a revenue loss to the county of $215,000. As a result of this loss, the Department will reduce planned expenditures, including purchase of small equipment, vaccines, and contracted training.

**Safety**

*District Attorney and Sheriff – Indian Gaming Special Distribution Fund*

The 2007-08 State Budget Act eliminated funds for the Indian Gaming Special Distribution Fund because a state audit questioned whether some funds were going to projects with little connection to casino impact. Funds allocated from this grant are issued to eligible recipients at the end of each fiscal year and are applied as revenue in the following fiscal year. The District Attorney's Office and Sheriff's Department received a disbursement in June of 2007 for 2007-08 expenses. This disbursement should not be impacted by the present budget action. However, if the Indian Gaming funds are not restored by legislative action, the impact to the District Attorney's Office and Sheriff's Department in 2008-09 will be approximately $200,000 and $475,000 respectively. The Sheriff's allocation offsets approximately 35% of the patrol costs at San Manuel Indian Gaming and Bingo. In addition, the Sheriff contracts directly with San Manuel for the remaining costs. It is possible that the impact to the Sheriff's Department would be mitigated by an increase in that contract. Meanwhile, there has been legislative action taken to restore this fund (SB 493), but it has been delayed until the next legislative session in January. With this delay, there are concerns that the bill may become wrapped into larger Indian Gaming issues. There is also concern that even if the fund is restored in January or later, it will be difficult for counties to process the grant.

*District Attorney – California Witness Protection Program (CWPP)*

The recent passage of Senate Bill 82 (SB 82) regarding the CWPP includes language that will require a 25% local match on all claims submitted for payment by the CWPP. In 2006-07, the District Attorney's Office paid out $64,661 in CWPP claims and is expecting this amount to increase significantly in 2007-08. The 25% match will increase the District Attorney's operating expense budget by approximately $20,000. This additional cost will be absorbed within the District Attorney's Office existing budget allocation and will not require any additional General Fund financing.

*Probation and Public Defender– Juvenile Justice Realignment (SB 81)*

Senate Bill 81 transfers State responsibility for certain non-violent juvenile offenders (offenders not included in Welfare and Institutions Code Section 707 (b)) to the control and supervision of counties. The Probation Department initially anticipates taking responsibility for the management of 10 additional offenders due to this change and expects an additional 2 to 3 offenders per month on an ongoing basis. Probation will manage these offenders either in juvenile hall or a placement facility. In addition, the Department will be refurbishing 20 beds at Central Juvenile Hall as a result of this change. For this transfer of responsibility, the Probation Department will receive approximately $1.6 million in Juvenile Justice Realignment Funding from the State in 2007-08. State funding for this realignment will increase to approximately $6.8 million by 2009-10 and remain static thereafter.

As a result of SB 81, the Public Defender's Office would be responsible to include in its caseload this population in the event non-violent juvenile offenders remain incarcerated or released on probation/paroled as outlined by this legislation. The caseload and staff costs associated with the legislation are difficult to project at this time.

*Sheriff's Department – Booking Fee Alternative and AB 900*

The Booking Fee Alternative will provide approximately $3.4 million in revenue to offset the collection of booking fees. This detention facilities revenue will replace local cost in the Sheriff Department's budget. Details surrounding jail construction funding approved in AB 900 will be released at a future date. A 25% match will be

required for facilities approved for construction, and priority funding consideration will be given to counties that provide a site for construction of a 500-bed state prisoner reentry facility.

**Well-Being**

*Department of Workforce Development and Economic Development - Dislocated Worker, Adult, and Youth Allocations*

As a result of the State's 2007-08 Budget Act, the county's Department of Workforce Development (DWD) will receive a reduction in funding in the amount of $920,581. This reduction is primarily due to a 15% decrease for the Dislocated Worker allocation and at least a 4% decrease in both the Adult and Youth allocations that the State of California received from the Department of Labor for Program Year 2007-08. Since business services are provided by the County's Department of Economic Development (ED) on behalf of DWD, these budget reductions will also directly impact ED's budget by approximately $250,000. Both departments plan to address this reduction chiefly through the elimination of vacant budgeted positions.

*Human Services Group – Various Social Services*

Funding from the State for Social Services provided by the County has remained level in 2007-08. Originally the State Budget Act allocated an additional $12.0 million for Adult Protective Services, which would have resulted in an additional $1.0 million for the county. Additionally, the Governor originally proposed providing annual increases to county funding equivalent to the salary and benefit increases provided to the state employee Bargaining Unit 1. Both of these increases were removed from the final State Budget Act. Finally, the Governor vetoed $23.0 million that would have funded county hardware replacement and help desk staff in human services administration. This will result in a decrease of $150,000 to the county. As costs continue to increase each year and allocations remain flat, it becomes more difficult for the Human Services Group to run the programs they are mandated to provide.

**Quality of Life**

*County Library – Public Library Fund and Inter Library Loan Reimbursement*

The County Library expects to lose approximately $300,000 in state aid with the Governor's cuts. For 2007-08, the Library estimated receipt of $665,000 from the Public Library Fund. The revised estimate is $447,000 – a reduction of $218,000. The Library estimated it would receive $295,000 in Inter-Library Loan Reimbursement. However, the revised estimate is $215,000, which is a reduction of $80,000.

**Other**

*Mandate Reimbursement Delay*

The Mandate Reimbursement Delay will affect the manner in which the state reimburses local governments through the Senate Bill 90 (SB 90) process. Departments who provide SB 90 services are afforded the opportunity to secure full reimbursement for programs mandated by the state. Funds for SB 90 services will not be eliminated and should not impact departmental budgets; however, a change to the reimbursement process will take effect in 2007-08. Current practice has been to reimburse an estimated amount for the current budget year, and then true up to the actual in the next budget year. The new process permits the state to delay mandate reimbursements until the year after the mandate has been performed, deferring payment for current year costs to the next fiscal year. The only mandate payments included in the budget are the true up amounts for mandates performed in 2006-07.

**PROPOSITION 172**

Proposition 172 (Prop 172), which became effective January 1, 1994, placed a one-half percent sales tax rate in the state's constitution and required that revenue from the additional one-half percent sales tax be used only for local public safety activities, which include but are not limited to sheriff, police, fire protection, county district attorney, and county corrections. Funding from Prop 172 enabled counties and cities to substantially offset the public safety impacts of property tax losses resulting from the state property tax shift to the Educational Revenue Augmentation Fund (ERAF).

The one-half percent sales tax imposed by Prop 172 is collected by the state and apportioned to each county based on its proportionate share of statewide taxable sales. Pursuant to Government Code 30055, of the total Prop 172 revenue allocated to San Bernardino County, 5% is distributed to cities affected by the property tax shift and 95% remains within the county.

On August 22, 1995, the County of San Bernardino Board of Supervisors approved the recommendation that defined the following departments as the public safety services designated to receive the county's 95% share of Prop 172 revenue, consistent with Government Code Section 30052 and authorized the Auditor/Controller to deposit the county's portion of the Prop 172 revenue as follows:

- Sheriff 70.0%
- District Attorney 17.5%
- Probation 12.5%

Prop 172 revenue currently presents a significant funding source for the Sheriff, District Attorney, and Probation Departments. Each year, as part of the budget development process, projections of Prop 172 growth are developed based on staff analysis of revenue trends and forecasts provided by outside economists.

Growth in Prop 172 revenue is used first to fund mandated cost increases in these departments, including MOU, retirement, worker's compensation and insurance costs. In most years, the mandated cost increases consume the vast majority of Prop 172 revenue growth and all Prop 172 revenue is distributed to the designated departments for those increased costs.

In some fiscal years, actual Prop 172 revenue exceeds budgeted amounts and is considered excess Prop 172 revenue. All excess Prop 172 revenue is set aside in a restricted financing fund by department and is available to meet other high priority needs as recommended by the department and approved by the Board of Supervisors.

On February 13, 2007, the Board of Supervisors approved a policy which requires the county to maintain an appropriation for contingency for Prop 172 funds targeted at no less than 10% of the current year's budgeted revenue. This 10% contingency was created to ensure funding for these public safety departments should the county experience Prop 172 revenue shortfalls in the future. These contingencies will be maintained in the respective department's restricted financing fund.

The chart below illustrates the beginning fund balance and ending fund balance of each restricted financing fund by department as well as projected 2007-08 revenue, including interest, and planned 2007-08 expenditures from this fund.

| | Beginning Fund Balance (AAG) | 2006-07 Unprocessed Departmental Usage | 2007-08 Budgeted Revenue | 2007-08 Budgeted Departmental Usage | Estimated Ending Fund Balance | 10% Contingency Target | Excess/(Shortfall) in Contingency Target (AAG) |
|---|---|---|---|---|---|---|---|
| **Sheriff** | 7,507,656 | | 117,950,000 | (116,150,000) | 9,307,656 | 11,795,000 | (2,487,344) |
| **District Attorney** | 5,103,368 | (1,710,095) | 29,487,500 | (29,312,500) | 3,568,273 | 2,948,750 | 619,523 |
| **Probation** | 3,546,363 | | 21,062,500 | (20,937,500) | 3,671,363 | 2,106,250 | 1,565,113 |
| **Total** | **16,157,387** | **(1,710,095)** | **168,500,000** | **(166,400,000)** | **16,547,292** | **16,850,000** | **(302,708)** |

Prop 172 budgeted revenue and interest for all three departments in 2007-08 is $168.5 million ($167.5 million in Prop 172 receipts and $1.0 million in interest revenue). The applicable department's budgeted appropriation is $166.4 million primarily due to funding mandated costs. The 2007-08 ending fund balance for departments is estimated at $16.6 million.

The Sheriff's Department currently does not have sufficient Prop 172 revenues in their restricted financing fund to meet their 10% targeted contingency amount of approximately $11.7 million. The County Administrative Office has developed a five-year plan to ensure that the 10% contingency is reached for the Sheriff Department and in 2007-08, the Sheriff's Department will set-aside $1.1 million of their ongoing Prop 172 revenue into their restricted financing fund as part of the five-year plan. The District Attorney and Probation Department have accumulated the necessary funds to meet the 10% contingency requirement.

**REALIGNMENT**

In 1991 the state shifted responsibility for a number of mental health, social services, and health programs to counties. This shift, known as Realignment, resulted in the creation of two dedicated funding streams to pay for the shifted services: a ½ cent Sales Tax and 24.33% of Vehicle License Fee (VLF) revenues made available by a change in the depreciation schedule for vehicles. Pursuant to SB 1096, Chapter 21, Statutes of 2004, the Vehicle License Fee was reduced from 2.0% of the market value of a vehicle to .65% of the market value. SB 1096 also changed the percentage of the VLF revenue allocated to Realignment from 24.33% to 74.9%. This change did not result in increased VLF revenues to Realignment, but simply reflects the same funding amount expressed as a percentage of the reduced revenue collected. Each of the three service areas identified was required to have their own separate accounts established and each of those service areas receive a different share of statewide Realignment revenues.

Within the mental health area, the programs for which the county is now responsible are: community-based mental health programs, State Hospital services for county patients, and Institutions for Mental Disease. Within the social services area, the programs for which the county is now responsible are: the county revenue stabilization program and the county justice subvention program. Within the health area, the programs for which the county is now responsible are: AB8 county health services, local health services, medically indigent services, and the county medical services program.

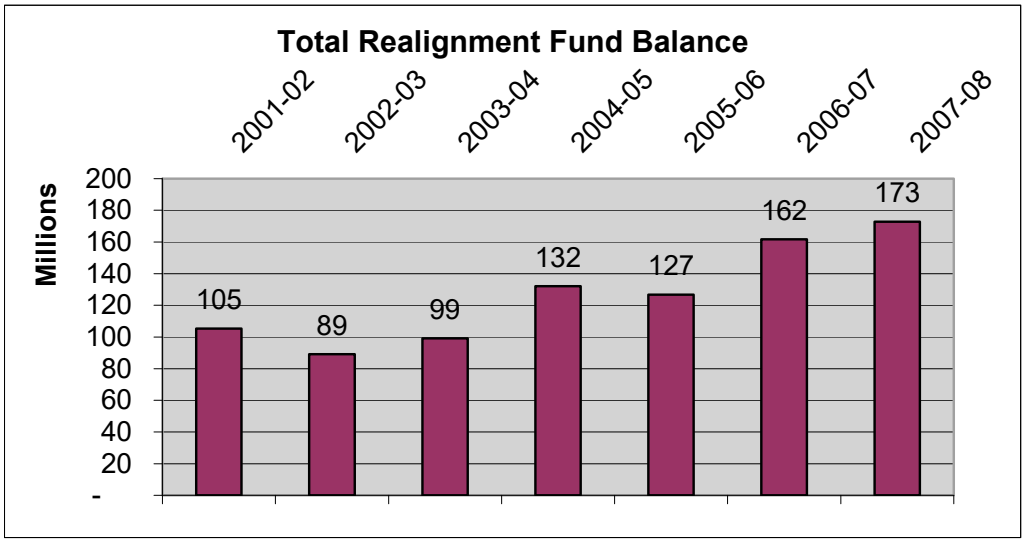
In addition to these program responsibility shifts, a number of programs had changes made to their cost sharing ratios. Below are the programs involved in the cost sharing ratio changes (numbers are shown in percentages in the order of state/county shares of cost). For example, prior to Realignment, Foster Care costs were funded by 95% state resources and 5% county resources. Now Foster Care is funded by 40% state resources and 60% county resources, which is a significant impact to the county.

| | From State/County | To State/County |
|---|---|---|
| **Social Services programs:** | | |
| Foster Care | 95/5 | 40/60 |
| Child Welfare Services | 76/24 | 70/30 |
| Adoption Assistance | 100/0 | 75/25 |
| CalWORKs | 89/11 | 95/5 |
| County Services Block Grant | 84/16 | 70/30 |
| Greater Avenues for Independence | 100/0 | 70/30 |
| Social Services administration | 50/50 | 70/30 |
| In Home Supportive Services (IHSS) | 97/3 | 65/35 |
| | | |
| **Health programs:** | | |
| California Children's Services | 75/25 | 50/50 |

The Realignment program has some flaws in its design that adversely impact County of San Bernardino revenues. First, San Bernardino County is an "under equity county," meaning that the county receives a lesser share of revenue relative to other counties based on population and estimated poverty population. Revenue distributions among counties were determined by expenditures in the programs that were transferred just prior to the adoption of Realignment. San Bernardino County was under equity in those programs. Realignment did attempt to address the inequity issue, but the effort fell short. The county continues to be under equity at this time and barring any legislative action the amount of inequity will increase over time. As growth occurs in the revenue streams, that incremental new funding is distributed on existing sharing arrangements between the counties. The counties that are already over equity get a higher percentage of the new revenue while those that are under equity get less.

In addition to the under equity issue is the fact that the demand for the services the county is providing and the revenue streams funding them are both sensitive to the economy. When the economy does poorly, demand for services is high, but revenues under perform. When the economy is doing well, demand for services is reduced, sales taxes and vehicle license fees revenues are high, and growth in these funding streams is experienced. However, Social Services has priority claim on any sales tax growth received. If the growth is sufficient to cover the increasing Social Services caseload costs, then anything remaining is distributed to the Mental Health and Health realignment funds.

The graph below shows the history of fund balance for all Realignment funds.




Fund balances increased significantly from 2003-04 to 2004-05. The increased fund balance in 2004-05 was driven by lower than expected expenditures in Behavioral Health, Probation, ARMC, and Foster Care. The decrease in 2005-06 is the result of a one-time transfer of funds to ARMC for the remodel of the 6th floor of the hospital. These additional expenditures were slightly offset by significant sales tax growth revenue of $15.3 million, or 21%, within the Social Services Fund for the year ending June 30, 2006.

**Budget History for All Realignment Funds**

| | ACTUAL 2005-06 | BUDGET 2006-07 | ESTIMATE 2006-07 | FINAL 2007-08 |
|---|---|---|---|---|
| Beginning Fund Balance | 132,196,582 | 117,711,163 | 126,723,988 | 161,559,556 |
| Realignment Revenue | 211,051,999 | 212,247,973 | 215,250,272 | 224,888,389 |
| Department Usage | 216,524,593 | 209,101,739 | 180,414,704 | 213,757,273 |
| Ending Fund Balance | 126,723,988 | 120,857,397 | 161,559,556 | 172,690,672 |
| Change in Fund Balance | (5,472,594) | 3,146,234 | 34,835,568 | 11,131,116 |

The chart above shows the impact of the unexpected revenue growth from sales tax in the 2005-06 fiscal year. In 2005-06 actual revenue received exceeded the budgeted revenue amount by $16.2 million. The impact of this unexpected growth continues into the following year as this growth is reflected within the sales tax revenue base received for the period ending June 30, 2007. It should be noted however that the total revenues for 2006-07 continue to remain an estimate as growth revenues for a particular year are not realized until seven months after the close of that year. Beginning fund balance and department usage for 2006-07 do reflect actuals.

In addition, departmental savings of another $28.7 million in 2006-07, results in an estimated increase to ending fund balance of $40.7 million for the period ending June 30, 2007.

It is important to note however that sales tax for 2006-07 has shown a lag, resulting in insufficient caseload growth and no sales tax general growth expected to be received.
For the 2007-08 budget, revenues of $224.9 million include overall projected sales tax and vehicle license fees growth of 5% and 4%, respectively. Slightly offsetting this growth are proposed increases in department usage of $4.7 million, resulting in a net increase to fund balance of $11.1 million.

**SUMMARY OF REALIGNMENT BUDGET UNITS FOR 2007-08**

| | Estimated Beginning Fund Balance | Budgeted Revenue | Budgeted Departmental Usage | Budgeted 10% Transfers | Estimated Ending Fund Balance | Estimated Change in Fund Balance |
|---|---|---|---|---|---|---|
| Mental Health | 54,525,520 | 62,142,263 | 70,584,965 | - | 46,082,818 | (8,442,702) |
| Social Services | 58,524,085 | 99,912,421 | 74,096,500 | - | 84,340,006 | 25,815,921 |
| Health | 48,509,952 | 62,833,705 | 69,075,808 | - | 42,267,849 | (6,242,103) |
| Total | 161,559,556 | 224,888,389 | 213,757,273 | - | 172,690,672 | 11,131,116 |

The Realignment budgets do not directly spend funds or provide service. They are strictly financing budgets with the actual expenditures occurring within the operating budget units of the departments that receive Realignment revenue.

The Realignment legislation does allow for some flexibility in usage of funds at the county level. Upon action by the Board of Supervisors, a county can transfer 10% of a given years revenue from one fund to another. San Bernardino County has used the provision repeatedly over the years to help support either the health or social services programs. The County did not do a 10% transfer in 2006-07 and is not budgeting one for 2007-08. However, in the event that such transfer is needed, Board of Supervisors approval is required.

The next three pages contain the breakdown of the three individual Realignment restricted financing funds.

**Mental Health**

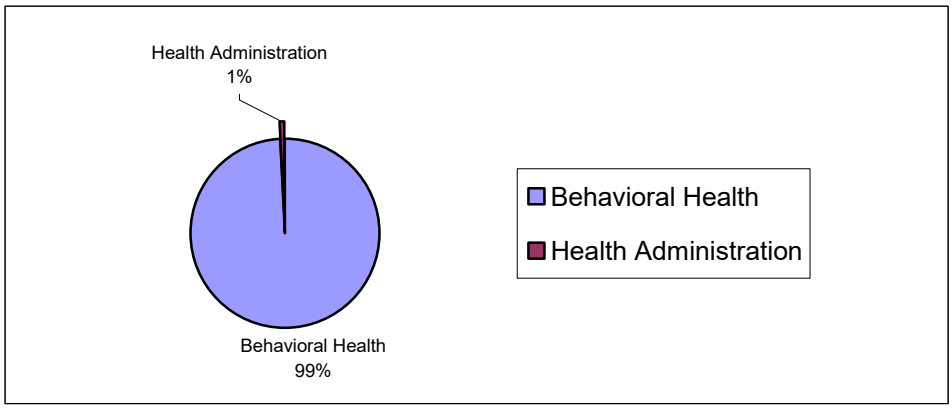
| | ACTUAL 2005-06 | BUDGET 2006-07 | ESTIMATE 2006-07 | FINAL 2007-08 |
|---|---|---|---|---|
| Beginning Fund Balance | 45,032,717 | 51,360,727 | 51,362,385 | 54,525,520 |
| Realignment Revenue | 59,604,493 | 61,977,359 | 60,812,681 | 62,142,263 |
| Department Usage | 53,274,825 | 67,673,293 | 57,649,546 | 70,584,965 |
| 10% Transfers | - | - | - | - |
| Ending Fund Balance | 51,362,385 | 45,664,793 | 54,525,520 | 46,082,818 |
| Change in Fund Balance | 6,329,668 | (5,695,934) | 3,163,135 | (8,442,702) |

Mental Health realignment revenue is currently composed of 59% sales tax and 41% vehicle license fees. 2005-06 reflects the first time since 2000-01 that sales tax growth was received. However, this growth is not expected to continue for 2006-07 as sales tax is expected to experience the same lag prior to the unexpected growth of 2005-06.

For 2006-07, revenue is estimated at slightly lower than budget due to slowing sales tax growth. This is offset by actual departmental expenditure savings of $10.0 million, resulting in an increase to the period ending June 30, 2007 fund balance of $3.2 million. However, for 2007-08 the Mental Health fund is budgeted to spend $8.4 million of fund balance. This use is due primarily to delays in receipt of Title XIX EPSDT funding within the Behavioral Health budget unit. These delays have amounted to roughly $11.0 million in payments yet to be received, which when rectified, is expected to result in less fund balance use at the end of the year. Despite this, department usage also continues to increase, primarily the result of uncompensated cost increases from MOU negotiations. Coupled with limited or no growth expected in Mental Health realignment revenue due to Social Services continued draws of all sales tax revenue growth, the ending fund balance within this fund is expected to show continued decline. As such, the Department of Behavioral Health and the County Administrative Office will need to begin the process of revising the Department's five-year plan to ensure that ongoing departmental usage and ongoing revenues stay in line.

**Breakdown of Department Usage of Mental Health Realignment**

| | ACTUAL 2005-06 | BUDGET 2006-07 | ESTIMATE 2006-07 | FINAL 2007-08 |
|---|---|---|---|---|
| Behavioral Health | 52,618,673 | 67,252,313 | 57,154,618 | 70,019,971 |
| Health Administration | 656,152 | 420,980 | 494,928 | 564,994 |
| Total Department Usage | 53,274,825 | 67,673,293 | 57,649,546 | 70,584,965 |



## Social Services

| | ACTUAL 2005-06 | BUDGET 2006-07 | ESTIMATE 2006-07 | FINAL 2007-08 |
|---|---|---|---|---|
| Beginning Fund Balance | 14,519,257 | 26,566,979 | 35,822,945 | 58,524,085 |
| Realignment Revenue | 90,884,675 | 87,826,701 | 92,793,637 | 99,912,421 |
| Department Usage | 69,580,987 | 76,433,144 | 70,092,497 | 74,096,500 |
| 10% Transfers | - | - | - | - |
| Ending Fund Balance | 35,822,945 | 37,960,536 | 58,524,085 | 84,340,006 |
| Change in Fund Balance | 21,303,688 | 11,393,557 | 22,701,140 | 25,815,921 |

Social Services realignment revenue is composed primarily of sales tax. The split is currently 96% sales tax and 4% vehicle license fees. In a drastic turnaround from prior years, sales tax coming in to Social Services realignment grew dramatically in 2005-06. While this is good news, the growth has been insufficient to make up for prior years' shortfalls. Statewide, sales tax collections even in this very good year were $169.2 million short of what was necessary to fund caseload growth within the mandated Social Services programs.

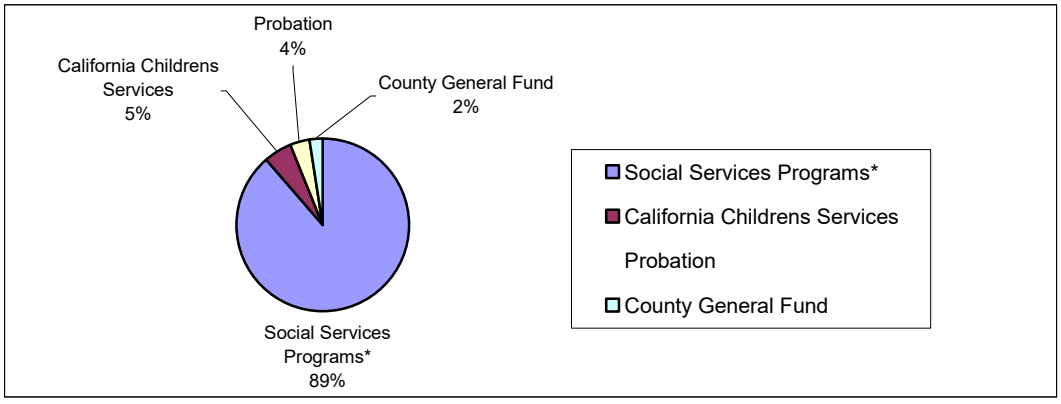
The unexpected growth of 2005-06 was so significant that for the first time since 2000-01, sales tax general growth could also be received within the Mental Health and Health realignment funds. Actual sales tax growth for 2005-06 within the Social Services fund was $15.4 million, which is then reflected as part of the base for 2006-07, resulting in estimated revenue of $92.8 million, an increase of $5.0 million over budget. This increase in revenue, coupled with actual departmental expenditure savings is reflected in the $22.7 million anticipated increase to the period ending June 30, 2007 Fund Balance. It should be noted however, that the increases in revenue are only the result of the higher base, and that actual sales tax collections for 2006-07 will again be insufficient to cover total caseload cost increases. As such, with caseload cost increases in an arrears situation, no sales tax general growth is expected.

For the 2007-08 budget ongoing expense and ongoing revenue shows a surplus of $25.8 million; however, this is based on assumed sales tax growth that may begin to feel pressure should the economy begin to slow.

### Breakdown of Department Usage of Social Services Realignment

| | ACTUAL 2005-06 | BUDGET 2006-07 | ESTIMATE 2006-07 | FINAL 2007-08 |
|---|---|---|---|---|
| Social Services Programs* | 62,050,426 | 68,580,269 | 62,512,385 | 65,612,683 |
| California Childrens Services | 3,030,931 | 3,353,245 | 3,120,482 | 3,984,187 |
| Probation | 2,700,630 | 2,700,630 | 2,660,630 | 2,700,630 |
| County General Fund | 1,799,000 | 1,799,000 | 1,799,000 | 1,799,000 |
| Total Department Usage | 69,580,987 | 76,433,144 | 70,092,497 | 74,096,500 |

* Soc. Svcs. Programs include: IHSS, Foster Care, Seriously Emotionally Disturbed, and Administrative Claim Matches



**Health**

| | ACTUAL 2005-06 | BUDGET 2006-07 | ESTIMATE 2006-07 | FINAL 2007-08 |
|---|---|---|---|---|
| Beginning Fund Balance | 72,644,608 | 39,783,457 | 39,538,658 | 48,509,952 |
| Realignment Revenue | 60,562,831 | 62,443,913 | 61,643,954 | 62,833,705 |
| Department Usage | 93,668,781 | 64,995,302 | 52,672,660 | 69,075,808 |
| 10% Transfers | - | - | - | - |
| Ending Fund Balance | 39,538,658 | 37,232,068 | 48,509,952 | 42,267,849 |
| Change in Fund Balance | (33,105,950) | (2,551,389) | 8,971,294 | (6,242,103) |

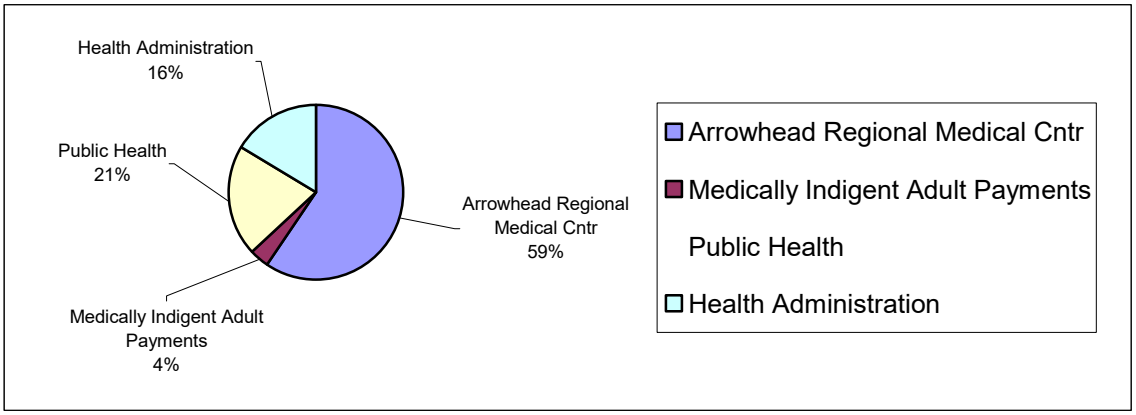
As in the Mental Health realignment revenues, Health funding experienced sales tax growth for the first time since 2000-01. However, the impact is not as significant given that Health is primarily funded with vehicle license fees at 73% with the remaining 27% coming from sales tax.

In 2006-07, actual departmental expenditures savings of $12.3 million, resulted in an increase to the period ending June 30, 2007 fund balance of $9.0 million. The significant savings were the result of less than required realignment support for the ARMC debt service and the availability of ARMC construction litigation monies used to fund the ARMC projects. Savings were slightly offset by transfers for one-time projects totaling $2.0 million being conducted by the Arrowhead Regional Medical Center. Additionally, an operating shortfall of $7.0 million within the ARMC budget unit, mainly resulting from lack of cost containment over the last few years, failure to budget and plan for necessary equipment replacement, and increases in contracted physician expenses, was mitigated through increased departmental usage of realignment funds.

The 2007-08 proposed budget reflects the use of $6.2 million in fund balance. This is again primarily the result of additional transfers in the amount of $6.1 million to fund one-time projects for ARMC reflected in the increased department usage, coupled with limited sales tax growth. Health Administration usage is reduced to reflect decreased net debt service payments for ARMC. There is no budgeted increase in department usage for Public Health.

**Breakdown of Departmental Usage of Health Realignment**

| | ACTUAL 2005-06 | BUDGET 2006-07 | ESTIMATE 2006-07 | FINAL 2007-08 |
|---|---|---|---|---|
| Arrowhead Regional Medical Cntr | 66,733,462 | 36,632,500 | 32,490,396 | 40,967,620 |
| Medically Indigent Adult Payments | 2,550,000 | 2,550,000 | 2,550,000 | 2,550,000 |
| Public Health | 11,008,999 | 14,164,292 | 13,793,258 | 14,164,292 |
| Health Administration | 13,376,321 | 11,648,510 | 3,839,007 | 11,393,897 |
| Total Department Usage | 93,668,782 | 64,995,302 | 52,672,660 | 69,075,809 |

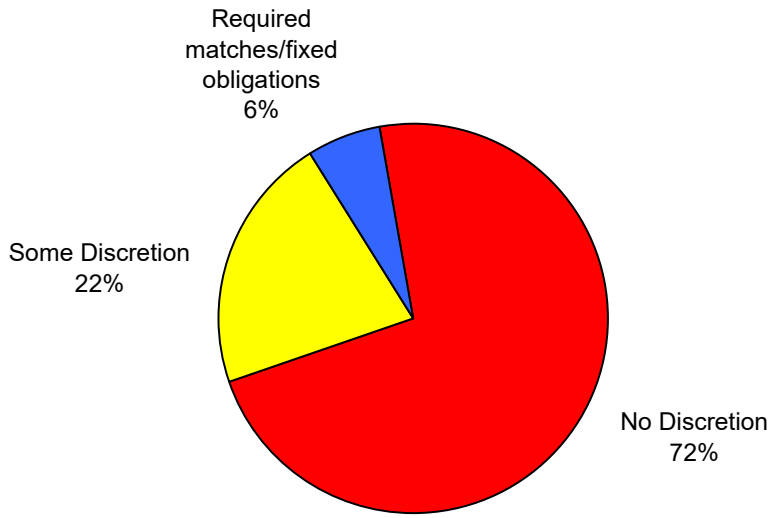



**Budgetary Note:** Financial information presented in this Realignment budget section is consistent with state reporting requirements for the Realignment funds. The state's reporting requirements are not consistent with the county's implementation of GASB 34 as it relates to revenue accrual. As such, within the county's accounting system, an adjustment will be made to show the correct revenues in accordance with the county's accrual procedures. This is a revenue timing issue only as a result of delays by the state in distributing sales tax growth revenue.

## COUNTYWIDE DISCRETIONARY REVENUE

The entire general fund budget including operating transfers is $2.4 billion, however, the Board of Supervisors has no discretion on $1.7 billion of this amount as seen in this pie chart.

# 2007-08 Final Budget
# General Fund Spending

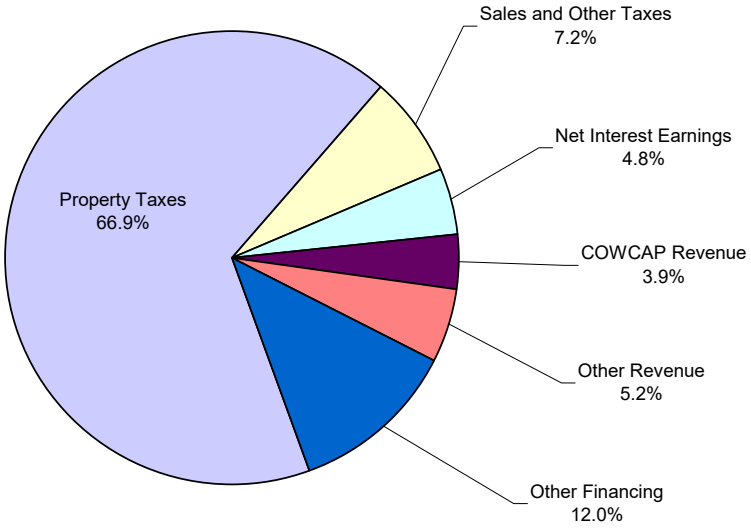



| | |
|---|---|
| **SPENDING WHERE THE BOARD HAS NO DISCRETION. INCLUDES:** | **1,708,990,981** |
| Welfare costs reimbursed by state and federal monies ($745.9 million) | |
| Other program costs funded by program revenues such as user fees ($963.1 million) | |
| **REQUIRED HEALTH AND WELFARE MATCHES AND OTHER FIXED OBLIGATIONS:** | **141,896,802** |
| **SPENDING WHERE THE BOARD HAS SOME DISCRETION. INCLUDES:** | **508,496,958** |
| Reserve / Contingenies Contributions ($75.1 million) | |
| Law and justice program costs funded by local revenues ($267.9 million) | |
| All other program costs funded by local revenues ($165.5 million) | |
| **TOTAL:** | **$2,359,384,741** |

The Board of Supervisors has authority over the countywide discretionary revenue, which totals $650,393,760. This countywide discretionary revenue is first obligated to pay for the required health and welfare matches and other fixed obligations, which total $141,896,802. The remaining amount of $508,496,958 is available for the Board's discretion and finances departmental budgets' local cost.

Shown below are the sources of the countywide discretionary revenue for 2007-08, which total $650,393,760:

## Discretionary Revenue by Category
## 2007-08 Final Budget




Other Revenue Includes: Property Tax Admin Revenue, Booking Fee Revenue, Other State and Federal Aid, Recording Fee Revenue, Treasury Management Pool Fees, and Other Revenue.

Other Financing Includes: Fund Balance, Use of Reserves, and Operating Transfers.

## COUNTYWIDE DISCRETIONARY REVENUE
## WHICH PAY FOR GENERAL FUND LOCAL COST

| | 2005-06 Final Budget | 2006-07 Final Budget | 2006-07 Actual | 2007-08 Final Budget |
|---|---|---|---|---|
| **Countywide Discretionary Revenue** | | | | |
| Property Taxes: | | | | |
| Current Secured, Unsecured, Unitary | 139,341,353 | 186,170,860 | 189,051,307 | 206,738,207 |
| VLF/Property Tax Swap | 148,442,703 | 187,409,286 | 185,845,127 | 208,146,542 |
| Supplemental Property Tax | 8,746,613 | 14,000,000 | 33,796,419 | 14,000,000 |
| Penalty on Current Taxes | 1,938,095 | 1,938,095 | 2,118,629 | 2,272,832 |
| Prior Property Taxes, Penalties and Interest | 7,222,648 | 3,806,646 | 4,851,032 | 3,860,659 |
| Total Property Taxes | 305,691,412 | 393,324,887 | 415,662,514 | 435,018,240 |
| Sales and Other Taxes: | | | | |
| Sales and Use Tax | 18,758,333 | 23,075,676 | 23,929,047 | 22,879,354 |
| Property Transfer Tax | 14,948,345 | 19,936,370 | 13,978,462 | 15,000,000 |
| Franchise Fees | 6,045,934 | 6,715,000 | 6,894,026 | 7,120,050 |
| Hotel/Motel Tax | 1,176,978 | 1,176,978 | 1,328,899 | 1,200,000 |
| Other Taxes | 700,000 | 700,000 | 786,449 | 750,000 |
| Total Sales and Other Taxes | 41,629,590 | 51,604,024 | 46,916,882 | 46,949,404 |
| Net Interest Earnings | 21,872,000 | 23,154,000 | 41,072,040 | 31,000,000 |
| COWCAP Revenue | 20,228,548 | 20,739,704 | 20,726,608 | 25,196,750 |
| Property Tax Admin Revenue | 10,219,145 | 12,773,384 | 18,211,903 | 13,800,000 |
| Recording Fee Revenue | - | 11,167,902 | 7,980,897 | 8,616,493 |
| Other State and Federal Aid | 3,593,326 | 3,647,156 | 6,907,058 | 3,660,738 |
| Booking Fee Revenue | - | 2,500,000 | 2,363,606 | 3,000,000 |
| Treasury Pool Management Fees | - | 2,219,195 | 2,198,718 | 2,503,298 |
| Other Revenue | 2,430,000 | 3,430,000 | 5,614,166 | 2,430,000 |
| **Total Countywide Discretionary Revenue** | 405,664,021 | 524,560,252 | 567,654,394 | 572,174,923 |
| **Other Financing Sources** | | | | |
| Fund Balance, beginning | 121,637,030 | 100,698,815 | 100,698,815 | 56,425,431 |
| Reimbursements | 583,586 | 583,586 | 1,073,586 | - |
| Use of Reserves | 2,253,702 | 6,063,708 | 12,781,312 | 2,688,000 |
| Operating Transfers | 24,344,825 | 32,116,449 | 17,278,043 | 19,105,406 |
| **Total Other Financing Sources** | 148,819,143 | 139,462,558 | 131,831,756 | 78,218,837 |
| **Total Countywide Discretionary Revenue and Other Financing Sources** | 554,483,164 | 664,022,810 | 699,486,150 | 650,393,760 |

For 2007-08 general fund financing includes Countywide Discretionary Revenues of $572.2 million and Other Financing Sources of $78.2 million.

### Countywide Discretionary Revenues

**Secured Property Tax**

Secured Property Tax Revenues make up $186.2 million of the $206.7 million 2007-08 "Current Secured, Unsecured, Unitary" budgeted revenue number. This budgeted amount is projected using an estimated 12.0% increase in secured assessed valuation for 2007-08 translated to an 11.0% increase in secured property tax revenues for the county general fund. This increase is based on growth estimates provided by the County Assessor's office, and projections of a local economist.

The table below compares the increase in secured assessed valuation for the last six years to the increase in secured property tax revenues of the county general fund (adjusted for one-time revenue changes such as ERAF III).

| Fiscal Year | Countywide Locally Assessed Secured AV | Percent Increase | County General Fund Secured Revenue - Adjusted | Percent Increase |
|---|---|---|---|---|
| **2001-02** | 78,831,564,858 | | 96,419,313 | |
| **2002-03** | 85,194,704,924 | 8.07% | 103,724,492 | 7.58% |
| **2003-04** | 92,745,938,042 | 8.86% | 114,005,166 | 9.91% |
| **2004-05** | 103,488,544,441 | 11.58% | 127,110,535 | 11.50% |
| **2005-06** | 118,871,872,729 | 14.86% | 143,559,894 | 12.94% |
| **2006-07** | 141,392,463,582 | 18.95% | 168,345,431 | 17.26% |

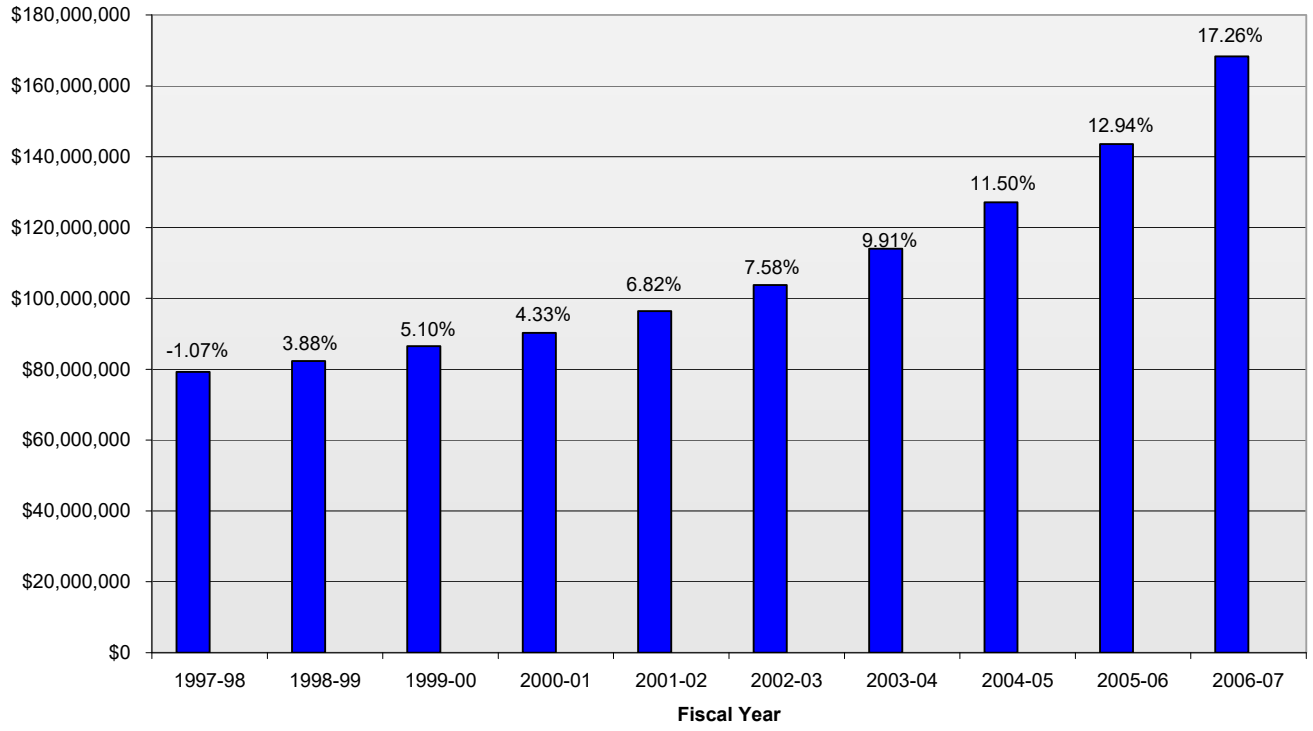
As is evident in the table, county general fund revenues do not usually increase at the same rate as secured assessed valuation. This difference is not due to delinquent tax payments. The County participates in the Teeter method of property tax allocation for secured property tax revenues. Therefore the County, and all other agencies participating in the Teeter program, receives 100% of the secured property tax revenue to which they are entitled, regardless of payment status. Instead, the mismatch between assessed valuation growth and revenue growth can be caused in part by assessed valuations increasing at a different rate in cities than in the unincorporated areas of the County (where the County gets a larger share of the property tax revenue). Other reasons for this mismatch include:

Redevelopment Agency Allocations:
When a redevelopment project area is created, future increases in property tax revenues are allocated to the Redevelopment Agency, instead of being apportioned through the normal allocation process to the County, Cities, Schools and Special Districts. This results in a lowering of the County's percentage share of the total revenues generated by the secured property in the County. In some instances, this reduction in property tax revenues is partially offset by a pass through of a certain amount of these revenues back from the RDA to the County (and the other affected entities).

Incorporations/Annexations:
When a new city is created in the County, or when an existing city annexes additional land into its boundaries, the City takes on certain responsibilities for that geographic area that were previously the responsibility of the County and Special Districts. To fund this shift in responsibilities, the County, and any affected Special Districts, will have their share of property tax revenues reduced in favor of the City.

The following chart presents the most recent ten year trend of secured property tax revenues. Revenues have been adjusted for one-time revenue changes such as ERAF III.

**SECURED PROPERTY TAXES - ADJUSTED [1]**
**TEN YEAR TREND**
**Dollars and Percent Change**




**VLF/Property Tax Swap**

Historically, approximately three-fourths of Vehicle License Fee (VLF) revenue was allocated to cities and counties as general purpose financing. Beginning in Fiscal Year 1998-99, the State reduced the VLF payment required from vehicle owners. However, the State made up the revenue impact of the VLF rate reductions with State general fund revenue (the 'VLF Backfill').

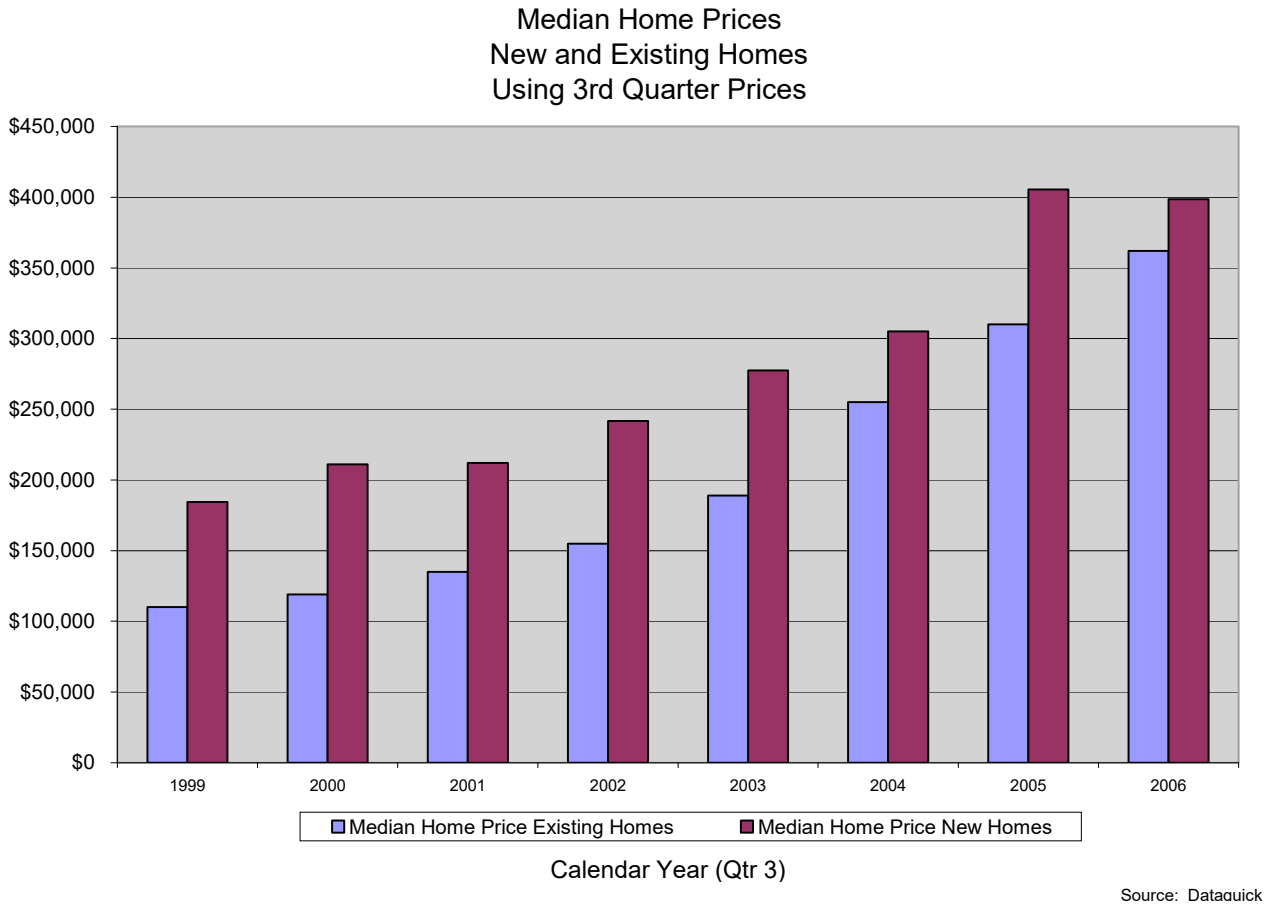
The VLF Backfill was eliminated in the 2004-05 State budget. In that year the VLF Backfill to cities and counties was permanently replaced with an equivalent increase in property tax revenues (VLF/Property Tax Swap revenues). This increase was funded by decreases in property tax revenues allocated to schools and community colleges.

For 2004-05 the State established the base amount of the VLF/Property Tax Swap. The base is equal to the amount of VLF backfill that the counties and cities would have received in 2004-05, calculated using actual VLF receipt amounts for 2004-05. For years beginning in 2005-06, the VLF/Property Tax Swap amount is calculated using the prior year VLF/Property Tax Swap amount increased by a rate equal to the growth in assessed valuation. This growth rate includes both secured and unsecured assessed valuation, but excludes the growth rate of unitary valuations. For 2007-08 it is projected that this revenue will increase 12% over 2006-07 actual revenue. This is slightly higher than the estimate of secured property tax growth as the VLF/Property Tax Swap Revenue is not affected by Redevelopment Agency allocations, incorporations, or annexations, as is true with secured property taxes.

**Supplemental Property Tax**

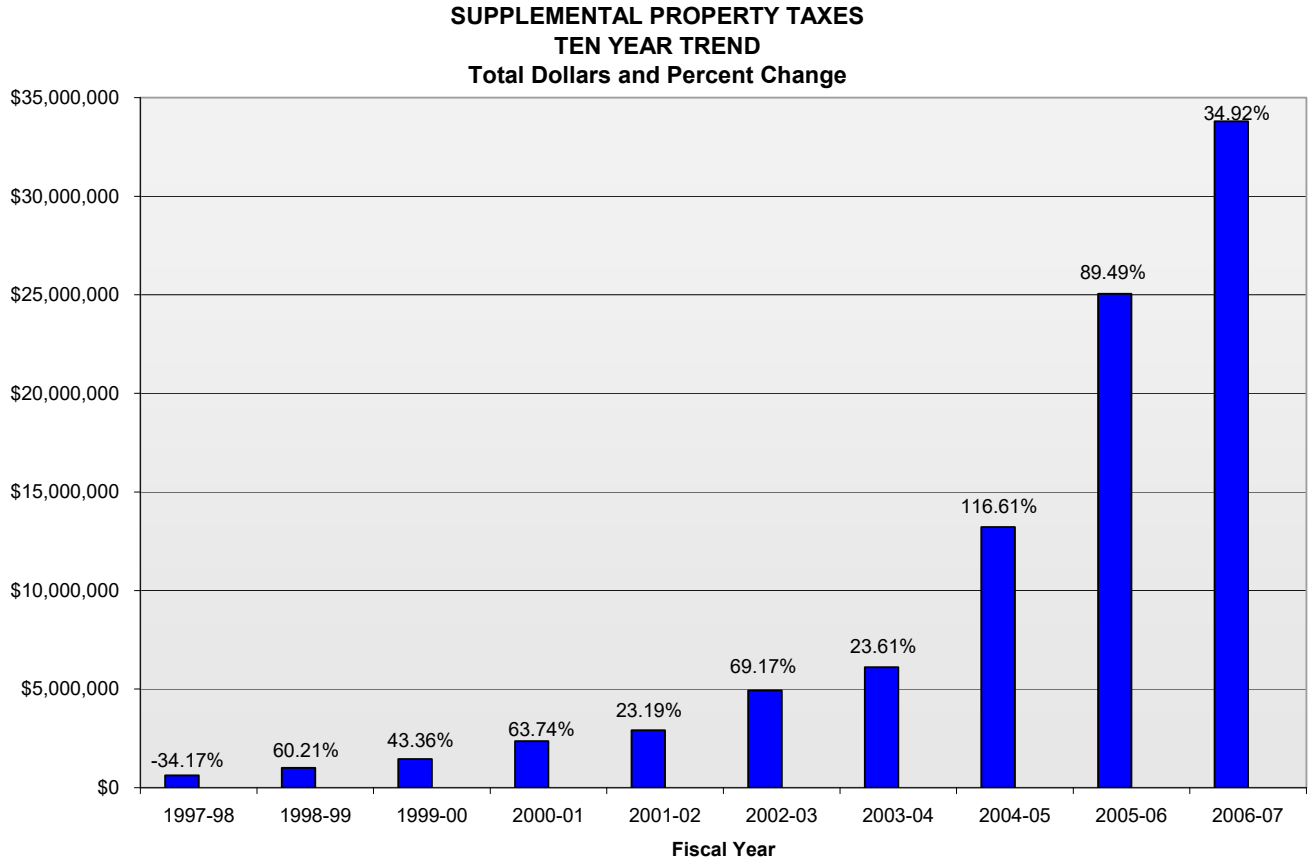
Supplemental Property Tax payments are required from property owners when there is an increase in the assessed valuation of their property after the property tax bill for that year has been issued. Generally there are two types of events that will require a supplemental property tax payment: a change in ownership or the completion of new construction. As a result, when property values have been increasing and sales activity is high, there will be an increase in the number and dollar amount of supplemental property tax bills, which will result in increased supplemental property tax revenues to the County. The opposite is true when home prices and sales volume is declining. In fact, when the sales price of a property is lower than the current assessed value of the property, a refund may be due to the property owner.

In recent years the County has been experiencing dramatic increases in housing sales and housing prices. The following chart illustrates the dramatic rise in housing prices for both new and existing homes.




Source: Dataquick

Sales of new and existing homes rose dramatically through calendar year 2005. The combination of rising home prices and rising sales volume contributed to a dramatic rise in supplemental property tax revenues to the general fund as shown in the chart below.




In 2006 the housing market began to slow down. Quarterly sales volume, which was 11,991 units in the fourth quarter of 2005, decreased by 28.4% to 8,581 units in the third quarter of 2006. In addition, although median prices of existing homes continued to rise through the third quarter of 2006, median new home prices decreased 1.7% for this same period (as compared to a 33% increase in 2005). Given the change in the housing market, the County is anticipating a reduction in supplemental property tax revenue. An offsetting factor is the impact of the VLF/Property Tax Shift on supplemental property tax revenues. Because of the nature of the VLF/Property Tax Swap, the Education Revenue Augmentation Fund (ERAF) no longer receives supplemental tax revenues. Supplemental tax revenues that would have gone to ERAF are instead contributed to counties and cities.

The County anticipated the housing slowdown in the 2006-07 final budget by budgeting a conservative $14 million for supplemental property taxes. Although actual revenues for 2006-07 totaled $33.8 million, the final budget for 2007-08 remains at $14 million. This budgeted amount is the current estimate of the sustainable level of this revenue for the near future.

**Sales and Use Tax**

County discretionary revenues include 1% of the 7.75% sales tax rate charged on purchases made in the unincorporated areas of the County. In recent years, due to the strong housing market and resulting population increase, County discretionary sales tax revenues have increased significantly.

When preparing the annual budget, the County projects future sales tax revenues based on data provided by a local economist. For 2007-08 the economist has projected total sales tax revenues in the unincorporated area of $30.2 million, which reflects an increase of 9.68%. The County has budgeted $22.9 million. The major reasons for this difference include:

Sales Tax Sharing Agreement with the City of Redlands

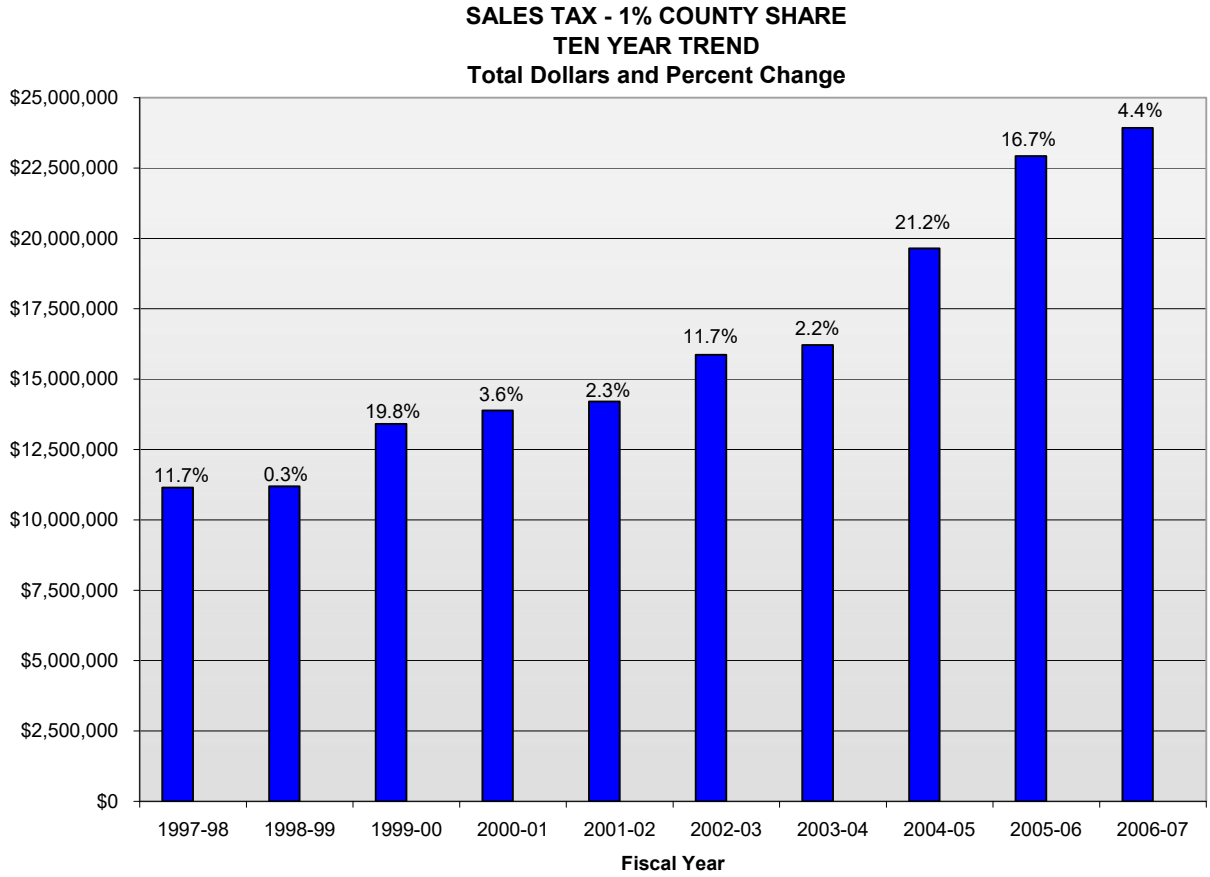
In August of 2003, the County entered into a sales tax sharing agreement with the City of Redlands. Under the terms of this agreement, the City of Redlands provides government services to an unincorporated area of the County, and in return the County pays the city a percentage of the sales tax revenue generated in that geographical area. This geographic area has and continues to add, numerous retail establishments and generates a considerable amount of sales tax revenue. Under the terms of the sales tax sharing agreement, the County currently pays the City of Redlands 90% of the County's discretionary sales tax revenue generated in this area.

Potential Annexations and Incorporations

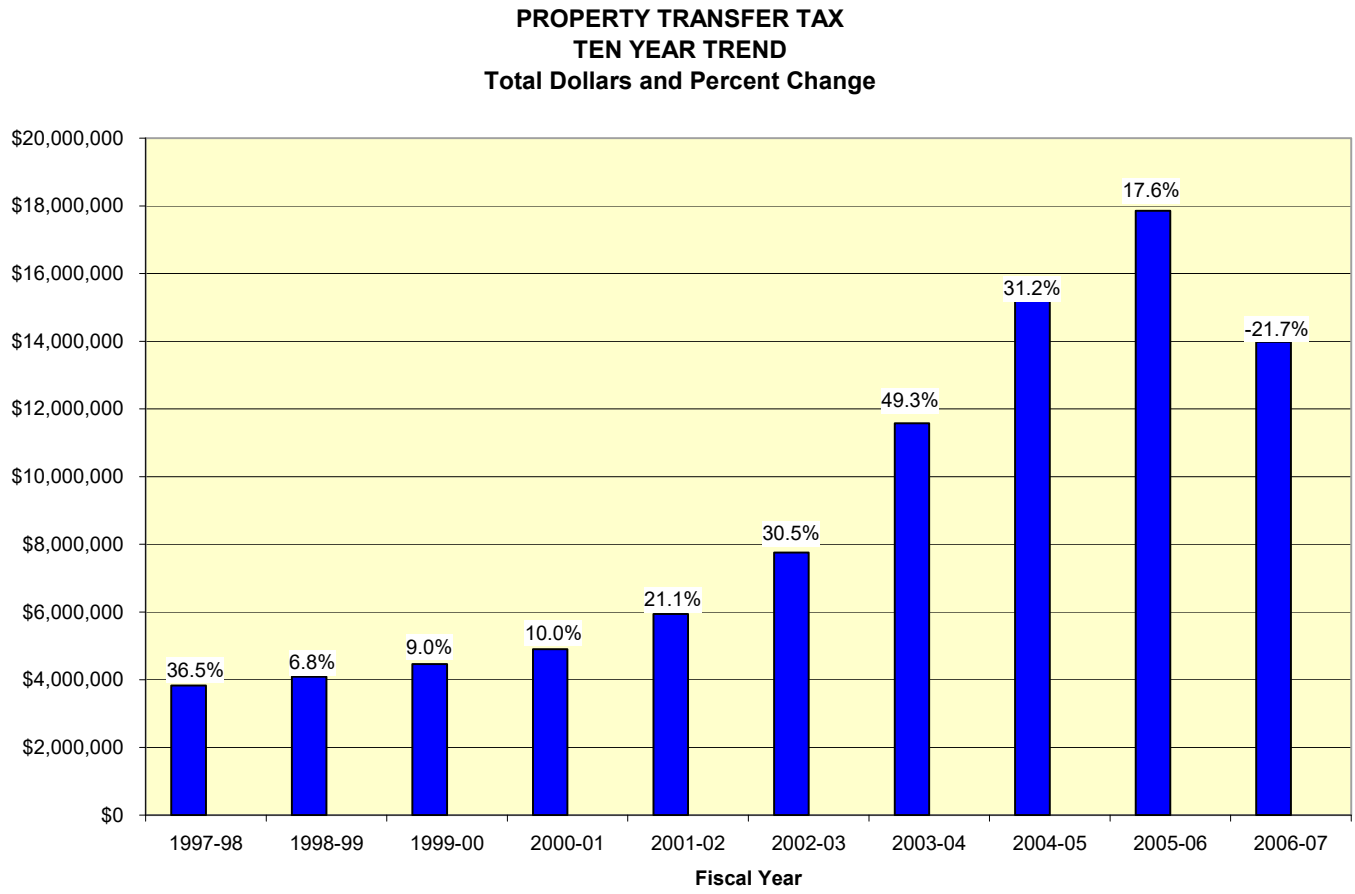
Based on recent estimates, approximately 56% of the County's discretionary sales tax revenue is generated in the unincorporated portion of the spheres of influence of the 24 cities that are within the county's boundaries. This percentage is expected to decline to approximately 39% after taking into account the major Fontana annexation referenced in the paragraph below. A sphere of influence is a 'planning boundary within which a city or district is expected to grow into over time'. Therefore, the areas within these spheres are likely to be annexed, and once annexed, the discretionary sales tax revenue generated in that area will go to the city instead of the County. The County would also lose sales tax revenues if a community in the unincorporated area of the County decided to create a new city (incorporate).

In the 2006-07 final budget, the County budgeted sales tax revenues of $23.1 million and received $23.9 million for the fiscal year. The 2007-08 final budget amount of $22.9 million includes a $3.8 million reduction in the County's sales tax base due to a major annexation by the City of Fontana.

The chart below presents the most recent ten year trend of sales tax revenues.



**Property Transfer Tax**
The Property Transfer Tax is collected when any lands, tenements, or other realty sold within the County is granted, assigned, transferred, or otherwise conveyed to or vested in the purchaser. The tax is imposed when the value of the property exceeds $100. The tax rate is $ 0.55 for each $500 of property value. For sales in the unincorporated areas of the County, the County receives 100% of the tax. For sales in cities, the County receives 50% of the tax. This revenue has increased dramatically over the last 5 years due to the high volume of housing sales and increasing housing prices. The chart below presents the most recent ten year trend of property transfer tax revenue.




This revenue stream is dependent on the combination of sales prices and the number of sales transactions, and is expected to decrease in reaction to the decline in the housing market. Receipts for 2006-07 totaled $14.0 million, which is $6.0 million less than budgeted and 21.7% less than 2005-06 receipts. The 2007-08 final budget estimates revenues of $15.0 million, which still represents strong growth as compared to five years ago.

**Net Interest Earnings**
Net interest earnings for 2007-08 are projected at $31.0 million. This is the amount that is considered sustainable in the near future.

**COWCAP (County-Wide Cost Allocation Plan) Revenue**
COWCAP revenue is reimbursement for overhead/indirect costs incurred by the general fund. Reimbursements are received from various state and federal grant programs (that permit such reimbursement) and fee supported general fund departments and taxing entities such as the library and Board-governed special districts. The budgeted COWCAP Revenue amount reflects the recovered allowable costs included in the 2007-08 countywide cost allocation plan (COWCAP) published by the Auditor/Controller.

**Property Tax Admin Revenue**
Property Tax Administration revenue consists of:

- SB 813 cost reimbursement, which represents allowable charges for administration and operation of the supplemental property tax program. This reimbursement is tied directly to the performance of supplemental property tax revenue.
- The property tax administrative fee, which the legislature provided to allow counties to recover the cost of the property assessment and tax collection process from certain other local jurisdictions. This revenue is tied directly to the cost of that collection effort.

**Recording Fee Revenue**
The County Recorder's Office collects certain fees for the official recording of documents. In previous fiscal years, this revenue was budgeted in the Auditor/Controller-Recorder's budget unit. Due to the unpredictable nature of the recording fee revenue and the County Administrative Office's concern for stabilization of departmental financing, the Board approved placing the recording fee revenue in the countywide discretionary revenue in 2006-07.

**State and Federal Aid**
State and Federal aid consists of a payment from the welfare realignment trust fund, which replaced the state revenue stabilization program, and SB90 reimbursements from the state. It also includes revenues received from the Federal government's Payment in Lieu of Taxes (PILT) program. Under current law, local governments are compensated through various programs for losses to their tax bases due to the presence of most federally owned land. PILT for the county in 2007-08 is expected to grow slightly over the 2006-07 budgeted amount. The 2006-07 actual receipts in State and Federal Aid includes $2.9 million in prior year SB90 reimbursements from the State.

**Booking Fee Revenue**
State law provides the Board of Supervisors with the authority to assess booking fees. In 2006-07, the maximum fee imposed by counties continued to be limited to one-half of actual administrative costs in effect on June 30, 2006. New legislation (AB 1805) for 2007-08 replaces this methodology with the creation of a Local Detention Facility Revenue Account, to be funded by a state allocation and used exclusively for the construction or operation of jails. In addition, a Jail Access Fee is allowed for specified non-felony offenses when a jurisdiction exceeds a three-year average number of bookings for those offenses. The ability to charge booking fees is retained if the state does not appropriate funding under AB 1805; however, $35 million is included in the adopted State budget. For 2007-08, San Bernardino County's share of the allocation is estimated at $3.4 million and will replace booking fee revenue.

**Treasury Pool Management Fees**
Beginning in 2006-07, discretionary revenue includes cost reimbursement for the management of the County's investment pool, which is projected to total $2.5 million in 2007-08. In prior fiscal years, this revenue was budgeted in the Treasurer/Tax Collector's budget unit.

**Other Revenue**
Other revenue includes overhead charges recovered through city law enforcement contracts with the Sheriff's Department, voided warrants issued by the county, projected transfers of unclaimed property tax refunds to the general fund, the county share of vehicle code violation revenue, and other miscellaneous revenues.

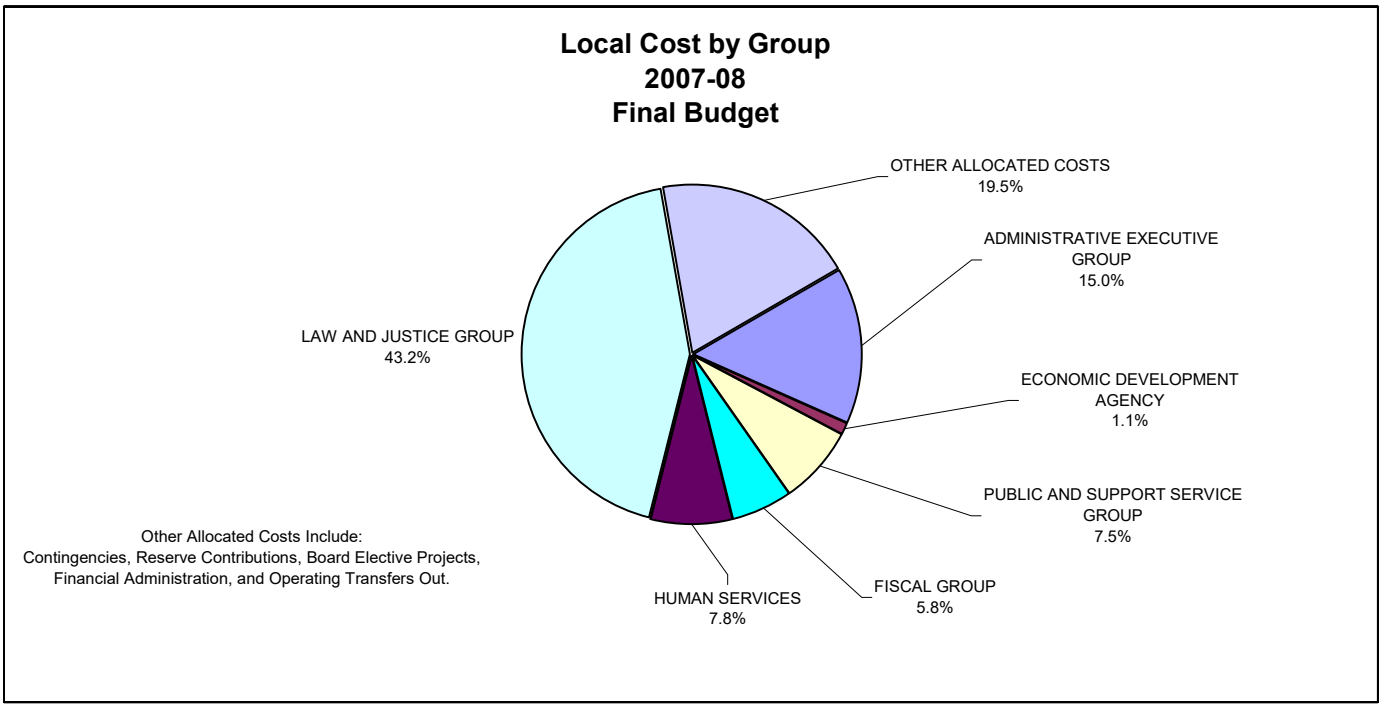
**Other Financing Sources**

**Fund Balance and Reimbursements**
The 2006-07 year-end fund balance for the general fund is $56.4 million.

**Use of Reserves**
The 2007-08 final budget anticipates the use of $2,688,000 of the business process improvement reserve.

**Operating Transfers**
Operating transfers include transfers from the Courthouse and Criminal Justice Construction funds of $4.1 million to finance debt service on the Foothill Law and Justice Center, and $15.0 million of tobacco settlement funds to provide funding for debt service on the Arrowhead Regional Medical Center.

Countywide discretionary revenues are allocated to various county departments as local cost. The pie chart below shows what percentage of the local cost is allocated to each of the groups.




The schedule on the following page shows a comparison of prior year local cost and current year local cost by department. This schedule also includes appropriation and revenue, including operating transfers, which are mechanisms to move financing between the various county budget units. Operating transfers are presented in the following chart because the intended purpose is to provide a complete picture of the department's appropriation and revenue. Operating transfers are excluded from the countywide appropriation and revenue summaries presented in the County Budget Summary section, as their inclusion would overstate countywide appropriation and revenue on a consolidated basis.

| Department Title | 2006-07 Final Budget: Appropriation | Revenue | Local Cost | 2007-08 Final Budget: Appropriation | Revenue | Local Cost | Change Between 2006-07 Final & 2007-08 Final: Appropriation | Revenue | Local Cost |
|---|---|---|---|---|---|---|---|---|---|
| BOARD OF SUPERVISORS (ALL DISTRICTS) | 6,107,437 | - | **6,107,437** | 6,879,883 | - | **6,879,883** | 772,446 | - | **772,446** |
| BOARD OF SUPERVIOSRS - LEGISLATION | 480,950 | - | **480,950** | 898,405 | - | **898,405** | 417,455 | - | **417,455** |
| CLERK OF THE BOARD | 1,288,039 | 101,209 | **1,186,830** | 1,492,677 | 135,287 | **1,357,390** | 204,638 | 34,078 | **170,560** |
| COUNTY ADMINISTRATIVE OFFICE | 4,265,651 | - | **4,265,651** | 5,299,244 | - | **5,299,244** | 1,033,593 | - | **1,033,593** |
| COUNTY ADMINISTRATIVE OFFICE - FRANCHISE ADMIN | 295,845 | - | **295,845** | 304,387 | - | **304,387** | 8,542 | - | **8,542** |
| COUNTY ADMINISTRATIVE OFFICE - LITIGATION | 388,681 | - | **388,681** | 388,681 | - | **388,681** | - | - | **-** |
| COUNTY ADMINISTRATIVE OFFICE - JOINT POWERS LEASES | 21,137,293 | - | **21,137,293** | 21,437,356 | - | **21,437,356** | 300,063 | - | **300,063** |
| COUNTY ADMINISTRATIVE OFFICE - HEALTH ADMIN | 157,188,824 | 142,188,824 | **15,000,000** | 159,507,612 | 144,507,612 | **15,000,000** | 2,318,788 | 2,318,788 | **-** |
| COUNTY COUNSEL | 10,640,844 | 6,051,944 | **4,588,900** | 9,910,938 | 4,454,209 | **5,456,729** | (729,906) | (1,597,735) | **867,829** |
| HUMAN RESOURCES | 7,010,040 | 302,500 | **6,707,540** | 7,491,561 | 373,794 | **7,117,767** | 481,521 | 71,294 | **410,227** |
| HUMAN RESOURCES-EMPLOYEE HEALTH AND WELLNESS | 972,404 | 635,404 | **337,000** | 1,048,542 | 732,542 | **316,000** | 76,138 | 97,138 | **(21,000)** |
| HUMAN RESOURCES-UNEMPLOYMENT INSURANCE | 4,000,000 | - | **4,000,000** | 4,000,500 | - | **4,000,500** | 500 | - | **500** |
| INFORMATION SERVICES-APPLICATIONS DEVELOPMENT | 13,595,036 | 4,832,240 | **8,762,796** | 16,791,086 | 4,693,984 | **12,097,102** | 3,196,050 | (138,256) | **3,334,306** |
| PURCHASING | 1,235,858 | 35,000 | **1,200,858** | 1,307,588 | 50,000 | **1,257,588** | 71,730 | 15,000 | **56,730** |
| BEHAVIORAL HEALTH | 164,822,242 | 162,979,489 | **1,842,753** | 178,566,791 | 176,724,038 | **1,842,753** | 13,744,549 | 13,744,549 | **-** |
| BEHAVIORAL HEALTH - ALCOHOL AND DRUG SERVICES | 19,782,871 | 19,633,413 | **149,458** | 22,108,176 | 21,958,718 | **149,458** | 2,325,305 | 2,325,305 | **-** |
| PUBLIC HEALTH | 81,277,158 | 78,976,899 | **2,300,259** | 86,748,420 | 82,052,587 | **4,695,833** | 5,471,262 | 3,075,688 | **2,395,574** |
| PUBLIC HEALTH - CALIFORNIA CHILDREN'S SERVICES | 17,604,866 | 14,251,621 | **3,353,245** | 19,246,486 | 15,262,299 | **3,984,187** | 1,641,620 | 1,010,678 | **630,942** |
| PUBLIC HEALTH - INDIGENT AMBULANCE | 472,501 | - | **472,501** | 472,501 | - | **472,501** | - | - | **-** |
| LOCAL AGENCY FORMATION COMMISSION | 231,000 | - | **231,000** | 338,215 | - | **338,215** | 107,215 | - | **107,215** |
| COUNTY SCHOOLS | 2,918,131 | - | **2,918,131** | 4,308,605 | - | **4,308,605** | 1,390,474 | - | **1,390,474** |
| **ADMIN/EXECUTIVE GROUP SUBTOTAL:** | **515,715,671** | **429,988,543** | **85,727,128** | **548,547,654** | **450,945,070** | **97,602,584** | **32,831,983** | **20,956,527** | **11,875,456** |
| ECONOMIC DEVELOPMENT | 7,884,668 | 2,000 | **7,882,668** | 7,866,652 | 604,000 | **7,262,652** | (18,016) | 602,000 | **(620,016)** |
| **ECONOMIC DEVELOPMENT AGENCY SUBTOTAL:** | **7,884,668** | **2,000** | **7,882,668** | **7,866,652** | **604,000** | **7,262,652** | **(18,016)** | **602,000** | **(620,016)** |
| ASSESSOR | 17,559,215 | 820,000 | **16,739,215** | 18,354,905 | 1,385,000 | **16,969,905** | 795,690 | 565,000 | **230,690** |
| AUDITOR-CONTROLLER/RECORDER | 18,246,993 | 5,614,812 | **12,632,181** | 19,357,354 | 6,102,260 | **13,255,094** | 1,110,361 | 487,448 | **622,913** |
| TREASURER-TAX COLLECTOR/PUBLIC ADMINISTRATOR | 19,863,932 | 13,022,442 | **6,841,490** | 21,653,245 | 14,201,687 | **7,451,558** | 1,789,313 | 1,179,245 | **610,068** |
| **FISCAL GROUP SUBTOTAL:** | **55,670,140** | **19,457,254** | **36,212,886** | **59,365,504** | **21,688,947** | **37,676,557** | **3,695,364** | **2,231,693** | **1,463,671** |
| AGING AND ADULT SERVICES | 10,602,940 | 10,602,940 | **-** | 11,317,320 | 10,115,916 | **1,201,404** | 714,380 | (487,024) | **1,201,404** |
| AGING AND ADULT SERVICES - PUBLIC GUARDIAN | 1,070,683 | 342,000 | **728,683** | 1,124,837 | 343,018 | **781,819** | 54,154 | 1,018 | **53,136** |
| CHILD SUPPORT SERVICES | 39,797,347 | 39,797,347 | **-** | 39,806,364 | 39,806,364 | **-** | 9,017 | 9,017 | **-** |
| HUMAN SERVICES - ADMINISTRATIVE CLAIM | 344,305,647 | 322,009,254 | **22,296,393** | 359,284,134 | 335,844,708 | **23,439,426** | 14,978,487 | 13,835,454 | **1,143,033** |
| CHILD ABUSE /DOMESTIC VIOLENCE | 1,906,812 | 1,906,812 | **-** | 1,970,307 | 1,970,307 | **-** | 63,495 | 63,495 | **-** |
| ENTITLEMENT PAYMENTS (CHILD CARE) | 85,905,228 | 85,905,228 | **-** | 85,905,228 | 85,905,228 | **-** | - | - | **-** |
| OUT OF HOME CHILDCARE | 574,056 | - | **574,056** | 777,722 | - | **777,722** | 203,666 | - | **203,666** |
| AID TO ADOPTIVE CHILDREN | 34,457,874 | 32,678,455 | **1,779,419** | 39,467,626 | 37,580,473 | **1,887,153** | 5,009,752 | 4,902,018 | **107,734** |
| AFDC-FOSTER CARE | 97,376,873 | 82,654,830 | **14,722,043** | 85,012,850 | 70,736,762 | **14,276,088** | (12,364,023) | (11,918,068) | **(445,955)** |
| REFUGEE CASH ASSISTANCE | 100,000 | 100,000 | **-** | 100,000 | 100,000 | **-** | - | - | **-** |
| CASH ASSISTANCE - IMMIGRANTS | 822,878 | 822,878 | **-** | 611,254 | 611,254 | **-** | (211,624) | (211,624) | **-** |
| CALWORKS-ALL OTHER FAMILIES | 197,073,867 | 192,702,019 | **4,371,848** | 191,880,000 | 187,770,991 | **4,109,009** | (5,193,867) | (4,931,028) | **(262,839)** |
| KIN-GAP PROGRAM | 4,575,538 | 3,868,452 | **707,086** | 6,984,009 | 5,896,566 | **1,087,443** | 2,408,471 | 2,028,114 | **380,357** |
| SERIOUSLY EMOTIONALLY DISTURBED | 4,761,913 | 3,781,511 | **980,402** | 4,761,913 | 3,781,511 | **980,402** | - | - | **-** |
| CALWORKS-2 PARENT FAMILIES | 14,215,939 | 13,881,109 | **334,830** | 15,674,688 | 15,322,821 | **351,867** | 1,458,749 | 1,441,712 | **17,037** |
| AID TO INDIGENTS | 1,181,027 | 341,471 | **839,556** | 1,181,027 | 341,471 | **839,556** | - | - | **-** |
| VETERAN'S AFFAIRS | 1,375,189 | 327,500 | **1,047,689** | 1,479,719 | 336,500 | **1,143,219** | 104,530 | 9,000 | **95,530** |
| **HUMAN SERVICES SUBTOTAL:** | **840,103,811** | **791,721,806** | **48,382,005** | **847,338,998** | **796,463,890** | **50,875,108** | **7,235,187** | **4,742,084** | **2,493,103** |
| COUNTY TRIAL COURTS - DRUG COURT PROGRAMS | 299,433 | 299,433 | **-** | 374,691 | 374,691 | **-** | 75,258 | 75,258 | **-** |
| COUNTY TRIAL COURTS - GRAND JURY | 333,956 | - | **333,956** | 343,249 | - | **343,249** | 9,293 | - | **9,293** |
| COUNTY TRIAL COURTS - INDIGENT DEFENSE | 8,979,100 | - | **8,979,100** | 9,158,413 | - | **9,158,413** | 179,313 | - | **179,313** |
| COUNTY TRIAL COURTS - COURT FAC/JUDICIAL BENEFITS | 1,637,427 | - | **1,637,427** | 1,786,037 | - | **1,786,037** | 148,610 | - | **148,610** |
| COUNTY TRIAL COURTS - COURT FACILITIES PAYMENTS | 57,300 | - | **57,300** | 869,933 | - | **869,933** | 812,633 | - | **812,633** |
| COUNTY TRIAL COURTS - MAINTENANCE OF EFFORT | 31,782,490 | 21,156,000 | **10,626,490** | 32,550,674 | 21,924,184 | **10,626,490** | 768,184 | 768,184 | **-** |
| DISTRICT ATTORNEY - CRIMINAL | 51,315,220 | 32,481,610 | **18,833,610** | 59,051,132 | 35,845,581 | **23,205,551** | 7,735,912 | 3,363,971 | **4,371,941** |
| DISTRICT ATTORNEY - CHILD ABDUCTION AND RECOVERY | 850,475 | 850,475 | **-** | 876,549 | 876,549 | **-** | 26,074 | 26,074 | **-** |
| LAW & JUSTICE GROUP ADMINISTRATION | 147,302 | 5,000 | **142,302** | 232,951 | 78,503 | **154,448** | 85,649 | 73,503 | **12,146** |
| PROBATION-ADMIN, CORRECTIONS & DETENTION | 105,046,634 | 45,428,918 | **59,617,716** | 113,707,485 | 49,355,959 | **64,351,526** | 8,660,851 | 3,927,041 | **4,733,810** |
| PROBATION-COURT ORDERED PLACEMENTS | 3,808,330 | - | **3,808,330** | 3,308,330 | - | **3,308,330** | (500,000) | - | **(500,000)** |
| PUBLIC DEFENDER | 28,862,282 | 1,600,000 | **27,262,282** | 33,823,747 | 1,400,000 | **32,423,747** | 4,961,465 | (200,000) | **5,161,465** |
| SHERIFF | 376,188,213 | 242,597,731 | **133,590,482** | 402,004,318 | 267,018,421 | **134,985,897** | 25,816,105 | 24,420,690 | **1,395,415** |
| **LAW AND JUSTICE GROUP SUBTOTAL:** | **609,308,162** | **344,419,167** | **264,888,995** | **658,087,509** | **376,873,888** | **281,213,621** | **48,779,347** | **32,454,721** | **16,324,626** |
| PUBLIC AND SUPPORT SERVICES GROUP ADMIN | 1,925,919 | - | **1,925,919** | 1,971,766 | - | **1,971,766** | 45,847 | - | **45,847** |
| AGRICULTURE, WEIGHTS AND MEASURES | 6,198,976 | 3,855,178 | **2,343,798** | 6,517,685 | 3,921,170 | **2,596,515** | 318,709 | 65,992 | **252,717** |
| AIRPORTS | 2,880,410 | 2,880,410 | **-** | 2,798,296 | 2,798,296 | **-** | (82,114) | (82,114) | **-** |
| ARCHITECTURE AND ENGINEERING | 585,320 | - | **585,320** | 585,320 | - | **585,320** | - | - | **-** |
| COUNTY MUSEUM | 4,099,202 | 1,979,149 | **2,120,053** | 3,911,145 | 1,753,400 | **2,157,745** | (188,057) | (225,749) | **37,692** |
| FACILITIES MANAGEMENT | 16,197,204 | 6,900,616 | **9,296,588** | 14,465,324 | 4,827,546 | **9,637,778** | (1,731,880) | (2,073,070) | **341,190** |
| FACILITIES MANAGEMENT - UTILITIES | 16,654,565 | 246,355 | **16,408,210** | 17,238,336 | 258,043 | **16,980,293** | 583,771 | 11,688 | **572,083** |
| LAND USE SERVICES - ADMINISTRATION | - | - | **-** | - | - | **-** | - | - | **-** |
| LAND USE SERVICES - CURRENT PLANNING | 3,253,190 | 3,253,190 | **-** | 3,406,036 | 3,406,036 | **-** | 152,846 | 152,846 | **-** |
| LAND USE SERVICES - ADVANCED PLANNING | 3,963,886 | 2,287,138 | **1,676,748** | 4,064,230 | 2,328,829 | **1,735,401** | 100,344 | 41,691 | **58,653** |
| LAND USE SERVICES - BUILDING AND SAFETY | 9,870,995 | 9,870,995 | **-** | 10,218,677 | 10,218,677 | **-** | 347,682 | 347,682 | **-** |
| LAND USE SERVICES - CODE ENFORCEMENT | 4,519,923 | 767,530 | **3,752,393** | 5,165,959 | 560,300 | **4,605,659** | 646,036 | (207,230) | **853,266** |
| LAND USE SERVICES - FIRE HAZARD ABATEMENT | 2,617,148 | 2,617,148 | **-** | 2,867,674 | 2,867,674 | **-** | 250,526 | 250,526 | **-** |
| PUBLIC WORKS-SURVEYOR | 4,432,992 | 4,233,482 | **199,510** | 5,400,409 | 5,132,271 | **268,138** | 967,417 | 898,789 | **68,628** |
| REAL ESTATE SERVICES | 2,514,897 | 1,510,344 | **1,004,553** | 2,647,980 | 1,542,667 | **1,105,313** | 133,083 | 32,323 | **100,760** |
| REAL ESTATE SERVICES - RENTS AND LEASES | 109,290 | 109,290 | **-** | 101,179 | 101,179 | **-** | (8,111) | (8,111) | **-** |
| REAL ESTATE SERVICES - COURTS PROPERTY MANAGEMENT | - | - | **-** | 437,165 | 392,165 | **45,000** | 437,165 | 392,165 | **45,000** |
| REGIONAL PARKS | 8,482,731 | 6,603,530 | **1,879,201** | 10,088,762 | 6,729,800 | **3,358,962** | 1,606,031 | 126,270 | **1,479,761** |
| REGISTRAR OF VOTERS | 13,163,095 | 9,462,107 | **3,700,988** | 11,694,748 | 8,077,133 | **3,617,615** | (1,468,347) | (1,384,974) | **(83,373)** |
| **PUBLIC AND SUPPORT SVCS GRP SUBTOTAL:** | **101,469,743** | **56,576,462** | **44,893,281** | **103,580,691** | **54,915,186** | **48,665,505** | **2,110,948** | **(1,661,276)** | **3,772,224** |
| **GENERAL FUND DEPARTMENT SUBTOTAL:** | **2,130,152,195** | **1,642,165,232** | **487,986,963** | **2,224,787,008** | **1,701,490,981** | **523,296,027** | **94,634,813** | **59,325,749** | **35,309,064** |
| CONTINGENCIES | 59,124,138 | - | **59,124,138** | 58,098,896 | - | **58,098,896** | (1,025,242) | - | **(1,025,242)** |
| RESERVE CONTRIBUTIONS | 35,452,753 | - | **35,452,753** | 14,544,909 | - | **14,544,909** | (20,907,844) | - | **(20,907,844)** |
| BOARD ELECTIVE PROJECTS | - | - | **-** | 15,812,788 | - | **15,812,788** | 15,812,788 | - | **15,812,788** |
| FINANCIAL ADMINISTRATION APPROPRIATION | 7,500,000 | 7,500,000 | **-** | 7,500,000 | 7,500,000 | **-** | - | - | **-** |
| FINANCIAL ADMINISTRATION REIMBURSEMENTS | (583,586) | (583,586) | **-** | - | | **-** | 583,586 | 583,586 | **-** |
| OPERATING TRANSFERS OUT | 81,458,956 | - | **81,458,956** | 38,641,140 | - | **38,641,140** | (42,817,816) | - | **(42,817,816)** |
| **TOTAL COUNTYWIDE ALLOCATED COSTS:** | **182,952,261** | **6,916,414** | **176,035,847** | **134,597,733** | **7,500,000** | **127,097,733** | **(48,354,528)** | **583,586** | **(48,938,114)** |
| **GRAND TOTAL:** | **2,313,104,456** | **1,649,081,646** | **664,022,810** | **2,359,384,741** | **1,708,990,981** | **650,393,760** | **46,280,285** | **59,909,335** | **(13,629,050)** |

NOTE: Total countywide allocated costs on this schedule includes appropriation and reimbursements for Financial Administration. This appropriation is offset in the countywide discretionary revenue schedule.

## GENERAL FUND – FIVE YEAR OPERATING FORECAST, 2007-08 THROUGH 2011-12

### Major Issues Impacting the General Fund:

- Revenue Growth continues to expand based on future assessed valuation growth projections of 9%.
- Salaries and Benefits continue to increase based on projected negotiation agreements.
- Additional Staffing for the Adult Detention Center Expansion will produce an annual deficit in the 3rd and 4th year of this forecast.
- Due to the projected deficits in future years, a plan needs to be developed to maintain a structurally balanced budget.

**(In Millions)**

| | Final Budget 2007-08 | Forecast 2008-09 | 2009-10 | 2010-2011 | 2011-12 |
|---|---|---|---|---|---|
| **Beginning Financing Available** | **0.9** | **3.0** | **5.7** | **(3.6)** | **(2.9)** |
| **Sources and Needs** | | | | | |
| Revenue Growth | 45.6 | 44.1 | 47.7 | 51.4 | 55.5 |
| Increase in Costs: | | | | | |
| Salaries and Benefits | (18.2) | (21.3) | (22.1) | (23.2) | (24.4) |
| Retirement Increases | (4.3) | (5.4) | (7.9) | (5.2) | (4.9) |
| Adult Detention Center Staffing | - | (0.1) | (12.7) | (7.2) | - |
| New Judgeships Staffing | (5.2) | (6.7) | (4.2) | (4.4) | - |
| Approved Policy Items | (7.8) | - | - | - | - |
| Other Costs | (8.0) | (7.9) | (10.1) | (10.7) | (9.3) |
| Total Increase in Costs | (43.5) | (41.4) | (57.0) | (50.7) | (38.6) |
| **Ending Financing Available** | **3.0** | **5.7** | **(3.6)** | **(2.9)** | **14.0** |

## CONTINGENCIES

The County Contingencies includes the following elements:

### Contingencies

Mandatory Contingencies
Board Policy requires the county to maintain an appropriated contingency fund to accommodate unanticipated operational changes, legislative impacts or other economic events affecting the county's operations, which could not have reasonably been anticipated at the time the budget was prepared. Funding is targeted at 1.5% of locally funded appropriation.

Uncertainties
Any unallocated financing available from current year sources (both ongoing and one-time) that has not been set-aside and any unallocated fund balance carried over from the prior year, is budgeted in the contingencies for uncertainties. Final budget action includes a provision that allocates any difference between estimated and final fund balance to this contingencies account.

### Ongoing Set-Asides Contingencies

The county budget process differentiates between ongoing and one-time revenue sources. Ongoing set-asides represent ongoing sources of financing that have been targeted for future ongoing program needs.

**Contingencies**

| | 2006-07 Final Budget | 2006-07 Mid-Year Approved Approved Contributions/ (Uses) | 2007-08 Approved Contributions/ (Uses) | 2007-08 Final Budget |
|---|---|---|---|---|
| **Contingencies** | | | | |
| Mandatory Contingencies (1.5% of Locally Funded Appropriation) | 7,868,404 | (770,000) | 1,484,220 | 8,582,624 |
| Uncertainties | 16,199,923 | (1,470,760) | (112,891) | 14,616,272 |
| **Ongoing Set-Asides Contingencies** | | | | |
| Future Retirement Costs | 7,900,000 | (7,900,000) | 7,900,000 | 7,900,000 |
| Jail Expansion (Formerly Future Financing) | 2,400,000 | (2,400,000) | 7,000,000 | 7,000,000 |
| Future Space Needs | 20,000,000 | (20,000,000) | 20,000,000 | 20,000,000 |
| **Total Contingencies** | **54,368,327** | **(32,540,760)** | **36,271,329** | **58,098,896** |

Note: Priority District and Program Needs were previously accounted for in contingencies. This annual allocation of $2.5 million and any unspent funds from prior years have been consolidated into Board Elective Projects. Board Elective Projects also includes a $10.0 million one-time allocation from 2007-08 that the Board of Supervisors will utilize to fund specific projects that were not included or unknown at the time of the final budget adoption.

2006-07 Mid-Year Changes to Mandatory Contingencies

For 2006-07 a mid-year Board action authorized the use of $770,000 of mandatory contingencies to fund certain costs of the Public Defender's office relocation to a new facility.

2006-07 Mid-Year Changes to Contingencies for Uncertainties

For 2006-07 mid-year Board actions authorized the use of $1,470,760 of the Contingencies for Uncertainties. These allocations include:

- $710,000 in one-time funding for additional utility costs.
- $285,723 in one-time funding for sheriff saturation patrol in the City of San Bernardino.
- $156,258 in one-time funding for the Board of Supervisors.
- $150,000 in one-time funding to provide additional general fund support to California Children Services.
- $82,000 in one-time funding for legal services related to the update of the General Plan.
- $60,000 in one-time funding for illegal dumping surveillance equipment.
- $15,000 in one-time funding for an illegal dumping reward program.
- $10,000 in ongoing funding for an illegal dumping reward program.
- $1,779 in ongoing funding for operation of streaming multimedia and hosting services.

2006-07 Mid-Year Changes to Ongoing Set-Aside Contingencies

- Future Retirement Costs Ongoing Set-Aside:

  On June 19, 2007 the Board directed remaining balances in the ongoing set-asides be transferred to the corresponding reserve account per County Budget Financing Policy 02-09. The unspent amount transferred equaled $7.9 million.

- Jail Expansion (Formerly Future Financing Needs) Ongoing Set-Aside:

  On June 19, 2007 the Board directed remaining balances in the ongoing set-asides be transferred to the corresponding reserve account per County Budget Financing Policy 02-09. The unspent amount transferred equaled $2.4 million.

- Future Space Needs Ongoing Set-Aside:

  Mid-year Board actions authorized a one-time use of $250,000 of this set-aside for initial design and project management costs for the Forensic Crime Lab Project and a one-time use of $150,000 for initial design and project management costs related to the Master Space Plan. On June 19, 2007 the Board directed remaining balances in the ongoing set-asides be placed in the corresponding reserve account per County Budget Financing Policy 02-09. The unspent amount transferred equaled $19.6 million.

2007-08 Mandatory Contingencies

The base allocation to the mandatory contingency budget of $8,582,624 is established pursuant to Board policy, based on projected locally funded appropriation of $572.2 million.

2007-08 Ongoing Set-Asides Contingencies

As seen in the Reserves section, the county has reserved a significant amount of one-time money that can assist the county temporarily for unforeseen increases in expenditure or reductions in revenues. In 2004-05 the county also began to set-aside portions of ongoing funding for future use. In the 2007-08 final budget the county has earmarked ongoing revenue sources to finance future ongoing expenditures in three different areas: retirement, jail expansion and future space needs.

- Future Retirement Costs Ongoing Set-Aside:

  For the past few years, the County has seen significant retirement cost increases and predicts additional future increases based on unfunded liabilities that have occurred primarily as a result of lower than expected market returns. The Board has earmarked $7.9 million in ongoing revenue sources to assist in financing these cost increases at a future date.

- Jail Expansion (Formerly Future Financing Needs) Ongoing Set-Aside:

  In 2004-05, the Board earmarked $7.0 million of ongoing money to address the future needs of the County's growing population. In 2006-07, the Board allocated this set-aside to a specific use, increased jail space. The 2006-07 final budget included the use of $4.6 million of this ongoing set-aside to fund the design costs for the Adelanto Detention Center Expansion Project. In the 2007-08 final budget this set-aside is returned to the $7.0 million level.

- Future Space Needs Ongoing Set-Aside:

  Beginning in 2006-07, the Board earmarked $20.0 million to address future space needs. This is based on a building analysis completed by staff. The space needs of the county continue to grow based on expansion of the area and the programs that service the county's growing population.

## RESERVES

The county has a number of reserves (designations) that have been established over the years. Some are for specific purposes, such as to meet future known obligations or to build a reserve for capital projects. The general purpose reserve are funds held to protect the County from unforeseen increases in expenditures or reductions in revenues, or other extraordinary events, which would harm the fiscal health of the County. On January 6, 1998, the Board of Supervisors adopted a county policy to provide guidelines and goals for reserve levels. That policy calls for the county's general purpose reserve to equal 10% of locally funded appropriation. The Board of Supervisors also established special purpose reserves to temporarily help meet future needs.

**Total Reserves**

| | 6/30/06 Ending Balance | Approved 2006-07 | | 6/30/07 Ending Balance | Approved 2007-08 | | 6/30/08 Estimated Balance |
|---|---|---|---|---|---|---|---|
| | | Contributions | Uses | | Contributions | Uses | |
| **General Purpose Reserve** | **41,736,865** | **10,719,160** | | **52,456,025** | **4,761,467** | | **57,217,492** |
| **Specific Purpose Reserves** | | | | | | | |
| Medical Center Debt Service | 32,074,905 | | | 32,074,905 | | | 32,074,905 |
| Future Space Needs | - | 19,600,000 | | 19,600,000 | 20,000,000 (1) | | 39,600,000 |
| Retirement | 14,900,000 | 15,800,000 | | 30,700,000 | 7,900,000 (1) | | 38,600,000 |
| Teeter | 17,747,201 | | | 17,747,201 | | | 17,747,201 |
| Jail Expansion (Formerly Future Financing) | 7,000,000 | 9,400,000 | | 16,400,000 | 7,000,000 (1) | | 23,400,000 |
| Juvenile Maximum Security | 5,692,986 | 3,700,000 | | 9,392,986 | 4,548,220 | | 13,941,206 |
| Capital Projects | 4,000,000 | | | 4,000,000 | | | 4,000,000 |
| Museum's Hall of Paleontology | 3,703,030 | | (3,703,030) | - | | | - |
| Business Process Improvement | 2,510,606 | 1,105,550 | (3,051,378) | 564,778 | 4,235,222 | (2,688,000) | 2,112,000 |
| Insurance | 3,000,000 | | | 3,000,000 | | | 3,000,000 |
| Restitution | 1,865,025 | | | 1,865,025 | | | 1,865,025 |
| Justice Facilities | 637,153 | | (517,837) | 119,316 | | | 119,316 |
| Electronic Voting | 500,000 | 2,278,043 | (2,278,043) | 500,000 | | | 500,000 |
| Moonridge Zoo | - | 3,750,000 | | 3,750,000 | 1,000,000 | | 4,750,000 |
| L&J SWBPI | 1,723,987 | | (1,723,987) | - | | | - |
| Equity Pool | 1,507,038 | | (1,507,038) | - | | | - |
| Unified Property Tax Systen | - | | | - | | | - |
| **Total Specific Purpose** | **96,861,931** | 55,633,593 | (12,781,313) | **139,714,211** | 44,683,442 | **(2,688,000)** | **181,709,653** |
| **Total Reserves** | **138,598,796** | | | **192,170,236** | | | **238,927,145** |

(1) Amounts represent ongoing set-asides that are budgeted in the 2007-08 appropriation for contingencies, and not budgeted as Contributions to Reserves. They are included in this schedule because they are projected to remain unspent at the end of the fiscal year. Per County policy unspent ongoing set-asides at the end of the year will be transferred to the corresponding specific purpose reserve.

2006-07 Approved Contributions

- $10.7 million to the General Purpose Reserve based on the 2006-07 final budget for countywide discretionary revenue which finances locally funded appropriation.

- $19.6 million contribution to the Future Space Needs Reserve representing the 2006-07 ongoing set-aside that remained unspent at the end of the 2006-07 fiscal year.

- $15.8 million to the Retirement Reserve, $7.9 million approved in the 2006-07 final budget, representing the 2005-06 ongoing set-aside that remained unspent at the end of that fiscal year, and a $7.9 million contribution representing the 2006-07 ongoing set-aside that remained unspent at the end of the 2006-07 fiscal year.

- $9.4 million to the Jail Expansion Reserve, $7.0 million approved in the 2006-07 final budget, representing the 2005-06 ongoing set-aside that remained unspent at the end of that fiscal year, and a $2.4 million contribution representing the 2006-07 ongoing set-aside that remained unspent at the end of the 2006-07 fiscal year.

- $3.7 million to the Juvenile Maximum Security Reserve from Probation Department savings in 2005-06.

- $1.1 million to the Business Process Improvement Reserve to return it to its original balance after funding 2005-06 uses.

- $2.3 million to the Electronic Voting System Reserve representing unspent Help America Vote Act (HAVA) monies that were received by the Registrar of Voters in 2006-07.

- $3.8 million to the Moonridge Zoo Reserve.

2006-07 Approved Uses

- $3.7 million from the Museum Paleontology Reserve for construction of the Hall of Geological Wonders at the County Museum in Redlands.

- $3.1 million from the Business Process Improvement Reserve. Final budget reserve allocations were $1.9 million to purchase a Countywide Forensic Science Laboratory Information Management System (LIMS), $0.1 million to deploy kiosk-reporting systems within the County that will enable low-risk offenders to remotely report to their probation officers, $0.2 million to the County Library to convert the Apple Valley and Adelanto facilities from barcode technology to radio frequency identification, and a reallocation of $0.6 million of allocated reserve monies unspent by the Assessor's office in 2005-06. This allocation is for the purpose of creating a system for imaging building records. Mid-year reserve allocations of $0.2 million include the purchase of a Netfile management system, an IT operational support system, hardware and software for streaming media and hosting services, and hardware, software and equipment for the Computer Aided Facilities Management (CAFM) project.

- $0.5 million from the Justice Facilities Reserve for the morgue expansion project, an automated medication dispensing system and partial funding of the replacement of a commercial dishwasher.

- $2.3 million from the Electronic Voting Reserve to remodel the Registrar of Voters offices.

- $1.7 million from the Law and Justice Southwest Border Patrol Initiative to transfer the remaining balance to a special revenue fund.

- $1.5 million from the Equity Pool Reserve to assist in funding the 2006-07 costs of approved equity adjustments.

2007-08 Approved Contributions and Uses

For 2007-08 the general purpose reserve is increased by $4.8 million to conform to Board policy. This increase is based on projected locally funded appropriation of $572.2 million and will bring the balance of the general purpose reserve to $57.2 million. The Juvenile Maximum Security Reserve is increased by $4.5 million, funded by 2006-07 savings from Probation's budget units. The Business Process Improvement Reserve is increased by $4.2 million which is offset by approved uses of $2.7 million. Approved uses include $0.4 million to the Assessor for phone system upgrades and development of mobile appraisal capabilities, $0.2 million for Public Health web services improvement, $0.3 million to convert four branch libraries from barcode to radio frequency identification technology, and $1.8 million for a Sheriff Laboratory information management system. The Moonridge Zoo reserve is increased by $1.0 million.

The chart below shows recent history of the County Reserve levels.

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | | | **County Reserves History** | | | | | |
| | | | **Year End Actual Balance** | | | | | **Adopted** |
| | | | **2002-03** | **2003-04** | **2004-05** | **2005-06** | **2006-07** | **2007-08** |
| | **Total General Purpose Reserve** | | **31.9** | **34.8** | **37.2** | **41.7** | **52.5** | **57.2** |
| | **Specific Purpose Reserves** | | | | | | | |
| | Medical Center Debt Service | | 32.1 | 32.1 | 32.1 | 32.1 | 32.1 | 32.1 |
| | Future Space Needs | | | | | - | 19.6 | 19.6 (2) |
| | Retirement | | 7.0 | 7.0 | 7.0 | 14.9 | 30.7 | 30.7 (2) |
| | Teeter | | 19.3 | 19.3 | 19.3 | 17.7 | 17.7 | 17.7 |
| | Jail Expansion (formerly Future Financing) | | | | | 7.0 | 16.4 | 16.4 (2) |
| | Juvenile Maximum Security | | 1.5 | 1.5 | 1.5 | 5.7 | 9.4 | 13.9 |
| | Capital Projects Reserve | | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 |
| | Museum's Hall of Paleontology | | | 0.9 | 1.7 | 3.7 | - | - |
| | Business Process Improvement | | | | 3.0 | 2.5 | 0.6 | 2.1 |
| | Insurance | | 5.0 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 |
| | Restitution | | 2.1 | 2.1 | 1.6 | 1.9 | 1.9 | 1.9 |
| | Justice Facilities | | 4.9 | 3.7 | 1.3 | 0.6 | 0.1 | 0.1 |
| | Electronic Voting System | | 5.7 | - | 0.5 | 0.5 | 0.5 | 0.5 |
| | Moonridge Zoo | | | | | | 3.8 | 4.8 |
| | L&J Southwest Border Prosecution Initiative | | | 3.4 | 1.9 | 1.7 | - | - |
| | Equity Pool | | 1.9 | 4.4 | 3.5 | 1.5 | - | - |
| | Bark Beetle | | - | 1.8 | 1.7 | - | - | - |
| | Unified Property Tax System | | | | | | | - |
| | **Total Specific Purpose Reserves** | (1) | **83.4** | **83.1** | **82.0** | **96.9** | **139.7** | **146.8** (2) |
| | **Total Reserves** | (1) | **115.3** | **118.0** | **119.2** | **138.6** | **192.2** | **204.0** (2) |

(1) Totals may not add due to rounding

(2) The 'Adopted 2007-08' column of this schedule includes only those reserve allocations approved by the Board in the final budget. Amounts differ from the Total Reserves detail schedule presented on the previous page. The Total Reserves detail schedule presents estimated June 30, 2008 reserve levels, which includes estimates of final transfers of unspent ongoing set-asides to the reserve prior to fiscal year-end. These estimated amounts are not included in the final budget.

## COUNTY DEBT POLICY

The county has a separate policy that covers the issuance, management and administration of the county's portfolio of long term obligations. The policy requires, in general, that:

1. Debt will not be used to finance ongoing operational costs.

2. Whenever possible, the county will pursue alternative sources of funding in order to minimize the level of debt.

3. That whenever practical, voter approval on the method of debt shall be utilized.

More specifically, the policy includes guidelines on the following elements:

1. The policy allows for the issuance of variable rate obligations to the extent that they do not exceed 25% of total debt outstanding.

2. The policy details the guidelines to be followed prior to the issuance of variable rate debt including feasibility, structure, and annual analysis to determine advisability of conversion to fixed rate debt.

3. The policy requires that the term of bonds be no longer than the economic useful life of the property, or in excess of available payment streams.

4. The policy requires annual review of the county's portfolio of long term obligations to initiate any type of restructuring, refunding, or refinancing beneficial to the county.

5. The policy outlines requirements for the investment of bond proceeds.

6. The policy outlines the responsibilities of the county's Debt Advisory Committee, which is a formal committee of the Board of Supervisors. These responsibilities include oversight and review of all debt policy and debt issuance activities and to make recommendations to the Board of Supervisors regarding appropriate actions on debt matters.

## CASH FUNDED PROJECTS

As detailed above, county policy requires prudent management of liabilities and, whenever possible, alternative sources of funding in order to minimize the level of debt. In the past several years, the county has satisfied certain portions of its capital needs without the issuance of long term obligations. This includes the major projects listed below:

- Construction of the High Desert Juvenile Detention Center, financed with a combination of state grant monies and the county's cash.

- The cash purchase of the Adelanto Adult Detention Facility.

- The cash purchase of an office building in downtown San Bernardino.

## COUNTY BUDGET FINANCING POLICY AS IT RELATES TO LONG-TERM OBLIGATIONS

The county's Budget Financing Policy includes policies related to long-term obligations of the county. These include:

1. Retirement System Funding - Requires that the Board first consider setting aside any savings related to negative Unfunded Accrued Actuarial Liability to fund a reserve for reduction of any existing pension obligation bonds or as a hedge against future interest rate increases.

2. Use of Variable Rate Interest Savings - Requires that when amounts budgeted for variable rate interest expense on long-term obligations exceeds actual variable rate interest expense for the year, that such savings will be used in the succeeding fiscal year to reduce the outstanding principal of long-term obligations. This applies only to debt service paid from discretionary revenue sources of the general fund. It is normal for budgeted amounts to exceed actual amounts because debt covenants require conservative budgeting of variable rate interest expense.

3. Use of Savings from Interest Rate Swap Agreements Associated with the Issuance of Debt - Requires that any county benefit realized on interest rate swap agreements, when there is a potential mismatch between swap payments and debt service payments, be retained as a contingency to offset the county's share of increases in debt service caused by the swap agreement. This contingency amount will not exceed $5.0 million per interest rate swap agreement.

## COUNTY LONG-TERM OBLIGATIONS

The following discussion relates to long-term obligations backed by the full faith and credit of the county's general fund[(1)]. Other long-term obligations, such as those of the county's redevelopment agency and special districts are included in separate budget documents prepared for those entities.

The county's outstanding long-term debt obligations have been issued for the following purposes:

- To finance construction and improvement of county structures.
- To refinance county pension obligations.
- To finance improvements at the county owned landfills.

The county finances such projects with a variety of debt instruments. For construction and improvement projects, and for the improvement projects at the county landfills, the county has utilized lease obligations with a non-profit public benefit corporation. Such obligations are in the form of Certificates of Participation. For pension obligations the county has issued Pension Obligation Bonds.

(1) In June of 2007 the County privately placed $18.4 million of revenue bonds for Courthouse improvements. These bonds are secured solely by a surcharge on civil filings that is collected by the local courts. These bonds are not backed by the County's general fund and are, therefore, not included in this discussion. For more information on the surcharge revenues see the 'Courthouse Seismic Surcharge' budget unit in the Law and Justice section of this document.

As of June 30, 2007, the county's long term obligations include obligations issued to finance or partially finance the following projects:

- Construction and equipping of the Arrowhead Regional Medical Center
- Construction of the West Valley Detention Center
- Construction of the Foothill Law and Justice Center and hangars at the Chino Airport
- Construction of the County Government Center
- Construction of the West Valley Juvenile Detention Center
- Retrofit of lighting and HVAC systems at various county facilities
- Finance of down payment on a preschool building in Ontario
- Construction of the Glen Helen Amphitheater
- Improvement projects at county landfills
- Refinancing of a portion of the county's Unfunded Accrued Actuarial Liability in the years 1995 and 2004.

A summary of long-term obligations of the county, which includes a reference to the section of the book where the obligation is budgeted, is included on the following pages.

# County of San Bernardino
## Outstanding General Fund Certificates of Participation and Pension Obligation Bonds
## Budgetary Basis

| Fiscal Year Ending June 30 | Pension Obligation Bonds | | | | Certificates of Participation | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | 2004 Pension Obligation Bonds [1] $463,895,000 | | 1995 Pension Obligation $386,265,591 | | 2003 Glen Helen Pavilion Series B Auction Rate [1] $9,875,000 | | 2003 Glen Helen Pavilion Series A Auction Rate [1] $9,825,000 | | 2002 Justice Center Refunding $68,100,000 | |
| | Principal | Interest | Principal | Interest | Principal | Interest | Principal | Interest | Principal | Interest |
| 2008 | 3,350,000 | 24,656,821 | 24,510,000 | 10,504,199 | 125,000 | 250,406 | 375,000 | 254,912 | 4,435,000 | 2,034,938 |
| 2009 | 5,160,000 | 24,379,922 | 28,155,000 | 8,702,509 | 100,000 | 244,739 | 400,000 | 243,147 | 4,650,000 | 1,890,800 |
| 2010 | 7,080,000 | 24,103,052 | 32,180,000 | 6,618,739 | 100,000 | 239,987 | 400,000 | 231,228 | 4,790,000 | 1,704,800 |
| 2011 | 9,245,000 | 23,709,491 | 36,615,000 | 4,222,399 | 75,000 | 236,149 | 400,000 | 218,160 | 5,025,000 | 1,513,200 |
| 2012 | 11,570,000 | 23,205,177 | 41,505,000 | 1,471,352 | 100,000 | 231,671 | 425,000 | 209,090 | 5,155,000 | 1,312,200 |
| 2013 | 14,100,000 | 22,501,345 | 13,160,377 | 32,059,623 | 75,000 | 227,833 | 450,000 | 191,695 | 5,475,000 | 1,106,000 |
| 2014 | 16,950,000 | 21,778,798 | 12,791,883 | 34,788,117 | 50,000 | 225,182 | 450,000 | 178,239 | 5,585,000 | 887,000 |
| 2015 | 20,020,000 | 20,665,510 | 12,401,627 | 37,653,373 | 75,000 | 221,892 | 475,000 | 164,151 | 5,950,000 | 607,750 |
| 2016 | 23,355,000 | 19,467,434 | 12,035,880 | 40,619,120 | 50,000 | 219,242 | 475,000 | 149,181 | 6,205,000 | 310,250 |
| 2017 | 27,025,000 | 18,051,697 | 11,673,496 | 43,711,504 | 25,000 | 217,140 | 525,000 | 135,774 | | |
| 2018 | 38,740,000 | 16,352,897 | 11,361,080 | 46,888,920 | 550,000 | 204,163 | 525,000 | 117,268 | | |
| 2019 | 33,785,000 | 14,184,562 | 11,054,980 | 50,205,020 | 575,000 | 176,234 | 550,000 | 100,487 | | |
| 2020 | 42,075,000 | 12,263,110 | 10,753,631 | 53,666,369 | 625,000 | 147,208 | 550,000 | 83,595 | | |
| 2021 | 47,425,000 | 9,792,276 | 10,507,053 | 57,227,947 | 650,000 | 117,320 | 600,000 | 65,446 | | |
| 2022 | 53,125,000 | 7,085,305 | 9,790,585 | 58,119,415 | 675,000 | 86,209 | 600,000 | 47,760 | | |
| 2023 | 59,175,000 | 4,126,258 | - | - | 725,000 | 55,173 | 625,000 | 29,068 | | |
| 2024 | 47,750,000 | 876,718 | - | - | 750,000 | 15,079 | 650,000 | 8,481 | | |
| 2025 | - | - | - | - | - | - | - | - | | |
| 2026 | - | - | - | - | - | - | - | - | | |
| 2027 | - | - | - | - | - | - | - | - | | |
| 2028 | - | - | - | - | - | - | - | - | | |
| 2029 | - | - | - | - | - | - | - | - | | |
| | 459,930,000 | 287,200,374 | 278,495,591 | 486,458,607 | 5,325,000 | 3,115,627 | 8,475,000 | 2,427,681 | 47,270,000 | 11,366,938 |

*(1) Debt schedules for variable rate issues are based on the average interest rate at the time of issuance and do not reflect amounts budgeted for the 2007-08 fiscal year.*
*(2) West Valley Detention Center*

**Budget Information:**

*The 1995 and 2004 Pension Obligation Bonds are budgeted as salary expense in individual departmental budgets*

*Certificates of Participation are budgeted in the Administrative/Executive Section of this budget book, under County Administrative Office, Joint Powers Leases (General Fund)*

# County of San Bernardino
## Outstanding General Fund Certificates of Participation and Pension Obligation Bonds
## Budgetary Basis

| Certificates of Participation | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 2001/02 WVDC Refunding [2] $94,920,000 | | 1997 Public Imp. Financing $17,790,000 | | 1996 Govt Center Refinancing [1] $39,600,000 | | 1996 WVDC Refinancing [1] [2] $9,200,000 | | Total Outstanding General Fund Debt | Fiscal Year Ending June 30 |
| Principal | Interest | Principal | Interest | Principal | Interest | Principal | Interest | | |
| 5,305,000 | 3,769,983 | 790,000 | 630,895 | 2,100,000 | 781,335 | 300,000 | 260,640 | 84,434,128 | 2008 |
| 5,495,000 | 3,565,658 | 825,000 | 592,530 | 2,200,000 | 685,305 | 300,000 | 249,780 | 87,839,390 | 2009 |
| 5,720,000 | 3,331,020 | 870,000 | 551,415 | 2,300,000 | 584,910 | 300,000 | 238,920 | 91,344,071 | 2010 |
| 5,970,000 | 3,073,020 | 910,000 | 507,350 | 2,400,000 | 480,150 | 300,000 | 228,060 | 95,127,978 | 2011 |
| 6,225,000 | 2,805,270 | 460,000 | 473,100 | 2,500,000 | 371,025 | 300,000 | 217,200 | 98,536,086 | 2012 |
| 6,490,000 | 2,526,945 | 485,000 | 449,475 | 2,600,000 | 257,535 | 300,000 | 206,340 | 102,662,168 | 2013 |
| 6,800,000 | 2,220,884 | 505,000 | 424,725 | 2,700,000 | 139,680 | 300,000 | 195,480 | 106,969,987 | 2014 |
| 7,145,000 | 1,862,341 | 535,000 | 398,725 | 2,700,000 | 21,825 | 400,000 | 182,207 | 111,479,401 | 2015 |
| 7,510,000 | 1,484,761 | 560,000 | 370,650 | 2,600,000 | - | 400,000 | 167,727 | 115,979,245 | 2016 |
| 7,900,000 | 1,087,081 | 590,000 | 340,463 | - | - | 400,000 | 153,247 | 111,835,401 | 2017 |
| 8,305,000 | 668,031 | 620,000 | 308,700 | - | - | 400,000 | 138,767 | 125,179,826 | 2018 |
| 8,735,000 | 226,531 | 655,000 | 275,231 | - | - | 400,000 | 124,287 | 121,047,332 | 2019 |
| - | - | 600,000 | 242,288 | - | - | 400,000 | 109,807 | 121,516,008 | 2020 |
| - | - | 630,000 | 210,000 | - | - | 400,000 | 95,327 | 127,720,369 | 2021 |
| - | - | 665,000 | 176,006 | - | - | 500,000 | 78,433 | 130,948,714 | 2022 |
| - | - | 695,000 | 140,306 | - | - | 500,000 | 60,333 | 66,131,139 | 2023 |
| - | - | 735,000 | 102,769 | - | - | 500,000 | 42,233 | 51,430,280 | 2024 |
| - | - | 775,000 | 63,131 | - | - | 500,000 | 24,133 | 1,362,265 | 2025 |
| - | - | 815,000 | 21,394 | - | - | 500,000 | 6,033 | 1,342,427 | 2026 |
| - | - | - | - | - | - | - | - | - | 2027 |
| - | - | - | - | - | - | - | - | - | 2028 |
| - | - | - | - | - | - | - | - | - | 2029 |
| 81,600,000 | 26,621,525 | 12,720,000 | 6,279,153 | 22,100,000 | 3,321,765 | 7,400,000 | 2,778,953 | 1,752,886,213 | |

# County of San Bernardino
## Outstanding Enterprise Fund Certificates of Participation
## Budgetary Basis

| Fiscal Year Ending June 30 | Cetificates of Participation: 2003 Solid Waste Series B Auction Rate [1] $93,875,000 | | County Medical Center Series 1998 $176,510,000 | | County Medical Center Series 1997 $121,095,000 | | County Medical Center Series 1996 $65,070,000 | |
|---|---|---|---|---|---|---|---|---|
| | Principal | Interest | Principal | Interest | Principal | Interest | Principal | Interest |
| 2008 | 5,750,000 | 3,351,936 | - | 7,394,886 | 15,605,000 | 1,204,860 | - | 3,261,488 |
| 2009 | 6,050,000 | 3,071,956 | 1,000,000 | 7,373,939 | 16,410,000 | 402,045 | 60,000 | 3,259,913 |
| 2010 | 6,375,000 | 2,777,067 | 1,100,000 | 7,329,949 | - | - | 325,000 | 3,249,806 |
| 2011 | 6,725,000 | 2,465,875 | 1,200,000 | 7,281,770 | - | - | 340,000 | 3,232,350 |
| 2012 | 7,100,000 | 2,138,259 | 9,200,000 | 7,063,916 | - | - | 360,000 | 3,213,975 |
| 2013 | 7,475,000 | 1,792,371 | 9,600,000 | 6,670,103 | - | - | 380,000 | 3,194,550 |
| 2014 | 7,900,000 | 1,427,031 | 10,000,000 | 6,259,532 | - | - | 400,000 | 3,174,075 |
| 2015 | 8,325,000 | 1,041,605 | 10,500,000 | 5,830,108 | - | - | 420,000 | 3,152,550 |
| 2016 | 8,775,000 | 636,331 | 10,900,000 | 5,381,832 | - | - | 445,000 | 3,129,844 |
| 2017 | 9,250,000 | 209,525 | 6,400,000 | 5,019,440 | - | - | 465,000 | 3,105,956 |
| 2018 | - | - | 6,700,000 | 4,745,028 | - | - | 490,000 | 3,081,500 |
| 2019 | - | - | 8,700,000 | 4,422,436 | - | - | 515,000 | 3,056,375 |
| 2020 | - | - | 9,100,000 | 4,049,571 | - | - | 545,000 | 3,029,875 |
| 2021 | - | - | 7,500,000 | 3,701,842 | - | - | 570,000 | 3,002,000 |
| 2022 | - | - | 8,100,000 | 3,375,061 | - | - | 600,000 | 2,972,750 |
| 2023 | - | - | 8,400,000 | 3,029,427 | - | - | 630,000 | 2,942,000 |
| 2024 | - | - | 16,200,000 | 2,514,119 | - | - | 665,000 | 2,909,625 |
| 2025 | - | - | 16,900,000 | 1,820,757 | - | - | 695,000 | 2,875,625 |
| 2026 | - | - | 20,200,000 | 1,043,604 | - | - | 735,000 | 2,839,875 |
| 2027 | - | - | 14,810,000 | 310,232 | - | - | 7,120,000 | 2,643,500 |
| 2028 | - | - | - | - | - | - | 24,030,000 | 1,864,750 |
| 2029 | - | - | - | - | - | - | 25,280,000 | 632,000 |
| | 73,725,000 | 18,911,955 | 176,510,000 | 94,617,553 | 32,015,000 | 1,606,905 | 65,070,000 | 63,824,381 |

*(1) Debt schedules for variable rate issues are based on the average interest rate at the time of issuance and do not reflect amounts budgeted for the 2007-08 fiscal year.*

**Budget Information:**

*The 2003B Solid Waste Certificates of Participation are budgeted in the Public And Support Services Group section of this budget book, in the Solid Waste Management Division Operations Enterprise Fund*

*The 1994, 1995, 1996, 1997 and 1998 Medical Center Certificates of Participation are budgeted in the Administrative/Executive Section of this budget book under County Administrative Office, Medical Center Lease Payments (Medical Center Enterprise Fund)*

# County of San Bernardino
## Outstanding Enterprise Fund Certificates of Participation
## Budgetary Basis

| Certificates of Participation | | | | Total | Fiscal |
|---|---|---|---|---|---|
| County Medical Center Series 1995 $147,565,000 | | County Medical Center Series 1994 $213,605,000 | | Outstanding Enterprise Fund | Year Ending |
| Principal | Interest | Principal | Interest | Debt | June 30 |
| 8,485,000 | 6,586,244 | 3,090,000 | 9,799,200 | 64,528,613 | 2008 |
| 9,045,000 | 6,025,725 | 3,280,000 | 9,608,100 | 65,586,677 | 2009 |
| 9,705,000 | 5,369,475 | 3,480,000 | 9,405,300 | 49,116,597 | 2010 |
| 10,525,000 | 4,661,425 | 3,570,000 | 9,202,725 | 49,204,145 | 2011 |
| 3,245,000 | 4,187,588 | 3,775,000 | 9,000,738 | 49,284,474 | 2012 |
| 3,465,000 | 3,969,513 | 3,990,000 | 8,787,200 | 49,323,737 | 2013 |
| 3,705,000 | 3,736,488 | 4,205,000 | 8,561,838 | 49,368,963 | 2014 |
| 3,955,000 | 3,487,538 | 4,445,000 | 8,323,963 | 49,480,763 | 2015 |
| 4,225,000 | 3,221,688 | 4,695,000 | 8,072,613 | 49,482,307 | 2016 |
| 9,545,000 | 2,799,363 | 4,965,000 | 7,806,963 | 49,566,247 | 2017 |
| 10,140,000 | 2,211,425 | 5,235,000 | 7,526,463 | 40,129,415 | 2018 |
| 7,150,000 | 1,711,875 | 7,465,000 | 7,177,213 | 40,197,899 | 2019 |
| 7,560,000 | 1,307,350 | 7,880,000 | 6,755,225 | 40,227,021 | 2020 |
| 6,180,000 | 929,500 | 12,180,000 | 6,112,225 | 40,175,567 | 2021 |
| 6,720,000 | 574,750 | 12,570,000 | 5,340,250 | 40,252,811 | 2022 |
| 7,090,000 | 194,975 | 13,290,000 | 4,629,100 | 40,205,502 | 2023 |
| - | - | 14,090,000 | 3,876,150 | 40,254,894 | 2024 |
| - | - | 14,890,000 | 3,079,200 | 40,260,582 | 2025 |
| - | - | 13,060,000 | 2,343,225 | 40,221,704 | 2026 |
| - | - | 13,725,000 | 1,673,600 | 40,282,332 | 2027 |
| - | - | 13,675,000 | 1,005,694 | 40,575,444 | 2028 |
| - | - | 14,335,000 | 340,456 | 40,587,456 | 2029 |
| 110,740,000 | 50,974,919 | 181,890,000 | 138,427,438 | 1,008,313,151 | |

## EFFECTS OF EXISTING DEBT LEVELS ON CURRENT AND FUTURE OPERATIONS

Debt service on the Certificates of Participation and Pension Obligation Bonds referenced in the previous schedules will not negatively effect current or future operations of the county. In aggregate, current required debt service expenditures remain relatively level for all fiscal years through 2022-23 and then drop significantly in succeeding years.

The county is currently contemplating the issuance of additional Certificates of Participation to fund the expansion of the Adelanto Adult Detention Facility, and construction and improvements related to the implementation of a master space plan. The 2007-08 budget allocates ongoing (annual) financing sources of $7.0 million for future debt service for the expansion of jail facilities and $20.0 million for future debt service related to the implementation of the county's master space plan.

## OTHER LONG-TERM OBLIGATION

The Library has a note payable to the California Infrastructure and Economic Development Bank for funds borrowed to finance the construction of a library in Apple Valley. This note is backed by the full faith and credit of the general fund; however it is paid from and budgeted in the Library budget, found in the Public and Support Services Group section of this budget book, in the Library Special Revenue Fund budget. The outstanding principal amount of this note as of June 30, 2006, the last date for which audited information is available, was $1,808,712. Annual debt service on this obligation is approximately $109,000 per year through fiscal year 2030-31.

## LEGAL DEBT LIMIT

The county's legal debt limit, which applies only to General Obligation Bonds, is 1.25% of Assessed Valuation. As of June 30, 2006, the last date for which audited information on outstanding debt is currently available, the county's Debt limit and legal debt margin were calculated as follows:

| Fiscal Year | (1) Assessed Valuation | (1) Legal Debt Limit | (1) Bonded Debt | (1) Legal Debt Margin |
|---|---|---|---|---|
| 2005-06 | 128,895,877 | 1,611,198 | 1,930 | 1,609,268 |

(1) Amounts in thousands
Source: San Bernardino County Comprehensive Annual Financial Report for the year ended June 30, 2006

The county general fund has no outstanding General Obligation Bonds, and therefore no debt service payments for General Obligation Bonds are budgeted in this document. The Bonded Debt referred to in the table above is the debt of Special Districts and therefore is budgeted in a separate budget document.

# SUMMARY OF RELATED LAWS, POLICIES, AND PROCEDURES

## CALIFORNIA GOVERNMENT CODE

Government Code Sections 29000 through 30200 provide the statutory requirements pertaining to the form and content of the state Controller's prescribed Line-Item Budget. Government Code Section 29009 requires a balanced budget in the proposed and final budgets, defined as "the budgetary requirements shall equal the available financing".

## COUNTY CODE

Title 1. Division 2. Chapter 2:

Section 12.023:

The Administrative Officer shall be appointed by and serve at the pleasure of the Board of Supervisors.

Section 12.026:

Under the supervision of the Board of Supervisors, and subject to the approval and direction and control thereof, the Administrative Officer shall supervise the preparation of the annual County Budget. In the performance of this duty the Administrative Officer shall review all departmental and agency requests and all items in the proposed budget, including revenues, expenditures and reserves. The Administrative Officer shall submit his recommendation on the proposed budget to the Board of Supervisors.

## BASIS OF ACCOUNTING

Governmental fund types are accounted for using the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Property and sales taxes, interest, certain state and federal grants and charges for services are accrued if their receipt occurs within sixty days after the end of the accounting period, and recognized as revenue.

Expenditures are generally recorded when a liability is incurred, as under accrual accounting. Exceptions to this general rule include; principal and interest on long-term debt is recognized when due, prepaid expenses are reported as current period expenditures rather than allocated and accumulated unpaid vacation, sick leave and other employee benefits are reported in the period due and payable, rather than in the period earned by employees.

Proprietary fund types are accounted for on the accrual basis of accounting. Their revenues are recognized in the period earned and expenses are recognized in the period incurred.

## BASIS OF BUDGETING

**Governmental Funds**:

An operating budget is adopted each fiscal year for the governmental fund types in accordance with provisions of the County Budget Act. The County's financial statement, the Comprehensive Annual Financial Report (CAFR), is prepared using generally accepted accounting principles (GAAP). Budgets for the governmental fund types are adopted with the following differences from GAAP:

Encumbrance accounting is employed in governmental funds. For budget purposes, outstanding encumbrances (which represent the unspent amounts of purchase orders and contracts funded in the fiscal year), are treated as expenditures in that fiscal year. This affects only the "actual" data that appears in that budget book. For GAAP purposes, in the fund financial statements of the CAFR, encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures and liabilities. Appropriations for these encumbrance commitments survive the expiration of the fiscal year to the extent that encumbrances exist. Encumbrances cancelled subsequent to the end of the fiscal year also cancel the underlying appropriation.

On a budgetary basis, unrealized gains and losses on the fair value of investments are not recognized. For GAAP purposes, such gains or losses are recognized.

**Proprietary Funds:**

The Board of Supervisors approves an annual spending plan for proprietary funds. Although the adopted expense estimates are not appropriations, their budgetary controls are the same as those of the governmental fund types. Because these funds collect fees and revenues generally to cover the cost of the goods and services they provide, their accounting and budgeting bases are closer to commercial models. Budgeting, like accounting, is done on the accrual basis and generally according to GAAP.

## COUNTY BUDGET AND FINANCE POLICIES

When building the 2007-08 budget, the County Administrative Office adhered to the County's four financing policies. Three of the policies have been recently amended, and approved by the Board of Supervisors on February 13, 2007, to better represent the county's current budget practice. A brief summary of the policies are presented below:

1) the **budget financing policy**, which states that one-time funds shall not be used to finance ongoing operational costs except within the context of a larger plan to balance ongoing revenues and costs over a multi-year period. This policy has also been amended to set-aside ongoing contingencies for future debt obligations or planned future ongoing program/operational needs;

2) the **reserve and contingency policy**, which maintains an ongoing general purpose reserve equal to 10% of locally funded appropriation, coupled with an appropriated contingency fund equal to 1.5% of locally funded appropriation for the general fund. This policy has been amended to include maintaining contingencies for the restricted financing funds (Prop 172 and Realignment), as well as the Master Settlement Agreement fund. These contingencies are targeted at not less than 10% of the current year's budgeted revenue for the restricted financing funds and the Master Settlement Agreement fund. This policy has also been amended to allow a specific purpose reserve to be established and augmented using the respective department's annual local cost savings for large departmental projects.

3) the **debt policy**, which calls for the prudent management of liabilities, and wherever possible, the pursuit of alternative sources of funding in order to minimize the level of debt;

4) the **capital budget policy**, which ensures that the County maintains its public infrastructure in the most cost efficient manner. This policy has been amended to update requirements for the approval process for capital project proposals specifically requiring the source of funding being identified for future staffing, operational, maintenance, and utility costs;

Detailed descriptions of each of these County financing policies are presented on the following pages.

**Budget Financing Policy**

The objective of the Budget Financing Policy is to help ensure the County has adequate resources to meet its basic financial obligations, and to serve as a vehicle to help the County achieve financial continuity and stability.

Balanced Budget
The annual operating budget will be structurally balanced upon adoption by the Board of Supervisors. Total revenues, including carry-over fund balances, will equal the total fund appropriation and reserves, unless it is within the context of a larger plan to balance ongoing revenues and expenses over a multi-year period, as detailed under "Use of one-time funding sources". Significant budget variances and recommended actions will be reported to the Board of Supervisors.

Long Range Planning
As part of the annual budget process, the County will prepare a multi-year forecast of financial operations for general fund programs based on current service levels and expected future changes to those programs or service levels. The County will project major revenues and expenditures of the general fund, and report significant findings and recommendations to the Board of Supervisors.

Use of one-time funding sources
The appropriation of carryover fund balances and other one-time funding sources must be managed with care. Carry-over fund balance is most appropriately used to fund one-time expenses such as capital expenditures or start-up costs for new programs. Other types of one-time funding sources may also be used to fund one-time costs, or to supplement reserves. It is the policy of the County that one-time funds will not be used to finance ongoing operational costs, except within the context of a larger plan to balance ongoing revenues and costs over a multi-year period. Such a plan could involve short-term use of one-time funds to preserve essential public services where longer–term financial forecasts demonstrate the near-term future potential for ongoing revenues to fund those services.

Ongoing Set-Asides
Ongoing set-asides represent ongoing sources of financing that have been targeted for future debt obligations or planned for future ongoing program/operational needs. Set-asides are appropriated as contingencies and approved during the formal adoption of the budget. Any balance of such contingency set-asides remaining at the end of the fiscal year shall be transferred into a corresponding general fund reserve account as of June 30. An agenda item is submitted annually for Board approval of such transfers.

Revenue Forecasting
Because of the complexity of the County budget, realistic projections of revenue are crucial to accurate budgeting. Revenue forecasting will be undertaken annually through a review of local historical revenue trends and analysis of federal, state, and local economic projections. Especially in regard to those revenues which tend to be most volatile and sensitive to changes in the economy, forecasting will involve analysis of economic, demographic, business cycle and other factors which might impact those revenues. These unpredictable revenues, including interest income and fees, will be estimated and budgeted conservatively. Revenue forecasts will not be based on straight-line assumptions.

Fees
The County will review and adjust fees for service, as necessary, and adopt them as part of the annual budget process. In most cases, departmental fees should fully recover the costs of providing the service, including identified indirect or overhead costs.

Program Efficiency and Performance Measurement
Efficiency and economy in the delivery of County services is a top priority. The County will develop a program to integrate performance measures within the budget. County departments will be encouraged to make productivity improvements within their service delivery areas.

Grant Funding
The County will aggressively pursue opportunities for federal or state grant funding. An aggressive policy to pursing opportunities for federal or state grants provides citizens with the assurance that the county is

striving to obtain all state and federal funds to which it is entitled – thereby reducing dependence on local taxpayers' funds.

**Reserve and Contingency Policy**

The objective of the Reserve and Contingency Policy is to help protect the County from unforeseen increases in expenditures or reductions in revenues, or from extraordinary events which might otherwise substantially harm the fiscal health of the County. In so doing, it is also intended to help avoid undue service level fluctuations during periods of economic instability.

General Fund – Reserves and Contingencies
The maintenance of an adequate operating reserve is essential to the financial strength and flexibility of the County, and operating reserves are considered an integral part of the County's financial structure. Such reserves and designations are considered to be those that have no identified contingent liability or specific future use. The County shall establish a general purpose reserve for the general fund targeted at 10% of locally funded appropriation.

The County will also maintain an appropriated contingency fund to accommodate unanticipated operational changes, legislative impacts, or other economic events affecting the County's operations which could not have been reasonably anticipated at the time the budget was prepared. The County shall place in contingencies no less than 1.5% of locally funded appropriation.

Restricted Financing Fund – Prop 172 – Contingencies
Restricted Proposition 172 revenues are used solely for public safety programs. The County has allocated using the funds solely for the financing of the Sheriff, District Attorney, and Probation departmental programs. The County will maintain an appropriated contingency to accommodate unanticipated operational changes, legislative impacts, or other economic events affecting this restricted financing stream which could not have been reasonably anticipated at the time the budget was prepared. The appropriation for contingency for Prop 172 funds shall be targeted at no less than 10% of the current year's budgeted Prop 172 revenue. Said contingencies shall be budgeted at the 10% level separately for each department receiving Prop 172 revenues.

Restricted Financing Funds – Realignment – Contingencies
Restricted Realignment funds are used in the financing of mental health, social services and health programs within the county. The County will maintain an appropriated contingency within these funds to accommodate unanticipated operational changes, legislative impacts, or other economic events affecting these restricted financing funds which could not have been reasonably anticipated at the time the budget was prepared. The appropriation for contingency for Realignment funds shall be targeted at no less than 10% of the current year's budgeted Realignment revenues. Said contingencies shall be budgeted at the 10% level separately for each program receiving Realignment revenues.

Master Settlement Agreement Fund – Contingencies
Master Settlement Agreement funds are used to finance health related expenditures. The County will maintain an appropriated contingency within the Master Settlement Agreement fund to accommodate unanticipated operational changes, legislative impacts, or other economic events affecting this fund which could not have been reasonably anticipated at the time the budget was prepared. The appropriation for contingency within this Master Settlement Agreement Fund shall be targeted at no less than 10% of the current year's budgeted Master Settlement Agreement revenues.

Specific Project Reserves
The County will fund specific project reserves for large departmental projects through the use of the respective department's local cost savings. Such projects would not normally be feasible for the department without reserving funding over a multiple year period. In order to establish a specific project reserve, departments must submit the proposed project to the County Administrative Office for consideration. A thorough review of the proposed project and a complete analysis of the estimated local cost savings will be performed by the County Administrative Office prior to recommendation of the project to the Board of Supervisors. Upon approval of the project by the Board of Supervisors, departmental savings will be reserved as deemed necessary by the County Administrative Office for funding of the specific project at fiscal year end. Each fiscal year thereafter, this process will continue until the specific project is completed.

## Debt Policy

The objective of the County's Debt management policy is to minimize the amount of outstanding debt necessary to fulfill its infrastructure and economic development responsibilities, as well as to maintain the County's ability to incur present and future debt at minimal interest rates. The use of debt shall not endanger the County's ability to finance essential County services. The County recognizes that capital markets change and unforeseen circumstances may occur resulting in situations that are not covered by this policy. In such situations, flexibility to modify certain policy requirements may be necessary to achieve policy goals.

General

Debt will not be used to finance on-going operational costs. However, debt may be used, where economically efficient, to reduce or eliminate current long-term operational liabilities. Whenever possible, the County shall pursue alternative sources of funding, when cost effective, in order to minimize the level of debt.

Types of Debt

General Obligation Bonds (property tax supported) usage will be evaluated first since it is the least costly debt. Public support will be assessed for ballot placement due to the costs involved for an election. Revenue Bonds/Certificates of Participation may be considered for use where General Obligation Bonds are not practical. Short-term borrowing, such as commercial paper, bond anticipation notes, and lines of credit, will be considered as interim funding sources in anticipation of long-term financing.

Issuance

The County may elect to issue bonds/certificates of participation as variable rate instruments to provide flexibility and /or to attempt to achieve interest savings. There are guidelines to be considered when issuing variable rate debt: 1) Economic and cash flow projections for variable rate issues shall be calculated at the then applicable fixed rate. 2) The County will first consider structuring the principal and interest repayments related to the entire project for which the debt will be issued on an approximately equal annual basis over the life of the borrowing. 3) Total variable rate debt shall be limited to no more than 25% of total debt outstanding. 4) No less than annually, analysis of each outstanding variable rate bond issue shall be undertaken to determine the advisability of converting the issue to fixed-rate debt. 5) Variable rate bonds shall be structured to protect the County to the greatest extent possible against cyclical interest rate fluctuations.

Management

County financial management policies shall be designed to maintain a balanced relationship between debt service requirements and current operating costs, encourage growth of the tax base, actively seek alternative funding sources, minimize interest costs and maximize investment returns. In accordance with this principle, the following must be considered: 1) The County shall issue bonds with terms no longer than the economic useful life of the project. 2) The County shall obtain secured guarantees for bonds supported by a dedicated revenue source to the extent possible. 3) The County shall also obtain assurances of project viability and guarantees of completion prior to the issuance of bonds. 4) The County shall invest the proceeds of bond / certificates of participation sales to conform to State and County requirements to maximize investment security and earnings. 5) The County shall establish affordability guidelines in order to preserve credit quality, which may be suspended for emergency purposes, or because of unusual circumstances.

**Capital Budget Policy**

The objective of the Capital Budget policy is to ensure that the County maintains its public infrastructure in the most cost efficient manner. The County's capital budget will include as complete, reliable, and attainable cost estimates as possible.

Project cost estimates for the Capital Budget should be based upon a thorough analysis of the project and are expected to be as reliable as the level of detail known about the project. The plan for funding projected staffing, operation and maintenance, and utility costs must be identified as part of the approval process for each capital project. All Capital Budget proposals shall be formulated and presented to the Board of Supervisors within the framework of a general capital budget in conjunction with the operating County General Fund Budget. Capital projects which are not encumbered or completed during the fiscal year will be re-budgeted or carried over to the next fiscal year, except as reported to and subsequently approved by the Board. All re-budgeted capital projects will be so noted in the Adopted Capital Budget. Similarly, multi-year projects with unencumbered or unexpended funds will be carried over to the subsequent year(s).

Periodic financial reports will be prepared to enable the County Administrative Office to monitor/manage the capital budget and compare actual program revenues and expenditures with budgeted amounts. The Board may take necessary action, including increasing appropriation or revenue, to maintain a balanced Capital Budget. Major capital assets will be inventoried and assessed on an annual basis to project long-term equipment replacement and maintenance needs.

## ADMINISTRATIVE/EXECUTIVE GROUP
## SUMMARY

| | Page # | Appropriation | Departmental Revenue | Local Cost |
|---|---|---|---|---|
| **GENERAL FUND** | | | | |
| BOARD OF SUPERVISORS SUMMARY | 87 | | | |
| BOARD OF SUPERVISORS | 88 | 6,879,883 | - | 6,879,883 |
| LEGISLATION | 90 | 898,405 | - | 898,405 |
| CLERK OF THE BOARD | 92 | 1,492,677 | 135,287 | 1,357,390 |
| COUNTY ADMINISTRATIVE OFFICE SUMMARY | 96 | | | |
| COUNTY ADMINISTRATIVE OFFICE | 97 | 5,299,244 | - | 5,299,244 |
| FRANCHISE ADMINISTRATION | 100 | 304,387 | - | 304,387 |
| LITIGATION | 102 | 388,681 | - | 388,681 |
| JOINT POWERS LEASES | 104 | 21,437,356 | - | 21,437,356 |
| HEALTH ADMINISTRATION | 107 | 159,507,612 | 144,507,612 | 15,000,000 |
| COUNTY COUNSEL | 123 | 9,910,938 | 4,454,209 | 5,456,729 |
| HUMAN RESOURCES SUMMARY | 127 | | | |
| HUMAN RESOURCES | 128 | 7,491,561 | 373,794 | 7,117,767 |
| THE CENTER FOR EMPLOYEE HEALTH & WELLNESS | 132 | 1,048,542 | 732,542 | 316,000 |
| UNEMPLOYMENT INSURANCE | 135 | 4,000,500 | - | 4,000,500 |
| INFORMATION SERVICES SUMMARY | 142 | | | |
| APPLICATION DEVELOPMENT | 143 | 16,791,086 | 4,693,984 | 12,097,102 |
| PURCHASING SUMMARY | 157 | | | |
| PURCHASING | 158 | 1,307,588 | 50,000 | 1,257,588 |
| BEHAVIORAL HEALTH SUMMARY | 186 | | | |
| BEHAVIORAL HEALTH | 188 | 178,566,791 | 176,724,038 | 1,842,753 |
| ALCOHOL AND DRUG SERVICES | 192 | 22,108,176 | 21,958,718 | 149,458 |
| PUBLIC HEALTH SUMMARY | 205 | | | |
| PUBLIC HEALTH | 206 | 86,748,420 | 82,052,587 | 4,695,833 |
| CALIFORNIA CHILDREN'S SERVICES | 212 | 19,246,486 | 15,262,299 | 3,984,187 |
| INDIGENT AMBULANCE | 216 | 472,501 | - | 472,501 |
| LOCAL AGENCY FORMATION COMMISSION | 226 | 338,215 | - | 338,215 |
| COUNTY SCHOOLS | 228 | 4,308,605 | - | 4,308,605 |
| TOTAL GENERAL FUND | | 548,547,654 | 450,945,070 | 97,602,584 |

## ADMINISTRATIVE/EXECUTIVE GROUP
## SUMMARY

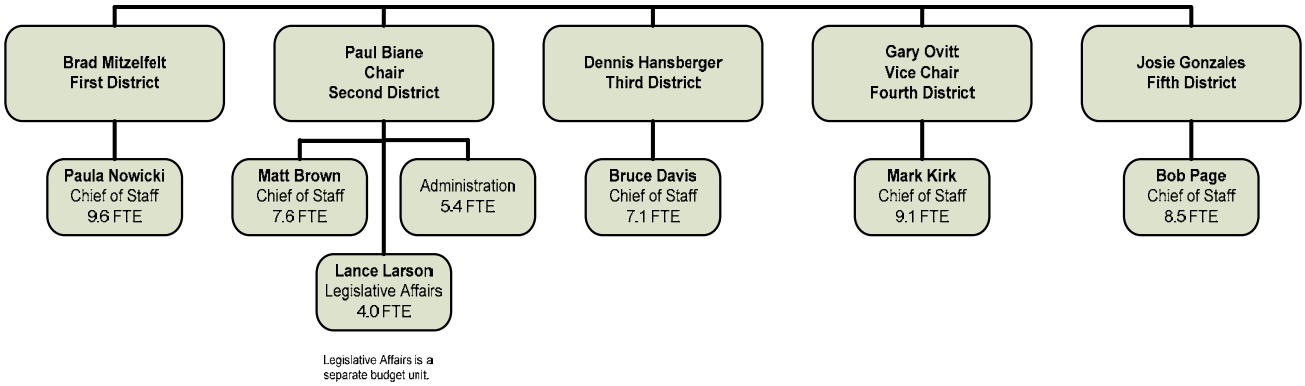
| | Page # | Appropriation | Departmental Revenue | Fund Balance |
|---|---|---|---|---|
| **SPECIAL REVENUE FUNDS** | | | | |
| COUNTY ADMINISTRATIVE OFFICE: | | | | |
| AMBULANCE PERFORMANCE BASED FINES | 111 | 306,451 | 131,000 | 175,451 |
| PEDIATRIC TRAUMA | 113 | 337,337 | 322,569 | 14,768 |
| HOSPITAL PREPAREDNESS | 115 | 518,850 | 288,803 | 230,047 |
| MASTER SETTLEMENT AGREEMENT | 119 | 27,434,886 | 18,500,000 | 8,934,886 |
| FEDERAL FOREST RESERVE | 121 | 9,358 | - | 9,358 |
| HUMAN RESOURCES: | | | | |
| COMMUTER SERVICES | 137 | 1,188,838 | 505,000 | 683,838 |
| EMPLOYEE BENEFITS & SERVICES | 139 | 4,018,529 | 2,600,108 | 1,418,421 |
| ARROWHEAD REGIONAL MEDICAL CENTER: | | | | |
| TOBACCO TAX FUNDS | 182 | 2,258,056 | 1,717,828 | 540,228 |
| ARCHSTONE FOUNDATION GRANT | 184 | 44,509 | 10,802 | 33,707 |
| BEHAVIORAL HEALTH: | | | | |
| MENTAL HEALTH SERVICES ACT | 195 | 49,141,817 | 20,624,815 | 28,517,002 |
| DRIVING UNDER THE INFLUENCE PROGRAMS | 197 | 316,662 | 122,000 | 194,662 |
| BLOCK GRANT CARRYOVER PROGRAM | 199 | 7,186,110 | 1,384,560 | 5,801,550 |
| COURT ALCOHOL AND DRUG PROGRAM | 201 | 1,108,779 | 391,000 | 717,779 |
| PROPOSITION 36 | 203 | 6,257,075 | 6,207,773 | 49,302 |
| PUBLIC HEALTH: | | | | |
| BIO-TERRORISM PREPAREDNESS | 218 | 4,266,694 | 3,338,135 | 928,559 |
| TOBACCO USE REDUCTION NOW | 220 | 404,454 | 404,454 | - |
| VITAL STATISTICS STATE FEES | 222 | 589,664 | 169,250 | 420,414 |
| VECTOR CONTROL ASSESSMENTS | 224 | 3,832,567 | 1,851,151 | 1,981,416 |
| TOTAL SPECIAL REVENUE FUNDS | | 109,220,636 | 58,569,248 | 50,651,388 |

| **INTERNAL SERVICES FUNDS** | Page # | Appropriation | Departmental Revenue | Revenue Over (Under) Exp |
|---|---|---|---|---|
| INFORMATION SERVICES: | | | | |
| COMPUTER OPERATIONS | 146 | 19,939,665 | 21,610,442 | 1,670,777 |
| NETWORK SERVICES | 150 | 23,957,594 | 24,518,025 | 560,431 |
| 800 MHZ REBANDING | 154 | 25,000 | 25,000 | - |
| PURCHASING: | | | | |
| PRINTING SERVICES | 161 | 3,665,519 | 3,708,849 | 43,330 |
| SURPLUS PROPERTY AND STORAGE OPERATIONS | 164 | 4,645,121 | 4,706,000 | 60,879 |
| MAIL/COURIER SERVICES | 166 | 7,067,755 | 7,093,188 | 25,433 |
| RISK MANAGEMENT SUMMARY | 169 | | | |
| OPERATIONS | 170 | 7,082,321 | 7,082,321 | - |
| INSURANCE PROGRAMS | 173 | 70,334,073 | 106,326,183 | 35,992,110 |
| TOTAL INTERNAL SERVICE FUNDS | | 136,717,048 | 175,070,008 | 38,352,960 |

| **ENTERPRISE FUNDS** | Page # | Appropriation | Departmental Revenue | Revenue Over (Under) Exp |
|---|---|---|---|---|
| COUNTY ADMINISTRATIVE OFFICE: | | | | |
| MEDICAL CENTER LEASE PAYMENTS | 117 | 53,419,848 | 53,008,963 | (410,885) |
| ARROWHEAD REGIONAL MEDICAL CENTER SUMMARY | 176 | | | |
| ARROWHEAD REGIONAL MEDICAL CENTER | 177 | 364,151,503 | 361,628,449 | (2,523,054) |
| TOTAL ENTERPRISE FUNDS | | 417,571,351 | 414,637,412 | (2,933,939) |

# BOARD OF SUPERVISORS
## Paul Biane, Chairman

**ORGANIZATIONAL CHART**




Legislative Affairs is a separate budget unit.

**SUMMARY OF BUDGET UNITS**

| | 2007-08 | | | |
|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Staffing |
| Board of Supervisors | 6,879,883 | - | 6,879,883 | 57.3 |
| Legislation | 898,405 | - | 898,405 | 5.0 |
| TOTAL | 7,778,288 | - | 7,778,288 | 62.3 |

Detailed information for each budget unit follows, along with a description of the services provided and budget unit history.

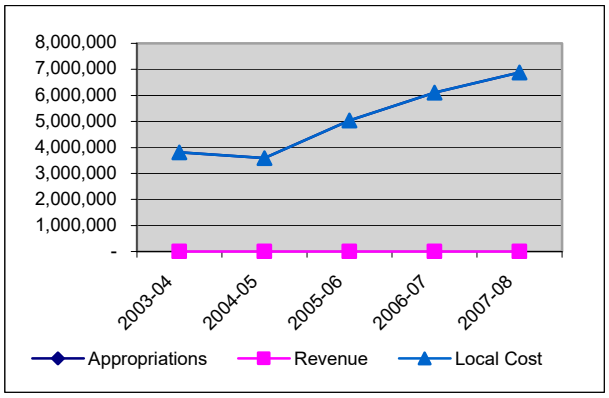
# Board of Supervisors

## DESCRIPTION OF MAJOR SERVICES

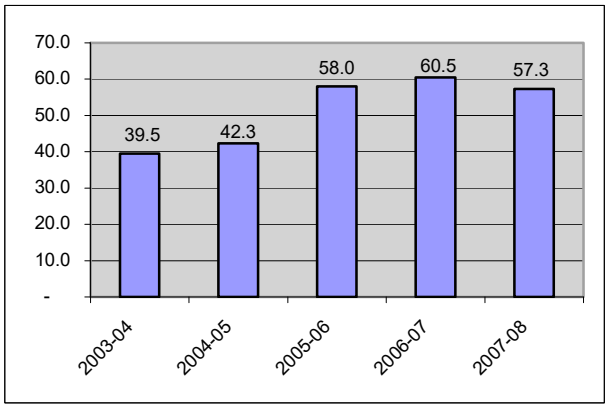
The Board of Supervisors is the governing body of the county government and Board-governed special districts. It establishes policy and exercises supervision over the official conduct of all county officers, Board-governed districts and special commissions. The Board approves and adopts the annual budget and initiates and makes recommendations regarding proposed legislation at state and federal levels.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**



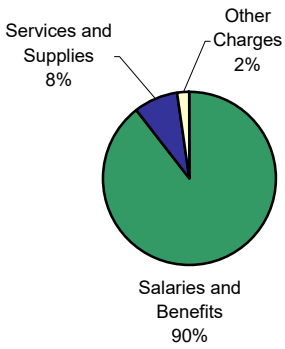
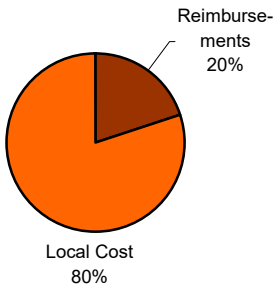

**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 3,706,732 | 3,609,024 | 5,913,542 | 6,107,437 | 6,072,287 |
| Departmental Revenue | - | - | - | - | - |
| Local Cost | 3,706,732 | 3,609,024 | 5,913,542 | 6,107,437 | 6,072,287 |
| Budgeted Staffing | | | | 60.5 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Board of Supervisors
**FUND:** General

**BUDGET UNIT:** AAA BDF
**FUNCTION:** General
**ACTIVITY:** Legislative and Administrative

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 3,781,716 | 4,157,353 | 5,789,958 | 6,530,130 | 6,937,326 | 7,695,559 | **758,233** |
| Services and Supplies | 545,197 | 534,057 | 502,910 | 507,883 | 508,025 | 646,663 | **138,638** |
| Central Computer | 22,719 | 34,201 | 43,159 | 65,006 | 65,006 | 69,699 | **4,693** |
| Transfers | 55,962 | 47,434 | 63,816 | 67,737 | 67,731 | 188,385 | **120,654** |
| Total Exp Authority | 4,405,594 | 4,773,045 | 6,399,843 | 7,170,756 | 7,578,088 | 8,600,306 | **1,022,218** |
| Reimbursements | (698,862) | (1,164,021) | (486,301) | (1,098,469) | (1,470,651) | (1,720,423) | **(249,772)** |
| Total Appropriation | 3,706,732 | 3,609,024 | 5,913,542 | 6,072,287 | 6,107,437 | 6,879,883 | **772,446** |
| Local Cost | 3,706,732 | 3,609,024 | 5,913,542 | 6,072,287 | 6,107,437 | 6,879,883 | **772,446** |
| Budgeted Staffing | | | | | 60.5 | 57.3 | **(3.2)** |

Salaries and benefits of $7,695,559 fund 57.3 positions, a decrease of 3.2 positions from last year. The $758,233 increase represents costs associated with Measure P (which was approved by the voters on November 7, 2006), MOU and retirement rate adjustments. This budget unit decreased by 3.2 budgeted positions as a result of staffing changes made by the various districts.

Services and supplies of $646,663 include phone services, electrical equipment maintenance, hardware computer expenses, special department expense, property insurance, office expense, presort and packaging, courier and printing, general maintenance-structure, improvement and grounds, vehicle charges and travel expenses. The increase of $138,638 is primarily from increased costs in phone services, special department expense, property insurance, postage, and printing services.

Transfers of $188,385 include continued contributions toward employee relations, Employee Health and Productivity program, Information Services Department (ISD) for computer analyst support, maintenance service, custodial services and rents. The increase of $120,654 will be used primarily for ISD direct labor support, and custodial and maintenance services (Facilities Management).

Reimbursements of $1,720,423 represent reimbursements from other government center departments and priority policy needs. The increase of $249,772 primarily results from priority policy needs usage and for shared system analyst support (ISD).

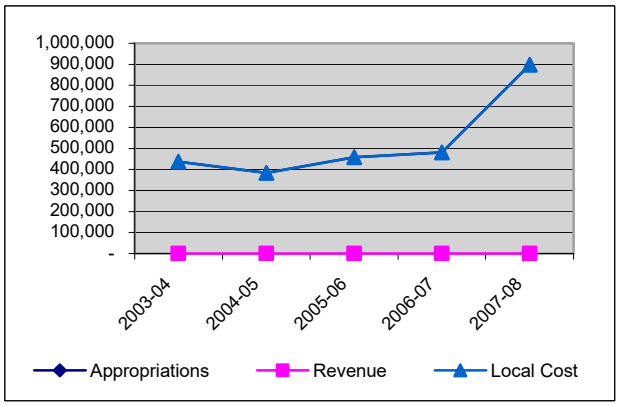
# Legislation

## DESCRIPTION OF MAJOR SERVICES

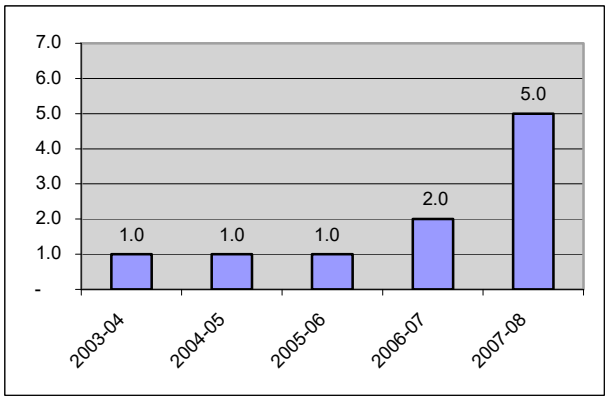
This program provides federal and state advocacy services to the County of San Bernardino. On February 5, 2002, the Board of Supervisors approved an administrative report that recommended numerous enhancements to San Bernardino County's legislative program. Through the continued restructuring of federal and state advocacy offices, two advocates currently represent the County. The creation of this budget unit was approved by the Board of Supervisors on December 17, 2002 and was established to consolidate expenses associated with state and federal advocacy efforts.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

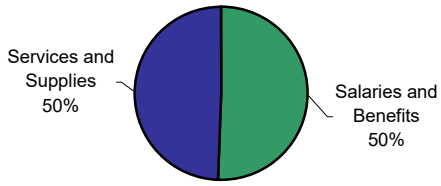
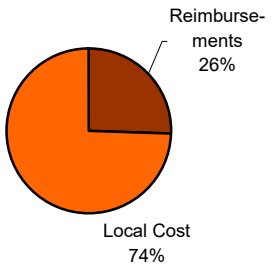



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 436,519 | 382,833 | 410,237 | 480,950 | 291,173 |
| Departmental Revenue | - | - | - | - | - |
| Local Cost | 436,519 | 382,833 | 410,237 | 480,950 | 291,173 |
| Budgeted Staffing | | | | 2.0 | |

In 2006-07 appropriation was lower than modified budget due to the mid-year vacancy of the Director of Legislative Affairs.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Legislation
**FUND:** General

**BUDGET UNIT:** AAA LEG
**FUNCTION:** General
**ACTIVITY:** Legislative and Administrative

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 122,396 | 76,969 | 173,320 | 117,315 | 260,966 | 608,458 | **347,492** |
| Services and Supplies | 511,123 | 505,674 | 436,714 | 480,706 | 526,832 | 597,357 | **70,525** |
| Central Computer | - | - | - | 895 | 895 | 63 | **(832)** |
| Transfers | 3,000 | 190 | 203 | 257 | 257 | 527 | **270** |
| Total Exp Authority | 636,519 | 582,833 | 610,237 | 599,173 | 788,950 | 1,206,405 | **417,455** |
| Reimbursements | (200,000) | (200,000) | (200,000) | (308,000) | (308,000) | (308,000) | **-** |
| Total Appropriation | 436,519 | 382,833 | 410,237 | 291,173 | 480,950 | 898,405 | **417,455** |
| Local Cost | 436,519 | 382,833 | 410,237 | 291,173 | 480,950 | 898,405 | **417,455** |
| Budgeted Staffing | | | | | 2.0 | 5.0 | **3.0** |

Salaries and benefits of $608,458 fund 5.0 positions and are increasing by $347,492 primarily due to the addition of 3.0 positions deemed necessary to enhance the effectiveness of the department. The enhancement requires 1.0 Legislative Program Manager and 2.0 Legislative Analysts.

Services and supplies of $597,357 represent an increase of $70,525 over the 2006-07 budget and is primarily a result of increases in costs associated with general office expenses to accommodate the three new positions, state and federal advocacy services, memberships, publications, subscriptions, and other office supply charges associated with the management of the county's advocacy services.

Reimbursements of $308,000 is from Health Administration ($108,000), Solid Waste Management ($60,000), Transportation ($70,000), and Flood Control ($70,000), due to the Legislative advocacy services direct impact on the contributors.

# CLERK OF THE BOARD
# Dena M. Smith

## MISSION STATEMENT

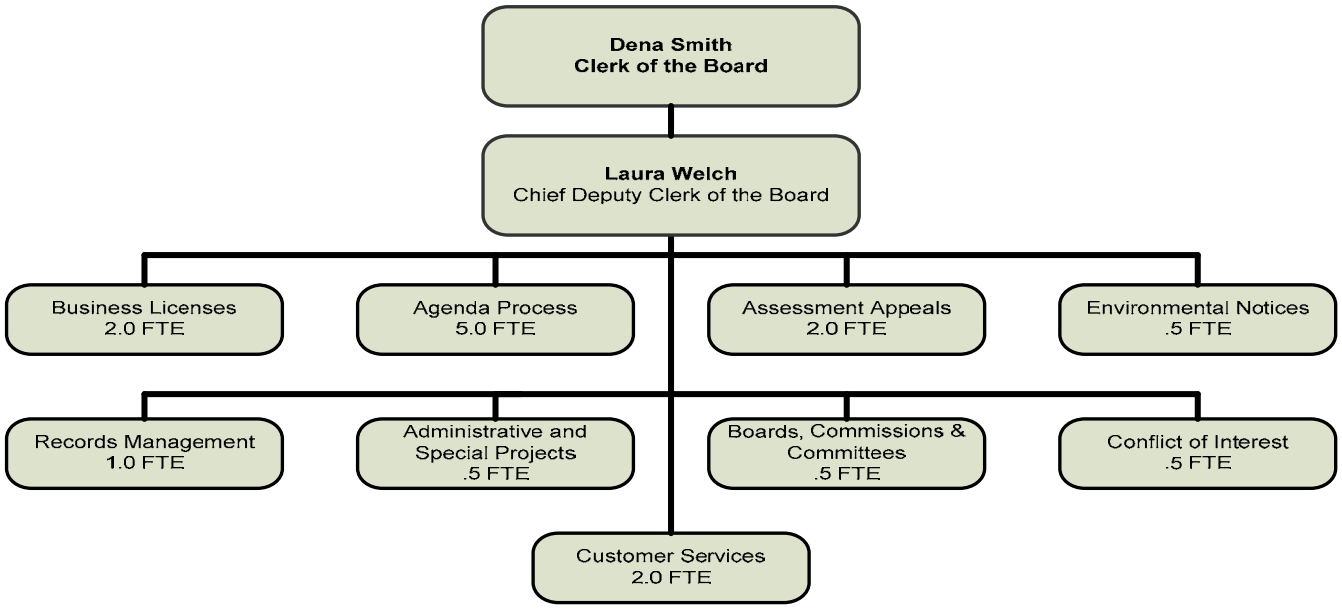
In support of the County Board of Supervisors, and in service to the public and fellow County staff, the Clerk of the Board of Supervisors: prepares and maintains records of actions taken by the Board of Supervisors; oversees membership of the County's boards, commissions and committees; licenses businesses operating in the County unincorporated areas; and facilitates the filing and hearing of appeals of assessed property valuations. Our service priorities are timeliness and accuracy. Our services commitments are courtesy and respect.

## STRATEGIC GOALS

1. Implement Technological improvements to increase operational efficiency and enhance staff and public access to Board of Supervisors agenda and related information.

2. Improve business license processes and procedures to ensure effective high quality public service and compliance with ordinances.

## ORGANIZATIONAL CHART

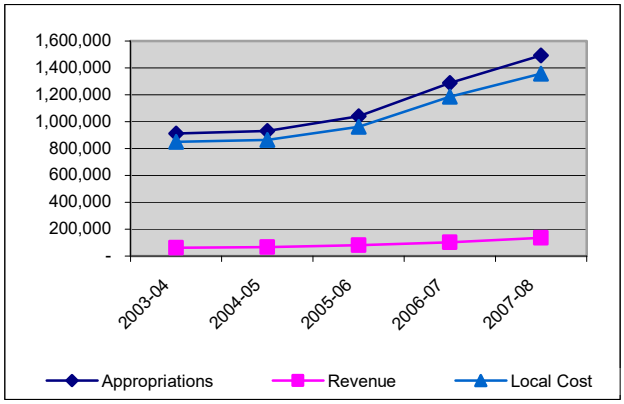


## DESCRIPTION OF MAJOR SERVICES

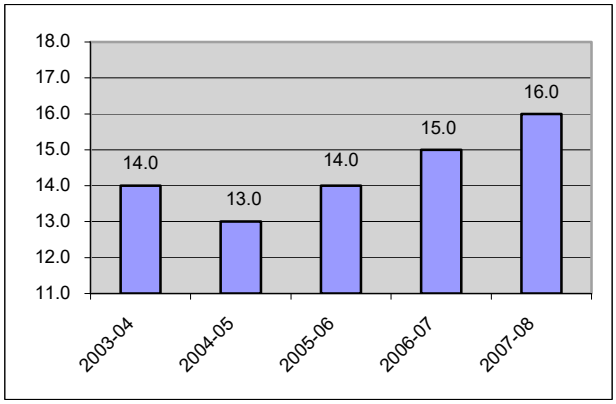
The primary duties of the Clerk of the Board (COB) include coordinating and preparing agendas and documents for all meetings and hearings of the County Board of Supervisors, County Redevelopment Agency, County Economic and Community Development Corporation, County Industrial Development Authority, and In-Home Supportive Services Public Authority. The COB also manages the database of members for all county advisory boards, commissions and committees (BCCs), including processing appointments, vacancies and reappointments to BCCs. The COB provides staff support for the assessment appeal hearings and serves as the liaison amongst property owners, the County Assessor and the Assessment Appeals Board members. The COB manages the business license process for certain businesses operating in the county unincorporated areas. The COB receives and files environmental (CEQA) notices and posts notices of state/local meetings and hearings, receives summonses, complaints, planning appeals, requests for tax refunds, and responds to requests for information and documents on behalf of the Board of Supervisors and/or the County of San Bernardino.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**



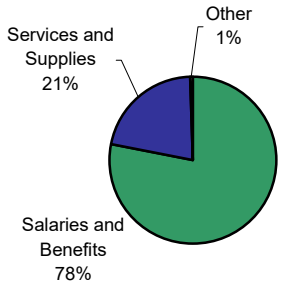
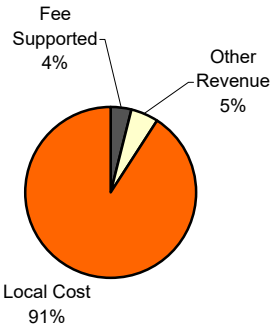

**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 784,113 | 836,034 | 1,668,685 | 1,370,800 | 1,365,483 |
| Departmental Revenue | 81,529 | 101,089 | 106,289 | 101,209 | 113,977 |
| Local Cost | 702,584 | 734,945 | 1,562,396 | 1,269,591 | 1,251,506 |
| Budgeted Staffing | | | | 15.0 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Clerk of the Board
**FUND:** General

**BUDGET UNIT:** AAA CBD
**FUNCTION:** General
**ACTIVITY:** Legislative and Administrative

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 671,317 | 671,971 | 1,029,226 | 1,118,494 | 1,106,799 | 1,166,830 | **60,031** |
| Services and Supplies | 97,526 | 148,275 | 613,277 | 202,295 | 151,937 | 283,703 | **131,766** |
| Central Computer | 12,670 | 13,119 | 14,446 | 19,458 | 19,458 | 31,933 | **12,475** |
| Equipment | - | - | - | 15,391 | - | - | **-** |
| Transfers | 2,600 | 2,669 | 11,736 | 9,845 | 9,845 | 10,211 | **366** |
| Total Appropriation | 784,113 | 836,034 | 1,668,685 | 1,365,483 | 1,288,039 | 1,492,677 | **204,638** |
| **Departmental Revenue** | | | | | | | |
| Licenses & Permits | 41,070 | 44,715 | 47,410 | 47,103 | 51,999 | 54,697 | **2,698** |
| Current Services | 5,796 | 3,934 | 5,439 | 5,149 | 4,000 | 4,000 | **-** |
| Other Revenue | 34,663 | 52,440 | 53,440 | 61,725 | 45,210 | 76,590 | **31,380** |
| Total Revenue | 81,529 | 101,089 | 106,289 | 113,977 | 101,209 | 135,287 | **34,078** |
| Local Cost | 702,584 | 734,945 | 1,562,396 | 1,251,506 | 1,186,830 | 1,357,390 | **170,560** |
| Budgeted Staffing | | | | | 15.0 | 16.0 | **1.0** |

Salaries and benefits of $1,166,830 fund 16.0 positions and are increasing by $60,031 due to costs associated with MOU and retirement rate adjustments and the addition of 1.0 Public Service Employee assigned entry level temporary duties assisting with business licenses and assessment appeals.

Services and supplies of $283,703 include costs for general office purchases, training, other professional services, publications, memberships, and travel. The increase of $131,766 is primarily due to a $98,470 increase in service contracts, including agreements for streaming multimedia and hosting services providing live and on-demand video access to San Bernardino County meetings and scheduled events, for an online management system for the Recipient Committee Campaign Statement (CA Form 460) and Statement of Economic Interests (CA Form 700) forms, and other costs associated with the ongoing operation of the department.

Departmental revenue of $135,287 is anticipated to increase by $34,078. The increase is primarily a result of approved rate adjustments for licenses & permits, other revenues, and from greater estimates of future environmental (CEQA) and business license filings.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| **Description of Performance Measure** | **2006-07 Projected** | **2006-07 Actual** | **2007-08 Projected** |
| Percentage reduction of staff time required to process agenda and related transactions. | 5% | 0% | 5% |
| Percentage of items with "turnaround" time within 10 working days for post-meeting processing/department receipt of completed agenda items. | New | New | 75% |
| Percentage reduction of turnaround time for processing of new and renewal business licenses. | 15% | 15% | 20% |
| Percentage of business license processes and procedures reviewed. | 50% | 100% | N/A |
| Percentage of businesses in unincorporated areas that are licensed. | New | 18% | 35% |

The baseline time required to process agenda items was established in 2006-07. It is expected that technology implementations deployed in 2007-08 will reduce agenda item processing by 5%.

# COUNTY ADMINISTRATIVE OFFICE
## Mark Uffer

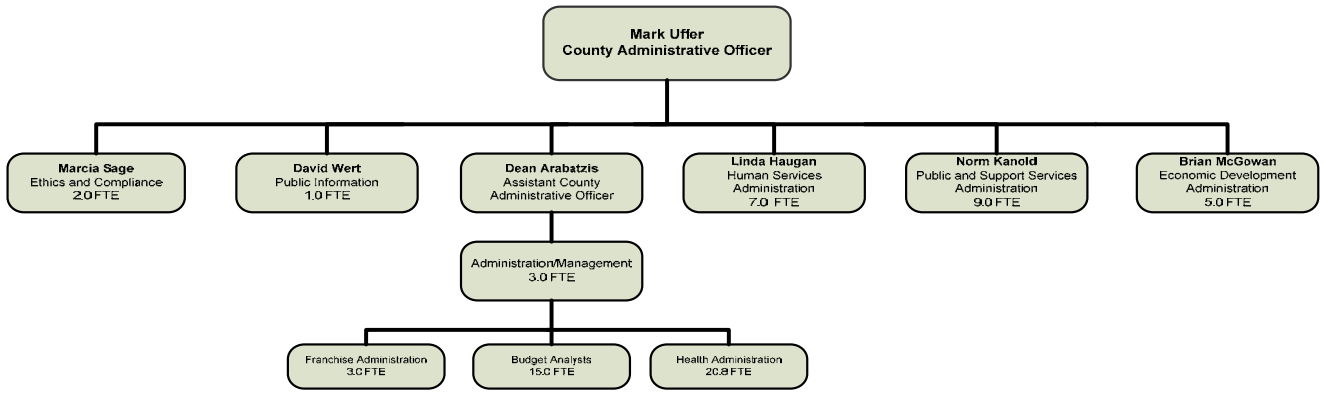
### MISSION STATEMENT

The mission of the County Administrative Office (CAO) is to maximize constituent services and satisfaction by developing and implementing budgets, policies, and procedures, and by directing and/or coordinating departmental activities according to the County Charter, general laws, and to meet the strategic goals adopted by the Board of Supervisors.

### STRATEGIC GOALS

1. Facilitate, support, and ensure the implementation of decisions by the Board of Supervisors.
2. Promote the effective and efficient delivery of countywide service through the use of contemporary management tools.
3. Ensure the overall financial health of the County of San Bernardino.
4. Communicate countywide operations in an effective manner.
5. Increase employee awareness of and compliance with the county's ethics program.

### ORGANIZATIONAL CHART




### SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance and Revenue Over/(Under) | Staffing |
| **General Fund** | | | | | |
| County Administrative Office | 5,299,244 | - | 5,299,244 | | 25.0 |
| Franchise Administration | 304,387 | - | 304,387 | | 3.0 |
| Litigation | 388,681 | - | 388,681 | | - |
| Joint Powers Leases | 21,437,356 | - | 21,437,356 | | - |
| Health Administration | 159,507,612 | 144,507,612 | 15,000,000 | | 20.8 |
| Public and Support Services Administration* | 1,971,766 | - | 1,971,766 | | 10.0 |
| Human Services Administration** | 1,323,506 | 1,124,979 | 198,527 | | 8.0 |
| Economic Development *** | 781,690 | - | 781,690 | | 6.0 |
| Total General Fund | 191,014,242 | 145,632,591 | 45,381,651 | | 72.8 |
| **Other Funds** | | | | | |
| Ambulance Performance Based Fines | 306,451 | 131,000 | | 175,451 | - |
| Pediatric Trauma | 337,337 | 322,569 | | 14,768 | - |
| Hospital Preparedness | 518,850 | 288,803 | | 230,047 | - |
| Medical Center Lease Payments | 53,419,848 | 53,008,963 | | (410,885) | - |
| Master Settlement Agreement | 27,434,886 | 18,500,000 | | 8,934,886 | - |
| Total Funds | 82,017,372 | 72,251,335 | | | |
| Total - All Funds | 273,031,614 | 217,883,926 | 45,381,651 | | 72.8 |

* Detail of this budget is in the Public and Support Services Section.
** These costs are included in the Human Services Administrative Claim budget unit in the Human Services Section.
*** These costs are included in the Economic Development budget unit in the Economic Development Section.

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history, and applicable performance measures.

# County Administrative Office

## DESCRIPTION OF MAJOR SERVICES

The CAO is responsible to the Board of Supervisors for the general administration and coordination of all county operations and programs, together with the preparation and administration of the county budget.

The CAO oversees the operations of county departments whose department heads are appointed by the Board of Supervisors or County Administrative Officer, and assists in the coordination of activities of departments headed by elected officials. Additionally, the CAO oversees the Public and Support Services Administration (PSSG), Human Services Administration, and Economic Development Administration. PSSG departments plan and implement facility and infrastructure development and maintenance programs (roads, flood control, buildings); provide public services in unincorporated communities (planning, fire, special districts, parks, museums); and serve departmental needs (vehicles, space, leasing). Human Services departments are responsible for the county social service programs under applicable mandatory federal and state regulations. These departments are Transitional Assistance, Children's Services, Adult Services, Preschool Services, Child Support Services and Veterans Affairs. Economic Development departments seek to facilitate economic growth within the county through programs that enhance workforce skills, infrastructure, business development and attraction, housing opportunities and community development projects. These departments are Community Development and Housing, Economic Development, the Redevelopment Agency, and Workforce Development.

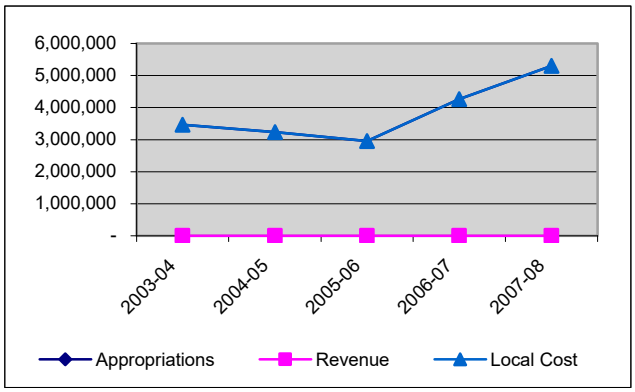
Within the CAO resides a Health Administration function that provides administrative oversight for the health related departments and seeks to expand and coordinate collaborative opportunities among those departments. Health Administration also coordinates major health financing issues, such as realignment, medical center debt financing, and disproportionate share hospital funding.

The CAO is also responsible for coordinating county activities with other local government entities, including cities and other counties.

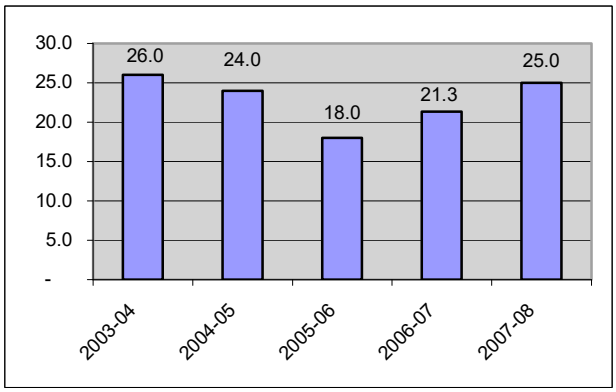
Finally, the CAO is responsible for the county's long-term debt functions and capital improvement program.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

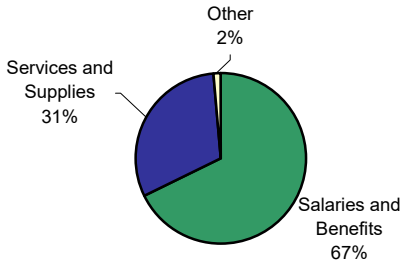



## PERFORMANCE HISTORY

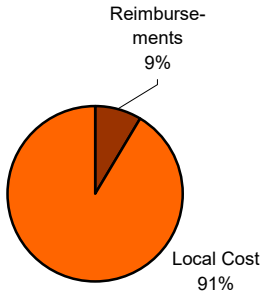
| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 2,909,684 | 3,155,583 | 3,902,621 | 4,265,651 | 4,133,534 |
| Departmental Revenue | - | - | - | - | - |
| Local Cost | 2,909,684 | 3,155,583 | 3,902,621 | 4,265,651 | 4,133,534 |
| Budgeted Staffing | | | | 24.0 | |

**ANALYSIS OF FINAL BUDGET**

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Administrative/Executive
**DEPARTMENT:** County Administrative Office
**FUND:** General

**BUDGET UNIT:** AAA CAO
**FUNCTION:** General
**ACTIVITY:** Legislative and Administrative

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 2,642,075 | 2,657,499 | 2,431,637 | 3,152,228 | 3,269,762 | 3,931,875 | **662,113** |
| Services and Supplies | 319,025 | 257,582 | 556,960 | 1,172,726 | 991,903 | 1,745,874 | **753,971** |
| Central Computer | 25,391 | 22,372 | 29,279 | 26,225 | 26,225 | 31,213 | **4,988** |
| Equipment | - | - | 46,346 | - | - | - | **-** |
| Transfers | 4,907 | 4,958 | 16,280 | 17,125 | 17,125 | 87,312 | **70,187** |
| Total Exp Authority | 2,991,398 | 2,942,411 | 3,080,502 | 4,368,304 | 4,305,015 | 5,796,274 | **1,491,259** |
| Reimbursements | (81,714) | (87,828) | (22,881) | (234,770) | (39,364) | (497,030) | **(457,666)** |
| Total Appropriation | 2,909,684 | 2,854,583 | 3,057,621 | 4,133,534 | 4,265,651 | 5,299,244 | **1,033,593** |
| Operating Transfers Out | - | 301,000 | 845,000 | - | - | - | **-** |
| Total Requirements | 2,909,684 | 3,155,583 | 3,902,621 | 4,133,534 | 4,265,651 | 5,299,244 | **1,033,593** |
| Local Cost | 2,909,684 | 3,155,583 | 3,902,621 | 4,133,534 | 4,265,651 | 5,299,244 | **1,033,593** |
| Budgeted Staffing | | | | | 21.3 | 25.0 | **3.7** |

Salaries and benefits of $3,931,875 fund 25.0 positions and are increasing by $662,113 and 3.7 positions. Cost adjustments reflect various staffing changes, increased workers' compensation charges, MOU and retirement rate adjustments.

Budgeted staffing reflects the following mid-year approved additions: 1) 1.0 Ethics and Compliance Specialist to provide support to the county's ethics program, 2) 1.0 Administrative Analyst I to assist with grant procedures and inventory, and 3) 1.0 Contract Special Projects Coordinator to facilitate the interdepartmental coordination of activities between the county and the County Administrative Office. In addition, 1.0 Executive Secretary III and 1.0 Deputy Administrative Officer were transferred from the Health Administration budget to better reflect their change in responsibilities and duties. These additions were offset by the reduction of 1.3 Administrative Analyst III positions and 1.0 Contract Special Projects Coordinator. Included in this appropriation is the approval of the Enhance Grants Program policy item. The policy item added 1.0 Grant Writer position to the grant program to work with departments to identify priority programs and identify funding streams to support these programs. Budgeted staffing reflects a net increase of 3.7 positions.

Services and supplies of $1,745,874 include computer software and hardware expenses, miscellaneous expenses, training, office supplies, and ISD Direct Labor. The increase of $753,971 is primarily to finance a Public Awareness Campaign to promote county services and operations to the general public population. In addition, this office is expanding the Service First Program that establishes consistent service standards and expectations for all county employees by instituting a recognition and rewards program. This department also received $200,000 for one-time funding of local matching funds for grant submissions, and to hire contract grant writers as needed for the approved Enhance Grants Program policy item.
Transfers of $87,312 include continued contributions toward employee relations, Employee Health and Productivity program, Information Services Department (ISD) for computer analyst support and wireless servers, custodial and maintenance service, and advertisement services. The increase of $70,187 results primarily from increased custodial and maintenance services (Facilities Management), and advertisement services (Human Resources), and the anticipated purchase of two wireless infrastructure servers (ISD).

Reimbursements of $497,030 represent reimbursements from other budget units. The significant increase of $457,666 primarily results from the Health Administration budget unit for 2.0 positions who administer support to all the Health Departments. In addition, reimbursements from Facilities Management will be received for 1.0 position that supports the interdepartmental coordination of activities between the county and the County Administrative Office.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage of departments implementing the performance measurement system. | 100% | 100% | 100% |
| Percentage increase of ongoing set asides. | 10% | 98% | 10% |
| Percentage of County department websites offering e-mail subscription services through GovDelivery, Inc. | New | 41% | 100% |
| Percentage of county budget groups currently participating in ethics and compliance training. | New | 9% | 100% |
| Percentage of county employees receiving ethics and compliance materials. | New | 11% | 100% |
| Percentage of county-owned and leased buildings with electronic format (AutoCAD) floor plan drawings. (The county had 9.7 million square feet of owned and leased facilities). | 35% | 30% | 40% |
| Percentage of targeted audiences reporting awareness of county services and operations, including how to access county services. | New | New | 65% |
| Increase the competitive grant funding received by the county or nonprofits in collaboration or associated with the county. | New | New | $1.5 million |

# Franchise Administration

## DESCRIPTION OF MAJOR SERVICES

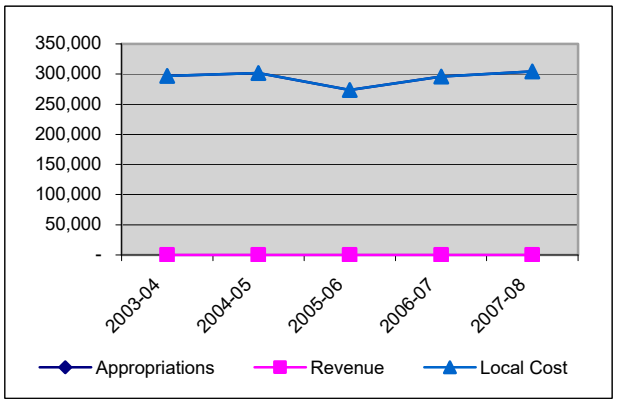
The function of Franchise Administration is to monitor utility, cable, telecommunication, and interstate pipeline franchises, as well as the use of other public property. Franchise Administration is also responsible for ensuring submission of the appropriate documents from franchisees including reports, proof of insurance, bonding and payment of franchise fees. Other duties include monitoring customer service compliance for cable television service providers and research designed to identify other entities utilizing public rights-of-way.

Additionally, Franchise Administration has represented the county and its constituents at the California Public Utilities Commission on issues regarding utility requests for rate increases and investigations of utilities over-charging their customers.

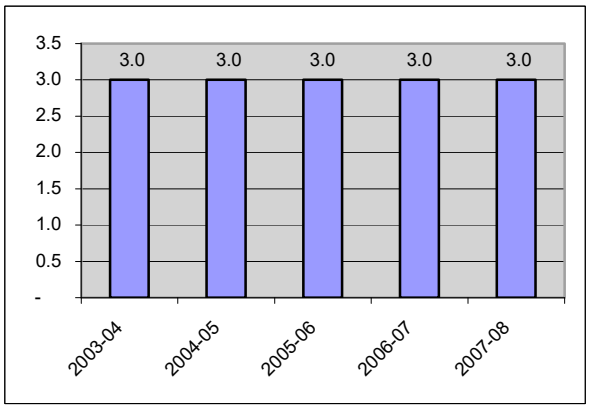
Franchise Administration collects a substantial amount of annual franchise fee revenue on behalf of the county, and the fees are generally based upon a percentage of utility, cable, telecommunications, and interstate pipeline company gross revenues. These revenues are not directly incorporated within the division's budget, as the fees are accounted for separately within another fund.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

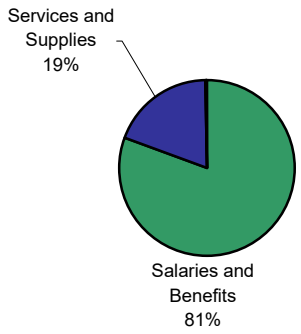
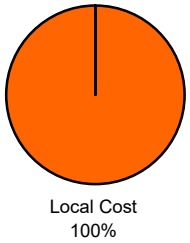



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 297,184 | 301,577 | 201,689 | 295,845 | 204,940 |
| Departmental Revenue | - | - | - | - | - |
| Local Cost | 297,184 | 301,577 | 201,689 | 295,845 | 204,940 |
| Budgeted Staffing | | | | 3.0 | |

In 2006-07 actual appropriation is less than the modified budget due to a vacant budgeted position not being filled. Also, there were less expenditures in services and supplies due to the conservative nature of the office operations and a postponement of professional services contract which will be utilized in 2007-08.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** County Administrative Office
**FUND:** General

**BUDGET UNIT:** AAA FRN
**FUNCTION:** General
**ACTIVITY:** Legislative and Administrative

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 207,981 | 223,397 | 180,592 | 186,907 | 239,313 | 245,265 | **5,952** |
| Services and Supplies | 38,445 | 26,320 | 20,303 | 17,075 | 55,574 | 56,386 | **812** |
| Central Computer | 1,463 | 1,993 | 187 | 189 | 189 | 1,944 | **1,755** |
| Transfers | 49,295 | 49,867 | 607 | 769 | 769 | 792 | **23** |
| Total Appropriation | 297,184 | 301,577 | 201,689 | 204,940 | 295,845 | 304,387 | **8,542** |
| Local Cost | 297,184 | 301,577 | 201,689 | 204,940 | 295,845 | 304,387 | **8,542** |
| Budgeted Staffing | | | | | 3.0 | 3.0 | **-** |

Salaries and benefits of $245,265 fund 3.0 positions and are slightly increasing by $5,952 resulting from MOU and retirement rate adjustments.

Services and supplies of $56,386 include memberships, legal notices, noninventoriable equipment, training, office supplies and other professional services. The slight increase of $812 is due to inflationary services and supplies costs.

Transfers of $792 and the slight increase of $23 relate to the continued contributions toward employee relations and the Employee Health and Productivity program.

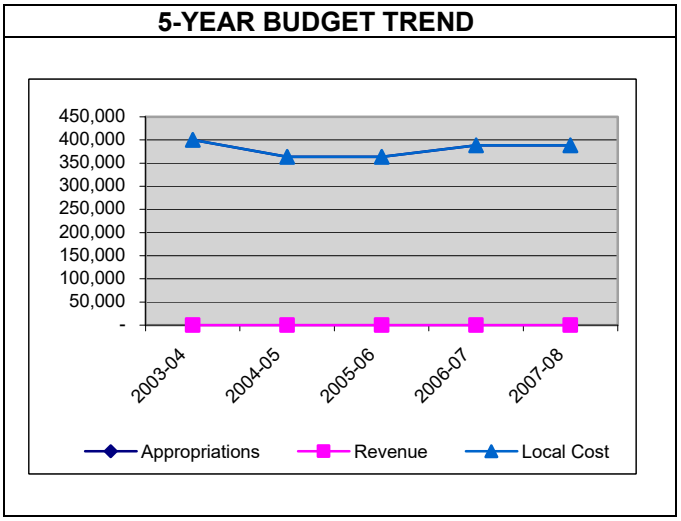
# Litigation

## DESCRIPTION OF MAJOR SERVICES

The litigation budget funds external attorney services and other litigation related expenses. The Board approved the establishment of this budget unit in 2001-02. The use of general fund contingencies may be required for any new major contracts, or for any material amendments to existing legal contracts during the fiscal year.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

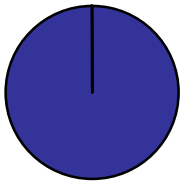
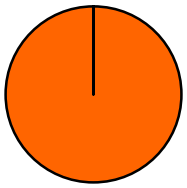



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 232,252 | 630,025 | 438,320 | 388,681 | 15,441 |
| Departmental Revenue | - | 500,000 | 200,000 | - | - |
| Local Cost | 232,252 | 130,025 | 238,320 | 388,681 | 15,441 |

During 2004-05 and 2005-06, the Board approved the use of $500,000 and $200,000, respectively, of Restitution Reserves to fund the cost of the corruption litigation. The actual amount for 2006-07 is less than budget since many 2006-07 payments were made against prior year encumbrances and few new litigation incurred in 2006-07.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |
| Services and Supplies 100% | Local Cost 100% |

**GROUP:** Administrative/Executive
**DEPARTMENT:** Litigation
**FUND:** General

**BUDGET UNIT:** AAA LIT
**FUNCTION:** General
**ACTIVITY:** Legislative and Administrative

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 232,252 | 630,025 | 438,320 | 15,441 | 388,681 | 388,681 | - |
| Total Appropriation | 232,252 | 630,025 | 438,320 | 15,441 | 388,681 | 388,681 | - |
| **Departmental Revenue** | | | | | | | |
| Operating Transfers In | - | 500,000 | 200,000 | - | - | - | - |
| Total Financing Sources | - | 500,000 | 200,000 | - | - | - | - |
| Local Cost | 232,252 | 130,025 | 238,320 | 15,441 | 388,681 | 388,681 | - |

There is no change to this budget unit in 2007-08.

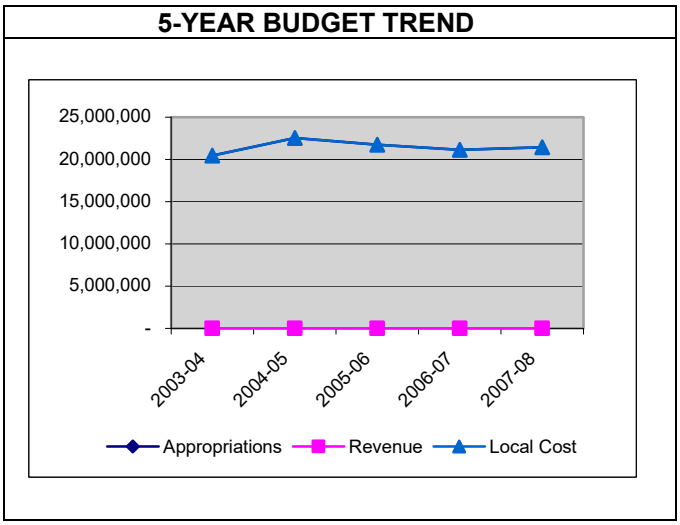
# Joint Powers Leases

## DESCRIPTION OF MAJOR SERVICES

This budget unit funds the cost of long-term capital lease payments for the major county assets financed by the general fund.

There is no staffing associated with this budget unit.

## BUDGET HISTORY




## PERFORMANCE HISTORY

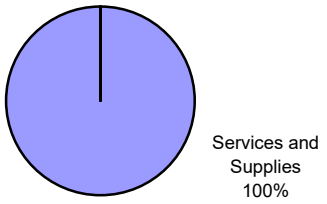
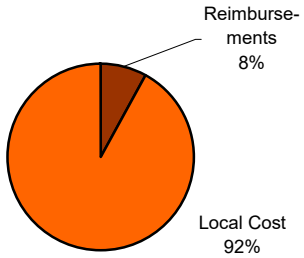
| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 18,353,792 | 21,382,011 | 20,987,980 | 21,137,293 | 20,147,355 |
| Departmental Revenue | - | 3,342 | 3,505 | - | (5) |
| Local Cost | 18,353,792 | 21,378,669 | 20,984,475 | 21,137,293 | 20,147,360 |

Actuals for 2003-04 are significantly lower than the other years shown since 2003-04 is the only year (of those displayed above) that the county did not use any allocation of prior year fund balance to prepay principal on outstanding Certificates of Participation, relating to long-term capital leases. This was due to state budget restrictions.

Fund balance allocations from prior years used to prepay Certificates of Participation:

- 2003-04 None
- 2004-05 $1.8 million
- 2005-06 $1.0 million
- 2006-07 $0.3 million
- 2007-08 $0.825 million (budgeted)

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Joint Powers Leases
**FUND:** General

**BUDGET UNIT:** AAA JPL
**FUNCTION:** General
**ACTIVITY:** Property Management

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 16,224,040 | 22,905,636 | 22,572,197 | 21,874,723 | 22,864,661 | 23,318,041 | **453,380** |
| Total Exp Authority | 16,224,040 | 22,905,636 | 22,572,197 | 21,874,723 | 22,864,661 | 23,318,041 | **453,380** |
| Reimbursements | (2,271,995) | (1,523,625) | (1,584,217) | (1,727,368) | (1,727,368) | (1,880,685) | **(153,317)** |
| Total Appropriation | 13,952,045 | 21,382,011 | 20,987,980 | 20,147,355 | 21,137,293 | 21,437,356 | **300,063** |
| Operating Transfers Out | 4,401,747 | - | - | - | - | - | **-** |
| Total Requirements | 18,353,792 | 21,382,011 | 20,987,980 | 20,147,355 | 21,137,293 | 21,437,356 | **300,063** |
| **Departmental Revenue** | | | | | | | |
| Other Revenue | - | 3,342 | 3,505 | (5) | - | - | **-** |
| Total Revenue | - | 3,342 | 3,505 | (5) | - | - | **-** |
| Local Cost | 18,353,792 | 21,378,669 | 20,984,475 | 20,147,360 | 21,137,293 | 21,437,356 | **300,063** |

Services and supplies of $23,318,041 represent scheduled lease payments and debt administration costs for the major county assets financed by the general fund, and provides for principal reduction of existing Certificates of Participation pursuant to county policy. In 2007-08, services and supplies is increased by $453,380. This amount is made up of a $525,000 increase in appropriation to be used to prepay principal on existing Certificates of Participation and a decrease of $71,620 which reflects an overall reduction in debt service and debt administration costs.

Reimbursements of $1,880,685 include $1,327,935 to fund the lease payments and administration costs of the Hyundai Pavilion at Glen Helen. This reimbursement is funded from revenues associated with the operation of the pavilion. Reimbursements also include amounts associated with the 1997 Public Improvement financing in the amounts of $470,000 from the utilities budget, representing savings from the ENVEST project, and $82,750 from Preschool Services representing the portion of the lease payment used to fund a portion of the preschool building in Ontario. The decrease, beginning in 2004-05, is due to the elimination of reimbursement from Airports for a share of debt service due on the Justice Center/Chino Airport Improvement Project. This reimbursement previously averaged $855,000 per year.

Lease Payments included in this budget unit for 2007-08 are:

| | | |
|---|---|---|
| Hyundai Pavilion at Glen Helen | | 1,282,796 |
| Justice Center/Chino Airport Improvements | | 6,169,336 |
| 1997 Public Improvement Financing (ENVEST, West End Juvenile Facility, Preschool Building) | | 1,330,512 |
| County Government Center | | 3,301,760 |
| West Valley Detention Center | | 9,813,063 |
| | Subtotal: | 21,897,467 |
| Reduction of Variable Rate Debt | | 825,000 |
| Debt Administration (Trustee Fees, Letter of Credit Fees, Remarketing Fees, Auction Agent Fees, Broker-Dealer Fees, Audit and Arbitrage) | | 595,574 |
| Reimbursements | | (1,880,685) |
| | Subtotal: | (460,111) |
| | Total: | 21,437,356 |

# Health Administration

**MISSION STATEMENT**

To develop and coordinate budgets, policies, and procedures for the county's health care departments in accordance with the strategic goals adopted by the Board of Supervisors, the County Charter, and general laws.

**DESCRIPTION OF MAJOR SERVICES**

The role of the Health Administration Division is to seek and support opportunities to foster collaboration among the Department of Public Health (DPH), Department of Behavioral Health (DBH), and the Arrowhead Regional Medical Center (ARMC). The division provides regular fiscal and policy analysis relating to the operations of these departments. Additionally, this division manages the $159.5 million Health Administration budget, which includes funding for ARMC debt service, health related maintenance of effort costs, and transfers required to obtain federal health care funding. Furthermore, on February 6, 2007, the Board of Supervisors approved the separation of the Inland Counties Emergency Medical Agency (ICEMA) from the Public Health budget unit, to be included as a separate organization within the Health Administration Division.

Health care related transactions represented by this budget unit include the Disproportionate Share Hospital (DSH) Supplemental Payments, Realignment AB 8 match, the county's contribution for ARMC debt service payments. In addition, all operational transactions related to ICEMA are reflected within this budget unit for 2007-08.

**California Medi-Cal Hospital/Uninsured Care Demonstration Project (SB 1100)**

Effective July 1, 2005, funding from SB 855 and SB 1255 for the Disproportionate Share Hospital Programs was replaced by SB 1100, California's Medi-Cal Hospital/Uninsured Care Demonstration Project. The prior SB 855 and SB 1255 programs provided supplemental payments to hospitals serving a disproportionate number of low-income individuals, as well as those licensed to provide emergency medical services and contract with the California Medical Assistance Commission (CMAC) to serve Medi-Cal patients under the Selective Provider Contracting Program.

The new funding system, SB 1100, was designed under a Medicaid (Medi-Cal in California) waiver to fund public and private safety-net hospitals providing care to Medi-Cal and uninsured patients. The hospital financing waiver under SB 1100 is comprised of three elements:

- Medi-Cal Fee for Service, which represents federal funds accounted for directly in the Arrowhead Regional Medical Center (ARMC) budget unit, for services provided to Medi-Cal patients;
- Safety Net Care Pool Funds, which provide a fixed amount of federal dollars, also accounted for directly in the ARMC budget unit, to cover uncompensated health care costs, and
- Disproportionate Share Hospital Funds, which continue to be reflected as a matching contribution to the state, and a return of that initial investment, within this budget unit.

**Realignment and General Fund Support**

General fund support and realignment funds are used to pay for the ARMC debt service lease payments, Realignment AB 8 match and administrative costs related to this budget unit. To qualify for receipt of Health Realignment funding from the state, the county must contribute a "match" of local funds. The county's match for 2007-08 is $4.3 million, which is based on a formula established through AB 8 in 1979. This amount has remained constant throughout the years.

Realignment funds support this budget as follows:

- Mental Health at 3.5% (which covers half of administrative costs).
- Health at 96.5% (which covers half of administrative costs plus debt service payments).

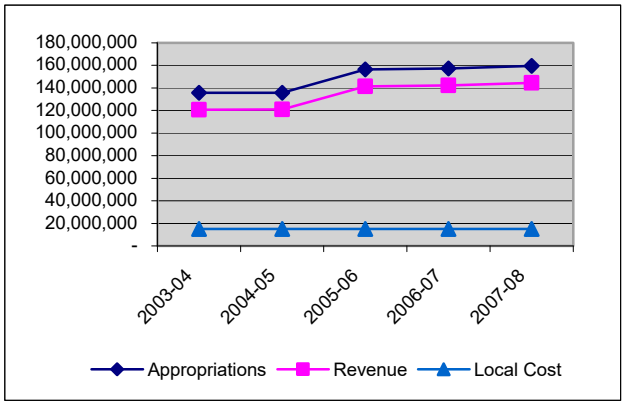
**Inland Counties Emergency Medical Agency**

On February 6, 2007, the Board of Supervisors approved the separation of the Inland Counties Emergency Medical Agency (ICEMA) from the Public Health budget unit, to be included as a separate organization within the Health Administration Division and administered directly by the County Administrative Office.

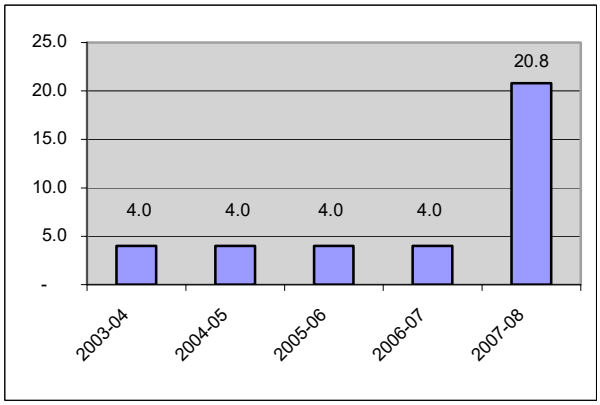
ICEMA is responsible for ensuring effective emergency medical services for San Bernardino, Inyo and Mono Counties. Specifically, they are charged with the coordination, evaluation and monitoring of emergency medical services within public and private pre-hospital providers, specialty hospitals, paramedic base hospitals, as well as the effectiveness of Emergency Medical Services (EMS) educational programs and medical disaster preparedness.

**BUDGET HISTORY**

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**




Budgeted staffing significantly increased in 2007-08 due to the inclusion of the ICEMA budget within the Health Administration budget unit.

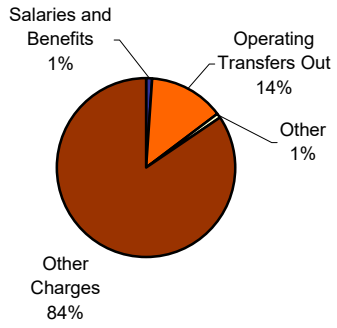
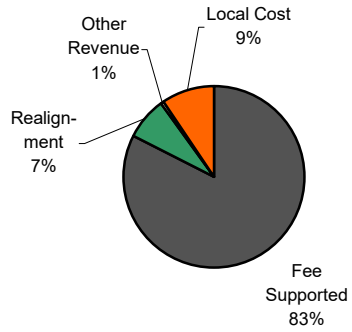
**PERFORMANCE HISTORY**

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 135,996,594 | 150,200,966 | 53,624,875 | 157,188,824 | 61,720,187 |
| Departmental Revenue | 120,996,594 | 135,200,966 | 38,732,875 | 142,188,824 | 46,720,187 |
| Local Cost | 15,000,000 | 15,000,000 | 14,892,000 | 15,000,000 | 15,000,000 |
| Budgeted Staffing | | | | 4.0 | |

In 2003-04 and 2004-05, total appropriation and revenue was greater than the most current two years of performance as a result of SB 855 and SB 1255, two programs that were established to provide supplemental Medi-Cal payments to hospitals that provide services to disproportionate numbers of Medi-Cal and other low-income patients. Through these programs, the county transfered a set match amount to the state, and in turn, received back this initial contribution, plus additional federal health dollars that were recorded in the Arrowhead Regional Medical Center budget unit. Effective July 1, 2005, SB 855 and SB 1255 was replaced by SB 1100, which fundamentally altered the way it paid hospitals for treating Medi-Cal patients. This system revised financing for Medicaid hospitals, limited the use of county general fund matching transfers to the state, and provided a fixed amount of federal dollars to cover uncompensated health care costs. As a result of these changes, both the actual appropriation and revenues which in prior years had been recorded to document the matching transfers and corresponding receipts decreased dramatically. It should be noted however that the county continues to budget at the previously higher rates for appropriation and revenue as the total affect of these changes has not been determined, and transfers to the state may still change.

Additionally, in 2006-07, actual revenue was less than modified budget as the budget unit did not utilize all of its budgeted Realignment revenue for ARMC debt service.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Health Administration
**FUND:** General

**BUDGET UNIT:** AAA HCC
**FUNCTION:** Health and Sanitation
**ACTIVITY:** Hospital Care

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 316,697 | 121,092 | 489,206 | 550,109 | 532,200 | 1,813,683 | **1,281,483** |
| Services and Supplies | 68,210 | 30,265 | 92,390 | 133,826 | 66,490 | 718,293 | **651,803** |
| Central Computer | - | 710 | 2,673 | 4,604 | 4,604 | 23,071 | **18,467** |
| Other Charges | 110,514,405 | 124,642,905 | 24,759,402 | 31,577,091 | 130,250,000 | 130,753,730 | **503,730** |
| Equipment | - | - | - | - | - | 74,000 | **74,000** |
| Transfers | 106,500 | 81,104 | 807 | 170,650 | 276,068 | 811,898 | **535,830** |
| Total Exp Authority | 111,005,812 | 124,876,076 | 25,344,478 | 32,436,280 | 131,129,362 | 134,194,675 | **3,065,313** |
| Reimbursements | - | - | - | - | - | (11,480) | **(11,480)** |
| Total Appropriation | 111,005,812 | 124,876,076 | 25,344,478 | 32,436,280 | 131,129,362 | 134,183,195 | **3,053,833** |
| Operating Transfers Out | 24,990,782 | 25,324,890 | 28,280,397 | 29,283,907 | 26,059,462 | 25,324,417 | **(735,045)** |
| Total Requirements | 135,996,594 | 150,200,966 | 53,624,875 | 61,720,187 | 157,188,824 | 159,507,612 | **2,318,788** |
| **Departmental Revenue** | | | | | | | |
| Licenses & Permits | - | - | - | - | - | 138,955 | **138,955** |
| Fines and Forfeitures | - | - | - | - | - | 789,878 | **789,878** |
| Realignment | 10,482,189 | 10,558,061 | 14,223,473 | 6,913,310 | 12,188,824 | 11,887,441 | **(301,383)** |
| State, Fed or Gov't Aid | - | - | - | - | - | 400,500 | **400,500** |
| Current Services | 110,514,405 | 124,642,905 | 24,509,402 | 31,327,091 | 130,000,000 | 130,347,236 | **347,236** |
| Other Revenue | - | - | - | - | - | 5,000 | **5,000** |
| Other Financing Sources | - | - | - | 8,479,786 | - | - | **-** |
| Total Revenue | 120,996,594 | 135,200,966 | 38,732,875 | 46,720,187 | 142,188,824 | 143,569,010 | **1,380,186** |
| Operating Transfers In | - | - | - | - | - | 938,602 | **938,602** |
| Total Financing Sources | 120,996,594 | 135,200,966 | 38,732,875 | 46,720,187 | 142,188,824 | 144,507,612 | **2,318,788** |
| Local Cost | 15,000,000 | 15,000,000 | 14,892,000 | 15,000,000 | 15,000,000 | 15,000,000 | **-** |
| Budgeted Staffing | | | | | 4.0 | 20.8 | **16.8** |

Salaries and benefits of $1,813,683 fund 20.8 positions, and are increasing by $1,281,483 primarily as a result of the transfer of 18.8 positions from the Inland Counties Emergency Medical Agency (ICEMA). These additions were offset by the transfer of 1.0 Deputy Administrative Officer and 1.0 Executive Secretary to the County Administrative Office budget unit to better align with the administrative support these two staff provide.

Service and supplies of $718,293 are increasing by $651,803, again primarily as a result of reflecting operational costs for ICEMA, which includes computer and equipment purchases, professional services contracts for the ICEMA Medical Director and Homeland Security and Emergency Preparedness consultants, and travel related expenses.

Other charges of $130,753,730 continue to reflect the budgeting of matching contributions to the State for the newly enacted SB 1100 at the previously higher rate, as the precise impact of the new program is still undetermined, and increased transfers to the State may become necessary. The increase of $503,700 reflects the anticipated contributions from ICEMA to local area hospitals for pediatric trauma care.

Equipment is budgeted at $74,000 for purchase of an Advance Life Support monitor/defibrillator, ParaPAC transport ventilator, new file server, and Toughbooks to be utilized with the new Healthware Solutions software.

Transfers of $811,898 represent payment to other departments for employee relations, the Employee Health and Productivity program, and lease costs. The $535,830 increase results primarily from payment for administrative and program support from the County Administrative Office, ongoing health care computer programming development to be conducted by Information Services Department, and administrative support from the Department of Public Health for ICEMA.

Operating transfers out of $25,324,417 fund $4.3 of Realignment local match, which must be transferred into trust, before Health Realignment monies can be directed toward the Public Health and Arrowhead Regional Medical Center budget units to fund health programs, and $21.0 million of net debt service lease payment for Arrowhead Regional Medical Center. These transfers are funded by $15.0 million of Tobacco Master Settlement Agreement monies and an additional $10.3 million of Realignment.

Licenses and permits of $138,955 include revenue from ambulance licensure and Emergency Medical Technician certification.

Fines and forfeitures of $789,878 include fines collected by the Superior Court for criminal offenses, which are used to support ICEMA.

Realignment revenue of $11,887,441 is decreasing by $301,383 primarily as a result of decreases in net debt service lease payments for Arrowhead Regional Medical Center.

State aid of $400,500 represents funding from the Emergency Medical Services Authority (EMSA) to support maintenance of the three-county Joint Powers Agreement; the Regional Disaster Medical Health Specialist's Area VI, which includes San Diego, Imperial, Riverside, Inyo, Mono, and San Bernardino counties; and the Disaster Medical Assistance Team.

Current services of $130,347,236 continues to reflect the budgeting for receipt of the initial matching contribution to the State at the previously higher rate, given that the precise impact under the new SB 1100 are as yet undetermined, and any resulting increases in matching contributions (reflected as Other charges above) would result in commensurate increases to current services revenues. The increase of $347,236 reflects anticipated revenue from ICEMA's performance based ambulance contracts.

Operating transfers in of $938,602 reflect transfers from the Pediatric Trauma, Hospital Preparedness and Performance Based Fines special revenue funds for expenditures related to ICEMA.

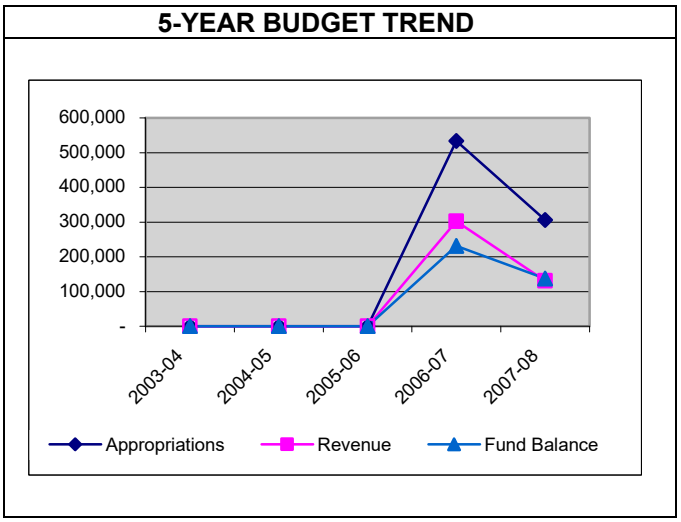
# Ambulance Performance Based Fines

## DESCRIPTION OF MAJOR SERVICES

This fund is set up to collect revenue (fines) associated with ambulance companies' failure to meet contractual response time standards. Per the terms of the contracts, these funds are earmarked for enhancements to the Emergency Medical System.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



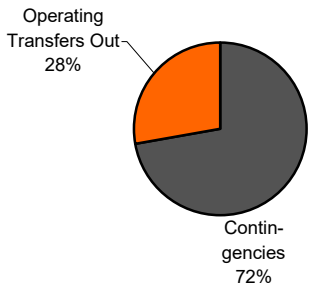
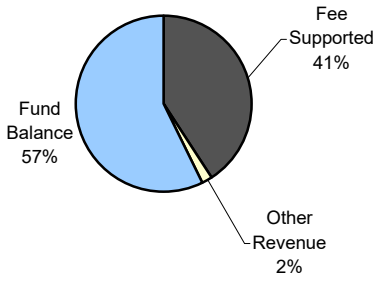

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | - | 533,911 | 229,597 |
| Departmental Revenue | - | - | 231,411 | 302,500 | 173,637 |
| Fund Balance | - | - | | 231,411 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. The amount not expended is carried over to the subsequent year's budget. In 2006-07, the Board of Supervisors approved an appropriation transfer of $229,597 from contingencies to operating transfer out for purchase of an electronic pre-hospital patient care data collection and syndromic surveillance system.

Departmental revenue is less than modified budget primarily due to improved response times on the part of ambulance service providers.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Health Administration
**FUND:** Performance Based Fines

**BUDGET UNIT:** SDS HCC
**FUNCTION:** Health and Sanitation
**ACTIVITY:** Hospital Care

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Contingencies | - | - | - | - | 533,911 | 220,951 | **(312,960)** |
| Total Appropriation | - | - | - | - | 533,911 | 220,951 | **(312,960)** |
| Operating Transfers Out | - | - | - | 229,597 | - | 85,500 | **85,500** |
| Total Requirements | - | - | - | 229,597 | 533,911 | 306,451 | **(227,460)** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | - | - | 227,756 | 161,068 | 300,000 | 125,000 | **(175,000)** |
| Use of Money and Prop | - | - | 3,655 | 12,569 | 2,500 | 6,000 | **3,500** |
| Total Revenue | - | - | 231,411 | 173,637 | 302,500 | 131,000 | **(171,500)** |
| Fund Balance | | | | | 231,411 | 175,451 | **(55,960)** |

Contingencies of $220,951 reflect a decrease of $312,960 based on decreased departmental revenue and fund balance.

Operating transfers out of $85,500 reflect funding for a Statistical Methods Analyst.

Fines and forfeitures of $125,000 are decreased by $175,000 to reflect anticipated receipt of fines. Interest revenue of $6,000 is anticipated based on current interest rates.

# Pediatric Trauma

## DESCRIPTION OF MAJOR SERVICES

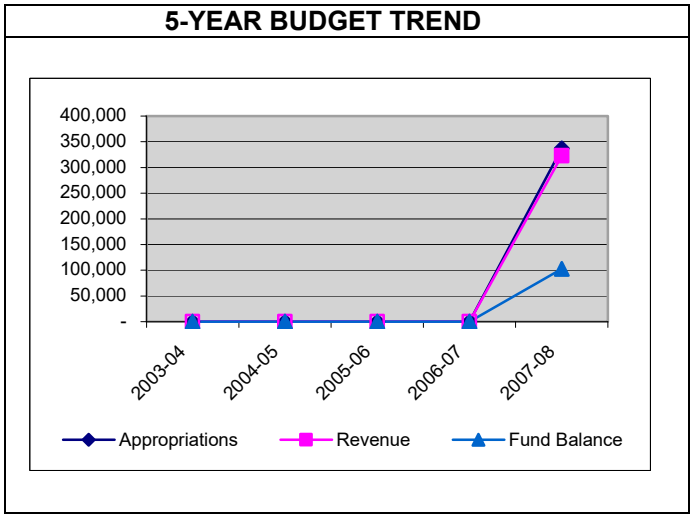
This fund is set up to collect revenue (fines) associated with implementation of SB 1773, Chapter 841 of the Statues of 2006, which allows counties to collect an additional two dollars ($2) for every ten dollars ($10) or fraction thereof, upon various fines, penalties, forfeitures, and primary moving violations collected by the San Bernardino Court and deposited into the Maddy Fund.

The additional fines collected will be distributed as follows:

A. 10% for administration
B. 15% of the remaining funds to deposited into the Pediatric Trauma Fund; with the remaining funds further allocated as follows:
    a. 58% for physician reimbursement
    b. 25% for hospital reimbursement (Disproportionate Hospitals)
    c. 17% for Emergency Medical (EMS) programs

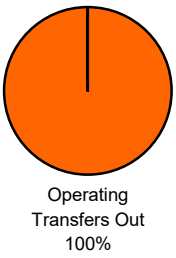
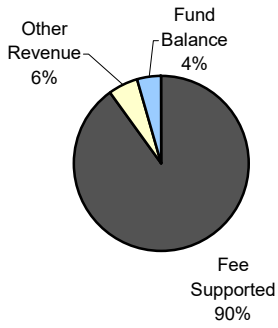
There is no staffing associated with this budget unit.

## BUDGET HISTORY




This is a newly established budget unit in 2007-08 and therefore no history available.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Health Administration
**FUND:** Pediatric Trauma

**BUDGET UNIT:** SZA HCC
**FUNCTION:** Health and Sanitation
**ACTIVITY:** Hospital Care

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Operating Transfers Out | - | - | - | - | - | 337,337 | **337,337** |
| Total Requirements | - | - | - | - | - | 337,337 | **337,337** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | - | - | - | - | - | 303,547 | **303,547** |
| Use of Money and Prop | - | - | - | - | - | 19,022 | **19,022** |
| Other Revenue | - | - | - | 14,768 | - | - | **-** |
| Total Revenue | - | - | - | 14,768 | - | 322,569 | **322,569** |
| Fund Balance | - | - | - | | - | 14,768 | **14,768** |

Operating transfers out of $337,337 reflect anticipated payment to trauma centers and local area hospitals providing care to pediatric trauma patients.

Fines and forfeitures of $303,547 reflect anticipated receipt of revenue from court fines. Interest revenue of $19,022 is anticipated based on current interest rates.

# Hospital Preparedness

## DESCRIPTION OF MAJOR SERVICES

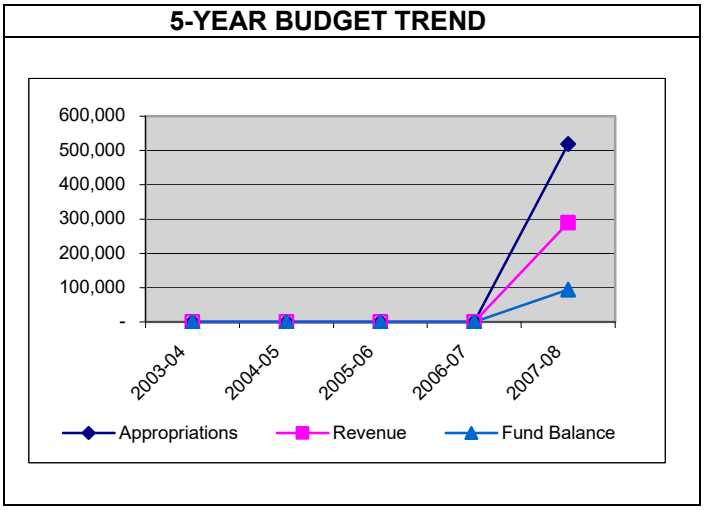
State bio-terrorism funds are received and transferred out as needed to the Inland Counties Emergency Medical Agency (ICEMA) as reimbursement for actual preparedness, response, and training of hospital staff as it relates to bio-terrorism events. This is a financing budget only with funds being transferred from this special revenue account to reimburse ICEMA for expenditures.

In the past, the Department of Public Health applied separately through the state for funding from the Centers of Disease Control (CDC) for Bio-Terrorism, Pandemic Influenza, and Cities Readiness Initiative and from the Health Resources Services and Administration (HRSA) for hospital preparedness. In 2006-07, the federal government changed its grant application process for preparedness and response funding by combining the applications.

On August 31, 2007, ICEMA will become responsible for managing HRSA hospital preparedness funds. The remaining three sections from the CDC for Bio-Terrorism, Pandemic Influenza and Cities Readiness Initiative will remain the responsibility of the Department of Public Health.

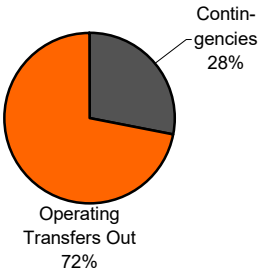
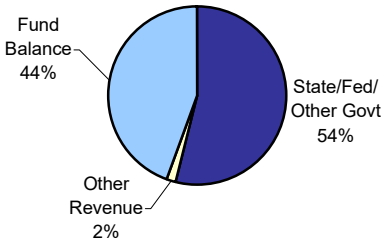
There is no staffing associated with this budget unit.

## BUDGET HISTORY




This is a newly established budget unit in 2007-08 therefore no history is available.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Health Administration
**FUND:** Hospital Preparedness

**BUDGET UNIT:** SZB HCC
**FUNCTION:** Health and Sanitation
**ACTIVITY:** Hospital Care

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Contingencies | - | - | - | - | - | 145,478 | **145,478** |
| Total Appropriation | - | - | - | - | - | 145,478 | **145,478** |
| Operating Transfers Out | - | - | - | - | - | 373,372 | **373,372** |
| Total Requirements | - | - | - | - | - | 518,850 | **518,850** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | - | - | 546 | - | 8,774 | **8,774** |
| State, Fed or Gov't Aid | - | - | - | 229,501 | - | 280,029 | **280,029** |
| Total Revenue | - | - | - | 230,047 | - | 288,803 | **288,803** |
| Fund Balance | - | - | - | | - | 230,047 | **230,047** |

Contingencies of $145,478 are based on undesignated available fund balance. In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. The amount not expended will be carried over to the subsequent year budget.

Operating transfers out of $373,372 reflect funding for a Nurse Educator, purchase of a heart monitor, and expenditures associated with conducting decontamination and weapons of mass destruction exercises and trainings.

State aid of $280,029 reflects funding for Hospital Preparedness now being recorded in this special revenue fund. Interest revenue of $8,774 is anticipated based on current interest rate.

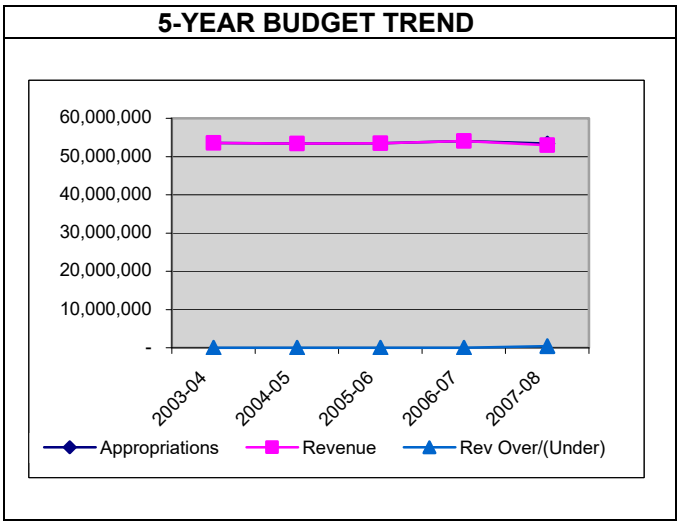
# Medical Center Lease Payments

## DESCRIPTION OF MAJOR SERVICES

This unit funds the cost of long-term lease payments to the Inland Empire Public Facilities Corporation for the Arrowhead Regional Medical Center (ARMC) facility. Funding sources include state revenues from SB 1732 that provides supplemental reimbursement for construction, renovation, or replacement of medical facilities or fixed equipment, operating transfers from ARMC representing Medicare and fee for service revenues, and operating transfers from the general fund backed by Health Realignment revenues and tobacco settlement proceeds.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

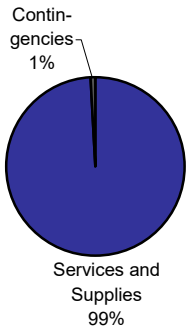
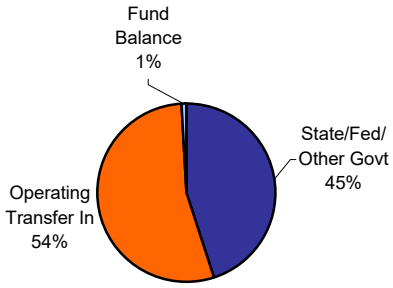



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 53,519,080 | 53,267,557 | 53,485,019 | 54,023,686 | 52,143,704 |
| Departmental Revenue | 53,519,080 | 53,267,557 | 53,485,019 | 54,023,686 | 52,554,589 |
| Rev Over/(Under) Exp | - | - | - | - | 410,885 |

Actual appropriation is less than modified budget due primarily to lower than budgeted lease payments, which were the result of savings realized from one-time excess interest revenue in one of the debt service reserve funds, in the amount of $1.1 million. In addition, there was savings on the interest rate swap associated with the 1998 Medical Center Bonds, in the amount of $835,494.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Joint Powers Lease
**FUND:** ARMC Lease Payments

**BUDGET UNIT:** EMD JPL
**FUNCTION:** General
**ACTIVITY:** Property Management

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 53,519,080 | 53,267,557 | 53,485,019 | 52,143,704 | 54,023,686 | 53,008,963 | **(1,014,723)** |
| Contingencies | - | - | - | - | - | 410,885 | **410,885** |
| Total Appropriation | 53,519,080 | 53,267,557 | 53,485,019 | 52,143,704 | 54,023,686 | 53,419,848 | **(603,838)** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | 22,165,895 | 20,259,346 | 21,521,301 | 26,594,189 | 24,280,903 | 24,001,225 | **(279,678)** |
| Total Revenue | 22,165,895 | 20,259,346 | 21,521,301 | 26,594,189 | 24,280,903 | 24,001,225 | **(279,678)** |
| Operating Transfers In | 31,353,185 | 33,008,211 | 31,963,718 | 25,960,400 | 29,742,783 | 29,007,738 | **(735,045)** |
| Total Financing Sources | 53,519,080 | 53,267,557 | 53,485,019 | 52,554,589 | 54,023,686 | 53,008,963 | **(1,014,723)** |
| Rev Over/(Under) Exp | - | - | - | 410,885 | - | (410,885) | **410,885** |

Services and supplies of $53,008,963 are decreased to reflect decreased lease payments and associated fees of $1,014,723.

On February 13, 2007, the Board of Supervisors approved a change to county Budget Financing Policy 02-09 requiring that any benefit realized on interest rate swap agreements by the county be retained as a contingency to offset the county share of any future increases in debt service caused by the swap agreement. Contingencies of $410,885 are established for 2007-08 and shall become cumulative until such time as the contingency amount reaches $5.0 million.

State aid of $24,001,225 is decreased by $279,678 due to a decrease in SB 1732 reimbursement. A portion of the medical center lease payments is reimbursed by the state through the Construction Renovation/ Reimbursement Program (SB 1732). The amount reimbursed by the state depends on the allowable lease payments multiplied by a rate that is calculated by the state every year. The rate fluctuates up or down based on the actual Medi-Cal inpatient days paid to Arrowhead Regional Medical Center.

Operating transfers in of $29,007,738 are funded by $10.7 million of Tobacco Master Settlement Agreement monies and $10.3 million of Realignment. The remaining $8.0 million represents revenues anticipated to be generated by Arrowhead Regional Medical Center and transferred to fund the remaining debt service lease payment.

# Master Settlement Agreement

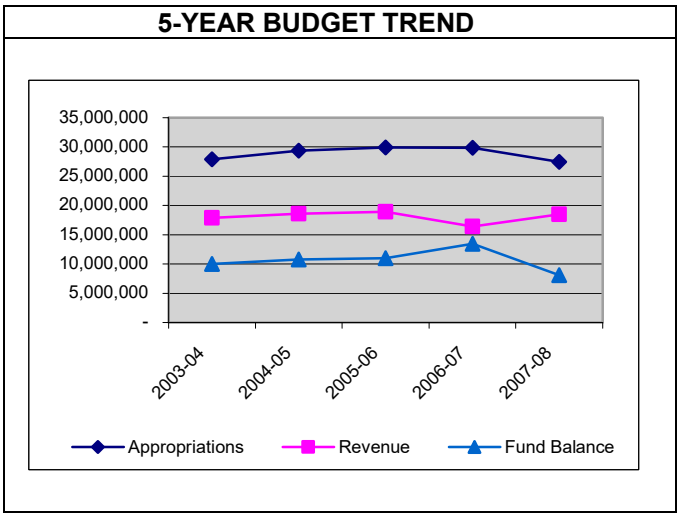
## DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for proceeds received from the tobacco lawsuit Master Settlement Agreement (MSA). In late 1998 a settlement was reached in a lawsuit filed by states against the tobacco industry. In California, the proceeds of the settlement are to be divided equally between the state and local governments who partnered in the lawsuit. Payments to local governments are based on a formula involving total tobacco sales and each local entity's population.

A majority of the county's total proceeds are used each year to finance a portion of the Arrowhead Regional Medical Center debt.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

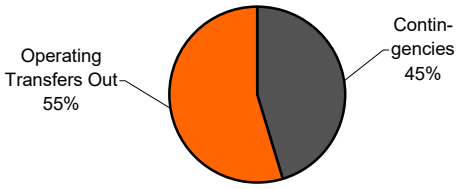
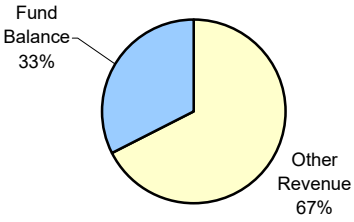



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | 18,633,000 | 15,000,000 | 29,851,043 | 22,933,000 |
| Departmental Revenue | 18,473,314 | 18,757,407 | 17,438,142 | 16,423,588 | 18,440,431 |
| Fund Balance | | | | 13,427,455 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditure is less than modified budget. Actual departmental revenue is higher than modified budget due to an increase in settlement monies being received.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Master Settlement Agreement
**FUND:** Tobacco Settlement Agreement

**BUDGET UNIT:** RSM MSA
**FUNCTION:** Health and Sanitation
**ACTIVITY:** Hospital Care

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | - | - | - | - | 170,730 | - | **(170,730)** |
| Other Charges | - | - | - | 4,000,000 | 4,000,000 | - | **(4,000,000)** |
| Contingencies | - | - | - | - | 6,747,313 | 12,434,886 | **5,687,573** |
| Total Appropriation | - | - | - | 4,000,000 | 10,918,043 | 12,434,886 | **1,516,843** |
| Operating Transfers Out | - | 18,633,000 | 15,000,000 | 18,933,000 | 18,933,000 | 15,000,000 | **(3,933,000)** |
| Total Requirements | - | 18,633,000 | 15,000,000 | 22,933,000 | 29,851,043 | 27,434,886 | **(2,416,157)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 269,155 | 280,108 | 479,359 | 689,674 | 250,000 | 500,000 | **250,000** |
| Other Revenue | 18,204,159 | 18,477,299 | 16,958,783 | 17,750,757 | 16,173,588 | 18,000,000 | **1,826,412** |
| Total Revenue | 18,473,314 | 18,757,407 | 17,438,142 | 18,440,431 | 16,423,588 | 18,500,000 | **2,076,412** |
| Fund Balance | | | | | 13,427,455 | 8,934,886 | **(4,492,569)** |

Other charges are decreased by the one-time transfer of $4.0 million to Chaffey College that occurred in 2006-07.

Contingencies of $12,434,886 are increased by $5,687,573 to reflect increased revenues, offset by the decreased fund balance primarily resulting from the one-time transfer to Chaffey College.

Operating transfers out of $15.0 million reflect a transfer to the general fund which is then used to fund the local cost within the Health Administration budget unit. Health Administration uses that local cost to fund the $4.3 realignment local match requirement and $10.7 of net debt service lease payment for Arrowhead Regional Medical Center. The decrease of $3.9 million is a result of eliminating the contribution to general fund financing.

Interest revenue of $500,000 is increased by $250,000 to reflect current interest rates and increased other revenue.

Other revenue of $18.0 million is increased by $1.8 million to reflect an anticipated increase in revenue received from the major tobacco companies to the Master Settlement Agreement fund.

# Federal Forest Reserve

## DESCRIPTION OF MAJOR SERVICES

In 1908, Congress enacted a law that requires 25% of the revenues derived from the National Forest System to be given to counties in which the lands are situated for the equal benefit of public schools and roads. Pursuant to Public Law No. 106-393, enacted on October 30, 2000, counties could elect to remain under the 25% Payment Method with fluctuating funding levels or change to the Full Payment Method, that requires these revenues to fund either Title II or Title III projects under the Act. The County elected the Full Payment Method.

Title II project funds may be used for the purpose of making additional investments in, and creating additional employment opportunities through projects that improve the maintenance of existing infrastructure, implementing stewardship objectives that enhance forest ecosystems, and restoring and improving land health and water quality.

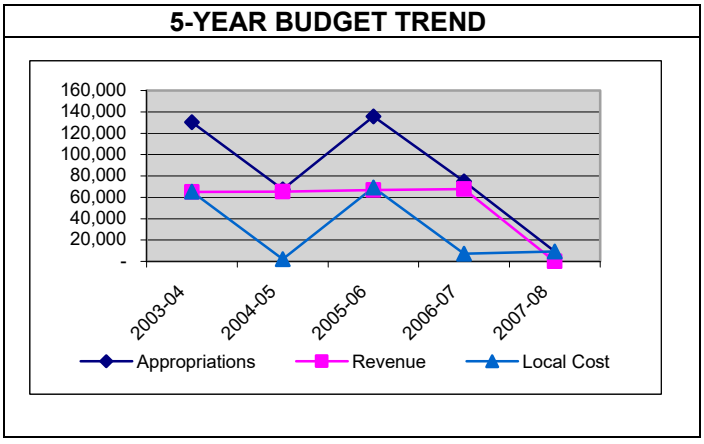
Authorized uses for Title III projects include search, rescue, and emergency services; community service work camps, easement purchases; forest-related educational opportunities; fire prevention and county planning; and community forestry. The State Controller's Office distributes funds to each eligible county according to the agreed upon formula and the counties' election of fund distribution. Title III funding is utilized by County Fire Department to develop fire prevention and community forestry projects that are necessary for the protection of people and property.

The county can select project(s), provided there is a description of the proposed project in the publications of the local record and a 45-day public comment period. The Clerk of the Board is directed to publish a 45-day notice of intent to use the Federal Title III Agriculture Forest Reserve Payment funds for proposed project expenditures including but not limiting to County Fire Department or the Public Works Department.

When the 2007-08 final budget was adopted, this budget unit reflected the results of the elimination of the Title III program due to Congress terminating funding on September 30, 2006. However, on July 28, 2007, the County Administrative Office was notified by the United States Department of Agriculture that Congress had extended the Title III program and the County was to receive payment for an additional year. Due to the timing of the extension, the funding is not depicted in the 2007-08 final budget adoption. A 2007-08 midyear agenda item will increase appropriation and revenue of approximately $67,000 for Title III funding.

There is no staffing associated with this budget unit.

## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 130,317 | - | 132,572 | 74,869 | 67,743 |
| Departmental Revenue | 67,145 | 66,995 | 70,599 | 67,701 | 69,933 |
| Fund Balance | | | | 7,168 | |

## ANALYSIS OF FINAL BUDGET

**GROUP:** Administrative/Executive
**DEPARTMENT:** County Administrative Office
**FUND:** Federal Forest Reserve

**BUDGET UNIT:** SFB CAO
**FUNCTION:** General
**ACTIVITY:** Other Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Operating Transfers Out | 130,317 | - | 132,572 | 67,743 | 74,869 | 9,358 | **(65,511)** |
| Total Requirements | 130,317 | - | 132,572 | 67,743 | 74,869 | 9,358 | **(65,511)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 1,775 | 775 | 2,856 | 1,513 | 775 | - | **(775)** |
| State, Fed or Gov't Aid | 65,370 | 66,220 | 67,743 | 68,420 | 66,926 | - | **(66,926)** |
| Total Revenue | 67,145 | 66,995 | 70,599 | 69,933 | 67,701 | - | **(67,701)** |
| Fund Balance | 63,172 | (66,995) | 61,973 | (2,190) | 7,168 | 9,358 | **2,190** |

The 2007-08 final budget reflects the termination of the program and the remaining fund balance to be transferred to the Public Works Department. However, on July 28, 2007, the County Administrative Office was notified by the United States Department of Agriculture that Congress had extended the Title III program and the county was to receive payment for an additional year. This final budget will be amended mid-year to reflect the one year extension of the program increasing appropriation and revenue of approximately $67,000.

# COUNTY COUNSEL
## Ruth Stringer

### MISSION STATEMENT

To serve and protect the county, its treasury, and its governing body, by providing timely and accurate legal services and aggressively representing the county in litigation. Legal services shall be performed maintaining the highest professional and ethical standards while fostering high morale and productivity in the work place through collaborative efforts dedicated to continuous improvement.

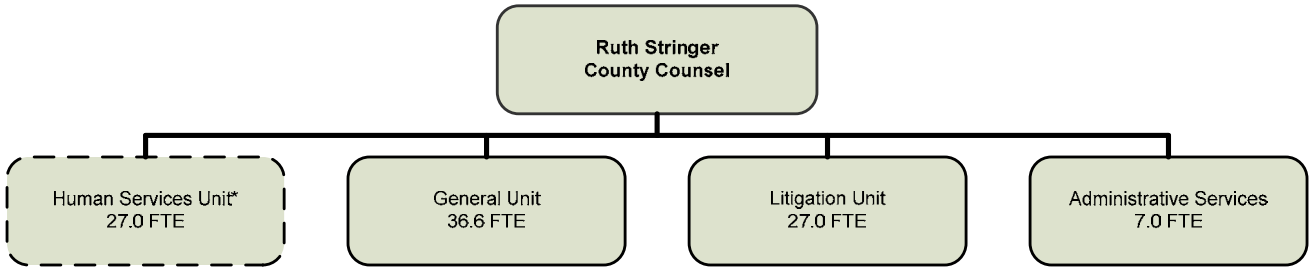
### STRATEGIC GOALS

1. Provide accurate, timely and reliable document and contract review and legal advice for their clients in order to help them achieve their objectives.

2. Provide exemplary litigation services, by defending actions and decisions, and advocating positions of our clients to assist those clients in achieving their objectives.

3. Represent the county and advocate to protect the interests of the client in cases involving children referred to the Department of Children Services.

### ORGANIZATIONAL CHART




* These positions are budgeted in the HS Budget Unit.

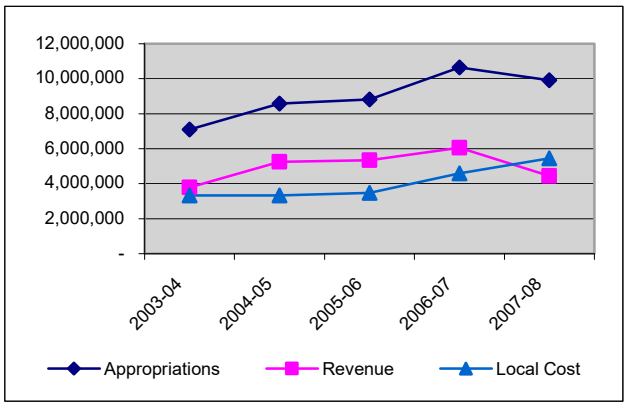
## DESCRIPTION OF MAJOR SERVICES

County Counsel provides civil legal services to the Board of Supervisors, County Administrative Office, county departments, commissions, special districts, and school districts. County Counsel also provides legal services to various joint powers authorities and represents the courts and judges on certain matters.

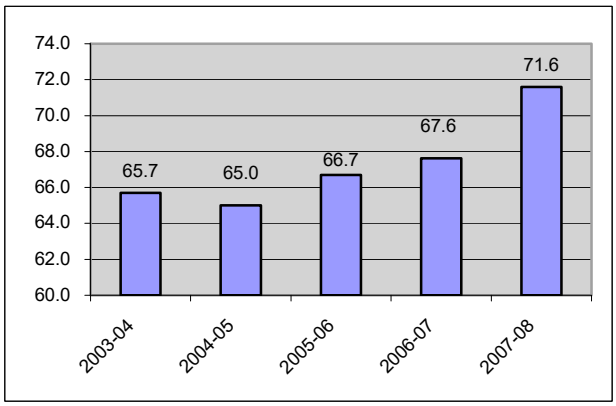
In performing its duties, the County Counsel's Department is divided into three operational units: the Litigation Unit, which handles tort and civil rights litigation, workers' compensation and code enforcement; the Human Services Unit, which serves the Human Services departments; and the General Unit, which provides legal services to county departments supported by the general fund.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**



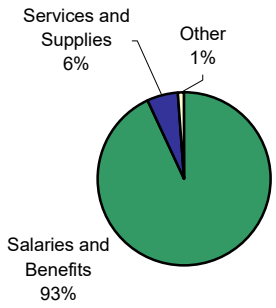
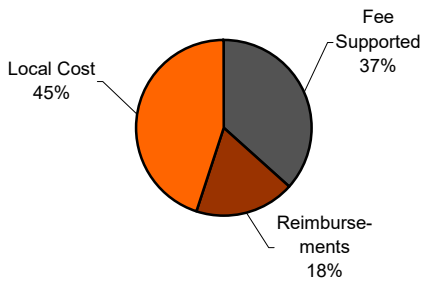

**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 7,042,372 | 8,118,509 | 9,145,838 | 10,640,844 | 10,150,981 |
| Departmental Revenue | 4,097,031 | 4,910,634 | 4,656,166 | 6,051,944 | 5,840,190 |
| Local Cost | 2,945,341 | 3,207,875 | 4,489,672 | 4,588,900 | 4,310,791 |
| Budgeted Staffing | | | | 67.6 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** County Counsel
**FUND:** General

**BUDGET UNIT:** AAA CCL
**FUNCTION:** General
**ACTIVITY:** Counsel

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 6,998,072 | 7,281,609 | 8,420,090 | 9,125,530 | 9,614,525 | 11,251,362 | **1,636,837** |
| Services and Supplies | 658,902 | 765,122 | 573,403 | 773,625 | 645,297 | 627,307 | **(17,990)** |
| Central Computer | 44,901 | 59,254 | 71,451 | 90,952 | 90,952 | 95,159 | **4,207** |
| Equipment | - | - | - | 92,663 | 200,000 | - | **(200,000)** |
| Transfers | - | - | 80,894 | 95,158 | 90,070 | 130,231 | **40,161** |
| Total Exp Authority | 7,701,875 | 8,105,985 | 9,145,838 | 10,177,928 | 10,640,844 | 12,104,059 | **1,463,215** |
| Reimbursements | (671,812) | - | - | (26,947) | - | (2,193,121) | **(2,193,121)** |
| Total Appropriation | 7,030,063 | 8,105,985 | 9,145,838 | 10,150,981 | 10,640,844 | 9,910,938 | **(729,906)** |
| Operating Transfers Out | 12,309 | 12,524 | - | - | - | - | **-** |
| Total Requirements | 7,042,372 | 8,118,509 | 9,145,838 | 10,150,981 | 10,640,844 | 9,910,938 | **(729,906)** |
| **Departmental Revenue** | | | | | | | |
| Current Services | 4,097,031 | 4,910,634 | 4,654,051 | 5,840,175 | 6,051,944 | 4,454,209 | **(1,597,735)** |
| Other Revenue | - | - | 2,115 | 15 | - | - | **-** |
| Total Revenue | 4,097,031 | 4,910,634 | 4,656,166 | 5,840,190 | 6,051,944 | 4,454,209 | **(1,597,735)** |
| Local Cost | 2,945,341 | 3,207,875 | 4,489,672 | 4,310,791 | 4,588,900 | 5,456,729 | **867,829** |
| Budgeted Staffing | | | | | 67.6 | 71.6 | **4.0** |

Salaries and benefits of $11,251,362 fund 71.6 positions and are increasing by $1,636,837 due to an increase in local cost allocation of $514,090 to fund anticipated retirement costs, increases in workers' compensation charges, and other costs associated with MOU and retirement rate adjustments. Additionally, a net increase of $553,823 includes the increase of 3.0 budgeted staffing (1.0 paralegal, 1.0 executive secretary II, and 1.0 chief deputy county counsel) which are the result of two policy items that were approved by the Board of Supervisors, an increase of 0.4 budgeted staffing due to the reclassification of a part-time temporary position to a part-time regular position; and the addition of 0.6 budgeted staffing for two new returning retirees to assist with workload.

Services and supplies of $627,307 include professional services such as expert witnesses, outside counsel costs, transcriber costs, general office expense, computer hardware purchases, small equipment purchases, and other expenses such as publications, memberships, and travel related expenses. The decrease of $17,990 is mainly attributed to the reclassification of services and supplies costs to transfers.

Equipment decreased by $200,000 as the result of the removal of last year's approved policy item for computer equipment.

Transfers of $130,231 include charges to other county departments for rents operated by Real Estate Services, systems support services shared with the Board of Supervisors, employee programs provided by Human Resources and maintenance provided by the Facilities Management Department. Increases to this line item are the result of reclassifications from services and supplies.

Reimbursements of $2,193,121 represent reimbursements from other departments for services rendered by County Counsel. Previously, this reimbursement amount was recorded as revenue; however, GASB 34 accounting guidelines require this to be classified as reimbursement when the paying department is in the same fund.

Current services of $4,454,209 represent the revenues received from non-general fund departments and outside clients. A net decrease of $1,597,735 from the prior year is a result of several factors. These factors include the reclassification of revenues and reimbursements required by GASB 34, a fee increase approved by the Board of Supervisors, additional revenues resulting from the two fully-funded returning retirees, and a slight increase in hours anticipated from non-general fund clients.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage of contracts that are reviewed within two weeks of receipt. | 85% | 99% | 95% |
| Percentage of clients who ranked satisfactory or above on advice they received by attorneys which was clear, relevant, and timely. | 85% | * | 95% |
| Percentage of cases being litigated that resulted in resolution in favor of the county or within liability limits. | 85% | 94% | 95% |
| Percentage of juvenile cases being resolved with the desired outcome, as determined by the Department of Children's Services. (2252 cases as of 2006-07) | New | 93% | 90% |
| Percentage completion of computer systems hardware/platform software upgrade. | 50% | 50% | 100% |
| Percentage increase in general unit attorney service hours. | 50% | 47% | 65% |
| Percentage increase in general unit staff support. | New | New | 10% |
| Percentage of improved responsiveness of legal services to the Board and County Administrative Office for special projects and increased demand for legal services. | New | New | 10% |

* Due to changes in key management staff no survey was sent out in 2006-07.

# HUMAN RESOURCES
# Andrew L. Lamberto

## MISSION STATEMENT

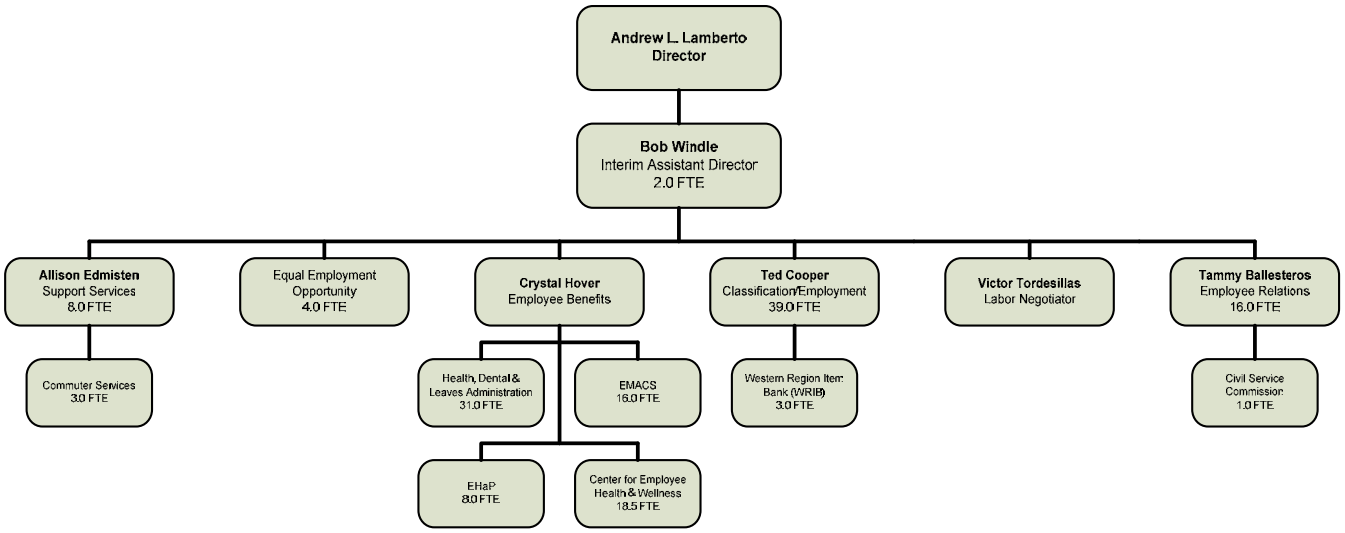
The Human Resources Department is committed to providing effective customer service to all departments, employees, and constituents of the County of San Bernardino, through the timely delivery of innovative, quality human resources systems, programs, and services.

## STRATEGIC GOALS

1. Assist county departments in attracting and retaining highly qualified staff.

2. Increase and improve delivery of Human Resources services to customers.

## ORGANIZATIONAL CHART




## SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance | Staffing |
| **General Fund** | | | | | |
| Human Resources | 7,491,561 | 373,794 | 7,117,767 | | 103.0 |
| The Center for Employee Health and Wellness | 1,048,542 | 732,542 | 316,000 | | 18.5 |
| Unemployment Insurance | 4,000,500 | - | 4,000,500 | | - |
| Total General Fund | 12,540,603 | 1,106,336 | 11,434,267 | | 121.5 |
| | | | | | |
| **Special Revenue Funds** | | | | | |
| Commuter Services | 1,188,838 | 505,000 | | 683,838 | 3.0 |
| Employee Benefits and Services | 4,018,529 | 2,600,108 | | 1,418,421 | 32.0 |
| Total Special Revenue Funds | 5,207,367 | 3,105,108 | | 2,102,259 | 35.0 |
| | | | | | |
| **Total - All Funds** | 17,747,970 | 4,211,444 | 11,434,267 | 2,102,259 | 156.5 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history, and applicable performance measures.

# Human Resources

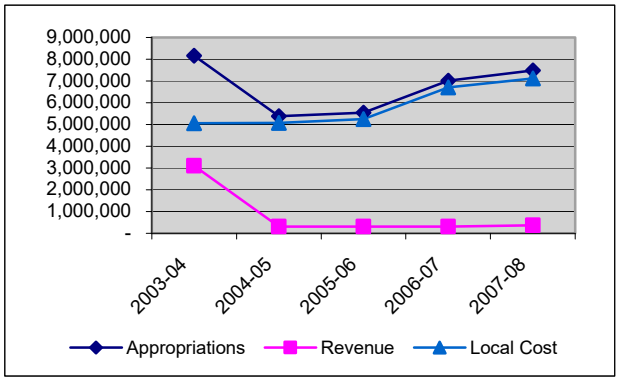
## DESCRIPTION OF MAJOR SERVICES

The Human Resources Department administers the County's human resources programs. This includes the responsibility for recruitment, employment testing, and certification of eligible candidates; establishment and maintenance of classification and compensation systems and practices; employee relations; employee benefits; systems and program administration for a portion of the Employee Management and Compensation System (EMACS); the Equal Employment Opportunity Office; and the Commission on the Status of Women. Human Resources also shares responsibility, through a partnership with Human Services, for countywide organizational and employee development.

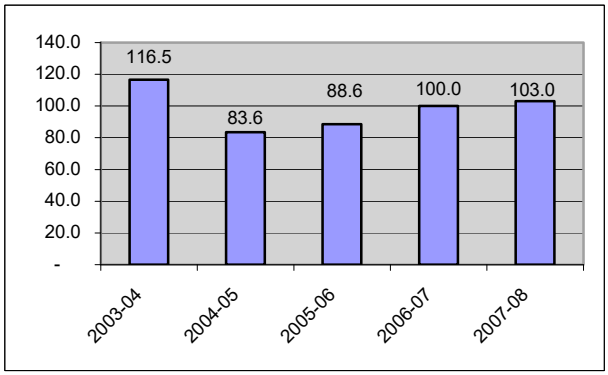
In addition, the department is responsible for the management of the Western Region Item Bank (WRIB), a cooperative, computer-based test question bank used by 167 public agencies to develop employment tests. Each WRIB participating agency pays an annual fee.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

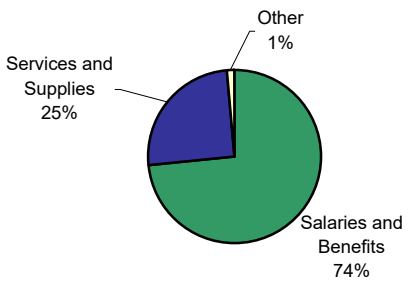
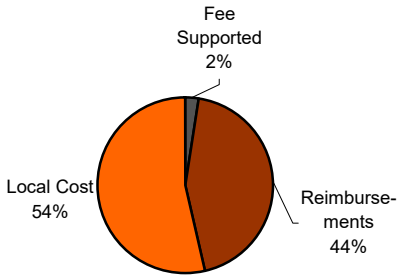



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 7,667,407 | 5,232,190 | 6,248,060 | 7,261,155 | 7,548,503 |
| Departmental Revenue | 2,389,911 | 225,313 | 274,495 | 553,615 | 667,883 |
| Local Cost | 5,277,496 | 5,006,877 | 5,973,565 | 6,707,540 | 6,880,620 |
| Budgeted Staffing | | | | 100.0 | |

In 2006-07, appropriation and revenue is higher than modified budget due to the collection of advertising reimbursements as revenue, and the under-collection of budgeted salary and benefit reimbursements based on actual time studies. This budget unit required additional general fund financing at year end.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Human Resources
**FUND:** General

**BUDGET UNIT:** AAA HRD
**FUNCTION:** General
**ACTIVITY:** Personnel

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 7,357,762 | 5,989,437 | 7,123,465 | 8,446,772 | 8,891,963 | 9,760,353 | **868,390** |
| Services and Supplies | 3,376,202 | 2,746,829 | 2,901,975 | 3,503,263 | 3,168,933 | 3,239,350 | **70,417** |
| Central Computer | 106,156 | 129,093 | 148,560 | 145,325 | 145,325 | 140,966 | **(4,359)** |
| Transfers | 183,608 | 49,975 | 26,888 | 182,923 | 134,077 | 179,513 | **45,436** |
| Total Exp Authority | 11,023,728 | 8,915,334 | 10,200,888 | 12,278,283 | 12,340,298 | 13,320,182 | **979,884** |
| Reimbursements | (3,356,321) | (3,683,144) | (3,952,828) | (4,729,780) | (5,330,258) | (5,828,621) | **(498,363)** |
| Total Appropriation | 7,667,407 | 5,232,190 | 6,248,060 | 7,548,503 | 7,010,040 | 7,491,561 | **481,521** |
| **Departmental Revenue** | | | | | | | |
| Current Services | 292,380 | (3,969,749) | 274,495 | 605,530 | 262,500 | 321,300 | **58,800** |
| Other Revenue | - | 4,195,062 | - | 48,199 | 40,000 | 52,494 | **12,494** |
| Total Revenue | 292,380 | 225,313 | 274,495 | 667,883 | 302,500 | 373,794 | **71,294** |
| Operating Transfers In | 2,097,531 | - | - | - | - | - | **-** |
| Total Financing Sources | 2,389,911 | 225,313 | 274,495 | 667,883 | 302,500 | 373,794 | **71,294** |
| Local Cost | 5,277,496 | 5,006,877 | 5,973,565 | 6,880,620 | 6,707,540 | 7,117,767 | **410,227** |
| Budgeted Staffing | | | | | 100.0 | 103.0 | **3.0** |

Salaries and benefits of $9,760,353 fund 103.0 positions and are increasing by $868,390 primarily resulting from $139,220 in expected termination benefits, an increase in workers' compensation charges, and other costs associated with MOU and retirement rate adjustments.

In addition, a departmental reorganization has resulted in the following changes:

- transfer of 3.0 fiscal positions from the Employee Benefits and Services Division including partial reimbursement;
- reclassification of a vacant Fiscal Assistant (pay range 31) to a Secretary I (pay range 35) for the Support Services Section to provide daily administrative support;
- combination of the employment recruitment, testing, and reclassification functions, resulting in an equity adjustment for the Human Resources Division Chief from (pay range 77) to (pay range 80) and the deletion of a vacant Human Resources Section Manager position (pay range 73);
- removal of the primary negotiations function from the Employee Relations Chief resulting in an equity adjustment from (pay range 85) to (pay range 80) as these duties were transferred to the Labor Negotiator;
- reclassification of a Human Resources Officer III (pay range 74) to Employee Relations Chief (pay range 80) to supervise the daily operations of the Employee Relations Division;
- reclassification of the vacant Employee Relations Chief (pay range 80) to Labor Negotiator (pay range 80), a new classification, to oversee negotiations with the 16 different bargaining units;

- reclassification of the Systems Procedures Analyst II (pay range 67) to Human Resources Analyst II (pay range 65) to manage the EMACS program;
- downgrade of a vacant Human Resources Analyst II (pay range 65) to a Systems Procedures Analyst I (pay range 63) within the EMACS program;
- downgrade of a vacant Human Resources Analyst I (pay range 58) to a Personnel Technician (pay range 41) for the WRIB program; and
- addition of 1.0 Human Resources Officer II position for Human Services, which will be fully reimbursed.

Services and supplies of $3,239,350 include MOU training funds, office expenses, advertising expenses, and contracts for professional services. The $70,417 increase is the result of anticipated increases in systems development and computer software costs.

Transfers of $179,513 represent County Counsel and Facilities Management charges. The $45,436 increase results primarily from the GASB 34 requirement to recognize Facilities Management charges as transfers rather than expenditures, and slight increases in County Counsel and Suggestion Award program costs.

Reimbursements of $5,828,621 reflect reimbursements from other departments for employee relations, the Employee Health and Productivity program, the Employee Assistance Program, and advertising charges. Reimbursement for administrative costs from the Center for Employee Health and Wellness and the Employee Benefits and Services Division are also included. The $498,363 increase is the result of advertising expenses being represented as reimbursements rather than revenue.

Current services revenue of $321,300 represents Western Region Item Bank (WRIB) memberships. This is a $58,800 increase over last year resulting from marketing efforts.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage of qualified applicants (i.e. those who meet the minimum requirements). | 69% | 66% | 70% |
| Percentage increase of WRIB members (164 members in 2005-06). | 5% | 0% | 5% |
| Percentage decrease in written exams. | New | New | 10% |
| Percentage of accuracy in processing payroll documents. | 85% | N/A | 90% |
| Percentage increase of contacts made due to marketing efforts (15,000 in 2006-07). | New | New | 15% |

Human Resources realizes that the competition to recruit and hire highly qualified applicants continues to increase. The department has taken an aggressive approach at seeking out contacts at job fairs, schools/universities, and other functions. The department also implemented Neogov, a new online employment application system. As a result of this system, the number of online applications received has increased by 15%. Due to this increase, the actual percentage of qualified applicants was three percentage points below the projection. With the ease of use, the department views the Neogov system as a means of increasing the overall qualified applicant pool, thus helping the department reach its projected goal of 70% this year.

In addition, the department received $63,000 to market the benefits of WRIB membership. Despite efforts to ensure WRIB had higher visibility with public agencies, the number of memberships remained the same due to some smaller agencies not renewing for financial reasons. Remaining funding in the amount of $60,560 was carried over to 2007-08 to continue marketing the WRIB program.

The department has had an increasing concern regarding the number of applicants lost resulting from lengthy evaluation processes and the inability to make job offers in a timely manner. Human Resources is continually meeting with departments to evaluate the need for written examinations and to develop alternative means of assessing applicants where warranted. By decreasing the number of written exams, the department will be able to generate a list of qualified applicants in a shorter time, resulting in more expedient job offers.

The performance measure relating to accuracy in processing payroll documents is currently unavailable due to insufficient data.

In 2006-07, the Human Resources department received additional general fund financing in the amount of $200,000 to market the county as an “Employer of Choice”. To date a new logo has been developed, the website is being updated, and the department has attended several public relations events. Remaining funding in the amount of $145,507 was carried over to 2007-08 to continue this campaign.

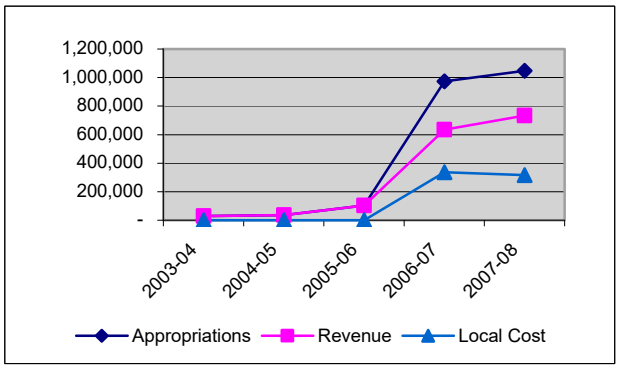
# The Center for Employee Health and Wellness

## DESCRIPTION OF MAJOR SERVICES

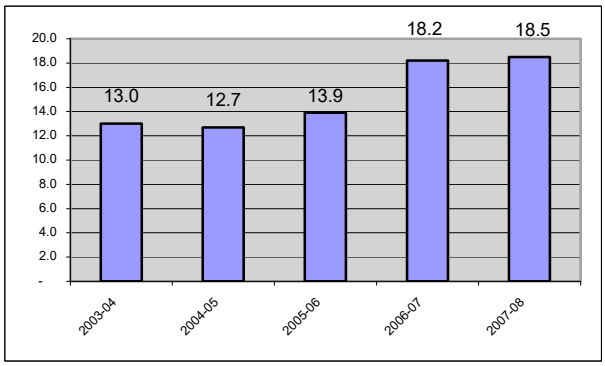
The Center for Employee Health and Wellness (CEHW) is part of the Employee Benefits and Services Division. The CEHW is responsible for employee and applicant pre-placement and in-service medical examinations, medical records, representing the county in hearings before the Civil Service Commission regarding appeals of medical findings, and advising the county's management on compliance with Occupational Safety and Health Administration (OSHA) regulations and occupational medical problems.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



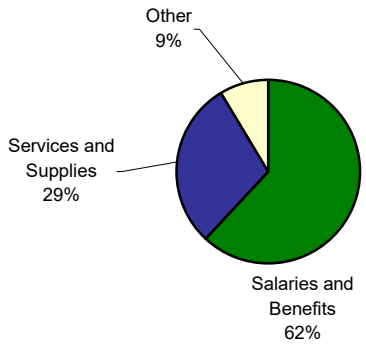

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | (15,337) | 59,730 | (69,471) | 972,404 | 366,072 |
| Departmental Revenue | 37,616 | 74,214 | 80,490 | 635,404 | 448,418 |
| Local Cost | (52,953) | (14,484) | (149,961) | 337,000 | (82,346) |
| Budgeted Staffing | | | | 18.2 | |

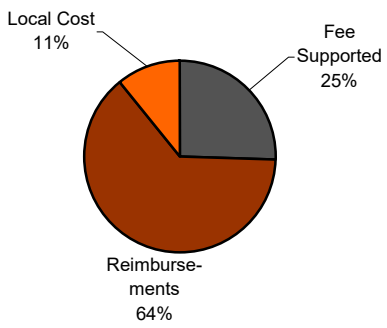
In 2006-07, appropriation and revenue is lower than modified budget due to the delayed opening of the High Desert location. The department expects this clinic to be fully operational by October 2007.

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Administrative/Executive
**DEPARTMENT:** Human Resources - Employee Health and Wellness
**FUND:** General
**BUDGET UNIT:** AAA OCH
**FUNCTION:** General
**ACTIVITY:** Personnel

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 852,643 | 996,466 | 1,062,708 | 1,250,305 | 1,830,772 | 1,784,656 | **(46,116)** |
| Services and Supplies | 151,115 | 271,362 | 223,397 | 692,444 | 680,770 | 833,913 | **153,143** |
| Central Computer | 7,249 | 8,020 | 9,865 | 12,642 | 12,642 | 11,620 | **(1,022)** |
| Equipment | - | - | - | 7,367 | - | - | **-** |
| Transfers | 168,836 | 108,882 | 37,565 | 3,565 | 47,266 | 250,553 | **203,287** |
| Total Exp Authority | 1,179,843 | 1,384,730 | 1,333,535 | 1,966,323 | 2,571,450 | 2,880,742 | **309,292** |
| Reimbursements | (1,195,180) | (1,325,000) | (1,403,006) | (1,600,251) | (1,599,046) | (1,832,200) | **(233,154)** |
| Total Appropriation | (15,337) | 59,730 | (69,471) | 366,072 | 972,404 | 1,048,542 | **76,138** |
| **Departmental Revenue** | | | | | | | |
| Current Services | 37,616 | 74,214 | 80,490 | 448,418 | 635,404 | 732,542 | **97,138** |
| Total Revenue | 37,616 | 74,214 | 80,490 | 448,418 | 635,404 | 732,542 | **97,138** |
| Local Cost | (52,953) | (14,484) | (149,961) | (82,346) | 337,000 | 316,000 | **(21,000)** |
| Budgeted Staffing | | | | | 18.2 | 18.5 | **0.3** |

Salaries and benefits of $1,784,656 fund 18.5 positions, increasing a Contract Nurse Practitioner from 0.2 to 0.5 budgeted staffing over last year. Costs have decreased by $46,116 primarily due to a $38,911 reduction in workers' compensation charges and other rate adjustments.

Services and supplies of $833,913 include the cost to provide medical exams and other health related services. Costs have increased by $153,143 over last year primarily due to the opening of the High Desert location and now providing services at both the Colton and High Desert locations. These costs will be directly offset by an increase in revenue.

Transfers of $250,553 are for administrative support from Human Resources, Employee Benefits and Services, and lease costs for the High Desert facility which were not included in the 2006-07 budget.

Reimbursements of $1,832,200 are based on budgeted staffing and are collected from all county departments to fund the CEHW programs. The $233,154 increase is the result of an approved rate change.

Departmental revenue of $732,542 includes revenue for fee based services such as physical examinations and vaccinations. The $97,138 increase is the result of approved fee adjustments to recover the actual costs of providing services.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| **Description of Performance Measure** | **2006-07 Projected** | **2006-07 Actual** | **2007-08 Projected** |
| Percentage of county employees working in the High Desert treated by the Center for Employee Health and Wellness. | 25% | 0% | 50% |

Human Resources is in the final phases of remodeling a leased facility to house the High Desert CEHW clinic. The process to secure a location and obtain permits and approvals took longer than anticipated. Therefore, the department did not meet its 2006-07 performance measure.

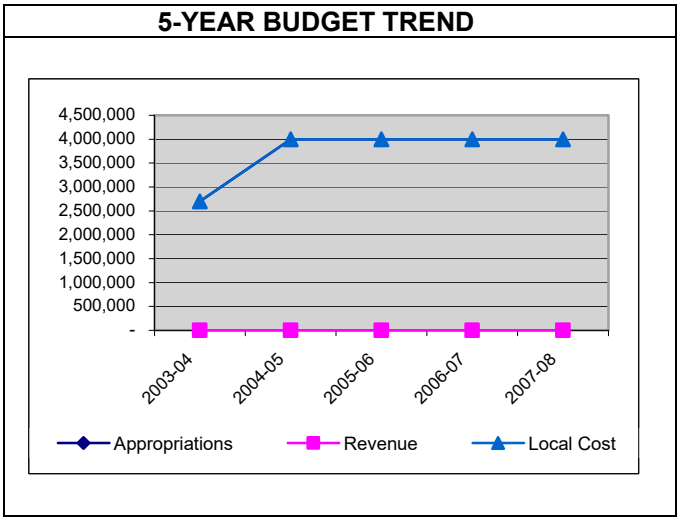
# Unemployment Insurance

## DESCRIPTION OF MAJOR SERVICES

This is a mandated program based upon a 1978 amendment to the California Unemployment Insurance Code extending unemployment insurance benefits to all public employees. Management's objective for the program is cost containment. Unemployment insurance claims filed by former county employees are monitored, reviewed for eligibility, and challenged when appropriate to prevent abuse of the program.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

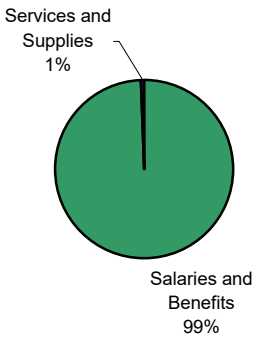



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 3,694,366 | 3,199,827 | 2,942,702 | 4,000,000 | 2,872,222 |
| Departmental Revenue | - | - | - | - | - |
| Local Cost | 3,694,366 | 3,199,827 | 2,942,702 | 4,000,000 | 2,872,222 |

Appropriation in 2006-07 is less than modified budget due to reduced program costs resulting from a more aggressive approach by the county in pursuing protestable claims.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Human Resources - Unemployment Insurance
**FUND:** General

**BUDGET UNIT:** AAA UNI
**FUNCTION:** General
**ACTIVITY:** Personnel

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 3,632,866 | 3,138,327 | 2,876,202 | 2,809,847 | 3,925,000 | 3,959,100 | **34,100** |
| Services and Supplies | 11,500 | 11,500 | 16,500 | 12,375 | 25,000 | 25,000 | **-** |
| Transfers | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 16,400 | **(33,600)** |
| Total Appropriation | 3,694,366 | 3,199,827 | 2,942,702 | 2,872,222 | 4,000,000 | 4,000,500 | **500** |
| Local Cost | 3,694,366 | 3,199,827 | 2,942,702 | 2,872,222 | 4,000,000 | 4,000,500 | **500** |

Salaries and benefits of $3,959,100 represent anticipated unemployment claims to be paid during 2007-08. Due to the reorganization of the Human Resources Department, this budget unit will realize a decrease in administrative charges owed to the Employee Benefits and Services division. Therefore, the transfers for 2007-08 have decreased and the difference was moved to salaries and benefits to pay for potential claims.

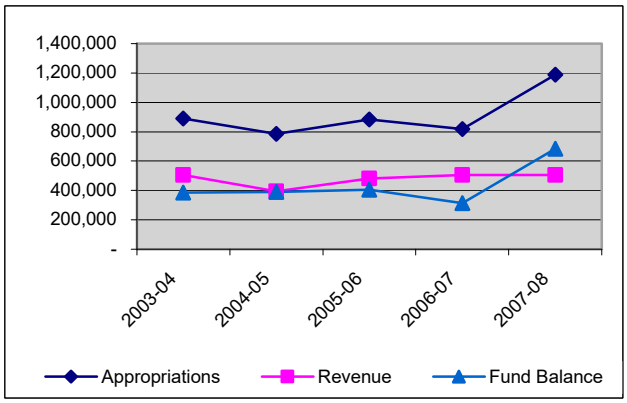
# Commuter Services

## DESCRIPTION OF MAJOR SERVICES

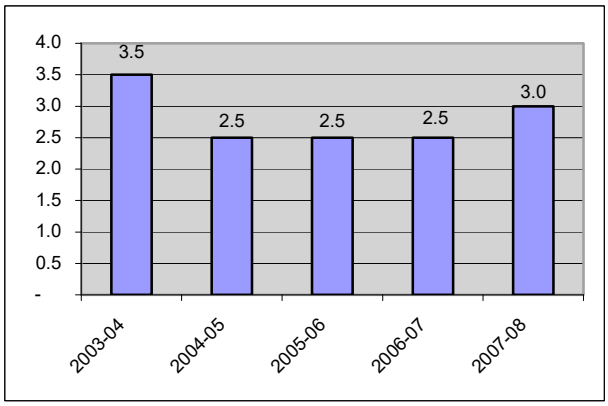
The Commuter Services fund was established to account for funds received under AB 2766 to finance mobile source air pollution reduction programs. AB 2766 authorizes air pollution control districts to levy fees on motor vehicles to be used to reduce air pollution. Under this program, the Department of Motor Vehicles collects fees and remits amounts to the appropriate Air Quality Management District (AQMD) for vehicles registered within the district. This fund receives AB 2766 funding from both the South Coast Air Quality Management District (SCAQMD) and the Mojave Desert Air Quality Management District (MDAQMD).

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



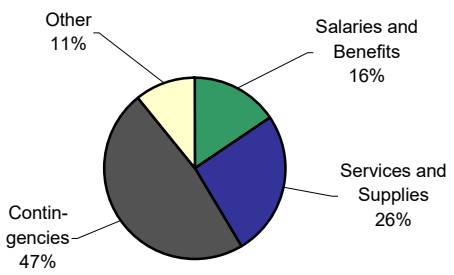

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 440,299 | 492,575 | 480,502 | 819,594 | 273,661 |
| Departmental Revenue | 445,726 | 506,086 | 391,122 | 505,000 | 642,905 |
| Fund Balance | | | | 314,594 | |
| Budgeted Staffing | | | | 2.5 | |

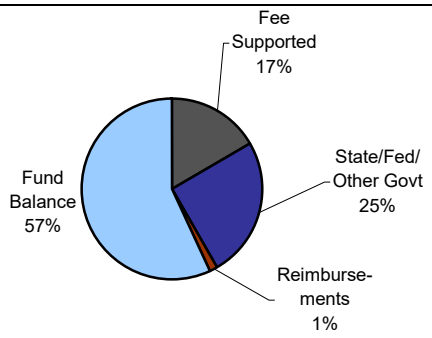
In accordance with Section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this budget unit are typically less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget.

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Administrative/Executive
**DEPARTMENT:** Human Resources
**FUND:** Commuter Services

**BUDGET UNIT:** SDF HRD
**FUNCTION:** General
**ACTIVITY:** Personnel

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 249,382 | 135,224 | 123,049 | 137,532 | 151,750 | 188,358 | **36,608** |
| Services and Supplies | 170,224 | 226,684 | 265,419 | 277,157 | 292,093 | 307,050 | **14,957** |
| Central Computer | - | - | - | 2,574 | 3,370 | 2,688 | **(682)** |
| Vehicles | - | - | 59,828 | - | - | 90,000 | **90,000** |
| Transfers | 20,693 | 130,667 | 42,206 | 16,598 | 91,741 | 40,479 | **(51,262)** |
| Contingencies | - | - | - | - | 290,640 | 576,563 | **285,923** |
| Total Exp Authority | 440,299 | 492,575 | 490,502 | 433,861 | 829,594 | 1,205,138 | **375,544** |
| Reimbursements | - | - | (10,000) | (160,200) | (10,000) | (16,300) | **(6,300)** |
| Total Appropriation | 440,299 | 492,575 | 480,502 | 273,661 | 819,594 | 1,188,838 | **369,244** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 6,437 | 6,442 | 10,124 | 16,302 | 5,000 | 5,000 | **-** |
| State, Fed or Gov't Aid | 380,083 | 310,879 | 220,578 | 428,328 | 300,000 | 300,000 | **-** |
| Current Services | 59,206 | 168,205 | 180,980 | 198,275 | 200,000 | 200,000 | **-** |
| Other Revenue | - | 20,560 | (20,560) | - | - | - | **-** |
| Total Revenue | 445,726 | 506,086 | 391,122 | 642,905 | 505,000 | 505,000 | **-** |
| Fund Balance | | | | | 314,594 | 683,838 | **369,244** |
| Budgeted Staffing | | | | | 2.5 | 3.0 | **0.5** |

Salaries and benefits of $188,358 fund 3.0 positions and are increasing by $36,608 primarily resulting from an increase of 0.5 budgeted staffing and other costs associated with MOU and retirement rate adjustments.

Services and supplies of $307,050 include training, office expenses, and charges for operating van pools. The $14,957 increase reflects the expenditures for bus passes, gas cards, and the ongoing marketing campaign to increase employee participation in Commuter Services programs.

In 2007-08, Commuter Services anticipates purchasing three additional vehicles in the amount of $90,000 for the van pool program. The current van pool fleet is at capacity and there is a waiting list of employees who are interested in ridesharing.

In addition, transfers of $40,479 for administrative oversight have decreased by $51,262 due to the reorganization of the Human Resources Department which resulted in several operational efficiencies. Program reimbursements of $16,300 have increased by $6,300 to reimburse time for the Suggestion Awards Committee.

Contingencies of $576,563 have increased by $285,923 based on the increase in fund balance.

Revenue of $505,000 is from payroll deductions from employees who participate in the van pool and rideshare programs as well as funds from the Air Quality Management Districts for the Commuter Services program.

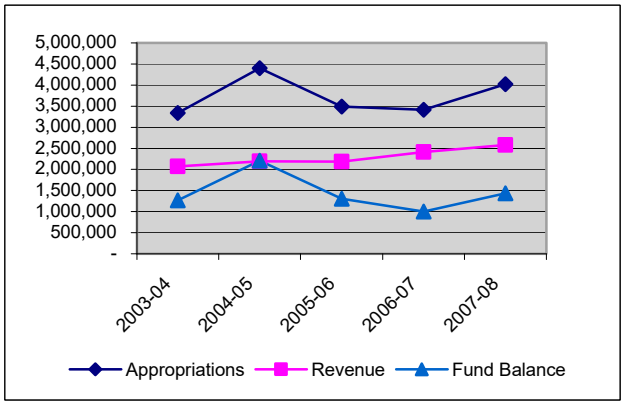
# Employee Benefits and Services

## DESCRIPTION OF MAJOR SERVICES

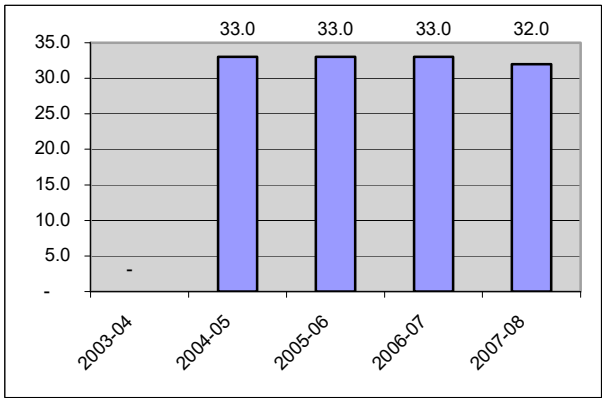
Employee Benefits and Services, under the direction of the Human Resources Department, administers the County's health, dental, vision, and life insurance plans as well as its integrated leave programs.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

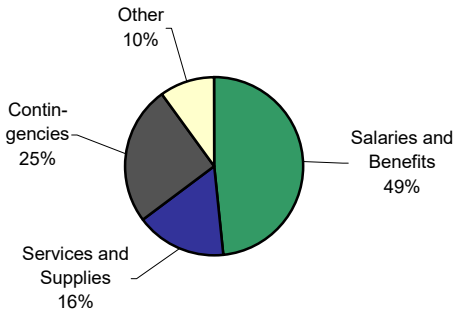
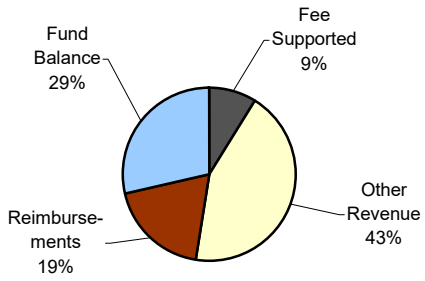



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 2,097,531 | 2,568,858 | 2,438,061 | 3,413,873 | 2,149,773 |
| Departmental Revenue | 3,039,740 | 1,666,070 | 2,136,691 | 2,410,017 | 2,562,800 |
| Fund Balance | | | | 1,003,856 | |
| Budgeted Staffing | | | | 33.0 | |

In accordance with Section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Human Resources
**FUND:** Employee Benefits and Services

**BUDGET UNIT:** SDG HRD
**FUNCTION:** General
**ACTIVITY:** Personnel

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | - | 1,830,609 | 1,795,060 | 1,994,481 | 2,197,785 | 2,395,089 | **197,304** |
| Services and Supplies | - | 640,812 | 553,733 | 810,946 | 1,115,493 | 780,099 | **(335,394)** |
| Central Computer | - | - | - | 24,434 | 24,434 | 26,883 | **2,449** |
| Transfers | 2,097,531 | 182,737 | 174,268 | 269,865 | 313,301 | 498,579 | **185,278** |
| Contingencies | - | - | - | - | 747,860 | 1,256,931 | **509,071** |
| Total Exp Authority | 2,097,531 | 2,654,158 | 2,523,061 | 3,099,726 | 4,398,873 | 4,957,581 | **558,708** |
| Reimbursements | - | (85,300) | (85,000) | (949,953) | (985,000) | (939,052) | **45,948** |
| Total Appropriation | 2,097,531 | 2,568,858 | 2,438,061 | 2,149,773 | 3,413,873 | 4,018,529 | **604,656** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 95,549 | 48,944 | 40,515 | 39,465 | 10,000 | 30,000 | **20,000** |
| Current Services | 1,200,092 | 1,058,970 | 468,865 | 703,748 | 1,565,017 | 437,000 | **(1,128,017)** |
| Other Revenue | 1,744,099 | 475,679 | 1,627,311 | 1,819,587 | 835,000 | 2,133,108 | **1,298,108** |
| Other Financing Sources | - | 82,477 | - | - | - | - | **-** |
| Total Revenue | 3,039,740 | 1,666,070 | 2,136,691 | 2,562,800 | 2,410,017 | 2,600,108 | **190,091** |
| Fund Balance | | | | | 1,003,856 | 1,418,421 | **414,565** |
| Budgeted Staffing | | | | | 33.0 | 32.0 | **(1.0)** |

Salaries and benefits of $2,395,089 fund 32.0 positions, a decrease of 1.0 position from last year. The $197,304 increase represents costs associated with MOU and retirement rate adjustments. The staffing reduction results from a departmental reorganization to create better efficiency and increase service levels. The Employee Benefits and Services division (EBSD) implemented the following changes:

- transfer of 3.0 fiscal positions to Human Resources budget unit, with corresponding reimbursement, to align fiscal functions within the department;
- addition of 1.0 Supervising Office Specialist to supervise a unit of Office Specialists rather than having the function performed by a Human Resources Analyst;
- addition of 1.0 Human Resources Analyst II to oversee the Employee Benefits operation;
- downgrade of 2.0 vacant Human Resources Analyst Is (pay range 58) to Supervising Office Specialists (pay range 43) to supervise daily operations of Office Specialists within the unit and better align job functions with classification; and
- reclassification of 1.0 Human Resources Officer II (pay range 71) to a Human Resources Analyst III (pay range 71) to assist the Employee Benefits Chief with daily operations and strategic planning.

Services and supplies of $780,099 include the costs for consulting services, general office expense, training, and other expenses associated with operations. The decrease of $335,394 over last year is due to an anticipated decline in consulting services.

Transfers of $498,579 have increased by $185,278 to fund administrative charges and salary reimbursements due to Human Resources, County Counsel, and the Center for Employee Health and Wellness.

Contingencies of $1,256,931 have increased by $509,071 based on an increase in departmental revenue and fund balance.

Reimbursements of $939,052 include the departmental recharge implemented in 2006-07 and administrative support from the Unemployment Insurance and Center for Employee Health and Wellness budget units.

Departmental revenue of $2,600,108 represents consultant and administrative trust fund reimbursements, the ING allocation for the administration of the salary savings plan, and revenue received from the Court for provided services.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Completion rate (%) for the Health Risk Assessment (HRA). | New | 13% | 15% |

In 2006-07, the department exceeded its estimated completion rate of 2% for Health Risk Assessments. As a result of the “My Health Matters!” initiative and the proactive approach taken by the department to foster a healthy and productive work force, the department achieved a 13% completion rate for the HRA. These efforts included adding performance measures for HRA completions to medical insurance carrier contracts; vigorous communication strategies of mass mailings, emails, and internet usage; and interactive health expos incorporating medical screenings and follow-up counseling. This personalized employee-by-employee outreach will be continued in 2007-08 to obtain the overall goal of 50% for HRA completions and for enrollment into more detailed health awareness/health management programs.

# INFORMATION SERVICES
# Stephen Hall

## MISSION STATEMENT

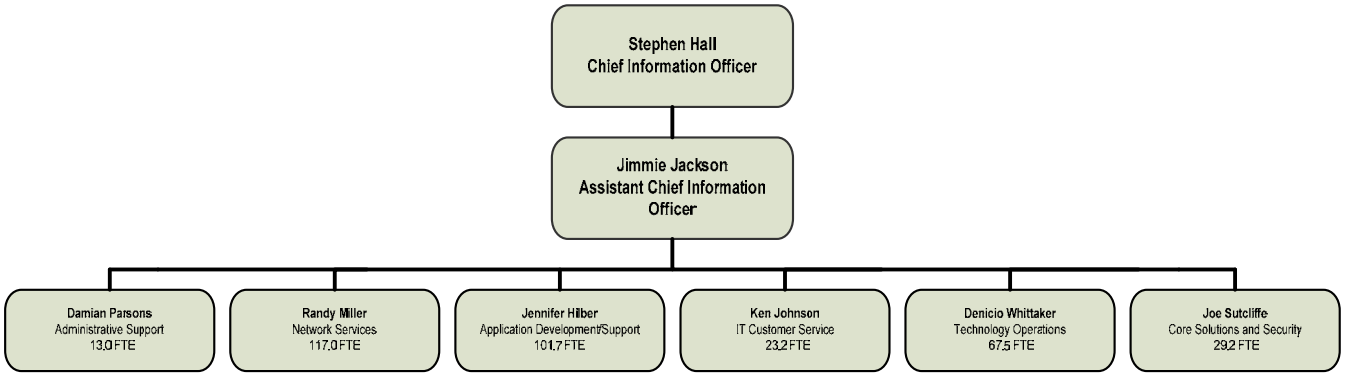
The Information Services Department (ISD) provides secure, innovative, contemporary, and accessible technology in computer, media, and communication services in the most cost effective manner, to enable departments and agencies to accomplish the mission of San Bernardino County.

## STRATEGIC GOALS

1. Provide technology solutions that enable customers to better serve the citizens of the county.

2 Improve customer satisfaction by delivering business products and services that exceed customer expectations.

## ORGANIZATIONAL CHART




## SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Operating Exp/ Appropriation | Revenue | Local Cost | Revenue Over/ (Under) Exp | Staffing |
| **General Fund** | | | | | |
| Application Development | 16,791,086 | 4,693,984 | 12,097,102 | | 107.5 |
| Total General Fund | 16,791,086 | 4,693,984 | 12,097,102 | | 107.5 |
| | | | | | |
| **Internal Service Funds** | | | | | |
| Computer Operations | 19,939,665 | 21,610,442 | | 1,670,777 | 134.1 |
| Network Services | 23,957,594 | 24,518,025 | | 560,431 | 118.0 |
| 800 MHz - Rebanding Project | 25,000 | 25,000 | | - | - |
| Total Internal Service Funds | 43,922,259 | 46,153,467 | | 2,231,208 | 252.1 |
| | | | | | |
| **Total - All Funds** | 60,713,345 | 50,847,451 | 12,097,102 | 2,231,208 | 359.6 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

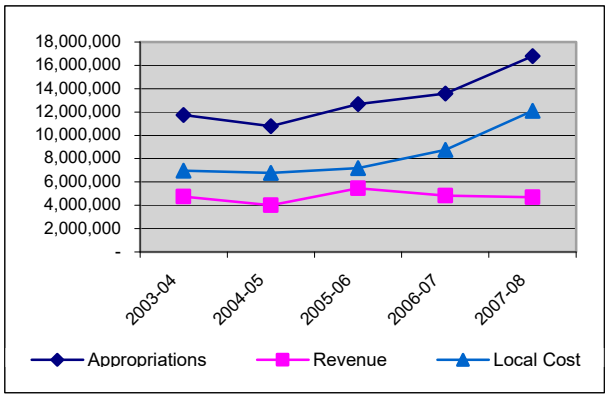
# Application Development

## DESCRIPTION OF MAJOR SERVICES

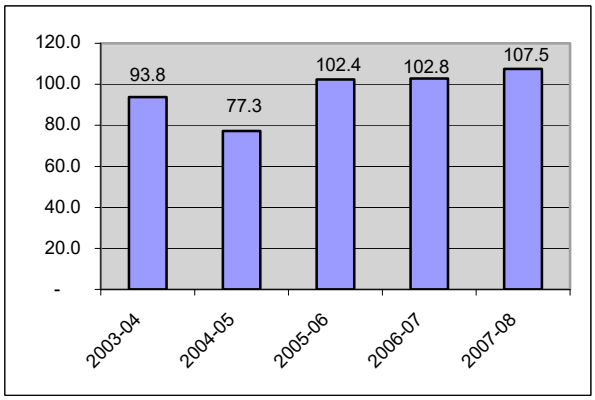
The Application Development and Support division provides support for county departments as they develop, enhance, and maintain business applications on a variety of hardware and software platforms. These applications include the county's enterprise accounting, payroll, budget, personnel, document imaging, public web sites, geographical information system (GIS) and many other business line systems. ISD consults with departments to identify cost effective ways of conducting business and often provides business process reviews, cost analysis, and overall recommendations in the acquisition and integration of new systems.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

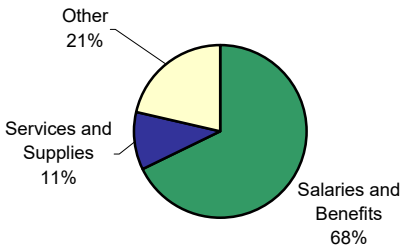
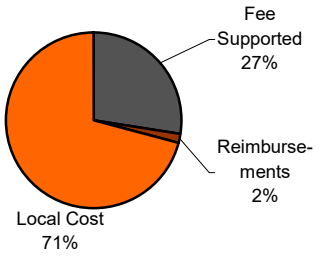



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 11,238,518 | 11,379,978 | 12,049,561 | 13,762,649 | 12,539,552 |
| Departmental Revenue | 4,714,095 | 5,097,687 | 4,343,792 | 4,914,240 | 4,154,196 |
| Local Cost | 6,524,423 | 6,282,291 | 7,705,769 | 8,848,409 | 8,385,356 |
| Budgeted Staffing | | | | 102.8 | |

In 2006-07, appropriation and revenue are less than modified budget as a result of vacancies resulting from difficulties in recruiting Programmer Analysts. This difficulty is a statewide trend in recruiting for government-related information technology positions. The revenue shortfall is due to reduced billable hours, directly attributable to the high vacancy factor.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Information Services
**FUND:** General

**BUDGET UNIT:** AAA SDD
**FUNCTION:** General
**ACTIVITY:** Other

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 9,266,994 | 9,422,399 | 9,683,382 | 9,442,641 | 10,875,315 | 11,612,877 | **737,562** |
| Services and Supplies | 1,351,144 | 1,115,439 | 1,431,521 | 2,031,432 | 2,161,608 | 1,656,924 | **(504,684)** |
| Central Computer | 98,672 | 181,466 | 170,914 | 154,896 | 154,896 | 202,427 | **47,531** |
| Other Charges | 83 | - | - | - | - | - | **-** |
| Equipment | - | - | 32,852 | - | - | 87,500 | **87,500** |
| L/P Struct/Equip/Vehicles | 4,458 | - | - | - | - | - | **-** |
| Transfers | 517,167 | 660,674 | 730,892 | 1,026,583 | 686,470 | 1,107,322 | **420,852** |
| Total Exp Authority | 11,238,518 | 11,379,978 | 12,049,561 | 12,655,552 | 13,878,289 | 14,667,050 | **788,761** |
| Reimbursements | - | - | - | (116,000) | (283,253) | (316,740) | **(33,487)** |
| Total Appropriation | 11,238,518 | 11,379,978 | 12,049,561 | 12,539,552 | 13,595,036 | 14,350,310 | **755,274** |
| Operating Transfers Out | - | - | - | - | - | 2,440,776 | **2,440,776** |
| Total Requirements | 11,238,518 | 11,379,978 | 12,049,561 | 12,539,552 | 13,595,036 | 16,791,086 | **3,196,050** |
| **Departmental Revenue** | | | | | | | |
| Current Services | 4,714,095 | 5,097,687 | 4,343,792 | 4,072,196 | 4,832,240 | 4,693,984 | **(138,256)** |
| Total Revenue | 4,714,095 | 5,097,687 | 4,343,792 | 4,154,196 | 4,832,240 | 4,693,984 | **(138,256)** |
| Local Cost | 6,524,423 | 6,282,291 | 7,705,769 | 8,385,356 | 8,762,796 | 12,097,102 | **3,334,306** |
| Budgeted Staffing | | | | | 102.8 | 107.5 | **4.7** |

Salaries and benefits of $11,612,877 fund 107.5 positions and are increasing by $737,562 primarily resulting from the transfer of 3.7 multimedia services positions in the amount of $322,286 from the Network Services budget unit, and the addition of 1.0 Multimedia Coordinator resulting from an approved policy item. These positions will continue to provide multimedia support to the County Government Center. The remaining increase results from other costs associated with termination benefits, MOU and retirement rate adjustments.

Services and supplies of $1,656,924 primarily include computer software, maintenance, and support, including $115,000 in costs for the approved Spatial Database Engine policy Item; contract programming services; workstation equipment replacement; and training costs. The decrease of $504,684 is due to a budgetary change to recognize general fund financing of 800 MHz radios as an operating transfer out. In addition, advertising and position related costs are now being reflected as transfers. This reduction is offset by increases in costs for materials and equipment for multimedia services, property insurance, software, and outside vendor programming services.

Equipment of $87,500 results from the approved Spatial Database Engine policy item, to upgrade GIS and storage capacity to enable completion of data conversion from the existing coverage format to the latest format.

Transfers of $1,107,322 primarily include internal administrative costs and Human Resources services. The $420,852 increase is due to accounting for a Systems Support Analyst III and advertising costs as transfers rather than expenditures, increased multimedia services administrative staff overhead and EHaP charges.

Reimbursements of $316,740 include $132,000 for a Programmer III for the Auditor/Controller-Recorder, formerly recognized as revenue, and $184,740 from Arrowhead Regional Medical Center for the ISD Health Care Services Division Chief. The $116,000 reimbursement ISD received for the CAFM Programmer Analyst III in 2006-07 has been removed as the general fund financing for this position was provided directly to ISD, therefore, the reimbursement is no longer required.

Operating transfers out in the amount of $2,440,776 million represent general fund financing of the 800 MHz radio program. In 2006-07, the general fund contributed approximately $472,000 for the 800 MHz program. As a result of a Board of Supervisors approved rate increase, the general fund is now financing an additional $1.97 million, of which $1.56 million is ongoing funding. The general fund is financing a one-time contribution of $408,384 for non-general fund and outside agency radio programs.

Departmental revenue of $4,693,984 mainly consists of systems development charges and GIS programming and subscription services. The $138,256 decrease is due to a declining need for system development services.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage of backlog projects completed (40 backlog projects as of 2006-07). | New | New | 10% |
| Percentage of customers requesting application upgrades deployed that are compatible with Windows Vista (Microsoft's latest computer operating system) and Microsoft Office 2007. | New | New | 100% |
| Percentage of data conversion from the existing coverage format to the latest Spatial Database Engine format that has been completed. | 75% | 75% | 100% |
| Percentage of Multimedia Services projects completed on time. | New | New | 95% |

In 2006-07, the department received additional general fund financing for the funding of one Programmer Analyst to assist with the EMACS upgrade and the backlog of projects. Due to recruiting difficulties, this position was not filled by the end of the fiscal year, and therefore did not impact the project backlog. The department met its 2006-07 performance measure to convert 75% of GIS data from the existing coverage format to the latest Spatial Database Engine format. As a result, 2007-08 performance measure was increased to 100%.

In 2007-08, a major focus will be to upgrade existing applications for Windows Vista and Office 2007 compatibility. In addition, the department received approval for a policy item to increase multi-media staffing by one position to support the Board of Supervisors in the County's endeavor to enhance multi-media services.

# Computer Operations

## DESCRIPTION OF MAJOR SERVICES

The Computer Operations division provides enterprise data center services and a portion of the county's communications services to county departments on a 24/7 basis. The division is comprised of 3 sections: Technology Operations, Information Technology (IT) Customer Service, and Core Solutions and Security. This budget unit is an internal service fund, which allows for net assets available at fiscal year end to be carried over to the next fiscal year to be used as working capital or for replacement of fixed assets.

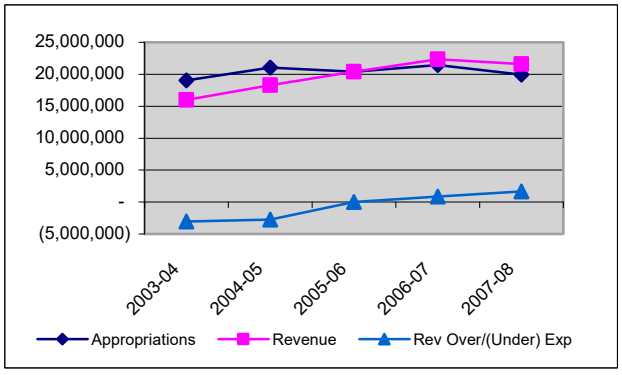
Technology Operations provides for the design, operation, maintenance and administration of the county's Enterprise Data Center which supports the county's mainframe and includes server management for over 160 servers, integrated document imaging infrastructure for digitizing paper records, and print operations for bulk printing functions required by the county.

IT Customer Service assists departments in ensuring that their technology and business objectives are achieved. The division provides a Technology Support Center to handle service requests and problem tickets and IT Account Representatives to coordinate and assist departments in meeting their business and technology objectives.

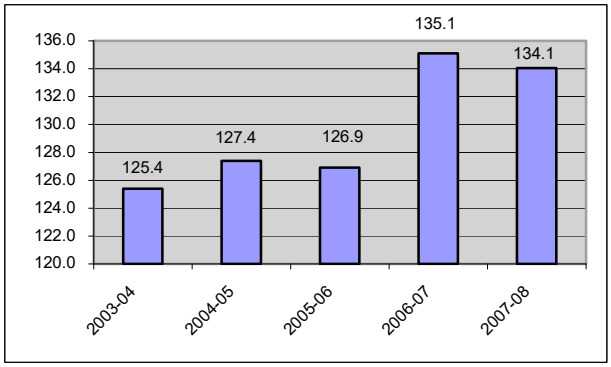
Core Solutions and Security provides the county with global email, security direction and technology policies and procedures, along with technical services that support desktop communications and functions across the county.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



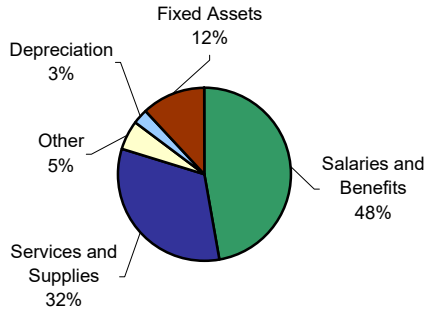

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 19,490,505 | 22,587,930 | 19,831,935 | 21,210,935 | 19,683,263 |
| Departmental Revenue | 15,591,310 | 18,671,682 | 19,766,319 | 22,323,795 | 22,562,998 |
| Revenue Over/(Under) Exp | (3,899,195) | (3,916,248) | (65,616) | 1,112,860 | 2,879,735 |
| Budgeted Staffing | | | | 135.1 | |
| Fixed Assets | 413,665 | 1,340,486 | 1,115,422 | 1,632,069 | 1,569,578 |
| Unrestricted Net Assets Available at Year End | 6,159,224 | 2,770,201 | 2,568,343 | | 5,349,108 |

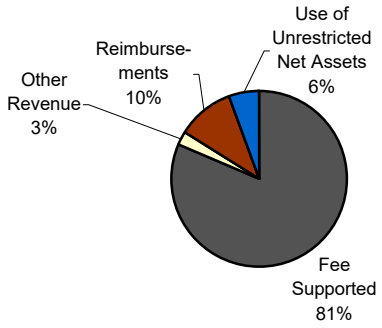
In 2006-07, appropriation was below modified budget due to difficulty in recruiting IT positions, and decreases in both the usage of outside contractors and expenditures for IT products.

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Administrative/Executive
**DEPARTMENT:** Information Services
**FUND:** Computer Operations

**BUDGET UNIT:** IAJ ALL
**FUNCTION:** General
**ACTIVITY:** Other

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 8,854,811 | 9,527,099 | 10,124,342 | 10,499,579 | 11,997,269 | 12,169,300 | **172,031** |
| Services and Supplies | 10,543,112 | 12,192,843 | 9,754,441 | 9,368,332 | 9,632,406 | 8,365,768 | **(1,266,638)** |
| Other Charges | 11,349 | 3,517 | 113 | - | 10,500 | 17,654 | **7,154** |
| Transfers | 661,085 | 669,463 | 946,239 | 1,044,128 | 1,001,684 | 1,375,310 | **373,626** |
| Total Exp Authority | 20,070,357 | 22,392,922 | 20,825,135 | 20,912,039 | 22,641,859 | 21,928,032 | **(713,827)** |
| Reimbursements | (1,488,194) | (1,738,904) | (2,059,226) | (2,335,758) | (2,025,207) | (2,695,152) | **(669,945)** |
| Total Appropriation | 18,582,163 | 20,654,018 | 18,765,909 | 18,576,281 | 20,616,652 | 19,232,880 | **(1,383,772)** |
| Depreciation | 908,342 | 831,094 | 953,991 | 1,106,982 | 848,783 | 706,785 | **(141,998)** |
| Operating Transfers Out | - | 1,102,818 | 112,035 | - | - | - | **-** |
| Total Requirements | 19,490,505 | 22,587,930 | 19,831,935 | 19,683,263 | 21,465,435 | 19,939,665 | **(1,525,770)** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | - | 44,327 | - | - | - | - | **-** |
| Current Services | 15,582,972 | 18,294,507 | 19,482,196 | 22,562,950 | 22,323,795 | 20,925,442 | **(1,398,353)** |
| Other Revenue | 38 | (121,280) | 48,833 | 48 | - | - | **-** |
| Other Financing Sources | 8,300 | 454,128 | - | - | - | - | **-** |
| Total Revenue | 15,591,310 | 18,671,682 | 19,531,029 | 22,562,998 | 22,323,795 | 20,925,442 | **(1,398,353)** |
| Operating Transfers In | - | - | 235,290 | - | - | 685,000 | **685,000** |
| Total Financing Sources | 15,591,310 | 18,671,682 | 19,766,319 | 22,562,998 | 22,323,795 | 21,610,442 | **(713,353)** |
| Rev Over/(Under) Exp | (3,899,195) | (3,916,248) | (65,616) | 2,879,735 | 858,360 | 1,670,777 | **812,417** |
| Budgeted Staffing | | | | | 135.1 | 134.1 | **(1.1)** |
| **Fixed Assets** | | | | | | | |
| Equipment | 122,201 | 1,175,154 | 1,089,901 | 1,569,578 | 1,381,069 | 3,097,881 | **1,716,812** |
| L/P Equipment | 291,464 | 165,332 | 25,521 | - | 211,000 | 12,725 | **(198,275)** |
| Total Fixed Assets | 413,665 | 1,340,486 | 1,115,422 | 1,569,578 | 1,592,069 | 3,110,606 | **1,518,537** |

In 2007-08, the wide area network (WAN) program transferred from Computer Operations to the Network Services budget unit to better align communication related programs and management. The WAN is an integrated telecommunications network that provides connectivity to all county offices and is the gateway for non-county agencies to access county resources such as law enforcement and other government agencies.

Salaries and benefits of $12,169,300 fund 134.1 positions and are increasing by $172,031. This change represents increases in costs associated with MOU and retirement rate adjustments. In addition, 5.1 Wide Area Network (WAN) positions are being transferred to the Network Services budget unit to better align program services with management. This staffing and cost decrease is offset by the following staffing changes:

- the addition of 1.0 Product Specialist for wireless device and cell phone customer service;
- the addition of 1.0 System Support Analyst III for support of the GIS servers and storage;

- the transfer in of 1.0 Programmer Analyst III from the Information Services Department's (ISD) general fund budget unit for system support and analysis of the active directory and exchange server system;
- the addition of 1.0 Office Assistant II due to increased imaging workload from 2006-07;
- the reclassification of an extra help Office Assistant II to regular status to manage ongoing workload needs;
- the reclassification of an IT Account Representative I to an IT Account Representative II as the skill and responsibility needed for this position have increased.

Services and supplies of $8,365,768 include costs for computer software, training, disaster recovery services, systems development charges, and equipment maintenance. The decrease of $1,266,638 is primarily due to the transfer of WAN services and supplies costs to the Network Services budget unit. This decrease is offset by cost increases associated with inflation, COWCAP, risk management, general maintenance, and router replacement. Additional costs include $80,000 for computer hardware and server related costs for the approved Disaster Recovery policy item to design and implement an off-site disaster recovery system for mission critical Intel-based platforms/applications.

Transfers of $1,375,310 are for internal administrative allocations and Human Resources charges. The increase of $373,626 is due to MOU and inflation increases and a $79,571 transfer to Network Services for costs related to the new IT Operational Support System (SPOE).

Reimbursements of $2,695,152 represent reimbursements for internal administrative costs and other position related costs from ISD's other budget units. The increase of $669,945 includes $330,948 for Systems Support Analysts that were previously reflected in revenue, $56,556 for additional IT support for the Board of Supervisors, $31,000 for the purchase of wireless infrastructure servers at the County Government Center, and other MOU and inflationary increases.

Depreciation of $706,785 is decreasing by $141,998 primarily due to the transfer of $368,769 in depreciation to the Network Services budget unit for the WAN program and an increase of $220,792 per the department's depreciation schedule.

Current service revenue of $20,925,442 is comprised primarily of central computer revenues. The decrease of $1,398,353 results from the transfer of approximately $3.5 million in WAN budget revenue to the Network Services budget unit, the loss of $463,343 in one-time revenue from Human Services for the replacement of end-of-life routers, and recognizing $330,948 as reimbursements. This decrease is partially offset by a $2.9 million increase resulting from rate changes approved by the Board of Supervisors on March 13, 2007.

Operating transfers in of $685,000 represent general fund financing for the approved Disaster Recovery Policy Item.

Equipment purchases of $3,097,881 represent $1,013,639 for equipment replacement, $1,079,242 for new equipment needs (detailed below), and $605,000 for equipment resulting from the approved Disaster Recovery Policy Item. In addition, ISD is budgeting $400,000 for unplanned customer requests to be expended only as needed and reimbursed by the requesting customer. Lease-purchase equipment costs of $12,725 are for the back-up generator. New fixed asset purchases include:

- $100,000 for the Z890 mainframe server;
- $28,000 for OSA Cards;
- $20,000 for Cisco IDS sensors;
- $55,000 for network equipment;
- $31,000 for government center wireless network equipment;
- $70,000 for network application switches;
- $50,000 for a fiber switch;
- $100,000 for SQL 2005 infrastructure;
- $50,000 for Team Foundation servers;
- $111,000 for VMWare servers and $151,000 for VMWare disk storage; and
- $233,242 for an enterprise printer; and
- $80,000 for GIS storage.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| **Description of Performance Measure** | **2006-07 Projected** | **2006-07 Actual** | **2007-08 Projected** |
| Complete migration of ISD user accounts to Active Directory and offer Active Directory to other county departments (315 ISD user accounts). | 100% | 100% | N/A |
| Complete migration of ISD customer departments in Active Directory to latest Microsoft Exchange environment. | 50% | 100% | 100% |
| Percentage decrease of Windows physical servers (150 servers in 2005-06). | 8% | 13% | 20% |
| Percentage increase of public viewing of documents stored on our infrastructure. | 10% | 0% | 10% |
| Rating from random product and service satisfaction surveys. | 70% | 0% | 75% |
| Rating from yearly billing satisfaction survey. | New | 0% | 75% |
| Success rate of applications deployed to production environment after review by quality assurance. | New | New | 98% |
| Percentage of disaster recovery site completed. | New | New | 100% |

As part of ISD's goal to provide technology solutions that enable customers to better serve the citizens of the County, the Computer Operations Division met its 2006-07 performance measure to migrate 100% of ISD user accounts to the Active Directory and offer Active Directory to other county departments. ISD also exceeded the performance measure to migrate 50% of all ISD customer departments in Active Directory to the latest Microsoft Exchange environment. In addition, Computer Operations exceeded the estimated decrease of Windows physical servers by 5%.

The "percentage increase of public viewing of documents stored on our infrastructure" performance measure has been postponed due to the unavailability of data. Although ISD maintains the architectural design to provide public access to records from various county departments, the implementation of this accessibility has been suspended due to a delay in the determination of documentation ownership with participating departments. In addition, ISD is in the process of implementing random product service and billing satisfaction surveys.

In 2007-08, Computer Operations will implement two new performance measures: to obtain a 98% success rate for applications deployed to a production environment after review by the quality assurance unit, and to fully install and implement an offsite disaster recovery center for Intel-based computer applications.

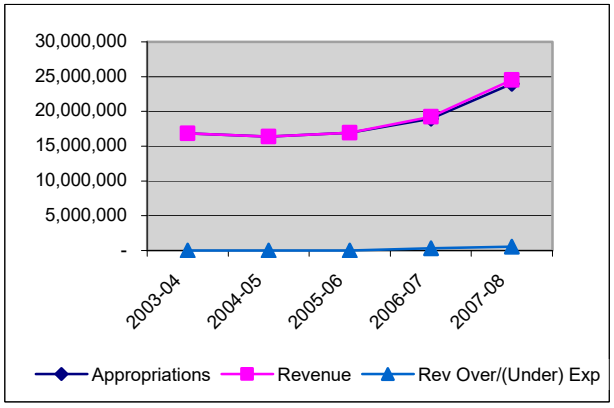
# Network Services

## DESCRIPTION OF MAJOR SERVICES

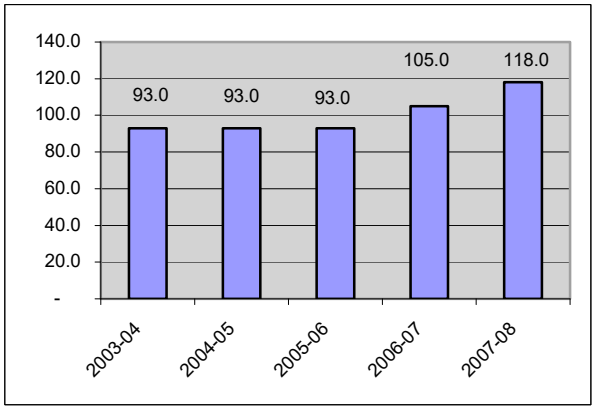
The Network Services division provides for the design, operation, maintenance and administration of the largest county-operated telecommunications phone network in the country; the county's Regional Public Safety Radio System that integrates all countywide sheriff, police and fire emergency radio dispatch capabilities; the paging system that consists of over 7,000 pagers; and the Wide Area Network (WAN) that securely joins approximately 18,000 county users together for the efficient use of technology. The Information Services Department (ISD) manages a countywide microwave system (64 sites) that helps provide transport capabilities for each of the individual systems listed above.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

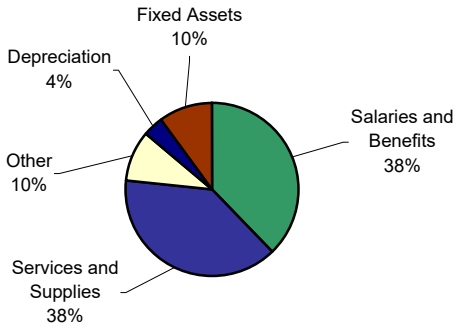
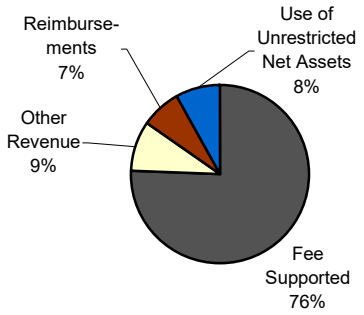



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 16,247,767 | 17,490,016 | 17,033,608 | 19,459,219 | 19,377,032 |
| Departmental Revenue | 17,446,734 | 17,077,134 | 18,937,847 | 19,772,778 | 19,298,549 |
| Revenue Over/(Under) Exp | 1,198,967 | (412,882) | 1,904,239 | 313,559 | (78,483) |
| Budgeted Staffing | | | | 105.0 | |
| Fixed Assets | 912,288 | 627,582 | 1,592,092 | 1,867,998 | 1,921,570 |
| Unrestricted Net Assets Available at Year End | 1,784,101 | 4,969,242 | 7,278,886 | | 5,919,423 |

In 2006-07, total appropriation and revenue was less than modified budget due to vacant position salary savings resulting from difficulties in recruiting 800 MHz Radio Technicians and Communication Installers, and the corresponding reduction in billable hours.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Information Services
**FUND:** Network Services

**BUDGET UNIT:** IAM ALL
**FUNCTION:** General
**ACTIVITY:** Other General

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 6,669,020 | 7,497,144 | 7,564,905 | 8,558,782 | 9,379,449 | 10,930,034 | **1,550,585** |
| Services and Supplies | 7,256,728 | 7,681,519 | 8,375,805 | 9,453,580 | 8,238,214 | 11,112,207 | **2,873,993** |
| Central Computer | 38,616 | 49,040 | 58,296 | 63,274 | 67,487 | 81,084 | **13,597** |
| Other Charges | 27,371 | 6,043 | 370 | - | - | - | **-** |
| Transfers | 2,964,326 | 1,715,756 | 1,819,285 | 2,375,860 | 2,409,164 | 2,646,216 | **237,052** |
| Total Exp Authority | 16,956,061 | 16,949,502 | 17,818,662 | 20,451,496 | 20,094,314 | 24,769,541 | **4,675,227** |
| Reimbursements | (2,459,489) | (1,233,251) | (1,328,090) | (1,847,679) | (1,779,653) | (2,059,013) | **(279,360)** |
| Total Appropriation | 14,496,572 | 15,716,251 | 16,490,572 | 18,603,817 | 18,314,661 | 22,710,528 | **4,395,867** |
| Depreciation | 1,751,195 | 766,865 | 543,036 | 773,215 | 629,271 | 1,147,066 | **517,795** |
| Operating Transfers Out | - | 1,006,900 | - | - | - | 100,000 | **100,000** |
| Total Requirements | 16,247,767 | 17,490,016 | 17,033,608 | 19,377,032 | 18,943,932 | 23,957,594 | **5,013,662** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | - | 1,455 | - | - | - | - | **-** |
| Use of Money and Prop | 110 | 15 | 47,823 | (22,460) | - | 30,000 | **30,000** |
| Current Services | 17,446,624 | 17,039,043 | 18,847,360 | 19,303,150 | 19,244,491 | 21,830,215 | **2,585,724** |
| Other Revenue | - | 18,073 | 42,663 | 17,859 | - | - | **-** |
| Other Financing Sources | - | 18,548 | - | - | - | - | **-** |
| Total Revenue | 17,446,734 | 17,077,134 | 18,937,847 | 19,298,549 | 19,244,491 | 21,860,215 | **2,615,724** |
| Operating Transfers In | - | - | - | - | - | 2,657,810 | **2,657,810** |
| Total Financing Sources | 17,446,734 | 17,077,134 | 18,937,847 | 19,298,549 | 19,244,491 | 24,518,025 | **5,273,534** |
| Rev Over/(Under) Exp | 1,198,967 | (412,882) | 1,904,239 | (78,483) | 300,559 | 560,431 | **259,872** |
| Budgeted Staffing | | | | | 105.0 | 118.0 | **13.0** |
| **Fixed Assets** | | | | | | | |
| Land | - | - | - | - | - | 200,000 | **200,000** |
| Equipment | 218,100 | 317,393 | 1,547,480 | 1,921,570 | 1,854,998 | 2,645,492 | **790,494** |
| Vehicles | - | - | - | - | - | 40,000 | **40,000** |
| L/P Equipment | 694,188 | 310,189 | 44,612 | - | - | - | **-** |
| Total Fixed Assets | 912,288 | 627,582 | 1,592,092 | 1,921,570 | 1,854,998 | 2,885,492 | **1,030,494** |

Salaries and benefits of $10,930,034 fund 118.0 positions and are increasing by $1,550,585, primarily resulting from the transfer of 5.1 Wide Area Network (WAN) positions from the Computer Operations budget unit to better align program services and management. Other staffing increases include the addition of:

- 2.5 Communications Technician IIs for time and material communication installation.
- 1.3 Communication Installer due to increased service demand by the Sheriffs Department.
- 1.0 Equipment Parts Supervisor to oversee the parts warehouse function.
- 1.0 Network Control Supervisor to supervise work center functions.

- 1.0 Network Analyst to support increased workload.
- 1.0 Systems Support Analyst III to support the WAN program, funded through rates.
- 2.2 Communications Technician Is to support the radio system, funded through rates.
- 1.0 Staff Analyst II to assist in the administration of radio related services.

The department also includes the reclassification of the following positions:
- A Help Desk Technician II (pay range 42) to an IT Technical Assistant II (pay range 42) to realign job title with function.
- A vacant Office Assistant II (pay range 27) to a Fiscal Specialist (pay range 35) due to a change in job duties and requirements.
- A Communications Technician II (pay range 51) to a Communications Technician III (pay range 54) due to the higher level of skill and responsibility needed to perform the duties of this position.

These increases are offset by the transfer of 2.1 Multimedia Coordinators and 1.0 Network Services Supervisor to the ISD general fund budget unit to support the multimedia program at the County Government Center. Additional salaries and benefit increases include $97,336 in expected termination benefits, and costs associated with MOU and retirement rate adjustments.

Services and supplies of $11,112,207 primarily fund telephone and communications related costs and services, and are increasing by $2,873,993 as a result of the transfer of the WAN function from Computer Operations. Other increases are due to software, insurance, training, vehicle related costs, and inflation for material and equipment purchases. In addition, an increase of $113,311 in circuit costs results from the approved Disaster Recovery Policy Item.

Transfers of $2,646,216 fund internal ISD administration and overhead costs, including costs associated with Human Resources functions. The $237,052 increase is primarily due to MOU and retirement cost increases.

Reimbursements of $2,059,013 account for reimbursement of administrative costs by individual service departments within the Network Services budget unit. The increase of $279,360 includes MOU and retirement related cost increases for administrative staff, reimbursement by the Computer Operations budget unit for the purchase of the IT Operational Support System (SPOE), and share of cost for a Storekeeper position.

Operating transfers out of $100,000 fund Capital Improvement Program costs for the relocation of 800 MHz staff and equipment to an alternative site due to additional space needs.

Current services revenue of $21,830,215 includes revenue for telephone, voicemail, 800 number, rack space rental, pager, 800 MHz radio access and subscriber maintenance, communication installation and electronic maintenance labor, and WAN services charges. The $2,585,724 increase includes WAN program revenue and increased service rates.

Operating transfers in of $2,657,810 primarily represent general fund financing of the 1-800 MHz radio program.

Fixed assets of $2,885,492 include maintaining the previous years fixed asset expenditure level of $1.7 million to replace communication infrastructure equipment including $325,000 for Trunked Simulcast Conversion equipment and $154,000 for radio system equipment from Motorola (a sole source vendor); $346,000 for Digital Audio Cross Connect Systems equipment from Tellabs (a sole source vendor); $350,000 for microwave system hardware upgrades from Harris Microwave (a sole source vendor); $200,000 to acquire land to install an additional microwave site to transmit 800 MHz radio and telephone signals, replacing an existing site that ISD was forced to vacate; $368,769 for the replacement of end-of-life network system hardware for the Wide Area Network; $500,000 for catastrophic events/unplanned requirements to be expended only as needed; and $103,723 for Cisco equipment resulting from the approved Disaster Recovery Policy Item to design and implement an off-site disaster recovery system for mission critical Intel-based platforms/applications.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| **Description of Performance Measure** | **2006-07 Projected** | **2006-07 Actual** | **2007-08 Projected** |
| Percentage of 800 MHz site controllers moved to a digital capable and vendor supported platform. | New | 0% | 50% |
| Percentage of total projected RED radios online (1200 red channel radios). | 100% | 96% | 100% |
| Percentage of Internet Protocol (IP) based connections established for telephone usage between the County's main telephone locations. | New | 0% | 100% |
| Percentage of IP based connections established for telephone usage between the County's main telephone locations and outlying locations. | New | New | 50% |
| Percentage of network that has been reconfigured to fully utilize new link and bandwidth. | 10% | 0% | 75% |
| Percentage of disaster recovery site completed. | New | New | 100% |

In 2007-08, Network Services planned to begin migration of the 800 MHz radio system controllers to a digital capable platform. This project was delayed indefinitely in 2006-07 due to issues related to the nationwide Re-banding Project.

As part of ISD's goal to provide technology solutions that enable customers to better serve the citizens of the County, Network Services met 96% of its performance measure to bring 100% of the 1,200 RED radios online. The installation of the remaining radios has been delayed due to the lack of adequate storage space for one customer to receive and install the radios. ISD anticipates completion of this project by December 2007. Once complete, this system will enhance 800 MHz radio interoperability between various valley-wide law enforcement agencies.

ISD also plans to begin establishing Internet Protocol (IP) based connections between the County's main locations and outlying areas to make more efficient use of the County's network and to reduce telecommunication costs. ISD was not able to meet its 2006-07 performance measure to have 10% of these connections established due to a variety of phone system vendor related issues. Another objective is to develop a high-capacity alternate route between the San Bernardino Valley and the High Desert to accommodate high-speed data traffic. Negotiations for an additional site have taken longer than anticipated and are still in progress. As a result, the department did not meet the 10% network reconfiguration performance measure to fully utilize new link and bandwidth. In addition, ISD has an approved policy item for 2007-08 to install and implement an offsite disaster recovery center for Intel-based computer applications.

Despite the delays in the 2006-07 projects, ISD expects to meet all of its 2007-08 performance measures by the end of the fiscal year.

# 800 MHz – Rebanding Project

## DESCRIPTION OF MAJOR SERVICES

The Information Services Department (ISD) operates and maintains the county's 800 MHz radio communications system. This system provides county-wide, fully interoperable radio communications by which dispatch centers, public safety locations, mobile and portable radios communicate via voice transmission. This system is primarily for local government agency use, and secondarily for additional governmental and related non-governmental users to facilitate public safety. The users consist of county departments, 24 cities, special districts and several outside agencies. The system supports approximately 15,000 radios used by public safety agencies and public health providers throughout the county.

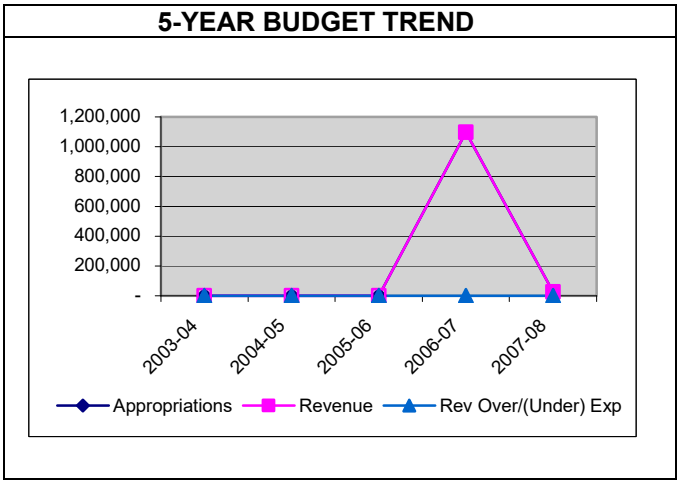
On August 6, 2004, the Federal Communications Commission (FCC) issued Report and FCC Order 04-168 (Order) that modified its rules governing the 800 MHz band to minimize harmful interference to public safety communications systems. Pursuant to the Order, certain licensees of 800 MHz channels in public safety or other systems were required to relinquish their existing channels and relocate their systems to other licensed channels. The Order stipulated that because Nextel communications is the main cause of the interference, they must pay for the relocation to replacement channels and the reconfiguration of these systems. The Order further stipulated that upon completion, these systems must have the same operational capabilities that existed before relocation. The entire process was to be completed by July 2008, however, the project is currently on hold nationwide awaiting further direction from the FCC.

Each public safety 800 MHz communication system licensee is required to negotiate a re-banding project plan and agreement with Nextel. This agreement would cover all aspects of re-banding and cost estimates. Nextel is required to secure a $2.5 billion line of credit to be administered by the Transition Authority (TA) to reimburse public safety re-banding system entities of their costs.

The county began the planning phase of the re-banding process in 2005. The initial phase involved a frequency analysis, infrastructure inventories, and the development of the Planning Funding Agreement (PFA) with Nextel. The Board approved the PFA on April 18, 2006.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



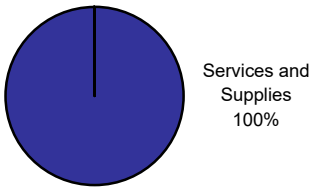
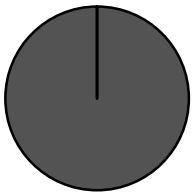
**PERFORMANCE HISTORY**

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | 1,228,272 | 1,096,200 | 297,822 |
| Departmental Revenue | - | - | 549,977 | 1,096,200 | (678,295) |
| Revenue Over/(Under) Exp | - | - | (678,295) | - | (976,117) |

In 2006-07, estimated appropriation is less than the modified budget primarily due to the department's focus on the completion of the inventory and planning phase of the project. The majority of these costs were for internal and contract staff salaries and benefits.

To date, the county has not received reimbursement for the outstanding $678,295 from 2005-06, or $297,822 from 2006-07, and intends to enter into mediation to recover these costs from Nextel. On December 5, 2006, the Board of Supervisors approved a contract with Motorola as a sole source provider to develop a detailed design and re-banding transition plan for the county. The plan will include an analysis of the county's Fixed Network Inventory to determine which upgrades are needed to the software, hardware and firmware to enable migration to the re-banded frequencies. On August 28, 2007, the Board of Supervisors approved a reduction of the total contract cost from $247,925 to $195,000 as a result of negotiations between Nextel and Motorola, Inc. Per contract terms, the costs will be paid in full by Nextel and under no condition is the county liable.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Information Services
**FUND:** 800 MHZ Rebanding Project

**BUDGET UNIT:** IBT MHZ
**FUNCTION:** General
**ACTIVITY:** Other

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | - | - | 120,393 | - | - | - | **-** |
| Services and Supplies | - | - | 1,105,085 | 297,381 | 1,091,700 | 25,000 | **(1,066,700)** |
| Central Computer | - | - | 2,794 | 441 | 4,500 | - | **(4,500)** |
| Total Appropriation | - | - | 1,228,272 | 297,822 | 1,096,200 | 25,000 | **(1,071,200)** |
| **Departmental Revenue** | | | | | | | |
| Current Services | - | - | 549,977 | (678,295) | 1,096,200 | 25,000 | **(1,071,200)** |
| Total Revenue | - | - | 549,977 | (678,295) | 1,096,200 | 25,000 | **(1,071,200)** |
| Rev Over/(Under) Exp | - | - | (678,295) | (976,117) | - | - | **-** |

Services and supplies of $25,000 consist of contract staff salaries for general project administration. The $1,066,700 decrease is due to the uncertainty of the next project phase. Once the department receives direction from the FCC regarding the subsequent phases of the project, they will seek approval from the Board of Supervisors to make any necessary budget adjustments based on the new or revised Orders from the FCC.

Current service revenue of $25,000 includes revenue to be reimbursed by Nextel for contract salary and benefit costs.

# PURCHASING
## Jim Lindley

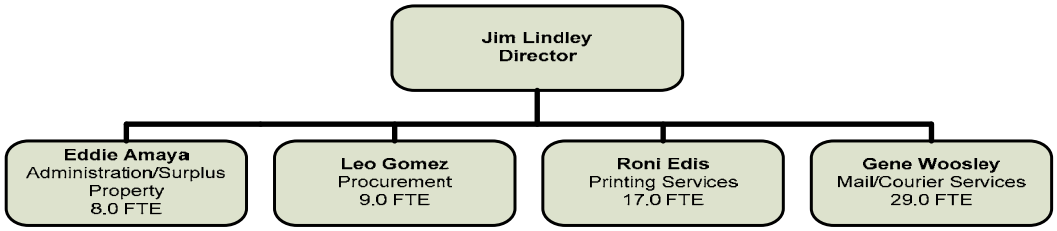
### MISSION STATEMENT

The Purchasing Department is dedicated to manage for our customers the most cost-effective and efficient procurement of quality goods and services in support of the County of San Bernardino mission and goals. We will accomplish this through exceptional customer service, innovative processes, and sound business practices. In addition, we provide in-house services such as comprehensive mail services, printing, and surplus property and storage operations through three internal service programs (Mail/Courier Services, Printing Services, and Surplus Property and Storage Operations).

### STRATEGIC GOALS

1. Initiate and conduct a countywide quarterly training program that trains county employees on specific Procurement and the Internal Service Funds policies and procedures to ensure quality customer service.
2. Enhance the quality of service for departments by increasing the number of Buyer II's that earns the C.P.M. accreditation within the Purchasing Department.
3. Promote efficiency in mail services by re-advertising and encouraging the multiple capabilities of the intelligent inserting of mail to county departments and any outside agencies and municipalities.
4. Promote efficiency by standardizing the current request for proposal (RFP) process to create an RFP template for all county departments to use.
5. Increase turnaround service of a requisition by creating an interactive requisition form and post on the Purchasing web page on Countyline to enhance customer service.

### ORGANIZATIONAL CHART




### SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Operating Exp/ Appropriation | Revenue | Local Cost | Revenue Over/ (Under) Exp | Staffing |
| **General Fund** | | | | | |
| Purchasing | 1,307,588 | 50,000 | 1,257,588 | | 15.0 |
| Total General Fund | 1,307,588 | 50,000 | 1,257,588 | | 15.0 |
| **Internal Service Funds** | | | | | |
| Printing Services | 3,665,519 | 3,708,849 | | 43,330 | 18.0 |
| Surplus Property and Storage Operations | 4,645,121 | 4,706,000 | | 60,879 | 5.0 |
| Mail/Courier Services | 7,067,755 | 7,093,188 | | 25,433 | 30.0 |
| Total Internal Service Funds | 15,378,395 | 15,508,037 | | 129,642 | 53.0 |
| **Total - All Funds** | 16,685,983 | 15,558,037 | 1,257,588 | 129,642 | 68.0 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

# Purchasing

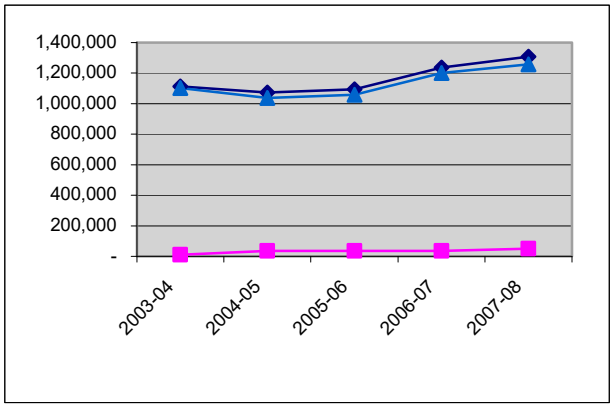
## DESCRIPTION OF MAJOR SERVICES

The Purchasing Department is responsible for the acquisition of equipment, services, and supplies used by county departments and Board-governed districts. In addition, it is responsible for the management of three internal service programs (Surplus Property and Storage Operations, Mail/Courier Services and Printing Services). Purchasing also manages and arranges for the sale of county surplus property.

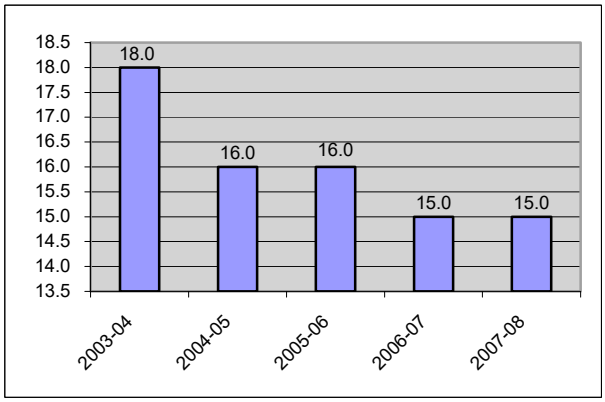
The Purchasing Department strives to provide service to all county departments, special districts and entities with sources for quality products with reasonable prices and timely deliveries. All willing vendors will be given the opportunity to provide pricing on their products and services in a fair, open, and competitive environment. Purchasing accomplishes this mission by treating each department, employee, and vendor with respect, integrity, and understanding. By extending this treatment to all, Purchasing fulfills the purchasing obligation of San Bernardino County.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**



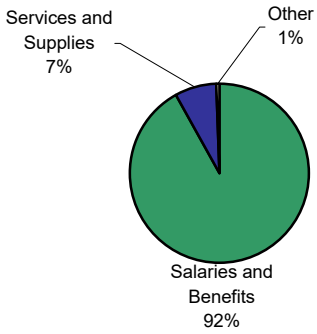
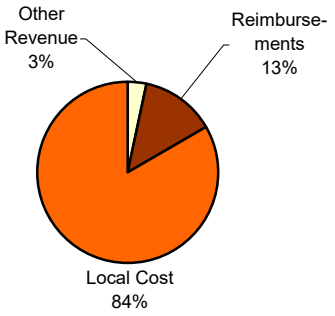

**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 1,022,018 | 1,045,091 | 1,113,255 | 1,273,858 | 1,265,411 |
| Departmental Revenue | 36,568 | 38,293 | 38,755 | 73,000 | 65,060 |
| Local Cost | 985,450 | 1,006,798 | 1,074,500 | 1,200,858 | 1,200,351 |
| Budgeted Staffing | | | | 15.0 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Purchasing
**FUND:** General

**BUDGET UNIT:** AAA PUR
**FUNCTION:** General
**ACTIVITY:** Finance

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 1,184,267 | 1,137,450 | 1,167,204 | 1,226,020 | 1,290,702 | 1,390,894 | **100,192** |
| Services and Supplies | 22,300 | 91,365 | 107,323 | 149,498 | 121,323 | 83,994 | **(37,329)** |
| Central Computer | 13,420 | 16,683 | 18,694 | 20,762 | 20,762 | 26,861 | **6,099** |
| Other Charges | 997 | 728 | 420 | 104 | 104 | - | **(104)** |
| Equipment | - | - | - | 9,214 | - | - | **-** |
| L/P Struct/Equip/Vehicles | 5,783 | 6,052 | - | 4,981 | 4,981 | - | **(4,981)** |
| Transfers | 3,312 | 3,432 | 3,233 | 4,105 | 4,105 | 9,458 | **5,353** |
| Total Exp Authority | 1,230,079 | 1,255,710 | 1,296,874 | 1,414,684 | 1,441,977 | 1,511,207 | **69,230** |
| Reimbursements | (208,061) | (210,619) | (183,619) | (149,273) | (206,119) | (203,619) | **2,500** |
| Total Appropriation | 1,022,018 | 1,045,091 | 1,113,255 | 1,265,411 | 1,235,858 | 1,307,588 | **71,730** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | 8,043 | 2,249 | 1,182 | - | - | - | **-** |
| Current Services | - | - | 24 | 11 | - | - | **-** |
| Other Revenue | 28,500 | 36,035 | 37,528 | 65,049 | 35,000 | 50,000 | **15,000** |
| Other Financing Sources | 25 | 9 | 21 | - | - | - | **-** |
| Total Revenue | 36,568 | 38,293 | 38,755 | 65,060 | 35,000 | 50,000 | **15,000** |
| Local Cost | 985,450 | 1,006,798 | 1,074,500 | 1,200,351 | 1,200,858 | 1,257,588 | **56,730** |
| Budgeted Staffing | | | | | 15.0 | 15.0 | **-** |

Salaries and benefits of $1,390,894 fund 15.0 positions and are increasing by $100,192 primarily because of MOU, equity and retirement rate adjustments, an increase of $14,211 in worker's compensation charges and $6,344 for a reclassification of a Business Systems Analyst II to a Business Systems Analyst III.

Services and supplies of $83,994 include software and hardware computer upgrades, training, office supplies, and annual equipment maintenance. The decrease of $37,329 reflects a one-time expenditure that occurred in 2006-07 for a major remodel at 777 E. Rialto Avenue that will not be budgeted in 2007-08, and a reduction in the use of temporary help.

Transfers of $9,458 include $5,500 for Facilities Management charges for general department maintenance and mandated EHaP charges of $3,958.

Reimbursements of $203,619 represent transfers from the three internal service funds (Printing Services, Surplus Property and Storage Operations, and Mail/Courier Services) for administrative support and $20,000 from Human Services for the reimbursement of surplus property given to community based organizations.

Departmental revenue of $50,000 represents yearly proceeds from the sale of surplus property to the countywide auction vendor Nationwide. The $15,000 increase is the result of the Board of Supervisors approved contract for Nationwide that has better sale proceeds for surplus property and a lower buyer's premium that will result in increased yearly revenue for the Purchasing Department.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage increase of county employees who have been trained by Purchasing in specific procurement and internal service funds policies and procedures. | 15% | 40% | 40% |
| Percentage of buyers that have earned the C.P.M. accreditation. | 10% | 0% | 20% |
| Percentage of changes that are posted to the templates as they occur. | New | New | 100% |
| Percentage of county departments that use the interactive requisition. | New | New | 50% |

The Purchasing Department did not meet it's initial goal in 2006-07 of a Buyer earning the C.P.M accreditation due to the fact that one Buyer has completed only two of the four required modules at this time, and will not receive full accreditation until 2007-08. In 2007-08, the department will make a strong effort to enlist affected Buyers in the certification process to ensure they earn the C.P.M. certification before the end of the fiscal year.

# Printing Services

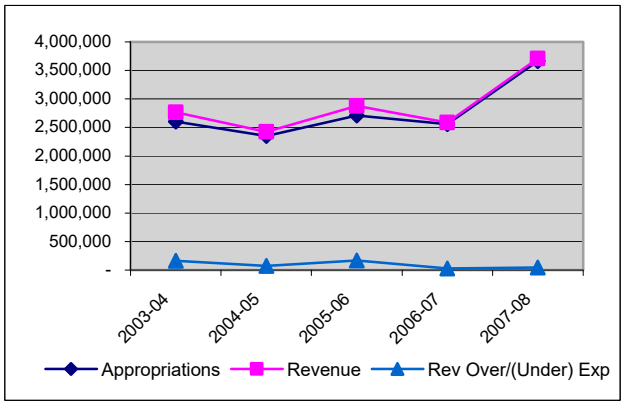
## DESCRIPTION OF MAJOR SERVICES

Printing Services composes, sets, prints, collates, and binds county forms, pamphlets, and reports for county departments and special districts. The purpose of this division is to provide high quality printed materials utilizing the latest technological advances in order to serve the needs of county departments. Printing Services also administers the Arrowhead Regional Medical Center (ARMC) Forms Program. This division strives to deliver services in a timely and most cost effective manner that is beneficial to all its customers.

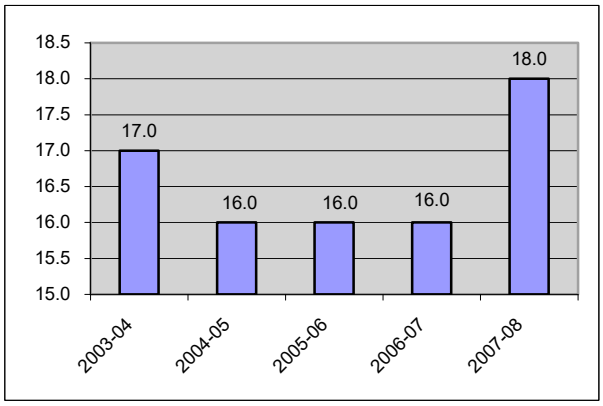
The Purchasing – Printing Services Division budget unit is an Internal Service Fund (ISF). All operational costs of this program are distributed to user departments through user rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used for working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

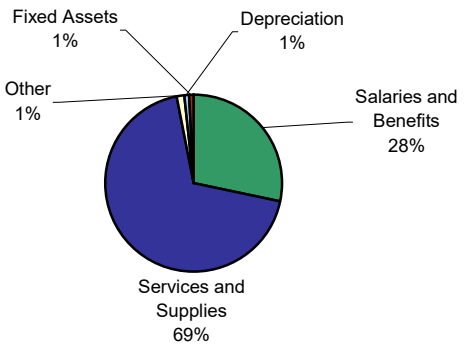
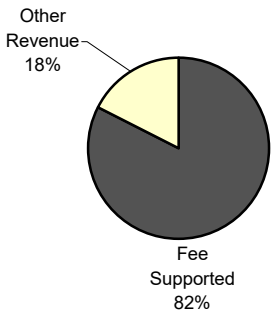



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 2,548,386 | 2,552,427 | 2,720,475 | 2,560,028 | 3,955,304 |
| Departmental Revenue | 2,503,248 | 2,677,230 | 2,975,297 | 2,586,287 | 4,018,759 |
| Revenue Over/(Under) Exp | (45,138) | 124,803 | 254,822 | 26,259 | 63,455 |
| Budgeted Staffing | | | | 18.0 | |
| Fixed Assets | 187,189 | 32,826 | 7,421 | 32,500 | 26,849 |
| Unrestricted Net Assets Available at Year End | 161,402 | 258,995 | 487,899 | | 524,505 |

The 2006-07 actuals are greater than the budgeted amounts due to an increase in the ARMC Forms Program. As part of the Purchasing Department reorganization, the ARMC Forms Program increased actual appropriation during 2006-07; however, revenue increased slightly more than appropriation due to a 20% increase in Printing Services by user departments and the inclusion of revenue from the ARMC Forms Program. Printing Services also actively solicited new business from other public service agencies, which also contributed to the increase in revenue. The ARMC Forms Program is included in the 2007-08 budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Purchasing
**FUND:** Printing Services

**BUDGET UNIT:** IAG PUR
**FUNCTION:** General
**ACTIVITY:** Printing

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 785,560 | 807,396 | 803,519 | 924,533 | 931,906 | 1,042,679 | **110,773** |
| Services and Supplies | 1,748,784 | 1,734,253 | 1,933,142 | 2,967,850 | 1,583,700 | 2,531,025 | **947,325** |
| Central Computer | 5,030 | 7,378 | 7,270 | 9,796 | 9,796 | 10,825 | **1,029** |
| Other Charges | 4,659 | 3,363 | 5,453 | - | - | - | **-** |
| Transfers | 52,143 | 52,259 | 52,253 | 53,125 | 53,125 | 53,241 | **116** |
| Total Exp Authority | 2,596,176 | 2,604,649 | 2,801,637 | 3,955,304 | 2,578,527 | 3,637,770 | **1,059,243** |
| Reimbursements | (47,790) | (52,222) | (81,162) | - | (59,776) | - | **59,776** |
| Total Appropriation | 2,548,386 | 2,552,427 | 2,720,475 | 3,955,304 | 2,518,751 | 3,637,770 | **1,119,019** |
| Depreciation | - | - | - | - | 41,277 | 27,749 | **(13,528)** |
| Total Requirements | 2,548,386 | 2,552,427 | 2,720,475 | 3,955,304 | 2,560,028 | 3,665,519 | **1,105,491** |
| **Departmental Revenue** | | | | | | | |
| Current Services | 2,503,178 | 2,676,235 | 2,960,329 | 4,018,759 | 2,586,287 | 3,058,849 | **472,562** |
| Other Revenue | 70 | 995 | 14,968 | - | - | 650,000 | **650,000** |
| Total Revenue | 2,503,248 | 2,677,230 | 2,975,297 | 4,018,759 | 2,586,287 | 3,708,849 | **1,122,562** |
| Rev Over/(Under) Exp | (45,138) | 124,803 | 254,822 | 63,455 | 26,259 | 43,330 | **17,071** |
| Budgeted Staffing | | | | | 16.0 | 18.0 | **2.0** |
| **Fixed Assets** | | | | | | | |
| Improvement to Structures | - | - | - | 19,369 | 25,000 | - | **(25,000)** |
| Equipment | 139,010 | - | - | 7,480 | 7,500 | - | **(7,500)** |
| Vehicles | - | - | - | - | - | 30,000 | **30,000** |
| L/P Equipment | 48,179 | 32,826 | 7,421 | - | - | - | **-** |
| Total Fixed Assets | 187,189 | 32,826 | 7,421 | 26,849 | 32,500 | 30,000 | **(2,500)** |

Salaries and benefits of $1,042,679 fund 18.0 positions and are increasing by $110,773 primarily due to the addition of 2.0 Storekeeper positions added to Printing Services during 2006-07 for the administration of the ARMC Forms Program, which was transferred from Central Stores during last fiscal year. The rest of the increase stems from mandatory MOU increases, retirement rate adjustments, a proposed equity adjustment for the Printing Services Supervisor, and upward reclassifications of one Graphic Designer I position to a Graphic Designer II which will cost approximately $6,999, and a Reproduction Equipment Operator I position to a Reproduction Equipment Operator II which will cost approximately $811. The department will propose one downward reclassification based on department needs of a Fiscal Assistant to Office Assistant II representing a savings of approximately $4,500. The department will present an agenda item to the Board of Supervisors requesting approval for the equity adjustment at a later date.

Services and supplies of $2,531,025 include the purchase of materials for all the printing jobs, hardware and software upgrades for Graphic Arts, office supplies, outside printing requests, COWCAP charges, and rental payments for the Quick Copy machines. The increase of $947,325 is due primarily to the purchase of extra materials for the ARMC Forms Program, and the purchase of additional supplies to meet increased demand by user departments for printing services.

Transfers of $53,241 represent reimbursement to the Purchasing Department of $49,020 for administrative support, and mandated EHaP charges.

Revenue of $3,708,849 is for all printing services job orders. The increase of $1,122,562 is a result of the transfer of revenue for the ARMC Forms Program, and an anticipated increase in printing services by user departments.

Vehicles are budgeted at $30,000 for the purchase of a cargo van to be used for deliveries for the ARMC Forms Program and miscellaneous printing jobs.

# Surplus Property and Storage Operations

## DESCRIPTION OF MAJOR SERVICES

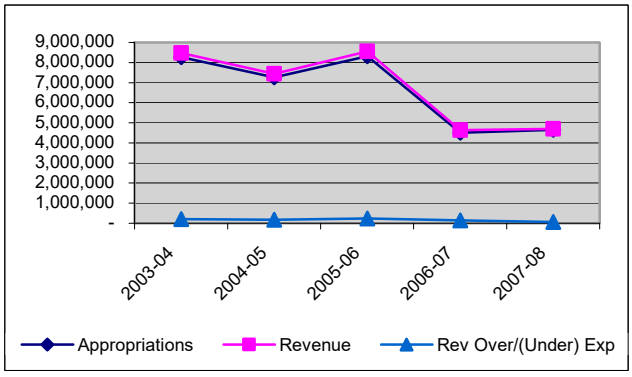
Surplus Property and Storage Operations maintains the surplus property pool, serves as a storage facility for county departments, administers the Office Depot Next Day Desktop Delivery Program, and administers the printer cartridges recycling program. The Office Depot Next Day Desktop Delivery Program enables departments to order all their office supplies on-line through Office Depot's website, and receive delivery of their order within 24 hours (within greater San Bernardino area). The top 300 office products used by the county departments receive special "net" pricing, which can be up to 57% off the catalog price. The division strives to accurately inventory and fairly distribute surplus property to interested county departments, community-based organizations, and the general public.

During 2006-07, Central Stores was phased out and the county transitioned into a "Just in Time" procurement system. In this budget year, Surplus Property and Storage Operations will move to a barcode system that will enable the tracking of all surplus property that is turned in and issued out. In addition, Surplus Property and Storage Operations will be beginning to market surplus property on Countyline for county departments and hold public auctions on the internet for the general public.

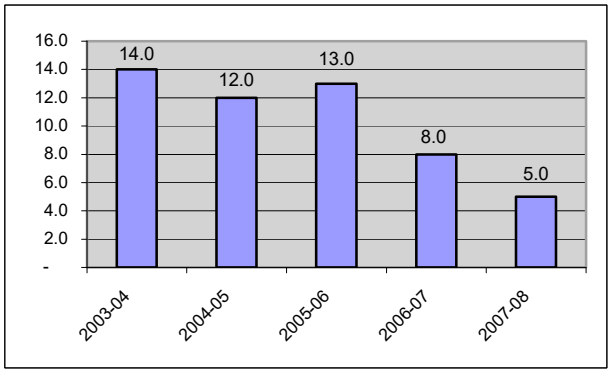
The Purchasing – Surplus Property and Storage Operations Division budget unit is an Internal Service Fund (ISF). All operational costs of this program are distributed to user departments through user rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used for working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

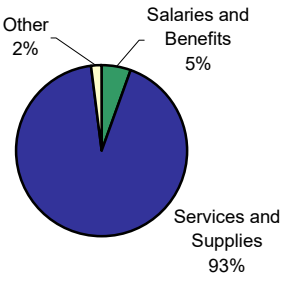
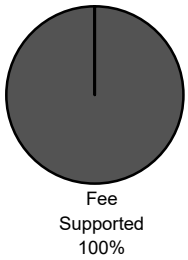



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 8,013,104 | 8,636,892 | 8,776,583 | 4,500,088 | 5,227,686 |
| Departmental Revenue | 7,703,050 | 8,929,050 | 8,884,935 | 4,637,023 | 5,233,616 |
| Revenue Over/(Under) Exp | (310,054) | 292,158 | 108,352 | 136,935 | 5,930 |
| Budgeted Staffing | | | | 8.0 | |
| Fixed Assets | - | - | 4,412 | - | - |
| Unrestricted Net Assets Available at Year End | 107,208 | 224,000 | 220,820 | | 225,529 |

The 2006-07 actuals are greater than the budgeted amounts primarily due to an increase in services and supplies. This increase is a result of the increase in department orders through the Office Depot Desktop Next Day Delivery Program. The closure of Central Stores in September of 2006 contributed to the increase by allowing departments who ordered supplies from Central Stores to utilize Office Depot as their vendor of choice for many products. Departmental revenue increased as the result of the increase in Office Deport orders.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Purchasing
**FUND:** Surplus Property and Storage Operations

**BUDGET UNIT:** IAV PUR
**FUNCTION:** General
**ACTIVITY:** Surplus and Storage

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 509,318 | 521,745 | 417,411 | 265,356 | 385,981 | 252,565 | (133,416) |
| Services and Supplies | 7,369,451 | 7,991,863 | 8,199,765 | 4,903,934 | 3,971,919 | 4,284,281 | 312,362 |
| Central Computer | 9,358 | 14,124 | 14,354 | 9,873 | 14,494 | 12,760 | (1,734) |
| Transfers | 124,977 | 109,160 | 145,053 | 48,523 | 123,600 | 92,489 | (31,111) |
| Total Appropriation | 8,013,104 | 8,636,892 | 8,776,583 | 5,227,686 | 4,495,994 | 4,642,095 | 146,101 |
| Depreciation | - | - | - | - | 4,094 | 3,026 | (1,068) |
| Total Requirements | 8,013,104 | 8,636,892 | 8,776,583 | 5,227,686 | 4,500,088 | 4,645,121 | 145,033 |
| **Departmental Revenue** | | | | | | | |
| Current Services | 7,703,050 | 8,925,285 | 8,884,935 | 5,232,395 | 4,637,023 | 4,706,000 | 68,977 |
| Other Revenue | - | 3,765 | - | - | - | - | - |
| Other Financing Sources | - | - | - | 1,221 | - | - | - |
| Total Revenue | 7,703,050 | 8,929,050 | 8,884,935 | 5,233,616 | 4,637,023 | 4,706,000 | 68,977 |
| Rev Over/(Under) Exp | (310,054) | 292,158 | 108,352 | 5,930 | 136,935 | 60,879 | (76,056) |
| Budgeted Staffing | | | | | 8.0 | 5.0 | (3.0) |
| **Fixed Assets** | | | | | | | |
| Equipment | - | - | 4,412 | - | - | - | - |
| Total Fixed Assets | - | - | 4,412 | - | - | - | - |

Salaries and benefits of $252,565 fund 5.0 positions and are decreasing by $133,416 due to the reduction of 3.0 positions from 2006-07, thus continuing the consolidation of services and increased efficiencies within surplus property and storage operations. The department is requesting the reclassification of 1.0 Stores Specialist to 1.0 Stores Supervisor at the same pay range. The reclassification will allow customer questions to be answered and decisions made in a timely manner. Other duties will include oversight of programs such as surplus issuance and receiving, recycling and on-line auctions.

Services and supplies of $4,284,281 include the purchase of office supplies for all county departments through Office Depot, and system development charges. The increase of $312,362 reflects an anticipated increase in the purchase of office supplies for county departments, and an increase in COWCAP charges.

Transfers of $92,489 include reimbursement to the Purchasing Department for administrative support, and mandated EHaP charges. The $31,111 decrease is a result of the termination of reimbursement to Printing Services for one- third of the Printing/Mail Services Manager's salary due to a department reorganization.

Charges for current services of $4,706,000 include revenue from the Office Depot consolidated billing program, vendor rebates, storage fees, and printer cartridge recycling. The $68,977 increase in revenue is due to an anticipated increase in demand by user departments for Office Depot supplies in 2007-08.

# Mail/Courier Services

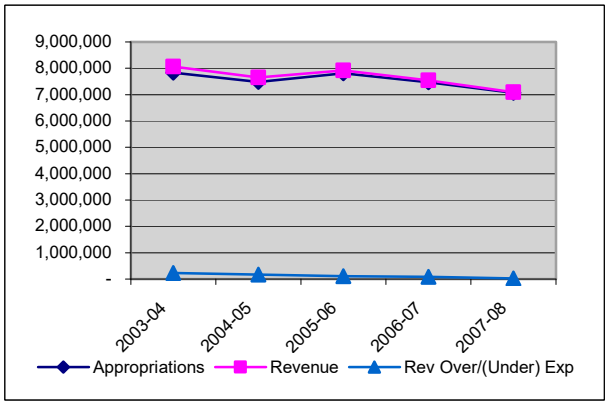
## DESCRIPTION OF MAJOR SERVICES

Mail/Courier Services provides interoffice, U.S. Postal, and courier service to agencies, departments, and special districts within the county. The division's main goal is to deliver each piece of mail in a timely and accurate manner.

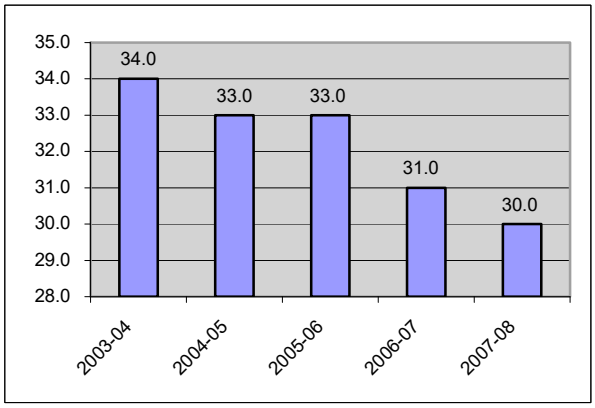
The Purchasing Department's Mail/Courier Services budget unit is an Internal Service Fund (ISF). As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



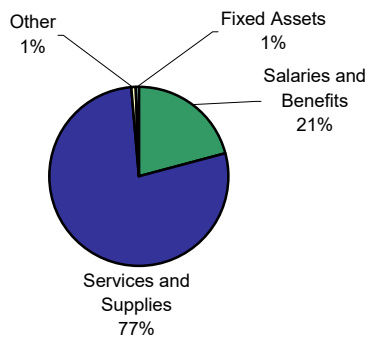

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 7,597,199 | 7,473,474 | 6,885,767 | 7,463,766 | 6,964,472 |
| Departmental Revenue | 8,030,748 | 7,902,243 | 6,897,044 | 7,548,000 | 6,897,350 |
| Revenue Over/(Under) Exp | 433,549 | 428,769 | 11,277 | 84,234 | (67,122) |
| Budgeted Staffing | | | | 31.0 | |
| Fixed Assets | 15,734 | 65,803 | 30,790 | 27,000 | 23,977 |
| Unrestricted Net Assets Available at Year End | 927,857 | 1,280,274 | 1,248,812 | | 1,157,713 |

Appropriation and departmental revenue in 2006-07 are below budget due to an anticipated increase in postage not materializing and continued automation and outsourcing from county departments involved in the Human Services System C-IV Program. Additionally, this budget unit's appropriation exceeded revenue by $67,122. The excess appropriation was offset through this budget unit's working capital requirements. Per the Auditor/Controller-Recorder's, Report of Operations, the amount of working capital available in 2006-07 is $1,248,812.

In 2006-07, the Auditor/Controller-Recorder conducted an annual rate study for this budget unit. The study detailed a revenue shortage in both the presort and inter-office mail functions and recommended a rate increase. On February 27, 2007, the Board of Supervisors approved rate adjustments for both the presort and inter-office functions to take affect in 2007-08. Increases in both functions will enable Mail/Courier Services to maintain two months worth of operating expenses in order to fully fund their working capital reserve.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Purchasing
**FUND:** Mail Courier Services

**BUDGET UNIT:** IAY PUR
**FUNCTION:** General
**ACTIVITY:** Mail & Courier Services

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 1,148,888 | 1,137,213 | 1,275,352 | 1,370,311 | 1,498,250 | 1,478,335 | **(19,915)** |
| Services and Supplies | 6,396,250 | 6,259,757 | 5,523,200 | 5,533,972 | 5,840,177 | 5,503,279 | **(336,898)** |
| Central Computer | 2,278 | 4,209 | 4,898 | 5,596 | 5,596 | 8,613 | **3,017** |
| Other Charges | 1,705 | 3,484 | 2,518 | 1,909 | 2,000 | 1,117 | **(883)** |
| Transfers | 48,078 | 68,811 | 79,799 | 52,684 | 82,572 | 52,398 | **(30,174)** |
| Total Appropriation | 7,597,199 | 7,473,474 | 6,885,767 | 6,964,472 | 7,428,595 | 7,043,742 | **(384,853)** |
| Depreciation | - | - | - | - | 35,171 | 24,013 | **(11,158)** |
| Total Requirements | 7,597,199 | 7,473,474 | 6,885,767 | 6,964,472 | 7,463,766 | 7,067,755 | **(396,011)** |
| **Departmental Revenue** | | | | | | | |
| Current Services | 8,030,648 | 7,902,243 | 6,897,044 | 6,897,350 | 7,548,000 | 7,093,188 | **(454,812)** |
| Other Revenue | 100 | - | - | - | - | - | **-** |
| Total Revenue | 8,030,748 | 7,902,243 | 6,897,044 | 6,897,350 | 7,548,000 | 7,093,188 | **(454,812)** |
| Rev Over/(Under) Exp | 433,549 | 428,769 | 11,277 | (67,122) | 84,234 | 25,433 | **(58,801)** |
| Budgeted Staffing | | | | | 31.0 | 30.0 | **(1.0)** |
| **Fixed Assets** | | | | | | | |
| Equipment | - | 33,657 | 7,536 | - | 7,000 | 22,000 | **15,000** |
| L/P Equipment | 15,734 | 32,146 | 23,254 | 23,977 | 20,000 | 24,654 | **4,654** |
| Total Fixed Assets | 15,734 | 65,803 | 30,790 | 23,977 | 27,000 | 46,654 | **19,654** |

Salaries and benefits of $1,478,335 fund 30.0 positions and are decreasing by $19,915. Included in the 2007-08 budget, is $22,000 for three proposed equity increases for 1.0 Mail Services Supervisor II and 2.0 Mail Services Supervisor I positions. The cost of the equity increases are offset by the deletion of 1.0 Mail Processor II position. The department will present an agenda item to the Board of Supervisors requesting approval for the equity adjustments at a later date.

Services and supplies of $5,503,279 include general office expenses, postage costs, COWCAP charges, presort and barcode services, equipment maintenance, and vehicle charges. The decrease of $336,898 is due to an anticipated postal rate increase that did not materialize in 2006-07.

Other charges of $1,117 represent interest payments on the fourth-year of a five-year lease-purchase of non-intelligent inserters.

Transfers of $52,398 represent reimbursement to the Purchasing Department of $44,420 for administrative support, and mandated EHaP charges.

Charges for current services of $7,093,188 include revenue from mail and courier services. The $454,812 decrease is a result of budgeting revenue based on past trends.

Equipment is budgeted at $22,000 for the purchase of two postage meters needed to comply with new United States Postal Service technology standards.

Lease-purchase equipment of $24,654 represents principal only payments on the fourth-year of a five-year lease purchase of non-intelligent inserters.

# RISK MANAGEMENT
## Laurie Milhiser

### MISSION STATEMENT

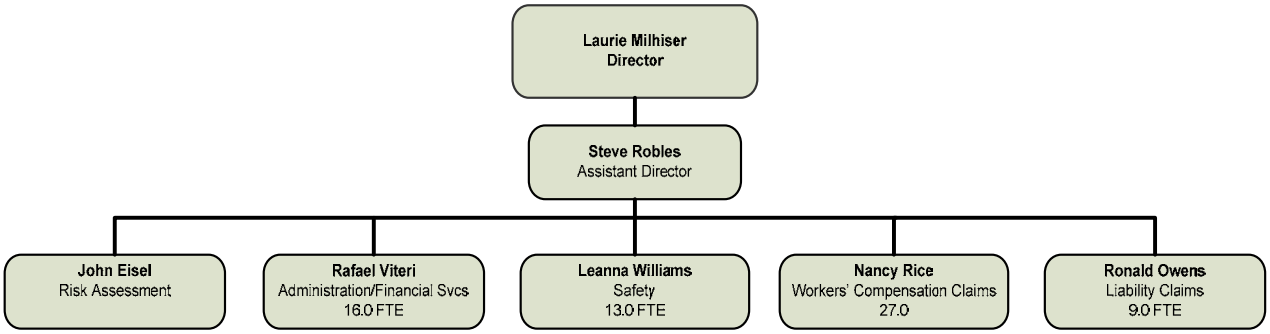
Risk Management seeks to minimize the frequency and severity of financial loss to the County through a coordinated Enterprise Risk Management Program which includes identification and assessment of exposures that can result in loss, effective risk reduction and loss prevention programs for identified risks, aggressive claims management, and fiscally responsible risk financing and recovery.

### STRATEGIC GOALS

1. Minimize risk management costs and stabilize premiums charged to county departments by utilizing strategies that enable the department to manage the various funds in the most cost-effective manner.

2. Improve customer service by providing interactive communication of risk management data.

### ORGANIZATIONAL CHART




### SUMMARY OF BUDGET UNITS

| | 2007-08 | | | |
|---|---|---|---|---|
| | Operating Exp/ Appropriation | Revenue | Revenue Over/ (Under) Exp | Staffing |
| **Internal Service Funds** | | | | |
| Operations | 7,082,321 | 7,082,321 | - | 72.0 |
| Insurance Programs | 70,334,073 | 106,326,183 | 35,992,110 | - |
| Total Internal Service Funds | 77,416,394 | 113,408,504 | 35,992,110 | 72.0 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

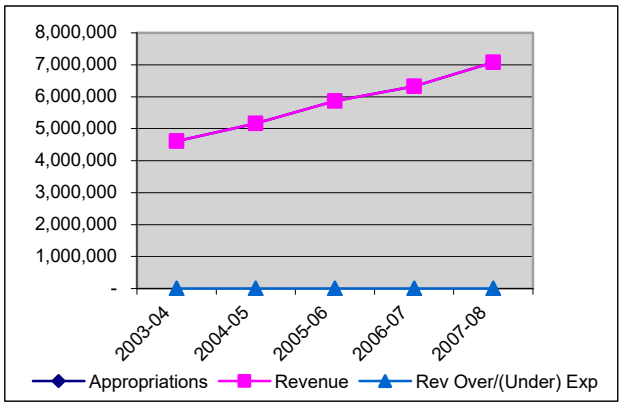
# Operations

## DESCRIPTION OF MAJOR SERVICES

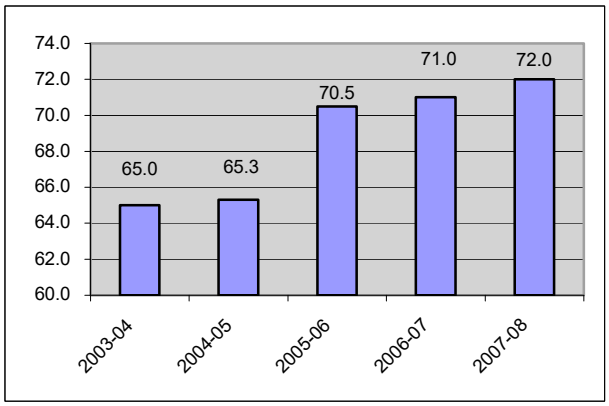
Risk Management administers the county's self-insured workers' compensation, public liability, property conservation, safety and risk reduction programs and its insured programs. All programs are paid from self-insurance funds and financed by charging general fund and non-general fund departments, as well as Board-Governed Special Districts and County Service Areas. Each is billed for their specific coverage for the cost to pay losses under the self-insured programs and the cost of insurance for the insured programs.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



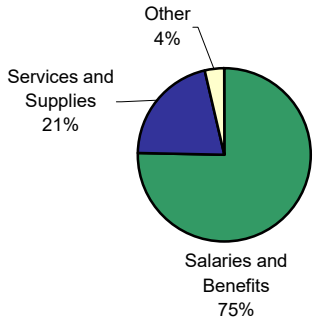

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 4,958,155 | 4,832,121 | 5,425,784 | 6,320,807 | 7,775,878 |
| Departmental Revenue | 4,810,196 | 5,309,472 | 6,220,413 | 6,320,807 | 6,505,807 |
| Revenue Over/(Under) Exp | (147,959) | 477,351 | 794,629 | - | (1,270,071) |
| Budgeted Staffing | | | | 71.0 | |
| Fixed Assets | - | - | - | 10,000 | 9,800 |
| Unrestricted Net Assets Available at Year End | (67,646) | 401,845 | 1,196,474 | | (485,324) |

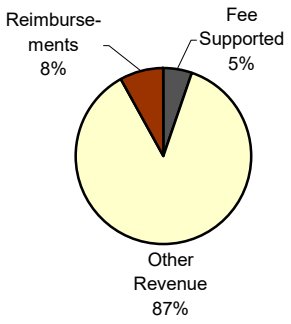
In 2006-07, appropriation is more than modified budget as a result of increased property and aircraft liability insurance costs. Additionally, the Operations budget unit is primarily funded through operating transfers from the insurance funds. These transfers are processed based on budgeted amounts, and if the Operations program does not spend all of their appropriation in a fiscal year, there is a year-end cash surplus. In 2006-07, an unbudgeted operating transfer out in the amount of $1.64 million was processed to transfer unspent funds back to the insurance funds.

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Administrative/Executive
**DEPARTMENT:** Risk Management
**FUND:** Operations

**BUDGET UNIT:** IBP RMG
**FUNCTION:** General
**ACTIVITY:** Other General

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 3,839,085 | 4,020,374 | 4,834,570 | 5,274,621 | 5,458,150 | 5,806,517 | **348,367** |
| Services and Supplies | 856,019 | 1,164,104 | 1,076,892 | 1,373,999 | 1,187,047 | 1,542,389 | **355,342** |
| Central Computer | 36,273 | 45,531 | 53,105 | 62,543 | 62,597 | 70,176 | **7,579** |
| Transfers | 143,469 | 161,389 | 28,391 | 32,181 | 32,181 | 33,234 | **1,053** |
| Total Exp Authority | 4,874,846 | 5,391,398 | 5,992,958 | 6,743,344 | 6,739,975 | 7,452,316 | **712,341** |
| Reimbursements | (515,265) | (559,277) | (575,022) | (619,169) | (619,168) | (619,995) | **(827)** |
| Total Appropriation | 4,359,581 | 4,832,121 | 5,417,936 | 6,124,175 | 6,120,807 | 6,832,321 | **711,514** |
| Depreciation | - | - | 7,848 | 9,221 | - | - | **-** |
| Operating Transfers Out | 598,574 | - | - | 1,642,482 | 200,000 | 250,000 | **50,000** |
| Total Requirements | 4,958,155 | 4,832,121 | 5,425,784 | 7,775,878 | 6,320,807 | 7,082,321 | **761,514** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 49,183 | 58,235 | 129,059 | 174,596 | 95,000 | 130,000 | **35,000** |
| State, Fed or Gov't Aid | 1,925 | 721 | 8,191 | 56,119 | - | - | **-** |
| Current Services | 439,869 | 366,041 | 470,720 | 406,439 | 375,000 | 400,000 | **25,000** |
| Total Revenue | 490,977 | 424,997 | 607,970 | 655,000 | 470,000 | 530,000 | **60,000** |
| Operating Transfers In | 4,319,219 | 4,884,475 | 5,612,443 | 5,850,807 | 5,850,807 | 6,552,321 | **701,514** |
| Total Financing Sources | 4,810,196 | 5,309,472 | 6,220,413 | 6,505,807 | 6,320,807 | 7,082,321 | **761,514** |
| Rev Over/(Under) Exp | (147,959) | 477,351 | 794,629 | (1,270,071) | - | - | **-** |
| Budgeted Staffing | | | | | 71.0 | 72.0 | **1.0** |
| **Fixed Assets** | | | | | | | |
| Equipment | - | - | - | 9,800 | 10,000 | 15,000 | **5,000** |
| Total Fixed Assets | - | - | - | 9,800 | 10,000 | 15,000 | **5,000** |

Salaries and benefits of $5,806,517 fund 72.0 positions and are increasing by $348,367 primarily resulting from increases in workers' compensation charges, and other costs associated with MOU and retirement rate adjustments, the mid-year reclassification of 3.0 positions resulting in costs of $32,778, and the addition of 1.0 Staff Analyst II to coordinate the county's American's with Disabilities Act (ADA) program. This function was previously performed by a Human Resources Analyst and will entail the provision of consistent services to the disabled community, identifying and removing barriers, contract management with ADA experts, litigation support with County Counsel, management reporting, and maintaining accurate recordkeeping practices. In addition, the department included the following reclassifications:

- Fiscal Assistant (pay range 31) to a Payroll Specialist (pay range 33) to manage the department's payroll functions previously performed by the Human Resources Department.
- Supervising Liability Claims Rep and a Supervising Workers Comp Adjuster (pay range 62) to Claims Managers, a new classification (pay range 65), to reflect the additional management roles assumed by these positions.

Services and supplies of $1,542,389 include costs for general office expenses, training, and information technology services. The increase of $355,342 is a result of the COWCAP allocation increase from $812,792 to $1,055,140, anticipated equipment replacement, and inflation.

Transfers of $33,234 represent costs for human resources programs including Employee Health and Productivity, Employee Benefits, and employee relations services.

Reimbursements of $619,995 include reimbursements from the insurance funds for 6.0 Safety Specialists and 1.0 Workers' Compensation Claims Adjuster based on various Board of Supervisor's actions.

Operating transfers out of $250,000 is an estimate of stale dated warrants and payments from previous years.

Departmental revenue of $530,000 include interest revenue, revenue from the Emergency Medical Services program, and allocations from SB612.

Operating transfers in of $6,552,321 come from the various insurance funds which are financed through Board of Supervisors approved rates paid by departments, Board-Governed Special Districts, and County Service Areas. The $701,514 increase reflects the increased costs of program administration including salary and benefit increases due to staffing changes, increased COWCAP charges, equipment replacement and training needs.

Fixed asset equipment of $15,000 is for the purchase of two servers to support the new automated claims management system.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Reduce average cost per Workers' Compensation claim. | <$17,500 | $12,490 | <$18,500 |
| Reduce average cost per general liability claim. | <$5,800 | $9,144 | <$10,000 |
| Percentage of verified compliance with contractual insurance requirements. | 80% | 80% | 80% |
| Percentage increase of visits to the Risk Management website. | New | New | 50% |

The reduction of the average cost of Workers' Compensation claims reflects the impact of changes in workers' compensation legislation that allows an increased use of utilization review, new permanent disability schedules, and changes in vocational rehabilitation. In contrast, the average cost of general liability claims reflects an increasing trend in defense costs due to certain major litigated matters and large flood cases. As a result, the department hired specialty legal firms whose rates are significantly higher than contracted panel rates.

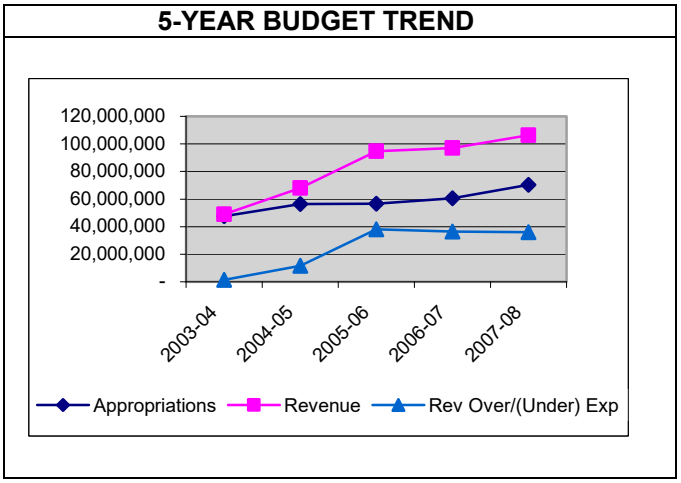
# Insurance Programs

## DESCRIPTION OF MAJOR SERVICES

Risk Management administers the county's self-insured workers' compensation, public liability, property conservation, safety and risk reduction programs and its insured programs. All programs are paid from self-insurance funds and financed by charging general fund and non-general fund departments, as well as Board-Governed Special Districts and County Service Areas. Each agency is billed for their specific coverage for the cost to pay losses under the self-insured programs and the cost of insurance for the insured programs.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

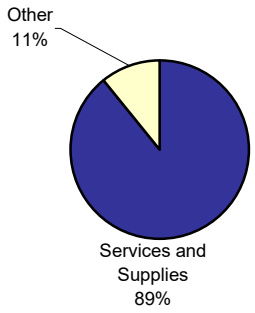
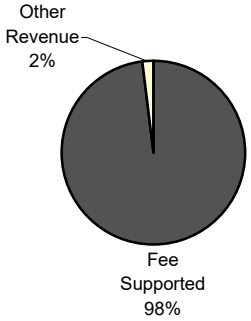



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 56,585,885 | 47,913,728 | 59,670,550 | 60,686,873 | 52,702,580 |
| Departmental Revenue | 50,845,461 | 69,026,882 | 100,296,168 | 97,127,583 | 111,608,174 |
| Revenue Over/(Under) Exp | (5,740,424) | 21,113,154 | 40,625,618 | 36,440,710 | 58,905,594 |
| Budgeted Staffing | | | | - | |
| Fixed Assets | - | - | - | - | - |
| Unrestricted Net Assets Available at Year End | (55,689,581) | (47,077,608) | (15,997,800) | | 16,160,032 |

In 2006-07, appropriation is less than budget due to lower than anticipated claims expenditures. In addition, total financing is higher than budget primarily resulting from increased interest revenue, unbudgeted subrogation and claims cost recoveries, and receipt of an operating transfer for $1.64 million from the Risk Management Operations budget unit to return remaining prior year fund balance. In addition, unrestricted net assets have been building as a result of the department's efforts to obtain 80% confidence levels in the insurance funds as recommended by actuarial analysis.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Risk Management
**FUND:** Risk Mgmt - Insurance Programs

**BUDGET UNIT:** Various
**FUNCTION:** General
**ACTIVITY:** Other General

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 48,565,383 | 41,822,987 | 48,601,816 | 45,834,700 | 53,786,897 | 62,781,757 | **8,994,860** |
| Other Charges | 311,969 | 414,702 | 339,709 | 349,406 | 430,000 | 380,000 | **(50,000)** |
| Transfers | 515,265 | 558,677 | 575,022 | 619,169 | 619,169 | 619,995 | **826** |
| Total Appropriation | 49,392,617 | 42,796,366 | 49,516,547 | 46,803,275 | 54,836,066 | 63,781,752 | **8,945,686** |
| Operating Transfers Out | 7,193,268 | 5,117,362 | 10,154,003 | 5,899,305 | 5,850,807 | 6,552,321 | **701,514** |
| Total Requirements | 56,585,885 | 47,913,728 | 59,670,550 | 52,702,580 | 60,686,873 | 70,334,073 | **9,647,200** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 223,706 | 296,562 | 659,430 | 3,982,629 | 346,083 | 2,034,683 | **1,688,600** |
| State, Fed or Gov't Aid | - | 24,812 | - | - | - | - | **-** |
| Current Services | 47,196,390 | 68,503,274 | 99,288,830 | 105,748,141 | 96,745,000 | 104,255,000 | **7,510,000** |
| Other Revenue | 30,444 | 145,028 | 306,348 | 186,424 | 36,500 | 36,500 | **-** |
| Total Revenue | 47,450,540 | 68,969,676 | 100,254,608 | 109,917,194 | 97,127,583 | 106,326,183 | **9,198,600** |
| Operating Transfers In | 3,394,921 | 57,206 | 41,560 | 1,690,980 | - | - | **-** |
| Total Financing Sources | 50,845,461 | 69,026,882 | 100,296,168 | 111,608,174 | 97,127,583 | 106,326,183 | **9,198,600** |
| Rev Over/(Under) Exp | (5,740,424) | 21,113,154 | 40,625,618 | 58,905,594 | 36,440,710 | 35,992,110 | **(448,600)** |

Services and supplies of $62,781,757 includes judgment and settlement costs, medical treatment and expenses, temporary disability and loss earnings, property insurance, and legal defense services. The $8,994,860 increase is due to increased claims costs and premium costs for excess insurance in all insured and self-insured funds.

Other charges of $380,000 include costs for taxes and assessments by the State of California for the worker's compensation self insurance plans.

Transfers of $619,995 represent average salary and benefit costs for 6.0 Safety Specialists and 1.0 Workers' Compensation Adjuster, funded by various sub funds resulting from Board of Supervisor's actions.

Operating transfers out of $6,552,321 represent funding for the Operations division. The $701,514 increase is due to staffing adjustments, increased COWCAP charges, equipment replacement needs, inflation, and Human Resources services.

Departmental revenue of $106,326,183 includes $104,255,000 in insurance premiums collected from user departments. The $7.5 million increase over last year is due to a Board of Supervisors approved rate change to pay for premiums and increase self-insured funding levels to the 80% acceptable confidence level based on actuarial analysis. Also included is $2.0 million in interest earnings, an estimated $1.7 million increase over last year based on anticipated fund balances, and $36,500 in anticipated subrogation and claims cost recovery revenue.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| **Description of Performance Measure** | **2006-07 Projected** | **2006-07 Actual** | **2007-08 Projected** |
| Confidence level achieved in self-insured funds as determined by actuarial analysis. | New | 57% | 80% |

In 2001, a commitment was made to restore the self-insured fund balances to the marginally acceptable 70% confidence level by 2008. In 2006-07, the department increased that commitment to 80% confidence levels as recommended by actuarial analysis. Risk Management implemented a five year recovery plan that accounts for the liquidation of a Guaranteed Investment Contract (GIC) in the amount of $52.5 million at the end of 2008. This will aid the department in achieving the 80% confidence level by the end of the fiscal year.

# ARROWHEAD REGIONAL MEDICAL CENTER
## Patrick A. Petre

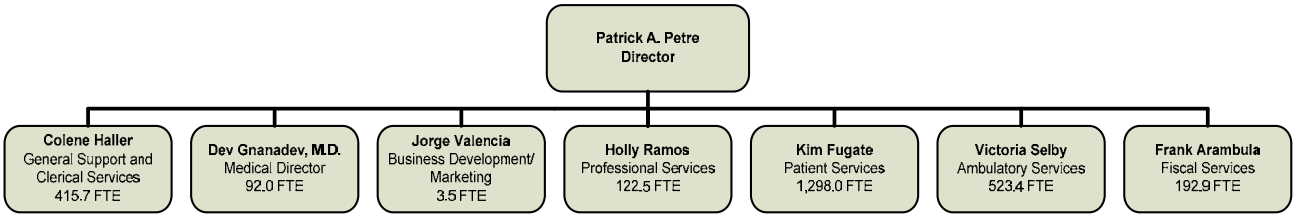
### MISSION STATEMENT

The San Bernardino County "Arrowhead Regional Medical Center" (ARMC) is a safety net hospital with the primary mission of providing quality healthcare, a basic necessity of humankind, to the residents of San Bernardino County. We continuously strive to improve the health of the communities we serve and become the provider of choice for healthcare delivery and education.

### STRATEGIC GOALS

1. Ensure the health and safety of County residents by increasing access to healthcare services through Outpatient and Emergency Room Visits.
2. Improve access to higher-level healthcare services for County residents through increased admissions in Acute Care.
3. Secure hospital financial health through efficient reimbursement policies and optimizing available revenue streams.
4. Reduce cost inefficiencies through containment opportunities and strategies to ensure effective hospital operations.
5. Enhance services and operations through continued improvement of Information Technology Infrastructure.
6. Continue improving customer satisfaction.

### ORGANIZATIONAL CHART




### SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Operating Exp/ Appropriation | Revenue | Fund Balance | Revenue Over/ (Under) Exp | Staffing |
| **Enterprise Funds** | | | | | |
| Arrowhead Regional Medical Center | 364,151,503 | 361,628,449 | | (2,523,054) | 2,656.0 |
| Total Enterprise Funds | 364,151,503 | 361,628,449 | - | (2,523,054) | 2,656.0 |
| **Special Revenue Funds** | | | | | |
| Tobacco Tax | 2,258,056 | 1,717,828 | 540,228 | - | - |
| Archstone Foundation Grant | 44,509 | 10,802 | 33,707 | | - |
| Total Special Revenue Funds | 2,302,565 | 1,728,630 | 573,935 | - | - |
| **Total - All Funds** | 366,454,068 | 363,357,079 | 573,935 | (2,523,054) | 2,656.0 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

# Arrowhead Regional Medical Center

## DESCRIPTION OF MAJOR SERVICES

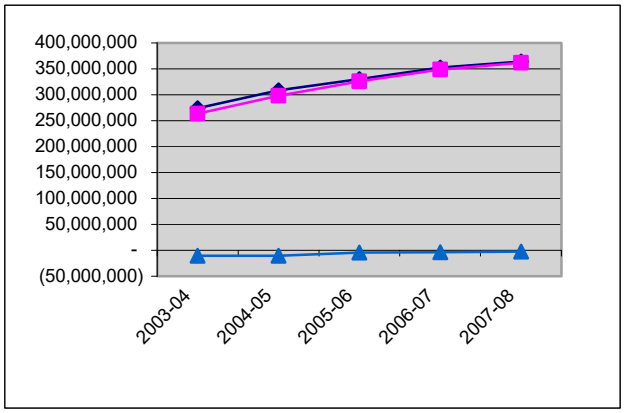
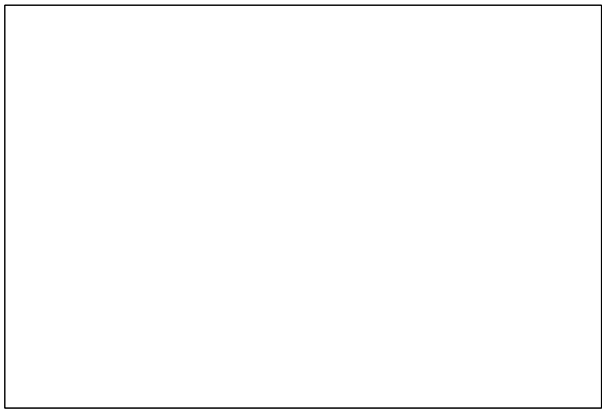
Arrowhead Regional Medical Center (ARMC) is a state-of-the-art acute care facility embracing advanced technology in all patient and support areas. ARMC offers the latest in patient care by providing a full range of inpatient and outpatient services, three off campus community health centers, Department of Behavioral Health's inpatient activities and numerous specialty services. Freeway access, shuttle service and close proximity to an Omnitrans bus hub make ARMC convenient to county residents.

ARMC and Behavioral Health facilities are comprised of 373 (90 in Behavioral Health and 283 in ARMC) inpatient rooms, most of which are private. The Emergency Department is a Level II Trauma Center and consists of 15 observation rooms, 8 treatment rooms, 3 law enforcement holding rooms, 8 trauma rooms and a 9 bay Rapid Medical Emergent Treatment area to expedite treatment and improve throughput. The helicopter landing area can accommodate both standard medi-vac helicopters and military helicopters. The outpatient care center consists of 109 examination rooms and 8 procedure rooms.

**Inpatient Care:** Inpatient services provide curative, preventative, restorative and supportive care for general and specialty units within the General Acute Care Hospital, Behavioral Health Hospital and Home Health. Care is coordinated among multiple care providers responsible for patient care twenty-four hours a day. Nursing functions as a primary interface with patients, families and others and is often the interpreter for the hospital experience and treatment plan. Education is a primary focus and ARMC offers numerous Residency Programs for the training of physicians in Family Practice, Emergency Medicine, Surgery, Neurosurgery, Women's Health, and Internal Medicine.

**Outpatient Services:** Outpatient Care is an integral part of our multifaceted healthcare delivery system offering a wide range of emergency, primary, preventive, chronic, follow-up and specialty care in an ambulatory care setting. Visits have exceeded 250,000 annually without the Emergency Room volume.

## BUDGET HISTORY

| 5-YEAR BUDGET TREND | 5-YEAR STAFFING TREND |
|---|---|
|  |  |

**PERFORMANCE HISTORY**

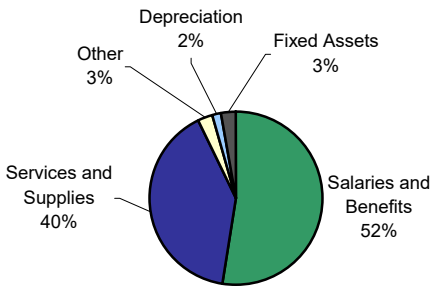
| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 285,852,123 | 307,053,858 | 338,756,350 | 355,638,294 | 360,589,659 |
| Departmental Revenue | 280,930,687 | 303,214,159 | 325,302,143 | 352,029,875 | 352,805,258 |
| Revenue Over/(Under) Exp | (4,921,436) | (3,839,699) | (13,454,207) | (3,608,419) | (7,784,401) |
| Budgeted Staffing | | | | 2,683.4 | |
| Fixed Assets | 1,640,973 | 1,314,030 | 1,539,482 | 2,608,113 | 2,468,254 |

Appropriation for 2006-07 is $360,589,659 versus a modified budget of $355,638,294. This is an unfavorable variance of $4,951,365 and is primarily related to physician fees and supply expenses. There was an aggressive plan to reduce supply expense over the course of the year that did not materialize. The plan included the review of distribution processes of supplies to various hospital departments, cost analysis of existing supplies contracts, and an assessment of materials management infrastructure and staff. These components are now being implemented and incorporated into the 2007-08 budget.

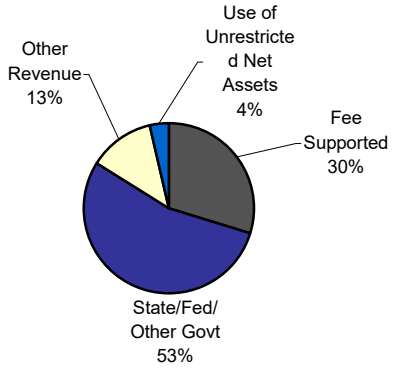
Departmental revenue for 2006-07 reflects an increase of $775,383 over modified budget primarily due to the unanticipated receipt of the SB 1100 Medi-Cal funding adjustment. Realignment is currently funding departmental revenue at a level $4,429,906 over budget. ARMC administration is currently analyzing this funding deficit.

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Administrative/Executive
**DEPARTMENT:** Arrrowhead Regional Medical Center
**FUND:** Medical Center

**BUDGET UNIT:** EAD MCR
**FUNCTION:** Health and Sanitation
**ACTIVITY:** Hospital Care

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 139,529,219 | 154,101,291 | 175,477,648 | 191,107,523 | 190,163,232 | 196,727,735 | **6,564,503** |
| Services and Supplies | 122,188,037 | 130,590,559 | 146,463,897 | 151,305,402 | 144,025,461 | 149,992,752 | **5,967,291** |
| Central Computer | 587,180 | 773,607 | 910,103 | 1,075,193 | 1,075,193 | 1,283,275 | **208,082** |
| Other Charges | 955,137 | 1,092,532 | 1,026,124 | 1,023,734 | 1,120,937 | 849,907 | **(271,030)** |
| Transfers | 900,656 | 905,863 | 974,489 | 1,144,292 | 1,149,440 | 1,573,867 | **424,427** |
| Total Exp Authority | 264,160,229 | 287,463,852 | 324,852,261 | 345,656,144 | 337,534,263 | 350,427,536 | **12,893,273** |
| Reimbursements | - | - | - | (5,000) | - | - | **-** |
| Total Appropriation | 264,160,229 | 287,463,852 | 324,852,261 | 345,651,144 | 337,534,263 | 350,427,536 | **12,893,273** |
| Depreciation | 11,012,812 | 6,049,319 | 5,904,089 | 5,927,187 | 6,216,532 | 5,723,967 | **(492,565)** |
| Operating Transfers Out | 10,679,082 | 13,540,687 | 8,000,000 | 9,011,328 | 8,812,500 | 8,000,000 | **(812,500)** |
| Total Requirements | 285,852,123 | 307,053,858 | 338,756,350 | 360,589,659 | 352,563,295 | 364,151,503 | **11,588,208** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | 683 | 126 | (125) | - | - | **-** |
| State, Fed or Gov't Aid | 179,182,389 | 192,662,185 | 181,560,624 | 201,726,300 | 206,320,263 | 202,980,939 | **(3,339,324)** |
| Current Services | 84,686,128 | 84,747,673 | 93,242,062 | 99,837,741 | 98,916,441 | 111,540,583 | **12,624,142** |
| Other Revenue | 578,570 | 6,174,868 | 10,814,880 | 4,854,160 | 4,473,197 | 4,530,828 | **57,631** |
| Total Revenue | 264,447,087 | 283,585,409 | 285,617,692 | 306,418,076 | 309,709,901 | 319,052,350 | **9,342,449** |
| Operating Transfers In | 16,483,600 | 19,628,750 | 39,684,451 | 46,387,182 | 39,187,500 | 42,576,099 | **3,388,599** |
| Total Financing Sources | 280,930,687 | 303,214,159 | 325,302,143 | 352,805,258 | 348,897,401 | 361,628,449 | **12,731,048** |
| Rev Over/(Under) Exp | (4,921,436) | (3,839,699) | (13,454,207) | (7,784,401) | (3,665,894) | (2,523,054) | **1,142,840** |
| Budgeted Staffing | | | | | 2,683.4 | 2,656.0 | **(27.4)** |
| **Fixed Assets** | | | | | | | |
| Equipment | 1,201,198 | 961,224 | 1,039,732 | 1,126,356 | 1,000,000 | 9,227,997 | **8,227,997** |
| L/P Equipment | 439,775 | 352,806 | 499,750 | 1,341,898 | 1,550,638 | 1,664,795 | **114,157** |
| Total Fixed Assets | 1,640,973 | 1,314,030 | 1,539,482 | 2,468,254 | 2,550,638 | 10,892,792 | **8,342,154** |

Salaries and benefits of $196,727,735 fund 2,656 positions and are increasing by $6,564,503 primarily resulting from $3,021,066 in annual step increases, $1,774,247 increase in retirement benefits and other costs associated with MOU rate adjustments. Staffing decreased by 27.4 primarily due to a decrease of 16.0 Radiology Program Trainees/Interns (interns in this program are no longer compensated), a transfer of 2.0 Human Resource Officers to the County Human Resources Department, a decrease of 6.5 nursing positions to cover additional costs associated with the mid-year conversion of per-diem registered nursing positions to regular positions, and the remaining net decrease of 2.9 due to various staffing adjustments based on departmental needs.

Services and supplies of $149,992,752 includes $49,899,272 for contracted services such as physicians and other professional services, $56,089,818 for medical and pharmacy supplies, $7,178,076 for malpractice insurance, with the balance of $36,825,586 for other operational expenses such as utilities, insurance,

equipment, maintenance and leases. The net increase of $5,967,291 is primarily due to a $2,408,095 increase in physicians' contracts and a $3,108,655 increase for medical and pharmacy supplies.

Other charges of $849,907 represents payments to non-contracted Medically Indigent providers and the decrease of $271,030 is primarily due to the increased utilization of our contracted providers.

Transfers of $1,573,867 includes $948,695 for the salaries and benefits costs associated with a Human Resources Officer (HRO) I and II and the hospital's shared portion of the costs for a Healthcare Division IS Chief, and the remaining $625,172 is primarily for office lease space. The increase of $424,427 is due to the transfer of the two HRO's from the hospital's budget to Human Resources. The hospital now transfers funds to cover these positions.

Depreciation of $5,723,967 represents forecasted depreciation for existing equipment of $5,073,967 plus an additional $650,000 for budgeted equipment purchases. Equipment is depreciated over the Medicare recommended useful life utilizing the straight-line method. To date, ARMC has not set aside or budgeted funds for equipment replacement at the same rate of depreciation. As a result, equipment replacement costs will be have a negative impact on operations now and in years to come as equipment reaches the end of its useful life. The decrease of $492,565 reflects equipment that has been fully depreciated.

Operating transfers out of $8,000,000 is for the Medical Center Debt Service and represents ARMC's contribution from operations. The decrease of $812,500 is due to a decrease in transfers to the Architecture and Engineering Department for capital improvement projects completed in 2006-07. A detailed description of the Medical Center Debt Service is available in the County Administrative Office's Medical Center Lease Payments budget unit on page 117.

Revenue in the amount $319,052,350 includes $202,980,939 in state and federal aid primarily from Medi-Cal and Medicare, $111,540,583 in current services from private pay patients and insurance, and $4,530,828 in other revenue from cafeteria sales, interest, miscellaneous grants, and services provided to other county departments and hospitals. State Aid includes $148,940,665 in Medi-Cal Inpatient revenue (SB 1100), an increase of $2,858,398; $17,831,634 in Medi-Cal Outpatient, a decrease of $1,713,325; $1,337,327 in State Health Administration funds; and $735,397 in other state aid. The decrease in outpatient revenue is due to the correction of methodology in forecasting patient volume as used in 2006-07, patient volume for 2007-08 is not decreasing. federal aid includes $26,004,560 of Medicare Inpatient revenue, a $3,551,727 decrease; $7,419,359 of Medicare Outpatient revenue, a $1,043,028 decrease; and $711,997 of grant revenue for the purchase of a linear accelerator. The decreases of both inpatient and outpatient Medicare revenue is due to the correction of methodology in forecasting patient volume and revenue in 2006-07, patient volume for 2007-08 is not decreasing. Current services revenue includes $61,842,787 of commercial insurance inpatient revenue, an increase of $7,193,270; $20,703,924 in health services fees, an increase of $1,377,659; $16,133,117 in commercial insurance outpatient revenue, an increase of $5,070,742; $9,353,247 from both inpatient and outpatient private pay; and $3,507,508 in Institute Care and Services revenue. The increase in commercial insurance revenue is primarily due to an anticipated 7% insurance rate increase. The net increase of $9,342,449 is primarily due to the adjustments detailed above.

Operating transfers in of $42,576,099 reflect the Realignment contribution to the operations of the hospital and includes $34,820,000 for operations, $2,550,000 for the Medically Indigent program, $2,292,000 in one-time funding for the purchase of a linear accelerator, $1,724,000 in one-time funding for the purchase of an open MRI, and $1,190,099 in one-time funding for the automated pharmacy program. The allocation of realignment for operations of $34,820,000 was decreased by $1.0 million from 2006-07 due to the additional funding being one-time funds and not ongoing.

Currently, ARMC has an operating deficit of $2,523,054. ARMC Administration will continue to analyze current operations to identify additional areas of cost savings and available funding to mitigate this shortfall. This shortfall can be primarily attributed to the lack of cost containment over the last few years, failure to budget and plan for necessary equipment replacement, and an increase in contracted physician expenses. Upon the identification of the key areas of concern, ARMC will devise a plan for immediate action including an evaluation of staffing allocations, clinical programs, revenue maximization, cost initiatives including services and supplies, and the review of administrative and operational flows. In the event ARMC Administration is not able to mitigate this operating deficit, realignment revenue is available, however these funds are programmed for the ARMC Campus reconfiguration and the project's funding could be jeopardized.

Fixed assets of $10,892,792 include $9,227,997 for equipment and $1,664,795 for lease purchase equipment. Equipment includes $3,003,997 for the purchase of a linear accelerator, $1,724,000 for the purchase of an open MRI and $4,500,000 to replace aging equipment that has been in place since the opening of the facility in March 1999.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage decrease in ER patients leaving without being seen (10,950 patients in 2005-06, 4837 in 2006-07). | 16% | 56% | 25% |
| Tattoos removed at clinic (Clinic opened May 23, 2007, 81 removals performed for 2006-07). | New | 81 | 500 |
| Percentage increase in outpatient rehab volume (18,860 visits in 2005-06, no increase in 2006-07, in process of joining Medical Provider Network). | New | New | 5% |
| Percentage increase in number of deliveries (3780 in 2005-06, 3975 in 2006-07). | ≤1% | 5% | 3% |
| Separate billing for Direct Observation Unit (admits to unit, not in %, opened in February 2007). | New | 244 | 1500 |
| Percentage decrease in third party nurse staffing assistance (3.4 million spent in 2005-06, 1.6 million in 2006-07). | 25% | 53% | 14% |
| Improvement in Patient Satisfaction scores from patient questionnaires (based on overall patient satisfaction where > 81.61% is desired). | 83% | 84% | 83% |

# Tobacco Tax Funds

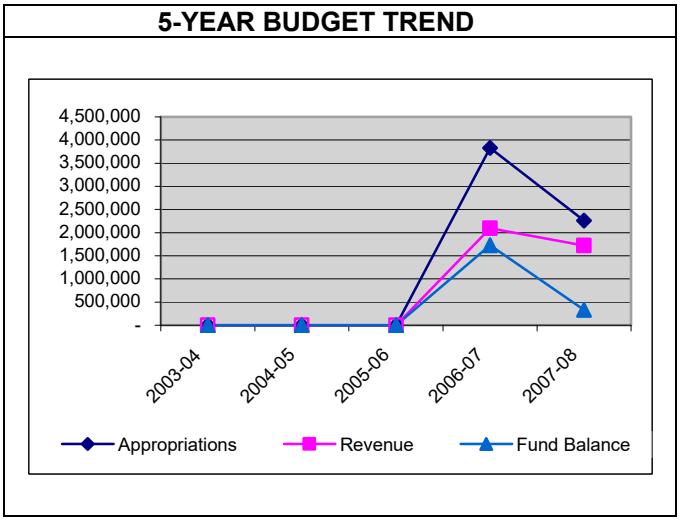
## DESCRIPTION OF MAJOR SERVICES

In November 1988, California Voters approved the California Tobacco Health Protection Act of 1988, also known as Proposition 99. This referendum increased the state cigarette tax by 25 cents per pack and added an equivalent amount on other tobacco products. The new revenues were earmarked for programs to reduce smoking, to provide health care services to indigents, to support tobacco-related research, and to fund resource programs for the environment.

Arrowhead Regional Medical Center (ARMC) established the county tobacco tax funds in Fiscal Year 1989-90 to facilitate the transfer of Tobacco Tax monies to the county hospital, non-county hospitals, and physicians, when notified and as required by the State.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

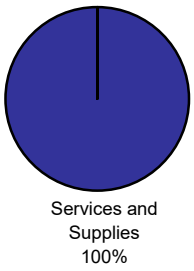
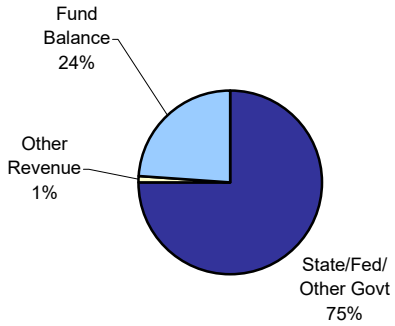



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 2,412,872 | 1,531,718 | 1,409,364 | 3,827,366 | 2,885,810 |
| Departmental Revenue | 1,742,696 | 1,483,549 | 2,978,137 | 2,096,924 | 1,695,595 |
| Fund Balance | | | | 1,730,442 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. The amount not expended is carried over to the subsequent year's budget. Expenditures were less than modified budget due to the state requiring a decreased allocation to contracted physicians and hospitals This reduction was partially offset by an increased services and supplies disbursement. Departmental revenue was less than budgeted due to an unanticipated lower level of funding from the state.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Arrowhead Regional Medical Center
**FUND:** Tobacco Tax Funds

**BUDGET UNIT:** RGA through RGR, RHB
**FUNCTION:** Health and Sanitation
**ACTIVITY:** Hospital Care

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 2,412,872 | 1,531,718 | 1,407,500 | 2,885,810 | 3,344,714 | 2,258,056 | **(1,086,658)** |
| Transfers | - | - | 1,864 | - | - | - | **-** |
| Contingencies | - | - | - | - | 482,652 | - | **(482,652)** |
| Total Appropriation | 2,412,872 | 1,531,718 | 1,409,364 | 2,885,810 | 3,827,366 | 2,258,056 | **(1,569,310)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 14,584 | 4,796 | 20,673 | 53,142 | 45,000 | 24,600 | **(20,400)** |
| State, Fed or Gov't Aid | 1,727,418 | 1,478,753 | 2,955,601 | 1,642,453 | 2,051,924 | 1,693,228 | **(358,696)** |
| Other Revenue | 694 | - | - | - | - | - | **-** |
| Other Financing Sources | - | - | 1,863 | - | - | - | **-** |
| Total Revenue | 1,742,696 | 1,483,549 | 2,978,137 | 1,695,595 | 2,096,924 | 1,717,828 | **(379,096)** |
| Fund Balance | | | | | 1,730,442 | 540,228 | **(1,190,214)** |

Services and supplies of $2,258,056 represent anticipated amounts determined by the state and allocated to contracted hospitals and physicians. The decrease of $1,086,658 for 2007-08 represents the annual disbursements leveling off to anticipated annual amounts.

Contingencies were not budgeted and decreased by $482,652 based on available fund balance.

Departmental revenue in the amount of $1,717,828 includes $1,693,228 from the State and $24,600 in interest. The decrease of $379,096 primarily represents an anticipated reduction in program funding from the state.

# Archstone Foundation Grant

## MISSION STATEMENT

The medical staff of Arrowhead Regional Medical Center (ARMC), developed and operate ARMC's Dependent Adult and Elder Abuse Program that is funded with Archstone Foundation grant monies.

## STRATEGIC GOALS

1. Establish a coordinating body representing leadership from ARMC, Department of Aging and Adult Services, and the District Attorney Elder Abuse Unit.
2. Develop internal and external training for program professionals and key members of an interdisciplinary team.
3. Develop a mechanism for ongoing referral of dependent adults and elders suspected of being mistreated from local protective agencies to ARMC medical team for the purpose of assessment and treatment.
4. Establish a multidisciplinary team meeting schedule.

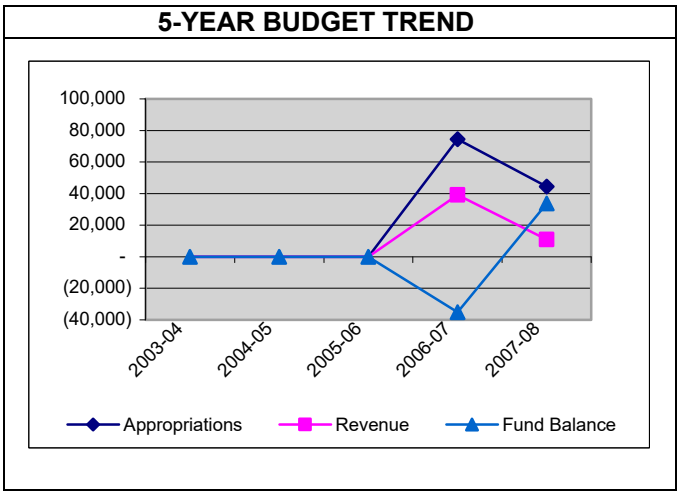
## DESCRIPTION OF MAJOR SERVICES

Arrowhead Regional Medical Center (ARMC) established this fund in 2005-06 to facilitate the receipt of grant funds from the Archstone Foundation. The Archstone Foundation is a private grant-making organization, whose mission is to contribute towards the preparation of society in meeting the needs of an aging population. The grant was issued to provide ARMC with the resources necessary to incorporate a medical consultation element into existing county efforts in the area of elder abuse and neglect. The funds are required to be deposited into interest-bearing accounts, with all proceeds to be spent on prevention and detection of elder abuse and neglect.

ARMC anticipates receiving a total of $81,913, plus interest, for the two-year program, and is projecting receipts of $10,802 in 2007-08. All funds received are expected to be distributed by the end of 2007-08.

There is no staffing associated with this budget unit.

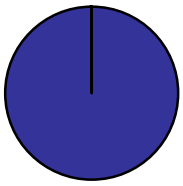
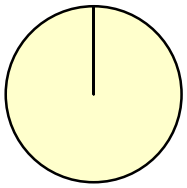
## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | - | 74,411 | 41,791 |
| Departmental Revenue | - | - | 35,105 | 39,306 | 40,393 |
| Fund Balance | | | | 35,105 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |
| Services and Supplies 100% | Other Revenue 100% |

**GROUP:** Administrative/Executive
**DEPARTMENT:** Arrowhead Regional Medical Center
**FUND:** Archstone Foundation Grant

**BUDGET UNIT:** RMT MCR
**FUNCTION:** Health and Sanitation
**ACTIVITY:** Hospital Care

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | - | - | - | 41,791 | 74,411 | 44,509 | **(29,902)** |
| Total Appropriation | - | - | - | 41,791 | 74,411 | 44,509 | **(29,902)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | - | - | 1,387 | 300 | 3,000 | **2,700** |
| Other Revenue | - | - | 35,105 | 39,006 | 39,006 | 7,802 | **(31,204)** |
| Total Revenue | - | - | 35,105 | 40,393 | 39,306 | 10,802 | **(28,504)** |
| Fund Balance | | | | | 35,105 | 33,707 | **(1,398)** |

Services and supplies of $44,509 include payments to ARMC Geriatric team to cover expenses incurred for Archstone Foundation activities including salaries, travel, training and other incidental expenses. Expenses correlate to available grant funding.

Departmental revenue of $10,802 includes grant receipts of $7,802 and interest of $3,000. The decrease of $28,504 primarily represents a decrease in grant funding as the program is in its last year.

# BEHAVIORAL HEALTH
# Allan Rawland

## MISSION STATEMENT

The Department of Behavioral Health (DBH) will help individuals living with the problems of mental illness and substance abuse to find solutions to challenges they face so that they may function well within their families and the community. The DBH staff will be sensitive to and respectful of all clients, their families, culture and languages. The DBH will use the taxpayers' money wisely to meet its goals while following all governmental guidelines and requirements. The DBH will provide a pleasant workplace for its staff members so that they may be creative and effective in their jobs. The DBH will provide a pleasant environment for clients in which to receive services.

## STRATEGIC GOALS

1. Increase access to Behavioral Health services for individuals that are unserved or who are receiving a limited level of services.

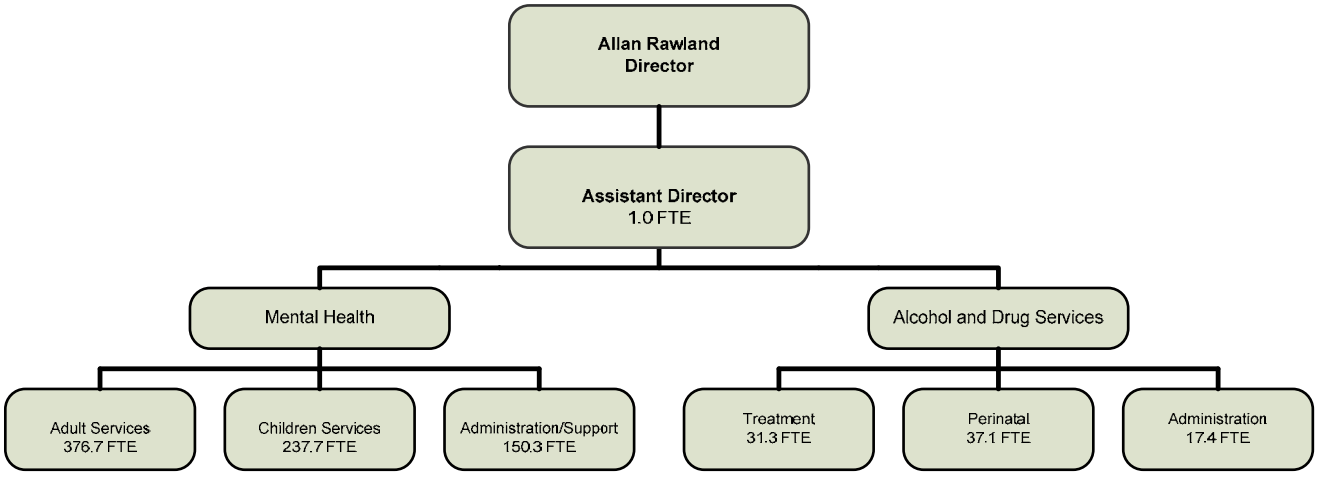
2. Increase customer service education for all county and contract staff that promotes the mission of the county and the department.

3. Increase access to community behavioral health services for adolescents with mental health illness who are involved in the juvenile justice system.

4. Increase cultural competency training for all county and contract staff that promotes the mission of the county and the department.

5. Integrate Mental Health and Alcohol and Drug Services into co-located clinics in order to increase client access to services and provide better care.

## ORGANIZATIONAL CHART



**SUMMARY OF BUDGET UNITS**

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance | Staffing |
| **General Fund** | | | | | |
| Behavioral Health | 178,566,791 | 176,724,038 | 1,842,753 | | 766.7 |
| Alcohol and Drug Services | 22,108,176 | 21,958,718 | 149,458 | | 85.8 |
| Total General Fund | 200,674,967 | | | | 852.5 |
| **Special Revenue Funds** | | | | | |
| Mental Health Services Act | 49,141,817 | 20,624,815 | | 28,517,002 | - |
| Driving Under the Influence Programs | 316,662 | 122,000 | | 194,662 | - |
| Block Grant Carryover Program | 7,186,110 | 1,384,560 | | 5,801,550 | - |
| Court Alcohol and Drug Program | 1,108,779 | 391,000 | | 717,779 | - |
| Proposition 36 | 6,257,075 | 6,207,773 | | 49,302 | - |
| Total Special Revenue Funds | 64,010,443 | 28,730,148 | - | 35,280,295 | - |
| **Total - All Funds** | 264,685,410 | | | 35,280,295 | 852.5 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

# Behavioral Health

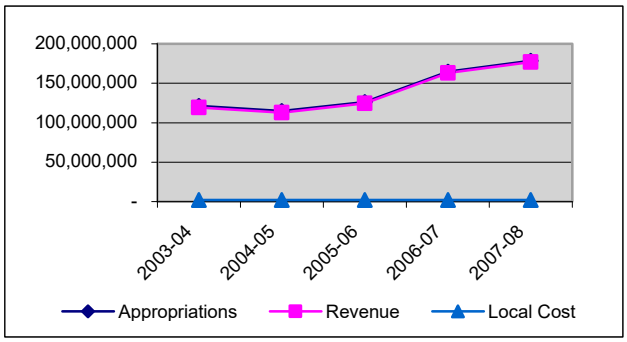
## DESCRIPTION OF MAJOR SERVICES

The DBH is responsible for providing mental health services to county residents who are either unable to afford treatment or do not live in proximity to private services. Treatment is provided to all age groups, with primary emphasis placed on treating children, families and chronically mentally ill adults (in that priority). Services are delivered throughout the county via a network of department-operated clinics, community based contract providers (residential and psychiatric skilled nursing facilities and acute hospitals), public schools, and other community-based settings. Services include: information and referrals, community outreach, client self-help and support groups, a variety of children's programs, mentally ill homeless program, employment services, case management, crisis and transitional residential assistance, augmented board and care placements, conservatorship services, supportive housing services and client transportation assistance. The department also operates as a training setting by administering various internship programs and offering continuing education for licensed department and contractor staff.

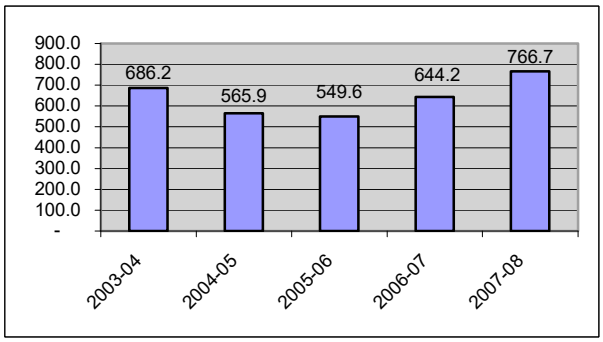
The Mental Health Services Act of 2005 (MHSA), passed by the California voters in November 2004, has given San Bernardino County and the Department of Behavioral Health the opportunity to build a "system of care and treatment" that will efficiently and effectively serve all clients, especially to ensure access to behavioral health services for populations and individuals that are unserved or who are receiving a limited level of services from the present programs due to the lack of adequate funding and/or the various restrictions on the use of those funds. The particular populations include individuals who are homeless and/or incarcerated in jails or juvenile halls, who are in out-of-home and out-of-county placements, insolated in their homes, failing in school, or in other institutional care facilities. These populations also include individuals and families who are from racial and ethnic communities who are not adequately served by the behavioral health system.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

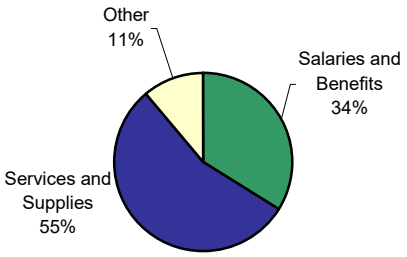
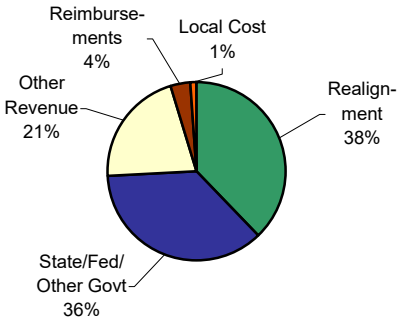



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 117,902,648 | 111,570,782 | 119,212,075 | 165,297,692 | 131,188,977 |
| Departmental Revenue | 116,059,895 | 109,020,466 | 117,369,322 | 163,454,939 | 129,346,228 |
| Local Cost | 1,842,753 | 2,550,316 | 1,842,753 | 1,842,753 | 1,842,749 |
| Budgeted Staffing | | | | 644.2 | |

Appropriation and departmental revenue for 2006-07 are less than modified budget primarily due to: (1) salary savings resulting from staff turnover, delays in filling positions and delays in establishing new MHSA funded programs, (2) contracted services are less than estimated due to delays in contracting for new MHSA funded programs, and (3) full Implementation of MHSA programs is not expected to occur this fiscal year as anticipated.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Behavioral Health
**FUND:** General

**BUDGET UNIT:** AAA MLH
**FUNCTION:** Health & Sanitation
**ACTIVITY:** Hospital Care

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 42,328,702 | 38,684,994 | 41,926,392 | 49,512,735 | 54,051,968 | 62,941,126 | **8,889,158** |
| Services and Supplies | 62,786,823 | 60,247,931 | 66,401,328 | 69,193,127 | 98,865,273 | 101,201,834 | **2,336,561** |
| Central Computer | 407,902 | 523,431 | 520,717 | 640,543 | 640,543 | 677,544 | **37,001** |
| Other Charges | 5,148,542 | 4,799,719 | 3,806,988 | 3,481,153 | 4,282,033 | 5,604,960 | **1,322,927** |
| Equipment | - | - | 66,172 | 71,662 | 80,800 | 91,200 | **10,400** |
| Vehicles | - | - | - | 347,619 | 590,000 | 288,091 | **(301,909)** |
| L/P Struct/Equip/Vehicles | - | - | - | - | - | 1,992,120 | **1,992,120** |
| Transfers | 4,511,462 | 4,609,161 | 4,940,050 | 5,824,191 | 5,619,797 | 6,420,441 | **800,644** |
| Total Exp Authority | 115,183,431 | 108,865,236 | 117,661,647 | 129,071,030 | 164,130,414 | 179,217,316 | **15,086,902** |
| Reimbursements | (3,998,290) | (4,477,326) | (5,190,283) | (5,112,708) | (5,668,925) | (7,091,277) | **(1,422,352)** |
| Total Appropriation | 111,185,141 | 104,387,910 | 112,471,364 | 123,958,322 | 158,461,489 | 172,126,039 | **13,664,550** |
| Operating Transfers Out | 6,717,507 | 7,182,872 | 6,740,711 | 7,230,655 | 6,360,753 | 6,440,752 | **79,999** |
| Total Requirements | 117,902,648 | 111,570,782 | 119,212,075 | 131,188,977 | 164,822,242 | 178,566,791 | **13,744,549** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | - | - | 84 | - | - | **-** |
| Realignment | 62,415,095 | 41,823,063 | 52,080,249 | 60,228,662 | 67,252,313 | 70,019,971 | **2,767,658** |
| State, Fed or Gov't Aid | 52,670,737 | 65,324,545 | 63,544,174 | 62,989,362 | 66,494,882 | 67,558,106 | **1,063,224** |
| Current Services | 306,141 | 200,403 | 237,453 | 186,239 | 190,156 | 190,156 | **-** |
| Other Revenue | 645,202 | 1,645,422 | 568,819 | 663,105 | 1,141,258 | 650,000 | **(491,258)** |
| Other Financing Sources | 22,720 | 27,033 | - | - | - | - | **-** |
| Total Revenue | 116,059,895 | 109,020,466 | 116,430,695 | 124,067,452 | 135,078,609 | 138,418,233 | **3,339,624** |
| Operating Transfers In | - | - | 938,627 | 5,278,776 | 27,900,880 | 38,305,805 | **10,404,925** |
| Total Financing Sources | 116,059,895 | 109,020,466 | 117,369,322 | 129,346,228 | 162,979,489 | 176,724,038 | **13,744,549** |
| Local Cost | 1,842,753 | 2,550,316 | 1,842,753 | 1,842,749 | 1,842,753 | 1,842,753 | **-** |
| Budgeted Staffing | | | | | 644.2 | 766.7 | **122.5** |

Salaries and benefits of $62,941,126 fund 766.7 positions, of which $12,499,881 and 156.3 positions are funded by the MHSA. An increase of $8,889,158 has been included to fund full-year cost of positions added during the fiscal year which increased budgeted staffing by 77.5, MOU and step increases, as well as 45.0 new positions primarily for MHSA for 2007-08.

Services and supplies of $101,201,834 include $73,819,422 in contracts with approximately $19.0 million or 25% funded by MHSA, $4,302,150 for the managed care fee-for-service network, $4,534,548 for remote pharmacy services for indigents and jail population without third party insurance, $2,229,635 for Incorporated Doctor payments, $2,034,165 for CCS Treatment, $4,694,280 for inventoriable equipment with approximately 80% for MHSA funded programs and 20% for DBH annual one-third replenishment plan, and the balance for services and supplies necessary to conduct routine departmental business. The increase of $2,336,561 is primarily due to one-time purchases of non-inventoriable equipment and increases in other professional services.

Other charges of $5,604,960 include $2,237,531 in MHSA funding for client temporary housing and transportation and $3,351,799 for State Hospital contracts. An increase of $1,322,927 is primarily due to anticipation of full implementation of the MHSA plan and the increased need for housing and transportation.

Equipment of $91,200 is budgeted for the purchase of new and replacement servers necessary to maintain the department Information Technology functions and six scanners that will be purchased to continue the department's efforts in reducing paper records.

Vehicle in the amount of $288,091 is for the purchase of 10 vehicles for MHSA programs as part of the state contract, primarily Children's Crisis Response Team (CCRT) and the Older Adult program. The decrease of $301,909 is due to the overall decrease in MHSA program need for vehicles since last year.

Capitalized Software of $1,992,120 includes appointment scheduler, data mining, Geographical Informational System and touch screen technology software for the MHSA program. These expenses are one-time in nature and were not budgeted in 2006-07. They are included this year for the full implementation of the MHSA program.

Transfers out of $6,420,441 include $4,665,285 for rents and leases, $1,273,675 to reimburse Public Guardian for administration for conservatees, and other reimbursements to county departments primarily for salaries and benefits charges. The increase of $800,644 includes increases of rents and leases, services provided by Human Resources such as advertising, and costs associated with the Alcohol and Drug Services and Offender Treatment Programs.

Reimbursements of $7,091,277 include $4,036,333 costs associated with the CalWORKs program, $1,900,403 for administrative support and facility rent to Alcohol and Drug funded programs and $1,154,541 for the Juvenile and Adult Mentally Ill Offender Crime Reduction grants. The increase of $1,422,352 is primarily due to overall cost increases associated with various programs.

Operating transfers out of $6,440,752 includes $4,597,999 for managed care fee-for-service psychiatric inpatient services and $1,842,753 for local cost offset. The increase of $79,999 is due to cost increases associated with the managed care fee-for-service program.

Realignment of $70,019,971 includes an increase of $2,767,658 due to increases in COWCAP, salaries and benefits, MOU, and contracts.

State aid of $63,859,200 includes Managed Care of $11,040,135, Medi-Cal of $38,882,262, EPSDT of $9,500,000, Conditional Release Program of $1,024,917, AB 2034 Homeless Recovery of $1,031,400, Superintendent of Schools AB 2726 of $1,180,486, SB 90 Mandated Cost Reimbursement $1,000,000, and First 5 funding for the Screening, Assessment, Referral & Treatment of $200,000. Federal aid of $219,393 includes Medicare inpatient services. Other governmental aid of $3,479,513 includes SAMSHA block grant and PATH funding.

Charges for current services of $190,156 primarily include health fees and private pay patient funds. Other revenue of $650,000 includes Social Security reimbursements.

Operating transfers in of $38,305,805 include MHSA transfers for full-year salary and benefit costs, contracts and service expansions in all existing DBH clinics. The increase of $10,404,925 is due to 2007-08 being the first full year of MHSA programs being fully operational.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| **Description of Performance Measure** | **2006-07 Projected** | **2006-07 Actual** | **2007-08 Projected** |
| Percentage decrease of admissions & bed days used in an institutional setting. | 10% | 1% | 10% |
| Percentage of contract providers that successfully completed customer service training. | 25% | 32% | 100% |
| Number of departmental employees certified to train department employees and contract providers in the CA. Brief Multi-Cultural Competency training. | New | New | 10 employees |
| Percentage of clinic employees and contract providers that sucessfully complete the CA. Brief Multi-Cultural Competency training. | New | New | 20% |
| Percentage increase in the penetration rate of ethnic and linguistic specific groups. | New | New | 10% |
| Percentage of adolescents with mental illness and their families transitioning from Juvenile Hall receiving wraparound behavioral health services and supports in the community. | 25% | 4% | 20% |
| Obtain required State Department of Alcohol & Drug & Medi-Cal certifications for the selected pilot clinic. | New | New | By December 2007 |
| Percentage of staff receiving two in-depth intensive training sessions on evidence-based practices for treating co-occurring disorders. | New | New | 75% |

# Alcohol and Drug Services

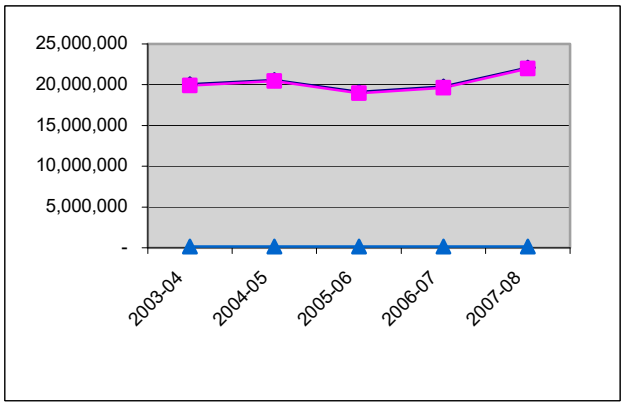
## DESCRIPTION OF MAJOR SERVICES

The DBH Alcohol and Drug Services (ADS) program consists of comprehensive substance abuse prevention and treatment programs to county residents. Services are provided by 6 county operated clinics and approximately 30 contractors. The major components include outpatient, residential, prevention, methadone, and case management services. Annually, approximately 12,500 clients are served and over 80,000 hours of prevention services are performed.

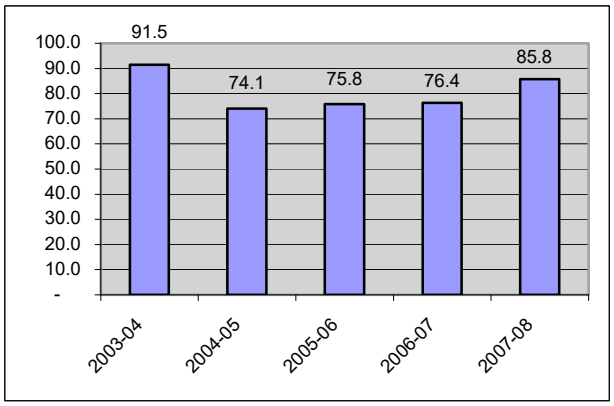
Alcohol and Drug Services are primarily funded by federal block grant and state revenues (62%). The remaining sources of revenue are court fines for Driving Under the Influence (DUI) offenses, fees for services, San Bernardino County Administrative/Executive 2007-08 Business Plan Behavioral Health 53 and reimbursements provided by Human Services System (HSS) CalWORKs program and the Proposition 36 (Prop. 36) – Substance Abuse and Crime Prevention Act program. In addition, the county must fund the required maintenance of effort (MOE) for the block grant and state funds. The department's local cost of $149,458 finances the required MOE.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**



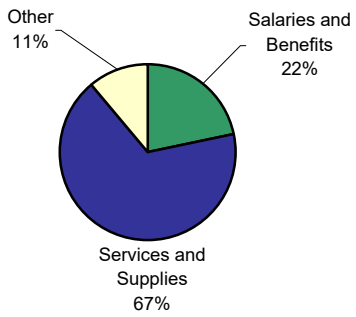
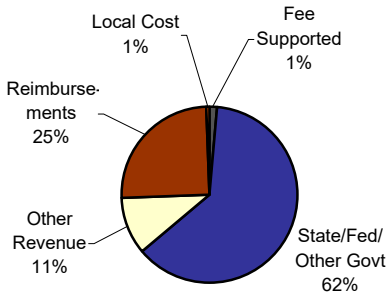

**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 19,218,436 | 19,050,106 | 17,372,212 | 20,513,091 | 21,516,625 |
| Departmental Revenue | 19,068,977 | 18,900,649 | 17,222,754 | 20,363,633 | 21,367,167 |
| Local Cost | 149,459 | 149,457 | 149,458 | 149,458 | 149,458 |
| Budgeted Staffing | | | | 76.4 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Alcohol & Drug Services
**FUND:** General

**BUDGET UNIT:** AAA ADS
**FUNCTION:** Health & Sanitation
**ACTIVITY:** Hospital Care

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 4,228,395 | 3,835,104 | 4,366,585 | 5,201,388 | 5,492,505 | 6,372,443 | **879,938** |
| Services and Supplies | 18,394,226 | 18,997,932 | 18,133,430 | 19,415,952 | 18,250,405 | 19,731,871 | **1,481,466** |
| Central Computer | - | - | - | - | - | 64,518 | **64,518** |
| Transfers | 1,412,775 | 1,838,454 | 2,038,985 | 2,943,313 | 2,945,499 | 3,291,044 | **345,545** |
| Total Exp Authority | 24,035,396 | 24,671,490 | 24,539,000 | 27,560,653 | 26,688,409 | 29,459,876 | **2,771,467** |
| Reimbursements | (4,816,960) | (5,621,384) | (7,166,788) | (6,044,028) | (6,905,538) | (7,351,700) | **(446,162)** |
| Total Appropriation | 19,218,436 | 19,050,106 | 17,372,212 | 21,516,625 | 19,782,871 | 22,108,176 | **2,325,305** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | 15,549,375 | 16,136,772 | 14,348,318 | 18,293,712 | 16,611,640 | 18,417,311 | **1,805,671** |
| Current Services | 354,411 | 399,153 | 387,089 | 404,283 | 353,000 | 402,000 | **49,000** |
| Other Revenue | 107,690 | 44,923 | 44,656 | 38,397 | 53,725 | 38,000 | **(15,725)** |
| Total Revenue | 16,011,476 | 16,580,848 | 14,780,063 | 18,736,392 | 17,018,365 | 18,857,311 | **1,838,946** |
| Operating Transfers In | 3,057,501 | 2,319,801 | 2,442,691 | 2,630,775 | 2,615,048 | 3,101,407 | **486,359** |
| Total Financing Sources | 19,068,977 | 18,900,649 | 17,222,754 | 21,367,167 | 19,633,413 | 21,958,718 | **2,325,305** |
| Local Cost | 149,459 | 149,457 | 149,458 | 149,458 | 149,458 | 149,458 | **-** |
| Budgeted Staffing | | | | | 76.4 | 85.8 | **9.4** |

Salaries and benefits of $6,372,443 fund 85.8 positions and the increase of $879,938 is primarily due to the addition of 9.4 new positions to monitor and provide technical assistance for contract and county providers, provide additional administrative support, and provide services in the perinatal programs. The increase will fund full-year cost of positions added during the fiscal year, MOU and step increases.

Services and supplies of $19,731,871 include $18,748,071 for other professional and specialized services such as residential, outpatient, prevention, recovery, drug court and housing contracts with the balance including other services and supplies necessary for conducting ADS program services. The increase of $1,481,466 is primarily due to increases in residential and outpatient contracts.

Transfers of $3,291,044 include reimbursements to other county departments for services provided such Public Health, Probation, and Courts, in addition to rents and salaries and benefits associated costs. The increase of $345,545 is primarily due to new collaborative grants with Probation and the Superior Court of San Bernardino for the Offender Treatment and Dependency Drug Court programs.

Reimbursements of $7,351,700 include transfers from other county departments that Department of Behavioral Health (DBH) provided services for such as the CalWORKs program and Department of Children Services. The increase of $446,162 is due to an increase in CalWORKs reimbursements from Human Services.

Revenues of $18,857,311 include state aid of $6,782,274 such as Medi-Cal Outpatient, state aid for children, Dependency Drug Court Grant, and the Offender Treatment Program; federal aid of $11,635,037 such as Proposition 36 and various grants; charges for current services of $402,000, and other revenue of $38,000. The increase of $1,838,946 is primarily due to the Offender Treatment Program for full-year costs.

Operating transfers in of $3,101,407 include DUI fines and transfers from DBH Driving Under the Influence Programs and Block Grant Carryover Program budget units for ADS related services. The increase of $486,359 is primarily due to a prior year carryover from the Block Grant Carryover Program budget unit. ADS also receives local cost funding of $149,458.

# Mental Health Services Act

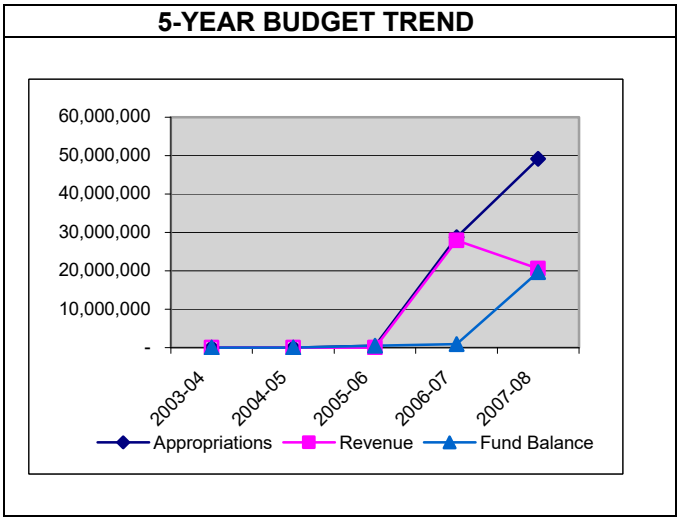
## DESCRIPTION OF MAJOR SERVICES

On November 2, 2004, voters passed Proposition 63, which established a state personal income tax surcharge of one percent on the portion of taxpayers' annual taxable income that exceeds $1 million. The proposition was enacted into law as the Mental Health Services Act (MHSA) effective January 1, 2005. The overall purpose and intent is “to reduce the long-term adverse impact on individuals, families, and state and local budgets resulting from untreated serious mental illness…to insure that all funds are expended in the most cost effective manner…and to ensure accountability to taxpayers and to the public”.

This special revenue fund was established in 2005-06. In 2005-06, the state approved the department’s three-year plan. One-time and ongoing state funds received from the state were deposited into the fund, and were transferred to the Mental Health budget (MLH) as needed to cover staffing and other costs. In 2007-08, the Department of Behavioral Health anticipates receipt of one-time and ongoing state funds of $20.6 million. The funds will be deposited into the special revenue fund and will be transferred to MLH as needed to fund new and expanded programs outlined in the three-year plan.

There is no staffing associated with this budget unit. This fund does not directly spend funds or provide services. It is strictly a financing budget with actual expenditures occurring within the operating budget unit of Behavioral Health (MLH).

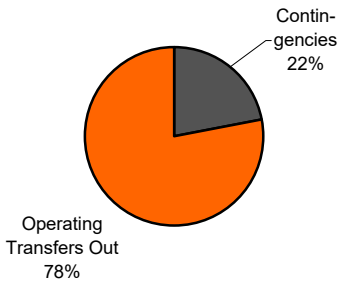
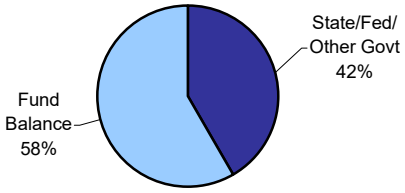
## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | 20,767 | 938,627 | 28,786,612 | 5,278,776 |
| Departmental Revenue | - | 557,971 | 1,287,155 | 27,900,880 | 32,910,045 |
| Fund Balance | | | | 885,732 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Behavioral Health
**FUND:** MHSA Prop 63

**BUDGET UNIT:** RCT MLH
**FUNCTION:** Health & Sanitation
**ACTIVITY:** Hospital Care

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Contingencies | - | - | - | - | 885,732 | 10,836,012 | **9,950,280** |
| Total Appropriation | - | - | - | - | 885,732 | 10,836,012 | **9,950,280** |
| Operating Transfers Out | - | 20,767 | 938,627 | 5,278,776 | 27,900,880 | 38,305,805 | **10,404,925** |
| Total Requirements | - | 20,767 | 938,627 | 5,278,776 | 28,786,612 | 49,141,817 | **20,355,205** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | 225 | 19,844 | 620,745 | - | 175,534 | **175,534** |
| State, Fed or Gov't Aid | - | - | 1,267,311 | 32,289,300 | 27,900,880 | 20,449,281 | **(7,451,599)** |
| Other Revenue | - | 557,746 | - | - | - | - | **-** |
| Total Revenue | - | 557,971 | 1,287,155 | 32,910,045 | 27,900,880 | 20,624,815 | **(7,276,065)** |
| Fund Balance | | | | | 885,732 | 28,517,002 | **27,631,270** |

Contingencies of $10,836,012 increased due to a higher undesignated fund balance.

Operating transfers out of $38,305,805 includes transfers to the Department Behavioral Health's general fund budget unit to cover staffing and other costs associated with MHSA activities. The increase of $10,404,925 represents full year costs for the MHSA program.

Departmental revenue of $20,624,815 includes revenue received from the state for the MHSA program and interest revenue. The decrease of $7,276,065 is primarily due to one-time start up funds received in 2006-07.

# Driving Under the Influence Programs

## DESCRIPTION OF MAJOR SERVICES

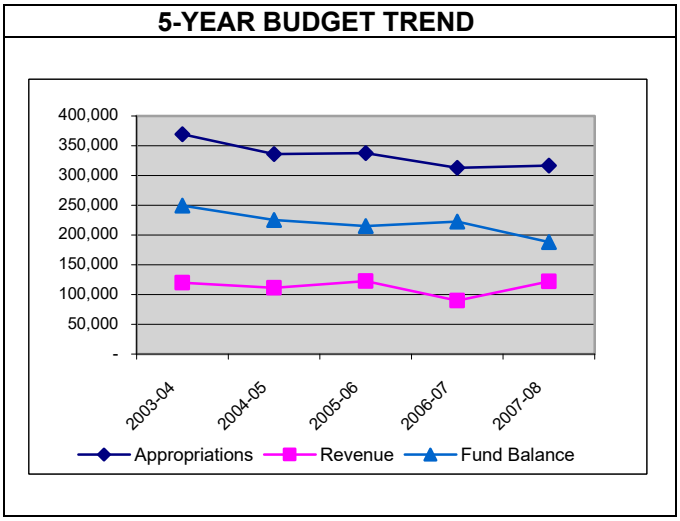
As per Title 9, Division 4, Chapter 3, 9878 (m) of the State regulations and Health and Safety Code 11837.8 (a), the Department of Behavioral Health charges fees to privately owned and operated vendors for monitoring Penal Code (PC) 1000 and Driving Under the Influence (DUI) programs. Supervision of these programs resides with the county as indicated by Vehicle Code Section 1660.7, which states that the supervision and regulation of the first offender program resides with the county.

Fees collected from privately owned and operated DUI programs within the county are deposited into this fund. Funds are then transferred to Alcohol and Drug Services (ADS) as needed to meet the costs of ADS staff assigned to this function. These funds can only be used for the cost of monitoring PC 1000 and DUI programs.

At the end of 2001-02, this fund was converted from a trust fund to a special revenue fund due to an accounting change (GASB 34). This fund does not directly spend funds or provide services. It is strictly a financing budget with actual expenditures occurring within the operating budget unit ADS.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

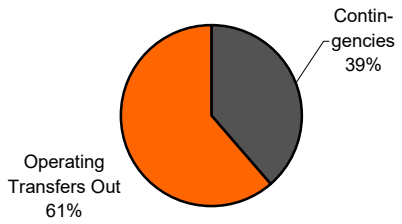
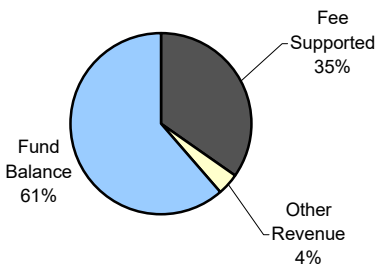



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 130,000 | 130,000 | 130,000 | 312,689 | 156,245 |
| Departmental Revenue | 105,743 | 114,685 | 137,730 | 90,000 | 128,217 |
| Fund Balance | | | | 222,689 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, appropriation in this budget unit is less than budgeted. The amount not expended is carried over to the subsequent year's budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Behavioral Health
**FUND:** Driving Under the Influence Programs

**BUDGET UNIT:** SDC MLH
**FUNCTION:** Health & Sanitation
**ACTIVITY:** Hospital Care

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Contingencies | - | - | - | - | 172,171 | 122,255 | **(49,916)** |
| Total Appropriation | - | - | - | - | 172,171 | 122,255 | **(49,916)** |
| Operating Transfers Out | 130,000 | 130,000 | 130,000 | 156,245 | 140,518 | 194,407 | **53,889** |
| Total Requirements | 130,000 | 130,000 | 130,000 | 156,245 | 312,689 | 316,662 | **3,973** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 4,487 | 4,171 | 10,319 | 13,272 | 5,000 | 12,000 | **7,000** |
| Current Services | 101,256 | 110,514 | 127,411 | 114,945 | 85,000 | 110,000 | **25,000** |
| Total Revenue | 105,743 | 114,685 | 137,730 | 128,217 | 90,000 | 122,000 | **32,000** |
| Fund Balance | | | | | 222,689 | 194,662 | **(28,027)** |

Contingencies of $122,255 decreased due to increased planned expenditures and less available fund balance.

Operating transfers out of $194,407 includes transfers to the ADS budget unit to cover salaries and benefits for DUI related activities. The increase of $53,889 is due to the increased salaries and benefits of ADS staff assigned to this function.

Departmental revenue of $122,000 includes DUI fees paid by program providers and interest revenue. The increase of $32,000 is due to an anticipated increase in fees collected by DUI providers.

# Block Grant Carryover Program

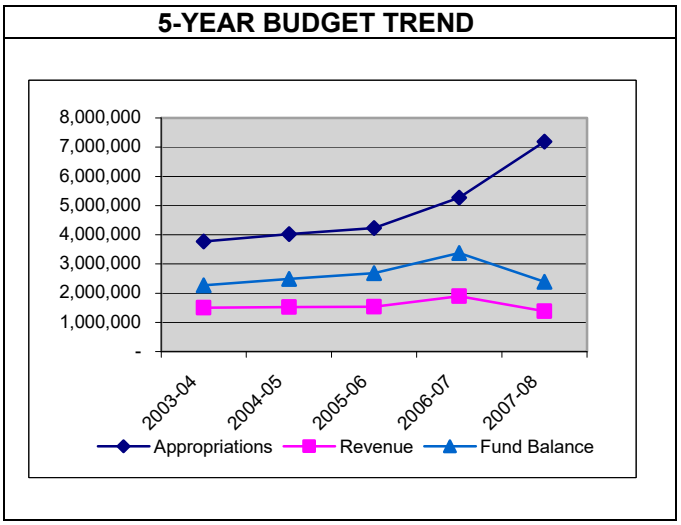
## DESCRIPTION OF MAJOR SERVICES

Alcohol and Drug Services (ADS) utilizes this Special Revenue fund to hold money received from the State Department of Alcohol and Drug Programs (ADP) under a multi-year cost reimbursement contract that allows the county to retain unused federal Substance Abuse Prevention and Treatment (SAPT) funds for use in the next fiscal year. These funds are to be spent on alcohol abuse prevention, education, and treatment in schools and the community as described in the annual update to the contract between county and the state. Funds are transferred to ADS based on the needs of the program.

At the end of 2001-02, this fund was converted from a trust fund to a special revenue fund due to an accounting change (GASB 34). This fund does not directly spend funds or provide services. It is strictly a financing budget with the actual expenditures occurring within the operating budget unit of ADS.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

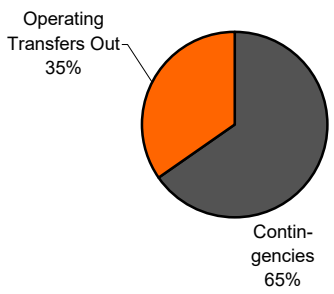
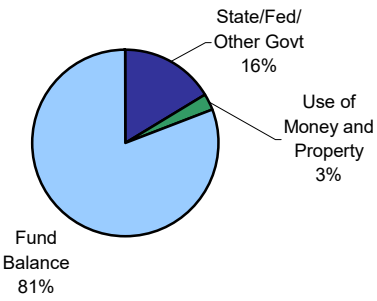



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 2,277,501 | 1,789,801 | 1,897,894 | 4,564,486 | 2,037,530 |
| Departmental Revenue | 999,631 | 1,986,801 | 2,580,932 | 2,598,980 | (396,906) |
| Fund Balance | | | | 1,965,506 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, appropriation in this budget unit is less than budgeted. The amount not expended is carried over to the subsequent year's budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Behavioral Health
**FUND:** State Block Grant Carryover Program

**BUDGET UNIT:** SDH MLH
**FUNCTION:** Health & Sanitation
**ACTIVITY:** Hospital Care

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Contingencies | - | - | - | - | 3,230,535 | 4,686,110 | **1,455,575** |
| Total Appropriation | - | - | - | - | 3,230,535 | 4,686,110 | **1,455,575** |
| Operating Transfers Out | 2,277,501 | 1,789,801 | 1,897,894 | 2,037,530 | 2,037,530 | 2,500,000 | **462,470** |
| Total Requirements | 2,277,501 | 1,789,801 | 1,897,894 | 2,037,530 | 5,268,065 | 7,186,110 | **1,918,045** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 16,948 | 41,134 | 94,027 | 303,332 | 75,000 | 200,000 | **125,000** |
| State, Fed or Gov't Aid | 982,683 | 1,945,667 | 2,486,905 | (700,238) | 1,820,401 | 1,184,560 | **(635,841)** |
| Total Revenue | 999,631 | 1,986,801 | 2,580,932 | (396,906) | 1,895,401 | 1,384,560 | **(510,841)** |
| Fund Balance | | | | | 3,372,664 | 5,801,550 | **2,428,886** |

Contingencies of $4,686,110 increased due to a higher undesignated fund balance.

Operating transfers out of $2,500,000 includes transfers to the Department of Behavioral Health's ADS budget unit for salaries and benefits and services and supplies costs incurred related to the services provided for alcohol abuse prevention, education, and treatment in schools and the community.

Departmental revenue of $1,384,560 includes $1,184,560 of funds received from ADP and $200,000 of interest revenue. The decrease of $510,841 is primarily due to an anticipated decrease in funds received from ADP.

# Court Alcohol and Drug Program

## DESCRIPTION OF MAJOR SERVICES

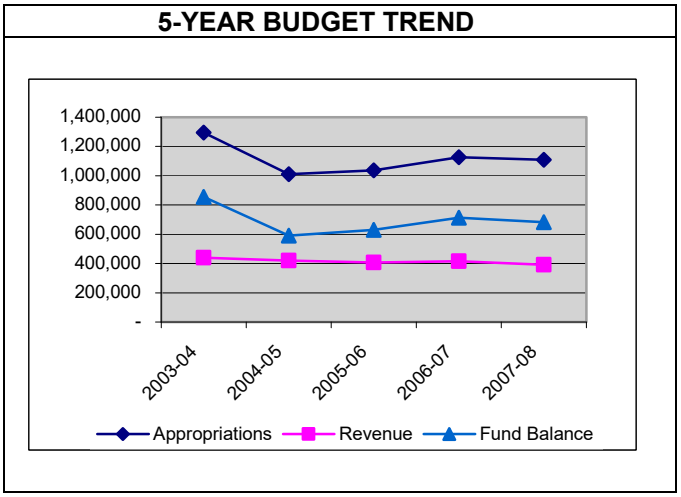
The special revenue fund consists of three revenue sources:

- The first source is referred to as Statham funds, which are fines collected from individuals convicted of Driving Under the Influence (DUI) offenses.
- The second source is fines imposed by Senate Bill 921 that went in effect on September 23, 1986. The bill requires persons convicted of an offense involving a controlled substance to pay a drug program fee in an amount not to exceed $100 for each separate offense. The money collected is to be used for drug abuse programs in schools and the community.
- The third source is fines imposed by Senate Bill 920 that went in effect on September 24, 1996. The bill requires persons convicted of specific alcohol related offenses to pay an additional alcohol abuse education and prevention penalty assessment in an amount not to exceed $50. The money collected is to be used exclusively for alcohol abuse and prevention services.

All revenue is collected by the Courts and Central Collections and then transferred into this fund for later distribution to Alcohol and Drug Services (ADS).

There is no staffing associated with this budget unit. At the end of 2001-02, this fund was converted from a trust fund to a special revenue fund due to an accounting change (GASB 34). This fund does not directly spend funds or provide services. It is strictly a financing budget with actual expenditures occurring within the operating budget unit of ADS. The revenue transferred to ADS funds alcohol abuse prevention, education, and treatment in schools and the community.

## BUDGET HISTORY

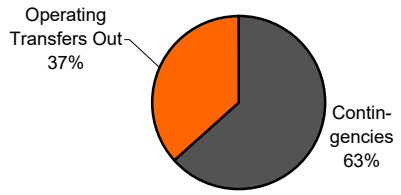
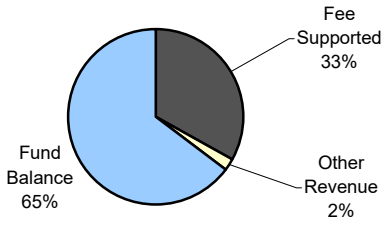



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 650,000 | 400,000 | 400,000 | 1,127,538 | 437,000 |
| Departmental Revenue | 385,125 | 439,099 | 482,647 | 415,000 | 442,241 |
| Fund Balance | | | | 712,538 | |

In accordance with Section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, appropriation in this budget unit is less than budgeted. The amount not expended is carried over to the subsequent year's budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Behavioral Health
**FUND:** Court Alchol & Drug Program

**BUDGET UNIT:** SDI MLH
**FUNCTION:** Health & Sanitation
**ACTIVITY:** Hospital Care

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Contingencies | - | - | - | - | 690,538 | 701,779 | **11,241** |
| Total Appropriation | - | - | - | - | 690,538 | 701,779 | **11,241** |
| Operating Transfers Out | 650,000 | 400,000 | 400,000 | 437,000 | 437,000 | 407,000 | **(30,000)** |
| Total Requirements | 650,000 | 400,000 | 400,000 | 437,000 | 1,127,538 | 1,108,779 | **(18,759)** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | 370,569 | 418,534 | 443,874 | 395,567 | 403,000 | 366,000 | **(37,000)** |
| Use of Money and Prop | 13,782 | 16,036 | 31,263 | 44,891 | 12,000 | 25,000 | **13,000** |
| Other Revenue | 774 | 4,529 | 7,510 | 1,783 | - | - | **-** |
| Total Revenue | 385,125 | 439,099 | 482,647 | 442,241 | 415,000 | 391,000 | **(24,000)** |
| Fund Balance | | | | | 712,538 | 717,779 | **5,241** |

Contingencies of $701,779 increased due to a higher undesignated fund balance.

Operating transfers out of $407,000 includes transfers to ADS to cover the costs associated with this function. The decrease of $30,000 is the result of a decrease in fines collected and available for disbursement.

Departmental revenue of $391,000 includes $366,000 of fines and $25,000 of interest revenue. The decrease of $24,000 is primarily the result of a decrease in the fines collected by the Courts and Central Collections from misdemeanor cases.

# Proposition 36

## MISSION STATEMENT

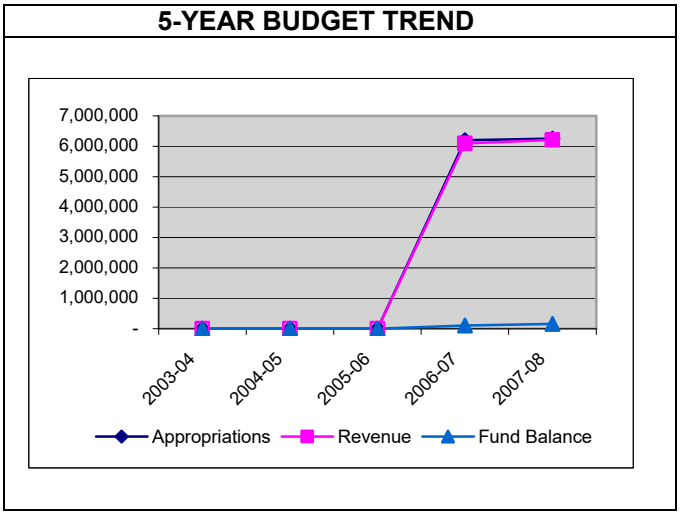
Proposition 36 is to provide nonviolent drug offenders with proven and effective treatment strategies rather than incarceration through a collaborative effort of stakeholders.

## DESCRIPTION OF MAJOR SERVICES

In November 2000, California passed Proposition 36, the Substance Abuse and Crime Prevention Act of 2000 (Act). The Act mandated that certain persons convicted of a nonviolent drug possession offense, and any parolee, who is determined by the Parole Authority to have committed a nonviolent drug possession offense, or violated any other drug-related condition of parole, will be provided drug treatment and related services in lieu of incarceration. Effective with fiscal year 2006-07, the Department of Behavioral Health assumed the lead agency role to oversee the Act. This special revenue fund is used to account for disposition of the funds received from the state.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

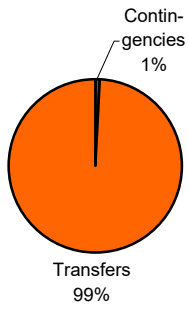
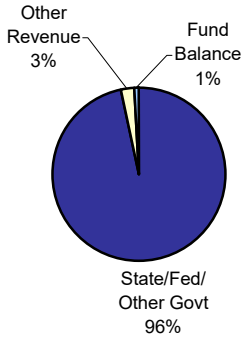



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | - | 6,202,680 | 5,982,214 |
| Departmental Revenue | - | - | 52,661 | 6,099,773 | 5,928,609 |
| Fund Balance | | | | 102,907 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, appropriation in this budget unit is less than budgeted. The amount not expended is carried over to the subsequent year's budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Behavioral Health
**FUND:** Proposition 36

**BUDGET UNIT:** RHD MLH
**FUNCTION:** Health & Sanitation
**ACTIVITY:** Hospital Care

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Transfers | - | - | - | 5,982,214 | 6,164,567 | 6,208,013 | **43,446** |
| Contingencies | - | - | - | - | 38,113 | 49,062 | **10,949** |
| Total Appropriation | - | - | - | 5,982,214 | 6,202,680 | 6,257,075 | **54,395** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | - | 52,661 | 231,502 | 50,000 | 158,000 | **108,000** |
| State, Fed or Gov't Aid | - | - | - | 5,697,107 | 6,049,773 | 6,049,773 | **-** |
| Total Revenue | - | - | 52,661 | 5,928,609 | 6,099,773 | 6,207,773 | **108,000** |
| Fund Balance | - | - | | | 102,907 | 49,302 | **(53,605)** |

Transfers of $6,208,013 include transfers to other county departments for reimbursement of Proposition 36 related activities such as salaries and benefits and services and supplies. The increase of $43,446 is primarily due to increases in salaries and benefits incurred by the department's clinics and Alcohol and Drug Program contract providers.

Contingencies of $49,062 was increased by $10,949 due to higher departmental revenue.

Departmental revenue of $6,207,773 is primarily from Proposition 36 funds and interest revenue. The increase of $108,000 is due to an anticipated increase in interest income.

# PUBLIC HEALTH
## Margaret D. Smith

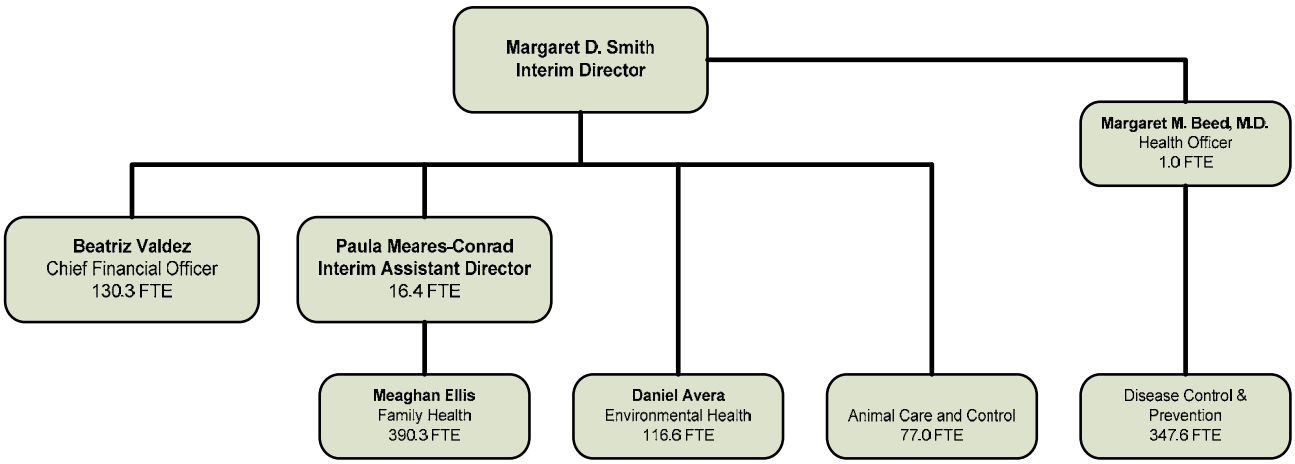
### MISSION STATEMENT

To promote and improve the health, safety, well being, and quality of life of San Bernardino County residents and visitors.

### STRATEGIC GOALS

1. Prevent disease and disability, and promote healthy lifestyles.
2. Promote and ensure a healthful environment.
3. Support the Public Health workforce through the effective use of technology.

### ORGANIZATIONAL CHART




### SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance | Staffing |
| **General Fund** | | | | | |
| Public Health | 86,748,420 | 82,052,587 | 4,695,833 | | 904.3 |
| California Children's Services | 19,246,486 | 15,262,299 | 3,984,187 | | 180.9 |
| Indigent Ambulance | 472,501 | - | 472,501 | | - |
| Total General Fund | 106,467,407 | 97,314,886 | 9,152,521 | | 1,085.2 |
| **Special Revenue Funds** | | | | | |
| Bio-Terrorism Preparedness | 4,266,694 | 3,338,135 | | 928,559 | - |
| Tobacco Use Reduction Now | 404,454 | 404,454 | | - | - |
| Vital Statistics State Fees | 589,664 | 169,250 | | 420,414 | - |
| Vector Control Assessments | 3,832,567 | 1,851,151 | | 1,981,416 | - |
| Total Special Revenue Funds | 9,093,379 | 5,762,990 | | 3,330,389 | - |
| **Total - All Funds** | 115,560,786 | 103,077,876 | 9,152,521 | 3,330,389 | 1,085.2 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

# Public Health

**DESCRIPTION OF MAJOR SERVICES**

The Department of Public Health provides a wide range of services to prevent diseases and improve the health, safety, and quality of life for residents and visitors of San Bernardino County. The department operates over thirty different programs, many of which are mandated by the State Health and Safety Code. Funding is provided by state and federal grants, local fees, charges for services, tax revenue, and a small amount of county general fund primarily for Animal Care and Control related expenses and to provide infrastructure for the promotion of Healthy Communities. Many programmatic changes occurred during the year including the implementation of four major programs: 1) the Periodic Assistance for Newborns with Drug and Alcohol Exposure Program, 2) the Coordinated Asthma Referral and Education Program, 3) the Continuum of Care Demonstration Project – Dental Health and 4) the Outreach, Enrollment, Retention, and Utilization program. Furthermore, on February 6, 2007, the Board of Supervisors (Board) approved an item separating the Inland Counties Emergency Medical Agency (ICEMA) from Public Health to become a separate organization within the County Administrative Office budget unit.

Several key service delivery functions are described below.

Communicable Disease Control and Prevention
Disease control services relate to the surveillance and prevention of illness and disease, such as tuberculosis control, HIV/AIDS, reproductive health, immunizations and education services

Bio-Terrorism Response
As a result of a federal initiative, the department has developed a Comprehensive Public Health Preparedness and Response (Bio-terrorism) plan to improve response capabilities in the event of a bioterrorism incident or other public health emergency.

Maternal and Child Health
Services focus on promoting healthy outcomes in high-risk populations. Clinical programs providing diagnosis, treatment, and education focus on prenatal care and child health.

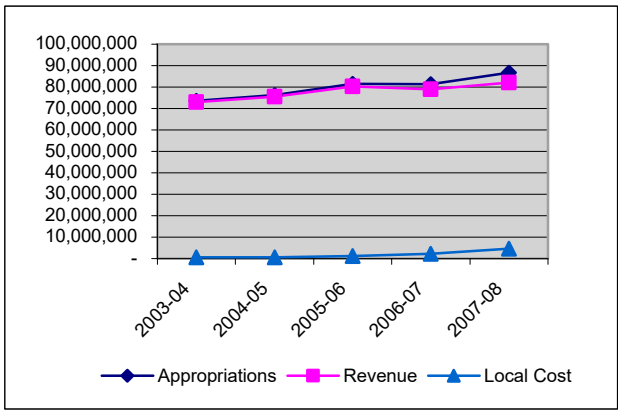
Healthy Communities
Because San Bernardino County suffers from the growing epidemic of obesity, Healthy Communities is an innovative countywide strategic effort that provides the infrastructure to support collaborative efforts to improve the health and well being of all residents.

Environmental Health Services
The purpose of environmental health services is to prevent, eliminate, or reduce hazards that could adversely affect health, safety, and quality of life through programs focusing directly on the prevention of threats to health in the physical environment through monitoring and inspection, licensing, and statutory regulation.

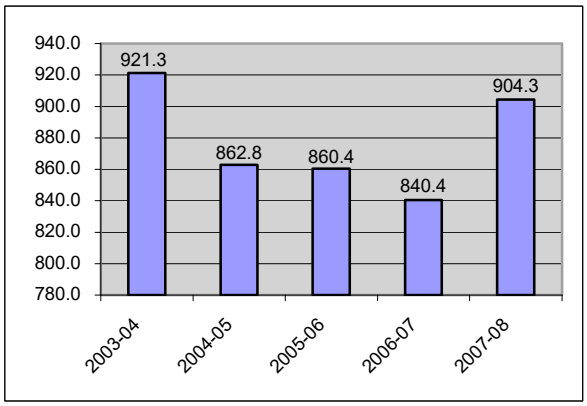
Animal Care and Control
Services protect the public from rabies through vaccination of the county's pet dog population, stray animal abatement (through enforcement of the leash law), wild life rabies surveillance, quarantine of biting animals, laboratory examination of animals for rabies, and public education. In addition, the program investigates animal complaints and provides safe sheltering care, return, adoption, or as a last resort, the humane euthanasia of unwanted animals.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 73,652,517 | 75,412,592 | 76,432,804 | 85,094,872 | 78,494,612 |
| Departmental Revenue | 72,978,701 | 74,356,914 | 75,128,834 | 82,794,613 | 76,194,353 |
| Local Cost | 673,816 | 1,055,678 | 1,303,970 | 2,300,259 | 2,300,259 |
| Budgeted Staffing | | | | 856.8 | |

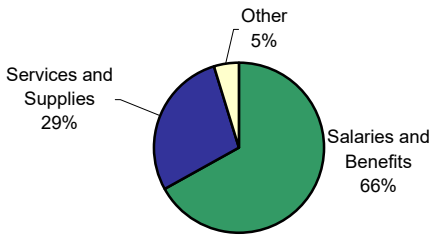
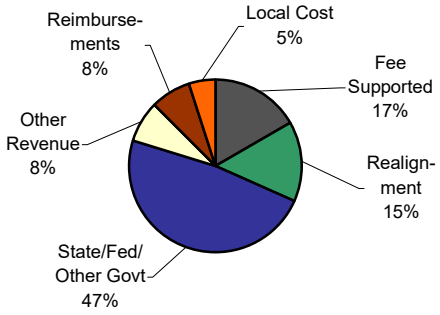
Actual appropriation is less than modified budget primarily due to significant savings within salaries and benefits and services and supplies. Salaries and benefits are under budget by $5,584,728 due to significant staff vacancies. Services and supplies are lower than modified budget by $979,551 due to under-expenditure of grant funds for the implementation of the Outreach, Enrollment, Retention and Utilization (OERU) program and the Lead Hazard Control grant program. The Lead Hazard Control grant program is a multi-year program, with additional expenditures planned for 2007-08.

Licenses and permits of $7,473,315 increased by $482,633 primarily due to additional revenue for Environmental Health permits and animal licenses. In addition, the Animal Care and Control program implemented a pilot canvassing (door to door) program for issuance of animal licenses that has been a contributing factor for the increase in animal licensing revenue. This program will be expanded in 2007-08.

State and federal revenues of $40,687,876 are under budget by $4,549,607 due to staff vacancies. Also, operating transfers in of $5,485,294 are under budget by $2,228,762 due to an under expenditure of Bio-terrorism and Preparedness funds. These funds will remain in the Bio-terrorism Preparedness fund and once the state approves the new budget and plan, the department will seek Board of Supervisors approval to carry forward the plan.

Other revenues of $564,949 are over budget by $158,349 primarily as a result of a new contract with Children's Fund for the Periodic Assistance for Newborns with Drug and Alcohol Exposure program.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Public Health
**FUND:** General

**BUDGET UNIT:** AAA PHL
**FUNCTION:** Health and Sanitation
**ACTIVITY:** Health

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 52,125,021 | 51,607,535 | 54,992,869 | 54,840,095 | 59,027,887 | 62,714,697 | **3,686,810** |
| Services and Supplies | 21,811,683 | 23,260,343 | 21,630,283 | 24,843,932 | 24,107,463 | 26,141,618 | **2,034,155** |
| Central Computer | 430,079 | 543,087 | 617,030 | 592,400 | 592,400 | 611,914 | **19,514** |
| Other Charges | - | - | 467,505 | 101,500 | 100,000 | 100,000 | **-** |
| Equipment | 138,938 | 328,385 | 334,218 | 507,694 | 280,600 | 465,500 | **184,900** |
| Vehicles | 2,199 | 426,972 | 294,806 | 19,456 | 13,000 | - | **(13,000)** |
| Capitalized Software | - | - | - | 494,600 | - | 230,000 | **230,000** |
| Transfers | 2,973,539 | 2,767,539 | 3,153,721 | 3,198,612 | 3,427,439 | 3,511,095 | **83,656** |
| Total Exp Authority | 77,481,459 | 78,933,861 | 81,490,432 | 84,598,289 | 87,548,789 | 93,774,824 | **6,226,035** |
| Reimbursements | (3,828,942) | (3,784,019) | (5,458,617) | (6,103,677) | (6,271,631) | (7,026,404) | **(754,773)** |
| Total Appropriation | 73,652,517 | 75,149,842 | 76,031,815 | 78,494,612 | 81,277,158 | 86,748,420 | **5,471,262** |
| Operating Transfers Out | - | 262,750 | 400,989 | - | - | - | **-** |
| Total Requirements | 73,652,517 | 75,412,592 | 76,432,804 | 78,494,612 | 81,277,158 | 86,748,420 | **5,471,262** |
| **Departmental Revenue** | | | | | | | |
| Taxes | 108,716 | 100,970 | 99,868 | 110,540 | 122,000 | 102,409 | **(19,591)** |
| Licenses & Permits | 6,076,999 | 6,559,107 | 7,122,614 | 7,473,315 | 6,990,682 | 7,743,192 | **752,510** |
| Fines and Forfeitures | 580,016 | 418,248 | 426,629 | 487,301 | 400,500 | - | **(400,500)** |
| Realignment | 13,740,368 | 12,973,918 | 11,008,999 | 14,012,630 | 14,164,292 | 14,164,292 | **-** |
| State, Fed or Gov't Aid | 41,385,319 | 41,432,930 | 42,455,418 | 40,687,876 | 43,745,964 | 44,854,841 | **1,108,877** |
| Current Services | 7,120,382 | 7,906,027 | 8,383,548 | 7,372,136 | 7,033,099 | 7,866,769 | **833,670** |
| Other Revenue | 259,769 | 204,450 | 213,871 | 564,949 | 406,600 | 1,278,350 | **871,750** |
| Other Financing Sources | 193 | - | 7,438 | - | - | - | **-** |
| Total Revenue | 69,271,762 | 69,595,650 | 69,718,385 | 70,709,059 | 72,863,137 | 76,009,853 | **3,146,716** |
| Operating Transfers In | 3,706,939 | 4,761,264 | 5,410,449 | 5,485,294 | 6,113,762 | 6,042,734 | **(71,028)** |
| Total Financing Sources | 72,978,701 | 74,356,914 | 75,128,834 | 76,194,353 | 78,976,899 | 82,052,587 | **3,075,688** |
| Local Cost | 673,816 | 1,055,678 | 1,303,970 | 2,300,259 | 2,300,259 | 4,695,833 | **2,395,574** |
| Budgeted Staffing | | | | | 840.4 | 904.3 | **63.9** |

Program changes for 2007-08 include the following:

- Salaries and benefits of $62,714,697 fund 904.3 positions and are increasing by $3,686,810 resulting primarily from MOU and retirement rate adjustments. This increase reflects the addition of 31 authorized positions, resulting in an increase of 63.9 full time equivalents (FTE) as a result of staff previously budgeted at only partial FTE's being reflected at full time in 2007-08. Also included in these increases is the approval of two policy items. The first policy item increased staff within the Tuberculosis Control program by 3.0 positions to decrease existing case-to-nurse ratio, thus increasing the number of fully completed tuberculosis contact investigations. The second policy item added 1.0 Business Systems Analyst to provide a higher level of project management regarding information technology, including analysis of existing systems to determine the need for consolidation, enhancement through web-based technologies, and improved access to data by management. These increases are net of the 17.3 positions related to the transfer of the Inland Counties Emergency Medical Agency (ICEMA) from the Public Health budget unit to the County Administrative Office budget unit.

  Furthermore, the department reclassified three vacant positions; one Clinic Supervisor to a Quality Management Specialist, one Storekeeper II to a Storekeeper, and one Office Assistant IV to a Supervising Office Assistant. In addition, there is a reclassification of a filled position from Public Health Division Chief to Chief Financial Officer, and the addition of 1.0 Chief Compliance and Contracts Officer and 1.0 Chief of Animal Care and Control.

  State and federal grants are a significant funding stream for the department, representing 59% of the budgeted revenue. Consequently, it becomes necessary to annually reassign staff to ensure that the activities funded are aligned with the correct classifications as stipulated in the grants. In 2007-08, the department received general fund support to cover salary and benefit increases that existing state and federal grants, for programs such as Tuberculosis Control, Immunizations and Black Infant Health, are unable to cover within their existing allocations. However, despite the increased support, the department will still need to perform some minor reassignments as a result of a shift in the actual grants received. The department has sufficient vacancies to accommodate all existing staff.

- Services and supplies of $26,141,618 are increasing by $2,034,155. This increase is primarily related to tentative remodels of facilities, including painting and flooring of several clinics, replacement of old furniture and continuance of the computer refresh plan established in 2006-07. Additionally, within this appropriation is the approval of a business process improvement plan to redesign the department's existing Internet and intranet environments to offer more web-based services, resulting in decreased internal paperwork and customer transaction times, and improvement of the overall aesthetic of all department web pages for consistency and greater appeal. For 2007-08, the department had also included appropriation for expenditures related to the OERU Program. This program was subsequently line-item vetoed by the governor in an effort to reduce state general fund spending. The department will closely monitor expenditures within this category to ensure that no expenses related to this program are incurred.

- Equipment is budgeted at $465,500 for the replacement of several photocopiers, and purchase of a new file server and a storage area network. The department is also purchasing replacement laboratory equipment, including refrigerators, incubators, a gravity sterilizer, GeneAmp system, Magna Pure Compact and a fluorescence detector that will be used during the consolidation of the department's laboratory activities with those of Arrowhead Regional Medical Center. Capitalized software is budgeted at $230,000 to purchase the Meditech Laboratory module and the vital statistics automated system.

- Transfers of $3,511,095 are payments to other departments for employee relations, the Employee Health and Productivity program, employment and advertising services, lease costs, facilities charges, and administrative and program support from Human Services. The $83,656 increase results primarily from a reclassification of expenses from services and supplies to transfers out. These expenses include facilities charges and employment and advertising services. Other increases include additional program support from Human Services for the Lead Hazard Control program. For 2007-08, the Department had also included appropriation related to additional program support for the OERU Program. This support will not become necessary as this program was subsequently line-item vetoed by the governor. Partially offsetting these increases is a reduction in lease costs due to a termination of a lease.

- Reimbursements of $7,026,404 represent reimbursements from other departments such as Human Services, Children's Services, Probation, California Children's Services, ICEMA, and Behavioral Health, for provision of nursing services, case management, home visiting and education, administrative and program support, and reimbursement of lease space costs. The $754,773 increase is primarily due to increased reimbursement for nursing services provided to county Children's Services and Probation departments, lease space and Information Technology support provided to ICEMA, and an increase in administrative costs and program support provided to CCS. This increase was partially offset by a decrease in reimbursements from the Department of Behavioral Health - Alcohol and Drug Services due to a reduction of the Brighter Futures program.
- Licenses and permits of $7,743,192 are increasing by $752,510 due to an increase in environmental health permits and an increase in animal licenses revenue. This increase is partially offset by the decrease resulting from ICEMA's licensing revenue being reflected within the Health Administration budget unit for 2007-08.
- Fines and forfeitures of $400,500 related to ICEMA, are no longer reflected within Public Health, and are included within the Health Administration budget unit for 2007-08.
- State funding of $34,030,313 is increasing by $1,638,503 primarily due to the implementation of the OERU program and increases in the Women, Infant, and Children funding. These increases are partially offset by the elimination of ICEMA's grants including the Hospital Preparedness grant that ICEMA will start managing in August 2007 and a reclassification of the Tobacco Use Reduction Now (TURN) funding from state grants to operating transfers in due to GASB 34 accounting procedures.
- Federal funding of $10,824,528 is decreasing by $529,626 primarily as a result of reclassification of the AIDS/HIV Title II funding now being reflected in state funding. Partially offsetting this decrease was an increase in the Lead Hazard Control grant.
- Current services of $7,866,769 are increasing by $833,670 primarily due to the implementation of the food handler certification training program, increased lab services provided to Loma Linda University Medical Center, and a one-time increase in the Housing Opportunities for People With AIDS program. These increases were partially offset by the elimination of the ambulance performance fees received by ICEMA, a reduction in payments from the Board of Retirement for medical review, and the elimination of the attrition funding from the City of Rancho Cucamonga related to the Animal Care and Control program.
- Other revenue of $1,278,350 is increasing by $871,750 primarily due the following: (1) the Coordinated Asthma Referral and Education Program, (2) a new contract with the California State Foundation to support the Screening, Assessment, Referral, and Treatment program, and (3) a three year Dental Health Demonstration project. This increase is partially offset by a decrease in the school readiness contracts.
- Operating transfers in of $6,042,734 are decreasing by $71,028 primarily due to a reduction in one time carryover funds for Bio-terrorism Preparedness activities. This decrease is partially offset by Pandemic Influenza, Cities Readiness Initiative, and the TURN funding being reflected as an operating transfer in instead of state funding. Included in the 2007-08 amount is a transfer of $150,000 from the Business Process Improvement Reserve to fund the approved business process improvement plan.

The net local cost increase for the department is $2,395,574, to help fund MOU, retirement costs, and other inflationary expenses. The increase also reflects funding for the two approved policy items.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| **Description of Performance Measure** | **2006-07 Projected** | **2006-07 Actual** | **2007-08 Projected** |
| Percent increase of pregnant women screened for drug use (8,000 women in 2005-06). | 25% | 21% | 10% |
| Percent of children immunized by 24 months of age. | 84% | 82% | 85% |
| Double the number of partnerships with cities with whom Healthy Communities is actively engaged. | New | 3 | 8 |
| Maintain number of grants received to support the Healthy Communities activities ($503,218). | New | 2 | 2 |
| Percentage increase of restaurant food handlers receiving training and certification (28,000 handlers in 2005-06). | 3% | 28% | 6% |
| Percentage decrease of animal impounds (strays) excluding the Rancho Shelter and other admissions (14,800 impounds in 2005-06). | 2% | 4% | 2% |
| Increase the number of MOUs/Agreements with partners for Public Health Emergency Preparedness. | 1 | 4 | 20 |
| Percent of Public Health computers that meet 2007-08 minimum hardware specifications (221 of 1,004 currently meet specifications). | New | 72% | 100% |
| Percent of Public Health computers refreshed (replaced) to meet 2008-09 minimum hardware specifications (354 computers to replace). | New | New | 25% |
| Held community-wide events in collaboration with partners such as First Five and Kids Fitness Challenge. | New | 4 | 5 |
| Identify and track stakeholders and partners collaborating in Healthy Communities. | New | 300 | 350 |
| Provide a resource for organizations to access best practices for involvement in Healthy Communities program. | New | 100 | 130 |
| Award sponsorships to cities to become Healthy Cities. | New | 7 | 5 |
| Increase number of animals receiving veterinary care from 300 in fiscal year 2005-06 to 1,200 animals receiving veterinary care in 2006-07. | 1,200 | 1058 | 1200 |
| Percent of departmental information systems to be analyzed for possible consolidation and/or enhancement through web-based technologies and improved access to data management. | New | New | 80% |
| Decrease the case to nurse ratio thus increasing the number of fully completed TB contact investigations. | New | New | Case:RN = 85 |

# California Children's Services

## DESCRIPTION OF MAJOR SERVICES

California Children's Services (CCS) is a state program that provides case management, diagnosis, and treatment services to individuals up to 21 years of age with severe qualifying medical conditions and whose families are unable to pay for all or part of their care. State law requires the county to maintain a mandated minimum funding level. In addition to realignment dollars and the county's mandated contribution, funding also comes from Medi-Cal, private insurance, and patient co-payments. Revenues are based upon individual client eligibility for specific programs such as Medi-Cal, Healthy Families, or CCS alone (people who do not qualify for other programs or cannot afford to pay their Medi-Cal co-share payments).

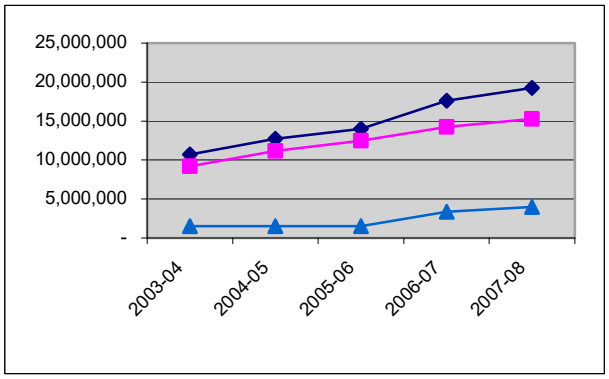
The revenue breakdown among federal, state, realignment, and county general fund support depends on the type of services provided under this program. This program provides two types of services:

1. Administrative Component – Case management activities which include determining program eligibility, evaluating needs for specific services, determining the appropriate providers, and authorizing/paying for medically necessary care. Administrative funding is based on staffing standards and caseload mix of CCS clients. In other words, it depends on which federal, state, or county program in which the children are enrolled.
   - Medi-Cal accounts for approximately 69%. Federal and state funds reimburse CCS for 100% of the costs.
   - Healthy Families accounts for approximately 11%. This federal and state program reimburses CCS for 82.5% of the costs. The remaining 17.5% local share is equally funded by Social Services Realignment (8.75%) and general fund support (8.75%).
   - CCS or Non-Medi-Cal caseload accounts for approximately 20%. Federal and state funds account for 50% of the costs associated with treating this clientele. The remaining 50% is split equally between Social Services Realignment (25%) and general fund support (25%).
2. Medical Therapy Component – Provides physical therapy, occupational therapy, and medical therapy conference services. Licensed physical therapists and certified occupational therapists provide evaluation, treatment, consultation services, and case management.

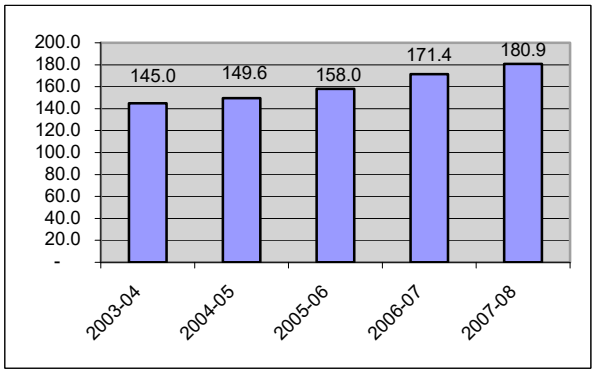
The state reimburses the county 50% of the costs incurred by this program. The remaining 50% is equally funded by Social Services Realignment and general fund support. Additionally, this program is allowed to bill Medi-Cal for therapy provided to Medi-Cal eligible clients. This revenue is split 75% state and 25% county. Approximately 69% of the caseload in the medical therapy component is Medi-Cal eligible.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

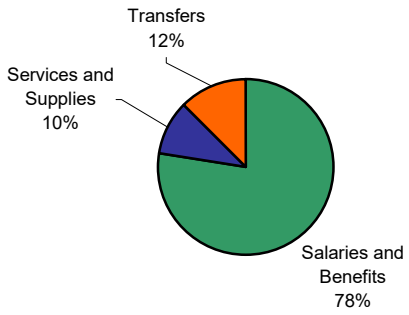
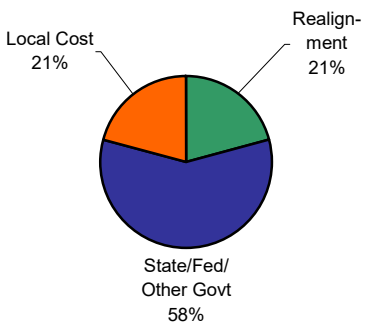


**PERFORMANCE HISTORY**

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 10,044,604 | 11,041,819 | 14,054,913 | 17,604,866 | 15,083,111 |
| Departmental Revenue | 8,567,764 | 9,118,390 | 11,023,247 | 14,251,621 | 11,962,630 |
| Local Cost | 1,476,840 | 1,923,429 | 3,031,666 | 3,353,245 | 3,120,481 |
| Budgeted Staffing | | | | 171.4 | |

Actual appropriation for 2006-07 is less than modified budget primarily due to vacant positions which have been difficult to fill. Departmental revenue is also less than modified budget due to reduced claims to the state coupled with a shift in caseload from Medi-Cal clients to CCS clients.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Public Health
**FUND:** General

**BUDGET UNIT:** AAA CCS
**FUNCTION:** Health and Sanitation
**ACTIVITY:** Hospital Care

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 7,886,944 | 9,091,788 | 10,568,993 | 11,177,521 | 13,683,759 | 14,926,700 | **1,242,941** |
| Services and Supplies | 1,649,577 | 1,335,375 | 1,649,341 | 1,600,579 | 1,695,815 | 1,783,631 | **87,816** |
| Central Computer | - | - | - | 128,066 | 128,066 | 133,912 | **5,846** |
| L/P Struct/Equip/Vehicles | - | - | 7,004 | - | - | - | **-** |
| Transfers | 508,083 | 614,656 | 1,829,575 | 2,176,945 | 2,097,226 | 2,402,243 | **305,017** |
| Total Appropriation | 10,044,604 | 11,041,819 | 14,054,913 | 15,083,111 | 17,604,866 | 19,246,486 | **1,641,620** |
| **Departmental Revenue** | | | | | | | |
| Realignment | 1,476,840 | 1,923,419 | 3,012,979 | 3,120,482 | 3,353,245 | 3,984,187 | **630,942** |
| State, Fed or Gov't Aid | 7,047,123 | 7,098,263 | 7,983,596 | 8,800,737 | 10,868,142 | 11,247,878 | **379,736** |
| Current Services | 26,136 | 25,979 | 26,433 | 41,199 | 30,034 | 30,034 | **-** |
| Other Revenue | 17,665 | 70,729 | 239 | 212 | 200 | 200 | **-** |
| Total Revenue | 8,567,764 | 9,118,390 | 11,023,247 | 11,962,630 | 14,251,621 | 15,262,299 | **1,010,678** |
| Local Cost | 1,476,840 | 1,923,429 | 3,031,666 | 3,120,481 | 3,353,245 | 3,984,187 | **630,942** |
| Budgeted Staffing | | | | | 171.4 | 180.9 | **9.5** |

Salaries and benefits of $14,926,700 fund 180.9 positions and are increasing by $1,242,941 resulting from $605,827 in expected MOU and retirement rate adjustments and $637,114 to fund the addition of 9.5 positions necessary to comply with state mandated staffing requirements. Furthermore, the department is requesting the reclassification of a vacant CCS physician to a Medical Director which will supervise one CCS physician and one Office Assistant III. This position will also provide medical guidance to the physician, nursing staff, therapists, and program manager.

Services and supplies of $1,783,631 include primarily payments to the state and other providers for treatment costs, medical supplies, and a planned computer and software upgrade. The slight increase of $87,816 is related to treatment costs, COWCAP, and other minor miscellaneous expenses.

Transfers of $2,402,243 include payments to the 1) Public Health budget unit for administrative costs, automated systems support, and nutritionist time; 2) Real Estate Services Department for lease costs; and 3) Human Resources for Employee Health and Productivity program and employment and advertising services. The increase of $305,017 is primarily related to an increase in administrative costs paid to the Public Health budget unit.

Social services realignment and general fund support of $3,984,187 each are increasing by $630,942 to fund administrative expenses and costs in providing mandated treatment. State law requires the county to maintain a mandated minimum funding level for this program. This funding is provided 50% by social services realignment and 50% by general fund support.

State aid of $11,247,878 is only increasing by $379,736. The state share is not increasing at the same level as realignment and general fund support due to the shift in caseload from Medi-Cal clients (100% reimbursed) to CCS clients (50% reimbursed).

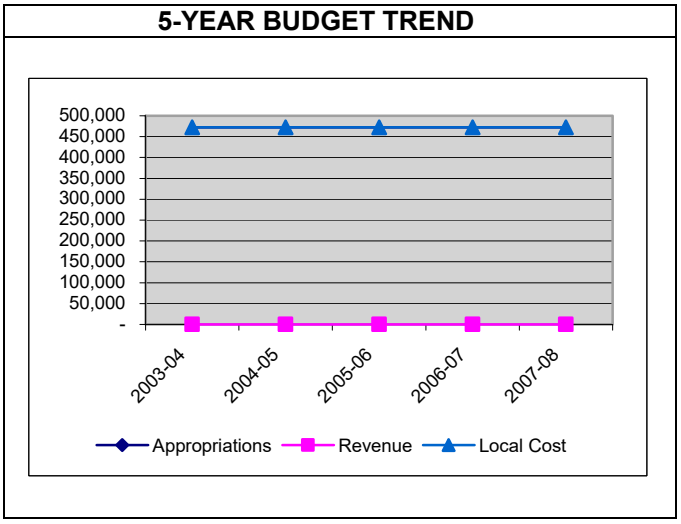
# Indigent Ambulance

## DESCRIPTION OF MAJOR SERVICES

This budget provides financing for ambulance contractors who transport indigents to the Arrowhead Regional Medical Center, or the closest hospital under certain life-threatening situations. It also funds transport of indigent tuberculosis patients to Riverside County Hospital for treatment, and up to the extent of available appropriation, pays for the Sheriff's Department transport of indigent inmates (with the remainder paid directly by the Sheriff's Department). The appropriation in this budget unit are maintained at a constant level.

There is no staffing associated with this budget unit.

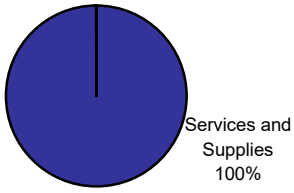
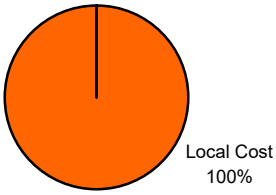
## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 472,425 | 472,501 | 471,838 | 472,501 | 472,501 |
| Departmental Revenue | - | - | - | - | - |
| Local Cost | 472,425 | 472,501 | 471,838 | 472,501 | 472,501 |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Public Health
**FUND:** General

**BUDGET UNIT:** AAA EMC
**FUNCTION:** Health and Sanitation
**ACTIVITY:** Health

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 472,425 | 472,501 | 471,838 | 472,501 | 472,501 | 472,501 | - |
| Total Appropriation | 472,425 | 472,501 | 471,838 | 472,501 | 472,501 | 472,501 | - |
| **Departmental Revenue** | | | | | | | |
| Local Cost | 472,425 | 472,501 | 471,838 | 472,501 | 472,501 | 472,501 | - |

There are no changes in this budget unit.

# Bio-Terrorism Preparedness

## DESCRIPTION OF MAJOR SERVICES

State bio-terrorism funds are received and transferred out as needed to the Department of Public Health as reimbursement for actual preparedness and response related activities and expenditures. This is a financing budget only. No actual expenditures or activities are incurred or conducted via this budget unit.

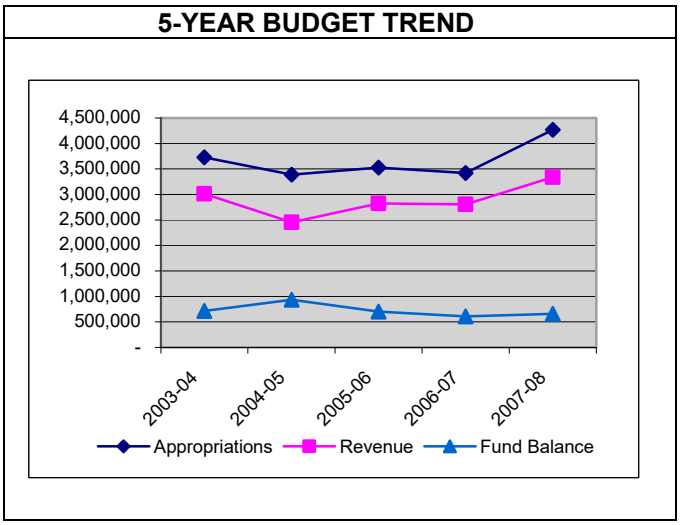
In 2006-07, the state changed its grant application process for Preparedness and Response funding. In the past, the department applied separately through the state for funding from the Centers of Disease Control (CDC) for Bio-terrorism, Pandemic Influenza, and Cities Readiness Initiative and from the Health Resources Services Administration (HRSA) for hospital preparedness.

Previously, the Bio-Terrorism Preparedness fund reflected only revenues associated with the funding from CDC for Bio-terrorism. The other three funding sources were recorded directly in the Public Health budget unit, under State grants. Now, the state requires one application with four different scopes of work. Each scope of work is funded separately and the awards must be recorded in an interest bearing account. To simplify the process, the department decided to record all four awards in this special revenue fund instead of establishing additional funds. The department will track any transactions related to each funding source separately and report them as stipulated by the grant agreement.

Furthermore, starting on August 31, 2007 the Inland Counties Emergency Medical Services (ICEMA) will be responsible for managing the hospital preparedness funds. ICEMA established a special revenue fund for 2007-08 to budget for this funding.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

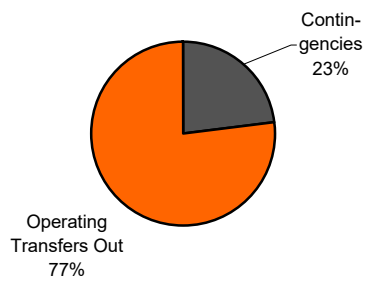
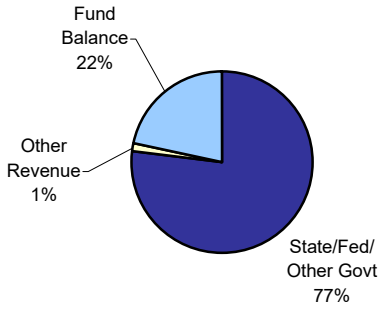



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 2,049,513 | 2,465,631 | 2,864,139 | 3,417,809 | 2,242,714 |
| Departmental Revenue | 2,271,952 | 2,233,531 | 2,768,816 | 2,807,953 | 2,561,417 |
| Fund Balance | | | | 609,856 | |

Actual appropriation and departmental revenue is lower than modified budget primarily due to under-expenditure and reimbursement of Pandemic Influenza, Cities Readiness Initiative, and Hospital Preparedness grant funds.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Public Health
**FUND:** Bio-Terrorism Preparedness

**BUDGET UNIT:** RPL PHL
**FUNCTION:** Public Protection
**ACTIVITY:** Other Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Contingencies | - | - | - | - | - | 980,906 | **980,906** |
| Total Appropriation | - | - | - | - | - | 980,906 | **980,906** |
| Operating Transfers Out | 2,049,513 | 2,465,631 | 2,864,139 | 2,242,714 | 3,417,809 | 3,285,788 | **(132,021)** |
| Total Requirements | 2,049,513 | 2,465,631 | 2,864,139 | 2,242,714 | 3,417,809 | 4,266,694 | **848,885** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 23,310 | 29,924 | 50,883 | 44,892 | 15,000 | 52,347 | **37,347** |
| State, Fed or Gov't Aid | 2,248,642 | 2,203,607 | 2,717,933 | 2,516,525 | 2,792,953 | 3,285,788 | **492,835** |
| Total Revenue | 2,271,952 | 2,233,531 | 2,768,816 | 2,561,417 | 2,807,953 | 3,338,135 | **530,182** |
| Fund Balance | | | | | 609,856 | 928,559 | **318,703** |

Contingencies of $980,906 are budgeted in 2007-08 based on increased departmental revenue and available fund balance. In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. The amount not expended is carried over to the subsequent year's budget. State approval will be sought for the expenditure of these funds and prior year carryover funds. These funds will be utilized to purchase public protection items.

Operating transfers out of $3,285,788, which is transferred to the Public Health budget unit, reflect a decrease of $132,021 as carryover funds are being budgeted in contingencies.

Interest of $52,347 is increasing by $37,347 due to a higher fund balance.

State aid of $3,285,788 reflects an increase of $492,835 since funding for Pandemic Influenza and Cities Readiness Initiative is now recorded in this special revenue fund. Furthermore, two months of funding for hospital preparedness activities are reflected in this fund. In prior years, these three funding sources were budgeted directly in the Public Health budget unit.

# Tobacco Use Reduction Now

**DESCRIPTION OF MAJOR SERVICES**

This budget is being presented for the first time in the budget book due to a change in budget methodology wherein available funds not budgeted in the operating unit of Public Health will be budgeted in this fund as contingencies.

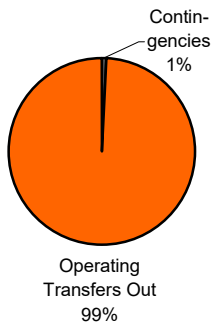
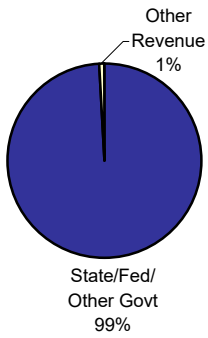
To receive this funding, the department applies for a three-year grant application. Once approved, the department receives quarterly advances and is required to maintain these funds in a separate interest bearing account. In the past, the department utilized a trust fund. However, since unspent funds can be carried forward for up two years, the department identified the need to establish a special revenue fund in order to comply with GASB 34 accounting procedures.

State tobacco control and education funds are received into this budget and transferred out as needed to Public Health to reimburse for actual tobacco control and education expenses. The expenses are to fund program activities which include working with local community and government groups to enforce tobacco control policies and ordinances and provide community education.

This is a newly established budget unit in 2007-08 and therefore no history is available.

There is no staffing associated with this budget unit.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Public Health
**FUND:** Tobacco Use Reduction Now

**BUDGET UNIT:** RSP PHL
**FUNCTION:** Health and Sanitation
**ACTIVITY:** Health

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Contingencies | - | - | - | - | - | 3,000 | **3,000** |
| Total Appropriation | - | - | - | - | - | 3,000 | **3,000** |
| Operating Transfers Out | - | - | - | - | - | 401,454 | **401,454** |
| Total Requirements | - | - | - | - | - | 404,454 | **404,454** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | - | - | - | - | 3,000 | **3,000** |
| State, Fed or Gov't Aid | - | - | - | - | - | 401,454 | **401,454** |
| Total Revenue | - | - | - | - | - | 404,454 | **404,454** |
| Fund Balance | - | - | - | - | - | - | **-** |

Contingencies of $3,000 are budgeted for 2007-08, and are based on anticipated interest revenue. In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. The amount not expended is carried over to the subsequent year's budget.

Operating transfers out of $401,454 reflect payment to the Public Health budget unit for expenditures associated with the Tobacco Use Reduction Now program.

State aid of $401,454 represents the annual grant award received by the department to perform tobacco education activities. In addition, interest revenue of $3,000 is anticipated based on current interest rate.

# Vital Statistics State Fees

## DESCRIPTION OF MAJOR SERVICES

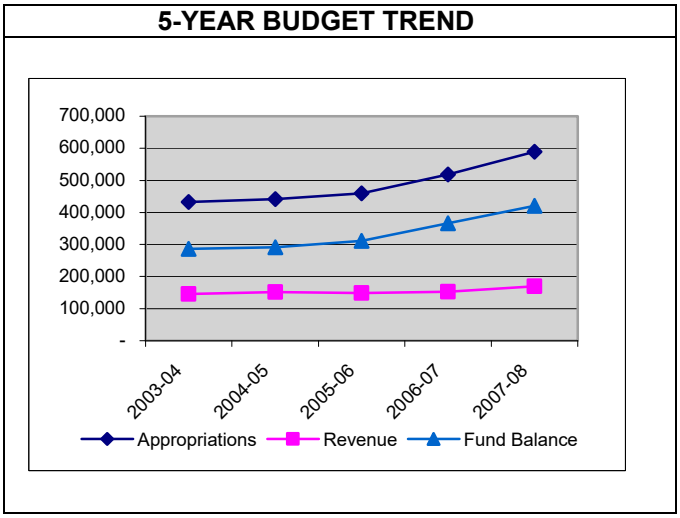
This fund holds fees set by the state and collected from purchasers of birth and death certificates. Funds are transferred to Public Health to fund Vital Statistics expenditures. Per Health and Safety Code 103625, all applicants for birth or death certificates shall pay an additional $3 to be collected by the county and disbursed as follows:

1) 45% of the fee shall be distributed to the State Registrar, and

2) The remaining 55% shall be deposited into the Vital and Health Statistics fund for the purpose of defraying administrative costs of collecting and reporting with respect to those fees and for other costs as follows:
   a) Modernization of vital record operations, including improvement, automation, and technical support of vital record systems.
   b) Improvement in the collection and analysis of health-related birth and death certificate information, and other community health data collection and analysis, as appropriate.
   c) Funds collected shall not be used to supplant funding in existence on January 1, 2002 that are necessary for the daily operation of vital records systems.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



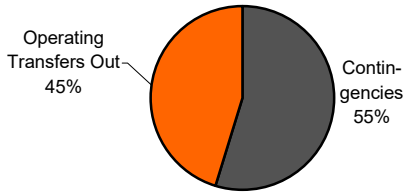
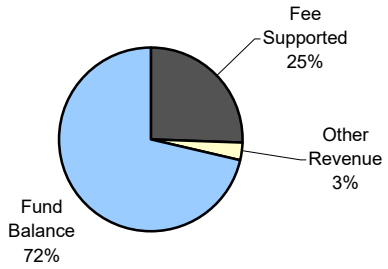

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 143,688 | 127,782 | 111,381 | 518,586 | 117,466 |
| Departmental Revenue | 148,184 | 148,297 | 165,599 | 153,000 | 172,294 |
| Fund Balance | | | | 365,586 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

Additionally, operating transfers out are lower than modified budget as a result of delays in purchasing systems and software to scan and digitally store vital statistics data. The program is still researching the best method of implementation, and has included planned purchase and implementation in 2007-08.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Public Health
**FUND:** Vital Statistics State Fees

**BUDGET UNIT:** SCI PHL
**FUNCTION:** Health and Sanitation
**ACTIVITY:** Health

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Contingencies | - | - | - | - | 351,586 | 322,664 | **(28,922)** |
| Total Appropriation | - | - | - | - | 351,586 | 322,664 | **(28,922)** |
| Operating Transfers Out | 143,688 | 127,782 | 111,381 | 117,466 | 167,000 | 267,000 | **100,000** |
| Total Requirements | 143,688 | 127,782 | 111,381 | 117,466 | 518,586 | 589,664 | **71,078** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 6,094 | 6,361 | 11,337 | 17,692 | 8,000 | 19,250 | **11,250** |
| Current Services | 142,090 | 141,936 | 154,262 | 154,602 | 145,000 | 150,000 | **5,000** |
| Total Revenue | 148,184 | 148,297 | 165,599 | 172,294 | 153,000 | 169,250 | **16,250** |
| Fund Balance | | | | | 365,586 | 420,414 | **54,828** |

Contingencies of $322,664 are decreasing by $28,922 primarily due to increased expenditures planned in 2007-08.

Operating transfers out of $267,000 are increasing by $100,000 due to higher anticipated expenditures for automation, including the automated vital statistics system.

Current services revenue of $150,000 are increasing by $5,000 based on the current trend. In addition, interest revenue is also reflecting an increase due to a higher anticipated fund balance.

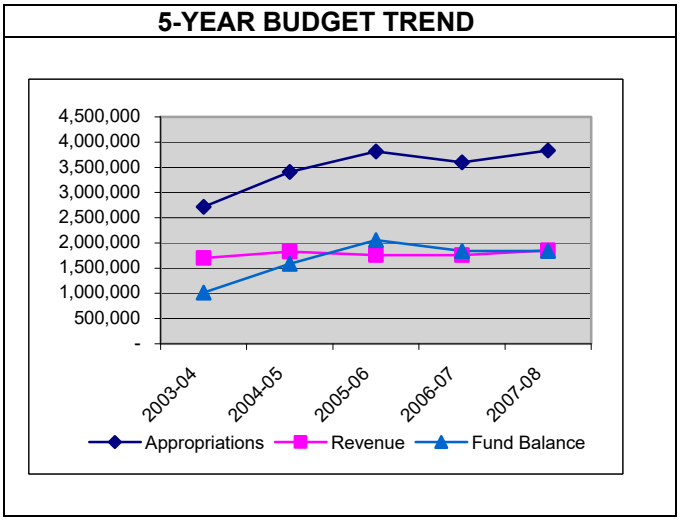
# Vector Control Assessments

## DESCRIPTION OF MAJOR SERVICES

This fund receives all tax assessments for Vector Control. Revenue collected here is received via the property tax role and is dedicated for Vector Control purposes. Transfers out from this budget fund activities in the Vector Control program, which is a component of the Public Health budget. Revenue changes in this budget reflect development and subdivision activities within the County. As the number of parcels are added or improved, the revenue increases. The amount of the parcel assessment varies depending on the level of improvement on a given parcel. Offsetting this are annexations or incorporations of cities.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

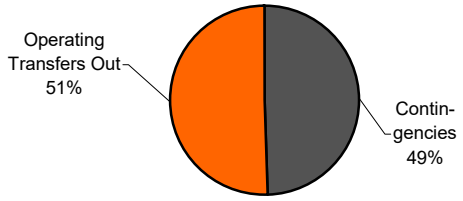
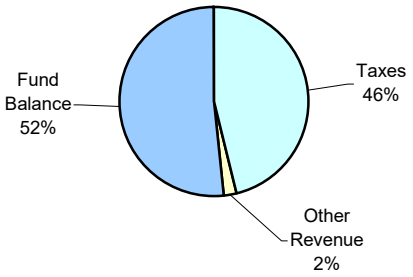



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 1,287,000 | 1,461,237 | 1,877,750 | 3,599,897 | 1,592,378 |
| Departmental Revenue | 1,679,166 | 1,744,041 | 1,727,974 | 1,758,000 | 1,731,897 |
| Fund Balance | | | | 1,841,897 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Public Health
**FUND:** Vector Control Assessments

**BUDGET UNIT:** SNR PHL
**FUNCTION:** Health and Sanitation
**ACTIVITY:** Health

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Contingencies | - | - | - | - | 1,720,475 | 1,894,075 | **173,600** |
| Total Appropriation | - | - | - | - | 1,720,475 | 1,894,075 | **173,600** |
| Operating Transfers Out | 1,287,000 | 1,461,237 | 1,877,750 | 1,592,378 | 1,879,422 | 1,938,492 | **59,070** |
| Total Requirements | 1,287,000 | 1,461,237 | 1,877,750 | 1,592,378 | 3,599,897 | 3,832,567 | **232,670** |
| **Departmental Revenue** | | | | | | | |
| Taxes | 1,647,967 | 1,705,525 | 1,659,011 | 1,639,697 | 1,713,000 | 1,763,151 | **50,151** |
| Use of Money and Prop | 31,199 | 38,516 | 68,963 | 92,200 | 45,000 | 88,000 | **43,000** |
| Total Revenue | 1,679,166 | 1,744,041 | 1,727,974 | 1,731,897 | 1,758,000 | 1,851,151 | **93,151** |
| Fund Balance | | | | | 1,841,897 | 1,981,416 | **139,519** |

Contingencies of $1,894,075 are increasing by $173,600 based on increased departmental revenue and available fund balance.

Operating transfers out of $1,938,492 are increasing by $59,070 due to state funding related to the West Nile Virus no longer being allocated to counties.

Taxes of $1,763,151 are increasing by $50,151 to reflect the current trend. In addition, interest revenue of $88,000 is increasing by $43,000 due to a higher fund balance and current interest rates.

# LOCAL AGENCY FORMATION COMMISSION
## Kathleen Rollings-McDonald

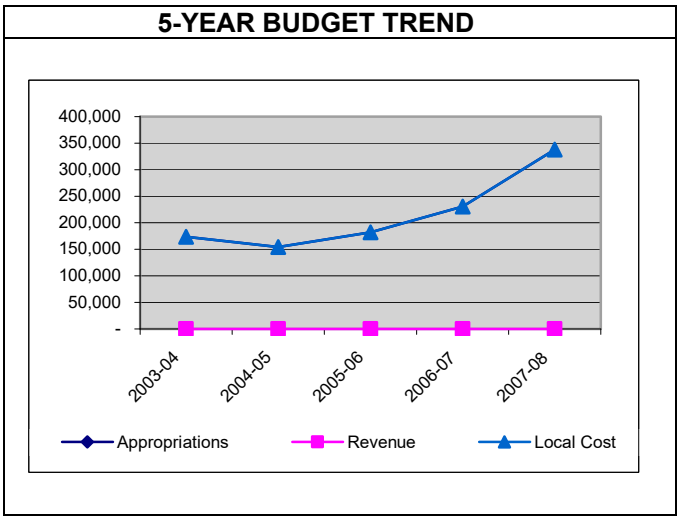
### DESCRIPTION OF MAJOR SERVICES

The Local Agency Formation Commission (LAFCO) is an independent regulatory body charged with the responsibility for the discouragement of urban sprawl and the encouragement of orderly formation and development of local agencies within San Bernardino County. In meeting these responsibilities the Commission 1) regulates proposed boundary changes for cities and special districts; 2) determines the spheres of influence for local agencies and conducts related municipal service reviews; 3) regulates the formation and dissolution of cities and special districts; and 4) reviews contracts for the provision of services outside the boundaries of cities and special districts. LAFCO also has the authority to initiate and make studies of existing government agencies and initiate proposals for consolidations, mergers, or dissolutions of special districts based upon its findings.

Costs in this budget represent the county's legally mandated contribution to LAFCO; which is one-third of the operating cost that is not reimbursed by fees and other revenue.

There is no staffing associated with this budget unit.

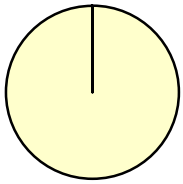
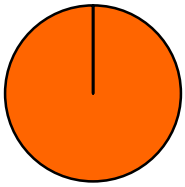
### BUDGET HISTORY




### PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 163,333 | 152,000 | 181,667 | 231,000 | 231,000 |
| Departmental Revenue | - | - | - | - | - |
| Local Cost | 163,333 | 152,000 | 181,667 | 231,000 | 231,000 |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |
| Other Charges 100% | Local Cost 100% |

**GROUP:** Administrative/Executive
**DEPARTMENT:** Local Agency Formation Commission
**FUND:** General

**BUDGET UNIT:** AAA LAF
**FUNCTION:** Public Protection
**ACTIVITY:** Other Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Other Charges | 163,333 | 152,000 | 181,667 | 231,000 | 231,000 | 338,215 | **107,215** |
| Total Appropriation | 163,333 | 152,000 | 181,667 | 231,000 | 231,000 | 338,215 | **107,215** |
| Local Cost | 163,333 | 152,000 | 181,667 | 231,000 | 231,000 | 338,215 | **107,215** |

Other charges of $338,215 and are increasing by $107,215 primarily due to increases in costs associated with the addition of a secretary position deemed necessary to complete municipal service reviews and sphere of influence updates; MOU and retirement rate adjustments; fees for anticipated litigation expenses; and other professional services, operational costs, stipend increases for Commission members, and costs associated with the use of technology and maintenance of a digital archiving system.

# COUNTY SCHOOLS
## Herb Fischer

### DESCRIPTION OF MAJOR SERVICES

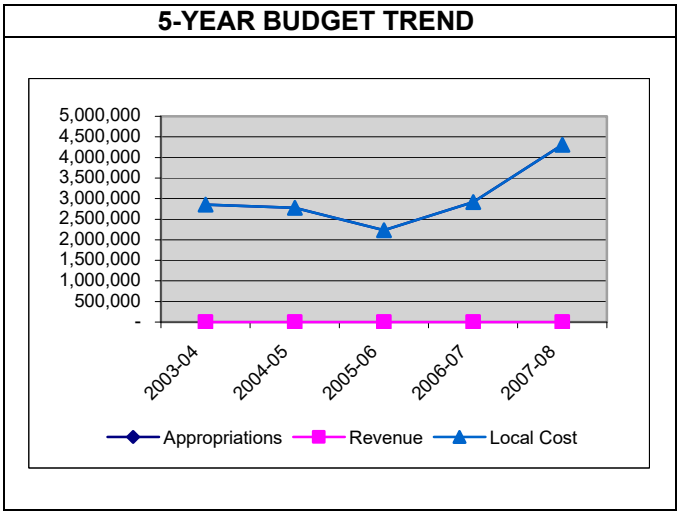
This budget unit represents the county's total legal and contractual obligations to contribute to the costs of the Superintendent of Schools and School Claims. The County Administrative Office is currently working with the County Superintendent's office on a proposal to change the status of the Superintendent from a dependent Office of Education to an independent Office of Education. Implementation of this plan will require legislation to change the way county financial support affects state revenue coming to the Superintendent's Office. Both the legislation and the proposal to change the status of the Superintendent will return to the Board of Supervisors for approval.

The Superintendent of Schools is the elected chief school administrative officer of the county and is mandated by state law to provide various services for 33 school districts and two regional occupational programs, and provides ancillary services to five community college districts within the county. Through state and other funding sources, the Superintendent provides services to over 400,000 grades K through 12 students and approximately 40,000 community college students in accordance with the Education Code. These services also include alternative education, special education, and curriculum and instruction. As a fiscally dependent County Office of Education, this budget supports administrative housing, maintenance, and other contracted support.

The School Claims Division was established to independently perform all audits and approval functions required of the Auditor/Controller-Recorder and the Superintendent of Schools, and is jointly responsible to those elected officials. These services include warrant production, control, and the examination and audit of the payrolls and other expenditures from the funds of the school districts and entities in the county.

There is no staffing associated with this budget unit.

### BUDGET HISTORY

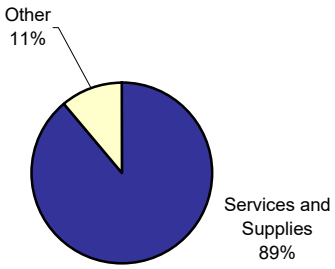
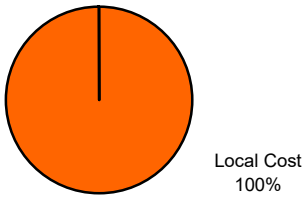



### PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 2,696,813 | 2,750,753 | 2,628,679 | 2,918,131 | 2,719,312 |
| Departmental Revenue | - | - | - | - | - |
| Local Cost | 2,696,813 | 2,750,753 | 2,628,679 | 2,918,131 | 2,719,312 |

Actual appropriation for 2006-07 is less than modified budget primarily due to a decrease in utility costs.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** County Schools
**FUND:** General

**BUDGET UNIT:** AAA SCL
**FUNCTION:** Education
**ACTIVITY:** School Administration

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 2,395,990 | 2,446,372 | 2,317,205 | 2,376,238 | 2,443,131 | 3,833,605 | **1,390,474** |
| Transfers | 300,823 | 304,381 | 311,474 | 343,074 | 475,000 | 475,000 | **-** |
| Total Appropriation | 2,696,813 | 2,750,753 | 2,628,679 | 2,719,312 | 2,918,131 | 4,308,605 | **1,390,474** |
| Local Cost | 2,696,813 | 2,750,753 | 2,628,679 | 2,719,312 | 2,918,131 | 4,308,605 | **1,390,474** |

In 2007-08, service and supplies of $3,833,605 include general office supplies, other professional services, rents and leases-structure, various phone services and property insurance. The increase of $1,390,474 is based on the continued negotiations to give County Schools their independent status. The County Administrative Office expects to bring an agreement to the Board of Supervisors this fiscal year.

The tentative terms of the agreement will give the county a fixed Maintenance of Effort payment going forward and provide the Superintendent greater access to state funding. This agreement will require a legislative change that is being organized by the Superintendent's office.

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## ECONOMIC DEVELOPMENT AGENCY
## SUMMARY

| GENERAL FUND | Page # | Appropriation | Departmental Revenue | Local Cost |
|---|---|---|---|---|
| ECONOMIC DEVELOPMENT SUMMARY | 232 | | | |
| ECONOMIC DEVELOPMENT | 234 | 7,866,652 | 604,000 | 7,262,652 |
| TOTAL GENERAL FUND | | 7,866,652 | 604,000 | 7,262,652 |

| SPECIAL REVENUE FUNDS | | Appropriation | Departmental Revenue | Fund Balance |
|---|---|---|---|---|
| COMMUNITY DEVELOPMENT AND HOUSING | 239 | 49,461,751 | 35,761,315 | 13,700,436 |
| WORKFORCE DEVELOPMENT | 244 | 13,774,477 | 13,984,208 | (209,731) |
| SAN BERNARDINO VALLEY ENTERPRISE ZONE | 249 | 391,412 | 391,412 | - |
| TOTAL SPECIAL REVENUE FUNDS | | 63,627,640 | 50,136,935 | 13,490,705 |

# ECONOMIC DEVELOPMENT AGENCY
# Brian P. McGowan

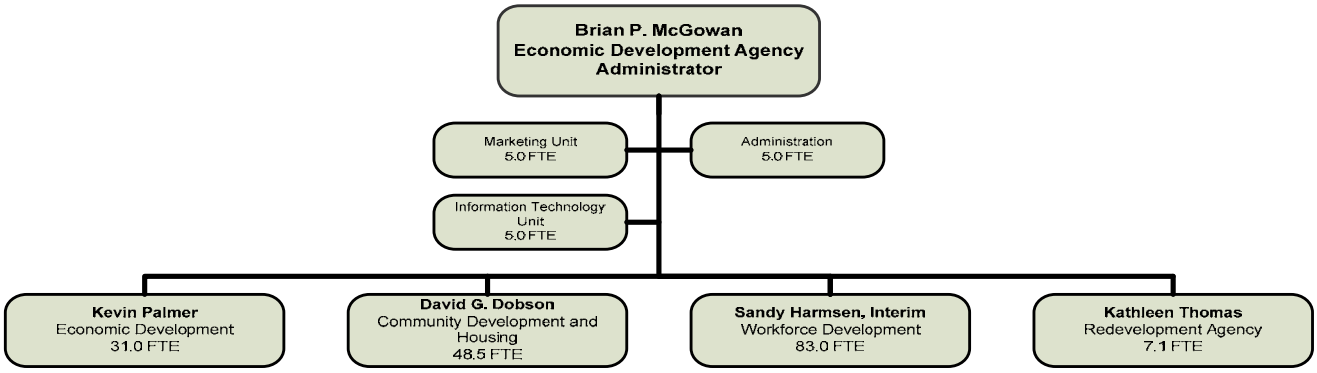
## MISSION STATEMENT

The County of San Bernardino Economic Development Agency oversees the operation of the departments of Economic Development, Community Development and Housing, Workforce Development and the Redevelopment Agency. The overall mission of the agency is to facilitate economic growth within the county in order to enhance the quality of life for all residents. Each of these departments facilitates that mission through programs that enhance workforce skills, infrastructure, business development and attraction, housing opportunities and community development projects.

## STRATEGIC GOALS

1. Implement a comprehensive marketing strategy which includes an expanded component for each department to promote the quality of life for San Bernardino County residents.
2. Implement an agency wide information technology (IT) infrastructure to support agency/departmental IT initiatives that will assist in the promotion of programs for San Bernardino County residents.

## ORGANIZATIONAL CHART




## SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance | Staffing |
| **General Fund** | | | | | |
| Economic Development | 7,866,652 | 604,000 | 7,262,652 | | 48.0 |
| Total General Fund | 7,866,652 | 604,000 | 7,262,652 | | 48.0 |
| **Special Revenue Funds** | | | | | |
| Community Development and Housing | 49,461,751 | 35,761,315 | | 13,700,436 | 49.5 |
| Workforce Development | 13,774,477 | 13,984,208 | | (209,731) | 84.0 |
| San Bernardino Valley Enterprise Zone | 391,412 | 391,412 | | - | - |
| Total Special Revenue Funds | 63,627,640 | 50,136,935 | | 13,490,705 | 133.5 |
| **Other Agencies** | | | | | |
| Economic and Community Development Corp | 18,918 | 12,700 | | 6,218 | - |
| County Industrial Development Authority | 50,196 | 1,000 | | 49,196 | - |
| **Redevelopment** | | | | | |
| Speedway Project Area | 65,759,453 | 14,027,786 | | 51,731,667 | 8.1 |
| Cedar Glen Project Area | 9,878,195 | 403,250 | | 9,474,945 | - |
| VVEDA Project Area | 1,056,238 | 155,550 | | 900,688 | - |
| Mission Boulevard Joint Project Area | 129,016 | 22,570 | | 106,446 | - |
| Proposed Bloomington Project Area | 183,032 | - | | 183,032 | - |
| Proposed Cajon Project Area | 261,830 | - | | 261,830 | - |
| Total Other Agencies | 77,336,878 | 14,622,856 | | 62,714,022 | 8.1 |
| **Total - All Funds** | 148,831,170 | 65,363,791 | 7,262,652 | 76,204,727 | 189.6 |

Note: Other Agencies is reported in a separate document.

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history, and applicable performance measures.

The Economic Development Agency provides overall administrative support and policy implementation to the departments of Economic Development, Community Development and Housing, Workforce Development and the Redevelopment Agency. This includes the facilitation of communication between the County Administrative Office as well as the Board of Supervisors. In addition, the agency oversees the information technology function, public relations, and marketing support.

Through the combination of four departments with common goals and objectives, the agency provides leadership and direction to all 24 cities and private economic development organizations within the county.

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

**NOTE:** The "Other Agencies" budgets are reported in a separate document. The budget for the Economic Development Agency is incorporated within the Department of Economic Development's budget. The information regarding the Economic Development Agency's approved policy item and performance measures are also found within the Department of Economic Development's budget.

# ECONOMIC DEVELOPMENT
# Kevin Palmer

## MISSION STATEMENT

The Department of Economic Development facilitates overall economic growth and job creation/retention through leadership, public/private collaborations, the provision of services to cities, attraction of new investment and the retention/expansion of existing businesses.

## STRATEGIC GOALS

1. Business Retention/Attraction – To enhance the quality of life of the residents of the County of San Bernardino, the department will seek to retain and attract businesses by branding the county as an ethnically, culturally, socially and economically diverse region that provides competitive advantages with top level customer service.

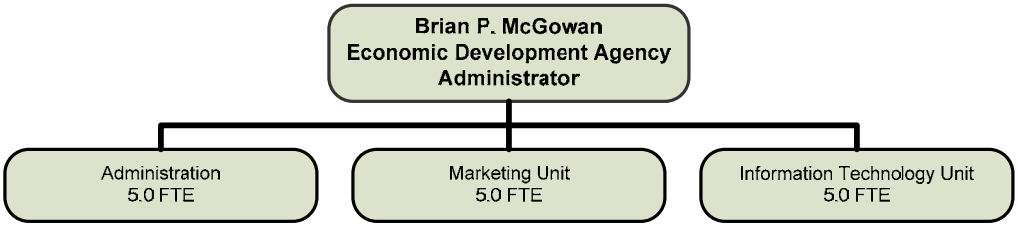
2. Establish an image of the county as a global and diverse business center in the United States by continuing to develop overseas connections, infrastructure and understanding of global markets.

3. Enhance the County of San Bernardino's position to film and visit through the management and branding of the county's unique locations.

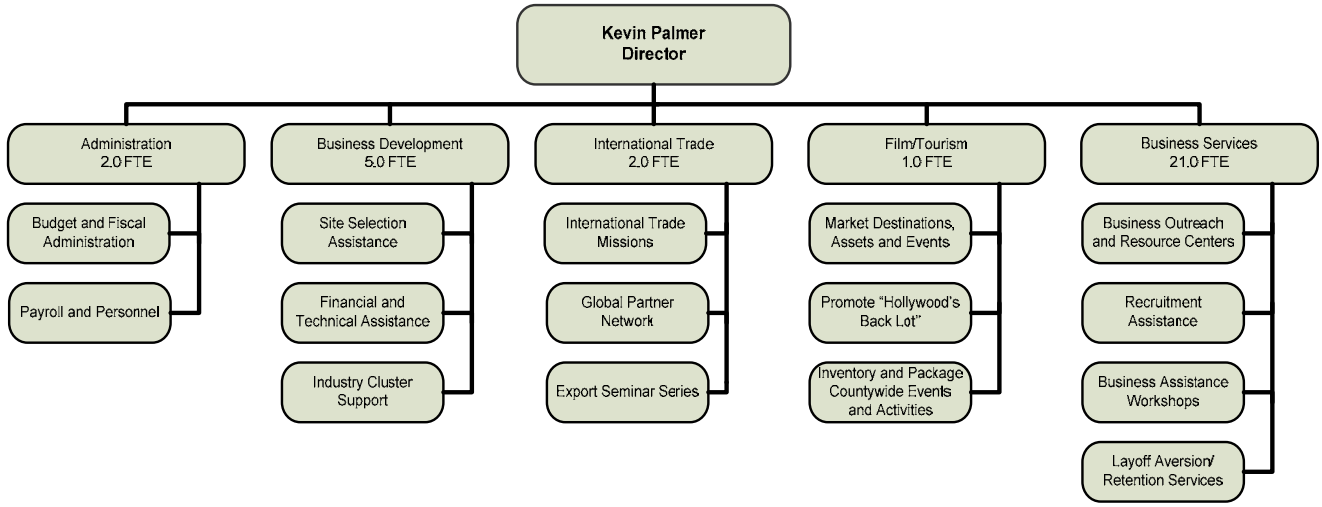
## ORGANIZATIONAL CHART

This budget unit includes staffing for both the Economic Development Agency (16.0 FTE) and the Department of Economic Development (32.0 FTE). Below are the organizational charts for each entity.

Economic Development Agency:




Department of Economic Development::

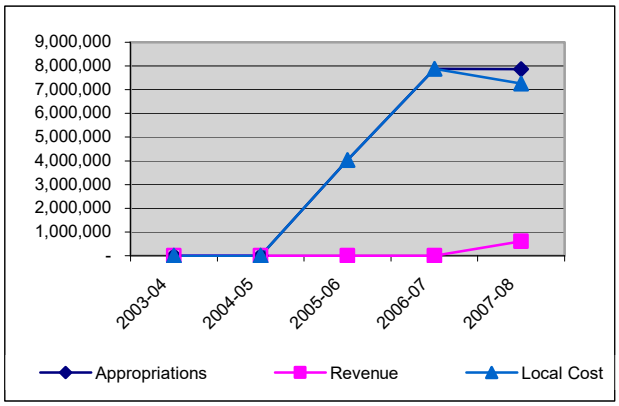


## DESCRIPTION OF MAJOR SERVICES

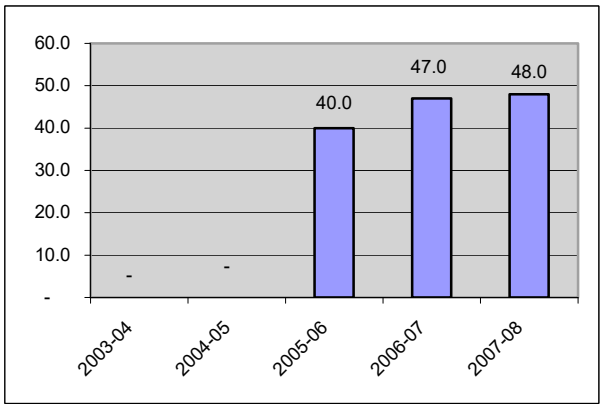
The Department of Economic Development's major goals are to develop and implement a countywide economic development strategy that will maximize the standards of living of the county's residents, provide economic opportunities for the county's businesses, foster a competitive environment and position the county as a highly competitive region for business opportunities. The County of San Bernardino consistently spearheads initiatives for local, national and international impact for a competitive advantage by developing collaborations between the county and cities where the strategic partnerships offer critical services to clients regardless of geographical boundaries. We also spearhead support structures conducive for a creative business climate by creating a macro forum for networking ideas and programs via cluster development and high-valued industry sectors. Our focus is to have the County of San Bernardino viewed as the primary resource for all shareholders with unbeatable customer service by providing guidance and future economic development training for San Bernardino County cities and by fostering a respectful, open, cooperative environment with governmental departments and non-governmental entities.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



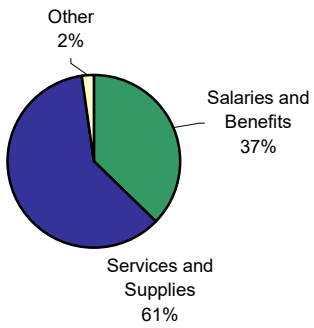
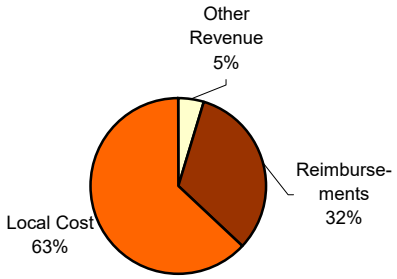

The Department of Economic Development was created as a result of the Board of Supervisor's approved formation of the Economic Development Agency on May 3, 2005 (Item #90). As part of the 2006-07 Final Budget, the Board of Supervisors approved the carry over of unexpended 2005-06 one-time funding totaling $1,118,500. In addition, the Board of Supervisors approved approximately $4.1 million in additional funding ($2 million one-time funding and $2.1 million ongoing funding) in order to support an enhanced economic development program.

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | 3,112,150 | 8,231,668 | 7,084,529 |
| Departmental Revenue | - | - | 43,634 | 349,000 | 357,883 |
| Local Cost | - | - | 3,068,516 | 7,882,668 | 6,726,646 |
| Budgeted Staffing | | | | 47.0 | |

The department did not expend approximately $1.15 million of local cost in 2006-07. Approximately $725,000 of unspent appropriation is related to economic development community projects approved as policy items. This expenditure has been reallocated to the department in 2007-08 to finish these projects. Approximately $425,000 of remaining unspent appropriation represents salary savings related to delays in hiring positions.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Economic Development
**DEPARTMENT:** Economic Development
**FUND:** General

**BUDGET UNIT:** AAA EDF
**FUNCTION:** Public Assistance
**ACTIVITY:** Other Assistance

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | - | - | 2,172,363 | 3,107,617 | 3,861,935 | 4,316,484 | **454,549** |
| Services and Supplies | - | - | 2,267,354 | 6,018,225 | 5,654,694 | 6,964,637 | **1,309,943** |
| Central Computer | - | - | 2,342 | 24,961 | 24,961 | 46,981 | **22,020** |
| Equipment | - | - | 39,110 | 107,737 | - | - | **-** |
| Transfers | - | - | 143,961 | 226,483 | 177,581 | 257,317 | **79,736** |
| Total Exp Authority | - | - | 4,625,130 | 9,485,023 | 9,719,171 | 11,585,419 | **1,866,248** |
| Reimbursements | - | - | (1,542,435) | (2,400,494) | (1,834,503) | (3,718,767) | **(1,884,264)** |
| Total Appropriation | - | - | 3,082,695 | 7,084,529 | 7,884,668 | 7,866,652 | **(18,016)** |
| Operating Transfers Out | - | - | 29,455 | - | - | - | **-** |
| Total Requirements | - | - | 3,112,150 | 7,084,529 | 7,884,668 | 7,866,652 | **(18,016)** |
| **Departmental Revenue** | | | | | | | |
| Current Services | - | - | - | 49,549 | - | 50,000 | **50,000** |
| Other Revenue | - | - | 43,634 | 11,334 | 2,000 | 4,000 | **2,000** |
| Total Revenue | - | - | 43,634 | 60,883 | 2,000 | 54,000 | **52,000** |
| Operating Transfers In | - | - | - | 297,000 | - | 550,000 | **550,000** |
| Total Financing Sources | - | - | 43,634 | 357,883 | 2,000 | 604,000 | **602,000** |
| Local Cost | - | - | 3,068,516 | 6,726,646 | 7,882,668 | 7,262,652 | **(620,016)** |
| Budgeted Staffing | | | | | 47.0 | 48.0 | **1.0** |

Salaries and benefits of $4,316,484 fund 48.0 positions and are increasing by $454,549 primarily resulting from costs associated with negotiated labor agreements (underestimation in 2006-07 of hourly rates and benefits for various new positions), and fully funding the Economic Development Manager for Film/Tourism. In addition, the department has included two reclassification requests of vacant positions. The reclassification of an Office Assistant II to an Office Assistant III, at an increased cost of approximately $3,700, is requested due to the problem the department has experienced trying to get qualified applicants. The reclassification of a Staff Analyst II to an Event Coordinator, at no increase in cost, is requested in order to correctly define the job description for the duties assigned to this position. Included in this appropriation is the approval of one policy item. This policy item added 1.0 Economic Analyst position to assist the Economic Development Agency in researching economic information, economic impact and trends, developing and overseeing economic studies, analyzing available economic information, and formulating trends and recommendations.

Services and supplies of $6,964,637 represent most of the costs to support the economic development program. This includes costs for sponsorships/tradeshows, advertising, special events, public relations, international trade, film and tourism, and economic studies. The increase of $1,309,943 is due to increased risk management, fleet

management, inflationary services and supplies, travel, vehicle charges, and printing services. Additionally, included in this appropriation is the approval of several policy items. One policy item replaced approximately $1.1 million in 2006-07 one-time funds for the economic development program with ongoing funds in order to help sustain the program. The second policy item allocated $37,000 to the department in order for it to act as the lead agency to develop, market, and administer the proposed San Bernardino Valley Enterprise Zone. A third policy item allocated an additional $210,000 in order to continue the FanZone Title Sponsorship and the entitlement at the NASCAR Craftsman Truck Series event at the California Speedway. Finally, appropriation in the amount of $550,000 was allocated to the department for economic development projects as identified by the Fourth District, and $725,000 was carried over from 2006-07 one-time policy item funding for uncompleted economic development community projects by the First District.

Transfers of $257,317 generally relate to rent charges paid to the Department of Workforce Development as well as the Department of Community Development and Housing.

Reimbursements of $3,718,767 are from other departments primarily for business services provided by the Department of Economic Development staff and administrative costs provided by Economic Development Agency staff. Reimbursements saw a significant increase of $1,884,264 due to administrative costs being underestimated in 2006-07. In addition, reimbursements increased from the Redevelopment Agency to cover a portion of the agreement with the California Speedway for the FanZone Sponsorship.

Revenue of $604,000 increased by $602,000 due to an additional $2,000 anticipated in voucher processing fees, an additional $50,000 in anticipated revenues from state of the county registration fees, which the Economic Development Agency now oversees, and $550,000 in operating transfers in from the Department of Public Works for the economic development projects as identified by the Fourth District.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| **Description of Performance Measure** | **2006-07 Projected** | **2006-07 Actual** | **2007-08 Projected** |
| Percentage response to business requests for assistance within 24 hours of acknowldgment and 5 day first tier resolution. | New | 95% | 80% |
| Percentage of completed loan applications processed from submittal to close of escrow within 12 weeks. (The department originally estimated that it would process loan application within 10 weeks 80% of the time in 2007-08. Based on 2006-07 processing times, the department has readjusted the measure to a more reasonable 12 week time frame and projects that it can meet this time frame 50% of the time.) | New | New | 50% |
| Percentage increase of number of job opportunities identified with San Bernardino businesses to better link job seeking clients. This will be obtained utilizing job seeking client information, including information provided by the Department of Workforce Development and the Transitional Assistance Department (24,103 jobs in 2005-06). | 10% | 44% | 5% |
| Percentage increase of inquiries by businesses about locating in the county. (158 in 2006-07) | New | New | 20% |
| Number of global partners established to commence networking for positive economic impact. | New | 1 | 5 |
| Percentage of identified businesses that are identified by the department to have potential in international trade who participate in county sponsored international forums and workshops (60 identified businesses). | New | New | 25% |
| Number of international trade missions led by the department. | New | 1 | 2 |
| Percentage increase of editorials/articles (26 editorial/articles in 2005-06). | 25% | 25% | 25% |
| Percentage increase of television/radio broadcast coverage (3 broadcasts estimated in 2005-06). | 25% | 25% | 25% |
| Number of Economic studies overseen and developed by the Agency. | New | New | 4 |
| Percentage increase in leads from existing sponsorships. (This measure originally projected a 10% increase in leads from existing sponsorships in 2007-08. Due to a lack of sufficient data in 2006-07, a baseline for this measure will be established in 2007-08 instead.) | New | New | Establish Baseline |
| Number of website hits on the international trade services online directory and online event calendar | New | New | Establish Baseline |
| Enhanced database of film, video, and tourism assets to market. | New | New | Establish Baseline |
| Percentage of businesses within the enterprise zone attending the incentive workshops (current estimate of businesses within the Enterprise Zone is 2,400) | New | New | 10% |

# COMMUNITY DEVELOPMENT AND HOUSING
## David G. Dobson

### MISSION STATEMENT

The Department of Community Development and Housing (CDH) works to improve the quality of life of residents of the county through identifying, obtaining, and administrating local, state, federal, and private funding resources available for community development and housing programs and projects.

### STRATEGIC GOALS

1. Develop and coordinate the consolidated plan process for obtaining the Home Investment Partnership Act (HOME), the Emergency Shelter Grant (ESG), and the Community Development Block Grant (CDBG) entitlement grants to promote the well being of county residents.

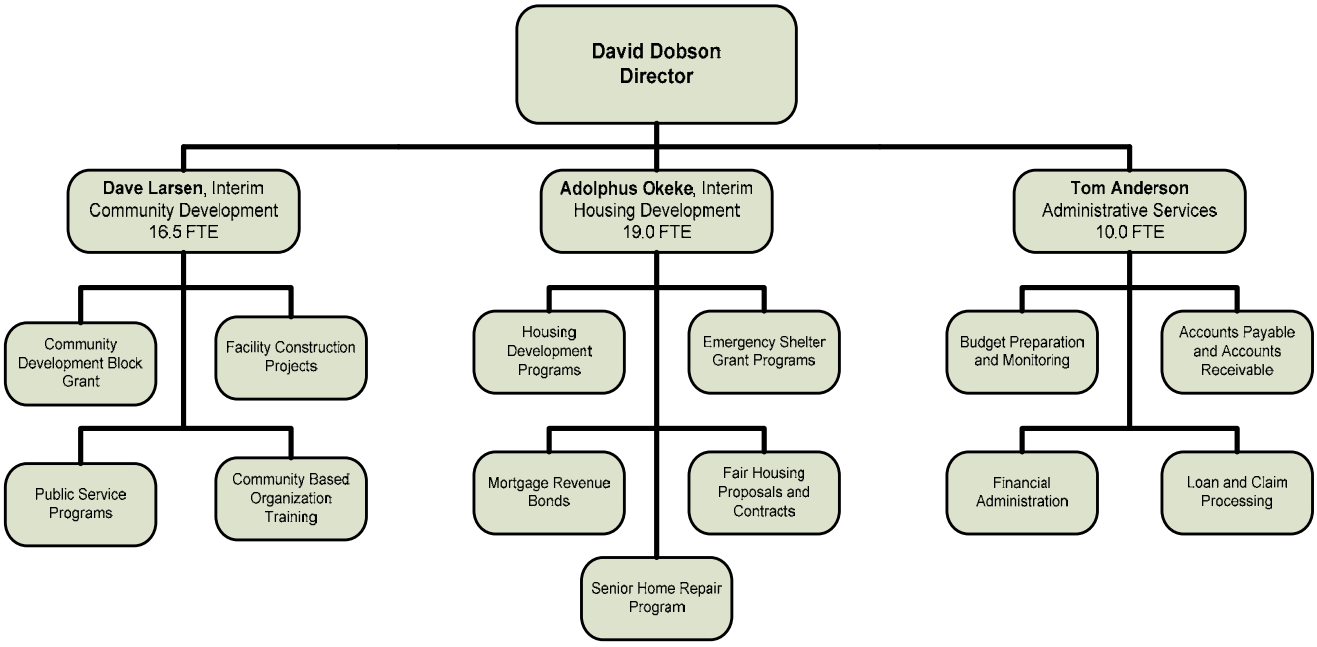
2. Sub-grant CDBG and ESG funds to county departments, cooperating cities and non-profit agencies for programs and projects benefiting low- and moderate-income persons.

3. Prepare an annual performance report covering the consolidated plan grant programs for submittal to the Department of Housing and Urban Development (HUD) required to obtain grants to assist residents of the county.

4. Communicate useful and timely information to other agencies and to the general public to inform them about grant and loan resources available to meet community and housing needs.

5. Implement affordable housing programs for the construction of new housing, rehabilitation of existing housing and the provision of emergency shelter for homeless persons within the county.

### ORGANIZATIONAL CHART

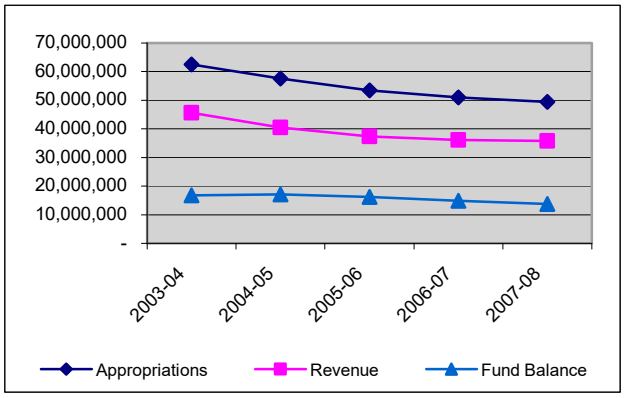


## DESCRIPTION OF MAJOR SERVICES

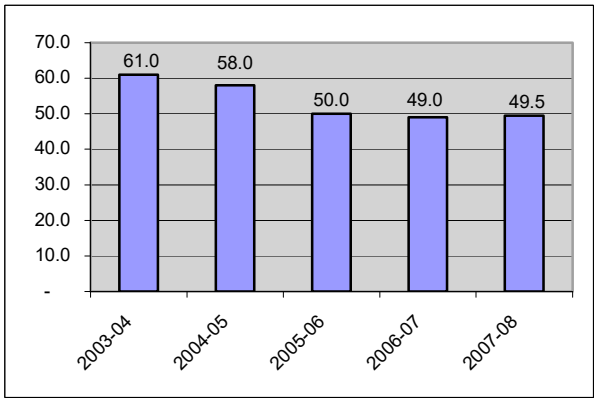
The Department of Community Development and Housing is responsible for administering federal, state, and local grant funds allocated to the County of San Bernardino for housing and community development programs. Federal funds comprise a large percentage of the total monies included in the department's budget through the Community Development Block Grant, Emergency Shelter Grant, the Home Investment Partnership Act Grant, the Neighborhood Initiative Grant (NI) and the Economic Development Initiative Program (EDI) Grant. In addition, the department received a grant in 2006-07 from the State to reconstruct the water delivery system in Cedar Glen. The CDBG grant was maintained at its reduced level for 2007-08. During 2006-07, the Redevelopment Agency entered into a contract with CDH to assist with affordable housing in the Cedar Glen area and this assistance will continue through 2007-08.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



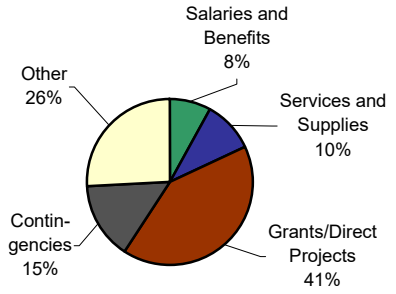
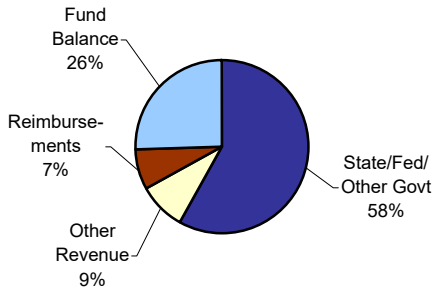

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 20,028,295 | 24,335,828 | 24,763,111 | 50,996,111 | 25,635,360 |
| Departmental Revenue | 20,274,741 | 22,338,993 | 23,440,212 | 36,120,085 | 22,825,734 |
| Fund Balance | | | | 14,876,026 | |
| Budgeted Staffing | | | | 49.0 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. Most of CDH's revenue is from federally funded grants that are for longer than one year, thus revenue is under realized for each individual fiscal year, but totally realized over the period of the grants. The unexpected and unrealized amounts in 2006-07 have been carried over to the subsequent year's budget.

The performance history for the CDH budget represents a slight increase in actual funding from 2003-04 through 2005-06, followed by a slight decrease in actual funding in 2006-07. Through 2005-06, the department continued to see increases in revenue despite annual decreases in CDBG, HOME, and ESG grants because there were carry-over funds from prior year grants as well as revenue remaining from other funding sources. Many of these funds have been expended in prior years or will be expended in 2006-07, resulting in the decrease in revenue in 2006-07.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Economic Development
**DEPARTMENT:** Community Development and Housing
**FUND:** Community Development and Housing

**BUDGET UNIT:** CDH Consolidated
**FUNCTION:** Public Assistance
**ACTIVITY:** Other Assistance

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 3,551,394 | 3,780,253 | 3,634,300 | 3,441,243 | 4,058,175 | 4,233,661 | **175,486** |
| Services and Supplies | 1,621,860 | 1,408,385 | 1,444,425 | 1,578,342 | 3,909,595 | 5,314,939 | **1,405,344** |
| Grants/Direct Projects | 11,707,770 | 15,561,680 | 16,579,071 | 13,980,687 | 35,041,948 | 22,059,600 | **(12,982,348)** |
| Central Computer | 34,249 | 45,171 | 49,817 | 54,454 | 59,593 | 56,934 | **(2,659)** |
| Equipment | - | - | 39,463 | 24,972 | - | - | **-** |
| Transfers | 4,454,809 | 5,187,319 | 5,306,274 | 6,148,674 | 10,368,909 | 12,010,240 | **1,641,331** |
| Contingencies | - | - | - | - | - | 7,986,699 | **7,986,699** |
| Total Exp Authority | 21,370,082 | 25,982,808 | 27,053,350 | 25,228,372 | 53,438,220 | 51,662,073 | **(1,776,147)** |
| Reimbursements | (2,291,133) | (3,080,866) | (3,484,053) | (3,311,338) | (3,780,334) | (3,964,701) | **(184,367)** |
| Total Appropriation | 19,078,949 | 22,901,942 | 23,569,297 | 21,917,034 | 49,657,886 | 47,697,372 | **(1,960,514)** |
| Operating Transfers Out | 949,346 | 1,433,886 | 1,193,814 | 3,718,326 | 1,338,225 | 1,764,379 | **426,154** |
| Total Requirements | 20,028,295 | 24,335,828 | 24,763,111 | 25,635,360 | 50,996,111 | 49,461,751 | **(1,534,360)** |
| **Departmental Revenue** | | | | | | | |
| Taxes | 31,038 | 88,320 | 32,482 | 85,638 | 29,500 | 40,000 | **10,500** |
| Fines and Forfeitures | 6,897 | 4,060 | 3,274 | 4,668 | 3,300 | 3,000 | **(300)** |
| Use of Money and Prop | 646,167 | 688,908 | 730,660 | 1,067,055 | 650,878 | 757,500 | **106,622** |
| State, Fed or Gov't Aid | 13,907,410 | 16,545,488 | 17,579,128 | 15,487,219 | 30,754,350 | 31,066,026 | **311,676** |
| Current Services | - | - | 4,735 | - | - | - | **-** |
| Other Revenue | 5,682,429 | 5,012,217 | 5,085,564 | 6,181,154 | 4,682,057 | 3,894,789 | **(787,268)** |
| Other Financing Sources | 800 | - | 4,369 | - | - | - | **-** |
| Total Revenue | 20,274,741 | 22,338,993 | 23,440,212 | 22,825,734 | 36,120,085 | 35,761,315 | **(358,770)** |
| Fund Balance | | | | | 14,876,026 | 13,700,436 | **(1,175,590)** |
| Budgeted Staffing | | | | | 49.0 | 49.5 | **0.5** |

Salaries and benefits of $4,233,661 fund 49.5 positions and are increasing by $175,486 primarily resulting from a $91,419 increase in workers' compensation charges, an $8,252 increase for an additional Public Service Employee positions (0.5 FTE), and other costs associated with MOU and retirement adjustments.

Services and supplies of $5,314,939 represent charges from the department's Inland Valley Development Agency (IVDA) fund for professional services including consultant services, legal services, and redevelopment projects as well as various other charges, such as general office expenses, costs for publications, and special departmental expenses. The overall increase of $1,405,344 is primarily the result of inflation and an increase in the IVDA fund's professional services due to planned receipt of additional revenue and fund balance carried over from prior years.

Grants/direct projects of $22,059,600 represent the bulk of CDH's expenses. These expenses generally consist of contracts with other governmental, nonprofit, or private businesses to provide community development and housing assistance for low and moderate income citizens of the County of San Bernardino. The decrease in grants and direct projects of $12,982,348 is primarily caused by a change in accounting of unreserved fund balance to contingencies and the reduction of available grant funds in the Neighborhood Initiative Grant. This decrease was slightly offset by an increase in the other grants included in this budget.

Transfers of $12,010,240 primarily represent intradepartmental transfers from CDH's grant funds to its administrative fund. It also represents transfers to other departments for services provided on behalf of CDH. This increase in transfers of $1,641,331 over last year includes an increase of approximately $700,000 in transfers out to other departments for Community Development Block Grant projects that are expected to be completed in 2007-08 and an increase in the administrative charges to most of the grant funds in the consolidated CDH budget.

Contingencies increased $7,986,699 due to an accounting change requested by the County Administrative Office. In prior years, the department has budgeted their entire unreserved fund balance as appropriation for grants and direct projects. This inaccurately reflected the actual amount of expenditures the department would anticipate in a fiscal year for grants and direct projects. By moving these funds to contingencies, the department is providing a better representation of anticipated actual expenditures for grants and direct projects in 2007-08.

Reimbursements of $3,964,701 represent intradepartmental reimbursements to the CDH administrative fund for staff charges. The increase of $184,367 primarily represents an increase in administrative costs due to various salary and benefit increases within the department.

Operating transfers out of $1,764,379 increased $426,154 due to an increase in CDBG construction projects planned to be completed by the Architecture and Engineering Department in 2007-08.

Departmental revenue of $35,761,315 generally represent grants received from the Department of Housing and Urban Development (HUD), which include the Community Development Block Grant, HOME grant funds, and the Emergency Shelter Grant. In 2007-08, the department anticipates receiving $12,749,849 from HUD as well as $3,100,000 from the State Department of Housing and Community Development for the Cedar Glen Water/Road Improvement Grant. The remaining $19,911,466 in revenue primarily represents funding for previously approved federal grant projects that have not been completed. The department has seen a net decrease of $358,770 that includes a decrease in other revenue due to receipt in 2006-07 of prior years' invoices in the Labor Compliance Program as well as decreases in funds received from housing loan payoffs.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| **Description of Performance Measure** | **2006-07 Projected** | **2006-07 Actual** | **2007-08 Projected** |
| Percentage of Emergency Shelter Grant (ESG) "Cold Weather Shelter Program" contracts with non-profit homeless service providers executed within 30 days of completion of RFP and projected start date of each project (14 ESG contracts entered into in 2006-07). | 75% | 100% | 90% |
| Percentage of Community Development Block Grant (CDBG) project Environmental Review Records (ERR) approved by HUD within ninety (90) days of project approval (100 ERRs approved in 2006-07). | 80% | 88% | 80% |
| Percentage of Project Implementation/Maintenance and Operation agreements entered within thirty (30) days of ERR completion (107 Project Implementation/Maintenance and Operation Agreements entered in 2006-07). | 75% | 87% | 80% |
| Percentage of Public Service contracts executed within thirty (30) days of the projected start date of each program (116 CDBG Public Service contracts executed in 2006-07). | 80% | 91% | 80% |
| Maintain the number of non-profit agencies, cities, and individual homeowners who receive the information they need in order to apply for CDBG, ESG, and HOME funds. | New | 200 agencies, 13 cities, 400 households | 200 agencies, 13 cities, 400 households |
| The number of housing units constructed or rehabilitated. | 200 | 283 | 200 |
| The number of low-income families or disabled persons who receive rental housing security deposit and utility payment assistance. | 200 | 186 | 200 |
| The number of low-and moderate-income homeowners who receive loans or grants. | 270 | 283 | 250 |
| The number of families who succeed in buying their home. | 25 | 29 | 20 |
| The number of emergency shelter nights provided to homeless persons. | 23,900 | 25,509 | 24,000 |
| The number of housing projects planned for construction. | New | 0 | 2 |
| The number of home owners who will receive financial assistance to rebuild their homes that were lost in the 2003 "Old Fire" disaster. | New | 11 | 10 |
| Percentage of time the following activities will be completed within the designated time frame:<br>- CDH completion of initial review of eligible land use services grant applications within thirty (30) days of receipt and completion of reimbursements within three (3) months of receipt of claims and approved back up information. | New | 100% | 100% |
| Percentage of time the following activities will be completed within the designated time frame:<br>- CDH completion of initial review of eligible Home Rehabilitation Program applications within thirty (30) days of receipt.<br>- Rehabilitation activities completed within 9-12 months of application approval. | New | 95% | 100% |

# WORKFORCE DEVELOPMENT
## Sandy Harmsen

### MISSION STATEMENT

The Department of Workforce Development provides comprehensive employment, training and support services in accordance with the Department of Labor Workforce Investment Act (WIA). Services provided are in response to the needs of job seekers, businesses and communities within the County of San Bernardino and are complementary to the strategic plan established by the Economic Development Agency (EDA).

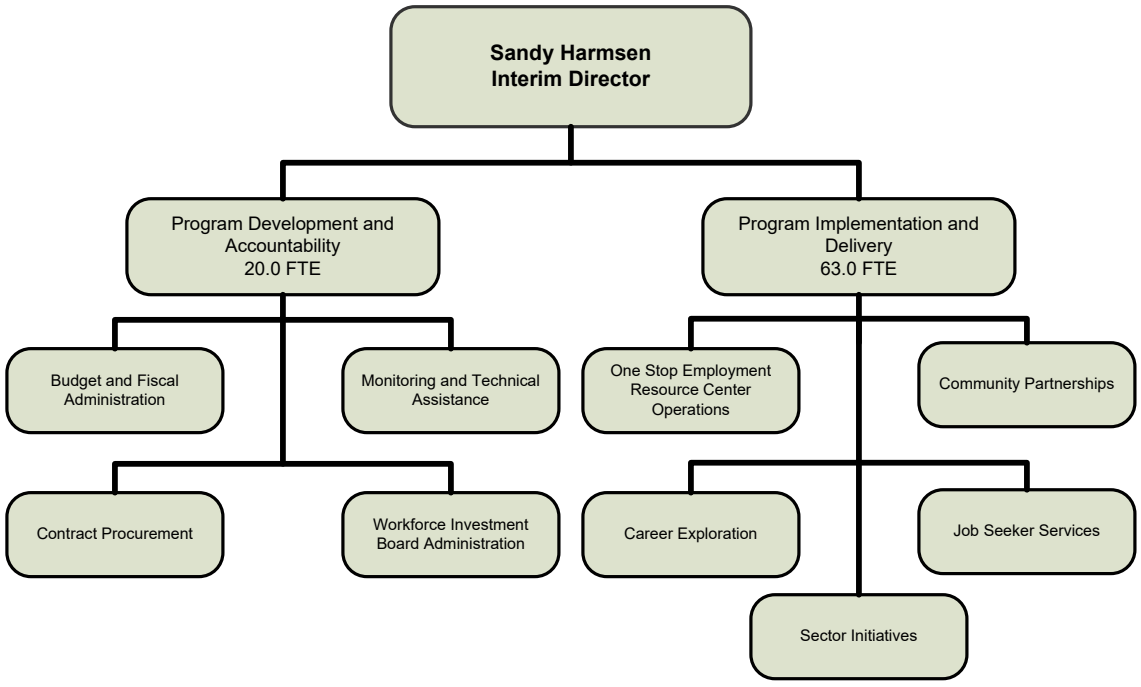
### STRATEGIC GOALS

1. Meet or exceed all WIA enrollment and performance standards negotiated with the State for customers in Adult, Dislocated Worker and Youth services to increase the quality of life for San Bernardino County's workforce.

2. Continue media relation efforts and launch marketing materials in conjunction with EDA to promote the quality of life for San Bernardino County residents.

3. Align workforce development, economic development, education and funding strategies to enhance the competitiveness of San Bernardino County's workforce to support positive economic growth and ensure public well being.

### ORGANIZATIONAL CHART



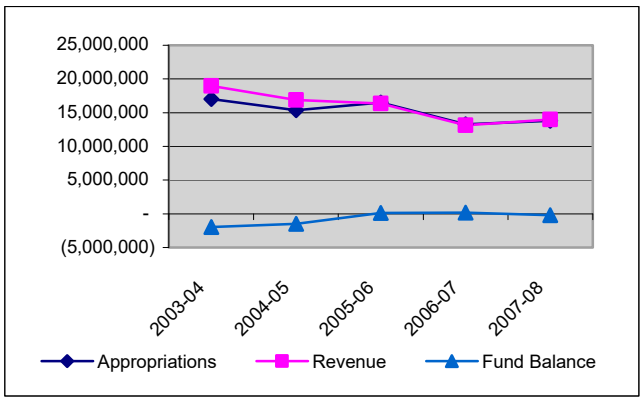
## DESCRIPTION OF MAJOR SERVICES

The Department of Workforce Development (WDD) provides holistic services to job seekers, incumbent workers, entrepreneurs and employers. WDD is responsible for administering and operating programs under the Department of Labor's (DOL) Workforce Investment Act. Program funding is allocated at the federal level and comes to the county from the State Employment Development Department-Workforce Investment Division. Through this funding stream, services are delivered to job seekers and businesses throughout the county via the department's Employment Resource Centers. These offices are strategically placed in three of the county's economic regions.

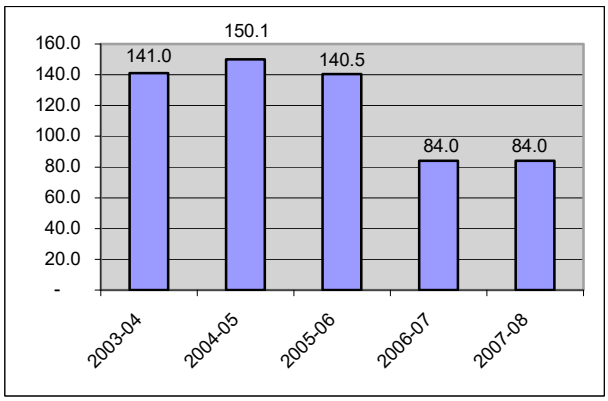
The Workforce Investment Board administratively oversees the programs offered through the department. This Board is comprised of private business representatives and public sector partners who have been appointed by the County Board of Supervisors. The department supports the mission of the county through its provision of services to businesses and job seekers. Understanding that increased employment opportunities enhance the quality of life for residents, the department strives to ensure that the needs of local businesses are met by providing them with a skilled workforce.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**




The trend for the WDD budget is a steady decrease in funding from 2003-04 through 2006-07. The decline in revenue is a reflection of two distinct impacts. First, primary WIA funds such as Adult, Dislocated Worker, and Youth grants have experienced declining allocations from DOL to the State of California. Second, specialty grants such as the National Emergency Base Realignment and Closure and Katrina Emergency Initiative grants were multi-year funded and have expired during this period.

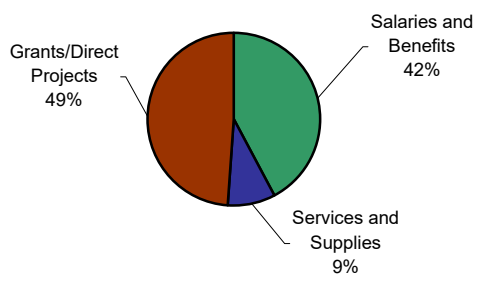
## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 14,140,555 | 12,860,640 | 12,586,217 | 13,277,810 | 11,873,041 |
| Departmental Revenue | 14,450,588 | 13,484,794 | 12,611,371 | 13,116,429 | 11,499,821 |
| Fund Balance | | | | 161,381 | |
| Budgeted Staffing | | | | 84.0 | |

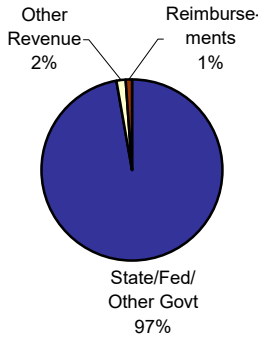
Actual appropriation vary from the budget due to the requirement, in accordance with Section 29009 of the State Government Code, that total allocations must be budgeted in the year allocated; however, actual revenue received is the result of reimbursement for actual expenses incurred. In addition, actual expenditures exceeded revenue as a result of year-end non-cash expenditure encumbrances of approximately $300,000. This revenue will be recognized when the expenditure is paid.

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Economic Development
**DEPARTMENT:** Workforce Development
**FUND:** Workforce Development

**BUDGET UNIT:** SAC JOB
**FUNCTION:** Public Assistance
**ACTIVITY:** Other Assistance

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 7,388,602 | 7,515,569 | 6,383,851 | 5,016,039 | 5,732,270 | 5,863,088 | **130,818** |
| Services and Supplies | 1,092,097 | 1,285,974 | 1,057,202 | 1,355,473 | 1,127,287 | 1,161,943 | **34,656** |
| Central Computer | 99,385 | 104,199 | 94,502 | 93,979 | 111,841 | 88,405 | **(23,436)** |
| Grants/Direct Projects | 8,413,237 | 4,105,869 | 4,096,217 | 3,357,642 | 4,578,825 | 4,450,301 | **(128,524)** |
| Equipment | - | 50,000 | - | 51,997 | - | 13,000 | **13,000** |
| Transfers | 1,931,358 | 1,680,788 | 1,588,459 | 2,193,444 | 1,887,187 | 2,343,047 | **455,860** |
| Total Exp Authority | 18,924,679 | 14,742,399 | 13,220,231 | 12,068,574 | 13,437,410 | 13,919,784 | **482,374** |
| Reimbursements | (4,784,124) | (1,881,759) | (634,014) | (195,533) | (159,600) | (145,307) | **14,293** |
| Total Appropriation | 14,140,555 | 12,860,640 | 12,586,217 | 11,873,041 | 13,277,810 | 13,774,477 | **496,667** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 219,815 | 188,971 | 218,399 | 210,694 | 213,400 | 262,464 | **49,064** |
| State, Fed or Gov't Aid | 14,229,748 | 13,293,760 | 12,389,553 | 11,276,100 | 12,903,029 | 13,721,744 | **818,715** |
| Current Services | 970 | - | 2,305 | - | - | - | **-** |
| Other Revenue | 55 | 2,063 | 1,114 | 13,027 | - | - | - |
| Total Revenue | 14,450,588 | 13,484,794 | 12,611,371 | 11,499,821 | 13,116,429 | 13,984,208 | **867,779** |
| Fund Balance | | | | | 161,381 | (209,731) | **(371,112)** |
| Budgeted Staffing | | | | | 84.0 | 84.0 | **-** |

Salaries and benefits of $5,863,088 fund 84.0 positions and are increasing by $130,818. Although the department's staffing level remained stable, the department made minor adjustments to staffing by deleting 4.0 vacant budgeted positions and adding 4.0 positions to the budget. 1.0 Manpower Specialist III was deleted because it is no longer an active county job classification. It was replaced with 1.0 Staff Analyst I, a classification equal in pay range and job duties. 1.0 Employment Services Technician was deleted and 1.0 Employment Services Specialist was added to enable WDD to increase the number of training workshops it conducts for customers. 1.0 Supervising Employment Services Specialist was deleted and 1.0 Supervising Accounting Technician was added in order to enhance fiscal support for the department's customers and offices. Two part time positions, a Fiscal Assistant (0.5 FTE) and an Office Assistant II (0.5 FTE), were deleted and 1.0 Staff Analyst I was added to enable WDD to provide department support for new collaborative projects. These position changes resulted in a total increase of $24,139. Other increases were a result of increases in costs associated with MOU, retirement, and risk management. The total increase was partially offset by decreased workers' compensation costs for the department and direct salary reimbursements by the Sheriff's Department for 2.0 Employment Services Specialists.

Services and supplies of $1,161,943 represent general office supplies, computer software and computer hardware, equipment, training, professional services, utilities and outreach events. In addition to inflationary costs, the increase of $34,656 was a result of adjustments that were made in the office supplies, training and computer hardware replacement line items that were significantly under-budgeted in 2006-07 due to a potential reduction in revenue that was not realized.

Grants/direct projects of $4,450,301 represent payments to vocational and educational schools for training WIA participants, supportive services for WIA participants, customized training, and reimbursement of training costs incurred by employers at the Southern California Logistics Airport under a special grant. The decrease to grants/direct projects of $128,524 was the result of an increase in the department's transfers, which allows for increased funding of business services.

Transfers of $2,343,047 represent payments to other departments including costs associated with Economic Development Agency (EDA) administration, EDA marketing, EDA information technology, business services provided by the Department of Economic Development and rent. The increase to transfers of $455,860 was primarily the result of an increase for business services provided to WDD by the Department of Economic Development and an increase in costs associated with EDA support.

Reimbursements of $145,307 represent rent received from the Department of Economic Development. The decrease in reimbursements of $14,293 is due to less WDD charges for rent.

Revenues of $13,984,208 represent funding from various state grants. The department anticipates receiving 2007-08 allocations under the Workforce Investment Act (WIA) for Title I Youth, Title I Adult, Title I Dislocated Workers and Rapid Response, discretionary funds for special projects, grants from the California Employment Training Panel (ETP), and rent from the California Employment Development Department (EDD) for space it occupies in the Rancho Employment Resource Center. The department also anticipates carrying over grant funds allocated and budgeted in 2006-07. The increase to revenues of $867,779 is associated primarily with new discretionary grants, the ETP grant and an increase in EDD rent. The anticipated increase is also associated with the department's negative fund balance. The negative fund balance is the result of 2006-07 year-end expenditure encumbrances in which revenue only becomes recognized once the expenditure is actually paid.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| **Description of Performance Measure** | **2006-07 Projected** | **2006-07 Actual*** | **2007-08 Projected** |
| Percentage of enrolled adults exiting the program who have entered employment (675 estimated). | 74% | 75% | 74% |
| Percentage of enrolled adults exiting the program who have retained employment (480 estimated). | 82% | 86% | 82% |
| Percentage of enrolled dislocated workers exiting the program who have entered employment (215 estimated). | 82% | 78% | 82% |
| Percentage of enrolled dislocated workers exiting the program who have retained employment (170 estimated). | 88% | 89% | 88% |
| Percentage of enrolled older youth exiting the program who have entered employment (255 estimated). | 79% | 83% | 79% |
| Percentage of enrolled older youth exiting the program who have retained employment (198 estimated). | 82% | 81% | 82% |
| Percentage of enrolled younger youth exiting the program who have attained skill-related training certificates (172 estimated). | 88% | 95% | 88% |
| Percentage of enrolled younger youth exiting the program who have attained a high school diploma or GED (20 estimated). | 67% | 68% | 67% |
| Percentage of enrolled younger youth exiting the program who remained in school or retained employment (172 estimated). | 76% | 70% | 76% |
| Maintain number of customers receiving marketing materials. | 25,000 | 25,000 | 25000 |
| Increase number of regular meetings of stakeholders for the purpose of aligning strategies, policies, networks, funding sources and training services to meet the workforce demands of local businesses. | 2 Events per year | 2 Events per year | 4 Events per year |
| Number of new funding sources available for demand-driven training services to include sources other than Department of Labor funding. | 1 New Source | 1 New Source | 2 New Sources |
| Increase the number of industry-specific/demand-driven training programs. | 3 Programs | 4 Programs | 4 Programs |

# San Bernardino Valley Enterprise Zone

**DESCRIPTION OF MAJOR SERVICES**

On August 22, 2006 (Item 50), the Board of Supervisors approved a Memorandum of Understanding with the City of Colton, City of San Bernardino, and the Inland Valley Development Agency to fund, manage, and describe the jurisdictional responsibilities of the San Bernardino Valley Enterprise Zone (SBVEZ). The SBVEZ is a state designated geographical area that offers local businesses state tax incentives in order to stimulate economic growth in the economically distressed areas of the City of San Bernardino, the City of Colton, and the county. The SBVEZ facilitates economic growth through assistance to local businesses, jurisdictional leadership, public/private collaborations, attraction of new investment, the retention/expansion of existing businesses, and the employment of the most difficult-to-hire workers into private sector jobs. The 2007-08 budget is predicated by the final designation of the Enterprise Zone by the California Department of Housing and Community Development.

Major services to be offered to SBVEZ businesses include the following:

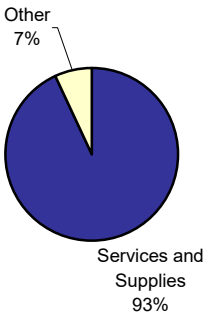
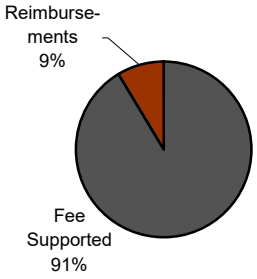
- Educational workshops for businesses to understand and take advantage of state tax credits.
- Job placement assistance for difficult-to-hire workers.
- Job training programs through the county's Workforce Investment Board in partnership with the cities.
- Assistance in accessing state contracts.
- Pre-qualification of unemployed workers as potential employees, which would qualify the business to claim the state's hiring tax credit.
- Site selection for new and expanding businesses.

These services are offered through the Department of Economic Development, the Department of Workforce Development, and in collaboration with the cities of Colton and San Bernardino.

This is a newly established budget unit in 2007-08 and therefore no history is available.

There is no staffing associated with this budget unit.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Economic Development
**DEPARTMENT:** Economic Development
**FUND:** San Bernardino Valley Enterprise Zone

**BUDGET UNIT:** SYZ EDF
**FUNCTION:** Public Assistance
**ACTIVITY:** Other Assistance

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | - | - | - | - | - | 398,500 | **398,500** |
| Transfers | - | - | - | - | - | 30,000 | **30,000** |
| Total Exp Authority | - | - | - | - | - | 428,500 | **428,500** |
| Reimbursements | - | - | - | - | - | (37,088) | **(37,088)** |
| Total Appropriation | - | - | - | - | - | 391,412 | **391,412** |
| **Departmental Revenue** | | | | | | | |
| Current Services | - | - | - | - | - | 391,412 | **391,412** |
| Total Revenue | - | - | - | - | - | 391,412 | **391,412** |
| Fund Balance | - | - | - | - | - | - | **-** |

Services and supplies of $398,500 represent costs for an Environmental Impact Report, marketing, professional services, professional memberships, trade show attendance, advertising, website development, auditing, County Counsel services, mapping and travel.

Transfers of $30,000 represent the cost for the Zone Manager incurred by the Department of Economic Development.

Each partner in the SBVEZ has been authorized by its legislative body to contribute funds to cover the administrative costs of the Enterprise Zone. Partner amounts are based on a fair share percentage of area within the SBVEZ that is covered by that jurisdiction. The county's portion of administrative costs for the 2007-08 budget is $37,088 and is shown as a reimbursement.

Revenue of $391,412 represents amounts to be received from the Inland Valley Development Agency, the City of San Bernardino, and the City of Colton to cover administrative costs.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| **Description of Performance Measure** | **2006-07 Projected** | **2006-07 Actual** | **2007-08 Projected** |
| Number of business workshops held to assist businesses to take advantage of State incentives. | New | New | 4 |
| Total number of businesses present at all workshops. | New | New | 250 |
| Number of businesses in the SBVEZ visited by county job developers. | New | New | 150 |
| Number of State hiring credits (vouchers) issued. | New | New | 500 |

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## FISCAL GROUP SUMMARY

| GENERAL FUND | Page # | Appropriation | Departmental Revenue | Local Cost |
|---|---|---|---|---|
| ASSESSOR SUMMARY | 254 | | | |
| ASSESSOR | 255 | 18,354,905 | 1,385,000 | 16,969,905 |
| AUDITOR/CONTROLLER-RECORDER SUMMARY | 260 | | | |
| AUDITOR/CONTROLLER-RECORDER | 262 | 19,357,354 | 6,102,260 | 13,255,094 |
| TREASURER-TAX COLLECTOR/ PUBLIC ADMINISTRATOR SUMMARY | 273 | | | |
| TREASURER-TAX COLLECTOR PUBLIC ADMINISTRATOR | 274 | 21,653,245 | 14,201,687 | 7,451,558 |
| TOTAL GENERAL FUND | | 59,365,504 | 21,688,947 | 37,676,557 |

| SPECIAL REVENUE FUNDS | Page # | Appropriation | Departmental Revenue | Fund Balance |
|---|---|---|---|---|
| ASSESSOR: | | | | |
| STATE/COUNTY PROPERTY TAX ADMINISTRATION PROGRAM | 258 | 2,628,254 | 2,322,858 | 305,396 |
| AUDITOR/CONTROLLER-RECORDER: | | | | |
| SYSTEMS DEVELOPMENT | 265 | 20,669,115 | 3,600,000 | 17,069,115 |
| VITAL RECORDS | 268 | 495,542 | 150,000 | 345,542 |
| RECORDER RECORDS | 270 | 800,000 | 800,000 | - |
| ELECTRONIC RECORDING | 271 | 800,000 | 800,000 | - |
| TREASURER-TAX COLLECTOR/ PUBLIC ADMINISTRATOR: | | | | |
| REDEMPTION MAINTENANCE | 277 | 170,606 | 6,068 | 164,538 |
| UNIFIED PROPERTY TAX SYSTEM | 279 | - | - | - |
| TOTAL SPECIAL REVENUE FUNDS | | 25,563,517 | 7,678,926 | 17,884,591 |

# ASSESSOR
# Bill Postmus

## MISSION STATEMENT

The mission of the Office of the Assessor is to perform the state mandated function to:

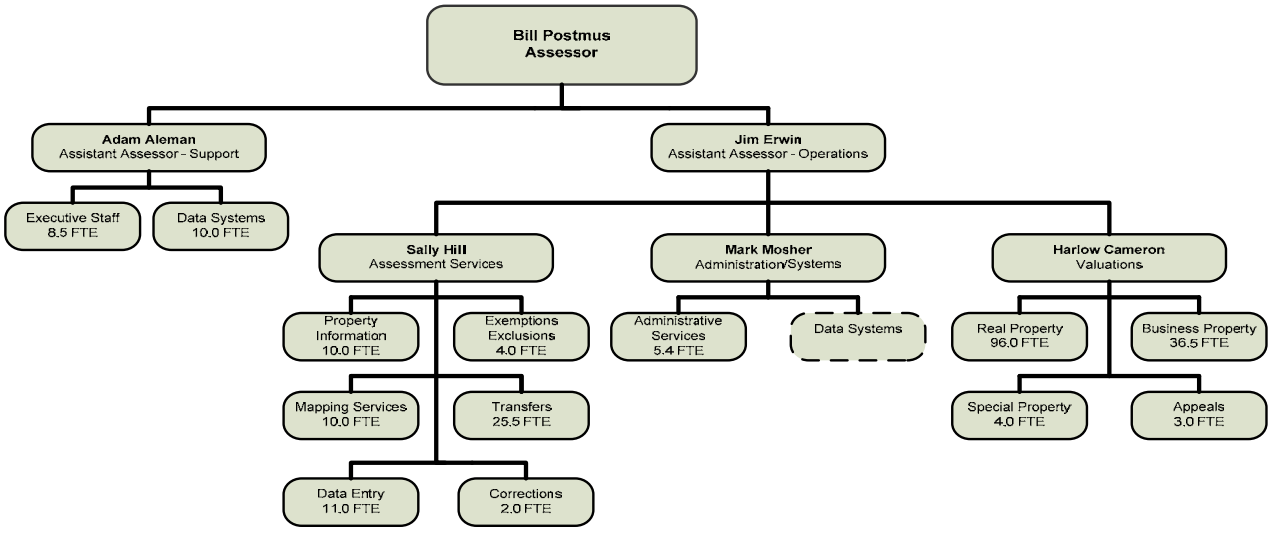
a. Locate, describe, and identify ownership of all property within the county.
b. Establish a taxable value for all property subject to taxation.
c. List all taxable value on the assessment roll.
d. Apply all legal exemptions.

Assessor business is performed for the public benefit in a manner that is fair, informative and with uniform treatment. It is necessary as a means of revenue generation in order to fund essential public services and efficiently operate county and state government.

## STRATEGIC GOALS

1. Publish the annual assessment roll timely and accurately.
2. Make property valuation information more accessible and easier to understand.
3. Enhance operational efficiency and productivity by implementing new technology, policies and procedures.

## ORGANIZATIONAL CHART




## SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance | Staffing |
| **General Fund** | | | | | |
| Assessor | 18,354,905 | 1,385,000 | 16,969,905 | | 203.5 |
| Total General Fund | 18,354,905 | 1,385,000 | 16,969,905 | | 203.5 |
| **Special Revenue Funds** | | | | | |
| State/County Property Tax Admin Program | 2,628,254 | 2,322,858 | | 305,396 | 28.4 |
| Total Special Revenue Funds | 2,628,254 | 2,322,858 | | 305,396 | 28.4 |
| **Total - All Funds** | 20,983,159 | 3,707,858 | 16,969,905 | 305,396 | 231.9 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

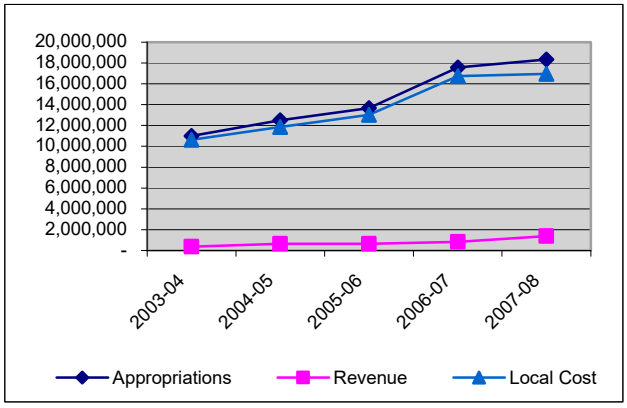
# Assessor

## DESCRIPTION OF MAJOR SERVICES

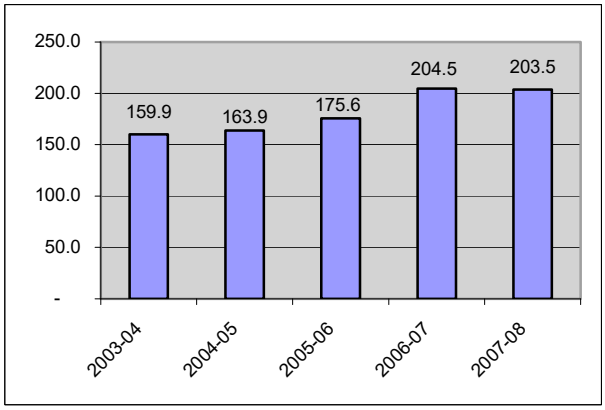
As established by the state constitution, the Office of the Assessor (Assessor) determines the value of all property including residential, commercial, business and personal. The Assessor maintains current records on approximately 720,000 parcels of real property, 45,000 business property accounts and 35,000 other assessments including boats, aircraft, and manufactured home accessories with a total assessed valuation of $152.8 billion before exemptions as of the close of the June 2006 assessment roll. The Assessor also administers 15 different types of property tax exemptions including homeowners, veteran, disabled veteran, church, religious, and welfare exemptions.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



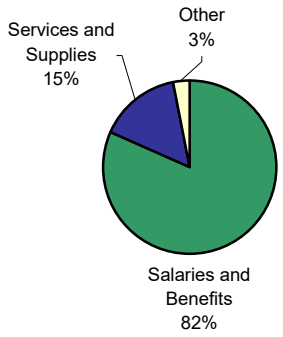
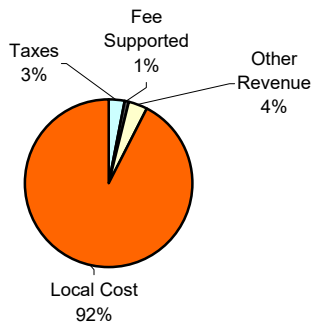

The Assessor's business is primarily affected by the changes in the real estate market. In San Bernardino County, there have been a significant number of sales. In order to keep up with the growth, the Assessor has increased staff to maintain the growing workload. This is reflected in the staffing trend shown above. As with the staffing, the overall budget has correspondingly increased to meet the growth. The California Revenue and Taxation (R&T) Code requires several correspondences in order to properly inform homeowners of any change in property status as well as requests for information. These required correspondences and their associated processing have increased the Assessor's overall budget.

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 11,060,121 | 13,421,216 | 14,509,373 | 18,024,515 | 16,911,825 |
| Departmental Revenue | 504,768 | 849,595 | 1,003,405 | 1,285,300 | 1,320,890 |
| Local Cost | 10,555,353 | 12,571,621 | 13,505,968 | 16,739,215 | 15,590,935 |
| Budgeted Staffing | | | | 204.5 | |

Actual appropriation in 2006-07 is less than budget primarily due to salary savings.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Fiscal
**DEPARTMENT:** Assessor
**FUND:** General

**BUDGET UNIT:** AAA ASR
**FUNCTION:** General
**ACTIVITY:** Finance

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 9,471,812 | 10,411,631 | 11,971,812 | 13,267,033 | 14,219,096 | 14,968,723 | **749,627** |
| Services and Supplies | 674,808 | 1,942,430 | 1,131,609 | 2,104,762 | 1,827,786 | 1,546,784 | **(281,002)** |
| Central Computer | 648,697 | 734,722 | 906,845 | 929,546 | 929,546 | 1,255,455 | **325,909** |
| Equipment | - | 31,685 | 166,726 | 83,717 | 115,000 | - | **(115,000)** |
| Transfers | 287,943 | 300,748 | 332,381 | 436,410 | 377,430 | 426,023 | **48,593** |
| Total Appropriation | 11,083,260 | 13,421,216 | 14,509,373 | 16,821,468 | 17,468,858 | 18,196,985 | **728,127** |
| Operating Transfers Out | (23,139) | - | - | 90,357 | 90,357 | 157,920 | **67,563** |
| Total Requirements | 11,060,121 | 13,421,216 | 14,509,373 | 16,911,825 | 17,559,215 | 18,354,905 | **795,690** |
| **Departmental Revenue** | | | | | | | |
| Taxes | 301,163 | 428,136 | 574,407 | 912,596 | 390,000 | 570,000 | **180,000** |
| Current Services | - | 47,628 | 149,095 | 176,838 | 150,000 | 135,000 | **(15,000)** |
| Other Revenue | 203,605 | 373,831 | 279,903 | 231,456 | 280,000 | 280,000 | **-** |
| Total Revenue | 504,768 | 849,595 | 1,003,405 | 1,320,890 | 820,000 | 985,000 | **165,000** |
| Operating Transfers In | - | - | - | - | - | 400,000 | **400,000** |
| Total Financing Sources | 504,768 | 849,595 | 1,003,405 | 1,320,890 | 820,000 | 1,385,000 | **565,000** |
| Local Cost | 10,555,353 | 12,571,621 | 13,505,968 | 15,590,935 | 16,739,215 | 16,969,905 | **230,690** |
| Budgeted Staffing | | | | | 204.5 | 203.5 | **(1.0)** |

Salaries and benefits of $14,968,723 fund 203.5 positions and are increasing by $749,627 primarily from cost to maintain services, including MOU and retirement rate adjustments There is a net staffing decrease of 1.0 position as a result of a thorough evaluation of staffing needs department-wide. Included in the appropriation is the approval of one policy item to add a Business Systems Analyst II for internet website maintenance.

Services and supplies of $1,546,784 include $350,000 for the approved Business Process Improvement (BPI) request for mobile appraisal capability, $50,000 for the approved BPI request for a phone monitoring system, and other costs associated with printing, presort packaging, computer software and hardware, and office supplies necessary to conduct the routine business of the Assessor's office. The net decrease of $281,002 is primarily from a $586,156 decrease in other professional and special services which was the one-time cost of the Building Record Imaging project in 2006-07.

No budget for equipment is being allocated for 2007-08.

Transfers of $426,023 include $362,827 for lease payments and the remaining balance consisting of maintenance and charges associated with salaries and benefits paid to the Assessor's State/County Property Tax Administration Program budget unit. The increase of $48,593 is primarily due to an increase in rent from the acquisition of the Victorville annex and a change in the method of accounting for costs associated with internal services provided by other county departments including Human Resources.

Operating transfers out of $157,920 includes costs for the Assessor's RCS budget. An increase of $67,563 is necessary to cover MOU increases.

Departmental revenue of $1,385,000 includes $985,000 in taxes, current services, special assessments, other revenue and operating transfers in of $400,000 for the approved BPI request for mobile appraisal capability and a phone monitoring system. An increase of $565,000 is due to the one-time BPI funding and an anticipated increase in revenue collected from special assessments.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| State Board of Equalization quality control rating (maintain rating between 95% - 105%). | New | 100% | >95% |
| Percentage of "yes" responses in satisfaction survey. | 70% | 51% | 80% |
| Number of Spanish language materials translated and available (343 forms and approx. 50 web pages available to be translated in 2006-07). | 2 | 5 | 4 |
| Percentage of callers who do not receive a busy signal. | 95% | 96% | 90% |
| Number of system reengineering tasks completed. | 3 | 6 | 6 |
| Percentage of functionality/availability of systems—defined as available user time per employee (2080 hours in 2006-07). | New | New | >95% |
| Review a sample of 500 change of ownership events annually for accuracy. | 95% Accuracy | 94% Accuracy | 95% Accuracy |
| Percentage increase of non-mandatory audits performed annually (34 audits performed in 2005-06). | 10% | 109% | 15% |
| Replace computer server hardware. | >95% | 30% | N/A |
| Percentage decrease in taxpayer wait time. | 5% | 41% | 6% |
| Percentage decrease of backlog of appraisal units (6084 backlog appraisals 2006-07). | 10% | 59% | 15% |
| Maintain transfers accuracy rate of 95% or greater (200,000 documents in 2006-07). | 95% | 94% | 96% |
| Maintain mapping accuracy rate of 95% or greater (3,500 parcels in 2006-07). | 95% | 98% | 96% |
| Percentage increase of public outreach. | 10% | 20% | 70% |
| Percentage of adverse work environment conditions reviewed. | 50% | 100% | 100% |

The performance measure of the percentage of callers who do not receive a busy signal was used by the department because the original performance measure of the percentage decrease of callers who receive a busy signal could not be accurately tracked and quantified.

# State/County Property Tax Administration Program

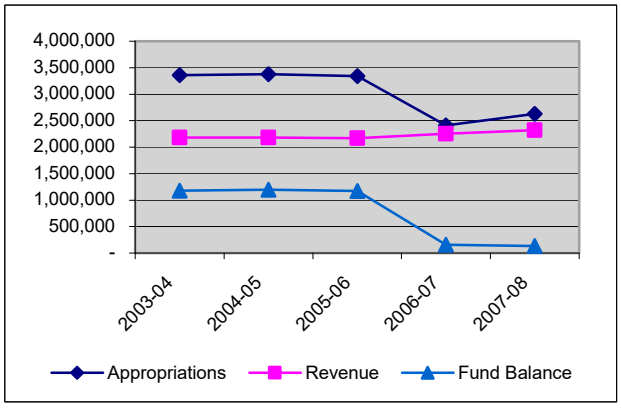
## DESCRIPTION OF MAJOR SERVICES

On February 13, 1996, the Board of Supervisors approved an agreement with the State of California to participate in a state/county property tax administration program for 1996. The agreement provided a loan of $2,139,938 for 1996, with a provision for the same in the following two calendar years. The state passed legislation extending this program through calendar year 2002.

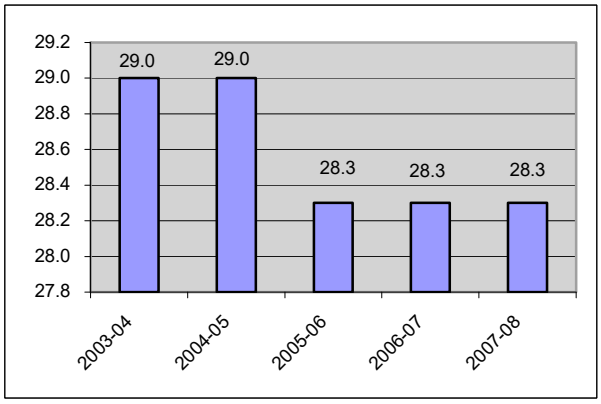
Effective January 01, 2002, the state legislature approved authorization of AB589. This bill created the State-County Property Tax Grant Program to replace the prior loan program. The grant was effective starting in 2002-03 and was authorized until 2006-07. As with the prior loan program, these funds are intended to supplement the county's property tax administrative cost. The amount of the loan is set forth on a schedule established by the state and is anticipated to be the same as the previous loan program. The state's funding of this program has been put on hold since 2005-06. The county general fund is currently financing this program.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

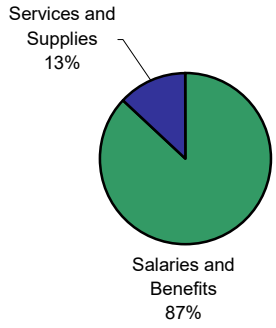
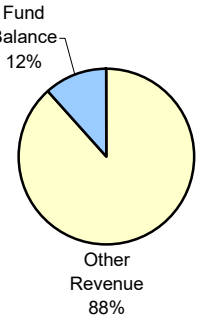



In 2007-08, the appropriation and the resulting fund balance have been dramatically reduced due to the postponement of funding by the state. In order to maintain the workload, the County Administrative Office has backfilled state funding with general fund contingencies to finance the program until the state resumes the funding. The funding enables the Assessor to complete all the workload as mandated in the Revenue and Taxation code.

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 2,151,916 | 2,189,832 | 2,052,279 | 2,410,943 | 2,133,002 |
| Departmental Revenue | 2,173,518 | 2,162,020 | 1,037,053 | 2,255,295 | 2,282,750 |
| Fund Balance | | | | 155,648 | |
| Budgeted Staffing | | | | 28.3 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Fiscal
**DEPARTMENT:** Assessor
**FUND:** Prop Tax Admin Program

**BUDGET UNIT:** RCS ASR
**FUNCTION:** General
**ACTIVITY:** Finance

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 1,645,952 | 1,837,812 | 1,710,029 | 1,808,973 | 2,006,489 | 2,125,242 | **118,753** |
| Services and Supplies | 500,764 | 346,493 | 336,391 | 316,770 | 375,289 | 298,069 | **(77,220)** |
| Central Computer | - | - | - | - | 21,906 | 23,298 | **1,392** |
| Transfers | 5,200 | 5,527 | 5,859 | 7,259 | 7,259 | 7,467 | **208** |
| Contingencies | - | - | - | - | - | 174,178 | **174,178** |
| Total Appropriation | 2,151,916 | 2,189,832 | 2,052,279 | 2,133,002 | 2,410,943 | 2,628,254 | **217,311** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 20,915 | 21,106 | 37,053 | 52,455 | 25,000 | 25,000 | **-** |
| State, Fed or Gov't Aid | 2,152,603 | 2,140,874 | - | - | - | - | **-** |
| Other Revenue | - | 40 | - | - | - | - | **-** |
| Total Revenue | 2,173,518 | 2,162,020 | 37,053 | 52,455 | 25,000 | 25,000 | **-** |
| Operating Transfers In | - | - | 1,000,000 | 2,230,295 | 2,230,295 | 2,297,858 | **67,563** |
| Total Financing Sources | 2,173,518 | 2,162,020 | 1,037,053 | 2,282,750 | 2,255,295 | 2,322,858 | **67,563** |
| Fund Balance | | | | | 155,648 | 305,396 | **149,748** |
| Budgeted Staffing | | | | | 28.3 | 28.3 | **-** |

Salaries and benefits of $2,125,242 fund 28.3 positions and are increasing by $118,753 primarily resulting from costs associated with MOU and retirement rate adjustments.

Services and supplies of $298,069 include systems development charges of $292,984 and other minor charges associated with conducting the routine business of the Assessor's office. A decrease of $77,220 is primarily from a $40,000 decrease in mail charges and a $25,000 decrease in printing charges which will be charged to the Assessor's general fund budget.

Transfers of $7,467 represent payments to other county departments for charges associated with salaries and benefits. The increase of $208 represents an increase in the cost of services provided by other departments.

Contingencies of $174,178 increased due to higher than anticipated fund balance.

Total financing sources of $2,322,858 include operating transfers in of $2,297,858 in general fund backfill, which includes funding for MOU increases, and interest revenue of $25,000. The increase of $67,563 is due to MOU increases for 2007-08.

# AUDITOR/CONTROLLER-RECORDER
## Larry Walker

### MISSION STATEMENT

The San Bernardino County Auditor/Controller-Recorder's (ACR) Office is committed to serving our customers by processing, safeguarding, and providing information regarding the finances and public records of the County. We perform these functions with integrity, independent judgment, and outstanding service. We are accurate, timely, courteous, innovative, and efficient because of our well-trained and accountable staff.

**We are committed to:**

**Our Taxpayers**
…. spending taxpayer dollars wisely. To this end, we are dedicated to providing our services in a cost effective, efficient manner by taking advantage of innovation and new technology. We will promote sound financial management throughout County government and will perform budgetary control as required by law.

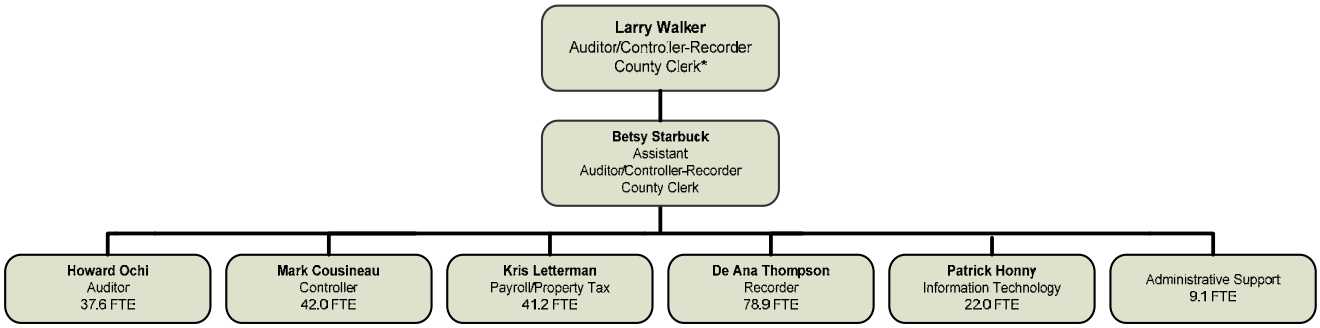
**Our Customers**
…. providing a high level of quality services to our customers. We will be sensitive and responsive to our customers' needs and expectations. We will be accurate, thorough and timely in the performance of our duties and will treat our customers in a professional manner with courtesy and respect.

**Our Employees**
…. providing our employees with a safe, comfortable working environment in an atmosphere of mutual respect, cooperation and non-discrimination. We will hire and train competent, knowledgeable individuals with backgrounds that will complement and enhance the abilities of our workforce and we will provide opportunities for continued professional growth and advancement. We recognize, value, and support the efforts and ideas of our employees and will provide the information and resources necessary to accomplish the goals of this organization.

### STRATEGIC GOALS

1. Improve the Financial Accounting Systems (FAS) by providing upgrades/new functionality and monitoring usage to continue providing quality financial services to county departments.
2. Expand and Enhance Recorder Division Services by continued development of a comprehensive, library of high-quality images and convenient access to citizens of the county.
3. Enhance Accounts Payable Process by increasing participation in the electronic funds transfer (EFT) program and paying county bills accurately and efficiently to ensure departments can continue providing services to citizens.

### ORGANIZATIONAL CHART




*County Clerk is recognized as 1.0 FTE.

**SUMMARY OF BUDGET UNITS**

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance | Staffing |
| **General Fund** | | | | | |
| Auditor/Controller-Recorder | 19,357,354 | 6,102,260 | 13,255,094 | | 216.8 |
| Total General Fund | 19,357,354 | 6,102,260 | 13,255,094 | | 216.8 |
| | | | | | |
| **Special Revenue Funds** | | | | | |
| Systems Development | 20,669,115 | 3,600,000 | | 17,069,115 | 20.0 |
| Vital Records | 495,542 | 150,000 | | 345,542 | - |
| Recorder Records | 800,000 | 800,000 | | - | 1.0 |
| Electronic Recording | 800,000 | 800,000 | | - | 1.0 |
| Total Special Revenue Funds | 22,764,657 | 5,350,000 | | 17,414,657 | 22.0 |
| | | | | | |
| **Total - All Funds** | 42,122,011 | 11,452,260 | 13,255,094 | 17,414,657 | 238.8 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

# Auditor/Controller-Recorder

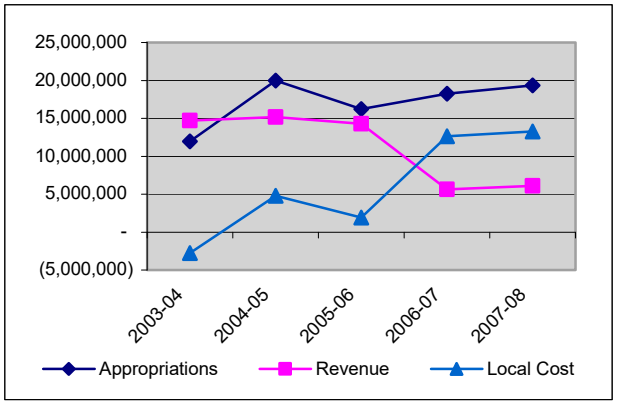
## DESCRIPTION OF MAJOR SERVICES

The Office of the Auditor/Controller-Recorder and County Clerk is responsible for providing the county and its constituents with a variety of accounting services and document recording and management services. The Auditor and Controller Divisions record the collections and perform the accounting, reporting, disbursements, and audits of all county financial activities to ensure sound financial management. They are also responsible for developing and implementing accounting systems and standards, conducting operational risk assessment reviews, and administering the Countywide Cost Allocation Plan. The newly-formed Payroll/Property Tax Division is responsible for payroll services, Employee Management and Compensation System (EMACS) development, and the compilation of property tax rates and revenue disbursements to taxing agencies.

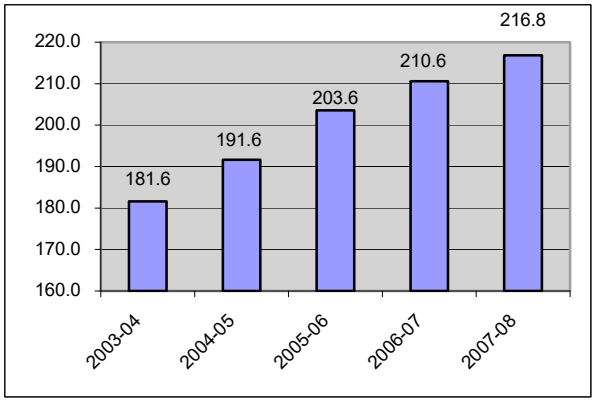
The Recorder Division accepts all documents for recording that comply with applicable recording laws. The Recorder produces and maintains official records evidencing ownership and encumbrances of real and personal property and other miscellaneous records. The Recorder Division is also responsible for County Archives and County Clerk functions. County Archives maintains all the historical records for the county. The office of the County Clerk files and manages records as they relate to vital statistics, fictitious business names, and other records that are required by the State to be filed with the County Clerk.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**




The significant increase in local cost and decrease in revenue in 2006-07 is a result of the county's concern for stabilizing the department's financing. Recording revenue has been placed in countywide discretionary revenue and in lieu of this revenue source, additional general fund financing or local cost has been provided. The restructuring of this revenue was Board approved on November 1, 2005.

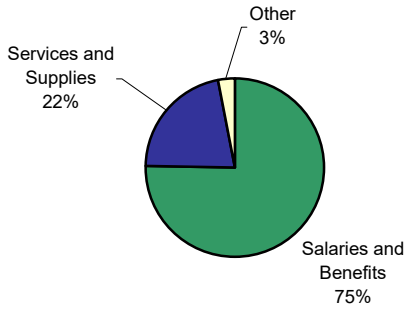
## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 11,954,500 | 19,968,967 | 15,071,302 | 17,941,925 | 15,467,100 |
| Departmental Revenue | 14,705,766 | 15,184,728 | 5,608,169 | 5,614,812 | 6,550,525 |
| Local Cost | (2,751,266) | 4,784,239 | 9,463,133 | 12,327,113 | 8,916,575 |
| Budgeted Staffing | | | | 212.6 | |

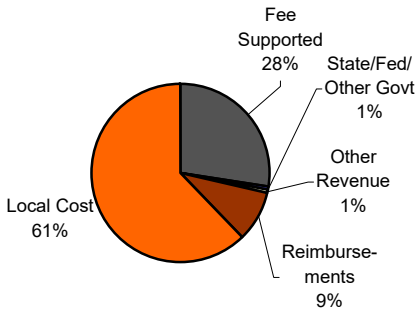
The 2006-07 appropriation is less than the modified budget due to difficulty in filling specialized vacant positions and conservative spending in services and supplies. Departmental revenue exceeded the modified budget because of fees for departmental services to the general public and additional property tax-related revenue.

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Fiscal
**DEPARTMENT:** Auditor/Controller-Recorder
**FUND:** General

**BUDGET UNIT:** AAA ACR
**FUNCTION:** General
**ACTIVITY:** Finance

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 9,612,515 | 10,707,547 | 11,951,672 | 13,269,880 | 14,650,768 | 15,993,629 | **1,342,861** |
| Services and Supplies | 2,019,691 | 3,667,274 | 3,071,302 | 2,399,011 | 4,415,663 | 3,639,266 | **(776,397)** |
| Central Computer | 872,222 | 1,159,570 | 1,106,542 | 921,399 | 921,399 | 975,766 | **54,367** |
| Equipment | - | - | 8,081 | - | - | 38,000 | **38,000** |
| L/P Struct/Equip/Vehicles | - | 4,531,810 | - | - | - | - | **-** |
| Transfers | 88,454 | 34,618 | 53,952 | 264,839 | 139,955 | 633,270 | **493,315** |
| Total Exp Authority | 12,592,882 | 20,100,819 | 16,191,549 | 16,855,129 | 20,127,785 | 21,279,931 | **1,152,146** |
| Reimbursements | (798,382) | (1,010,208) | (1,355,537) | (1,388,029) | (1,880,792) | (1,922,577) | **(41,785)** |
| Total Appropriation | 11,794,500 | 19,090,611 | 14,836,012 | 15,467,100 | 18,246,993 | 19,357,354 | **1,110,361** |
| Operating Transfers Out | 160,000 | 878,356 | 235,290 | - | - | - | **-** |
| Total Requirements | 11,954,500 | 19,968,967 | 15,071,302 | 15,467,100 | 18,246,993 | 19,357,354 | **1,110,361** |
| **Departmental Revenue** | | | | | | | |
| Taxes | 186 | - | - | - | - | - | **-** |
| Licenses & Permits | 412,714 | 561,419 | 512,150 | 525,412 | 480,000 | 450,000 | **(30,000)** |
| State, Fed or Gov't Aid | 80,038 | 91,166 | 161,058 | 200,328 | 125,722 | 121,668 | **(4,054)** |
| Current Services | 14,106,149 | 14,409,803 | 4,805,768 | 5,717,128 | 4,914,090 | 5,409,654 | **495,564** |
| Other Revenue | 106,679 | 122,340 | 129,193 | 107,657 | 95,000 | 120,938 | **25,938** |
| Total Revenue | 14,705,766 | 15,184,728 | 5,608,169 | 6,550,525 | 5,614,812 | 6,102,260 | **487,448** |
| Local Cost | (2,751,266) | 4,784,239 | 9,463,133 | 8,916,575 | 12,632,181 | 13,255,094 | **622,913** |
| Budgeted Staffing | | | | | 210.6 | 216.8 | **6.2** |

Salaries and benefits of $15,993,629 will fund 216.8 positions and are increasing from the 2006-07 budget by $1,342,861. The increase is primarily from adding six positions and reclassifications. The six positions added included 1.0 Division Chief for the Payroll/Property Tax Division and 1.0 corresponding Secretary I that were added mid-year; 1.0 Accountant II to support the C-IV Consortium; 1.0 Systems Accountant II to provide oversight for Cal-card expenditures; recognizing 1.0 County Clerk as a budgeted position; and the transfer of 1.0 Records Management Technician position from the closed County Records Management program to this budget unit to support the expansion of the County Archives program. Additionally, several positions were reclassified during 2006-07 and costs were included in salaries and benefits for 2007-08. A classification study of 5.0 Office Assistant II positions which support EMACS led to the reclassification of those positions to Office Assistant III. Also, there are three pending reclassifications: (1) Office Assistant III (pay range 31) to Archives/Record Technician (pay range 35), (2) Records Management Technician (pay range 30) to Archives/Record Technician (pay range 35), and (3) Records Management Supervisor (pay range 49) to Archives/Record Analyst (pay range 58), for 2007-08 to support the expansion of the County Archives program. The positions may require specialized training and/or education in restoring and preserving county records and making them available to

the public. Lastly, budgeted staffing increased by .2 positions for summer accounting interns. The increase in costs is also due to anticipated retirements, across-the-board MOU increases, and retirement rate adjustments.

Services and supplies of $3,639,266 include the costs of internal services, contracts for professional services, training, general office expense, special department expense, insurance, and other expenses associated with operations. The decrease of $776,397 is due to moving budgeted facilities management and security expenses from the services and supplies to operating transfers out in response to changes in governmental accounting standards. The reduction is also associated with fewer expected expenses from professional services contracts.

Equipment is budgeted at $38,000 to purchase several scanning stations to automate business processes and make frequently-accessed documents available for research.

Transfers of $633,270, an increase of $493,315 from the 2006-07 budget, reflect a change in budgeted facilities management and security costs that were moved from services and supplies to operating transfers out. It also covers expenses for Human Resources services and rent for the County Archives building.

Reimbursements of $1,922,577 represent reimbursements from other departments for accounting and auditing services, a scanning contract, and to cover the expense of using general fund staff to provide services related to the department's special revenue funds. The increase of $41,785 is due to the increased cost of funding the positions, the reimbursement of utilities for the Recorder's new building for records storage and restoration, and the reimbursement of costs for professional auditing contracts.

A combination of revenue sources are expected to total $6,102,260, and comes from property tax-related items and services that the Auditor/Controller-Recorder provides to both other county departments as well as to the public. The increase of $487,448 from 2006-07 is due to increases in property tax-related revenue, as well as new fees approved by the Board of Supervisors, and from payment for the Accountant II position from the Joint Powers Agreement associated with the C-IV Consortium.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage of film images that are repaired by June 30, 2007 (462,228 repaired images as of 2005-06). | 80% | 95% | 90% |
| Track and maintain the number of new microfilm cassettes that are inventoried within one month of receipt by June 30, 2007 (30,011 cassettes as of 2005-06). | 100% | 100% | 100% |
| Convert percentage of microfilmed images from 1980 to present to a digitized format by June 30, 2007 (3,235,595 images converted as of 2005-06). | 80% | 100% | 90% |
| Percentage increase in vendor participation in the EFT program (358 vendors as of 2005-06). | 10% | 13% | 35% |
| Percentage of payments processed within ten days of presentation to ACR (January through June 2006, 43,479 documents processed). | 90% | 86% | 90% |
| Analyze and review existing and new non-standard employee contracts for variances with EMACS and ensure the appropriate adjustments are made. | 90% | 100% | 100% |

The performance measures for the general fund demonstrate an emphasis on providing excellent customer service and the use of technology to make current business operations more efficient. The department will ensure the Recorder has current and accurate records that are easily searchable for the general public's use. The department has automated its vendor payment process and electronic fund transfer program to pay vendors more quickly.

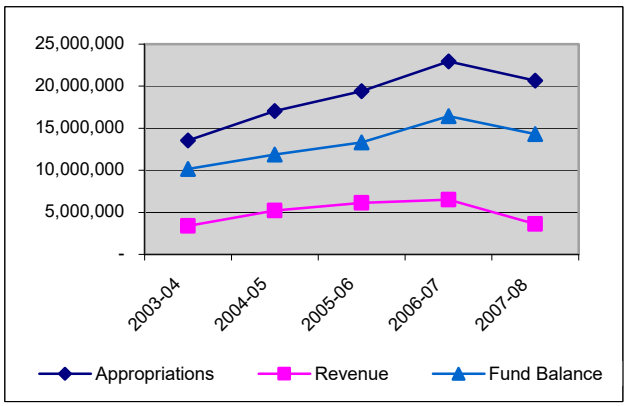
# Systems Development

## DESCRIPTION OF MAJOR SERVICES

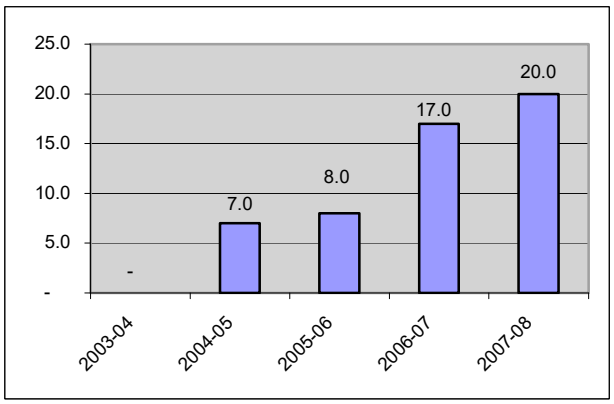
The Systems Development fund was established to support, maintain, and improve the modernized creation, retention, and retrieval of information in the county's system of recorded documents. Revenue includes fees collected pursuant to Government Code Section 27361 on legal documents.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

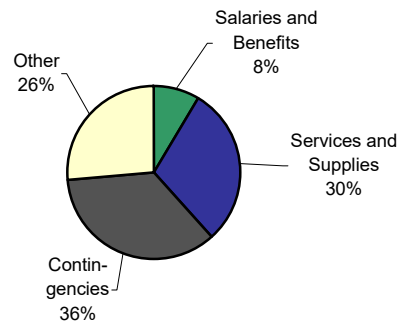
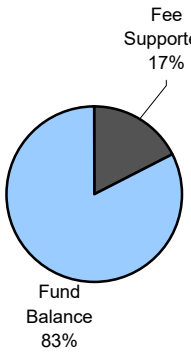



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 3,840,061 | 4,857,991 | 3,409,701 | 22,928,372 | 4,559,375 |
| Departmental Revenue | 5,510,598 | 6,295,959 | 6,529,148 | 6,500,000 | 5,144,339 |
| Fund Balance | | | | 16,428,372 | |
| Budgeted Staffing | | | | 17.0 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Fiscal
**DEPARTMENT:** Auditor/Controller-Recorder
**FUND:** Systems Development

**BUDGET UNIT:** SDW REC
**FUNCTION:** General
**ACTIVITY:** Finance

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | - | 386,030 | 469,986 | 740,314 | 1,347,943 | 1,753,565 | **405,622** |
| Services and Supplies | 2,402,937 | 2,655,464 | 1,490,319 | 2,094,754 | 4,324,202 | 6,141,490 | **1,817,288** |
| Central Computer | - | - | - | - | 5,898 | 7,169 | **1,271** |
| Other Charges | - | - | - | - | - | 2,000,000 | **2,000,000** |
| Land and Improvements | - | - | - | 530,000 | 548,500 | 399,000 | **(149,500)** |
| Equipment | 320,379 | 721,633 | 270,468 | 134,661 | 1,242,000 | 1,330,000 | **88,000** |
| Transfers | 676,265 | 949,564 | 1,130,674 | 1,039,613 | 1,543,156 | 1,723,106 | **179,950** |
| Contingencies | - | - | - | - | 13,784,887 | 7,314,785 | **(6,470,102)** |
| Total Appropriation | 3,399,581 | 4,712,691 | 3,361,447 | 4,539,342 | 22,796,586 | 20,669,115 | **(2,127,471)** |
| Operating Transfers Out | 440,480 | 145,300 | 48,254 | 20,033 | 131,786 | - | **(131,786)** |
| Total Requirements | 3,840,061 | 4,857,991 | 3,409,701 | 4,559,375 | 22,928,372 | 20,669,115 | **(2,259,257)** |
| **Departmental Revenue** | | | | | | | |
| Current Services | 5,257,920 | 6,295,959 | 6,239,929 | 5,144,339 | 6,500,000 | 3,600,000 | **(2,900,000)** |
| Other Revenue | 252,678 | - | - | - | - | - | **-** |
| Total Revenue | 5,510,598 | 6,295,959 | 6,240,088 | 5,144,339 | 6,500,000 | 3,600,000 | **(2,900,000)** |
| Operating Transfers In | - | - | 289,060 | - | - | - | **-** |
| Total Financing Sources | 5,510,598 | 6,295,959 | 6,529,148 | 5,144,339 | 6,500,000 | 3,600,000 | **(2,900,000)** |
| Fund Balance | | | | | 16,428,372 | 17,069,115 | **640,743** |
| Budgeted Staffing | | | | | 17.0 | 20.0 | **3.0** |

Salaries and benefits of $1,753,565 fund 20.0 positions and are increasing by $405,622 primarily resulting from MOU increases, retirement rate adjustments, and the addition of 3.0 positions. Changes to salaries and benefits include the addition of 2.0 Business Application Managers to oversee the implementation of new business systems and to supervise staff and the addition of 1.0 Programmer Analyst III to participate in the transition of the Recorder's imaging and cashiering system to a web-based format. These activities are in keeping with the department's business plan and customer service initiatives.

Services and supplies of $6,141,490 include other professional services, software, non-inventoriable equipment, and other services and supplies charges associated with the conducting the business of the Recorder's Division. The increase of $1,817,288 primarily includes professional services and computer software to allow for the potential development of two new web-based systems for property information and recorder cashiering and imaging.

Other charges were increased to allow for the approval of a $2.0 million loan from this fund to a San Bernardino County led Joint Powers Agreement (JPA) being established for the development and administration of an open-standards portal for electronic recording.

Land and improvements of $399,000 includes an approved Capital Improvement Project, to expand and build out vacant space for existing Property Tax staff and the relocation of information technology staff.

Equipment of $1,330,000 includes lifecycle replacement and upgrades of copiers, servers, scanners and other various pieces of equipment. The increase of $88,000 primarily represents the replacement of cluster servers and high density tape storage which are included in the lifecycle replacement and upgrade plan.

Transfers of $1,723,106 include salaries and benefits and associated services and supplies reimbursement to the Auditor-Controller/Recorder general fund for staff supporting the systems development function. The increase of $179,950 is due to inflationary and cost of living increases for salaries, benefits, services, and supplies.

Contingencies of $7,314,785 were decreased by $6,470,102 due to reduced prior year revenue, reduced estimated 2007-08 revenue and increased 2007-08 appropriation including the proposed loan for the JPA. Operating transfers out was eliminated.

Departmental revenue of $3,600,000 includes charges for current services for micrographics and decreased by $2,900,000 based on trends of actual revenues over the past two years. Activity in the real estate industry appears to be slowing as well.

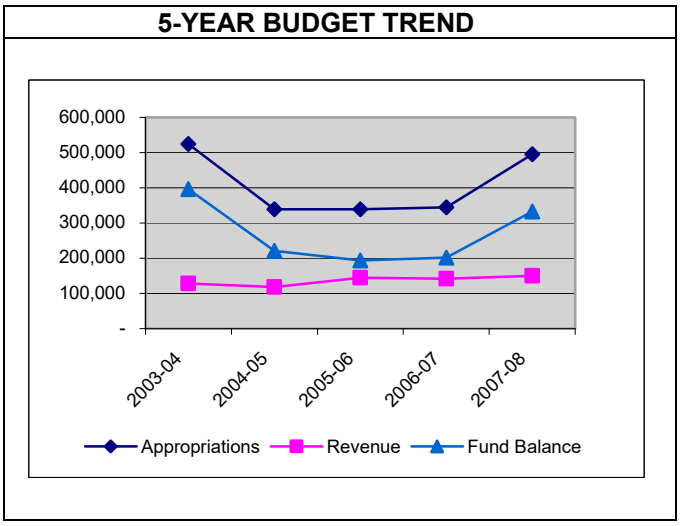
# Vital Records

## DESCRIPTION OF MAJOR SERVICES

The Vital Records fund was established to support vital records operation, including improvement and automation of vital record systems. Revenue includes fees collected for certified copies of vital statistics records, pursuant to Health and Safety Code Section 10605.3.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

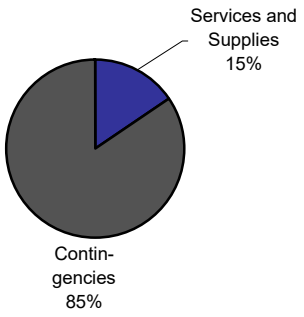
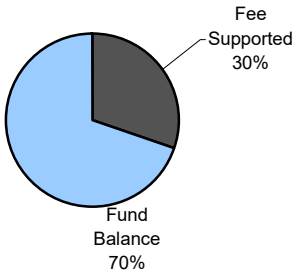



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 306,969 | 175,183 | 142,016 | 344,213 | 25,709 |
| Departmental Revenue | 127,146 | 147,732 | 150,576 | 142,000 | 169,038 |
| Fund Balance | | | | 202,213 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Fiscal
**DEPARTMENT:** Auditor/Controller-Recorder
**FUND:** Vital Records

**BUDGET UNIT:** SDX REC
**FUNCTION:** General
**ACTIVITY:** Finance

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 139,270 | 175,183 | 884 | 25,709 | 51,150 | 76,650 | **25,500** |
| Transfers | - | - | 141,132 | - | - | - | **-** |
| Contingencies | - | - | - | - | 293,063 | 418,892 | **125,829** |
| Total Appropriation | 139,270 | 175,183 | 142,016 | 25,709 | 344,213 | 495,542 | **151,329** |
| Operating Transfers Out | 167,699 | - | - | - | - | - | **-** |
| Total Requirements | 306,969 | 175,183 | 142,016 | 25,709 | 344,213 | 495,542 | **151,329** |
| **Departmental Revenue** | | | | | | | |
| Current Services | 121,308 | 147,732 | 150,576 | 169,038 | 142,000 | 150,000 | **8,000** |
| Other Revenue | 5,838 | | - | - | - | - | **-** |
| Total Revenue | 127,146 | 147,732 | 150,576 | 169,038 | 142,000 | 150,000 | **8,000** |
| Fund Balance | | | | | 202,213 | 345,542 | **143,329** |

Services and supplies of $76,650 include courier and printing, other professional services, systems development and general office expenses necessary for providing services to the general public. The increase of $25,500 is primarily due to an estimated increase in printing costs and general office expense.

Contingencies of $418,892 increased by $125,829 due to higher fund balance available.

Current services revenue of $150,000 is from fees collected for certified copies of vital statistics records.

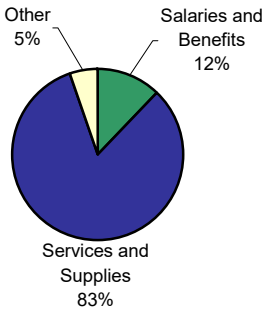
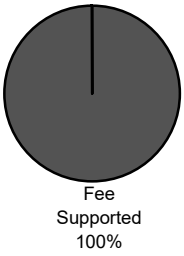
# Recorder Records

## DESCRIPTION OF MAJOR SERVICES

This special revenue fund was established to defray the cost of storing, restoring, and imaging the County Recorder's legal and historical documents. In August, 2001 the Board eliminated the fee that financed this effort. Since that time, the costs have been absorbed by the General Fund. With Board approval, the fee has been re-established. This is the first budget for the newly established fee. The primary service provided by this fund is the maintenance, repair and imaging digitization of the County's legal and historical documents. Revenue includes fees collected pursuant to Government Code section 27361 on legal documents.

This is a newly established budget unit in 2007-08 and therefore no history available.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Fiscal
**DEPARTMENT:** Auditor/Controller-Recorder
**FUND:** Recorder Records

**BUDGET UNIT:** SIX REC
**FUNCTION:** General
**ACTIVITY:** Finance

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | - | - | - | - | - | 98,182 | **98,182** |
| Services and Supplies | - | - | - | - | - | 658,818 | **658,818** |
| Transfers | - | - | - | - | - | 43,000 | **43,000** |
| Total Appropriation | - | - | - | - | - | 800,000 | **800,000** |
| **Departmental Revenue** | | | | | | | |
| Current Services | - | - | - | - | - | 800,000 | **800,000** |
| Total Revenue | - | - | - | - | - | 800,000 | **800,000** |
| Budgeted Staffing | | | | | - | 1.0 | **1.0** |

This is the first budget for this special revenue fund. This budget includes 1.0 Archivist/Records Manager. This new position will add specific expertise to define current documents as future historical documents. Services and supplies of $658,818 is primarily dedicated to professional services required to repair and digitize documents and secondarily to acquire additional space.

Current services revenue of $800,000 is from fees collected on legal documents.

# Electronic Recording

**DESCRIPTION OF MAJOR SERVICES**

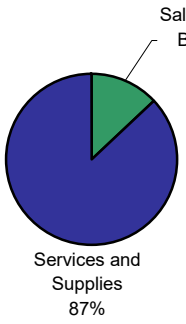
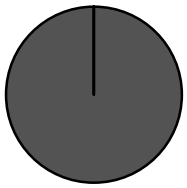
Government Code section 27279.1 authorized the County of San Bernardino to accept electronic transmission of recordable documents and the Recorder has been recording electronic documents since 2004. The recent passage of A.B. 578 (GC 27397) authorized all California counties to accept electronic transmission of recordable documents within regulations set forth by the Attorney General. Those regulations are to be finalized this year.

The title companies, and other submitters, that currently record documents electronically utilize vendor-specific non-interoperable systems. The Auditor/Controller-Recorder (ACR) realizes the benefit of participating in the development and administration of an open standards portal that will accommodate documents from various, compliant electronic recording systems without the need for counties to develop unique interfaces.

This special revenue fund is intended to support participation in a joint powers agency with (an)other county(ies) that will develop and operate such a portal. Revenue includes fees collected pursuant to Government Code section 27397 regarding electronic recording delivery systems such as official records evidencing ownership and encumbrances of real and personal property and other miscellaneous records.

This is a newly established budget unit in 2007-08 and therefore no history available.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Fiscal
**DEPARTMENT:** Auditor/Controller-Recorder
**FUND:** Electronic Recording

**BUDGET UNIT:** SIW REC
**FUNCTION:** General
**ACTIVITY:** Finance

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | - | - | - | - | - | 105,041 | **105,041** |
| Services and Supplies | - | - | - | - | - | 694,959 | **694,959** |
| Total Appropriation | - | - | - | - | - | 800,000 | **800,000** |
| **Departmental Revenue** | | | | | | | |
| Current Services | - | - | - | - | - | 800,000 | **800,000** |
| Total Revenue | - | - | - | - | - | 800,000 | **800,000** |
| Fund Balance | | | | | - | - | **-** |
| Budgeted Staffing | | | | | - | 1.0 | **1.0** |

This is the first budget for this special revenue fund. Salaries and benefits of $105,041 includes 1.0 Business Systems Analyst position. Services and supplies of $694,959 is primarily designated to pay the subscriber fees required by the joint powers agency.

Current services revenue of $800,000 is for fees collected from vendors such as title companies and other submitters of documents to be recorded.

# TREASURER-TAX COLLECTOR/PUBLIC ADMINISTRATOR
# Dick Larsen

## MISSION STATEMENT

The mission of the San Bernardino County Treasurer-Tax Collector/Public Administrator's office is to fulfill its statutory obligations in a fair, courteous and professional manner that is open and accessible to citizens, the business community, and other public agencies. This office will utilize current and evolving technology to enhance services and improve the reach of those services throughout the region. We will operate efficiently to deliver the highest quality services at the lowest possible cost to the taxpayers of San Bernardino County.

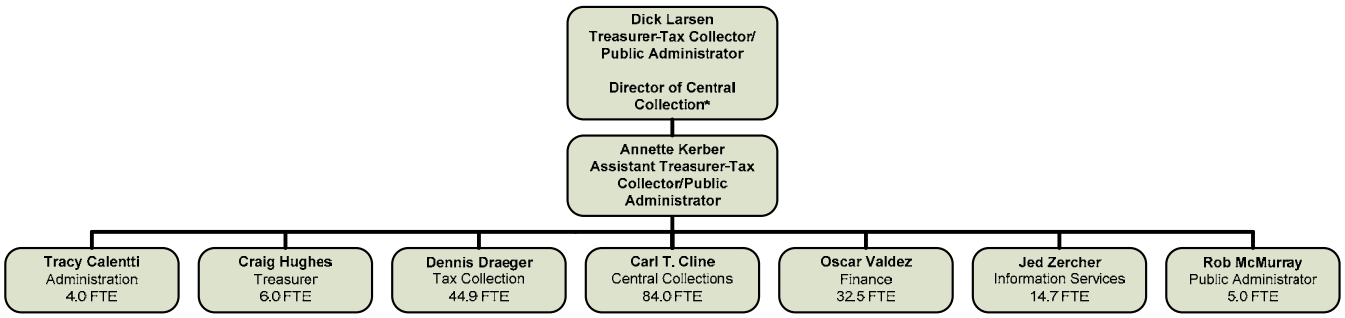
## STRATEGIC GOALS

1. Manage the county treasury function in a safe, effective and efficient manner.

2. Collect property taxes in an effective manner with a focus on customer service.

3. Investigate and administer the estates of decedents with care and professionalism.

## ORGANIZATIONAL CHART




*Director of Central Collection is recognized as 1.0 FTE.

## SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance | Staffing |
| **General Fund** | | | | | |
| Treasurer-Tax Collector/Public Administrator | 21,653,245 | 14,201,687 | 7,451,558 | | 201.1 |
| Total General Fund | 21,653,245 | 14,201,687 | 7,451,558 | | 201.1 |
| **Special Revenue Fund** | | | | | |
| Redemption Maintenance | 170,606 | 6,068 | | 164,538 | - |
| Total Special Revenue Fund | 170,606 | 6,068 | | 164,538 | - |
| **Total - All Funds** | 21,823,851 | 14,207,755 | 7,451,558 | 164,538 | 201.1 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

# Treasurer-Tax Collector/Public Administrator

## DESCRIPTION OF MAJOR SERVICES

The Treasurer-Tax Collector/Public Administrator is responsible for:

- Collection of property taxes.
- Performing the county's treasury function.
- Administering estates of persons who are deceased and no executor or administrator has been appointed.
- Providing a collection service for the county as well as to provide accounting and collections of court ordered payments.

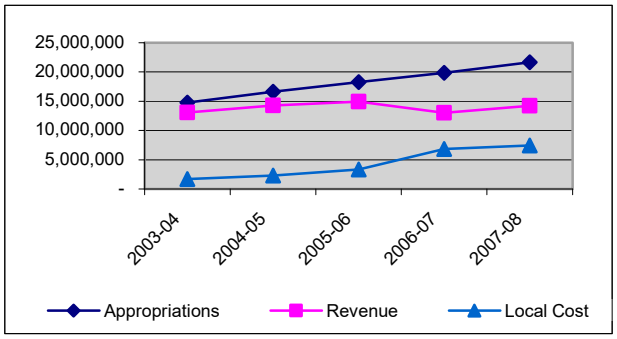
The tax collection function involves the collection and accounting of property taxes for all county taxing entities that amounts to almost $2.0 billion in property taxes and other fees.

The Treasurer is responsible for the investment of the county investment pool, which includes county funds and all school districts within the county, as well as providing banking services for these agencies. The Treasurer currently manages assets of almost $4.3 billion.

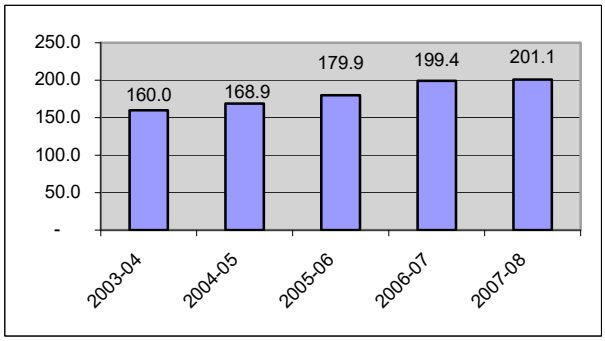
The Treasurer-Tax Collector's Central Collections Division expects to collect more than $39.0 million for the year ending June 30, 2007. The majority of these collections are from court-ordered fines and the Arrowhead Regional Medical Center's delinquent accounts receivable.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

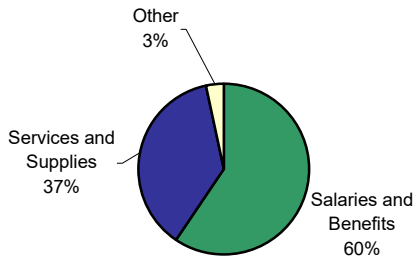
| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 13,457,617 | 15,314,987 | 16,063,350 | 19,863,932 | 17,128,240 |
| Departmental Revenue | 13,104,172 | 14,653,137 | 13,186,224 | 13,022,442 | 12,333,120 |
| Local Cost | 353,445 | 661,850 | 2,877,126 | 6,841,490 | 4,795,120 |
| Budgeted Staffing | | | | 199.4 | |

Appropriation for 2006-07 reflects a savings of $2,735,692 as compared to the modified budget. The savings are primarily the result of vacant positions due to the uncertainty with the collections of court assigned misdemeanor accounts and reduced rent due to continued efforts to locate a permanent Victorville satellite office. Additional savings are due to lower than expected services and supplies costs associated with other professional services.

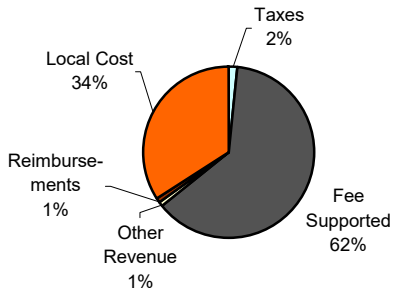
Departmental revenue for 2006-07 is $689,322 lower than the modified budget due to a decrease in collection and accounting fees resulting from a new court collections agreement, a decrease in collection and accounting fees paid by the Arrowhead Regional Medical Center and other agencies as a result of lower cost reimbursements, and lower than expected number of properties being redeemed or sold at tax sale.

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Administrative/Executive
**DEPARTMENT:** Treasurer-Tax Collector/Public Administrator
**FUND:** General

**BUDGET UNIT:** AAA TTC
**FUNCTION:** General
**ACTIVITY:** Finance

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 8,111,751 | 8,986,573 | 9,400,292 | 10,245,812 | 12,791,061 | 12,991,092 | **200,031** |
| Services and Supplies | 4,455,098 | 4,623,989 | 4,512,768 | 4,799,257 | 5,183,079 | 5,738,988 | **555,909** |
| Central Computer | 707,960 | 937,397 | 1,807,203 | 1,808,616 | 1,808,616 | 2,352,452 | **543,836** |
| Equipment | - | 596,882 | 123,250 | 39,301 | 50,000 | 174,000 | **124,000** |
| Transfers | 785,691 | 170,146 | 219,837 | 235,254 | 250,335 | 567,319 | **316,984** |
| Total Exp Authority | 14,060,500 | 15,314,987 | 16,063,350 | 17,128,240 | 20,083,091 | 21,823,851 | **1,740,760** |
| Reimbursements | (652,883) | - | - | - | (219,159) | (170,606) | **48,553** |
| Total Appropriation | 13,407,617 | 15,314,987 | 16,063,350 | 17,128,240 | 19,863,932 | 21,653,245 | **1,789,313** |
| Operating Transfers Out | 50,000 | - | - | - | - | - | **-** |
| Total Requirements | 13,457,617 | 15,314,987 | 16,063,350 | 17,128,240 | 19,863,932 | 21,653,245 | **1,789,313** |
| **Departmental Revenue** | | | | | | | |
| Taxes | 266,890 | 394,470 | 392,200 | 375,650 | 349,000 | 369,000 | **20,000** |
| Licenses & Permits | 590 | 490 | - | 158 | - | - | **-** |
| Fines and Forfeitures | 53,039 | 48,512 | 32,300 | 5,676 | 35,000 | 7,000 | **(28,000)** |
| Use of Money and Prop | 13,507 | 16,985 | 10,814 | 2,313 | 7,393 | 3,000 | **(4,393)** |
| State, Fed or Gov't Aid | 53,418 | 106,486 | 142,203 | 62,622 | 138,000 | 63,190 | **(74,810)** |
| Current Services | 10,849,842 | 11,958,773 | 10,318,012 | 11,665,199 | 12,192,263 | 13,609,097 | **1,416,834** |
| Other Revenue | 1,866,886 | 2,127,421 | 2,242,441 | 201,096 | 169,000 | 150,400 | **(18,600)** |
| Other Financing Sources | - | - | 48,254 | 20,406 | - | - | **-** |
| Total Revenue | 13,104,172 | 14,653,137 | 13,186,224 | 12,333,120 | 12,890,656 | 14,201,687 | **1,311,031** |
| Operating Transfers In | - | - | - | - | 131,786 | - | **(131,786)** |
| Total Financing Sources | 13,104,172 | 14,653,137 | 13,186,224 | 12,333,120 | 13,022,442 | 14,201,687 | **1,179,245** |
| Local Cost | 353,445 | 661,850 | 2,877,126 | 4,795,120 | 6,841,490 | 7,451,558 | **610,068** |
| Budgeted Staffing | | | | | 199.4 | 201.1 | **1.7** |

Salaries and benefits of $12,991,092 fund 201.1 positions and are increasing by $200,031 primarily from $29,200 in expected termination benefits and other costs associated with the MOU and retirement rate adjustments. Staffing increased by 1.7 to accurately reflect 1.0 Director of Central Collections and the .7 decrease of the department's distributed vacancy factor.

Services and supplies of $5,738,988 include professional services, postage, and other office supplies associated with the management of the county's investment pool, property tax collections, tax sale of defaulted properties, and central collections. The increase of $555,909 primarily reflects an increase in legal costs associated with administration of the tax sales of defaulted properties, the settlement of the related excess proceeds as required by Revenue and Taxation Code 4675, and the maintenance repairs of the Central Collections office.

Transfers of $567,319 represent payments to other departments for County Counsel, facilities, employee relations, Employee Health and Productivity program, and employment services. The increase of $316,984 is primarily due to the budgeting of County Counsel and Facilities Management charges as transfers in order to comply with GASB 34 accounting requirements.

Current services of $13,609,097 include revenues from accounting, collection, tax sale, and unsecured delinquency processing fees. The $1,416,834 increase is primarily due to the following reasons: (1) $1,000,000 related to collection and accounting fees paid by entities such as the Arrowhead Regional Medical Center, Courts, and other agencies, and (2) $406,235 related to the unsecured delinquency processing fee increase.

In 2007-08, the department will incur a decrease in operating transfers in due to the elimination of funding from the Auditor/Controller-Recorder's System Development special revenue fund.

The Treasurer-Tax Collector/Public Administrator continues to receive general fund financing for the administration of the county's Treasury Investment Pool.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| County investment pool rating. | Moody's - Aaa, S&P - AAAf, and Fitch - AAA | Moody's - Aaa, S&P - AAAf, and Fitch - AAA | Moody's - Aaa, S&P - AAAf, and Fitch - AAA |
| Meet or exceed the average collection rate of comparable counties for secured property taxes. | ≥ 97.6% | 94% | N/A |
| Meet or exceed the average collection rate of comparable counties for unsecured property taxes. | ≥ 94.9% | 97% | ≥ 94.9% |
| Percentage increase of electronic property tax payments through E-check and credit card. | 10% | 32% | 10% |
| Annual decrease in the average amount of time necessary to close the investigation of decedents. | 3% | 27% | 3% |
| Annual decrease in the average amount of time necessary to close the administration of estates. | 3% | 15% | 3% |
| Increase in-person accessibility to Tax Collector services by opening a year-round Tax Collector satellite office - defined as average customers per day. | New | New | 15 |
| Attain an average call wait time of less than 5 minutes by implementing an off-site phone support service. | 3 Minutes | 2 Minutes | 3 Minutes |
| Reduce Tax Collector staff overtime by filling newly approved customer service positions. | 35% | 32% | N/A |

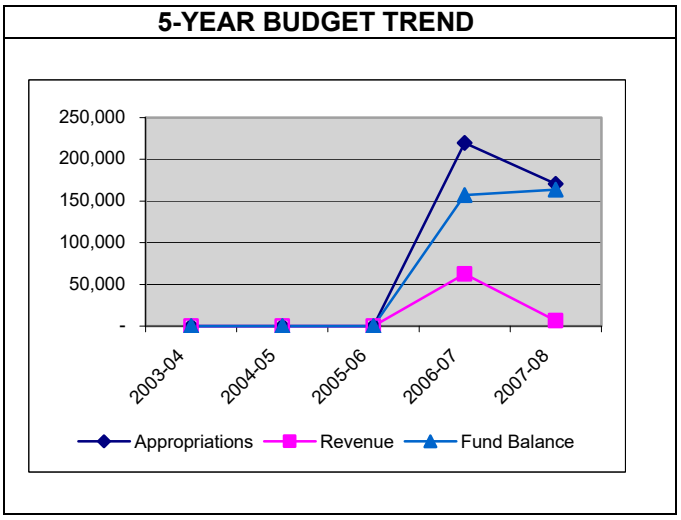
# Redemption Maintenance

## DESCRIPTION OF MAJOR SERVICES

The Redemption Maintenance special revenue fund was established to defray the costs of maintaining the redemption and tax-defaulted files, and the costs of administering and processing the claims for excess tax sale proceeds. Revenue includes unclaimed excess tax sale proceeds pursuant to Revenue and Taxation Code 4674.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



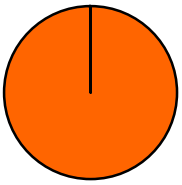
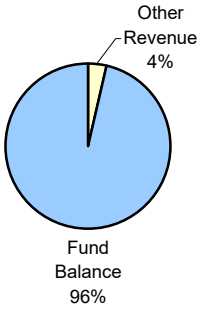

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | - | 219,885 | - |
| Departmental Revenue | 148,871 | 3,090 | 5,246 | 62,679 | 7,332 |
| Fund Balance | | | | 157,206 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Departmental revenue for 2006-07 is $55,347 lower than modified budget due to a decrease in the number of properties being redeemed or sold at tax sale and the settlement of the related excess proceeds as required by Revenue and Taxation Code 4675.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Fiscal
**DEPARTMENT:** Treasurer-Tax Collector/Public Administrator
**FUND:** Redemption Maintenance

**BUDGET UNIT:** SDQ TTX
**FUNCTION:** General
**ACTIVITY:** Finance

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Transfers | - | - | - | - | 219,885 | 170,606 | **(49,279)** |
| Total Appropriation | - | - | - | - | 219,885 | 170,606 | **(49,279)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | 3,090 | 5,246 | 7,332 | 2,679 | 6,068 | **3,389** |
| Other Revenue | 148,871 | - | - | - | 60,000 | - | **(60,000)** |
| Total Revenue | 148,871 | 3,090 | 5,246 | 7,332 | 62,679 | 6,068 | **(56,611)** |
| Fund Balance | | | | | 157,206 | 164,538 | **7,332** |

Transfers of $170,606 represent reimbursements to the Treasurer-Tax Collector/Public Administrator general fund of $72,418 for salaries and benefits and $98,188 for services and supplies for work related to the processing of excess tax sale proceeds. The decrease of $49,279 is due to a decrease in the volume of work related to the processing of excess tax sale proceeds.

Other revenue isn't budgeted and the decrease of $60,000 is due to a decrease in the number of properties being redeemed and sold at tax sale and the settlement of related excess proceeds.

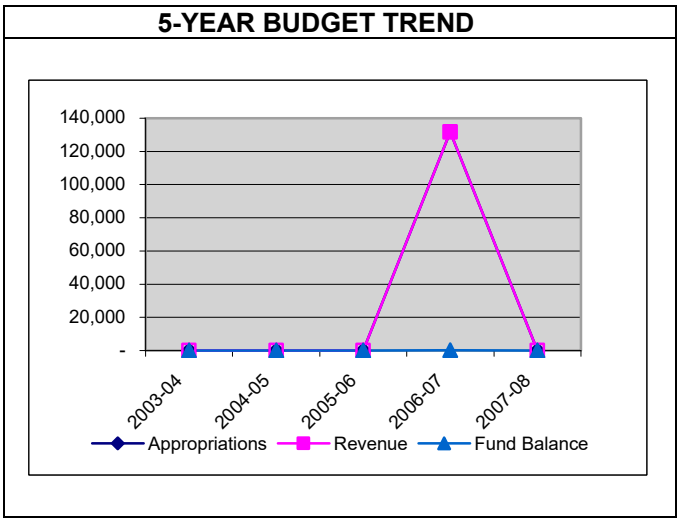
# Unified Property Tax System

## DESCRIPTION OF MAJOR SERVICES

The Unified Property Tax System special revenue fund was established and Board approved on December 13, 2005 to account for the design and implementation of the Unified Property Tax System.

There is no staffing associated with this budget unit.

## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | 48,254 | 131,786 | 20,406 |
| Departmental Revenue | - | - | 48,386 | 131,654 | 20,033 |
| Fund Balance | | | | 132 | |

Appropriation for 2006-07 reflects a savings of $111,380 as compared to the modified budget. The savings are the result of lower than expected operating transfers out to the Treasurer-Tax Collector/Public Administrator due to the current vacancy of the Business Applications Manager position.

Departmental revenue for 2006-07 is $111,621 lower than the modified budget due to lower than expected operating transfers in for the Business Applications Manager position mentioned above.

## ANALYSIS OF FINAL BUDGET

**GROUP:** Fiscal
**DEPARTMENT:** Treasurer-Tax Collector/Pubilc Administrator
**FUND:** Unified Property Tax System
**BUDGET UNIT:** SVA TTC
**FUNCTION:** General
**ACTIVITY:** Finance

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Operating Transfers Out | - | - | 48,254 | 20,406 | 131,786 | - | **(131,786)** |
| Total Requirements | - | - | 48,254 | 20,406 | 131,786 | - | **(131,786)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | - | 132 | - | - | - | **-** |
| Total Revenue | - | - | 132 | - | - | - | **-** |
| Operating Transfers In | - | - | 48,254 | 20,033 | 131,654 | - | **(131,654)** |
| Total Financing Sources | - | - | 48,386 | 20,033 | 131,654 | - | **(131,654)** |
| Fund Balance | | | | | 132 | - | **(132)** |

In 2007-08, the department will incur a decrease in both operating transfers in and out due to the elimination of funding from the Auditor/Controller-Recorder's System Development special revenue fund.

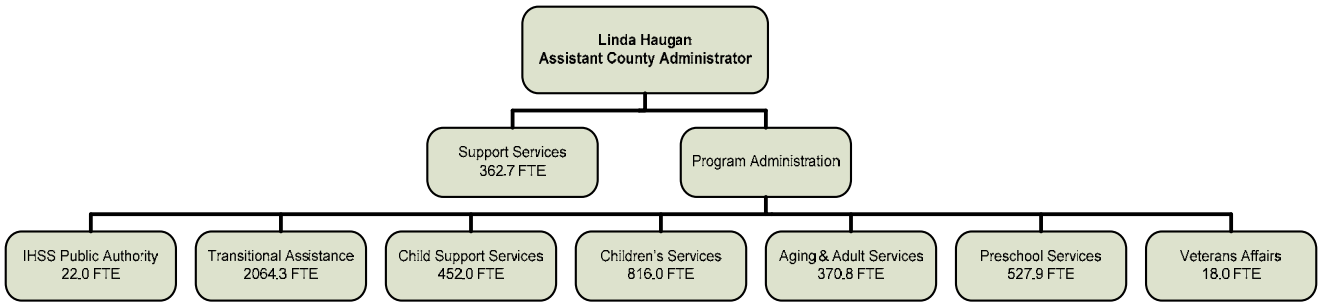
## HUMAN SERVICES
## SUMMARY

| GENERAL FUND | Page # | Appropriation | Departmental Revenue | Local Cost |
|---|---|---|---|---|
| HUMAN SERVICES (HS) SUMMARY | 282 | | | |
| AGING AND ADULT SERVICES SUMMARY | 283 | | | |
| AGING PROGRAMS | 284 | 11,317,320 | 10,115,916 | 1,201,404 |
| PUBLIC GUARDIAN-CONSERVATOR | 287 | 1,124,837 | 343,018 | 781,819 |
| CHILD SUPPORT SERVICES | 290 | 39,806,364 | 39,806,364 | - |
| HS - ADMINISTRATIVE CLAIM SUMMARY | 294 | | | |
| ADMINISTRATIVE CLAIM | 295 | 359,284,134 | 335,844,708 | 23,439,426 |
| SUBSISTENCE PAYMENTS: | | | | |
| DOMESTIC VIOLENCE/CHILD ABUSE SERVICES | 305 | 1,970,307 | 1,970,307 | - |
| ENTITLEMENT PAYMENTS (CHILDCARE) | 307 | 85,905,228 | 85,905,228 | - |
| OUT-OF-HOME CHILD CARE | 309 | 777,722 | - | 777,722 |
| AID TO ADOPTIVE CHILDREN | 311 | 39,467,626 | 37,580,473 | 1,887,153 |
| AFDC - FOSTER CARE | 313 | 85,012,850 | 70,736,762 | 14,276,088 |
| REFUGEE CASH ASSISTANCE | 315 | 100,000 | 100,000 | - |
| CASH ASSISTANCE FOR IMMIGRANTS | 317 | 611,254 | 611,254 | - |
| CALWORKS - ALL OTHER FAMILIES | 319 | 191,880,000 | 187,770,991 | 4,109,009 |
| KINSHIP GUARDIANSHIP ASSISTANCE PROGRAM | 321 | 6,984,009 | 5,896,566 | 1,087,443 |
| SERIOUSLY EMOTIONALLY DISTURBED | 323 | 4,761,913 | 3,781,511 | 980,402 |
| CALWORKS - 2 PARENT FAMILIES | 325 | 15,674,688 | 15,322,821 | 351,867 |
| AID TO INDIGENTS (GENERAL RELIEF) | 327 | 1,181,027 | 341,471 | 839,556 |
| VETERANS AFFAIRS | 333 | 1,479,719 | 336,500 | 1,143,219 |
| TOTAL GENERAL FUND | | 847,338,998 | 796,463,890 | 50,875,108 |

| SPECIAL REVENUE FUND | Page # | Appropriation | Departmental Revenue | Fund Balance |
|---|---|---|---|---|
| PRESCHOOL SERVICES | 329 | 38,768,663 | 39,166,458 | (397,795) |
| **TOTAL SPECIAL REVENUE FUND** | | 38,768,663 | 39,166,458 | (397,795) |

# HUMAN SERVICES
# Linda Haugan

## ORGANIZATIONAL CHART




## SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance | Staffing |
| **General Fund** | | | | | |
| Aging and Adult Services - Aging Programs | 11,317,320 | 10,115,916 | 1,201,404 | | 133.8 |
| Public Guardian-Conservator | 1,124,837 | 343,018 | 781,819 | | 30.0 |
| Child Support Services | 39,806,364 | 39,806,364 | - | | 452.0 |
| Human Services Administrative Claim | 359,284,134 | 335,844,708 | 23,439,426 | | 3,451.0 |
| Human Services Subsistence Payments | 433,145,597 | 409,675,913 | 23,469,684 | | - |
| Aid to Indigents (General Relief) | 1,181,027 | 341,471 | 839,556 | | - |
| Veterans Affairs | 1,479,719 | 336,500 | 1,143,219 | | 18.0 |
| Total General Fund | 847,338,998 | 796,463,890 | 50,875,108 | | 4,084.8 |
| **Special Revenue Funds** | | | | | |
| Preschool Services | 38,768,663 | 39,166,458 | | (397,795) | 527.9 |
| IHSS Public Authority | 6,199,887 | 4,802,047 | | 1,397,840 | 22.0 |
| Total Special Revenue Funds | 44,968,550 | 43,968,505 | - | 1,000,045 | 549.9 |
| **Total - All Funds** | 892,307,548 | 840,432,395 | 50,875,108 | 1,000,045 | 4,634.7 |

Note: IHSS Public Authority budget is reported in a separate document.

Human Services (HS) is composed of six county departments: Transitional Assistance, Children's Services, Aging and Adult Services, Preschool Services, Child Support Services, and Veterans Affairs. Additionally, several support divisions under HS Management Services (including HS Information Technology and Support (ITSD), and the Performance, Education and Resource Center (PERC) provide administrative and training support to the HS departments.

Transitional Assistance, Children's Services, Adult Services, and all HS support divisions are included in the HS Administrative Claim process. The purpose of the claim process is to provide the county with the means for determining the costs applicable to each of the numerous welfare programs. This cost determination is necessary to satisfy federal and state reporting and funding requirements, and to determine appropriate federal and state financial reimbursement to the county for each of the welfare programs.

Subsistence Payments and Aid to Indigents (general relief) are either direct payments to welfare recipients or payments to organizations that provide service to the welfare recipients. The HS Assistant County Administrator is responsible for all of the above budget units.

# AGING & ADULT SERVICES
## Colleen Krygier

### MISSION STATEMENT

The Department of Aging and Adult Services (DAAS) assists seniors, at-risk individuals and adults with disabilities to improve or maintain choice, independence, and quality of life so they may age in place in the least restrictive environment.

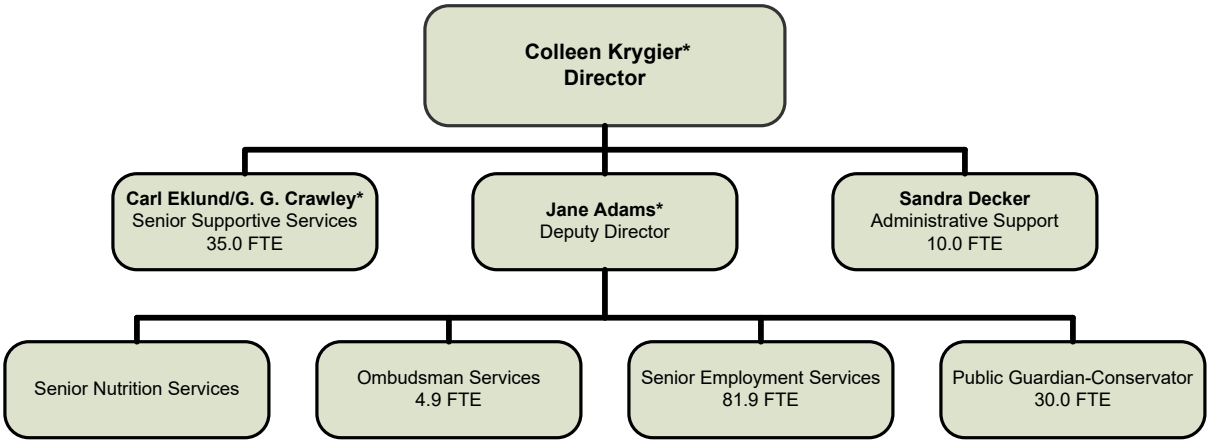
### STRATEGIC GOALS

1. Assist seniors to maintain choices and improve quality of life by increasing knowledge and awareness of available programs and assistance.

2. Assist at-risk adults to maintain independence and live safely in the least restrictive environment to promote their health, safety, and well being.

3. Ensure the safety and welfare of the at-risk adults and the elderly referred to Public Guardian that will promote the health, safety, and well being of all county residents in this program.

### ORGANIZATIONAL CHART




* Staffing is reimbursed by the HS Administration Claim budget. They are not included in this budget unit.

### SUMMARY OF BUDGET UNITS

| | 2007-08 | | | |
|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Staffing |
| **General Fund** | | | | |
| Aging Programs | 11,317,320 | 10,115,916 | 1,201,404 | 133.8 |
| Public Guardian-Conservator | 1,124,837 | 343,018 | 781,819 | 30.0 |
| Total General Fund | 12,442,157 | 10,458,934 | 1,983,223 | 163.8 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

# Aging Programs

## DESCRIPTION OF MAJOR SERVICES

Senior programs are administered under the direction of the California Department of Aging and funding is provided under the Older Americans Act (federal) and Older Californians Act (state). The major programs are:

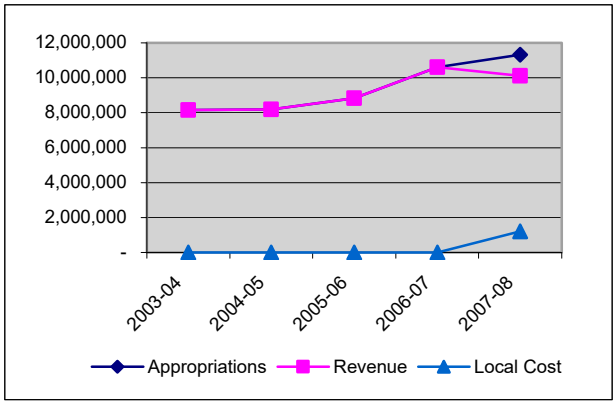
- Senior Supportive Services includes programs for Seniors (persons 60 and over) that provides links to available services.
- Senior Information and Assistance provides information and links to programs.
- Elderly Nutrition provides seniors (age 60 and over) nutritious meals in congregate settings and also includes home delivery.
- Ombudsman Program is mandated by federal and state law to identify, investigate and resolve complaints on behalf of long term care residents age 60 and over.
- Senior Training and Employment Program provides part-time employment services for persons age 55 and over, and includes on-the-job training, resume preparation and job location strategies.

Two primary programs that serve the elderly beyond those authorized by the Older Americans Act are:

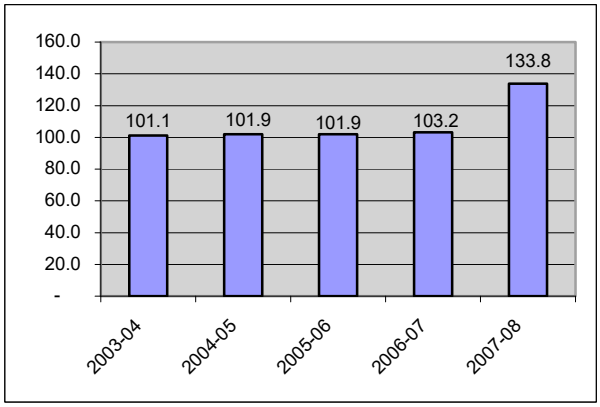
- Multipurpose Senior Services Program (MSSP) helps to prevent or delay placement in residential care by providing intensive case management to enable persons to remain safely in their own home.
- Linkages Program is a 'gap-filler' that helps persons at risk of being institutionalized who are not receiving other case management services.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



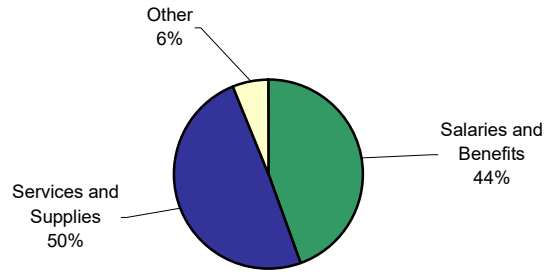

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 8,835,420 | 8,305,005 | 9,794,906 | 11,796,133 | 11,147,836 |
| Departmental Revenue | 8,700,984 | 8,299,411 | 9,804,115 | 11,796,133 | 11,147,777 |
| Local Cost | 134,436 | 5,594 | (9,209) | - | 59 |
| Budgeted Staffing | | | | 103.2 | |

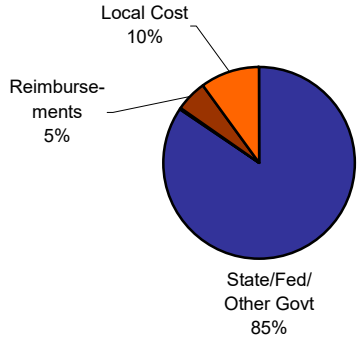
Appropriation for 2006-07 is less than modified budget due primarily to vacant positions, lower than expected enrollments in the Senior Training and Employment Program, and less use of county internal services for communications, office supplies and training. Departmental revenue is less than modified budget due to a decrease in expenses that resulted in less reimbursement from federal and state funds.

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Human Services
**DEPARTMENT:** Aging & Adult Svcs
**FUND:** General

**BUDGET UNIT:** AAF OOA
**FUNCTION:** Public Assistance
**ACTIVITY:** Administration

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 3,595,327 | 3,668,835 | 3,881,156 | 4,606,961 | 4,631,916 | 5,298,877 | **666,961** |
| Services and Supplies | 5,552,092 | 5,271,966 | 6,290,552 | 6,416,122 | 6,055,038 | 5,827,266 | **(227,772)** |
| Central Computer | 39,490 | 51,230 | 62,281 | 66,434 | 66,434 | 74,899 | **8,465** |
| Other Charges | 111,302 | 37,796 | 33,827 | 9,983 | 11,000 | 11,000 | **-** |
| Vehicles | 17,461 | - | - | - | - | - | **-** |
| Transfers | 439,527 | 226,259 | 494,653 | 526,804 | 383,636 | 728,639 | **345,003** |
| Total Exp Authority | 9,755,199 | 9,256,086 | 10,762,469 | 11,626,304 | 11,148,024 | 11,940,681 | **792,657** |
| Reimbursements | (919,779) | (951,081) | (967,563) | (478,468) | (545,084) | (623,361) | **(78,277)** |
| Total Appropriation | 8,835,420 | 8,305,005 | 9,794,906 | 11,147,836 | 10,602,940 | 11,317,320 | **714,380** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 2,072 | - | 29,403 | 16,598 | - | - | **-** |
| State, Fed or Gov't Aid | 8,690,837 | 8,226,099 | 8,963,821 | 9,589,814 | 9,372,536 | 10,090,916 | **718,380** |
| Other Revenue | 8,075 | 73,312 | 332,676 | 338,636 | 23,500 | 25,000 | **1,500** |
| Other Financing Sources | - | - | - | 1,325 | 5,500 | - | **(5,500)** |
| Total Revenue | 8,700,984 | 8,299,411 | 9,325,900 | 9,946,373 | 9,401,536 | 10,115,916 | **714,380** |
| Operating Transfers In | - | - | 478,215 | 1,201,404 | 1,201,404 | - | **(1,201,404)** |
| Total Financing Sources | 8,700,984 | 8,299,411 | 9,804,115 | 11,147,777 | 10,602,940 | 10,115,916 | **(487,024)** |
| Local Cost | 134,436 | 5,594 | (9,209) | 59 | - | 1,201,404 | **1,201,404** |
| Budgeted Staffing | | | | | 103.2 | 133.8 | **30.6** |

Salaries and benefits of $5,298,877 fund 133.8 positions and are increased by $666,961 primarily resulting from MOU increases, retirement rate adjustments, increases in the state's minimum wage paid to Senior Training and Employment Program (STEP) participants, and the addition of 30.6 various positions. The additional positions consist primarily of 20.9 contract training positions in STEP.

Services and supplies of $5,827,266 include communication costs, service contracts for the Nutrition Program, food for Senior Health Fairs, postage costs and training. The decrease of $227,772 is primarily due to reduced funding of $75,000 for contracted services in the Family Caregiver Support Program, $30,000 in the Title IIIB Supportive Services Program, and overall reductions for internal operations costs.

Transfers of $728,639 represent Human Services administrative support, rental of department facility, and services from Public Health for preventative and medication management programs. The increase of $345,003 is primarily due to additional salary and benefit charges for a Director and Deputy Director from Human Services. This increase also includes additional support charges from Human Services Administration.

Reimbursements of $623,361 represent reimbursements from In-Home Supportive Services, Public Guardian and Public Authority for administrative and fiscal services. The increase of $78,277 is primarily due to $32,000 from CDBG funding for the Senior Nutrition Program.

Federal and state aid of $10,090,916 includes funding under the Older Americans Act (federal) and Older Americans Act (state). The increase is the result of annual allocations distributed through federal and state funding.

In 2007-08, general fund financing of $1,201,404 is now reflected as local cost instead of operating transfers in.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage increase of senior information and assistance (SIA) individual customer contacts (4,860 contacts in 2005-06). | 8% | 29% | 10% |
| Percentage increase of meals served through Senior Nutrition Programs (862,077 meals in 2005-06). | 1% | 0% | 1% |

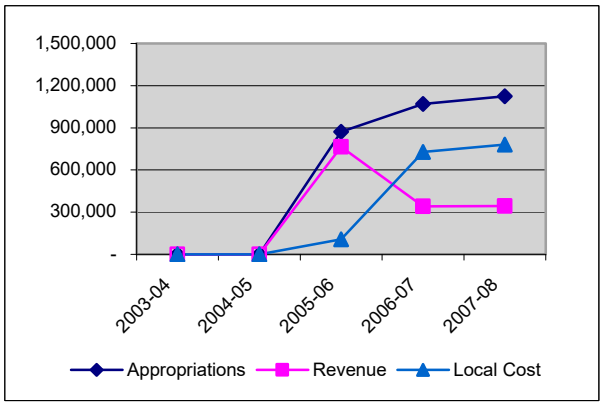
# Public Guardian-Conservator

## DESCRIPTION OF MAJOR SERVICES

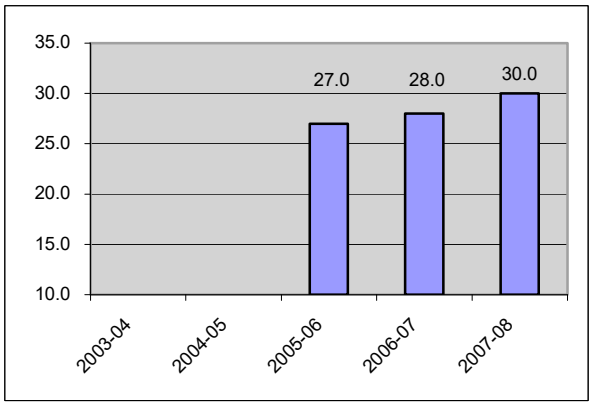
By court appointment, the Public Guardian-Conservator acts as conservator of any individuals found to be gravely disabled or to lack capacity to manage their finances and provide for their own care. A conservator has the responsibility for the conservatee's care, custody and control. The conservator determines where the conservatee lives and ensures his/her daily needs are met. Conservatees must be placed in the least restrictive placement, which may include, but is not limited to the following: medical, psychiatric, nursing, or other licensed facility or state hospital, county hospital, or United States government hospital.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**




In 2004-05, Public Guardian-Conservator operations were transferred to Aging and Adult Services from the Public Administrator/ Public Guardian/Conservator/Coroner.

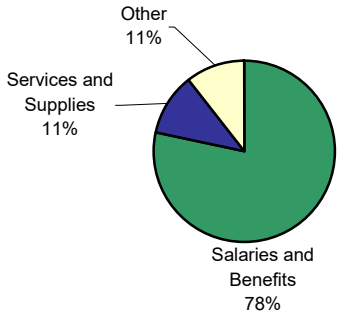
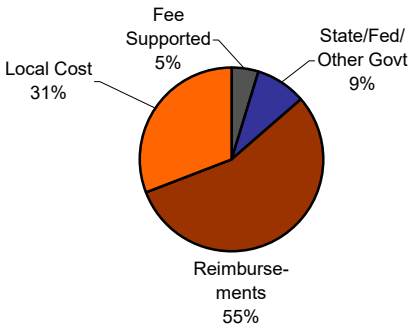
## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | 107,841 | 549,681 | 1,070,683 | 784,705 |
| Departmental Revenue | - | 401,102 | 402,854 | 342,000 | 56,402 |
| Local Cost | - | (293,261) | 146,827 | 728,683 | 728,303 |
| Budgeted Staffing | | | | 28.0 | |

Actual appropriation for 2006-07 is less than modified budget primarily due to vacant positions, unspent support due to vacancies and unused appropriation for warehouse outfitting.

The reductions in appropriation are due to a significant decrease in revenues. The two categories of revenues that are not being realized in 2006-07 are current services and federal aid. Current services revenue reduction is due to the decline in clients' estate values. Based upon a court approved sliding fee schedule, Public Guardian-Conservator can only charge fees to estates with value. The federal aid is also less than budget due to reduced claimable Medi-Cal Administrative Activities.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Human Services
**DEPARTMENT:** Public Guardian
**FUND:** General

**BUDGET UNIT:** AAA PGD
**FUNCTION:** Public Protection
**ACTIVITY:** Other Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | - | 574,160 | 1,474,938 | 1,523,898 | 1,781,432 | 1,989,984 | **208,552** |
| Services and Supplies | - | 110,210 | 292,836 | 407,141 | 382,346 | 257,750 | **(124,596)** |
| Central Computer | - | 12,943 | 21,275 | 23,246 | 23,246 | 25,340 | **2,094** |
| Land and Improvements | - | - | - | 9,148 | 147,346 | - | **(147,346)** |
| Equipment | - | - | - | 43,195 | 5,500 | 15,000 | **9,500** |
| Transfers | - | 36,078 | 176,969 | 164,941 | 130,705 | 254,271 | **123,566** |
| Total Exp Authority | - | 733,391 | 1,966,018 | 2,171,569 | 2,470,575 | 2,542,345 | **71,770** |
| Reimbursements | - | (663,658) | (1,378,229) | (1,386,864) | (1,399,892) | (1,417,508) | **(17,616)** |
| Total Appropriation | - | 69,733 | 587,789 | 784,705 | 1,070,683 | 1,124,837 | **54,154** |
| Operating Transfers Out | - | 38,108 | (38,108) | - | - | - | **-** |
| Total Requirements | - | 107,841 | 549,681 | 784,705 | 1,070,683 | 1,124,837 | **54,154** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | - | 357,765 | 260,326 | (81,284) | 205,000 | 220,000 | **15,000** |
| Current Services | - | 43,322 | 141,150 | 134,460 | 137,000 | 123,018 | **(13,982)** |
| Other Revenue | - | 15 | 1,378 | 3,226 | - | - | **-** |
| Total Revenue | - | 401,102 | 402,854 | 56,402 | 342,000 | 343,018 | **1,018** |
| Local Cost | - | (293,261) | 146,827 | 728,303 | 728,683 | 781,819 | **53,136** |
| Budgeted Staffing | | | | | 28.0 | 30.0 | **2.0** |

Salaries and benefits of $1,989,984 fund 30.0 positions and are increasing by $208,552 primarily resulting from $167,538 for the addition of 2.0 Social Service Practitioners and other costs associated with MOU, retirement rate and worker's compensation adjustments.

Service and supplies of $257,750 includes the purchase of vehicle storage containers; a vehicle pressure washer; mail service and fleet management increases; one-time costs associated with new computer hard drives/software; and warehouse renovations. The decrease of $124,596 reflects reductions in risk management liabilities, communications and one-time relocation costs to the Redlands facility completed in 2006-07.

Land and improvements decrease of $147,346 is due to the completion of the warehouse improvements in 2006-07.

Equipment is budgeted at $15,000 for the purchase of a flatbed trailer for transporting warehouse storage containers.

Transfers of $254,271 represent administrative and technical support from Human Services and Aging and Adult Services. The increase of $123,566 is due to reimbursements to Human Services for services provided by a Deputy Director, Public Health Nurse, Secretary, and technical support.

Reimbursements of $1,417,508 represents reimbursements primarily from Department of Behavioral Health Realignment Funds for costs incurred for the Public Guardian Warehouse, two Estate Property Specialists and one Fiscal Specialist.

Federal aid of $220,000 includes a slight increase in Medi-Cal Administrative Activities based on 2006-07 estimated claims.

Current services of $123,018 include Conservatee Estate Fees. The decrease of $13,982 is based on projected reductions in clients' estate values.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage of probate investigations completed within 60 days of referral. | 60% | 50% | 75% |
| Percentage increase of quarterly visits to conservatees (this measure was not implemented in 2006-07 due to a position that provides oversight of this measurement was not hired until 2007-08. | 70% | 0% | 50% |

# CHILD SUPPORT SERVICES
## Connie Brunn

### MISSION STATEMENT

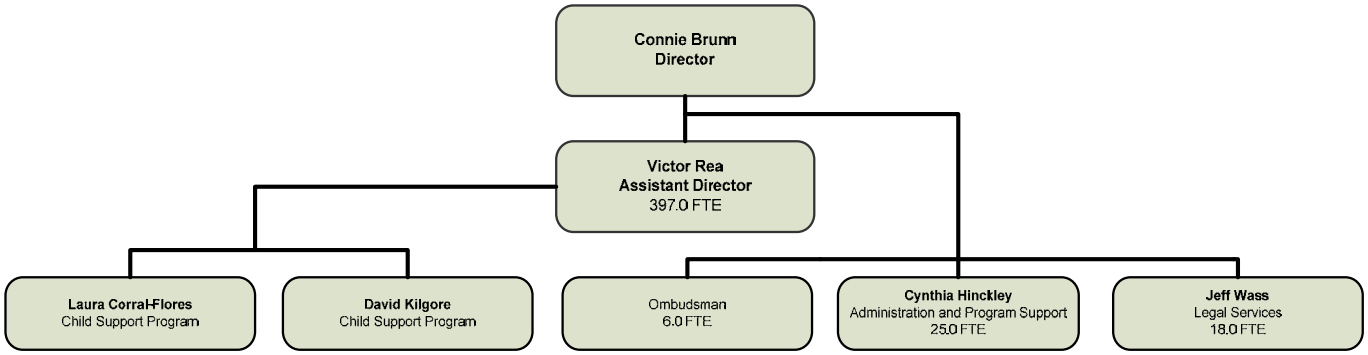
The County of San Bernardino Department of Child Support Services (DCSS) determines paternity, establishes and enforces child support orders and secures payments to assist families in meeting the financial and medical needs of their children. We provide timely and effective service in a professional manner.

### STRATEGIC GOALS

1. Improve Organizational Performance to assist all county families in the child support program in meeting the financial and medical needs for the well being of their children.

2. Improve Service Delivery to provide timely and effective service in a professional manner and improve the quality of life of every San Bernardino County resident participating in the child support program.

### ORGANIZATIONAL CHART



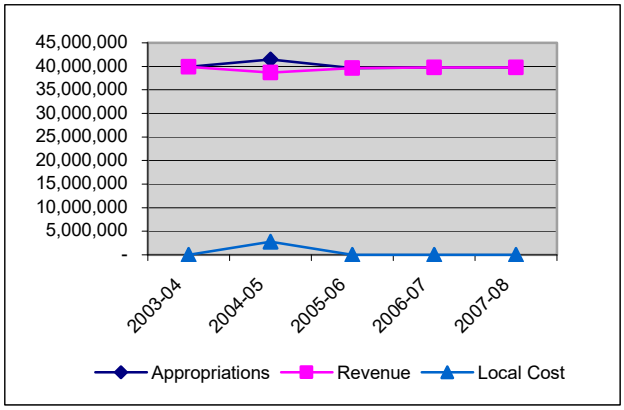
## DESCRIPTION OF MAJOR SERVICES

The Department of Child Support Services provides assistance to families in meeting their mutual obligation to provide financial and medical support for their children. These services are offered throughout San Bernardino County with offices strategically located in the high desert, the west end and the greater San Bernardino area.

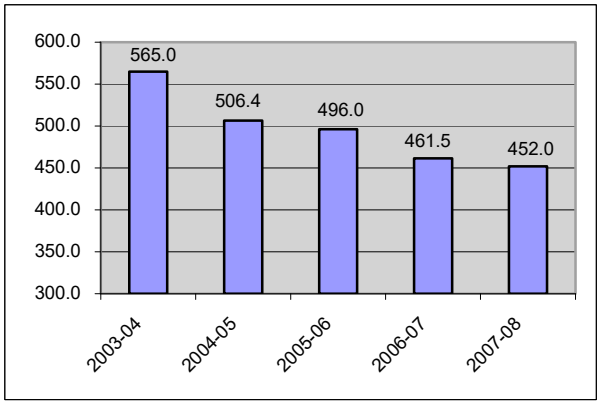
Child Support Services is dedicated to executing the program in a manner that puts the needs of the children first and foremost. The belief that working collaboratively with parents in understanding and meeting their obligations is a fundamental element in the success of this program.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

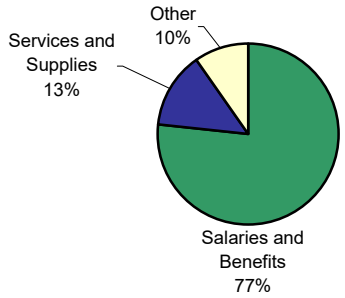
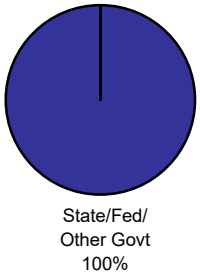



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 39,516,560 | 39,482,931 | 38,504,360 | 40,765,598 | 39,717,493 |
| Departmental Revenue | 36,956,249 | 39,482,319 | 38,504,359 | 40,765,598 | 39,717,494 |
| Local Cost | 2,560,311 | 612 | 1 | - | (1) |
| Budgeted Staffing | | | | 461.5 | |

Appropriation in 2006-07 is less than the modified budget due primarily to vacant positions resulting from attrition and a decrease in postage expenses resulting from the conversion to the Statewide Disbursement Unit (SDU). Funding from the state and federal governments has essentially been flat since 2003-04. As a result, staffing levels have decreased 20% in that timeframe with the department continuing to strive for better performance.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Human Services
**DEPARTMENT:** Child Support Services
**FUND:** General

**BUDGET UNIT:** AAA DCS
**FUNCTION:** Public Protection
**ACTIVITY:** Child Support

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 27,615,625 | 29,391,270 | 29,384,241 | 30,154,490 | 30,334,367 | 30,688,624 | **354,257** |
| Services and Supplies | 8,288,263 | 6,099,651 | 5,063,738 | 5,270,096 | 5,368,618 | 4,741,145 | **(627,473)** |
| Central Computer | 361,631 | 451,257 | 606,524 | 669,763 | 669,763 | 636,946 | **(32,817)** |
| Equipment | - | 138,280 | 159,693 | 178,171 | - | 147,496 | **147,496** |
| L/P Struct/Equip/Vehicles | 471,302 | - | - | - | - | - | **-** |
| Transfers | 2,779,739 | 3,474,411 | 3,522,375 | 3,606,044 | 3,582,289 | 3,752,896 | **170,607** |
| Total Exp Authority | 39,516,560 | 39,554,869 | 38,736,571 | 39,878,564 | 39,955,037 | 39,967,107 | **12,070** |
| Reimbursements | - | (71,938) | (232,211) | (161,071) | (157,690) | (160,743) | **(3,053)** |
| Total Appropriation | 39,516,560 | 39,482,931 | 38,504,360 | 39,717,493 | 39,797,347 | 39,806,364 | **9,017** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | - | 360,035 | 151,439 | 25,000 | - | **(25,000)** |
| State, Fed or Gov't Aid | 36,840,301 | 39,265,170 | 38,088,780 | 39,562,926 | 39,772,347 | 39,806,364 | **34,017** |
| Current Services | 6,081 | 15,719 | (1,635) | 2,149 | - | - | **-** |
| Other Revenue | 109,867 | 194,235 | 54,694 | 980 | - | - | **-** |
| Other Financing Sources | - | 7,195 | 2,485 | - | - | - | **-** |
| Total Revenue | 36,956,249 | 39,482,319 | 38,504,359 | 39,717,494 | 39,797,347 | 39,806,364 | **9,017** |
| Local Cost | 2,560,311 | 612 | 1 | (1) | - | - | **-** |
| Budgeted Staffing | | | | | 461.5 | 452.0 | **(9.5)** |

Salaries and benefits of $30,688,624 fund 452.0 positions and are increasing by $354,257 primarily resulting from costs associated with MOU and retirement rate adjustments of $1,111,820 and offset by a decrease of $757,563 due to the reduction of 9.5 vacant budgeted positions.

Services and supplies of $4,741,145 include software upgrades, annual maintenance, training and other costs associated with child support functions. The decrease of $627,473 is primarily due to a reduction of $582,762 in COWCAP charges. The remaining decrease includes reduction in risk management liabilities and computer hardware. The decrease in computer hardware is related to the county converting to the California Child Support Automated System (CCSAS). New computer equipment will be supplied by the state at no cost to the Local Child Support Agency (LCSA).

Equipment is budgeted at $147,496 for the purchase of copiers. Several copiers are aged and are in need of replacement. Child Support activities are paper intensive and maintaining copier integrity is an important aspect of maintaining high efficiency.

Transfers of $3,752,896 include the department's three facility lease payments to Real Estate Services; services and advertising costs provided by Human Resources; maintenance services by Facilities Management; and administrative and technical support from Human Services.

Reimbursements of $160,743 are from Department of Children's Services for lease costs in the Victorville facility.

State and federal aid of $39,806,364 reflects continued flat funding with a minimal increase of $34,017 expected in 2007-08. Revenue is based on annual state and federal allocations.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage of collections on current support orders. | 50% | 48% | 50% |
| Percentage of cases with child support orders. | 75% | 74% | 85% |
| Meet key case processing timeframes necessary for compliance. | 90% | 86% | 90% |
| Completion of the staff alignment process. | New | New | 90% |

# HUMAN SERVICES – ADMINISTRATIVE CLAIM

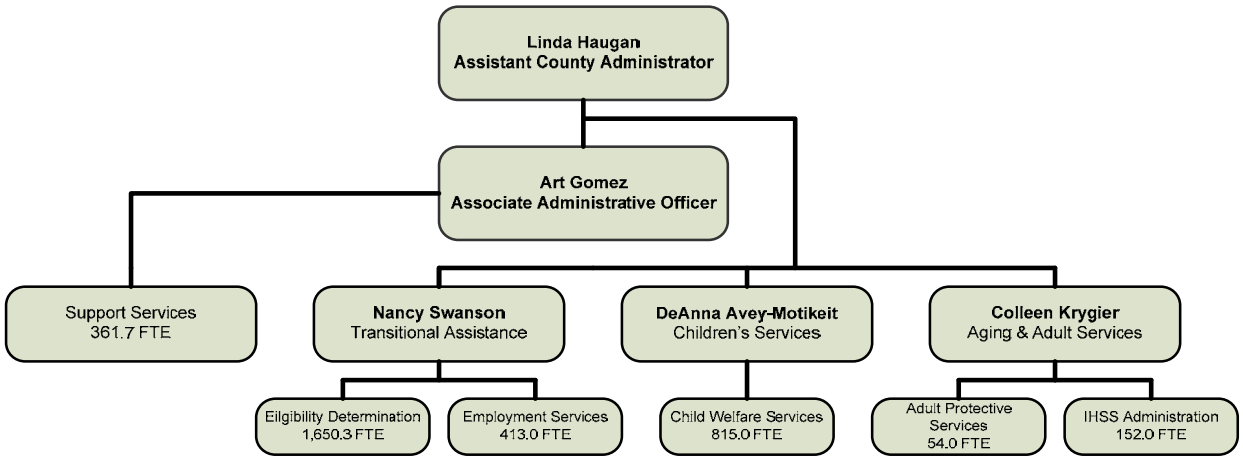
## MISSION STATEMENT

Human Services works to build a healthy community by strengthening individuals and families, enhancing quality of life and valuing people.

## STRATEGIC GOALS

1. TAD – Process critical and priority Medi-Cal Eligibility Determination System (MEDS) alerts within established standards.
2. TAD – Increase public awareness of the Food Stamp Program to enhance the health and quality of life in the communities served.
3. TAD – Increase the Work Participation Rate (WPR) of recipients receiving CalWORKs benefits to enhance their transition to Self-Sufficiency.
4. TAD – Enhance the service satisfaction of our valued customers.
5. TAD – Maintain Food Stamp error rate proficiency to provide timely/accurate benefits to those in the community in need of assistance.
6. DCS – Develop alternative family settings by increasing the number of finalized adoptions.
7. DCS – Strengthen individuals and families by increasing the number of foster children in the Independent Living Skills Program who earn a High School Diploma or G.E.D.
8. DAAS – Assist at-risk adults and frail elderly to maintain independence and live safely in the least restrictive environment.
9. DAAS – Ensure the safety of at-risk adults and the elderly to improve or maintain quality of life.

## ORGANIZATIONAL CHART



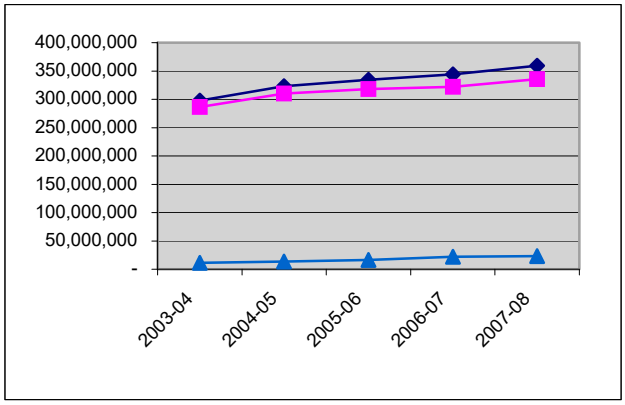
# Administrative Claim

## DESCRIPTION OF MAJOR SERVICES

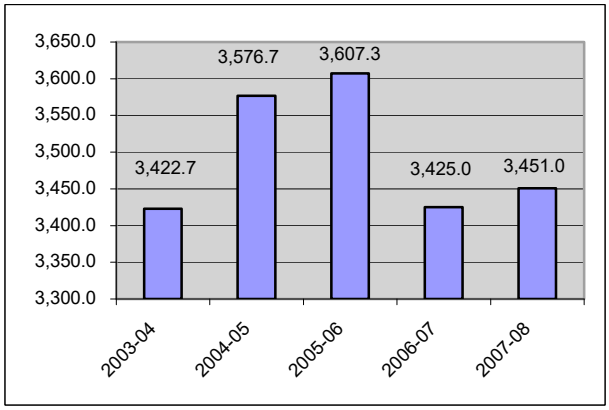
This budget unit represents the administrative claim made by the county for social services programs under applicable mandatory federal and state regulations. Included are Transitional Assistance Department (Eligibility and Employment Services), Department of Children's Services (DCS), Adult Services programs of the Department of Aging and Adult Services (DAAS), and the administrative support and training functions provided by Human Services (HS) Administration and the Performance, Education and Resource Center (PERC).

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 297,237,339 | 304,201,249 | 319,982,667 | 344,305,647 | 336,164,095 |
| Departmental Revenue | 285,737,278 | 290,027,409 | 302,559,913 | 322,009,254 | 313,881,085 |
| Local Cost | 11,500,061 | 14,173,840 | 17,422,754 | 22,296,393 | 22,283,010 |
| Budgeted Staffing | | | | 3,425.0 | |

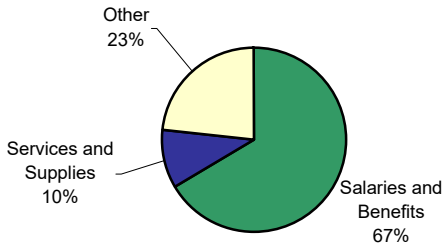
Overall expenditures in this budget unit for 2006-07 were $8.1 million below budget. Significant variances from budget are:

- Salary and benefits were $6.0 million below modified budget. Continued attrition and HS's continued inability to quickly fill positions as they become vacant account for most of these savings.
- Services and supplies and data processing expenditures were $0.7 million below modified budget. Savings are attributed to reduced-expenditures in communications, non-inventoriable equipment, utilities, central mail services, outside printing services and vehicle charges.
- Other charges were $0.1 million below modified budget. These savings are a result of reduced CalWORKs transportation payments and costs of contracted services for clients.
- Transfers were $1.1 million below modified budget due to salaries and benefits savings of $0.8 million, and other charges savings of $0.3 million.
- Operating transfers out were $0.2 million below modified budget. These savings are because the department recouped all required advance payments made for IHSS Provider health care premiums.

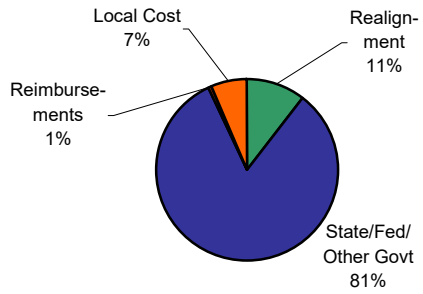
Revenue decreased as a result of the decrease in expenditures, yet was adequate to keep this budget unit within local cost target and realize Social Services Realignment fund savings of $2.3 million.

## ANALYSIS OF FINAL BUDGET

### 2007-08 EXPENDITURE AUTHORITY




### 2007-08 FINANCING SOURCES




**GROUP:** Human Services
**DEPARTMENT:** HSS Administrative Claim Budget
**FUND:** General

**BUDGET UNIT:** AAA DPA
**FUNCTION:** Public Assistance
**ACTIVITY:** Administration

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 188,377,151 | 199,581,623 | 211,636,943 | 219,960,674 | 225,947,998 | 239,431,404 | **13,483,406** |
| Services and Supplies | 30,125,635 | 29,494,611 | 30,746,454 | 37,845,346 | 35,255,459 | 34,086,307 | **(1,169,152)** |
| Central Computer | 2,810,896 | 2,755,935 | 3,445,661 | 3,962,850 | 3,962,850 | 3,771,440 | **(191,410)** |
| Other Charges | 42,821,728 | 40,288,411 | 40,049,898 | 43,305,179 | 44,825,557 | 47,075,182 | **2,249,625** |
| Equipment | 202,565 | 404,434 | 394,514 | 239,382 | 245,500 | 360,600 | **115,100** |
| Vehicles | 287,046 | - | 496,431 | 481,399 | 500,000 | 500,000 | **-** |
| L/P Struct/Equip/Vehicles | 352,962 | 202,848 | 158,199 | 201,503 | 231,248 | 369,571 | **138,323** |
| Transfers | 33,454,798 | 31,882,185 | 32,326,193 | 30,725,688 | 32,732,103 | 34,687,600 | **1,955,497** |
| Total Exp Authority | 298,432,781 | 304,610,047 | 319,254,293 | 336,722,021 | 343,700,715 | 360,282,104 | **16,581,389** |
| Reimbursements | (1,380,351) | (1,287,532) | (1,378,695) | (1,400,531) | (1,738,711) | (1,835,791) | **(97,080)** |
| Total Appropriation | 297,052,430 | 303,322,515 | 317,875,598 | 335,321,490 | 341,962,004 | 358,446,313 | **16,484,309** |
| Operating Transfers Out | 184,909 | 878,734 | 2,107,069 | 842,605 | 2,343,643 | 837,821 | **(1,505,822)** |
| Total Requirements | 297,237,339 | 304,201,249 | 319,982,667 | 336,164,095 | 344,305,647 | 359,284,134 | **14,978,487** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | 16,368 | 10,957 | 23,145 | 16,116 | 13,662 | 17,051 | **3,389** |
| Use of Money and Prop | 8,590 | - | - | 452 | 2,863 | - | **(2,863)** |
| Realignment | 41,698,601 | 40,670,488 | 40,001,814 | 36,546,221 | 38,859,619 | 38,369,443 | **(490,176)** |
| State, Fed or Gov't Aid | 242,663,653 | 249,027,568 | 260,897,961 | 275,184,694 | 282,330,096 | 296,330,297 | **14,000,201** |
| Current Services | 1,156,550 | (49,097) | 752,685 | 822,369 | 777,131 | 622,599 | **(154,532)** |
| Other Revenue | 156,920 | 319,485 | 691,350 | 1,223,544 | (11,733) | 417,411 | **429,144** |
| Other Financing Sources | 36,596 | 38,637 | 137,177 | 87,689 | 37,616 | 87,907 | **50,291** |
| Total Revenue | 285,737,278 | 290,018,038 | 302,504,132 | 313,881,085 | 322,009,254 | 335,844,708 | **13,835,454** |
| Operating Transfers In | - | 9,371 | 55,781 | - | - | - | **-** |
| Total Financing Sources | 285,737,278 | 290,027,409 | 302,559,913 | 313,881,085 | 322,009,254 | 335,844,708 | **13,835,454** |
| Local Cost | 11,500,061 | 14,173,840 | 17,422,754 | 22,283,010 | 22,296,393 | 23,439,426 | **1,143,033** |
| Budgeted Staffing | | | | | 3,425.0 | 3,451.0 | **26.0** |

**2007-08 Requirements**

This 2007-08 budget was prepared using best estimates of the effects of the state budget on social services programs. It is projected that most programs included in this budget will receive increased funding. TAD, DCS and DAAS are all expected to receive overall increases to their respective allocations. The state does not prepare allocations until after the state budget is approved; therefore, HS will not receive funding notifications until late summer of 2007. Any significant differences between this budget and actual allocations received from the state will be addressed in a mid-year budget adjustment, as needed.

Highlights of the changes between budget years are as follows:

**STAFFING**

Overall, staffing will increase by 26.0 budgeted positions or less than one percent from the 2006-07 final budget. Several classifications were reduced, while others were augmented, to fit the needs of the departments' program requirements and/or reorganization.

| | TAD | DCS | DAAS | Support | Total |
|---|---|---|---|---|---|
| 2006-07 Final Budget | 2,055.5 | 820.0 | 201.0 | 348.5 | 3,425.0 |
| 2007-08 Final Budget | 2,064.3 | 816.0 | 207.0 | 363.7 | 3,451.0 |
| Difference between 2006-07 and 2007-08 | 8.8 | -4.0 | 6.0 | 15.2 | 26.0 |

**APPROPRIATION**

Overall, total appropriation increased $15.0 million from the 2006-07 final budget. Appropriation changes between budget years are as follows:

- Salaries and benefits of $239.4 million fund 3,451.0 positions and are increasing by $13.5 million and 26.0 positions. Cost adjustments include MOU increases, increased workers' compensation charges and retirement rate adjustments.
- Services and supplies and central computer of $37.9 million include expenses for county services, computer hardware, software, equipment, office supplies, insurance, postage, mail services, professional services, communications, training, travel, security and miscellaneous operating costs. The net decrease of $1.4 million is primarily due to savings of $0.9 million in vehicle charges, $0.6 million in utilities, $0.4 million in property insurance and $0.2 million of other miscellaneous expenses, partially offset by an increase of $0.7 million in COWCAP charges.
- Other charges of $47.1 million include expenses for IHSS Provider payments, public assistance to clients, transportation and employment assistance to employment services clients and miscellaneous program services provided to clients. An increase of $2.2 million is primarily due to increases in IHSS Provider payments required by increased caseloads and increases in transportation assistance provided to employment services clients.
- Equipment, vehicles and lease/purchase equipment of $1.2 million includes purchases of copiers, warehouse equipment, vehicles and computer equipment consisting of switches, routers and servers. An increase of $0.3 million is primarily a result of the need for additional data processing equipment for new facilities and the replacement of aging copiers.
- Transfers and operating transfers out of $35.5 million includes reimbursement to other county departments for services provided to HS clients. A net increase of $0.5 million is primarily due to increased staffing costs in the county departments providing services per their MOU's with HS.
- Reimbursements of $1.8 million include reimbursement from other county departments to HS for administrative support services provided as requested. An increase of $0.1 million reflects an increased demand for HS administrative assistance to non-welfare departments.

**DEPARTMENTAL REVENUE**

Funding from non-general fund sources increased $13.8 million from the 2006-07 final budget. Revenue changes between budget years are as follows:

- Federal and state funding available for HS programs increased $14.0 million.
- A mix of miscellaneous revenue sources increased $0.3 million.
- The overall need for Social Services Realignment revenue decreased $0.5 million. This decrease is primarily a result of the savings realized by the reduction of the advance amount required by the IHSS Public Authority (PA) to make the medical benefit premium payments for IHSS Providers as per their MOU with the PA.

**LOCAL COST**

All HS programs are state and/or federal mandates. The county share of funding is either mandated as a percentage of total program costs or as a fixed maintenance of effort. County share is comprised of a combination of local funding sources and revenue from the Social Services Realignment fund. The Social Services Realignment fund was created during the State Realignment process to offset local cost and is limited to use for designated social services programs.

In aggregate, the HS Administrative Claim Budget Unit includes a net additional local cost of $1.1 million. This increase was included in the local cost targets presented by the County Administrative Office and approved by the Board.

All local cost figures are estimates and are dependent upon final allocations resulting from the state budget which was adopted on August 24, 2007. HS will closely manage changes arising from the state budget. Significant changes will be brought forward to the Board of Supervisors in a mid-year budget adjustment, if necessary.

**Social Services Realignment Detail of Changes from 2006-07 to 2007-08 (in millions)**

| | 2006-07 Actual | 2007-08 Final Budget | Inc/(Dec) |
|---|---|---|---|
| Administrative Claim budget | 9.4 | 8.5 | (0.9) |
| IHSS provider payments | 26.3 | 29.1 | 2.8 |
| IHSS Public Authority/benefits | 0.8 | 0.8 | - |
| Foster Care | 19.7 | 21.3 | 1.6 |
| Aid to Adoptive Children | 3.1 | 3.8 | 0.7 |
| Seriously Emotionally Disturbed Children | 1.3 | 1.9 | 0.6 |
| Total Social Services | 60.6 | 65.4 | 4.8 |
| Probation | 2.7 | 2.7 | - |
| California Children's Services | 3.4 | 4.0 | 0.6 |
| Financial Administration-MOE | 1.8 | 1.8 | - |
| Grand Total | 68.5 | 73.9 | 5.4 |

**History of Social Services Realignment and Local Cost**
**HSS Administrative Budget and Subsistence Budgets (in millions)**

| | 01/02 | 02/03 | 03/04 | 04/05 | 05/06 | 06/07 Actual | 07/08 Budget |
|---|---|---|---|---|---|---|---|
| Administrative budget (DPA) | | | | | | | |
| Realignment | 10.4 * | 15.8 ** | 12.8 | 12.7 | 14.0 | 9.4 | 8.5 |
| Local cost | 13.1 | 12.3 | 11.5 | 14.1 | 14.9 | 18.4 | 19.5 |
| IHSS Providers (DPA) | | | | | | | |
| Realignment | 18.4 | 23.5 | 28.6 | 27.7 | 25.0 | 26.3 | 29.1 |
| Local cost | - | - | - | - | 2.5 | 3.9 | 3.9 |
| IHSS Public Authority (DPA) | | | | | | | |
| Realignment | 0.1 | 0.2 | 0.2 | 0.3 | 1.0 | 0.8 | 0.8 |
| Foster Care (BHI) | | | | | | | |
| Realignment | 21.4 | 23.3 | 23.8 | 24.0 | 21.0 | 19.7 | 21.3 |
| Local cost | 14.0 | 13.9 | 13.8 | 13.6 | 14.8 | 14.8 | 14.3 |
| Aid to Adoptive Children (ATC) | | | | | | | |
| Realignment | 0.7 | 1.5 | 2.0 | 2.8 | 2.8 | 3.1 | 3.8 |
| Local cost | 1.0 | 0.9 | 1.3 | 1.0 | 1.5 | 1.8 | 1.9 |
| Seriously Emotionally Disturbed (SED) | | | | | | | |
| Realignment | 0.9 | 1.5 | 1.3 | 1.5 | 1.4 | 1.3 | 1.9 |
| Local cost | 0.7 | 0.5 | 0.6 | 0.7 | 1.0 | 1.0 | 1.0 |
| All other subsistence budgets | | | | | | | |
| Local cost | 6.1 | 6.5 | 6.6 | 6.4 | 6.9 | 6.8 | 7.1 |
| **Total Realignment - Social Services** | **51.9** | **65.8** | **68.7** | **69.0** | **65.2** | **60.6** | **65.4** |
| **Total Local Cost - Social Services** | **34.9** | **34.1** | **33.8** | **35.8** | **41.6** | **46.7** | **47.7** |
| **Total Social Services Local Share** | **86.8** | **99.9** | **102.5** | **104.8** | **106.8** | **107.3** | **113.1** |
| Probation | 4.5 | 4.5 | - | - | 2.7 | 2.7 | 2.7 |
| California Children's Services | 1.3 | 1.4 | 1.5 | 1.9 | 3.3 | 3.4 | 4.0 |
| Financial Administration-MOE | 1.8 | 1.8 | 1.8 | 1.8 | 1.8 | 1.8 | 1.8 |
| **Grand Total Realignment** | **59.5** | **73.5** | **72.0** | **72.7** | **73.0** | **68.5** | **73.9** |

* 01/02 Includes one-time needs of $300,000
** 02/03 Includes one-time needs of $4.6 million

**FUNDING AND STAFFING BY PROGRAM**
**2007-08**

| Transitional Assistance Department | Appropriation | Revenue | Local Share | Staffing |
|---|---|---|---|---|
| CalWorks - Eligibility | 36,235,492 | 32,932,341 | 3,303,151 | 392.0 |
| Food Stamps | 35,424,034 | 28,787,196 | 6,636,838 | 371.5 |
| CalWorks - Welfare to Work | 37,860,007 | 37,860,007 | - | 413.0 |
| Medi-Cal | 60,165,494 | 60,165,494 | - | 640.0 |
| Foster Care Administration | 3,949,056 | 3,382,379 | 566,677 | 41.0 |
| Child Care Administration | 14,277,558 | 14,264,405 | 13,153 | 144.5 |
| CalWorks - Mental Health | 6,978,360 | 6,978,360 | - | - |
| Cal-Learn | 2,068,287 | 2,068,287 | - | - |
| CalWorks - Rollover Funds | 4,908,717 | 4,908,717 | - | - |
| General Relief Administration | 583,775 | - | 583,775 | 62.3 |
| Other Programs | 1,148,057 | 918,724 | 229,333 | - |
| **Total** | **203,598,837** | **192,265,910** | **11,332,927** | **2,064.3** |

| Department of Children's Services | Appropriation | Revenue | Local Share | Staffing |
|---|---|---|---|---|
| Child Welfare Services | 83,530,139 | 71,000,618 | 12,529,521 | 734.5 |
| Promoting Safe and Stable Families | 2,364,161 | 2,364,161 | - | - |
| Foster Training and Recruitment | 260,541 | 260,541 | - | 8.0 |
| Licensing | 708,736 | 708,736 | - | - |
| Support and Therapeutic Options Program | 890,086 | 623,060 | 267,026 | - |
| Adoptions | 4,511,014 | 4,511,014 | - | 41.0 |
| ILP | 2,082,251 | 2,082,251 | - | 16.5 |
| Other Programs | 1,732,098 | 1,732,098 | | 16.0 |
| **Total** | **96,079,026** | **83,282,479** | **12,796,547** | **816.0** |

| Aging and Adult Services | Appropriation | Revenue | Local Share | Staffing |
|---|---|---|---|---|
| In-Home Supportive Services | 16,478,213 | 14,064,155 | 2,414,058 | 153.0 |
| Adult Protective Services | 5,281,657 | 5,057,760 | 223,897 | 54.0 |
| IHSS Provider Payments | 32,259,450 | - | 32,259,450 | - |
| IHSS Provider Benefits | 500,000 | - | 500,000 | - |
| IHSS PA | 337,821 | - | 337,821 | - |
| Other Programs | - | - | - | - |
| **Total** | **54,857,141** | **19,121,915** | **35,735,226** | **207.0** |

| Support | Staffing |
|---|---|
| | **363.7** |

| Non Claimable Costs | Appropriation | Revenue | Local Share | Staffing |
|---|---|---|---|---|
| PERC Training Expense | 550,000 | - | 550,000 | |
| LLUMC - Child Assess Center | 130,000 | - | 130,000 | |
| C-IV Developmnet & Staff | 1,649,233 | 1,649,233 | - | |
| Other | 2,419,897 | 1,155,728 | 1,264,169 | |
| **Total** | **4,749,130** | **2,804,961** | **1,944,169** | - |
| **Total Local Share** | | | **61,808,869** | |
| **Social Services Realignment** | | | **38,369,443** | |
| **Grand Total Administrative Budget** | **359,284,134** | **297,475,265** | **23,439,426** | **3,451.0** |

Changes by department are as follows:

## TRANSITIONAL ASSISTANCE DEPARTMENT (TAD)

### STAFFING CHANGES

Overall TAD program funding in 2007-08 is expected to increase approximately $9.4 million, primarily as a result of increased funding for CalWORKs, Food Stamps and Medi-Cal. These funds will be used to offset salary and benefit cost increases, in addition to the increased costs associated with MOUs with other county departments. As a result of this increase in funding, TAD is increasing staffing by a net 8.8 budgeted positions. This increase includes:

- A net increase of 12.0 Eligibility Worker Supervisor I, 5.0 Supervising Office Assistant, 1.0 C-IV Project Coordinator, 1.0 HSS Program Specialist I and 3.0 new Fraud Investigator II budgeted positions as a result of the increase in CalWORKs funding.
- A net reduction of 0.7 Office Assistant II, 4.0 Child Care Provider, 5.0 Fraud Investigator I, 0.5 Supervising Fraud Investigator I, 1.0 Quality Review Supervisor II, 1.0 Employment Services Manager and 1.0 HSS Program Specialist II budgeted positions in order to bring the caseworker to supervisor ratio in line with departmental guidelines.

### PROGRAM CHANGES

Use of expected funding increases will allow TAD to maintain service levels and continue to meet mandated performance requirements. Expected tightening of CalWORKs funding continues to force TAD to streamline its methods of service delivery while increasing the Work Participation rate for recipients receiving CalWORKs benefits.

## DEPARTMENT OF CHILDREN'S SERVICES (DCS)

### STAFFING CHANGES

Although 2007-08 allocations will increase approximately $2.7 million, increased costs of salary and benefits will require DCS to reduce staffing by a net 4.0 budgeted positions as follows:

- A net reduction of 14.0 Office Assistant III, 5.0 HSS Program Specialist I, 2.0 Office Assistant II, 1.0 Probation Officer, 2.0 Child Welfare Service Manager, 1.0 Fiscal Assistant, 1.0 Staff Analyst I and 1.0 Case Review Specialist budgeted positions.
- A net increase of 8.0 Supervising Social Service Practitioner, 7.0 Social Service Practitioner, 6.0 Peer and Family Advocate III and 2.0 Intake Specialist budgeted positions.

### PROGRAM CHANGES

While funding increases are projected, escalating staffing costs have required DCS to maintain the level of direct services to clients at the expenditure levels established in 2006-07. These expenditures are for services and hard goods provided to clients in an effort to keep families intact. All such expenditures are directly charged to the Child Welfare Services allocation and will have no effect on other components of the HS Administrative Claim budget unit.

## DEPARTMENT OF AGING AND ADULT SERVICES (DAAS)

### STAFFING CHANGES

Funding for IHSS Administration and Adult Protective Services programs are expected to increase approximately $1.1 million. As a result of this increase in funding, DAAS is increasing staffing by a net 6.0 budgeted positions. This increase includes:

- Increase of 10.0 Social Worker II, 1.0 Social Service Practitioner, 1.0 Supervising Social Worker, 1.0 Social Service Aide and 1.0 Secretary I budgeted positions.
- Reduction of 3.0 Office Assistant III, 3.0 Office Assistant II, 1.0 Public Health Nurse II, 0.5 Staff Analyst II and 0.5 Supervising Social Service Practitioner budgeted positions.

**PROGRAM CHANGES**

IHSS - Individual Provider costs. This is an entitlement program that provides personal and domestic services for aged, blind and disabled persons, enabling them to remain in their homes rather than be institutionalized. Paid hours to IHSS providers in 2007-08 are expected to increase 4.9% over 2006-07. Local funding is required for the county share of the IHSS Individual Provider wages and benefits, and the operating costs of the IHSS Public Authority. An additional $1.5 million of local funding is necessary due to projected caseload growth in 2007-08.

## SUPPORT DIVISIONS

**STAFFING CHANGES**

Stagnant funding trends in prior years have forced HS Support divisions to reduce staffing by approximately 36.0 positions since 2004-05. The continuing need to provide on going administrative services to all programs within HS supports the net addition of 15.2 budgeted positions in 2007-08. This net increase is detailed as follows:

- A net increase of 2.0 Contract Children's Fund Staff Analyst II, 1.0 Associate Children's Network Officer, 2.0 Accountant II, 0.3 Admin. Analyst III, 1.0 Accounting Technician, 0.2 Systems Accountant II, 0.5 Systems Accountant III, 0.7 Collections Officer, 2.0 Staff Analyst I, 1.0 Supervising Office Assistant, 0.5 Automated Systems Analyst II, 1.0 Business Applications Manager, 1.0 Business Systems Analyst I, 2.0 Business Systems Analyst III, 1.0 Programmer III, 0.8 Department Systems Engineer, 1.0 Fiscal Assistant, 1.0 Statistical Analyst, 1.0 Eligibility Worker III, 1.0 HSS Program Specialist I, 3.0 HSS Program Specialist II, 3.5 Office Assistant III and 1.0 Payroll Specialist budgeted positions.
- Reduction of 1.0 Contract Children's Fund Program Coordinator, 1.0 Contract Children's Fund Special Events Coordinator, 0.3 Administrative Analyst II, 0.5 Deputy Administrative Officer, 0.5 Executive Secretary II, 0.5 Staff Analyst II, 1.0 Applications Specialist, 5.0 Automated Systems Technician, 0.5 IT Technical Assistant II, 1.0 Office Assistant II, 1.0 Systems Support Analyst III, and 1.0 Social Services Practitioner budgeted positions.

In addition to the staffing increases, HS is also requesting that the following positions be reviewed by Human Resources for possible reclassification and has included the necessary increased funding:

- 1 - Children's Network Officer, Position Number 00004098
- 3 – Supervising HSS Program Specialist, Position Numbers 00009935, 00004379 and 00070320

**The following chart provides an overview of the funding sources and local share requirements for the programs that are budgeted in the HSS Administrative Claim budget:**

**REVENUE SOURCE AND LOCAL COST BREAKDOWN**

| | Appropriation | Revenue | | | | | Local Cost | |
|---|---|---|---|---|---|---|---|---|
| | | Federal | %Federal | State | %State | Total Federal/State | Local Share | %Local |
| **Transitional Assistance Department** | | | | | | | | |
| Food Stamps | 35,424,034 | 17,712,017 | 50% | 11,075,179 | 31% | 28,787,196 | 6,636,838 | 19% |
| **Single Allocation** | | | | | | | | |
| CalWorks - Eligibility | 36,235,492 | 9,610,746 | 27% | 23,321,596 | 64% | 32,932,342 | 3,303,151 | 9% |
| CalWorks - Mental Health | 6,978,360 | - | - | 6,978,360 | 100% | 6,978,360 | - | - |
| CalWorks - Cal-Learn | 2,068,287 | 1,034,144 | 50% | 1,034,144 | 50% | 2,068,287 | - | - |
| CalWorks - Welfare to Work | 37,860,007 | 37,860,007 | 100% | - | - | 37,860,007 | - | - |
| CalWorks - Child Care Admin | 6,895,680 | 6,895,680 | 100% | - | - | 6,895,680 | | - |
| **Total Single Allocation** | 90,037,826 | 55,400,577 | | 31,334,100 | | 86,734,676 | 3,303,151 | |
| Med-Cal | 60,165,494 | 30,082,747 | 50% | 30,082,747 | 50% | 60,165,494 | - | - |
| Foster Care Administration | 3,949,056 | 1,742,280 | 44% | 1,640,099 | 42% | 3,382,379 | 566,677 | 14% |
| **Child Care Administration** | | | | | | | | |
| Stage 2 | 5,094,656 | 3,922,885 | | 1,171,771 | | 5,094,656 | | |
| Stage 3 | 1,541,112 | 1,017,134 | | 523,978 | | 1,541,112 | | |
| CAPP | 746,110 | 499,894 | | 233,063 | | 732,957 | 13,153 | |
| CalWorks - Rollover Funds | 4,908,717 | 4,908,717 | 100% | | | 4,908,717 | - | - |
| General Relief Administration | 583,775 | - | - | - | - | - | 583,775 | 100% |
| Food Stamp Employment Trai | 958,429 | 729,165 | 76% | - | 0% | 729,165 | 229,264 | 24% |
| Other | 189,628 | - | 0% | 189,559 | 100% | 189,559 | 69 | |
| **Total** | **203,998,837** | **116,015,414** | | **76,250,495** | | **192,265,910** | **11,332,927** | |
| **Department of Children's Services** | | | | | | | | |
| Child Welfare Services - Basi | 83,530,139 | 41,738,634 | 50% | 29,217,044 | 35% | 70,955,678 | 12,529,521 | 15% |
| Child Welfare Services - Aug | - | - | #DIV/0! | - | #DIV/0! | - | - | - |
| **CWS Total** | **83,530,139** | **41,738,634** | | **29,217,044** | | **70,955,678** | **12,529,521** | |
| Promoting Safe and Stable Fa | 2,364,161 | 2,364,161 | 100% | - | - | 2,364,161 | - | - |
| Foster Training and Recruitm | 260,541 | 159,324 | 61% | 101,217 | 39% | 260,541 | - | - |
| Licensing | 708,736 | 293,831 | 41% | 414,905 | 59% | 708,736 | - | - |
| Support and Therapeutic Opti | 890,086 | - | - | 623,060 | 70% | 623,060 | 267,026 | 30% |
| Adoptions | 4,511,014 | 1,824,085 | 40% | 2,686,929 | 60% | 4,511,014 | - | - |
| ILP | 2,082,251 | 2,082,251 | 100% | - | 0% | 2,082,251 | - | - |
| Other Programs | 1,732,098 | 270,119 | 16% | 1,461,979 | 84% | 1,732,098 | | |
| **Total** | **96,079,026** | **48,732,405** | | **34,505,134** | | **83,237,538** | **12,796,547** | |
| **Aging and Adult Services** | | | | | | | | |
| In-Home Supportive Services | 16,478,213 | 8,436,197 | 51% | 5,628,957 | 34% | 14,064,154 | 2,414,059 | 15% |
| Adult Protective Services | 5,281,657 | 2,372,663 | 45% | 2,685,097 | 51% | 5,057,760 | 223,897 | 4% |
| IHSS Provider Payments Loc | 32,259,450 | - | | - | | - | 32,259,450 | 100% |
| IHSS Provider Benefits Local | 500,000 | - | | - | | - | 500,000 | 100% |
| IHSS PA Local Cost Match | 337,821 | - | | - | | - | 337,821 | 100% |
| Other Programs | - | - | | - | | - | - | - |
| **Total** | **54,857,141** | **10,807,860** | | **8,314,054** | | **19,121,914** | **35,735,227** | |
| **Non Claimable Costs** | | | | | | | | |
| PERC Training Expense | 550,000 | - | - | - | - | - | 550,000 | 100% |
| LLUMC - Child Assess Center | 130,000 | - | - | - | - | - | 130,000 | 100% |
| Other | 4,069,130 | - | - | 1,659,995 | - | 1,659,995 | 2,409,135 | 59% |
| **Total** | **4,749,130** | **-** | | **-** | | **1,659,995** | **3,089,135** | |
| **Total Administrative Budget** | **359,284,134** | **175,555,679** | **49%** | **119,069,693** | **33%** | **296,285,357** | **61,808,889** | **17.2%** |
| **SOCIAL SERVICES REALIGNMENT** | | | | | | | **38,369,443** | |
| | | | | | | | **23,439,426** | ← **Local Cost Target** |

This is the fixed County MOE for the CalWorks Single Allocation which is split between Eligibility and Food Stamps. $9,939,999

Remainder of Single Allocation for Stage 1 Childcare is $41,912,123 (provider payments) and is accounted for in ETP budget.

All childcare totals are for administration only. The remainder of these allocations are budgeted within the ETP budget.

This is the fixed County MOE for Childcare Administration

Augmentation Funds shall be expressly used for Emergency Response, Family Maintenance, and Permanent Placement components of CWS and shall not be used to supplant existing CWS funds. These funds will be available only by exhausting the total CWS Basic allocation

This is the fixed County MOE for Adult Protective Services Administration. $223,897

IHSS Provider Payments - State pays providers and the county is only billed for its local share of costs.

IHSS medical benefits local match of $500,000.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| **Description of Performance Measure** | **2006-07 Projected** | **2006-07 Actual** | **2007-08 Projected** |
| Department of Aging and Adult Services: Percentage of IHSS applications completed within 30 days. | 75% | 75% | Deleted |
| Department of Aging and Adult Services: Percentage of IHSS annual re-evaluations (RV) completed within state timelines. | 90% | 97% | 90% |
| Department of Aging and Adult Services: Percentage of emergency APS referrals responded to within the state mandated timeframes. | 100% | 92% | 100% |
| Transitional Assistance Department: Percentage of critical and priority worker alerts within specific timelines. | 95% | 58% | 75% |
| Transitional Assistance Department: Percentage increase in Food Stamp participation. | 10% | 4% | 5% |
| Transitional Assistance Department: Percentage of successful placements of CalWORKs clients who are employed or participating in a state approved training program. | 58% | 19% | 50% |
| Transitional Assistance Department: Percentage of favorable customer service satisfaction ratings. | 95% | 95% | 95% |
| Transitional Assistance Department: Percentage of errors in calculating Food Stamp benefits. | New | 2% | 3% |
| Department of Children's Services: Percentage increase in children adopted. | 3% | 25% | 5% |
| Department of Children's Services: Percentage increase in foster youth graduating with a high school diploma or G.E.D. | 2% | 11% | 3% |

Performance Measure 4: The Transitional Assistance Department, in developing the 2006-07 performance measure goals for percentage of critical and priority worker alerts within specific timelines, used the actual state target of 95%. Recently the state redefined the definitions of critical and priority alerts. With the new definitions the department is focusing on these specific areas and has shown remarkable progress from 2004-05 of 4%, 2005-06 of 40% to the 2006-07 actual of 58%. The department has since adjusted its 2007-08 projected goal to 75% which is much more attainable and will adjust subsequent fiscal year goals upward to eventually reach the Performance Measures target of 95%.

Performance Measure 6: The Transitional Assistance Department, in developing the 2006-07 performance measure goals for increasing the Work Participation Rate (WPR) of recipients receiving CalWORKs benefits to enhance their transition to self-sufficiency, used previously defined guidelines from the federal government. While this preliminary Work Participation Rate (WPR) goal is short of the projected, the following notes apply: 1) This percentage is consistent with other counties, statewide using the new regulations, 2) regulatory changes in the calculation of the WPR, and 3) increased standards effective October 1, 2006 led to modifications of previously established benchmarks, projections and goals.

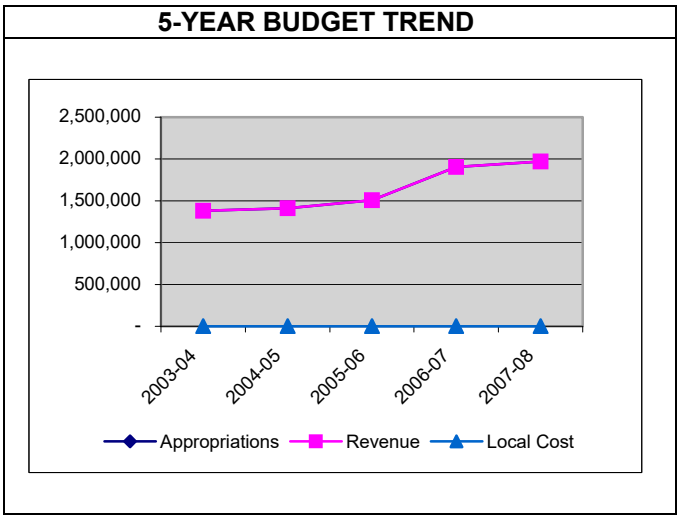
# Domestic Violence/Child Abuse Services

## DESCRIPTION OF MAJOR SERVICES

This budget unit provides for a number of contracts with agencies to ensure temporary shelter, food, transportation, emergency services and treatment/counseling for adults and children who are victims of domestic violence and child abuse. The domestic violence program under SB 1246 is funded by a surcharge on marriage licenses. The child abuse prevention program is funded by a state grant, revenues generated from a surcharge placed on certified copies of birth certificates, and court fines imposed in domestic violence cases. Revenues from the surcharges are deposited in special revenue funds and used to fund the contractors. These three revenue sources provide 100% of the funding for this program.

There is no county general fund contribution or staffing associated with this budget unit.

## BUDGET HISTORY



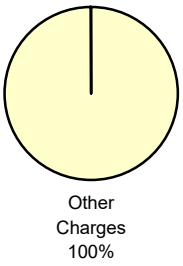
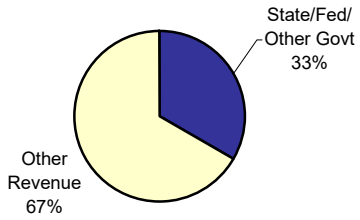

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 1,344,375 | 1,307,404 | 1,193,988 | 1,906,812 | 1,627,970 |
| Departmental Revenue | 1,344,375 | 1,312,310 | 1,193,591 | 1,906,812 | 1,625,483 |
| Local Cost | - | (4,906) | 397 | - | 2,487 |

The total amount for contracts awarded was less than originally budgeted because contracts with some vendors were not renewed for 2006-07. As a result, expenditures were $278,842 less than originally appropriated. Any remaining funds from the sale of marriage licenses, birth certificates and court-imposed fines will be held in reserve for future year contracts.

A slight variation in revenue recorded in 2006-07 resulted in $2,487 in local cost. Local cost savings in other HS Subsistence budget units was utilized to offset this overage and allow HS to remain within overall local cost targets.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Human Services
**DEPARTMENT:** Domestic Violence/Child Abuse
**FUND:** General

**BUDGET UNIT:** AAA DVC
**FUNCTION:** Public Assistance
**ACTIVITY:** Administration

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Other Charges | 1,344,375 | 1,307,404 | 1,193,988 | 1,627,970 | 1,906,812 | 1,970,307 | **63,495** |
| Total Appropriation | 1,344,375 | 1,307,404 | 1,193,988 | 1,627,970 | 1,906,812 | 1,970,307 | **63,495** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | 643,116 | 650,063 | 630,509 | 660,927 | 656,812 | 656,812 | **-** |
| Other Revenue | - | - | 94,000 | - | - | - | - |
| Total Revenue | 643,116 | 650,063 | 724,509 | 660,927 | 656,812 | 656,812 | **-** |
| Operating Transfers In | 701,259 | 662,247 | 469,082 | 964,556 | 1,250,000 | 1,313,495 | **63,495** |
| Total Financing Source | 1,344,375 | 1,312,310 | 1,193,591 | 1,625,483 | 1,906,812 | 1,970,307 | **63,495** |
| Local Cost | - | (4,906) | 397 | 2,487 | - | - | **-** |

Other charges of $1,970,307 represent contracts with agencies to ensure temporary shelter, food, transportation, emergency services and treatment/counseling for adults and children who are victims of domestic violence and child abuse.

The child abuse prevention program is funded by a state grant of $656,812. Operating transfers in of $1.3 million represents revenues generated from a surcharge placed on certified copies of birth certificates, and court fines imposed in domestic violence cases.

Each year, the department completes an analysis of the revenue from the surcharges on marriage licenses, birth certificates and court fines, as well as the estimated year-end fund balances. It is from this analysis that the amount to be awarded for service contracts in the succeeding year is determined. The revenue sources for this program include two special revenue funds generated from surcharges on the sale of birth certificates (SDL DPA) and marriage licenses (SDP DVC). Each fund is permitted to carry over fund balance from year to year should revenue outpace the expenditure for contacts awarded in any given year. Cash receipts in 2006-07 exceeded the amounts of the contracts that were awarded by $635,086. Rather than committing the entire fund balance to 2007-08 contracts, the department strategy to prevent a total depletion of the fund balance is to retain a portion for use for future year contracts. This strategy should bolster steady growth in contractor awards for future years when, barring state legislation to increase surcharges, the fund balance will be exhausted and the amount available for contracts will depend entirely on fluctuating yearly cash receipts.

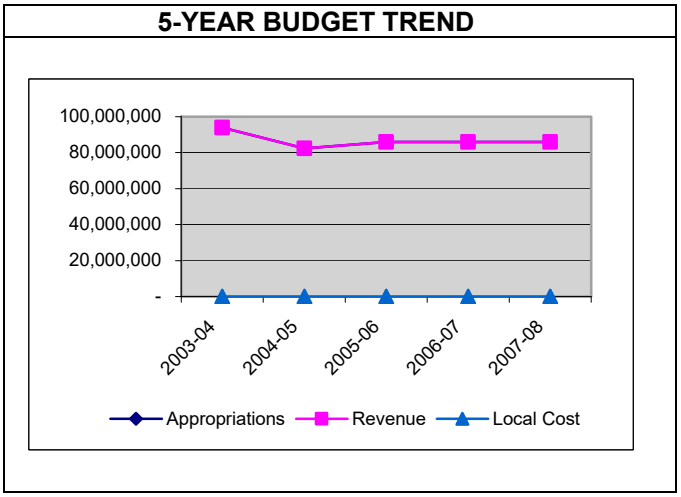
# Entitlement Payments (Childcare)

## DESCRIPTION OF MAJOR SERVICES

All childcare programs administered by the Transitional Assistance Department (TAD) are budgeted within this unit. This expanded program is one of the major programs of federal welfare reform and the resulting state CalWORKs program. The expanded programs are intended to fund childcare for CalWORKs recipients who are seeking employment or have obtained employment and continue through employment stabilization for a period of up to two years. This budget unit also incorporates the program that funds childcare for families in which the child is under the auspices of the Department of Children's Services and is at risk of parent abuse or neglect.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



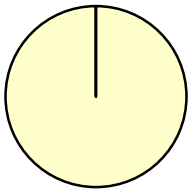
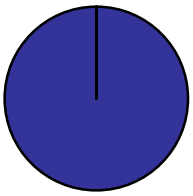

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 83,601,688 | 81,065,438 | 79,183,003 | 85,905,228 | 75,310,636 |
| Departmental Revenue | 83,601,688 | 81,063,581 | 79,182,742 | 85,905,228 | 75,311,168 |
| Local Cost | - | 1,857 | 261 | - | (532) |

Funding impacts to the childcare programs made as a result of the state's final budget will require the department to manage childcare caseload so as to remain within the expenditure limitations of the allocations received from the state. Historically, information regarding allocations is received from the state in the latter part of the first quarter of the new fiscal year.

Actual expenditures were under appropriation and allocation by $10.6 million due to changes in legislation that decreased the allowable amount reimbursed to childcare providers and the timing-out of recipients who have reached their five-year limit for receiving aid.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  Other Charges 100% |  State/Fed/ Other Govt 100% |

**GROUP:** Human Services
**DEPARTMENT:** Entitlement Payments
**FUND:** General

**BUDGET UNIT:** AAA ETP
**FUNCTION:** Public Assistance
**ACTIVITY:** Aid Programs

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Other Charges | 83,601,688 | 81,065,438 | 79,183,003 | 75,310,636 | 85,905,228 | 85,905,228 | - |
| Total Appropriation | 83,601,688 | 81,065,438 | 79,183,003 | 75,310,636 | 85,905,228 | 85,905,228 | - |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | 83,601,688 | 81,063,581 | 79,182,742 | 75,311,168 | 85,905,228 | 85,905,228 | - |
| Total Revenue | 83,601,688 | 81,063,581 | 79,182,742 | 75,311,168 | 85,905,228 | 85,905,228 | - |
| Local Cost | - | 1,857 | 261 | (532) | - | - | - |

Other charges of $85.9 million represent payments to childcare providers. For 2007-08, the department expects to maintain the childcare budget at the current funding level. Based on projections of the 2007-08 state budget, childcare levels are expected to increase in the federally funded Stage 1 CalWORKs childcare program.

Childcare provider payments are 100% federal and state funded through reimbursements by the state. Overall federal/state funding levels in the California Department of Education's program are expected to decrease to offset funding increases anticipated in Stage 1 childcare.

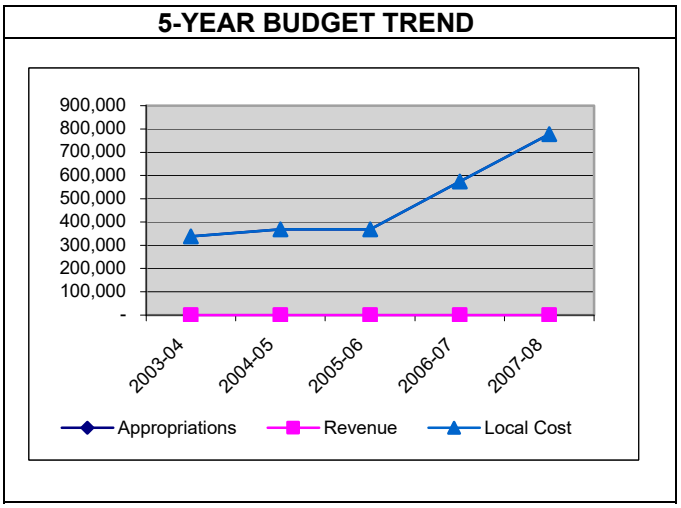
# Out-of-Home Child Care

## DESCRIPTION OF MAJOR SERVICES

This program provides assistance payments for room, board, and care for those children pending determination of eligibility for state or federal aid, those who are ineligible due to other resources, or those who are illegal aliens. Some of these children have serious emotional and medical problems, which increase the difficulty of locating appropriate facilities for their care. Costs for this program can fluctuate based on the unique nature and requirements of each individual case. This program is 100% locally funded.

There is no staffing associated with this budget unit.

## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 314,454 | 358,530 | 464,594 | 784,056 | 705,511 |
| Departmental Revenue | - | - | - | - | - |
| Local Cost | 314,454 | 358,530 | 464,594 | 784,056 | 705,511 |

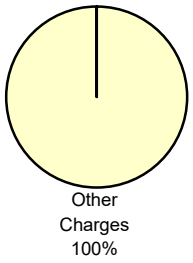
Expenditures for this budget are relatively inconsistent from month to month, depending upon the number of non-aided children placed in emergency shelter care. This budget unit experienced unanticipated caseload growth and increases in monthly grant payments throughout the year. The Transitional Assistance Department and the Department of Children's Services (DCS) continue to study methods of reversing this trend of increased cases and increased costs.

In an effort to reduce costs in this budget unit, DCS reviews cases and determines which cases may be funded with specific Child Welfare Services (CWS) funds and then retroactively transfers expenditures for those cases to the HS Administrative budget. This use of CWS funding has been instrumental in offsetting a significant amount of 2006-07 expenditures in this budget unit.

Expenditure projections were based on increased caseload and monthly grant amounts that were experienced throughout the year. While the number of paid cases per month increased as projected, the average monthly cost per case did not and resulted in expenditures that were $78,545 lower than modified budget. These savings were used to offset local cost overages in other HS Subsistence budget units and allowed HS to remain within overall local cost targets.

No revenue is received for this program. It is funded entirely with general fund financing or local cost.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Human Services
**DEPARTMENT:** Out-of-Home Child Care
**FUND:** General

**BUDGET UNIT:** AAA OCC
**FUNCTION:** Public Assistance
**ACTIVITY:** Aid Programs

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Other Charges | 314,454 | 358,530 | 464,594 | 705,511 | 574,056 | 777,722 | **203,666** |
| Total Appropriation | 314,454 | 358,530 | 464,594 | 705,511 | 574,056 | 777,722 | **203,666** |
| Local Cost | 314,454 | 358,530 | 464,594 | 705,511 | 574,056 | 777,722 | **203,666** |

Other charges of $777,722 represent payments for room, board, and care for children pending determination of eligibility for state or federal aid, those who are ineligible due to other resources, or those who are illegal aliens.

Total 2007-08 expenditures are projected to be slightly higher than 2006-07 actual levels, an increase of $203,666 over the prior year's budget. The current increase in paid cases is projected to plateau and marginally decline into 2007-08. However, the increasing need for costly specialized services provided to children in this program is projected to increase the average cost per case approximately 11%.

The 2007-08 budget is based on recent caseload trends and plans to use the previously referenced CWS funding. Prudent use of these funds should allow this budget unit to remain within the current local cost target.

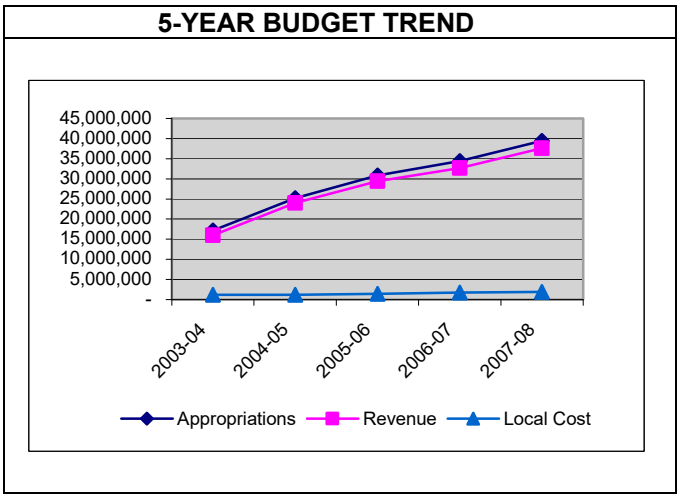
# Aid to Adoptive Children

## DESCRIPTION OF MAJOR SERVICES

This program provides financial assistance to adoptive parents who would otherwise not be able to provide for a child's special needs. The children, on whose behalf monies are paid, are either personally disadvantaged, physically handicapped or adolescents. This program enables hard to place children to be adopted and taken out of the higher cost Foster Care program. This budget is funded approximately 41% Federal, 45% State, with the remaining costs offset by revenue from the Social Services Realignment and the county general fund.

There is no staffing associated with this budget unit.

## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 20,019,351 | 24,803,158 | 29,040,361 | 34,457,874 | 32,515,990 |
| Departmental Revenue | 18,730,791 | 23,791,527 | 27,528,291 | 32,678,455 | 30,721,439 |
| Local Cost | 1,288,560 | 1,011,631 | 1,512,070 | 1,779,419 | 1,794,551 |

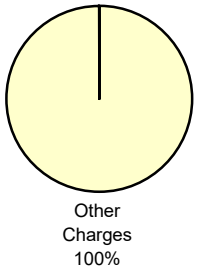
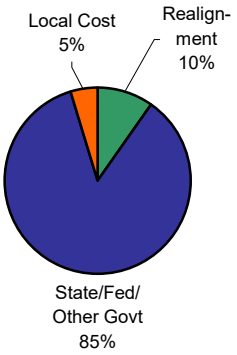
From 2003-04 through 2006-07, expenditures and revenue in this program have increased 62%. In that time, caseload has increased 45% and the average cost per case has increased 12%. The individual grant amounts can change from year to year based on the severity of the needs of each child.

The growth in this program is attributed to state legislation, which became effective January 1, 2000. This legislation (AB390) encourages and promotes the adoption of eligible children. It requires that the county provide prospective adoptive families with information on the availability of benefits, as well as reimbursement for nonrecurring expenses in the adoption of an eligible child. There is no financial means test used to determine an adoptive family's eligibility for the program. Increased average cost per case is a result of the successful placement of more children with special needs and the higher costs associated with their care.

This program is 86% funded by federal and state revenue, with a 14% local share. The local share is funded with a combination of Social Services Realignment and the county general fund.

Actual appropriation is $1,941,884 less than modified budget for 2006-07. This can be attributed to the fact that caseload increases and case costs both increased more gradually than projected. Less revenue was received than what was budgeted as a result of the lower expenditures. Although local cost exceeded budgeted targets by $15,132, HS remained within the total local cost targets for all HS Subsistence budget units.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Human Services
**DEPARTMENT:** Aid to Adoptive Children
**FUND:** General

**BUDGET UNIT:** AAB ATC
**FUNCTION:** Public Assistance
**ACTIVITY:** Aid Programs

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Other Charges | 20,019,351 | 24,803,158 | 29,040,361 | 32,515,990 | 34,457,874 | 39,467,626 | **5,009,752** |
| Total Appropriation | 20,019,351 | 24,803,158 | 29,040,361 | 32,515,990 | 34,457,874 | 39,467,626 | **5,009,752** |
| **Departmental Revenue** | | | | | | | |
| Realignment | 1,978,773 | 2,770,241 | 2,832,775 | 3,067,873 | 3,379,498 | 3,848,971 | **469,473** |
| State, Fed or Gov't Aid | 16,752,018 | 20,965,134 | 24,695,516 | 27,653,566 | 29,298,957 | 33,731,502 | **4,432,545** |
| Other Revenue | - | 56,152 | - | - | - | - | **-** |
| Total Revenue | 18,730,791 | 23,791,527 | 27,528,291 | 30,721,439 | 32,678,455 | 37,580,473 | **4,902,018** |
| Local Cost | 1,288,560 | 1,011,631 | 1,512,070 | 1,794,551 | 1,779,419 | 1,887,153 | **107,734** |

Other charges of $39.5 million represent assistance to adoptive parents who would otherwise not be able to provide for a child's special needs. Appropriation is increasing by $5.0 million over 2006-07 Final Budget due to increased caseloads providing assistance to adoptive parents.

State and federal revenue is increasing by $4.4 million due to the sharing ratios of 50% federal, 38% state, and 12% local.

Projected expenditures for 2007-08 are based on 46,208 total annual cases, an 11% increase over 2006-07. Average monthly aid payments are projected to be $854, a 9% increase over 2006-07. Continued growth in caseload and the average monthly aid payments is due to the success of the aforementioned legislation.

The local share required in 2007-08 is $5,736,124. Of this amount, the general fund contributes $1,887,153 and Social Services Realignment contributes $3,848,971.

# AFDC – Foster Care

## DESCRIPTION OF MAJOR SERVICES

This program provides aid payments for children living in foster homes and group-care facilities. The Foster Care caseload consists of cases from both the Department of Children's Services (DCS) (approximately 90%) and Probation (approximately 10%). The cost of Probation related foster care cases is approximately 4.5 times greater than DCS cases due to the higher levels of care required for these juveniles.

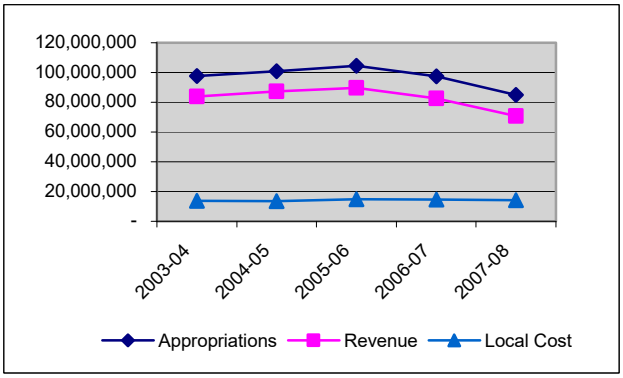
There are two funding eligibility criteria in the Foster Care Program, federal (federal, state and county participation) and non-federal (state and county only). Foster Care placements are generally eligible for federal financial participation if the parents meet the previous Aid to Families with Dependent Children (AFDC) Program criteria.

- For federally eligible (federal) cases, the cost-sharing ratios are approximately 43% federal, 22% state, and 35% county.
- For non-federally eligible (non-federal) cases, the cost-sharing ratio is 40% state and 60% county.
- All county share-of-cost is mandated and is reimbursed from Social Services Realignment and the county general fund.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




## PERFORMANCE HISTORY

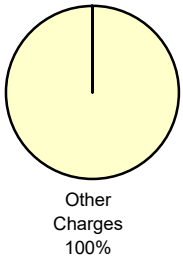
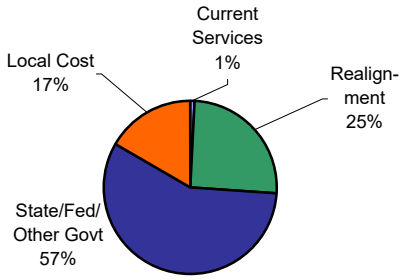
| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 96,259,224 | 96,488,529 | 94,195,015 | 97,376,873 | 85,014,346 |
| Departmental Revenue | 82,481,186 | 82,904,560 | 79,357,104 | 82,654,830 | 70,199,472 |
| Local Cost | 13,778,038 | 13,583,969 | 14,837,911 | 14,722,043 | 14,814,874 |

Caseload has experienced a slow, but steady decline in recent years, partly due to cases shifting from the Foster Care program into the Kin-Gap program. A decrease in the number of petitions filed also contributes to the caseload decline. As a result, the year ended $12.4 million below what was appropriated due to the decrease in case load discussed above.

In 2004-05, the Department of Children's Services implemented the "Family to Family" program. One of the goals of this program is to place children in their own neighborhoods and reduce placements in the more costly Foster Family Agencies and Group Homes whenever possible. This appears to have slowed the increase in the cost per case. Compared to the prior year, 2006-07 costs for Federal cases increased 1.5% (a 3% increase had been budgeted) and case costs for Non-Federal cases decreased 3.5%.

The caseload decreases and cost savings resulted in savings of $4.6 million of Social Services Realignment.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|   |   |

**GROUP:** Human Services
**DEPARTMENT:** AFDC - Foster Care
**FUND:** General

**BUDGET UNIT:** AAB BHI
**FUNCTION:** Public Assistance
**ACTIVITY:** Aid Programs

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Other Charges | 95,390,547 | 95,519,773 | 93,317,246 | 85,014,346 | 97,376,873 | 85,012,850 | **(12,364,023)** |
| Transfers | 868,677 | 968,756 | 877,769 | - | - | - | **-** |
| Total Appropriation | 96,259,224 | 96,488,529 | 94,195,015 | 85,014,346 | 97,376,873 | 85,012,850 | **(12,364,023)** |
| **Departmental Revenue** | | | | | | | |
| Realignment | 23,778,136 | 25,839,465 | 20,934,763 | - | 24,345,072 | 21,336,609 | **(3,008,463)** |
| State, Fed or Gov't Aid | 57,770,706 | 56,225,689 | 57,335,742 | 49,706,375 | 57,509,758 | 48,600,153 | **(8,909,605)** |
| Current Services | 827,040 | 819,252 | 1,060,578 | 742,337 | 800,000 | 800,000 | **-** |
| Other Revenue | 105,304 | 20,154 | 26,021 | 14,748 | - | - | **-** |
| Total Revenue | 82,481,186 | 82,904,560 | 79,357,104 | 50,463,460 | 82,654,830 | 70,736,762 | **(11,918,068)** |
| Local Cost | 13,778,038 | 13,583,969 | 14,837,911 | 34,550,886 | 14,722,043 | 14,276,088 | **(445,955)** |

Other charges of $85.0 million represent aid payments for children living in foster homes and group-care facilities. The decrease by $12.4 million is due to caseload decline.

Foster Care caseload has experienced a decline in recent years, partly due to cases shifting from the Foster Care program into the Kin-Gap program. After experiencing accelerated caseload decreases in the first half of 2006-07, the department is projecting that the rate of decrease will slow in 2007-08.

It is predicted that the costs of foster care cases will continue to increase. Based on the average increase of the last five years, the average cost per case in 2007-08 is projected to increase approximately 0.5% over average cost per case in 2006-07.

In 2006, the federal government demanded of the state that the federal share of all identified foster care overpayments be immediately repaid, retroactive to October 1, 2003. It has been determined that San Bernardino County's share of this demand will be approximately $1.9 million. Sufficient appropriation has been added and revenue from Social Services Realignment has been included in the budget year to cover this payment, if necessary.

Departmental revenue is decreasing by $8.9 million due to caseload decline.

Local cost savings of approximately $0.45 million are projected in this budget unit. These savings will be utilized to offset additional local cost needed in other HS Subsistence Budget units to allow HS to remain within local cost targets, overall.

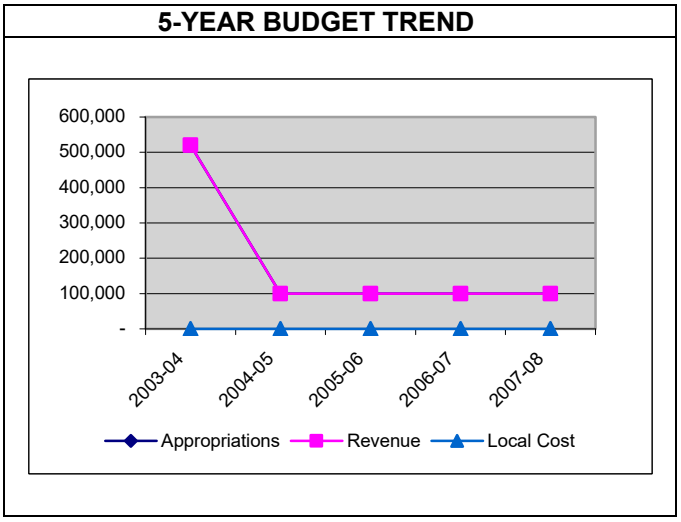
# Refugee Cash Assistance

## DESCRIPTION OF MAJOR SERVICES

This program provides assistance payments for a maximum of eight months to all refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKS programs. This program is 100% federally funded and open-ended.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



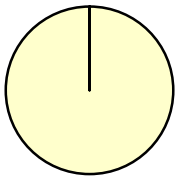
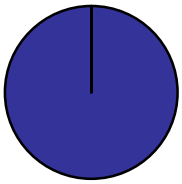

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 40,027 | 29,502 | 35,292 | 100,000 | 3,397 |
| Departmental Revenue | 39,505 | 28,093 | 34,019 | 100,000 | 4,846 |
| Local Cost | 522 | 1,409 | 1,273 | - | (1,449) |

Expenditures in this program were 97% under appropriation. Expenditures fluctuate from year to year due to the eight-month time limit of this program and the number of refugees who enter the County each year who do not meet the requirements for other assistance programs.

Departmental revenue exceeds expenditures by $1,449 due to the flow of reimbursement from the federal government that fluctuates from year-to-year.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |
| Other Charges 100% | State/Fed/ Other Govt 100% |

**GROUP:** Human Services
**DEPARTMENT:** Refugee Cash Assist Program
**FUND:** General

**BUDGET UNIT:** AAB CAP
**FUNCTION:** Public Assistance
**ACTIVITY:** Aid Programs

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Other Charges | 40,027 | 29,502 | 35,292 | 3,397 | 100,000 | 100,000 | - |
| Total Appropriation | 40,027 | 29,502 | 35,292 | 3,397 | 100,000 | 100,000 | - |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | 39,495 | 28,093 | 34,019 | 4,846 | 100,000 | 100,000 | - |
| Other Financing Sources | 10 | - | - | - | - | - | - |
| Total Revenue | 39,505 | 28,093 | 34,019 | 4,846 | 100,000 | 100,000 | - |
| Local Cost | 522 | 1,409 | 1,273 | (1,449) | - | - | - |

Other charges of $100,000 represent payments to refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKS programs. Appropriation of $100,000 allows sufficient contingencies to serve clients if there is an influx of refugees into the County who do not meet the requirements for other assistance programs.

This entitlement program is 100% federally funded.

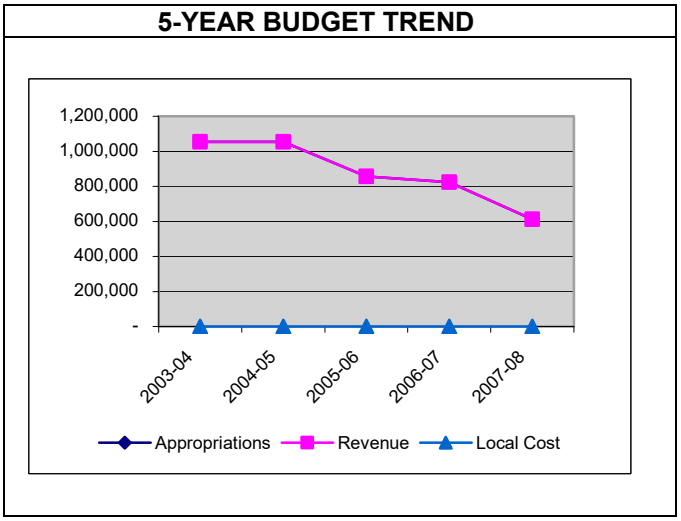
# Cash Assistance For Immigrants

## DESCRIPTION OF MAJOR SERVICES

This program, under AB-2779, provides cash assistance to aged, blind and disabled legal immigrants who meet the Supplemental Security income/State Supplementary Payment (SSI/SSP) immigration status requirements in effect on August 21, 1998 and all other current SSI/SSP eligibility requirements, yet are no longer eligible for SSI/SSP solely due to their immigration status. This program is 100% state funded.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

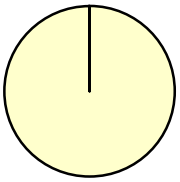
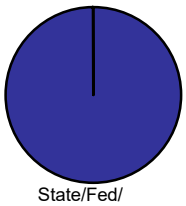



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 708,183 | 769,932 | 582,656 | 822,878 | 548,136 |
| Departmental Revenue | 710,935 | 770,543 | 577,420 | 822,878 | 547,175 |
| Local Cost | (2,752) | (611) | 5,236 | - | 961 |

Expenditures for this program were $274,742, or 33% less than originally appropriated due to reduced caseload. Caseload in this program continues to decline at a rate that has averaged 6.4% per year for the past 5 years. This caseload decline, coupled with a 2.7% increase in the average grant cost has resulted in an overall decline in expenditures. The caseload decline is due to clients moving into the federal SSI/SSP program at a more rapid pace.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  Other Charges 100% |  State/Fed/ Other Govt 100% |

**GROUP:** Human Services
**DEPARTMENT:** Cash Assist for Immigrants
**FUND:** General

**BUDGET UNIT:** AAB CAS
**FUNCTION:** Public Assistance
**ACTIVITY:** Aid Programs

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Other Charges | 708,183 | 769,932 | 582,656 | 548,136 | 822,878 | 611,254 | **(211,624)** |
| Total Appropriation | 708,183 | 769,932 | 582,656 | 548,136 | 822,878 | 611,254 | **(211,624)** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | 710,935 | 770,543 | 577,420 | 547,175 | 822,878 | 611,254 | **(211,624)** |
| Total Revenue | 710,935 | 770,543 | 577,420 | 547,175 | 822,878 | 611,254 | **(211,624)** |
| Local Cost | (2,752) | (611) | 5,236 | 961 | - | - | - |

Other charges of $611,254 represent payments to legal immigrants who meet the Supplemental Security income/State Supplementary Payment (SSI/SSP) immigration status requirements.

For 2007-08, appropriation for this program is $211,624 less than the 2006-07 final budget. This reflects the actual historical caseload and grant data from the prior three fiscal years. This adjustment is a result of the continued decline in average monthly caseload.

This is a 100% state funded program.

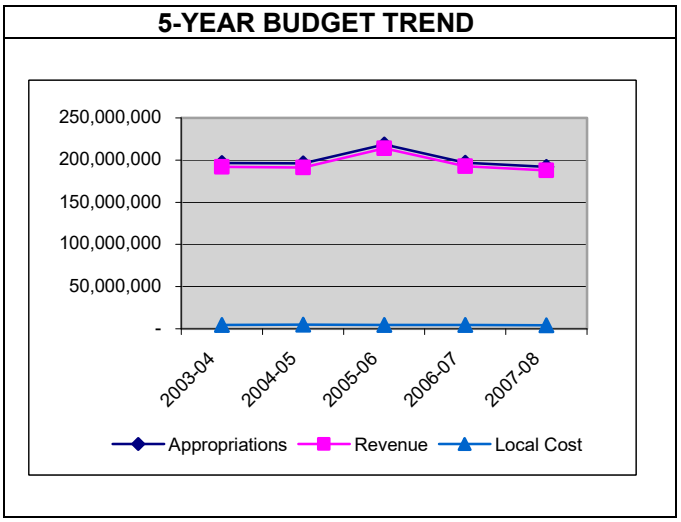
# CalWORKS – All Other Families

## DESCRIPTION OF MAJOR SERVICES

This budget unit provides CalWORKs assistance payments to families eligible for aid and includes all cases that have not been identified as two-parent or zero-parent families. The federal and state governments reimburse 97.5% of the costs for this program. The mandated local share of 2.5% is funded with county general fund.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



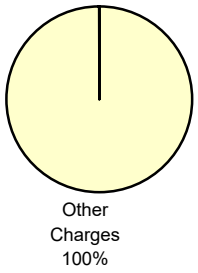
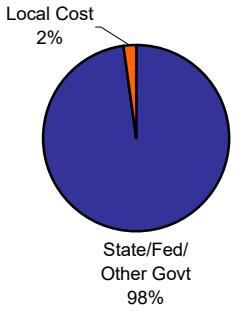

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 199,650,585 | 207,954,014 | 193,115,319 | 196,863,867 | 186,254,610 |
| Departmental Revenue | 195,387,981 | 203,812,221 | 188,373,897 | 192,702,019 | 182,084,544 |
| Local Cost | 4,262,604 | 4,141,793 | 4,741,422 | 4,161,848 | 4,170,066 |

Expenditures for this program are approximately $10.6 million, or 5%, lower than modified budget. This is attributed to savings resulting from a lower average grant amount per case because the state suspended a cost-of-living allowance on grant payments. Lower expenditures for grant payments resulted in an equivalent decrease in revenue.

Although local share exceeded the budgeted local cost target by $8,218, local cost savings in other HS Subsistence budget units allowed HS to remain within its overall local cost targets.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Human Services
**DEPARTMENT:** CalWORKS - All Other Families
**FUND:** General

**BUDGET UNIT:** AAB FGR
**FUNCTION:** Public Assistance
**ACTIVITY:** Aid Programs

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Other Charges | 199,650,585 | 207,954,014 | 193,115,319 | 186,254,610 | 197,073,867 | 191,880,000 | **(5,193,867)** |
| Total Appropriation | 199,650,585 | 207,954,014 | 193,115,319 | 186,254,610 | 197,073,867 | 191,880,000 | **(5,193,867)** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | 194,401,670 | 202,779,183 | 187,534,777 | 181,514,137 | 192,147,019 | 187,083,000 | **(5,064,019)** |
| Current Services | 986,311 | 1,033,038 | 839,120 | 570,407 | 555,000 | 687,991 | **132,991** |
| Total Revenue | 195,387,981 | 203,812,221 | 188,373,897 | 182,084,544 | 192,702,019 | 187,770,991 | **(4,931,028)** |
| Local Cost | 4,262,604 | 4,141,793 | 4,741,422 | 4,170,066 | 4,371,848 | 4,109,009 | **(262,839)** |

Other charges of $191.9 million represent assistance payments to families eligible for aid and includes all cases that have not been identified as two-parent or zero-parent families.

The rate of caseload decline experienced since the implementation of welfare reform is not expected to continue into 2007-08. A large number of clients who were receiving aid at the beginning of the latest welfare reform legislation have reached their 5-year time limit and are no longer receiving aid. Thus, the number of clients now expected to reach their time limit in the near future has been reduced to include only those clients who have come into the system since the latest welfare reform legislation was implemented. Caseload in 2007-08 is expected to marginally increase from the 2006-07 actual caseload.

Despite the projected caseload increase, expenditures are projected to be $5.2 million lower than the prior year's budget because of a reduction of the average CalWORKs grant payment. The Governor has proposed that a cost-of-living allowance not be granted to CalWORKs clients in the budget year. Because this allowance has been included in this budget unit in the prior year, but not implemented, its suspension effectively reduces the budgeted grant payment.

The reduction of expenditures and an increase in budgeted current services or Child Support Collections should result in net local cost savings of $262,839 from 2006-07 Final Budget.

The federal and state governments reimburse 97.5% of the costs for this program. The mandated local share of 2.5% is funded with county general fund.

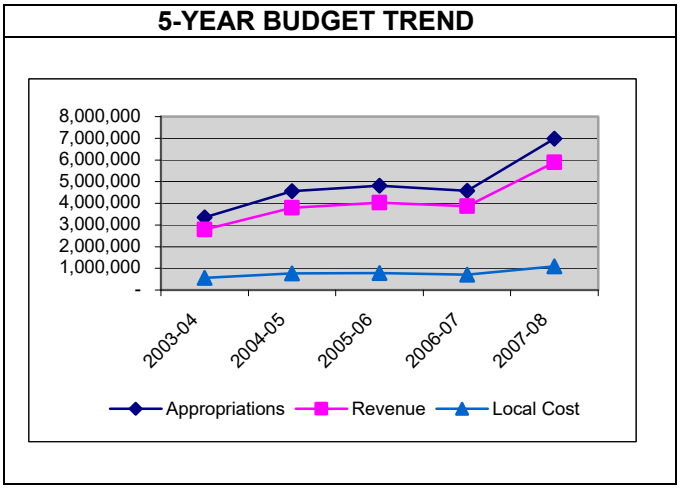
# Kinship Guardianship Assistance Program

## DESCRIPTION OF MAJOR SERVICES

This federal program was implemented January 1, 2000. It provides a subsidy to children who leave the juvenile court dependency system to live with a relative legal guardian. It offers relative caregivers of dependent children a new option for providing a permanent home to these children. To be eligible for the program, the child must have lived with the relative at least 12 consecutive months, the relative guardianship must be established pursuant to Welfare and Institutions Code 366.26, and the juvenile court dependency for the child must be dismissed. Movement to the Kin-GAP program is not automatic. The court, with a recommendation from the social worker, has discretion regarding whether termination of dependency is in the child's best interest.

There is no staffing associated with this budget unit.

## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 3,394,039 | 3,797,586 | 3,988,895 | 4,575,538 | 4,449,022 |
| Departmental Revenue | 2,870,851 | 3,248,975 | 3,459,945 | 3,868,452 | 3,737,015 |
| Local Cost | 523,188 | 548,611 | 528,950 | 707,086 | 712,007 |

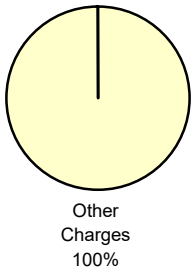
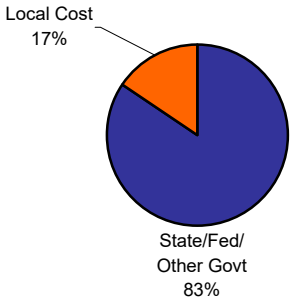
Expenditures were $126,516 less than budget due to lower caseload growth. Although the number of cases in 2006-07 was 6.5% higher than the prior year, 2006-07 caseload was 2% lower than budget. Fewer children entered the program than was projected when the budget was prepared.

In March 2007, the state implemented an enhancement to this program, KinGAP Plus. One of the benefits of this enhancement is a clothing allowance, which is funded 50% by the state and 50% by the counties. The first clothing allowance was issued in June 2007. This resulted in an additional local cost requirement of $31,050, which was not included in the 2006-07 final budget. Despite lower caseload growth and lower average grant payments, which would have reduced local cost by $26,129, KinGap realized an overall local cost increase of $4,921 due to the additional expenditures for the clothing allowance.

Although local cost exceeded target by $4,921, there were sufficient local cost savings in other HS Subsistence budget units to allow HS to remain within its overall local cost targets.

This program was funded approximately 83% from federal/state sources. The remaining 17% mandated local share was funded by the county general fund.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Human Services
**DEPARTMENT:** Kinship Guardianship Asst Program
**FUND:** General

**BUDGET UNIT:** AAB KIN
**FUNCTION:** Public Assistance
**ACTIVITY:** Aid Programs

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Other Charges | 3,394,039 | 3,797,586 | 3,988,895 | 4,449,022 | 4,575,538 | 6,984,009 | **2,408,471** |
| Total Appropriation | 3,394,039 | 3,797,586 | 3,988,895 | 4,449,022 | 4,575,538 | 6,984,009 | **2,408,471** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | 2,826,681 | 3,205,052 | 3,403,407 | 3,687,046 | 3,843,452 | 5,866,566 | **2,023,114** |
| Current Services | 44,170 | 43,923 | 56,538 | 49,969 | 25,000 | 30,000 | **5,000** |
| Total Revenue | 2,870,851 | 3,248,975 | 3,459,945 | 3,737,015 | 3,868,452 | 5,896,566 | **2,028,114** |
| Local Cost | 523,188 | 548,611 | 528,950 | 712,007 | 707,086 | 1,087,443 | **380,357** |

Other charges of $7.0 million represent subsidies paid to relative caregivers of children who leave the juvenile court dependency system to live with a relative legal guardian.

The state has implemented a new KinGap program, KinGap Plus (AB1808), the effects of which began to show in 2006-07. This enhancement includes a Specialized Care Increment (SCI) and clothing allowances for children. The additional costs of these enhancements and projected caseload growth are detailed as follows:

- It is estimated that approximately 300 cases currently in Foster Care will be deemed eligible to receive a SCI and will, subsequently, transfer to KinGap. The SCI will be determined on a case-by-case basis, depending on the needs of the eligible child. The current average amount for SCI is $381 per eligible case per month. This could increase expenditures in KinGap by $742,950 in 2007-08 resulting in $118,872 additional local cost.
- All children in KinGap will now be eligible to receive the same clothing allowance as they would in Foster Care. This will be approximately $355 per year, per case, which could increase expenditures in KinGap by $284,229 resulting in $45,477 additional local cost.
- The average grant costs of $383/month for the additional 300 new cases detailed above and an additional 4 cases per month (based on historical growth trends) are projected to be approximately $1,381,292 resulting in $216,008 additional local cost.

The combined effects of these changes could result in a total local cost increase of $380,357. Projected local cost savings in other subsistence budget units will be used to offset this increase in local cost in an effort to keep overall HS Subsistence budget units within local cost targets for 2007-08.

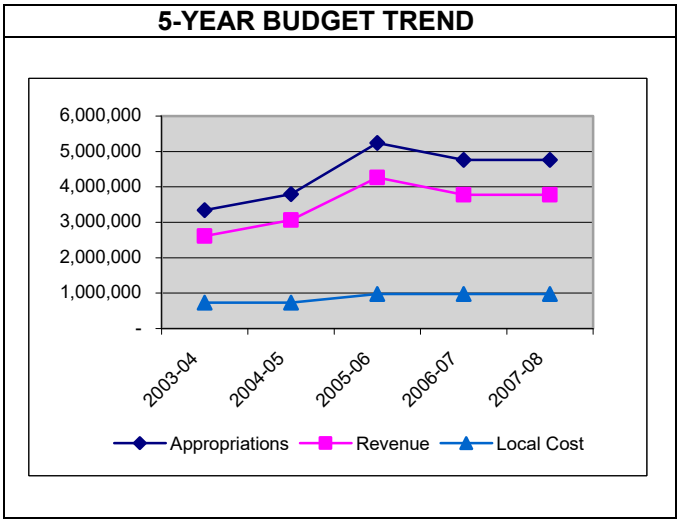
# Seriously Emotionally Disturbed

## DESCRIPTION OF MAJOR SERVICES

Assembly Bill 3263 requires Human Services to pay out-of-home costs for seriously emotionally disturbed (SED) children. The SED children under this program are referrals from the County's school districts whom have not been abused or neglected and are placed out-of-home pursuant to an individualized education program (IEP). These clients are referred to the Department of Behavioral Health (DBH) whom has case management and supervision responsibility. This budget includes an expenditure offset of $225,000 from DBH for clients placed in residential facilities outside of California. This budget is funded 40% by the state with the remainder funded from Social Services Realignment and county general fund.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



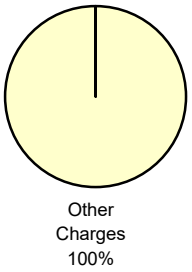
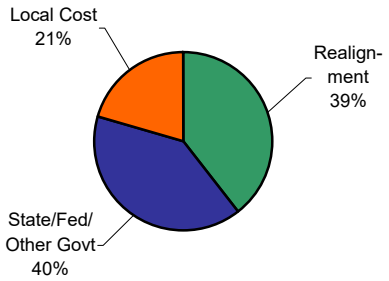

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 3,128,277 | 3,875,522 | 3,910,719 | 4,761,913 | 3,882,573 |
| Departmental Revenue | 2,527,007 | 3,158,650 | 2,930,317 | 3,781,511 | 2,908,034 |
| Local Cost | 601,270 | 716,872 | 980,402 | 980,402 | 974,539 |

Expenditures for 2006-07 were 18.5%, less than budgeted. Caseloads and average grant amounts for this program have reversed their previous growth trends and have leveled off in the last two years. The leveling of the average grant amount is attributed to the fact that more clients are being placed in less expensive out-of-state group homes. The Department of Behavioral Health (DBH) is required to reimburse these out-of-state placement costs.

Because of decreased expenditures less revenue was received in a commensurate amount. Reduced expenditures, increased reimbursements and year-end adjustments allowed this budget unit to remain within its local cost target while saving $0.55 million of Social Services Realignment funds. Local cost savings of $5,863 was used to offset local cost overages in other HS Subsistence budget units and allowed HS to remain within its overall local cost targets.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Human Services
**DEPARTMENT:** Seriously Emotionally Disturbed
**FUND:** General

**BUDGET UNIT:** AAB SED
**FUNCTION:** Public Assistance
**ACTIVITY:** Aid Programs

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Other Charges | 3,128,277 | 3,875,522 | 3,910,719 | 3,882,573 | 4,761,913 | 4,761,913 | - |
| Total Appropriation | 3,128,277 | 3,875,522 | 3,910,719 | 3,882,573 | 4,761,913 | 4,761,913 | - |
| **Departmental Revenue** | | | | | | | |
| Realignment | 1,275,697 | 1,545,482 | 1,410,240 | 1,330,351 | 1,876,746 | 1,876,746 | - |
| State, Fed or Gov't Aid | 1,251,310 | 1,613,168 | 1,520,077 | 1,577,683 | 1,904,765 | 1,904,765 | - |
| Total Revenue | 2,527,007 | 3,158,650 | 2,930,317 | 2,908,034 | 3,781,511 | 3,781,511 | - |
| Local Cost | 601,270 | 716,872 | 980,402 | 974,539 | 980,402 | 980,402 | - |

Other charges of $4.8 million represent payments for out-of-home costs for seriously emotionally disturbed children.

In 2007-08, program costs will increase over the actual 2006-07 expenditures due to increased caseload and higher costs associated with out-of-home care. It is projected that this program will reach the expenditure and revenue levels included in the prior year's budget. It is for this reason that appropriation, revenue and local cost remain the same as the prior budget year.

This budget is funded 40% by the state with the remainder funded from Social Services Realignment and county general fund.

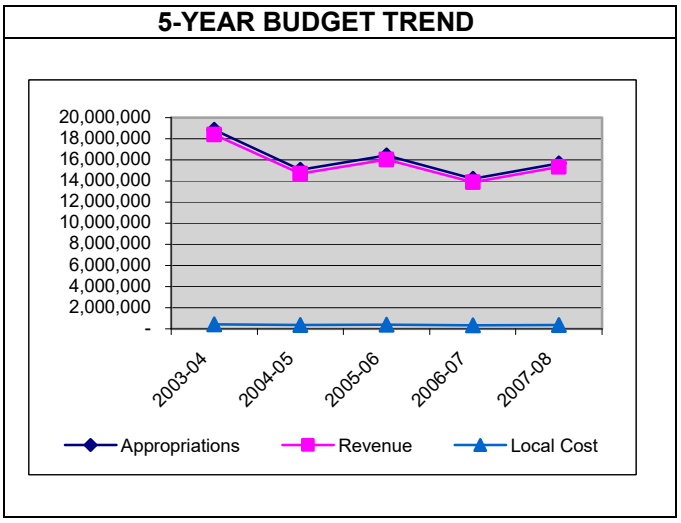
# CalWORKs – 2 Parent Families

## DESCRIPTION OF MAJOR SERVICES

This program provides payments to resident families who are eligible for aid in accordance with state law. This budget includes all cases identified as having two parents in the home or in which the parents are excluded from, or ineligible for, CalWORKs. The federal and state governments reimburse 97.5% of the costs for this program. The mandated local share of 2.5% is funded with county general fund.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



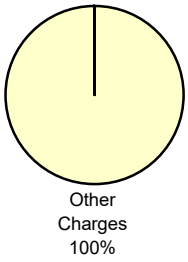
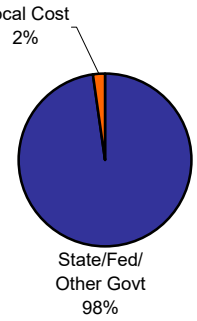

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 17,232,244 | 16,491,613 | 13,484,314 | 14,215,939 | 13,750,366 |
| Departmental Revenue | 16,809,007 | 16,104,689 | 13,082,151 | 13,881,109 | 13,374,083 |
| Local Cost | 423,237 | 386,924 | 402,163 | 334,830 | 376,283 |

Expenditures were $465,573 lower than budgeted. This is attributed to savings resulting from a lower average grant amount per case due the state's suspension of a cost-of-living allowance that was included in the budget. This cost decrease resulted in lower expenditures resulting in an equivalent decrease in revenue.

Local cost exceeded target by $41,453. Local cost savings in other HS Subsistence budget units was utilized to offset this overage and allow HS to remain within its overall local cost targets.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Human Services
**DEPARTMENT:** CalWORKS - 2 Parent Families
**FUND:** General

**BUDGET UNIT:** AAB UPP
**FUNCTION:** Public Assistance
**ACTIVITY:** Aid Programs

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Other Charges | 17,232,244 | 16,491,613 | 13,484,314 | 13,750,366 | 14,215,939 | 15,674,688 | **1,458,749** |
| Total Appropriation | 17,232,244 | 16,491,613 | 13,484,314 | 13,750,366 | 14,215,939 | 15,674,688 | **1,458,749** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | 16,774,684 | 16,082,987 | 13,021,401 | 13,346,760 | 13,859,118 | 15,282,821 | **1,423,703** |
| Current Services | 34,323 | 21,702 | 60,750 | 27,323 | 21,991 | 40,000 | **18,009** |
| Total Revenue | 16,809,007 | 16,104,689 | 13,082,151 | 13,374,083 | 13,881,109 | 15,322,821 | **1,441,712** |
| Local Cost | 423,237 | 386,924 | 402,163 | 376,283 | 334,830 | 351,867 | **17,037** |

Other charges of $15.7 million represent payments to resident families who are eligible for aid.

The increase of $1,458,749 is due to increased annual caseload that is expected to increase approximately 15% from 2006-07 expenditures. A review of cases is now being conducted to determine the cause of this caseload increase.

The projected caseload increase, coupled with a projected marginal increase in average monthly grant amounts should result in approximately $1.5 million of increased expenditures over the prior year's budget. No cost-of-living allowance has been included for this budget year.

The increase of expenditures, while partially offset by an increase in budgeted current services (Child Support Collections), should result in the need for $17,037 more in local cost than the 2006-07 Final Budget. Expected local cost savings in other HS Subsistence Budget units will be utilized to allow HS to remain within its overall local cost target.

# Aid To Indigents (General Relief)

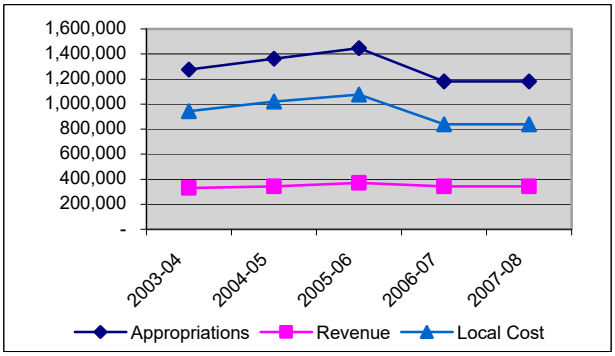
## DESCRIPTION OF MAJOR SERVICES

The county is mandated to provide subsistence in the form of cash aid for food, shelter and transportation to indigents who do not meet categorical eligibility requirements for state and federally funded programs. These general relief payments facilitate transition to an employable status and provide interim assistance pending receipt of Social Security Insurance (SSI) benefits. Services and supplies consist of a fixed amount contract with a law firm to assist clients in preparing applications for SSI benefits. Revenue under this program represents retroactive SSI payments, which the county receives as reimbursements for general relief assistance provided to SSI eligible indigents prior to their enrollment in the SSI program and reimbursements made by non-SSI eligible indigents when assistance under this program is no longer needed.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 1,490,049 | 1,304,789 | 1,026,963 | 1,181,027 | 1,070,106 |
| Departmental Revenue | 331,626 | 365,313 | 291,079 | 341,471 | 307,425 |
| Local Cost | 1,158,423 | 939,476 | 735,884 | 839,556 | 762,681 |

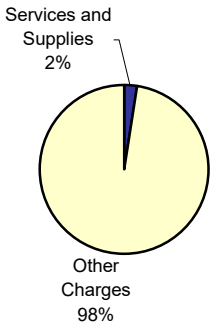
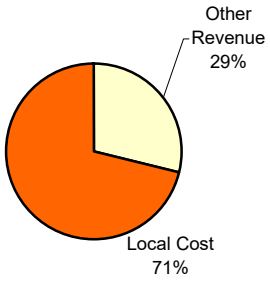
Actual expenditures for 2006-07 were $110,921 less than budgeted. Caseload increased at a slower rate than budgeted. Reasons for the slowing caseload growth include the following:

- Introduction of the General Relief Case Management System has increased efficiencies in case processing and maintenance.
- Increased referrals to the Social Security Administration to determine if client is SSI eligible.
- Increased efficiency in eligibility determination.

Actual revenue received was $34,046 less than budgeted. The revenue collection represents retroactive SSI payments the County receives as reimbursement from eligible indigents prior to their enrollment in SSI.

Expenditure savings resulting from the decline in caseload growth, even when combined with the revenue shortfall, resulted in net local cost savings of $76,875. This local cost saving was used to offset local cost overages in other HS Subsistence budget units and allowed HS to remain within its overall local cost target.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Human Services
**DEPARTMENT:** Aid to Indigents
**FUND:** General

**BUDGET UNIT:** AAA ATI
**FUNCTION:** Public Assistance
**ACTIVITY:** General Relief

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 12,870 | 3,942 | 9,152 | 7,623 | 28,859 | 28,859 | - |
| Other Charges | 1,477,179 | 1,300,847 | 1,017,811 | 1,062,483 | 1,152,168 | 1,152,168 | - |
| Total Appropriation | 1,490,049 | 1,304,789 | 1,026,963 | 1,070,106 | 1,181,027 | 1,181,027 | - |
| **Departmental Revenue** | | | | | | | |
| Other Revenue | 331,626 | 365,313 | 291,079 | 307,425 | 341,471 | 341,471 | - |
| Total Revenue | 331,626 | 365,313 | 291,079 | 307,425 | 341,471 | 341,471 | - |
| Local Cost | 1,158,423 | 939,476 | 735,884 | 762,681 | 839,556 | 839,556 | - |

Services and supplies of $28,859 represent a fixed amount contract with a law firm to assist clients in preparing applications for SSI benefits.

Other charges of $1.2 million represent cash aid for food, shelter and transportation to indigents who do not meet categorical eligibility requirements for state and federally funded programs.

Other revenue of $341,471 represent retroactive SSI payments the County receives as reimbursement from eligible indigents prior to their enrollment in SSI and reimbursements made by non-SSI eligible indigents when assistance under this program is no longer needed. It is anticipated that revenue for 2007-08 will remain at the same level as the 2006-07 budget.

# PRESCHOOL SERVICES
## Ron Griffin

### MISSION STATEMENT

We provide a foundation for success for children by giving them the highest quality child development and family support services.

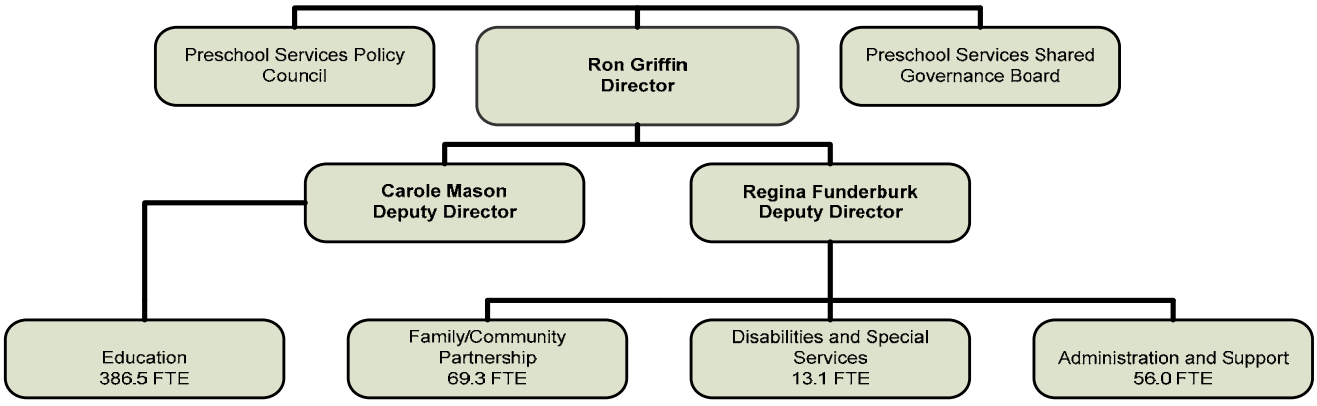
### STRATEGIC GOALS

1. Achieve school readiness of enrolled children to ensure they are making progress toward positive outcomes as required by the Desired Results Developmental Profile Revised Program (DRDP-R) which will improve the quality of life for county children and their families involved in this program.

2. Maintain parent satisfaction rate to enhance the well being of county families involved in this program.

3. Maintain a high level of enrollment necessary to meet federal and state requirements that will ensure that every county child in this program has access to a quality preschool experience to enhance their future well being and quality of life in their communities.

### ORGANIZATIONAL CHART



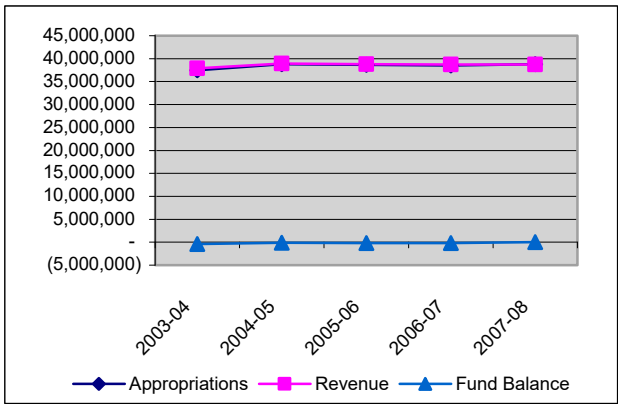
## DESCRIPTION OF MAJOR SERVICES

The Preschool Services Department (PSD) has administered child and family development programs in San Bernardino County since 1965. These programs include the Federal Head Start program, the State of California Department of Education's State Preschool program, General Child Care and the Child and Adult Care Food Program. As the agency's primary funding source (87%), the Head Start program incorporates a dual approach to the well being of both children and families.

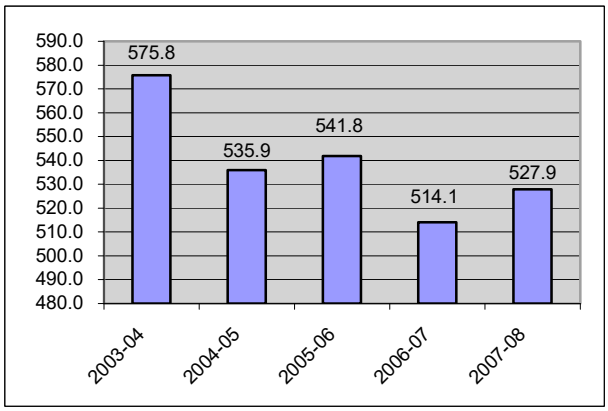
PSD has five delegate agencies that provide the same type of services to children and families. Eligible families have several options for enrollment, such as Center Based Part Day, Full Day, Extended Day, Home Based and in 2006, we partnered with private Child Care Providers for additional full day/full year services. Our program primarily serves low income and disadvantaged families with children ages 3-5. Our target population also includes children in foster care, those who are homeless and children with special needs and/or disabilities. Many of these children would have no access to preschool without our program.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



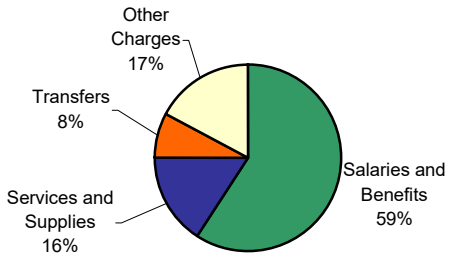
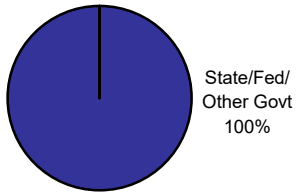

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 38,391,082 | 37,911,484 | 37,652,576 | 40,361,270 | 37,921,768 |
| Departmental Revenue | 38,202,806 | 37,654,483 | 37,303,659 | 40,540,126 | 37,453,645 |
| Fund Balance | | | | (178,856) | |
| Budgeted Staffing | | | | 514.1 | |

Appropriation for 2006-07 is less than modified budget due primarily to rate decreases for Worker's Compensation Insurance, vacant positions resulting from attrition and program changes, and certain special projects to expand or improve facilities that were funded but not implemented. Some of these special projects for the facilities will be carried over into 2007-08.

Departmental revenue for 2006-07 is less than modified budget due primarily to lower Worker's Compensation Insurance premium rates that resulted in a decrease in reimbursement from the Federal Head Start Program. Also, a decrease in reimbursable program and special project expenses contributed to less federal and state funds being received.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Human Services
**DEPARTMENT:** Preschool Services
**FUND:** Preschool Services

**BUDGET UNIT:** RSC HPS
**FUNCTION:** Public Assistance
**ACTIVITY:** Early Child Development

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 24,312,780 | 23,590,994 | 23,125,097 | 21,251,649 | 23,651,524 | 22,948,292 | **(703,232)** |
| Services and Supplies | 4,212,750 | 5,125,180 | 5,126,141 | 6,876,346 | 5,556,357 | 6,009,226 | **452,869** |
| Central Computer | 85,780 | 99,972 | 97,557 | 101,713 | 104,798 | 106,797 | **1,999** |
| Other Charges | 7,054,387 | 6,493,206 | 6,501,665 | 6,559,441 | 6,250,844 | 6,648,433 | **397,589** |
| Land and Improvements | 207,241 | (7,163) | - | - | - | - | **-** |
| Equipment | 92,647 | - | 67,163 | 37,100 | - | - | **-** |
| Vehicles | - | - | - | 229,801 | - | - | **-** |
| Transfers | 2,425,497 | 2,609,295 | 2,734,953 | 2,865,718 | 2,949,039 | 3,055,915 | **106,876** |
| Total Appropriation | 38,391,082 | 37,911,484 | 37,652,576 | 37,921,768 | 38,512,562 | 38,768,663 | **256,101** |
| **Departmental Revenue** | | | | | | | |
| Taxes | 82,980 | 247,790 | - | 34,017 | - | - | **-** |
| Use of Money and Prop | - | 19,103 | 33,067 | 33,453 | - | - | **-** |
| State, Fed or Gov't Aid | 38,119,826 | 37,356,909 | 36,907,055 | 37,035,656 | 38,691,418 | 39,166,458 | **475,040** |
| Other Revenue | - | 30,681 | 356,512 | 348,879 | - | - | **-** |
| Other Financing Sources | - | - | 7,025 | 1,640 | - | - | **-** |
| Total Revenue | 38,202,806 | 37,654,483 | 37,303,659 | 37,453,645 | 38,691,418 | 39,166,458 | **475,040** |
| Fund Balance | | | | | (178,856) | (397,795) | **(218,939)** |
| Budgeted Staffing | | | | | 514.1 | 527.9 | **13.8** |

Salaries and benefits of $22,948,292 fund 527.9 positions and are decreasing by $703,232 primarily resulting from a reduction of $716,894 in workers compensation charges and savings of $696,303 from a distributed vacancy factor. This decrease is offset by a $394,833 increase in other costs associated with MOU and retirement rate adjustments. Additional staffing from a department reorganization will also result in an increase of $315,132 that includes an additional 39.0 positions consisting of 1.0 Program Manager, 2.0 Health Education Specialist I, 1.0 Administrative Supervisor II, 2.9 Contract Teacher III, 11.5 Public Service Employees, 10.0 Contract Program Generalist, and 10.6 various positions. These increases are offset by the reduction of 25.2 positions consisting of 4.5 Program Generalist, 4.4 Contract Custodian, 2.8 Contract Teacher II, 2.5 Eligibility Workers and 11.0 various positions. The department is also reclassifying 2.0 General Maintenance Workers to 2.0 General Maintenance Mechanics. The reclassification is necessary due to the higher level of responsibilities and the lead role they will serve over other General Maintenance Workers.

Services and supplies of $6,009,226 include program, classroom and office supplies, training, general maintenance, COWCAP, insurance, and other costs associated with the operations of a child development program. The increase of $452,869 reflects the increased use of Family Day Care and Home Based Provider delegates, custodial services and temporary help service contracts to assist in meeting Teacher to Child ratios.

Other charges of $6,648,433 represent payment for transportation, food and delegate agency service contracts. The increase of $397,589 primarily reflects an expected increase in transportation services' rates.

Transfers of $3,055,915 represent charges from other departments for employee relations, the Employee Health and Productivity program, and employment and recruitment services. These charges also include lease payments for the department's various site locations. The increase of $106,876 is due primarily from Human Services for administrative support and information technology services.

State and federal aid of $39,166,458, including an increase of $475,040, is revenue from Administration of Children and Families - Head Start and Department of Education State Preschool, General Child Care and Child and Adult Care Food Program.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Desired Results Developmental Profile (DRDP-R) to meet state and federal assessments. | 85% | 87% | 85% |
| Percentage of parents who respond positively on Desired Results-Parent Study and agency surveys. | 85% | 96% | 90% |
| Percentage of children on bi-weekly enrollment report. | 95% | 97% | 95% |

# VETERANS AFFAIRS
# Bill Moseley

## MISSION STATEMENT

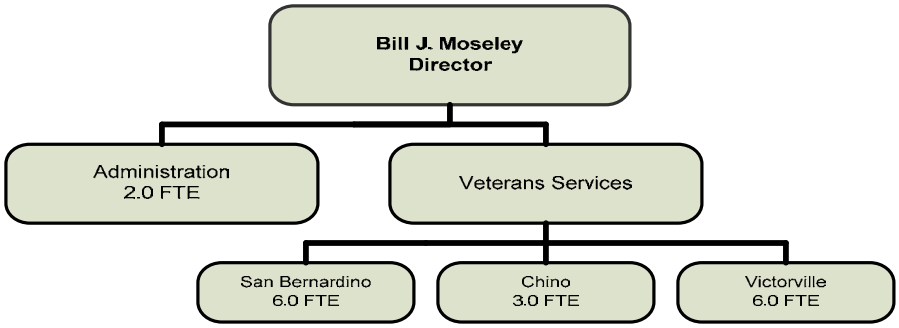
The Department of Veterans Affairs promotes veteran's rights, veteran's issues, and access to services and benefits. It works with community organizations, local, state, and federal agencies to identify and obtain benefits for all veterans and their families.

## STRATEGIC GOALS

1. Emphasize higher standards of customer service that will promote the health, well being, and quality of life to all county veterans.

2. Promote staff training and development in accordance with state and national training standards in order to meet Continuing Education Unit (CEU) requirements and to maintain United States Department of Veterans Affairs (USDVA) accreditation. This training will enable staff to effectively communicate to all county veterans the availability of services that will enhance their health, well being, and quality of life.

## ORGANIZATIONAL CHART

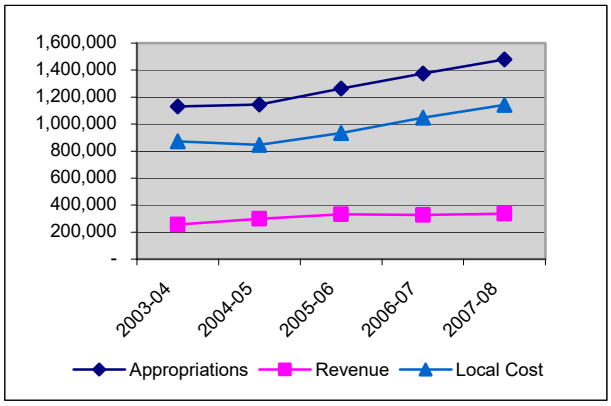


## DESCRIPTION OF MAJOR SERVICES

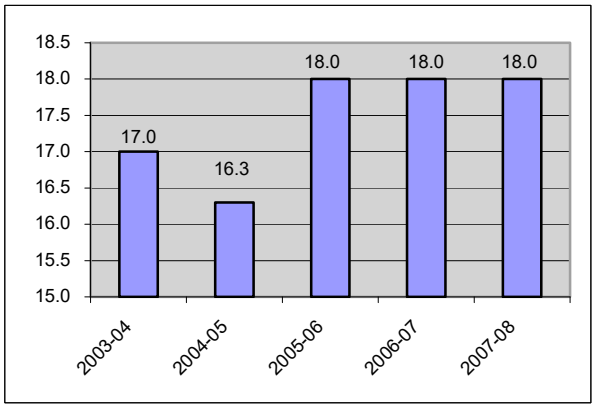
San Bernardino County Department of Veteran's Affairs strives to provide information and assistance to residents in filing claims for benefits and services to which they may be entitled from federal, state, and local governments. These benefits include medical care, life insurance, home loans, pension benefits, disability compensation, education, and vocational rehabilitation. Services provided to veterans include claims assistance, information and referral to other programs, advocacy, and outreach.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**



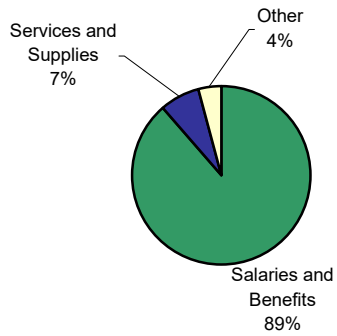
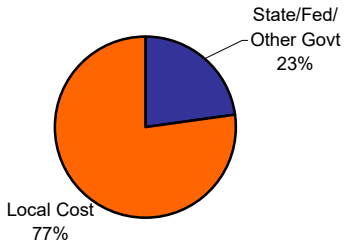

**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 1,045,667 | 1,148,637 | 1,301,853 | 1,376,321 | 1,376,320 |
| Departmental Revenue | 287,132 | 312,027 | 325,755 | 328,632 | 350,586 |
| Local Cost | 758,535 | 836,610 | 976,098 | 1,047,689 | 1,025,734 |
| Budgeted Staffing | | | | 18.0 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Human Services
**DEPARTMENT:** Veterans Affairs
**FUND:** General

**BUDGET UNIT:** AAA VAF
**FUNCTION:** Public Assistance
**ACTIVITY:** Veterans' Services

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 888,862 | 931,054 | 1,113,720 | 1,182,647 | 1,208,407 | 1,309,277 | **100,870** |
| Services and Supplies | 89,090 | 122,185 | 87,832 | 86,472 | 91,129 | 93,734 | **2,605** |
| Central Computer | 10,533 | 10,201 | 12,284 | 13,741 | 13,741 | 15,551 | **1,810** |
| Other Charges | 838 | 464 | 147 | - | - | - | **-** |
| L/P Struct/Equip/Vehicles | 5,787 | 5,605 | 4,910 | - | - | - | **-** |
| Transfers | 50,557 | 79,128 | 82,960 | 93,460 | 61,912 | 61,157 | **(755)** |
| Total Appropriation | 1,045,667 | 1,148,637 | 1,301,853 | 1,376,320 | 1,375,189 | 1,479,719 | **104,530** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | 287,132 | 312,027 | 324,563 | 350,586 | 327,500 | 336,500 | **9,000** |
| Other Revenue | - | - | 1,192 | - | - | - | **-** |
| Total Revenue | 287,132 | 312,027 | 325,755 | 350,586 | 327,500 | 336,500 | **9,000** |
| Local Cost | 758,535 | 836,610 | 976,098 | 1,025,734 | 1,047,689 | 1,143,219 | **95,530** |
| Budgeted Staffing | | | | | 18.0 | 18.0 | **-** |

Salaries and benefits of $1,309,277 fund 18.0 positions and are increasing by $100,870 primarily resulting from MOU increases and retirement rate adjustments.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage of written and telephonic customer service survey results receiving between scores of 3 (above average) to 4 (outstanding) in overall customer satisfaction ratings. | 90% | 96% | 98% |
| Percentage of supervisory interview and case review receiving scores of 4 (exceeds standards). | 90% | 95% | 96% |
| Percentage of technical staff that will attend quarterly regional training. | New | New | 100% |
| Percentage of technical staff that will attend state training conferences. | New | New | 66% |

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## LAW AND JUSTICE GROUP
## SUMMARY

| GENERAL FUND | Page # | Appropriation | Departmental Revenue | Local Cost |
|---|---|---|---|---|
| COUNTY TRIAL COURTS SUMMARY | 339 | | | |
| DRUG COURT PROGRAMS | 340 | 374,691 | 374,691 | - |
| GRAND JURY | 342 | 343,249 | - | 343,249 |
| INDIGENT DEFENSE PROGRAM | 344 | 9,158,413 | - | 9,158,413 |
| COURT FACILITIES/JUDICIAL BENEFITS | 346 | 1,786,037 | - | 1,786,037 |
| COURT FACILITIES PAYMENTS | 348 | 869,933 | - | 869,933 |
| TRIAL COURT FUNDING - MAINTENANCE OF EFFORT | 350 | 32,550,674 | 21,924,184 | 10,626,490 |
| DISTRICT ATTORNEY SUMMARY | 360 | | | |
| CRIMINAL PROSECUTION | 361 | 59,051,132 | 35,845,581 | 23,205,551 |
| CHILD ABDUCTION AND RECOVERY | 365 | 876,549 | 876,549 | - |
| LAW AND JUSTICE GROUP ADMINISTRATION SUMMARY | 381 | | | |
| LAW AND JUSTICE GROUP ADMINISTRATION | 382 | 232,951 | 78,503 | 154,448 |
| PROBATION SUMMARY | 398 | | | |
| ADMINISTRATION, CORRECTIONS AND DETENTION | 400 | 113,707,485 | 49,355,959 | 64,351,526 |
| COURT-ORDERED PLACEMENTS | 404 | 3,308,330 | - | 3,308,330 |
| PUBLIC DEFENDER | 412 | 33,823,747 | 1,400,000 | 32,423,747 |
| SHERIFF-CORONER SUMMARY | 416 | | | |
| SHERIFF-CORONER | 418 | 402,004,318 | 267,018,421 | 134,985,897 |
| TOTAL GENERAL FUND | | 658,087,509 | 376,873,888 | 281,213,621 |

**LAW AND JUSTICE GROUP**
**SUMMARY**

| SPECIAL REVENUE FUND | Page # | Appropriation | Departmental Revenue | Fund Balance |
|---|---|---|---|---|
| COUNTY TRIAL COURTS: | | | | |
| COURTHOUSE FACILITY - EXCESS 25% | 352 | 7,355,715 | 1,616,239 | 5,739,476 |
| COURTHOUSE SEISMIC SURCHARGE | 354 | 15,576,967 | 2,415,557 | 13,161,410 |
| ALTERNATE DISPUTE RESOLUTION | 356 | 733,880 | 605,400 | 128,480 |
| INDIGENT DEFENSE SPECIAL REVENUE FUND | 358 | 54,159 | 10,500 | 43,659 |
| DISTRICT ATTORNEY: | | | | |
| REAL ESTATE FRAUD PROSECUTION | 367 | 4,088,637 | 1,500,000 | 2,588,637 |
| AUTO INSURANCE FRAUD PROSECUTION | 369 | 929,574 | 766,302 | 163,272 |
| WORKERS' COMPENSATION INSURANCE FRAUD | 371 | 1,718,860 | 1,457,200 | 261,660 |
| SPECIALIZED PROSECUTIONS | 373 | 708,708 | 594,925 | 113,783 |
| VEHICLE FEES - AUTO THEFT | 375 | 1,110,119 | 833,500 | 276,619 |
| STATE ASSET FORFEITURES | 377 | 465,973 | 400,000 | 65,973 |
| FEDERAL ASSET FORFEITURES | 379 | 169,769 | 24,000 | 145,769 |
| LAW AND JUSTICE GROUP ADMINISTRATION: | | | | |
| 2004 LOCAL LAW ENFORCEMENT BLOCK GRANT | 384 | - | - | - |
| 2003 US BJA CONGRESSIONAL MANDATE AWARD | 386 | 150,731 | 174,695 | (23,964) |
| 2005 COPS TECHNOLOGY GRANT | 388 | 175,079 | 175,010 | 69 |
| 2006 COPS TECHNOLOGY GRANT | 390 | 493,614 | 493,614 | - |
| 2005 JUSTICE ASSISTANCE GRANT | 392 | 38,736 | 500 | 38,236 |
| 2006 JUSTICE ASSISTANCE GRANT | 394 | 52,100 | 750 | 51,350 |
| SOUTHWEST BORDER PROSECUTION INITIATIVE | 396 | 5,861,949 | 1,210,000 | 4,651,949 |
| PROBATION: | | | | |
| JUVENILE JUSTICE GRANT PROGRAM | 406 | 8,394,894 | 6,783,350 | 1,611,544 |
| ASSET FORFEITURE 15% | 408 | 13,903 | 450 | 13,453 |
| STATE SEIZED ASSETS | 410 | 57,660 | 1,400 | 56,260 |
| SHERIFF-CORONER: | | | | |
| CONTRACT TRAINING | 422 | 3,466,919 | 1,955,657 | 1,511,262 |
| PUBLIC GATHERINGS | 424 | 1,841,797 | 1,764,638 | 77,159 |
| AVIATION | 426 | 976,475 | 500,000 | 476,475 |
| IRNET FEDERAL | 428 | 1,493,734 | 660,000 | 833,734 |
| IRNET STATE | 430 | 122,485 | 59,600 | 62,885 |
| FEDERAL SEIZED ASSETS (DOJ) | 432 | 983,863 | 320,000 | 663,863 |
| FEDERAL SEIZED ASSETS (TREASURY) | 434 | 7,727 | 4,170 | 3,557 |
| STATE SEIZED ASSETS | 436 | 1,249,889 | 1,120,000 | 129,889 |
| VEHICLE THEFT TASK FORCE | 438 | 1,025,556 | 864,000 | 161,556 |
| SEARCH AND RESCUE | 440 | 363,002 | 107,000 | 256,002 |
| CAL-ID PROGRAM | 442 | 4,373,641 | 4,255,998 | 117,643 |
| COPSMORE GRANT | 444 | 149,703 | - | 149,703 |
| CAPITAL PROJECT FUND | 446 | 1,622,415 | 410,000 | 1,212,415 |
| COURT SERVICES AUTO | 448 | 1,156,504 | 315,000 | 841,504 |
| COURT SERVICES TECH | 450 | 911,137 | 310,000 | 601,137 |
| TOTAL SPECIAL REVENUE FUNDS | | 67,895,874 | 31,709,455 | 36,186,419 |

# COUNTY TRIAL COURTS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance | Staffing |
| **General Fund** | | | | | |
| Drug Court Programs | 374,691 | 374,691 | - | | - |
| Grand Jury | 343,249 | - | 343,249 | | - |
| Indigent Defense Program | 9,158,413 | - | 9,158,413 | | - |
| Court Facilities / Judicial Benefits | 1,786,037 | - | 1,786,037 | | - |
| Court Facilities Payments | 869,933 | - | 869,933 | | - |
| Trial Court Funding - Maintenance of Effort | 32,550,674 | 21,924,184 | 10,626,490 | | - |
| Total General Fund | | 22,298,875 | | | - |
| **Special Revenue Funds** | | | | | |
| Courthouse Facility - Excess 25% | 7,355,715 | 1,616,239 | | 5,739,476 | - |
| Courthouse Seismic Surcharge | 15,576,967 | 2,415,557 | | 13,161,410 | - |
| Alternate Dispute Resolution | 733,880 | 605,400 | | 128,480 | - |
| Indigent Defense | 54,159 | 10,500 | | 43,659 | - |
| Total Special Revenue Funds | | 4,647,696 | | | - |
| **Total - All Funds** | | 26,946,571 | | | - |

Detailed information for each budget unit follows, along with a description of the services provided and budget unit history.

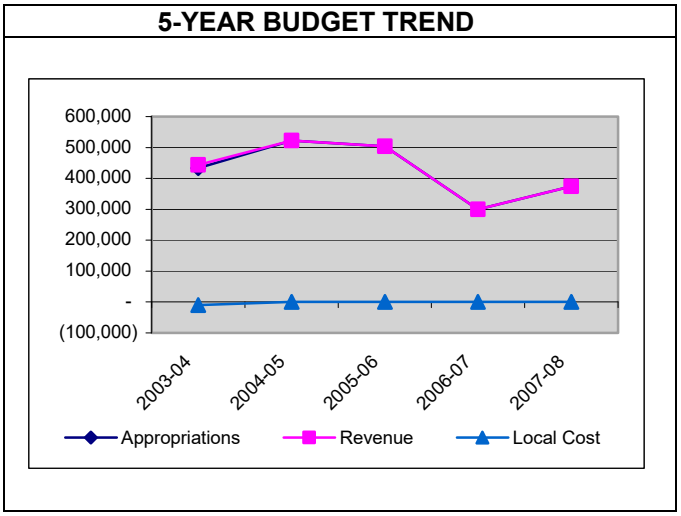
# Drug Court Programs

## DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for administrative support and treatment costs for the Drug Court Programs. Funding is from grant revenues and from reimbursements by Alcohol and Drug Services of the Department of Behavioral Health.

There is no staffing or local cost associated with this budget unit.

## BUDGET HISTORY

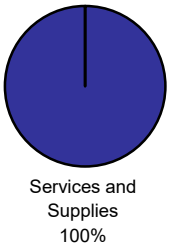
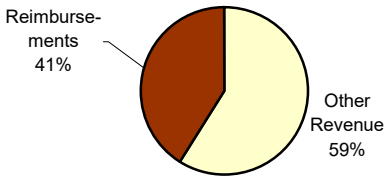



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 433,248 | 585,475 | 277,110 | 299,433 | 192,573 |
| Departmental Revenue | 443,248 | 585,475 | 256,514 | 299,433 | 175,624 |
| Local Cost | (10,000) | - | 20,596 | - | 16,949 |

The use of $16,949 local cost in 2006-07 was due to an encumbrance that was not cancelled before the accounting books were closed for the year.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Drug Court Programs
**FUND:** General

**BUDGET UNIT:** AAA FLP
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 585,071 | 727,541 | 528,532 | 482,178 | 472,439 | 637,275 | **164,836** |
| Total Exp Authority | 585,071 | 727,541 | 528,532 | 482,178 | 472,439 | 637,275 | **164,836** |
| Reimbursements | (151,823) | (142,066) | (251,422) | (289,605) | (173,006) | (262,584) | **(89,578)** |
| Total Appropriation | 433,248 | 585,475 | 277,110 | 192,573 | 299,433 | 374,691 | **75,258** |
| **Departmental Revenue** | | | | | | | |
| Other Revenue | 443,248 | 585,475 | 256,514 | 175,624 | 299,433 | 374,691 | **75,258** |
| Total Revenue | 443,248 | 585,475 | 256,514 | 175,624 | 299,433 | 374,691 | **75,258** |
| Local Cost | (10,000) | - | 20,596 | 16,949 | - | - | **-** |

The increase in the 2007-08 Final Budget is due to the implementation of a new grant for a Chino Drug Court.

Services and supplies of $637,275 include general office expenses, professional and specialized services, administration, medical and travel expenses. The additional appropriation in services and supplies is needed for drug court testing, drug testing kits, and new court's staff positions.

Reimbursements of $262,584 represent funds from the Department of Behavioral Health and are increasing by $89,578 due to a negotiated agreement to help fund the new Chino Drug Court.

Other revenue of $347,691 is from grant revenues.

# Grand Jury

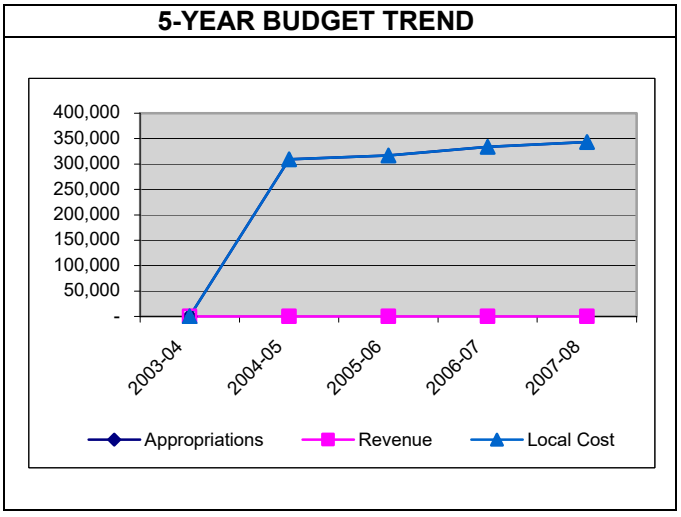
## DESCRIPTION OF MAJOR SERVICES

The San Bernardino County Grand Jury is appointed annually by the Superior Court. Its responsibilities include investigating local government, examining instances of public office crime and corruption, and returning indictments in certain criminal cases brought before it by the District Attorney's office. Funding in this budget unit covers members' stipends, office supplies, administrative staff, and other support costs.

Until 1998, there was one staff member associated with this budget unit. When the Superior Court became a separate entity, this Grand Jury Assistant became a Court employee and costs for duties performed by the staff member are now reimbursed to the Court through a transfer accounted for in Agency Administration costs.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

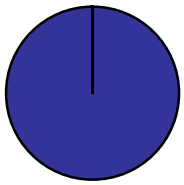
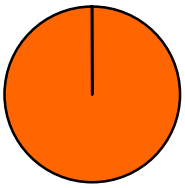



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 217,977 | 230,406 | 247,928 | 333,956 | 288,215 |
| Departmental Revenue | - | - | - | - | - |
| Local Cost | 217,977 | 230,406 | 247,928 | 333,956 | 288,215 |

Appropriation in 2006-07 was lower than budget due to the fact that a Criminal Grand Jury was not established and no audit was performed in 2006-07.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |
| Services and Supplies 100% | Local Cost 100% |

**GROUP:** Law and Justice
**DEPARTMENT:** Grand Jury
**FUND:** General

**BUDGET UNIT:** AAA GJY
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 217,977 | 230,406 | 247,918 | 288,207 | 333,948 | 343,242 | **9,294** |
| Central Computer | - | - | 10 | 8 | 8 | 7 | **(1)** |
| Total Appropriation | 217,977 | 230,406 | 247,928 | 288,215 | 333,956 | 343,249 | **9,293** |
| Local Cost | 217,977 | 230,406 | 247,928 | 288,215 | 333,956 | 343,249 | **9,293** |

Services and supplies of $343,242 include professional and specialized services, administration and office expenses and Juror Fees. The increase of $9,294 is mainly due to an increase in building insurance and inflation.

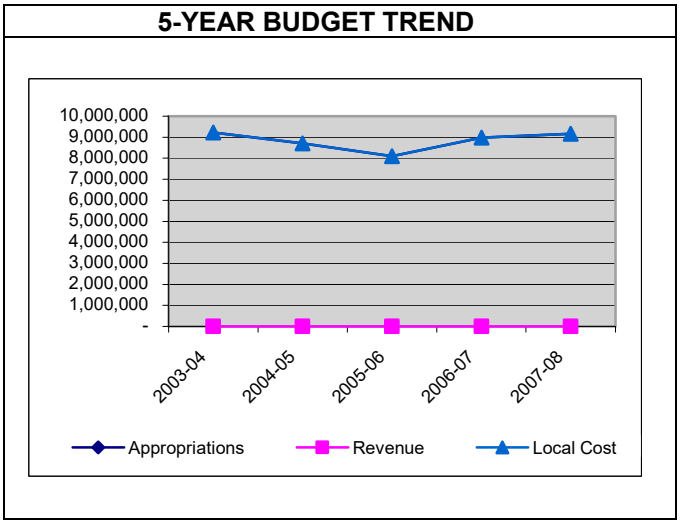
# Indigent Defense Program

## DESCRIPTION OF MAJOR SERVICES

The Indigent Defense Program pays for court-appointed adult indigent criminal and juvenile delinquency legal representation services for clients the Public Defender cannot represent, and for Public Defender investigator and expert expenses on death penalty cases. The program administers attorney service and alternate dispute resolution contracts, monitors appointed caseloads and expenditures, and reports to the County Administrative Office.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

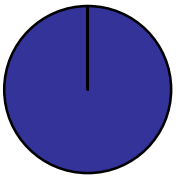
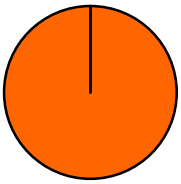



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 8,195,077 | 7,938,103 | 9,064,813 | 8,979,100 | 8,597,066 |
| Departmental Revenue | - | 207,832 | 786,024 | - | 272,877 |
| Local Cost | 8,195,077 | 7,730,271 | 8,278,789 | 8,979,100 | 8,324,189 |

Appropriation is under budget due to fewer cases conflicted off to the Indigent Defense Program resulting in less fees paid to contract attorneys. Revenue from client fees and SB 90 reimbursements is at $272,877 and was not budgeted due to the inconsistent nature of revenues.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |
| Services and Supplies 100% | Local Cost 100% |

**GROUP:** Administrative/Executive
**DEPARTMENT:** Indigent Defense
**FUND:** General

**BUDGET UNIT:** AAA IDC
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 8,195,077 | 7,938,103 | 9,064,813 | 8,597,066 | 8,979,100 | 9,158,413 | **179,313** |
| Total Appropriation | 8,195,077 | 7,938,103 | 9,064,813 | 8,597,066 | 8,979,100 | 9,158,413 | **179,313** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | - | 131,903 | - | - | - | - | **-** |
| State, Fed or Gov't Aid | - | - | 6,661 | 58,870 | - | - | **-** |
| Current Services | - | - | 189,472 | 133,699 | - | - | **-** |
| Other Revenue | - | 75,929 | 29,891 | 80,308 | - | - | - |
| Total Revenue | - | 207,832 | 786,024 | 272,877 | - | - | **-** |
| Local Cost | 8,195,077 | 7,730,271 | 8,278,789 | 8,324,189 | 8,979,100 | 9,158,413 | **179,313** |

Services and supplies of $9,158,413 is comprised of court appointed attorney, investigator and expert services for adult indigent criminal and juvenile delinquency legal representation.

Revenues may be realized from client payment of attorney fees for delinquency cases and SB 90 reimbursements. Since this revenue is difficult to predict and can vary greatly from year-to-year, it has not been budgeted in the past; however, if this revenue stream becomes consistent it may be included in future budgets.

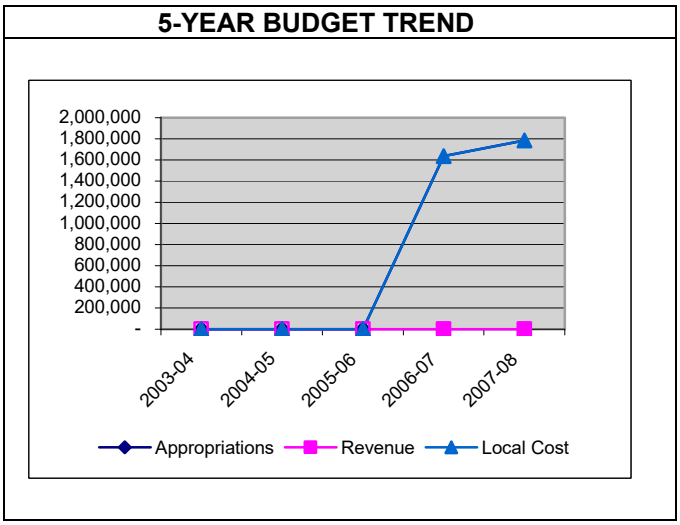
# Court Facilities/Judicial Benefits

## DESCRIPTION OF MAJOR SERVICES

On January 1, 1998, AB 233, the Lockyer – Isenberg Trial Court Funding Act of 1997 went into effect in the State of California. This bill fundamentally changed how the trial courts are funded by transferring primary responsibility for funding the courts to the state, including sole responsibility for funding future growth in court operations costs. However, under AB 233, the costs for facilities and the costs of locally authorized judicial benefits remain the responsibility of counties until SB1732, which directs the transfer of court facilities to the state, is fully implemented during the coming years. This budget unit was established in 1997-98 to appropriate funds for those facilities-related expenses (designated as services and supplies in the budget), and local judicial benefits (designated as other charges in the budget).

There is no staffing associated with this budget unit.

## BUDGET HISTORY

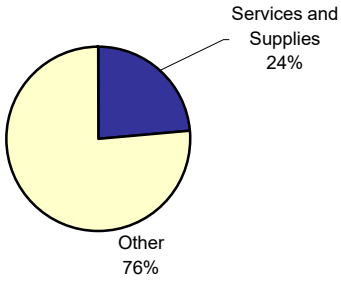
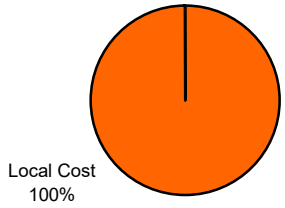



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 1,813,727 | 2,000,809 | 1,854,276 | 1,637,427 | 1,656,764 |
| Departmental Revenue | - | - | - | - | - |
| Local Cost | 1,813,727 | 2,000,809 | 1,854,276 | 1,637,427 | 1,656,764 |

Actual appropriation is more than budget in 2006-07 due to an increase in judicial benefits and property insurance costs.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Court Facilities/Judicial Benefits
**FUND:** General

**BUDGET UNIT:** AAA CTN
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 566,045 | 719,564 | 547,507 | 383,834 | 358,452 | 424,159 | **65,707** |
| Other Charges | 1,197,256 | 1,230,845 | 1,199,500 | 1,217,540 | 1,253,975 | 1,336,878 | **82,903** |
| Transfers | 50,426 | 50,400 | 84,194 | 55,390 | 25,000 | 25,000 | **-** |
| Total Appropriation | 1,813,727 | 2,000,809 | 1,831,201 | 1,656,764 | 1,637,427 | 1,786,037 | **148,610** |
| Operating Transfers Out | - | - | 23,075 | - | - | - | **-** |
| Total Requirements | 1,813,727 | 2,000,809 | 1,854,276 | 1,656,764 | 1,637,427 | 1,786,037 | **148,610** |
| Local Cost | 1,813,727 | 2,000,809 | 1,854,276 | 1,656,764 | 1,637,427 | 1,786,037 | **148,610** |

Due to recent Trial Court Funding legislation, responsibility for court facilities is being transitioned to the state over the next few years. As each facility transfers, appropriate adjustments in this budget unit will be included in the items brought to the Board. On March 27, 2006, the Board of Supervisors approved a short-term contract for staff assistance with this transition process.

Services and supplies of $424,159 include costs for property insurance, professional and specialized services, and general & grounds maintenance. The increase of $65,707 is due to an increase in property insurance costs as well as inflation.

Other charges of $1,336,878 represent payment of judicial benefits. The increase of $82,903 is a result of recent legislation which added 8.0 new judgeships to the Superior Court in 2006-07. The 2007-08 budget for the local judicial benefits has been increased to account for the appointment of 6.0 judges, assuming all positions will not be filled for the entire fiscal year. According to the county's agreement with the Superior Court, new judges authorized and appointed prior to January 1, 2008 will also receive these benefits. The amount per judge is approximately $19,700.

Transfers of $25,000 reimburse the Sheriff's Department for security services at the Fontana Court.

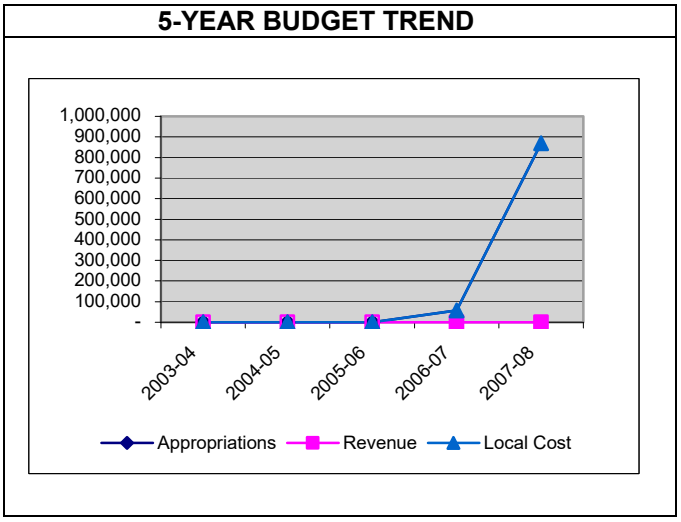
# Court Facilities Payments

## DESCRIPTION OF MAJOR SERVICES

The Trial Court Facilities Act of 2002, SB 1732, requires the transfer of responsibility for funding and operation of trial court facilities from the counties to the State of California. The County must pay the State the amount that the County historically expended for operation and maintenance of each court facility. This budget unit was established in 2006-07 to budget and track these payments. There are twenty-seven facilities to be transferred with an estimated timeline of two years to fully complete the transfers.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

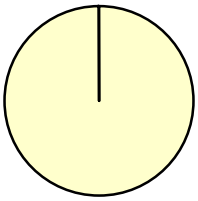
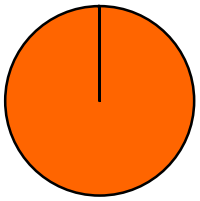



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | - | 57,300 | 31,010 |
| Departmental Revenue | - | - | - | - | - |
| Local Cost | - | - | - | 57,300 | 31,010 |

The first court facilities transfer took place June 27, 2006 for the Rancho Cucamonga Juvenile Traffic Court. The county's annual court facilities payment for this facility is $28,701. The past appropriation for rent (transfers) in the amount of $57,300 was moved to this budget unit from Court Facilities/Judicial Benefits. The excess appropriation remains available for other facilities as they are transferred to the state. On June 30, 2007, the Big Bear and Central Courthouses were transferred to the State. The prorate amounts for the court facilities payments were $70 for the Big Bear Courthouse and $2,239 for the Central Courthouse.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|   |   |

**GROUP:** Law and Justice
**DEPARTMENT:** Court Facilities Payments
**FUND:** General

**BUDGET UNIT:** AAA CFP
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Other Charges | - | - | - | 31,010 | 57,300 | 869,933 | **812,633** |
| Total Appropriation | - | - | - | 31,010 | 57,300 | 869,933 | **812,633** |
| Local Cost | - | - | - | 31,010 | 57,300 | 869,933 | **812,633** |

Other charges of $869,933 include the annual court facilities payment of $814,968 for the Central Courthouse, $25,665 for the Big Bear Courthouse, and $28,700 for the Rancho Cucamonga Juvenile Traffic Court.

Transfers of future facilities will be brought to the Board of Supervisors throughout the year along with recommended budget actions.

# Trial Court Funding – Maintenance of Effort (MOE)

## DESCRIPTION OF MAJOR SERVICES

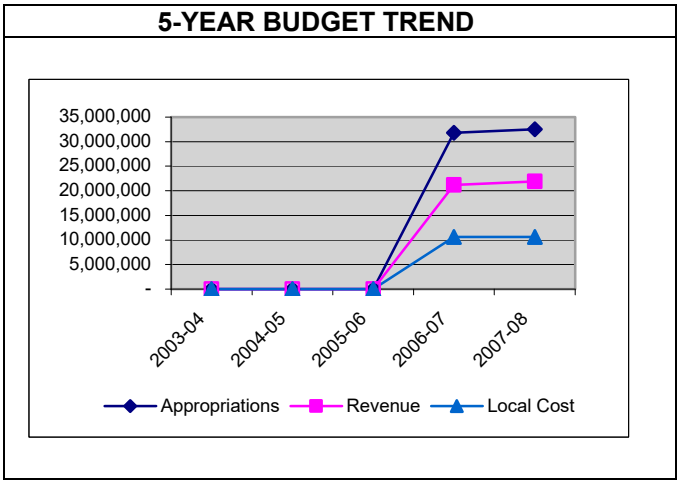
On January 1, 1998, AB233, the Lockyer – Isenberg Trial Court Funding Act of 1997 went into effect in the State of California. This bill fundamentally changed how the trial courts are funded by transferring primary responsibility for funding the courts to the state, including sole responsibility for funding future growth in court operations costs. In addition, it requires counties to make a capped maintenance of effort (MOE) payment to the state each year for operations of the courts. In return, the state allowed the counties to retain many fines and forfeitures to help fund their MOE payments with the provision that collections that exceed the amount of the revenue MOE be shared equally between the state and the county. Of the remaining one half of excess revenue retained by the county, 25% is transferred to the Courthouse Facility special revenue fund to assist with costs of the seismic retrofit/remodel of the central courthouse.

The county's historical MOE contribution of $28,390,295 was made up of two components. The expenditure component of $20,227,102 represented the adjusted 1994-95 county expenses for court operations and the revenue component of $8,163,193 was based on the fine and forfeiture revenue sent to the state in 1994-95. The revenue component has been reduced to $3,325,704 in 2006-07 due to legislation enacted in recent years. Therefore, the county's current MOE contribution is $23,552,806.

Other legislation mandated that beginning in 2003-04, all California counties contribute an additional payment to the state toward court funding. The payment was intended to help the state during its budget crisis and was in lieu of the state taking counties' various undesignated revenues, which would be a much higher amount. San Bernardino County's share of the sweep was $727,264 in 2005-06 and $545,499 in 2006-07.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

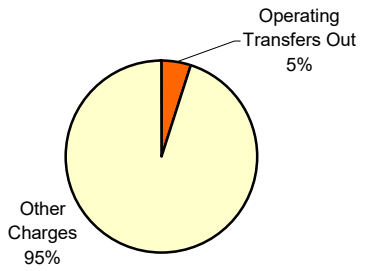
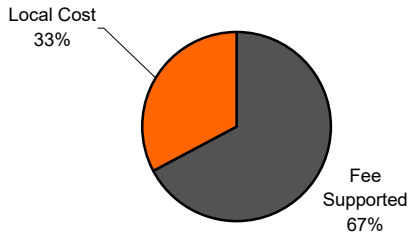



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 36,063,535 | 35,890,577 | 31,973,487 | 31,782,490 | 35,361,084 |
| Departmental Revenue | 28,763,962 | 28,238,674 | 23,955,215 | 21,156,000 | 25,519,243 |
| Local Cost | 7,299,573 | 7,651,903 | 8,018,272 | 10,626,490 | 9,841,841 |

Actual appropriation in 2006-07 were over $3.6 million than the modified budget primarily because of an increase in the collection of fines and fees. This increase in revenue is shared with the state (50%) and the county portion will be used to finance the equity buyout of the six facilities transferred to the state.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Trial Court Funding - Maintenance of Effort
**FUND:** General

**BUDGET UNIT:** AAA TRC
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Other Charges | 34,755,850 | 34,617,482 | 30,498,334 | 33,721,402 | 30,532,490 | 30,850,674 | **318,184** |
| Total Appropriation | 34,755,850 | 34,617,482 | 30,498,334 | 33,721,402 | 30,532,490 | 30,850,674 | **318,184** |
| Operating Transfers Out | 1,307,685 | 1,273,095 | 1,475,153 | 1,639,682 | 1,250,000 | 1,700,000 | **450,000** |
| Total Requirements | 36,063,535 | 35,890,577 | 31,973,487 | 35,361,084 | 31,782,490 | 32,550,674 | **768,184** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | 7,953,555 | 8,213,531 | 9,756,309 | 10,818,093 | 8,412,500 | 9,280,684 | **868,184** |
| Current Services | 20,810,407 | 20,025,143 | 14,198,906 | 14,701,150 | 12,743,500 | 12,643,500 | **(100,000)** |
| Total Revenue | 28,763,962 | 28,238,674 | 23,955,215 | 25,519,243 | 21,156,000 | 21,924,184 | **768,184** |
| Local Cost | 7,299,573 | 7,651,903 | 8,018,272 | 9,841,841 | 10,626,490 | 10,626,490 | - |

Other charges of $30,850,674 are increased due to higher fines collections, which in turn will increase the payment to the state for its 50% share of those collections.

Operating transfers out increased from $1,250,000 to $1,700,000 to transfer additional revenue to the Courthouse Facility special revenue fund.

Departmental revenue of $21,924,184 is increased based on past and current fines collections. Fines and forfeitures include revenues from traffic and criminal fines as well penalty assessments. Current services comprises revenues such as Vital Statistics Fees, Civil Filling Fees, Traffic School, and Recording Fees.

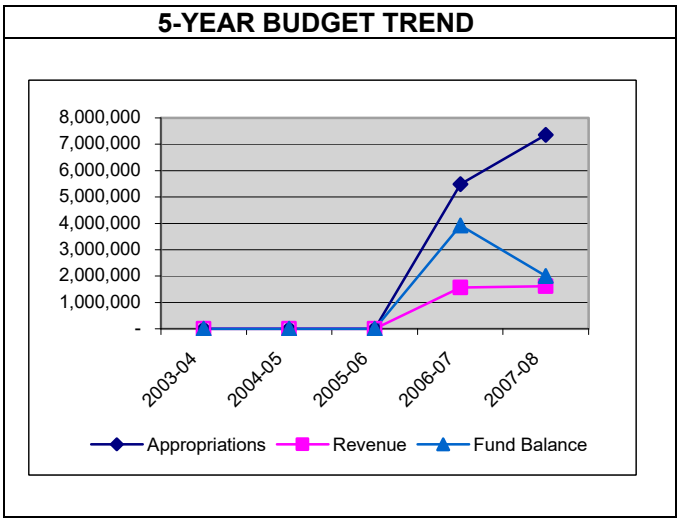
# Courthouse Facility – Excess 25%

## DESCRIPTION OF MAJOR SERVICES

Funding in this special revenue budget unit comes from 25% of the county's 50% share of excess fines collected above the county's revenue maintenance of effort obligation to the state associated with Trial Court Funding and is slated to be used for the Central Courthouse seismic retrofit/remodel project.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

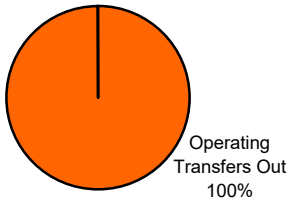
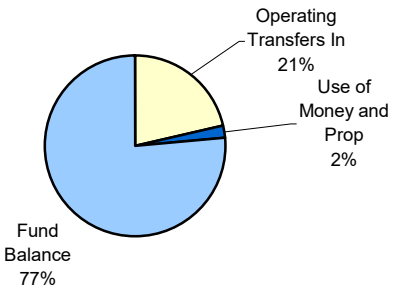



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | 3,000,000 | 5,482,298 | - |
| Departmental Revenue | 1,352,223 | 1,350,360 | 1,643,592 | 1,560,000 | 1,817,179 |
| Fund Balance | | | | 3,922,298 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. The amount not expended is carried over to the subsequent year's budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** County Trial Courts
**FUND:** Courthouse Facility - Excess 25%

**BUDGET UNIT:** RSD CAO
**FUNCTION:** General
**ACTIVITY:** Plant Acquisition

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Operating Transfers Out | - | - | 3,000,000 | - | 5,482,298 | 7,355,715 | **1,873,417** |
| Total Requirements | - | - | 3,000,000 | - | 5,482,298 | 7,355,715 | **1,873,417** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 44,538 | 77,265 | 168,439 | 177,497 | 160,000 | 166,239 | **6,239** |
| Total Revenue | 44,538 | 77,265 | 168,439 | 177,497 | 160,000 | 166,239 | **6,239** |
| Operating Transfers In | 1,307,685 | 1,273,095 | 1,475,153 | 1,639,682 | 1,400,000 | 1,450,000 | **50,000** |
| Total Financing Sources | 1,352,223 | 1,350,360 | 1,643,592 | 1,817,179 | 1,560,000 | 1,616,239 | **56,239** |
| Fund Balance | | | | | 3,922,298 | 5,739,476 | **1,817,178** |

Operating transfers out of $7,355,715 is to pay for construction costs for the Central Courthouse Seismic Retrofit/Remodel project. The increase of $1,873,417 is because no payments were made in 2006-07. Increased interest earnings and revenue from excess fines are expected during 2007-08.

Operating transfers in of $1,450,000 are increased by $50,000 to reflect current trends in the collections of excess fines.

# Courthouse Seismic Surcharge

## DESCRIPTION OF MAJOR SERVICES

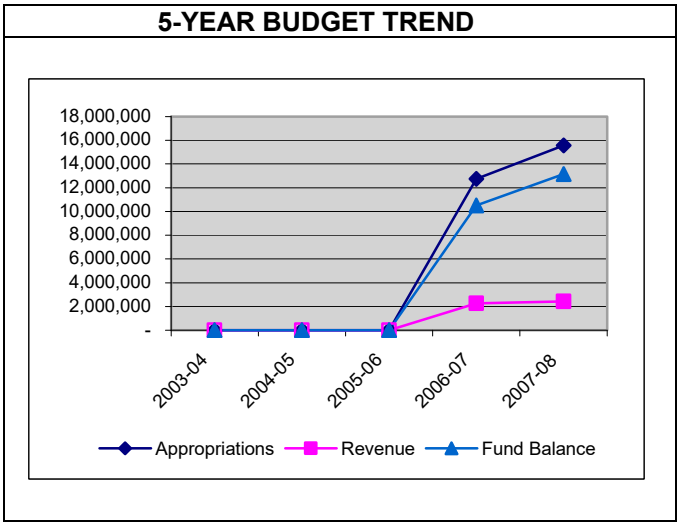
Funding for this special revenue budget comes from a $35 surcharge on civil filings as authorized by Government Code section 70624. Surcharge revenues are slated to be used for the Central Courthouse seismic retrofit/remodel project.

In prior years, this surcharge revenue was accounted for in two separate special revenue funds – one fund for filings involving issues greater than $25,000 and one fund for filings involving issues less than $25,000 - because separate legislation authorized each category. The surcharge is now codified in the same Government Code section and this separation is no longer necessary. These revenues are now combined into one fund.

In June 2007 the county privately placed $18.4 million of revenue bonds for courthouse improvements. All $35 civil filing fee surcharge revenues received by the county subsequent to June 29, 2007, and any interest earnings thereon, are pledged to the payment of the bonds. All pledged revenues are remitted monthly to a trustee acting on behalf of the owners of the bonds.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

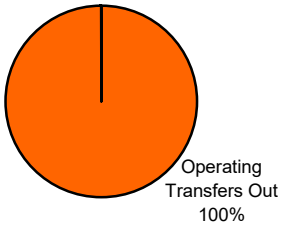
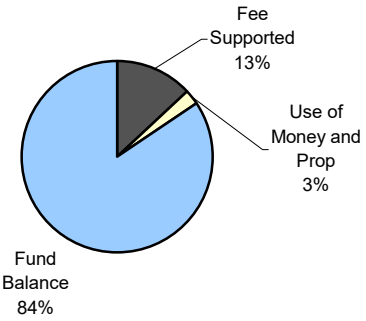



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | - | 12,756,351 | - |
| Departmental Revenue | 2,177,359 | 2,089,677 | 2,332,909 | 2,256,900 | 2,661,959 |
| Fund Balance | | | | 10,499,451 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. The amount not expended is carried over to the subsequent year's budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** County Trial Courts
**FUND:** Courthouse Seismic Surcharge

**BUDGET UNIT:** RSE CAO
**FUNCTION:** General
**ACTIVITY:** Plant Acquisition

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Operating Transfers Out | - | - | - | - | 12,756,351 | 15,576,967 | **2,820,616** |
| Total Requirements | - | - | - | - | 12,756,351 | 15,576,967 | **2,820,616** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | 2,086,249 | 1,948,557 | 1,857,981 | - | 1,920,000 | - | **(1,920,000)** |
| Use of Money and Prop | 91,110 | 141,120 | 302,328 | 507,537 | 336,900 | 398,880 | **61,980** |
| Current Services | - | - | - | 2,154,422 | - | 2,016,677 | **2,016,677** |
| Total Revenue | 2,177,359 | 2,089,677 | 2,332,909 | 2,661,959 | 2,256,900 | 2,415,557 | **158,657** |
| Fund Balance | | | | | 10,499,451 | 13,161,410 | **2,661,959** |

Operating transfers out of $15,576,967 consists of: (1) $13,161,410 in fund balance earned prior to issuance of the revenue bonds that will be contributed to the Capital Improvement Program for the courthouse project and (2) $2,415,557 of projected revenues to be transferred to the bond trustee. This amount reflects the estimate of revenues pledged to the bond holders.

Use of money and property is the estimate of interest earnings for 2007-08. The $61,980 increase in interest revenue is a result of higher interest rates as well as an increase in fund balance.

Current services of $2,016,677 represent estimated revenues from collections of civil court fees.

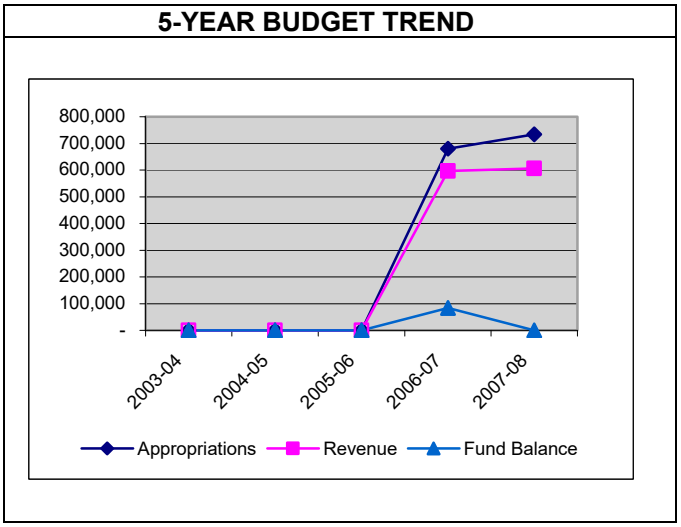
# Alternate Dispute Resolution

## DESCRIPTION OF MAJOR SERVICES

The Dispute Resolution Programs Act of 1986 authorizes the establishment and use of local dispute resolution services as an alternative to formal court proceedings. The county presently receives $8 per civil filing fee which funds contracts for mediation services for small claims and unlawful detainer actions and certain settlement conferences, complex civil cases, and monetary matters in family law cases in the Superior Court. In accordance with the county's annual agreement with Superior Court, the court administers these contracts and pays the contractors directly from this budget.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

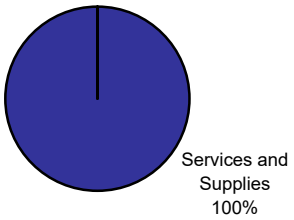
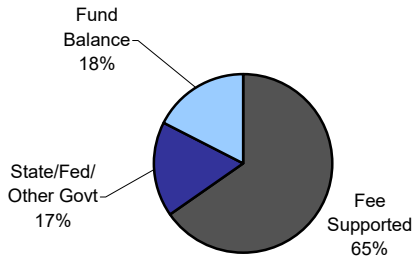



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | 297,390 | 594,780 | 680,217 | 544,818 |
| Departmental Revenue | - | 241,139 | 644,028 | 596,000 | 582,905 |
| Fund Balance | | | | 84,217 | |

This special revenue fund was established January 1, 2005 to account for this program. Services and supplies for 2004-05 represent half-year expenditures, while 2005-06 represents full year expenditures. In previous years, the funding was administered through trust accounts.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** County Trial Courts
**FUND:** Alternate Dispute Resolution

**BUDGET UNIT:** SEF CAO
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | - | 297,390 | 594,780 | 544,818 | 680,217 | 733,880 | **53,663** |
| Total Appropriation | - | 297,390 | 594,780 | 544,818 | 680,217 | 733,880 | **53,663** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | - | 240,834 | 11,900 | - | - | - | **-** |
| Use of Money and Prop | - | 305 | 1,624 | 2,706 | 1,800 | 2,400 | **600** |
| State, Fed or Gov't Aid | - | - | 74,901 | 96,326 | 172,980 | 125,000 | **(47,980)** |
| Current Services | - | - | 555,603 | 483,873 | 421,220 | 478,000 | **56,780** |
| Total Revenue | - | 241,139 | 644,028 | 582,905 | 596,000 | 605,400 | **9,400** |
| Fund Balance | - | | | | 84,217 | 128,480 | **44,263** |

Services and supplies of $733,880 are costs related to the contracts for mediation services. During 2004-05, actual revenues were recorded as fines and forfeitures. Since these revenues are from civil filing fees, this revenue was reclassified to current services. Current services revenue also reflects contributions from the Superior Court.

# Indigent Defense Special Revenue Fund

## DESCRIPTION OF MAJOR SERVICES

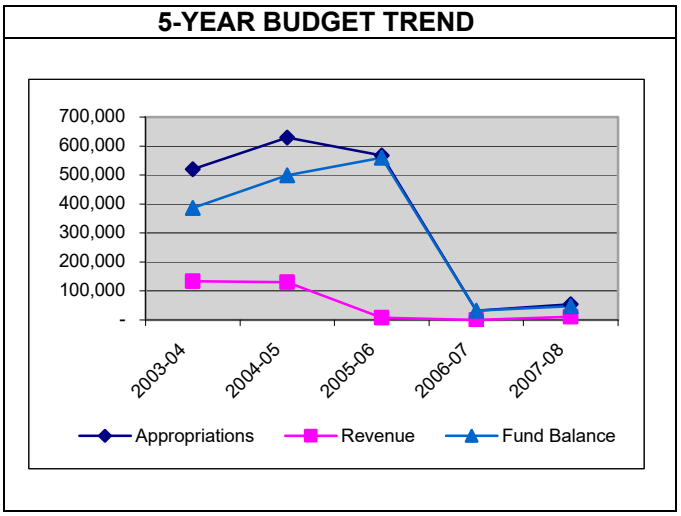
This budget unit accounts for the $25 fee assessments that were collected from indigent defendants prior to the implementation of AB 3000. Prior to the passage of AB 3000 in 2002, existing law allowed the Board of Supervisors of a county to determine the order of priority in which disbursements are made from funds provided by payments on criminal fines and fees. AB 3000 required the Board of Supervisors to mandate the following order of priority for disbursement of fines and fee revenue: (a) restitution to the victim; (b) the 10% state surcharge; (c) fines, penalty assessments, and restitution fines, in an amount for each that is proportional to the total amount levied for all of those items; and (d) other reimbursable costs.

Simply put, AB 3000 imposed priorities for the distribution of funds collected. Since the $25 assessment falls into category (d), registration fees are infrequently collected when a defendant is assigned an attorney.

The fund balance can be distributed at the discretion of the Board of Supervisors pursuant to Penal Code 987.5(e).

There is no staffing associated with this budget unit.

## BUDGET HISTORY

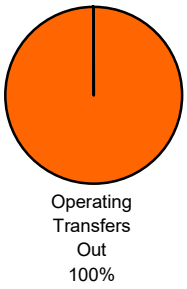
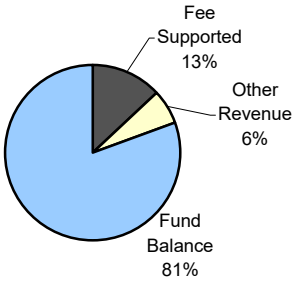



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | 560,000 | 31,875 | - |
| Departmental Revenue | 112,214 | 60,519 | 32,177 | - | 11,784 |
| Fund Balance | | | | 31,875 | |

There were no costs in this budget unit in 2006-07. Departmental revenue was higher than budgeted due to interest earned and collection of revenue fees.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Indigent Defense
**FUND:** Registraton Fee Projects

**BUDGET UNIT:** RMX IDC
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Total Appropriation | - | - | - | - | 31,875 | - | **(31,875)** |
| Operating Transfers Out | - | - | 560,000 | - | - | 54,159 | **54,159** |
| Total Requirements | - | - | 560,000 | - | 31,875 | 54,159 | **22,284** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 8,480 | 10,965 | 18,960 | 4,496 | - | 3,500 | **3,500** |
| Current Services | 103,734 | 49,554 | 13,217 | 7,288 | - | 7,000 | **7,000** |
| Total Revenue | 112,214 | 60,519 | 32,177 | 11,784 | - | 10,500 | **10,500** |
| Fund Balance | (112,214) | (60,519) | 527,823 | (11,784) | 31,875 | 43,659 | **11,784** |

Operating transfers out are budgeted at $54,159. Funds are anticipated to be utilized in 2007-08.

Departmental revenue of $10,500 is based on current revenue data.

# DISTRICT ATTORNEY
# Michael A. Ramos

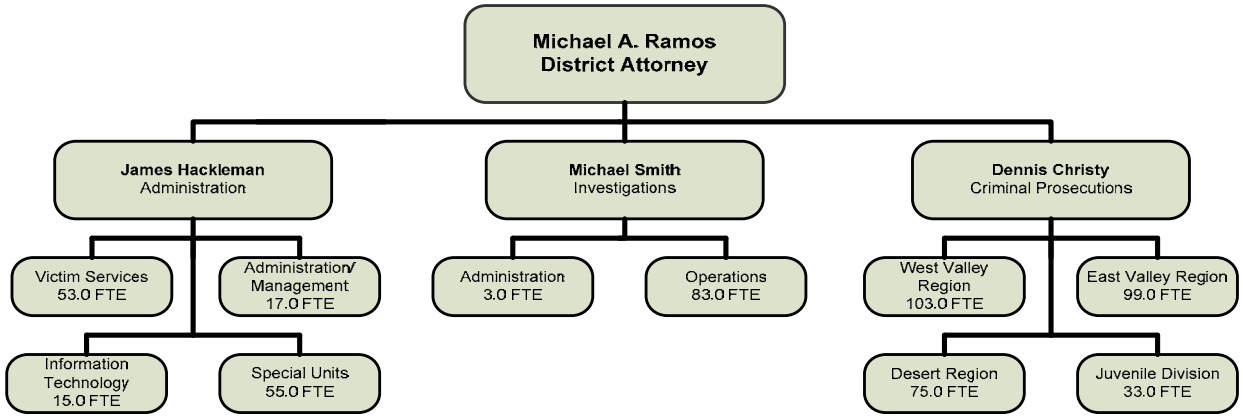
## MISSION STATEMENT

It is the mission of the San Bernardino County District Attorney's Office to represent the interests of the people in the criminal justice system, as mandated by California State law. The San Bernardino County District Attorney's Office services the residents of San Bernardino County by: seeking the truth; protecting the innocent; holding the guilty accountable; preserving the dignity of victims and their families; and ensuring that justice is done while always maintaining the highest ethical standards.

## STRATEGIC GOALS

1. To continue to promptly, effectively, and ethically prosecute criminal offenses.
2. To minimize the impact of crime upon the lives of victims and assist them as they participate in the criminal justice system.

## ORGANIZATIONAL CHART




## SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance | Staffing |
| **General Fund** | | | | | |
| Criminal Prosecution | 59,051,132 | 35,845,581 | 23,205,551 | | 506.0 |
| Child Abduction and Recovery | 876,549 | 876,549 | - | | 6.0 |
| Total General Fund | 59,927,681 | 36,722,130 | 23,205,551 | | 512.0 |
| **Special Revenue Funds** | | | | | |
| Real Estate Fraud Prosecution | 4,088,637 | 1,500,000 | | 2,588,637 | 11.0 |
| Auto Insurance Fraud Prosecution | 929,574 | 766,302 | | 163,272 | 6.0 |
| Workers' Comp Fraud Prosecution | 1,718,860 | 1,457,200 | | 261,660 | 11.0 |
| Specialized Prosecutions | 708,708 | 594,925 | | 113,783 | - |
| Vehicles Fees-Auto Theft | 1,110,119 | 833,500 | | 276,619 | - |
| State Asset Forfeitures | 465,973 | 400,000 | | 65,973 | - |
| Federal Asset Forfeitures | 169,769 | 24,000 | | 145,769 | - |
| Total Special Revenue Funds | 9,191,640 | 5,575,927 | | 3,615,713 | 28.0 |
| **Total - All Funds** | 69,119,321 | 42,298,057 | 23,205,551 | 3,615,713 | 540.0 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

# Criminal Prosecution

## DESCRIPTION OF MAJOR SERVICES

The District Attorney is the public prosecutor and has the mandated responsibility to prosecute crimes committed within the County of San Bernardino, including all city jurisdictions, pursuant to Government Code 26500. Additionally the District Attorney's Office: provides legal assistance for criminal investigations conducted by law enforcement agencies throughout the county; is the legal advisor to the Grand Jury and is authorized to submit evidence and seek Indictments from that body; initiates civil commitment petitions to keep Mentally Disordered Offenders and Sexually Violent Predators in locked facilities; employs civil proceedings in asset forfeiture matters to seek the proceeds of criminal activity; and utilizes civil proceedings to seek sanctions and injunctive relief against businesses that pollute or create dangerous conditions for employees and citizens.

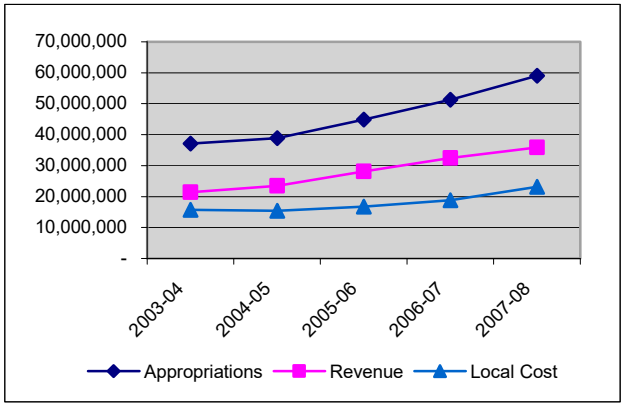
The District Attorney also has a duty to investigate crimes: District Attorney investigators work to prepare cases for trial and initiate special criminal investigations. The office also administers several state grants and other state revenues that fund prosecutors and investigators who handle Real Estate Fraud, Auto Insurance Fraud, Workers' Compensation Fraud, and other special areas of prosecution.

Additionally, the District Attorney has an ethical and legal responsibility to the victims of crime. The office seeks restitution for victims and provides emotional and financial support for victims and their families.

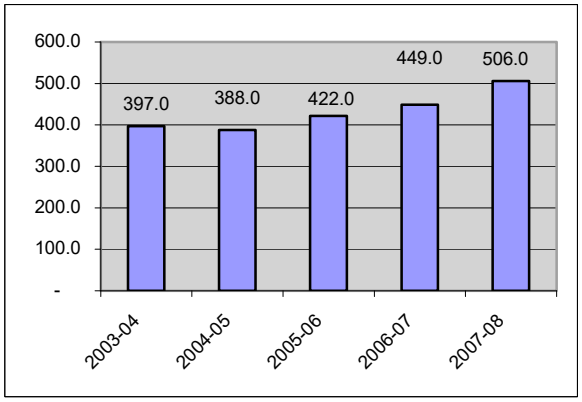
Finally, as the public prosecutor who handles all cases in the name of The People, the District Attorney has a responsibility to keep the citizens of this county informed through regular interaction with the media and the public.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

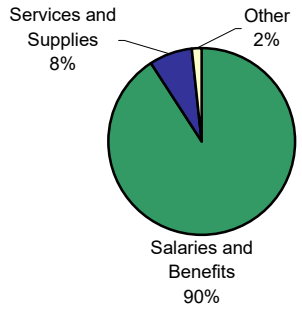
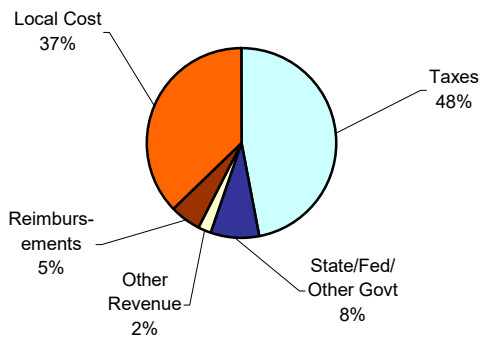



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 37,513,451 | 40,570,579 | 46,663,607 | 52,690,492 | 53,185,916 |
| Departmental Revenue | 21,640,271 | 23,866,801 | 27,625,474 | 33,856,882 | 33,634,907 |
| Local Cost | 15,873,180 | 16,703,778 | 19,038,133 | 18,833,610 | 19,551,009 |
| Budgeted Staffing | | | | 457.0 | |

Final local cost was exceeded by approximately $717,000. The primary causes for this was a decrease in modified budget reimbursements due to unrealized grant and special revenue programs ($496,000 combined). The impacts were slightly offset with additional revenue; however, the department did not realize a sizeable amount of Prop 172 revenue for a total shortfall of approximately $221,000.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** District Attorney
**FUND:** General

**BUDGET UNIT:** AAA DAT
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 36,144,133 | 38,732,142 | 44,905,973 | 50,672,139 | 49,731,729 | 56,630,601 | **6,898,872** |
| Services and Supplies | 3,430,370 | 3,704,483 | 3,726,323 | 4,419,910 | 3,803,411 | 4,234,181 | **430,770** |
| Central Computer | 238,495 | 292,026 | 317,948 | 430,798 | 430,798 | 484,787 | **53,989** |
| Equipment | - | - | - | 36,291 | 8,200 | 11,800 | **3,600** |
| Vehicles | - | 97,553 | 96,824 | - | - | 240,000 | **240,000** |
| Transfers | 394,652 | 443,520 | 505,503 | 568,238 | 539,861 | 733,536 | **193,675** |
| Total Exp Authority | 40,207,650 | 43,269,724 | 49,552,571 | 56,127,376 | 54,513,999 | 62,334,905 | **7,820,906** |
| Reimbursements | (2,694,199) | (2,699,145) | (2,888,964) | (3,010,460) | (3,198,779) | (3,283,773) | **(84,994)** |
| Total Appropriation | 37,513,451 | 40,570,579 | 46,663,607 | 53,116,916 | 51,315,220 | 59,051,132 | **7,735,912** |
| Operating Transfers Out | - | - | - | 69,000 | - | - | **-** |
| Total Requirements | 37,513,451 | 40,570,579 | 46,663,607 | 53,185,916 | 51,315,220 | 59,051,132 | **7,735,912** |
| **Departmental Revenue** | | | | | | | |
| Taxes | 17,627,500 | 19,950,848 | 23,625,000 | 27,971,251 | 27,535,392 | 29,312,500 | **1,777,108** |
| Fines and Forfeitures | - | 28,153 | 128 | - | 1,500 | 1,500 | **-** |
| State, Fed or Gov't Aid | 3,999,598 | 3,706,787 | 3,889,891 | 5,629,823 | 4,925,268 | 5,184,081 | **258,813** |
| Current Services | 8,574 | 11,994 | 17,850 | 18,934 | 5,500 | 30,000 | **24,500** |
| Other Revenue | 4,599 | 22,914 | 790 | 14,899 | 13,950 | 13,950 | **-** |
| Other Financing Sources | - | 146,105 | 91,815 | - | - | - | **-** |
| Total Revenue | 21,640,271 | 23,866,801 | 27,625,474 | 33,634,907 | 32,481,610 | 34,542,031 | **2,060,421** |
| Operating Transfers In | - | - | - | - | - | 1,303,550 | **1,303,550** |
| Total Financing Sources | 21,640,271 | 23,866,801 | 27,625,474 | 33,634,907 | 32,481,610 | 35,845,581 | **3,363,971** |
| Local Cost | 15,873,180 | 16,703,778 | 19,038,133 | 19,551,009 | 18,833,610 | 23,205,551 | **4,371,941** |
| Budgeted Staffing | | | | | 449.0 | 506.0 | **57.0** |

Salaries and benefits of $ 56,630,601 fund 506.0 positions and are increasing by $6.9 million due to $1.8 million for MOU and retirement cost increases; $0.9 million for mid-year staffing increases, $2.6 million for staffing associated with new judgeships; $0.9 million by transferring staff from the department's fines and forfeitures budget units; and $0.7 million from 2007-08 Board of Supervisors approved policy items. Budgeted staffing increased by 57.0 positions over 2006-07.

Budgeted staffing adjustments are as follows:

- Increase 8.0 various regular positions as the result of mid-year staffing.
- Increase 17.5 various regular positions to staff criminal courtrooms for new judgeships
- Increase 12.0 various regular positions from the tow fines and forfeitures unit to the criminal budget unit.
- Decrease 0.5 Grand Jury Advisor (contract) due to retirement.

- Increase 1.0 Deputy District Attorney to replace contract position.
- Increase 2.0 Executive Secretary II and Special Assistant Deputy District Attorney assigned to special projects, policy development, etc.
- Increase 17.0 various regular positions approved as policy items by the Board of Supervisors. These positions will increase general prosecution support, enhance the department's effectiveness in the area of identity theft, and augment the department's gang units to deal with the related gang cases and crimes.

Services and supplies of $4,234,181 include increases in risk management liabilities ($87,000); inflation ($52,000); startup costs ($100,000) associated with staffing for four new judgeships proposed in 2007-08; and miscellaneous adjustments for internal services ($79,000). Services and supplies also contains one-time expenses for conversion to Active Directory and upgrade of office operating system (not to exceed $250,000) offset by decreases in several line items for one-time costs from 2006-07, expenses the department has reduced, and technical changes in payments to internal services departments. Also, included in this appropriation is the start up material and supplies for the above mentioned additional staff.

Equipment is budgeted at $11,800 and is increased by $3,600 for the purchase of a projector in the central office.

Vehicles of $240,000 represent the purchase of four vehicles ($29,000 each) for investigators for the new judgeships. They will be purchased only as judicial appointments are made. As the result of policy items, the District Attorney purchased an additional five vehicles (three at $22,000 and two at $29,000).

Transfers out of $733,536 primarily represent rents paid to Real Estate Services. Increased costs reflect yearly rents adjustment (4%) and increased EHaP expense. Transfers also includes $72,000 increase for Facilities Management, Auditor Controller and Human Resources services, which is a technical change in the way those services are budgeted from last fiscal year.

Reimbursements of $3,283,773 represent reimbursements from other departments for welfare fraud prosecution, truancy prosecution, Cal-mmet prosecution and reimbursements from another department budget unit for auto theft prosecution. The $84,994 increase is primarily due to increase in reimbursements for asset forfeiture activities.

Taxes budgeted at $29.3 million represent an increase of $1.8 million which is the department's portion of the estimated Prop 172 revenue growth in 2007-08.

State aid budgeted at $4.2 million is increased by $200,000 for additional COPS allocation of $120,000 and increases across several grant and SB 90 programs.

Federal aid of $993,000 includes a $43,000 increase across several federal grant sources.

Current services of $30,000 represent new revenue from the California District Attorneys Association for training provided by asset forfeiture attorney.

Operating transfers in of $1,303,550 represent the transfer of funds from the state Asset Forfeiture and Specialized Prosecutions budget units. The unpredictable nature of this revenue stream prompted the District Attorney to move staff under this budget to provide a mechanism to absorb staff should revenue be drastically reduced. Also, the District Attorney plans to utilize special revenue funds or seek Board of Supervisors approval to use restricted funds to support the Active Directory Exchange operating system in the amount of $250,000. The Active Directory Exchange will allow the District Attorney to manage their information technology function in-house.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
| Average number of days between felony case filing and disposition. | 90 days | 120 days | 90 days |
| Percentage increase of cases where victim services are provided. | 10% | 41% | 32% |
| Percentage increase of Special Unit filings. | 4% | 12% | 2% |
| Increase efficiency in case processing resulting in increased cases entered. | 2% | 20% | 2% |
| Percentage increase of cases processed at the Childrens' Assessment Center. | 5% | 43% | 5% |
| Percentage increase of parole hearings where the DA appears on behalf of the victim. | 50% | 28% | 20% |
| Secure sensitive criminal offender information per state mandated requirements. | New | New | 100% |
| Percentage increase of identity theft cases filed. Cases for 2006-07 (391). | New | New | 3% |
| Percentage increase of cases filed by the gang unit. Cases for 2006-07 (1,100). | New | New | 3% |

**Performance Measure: Average Number of Days Between Felony Case Filings and Disposition**

This performance measure was not fulfilled. Many variables affected this performance measure. In 2006-07, the District Attorney's office experienced an increase in caseload in both misdemeanors and felony cases. However, there were no increases in the number of courtrooms to assist with the already heavily impacted criminal calendars. It is in the public interest and remains a strong policy of the District Attorney's office that criminal cases be resolved at the earliest point in the proceedings.

**Performance Measure: Percentage Increase of Parole Hearings Where the DA Appears on behalf of the Victim**

This performance measure ratio is revised. The projected percentage increase in FY 06-07 was based on the pending addition of 1.0 Deputy DA in the Life Parole Unit. In 2006-07, the unit was fully staffed and attended 252 cases. No additional staffing will be added in FY 07-08; therefore, the ratio for this performance measure was revised. The revised performance measure provides a truer estimate on the number of cases that this office can provide services to given the existing staffing levels.

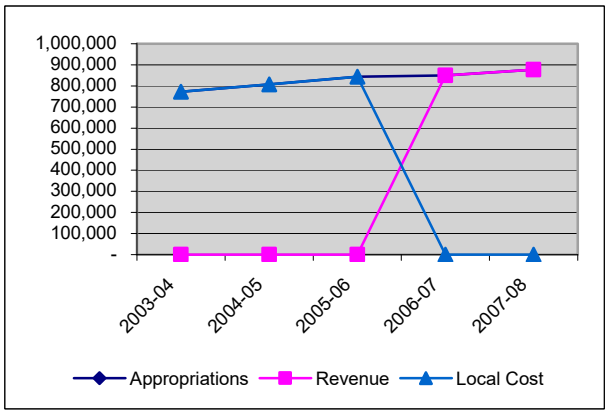
# Child Abduction and Recovery

## DESCRIPTION OF MAJOR SERVICES

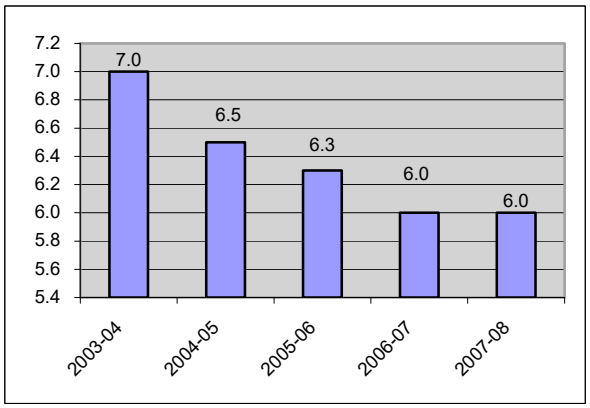
The Child Abduction and Recovery Program is currently required by Chapter 1399, Statutes of 1976, Custody of Minors. Under this statute, the District Attorney (DA) Child Abduction Unit is mandated to take all actions necessary to locate and return parentally abducted children to a safe environment. This program then oversees the prosecution of those who have criminally abducted children. The program requires DA investigators to travel nationwide and to other countries to recover and return children to the custody of the adult ordered by the court.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



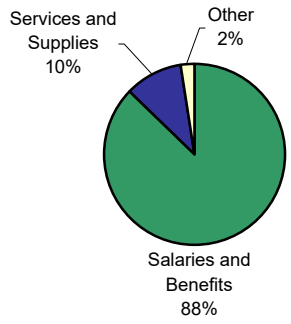
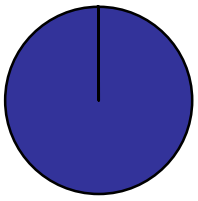

In 2006-07, local cost was replaced with departmental revenue since the state started to fund SB 90 claims again.

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 814,538 | 783,346 | 763,964 | 920,475 | 903,689 |
| Departmental Revenue | - | 9,619 | 104,733 | 920,475 | 1,268,495 |
| Local Cost | 814,538 | 773,727 | 659,231 | - | (364,806) |
| Budgeted Staffing | | | | 6.0 | |

Final appropriation of $903,689 is below budget by $16,786. Salaries and benefits were less than modified budget despite two retirement cash outs. Services and supplies are at budget level with rents less than anticipated. Revenue of $1,268,495 is approximately $350,000 over budget due to prior years SB 90 revenue received in 2006-07.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** District Attorney - Child Abduction
**FUND:** General

**BUDGET UNIT:** AAA DOS
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 698,215 | 677,696 | 669,311 | 788,474 | 729,199 | 764,801 | **35,602** |
| Services and Supplies | 78,323 | 71,087 | 62,493 | 83,867 | 83,097 | 84,036 | **939** |
| Central Computer | - | - | - | 5,517 | 5,517 | 5,824 | **307** |
| Transfers | 38,000 | 34,563 | 32,160 | 25,831 | 32,662 | 21,888 | **(10,774)** |
| Total Appropriation | 814,538 | 783,346 | 763,964 | 903,689 | 850,475 | 876,549 | **26,074** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | - | 7,919 | 100,236 | 1,267,981 | 850,475 | 876,549 | **26,074** |
| Current Services | - | - | 20 | - | - | - | **-** |
| Other Revenue | - | - | 4,477 | 514 | - | - | **-** |
| Other Financing Sources | - | 1,700 | - | - | - | - | **-** |
| Total Revenue | - | 9,619 | 104,733 | 1,268,495 | 850,475 | 876,549 | **26,074** |
| Local Cost | 814,538 | 773,727 | 659,231 | (364,806) | - | - | **-** |
| Budgeted Staffing | | | | | 6.0 | 6.0 | **-** |

Salaries and benefits of $764,801 fund 6.0 positions and are increasing by $35,602 primarily due to MOU and retirement cost increases.

Services and supplies of $84,036 include insurance, computer hardware, travel and vehicle operating costs. It is slightly increased by $939 for inflation.

Transfers of $21,888 represent EHaP and lease costs and are decreased by $10,774 because of reduced lease space occupied.

Departmental revenue of $876,549 is increased by $26,074 based on estimated claims for SB90 reimbursement.

# Real Estate Fraud Prosecution

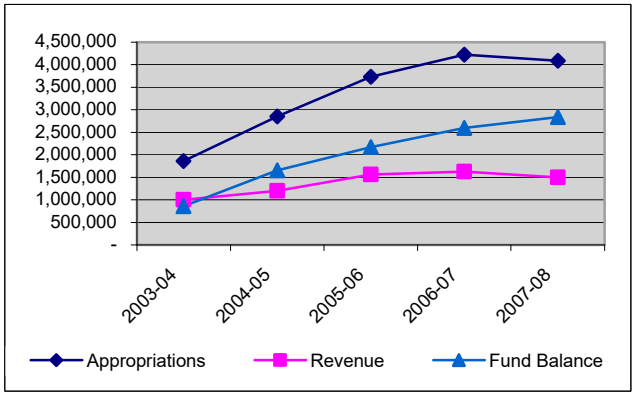
## DESCRIPTION OF MAJOR SERVICES

On January 23, 1996, the Board of Supervisors adopted Resolution 96-14 to allow the county to collect, pursuant to Government Code Section 27388, a $2 fee upon recording documents. These monies, in accordance with state law, are used to fund the Real Estate Fraud unit that investigates and prosecutes real estate fraud crimes in the county.

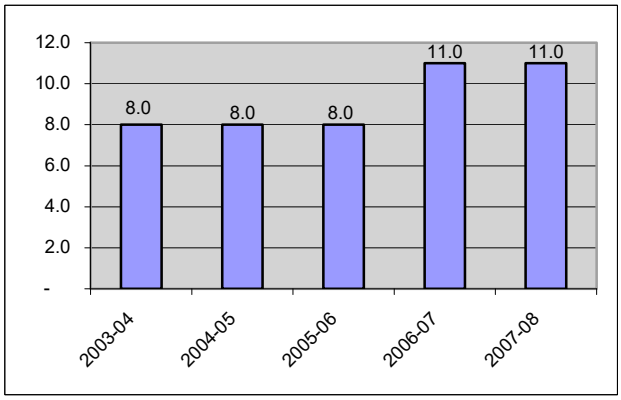
In this county the district attorney, not only prosecutes, but investigates all real estate fraud cases. The workload has steadily increased in the last several years and additional staffing has been added to meet the demand.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 733,388 | 1,004,667 | 1,095,372 | 4,225,650 | 1,335,055 |
| Departmental Revenue | 1,529,895 | 1,521,220 | 1,523,829 | 1,625,000 | 1,323,042 |
| Fund Balance | | | | 2,600,650 | |
| Budgeted Staffing | | | | 11.0 | |

Actual expenditures were less than modified budget due to salary savings and no contingencies expended. Actual revenue was less than modified budget due to a slight decrease in document recording fees.

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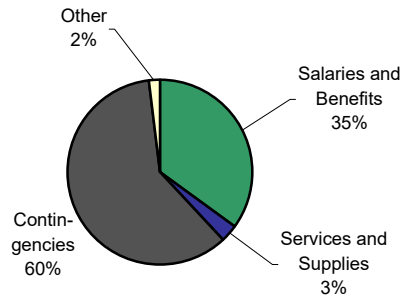
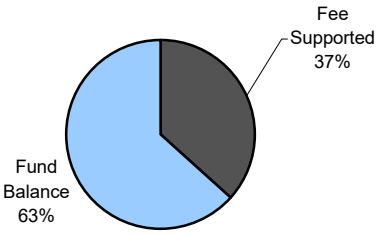
## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** District Attorney
**FUND:** Real Estate Fraud Prosecution

**BUDGET UNIT:** REB DAT
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 629,163 | 880,196 | 975,957 | 1,123,084 | 1,337,903 | 1,433,481 | **95,578** |
| Services and Supplies | 66,026 | 83,902 | 78,525 | 125,761 | 106,507 | 113,258 | **6,751** |
| Central Computer | - | 3,945 | 6,133 | 7,327 | 7,329 | 6,879 | **(450)** |
| Vehicles | - | - | - | 41,902 | - | 23,000 | **23,000** |
| Transfers | 38,199 | 36,624 | 34,757 | 36,981 | 44,502 | 54,467 | **9,965** |
| Contingencies | - | - | - | - | 2,729,409 | 2,457,552 | **(271,857)** |
| Total Appropriation | 733,388 | 1,004,667 | 1,095,372 | 1,335,055 | 4,225,650 | 4,088,637 | **(137,013)** |
| **Departmental Revenue** | | | | | | | |
| Current Services | 1,529,895 | 1,521,220 | 1,517,351 | 1,323,042 | 1,625,000 | 1,500,000 | **(125,000)** |
| Other Financing Sources | - | - | 6,478 | - | - | - | **-** |
| Total Revenue | 1,529,895 | 1,521,220 | 1,523,829 | 1,323,042 | 1,625,000 | 1,500,000 | **(125,000)** |
| Fund Balance | | | | | 2,600,650 | 2,588,637 | **(12,013)** |
| Budgeted Staffing | | | | | 11.0 | 11.0 | **-** |

Salaries and benefits of $1,433,481 fund 11.0 positions and are increasing by $95,578 primarily due to MOU and retirement cost increases.

Services and supplies of $113,258 include insurance, supply, training and vehicle operation costs. The increase of $6,751 is for inflation and vehicle/safety charges for three investigators added in the prior year.

Vehicle costs of $23,000 are needed for an Investigative Technician.

Transfers of $54,467 represent EHaP and lease costs inflation and are increased over last year by $9,965 because of additional staffing/lease space occupied.

Contingencies decreased due to increased operational costs, decreased departmental revenue, and decreased available fund balance.

Revenue of $1,500,000 is based on current revenue receipts from the $2 fee on recording documents.

# Auto Insurance Fraud Prosecution

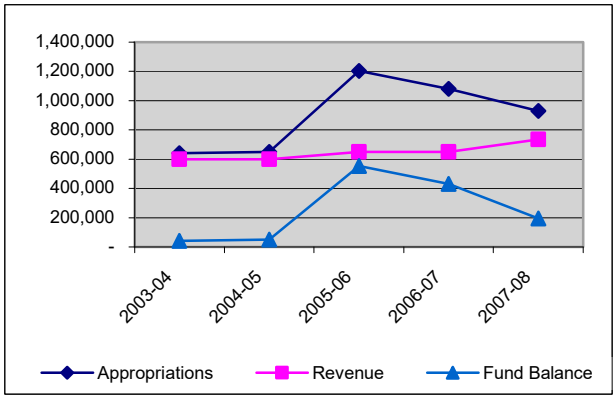
## DESCRIPTION OF MAJOR SERVICES

Insurance fraud is a particular problem for automobile policyholders; as it is one of the biggest and fastest growing segments of insurance fraud and contributes substantially to the high cost of automobile insurance with particular significance in urban areas. Prevention of automobile insurance fraud can significantly reduce insurance claim payments and may therefore produce a commensurate reduction in automobile insurance premiums.

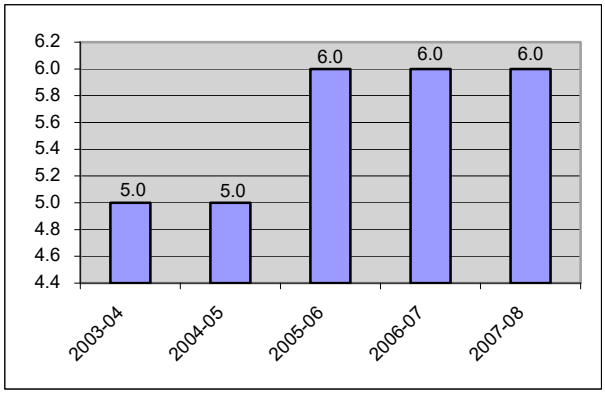
Under the direction of the Insurance Commissioner, the California Department of Insurance makes funds available, as authorized by Section 1871 of the California Insurance Code, to the District Attorney's Office for investigation and prosecution of automobile insurance fraud. This budget unit administers those funds.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

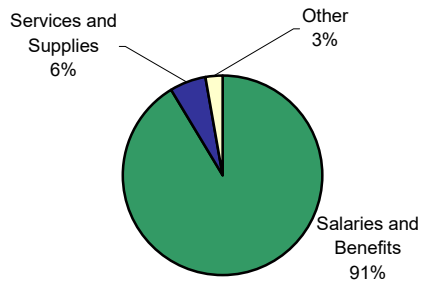



## PERFORMANCE HISTORY

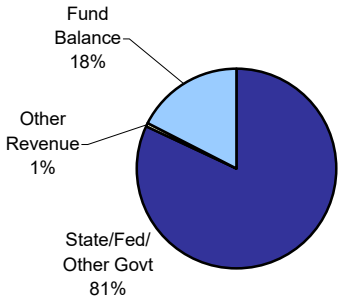
| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 559,116 | 575,436 | 776,554 | 1,084,077 | 922,561 |
| Departmental Revenue | 569,495 | 1,076,821 | 653,228 | 654,000 | 655,754 |
| Fund Balance | | | | 430,077 | |
| Budgeted Staffing | | | | 6.0 | |

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Law and Justice
**DEPARTMENT:** District Attorney
**FUND:** Auto Insurance Fraud Prosecution

**BUDGET UNIT:** RIP DAT
**FUNCTION:** Public Safety
**ACTIVITY:** Auto Insurance Fraud Prosecution

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 492,126 | 508,284 | 694,207 | 834,356 | 812,567 | 847,377 | **34,810** |
| Services and Supplies | 41,724 | 41,590 | 57,959 | 61,127 | 55,063 | 47,526 | **(7,537)** |
| Central Computer | - | 2,430 | 3,192 | 4,525 | 4,525 | 5,766 | **1,241** |
| Transfers | 25,266 | 23,132 | 21,196 | 22,553 | 22,566 | 25,764 | **3,198** |
| Contingencies | - | - | - | - | 185,419 | 3,141 | **(182,278)** |
| Total Appropriation | 559,116 | 575,436 | 776,554 | 922,561 | 1,080,140 | 929,574 | **(150,566)** |
| **Departmental Revenue** | | | | | | | |
| Licenses & Permits | - | 90,674 | - | - | - | - | **-** |
| Use of Money and Prop | - | 2,428 | 6,542 | 3,904 | 4,000 | 5,500 | **1,500** |
| State, Fed or Gov't Aid | 569,495 | 983,719 | 646,639 | 651,850 | 646,063 | 760,802 | **114,739** |
| Other Revenue | - | - | 47 | - | - | - | **-** |
| Total Revenue | 569,495 | 1,076,821 | 653,228 | 655,754 | 650,063 | 766,302 | **116,239** |
| Fund Balance | | | | | 430,077 | 163,272 | **(266,805)** |
| Budgeted Staffing | | | | | 6.0 | 6.0 | **-** |

Salaries and benefits of $847,377 fund 6.0 positions and are increasing by $34,810 primarily due to MOU and retirement cost increases.

Services and supplies of $47,526 include vehicles, insurance and computer hardware costs. The decrease of $7,537 is a result of departmental efforts to reduce expenses and a technical change in audit payments.

Transfers of $25,764 represent EHaP and lease costs inflation and are increased over last year by $3,198 because of rents increase and audits payment technical change.

Contingencies of $3,141 are reduced by $182,278 based on a decrease in available fund balance.

Departmental revenue of $766,302 is increased by $116,239 to reflect award being requested and interest earnings received in the current year.

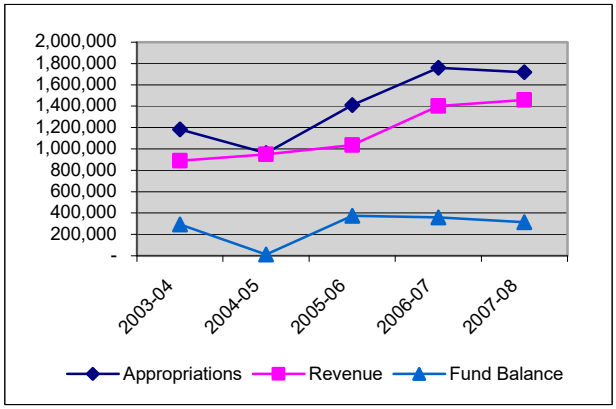
# Workers' Comp Insurance Fraud Prosecution

## DESCRIPTION OF MAJOR SERVICES

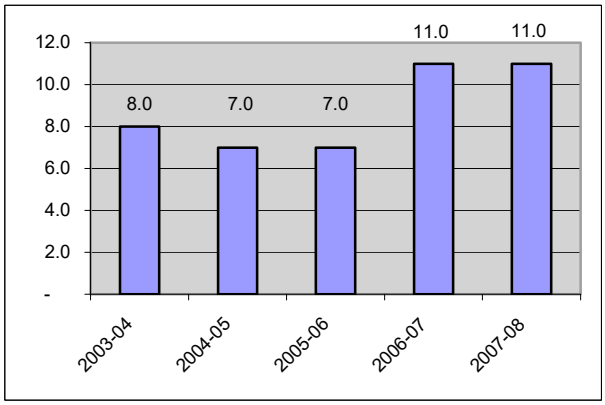
The Department of Insurance, pursuant to Section 1872.83 of the California Insurance Code, distributes funds to the District Attorney's Office for the investigation and prosecution of Workers' Compensation Insurance Fraud. These assessed funds represent a percentage of the total premiums collected by workers' compensation insurance companies and are distributed to investigate and prosecute workers' compensation fraud claims or claims relating to the willful failure to secure the payment of workers' compensation. Of all money collected by the state, 56% is retained by the state for fraud investigation and 44% is distributed statewide to District Attorney offices through a grant program. This budget unit administers those funds.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

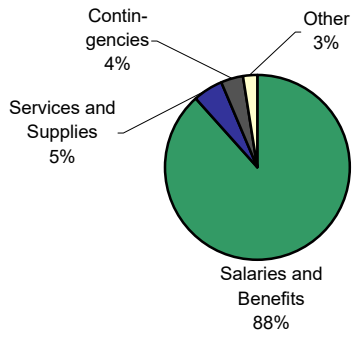
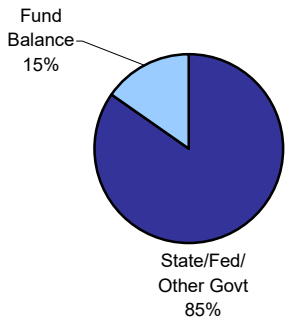



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 867,107 | 934,925 | 1,034,515 | 1,761,785 | 1,502,467 |
| Departmental Revenue | 589,850 | 1,292,555 | 1,018,337 | 1,402,418 | 1,404,760 |
| Fund Balance | | | | 359,367 | |
| Budgeted Staffing | | | | 11.0 | |

Actual expenditures are less than modified budget due to salary and benefit savings and no contingencies expended. Actual revenue was slightly higher due to a slight increase in state aid.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** District Attorney
**FUND:** Workers' Comp Insur Fraud

**BUDGET UNIT:** ROB DAT
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 747,863 | 807,482 | 912,731 | 1,291,517 | 1,303,759 | 1,518,213 | **214,454** |
| Services and Supplies | 74,586 | 79,023 | 85,351 | 106,963 | 98,572 | 81,968 | **(16,604)** |
| Central Computer | - | 3,836 | 4,914 | 6,374 | 6,374 | 10,406 | **4,032** |
| Equipment | - | 7,142 | - | - | - | - | **-** |
| Vehicles | - | - | - | 69,147 | 80,000 | - | **(80,000)** |
| Transfers | 44,658 | 37,442 | 31,519 | 28,466 | 33,556 | 44,798 | **11,242** |
| Contingencies | - | - | - | - | 239,524 | 63,475 | **(176,049)** |
| Total Appropriation | 867,107 | 934,925 | 1,034,515 | 1,502,467 | 1,761,785 | 1,718,860 | **(42,925)** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | - | 230,596 | - | - | - | - | **-** |
| Use of Money and Prop | - | 1,747 | 3,959 | 5,204 | 4,000 | 7,200 | **3,200** |
| State, Fed or Gov't Aid | 589,850 | 1,060,212 | 1,010,528 | 1,399,356 | 1,398,418 | 1,450,000 | **51,582** |
| Current Services | - | - | - | 200 | - | - | **-** |
| Other Financing Sources | - | - | 3,850 | - | - | - | **-** |
| Total Revenue | 589,850 | 1,292,555 | 1,018,337 | 1,404,760 | 1,402,418 | 1,457,200 | **54,782** |
| Fund Balance | | | | | 359,367 | 261,660 | **(97,707)** |
| Budgeted Staffing | | | | | 11.0 | 11.0 | **-** |

Salaries and benefits of $1,518,213 fund 11.0 positions and are increasing by $214,454 primarily due to full year funding of new positions added last fiscal year and MOU and retirement cost increases.

Services and supplies of $81,968 include insurance, vehicle operating costs, and training costs. The decrease of $16,604 is a result of departmental efforts to reduce expenses and a technical change in audit payments.

Vehicles are reduced by $80,000 to eliminate one-time costs in 2006-07.

Transfers of $44,798 represent EHaP, lease and audit costs and are increased over last year by $11,242 because of additional space occupied by new positions added and a technical change in audit payments.

Contingencies of $63,475 decreased due to increased operational costs and decreased available fund balance.

Departmental revenue of $1,457,200 is increased by $54,782 to reflect an award being requested and interest earnings received in the current year.

# Specialized Prosecutions

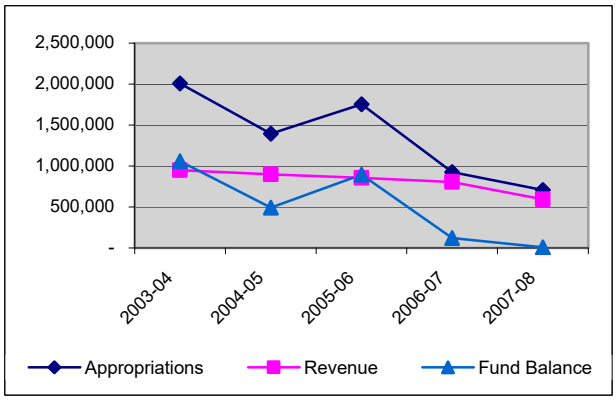
## DESCRIPTION OF MAJOR SERVICES

The District Attorney's special prosecutions unit was established in 1990-91 with funding from various fines and forfeitures to prosecute crimes such as hazardous waste dumping, consumer fraud and violations of Cal-OSHA laws. This budget unit funds two Deputy District Attorneys, three investigators, an investigative technician, and a secretary.

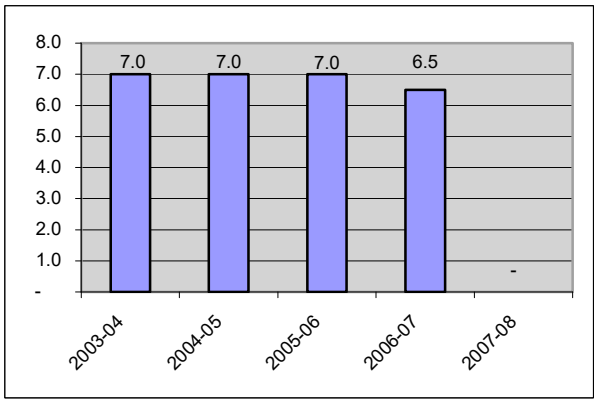
There is no staffing associated with this budget unit in 2007-08.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

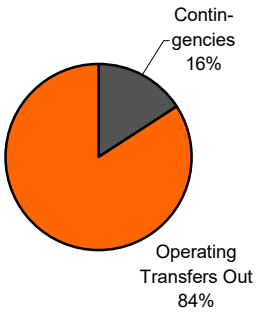
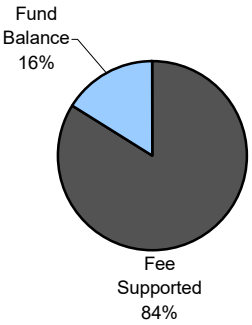



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 936,829 | 894,256 | 990,075 | 925,658 | 750,906 |
| Departmental Revenue | 373,271 | 1,293,544 | 212,755 | 806,500 | 745,532 |
| Fund Balance | | | | 119,158 | |
| Budgeted Staffing | | | | 6.5 | |

Appropriation is less than budget due to savings in salary and benefits. Departmental revenue is also less than budgeted revenue. Since this budget unit continues to experience volatile revenue, the District Attorney eliminated the positions from this budget unit in 2007-08 by absorbing them into the District Attorney Criminal Prosecution budget unit. If staff reductions become necessary because of continued revenue shortfall, they will be accomplished through attrition.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** District Attorney
**FUND:** Specialized Prosecutions

**BUDGET UNIT:** SBI DAT
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 686,612 | 758,070 | 873,667 | 639,150 | 815,866 | - | **(815,866)** |
| Services and Supplies | 93,957 | 75,157 | 62,184 | 65,879 | 62,761 | - | **(62,761)** |
| Central Computer | 3,151 | 3,463 | 5,246 | 5,211 | 6,364 | - | **(6,364)** |
| Transfers | 153,109 | 57,566 | 48,978 | 40,666 | 40,667 | - | **(40,667)** |
| Contingencies | - | - | - | - | - | 113,158 | **113,158** |
| Total Appropriation | 936,829 | 894,256 | 990,075 | 750,906 | 925,658 | 113,158 | **(812,500)** |
| Operating Transfers Out | - | - | - | - | - | 595,550 | **595,550** |
| Total Requirements | 936,829 | 894,256 | 990,075 | 750,906 | 925,658 | 708,708 | **(216,950)** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | 373,271 | 1,279,163 | 190,810 | 742,601 | 800,000 | 589,925 | **(210,075)** |
| Use of Money and Prop | - | 14,367 | 20,836 | 2,931 | 6,500 | 5,000 | **(1,500)** |
| State, Fed or Gov't Aid | - | 14 | 1,093 | - | - | - | **-** |
| Other Revenue | - | - | 16 | - | - | - | **-** |
| Total Revenue | 373,271 | 1,293,544 | 212,755 | 745,532 | 806,500 | 594,925 | **(211,575)** |
| Fund Balance | | | | | 119,158 | 113,783 | **(5,375)** |
| Budgeted Staffing | | | | | 6.5 | - | **(6.5)** |

The 2007-08 budget reflects a technical change in the way fines and forfeiture staffing and expenses are budgeted. Employees/positions and expenses have been moved to the District Attorney's Criminal Prosecution budget unit and corresponding fines and forfeitures revenue from this budget unit will be transferred out to cover those costs. This change was requested because fines and forfeitures revenue is difficult to predict and can vary greatly from year to year, making year-end processing and budget procedures very difficult. The department will also have greater flexibility in making staff reductions in the event of declining revenue (reassignment, absorb through attrition, etc.). Contingencies of $113,158 increased as the result of available fund balance.

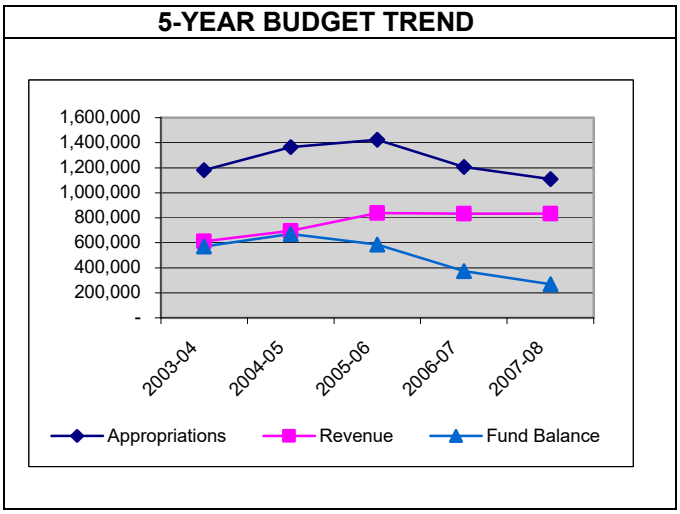
# Vehicle Fees – Auto Theft

## DESCRIPTION OF MAJOR SERVICES

In May of 1995, the San Bernardino County Board of Supervisors adopted a resolution, pursuant to Vehicle Code 9250.14, to impose a $1.00 fee on each San Bernardino County new and renewal vehicle registration to be used to enhance the capacity of local police and prosecutors to deter, investigate and prosecute vehicle theft crimes. This budget unit represents the District Attorney's share of the $1 registration assessment on vehicles registered in San Bernardino County and funds prosecutors and an investigator assigned to automobile theft crimes countywide.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

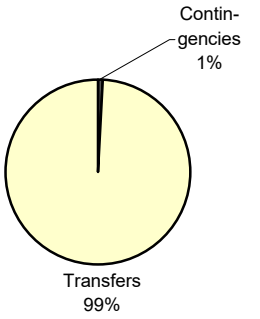
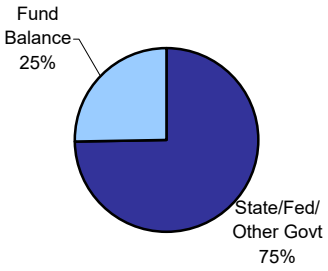



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 639,671 | 877,520 | 1,049,326 | 1,205,596 | 944,677 |
| Departmental Revenue | 739,225 | 793,586 | 835,468 | 833,500 | 849,199 |
| Fund Balance | | | | 372,096 | |

Appropriation is less than budget mainly due to an extended Investigator vacancy in the San Bernardino County Auto Theft Task Force (SANCATT) program. Contingencies were not used in 2006-07. Revenue was slightly higher than the modified budget due to an increase in the shared $1 received by the county from the vehicle registration assessment.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** District Attorney
**FUND:** Vehicle Fees-Auto Theft

**BUDGET UNIT:** SDM DAT
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Transfers | 639,671 | 877,520 | 1,049,326 | 944,677 | 1,179,845 | 1,100,380 | **(79,465)** |
| Contingencies | - | - | - | - | 25,751 | 9,739 | **(16,012)** |
| Total Appropriation | 639,671 | 877,520 | 1,049,326 | 944,677 | 1,205,596 | 1,110,119 | **(95,477)** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | - | - | - | 613,728 | - | - | **-** |
| Use of Money and Prop | - | 14,767 | 19,214 | 20,083 | 13,500 | 13,500 | **-** |
| State, Fed or Gov't Aid | 739,225 | 778,819 | 816,254 | 215,388 | 820,000 | 820,000 | - |
| Total Revenue | 739,225 | 793,586 | 835,468 | 849,199 | 833,500 | 833,500 | **-** |
| Fund Balance | | | | | 372,096 | 276,619 | **(95,477)** |

Transfers of $1,100,380 represent reimbursements to the District Attorney's Criminal Prosecution budget unit for prosecutors and investigators assigned to automobile theft crimes. The decrease of $79,465 is due to the estimated under utilization of salary and benefits as the result of short vacancy periods.

Contingencies of $9,739 decreased due to available fund balance.

Departmental revenue of $833,500 is unchanged as current receipts are at expected levels and no significant change is expected.

# State Asset Forfeitures

## DESCRIPTION OF MAJOR SERVICES

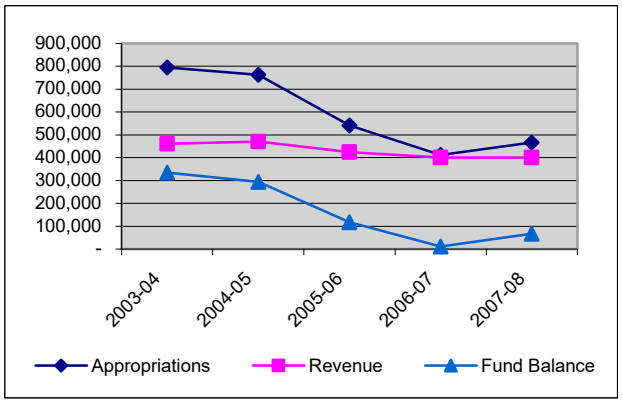
The goal of asset forfeiture is to remove the profits from those who benefit from illegal activities. While seizures and arrests present a temporary setback for criminals, asset forfeiture is effective in permanently removing the proceeds from them while diminishing their ability to continue the illegal enterprise. The law permits law enforcement agencies to use the proceeds of forfeiture to purchase safe, more effective equipment that they otherwise could not afford. Thus, law enforcement is able to convert criminal profits into supplemental funding to inhibit illegal activities.

The District Attorney's Asset Forfeiture program deters crime by depriving criminal of the profits and proceeds of their illegal activities. State asset forfeitures fund staff that process asset forfeitures generated by activities of the Sheriff's Department and police agencies in the county.

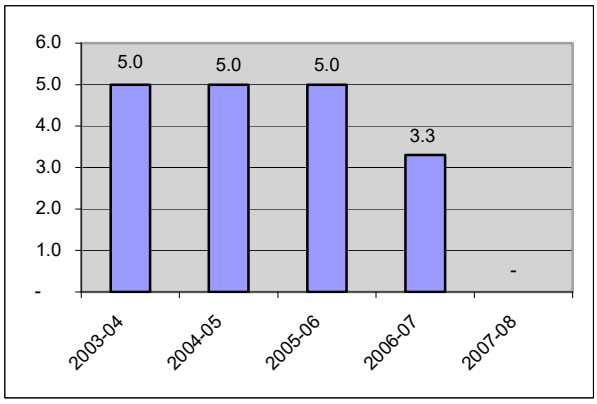
There is no staffing associated with this budget unit in 2007-08.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

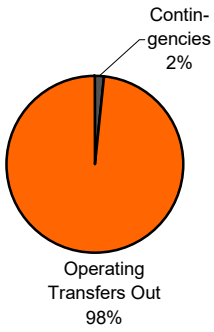
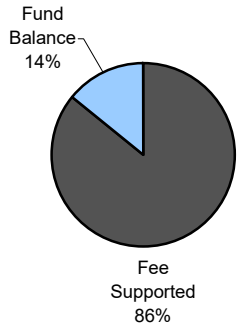



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 455,615 | 464,976 | 402,129 | 411,168 | 409,778 |
| Departmental Revenue | 416,642 | 289,047 | 295,770 | 400,000 | 464,584 |
| Fund Balance | | | | 11,168 | |
| Budgeted Staffing | | | | 3.3 | |

Actual expenditures were less than the modified budget due to slight savings in salary and benefits, and services and supplies. Actual revenue increased more than modified budget as a result of receiving additional funds from the State Asset Forfeitures.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** District Attorney
**FUND:** State Asset Forfeitures

**BUDGET UNIT:** SBH DAT
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 419,312 | 421,880 | 399,685 | 408,207 | 409,667 | - | **(409,667)** |
| Services and Supplies | 26,567 | 22,277 | 17,605 | 21,729 | 23,581 | - | **(23,581)** |
| Central Computer | - | 2,544 | 3,969 | 3,646 | 3,646 | - | **(3,646)** |
| Transfers | 9,736 | 18,275 | 22,259 | 20,245 | 20,257 | - | **(20,257)** |
| Contingencies | - | - | - | - | 2,511 | 7,973 | **5,462** |
| Total Exp Authority | 455,615 | 464,976 | 443,518 | 453,827 | 459,662 | 7,973 | **(451,689)** |
| Reimbursements | - | - | (41,389) | (44,049) | (48,494) | - | **48,494** |
| Total Appropriation | 455,615 | 464,976 | 402,129 | 409,778 | 411,168 | 7,973 | **(403,195)** |
| Operating Transfers Out | - | - | - | - | - | 458,000 | **458,000** |
| Total Requirements | 455,615 | 464,976 | 402,129 | 409,778 | 411,168 | 465,973 | **54,805** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | 416,642 | 289,047 | 295,770 | 464,584 | 400,000 | 400,000 | **-** |
| Total Revenue | 416,642 | 289,047 | 295,770 | 464,584 | 400,000 | 400,000 | **-** |
| Fund Balance | | | | | 11,168 | 65,973 | **54,805** |
| Budgeted Staffing | | | | | 3.3 | - | **(3.3)** |

The final 2007-08 budget reflects a technical change in the way the asset forfeiture staffing and expenses are budgeted. Employees/positions and expenses have been moved to the District Attorney's Criminal Prosecution budget unit and corresponding fines and forfeitures revenue from this budget unit will be transferred out to cover those costs. This change was requested because fines and forfeitures revenue is difficult to predict and can vary greatly from year to year, making year-end processing and budget procedures very difficult. The department will also have greater flexibility in making staff reductions in the event of declining revenue (reassignment, absorb through attrition, etc.). Contingencies of $7,973 are increased by $5,462 based on available fund balance.

# Federal Asset Forfeitures

## DESCRIPTION OF MAJOR SERVICES

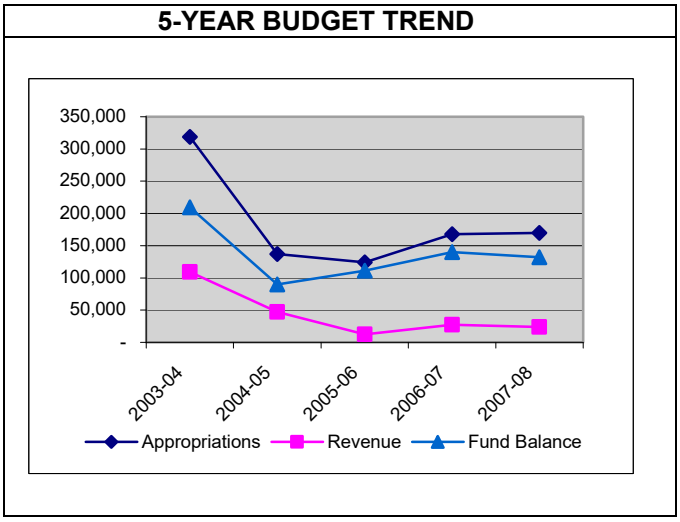
In 1984, Congress enacted the Comprehensive Crime Control Act, which gave federal prosecutors new forfeiture provisions to combat crime. Also created by this legislation was the Department of Justice Assets Forfeiture Fund (AFF). The proceeds from the sale of forfeited assets such as real property, vehicles, businesses, financial instruments, vessels, aircraft and jewelry are deposited into the AFF and are subsequently used to further law enforcement initiatives.

Under the Equitable Sharing Program, the proceeds from sales are often shared with the state and local enforcement agencies that participated in the investigation, which led to the seizure of the assets. This important program enhances law enforcement cooperation between state/local agencies and federal agencies. This budget unit represents federal asset forfeitures processed by the District Attorney's Asset Forfeiture unit. The U.S. Department of Justice sets forth the terms by which law enforcements may use these funds.

A portion of these funds will be transferred to the District Attorney's criminal budget unit for Asset Forfeiture unit operating expenses in 2007-08 and safety equipment according to the terms set forth by the U.S. Department of Justice.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

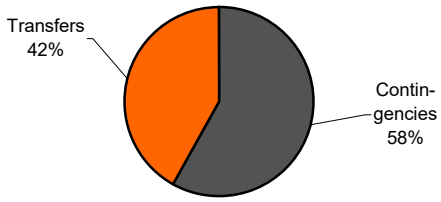
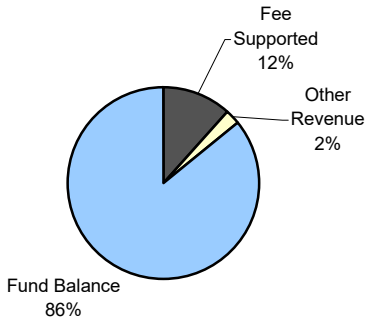



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 155,000 | - | 41,389 | 167,560 | 44,049 |
| Departmental Revenue | 30,370 | 16,574 | 70,000 | 27,500 | 49,758 |
| Fund Balance | | | | 140,060 | |

Actual expenditures are less than budgeted as no contingencies were expended. Revenue was slightly higher than the modified budget due to increase in fines and forfeitures.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** District Attorney
**FUND:** Federal Asset Forfeitures

**BUDGET UNIT:** SDN DAT
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Transfers | 155,000 | - | 41,389 | 44,049 | 48,494 | 71,333 | **22,839** |
| Contingencies | - | - | - | - | 119,066 | 98,436 | **(20,630)** |
| Total Appropriation | 155,000 | - | 41,389 | 44,049 | 167,560 | 169,769 | **2,209** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | 26,857 | 14,660 | 65,158 | 42,971 | 25,000 | 20,000 | **(5,000)** |
| Use of Money and Prop | 3,513 | 2,065 | 4,842 | 6,787 | 2,500 | 4,000 | **1,500** |
| Other Revenue | - | (151) | - | - | - | - | **-** |
| Total Revenue | 30,370 | 16,574 | 70,000 | 49,758 | 27,500 | 24,000 | **(3,500)** |
| Fund Balance | | | | | 140,060 | 145,769 | **5,709** |

Transfers of $71,333 are increasing by $22,839 as a result of inflation and rent increases and safety equipment expenses.

Contingencies of $98,436 are reduced by $20,630 due to increased operational costs and decreased departmental revenue.

Departmental revenue of $24,000 is reduced by $3,500 based on current receipts. Asset forfeiture revenue is difficult to predict and can vary greatly from year to year.

# LAW AND JUSTICE GROUP ADMINISTRATION
## Doreen Boxer

### MISSION STATEMENT

The mission of the Law and Justice Group Executive Committee is to enhance the quality of life, provide for the safety of all citizens, and promote the principles of justice within San Bernardino County by coordinating resources and services, including justice facilities and information management

### STRATEGIC GOALS

1. Promote safety by reducing the length of time required to move cases through the criminal justice system.

2. Positively affect safety and well being of residents and visitors by increasing the amount of funding received for Law and Justice Group projects.

3. Enhance quality of life in the County of San Bernardino by reducing the negative effects of gang-related crimes on the citizens of the county.

### SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance | Staffing |
| **General Fund** | | | | | |
| Law and Justice Group Administraton | 232,951 | 78,503 | 154,448 | | 1.0 |
| Total General Fund | 232,951 | 78,503 | 154,448 | | 1.0 |
| **Special Revenue Funds** | | | | | |
| 2003 US BJA Congressional Mandated Award | 150,731 | 174,695 | | (23,964) | - |
| 2005 COPS Technology Grant | 175,079 | 175,010 | | 69 | - |
| 2006 COPS Technology Grant | 493,614 | 493,614 | | - | - |
| 2005 Justice Assistance Grant | 38,736 | 500 | | 38,236 | - |
| 2006 Justice Assistance Grant | 52,100 | 750 | | 51,350 | - |
| Southwest Border Prosecution Initiative | 5,861,949 | 1,210,000 | | 4,651,949 | - |
| Total Special Revenue Funds | | | | | - |
| **Total - All Funds** | | | 154,448 | | 1.0 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

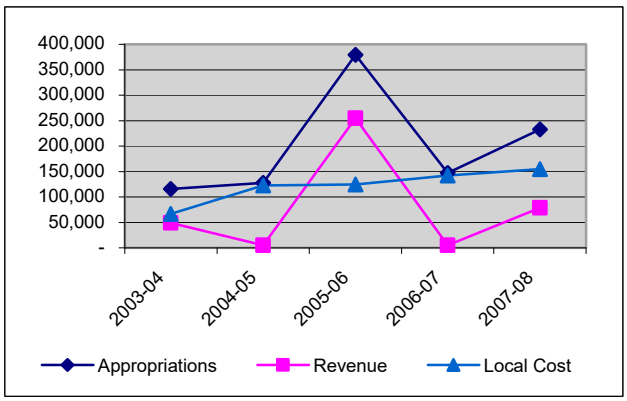
# Law and Justice Group Administration

## DESCRIPTION OF MAJOR SERVICES

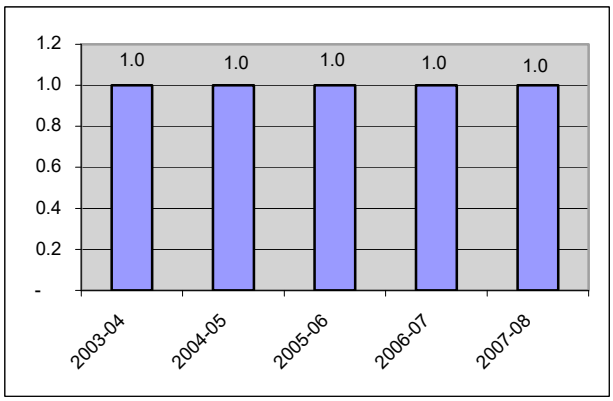
Under general direction of the Law and Justice Group Chairman, the law and justice departments collaborate on grant applications, projects and operational enhancements, with the assistance and coordination by the administrative analyst for the Law and Justice Group.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

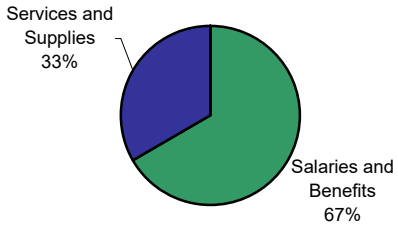



## PERFORMANCE HISTORY

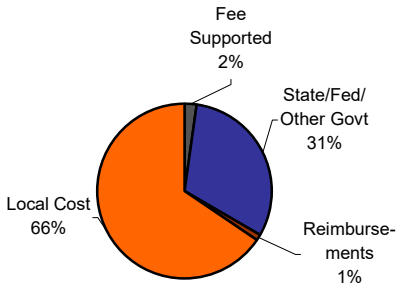
| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 114,341 | 123,806 | 147,980 | 147,302 | 146,887 |
| Departmental Revenue | - | 297,097 | 13,891 | 5,000 | 5,000 |
| Local Cost | 114,341 | (173,291) | 134,089 | 142,302 | 141,887 |
| Budgeted Staffing | | | | 1.0 | |

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Law and Justice
**DEPARTMENT:** Law and Justice Group Administration
**FUND:** General

**BUDGET UNIT:** AAA LNJ
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 111,600 | 122,075 | 137,896 | 144,922 | 144,857 | 156,886 | **12,029** |
| Services and Supplies | 2,004 | 751 | 9,776 | 720 | 3,450 | 77,534 | **74,084** |
| Central Computer | 564 | 790 | 105 | 988 | 988 | 1,067 | **79** |
| Transfers | 173 | 190 | 203 | 257 | 257 | 264 | **7** |
| Total Exp Authority | 114,341 | 123,806 | 147,980 | 146,887 | 149,552 | 235,751 | **86,199** |
| Reimbursements | - | - | - | - | (2,250) | (2,800) | **(550)** |
| Total Appropriation | 114,341 | 123,806 | 147,980 | 146,887 | 147,302 | 232,951 | **85,649** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | - | 287,097 | - | - | - | 73,503 | **73,503** |
| Current Services | - | 10,000 | 5,000 | 5,000 | 5,000 | 5,000 | **-** |
| Other Financing Sources | - | - | 8,891 | - | - | - | **-** |
| Total Revenue | - | 297,097 | 13,891 | 5,000 | 5,000 | 78,503 | **73,503** |
| Local Cost | 114,341 | (173,291) | 134,089 | 141,887 | 142,302 | 154,448 | **12,146** |
| Budgeted Staffing | | | | | 1.0 | 1.0 | **-** |

Salaries and benefits of $156,886 fund 1.0 position and are increasing by $12,029 primarily resulting from costs associated with MOU and retirement rate adjustments. There is a slight decrease in worker's compensation costs.

Services and supplies of $77,534 include training and travel costs for this budget unit and increased costs associated with the "pass-through" of the Juvenile Accountability Block Grant (JABG) program to the Superior Court to fund a portion of the salaries associated with a hearing officer and legal processing clerk. Departmental revenue is increased by $73,503 to reflect the receipt of the JABG grant funds.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percent of cases e-filed. | 15% | 9% | 12% |
| Percentage of L&J expenditures with grant funding sources. | 18% | 16% | 60% |

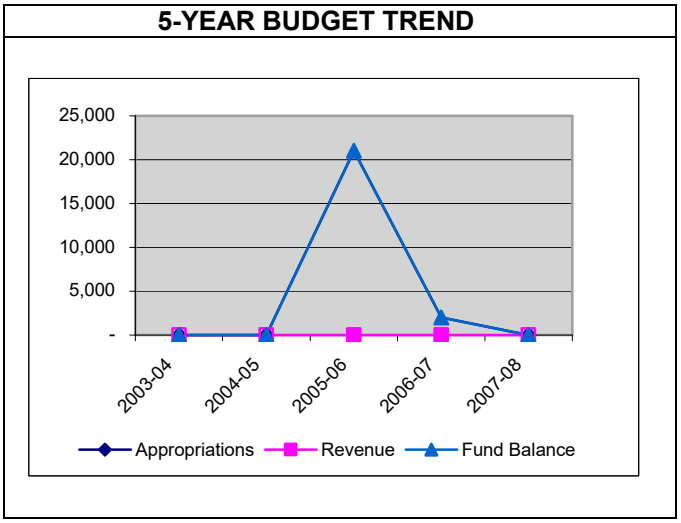
# 2004 Local Law Enforcement Block Grant

## DESCRIPTION OF MAJOR SERVICES

This grant provided funding for projects to reduce crime and improve public safety. An advisory board recommended projects that were submitted by law and justice departments. This allocation covered the purchase of 800mhz radio system enhancements, training equipment, video conferencing equipment, hardware and customized software for offender supervision, and application support and maintenance for the e-Filing system.

There was no staffing associated with this budget unit.

## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | 57,077 | 19,699 | 2,014 | 2,014 |
| Departmental Revenue | - | 78,081 | 709 | - | - |
| Fund Balance | | | | 2,014 | |

## ANALYSIS OF FINAL BUDGET

**GROUP:** Law and Justice
**DEPARTMENT:** Law and Jutice Group Administration
**FUND:** 2004 Local Law Enforcement Block Grant

**BUDGET UNIT:** SDZ LNJ
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | - | - | - | 2,014 | 2,014 | - | **(2,014)** |
| Transfers | - | 57,077 | 19,699 | - | - | - | **-** |
| Total Appropriation | - | 57,077 | 19,699 | 2,014 | 2,014 | - | **(2,014)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | 1,204 | 709 | - | - | - | **-** |
| State, Fed or Gov't Aid | - | 76,877 | - | - | - | - | **-** |
| Total Revenue | - | 78,081 | 709 | - | - | - | **-** |
| Fund Balance | | | | | 2,014 | - | **(2,014)** |

Funding under this grant was depleted in September 2006.

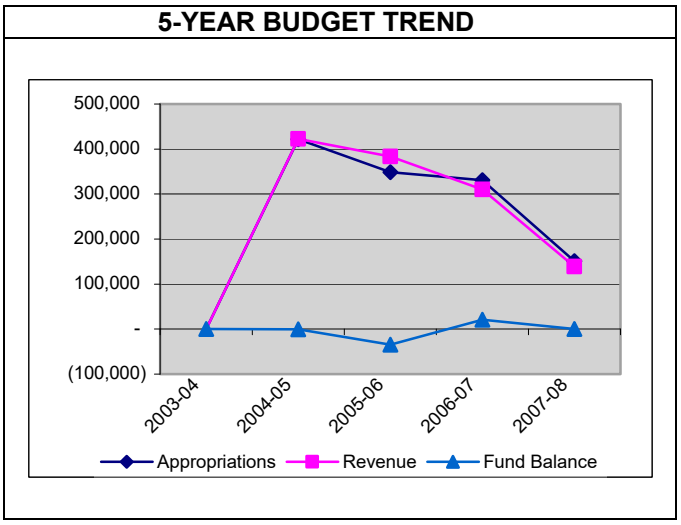
# 2003 US BJA Congressional Mandate Award

## DESCRIPTION OF MAJOR SERVICES

This earmark award provides funding for the development of the law enforcement document imaging system called Storage Technology Optical Records Management (STORM). This collaborative project seeks to electronically transmit data and documents between the Sheriff, District Attorney and Superior Court. Ultimately, the project will expand to include Probation, Public Defender and external law enforcement agencies.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

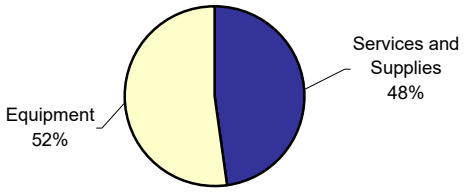
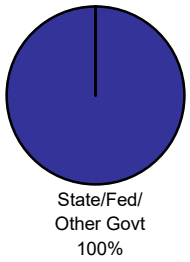



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 62,004 | 45,879 | (20,000) | 330,458 | 194,015 |
| Departmental Revenue | 73,314 | 37,082 | 34,594 | 309,902 | 149,495 |
| Fund Balance | | | | 20,556 | |

Expenditures under this program are reimbursed after they are incurred, so actual revenue decreases proportionately with expenditures. Several anticipated expenditures for equipment in 2006-07 were deferred until 2007-08 due to ongoing project delays.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Law and Jutice Group Administration
**FUND:** 2003 US BJA Congress Mand Awd

**BUDGET UNIT:** SDY LNJ
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 62,004 | 24,311 | - | 122,776 | 121,637 | 71,807 | **(49,830)** |
| Equipment | - | 21,568 | - | 70,039 | 148,821 | 78,924 | **(69,897)** |
| Transfers | - | - | (20,000) | 1,200 | 60,000 | - | **(60,000)** |
| Total Appropriation | 62,004 | 45,879 | (20,000) | 194,015 | 330,458 | 150,731 | **(179,727)** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | 73,314 | 37,082 | 34,594 | 149,495 | 309,902 | 174,695 | **(135,207)** |
| Total Revenue | 73,314 | 37,082 | 34,594 | 149,495 | 309,902 | 174,695 | **(135,207)** |
| Fund Balance | | | | | 20,556 | (23,964) | **(44,520)** |

Services and supplies of $71,807 include costs associated with computer programming and image licensing software for the STORM project. The decrease of $49,830 reflects the one-time availability of grant funding.

Equipment of $78,924 is for computer equipment and is decreased by $69,897 to reflect the one-time nature of fixed asset purchases under this grant. Transfers are decreased by $60,000 due to a procedural change in paying expenditures directly from this fund.

Expenditures under this program are reimbursed after they are incurred, so projected revenue decreases proportionately with expenditures.

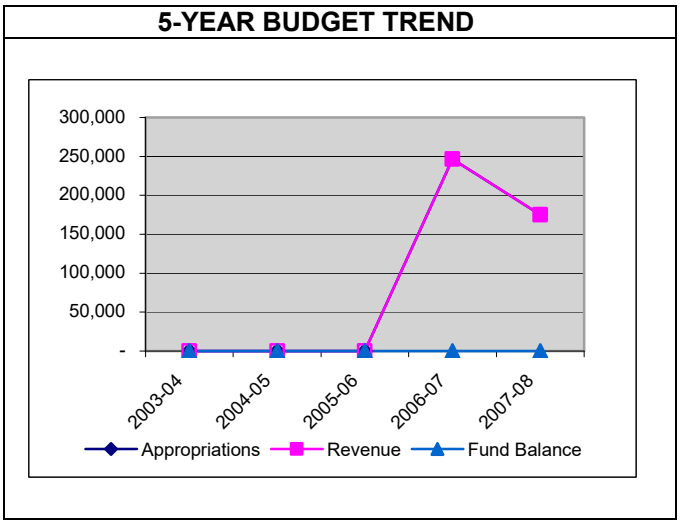
# 2005 COPS Technology Grant

## DESCRIPTION OF MAJOR SERVICES

This earmark award provides funding to begin implementation of the integrated electronic criminal case filing system known as Storage Technology Optical Records Management (STORM), whereby transmittal of document images will occur between the Sheriff, District Attorney and Superior Court. Ultimately, the project will expand to include Probation, Public Defender and external law enforcement agencies.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

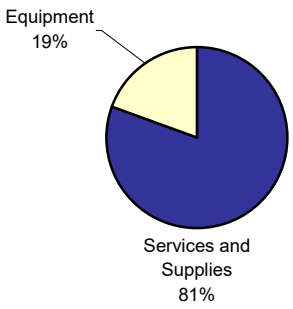
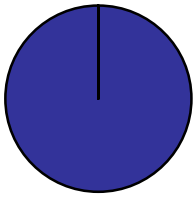



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | - | 246,661 | 71,651 |
| Departmental Revenue | - | - | - | 246,661 | 71,720 |
| Fund Balance | | | | - | |

Programming for the project was delayed and will occur predominantly in 2007-08, resulting in both expense and corresponding revenue variances.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Law and Jutice Group Administration
**FUND:** 2005 COPS Technology Grant

**BUDGET UNIT:** SEC LNJ
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | - | - | - | 71,651 | 212,661 | 141,079 | **(71,582)** |
| Equipment | - | - | - | - | 34,000 | 34,000 | **-** |
| Total Appropriation | - | - | - | 71,651 | 246,661 | 175,079 | **(71,582)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | - | - | 134 | - | - | **-** |
| State, Fed or Gov't Aid | - | - | - | 71,586 | 246,661 | 175,010 | **(71,651)** |
| Total Revenue | - | - | - | 71,720 | 246,661 | 175,010 | **(71,651)** |
| Fund Balance | | | | | - | 69 | **69** |

Services and supplies of $141,079 include costs associated with computer programming for the STORM project. The decrease in revenue of $71,651 reflects the one-time availability of grant funding.

Equipment of $34,000 is related to storage disks for this project.

Expenditures under this program are reimbursed after they are incurred, so projected revenue decreases proportionately with expenditures.

# 2006 COPS Technology Grant

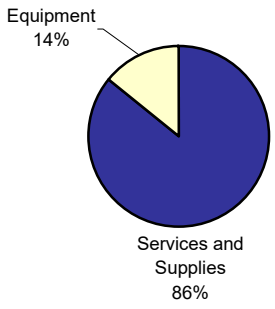
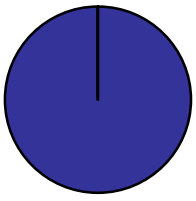
**DESCRIPTION OF MAJOR SERVICES**

This earmark award provides funding to further implementation of the integrated electronic criminal case filing system known as Storage Technology Optical Records Management (STORM), whereby transmittal of document images will occur between the Sheriff, District Attorney and Superior Court. Ultimately, the project will expand to include Probation, Public Defender and external law enforcement agencies.

This is a newly established budget unit in 2007-08 and therefore no history is available.

There is no staffing associated with this budget unit.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Law and Jutice Group Administration
**FUND:** 2006 COPS Technology Grant

**BUDGET UNIT:** SII LNJ
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | - | - | - | - | - | 423,077 | **423,077** |
| Equipment | - | - | - | - | - | 70,537 | **70,537** |
| Total Appropriation | - | - | - | - | - | 493,614 | **493,614** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | - | - | - | - | - | 493,614 | **493,614** |
| Total Revenue | - | - | - | - | - | 493,614 | **493,614** |
| Fund Balance | | | | | - | - | **-** |

Services and supplies of $423,077 include costs associated with computer programming and development, software and hardware purchases for the STORM project.

Equipment purchases of $70,537 reflect fixed asset purchases for the STORM project.

Expenditures under this program are reimbursed after they are incurred, so projected revenue is equal to expenditures.

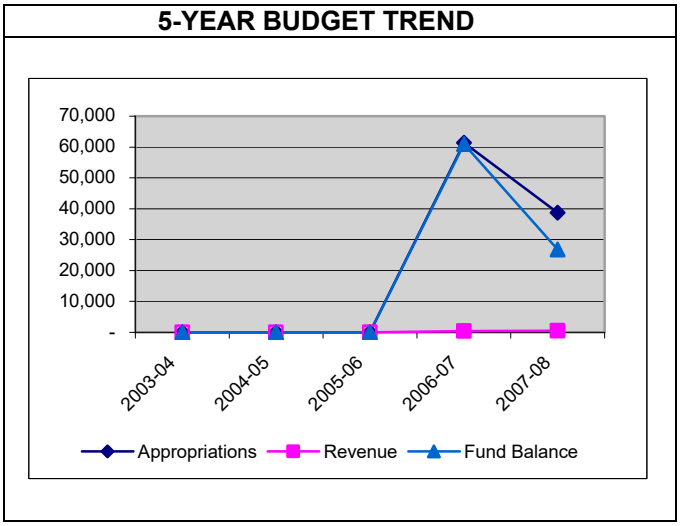
# 2005 Justice Assistance Grant

## DESCRIPTION OF MAJOR SERVICES

This federal grant supports a broad range of law enforcement activities to improve the overall criminal justice system. The County of San Bernardino serves as the lead agency and passes allocation through to the various local jurisdictions. Within the county, resources are used for e-Filing system maintenance, equipment for mobile command operations, teleconferencing equipment, polygraph testing for probationers, and costs associated with Mental Health Court.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

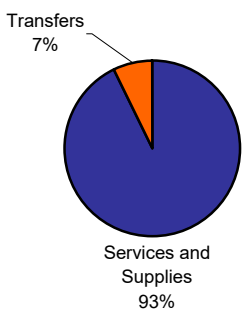
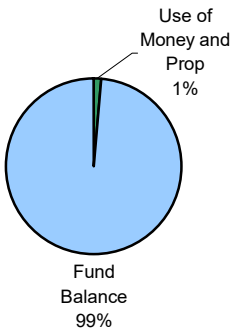



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | 958,168 | 61,400 | 25,108 |
| Departmental Revenue | - | - | 1,019,183 | 385 | 2,328 |
| Fund Balance | | | | 61,015 | |

In accordance with section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in the budget unit are less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Law and Justice Group Administration
**FUND:** 2005 Justice Assistance Grant

**BUDGET UNIT:** SEG LNJ
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | - | - | 871,097 | 8,250 | 12,216 | 35,936 | **23,720** |
| Transfers | - | - | - | 16,858 | 25,574 | 2,800 | **(22,774)** |
| Contingencies | - | - | - | - | 23,610 | - | **(23,610)** |
| Total Appropriation | - | - | 871,097 | 25,108 | 61,400 | 38,736 | **(22,664)** |
| Operating Transfers Out | - | - | 87,071 | - | - | - | **-** |
| Total Requirements | - | - | 958,168 | 25,108 | 61,400 | 38,736 | **(22,664)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | - | 3,632 | 2,328 | 385 | 500 | **115** |
| State, Fed or Gov't Aid | - | - | 1,015,551 | - | - | - | **-** |
| Total Revenue | - | - | 1,019,183 | 2,328 | 385 | 500 | **115** |
| Fund Balance | | | | | 61,015 | 38,236 | **(22,779)** |

Services and supplies of $35,936 are increased by $23,720 primarily due to the software maintenance and support agreement for e-Filing and Electronic Information Sharing.

A transfer of $2,800 is anticipated to offset Law & Justice Group administrative expenses. The decrease of $22,774 is related to replacement of servers during 2006-07, purchased with a transfer of funds to the Information Services Department.

Departmental revenue of $500 is the anticipated interest in this fund.

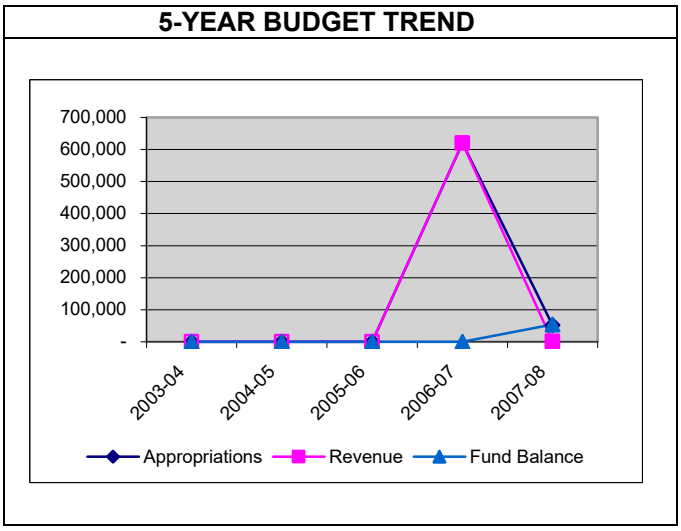
# 2006 Justice Assistance Grant

## DESCRIPTION OF MAJOR SERVICES

This federal grant supports a broad range of law enforcement activities to improve the overall criminal justice system. The County of San Bernardino serves as the lead agency and passes allocation through to the various local jurisdictions. Within the County's law and justice departments, resources are currently used for polygraph testing, a restorative justice community corrections program, and costs associated with Drug Courts.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

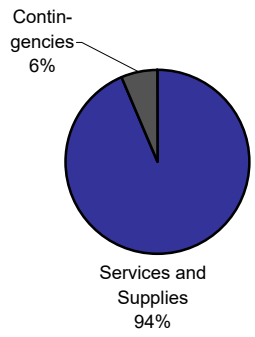
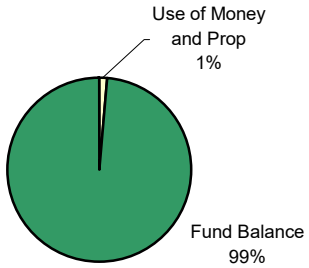



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | - | 620,245 | 574,757 |
| Departmental Revenue | - | - | - | 620,245 | 626,107 |
| Fund Balance | | | | - | |

Expenditures in 2006-07 were less than expected due to reduced project costs related to electronic information sharing and probationer polygraph testing. Since the JAG grant is an annual allocation, money remaining from earlier grant awards is typically depleted first.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Law and Justice Group Administration
**FUND:** 2006 Justice Assistance Grant

**BUDGET UNIT:** SFX LNJ
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | - | - | - | 574,757 | 620,245 | 48,774 | **(571,471)** |
| Contingencies | - | - | - | - | - | 3,326 | **3,326** |
| Total Appropriation | - | - | - | 574,757 | 620,245 | 52,100 | **(568,145)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | - | - | 5,862 | - | 750 | **750** |
| State, Fed or Gov't Aid | - | - | - | 620,245 | 620,245 | - | **(620,245)** |
| Total Revenue | - | - | - | 626,107 | 620,245 | 750 | **(619,495)** |
| Fund Balance | | | | | - | 51,350 | **51,350** |

Services and supplies of $48,774 include costs associated with Drug Court, polygraph testing for probationers, and software maintenance and support for e-Filing and Electronic Information Sharing. The decrease of $571,471 reflects the one-time availability of grant funding.

Contingencies of $3,326 are based on the undesignated available fund balance. In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. The amount not expended is carried over to the subsequent year's budget.

Departmental revenue of $750 is the anticipated interest in this fund.

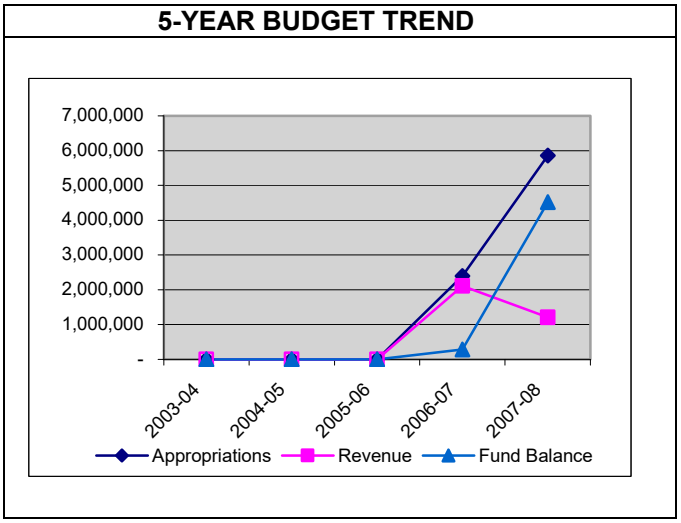
# Southwest Border Prosecution Initiative

## DESCRIPTION OF MAJOR SERVICES

The Law and Justice Group compiles documentation of expenditures for the Southwest Border Prosecution Initiative, a reimbursement project under which jurisdictions in the four Southwestern U.S. Border States (Arizona, California, Texas, and New Mexico) are eligible to be reimbursed for a portion of prosecution and detention costs in federal cases. These funds are used for law and justice activities that support and enhance prosecutorial and detention services.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

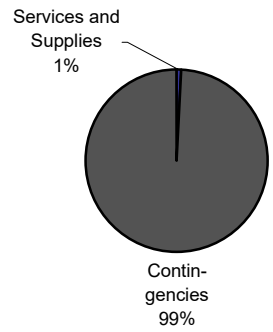
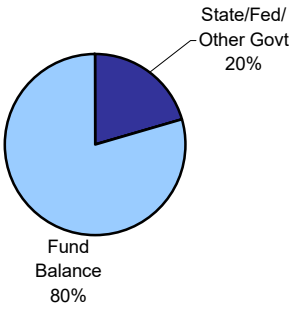



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | - | 2,398,468 | 19,216 |
| Departmental Revenue | - | - | 288,794 | 2,109,674 | 4,382,371 |
| Fund Balance | | | | 288,794 | |

In accordance with section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in the budget unit are less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget. Revenue in 2006-07 exceeds budget due to greater than anticipated reimbursements from the federal government.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Law and Justice Group Administration
**FUND:** Southwest Border Prosecution Initiative

**BUDGET UNIT:** SWI LNJ
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | - | - | - | 19,216 | 44,504 | 50,144 | **5,640** |
| Contingencies | - | - | - | - | 2,353,964 | 5,811,805 | **3,457,841** |
| Total Appropriation | - | - | - | 19,216 | 2,398,468 | 5,861,949 | **3,463,481** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | - | - | 36,780 | 1,500 | 10,000 | **8,500** |
| State, Fed or Gov't Aid | - | - | 288,794 | 2,621,604 | 420,000 | 1,200,000 | **780,000** |
| Total Revenue | - | - | 288,794 | 2,658,384 | 421,500 | 1,210,000 | **788,500** |
| Operating Transfers In | - | - | - | 1,723,987 | 1,688,174 | - | **(1,688,174)** |
| Total Financing Sources | - | - | 288,794 | 4,382,371 | 2,109,674 | 1,210,000 | **(899,674)** |
| Fund Balance | | | | | 288,794 | 4,651,949 | **4,363,155** |

Services and supplies of $50,144 include costs associated with a mobile command post for Probation and the Board-approved automated citation device program that grants funds to participating local jurisdictions.

Contingencies of $5,811,805 are based on undesignated departmental revenue and fund balance. Departmental revenue of $1,210,000 is related to anticipated quarterly claims and interest in this fund. The variance in operating transfers in is due to the one-time transfer of general fund reserves to the new special revenue fund.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Average gang-related arrests per sweep. | 48 | 7 | 10 |
| New gang members identified per sweep. | 3 | 15 | 5 |

# PROBATION
## Jerry L. Harper

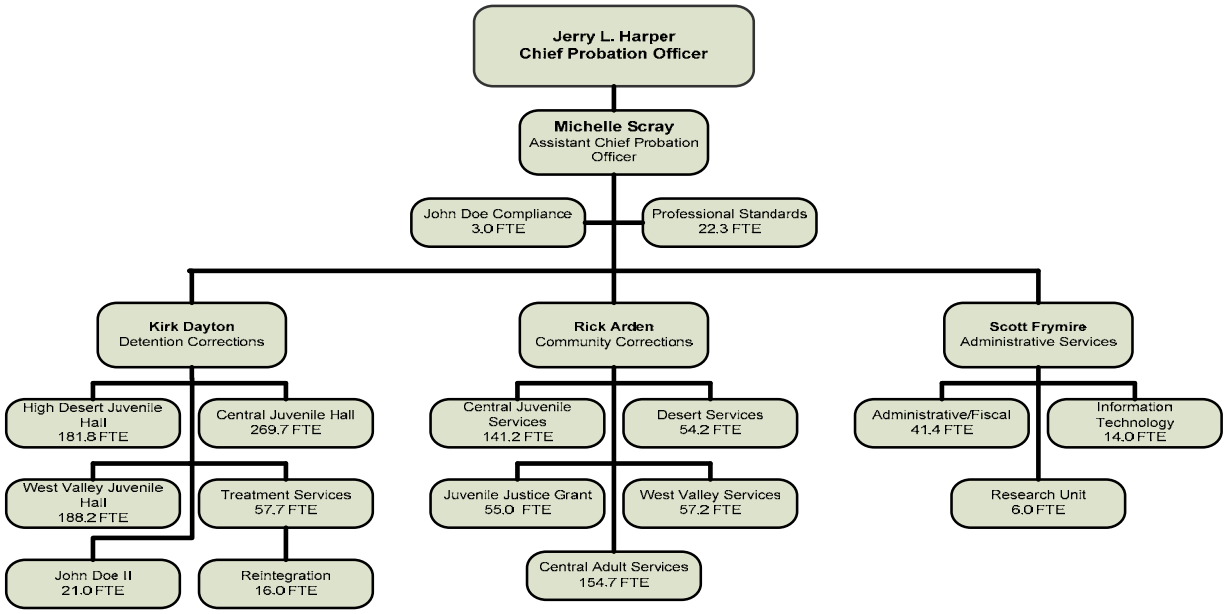
### MISSION STATEMENT

To protect the community through assessment, treatment and control of adult and juvenile offenders by providing a range of effective services based on legal requirements and recognized professional standards.

### STRATEGIC GOALS

1. Protect the community by providing probation supervision that parallels offender risk.
2. Use risk and needs based classification for juveniles, to provide treatment and ensure safety in juvenile hall.
3. Provide skills based therapy and substance abuse services for youth to be productive in the community.

### ORGANIZATIONAL CHART




The organizational chart reflects the creation of an assistant chief probation officer classification; increased accountability in professional standards; research and performance measurement; ongoing growth at High Desert Juvenile Hall; changes in the reporting structure for the Independent Living Skills and Placement/Aftercare programs, moving them to Central Juvenile Services; the addition of positions to support new judgeships; and new grant resources for mentally ill offenders, substance abuse treatment, and gang reduction efforts in the schools, resulting in increased adult and juvenile services.

## SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance | Staffing |
| **General Fund** | | | | | |
| Admin, Corrections & Detention | 113,707,485 | 49,355,959 | 64,351,526 | | 1,233.4 |
| Court-Ordered Placements | 3,308,330 | - | 3,308,330 | | - |
| Total General Fund | 117,015,815 | 49,355,959 | 67,659,856 | | 1,233.4 |
| **Special Revenue Funds** | | | | | |
| Juvenile Justice Grant Program | 8,394,894 | 6,783,350 | | 1,611,544 | 55.0 |
| Asset Forfeiture 15% | 13,903 | 450 | | 13,453 | - |
| State Seized Assets | 57,660 | 1,400 | | 56,260 | - |
| Total Special Revenue Funds | | 8,490,064 | | | 55.0 |
| **Total - All Funds** | | 57,846,023 | 67,659,856 | | 1,288.4 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

# Administration, Corrections and Detention

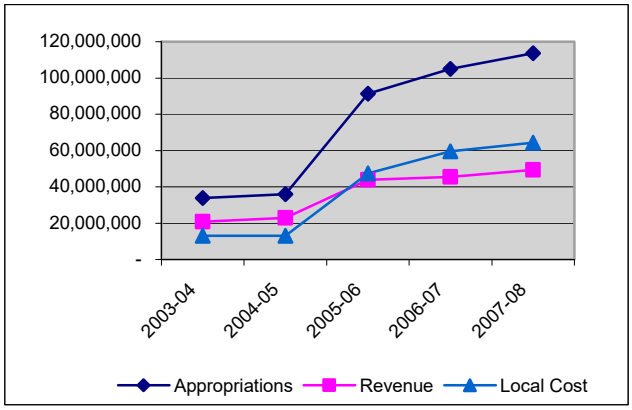
## DESCRIPTION OF MAJOR SERVICES

Probation Administration is responsible for overall management of the department. To ensure safe field services and institutions, administration focuses on leadership with integrity and satisfaction of customers and staff. The Community Corrections Bureau provides adult and juvenile probationer investigation and case management services. As the primary public safety arm for probation, the Bureau focuses on providing efficient and cost-effective strategies, thereby promoting safe communities and quality of life for all residents in San Bernardino County. The Detention Corrections Bureau operates the county's juvenile detention and assessment centers that protect the community by providing a secure environment for legally detained youth. The centers provide for the medical, educational and other programmatic needs of the minors, and house an average daily population of 500 youth.

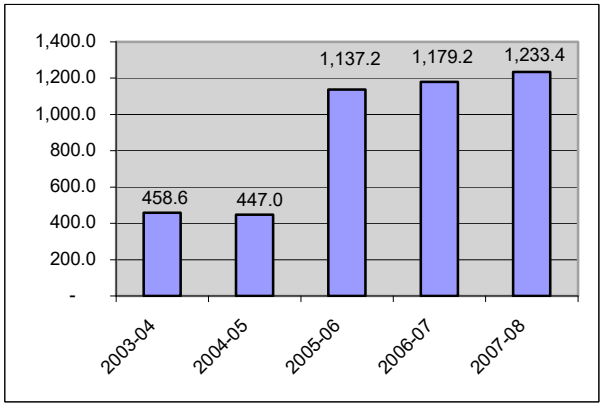
The Probation Department's emphasis on juvenile mental health services continues in 2007-08. Funding is allocated for the identification, assessment and treatment of minors with physical, emotional and mental health needs and learning disabilities.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



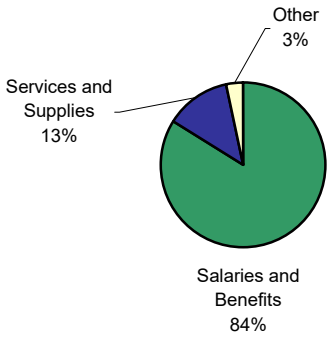
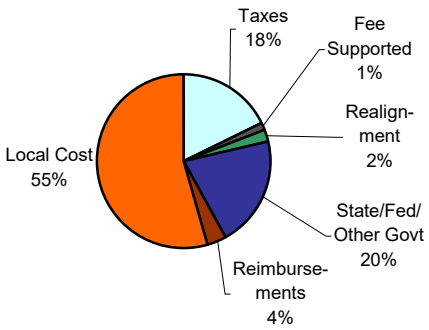

The trend toward increased costs, partially offset by revenue and local cost, continues in 2007-08. Staffing is also increased primarily due to full-year funding for High Desert Juvenile Hall positions and those related to the John Doe II settlement agreement, the mid-year addition of extra-help background investigators, overtime, and the request for various new fiscal, analytical and information technology positions.

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 32,208,919 | 38,536,510 | 91,955,844 | 107,246,705 | 104,096,784 |
| Departmental Revenue | 24,992,321 | 21,826,181 | 44,225,036 | 47,628,989 | 47,117,171 |
| Local Cost | 7,216,598 | 16,710,329 | 47,730,808 | 59,617,716 | 56,979,613 |
| Budgeted Staffing | | | | 1,200.2 | |

Appropriation in 2006-07 was less than budgeted due to salary savings related to vacancies and staff turnover. Revenues in 2006-07 were less than expected due to decreased Prop 172 of $530,458.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Probation
**FUND:** General

**BUDGET UNIT:** AAA PRB
**FUNCTION:** Public Protection
**ACTIVITY:** Detention & Corrections

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 30,322,363 | 35,980,744 | 79,846,142 | 89,588,924 | 91,799,034 | 99,029,128 | **7,230,094** |
| Services and Supplies | 3,865,840 | 5,761,132 | 12,729,536 | 13,337,734 | 12,261,135 | 13,669,398 | **1,408,263** |
| Central Computer | 311,159 | 427,255 | 880,074 | 1,129,381 | 1,129,367 | 1,280,602 | **151,235** |
| Other Charges | 61,699 | 267,595 | 477,976 | 584,007 | 485,515 | 542,000 | **56,485** |
| Equipment | - | 5,765 | 38,462 | 233,235 | 137,527 | 43,000 | **(94,527)** |
| Vehicles | - | 217,173 | 89,375 | 41,921 | 47,250 | 85,000 | **37,750** |
| Transfers | 867,725 | 831,250 | 1,696,183 | 1,970,896 | 2,227,608 | 3,297,766 | **1,070,158** |
| Total Exp Authority | 35,428,786 | 43,490,914 | 95,757,748 | 103,291,784 | 108,087,436 | 117,946,894 | **9,859,458** |
| Reimbursements | (3,518,467) | (5,128,054) | (4,451,904) | - | (3,340,802) | (4,239,409) | **(898,607)** |
| Total Appropriation | 31,910,319 | 38,362,860 | 91,305,844 | 103,291,784 | 104,746,634 | 113,707,485 | **8,960,851** |
| Operating Transfers Out | 298,600 | 173,650 | 650,000 | 805,000 | 300,000 | - | **(300,000)** |
| Total Requirements | 32,208,919 | 38,536,510 | 91,955,844 | 104,096,784 | 105,046,634 | 113,707,485 | **8,660,851** |
| **Departmental Revenue** | | | | | | | |
| Taxes | 7,432,570 | 8,413,820 | 16,875,000 | 19,452,753 | 19,287,500 | 20,937,500 | **1,650,000** |
| Fines and Forfeitures | - | 1 | 35 | 60 | - | - | **-** |
| Realignment | 1,377,085 | - | 2,700,630 | 2,660,630 | 2,700,630 | 2,700,630 | **-** |
| State, Fed or Gov't Aid | 14,999,863 | 11,739,884 | 21,683,028 | 23,336,767 | 21,736,628 | 24,000,031 | **2,263,403** |
| Current Services | 1,302,778 | 1,310,332 | 1,788,567 | 1,666,961 | 1,704,160 | 1,711,848 | **7,688** |
| Other Revenue | (157,754) | 10,000 | - | - | - | 5,950 | **5,950** |
| Other Financing Sources | 37,779 | 352,144 | - | - | - | - | **-** |
| Total Revenue | 24,992,321 | 21,826,181 | 43,047,260 | 47,117,171 | 45,428,918 | 49,355,959 | **3,927,041** |
| Operating Transfers In | - | - | 1,177,776 | - | - | - | **-** |
| Total Financing Sources | 24,992,321 | 21,826,181 | 44,225,036 | 47,117,171 | 45,428,918 | 49,355,959 | **3,927,041** |
| Local Cost | 7,216,598 | 16,710,329 | 47,730,808 | 56,979,613 | 59,617,716 | 64,351,526 | **4,733,810** |
| Budgeted Staffing | | | | | 1,179.2 | 1,233.4 | **54.2** |

Salaries and benefits of $99,029,128 fund 1,233.4 positions and are increasing by $7,230,094 primarily due to Board of Supervisors approved mid-year adjustments of $1,028,067 (21.0 positions) and $5,031,999 in costs to maintain services including MOU and retirement rate adjustments, plus the expansion to full-year funding for the mandated John Doe II settlement (10.3 budgeted staffing) and High Desert Juvenile Detention and Assessment Center (10.2 budgeted staffing) staff, and pro-rated staffing costs for projected new Superior Court judgeships (8.0 positions). The department is adding 8.5 budgeted staffing in new positions and 4.2 budgeted staffing for overtime, in addition to increased appropriations for termination payouts, information technology replacement costs, and a rent allocation for a new West Valley Day Reporting Center. This is possible due to a large reduction in the worker's compensation experience surcharge paid by the department last year. Increases are also offset by the deletion of 8.0 budgeted staffing related to program changes including a Prop 36 reduction, Camp Heart Bar closure, changes in food service delivery, and the School Probation Officer program.

The department reclassified forty-six probation correction officers (PCO) positions, including nine 12-hour positions moving from Camp Heart Bar to other programs, and thirty-seven PCO transitional positions that will be aligned with those in the regular classification, following Board of Supervisors approval of item #87 on January 24, 2006 which provided the department with a methodology to create a single class of employees to supervise minors.

Services and supplies and central computer of $14,950,000 is comprised of operational costs. The increase of $1,559,498 reflects Board of Supervisors approved adjustments of $639,271, plus $1,622,566 in costs associated with increased central computer charges, risk management liabilities, inflation, increased mailing and fleet costs, and supplies and start-up costs for new positions. These increases are partially offset by decreases totaling $702,339 for closure of Camp Heart Bar, adding rethermable meal capabilities at all three juvenile halls, and facilities management charges that are moved from this expense series to interdepartmental transfers.

Other charges of $542,000 reflects increased medical and other support costs for minors and adult clients, along with Independent Living Skills Program changes, in the amount of $56,485.

Equipment is budgeted at $43,000, less the previous one-time Business Process Improvement funding of $94,527 for remote probationer reporting kiosks.

Vehicles are budgeted at $85,000, an increase of $37,750, for three vehicles related to anticipated new judgeships.

Transfers of $3,297,766 include rent payments, Human Resources charges, and reimbursements to other county departments for various services or their role in providing grant-related programming. The increase of $1,070,158 is due to $19,432 for EHaP charges, $627,850 for the Mentally Ill Offender Crime Reduction juvenile grant for Department of Behavioral Health costs, and $422,876 for increased costs in Human Resources (Human Resources Officer and advertising), Sheriff's Department (warrants and security services), Public Health (adolescent programs), and Facilities Management (rents).

Reimbursements of $4,239,409 include Prop 36 and Independent Livings Skills Program revenue from Human Services, and revenue from several grants administered by other county departments such as Mentally Ill Offender Crime Reduction through the Sheriff's Department and Mental Health Services Act by the Department of Behavioral Health. The increase of $898,607 results from Board approved adjustments of $801,563 and the Juvenile Justice Crime Prevention Act reimbursement of $97,044 for two probation officers performing part-time school probation officer duties.

Operating transfers out are decreased by $300,000, which was the cost for modular office space in the prior year.

Departmental revenue of $49,355,959 include Prop 172 sales tax revenue of $20,937,500; realignment revenue of $2,700,630; state aid of $8.7 million primarily for juvenile probation/camp funding and grants; federal revenue of approximately $15.3 million for Title IV-E reimbursements, grants, and meal claims; and fee-based services of $1.7 million for electronic monitoring, supervision, investigations, mental health services and institutional care. Increases include $1,650,000 in the department's Prop 172 revenue, fee increases, and new grants including Office of Traffic Safety, Mental Health Services Act, Gang Resistance Education and Training, Substance Abuse Offender Treatment Programs, and Mentally Ill Offender Crime Reduction. These increases are partially offset by some of the same revenue reductions that affected the department in the current year.

Included in this adopted county budget is the approval of two policy items, including a $4.0 million set aside in the Capital Improvement Project budget unit, to finance construction of a new Central Juvenile Detention and Assessment Center and to authorize the reserve of $2.1 million in 2006-07 local cost savings, to be added to the Juvenile Maximum Security Reserve for this construction.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| **Description of Performance Measure** | **2006-07 Projected** | **2006-07 Actual** | **2007-08 Projected** |
| Percentage of adults receiving standardized assessment. | 95% | 77% | 80% |
| Number of home calls per high risk caseload. | 20 | 33 | 30 |
| Percentage of adults referred to treatment. | 52% | 26% | 45% |
| Number of use of force incidents per month per 100 wards. | 5 | 3 | 3 |
| Percentage of adults successfully completing probation. | New | 96% | 85% |
| Percentage of juveniles successfully completing probation. | New | 91% | 85% |
| Percentage of mentally impaired offenders not spending time in jail. | 25% | 55% | 25% |
| Percentage of probationers attending counseling or training in Morongo Valley. | 10% | 0% | 30% |
| Percentage of RYEF graduates recidivating. | 25% | 13% | 20% |

The performance measures for this budget unit demonstrate ongoing emphasis on appropriate assessment and supervision, enhanced treatment options, with the overall goal of reduced recidivism.

During 2006-07, probationers in Morongo Valley did not attend counseling or training sessions due to lack of space for classes. The new lease is in process but took longer than anticipated for tenant improvements.

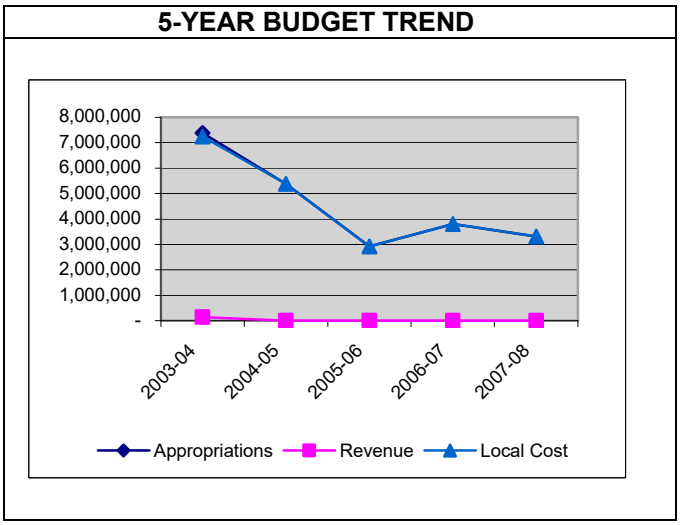
# Court-Ordered Placements

## DESCRIPTION OF MAJOR SERVICES

Juveniles are committed to the California Youth Authority or group homes to facilitate their rehabilitation, in an attempt to offer intervention programs that will lead to their future safety and productivity. The county is required to pay costs of support for those minors not eligible for state or federal reimbursement programs. Appropriations are managed in an independent budget to identify expenditures and separate ongoing operational costs.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

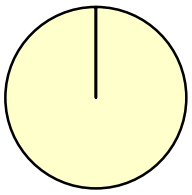
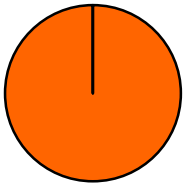



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 3,756,778 | 2,236,684 | 2,022,143 | 3,808,330 | 2,502,454 |
| Departmental Revenue | 134,007 | - | - | - | - |
| Local Cost | 3,622,771 | 2,236,684 | 2,022,143 | 3,808,330 | 2,502,454 |

Appropriation in 2006-07 was less than budget due to a combination of changing court philosophy regarding placements and the department's effort to utilize alternative programs to reduce court-ordered placements and offer better service for juveniles.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  Other Charges 100% |  Local Cost 100% |

**GROUP:** Law and Justice
**DEPARTMENT:** Probation
**FUND:** General

**BUDGET UNIT:** AAA PYA
**FUNCTION:** Public Protection
**ACTIVITY:** Detention & Corrections

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Other Charges | 4,510,214 | 3,079,255 | 2,781,439 | 2,502,454 | 3,808,330 | 3,308,330 | **(500,000)** |
| Total Exp Authority | 4,510,214 | 3,079,255 | 2,781,439 | 2,502,454 | 3,808,330 | 3,308,330 | **(500,000)** |
| Reimbursements | (753,436) | (842,571) | (759,296) | - | - | - | **-** |
| Total Appropriation | 3,756,778 | 2,236,684 | 2,022,143 | 2,502,454 | 3,808,330 | 3,308,330 | **(500,000)** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | 134,007 | - | - | - | - | - | **-** |
| Total Revenue | 134,007 | - | - | - | - | - | **-** |
| Local Cost | 3,622,771 | 2,236,684 | 2,022,143 | 2,502,454 | 3,808,330 | 3,308,330 | **(500,000)** |

Other charges of $3,308,330 funds commitments of minors to the California Youth Authority and foster care placements. Due to decreasing placement costs, this expense is reduced by $500,000.

# Juvenile Justice Grant Program

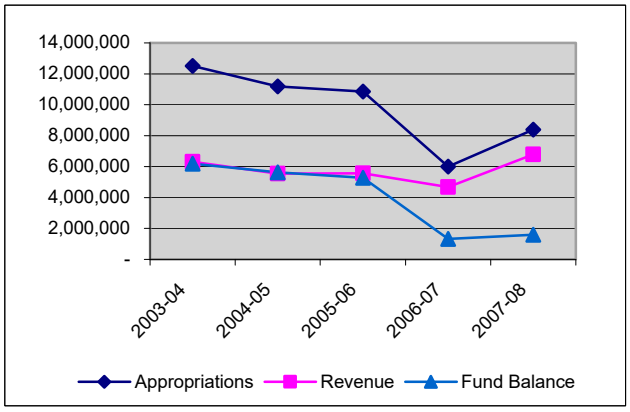
## DESCRIPTION OF MAJOR SERVICES

The Juvenile Justice Crime Prevention Act allocates state resources annually to fund programs that address juvenile crime prevention and focus on public safety. The Juvenile Justice Coordinating Council, mandated to oversee local programming, consists of a variety of county and community leaders that develop and recommend the Comprehensive Multi-Agency Juvenile Justice Plan. This Plan identifies and addresses public safety gaps in services for juvenile offenders and their families throughout San Bernardino County.

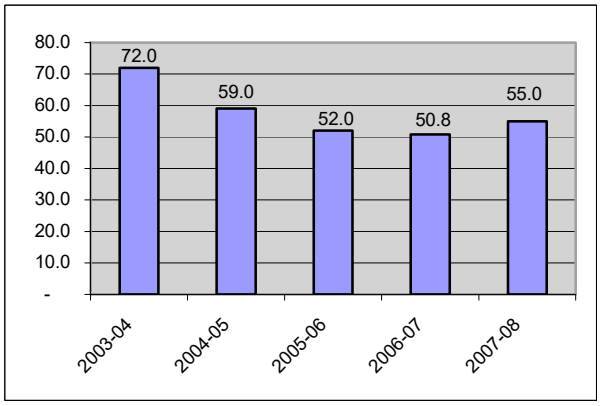
Current programs include Day Reporting Centers, House Arrest Program, SUCCESS Program, School Probation Officers, and a variety of others, each designed to effectively meet the diverse needs of youth.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



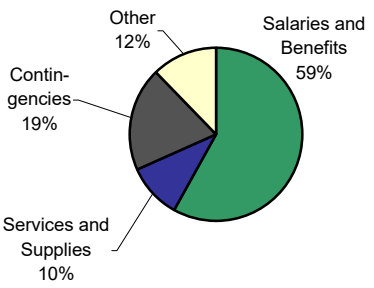

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 5,873,242 | 5,651,433 | 5,681,990 | 6,590,933 | 6,498,884 |
| Departmental Revenue | 5,312,611 | 5,582,332 | 1,737,484 | 5,256,409 | 6,768,905 |
| Fund Balance | | | | 1,334,524 | |
| Budgeted Staffing | | | | 54.8 | |

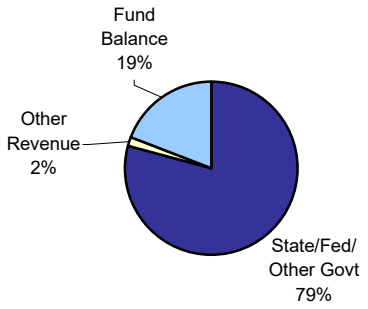
Departmental revenue in 2006-07 exceeded budget due to receipt of the first state allocation for 2007-08. At the time of budget preparation, this revenue was not included due to the uncertainty surrounding the state's new payment schedule.

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Law and Justice
**DEPARTMENT:** Probation
**FUND:** Juvenile Justice Grant

**BUDGET UNIT:** SIG PRG
**FUNCTION:** Public Protection
**ACTIVITY:** Detention & Corrections

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | - | 3,866,857 | 4,010,361 | 4,360,424 | 4,410,758 | 4,868,626 | **457,868** |
| Services and Supplies | - | 1,106,721 | 937,682 | 909,196 | 709,820 | 827,189 | **117,369** |
| Central Computer | - | 45,231 | 3,573 | 48,689 | 48,703 | 50,092 | **1,389** |
| Other Charges | - | 1,326 | 890 | 10,596 | 612 | 612 | **-** |
| Vehicles | - | - | - | 70,689 | - | - | **-** |
| Transfers | 5,873,242 | 631,298 | 729,484 | 884,290 | 804,900 | 1,036,831 | **231,931** |
| Contingencies | - | - | - | - | 33,258 | 1,611,544 | **1,578,286** |
| Total Appropriation | 5,873,242 | 5,651,433 | 5,681,990 | 6,283,884 | 6,008,051 | 8,394,894 | **2,386,843** |
| Operating Transfers Out | - | - | - | 215,000 | - | - | **-** |
| Total Requirements | 5,873,242 | 5,651,433 | 5,681,990 | 6,498,884 | 6,008,051 | 8,394,894 | **2,386,843** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 161,272 | 164,121 | 136,988 | 179,907 | 115,328 | 130,166 | **14,838** |
| State, Fed or Gov't Aid | 5,151,339 | 5,407,635 | 1,590,486 | 6,583,538 | 4,558,198 | 6,653,184 | **2,094,986** |
| Current Services | - | 2,196 | - | - | - | - | **-** |
| Other Revenue | - | - | 80 | 5,460 | - | - | **-** |
| Other Financing Sources | - | 8,380 | 9,930 | - | - | - | **-** |
| Total Revenue | 5,312,611 | 5,582,332 | 1,737,484 | 6,768,905 | 4,673,526 | 6,783,350 | **2,109,824** |
| Fund Balance | | | | | 1,334,525 | 1,611,544 | **277,019** |
| Budgeted Staffing | | | | | 50.8 | 55.0 | **4.2** |

Salaries and benefits of $4,868,626 fund 55.0 positions representing an increase of $457,868 and 4.2 budgeted staffing, resulting from $172,718 in costs associated with MOU and retirement rate adjustments and $285,150 in full-year costs associated with the new mid-year positions approved by the Board of Supervisors.

Services and supplies and central computer of $877,281 is comprised of operational costs associated with existing programs and includes increased risk management liabilities, fleet costs, central computer charges, and safety equipment for new positions totaling $118,758.

Transfers of $1,036,831 include reimbursements to other county departments, including District Attorney and Human Services, for their role in administering some of the programs under this grant, as well as rent payments and Human Resources costs. The increase of $231,931 is due to the full year costs for two additional Board of Supervisors approved positions in the District Attorney's Let's End Truancy program, costs associated with the School Probation Officer program, and leased office space.

Contingencies of $1,611,544 reflect receipt of first state allocation for the following year, plus estimated interest.

Departmental revenue of $6,783,350 includes increased state funding of $2,094,986 related to the state's payment schedule, specifically, the receipt of the first quarter's payment for the following year.

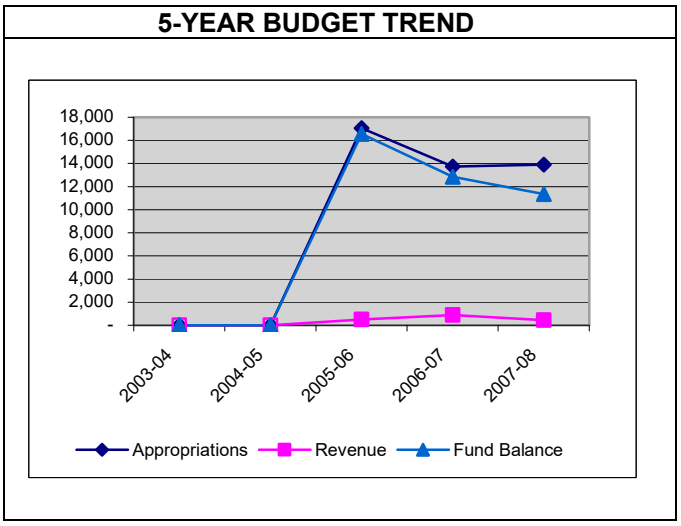
# Asset Forfeiture 15%

## DESCRIPTION OF MAJOR SERVICES

State of California Health and Safety Code Section 11489 mandates that fifteen percent of distributed seizure funds are used for the sole purpose of funding programs designed to combat drug abuse and divert gang activity. Expenditures for this fund include drug and gang unit expenses not reimbursed through other sources.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

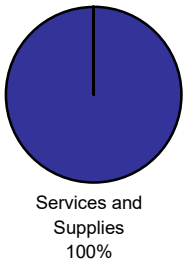
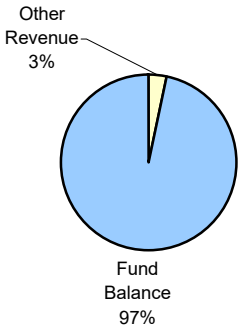



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | 2,000 | 13,745 | - |
| Departmental Revenue | - | 16,551 | (1,706) | 900 | 608 |
| Fund Balance | | | | 12,845 | |

Expenditures in 2006-07 were less than expected due to some planned purchases that were funded by alternate budget units.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Probation
**FUND:** Asset Forfeiture 15%

**BUDGET UNIT:** SYM PRB
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | - | - | 2,000 | - | 13,745 | 13,903 | **158** |
| Total Appropriation | - | - | 2,000 | - | 13,745 | 13,903 | **158** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | - | 495 | 608 | 400 | 450 | **50** |
| Other Revenue | - | 16,551 | (2,201) | - | 500 | - | **(500)** |
| Total Revenue | - | 16,551 | (1,706) | 608 | 900 | 450 | **(450)** |
| Fund Balance | | | | | 12,845 | 13,453 | **608** |

Services and supplies of $13,903 include training and travel expenses for gang diversion and substance abuse programs.

Departmental revenue of $450 is the projected interest in this fund.

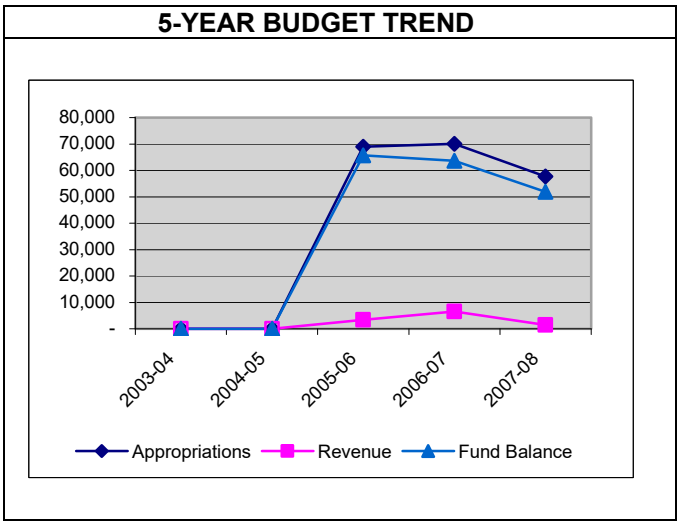
# State Seized Assets

## DESCRIPTION OF MAJOR SERVICES

This fund accounts for Probation's proportionate share of asset forfeitures seized in conjunction with federal agencies. Expenditures for this fund include safety equipment and training expenses not reimbursed through other sources

There is no staffing associated with this budget unit.

## BUDGET HISTORY

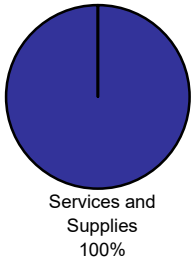
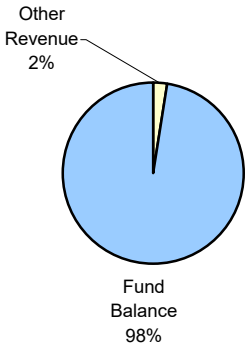



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | 6,359 | 70,115 | 10,152 |
| Departmental Revenue | - | 65,652 | 4,288 | 6,534 | 2,831 |
| Fund Balance | | | | 63,581 | |

Expenditures in 2006-07 were less than budget due to some planned purchases that were funded by alternate budget units.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Probation
**FUND:** State Seized Assets

**BUDGET UNIT:** SYN PRB
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | - | - | 5,559 | 9,602 | 70,115 | 57,660 | **(12,455)** |
| Transfers | - | - | 800 | 550 | - | - | **-** |
| Total Appropriation | - | - | 6,359 | 10,152 | 70,115 | 57,660 | **(12,455)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | 60 | 2,087 | 2,831 | 3,200 | 1,400 | **(1,800)** |
| Other Revenue | - | 65,592 | 2,201 | - | 3,334 | - | **(3,334)** |
| Total Revenue | - | 65,652 | 4,288 | 2,831 | 6,534 | 1,400 | **(5,134)** |
| Fund Balance | | | | | 63,581 | 56,260 | **(7,321)** |

Services and supplies of $57,660 include training, travel expenses, safety equipment and incentives for graduates of the youth Gang Resistance Education and Training (G.R.E.A.T.) program.

Departmental revenue of $1,400 is the projected interest in this fund.

# PUBLIC DEFENDER
## Doreen Boxer

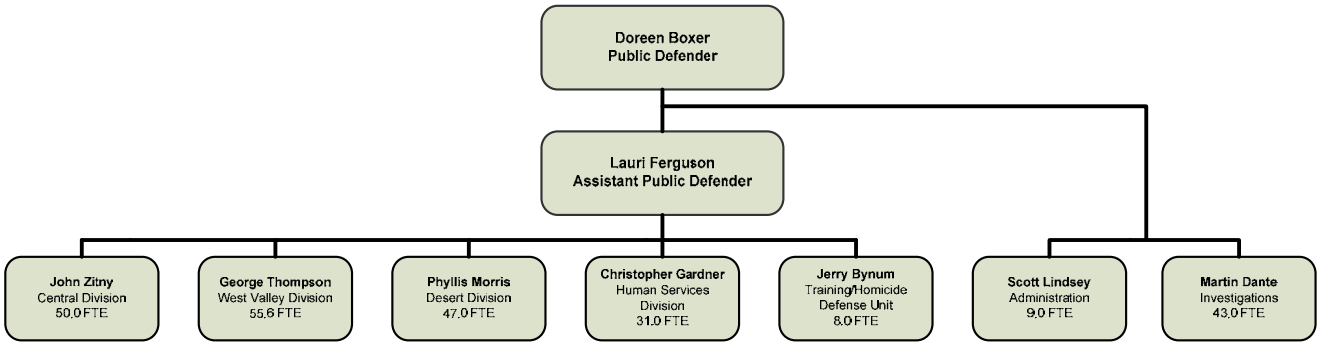
### MISSION STATEMENT

The Public Defender protects the constitutional rights of indigent defendants by providing skilled legal counsel and passionate advocacy at all critical phases of state level criminal and civil commitment litigation.

### STRATEGIC GOALS

1. Increase efficiency and cost-effective strategies to reduce backlog of old cases.
2. Increase training in all classifications and institute a new mentoring program to train our successors.
3. Provide increased service by reducing the number of declared conflicts.
4. Provide increased service by reducing the number of cases from which this office is relieved.
5. Provide constitutionally mandated and quality representation at all critical phases of criminal litigation.

### ORGANIZATIONAL CHART



## DESCRIPTION OF MAJOR SERVICES

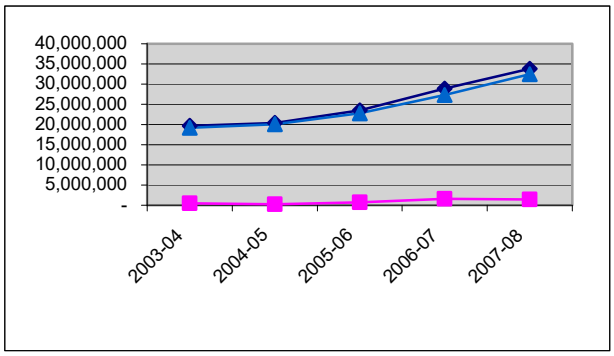
The Public Defender represents indigent clients in misdemeanor, felony, juvenile delinquency, and mental health civil commitment cases. The Public Defender's Office plays a key role in the timely administration of justice by providing constitutionally mandated legal services to indigent clients at critical stages of the proceedings. Services provided by the Public Defender include investigating the underlying facts and circumstances of each case, performing legal research, writing briefs and writs, counseling clients regarding their legal rights and applicable procedures, negotiating with prosecuting authorities, filing and litigating pre-trial motions, and conducting bench and jury trials.

The present Public Defender was appointed on March 14, 2006 and has worked diligently in the past year to assess internal organization, office efficiency, and the department's ability to keep pace with the county's rapidly growing criminal filings. The Public Defender has focused on establishing stability within the department, addressing significant chronic staffing shortages, and updating antiquated technological processes so the department can deliver exceptional representation at all critical stages of litigation. The Public Defender's accomplishments in 2006-07 include:

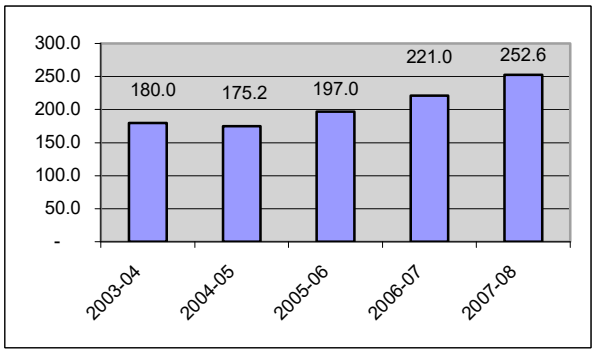
- Launching "Public Defender Intranet" with employee resources.
- Creation of two-volume "New Deputy Public Defender Training Manual."
- Development of "New Deputy Public Defender" training programs.
- Monthly lunchtime training program providing specialized training at all office locations.
- Creation of monthly evening seminar program, open to the private defense bar, with locally, regionally, and nationally recognized speakers.
- Establishment of social work field placement for Loma Linda University master of social work students.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



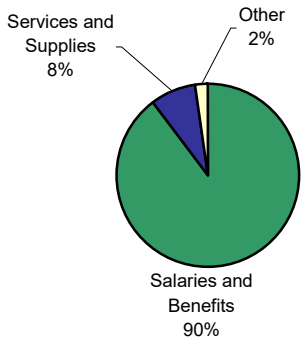

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 19,351,644 | 21,714,034 | 24,301,876 | 29,670,722 | 28,803,312 |
| Departmental Revenue | 280,609 | 621,504 | 1,163,105 | 1,638,440 | 1,638,442 |
| Local Cost | 19,071,035 | 21,092,530 | 23,138,771 | 28,032,282 | 27,164,870 |
| Budgeted Staffing | | | | 221.0 | |

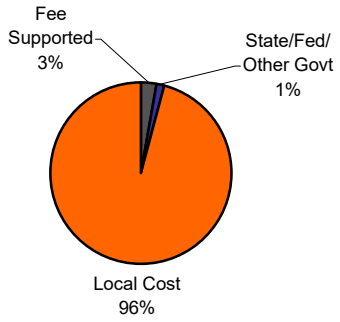
Services and supplies expenditures were higher than anticipated; however, overall total expenditures were less than budgeted due to salaries and benefits savings resulting from new positions that were not filled for the entire year and new employees being hired at a lower than budget salary. Departmental revenue was at modified budget level.

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Law and Justice
**DEPARTMENT:** Public Defender
**FUND:** General

**BUDGET UNIT:** AAA PBD
**FUNCTION:** Public Protection
**ACTIVITY:** Judicial

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 17,234,438 | 18,498,044 | 21,879,392 | 25,190,243 | 26,295,852 | 30,390,801 | **4,094,949** |
| Services and Supplies | 1,808,384 | 2,556,733 | 1,996,507 | 2,936,824 | 1,959,560 | 2,506,080 | **546,520** |
| Central Computer | 97,768 | 123,443 | 165,499 | 192,949 | 192,949 | 218,229 | **25,280** |
| Equipment | - | 182,648 | 68,504 | 24,364 | - | - | **-** |
| Vehicles | - | 175,985 | - | 175,319 | 202,303 | 165,351 | **(36,952)** |
| Transfers | 211,054 | 191,159 | 191,974 | 203,613 | 211,618 | 543,286 | **331,668** |
| Total Exp Authority | 19,351,644 | 21,728,012 | 24,301,876 | 28,723,312 | 28,862,282 | 33,823,747 | **4,961,465** |
| Reimbursements | - | (13,978) | - | - | - | - | **-** |
| Total Appropriation | 19,351,644 | 21,714,034 | 24,301,876 | 28,723,312 | 28,862,282 | 33,823,747 | **4,961,465** |
| Operating Transfers Out | - | - | - | 80,000 | - | - | **-** |
| Total Requirements | 19,351,644 | 21,714,034 | 24,301,876 | 28,803,312 | 28,862,282 | 33,823,747 | **4,961,465** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | 24,731 | 54,551 | 213,369 | 1,018,231 | 500,000 | 500,000 | **-** |
| Current Services | 255,878 | 463,903 | 878,816 | 602,096 | 1,100,000 | 900,000 | **(200,000)** |
| Other Revenue | - | 103,050 | 70,920 | - | - | - | **-** |
| Other Financing Sources | - | - | - | 18,115 | - | - | **-** |
| Total Revenue | 280,609 | 621,504 | 1,163,105 | 1,638,442 | 1,600,000 | 1,400,000 | **(200,000)** |
| Local Cost | 19,071,035 | 21,092,530 | 23,138,771 | 27,164,870 | 27,262,282 | 32,423,747 | **5,161,465** |
| Budgeted Staffing | | | | | 221.0 | 252.6 | **31.6** |

Salaries and benefits of $30,390,801 will fund 252.6 positions and are increasing by $4,094,949. This increase is the result of MOU, retirement cost increases in salary and benefits and staff attributable to the addition of county judgeships. The department has also staffed four new criminal courtrooms in 2007-08 due to increased judgeships and received additional positions as a result of policy items approved by the Board of Supervisors. Budgeted staffing increased by 31.6 positions over 2006-07.

Budgeted staffing adjustments are as follows:

- Increase of 11.6 various regular positions to staff criminal courtrooms for new judgeships.
- Increase of 8.0 varied regular positions due to increased workload.
- Increase 14.0 various regular positions approved as policy items by the Board of Supervisors. These positions will assist the department with the implementation of a new case management system, increase the reliability of departmental data, increase staff for arraignments and reduce turnover.
- Decrease 2.0 positions to help defray some of the costs of added positions (1.0 Social Services Practitioner and 1.0 Student Intern).

Services and supplies of $2,506,080 include 800 MHz, training, equipment, vehicle operating and professional service costs. The increase of $546,520 is due to start up costs for new employees, internal service costs, inflation and insurance costs. Additionally, as a result of the increase to staff and space the department has start up costs for items such as, but not limited to, furniture, materials and supplies.

Vehicles costs of $165,351 are for the purchase of vehicles attributable to new investigators. The decrease in vehicle costs of $36,952 is a result of the decrease in the number of new vehicles required by the department.

Transfers of $543,286 are increased due to increases in rent, maintenance, and custodial services. A policy item was approved by the Board of Supervisors to add space in the Victorville and Fontana areas to accommodate staff growth.

Departmental revenue of $1.4 million decreased by $200,000 reflecting fewer fees collected from clients.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage reduction in backlog of old cases - felonies. | 10% | -17% | 19% |
| Percentage reduction in backlog of old cases - misdemeanors. | 10% | -22% | 19% |
| Percentage increase of MOU training funds expended. | 15% | 60% | 16% |
| Perentage increase of training hours provided in-house. | New | 336% | 2% |
| Percentage reduction in conflicts declared after appointment. | 5% | 29% | 26% |
| Percentage reduction in Marsden motions granted. | 20% | 93% | 39% |
| Staff video arraignments. | NEW | NEW | 1250% |
| Percentage increase in staffing in-court arraignments. (200 arraignments in 2006-07) | New | New | 1200% |
| Percentage reduction in average caseload per attorney. | New | New | 5% |

The Public Defender's office met or exceeded all of the performance measures established in 2006-07, except in relation to backlog reductions of old cases for both felonies and misdemeanors. This was due to an increase in the number of countywide criminal filings, a decrease in declared conflicts, and a decrease in Marsden hearings, all resulting in an overall increase in caseload despite a departmental staffing increase.

# SHERIFF-CORONER
# Gary S. Penrod

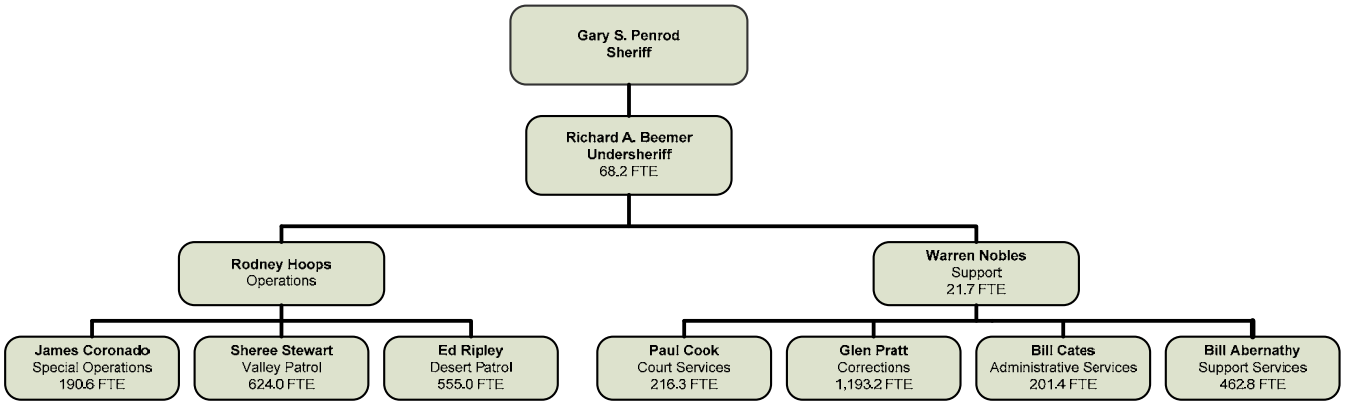
## MISSION STATEMENT

To provide professional public safety services to residents and visitors of San Bernardino County so they can be safe and secure in their homes and businesses.

## STRATEGIC GOALS

1. Enhance response capabilities to disasters and other significant emergencies.
2. Enhance inmate and officer safety in our detention and corrections operations, including court security functions.
3. Enhance the service capability of coroner operations.
4. Enhance first responder and investigative follow-up capability to reported crimes.
5. Implement the department's 2007 strategic plan.

## ORGANIZATIONAL CHART



## SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance | Staffing |
| **General Fund** | | | | | |
| Sheriff-Coroner | 402,004,318 | 267,018,421 | 134,985,897 | | 3,526.2 |
| Total General Fund | 402,004,318 | 267,018,421 | 134,985,897 | | 3,526.2 |
| **Special Revenue Funds** | | | | | |
| Contract Training | 3,466,919 | 1,955,657 | | 1,511,262 | - |
| Public Gatherings | 1,841,797 | 1,764,638 | | 77,159 | 18.0 |
| Aviation | 976,475 | 500,000 | | 476,475 | - |
| IRNET Federal | 1,493,734 | 660,000 | | 833,734 | - |
| IRNET State | 122,485 | 59,600 | | 62,885 | - |
| Federal Seized Assets (DOJ) | 983,863 | 320,000 | | 663,863 | - |
| Federal Seized Assets (Treasury) | 7,727 | 4,170 | | 3,557 | - |
| State Seized Assets | 1,249,889 | 1,120,000 | | 129,889 | - |
| Vehicle Theft Task Force | 1,025,556 | 864,000 | | 161,556 | - |
| Search and Rescue | 363,002 | 107,000 | | 256,002 | - |
| CAL-ID Program | 4,373,641 | 4,255,998 | | 117,643 | - |
| COPSMORE Grant | 149,703 | - | | 149,703 | - |
| Capital Project Fund | 1,622,416 | 410,000 | | 1,212,416 | - |
| Court Services Auto | 1,156,504 | 315,000 | | 841,504 | - |
| Court Services Tech | 911,137 | 310,000 | | 601,137 | - |
| Total Special Revenue Funds | | | | | 18.0 |
| **Total - All Funds** | | | 134,985,897 | | 3,544.2 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

# Sheriff-Coroner

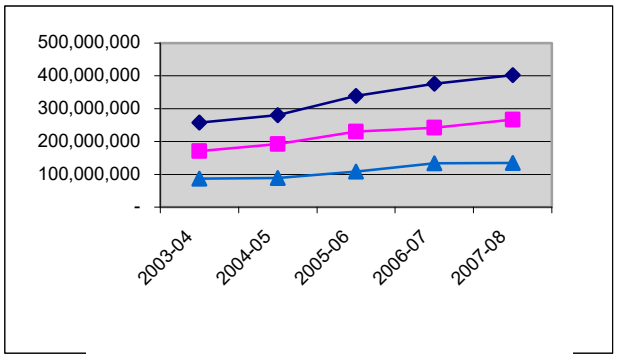
## DESCRIPTION OF MAJOR SERVICES

The Sheriff acts as chief law enforcement officer, coroner and director of safety and security for the county by providing a full range of services throughout the unincorporated areas as well as to 14 cities that contract for law enforcement protection.

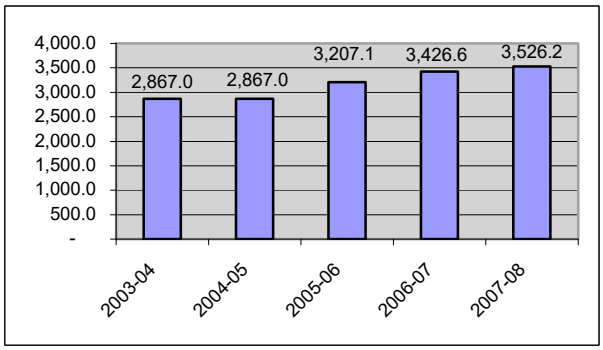
The general law enforcement mission is carried out through the operation of 10 county stations and a centralized headquarters, using basic crime and narcotic investigations, a crime laboratory and identification bureau, central records, communications dispatch, and an aviation division for general patrol and search and rescue activities. The Sheriff also contracts with the courts to provide security in the courtrooms, operates a civil processing division, and manages four major detention facilities – Central Detention Center, Glen Helen Rehabilitation Center, West Valley Detention Center and Adelanto Detention Center. The department also operates a regional law enforcement training center and emergency driver training facility.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**




The budget trend shows growth in expenditures and revenue that can be correlated to increases in staffing.

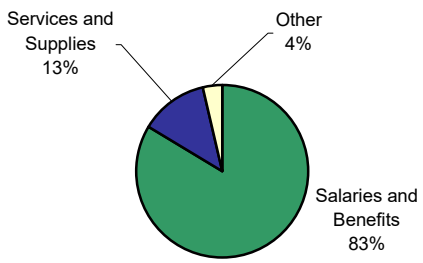
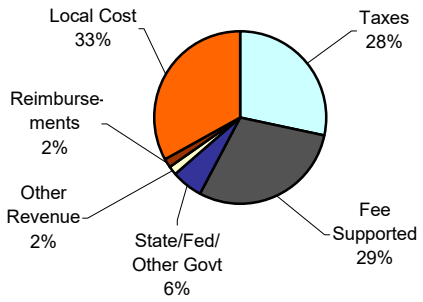
## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 265,827,327 | 302,366,319 | 350,275,152 | 390,226,953 | 388,970,483 |
| Departmental Revenue | 179,407,559 | 202,932,952 | 230,808,414 | 256,350,748 | 250,973,239 |
| Local Cost | 86,419,768 | 99,433,367 | 119,466,738 | 133,876,205 | 137,997,244 |
| Budgeted Staffing | | | | 3,508.1 | |

Appropriation for 2006-07 was less than modified budgeted due to capitalized software savings for delays in implementation of the Laboratory Information Management System (LIMS) installation; decreased transfers out for grants and lease agreements; and unused operating transfers for capital projects. These savings were offset by a shortfall in reimbursements for vacant task force positions.

Revenues in 2006-07 were less than expected due to decreased Prop 172; reduced pharmacy reimbursements, carryover grants, and credits to contract cities for vacant positions. These reductions were partially offset by increased revenue for state and federal prisoners; overtime backfill for POST training; and additional Prop 69 revenue.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Sheriff-Coroner
**FUND:** General

**BUDGET UNIT:** AAA SHR
**FUNCTION:** Public Protection
**ACTIVITY:** Police Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 228,638,667 | 246,772,378 | 287,926,951 | 329,090,141 | 322,730,354 | 341,744,280 | **19,013,926** |
| Services and Supplies | 35,506,910 | 40,537,325 | 41,433,157 | 47,851,554 | 42,712,620 | 47,707,601 | **4,994,981** |
| Central Computer | 1,931,868 | 2,371,097 | 2,915,960 | 3,311,320 | 3,311,320 | 4,332,803 | **1,021,483** |
| Other Charges | 1,408,151 | 1,600,260 | 1,652,816 | 2,267,615 | 1,877,050 | 2,150,621 | **273,571** |
| Equipment | 339,164 | 9,079,622 | 7,581,673 | 4,151,466 | 4,062,327 | 1,198,671 | **(2,863,656)** |
| Vehicles | 1,754,053 | 4,218,158 | 3,893,764 | 5,635,619 | 5,163,044 | 5,873,000 | **709,956** |
| Capitalized Software | - | - | - | - | 1,000,000 | 1,000,000 | **-** |
| Transfers | 1,855,276 | 1,469,235 | 1,510,362 | 2,321,548 | 2,132,607 | 4,551,715 | **2,419,108** |
| Total Exp Authority | 271,434,089 | 306,048,075 | 346,914,683 | 394,629,263 | 382,989,322 | 408,558,691 | **25,569,369** |
| Reimbursements | (5,606,762) | (6,916,570) | (3,428,018) | (5,739,902) | (7,294,431) | (6,554,373) | **740,058** |
| Total Appropriation | 265,827,327 | 299,131,505 | 343,486,665 | 388,889,361 | 375,694,891 | 402,004,318 | **26,309,427** |
| Operating Transfers Out | - | 3,234,814 | 6,788,487 | 81,122 | 493,322 | - | **(493,322)** |
| Total Requirements | 265,827,327 | 302,366,319 | 350,275,152 | 388,970,483 | 376,188,213 | 402,004,318 | **25,816,105** |
| **Departmental Revenue** | | | | | | | |
| Taxes | 72,910,000 | 82,760,025 | 105,900,000 | 105,486,643 | 108,010,000 | 116,150,000 | **8,140,000** |
| Licenses & Permits | 6,319 | 5,942 | 5,446 | 6,002 | 7,500 | 7,500 | **-** |
| Fines and Forfeitures | 4,384 | 3,606 | 2,305 | 735 | 5,000 | 5,000 | **-** |
| Use of Money and Prop | 3,526 | 3,243 | 5,019 | 5,204 | 4,500 | 3,000 | **(1,500)** |
| State, Fed or Gov't Aid | 26,539,160 | 23,623,030 | 23,100,678 | 22,529,273 | 16,523,846 | 23,334,763 | **6,810,917** |
| Current Services | 71,327,032 | 83,538,087 | 93,656,972 | 113,639,733 | 110,433,609 | 120,009,239 | **9,575,630** |
| Other Revenue | 5,771,468 | 5,776,497 | 5,711,059 | 5,550,717 | 5,379,000 | 4,658,919 | **(720,081)** |
| Other Financing Sources | - | 435,558 | 605,061 | 3,754,932 | 500,000 | 300,000 | **(200,000)** |
| Total Revenue | 176,561,889 | 196,145,988 | 228,986,540 | 250,973,239 | 240,863,455 | 264,468,421 | **23,604,966** |
| Operating Transfers In | 2,845,670 | 6,786,964 | 1,821,874 | - | 1,734,276 | 2,550,000 | **815,724** |
| Total Financing Sources | 179,407,559 | 202,932,952 | 230,808,414 | 250,973,239 | 242,597,731 | 267,018,421 | **24,420,690** |
| Local Cost | 86,419,768 | 99,433,367 | 119,466,738 | 137,997,244 | 133,590,482 | 134,985,897 | **1,395,415** |
| Budgeted Staffing | | | | | 3,426.6 | 3,526.2 | **99.6** |

Salaries and benefits of $341,744,280 fund 3,526.2 positions and are increasing by $19,013,926 primarily due to Board approved mid-year adjustments of $3,345,990 (32.5 positions) and $13,214,780 in costs to maintain services including $12,959,818 for MOU and retirement rate adjustments and a Board approved increase of $254,962 for deputy trainee salaries. The department added 8.0 dispatchers plus 5.5 extra-help dispatchers due to vacancies and workload; the equivalent of 4.2 deputy coroner investigators for full funding of positions that were added mid-year; overtime of 6.7 for CAL-ID; 4.3 contract training positions; 2.3 in overtime for drug education; 2.3 in overtime for various task forces; 8.7 station officers for outlying stations with jails in need of female staff; 22.1 public service employees for vacancies due to long term leave of absence; and 4.8 other

support personnel. These increases are offset by a reduction of 8.8 positions funded by Inmate Welfare valued at $337,610, along with reductions in Call Back Pay, Medical Emergency Leave, and savings due to retirement of top step personnel and replacement with officers in the lower steps.

Included in the overall appropriation is the approval of two policy items. The first policy item reinstated 15.0 IRNET positions that the department was unable to fund (no gain or loss of positions), utilizing increase revenue related to court holding services. The second policy item added an additional crime impact team, consisting of 7.0 new safety positions. The division including the crime impact teams was reorganized during 2006-07. The new Specialized Enforcement Division will deploy an additional team to the valley area, resulting in a total of three regional teams to gather intelligence, investigate violent crime offenders, impact street gangs and implement SWAT responses to serious crimes.

The department reclassified 1.0 Sheriff's Sergeant Resident in Victor Valley to a Sheriff's Sergeant because the need in this area has changed, and 2.0 Extra Help Office Assistant II to Regular Full Time Office Assistant II to accommodate workload in the Narcotics division.

Services and supplies and central computer of $52,040,404 reflects an increase of $6,016,464 primarily due to Board approved mid-year adjustments of $1,017,430, plus $5,000,288 in costs for central computer charges, risk management liabilities, county security, mailing and fleet charges, as well as departmental adjustments for inmate housing and start up costs for new positions. Increased costs are offset by removal of the one-time Taser purchase and reclassified costs for County Counsel, Facilities Management, Auditor-Controller/Recorder's Office and Special Districts. Included in this appropriation is the reallocation of funding for inventoriable equipment and professional services related to the Laboratory Information Management System (LIMS), as well as the law enforcement equipment, fuel, vehicle maintenance and office equipment related to the approved Crime Impact Team policy item.

Other charges of $2,150,621 include $150,000 in increased medical costs for inmates, and $120,000 to fund one position at the Los Angeles Regional Gang Intelligence Network which tracks information of identified gang members operating in the Los Angeles and Inland Empire region.

The equipment budget of $1,198,671 funds routine replacement of computer servers and routers, crime lab equipment, and detention security and maintenance equipment. The reduction of $2,863,656 is due to a one-time helicopter purchase and grant funded equipment.

Vehicles are budgeted at $5,873,000 to purchase marked patrol units, 4-wheel drive patrol vehicles for mountain and desert stations, replacement marked units and patrol motorcycles for contract cities, and undercover vehicles. The total of these purchases reflects an increase of $709,956. A transfer of $750,000 from the special revenue fund State Seized Assets will be required to augment funding for these vehicles. In addition, $1.3 million in vehicles will be purchased in other special revenue funds for vehicles related to the activities in those funds. Included in this appropriation is the approval of a policy item to purchase one jail bus, plus funding for the vehicles approved as part of the Crime Impact Team policy item.

The capitalized software budget of $1,000,000 reflects the reallocation of business process improvement funding for the unfinished LIMS project from the prior year, as discussed above.

Transfers increased by $2,419,108, for a total of $4,551,715, related to Human Resources for various charges; counseling charges; District Attorney, Department of Behavioral Health and Probation for grant-related personnel costs; reclassification of reimbursement to County Counsel for legal services; Facilities Management charges for building maintenance; and transfers to Special Districts for wastewater treatment at Glen Helen Rehabilitation Center complex.

Reimbursements of $6,554,373 include salary reimbursement from special revenue funds for the Sheriff's academy, CAL-ID, and Auto Theft Task Force; drug education program personnel; and security services. This represents a decrease of $740,058 due to loss of asset seizure revenue that has historically paid for the IRNET task force, but is partially offset by ongoing reimbursement of IRNET overtime by the IRNET - Federal special revenue fund.

Departmental revenue of $267,018,421 reflect an increase of $24,420,690, and include $116,150,000 in Prop 172 revenue, $7,624,443 in state aid, $2,080,000 for housing state prisoners, $2,673,820 from federal sources, $10,956,500 for housing federal prisoners, $120,009,239 related to contract law enforcement and court security services, $5,708,919 from other revenue sources such as dispatch, polygraph, work release, food service, inmate welfare reimbursement for salaries, coroner revenue, homeland security, sale of fixed assets, and $15,500 in other miscellaneous sources. Also included is the reallocation of $1,800,000 in business process improvement funding related to the LIMS project initially approved in 2006-07.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Number of inmate-on-inmate assaults per 1,000 prisoners per month. | 10.35 | 7.44 | 9.02 |
| Percentage of autopsies performed per reportable deaths. | 16% | 19% | 16% |
| Number of incoming calls per dispatcher. | 9,189 | 9,547 | 12,021 |
| Annual calls for service per technician. | 2,581 | 2,520 | 2,168 |
| Implement all strategic goals. | New | 216 | 216 |
| Average number of floor sleepers per month. | 63 | 0 | 0 |
| Deputy to citizen ratio. | New | 1:1,326 | 1:1,876 |
| Percentage of injuries to suspects in use-of-force incidents. | 60% | 41% | 60% |
| Number of cases per crime lab investigator. | 866 | 919 | 866 |
| Square footage of workspace per crime analyst. | 320 | 320 | 320 |
| Average per bus maintenance costs per year. | New | $13,867 | $17,926 |
| Drug traffickers identified and convicted per year. | New | 61 | 38 |
| Average number of violent cries per crime impact team. | New | 4,956 | 3,000 |

Due to the increase in dispatcher positions, for the projected incoming calls per dispatcher, 2007-08 has decreased from 13,724 to 12,021.

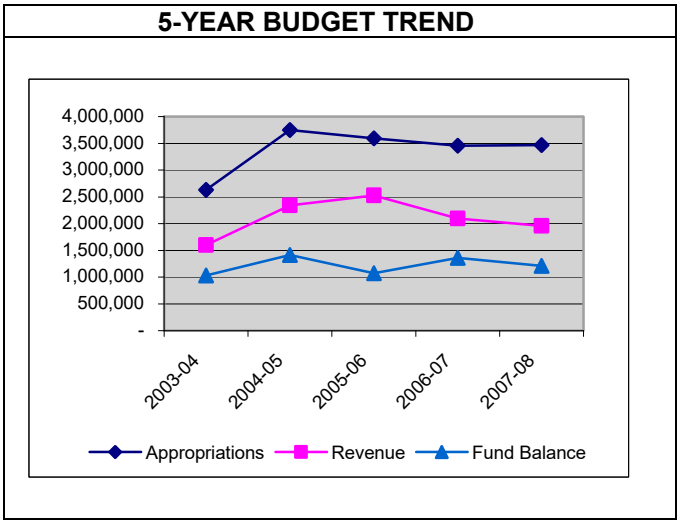
# Contract Training

## DESCRIPTION OF MAJOR SERVICES

Contract Training represents a special law enforcement training function provided to the Sheriff Department and other law enforcement agencies that prepare candidates for law enforcement positions and update skills of those already in the field. Fees for service provide the funding for contract law enforcement training activities. A large contract for driver training with San Bernardino Valley College provides substantial funding for this program.

There is no staffing associated with this budget unit; however salary and benefit costs are reimbursed to the general fund for those positions billing for their services at both the Emergency Vehicle Operations Center (EVOC) and the Training Academy.

## BUDGET HISTORY



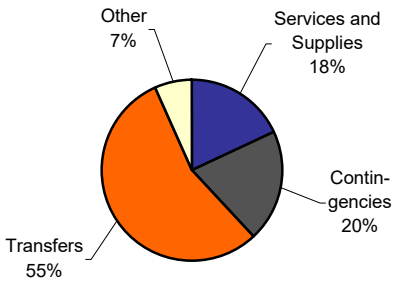
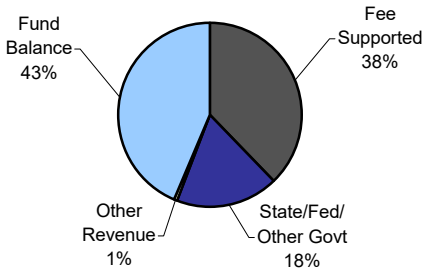

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 1,829,526 | 2,003,847 | 1,666,114 | 3,456,957 | 2,391,960 |
| Departmental Revenue | 2,183,483 | 1,655,749 | 1,955,492 | 2,098,129 | 2,544,395 |
| Fund Balance | | | | 1,358,828 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this budget unit are typically less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget.

Expenditures in 2006-07 were also less than budget due to reduced equipment expenditures, while revenue increased related to Peace Officer Standards and Training (P.O.S.T.) reimbursements from the state.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Sheriff-Coroner
**FUND:** Contract Training

**BUDGET UNIT:** SCB SHR
**FUNCTION:** Public Protection
**ACTIVITY:** Police Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 674,755 | 415,858 | 448,028 | 677,282 | 608,689 | 621,900 | **13,211** |
| Land and Improvements | 86,141 | 8,000 | - | 85,075 | 125,000 | - | **(125,000)** |
| Equipment | - | 22,848 | 6,830 | 22,269 | 200,000 | 134,890 | **(65,110)** |
| Vehicles | 65,837 | 100,572 | 1,500 | 200,000 | 200,000 | 100,000 | **(100,000)** |
| Transfers | 1,002,793 | 1,491,230 | 1,243,391 | 1,450,047 | 1,650,047 | 1,908,210 | **258,163** |
| Contingencies | - | - | - | - | 673,221 | 701,919 | **28,698** |
| Total Exp Authority | 1,829,526 | 2,038,508 | 1,699,749 | 2,434,673 | 3,456,957 | 3,466,919 | **9,962** |
| Reimbursements | - | (34,661) | (33,635) | (42,713) | - | - | **-** |
| Total Appropriation | 1,829,526 | 2,003,847 | 1,666,114 | 2,391,960 | 3,456,957 | 3,466,919 | **9,962** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 25,584 | 30,111 | 44,423 | 64,220 | 15,000 | 20,000 | **5,000** |
| State, Fed or Gov't Aid | 779,669 | 296,360 | 608,805 | 1,071,923 | 543,807 | 630,000 | **86,193** |
| Current Services | 1,375,708 | 1,241,185 | 1,292,226 | 1,407,157 | 1,539,322 | 1,305,657 | **(233,665)** |
| Other Revenue | 2,472 | 88,093 | 10,038 | 1,095 | - | - | **-** |
| Other Financing Sources | 50 | - | - | - | - | - | **-** |
| Total Revenue | 2,183,483 | 1,655,749 | 1,955,492 | 2,544,395 | 2,098,129 | 1,955,657 | **(142,472)** |
| Fund Balance | | | | | 1,358,828 | 1,511,262 | **152,434** |

Services and supplies of $621,900 include structural repairs, vehicle maintenance, materials and supplies for both the Training Academy and EVOC, computer equipment purchases, and contracted professional services. The slight increase of $13,211 reflects the anticipated increase in minor repairs and maintenance.

Equipment is budgeted at $134,890 for restroom facilities. The vehicle budget of $100,000 includes additional training vehicles for EVOC.

Transfers of $1,908,210 represent the anticipated salary reimbursement to the Sheriff's general fund budget unit for those positions billing for their services. The increase of $258,163 is the result of MOU increases.

Contingencies of $701,919 reflect the undesignated available fund balance.

Departmental revenue of $1,955,657 includes state peace officer training reimbursement of $630,000, interest estimated at $20,000, and fees totaling $1,305,657 from outside agencies for various courses.

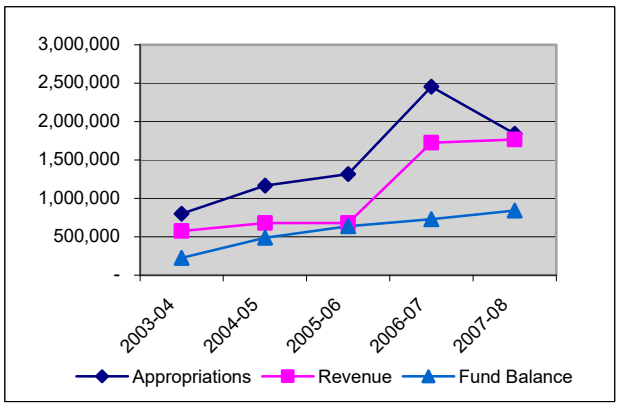
# Public Gatherings

## DESCRIPTION OF MAJOR SERVICES

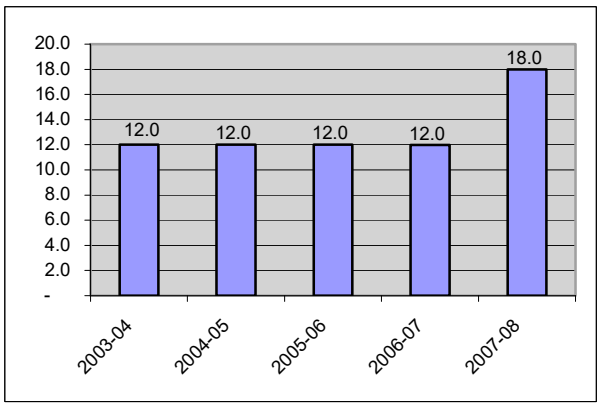
Public Gatherings represent protective services provided by the Sheriff's Department, for a fee, for various public gathering functions throughout the county. These services are fully funded by fees charged to the sponsoring organizations.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

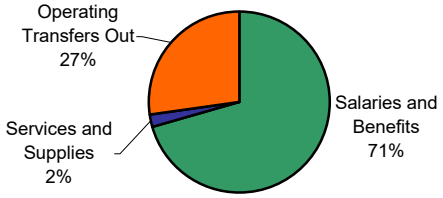
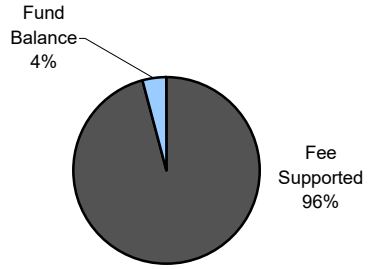



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 571,353 | 634,845 | 1,416,870 | 3,252,153 | 1,922,280 |
| Departmental Revenue | 830,696 | 778,794 | 1,507,499 | 1,723,893 | 1,271,180 |
| Fund Balance | | | | 1,528,260 | |
| Budgeted Staffing | | | | 12.0 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this budget unit are typically less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Sheriff-Coroner
**FUND:** Public Gatherings

**BUDGET UNIT:** SCC SHR
**FUNCTION:** Public Protection
**ACTIVITY:** Police Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 560,664 | 622,712 | 1,405,029 | 1,197,451 | 1,082,700 | 1,298,412 | **215,712** |
| Services and Supplies | 14,274 | 10,476 | 9,418 | 21,751 | 7,546 | 17,817 | **10,271** |
| Central Computer | - | - | - | - | 16,851 | 22,402 | **5,551** |
| Transfers | 3,988 | 2,859 | 2,423 | 3,078 | 3,078 | 3,166 | **88** |
| Contingencies | - | - | - | - | 841,978 | - | **(841,978)** |
| Total Exp Authority | 578,926 | 636,047 | 1,416,870 | 1,222,280 | 1,952,153 | 1,341,797 | **(610,356)** |
| Reimbursements | (7,573) | (1,202) | - | - | - | - | **-** |
| Total Appropriation | 571,353 | 634,845 | 1,416,870 | 1,222,280 | 1,952,153 | 1,341,797 | **(610,356)** |
| Operating Transfers Out | - | - | - | 700,000 | 500,000 | 500,000 | **-** |
| Total Requirements | 571,353 | 634,845 | 1,416,870 | 1,922,280 | 2,452,153 | 1,841,797 | **(610,356)** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | - | - | - | 50,466 | - | - | **-** |
| Current Services | 830,696 | 778,794 | 1,506,832 | 1,220,343 | 1,723,893 | 1,764,638 | **40,745** |
| Other Revenue | - | - | 667 | 371 | - | - | **-** |
| Total Revenue | 830,696 | 778,794 | 1,507,499 | 1,271,180 | 1,723,893 | 1,764,638 | **40,745** |
| Fund Balance | | | | | 728,260 | 77,159 | **(651,101)** |
| Budgeted Staffing | | | | | 12.0 | 18.0 | **6.0** |

Salaries and benefits of $1,298,412 fund 18.0 positions and are increasing by $215,712 due to the increase of 6.0 budgeted positions, plus cost increases associated with the MOU adjustments, and partially offset by reduced overtime.

Services and supplies of $17,817 include a large purchase of replacement radios that was not budgeted in the prior year.

Operating transfers out of $500,000 include reimbursements to the Sheriff's general fund budget unit for salaries of active duty personnel assigned temporarily to this program, plus nominal other Human Resources charges.

Departmental revenue of $1,764,638 is from projected fees for service, and the budget increased slightly over last year.

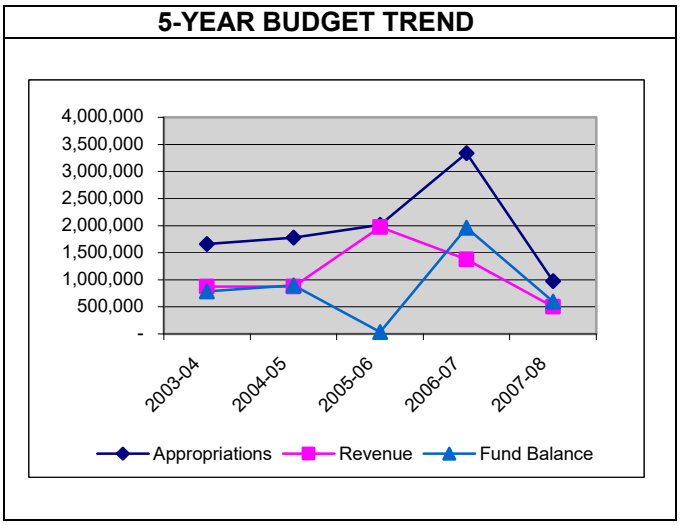
# Aviation

## DESCRIPTION OF MAJOR SERVICES

The Aviation Division of the Sheriff's Department provides law enforcement, search and rescue, fire suppression and transportation services for the county and other fire and law enforcement agencies. This fund is established for the maintenance and acquisition of helicopters, aircraft, and equipment for search and rescue, fire fighting and flight operations, with contract revenue and proceeds from the sale of surplus aircraft and equipment.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



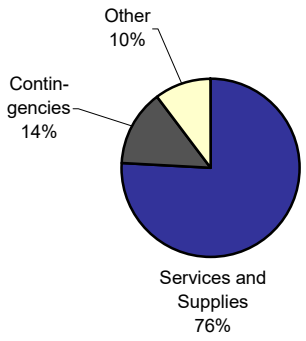
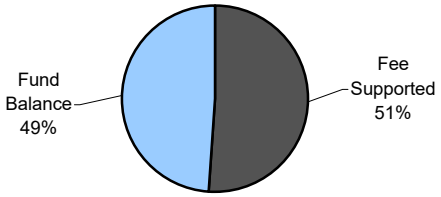

The spike in budget in 2006-07 is related to a budgeted transfer out to reimburse the Sheriff's Proposition 172 reserve for the purchase of a new helicopter. Increased revenue from the sale of fixed assets (old helicopters) enables the department to make this transfer.

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 325,457 | 1,000,000 | 230,898 | 3,338,570 | 3,269,079 |
| Departmental Revenue | 439,893 | 137,135 | 2,157,012 | 1,375,000 | 1,781,985 |
| Fund Balance | | | | 1,963,570 | |

Revenue in 2006-07 is greater than expected because of increased law enforcement services for other agencies, and also due to additional revenue generated from the sale of used aircraft.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Sheriff-Coroner
**FUND:** Aviation

**BUDGET UNIT:** SCE SHR
**FUNCTION:** Public Protection
**ACTIVITY:** Police Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 251,591 | - | 230,898 | 333,570 | 438,570 | 740,000 | **301,430** |
| Equipment | 73,866 | - | - | 135,509 | 100,000 | 100,000 | **-** |
| Contingencies | - | - | - | - | - | 136,475 | **136,475** |
| Total Appropriation | 325,457 | - | 230,898 | 469,079 | 538,570 | 976,475 | **437,905** |
| Operating Transfers Out | - | 1,000,000 | - | 2,800,000 | 2,800,000 | - | **(2,800,000)** |
| Total Requirements | 325,457 | 1,000,000 | 230,898 | 3,269,079 | 3,338,570 | 976,475 | **(2,362,095)** |
| **Departmental Revenue** | | | | | | | |
| Current Services | 439,893 | 118,285 | 343,237 | 578,985 | 375,000 | 500,000 | **125,000** |
| Other Revenue | - | 18,850 | 585,275 | - | - | - | **-** |
| Other Financing Sources | - | - | 1,228,500 | 1,203,000 | 1,000,000 | - | **(1,000,000)** |
| Total Revenue | 439,893 | 137,135 | 2,157,012 | 1,781,985 | 1,375,000 | 500,000 | **(875,000)** |
| Fund Balance | | | | | 1,963,570 | 476,475 | **(1,487,095)** |

Services and supplies of $740,000 include aircraft repairs and fuel consumption used for fire service missions. There is an increase of $301,430 because both are expected to increase in 2007-08.

The equipment budget of $100,000 is for aircraft equipment upgrades that typically occur each year.

Contingencies have increased by $136,475 based on undesignated available fund balance. Pursuant to Section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. The amount not expended is carried over to the subsequent year's budget.

Departmental revenue of $500,000 represents fees for service for firefighting and air patrol. The increase of $125,000 is due to anticipated increase for such services this fiscal year. The decrease of $1,000,000 from other financing sources reflects the conclusion of helicopter sales.

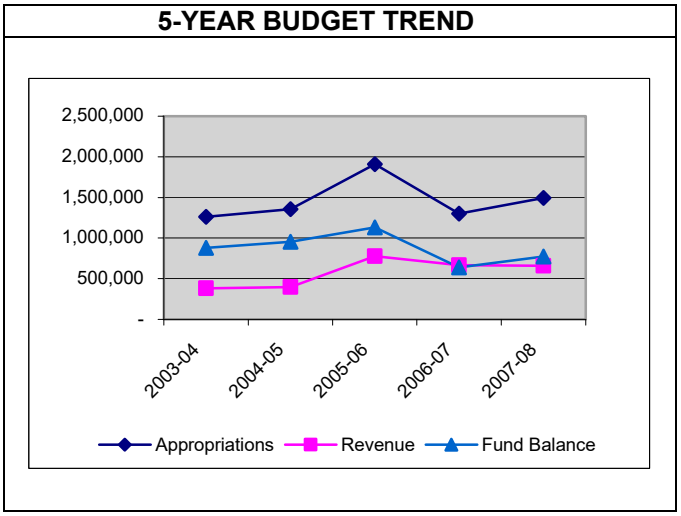
# IRNET Federal

## DESCRIPTION OF MAJOR SERVICES

This fund accounts for the Inland Regional Narcotics Enforcement Team (IRNET) share of federal asset forfeitures. IRNET is a joint project among city, county, state and federal agencies in the Inland Empire aimed at combating major narcotics and money laundering operations. It also accounts for the High Intensity Drug Trafficking Area (HIDTA) grant from the Office of National Drug Control Policy allocated for task force operation expenses. The fund is maintained according to federal audit requirements.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

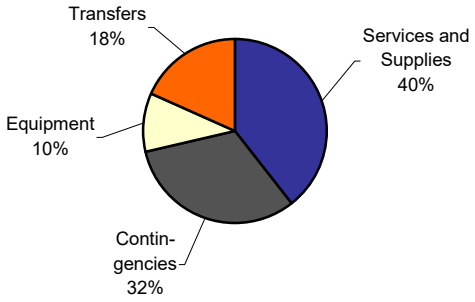
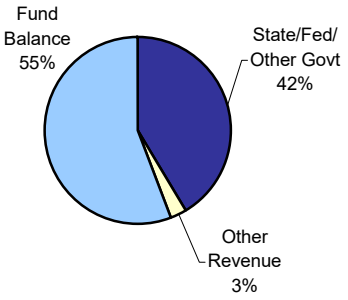



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 410,562 | 434,926 | 761,730 | 1,303,041 | 526,471 |
| Departmental Revenue | 485,655 | 611,854 | 260,588 | 665,000 | 722,024 |
| Fund Balance | | | | 638,041 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this budget unit are typically less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Sheriff-Coroner
**FUND:** IRNET Federal

**BUDGET UNIT:** SCF SHR
**FUNCTION:** Public Protection
**ACTIVITY:** Police Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 410,562 | 349,933 | 394,432 | 496,364 | 618,485 | 587,850 | **(30,635)** |
| Equipment | - | 84,993 | 367,298 | 30,107 | 150,000 | 150,000 | **-** |
| Transfers | - | - | - | - | - | 275,776 | **275,776** |
| Contingencies | - | - | - | - | 534,556 | 480,108 | **(54,448)** |
| Total Appropriation | 410,562 | 434,926 | 761,730 | 526,471 | 1,303,041 | 1,493,734 | **190,693** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | - | - | - | - | 25,000 | - | **(25,000)** |
| Use of Money and Prop | 17,876 | 21,004 | 35,061 | 30,463 | 40,000 | 40,000 | **-** |
| State, Fed or Gov't Aid | - | 133,764 | 10,167 | 650,561 | 600,000 | 620,000 | **20,000** |
| Other Revenue | 467,779 | 457,086 | 215,360 | 41,000 | - | - | **-** |
| Total Revenue | 485,655 | 611,854 | 260,588 | 722,024 | 665,000 | 660,000 | **(5,000)** |
| Fund Balance | | | | | 638,041 | 833,734 | **195,693** |

Services and supplies of $587,850 include low value equipment, utilities for leased office space, communication charges, vehicle maintenance and repairs, fuel and travel expenses.

Equipment is budgeted at $150,000 for purchase of technical investigative equipment.

Transfers of $275,776 include reimbursement to the Sheriff's general fund budget unit for information technology personnel working on system enhancements.

Contingencies of $480,108 reflect the undesignated available fund balance.

Departmental revenue of $660,000 reflect similar asset forfeiture revenue projected in the coming year, along with anticipated interest in this fund.

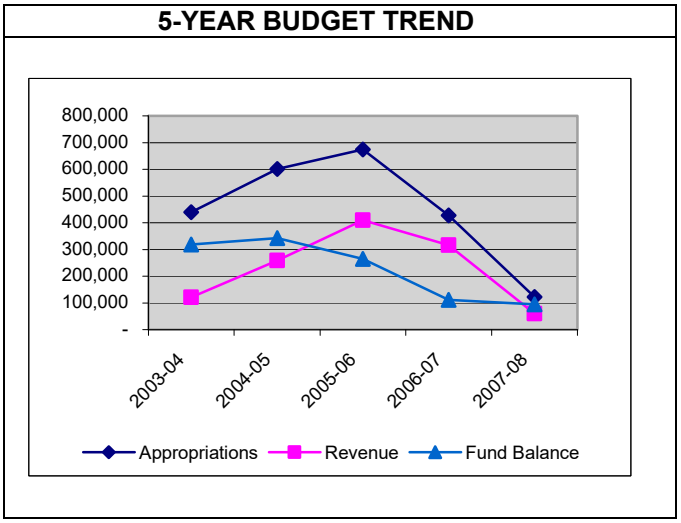
# IRNET State

## DESCRIPTION OF MAJOR SERVICES

This fund accounts for the Inland Regional Narcotics Enforcement Team (IRNET) share of state asset forfeitures, and was established to comply with Federal guidelines requiring state forfeiture funds to be kept separate from Federal forfeiture funds. Expenditures in this fund include task force operating expenses not reimbursed by the High Intensity Drug Trafficking Area (HIDTA) grant and electronic surveillance used to efficiently investigate sophisticated criminal organizations.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



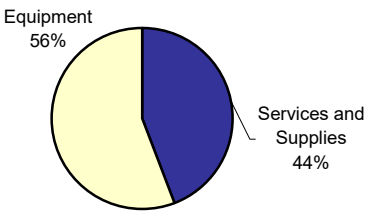
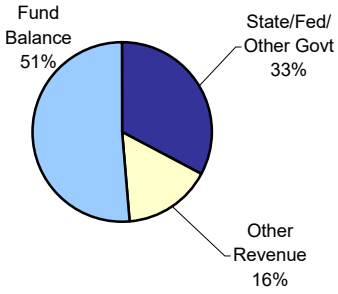

The budget trend reflects a reported ongoing decline in asset forfeiture revenue at the state level.

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 254,637 | 231,392 | 269,510 | 427,041 | 87,048 |
| Departmental Revenue | 254,002 | 152,737 | 116,266 | 316,000 | 38,893 |
| Fund Balance | | | | 111,041 | |

Appropriation and departmental revenue in 2006-07 is less than budget due to a decrease in the program's share of state asset forfeitures.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Sheriff-Coroner
**FUND:** IRNET State

**BUDGET UNIT:** SCX SHR
**FUNCTION:** Public Protection
**ACTIVITY:** Police Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 254,637 | 64,562 | 60,956 | 84,002 | 197,041 | 53,989 | **(143,052)** |
| Equipment | - | - | 42,000 | 3,046 | 100,000 | 68,496 | **(31,504)** |
| Transfers | - | 166,830 | 166,554 | - | 130,000 | - | **(130,000)** |
| Total Appropriation | 254,637 | 231,392 | 269,510 | 87,048 | 427,041 | 122,485 | **(304,556)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 5,387 | 7,836 | 10,000 | 8,364 | 15,000 | 10,000 | **(5,000)** |
| State, Fed or Gov't Aid | 224,654 | 129,564 | 98,823 | 27,406 | 300,000 | 40,000 | **(260,000)** |
| Other Revenue | 23,961 | 15,337 | 7,443 | 3,123 | 1,000 | 9,600 | **8,600** |
| Total Revenue | 254,002 | 152,737 | 116,266 | 38,893 | 316,000 | 59,600 | **(256,400)** |
| Fund Balance | | | | | 111,041 | 62,885 | **(48,156)** |

Services and supplies of $53,989 include general office expenses, professional services and travel. The decrease of $143,052 is due to decreased departmental revenue and available fund balance.

Equipment is budgeted at $68,496 for the purchase of computer hardware and technical investigative equipment.

There are no transfers in this fund in 2007-08.

Departmental revenue of $59,600 include nominal asset forfeiture revenue and interest in this fund based on current trend.

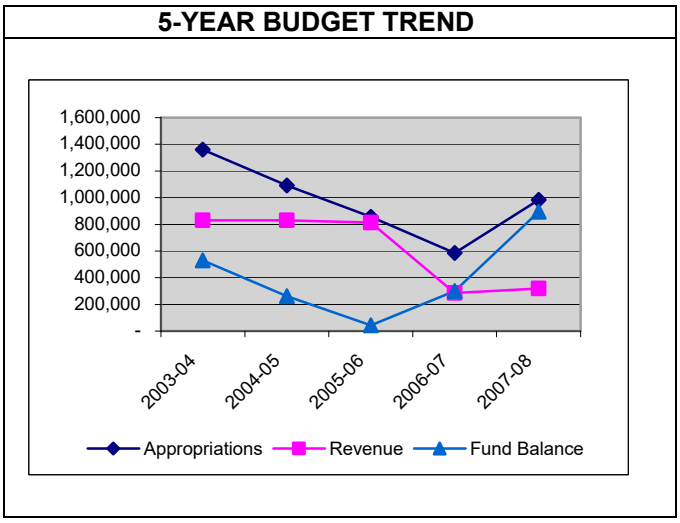
# Federal Seized Assets (DOJ)

## DESCRIPTION OF MAJOR SERVICES

This fund accounts for asset forfeitures from Federal cases filed with the U.S. Department of Justice (DOJ) through its asset forfeiture program. DOJ requires that all receipts from the program be maintained in a separate fund and must not replace any existing funds that would be made available to the Sheriff's Department in the absence of forfeiture funds.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



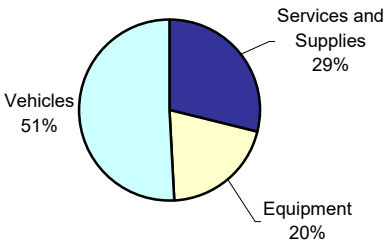
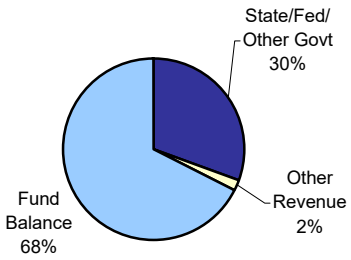

The trend reflects revenue that will be consistent, but expenses will increase due to existing fund balance.

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 775,839 | 768,233 | 224,512 | 584,972 | 312,661 |
| Departmental Revenue | 500,940 | 552,160 | 481,063 | 285,000 | 676,552 |
| Fund Balance | | | | 299,972 | |

Expenditures in 2006-07 were less than budget due to reduced expenditures for rental equipment allowed by this program. Revenue is greater than budget due to the settlement of additional federal cases.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Sheriff-Coroner
**FUND:** Federal Seized Assets (DOJ)

**BUDGET UNIT:** SCK SHR
**FUNCTION:** Public Protection
**ACTIVITY:** Police Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 775,839 | 768,233 | 164,654 | 312,661 | 312,743 | 283,863 | **(28,880)** |
| Equipment | - | - | - | - | - | 200,000 | **200,000** |
| Vehicles | - | - | 59,858 | - | - | 500,000 | **500,000** |
| Contingencies | - | - | - | - | 272,229 | - | **(272,229)** |
| Total Appropriation | 775,839 | 768,233 | 224,512 | 312,661 | 584,972 | 983,863 | **398,891** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 9,930 | 5,278 | 2,449 | 27,014 | 35,000 | 20,000 | **(15,000)** |
| State, Fed or Gov't Aid | 491,010 | 419,882 | 385,815 | 649,538 | 150,000 | 300,000 | **150,000** |
| Other Revenue | - | - | - | - | 100,000 | - | **(100,000)** |
| Other Financing Sources | - | 127,000 | 92,799 | - | - | - | **-** |
| Total Revenue | 500,940 | 552,160 | 481,063 | 676,552 | 285,000 | 320,000 | **35,000** |
| Fund Balance | | | | | 299,972 | 663,863 | **363,891** |

Services and supplies of $283,863 include law enforcement equipment purchases.

The equipment budget of $200,000 includes technical investigative and computer equipment, and specialized equipment for new vehicles. Vehicles are budgeted at $500,000 to replace existing unmarked vehicles. Both the equipment and vehicle purchases are possible due to available fund balance.

Contingencies are decreased by $272,229 due to allocations for increased expenditures.

Departmental revenue of $320,000 are increased by $35,000 due to the anticipated increase in DOJ cases to be closed within 2007-08.

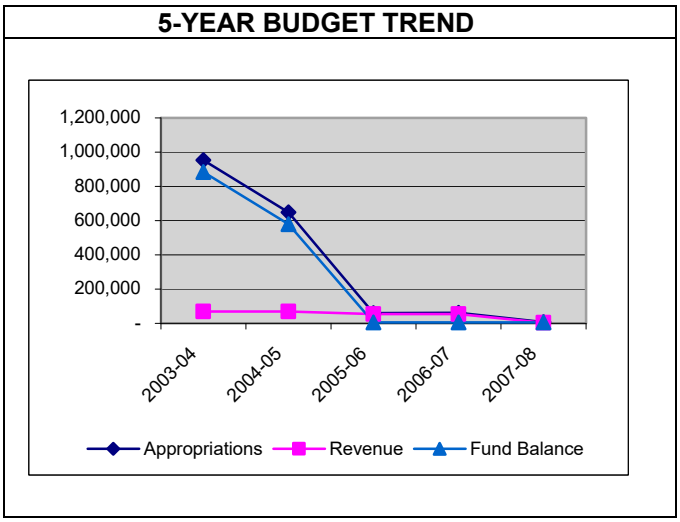
# Federal Seized Assets (Treasury)

## DESCRIPTION OF MAJOR SERVICES

This fund accounts asset forfeitures from cases filed with the U.S. Department of Treasury. Receipts from this program are required to be maintained in a separate fund and must not replace existing funds that would be made available to the Sheriff's Department in the absence of forfeiture funds.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



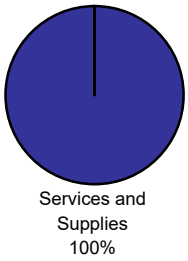
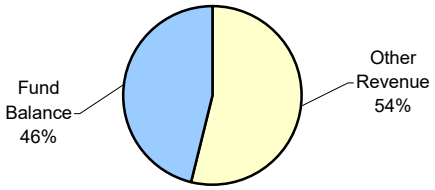

The trend in this fund reflects very little activity due to declining asset seizures.

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | 568,432 | - | 60,883 | 2,600 |
| Departmental Revenue | 365,643 | (4,950) | 232 | 55,000 | 274 |
| Fund Balance | | | | 5,883 | |

There are very few expenditures in this fund in 2006-07 due to minimal fund balance and reduced asset forfeitures.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Sheriff-Coroner
**FUND:** Federal Seized Assets - Treasury

**BUDGET UNIT:** SCO SHR
**FUNCTION:** Public Protection
**ACTIVITY:** Police Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | - | 568,432 | - | 2,600 | 60,000 | 7,727 | **(52,273)** |
| Contingencies | - | - | - | - | 883 | - | **(883)** |
| Total Appropriation | - | 568,432 | - | 2,600 | 60,883 | 7,727 | **(53,156)** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | 5,643 | - | - | - | 50,000 | - | **(50,000)** |
| Use of Money and Prop | - | 1,050 | 232 | 274 | 5,000 | 170 | **(4,830)** |
| Other Revenue | - | - | - | - | - | 4,000 | **4,000** |
| Total Revenue | 5,643 | 1,050 | 232 | 274 | 55,000 | 4,170 | **(50,830)** |
| Operating Transfers In | 360,000 | (6,000) | - | - | - | - | **-** |
| Total Financing Sources | 365,643 | (4,950) | 232 | 274 | 55,000 | 4,170 | **(50,830)** |
| Fund Balance | | | | | 5,883 | 3,557 | **(2,326)** |

Expenditures for services and supplies are budgeted at $7,727 to reflect actual funds available for 2007-08. Minimal revenue in the amount of $4,000 plus interest of $170 is included based on projected asset seizures.

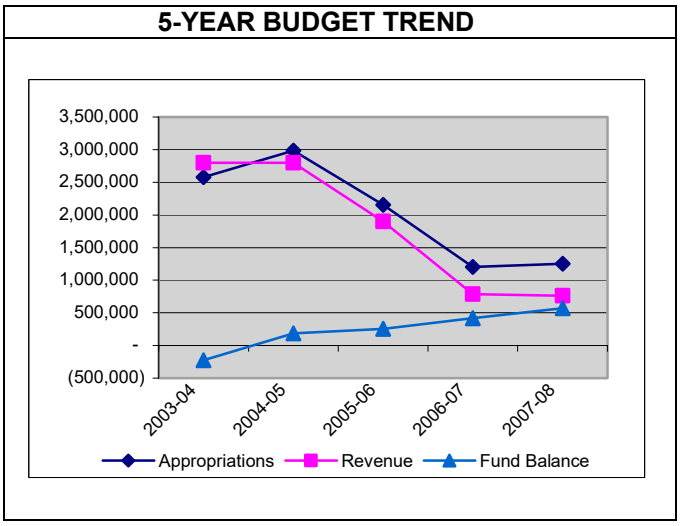
# State Seized Assets

## DESCRIPTION OF MAJOR SERVICES

This fund accounts for asset forfeiture proceeds from cases filed and adjudicated under state asset seizure statutes. The California Health Safety Code requires these funds to be maintained and accounted for in a special fund and that 15% of all forfeitures made after January 1994 be set aside for drug education and gang intervention programs. Current appropriations offset a portion of the labor costs for staff assigned to the Inland Regional Narcotics Enforcement Team (IRNET) and High Density Drug Trafficking Area (HIDTA) task forces. The 15% allocated to drug education programs is used to fund the Sheriff's Drug Use is Life Abuse (dulia), Crime Free Multi-housing, Law Enforcement Internship and Operation Clean Sweep programs. Funds are also used for maintenance of seized properties.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



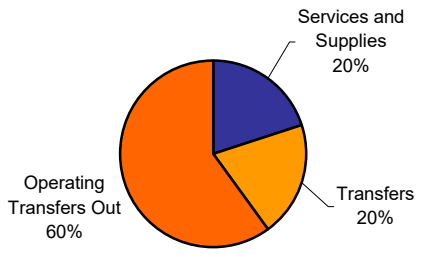

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 2,304,689 | 2,404,986 | (409,799) | 1,290,196 | 1,288,861 |
| Departmental Revenue | 2,712,912 | 2,474,519 | (247,177) | 872,346 | 1,000,899 |
| Fund Balance | | | | 417,850 | |

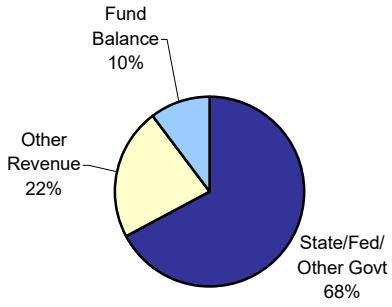
Revenue in 2006-07 is greater than budget due to the settlement of additional state cases.

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Law and Justice
**DEPARTMENT:** Sheriff-Coroner
**FUND:** State Seized Assets

**BUDGET UNIT:** SCT SHR
**FUNCTION:** Public Protection
**ACTIVITY:** Police Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 200,556 | 244,926 | 140,967 | 177,956 | 169,290 | 249,889 | **80,599** |
| Vehicles | 31,023 | - | - | - | - | - | **-** |
| Transfers | - | 2,257,001 | - | 1,110,905 | 1,033,785 | 250,000 | **(783,785)** |
| Total Exp Authority | 231,579 | 2,501,927 | 140,967 | 1,288,861 | 1,203,075 | 499,889 | **(703,186)** |
| Reimbursements | - | (96,941) | - | - | - | - | **-** |
| Total Appropriation | 231,579 | 2,404,986 | 140,967 | 1,288,861 | 1,203,075 | 499,889 | **(703,186)** |
| Operating Transfers Out | 2,073,110 | - | (550,766) | - | - | 750,000 | **750,000** |
| Total Requirements | 2,304,689 | 2,404,986 | (409,799) | 1,288,861 | 1,203,075 | 1,249,889 | **46,814** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 28,020 | 26,370 | 22,422 | 31,616 | 10,000 | 30,000 | **20,000** |
| State, Fed or Gov't Aid | 1,419,028 | 1,978,937 | (398,035) | 706,184 | 525,225 | 840,000 | **314,775** |
| Other Revenue | 1,265,864 | 469,212 | 128,436 | 263,099 | 250,000 | 250,000 | **-** |
| Total Revenue | 2,712,912 | 2,474,519 | (247,177) | 1,000,899 | 785,225 | 1,120,000 | **334,775** |
| Fund Balance | | | | | 417,850 | 129,889 | **(287,961)** |

Services and supplies of $249,889 include $200,000 for drug education, training and materials; $19,993 for vehicle maintenance and fuel; and miscellaneous other general expenses for the resolution of asset forfeitures.

Transfers of $250,000 are for reimbursement of salaries for personnel assigned to the drug education program, and operating transfers out of $750,000 is for vehicle purchases in the Sheriff's general fund budget unit.

Departmental revenue of $1,120,000 include asset seizures, reimbursement for the care of property, and anticipated interest in this fund. The increase of $314,775 in state revenue reflects increased settlements that are pending in court.

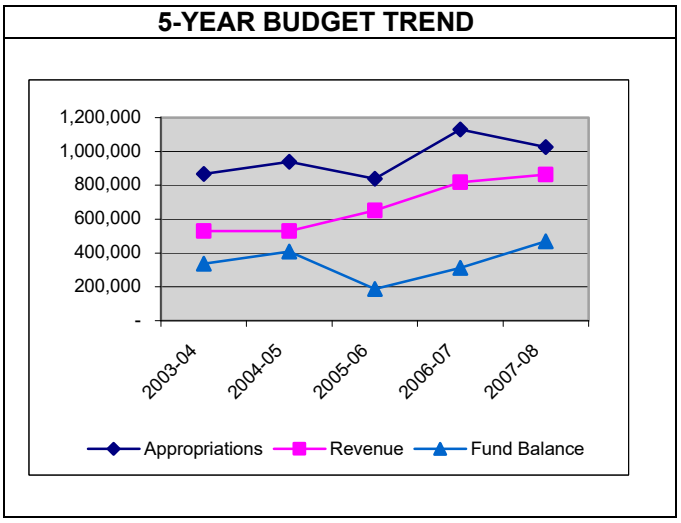
# Vehicle Theft Task Force

## DESCRIPTION OF MAJOR SERVICES

This fund accounts for vehicle registration assessments allocated to the San Bernardino County Auto Theft Task Force (SANCATT), established in 1995 by the Board of Supervisors to investigate major vehicle theft organizations. Revenue from these fees offsets operating expenses for qualified expenditures by participating agencies.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

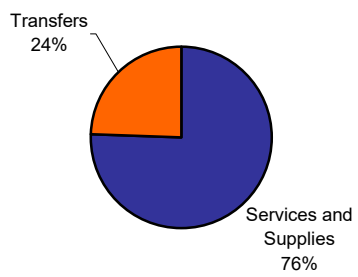
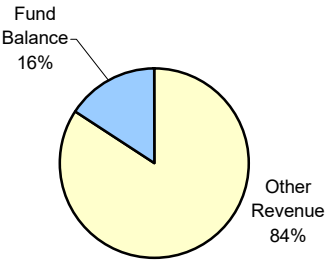



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 651,226 | 1,009,768 | 911,977 | 1,130,046 | 794,193 |
| Departmental Revenue | 723,746 | 787,597 | 1,033,394 | 817,000 | 642,202 |
| Fund Balance | | | | 313,046 | |

Expenditures in 2006-07 were less than budget due to reduced personnel reimbursements to participating agencies. Revenue from vehicle assessments also decreased.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Sheriff-Coroner
**FUND:** Vehicle Theft Task Force

**BUDGET UNIT:** SCL SHR
**FUNCTION:** Public Protection
**ACTIVITY:** Police Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 517,821 | 561,355 | 936,167 | 553,723 | 884,575 | 774,794 | **(109,781)** |
| Equipment | 2,373 | - | - | - | 5,000 | - | **(5,000)** |
| Transfers | - | 448,413 | (24,190) | 240,470 | 240,471 | 250,762 | **10,291** |
| Total Appropriation | 520,194 | 1,009,768 | 911,977 | 794,193 | 1,130,046 | 1,025,556 | **(104,490)** |
| Operating Transfers Out | 131,032 | - | - | - | - | - | **-** |
| Total Requirements | 651,226 | 1,009,768 | 911,977 | 794,193 | 1,130,046 | 1,025,556 | **(104,490)** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | 8,104 | - | - | - | - | - | **-** |
| Use of Money and Prop | - | 8,607 | 15,545 | 13,398 | 14,000 | 14,000 | **-** |
| Other Revenue | 715,642 | 778,990 | 1,017,849 | 628,804 | 803,000 | 850,000 | **47,000** |
| Total Revenue | 723,746 | 787,597 | 1,033,394 | 642,202 | 817,000 | 864,000 | **47,000** |
| Fund Balance | | | | | 313,046 | 161,556 | **(151,490)** |

Services and supplies of $774,794 include $706,396 for salary reimbursements to participating agencies and other various task force operating costs.

Transfers of $250,762 will reimburse the Sheriff's general fund budget unit for salaries and benefits of personnel.

Departmental revenue of $864,000 includes an anticipated increase in vehicle registration fees, along with interest in this fund.

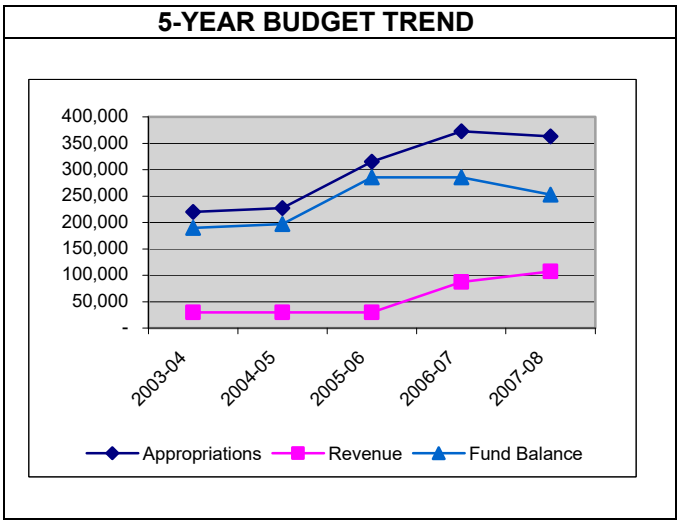
# Search and Rescue

## DESCRIPTION OF MAJOR SERVICES

This fund accounts for the principal and interest from a restricted donation for search and rescue, along with reimbursements for search and rescue operations.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



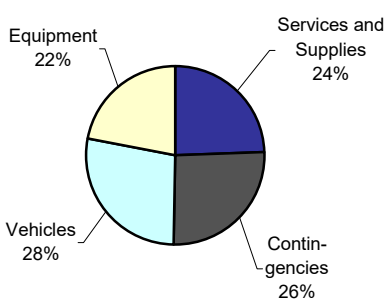
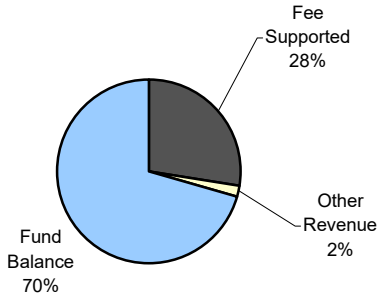

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 25,304 | 60,139 | 23,027 | 372,786 | 145,791 |
| Departmental Revenue | 31,286 | 148,403 | 23,292 | 87,102 | 116,108 |
| Fund Balance | | | | 285,684 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this budget unit are typically less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget.

In addition, expenditures in 2006-07 were less than budget due to fewer equipment needs during the year.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Sheriff-Coroner
**FUND:** Search and Rescue

**BUDGET UNIT:** SCW SHR
**FUNCTION:** Public Protection
**ACTIVITY:** Police Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 25,304 | 60,139 | 23,027 | 59,324 | 120,000 | 88,768 | **(31,232)** |
| Equipment | - | - | - | - | 80,000 | 80,000 | **-** |
| Vehicles | - | - | - | 86,467 | 100,000 | 100,000 | **-** |
| Contingencies | - | - | - | - | 72,786 | 94,234 | **21,448** |
| Total Appropriation | 25,304 | 60,139 | 23,027 | 145,791 | 372,786 | 363,002 | **(9,784)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 3,744 | 4,617 | 9,560 | 15,541 | 5,000 | 7,000 | **2,000** |
| Current Services | 27,542 | 142,786 | 13,156 | 100,273 | 20,000 | 100,000 | **80,000** |
| Other Revenue | - | 1,000 | 576 | 294 | 62,102 | - | **(62,102)** |
| Total Revenue | 31,286 | 148,403 | 23,292 | 116,108 | 87,102 | 107,000 | **19,898** |
| Fund Balance | | | | | 285,684 | 256,002 | **(29,682)** |

Services and supplies of $88,768 include budget for low value equipment and professional services such as instructors for specialized training.

The equipment budget of $80,000 includes computer equipment and specialized search and rescue gear, and $100,000 for vehicles is predominantly for those appropriate for mountain terrain.

Contingencies of $94,234 reflect the undesignated available fund balance.

Departmental revenue of $107,000 include reimbursements received from rescue missions plus anticipated interest in this fund.

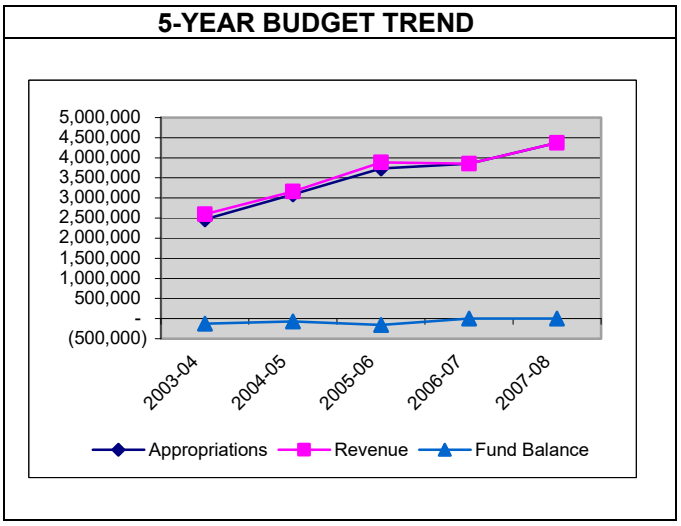
# CAL-ID Program

## DESCRIPTION OF MAJOR SERVICES

CAL-ID funding is used for the operating expenses of the Local Automated Fingerprint Identification System (AFIS), and reimburses general fund expenditures for salaries and benefits. The budget unit is funded from joint trust contributions by all local contracting municipal agencies.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

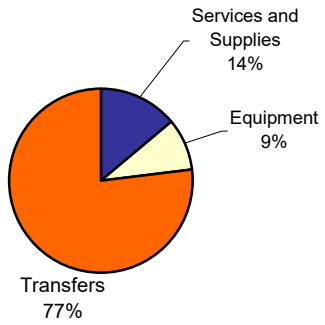
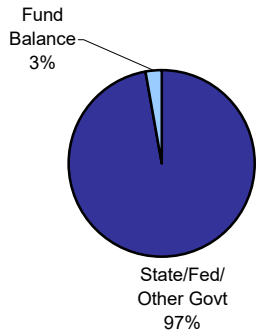



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 2,344,631 | 2,379,684 | 3,081,101 | 3,850,631 | 3,051,469 |
| Departmental Revenue | 2,395,342 | 2,297,244 | 3,236,584 | 3,850,631 | 3,168,699 |
| Fund Balance | | | | - | |

Expenditures in 2006-07 were less than budget due to reduced transfers to reimburse the Sheriff's general fund budget unit for salaries, resulting from vacancies in lab positions. Departmental revenue was also lower because the trust fund reimburses actual expenditures.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Sheriff-Coroner
**FUND:** CAL-ID Program

**BUDGET UNIT:** SDA SHR
**FUNCTION:** Public Protection
**ACTIVITY:** Police Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 333,207 | 407,973 | 359,497 | 395,705 | 580,200 | 603,500 | **23,300** |
| Equipment | 388,566 | 66,288 | 559,997 | 160,643 | 500,000 | 400,000 | **(100,000)** |
| Vehicles | - | 10,215 | - | 16,055 | 11,000 | - | **(11,000)** |
| Transfers | 1,622,858 | 1,895,208 | 2,161,607 | 2,479,066 | 2,759,431 | 3,370,141 | **610,710** |
| Total Appropriation | 2,344,631 | 2,379,684 | 3,081,101 | 3,051,469 | 3,850,631 | 4,373,641 | **523,010** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | 2,395,342 | 2,297,244 | 3,236,584 | 3,168,699 | 3,850,631 | 4,255,998 | **405,367** |
| Total Revenue | 2,395,342 | 2,297,244 | 3,236,584 | 3,168,699 | 3,850,631 | 4,255,998 | **405,367** |
| Fund Balance | | | | | - | 117,643 | **117,643** |

Services and supplies of $603,500 include systems development and monitoring, and additional low value equipment that reflect an increase of $23,300.

Equipment of $400,000 includes the purchase of sixteen fingerprinting stations, and reflect a reduction of $100,000 as replacements vary from year to year.

The vehicle budget is reduced by $11,000 due to a one-time vehicle purchase completed in 2006-07.

Transfers of $3,370,141 will reimburse the Sheriff's general fund budget unit for salaries and benefits of personnel, and the increase of $610,710 is based on filling vacant positions plus costs associated with MOU and retirement rate adjustments.

Departmental revenue of $4,255,998 is from the CAL-ID Program trust fund. The $405,367 increase is consistent with increased salary costs for 2007-08. Revenue directly offsets all claimable costs in this fund.

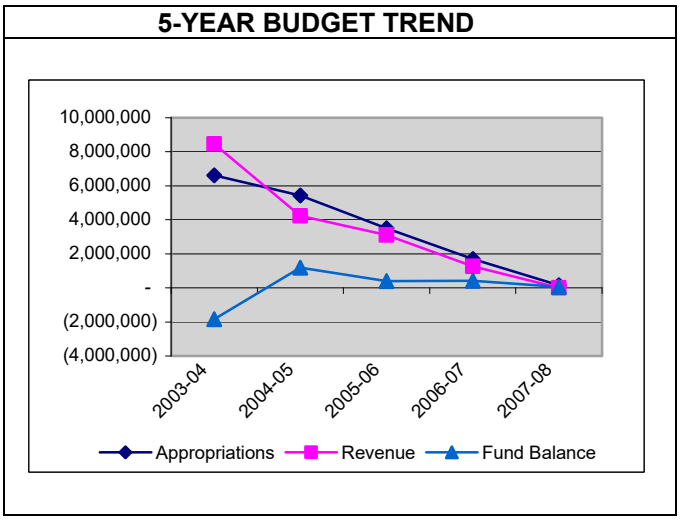
# COPSMORE Grant

## DESCRIPTION OF MAJOR SERVICES

The COPSMORE 1998 grant provides funding to upgrade Computer Aided Dispatch (CAD), Records Management System (RMS) software and for Mobile Data Computers (MDC) for patrol units.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



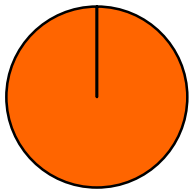
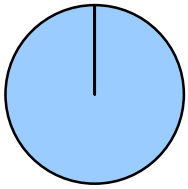

This budget unit reflects termination of the grant.

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 416,298 | 2,187,485 | 1,497,509 | 1,686,354 | 982,073 |
| Departmental Revenue | 3,770,575 | 1,805,449 | 1,523,649 | 1,268,164 | 713,586 |
| Fund Balance | | | | 418,190 | |

Appropriation and revenue in 2006-07 were less than budget due to the remaining grant funds available.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |
| Transfers 100% | Fund Balance 100% |

**GROUP:** Law and Justice
**DEPARTMENT:** Sheriff-Coroner
**FUND:** COPSMORE Grant

**BUDGET UNIT:** SDE SHR
**FUNCTION:** Public Protection
**ACTIVITY:** Police Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 72,641 | - | - | - | - | - | **-** |
| Services and Supplies | - | 8,472 | 556,463 | 222,115 | 551,597 | - | **(551,597)** |
| Equipment | 343,657 | 2,179,013 | 941,046 | 759,958 | 1,134,757 | - | **(1,134,757)** |
| Transfers | - | - | - | - | - | 149,703 | **149,703** |
| Total Appropriation | 416,298 | 2,187,485 | 1,497,509 | 982,073 | 1,686,354 | 149,703 | **(1,536,651)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 21,074 | 25,233 | 21,544 | 15,135 | - | - | **-** |
| State, Fed or Gov't Aid | 2,608,375 | 1,780,216 | 1,502,105 | 698,451 | 1,268,164 | - | **(1,268,164)** |
| Total Revenue | 2,629,449 | 1,805,449 | 1,523,649 | 713,586 | 1,268,164 | - | **(1,268,164)** |
| Operating Transfers In | 1,141,126 | - | - | - | - | - | **-** |
| Total Financing Sources | 3,770,575 | 1,805,449 | 1,523,649 | 713,586 | 1,268,164 | - | **(1,268,164)** |
| Fund Balance | | | | | 418,190 | 149,703 | **(268,487)** |

This grant ended on April 30, 2007. This fund will remain open through fiscal year 2007-08 to facilitate the close-out procedures and reports. The remaining unused grant match of $149,703 will be transferred back to the general fund.

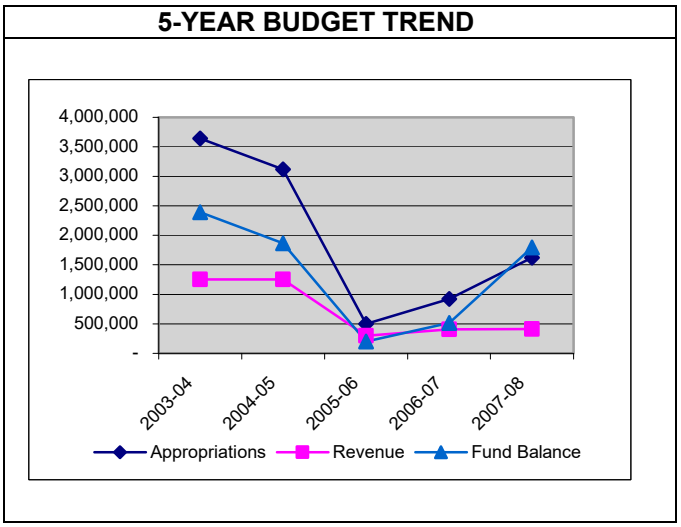
# Capital Project Fund

## DESCRIPTION OF MAJOR SERVICES

This fund represents revenue received from the State Criminal Alien Assistance Program (SCAAP) and other special programs for one-time law enforcement or detention projects.

There is no staffing associated with this budget unit.

## BUDGET HISTORY




The trend shows that this fund is recovering in terms of growth in revenue and fund balance.

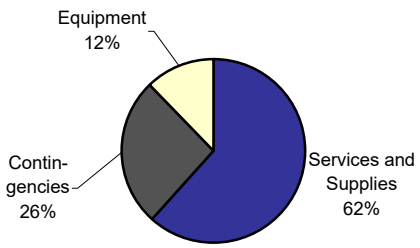
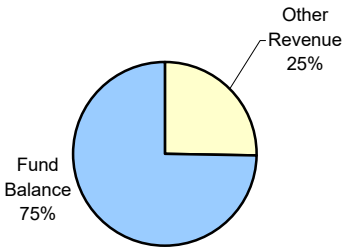
## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | (12,264) | 2,204,500 | 109,004 | 920,102 | 637,754 |
| Departmental Revenue | (540,034) | 541,181 | 425,190 | 405,000 | 1,335,067 |
| Fund Balance | | | | 515,102 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this budget unit are typically less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget.

In addition, expenditures in 2006-07 were less than budget due to deferred equipment purchases. Revenue in 2006-07 was greater than expected due to $1.3 million interest income transferred into this fund from a trust fund related to seizures. This income can be used at the department's discretion.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Sheriff-Coroner
**FUND:** Capital Project Fund

**BUDGET UNIT:** SQA SHR
**FUNCTION:** Public Protection
**ACTIVITY:** Police Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | - | - | 109,004 | 37,754 | 200,000 | 1,000,000 | **800,000** |
| Equipment | - | - | - | - | 200,000 | 200,000 | **-** |
| Contingencies | - | - | - | - | 220,102 | 422,415 | **202,313** |
| Total Appropriation | - | - | 109,004 | 37,754 | 620,102 | 1,622,415 | **1,002,313** |
| Operating Transfers Out | (12,264) | 2,204,500 | - | 600,000 | 300,000 | - | **(300,000)** |
| Total Requirements | (12,264) | 2,204,500 | 109,004 | 637,754 | 920,102 | 1,622,415 | **702,313** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 53,566 | 54,036 | 17,610 | 35,067 | 5,000 | 10,000 | **5,000** |
| Other Revenue | 547,526 | 487,145 | 407,580 | - | 400,000 | 400,000 | **-** |
| Other Financing Sources | - | - | - | 1,300,000 | - | - | **-** |
| Total Revenue | 601,092 | 541,181 | 425,190 | 1,335,067 | 405,000 | 410,000 | **5,000** |
| Operating Transfers In | (1,141,126) | - | - | - | - | - | **-** |
| Total Financing Sources | (540,034) | 541,181 | 425,190 | 1,335,067 | 405,000 | 410,000 | **5,000** |
| Fund Balance | | | | | 515,102 | 1,212,415 | **697,313** |

Services and supplies of $1,000,000 include furniture and carpet replacement for Sheriff facilities, and represents an increase of $800,000 over the previous year.

The equipment budget of $200,000 is for specialized law enforcement equipment.

Contingencies for $422,416 reflect the undesignated available fund balance

Departmental revenue of $410,000 reflects SCAAP (State Criminal Alien Assistance Program) reimbursements of $400,000, along with anticipated interest in this fund.

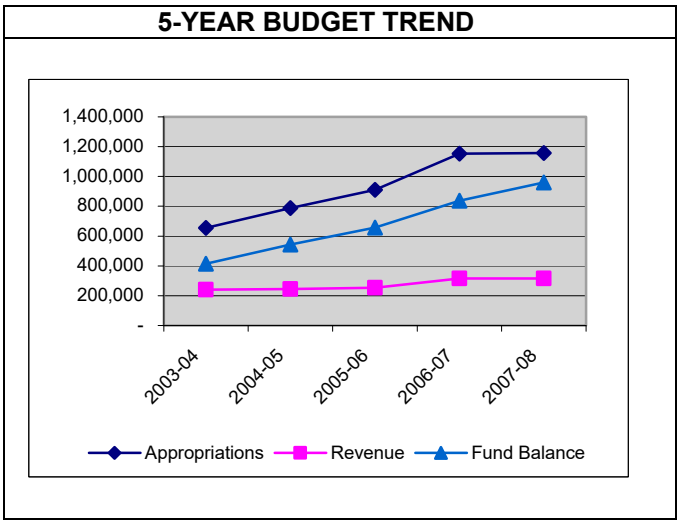
# Court Services Auto

## DESCRIPTION OF MAJOR SERVICES

This fund accounts for processing fees collected under AB1109 and is used for purchase and maintenance of automotive equipment necessary to operate court services.

There is no staffing associated with this budget unit.

## BUDGET HISTORY




The trend in this budget unit reflects growth in fund balance, with corresponding increases in appropriation and revenue.

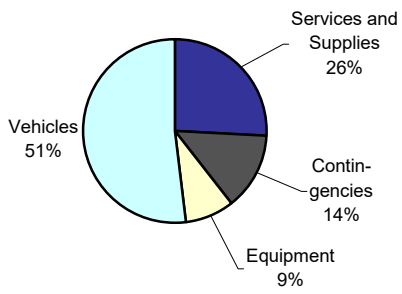
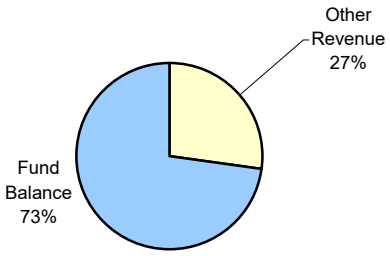
## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 155,937 | 404,892 | 353,216 | 1,152,967 | 600,054 |
| Departmental Revenue | 285,181 | 517,507 | 534,468 | 315,000 | 603,592 |
| Fund Balance | | | | 837,967 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this budget unit are typically less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget.

In addition, expenditures in 2006-07 were lower than budget due to vehicles and vehicle equipment purchases that were deferred to 2007-08. The increase in 2006-07 revenue is attributed to greater than anticipated court fines.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Sheriff-Coroner
**FUND:** Court Services Auto

**BUDGET UNIT:** SQR SHR
**FUNCTION:** Public Protection
**ACTIVITY:** Police Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 55,372 | 287,655 | 223,165 | 300,055 | 300,000 | 300,000 | **-** |
| Equipment | - | - | 95,291 | - | 260,000 | 100,000 | **(160,000)** |
| Vehicles | 100,565 | 117,237 | 34,760 | 299,999 | 300,000 | 600,000 | **300,000** |
| Contingencies | - | - | - | - | 292,967 | 156,504 | **(136,463)** |
| Total Appropriation | 155,937 | 404,892 | 353,216 | 600,054 | 1,152,967 | 1,156,504 | **3,537** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 10,378 | 16,179 | 28,838 | 42,302 | 15,000 | 15,000 | **-** |
| Other Revenue | 274,803 | 501,328 | 505,630 | 561,290 | 300,000 | 300,000 | **-** |
| Total Revenue | 285,181 | 517,507 | 534,468 | 603,592 | 315,000 | 315,000 | **-** |
| Fund Balance | | | | | 837,967 | 841,504 | **3,537** |

Services and supplies of $300,000 include automotive maintenance charges for the Court's Civil Division and low value equipment for marked units.

The equipment budget of $100,000 for specialized law enforcement equipment is reduced from prior year by $160,000 due to varying needs from year to year.

Vehicles are budgeted for $600,000, an increase of $300,000, for the purchase of additional vehicles for the Court's Civil Division operations.

Contingencies of $156,504 are due to undesignated available fund balance.

Departmental revenue of $315,000 reflect anticipated court fines plus anticipated interest in this fund.

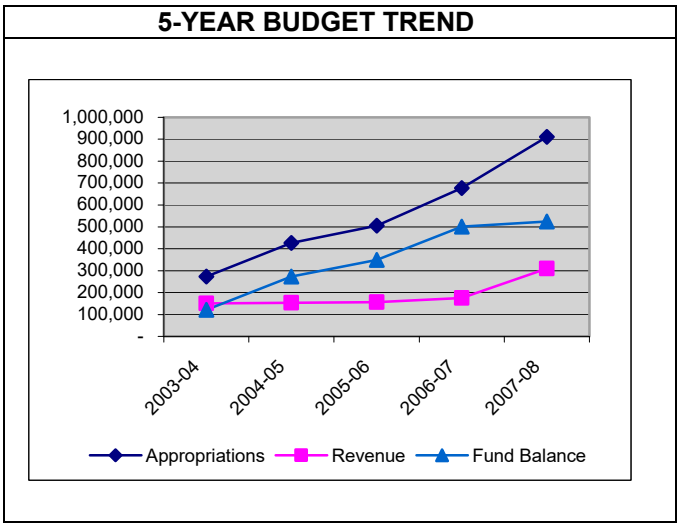
# Court Services Tech

## DESCRIPTION OF MAJOR SERVICES

This fund accounts for processing fees collected under AB709 and is used for automated equipment and furnishings necessary to operate court services.

There is no staffing associated with this budget unit.

## BUDGET HISTORY




The trend in this budget unit reflects growth in fund balance, with corresponding increase in appropriation and revenue.

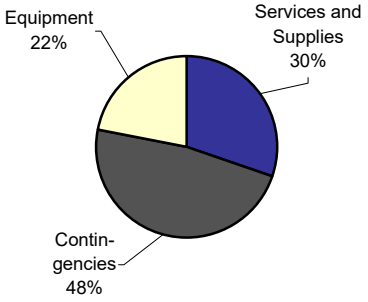
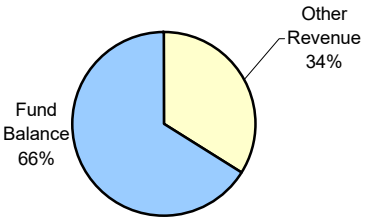
## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 27,239 | 232,403 | 192,591 | 677,507 | 261,000 |
| Departmental Revenue | 179,351 | 307,554 | 344,898 | 175,975 | 284,325 |
| Fund Balance | | | | 501,532 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this budget unit are typically less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget.

In addition, expenditures in 2006-07 were lower than budget due to computer equipment purchases that were deferred to 2007-08. The increase in 2006-07 revenue was related to greater than anticipated court fines.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Law and Justice
**DEPARTMENT:** Sheriff-Coroner
**FUND:** Court Services Tech

**BUDGET UNIT:** SQT SHR
**FUNCTION:** Public Protection
**ACTIVITY:** Police Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 27,239 | 226,587 | 173,401 | 261,000 | 261,000 | 275,000 | **14,000** |
| Equipment | - | 5,816 | 19,190 | - | 200,000 | 200,000 | **-** |
| Contingencies | - | - | - | - | 216,507 | 436,137 | **219,630** |
| Total Appropriation | 27,239 | 232,403 | 192,591 | 261,000 | 677,507 | 911,137 | **233,630** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 3,908 | 7,918 | 17,912 | 16,178 | 10,000 | 10,000 | **-** |
| Other Revenue | 175,443 | 299,636 | 326,986 | 268,147 | 165,975 | 300,000 | **134,025** |
| Total Revenue | 179,351 | 307,554 | 344,898 | 284,325 | 175,975 | 310,000 | **134,025** |
| Fund Balance | | | | | 501,532 | 601,137 | **99,605** |

Services and supplies of $275,000 include equipment repairs and maintenance charges for the Court's Civil Division.

The equipment budget of $200,000 is for computer equipment.

Contingencies of $436,137 are due to increased departmental revenue and undesignated available fund balance.

Departmental revenue of $310,000 reflects anticipated court fines and anticipated interest in this fund.

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## PUBLIC AND SUPPORT SERVICES GROUP
## SUMMARY

| GENERAL FUND | Page # | Appropriation | Departmental Revenue | Local Cost |
|---|---|---|---|---|
| PUBLIC AND SUPPORT SVCS GROUP ADMIN | 455 | 1,971,766 | - | 1,971,766 |
| AGRICULTURE/WEIGHTS AND MEASURES SUMMARY | 459 | | | |
| AGRICULTURE/WEIGHTS AND MEASURES | 460 | 6,517,685 | 3,921,170 | 2,596,515 |
| AIRPORTS SUMMARY | 465 | | | |
| AIRPORTS | 466 | 2,798,296 | 2,798,296 | - |
| ARCHITECTURE AND ENGINEERING | 471 | 585,320 | - | 585,320 |
| COUNTY MUSEUM SUMMARY | 480 | | | |
| COUNTY MUSEUM | 481 | 3,911,145 | 1,753,400 | 2,157,745 |
| FACILITIES MANAGEMENT SUMMARY | 486 | | | |
| FACILITIES MANAGEMENT | 487 | 14,465,324 | 4,827,546 | 9,637,778 |
| UTILITIES | 490 | 17,238,336 | 258,043 | 16,980,293 |
| LAND USE SERVICES SUMMARY | 499 | | | |
| ADMINISTRATION | 500 | - | - | - |
| CURRENT PLANNING | 502 | 3,406,036 | 3,406,036 | - |
| ADVANCE PLANNING | 504 | 4,064,230 | 2,328,829 | 1,735,401 |
| BUILDING AND SAFETY | 507 | 10,218,677 | 10,218,677 | - |
| CODE ENFORCEMENT | 510 | 5,165,959 | 560,300 | 4,605,659 |
| FIRE HAZARD ABATEMENT | 513 | 2,867,674 | 2,867,674 | - |
| PUBLIC WORKS DEPARTMENT SUMMARY | 517 | | | |
| SURVEYOR | 518 | 5,400,409 | 5,132,271 | 268,138 |
| REAL ESTATE SERVICES SUMMARY | 556 | | | |
| REAL ESTATE SERVICES | 557 | 2,647,980 | 1,542,667 | 1,105,313 |
| RENTS AND LEASES | 560 | 101,179 | 101,179 | - |
| COURTS PROPERTY MANAGEMENT | 562 | 437,165 | 392,165 | 45,000 |
| REGIONAL PARKS SUMMARY | 566 | | | |
| REGIONAL PARKS | 567 | 10,088,762 | 6,729,800 | 3,358,962 |
| REGISTRAR OF VOTERS | 592 | 11,694,748 | 8,077,133 | 3,617,615 |
| TOTAL GENERAL FUND | | 103,580,691 | 54,915,186 | 48,665,505 |

| SPECIAL REVENUE FUNDS | Page # | Appropriation | Departmental Revenue | Fund Balance |
|---|---|---|---|---|
| AGRICULTURE/WEIGHTS AND MEASURES: | | | | |
| CALIFORNIA GRAZING | 463 | 137,685 | 3,900 | 133,785 |
| AIRPORTS: | | | | |
| CHINO AIRPORT COMMERCIAL HANGARS | 469 | 1,177,245 | 821,347 | 355,898 |
| COUNTY LIBRARY | 475 | 18,676,180 | 17,755,359 | 920,821 |
| LAND USE SERVICES: | | | | |
| GENERAL PLAN UPDATE | 515 | 39,908 | - | 39,908 |

**PUBLIC AND SUPPORT SERVICES GROUP**
**SUMMARY**

| SPECIAL REVENUE FUNDS continued | Page # | Appropriation | Departmental Revenue | Fund Balance |
|---|---|---|---|---|
| PUBLIC WORKS DEPARTMENT: | | | | |
| SURVEYOR | | | | |
| SURVEY MONUMENT PRESERVATION | 521 | 513,854 | 91,509 | 422,345 |
| TRANSPORTATION | | | | |
| ROAD OPERATIONS | 523 | 101,102,388 | 69,576,157 | 31,526,231 |
| CALTRANS CONTRACT | 529 | - | - | - |
| ETIWANDA INTERCHANGE IMPROVEMENT | 531 | 60,395 | 1,000 | 59,395 |
| HIGH DESERT CORRIDOR PROJECT | 533 | 1,363,247 | 1,181,119 | 182,128 |
| FACILITIES DEVELOPMENT PLANS | 535 | 11,858,260 | 3,137,604 | 8,720,656 |
| MEASURE I PROGRAM | 537 | 24,686,328 | 9,365,850 | 15,320,478 |
| REGIONAL DEVELOPMENT MITIGATION PLAN | 540 | 8,325,517 | 8,180,230 | 145,287 |
| REAL ESTATE SERVICES: | | | | |
| CHINO AGRICULTURAL PRESERVE | 564 | 7,105,752 | 1,160,648 | 5,945,104 |
| REGIONAL PARKS: | | | | |
| COUNTY TRAIL SYSTEM | 570 | 6,053,583 | 6,017,266 | 36,317 |
| PROPOSITION 12 PROJECTS | 572 | 718,100 | 1,062,544 | (344,444) |
| PROPOSITION 40 PROJECTS | 574 | 2,781,037 | 2,320,368 | 460,669 |
| MOABI REGIONAL PARK BOAT LAUNCHING FACILITY | 576 | - | - | - |
| GLEN HELEN AMPHITHEATER | 578 | 1,929,877 | 1,355,000 | 574,877 |
| AMPHITHEATER IMPROVEMENTS AT GLEN HELEN | 580 | 255,448 | 29,024 | 226,424 |
| PARK MAINTENANCE/DEVELOPMENT | 582 | 637,418 | 243,100 | 394,318 |
| CALICO GHOST TOWN MARKETING SVCS | 584 | 451,979 | 412,200 | 39,779 |
| OFF-HIGHWAY VEHICLE LICENSE FEE | 586 | 763,731 | 321,000 | 442,731 |
| SPECIAL DISTRICTS: | | | | |
| FISH AND GAME COMMISSION | 597 | 32,408 | 8,000 | 24,408 |
| TOTAL SPECIAL REVENUE FUNDS | | 188,670,340 | 123,043,225 | 65,627,115 |

| INTERNAL SERVICES FUNDS | Page # | Appropriation | Departmental Revenue | Revenue Over (Under) Exp |
|---|---|---|---|---|
| FLEET MANAGEMENT SUMMARY | 492 | | | |
| GARAGE | 493 | 13,808,972 | 13,588,052 | (220,920) |
| MOTOR POOL | 496 | 11,273,120 | 12,346,300 | 1,073,180 |
| TOTAL INTERNAL SERVICES FUNDS | | 25,082,092 | 25,934,352 | 852,260 |

| ENTERPRISE FUNDS | Page # | Appropriation | Departmental Revenue | Revenue Over (Under) Exp |
|---|---|---|---|---|
| COUNTY MUSEUM: | | | | |
| MUSEUM STORE | 484 | 97,207 | 100,000 | 2,793 |
| PUBLIC WORKS DEPARTMENT: | | | | |
| SOLID WASTE MANAGEMENT | | | | |
| OPERATIONS | 542 | 75,617,539 | 79,877,603 | 4,260,064 |
| SITE CLOSURE AND MAINTENANCE | 547 | 1,300,203 | 15,520,380 | 14,220,177 |
| SITE ENHANCEMENT/EXPANSION/ACQUISITION | 549 | 10,872,664 | 12,629,794 | 1,757,130 |
| ENVIRONMENTAL FUND | 552 | 13,261,133 | 1,630,905 | (11,630,228) |
| ENVIRONMENTAL MITIGATION FUND | 554 | 3,668,815 | 3,756,449 | 87,634 |
| REGIONAL PARKS: | | | | |
| SNACK BARS | 588 | 77,609 | 82,000 | 4,391 |
| CAMP BLUFF LAKE | 590 | 253,860 | 205,200 | (48,660) |
| TOTAL ENTERPRISE FUNDS | | 105,149,030 | 113,802,331 | 8,653,301 |

# PUBLIC AND SUPPORT SERVICES GROUP – ADMINISTRATION
## Norman A. Kanold

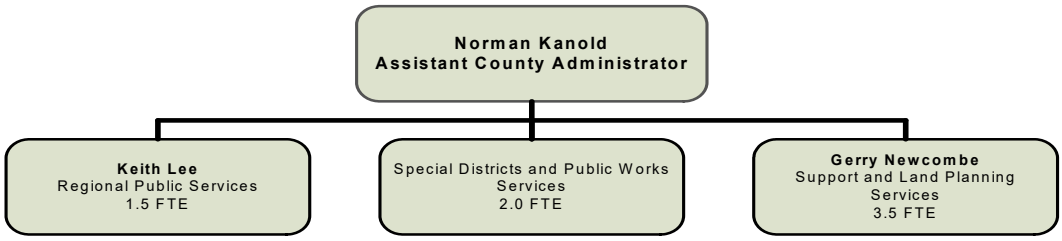
### MISSION STATEMENT

The mission of Public and Support Services Group (PSSG) - Administration is to effectively oversee fourteen county departments providing a variety of regional and municipal public services as well as internal support services that enhance/protect the quality of life for county residents and increase the level of efficiency for county operations.

### STRATEGIC GOALS

Public and Support Services Group - Administration is a function of the County Administrative Office (CAO) and therefore shares many of the same strategic goals of the CAO. In addition, PSSG Administration has established a separate goal of ensuring the effective delivery of public service programs that enhance the quality of life for county residents and support service programs that improve the efficiency of county departments/agencies.

### ORGANIZATIONAL CHART



## DESCRIPTION OF MAJOR SERVICES

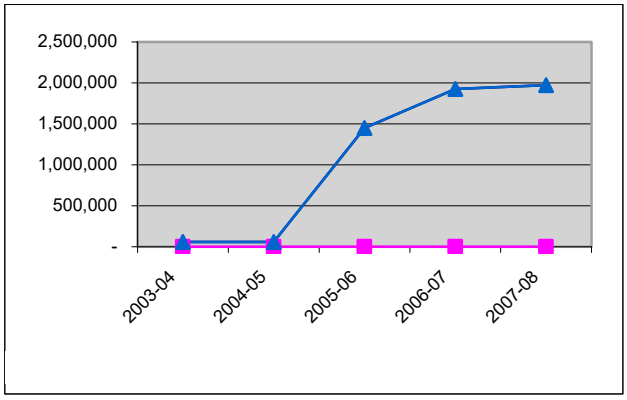
PSSG was formed during a county organizational restructuring approved by the Board of Supervisors in May 2005. This group includes those departments having a strong interface with the general public as well as a number of internal support departments.

PSSG - Administration coordinates the administrative and budget activities of fourteen county departments charged with providing services to the public and to other county departments. The departments are: Architecture & Engineering, Agriculture/Weights and Measures, Airports, County Fire, Facilities Management, Fleet Management, Land Use Services (which includes Building and Safety, Current and Advance Planning, and Code Enforcement), County Library, County Museum, Public Works (which includes Transportation/Flood, Surveyor, and Solid Waste Management), Real Estate Services, Regional Parks, Registrar of Voters, and Special Districts. PSSG - Administration also ensures that these departments operate within legal and Board approved policy parameters by providing internal policy and procedural guidance for all departments within the group.

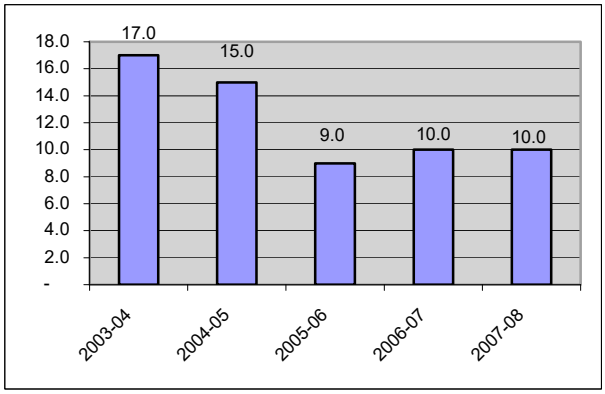
The Assistant County Administrator for PSSG serves as a principal assistant to the County Administrative Officer and works closely with the Board of Supervisors on all matters involving the group's activities.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



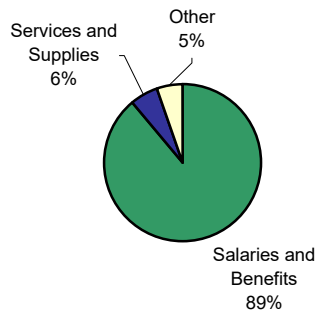

The significant increase in appropriation and local cost beginning in 2005-06 is a result of the county's organizational restructuring approved by the Board in May 2005. This action established PSSG - Administration as being 100% local cost funded. In the past, this department had been financed through reimbursements received from non-general fund county departments.

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 65,071 | 108,005 | 1,556,542 | 1,978,019 | 2,024,312 |
| Departmental Revenue | 69 | - | - | - | - |
| Local Cost | 65,002 | 108,005 | 1,556,542 | 1,978,019 | 2,024,312 |
| Budgeted Staffing | | | | 10.0 | |

Actual expenditures in 2006-07 exceeded budget by approximately $46,000 due to costs associated with the unanticipated departure of a department employee in May, 2007.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** PSSG - Administration
**FUND:** General

**BUDGET UNIT:** AAA PSG
**FUNCTION:** General
**ACTIVITY:** Other General

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 1,603,175 | 1,369,449 | 1,417,059 | 1,652,222 | 1,604,694 | 1,750,167 | **145,473** |
| Services and Supplies | 180,138 | 212,678 | 44,362 | 140,745 | 109,667 | 103,708 | **(5,959)** |
| Central Computer | 28,819 | 35,595 | 30,310 | 31,277 | 31,277 | 12,425 | **(18,852)** |
| Other Charges | 65,856 | 59,876 | 59,876 | 59,876 | 59,876 | 100,000 | **40,124** |
| Equipment | - | - | - | 19,798 | - | - | **-** |
| Transfers | 3,555 | 3,240 | 4,935 | 120,394 | 120,405 | 5,466 | **(114,939)** |
| Total Exp Authority | 1,881,543 | 1,680,838 | 1,556,542 | 2,024,312 | 1,925,919 | 1,971,766 | **45,847** |
| Reimbursements | (1,816,472) | (1,572,833) | - | - | - | - | **-** |
| Total Appropriation | 65,071 | 108,005 | 1,556,542 | 2,024,312 | 1,925,919 | 1,971,766 | **45,847** |
| **Departmental Revenue** | | | | | | | |
| Other Revenue | 69 | - | - | - | - | - | **-** |
| Total Revenue | 69 | - | - | - | - | - | **-** |
| Local Cost | 65,002 | 108,005 | 1,556,542 | 2,024,312 | 1,925,919 | 1,971,766 | **45,847** |
| Budgeted Staffing | | | | | 10.0 | 10.0 | **-** |

Salaries and benefits of $1,750,167 fund 10.0 positions and are increasing by $145,473 primarily resulting from costs associated with MOU, equity, and retirement rate adjustments.

Services and supplies of $103,708 include software upgrades, annual maintenance, training, and other costs associated with automation of the Computer Aided Facilities Management (CAFM) program. The small decrease of $5,959 reflects a reduction in risk management liabilities for the department.

Other charges of $100,000, including the $40,124 increase from prior year, represent payment to the University of California Cooperative Extension to support research and education programs in San Bernardino County.

During the 2006-07 budget process, PSSG - Administration received additional general fund financing to reimburse the Information Services Department (ISD) for a Programmer Analyst III position assigned to CAFM. In 2007-08 financing has been transferred to ISD; resulting in the $114,939 decrease in transfers. The balance of $5,466 budgeted in 2007-08 is primarily for EHaP charges.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
| Number of monthly meetings between PSSG administrative staff and PSSG department heads. | 10 | 10 | 11 |
| Percentage of county-owned and leased buildings with electronic format (AutoCAD) floor plan drawings. (The county has 9.7 million square feet of owned and leased facilities.) | 35% | 30% | 40% |
| Percentage increase in the number of master gardeners trained. | New | New | 10% |

The performance measure concerning the number of monthly department head meetings demonstrates an emphasis by PSSG - Administration to provide its department heads with continuing guidance on a regular basis in regards to Board directives, county policies, budget goals/objectives, and strategic planning oversight.

In 2006-07, the Board of Supervisors approved $269,600 in ongoing funds to add AutoCAD electronic floor plan drawings for additional county facilities in order to help complete automation of the Computer Aided Facilities Management program. This funding allowed for the addition of two positions to assist with the project. One position was filled immediately by the Information Services Department. The second position, an Asset Management Analyst, required the establishment of a new job classification that resulted in the position not being filled until mid-December 2006. Due to this delay in hiring, only 30% of the buildings had electronic drawings in 2006-07, with a goal of achieving 40% during 2007-08.

In 2007-08, the Board of Supervisors approved additional funding in the amount of $40,000 for the University of California Cooperative Extension (UCCE). The UCCE will use these funds to assist its Master Gardener program. This program provides gardening and horticulture information to the residents of San Bernardino County by trained volunteers who disseminate university research-based information to the public. The volunteers receive training in botany, horticulture, pest management, efficient irrigation practices, and water conservation.

# AGRICULTURE/WEIGHTS AND MEASURES
## John G. Gardner

### MISSION STATEMENT

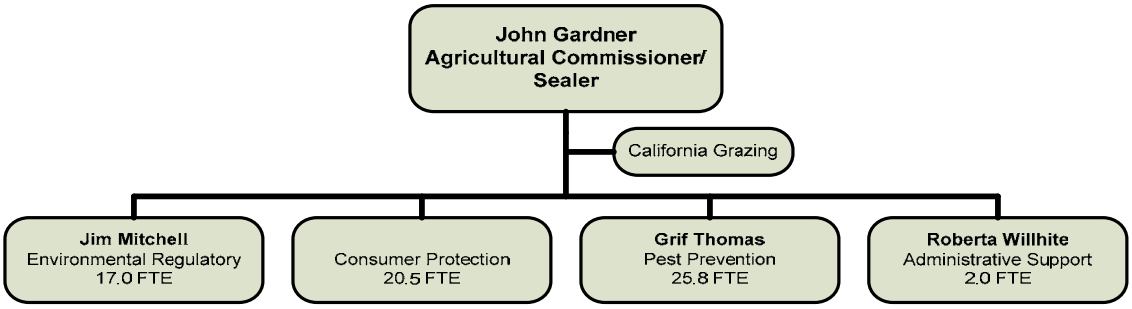
The Department of Agriculture/Weights and Measures protects the environment, agricultural industry, businesses and consumers of this state and county through regulation and satisfies its customers by providing services that promote the health, safety, well being, and quality of life of its residents according to the County Charter, general laws, and the will of the customers it serves.

### STRATEGIC GOALS

1. Continue to protect the public's health, agriculture and the environment by preventing proscribed foreign pest infestations and the misuse of pesticides, in light of increases in county growth.

2. Continue to protect county residents from being overcharged for purchased goods by ensuring accuracy in the measurement of commodities sold, and prices charged by retail businesses that utilize barcode scanning equipment, in light of county growth.

### ORGANIZATIONAL CHART




### SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance | Staffing |
| Agriculture/Weights and Measures | 6,517,685 | 3,921,170 | 2,596,515 | | 69.3 |
| California Grazing | 137,685 | 3,900 | | 133,785 | - |
| TOTAL | 6,655,370 | 3,925,070 | 2,596,515 | 133,785 | 69.3 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

# Agriculture/Weights and Measures

## DESCRIPTION OF MAJOR SERVICES

The Department of Agriculture/Weights and Measures protects the environment, public health, worker safety and the welfare of the public by enforcing state and local agricultural and consumer protection laws. The department enforces plant quarantines, detects and eradicates unwanted foreign pests and regulates pesticide use, the agricultural industry and all business transactions based on units of measures such as weight or volume. Additional duties include, inspecting produce, eggs, and nursery stock, controlling vegetation along state and county right-of-ways and flood control channels, and manufacturing rodent baits for sale to the general public. The department also administers the California Grazing budget, which funds rangeland improvements on federal land within the County.

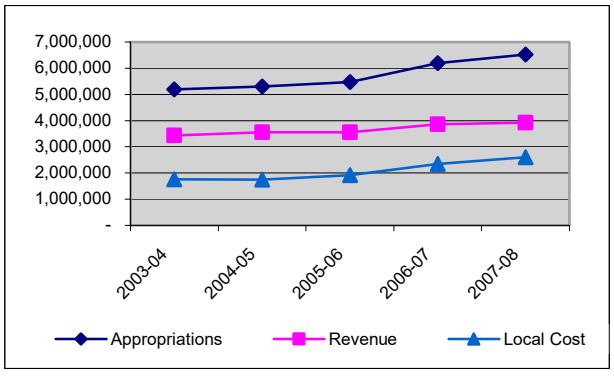
The Environmental Regulatory Division regulates pesticide use, manufactures rodent baits, controls vegetation along right-of-ways, and regulates apiaries and the removal of desert native plants. Permit, registration and inspection controls on the commercial use of pesticides helps prevent serious environmental and human illness incidents resulting from the misuse of pesticides. In addition, all pesticide use related complaints and illnesses are investigated to determine why the problem occurred and enforcement actions are taken to ensure compliance. Control of vegetation reduces maintenance costs and reduces fire hazards. Noxious weeds are controlled at a number of sites to prevent their spread. Rodent baits are sold at cost to the public to assist in controlling rodent-caused damage and rodent-borne diseases.

The Consumer Protection Division inspects all commercially used weighing and measuring devices, verifies price scanner accuracy and the quantity of pre-packaged goods, monitors certified farmer's markets and performs quality control inspections of eggs and produce. Consumers and businesses are protected and commerce enhanced by accurate weighing and measuring devices and the correct pricing of goods. These devices are inspected on an annual basis and whenever complaints are received. Produce and egg quality inspections protect consumers by helping ensure food safety.

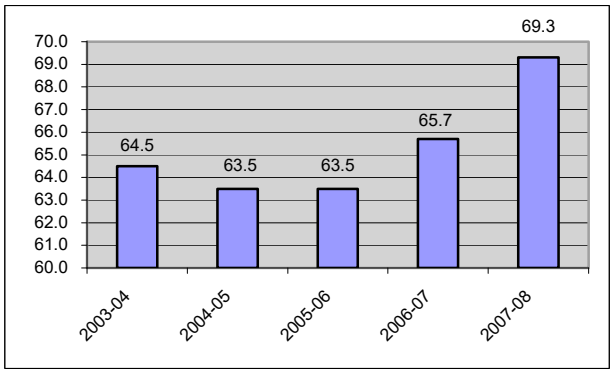
The Pest Prevention Division regulates the movement of plants and plant products, monitors the county to detect foreign pests, and inspects nurseries.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

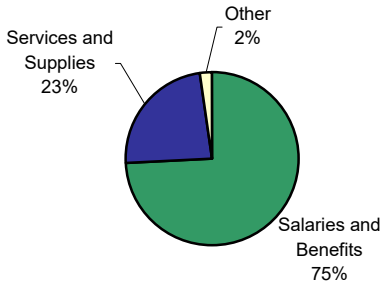



## PERFORMANCE HISTORY

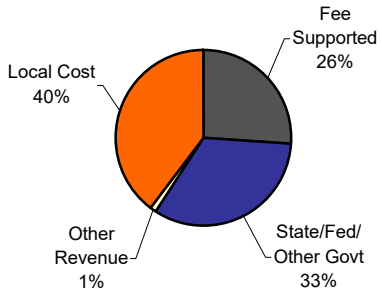
| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 4,677,945 | 4,839,605 | 5,396,168 | 6,198,976 | 5,875,747 |
| Departmental Revenue | 3,632,702 | 3,273,639 | 3,732,827 | 3,855,178 | 3,848,035 |
| Local Cost | 1,045,243 | 1,565,966 | 1,663,341 | 2,343,798 | 2,027,712 |
| Budgeted Staffing | | | | 65.7 | |

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Public and Support Services
**DEPARTMENT:** Agriculture/Weights and Measures
**FUND:** General

**BUDGET UNIT:** AAA AWM
**FUNCTION:** Public Protection
**ACTIVITY:** Protective Inspection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 3,608,821 | 3,731,358 | 4,237,599 | 4,567,126 | 4,614,488 | 4,837,049 | **222,561** |
| Services and Supplies | 948,405 | 989,575 | 1,032,247 | 1,118,068 | 1,405,431 | 1,498,316 | **92,885** |
| Central Computer | 13,587 | 17,101 | 22,686 | 27,100 | 27,100 | 30,296 | **3,196** |
| Other Charges | 4,706 | 3,266 | 1,683 | 401 | 1,601 | 3,140 | **1,539** |
| Equipment | - | - | - | 14,737 | - | 7,000 | **7,000** |
| Vehicles | - | - | - | 44,936 | 46,970 | - | **(46,970)** |
| L/P Struct/Equip/Vehicles | 29,643 | 28,184 | 27,145 | 20,565 | 25,279 | 29,682 | **4,403** |
| Transfers | 72,783 | 70,121 | 74,808 | 82,814 | 78,107 | 112,202 | **34,095** |
| Total Appropriation | 4,677,945 | 4,839,605 | 5,396,168 | 5,875,747 | 6,198,976 | 6,517,685 | **318,709** |
| **Departmental Revenue** | | | | | | | |
| Licenses & Permits | 532,901 | 573,858 | 605,798 | 740,855 | 675,607 | 709,900 | **34,293** |
| Fines and Forfeitures | 37,447 | 45,481 | 79,826 | 157,559 | 50,400 | 100,000 | **49,600** |
| Use of Money and Prop | 1,563 | 2,974 | 882 | 1,096 | 1,200 | 1,200 | **-** |
| State, Fed or Gov't Aid | 2,260,796 | 1,880,909 | 2,184,024 | 2,107,754 | 2,164,500 | 2,155,520 | **(8,980)** |
| Current Services | 730,779 | 705,165 | 791,872 | 768,472 | 912,471 | 898,050 | **(14,421)** |
| Other Revenue | 65,210 | 65,252 | 67,525 | 72,299 | 51,000 | 56,500 | **5,500** |
| Other Financing Sources | 4,006 | - | 2,900 | - | - | - | **-** |
| Total Revenue | 3,632,702 | 3,273,639 | 3,732,827 | 3,848,035 | 3,855,178 | 3,921,170 | **65,992** |
| Local Cost | 1,045,243 | 1,565,966 | 1,663,341 | 2,027,712 | 2,343,798 | 2,596,515 | **252,717** |
| Budgeted Staffing | | | | | 65.7 | 69.3 | **3.6** |

Salaries and benefits of $4,837,049 fund 69.3 positions and are increasing by $222,561 primarily due to costs to maintain current services, such as negotiated labor agreements, and the increase of 3.6 budgeted positions requested to address succession planning needs, recruitment, and program changes. The additional costs for these 3.6 positions are substantially offset by savings due to budgeting various existing positions at lower step levels because of staff turnover, and a reduction in worker compensation costs.
Budgeted staffing adjustments are as follows:

- Added 1.0 Agricultural Standards Officer IV position ($56,405) to establish a training position to accommodate succession planning. An employee who is appointed to this position would be assigned to work alongside an existing staff member that plans to retire in the near future, in order to provide for continuity in service and reduced downtime when such retirement vacancies occur.
- Added 1.0 Public Service Employee position ($28,531) to cultivate the recruitment of future Agricultural Standards Officers. The department would contact local colleges that offer agricultural and pest management programs to solicit students willing to participate in an internship program at the department, one person at a time over a specified period (approximately 10 weeks), as a means to attract future employees.
- Added 1.5 Public Service Employee positions ($42,798) to hire extra help staff to provide pest detection trap placements and servicings during the peak 9 month period.
- Added 0.1 various budgeted position salary step and vacancy factor adjustments.

Services and supplies of $1,498,316 include herbicide purchases, vehicle and maintenance charges, routine small equipment purchases, communications, and general operating expenses. The increase of $92,885 from the previous year primarily provides for additional staff development training ($23,000), replacement of computers ($28,194), improvements to the work environment ($20,000), and overall net adjustments for general operations ($21,691).

Equipment and lease-purchase of $36,682 collectively funds the continuation of a lease-purchase of a weed control spray truck ($29,682) and the purchase of a replacement photocopy machine ($7,000). The net decrease of $35,567 is primarily attributed to budgeted vehicle purchases of $46,970 in 2006-07 that are eliminated in 2007-08.

Transfers of $112,202 fund contributions toward the cost of the employee health and wellness program ($16,007), rent for two office locations ($68,670), and custodial/maintenance charges and other ($27,525). The increase of $34,095 is primarily attributed to a reclassification of $26,200 in custodial and general maintenance charges that were previously budgeted within services and supplies.

Revenue totaling $3,921,170 is derived from a variety of services, permits, contracts and mandates. Major sources of revenue are: device registration fees ($485,000), scanner registration fees ($115,000), state funded pest detection services ($1,079,845), unclaimed gas tax ($530,000), weed control services ($771,000), pesticide mill fees ($284,000), and weights/measures and pesticide violations ($100,000). The overall increase of $65,992 is primarily attributed to an increase of $34,293 in device and scanner registration fees due to volume growth, and an increase of $49,600 from weights/measures and pesticide violations.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage of all plant material shipments through receivers inspected. | 100% (27,100) | 100% (58,689) | 100% (32,000) |
| Percentage of all shipments going through state inspection stations and placed under quarantine orders that are inspected at destination. | 100% (900) | 100% (1,067) | 100% (900) |
| The average number of trap placements per month. | 4,712 | 5,764 | 4,850 |
| The average number of trap servicings conducted each month. | 12,085 | 12,128 | 12,440 |
| Percentage of reported structural fumigations of commercial and residential buildings inspected. | 3% (150) | 5% (203) | 4% (210) |
| Percentage of restricted pesticide applications inspected. | 7.5% (60) | 13% (157) | 10% (83) |
| Number of unmarked packages of plant material intercepted by the use of a specially trained dog. | New | 71 | 1,000 |
| Percentage of field fumigations inspected. | New | 11% | 100% |
| Percentage of registered devices inspected. | 100% (26,500) | 89% (23,171) | 100% (27,000) |
| Percentage of registered packers inspected. | 100% (300) | 86% (259) | 100% (330) |
| Percentage of registered businesses using price scanners inspected. | 100% (625) | 100% (624) | 100% (650) |
| Percentage of electricity submeters field tested and found inaccurate. | New | New | 3.5% (75) |

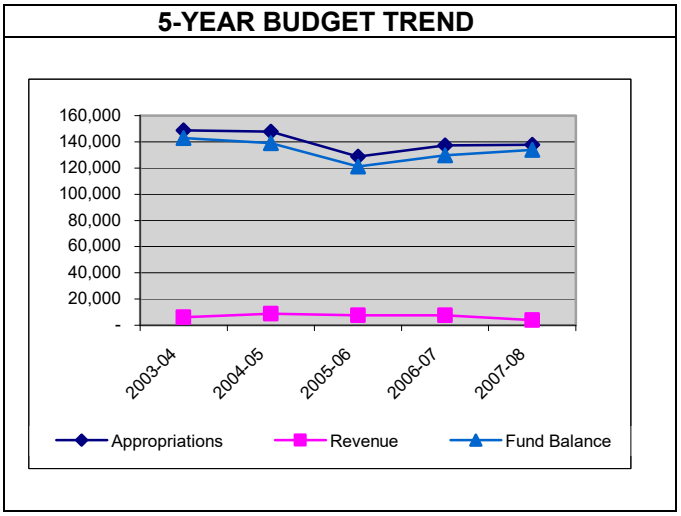
# California Grazing

## DESCRIPTION OF MAJOR SERVICES

The California Grazing budget funds a variety of range improvement projects such as cattle guards, fencing, pipelines, tanks, and other water dispensing facilities recommended by the County's Range Improvement Advisory Committee (RIAC). RIAC is comprised of five Bureau of Land Management lessees and one wildlife representative, and are appointed by the Board of Supervisors. RIAC recommends to the Board of Supervisors various grazing improvement projects for funding. The BLM, the federal agency responsible for leasing the grazing allotments to the ranchers, reviews the environmental impact of projects. Funding for these projects comes from fees paid to the federal government for grazing rights by ranchers under the provisions of the federal Taylor Grazing Act of 1934. A portion of the grazing fees is distributed back to the county to fund improvements on federal lands. The county acts in a trustee capacity for these funds.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

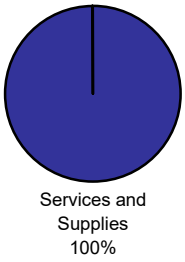
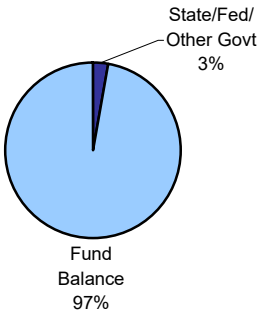



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 12,946 | 25,964 | - | 137,316 | - |
| Departmental Revenue | 9,112 | 8,165 | 8,623 | 7,500 | 3,969 |
| Fund Balance | | | | 129,816 | |

There were no expenditures in 2006-07, and expenditures in general are substantially less than the amount budgeted because the entire unreserved fund balance must be appropriated each year in accordance with Section 29009 of the State Government Code. Decreased grazing activity and a reduction in the areas leased has resulted in less grazing right fee revenues and less demand for grazing improvements (which are funded by fees paid by the ranchers).

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Agriculture/Weights and Measures
**FUND:** California Grazing

**BUDGET UNIT:** SCD ARE
**FUNCTION:** Public Protection
**ACTIVITY:** Other Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 12,946 | 25,964 | - | - | 137,316 | 137,685 | **369** |
| Total Appropriation | 12,946 | 25,964 | - | - | 137,316 | 137,685 | **369** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | 9,112 | 8,165 | 8,623 | 3,969 | 7,500 | 3,900 | **(3,600)** |
| Total Revenue | 9,112 | 8,165 | 8,623 | 3,969 | 7,500 | 3,900 | **(3,600)** |
| Fund Balance | | | | | 129,816 | 133,785 | **3,969** |

The 2007-08 budget contains an increase in services and supplies appropriation based on the unreserved fund balance available, which is appropriated in its entirety in accordance with Section 29009 of the State Government Code. Services and supplies fund a variety of range improvement projects on federal lands such as cattle guards, fencing, pipelines, tanks, and other water dispensing facilities.

# AIRPORTS
# J. William Ingraham

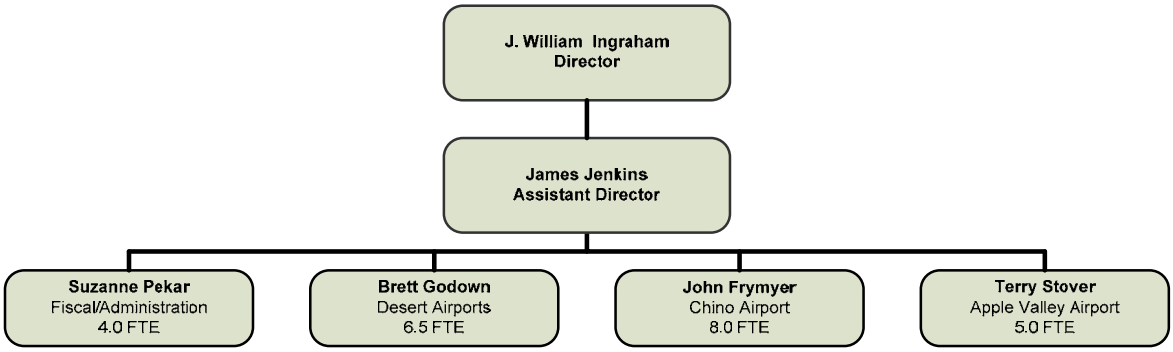
## MISSION STATEMENT

The mission of San Bernardino County Department of Airports is to plan, organize and direct the county's airport and aviation system to provide high-quality aviation facilities and services in a safe and efficient manner, optimizing the benefit to the communities and citizens of the county.

## STRATEGIC GOALS

1. Improve administration of leasing activity to increase department productivity for the benefit of airport users.
2. Improve coordination and management of Airports Capital Improvement Program to enhance the safety of county airports.
3. Measure the quality of customer service at the airports to determine the needs/concerns of airport users and provide the best service possible.

## ORGANIZATIONAL CHART




## SUMMARY OF BUDGET UNITS

| | 2007-08 | | | |
|---|---|---|---|---|
| | Appropriation | Revenue | Fund Balance | Staffing |
| **General Fund** | | | | |
| Airports | 2,798,296 | 2,798,296 | | 29.5 |
| Total General Fund | 2,798,296 | 2,798,296 | | 29.5 |
| **Special Revenue Fund** | | | | |
| Chino Airport Commercial Hangars | 1,177,245 | 821,347 | 355,898 | - |
| Total Special Revenue Fund | 1,177,245 | 821,347 | 355,898 | - |
| **Total - All Funds** | 3,975,541 | 3,619,643 | 355,898 | 29.5 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

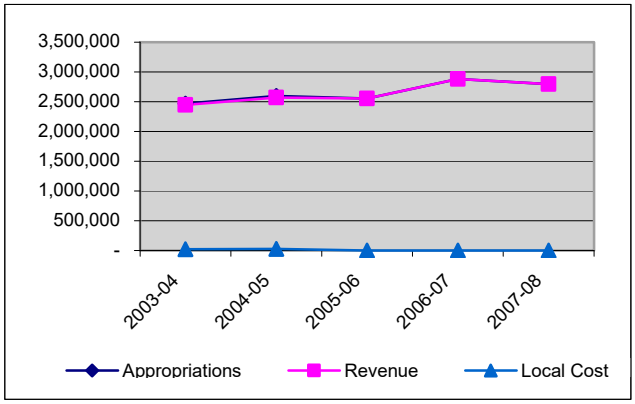
# Airports

## DESCRIPTION OF MAJOR SERVICES

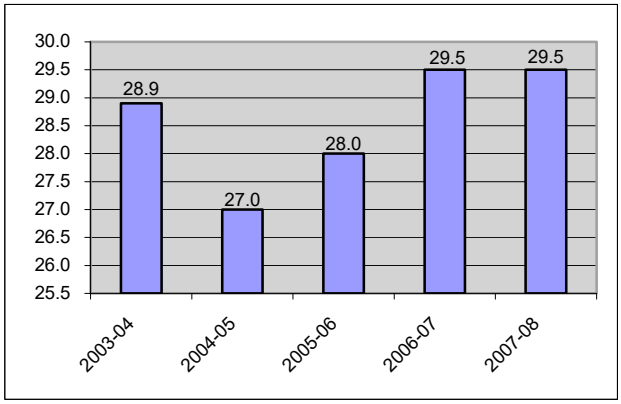
The Department of Airports provides for the management, maintenance, and operation of six airports (Apple Valley, Chino, Barstow-Daggett, Needles, Twentynine Palms, and Baker), as well as technical support to San Bernardino International Airport (a Joint Powers Authority comprised of the county and the cities of Colton, Highland, Loma Linda and San Bernardino). The department assures that county airports are maintained and operated in compliance with state and federal regulations. The department also assists the county's private and municipal airport operators in planning, interpreting, and implementing Federal Aviation Administration (FAA) general aviation requirements.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**



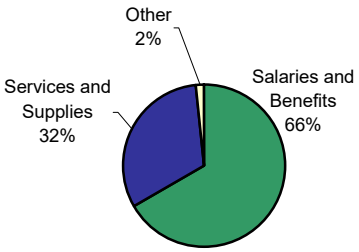
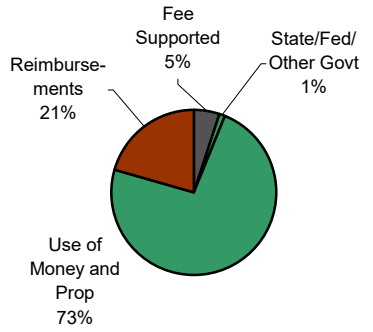

**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 2,466,739 | 2,598,928 | 2,582,322 | 3,080,710 | 3,080,550 |
| Departmental Revenue | 2,443,911 | 2,570,016 | 2,582,322 | 3,080,710 | 3,080,550 |
| Local Cost | 22,828 | 28,912 | - | - | - |
| Budgeted Staffing | | | | 29.5 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Airports
**FUND:** General

**BUDGET UNIT:** AAA APT
**FUNCTION:** Public Ways and Facilities
**ACTIVITY:** Transportation Terminals

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 1,655,536 | 1,542,263 | 1,880,074 | 2,121,334 | 2,269,770 | 2,349,520 | **79,750** |
| Services and Supplies | 1,330,606 | 1,200,030 | 885,652 | 1,158,666 | 1,159,880 | 1,093,559 | **(66,321)** |
| Central Computer | 5,182 | 9,834 | 12,083 | 16,452 | 16,452 | 18,217 | **1,765** |
| Other Charges | 49,254 | 46,990 | 44,727 | 42,464 | 42,464 | 40,532 | **(1,932)** |
| Equipment | - | - | 34,852 | 26,257 | 30,000 | - | **(30,000)** |
| Transfers | 14,685 | 21,835 | 33,115 | 20,921 | 22,392 | 21,166 | **(1,226)** |
| Total Exp Authority | 3,055,263 | 2,820,952 | 2,890,503 | 3,386,094 | 3,540,958 | 3,522,994 | **(17,964)** |
| Reimbursements | (606,024) | (633,149) | (487,367) | (675,488) | (660,548) | (724,698) | **(64,150)** |
| Total Appropriation | 2,449,239 | 2,187,803 | 2,403,136 | 2,710,606 | 2,880,410 | 2,798,296 | **(82,114)** |
| Operating Transfers Out | 17,500 | 411,125 | 179,186 | 369,944 | - | - | **-** |
| Total Requirements | 2,466,739 | 2,598,928 | 2,582,322 | 3,080,550 | 2,880,410 | 2,798,296 | **(82,114)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 2,089,022 | 2,389,210 | 2,365,719 | 2,747,923 | 2,644,716 | 2,520,772 | **(123,944)** |
| State, Fed or Gov't Aid | 40,301 | 40,094 | 41,949 | 41,085 | 40,000 | 40,000 | **-** |
| Current Services | 272,241 | 31,911 | 112,405 | 332,680 | 134,694 | 176,524 | **41,830** |
| Other Revenue | 35,147 | 105,801 | 59,904 | (41,138) | 61,000 | 61,000 | **-** |
| Other Financing Sources | 7,200 | 3,000 | 2,345 | - | - | - | **-** |
| Total Revenue | 2,443,911 | 2,570,016 | 2,582,322 | 3,080,550 | 2,880,410 | 2,798,296 | **(82,114)** |
| Local Cost | 22,828 | 28,912 | - | - | - | - | **-** |
| Budgeted Staffing | | | | | 29.5 | 29.5 | **-** |

Salaries and benefits of $2,349,520 fund 29.5 budgeted positions. The $79,750 increase is primarily due to MOU and retirement rate adjustments. The department also added 1.0 Airport Maintenance Worker I to augment staffing requirements at Chino Airport; however, the cost of this position will be offset by the deletion of 1.0 vacant Airport Operations Supervisor.

Services and supplies of $1,093,559 include the cost of operating and managing the county airports, including insurance and maintenance costs. The $66,321 decrease is mainly the result of less risk management liabilities.

Other charges of $40,532 represent repayment of a state aviation loan. The small decrease of $1,932 is the result of reduced interest on the outstanding amount. The loan proceeds were originally used to fund improvements at Chino Airport.

No equipment purchases are budgeted for 2007-08.

Transfers of $21,166 reflect the amount budgeted for Human Resources, Payroll, and EHaP charges.

Reimbursements of $724,698 represent the amount of salaries and benefits costs associated with CSA 60, Apple Valley Airport ($602,377) and the Chino Airport Commercial Hangars ($122,321). The $64,150 increase is the result of MOU/retirement rate adjustments and additional staff hours of personnel assigned to those two facilities.

Use of money and property of $2,520,772 represents revenue from the lease and rental of airport facilities. The $123,944 decrease includes a $226,008 loss of revenue from the Yanks Museum ($114,000) and the Air Museum ($35,952) at Chino Airport, as well as U.S. Army leases at the Barstow/Daggett Airport ($76,056). These reductions are being partially offset by an additional $102,000 in revenue resulting from Board of Supervisors approval of the department's ordinance-based fee increases.

State revenue of $40,000 is an annual stipend from the State of California to assist the department with operating costs at the airports.

Current services of $176,524 represent revenues from fuel flowage. The $41,830 increase is due to more corporate aviation activity occurring at Chino Airport.

Other revenues of $61,000 consist of $50,000 in reimbursements from the U.S. Army for maintaining their portion of the Waste Water Treatment plant at the Barstow-Daggett Airport, in addition to $11,000 associated with use permits and tie down fees at the airports.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage of lease renewals not executed prior to lease expiration. | 5% | 3% | 0% |
| Percentage of revenue producing land compared to land available for revenue production at Apple Valley Airport. | 35% | 36% | 42% |
| Percentage of revenue producing land compared to land available for revenue production at Chino Airport. | 40% | 39% | 41% |
| Average length of time to complete airport capital improvement projects (from the date a contract for the project's design is awarded). | 18 months | 16 months | 18 months |
| Percentage of received surveys evaluated. | New | New | 100% |

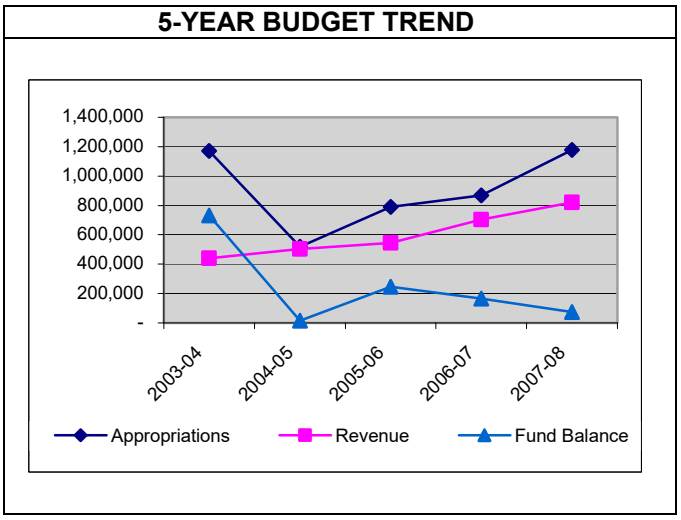
# Chino Airport Commercial Hangars

## DESCRIPTION OF MAJOR SERVICES

The Department of Airports manages, maintains, and operates the Chino Airport Commercial Hangar complex. The Commercial Hangars were constructed in 1987 with proceeds from a 30-year bond issue. In addition to maintenance expenses, appropriation is budgeted annually for insurance costs. Appropriation for this budget unit is financed from rental revenues and available fund balance.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

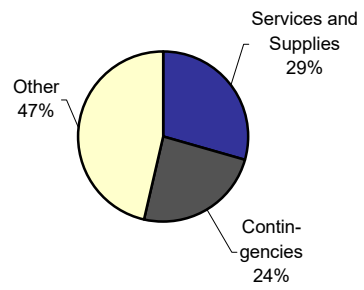
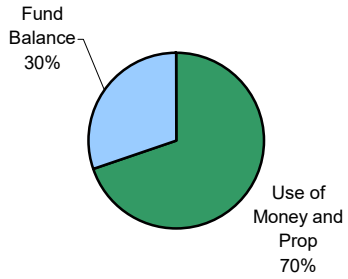



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 954,827 | 164,314 | 211,287 | 868,582 | 454,965 |
| Departmental Revenue | 236,825 | 396,863 | 129,341 | 702,396 | 644,677 |
| Fund Balance | | | | 166,186 | |

Actual expenditures for 2006-07 were approximately $414,000 less than budget primarily due to unspent contingencies and a savings in services and supplies.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Airports
**FUND:** Chino Airport Commerical Hangars

**BUDGET UNIT:** RCI APT
**FUNCTION:** Public Way and Facilities
**ACTIVITY:** Transportation Terminals

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 28,821 | 42,251 | 211,287 | 188,688 | 296,850 | 347,151 | **50,301** |
| Land and Improvements | - | - | - | 99,945 | 100,000 | 150,000 | **50,000** |
| Equipment | - | - | - | 13,085 | 80,000 | 125,000 | **45,000** |
| Vehicles | - | - | - | 49,022 | 50,000 | 150,000 | **100,000** |
| Transfers | 926,006 | 122,063 | - | 104,225 | 118,758 | 122,321 | **3,563** |
| Contingencies | - | - | - | - | 222,974 | 282,773 | **59,799** |
| Total Appropriation | 954,827 | 164,314 | 211,287 | 454,965 | 868,582 | 1,177,245 | **308,663** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 230,587 | 396,863 | 129,341 | 644,677 | 702,396 | 821,347 | **118,951** |
| Current Services | 5,783 | - | - | - | - | - | **-** |
| Other Revenue | 455 | - | - | - | - | - | **-** |
| Total Revenue | 236,825 | 396,863 | 129,341 | 644,677 | 702,396 | 821,347 | **118,951** |
| Fund Balance | | | | | 166,186 | 355,898 | **189,712** |

Services and supplies of $347,151 include maintenance and insurance costs. The $50,301 increase is mainly attributed to additional appropriation in 2007-08 for maintaining the facility.

Land and improvements of $150,000 are budgeted for the repair and replacement of pavement. With increased activity at the commercial hangars, the department believes that an additional $50,000 appropriated in 2007-08 for this purpose is warranted.

Equipment is budgeted at $125,000 for replacement of an emergency generator ($100,000) and the addition of security cameras ($25,000).

Vehicles are budgeted at $150,000 for an aerial lift truck needed for increased maintenance activities at the Commercial Hangars.

Transfers of $122,321 consist of labor reimbursement to the Airports' general fund budget unit. The slight increase of $3,563 is due to MOU and retirement rate adjustments.

Contingencies are increasing by $59,799 due to additional fund balance available.

The use of money and property of $821,347 consists of lease revenues. The increase of $118,951 is due to the Commercial Hangars expected to be fully occupied for the year, in addition to CPI increases on the existing leases.

# ARCHITECTURE AND ENGINEERING
# Carl R. Alban

## MISSION STATEMENT

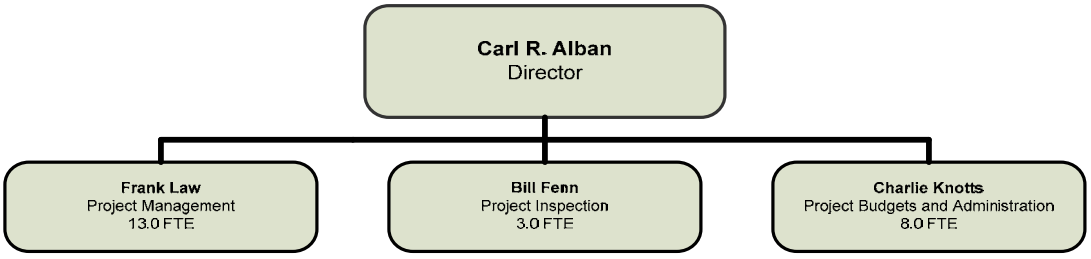
The mission of the Architecture and Engineering Department (A&E) is the timely, cost effective implementation of the design and construction of projects included in the County's Capital improvement Program (CIP), providing quality improvements, and ensuring accessible and safe environments for County departments and the public they serve.

## STRATEGIC GOALS

1. Improve the cost-effectiveness of project administration services.

2. Improve the timely completion of construction projects.

## ORGANIZATIONAL CHART



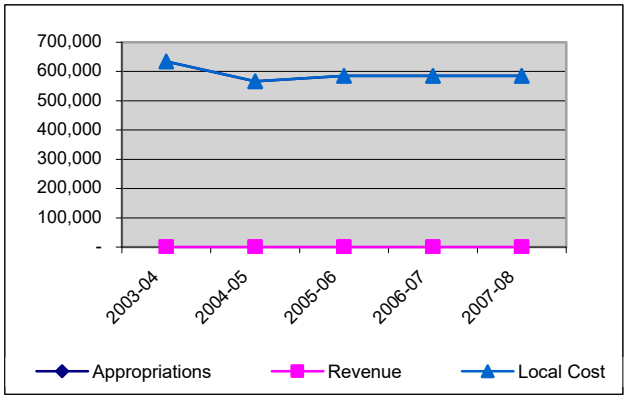
## DESCRIPTION OF MAJOR SERVICES

A&E is responsible for planning and implementing the quality design and construction of projects included in the county's Capital Improvement Program; as well as other Regional Parks, Airports, and Community Development and Housing Department projects. The department collaborates with other county agencies, the County Administrative Office, and the Board of Supervisors to develop project scope, schedule, and budget. A&E then administers these projects from conceptual design through construction to completion. Staff issues requests for proposals to secure consultant services; prepares the bid package; solicits competitive construction bids; obtains the appropriate jurisdictional approvals; and provides inspection and construction management services through project completion and closeout.

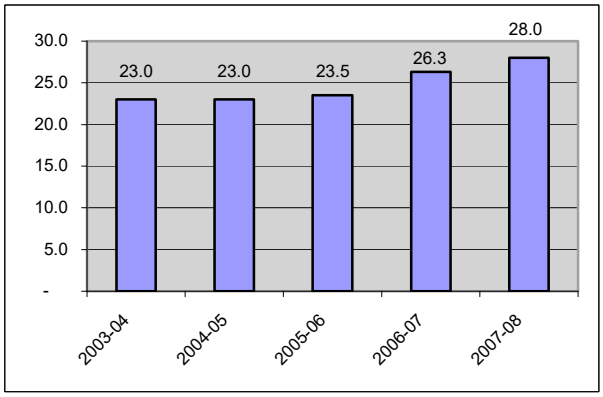
A&E strives to be a competitive public service organization dedicated to delivering successful projects and quality services for San Bernardino County in a timely and cost effective manner. A&E takes pride in its ability to respond quickly to changing organizational needs and priorities, while continuing to provide quality improvements for the benefit of county departments and the public they serve.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**



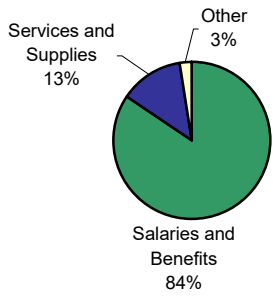
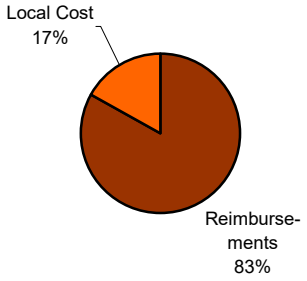

**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 588,716 | 569,016 | 606,177 | 585,320 | 402,424 |
| Departmental Revenue | - | 11,143 | 300 | - | - |
| Local Cost | 588,716 | 557,873 | 605,877 | 585,320 | 402,424 |
| Budgeted Staffing | | | | 26.3 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Architecture and Engineering
**FUND:** General

**BUDGET UNIT:** AAA ANE
**FUNCTION:** General
**ACTIVITY:** Property Management

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 2,012,540 | 1,946,934 | 2,274,515 | 2,494,206 | 2,739,387 | 2,932,742 | **193,355** |
| Services and Supplies | 148,304 | 173,691 | 160,381 | 551,782 | 453,296 | 416,930 | **(36,366)** |
| Central Computer | 13,730 | 18,776 | 22,139 | 27,495 | 27,495 | 31,200 | **3,705** |
| Equipment | - | - | - | 18,206 | - | 12,500 | **12,500** |
| Vehicles | - | - | - | 39,301 | 45,000 | 45,000 | **-** |
| Transfers | 11,932 | 13,098 | 23,370 | 27,006 | 27,972 | 31,781 | **3,809** |
| Total Exp Authority | 2,186,506 | 2,152,499 | 2,480,405 | 3,157,996 | 3,293,150 | 3,470,153 | **177,003** |
| Reimbursements | (1,597,790) | (1,583,483) | (1,874,228) | (2,755,572) | (2,707,830) | (2,884,833) | **(177,003)** |
| Total Appropriation | 588,716 | 569,016 | 606,177 | 402,424 | 585,320 | 585,320 | **-** |
| **Departmental Revenue** | | | | | | | |
| Other Revenue | - | 11,143 | 300 | - | - | - | **-** |
| Total Revenue | - | 11,143 | 300 | - | - | - | **-** |
| Local Cost | 588,716 | 557,873 | 605,877 | 402,424 | 585,320 | 585,320 | **-** |
| Budgeted Staffing | | | | | 26.3 | 28.0 | **1.7** |

Salaries and benefits of $2,932,742 fund 28.0 positions, which is an increase of $193,355 and 1.7 budgeted staffing. Appropriation adjustments reflect various staffing changes, increased workers' compensation charges, MOU and retirement rate adjustments.

Budgeted staffing adjustments are requested as follows:

- A vacant Secretary I (pay range 35) is reclassified laterally to Office Specialist (pay range 35) to better align the classification with the actual duties of the position, which includes document retrieval and filing in the department's plan room.
- A vacant Engineering Technician I (pay range 34) is reclassified downward to Office Assistant III (pay range 31) and increased from 0.8 to 1.0 budgeted staffing to ensure project files are maintained accurately and timely.
- An Office Assistant II is increased from 0.5 to 1.0 budgeted staffing. This position is the department's primary receptionist and performs a wide-range of front office and customer service related duties.
- 1.0 Office Specialist (pay range 35) to manage the department's new Document Management System, which is currently being implemented. This new system will decrease costs by reducing the department's need to maintain the bulky and cumbersome plans and specifications traditionally associated with project management services.

Services and supplies of $416,930 primarily include non-inventoriable equipment, contract services, and charges for telephone and vehicles services, which are all necessary to provide project management and inspection services. The decrease of $36,366 is a result of one-time purchases in 2006-07 of various hardware and software upgrades within the department.

Equipment of $12,500 is for purchase of a plotter that will work in conjunction with the aforementioned document management system.

The vehicle budget remains unchanged at $45,000. This reflects the purchase of two vehicles to be used primarily by project management and project inspection staff.

Transfers are increased by $3,809 to reflect adjustments for payroll processing, information technology, and EHaP charges.

All the budget adjustments detailed above, totaling $177,003, are fully offset by increased reimbursements from customers for project management services.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Project administration costs are less than 10% of total project budget for projects over $25,000 and less than $500,000. | 90% | 90% | 95% |
| Project administration costs are less than 5% of total project budget for projects over $500,000. | New | 90% | 95% |
| Percent of projects completed within two years. | 75% | 75% | 75% |

# COUNTY LIBRARY
# Ed Kieczykowski

## MISSION STATEMENT

The mission of the San Bernardino County Library is to provide equal access to information services and materials for all people of the County of San Bernardino. The Library actively promotes its information services, materials and programs for the informational, educational, cultural and recreational needs of all residents of San Bernardino County.

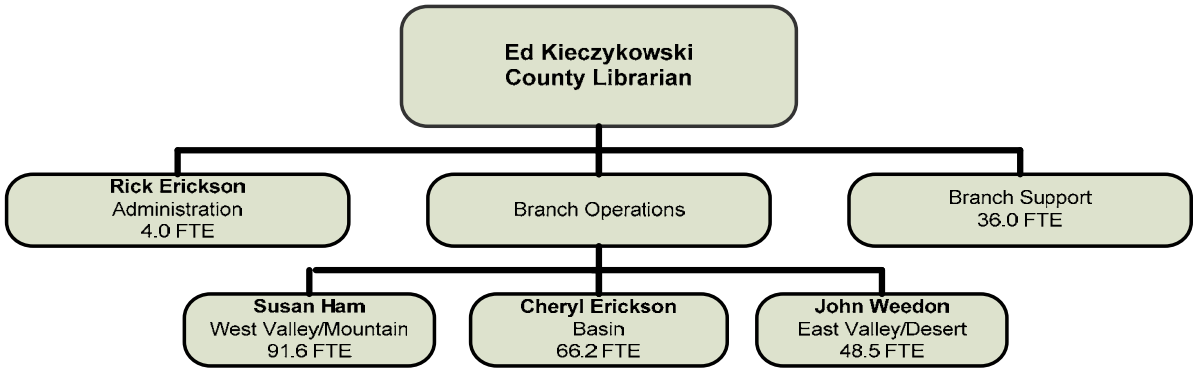
## STRATEGIC GOALS

1. Increase the physical capacity of library facilities to service the growing educational needs of county residents.

2. Enhance computer and electronic resources for better educational and informational opportunities to the public.

3. Continue the effort of patron self-sufficiency at branch libraries to improve customer service and increase department productivity.

## ORGANIZATIONAL CHART



## DESCRIPTION OF MAJOR SERVICES

The San Bernardino County Library provides public library services through a network of 30 branches in the unincorporated areas and 17 cities within the county. Two bookmobiles reach people who live in sparsely populated areas or are unable to use the traditional branches. County Library provides access to information through its materials collection, as well as 500 Internet accessible public computers. The public computers also provide access to a number of online databases and other electronic resources. Electronic access to the County Library's collection of materials is available through the Internet, and daily delivery services provide for materials to be shared among the various branches.

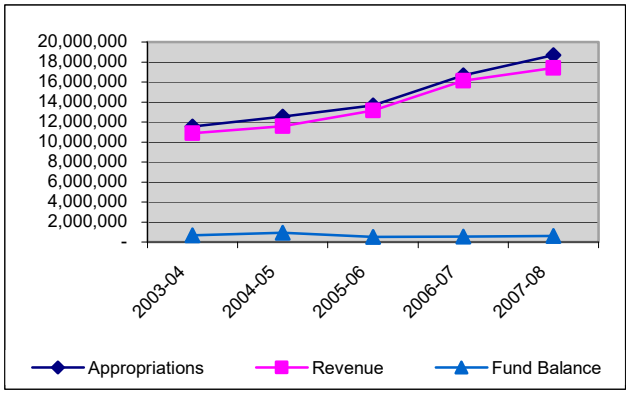
The Library's on-line catalog, a joint project with the County of Riverside, provides access to 2.5 million items. The system allows for patrons in either system to directly request materials held by the other and to have those items delivered to their local branch for pick up. In 2006-07, 180,000 items are expected to cross county lines to the benefit of both County's residents. The Library's book collection is supplemented by materials in other formats, such as magazines, newspapers, government documents, books on tape, pamphlets, compact discs, DVD's videotapes, microfilm and electronic/on-line services and materials. Cultural and educational programs for all ages, including literacy services and other specialized programs, are provided at branch locations. In addition, County Recorder services are located at the Apple Valley, Fontana and Montclair branch libraries.

The County Library system is financed primarily through dedicated property tax revenues and is also supported by local Friends of the Library organizations that financially assist library branches in local communities. A total of 1,500 volunteers perform a variety of tasks in supporting local libraries.

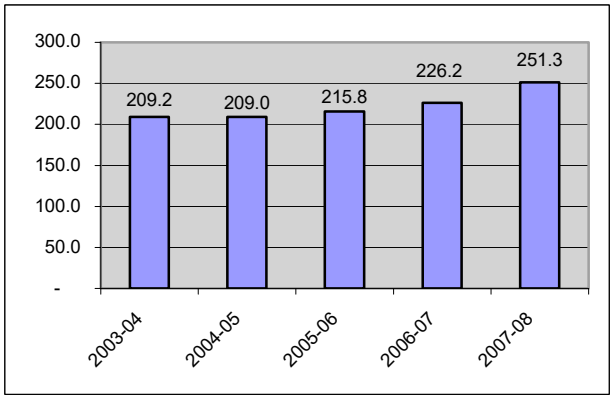
The Library provides extensive opportunities for staff training and continued education, including work toward professional degrees, to enhance public service. The Library has developed active partnerships with the communities it serves, resulting in additional funding and the provision of facilities at minimal cost. Additionally, the Library utilizes the latest technology to provide County residents with up-to-date resources and tools, particularly public access computers. 2006-07 saw the introduction of self service materials checkout's at several selected branches within the library system and it is anticipated that this innovation will continue with the four new branch libraries expected to open in 2007-08. These 4 branches, Mentone, Highland, Fontana and Loma Linda will add 100,000 square feet of additional space for County Library customers.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

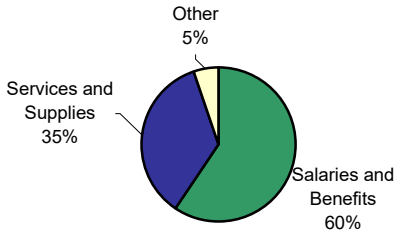



## PERFORMANCE HISTORY

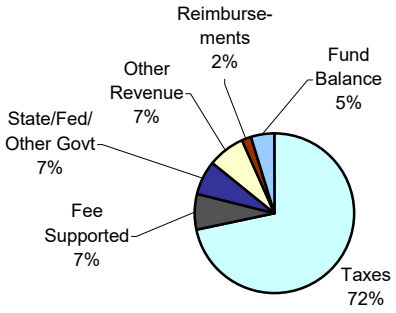
| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 11,752,635 | 13,499,959 | 17,867,292 | 16,656,223 | 16,405,837 |
| Departmental Revenue | 12,106,011 | 13,035,681 | 17,877,850 | 16,126,515 | 16,792,742 |
| Fund Balance | | | | 529,708 | |
| Budgeted Staffing | | | | 226.2 | |

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Public and Support Services
**DEPARTMENT:** County Library
**FUND:** County Library

**BUDGET UNIT:** SAP CLB
**FUNCTION:** Education
**ACTIVITY:** Library

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 7,470,208 | 8,158,931 | 8,947,324 | 9,860,518 | 10,024,601 | 11,298,657 | **1,274,056** |
| Services and Supplies | 3,789,138 | 4,704,467 | 5,148,509 | 5,792,834 | 5,963,407 | 6,591,900 | **628,493** |
| Central Computer | 72,476 | 98,281 | 112,736 | 135,571 | 135,571 | 155,757 | **20,186** |
| Other Charges | - | 115,825 | 849,235 | 296,564 | 178,292 | 178,251 | **(41)** |
| Land and Improvements | - | 94,618 | - | 32,900 | 25,000 | - | **(25,000)** |
| Equipment | 21,555 | 24,626 | 7,854 | 163,022 | 150,000 | 102,000 | **(48,000)** |
| Transfers | 495,752 | 508,761 | 518,916 | 474,318 | 510,648 | 505,881 | **(4,767)** |
| Total Exp Authority | 11,849,129 | 13,705,509 | 15,584,574 | 16,755,727 | 16,987,519 | 18,832,446 | **1,844,927** |
| Reimbursements | (293,829) | (290,314) | (328,243) | (549,890) | (331,296) | (356,266) | **(24,970)** |
| Total Appropriation | 11,555,300 | 13,415,195 | 15,256,331 | 16,205,837 | 16,656,223 | 18,476,180 | **1,819,957** |
| Operating Transfers Out | 197,335 | 84,764 | 2,610,961 | 200,000 | - | 200,000 | **200,000** |
| Total Requirements | 11,752,635 | 13,499,959 | 17,867,292 | 16,405,837 | 16,656,223 | 18,676,180 | **2,019,957** |
| **Departmental Revenue** | | | | | | | |
| Taxes | 8,793,740 | 9,697,425 | 10,971,681 | 12,316,474 | 11,928,225 | 13,625,300 | **1,697,075** |
| State, Fed or Gov't Aid | 820,792 | 762,035 | 987,321 | 1,219,322 | 1,309,440 | 1,304,809 | **(4,631)** |
| Current Services | 1,054,161 | 1,007,904 | 1,104,983 | 1,167,014 | 1,367,600 | 1,407,600 | **40,000** |
| Other Revenue | 476,318 | 801,467 | 512,015 | 1,104,332 | 537,400 | 317,800 | **(219,600)** |
| Other Financing Sources | 173,000 | 5,000 | 495,000 | - | - | - | **-** |
| Total Revenue | 11,318,011 | 12,273,831 | 14,071,000 | 15,807,142 | 15,142,665 | 16,655,509 | **1,512,844** |
| Operating Transfers In | 788,000 | 761,850 | 3,806,850 | 985,600 | 983,850 | 1,099,850 | **116,000** |
| Total Financing Sources | 12,106,011 | 13,035,681 | 17,877,850 | 16,792,742 | 16,126,515 | 17,755,359 | **1,628,844** |
| Fund Balance | | | | | 529,708 | 920,821 | **391,113** |
| Budgeted Staffing | | | | | 226.2 | 251.3 | **25.1** |

The Library's 2007-08 budget was developed with the following provisions:

1. Mentone Branch Library/Senior Center is expected to open to the public in August 2007.
2. Highland Branch Library is expected to open to the public at a new, much larger facility in October 2007.
3. Fontana Branch Library is expected to open to the public at a new, much larger facility in April 2008.
4. Loma Linda Branch Library is expected to open to the public at its expanded facility in the spring of 2008.

Salaries and benefits of $11,298,657 fund 251.3 positions. Of the $1,274,056 increase in 2007-08, approximately $325,000 reflects costs incurred resulting from MOU and retirement rate adjustments. The department is also significantly reducing its vacancy factor for the upcoming year from 13.3 to 5.5 budgeted staffing due to fewer than anticipated vacancies in the professional positions as well as improved hiring practices that should allow the Library to fill vacant positions much sooner. This 7.8 vacancy factor decrease results in

additional appropriation for the Library of approximately $300,000 in 2007-08. The remaining 17.3 increase in FTE positions and the corresponding $650,000 increase in cost reflects the following:

- 8.2 positions for the new Fontana Branch, which includes three Librarian I positions.
- 2.4 positions for the new Highland Branch, which includes one Librarian III and one Librarian I.
- 2.0 positions for the Hesperia Branch due to increased workload demands.
- 1.5 positions for the new Mentone Branch.
- 1.0 position for the Joshua Tree Branch due to workload increases.
- 2.2 positions at various branch locations due to workload demands, including partial year funding for a Librarian I to assist with the opening of the Chino Preserve joint-use library scheduled for 2008-09 and an Automated Systems Technician to help manage the growing number of computers in the library system.

Services and supplies of $6,591,900 are primarily budgeted for the cost of operating the branch libraries. This amount includes such costs as utilities, maintenance, custodial services, COWCAP charges, computer hardware/software purchases, and furniture. Also included in this amount is $338,000 for the conversion of barcode technology to Radio Frequency Identification (RFID) technology at five branch libraries, as well as $2,200,000 for the purchase of library materials. The additional $628,493 budgeted for 2007-08 includes increases in inflation, Risk Management insurance liabilities, and COWCAP charges.

Other charges of $178,251 reflect loan payments pertaining to the Apple Valley and Wrightwood library facilities.

Land and improvements are not expected to incur any cost for the upcoming budget year, which represents a $25,000 decrease from the prior year.

Equipment of $102,000 is for two self check-out systems, various server and network upgrade equipment, and audio/visual items.

Transfers of $505,881 mainly represent the rent/lease costs of occupying non-county owned buildings.

Reimbursements of $356,266 include anticipated amounts from the Auditor/Controller-Recorder for recorder services provided in branch locations, and from the Human Services Group for use of the Library administration-building basement.

Operating transfers out of $200,000 are budgeted to reimburse the Capital Improvement Fund for the cost of replacing the HVAC system at the Yucaipa Branch Library.

Taxes of $13,625,300 reflect an increase of $1,697,075. This budgeted amount represents a 10.6% increase from the actual amount of property tax revenue received in 2006-07.

State, federal and other governmental aid of $1,304,809 represents funding from the State Public Library Fund and other state grants for literacy programs.

Current services totaling $1,407,600 include revenues from fines, fees, and the rental of videos. The $40,000 increase is due to a $192,000 increase in the Friends of the Library sales that are held on consignment at various branches, partially offset by the removal of $152,000 pertaining to four months of transitional services provided for the City of Victorville during 2006-07.

Other revenue of $317,800 consists of federal e-rate reimbursements, contributions from the Friends groups, and miscellaneous revenues/grants. The $219,600 decrease is resulting from the removal of a one-time $100,000 contribution from the City of Victorville for book purchases when the branch was transferred out of the county system; decrease of federal e-rate telecommunication reimbursement of $96,000 due to a change in accounting methodology in receiving reimbursements on billing statements rather than lump sum payments; and a $23,600 decrease in other grants that are not expected to be received in the coming fiscal year.

Operating transfers in of $1,099,850 include the following support from the county general fund:

- $338,000 to convert library collections/circulation equipment from barcode to RFID at five branches.
- $500,000 of ongoing support to enhance the Library's annual book/materials budget.
- $261,850 of ongoing support for costs related to additional hours of operation.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| **Description of Performance Measure** | **2006-07 Projected** | **2006-07 Actual** | **2007-08 Projected** |
| Percentage increase of square feet of space available at branch libraries (201,075 in 2005-06). | 20% (241,000 sq ft) | 11% (222,321 sq ft) | 40% (312,000 sq ft) |
| Percentage increase in the number of personal computers dedicated for public usage (376 in 2005-06). | 15% (430 computers) | 18% (443 computers) | 30% (600 computers) |
| Percentage increase in the amount expensed for electronic resources ($96,258 in 2005-06). | 10% ($106,000) | 22% ($117,000) | 10% ($121,000) |
| Percentage increase in the number of exchanges of resources between library systems (184,303 in 2005-06). | 10% (203,000) | 14% (210,000) | 4% (211,000) |
| Amount of fees collected through electronic payments (started collecting in 2006-07 with an estimated $50,000 in collections). | $200,000 | $6,431 | $100,000 |
| Number of items circulated via self-support (started this service in 2006-07 with an estimated 75,000 items). | 100,000 | 83,000 | 200,000 |

The Library's 11% increase in square feet of space available during 2006-07 is less than originally projected due to construction delays postponing opening of the new Highland branch until 2007-08.

The Department did not achieve $200,000 in fees collected through elections payments during 2006-07 due to delays in implementing the PayPal payment option.

# COUNTY MUSEUM
## Robert McKernan

### MISSION STATEMENT

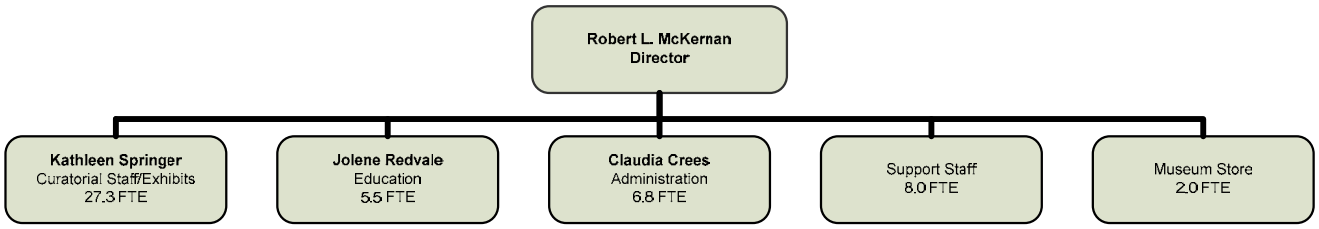
The mission of the San Bernardino County Museum is to develop and maintain unique cultural and natural science collections related to the region and the greater Southwest. Through responsible collection, preservation, exhibition, and education, the County Museum inspires the public to a deeper understanding of their cultural and natural history.

### STRATEGIC GOALS

1. Enhance public awareness of museum services/programs and increase accessibility to museum collections.

2. Expansion and refurbishment of the museum's main facility in Redlands.

### ORGANIZATIONAL CHART




### SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Operating Exp/ Appropriation | Revenue | Local Cost | Revenue Over/ (Under) Exp | Staffing |
| County Museum | 3,911,145 | 1,753,400 | 2,157,745 | | 51.6 |
| Museum Store | 97,207 | 100,000 | | 2,793 | 2.0 |
| TOTAL | 4,008,352 | 1,853,400 | 2,157,745 | 2,793 | 53.6 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

# County Museum

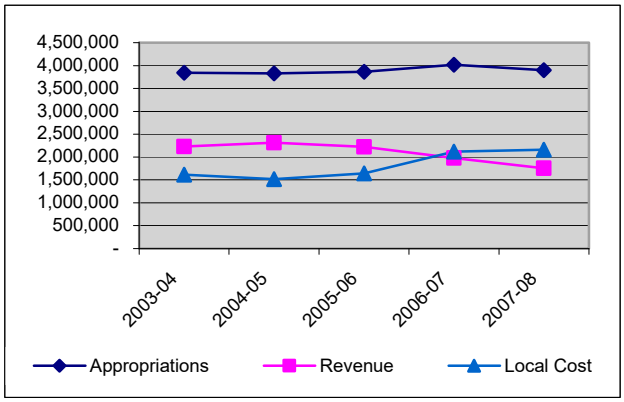
## DESCRIPTION OF MAJOR SERVICES

The Museum provides cultural and educational programs and activities for the public at its main facility in Redlands and the following seven regional sites: Agua Mansa Cemetery in Colton, Casa de Rancho Cucamonga (John Rains House) in Rancho Cucamonga, Daggett Stone Hotel in Barstow, Asistencia Mission in Redlands, Mousley Museum of Natural History in Yucaipa, Yorba-Slaughter Families Adobe in Chino, and Yucaipa Adobe. These programs and activities involve the preservation of cultural and natural heritage collections, display of permanent and special exhibitions, and care and preservation of historical sites depicting the history and culture of San Bernardino County and the greater southwest region. Museum programs (including school programs, research symposiums, museum internships, special events, and guest lecture series) promote learning and awareness through community outreach, partnerships with educational institutions, and research that enhances both the collections and educational services. Approximately 2.0 million permanent and loaned collections are preserved for the benefit of the public and the scientific community. The County Museum has been accredited from the American Association of Museums since February 23, 1973. In 2002, the Museum received its decennial accreditation that will continue through 2012.

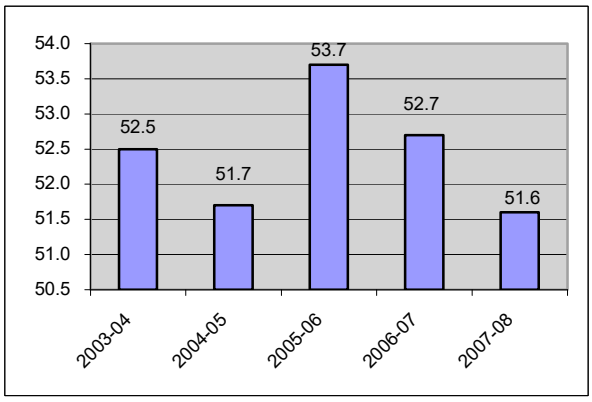
The Museum is comprised of the following divisions: Education, Exhibitions, Anthropology, History/Archives, Biological Science, and Geological Sciences. All divisions provide educational services for families, general public, school groups, educators, and scholars at the main Museum facility and historic sites. In addition, the Biological Science and the Geological Sciences divisions conduct scientific field research and studies for public and private agencies. This field research results in valuable collections being accessioned into the museum collections that are curated and exhibited for public education at the main facility and historic sites.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

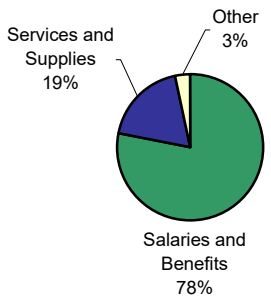
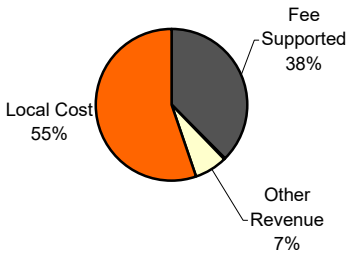



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 3,529,777 | 3,392,935 | 3,419,727 | 4,099,202 | 3,653,038 |
| Departmental Revenue | 1,916,796 | 1,756,254 | 1,670,226 | 1,979,149 | 1,533,206 |
| Local Cost | 1,612,981 | 1,636,681 | 1,749,501 | 2,120,053 | 2,119,832 |
| Budgeted Staffing | | | | 52.7 | |

The 2006-07 actual expenditures and revenues are both less than budget as a result of fewer research projects than originally anticipated.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** County Museum
**FUND:** General

**BUDGET UNIT:** AAA CCM
**FUNCTION:** Recreation and Cultural Services
**ACTIVITY:** Culture

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 2,637,869 | 2,517,937 | 2,692,743 | 2,735,789 | 3,077,316 | 3,051,930 | **(25,386)** |
| Services and Supplies | 811,893 | 684,950 | 672,107 | 695,253 | 889,163 | 686,315 | **(202,848)** |
| Central Computer | 29,423 | 40,564 | 32,657 | 34,320 | 34,320 | 39,911 | **5,591** |
| Land and Improvements | - | 19,195 | - | - | - | - | **-** |
| Equipment | 9,630 | 5,386 | 2,146 | 72,769 | 75,000 | - | **(75,000)** |
| L/P Struct/Equip/Vehicles | 9,630 | 9,630 | 9,630 | 7,222 | 9,630 | - | **(9,630)** |
| Transfers | 32,186 | 9,446 | 10,444 | 107,685 | 13,773 | 132,989 | **119,216** |
| Total Exp Authority | 3,530,631 | 3,287,108 | 3,419,727 | 3,653,038 | 4,099,202 | 3,911,145 | **(188,057)** |
| Reimbursements | (854) | (25,423) | - | - | - | - | **-** |
| Total Appropriation | 3,529,777 | 3,261,685 | 3,419,727 | 3,653,038 | 4,099,202 | 3,911,145 | **(188,057)** |
| Operating Transfers Out | - | 131,250 | - | - | - | - | **-** |
| Total Requirements | 3,529,777 | 3,392,935 | 3,419,727 | 3,653,038 | 4,099,202 | 3,911,145 | **(188,057)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 42,345 | 61,362 | 56,119 | 38,019 | 56,200 | 59,000 | **2,800** |
| State, Fed or Gov't Aid | 4,000 | 7,083 | 2,403 | 2,752 | 2,200 | 2,200 | **-** |
| Current Services | 1,495,430 | 1,216,886 | 1,229,286 | 1,094,051 | 1,445,649 | 1,470,300 | **24,651** |
| Other Revenue | 361,759 | 442,320 | 379,598 | 240,752 | 435,100 | 191,900 | **(243,200)** |
| Other Financing Sources | 1,850 | 7,603 | 2,820 | - | - | - | **-** |
| Total Revenue | 1,905,384 | 1,735,254 | 1,670,226 | 1,375,574 | 1,939,149 | 1,723,400 | **(215,749)** |
| Operating Transfers In | 11,412 | 21,000 | - | 157,632 | 40,000 | 30,000 | **(10,000)** |
| Total Financing Sources | 1,916,796 | 1,756,254 | 1,670,226 | 1,533,206 | 1,979,149 | 1,753,400 | **(225,749)** |
| Local Cost | 1,612,981 | 1,636,681 | 1,749,501 | 2,119,832 | 2,120,053 | 2,157,745 | **37,692** |
| Budgeted Staffing | | | | | 52.7 | 51.6 | **(1.1)** |

Salaries and benefits of $3,051,930 fund 51.6 positions. The $25,386 decrease is the result of a net deletion of 1.1 in budgeted staff, partially offset by MOU and retirement rate increases.

Services and supplies of $686,315 primarily include the cost of conducting biological and geological research projects; maintenance and insurance for the Museum's main facility/historic sites; and advertising of Museum programs/activities. The decrease of $202,848 reflects a reduction in Institute of Museum and Library Services (IMLS) funded projects completed in 2006-07, as well as moving the cost of off-site storage for exhibit/educational materials to the transfers category.

No equipment purchases are anticipated in 2007-08.

Transfers of $132,989 mainly reflect the Museum's cost of off-site storage.

Use of money and property of $59,000 reflects revenue associated with the rental of Museum facilities for weddings, receptions, and other special events.

Current services of $1,470,300 primarily consist of revenues resulting from biological and geological field research projects. The $24,651 increase represents a small increase in the number of projects anticipated in 2007-08.

Other revenue of $191,900 consists of grant revenues, funds from the Archaeological Information Center, and contributions/donations from private sources. The significant decrease of $243,200 reflects reduced funds anticipated from the IMLS for the web module project.

Operating transfers of $30,000 are budgeted from the Museum Store and Special Projects Fund to assist with financing Museum operations.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage increase of participants at historic site cultivation events (1,400 participants in 2005-06; 1,800 participants in 2006-07). | New | 28% | 40% |
| Percentage increase of objects/artifacts accessible to the public (1.5 million objects/artifacts in 2005-06 and 2006-07). | 20% | 0% | 20% |
| Percentage increase of visits to the Museum's website (200,000 visits in 2005-06; 276,000 visits in 2006-07). | New | 38% | 10% |
| Percentage increase of attendees at gallery/lecture programs (800 attendees in 2005-06; 1,034 attendes in 2006-07). | New | 29% | 25% |

The preceding performance measures demonstrate the department's emphasis on increasing public awareness of museum services/programs and accessibility of museum collections. Public awareness of museum services and programs is paramount for the people of San Bernardino County and the surrounding region to gain a greater appreciation and understanding of the area's cultural and natural heritage, while increasing public accessibility to museum collection artifacts will strengthen the visitor experience.

The department did not achieve its goal of a 20% increase in the number of objects/artifacts accessible to the public primarily due to a delay in purchasing an additional compact storage unit for the Museum's History Division. With this unit now purchased and installed, the department projects a 20'% increase in objects/artifacts for 2007-08.

# Museum Store

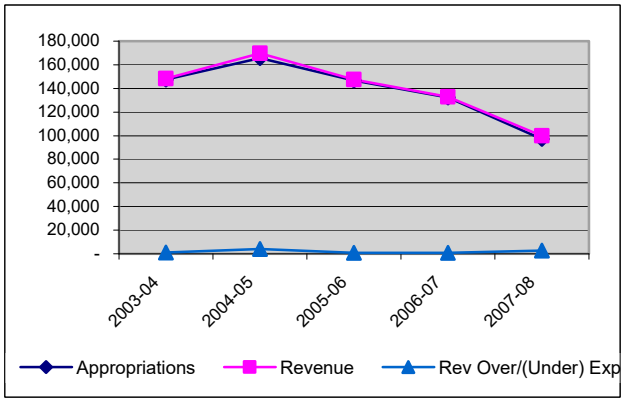
## DESCRIPTION OF MAJOR SERVICES

The Museum Store operates as an enterprise fund under the management of the San Bernardino County Museum. The Store is considered a critical part of the visitor experience and provides many museum related items for sale including books and publications, educational toys, thematic novelty items for exhibitions, jewelry, minerals, and souvenirs. The store supports the Museum operations and makes an annual financial contribution to the Museum.

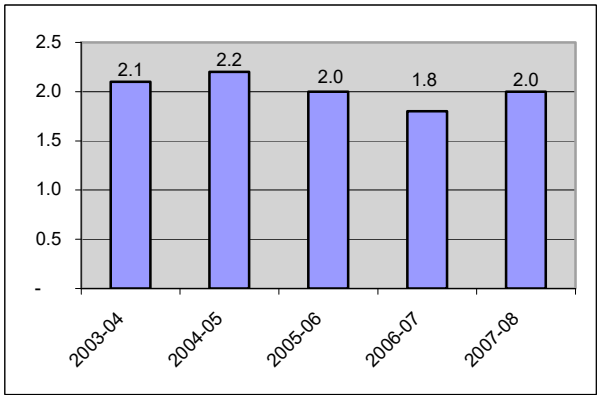
In 2003-04, the Museum Store opened a Garden Café offering sandwiches, snack products, pastries, and bottled beverages for Museum visitors. This café helps to enhance the visitor experience and satisfaction.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**



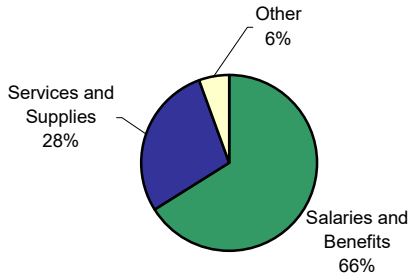
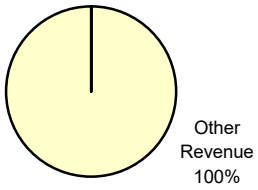

**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 147,448 | 131,866 | 116,283 | 132,316 | 85,652 |
| Departmental Revenue | 148,400 | 129,708 | 100,163 | 133,000 | 98,608 |
| Revenue Over/(Under) Exp | 952 | (2,158) | (16,120) | 684 | 12,956 |
| Budgeted Staffing | | | | 1.8 | |
| Fixed Assets | - | - | - | - | - |
| Unrestricted Net Assets Available at Year End | 7,670 | 1,866 | 7,141 | | 20,097 |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** County Museum
**FUND:** Museum Store

**BUDGET UNIT:** EMM CCR
**FUNCTION:** Recreation and Cultural Services
**ACTIVITY:** Culture

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 85,670 | 95,217 | 106,537 | 67,754 | 60,421 | 64,209 | **3,788** |
| Services and Supplies | 46,380 | 31,248 | 9,301 | 2,386 | 41,450 | 27,524 | **(13,926)** |
| Transfers | 398 | 401 | 445 | 512 | 445 | 474 | **29** |
| Total Appropriation | 132,448 | 126,866 | 116,283 | 70,652 | 102,316 | 92,207 | **(10,109)** |
| Operating Transfers Out | 15,000 | 5,000 | - | 15,000 | 30,000 | 5,000 | **(25,000)** |
| Total Requirements | 147,448 | 131,866 | 116,283 | 85,652 | 132,316 | 97,207 | **(35,109)** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | - | 5,000 | - | - | - | - | **-** |
| Other Revenue | 148,400 | 124,708 | 100,163 | 98,608 | 133,000 | 100,000 | **(33,000)** |
| Total Revenue | 148,400 | 129,708 | 100,163 | 98,608 | 133,000 | 100,000 | **(33,000)** |
| Rev Over/(Under) Exp | 952 | (2,158) | (16,120) | 12,956 | 684 | 2,793 | **2,109** |
| Budgeted Staffing | | | | | 1.8 | 2.0 | **0.2** |

Salaries and benefits of $64,209 fund budgeted staffing of 2.0 positions.

Services and supplies of $27,524 consist primarily of purchase of the store's inventory. The $13,926 decrease is due to an anticipated reduction in sales activity.

Operating transfers out of $5,000 are to the County Museum's general fund budget unit to assist with financing operations. The $25,000 decrease is a reflection of the store's reduced sales revenue anticipated in 2007-08.

Other revenue of $100,000 represents sales of inventory. The $33,000 decrease projected in 2007-08 is based on reduced sales revenue in 2006-07.

# FACILITIES MANAGEMENT
# David S. Gibson

## MISSION STATEMENT

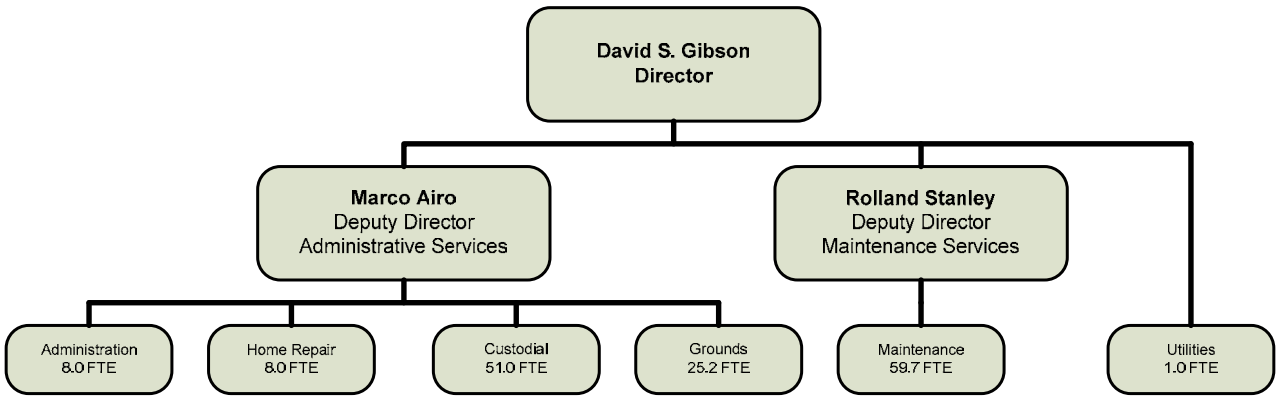
The mission of the Facilities Management Department is to serve the public by providing quality custodial, grounds, and maintenance services that will enable county departments and staff to effectively meet the expectations of their customers.

## STRATEGIC GOALS

1. Improve business practices to enhance customer service and increase staff efficiency.

2. Provide thorough preventive maintenance inspections and reports on county-owned facilities to ensure a safe and healthy work environment.

## ORGANIZATIONAL CHART




## SUMMARY OF BUDGET UNITS

| | 2007-08 | | | |
|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Staffing |
| **General Fund** | | | | |
| Facilities Management | 14,465,324 | 4,827,546 | 9,637,778 | 154.9 |
| Utilities | 17,238,336 | 258,043 | 16,980,293 | 1.0 |
| Total General Fund | 31,703,660 | 5,085,589 | 26,618,071 | 155.9 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

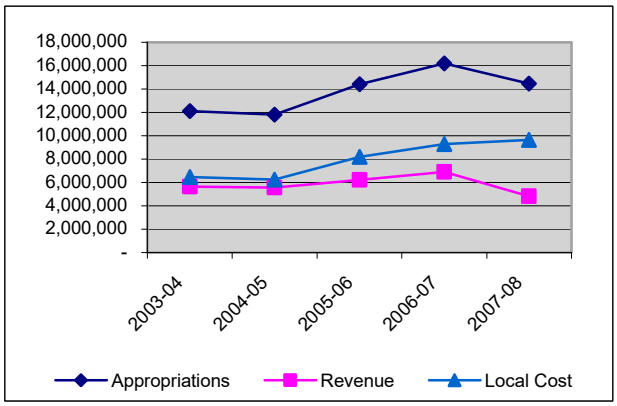
# Facilities Management

## DESCRIPTION OF MAJOR SERVICES

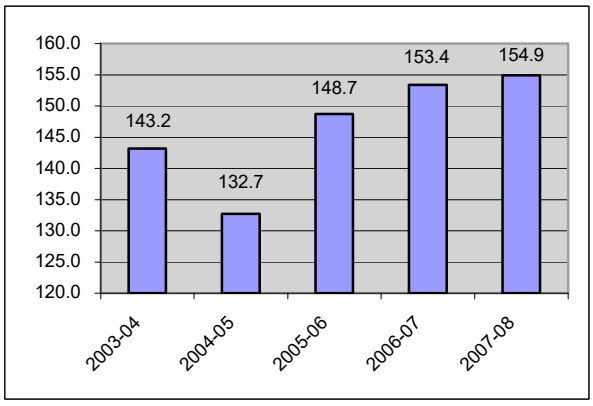
The mission of the Facilities Management Department is to serve the public by providing quality services and enabling county departments and staff to effectively meet the expectations of their customers. This mission is implemented through services provided by the Custodial, Grounds, Maintenance, and Home Repair divisions. The focus of each of these divisions is to ensure a clean, safe, and well-maintained environment for county customers and employees.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

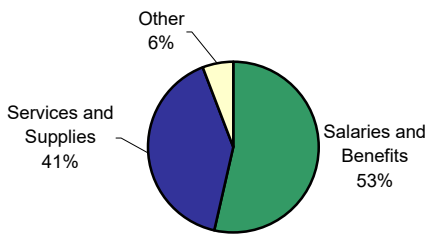
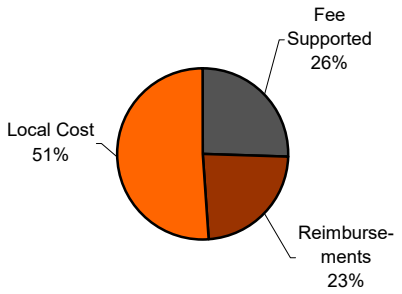



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 11,141,584 | 11,783,686 | 13,706,972 | 16,197,204 | 14,483,106 |
| Departmental Revenue | 5,203,992 | 5,345,089 | 5,372,902 | 6,900,616 | 5,656,524 |
| Local Cost | 5,937,592 | 6,438,597 | 8,334,070 | 9,296,588 | 8,826,582 |
| Budgeted Staffing | | | | 153.4 | |

In 2006-07, expenditures are less than the modified budget due mainly to salary savings from vacant positions. Revenue is under budget because estimated requisition work from other county departments was lower than expected.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Facilities Management
**FUND:** General

**BUDGET UNIT:** AAA FMD
**FUNCTION:** General
**ACTIVITY:** Property Management

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 6,874,902 | 7,268,716 | 8,372,443 | 9,025,076 | 9,738,341 | 10,107,672 | **369,331** |
| Services and Supplies | 5,002,794 | 5,257,699 | 6,040,188 | 6,125,395 | 7,226,080 | 7,593,357 | **367,277** |
| Central Computer | 21,195 | 24,259 | 31,833 | 37,713 | 37,713 | 51,984 | **14,271** |
| Equipment | - | 17,487 | 17,902 | 42,339 | 43,000 | 55,100 | **12,100** |
| Vehicles | - | - | 26,144 | 11,892 | 13,000 | - | **(13,000)** |
| Transfers | 29,126 | 27,300 | 26,806 | 846,395 | 718,079 | 1,021,117 | **303,038** |
| Total Exp Authority | 11,928,017 | 12,595,461 | 14,515,316 | 16,088,810 | 17,776,213 | 18,829,230 | **1,053,017** |
| Reimbursements | (786,433) | (811,775) | (808,344) | (1,605,704) | (1,579,009) | (4,363,906) | **(2,784,897)** |
| Total Appropriation | 11,141,584 | 11,783,686 | 13,706,972 | 14,483,106 | 16,197,204 | 14,465,324 | **(1,731,880)** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | - | 2,289 | 43,288 | - | - | - | **-** |
| Current Services | 5,203,992 | 5,342,800 | 5,328,828 | 5,656,524 | 5,900,616 | 4,827,546 | **(1,073,070)** |
| Other Revenue | - | - | 786 | - | - | - | **-** |
| Total Revenue | 5,203,992 | 5,345,089 | 5,372,902 | 5,656,524 | 5,900,616 | 4,827,546 | **(1,073,070)** |
| Operating Transfers In | - | - | - | - | 1,000,000 | - | **(1,000,000)** |
| Total Financing Sources | 5,203,992 | 5,345,089 | 5,372,902 | 5,656,524 | 6,900,616 | 4,827,546 | **(2,073,070)** |
| Local Cost | 5,937,592 | 6,438,597 | 8,334,070 | 8,826,582 | 9,296,588 | 9,637,778 | **341,190** |
| Budgeted Staffing | | | | | 153.4 | 154.9 | **1.5** |

Salaries and benefits of $10,107,672 fund 154.9 positions, which is an increase of $369,331 and 1.5 budgeted staffing. Appropriation adjustments reflect various staffing changes, MOU and retirement rate adjustments, and increased workers' compensation charges.

Budgeted staffing adjustments are as follows:

- In the Custodial Division, 1.0 Custodian I is added at a cost of $43,983 to provide additional service in response to customer requests. The cost of this position will be fully offset by reimbursements.
- In the Maintenance Division, staffing is increased by a net of 0.5 budgeted staffing, which includes the addition of 1.0 Maintenance Supervisor at a cost of $88,428 to supervise Building Plant Operators. This is part of an initiative to increase staff efficiency and improve customer service by dividing the heating, ventilating, and air conditioning (HVAC) crew and the Building Plant Operators into two distinct workgroups, each with its own supervisor. This is offset by an adjustment of 0.5 to the division's vacancy factor to more accurately reflect turnover.

Services and supplies of $7,593,357 includes $1.3 million for contract custodial services, $0.5 million for contract grounds services, $4.0 million for costs related to building maintenance. The budget increased by $367,277 because the department will begin maintaining the County-owned building at 303 West Third Street in San Bernardino (303 Building) and due to increased customer requests for service. Costs for the 303 Building will be partially offset by revenue to be received from the Superior Courts.

Equipment of $55,100 reflects an increase of $12,100 to purchase various fixed assets including a riding mower and a tractor plus two trailers, a thermal imager, and a camera and monitor snake.

There are no vehicle purchases requested in 2007-08.

Transfers from the department's operating divisions to the Administrative Division are increased by $303,038. The Board of Supervisors approved these costs as 2007-08 final budget changes to enable the department to better perform its core functions by reassigning administrative and office processes away from staff that are needed in the field.

Reimbursements of $4,363,906 are from other general fund departments for special custodial, grounds, and maintenance service requests. The increase of $2,784,897 includes reimbursement of $564,352 for expenditures not attributable to local cost and the aforementioned transfers. The balance of the increase, which totals $2,220,545, is due to an accounting change to appropriately recognize this income.

Departmental revenue of $4,827,546 is primarily from non-general fund departments for special custodial, grounds, and maintenance service requests. The decrease of $2,073,070 is primarily due to certain revenues now reclassified as reimbursements in accordance with GASB 34. In addition, operating transfers in of $1.0 million is reclassified as current services revenue.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Decrease the length of time required to provide final cost data to customers. | 50% | 50% | 50% |
| Implement capability for county departments to submit work requests online through CAFM-enabled interface on the Facilities Management Department's homepage. | New | New | 100% |
| Facility inspections completed.<br>(The estimated total number of buildings/groups of buildings is 45.) | 11% (5) | 73%(33) | 100% (45) |
| Hours freed up from administrative work for field staff. | 3,200 | 2,080 | 6,400 |
| Additional productive hours from new specialty trade positions. | 2,400 | 2,400 | 4,800 |
| Additional service hours provided via the Community Options contract to additional buildings. | 10,000 | 5,000 | 10,000 |

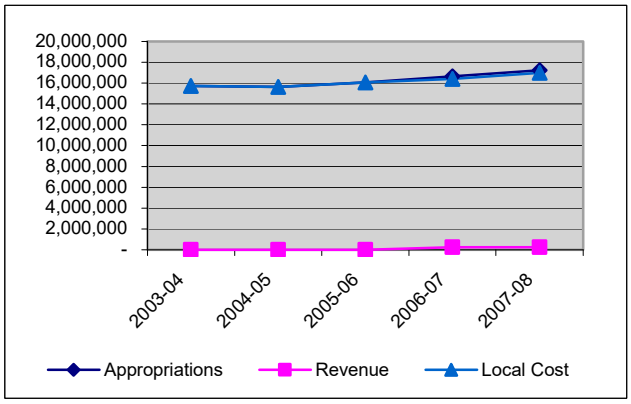
# Utilities

## DESCRIPTION OF MAJOR SERVICES

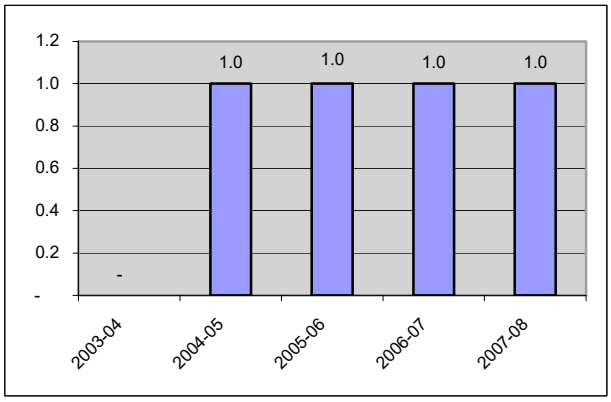
The county's utility budget funds the cost of electricity, natural gas, water, sewage, refuse disposal, diesel fuel for emergency generators, and other related costs for county-owned and some leased facilities.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

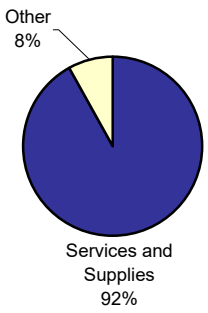
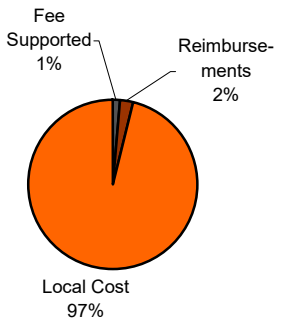



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 13,477,393 | 13,743,759 | 14,719,997 | 16,654,565 | 17,393,161 |
| Departmental Revenue | (103,563) | 33,113 | 367,637 | 246,355 | 306,949 |
| Local Cost | 13,580,956 | 13,710,646 | 14,352,360 | 16,408,210 | 17,086,212 |
| Budgeted Staffing | | | | 1.0 | |

In 2006-07, appropriation was more than budgeted due to significant electricity rate increases and unprecedented heat waves during the summer.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Facilities Management - Utilities
**FUND:** General

**BUDGET UNIT:** AAA UTL
**FUNCTION:** General
**ACTIVITY:** Property Management

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | - | 12,651 | 76,390 | 77,456 | 79,877 | 87,523 | **7,646** |
| Services and Supplies | 13,308,216 | 13,565,489 | 14,478,977 | 17,069,828 | 16,340,549 | 16,156,343 | **(184,206)** |
| Central Computer | - | - | - | 843 | 843 | 906 | **63** |
| Transfers | 470,000 | 470,000 | 470,000 | 588,108 | 590,596 | 1,403,548 | **812,952** |
| Total Exp Authority | 13,778,216 | 14,048,140 | 15,025,367 | 17,736,235 | 17,011,865 | 17,648,320 | **636,455** |
| Reimbursements | (300,823) | (304,381) | (305,370) | (343,074) | (357,300) | (409,984) | **(52,684)** |
| Total Appropriation | 13,477,393 | 13,743,759 | 14,719,997 | 17,393,161 | 16,654,565 | 17,238,336 | **583,771** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | - | - | 230,084 | 4,587 | - | - | **-** |
| Current Services | - | - | 137,553 | 280,799 | 246,355 | 258,043 | **11,688** |
| Other Revenue | (103,563) | 33,113 | - | 21,563 | - | - | **-** |
| Total Revenue | (103,563) | 33,113 | 367,637 | 306,949 | 246,355 | 258,043 | **11,688** |
| Local Cost | 13,580,956 | 13,710,646 | 14,352,360 | 17,086,212 | 16,408,210 | 16,980,293 | **572,083** |
| Budgeted Staffing | | | | | 1.0 | 1.0 | **-** |

Salaries and benefits of $87,523 fund 1.0 position, step increases, MOU, and retirement rate adjustments.

Services and supplies of $16,156,343 fund the utility costs. The decrease of $184,206 is primarily due to the transfer of the Big Bear and Central Courthouses from the county to the state, shifting payment of the utility bills to the Administrative Office of the Courts (AOC).

Transfers of $1,403,548 include $470,000 for the bond payments related to a Gilbert Street Complex heating, ventilating, and air conditioning (HVAC) project completed in 1997. In addition, $800,000 involves a reclassification from utilities expenditures to reimburse the AOC for the county's share of the utilities cost for the two courthouses transferred to the state. The balance, including an increase of $12,952, is due to the allocation of administrative overhead costs to the Facilities Management Administrative division.

Reimbursements and revenue totaling $668,027, which increased by $52,684 and $11,688 respectively, are charges for utility costs passed to customers and third parties that occupy county-owned space.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage decrease in electrical usage in county-owned buildings (Currently 87,122,629 KW hours per year). | 5% | 1.5% | N/A |

# FLEET MANAGEMENT
# Roger Weaver

## MISSION STATEMENT

The Fleet Management Department provides vehicles, equipment, and related maintenance and repair services to the officials and employees of the county so that they may, in turn, provide services that promote health, safety, well being, and quality of life to the residents of the county.

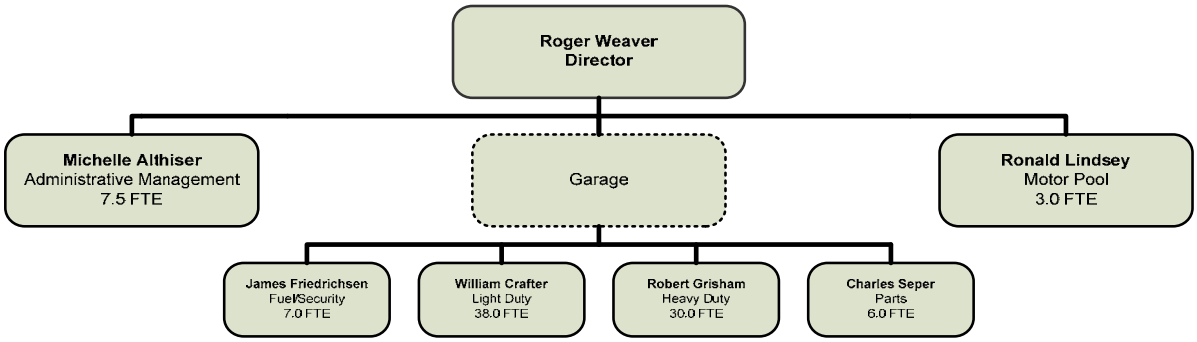
## STRATEGIC GOALS

1. Maintain current high levels of customer service and user satisfaction.

2. Decrease vehicle downtime for preventive maintenance and routine repairs, which will enable county departments to provide their services to county residents in the most efficient manner possible.

3. Reduce overall motor pool vehicle emissions to help improve the air quality in San Bernardino County.

## ORGANIZATIONAL CHART




## SUMMARY OF BUDGET UNITS

| | 2007-08 | | | |
|---|---|---|---|---|
| | Operating Exp/ Appropriation | Revenue | Revenue Over/ (Under) Exp | Staffing |
| Garage | 13,808,972 | 13,588,052 | (220,920) | 94.5 |
| Motor Pool | 11,273,120 | 12,346,300 | 1,073,180 | 4.0 |
| **Total** | 25,082,092 | 25,934,352 | 852,260 | 98.5 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

# Garage

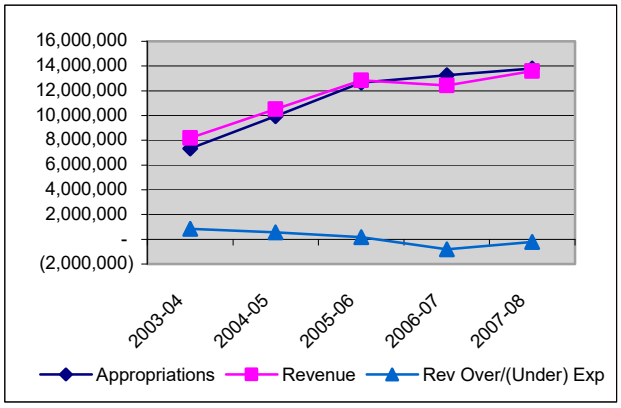
## DESCRIPTION OF MAJOR SERVICES

Fleet Management's Garage Division provides fuel, maintenance, repair, fabrication and emergency field services for the county's fleet of vehicles and heavy equipment.

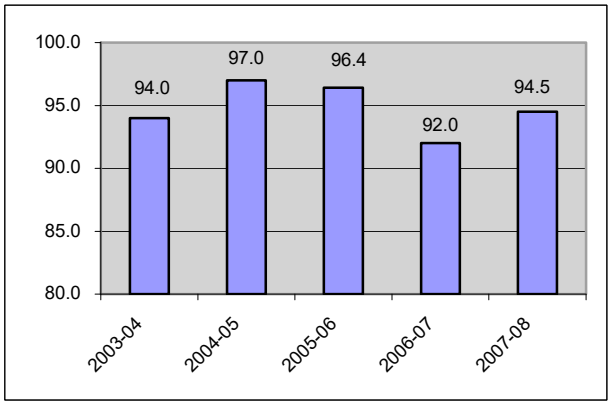
The Garage budget unit is an internal services fund (ISF). All operational costs of the Garage Division are financed through Board-approved rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year to provide working capital, finance the replacement of fixed assets, and fund capital improvements. Any excess/shortage is incorporated into the rate structure during the annual rate review process.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



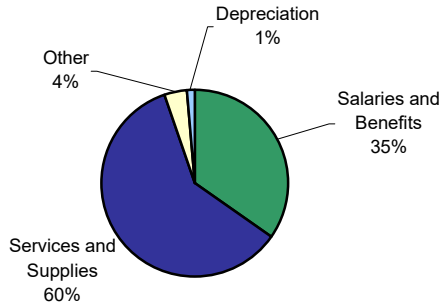

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 8,867,768 | 11,632,895 | 12,359,046 | 13,248,802 | 12,654,267 |
| Departmental Revenue | 8,959,913 | 12,153,868 | 11,804,063 | 12,428,848 | 12,208,423 |
| Revenue Over/(Under) Exp | 92,145 | 520,973 | (554,983) | (819,954) | (445,844) |
| Budgeted Staffing | | | | 92.0 | |
| Fixed Assets | - | 50,809 | 470,199 | 240,500 | 17,564 |
| Unrestricted Net Assets Available at Year End | 587,805 | 534,947 | 11,197 | | 8,000 |

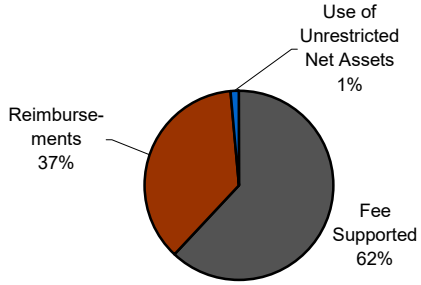
In 2006-07, actual appropriation was less than the modified budget because the average fuel cost throughout the year was less than budgeted. These savings are partially offset by inflationary cost increases for parts and sublet services. Transfers were more than the modified budget due to increased costs paid to Motor Pool. This increase occurred because in 2006-07 new service vehicles needed to continue providing emergency vehicle repairs in remote locations were purchased and assigned to the Garage.

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Public and Support Services
**DEPARTMENT:** Fleet Management
**FUND:** Garage

**BUDGET UNIT:** ICB VHS
**FUNCTION:** General
**ACTIVITY:** Other General

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 5,523,457 | 5,936,657 | 6,691,953 | 6,898,667 | 6,981,478 | 7,551,792 | **570,314** |
| Services and Supplies | 8,005,227 | 10,216,267 | 11,937,806 | 12,274,855 | 12,434,737 | 13,076,502 | **641,765** |
| Central Computer | 27,926 | 33,232 | 35,463 | 42,784 | 44,603 | 46,785 | **2,182** |
| Transfers | 620,978 | 604,810 | 564,854 | 799,715 | 610,307 | 864,993 | **254,686** |
| Total Exp Authority | 14,177,588 | 16,790,966 | 19,230,076 | 20,016,021 | 20,071,125 | 21,540,072 | **1,468,947** |
| Reimbursements | (5,536,185) | (5,383,722) | (7,235,155) | (7,736,958) | (7,095,423) | (8,021,100) | **(925,677)** |
| Total Appropriation | 8,641,403 | 11,407,244 | 11,994,921 | 12,279,063 | 12,975,702 | 13,518,972 | **543,270** |
| Depreciation | 226,365 | 225,651 | 268,435 | 273,100 | 273,100 | 290,000 | **16,900** |
| Operating Transfers Out | - | - | 95,690 | 102,104 | - | - | **-** |
| Total Requirements | 8,867,768 | 11,632,895 | 12,359,046 | 12,654,267 | 13,248,802 | 13,808,972 | **560,170** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 14,716 | 20,627 | 53,217 | 67,226 | 29,000 | 58,000 | **29,000** |
| State, Fed or Gov't Aid | 17,232 | 1,188 | 166 | - | - | - | **-** |
| Current Services | 8,935,024 | 10,075,523 | 11,743,636 | 12,139,751 | 12,399,848 | 13,530,052 | **1,130,204** |
| Other Revenue | (8,659) | (23,812) | 7,044 | 1,446 | - | - | **-** |
| Other Financing Sources | 1,600 | 80,342 | - | - | - | - | **-** |
| Total Revenue | 8,959,913 | 10,153,868 | 11,804,063 | 12,208,423 | 12,428,848 | 13,588,052 | **1,159,204** |
| Operating Transfers In | - | 2,000,000 | - | - | - | - | **-** |
| Total Financing Sources | 8,959,913 | 12,153,868 | 11,804,063 | 12,208,423 | 12,428,848 | 13,588,052 | **1,159,204** |
| Rev Over/(Under) Exp | 92,145 | 520,973 | (554,983) | (445,844) | (819,954) | (220,920) | **599,034** |
| Budgeted Staffing | | | | | 92.0 | 94.5 | **2.5** |
| **Fixed Assets** | | | | | | | |
| Improvement to Structures | - | 44,538 | 470,199 | - | 175,000 | - | **(175,000)** |
| Equipment | - | 6,271 | - | 17,564 | 65,500 | 97,000 | **31,500** |
| Total Fixed Assets | - | 50,809 | 470,199 | 17,564 | 240,500 | 97,000 | **(143,500)** |

Salaries and benefits of $7,551,792 fund 94.5 positions, which is an increase of $570,314 and 2.5 budgeted staffing. Appropriation adjustments reflect increased workers' compensation charges, MOU and retirement rate adjustments, as well as a 2.5 budgeted staffing adjustment in the department's distributed vacancy factor.

Services and supplies of $13,076,502 include $8.2 million for the purchase of fuel and $2.7 million for the purchase of automotive parts. The increase of $641,765 is due to rising COWCAP charges and Risk Management liability costs as well as inflationary adjustments for gasoline, parts and sublet services.

Transfers of $864,993 are for intra-department charges between the various Garage cost centers. The increase of $254,686 is due to increased costs for salaries and benefits, gasoline, and automotive parts.

Reimbursements of $8,021,100 are primarily received from the Motor Pool for fuel, maintenance and repairs, and allocated department overhead. The balance of reimbursements is for intra-department charges between the various Garage cost centers. The increase of $925,677 is due mainly to Board of Supervisors-approved rate adjustments for Garage services and mark-ups, which were needed to cover projected MOU and other inflationary cost increases.

Current services revenue of $13,530,052 is from maintenance and repair services as well as the sale of gasoline. The increase of $1,130,204 is due to Board of Supervisors-approved rate adjustments for Garage services and mark-ups, which were needed to cover projected MOU and other inflationary cost increases.

The fixed assets budget decreased a net total of $143,500. The budget for improvements to structures is decreased by $175,000 because the 2006-07 budget includes one-time funding for a Capital Improvement Program (CIP) project to remove underground fuel tanks and install above ground tanks at the Barstow Road Yard. The budget for equipment increased by $31,500 to enable the purchase of equipment for the new Victor Valley Service Center, which was approved by the County Administrative Office as CIP request No. 07-335.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage of respondents satisfied with Fleet Management services. | 95% | 98% | 95% |
| Percentage of programmed maintenance (PM) services completed the same day the vehicle is delivered to Fleet Management. | 75% | 72% | 75% |
| Percentage of repairs completed within two days of vehicle delivery to Fleet Management. | 75% | 84% | 75% |

In 2006-07, 84% of all repairs were completed within two days of vehicle delivery to Fleet Management. This is significantly greater than the original estimate of 75%.

# Motor Pool

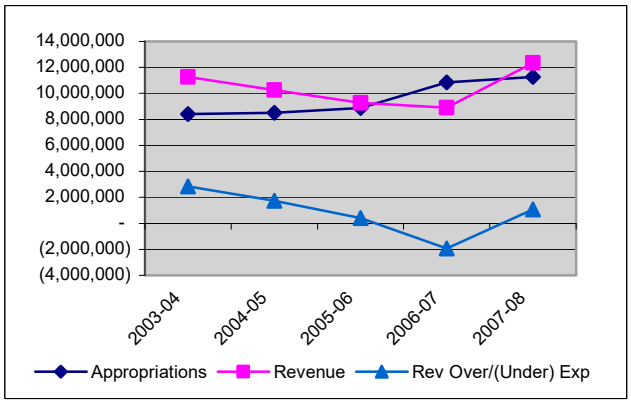
## DESCRIPTION OF MAJOR SERVICES

Fleet Management's Motor Pool Division has ownership and/or maintenance responsibility for approximately 1,700 automobiles, vans, pick-up trucks and various specialty vehicles assigned to county departments. Motor Pool coordinates the collection and distribution of vehicle replacement, fuel, maintenance, insurance, overhead and other operational costs of fleet vehicles.

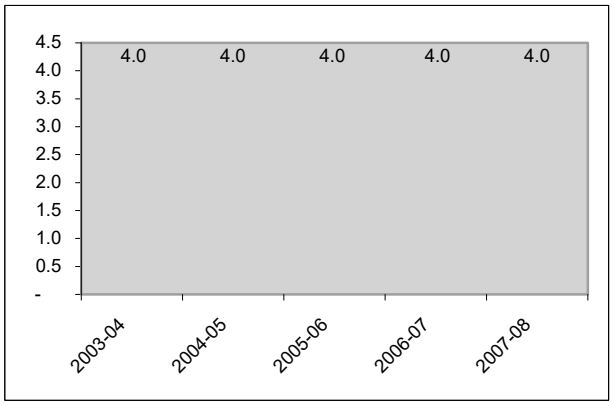
The Motor Pool budget unit is an internal service fund (ISF). All operational costs of the Motor Pool Division are financed through Board-approved rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year to provide working capital, finance the replacement of fixed assets, and fund capital improvements. Any excess/shortage is incorporated into the rate structure during the annual rate review process.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



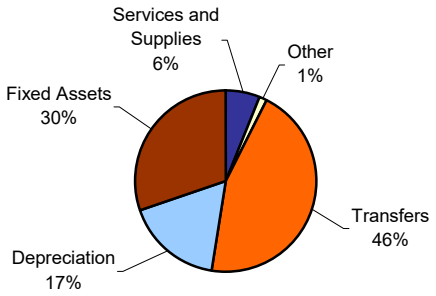
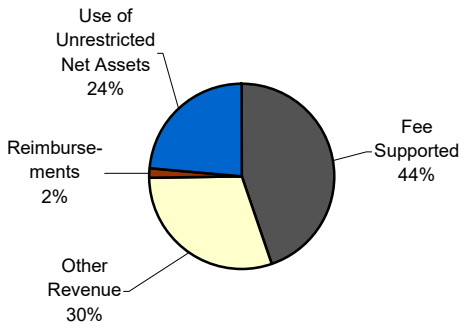

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 7,759,529 | 9,656,163 | 10,235,900 | 10,846,488 | 11,059,794 |
| Departmental Revenue | 10,940,288 | 9,604,368 | 9,081,927 | 8,902,688 | 11,334,246 |
| Revenue Over/(Under) Exp | 3,180,759 | (51,795) | (1,153,973) | (1,943,800) | 274,452 |
| Budgeted Staffing | | | | 4.0 | |
| Fixed Assets | 3,663,990 | 2,647,463 | 3,032,580 | 4,400,000 | 4,131,273 |
| Unrestricted Net Assets Available at Year End | 11,756,484 | 11,152,970 | 7,200,860 | | 7,475,312 |

In 2006-07, services and supplies appropriation was more than the modified budget due primarily to the installation of global positioning system (GPS) units in Motor Pool vehicles.

Revenue variances are due to timing issues in the 2006-07 budgeting process. The 2006-07 final budget was adopted before Fleet Management's 2006-07 rates were approved. Upon approval, Motor Pool rates increased to adequately fund the vehicle replacement reserve and to provide sufficient operating revenue to pay for rising fuel and maintenance costs. Due to the aforementioned timing issue, the Motor Pool revenue budget had to be created using prior year rates and, therefore, was understated.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Fleet Management
**FUND:** Motor Pool

**BUDGET UNIT:** IBA VHS
**FUNCTION:** General
**ACTIVITY:** Other General

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 191,481 | 167,767 | 188,438 | 212,044 | 216,709 | 228,896 | **12,187** |
| Services and Supplies | 249,154 | 458,794 | 790,749 | 577,676 | 392,633 | 999,968 | **607,335** |
| Central Computer | 1,871 | 2,409 | 3,319 | 4,149 | 4,576 | 4,200 | **(376)** |
| Transfers | 5,581,409 | 4,905,681 | 6,810,439 | 7,188,379 | 6,904,116 | 7,470,556 | **566,440** |
| Total Exp Authority | 6,023,915 | 5,534,651 | 7,792,945 | 7,982,248 | 7,518,034 | 8,703,620 | **1,185,586** |
| Reimbursements | (322,609) | (108,208) | (108,137) | (248,279) | (126,151) | (280,500) | **(154,349)** |
| Total Appropriation | 5,701,306 | 5,426,443 | 7,684,808 | 7,733,969 | 7,391,883 | 8,423,120 | **1,031,237** |
| Depreciation | 2,058,223 | 2,229,720 | 2,551,092 | 2,700,000 | 2,706,667 | 2,850,000 | **143,333** |
| Operating Transfers Out | - | 2,000,000 | - | 625,825 | 747,938 | - | **(747,938)** |
| Total Requirements | 7,759,529 | 9,656,163 | 10,235,900 | 11,059,794 | 10,846,488 | 11,273,120 | **426,632** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 202,924 | 233,205 | 325,106 | 318,538 | 143,000 | 218,000 | **75,000** |
| Current Services | 7,889,617 | 6,543,950 | 5,748,766 | 6,311,587 | 5,959,209 | 7,384,800 | **1,425,591** |
| Other Revenue | 2,327,753 | 2,470,309 | 2,470,171 | 4,198,672 | 2,770,479 | 4,343,500 | **1,573,021** |
| Other Financing Sources | 519,994 | 356,904 | 528,684 | 505,449 | 30,000 | 400,000 | **370,000** |
| Total Revenue | 10,940,288 | 9,604,368 | 9,072,727 | 11,334,246 | 8,902,688 | 12,346,300 | **3,443,612** |
| Operating Transfers In | - | - | 9,200 | - | - | - | **-** |
| Total Financing Sources | 10,940,288 | 9,604,368 | 9,081,927 | 11,334,246 | 8,902,688 | 12,346,300 | **3,443,612** |
| Rev Over/(Under) Exp | 3,180,759 | (51,795) | (1,153,973) | 274,452 | (1,943,800) | 1,073,180 | **3,016,980** |
| Budgeted Staffing | | | | | 4.0 | 4.0 | **-** |
| **Fixed Assets** | | | | | | | |
| Equipment | 8,297 | 23,553 | - | - | - | - | **-** |
| Vehicles | 3,655,693 | 2,623,910 | 3,032,580 | 4,131,273 | 4,400,000 | 5,000,000 | **600,000** |
| Total Fixed Assets | 3,663,990 | 2,647,463 | 3,032,580 | 4,131,273 | 4,400,000 | 5,000,000 | **600,000** |

Salaries and benefits of $228,896 fund 4.0 positions and increase by $12,187 to reflect increased workers' compensation charges, MOU, and retirement rate adjustments.

Services and supplies of $999,968 include $485,000 for risk management charges, $125,000 for COWCAP charges, $67,000 for the purchase of GPS units for existing motor pool vehicles, and $69,000 to implement a program to install new decals and logos on county vehicles to improve public relations, safety and awareness. The increase of $607,335 is due mainly to rising costs for liability insurance and COWCAP charges.

Transfers of $7,470,556 are payments to the Garage budget unit for gasoline, maintenance, and repair costs for Motor Pool vehicles. The increase of $566,440 is due mainly to rising fuel costs.

Reimbursements of $280,500 include reimbursements from other county departments for vehicle purchases. The increase of $154,349 is due to additional vehicles purchased for and used by the Garage.

Revenue increased by $3,443,612. Interest revenue increased $75,000 due to a higher than expected cash balance. Current services and other revenues increase a combined total of $2,998,612 due to inflationary motor pool rate adjustments in 2006-07 and 2007-08. The 2006-07 final budget was adopted before Fleet Management's 2006-07 rates were approved by the Board. Due to this timing issue, these revenue increases reflect adjustments for 2006-07 and 2007-08. Revenue from other financing sources increased $370,000 because gains on the sale of surplus county vehicles are higher. This can be attributed, in part, to the effectiveness of replacement policies recently implemented.

The budget for vehicle purchases is increasing by $600,000 because based on the vehicle replacement policy, the number of vehicles to be purchased in 2007-08 will increase. These purchases will also increase the number of Motor Pool vehicles classified as ultra low emission vehicles (ULEV).

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage of Motor Pool vehicles classified as ULEV or better. | 35% | 32% | 45% |

# LAND USE SERVICES
# Julie Rynerson Rock

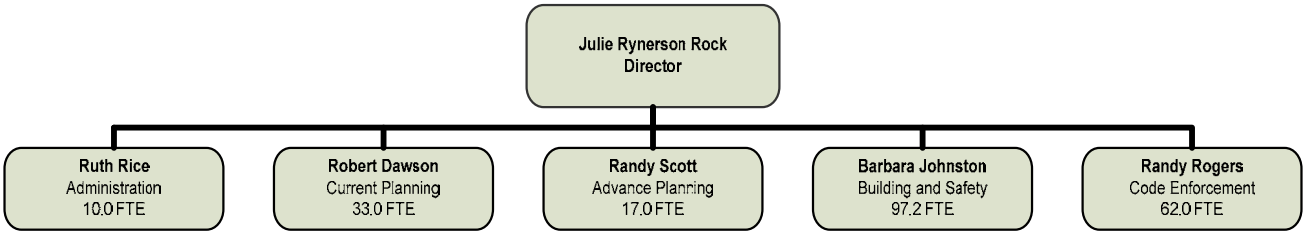
## MISSION STATEMENT

The Land Use Services Department (LUSD) is dedicated to ensuring a balance in the areas of housing, business, and recreational needs for the diverse cultures and communities of San Bernardino County. This is accomplished through comprehensive regional planning and enforcement of building standards, land uses, and environmental impacts.

## STRATEGIC GOALS

1. Current Planning: Decrease the processing time for "applications accepted" as complete or return to applicant within 30 days as required by the Development Code.
2. Advance Planning: Decrease processing times for mining applications or reclamation permits.
3. Building and Safety: Decrease the processing time for plan review services to the adopted service standards of residential - 10 working days; subdivisions and multi-residential - 20 working days; and grading and non residential - 30 working days.
4. Code Enforcement: Increase the number of initial inspections performed with three weeks of receiving complaint.
5. Fire Hazard Abatement: Increase the number of abatements performed within five weeks of Non-Compliant Final Notice (NCFN).

## ORGANIZATIONAL CHART




## SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance | Staffing |
| **General Fund** | | | | | |
| Administration | - | - | - | | 12.0 |
| Current Planning | 3,406,036 | 3,406,036 | - | | 34.0 |
| Advance Planning | 4,064,230 | 2,328,829 | 1,735,401 | | 18.0 |
| Building and Safety | 10,218,677 | 10,218,677 | - | | 98.2 |
| Code Enforcement | 5,165,959 | 560,300 | 4,605,659 | | 41.0 |
| Fire Hazard Abatement | 2,867,674 | 2,867,674 | - | | 22.0 |
| Total General Fund | 25,722,576 | 19,381,516 | 6,341,060 | | 225.2 |
| **Special Revenue Fund** | | | | | |
| General Plan Update | 39,908 | - | | 39,908 | - |
| Total Special Revenue Fund | 39,908 | - | | 39,908 | - |
| **Total - All Funds** | 25,762,484 | 19,381,516 | 6,341,060 | 39,908 | 225.2 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

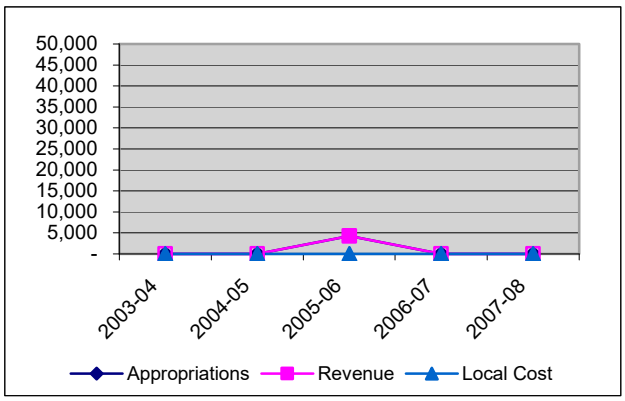
# Administration

## DESCRIPTION OF MAJOR SERVICES

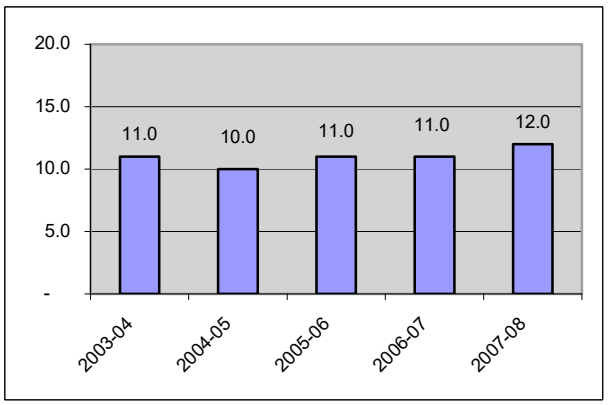
The Administration Division provides administrative support including centralized budgeting, personnel, and automation services to the department's Current Planning, Advance Planning, Building and Safety, Code Enforcement, and Fire Hazard Abatement divisions.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**



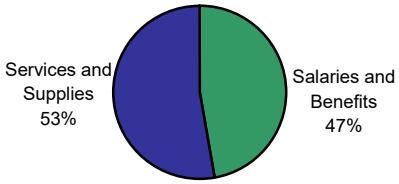
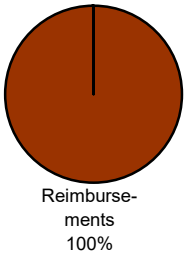

**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | (936) | 530,231 | 168 | - | 176 |
| Departmental Revenue | - | 156 | 3,501 | - | - |
| Local Cost | (936) | 530,075 | (3,333) | - | 176 |
| Budgeted Staffing | | | | 11.0 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Land Use Services - Administration
**FUND:** General

**BUDGET UNIT:** AAA LUS
**FUNCTION:** Public Protection
**ACTIVITY:** Other Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 721,850 | 740,207 | 847,056 | 931,347 | 931,346 | 1,059,156 | **127,810** |
| Services and Supplies | 656,751 | 1,231,865 | 690,157 | 856,192 | 856,018 | 1,148,837 | **292,819** |
| Central Computer | 8,767 | 9,455 | 11,514 | 21,361 | 21,361 | 34,925 | **13,564** |
| Equipment | 13,831 | 27,030 | 10,019 | - | 14,000 | - | **(14,000)** |
| Transfers | 103,065 | 126,408 | 2,020 | 2,821 | 2,821 | 2,902 | **81** |
| Total Exp Authority | 1,504,264 | 2,134,965 | 1,560,766 | 1,811,721 | 1,825,546 | 2,245,820 | **420,274** |
| Reimbursements | (1,505,200) | (1,604,734) | (1,560,598) | (1,811,545) | (1,825,546) | (2,245,820) | **(420,274)** |
| Total Appropriation | (936) | 530,231 | 168 | 176 | - | - | **-** |
| **Departmental Revenue** | | | | | | | |
| Current Services | - | 673 | 3,115 | - | - | - | **-** |
| Other Revenue | - | (517) | 386 | - | - | - | **-** |
| Total Revenue | - | 156 | 3,501 | - | - | - | **-** |
| Local Cost | (936) | 530,075 | (3,333) | 176 | - | - | **-** |
| Budgeted Staffing | | | | | 11.0 | 12.0 | **1.0** |

Salaries and benefits of $1,059,156 will fund 12.0 positions, which is an increase of $127,810 and 1.0 position. Appropriation adjustments reflect increased workers' compensation charges, MOU and retirement rate adjustments. Also, a budgeted staffing adjustment to add 1.0 Automated Systems Analyst I at a cost of $69,233 is budgeted to assist in the administration of the department's local area network (LAN), server maintenance, and departmental software systems. Since 2001, the number of departmental computers and servers has grown 65% and it is becoming increasingly difficult for current staff to maintain the department's computer systems and equipment without additional help.

Services and supplies of $1,148,837 include $679,000 for COWCAP and $261,000 for computer-related expenses. The increase of $292,819 is due primarily to COWCAP charges, which increased $241,885.

The equipment budget is deleted, as there are no equipment purchases planned in 2007-08.

Transfers increase by $81 to reflect cost adjustments for the EHaP program.

All expenditures in this budget unit, totaling $2,245,820, are fully reimbursed from the department's operational budgets, which results in a budget increase of $420,274 for reimbursements.

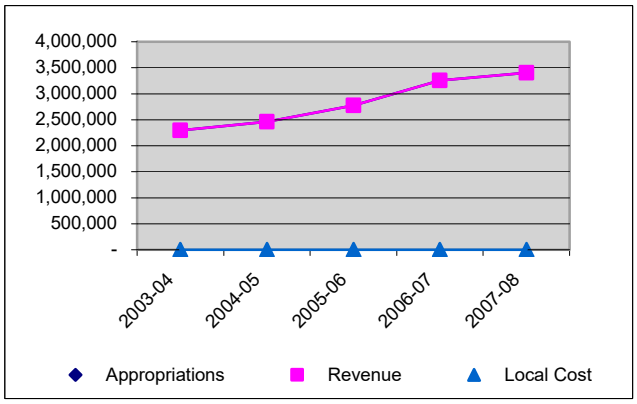
# Current Planning

## DESCRIPTION OF MAJOR SERVICES

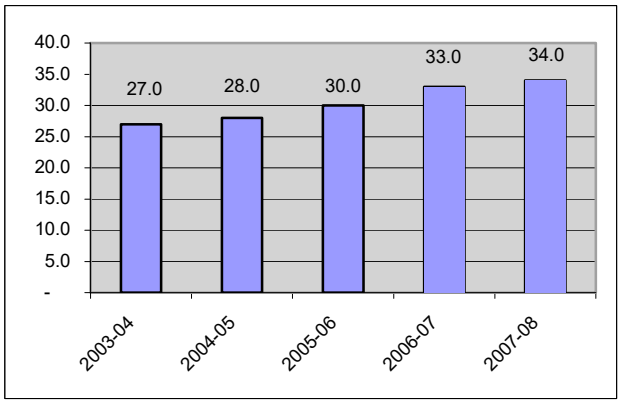
The Current Planning Division reviews all land use applications for compliance with county codes and environmental laws and administers short-term implementing measures for land use, housing, and community design. In addition, professional staff assistance is provided to the Planning Commission and Board of Supervisors for the formation and implementation of plans and ordinances.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

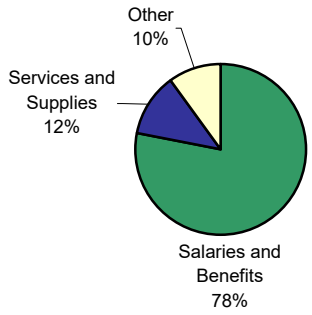



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 1,920,007 | 2,321,693 | 2,514,949 | 3,253,190 | 2,962,050 |
| Departmental Revenue | 1,750,209 | 2,174,059 | 2,519,159 | 3,253,190 | 2,962,049 |
| Local Cost | 169,798 | 147,634 | (4,210) | - | 1 |
| Budgeted Staffing | | | | 33.0 | |

In 2006-07, appropriation was less than the modified budget due primarily to vacant Planner positions. These vacancies were the result of the retirement of long-term employees as well as recruitment and retention issues. Departmental revenue was also less than the modified budget due to the reduced amount of billable hours.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Administrative/Executive
**DEPARTMENT:** Land Use Services - Current Planning
**FUND:** General

**BUDGET UNIT:** AAA CUR
**FUNCTION:** Public Protection
**ACTIVITY:** Other Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 1,443,533 | 1,852,022 | 1,957,868 | 2,280,706 | 2,558,571 | 2,665,403 | **106,832** |
| Services and Supplies | 203,284 | 206,434 | 244,694 | 331,283 | 337,012 | 378,562 | **41,550** |
| Central Computer | 22,122 | 34,978 | 42,964 | 28,694 | 28,694 | 32,874 | **4,180** |
| Vehicles | - | - | - | 24,992 | 25,000 | - | **(25,000)** |
| Transfers | 274,318 | 251,509 | 280,673 | 307,625 | 315,163 | 340,447 | **25,284** |
| Total Exp Authority | 1,943,257 | 2,344,943 | 2,526,199 | 2,973,300 | 3,264,440 | 3,417,286 | **152,846** |
| Reimbursements | (23,250) | (23,250) | (11,250) | (11,250) | (11,250) | (11,250) | **-** |
| Total Appropriation | 1,920,007 | 2,321,693 | 2,514,949 | 2,962,050 | 3,253,190 | 3,406,036 | **152,846** |
| **Departmental Revenue** | | | | | | | |
| Current Services | 1,750,464 | 2,173,831 | 2,519,763 | 2,958,205 | 3,253,190 | 3,406,036 | **152,846** |
| Other Revenue | (255) | 228 | (604) | 1,326 | - | - | **-** |
| Total Revenue | 1,750,209 | 2,174,059 | 2,519,159 | 2,962,049 | 3,253,190 | 3,406,036 | **152,846** |
| Local Cost | 169,798 | 147,634 | (4,210) | 1 | - | - | **-** |
| Budgeted Staffing | | | | | 33.0 | 34.0 | **1.0** |

Salaries and benefits of $2,665,403 fund 34.0 positions, which is an increase of $106,832 and 1.0 position. Appropriation adjustments reflect workers' compensation, MOU, and retirement rate adjustments. Also, a budgeted staffing adjustment to add 1.0 Land Use Technician II at a cost of $73,925 is budgeted to provide appropriate-level assistance to Planners on large projects.

Services and supplies of $378,562 include $153,000 for COWCAP charges and $125,000 for professional and consulting services. The increase of $41,550 is due to increased COWCAP charges.

The vehicles budget is eliminated because the 2006-07 budget included a one-time purchase.

Transfers of $340,447 include $291,000 for allocated departmental overhead. The increase of $25,284 is due to increased rent costs for the Victorville office, which are paid from the Rents budget.

Current services revenue of $3,406,036 is from the provision of planning services. The increase of $152,846 is due to Board-approved adjustments to the fee ordinance.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage of applications accepted as complete or returned to applicant within proposed timeframe. | 95% | 96% | 98% |

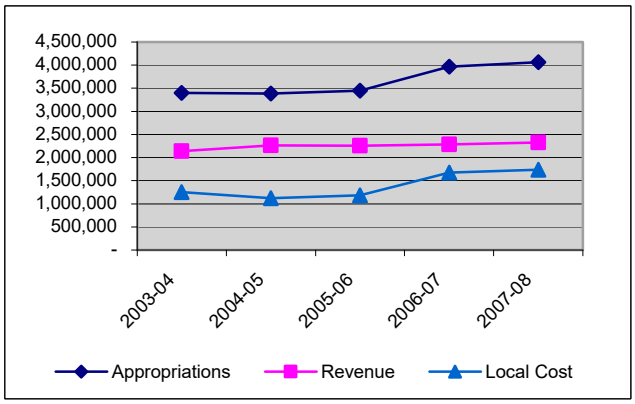
# Advance Planning

## DESCRIPTION OF MAJOR SERVICES

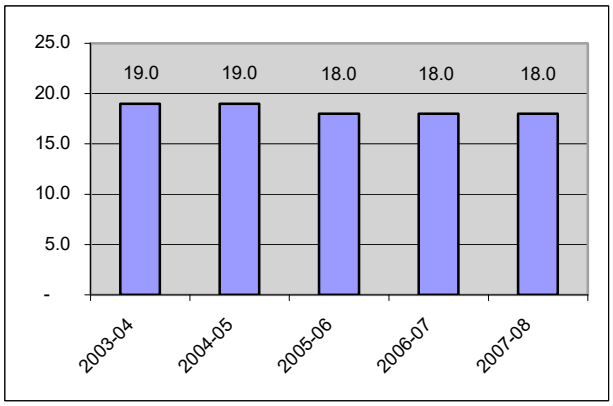
The Advance Planning Division prepares short and long-range plans for the development of the county and the conservation of its resources, including the county general plan and various specific plans. In addition, this division is responsible for inspections of mining facilities and mine reclamation plans, and provides professional staff assistance to the Planning Commission and Board of Supervisors for the formation and implementation of plans and ordinances. This division prepares the county general plan every ten to fifteen years. The General Plan Update was approved by the Board on March 13, 2007.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

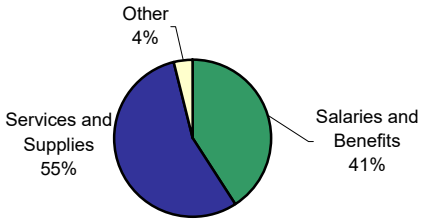
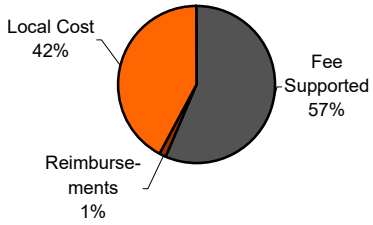



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 1,924,716 | 1,678,322 | 2,201,701 | 3,963,886 | 2,604,064 |
| Departmental Revenue | 769,204 | 679,697 | 1,007,295 | 2,287,138 | 1,018,133 |
| Local Cost | 1,155,512 | 998,625 | 1,194,406 | 1,676,748 | 1,585,931 |
| Budgeted Staffing | | | | 18.0 | |

In 2006-07, appropriation and departmental revenue were significantly less than the modified budget because there were fewer environmental impact reviews completed than budgeted.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Land Use Services - Advance Planning
**FUND:** General

**BUDGET UNIT:** AAA ADV
**FUNCTION:** Public Protection
**ACTIVITY:** Other Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 1,158,742 | 1,013,488 | 1,277,890 | 1,436,749 | 1,629,354 | 1,689,564 | **60,210** |
| Services and Supplies | 639,498 | 580,329 | 832,420 | 1,063,796 | 2,250,774 | 2,251,259 | **485** |
| Central Computer | - | - | - | 18,536 | 18,536 | 20,634 | **2,098** |
| Transfers | 186,801 | 147,425 | 180,495 | 190,831 | 195,826 | 163,097 | **(32,729)** |
| Total Exp Authority | 1,985,041 | 1,741,242 | 2,290,805 | 2,709,912 | 4,094,490 | 4,124,554 | **30,064** |
| Reimbursements | (60,325) | (62,920) | (89,104) | (105,848) | (130,604) | (60,324) | **70,280** |
| Total Appropriation | 1,924,716 | 1,678,322 | 2,201,701 | 2,604,064 | 3,963,886 | 4,064,230 | **100,344** |
| **Departmental Revenue** | | | | | | | |
| Current Services | 766,559 | 674,308 | 999,115 | 1,012,896 | 2,280,138 | 2,321,829 | **41,691** |
| Other Revenue | 2,645 | 5,389 | 8,180 | 5,237 | 7,000 | 7,000 | - |
| Total Revenue | 769,204 | 679,697 | 1,007,295 | 1,018,133 | 2,287,138 | 2,328,829 | **41,691** |
| Local Cost | 1,155,512 | 998,625 | 1,194,406 | 1,585,931 | 1,676,748 | 1,735,401 | **58,653** |
| Budgeted Staffing | | | | | 18.0 | 18.0 | - |

Salaries and benefits of $1,689,564 fund 18.0 positions, which is an increase of $60,210. Appropriation adjustments reflect increased workers' compensation charges as well as MOU and retirement rate adjustments.

Approximately 80% ($1,785,071) of services and supplies costs of $2,251,259 are budgeted for contract services related to the completion of various environmental impact reports. These costs are fully paid by the applicant through fees as included in the County's fee ordinance. Additionally, $320,000 is included for costs related to the completion of various commercial area and community plans.

Transfers of $163,097, which reflects a decrease of $32,729, are primarily for the allocation of departmental administrative costs.

Reimbursements of $60,324 are from other general fund departments for services provided. There is a decrease of $70,280 because the General Plan was adopted by the Board on March 13, 2007 and, therefore, funding from the General Plan Update special revenue fund is no longer appropriate.

Current services revenue of $2,321,829 is received primarily for the provision of planning services and the preparation of environmental impact reports. The increase of $41,691 is due to Board-approved adjustments to the fee ordinance.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| **Description of Performance Measure** | **2006-07 Projected** | **2006-07 Actual** | **2007-08 Projected** |
| Percentage of mining applications and reclamations permits processed through approval or denial within proposed timeframes. | 85% | 86% | 95% |

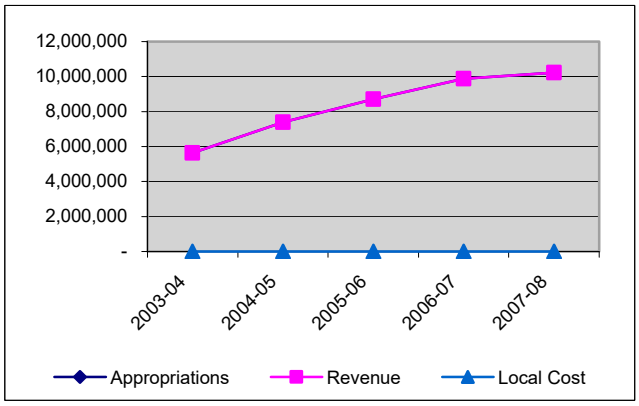
# Building and Safety

## DESCRIPTION OF MAJOR SERVICES

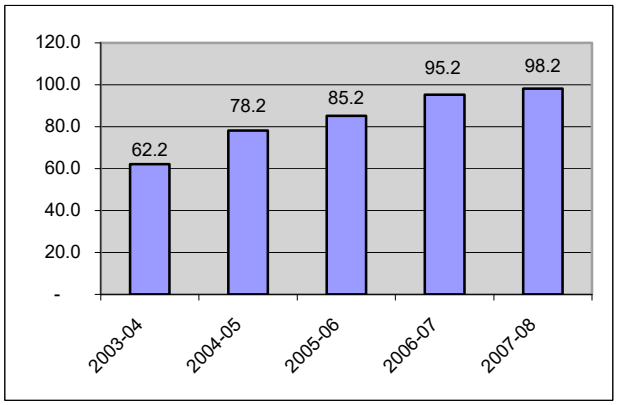
The Building and Safety Division administers construction and occupancy standards to safeguard life, health, and property in the interest of the general public's welfare throughout the unincorporated areas of the county. This is accomplished by applying county ordinances and state laws, and through the inspection of construction, alteration, moving, demolition, repair, occupancy, and use of buildings and structures.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

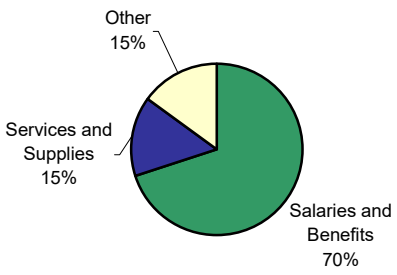
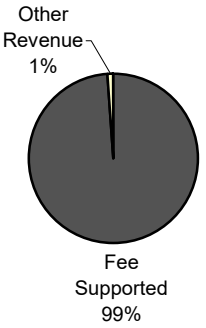



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 5,874,519 | 7,074,539 | 7,840,181 | 9,870,995 | 8,734,641 |
| Departmental Revenue | 5,983,909 | 7,164,978 | 7,506,953 | 9,870,995 | 8,734,281 |
| Local Cost | (109,390) | (90,439) | 333,228 | - | 360 |
| Budgeted Staffing | | | | 95.2 | |

In 2006-07, salaries and benefits were $873,000 less than the modified budget due to position vacancies. These vacancies were the result of several retirements of long-term employees as well as recruitment and retention issues. Services and supplies were also less than the modified budget due primarily to lower than anticipated mileage and fleet costs. Vehicle purchase costs were $40,000 less than budgeted. These savings are offset by reduced permit revenues.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Land Use Services - Building and Safety
**FUND:** General

**BUDGET UNIT:** AAA BNS
**FUNCTION:** Public Protection
**ACTIVITY:** Other Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 3,929,308 | 4,728,275 | 5,599,797 | 6,039,289 | 6,912,414 | 7,145,936 | **233,522** |
| Services and Supplies | 979,357 | 1,121,413 | 1,175,771 | 1,205,251 | 1,423,557 | 1,440,566 | **17,009** |
| Central Computer | 45,103 | 50,064 | 56,241 | 69,656 | 69,656 | 95,032 | **25,376** |
| Vehicles | 212,053 | 75,016 | (1,500) | 158,678 | 200,000 | - | **(200,000)** |
| Transfers | 712,404 | 1,099,771 | 1,010,351 | 1,265,370 | 1,265,368 | 1,537,143 | **271,775** |
| Total Exp Authority | 5,878,225 | 7,074,539 | 7,840,660 | 8,738,244 | 9,870,995 | 10,218,677 | **347,682** |
| Reimbursements | (3,706) | - | (479) | (3,603) | - | - | **-** |
| Total Appropriation | 5,874,519 | 7,074,539 | 7,840,181 | 8,734,641 | 9,870,995 | 10,218,677 | **347,682** |
| **Departmental Revenue** | | | | | | | |
| Licenses & Permits | 5,736,763 | 6,894,319 | 7,336,799 | 8,530,860 | 9,530,495 | 9,918,677 | **388,182** |
| State, Fed or Gov't Aid | 26,063 | 5,444 | 730 | - | - | - | **-** |
| Current Services | 89,397 | 176,929 | 21,681 | 113,325 | 240,500 | 200,000 | **(40,500)** |
| Other Revenue | 130,817 | 88,286 | 147,743 | 90,096 | 100,000 | 100,000 | **-** |
| Other Financing Sources | 869 | - | - | - | - | - | **-** |
| Total Revenue | 5,983,909 | 7,164,978 | 7,506,953 | 8,734,281 | 9,870,995 | 10,218,677 | **347,682** |
| Local Cost | (109,390) | (90,439) | 333,228 | 360 | - | - | **-** |
| Budgeted Staffing | | | | | 95.2 | 98.2 | **3.0** |

Salaries and benefits of $7,145,936 will fund 98.2 positions, which is an increase of $233,522 and 3.0 positions. Appropriation adjustments reflect various staffing changes, increased workers' compensation charges as well as MOU and retirement rate adjustments. Budgeted staffing is changed as follows:

- On November 6, 2006, the Board approved the addition of 1.0 Land Use Technician II to provide initial permit issuance services at the Yucca Valley office to ensure the continuation of quality customer service at this location.
- The addition of 2.0 Public Service Employees (PSE) to enable the division to hire extra help employees while recruitment efforts for regular clerical employees is ongoing, and to provide assistance during peak workload periods.

Services and supplies of $1,440,566 include $244,000 for COWCAP charges, $300,000 for contracted services, and $305,000 for vehicle charges. The increase of $17,009 is due primarily to increased COWCAP charges.

There are no vehicle purchases planned in 2007-08.

Transfers of $1,537,143, which is an increase of $271,775, is primarily for allocated departmental overhead.

Permit, current service, and other revenues totaling $10,218,677 are increased by a total of $347,682 based on the expected demand for services and will fully offset projected expenditures.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage of plan reviews completed with in proposed timeframes. | 90% | 89% | 95% |

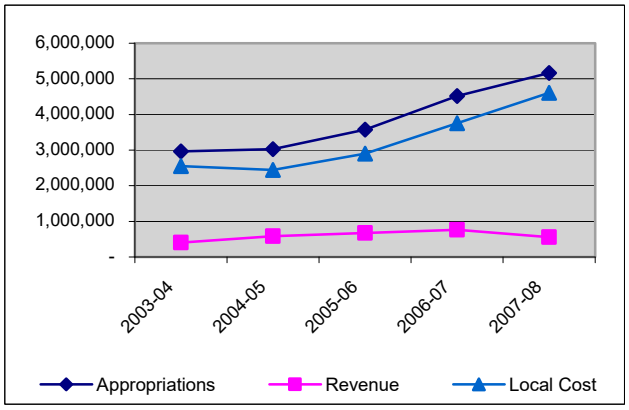
# Code Enforcement

## DESCRIPTION OF MAJOR SERVICES

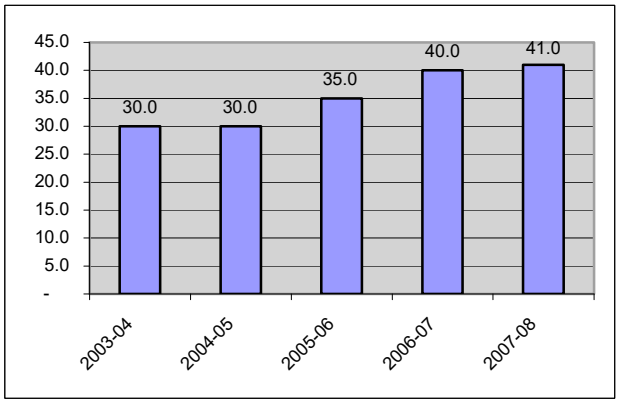
The Code Enforcement Division administers programs designed to protect the public's safety, welfare, and property through enforcement of county ordinances and state laws related to housing and property.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



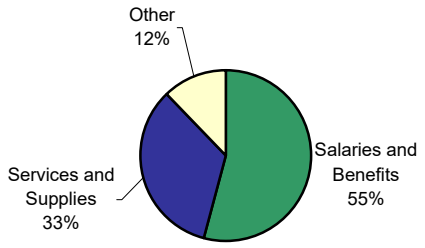

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 2,983,831 | 3,029,912 | 3,460,524 | 4,519,923 | 4,484,906 |
| Departmental Revenue | 414,140 | 578,789 | 847,990 | 767,530 | 673,706 |
| Local Cost | 2,569,691 | 2,451,123 | 2,612,534 | 3,752,393 | 3,811,200 |
| Budgeted Staffing | | | | 40.0 | |

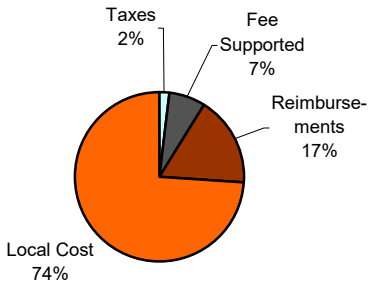
In 2006-07, appropriation was $35,000 less than the modified budget due primarily to lower than anticipated service needs for rehabilitation and demolition of substandard buildings. Offsetting reimbursements related to rehabilitation and demolition services were less than expected. Departmental revenue related to enforcement of the Short Term Rental Ordinance was less than expected due to time requirements for program start up.

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Public and Support Services
**DEPARTMENT:** Land Use Services - Code Enforcement
**FUND:** General

**BUDGET UNIT:** AAA CEN
**FUNCTION:** Public Protection
**ACTIVITY:** Other Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 1,891,442 | 2,006,037 | 2,527,755 | 2,961,973 | 3,172,258 | 3,389,306 | **217,048** |
| Services and Supplies | 806,984 | 709,749 | 756,013 | 1,233,716 | 1,790,261 | 2,036,223 | **245,962** |
| Central Computer | 17,928 | 23,279 | 26,022 | 35,546 | 35,546 | 52,135 | **16,589** |
| Equipment | - | - | - | 101,043 | - | - | **-** |
| Vehicles | - | 72,443 | 15,692 | 75,056 | 125,000 | 25,000 | **(100,000)** |
| Transfers | 508,856 | 289,925 | 252,069 | 282,078 | 274,305 | 740,841 | **466,536** |
| Total Exp Authority | 3,225,210 | 3,101,433 | 3,577,551 | 4,689,412 | 5,397,370 | 6,243,505 | **846,135** |
| Reimbursements | (241,379) | (71,521) | (117,027) | (204,506) | (877,447) | (1,077,546) | **(200,099)** |
| Total Appropriation | 2,983,831 | 3,029,912 | 3,460,524 | 4,484,906 | 4,519,923 | 5,165,959 | **646,036** |
| **Departmental Revenue** | | | | | | | |
| Taxes | 5,819 | 135,329 | 121,619 | 146,308 | 125,000 | 125,000 | **-** |
| Licenses & Permits | 84,025 | 97,943 | 98,718 | 226,519 | 108,000 | 110,000 | **2,000** |
| Use of Money and Prop | - | - | 310 | - | - | - | **-** |
| State, Fed or Gov't Aid | 79,021 | 144,716 | 419,067 | 160,976 | 150,000 | - | **(150,000)** |
| Current Services | 205,017 | 200,262 | 197,822 | 133,536 | 325,300 | 325,300 | **-** |
| Other Revenue | 37,558 | 539 | 3,914 | 6,367 | - | - | **-** |
| Other Financing Sources | 2,700 | - | 6,540 | - | 59,230 | - | **(59,230)** |
| Total Revenue | 414,140 | 578,789 | 847,990 | 673,706 | 767,530 | 560,300 | **(207,230)** |
| Local Cost | 2,569,691 | 2,451,123 | 2,612,534 | 3,811,200 | 3,752,393 | 4,605,659 | **853,266** |
| Budgeted Staffing | | | | | 40.0 | 41.0 | **1.0** |

Salaries and benefits of $3,389,306 will fund 41.0 positions, which is an increase of $217,048. This includes the addition of 1.0 FTE for a Code Enforcement Officer III. Appropriation adjustments reflect increased workers' compensation charges as well as MOU and retirement rate adjustments.

Services and supplies of $2,036,223 include $876,000 for contract abatement services and $282,000 for vehicle charges. The increase of $245,962 is due primarily to the enhanced enforcement of the Off-Highway Vehicle ordinance that became effective July 1, 2006.

Transfers of $740,841, including an increase of $466,536, are for costs paid to County Counsel and allocated departmental overhead.

Reimbursements of $1,077,546 are from non-general fund departments primarily for blight, litter, and graffiti abatement. The increase of $200,099 is due, in part, to the reclassification of $59,230 of other financing sources. The remaining increase is due to the provision of more reimbursable blight abatement and demolition services.

Departmental revenue of $560,300 is primarily for licenses and permits. The decrease of $207,230 includes $150,000 due to the cancellation of the California Integrated Waste Management Board Grant and $59,230 due to the accounting reclassification detailed above.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage of initial inspections completed within three weeks of receiveing complaint. | 95% | 95% | 98% |
| Percentage of illegal OHV riders contacted and provided educational material regarding legal OHV areas. | 50% | 55% | 60% |
| Percentage increase of waste and recyclable materials collected by Code Enforcement during community cleanup activities. | 25% | 18% | 25% |

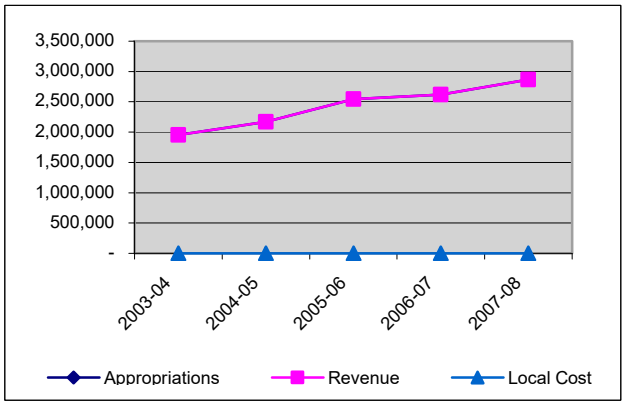
# Fire Hazard Abatement

## DESCRIPTION OF MAJOR SERVICES

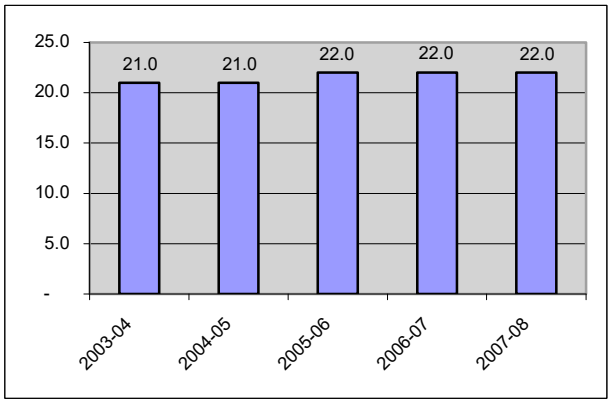
Through the Fire Hazard Abatement program, the Code Enforcement Division enforces the county's Fire and Hazardous Trees Ordinance in unincorporated portions of the county, as well as under contract to certain cities and fire districts. These services include inspections, notifications to property owners, and removal of hazards caused by vegetation and flammable debris.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



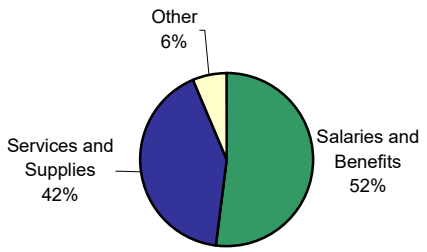

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 1,853,164 | 2,023,280 | 2,086,905 | 2,617,148 | 2,371,623 |
| Departmental Revenue | 1,840,549 | 1,968,717 | 2,087,755 | 2,617,148 | 2,372,526 |
| Local Cost | 12,615 | 54,563 | (850) | - | (903) |
| Budgeted Staffing | | | | 22.0 | |

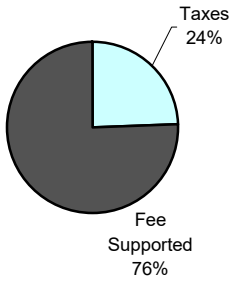
In 2006-07, actual appropriation was less than the modified budget due primarily to reduced computer hardware purchases. This was offset by a reduction of departmental revenue.

## ANALYSIS OF FINAL BUDGET

### 2007-08 EXPENDITURE AUTHORITY




### 2007-08 FINANCING SOURCES




**GROUP:** Public and Support Services
**DEPARTMENT:** Land Use Services - Fire Hazard Abatement
**FUND:** General

**BUDGET UNIT:** AAA WAB
**FUNCTION:** Public Protection
**ACTIVITY:** Other Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 955,114 | 1,096,228 | 1,226,652 | 1,340,874 | 1,398,084 | 1,489,219 | **91,135** |
| Services and Supplies | 734,225 | 877,516 | 712,146 | 876,304 | 1,055,497 | 1,176,244 | **120,747** |
| Central Computer | 10,245 | 13,030 | 16,593 | 19,610 | 19,610 | 19,568 | **(42)** |
| Vehicles | - | - | 24,791 | 18,641 | 25,000 | - | **(25,000)** |
| Transfers | 238,580 | 121,506 | 106,723 | 119,136 | 118,957 | 182,643 | **63,686** |
| Total Exp Authority | 1,938,164 | 2,108,280 | 2,086,905 | 2,374,565 | 2,617,148 | 2,867,674 | **250,526** |
| Reimbursements | (85,000) | (85,000) | - | (2,942) | - | - | **-** |
| Total Appropriation | 1,853,164 | 2,023,280 | 2,086,905 | 2,371,623 | 2,617,148 | 2,867,674 | **250,526** |
| **Departmental Revenue** | | | | | | | |
| Taxes | 490,102 | 727,465 | 482,378 | 490,880 | 700,000 | 700,000 | **-** |
| Current Services | 1,351,336 | 1,240,583 | 1,606,190 | 1,882,064 | 1,917,148 | 2,167,674 | **250,526** |
| Other Revenue | (889) | 669 | (813) | (418) | - | - | **-** |
| Total Revenue | 1,840,549 | 1,968,717 | 2,087,755 | 2,372,526 | 2,617,148 | 2,867,674 | **250,526** |
| Local Cost | 12,615 | 54,563 | (850) | (903) | - | - | **-** |
| Budgeted Staffing | | | | | 22.0 | 22.0 | **-** |

Salaries and benefits of $1,489,219 will fund 22.0 positions, which is an increase of $91,135. Appropriation adjustments reflect increased workers' compensation charges, as well as MOU and retirement rate adjustments.

Services and supplies of $1,176,244 include $735,000 for contracted abatement services and $155,000 for vehicle services. The increase of $120,747 is due to an expected rise in the need for contract abatement services. The cost of these services will be fully offset by current services revenue, which is paid by contracting agencies or property owners.

There are no vehicle purchases planned in 2007-08.

Transfers of $182,643, including an increase of $63,686, are for allocated departmental overhead.

Current services revenue of $2,167,674 is from contracting agencies and property owners and is increased to fully offset the appropriation adjustments detailed above.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percent of abatements performed within five weeks of Non-Compliant Final Notice. | 95% | 96% | 98% |

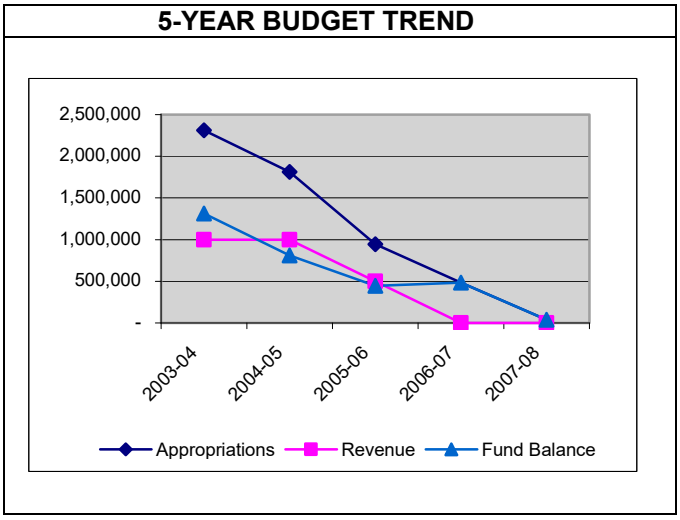
# General Plan Update

## DESCRIPTION OF MAJOR SERVICES

The Advance Planning Division updates the county General Plan every ten to fifteen years. This special revenue fund was created in 2002-03 to track the actual cost of the update process. The current General Plan Update was approved by the Board on March 13, 2007.

There is no staffing associated with this budget unit.

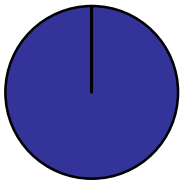
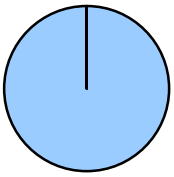
## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 1,550,000 | 1,400,000 | 518,822 | 484,011 | 501,360 |
| Departmental Revenue | 1,047,913 | 1,034,185 | 557,910 | - | 57,258 |
| Fund Balance | | | | 484,011 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  Services and Supplies 100% |  Fund Balance 100% |

**GROUP:** Public and Support Services
**DEPARTMENT:** Land Use Services
**FUND:** General Plan Update

**BUDGET UNIT:** RHJ LUS
**FUNCTION:** Public Protection
**ACTIVITY:** Other Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 1,800,000 | 1,650,000 | 465,042 | 418,556 | 397,731 | 39,908 | **(357,823)** |
| Equipment | - | - | - | 12,524 | 16,000 | - | **(16,000)** |
| Transfers | - | - | 53,780 | 70,280 | 70,280 | - | **(70,280)** |
| Total Exp Authority | 1,800,000 | 1,650,000 | 518,822 | 501,360 | 484,011 | 39,908 | **(444,103)** |
| Reimbursements | (250,000) | (250,000) | - | - | - | - | **-** |
| Total Appropriation | 1,550,000 | 1,400,000 | 518,822 | 501,360 | 484,011 | 39,908 | **(444,103)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 47,913 | 34,185 | 57,910 | 57,258 | - | - | **-** |
| Other Financing Sources | 1,000,000 | 1,000,000 | 500,000 | - | - | - | **-** |
| Total Revenue | 1,047,913 | 1,034,185 | 557,910 | 57,258 | - | - | **-** |
| Fund Balance | | | | | 484,011 | 39,908 | **(444,103)** |

The current General Plan Update was completed on March 13, 2007. General fund financing is no longer required. The estimated fund balance of $39,908, which is appropriated in the services and supplies budget, will be used for residual General Plan-related expenses.

# PUBLIC WORKS
# Vana R. Olson

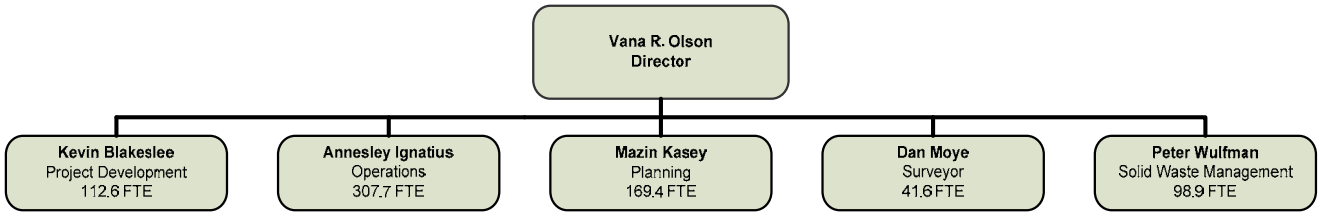
## MISSION STATEMENT

The mission of the Department of Public Works is to provide a broad range of services and infrastructure to help ensure safe and desirable communities for the people of San Bernardino County. Areas of responsibility include roads, traffic, flood control, storm water quality, water conservation, solid waste services, and county surveyor functions.

## STRATEGIC GOALS

1. *Surveyor Function* – Provide timely map and plan check services for customers to allow the pace of development to proceed in a controlled and opportune manner.
2. *Transportation Division* – Maintain the level of safety and maintenance for county maintained roads to help ensure the motoring public's well being.
3. *Solid Waste Management Division* – Improve the efficiency of landfill space utilization to more effectively meet the public's future capacity needs.
4. *Flood Control District* – Increase groundwater recharge services at flood control district facilities in support of maintaining adequate water supplies for the people of San Bernardino County.

## ORGANIZATIONAL CHART




## SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | | |
|---|---|---|---|---|---|---|
| | Operating Exp/ Appropriation | Revenue | Local Cost | Fund Balance | Revenue Over/ (Under) Exp | Staffing |
| **Surveyor Function:** | | | | | | |
| Surveyor | 5,400,409 | 5,132,271 | 268,138 | | | 42.6 |
| Survey Monument Preservation | 513,854 | 91,509 | | 422,345 | | - |
| **Transportation Division:** | | | | | | |
| Road Operations | 101,102,388 | 69,576,157 | | 31,526,231 | | 412.4 |
| Etiwanda Interchange Improvement | 60,395 | 1,000 | | 59,395 | | - |
| High Desert Corridor Project | 1,363,247 | 1,181,119 | | 182,128 | | - |
| Facilities Development Plans | 11,858,260 | 3,137,604 | | 8,720,656 | | - |
| Measure I Program | 24,686,328 | 9,365,850 | | 15,320,478 | | - |
| Regional Development Mitigation Plan | 8,325,517 | 8,180,230 | | 145,287 | | - |
| **Solid Waste Management Division:** | | | | | | |
| Operations | 75,617,539 | 79,877,603 | | | 4,260,064 | 99.9 |
| Site Closure and Maintenance | 1,300,203 | 15,520,380 | | | 14,220,177 | - |
| Site Enhancement, Expansion and Acquisition | 10,872,664 | 12,629,794 | | | 1,757,130 | - |
| Environmental Fund | 13,261,133 | 1,630,905 | | | (11,630,228) | - |
| Environmental Mitigation Fund | 3,668,815 | 3,756,449 | | | 87,634 | - |
| **Flood Control District:** | | | | | | |
| Consolidated Funds | 177,897,928 | 116,841,651 | | 61,056,277 | | 181.3 |
| Equipment Fund | 1,551,100 | 2,785,000 | | | 1,233,900 | |
| **TOTAL** | 437,479,780 | 329,707,522 | 268,138 | 117,432,797 | 9,928,677 | 736.2 |

Note: The Flood Control District is reported separately in the Special Districts budget book.

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

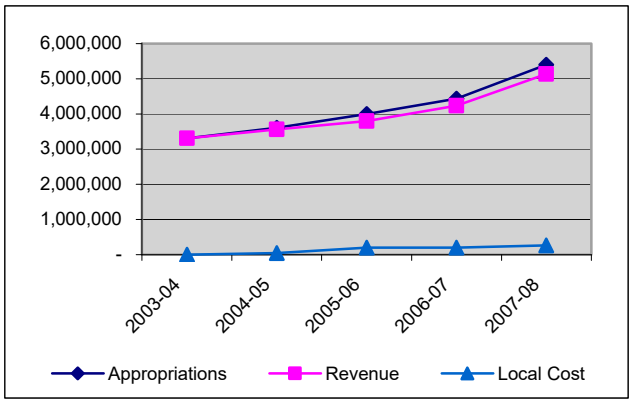
# Surveyor

## DESCRIPTION OF MAJOR SERVICES

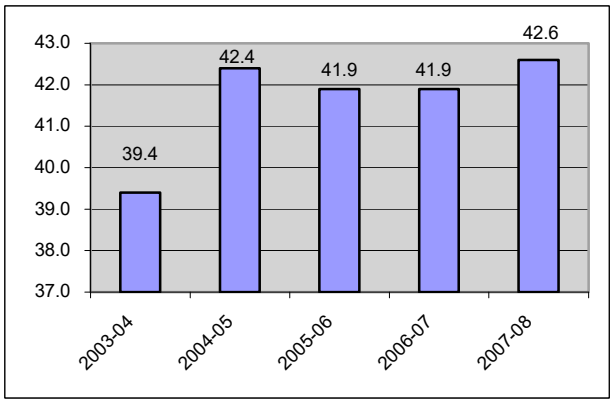
The function of the County Surveyor is to review subdivision maps as prescribed by state law, prepare legal descriptions and maps for other county departments, assist the public in matters relating to land boundaries, and ensure that sound surveying is used in the preparation of maps and plans for project development within the county. The Surveyor ensures these maps and plans conform to the conditions of approval, local ordinances, standards for development, and state laws. Field crews perform boundary and construction surveys for other county departments and are responsible for perpetuation of controlling survey monuments.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

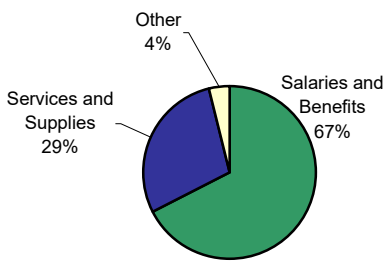
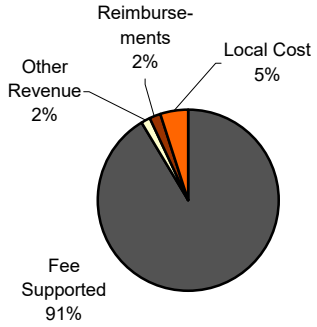



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 3,291,928 | 3,206,455 | 3,429,546 | 4,432,992 | 3,803,189 |
| Departmental Revenue | 3,067,929 | 3,159,210 | 3,251,009 | 4,233,482 | 3,624,700 |
| Local Cost | 223,999 | 47,245 | 178,537 | 199,510 | 178,489 |
| Budgeted Staffing | | | | 41.9 | |

Appropriation and departmental revenue in 2006-07 are less than budget due to a number of staffing vacancies occurring during the year.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Public Works - Surveyor
**FUND:** General

**BUDGET UNIT:** AAA SVR
**FUNCTION:** Public Protection
**ACTIVITY:** Other Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 2,558,190 | 2,903,981 | 2,923,964 | 3,237,836 | 3,489,584 | 3,713,264 | **223,680** |
| Services and Supplies | 666,470 | 271,103 | 449,103 | 487,250 | 719,873 | 1,549,059 | **829,186** |
| Central Computer | 12,978 | 18,375 | 23,187 | 27,422 | 27,422 | 32,447 | **5,025** |
| Equipment | 71,204 | 22,929 | 31,469 | 54,903 | 201,605 | 112,200 | **(89,405)** |
| Transfers | 49,767 | 60,438 | 86,480 | 98,796 | 99,172 | 102,979 | **3,807** |
| Total Exp Authority | 3,358,609 | 3,276,826 | 3,514,203 | 3,906,207 | 4,537,656 | 5,509,949 | **972,293** |
| Reimbursements | (66,681) | (70,371) | (84,657) | (103,018) | (104,664) | (109,540) | **(4,876)** |
| Total Appropriation | 3,291,928 | 3,206,455 | 3,429,546 | 3,803,189 | 4,432,992 | 5,400,409 | **967,417** |
| **Departmental Revenue** | | | | | | | |
| State, Fed or Gov't Aid | - | - | 646 | - | - | - | **-** |
| Current Services | 3,001,411 | 3,068,919 | 3,141,329 | 3,530,641 | 4,143,482 | 5,042,271 | **898,789** |
| Other Revenue | 66,518 | 90,291 | 109,034 | 94,059 | 90,000 | 90,000 | **-** |
| Total Revenue | 3,067,929 | 3,159,210 | 3,251,009 | 3,624,700 | 4,233,482 | 5,132,271 | **898,789** |
| Local Cost | 223,999 | 47,245 | 178,537 | 178,489 | 199,510 | 268,138 | **68,628** |
| Budgeted Staffing | | | | | 41.9 | 42.6 | **0.7** |

Salaries and benefits of $3,713,264 fund 42.6 positions. The $223,680 increase in 2007-08 reflects the following:

- $177,370 for costs related to MOU, retirement, workers' compensation, and step advancement increases.
- $16,690 for the addition of 0.7 extra-help Public Service Employee to log in records of surveys and to help maintain an appropriate level of service at the Surveyor's public counter.
- $29,620 in termination benefits for an Engineering Technician V expected to retire in 2007-08.

Services and supplies of $1,549,059 include the cost of private land surveying firms, computer software/hardware upgrades, application development, safety equipment, vehicle charges and employee training. The considerable increase of $829,186 is primarily the result of an additional $730,000 anticipated for the use of private land surveying firms. Proposition 1B, which was approved by the voters in November 2006, will provide the county with approximately $15,000,000 in 2007-08 for a variety of road projects - primarily rehabs, drainage improvements and major overlays. All of these projects will require survey work. Due to the significant number of projects anticipated, the Surveyor expects to utilize the services of land surveying firms to help manage its increased workload demands.

Equipment of $112,200 has been budgeted in fiscal year 2007-08 to purchase the following items:

- $55,000 for a Global Positioning System RTK unit to search for survey monument markers prior to the start of county construction projects to avoid marker destruction. This equipment would reduce costs associated with private property retracements that would cost the county more than the cost of the unit.
- $35,500 for a Total Station robotic instrument to replace older, obsolete instruments and increase productivity.
- $9,000 for a color plotter to replace an obsolete color plotter that is beyond economical repair.
- $7,500 for a scanner needed for the management and imaging of 11 x 17 documents.
- $5,200 for a color printer needed in order to print 11 x 17 documents to convey GIS information and to print working maps used in conjunction with the Parcel Basemap project. Also, the printer would be used to produce color aerial photos for inclusion in job folders to aid field crews.

Transfers of $102,979 represent reimbursements for Human Resources, payroll and computer services costs.

Reimbursements of $109,540 are anticipated from the department's Transportation division for utilizing the Surveyor's services. The additional $4,876 is needed to offset MOU increases in accordance with an agreement between the two divisions.

Current services revenues of $5,042,271 are primarily from fees charged to customers for the review of subdivision maps, preparation of legal descriptions/maps, and for field surveys. The $898,789 increase is comprised mainly of the following items:

- $730,000 from customers to recover the cost of utilizing private land surveying firms for services relating to map reviews and surveys.
- $130,904 to maintain current levels of service.
- $21,311 in additional requests for field surveys.
- $28,345 from the Survey Monument Preservation Fund for performing more retracement and/or re-monument surveys.
- $17,621 decrease in revenue related to the review of subdivision maps based upon current year-end estimates.

Other revenue of $90,000 reflects taxable sales of map updates on microfilm or CD, microfiche prints, plotter prints, electronic map images and photocopies.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage of parcel maps completed within 70 working days during 2006-07 and 65 working days during 2007-08. | 100% | 100% | 100% |
| Percentage of record of surveys completed within 75 working days. | 100% | 70% | 100% |
| Percentage of corner records completed within 75 working days. | 100% | 80% | 100% |
| Percentage of final maps completed within 40 working days during 2006-07 and 35 working days during 2007-08. | 100% | 100% | 100% |

The above performance measures demonstrate the Surveyor's emphasis of providing efficient map and plan checking services that are crucial for the pace of development in this county. This function is necessary for development to proceed in a controlled manner and is mandated by either state laws or internal county standards. For 2006-07, the Surveyor did not achieve its projected goals concerning record of surveys and corner records due to recruitment/retention issues impacting certain budgeted positions.

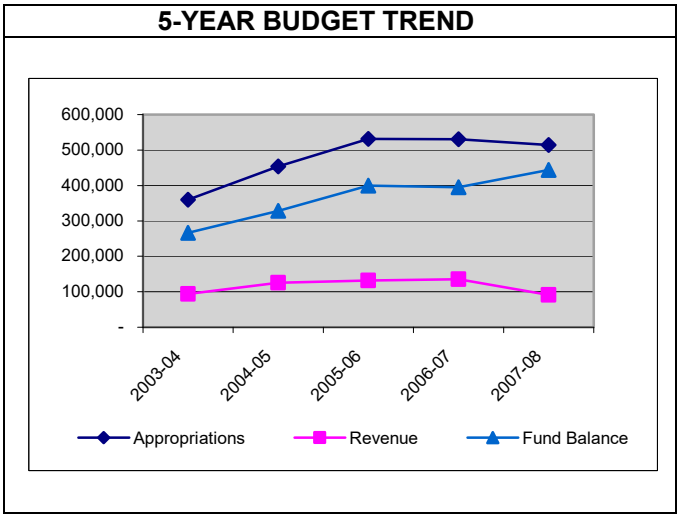
# Survey Monument Preservation

## DESCRIPTION OF MAJOR SERVICES

The Survey Monument Preservation Fund was established to account for expenses incurred related to the retracement or re-monument surveys of major historical land division lines, upon which later surveys are based. These include, but are not limited to, surveys of government section lines, rancho section lines, acreage subdivision lot lines, and subdivision boundary lines. The services related to this fund are financed by a $10 fee charged to the public for filing or recording specific types of grant deeds conveying real property.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

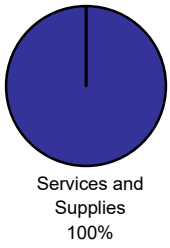
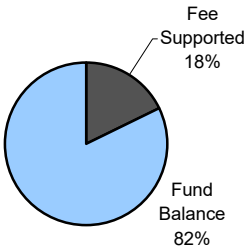



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 69,331 | 73,617 | 139,489 | 530,850 | 59,693 |
| Departmental Revenue | 131,720 | 144,990 | 134,980 | 135,432 | 86,620 |
| Fund Balance | | | | 395,418 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures for this budget unit are typically much less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Public Works - Surveyor
**FUND:** Survey Monument Presentation

**BUDGET UNIT:** SBS SVR
**FUNCTION:** Public Protection
**ACTIVITY:** Other Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 69,331 | 73,617 | 139,489 | 59,693 | 530,850 | 513,854 | **(16,996)** |
| Total Appropriation | 69,331 | 73,617 | 139,489 | 59,693 | 530,850 | 513,854 | **(16,996)** |
| **Departmental Revenue** | | | | | | | |
| Current Services | 131,720 | 144,990 | 134,980 | 86,620 | 135,432 | 91,509 | **(43,923)** |
| Total Revenue | 131,720 | 144,990 | 134,980 | 86,620 | 135,432 | 91,509 | **(43,923)** |
| Fund Balance | | | | | 395,418 | 422,345 | **26,927** |

Services and supplies of $513,854 represents the availability of funds to pay the Surveyor for services specifically relating to retracement or re-monument surveys. The $16,996 decrease in budget is based upon decreased departmental revenue.

Current services revenue of $91,509 represents a $43,923 decrease from the 2006-07 budget due to the reduced activity related to the conveyance of real property that has been occurring.

# Transportation – Road Operations

## DESCRIPTION OF MAJOR SERVICES

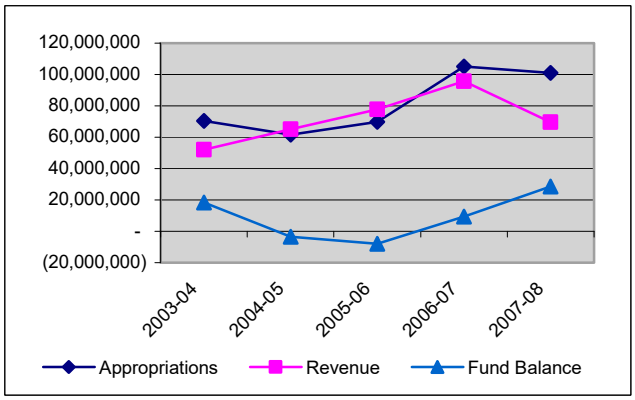
The Transportation Division is responsible for the operation, maintenance, and improvement of the county's road system that currently includes approximately 2,822 miles of roadways. Additional activities include administration, planning, design, construction, and traffic operations.

The division's routine maintenance activities include patching and crack filling on approximately 7,500 lane-miles of asphalt pavement, grading of 533 miles of unpaved roads, shoulder maintenance, snowplowing of over 300 miles of mountain roads, traffic signal maintenance at 56 intersections, roadside weed abatement in urban areas, traffic sign and pavement striping maintenance throughout the system, storm repairs and cleanup, maintenance of 380 bridges and thousands of concrete box and metal pipe culverts, as well as maintenance of drainage facilities such as inlets, ditches, dikes, and gutters. Maintenance functions are provided through 13 yard districts with regional facilities located to best serve the 20,000 square-mile area of the county.

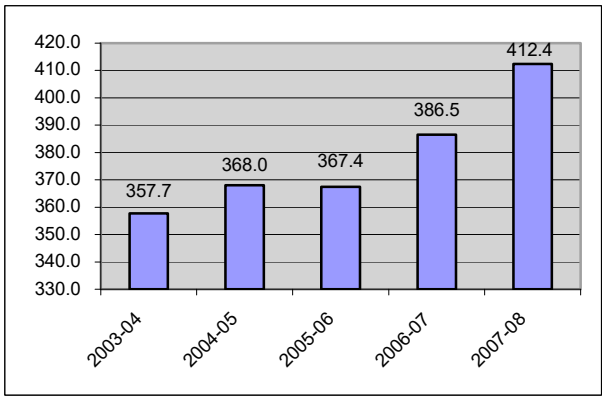
Road activities are funded almost entirely from highway-user sources. These sources consist primarily of state and federal fuel taxes, voter-approved state transportation infrastructure bond (Proposition 1B), local transportation funds generated by sales tax revenues (Measure I), and development impact fees (the department has established nine local and one regional transportation fee plan areas throughout the county to collect funds for the purpose of mitigating the impacts of new development). Construction of major improvements (such as new roads, bridges, or adding of lanes) is limited to a few projects per year based on available funding.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



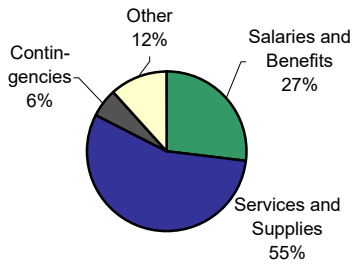

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 45,272,552 | 57,608,930 | 62,138,947 | 105,012,901 | 67,567,752 |
| Departmental Revenue | 39,846,444 | 40,044,246 | 74,616,937 | 95,615,821 | 89,128,105 |
| Fund Balance | | | | 9,397,080 | |
| Budgeted Staffing | | | | 386.5 | |

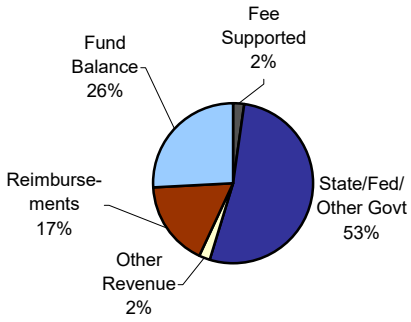
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures for this budget unit are typically much less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget.

## ANALYSIS OF FINAL BUDGET

### 2007-08 EXPENDITURE AUTHORITY




### 2007-08 FINANCING SOURCES




**GROUP:** Public and Support Services
**DEPARTMENT:** Public Works - Transportation
**FUND:** Road Operations

**BUDGET UNIT:** SAA, SVF, SVJ, SVK, SVL, SVM
**FUNCTION:** Public Ways and Facilities
**ACTIVITY:** Public Ways

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 23,121,344 | 21,437,225 | 26,506,879 | 27,604,880 | 30,156,381 | 32,797,258 | **2,640,877** |
| Services and Supplies | 22,674,137 | 30,481,955 | 32,403,820 | 38,241,265 | 74,310,553 | 67,682,810 | **(6,627,743)** |
| Central Computer | 104,774 | 167,621 | 204,873 | 235,338 | 236,007 | 273,583 | **37,576** |
| Other Charges | 1,181,292 | 533,803 | 993,970 | 2,017,563 | 4,310,982 | 5,894,234 | **1,583,252** |
| Land and Improvements | 4,357 | 94,196 | 36,688 | 2,065,185 | 3,030,000 | 838,000 | **(2,192,000)** |
| Equipment | 127,627 | 317,656 | 259,399 | 109,569 | 785,500 | 937,500 | **152,000** |
| Vehicles | 1,918,873 | 3,514,825 | 1,193,390 | 2,099,799 | 2,767,000 | 3,200,000 | **433,000** |
| L/P Struct/Equip/Vehicles | 734,821 | 880,312 | 925,083 | 972,327 | 1,475,000 | 895,000 | **(580,000)** |
| Transfers | 773,008 | 930,196 | 2,061,486 | 1,022,806 | 2,155,488 | 1,913,233 | **(242,255)** |
| Contingencies | - | - | - | - | - | 7,000,000 | **7,000,000** |
| Total Exp Authority | 50,640,233 | 58,357,789 | 64,585,588 | 74,368,732 | 119,226,911 | 121,431,618 | **2,204,707** |
| Reimbursements | (7,475,561) | (748,859) | (3,261,910) | (7,172,698) | (17,714,010) | (20,879,230) | **(3,165,220)** |
| Total Appropriation | 43,164,672 | 57,608,930 | 61,323,678 | 67,196,034 | 101,512,901 | 100,552,388 | **(960,513)** |
| Operating Transfers Out | 2,107,880 | - | 815,269 | 371,718 | 3,500,000 | 550,000 | **(2,950,000)** |
| Total Requirements | 45,272,552 | 57,608,930 | 62,138,947 | 67,567,752 | 105,012,901 | 101,102,388 | **(3,910,513)** |
| **Departmental Revenue** | | | | | | | |
| Licenses & Permits | 219,434 | 189,421 | 234,141 | 562,940 | 225,000 | 500,000 | **275,000** |
| Use of Money and Prop | 532,372 | 489,064 | 819,937 | 1,664,637 | 460,000 | 1,252,500 | **792,500** |
| State, Fed or Gov't Aid | 34,643,589 | 35,210,113 | 52,882,163 | 69,161,562 | 75,841,304 | 64,050,397 | **(11,790,907)** |
| Current Services | 1,602,878 | 974,794 | 1,448,079 | 2,850,934 | 4,240,017 | 2,321,760 | **(1,918,257)** |
| Other Revenue | 669,322 | 606,618 | 1,846,916 | 4,018,610 | 321,500 | 1,346,500 | **1,025,000** |
| Other Financing Sources | 178,849 | 2,574,236 | 4,635,701 | 2,669,690 | 3,400,000 | 105,000 | **(3,295,000)** |
| Total Revenue | 37,846,444 | 40,044,246 | 61,866,937 | 80,928,373 | 84,487,821 | 69,576,157 | **(14,911,664)** |
| Operating Transfers In | 2,000,000 | - | 12,750,000 | 8,199,732 | 11,128,000 | - | **(11,128,000)** |
| Total Financing Sources | 39,846,444 | 40,044,246 | 74,616,937 | 89,128,105 | 95,615,821 | 69,576,157 | **(26,039,664)** |
| Fund Balance | | | | | 9,397,080 | 31,526,231 | **22,129,151** |
| Budgeted Staffing | | | | | 386.5 | 412.4 | **25.9** |

**APPROPRIATION**

Salaries and benefits of $32,797,258 fund 412.4 positions and are increasing by to $2,640,877. Of this amount, approximately $750,000 represents MOU, retirement, and workers' compensation adjustments. The balance of approximately $1,890,000, as well as the 25.9 increase in budgeted staffing, is primarily a result of the following:

- 5.0 new positions are being added to the Contracts Division due to increased workload caused by additional Proposition 42 and Proposition 1B funding. This unit currently does not have sufficient staff to oversee the number of anticipated construction contracts and therefore must utilize the services of outside engineering firms. Adding these positions at a cost of approximately $410,000 would reduce the department's reliance on the use of private engineering contractors when the need arises. The 5.0 positions consist of:

  1.0 Public Works Engineer III
  2.0 Engineering Technician V's
  1.0 Engineering Technician IV
  1.0 Engineering Technician III

- 4.0 new positions are being added for the Design Division due to increased workload caused by additional Proposition 42, Proposition 1B and Development Mitigation Plan funding. The Design Division currently does not have sufficient support staff for its Design, Pavement Management, and Utility Sections for the current and anticipated level of workload. Due to time constraints inherent in some of the funding sources, it is imperative to complete design and construction in a timely manner. The cost of this additional staff of $300,000 will be offset by increased revenues. These 4.0 positions are as follows:

  1.0 Engineering Technician IV for the Pavement Management Section.
  1.0 Engineering Technician IV for the Utility Section.
  2.0 Engineering Technician IV's for the Design Section.

- 9.0 new positions are for the Operations Division. The increased revenue from Proposition 42, Proposition 1B, and Local Transportation Funds (LTF) has resulted in additional yard chip seal and overlay projects that are administered by the Operations Division. This additional staffing, at a cost of $525,000, is as follows:

  1.0 Equipment Operator I and 1.0 Equipment Operator III for the Barstow Yard.
  1.0 Equipment Operator I for the Desert Crack Seal Team.
  1.0 Equipment Operator II for the Apple Valley Yard.
  1.0 Maintenance and Construction Worker I for the Valley Crack Seal Team.
  2.0 Maintenance and Construction Worker I's as traffic safety flagmen for the Tree Crew.
  2.0 Maintenance and Construction Supervisor I's for the Big Bear and Crestline road yards due to increased supervisory responsibilities, mandated governmental/environmental regulations, and increased traffic.

- 1.0 Staff Analyst II is to assist the Director with special projects ($74,000).

- 1.0 Business Systems Analyst I for support of Permits Plus and the Wincams Job Cost Accounting System ($75,500).

- 1.0 Engineering Technician IV for the Planning Division to assist in the additional mapping and technical skills required to develop the Development Mitigation Plan (DMP) Project List. This new position ($73,500) will be funded by administrative overhead charges built into the fees charged for each construction permit issued for the DMP.

- 1.0 Engineering Technician IV is for the Victorville Land Development Section ($73,500) to be financed by Gas Tax funds.

- 1.5 contract positions (1.0 Contract PWG Transportation Engineer approved by the Board of Supervisors on September 26, 2006 and 0.5 Contract PSG Trans Planner approved by the Board of Supervisors on April 3, 2007) are for the Caltrans Contract Team and will perform preliminary design, environmental studies and right-of-way in connection with the east/west high desert corridor. The cost of these positions of $160,000 is 100% reimbursable from the State of California Department of Transportation.

- 3.0 positions (2.0 Public Works Engineer II's and 1.0 Engineering Services Technician) at a cost of $270,000 are being transferred into Transportation from the Flood Control District due to workload demands within the Department of Public Works.

- Transfer of 1.0 Public Works Engineer III ($110,000) to the Flood Control Etiwanda/San Sevaine Project.

- Costs are also increasing by approximately $10,000 for the following reclassifications:

  Engineering Services Technician I to Engineering Technician IV
  Supervising Accountant II to Supervising Accountant III.

Services and supplies of $67,682,810 include professional service contracts for external road construction projects, road materials and vehicle usage related to in-house road maintenance and construction projects, computer hardware/software, insurance charges, general maintenance and office supplies. In previous years, unreserved fund balances were appropriated as services and supplies. A significant portion of these funds ($7,000,000 in 2007-08) will now be budgeted as contingencies.

Other charges of $5,894,234 represent contributions to other agencies of $1,564,234 for projects in Fontana, Needles and Twentynine Palms; debt service payments of $2,000,000; interest on lease purchases of $175,000; and right-of-way expenses of $2,155,000. The $1,583,252 increase for 2007-08 is primarily due to the re-payment of loans received from the County general fund for costs associated with the winter storms of 2004-05 and right-of-way purchases for the Pepper Street at Valley Boulevard intersection realignment project.

Land and improvements are decreasing by approximately $2.2 million resulting mainly from completion of a right-of-way purchase for the Pepper Street at Valley Boulevard realignment project. The $838,000 budgeted for 2007-08 includes the following:

$ 20,000 for security improvements recommended by the Sheriff's Department.
$105,000 to demolish old houses/office at Yards 3 (West Valley), 11 (Baldy Mesa) and 15 (Needles).
$250,000 to remodel an office and construct an equipment garage at Yard 4 (Running Springs).
$128,000 to replace/repair air conditioning, flooring, roofing and install bathrooms at various yards.
$ 75,000 to install water clarification system at Yard 8 (Blue Jay).
$ 15,000 to slurry seal parking lots at 825 E. Third Street.
$ 50,000 to repave Yard 8 (Blue Jay).
$ 65,000 to install Materials Lab at 825 E. Third Street.
$130,000 to relocate the Traffic Operations Division to the warehouse vacated by Fleet Management.

Equipment is budgeted at $937,500 and includes the following:

$450,000 for 30 new federally mandated diesel exhaust systems.
$ 25,000 for portable pavement grinder.
$ 25,000 for portable line striper.
$ 20,000 for rock screen.
$ 40,000 for bush chipper trailer (replacement).
$ 40,000 for stump grinder.
$ 40,000 for pneumatic roller attachment.
$ 50,000 for equipment trailer (replacement).
$ 15,000 for environmental sight quick view.
$ 40,000 for snow blower attachment (replacement).
$150,000 for five traffic signal poles at various locations.
$ 5,000 for airless compressor.
$ 5,000 for load balancing file server.
$ 8,000 for scanner.
$ 15,500 for telescoping drainage video camera.
$ 9,000 for plotter.

Vehicles are budgeted at $3,200,000 and includes the following replacement vehicles:

$ 550,000 for two motor graders.
$1,400,000 for seven dump trucks with various attachments.
$ 450,000 for two patch trucks.
$ 100,000 for steel wheel roller.
$ 100,000 for two asphalt pup roller and trailers.
$ 50,000 for ½ ton service truck.
$ 70,000 for ½ ton crew cab utility box truck.
$ 100,000 for ½ ton service truck with blade and message boards.
$ 60,000 for 2 ton pick-up truck with blade and attachments

Also, the department's 2007-08 budget includes the purchase of the following new vehicles:

$ 100,000 for backhoe with attachment (eliminates the need for continued rentals).
$ 60,000 for ½-ton 4x4 pick up truck.
$ 75,000 for three extended cab pick up trucks.
$ 55,000 for two SUV's.
$ 30,000 for 1-ton van.

Lease purchases are budgeted at $895,000, which reflects a $580,000 decrease due primarily to completion of payments on one of the outstanding leases.

Transfers are budgeted at $1,913,233, which reflects a decrease of $242,255 principally due to PSSG Administration now charging for its services through COWCAP.

Contingencies of $7,000,000 represent a potion of the unreserved fund balance that now will be appropriated in this category each fiscal year for future projects. This amount will also be available for unanticipated costs during the year, but would require approval by the Board of Supervisors prior to its use.

Reimbursements are budgeted at $20,879,230. The two largest sources of reimbursements are $10,000,000 from other agencies such as Community Development and Housing (CDH), San Bernardino County Redevelopment Agency (RDA) and Measure I funds for joint participation projects, and $6,000,000 from inter-departmental transfers for equipment and materials usage. The $3,165,220 increase for fiscal year 2007-08 is mainly the result of additional amounts from the RDA for Cherry Avenue widening ($2,500,000) and Cherry Avenue at Interstate 10 interchange project ($2,160,000). This increase is partially offset by a $1,530,000 reduction in contributions from Measure I funds for completion of the Lake Gregory Walkway project and the San Bernardino Avenue signal synchronization project during 2006-07.

Operating transfers out of $550,000 reflect the balance of funds originally earmarked in the 2006-07 budget for road projects located in the unincorporated area of the Fourth District. These remaining funds will be transferred to the Economic Development Agency to finance economic development projects in the Fourth District.

**DEPARTMENTAL REVENUE**

Licenses and permits are budgeted at $500,000, which is an increase of $275,000 over the previous year based on anticipated revenue from road permits.

Revenue from use of money and property is budgeted at $1,252,500, which is an increase of $792,500 based on anticipated interest earnings from available fund balances.

State, federal and other governmental aid is budgeted at $64,050,397, which includes $30,000,000 of state highway users tax; $15,000,000 of Proposition 1B funds; and $19,050,397 from various other state and federal sources. The revenue in this category is decreasing due to the completion of reimbursement for several road projects including:

$11,000,000 for the Fort Irwin Road realignment project,
$ 2,800,000 for the San Bernardino signal synchronization project,
$ 1,900,000 for Beaumont Bridge,

- $ 350,000 for the Crestline Park and Ride,
- $ 350,000 for the Wabash Avenue signal installation project and
- $ 300,000 for sidewalk installation on Howard Street in the Montclair area.

The 2007-08 budget also includes a temporary cessation of funding from Proposition 42, which was budgeted last year at $11,000,000. It is expected that the State will resume Proposition 42 funding in 2008-09. The above decreases will be mostly offset by an additional $1,000,000 in Gas Tax funds and $15,000,000 of Proposition 1B funding that the Transportation Division will be receiving for the first time in 2007-08.

Charges for current services are budgeted at $2,321,760 which is a decrease of $1,918,257 due primarily to the completion of several participation projects including: $200,000 for the Lake Gregory walkway; $925,000 for contributions from Measure I, RDA and CDH toward the San Bernardino Avenue signal synchronization project; $365,000 for Riverside County's share of the El Rivino Road project; and $350,000 for City of Hesperia's share of the Mesquite Street paving project.

Other revenue is budgeted at $1,346,500 in 2007-08, an increase of $1,025,000 from prior year. This increase is due to the anticipated sale of surplus right-of-way for $1,000,000 at the intersection of Pepper Avenue at Valley Boulevard in the Colton area.

Other financing sources budgeted at $105,000 reflect proceeds from the sale of fixed assets. The $3,295,000 decrease from prior year is primarily due to a $2.5 million loan in 2006-07 from the County general fund for assistance with the purchase of right-of-way for the Pepper Avenue at Valley Boulevard realignment project, which is not being re-budgeted in 2007-08.

Operating transfers in are decreasing by $11,128,000 principally due to elimination of contributions from the County general fund to finance several joint participation road projects that are not being re-budgeted in 2007-08.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Average Pavement Condition Index (PCI) for County maintained roads. | 78.0 | 75.9 | 75.0 |

The above performance measure reflects the division's commitment to maintaining a high level of road safety and conditions, as roads are historically high on the concerns of the public. The average Pavement Condition Index is the standard used for the overall structural status of a road. Any road with a grade of 70 or greater is considered to be in very good condition.

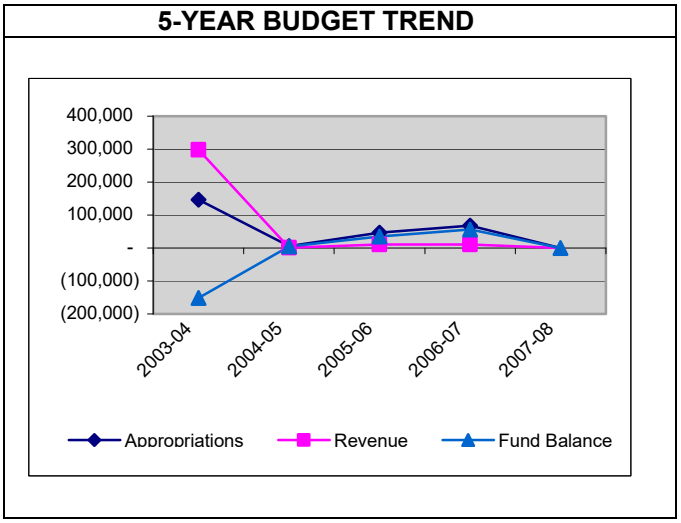
# Transportation – Caltrans Contract

## DESCRIPTION OF MAJOR SERVICES

This budget unit was established to account for the revenues and expenditures related to a cooperative agreement between the county's Department of Public Works and the California Department of Transportation (CalTRANS). This agreement allowed for the coordination and administration of consultant engineering contracts in support of CalTRANS projects. The one remaining project to design and construct the widening of Interstate 15 from Victorville to Barstow was completed in 2006-07.

There is no staffing associated with this budget unit.

## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | (175,734) | 6,155 | 746 | 67,798 | - |
| Departmental Revenue | 16,305 | 879 | 22,197 | 11,052 | (56,746) |
| Fund Balance | | | | 56,746 | |

## ANALYSIS OF FINAL BUDGET

**GROUP:** Public and Support Services
**DEPARTMENT:** Public Works - Transportation
**FUND:** Caltrans Contract

**BUDGET UNIT:** SVB TRA
**FUNCTION:** Public Ways and Facilities
**ACTIVITY:** Public Ways

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | (192,660) | (2,290) | (10) | - | 35,543 | - | **(35,543)** |
| Transfers | 16,926 | 8,445 | 756 | - | 32,255 | - | **(32,255)** |
| Total Appropriation | (175,734) | 6,155 | 746 | - | 67,798 | - | **(67,798)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 2,489 | 879 | 1,227 | 1,368 | 825 | - | **(825)** |
| State, Fed or Gov't Aid | 13,816 | - | 20,970 | - | 10,227 | - | **(10,227)** |
| Other Financing Sources | - | - | - | (58,114) | - | - | **-** |
| Total Revenue | 16,305 | 879 | 22,197 | (56,746) | 11,052 | - | **(11,052)** |
| Fund Balance | | | | | 56,746 | - | **(56,746)** |

No budget is being requested for 2007-08 due to the completion of the I-15 widening project.

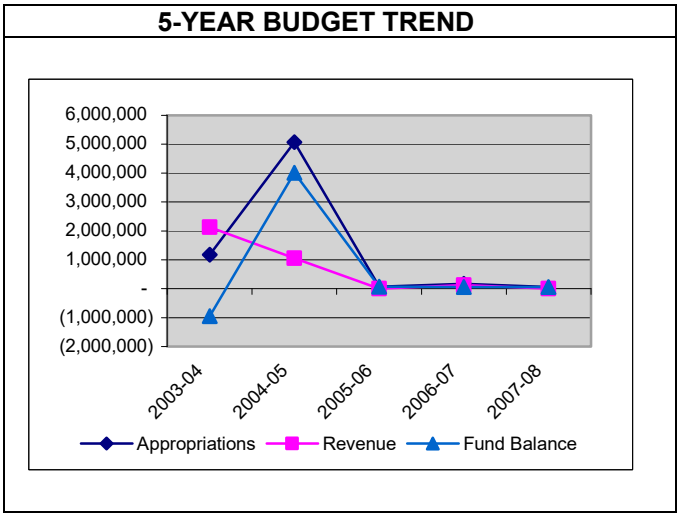
# Transportation – Etiwanda Interchange Improvement

## DESCRIPTION OF MAJOR SERVICES

This budget unit was established to separately account for the revenues and expenditures related to a cooperative agreement between the county's Department of Public Works, the California Department of Transportation (Caltrans), and the Catellus Corporation. This agreement allows for the redesign of the interchange at Etiwanda Avenue and Interstate 10 near Fontana. This project has been designed and constructed in three Phases. Phase I consisted of the realignment of Valley Boulevard, Phase II was the reconstruction of the Eitwanda Avenue at I-10 interchange, and Phase III is the landscaping for the project. Phase I and Phase III have been completed. Phase III, which began in 2003-04, will continue through 2007-08.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

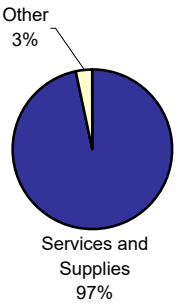
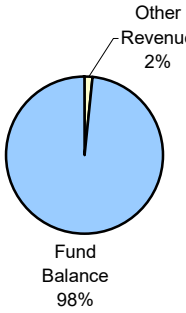



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 630,319 | (14,128) | 18,189 | 172,162 | 2,732 |
| Departmental Revenue | 2,457,072 | (144,801) | 6,913 | 119,074 | 9,037 |
| Fund Balance | | | | 53,088 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Public Works - Transportation
**FUND:** Etiwanda Interchange

**BUDGET UNIT:** SVE TRA
**FUNCTION:** Public Ways and Facilities
**ACTIVITY:** Public Ways

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 597,017 | (16,961) | 11,657 | 6 | 152,162 | 58,395 | **(93,767)** |
| Transfers | 33,302 | 2,833 | 6,532 | 2,726 | 20,000 | 2,000 | **(18,000)** |
| Total Appropriation | 630,319 | (14,128) | 18,189 | 2,732 | 172,162 | 60,395 | **(111,767)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 8,165 | 5,956 | 6,913 | 5,574 | 5,000 | 1,000 | **(4,000)** |
| State, Fed or Gov't Aid | 2,323,862 | (161,485) | - | - | 114,074 | - | **(114,074)** |
| Current Services | - | 1,821 | - | 3,463 | - | - | **-** |
| Other Revenue | 125,045 | 8,907 | - | - | - | - | **-** |
| Total Revenue | 2,457,072 | (144,801) | 6,913 | 9,037 | 119,074 | 1,000 | **(118,074)** |
| Fund Balance | | | | | 53,088 | 59,395 | **6,307** |

Services and supplies of $58,395 are decreasing by $93,767 in 2007-08 based on the anticipated need of professional services for the project's final landscaping phase.

Transfers are budgeted at $2,000, a decrease of $18,000 for 2007-08, based on the anticipated reduction in labor needed to complete the project.

Use of money and property is budgeted at $1,000, a decrease of $4,000 for 2007-08, based on anticipated interest earnings on available cash.

State, federal, and other governmental aid is being reduced by $114,074 because the remaining landscaping phase of this project is covered by funds already received through advanced reimbursement.

# Transportation - High Desert Corridor Project

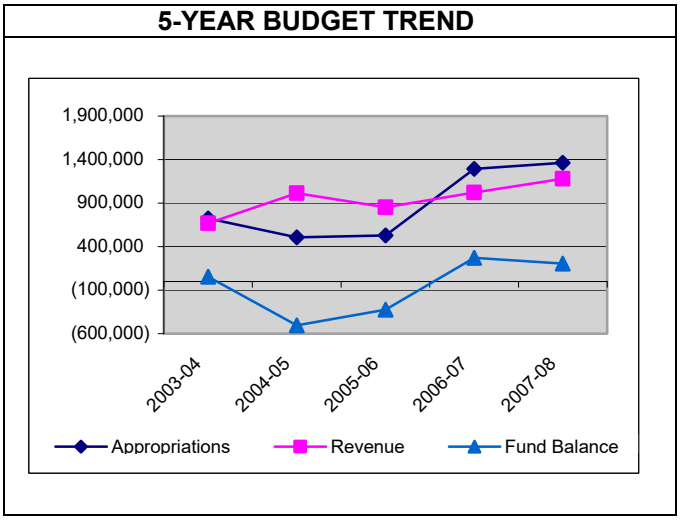
## DESCRIPTION OF MAJOR SERVICES

In 2000-01, the Board of Supervisors approved a cooperative agreement between the county, the City of Victorville, and the Town of Apple Valley. This agreement allows for the beginning of environmental studies and preliminary engineering for an east/west high desert corridor north of Victorville from Highway 395 through the Town of Apple Valley. In accordance with the cooperative agreement, the city and the town will reimburse the county for all costs related to this project. This budget unit was established to separately account for expenditures and revenues related to this project.

In October 2006, the Board of Supervisors established the High Desert Corridor Joint Powers Authority (JPA) with Los Angeles County. The primarily purpose of this JPA is to oversee the financing and construction of a 66-mile stretch of freeway corridor from State Route 14 in the Palmdale/Lancaster area through the high desert cities of Adelanto, Victorville, and Apple Valley. At the present time, appropriation and revenue related to this much larger project are not included in this budget unit. However, the budget may be subsequently adjusted to accommodate this project as the need arises.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

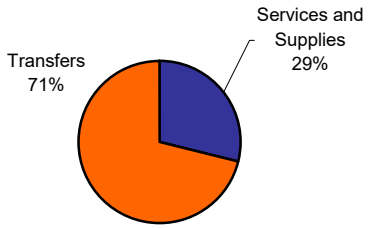
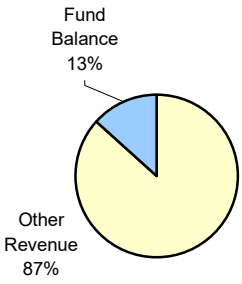



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 723,608 | 508,363 | 737,709 | 1,292,508 | 918,835 |
| Departmental Revenue | 668,359 | 529,305 | 850,583 | 1,021,304 | 823,961 |
| Fund Balance | | | | 271,204 | |

In accordance with Section 29009 of the State Government code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Public Works - Transportation
**FUND:** High Desert Corridor Project

**BUDGET UNIT:** SWL TRA
**FUNCTION:** Public Ways and Facilities
**ACTIVITY:** Public Ways

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 80,263 | 33,592 | 144,945 | 126,575 | 399,600 | 394,236 | **(5,364)** |
| Equipment | - | - | 8,246 | - | - | - | **-** |
| Transfers | 643,345 | 474,771 | 584,518 | 792,260 | 892,908 | 969,011 | **76,103** |
| Total Appropriation | 723,608 | 508,363 | 737,709 | 918,835 | 1,292,508 | 1,363,247 | **70,739** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 2,244 | 3,351 | 3,058 | 6,381 | 2,500 | 7,500 | **5,000** |
| State, Fed or Gov't Aid | - | 63,975 | - | - | - | - | **-** |
| Current Services | 666,115 | 461,979 | - | - | - | - | **-** |
| Other Revenue | - | - | 847,525 | 817,580 | 1,018,804 | 1,173,619 | **154,815** |
| Total Revenue | 668,359 | 529,305 | 850,583 | 823,961 | 1,021,304 | 1,181,119 | **159,815** |
| Fund Balance | | | | | 271,204 | 182,128 | **(89,076)** |

Services and supplies of $394,236 include professional service contracts, vehicle usage, computer hardware and software, communication charges, and office supplies.

Transfers are budgeted at $969,011, an increase of $76,103 for 2007-08, based on additional labor needs to support the project.

Use of money and property is budgeted at $7,500, an increase of $5,000 for 2007-08, based on anticipated interest earnings on available cash.

Other revenue is budgeted at $1,173,619, an increase of $154,815 for 2007-08, to reflect additional reimbursements from the City of Victorville, which is the lead agency for this project.

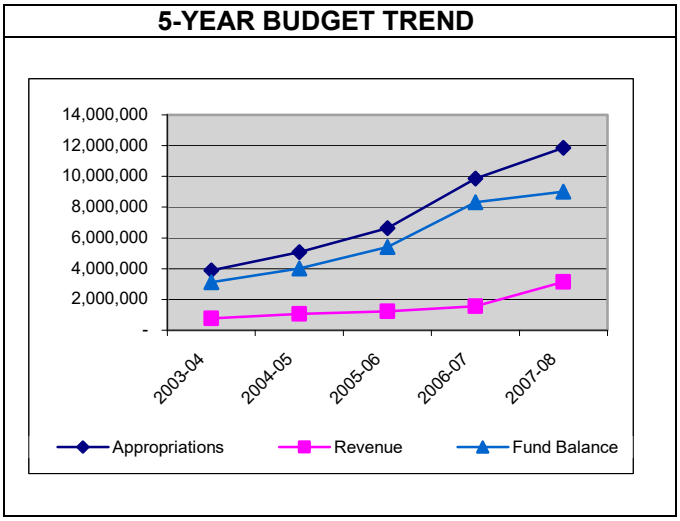
# Transportation – Facilities Development Plans

## DESCRIPTION OF MAJOR SERVICES

Transportation Facilities Development Plans are established by county ordinance to collect fees on new construction. These plans provide funds for construction of roads within the boundaries of the established fee area. As fees are collected, these monies are deposited into restricted accounts until sufficient funds have been accumulated to complete projects identified in the Plan Priority Project List. Fee ordinances have been approved in the areas of Helendale/Oro Grande, High Desert (Phelan and Pinon Hills), Lucerne Valley, Oak Glen, Oak Hills, Snowdrop Road, South & East Apple Valley, Summit Valley, and Yucaipa. Interim fee plans in the areas of Big Bear and Joshua Tree have been approved to collect fees pending final community approval.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



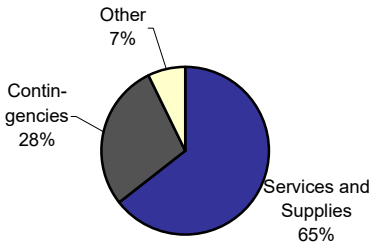

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 327,375 | 192,359 | (560,876) | 10,192,935 | 2,237,431 |
| Departmental Revenue | 1,216,808 | 1,589,829 | 2,347,544 | 1,879,909 | 2,645,063 |
| Fund Balance | | | | 8,313,026 | |

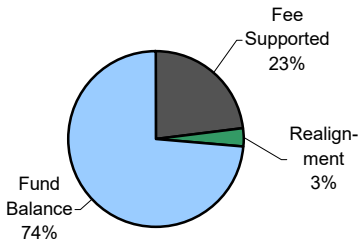
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically much less than budget. The amount not spent in 2006-07 has been re-appropriated in the 2007-08 budget. Also, revenues exceeded budget in 2006-07 due to fees generated through development being greater than anticipated.

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Public and Support Services
**DEPARTMENT:** Public Works - Transportation
**FUND:** Facilities Development Plans

**BUDGET UNIT:** Various
**FUNCTION:** Public Ways and Facilities
**ACTIVITY:** Public Ways

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 214,173 | 141,933 | 110,573 | 1,934,863 | 9,164,729 | 7,650,429 | **(1,514,300)** |
| Other Charges | 5,100 | - | - | 12,160 | 125,000 | 120,500 | **(4,500)** |
| Transfers | 151,338 | 50,426 | 128,551 | 290,408 | 580,706 | 727,020 | **146,314** |
| Contingencies | - | - | - | - | - | 3,360,311 | **3,360,311** |
| Total Exp Authority | 370,611 | 192,359 | 239,124 | 2,237,431 | 9,870,435 | 11,858,260 | **1,987,825** |
| Reimbursements | (43,236) | - | (800,000) | - | - | - | **-** |
| Total Appropriation | 327,375 | 192,359 | (560,876) | 2,237,431 | 9,870,435 | 11,858,260 | **1,987,825** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 65,239 | 90,175 | 202,286 | 394,593 | 162,487 | 398,725 | **236,238** |
| Current Services | 1,151,569 | 1,499,654 | 2,145,258 | 1,813,018 | 1,274,922 | 2,738,879 | **1,463,957** |
| Other Revenue | - | - | - | 746 | - | - | **-** |
| Other Financing Sources | - | - | - | 436,706 | 120,000 | - | **(120,000)** |
| Total Revenue | 1,216,808 | 1,589,829 | 2,347,544 | 2,645,063 | 1,557,409 | 3,137,604 | **1,580,195** |
| Fund Balance | | | | | 8,313,026 | 8,720,656 | **407,630** |

Services and supplies of $7,650,429 include professional service contracts for external road construction projects, road materials and vehicle usage related to in-house road maintenance and construction projects, and office supplies. Road projects budgeted for 2007-08 include: paving two sections of Duncan Road (from Johnson Road to Eaby Road and from Oasis Road to Buckwheat Road); construction of two rail road crossings on Duncan Road and Wilson Ranch Road at the Union Pacific Rail Road crossings; and intersection improvements on Trade Post Road at State Highway 18. Appropriation in this category is decreasing by $1,514,300 mainly due to a portion of the unreserved fund balance now being set aside in contingencies.

Other charges are budgeted at $120,500 for anticipated right-of-way purchases needed in 2007-08.

Transfers are budgeted at $727,020, an increase of $146,314 for 2007-08, due to increased labor cost of staff assigned to Transportation Facilities Development projects.

Contingencies are budgeted at $3,360,311 as a portion of the unreserved fund balance will now be appropriated in this category each fiscal year for future projects.

Use of money and property is budgeted at $398,725, an increase of $236,238 for 2007-08, based on anticipated interest earnings on available cash.

Current services are budgeted at $2,738,879, an increase of $1,463,957 for 2007-08, resulting from increased development activity in Oak Hills, Apple Valley, and Helendale/Oro Grande areas.

Other financing sources are decreasing by $120,000 due to a one-time cash transfer from the county general fund during 2006-07 for assistance with the Escondido Road project.

# Transportation – Measure I Program

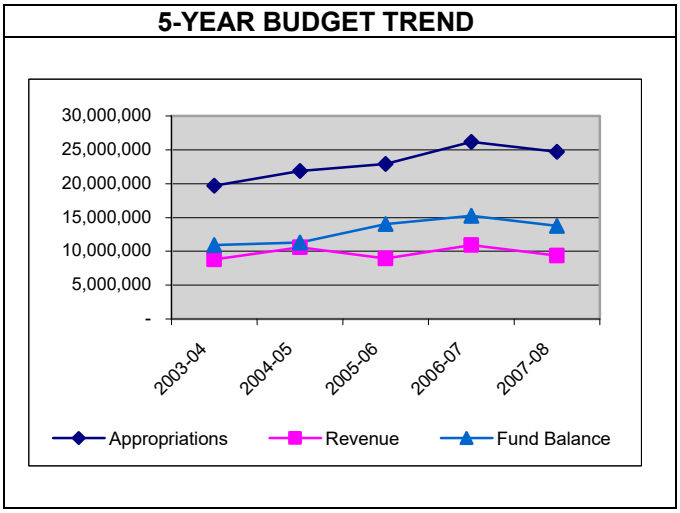
## DESCRIPTION OF MAJOR SERVICES

Measure I is a twenty-year program that provides funding for roadway resurfacing, rehabilitation, and widening projects, as well as providing funds for elderly and handicap transit services. The source of funding is a countywide one-half cent sales tax that was passed by the voters in November 1989. The county is divided into six sub-areas, and the Measure I funds received must be spent within the sub-area in which they were collected. The sub-areas are as follows: North Desert, Morongo Basin, San Bernardino Mountains, Colorado River, Victor Valley, and San Bernardino Valley.

In November 2004, the voters of San Bernardino County approved the extension of this program for thirty years starting in 2010 and extending until 2040.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

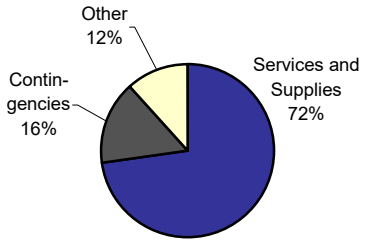
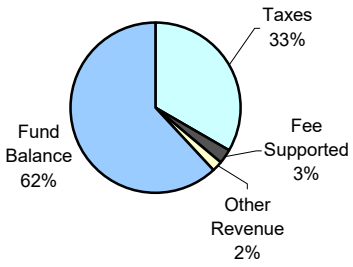



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 7,418,351 | 5,145,800 | 9,458,882 | 26,188,508 | 9,515,522 |
| Departmental Revenue | 8,321,461 | 7,593,066 | 10,282,444 | 10,919,509 | 9,290,847 |
| Fund Balance | | | | 15,268,999 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures for this budget unit are typically much less than budget. The amount not expended in 2006-07 has been re-appropriated in the 2007-08 budget. In addition, revenues were less than budget because several reimbursement projects were delayed to future fiscal years, thus delaying the reimbursement to future fiscal years as well.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Econ Dev/Public Svc
**DEPARTMENT:** Public Works - Transportation
**FUND:** Measure I Program

**BUDGET UNIT:** RRR, RRS, RRT, RRU, RRV, RWR RWS, RWT, RWU, RWV, SWR SWS, SWT, SWU, SWV, SWW
**FUNCTION:** Public Ways and Facilities
**ACTIVITY:** Public Ways

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 6,057,601 | 4,524,857 | 8,715,563 | 6,847,222 | 21,236,237 | 17,981,920 | **(3,254,317)** |
| Other Charges | 81,388 | 81,881 | 1,500 | 2,650 | 87,425 | 137,425 | **50,000** |
| Transfers | 1,097,895 | 740,840 | 750,804 | 1,893,424 | 5,284,846 | 2,736,290 | **(2,548,556)** |
| Contingencies | - | - | - | - | - | 3,830,693 | **3,830,693** |
| Total Exp Authority | 7,236,884 | 5,347,578 | 9,467,867 | 8,743,296 | 26,608,508 | 24,686,328 | **(1,922,180)** |
| Reimbursements | (143,533) | (201,778) | (8,985) | (402,774) | (420,000) | - | **420,000** |
| Total Appropriation | 7,093,351 | 5,145,800 | 9,458,882 | 8,340,522 | 26,188,508 | 24,686,328 | **(1,502,180)** |
| Operating Transfers Out | 325,000 | - | - | 1,175,000 | - | - | **-** |
| Total Requirements | 7,418,351 | 5,145,800 | 9,458,882 | 9,515,522 | 26,188,508 | 24,686,328 | **(1,502,180)** |
| **Departmental Revenue** | | | | | | | |
| Taxes | 6,079,525 | 7,006,380 | 7,785,906 | 7,999,511 | 7,721,532 | 8,233,560 | **512,028** |
| Use of Money and Prop | 270,002 | 269,121 | 578,937 | 797,147 | 398,708 | 441,048 | **42,340** |
| State, Fed or Gov't Aid | 179,622 | (62,163) | 1,448,419 | 27,710 | 1,313,477 | - | **(1,313,477)** |
| Current Services | 1,453,662 | 377,641 | 149,890 | 182,845 | 1,393,792 | 691,242 | **(702,550)** |
| Other Revenue | 13,650 | 2,087 | 319,292 | 16,634 | - | - | **-** |
| Total Revenue | 7,996,461 | 7,593,066 | 10,282,444 | 9,023,847 | 10,827,509 | 9,365,850 | **(1,461,659)** |
| Operating Transfers In | 325,000 | - | - | 267,000 | 92,000 | - | **(92,000)** |
| Total Financing Sources | 8,321,461 | 7,593,066 | 10,282,444 | 9,290,847 | 10,919,509 | 9,365,850 | **(1,553,659)** |
| Fund Balance | | | | | 15,268,999 | 15,320,478 | **51,479** |

Services and supplies of $17,981,920 include professional service contracts for external road construction projects, road materials and vehicle usage related to in-house road maintenance and construction projects, and office supplies. Appropriation in this category are decreasing by $3,254,317 primarily due to a portion of the unreserved fund balance now being set aside in contingencies.

Other charges of $137,425 represent right-of-way purchases.

Transfers of $2,736,290 include contributions to the Road Operations Fund for project expenses as well as labor costs. The $2,548,556 decrease is primarily due to several large contributions to the Road Operations Fund occurring in 2006-07 for several projects, including the Lake Gregory walkway ($1,000,000) and San Bernardino Avenue signal projects ($600,000). Also, this decrease reflects anticipated lower labor costs of staff assigned to Measure I projects in 2007-08.

Contingencies are budgeted at $3,830,693 as a portion of the unreserved fund balance will now be appropriated in this category each fiscal year for future projects.

Reimbursements are decreasing by $420,000 because of a one-time contribution received from Community Development and Housing in 2006-07 for the Newberry Road rehabilitation project.

Taxes are budgeted at $8,233,560, an increase of $512,028, based on the half-cent sales tax revenue projections for 2007-08.

Use of money and property is budgeted at $441,048, an increase of $42,340 for 2007-08, based on anticipated interest earnings on available cash.

State, federal, and other governmental aid is decreasing by $1,313,477 primarily due to the receipt of federal funds for the Amboy Road overlay project and state funds for the Reche Road at State Highway 247 turn lane project occurring in 2006-07.

Current services are budgeted at $691,242. This amount represents a decrease of $702,550 from prior year because several projects with financial contributions from local agencies or cities were completed during 2006-07. These projects included the Alta Loma Drive waterline relocation project, the Beech Avenue resurfacing project, and the Cedar Avenue at Randall Avenue signal installation project.

Operating transfers in are decreasing by $92,000 as this contribution was received from the county general fund in 2006-07 for the Wright Mountain Road paving project.

# Transportation – Regional Development Mitigation Plan

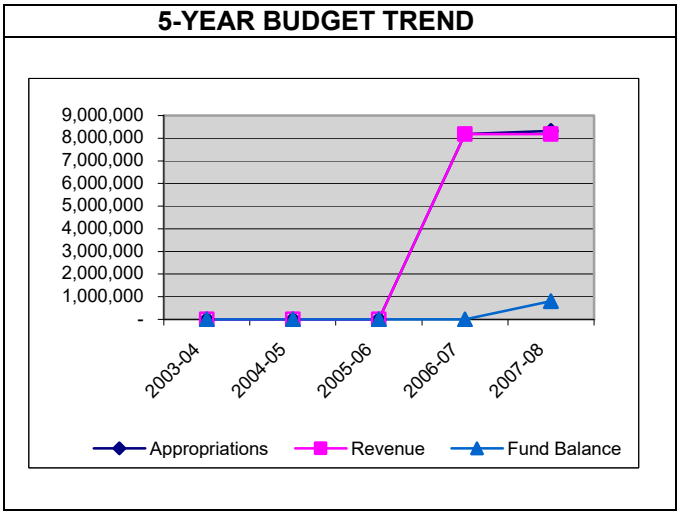
## DESCRIPTION OF MAJOR SERVICES

Pursuant to Measure I 2010-2040 and the November 2005 Congestion Management Program (CMP) update (as approved by SANBAG), local jurisdictions were required to adopt a development mitigation program by November 2006 to generate fair-share development contributions to regional transportation needs, including freeway interchanges, regional arterials, and railroad grade separation projects. The County of San Bernardino's development contribution target shares were calculated for each of the unincorporated city spheres of influence in the San Bernardino Valley and Victor Valley as part of SANBAG's Development Mitigation Nexus Study. The County's Regional Transportation Development Mitigation Plan was adopted by the Board in November 2006.

Development impact fees, based upon the Nexus Study development contribution amounts, area growth projections, and regional transportation projects, are collected at the time of issuance of a building permit for all residential, commercial, and industrial development. When sufficient fees are collected to cover the development contribution fair-share amount of projects, applications are submitted to SANBAG for the Measure I and/or Federal and State funds necessary to construct the regional arterial roads, freeway interchanges, and railroad grade separation projects listed in the Regional Development Mitigation Plan.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

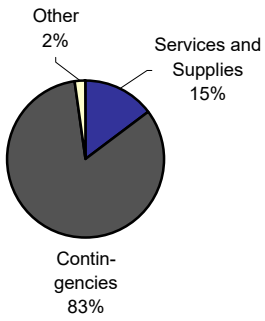
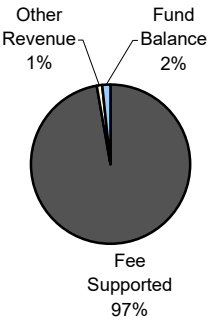



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | - | - | - | 8,180,230 | - |
| Departmental Revenue | - | - | - | 8,180,230 | 145,287 |
| Fund Balance | | | | - | |

Appropriation and departmental revenue were significantly less than budget for 2006-07 primarily due to postponement of final adoption of the development impact fees.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Public Works - Transportation
**FUND:** Development Mitigation Plan

**BUDGET UNIT:** Various
**FUNCTION:** Public Ways and Facilities
**ACTIVITY:** Public Ways

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | - | - | - | - | 7,093,800 | 1,227,800 | **(5,866,000)** |
| Transfers | - | - | - | - | 1,086,430 | 183,650 | **(902,780)** |
| Contingencies | - | - | - | - | - | 6,914,067 | **6,914,067** |
| Total Appropriation | - | - | - | - | 8,180,230 | 8,325,517 | **145,287** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | - | - | 80 | 77,827 | 77,827 | - |
| Current Services | - | - | - | 145,207 | 8,102,403 | 8,102,403 | - |
| Total Revenue | - | - | - | 145,287 | 8,180,230 | 8,180,230 | - |
| Fund Balance | | | | | - | 145,287 | **145,287** |

Services and supplies of $1,227,800 include professional service contracts for external road construction projects. The $5,866,000 decrease is mainly due to a large portion of the projected revenues now being set aside in contingencies.

Transfers are budgeted at $183,650, a decrease of $902,780 for 2007-08, based on anticipated labor needed for evaluation of new projects in 2007-08.

Contingencies are budgeted at $6,914,067 as a portion of the 2007-08 projected revenues will now be appropriated in this category for future projects.

Total revenue of $8,180,230, mostly generated from fees, reflects no change from the amount budgeted in the prior year.

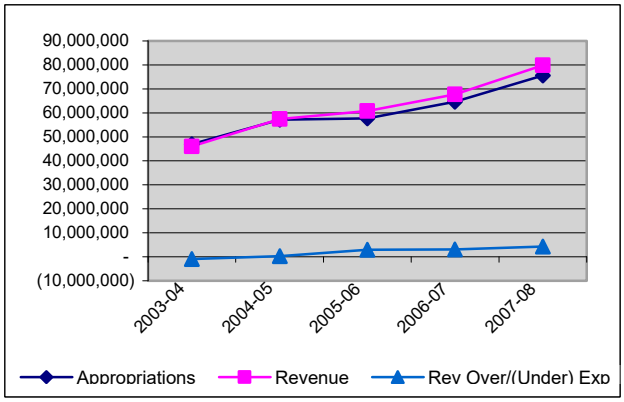
# Solid Waste Management - Operations

## DESCRIPTION OF MAJOR SERVICES

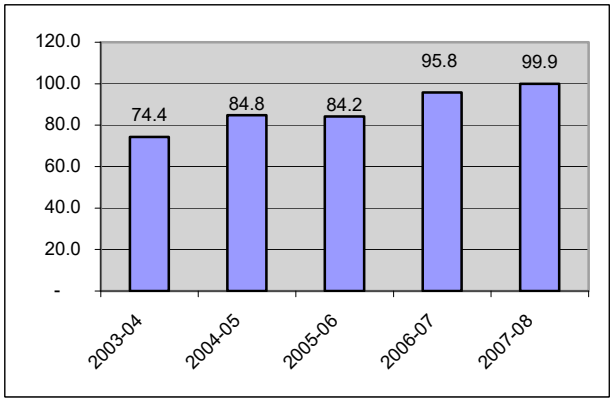
The Solid Waste Management Division (SWMD) is responsible for the operation and management of the county's solid waste disposal system, which consists of six regional landfills, nine transfer stations, and five community collection centers. In this capacity, SWMD provides oversight, direction, and guidance to Burrtec Waste Industries (Burrtec), the county's contractor for disposal site operations and maintenance and for the county's Comprehensive Disposal Site Diversion Program. The SWMD oversees the post-closure maintenance at 27 inactive or closed landfills and waste disposal sites throughout the county. The SWMD also administers the county's solid waste handling franchise program and the refuse collection permit program, which authorizes regular trash collection by private haulers in the county unincorporated area.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



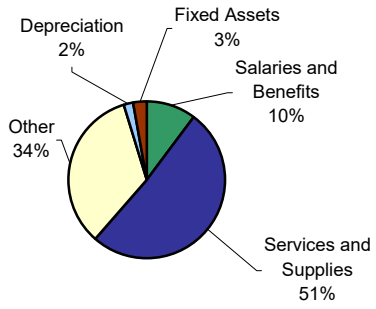

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 46,873,639 | 58,981,396 | 106,058,334 | 64,699,612 | 60,045,978 |
| Departmental Revenue | 56,736,707 | 64,983,166 | 114,295,404 | 67,759,792 | 60,980,594 |
| Revenue Over/(Under) Exp | 9,863,068 | 6,001,770 | 8,237,070 | 3,060,180 | 934,616 |
| Budgeted Staffing | | | | 95.8 | |
| Fixed Assets | 442,845 | 126,740 | 419,206 | 746,307 | 431,638 |
| Unrestricted Net Assets Available at Year End | 3,321,205 | 13,357,987 | 4,407,830 | | 5,342,446 |

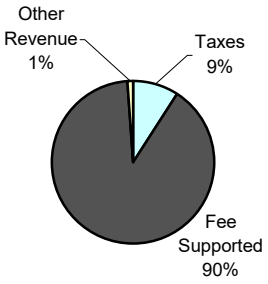
Actual expenses in 2006-07 were approximately $4.6 million less than budget as a result of fewer costs for professional services during the year. Departmental revenue was approximately $6.8 million less than budget due mostly to a lesser amount of tonnage received at the county landfill/disposal sites than originally anticipated.

## ANALYSIS OF FINAL BUDGET

### 2007-08 EXPENDITURE AUTHORITY




### 2007-08 FINANCING SOURCES




**GROUP:** Public and Support Services
**DEPARTMENT:** Public Works - Solid Waste Mgmt.
**FUND:** Operations

**BUDGET UNIT:** EAA SWM, EWC SWM, EWE SWM
**FUNCTION:** Health & Sanitation
**ACTIVITY:** Sanitation

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 4,347,271 | 4,807,998 | 5,233,365 | 6,371,030 | 7,387,675 | 7,936,741 | **549,066** |
| Services and Supplies | 27,150,357 | 27,900,829 | 29,241,225 | 31,240,496 | 34,893,086 | 39,807,980 | **4,914,894** |
| Central Computer | 20,665 | 51,363 | 59,534 | 67,311 | 67,311 | 80,120 | **12,809** |
| Other Charges | 10,116,729 | 11,270,660 | 13,782,543 | 13,206,535 | 14,485,219 | 15,080,216 | **594,997** |
| Transfers | 238,617 | 258,662 | 350,492 | 464,993 | 431,186 | 265,793 | **(165,393)** |
| Contingencies | - | - | - | - | 898,764 | - | **(898,764)** |
| Total Appropriation | 41,873,639 | 44,289,512 | 48,667,159 | 51,350,365 | 58,163,241 | 63,170,850 | **5,007,609** |
| Depreciation | - | 315,368 | - | 947,346 | 947,346 | 1,522,352 | **575,006** |
| Operating Transfers Out | 5,000,000 | 14,376,516 | 57,391,175 | 7,748,267 | 5,556,032 | 10,924,337 | **5,368,305** |
| Total Requirements | 46,873,639 | 58,981,396 | 106,058,334 | 60,045,978 | 64,666,619 | 75,617,539 | **10,950,920** |
| **Departmental Revenue** | | | | | | | |
| Taxes | 7,148,723 | 7,473,566 | 7,170,963 | 7,319,867 | 7,086,750 | 7,334,581 | **247,831** |
| Licenses & Permits | 1,918,611 | 1,983,621 | 2,715,069 | 2,518,018 | 2,105,800 | 2,946,280 | **840,480** |
| Use of Money and Prop | 281,754 | 455,282 | 763,841 | 941,826 | 292,500 | 711,219 | **418,719** |
| State, Fed or Gov't Aid | 1,253,073 | 931,971 | 717,532 | 180,519 | 1,689,419 | 239,326 | **(1,450,093)** |
| Current Services | 45,005,345 | 52,283,375 | 54,350,397 | 50,262,147 | 55,848,471 | 68,434,504 | **12,586,033** |
| Other Revenue | 198,201 | 1,341,372 | 917,126 | (939,869) | 106,332 | 112,400 | **6,068** |
| Other Financing Sources | - | 273,616 | 47,158,117 | 7,500 | - | - | **-** |
| Total Revenue | 55,805,707 | 64,742,803 | 113,793,045 | 60,290,008 | 67,129,272 | 79,778,310 | **12,649,038** |
| Operating Transfers In | 931,000 | 240,363 | 502,359 | 690,586 | 597,527 | 99,293 | **(498,234)** |
| Total Financing Sources | 56,736,707 | 64,983,166 | 114,295,404 | 60,980,594 | 67,726,799 | 79,877,603 | **12,150,804** |
| Rev Over/(Under) Exp | 9,863,068 | 6,001,770 | 8,237,070 | 934,616 | 3,060,180 | 4,260,064 | **1,199,884** |
| Budgeted Staffing | | | | | 95.8 | 99.9 | **4.1** |
| **Fixed Assets** | | | | | | | |
| Land | - | 105,000 | 70,000 | - | - | - | **-** |
| Improvement to Land | - | 773 | 214,253 | 204,523 | 460,000 | 1,331,000 | **871,000** |
| Improvement to Structures | - | - | - | - | - | 635,000 | **635,000** |
| Equipment | 442,845 | 20,967 | 28,284 | 150,371 | 102,814 | 72,013 | **(30,801)** |
| Vehicles | - | - | 106,669 | 76,744 | 79,500 | 142,000 | **62,500** |
| Capitalized Equipment | - | - | - | - | 40,000 | 16,000 | **(24,000)** |
| Total Fixed Assets | 442,845 | 126,740 | 419,206 | 431,638 | 682,314 | 2,196,013 | **1,513,699** |

**APPROPRIATION**

Salaries and benefits of $7,936,741 fund 99.9 positions. The increase of $549,066 consists primarily of the following:

- $190,322 associated with MOU, retirement, and worker's compensation adjustments.

- $232,840 for the addition of 4.0 new positions as follows:

  1.0 Secretary II ($52,940) for the Administrative section to provide support to the Division Manager including performing a wide variety of secretarial duties/administrative tasks requiring the interpretation of county policies/procedures and access to highly controversial and confidential matters, including legal and personnel matters.

  1.0 Scale Operator ($67,106) for the Operations and Scales section to staff the new scale facility at the Victorville Landfill which is being added to handle increased traffic at that facility. In addition, this position may be assigned, as needed, to any of the ten (10) scaled disposal sites to meet staffing/schedule requirements for all scaled facilities.

  1.0 Office Assistant III ($56,397) for the Planning and Permitting section to provide general office functions and accomplish the indexing/scanning of the large volume of historical documentation maintained in the division's library.

  1.0 Office Assistant III ($56,397) for the Special Projects section to conduct research, compile data, develop tonnage reports, perform mass mail distributions, make copies, establish/maintain filing system for section, and maintain administration staff calendars.

- $56,151 for the following five proposed reclassifications:

  Office Assistant II to Office Specialist ($5,967).
  Staff Analyst II to Budget Officer ($11,294).
  Accountant II to new classification of SWMD Chief Accountant ($11,294).
  Staff Aide to Staff Analyst II ($16,198).
  Media Specialist to Staff Analyst II ($11,398).

- $62,261 net increase resulting from the following:

  $88,889 increase for an additional 0.7 in budgeted staffing associated with the dual fill of an Administrative Supervisor II position approved in 2006-07.

  $29,285 increase for an additional 0.4 in budgeting staffing associated with increased overtime

  $55,913 decrease due to the deletion of 1.0 vacant Contract Equipment Operator III position.

Services and supplies are budgeted at $39,807,980 for 2007-08. This amount includes payments to Burrtec for operation and maintenance of the county's disposal sites, insurance, COWCAP charges, legal fees, consultant contracts, and other professional services/technical assistance. The $4,914,894 increase from prior year is primarily due to expansion of the Comprehensive Disposal Site Diversion Program (CDSDP) to all active landfills and four major transfer stations. The Board of Supervisors approved the CDSDP on January 9, 2007, and Ordinance No. 4007 that established the related AB 939 fee was adopted on January 23, 2007. The goal of the CDSDP is to divert certain types of waste brought to the county's active landfills/major transfer stations, via self-haul customers, from the solid waste stream. The diversion will assist the county and its cities in reaching the diversion goal mandated by AB 939. In addition, the diversion will prolong the life of the active landfills.

Other charges of $15,080,216 include debt service costs and Article 19 payments to cities. The additional $594,997 budgeted for 2007-08 is due to an increase in the debt service principal and interest payments on the 2003B bond issuance.

Transfers of $265,793 represent amounts to other departments for such costs as legislative services, Human Resources/Payroll charges, and EHaP expenses. The $165,393 decrease reflects elimination of transfers to PSSG Administration since the general fund is now recovering these costs through COWCAP.

Depreciation is increasing by $575,006 based on existing depreciation schedules. This increase does not impact the financial resources of SWMD since depreciation expense is a non-cash transaction that is adjusted annually for accounting purposes.

Operating transfers out of $10,924,337 is primarily comprised of cash transfers to the Site Enhancement, Expansion and Acquisition Fund (Fund EAC) for the following purposes:

- $4.0 million to fund construction of two new Septic Ponds, one at the Barstow Landfill and one at the Landers Landfill for an estimated cost of $2.0 million each.

- $1.4 million, which represents the final distribution of proceeds from the 2005-06 Milliken Land Sale that will be used to fund capital projects.

- $5.4 million to finance a deficit in the Site Enhancement, Expansion, and Acquisition budget unit. During 2007-08, it is anticipated that all remaining proceeds from the 2005-06 Milliken land sale will have been utilized to fund capital projects. However, this fund will still require additional financing to meet the objectives for funding projects in 2007-08. Consequently, the operations fund will need to transfer an additional $5.4 million to this fund.

**DEPARTMENTAL REVENUE**

Taxes of $7,334,581 are increasing by $247,831 due to a greater amount expected from the equivalent single family residence (ESFR) fees paid with the property tax bill.

Licenses and permits of $2,946,280 are increasing by $840,480 resulting from the renewal of franchise agreements.

Use of money and property of $711,219 is increasing by $418,719 mainly due to additional interest earned on the fund's cash balance.

State, federal and other governmental aid of $239,326 is decreasing by $1,450,093 due to less grant funds expected.

Current services of $68,434,504 are increasing by $12,586,033 primarily to reflect the following:

- $5.6 million in AB 939 fees from the Comprehensive Disposal Site Diversion Program that is expanding to all active landfills and four major transfer stations.

- $2.8 million increase in ordinary refuse revenues mainly due to a Board-approved fee increase and an increase in tonnage accepted at the landfills/disposal facilities.

- $3.4 million increase in fees from cities with Waste Delivery Agreements primarily because of cost of living adjustments and increased tonnage.

Other revenue of $112,400 is principally from uniform handling/exemption program application fees.

Operating transfers in are decreasing by $498,234 in 2007-08 due to one-time funding received in 2006-07 from the county general fund for debris cleanup costs associated with the Sawtooth/Millard Complex Fire.

**FIXED ASSETS**

Improvements to land of $1,331,000 consist of:

- $500,000 for parking lot settlement repairs at Heaps Peak Transfer Station.
- $286,000 for resurfacing of the entry road at Twentynine Palms Landfill
- $260,000 for costs related to the purchase/installation of 2 new permanent scales at Victorville Landfill.
- $200,000 for access road construction at Victorville Landfill.
- $85,000 for the purchase/installation of one new permanent scale at Heaps Peak Transfer Station.

Improvements to structures of $635,000 includes the following:

- $350,000 for construction of a new permanent scalehouse at Victorville Landfill.
- $150,000 for the purchase/installation, including foundation and grading, of a new 60 ft. double wide Mobile Office Trailer at Mid-Valley Landfill to house field staff.
- $100,000 for the purchase/installation of a new Modular Style Scalehouse at Twentynine Palms Transfer Station.
- $35,000 for Scalehouse Restroom Addition at Heaps Peak Transfer Station.

Equipment of $72,013 includes a Towable Hydroseeder to seed inactive landfills ($38,713), four Global Positioning System devices ($23,000), and RFID equipment for the Mid-Valley Sanitary Landfill ($10,300).

Vehicles of $142,000 include the addition of three half-ton 4x4 pickup trucks for field staff ($84,000), 4x4 SUV for a Scale Operations Supervisor II ($30,000), and a small passenger van for the special programs section ($28,000).

Capitalized Software of $16,000 is related to a Geographic Information Services mailing label project.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Pounds of trash per cubic yard of capacity - Low Volume Sites. | 1,000 lbs | 1,020 lbs | 1,030 lbs |
| Pounds of trash per cubic yard of capacity - Medium Volume Sites. | 1,200 lbs | 1,160 lbs | 1,170 lbs |
| Pounds of trash per cubic yard of capacity - High Volume Sites. | 1,100 lbs | 1,120 lbs | 1,130 lbs |

SWMD's goal of efficiently utilizing landfill capacity is the most important element for the Solid Waste Management Division and its operations. By utilizing capacity in the most effective manner, the division will be able to provide services to the public at the lowest cost and assure that landfill space is available for the foreseeable future. Increasing the density of the trash is an easily measured objective and one that the division feels can be achieved.

The amounts listed above for 2006-07 are estimates. SWMD will not have the actual density amounts calculated until November, 2007. However, these actual amounts will be included in the County's 2008-09 Business Plan.

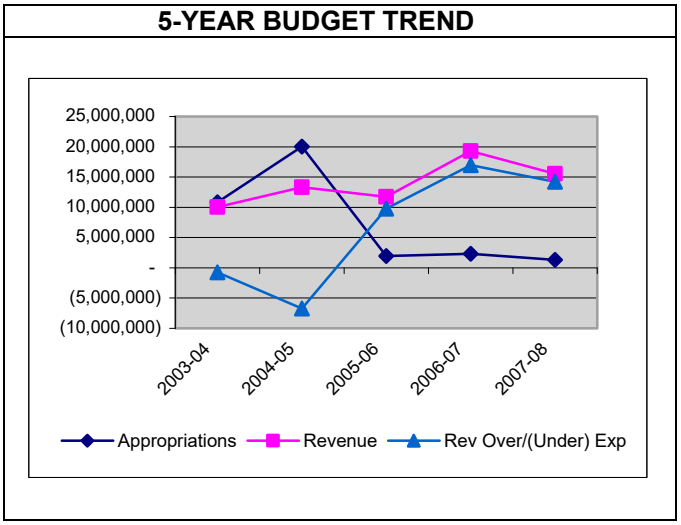
# Solid Waste Management – Site Closure and Maintenance

## DESCRIPTION OF MAJOR SERVICES

The Site Closure and Maintenance Fund provides for the closure of landfills and for post-closure maintenance [e.g., fencing, storm damage, soil erosion, but excluding landfill gas and groundwater monitoring] required by Titles 14 and 25 of the California Code of Regulations. This fund accounts for the expenses and revenues related to the planning, design, permitting and construction activities required for closure and post-closure maintenance of county landfills.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

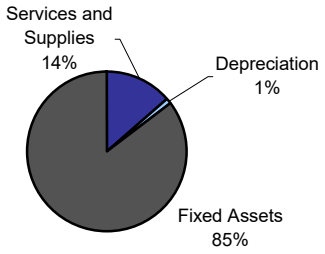
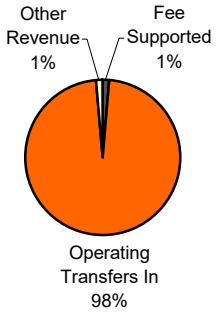



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 9,138,243 | 1,107,038 | 967,784 | 2,318,656 | 1,437,077 |
| Departmental Revenue | 9,517,802 | 9,718,833 | 5,544,220 | 19,288,277 | 19,353,342 |
| Revenue Over/(Under) Exp | 379,559 | 8,611,795 | 4,576,436 | 16,969,621 | 17,916,265 |
| Budgeted Staffing | | | | - | |
| Fixed Assets | 1,056,749 | 11,010,059 | 8,589,789 | 17,378,810 | 16,619,926 |
| Unrestricted Net Assets Available at Year End | 8,180,134 | 3,627,850 | 628,022 | | 1,924,361 |

Appropriation for 2006-07 was approximately $900,000 less than budget due to certain projects being carried over to 2007-08.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Public Works - Solid Waste Mgmt
**FUND:** Site Closure & Maintenance

**BUDGET UNIT:** EAB SWM
**FUNCTION:** Health & Sanitation
**ACTIVITY:** Sanitation

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 574,916 | 923,781 | 967,784 | 1,260,435 | 2,142,014 | 1,187,767 | **(954,247)** |
| Other Charges | - | 6,615 | - | - | - | - | **-** |
| Total Appropriation | 574,916 | 930,396 | 967,784 | 1,260,435 | 2,142,014 | 1,187,767 | **(954,247)** |
| Depreciation | - | 176,642 | - | 176,642 | 176,642 | 112,436 | **(64,206)** |
| Operating Transfers Out | 8,563,327 | - | - | - | - | - | **-** |
| Total Requirements | 9,138,243 | 1,107,038 | 967,784 | 1,437,077 | 2,318,656 | 1,300,203 | **(1,018,453)** |
| **Departmental Revenue** | | | | | | | |
| Taxes | - | - | 9,935 | 9,897 | 9,935 | 9,897 | **(38)** |
| Use of Money and Prop | 169,192 | 144,943 | 176,360 | 195,405 | 200,000 | 212,000 | **12,000** |
| Current Services | 153,833 | 154,857 | 135,827 | 165,459 | 185,250 | 220,500 | **35,250** |
| Other Revenue | - | 392,010 | 7,415 | (6,615) | - | - | **-** |
| Total Revenue | 323,025 | 691,810 | 329,537 | 364,146 | 395,185 | 442,397 | **47,212** |
| Operating Transfers In | 9,194,777 | 9,027,023 | 5,214,683 | 18,989,196 | 18,893,092 | 15,077,983 | **(3,815,109)** |
| Total Financing Sources | 9,517,802 | 9,718,833 | 5,544,220 | 19,353,342 | 19,288,277 | 15,520,380 | **(3,767,897)** |
| Rev Over/(Under) Exp | 379,559 | 8,611,795 | 4,576,436 | 17,916,265 | 16,969,621 | 14,220,177 | **(2,749,444)** |
| **Fixed Assets** | | | | | | | |
| Land | - | 4,000 | 950,140 | - | - | - | **-** |
| Improvement to Land | 1,056,749 | 11,006,059 | 7,639,649 | 16,619,926 | 17,378,810 | 7,486,281 | **(9,892,529)** |
| Total Fixed Assets | 1,056,749 | 11,010,059 | 8,589,789 | 16,619,926 | 17,378,810 | 7,486,281 | **(9,892,529)** |

Appropriation of $1,300,203 reflects costs associated with the closure and post-closure of county landfills. The $1,018,453 decrease consists of:

- $954,247 reduction in services and supplies resulting from fewer projects scheduled for 2007-08.
- $64,206 decrease in depreciation expense.

Departmental revenue is decreasing by $3,767,897 primarily due to reduced operating transfers from the Financial Assurance Fund because of less funding required in 2007-08 for closure projects.

Fixed Assets of $7,486,281 include projects scheduled at the Big Bear, Newberry, and Phelan Landfills. There is a $9,892,529 decrease primarily because of a reduction in the number of closure projects in 2007-08.

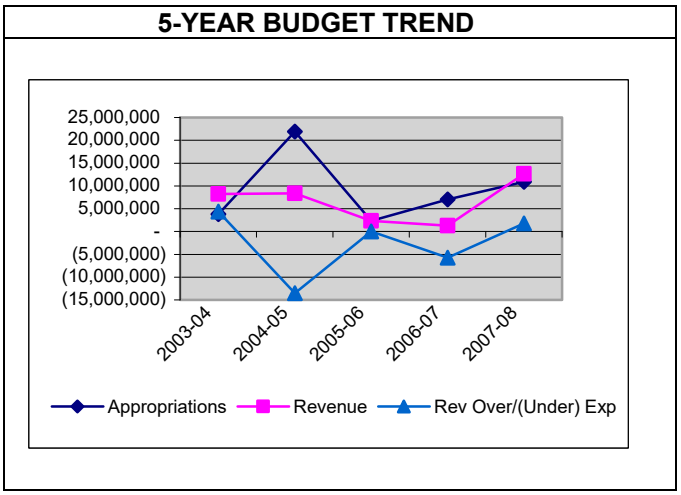
# Solid Waste Management – Site Enhancement, Expansion, and Acquisition

## DESCRIPTION OF MAJOR SERVICES

The Site Enhancement, Expansion and Acquisition Fund provides for the expansion construction of landfills and transfer stations, the purchase of land, the construction of new facilities and site enhancements. This fund accounts for the expenses and revenues related to the planning, permitting, construction and design activities required for the expansion and/or enhancement of county landfill and transfer station operations.

There is no staffing associated with this budget unit.

## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 5,695,255 | 3,970,933 | 918,734 | 7,029,457 | 4,030,254 |
| Departmental Revenue | 9,160,795 | 2,724,134 | 36,035,239 | 1,308,000 | 4,425,714 |
| Revenue Over/(Under) Exp | 3,465,540 | (1,246,799) | 35,116,505 | (5,721,457) | 395,460 |
| Budgeted Staffing | | | | - | |
| Fixed Assets | 3,640,875 | 7,082,850 | 3,239,589 | 22,185,808 | 10,167,392 |
| Unrestricted Net Assets Available at Year End | 11,340,587 | - | 36,370,167 | | 21,845,870 |

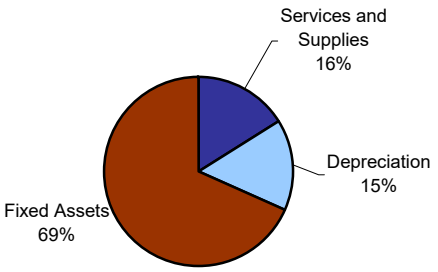
Appropriation in 2006-07 was approximately $3.0 million under budget resulting from the deferral of capital projects to subsequent years.

Departmental revenue was approximately $3.1 million more than budget primarily because of the following:
- $1.9 million allocated from the Cal-Trans Settlement to assist with the San Timoteo Expansion project.
- $0.8 million in additional interest earned on the Fund's cash balance.

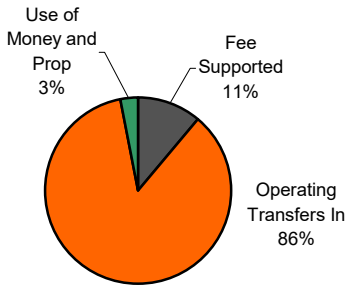
Fixed Assets were $12.0 million less than budget due to the deferral of certain projects.

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Public and Support Services
**DEPARTMENT:** Public Works - Solid Waste Mgmt
**FUND:** Site Enhancement, Expansion, & Acq.

**BUDGET UNIT:** EAC SWM
**FUNCTION:** Health & Sanitation
**ACTIVITY:** Sanitation

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 1,177,840 | 1,073,263 | 918,734 | 1,132,584 | 4,131,787 | 5,536,316 | **1,404,529** |
| Other Charges | 151,638 | - | - | - | - | - | **-** |
| Total Appropriation | 1,329,478 | 1,073,263 | 918,734 | 1,132,584 | 4,131,787 | 5,536,316 | **1,404,529** |
| Depreciation | - | 2,897,670 | - | 2,897,670 | 2,897,670 | 5,336,348 | **2,438,678** |
| Operating Transfers Out | 4,365,777 | - | - | - | - | - | **-** |
| Total Requirements | 5,695,255 | 3,970,933 | 918,734 | 4,030,254 | 7,029,457 | 10,872,664 | **3,843,207** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 177,594 | 118,659 | 204,766 | 1,448,666 | 130,000 | 403,000 | **273,000** |
| Current Services | 966,951 | 976,434 | 862,837 | 1,052,048 | 1,178,000 | 1,401,750 | **223,750** |
| Other Financing Sources | - | - | - | 1,900,000 | - | - | **-** |
| Total Revenue | 1,144,545 | 1,095,093 | 1,067,603 | 4,400,714 | 1,308,000 | 1,804,750 | **496,750** |
| Operating Transfers In | 8,016,250 | 1,629,041 | 34,967,636 | 25,000 | - | 10,825,044 | **10,825,044** |
| Total Financing Sources | 9,160,795 | 2,724,134 | 36,035,239 | 4,425,714 | 1,308,000 | 12,629,794 | **11,321,794** |
| Rev Over/(Under) Exp | 3,465,540 | (1,246,799) | 35,116,505 | 395,460 | (5,721,457) | 1,757,130 | **7,478,587** |
| **Fixed Assets** | | | | | | | |
| Land | 4,726 | 2,521 | 2,404 | 82,843 | 6,808 | 3,000 | **(3,808)** |
| Improvement to Land | 3,636,149 | 7,080,329 | 3,237,185 | 10,084,549 | 22,179,000 | 23,600,000 | **1,421,000** |
| Total Fixed Assets | 3,640,875 | 7,082,850 | 3,239,589 | 10,167,392 | 22,185,808 | 23,603,000 | **1,417,192** |

Appropriation of $10,872,664 reflect costs associated with a number of landfill expansion projects. The $3,843,207 increase is due to the following:

- $1,404,529 increase in services and supplies for pre-construction costs associated with capital projects.
- $2,438,678 increase in depreciation due to added capital assets, plus changes in the disposal sites' cumulative capacity usage percentages.

Departmental revenue of $12,629,794 consists primarily of operating transfers from the SWMD's Operation Fund to finance expansion projects. The $11,321,794 increase reflects the following:

- $273,000 increase in revenue from use of money and property for interest earned on the fund's cash balance.
- $223,750 of additional current services revenues related to Article 19 and 20 landfill gate fees. This increase is the result of additional system-wide tonnage.
- $10,825,044 increase in operating transfers in from the SWMD Operations Fund. The transfers represent funding for construction of the Barstow and Landers Septic Ponds, final receipt of the Milliken land sale proceeds, and financing to eliminate a potential fund deficit.

The $23,603,000 appropriated in fixed assets is for costs associated with landfill expansion projects scheduled for 2007-08. These projects include the following:

- Victorville Phase 1B Stage 1 – Liner Construction.
- San Timoteo – Unit 2 Phase 3 Excavation/Liner Construction.
- Landers Septic Pond #3 Construction.
- Barstow Surface Impoundment #3 and Septic Receiving Facility Construction.
- Barstow Phase 1 Stage 1 (Basin area) Liner Construction.
- Colton Landfill Scale area Liner Construction.

The additional amount of $1,417,192 is due to project cost increases.

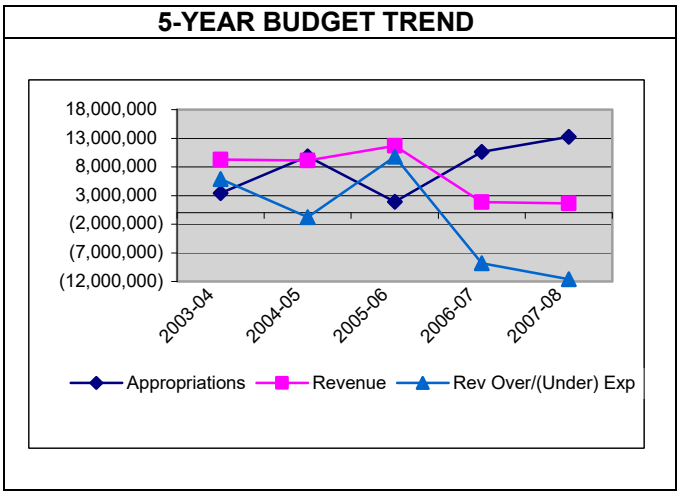
# Solid Waste Management – Environmental Fund

## DESCRIPTION OF MAJOR SERVICES

The Environmental Fund provides environmental mitigation activities (e.g., landfill gas extraction and groundwater remediation created by the landfill) at closed and inactive landfill sites for the health and safety of the public. This fund accounts for the expenses and revenues related to these environmental remediation activities.

There is no staffing associated with this budget unit.

## BUDGET HISTORY




## PERFORMANCE HISTORY

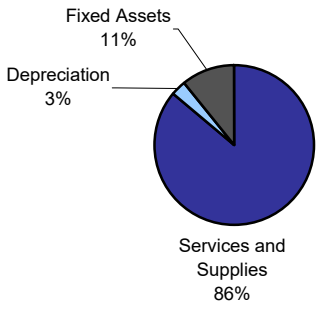
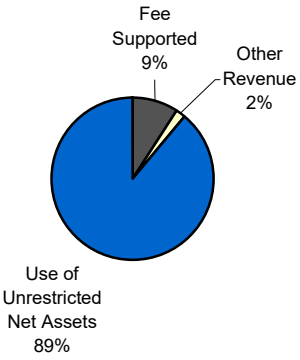
| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 2,622,486 | 4,576,787 | 4,002,812 | 10,644,940 | 3,409,549 |
| Departmental Revenue | 3,909,790 | 9,613,247 | 18,081,424 | 1,831,721 | 3,254,433 |
| Revenue Over/(Under) Exp | 1,287,304 | 5,036,460 | 14,078,612 | (8,813,219) | (155,116) |
| Budgeted Staffing | | | | - | |
| Fixed Assets | 1,883,221 | 245,216 | 269,400 | 4,700,000 | 2,108,890 |
| Unrestricted Net Assets Available at Year End | 20,185 | - | 18,798,205 | | 13,230,228 |

For 2006-07, appropriation was approximately $7.2 million less than budget due to the deferral of certain projects until 2007-08.

The $1.4 million increase in revenues for 2006-07 was mainly due to additional interest earned on the fund's cash balance and unanticipated funds from the Cal Trans Litigation Settlement.

Fixed assets were $2.6 million less than budget due to the deferral of capital projects to subsequent years.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Public Works - Solid Waste Mgmt
**FUND:** Environmental

**BUDGET UNIT:** EAL SWM
**FUNCTION:** Health & Sanitation
**ACTIVITY:** Sanitation

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 2,622,486 | 4,270,462 | 4,002,812 | 3,103,224 | 10,338,615 | 12,782,610 | **2,443,995** |
| Total Appropriation | 2,622,486 | 4,270,462 | 4,002,812 | 3,103,224 | 10,338,615 | 12,782,610 | **2,443,995** |
| Depreciation | - | 306,325 | - | 306,325 | 306,325 | 478,523 | **172,198** |
| Total Requirements | 2,622,486 | 4,576,787 | 4,002,812 | 3,409,549 | 10,644,940 | 13,261,133 | **2,616,193** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 19,685 | 25,310 | 166,942 | 831,343 | 100,000 | 262,000 | **162,000** |
| Current Services | - | - | - | 1,706,032 | 1,231,721 | 1,368,905 | **137,184** |
| Other Revenue | - | - | - | 713,598 | 500,000 | - | **(500,000)** |
| Total Revenue | 19,685 | 25,310 | 166,942 | 3,250,973 | 1,831,721 | 1,630,905 | **(200,816)** |
| Operating Transfers In | 3,890,105 | 9,587,937 | 17,914,482 | 3,460 | - | - | **-** |
| Total Financing Sources | 3,909,790 | 9,613,247 | 18,081,424 | 3,254,433 | 1,831,721 | 1,630,905 | **(200,816)** |
| Rev Over/(Under) Exp | 1,287,304 | 5,036,460 | 14,078,612 | (155,116) | (8,813,219) | (11,630,228) | **(2,817,009)** |
| **Fixed Assets** | | | | | | | |
| Improvement to Land | 1,883,221 | 245,216 | 269,400 | 2,108,890 | 4,700,000 | 1,600,000 | **(3,100,000)** |

Appropriation of $13,261,133 includes the cost of environmental mitigation activities at closed and inactive landfill sites. The $2,616,193 increase is due to the following:

- $2,443,995 of additional services and supplies for the addition of new projects.
- $172,198 increase in depreciation expense.

Departmental revenue of $1,630,905 includes the $0.69 per ton perchlorate surcharge fee approved by the Board of Supervisors in 2006-07. The $200,816 decrease is a net result of the following:

- $162,000 increase in revenue from use of money and property due to additional interest earnings.
- $137,184 increase in current services revenue from the Perchlorate Surcharge Fee.
- $500,000 decrease in other revenue related to the one time receipt of Cal Trans Litigation Settlement funds during 2006-07.

The $1,600,000 budgeted in fixed assets includes $550,000 for an extraction/treatment system at the Yucaipa Landfill; $500,000 for groundwater monitoring wells at the Mid-Valley Landfill; $300,000 for treatment system at Heaps Peak Landfill; and $250,000 for monitoring wells at the Lenwood-Hinkley Landfill. The $3,100,000 decrease is the result of several projects being deferred until subsequent years.

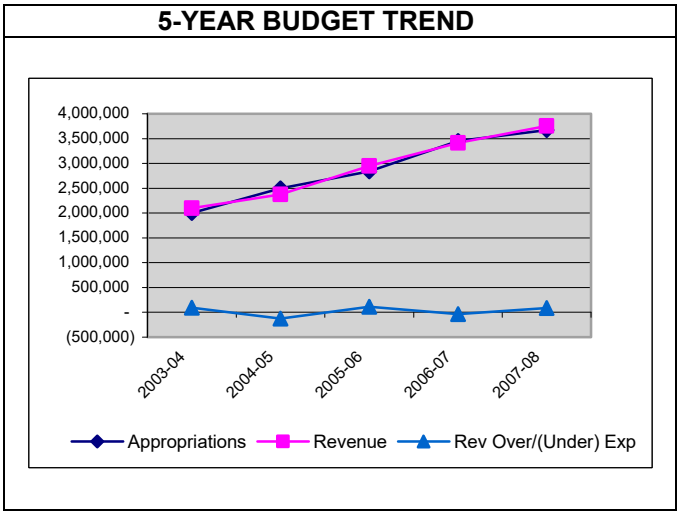
# Solid Waste Management – Environmental Mitigation Fund

## DESCRIPTION OF MAJOR SERVICES

The Environmental Mitigation Fund (EMF) was established to provide separate accountability of that portion of the tipping fee designated as a resource for addressing solid waste facilities impacts on local communities. The Board of Supervisors (Board) approved an Environmental Mitigation Fund Use Policy on July 10, 2001. In accordance with this policy, projects or programs must reduce, avoid, or otherwise mitigate impacts arising from the operations and management of a county owned landfill or transfer station to be eligible for use of EMF monies. Current programs funded through EMF monies are the Household Hazardous Waste (HHW) Program in unincorporated county communities, ongoing since 1993; the Community Clean Up Program approved by the Board in 1994; the Community Collection program; and a partnership providing funding for Code Enforcement's staffing coordination of the Supervisory Districts community clean-up projects. Revenues collected in this fund are also used to make contractual payments to the six host cities with a county landfill within its boundary or sphere of influence. On March 30, 2004, the Board approved an amended EMF Use Policy that revised the eligibility criteria to include the county's portion of costs associated with debris cleanup in the aftermath of a locally declared disaster.

There is no staffing associated with this budget unit.

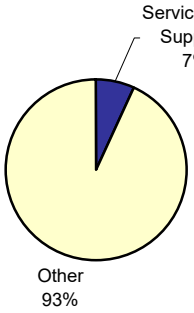
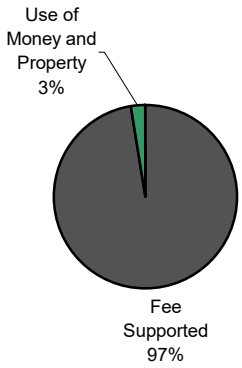
## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 3,223,293 | 2,856,621 | 3,033,334 | 3,451,219 | 3,126,323 |
| Departmental Revenue | 2,564,214 | 2,718,784 | 3,173,479 | 3,413,635 | 3,025,711 |
| Revenue Over/(Under) Exp | (659,079) | (137,837) | 140,145 | (37,584) | (100,612) |
| Budgeted Staffing | | | | - | |
| Fixed Assets | - | 75,323 | - | - | - |
| Unrestricted Net Assets Available at Year End | 2,618,119 | 2,280,480 | 2,493,036 | | 2,392,424 |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Pubic Works - Solid Waste Mgmt
**FUND:** Mitigation Fund

**BUDGET UNIT:** EWD SWM
**FUNCTION:** Health & Sanitation
**ACTIVITY:** Sanitation

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 32,447 | 58,545 | 95,538 | 102,456 | 160,000 | 250,000 | **90,000** |
| Other Charges | 2,259,846 | 2,586,261 | 2,937,196 | 3,011,439 | 3,278,791 | 3,405,281 | **126,490** |
| Total Appropriation | 2,292,293 | 2,644,806 | 3,032,734 | 3,113,895 | 3,438,791 | 3,655,281 | **216,490** |
| Depreciation | - | - | - | 12,428 | 12,428 | 13,534 | **1,106** |
| Operating Transfers Out | 931,000 | 211,815 | 600 | - | - | - | **-** |
| Total Requirements | 3,223,293 | 2,856,621 | 3,033,334 | 3,126,323 | 3,451,219 | 3,668,815 | **217,596** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 61,619 | 56,633 | 87,423 | 119,757 | 50,000 | 98,000 | **48,000** |
| Current Services | 2,502,595 | 2,462,934 | 3,086,056 | 2,905,954 | 3,363,635 | 3,658,449 | **294,814** |
| Total Revenue | 2,564,214 | 2,519,567 | 3,173,479 | 3,025,711 | 3,413,635 | 3,756,449 | **342,814** |
| Operating Transfers In | - | 199,217 | - | - | - | - | **-** |
| Total Financing Sources | 2,564,214 | 2,718,784 | 3,173,479 | 3,025,711 | 3,413,635 | 3,756,449 | **342,814** |
| Rev Over/(Under) Exp | (659,079) | (137,837) | 140,145 | (100,612) | (37,584) | 87,634 | **125,218** |
| **Fixed Assets** | | | | | | | |
| Improvement to Land | - | 75,323 | - | - | - | - | **-** |
| Total Fixed Assets | - | 75,323 | - | - | - | - | **-** |

Appropriation of $3,668,815 mainly represents contractual payments due to the six host cities with a county landfill within its boundary or sphere of influence. The $217,596 increase is as follows:

- $90,000 increase in services and supplies for costs associated with community cleanup efforts and illegal dumping abatement actions, as approved by the Board of Supervisors.
- $126,490 increase in other charges attributed to the annual payment to Environmental Health Services for partial funding of the countywide Household Hazardous Waste [HHW] program. The amount is increasing because of an expanded HHW program for 2007-08.
- $1,106 increase in depreciation expense.

Departmental revenue of $3,756,449 primarily reflects that portion of the landfill gate fee designated for addressing solid waste facilities impacts on local communities. The $342,814 increase is due to:

- An additional $48,000 in interest earnings on the fund's cash balance.
- $294,814 of additional current services revenue based on an increase in system-wide tonnage. This fund receives $1.00/ton from the solid waste tipping fee.

# REAL ESTATE SERVICES
# David H. Slaughter

## MISSION STATEMENT

The mission of the Real Estate Services Department (RESD) is to partner with county departments and other public agencies to develop innovative, professional processes and provide cost-effective, efficient, high quality and timely support to accomplish their real estate needs to include lease negotiations and documentation, property management, appraisal services, right-of-way acquisitions, land and building purchases, surplus property sales and maintenance of the database inventory of county-owned buildings, land and leased facilities.

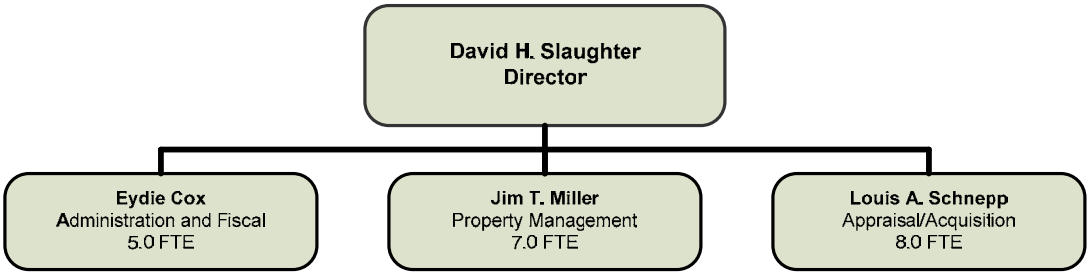
## STRATEGIC GOALS

1. Improve the quality and professionalism of services.

2. Improve the Department's fiscal services by automating manual fiscal functions and systems.

3. Improve customer service with departments that lease non-county owned space and/or lease county-owned space to others.

## ORGANIZATIONAL CHART




## SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | |
|---|---|---|---|---|---|
| | Appropriation | Revenue | Local Cost | Fund Balance | Staffing |
| **General Fund** | | | | | |
| Real Estate Services | 2,647,980 | 1,542,667 | 1,105,313 | | 24.0 |
| Rents and Leases | 101,179 | 101,179 | - | | - |
| Courts Property Management | 437,165 | 392,165 | 45,000 | | - |
| Total General Fund | 3,186,324 | 2,036,011 | 1,150,313 | | 24.0 |
| **Special Revenue Fund** | | | | | |
| Chino Agricultural Preserve | 7,105,752 | 1,160,648 | | 5,945,104 | - |
| Total Special Revenue Fund | 7,105,752 | 1,160,648 | | 5,945,104 | - |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

# Real Estate Services

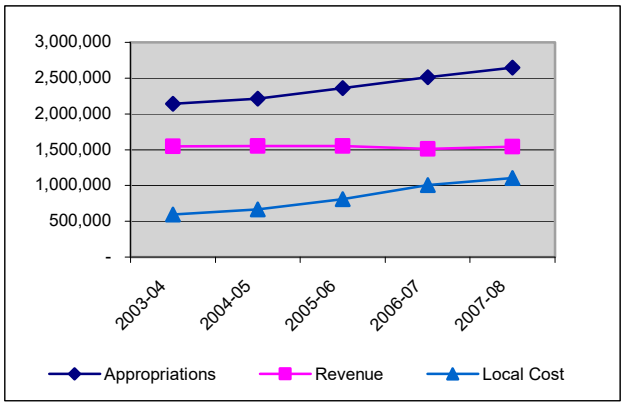
## DESCRIPTION OF MAJOR SERVICES

RESD negotiates and administers revenue and expenditure leases on behalf of county departments. More than 300 revenue leases allow for the use of county-owned facilities, generally at county parks and airports, and generate revenue to offset expenses incurred to provide such facilities to residents and users. Approximately 240 expenditure leases are managed to provide facilities throughout the county for departments and their employees to support the delivery of services in locations convenient to the residents served.

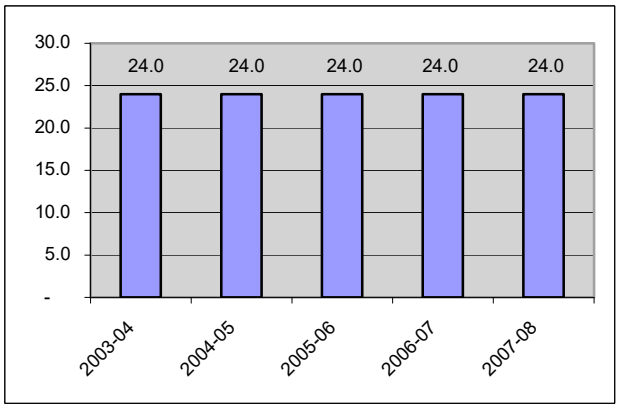
RESD also provides appraisal, acquisition and relocation assistance for county departments and, upon request, to other agencies including San Bernardino Associated Governments (SANBAG), the State of California, and various cities. The department establishes values and acquires the necessary rights-of-way needed to complete public safety projects, including the construction and maintenance of transportation corridors and floodways. The department also acquires land and facilities for various functions, disposes of property determined to be surplus to the county's needs, and maintains an inventory of all county land and facilities.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**



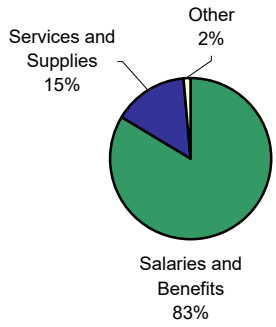
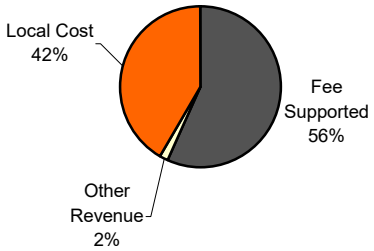

**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 1,787,098 | 2,011,922 | 2,092,315 | 2,514,897 | 2,229,073 |
| Departmental Revenue | 1,264,630 | 1,381,410 | 1,276,108 | 1,510,344 | 1,338,430 |
| Local Cost | 522,468 | 630,512 | 816,207 | 1,004,553 | 890,643 |
| Budgeted Staffing | | | | 24.0 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Real Estate Services
**FUND:** General

**BUDGET UNIT:** AAA RPR
**FUNCTION:** General
**ACTIVITY:** Property Management

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 1,576,841 | 1,773,588 | 1,895,182 | 1,963,382 | 2,200,629 | 2,298,580 | **97,951** |
| Services and Supplies | 173,204 | 187,224 | 145,557 | 192,452 | 241,029 | 352,839 | **111,810** |
| Central Computer | 12,831 | 17,519 | 35,953 | 44,025 | 44,025 | 54,578 | **10,553** |
| Transfers | 24,222 | 22,658 | 15,623 | 29,214 | 29,214 | 41,983 | **12,769** |
| Total Exp Authority | 1,787,098 | 2,000,989 | 2,092,315 | 2,229,073 | 2,514,897 | 2,747,980 | **233,083** |
| Reimbursements | - | - | - | - | - | (100,000) | **(100,000)** |
| Total Appropriation | 1,787,098 | 2,000,989 | 2,092,315 | 2,229,073 | 2,514,897 | 2,647,980 | **133,083** |
| Operating Transfers Out | - | 10,933 | - | - | - | - | **-** |
| Total Requirements | 1,787,098 | 2,011,922 | 2,092,315 | 2,229,073 | 2,514,897 | 2,647,980 | **133,083** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 59,626 | 45,245 | 38,551 | 32,724 | 46,000 | 44,611 | **(1,389)** |
| Current Services | 1,205,004 | 1,336,165 | 1,237,557 | 1,305,706 | 1,464,344 | 1,498,056 | **33,712** |
| Total Revenue | 1,264,630 | 1,381,410 | 1,276,108 | 1,338,430 | 1,510,344 | 1,542,667 | **32,323** |
| Local Cost | 522,468 | 630,512 | 816,207 | 890,643 | 1,004,553 | 1,105,313 | **100,760** |
| Budgeted Staffing | | | | | 24.0 | 24.0 | **-** |

Salaries and benefits of $2,298,580 fund 24.0 positions, which is an increase of $97,951 due to a Board-approved reclassification, MOU increases, and workers' compensation and retirement rate adjustments. On March 20, 2007, the Board of Supervisors approved the reclassification of 1.0 vacant Office Specialist (pay range 35) to Secretary II (pay range 38) to better align the classification with the actual duties of the position.

Services and supplies of $352,839 include contracted appraisal, architectural, and space design services. The increase of $111,810 is primarily for architectural and space design services to be completed for large projects.

Transfers of $41,983 are primarily for personnel and payroll services. The increase of $12,769 reflects adjustments for payroll processing, classified advertising costs paid to the Human Resources Department, and EHaP charges.

Reimbursements of $100,000 are for architectural and space design services to be completed for large projects.

Current services revenue of $1,498,056 reflects monies received from non-general fund departments and non-county governmental entities for services rendered. The increase of $33,712 is due to additional projects anticipated in 2007-08.

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| **Description of Performance Measure** | **2006-07 Projected** | **2006-07 Actual** | **2007-08 Projected** |
| Percent of leases in new locations in excess of 5,000 square feet for which architectural and space design plans have been completed. | 100% | 74% | 100% |
| Percent of projects (leases for more than 10,000 square feet of space or acquisitions that include five or more parcels) utilizing a project schedule. | 100% | 81% | 100% |
| Increase the total percentage of fiscal tasks that are automated. (There are approximately 260 fiscal tasks to be automated.) | New | New | 62% (160) |
| Percentage of expenditure leases adjusted timely and accurately, in accordance with contract terms. | New | New | 90% |
| Percent of leases, appraisals, and surplus property sales completed within the projected schedule. | 90% | 87% | 100% |
| Percent of amendments submitted for Board approval at least 30 days prior to the scheduled termination date of the existing lease. | 90% | 81% | 100% |

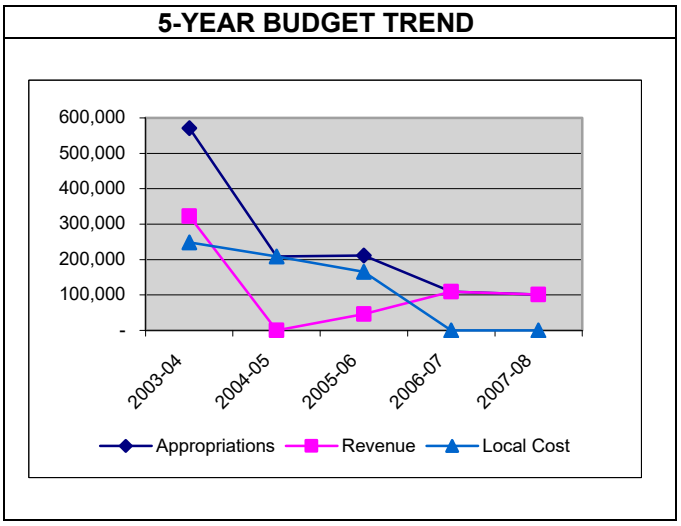
# Rents and Leases

## DESCRIPTION OF MAJOR SERVICES

This budget unit is used to fund the rental of leased space utilized by county departments except long-term facility agreements for joint use power authorities. Lease payments are reimbursed from various user departments.

There is no staffing associated with this budget unit.

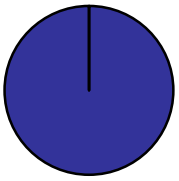
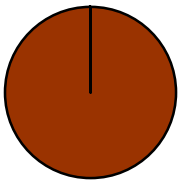
## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 76,652 | 723,964 | 239,335 | 109,290 | 43,748 |
| Departmental Revenue | 61,364 | 72,858 | 172,631 | 109,290 | 54,563 |
| Local Cost | 15,288 | 651,106 | 66,704 | - | (10,815) |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |
| Services and Supplies 100% | Reimburse-ments 100% |

**GROUP:** Public and Support Services
**DEPARTMENT:** Rents
**FUND:** General

**BUDGET UNIT:** AAA RNT
**FUNCTION:** General
**ACTIVITY:** Property Management

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 31,905,324 | 33,123,059 | 33,727,419 | 34,993,561 | 35,777,850 | 37,254,380 | **1,476,530** |
| Total Exp Authority | 31,905,324 | 33,123,059 | 33,727,419 | 34,993,561 | 35,777,850 | 37,254,380 | **1,476,530** |
| Reimbursements | (31,828,672) | (32,698,268) | (33,488,084) | (34,949,813) | (35,668,560) | (37,153,201) | **(1,484,641)** |
| Total Appropriation | 76,652 | 424,791 | 239,335 | 43,748 | 109,290 | 101,179 | **(8,111)** |
| Operating Transfers Out | - | 299,173 | - | - | - | - | **-** |
| Total Requirements | 76,652 | 723,964 | 239,335 | 43,748 | 109,290 | 101,179 | **(8,111)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 61,364 | 72,858 | 172,631 | 53,914 | 109,290 | 101,179 | **(8,111)** |
| Total Revenue | 61,364 | 72,858 | 172,631 | 54,563 | 109,290 | 101,179 | **(8,111)** |
| Local Cost | 15,288 | 651,106 | 66,704 | (10,815) | - | - | **-** |

Services and supplies of $37,254,380 represent lease payments. The increase of $1,476,530 is due to inflationary lease cost adjustments based on the Consumer Price Index or a fixed amount as specified in the various lease agreements. Reimbursements will increase for the same reason.

Reimbursements of $37,153,201 are from various user departments to pay for lease costs. The $1,484,641 increase is based on increased lease costs.

Departmental revenue of $101,179 reflects revenue from the lease of county-owned space and will decrease by $8,111 in 2007-08 due to the expected termination of a lease in June 2007.

# Courts Property Management

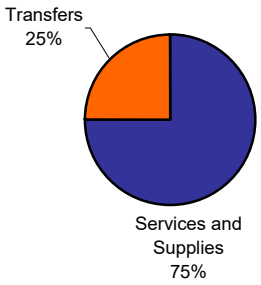
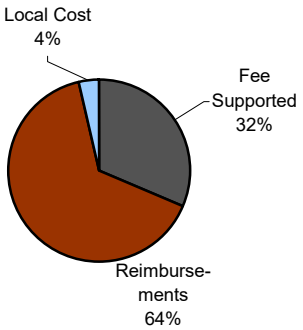
**DESCRIPTION OF MAJOR SERVICES**

The Trial Court Facilities Act of 2002, SB 1732, requires the transfer of responsibility for funding and operation of trial court facilities from all counties to the State of California on behalf of the Judicial Council of California, Administrative Office of the Courts (Court). In addition, when each transfer occurs, the county and Court enter into an agreement that defines who manages the operations and maintenance of the building. This budget unit is used to manage and account for reimbursements from the Court for maintenance, utilities, insurance, overhead expenditures, and work order requests for space occupied by the Court in county-managed facilities. This budget is also used to manage and account for reimbursements to the Court for costs associated with the space occupied by the county in Court-managed facilities.

This is a newly established budget unit in 2007-08 and therefore no history is available.

There is no staffing associated with this budget unit.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Courts Property Management
**FUND:** General

**BUDGET UNIT:** AAA CRT
**FUNCTION:** General
**ACTIVITY:** Property Management

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | - | - | - | - | - | 934,165 | **934,165** |
| Transfers | - | - | - | - | - | 310,000 | **310,000** |
| Total Exp Authority | - | - | - | - | - | 1,244,165 | **1,244,165** |
| Reimbursements | - | - | - | - | - | (807,000) | **(807,000)** |
| Total Requirements | - | - | - | - | - | 437,165 | **437,165** |
| **Departmental Revenue** | | | | | | | |
| Current Services | - | - | - | - | - | 392,165 | **392,165** |
| Total Revenue | - | - | - | - | - | 392,165 | **392,165** |
| Local Cost | - | - | - | - | - | 45,000 | **45,000** |

Services and supplies of $934,165 include maintenance and utilities costs for the Big Bear and Central Courthouse.

Transfers of $310,000 constitute reimbursements to the Facilities Management Department for costs paid by that department, such as the elevator operator at the Central Courthouse.

Reimbursements of $807,000 come from the Facilities Management Department for the county's share of maintenance and utilities. This budget unit will in turn reimburse the state for those costs.

Departmental revenue of $392,165 include reimbursements from the state for an on-going amount of maintenance as well as charges for property management services.

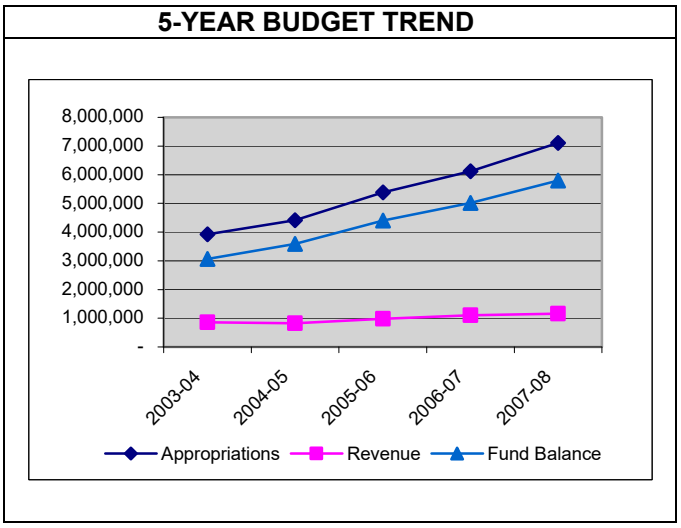
# Chino Agricultural Preserve

## DESCRIPTION OF MAJOR SERVICES

The Real Estate Services Department administers a special revenue fund to continue the Agricultural Land Acquisition and Preservation Program under the California Wildlife, Coastal and Parkland Conservation Act. The department is responsible for negotiating and managing leases, preparing conservation easements, managing properties acquired, and recommending future acquisitions. Property management activities include arranging for all ordinary and emergency repairs, and improvements necessary to preserve the properties at their present condition, enhancing their operating efficiency, or altering them to enhance lease potential and/or comply with lease requirements. Expenditures are fully financed through revenues received from the lease of acquired properties.

There is no staffing associated with this budget unit.

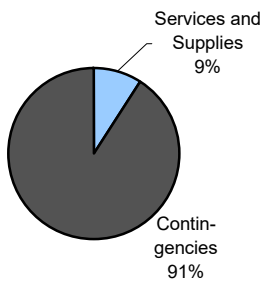
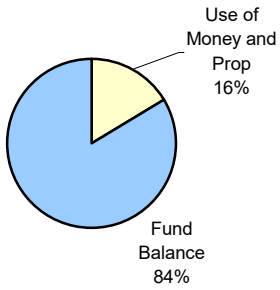
## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 447,476 | 445,174 | 487,636 | 6,117,316 | 6,469,870 |
| Departmental Revenue | 970,745 | 1,261,470 | 1,102,950 | 1,102,566 | 1,160,648 |
| Fund Balance | | | | 5,014,750 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Real Estate Services
**FUND:** Chino Agricultural Preserve

**BUDGET UNIT:** SIF INQ
**FUNCTION:** General
**ACTIVITY:** Property Management

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 431,249 | 420,232 | 465,853 | 301,983 | 710,582 | 647,053 | **(63,529)** |
| Other Charges | 16,227 | 24,942 | 21,783 | 22,402 | 35,000 | 32,000 | **(3,000)** |
| Contingencies | - | - | - | - | 5,371,734 | 6,426,699 | **1,054,965** |
| Total Appropriation | 447,476 | 445,174 | 487,636 | 324,385 | 6,117,316 | 7,105,752 | **988,436** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 964,964 | 981,970 | 1,102,834 | 1,160,648 | 1,102,566 | 1,160,648 | **58,082** |
| State, Fed or Gov't Aid | 5,781 | - | - | - | - | - | **-** |
| Other Revenue | - | 279,500 | 116 | - | - | - | **-** |
| Total Revenue | 970,745 | 1,261,470 | 1,102,950 | 1,160,648 | 1,102,566 | 1,160,648 | **58,082** |
| Fund Balance | | | | | 5,014,750 | 5,945,104 | **930,354** |

Services and supplies of $647,053 are for costs related to ongoing maintenance of program properties. The decrease of $63,529 is due mainly to the termination of the dairy management contract with the Southern California Agricultural Land Foundation (SCALF). Real Estate Services Department staff now manages the dairy properties.

Contingencies are increased by $1,054,965 to adjust for 2006-07 actual expenditures and revenues.

Departmental revenue of $1,160,648 reflects leasing of county-owned properties that are part of this program. The increase of $58,082 reflects annual rent adjustments, which are based on fixed rates or changes to the Consumer Price Index.

# REGIONAL PARKS
# Thomas A. Potter

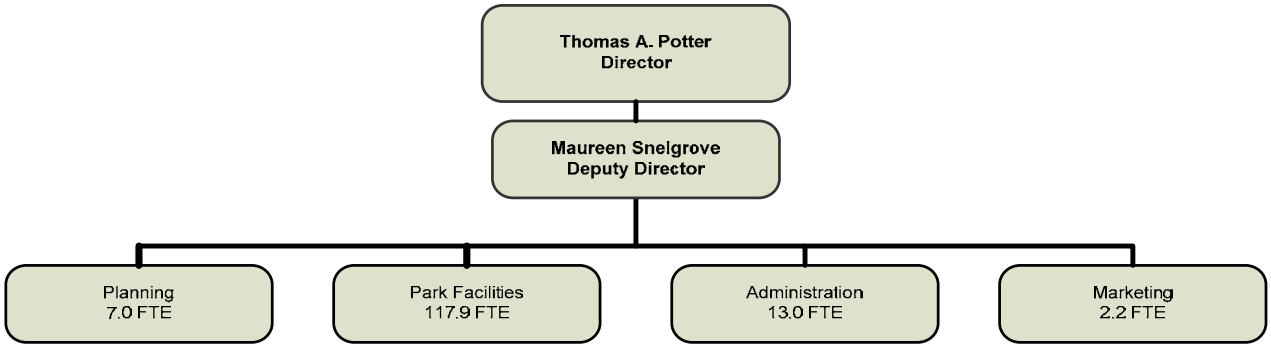
## MISSION STATEMENT

The mission of the Regional Parks Department is to ensure diversified recreational opportunities for the enrichment of county residents and visitors while protecting the county's natural, cultural, historical and land resources.

## STRATEGIC GOALS

1. Increase public awareness of new enhancements and amenities throughout the county regional park system.
2. Provide excellent customer service to ensure return visitors.
3. Ensure public safety and maintenance of the county trail system.

## ORGANIZATIONAL CHART




## SUMMARY OF BUDGET UNITS

| | 2007-08 | | | | | |
|---|---|---|---|---|---|---|
| | Operating Exp/ Appropriation | Revenue | Local Cost | Fund Balance | Revenue Over/ (Under) Exp | Staffing |
| **General Fund** | | | | | | |
| Regional Parks | 10,088,762 | 6,729,800 | 3,358,962 | | | 133.7 |
| Total General Fund | 10,088,762 | 6,729,800 | 3,358,962 | | | 133.7 |
| **Special Revenue Funds** | | | | | | |
| County Trail System | 6,053,583 | 6,017,266 | | 36,317 | | - |
| Proposition 12 Projects | 718,100 | 1,062,544 | | (344,444) | | - |
| Proposition 40 Projects | 2,781,037 | 2,320,368 | | 460,669 | | - |
| Glen Helen Amphitheater | 1,929,877 | 1,355,000 | | 574,877 | | - |
| Amphitheater Improvements at Glen Helen | 255,448 | 29,024 | | 226,424 | | - |
| Park Maintenance/Development | 637,418 | 243,100 | | 394,318 | | - |
| Calico Ghost Town Marketing Services | 451,979 | 412,200 | | 39,779 | | 1.2 |
| Off-Highway Vehicle License Fee | 763,731 | 321,000 | | 442,731 | | - |
| Total Special Revenue Funds | 13,591,173 | 11,760,502 | | 1,830,671 | | 1.2 |
| **Enterprise Funds** | | | | | | |
| Snack Bars | 77,609 | 82,000 | | | 4,391 | 1.3 |
| Camp Bluff Lake | 253,860 | 205,200 | | | (48,660) | 5.9 |
| Total Enterprise Funds | 331,469 | 287,200 | | | (44,269) | 7.2 |
| **Total - All Funds** | 24,011,404 | 18,777,502 | 3,358,962 | 1,830,671 | (44,269) | 142.1 |

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

# Regional Parks

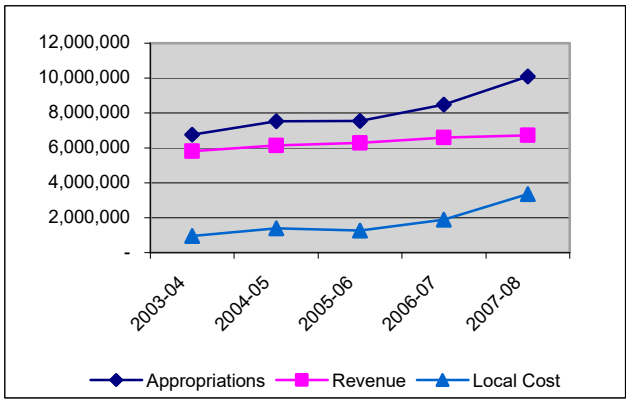
## DESCRIPTION OF MAJOR SERVICES

The Regional Parks Department is responsible for the operation and maintenance of nine regional parks located throughout the county. These parks, which encompass approximately 9,200 acres, are as follows: Prado (Chino), Cucamonga-Guasti (Ontario), Glen Helen (San Bernardino), Mojave River Forks (Summit Valley), Mojave Narrows (Victorville), Moabi (Needles), Lake Gregory (Crestline), Yucaipa, and Calico Ghost Town (Yermo). Visitors to the county parks enjoy open space, walking trails, camping, swimming, fishing, picnicking, equestrian activities, playing fields, and other recreational opportunities available to the public. The department sponsors cultural, educational and promotional events through the use of park resources and contractual agreements with private, non-profit, and other public entities. Park special events include Civil War Days at Calico, Huck Finn Jubilee at Mojave Narrows, and Jamboree Days at Lake Gregory.

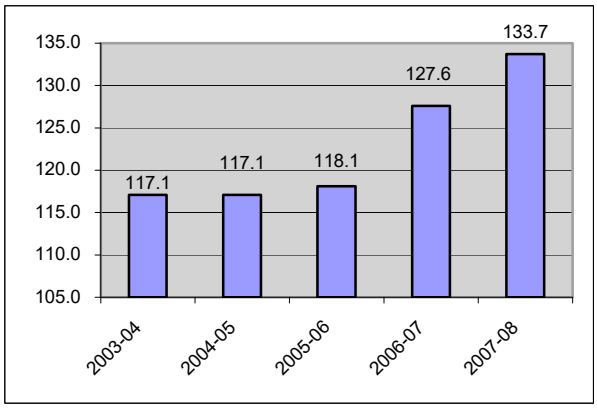
The department also administers the county's Trails Program (currently there are 16.6 miles of open, accessible, and usable trails throughout the county being maintained by Regional Parks), oversees operation of the Morongo Wildlife Preserve in Morongo Valley, is responsible for enforcing the lease with the operators of the Hyundai Pavilion at Glen Helen Regional Park, and manages approximately $10 million in projects funded by the State Bond Propositions 12 and 40. Additionally, Regional Parks has introduced a one–day environmental studies day camp for elementary and middle school children, and operates a summer camp program at Camp Bluff Lake near Big Bear.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**



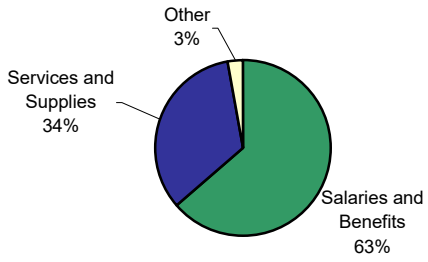
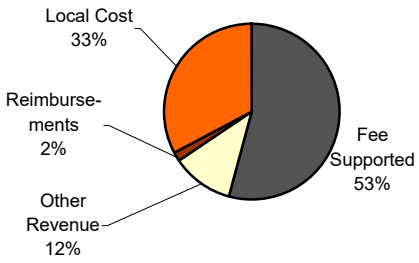

**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 6,959,492 | 8,016,242 | 7,635,823 | 8,482,731 | 8,398,716 |
| Departmental Revenue | 6,172,081 | 6,661,076 | 6,076,329 | 6,603,530 | 6,519,402 |
| Local Cost | 787,411 | 1,355,166 | 1,559,494 | 1,879,201 | 1,879,314 |
| Budgeted Staffing | | | | 128.8 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Regional Parks
**FUND:** General

**BUDGET UNIT:** AAA CCP
**FUNCTION:** Recreation and Cultural Services
**ACTIVITY:** Recreation Facilities

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 4,298,608 | 4,812,916 | 5,113,030 | 6,045,978 | 5,895,716 | 6,518,612 | **622,896** |
| Services and Supplies | 2,420,739 | 2,714,076 | 2,202,598 | 2,667,989 | 2,745,101 | 3,396,888 | **651,787** |
| Central Computer | 21,294 | 26,633 | 36,046 | 36,546 | 36,546 | 46,718 | **10,172** |
| Vehicles | - | - | - | - | - | 245,000 | **245,000** |
| Transfers | 153,418 | 490,622 | 199,175 | 30,290 | 30,290 | 41,609 | **11,319** |
| Total Exp Authority | 6,894,059 | 8,044,247 | 7,550,849 | 8,780,803 | 8,707,653 | 10,248,827 | **1,541,174** |
| Reimbursements | (134,567) | (28,005) | (65,026) | (386,740) | (229,575) | (160,065) | **69,510** |
| Total Appropriation | 6,759,492 | 8,016,242 | 7,485,823 | 8,394,063 | 8,478,078 | 10,088,762 | **1,610,684** |
| Operating Transfers Out | 200,000 | - | 150,000 | 4,653 | 4,653 | - | **(4,653)** |
| Total Requirements | 6,959,492 | 8,016,242 | 7,635,823 | 8,398,716 | 8,482,731 | 10,088,762 | **1,606,031** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 1,345,554 | 1,321,805 | 1,116,151 | 1,103,160 | 1,115,900 | 1,115,900 | **-** |
| Current Services | 4,765,298 | 5,085,678 | 4,905,590 | 5,329,435 | 5,447,230 | 5,547,000 | **99,770** |
| Other Revenue | 35,766 | 230,680 | 54,588 | 86,807 | 40,400 | 46,900 | **6,500** |
| Other Financing Sources | 25,463 | 3,913 | - | - | - | - | **-** |
| Total Revenue | 6,172,081 | 6,642,076 | 6,076,329 | 6,519,402 | 6,603,530 | 6,709,800 | **106,270** |
| Operating Transfers In | - | 19,000 | - | - | - | 20,000 | **20,000** |
| Total Financing Sources | 6,172,081 | 6,661,076 | 6,076,329 | 6,519,402 | 6,603,530 | 6,729,800 | **126,270** |
| Local Cost | 787,411 | 1,355,166 | 1,559,494 | 1,879,314 | 1,879,201 | 3,358,962 | **1,479,761** |
| Budgeted Staffing | | | | | 127.6 | 133.7 | **6.1** |

Salaries and benefits of $6,518,612 fund 133.7 positions to oversee administration, planning, marketing, operations and maintenance of nine regional parks, 16.6 miles of trails, Big Morongo Preserve, a summer camp near Big Bear, and various special events/programs such as the environmental science day camp program. The $622,896 increase includes the following:

- $252,000 for the addition of 4.0 Ranger II positions, as well as the upgrade of an existing Ranger II to a Park Superintendent, to address large scale and specialized projects at each of the regional parks.
- $170,033 for MOU, equity, and retirement rate adjustments.
- $68,941 for costs resulting from the state's recent minimum wage increase.
- $125,000 for the cost of two Board-approved mid-year actions to add staff (1.0 Media Specialist II in charge of marketing; 1.0 contract event coordinator for the San Moritz Lodge), in addition to these reclassifications:

  Executive Secretary II to Executive Secretary III.
  Office Assistant II to Office Assistant III.
  3.0 General Service Worker II's to 1.0 Office Assistant II and 2.0 Park Ranger II's.

Services and supplies of $3,396,888 include the cost of the following: fish for stocking the lakes and derbies, park maintenance/supplies, aquatic facility supplies, motor pool charges, advertising, insurance, and the cost of conducting special events. The $651,787 increase primarily reflects additional amounts for park maintenance, risk management liability premiums, vehicle operating costs, inflation, and $250,000 for the Healthy Parks Program. This program promotes a healthy, outdoor lifestyle in collaboration with the Public Health Department.

Vehicles of $245,000 reflect the addition of a Tractor ($70,000), Work Truck ($65,000), Lift/Boom ($60,000) and Brush/Limb Chipper ($50,000), which are needed to assist with large scale and specialized projects at the regional parks

Transfers of $41,609 represent costs paid to other departments for services provided. The $11,319 increase includes additional costs to Human Resources for EHaP and advertising charges, as well as Facilities Management custodial and grounds maintenance services that were previously accounted for in services and supplies.

Reimbursements of $160,065 mainly represent the amount for providing project management pertaining to the following programs/projects: senior nutrition luncheon in Crestline, Environmental Science Day Camp, various Proposition 12 and 40 projects, and special event productions at Calico Ghost Town Regional Park. A decrease of $69,510 is anticipated primarily due to the winding down of Proposition 12, with nearly all the grant funds being expended and most the projects completed. Also, less staff time is now involved in overseeing the summer camp program at Camp Bluff Lake.

Operating transfers out of $4,653 will not be necessary in 2007-08 as this amount has now been reclassified to the Central Computer category.

Use of money and property of $1,115,900 represents revenue from park concessions. The department is projecting no increase for 2007-08 in this category.

Current services of $5,547,000 consist of revenues from camping, fishing, park entrance fees, swimming facility use, and special events. Revenue is expected to increase by $99,770 primarily due to fee increases approved by the Board of Supervisors on March 20, 2007.

Other revenues of $46,900 represent fees collected primarily from sales of bait and firewood, as well as a small amount of snack bar sales at the Lake Gregory Regional Park boathouse. An increase of $6,500 is anticipated based on current sales projections and trends.

Operating transfers in of $20,000 reflect the amount received from the Glen Helen Amphitheater budget to offset administrative costs associated with Regional Parks' management of the Hyundai Pavilion contract and collection of utility abatement fees paid by concessionaires.

**PERFORMANCE MEASURES**

| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
|---|---|---|---|
| Percentage increase of total attendance at all regional parks (2.1 million visitors in 2005-06; 2.2 million visitors in 2006-07). | 2% | 5% | 5% |
| Percent of surveys indicating customer service was excellent and that they would visit the park again. | New | 86% | 80% |
| Percentage of trail complaints responded within 72 hours of notification. | 100% | 100% | 100% |
| Percentage reduction in the number of significant vandalism incidents. | 5% | 0% | 5% |
| Additional large scale/specialized park projects completed. | New | New | 8 |
| Number of walkers participating in "Walk the Park" event. | New | New | 500 |

# County Trail System

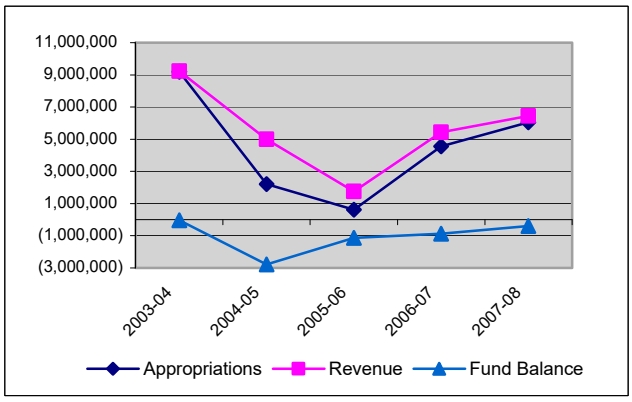
## DESCRIPTION OF MAJOR SERVICES

Regional Parks is the steward of the county's Regional Trail Program charged with the development, operation and maintenance of diversified trails throughout the county. This continuous trail system will be enjoyed by the region's burgeoning population for cycling, hiking and equestrian use, linking open space with parks and non-motorized transportation corridors. In 2004-05, construction was completed on a 3.5-mile segment of trail along the Santa Ana River, between La Cadena Drive and Waterman Avenue (Phase II), and is currently open to users. Construction on the 3.3 mile segment between the Riverside County Line and La Cadena Drive (Phase I) is scheduled for completion in May 2007. Design and environmental work has also commenced on Phase III, from Waterman Avenue to California Street, with construction anticipated to begin in the fall of 2007. The design and environmental work is also underway for the upper Santa Ana River Trail (Phase IV), linking the trail to the San Bernardino Mountains starting at California Street.

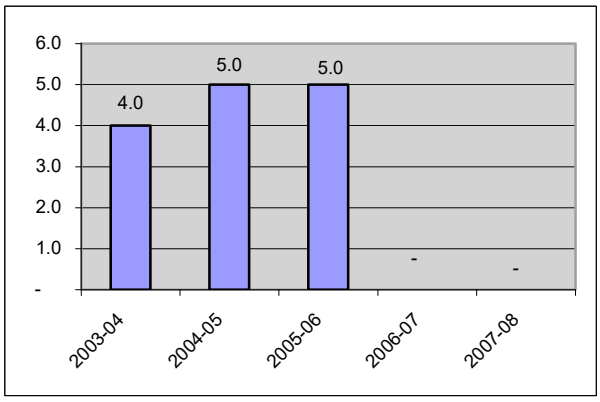
There is no staffing associated with this budget unit.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**



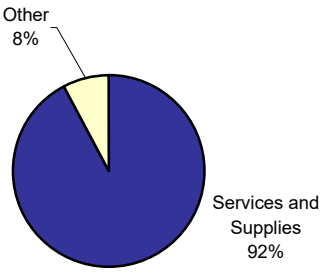
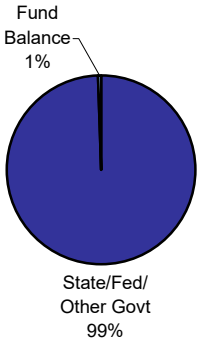

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 3,308,139 | 498,690 | 289,839 | 4,930,306 | 4,155,845 |
| Departmental Revenue | 240,534 | 2,153,686 | 545,587 | 5,806,908 | 4,897,597 |
| Fund Balance | | | | (876,602) | |

Appropriation in 2006-07 was approximately $775,000 less than budget primarily because of an anticipated design contract for Phase IV of the trail not being awarded until 2007-08.

Departmental revenue in 2006-07 was approximately $910,000 less than budget mainly due to less state and federal reimbursements for Phase III of the Santa Ana River Trail (SART). Most of the design and environmental costs for this phase will now be incurred in 2007-08; therefore, the corresponding reimbursements will also be received during that year.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Regional Parks
**FUND:** County Trail System

**BUDGET UNIT:** RTS CCP
**FUNCTION:** Recreation and Cultural Services
**ACTIVITY:** Recreation Facilities

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 244,775 | 249,368 | 221,523 | - | - | - | **-** |
| Services and Supplies | 3,186,315 | 464,090 | 242,403 | 3,622,933 | 4,188,935 | 5,590,083 | **1,401,148** |
| Central Computer | - | - | - | - | 3,370 | - | **(3,370)** |
| Other Charges | - | - | - | 360,000 | - | - | **-** |
| Land and Improvements | - | - | - | - | - | 445,500 | **445,500** |
| Vehicles | - | 40,277 | - | - | - | - | **-** |
| Transfers | 7,147 | 7,108 | 1,011 | 172,912 | 366,283 | 18,000 | **(348,283)** |
| Total Exp Authority | 3,438,237 | 760,843 | 464,937 | 4,155,845 | 4,558,588 | 6,053,583 | **1,494,995** |
| Reimbursements | (130,098) | (262,153) | (175,098) | - | - | - | **-** |
| Total Appropriation | 3,308,139 | 498,690 | 289,839 | 4,155,845 | 4,558,588 | 6,053,583 | **1,494,995** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 10,145 | 4,422 | 3,249 | 4,918 | 2,200 | 2,200 | **-** |
| State, Fed or Gov't Aid | 229,275 | 2,054,814 | 480,658 | 4,259,459 | 5,428,337 | 6,002,484 | **574,147** |
| Other Revenue | 1,114 | 89,450 | 61,680 | - | - | - | **-** |
| Total Revenue | 240,534 | 2,148,686 | 545,587 | 4,264,377 | 5,430,537 | 6,004,684 | **574,147** |
| Operating Transfers In | - | 5,000 | - | 633,220 | 4,653 | 12,582 | **7,929** |
| Total Financing Sources | 240,534 | 2,153,686 | 545,587 | 4,897,597 | 5,435,190 | 6,017,266 | **582,076** |
| Fund Balance | | | | | (876,602) | 36,317 | **912,919** |

Services and supplies of $5,590,083 represents anticipated costs to finish design, environmental work and construction of Phase III of the SART, construction of the Wilson Creek Trail project, and appropriations for design and environmental work for Phase IV of the SART.

Land and improvements are budgeted at $445,500 for construction of lighting improvements for the soccer fields at Yucaipa Regional Park and preliminary work anticipated for Colton Regional Park, both federal grant projects.

State aid revenues of $731,995 include reimbursements for construction of the Wilson Creek trail, Santa Ana River Phase III, and a final reimbursement for Phase I. Federal aid revenues of $5,270,489 reflect reimbursements for costs associated with construction of Phase III and design/environmental work on Phase IV of the Santa Ana River Trail.

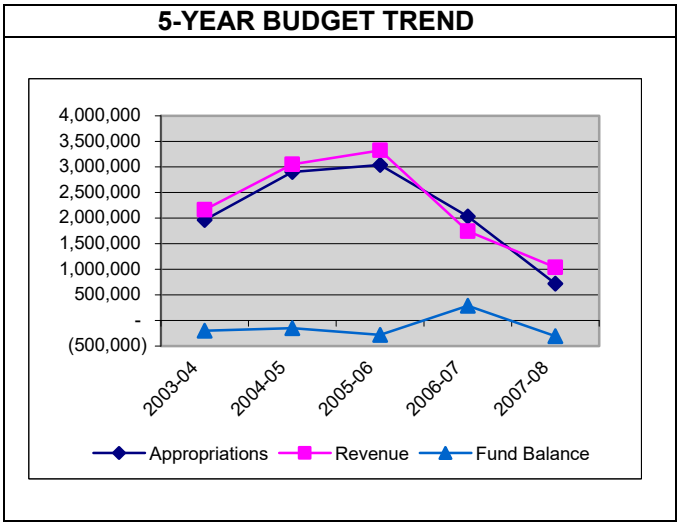
# Proposition 12 Projects

## DESCRIPTION OF MAJOR SERVICES

Proposition 12 is the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000, responding to the recreational and open-space needs of a growing population and expanding urban communities. The Program is intended to revive state Stewardship of natural resources by investing in neighborhood and state parks to meet the urgent need for safe, open and accessible local park and recreational facilities. Regional Parks' total allocation of Proposition 12 funds is $4,832,410. On January 29, 2002, the Board of Supervisors approved a list of projects to be funded by this financing source. Funding under this proposition expires in June 2008, and all projects are expected to be completed before that time.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

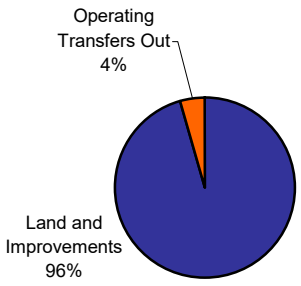
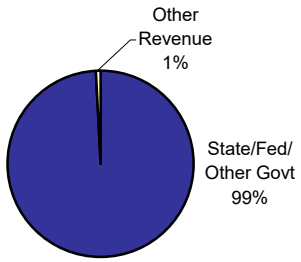



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 591,065 | 506,425 | 1,752,311 | 2,029,322 | 1,824,322 |
| Departmental Revenue | 209,795 | 379,737 | 2,279,790 | 1,744,684 | 1,184,452 |
| Fund Balance | | | | 284,638 | |

Appropriation in 2006-07 was $205,000 less than budget primarily because construction on the Moabi campground restroom project did not commence until after July 1, 2007 and was re-budgeted for 2007-08 accordingly. Consequently, grant revenues for this project will also not be received until 2007-08.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Regional Parks
**FUND:** Proposition 12 Projects

**BUDGET UNIT:** RKL RGP
**FUNCTION:** Recreation and Cultural Services
**ACTIVITY:** Recreation Facilities

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 408,332 | 1,683 | - | - | - | - | **-** |
| Land and Improvements | - | 505,069 | 1,703,585 | 1,824,322 | 2,029,322 | 687,000 | **(1,342,322)** |
| Transfers | 14,815 | (327) | 25,000 | - | - | - | **-** |
| Total Appropriation | 423,147 | 506,425 | 1,728,585 | 1,824,322 | 2,029,322 | 687,000 | **(1,342,322)** |
| Operating Transfers Out | 167,918 | - | 23,726 | - | - | 31,100 | **31,100** |
| Total Requirements | 591,065 | 506,425 | 1,752,311 | 1,824,322 | 2,029,322 | 718,100 | **(1,311,222)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 2,389 | 4,199 | 7,833 | 11,553 | 1,800 | 8,000 | **6,200** |
| State, Fed or Gov't Aid | 207,406 | 575,538 | 1,149,316 | 1,556,644 | 1,742,884 | 1,054,544 | **(688,340)** |
| Other Revenue | - | (200,000) | 200,000 | - | - | - | **-** |
| Total Revenue | 209,795 | 379,737 | 1,357,149 | 1,568,197 | 1,744,684 | 1,062,544 | **(682,140)** |
| Operating Transfers In | - | - | 922,641 | (383,745) | - | - | **-** |
| Total Financing Sources | 209,795 | 379,737 | 2,279,790 | 1,184,452 | 1,744,684 | 1,062,544 | **(682,140)** |
| Fund Balance | | | | | 284,638 | (344,444) | **(629,082)** |

Land and improvements are budgeted at $687,000 for construction of a campground restroom at Moabi Regional Park and residual carryover balances for the campground expansion project at Yucaipa Regional Park and the shelter/restroom replacement project at Glen Helen Regional Park that are currently under construction. The decrease of $1,342,322 is because funding under this proposition expires in June 2008 and most projects have already been completed.

Operating transfers out of $31,100 represent a reimbursement to the parks maintenance development fund for costs related to a sewer lift station pump replacement at Moabi Regional Park.

Other governmental aid of $1,054,544 represents reimbursements for the cost of projects completed or nearing completion.

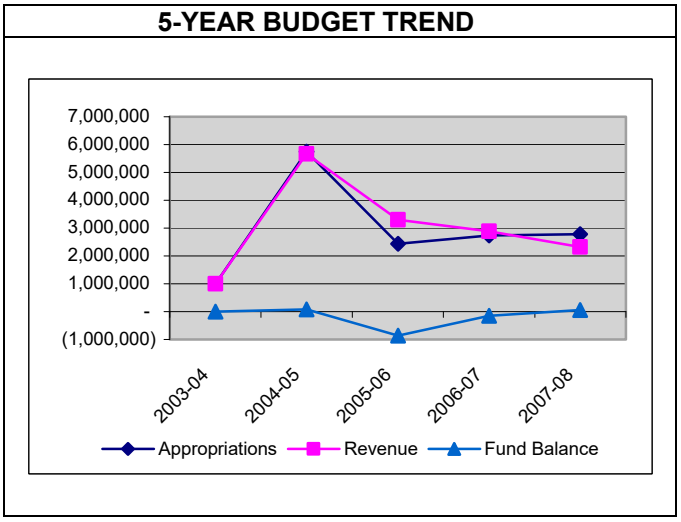
# Proposition 40 Projects

## DESCRIPTION OF MAJOR SERVICES

Proposition 40 is the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2002, responding to the recreational and open-space needs of a growing population and expanding urban communities. The program is intended to revive state Stewardship of natural resources by investing in neighborhood and state parks to meet the urgent need for safe, open and accessible local park and recreational facilities. Regional Parks' total allocation of Proposition 40 per capita funds is $4,858,000. On December 16, 2003, the Board of Supervisors approved a list of per capita projects to be funded by this financing source.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

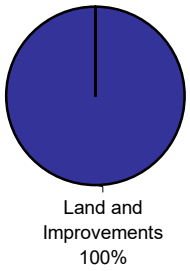
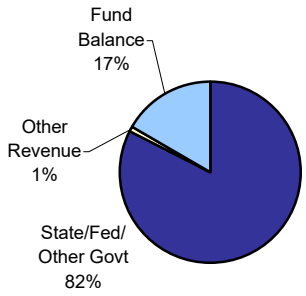



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 131,713 | 2,027,391 | 64,577 | 2,737,215 | (82,222) |
| Departmental Revenue | 213,183 | 1,080,283 | 634,838 | 2,881,905 | 523,138 |
| Fund Balance | | | | (144,690) | |

Actual expenditures in 2006-07 did not materialize due to Proposition 40 projects not commencing as anticipated. These projects are now expected to be completed in 2007-08 and have been re-budgeted accordingly. Consequently, revenues for these projects will now be received in 2007-08 as well.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Regional Parks
**FUND:** Proposition 40 Projects

**BUDGET UNIT:** RKM RGP
**FUNCTION:** Recreation and Cultural Services
**ACTIVITY:** Recreation Facilities

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 131,713 | 336,929 | - | - | - | - | **-** |
| Land and Improvements | - | 1,760,462 | 64,577 | (82,222) | 2,737,215 | 2,768,455 | **31,240** |
| Transfers | - | 230,000 | - | - | - | - | **-** |
| Total Exp Authority | 131,713 | 2,327,391 | 64,577 | (82,222) | 2,737,215 | 2,768,455 | **31,240** |
| Reimbursements | - | (300,000) | - | - | - | - | **-** |
| Total Appropriation | 131,713 | 2,027,391 | 64,577 | (82,222) | 2,737,215 | 2,768,455 | **31,240** |
| Operating Transfers Out | - | - | - | - | - | 12,582 | **12,582** |
| Total Requirements | 131,713 | 2,027,391 | 64,577 | (82,222) | 2,737,215 | 2,781,037 | **43,822** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 83 | 5,983 | 2,953 | 5,511 | 2,600 | 5,000 | **2,400** |
| State, Fed or Gov't Aid | 213,100 | 729,300 | 346,885 | 517,627 | 2,879,305 | 2,297,268 | **(582,037)** |
| Other Revenue | - | 345,000 | 285,000 | - | - | - | **-** |
| Total Revenue | 213,183 | 1,080,283 | 634,838 | 523,138 | 2,881,905 | 2,302,268 | **(579,637)** |
| Operating Transfers In | - | - | - | - | - | 18,100 | **18,100** |
| Total Financing Sources | 213,183 | 1,080,283 | 634,838 | 523,138 | 2,881,905 | 2,320,368 | **(561,537)** |
| Fund Balance | | | | | (144,690) | 460,669 | **605,359** |

Land and improvements are budgeted at $2,768,455, which includes construction of a snack bar and restroom renovation project at Mojave Narrows Regional Park, some ongoing turf and irrigation improvements at Glen Helen Regional Park, and a residual amount for participation in the Santa Ana River Trail Phase I project.

Operating transfers out of $12,582 represents a reimbursement to the trails fund for costs related to construction of Phase II of the Santa Ana River Trail.

Other governmental aid of $2,297,268 represents reimbursements for the cost of projects. The $582,037 decrease is due to fewer projects scheduled for 2007-08.

Operating transfers in of $18,100 represent a reimbursement from Park Maintenance/Development fund for design costs related to the Mojave Narrows Regional Park Interpretive Center project.

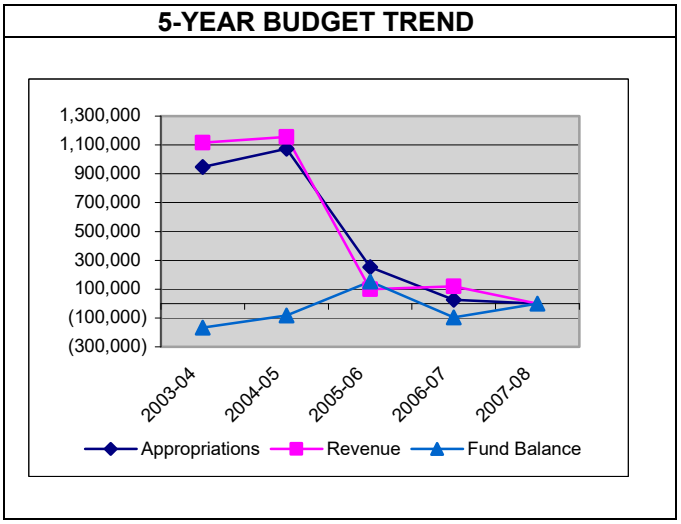
# Moabi Regional Park Boat Launch Facility

## DESCRIPTION OF MAJOR SERVICES

The Regional Parks Division was awarded a $1,273,000 grant from the California Department of Boating and Waterways in July 2002 for the purpose of renovating the Moabi Regional Park Boat Launching Facility. The project, completed in the summer of 2005, provides additional opportunities for the public to enjoy recreational water activities including boating, fishing and waterskiing. All project expenditures and reimbursements have been completed and a grant closeout has been performed. Consequently, this fund is no longer necessary and it was closed during 2006-07.

There is no staffing associated with this budget unit.

## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | (83,433) | 1,222,950 | 266,815 | 25,163 | (55,150) |
| Departmental Revenue | 1,771 | 1,457,983 | 19,268 | 120,279 | 418 |
| Fund Balance | | | | (95,116) | |

## ANALYSIS OF FINAL BUDGET

**GROUP:** Public and Support Services
**DEPARTMENT:** Regional Parks
**FUND:** Moabi Boat Launching Facility
**BUDGET UNIT:** RTP CCP
**FUNCTION:** Recreation and Cultural Services
**ACTIVITY:** Recreation Facilities

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | (89,227) | - | (8,775) | - | - | - | **-** |
| Land and Improvements | - | 1,452,950 | 300,590 | (55,150) | 25,163 | - | **(25,163)** |
| Total Exp Authority | (89,227) | 1,452,950 | 291,815 | (55,150) | 25,163 | - | **(25,163)** |
| Reimbursements | - | (230,000) | (25,000) | - | - | - | **-** |
| Total Appropriation | (89,227) | 1,222,950 | 266,815 | (55,150) | 25,163 | - | **(25,163)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 1,771 | 1,627 | 4,611 | 418 | - | - | **-** |
| State, Fed or Gov't Aid | - | 936,542 | 499,657 | - | 120,279 | - | **(120,279)** |
| Other Revenue | - | 485,000 | (485,000) | - | - | - | **-** |
| Total Revenue | 1,771 | 1,423,169 | 19,268 | 418 | 120,279 | - | **(120,279)** |
| Operating Transfers In | - | 34,814 | - | - | - | - | **-** |
| Total Financing Sources | 1,771 | 1,457,983 | 19,268 | 418 | 120,279 | - | **(120,279)** |
| Fund Balance | | | | | (95,116) | - | **95,116** |

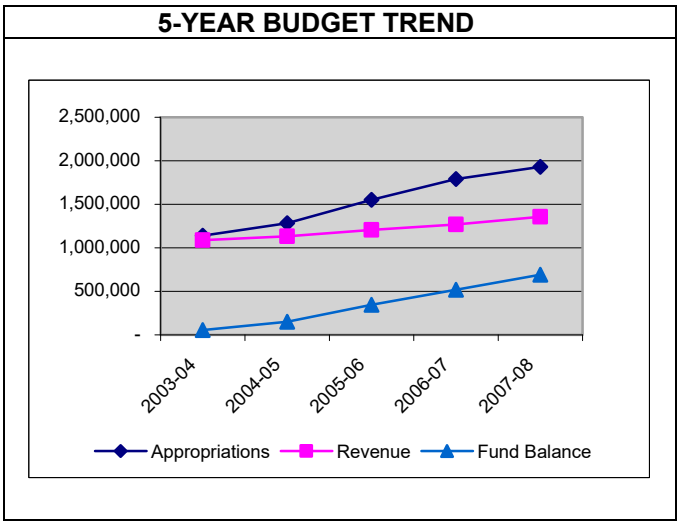
# Glen Helen Amphitheater

## DESCRIPTION OF MAJOR SERVICES

This budget unit was established to account for lease payments received annually from the operators of the amphitheater at Glen Helen Regional Park. Each year, this revenue is transferred to the county general fund to finance the cost of the facility's debt service payment.

There is no staffing associated with this budget unit.

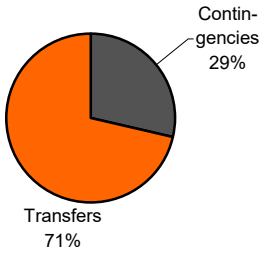
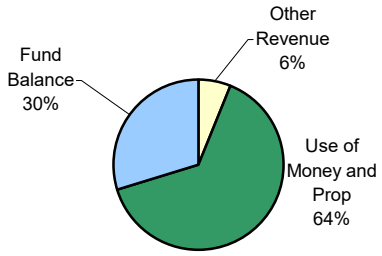
## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 972,100 | 969,500 | 1,039,182 | 1,789,413 | 1,211,563 |
| Departmental Revenue | 960,199 | 1,165,561 | 1,213,118 | 1,270,000 | 1,267,027 |
| Fund Balance | | | | 519,413 | |

## ANALYSIS OF FINAL BUDGET

| 2006-07 EXPENDITURE AUTHORITY | 2006-07 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Regional Parks
**FUND:** Glen Helen Amphitheater

**BUDGET UNIT:** SGH CAO
**FUNCTION:** Recreation and Cultural Services
**ACTIVITY:** Recreation Facilities

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Transfers | 972,100 | 969,500 | 1,039,182 | 1,211,563 | 1,789,413 | 1,378,000 | **(411,413)** |
| Contingencies | - | - | - | - | - | 551,877 | **551,877** |
| Total Appropriation | 972,100 | 969,500 | 1,039,182 | 1,211,563 | 1,789,413 | 1,929,877 | **140,464** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 960,199 | 1,025,561 | 1,213,118 | 1,267,027 | 1,150,000 | 1,235,000 | **85,000** |
| Other Revenue | - | 140,000 | - | - | 120,000 | 120,000 | **-** |
| Total Revenue | 960,199 | 1,165,561 | 1,213,118 | 1,267,027 | 1,270,000 | 1,355,000 | **85,000** |
| Fund Balance | | | | | 519,413 | 574,877 | **55,464** |

Transfers of $1,378,000 reflect the amount to the county general fund to finance the cost of the facility's debt service payment.

Contingencies of $551,877 represent undesignated fund balance.

Revenue from use of money and property of $1,235,000 includes rent received from the operators of the Amphitheater, as well as anticipated interest earnings on this fund's cash balance.

Other revenue of $120,000 represents the amount received from the Amphitheater operators for naming rights of the facility.

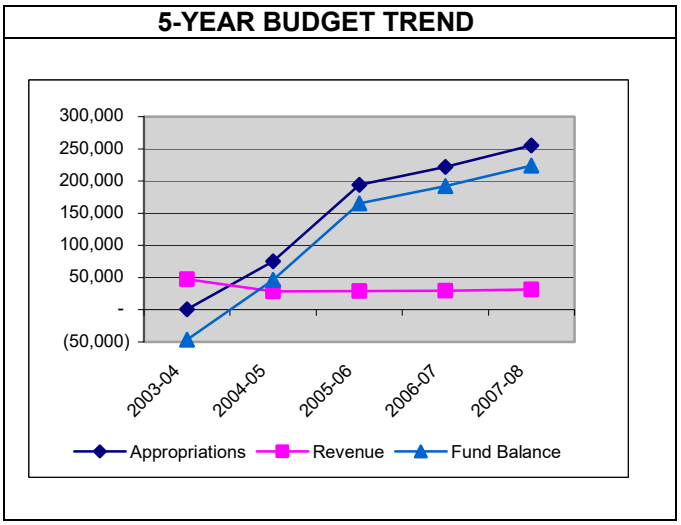
# Amphitheater Improvements at Glen Helen

## DESCRIPTION OF MAJOR SERVICES

This special revenue fund was established to provide for improvements to the Hyundai Pavilion at Glen Helen Regional Park. These improvements are designed to maintain the amphitheater and its facilities in their current condition in order to preserve a quality entertainment experience for its visitors. This fund is financed jointly by deposits from the Regional Parks Department and the operators of the pavilion.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

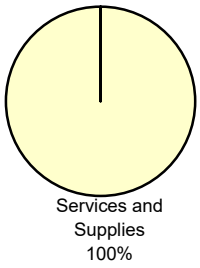
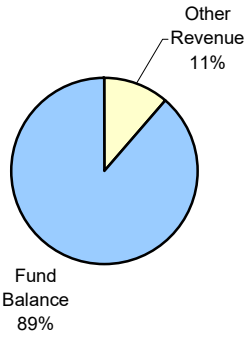



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 870 | 75,066 | 4,077 | 221,848 | - |
| Departmental Revenue | 47,273 | 28,798 | 31,281 | 29,500 | 34,076 |
| Fund Balance | | | | 192,348 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. There were no improvement projects in this fund during 2006-07; therefore, the entire fund balance has been re-appropriated in the 2007-08 budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Regional Parks
**FUND:** Ampitheater Improvements

**BUDGET UNIT:** SGR RGP
**FUNCTION:** Recreation and Cultural Services
**ACTIVITY:** Recreation Facilities

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 870 | 75,066 | 4,077 | - | 221,848 | 255,448 | **33,600** |
| Total Appropriation | 870 | 75,066 | 4,077 | - | 221,848 | 255,448 | **33,600** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 3,680 | 3,798 | 6,281 | 9,076 | 4,500 | 4,024 | **(476)** |
| Current Services | 18,593 | - | - | - | - | - | **-** |
| Other Revenue | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | **-** |
| Total Revenue | 47,273 | 28,798 | 31,281 | 34,076 | 29,500 | 29,024 | **(476)** |
| Fund Balance | | | | | 192,348 | 226,424 | **34,076** |

Services and supplies of $255,448 are budgeted for the cost of agreed upon improvements to the Hyundai Pavilion. The increase of $33,600 is based on the fund balance available for 2007-08.

Departmental revenue of $29,024 include $25,000 in other revenues (financed jointly, $12,500 each, by deposits from the Regional Parks Department and the operators of the Hyundai Pavilion per a lease agreement) and $4,024 in estimated interest based on the fund's cash balance available.

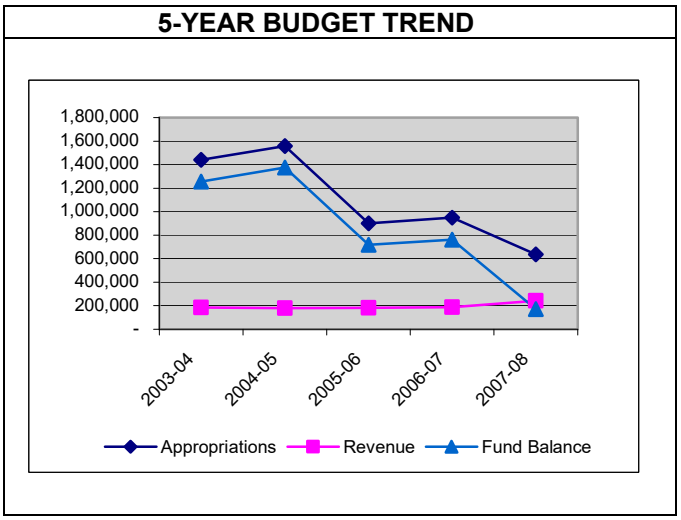
# Park Maintenance/Development

## DESCRIPTION OF MAJOR SERVICES

This special revenue fund was established to provide for the maintenance, development and emergency repair at all regional parks. The costs associated with this fund are financed through a five percent allocation of park admission fees.

There is no staffing associated with this budget unit.

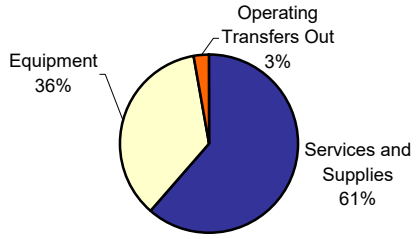
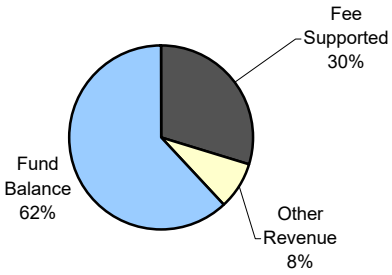
## BUDGET HISTORY




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 1,236,736 | 924,218 | 636,915 | 947,951 | 844,874 |
| Departmental Revenue | 1,356,761 | 263,528 | 659,972 | 187,000 | 311,436 |
| Fund Balance | | | | 760,951 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Regional Parks
**FUND:** Park Maintenance/Development

**BUDGET UNIT:** SPR CCR
**FUNCTION:** Recreation and Cultural Services
**ACTIVITY:** Recreation Facilities

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 601,887 | 856,513 | 535,513 | 492,343 | 553,502 | 390,598 | **(162,904)** |
| Equipment | 329,842 | 63,075 | 10,769 | 95,682 | 137,600 | 228,720 | **91,120** |
| Capitalized Software | - | - | 48,575 | - | - | - | **-** |
| Transfers | - | 4,630 | (1,093) | - | - | - | **-** |
| Total Appropriation | 931,729 | 924,218 | 593,764 | 588,025 | 691,102 | 619,318 | **(71,784)** |
| Operating Transfers Out | 305,007 | - | 43,151 | 256,849 | 256,849 | 18,100 | **(238,749)** |
| Total Requirements | 1,236,736 | 924,218 | 636,915 | 844,874 | 947,951 | 637,418 | **(310,533)** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 29,018 | 28,396 | 32,161 | 38,188 | 19,000 | 22,000 | **3,000** |
| State, Fed or Gov't Aid | 22,801 | 352 | 148,776 | (29,455) | - | - | **-** |
| Current Services | 751,915 | 252,098 | 94,619 | 320,203 | 168,000 | 190,000 | **22,000** |
| Other Revenue | (12,243) | (17,500) | (25,384) | (17,500) | - | - | **-** |
| Other Financing Sources | - | 182 | 12,061 | - | - | - | **-** |
| Total Revenue | 791,491 | 263,528 | 262,233 | 311,436 | 187,000 | 212,000 | **25,000** |
| Operating Transfers In | 565,270 | - | 397,739 | - | - | 31,100 | **31,100** |
| Total Financing Sources | 1,356,761 | 263,528 | 659,972 | 311,436 | 187,000 | 243,100 | **56,100** |
| Fund Balance | | | | | 760,951 | 394,318 | **(366,633)** |

Services and supplies of $390,598 are appropriated for maintenance of the regional parks. The decrease of $162,904 is based on less fund balance available in 2007-08.

Equipment is budgeted at $228,720. This amount includes the following purchases:

- $43,500 for three utility vehicles
- $35,000 for a river maintenance boat
- $ 9,000 for a maintenance/rescue boat
- $55,000 for a tractor
- $10,000 for an overseeder
- $45,000 for a wide area mower
- $25,000 for a front mower
- $ 6,220 for a brush/lake mower

Operating transfers out of $18,100 represent a reimbursement to the Proposition 40 fund for design costs related to the Mojave Narrows Regional Park Interpretive Center project.

Revenues of $212,000 include $190,000 for current services that represents five percent of gate entrance fees and a portion of reservation fees, as well as $22,000 in estimated interest earnings based on the fund's cash balance available.

Operating transfers in of $31,100 represent a reimbursement from the Proposition 12 fund for costs related to a sewer lift station pump replacement at Moabi Regional Park.

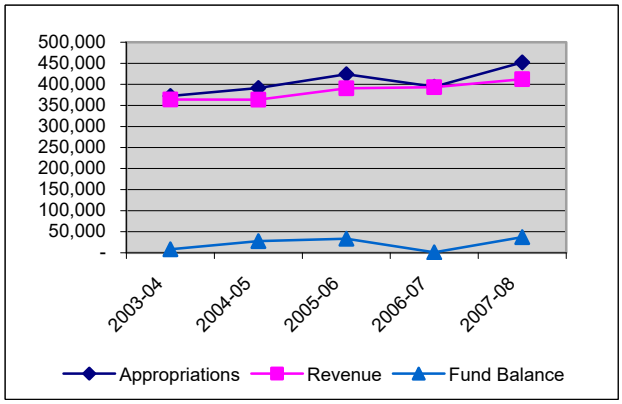
# Calico Ghost Town Marketing Services

## DESCRIPTION OF MAJOR SERVICES

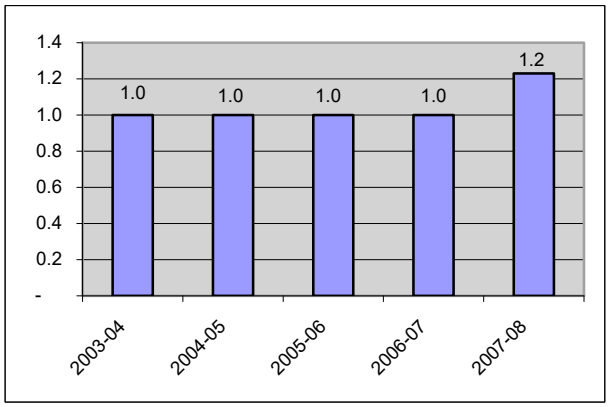
This special revenue fund was established to provide separate accountability and operations of marketing services for Calico Ghost Town Regional Park. A portion of revenues from the Calico Ghost Town concessionaires and park admission fees are used to advertise and market several special events including Calico Days, Spring Bluegrass Festival, Heritage Fest, Calico Ghost Haunt and the Civil War.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**



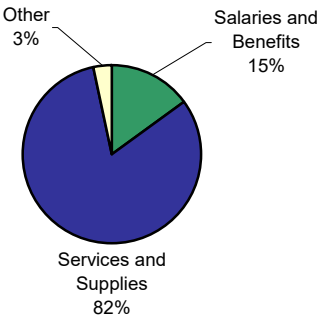
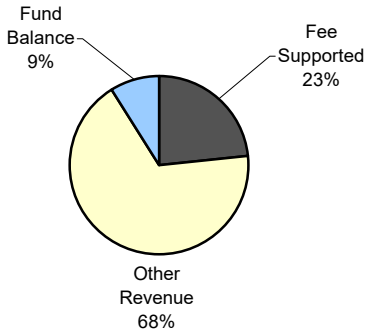

**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 372,491 | 391,606 | 423,487 | 398,561 | 398,292 |
| Departmental Revenue | 364,129 | 363,820 | 390,996 | 397,248 | 436,690 |
| Fund Balance | | | | 1,313 | |
| Budgeted Staffing | | | | 1.0 | |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Regional Parks
**FUND:** Calico Ghost Town Marketing Svcs

**BUDGET UNIT:** SPS CCR
**FUNCTION:** Recreation and Cultural Services
**ACTIVITY:** Recreation Facilities

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 48,575 | 59,148 | 62,896 | 60,643 | 59,911 | 67,480 | **7,569** |
| Services and Supplies | 323,743 | 332,268 | 360,388 | 332,392 | 321,845 | 369,235 | **47,390** |
| Transfers | 173 | 190 | 203 | 5,257 | 12,757 | 15,264 | **2,507** |
| Total Appropriation | 372,491 | 391,606 | 423,487 | 398,292 | 394,513 | 451,979 | **57,466** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 68,449 | 57,912 | 62,956 | 64,519 | 61,200 | 61,200 | **-** |
| Current Services | 103,280 | 112,312 | 108,537 | 107,954 | 120,000 | 105,000 | **(15,000)** |
| Other Revenue | 192,400 | 193,596 | 219,503 | 264,217 | 212,000 | 246,000 | **34,000** |
| Total Revenue | 364,129 | 363,820 | 390,996 | 436,690 | 393,200 | 412,200 | **19,000** |
| Fund Balance | | | | | 1,313 | 39,779 | **38,466** |
| Budgeted Staffing | | | | | 1.0 | 1.2 | **0.2** |

Salaries and benefits of $67,480 fund one full-time and one part-time position for a total of 1.2 budgeted staffing. The increase of $7,569 is primarily due to a 0.2 increase in budgeted staffing for an extra help position. This person will act as a liaison between the park and tour bus companies in an effort to attract more visitors to Calico Ghost Town Regional Park.

Services and supplies of $369,235 represent the cost of producing and advertising special events at the park. An increase of $47,390 is due to increased departmental revenue and increased fund balance available for 2007-08.

Transfers of $15,264 represent reimbursements to the Regional Parks general fund budget unit for costs to cover park resources used to produce special events.

Use of money and property of $61,200 includes revenues from a percentage of concession sales. This amount remains unchanged based on the current concession contracts and sales figures.

Current services of $105,000 include revenue from a portion of entrance fees.

Other revenue of $246,000 includes revenues from the park special events. Due to the growing popularity of the special events, and the addition of an extra weekend for hosting the Calico Ghost Haunt event, this revenue is projected to be $34,000 greater than the amount budgeted in the previous fiscal year.

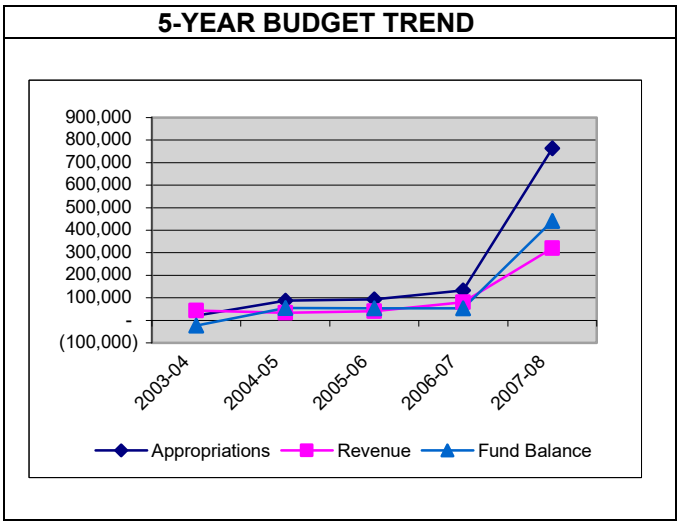
# Off-Highway Vehicle License Fee

## DESCRIPTION OF MAJOR SERVICES

Off-Highway vehicle funds are provided pursuant to state law, and derived from fines for violation of off-highway vehicle operations and licensing. These funds are used for the development of off-highway trails and areas in compliance with state requirements.

There is no staffing associated with this budget unit.

## BUDGET HISTORY



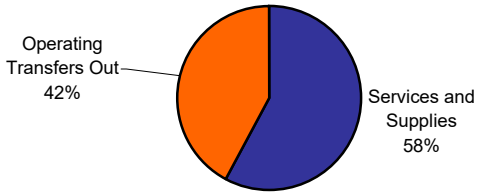
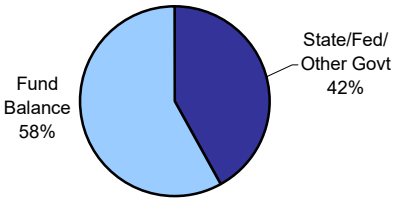

## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 20,997 | 87,298 | - | 132,856 | 14,422 |
| Departmental Revenue | 44,057 | 33,082 | - | 80,000 | 404,297 |
| Fund Balance | | | | 52,856 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not spent in 2006-07 has been re-appropriated in the 2007-08 budget.

Departmental revenue was significantly greater than budget due to a change in methodology in which the State now allocates the off-highway vehicle license fees.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Regional Parks
**FUND:** Off-Highway Vehicle License Fee

**BUDGET UNIT:** SBY AMS
**FUNCTION:** Recreation and Cultural Services
**ACTIVITY:** Recreation Facilities

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 20,997 | 5,502 | - | - | 87,856 | 440,618 | **352,762** |
| Equipment | - | - | - | 14,422 | 45,000 | - | **(45,000)** |
| Vehicles | - | 81,796 | - | - | - | - | **-** |
| Total Appropriation | 20,997 | 87,298 | - | 14,422 | 132,856 | 440,618 | **307,762** |
| Operating Transfers Out | - | - | - | - | - | 323,113 | **323,113** |
| Total Requirements | 20,997 | 87,298 | - | 14,422 | 132,856 | 763,731 | **630,875** |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | - | - | - | 1,303 | - | - | **-** |
| State, Fed or Gov't Aid | 44,057 | 33,082 | - | 402,994 | 80,000 | 321,000 | **241,000** |
| Total Revenue | 44,057 | 33,082 | - | 404,297 | 80,000 | 321,000 | **241,000** |
| Fund Balance | | | - | | 52,856 | 442,731 | **389,875** |

Services and supplies of $440,618 represent costs related to development of off-highway trails. The $352,762 increase is based on additional fund balance available.

Operating transfers out of $323,113 is for other departments incurring costs related to development of off-highway trails.

Departmental revenue of $321,000 reflects the amount anticipated in 2007-08 from fines for violation of off-highway vehicle operations and licensing. The $241,000 increase is the result of the state's new methodology of distributing off-highway vehicle license fees.

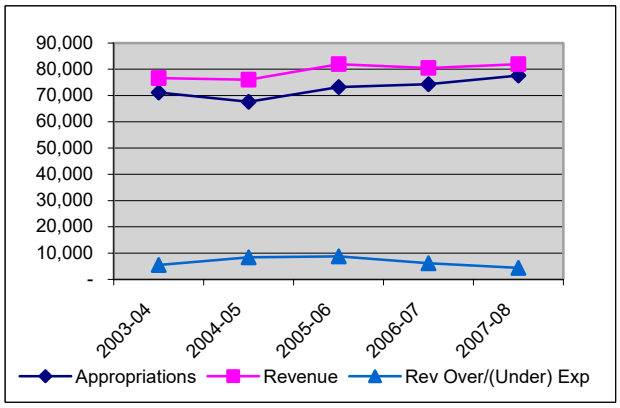
# Snack Bars

## DESCRIPTION OF MAJOR SERVICES

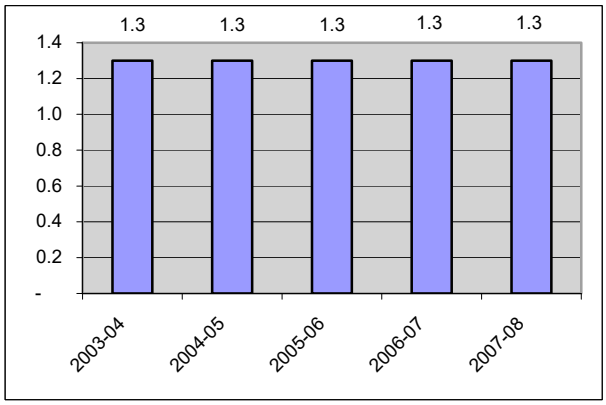
The Regional Parks Department provides staff to operate four snack bars located at the following parks: Glen Helen (island site and swimming complex), Lake Gregory, and Mojave Narrows. Enterprise funds were established for each snack bar to provide management with sound accountability and timely reports. Excess revenue resulting from operations is used to enhance the snack bars or other park operations. Snack bars at other regional parks (Cucamonga-Guasti, Yucaipa and Prado) are operated by a Board-approved private contractor.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**



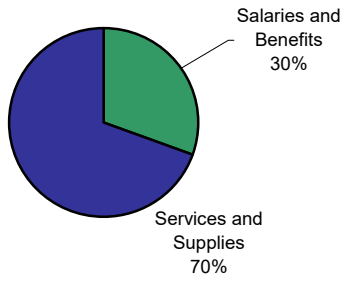
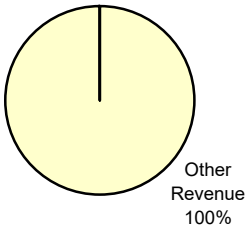

**5-YEAR STAFFING TREND**




## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 78,182 | 87,782 | 71,477 | 74,336 | 74,035 |
| Departmental Revenue | 54,097 | 86,836 | 76,631 | 80,500 | 54,901 |
| Revenue Over/(Under) Exp | (24,085) | (946) | 5,154 | 6,164 | (19,134) |
| Budgeted Staffing | | | | 1.3 | |
| Fixed Assets | - | - | - | - | - |
| Unrestricted Net Assets Available at Year End | - | 50,465 | 54,301 | | 35,167 |

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Regional Parks
**FUND:** Snack Bars

**BUDGET UNIT:** EMO, EMP, EMT
**FUNCTION:** Recreation and Cultural Services
**ACTIVITY:** Recreation Facilities

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 20,206 | 21,000 | - | - | 23,503 | 23,566 | **63** |
| Services and Supplies | 57,803 | 47,535 | 71,214 | 73,702 | 50,500 | 53,700 | **3,200** |
| Transfers | 173 | 247 | 263 | 333 | 333 | 343 | **10** |
| Total Appropriation | 78,182 | 68,782 | 71,477 | 74,035 | 74,336 | 77,609 | **3,273** |
| Operating Transfers Out | - | 19,000 | - | - | - | - | **-** |
| Total Requirements | 78,182 | 87,782 | 71,477 | 74,035 | 74,336 | 77,609 | **3,273** |
| **Departmental Revenue** | | | | | | | |
| Other Revenue | 54,097 | 86,836 | 76,631 | 54,901 | 80,500 | 82,000 | **1,500** |
| Total Revenue | 54,097 | 86,836 | 76,631 | 54,901 | 80,500 | 82,000 | **1,500** |
| Rev Over/(Under) Exp | (24,085) | (946) | 5,154 | (19,134) | 6,164 | 4,391 | **(1,773)** |
| Budgeted Staffing | | | | | 1.3 | 1.3 | **-** |

Salaries and benefits of $23,566 fund 1.3 positions, mainly extra help employees because the snack bars are typically seasonally operated. Only a slight increase of $63 has been budgeted based on the fact that Regional Parks will be instituting new timecard coding procedures in July to better track time spent by employees at snack bar locations.

Services and supplies of $53,700 represent purchases of food and bait for taxable resale at the snack bars.

Transfers of $343 represent costs for the employee health and productivity program administered by the Human Resources department.

Other revenue of $82,000 includes revenue from the sales of food and bait items at the four snack bar locations.

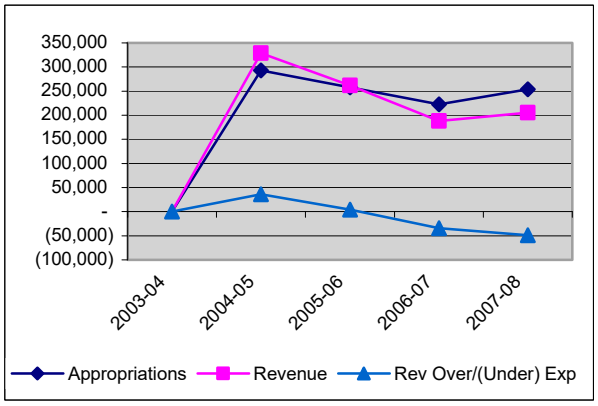
# Camp Bluff Lake

## DESCRIPTION OF MAJOR SERVICES

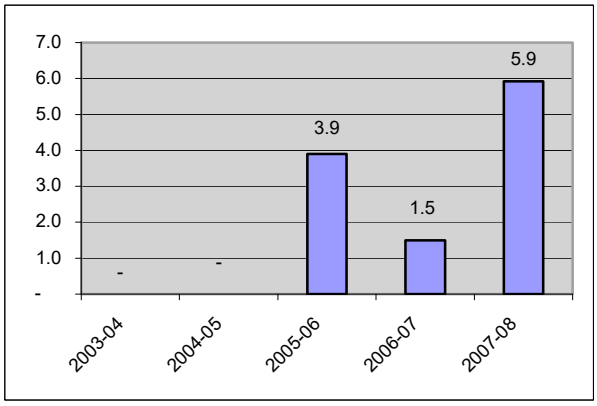
Camp Bluff Lake is a 120-acre camp located in the San Bernardino Mountains near the City of Big Bear. The Camp is currently owned by The Wildlands Conservancy. The Board of Supervisors approved an agreement with The Conservancy for the county's use of the Camp Bluff Lake facility for a children's summer camping program. The camp provides children with recreational opportunities and the ability to increase their appreciation of the wonders of nature. Seizing the opportunity to expand its youth services program, the Board of Supervisors approved another agreement with The Conservancy to develop an Environmental Science Day Camp program, a one-day environmental studies retreat for elementary school children. Income and expenses for both youth services programs are being accounted for in this enterprise fund.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

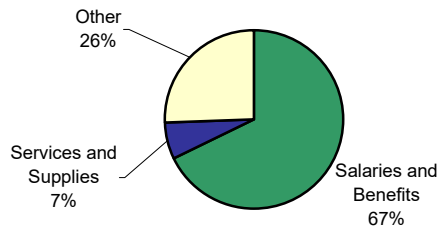
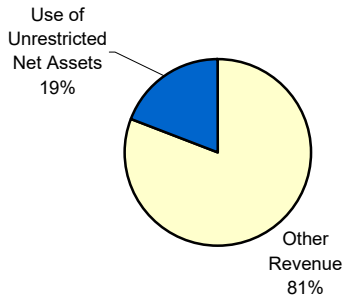



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 9,126 | 98,227 | 38,828 | 222,466 | 269,648 |
| Departmental Revenue | 1,549 | 23,080 | 138,999 | 188,000 | 209,674 |
| Revenue Over/(Under) Exp | (7,577) | (75,147) | 100,171 | (34,466) | (59,974) |
| Budgeted Staffing | | | | 1.5 | |
| Fixed Assets | - | - | - | - | - |
| Unrestricted Net Assets Available at Year End | 74,978 | 10,713 | 100,002 | | 48,660 |

Appropriation was approximately $47,000 greater than budget principally due to the cost of salaries and benefits for eight naturalists working under the Environmental Science Day Camp program. These positions were not included in the 2006-07 budget because this new program commenced during the year. These positions were funded by a grant from The Wildlands Conservancy for the Environmental Science Day Camp program.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Regional Parks
**FUND:** Camp Bluff Lake

**BUDGET UNIT:** EME CCP
**FUNCTION:** Recreation and Cultural Services
**ACTIVITY:** Recreation Facilities

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 9,126 | 70,350 | 32,523 | 120,572 | 76,775 | 171,714 | 94,939 |
| Services and Supplies | - | 27,877 | 4,770 | 81,291 | 57,460 | 16,265 | (41,195) |
| Central Computer | - | - | - | - | 843 | 896 | 53 |
| Transfers | - | - | 1,535 | 67,785 | 87,388 | 64,985 | (22,403) |
| Total Appropriation | 9,126 | 98,227 | 38,828 | 269,648 | 222,466 | 253,860 | 31,394 |
| **Departmental Revenue** | | | | | | | |
| Use of Money and Prop | 1,549 | 545 | 499 | 6,746 | - | 5,200 | 5,200 |
| Current Services | - | 2,535 | 500 | 102,928 | 138,000 | - | (138,000) |
| Other Revenue | - | 20,000 | 138,000 | 100,000 | 50,000 | 200,000 | 150,000 |
| Total Revenue | 1,549 | 23,080 | 138,999 | 209,674 | 188,000 | 205,200 | 17,200 |
| Rev Over/(Under) Exp | (7,577) | (75,147) | 100,171 | (59,974) | (34,466) | (48,660) | (14,194) |
| Budgeted Staffing | | | | | 1.5 | 5.9 | 4.4 |

Salaries and benefits of $171,714 fund 5.9 positions. The $94,939 increase reflects the inclusion of 4.4 extra-help positions for the Environmental Science Day Camp program.

Services and supplies of $16,265 include miscellaneous supplies for the Environmental Science Day Camp program. A decrease of $41,195 is primarily the result of operations at Camp Bluff Lake being suspended for the 2007 summer season.

Transfers of $64,985 represent reimbursements to the Regional Parks general fund budget unit for salary and benefit costs related to the Youth Services Coordinator position that oversees the Environmental Science Day Camp program. A decrease of $22,403 is anticipated due to reduced salary and benefit costs for the coordinator overseeing Camp Bluff Lake operations.

Use of money and property of $5,200 is for interest earned on the fund's cash balance.

Current services revenues are not anticipated in 2007-08 based on a suspension of operations at Camp Bluff Lake for the 2007 summer season.

Other revenue of $200,000 is anticipated from grants to fund the Environmental Science Day Camp program.

# REGISTRAR OF VOTERS
## Kari Verjil

### MISSION STATEMENT

The Registrar of Voters office upholds the integrity of the electoral process by consistently conducting fair and open elections that are accessible to all and that accurately reflect the intent of the electorate, promotes public confidence, increases voter participation, and strengthens democracy while providing the highest quality of customer service.

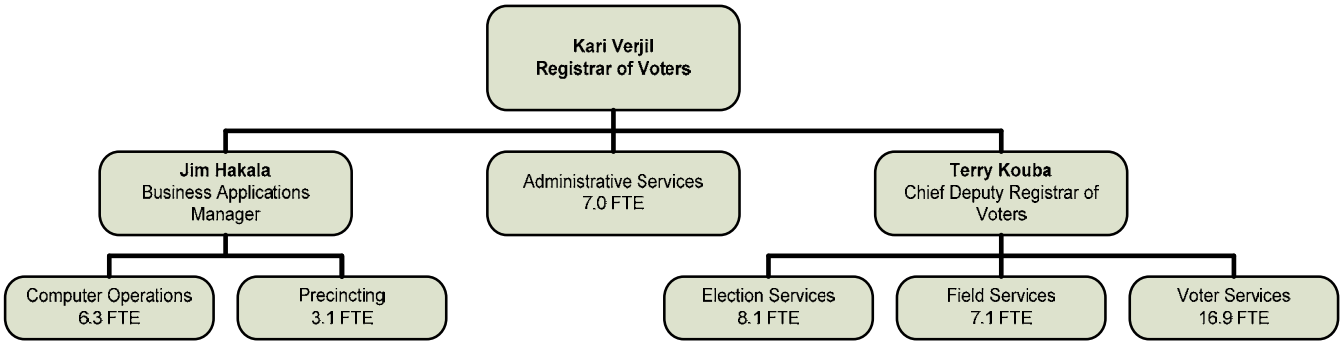
### STRATEGIC GOALS

1. Increase voter participation in the electoral process to further ascertain the will of the people.

2. Create a pool of experienced and reliable pollworkers to provide the highest quality of service to our customers that is delivered with dignity and respect.

3. Improve/remodel Registrar of Voters office environment to promote professionalism and improve customer service.

### ORGANIZATIONAL CHART



## DESCRIPTION OF MAJOR SERVICES

The primary function of the Registrar of Voters Department is to conduct elections as prescribed by district, city, county, state, and federal laws, and regulations.

The Administrative Services Section oversees the preparation and monitoring of department budget, prepares estimates and billings for election services, oversees contracting and purchasing, and manages personnel and payroll.

The Computer Operations Section provides computer support to the department through the in-house computer system and vendor supplied election software, coordinates technical services with the Department of Information Services, and oversees all counting operations in-house.

The Precincting Section creates and maintains jurisdictional boundaries. This involves maintenance of street address files, updating of zip code changes, and realignment of district boundaries. Depending upon which jurisdictions are on the ballot, voter precincts can be combined to form larger election precincts that meet policy guidelines.

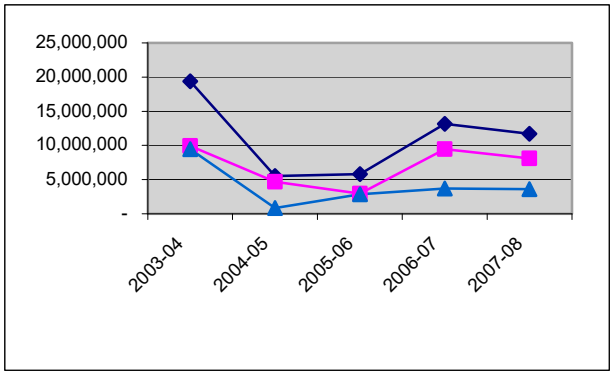
The Election Services Section oversees the filing of candidates, calling of elections, petition process, preparation of sample ballots, campaign disclosure filings, and provides information/data to candidates/campaigns. Recruits pollworkers, coordination of the student and County poll worker programs, provides their training, and assigns them to the appropriate poll locations.

The Field Services Section provides programming and maintenance of electronic voting equipment in preparation for each election. Assembles/distributes/retrieves poll election supplies, and provides facility support to the department. Recruits locations to serve as polling places.

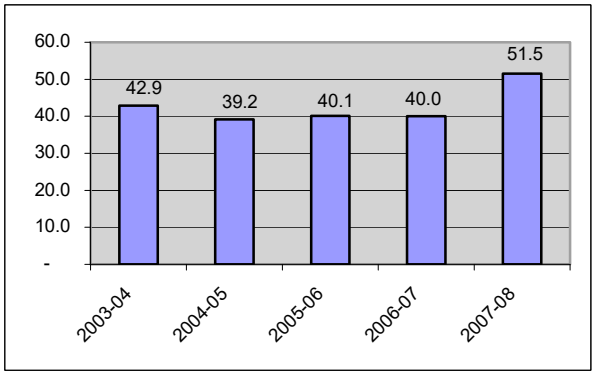
The Voter Services Section maintains the computerized voter files, verifies petition signatures, and provides phone and counter assistance to voters. Voter registration cards and signatures are electronically captured to provide additional security and reducing future labor costs. Coordinates Voter Outreach training and State mandated programs to increase registration and provides absentee/mail ballot voting services.

## BUDGET HISTORY

**5-YEAR BUDGET TREND**




**5-YEAR STAFFING TREND**

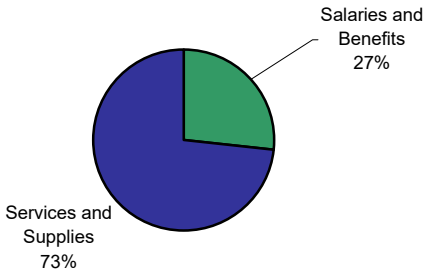



## PERFORMANCE HISTORY

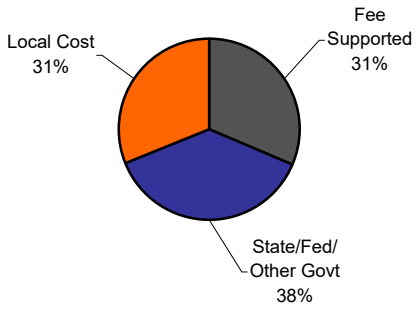
| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 19,403,790 | 5,509,773 | 5,825,181 | 13,163,095 | 11,090,278 |
| Departmental Revenue | 9,925,615 | 4,670,300 | 2,966,043 | 9,462,107 | 7,445,738 |
| Local Cost | 9,478,175 | 839,473 | 2,859,138 | 3,700,988 | 3,644,540 |
| Budgeted Staffing | | | | 40.0 | |

## ANALYSIS OF FINAL BUDGET

**2007-08 EXPENDITURE AUTHORITY**




**2007-08 FINANCING SOURCES**




**GROUP:** Administrative/Executive
**DEPARTMENT:** Registrar of Voters
**FUND:** General

**BUDGET UNIT:** AAA ROV
**FUNCTION:** General
**ACTIVITY:** Elections

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Salaries and Benefits | 1,919,338 | 1,782,124 | 1,840,351 | 1,918,953 | 2,425,518 | 3,108,500 | **682,982** |
| Services and Supplies | 17,437,619 | 3,321,880 | 3,941,550 | 5,752,304 | 8,032,563 | 8,529,075 | **496,512** |
| Central Computer | 18,540 | 27,241 | 35,361 | 34,686 | 34,686 | 38,620 | **3,934** |
| Equipment | 21,600 | 370,350 | - | 118,408 | 169,000 | - | **(169,000)** |
| Vehicles | - | - | - | 32,150 | 213,000 | - | **(213,000)** |
| Transfers | 6,693 | 8,178 | 7,919 | 10,284 | 10,285 | 18,553 | **8,268** |
| Total Appropriation | 19,403,790 | 5,509,773 | 5,825,181 | 7,866,785 | 10,885,052 | 11,694,748 | **809,696** |
| Operating Transfers Out | - | - | - | 3,223,493 | 2,278,043 | - | **(2,278,043)** |
| Total Requirements | 19,403,790 | 5,509,773 | 5,825,181 | 11,090,278 | 13,163,095 | 11,694,748 | **(1,468,347)** |
| **Departmental Revenue** | | | | | | | |
| Licenses & Permits | - | - | (3,019) | - | - | - | **-** |
| State, Fed or Gov't Aid | 8,104,034 | 2,653,653 | 31,822 | 6,376,944 | 8,410,198 | 4,385,683 | **(4,024,515)** |
| Current Services | 1,791,657 | 1,980,481 | 2,894,864 | 1,037,888 | 1,051,459 | 3,661,000 | **2,609,541** |
| Other Revenue | 29,924 | 21,166 | 42,376 | 30,906 | 450 | 30,450 | **30,000** |
| Other Financing Sources | - | 15,000 | - | - | - | - | **-** |
| Total Revenue | 9,925,615 | 4,670,300 | 2,966,043 | 7,445,738 | 9,462,107 | 8,077,133 | **(1,384,974)** |
| Local Cost | 9,478,175 | 839,473 | 2,859,138 | 3,644,540 | 3,700,988 | 3,617,615 | **(83,373)** |
| Budgeted Staffing | | | | | 40.0 | 51.5 | **11.5** |

The overall budgetary changes in the 2007-08 Final Budget, from that of the 2006-07 Final Budget, are characterized by the two following significant factors: (1) the reduction of $6.0 Million in Help America Vote Act (HAVA) one-time funds that were available from the state via a contractual agreement (No. 06-424), to assist the county with its conversion to touch screen electronic voting with Voter Verified Paper Audit Trail functionality; and (2) transitioning from a one-election cycle in 2006-07 to a three-election cycle in 2007-08.

The 2007-08 budget would have routinely included a provision for two major elections; however, on March 15, 2007 the Governor of the State of California signed Senate Bill 113 (SB 113) that created one additional major election during this fiscal year. This will result in a split of the California 2008 Primary Election, which is customarily held in June during a Presidential Primary Election cycle, into two major countywide elections that will take place on February 5, 2008 and on June 3, 2008. The February 2008 Election will serve as the Presidential Primary Election with party-specific ballot types, and will likely result in high voter turnout. The June 2008 Election will serve as the Statewide Primary Election that will include Congressional, State Senate, Assembly, and county offices with multiple ballot types; however, this will likely result in low voter turnout based on similar previous elections. Statewide and local propositions will be permitted to consolidate with the February 2008 and June 2008 elections. SB 113 contains no specific appropriation provision or timetable with which to

reimburse counties for the cost of the additional February 2008 election, other than language included in SB 113 that referenced the intention of the Legislature to reimburse counties in an expeditious manner upon certification of election costs. In anticipation of this reimbursement, 2007-08 state aid budgeted revenue was increased by $2,000,000. If the February 2008 election costs are not reimbursed by the state in 2007-08, the general fund would be required to fully absorb these election costs, or absorb them temporarily until such time that the state provides the reimbursement.

Salaries and benefits of $3,108,500 fund 51.5 positions and are increasing by $682,982 primarily due to costs to maintain current services, such as negotiated labor agreements, and an increase of 11.5 budgeted staffing. The budgeted staffing increase, necessary in order to conduct three major elections in 2007-08, is partially offset by savings due to budgeted clerical positions at lower step levels because of staff turnover, and an overall reduction of one-time HAVA grant funding ($107,000).

Budgeted staffing adjustments are as follows:

- Increased 3.8 various regular positions for anticipated overtime to be paid prior to, during, and immediately following each of these three major elections.

- Increased 4.3 extra-help positions (3.8 PSE and 0.5 extra-help) to provide staff assistance during these major elections.

- Increased 2.7 various regular clerical positions (1.4 Office Assistant II, 0.8 Office Assistant III, and 0.5 Office Assistant IV positions) to eliminate a previous year vacancy factor.

- Increased 1.0 regular position (Applications Specialist) to develop an asset-tracking program for voting equipment.

- Decreased net 0.3 regular positions (added 2.0 Election Services Assistant positions that was offset with a reduction of 2.3 PSE positions) to provide staff support for a repair and maintenance program of voting equipment.

Services and supplies of $8,529,075 include appropriation authority to cover routine operating expenses, in addition to election-related expenses (such as postage, printing, temporary help, and other services), in order to conduct three major elections; and residual HAVA grant funded expenses of $2,100,683. The overall increase of $496,512 is primarily attributed to an increase ($4,196,084) to accommodate two additional major elections instead of one major election that was included in the 2006-07 base budget, offset by a reduction of one-time HAVA grant funding ($3,264,472), and a reduction of one-time funding from the general fund ($435,100) for the cost of placing two charter amendments on the November 2006 ballot, and.

There will be no equipment or vehicles purchased in 2007-08. The decrease in equipment purchases ($169,000) and vehicle purchases ($213,000) is due to a reduction in one-time HAVA grant funding ($382,000).

Transfers of $18,553 fund contributions toward the cost of the employee health and wellness program ($10,553), and for pest extermination charges ($8,000). The increase of $8,268 is primarily attributed to a reclassification of facility maintenance charges from the services/supplies appropriation series to transfers.

There will be no operating transfers out in 2007-08. The decrease of transfers out is due to a reduction in one-time HAVA grant funding ($2,278,043) that was transferred to the Electronic Voting Reserve in 2006-07.

Revenue totaling $8,077,133 is derived from the state for the reimbursement of postage ($25,000), for the SB 90 program ($260,000), for reimbursement of the February 2008 election ($2,000,000) and for residual HAVA grant funding ($2,100,683); for the sale of ROV services/products ($30,450); and from election services ($3,661,000) for participating jurisdictions that share in the cost of elections. The overall decrease of $1,384,974 is primarily attributed to a decrease of one-time HAVA grant funding ($6,031,515), offset by an increase in state reimbursement for the February 2008 election ($2,000,000), an increase in election services revenue ($2,609,541) due to the November 2007 UDEL election which is 100% funded by participating jurisdictions, and an increase in ROV services/products ($30,000).

| PERFORMANCE MEASURES | | | |
|---|---|---|---|
| Description of Performance Measure | 2006-07 Projected | 2006-07 Actual | 2007-08 Projected |
| Off-site Early Voting Locations. | 10 | 6 | 8 |
| Percentage of survey completion of existing polling places for compliance with accessibility requirements. | New | 8% | 25% |
| Percentage of completion of improving ROV office environment. | New | New | 100% |
| Percentage of time for the Business Systems Analyst III position to provide technical support for the electronic voting system. | 100% | 5% | 100% |

Performance Measure 1: A total of six off-site early voting locations were implemented in 2006-07 (prior to the June 2006 and November 2006 elections), and were located at: Cal State San Bernardino, the Apple Valley Library, the Hesperia Library, the Ontario Library, the City of Upland (City Hall), and the City of San Bernardino (City Hall). The ROV continues to receive requests and will determine if additional sites can be supported in 2007-08.

Performance Measure 4: Due to extended recruitment efforts by the Human Resources Department, the Business Systems Analyst III position that was originally intended to be filled shortly after January 2007 was filled on May 14, 2007. This has resulted in the 2006-07 actual percentage of time that is lower than previously projected.

# Special Districts - Fish and Game Commission

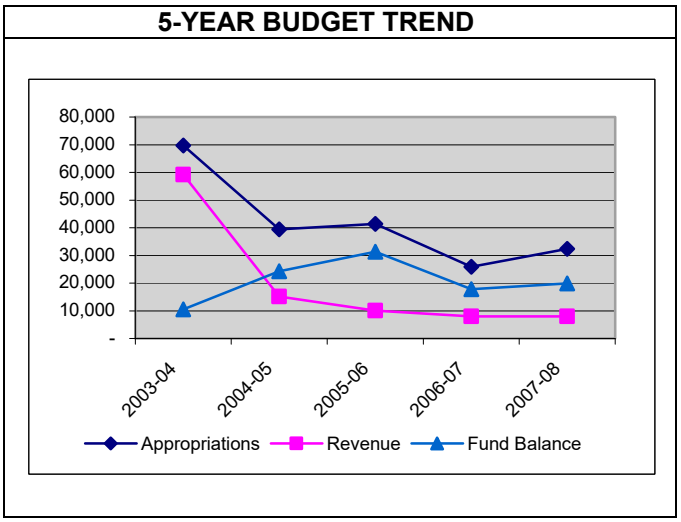
## DESCRIPTION OF MAJOR SERVICES

The Fish & Game Commission is administered by the Special Districts Department, and its primary function is to act as the liaison between the State Department of Fish & Game, the County Board of Supervisors, and the public. The Commission makes recommendations to the Board of Supervisors on matters pertaining to wildlife in San Bernardino County.

The Fish and Game Commission budget receives funding from fines imposed on hunting, fishing and environmental infractions. These funds are used by the Commission to assist qualified organizations with projects that assist in enhancing wildlife and with its propagation in San Bernardino County.

There is no staffing associated with this budget unit.

## BUDGET HISTORY

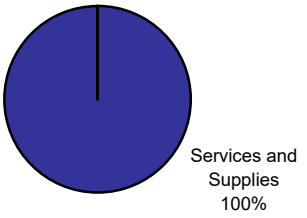
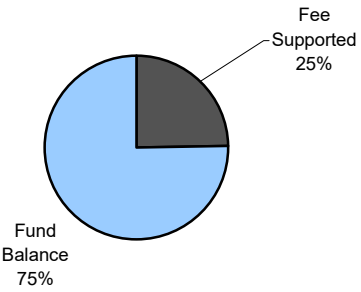



## PERFORMANCE HISTORY

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Modified Budget | 2006-07 Actual |
|---|---|---|---|---|---|
| Appropriation | 3,642 | 13 | 21,528 | 25,845 | 2,810 |
| Departmental Revenue | 17,384 | 7,011 | 8,081 | 8,000 | 9,372 |
| Fund Balance | | | | 17,845 | |

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not spent in 2006-07 was re-appropriated in the 2007-08 budget.

## ANALYSIS OF FINAL BUDGET

| 2007-08 EXPENDITURE AUTHORITY | 2007-08 FINANCING SOURCES |
|---|---|
|  |  |





**GROUP:** Public and Support Services
**DEPARTMENT:** Special Districts
**FUND:** Fish and Game Commission

**BUDGET UNIT:** SBV CAO
**FUNCTION:** Public Protection
**ACTIVITY:** Other Protection

| | 2003-04 Actual | 2004-05 Actual | 2005-06 Actual | 2006-07 Actual | 2006-07 Final Budget | 2007-08 Final Budget | Change From 2006-07 Final Budget |
|---|---|---|---|---|---|---|---|
| **Appropriation** | | | | | | | |
| Services and Supplies | 3,642 | 13 | 21,528 | 2,810 | 25,845 | 32,408 | **6,563** |
| Total Appropriation | 3,642 | 13 | 21,528 | 2,810 | 25,845 | 32,408 | **6,563** |
| **Departmental Revenue** | | | | | | | |
| Fines and Forfeitures | 17,384 | 7,011 | 8,081 | 9,372 | 8,000 | 8,000 | **-** |
| Total Revenue | 17,384 | 7,011 | 8,081 | 9,372 | 8,000 | 8,000 | **-** |
| Fund Balance | | | | | 17,845 | 24,408 | **6,563** |

The 2007-08 budget contains an increase in services and supplies appropriation based on the unreserved fund balance available, which is appropriated in its entirety in accordance with section 29009 of the State Government Code. Services and supplies appropriation authority enables the Fish and Game Commission to assist qualified organizations with projects that enhance wildlife and with its propagation in San Bernardino County.

# Capital Improvement Program
## Summary

| RECOMMENDED NEW PROJECTS BY FUNDING SOURCE | Page # | General Fund Local Cost | Other Discretionary Funding | Restricted Funding | Total |
|---|---|---|---|---|---|
| CAPITAL PROJECT FUNDS: | | | | | |
| ARCHITECTURE AND ENGINEERING (A&E) | | | | | |
| FUND CJV | 606 | 22,800,000 | 962,500 | 9,500,800 | 33,263,300 |
| AIRPORTS | 611 | - | - | 4,350,000 | 4,350,000 |
| TOTAL NEW PROJECTS ADMINISTERED BY A&E | | 22,800,000 | 962,500 | 13,850,800 | 37,613,300 |
| REGIONAL PARKS PROJECTS | 612 | - | - | 595,500 | 595,500 |
| DEPT. OF PUBLIC WORKS (DPW) PROJECTS: | | | | | |
| TRANSPORTATION | 613 | - | 500,000 | 14,676,380 | 15,176,380 |
| SOLID WASTE MANAGEMENT | 616 | - | - | 16,430,000 | 16,430,000 |
| TOTAL NEW PROJECTS - DPW | | - | 500,000 | 31,106,380 | 31,606,380 |
| **TOTAL RECOMMENDED NEW PROJECTS** | | **22,800,000** | **1,462,500** | **45,552,680** | **69,815,180** |
| **CARRYOVER PROJECTS** | | | | | |
| CIP FUNDS (CJV and CJS) | 618 | 50,297,202 | 15,218,234 | 38,278,881 | 103,794,317 |
| ARMC | 636 | - | - | 28,217,315 | 28,217,315 |
| AIRPORTS | 637 | - | - | 40,952,806 | 40,952,806 |
| REGIONAL PARKS | 639 | - | - | 7,913,455 | 7,913,455 |
| TRANSPORTATION | 640 | - | 6,450,000 | 19,704,567 | 26,154,567 |
| SOLID WASTE MANAGEMENT | 642 | - | - | 18,222,281 | 18,222,281 |
| **TOTAL CARRYOVER PROJECTS** | | **50,297,202** | **21,668,234** | **153,289,305** | **225,254,741** |
| **TOTAL 2007-08 CIP BUDGET** | | **73,097,202** | **23,130,734** | **198,841,985** | **295,069,921** |

**SUPPLEMENTAL INFORMATION**

| RECOMMENDED NEW PROJECTS BY GEOGRAPHIC LOCATION | A&E CIP Funds | Airports | Reg. Parks | DPW CIP Funds | Total New Projects |
|---|---|---|---|---|---|
| COUNTYWIDE - ALL DISTRICTS | 2,978,300 | - | - | - | 2,978,300 |
| FIRST DISTRICT | 2,415,000 | 3,300,000 | - | 14,831,300 | 20,546,300 |
| SECOND DISTRICT | 4,910,000 | - | 150,000 | 3,939,000 | 8,999,000 |
| THIRD DISTRICT | 2,752,500 | - | 346,500 | 9,343,580 | 12,442,580 |
| FOURTH DISTRICT | 2,000,000 | 1,050,000 | - | 156,000 | 3,206,000 |
| FIFTH DISTRICT | 18,207,500 | - | 99,000 | 3,336,500 | 21,643,000 |
| **TOTAL RECOMMENDED NEW PROJECTS** | **33,263,300** | **4,350,000** | **595,500** | **31,606,380** | **69,815,180** |

# CAPITAL IMPROVEMENT PROGRAM

## SUMMARY

The County's Capital Improvement Program (CIP) includes construction, rehabilitation, and repair projects for numerous facilities and structures. Solid Waste Management and Transportation Division projects are administered by the Department of Public Works (DPW). Architecture and Engineering Department (A&E) administers projects for Arrowhead Regional Medical Center (ARMC), Community Development and Housing (CDH), Airports, Regional Parks and other general fund departments. Regional Parks Department administers some grant funded CIP projects such as countywide hiking, biking and equestrian trails. These may eventually be assigned to A&E after planning and scope of work is determined.

Table 1 provides a summary of all new projects for 2007-08. The CIP budget includes $22,800,000 from the general fund financing, which includes $1,500,000 for three approved policy items. Of the total funding from the general fund of $22,800,000, $19,300,000 is considered ongoing and $3,500,000 is considered one-time funding for various deferred maintenance/infrastructure projects. Several projects are being funded from department budgets and other funding sources that the Board of Supervisors has discretionary control over in the amount of $1,462,500 and there are numerous projects with restricted funding sources from dedicated sources for dedicated purposes (for example, Airports, Regional Parks grants, Transportation and Solid Waste projects) in the amount of $45,552,680. The total 2007-08 New CIP Projects budget is $69,815,180.

**Table 1**

**SUMMARY OF 2007-08 NEW CIP PROJECTS**

| | # of Projects | General Fund Local Cost | Other Discretionary Funding | Restricted Funding | Total |
|---|---|---|---|---|---|
| **NEW PROJECTS ADMINISTERED BY A&E:** | | | | | |
| Total New Projects (Fund CJV) | 49 | 22,800,000 | 962,500 | 9,500,800 | 33,263,300 |
| Airports New Projects (Various Funds) | 11 | - | - | 4,350,000 | 4,350,000 |
| **Total New Projects Administered by A&E** | **60** | **22,800,000** | **962,500** | **13,850,800** | **37,613,300** |
| **NEW PROJECTS ADMINISTERED BY OTHERDEPARTMENTS:** | | | | | |
| **Regional Parks New Projects** | **3** | **-** | **-** | **595,500** | **595,500** |
| **Dept. of Public Works (DPW) New Projects:** | | | | | |
| Transportation New Projects (Various Funds) | 44 | - | 500,000 | 14,676,380 | 15,176,380 |
| Solid Waste Mgmt New Projects (Various Funds) | 17 | - | - | 16,430,000 | 16,430,000 |
| **Total New Projects - DPW** | **61** | **-** | **500,000** | **31,106,380** | **31,606,380** |
| **TOTAL NEW CIP PROJECTS** | **124** | **22,800,000** | **1,462,500** | **45,552,680** | **69,815,180** |

Details on capital projects administered by A&E are provided in:

- Exhibit A – 2007-08 Capital Improvement Program New Projects Administered by Architecture and Engineering by District by Location
- Exhibit B – 2007-08 Capital Improvement Program New Projects Administered by Architecture and Engineering – Airports.

Details on capital projects administered by Regional Parks are provided in:

- Exhibit C – 2007-08 Capital Improvement Program New Projects Administered by Regional Parks

Details on capital projects administered by the Department of Public Works are provided in:

- Exhibit D – 2007-08 Capital Improvement Program New Projects Administered by Department of Public Works – Transportation
- Exhibit E – 2007-08 Capital Improvement Program New Projects Administered by Department of Public Works – Solid Waste Management.

A summary of the status of previously approved CIP projects still in progress administered by A&E is provided in:

- Exhibit F – 2007-08 Carryover Projects Administered by Architecture and Engineering by District by Location (Funds CJV and CJS)
- Exhibit G – 2007-08 Arrowhead Regional Medical Center (ARMC) Carryover Projects (Fund CJZ)
- Exhibit H – 2007-08 Airports Carryover Projects (Various Funds)
- Exhibit I – 2007-08 Regional Parks Carryover Projects (Various Funds).

A summary of the status of previously approved CIP projects still in progress administered by the Department of Public Works is attached as:

- Exhibit J – 2007-08 Transportation Carryover Projects (Various Funds)
- Exhibit K – 2007-08 Solid Waste Management Carryover Projects (Various Funds).

Carryover balances have been adjusted based on ending balances as of June 30, 2007. A new fund was established for ARMC Capital Projects in the final budget to account for ARMC projects separately. The medical center is considered an asset of the Medical Center Enterprise Operation and needs to be shown on the Medical Center Financial Statements. By moving ARMC Capital Projects to a separate fund, asset expenditures can be accounted for correctly. ARMC Capital Projects are now detailed in Exhibit G. The total 2007-08 Carryover Balances is $225,254,741. Table 2 provides a summary of all Carryover Projects.

**Table 2**

**SUMMARY OF 2007-08 CARRYOVER BALANCES**

| | # of Proj. | General Fund Local Cost | Other Discretionary Funding | Restricted Funding | Total |
|---|---|---|---|---|---|
| **CARRYOVER PROJECTS ADMINISTERED BY A&E:** | | | | | |
| Structures & Improvements to Structures (Fund CJV) | 168 | 44,900,532 | 15,218,234 | 37,571,088 | 97,689,854 |
| Contributions to Other Agencies (Fund CJV) | 14 | 5,188,009 | - | - | 5,188,009 |
| Contributions to Non-Owned Projects (Fund CJV) | 3 | - | - | 707,793 | 707,793 |
| High Desert Juvenile Detention Center (Fund CJS) | 1 | 208,661 | - | - | 208,661 |
| ARMC Capital Funds (Fund CJZ) | 4 | - | - | 28,217,315 | 28,217,315 |
| Airports Carryover Projects (Various Funds) | 40 | - | - | 40,952,806 | 40,952,806 |
| **Total A&E Carryover Projects** | **230** | **50,297,202** | **15,218,234** | **107,449,002** | **172,964,438** |
| **CARRYOVER PROJECTS ADMINISTERED BY OTHER DEPARTMENTS:** | | | | | |
| **Regional Parks Carryover Projects** | **10** | **-** | **-** | **7,913,455** | **7,913,455** |
| **Dept. of Public Works (DPW) Carryover Projects:** | | | | | |
| Transportation Carryover Projects (Various Funds) | 43 | - | 6,450,000 | 19,704,567 | 26,154,567 |
| Solid Waste Mgmt Carryover Projects (Various Funds) | 14 | - | - | 18,222,281 | 18,222,281 |
| **Total Carryover Projects - DPW** | **57** | **-** | **6,450,000** | **37,926,848** | **44,376,848** |
| **TOTAL CARRYOVER PROJECTS** | **297** | **50,297,202** | **21,668,234** | **153,289,305** | **225,254,741** |

A&E completed 76 projects in 2006-07 (including some multi-year projects) with original project budgets totaling $26,177,528 and contributions were made to other agencies in the amount of $6,125,000 for 12 projects that provide benefits to County residents [see Exhibit L – 2006-07 Completed Projects Administered by Architecture and Engineering (Fund CJV)]. Local cost completed projects had a remaining balance (or savings) of $510,503. This amount was retained in A&E Carryover Projects as contingency for 2007-08 A&E CIP projects. Other Discretionary Funding and Restricted Funding projects were under budget by $1,341,928. Projects with negative ending balances will be reimbursed to CIP in 2007-08.

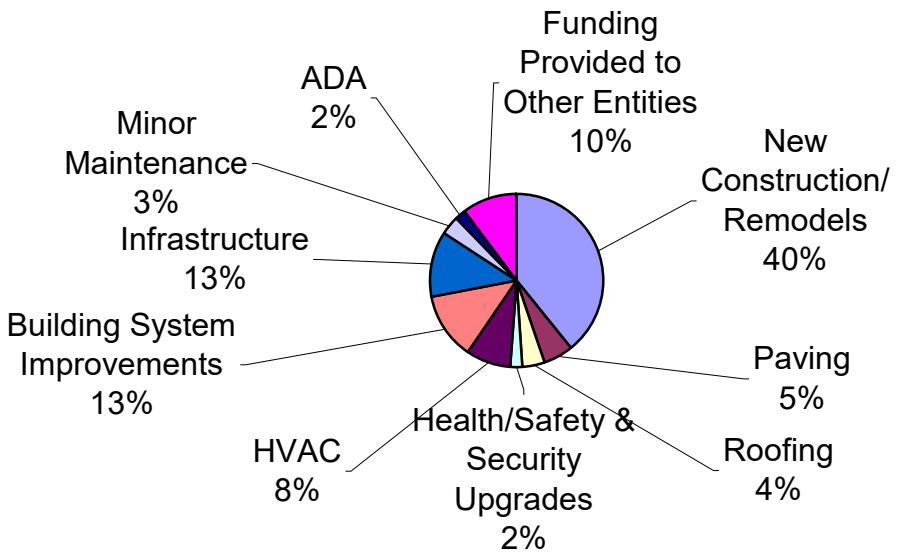
## FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM PLAN

The Five-Year Capital Improvement Program Plan (Five-Year CIP) includes short-range and long-range capital acquisition and development plans. Projects included in the Five-Year CIP are non-recurring projects that are expensive, have a long service life, and will be underway (or need to be underway, but are unfunded) at some point during 2007-08 through 2012-13.

### THE LAST FIVE YEARS

Over the past five years, the Board of Supervisors has allocated over $143 million in general fund contributions for the CIP. The following chart indicates how those resources have been allocated by project type:

**ALLOCATION OF $143 MILLION IN GENERAL FUND CONTRIBUTIONS BY PROJECT TYPE OVER THE PAST FIVE YEARS**




### PROPOSED FIVE-YEAR CIP

The Five-Year CIP is reviewed annually and revised based on current circumstances and opportunities and considers historic requirements and expenditures for capital projects. While the Five-Year Plan does not appropriate funds, it does serve as a budgeting tool to set priorities, identify needed capital projects, estimate capital requirements, and coordinate financing and timing. It identifies projects for annual funding, focuses resources in program areas, and supports Business and Master Space Plan recommendations. It also identifies project impacts on future operating budgets, including additional staffing, maintenance, and other recurring operational expenditures that require ongoing funding and must be considered in the planning and approval of projects.

The current general fund annual allocation for CIP projects is $19.3 million. That funding has been programmed over the next five years and is summarized on Exhibit M – 2007-08 through 2012-13 Five-Year Capital Improvement Program and includes capital expenditures as well as operating cost impacts for identified projects.

**CIP NEEDS ADDRESSED IN THIS PLAN**

The Five-Year CIP addresses the following needs:

- **Departmental Requirements**
  - Carpet/paint
  - Minor remodels
  - Restroom upgrades/ADA improvements

- **Building Systems**
  - Backlog of deferred maintenance
  - Moving towards emphasis on Preventative Maintenance

- **Site Infrastructure**
  - Building exteriors, landscaping, irrigation and lighting
  - Increases parking and provides a pavement management plan

- **New Projects**
  - Allocates $5-7 million/year un-programmed for new projects

**MAJOR PROJECTS PREVIOUSLY FUNDED**

The Five-Year CIP does not include larger projects that may require debt financing. The following major projects have been approved and funding is in process.

- **Master Space Plan Implementation** - The County encompasses 20,000 square miles and decentralization of facilities is required to serve the needs of each community. The County has owned facilities in each region, but expansion space is very limited. New short-term space needs have been addressed through the leasing of space, however, several areas support the development or expansion of government center due to the critical mass of services being provided in those areas. In the 2006-07 budget, the Board of Supervisors approved the annual set-aside of $20 million for future space needs. The 2007-08 budget also includes $20 million. This annual set-aside, net of expenditures incurred for design costs, is projected to have an estimated reserve balance of $39.6 million at the end of 2007-08. Projects to be funded by this set-aside through debt financing include office space needs in San Bernardino and the high desert and a new crime lab for the Sheriff:
  - Downtown San Bernardino – 500,000 Square Feet of New Construction and Reuse of 385,000 Square Feet – Approximately $300 million
  - High Desert Government Center – 60,000 Square Feet - $22 million
  - Sheriff's Crime Lab - $25 million

- **Jail Beds –** The Sheriff has identified a need to add 3,200 beds by 2010 for a total of approximately 10,000 beds. The high desert population is expected to increase from 335,000 to 650,000 by 2030. 26% of the County's adult detention population resides there. To address the shortage of jail beds, the Board has approved the expansion of the Adelanto Detention Center. Acquired in 2005, the facility currently provides 706 beds. A new project is in design to add 912 beds with future expansion of 456 beds for a total of 2,074 beds. Beginning in 2004-05, the Board of Supervisors approved an ongoing $7 million set-aside for future jail expansion needs. This annual set-aside, net of expenditures incurred for design costs, is projected to have an estimated reserve balance of $23.4 million at the end of 2007-08.
  - Adelanto Detention Center – 912 beds – $111 million - Design for this expansion began in 2006-07, will be completed in January 2008, and construction is currently estimated to begin in March 2008 after a formal bidding process. During 2008-09, staff estimates start-up costs of $0.9 million for training at the Sheriff's Academy in preparation for an early 2010 opening. Full-year costs to operate the expansion are currently projected at $20.8 million.

- **Arrowhead Regional Medical Center** - The hospital has reached bed capacity. A project to convert 6th floor administrative space to medical/surgical beds and to construct a new Medical Office Building is in process. The cost of the expansion is expected to be funded from Realignment.
  - Addition of Medical/Surgical Beds – 84 Beds - $30 million
  - New Medical Office Building – 60,000 Square Feet - $18 million

  The associated revenue and operating costs for the additional 84 Medical/Surgical Beds are expected to net the hospital an additional $10 million in profit annually with an anticipated $61 million in revenue and approximately $51 million in operating costs. Additionally, the operating costs associated with the new Medical Office Building are expected to be approximately $300,000 annually for the structure itself. Staff for this building are primarily existing staff that are being relocated from the 6th floor as a result of the remodel.

- **Central Juvenile Hall** - Juvenile needs system-wide have increased an average of 176 beds/year over the past ten years. While new facilities were constructed in the West Valley and the High Desert in the past five years, the Central Juvenile Hall facility in San Bernardino was constructed in the 1950's and 1970's and the facilities require major updates and renovations. Assessments were conducted and evaluated and as a result, the Board has approved a plan to consolidate the existing facility from 25 to 14.8 acres, demolish the 1950's and 1970's buildings and build new facilities. A Juvenile Maximum Security reserve has been established and $13.9 million has been accumulated to date. $4 million of the annual CIP budget of $19.3 million is planned to finance approximately $49.3 million.
  - Replace Existing Central Juvenile Hall Facility - $63.2 million – Staff estimates that pre-design will begin in January 2008. Existing staff will be assigned to assist the A&E Department during this phase, during construction – currently estimated to begin in September 2009, and for the transition team beginning in July 2011, as the project nears completion. There may be increased costs for facility security and transportation of juveniles to court from temporary housing at other juvenile halls; however, it is too early in the process to identify specific concerns. The facility is expected to be operational in April 2012. Based on current population projections, existing staffing levels would be sufficient for the new Central Juvenile Hall.

**MAJOR PROJECTS FOR FUTURE FUNDING**

- **Public Safety Operations Center (PSOC)** - The County Fire and Sheriff Public Safety Operations are currently co-located in inadequate modular/trailer facilities at the Rialto Airport. A needs assessment is in process to determine requirements for a new Public Safety Operations Center. The needs assessment to be completed the end of 2007 will identify requirements to co-locate Sheriff and Fire Dispatch centers, the County's Emergency Operations Center (EOC), and 800 MHz infrastructure support group in one location in near proximity to the County Government Center.

- **Additional Jail Beds** – While the addition of jail beds at Adelanto will address some of the future requirements, other expansions may be considered in the future.
  - Glen Helen Detention Facility – Expand 448 beds at a cost of $43 million using $10.4 million of ongoing funding for debt service (daily count today is 1,300 inmates).
  - Apple Valley – Develop 3,000 bed adult detention facility at an estimated $380 million cost. Requires $26.3 million in annual debt service.

- **Law & Justice Space related to New Judgeships** – Five new judicial positions were added the end of 2006-07 and three to eleven more are expected to be added in 2007-08, some of which may be criminal courts. The addition of each criminal judicial position requires the addition of about 12 District Attorney/Public Defender staff requiring approximately 3,000 square feet of additional space in close proximity to the courthouses. Three areas have the greatest need for new judgeships.
  - Victorville
  - Fontana
  - Morongo

- **Major New Facilities**

  - High Growth Areas – A critical mass of centralized services is developing and expansion of government centers may be considered in the west end of the San Bernardino Valley and the Morongo Basin area.
  - New Parks, Museums and Libraries – As population increases, the need for additional recreation and learning facilities increases.

# EXHIBIT A



## 2007-08

## CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

### ADMINISTERED BY ARCHITECTURE AND ENGINEERING

### By District by Location

| # Proj. | CIP Log # | A&E Proj. # | Department | Location | Address | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Restricted Funding | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **2007-08 New Projects (Fund CJV - Structures and Improvements to Structures - Object 4030)** | | | | | | | | | | | |
| **Countywide** | | | | | | | | | | | |
| 1 | 08-156 | FMPC | Facilities Mgmt. | Countywide | Various | Paint/Carpet replacements | DM | 500,000 | | | 500,000 |
| 2 | 08-158 | FMMR | Facilities Mgmt. | Countywide | Various | Minor CIP | DM | 700,000 | | | 700,000 |
| 3 | 08-161 | 8X00 | Facilities Mgmt. | Countywide | Various | Boiler replacements to meet new SCAQMD requirements - Phase I | I | 300,000 | | | 300,000 |
| 4 | 08-165 | ADA | Architecture and Eng.(A&E)/Fac. Mgmt. | Countywide | Various | ADA project funding | HS | 650,000 | | | 650,000 |
| 5 | 08-170 | 8X03 | A&E/Fac. Mgmt. | Countywide | Various | Refurbish elevator cabs. Total is $875,000. Phase I - $110,300. | DM | 110,300 | | | 110,300 |
| 6 | 08-171 | 8X06 | A&E/Fac. Mgmt. | Countywide | Various | Emergency generator replacements. Phase I, Communication Sites. | I | 368,000 | | | 368,000 |
| 7 | 08-190 | CDHL | A&E/Fac. Mgmt. | Countywide | Various | Community Development Block Grant (CDBG) minor projects. Federal Grants. | RE | | | 350,000 | 350,000 |
| | **Total Countywide New Projects (CJV-4030)** | | | | | | | **2,628,300** | **-** | **350,000** | **2,978,300** |
| **First District** | | | | | | | | | | | |
| 8 | 08-147 | 8X09 | Sheriff-Coroner | Barstow | 225 E. Mtn. View | Barstow Sheriff's Station Remodel/Expansion of 5,980 sq. ft. from 6,936 to 12,916 sq. ft. Total budget $2,946,000. Phase I - $600,000. | RE | 600,000 | | | 600,000 |
| 9 | 08-199 | 8X12 | 1st District Sup. | High Desert | TBD | Museum and Business Resource Center lease or build larger facility. | C/L | 500,000 | | | 500,000 |
| 10 | 08-091 | 8X15 | Regional Parks | Needles | Park Moabi Road at I-40 | Moabi Peninsula Sewer Holding Tank Replacement | I | 968,000 | | | 968,000 |
| 11 | 08-160 | 8X20 | A&E/Fac. Mgmt. | Victorville | 14455 Civic Dr. | Expand parking for courthouse. | P | 347,000 | | | 347,000 |
| | **Total First District New Projects (CJV-4030)** | | | | | | | **2,415,000** | **-** | **-** | **2,415,000** |
| **Second District** | | | | | | | | | | | |
| 12 | 08-188 | 70565 | A&E/Fac. Mgmt. | Crestline | TBD | Library - Additional funding. Total project budget $4.2 million. Have $2.62 million in carryover (previously approved CIP #06-184, #07-268 and #07-280). | C | 1,600,000 | | | 1,600,000 |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT A



## 2007-08

## CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

### ADMINISTERED BY ARCHITECTURE AND ENGINEERING

### By District by Location

| # Proj. | CIP Log # | A&E Proj. # | Department | Location | Address | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Restricted Funding | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Second District (Cont'd)** | | | | | | | | | | | |
| 13 | 08-166 | 8X24 | A&E/Fac. Mgmt. | Devore | Glen Helen | New metered connections at race track, live fire range, Academy North Training Ctr., meters for all existing system connections, and CLA-VAL pressure reducing stations at Live Fire Range, EVOC and Training Ctr. | I | 160,000 | | | 160,000 |
| 14 | 08-167 | 8X27 | A&E/Fac. Mgmt. | Devore | Glen Helen | Improvements to existing GHRP water tank. | I | 180,000 | | | 180,000 |
| 15 | 08-168 | 8X30 | A&E/Fac. Mgmt. | Devore | Glen Helen | Turbine pump replacement at Booster Station. | I | 300,000 | | | 300,000 |
| 16 | 08-207 | 8X84 | Sheriff-Coroner | Devore | 18000 Institution Rd. | Sheriff's Regional Training Center design. | PL | 500,000 | | | 500,000 |
| 17 | 08-002 | 8K00 | District Attorney | Rancho Cucamonga | 8303 Haven Ave., 4th floor | Paint and recarpet. Department budget. | DM | | | 80,000 | 80,000 |
| 18 | 08-186 | 7210 | A&E/Fac. Mgmt. | Rancho Cucamonga | 8303 N. Haven Ave. | Additional funding of $1,215,000 for Foothill Law & Justice Center Parking lot expansion for a total project budget of $1,395,000. 275 spaces to be added. $180,000 available funding is in carryover, (previously approved as CIP #07-228). $809,200 from general fund and $405,800 reimbursement is expected from City of Rancho Cucamonga for lease of approximately 80 spaces. | P | 809,200 | | 405,800 | 1,215,000 |
| 19 | 08-185 | 8X33 | A&E/Fac. Mgmt. | Rancho Cucamonga | 9500 Etiwanda Ave. | West Valley Detention Center low roof replacement at housing units. Total estimated cost of $1,750,000. Phase I - $875,000 | R | 875,000 | | | 875,000 |
| | **Total Second District New Projects (CJV-4030)** | | | | | | | **4,424,200** | **-** | **485,800** | **4,910,000** |
| **Third District** | | | | | | | | | | | |
| 20 | 08-180 | 8X38 | A&E/Fac. Mgmt. | Twin Peaks | 26010 Hwy 189 | Comp shingle/torch down new roof. | R | 360,000 | | | 360,000 |
| 21 | 08-205 | 8X81 | Museum | Redlands | 2024 Orange Tree | Museum Hall of History Refurbishing | RE | 500,000 | | | 500,000 |
| 22 | 08-206 | 8X84 | Museum | Redlands | 2024 Orange Tree Ln. | Museum Exhibit Fabrication-Hall of Geological Wonders | C | 500,000 | | | 500,000 |
| 23 | 08-126 | 8L00 | Library | Yucaipa | 12040 5th St. | Yucaipa Library HVAC Replacement. Library budget. | H | | | 270,000 | 270,000 |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT A



## 2007-08

## CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

### ADMINISTERED BY ARCHITECTURE AND ENGINEERING

### By District by Location

| # Proj. | CIP Log # | A&E Proj. # | Department | Location | Address | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Restricted Funding | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Third District (Cont'd)** | | | | | | | | | | | |
| 24 | 08-127 | 8L03 | Library | Yucaipa | 12040 5th St. | Yucaipa Library Roof Replacement. Library budget. | R | | | 225,000 | 225,000 |
| 25 | 08-192 | 8X87 | A&E/Fac. Mgmt. | Yucaipa | 12040 5th St. | North parking lot expansion. | P | 200,000 | | | 200,000 |
| 26 | 08-198 | 8X41 | 3rd District Sup. | Yucaipa | 35308 Panorama Rd. | Mouseley Museum reroof. | R | 100,000 | | | 100,000 |
| 27 | 08-177 | 8X44 | A&E/Fac. Mgmt. | Yucaipa | 34282 Yucaipa Blvd. | Sheriff roof repair/replacement. | R | 160,000 | | | 160,000 |
| | **Total Third District New Projects (CJV-4030)** | | | | | | | **1,820,000** | **-** | **495,000** | **2,315,000** |
| **Fourth District** | | | | | | | | | | | |
| 28 | 08-096 | 8X47 | Regional Parks | Chino | 16700 Euclid Ave. | Prado Park & Parking Lot Lighting Improvements | I | 600,000 | | | 600,000 |
| 29 | 08-196 | 70070 | 4th District Sup. | Chino | 7000 Merrill Ave. | Additional funding for front entrance improvements at Chino Airport | I | 700,000 | | | 700,000 |
| 30 | 08-092 | 8X50 | Regional Parks | Ontario | 800 N. Archibald Ave. | Cucamonga Guasti Park Paving & Road Extension. Total budget of $1.4 million. Phase I - $700,000 | P | 700,000 | | | 700,000 |
| | **Total Fourth District New Projects (CJV-4030)** | | | | | | | **2,000,000** | **-** | **-** | **2,000,000** |
| **Fifth District** | | | | | | | | | | | |
| 31 | 08-018 | 8G00 | Arrowhead Regional Medical Ctr. (ARMC) | Colton | 400 N. Pepper Ave. | Expand parking lot in front of Outpatient clinic by 31 spaces (14 ADA, 17 one-hour). ARMC budget. | P | | | 260,000 | 260,000 |
| 32 | 08-019 | 8G05 | ARMC | Colton | 400 N. Pepper Ave. | Install perchlorate filter system. Payback 1.6 years. ARMC budget. | I | | | 550,000 | 550,000 |
| 33 | 08-016 | 8X55 | Public Health - Animal Care and Control | Devore | 19777 Shelter Way | Construction of a 12,200 sq. ft. Devore Animal Care/Adoption Facility. Total project cost is $5.725 million. Phase I and design new building is $1.3 million. | C | 1,300,000 | | | 1,300,000 |
| 34 | 08-163 | 6570 | County Fire | Rialto | 1743 Miro Way | Additional funding to complete existing OES/EOC Expansion project. Increases budget from $300,000 (previously approved as CIP #06-165) to $490,000. | RE | 190,000 | | | 190,000 |
| 35 | 08-087 | 8H00 | Human Resources (HR) | San Bernardino | 157 W. 5th St. | Paint and replace ceiling tiles 1st floor conference room. HR budget. | DM | | 20,000 | | 20,000 |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT A



## 2007-08

## CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

### ADMINISTERED BY ARCHITECTURE AND ENGINEERING

### By District by Location

| # Proj. | CIP Log # | A&E Proj. # | Department | Location | Address | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Restricted Funding | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Fifth District (Cont'd)** | | | | | | | | | | | |
| 36 | 08-084 | 7330 | Human Resources | San Bernardino | 157-175 W. 5th St. | Additional funding of $80,000 to complete two restrooms on 175 side and 2 restrooms on 157 side of 1st floor. Increases budget from $250,000 (previously approved as CIP #07-080) to $330,000. | RE | 80,000 | | | 80,000 |
| 37 | 08-085 | 8H10 | Human Resources | San Bernardino | 157-175 W. 5th St. | New carpet 1st floor. HR budget. | DM | | 220,000 | | 220,000 |
| 38 | 08-173 | 8X60 | A&E/Fac. Mgmt. | San Bernardino | 157-175 W. 5th St. | Fire rated corridors (Phase II) | HS | 250,000 | | | 250,000 |
| 39 | 08-200 | 4390 | A&E/Fac. Mgmt. | San Bernardino | 303 W. 3rd St. | Additional funding for tenant improvements. | RE | 2,000,000 | | | 2,000,000 |
| 40 | 08-067 | 8K30 | County Counsel | San Bernardino | 385 N. Arrowhead Ave. | Remodel 3rd floor. County Counsel budget. | RE | | 222,500 | | 222,500 |
| 41 | 08-135 | 8V00 | Information Services Dept. | San Bernardino | 670 E. Gilbert St. | Back-Up Generator. ISD budget. | I | | 200,000 | | 200,000 |
| 42 | 08-195 | 8X63 | A&E/Fac. Mgmt. | San Bernardino | 670 E. Gilbert St. | HVAC Replacement - Phase II (1st & 2nd Floors) | H | 300,000 | | | 300,000 |
| 43 | 08-020 | 8N00 | Behavioral Health | San Bernardino | 700 E. Gilbert St., Bldg. H | Remodel building H consisting of 31,310 sq. ft. for crisis, short-term residential and drop-in Transitional Age Youth with mental and behavioral disabilities. DBH budget. | RE | | | 7,360,000 | 7,360,000 |
| 44 | 08-178 | 8X66 | A&E/Fac. Mgmt. | San Bernardino | 777 E. Rialto Ave. | Electrical evaluation at GSG building. | I | 120,000 | | | 120,000 |
| 45 | 08-179 | 7390 | A&E/Fac. Mgmt. | San Bernardino | 777 E. Rialto Ave. | Add'l funding to replace Heating, Ventilation and Air Conditioning at GSG building. Increases budget from $2.2 (previously approved as CIP #07-159) to $2.535 million. | H | 335,000 | | | 335,000 |
| 46 | 08-134 | 8V10 | Information Services Dept. | San Bernardino | 840 E. Gilbert St. | Relocation of 800 MHz Storage Facility. ISD budget. | RE | | 300,000 | | 300,000 |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT A



## 2007-08

## CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

### ADMINISTERED BY ARCHITECTURE AND ENGINEERING

### By District by Location

| # Proj. | CIP Log # | A&E Proj. # | Department | Location | Address | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Restricted Funding | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Fifth District (Cont'd)** | | | | | | | | | | | |
| 47 | 08-153 | 8X69 | Probation | San Bernardino | 900 E. Gilbert St. | Construct new Central Juvenile Hall facility. Total project cost is approximately $63 million. Approximately $11 million would be allocated from Juvenile Maximum Security Reserves and salary savings. Balance of $52 million would require annual debt service of $4 million. | C | 4,000,000 | | | 4,000,000 |
| 48 | 08-191 | 8X75 | A&E/Fac. Mgmt. | San Bernardino | Various | Add boilers to supplement geothermal water temperature serving Central Detention Center, Sheriff's Headquarters & Public Works. | I | 500,000 | | | 500,000 |
| | **Total Fifth District New Projects (CJV-4030)** | | | | | | | **9,075,000** | **962,500** | **8,170,000** | **18,207,500** |
| | **Total New Projects Administered by A&E (CJV-4030)** | | | | | | | **22,362,500** | **962,500** | **9,500,800** | **32,825,800** |
| **New Projects (Fund CJV - Contributions to Other Agencies - Object 3305)** | | | | | | | | | | | |
| **Countywide** | | | | | | | | **-** | **-** | **-** | **-** |
| **First District** | | | | | | | | **-** | **-** | **-** | **-** |
| **Second District** | | | | | | | | **-** | **-** | **-** | **-** |
| **Third District** | | | | | | | | | | | |
| 49 | 08-197 | 8B00 | 3rd District Sup. | Yucca Valley | TBD | Construct animal control facility. Joint project with the Town of Yucca Valley. Total project cost $3.5 million to be shared 50/50 with Town. County to set aside $437,500 annually for four years. | C | 437,500 | | | 437,500 |
| | **Total Third District New Projects (CJV-3305)** | | | | | | | **437,500** | **-** | **-** | **437,500** |
| **Fourth District** | | | | | | | | **-** | **-** | **-** | **-** |
| **Fifth District** | | | | | | | | **-** | **-** | **-** | **-** |
| | **Total New Projects Administered by A&E (CJV-3305)** | | | | | | | **437,500** | **-** | **-** | **437,500** |
| **49** | **TOTAL NEW PROJECTS ADMINISTERED BY A&E (FUND CJV)** | | | | | | | **22,800,000** | **962,500** | **9,500,800** | **33,263,300** |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT B



## 2007-08
## CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS
### ADMINISTERED BY ARCHITECTURE AND ENGINEERING
### Airports

| # Proj. | Log # | Sup. Dist. | Location | Address | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Total | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Airports New Projects** | | | | | | | | | | | |
| 1 | 08-137 | 1 | Baker | 56500 Hwy 127 | Baker Airport 002 Runway Rehabilitation | P | | | 200,000 | 200,000 | County Funds RAA 100% |
| 2 | 08-138 | 4 | Chino | 7000 Merrill Ave. | Chino Utility Pole Relocation | I | | | 100,000 | 100,000 | County Funds RAA 100% |
| 3 | 08-139 | 4 | Chino | 7000 Merrill Ave. | T/W H Extension | P | | | 750,000 | 750,000 | County Funds RAA 100% |
| 4 | 08-140 | 4 | Chino | 7000 Merrill Ave. | Chino Wash Racks | I | | | 100,000 | 100,000 | County Funds RAA 100% |
| 5 | 08-203 | 4 | Chino | 7000 Merrill Ave. | Update Master Plan (burrowing Owl Plan) | PL | | | 100,000 | 100,000 | County Funds RAA 100% |
| 6 | 08-202 | 1 | Daggett | 39500 National Trails Hwy | Land Acquisition for Rwy Object Free Area | AC | | | 450,000 | 450,000 | County Funds RAA 100% |
| 7 | 08-136 | 1 | Needles | 711 Airport Rd. | Needles Hangar Replacement | C | | | 150,000 | 150,000 | County Funds RAA 100% |
| 8 | 08-204 | 1 | Needles | 711 Airport Rd. | Construct Perimeter Fencing and Rehabilitate Terminal Ramps | I | | | 350,000 | 350,000 | County Funds RAA 100% |
| | **Sub-Total Airports** | | | | | | **-** | **-** | **2,200,000** | **2,200,000** | |
| **Airports - Apple Valley Airport (CSA 60)** | | | | | | | | | | | |
| 9 | 08-201 | 1 | Apple Valley | 21600 Corwin Rd. | South Ramp Hangar Development (Final Phase) | R | | | 100,000 | 100,000 | CSA 60 Fund RAI 100% |
| 10 | 08-193 | 1 | Apple Valley | 21600 Corwin Rd. | Land Acquisition for RPZ -RW18 | AC | | | 500,000 | 500,000 | CSA 60 Fund RAI 100% |
| 11 | 08-194 | 1 | Apple Valley | 21600 Corwin Rd. | Hangar Complex - Phase III | C | | | 1,550,000 | 1,550,000 | CSA 60 Fund RAI 100% |
| | **Sub-Total Airports - Apple Valley Airport (CSA 60)** | | | | | | **-** | **-** | **2,150,000** | **2,150,000** | |
| **11** | **TOTAL AIRPORTS NEW PROJECTS ADMINISTERED BY A&E** | | | | | | **-** | **-** | **4,350,000** | **4,350,000** | |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT C



## 2007-08

## CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

### ADMINISTERED BY REGIONAL PARKS

### (Various Funds)

| # Proj. | Location | Address | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Restricted Funding | Total | Funding Source |
|---|---|---|---|---|---|---|---|---|---|
| **Countywide** | | | | | - | - | - | - | |
| **First District** | | | | | - | - | - | - | |
| **Second District** | | | | | | | | | |
| 1 | Devore | 2555 Glen Helen Pkwy | Glen Helen Reg. Park - Turf & Irrigation (Prop 40 share) | I | | | 150,000 | 150,000 | Prop 40 |
| | **Total Second District** | | | | - | - | **150,000** | **150,000** | |
| **Third District** | | | | | | | | | |
| 2 | Yucaipa | 33900 Oak Glen Rd. | Yucaipa Reg. Park - Sports Complex Lighting | I | | | 346,500 | 346,500 | Federal Grant |
| | **Total Third District** | | | | - | - | **346,500** | **346,500** | |
| **Fourth District** | | | | | - | - | - | - | |
| **Fifth District** | | | | | | | | | |
| 3 | Colton | Along Santa Ana River | Santa Ana River Regional Park | I | | | 99,000 | 99,000 | Federal Grant |
| | **Total Fifth District** | | | | - | - | **99,000** | **99,000** | |
| **3** | **TOTAL REGIONAL PARKS NEW PROJECTS** | | | | - | - | **595,500** | **595,500** | |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT D



## 2007-08

## CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

### ADMINISTERED BY DEPARTMENT OF PUBLIC WORKS - TRANSPORTATION

| # Proj. | Location | Road Name | Limits | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Restricted Funding | Total | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|
| **Countywide** | | | | | | - | - | - | - | |
| **First District** | | | | | | | | | | |
| 1 | Adelanto | El IMirage Road | Tanner Rd. W. .38 miles | Pulverize and reprofile | I | | | 500,000 | 500,000 | Assembly Bill 2928 (AB2928) |
| 2 | Apple Valley | Rock Springs Road | At Mojave River | Realign Roadway | I | | | 15,000 | 15,000 | Gas Tax |
| 3 | Baker | Baker Blvd. Bridge | Baler Area | Bridge replacement | PL | | | 50,000 | 50,000 | Highway Bridge Program (HBP) |
| 4 | Baker | Baker Boulevard | Bridge 54-C127, .25M W. SH 127 | Bridge Repairs | I | | | 50,000 | 50,000 | Gas Tax |
| 5 | Pinon Hills | Phelan Road | SH 138 E/Beekley | Rehabilitation | P | | | 1,701,000 | 1,701,000 | AB2928 |
| 6 | Spring Valley Lake | Rain Shadow Rd. | Sunburst Rd. N/0.07M N. Lynwood Way | Rehabilitation | P | | | 385,300 | 385,300 | Measure I |
| 7 | Trona | Athol Street | Trona Elementary School E/Trona Rd. | Sidewalk construction | I | | | 270,000 | 270,000 | Safe Routes to Schools (SR2S) |
| 8 | Various | Baldy Mesa Road | Various locations | Rehabilitation | P | | | 1,500,000 | 1,500,000 | AB2928 |
| | **Total First District** | | | | | - | - | **4,471,300** | **4,471,300** | |
| **Second District** | | | | | | | | | | |
| 9 | Crestline | Lake Drive | At Springwater Rd. | Rehabilitation | P | | 200,000 | 420,000 | 620,000 | Community Development Block Grant (CDBG) |
| 10 | Crestline | Lake Gregory Drive | Lake Dr. SE & S/SH189 | Retaining wall repair | I | | | 720,000 | 720,000 | Measure I |
| 11 | Crestline | Springwater Road | At Thousand Pines Rd. | Rehabilitation | P | | | 53,000 | 53,000 | CDBG |
| 12 | Fontana | Almeria Avenue | N, Arrow Blvd. | Sidewalk and bus shelter construction | I | | | 150,000 | 150,000 | CDBG |
| 13 | Fontana | Live Oak Avenue | 170' N, Manzanita N 325' | Sidewalk, curb & Gutter construction | I | | | 193,000 | 193,000 | CDBG |
| 14 | Fontana | Live Oak Avenue | At Randall | Drainage improvements | I | | | 199,000 | 199,000 | AB2928 |
| 15 | Fontana | San Bernardino Avenue | At Cherry | Left turn pocket, sidewalk | I | | | 280,000 | 280,000 | Redevelopment Agency (RDA) |
| 16 | Fontana | Slover Ave. | Live Oak Avenue | Install traffic signal | I | | | 388,000 | 388,000 | Gas Tax |
| 17 | Lytle Creek | South Fork Road | 0003M SW, Melody Ln. NELY/Lytle Ck. Rd. | Drainage improvements | I | | | 36,000 | 36,000 | Gas Tax |
| 18 | Various | Mesa Terrace and Other | Various roads | Rehab/slurry | P | | | 300,000 | 300,000 | AB2928 |
| 19 | Various | Redwood Ave. | Various locations | Rehabilitation | P | | | 1,000,000 | 1,000,000 | AB2928 |
| | **Total Second District** | | | | | - | **200,000** | **3,739,000** | **3,939,000** | |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT D



## 2007-08

## CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

### ADMINISTERED BY DEPARTMENT OF PUBLIC WORKS - TRANSPORTATION

| # Proj. | Location | Road Name | Limits | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Restricted Funding | Total | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|
| **Third District** | | | | | | | | | | |
| 20 | Arrowbear | Arrow Bear Drive | At SH18 | Retaining wall replace/retrofit | I | | | 100,000 | 100,000 | AB2928 |
| 21 | Lake Arrowhead | Cottage Grove Road | At 655 Cottage Grove Rd. | Retaining wall repair | I | | | 190,000 | 190,000 | Measure I |
| 22 | Lake Arrowhead | Kuffel Canyon Road | At Arrowhead Villa Rd. | Retaining wall repair | I | | | 190,000 | 190,000 | Measure I |
| 23 | Lake Arrowhead | Various | Various locations | Retaining wall replace/retrofit | I | | | 800,000 | 800,000 | AB2928 |
| 24 | Mentone | Fifth Avenue | At Walnut | Intersection improvement | I | | | 750,000 | 750,000 | AB2928 |
| 25 | Mentone | Turquoise Avenue | Nice Avenue N 350' | Pave dirt road | P | | | 200,000 | 200,000 | CDBG |
| 26 | Moonridge | Maple Lane | At SH38 | Signal installation | I | | | 300,000 | 300,000 | State |
| 27 | Moonridge | Maple Lane | Barton Ln. N/SH38 | Drainage/slope improvements | I | | | 250,000 | 250,000 | AB2928 |
| 28 | Moonridge | Maple Lane | Big Bear High School N/Chautaugua Alt. School | Sidewalk construction | I | | | 206,500 | 206,500 | CDBG |
| 29 | Redlands | San Bernardino Avenue | At Nevada St. | Signal installation | I | | | 749,580 | 749,580 | Gas Tax |
| 30 | Running Springs | Various | Various locations | Retaining wall replace/retrofit | I | | | 200,000 | 200,000 | AB2928 |
| 31 | Yucaipa | Reche Road | SH247 | Turnlane construction | I | | | 337,500 | 337,500 | Measure I |
| | **Total Third District** | | | | | - | - | **4,273,580** | **4,273,580** | |
| **Fourth District** | | | | | | | | | | |
| 32 | Chino | Philadelphia Ave. | Norton Ave. | Improve intersection | I | | | 105,000 | 105,000 | AB2928 |
| 33 | Chino | Pipe Line Avenue | At Riverside Dr. | Signal modification | I | | | 26,000 | 26,000 | AB2928 |
| 34 | Chino | Pipe Line Avenue | At Chino Ave. | Signal modification | I | | | 25,000 | 25,000 | AB2928 |
| | **Total Fourth District** | | | | | - | - | **156,000** | **156,000** | |
| **Fifth District** | | | | | | | | | | |
| 35 | Arrowhead Suburban Farms | Mountain Drive | 41st St. NL/48th St. | Sidewalk construction | I | | 300,000 | 35,000 | 335,000 | CDBG |
| 36 | Bloomington | Cedar Avenue | At Jurupa Ave. | Improve Intersection | I | | | 125,000 | 125,000 | CDBG |
| 37 | Bloomington | Cedar Avenue | At Seventh St. | Improve Intersection | I | | | 125,000 | 125,000 | CDBG |
| 38 | Bloomington | Fifth Street | Cedar E/End | Drainage improvements | I | | | 100,000 | 100,000 | AB2928 |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT D



## 2007-08

## CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

### ADMINISTERED BY DEPARTMENT OF PUBLIC WORKS - TRANSPORTATION

| # Proj. | Location | Road Name | Limits | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Restricted Funding | Total | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|
| **Fifth District (Cont'd)** | | | | | | | | | | |
| 39 | Colton | Pepper Avenue | At Interstate 10 | Reconstruct interchange | I | | | 25,000 | 25,000 | Demo |
| 40 | Fontana | Slover Ave. | At Laurel Ave. | Signal installation | I | | | 425,000 | 425,000 | Measure I |
| 41 | Muscoy | State Street | Adams St. N/Nolan St. | Rehabilitation | I | | | 622,500 | 622,500 | AB2928 |
| 42 | Muscoy | Vermont Street | First Ave., N/Third Ave. | Sidewalk construction | I | | | 390,000 | 390,000 | CDBG |
| 43 | Rialto | Linden Avenue | Bohnert Ave. N/Rialto | Sidewalk construction | I | | | 174,000 | 174,000 | SR2S |
| 44 | Rialto | Valley Boulevard | At Spruce Ave. | Signal installation | I | | | 15,000 | 15,000 | Measure I |
| | **Total Fifth District** | | | | | - | **300,000** | **2,036,500** | **2,336,500** | |
| **44** | **TOTAL TRANSPORTATION NEW PROJECTS** | | | | | - | **500,000** | **14,676,380** | **15,176,380** | |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT E



## 2007-08

## CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

### ADMINISTERED BY DEPARTMENT OF PUBLIC WORKS - SOLID WASTE MANAGEMENT

### (Various Funds)

| # Proj. | Location | Address | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Restricted Funding | Total | Funding Source |
|---|---|---|---|---|---|---|---|---|---|
| **Countywide** | | | | | - | - | - | - | |
| **First District** | | | | | | | | | |
| 1 | Barstow | 32553 Barstow Rd. | Barstow Landfill - Phase 1 Stage 1 (Basin Area) Liner Construction. | I | | | 1,500,000 | 1,500,000 | EAC - Acquisition and Expansion Fund |
| 2 | Barstow | 32553 Barstow Rd. | Barstow Landfill - Surface Impoundment #3 & Septic Receiving Facility Construction. | I | | | 1,750,000 | 1,750,000 | EAC - from EAA and Designated Septic Fee |
| 3 | Barstow | 32553 Barstow Rd. | | I | | | 700,000 | 700,000 | EAC - Acquisition and Expansion Fund |
| 4 | Twentynine Palms | 7501 Pinto Mtn. Rd. | Twentynine Palms Landfill - Purchase/Install Modular scalehouse w/restroom. | I | | | 100,000 | 100,000 | EAA - Operations Fund |
| 5 | Victorville | NW of Stoddard Wells Rd. | Victorville Landfill Access Road Construction. | I | | | 200,000 | 200,000 | EAA - Operations Fund |
| 6 | Victorville | NW of Stoddard Wells Rd. | Victorville Landfill - 2 new permanent scales and 3 concrete vaults to house scales. | I | | | 260,000 | 260,000 | EAA - Operations Fund |
| 7 | Victorville | NW of Stoddard Wells Rd. | Victorville Landfill - Construction of permanent scale house. | I | | | 350,000 | 350,000 | EAA - Operations Fund |
| 8 | Victorville | NW of Stoddard Wells Rd. | Victorville Landfill - Phase 1B State 1 Liner Construction. | I | | | 5,500,000 | 5,500,000 | EAC - Acquisition and Expansion Fund |
| | **Total First District** | | | | - | - | **10,360,000** | **10,360,000** | |
| **Second District** | | | | | - | - | - | - | |
| **Third District** | | | | | | | | | |
| 9 | Big Bear | 38550 Holcomb Valley Rd. | Big Bear Landfill - Final Closure Construction. | I | | | 1,900,000 | 1,900,000 | EAB - Financial Assurance Fund |
| 10 | Running Springs | 29818 Heaps Peak Rd. | Heaps Peak Parking Area Settlement Repairs. | I | | | 500,000 | 500,000 | EAA - Operations Fund |
| 11 | Running Springs | 29818 Heaps Peak Rd. | Scalehouse Restroom addition at Heaps Peak Transfer Station. | I | | | 35,000 | 35,000 | EAA - Operations Fund |
| 12 | Running Springs | 29818 Heaps Peak Rd. | Purchase and install 70 ft. permanent scale for Heaps Peak Transfer Station. | I | | | 85,000 | 85,000 | EAA - Operations Fund |
| 13 | Redlands | 31 Refuse Rd. | San Timoteo Landfill - Unit 2 Phase 4 Liner Construction. | I | | | 1,000,000 | 1,000,000 | EAC - Acquisition and Expansion Fund |
| 14 | Redlands | 31 Refuse Rd. | San Timoteo Landfill Detention Basin Construction. | I | | | 1,000,000 | 1,000,000 | EAC - Acquisition and Expansion Fund |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint. H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT E



## 2007-08

## CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

### ADMINISTERED BY DEPARTMENT OF PUBLIC WORKS - SOLID WASTE MANAGEMENT

### (Various Funds)

| # Proj. | Location | Address | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Restricted Funding | Total | Funding Source |
|---|---|---|---|---|---|---|---|---|---|
| **Third District (Cont'd)** | | | | | | | | | |
| 15 | Yucaipa | 33900 Oak Glen Rd. | Yucaipa Landfill - Construction of LFG Extraction/Treatment System - CAP. | I | | | 550,000 | 550,000 | EAL - Environmental Fund |
| | **Total Third District** | | | | - | - | **5,070,000** | **5,070,000** | |
| **Fourth District** | | | | | - | - | - | - | |
| **Fifth District** | | | | | | | | | |
| 16 | Rialto | 2390 Alder Ave. | Mid-Valley Landfill - Purchase/Install 60 ft. dbl. wide Mobile Office Trailer, including foundation and grading. | I | | | 150,000 | 150,000 | EAA - Operations Fund |
| 17 | Rialto | 2390 Alder Ave. | Mid-Valley Landfill Liner Expansion Clay Purchase, Unit 3 Phase 7 & Future Phases in Unit 4. | I | | | 850,000 | 850,000 | EAC - Acquisition and Expansion Fund |
| | **Total Fifth District** | | | | - | - | **1,000,000** | **1,000,000** | |
| **17** | **TOTAL SOLID WASTE NEW PROJECTS** | | | | - | - | **16,430,000** | **16,430,000** | |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint. H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
### ADMINISTERED BY ARCHITECTURE AND ENGINEERING
### By District by Location
### (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Carryover Projects (Fund CJV - Structures and Improvements to Structures - Object 4030)** | | | | | | | | | | | | | |
| **Countywide** | | | | | | | | | | | | | |
| 1 | | 60510 | Architecture & Engineering /Facilities Mgmt. (A&E/Fac. | Countywide | Various | Savings from Completed General Fund projects | Re | 52,704 | 52,240 | | | 52,240 | General Fund |
| 2 | 04-175a-h, m,n,p | 50100 | A&E/Fac. Mgmt. | Countywide | Various | Valley parking lot pavement mgmt program | P | 175,150 | 2,721 | | | 2,721 | General Fund |
| 3 | 06-094 | 60010 | A&E/Fac. Mgmt. | Countywide | Various | ADA Improvements/various sites | HS | 294,316 | 105,869 | | | 105,869 | General Fund |
| 4 | 06-116 | 60020 | A&E/Fac. Mgmt. | Countywide | Various | Minor CIP, flooring and painting lobbies/exteriors | DM | 100,000 | 100,000 | | | 100,000 | General Fund |
| 5 | 07-183a, 07-283b | 70010 | A&E/Fac. Mgmt. | Countywide | Various | Hydraulic Elevator Upgrade Projects | I | 528,000 | 70,142 | | | 70,142 | General Fund-funds for 70160, 70050, 60510 transferred to this project |
| 6 | 07-172 | 70110 | A&E/Fac. Mgmt. | Countywide | Various | FM Minor CIP | DM | 500,000 | 236,879 | | | 236,879 | General Fund |
| 7 | 07-265 | 70538 | A&E/Fac. Mgmt. | Countywide | Various | Energy conservation improvements | I | 400,000 | 400,000 | | | 400,000 | General Fund |
| 8 | 06-093 | 70542 | A&E/Fac. Mgmt. | Countywide | Various | ADA restroom remodels | HS | 1,027,000 | 989,973 | | | 989,973 | General Fund |
| 9 | 07-174 | 70516 | Community Development and Housing (CDH) | Countywide | Various | Morongo Community Bldg Concrete Breezeway | DM | 41,000 | | | 41,000 | 41,000 | Community Development Block Grant funding (CDBG) |
| 10 | 07-174 | 70510 | CDH | Countywide | Various | Minor Community Development Block Grant (CDBG) projects | DM | 259,000 | 33,131 | | | 33,131 | CDBG |
| 11 | 07-173 | 70090 | County Administrative Office (CAO) | Countywide | Various | ADA improvements to improve accessibility to county facilities | HS | 450,000 | 370,831 | | | 370,831 | General Fund |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
## ADMINISTERED BY ARCHITECTURE AND ENGINEERING
## By District by Location
## (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Countywide (Cont'd)** | | | | | | | | | | | | | |
| 12 | 07-347 | 70805 | A&E/Fac. Mgmt. | Rancho Cuca. & San Bern. | 9487 Etiwanda Ave. & 900 E. Gilbert St. | West Valley Juvenile Detention and Assessment Center (WVJDAC) and Central Juvenile Detention and Assessment Center (CJDAC) kitchen re-therm. | RE | 505,000 | | | 505,000 | 505,000 | Prop 172 |
| 13 | | 20705 | Fac. Mgmt. | Countywide | Various | Paint and carpet - various buildings | DM | 740,000 | 315 | | | 315 | General Fund |
| 14 | 07-227 | 70100 | Fac. Mgmt. | Countywide | Various | Miscell. Carpet and paint projects | DM | 1,384,418 | 1,181,008 | | | 1,181,008 | General Fund-Budget increased transferring funds from 20705 |
| 15 | 07-266 | 70540 | Health Communities/ Regional Parks | Countywide | Various | Recreation and Fitness Trails | I | 400,000 | 399,457 | | | 399,457 | General Fund |
| 16 | 07-296 | 70680 | Regional Parks | Countywide | Various | Security system installations at 7 parks | HS | 300,000 | 300,000 | | | 300,000 | General Fund |
| 17 | | 90680 | Various | Countywide | Various | Site assessment and remediation | HS | 1,275,160 | 236,262 | | | 236,262 | General Fund |
| | **Total Countywide Carryover Projects (CJV-4030)** | | | | | | | **8,431,748** | **4,478,828** | **-** | **546,000** | **5,024,828** | |
| **First District** | | | | | | | | | | | | | |
| 18 | 07-305 | 70700 | Board of Supervisors (BOS) | Adelanto | 9330-9348 Commerce Rd. | Design to add 896 beds | PL | 4,600,000 | 0 | | | 0 | General Fund |
| 19 | 05-158 | 50880 | Sheriff | Adelanto | 9330-9348 Commerce Rd. | Adelanto Jail rehab | RE | 31,307,989 | 244,581 | | | 244,581 | General Fund/ Prop 172/ Sheriff |
| 20 | 06-213 | 60750 | Probation | Apple Valley | 21101 Dale Evans Pkwy | HDCDAC parking lot fencing | HS | 185,000 | 40,000 | 115,150 | | 155,150 | Probation/ General Fund |
| 21 | 07-184 | 70000 | A&E/Fac. Mgmt. | Barstow | 235 E. Mt. View Ave. | Remove and replace boiler | HS | 100,000 | 85,348 | | | 85,348 | General Fund |
| 22 | 07-223 | 70020 | A&E/Fac. Mgmt. | Barstow | 235 E. Mt. View Ave. | Electric service main switchgear replacement | I | 100,000 | 100,000 | | | 100,000 | General Fund |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
### ADMINISTERED BY ARCHITECTURE AND ENGINEERING
### By District by Location
### (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **First District (Cont'd)** | | | | | | | | | | | | | |
| 23 | 04-072 | 50310 | Fleet Mgmt. | Barstow | 29802 Hwy 58 | Barstow Fleet Mgmt install above ground fuel tanks | I | 150,000 | | 37,003 | | 37,003 | Fleet Mgmt |
| 24 | 07-225 | 70030 | A&E/Fac. Mgmt. | Barstow | 301 E. Mt. View Ave. | Reroof | R | 250,000 | 149,377 | | | 149,377 | General Fund |
| 25 | 06-212 | 60760 | Probation | Barstow | 301 E. Mtn. View | Paint and carpet | DM | 40,000 | | 40,000 | | 40,000 | Probation |
| 26 | 07-224 | 70040 | A&E/Fac. Mgmt. | Barstow | 303 E. Mt. View Ave. | Reroof | R | 80,000 | 19,832 | | | 19,832 | General Fund |
| 27 | 06-001 | 60060 | Sheriff | Earp | Parker Dam Rock House, Parker Dam Rd N, across the street from Fire Station #1 | Lease 3 acres of land at no cost & build a resident compound to relocate the Parker Dam Sheriff Station | L/C | 580,000 | 580,000 | | | 580,000 | General Fund |
| 28 | 06-126 | 60040 | A&E/Fac. Mgmt. | Needles | 1111 Bailey Ave. | Remodel County and City owned bldgs. | RE | 550,000 | 522,802 | | | 522,802 | General Fund |
| 29 | 07-151 | 70180 | A&E/Fac. Mgmt. | Needles | 1111 Bailey Ave. | Roof replacement - Library building, Building A & B | R | 380,800 | 38,876 | | | 38,876 | General Fund |
| 13 | 03-151 | 30050 | Regional Parks | Victorville | 18000 Yates Rd. | Mojave Narrows Reg Pk weir meter | I | 814,379 | | 68,109 | | 68,109 | Regional Parks |
| 14 | 05-097 | 50732 | Regional Parks | Victorville | 18000 Yates Rd. | Mojave Narrows roads paving | P | 269,500 | 3,587 | | | 3,587 | General Fund |
| 15 | 05-100 | 50738 | Regional Parks | Victorville | 18000 Yates Rd. | Mojave Narrows playground renovation | I | 774,316 | 60 | | | 60 | General Fund |
| 16 | 07-148 | 70420 | Regional Parks | Victorville | 18000 Yates Rd. | Mojave Narrows playground restroom and shelter replacement | C | 526,500 | 526,308 | | | 526,308 | General Fund |
| 17 | 04-094 | 40060 | Regional Parks | Victorville | 18000 Yates Rd. | Mojave Narrows Reg Pk design park flood control | PL | 47,000 | 20,000 | 27,000 | | 47,000 | General Fund / Flood Control |
| 18 | 05-102 | 50746 | Regional Parks | Yermo | 36600 Ghost Town | Yermo Calico Pk playground | I | 150,000 | 149,410 | | | 149,410 | General Fund |
| 19 | 07-091 | 70430 | Regional Parks | Yermo | 36600 Ghost Town | Calico campground restroom replacement | C | 1,670,000 | 1,670,000 | | | 1,670,000 | General Fund |
| | **Total First District Carryover Projects (CJV-4030)** | | | | | | | **42,575,484** | **4,150,181** | **287,262** | **-** | **4,437,443** | |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
### ADMINISTERED BY ARCHITECTURE AND ENGINEERING
### By District by Location
### (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Second District** | | | | | | | | | | | | | |
| 20 | 06-119g | 50925 | CDH | Crestline | 23460 Crest Forest Dr. | Crest Services Family remodel | RE | 75,000 | | | 34,307 | 34,307 | CDBG |
| 21 | 05-170 | 50870 | A&E/Fac. Mgmt. | Crestline | 24171 Lake Dr. | Lake Gregory Senior Center water damage repairs | DM | 85,560 | 8,808 | | | 8,808 | Risk Management/ General Fund |
| 22 | 07-226h | 70120 | A&E/Fac. Mgmt. | Crestline | 24171 Lake Dr. | Lake Gregory slurry/stripe parking lot | P | 130,000 | 130,000 | | | 130,000 | General Fund |
| 23 | 06-169 | 60585 | BOS | Crestline | 24171 Lake Dr. | Lake Gregory Reg. Pk. - paving of parking lot | P | 175,000 | 174,952 | | | 174,952 | General Fund |
| 24 | 05-103 | 50748 | Regional Parks | Crestline | 24171 Lake Dr. | Lake Gregory San Moritz Lodge repairs | DM | 750,000 | 432,968 | | | 432,968 | General Fund |
| 25 | 05-104 | 50750 | Regional Parks | Crestline | 24171 Lake Dr. | Lake Gregory water slide | I | 450,000 | 431,749 | | | 431,749 | General Fund |
| 26 | 07-093 | 70130 | Regional Parks | Crestline | 24171 Lake Dr. | Lake Gregory waterslide & splash pool rehabilitation | I | 787,500 | 337,500 | | | 337,500 | General Fund-combined with proj. 50750 |
| 27 | | 10470 | Regional Parks | Crestline | 24171 Lake Dr. | Lake Gregory dam valve replacement | I | 180,000 | 94,468 | | | 94,468 | General Fund |
| 28 | 07-268 | 60645 | Library | Crestline | 2401 Lake Gregory Dr. | Crestline Library Design | PL | 620,000 | 558,525 | | | 558,525 | General Fund |
| 29 | 07-268/ 07-280 | 70565 | Library | Crestline | 2401 Lake Gregory Dr. | New Library construction. Library will vacate leased location at 23555 Knapps Cutoff | C | 2,000,000 | 1,684,570 | | | 1,684,570 | General Fund-Budget increased from funds from 60645 |
| 30 | 04-167 | 50360 | Sheriff | Devore | 18000 W. Institution Rd. | GHRC kitchen/restroom addition | C | 668,995 | | | 4,232 | 4,232 | Inmate Welfare |
| 31 | 06-150 | 70720 | Sheriff | Devore | 18000 W. Institution Rd. | GHRC Women's Modular Classrooms | C | 626,931 | | | 626,931 | 626,931 | General Fund |
| 32 | 02-082 | 30440 | Sheriff | Devore | 18000 W. Institution Rd. | GHRC Minimum Security Dorm - Design | C | 462,477 | | | 269,565 | 269,565 | Inmate Welfare |
| 33 | 02-082 | 30441 | Sheriff | Devore | 18000 W. Institution Rd. | GHRC Minimum Security Dorm - Construction | C | 1,928,222 | | | 48,222 | 48,222 | Inmate Welfare |
| 34 | 03-045 | 30445 | Sheriff | Devore | 18000 W. Institution Rd. | GHRC Security system master plan | PL | 75,000 | | | 72,161 | 72,161 | Inmate Welfare |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
## ADMINISTERED BY ARCHITECTURE AND ENGINEERING
## By District by Location
## (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Second District (Cont'd)** | | | | | | | | | | | | | |
| 35 | 05-169 | 50910 | Public Health | Devore | 19777 Shelter Way | Animal Shelter safety/security additions | HS | 322,750 | 2,703 | | | 2,703 | Public Health/ General Fund |
| 36 | 03-251 04-194 | 30280 | A&E/Fac. Mgmt. | Devore | 2555 Glen Helen Pkwy | Glen Helen water system improvements - Phase II & III | I | 3,563,171 | 45,365 | | | 45,365 | General Fund, combined with proj. 40100 |
| 37 | 06-207 | 60730 | Regional Parks | Devore | 2555 Glen Helen Pkwy | Park improvements | I | 687,625 | 70,427 | | | 70,427 | General Fund |
| 38 | 06-207, 07-226g | 60734 | Regional Parks | Devore | 2555 Glen Helen Pkwy | GHRP - Paving Improvements | P | 894,775 | 386,137 | | | 386,137 | General Fund-combined with proj. 70140 |
| 39 | 06-207 | 60735 | Regional Parks | Devore | 2555 Glen Helen Pkwy | GHRP - Paving of Canyon Road | P | 952,000 | 190,164 | | | 190,164 | General Fund |
| 40 | 07-297 | 70685 | Regional Parks | Devore | 2555 Glen Helen Pkwy | Parkway, landscape and trail improvements. | I | 1,500,000 | 790,630 | | | 790,630 | General Fund |
| 41 | 06-097 | 60070 | A&E/Fac. Mgmt. | Devore | 2555 Glen Helen Pkwy | Emergency generator for water system | I | 250,000 | 75,298 | | | 75,298 | General Fund |
| 42 | 07-259 | 70522 | A&E/Fac. Mgmt. | Devore | 2555 Glen Helen Pkwy | Glen Helen - Automatic water system controls | I | 200,000 | 190,318 | | | 190,318 | General Fund |
| 43 | 07-229 | 70150/ 70568 | A&E/Fac. Mgmt. | Devore | Institution Rd. | Upgrade Institution Rd. to All-Weather | P | 1,500,000 | 1,500,000 | | | 1,500,000 | General Fund |
| 44 | 05-123 | 50785 | A&E/Fac. Mgmt. | Rancho Cuca. | 8303 N. Haven Ave. | Rancho Law & Justice Center building exterior renovation | DM | 300,000 | 24,464 | | | 24,464 | General Fund |
| 45 | 07-179 | 70190 | A&E/Fac. Mgmt. | Rancho Cuca. | 8303 N. Haven Ave. | FLJC Exterior Panels & Window Caulking | DM | 180,000 | 180,000 | | | 180,000 | General Fund |
| 46 | 07-180 | 70200 | A&E/Fac. Mgmt. | Rancho Cuca. | 8303 N. Haven Ave. | Base isolation testing | I | 80,000 | 80,000 | | | 80,000 | General Fund |
| 47 | 07-228 | 70210 | A&E/Fac. Mgmt. | Rancho Cuca. | 8303 N. Haven Ave. | Parking lot expansion | P | 180,000 | 180,000 | | | 180,000 | General Fund |
| 48 | 06-123 | 60090 | A&E/Fac. Mgmt. | Rancho Cuca. | 8303 N. Haven Ave. | Remodel portion of cafeteria space (8,457sf) for DA/PD Juvenile functions (5,185sf) to move departments from leased space (save $95,400) in annual lease costs, 4.8 year payback | RE | 1,024,845 | 14,978 | | | 14,978 | General Fund |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
### ADMINISTERED BY ARCHITECTURE AND ENGINEERING
### By District by Location
### (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Second District (Cont'd)** | | | | | | | | | | | | | |
| 49 | 27776 | 70610 | Courts | Rancho Cuca. | 8303 N. Haven Ave. | Superior Court Data Room HVAC | H | 236,130 | 27,776 | | | 27,776 | Courts, General Fund |
| 50 | 07-226d | 70220 | A&E/Fac. Mgmt. | Rancho Cuca. | 8810 Hemlock | John Rains House pavement management | P | 70,000 | 59,988 | | | 59,988 | General Fund |
| 51 | 05-062 | 50560 | Probation | Rancho Cuca. | 9487 Etiwanda Ave. | WVJDAC Video Security | HS | 1,285,500 | | | 40,503 | 40,503 | General Fund |
| 52 | 07-322 | 70765 | A&E/Fac. Mgmt. | Rancho Cuca. | 9487 Etiwanda Ave. | WVJDAC Modular Units | C | 300,000 | | 283,156 | | 283,156 | Probations |
| 53 | 06-153 | 60710 | Sheriff | Rancho Cuca. | 9487 Etiwanda Ave. | WVJDAC Security Cameras | | 115,000 | | | 115,000 | 115,000 | Inmate Welfare |
| 54 | 05-086 | 50660 | A&E/Fac. Mgmt. | Rancho Cuca. | 9500 Etiwanda Ave. | WVDC security and fire system | HS | 4,115,000 | 283,811 | | 283,810 | 567,621 | General Fund/ Inmate Welfare Fund |
| 55 | 07-156 | 70230 | A&E/Fac. Mgmt. | Rancho Cuca. | 9500 Etiwanda Ave. | WVDC chiller #1 replacement | H | 600,000 | 52,186 | | | 52,186 | General Fund |
| 56 | 07-175 | 70240 | A&E/Fac. Mgmt. | Rancho Cuca. | 9500 Etiwanda Ave. | WVDC emergency generator controls replacement | I | 200,000 | 200,000 | | | 200,000 | General Fund |
| 57 | 07-271 | 70570 | A&E/Fac. Mgmt. | Rancho Cuca. | 9500 Etiwanda Ave. | WVDC - replace additional chiller and controls | H | 1,000,000 | 999,616 | | | 999,616 | General Fund |
| 58 | 07-279 | 70625 | BOS | Rancho | TBD | Sheriff's substation | C | 1,500,000 | 1,500,000 | | | 1,500,000 | General Fund |
| 59 | 06-214 | 60800 | Sheriff | San Antonio Heights | TBD | Acquire site and construct new Sheriff sub-station | AC/ C | 450,000 | 450,000 | | | 450,000 | General Fund |
| | **Total Second District Carryover Projects (CJV-4030)** | | | | | | | **30,521,481** | **11,157,401** | **283,156** | **1,494,731** | **12,935,288** | |
| **Third District** | | | | | | | | | | | | | |
| 60 | 06-026b | 60110 | A&E/Fac. Mgmt. | Big Bear | 477 Summit Blvd. | Divert melting snow from Bldg entries | HS | 135,000 | 2,467 | | | 2,467 | General Fund |
| 61 | 03-060 & 05-173 | 40620 | Probation | Big Bear | | Camp Heartbar electrical upgrade/emergency generator | HS | 312,500 | | 295,041 | | 295,041 | Probation |
| 62 | 06-201 | 20455 | A&E/Fac. Mgmt. | Joshua Tree | 6527 Whitefeather Rd. | Morongo bus stop shelter and ADA improvements | HS | 244,430 | | | 28,676 | 28,676 | CDBG |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
### ADMINISTERED BY ARCHITECTURE AND ENGINEERING
### By District by Location
### (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Third District (Cont'd)** | | | | | | | | | | | | | |
| 63 | 07-260 | 70524 | A&E/Fac. Mgmt. | Joshua Tree | 6527 Whitefeather Rd. | HVAC unit replacements (Phase II) | H | 550,500 | 56,178 | | | 56,178 | General Fund |
| 64 | 07-269 | 70575 | A&E/Fac. Mgmt. | Joshua Tree | 6527 Whitefeather Rd. | Add modular unit to relocate Sheriff Court Services, remodel space for DA | C | 250,000 | 231,916 | | | 231,916 | General Fund |
| 65 | 06-178 | 60615 | BOS | Joshua Tree | 6527 Whitefeather Rd. | Expand parking lot, add lighting, 29 Palms Hwy improvements & access & fencing for Sheriff | P/I | 605,000 | 36,443 | | | 36,443 | General Fund |
| 66 | 04-187f | 40560 | CDH | Mentone | Opal Ave./Mentone Blvd. | Mentone Senior Ctr reading room | C | 4,607,600 | | | 2,746 | 2,746 | Library/CDBG, Neighborhood Initiative Program |
| 67 | 07-182 | 70260 | A&E/Fac. Mgmt. | Redlands | 2024 Orange Tree Ln. | Museum Association buildings HVAC replacement | H | 100,000 | 48,465 | | | 48,465 | General Fund |
| 68 | 07-270 | 70578 | A&E/Fac. Mgmt. | Redlands | 2024 Orange Tree Ln. | Museum humification | H | 230,000 | 210,479 | | | 210,479 | General Fund |
| 69 | 04-105e | 50060 | A&E/Fac. Mgmt. | Redlands | 2024 Orange Tree Ln. | Redlands Museum roof repairs | RE | 30,060 | 1,550 | | | 1,550 | General Fund |
| 70 | 07-088 | 30390 | Museums | Redlands | 2024 Orange Tree Ln. | Design and construction of Hall of Paleontology | C | 7,200,916 | 640,808 | | | 640,808 | CDBG/Federal Grant, General Fund, Hall of Geological Reserve |
| 71 | 07-089 | 70665 | Museums | Redlands | 2024 Orange Tree Ln. | Refurbishment of Museum Admission and Lobby | C | 65,000 | 65,000 | | | 65,000 | General Fund |
| 72 | 07-253 | 70270 | A&E/Fac. Mgmt. | Redlands | 216 Brookside Ave. | Roof replacement project | R | 120,000 | 108,265 | | | 108,265 | General Fund |
| 73 | | 30620 | District Attorney | Redlands | 216 Brookside Ave. | DA Offices remodel | RE | 150,000 | 150,000 | | | 150,000 | General Fund |
| 74 | 06-125 | 60150 | A&E/Fac. Mgmt. | Redlands | 222 Brookside Ave. | Rehabilitate bldg for Public Guardian | RE | 926,900 | 14,361 | | | 14,361 | General Fund |
| 75 | 07-226e | 70300 | A&E/Fac. Mgmt. | Redlands | 26930 Barton Rd. | Assistencia slurry/stripe parking lot. | P | 30,000 | 27,219 | | | 27,219 | General Fund |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
### ADMINISTERED BY ARCHITECTURE AND ENGINEERING
### By District by Location
### (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Third District (Cont'd)** | | | | | | | | | | | | | |
| 76 | 06-026a | 60160 | A&E/Fac. Mgmt. | Twin Peaks | 26010 State Hwy 189 | Divert melting snow from Bldg entry | HS | 45,000 | 22,022 | | | 22,022 | General Fund |
| 77 | 06-109h | 60190 | A&E/Fac. Mgmt. | Yucaipa | 12040 5th St. | Library - Pavement Management | P | 12,000 | 9,418 | | | 9,418 | General Fund |
| 78 | 07-226f | 70440 | A&E/Fac. Mgmt. | Yucaipa | 32183 Kentucky | Yucaipa Adobe slurry/stripe parking lot | P | 40,000 | 40,000 | | | 40,000 | General Fund |
| 79 | 06-075 | 60210 | Regional Parks | Yucaipa | 33900 Oak Glen Rd. | Yucaipa Reg Pk Parking lot and roadway rehabilitation | P | 415,000 | 8,876 | | | 8,876 | General Fund |
| 80 | 06-109c | 60180 | A&E/Fac. Mgmt. | Yucaipa | 34282 Yucaipa Blvd. | Sheriff - Pavement Management | P | 23,000 | 20,435 | | | 20,435 | General Fund |
| | **Total Third District Carryover Projects (CJV-4030)** | | | | | | | **16,092,906** | **1,693,902** | **295,041** | **31,422** | **2,020,365** | |
| **Fourth District** | | | | | | | | | | | | | |
| 81 | 06-093 | 70543 | A&E/Fac. Mgmt. | Chino | 13260 Central Ave. | ADA Restrooms | HS | 223,000 | 87,355 | | | 87,355 | General Fund |
| 82 | 07-094 | 70580 | Regional Parks | Chino | 16700 S. Euclid Ave. | Prado campground shower renovation | DM | 296,000 | 296,000 | | | 296,000 | General Fund |
| 83 | 07-272 | 70584 | Regional Parks | Chino | 16700 S. Euclid Ave. | Prado Regional Park Picnic Shelter | C | 600,000 | 432,000 | | | 432,000 | General Fund |
| 84 | 07-364 | 70585 | Regional Parks | Chino | 16700 S. Euclid Ave. | Prado - High voltage electrical distribution cable replacement | I | 259,600 | 13,964 | | | 13,964 | General Fund |
| 85 | 07-226b | 70060 | A&E/Fac. Mgmt. | Chino | 17127 Pomona Rincon Rd. | Yorba Slaughter slurry/stripe parking lot | P | 50,000 | 50,000 | | | 50,000 | General Fund |
| 86 | 07-249 | 70070 | BOS | Chino | 7000 Merrill Ave. | Rehab entrance | I | 800,000 | 757,495 | | | 757,495 | General Fund |
| 87 | 07-253 | 70526 | Fac. Mgmt. | Chino | 7000 Merrill Ave. | Lighting retrofit. Payback 2 1/2 years. | I | 800,000 | 800,000 | | | 800,000 | General Fund |
| 88 | 03-130 | 30300 | Regional Parks | Ontario | 800 N. Archibald Ave. | Guasti Reg Park pool filtration system | I | 470,000 | 135,657 | | | 135,657 | General Fund |
| 89 | 05-113 | 50768 | Regional Parks | Ontario | 800 N. Archibald Ave. | Cucamonga-Guasti restrooms | C | 66,255 | 8,243 | | | 8,243 | General Fund |
| 90 | 05-115 | 50772 | Regional Parks | Ontario | 800 N. Archibald Ave. | Cucamonga-Guasti perimeter landcape | I | 300,000 | 10,362 | | | 10,362 | General Fund |
| 91 | 07-101 | 70582 | Regional Parks | Ontario | 800 N. Archibald Ave. | Cucamonga Guasti grading and park expansion. | P | 304,000 | 288,333 | | | 288,333 | General Fund |
| | **Total Fourth District Carryover Projects (CJV-4030)** | | | | | | | **4,168,855** | **2,879,409** | **-** | **-** | **2,879,409** | |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
### ADMINISTERED BY ARCHITECTURE AND ENGINEERING
### By District by Location
### (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Fifth District** | | | | | | | | | | | | | |
| 92 | 04-187b | 20465 | A&E/Fac. Mgmt. | Bloomington | 18313 Valley Blvd. | Bloomington Ayala Park Improvements | I | 302,000 | 8,844 | | | 8,844 | CDBG/General Fund |
| 93 | 07-292 | 70660 | BOS | Bloomington/ Muscoy | Various | Planning for hiking, bicycle and horse trails icluding green space and planting trees | I | 300,000 | 300,000 | | | 300,000 | General Fund |
| 94 | 07-226c | 70080 | A&E/Fac. Mgmt. | Colton | 2001 W. Agua Mansa | Agua Mansa slurry/stripe parking lot | P | 60,000 | 59,485 | | | 59,485 | General Fund |
| 95 | 04-018 | 40240 | ARMC | Colton | 400 N. Pepper Ave. | Convert Behavioral Health beds to medical beds | RE | 1,080,000 | | | 1,079,117 | 1,079,117 | ARMC |
| 96 | 06-159 | 60660 | ARMC | Colton | 400 N. Pepper Ave. | ARMC Terrazzo floor repair | DM | 2,000,000 | | 1,527,525 | | 1,527,525 | Lawsuit settlement funds |
| 97 | 06-194 | 60700 | ARMC | Colton | 400 N. Pepper Ave. | ARMC improvements to heliport parking lot | I | 195,000 | | 12,882 | | 12,882 | ARMC |
| 98 | 07-309 | 70725 | ARMC | Colton | 400 N. Pepper Ave. | ARMC Retention Basin Rehabilitation | I | 120,000 | | | 59,480 | 59,480 | ARMC Operating Budget |
| 99 | 07-230 07-261 | 70170 | A&E/Fac. Mgmt. | Fontana | 17780 & 17830 Arrow Route | Expand 17780 and relocate jury assembly from 17830 and modify 17830 for DA/PD, remove/replace parking lot. | C | 6,350,000 | 3,869,961 | | 2,000,000 | 5,869,961 | General Fund-$4,350,000, Courts $2,000,000-combined with proj. 70520 |
| 100 | 06-165 | 60570 | County Fire | Rialto | 1743 Miro Way | 1,560 sq. ft. Modular building expansion | RE | 300,000 | 247,274 | | | 247,274 | General Fund |
| 101 | 06-128 | 60330 | A&E/Fac. Mgmt. | Rialto | 1771 Miro Way | Roof Repairs | R | 70,000 | 52,698 | | | 52,698 | General Fund |
| 102 | 07-154 | 70310 | A&E/Fac. Mgmt. | Rialto | 1771 Miro Way | HVAC modernization, replace/upgrade system & controls | H | 250,000 | 222,210 | | | 222,210 | General Fund |
| 103 | 06-132 | 60360 | A&E/Fac. Mgmt. | San Benardino | 385 N. Arrowhead Ave. | County Govt. Ctr. Weatherization: Remove & Replace patios, recaulk, solar film and reroof | DM | 996,930 | 208,181 | | | 208,181 | General Fund |
| 104 | 07-158 | 70532 | A&E/Fac. Mgmt. | San Bernardino | 385 N. Arrowhead Ave. | Emergency generator | I | 400,000 | 400,000 | | | 400,000 | General Fund |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
### ADMINISTERED BY ARCHITECTURE AND ENGINEERING
### By District by Location
### (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Fifth District (Cont'd)** | | | | | | | | | | | | | |
| 105 | 06-109b | 60270 | A&E/Fac. Mgmt. | San Bernardino | 104 W. 4th St. | Library Admin. - Pavement Management | P | 12,000 | 12,000 | | | 12,000 | General Fund |
| 106 | 05-078 | 50630 | Facilities Mgmt | San Bernardino | 157-175 W. 5th St. | Civic Center Bldg HVAC Replacement | H | 1,150,000 | 55,688 | | | 55,688 | General Fund |
| 107 | 07-077 | 70320 | Human Resources | San Bernardino | 157-175 W. 5th St. | Install card reader/security access system | HS | 100,000 | 100,000 | | | 100,000 | General Fund |
| 108 | 07-080 | 70330 | Human Resources | San Bernardino | 157-175 W. 5th St. | Remodel employee restrooms on 1st floor | RE | 250,000 | 207,730 | | | 207,730 | General Fund |
| 109 | 05-089 | 50670 | A&E/Fac. Mgmt. | San Bernardino | 172 W. 3rd St. | Old Hall of Records electrical power modernization | I | 630,000 | 567,218 | | | 567,218 | General Fund |
| 110 | 06-124 | 60300 | A&E/Fac. Mgmt. | San Bernardino | 172 W. 3rd St. | Old Hall of Records - Remove & Replace paving on street & install sidewalks to bldg. | P | 250,000 | 250,000 | | | 250,000 | General Fund |
| 111 | 04-107 & 05-156 | 50580 | CAO | San Bernardino | 172 W. 3rd St. | Old Hall of Records 1st Floor Restrooms & Entrance Ramp, ADA Improvement Project | HS | 203,000 | 6,911 | | | 6,911 | General Fund |
| 112 | 06-166 | 60575 | Assessor | San Bernardino | 172 W. 3rd St. | Old Hall of Records - Assessor 3rd, 4th and 5th floor remodel | P | 1,600,000 | 1,524,666 | | | 1,524,666 | General Fund |
| 113 | 04-159 | 50090 | Sheriff-Coroner | San Bernardino | 175 S. Lena Rd. | Sheriff Coroner morgue expansion | C | 3,487,000 | 242,595 | | | 242,595 | General Fund, Justice Facility Reserve |
| 114 | 04-161 | 50350 | Sheriff-Coroner | San Bernardino | 175 S. Lena Rd. | Sheriff/Coroner storage expansion | RE | 53,000 | | | 52,249 | 52,249 | Sheriff |
| 115 | 05-172 | 50890 | Probation | San Bernardino | 175 W. 5th St. | Probation Admin paint and recarpet | DM | 376,200 | | | 327,130 | 327,130 | Probation |
| 116 | 07-018 | 70480 | Probation | San Bernardino | 175 W. 5th St. | Remodel 4th floor restrooms. | RE | 290,000 | | 290,000 | | 290,000 | Probation |
| 117 | 07-149 | 70340 | A&E/Fac. Mgmt. | San Bernardino | 200 S. Lena Rd. | Fire alarm enhancement project. FM building. | I | 300,000 | 151,110 | | | 151,110 | General Fund combined with 70350 |
| 118 | 07-222 | 70360 | A&E/Fac. Mgmt. | San Bernardino | 210 N. Lena Rd. | Reroof, building 1 | R | 70,000 | 6,240 | | | 6,240 | General Fund |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
## ADMINISTERED BY ARCHITECTURE AND ENGINEERING
## By District by Location
## (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Fifth District (Cont'd)** | | | | | | | | | | | | | |
| 119 | 06-151 | 60720 | Public Works | San Bernardino | 210 N. Lena Rd. | Trailer replacement | C | 435,000 | | | 435,000 | 435,000 | Flood Control |
| 120 | 07-010 | 70595 | A&E/Fac. Mgmt. | San Bernardino | 222 W. Hospitality Ln. | HVAC upgrade - 3rd floor | H | 300,000 | 300,000 | | | 300,000 | General Fund |
| 121 | 07-312 | 70735 | Auditor/ Controller-Recorder (ACR) | San Bernardino | 222 W. Hospitality Ln. | ACR Boiler Replacement | DM | 60,000 | | | 10,530 | 10,530 | ACR |
| 122 | 07-314 | 70760 | ACR | San Bernardino | 222 W. Hospitality Ln. | ACR 2nd Floor Remodel | DM | 530,000 | | | 478,777 | 478,777 | ACR |
| 123 | 06-092 | 60380 | ACR | San Bernardino | 222 W. Hospitality Ln. | Upgrade interconnected parking lot lights & trim trees. | DM | 25,000 | | 25,000 | | 25,000 | ACR |
| 124 | 04-006 | 40220 | ACR | San Bernardino | 222 W. Hospitality Ln. | Remodel 1st floor | RE | 710,127 | | | 149,245 | 149,245 | ACR |
| 125 | 05-143 | 50730 | ACR | San Bernardino | 222 W. Hospitality Ln. | ACR data center electrical | I | 34,500 | | 19,088 | | 19,088 | Auditor/Controller-Recorder |
| 126 | 07-085 | 70500 | Risk Mgmt. | San Bernardino | 222 W. Hospitality Ln. | Office remodel - 3rd floor | RE | 200,000 | | 186,821 | | 186,821 | Department Budget |
| 127 | 05-157 | 40390 | CAO | San Bernardino | 303 W. 3rd St. | 303 Building improvements | RE | 24,535,998 | | | | 0 | General Fund/Courthouse Project |
| 128 | 06-098 | 60240 | A&E/Fac. Mgmt. | San Bernardino | 340 N. Mtn. View Ave. | Repair Roof | R | 170,000 | 166,057 | | | 166,057 | General Fund |
| 129 | 03-088 | 10830 | A&E/Fac. Mgmt. | San Bernardino | 351 N. Arrowhead Ave. | Central Courthouse Seismic Retrofit/Remodel | RE | 40,838,948 | -3,150,470 | 6,500,000 | 30,551,972 | 33,901,502 | FEMA/Courts/ State Grant/ General Fund |
| 130 | 03-088 | 10832 | A&E/Fac. Mgmt. | San Bernardino | 351 N. Arrowhead Ave. | T-Wing ADA Restrooms | HS | 210,000 | 31,687 | | | 31,687 | General Fund |
| 131 | | 90780 | Public Health | San Bernardino | 351 N. Mt. View Ave. | Public Health remodel | RE | 390,000 | | 176,075 | | 176,075 | Public Health |
| 132 | 07-221 | 70370 | A&E/Fac. Mgmt. | San Bernardino | 364 N. Mountain View | Roof repair | R | 240,000 | 234,820 | | | 234,820 | General Fund |
| 133 | 06-132 | 50643 | A&E/Fac. Mgmt. | San Bernardino | 385 N. Arrowhead Ave. | County Govt. Ctr. (CGC) Solar Film | I | 56,370 | 2,355 | | | 2,355 | General Fund |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
### ADMINISTERED BY ARCHITECTURE AND ENGINEERING
### By District by Location
### (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Fifth District (Cont'd)** | | | | | | | | | | | | | |
| 134 | 06-133 | 60370 | A&E/Fac. Mgmt. | San Bernardino | 385 N. Arrowhead Ave. | CGC - Install additional Chiller in Mechanical Plant | H | 100,000 | 100,000 | | | 100,000 | General Fund |
| 135 | 05-166, 05-185 & 06-149 | 50955 | CAO/BOS/ County Counsel | San Bernardino | 385 N. Arrowhead Ave. | CGC 4th & 5th Floor remodel & ceiling tiles | RE | 2,305,881 | 726,169 | | | 726,169 | General Fund |
| 136 | 05-165 | 20765 | A&E/Fac. Mgmt. | San Bernardino | 385 N. Arrowhead Ave. | CGC Security & Parking Improvements | P | 500,000 | 2,682 | | | 2,682 | General Fund |
| 137 | 07-176 | 70380 | A&E/Fac. Mgmt. | San Bernardino | 401 N. Arrowhead | Central Courts Annex repair and refurbish roof | R | 70,000 | 6,940 | | | 6,940 | General Fund |
| 138 | 06-109e | 60290 | A&E/Fac. Mgmt. | San Bernardino | 630 E. Rialto Ave. | Central Detention Center - Pavement Management | P | 59,000 | 59,000 | | | 59,000 | General Fund |
| 139 | 03-184 | 30150 | Sheriff | San Bernardino | 630 E. Rialto Ave. | CDC remove/replace HVAC Phase II & III | H | 1,300,000 | 94,626 | | | 94,626 | General Fund |
| 140 | 07-273 | 70586 | A&E/Fac. Mgmt. | San Bernardino | 655 E. 3rd St. | Sheriff Admin./HVAC upgrades | H | 1,050,000 | 1,049,230 | | | 1,049,230 | General Fund |
| 141 | 07-264 | 70536 | A&E/Fac. Mgmt. | San Bernardino | 670 E. Gilbert St. | ISD fuel storage tank | I | 100,000 | 96,029 | | | 96,029 | General Fund |
| 142 | 03-189 05-076 | 30320 | Fac. Mgmt. | San Bernardino | 670 E. Gilbert St. | ISD 1st & 2nd floor HVAC replacement | H | 1,585,723 | 109,277 | | | 109,277 | General Fund |
| 143 | 05-053 | 50610 | Information Services Dept. (ISD) | San Bernardino | 670 E. Gilbert St. | ISD basement HVAC Backup Unit | H | 188,000 | | 76,125 | | 76,125 | Information Services |
| 144 | 03-081 03-082 | 40730 | Probation | San Bernardino | 700 & 900 E. Gilbert St. | Remove classrooms #10 and #11 & move RCP Horticulture | C | 105,055 | | 25,381 | | 25,381 | Probation-combined with 40720 |
| 145 | 06-101 | 60250 | A&E/Fac. Mgmt. | San Bernardino | 700 E. Gilbert , Bldgs 2 thru 6 | Repair Roof | R | 250,000 | 250,000 | | | 250,000 | General Fund |
| 146 | 03-262 | 30173 | A&E/Fac. Mgmt. | San Bernardino | 700 E. Gilbert St. | Re-roof Intern Housing | R | 300,000 | 24,297 | | | 24,297 | General Fund |
| 147 | 03-263 | 30200 | Behavioral Health | San Bernardino | 700 E. Gilbert St. | Campus parking lot and road improvements | P | 375,000 | 266,100 | | | 266,100 | General Fund |
| 148 | 06-211 | 60780 | Probation | San Bernardino | 740 E. Gilbert | RYEF athletic surface | I | 105,000 | | 97,874 | | 97,874 | Probation |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
## ADMINISTERED BY ARCHITECTURE AND ENGINEERING
## By District by Location
## (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Fifth District (Cont'd)** | | | | | | | | | | | | | |
| 149 | 07-159 | 70390 | A&E/Fac. Mgmt. | San Bernardino | 777 E. Rialto Ave. | HVAC equipment replacement | H | 2,200,000 | 2,200,000 | | | 2,200,000 | General Fund |
| 150 | 07-231 | 70450 | Agriculture | San Bernardino | 777 E. Rialto Ave. | Recarpet offices. | RE | 16,000 | | 16,000 | | 16,000 | Department Budget |
| 151 | 05-159 | 70400 | Registrar of Voters | San Bernardino | 777 E. Rialto Ave. | Remodel office space | RE | 3,416,893 | 3,090,070 | | | 3,090,070 | Budget combined with proj. 60690 |
| 152 | | 90330 | A&E/Fac. Mgmt. | San Bernardino | 780 E. Gilbert St. | CMC demolition and site reuse | C | 5,772,000 | 2,623 | | | 2,623 | General Fund |
| 153 | 07-160 | 70410 | A&E/Fac. Mgmt. | San Bernardino | 825 E. 3rd St. | HVAC equipment replacement | H | 1,980,000 | 1,979,670 | | | 1,979,670 | General Fund |
| 154 | 07-352 | 7P15 | A&E/Fac. Mgmt. | San Bernardino | 900 E. Gilbert St. | YJC Recreational Area Resurfacing | I | 215,000 | | 215,000 | | 215,000 | Probations |
| 155 | 03-188 | 30250 | Probation | San Bernardino | 900 E. Gilbert St. | Juvenile hall electrical repair/HVAC & controls | I | 2,250,145 | 4,500 | | | 4,500 | General Fund |
| 156 | 03-187 | 30260 | Probation | San Bernardino | 900 E. Gilbert St. | Perris Hill Park R/R water storage tank | I | 441,000 | 431,864 | | | 431,864 | General Fund |
| 157 | | 30690 | Probation | San Bernardino | 900 E. Gilbert St. | SB Juvenile Hall master plan | PL | 30,000 | | 5,000 | | 5,000 | Probation |
| 158 | 05-064 | 50570 | Probation | San Bernardino | 900 E. Gilbert St. | Central Juvenile Hall Electrical Modernization | I | 905,000 | | | 293,363 | 293,363 | General Fund/Probation |
| 159 | 05-171 | 50897 | Probation | San Bernardino | 900 E. Gilbert St. | Central Juvenile Hall grease interceptor repair | DM | 120,000 | | | 62,072 | 62,072 | Probation |
| 160 | 07-012 | 70490 | Probation | San Bernardino | 900 E. Gilbert St. | CVJDAC renovation (Phase I of 4). Includes remodel of Unit 1 into max. security unit and addition of emergency generators, kitchen and laundry remodels | RE | 5,200,000 | | 5,180,004 | | 5,180,004 | Department Budget |
| 161 | 07-263 | 70534 | A&E/Fac. Mgmt. | San Bernardino | Gilbert Street Campus | Campus improvements | I | 840,250 | 797,308 | | | 797,308 | General Fund |
| 162 | 07-363 | 60810 | CAO | San Bernardino | Government Center Campus | Master plan implementation | C | 150,000 | 90,065 | | | 90,065 | General Fund |
| 163 | 07-262 | 70530 | A&E/Fac. Mgmt. | San Bernardino | SEC of 3rd and Arrowhead | Pave City-owned site for 336 additional parking spaces | P | 1,100,000 | 47,957 | | | 47,957 | General Fund |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
### ADMINISTERED BY ARCHITECTURE AND ENGINEERING
### By District by Location
### (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Fifth District (Cont'd)** | | | | | | | | | | | | | |
| 164 | 06-180 | 60625 | BOS | San Bernardino | TBD | Muscoy Community Center improvements | C | 1,000,000 | 1,000,000 | | | 1,000,000 | General Fund |
| 165 | 07-291 | 70655 | BOS | San Bernardino | TBD | Muscoy Community Center improvements | C | 1,000,000 | 996,421 | | | 996,421 | General Fund |
| 166 | 07-274 | 70590 | Library | San Bernardino | TBD | Library construction | C | 1,000,000 | 1,000,000 | | | 1,000,000 | General Fund |
| 167 | 07-293 | 70600 | Sheriff | San Bernardino | TBD | Crime Lab | C | 250,000 | 32,672 | | | 32,672 | General Fund |
| 168 | 04-129, 04-130, 05-087, 05-088 | 40260 | A&E/Fac. Mgmt. | San Bernardino | Various | Upgrade fire alarm systems | HS | 1,290,000 | 6,051 | | | 6,051 | General Fund-combined with 40270, 50665, 50668 |
| | **Total Fifth District Carryover Projects (CJV-4030)** | | | | | | | **127,501,020** | **20,540,811** | **14,352,775** | **35,498,935** | **70,392,521** | |
| **168** | **Total Carryover Projects (CJV - 4030)** | | | | | | | **229,291,494** | **44,900,532** | **15,218,234** | **37,571,088** | **97,689,854** | |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
### ADMINISTERED BY ARCHITECTURE AND ENGINEERING
### By District by Location
### (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Carryover Projects (Fund CJV - Contributions to Other Agencies - Object 3305)** | | | | | | | | | | | | | |
| **Countywide** | | | | | | | | - | - | - | - | - | |
| **First District** | | | | | | | | | | | | | |
| 1 | 05-124 | 50615 | BOS | Upland | Various Locations | San Antonio Heights - Horse & Pedestrian Trails | I | 150,000 | 150,000 | | | 150,000 | General Fund |
| | **Total First District Carryover Projects (CJV-3305)** | | | | | | | **150,000** | **150,000** | **-** | **-** | **150,000** | |
| **Second District** | | | | | | | | | | | | | |
| 2 | 06-181 | 60630 | BOS | Crestline | 607 Forest Shade | Boys & Girls Club improvements | DM | 25,000 | 25,000 | | | 25,000 | General Fund |
| 3 | 05-125 | 50620 | BOS | Devore | Various Locations | Equestrian Trails | I | 220,000 | 217,415 | | | 217,415 | General Fund |
| 4 | 05-119 | 50700 | BOS | Devore | Various Locations | Devore Community and neighborhood watch signs | I | 25,000 | 25,000 | | | 25,000 | General Fund |
| 5 | 05-127 | 50790 | BOS | Fontana | 8437 Sierra Ave. | Fontana Library | C | 300,000 | 300,000 | | | 300,000 | General Fund |
| 6 | | 70637 | BOS | Fontana | 8437 Sierra Ave. | Fontana Library & Research Center | | 200,000 | 200,000 | | | 200,000 | General Fund |
| 7 | 05-128 | 50795 | BOS | Fontana | Various Locations | Fontana Rails to Trails | I | 300,000 | 300,000 | | | 300,000 | General Fund |
| 8 | 07-283 | 70640 | BOS | Lytle Creek | 14082 Center Rd. | County Library - Internet Services | I | 10,000 | 10,000 | | | 10,000 | General Fund |
| 9 | 05-126 | 50815 | BOS | Rancho Cuca. | 15505 Cultural Center Dr. | Rancho Cucamonga Library | C | 500,000 | 8,094 | | | 8,094 | General Fund |
| | **Total Second District Carryover Projects (CJV-3305)** | | | | | | | **1,580,000** | **1,085,509** | **-** | **-** | **1,085,509** | |
| **Third District** | | | | | | | | | | | | | |
| 10 | 07-289 | 70650 | BOS | Running Springs | TBD | Running Springs Library - Plan | | 50,000 | 50,000 | | | 50,000 | General Fund |
| | **Total Third District Carryover Projects (CJV-3305)** | | | | | | | **50,000** | **50,000** | **-** | **-** | **50,000** | |
| **Fourth District** | | | | | | | | | | | | | |
| 11 | 07-290 | 70652 | BOS | Chino Hills | 14565 Pipeline | Community Center project. | C | 4,000,000 | 3,000,000 | | | 3,000,000 | General Fund |
| 12 | 06-138 | 60440 | City | Montclair | 4351 Kingsley | Sunset park Improvements | I | 175,000 | 175,000 | | | 175,000 | General Fund |
| 13 | 06-135 | 60410 | City | Montclair | 5201 Benito St. | Alma Hoffman Park Improvements | I | 227,500 | 227,500 | | | 227,500 | General Fund |
| | **Total Fourth District Carryover Projects (CJV-3305)** | | | | | | | **4,402,500** | **3,402,500** | **-** | **-** | **3,402,500** | |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
## ADMINISTERED BY ARCHITECTURE AND ENGINEERING
## By District by Location
## (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Fifth District** | | | | | | | | | | | | | |
| 14 | 06-172 | 60595 | BOS | Colton | 955 W. Laurel | Davis Park - Park Improvements | I | 500,000 | 500,000 | | | 500,000 | General Fund |
| | **Total Fifth District Carryover Projects (CJV-3305)** | | | | | | | **500,000** | **500,000** | **-** | **-** | **500,000** | |
| **14** | **Total Carryover Projects (CJV-3305)** | | | | | | | **6,682,500** | **5,188,009** | **-** | **-** | **5,188,009** | |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
### ADMINISTERED BY ARCHITECTURE AND ENGINEERING
### By District by Location
### (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Carryover Projects (Fund CJV - Inter-Fund Contributions - Object 3310)** | | | | | | | | | | | | | |
| **Countywide** | | | | | | | | - | - | - | - | - | |
| **First District** | | | | | | | | | | | | | |
| 1 | | 70790 | A&E/Fac. Mgmt. | Daggett | | Daggett Security Fencing for Water Tank | HS | 50,000 | | | 22,196 | 22,196 | CDBG |
| | **Total First District Carryover Projects (CJV-3310)** | | | | | | | **50,000** | **-** | **-** | **22,196** | **22,196** | |
| **Second District** | | | | | | | | - | - | - | - | - | |
| **Third District** | | | | | | | | - | - | - | - | - | |
| **Fourth District** | | | | | | | | - | - | - | - | - | |
| **Fifth District** | | | | | | | | | | | | | |
| 2 | | 50950 | ARMC | San Bernardino | 1543 W. 8th St. | West Side Family Health Center Remodel | RE | 630,000 | | | 630,000 | 630,000 | ARMC |
| 3 | | 30770 | CDH | San Bernardino | 9th Street | San Bernardino 9th St. Youth Golf Academy | C | 100,000 | | | 55,597 | 55,597 | CDBG |
| | **Total Fifth District Carryover Projects (CJV-3310)** | | | | | | | **730,000** | **-** | **-** | **685,597** | **685,597** | |
| **3** | **Total Carryover Projects (CJV-3310)** | | | | | | | **780,000** | **-** | **-** | **707,793** | **707,793** | |
| **185** | **Total Carryover Projects (Fund CJV)** | | | | | | | **236,753,994** | **50,088,541** | **15,218,234** | **38,278,881** | **103,585,656** | |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/07

# EXHIBIT F



## 2007-08 CARRYOVER PROJECTS
### ADMINISTERED BY ARCHITECTURE AND ENGINEERING
### By District by Location
### (Funds CJV and CJS)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Carryover Projects (Fund CJS - Structures and Improvements to Structures - Object 4030)** | | | | | | | | | | | | | |
| **Countywide** | | | | | | | | - | - | - | - | - | |
| **First District** | | | | | | | | | | | | | |
| 1 | | 10740 | Probation | Apple Valley | 21101 Dale Evans Pkwy | High Desert Juvenile Detention Facility | C | 31,264,062 | 208,661 | | | 208,661 | General Fund |
| **1** | **Total First District Carryover Project (CJS-4030)** | | | | | | | **31,264,062** | **208,661** | **-** | **-** | **208,661** | |
| **Second District** | | | | | | | | - | - | - | - | - | |
| **Third District** | | | | | | | | - | - | - | - | - | |
| **Fourth District** | | | | | | | | - | - | - | - | - | |
| **Fifth District** | | | | | | | | - | - | - | - | - | |
| **1** | **Total Carryover Projects (Fund CJS-Object 4030)** | | | | | | | **31,264,062** | **208,661** | **-** | **-** | **208,661** | |
| **186** | **TOTAL CARRYOVER PROJECTS (FUNDS CJV, and CJS)** | | | | | | | **268,018,056** | **50,297,202** | **15,218,234** | **38,278,881** | **103,794,317** | |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

# EXHIBIT G



## 2007-08 ARROWHEAD REGIONAL MEDICAL CENTER
## CARRYOVER PROJECTS
## (Fund CJZ)

| # Proj. | CIP Log # | AE Proj. # | Department | Location | Address | Description | | Total Budget | General Fund Local Cost | Other Discre-tionary Funding | Non Discre-tionary Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Carryover Projects (Fund CJZ - Structures and Improvements to Structures - Object 4030)** | | | | | | | | | | | | | |
| **Countywide** | | | | | | | | - | - | - | - | - | |
| **First District** | | | | | | | | - | - | - | - | | |
| **Second District** | | | | | | | | - | - | - | - | - | |
| **Third District** | | | | | | | | - | - | - | - | - | |
| **Fourth District** | | | | | | | | - | - | - | - | - | |
| **Fifth District** | | | | | | | | - | - | - | - | - | |
| 1 | 06-219 | 60740 | ARMC | Colton | 400 N. Pepper Ave. | Med-Surg Remodel | RE | 26,600,000 | | | 24,922,095 | 24,922,095 | ARMC |
| 2 | 06-219 | 60741 | ARMC | Colton | 400 N. Pepper Ave. | ARMC - Site Demo | I | 150,000 | | | 119,204 | 119,204 | ARMC |
| 3 | 06-219 | 60742 | ARMC | Colton | 400 N. Pepper Ave. | ARMC - Site Preparation | I | 1,050,000 | | | 981,792 | 981,792 | ARMC |
| 4 | 06-219 | 60743 | ARMC | Colton | 400 N. Pepper Ave. | ARMC - Purchase Modular Office | C | 2,200,000 | | | 2,194,224 | 2,194,224 | ARMC |
| | **Total Fifth District Carryover Projects (CJZ-4030)** | | | | | | | **30,000,000** | **-** | **-** | **28,217,315** | **28,217,315** | |
| **4** | **Total Carryover Projects (Fund CJZ)** | | | | | | | **30,000,000** | **-** | **-** | **28,217,315** | **28,217,315** | |

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

# EXHIBIT H



## 2007-08 AIRPORTS CARRYOVER PROJECTS
## (Various Funds)

| # Proj. | Log # | Sup. Dist. | Department | Location | Address | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Restricted Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Airport Carryover Projects (Various Funds)** | | | | | | | | | | | | |
| 1 | | All | Airports | All Airports | Various | Contingency (Airports Operating Funds) | | | | 613,278 | 613,278 | RCD |
| 2 | | All | Airports | All Airports | Various | Contingency (Airports Capital Projects) | | | | 3,700,542 | 3,700,542 | RAA |
| 3 | | All | Airports | All Airports | Various | Contingency (Airports Maintenance Projects) | | | | 803,311 | 803,311 | RAW |
| 4 | | 4 | Airports | Chino | 7000 Merrill Ave. | Reverted Building Improvements | C | | | 50,000 | 50,000 | RAW |
| 5 | | 4 | Airports | Chino | 7000 Merrill Ave. | Dome Hangars 1-4 Rehab & Lighting/Elect Impvmts | C | | | 50,000 | 50,000 | RAW |
| 6 | | 4 | Airports | Chino | 7000 Merrill Ave. | Demolition and Fencing - Dairy Sites | I | | | 40,000 | 40,000 | RAW |
| 7 | | 4 | Airports | Chino | 7000 Merrill Ave. | Infrastructure Improvement and Rehabilitation | I | | | 60,000 | 60,000 | RAW |
| 8 | | 4 | Airports | Chino | 7000 Merrill Ave. | Pavement Repair | P | | | 40,000 | 40,000 | RAW |
| 9 | | 4 | Airports | Chino | 7000 Merrill Ave. | Test/Monitor Ground Water for PCE's & TCE's | I | | | 400,000 | 400,000 | RAA |
| 10 | | 4 | Airports | Chino | 7000 Merrill Ave. | Relocate ILS | I | | | 1,500,000 | 1,500,000 | RAA |
| 11 | | 4 | Airports | Chino | 7000 Merrill Ave. | Update CLUP | PL | | | 50,000 | 50,000 | RAA |
| 12 | 05-074 | 4 | Airports | Chino | 7000 Merrill Ave. | Land Acquistion for Runway Protection Zones | AC | | | 28,421,053 | 28,421,053 | RAA |
| 13 | | 4 | Airports | Chino | 7000 Merrill Ave. | Radium Cleanup | HS | | | 500,000 | 500,000 | RAA |
| 14 | 07-129 | 4 | Airports | Chino | 7000 Merrill Ave. | Rejuvenate and repaint Runway 8R-26L, associated taxiways and itinerant ramp. | P | | | 455,000 | 455,000 | RAA |
| 15 | 07-132 | 4 | Airports | Chino | 7000 Merrill Ave. | Design new terminal building. | PL | | | 200,000 | 200,000 | RAA |
| 16 | 07-253 | 4 | Airports | Chino | 7000 Merrill Ave. | Taxiway E Extension | P | | | 933,593 | 933,593 | RAA |
| 17 | | 1 | Airports | Daggett | 39500 National Trails | Demolish Delapidated Buildings | C | | | 200,000 | 200,000 | RAW |
| 18 | | 1 | Airports | Daggett | 39500 National Trails | Pavement Repairs | P | | | 20,000 | 20,000 | RAW |
| 19 | | 1 | Airports | Daggett | 39500 National Trails | Coat Interior of Water Tanks | I | | | 200,000 | 200,000 | RAA |
| 20 | 06-069 | 1 | Airports | Daggett | 39500 National Trails | Waste Water Treatment Plant | I | | | 75,000 | 75,000 | RAW |
| 21 | | 1 | Airports | Daggett | 39500 National Trails | Construct modular office building/shop | C | | | 200,000 | 200,000 | RAW |
| 22 | 07-126 | 1 | Airports | Daggett | 39500 National Trails | Rejuvenate and repaint Runway 8-26, runway 4-22, and associated taxiways. | P | | | 71,000 | 71,000 | RAA |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT H



## 2007-08 AIRPORTS CARRYOVER PROJECTS
## (Various Funds)

| # Proj. | Log # | Sup. Dist. | Department | Location | Address | Description | Proj. Type | Fund Local Cost | Discre-tionary Funding | Restricted Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Airport Carryover Projects (Various Funds) (Cont'd)** | | | | | | | | | | | | |
| 23 | 07-254/ 07-255 | 1 | Airports | Daggett | 39500 National Trails | Taxiway A & C electrical upgrades and Taxiway B Extension | I | | | 3,650,000 | 3,650,000 | RAA |
| 24 | | 1 | Airports | Needles | 711 Airport Rd. | Pavement Repair | P | | | 20,000 | 20,000 | RAW |
| 25 | 07-127 | 1 | Airports | Needles | 711 Airport Rd. | Rejuvenate and repaint Runways and associated taxiways. | P | | | 71,000 | 71,000 | RAA |
| 26 | | 1 | Airports | Needles | 711 Airport Rd. | Needles Building Improvements | RE | | | 10,000 | 10,000 | RAW |
| 27 | | 1 | Airports | Twentynine Palms | 78569 29 Palms Hwy | Pavement Repair | P | | | 20,000 | 20,000 | RAW |
| 28 | | 1 | Airports | Twentynine Palms | 78569 29 Palms Hwy | Rehabilitate Water System | I | | | 10,000 | 10,000 | RAW |
| 29 | | 1 | Airports | Twentynine Palms | 78569 29 Palms Hwy | Install taxiway lights parallel to runway 17-35 | I | | | 20,000 | 20,000 | RAA |
| 30 | 631579 | 1 | Airports | Twentynine Palms | 78569 29 Palms Hwy | Construct aircraft storage T-Hangars | C | | | 631,579 | 631,579 | RAA |
| 31 | 07-128 | 1 | Airports | Twentynine Palms | 78569 29 Palms Hwy | Rejuvenate and repaint runways 8-26, 17-35 and associated taxiways. | P | | | 39,000 | 39,000 | RAA |
| | **Sub-Total Airport Carryover Projects (Various Funds)** | | | | | | | - | - | **37,937,225** | **37,937,225** | |
| **Apple Valley Airport - County Service Area 60 (CSA 60)** | | | | | | | | | | | | |
| 32 | | All | Airports | Apple Valley | 21600 Corwin Rd. | Contingency (CSA 60 Capital Projects) | | | | 1,390,123 | 1,390,123 | RAI |
| 33 | | 1 | Airports | Apple Valley | 21600 Corwin Rd. | Runway 8/26 Drainage Improvements | I | | | 200,000 | 200,000 | RAI |
| 34 | | 1 | Airports | Apple Valley | 21600 Corwin Rd. | Construct Parking Lot | P | | | 25,000 | 25,000 | RAI |
| 35 | | 1 | Airports | Apple Valley | 21600 Corwin Rd. | Construct Storage Building | C | | | 25,000 | 25,000 | RAI |
| 36 | | 1 | Airports | Apple Valley | 21600 Corwin Rd. | Pavement Repairs | P | | | 25,000 | 25,000 | RAI |
| 37 | | 1 | Airports | Apple Valley | 21600 Corwin Rd. | Reconstruct Access Road | P | | | 200,000 | 200,000 | RAI |
| 38 | 05-042 | 1 | Airports | Apple Valley | 21600 Corwin Rd. | Remodel Terminal Building (midyear project) | C | | | 100,000 | 100,000 | RAI |
| 39 | 07-125 | 1 | Airports | Apple Valley | 21600 Corwin Rd. | Rejuvenate and repaint Runways 18-36, 8-26 and associated taxiways. | P | | | 74,388 | 74,388 | CSA 60 Fund RAI 100% |
| 40 | 07-257 | 1 | Airports | Apple Valley | 21600 Corwin Rd. | Sign and electrical upgrades | I | | | 976,070 | 976,070 | CSA 60 Fund RAI 100% |
| | **Sub-Total Apple Valley Airport - CSA 60 - Carryover Projects** | | | | | | | - | - | **3,015,581** | **3,015,581** | |
| **40** | **TOTAL AIRPORTS CARRYOVER PROJECTS** | | | | | | | - | - | **40,952,806** | **40,952,806** | |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT I



## 2007-08 REGIONAL PARKS CARRYOVER PROJECTS

### (Various Funds)

| # Proj. | Location | Address | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Restricted Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|
| **Countywide** | | | | | | | | | |
| 1 | Countywide | Various | Various Projects - Lump sum | I/C | | | 1,386,955 | 1,386,955 | Prop 40 |
| 2 | Countywide | Various | Various Projects - Lump sum | C | | | 52,000 | 52,000 | Prop 12 |
| 3 | Redlands | Santa Ana River Trail | Construct hiking/biking/equestrian trail - Phase 4 | I | | | 643,000 | 643,000 | Federal Grant |
| 4 | S.B./Redlands | Santa Ana River Trail | Construct hiking/biking/equestrian trail - Phase 3 | I | | | 3,900,000 | 3,900,000 | Federal/State Grants |
| 5 | Yucaipa | Wilson Creek Trail | Construct hiking/biking/equestrian trail | I | | | 65,000 | 65,000 | State Grant |
| | **Total Countywide** | | | | - | - | **6,046,955** | **6,046,955** | |
| **First District** | | | | | | | | | |
| 6 | Needles | I-40 and Park Moabi Rd. | Moabi Reg. Park - Construct new campground restroom | C | | | 500,000 | 500,000 | Prop 12 |
| 7 | Victorville | 8000 Yates Rd. | Mojave Narrows Reg. Pk - Snack Bar & Restroom | C | | | 636,500 | 636,500 | Prop 40 |
| | **Total First District** | | | | - | - | **1,136,500** | **1,136,500** | |
| **Second District** | | | | | | | | | |
| 8 | Devore | 2555 Glen Helen Pkwy | Glen Helen Reg. Park - Shelter replacement/restroom | C | | | 15,000 | 15,000 | Prop 12 |
| | **Total Second District** | | | | - | - | **15,000** | **15,000** | |
| **Third District** | | | | | | | | | |
| 9 | Yucaipa | 33900 Oak Glen Rd. | Yucaipa Reg. Park - Campground Improvement/expansion | I | | | 120,000 | 120,000 | Prop 12 |
| | **Total Third District** | | | | - | - | **120,000** | **120,000** | |
| **Fourth District** | | | | | - | - | - | - | |
| **Fifth District** | | | | | | | | | |
| 10 | Colton | Santa Ana River Trail | Construct hiking/biking/equestrian trail - Phase I | I | | | 595,000 | 595,000 | Prop 40/State Grants |
| | **Total Fifth District** | | | | - | - | **595,000** | **595,000** | |
| **10** | **TOTAL REGIONAL PARKS CARRYOVER PROJECTS** | | | | - | - | **7,913,455** | **7,913,455** | |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT J



## 2007-08 TRANSPORTATION CARRYOVER PROJECTS

### (Various Funds)

| # Proj. | Location | Road Name | Limits | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Restricted Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|
| **Countywide** | | | | | | - | - | - | - | |
| **First District** | | | | | | | | | | |
| 1 | Apple Valley | Central Road | Roundup Way N/.5M S, Bear Vly Cutoff | Rehab & install left turn lanr @Ocotillo Way and AC overlay Ocotillo Way from Central Rd. E/Valley Vista | P | | 350,000 | 298,500 | 648,500 | Federal Hazard Elimination & Safety, State Gas Tax and Measure I |
| 2 | Apple Valley | Kiowa Rd. | Ranch Rd. | Rehab | I | | | 1,085,300 | 1,085,300 | Measure I |
| 3 | Apple Valley | Rock Springs Rd. | At Mojave River | Repair railroad crossing | I | | 100,000 | | 100,000 | Gas Tax |
| 4 | Hesperia | Escondido Avenue | Ranchero St N/Cedar St. | Pave dirt road | P | | 120,000 | 236,100 | 356,100 | Fee Plan |
| 5 | Hesperia | Summit Valley Rd. | Various roads | Widen and realign road | PL | | | 81,000 | 81,000 | PLH |
| 6 | Lucerne | Trade Post | SH18 (Lake Gregory Drive) | Intersection improvement | P | | | 250,000 | 250,000 | Fee Plan |
| 7 | Ludlow | Dola Ditch Bridge | Kelbaker Nth, Br No 54C 286, 2.77E, | Bridge replacement | I | | | 800,000 | 800,000 | Federal Highway Bridge Replacement & Rehabilitation (HBRR) |
| 8 | Ludlow | Lanzit Ditch Bridge | Nth, Br No 54C 286, 2.77 E, Kelbaker | Bridge replacement | I | | | 1,076,000 | 1,076,000 | HBRR |
| 9 | Needles | Needles Highway | N Street N&E/State Line | Rehabilitation | I | | | 2,004,000 | 2,004,000 | Federal Surface Transportation Program (STP) |
| 10 | Oro Grande | National Trails Hwy | Bryman Rd/Bryman Rd | Widen/install passing lanes | I | | | 50,000 | 50,000 | STP |
| 11 | Phelan | Beekley Rd. | SH138 N/Phelan Rd. | Drainage improvements | I | | | 453,500 | 453,500 | Measure I |
| 12 | Phelan | Duncan Road | At UPRR Crossing | RR Xing gates installation | I | | | 504,000 | 504,000 | Fee Plan |
| 13 | Phelan | Duncan Road | Johnson Rd. E/Eaby Rd. | Pave dirt road | P | | | 80,000 | 80,000 | Fee Plan |
| 14 | Phelan | Phelan Rd. | At Sheep Creek Wash | Drainage improvements | I | | | 940,000 | 940,000 | Gas Tax |
| 15 | Phelan | Phelan Rd. | Beekley Rd E/SH395 | Drainage improvements | I | | | 193,000 | 193,000 | Measure I |
| 16 | Phelan | Sheep Creek Rd. | N, Nielson Rd. | Drainage Improvements | I | | 600,000 | 100,000 | 700,000 | Gas Tax |
| 17 | Phelan | Wilson Ranch Road | At UPRR Crossing | RR Xing installation | I | | | 504,000 | 504,000 | Transportation Facilities Plan |
| 18 | Victorville | Amethyst Road | Palmdale Rd N/Seneca Rd | Road construction and signal | I | | | 20,000 | 20,000 | Measure I |
| 19 | Victorville | Hi Desert Corr Proj | SH395 E/SH 18 | Engineering and environmental | PL | | | 677,500 | 677,500 | Gas Tax |
| 20 | Victorville | San Martin Road | Dos Palmas Rd. NL/Palmdale | Pave dirt road. | P | | 280,000 | | 280,000 | General Fund |
| 21 | Wrightwood | Lone Pine Canyon Rd | .4 M S, SR138 N .05M | Re-profiling | I | | | 275,000 | 275,000 | Gas Tax |
| | **Total First District** | | | | | - | **1,450,000** | **9,627,900** | **11,077,900** | |
| **Second District** | | | | | | | | | | |
| 22 | Fontana | Arrow Route | Hickory Ave. E/Beech Ave.1 | Rehab/drainage/inter IMPS | I | | | 1,050,000 | 1,050,000 | Measure I |
| 23 | Fontana | Arrow Route | At BNSF RRXing | RR Xing gates installation | I | | | 50,000 | 50,000 | STP |
| 24 | Fontana | Cherry Avenue | I-10 | Improve interchange | PL | | | 2,410,000 | 2,410,000 | Redevelopment Agency (RDA) |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT J



## 2007-08 TRANSPORTATION CARRYOVER PROJECTS

### (Various Funds)

| # Proj. | Location | Road Name | Limits | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Restricted Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|
| **Second District (Cont'd)** | | | | | | | | | | |
| 25 | Fontana | Cherry Avenue | Whittran Ave. N/Foothill Blvd. | Widen Roadway | I | | | 275,000 | 275,000 | RDA |
| 26 | Fontana | San Bernardino Avenue | Redwood Ave. E/Mulberry Ave. | Widen Roadway | I | | | 35,000 | 35,000 | RDA |
| 27 | Fontana | Slover Ave. | At Live Oak | Widen roadway | I | | | 35,000 | 35,000 | RDA |
| 28 | Fontana | Valley Boulevard | At Live Oak | Signal installation | I | | | 244,200 | 244,200 | Measure I |
| 29 | Fontana | Valley Boulevard | Redwood Ave. E/Mulberry Ave. | Signal installation | I | | | 430,700 | 430,700 | Measure I |
| 30 | Lytle Creek | Lytle Creek Rd. | .32M S, Sierra Ave. | Guardrail installation | I | | | 70,000 | 70,000 | Measure I |
| 31 | Verdemont SD 5 | Institution Rd. | E .40M | Rehab | P | | 1,000,000 | 0 | 1,000,000 | General Fund |
| | **Total Second District** | | | | | - | **1,000,000** | **4,599,900** | **5,599,900** | |
| **Third District** | | | | | | | | | | |
| 32 | Arrowbear | Arrowbear Dr. | Spillway | Installation/bridge widening | I | | | 46,000 | 46,000 | Measure I |
| 33 | Big Bear City | Paradise Way | SH 38 | Construct signal/Improve intersection | I | | | 100,000 | 100,000 | Measure I |
| 34 | Lake Arrowhead | Daley Canyon Road | SH18 (Lake Gregory Drive) | Improve intersection safety/realign | I | | | 1,000,000 | 1,000,000 | Measure I |
| 35 | Redlands | Garnet St. Bridge | Mill Creek, Br No. 54C 420 | Bridge replacement | I | | | 1,605,000 | 1,605,000 | HBRR |
| 36 | Various | La Contenta Rd. | Yucca Tr N/sH62 | Widening | I | | | 15,000 | 15,000 | Measure I |
| | **Total Third District** | | | | | - | - | **2,766,000** | **2,766,000** | |
| **Fourth District** | | | | | | | | | | |
| 37 | Chino | Roswell Avenue | .11M W, Schaefer E/Schaefer N/Estrella Dr. | Drainage improvements | I | | 4,000,000 | | 4,000,000 | General Fund |
| | **Total Fourth District** | | | | | - | **4,000,000** | - | **4,000,000** | |
| **Fifth District** | | | | | | | | | | |
| 38 | Bloomington | Cedar Avenue | At I-10 | Interchange PSR/PR | PL | | | 104,000 | 104,000 | Gas Tax |
| 39 | Bloomington | Cedar Avenue | At Jurupa | Signal installation | I | | | 319,250 | 319,250 | Measure I |
| 40 | Devore | Cajon Boulevard | .22M NW,Palm Ave. NW/CL, AT&SF Ovrcsg | Rehab | I | | | 785,700 | 785,700 | Measure I |
| 41 | Fontana | Alder Ave. | Marygold Ave. | Signal installation | I | | | 425,000 | 425,000 | Measure I |
| 42 | Fontana | Arrow Route | Locust Ave. | Signal modification | I | | | 376,817 | 376,817 | HES & Gas Tax |
| 43 | Fontana | Slover Ave. | At Locust Ave. | Install signal & widen roadway | I | | | 700,000 | 700,000 | Gas Tax |
| | **Total Fifth District** | | | | | - | - | **2,710,767** | **2,710,767** | |
| **43** | **TOTAL TRANSPORTATION CARRYOVER PROJECTS** | | | | | - | **6,450,000** | **19,704,567** | **26,154,567** | |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT K



## 2007-08 SOLID WASTE MANAGEMENT CARRYOVER PROJECTS
## (Various Funds)

| # Proj. | Sup. Dist. | Location | Address | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Restricted Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|
| **Countywide** | | | | | | - | - | - | - | |
| **First District** | | | | | | | | | | |
| 1 | 1 | Hinkley | 37751 Lenwood Rd. | Lenwood-Hinkley Landfill - Design/Install Groundwater Monitoring Wells - CAP. | I | | | 250,000 | 250,000 | EAL - Environmental Fund |
| 2 | 1 | Newberry | Pointe Rd., So. of Old National Trails Hwy. | Newberry Landfill - Final Closure Construction. | I | | | 300,000 | 300,000 | EAB - Financial Assurance Fund |
| 3 | 1 | Phelan | 10130 Buckwheat Rd. | Phelan Landfill - Final Closure Construction. | I | | | 1,017,471 | 1,017,471 | EAB - Financial Assurance Fund |
| 4 | 1 | Twentynine Palms | 7501 Pinto Mtn. Rd. | Twentynine Palms Landfill - Resurface Entry Road. | P | | | 286,000 | 286,000 | EAA - Operations Fund |
| 5 | 1 | Victorville | 18600 Stoddard Wells Rd. | Victorville Landfill - Phase 1B Stage 1 Liner Construction. | I | | | 2,000,000 | 2,000,000 | EAC - Acquisition and Expansion Fund |
| 6 | 1 | Yermo | 40950 Minneola Rd. | Yermo Landfill - Final Closure Construction. | I | | | 400,000 | 400,000 | EAB - Financial Assurance Fund |
| | **Total First District** | | | | | - | - | **4,253,471** | **4,253,471** | |
| **Second District** | | | | | | | | | | |
| 7 | 2 | Ontario | 2050 S. Milliken Ave. | Milliken Landfill - Perimeter Landscape Plan. | I | | | 318,810 | 318,810 | EAB - Financial Assurance Fund |
| | **Total Second District** | | | | | - | - | **318,810** | **318,810** | |
| **Third District** | | | | | | | | | | |
| 8 | 3 | Big Bear | 38550 Holcomb Valley Rd. | Big Bear Landfill - Final Closure Construction. | I | | | 2,600,000 | 2,600,000 | EAB - Financial Assurance Fund |
| 9 | 3 | Landers | 59200 Winters Rd. | Landers Landfill - Construction of Septic Pond #3. | I | | | 1,800,000 | 1,800,000 | EAC - from EAA and Designated Septic Fee |
| 10 | 3 | Redlands | 31 Refuse Rd. | San Timoteo Landfill - Unit 2 Phase 3 Liner Construction. | I | | | 6,500,000 | 6,500,000 | EAC - Acquisition and Expansion Fund |
| 11 | 3 | Running Springs | 29818 Heaps Peak Rd. | Heaps Peak Landfill - LCRS/Construction of Treatment System - CAP. | I | | | 300,000 | 300,000 | EAL - Environmental Fund |
| | **Total Third District** | | | | | - | - | **11,200,000** | **11,200,000** | |
| **Fourth District** | | | | | | - | - | - | - | |
| **Fifth District** | | | | | | | | | | |
| 12 | 5 | Colton | 850 Tropica Rancho Rd. | Colton Landfill Scale Area Liner Construction. | I | | | 1,000,000 | 1,000,000 | EAC - Acquisition and Expansion Fund |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT K



## 2007-08 SOLID WASTE MANAGEMENT CARRYOVER PROJECTS
## (Various Funds)

| # Proj. | Sup. Dist. | Location | Address | Description | Proj. Type | General Fund Local Cost | Other Discre-tionary Funding | Restricted Funding | Projected Carryover Balance | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|
| **Fifth District (Cont'd)** | | | | | | | | | | |
| 13 | 5 | Rialto | 2390 Alder Ave. | Mid-Valley Landfill - Unit 1 West Perimeter Drainage Channel. | I | | | 950,000 | 950,000 | EAB - Financial Assurance Fund |
| 14 | 5 | Rialto | 2390 Alder Ave. | Mid-Valley Landfill - Design/Installation of Groundwater Monitoring Wells - CAP. | I | | | 500,000 | 500,000 | EAL - Environmental Fund |
| | **Total Fifth District** | | | | | - | - | **2,450,000** | **2,450,000** | |
| **14** | **TOTAL SOLID WASTE MANAGEMENT CARRYOVER PROJECTS** | | | | | - | - | **18,222,281** | **18,222,281** | |

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

Period Ending 6/30/07

# EXHIBIT L



## 2006-07 COMPLETED PROJECTS
## ADMINISTERED BY ARCHITECTURE AND ENGINEERING
## (Fund CJV)

| # Proj. | CIP # | AE Proj. # | Department | Location | Address | Description | Proj. Type | Total Project Budget | Actual Expenditures | Under/ (Over) | GF Portion to Residual Funding | Comments | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **2006-07 Completed Projects (Fund CJV - Structures and Improvements to Structures - Object 4030)** | | | | | | | | | | | | | |
| **Countywide** | | | | | | | | | | | | | |
| 1 | 05-086 | 50562 | Probation | Apple Valley & Rancho Cucamonga | 21101 Dale Evans Pkwy & 9378 Etiwanda Ave. | WVJDAC & HDJDAC Video Security Enhancement | HS | 725,000 | | | | Combined with project 50280 | General Fund |
| 2 | 06-093 | 60000 | A&E/Fac. Mgmt. | Countywide | Various | Minor FM CIP | DM | 400,000 | 416,503 | -16,503 | | Combined with Project 20705 | General Fund |
| 3 | 06-119 | 60390 | Community Development and Housing (CDH) | Countywide | Various | Community Development Block Grant (CDBG) projects | RE | 350,000 | 91,020 | | | Projects Completed no further billings on the Project number | Community Development Block Grant (CDBG) |
| | **Total Countywide Completed Projects (CJV-4030)** | | | | | | | **1,475,000** | **507,523** | **-16,503** | **-** | | |
| **First District** | | | | | | | | | | | | | |
| 4 | 04-074 04-072 | 50330 | Fleet Mgmt. | Barstow | 29802 Hwy 58 | Barstow Fleet Mgmt remove underground fuel tanks & install above ground tank | I | 300,000 | | | | Combined with project 50310 | Fleet Mgmt |
| 5 | 04-187l | 50520 | CDH | Barstow | 701 E. Main St. | Barstow Domestic Violence building reroof | R | 20,000 | 20,000 | - | | Billed & Received total eligible from CDBG, no further billings | CDBG |
| 6 | 04-187j | 50525 | CDH | Barstow | Lenwood/ Grandview | Jasper Park Restroom/Kitchen Improvements | RE | 10,000 | | | | Project Canceled no billings | CDBG |
| 7 | 60-195 | 60520 | Public Health | Barstow | | Senior Daycare Facility Improvements | RE | 55,869 | 55,869 | - | | Project complete no further billings | CDBG |
| 8 | 04-093 | 50290 | Regional Parks | Needles | Park Moabi Rd. @ I-40 | Moabi Reg Pk construct domestic water well | I | 229,000 | 198,076 | 30,924 | 30,924 | Under/(Over) to CIP Residual, BAI #12, 5/15/2007 | General Fund |
| 9 | 04-095 | 40070 | Regional Parks | Victorville | 18000 Yates Rd. | Mojave Narrows Reg Pk design horsehoe lake rehab | PL | 20,000 | 13,108 | 6,892 | 6,892 | Under/(Over) to CIP Residual, BAI #12, 5/15/2007 | General Fund |
| 10 | 05-098 | 50734 | Regional Parks | Victorville | 18000 Yates Rd. | Mojave Narrows interpretive center | C | 200,000 | 200,000 | | | $217,480 from 50736, $200,000 to Parks | General Fund |

Legend: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

Period Ending 6/30/07

# EXHIBIT L



## 2006-07 COMPLETED PROJECTS
### ADMINISTERED BY ARCHITECTURE AND ENGINEERING
### (Fund CJV)

| # Proj. | CIP # | AE Proj. # | Department | Location | Address | Description | Proj. Type | Total Project Budget | Actual Expenditures | Under/ (Over) | GF Portion to Residual Funding | Comments | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **First District (Cont'd)** | | | | | | | | | | | | | |
| 11 | 05-099 | 50736 | Regional Parks | Victorville | 18000 Yates Rd. | Mojave Narrows front entry/iron ranger | C | 700,000 | 659,217 | 40,783 | 40,783 | Under/(Over) to CIP Residual, $217,480 to 50734, $150,342 to 60510, $450,555 from 50734, BAI to be done | General Fund |
| 12 | 05-101 | 50744 | Regional Parks | Yermo | 36600 Ghost Town | Yermo Calico Pk roads | P | 280,500 | 275,251 | 5,249 | 5,249 | Under/(Over) to CIP Residual, BAI #12, 5/15/2007 | General Fund |
| | **Total First District Completed Projects (CJV-4030)** | | | | | | | **1,815,369** | **1,421,521** | **83,848** | **83,848** | | |
| **Second District** | | | | | | | | | | | | | |
| 13 | 05-106 | 50754 | Regional Parks | Crestline | 24171 Lake Dr. | Lake Gregory Skate board park | I | 1,291,578 | 1,261,424 | 30,154 | 30,154 | Under/(Over) to CIP Residual, BAI #12, 5/15/2007 | General Fund |
| 14 | 04-167 | 50360 | Sheriff | Devore | 18000 Institution Rd. | GHRC kitchen/restroom addition | C | 668,995 | 679,353 | -10,358 | | Billing Pending | Inmate Welfare |
| 15 | 04-168 | 50370 | Sheriff | Devore | 18000 Institution Rd. | GHRC water main addtion | I | 228,120 | 273,120 | -45,000 | -45,000 | Under/(Over) to CIP Residual, BAI #12, 5/15/2007 | Inmate Welfare/ General Fund |
| 16 | 06-150 | 50945 | Sheriff | Devore | 18000 Institution Rd. | Glen Helen Women's Modular Classroom | C | 626,931 | 508,509 | 118,422 | | Project complete remaining balance will not be billed | Sheriff |
| 17 | 06-131 | 60100 | A&E/Fac. Mgmt. | Devore | 18000 Institution Rd. | Roof Repairs - Various bldgs. | R | 153,500 | 157,420 | -3,920 | -3,920 | Under/(Over) to CIP Residual, BAI #12, 5/15/2007 | General Fund |
| 18 | 06-162 | 60650 | Sheriff | Devore | 18000 Institution Rd. | Sheriff's Training Center Physical Training Field | I | 493,322 | 424,417 | | | Project complete no further billings | State Grant |
| 19 | 07-286 | 70646 | BOS | Devore | 18021 Kenwood Ave. | Community playground | C | 50,000 | 50,000 | | | Fds distributed | General Fund |
| 20 | 06-100 | 60080 | A&E/Fac. Mgmt. | Devore | 18958 Institution Rd. | EVOC Repair Roof | R | 81,500 | 81,366 | 134 | 134 | Under/(Over) to CIP Residual, BAI #12, 5/15/2007 | General Fund |

Legend: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

Period Ending 6/30/07

# EXHIBIT L



## 2006-07 COMPLETED PROJECTS
## ADMINISTERED BY ARCHITECTURE AND ENGINEERING
## (Fund CJV)

| # Proj. | CIP # | AE Proj. # | Department | Location | Address | Description | Proj. Type | Total Project Budget | Actual Expenditures | Under/ (Over) | GF Portion to Residual Funding | Comments | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Second District (Cont'd)** | | | | | | | | | | | | | |
| 21 | 04-194 | 40100 | A&E/Fac. Mgmt. | Devore | 2555 Glen Helen Pkwy | Glen Helen water system Phase III | I | 1,422,481 | | | | Project combined with 30280 | General Fund |
| 22 | 06-173 | 60600 | BOS | Devore | 2555 Glen Helen Pkwy | Glen Helen Reg. Pk. - retrofit VIP restrooms at the Pavilion | DM | 575,000 | 561,641 | 13,359 | 13,359 | Under/(Over) to CIP Residual, BAI #12, 5/15/2007 | General Fund |
| 23 | 07-226g | 70140 | A&E/Fac. Mgmt. | Devore | 2555 Glen Helen Pkwy | Amphitheatre slurry/stripe parking lot | P | 90,000 | | | | Combined with Project 60734 | General Fund |
| 24 | 07-285 | 70644 | BOS | Fontana | 16581 Filbert Ave. | Bulik Park Expansion Project | C | 333,000 | 333,000 | | | Fds distributed | General Fund |
| 25 | 07-282 | 70637 | BOS | Fontana | 8437 Sierra Ave. | City Library & Resource Technology Ctr. Construction project | C | 333,000 | 333,000 | | | Fds distributed | General Fund |
| 26 | 02-041 | 40710 | Courts | Rancho Cuca. | 8303 N. Haven Ave. | WVLJC Family Court Services move | RE | 199,790 | 201,332 | -1,542 | | Billed & Received total eligible from Courts, no further billings | Courts |
| 27 | 05-082 | 50650 | A&E/Fac. Mgmt. | Rancho Cuca. | 8810 Hemlock | Rains House Museum Reroof | R | 220,020 | 144,983 | 75,037 | 75,037 | Under/(Over) to CIP Residual, BAI #12, 5/15/2007 | General Fund |
| 28 | 03-069 | 40520 | Probation | Rancho Cuca. | 9487 Etiwanda Ave. | WV Juv Det Ctr control panel installation | HS | 397,591 | | | | Combined with Project 40700 | Probation |
| 29 | 07-177 | 70250 | A&E/Fac. Mgmt. | Rancho Cuca. | 9500 Etiwanda Ave. | WVDC Retention Basin vegetation and debris clearing | I | 120,000 | 120,243 | -243 | | Under/(Over) to CIP Residual, BAI to be done | General Fund |
| 30 | 07-281 | 70635 | BOS | Upland | 450 N. Euclid Ave. | City Library construction project. | C | 337,000 | 337,000 | | | Fds distributed | General Fund |
| 31 | 07-284 | 70642 | BOS | Upland | NWC Mountain Avenue and 24th St. | San Antonio Park improvement project | C | 663,000 | 663,000 | | | Fds distributed | General Fund |
| | **Total Second District Completed Projects (CJV-4030)** | | | | | | | **8,284,828** | **6,129,808** | **176,043** | **69,764** | | |

Legend: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

Period Ending 6/30/07

# EXHIBIT L



## 2006-07 COMPLETED PROJECTS
## ADMINISTERED BY ARCHITECTURE AND ENGINEERING
## (Fund CJV)

| # Proj. | CIP # | AE Proj. # | Department | Location | Address | Description | Proj. Type | Total Project Budget | Actual Expenditures | Under/ (Over) | GF Portion to Residual Funding | Comments | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Third District** | | | | | | | | | | | | | |
| 32 | 05-036 | 50545 | Library | Big Bear | 41930 Garstin Dr. | Big Bear Library Roof & Building Repairs | R | 392,380 | 380,782 | 11,598 | 11,598 | Under/(Over) to CIP Residual, Library under contributed by $17,020, BAI #12, 5/15/2007 | Library/General Fund |
| 33 | 06-109f | 60130 | A&E/Fac. Mgmt. | Big Bear | 41930 Garstin Dr. | Pavement Management | P | 24,000 | | | | Combined with Project 60160 | General Fund |
| 34 | 06-109i | 60120 | A&E/Fac. Mgmt. | Big Bear | 477 Summit Blvd. | Pavement Management | P | 35,000 | 31,608 | 3,392 | 3,392 | Under/(Over) to CIP Residual, $618 done BAI #11, 6/26/2007 remainder to be done | General Fund |
| 35 | 06-109a | 60140 | A&E/Fac. Mgmt. | Highland | 27167 Highland Ave. | Pavement Management | P | 10,000 | 16,837 | -6,837 | -6,837 | Under/(Over) to CIP Residual, BAI #11, 6/26/2007 | General Fund |
| 36 | 06-086 | 60200 | Museums | Redlands | 2024 Orange Tree Lane | Partial re-roof related to HVAC replacement | H | 50,000 | | | | Project Canceled combined with Project 30280 | General Fund |
| 37 | 07-226a | 70280 | A&E/Fac. Mgmt. | Redlands | 222 Brookside | Slurry/stripe parking lot | P | 40,000 | 15,896 | 24,104 | 24,104 | Under/(Over) to CIP Residual, BAI #12, 5/15/2007 | General Fund |
| 38 | 07-152 | 70290 | A&E/Fac. Mgmt. | Redlands | 222 Brookside Ave. | Roof replacement project | R | 120,000 | 88,334 | 31,666 | 31,666 | Under/(Over) to CIP Residual, BAI to be done | General Fund |
| 39 | 04-187C | 20815 | CDH | Running Springs | 13960 Commercial Dr. | Running Springs downtown revitalization | I | 449,300 | 196,725 | 252,575 | | All projects completed remaining amount will not be billed | CDBG |
| 40 | 05-178 | 50826 | County Fire | Running Springs | 2607 Park Dr. | Fire Hazard Abatement modular office | C | 1,082,656 | 1,082,656 | | | Project complete remaining balance will not be billed | Federal Grant |
| 41 | 06-048 | 60170 | A&E/Fac. Mgmt. | Twin Peaks | 26010 State Hwy 189 | Repair/replace broken parking lot lights | I | 90,600 | | | | Combined with Project 60160 | General Fund |
| 42 | 05-110 | 50762 | Regional Parks | Yucaipa | 33900 Oak Glen Rd. | Yucaipa Reg Pk roads | P | 50,000 | 49,980 | 20 | 20 | Under/(Over) to CIP Residual, BAI to be done | General Fund |
| | **Total Third District Completed Projects (CJV-4030)** | | | | | | | **2,343,936** | **1,862,818** | **316,518** | **63,943** | | |

Legend: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

Period Ending 6/30/07

# EXHIBIT L



## 2006-07 COMPLETED PROJECTS
## ADMINISTERED BY ARCHITECTURE AND ENGINEERING
## (Fund CJV)

| # Proj. | CIP # | AE Proj. # | Department | Location | Address | Description | Proj. Type | Total Project Budget | Actual Expenditures | Under/ (Over) | GF Portion to Residual Funding | Comments | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Fourth District** | | | | | | | | | | | | | |
| 43 | 07-283b | 70050 | A&E/Fac. Mgmt. | Chino | 13260 Central Ave. | Hydraulic Elevator Upgrade - Chino (1) | I | 118,750 | | | | Combined with Project 70010 | General Fund |
| 44 | 05-117 | 50820 | A&E/Fac. Mgmt. | Chino | 16700 S. Euclid Ave. | Prado Pk roads | P | 795,400 | 795,400 | | | Transferred to Parks $112,000, $92,600 to 70585 | General Fund |
| | **Total Fourth District Completed Projects (CJV-4030)** | | | | | | | **914,150** | **795,400** | **-** | **-** | | |
| **Fifth District** | | | | | | | | | | | | | |
| 45 | 04-171 & 06-160 | 50390 | ARMC | Colton | 400 N. Pepper Ave. | Colton ARMC parking lot expansion | P | 812,500 | 667,751 | 144,749 | | Billed & Received total eligible from ARMC, no further billings | ARMC |
| 46 | 03-079 | 50395 | ARMC | Colton | 400 N. Pepper Ave. | Colton ARMC parking lot pavement mgmt | P | 150,000 | | | | Combined with project 50330 | ARMC |
| 47 | 07-183c | 70160 | A&E/Fac. Mgmt. | Fontana | 17780 & 17830 Arrow Route | Hydraulic Elevator Upgrade (2) | I | 237,500 | | | | Combined with Project 70010 | General Fund |
| 48 | 07-261 | 70520 | A&E/Fac. Mgmt. | Fontana | 17780 & 17830 Arrow Route | Remove/replace parking lot. | P | 350,000 | | | | Combined with Project 70170 | General Fund |
| 49 | 06-130 | 60350 | A&E/Fac. Mgmt. | Fontana | 17780 Arrow Blvd. | Roof Repairs | R | 120,000 | 72,406 | 47,594 | 47,594 | Under/(Over) to CIP Residual, BAI #12, 5/15/2007 | General Fund |
| 50 | 06-129 | 60340 | A&E/Fac. Mgmt. | Fontana | 17830 Arrow Blvd. | Roof Repairs | R | 163,000 | 165,843 | -2,843 | -2,843 | Under/(Over) to CIP Residual, BAI #12, 5/15/2007 | General Fund |
| 51 | 05-083 | 50655 | A&E/Fac. Mgmt. | San Bern. | 157-175 W. 5th St. | CCB elevator retrofit | I | 1,140,000 | 1,143,754 | -3,754 | -3,754 | Under/(Over) to CIP Residual, BAI to be done | General Fund |
| 52 | 06-095 | 60220 | A&E/Fac. Mgmt. | San Bern. | 157-175 W. 5th St. | Civic Center Bldg. - Upgrade Fire safety system (Phase I) | HS | 250,000 | 279,747 | -29,747 | -29,747 | Under/(Over) to CIP Residual, BAI #11, 6/26/2007 | General Fund |
| 53 | 04-105f | 50070 | A&E/Fac. Mgmt. | San Bern. | 157-175 W. 5th St. | CCB roof repairs | RE | 135,000 | 134,061 | 939 | 939 | Under/(Over) to CIP Residual, BAI #12, 5/15/2007 | General Fund |
| 54 | 06-012 | 60260 | A&E/Fac. Mgmt. | San Bern. | 172 W. 3rd St | Old Hall of Records - Repair Roof | R | 250,000 | 205,644 | 44,356 | 44,356 | Under/(Over) to CIP Residual, BAI to be done | General Fund |

Legend: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

Period Ending 6/30/07

# EXHIBIT L



## 2006-07 COMPLETED PROJECTS
## ADMINISTERED BY ARCHITECTURE AND ENGINEERING
## (Fund CJV)

| # Proj. | CIP # | AE Proj. # | Department | Location | Address | Description | Proj. Type | Total Project Budget | Actual Expenditures | Under/ (Over) | GF Portion to Residual Funding | Comments | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Fifth District (Cont'd)** | | | | | | | | | | | | | |
| 55 | 06-167 | 60576 | Treasure-Tax Collector | San Bern. | 172 W. 3rd St. | Old Hall of Records basement HVAC and remodel | H | 700,000 | 587,627 | 112,373 | 112,373 | Under/(Over) to CIP Residual, BAI #12, 5/15/2007 | General Fund |
| 56 | 05-081 | 50645 | A&E/Fac. Mgmt. | San Bern. | 200 S. Lena Rd. | Sheriff SID reroof | R | 39,560 | 32,372 | 7,188 | 7,188 | Under/(Over) to CIP Residual, $26,100 to 50040, $24,500 to 50070, $79,900 to 30320, BAI #12, 5/15/2007 | General Fund |
| 57 | 07-150 | 70350 | A&E/Fac. Mgmt. | San Bern. | 200 S. Lena Rd. | Fire alarm enhancement project. Sheriff Scientific Investigation building. | I | 150,000 | | | | Combined with Project 70340 | General Fund |
| 58 | 03-084 | 30141 | Auditor/ Controller-Recorder (ACR) | San Bern. | 222 W. Hospitality Ln. | Remodel 4th floor | RE | 1,150,685 | 882,325 | 268,360 | | Billed & Received total eligible from ACR, no further billings | ACR |
| 59 | 04-130 | 40270 | A&E/Fac. Mgmt. | San Bern. | 351 N. Mt. View Ave. | Upgrade fire alarm system | HS | 120,000 | | | | Combined with project 40260 | General Fund |
| 60 | 05-080 | 50640 | Facilities Mgmt | San Bern. | 385 N. Arrowhead Ave. | Re-roof County Governement Center | R | 770,000 | | | | Combined with project 60360 | General Fund |
| 61 | 05-136 | 50860 | CAO | San Bern. | 385 N. Arrowhead Ave. | County Government Center cafeteria remodel | RE | 899,173 | 798,316 | 100,857 | 100,857 | Under/(Over) to CIP Residual, BAI #12, 5/15/2007 | General Fund |
| 62 | 06-094 | 60012 | A&E/Fac. Mgmt. | San Bern. | 385 N. Arrowhead Ave. | CGC 1st Floor Restroom Remodel | HS | 186,229 | 186,229 | | | Combined with Project 60000 | General Fund |
| 63 | 05-087 | 50665 | A&E/Fac. Mgmt. | San Bern. | 655 E. 3rd St. | Sheriff headquarters fire alarm | HS | 280,000 | | | | Combined with project 40260 | General Fund |
| 64 | 05-053 | 50610 | Information Services Dept. (ISD) | San Bern. | 670 E. Gilbert St. | ISD basement HVAC Backup Unit | H | 188,000 | 112,035 | 75,965 | | Billed & Received total eligible from ISD, no further billings | Information Services |

Legend: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

Period Ending 6/30/07

# EXHIBIT L



## 2006-07 COMPLETED PROJECTS
## ADMINISTERED BY ARCHITECTURE AND ENGINEERING
## (Fund CJV)

| # Proj. | CIP # | AE Proj. # | Department | Location | Address | Description | Proj. Type | Total Project Budget | Actual Expenditures | Under/ (Over) | GF Portion to Residual Funding | Comments | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Fifth District (Cont'd)** | | | | | | | | | | | | | |
| 65 | 05-088 | 50668 | A&E/Fac. Mgmt. | San Bern. | 670 E. Gilbert St. | ISD fire alarm | HS | 250,000 | | | | Combined with project 40260 | General Fund |
| 66 | 03-262 | 30170 | Behavioral Health | San Bern. | 700 E. Gilbert St. | Campus grounds improvements | I | 591,395 | | | | Combined with project 70534 | General Fund |
| 67 | 03-082 | 40720 | Probation | San Bern. | 700 E. Gilbert St. | Move ROP Horticulture to 700 E. Gilbert St. | RE | 53,055 | | | | Combined with project 40730 | Probation |
| 68 | 04-175i 05-090 | 50180 | A&E/Fac. Mgmt. | San Bern. | 777 E. Rialto Ave. | GSG building pavement mgmt | P | 255,000 | 255,000 | | | Under/(Over) to CIP Residual | General Fund |
| 69 | 04-007 | 50270 | A&E/Fac. Mgmt. | San Bern. | 777 E. Rialto Ave. | GSG fire alarm system upgrade | HS | 280,000 | | | | Combined with project 40260 | General Fund |
| 70 | 04-160 | 50340 | Dept. of Aging and Adult Svcs. | San Bern. | 777 E. Rialto Ave. | Public Guardian warehouse expansion | RE | 38,108 | | | | Combined with project 50090 | DAAS/Public Guardian |
| 71 | 05-159 | 60690 | Registrar of Voters | San Bern. | 777 E. Rialto Ave. | Remodel/expansion | RE | 193,400 | | | | Combined with project 70400 | General Fund, State Grant, Dept. Electronic Voting Reserve |
| 72 | 06-096 | 60230 | A&E/Fac. Mgmt. | San Bern. | 825 W. 3rd St. | Public Works Bldg. - Design to upgrade fire safety system (Phase I) | HS | 140,000 | 143,240 | -3,240 | -3,240 | Under/(Over) to CIP Residual, BAI to be done | General Fund |
| 73 | 03-070 | 40700 | Probation | San Bern. | 900 E. Gilbert St. | Move RYEF from leased space to juvenile hall | RE | 653,910 | | | | Combined with Projects 40520 & 50897 | Probation |
| 74 | 04-017 | 50280 | A&E/Fac. Mgmt. | San Bern. | 900 E. Gilbert St. | CJH fire alarm system upgrade | HS | 325,908 | | | | Combined with project 50560 | General Fund |
| 75 | 06-109d | 60280 | A&E/Fac. Mgmt. | San Bern. | 900 E. Gilbert St. | CJDAC - Pavement Management | P | 435,000 | 415,775 | 19,225 | 19,225 | Under/(Over) to CIP Residual, BAI #12, 5/15/2007 | General Fund |
| 76 | 06-111 | 60310 | A&E/Fac. Mgmt. | San Bern. | Gilbert Street Campus | Additional funding for deferred maintenance/ infrastructure | DM | 36,822 | | | | Combined with Projects 70534 | General Fund |
| | **Total Fifth District Completed Projects (CJV-4030)** | | | | | | | **11,344,245** | **6,082,125** | **782,022** | **292,948** | | |
| **76** | **Total Completed Projects (CJV-4030)** | | | | | | | **26,177,528** | **16,799,195** | **1,341,928** | **510,503** | | |

Legend: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

Period Ending 6/30/07

# EXHIBIT L



## 2006-07 COMPLETED PROJECTS
### ADMINISTERED BY ARCHITECTURE AND ENGINEERING
### (Fund CJV)

| # Proj. | CIP # | AE Proj. # | Department | Location | Address | Description | Proj. Type | Total Project Budget | Actual Expenditures | Under/ (Over) | GF Portion to Residual Funding | Comments | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **2006-07 Completed Projects (Fund CJV-Contributions to Other Agencies - Object 3305)** | | | | | | | | | | | | | |
| **Countywide** | | | | | | | | - | - | - | - | | |
| **First District** | | | | | | | | - | - | - | - | | |
| **Second District** | | | | | | | | | | | | | |
| 1 | 05-118 | 50695 | BOS | Crestline | Various Locations | Crestline Historic column repairs | I | 25,000 | 25,000 | | | Fds distributed | General Fund |
| 2 | 07-287 | 70648 | BOS | Lytle Creek | 14082 Center Rd. | Community Center repairs project | DM | 25,000 | 25,000 | | | Fds distributed | General Fund |
| 3 | 06-179 | 60620 | BOS | Upland | 1325 San Bern. Rd. | YMCA Aquatic Center | C | 1,000,000 | 1,000,000 | | | Fds distributed | General Fund |
| | **Total Second District Completed Projects (CJV-3305)** | | | | | | | **1,050,000** | **1,050,000** | **-** | **-** | | |
| **Third District** | | | | | | | | | | | | | |
| 4 | 06-186 | 60647 | BOS | Highland | E/S Central Ave. | Funding for Library | C | 1,500,000 | 1,500,000 | | | Fds distributed | General Fund |
| | **Total Third District Completed Projects (CJV-3305)** | | | | | | | **1,500,000** | **1,500,000** | **-** | **-** | | |
| **Fourth District** | | | | | | | | | | | | | |
| 5 | 06-140 | 60460 | City | Chino | 5472 Park Ave. | Chino High School track replacement | I | 375,000 | 375,000 | | | Fds distributed | General Fund |
| 6 | 07-306 | 70710 | BOS | Chino | 5665 Edison | Chino Valley YMCA improvements | C | 250,000 | 250,000 | | | Fds distributed | General Fund |
| 7 | 07-306 | 70710 | BOS | Chino | 5665 Edison | Chino Valley YMCA improvements | C | 250,000 | 250,000 | | | Fds distributed | General Fund |
| 8 | 06-205 | 60685 | BOS | Ontario | 1245 N. Euclid Ave. | Gardner Springs Auditorium improvements | RE | 100,000 | 100,000 | | | Fds distributed | General Fund |
| | **Total Fourth District Completed Projects (CJV-3305)** | | | | | | | **975,000** | **975,000** | **-** | **-** | | |
| **Fifth District** | | | | | | | | | | | | | |
| 9 | 06-168 | 60580 | BOS | Fontana | NWC of Miller & Locust | Fernandez Park development & land acquisition | AC | 750,000 | 750,000 | | | Fds distributed | General Fund |
| 10 | 06-171 | 60590 | BOS | Rialto | 1485 N. Ayala | Eaves Park - lighting for soccer fields | I | 900,000 | 900,000 | | | Fds distributed | General Fund |
| 11 | 06-183 | 60640 | BOS | San Bern. | 728 E. 21st | Perris Hills Senior Center 2,500 sq.ft. expansion | C | 550,000 | 550,000 | | | Fds distributed | General Fund |

Legend: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

Period Ending 6/30/07

# EXHIBIT L



## 2006-07 COMPLETED PROJECTS
### ADMINISTERED BY ARCHITECTURE AND ENGINEERING
### (Fund CJV)

| # Proj. | CIP # | AE Proj. # | Department | Location | Address | Description | Proj. Type | Total Project Budget | Actual Expenditures | Under/ (Over) | GF Portion to Residual Funding | Comments | Funding Source |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Fifth District (Cont'd)** | | | | | | | | | | | | | |
| 12 | 06-174<br>06-175<br>06-176 | 60605 | BOS | San Bern. | Various Locations | Lytle Creek, Perris Hill and Wildwood City Parks - demo wading pools and construction of new water play equipment | I | 400,000 | 400,000 | | | Fds distributed | General Fund |
| | **Total Fifth District Completed Projects (CJV-3305)** | | | | | | | **2,600,000** | **2,600,000** | **-** | **-** | | |
| **12** | **Total Completed Projects (CJV-3305)** | | | | | | | **6,125,000** | **6,125,000** | **-** | **-** | | |
| **88** | **TOTAL COMPLETED PROJECTS (FUND CJV)** | | | | | | | **32,302,528** | **22,924,195** | **1,341,928** | **510,503** | | |

Legend: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

# EXHIBIT M



## 2007-08 THROUGH 2012-13

## FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

## By Project Type

| Description | Year 1 (2007-08) | Projected Operating Cost | Year 2 (2008-09) | Projected Operating Cost | Year 3 (2009-10) | Projected Operating Cost | Year 4 (2010-11) | Projected Operating Cost | Year 5 (2011-12) | Projected Operating Cost | Total | Total Projected Operating Cost* |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ADA improvements | 650,000 | | 682,500 | | 717,000 | | 752,500 | | 790,000 | | 3,592,000 | - |
| HVAC | 635,000 | | 500,000 | | 525,000 | | 550,000 | | 580,000 | | 2,790,000 | - |
| Roof Repairs/Replacements: | | | | | | | | | | | | |
| West Valley Detention Center | 875,000 | | 875,000 | | - | | - | | - | | 1,750,000 | - |
| Other | 620,000 | | - | | 200,000 | | 400,000 | | 200,000 | | 1,420,000 | - |
| Pavement Management | - | | 800,000 | | 400,000 | | 800,000 | | 400,000 | | 2,400,000 | - |
| Minor CIP | 700,000 | | 735,000 | | 772,000 | | 811,000 | | 850,000 | | 3,868,000 | - |
| Paint/Carpet | 500,000 | | 700,000 | | 735,000 | | 772,000 | | 810,000 | | 3,517,000 | - |
| Building Systems/Improvements: | | | | | | | | | | | | |
| Boiler Replacements | 300,000 | | 255,000 | | 900,000 | | 280,000 | | 300,000 | | 2,035,000 | - |
| Elevator Cabs | 110,300 | | 105,000 | | 110,500 | | 116,000 | | 122,000 | | 563,800 | - |
| Emergency Generators | 368,000 | | 110,000 | | 115,500 | | 121,500 | | 127,500 | | 842,500 | - |
| Other | 870,000 | | 900,000 | | 945,000 | | 990,000 | | 1,040,000 | | 4,745,000 | - |
| Minor Remodels/Expansions: | | | | | | | | | | | | |
| Barstow Sheriff's Substation | 600,000 | - | 2,346,000 | - | - | 4,800 | - | 9,900 | - | 10,200 | 2,946,000 | 24,900 |
| Other | 770,000 | | 1,500,000 | | 1,575,000 | | 1,654,000 | | 1,737,000 | | 7,236,000 | - |
| New Construction: | | | | | | | | | | | | |
| Central Juvenile Hall | 4,000,000 | - | 4,000,000 | - | 4,000,000 | - | 4,000,000 | - | 4,000,000 | - | 20,000,000 | - |
| Devore Animal Shelter | 1,300,000 | - | 2,700,000 | 140,000 | 1,725,000 | 154,000 | - | 169,400 | - | 186,340 | 5,725,000 | 649,740 |
| Yucca Valley Animal Shelter | 437,500 | - | 437,500 | - | 437,500 | 21,780 | 437,500 | 23,958 | - | 26,354 | 1,750,000 | 91,892 |
| Crestline Library | 1,600,000 | - | - | 101,600 | - | 104,600 | - | 107,700 | - | 110,900 | 1,600,000 | 91,892 |
| Parking/Roads | 2,656,200 | | 700,000 | | - | | - | | - | | 3,356,200 | - |
| Site Infrastructure | 2,308,000 | | 1,000,000 | | 1,050,000 | | 1,102,500 | | 1,157,600 | | 6,618,100 | - |
| Unprogrammed | - | | 954,000 | | 5,092,500 | | 6,513,000 | | 7,185,900 | | 19,745,400 | - |
| **Total** | **19,300,000** | **0** | **19,300,000** | **241,600** | **19,300,000** | **285,180** | **19,300,000** | **310,958** | **19,300,000** | **333,794** | **96,500,000** | **858,424** |

* Projected Operating Costs would be funded in Department budgets and apply only in the case of Minor Remodels/Expansions and New Construction. Other operating expense impacts will extend the useful life of facilities and decrease operating expenses in some cases.

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## CHANGES FROM PROPOSED TO ADOPTED

The following schedules summarize what was approved by the Board of Supervisors for inclusion in the final budget. These schedules represent items approved after compilation of the Proposed Budget Workbook.

**BOARD APPROVED CHANGES TO THE PROPOSED BUDGET WORKBOOK**

| | Approp | Departmental Revenue | Local Cost | Addt'l Staffing |
|---|---|---|---|---|
| ***ITEMS REQUIRED BASED ON REVISED FINANCING PLAN:*** | | | | |
| ***Use of Business Process Improvement (BPI) Reserve*** | | | | |
| **Assessor** | | | | |
| Phone Monitoring System | 50,000 | 50,000 | - | - |
| Mobile Appraisal Capability | 350,000 | 350,000 | - | - |
| **County Library** - Library Customer Self Suficiency / Radio Frequency Identification System | 338,000 | 338,000 | - | - |
| **Public Health** - Web Services Improvement | 150,000 | 150,000 | - | - |
| **Sheriff-Coroner** | | | | |
| Laboratory Information Management System (Reallocation) | 1,800,000 | 1,800,000 | - | - |
| ***Changes to Restricted Prop 172 Funds*** | | | | |
| **District Attorney** - Removal of Prior Year Carryover | (532,892) | (532,892) | - | - |
| ***Changes to Local Cost Financing*** | | | | |
| **Agriculture/Weights and Measures** - Exempt Compensation Plan Adjustments | 19,821 | - | 19,821 | - |
| **Arrowhead Regional Medical Center** - Exempt Compensation Plan Adjustments | 13,911 | 13,911 | - | - |
| **Assessor** - Exempt Compensation Plan Adjustments | 28,324 | - | 28,324 | - |
| **Auditor/Controller-Recorder** - Exempt Compensation Plan Adjustments | 24,303 | - | 24,303 | - |
| **Board of Supervisors** - Exempt Compensation Plan Adjustments | 272,647 | - | 272,647 | - |
| **Child Support** - Exempt Compensation Plan Adjustments | 57,873 | 57,873 | - | - |
| **Clerk of the Board** - Exempt Compensation Plan Adjustments | 19,572 | - | 19,572 | - |
| **County Administrative Office** - Exempt Compensation Plan Adjustments | 110,757 | - | 110,757 | - |
| **CAO - Health Administration** - Exempt Compensation Plan Adjustments | 31,066 | 31,066 | - | - |
| **County Counsel** - Exempt Compensation Plan Adjustments | 58,367 | - | 58,367 | - |
| **County Museum** - Exempt Compensation Plan Adjustments | 10,963 | - | 10,963 | - |
| **District Attorney** - Exempt Compensation Plan Adjustments | 66,410 | - | 66,410 | - |
| **Economic Development** - Exempt Compensation Plan Adjustments | 42,502 | - | 42,502 | - |
| **Facilities Management** - Exempt Compensation Plan Adjustments | 8,399 | - | 8,399 | - |
| **Fleet Management** - Exempt Compensation Plan Adjustments | 25,152 | 25,152 | - | - |

**BOARD APPROVED CHANGES TO THE PROPOSED BUDGET WORKBOOK**

| | Approp | Departmental Revenue | Local Cost | Addt'l Staffing |
|---|---|---|---|---|
| ***ITEMS REQUIRED BASED ON REVISED FINANCING PLAN CONTINUED:*** | | | | |
| ***Changes to Local Cost Financing Continued*** | | | | |
| **Human Resources** - Exempt Compensation Plan Adjustments | 100,804 | - | 100,804 | - |
| **HR - Employee Benefits** - Exempt Compensation Plan Adjustments | 23,801 | 23,801 | - | - |
| **Human Services** - Exempt Compensation Plan Adjustments | 251,414 | 213,702 | 37,712 | - |
| **Law and Justice Administration** - Exempt Compensation Plan Adjustments | 6,552 | - | 6,552 | - |
| **Legislation** - Exempt Compensation Plan Adjustments | 3,730 | - | 3,730 | - |
| **Mental Health** - Exempt Compensation Plan Adjustments | 48,518 | 48,518 | - | - |
| **Preschool Services** - Exempt Compensation Plan Adjustments | 27,214 | 27,214 | - | - |
| **Probation - Court Order Placement** - Reduction of Placement | (500,000) | - | (500,000) | - |
| **Probation** - Exempt Compensation Plan Adjustments | 19,340 | - | 19,340 | - |
| **Public and Support Services Admin** - Exempt Compensation Plan Adjustments | 72,379 | - | 72,379 | - |
| **Public Defender** - Exempt Compensation Plan Adjustments | 17,514 | - | 17,514 | - |
| **Public Health** - Exempt Compensation Plan Adjustments | 5,421 | - | 5,421 | - |
| **Purchasing** - Exempt Compensation Plan Adjustments | 5,421 | - | 5,421 | - |
| **Real Estate Services** - Exempt Compensation Plan Adjustments | 13,902 | - | 13,902 | - |
| **Regional Parks** - Exempt Compensation Plan Adjustments | 11,973 | - | 11,973 | - |
| **Registrar of Voters** - Exempt Compensation Plan Adjustments | 20,948 | - | 20,948 | - |
| **Sheriff** - Exempt Compensation Plan Adjustments | 451,087 | 135,327 | 315,760 | - |
| **Treasurer-Tax Collector** - Exempt Compensation Plan Adjustments | 22,551 | 12,628 | 9,923 | - |
| **Veteran's Affairs** - Exempt Compensation Plan Adjustments | 35,783 | - | 35,783 | - |
| ***Changes to Capital Improvement Program*** | | | | |
| **CIP -** Auditor/Controller-Recorder - Remodel Project | (940,000) | (940,000) | - | - |
| ***Other Recommended Changes*** | | | | |
| **Economic Development Agency** - Redirection of Fourth Supervisoral District's 2006-07 Allocation from Transportation | 550,000 | 550,000 | - | - |
| ***Total Items Required Based on Revised Financing Plan*** | **3,193,527** | **2,354,300** | **839,227** | **-** |

**BOARD APPROVED CHANGES TO THE PROPOSED BUDGET WORKBOOK**

| | Approp | Departmental Revenue | Local Cost | Addt'l Staffing |
|---|---|---|---|---|
| ***POLICY ITEMS APPROVED:*** | | | | |
| **Assessor** - Enhance Internet Website | 89,000 | - | 89,000 | 1.0 |
| **Capitial Improvement Program** | | | | |
| Sheriff-Coroner / CIP - Sheriff's Regional Training Center (Design Costs Only) | 500,000 | 500,000 | - | - |
| County Museum / CIP - Hall of History Refurbishment | 500,000 | 500,000 | - | - |
| County Museum / CIP - Exhibit fabrication for the new Hall of Geological Wonders | 500,000 | 500,000 | - | - |
| **County Administrative Office** | | | | |
| Expand Grant Program | 300,000 | - | 300,000 | 1.0 |
| Board Elective Projects | 10,000,000 | - | 10,000,000 | - |
| **County Counsel** | | | | |
| Increase General Unit Staff | 165,135 | - | 165,135 | 2.0 |
| Addition of Chief Deputy County Counsel Position | 256,250 | - | 256,250 | 1.0 |
| **District Attorney** | | | | |
| Secure Information Exchange Environment | 108,000 | 108,000 | - | 1.0 |
| Increase General Prosecution Support Staff Countywide | 534,000 | 534,000 | - | 9.0 |
| Increase Bureau of Investigation Staff | 143,000 | 58,000 | 85,000 | 1.0 |
| Increase Gang Unit Staff | 621,000 | - | 621,000 | 6.0 |
| **Economic Development Agency** | | | | |
| Increase Economic Development Agency Staff | 114,700 | - | 114,700 | 1.0 |
| Sustained Economic Development Program | 1,140,000 | - | 1,140,000 | - |
| San Bernardino Valley Enterprise Zone Funding | 37,000 | - | 37,000 | - |
| Fan Zone Title Sponsorship | 210,000 | - | 210,000 | - |
| **Financial Administration** | | | | |
| Financing for CIP | 1,500,000 | - | 1,500,000 | - |
| Financing for ISD Offsite | 902,034 | - | 902,034 | - |
| **Information Services** | | | | |
| Spatial Database Engine Conversion | 202,500 | - | 202,500 | - |
| Enhance Multimedia Staffing | 65,711 | - | 65,711 | 1.0 |
| Off-site Disaster Recovery System | 902,034 | 902,034 | - | - |
| **Land Use Services** | | | | |
| Cancel California Integrated Waste Management Board (CIWMB) Grant | - | (150,000) | 150,000 | - |
| Countywide Graffiti Abatement Program | 620,000 | - | 620,000 | TBD |
| OHV Enforcement | 139,000 | - | 139,000 | 1.0 |
| **Public Defender** | | | | |
| Implement Standard Procedures and Case Management System | 576,075 | - | 576,075 | 7.0 |
| Additional staff - Workloads and Arraignment | 990,938 | - | 990,938 | 7.0 |
| Obtain Additional Office Space in Victorville and Fontana | 599,400 | - | 599,400 | - |
| **Public Health** | | | | |
| Disease Control Services | 208,000 | - | 208,000 | 3.0 |
| Information Technology Project Management | 115,460 | - | 115,460 | 1.0 |
| **Public & Support Services Administration** | | | | |
| Restoration of Prior Budget Cuts to Cooperative Extension | 40,000 | - | 40,000 | - |

**BOARD APPROVED CHANGES TO THE PROPOSED BUDGET WORKBOOK**

| | Approp | Departmental Revenue | Local Cost | Addt'l Staffing |
|---|---|---|---|---|
| ***POLICY ITEMS APPROVED CONTINUED:*** | | | | |
| **Regional Parks** | | | | |
| Construction and Maintenance Crew Augmentation | 670,000 | - | 670,000 | 4.0 |
| Healthy Parks Program | 250,000 | - | 250,000 | TBD |
| **Registrar of Voters** | | | | |
| Election Support Staffing - Add Two Regular Staff and Reduce Budgeted PSEs | 63,000 | - | 63,000 | (0.3) |
| Election Support Staffing - Application Specialist | 86,000 | - | 86,000 | 1.0 |
| **Sheriff-Coroner** | | | | |
| IRNET Staffing | 1,852,450 | 1,852,450 | - | 15.0 |
| Crime Impact Teams | 1,253,740 | - | 1,253,740 | 7.0 |
| Replace Jail Buses | 500,000 | - | 500,000 | - |
| ***Total Policy Items Approved*** | **26,754,427** | **4,804,484** | **21,949,943** | **69.7** |
| **Probation** - Increase in Reserve (Funded from Local Cost Savings at Year End) | | | 2,100,000 | |
| ***Total Local Cost Usage*** | | | **24,049,943** | |

**BOARD APPROVED CHANGES TO THE PROPOSED BUDGET WORKBOOK**

| | Approp | Departmental Revenue | Local Cost | Addt'l Staffing |
|---|---|---|---|---|
| ***ITEMS APPROVED MID-YEAR AFTER COMPILATION OF THE PROPOSED BUDGET WORKBOOK:*** | | | | |
| **Registrar of Voters** | | | | |
| Amendment No. 2 to the Funding Agreement with the Secretary of State for the use of Help America Vote Act (HAVA) Section 301 Voting Systems Program Funds | 2,100,683 | 2,100,683 | - | - |
| *(Approved June 12, 2007, Item No. 33)* | | | | |
| **County Trial Courts - County Facilities Payment** | | | | |
| Court Facilities Transfers for Big Bear Courthouse and Central/Annex Courthouse | 812,633 | - | 812,633 | - |
| *(Approved June 19, 2007, Item Nos. 9 and 11)* | | | | |
| **County Trial Courts - Courts Property Management** | | | | |
| Court Facilities Transfers for Big Bear Courthouse and Central/Annex Courthouse | 437,165 | 392,165 | 45,000 | - |
| *(Approved June 19, 2007, Item Nos. 9 and 11)* | | | | |
| **County Trial Courts - Courts Facilities/Judicial Benefits** | | | | |
| Court Facilities Transfers for Big Bear Courthouse and Central/Annex Courthouse | (206,655) | - | (206,655) | - |
| *(Approved June 19, 2007, Item Nos. 9 and 11)* | | | | |
| **Facilities Management** | | | | |
| Court Facilities Transfers for Big Bear Courthouse and Central/Annex Courthouse | (347,221) | (2,525) | (344,696) | - |
| *(Approved June 19, 2007, Item Nos. 9 and 11)* | | | | |
| **Facilities Management - Utilities** | | | | |
| Court Facilities Transfers for Big Bear Courthouse and Central/Annex Courthouse | (306,282) | - | (306,282) | - |
| *(Approved June 19, 2007, Item Nos. 9 and 11)* | | | | |
| **Financial Administration** | | | | |
| Supplemental County Fire Department Staffing (FY 2007-08) | 550,000 | - | 550,000 | - |
| *(Approved June 26, 2007, Item No. 123)* | | | | |
| ***Total Items Approved Mid-Year After Compilation of the Proposed Budget Workbook:*** | **3,040,323** | **2,490,323** | **550,000** | **-** |

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## ADMINISTRATIVE/EXECUTIVE GROUP

| | Fiscal Year 2005-06 Adopted Budget | Fiscal Year 2006-07 Adopted Budget | Fiscal Year 2007-08 Adopted Budget |
|---|---|---|---|
| **Appropriation** | | | |
| Salaries & Benefits | 336,283,272 | 373,543,529 | 401,487,060 |
| Services & Supplies | 352,452,627 | 381,238,210 | 393,777,988 |
| Central Computer Charges | 2,371,572 | 3,004,960 | 3,435,690 |
| Other Charges | 135,384,117 | 139,984,074 | 137,646,812 |
| Capital Assets / Equipment | 2,572,617 | 3,720,019 | 42,428,518 |
| Expenditure Transfer & Reimbursements | (12,498,361) | (7,142,360) | (10,003,289) |
| Contingencies and Reserves | 9,167,548 | 15,891,526 | 34,641,557 |
| Subtotal | 825,733,392 | 910,239,958 | 1,003,414,336 |
| Operating Transfers Out | 68,554,776 | 96,220,743 | 105,311,458 |
| Total | 894,288,168 | 1,006,460,701 | 1,108,725,794 |
| **Revenues** | | | |
| Property Taxes | 1,913,000 | 1,835,000 | 1,865,560 |
| State and Federal Aid | 446,703,009 | 506,263,325 | 503,160,804 |
| Charges for Current Services | 242,235,643 | 250,303,835 | 261,479,813 |
| Other Revenue | 33,567,015 | 31,912,540 | 37,673,168 |
| Operating Transfers In | 74,544,123 | 105,554,973 | 119,972,385 |
| Fund Balance/Net Assets | 20,007,367 | 24,863,900 | 86,971,480 |
| General Fund Allocation/Local Cost | 75,318,011 | 85,727,128 | 97,602,584 |
| Total | 894,288,168 | 1,006,460,701 | 1,108,725,794 |
| Budgeted Staffing | 4,908.3 | 5,226.8 | 5,448.5 |

Note: The Administrative/Executive Group also includes the Health-related departments.

## ECONOMIC DEVELOPMENT AGENCY

| | Fiscal Year 2005-06 Adopted Budget | Fiscal Year 2006-07 Adopted Budget | Fiscal Year 2007-08 Adopted Budget |
|---|---|---|---|
| **Appropriation** | | | |
| Salaries & Benefits | 15,345,752 | 13,652,380 | 14,413,233 |
| Services & Supplies | 48,248,587 | 45,733,524 | 35,899,619 |
| Central Computer Charges | 163,121 | 196,395 | 192,320 |
| Other Charges | 6,376,509 | 4,578,825 | 4,450,301 |
| Capital Assets / Equipment | 20,000 | - | 13,000 |
| Expenditure Transfer & Reimbursements | 1,869,041 | 6,659,240 | 6,774,741 |
| Contingencies and Reserves | - | - | 7,986,699 |
| Subtotal | 72,023,010 | 70,820,364 | 69,729,913 |
| Operating Transfers Out | 2,000,000 | 1,338,225 | 1,764,379 |
| Total | 74,023,010 | 72,158,589 | 71,494,292 |
| **Revenues** | | | |
| Property Taxes | 40,000 | 29,500 | 40,000 |
| State and Federal Aid | 47,881,834 | 43,657,379 | 44,787,770 |
| Charges for Current Services | - | - | 441,412 |
| Other Revenue | 5,784,800 | 5,551,635 | 4,921,753 |
| Operating Transfers In | - | - | 550,000 |
| Fund Balance/Net Assets | 16,276,797 | 15,037,407 | 13,490,705 |
| General Fund Allocation/Local Cost | 4,039,579 | 7,882,668 | 7,262,652 |
| Total | 74,023,010 | 72,158,589 | 71,494,292 |
| Budgeted Staffing | 230.5 | 180.0 | 181.5 |

**FISCAL GROUP**

| | Fiscal Year 2005-06 Adopted Budget | Fiscal Year 2006-07 Adopted Budget | Fiscal Year 2007-08 Adopted Budget |
|---|---|---|---|
| **Appropriation** | | | |
| Salaries & Benefits | 38,317,219 | 45,015,357 | 48,035,474 |
| Services & Supplies | 16,326,786 | 16,177,169 | 18,795,024 |
| Central Computer Charges | 3,665,160 | 3,687,365 | 4,614,140 |
| Other Charges | - | - | 2,000,000 |
| Capital Assets / Equipment | 2,885,000 | 1,955,500 | 1,941,000 |
| Expenditure Transfer & Reimbursements | 428,488 | 438,069 | 1,477,608 |
| Contingencies and Reserves | 10,101,337 | 14,077,950 | 7,907,855 |
| Subtotal | 71,723,990 | 81,351,410 | 84,771,101 |
| Operating Transfers Out | - | 353,929 | 157,920 |
| Total | 71,723,990 | 81,705,339 | 84,929,021 |
| **Revenues** | | | |
| Property Taxes | 645,140 | 739,000 | 939,000 |
| State and Federal Aid | 2,301,411 | 263,722 | 184,858 |
| Charges for Current Services | 32,041,952 | 23,898,353 | 24,503,751 |
| Other Revenue | 3,327,042 | 1,154,072 | 1,042,406 |
| Operating Transfers In | - | 2,493,735 | 2,697,858 |
| Fund Balance/Net Assets | 15,123,255 | 16,943,571 | 17,884,591 |
| General Fund Allocation/Local Cost | 18,285,190 | 36,212,886 | 37,676,557 |
| Total | 71,723,990 | 81,705,339 | 84,929,021 |
| Budgeted Staffing | 596.4 | 659.8 | 671.7 |

## HUMAN SERVICES

| | Fiscal Year 2005-06 Adopted Budget | Fiscal Year 2006-07 Adopted Budget | Fiscal Year 2007-08 Adopted Budget |
|---|---|---|---|
| **Appropriation** | | | |
| Salaries & Benefits | 277,248,625 | 287,555,644 | 301,666,458 |
| Services & Supplies | 51,596,300 | 54,682,773 | 53,014,594 |
| Central Computer Charges | 3,966,173 | 4,840,832 | 4,630,973 |
| Other Charges | 518,429,191 | 492,103,735 | 486,062,073 |
| Capital Assets / Equipment | 1,264,021 | 1,129,594 | 1,392,667 |
| Expenditure Transfer & Reimbursements | 45,963,152 | 35,998,307 | 38,503,075 |
| Contingencies and Reserves | 32,560 | - | - |
| Subtotal | 898,500,022 | 876,310,885 | 885,269,840 |
| Operating Transfers Out | 3,436,576 | 2,343,643 | 837,821 |
| Total | 901,936,598 | 878,654,528 | 886,107,661 |
| **Revenues** | | | |
| State and Federal Aid | 853,539,771 | 825,207,819 | 831,124,405 |
| Charges for Current Services | 2,780,170 | 2,316,122 | 2,303,608 |
| Other Revenue | 1,759,275 | 437,879 | 888,840 |
| Operating Transfers In | 850,627 | 2,451,404 | 1,313,495 |
| Fund Balance/Net Assets | 876,203 | (140,701) | (397,795) |
| General Fund Allocation/Local Cost | 42,130,552 | 48,382,005 | 50,875,108 |
| Total | 901,936,598 | 878,654,528 | 886,107,661 |
| Budgeted Staffing | 4,792.0 | 4,549.8 | 4,612.7 |

## LAW AND JUSTICE GROUP

| | Fiscal Year 2005-06 Adopted Budget | Fiscal Year 2006-07 Adopted Budget | Fiscal Year 2007-08 Adopted Budget |
|---|---|---|---|
| **Appropriation** | | | |
| Salaries & Benefits | 441,584,235 | 501,604,245 | 538,682,606 |
| Services & Supplies | 69,966,255 | 79,110,606 | 87,093,217 |
| Central Computer Charges | 4,046,942 | 5,164,739 | 6,418,864 |
| Other Charges | 41,937,167 | 38,015,272 | 39,059,048 |
| Capital Assets / Equipment | 15,002,889 | 14,549,229 | 11,756,669 |
| Expenditure Transfer & Reimbursements | (3,247,023) | (790,976) | 3,374,647 |
| Contingencies and Reserves | 17,789,251 | 8,869,616 | 12,607,941 |
| Subtotal | 587,079,716 | 646,522,731 | 698,992,992 |
| Operating Transfers Out | 24,252,214 | 23,881,971 | 26,990,391 |
| Total | 611,331,930 | 670,404,702 | 725,983,383 |
| **Revenues** | | | |
| Property Taxes | | | |
| Other Taxes | 144,332,892 | 154,832,892 | 166,400,000 |
| State and Federal Aid | 75,031,048 | 63,667,141 | 75,207,860 |
| Charges for Current Services | 118,159,450 | 131,696,204 | 142,971,559 |
| Other Revenue | 21,782,142 | 21,748,307 | 18,700,374 |
| Operating Transfers In | 2,505,029 | 4,822,450 | 5,303,550 |
| Fund Balance/Net Assets | 29,636,578 | 28,748,713 | 36,186,419 |
| General Fund Allocation/Local Cost | 219,884,791 | 264,888,995 | 281,213,621 |
| Total | 611,331,930 | 670,404,702 | 725,983,383 |
| Budgeted Staffing | 5,067.6 | 5,383.4 | 5,626.2 |

**PUBLIC AND SUPPORT SERVICES GROUP**

| | Fiscal Year 2005-06 Adopted Budget | Fiscal Year 2006-07 Adopted Budget | Fiscal Year 2007-08 Adopted Budget |
|---|---|---|---|
| **Appropriation** | | | |
| Salaries & Benefits | 97,161,851 | 103,693,249 | 110,063,819 |
| Services & Supplies | 176,549,260 | 261,157,704 | 259,060,318 |
| Central Computer Charges | 758,360 | 954,384 | 1,122,826 |
| Other Charges | 18,637,476 | 22,604,650 | 23,441,579 |
| Capital Assets / Equipment | 56,045,122 | 93,461,861 | 86,851,015 |
| Expenditure Transfer & Reimbursements | (45,913,675) | (46,431,425) | (55,740,983) |
| Contingencies and Reserves | 9,281,977 | 7,533,834 | 29,129,698 |
| Subtotal | 312,520,371 | 442,974,257 | 453,928,272 |
| Operating Transfers Out | 20,395,521 | 33,187,737 | 27,142,215 |
| Total | 332,915,892 | 476,161,994 | 481,070,487 |
| **Revenues** | | | |
| Property Taxes | 18,837,119 | 20,007,910 | 21,948,147 |
| Other Taxes | 6,593,001 | 7,721,532 | 8,233,560 |
| State and Federal Aid | 99,303,526 | 134,035,281 | 120,936,845 |
| Charges for Current Services | 92,019,431 | 108,528,623 | 124,097,914 |
| Other Revenue | 22,261,559 | 29,639,601 | 30,507,142 |
| Operating Transfers In | 19,134,026 | 40,000,547 | 27,363,952 |
| Fund Balance/Net Assets | 35,442,929 | 91,335,219 | 99,317,422 |
| General Fund Allocation/Local Cost | 39,324,301 | 44,893,281 | 48,665,505 |
| Total | 332,915,892 | 476,161,994 | 481,070,487 |
| Budgeted Staffing | 1,533.7 | 1,601.4 | 1,693.8 |

**CAPITAL IMPROVEMENT PROGRAM**

| | Fiscal Year 2005-06 Adopted Budget | Fiscal Year 2006-07 Adopted Budget | Fiscal Year 2007-08 Adopted Budget |
|---|---|---|---|
| **Appropriation** | | | |
| Other Charges | - | 11,273,500 | 6,758,609 |
| Capital Assets / Equipment | 135,480,527 | 176,691,712 | 130,299,472 |
| Expenditure Transfer & Reimbursements | - | - | (464) |
| Subtotal | 135,480,527 | 187,965,212 | 137,057,617 |
| Operating Transfers Out | 3,374,500 | - | |
| Total | 138,855,027 | 187,965,212 | 137,057,617 |
| **Revenues** | | | |
| State and Federal Aid | 15,474,476 | 6,106,852 | 8,513,411 |
| Other Revenue | 23,000 | 487,632 | 20,776,753 |
| Operating Transfers In | 84,588,634 | 113,969,755 | 69,827,397 |
| Fund Balance/Net Assets | 38,768,917 | 67,400,973 | 37,940,056 |
| Total | 138,855,027 | 187,965,212 | 137,057,617 |

## FINANCE - OTHER

| | Fiscal Year 2004-05 Adopted Budget | Fiscal Year 2005-06 Adopted Budget | Fiscal Year 2006-07 Adopted Budget |
|---|---|---|---|
| **Appropriation** | | | |
| Services & Supplies | 1,000,000 | 1,000,000 | 1,000,000 |
| Other Charges | 5,000,000 | 6,500,000 | 6,500,000 |
| Expenditure Transfer & Reimbursements | 3,021,223 | 2,796,699 | 4,172,225 |
| Contingencies and Reserves | 171,240,007 | 179,836,292 | 105,587,038 |
| Subtotal | 180,261,230 | 190,132,991 | 117,259,263 |
| Operating Transfers Out | 41,750,607 | 75,890,550 | 129,730,769 |
| Total | 222,011,837 | 266,023,541 | 246,990,032 |
| **Revenues** | | | |
| Property Taxes | 148,985,394 | 305,691,412 | 393,324,887 |
| Other Taxes | 31,000,790 | 35,583,656 | 44,889,024 |
| State and Federal Aid | 133,590,959 | 3,593,326 | 3,647,156 |
| Charges for Current Services | 35,406,583 | 31,563,394 | 51,605,128 |
| Other Revenue | 29,470,926 | 37,135,406 | 39,524,815 |
| Operating Transfers In | 37,697,838 | 35,004,257 | 44,993,881 |
| Fund Balance/Net Assets | 86,566,760 | 113,946,875 | 85,682,334 |
| General Fund Unreserved Fund Balance | 88,029,109 | 121,637,030 | 100,698,815 |
| Use of Reserves | 1,154,301 | 2,253,702 | 6,063,708 |
| General Fund Allocation/Local Cost | (366,500,291) | (398,982,424) | (487,986,963) |
| Contributions to Reserves | (3,390,532) | (21,403,093) | (35,452,753) |
| Total | 222,011,837 | 266,023,541 | 246,990,032 |

## PROJECTED CHANGES IN BUDGETARY FUND BALANCE – GOVERNMENTAL FUNDS

| | General Fund | Restricted General Fund | Special Revenue Funds | Capital Project Funds |
|---|---|---|---|---|
| **2007-08 Beginning Budgetary Fund Balance** | **56,425,431** | **173,204,545** | **186,883,282** | **37,940,056** |
| **Add:** | | | | |
| Revenues | 2,281,165,904 | 221,627,707 | 345,246,498 | 16,177,504 |
| Other Financing Sources | 19,105,406 | 10,757,431 | 5,218,225 | 82,940,057 |
| Use of Reserves | 2,688,000 | | | |
| **Total Available Financing** | 2,359,384,741 | 405,589,683 | 537,348,005 | 137,057,617 |
| **Less:** | | | | |
| Expenditures | 2,248,099,796 | 166,635,491 | 445,485,140 | 137,057,617 |
| Other Financing Uses | 38,641,140 | 42,576,099 | | |
| Increase in Reserves | 14,544,909 | | | |
| **Total Requirements** | 2,301,285,845 | 209,211,590 | 445,485,140 | 137,057,617 |
| **2007-08 Projected Ending Budgetary Fund Balance** | **58,098,896** | **196,378,093** | **91,862,865** | **-** |

General Fund

For the General Fund, fund balance is expected to increase by $1.7 million. Ongoing discretionary revenues are projected to increase at a slower pace in 2007-08, primarily due to the slow down in the housing market. This increased ongoing revenue is required to fund the increased costs of maintaining current service levels, including increased salary and retirement rates, and the costs of increased jail space.

Restricted General Fund

For the Restricted General Fund, fund balance is expected to increase by $23.2 million.

Fund balance is estimated to increase a net $0.4 million in the Prop 172 restricted fund mainly due to interest income. Fund balance is also anticipated to increase by $22.8 million in the Realignment restricted fund based on projected sales tax and vehicle license fees growth of 5% and 4%, respectively.

Special Revenue Funds

Pursuant to Section 29009 of the California Government Code, the entire unreserved fund balance in special revenue funds must be appropriated each year. Budgeted contingencies are appropriated for future or unplanned expenditures that are not anticipated for the current budget year. The projected 2007-08 ending fund balance of $91.9 million is the contingency appropriation. Therefore, overall fund balances in the special revenue funds are anticipated to decrease by $95.0 million from a beginning budgetary fund balance of $186.9 million to the projected ending budgetary fund balance listed above. All appropriation not expended this fiscal year will be carried over to the 2008-09 budget as fund balance.

Significant details follow:

- Auditor/Controller-Recorder's Systems Development special revenue fund is anticipated to decrease overall based on a $2.9 million decrease in current services revenue which is the result of a slowing in the real estate industry. In addition, there are increases in expenditures of $4.2 million for two new web-based systems and a $2.0 million loan to a San Bernardino County led Joint Powers Agreement (JPA) being established for the development and administration of an open-standards portal for electronic recording.

- Behavioral Health's Mental Health Services Act budget unit is anticipating a overall decrease in ending 2007-08 projected fund balance due in part to increased financing required to support the Mental Health Services Act activities for a full year versus a partial year.

- Transportation's Road Operations is anticipated to decrease projected ending fund balance mainly due to a net $26.0 million reduction in financing. Significant reductions in financing include a temporary cessation of $11.0 million in funding from Proposition 42 and the elimination of $13.6 million of general fund contribution.

Capital Project Funds

The entire fund balance for capital projects is appropriated each year by project; therefore, the projected ending fund balance will be zero. Historically, the amount budgeted each year is greater than the amount actually expended because large capital projects often span many fiscal years and project balances are carried over annually until project completion. Hence, the actual ending fund balance is typically much greater than budgeted.

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STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 1

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 2008

| | AVAILABLE FINANCING | | | |
|---|---|---|---|---|
| COUNTY FUNDS | FUND BALANCE UNRESERVED/ UNDESIGNATED 6/30/2007 | CANCELLATION OF PRIOR YEAR RESERVES/ DESIGNATIONS | ESTIMATED ADDITIONAL FINANCING SOURCES | TOTAL AVAILABLE FINANCING |
| (1) | (2) | (3) | (4) | (5) |
| General Fund | 56,425,431 | 2,688,000 | 2,300,271,310 | 2,359,384,741 |
| Restricted General Fund | 173,204,545 | | (71,937,980) | 101,266,565 |
| Transportation | 31,526,231 | | 69,576,157 | 101,102,388 |
| County Library | 920,821 | | 17,755,359 | 18,676,180 |
| Economic and Community Development | 13,700,436 | | 35,761,315 | 49,461,751 |
| Aging and Adult Services | 1,397,840 | | 4,802,047 | 6,199,887 |
| Jobs and Employment Services | (209,731) | | 13,984,208 | 13,774,477 |
| Central Courthouse - Surcharge | 13,161,410 | | 2,415,557 | 15,576,967 |
| AB 75 Tobacco Tax Program | 540,228 | | 1,717,828 | 2,258,056 |
| Special Aviation | 2,089,422 | | 40,258,165 | 42,347,587 |
| Local Law Enforcement Block Grant | 65,622 | | 669,559 | 735,181 |
| Sheriff's Special Projects | 7,098,853 | | 12,821,073 | 19,919,926 |
| Special Transportation | 24,427,944 | | 21,865,803 | 46,293,747 |
| Preschool Services Department | (397,795) | | 39,166,458 | 38,768,663 |
| Micrographics Fees | 17,414,657 | | 5,350,000 | 22,764,657 |
| Capital Improvements | 37,940,056 | | 99,117,561 | 137,057,617 |
| DA Special Projects | 3,615,713 | | 5,575,927 | 9,191,640 |
| Probation Asset Forfeiture | 69,713 | | 1,850 | 71,563 |
| Property Assessment and Revenue for Education | 305,396 | | 2,322,858 | 2,628,254 |
| Mental Health Services Act | 28,517,002 | | 20,624,815 | 49,141,817 |
| Substance Abuse and Crime Prevention | 49,302 | | 6,207,773 | 6,257,075 |
| General Plan Update | 39,908 | | 0 | 39,908 |
| Regional Parks Prop 12 Project | (344,444) | | 1,062,544 | 718,100 |
| Regional Parks Prop 40 Project | 460,669 | | 2,320,368 | 2,781,037 |
| Museum Special Projects | 420,158 | | 15,100 | 435,258 |
| Mental Health Patient Fund | 13 | | 0 | 13 |
| ARMC Archstone Foundation | 33,707 | | 10,802 | 44,509 |
| Registration Fee Projects | 43,659 | | 10,500 | 54,159 |
| State Bio-Terrorism | 928,559 | | 3,338,135 | 4,266,694 |
| Courthouse Facilities - Excess 25% | 5,739,476 | | 1,616,239 | 7,355,715 |
| Tobacco Settlement Agreement | 8,934,886 | | 18,500,000 | 27,434,886 |
| Tobacco Use Reduction Now | 0 | | 404,454 | 404,454 |
| County Trail System | 36,317 | | 6,017,266 | 6,053,583 |
| Survey Monument Preservation | 422,345 | | 91,509 | 513,854 |
| County Fish and Game | 24,408 | | 8,000 | 32,408 |
| Off-Highway Vehicle License Fees | 442,731 | | 321,000 | 763,731 |
| California Grazing Fees | 133,785 | | 3,900 | 137,685 |
| Birth and Death Certificate Surcharge Fees | 420,414 | | 169,250 | 589,664 |
| DUI/PC 1000 Program | 194,662 | | 122,000 | 316,662 |
| Commuter Services | 683,838 | | 505,000 | 1,188,838 |
| Employee Benefits and Services | 1,418,421 | | 2,600,108 | 4,018,529 |
| State - NNA Carryover Program | 5,801,550 | | 1,384,560 | 7,186,110 |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 1

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 2008

| | AVAILABLE FINANCING | | | |
|---|---|---|---|---|
| COUNTY FUNDS | FUND BALANCE UNRESERVED/ UNDESIGNATED 6/30/2007 | CANCELLATION OF PRIOR YEAR RESERVES/ DESIGNATIONS | ESTIMATED ADDITIONAL FINANCING SOURCES | TOTAL AVAILABLE FINANCING |
| (1) | (2) | (3) | (4) | (5) |
| Just/Muni Alcohol and Drug Prevention | 717,779 | | 391,000 | 1,108,779 |
| Domestic Violence/Child Abuse | 873,712 | | 376,288 | 1,250,000 |
| Marrige License Fee Program | 366,225 | | 297,270 | 663,495 |
| Redemption Maintenance | 164,538 | | 6,068 | 170,606 |
| Performance Based Fines | 175,451 | | 131,000 | 306,451 |
| Alternate Dispute Resolution Program | 128,480 | | 605,400 | 733,880 |
| Federal Forest Reserve Title III | 9,358 | | 0 | 9,358 |
| Disaster Recovery Fund | 47,227 | | 35,000 | 82,227 |
| Glen Helen Amphitheater | 574,877 | | 1,355,000 | 1,929,877 |
| Glen Helen Amphitheater Improvements | 226,424 | | 29,024 | 255,448 |
| Chino Open Space Project | 5,945,104 | | 1,160,648 | 7,105,752 |
| Juvenile Justice Program | 1,611,544 | | 6,783,350 | 8,394,894 |
| Vector Control Program | 1,981,416 | | 1,851,151 | 3,832,567 |
| County Redevelopment Agency | 62,658,608 | | 14,609,156 | 77,267,764 |
| Park Maintenance and Repairs | 394,318 | | 243,100 | 637,418 |
| Calico Marketing Services | 39,779 | | 412,200 | 451,979 |
| Southwest Border Prosecution Initiative | 4,651,949 | | 1,210,000 | 5,861,949 |
| Enterprise Zone - San Bernardino Valley | 0 | | 391,412 | 391,412 |
| Pediatric Trauma | 14,768 | | 322,569 | 337,337 |
| Hospital Preparedness | 230,047 | | 288,803 | 518,850 |
| **GRAND TOTAL** | **518,509,762** | **2,688,000** | **2,697,326,817** | **3,218,524,579** |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 1

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 2008

| FINANCING REQUIREMENTS | | | |
|---|---|---|---|
| ESTIMATED FINANCING USES (6) | PROVISIONS FOR NEW RESERVES/ DESIGNATIONS (7) | TOTAL FINANCING REQUIREMENTS (8) | COUNTY FUNDS (9) |
| 2,344,839,832 | 14,544,909 | 2,359,384,741 | General Fund |
| 101,266,565 | | 101,266,565 | Restricted General Fund |
| 101,102,388 | | 101,102,388 | Transportation |
| 18,676,180 | | 18,676,180 | County Library |
| 49,461,751 | | 49,461,751 | Economic and Community Development |
| 6,199,887 | | 6,199,887 | Aging and Adult Services |
| 13,774,477 | | 13,774,477 | Jobs and Employment Services |
| 15,576,967 | | 15,576,967 | Central Courthouse - Surcharge |
| 2,258,056 | | 2,258,056 | AB 75 Tobacco Tax Program |
| 42,347,587 | | 42,347,587 | Special Aviation |
| 735,181 | | 735,181 | Local Law Enforcement Block Grant |
| 19,919,926 | | 19,919,926 | Sheriff's Special Projects |
| 46,293,747 | | 46,293,747 | Special Transportation |
| 38,768,663 | | 38,768,663 | Preschool Services Department |
| 22,764,657 | | 22,764,657 | Micrographics Fees |
| 137,057,617 | | 137,057,617 | Capital Improvements |
| 9,191,640 | | 9,191,640 | DA Special Projects |
| 71,563 | | 71,563 | Probation Asset Forfeiture |
| 2,628,254 | | 2,628,254 | Property Assessment and Revenue for Education |
| 49,141,817 | | 49,141,817 | Mental Health Services Act |
| 6,257,075 | | 6,257,075 | Substance Abuse and Crime Prevention |
| 39,908 | | 39,908 | General Plan Update |
| 718,100 | | 718,100 | Regional Parks Prop 12 Project |
| 2,781,037 | | 2,781,037 | Regional Parks Prop 40 Project |
| 435,258 | | 435,258 | Museum Special Projects |
| 13 | | 13 | Mental Health Patient Fund |
| 44,509 | | 44,509 | ARMC Archstone Foundation |
| 54,159 | | 54,159 | Registration Fee Projects |
| 4,266,694 | | 4,266,694 | State Bio-Terrorism |
| 7,355,715 | | 7,355,715 | Courthouse Facilities - Excess 25% |
| 27,434,886 | | 27,434,886 | Tobacco Settlement Agreement |
| 404,454 | | 404,454 | Tobacco Use Reduction Now |
| 6,053,583 | | 6,053,583 | County Trail System |
| 513,854 | | 513,854 | Survey Monument Preservation |
| 32,408 | | 32,408 | County Fish and Game |
| 763,731 | | 763,731 | Off-Highway Vehicle License Fees |
| 137,685 | | 137,685 | California Grazing Fees |
| 589,664 | | 589,664 | Birth and Death Certificate Surcharge Fees |
| 316,662 | | 316,662 | DUI/PC 1000 Program |
| 1,188,838 | | 1,188,838 | Commuter Services |
| 4,018,529 | | 4,018,529 | Employee Benefits and Services |
| 7,186,110 | | 7,186,110 | State - NNA Carryover Program |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 1

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 2008

| FINANCING REQUIREMENTS | | | |
|---|---|---|---|
| ESTIMATED FINANCING USES (6) | PROVISIONS FOR NEW RESERVES/ DESIGNATIONS (7) | TOTAL FINANCING REQUIREMENTS (8) | COUNTY FUNDS (9) |
| 1,108,779 | | 1,108,779 | Just/Muni Alcohol and Drug Prevention |
| 1,250,000 | | 1,250,000 | Domestic Violence/Child Abuse |
| 663,495 | | 663,495 | Marrige License Fee Program |
| 170,606 | | 170,606 | Redemption Maintenance |
| 306,451 | | 306,451 | Performance Based Fines |
| 733,880 | | 733,880 | Alternate Dispute Resolution Program |
| 9,358 | | 9,358 | Federal Forest Reserve Title III |
| 82,227 | | 82,227 | Disaster Recovery Fund |
| 1,929,877 | | 1,929,877 | Glen Helen Amphitheater |
| 255,448 | | 255,448 | Glen Helen Amphitheater Improvements |
| 7,105,752 | | 7,105,752 | Chino Open Space Project |
| 8,394,894 | | 8,394,894 | Juvenile Justice Program |
| 3,832,567 | | 3,832,567 | Vector Control Program |
| 77,267,764 | | 77,267,764 | County Redevelopment Agency |
| 637,418 | | 637,418 | Park Maintenance and Repairs |
| 451,979 | | 451,979 | Calico Marketing Services |
| 5,861,949 | | 5,861,949 | Southwest Border Prosecution Initiative |
| 391,412 | | 391,412 | Enterprise Zone - San Bernardino Valley |
| 337,337 | | 337,337 | Pediatric Trauma |
| 518,850 | | 518,850 | Hospital Preparedness |
| **3,203,979,670** | **14,544,909** | **3,218,524,579** | **GRAND TOTAL** |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 2

COUNTY OF SAN BERNARDINO
ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED
AS OF JUNE 30, 2007

| COUNTY FUNDS (1) | FUND EQUITY AS OF 6/30/2007 ACTUAL (2) | LESS: RESERVES AND DESIGNATIONS AT 6/30/2007 RESERVED FOR ENCUMBRANCES (3) | GENERAL AND OTHER RESERVES (4) | DESIGNATIONS (5) |
|---|---|---|---|---|
| General Fund | 291,690,059 | 18,457,322 | 40,899,445 | 176,451,111 |
| Restricted General Fund | 173,179,703 | 0 | 0 | 0 |
| Transportation | 43,299,553 | 11,727,610 | 82,053 | 0 |
| County Library | 1,142,686 | 216,365 | 5,500 | 0 |
| Economic and Community Development | 19,168,934 | 5,490,271 | 750 | 0 |
| Aging and Adult Services | 1,397,296 | 0 | 200 | 0 |
| Jobs and Employment Services | (186,244) | 21,283 | 2,500 | 0 |
| Central Courthouse - Surcharge | 13,149,837 | 0 | 0 | 0 |
| AB 75 Tobacco Tax Program | 538,993 | 0 | 0 | 0 |
| Special Aviation | 2,891,832 | 807,232 | 0 | 0 |
| Local Law Enforcement Block Grant | (60,286) | (125,721) | 0 | 0 |
| Sheriff's Special Projects | 7,532,434 | 432,197 | 8,500 | 0 |
| Special Transportation | 25,430,264 | 1,029,773 | 0 | 0 |
| Preschool Services Department | 98,178 | 487,236 | 9,500 | 0 |
| Micrographics Fees | 18,676,040 | 1,261,383 | 0 | 0 |
| Capital Improvements | 63,311,191 | 25,371,328 | 0 | 0 |
| DA Special Projects | 3,614,826 | 0 | 0 | 0 |
| Probation Asset Forfeiture | 69,634 | 0 | 0 | 0 |
| Property Assessment and Revenue for Education | 304,200 | 0 | 0 | 0 |
| Mental Services Health Act | 28,502,847 | 0 | 0 | 0 |
| Substance Abuse and Crime Prevention | 44,023 | 0 | 0 | 0 |
| General Plan Update | 596,241 | 557,639 | 0 | 0 |
| Regional Parks Prop 12 Project | 408,963 | 753,670 | 0 | 0 |
| Regional Parks Prop 40 Project | 478,774 | 18,231 | 0 | 0 |
| Museum Special Projects | 419,592 | 0 | 0 | 0 |
| Mental Health Patient Fund | 13 | 0 | 0 | 0 |
| ARMC Archstone Foundation | 33,693 | 0 | 0 | 0 |
| Registration Fee Projects | 43,556 | 0 | 0 | 0 |
| State Bio-Terrorism | 927,535 | 0 | 0 | 0 |
| Courthouse Facilities - Excess 25% | 5,735,429 | 0 | 0 | 0 |
| Tobacco Settlement Agreement | 8,919,159 | 0 | 0 | 0 |
| County Trail System | 469,622 | 433,427 | 0 | 0 |
| Survey Monument Preservation | 422,345 | 0 | 0 | 0 |
| County Fish and Game | 24,408 | 0 | 0 | 0 |
| Off-Highway Vehicle License Fees | 442,701 | 0 | 0 | 0 |
| California Grazing Fees | 133,785 | 0 | 0 | 0 |
| Birth and Death Certificate Surcharge Fees | 420,011 | 0 | 0 | 0 |
| DUI/PC 1000 Program | 194,359 | 0 | 0 | 0 |
| Commuter Services | 683,466 | 0 | 0 | 0 |
| Employee Benefits and Services | 1,450,537 | 33,016 | 0 | 0 |
| State - NNA Carryover Program | 5,794,633 | 0 | 0 | 0 |
| Just/Muni Alcohol and Drug Prevention | 716,755 | 0 | 0 | 0 |
| Domestic Violence/Child Abuse | 872,503 | 0 | 0 | 0 |
| Marriage License Fee Program | 366,225 | 0 | 0 | 0 |
| Redemption Maintenance | 164,371 | 0 | 0 | 0 |
| Performance Based Fines | 175,164 | 0 | 0 | 0 |
| Alternate Dispute Resolution Program | 78,456 | (49,962) | 0 | 0 |
| Federal Forest Reserve Title III | 9,324 | 0 | 0 | 0 |
| Disaster Recovery Fund | 46,400 | 0 | 0 | 0 |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 2

COUNTY OF SAN BERNARDINO
ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED
AS OF JUNE 30, 2007

| COUNTY FUNDS (1) | FUND EQUITY AS OF 6/30/2007 ACTUAL (2) | LESS: RESERVES AND DESIGNATIONS AT 6/30/2007 RESERVED FOR ENCUMBRANCES (3) | GENERAL AND OTHER RESERVES (4) | DESIGNATIONS (5) |
|---|---|---|---|---|
| Glen Helen Amphitheater | 573,463 | 0 | 0 | 0 |
| Glen Helen Amphitheater Improvements | 226,217 | 0 | 0 | 0 |
| Chino Open Space Project | 5,939,600 | 0 | 0 | 0 |
| Juvenile Justice Program | 2,026,418 | 418,976 | 0 | 0 |
| Vector Control Program | 1,979,314 | 0 | 0 | 0 |
| County Redevelopment Agency | 65,607,481 | 258,927 | 2,754,366 | 0 |
| Park Maintenance and Repairs | 730,997 | 337,550 | 0 | 0 |
| Calico Marketing Services | 39,744 | 0 | 0 | 0 |
| Southwest Border Prosecution Initiative | 4,651,110 | 0 | 0 | 0 |
| Pediatric Trauma | 14,768 | 0 | 0 | 0 |
| Hospital Preparedness | 230,035 | 0 | 0 | 0 |
| **GRAND TOTAL** | **805,843,167** | **67,937,753** | **43,762,814** | **176,451,111** |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 2

COUNTY OF SAN BERNARDINO
ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED
AS OF JUNE 30, 2007

| FUND BALANCE UNRESERVED/ UNDESIGNATED (GAAP BASIS) 6/30/2007 ACTUAL (6) | PLUS GASB 31 ADJUSTMENT (7) | FUND BALANCE UNRESERVED/ UNDESIGNATED (BUDGETARY BASIS) 6/30/2007 ACTUAL (8) | COUNTY FUNDS (9) |
|---|---|---|---|
| 55,882,181 | 543,250 | 56,425,431 | General Fund |
| 173,179,703 | 24,842 | 173,204,545 | Restricted General Fund |
| 31,489,890 | 36,341 | 31,526,231 | Transportation |
| 920,821 | 0 | 920,821 | County Library |
| 13,677,913 | 22,523 | 13,700,436 | Economic and Community Development |
| 1,397,096 | 744 | 1,397,840 | Aging and Adult Services |
| (210,027) | 296 | (209,731) | Jobs and Employment Services |
| 13,149,837 | 11,573 | 13,161,410 | Central Courthouse - Surcharge |
| 538,993 | 1,235 | 540,228 | AB 75 Tobacco Tax Program |
| 2,084,600 | 4,822 | 2,089,422 | Special Aviation |
| 65,435 | 187 | 65,622 | Local Law Enforcement Block Grant |
| 7,091,737 | 7,116 | 7,098,853 | Sheriff's Special Projects |
| 24,400,491 | 27,453 | 24,427,944 | Special Transportation |
| (398,558) | 763 | (397,795) | Preschool Services Department |
| 17,414,657 | 0 | 17,414,657 | Micrographics Fees |
| 37,939,863 | 193 | 37,940,056 | Capital Improvements |
| 3,614,826 | 887 | 3,615,713 | DA Special Projects |
| 69,634 | 79 | 69,713 | Probation Asset Forfeiture |
| 304,200 | 1,196 | 305,396 | Property Assessment and Revenue for Education |
| 28,502,847 | 14,155 | 28,517,002 | Mental Services Health Act |
| 44,023 | 5,279 | 49,302 | Substance Abuse and Crime Prevention |
| 38,602 | 1,306 | 39,908 | General Plan Update |
| (344,707) | 263 | (344,444) | Regional Parks Prop 12 Project |
| 460,543 | 126 | 460,669 | Regional Parks Prop 40 Project |
| 419,592 | 566 | 420,158 | Museum Special Projects |
| 13 | 0 | 13 | Mental Health Patient Fund |
| 33,693 | 14 | 33,707 | ARMC Archstone Foundation |
| 43,556 | 103 | 43,659 | Registration Fee Projects |
| 927,535 | 1,024 | 928,559 | State Bio-Terrorism |
| 5,735,429 | 4,047 | 5,739,476 | Courthouse Facilities - Excess 25% |
| 8,919,159 | 15,727 | 8,934,886 | Tobacco Settlement Agreement |
| 36,195 | 122 | 36,317 | County Trail System |
| 422,345 | 0 | 422,345 | Survey Monument Preservation |
| 24,408 | 0 | 24,408 | County Fish and Game |
| 442,701 | 30 | 442,731 | Off-Highway Vehicle License Fees |
| 133,785 | 0 | 133,785 | California Grazing Fees |
| 420,011 | 403 | 420,414 | Birth and Death Certificate Surcharge Fees |
| 194,359 | 303 | 194,662 | DUI/PC 1000 Program |
| 683,466 | 372 | 683,838 | Commuter Services |
| 1,417,521 | 900 | 1,418,421 | Employee Benefits and Services |
| 5,794,633 | 6,917 | 5,801,550 | State - NNA Carryover Program |
| 716,755 | 1,024 | 717,779 | Just/Muni Alcohol and Drug Prevention |
| 872,503 | 1,209 | 873,712 | Domestic Violence/Child Abuse |
| 366,225 | 0 | 366,225 | Marriage License Fee Program |
| 164,371 | 167 | 164,538 | Redemption Maintenance |
| 175,164 | 287 | 175,451 | Performance Based Fines |
| 128,418 | 62 | 128,480 | Alternate Dispute Resolution Program |
| 9,324 | 34 | 9,358 | Federal Forest Reserve Title III |
| 46,400 | 827 | 47,227 | Disaster Recovery Fund |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 2

COUNTY OF SAN BERNARDINO
ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED
AS OF JUNE 30, 2007

| FUND BALANCE UNRESERVED/ UNDESIGNATED (GAAP BASIS) 6/30/2007 ACTUAL (6) | PLUS GASB 31 ADJUSTMENT (7) | FUND BALANCE UNRESERVED/ UNDESIGNATED (BUDGETARY BASIS) 6/30/2007 ACTUAL (8) | COUNTY FUNDS (9) |
|---|---|---|---|
| 573,463 | 1,414 | 574,877 | Glen Helen Amphitheater |
| 226,217 | 207 | 226,424 | Glen Helen Amphitheater Improvements |
| 5,939,600 | 5,504 | 5,945,104 | Chino Open Space Project |
| 1,607,442 | 4,102 | 1,611,544 | Juvenile Justice Program |
| 1,979,314 | 2,102 | 1,981,416 | Vector Control Program |
| 62,594,188 | 64,420 | 62,658,608 | County Redevelopment Agency |
| 393,447 | 871 | 394,318 | Park Maintenance and Repairs |
| 39,744 | 35 | 39,779 | Calico Marketing Services |
| 4,651,110 | 839 | 4,651,949 | Southwest Border Prosecution Initiative |
| 14,768 | 0 | 14,768 | Pediatric Trauma |
| 230,035 | 12 | 230,047 | Hospital Preparedness |
| **517,691,489** | **818,273** | **518,509,762** | **GRAND TOTAL** |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 3

COUNTY OF SAN BERNARDINO
DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
FOR FISCAL YEAR 2008

| DESCRIPTION (1) | RESERVES/ DESIGNATIONS BALANCE AS OF 6/30/2007 (2) | AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATION | | INCREASES TO BE PROVIDED IN BUDGET YEAR | | TOTAL RESERVES/ DESIGNATIONS FOR FY 2008 (7) |
|---|---|---|---|---|---|---|
| | | RECOMMENDED (3) | APPROVED/ ADOPTED BY THE BOARD (4) | RECOMMENDED (5) | APPROVED/ ADOPTED BY THE BOARD (6) | |
| **General Fund** | | | | | | |
| Reserved for: | | | | | | |
| Inventory | 434,667 | | | | | 434,667 |
| Imprest Cash | 120,965 | | | | | 120,965 |
| Revolving Funds | 308,200 | | | | | 308,200 |
| Change Funds | 36,064 | | | | | 36,064 |
| CSA Revolving Loan | 701,068 | | | | | 701,068 |
| Prepaid Items | 3,378,343 | | | | | 3,378,343 |
| Loans Receivable | 18,201,013 | | | | | 18,201,013 |
| Advances | 2,000,000 | | | | | 2,000,000 |
| Teeter | 15,719,125 | | | | | 15,719,125 |
| Designated for: | | | | | | |
| Moonridge Zoo | 3,750,000 | | | 1,000,000 | 1,000,000 | 4,750,000 |
| Medical Center Debt Service | 32,074,905 | | | | | 32,074,905 |
| Justice Facilities | 119,316 | | | | | 119,316 |
| Juvenile Maximum Security | 9,392,986 | | | 4,548,220 | 4,548,220 | 13,941,206 |
| Future Retirement Rate | 30,700,000 | | | | | 30,700,000 |
| Teeter | 2,028,076 | | | | | 2,028,076 |
| General Purpose | 52,456,025 | | | 4,761,467 | 4,761,467 | 57,217,492 |
| Restitution | 1,865,025 | | | | | 1,865,025 |
| Insurance | 3,000,000 | | | | | 3,000,000 |
| Electronic Voter Systems | 500,000 | | | | | 500,000 |
| Capital Projects | 4,000,000 | | | | | 4,000,000 |
| Business Process Improvements | 564,778 | 2,688,000 | 2,688,000 | 4,235,222 | 4,235,222 | 2,112,000 |
| Jail Expansion | 16,400,000 | | | | | 16,400,000 |
| Future Financing Needs | 19,600,000 | | | | | 19,600,000 |
| General Fund Total | 217,350,556 | 2,688,000 | 2,688,000 | 14,544,909 | 14,544,909 | 229,207,465 |
| **Transportation** | | | | | | |
| Reserved for: | | | | | | |
| Inventory | 79,553 | | | | | 79,553 |
| Imprest Cash | 2,500 | | | | | 2,500 |
| Transportation Total | 82,053 | 0 | 0 | 0 | 0 | 82,053 |
| **County Library** | | | | | | |
| Reserved for: | | | | | | |
| Imprest Cash | 2,775 | | | | | 2,775 |
| Change Funds | 2,725 | | | | | 2,725 |
| County Library Total | 5,500 | 0 | 0 | 0 | 0 | 5,500 |
| **Economic and Community Development** | | | | | | |
| Reserved for: | | | | | | |
| Imprest Cash | 750 | | | | | 750 |
| **Aging and Adult Services** | | | | | | |
| Reserved for: | | | | | | |
| Imprest Cash | 200 | | | | | 200 |
| **Jobs and Employment Services** | | | | | | |
| Reserved for: | | | | | | |
| Imprest Cash | 2,500 | | | | | 2,500 |
| **Sheriff's Special Projects** | | | | | | |
| Reserved for: | | | | | | |
| Imprest Cash | 3,500 | | | | | 3,500 |
| Revolving Funds | 5,000 | | | | | 5,000 |
| | 8,500 | 0 | 0 | 0 | 0 | 8,500 |
| **Headstart/Preschool Services** | | | | | | |
| Reserved for: | | | | | | |
| Imprest Cash | 9,500 | | | | | 9,500 |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 3

COUNTY OF SAN BERNARDINO
DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
FOR FISCAL YEAR 2008

| DESCRIPTION (1) | RESERVES/ DESIGNATIONS BALANCE AS OF 6/30/2007 (2) | AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATION | | INCREASES TO BE PROVIDED IN BUDGET YEAR | | TOTAL RESERVES/ DESIGNATIONS FOR FY 2008 (7) |
|---|---|---|---|---|---|---|
| | | RECOMMENDED (3) | APPROVED/ ADOPTED BY THE BOARD (4) | RECOMMENDED (5) | APPROVED/ ADOPTED BY THE BOARD (6) | |
| County Redevelopment Agency | | | | | | |
| Reserved for: | | | | | | |
| Imprest Cash | 200 | | | | | 200 |
| Land Held For Resale | 2,754,166 | | | | | 2,754,166 |
| | 2,754,366 | 0 | 0 | 0 | 0 | 2,754,366 |
| GRAND TOTAL | **220,213,925** | **2,688,000** | **2,688,000** | **14,544,909** | **14,544,909** | **232,070,834** |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 4

COUNTY OF SAN BERNARDINO
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
FOR FISCAL YEAR 2008

| DESCRIPTION (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) |
|---|---|---|---|---|
| **SUMMARIZATION BY SOURCE:** | | | | |
| Taxes | 564,543,542 | 646,084,199 | 672,921,487 | 673,088,595 |
| Licenses, Permits and Franchises | 22,404,504 | 25,010,338 | 26,752,971 | 26,752,971 |
| Fines, Forfeitures and Penalties | 13,484,382 | 13,955,002 | 12,046,585 | 12,046,585 |
| Revenue from Use of Money and Property | 55,380,472 | 64,199,677 | 52,513,597 | 52,481,545 |
| Intergovernmental Revenues | 1,217,381,172 | 1,297,299,696 | 1,274,759,359 | 1,284,479,560 |
| Charges for Current Services | 266,628,351 | 303,211,701 | 422,421,464 | 424,598,195 |
| Other Revenues | 40,260,686 | 41,561,672 | 38,628,282 | 46,318,176 |
| Other Financing Sources | 230,577,668 | 158,822,507 | 161,937,134 | 177,561,190 |
| **GRAND TOTAL** | **2,410,660,778** | **2,550,144,792** | **2,661,980,879** | **2,697,326,817** |
| **SUMMARIZATION BY FUND:** | | | | |
| General Fund | 1,926,044,312 | 2,060,974,366 | 2,292,496,105 | 2,300,271,310 |
| Restricted General Fund | 47,978,204 | 79,644,073 | (74,816,854) | (71,937,980) |
| Transportation | 74,499,788 | 89,129,472 | 69,576,157 | 69,576,157 |
| County Library | 17,877,850 | 16,795,891 | 17,417,359 | 17,755,359 |
| Economic and Community Development | 23,438,940 | 22,825,735 | 35,544,615 | 35,761,315 |
| Aging and Adult Services | 5,185,658 | 4,847,830 | 4,802,047 | 4,802,047 |
| Job and Employment Services | 12,611,371 | 11,499,821 | 13,774,477 | 13,984,208 |
| Central Courthouse - Surcharge | 7,797,153 | 2,661,959 | 2,464,501 | 2,415,557 |
| AB 75 Tobacco Tax Program | 2,978,139 | 1,695,595 | 1,717,828 | 1,717,828 |
| Special Aviation | 4,872,205 | 5,895,079 | 36,874,558 | 40,258,165 |
| Local Law Enforcement Block Grant | 1,054,486 | 777,930 | 633,788 | 669,559 |
| Sheriff's Special Projects | 13,185,696 | 15,047,782 | 12,578,716 | 12,821,073 |
| Special Transportation | 13,441,678 | 12,914,194 | 21,865,803 | 21,865,803 |
| Preschool Services Department | 37,303,658 | 37,453,645 | 38,741,449 | 39,166,458 |
| Micrographic Fees | 6,679,565 | 5,313,377 | 5,350,000 | 5,350,000 |
| Capital Improvements | 105,807,019 | 68,954,553 | 78,567,895 | 99,117,561 |
| DA Special Projects | 4,609,387 | 5,492,629 | 5,545,125 | 5,575,927 |
| Probation Asset Forfeiture | 2,582 | 3,439 | 1,850 | 1,850 |
| Property Assessment and Revenue for Education | 1,030,037 | 2,282,750 | 2,322,858 | 2,322,858 |
| Mental Services Health Act | 1,287,155 | 32,910,045 | 20,624,815 | 20,624,815 |
| Habitat Conservation Program | 1,958 | 0 | 0 | 0 |
| Substance Abuse and Crime Prevention | 5,984,314 | 5,928,609 | 6,207,773 | 6,207,773 |
| AB 212 Teacher Stipends | 661,702 | (38,155) | 0 | 0 |
| General Plan Update | 557,910 | 57,258 | 0 | 0 |
| Regional Parks Prop 12 Project | 2,279,790 | 1,184,452 | 1,037,047 | 1,062,544 |
| Regional Parks Prop 40 Project | 634,838 | 523,138 | 2,320,368 | 2,320,368 |
| Museum Special Projects | 24,299 | 25,516 | 15,100 | 15,100 |
| Mental Health Patient Fund | 0 | 13 | 0 | 0 |
| ARMC Archstone Foundation | 35,105 | 40,393 | 10,802 | 10,802 |
| Registration Fee Projects | 32,178 | 11,784 | 10,500 | 10,500 |
| State Bio-Terrorism | 2,768,816 | 2,561,418 | 3,338,135 | 3,338,135 |
| Central Courthouse Seismic Retrofit | 641,845 | 0 | 0 | 0 |
| Courthouse Facilities - Excess 25% | 1,643,591 | 1,817,178 | 1,616,239 | 1,616,239 |
| Tobacco Settlement Agreement | 17,438,142 | 18,440,431 | 18,500,000 | 18,500,000 |
| Tobacco Use Reduction Now | 0 | 0 | 404,454 | 404,454 |
| Boating Grant - Moabi Regional | 19,268 | 418 | 0 | 0 |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 4

COUNTY OF SAN BERNARDINO
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
FOR FISCAL YEAR 2008

| DESCRIPTION (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) |
|---|---|---|---|---|
| County Trail System | 545,587 | 4,897,598 | 6,442,982 | 6,017,266 |
| Survey Monument Preservation | 134,980 | 86,620 | 91,509 | 91,509 |
| County Fish and Game | 8,081 | 9,372 | 8,000 | 8,000 |
| Off-Highway Vehicle License Fees | 0 | 404,296 | 321,000 | 321,000 |
| California Grazing Fees | 7,630 | 3,969 | 3,900 | 3,900 |
| Birth and Death Certificate Surcharge Fees | 165,599 | 172,294 | 169,250 | 169,250 |
| DUI/PC 1000 Program | 137,730 | 128,217 | 122,000 | 122,000 |
| Commuter Services | 391,123 | 642,905 | 505,000 | 505,000 |
| Employee Benefits and Services | 2,131,951 | 2,562,799 | 2,576,307 | 2,600,108 |
| State - NNA Carryover Program | 2,580,932 | (396,906) | 1,384,560 | 1,384,560 |
| Just/Muni Alcohol and Drug Prevention | 482,647 | 442,241 | 391,000 | 391,000 |
| Domestic Violence/Child Abuse | 540,103 | 685,068 | 589,602 | 376,288 |
| Marriage License Fee Program | 428,630 | 425,182 | 395,270 | 297,270 |
| Redemption Maintenance | 5,246 | 7,332 | 6,700 | 6,068 |
| Performance Based Fines | 231,411 | 173,637 | 131,000 | 131,000 |
| Alternate Dispute Resolution Program | 644,028 | 582,905 | 605,400 | 605,400 |
| Federal Forest Reserve Title III | 69,952 | 69,933 | 0 | 0 |
| Disaster Recovery Fund | 44,107 | 38,996 | 35,000 | 35,000 |
| Glen Helen Amphitheater | 1,213,118 | 1,267,027 | 1,355,000 | 1,355,000 |
| Glen Helen Amphitheater Improvements | 30,104 | 34,076 | 31,500 | 29,024 |
| Chino Open Space Project | 1,102,950 | 1,254,738 | 1,160,648 | 1,160,648 |
| Juvenile Justice Program | 1,737,484 | 6,768,905 | 6,783,350 | 6,783,350 |
| Vector Control Program | 1,727,974 | 1,731,896 | 1,851,151 | 1,851,151 |
| County Redevelopment Agency | 54,502,626 | 15,083,483 | 14,609,156 | 14,609,156 |
| Park Maintenance and Repairs | 659,973 | 311,436 | 243,100 | 243,100 |
| Calico Marketing Services | 390,996 | 436,690 | 412,200 | 412,200 |
| Unified Property System | 48,386 | 20,275 | 0 | 0 |
| Southwest Border Prosecution Initiative | 288,794 | 4,382,371 | 1,210,000 | 1,210,000 |
| Enterprise Zone - San Bernardino Valley | 0 | 0 | 391,412 | 391,412 |
| Pediatric Trauma | 0 | 14,768 | 322,569 | 322,569 |
| Hospital Preparedness | 0 | 230,047 | 288,803 | 288,803 |
| **GRAND TOTAL** | **2,410,660,778** | **2,550,144,792** | **2,661,980,879** | **2,697,326,817** |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2008

| SOURCE CLASSIFICATION (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) | FUND (6) |
|---|---|---|---|---|---|
| **TAXES** | | | | | |
| Property Taxes - Current Secured - Debt Service | 30,083 | 40,739 | 0 | 0 | CSA - DS |
| Property Taxes - Current Secured 1% Debt Service | 11,580,339 | 14,634,529 | 8,870,586 | 8,870,586 | CSA - DS |
| Property Taxes - Current Secured 1% | 127,198,040 | 168,345,431 | 186,249,758 | 186,249,758 | GENERAL |
| Property Taxes - Current Secured 1% | 8,961,952 | 9,877,836 | 11,331,000 | 11,331,000 | LIBRARY |
| Property Taxes - Current Unsecured Debt Service | 4,974 | 5,032 | 0 | 0 | CSA - DS |
| Property Taxes - Current Unsecured | 680,401 | 792,520 | 0 | 0 | CSA - DS |
| Property Taxes - Current Unsecured | 6,573,526 | 6,915,242 | 6,655,322 | 6,655,322 | GENERAL |
| Property Taxes - Current Unsecured | 406,017 | 417,134 | 444,300 | 444,300 | LIBRARY |
| Property Taxes - Current Utility Unitary | 6,708 | 15,164 | 0 | 0 | CSA - DS |
| Property Taxes - Current Utility Unitary | 10,693,695 | 11,232,640 | 11,275,122 | 11,275,122 | GENERAL |
| Property Taxes - Current Utility Unitary | 399,351 | 417,330 | 416,000 | 416,000 | LIBRARY |
| Property Taxes - Prior Secured Debt Service | 706 | 320 | 0 | 0 | CSA - DS |
| Property Taxes - Prior Secured | 96,364 | 26,007 | 0 | 0 | CSA - DS |
| Property Taxes - Prior Secured | 353,543 | 531,144 | 471,867 | 471,867 | GENERAL |
| Property Taxes - Prior Secured | 327,144 | 541,062 | 542,000 | 542,000 | LIBRARY |
| Property Taxes - Prior Unsecured Debt Service | 106 | 38 | 0 | 0 | CSA - DS |
| Property Taxes - Prior Unsecured | 12,910 | 5,245 | 0 | 0 | CSA - DS |
| Property Taxes - Prior Unsecured | 561,896 | 392,222 | 255,427 | 255,427 | GENERAL |
| Property Taxes - Prior Unsecured | 35,443 | 25,333 | 44,000 | 44,000 | LIBRARY |
| Property Taxes - Prior Unitary | (0) | 0 | 0 | 0 | GENERAL |
| Property Taxes - Prior Unitary | (0) | 0 | 0 | 0 | LIBRARY |
| Property Tax In Lieu of VLF | 168,525,075 | 185,845,127 | 208,146,542 | 208,146,542 | GENERAL |
| Penalties, Interest and Costs | 20,172 | 20,860 | 0 | 0 | CSA - DS |
| Penalties, Interest and Costs | 13,422 | 18,982 | 20,000 | 20,000 | E. C. D. |
| Penalties, Interest and Costs | 7,335,386 | 6,513,894 | 5,890,140 | 5,890,140 | GENERAL |
| Penalties, Interest and Costs | 19,908 | 29,724 | 27,000 | 27,000 | LIBRARY |
| Penalties, Interest and Costs | 48,199 | 41,204 | 45,264 | 45,264 | VECTOR CONTROL PROGRAM |
| Assessor Cos Penalty | 0 | 1,298 | 0 | 0 | GENERAL |
| Special Assessments All Prior Years | 19,060 | 47,539 | 20,000 | 20,000 | E. C. D. |
| Special Assessments All Prior Years | 355,827 | 310,375 | 455,000 | 455,000 | GENERAL |
| Special Assessments All Prior Years | 152,394 | 110,710 | 186,192 | 186,192 | VECTOR CONTROL PROGRAM |
| Special Assessments-Current Year | 0 | 19,118 | 0 | 0 | E. C. D. |
| Special Assessments-Current Year | 842,374 | 1,252,936 | 927,409 | 927,409 | GENERAL |
| Special Assessments-Current Year | 1,458,419 | 1,487,781 | 1,531,695 | 1,531,695 | VECTOR CONTROL PROGRAM |
| Other Taxes - Aircraft Tax | 720,985 | 783,021 | 750,000 | 750,000 | GENERAL |
| Other Taxes - Delinquent Mobile Home | 9,850 | 5,045 | 57 | 57 | GENERAL |
| Other Taxes - Racehorse | 1,513 | 3,428 | 0 | 0 | GENERAL |
| Other Taxes - Supplemental Rolls | 592,883 | 975,751 | 0 | 0 | CSA - DS |
| Other Taxes - Supplemental Rolls | 25,050,014 | 33,796,438 | 14,000,000 | 14,000,000 | GENERAL |
| Other Taxes - Supplemental Rolls | 821,867 | 1,008,056 | 821,000 | 821,000 | LIBRARY |
| Other Taxes - Property Transfer | 17,855,238 | 13,978,462 | 15,000,000 | 15,000,000 | GENERAL |
| Other Taxes - Hotel/Motel | 1,206,374 | 1,328,899 | 1,200,000 | 1,200,000 | GENERAL |
| In Lieu Local Sales & Use Tax | 6,000,277 | 6,920,753 | 6,447,235 | 6,447,235 | GENERAL |
| Sales and Use Taxes | 16,930,040 | 17,008,295 | 16,432,119 | 16,432,119 | GENERAL |
| Sales and Use Taxes | 7,785,906 | 7,900,511 | 8,233,560 | 8,233,560 | SPECIAL TRANSPORTATION |
| 1/2% Sales Tax - Public Safety | 140,855,161 | 152,328,010 | 166,232,892 | 166,400,000 | GENERAL |
| Prop 10 Tobacco Tax | 0 | 34,017 | 0 | 0 | PRESCHOOL SERVICES |
| **TOTAL TAXES** | **564,543,542** | **646,084,199** | **672,921,487** | **673,088,595** | |
| **LICENSES, PERMITS AND FRANCHISES** | | | | | |
| Ambulance Licenses | 87,750 | 98,580 | 92,305 | 92,305 | GENERAL |
| Animal Licenses | 1,129,381 | 946,400 | 1,017,145 | 1,017,145 | GENERAL |
| Business Licenses | 42,549 | 49,255 | 39,475 | 39,475 | GENERAL |
| Construction Permits | 7,336,799 | 8,528,590 | 9,918,677 | 9,918,677 | GENERAL |
| Construction Permits | 0 | 3,148 | 0 | 0 | LIBRARY |
| Construction Permits | 12,285 | 8,855 | 0 | 0 | TRANSPORTATION |
| Road Permits | 221,856 | 554,084 | 500,000 | 500,000 | TRANSPORTATION |
| Other Licenses and Permits | 7,132,456 | 7,925,550 | 8,065,319 | 8,065,319 | GENERAL |
| Cable Television | 1,362,097 | 1,340,085 | 1,620,000 | 1,620,000 | GENERAL |
| Gas | 2,291,927 | 2,329,802 | 2,640,000 | 2,640,000 | GENERAL |
| Water | 230,986 | 230,581 | 235,750 | 235,750 | GENERAL |
| Electricity | 2,452,570 | 2,878,996 | 2,517,200 | 2,517,200 | GENERAL |
| Pipeline | 102,848 | 113,561 | 107,100 | 107,100 | GENERAL |
| Telecommunications | 1,000 | 2,850 | 0 | 0 | GENERAL |
| **TOTAL LICENSES, PERMITS AND FRANCHISES** | **22,404,504** | **25,010,338** | **26,752,971** | **26,752,971** | |
| **FINES, FOERFEITURES,AND PENALTIES** | | | | | |
| Vehicle Code Fines | 91,231 | 40,380 | 37,000 | 37,000 | GENERAL |
| Victim Restitution | 35 | 60 | 0 | 0 | GENERAL |
| Parking Fines | 148,831 | 129,432 | 95,000 | 95,000 | GENERAL |
| Other Court Fines | 11,900 | 0 | 0 | 0 | ALTERNATE DISPUTE RESOLUTION |
| Other Court Fines | 501,464 | 0 | 0 | 0 | CENTRAL COURTHOUSE SEISMIC |
| Other Court Fines | 1,356,517 | 0 | 0 | 0 | CENTRAL COURTHOUSE - SURCHARGE |
| Other Court Fines | 8,081 | 9,372 | 8,000 | 8,000 | FISH AND GAME |
| Other Court Fines | 9,619,621 | 11,571,713 | 9,973,991 | 9,973,991 | GENERAL |
| Other Court Fines | 443,874 | 395,567 | 366,000 | 366,000 | JUST/MUNI ALCOHOL & DRUG PREV |
| Other Court Fines | 0 | 0 | 303,547 | 303,547 | PEDIATRIC TRAUMA |
| Court Administration Assessments | 16,242 | 2,051 | 1,471 | 1,471 | GENERAL |
| Warrant Servicing | 400,010 | (396,970) | 5,000 | 5,000 | GENERAL |
| Penalties | 3,274 | 4,668 | 3,000 | 3,000 | E. C. D. |
| Penalties | 103,679 | 173,776 | 117,151 | 117,151 | GENERAL |
| Penalties | 227,756 | 161,068 | 125,000 | 125,000 | PERFORMANCE BASED FINES |
| Forfeitures - District Attorney | 551,737 | 1,863,884 | 1,009,925 | 1,009,925 | DA SPECIAL PROJECTS |
| Forfeitures - District Attorney | 128 | 0 | 1,500 | 1,500 | GENERAL |
| **TOTAL FINES, FORFEITURES AND PENALTIES** | **13,484,382** | **13,955,002** | **12,046,585** | **12,046,585** | |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2008

| SOURCE CLASSIFICATION (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) | FUND (6) |
|---|---|---|---|---|---|
| **REVENUE FROM USE OF MONEY AND PROPERTY** | | | | | |
| Interest | 17,142 | 4,987 | 0 | 0 | AB 212 TEACHER SRIPENDS |
| Interest | 25,910 | 32,615 | 14,500 | 14,500 | AGING AND ADULT SERVICES |
| Interest | 1,624 | 2,706 | 2,400 | 2,400 | ALTERNATE DISPUTE RESOLUTION |
| Interest | 0 | 1,387 | 3,000 | 3,000 | ARMC ARCHSTONE FOUNDATION |
| Interest | 11,337 | 17,692 | 19,250 | 19,250 | BIRTH & DEATH CERT. SURCHARGE |
| Interest | 4,611 | 418 | 0 | 0 | BOATING GRANT - MOABI |
| Interest | 1,396 | 1,556 | 1,200 | 1,200 | CALICO MARKETING SVCS |
| Interest | 76,869 | 8,456 | 0 | 0 | CAPITAL IMPROVEMENTS |
| Interest | 161,948 | 507,537 | 447,824 | 398,880 | CENTRAL COURTHOUSE - SURCHARGE |
| Interest | 140,380 | 0 | 0 | 0 | CENTRAL COURTHOUSE SEISMIC |
| Interest | 157,276 | 241,352 | 90,000 | 90,000 | CHINO OPEN SPACE |
| Interest | 10,124 | 16,302 | 5,000 | 5,000 | COMMUTER SERVICES |
| Interest | 3,249 | 4,918 | 2,200 | 2,200 | COUNTY TRAIL SYSTEM |
| Interest | 168,439 | 177,497 | 166,239 | 166,239 | COURTHOUSE FACILITIES - EXCESS |
| Interest | 1,319,037 | 3,005,440 | 1,221,150 | 1,221,150 | CSA - DS |
| Interest | 55,393 | 38,909 | 35,200 | 35,200 | DA SPECIAL PROJECTS |
| Interest | 42,323 | 36,247 | 35,000 | 35,000 | DISASTER RECOVERY FUND |
| Interest | 26,374 | 53,023 | 43,000 | 43,000 | DOMESTIC VIOLENCE/CHILD ABUSE |
| Interest | 10,319 | 13,272 | 12,000 | 12,000 | DUI/PC 1000 PROGRAM |
| Interest | 729,660 | 1,066,055 | 756,000 | 756,000 | E. C. D. |
| Interest | 40,515 | 39,465 | 30,000 | 30,000 | EMPLOYEE BENEFITS AND SERVICES |
| Interest | 2,856 | 1,513 | 0 | 0 | FEDERAL FOREST RESERVE TITLE III |
| Interest | 42,754,454 | 45,284,975 | 38,503,500 | 38,503,500 | GENERAL |
| Interest | 57,910 | 57,258 | 0 | 0 | GENERAL PLAN UPDATE |
| Interest | 38,118 | 62,027 | 60,000 | 60,000 | GLEN HELEN AMPHITHEATER |
| Interest | 6,281 | 9,076 | 6,500 | 4,024 | GLEN HELEN AMPHITHEATER REPAIRS |
| Interest | 5,246 | 0 | 0 | 0 | GRAZING FEES |
| Interest | 3,442 | 0 | 0 | 0 | HABITAT CONSERVATION |
| Interest | 0 | 546 | 8,774 | 8,774 | HOSPITAL PREPAREDNESS |
| Interest | 250 | 4,657 | 11,500 | 11,500 | J.E.S.D. |
| Interest | 31,263 | 44,891 | 25,000 | 25,000 | JUST/MUNI ALCOHOL & DRUG PREV |
| Interest | 136,988 | 179,907 | 130,166 | 130,166 | JUVENILE JUSTICE PROGRAM |
| Interest | 4,341 | 8,190 | 1,250 | 1,250 | L.L.E.B.G. |
| Interest | 19,844 | 620,745 | 175,534 | 175,534 | MENTAL HEALTH SERVICES |
| Interest | 18,696 | 24,841 | 15,000 | 15,000 | MUSEUM SPECIAL PROJECTS |
| Interest | 0 | 1,303 | 0 | 0 | OFF HIGHWAY VEHICLE |
| Interest | 32,161 | 38,188 | 22,000 | 22,000 | PARK MAINT AND REPAIRS |
| Interest | 0 | 0 | 19,022 | 19,022 | PEDIATRIC TRAUMA |
| Interest | 3,655 | 12,569 | 6,000 | 6,000 | PERFORMANCE BASED FINES |
| Interest | 33,067 | 33,453 | 0 | 0 | PRESCHOOL SERVICES |
| Interest | 2,582 | 3,439 | 1,850 | 1,850 | PROBATION ASSET FORFEITURE |
| Interest | 37,053 | 52,455 | 25,000 | 25,000 | PROPERTY ASSESSMENT EDUCATION |
| Interest | 0 | 7,332 | 6,700 | 6,068 | REDEMPTION MAINTENANCE |
| Interest | 7,833 | 11,553 | 8,000 | 8,000 | REGIONAL PARKS PROP 12 PROJECT |
| Interest | 2,953 | 5,511 | 5,000 | 5,000 | REGIONAL PARKS PROP 40 PROJECT |
| Interest | 18,960 | 4,496 | 3,500 | 3,500 | REGISTRATION FEE PROJECTS |
| Interest | 226,252 | 312,072 | 156,170 | 176,170 | SHERIFF'S SPECIAL PROJECTS |
| Interest | 2,392 | 36,780 | 10,000 | 10,000 | SOUTHWEST BORDER PROSECUTION |
| Interest | 202,767 | 211,452 | 2,500 | 2,500 | SPECIAL AVIATION |
| Interest | 794,193 | 1,203,776 | 926,100 | 926,100 | SPECIAL TRANSPORTATION |
| Interest | 94,027 | 303,332 | 200,000 | 200,000 | STATE - NNA CARRYOVER |
| Interest | 50,883 | 44,892 | 52,347 | 52,347 | STATE BIO-TERRORISM |
| Interest | 122,409 | 231,502 | 158,000 | 158,000 | SUBSTANCE ABUSE |
| Interest | 479,359 | 689,675 | 500,000 | 500,000 | TOBACCO SETTLEMENT |
| Interest | 20,674 | 53,142 | 24,600 | 24,600 | TOBACCO TAX |
| Interest | 0 | 0 | 3,000 | 3,000 | TOBACCO USE REDUCTION NOW |
| Interest | 707,495 | 1,593,683 | 1,202,500 | 1,202,500 | TRANSPORTATION |
| Interest | 132 | 242 | 0 | 0 | UNIFIED PROPERTY SYSTEM |
| Interest | 68,963 | 92,200 | 88,000 | 88,000 | VECTOR CONTROL PROGRAM |
| SB90 Interest on Late Payments | 0 | 55,916 | 0 | 0 | GENERAL |
| Rents and Concessions | 61,560 | 62,963 | 60,000 | 60,000 | CALICO MARKETING SVCS |
| Rents and Concessions | 945,558 | 1,013,386 | 1,070,648 | 1,070,648 | CHINO OPEN SPACE |
| Rents and Concessions | 1,000 | 1,000 | 1,500 | 1,500 | E. C. D. |
| Rents and Concessions | 3,693,780 | 4,393,930 | 3,779,551 | 3,779,551 | GENERAL |
| Rents and Concessions | 1,175,000 | 1,205,000 | 1,175,000 | 1,175,000 | GLEN HELEN AMPHITHEATER |
| Rents and Concessions | 218,149 | 206,038 | 250,964 | 250,964 | J.E.S.D. |
| Rents and Concessions | 120,972 | 633,216 | 818,847 | 818,847 | SPECIAL AVIATION |
| Rents and Concessions | 113,669 | 72,322 | 50,000 | 50,000 | TRANSPORTATION |
| Rents and Concessions-Vending Machines | 59,050 | 44,401 | 65,611 | 65,611 | GENERAL |
| Royalties | 310 | 0 | 0 | 0 | GENERAL |
| **TOTAL REVENUE FROM MONEY AND PROPERTY** | **55,380,472** | **64,199,677** | **52,513,597** | **52,481,545** | |
| **INTERGOVERNMENTAL REVENUES** | | | | | |
| **State Aid:** | | | | | |
| Aviation - State Matching | 40,000 | 40,000 | 40,000 | 40,000 | GENERAL |
| Aviation - State Matching | 0 | 27,898 | 1,051,297 | 1,051,297 | SPECIAL AVIATION |
| Highway Users Tax | 28,842,872 | 29,363,062 | 30,000,000 | 30,000,000 | TRANSPORTATION |
| Vehicle License Fees In-Lieu Tax | 0 | 1,267,176 | 0 | 0 | GENERAL |
| Court Services Restitution | 135,111 | 49,153 | 62,000 | 62,000 | GENERAL |
| Welfare Administration | 70,102,098 | 74,805,046 | 97,025,596 | 97,025,596 | GENERAL |
| Aid for Children | 162,207,713 | 165,185,171 | 149,948,912 | 149,948,912 | GENERAL |
| Aid for Children | 2,203,139 | 2,341,402 | 2,425,068 | 2,425,068 | PRESCHOOL SERVICES |
| Health Administration | 25,703,509 | 28,455,034 | 30,086,629 | 30,086,629 | GENERAL |
| Realignment Revenue | 28,161,816 | 2,278,838 | (136,872,073) | (133,945,923) | GENERAL |
| Aid to Crippled Children | 7,250,675 | 8,176,865 | 10,647,878 | 10,647,878 | GENERAL |
| Aid for Health | 27,936,040 | 4,350,596 | 4,365,000 | 4,365,000 | GENERAL |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2008

| SOURCE CLASSIFICATION (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) | FUND (6) |
|---|---|---|---|---|---|
| **INTERGOVERNMENTAL REVENUES (Continued)** | | | | | |
| Aid for Health | 0 | 229,501 | 280,029 | 280,029 | HOSPITAL PREPAREDNESS |
| Aid for Health | 2,717,933 | 1,961,398 | 3,285,788 | 3,285,788 | STATE BIO-TERRORISM |
| Aid for Health | 5,860,405 | 6,049,773 | 6,049,773 | 6,049,773 | SUBSTANCE ABUSE |
| Social Services Realignment | 83,141,750 | 96,367,521 | 101,487,030 | 101,487,030 | GENERAL |
| Realignment Revenue for Health | 31,215,225 | 16,037,075 | 58,958,220 | 58,958,220 | GENERAL |
| Aid for Mental Health | 15,756,869 | 14,569,974 | 14,276,938 | 14,276,938 | GENERAL |
| Mental Health Realignment | 49,385,291 | 27,036,466 | 60,792,552 | 60,792,552 | GENERAL |
| Vehicle License Fees Realignment | 0 | 65,683,925 | 0 | 0 | GENERAL |
| Aid for Agriculture | 2,131,867 | 2,067,140 | 2,117,845 | 2,117,845 | GENERAL |
| Aid for Agriculture | 1,995,802 | 1,959,306 | 2,051,083 | 2,051,083 | PRESCHOOL SERVICES |
| Aid for Disaster | 20,653 | 3,855 | 0 | 0 | DISASTER RECOVERY FUND |
| Aid for Disaster | 92,852 | 4,418 | 2,378 | 2,378 | GENERAL |
| Aid for Disaster | 30,263 | (7,328) | 0 | 0 | PARK MAINTENANCE & REPAIRS |
| Aid for Disaster | 274,087 | 387,206 | 0 | 0 | TRANSPORTATION |
| State - Capital Grants | 499,657 | 0 | 0 | 0 | BOATING GRANT - MOABI REGIONAL |
| State - Capital Grants | 0 | 0 | 550,000 | 550,000 | CAPITAL IMPROVEMENTS |
| State - Capital Grants | 0 | 4,155,951 | 1,031,995 | 731,995 | COUNTY TRAIL SYSTEM |
| State - Capital Grants | 419,067 | 160,976 | 150,000 | 0 | GENERAL |
| State - Capital Grants | 253,999 | 0 | 0 | 0 | TRANSPORTATION |
| Aid for Exchange/Matching Funds | 1,194,369 | 1,194,369 | 1,194,369 | 1,194,369 | TRANSPORTATION |
| State Aid for Veterans Affairs | 129,744 | 136,107 | 140,000 | 140,000 | GENERAL |
| Cops Program | 1,538,606 | 1,935,459 | 671,780 | 671,780 | GENERAL |
| Juvenile Justice Program | 1,365,396 | 6,361,772 | 6,361,772 | 6,361,772 | JUVENILE JUSTICE PROGRAM |
| Homeowner's Tax Relief | 1,385 | 4,207 | 0 | 0 | CSA - DS |
| Homeowner's Tax Relief | 2,555,026 | 2,557,994 | 2,558,005 | 2,558,005 | GENERAL |
| Homeowner's Tax Relief | 153,369 | 144,460 | 153,369 | 153,369 | LIBRARY |
| Other State Support | 14,498,657 | 15,591,395 | 15,841,494 | 15,841,494 | GENERAL |
| Other State Support | 1,267,311 | 32,289,300 | 20,449,281 | 20,449,281 | MENTAL HEALTH SERVICES |
| Other State Support | 3,513,069 | 3,888,029 | 7,000,000 | 7,000,000 | TRANSPORTATION |
| Other State Aid | 1,882,944 | (18,338) | 0 | 0 | AGING AND ADULT SERVICES |
| Other State Aid | 74,901 | 96,326 | 125,000 | 125,000 | ALTERNATE DISPUTE RESOLUTION |
| Other State Aid | 2,474,515 | 2,266,595 | 3,000,000 | 3,030,802 | DA SPECIAL PROJECTS |
| Other State Aid | 20,115,842 | 16,086,023 | 17,570,314 | 17,570,314 | GENERAL |
| Other State Aid | 12,177,778 | 0 | 0 | 0 | J.E.S.D. |
| Other State Aid | 821,048 | 1,064,541 | 1,150,000 | 1,150,000 | LIBRARY |
| Other State Aid | 0 | 402,994 | 321,000 | 321,000 | OFF-HWY VEH LIC |
| Other State Aid | 855,855 | 24,237 | 0 | 0 | PRESCHOOL SERVICES |
| Other State Aid | 309,593 | 1,805,514 | 1,270,000 | 1,510,000 | SHERIFF'S SPECIAL PROJECTS |
| Other State Aid | 2,955,601 | 1,642,453 | 1,693,228 | 1,693,228 | TOBACCO TAX |
| Local Governmental Agencies | 180,000 | 0 | 0 | 0 | GENERAL |
| Local Governmental Agencies | 226,882 | 0 | 0 | 0 | JUVENILE JUSTICE PROGRAM |
| State Traffic Congestion | 4,925,983 | 12,825,018 | 0 | 0 | TRANSPORTATION |
| Medi-Cal - Inpatient | 33,876,397 | 32,835,260 | 38,833,744 | 38,882,262 | GENERAL |
| Medi-Cal - Outpatient | 5,512,714 | 5,814,047 | 5,598,345 | 5,598,345 | GENERAL |
| State Subv Domestic Violence | (16,681) | 0 | 0 | 0 | DISASTER RECOVERY FUND |
| State Subv Domestic Violence | 48 | 0 | 0 | 0 | LIBRARY |
| STC 924 Program | 0 | 803,660 | 783,275 | 783,275 | GENERAL |
| SB 90 Mandated Cost Reimbursement | 3,067 | 0 | 0 | 0 | CSA - DS |
| SB 90 Mandated Cost Reimbursement | 6,198,842 | 10,372,149 | 4,274,306 | 4,274,306 | GENERAL |
| SB 90 Mandated Cost Reimbursement | 104 | 619 | 0 | 0 | LIBRARY |
| SB 90 Mandated Cost Reimbursement | 3,752 | 2,137 | 0 | 0 | PRESCHOOL |
| SB 90 Mandated Cost Reimbursement | 8,485 | 12,580 | 0 | 0 | TRANSPORTATION |
| Assembly Bills and Senate Bills | 488,593 | 722,796 | 913,500 | 913,500 | GENERAL |
| Assembly Bills and Senate Bills | 631,902 | 0 | 0 | 0 | AB 212 TEACHER STIPENDS |
| State - Unrestricted Grants | 0 | 1,759,421 | 1,555,952 | 1,555,952 | AGING AND ADULT SERVICES |
| State - Unrestricted Grants | 0 | 13,145 | 3,100,000 | 3,100,000 | E.C.D. |
| State - Unrestricted Grants | 0 | 36,880,515 | 38,545,816 | 40,646,499 | GENERAL |
| State - Unrestricted Grants | 211,775 | 11,276,100 | 13,432,555 | 13,642,286 | J.E.S.D. |
| State - Unrestricted Grants | 0 | 555,128 | 0 | 0 | STATE BIO-TERRORISM |
| State - Unrestricted Grants | 0 | 0 | 401,454 | 401,454 | TOBACCO USE REDUCTION NOW |
| State - Unrestricted Grants | 0 | 853,521 | 960,837 | 960,837 | PRESCHOOL |
| **Federal Aid:** | | | | | |
| Welfare Administration | 147,516,257 | 152,264,330 | 159,381,055 | 159,594,757 | GENERAL |
| Aid for Children | 199,711,851 | 185,384,178 | 226,195,454 | 226,195,454 | GENERAL |
| Aid for Day Care | 4,284,258 | 2,430,229 | 3,229,054 | 3,229,054 | GENERAL |
| Aid for Day Care | 31,848,507 | 31,855,053 | 33,304,461 | 33,729,470 | PRESCHOOL SERVICES |
| Health Administration | 38,781,765 | 41,472,979 | 31,182,103 | 31,182,103 | GENERAL |
| Medicare - Inpatient | 228,493 | 192,992 | 219,393 | 219,393 | GENERAL |
| Medicare - Outpatient | 119,007 | 105,502 | 119,600 | 119,600 | GENERAL |
| Federal - Capital Grants | 0 | 0 | 4,630,866 | 4,630,866 | CAPITAL IMPROVEMENTS |
| Federal - Capital Grants | 360,380 | 102,763 | 4,753,205 | 4,627,489 | COUNTY TRAIL SYSTEM |
| Federal - Capital Grants | 1,448,419 | 27,710 | 0 | 0 | SPECIAL TRANSPORTATION |
| Federal - Capital Grants | 10,052,181 | 16,637,332 | 8,754,187 | 8,754,187 | TRANSPORTATION |
| Federal - Grants | 0 | 2,107,155 | 2,393,774 | 2,393,774 | AGING AND ADULT SERVICES |
| Federal - Grants | 0 | 0 | 643,000 | 643,000 | COUNTY TRAIL SYSTEM |
| Federal - Grants | 0 | 15,474,074 | 27,749,326 | 27,966,026 | E.C.D. |
| Federal - Grants | 0 | 17,905,620 | 22,000,253 | 22,000,253 | GENERAL |
| Federal - Grants | 0 | 0 | 79,458 | 79,458 | J.E.S.D. |
| Federal - Grants | 0 | 709,094 | 632,538 | 668,309 | L.L.E.B.G. |
| Federal - Grants | 0 | 1,380,729 | 595,010 | 595,010 | SHERIFF'S SPECIAL PROJECTS |
| Aid for Disaster - FEMA | (2,945) | (1,106) | 0 | 0 | DISASTER RECOVERY FUND |
| Aid for Disaster - FEMA | 118,513 | (22,127) | 0 | 0 | PARK MAINTENANCE & REPAIR |
| Aid for Disaster - FEMA | 16,658 | 0 | 9,510 | 9,510 | GENERAL |
| Aid for Disaster - FEMA | (271,761) | 1,392,844 | 0 | 0 | TRANSPORTATION |
| Aid for Disaster - FHER | 4,311,395 | 1,677,651 | 1,965,000 | 1,965,000 | TRANSPORTATION |
| Forest Reserve Revenue | 67,743 | 68,420 | 0 | 0 | FEDERAL FOREST RESERVE TITLE III |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2008

| SOURCE CLASSIFICATION (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) | FUND (6) |
|---|---|---|---|---|---|
| **INTERGOVERNMENTAL REVENUES (Continued)** | | | | | |
| Forest Reserve Revenue | 135,486 | 136,841 | 136,841 | 136,841 | TRANSPORTATION |
| Grazing Fees | 8,623 | 3,969 | 3,900 | 3,900 | GRAZING FEES |
| Other In-Lieu Taxes | 1,782,856 | 1,819,881 | 1,861,738 | 1,861,738 | GENERAL |
| Other Federal Aid | 2,283,055 | 124,047 | 0 | 0 | AGING AND ADULT SERVICES |
| Other Federal Aid | 17,579,128 | 0 | 0 | 0 | E. C. D. |
| Other Federal Aid | 57,303,044 | 41,753,815 | 38,803,041 | 38,860,914 | GENERAL |
| Other Federal Aid | 0 | 0 | 0 | 0 | JUVENILE JUSTICE PROGRAM |
| Other Federal Aid | 1,050,145 | 60,646 | 0 | 0 | L.L.E.B.G. |
| Other Federal Aid | 0 | 2,890 | 1,440 | 1,440 | LIBRARY |
| Other Federal Aid | 1,898,087 | 739,872 | 500,000 | 500,000 | SHERIFF'S SPECIAL PROJECTS |
| Other Federal Aid | 286,402 | 2,621,604 | 1,200,000 | 1,200,000 | SOUTHWEST BORDER PROSECUTION |
| Other Federal Aid | 3,928,192 | 1,455,136 | 34,851,914 | 38,181,786 | SPECIAL AVIATION |
| Other Federal Aid | 2,486,905 | (700,238) | 1,184,560 | 1,184,560 | STATE - NNA CARRYOVER |
| Other Federal Aid | 0 | (352,666) | 0 | 0 | SUBSTANCE ABUSE |
| Other Federal Aid | (337,031) | 1,556,126 | 0 | 0 | TRANSPORTATION |
| **Other Governmental Aid:** | | | | | |
| Aid From Other Governmental Agencies | 322,171 | 467,492 | 2,779,293 | 3,332,545 | CAPITAL IMPROVEMENTS |
| Aid From Other Governmental Agencies | 220,578 | 428,328 | 300,000 | 300,000 | COMMUTER SERVICES |
| Aid From Other Governmental Agencies | 120,278 | 745 | 0 | 0 | COUNTY TRAIL SYSTEM |
| Aid From Other Governmental Agencies | 94,732 | 223,096 | 158,670 | 158,670 | CSA - DS |
| Aid From Other Governmental Agencies | 18,524,123 | 15,023,707 | 14,436,013 | 14,436,013 | GENERAL |
| Aid From Other Governmental Agencies | (1,792) | 221,766 | 291,412 | 291,412 | JUVENILE JUSTICE PROGRAM |
| Aid From Other Governmental Agencies | 12,751 | 6,812 | 0 | 0 | LIBRARY |
| Aid From Other Governmental Agencies | (30) | 0 | 0 | 0 | MUSEUM SPECIAL PROJECTS |
| Aid From Other Governmental Agencies | 1,149,316 | 1,556,644 | 1,029,047 | 1,054,544 | REGIONAL PARKS PROP 12 |
| Aid From Other Governmental Agencies | 346,885 | 517,627 | 2,297,268 | 2,297,268 | REGIONAL PARKS PROP 40 |
| Aid From Other Governmental Agencies | 3,080,984 | 3,168,699 | 4,373,641 | 4,255,998 | SHERIFF'S SPECIAL PROJECTS |
| Aid From Other Governmental Agencies | 0 | 90,503 | 15,000,000 | 15,000,000 | TRANSPORTATION |
| **TOTAL INTERGOVERNMENTAL REVENUES** | **1,217,381,172** | **1,297,299,696** | **1,274,759,359** | **1,284,479,560** | |
| **CHARGES FOR CURRENT SERVICES** | | | | | |
| Adoption Fees | 72,978 | 104,074 | 80,505 | 80,505 | GENERAL |
| Agricultural Services | 2,254,319 | 2,567,066 | 3,075,676 | 3,075,676 | GENERAL |
| Weed Abatement Contracts | 171,033 | 173,683 | 167,000 | 167,000 | GENERAL |
| SB 813 Implementation Cost | 6,773,297 | 9,116,410 | 6,800,000 | 6,800,000 | GENERAL |
| Assessment and Tax Collection Fees | 2,585,229 | 2,905,435 | 2,862,000 | 2,862,000 | GENERAL |
| Tax Sale Fees | 290,550 | 369,450 | 175,000 | 175,000 | GENERAL |
| Reimbursement Fee-Tax Deeded Property | 967,015 | 963,175 | 715,300 | 715,300 | GENERAL |
| Exclusion Fees | 148,200 | 169,152 | 135,000 | 135,000 | GENERAL |
| Auditing Fees | 222,650 | 316,362 | 281,178 | 281,178 | GENERAL |
| Accounting Services | 2,737,914 | 5,248,912 | 6,450,791 | 6,450,791 | GENERAL |
| Electronic Monitoring | 103,940 | 86,623 | 156,663 | 156,663 | GENERAL |
| Change of Plea | 65,251 | 71,209 | 65,000 | 65,000 | GENERAL |
| Probation Diversion Fees | 84,707 | 56,429 | 60,000 | 60,000 | GENERAL |
| Sealing of Records | 7,507 | 8,280 | 8,000 | 8,000 | GENERAL |
| Institutional Care and Services | 3,337,071 | 3,222,742 | 4,433,831 | 4,433,831 | GENERAL |
| Adult Supervision Fees | 634,416 | 698,619 | 645,000 | 645,000 | GENERAL |
| Juvenile Supervision Fees | 0 | 493 | 0 | 0 | CALICO MARKETING SVCS |
| Civil Process Service | 1,237,738 | 1,228,841 | 1,500,000 | 1,500,000 | GENERAL |
| Registration Fees | 0 | 266,844 | 760,000 | 760,000 | GENERAL |
| Registration Fees | 13,217 | 7,288 | 7,000 | 7,000 | REGISTRATION FEE PROJECTS |
| Jury Fees | 0 | 140 | 0 | 0 | GENERAL |
| Court Fees - Civil | 555,603 | 483,873 | 478,000 | 478,000 | ALTERNATE DISPUTE RESOLUTION |
| Court Fees - Civil | 172,600 | 2,154,422 | 2,016,677 | 2,016,677 | CENTRAL COURTHOUSE - SURCHARGE |
| Court Fees | 10,202,451 | 11,476,471 | 9,443,500 | 9,443,500 | GENERAL |
| Court Installment Fees | 148,825 | 114,400 | 115,000 | 115,000 | GENERAL |
| Reimbursement For Welfare Child Support | 2,016,987 | 1,390,050 | 1,557,991 | 1,557,991 | GENERAL |
| Health Fees | 723,290 | 1,042,466 | 1,402,760 | 1,402,760 | GENERAL |
| Health Service Fees | 27,498,108 | 33,490,716 | 132,427,479 | 132,427,479 | GENERAL |
| Vitals and Health Statistic Fees | 150,576 | 169,038 | 150,000 | 150,000 | MICROGRAPHICS FEES |
| Private Pay - Inpatient | 161,768 | 107,666 | 147,287 | 147,287 | GENERAL |
| Private Pay - Outpatient | 437,494 | 467,877 | 453,200 | 453,200 | GENERAL |
| California Childrens Services | 4,735 | 0 | 0 | 0 | E.C.D. |
| California Childrens Services | 1,987 | 21,184 | 1,000 | 1,000 | GENERAL |
| Coroner's Removal Fees | 166,330 | 214,115 | 163,000 | 163,000 | GENERAL |
| Coroner's Report Fees | 34,411 | 30,205 | 35,557 | 35,557 | GENERAL |
| Mental Health Services | 198,095 | 159,112 | 150,000 | 150,000 | GENERAL |
| Mental Health Services | 127,411 | 114,945 | 110,000 | 110,000 | DUI/PC 1000 PROGRAM |
| Humane Services | 1,179,465 | 840,767 | 926,735 | 926,735 | GENERAL |
| Telephone & Telegraph | 147,157 | 96,535 | 100,000 | 100,000 | GENERAL |
| Educational Services | 491,529 | 537,468 | 354,370 | 354,370 | GENERAL |
| Election Services | 2,893,663 | 1,037,151 | 3,660,000 | 3,660,000 | GENERAL |
| Estate Fees | 322,206 | 308,796 | 252,075 | 252,075 | GENERAL |
| Legal Services | 3,059 | 0 | 0 | 0 | CSA - DS |
| Legal Services | 5,835,022 | 6,638,298 | 5,232,209 | 5,232,209 | GENERAL |
| Legal Services - Justice Courts | 262,464 | 236,472 | 400,000 | 400,000 | GENERAL |
| SB 2557 Booking Fees-Accrued | (432,532) | (353,536) | 0 | 0 | GENERAL |
| Booking Fees | 3,269,706 | 2,717,143 | 3,000,000 | 3,000,000 | GENERAL |
| Law Enforcement Services | 93,013,761 | 113,322,489 | 116,693,605 | 118,681,382 | GENERAL |
| Law Enforcement Services | 3,045,817 | 3,141,628 | 3,513,487 | 3,513,487 | SHERIFF'S SPECIAL PROJECTS |
| Library Services | 1,104,983 | 1,167,014 * | 1,407,600 | 1,407,600 | LIBRARY |
| Substance Abuse Test Fee | 848 | 743 | 500 | 500 | GENERAL |
| Park and Recreation Fees | 108,537 | 107,461 | 105,000 | 105,000 | CALICO MARKETING SVCS |
| Park and Recreation Fees | 4,874,379 | 5,320,044 | 5,547,000 | 5,547,000 | GENERAL |
| Park and Recreation Fees | 94,619 | 320,203 | 190,000 | 190,000 | PARK MAINTENANCE & REPAIR |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2008

| SOURCE CLASSIFICATION (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) | FUND (6) |
|---|---|---|---|---|---|
| **CHARGES FOR CURRENT SERVICES (Continued)** | | | | | |
| Museum Admission Fees | 171,224 | 197,147 | 200,000 | 200,000 | GENERAL |
| Personnel Services | 266,700 | 320,684 | 322,300 | 322,300 | GENERAL |
| Credit Card Service Fees | 22,788 | 33,500 | 31,000 | 31,000 | GENERAL |
| Shipping Fees - ACR Vit Rec Only | 1,032 | 0 | 0 | 0 | GENERAL |
| Collection Fees | 2,831,181 | 3,981,405 | 4,354,140 | 4,366,768 | GENERAL |
| Vital Records | 698,642 | 785,285 | 720,000 | 720,000 | GENERAL |
| Sale of Public Information | 385,097 | 527,005 | 450,000 | 450,000 | GENERAL |
| County Clerk | 877,225 | 927,948 | 850,000 | 850,000 | GENERAL |
| Recording Fees | 154,262 | 154,602 | 150,000 | 150,000 | BIRTH & DEATH CERT SURCHARGE |
| Recording Fees | 14,388,321 | 11,790,192 | 12,387,493 | 12,387,493 | GENERAL |
| Micrographics Fees | 6,239,929 | 5,144,339 | 5,200,000 | 5,200,000 | MICROGRAPHICS |
| Adult Investigations Fees | 210,192 | 250,119 | 225,000 | 225,000 | GENERAL |
| Facilities Development Fees | 2,145,258 | 1,958,224 | 10,841,282 | 10,841,282 | SPECIAL TRANSPORTATION |
| Planning Services | 2,389,208 | 2,683,989 | 3,628,958 | 3,628,958 | GENERAL |
| Planning Services | 15,970 | 16,825 | 15,000 | 15,000 | TRANSPORTATION |
| Land Development Engineering Svcs | 3,141,329 | 3,530,641 | 5,042,271 | 5,042,271 | GENERAL |
| Land Development Engineering Svcs | 466,832 | 501,499 | 350,000 | 350,000 | TRANSPORTATION |
| EIR Consultant Fees | 782,735 | 883,522 | 1,785,071 | 1,785,071 | GENERAL |
| Security Bond Management Fees | 48,170 | 16,610 | 20,000 | 20,000 | TRANSPORTATION |
| Permit and Inspection Fees | 145,353 | 231,108 | 300,000 | 300,000 | TRANSPORTATION |
| Road and Street Services | 8,083 | 15,792 | 10,000 | 10,000 | TRANSPORTATION |
| Sanitation Services | 1,420,822 | 1,195,246 | 1,348,733 | 1,348,733 | GENERAL |
| Map Automation Fees | 22,849 | 25,337 | 18,000 | 18,000 | GENERAL |
| Aircraft Storage | 4,235 | 0 | 3,000 | 3,000 | GENERAL |
| Fuel Flowage | 62,402 | 99,118 | 112,524 | 112,524 | GENERAL |
| Landing Fees | 6,021 | 8,998 | 8,500 | 8,500 | GENERAL |
| Subrogation For Departments | 147,831 | 379,129 | 5,763 | 5,763 | GENERAL |
| Subrogation For Departments | 0 | 765,147 | 0 | 0 | SPECIAL TRANSPORTATION |
| Subrogation For Departments | 8,956 | 16,325 | 0 | 0 | TRANSPORTATION |
| Claim Cost Recoveries | 7,248 | 0 | 0 | 0 | GENERAL |
| Reimbursement for Indirect Costs | 20,228,547 | 20,726,617 | 25,196,750 | 25,196,750 | GENERAL |
| Reimbursement for Indirect Costs | 2,305 | 0 | 0 | 0 | J.E.S.D. |
| Other Services | 0 | 915 | 0 | 0 | AB212 TEACHER STIPENDS |
| Other Services | 720 | 14,365 | 0 | 0 | CAPITAL IMPROVEMENTS |
| Other Services | 180,980 | 198,275 | 200,000 | 200,000 | COMMUTER SERVICES |
| Other Services | (112,113) | (91,336) | 0 | 0 | CSA - DS |
| Other Services | 1,517,351 | 1,323,242 | 1,500,000 | 1,500,000 | DA SPECIAL PROJECTS |
| Other Services | 493,297 | 542,884 | 521,602 | 308,288 | DOMESTIC VIOLENCE/CHILD ABUSE |
| Other Services | 468,865 | 703,748 | 437,000 | 437,000 | EMPLOYEE BENEFITS AND SERVICES |
| Other Services | 20,255,998 | 21,806,305 | 19,320,543 | 19,710,183 | GENERAL |
| Other Services | 109,634 | 165,130 | 156,808 | 156,808 | SHERIFF'S SPECIAL PROJECTS |
| Other Services | 991,357 | 1,003,887 | 1,864,861 | 1,864,861 | SPECIAL TRANSPORTATION |
| Other Services | 134,980 | 86,620 | 91,509 | 91,509 | SURVEY MONUMENT |
| Other Services | 754,715 | 2,052,774 | 1,626,760 | 1,626,760 | TRANSPORTATION |
| ISD Direct Labor Services | 4,024,544 | 3,782,096 | 4,321,208 | 4,321,208 | GENERAL |
| Operating Revenue From Ouside Agencies | 34 | 0 | 0 | 0 | EMPLOYEE BENEFITS AND SERVICES |
| Operating Revenue From Ouside Agencies | 0 | 0 | 391,412 | 391,412 | ENTERPRISE ZONE - SAN BERNARDINO |
| Operating Revenue From Ouside Agencies | (15,141) | 0 | 0 | 0 | GENERAL |
| **TOTAL CHARGES FOR CURRENT SERVICES** | **266,628,351** | **303,211,701** | **422,421,464** | **424,598,195** | |
| **OTHER REVENUE** | | | | | |
| Discontinued Districts | 35 | 0 | 0 | 0 | GENERAL |
| Assessor Revenue/Municipal Court Suspense | 90,780 | 62,116 | 75,000 | 75,000 | GENERAL |
| PIMS Access Fee | 38,044 | 21,729 | 30,000 | 30,000 | GENERAL |
| Property Characteristics File | 0 | 12 | 0 | 0 | GENERAL |
| Revenue Applicable to Prior Years | 0 | 1,400 | 0 | 0 | AB212 TEACHER STIPENDS |
| Revenue Applicable to Prior Years | 950,000 | 167,915 | 0 | 0 | E. C. D. |
| Revenue Applicable to Prior Years | 115,945 | 85,030 | 5,000 | 5,000 | GENERAL |
| Revenue Applicable to Prior Years | 4,844 | 1,898 | 0 | 0 | PRESCHOOL SERVICES |
| Taxable Sales to the Public | 125,807 | 156,339 | 163,000 | 163,000 | GENERAL |
| Taxable Sales to the Public | 3,154 | 3,068 | 0 | 0 | SPECIAL TRANSPORTATION |
| Taxable Sales to the Public | 12,921 | (6,518) | 20,000 | 20,000 | TRANSPORTATION |
| Other Sales | 7,726 | 7,024 | 6,000 | 6,000 | CALICO MARKETING SVCS |
| Other Sales | 127 | 27 | 0 | 0 | CSA - DS |
| Other Sales | 203,638 | 292,202 | 209,000 | 209,000 | GENERAL |
| Other Sales | 3,984 | 5,469 | 926,500 | 926,500 | TRANSPORTATION |
| Cash Contributions | 20 | 5 | 45 | 45 | GENERAL |
| Contributions and Donations | 49,846 | 39,817 | 23,400 | 23,400 | GENERAL |
| Contributions and Donations | 12,318 | 9,602 | 0 | 0 | PRESCHOOL SERVICES |
| Litigation Settlement | 312,323 | 0 | 0 | 0 | GENERAL |
| Evidence and Seizures | 122,041 | 122,451 | 100,000 | 100,000 | SHERIFF'S SPECIAL PROJECTS |
| Evidence and Seizures | 0 | 1,644,883 | 0 | 0 | SPECIAL AVIATION |
| Other Revenues | 12,658 | (45,456) | 0 | 0 | AB212 TEACHER STIPENDS |
| Other Revenues | (4,121) | 325 | 0 | 0 | AGING AND ADULT SERVICES |
| Other Revenues | 35,105 | 39,006 | 7,802 | 7,802 | ARMC ARCHSTONE FOUNDATION |
| Other Revenues | (7,016) | 0 | 0 | 0 | ASSESSOR AB 818 |
| Other Revenues | 23,823 | 0 | 0 | 0 | BLOCKBUSTER PAVILION IMPS |
| Other Revenues | (485,000) | 0 | 0 | 0 | BOATING GRANT - MOABI REGIONAL |
| Other Revenues | 211,777 | 257,193 | 240,000 | 240,000 | CALICO MARKETING SVCS |
| Other Revenues | 2,214,400 | 1,538,391 | 0 | 7,664,093 | CAPITAL IMPROVEMENTS |
| Other Revenues | 116 | 0 | 0 | 0 | CHINO OPEN SPACE |
| Other Revenues | 61,680 | 0 | 0 | 0 | COUNTY TRAIL SYSTEM |
| Other Revenues | (5,220,166) | (8,216,328) | 600,000 | 600,000 | CSA - DS |
| Other Revenues | 62 | 0 | 0 | 0 | DA SPECIAL PROJECTS |
| Other Revenues | 20,432 | 89,162 | 25,000 | 25,000 | DOMESTIC VIOLENCE/CHILD ABUSE |
| Other Revenues | 4,134,292 | 6,013,239 | 3,894,789 | 3,894,789 | E. C. D. |
| Other Revenues | 1,622,536 | 1,819,587 | 2,109,307 | 2,133,108 | EMPLOYEE BENEFITS AND SERVICES |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2008

| SOURCE CLASSIFICATION (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) | FUND (6) |
|---|---|---|---|---|---|
| **OTHER REVENUE (Continued)** | | | | | |
| Other Revenues | (646) | 0 | 0 | 0 | FEDERAL FOREST RESERVE |
| Other Revenues | 11,857,413 | 10,730,208 | 9,021,669 | 9,021,669 | GENERAL |
| Other Revenues | 0 | 0 | 120,000 | 120,000 | GLEN HELEN AMPHITHEATER |
| Other Revenues | 0 | 25,000 | 25,000 | 25,000 | GLEN HELEN AMPHITHEATER REPAIRS |
| Other Revenues | (993) | 0 | 0 | 0 | GRAZING FEES |
| Other Revenues | 1,114 | 13,027 | 0 | 0 | J.E.S.D. |
| Other Revenues | 7,510 | 1,783 | 0 | 0 | JUST/MUNI ALCOHOL & DRUG PREV |
| Other Revenues | 80 | 5,460 | 0 | 0 | JUVENILE JUSTICE PROGRAM |
| Other Revenues | 512,015 | 1,104,332 | 317,800 | 317,800 | LIBRARY |
| Other Revenues | 428,630 | 425,182 | 395,270 | 297,270 | MARRIAGE LICENSE FEE PROGRAM |
| Other Revenues | 0 | 13 | 0 | 0 | MENTAL HEALTH PATIENT FUND |
| Other Revenues | 5,483 | 675 | 100 | 100 | MUSEUM SPECIAL PROJECTS |
| Other Revenues | (25,384) | (17,500) | 0 | 0 | PARK MAINT & REPAIRS |
| Other Revenues | 0 | 14,768 | 0 | 0 | PEDIATRIC TRAUMA |
| Other Revenues | 339,350 | 337,379 | 0 | 0 | PRESCHOOL SERVICES |
| Other Revenues | 200,000 | 0 | 0 | 0 | REGIONAL PARKS PROP 12 PROJECT |
| Other Revenues | 285,000 | 0 | 0 | 0 | REGIONAL PARKS PROP 40 PROJECT |
| Other Revenues | (20,560) | 0 | 0 | 0 | COMMUTER SERVICES |
| Other Revenues | 3,072,644 | 3,008,687 | 1,913,600 | 2,013,600 | SHERIFF'S SPECIAL PROJECTS |
| Other Revenues | 560 | 18,342 | 0 | 0 | SPECIAL AVIATION |
| Other Revenues | 273,391 | 14,312 | 0 | 0 | SPECIAL TRANSPORTATION |
| Other Revenues | 1,500 | 0 | 0 | 0 | SUBSTANCE ABUSE |
| Other Revenues | 16,958,783 | 17,750,757 | 18,000,000 | 18,000,000 | TOBACCO SETTLEMENT |
| Other Revenues | 1,690,665 | 4,019,660 | 400,000 | 400,000 | TRANSPORTATION |
| **TOTAL OTHER REVENUE** | **40,260,686** | **41,561,672** | **38,628,282** | **48,318,176** | |
| **OTHER FINANCING SOURCES** | | | | | |
| Operating Transfers In | 997,869 | 842,605 | 837,821 | 837,821 | AGING AND ADULT SERVICES |
| Operating Transfers In | 102,632,859 | 66,925,849 | 57,495,076 | 69,827,397 | CAPITAL IMPROVEMENTS |
| Operating Transfers In | 6,106,088 | 0 | 0 | 0 | CENTRAL COURTHOUSE - SURCHARGE |
| Operating Transfers In | 0 | 633,220 | 12,582 | 12,582 | COUNTY TRAIL SYSTEM |
| Operating Transfers In | 1,475,153 | 1,639,682 | 1,450,000 | 1,450,000 | COURTHOUSE FACILITIES - EXCESS |
| Operating Transfers In | 221,685 | 3,642,172 | 3,758,750 | 3,758,750 | CSA - DS |
| Operating Transfers In | 45,652,574 | 66,256,303 | 81,518,430 | 84,418,430 | GENERAL |
| Operating Transfers In | 500,000 | 0 | 0 | 0 | GENERAL PLAN UPDATE |
| Operating Transfers In | 3,806,850 | 985,600 | 761,850 | 1,099,850 | LIBRARY |
| Operating Transfers In | 289,060 | 0 | 0 | 0 | MICROGRAPHICS |
| Operating Transfers In | 150 | 0 | 0 | 0 | MUSEUM SPECIAL PROJECTS |
| Operating Transfers In | 397,738 | 0 | 31,100 | 31,100 | PARK MAINTENANCE AND REPAIR |
| Operating Transfers In | 1,000,000 | 2,230,295 | 2,297,858 | 2,297,858 | PROPERTY ASSESSMENT |
| Operating Transfers In | 922,641 | (383,745) | 0 | 0 | REGIONAL PARKS PROP 12 PROJECT |
| Operating Transfers In | 0 | 0 | 18,100 | 18,100 | REGIONAL PARKS PROP 40 PROJECT |
| Operating Transfers In | 92,143 | 0 | 0 | 0 | SHERIFF'S SPECIAL PROJECTS |
| Operating Transfers In | 0 | 1,723,987 | 0 | 0 | SOUTHWEST BORDER PROSECUTION |
| Operating Transfers In | 619,713 | 1,139,005 | 150,000 | 150,000 | SPECIAL AVIATION |
| Operating Transfers In | 0 | 703,706 | 0 | 0 | SPECIAL TRANSPORTATION |
| Operating Transfers In | 1,864 | 0 | 0 | 0 | TOBACCO TAX |
| Operating Transfers In | 12,750,000 | 8,199,732 | 0 | 0 | TRANSPORTATION |
| Operating Transfers In | 48,254 | 20,033 | 0 | 0 | UNIFIED PROPERTY SYSTEM |
| Sale of Fixed Assets | 10,328 | 0 | 0 | 0 | DA SPECIAL PROJECTS |
| Sale of Fixed Assets | 4,369 | 0 | 0 | 0 | E.C.D. |
| Sale of Fixed Assets | 825,068 | 389,733 | 387,907 | 387,907 | GENERAL |
| Sale of Fixed Assets | 9,930 | 0 | 0 | 0 | JUVENILE JUSTICE PROGRAM |
| Sale of Fixed Assets | 12,061 | 0 | 0 | 0 | PARK MAINTENANCE AND REPAIR |
| Sale of Fixed Assets | 7,025 | 1,640 | 0 | 0 | PRESCHOOL SERVICES |
| Sale of Fixed Assets | 1,228,500 | 1,203,000 | 0 | 0 | SHERIFF'S SPECIAL PROJECTS |
| Sale of Fixed Assets | 1,135,701 | 169,690 | 105,000 | 105,000 | TRANSPORTATION |
| Long-term Debt Proceeds | 560,000 | 0 | 13,112,660 | 13,112,660 | CAPITAL IMPROVEMENTS |
| Long-term Debt Proceeds | 45,166,164 | 0 | 0 | 0 | CSA - DS |
| Long-term Debt Proceeds | 495,000 | 0 | 0 | 0 | LIBRARY |
| Long-term Debt Proceeds | 3,500,000 | 2,500,000 | 0 | 0 | TRANSPORTATION |
| Residual Equity Transfers In | 757 | 0 | 0 | 0 | DISASTER RECOVERY FUND |
| Residual Equity Transfers In | 28,023,129 | 0 | 0 | 0 | GENERAL |
| Residual Equity Transfers In | 159 | 0 | 0 | 0 | MICROGRAPHICS |
| Residual Equity Transfers In | 656 | 0 | 0 | 0 | SHERIFF SPECIAL PROJECTS |
| Residual Equity Transfers In | (379,064) | 0 | 0 | 60,344 | SPECIAL AVIATION |
| Residual Equity Transfers Out | (27,913,522) | 0 | 0 | 0 | GENERAL |
| Residual Equity Transfers Out | (1,483) | 0 | 0 | 0 | HABITAT CONSERVATION PLAN |
| Residual Equity Transfers Out | (159) | 0 | 0 | 0 | MICROGRAPHICS |
| Residual Equity Transfers Out | (656) | 0 | 0 | 0 | SHERIFF SPECIAL PROJECTS |
| Residual Equity Transfers Out | 379,064 | 0 | 0 | (6,609) | SPECIAL AVIATION |
| Residual Equity Transfers Out | (1) | 0 | 0 | 0 | TOBACCO TAX |
| **TOTAL OTHER FINANCING SOURCES** | **230,577,668** | **158,822,507** | **161,937,134** | **177,561,190** | |
| **TOTAL FINANCING SOURCES** | **2,410,660,778** | **2,550,144,792** | **2,661,980,879** | **2,697,326,817** | |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 6

COUNTY OF SAN BERNARDINO
ANALYSIS OF CURRENT PROPERTY TAXES AND ASSESSED VALUATION
FOR FISCAL YEAR 2008

| Description | Apportionment from Countywide Tax Rate | Voter Approved Debt Rate | Voter Approved Debt Amount | Total |
|---|---|---|---|---|
| Current Secured Property Taxes | | | | |
| General Fund | 151,163,657 | 0 | 0 | 151,163,657 |
| County Library | 8,799,329 | 0 | 0 | 8,799,329 |
| Grand Total | 159,962,986 | 0 | 0 | 159,962,986 |
| Current Unsecured Property Taxes | | | | |
| General Fund | 6,011,530 | 0 | 0 | 6,011,530 |
| County Library | 349,936 | 0 | 0 | 349,936 |
| Grand Total | 6,361,466 | 0 | 0 | 6,361,466 |

COUNTYWIDE TAX BASE (In Thousands)

| | SECURED ROLL | | | | |
|---|---|---|---|---|---|
| | Locally Assessed | State Assessed | Total Secured | Unsecured Roll | Total Secured and Unsecured |
| Land | 43,887,016 | 587,912 | 44,474,928 | 0 | 44,474,928 |
| Improvements | 100,222,481 | 3,568,999 | 103,791,480 | 3,870,022 | 107,661,502 |
| Personal Property | 449,278 | 700,034 | 1,149,312 | 4,358,289 | 5,507,601 |
| Total Gross Assessed Valuation | 144,558,775 | 4,856,945 | 149,415,720 | 8,228,311 | 157,644,031 |
| Less Exemptions: | | | | | |
| Homeowners | 1,790,813 | 0 | 1,790,813 | 0 | 1,790,813 |
| Other | 3,166,311 | 0 | 3,166,311 | 434,634 | 3,600,945 |
| Total Net Assessed Valuation | 139,601,651 | 4,856,945 | 144,458,596 | 7,793,677 | 152,252,273 |
| Less Allowance for: | | | | | |
| Delinquencies: 4%, 0%, 4% | 5,584,066 | 0 | 5,778,344 | 311,747 | 6,090,091 |
| Identify: Redevelopment Increments | 37,298,358 | 1,069,505 | 38,367,863 | 3,512,410 | 41,880,273 |
| Adjusted Valuation for Estimated Tax Revenue Computation | 96,719,227 | 3,787,440 | 100,312,389 | 3,969,520 | 104,281,909 |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 7

COUNTY OF SAN BERNARDINO
SUMMARY OF FINANCING REQUIREMENTS BY FUNCTION AND FUND
FOR FISCAL YEAR 2008

| DESCRIPTION (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) |
|---|---|---|---|---|
| **SUMMARIZATION BY FUNCTION:** | | | | |
| General | 338,955,864 | 361,277,912 | 527,459,175 | 516,967,973 |
| Public Protection | 699,555,918 | 772,302,364 | 819,343,403 | 828,354,377 |
| Public Ways and Facilities | 74,863,555 | 83,647,204 | 125,335,652 | 129,768,413 |
| Health and Sanitation | 375,135,757 | 391,929,622 | 580,181,324 | 580,920,903 |
| Public Assistance | 804,683,536 | 803,851,336 | 869,393,060 | 876,012,731 |
| Education | 20,495,972 | 19,125,149 | 22,322,962 | 22,984,785 |
| Recreation and Cultural Services | 15,528,907 | 20,506,331 | 25,989,073 | 27,474,461 |
| Total Specific Financing Uses | 2,329,219,508 | 2,452,639,919 | 2,970,024,649 | 2,982,483,643 |
| Appropriation for Contingencies | 0 | 0 | 202,217,848 | 221,496,014 |
| **Subtotal - Estimated Financing Uses** | **2,329,219,508** | **2,452,639,919** | **3,172,242,497** | **3,203,979,657** |
| Provisions for Reserves & Designations | 0 | 0 | 14,544,909 | 14,544,909 |
| **TOTAL FINANCING REQUIREMENTS** | **2,329,219,508** | **2,452,639,919** | **3,186,787,406** | **3,218,524,566** |
| **SUMMARIZATION BY FUND:** | | | | |
| General Fund | 1,920,291,318 | 2,044,370,320 | 2,339,126,825 | 2,359,384,741 |
| Restricted General Fund | 69,283,462 | 39,380,354 | 82,088,255 | 101,266,565 |
| Transportation | 62,139,693 | 67,567,749 | 98,139,617 | 101,102,388 |
| County Library | 17,867,292 | 16,405,837 | 18,014,357 | 18,676,180 |
| Economic and Community Development | 24,763,112 | 25,635,360 | 47,006,766 | 49,461,751 |
| Aging and Adult Services | 5,186,464 | 4,846,078 | 6,154,593 | 6,199,887 |
| Job and Employment Services | 12,586,218 | 11,873,040 | 13,774,477 | 13,774,477 |
| Central Courthouse - Surcharge | 0 | 0 | 15,576,967 | 15,576,967 |
| AB 75 Tobacco Tax Program | 1,409,363 | 2,885,810 | 2,052,057 | 2,258,056 |
| Special Aviation | 5,018,373 | 8,208,888 | 41,307,671 | 42,347,587 |
| Local Law Enforcement Block Grant | 1,034,793 | 795,894 | 714,181 | 735,181 |
| Sheriff's Special Projects | 10,420,403 | 16,344,947 | 21,624,611 | 19,919,926 |
| Special Transportation | 9,653,903 | 12,674,520 | 45,692,968 | 46,293,747 |
| Preschool Services Department | 37,652,576 | 37,921,768 | 38,741,449 | 38,768,663 |
| Micrographics Fees | 3,851,578 | 4,585,084 | 20,006,725 | 22,764,657 |
| Capital Improvements | 77,321,132 | 70,268,460 | 177,197,565 | 137,057,617 |
| DA Special Projects | 5,389,358 | 5,909,494 | 9,366,540 | 9,191,640 |
| Probation Asset Forfeiture | 8,359 | 10,152 | 65,054 | 71,563 |
| Property Assessment and Revenue for Education | 2,052,280 | 2,133,002 | 2,454,076 | 2,628,254 |
| Mental Health Services Act | 938,627 | 5,278,776 | 40,314,277 | 49,141,817 |
| Habitat Conservation Program | 150,276 | 0 | 0 | 0 |
| Substance Abuse and Crime Prevention | 6,891,758 | 5,982,214 | 6,360,846 | 6,257,075 |
| AB 212 Teacher Stipends | 652,118 | 0 | 0 | 0 |
| General Plan Update | 518,822 | 501,361 | 61,635 | 39,908 |
| Regional Parks Prop 12 Project | 1,752,311 | 1,824,323 | 728,100 | 718,100 |
| Regional Parks Prop 40 Project | 64,577 | (82,222) | 2,383,407 | 2,781,037 |
| Museum Special Projects | (3,843) | 142,632 | 507,000 | 435,258 |
| Mental Health Patient Fund | 0 | 0 | 0 | 13 |
| ARMC Archstone Foundation | 0 | 41,791 | 42,012 | 44,509 |
| Registration Fee Projects | 560,000 | 0 | 57,775 | 54,159 |
| State Bio-Terrorism | 2,864,139 | 2,242,714 | 3,996,068 | 4,266,694 |
| Central Courthouse Seismic Retrofit | 6,106,088 | 0 | 0 | 0 |
| Courthouse Facilities - Excess 25% | 3,000,000 | 0 | 3,616,095 | 7,355,715 |
| Tobacco Settlement Agreement | 15,000,000 | 22,933,000 | 26,585,327 | 27,434,886 |
| Tobacco Use Reduction Now | 0 | 0 | 404,454 | 404,454 |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 7

COUNTY OF SAN BERNARDINO
SUMMARY OF FINANCING REQUIREMENTS BY FUNCTION AND FUND
FOR FISCAL YEAR 2008

| DESCRIPTION (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) |
|---|---|---|---|---|
| Boating Grant - Moabi Regional | 266,815 | (55,150) | 0 | 0 |
| County Trail System | 289,838 | 4,155,844 | 6,053,583 | 6,053,583 |
| Survey Monument Preservation | 139,489 | 59,693 | 535,781 | 513,854 |
| County Fish and Game | 21,528 | 2,810 | 27,880 | 32,408 |
| Off-Highway Vehicle License Fees | 0 | 14,422 | 762,434 | 763,731 |
| California Grazing Fees | 0 | 0 | 137,685 | 137,685 |
| Birth and Death Certificate Surcharge Fees | 111,381 | 117,466 | 590,211 | 589,664 |
| DUI/PC 1000 Program | 130,000 | 156,245 | 310,394 | 316,662 |
| Commuter Services | 480,502 | 273,662 | 889,117 | 1,188,838 |
| Employee Benefits and Services | 2,438,061 | 2,149,772 | 4,009,530 | 4,018,529 |
| State - NNA Carryover Program | 1,897,894 | 2,037,530 | 3,774,810 | 7,186,110 |
| Just/Muni Alcohol and Drug Prevention | 400,000 | 437,000 | 1,072,843 | 1,108,779 |
| Domestic Violence/Child Abuse | 191,171 | 591,414 | 850,000 | 1,250,000 |
| Marriage License Fee Program | 304,238 | 448,142 | 463,495 | 663,495 |
| Redemption Maintenance | 0 | 0 | 170,606 | 170,606 |
| Performance Based Fines | 0 | 229,597 | 268,589 | 306,451 |
| Alternate Dispute Resolution Program | 594,780 | 544,818 | 605,400 | 733,880 |
| Federal Forest Reserve Title III | 132,572 | 67,743 | 0 | 9,358 |
| Disaster Recovery Fund | 9,259 | 43,808 | 75,039 | 82,227 |
| Glen Helen Amphitheater | 1,039,182 | 1,211,563 | 2,047,045 | 1,929,877 |
| Glen Helen Amphitheater Improvements | 4,077 | 0 | 255,448 | 255,448 |
| Chino Open Space Project | 487,636 | 324,385 | 6,949,149 | 7,105,752 |
| Juvenile Justice Program | 5,681,989 | 6,498,885 | 8,368,198 | 8,394,894 |
| Vector Control Program | 1,877,750 | 1,592,378 | 3,690,915 | 3,832,567 |
| County Redevelopment Agency | 7,188,140 | 19,773,761 | 72,925,108 | 77,267,764 |
| Park Maintenance and Repairs | 636,914 | 844,874 | 414,623 | 637,418 |
| Calico Marketing Services | 423,487 | 398,292 | 449,507 | 451,979 |
| Unified Property System | 48,254 | 20,406 | 0 | 0 |
| Southwest Border Prosecution Initiative | 0 | 19,216 | 5,728,670 | 5,861,949 |
| Enterprise Zone - San Bernardino Valley | 0 | 0 | 391,412 | 391,412 |
| Pediatric Trauma | 0 | 0 | 424,941 | 337,337 |
| Hospital Preparedness | 0 | 0 | 383,243 | 518,850 |
| **TOTAL FINANCING REQUIREMENTS** | **2,329,219,508** | **2,452,639,919** | **3,186,787,406** | **3,218,524,579** |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY FINANCING REQUIREMENTS
FOR FISCAL YEAR 2008

| DESCRIPTION (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) |
|---|---|---|---|---|
| Total Specific Financing Uses | 2,329,219,508 | 2,452,639,919 | 2,970,024,649 | 2,982,483,643 |
| **APPROPRIATION FOR CONTINGENCIES:** | | | | |
| General Fund | 0 | 0 | 76,712,210 | 58,098,896 |
| Restricted General Fund | 0 | 0 | 39,512,156 | 58,690,466 |
| Special Aviation | 0 | 0 | 0 | 1,046,051 |
| Transportation | 0 | 0 | 7,000,000 | 7,000,000 |
| Economic and Community Development | 0 | 0 | 8,599,692 | 7,986,699 |
| Aging and Adult Services | 0 | 0 | 1,352,546 | 1,352,546 |
| Sheriff Special Projects | 0 | 0 | 3,337,816 | 2,427,792 |
| Special Transportation | 0 | 0 | 14,817,679 | 14,105,071 |
| Micrographics Fees | 0 | 0 | 4,035,745 | 7,733,677 |
| Local Law Enforcement Block Grant | 0 | 0 | 5,503 | 3,326 |
| DA Special Projects | 0 | 0 | 2,928,374 | 2,753,474 |
| Property Assessment and Revenue For Education | 0 | 0 | 0 | 174,178 |
| Mental Health Services Act | 0 | 0 | 2,008,472 | 10,836,012 |
| Substance Abuse and Crime Prevention | 0 | 0 | 152,833 | 49,062 |
| State Bio-Terrorism | 0 | 0 | 710,280 | 980,906 |
| Tobacco Settlement Agreement | 0 | 0 | 11,585,327 | 12,434,886 |
| Tobacco Use Reduction Now | 0 | 0 | 3,000 | 3,000 |
| Birth and Death Certificate Surcharge Fees | 0 | 0 | 323,211 | 322,664 |
| DUI/PC 1000 Program | 0 | 0 | 115,987 | 122,255 |
| Commuter Services | 0 | 0 | 276,842 | 576,563 |
| Employee Benefits and Services | 0 | 0 | 1,271,733 | 1,256,931 |
| State - NNA Carryover Program | 0 | 0 | 1,274,810 | 4,686,110 |
| Just/Muni Alcohol and Drug Prevention | 0 | 0 | 665,843 | 701,779 |
| Performance Based Fines | 0 | 0 | 183,089 | 220,951 |
| Glen Helen Amphitheater | 0 | 0 | 669,045 | 551,877 |
| Chino Open Space Project | 0 | 0 | 6,426,699 | 6,426,699 |
| Juvenile Justice Program | 0 | 0 | 1,584,848 | 1,611,544 |
| Vector Control Program | 0 | 0 | 1,752,423 | 1,894,075 |
| Southwest Border Prosecution Initiative | 0 | 0 | 5,678,526 | 5,811,805 |
| Pediatric Trauma | 0 | 0 | 20,211 | 0 |
| Hospital Preparedness | 0 | 0 | 9,871 | 145,478 |
| County Redevelopment Agency | 0 | 0 | 9,203,077 | 11,491,241 |
| Total Appropriation for Contingencies | 0 | 0 | 202,217,848 | 221,496,014 |
| **Subtotal - Total Estimated Financing Uses** | **2,329,219,508** | **2,452,639,919** | **3,172,242,497** | **3,203,979,657** |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY FINANCING REQUIREMENTS
FOR FISCAL YEAR 2008

| DESCRIPTION (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) |
|---|---|---|---|---|
| **PROVISIONS FOR RESERVES/DESIGNATIONS:** | | | | |
| General Fund | 0 | 0 | 14,544,909 | 14,544,909 |
| Total Provisions for Reserves/Designations | 0 | 0 | 14,544,909 | 14,544,909 |
| **TOTAL FINANCING REQUIREMENTS** | **2,329,219,508** | **2,452,639,919** | **3,186,787,406** | **3,218,524,566** |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2008

| BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY) (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) |
|---|---|---|---|---|
| GENERAL FUNCTION | | | | |
| Legislative and Administrative: | | | | |
| Board of Supervisors | 5,913,543 | 6,103,887 | 6,607,236 | 6,879,883 |
| County Administrative Office | 3,902,621 | 4,133,535 | 4,888,487 | 5,299,244 |
| Clerk of the Board | 1,668,685 | 1,365,483 | 1,473,105 | 1,492,677 |
| High Priority Policy Needs | 1,124,474 | 1,443,023 | 2,500,000 | 5,812,788 |
| Future Local Financing | 0 | 0 | 0 | 10,000,000 |
| Franchise Administration | 201,689 | 204,940 | 304,387 | 304,387 |
| Legislative Costs | 410,237 | 291,173 | 894,675 | 898,405 |
| Litigation Proceeds and Uses | 438,320 | 15,441 | 388,681 | 388,681 |
| Total Legislative and Administrative | 13,659,569 | 13,557,481 | 17,056,571 | 31,076,065 |
| Finance: | | | | |
| Auditor/Controller | 15,071,303 | 15,467,100 | 19,333,051 | 19,357,354 |
| Assessor | 14,509,373 | 16,911,826 | 17,837,581 | 18,354,905 |
| Financial Administration | 87,747,196 | 95,252,548 | 40,501,106 | 46,141,140 |
| Purchasing | 1,119,615 | 1,265,412 | 1,302,167 | 1,307,588 |
| Treasurer-Tax Collector | 16,063,349 | 17,128,241 | 21,630,694 | 21,653,245 |
| AB 818 Project | 2,052,280 | 2,133,002 | 2,454,076 | 2,454,076 |
| Redemption Maintenance | 0 | 0 | 170,606 | 170,606 |
| Unified Property System | 48,254 | 20,406 | 0 | 0 |
| Total Finance | 136,611,369 | 148,178,535 | 103,229,281 | 109,438,914 |
| Counsel: | | | | |
| County Counsel | 9,145,839 | 10,150,981 | 9,431,186 | 9,910,938 |
| Personnel: | | | | |
| Human Resources | 6,248,060 | 7,548,503 | 7,184,690 | 7,491,561 |
| Human Resources - Occupational Health | (69,470) | 366,072 | 1,048,542 | 1,048,542 |
| Human Resources - Unemployment Insurance | 2,942,702 | 2,872,222 | 4,000,500 | 4,000,500 |
| Total Personnel | 9,121,292 | 10,786,797 | 12,233,732 | 12,540,603 |
| Elections: | | | | |
| Registrar of Voters | 5,825,181 | 11,090,278 | 9,424,117 | 11,694,748 |
| Property Management: | | | | |
| Architecture and Engineering | 606,178 | 402,425 | 585,320 | 585,320 |
| Facilities Management Department | 13,706,972 | 14,483,106 | 14,804,146 | 14,465,324 |
| Joint Powers Lease Purchase Payments | 20,987,980 | 20,147,355 | 20,612,356 | 21,437,356 |
| Rents | 239,335 | 43,748 | 101,179 | 101,179 |
| Real Estate Services | 2,092,316 | 2,229,074 | 2,634,078 | 2,647,980 |
| Utilities | 14,719,997 | 17,393,161 | 17,544,618 | 17,238,336 |
| Total Property Management | 52,352,778 | 54,698,868 | 56,281,697 | 56,475,495 |
| Plant Acquisition: | | | | |
| Capital Improvements Fund | 77,321,132 | 70,268,460 | 177,197,565 | 137,057,617 |
| Special Aviation - State | 5,018,373 | 8,208,888 | 41,307,671 | 41,301,536 |
| Central Courthouse Seismic Retrofit | 6,106,088 | 0 | 0 | 0 |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2008

| BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY) (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) |
|---|---|---|---|---|
| GENERAL FUNCTION (Continued) | | | | |
| Courthouse Facilities - Excess 25% | 3,000,000 | 0 | 3,616,095 | 7,355,715 |
| Central Courthouse Surcharge | 0 | 0 | 15,576,967 | 15,576,967 |
| Total Plant Acquisition | 91,445,594 | 78,477,348 | 237,698,298 | 201,291,835 |
| Other General: | | | | |
| Public Services Group | 1,556,542 | 2,024,312 | 1,859,387 | 1,971,766 |
| Systems Development | 12,049,561 | 12,539,551 | 16,522,875 | 16,791,086 |
| Victor Valley RDA | 145,867 | 178,158 | 1,009,289 | 1,056,238 |
| San Sevaine RDA | 6,243,812 | 18,281,947 | 60,802,105 | 61,868,212 |
| Cedar Glen RDA | 430,300 | 1,267,593 | 1,805,052 | 2,278,195 |
| Mission Boulevard RDA | 35,644 | 26,461 | 105,585 | 129,016 |
| Bloomington RDA | 193,455 | 17,778 | 0 | 183,032 |
| Muscoy RDA | 139,061 | 1,824 | 0 | 261,830 |
| Total Other General | 20,794,243 | 34,337,624 | 82,104,293 | 84,539,375 |
| **TOTAL GENERAL FUNCTION** | **338,955,864** | **361,277,912** | **527,459,175** | **516,967,973** |
| PUBLIC PROTECTION FUNCTION | | | | |
| Judicial: | | | | |
| Court Facilities Payments | 0 | 31,010 | 57,300 | 869,933 |
| Court Property Management | 0 | 0 | 0 | 437,165 |
| Court Facilities/Judicial Benefits | 1,854,275 | 1,656,764 | 1,992,692 | 1,786,037 |
| District Attorney | 46,663,607 | 53,185,916 | 58,111,614 | 59,051,132 |
| District Attorney - Child Support/Abduction | 39,268,322 | 40,621,183 | 40,625,040 | 40,682,913 |
| Family Law Program | 277,110 | 192,573 | 374,691 | 374,691 |
| Grand Jury | 247,928 | 288,215 | 343,249 | 343,249 |
| Indigent Defense - Trial Courts | 9,624,813 | 8,597,066 | 9,216,188 | 9,212,572 |
| Law and Justice Group | 147,980 | 146,887 | 226,399 | 232,951 |
| Public Defender | 24,301,875 | 28,803,313 | 31,639,820 | 33,823,747 |
| Court Ordered Placements | 2,022,143 | 2,502,454 | 3,808,330 | 3,308,330 |
| Trial Courts - Local Support Payments | 31,973,487 | 35,361,083 | 32,550,674 | 32,550,674 |
| District Attorney - Real Estate Fraud | 1,095,371 | 1,335,055 | 1,631,085 | 1,631,085 |
| District Attorney - Auto Insurance Fraud | 776,553 | 922,560 | 926,433 | 926,433 |
| District Attorney - Worker's Comp. Ins. Fraud | 1,034,515 | 1,502,467 | 1,655,385 | 1,655,385 |
| Drug Forfeiture/Hazardous Waste Awards | 2,482,919 | 2,149,412 | 2,225,263 | 2,225,263 |
| Marriage License Fee Program | 304,238 | 448,142 | 463,495 | 663,495 |
| Local Law Enforcement Block Grant | 1,034,793 | 867,545 | 883,688 | 906,934 |
| Alternate Dispute Resolution Program | 594,780 | 544,818 | 605,400 | 733,880 |
| Southwest Border Initiative | 0 | 19,216 | 50,144 | 50,144 |
| Probation Asset Forfeiture - 15% | 2,000 | 0 | 11,816 | 13,903 |
| Asset Forfeiture - Probation | 6,359 | 10,152 | 53,238 | 57,660 |
| Total Judicial | 163,713,067 | 179,185,831 | 187,451,944 | 191,537,576 |
| Police Protection: | | | | |
| Sheriff - Law Enforcement Services | 354,782,886 | 388,970,484 | 396,147,041 | 402,004,318 |
| Sheriff's Special Projects | 10,420,403 | 16,273,296 | 18,111,785 | 17,317,055 |
| Total Police Protection | 365,203,289 | 405,243,780 | 414,258,826 | 419,321,373 |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2008

| BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY) (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) |
|---|---|---|---|---|
| PUBLIC PROTECTION FUNCTION (Continued) | | | | |
| Detention and Correction: | | | | |
| Probation | 44,924,228 | 104,096,784 | 113,688,145 | 113,707,485 |
| Probation - Institution Costs | 47,031,615 | 0 | 0 | 0 |
| Juvenile Justice Program | 5,681,989 | 6,498,885 | 6,783,350 | 6,783,350 |
| Total Detention and Correction | 97,637,832 | 110,595,668 | 120,471,495 | 120,490,835 |
| Protective Inspection: | | | | |
| Agriculture, Weights and Measures | 5,396,168 | 5,875,749 | 6,497,864 | 6,517,685 |
| Weed Abatement | 2,086,905 | 2,371,623 | 2,867,674 | 2,867,674 |
| Total Protective Inspection | 7,483,073 | 8,247,371 | 9,365,538 | 9,385,359 |
| Other Protection: | | | | |
| Land Use Services - Advance Planning | 2,201,700 | 2,604,064 | 4,064,230 | 4,064,230 |
| Land Use Services - Building and Safety | 7,840,181 | 8,734,642 | 10,218,677 | 10,218,677 |
| Land Use Services - Code Enforcement | 3,460,524 | 4,484,907 | 4,406,959 | 5,165,959 |
| Land Use Services - Current Planning | 2,514,949 | 2,962,050 | 3,406,036 | 3,406,036 |
| Local Agency Formation Commission | 181,667 | 231,000 | 338,215 | 338,215 |
| Land Use Services - Admin | 169 | 176 | 0 | 0 |
| Public Guardian | 549,681 | 784,705 | 1,124,837 | 1,124,837 |
| Land Use Services - Surveyor | 3,429,546 | 3,803,190 | 5,400,409 | 5,400,409 |
| Habitat Conservation Program | 150,276 | 0 | 0 | 0 |
| General Plan Update | 518,822 | 501,361 | 61,635 | 39,908 |
| State Bio-Terrorism | 2,864,139 | 2,242,714 | 3,285,788 | 3,285,788 |
| Preschool Services Department | 37,652,576 | 37,921,768 | 38,741,449 | 38,768,663 |
| Survey Monument Preservation | 139,489 | 59,693 | 535,781 | 513,854 |
| County Fish and Game | 21,528 | 2,810 | 27,880 | 32,408 |
| California Grazing Fees | 0 | 0 | 137,685 | 137,685 |
| Micrographics Fees | 3,851,578 | 4,585,084 | 15,970,980 | 15,030,980 |
| Federal Forest Reserve Title III | 132,572 | 67,743 | 0 | 9,358 |
| Disaster Recovery Fund | 9,259 | 43,808 | 75,039 | 82,227 |
| Total Other Protection | 65,518,657 | 69,029,713 | 87,795,600 | 87,619,234 |
| **TOTAL PUBLIC PROTECTION FUNCTION** | **699,555,918** | **772,302,364** | **819,343,403** | **828,354,377** |
| PUBLIC WAYS AND FACILITIES FUNCTION | | | | |
| Public Ways: | | | | |
| Special Transportation | 9,653,903 | 12,674,520 | 30,875,289 | 32,188,676 |
| Road Operations | 62,139,693 | 67,567,749 | 91,139,617 | 94,102,388 |
| Chino Open Space Project | 487,636 | 324,385 | 522,450 | 679,053 |
| Total Public Ways | 72,281,233 | 80,566,654 | 122,537,356 | 126,970,117 |
| Transportation Terminals: | | | | |
| Airports | 2,582,322 | 3,080,550 | 2,798,296 | 2,798,296 |
| **TOTAL PUBLIC WAYS AND FACILITIES FUNCTION** | **74,863,555** | **83,647,204** | **125,335,652** | **129,768,413** |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2008

| BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY) (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) |
|---|---|---|---|---|
| HEALTH AND SANITATION FUNCTION | | | | |
| Health: | | | | |
| Public Health | 76,432,805 | 78,609,657 | 86,269,539 | 86,748,420 |
| Tobacco Use Reduction Now | 0 | 0 | 401,454 | 401,454 |
| Birth and Death Certificate Surcharge | 111,381 | 117,466 | 267,000 | 267,000 |
| Commuter Services | 480,502 | 273,662 | 612,275 | 612,275 |
| Employee Benefits | 2,438,061 | 2,149,772 | 2,737,797 | 2,761,598 |
| Performance Based Fines | 0 | 229,597 | 0 | 0 |
| Vector Control Program | 1,877,750 | 1,592,378 | 1,938,492 | 1,938,492 |
| Total Health | 81,340,498 | 82,972,532 | 92,226,557 | 92,729,239 |
| Hospital Care: | | | | |
| Office of Alcohol & Drug Services | 17,372,212 | 21,516,624 | 22,108,176 | 22,108,176 |
| California Children's Services | 14,054,913 | 15,083,112 | 19,246,486 | 19,246,486 |
| Ambulance Reimbursement | 471,838 | 472,501 | 472,501 | 472,501 |
| Health Care Costs | 53,624,875 | 61,720,187 | 159,460,336 | 159,507,612 |
| Mental Health | 119,212,075 | 131,031,947 | 178,518,273 | 178,566,791 |
| Health Realignment | 69,283,462 | 39,380,354 | 42,576,099 | 42,576,099 |
| Mental Health Services Act | 938,627 | 5,278,776 | 38,305,805 | 38,305,805 |
| AB 75 Tobacco Tax Program | 1,409,363 | 2,885,810 | 2,052,057 | 2,258,056 |
| Substance Abuse | 0 | 5,982,214 | 6,208,013 | 6,208,013 |
| ARMC Archstone Foundation | 0 | 41,791 | 42,012 | 44,509 |
| Tobacco Settlement Agreement | 15,000,000 | 22,933,000 | 15,000,000 | 15,000,000 |
| DUI/PC 1000 Program | 130,000 | 156,245 | 194,407 | 194,407 |
| State - NNA Carryover Program | 1,897,894 | 2,037,530 | 2,500,000 | 2,500,000 |
| Just/Muni Alcohol and Drug Prevention | 400,000 | 437,000 | 407,000 | 407,000 |
| Performance Based Fines | 0 | 0 | 85,500 | 85,500 |
| Pediatric Trauma | 0 | 0 | 404,730 | 337,337 |
| Hospital Preparedness | 0 | 0 | 373,372 | 373,372 |
| Total Hospital Care | 293,795,259 | 308,957,091 | 487,954,767 | 488,191,664 |
| **TOTAL HEALTH AND SANITATION FUNCTION** | **375,135,757** | **391,929,622** | **580,181,324** | **580,920,903** |
| PUBLIC ASSISTANCE FUNCTION | | | | |
| Administration: | | | | |
| Social Services Group | 319,982,665 | 336,164,096 | 359,032,720 | 359,284,134 |
| Domestic Violence & Child Abuse Services | 1,193,988 | 1,627,970 | 1,970,307 | 1,970,307 |
| Substance Abuse | 6,891,758 | 0 | 0 | 0 |
| AB 212 Teacher Stipends | 652,118 | 0 | 0 | 0 |
| Aging and Adult Services | 14,981,371 | 15,993,915 | 16,119,367 | 16,164,661 |
| Domestic Violence/Child Abuse | 191,171 | 591,414 | 850,000 | 1,250,000 |
| Total Administration | 343,893,070 | 354,377,394 | 377,972,394 | 378,669,102 |
| Aid Programs: | | | | |
| Child Care | 79,183,003 | 75,310,636 | 85,905,228 | 85,905,228 |
| Children's Out of Home Care | 464,594 | 705,511 | 777,722 | 777,722 |
| Aid to Adoptive Children | 29,040,361 | 32,515,990 | 39,467,626 | 39,467,626 |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2008

| BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY) (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) |
|---|---|---|---|---|
| PUBLIC ASSISTANCE FUNCTION (Continued) | | | | |
| Foster Care | 94,195,015 | 85,014,346 | 85,012,850 | 85,012,850 |
| Refugee Cash Assistance Program | 35,292 | 3,397 | 100,000 | 100,000 |
| Cash Assistance For Immigrants | 582,656 | 548,136 | 611,254 | 611,254 |
| AFDC - Family Group | 193,115,319 | 186,254,610 | 191,880,000 | 191,880,000 |
| Kinship Guardianship | 3,988,895 | 4,449,022 | 6,984,009 | 6,984,009 |
| Seriously Emotionally Disturbed | 3,910,719 | 3,882,573 | 4,761,913 | 4,761,913 |
| AFDC - Unemployed Parents | 13,484,314 | 13,750,366 | 15,674,688 | 15,674,688 |
| Total Aid Programs | 418,000,168 | 402,434,587 | 431,175,290 | 431,175,290 |
| General Relief: | | | | |
| Aid to Indigents | 1,026,963 | 1,070,106 | 1,181,027 | 1,181,027 |
| Veterans' Services: | | | | |
| Veterans' Affairs | 1,301,853 | 1,376,320 | 1,443,936 | 1,479,719 |
| Other Assistance: | | | | |
| Economic and Community Development | 27,875,263 | 32,719,889 | 43,845,936 | 49,733,116 |
| Job Employment Services | 12,586,218 | 11,873,040 | 13,774,477 | 13,774,477 |
| Total Other Assistance | 40,461,481 | 44,592,929 | 57,620,413 | 63,507,593 |
| **TOTAL PUBLIC ASSISTANCE FUNCTION** | **804,683,536** | **803,851,336** | **869,393,060** | **876,012,731** |
| EDUCATION FUNCTION | | | | |
| School Administration: | | | | |
| School Claims | 2,628,680 | 2,719,313 | 4,308,605 | 4,308,605 |
| Total School Administration | 2,628,680 | 2,719,313 | 4,308,605 | 4,308,605 |
| Library: | | | | |
| County Library | 17,867,292 | 16,405,837 | 18,014,357 | 18,676,180 |
| **TOTAL EDUCATION FUNCTION** | **20,495,972** | **19,125,149** | **22,322,962** | **22,984,785** |
| RECREATION AND CULTURAL SERVICES FUNCTION | | | | |
| Recreation Facilities: | | | | |
| Regional Parks | 7,635,823 | 8,398,715 | 9,156,789 | 10,088,762 |
| Regional Parks Prop 12 Project | 1,752,311 | 1,824,323 | 728,100 | 718,100 |
| Regional Parks Prop 40 Project | 64,577 | (82,222) | 2,383,407 | 2,781,037 |
| Boating Grant - Moabi Regional | 266,815 | (55,150) | 0 | 0 |
| County Trail System | 289,838 | 4,155,844 | 6,053,583 | 6,053,583 |
| Off-Highway Vehicle License Fees | 0 | 14,422 | 762,434 | 763,731 |
| Glen Helen Amphitheater | 1,039,182 | 1,211,563 | 1,378,000 | 1,378,000 |
| Blockbuster Pavilion Improvements | 4,077 | 0 | 255,448 | 255,448 |
| Park Maintenance and Repairs | 636,914 | 844,874 | 414,623 | 637,418 |
| Calico Marketing Services | 423,487 | 398,292 | 449,507 | 451,979 |
| Total Recreation Facilities | 12,113,024 | 16,710,660 | 21,581,891 | 23,128,058 |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2008

| BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY) (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) |
|---|---|---|---|---|
| RECREATION AND CULTURAL SERVICES FUNCTION (Continued) | | | | |
| Culture: | | | | |
| County Museum | 3,419,727 | 3,653,039 | 3,900,182 | 3,911,145 |
| Museum Special Projects | (3,843) | 142,632 | 507,000 | 435,258 |
| Total Culture | 3,415,883 | 3,795,671 | 4,407,182 | 4,346,403 |
| **TOTAL RECREATION AND CULTURAL SERVICES FUNCTION** | **15,528,907** | **20,506,331** | **25,989,073** | **27,474,461** |
| **TOTAL SPECIFIC FINANCING USES** | **2,329,219,508** | **2,452,639,919** | **2,970,024,649** | **2,982,483,643** |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008

| FINANCING USES CLASSIFICATION (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) | FUND (6) |
|---|---|---|---|---|---|
| **SALARIES AND BENEFITS** | | | | | |
| Salaries And Benefits | 1,035,412 | 1,042,062 | 1,259,754 | 1,259,754 | AGING AND ADULT SERVICES |
| Salaries And Benefits | 62,896 | 60,643 | 67,480 | 67,480 | CALICO MARKETING SERVICES |
| Salaries And Benefits | 123,049 | 137,532 | 188,358 | 188,358 | COMMUTER SERVICES |
| Salaries And Benefits | 221,523 | (12,533) | 0 | 0 | COUNTY TRAIL SYSTEM |
| Salaries And Benefits | 637,585 | 508,835 | 928,317 | 928,317 | CSA - DS |
| Salaries And Benefits | 3,856,247 | 4,296,314 | 3,799,071 | 3,799,071 | DA SPECIAL PROJECTS |
| Salaries And Benefits | 3,634,300 | 3,441,243 | 4,233,661 | 4,233,661 | E.C.D. |
| Salaries And Benefits | 1,795,060 | 1,994,481 | 2,371,288 | 2,395,089 | EMPLOYEE BENEFITS AND SERVICES |
| Salaries And Benefits | 920,162,442 | 1,008,343,791 | 1,107,862,377 | 1,116,074,612 | GENERAL |
| Salaries And Benefits | 6,383,851 | 5,016,039 | 5,863,088 | 5,863,088 | J.E.S.D. |
| Salaries And Benefits | 4,010,361 | 4,360,424 | 4,868,626 | 4,868,626 | JUVENILE JUSTICE PROGRAM |
| Salaries And Benefits | 8,947,324 | 9,860,518 | 11,298,657 | 11,298,657 | LIBRARY |
| Salaries And Benefits | 469,986 | 740,314 | 1,956,788 | 1,956,788 | MICROGRAPHICS FEES |
| Salaries And Benefits | 23,125,097 | 21,251,649 | 22,921,078 | 22,948,292 | PRESCHOOL SERVICES |
| Salaries And Benefits | 1,710,029 | 1,808,973 | 2,125,242 | 2,125,242 | PROPERTY ASSESSMENT |
| Salaries And Benefits | 1,405,029 | 1,197,451 | 1,302,912 | 1,298,412 | SHERIFF'S SPECIAL PROJECTS |
| Salaries And Benefits | 1,470,405 | 1,920,206 | 3,010,051 | 3,010,051 | SPECIAL TRANSPORTATION |
| Salaries And Benefits | 24,661,631 | 25,396,502 | 29,297,258 | 29,297,258 | TRANSPORTATION |
| TOTAL SALARIES AND BENEFITS | 1,003,712,228 | 1,091,364,443 | 1,203,354,006 | 1,211,612,756 | |
| **SERVICES AND SUPPLIES** | | | | | |
| Services And Supplies | 652,118 | 0 | 0 | 0 | AB 212 TEACHER STIPENDS |
| Services And Supplies | 375,598 | 379,939 | 570,221 | 570,221 | AGING AND ADULT SERVICES |
| Services And Supplies | 594,780 | 544,818 | 605,400 | 733,880 | ALTERNATE DISPUTE RESOLUTION |
| Services And Supplies | 0 | 41,791 | 42,012 | 44,509 | ARMC ARCHSTONE FOUNDATION |
| Services And Supplies | (8,775) | 0 | 0 | 0 | BOATING GRANT - MOABI REGIONAL |
| Services And Supplies | 360,388 | 332,392 | 366,763 | 369,235 | CALICO MARKETING SERVICES |
| Services And Supplies | 465,853 | 301,983 | 490,450 | 647,053 | CHINO OPEN SPACE PROJECT |
| Services And Supplies | 265,419 | 277,157 | 307,050 | 307,050 | COMMUTER SERVICES |
| Services And Supplies | 242,403 | 3,635,466 | 5,590,083 | 5,590,083 | COUNTY TRAIL SYSTEM |
| Services And Supplies | 1,365,422 | 632,314 | 19,554,374 | 20,722,261 | CSA - DS |
| Services And Supplies | 301,624 | 381,459 | 242,752 | 242,752 | DA SPECIAL PROJECTS |
| Services And Supplies | 9,259 | 7,550 | 0 | 0 | DISASTER RECOVERY FUND |
| Services And Supplies | 18,023,496 | 15,559,029 | 24,305,685 | 27,374,539 | E.C.D. |
| Services And Supplies | 553,733 | 810,946 | 780,099 | 780,099 | EMPLOYEE BENEFITS AND SERVICES |
| Services And Supplies | 0 | 0 | 398,500 | 398,500 | ENTERPRISE ZONE - SAN BERNARDINO |
| Services And Supplies | 21,528 | 2,810 | 27,880 | 32,408 | FISH AND GAME |
| Services And Supplies | 335,406,650 | 372,088,826 | 410,248,028 | 420,120,133 | GENERAL |
| Services And Supplies | 465,042 | 418,556 | 61,635 | 39,908 | GENERAL PLAN UPDATE |
| Services And Supplies | 4,077 | 0 | 255,448 | 255,448 | GLEN HELEN AMPHITHEATER REPAIRS |
| Services And Supplies | 0 | 0 | 137,685 | 137,685 | GRAZING FEES |
| Services And Supplies | 150,276 | 0 | 0 | 0 | HABITAT CONSERVATION |
| Services And Supplies | 1,057,202 | 1,355,473 | 1,161,943 | 1,161,943 | J.E.S.D. |
| Services And Supplies | 937,682 | 909,196 | 827,189 | 827,189 | JUVENILE JUSTICE PROGRAM |
| Services And Supplies | 871,097 | 707,797 | 556,417 | 579,594 | L.L.E.B.G. |
| Services And Supplies | 5,148,509 | 5,792,834 | 6,130,077 | 6,591,900 | LIBRARY |
| Services And Supplies | 0 | 0 | 0 | 13 | MENTAL HEALTH PATIENT FUND |
| Services And Supplies | 1,502,004 | 2,120,463 | 7,571,917 | 7,571,917 | MICROGRAPHICS FEES |
| Services And Supplies | 0 | 0 | 175,618 | 440,618 | OFF-HWY VEHICLE LICENSE FEES |
| Services And Supplies | 535,513 | 492,343 | 167,803 | 390,598 | PARK MAINTENANCE AND REPAIRS |
| Services And Supplies | 5,126,141 | 6,876,346 | 6,009,226 | 6,009,226 | PRESCHOOL SERVICES |
| Services And Supplies | 7,559 | 9,602 | 65,054 | 71,563 | PROBATION ASSET FORFEITURE |
| Services And Supplies | 336,391 | 316,770 | 298,069 | 298,069 | PROPERTY ASSESSMENT |
| Services And Supplies | 3,830,078 | 4,007,515 | 6,542,903 | 5,746,176 | SHERIFF'S SPECIAL PROJECTS |
| Services And Supplies | 0 | 19,216 | 50,144 | 50,144 | SOUTHWEST BORDER PROSECUTION |
| Services And Supplies | 602,053 | 190,608 | 1,397,151 | 1,397,151 | SPECIAL AVIATION |
| Services And Supplies | 8,982,737 | 8,908,666 | 26,049,393 | 27,312,780 | SPECIAL TRANSPORTATION |
| Services And Supplies | 139,489 | 59,693 | 535,781 | 513,854 | SURVEY MONUMENT PRESERVATION |
| Services And Supplies | 1,407,499 | 2,885,810 | 2,052,057 | 2,258,056 | TOBACCO TAX |
| Services And Supplies | 32,403,810 | 38,241,265 | 65,271,656 | 67,682,810 | TRANSPORTATION |
| TOTAL SERVICES AND SUPPLIES | 422,136,654 | 468,308,632 | 588,846,463 | 607,269,365 | |
| **DATA PROCESSING CHARGES** | | | | | |
| Data Processing Charges | 14,844 | 17,149 | 15,653 | 15,653 | AGING AND ADULT SERVICES |
| Data Processing Charges | 0 | 2,574 | 2,688 | 2,688 | COMMUTER SERVICES |
| Data Processing Charges | 145 | 4,418 | 9,203 | 9,203 | CSA - DS |
| Data Processing Charges | 23,453 | 27,083 | 23,051 | 23,051 | DA SPECIAL PROJECTS |
| Data Processing Charges | 49,817 | 54,454 | 56,934 | 56,934 | E.C.D. |
| Data Processing Charges | 0 | 24,434 | 26,883 | 26,883 | EMPLOYEE BENEFITS AND SERVICES |
| Data Processing Charges | 14,333,117 | 15,904,762 | 18,213,463 | 18,213,463 | GENERAL |
| Data Processing Charges | 94,502 | 93,979 | 88,405 | 88,405 | J.E.S.D. |
| Data Processing Charges | 3,573 | 48,689 | 50,092 | 50,092 | JUVENILE JUSTICE PROGRAM |
| Data Processing Charges | 112,736 | 135,571 | 155,757 | 155,757 | LIBRARY |
| Data Processing Charges | 0 | 0 | 7,169 | 7,169 | MICROGRAPHICS FEES |
| Data Processing Charges | 97,557 | 101,713 | 106,797 | 106,797 | PRESCHOOL SERVICES |
| Data Processing Charges | 0 | 0 | 23,298 | 23,298 | PROPERTY ASSESSMENT |
| Data Processing Charges | 0 | 0 | 22,402 | 22,402 | SHERIFF'S SPECIAL PROJECTS |
| Data Processing Charges | 204,873 | 235,338 | 273,583 | 273,583 | TRANSPORTATION |
| TOTAL DATA PROCESSING CHARGES | 14,934,617 | 16,650,164 | 19,075,378 | 19,075,378 | |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008

| FINANCING USES CLASSIFICATION (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) | FUND (6) |
|---|---|---|---|---|---|
| **OTHER CHARGES** | | | | | |
| Other Charges | 3,648,263 | 3,325,496 | 2,857,143 | 2,902,437 | AGING AND ADULT SERVICES |
| Other Charges | 1,575,000 | 9,585,490 | 3,595,389 | 6,758,609 | CAPITAL IMPROVEMENTS |
| Other Charges | 21,783 | 22,402 | 32,000 | 32,000 | CHINO OPEN SPACE PROJECT |
| Other Charges | 0 | 360,000 | 0 | 0 | COUNTY TRAIL SYSTEM |
| Other Charges | 1,909,571 | 3,812,432 | 3,778,750 | 4,223,612 | CSA - DS |
| Other Charges | 530,691,932 | 525,015,715 | 661,595,193 | 661,912,653 | GENERAL |
| Other Charges | 4,096,217 | 3,357,642 | 4,450,301 | 4,450,301 | J.E.S.D. |
| Other Charges | 890 | 10,596 | 612 | 612 | JUVENILE JUSTICE PROGRAM |
| Other Charges | 849,235 | 296,564 | 178,251 | 178,251 | LIBRARY |
| Other Charges | 0 | 0 | 2,000,000 | 2,000,000 | MICROGRAPHICS FEES |
| Other Charges | 6,501,665 | 6,559,441 | 6,648,433 | 6,648,433 | PRESCHOOL SERVICES |
| Other Charges | 1,500 | 14,810 | 207,925 | 257,925 | SPECIAL TRANSPORTATION |
| Other Charges | 0 | 4,000,000 | 0 | 0 | TOBACCO SETTLEMENT AGREEMENT |
| Other Charges | 993,970 | 2,017,563 | 5,892,617 | 4,344,234 | TRANSPORTATION |
| TOTAL OTHER CHARGES | 550,290,026 | 558,378,150 | 691,236,614 | 693,709,067 | |
| **LAND** | | | | | |
| Land | 2,666,186 | 7,393,314 | 6,059,454 | 6,059,454 | CSA - DS |
| Land | 369 | 0 | 0 | 0 | REGIONAL PARKS PROP 40 PROJECT |
| Land | 300,000 | 0 | 28,871,053 | 28,871,053 | SPECIAL AVIATION |
| Land | 0 | 1,913,114 | 0 | 0 | TRANSPORTATION |
| TOTAL LAND | 2,966,554 | 9,306,428 | 34,930,507 | 34,930,507 | |
| **IMPROVEMENTS TO LAND** | | | | | |
| Improvements to Land | 300,590 | (55,150) | 0 | 0 | BOATING GRANT - MOABI REGIONAL |
| Improvements to Land | 730,585 | 1,356,907 | 0 | 0 | REGIONAL PARKS PROP 12 PROJECT |
| Improvements to Land | 0 | 56,196 | 0 | 0 | REGIONAL PARKS PROP 40 PROJECT |
| Improvements to Land | 3,639,322 | 7,026,982 | 9,415,567 | 9,415,587 | SPECIAL AVIATION |
| TOTAL IMPROVEMENTS TO LAND | 4,670,497 | 8,384,936 | 9,415,567 | 9,415,587 | |
| **EASEMENTS/RIGHT OF WAYS** | | | | | |
| Easements/Right of Ways | 0 | 0 | 0 | 1,550,000 | TRANSPORTATION |
| TOTAL EASEMENTS/RIGHT OF WAYS | 0 | 0 | 0 | 1,550,000 | |
| **STRUCTURES & IMPROVEMENTS** | | | | | |
| Structures & Improvements to Structures | 69,304,232 | 60,566,714 | 173,602,176 | 130,299,472 | CAPITAL IMPROVEMENTS |
| Structures & Improvements to Structures | 0 | 0 | 445,500 | 445,500 | COUNTY TRAIL SYSTEM |
| Structures & Improvements to Structures | 0 | 9,148 | 0 | 0 | GENERAL |
| Structures & Improvements to Structures | 0 | 32,900 | 0 | 0 | LIBRARY |
| Structures & Improvements to Structures | 0 | 530,000 | 1,339,000 | 399,000 | MICROGRAPHICS FEES |
| Structures & Improvements to Structures | 973,000 | 467,415 | 697,000 | 687,000 | REGIONAL PARKS PROP 12 PROJECT |
| Structures & Improvements to Structures | 64,208 | (138,418) | 2,370,825 | 2,768,455 | REGIONAL PARKS PROP 40 PROJECT |
| Structures & Improvements to Structures | 0 | 85,075 | 0 | 0 | SHERIFF'S SPECIAL PROJECTS |
| Structures & Improvements to Structures | 36,471 | 55,905 | 1,226,579 | 1,220,424 | SPECIAL AVIATION |
| Structures & Improvements to Structures | 36,688 | 152,071 | 838,000 | 838,000 | TRANSPORTATION |
| TOTAL STRUCTURES & IMPROVEMENTS | 70,414,599 | 61,760,810 | 180,519,080 | 136,657,851 | |
| **EQUIPMENT** | | | | | |
| Equipment | 14,388 | 0 | 0 | 0 | CSA - DS |
| Equipment | 39,463 | 24,972 | 0 | 0 | E.C.D. |
| Equipment | 9,162,993 | 6,309,312 | 2,796,067 | 2,893,567 | GENERAL |
| Equipment | 0 | 12,524 | 0 | 0 | GENERAL PLAN UPDATE |
| Equipment | 0 | 51,997 | 13,000 | 13,000 | J.E.S.D. |
| Equipment | 0 | 70,039 | 149,461 | 149,461 | L.L.E.B.G. |
| Equipment | 7,854 | 163,022 | 102,000 | 102,000 | LIBRARY |
| Equipment | 270,468 | 134,661 | 1,330,000 | 1,330,000 | MICROGRAPHICS FEES |
| Equipment | 0 | 14,422 | 0 | 0 | OFF-HWY VEHICLE LICENSE FEES |
| Equipment | 10,769 | 95,682 | 228,720 | 228,720 | PARK MAINTENANCE AND REPAIRS |
| Equipment | 67,163 | 37,100 | 0 | 0 | PRESCHOOL SERVICES |
| Equipment | 2,031,653 | 1,111,532 | 1,748,890 | 1,667,386 | SHERIFF'S SPECIAL PROJECTS |
| Equipment | 0 | 13,085 | 125,000 | 125,000 | SPECIAL AVIATION |
| Equipment | 8,246 | 0 | 0 | 0 | SPECIAL TRANSPORTATION |
| Equipment | 259,399 | 109,569 | 937,500 | 937,500 | TRANSPORTATION |
| TOTAL EQUIPMENT | 11,872,397 | 8,147,917 | 7,430,638 | 7,446,634 | |
| **VEHICLES** | | | | | |
| Vehicles | 59,828 | 0 | 90,000 | 90,000 | COMMUTER SERVICES |
| Vehicles | 0 | 111,049 | 23,000 | 23,000 | DA SPECIAL PROJECTS |
| Vehicles | 5,070,984 | 7,106,980 | 6,377,091 | 7,466,442 | GENERAL |
| Vehicles | 0 | 70,689 | 0 | 0 | JUVENILE JUSTICE PROGRAM |
| Vehicles | 0 | 229,801 | 0 | 0 | PRESCHOOL SERVICES |
| Vehicles | 96,118 | 602,521 | 1,300,000 | 1,300,000 | SHERIFF'S SPECIAL PROJECTS |
| Vehicles | 0 | 49,022 | 150,000 | 150,000 | SPECIAL AVIATION |
| Vehicles | 1,193,390 | 2,099,799 | 3,200,000 | 3,200,000 | TRANSPORTATION |
| TOTAL VEHICLES | 6,420,320 | 10,269,861 | 11,140,091 | 12,229,442 | |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008

| FINANCING USES CLASSIFICATION (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) | FUND (6) |
|---|---|---|---|---|---|
| **LEASE PURCHASE - EQUIPMENT** | | | | | |
| Lease Purchase - Equipment | 206,244 | 234,271 | 399,253 | 399,253 | GENERAL |
| Lease Purchase - Equipment | 925,083 | 972,327 | 895,000 | 895,000 | TRANSPORTATION |
| TOTAL LEASE PURCHASE - EQUIPMENT | 1,131,327 | 1,206,598 | 1,294,253 | 1,294,253 | |
| **CAPITALIZED SOFTWARE** | | | | | |
| Capitalized Software | 22,395 | 494,600 | 2,222,120 | 3,222,120 | GENERAL |
| Capitalized Software | 48,575 | 0 | 0 | 0 | PARK MAINTENANCE AND REPAIRS |
| TOTAL CAPITALIZED SOFTWARE | 70,970 | 494,600 | 2,222,120 | 3,222,120 | |
| **OPERATING TRANSFERS OUT** | | | | | |
| Operating Transfers Out | 111,381 | 117,466 | 267,000 | 267,000 | BIRTH & DEATH CERTIFICATE SURCHARGE |
| Operating Transfers Out | 0 | 0 | 0 | 0 | CAJON DUMP SITE CLEANUP |
| Operating Transfers Out | 6,441,900 | 116,255 | 0 | 0 | CAPITAL IMPROVEMENTS |
| Operating Transfers Out | 0 | 0 | 15,576,967 | 15,576,967 | CENTRAL COURTHOUSE - SURCHARGE |
| Operating Transfers Out | 6,106,088 | 0 | 0 | 0 | CENTRAL COURTHOUSE SEISMIC |
| Operating Transfers Out | 3,000,000 | 0 | 3,616,095 | 7,355,715 | COURTHOUSE FACILITIES - EXCESS 25% |
| Operating Transfers Out | 221,685 | 3,930,889 | 24,970,121 | 25,411,864 | CSA - DS |
| Operating Transfers Out | 0 | 0 | 1,053,550 | 1,053,550 | DA SPECIAL PROJECTS |
| Operating Transfers Out | 0 | 36,258 | 75,039 | 82,227 | DISASTER RECOVERY FUND |
| Operating Transfers Out | 191,171 | 591,414 | 850,000 | 1,250,000 | DOMESTIC VIOLENCE/CHILD ABUSE |
| Operating Transfers Out | 130,000 | 156,245 | 194,407 | 194,407 | DUI/PC 1000 PROGRAM |
| Operating Transfers Out | 1,193,814 | 3,718,326 | 1,764,379 | 1,764,379 | E.C.D. |
| Operating Transfers Out | 132,572 | 67,743 | 0 | 9,358 | FEDERAL FOREST RESERVE TITLE II |
| Operating Transfers Out | 198,953,514 | 176,263,623 | 112,478,891 | 118,118,925 | GENERAL |
| Operating Transfers Out | 0 | 0 | 373,372 | 373,372 | HOSPITAL PREPAREDNESS |
| Operating Transfers Out | 400,000 | 437,000 | 407,000 | 407,000 | JUST/MUNI ALCOHOL AND DRUG |
| Operating Transfers Out | 0 | 215,000 | 0 | 0 | JUVENILE JUSTICE PROGRAM |
| Operating Transfers Out | 87,071 | 0 | 0 | 0 | L.L.E.B.G. |
| Operating Transfers Out | 2,610,961 | 200,000 | 0 | 200,000 | LIBRARY |
| Operating Transfers Out | 304,238 | 448,142 | 463,495 | 663,495 | MARRIAGE LICENSE FEE PROGRAM |
| Operating Transfers Out | 0 | 5,278,776 | 38,305,805 | 38,305,805 | MENTAL HEALTH PATIENT FUND |
| Operating Transfers Out | 938,627 | 0 | 0 | 0 | MENTAL HEALTH SERVICES ACT |
| Operating Transfers Out | 337,314 | 20,033 | 0 | 0 | MICROGRAPHICS FEES |
| Operating Transfers Out | (3,843) | 142,632 | 507,000 | 435,258 | MUSEUM SPECIAL PROJECTS |
| Operating Transfers Out | 0 | 0 | 586,816 | 323,113 | OFF-HWY VEHICLE LICENSE FEES |
| Operating Transfers Out | 43,151 | 256,849 | 18,100 | 18,100 | PARK MAINTENANCE & REPAIRS |
| Operating Transfers Out | 0 | 0 | 404,730 | 337,337 | PEDIATRIC TRAUMA |
| Operating Transfers Out | 0 | 229,597 | 85,500 | 85,500 | PERFORMANCE BASED FINES |
| Operating Transfers Out | 560,000 | 0 | 57,775 | 54,159 | REGISTRATION FEE PROJECTS |
| Operating Transfers Out | 23,726 | 0 | 31,100 | 31,100 | REGIONAL PARKS PROP 12 PROJECT |
| Operating Transfers Out | 0 | 0 | 12,582 | 12,582 | REGIONAL PARKS PROP 40 PROJECT |
| Operating Transfers Out | 92,143 | 4,100,000 | 1,250,000 | 1,250,000 | SHERIFF'S SPECIAL PROJECTS |
| Operating Transfers Out | 440,527 | 769,061 | 0 | 0 | SPECIAL AVIATION |
| Operating Transfers Out | 0 | 1,175,000 | 0 | 0 | SPECIAL TRANSPORTATION |
| Operating Transfers Out | 1,897,894 | 2,037,530 | 2,500,000 | 2,500,000 | STATE - NNA CARRYOVER PROGRAM |
| Operating Transfers Out | 2,864,139 | 2,242,714 | 3,285,788 | 3,285,788 | STATE BIO-TERRORISM |
| Operating Transfers Out | 15,000,000 | 18,933,000 | 15,000,000 | 15,000,000 | TOBACCO SETTLEMENT AGREEMENT |
| Operating Transfers Out | 1,864 | 0 | 0 | 0 | TOBACCO TAX |
| Operating Transfers Out | 0 | 0 | 401,454 | 401,454 | TOBACCO USE REDUCTION NOW |
| Operating Transfers Out | 815,269 | 371,718 | 0 | 550,000 | TRANSPORTATION |
| Operating Transfers Out | 48,254 | 20,406 | 0 | 0 | UNIFIED PROPERTY SYSTEM |
| Operating Transfers Out | 1,877,750 | 1,592,378 | 1,938,492 | 1,938,492 | VECTOR CONTROL PROGRAM |
| TOTAL OPERATING TRANSFERS OUT | 244,821,209 | 223,468,053 | 226,475,458 | 237,256,947 | |
| **INTRA/INTER-FUND TRANSFERS** | | | | | |
| Intra/Inter-Fund Transfers | 112,347 | 81,433 | 99,276 | 99,276 | AGING AND ADULT SERVICES |
| Intra/Inter-Fund Transfers | (25,000) | 0 | 0 | 0 | BOATING GRANT - MOABI REGIONAL |
| Intra/Inter-Fund Transfers | 203 | 5,257 | 15,264 | 15,264 | CALICO MARKETING SERVICES |
| Intra/Inter-Fund Transfers | 0 | 0 | 0 | (464) | CAPITAL IMPROVEMENTS |
| Intra/Inter-Fund Transfers | 32,206 | (143,602) | 24,179 | 24,179 | COMMUTER SERVICES |
| Intra/Inter-Fund Transfers | (174,087) | 172,912 | 18,000 | 18,000 | COUNTY TRAIL SYSTEM |
| Intra/Inter-Fund Transfers | 373,158 | 3,491,560 | 8,421,812 | 8,421,812 | CSA - DS |
| Intra/Inter-Fund Transfers | 1,208,035 | 1,093,589 | 1,296,742 | 1,296,742 | DA SPECIAL PROJECTS |
| Intra/Inter-Fund Transfers | 1,822,222 | 2,837,336 | 8,046,415 | 8,045,539 | E.C.D. |
| Intra/Inter-Fund Transfers | 89,268 | (680,089) | (440,473) | (440,473) | EMPLOYEE BENEFITS AND SERVICES |
| Intra/Inter-Fund Transfers | 0 | 0 | (7,088) | (7,088) | ENTERPRISE ZONE - SAN BERNARDINO |
| Intra/Inter-Fund Transfers | (24,446,919) | (28,020,354) | (31,746,678) | (19,104,133) | GENERAL |
| Intra/Inter-Fund Transfers | 53,780 | 70,280 | 0 | 0 | GENERAL PLAN UPDATE |
| Intra/Inter-Fund Transfers | 1,039,182 | 1,211,563 | 1,378,000 | 1,378,000 | GLEN HELEN AMPHITHEATRE |
| Intra/Inter-Fund Transfers | 954,446 | 1,997,911 | 2,197,740 | 2,197,740 | J.E.S.D. |
| Intra/Inter-Fund Transfers | 729,484 | 884,290 | 1,036,831 | 1,036,831 | JUVENILE JUSTICE PROGRAM |
| Intra/Inter-Fund Transfers | 76,625 | 18,058 | 2,800 | 2,800 | L.L.E.B.G. |
| Intra/Inter-Fund Transfers | 190,673 | (75,572) | 149,615 | 149,615 | LIBRARY |
| Intra/Inter-Fund Transfers | 1,271,806 | 1,039,613 | 1,766,106 | 1,766,106 | MICROGRAPHICS FEES |
| Intra/Inter-Fund Transfers | (1,093) | 0 | 0 | 0 | PARK MAINTENANCE & REPAIRS |
| Intra/Inter-Fund Transfers | 2,734,953 | 2,865,718 | 3,055,915 | 3,055,915 | PRESCHOOL SERVICES DEPARTMENT |
| Intra/Inter-Fund Transfers | 800 | 550 | 0 | 0 | PROBATION ASSET FORFEITURE |
| Intra/Inter-Fund Transfers | 5,859 | 7,259 | 7,467 | 7,467 | PROPERTY ASSESSMENT |
| Intra/Inter-Fund Transfers | 0 | 0 | 170,606 | 170,606 | REDEMPTION MAINTENANCE |
| Intra/Inter-Fund Transfers | 25,000 | 0 | 0 | 0 | REGIONAL PARKS PROP 12 PROJECT |

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008

| FINANCING USES CLASSIFICATION (1) | FY 2006 ACTUAL (2) | FY 2007 ACTUAL (3) | FY 2008 RECOMMENDED BY CAO (4) | FY 2008 APPROVED/ ADOPTED (5) | FUND (6) |
|---|---|---|---|---|---|
| Intra/Inter-Fund Transfers | 2,965,382 | 5,240,853 | 6,119,688 | 6,207,758 | SHERIFF'S SPECIAL PROJECTS |
| Intra/Inter-Fund Transfers | 0 | 104,225 | 122,321 | 122,321 | SPECIAL AVIATION |
| Intra/Inter-Fund Transfers | (808,985) | 655,838 | 1,607,920 | 1,607,920 | SPECIAL TRANSPORTATION |
| Intra/Inter-Fund Transfers | 6,891,758 | 5,982,214 | 6,208,013 | 6,208,013 | SUBSTANCE ABUSE |
| Intra/Inter-Fund Transfers | 645,581 | (3,941,514) | (15,465,997) | (15,465,997) | TRANSPORTATION |
| TOTAL INTRA/INTER-FUND TRANSFERS | (4,233,317) | (5,100,673) | (5,915,526) | 6,813,749 | |
| OTHER FINANCING USES | | | | | |
| Other Financing Uses | 0 | 0 | 1,352,546 | 1,352,546 | AGING AND ADULT SERVICES |
| Other Financing Uses | 0 | 0 | 323,211 | 322,664 | BIRTH & DEATH CERTIFICATE SURCHARGE |
| Other Financing Uses | 0 | 0 | 6,426,699 | 6,426,699 | CHINO OPEN SPACE PROJECT |
| Other Financing Uses | 0 | 0 | 276,842 | 576,563 | COMMUTER SERVICES |
| Other Financing Uses | 0 | 0 | 9,203,077 | 11,491,241 | CSA - DS |
| Other Financing Uses | 0 | 0 | 2,928,374 | 2,753,474 | DA SPECIAL PROJECTS |
| Other Financing Uses | 0 | 0 | 115,987 | 122,255 | DUI/PC 1000 PROGRAM |
| Other Financing Uses | 0 | 0 | 8,599,692 | 7,986,699 | E.C.D. |
| Other Financing Uses | 0 | 0 | 1,271,733 | 1,256,931 | EMPLOYEE BENEFITS AND SERVICES |
| Other Financing Uses | 0 | 0 | 116,224,366 | 116,789,362 | GENERAL |
| Other Financing Uses | 0 | 0 | 669,045 | 551,877 | GLEN HELEN AMPHITHEATER |
| Other Financing Uses | 0 | 0 | 9,871 | 145,478 | HOSPITAL PREPAREDNESS |
| Other Financing Uses | 0 | 0 | 665,843 | 701,779 | JUST/MUNI ALCOHOL & DRUG PREV |
| Other Financing Uses | 0 | 0 | 1,584,848 | 1,611,544 | JUVENILE JUSTICE PROGRAM |
| Other Financing Uses | 0 | 0 | 5,503 | 3,326 | L.L.E.B.G. |
| Other Financing Uses | 0 | 0 | 2,008,472 | 10,836,012 | MENTAL HEALTH SERVICES ACT |
| Other Financing Uses | 0 | 0 | 4,035,745 | 7,733,677 | MICROGRAPHICS FEES |
| Other Financing Uses | 0 | 0 | 20,211 | 0 | PEDIATRIC TRAUMA |
| Other Financing Uses | 0 | 0 | 183,089 | 220,951 | PERFORMANCE BASED FINES |
| Other Financing Uses | 0 | 0 | 0 | 174,178 | PROPERTY ASSESSMENT |
| Other Financing Uses | 0 | 0 | 3,337,816 | 2,427,792 | SHERIFF'S SPECIAL PROJECTS |
| Other Financing Uses | 0 | 0 | 5,678,526 | 5,811,805 | SOUTHWEST BORDER PROSECUTION |
| Other Financing Uses | 0 | 0 | 0 | 1,046,051 | SPECIAL AVIATION |
| Other Financing Uses | 0 | 0 | 14,817,679 | 14,105,071 | SPECIAL TRANSPORTATION |
| Other Financing Uses | 0 | 0 | 1,274,810 | 4,686,110 | STATE - NNA CARRYOVER PROGRAM |
| Other Financing Uses | 0 | 0 | 710,280 | 980,906 | STATE BIO-TERRORISM |
| Other Financing Uses | 0 | 0 | 152,833 | 49,062 | SUBSTANCE ABUSE |
| Other Financing Uses | 0 | 0 | 11,585,327 | 12,434,886 | TOBACCO SETTLEMENT AGREEMENT |
| Other Financing Uses | 0 | 0 | 3,000 | 3,000 | TOBACCO USE REDUCTION NOW |
| Other Financing Uses | 0 | 0 | 7,000,000 | 7,000,000 | TRANSPORTATION |
| Other Financing Uses | 0 | 0 | 1,752,423 | 1,894,075 | VECTOR CONTROL PROGRAM |
| TOTAL OTHER FINANCING USES | 0 | 0 | 202,217,848 | 221,496,014 | |
| GRAND TOTAL | 2,329,208,080 | 2,452,639,919 | 3,172,242,497 | 3,203,979,670 | |

**BUDGET UNIT LISTING**

| General Fund | |
|---|---|
| Agriculture/Weights and Measures | AAA AWM |
| Airports | AAA APT |
| Architecture and Engineering | AAA ANE |
| Assessor | AAA ASR |
| Auditor Controller-Recorder | AAA ACR |
| Behavioral Health | AAA MLH |
| Behavioral Health - Alcohol & Drug Services | AAA ADS |
| Board of Supervisors | AAA BDF |
| Board of Supervisors - Legislation | AAA LEG |
| Child Support Services | AAA DCS |
| Clerk of the Board | AAA CBD |
| County Administrative Office | AAA CAO |
| County Administrative Office - Franchise Administration | AAA FRN |
| County Administrative Office - Health Administration | AAA HCC |
| County Administrative Office - Joint Powers Leases | AAA JPL |
| County Administrative Office - Litigation | AAA LIT |
| County Counsel | AAA CCL |
| County Museum | AAA CCM |
| County Schools | AAA SCL |
| County Trial Courts - Court Facilities Payments to the State | AAA CFP |
| County Trial Courts - Court Facilities/Judicial Benefits | AAA CTN |
| County Trial Courts - Drug Court Programs | AAA FLP |
| County Trial Courts - Grand Jury | AAA GYJ |
| County Trial Courts - Indigent Defense Program | AAA IDC |
| County Trial Courts - Trial Court Funding - Maintenance of Effort | AAA TRC |
| District Attorney - Child Abduction | AAA DOS |
| District Attorney - Criminal Prosecution | AAA DAT |
| Economic Development Agency | AAA EDF |
| Facilities Management | AAA FMD |
| Facilities Management - Utilities | AAA UTL |
| Human Resources | AAA HRD |
| Human Resources - The Center for Employee Health & Wellness | AAA OCH |
| Human Resources - Unemployment Insurance | AAA UNI |
| Human Services - Administrative Claim | AAA DPA |
| Human Services - AFDC - Foster Care | AAB BHI |
| Human Services - Aging and Adult Svcs - Aging Programs | AAF OOA |
| Human Services - Aging and Adult Svcs - Public Guardian-Conservator | AAA PGD |
| Human Services - Aid to Adoptive Children | AAB ATC |
| Human Services - Aid to Indigents (General Relief) | AAB ATI |
| Human Services - CalWORKS - 2 Parent Families | AAB UPP |
| Human Services - CalWORKS - All Other Families | AAB FGR |
| Human Services - Cash Assistance for Immigrants | AAB CAS |
| Human Services - Domestic Violence / Child Abuse Services | AAA DVC |
| Human Services - Entitlement Payments (Childcare) | AAA ETP |
| Human Services - Kinship Guardianship Assistance Program | AAB KIN |
| Human Services - Out-of-Home Child Care | AAA OCC |
| Human Services - Refugee Cash Assistance | AAB CAP |
| Human Services - Seriously Emotionally Disturbed | AAB SED |
| Information Services - Application Development | AAA SDD |
| Land Use Services - Administration | AAA LUS |
| Land Use Services - Advance Planning | AAA ADV |
| Land Use Services - Building & Safety | AAA BNS |
| Land Use Services - Code Enforcement | AAA CEN |
| Land Use Services - Current Planning | AAA CUR |
| Land Use Services - Fire Hazard Abatement | AAA WAB |

**BUDGET UNIT LISTING**

| General Fund | |
|---|---|
| Law & Justice Group Administration | AAA LNJ |
| Local Agency Formation Commission | AAA LAF |
| Probation - Administration, Corrections and Detention | AAA PRB |
| Probation - Court-Ordered Placements | AAA PYA |
| Public and Support Services Group Administration | AAA PSG |
| Public Defender | AAA PBD |
| Public Health | AAA PHL |
| Public Health - California Children's Services | AAA CCS |
| Public Health - Indigent Ambulance | AAA EMC |
| Public Works - Surveyor | AAA SVR |
| Purchasing | AAA PUR |
| Real Estate Services | AAA RPR |
| Real Estate Services - Courts Property Management | AAA CRT |
| Real Estate Services - Rents and Leases | AAA RNT |
| Regional Parks | AAA CCP |
| Register of Voters | AAA ROV |
| Sheriff-Coroner | AAA SHR |
| Treasurer-Tax Collector/Public Administrator | AAA TTC |
| Veterans Affairs | AAA VAF |

| Restricted General Funds | |
|---|---|
| Prop 172 - District Attorney | AAG DAT |
| Prop 172 - Probation | AAG PRB |
| Prop 172 - Sheriff | AAG SHR |
| Realignment - Behavioral Health | AAC HCC |
| Realignment - Health Services | AAE HCC |
| Realignment - Social Services | AAD HCC |

| Special Revenue Funds | |
|---|---|
| Agriculture/Weights and Measures - California Grazing | SCD ARE |
| Airports - Chino Airport Commercial Hangars | RCI APT |
| Arrowhead Regional Medical Center - Archstone Foundation Grant | RMT MCR |
| Arrowhead Regional Medical Center - Tobacco Tax Funds | RGA MCR |
| Arrowhead Regional Medical Center - Tobacco Tax Funds | RGB MCR |
| Arrowhead Regional Medical Center - Tobacco Tax Funds | RGC RMG |
| Arrowhead Regional Medical Center - Tobacco Tax Funds | RGE MCR |
| Arrowhead Regional Medical Center - Tobacco Tax Funds | RGF MCR |
| Arrowhead Regional Medical Center - Tobacco Tax Funds | RGG MCR |
| Arrowhead Regional Medical Center - Tobacco Tax Funds | RGG RMG |
| Arrowhead Regional Medical Center - Tobacco Tax Funds | RGI MCR |
| Arrowhead Regional Medical Center - Tobacco Tax Funds | RGJ MCR |
| Arrowhead Regional Medical Center - Tobacco Tax Funds | RGK RMG |
| Arrowhead Regional Medical Center - Tobacco Tax Funds | RGM MCR |
| Arrowhead Regional Medical Center - Tobacco Tax Funds | RGN MCR |
| Arrowhead Regional Medical Center - Tobacco Tax Funds | RGQ MCR |
| Arrowhead Regional Medical Center - Tobacco Tax Funds | RGQ RMG |
| Arrowhead Regional Medical Center - Tobacco Tax Funds | RGR MCR |
| Arrowhead Regional Medical Center - Tobacco Tax Funds | RHB RMG |
| Assessor - State/County Property Tax Administration Program | RCS ASR |
| Auditor/Controller-Recorder - Systems Development | SDW REC |
| Auditor/Controller-Recorder - Vital Records | SDX REC |
| Auditor/Controller-Recorder - Recorder Records | SIX REC |
| Auditor/Controller-Recorder - Electronic Recording | SIW REC |

**BUDGET UNIT LISTING**

| Special Revenue Funds | |
|---|---|
| Behavioral Health - Court Alcohol and Drug Program | SDI MLH |
| Behavioral Health - Driving Under the Influence Programs | SDC MLH |
| Behavioral Health - Mental Health Services Act | RCT MLH |
| Behavioral Health - Proposition 36 | RHD MLH |
| Behavioral Health - State Block Grant Carryover Program | SDH MLH |
| County Administrative Office - Ambulance Performance Based Fines | SDS HCC |
| County Administrative Office - Pediatric Trauma | SZA HCC |
| County Administrative Office - Hospital Preparedness | SZB HCC |
| County Administrative Office - Master Settlement Agreement | RSM MSA |
| County Administrative Office - Federal Forest Reserve | SFB CAO |
| County Library | SAP CLB |
| County Trial Courts - Alternate Dispute Resolution | SEF CAO |
| County Trial Courts - Courthouse Facility - Excess 25% | RSD CAO |
| County Trial Courts - Courthouse Seismic Surcharge | RSE CAO |
| County Trial Courts - Indigent Defense Special Revenue Fund | RMX IDC |
| District Attorney - Real Estate Fraud | REB DAT |
| District Attorney - Workers' Compensation Fraud | ROB DAT |
| District Attorney - Auto Insurance Fraud | RIP DAT |
| District Attorney - Federal Asset Forfeiture | SDN DAT |
| District Attorney - Specialized Prosecutions | SBI DAT |
| District Attorney - State Asset Forfeitures | SBH DAT |
| District Attorney - Vehicle Fees - Auto Theft | SDM DAT |
| Economic Development - Community Development and Housing | SAR ECD |
| Economic Development - Community Development and Housing | SAS ECD |
| Economic Development - Community Development and Housing | SAT ECD |
| Economic Development - Community Development and Housing | SAU ECD |
| Economic Development - Community Development and Housing | SAV ECD |
| Economic Development - Community Development and Housing | SBA ECD |
| Economic Development - Community Development and Housing | SBC ECD |
| Economic Development - Community Development and Housing | SBD ECD |
| Economic Development - Community Development and Housing | SBE ECD |
| Economic Development - Community Development and Housing | SBQ ECD |
| Economic Development - Community Development and Housing | SBR ECD |
| Economic Development - Community Development and Housing | SBT ECD |
| Economic Development - Community Development and Housing | SBW ECD |
| Economic Development - Community Development and Housing | SBZ ECD |
| Economic Development - Community Development and Housing | SCS ECD |
| Economic Development - Community Development and Housing | SDJ ECD |
| Economic Development - Community Development and Housing | SDK ECD |
| Economic Development - Community Development and Housing | SDR ECD |
| Economic Development - Community Development and Housing | SEI ECD |
| Economic Development - Community Development and Housing | SIH ECD |
| Economic Development - San Bernardino Valley Enterprise Zone | SYZ EDF |
| Economic Development - Workforce Development | SAC JOB |
| Fish & Game Commission | SBV CAO |
| Human Services - Commuter Services | SDF HRD |
| Human Services - Employee Benefits & Services | SDG HRD |
| L&J Group - 2003 US BJA Congressional Mandate Award | SDY LNJ |
| L&J Group - 2004 Local Law Enforcement Block Grant | SDZ LNJ |
| L&J Group - 2005 Justice Assistance Grant | SEG LNJ |
| L&J Group - 2006 Justice Assistance Grant | SFX LNJ |
| L&J Group - 2005 COPS Technology Grant | SEC LNJ |
| L&J Group - 2006 COPS Technology Grant | SII LNJ |
| L&J Group - Southwest Border Prosecution Initiative | SWI LNJ |
| Land Use Services - General Plan Update | RHJ LUS |
| Preschool Services | RSC HPS |
| Probation - Asset Forfeiture 15% | SYM PRB |
| Probation - Juvenile Justice Grant Program (AB 1913) | SIG PRG |
| Probation - Seized Assets | SYN PRB |

**BUDGET UNIT LISTING**

| Special Revenue Funds | |
|---|---|
| Public Health - Bio-Terrorism Preparedness | RPL PHL |
| Public Health - Tobacco Use Reduction Now | RPS PHL |
| Public Health - Vector Control Assessments | SNR PHL |
| Public Health - Vital Statistics State Fees | SCI PHL |
| Public Works - Transportation - CALTRANS Contract | SVB TRA |
| Public Works - Transportation - Etiwanda Interchange Improvement | SVE TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SEA TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SEB TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SEE TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SEH TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SEJ TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SEK TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SEL TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SEM TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SEN TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SEO TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SEQ TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SER TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SES TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SET TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SEU TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SEV TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SEW TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SEY TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SEZ TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SFA TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SFJ TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SFK TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SFL TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SFN TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SFR TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SFT TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SFU TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SFW TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SGB TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SGC TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SGK TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SGL TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SGN TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SGO TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SGQ TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SGT TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SGU TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SGV TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SGW TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SGX TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHB TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHC TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHE TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHF TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHH TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHI TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHJ TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHK TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHL TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHM TRA |

**BUDGET UNIT LISTING**

**Special Revenue Funds**

| | |
|---|---|
| Public Works - Transportation - Regional Development Mitigation Plan | SHN TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHO TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHQ TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHR TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHT TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHU TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHW TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHX TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHY TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SHZ TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SIA TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SIB TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SIC TRA |
| Public Works - Transportation - Regional Development Mitigation Plan | SID TRA |
| Public Works - Transportation - Facilities Development | SWA TRA |
| Public Works - Transportation - Facilities Development | SWB TRA |
| Public Works - Transportation - Facilities Development | SWC TRA |
| Public Works - Transportation - Facilities Development | SWD TRA |
| Public Works - Transportation - Facilities Development | SWE TRA |
| Public Works - Transportation - Facilities Development | SWF TRA |
| Public Works - Transportation - Facilities Development | SWG TRA |
| Public Works - Transportation - Facilities Development | SWH TRA |
| Public Works - Transportation - Facilities Development | SWJ TRA |
| Public Works - Transportation - Facilities Development | SWM TRA |
| Public Works - Transportation - Facilities Development | SWN TRA |
| Public Works - Transportation - Facilities Development | SWO TRA |
| Public Works - Transportation - Facilities Development | SWQ TRA |
| Public Works - Transportation - Facilities Development | SWX TRA |
| Public Works - Transportation - Facilities Development | SWY TRA |
| Public Works - Transportation - Facilities Development | SWZ TRA |
| Public Works - Transportation - Facilities Development | SXL TRA |
| Public Works - Transportation - Facilities Development | SXM TRA |
| Public Works - Transportation - Facilities Development | SXN TRA |
| Public Works - Transportation - Facilities Development | SXP TRA |
| Public Works - Transportation - Facilities Development | SXQ TRA |
| Public Works - Transportation - Facilities Development | SXR TRA |
| Public Works - Transportation - Facilities Development | SXS TRA |
| Public Works - Transportation - Facilities Development | SXT TRA |
| Public Works - Transportation - High Desert Corridor Project | SWL TRA |
| Public Works - Transportation - Measure I Funds | RRR TRA |
| Public Works - Transportation - Measure I Funds | RRS TRA |
| Public Works - Transportation - Measure I Funds | RRT TRA |
| Public Works - Transportation - Measure I Funds | RRU TRA |
| Public Works - Transportation - Measure I Funds | RRV TRA |
| Public Works - Transportation - Measure I Funds | RWR TRA |
| Public Works - Transportation - Measure I Funds | RWS TRA |
| Public Works - Transportation - Measure I Funds | RWT TRA |
| Public Works - Transportation - Measure I Funds | RWU TRA |
| Public Works - Transportation - Measure I Funds | RWV TRA |
| Public Works - Transportation - Measure I Funds | SWR TRA |
| Public Works - Transportation - Measure I Funds | SWS TRA |
| Public Works - Transportation - Measure I Funds | SWT TRA |
| Public Works - Transportation - Measure I Funds | SWU TRA |
| Public Works - Transportation - Measure I Funds | SWV TRA |
| Public Works - Transportation - Measure I Funds | SWW TRA |

**BUDGET UNIT LISTING**

| Special Revenue Funds | |
|---|---|
| Public Works - Transportation - Road Operations | SAA TRA |
| Public Works - Transportation - Road Operations | SVF TRA |
| Public Works - Transportation - Road Operations | SVJ TRA |
| Public Works - Transportation - Road Operations | SVK TRA |
| Public Works - Transportation - Road Operations | SVL TRA |
| Public Works - Transportation - Road Operations | SVM TRA |
| Public Works - Survey Monument Preservation | SBS SVR |
| Regional Parks - Moabi Regional Parks Boat Launching Facility | RTP CCP |
| Regional Parks - Off-Highway Vehicle License Fee | SBY AMS |
| Regional Parks - Park Maintenance/Development | SPR CCR |
| Regional Parks - Proposition 12 Projects | RKL RGP |
| Regional Parks - Proposition 40 Projects | RKM RGP |
| Sheriff-Coroner - Aviation | SCE SHR |
| Sheriff-Coroner - CAL-ID Program | SDA SHR |
| Sheriff-Coroner - Capital Project Fund | SQA SHR |
| Sheriff-Coroner - Contract Training | SCB SHR |
| Sheriff-Coroner - COPSMORE Grant | SDE SHR |
| Sheriff-Coroner - Court Services Auto | SQR SHR |
| Sheriff-Coroner - Court Services Technology | SQT SHR |
| Sheriff-Coroner - Federal Seized Assets (DOJ) | SCK SHR |
| Sheriff-Coroner - Federal Seized Assets (Treasury) | SCO SHR |
| Sheriff-Coroner - High Intensity Drug Traffic Area | SCN SHR |
| Sheriff-Coroner - IRNET Federal | SCF SHR |
| Sheriff-Coroner - IRNET State | SCX SHR |
| Sheriff-Coroner - Public Gatherings | SCC SHR |
| Sheriff-Coroner - Search and Rescue | SCW SHR |
| Sheriff-Coroner - State Seized Assets | SCT SHR |
| Sheriff-Coroner - Vehicle Theft Task Force | SCL SHR |
| Treasurer-Tax Collector/Public Administrator - Redemption Maintenance | SDQ TTX |
| Treasurer-Tax Collector/Public Administrator - Unified Property Tax System | SVA TTC |

| Capital Improvement Funds | |
|---|---|
| Capital Improvements and Maintenance | CJV CIP |
| Hi-Desert Juvenile Facility | CJS CIP |

| Enterprise Funds | |
|---|---|
| Arrowhead Regional Medical Center | EAD MCR |
| County Administrative Office - Medical Center Lease Payment | EMD JPL |
| County Museum - Museum Store | EMM CCR |
| Public Works - Solid Waste Management - Environmental Fund | EAL SWM |
| Public Works - Solid Waste Management - Environmental Mitigation | EWD SWM |
| Public Works - Solid Waste Management - Operations | EAA SWM |
| Public Works - Solid Waste Management - Operations | EWC SWM |
| Public Works - Solid Waste Management - Operations | EWE SWM |
| Public Works - Solid Waste Management - Site Closure Maintenance | EAB SWM |
| Public Works - Solid Waste Management - Site Enhancement/Expansion/Acquistion | EAC SWM |
| Regional Parks - Camp Bluff Lake | EME CCP |
| Regional Parks - Snack Bars | EMO CCR |
| Regional Parks - Snack Bars | EMP CCR |
| Regional Parks - Snack Bars | EMT CCR |

**BUDGET UNIT LISTING**

| Internal Service Funds | |
|---|---|
| Fleet Management - Garage | ICB VHS |
| Fleet Management - Motor Pool | IBA VHS |
| Information Services - Computer Operations | IAJ COD |
| Information Services - Computer Operations | IAJ CSB |
| Information Services - Computer Operations | IAJ DDP |
| Information Services - Computer Operations | IAJ DEK |
| Information Services - Computer Operations | IAJ FIS |
| Information Services - Computer Operations | IAJ GMS |
| Information Services - Computer Operations | IAJ SSD |
| Information Services - Computer Operations | IAJ TPS |
| Information Services - Computer Operations | IAJ WAN |
| Information Services - Network Services | IAM DTS |
| Information Services - Network Services | IAM FSC |
| Information Services - Network Services | IAM MHZ |
| Information Services - Network Services | IAM NMC |
| Information Services - Network Services | IAM TOP |
| Purchasing - Mail/Courier Services | IAY PUR |
| Purchasing - Printing Services | IAG PUR |
| Purchasing - Surplus Property and Storage Operations | IAV PUR |
| Risk Management - Insurance Programs | IAA RMG |
| Risk Management - Insurance Programs | IAB RMG |
| Risk Management - Insurance Programs | IAD RMG |
| Risk Management - Insurance Programs | IAE RMG |
| Risk Management - Insurance Programs | IAF RMG |
| Risk Management - Insurance Programs | IAH RMG |
| Risk Management - Insurance Programs | IAI RMG |
| Risk Management - Insurance Programs | IAL RMG |
| Risk Management - Insurance Programs | IAN RMG |
| Risk Management - Insurance Programs | IAO RMG |
| Risk Management - Insurance Programs | IAQ RMG |
| Risk Management - Insurance Programs | IAR RMG |
| Risk Management - Insurance Programs | IAS RMG |
| Risk Management - Insurance Programs | IAT RMG |
| Risk Management - Insurance Programs | IAU RMG |
| Risk Management - Insurance Programs | IAW RMG |
| Risk Management - Insurance Programs | IAX RMG |
| Risk Management - Insurance Programs | IBB RMG |
| Risk Management - Insurance Programs | IBC RMG |
| Risk Management - Insurance Programs | IBD RMG |
| Risk Management - Insurance Programs | IBF RMG |
| Risk Management - Insurance Programs | IBG RMG |
| Risk Management - Insurance Programs | IBH RMG |
| Risk Management - Insurance Programs | IBI RMG |
| Risk Management - Insurance Programs | IBK RMG |
| Risk Management - Insurance Programs | IBL RMG |
| Risk Management - Insurance Programs | IBM RMG |
| Risk Management - Insurance Programs | IBR RMG |
| Risk Management - Insurance Programs | IBS RMG |
| Risk Management - Insurance Programs | IMM RMG |
| Risk Management - Insurance Programs | ISB RMG |
| Risk Management - Insurance Programs | IXX RMG |
| Risk Management - Operations | IBP RMG |

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## BUDGET BOOK DEFINITIONS

**Accrual:** An accrual is an accounting entry that recognizes revenue when earned and expenses when incurred. An accrual is made at the end of the fiscal year to ensure revenue and expenses are recorded in the appropriate fiscal year.

**Activity:** A component within a fund; usually a specific line of work performed to accomplish a function for which a governmental unit is responsible.

**Amortization:** The process of gradually extinguishing an asset on the books.

**Appropriation:** An appropriation is an authority to spend. It represents the authorization for the county to make expenditures/incur obligations for a specified purpose and period of time. An appropriation represents the authorized expenditure limit for a budget unit for the current fiscal year.

**Balanced Budget:** The annual operating budget will be structurally balanced upon adoption of the Board of Supervisors. Total revenues, including carry-over fund balances, will equal the total fund appropriation and reserves.

**Base Budget:** The base budget represents the prior year approved budget plus mandated cost adjustments such as across-the-board salary increases (MOU), retirement costs, risk management liabilities, and previous year's mid-year Board approved costs.

**Budgeted Staffing:** The number of equivalent positions funded in the budget unit. Also referred to as full-time equivalent (FTE).

**Capital Project Funds:** Capital Project Funds are used to account for financial resources designated for the acquisition or construction of major capital facilities other than those financed by Enterprise and Internal Service Funds.

**Central Computer:** The Central Computer expense category is set up to allocate the Information Services Department's computer charges to departments based on usage. These are countywide costs for computer infrastructure such as email, wide area network, payroll processing, and software/hardware staff support. Each department's Central Computer budget amount is estimated at the beginning of the fiscal year by the Information Services Department and is billed based on that estimate. Next year's budget (2008-09) will be adjusted based upon the actual usage in 2007-08.

**Contingencies:** An amount set aside within a budget for unforeseen expenditure requirements. Board action must be taken to spend contingency funds and a 4/5 vote is required for approval.

**Costs to Maintain Current Program Services:** All non-discretionary budget changes that are factored into the base budget: these include the cost of new mandates and negotiated salary increases. The Board of Supervisors approves these costs for general fund departments in the County Administrative Office's financing plan.

**COWCAP:** COWCAP is an acronym for County Wide Cost Allocation Plan. It is the method by which indirect support costs for services such as Human Resources, Payroll, Purchasing, etc. are allocated to departments. It is prepared annually by the County Auditor/Controller-Recorder in accordance with the Office of Management and Budget, Budget Circular A-87, which is the guideline for state and federal reimbursements for indirect costs.

**Department:** An organizational unit used by county management to group programs of a like nature. In terms of financial structure, departments can have multiple funding sources, i.e. general fund, special revenue etc. that are based on specified uses. The combinations of the various funds are consolidated at the department level.

**Department Recommended Funded Adjustments:** A proposal by the department to change or implement a new program funded through existing resources that is not currently authorized by the Board.

**Depreciation:** The recording of expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

**Deficit:** Insufficient revenues or other available funds to fully finance expenditures and other disbursements during a fiscal year.

**Discretionary Revenue:** Revenue not legally designated for a specific purpose or program that can be appropriated at the discretion of the Board of Supervisors.

**Employee Health & Productivity Program (EHaP):** A modified duty/return to work program that utilizes specialized nurses to obtain effective and timely treatment for injured or ill employees. Overall goals are to return the employee to the workplace as soon as possible and to increase the health and productivity of employees through health promotion and risk reduction programs.

**Encumbrance:** An obligation placed on an appropriation to pay for goods or services that have been ordered by means of contracts, but not yet received. In other words, the money is tied up. Even though it has not been spent, it cannot be used for any other purpose.

**Enterprise Funds:** Enterprise Funds are established to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through operational revenues.

**Expenditure**: Decreases in net financial resources. An expenditure includes current operating expenses that require the present or future use of resources.

**Fiscal Year (FY):** The County's twelve-month accounting period (July 1 through the following June 30), which varies from the calendar year and the federal fiscal year.

**Fixed Asset:** An asset of a long-term character such as land, buildings, furniture, and other equipment costing $5,000 or more and having a useful life of one year or more. Additionally, computer software is capitalized if the value is $100,000 or greater.

**Full-time Equivalent (FTE):** The number of equivalent positions funded in the budget units. Also referred to as budgeted staffing. An equivalent position is calculated by taking the total number of work hours budgeted for the budget unit and dividing by 2080, which represents the total number of hours in a work year.

**Function:** A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. This designation is specified by the State Controller. For example: "Public Protection" is the function of the Sheriff's Department.

**Fund:** A legal unit that provides for the segregation of moneys or other resources in the county treasury for specific activities or obligations in accordance with specific restrictions or limitations. A separate set of accounts must be maintained for each fund to show its assets, liabilities, reserves, and fund balance, as well as its income and expenditures. The assets of a fund may also be placed into separate accounts to provide for limitations on specific fund income or expenditures.

**Fund Balance:** An amount comprised of accumulated excess or deficiency of revenues less expenditures of a fund, including the cancellation of prior year encumbrances. This is measured at the beginning or end of a fiscal year.

**GASB 34:** Governmental Accounting Standards Board (GASB), Statement 34 establishes requirements for the annual financial reports of state and local governments. The goal is to make annual reports easier to understand and more useful to people who use governmental financial information to make decisions.

There are many components of GASB 34, but as it relates to the budget, it is primarily composed of how services provided between county budget units are accounted for. GASB 34 specifies how payments for services should be accounted for (either as reimbursements or as departmental revenues). All transactions between departments within the same fund (i.e. general fund) are budgeted as reimbursements. While the net impact is zero, reclassifications between these two categories cause inconsistencies when comparing year-to-year budgets by specific expense or revenue categories.

**General Fund:** The General Fund is the predominate fund for financing county programs. It is used to account for revenues that are not specifically designated to be accounted for by any other fund. The primary sources of revenue for the general fund are property taxes and other taxes, state and federal aid, current services, and other revenue. The general fund is used as the major funding source for the administrative/executive, economic development, fiscal, human services, law and justice, and public and support services groups.

**General Fund Financing:** Describes the overall process of administering local cost, which is the amount contributed by the county general fund from its discretionary revenue sources to finance the activities of a department.

**Governmental Funds:** Governmental funds consist of the general fund, special revenue funds, capital projects funds and debt service funds.

**Internal Service Funds:** Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit on a cost reimbursement basis.

**Local Cost:** Local cost (or general fund financing) is the amount contributed by the county general fund from its discretionary revenue sources to finance the activities of a department.

**Mandate:** A program that meets constitutional, statutory or court-ordered requirements from either federal or state entities.

**Memorandum of Understanding (MOU):** For budget purposes, the MOU refers to a negotiated and approved labor agreement between the county and an employee labor organization or group that details the salary, benefits, and other conditions of employment.

**Mid-year Adjustments:** Board approved changes to a department's budget after the adoption of the final budget.

**Mission:** A clear, concise statement of purpose for the entire department. The mission focuses on the broad, yet distinct, results the department will achieve for its customers.

**Operating Transfers In/Out:** A method of providing financing from one fund to another for the implementation of a project or program.

**Other Charges:** A category of accounts established for expenditures other than salaries and benefits, services and supplies, and fixed assets. Example: Interest expense, public assistance costs, etc.

**Performance Measure:** An ongoing, quantitative indicator of resources consumed, workload, productivity, efficiency, and effectiveness. Performance measures should relate to objectives and allow for measurement of the same thing over time.

**Policy Item:** A funding request by a department for workload and program changes that were not financed within existing departmental revenue or general fund allocations. A policy item requests additional general fund financing.

**Position:** A specific employment, whether occupied or vacant, involving duties requiring the services of one person. A position may be full or part-time as reflected in the FTE value or budgeted staffing amounts.

**Proposed Budget:** A proposed budget is the working document of the fiscal year under discussion. Approval of this document does not allow expenditures for fixed assets or for new permanent employee positions unless specifically approved by the Board of Supervisors.

**Proposition 172 (Prop 172):** A permanent extension of a half-cent Local Public Safety Sales Tax approved by California voters on November 2, 1993. Proceeds of this sales tax must be dedicated to public safety.

**Proprietary Funds:** Classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds).

**Public Service Employee (PSE):** PSEs are employees assigned to entry-level positions in a variety of fields and occupations for a limited duration. They are not full-time, regular county employees. PSEs are subject to an expedited recruiting process to accommodate additional workload or to handle one-time special projects. They do not receive the full range of benefits or have the civil service status of regular county employees.

**Realignment Funding (Health & Welfare):** In 1991-92 the state approved the Health & Welfare Realignment Program that involves a shift of program responsibilities from the state to the counties. This shift is funded through a corresponding shift of dedicated Sales Tax and Vehicle License Fee revenue.

**Reimbursements:** Amount received as a repayment of the cost of work, or service performed, or of other expenditures made, for or on behalf of another governmental unit or department. Reimbursements represent the recovery of expenditure and are considered a financing source.

**Restricted Financing Funds:** Restricted financing funds consist of two restricted financing sources – Prop 172 and Realignment. Prop 172 revenue assists in financing the Sheriff, District Attorney, and Probation departments. Realignment assists in financing mental health, social services, and health programs within the county.

**Revenue:** The addition of cash or other current assets to governmental funds (receipts) which do not increase any liability or reserve and do not represent the recovery of an expenditure, i.e., reimbursements. Generally, revenue is derived from taxes, licenses and fees, or investment earnings. Revenues are deposited in a fund for future appropriation.

**SB 90 State-Mandated Local Program:** State reimbursements to local governments for the cost of activities required by State legislative and executive acts.

**Services and Supplies:** A category of expenditures within the budget for all standard costs of daily operations, including such items as office supplies, training, contractual services, and travel.

**Set-Aside Reserve:** A reserve made up from available balances materializing throughout one or more fiscal years which are not required to support disbursements of a legal or emergency nature and are held (set aside) for future funding requirements.

**Special Revenue Funds:** Special Revenue Funds are used to account for the proceeds of specific sources of revenue whereby the use of such revenue is restricted by law for particular functions or activities of government.

**Step Increases**: An employee, based upon the completion of the required service hours in their classification, satisfactory work performance, and appointing authority recommendation, may receive step advancements. Step advancements within the base salary range shall be based on two (2) step increments. Each increment is 2.5%.

**Strategic Goal:** A strategic goal translates resources into significant results to be achieved, providing the basis for evaluating the department as a whole.

**Transfers:** The movement of resources from one fund to another usually for payment of services received.

**Trend:** A documented recurrence of a measurable event or circumstance over time that is increasing, decreasing or even staying the same.

**Unrestricted Net Assets:** That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).