Public Health • Economic Development • Community Development and Housing • Redevelopment • Workforce Development - Assessor
ttorney • Probation • Public Defender • Sheriff-Coroner • Agriculture/Weights and Measures • Airports • Architecture and Engineering
f Supervisors • County Administrative Office • County Counsel • Clerk of the Board • Human Resources • Information Services
nt • Assessor • Auditor/Controller-Recorder • Treasurer-Tax Collector/Public Administrator • Transitional Assistance
ngineering • County Library • County Museum • County Fire • Facilities Management • Fleet Management Land Use Services
on Services • Purchasing • Arrowhead Regional Medical Center • Behavioral Health • Risk Management • Public Health
Services • Aging and Adult Services • Child Support Services • Preschool Services • Veterans Affairs • District Attorney
Use Services • Public Works • Real Estate Services • Regional Parks • Registrar of Voters • Special Districts

SAN BERNARDINO COUNTY

2008-09 Proposed Budget



Executive Summary



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **San Bernardino County, California** for the Annual Budget beginning July 1, 2007. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

INTEROFFICE MEMO

County of San Bernardino

DATE May 15, 2008 **PHONE** 387-5417

FROM **MARK UFFER**
County Administrative Officer

TO **MEMBERS**
Board of Supervisors

SUBJECT **2008-09 PROPOSED BUDGET**

On March 18, 2008, I presented to the Board of Supervisors a 2008-09 Budget Financing Plan. A copy of that agenda item and the power point presentation is included in the executive summary workbook. That plan provided the basis for distributing locally financed budget targets to general fund financed departments to develop their 2008-09 proposed budgets. The Board of Supervisors approved these budget targets and enclosed in these workbooks are the departmental budgets submitted and reviewed by the County Administrative Office.

The 2008-09 proposed budget workbooks are designed to be user friendly for the Board of Supervisors, the departments, and the public. The first workbook is an executive summary of the 2008-09 proposed budget, which includes:

- A Financing Plan Section, which shows changes that have occurred since the original financing plan was adopted. It documents how much financing is available in 2008-09 for MOU negotiations, building needs, departmental policy items, and other items the Board of Supervisors wish to finance.

- A County Budget Summary Section, which shows the total appropriation and total revenue included in the 2008-09 proposed budget with comparative numbers from the 2007-08 final budget and 2006-07 actual amounts. Also included is total budgeted staffing proposed for 2008-09 with comparative numbers from the prior two final budgets.

- A General Fund Financing Section, which discusses how the general fund is financed in 2008-09 as well as the balances of contingencies and reserves.

- A Year-to-Year Department Comparison Section, which shows last year's adopted budget, this year's proposed budget and the dollar and percentage change between the two years for all departmental budget units. A brief explanation of significant changes is also included, as well as a page reference for the second workbook to obtain additional detail.

- A Policy Items Summary Section, which summarizes all requests for general fund financing related to the policy items requested by departments for 2008-09. Policy items represent any program or workload changes that could not be financed within the current departmental allocation. If any of these policy items are recommended, they will be financed with the available general fund financing currently not allocated.

- A CIP Requests Summary Section, which summarizes all requests for general fund financing related to the Capital Improvement Program (CIP) requests made by departments for 2008-09. In 2008-09, $15.3 million in general fund financing has been allocated to the Capital Improvement Program for new capital projects. If any of these projects are recommended, they will be financed with this allocation.

- A BPI Requests Summary Section, which summarizes all requests for general fund financing related to the Business Process Improvement (BPI) Reserve requests made by departments for 2008-09. There is currently $2.1 million in the Business Process Improvement Reserve. If any of these requests are recommended, they will be financed with this reserve.

- A Reclassifications Summary Section, which summarizes all the proposed reclassifications between positions that are built in the department's 2008-09 proposed budget. Human Resources will submit a board agenda for approval of these reclassifications where the position is vacant. All requests for reclassifications related to filled positions will be brought to the Board of Supervisors by the individual department.

- A Grant Inventory Section, which summarizes all the grant revenues which are built in the department's 2008-09 proposed budget.

The second workbook begins with a county budget overview and then shows the departmental detail of the 2008-09 proposed budget which includes:

- The department's mission statement.

- The department's strategic goals for 2008-09 as specified in the County Annual Report and 2008-09 Business Plan and presented at the Business Plan Workshop.

- The department's organizational chart, which includes the names of key personnel of the department, what functions the department performs, and how much budgeted staffing by function is included in their 2008-09 proposed budget.

- Five-year budget history line and bar graphs, which illustrate budgeted amounts for the past four years and the proposed level of appropriation, departmental revenue, local cost and budgeted staffing for 2008-09.

- Four-year performance history, which shows the actual level of appropriation, departmental revenue, and local cost for the past three years and estimates for 2007-08.

- Expenditure and financing pie charts, which illustrate what percentage of the 2008-09 proposed appropriation budget is spent on salaries and benefits, services and supplies, etc., as well as, the percentage of the 2008-09 proposed financing sources budget that comes from local cost, taxes, fee supported revenues, etc.

- Analysis of the 2008-09 Proposed Budget, which includes line item budget amounts by appropriation such as salaries and benefits, services and supplies, etc. and if applicable, line items by revenue sources. Also provided are explanations describing what is included in those budget amounts, as well as the significant changes made by the department from prior year by line item.

- Performance Measures – When the departments specified their goals and objectives in the County Annual Report and 2008-09 Business Plan, they also included performance measures that can monitor the success of their objectives. This section includes the actual results for 2006-07, the first year the county implemented departmental business plans. It includes the projected 2007-08 performance measures as well as the current estimated measure for 2007-08 to demonstrate if a department exceeded, met or is still working on their objectives. A performance measure target is also provided for 2008-09 to either maintain or expand on their objectives.

- Additional General Fund Financing Requests – If the department submitted additional general fund financing requests to fund policy items, capital improvement projects and/or business process improvement projects, they are summarized in this section by department priority.

2008-09 REVISED FINANCING PLAN

On March 18, 2008, the Board of Supervisors approved the county's original 2008-09 financing plan. The approved agenda item and power point presentation related to the original financing plan is attached for your information.

Subsequent to the approval of the financing plan, the County Administrative Office has received additional information, which has significantly impacted general fund financing available. Below is the summary of how this new information has impacted the original financing plan. A detailed explanation of this change is described below.

UNRESTRICTED - REMAINING AVAILABLE FUNDING FOR 2008-09

	General Fund	
	Ongoing	One-time
Proposed Budget Financing - March 18, 2008	**15.3**	**17.1**
Adjustments to Financing Plan:		
Change Property Tax Revenue from 6% AV to 3% AV Growth	(12.0)	
Change Mandated Contingency due to reduced revenue		0.1
Change Mandated Reserve due to reduced revenue		1.2
Subtotal:	**(12.0)**	**1.3**
Financing Available in Proposed Budget	**3.3**	**18.4**

Adjustments to Financing Available

Property Tax Revenue Reduction Impact

The County Administrative Office, in conjunction with the Assessor's Office, has reevaluated the projected property tax revenue growth due to the current housing situation. There continues to be a slow down in new construction, a reduction in sales activity, and an increase in foreclosures. Additionally, Proposition 8 reviews have increased. Proposition 8 requires the Assessor's Office to use the lower of the Proposition 13 factored base value or the current market value on the January 1, 2008 assessment lien date when building the 2008-09 assessment roll. All of these situations will negatively impact the upcoming 2008-09 assessment roll. The current estimate for assessed valuation growth at this time is between 2% to 4%. Therefore, the County Administrative Office revised the financing plan accordingly. The original financing plan was built on a 6% assessed valuation growth. The revised financing plan is estimating a 3% assessed valuation growth which results in a $12.0 million reduction in ongoing financing available.

Furthermore, the reduced revenue impacts the amount required in contingencies and reserves per county policy. This ongoing revenue reduction is offset by an increase of $1.3 million in one-time financing available.

Summary of Unrestricted – Remaining Available Funding for 2008-09

After incorporating the above impacts, the revised financing plan is projected to have ongoing revenues of $3.3 million and one-time revenues of $18.4 million.

While these unallocated and unrestricted discretionary revenues are available to the Board of Supervisors, the County Administrative Office strongly recommends that careful consideration be given to the use of these funds. Due to the continued downward revisions to property tax revenues, financing additional ongoing costs are becoming increasingly difficult. Increasing ongoing costs related to MOU negotiations and possible increases to existing or new programs will be difficult without incorporating reductions to the services offered by the county. Further compounding the availability of ongoing financing is the unknown state and federal budget impacts that could severely impact the financial outlook of the county.

Available one-time funds have historically been used to finance one-time costs. While the budget financing policy states that one-time funds shall not be used to finance ongoing operations, the policy does provide for an exception. That exception is the use of one-time funds used in the context of a larger plan to balance ongoing revenues and costs over a multi-year period. Because of the continued uncertainty, the County Administrative Office strongly recommends a cautious approach to the use of these one-time funds in order to forestall any unexpected impacts from external events such as continued shortfalls in projected revenues due to downward adjustments in the general economy or additional reductions due to the state budget situation. Although many of the building needs and many of the requests for additional general fund financing are one-time in nature, the County Administrative Office recommends delaying the approval of one-time allocations until the ongoing impacts facing the county can be remedied.

REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS OF SAN BERNARDINO COUNTY, CALIFORNIA AND RECORD OF ACTION

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March 18, 2008

Continued from Tuesday, March 11, 2008, Item #59

FROM: **MARK UFFER**, County Administrative Officer
County Administrative Office

SUBJECT: POLICY DIRECTION ON 2008-09 BUDGET TARGETS

RECOMMENDATIONS:

1. Receive and review the financing and policy issues identified in this report, including the spending and revenue projections used to develop the 2008-09 proposed budget financing plan, and the County Administrative Officer recommendations in developing budget targets.

2. Direct the County Administrative Officer to build departmental budget targets for the 2008-09 proposed budget based on the data and conclusions in this report, as modified by further Board action.

BACKGROUND INFORMATION: This report is the initial step towards development of the 2008-09 final budget. This report is used as the basis for the development of budget targets to be issued to county departments. It describes how the county is financing the 2008-09 budget targets and how much available financing remains to address other issues such as pending MOU negotiations, other county needs and the potential negative impacts of the State and Federal budget to the county that are currently not built into the financing plan.

Components of the financing plan included in this report are:

- Analysis of the 2008-09 financing plan:
  1) Financing Available for 2008-09
  2) Cost to Maintain Current Services in 2008-09
- Issues not addressed in the 2008-09 financing plan
- State and Federal Budget Outlook
- Review of county financing policies, county reserves and ongoing set asides
- Conclusion

ANALYSIS OF THE 2008-09 FINANCING PLAN

Projections for additional financing available for next year's budget include $26.5 million in ongoing funding sources and includes $29.8 million in one-time sources as summarized on the chart below:

FINANCING AVAILABLE FOR 2008-09

	(In Millions) Ongoing	One-time
Beginning Financial Position	$ 2.3	
New Ongoing Discretionary Sources	37.2	
Adjusted Ongoing Prop 172 Sources	(13.0)	
Estimated One-time Discretionary Sources		$ 29.8
Total Financing Available	**$ 26.5**	**$ 29.8**

Record of Action of the Board of Supervisors

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BEGINNING FINANCIAL POSITION

When the 2007-08 budget was adopted as final on June 26, 2007, the remaining ongoing funds available were $3.0 million. In the current fiscal year $0.7 million has been approved to be spent on Nurses MOU and additional staffing for Jessica's Law. The remaining available money of $2.3 million, which still may be used in the current fiscal year, serves as the County's beginning financial position for 2008-09 financial planning purposes.

NEW ONGOING DISCRETIONARY SOURCES

New ongoing discretionary sources are outlined in the chart below. The growth in discretionary countywide revenues is estimated to be $37.2 million and is based on the following.

	(In Millions) Ongoing
Property Related Revenue	$ 33.6
Property Tax Administration	4.0
COWCAP	2.8
Interest	2.0
Sales and Other Taxes	1.1
Recording Fees	(3.4)
Other	(2.9)
Total New Ongoing Discretionary Sources	**$ 37.2**

Property Related Revenue is expected to increase by a total of $33.6 million over the current year budget. This is based on an estimated assessed valuation growth of 6%. This amount includes a reduction of Property Transfer Tax revenues which is expected to decrease by $6.5 million over the current year budget due to the slowdown in home sales.

Property Tax Administration revenue is expected to increase $4.0 million from the 2007-08 budgeted amount. This amount is only $0.5 million higher than current year end estimates based on increased costs in 2008-09.

COWCAP revenue will increase by $2.8 million over current year budget based on billing amounts published by the Auditor/Controller-Recorder.

Interest Revenue is expected to increase by $2.0 million from the 2007-08 budgeted amount. This estimated amount is flat to current year interest projections based on the uncertainty of the economy next fiscal year.

Sales and Other Taxes are expected to grow by $1.1 million due primarily to small increases in Sales Tax and Hotel/Motel taxes and a 5.24% increase in Franchise fees over the 2007-08 budgeted amount.

Recording Fees are expected to decrease by $3.4 million over the current year budget due to the slow down in the housing market.

Other Revenues are expected to decrease by $2.9 million due to the implementation of AB 1805 which replaces booking fees with a state allocation to a Local Detention Facility Revenue Account which is then allocated directly to the Sheriff's Department.

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ONGOING PROP 172 SOURCES ADJUSTMENT

Proposition 172 (Prop 172), which became effective January 1, 1994, created a permanent half-cent sales tax to provide funding resources to qualifying public safety services. Prop 172 revenue received by the county is allocated per a formula determined by the Board of Supervisors. The current allocations are as follows: 70% Sheriff, 17.5% District Attorney, and 12.5% Probation. Each year Prop 172 is forecasted for the subsequent year using current year receipts, which has a two-month lag, and local economist predictions. Forecasted amounts are included in the applicable departmental budgets.

In 2007-08, the total amount of Prop 172 sales tax expected to be received is $17.5 million below budget due to the steep decline in real estate activity and higher oil prices. Estimated growth of 3.0% in 2008-09 from the current 2007-08 projection translates into a net reduction of $13.0 million for the three departments mentioned above.

ESTIMATED ADDITIONAL ONE-TIME SOURCES

The chart below summarizes estimated additional one-time sources, totaling $29.8 million, which will be available for the 2008-09 budget.

	(In Millions) One-time
Mandated Contingencies Per County Policy	$ 8.6
Available Contingencies in 2007-08	4.0
Departmental Operation Savings in 2007-08	11.2
Prop 172 Impact in 2007-08	(17.5)
Additional Property Tax and Other Revenue in 2007-08	23.5
Estimated One-Time Sources Available for 2008-09	**$ 29.8**

Analysis of the 2007-08 contingencies budget results in projections that the 1.5% contingency set-aside required by County policy of $8.6 million will remain unspent at the end of the fiscal year as well as the current balance of the 2007-08 available contingencies of $4.0 million.

Estimated departmental operation savings in 2007-08 of $11.2 million will also be available for one-time expenses in 2008-09. These savings are based on the most recent departmental year end estimates which are updated monthly.

As mentioned above Prop 172 revenue will be coming in below budget by $17.5 million in the current fiscal year.

In addition, there are a variety of countywide discretionary revenue sources that are expected to exceed modified budget in 2007-08. Those sources are specifically property tax, supplemental property tax, unclaimed property tax refunds, and interest revenue. This unexpected increase in revenue totaling $23.5 million is available for one-time expenses in 2008-09.

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COST TO MAINTAIN CURRENT SERVICES IN 2008-09

The prior section of this report addressed the financing available for 2008-09. This section will address increased costs in 2008-09 to maintain current services. The chart below summarizes the adjustments to prior year's budget that are included in the financing plan for both ongoing and one-time costs. Following the chart is a brief description of each cost component.

	(In Millions)
Approved MOU Increases (Safety and Nurses Only)	$ 6.4
County Staffing Needs for 1.5 New Judgeships in 2007-08	1.9
Retirement Increases	1.2
Central Computer	0.8
Utilities	0.5
California Children's Services	0.4
Dental Care for Inmates	0.2
Human Resources Rate Adjustments	(0.2)
Ongoing Costs Subtotal	**$ 11.2**
Registrar of Voters	$ 1.3
Contribution to Moonridge Zoo Reserve	1.0
Contribution to Contingencies per County Policy	6.7
Contribution to General Purpose Reserve per County Policy	3.7
One-Time Costs Subtotal	**$ 12.7**
Total Increased Costs	**$ 23.9**

APPROVED MOU INCREASES - $6.4 MILLION

The safety unit and the safety management and supervisory unit are in their last year of their respective agreements that end in February 2009. The nurses unit and the nurse per diem unit are in their first year of their respective agreements that end in December 2010. The net local cost associated with these negotiated salary and benefit adjustments is $6.4 million in 2008-09.

Discussions between the County, exempt personnel, and the following representations units: general, attorney, specialized peace officers, and specialized peace officers – supervisory are currently in process. Since there are currently no approved agreements for 2008-09, no MOU increases were factored in the costs to maintain current services for 2008-09 at this time.

COUNTY STAFFING NEEDS FOR 1.5 NEW JUDGESHIPS IN 2007-08 - $1.9 MILLION

Cost for judgeships is based on 1.5 new judgeships filled for criminal courtrooms in 2007-08 which require additional county staff. Costs are based on full year funding and would add the following positions and associated costs to the departments listed: District Attorney, 6.0 positions at a cost of $0.9 million; Public Defender, 4.0 positions at a cost of $0.7 million; and Probation, 3.0 positions at a cost of $0.3 million.

RETIREMENT INCREASES - $1.2 MILLION

Employer retirement contribution rates are comprised of two rates, which are stated as a percentage of earnable compensation: the rate set actuarially by the San Bernardino County Employees Retirement Association (SBCERA) and the rate set by the County to cover payment of the existing pension obligation bonds (POBs). In 2008-09, the SBCERA rate for general employees decreases .36% and the POB rate increases .30% for a net decrease of .06%. The SBCERA rate for safety employees increases .06% and the POB rate increases .20% for a net increase of .26%. As a consequence of these rate changes and the increases in earnable comp as a result of the approved MOUs, retirement costs will increase $1.2 million. It should be noted that when the remaining MOUs agreements are finalized, retirement costs will increase as a factor of cost of living increases.

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CENTRAL COMPUTER - $0.8 MILLION

Information Services Department is proposing a 1% increase in computer operations rates (2410). The proposed rates are included on a separate March 11, 2008, board agenda item. The increase is needed to maintain current service levels and finance required program enhancements and purchases of fixed assets and equipment to meet projected service demands. The rate increase does not provide for an increase in working capital. The financing plan incorporates the increase in local cost of $0.8 million resulting from proposed rate increases.

UTILITIES - $0.5 MILLION

Included in the 2008-09 financing plan is approximately $0.5 million general fund financing increase to the Utilities budget due to projected utility rate increases.

CALIFORNIA CHILDREN'S SERVICES - $0.4 MILLION

California Children's Services is a state program that provides case management, diagnosis, and treatment services to individuals up to 21 years of age with severe qualifying medical conditions and whose families are unable to pay for all or part of their care. State law requires the County to maintain a mandated minimum funding level. As a result, an increase of $0.4 million is required in 2008-09 to maintain the mandated caseload ratio as well as Healthy Families payments funding level.

DENTAL CARE FOR INMATES - $0.2 MILLION

California Code requires that emergency and medically required dental care is provided to each inmate, upon request, under the direction and supervision of a dentist, licensed in the state. As a result, the Sheriff's Department needs additional general fund financing of $0.2 million to hire another part-time dentist as well as pay for the existing dentists' salary adjustments. The Sheriff's Department will bring forth a separate board agenda item on March 18, 2008 to authorize these adjustments.

HUMAN RESOURCES RATE ADJUSTMENTS - $0.2 MILLION SAVINGS

The proposed 2008-09 Human Resources rate adjustments are included on a separate March 11, 2008, board agenda item. Due to departmental re-organization, an increase in fees, and additional revenue from the opening of the Center for Employee Health and Wellness in Victorville, the financing plan incorporates a reduction in general fund financing of $0.2 million.

REGISTRAR OF VOTERS - $1.3 MILLION

Registrar of Voters will be transitioning from a 3 major election cycle in 2007-08 to a one major election in 2008-09 (Presidential), and requires an increase of $1,325,000 in local cost based on the following factors: 1) anticipated high voter turnout, 2) switch back to paper versus electronic voting due to the Secretary of State's decertification of electronic voting systems, 3) two card ballot required versus the typical one card ballot, and 4) estimated only 38% reimbursable costs from participating cities/districts since County will incur the majority of cost of the November 2008 Presidential Election.

CONTRIBUTION TO MOONRIDGE ZOO RESERVE - $1.0 MILLION

On June 6, 2006 the Board of Supervisors approved contributing $1.0 million a year to assist in relocating the Moonridge Zoo.

CONTRIBUTIONS PER COUNTY POLICY- $6.7 MILLION/$3.7 MILLION

These funding recommendations are based on established County policy discussed later in this agenda item.

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ISSUES NOT ADDRESSED IN THE 2008-09 FINANCING PLAN

In developing the financing plan, $23.9 million of the financing available for 2008-09 has been allocated to maintain current services. The remaining financing available may be utilized to address needs that are not funded in the financing plan, such as MOUs currently in negotiations, the county needs listed below, and the potential State and Federal budget negative impacts to the county referenced in the following section.

MOUS IN NEGOTIATIONS

As mentioned earlier, the County is in negotiations with all but two of the representative labor units. Once agreements are approved, financing will be required to assist departments with any increase in salaries and benefit costs.

COUNTY NEEDS

As mentioned in previous years, the County's needs and responsibilities to its constituents continue to increase as a result of population growth. This continued growth obligates the County to develop plans for areas affected by growth, such as new facilities, existing facilities and equipment, staffing and programs. In addition, two areas of concern not affected by growth are also highlighted.

New Facilities

The county continues to explore various alternatives to meet its growing office space requirements and to address its aging buildings and infrastructure. Various sites for new facilities have been under consideration, both in the San Bernardino and High Desert areas. The Board is also considering different types of government center settings both in urban and more rural locations. These centers include a combination of low, mid, and high-rise building concepts in various campus settings. While steps have been taken to secure funding via establishing reserves, these reserves need to be significant enough to accommodate changes in growth/expansion as well as changes in the economy that drive the costs of new facilities.

Existing Facilities and Equipment

In addition to the need for new or expanded County facilities, existing County-owned facilities and equipment also must receive preventative maintenance, repair and/or replacement. While the County has made significant strides in allocating funds to the capital improvement program (CIP) there continues to be a concern for changes resulting from increased costs for goods and services. Consequently, this area is one that must be continually monitored as the economy plays a significant role in the maintenance and repair of facilities and equipment.

One major area of need that continues to be of concern due to the significant costs involved for replacement is the County's 800 MHz radio infrastructure completed in 1989. This infrastructure system serves the communication needs of the County-governed programs, including public safety agencies of law enforcement and fire, emergency medical services and general governmental functions. This system needs to be upgraded in order to maintain this required communication service. The original equipment was purchased with a 1985 bond issue and augmented with a subsequent 1988 bond issue.

Staffing and Programs

The growth in the county not only affects the need for additional facilities and equipment, but it also impacts the need for additional departmental staffing and programs. The area of maintaining and expanding staffing and programs in various county departments continues to exist and county departments have again submitted numerous policy items for consideration with their proposed budgets.

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Termination Benefits

The County Administrative Office has been monitoring termination benefit costs over the past several years. Based on actual activity there is a potential of significant one-time costs that a department would be impacted by as a result of retirement of several of the county's senior, high-level employees. Some county departments are simply unable to bear the burden of these unavoidable costs and may require additional general fund financing as these situations occur.

Potential Litigation

Although the County has taken the appropriate steps and measures to minimize exposure to litigation; and the county has strengthened its self-insurance funds to protect county assets and resources, there is still the vulnerability of unfunded potential litigation.

STATE AND FEDERAL BUDGET OUTLOOK

Recognizing that the state and federal budget process is in its early stages, San Bernardino County's preliminary financing plan for 2008-09 assumes no state or federal budget impacts until such time as the state and federal budgets are formally adopted. However, an evaluation of those potential impacts is elaborated on in the following section.

STATE BUDGET IMPACT

On January 10, 2008, the Governor's Proposed Budget for 2008-09 was announced. The County Administrative Office enlisted departments' assistance in identifying specific budget impacts. If the January 10th budget submitted by the governor is adopted, the fiscal impact to the County of San Bernardino is described below.

Key state budget issues of interest to counties include:

- **Human Services Reductions:** There is a possible reduction of $19.1 million to the County primarily due to the proposed State's 10% Across the Board Reduction to Medi-Cal, Children's Services, Adult Protective Services, and In-Home Supportive Services programs. This dollar amount is equivalent to 266 full-time positions. However, attrition remains high in the human services departments, so layoffs would not be a certainty. Although the state funding is proposed to be cut, the counties are still required to provide the same level of service.

- **ARMC Reductions:** ARMC faces a possible $3.3 million reduction due to the State's 10% Across the Board Reduction and the proposed shifting of federal Safety Net Care Pool payments away from public hospitals to other programs currently funded by the State.

- **Public Health Reductions:** Public Health faces a possible $2.0 million reduction due to the State's reduction in Medi-Cal provider rates and Healthy Families Program reimbursement rates. With this state funding cut, the department will not be able to provide the current level of service. In addition, the California Children Services program may realize a $1.4 million increase in county costs as a result of the proposed quarterly reports for Medi-Cal eligibility and the 5% reduction in the Healthy Families program. These reductions are in addition to the mandated costs financed earlier for California Children's Services.

- **Behavioral Health Reductions:** Behavioral Health has a possible $4.0 million reduction due to the State's 10% Across the Board Reduction in Medi-Cal, Managed Care, Substance Abuse Offender Treatment (Prop 36), Mentally Ill Offender Crime Reduction, Early and Periodic Screening, Diagnosis, and Treatment (EPDST), CalWORKS and Drug Court Partnership programs. With this state funding cut, the department will not be able to provide the current level of service.

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- **Public Safety Reductions:** Probation has a possible $3.0 million reduction due to the State's 10% Across the Board Reduction in Juvenile Justice Crime Prevention, Substance Abuse Offender Treatment (Prop 36), Foster Care, Mentally Ill Offender Crime Reduction, and other programs. Sheriff has a possible $400,000 reduction in local assistance grants. District Attorney has a possible $400,000 reduction in state grants/aid.

- **Other Reductions:** County Library has a possible $100,000 reduction in state aid.

FEDERAL BUDGET IMPACT

President Bush released his 2008-09 proposed budget of $3.1 trillion on February 4, 2008. In order to help balance the budget by 2012, the proposal includes $200.9 billion in cuts to Medicare ($182.7 billion) and Medicaid ($18.2 billion) over five years. It also includes eliminating or reducing funding for 151 discretionary programs, many of which are key local priorities. The County Administrative Office, with the assistance of affected departments, has attempted to identify specific federal budget impacts to the County of San Bernardino.

Key federal budget issues of interest to counties include:

- **Medicare and Medicaid:** The California Hospital Association (CHA) has performed a financial analysis for California public hospitals and has indicated that the President's proposed budget will impact ARMC by $2.6 million in 2008-09. Additionally, analysis was provided for a 5 year forecast of these proposals and ARMC would be impacted by $29.0 million.

- **Community Development Block Grants (CDBG):** Grants given to local governments to promote community and economic development would be cut from $3.9 billion in 2007-08 to $3.0 billion in 2008-09, a 22 percent reduction. For San Bernardino County, this is a $1.6 million reduction.

- **Law Enforcement:** Once again, the Administration is proposing to slash local law enforcement partnership programs. This year, the proposed cut would be 57 percent, from $2.0 billion to $0.9 billion. The Administration is requesting zero funding for the COPS community policing program, the Byrne/Justice Assistance Grant program, and the State Criminal Alien Assistance Program (SCAAP). In addition, there would be major cuts in Juvenile Justice programs. The Sheriff's Department could lose approximately $3.0 million if the COPS community policing program is eliminated. This funding would be used to purchase Operation Clean Sweep security equipment provided to participating schools and to purchase 350 additional mobile ID devices plus maintenance and wireless communication devices. The Sheriff's Department and District Attorney's Office could lose approximately $0.7 million and $0.3 million, respectively if the Byrne/Justice Assistance Grant program is eliminated. This funding is used for street enforcement and crime lab activities. If SCAAP reimbursements are not made, the Sheriff's department would lose approximately $0.6 million annually. Probation will see a cut in Juvenile Justice programs at a cost of $1.5 million.

- **Homeland Security/First Responder Programs:** Funding for key state and local homeland security programs would be cut 47 percent, down from $4.0 billion to $2.1 billion. For San Bernardino County, this would result in a cut of approximately $1.2 million in emergency equipment purchases as well as funding for a Terrorism Liaison Officer in the Sheriff's Department and $0.4 million for the Public Health Department's Preparedness and Response Program.

- **Community Services Block Grant (CSBG):** Once again, the administration is proposing termination of the $0.7 billion CSBG program. The CSBG program provides States and Indian Tribes with funds to lessen poverty in communities. The funds provide a range of services and activities to assist the needs of low-income individuals including the homeless, migrants and the elderly. For San Bernardino County, this would result in a reduction of $0.3 million in Adult Protective Services funds.

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- **Title XX Social Services Block Grant (SSBG)**: This is a federal program which is a pass through to the County from the state for an array of mandated social services programs. These programs include Child Welfare Services (CWS), Community Care Licensing, and Stage 1 Child Care which are administered by the County's Department of Children's Services and Transitional Assistance Department. Proposed statewide funding reduction of $60.5 million would result in a County reduction of $420,000 in CWS Administration and $750,000 in Stage 1 Child Care funding.

County Administrative Office staff will continue to monitor the state and federal budgetary process.

COUNTY FINANCING POLICIES

The county has adopted a formal budget financing policy and a reserve and contingency policy. The key elements of these policies which are building blocks for the financing plan are described below:

BUDGET FINANCING POLICY

- One-time funds will not be used to finance ongoing operational costs, except within the context of a larger plan to balance ongoing revenues and costs over a multi-year period.
- No less than one-third of one-time sources will be allocated to increasing reserves to the 10% target level as defined in the County's Reserve and Contingency Policy.
- Ongoing set-asides unspent at the end of the fiscal year shall be transferred into a corresponding general fund reserve account as of June 30.

RESERVE AND CONTINGENCY POLICY

- The county shall establish an ongoing general purpose reserve for the general fund targeted at 10% of locally funded appropriation.
- The county will maintain an appropriated contingency for the general fund to accommodate unanticipated operational changes, legislative impacts, or other economic events affecting the county's operations, which could not have been reasonably anticipated at the time the budget was prepared. The contingency shall be targeted at no less than 1.5% of locally funded appropriation.
- The county will maintain an appropriated contingency for Prop 172, Realignment and Master Settlement Agreement funds to accommodate unanticipated operational changes, legislative impacts, or other economic events affecting these restricted financing streams, which could not have been reasonably anticipated at the time the budget was prepared. The contingency shall be targeted at no less than 10% of current year budgeted revenues.
- The county will fund specific project reserves for large departmental projects approved by the Board of Supervisors through the use of the respective department's local cost savings.

Locally funded appropriation is defined as those appropriation which are funded by discretionary, unrestricted property tax, sales tax, interest income, and other revenues not linked to specific programs.

For 2008-09, the locally funded appropriation is projected to be $609.3 million. A general purpose reserve requirement of 10% would be $60.9 million and an appropriated contingency of 1.5% would require $9.1 million. The financing plan recommends a contribution of $6.7 million to mandated contingency and $3.7 million to the general purpose reserve to satisfy the requirements of these policies.

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COUNTY RESERVES

The County has a long established conservative approach to budgeting; because of this approach the County has several types of reserves. Some reserves are for specific purposes, such as to meet future known obligations or to build a reserve for capital projects. The general purpose reserve are funds held to protect the County from unforeseen increases in expenditures or reductions in revenues, or other extraordinary events, which would harm the fiscal health of the county. All of these reserves are one-time in nature and can only be used as a temporary fix. They are not viewed by staff as appropriate remedies for ongoing problems.

A listing of those reserves and the planned contributions are shown below:

	Estimated June 30, 2008 Balance	Recommended Contribution /(Use)	Estimated June 30, 2009 Balance
General Purpose Reserve	**57,217,492**	**3,715,725**	**60,933,217**
Specific Purpose Reserves			
Future Space Needs	39,250,000	20,000,000	59,250,000
Retirement	38,600,000	7,900,000	46,500,000
Medical Center Debt Service	32,074,905	0	32,074,905
Jail Expansion	21,500,000	7,000,000	28,500,000
Juvenile Maximum Security	13,941,206	4,000,000	17,941,206
Teeter Reserve	17,747,201	0	17,747,201
Moonridge Zoo	4,750,000	1,000,000	5,750,000
Capital Projects	4,000,000	0	4,000,000
Insurance	3,000,000	0	3,000,000
Business Process Improvement	2,112,000	0	2,112,000
Restitution	1,865,025	0	1,865,025
Electronic Voting	370,000	0	370,000
Justice Facilities	119,316	0	119,316
Total Specific Purpose	**179,329,653**	**39,900,000**	**219,229,653**
Total Reserves	**236,547,145**	**43,615,725**	**280,162,870**

Based on the reserve policy established by the County that states a reserve is maintained at a 10% level of locally funded appropriation, the mandatory 2008-09 contribution is $3.7 million, as listed above. This contribution is required to bring the general purpose reserve balance to the required target level of $60.9 million.

The total specific purpose reserves has an increase of $39.9 million and is composed of the following: 1) placing a total of $38.9 million of the unspent ongoing set asides for future space needs, retirement, jail expansion, and juvenile maximum security (discussed in more detail below) in the same purpose reserve, and 2) placing $1.0 million to the Moonridge Zoo Reserve.

ONGOING SET ASIDES

As seen by the total reserves amount above, the county has set aside a considerable amount of one-time money that can assist the County temporarily for unforeseen increases in expenditure or reductions in revenues. However, prior to 2004-05 there had never been any money set aside to permanently address future foreseen increases in ongoing expenditures. In 2008-09, the County's prudent financing plan calls for set asides of ongoing revenue sources to finance future ongoing expenditures in four different areas: future space needs, retirement, jail expansion, and juvenile maximum security.

FUTURE SPACE NEEDS ONGOING SET ASIDE

Beginning in 2006-07, the Board has set aside $20.0 million to address future space needs based on a building analysis completed by staff. The space needs of the county continue to grow based on expansion of the area and the programs that service the county's growing population. This set aside is continued for 2008-09.

RETIREMENT ONGOING SET ASIDE

In the past, the County has seen significant retirement cost increases and predicts additional future increases based on unfunded liabilities that have occurred primarily as a result of lower than expected market returns and increased retirement costs. The Board has set aside $7.9 million in ongoing revenue sources to assist in financing these cost increases at a future date. The financing plan continues this practice.

JAIL EXPANSION ONGOING SET ASIDE

The Board has set aside $7.0 million for increased jail space due to the growing inmate population. In 2008-09, this set aside is the component of the financing plan.

JUVENILE MAXIMUM SECURITY ONGOING SET ASIDE

Beginning in 2007-08, the Board has set aside $4.0 million for a new juvenile hall. This annual set aside continued in 2008-09.

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CONCLUSION

This report has identified $26.5 million in ongoing financing available and $29.8 million in one-time financing available for 2008-09. This report also recommends using $11.2 million in ongoing financing to fund increased costs to maintain current services and $12.7 million in one-time financing primarily to adhere to County policy. After financing these increased costs, the county is projected to have available discretionary ongoing revenues of $15.3 million and available discretionary one-time revenues of $17.1 million.

SUMMARY OF 2008-09 FINANCING PLAN

	(In Millions)	
	Ongoing	**One-time**
Financing available	$ 26.5	$ 29.8
Cost to Maintain Current Services	(11.2)	(12.7)
2008-09 Unallocated	$ 15.3	$ 17.1

The above table lists unallocated financing of $15.3 million ongoing and $17.1 million one-time. As mentioned previously in this item, there are several considerable and probable issues that are not addressed in this financing plan and as such, the County Administrative Office is recommending that the ongoing unallocated sources be left in tact pending finalization of the following: the agreements with the various representation units, the agreement with exempt group, and the State and Federal Budgets. Based on the uncertainty of these issues and of the economy in general, it is prudent that the County continue to safeguard its financial position.

This office will continue to refine our estimates of ongoing and one-time revenues available for next fiscal year, continue to account for other mid-year board actions that affect this plan and any other pending costs the County must face in 2008-09, and continue to monitor the state and federal budget process as well as the other County needs which are not addressed in the plan.

A revised financing plan will be distributed to the Board of Supervisors with the submittal of the proposed budget. Additionally, the Board will continue to receive updates on the County needs so that these areas may be given consideration during the annual budget process.

REVIEWED AND APPROVED BY OTHERS: This item has been reviewed by County Counsel (Rex Hinesley, Chief Assistant County Counsel, 387-5480) on March 5, 2008.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Dean Arabatzis, Assistant County Administrative Officer (387-5412)



2008-09 Budget Financing Plan

March 18, 2008

Financing Available for 2008-09

	(In Millions)	
	Ongoing	**One-time**
Beginning Financial Position	2.3	
New Ongoing Discretionary Sources (6%)	37.2	
Prop 172 Revenue Adjustment	(13.0)	
Estimated Discretionary One-Time Sources		29.8
Total Financing Available	**26.5**	**29.8**

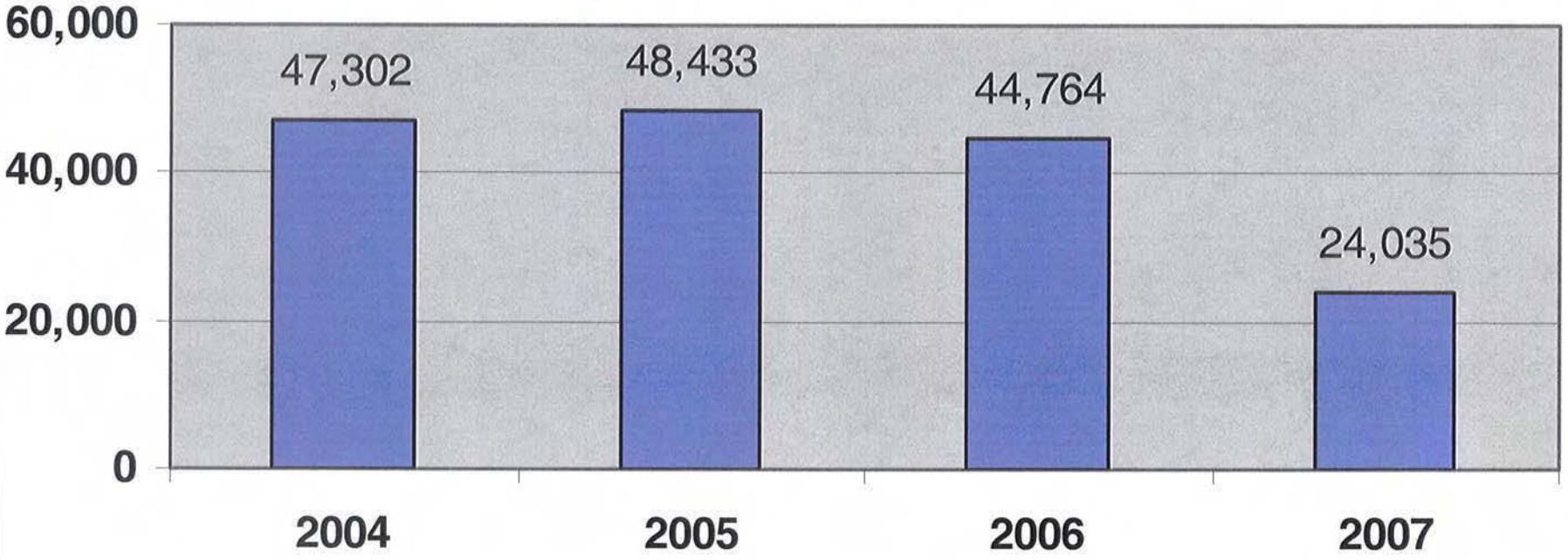
2008-09 Ongoing Discretionary Sources

(In Millions)

	2007-08	2008-09	Difference
Property Related Revenue (Assumes 6% AV Growth)	456.4	490.0	33.6
Interest	31.0	33.0	2.0
COWCAP	25.2	28.0	2.8
Sales and Other Taxes	25.6	26.7	1.1
Property Tax Administration	13.8	17.8	4.0
Recording Fees	8.6	5.2	(3.4)
Other	11.5	8.6	(2.9)
Discretionary Revenue*	**572.1**	**609.3**	37.2
Operating Transfers In	19.1	19.1	-
Total Ongoing Discretionary Sources	591.2	628.4	**37.2**

*Used to calculate 10% General Purpose Reserve

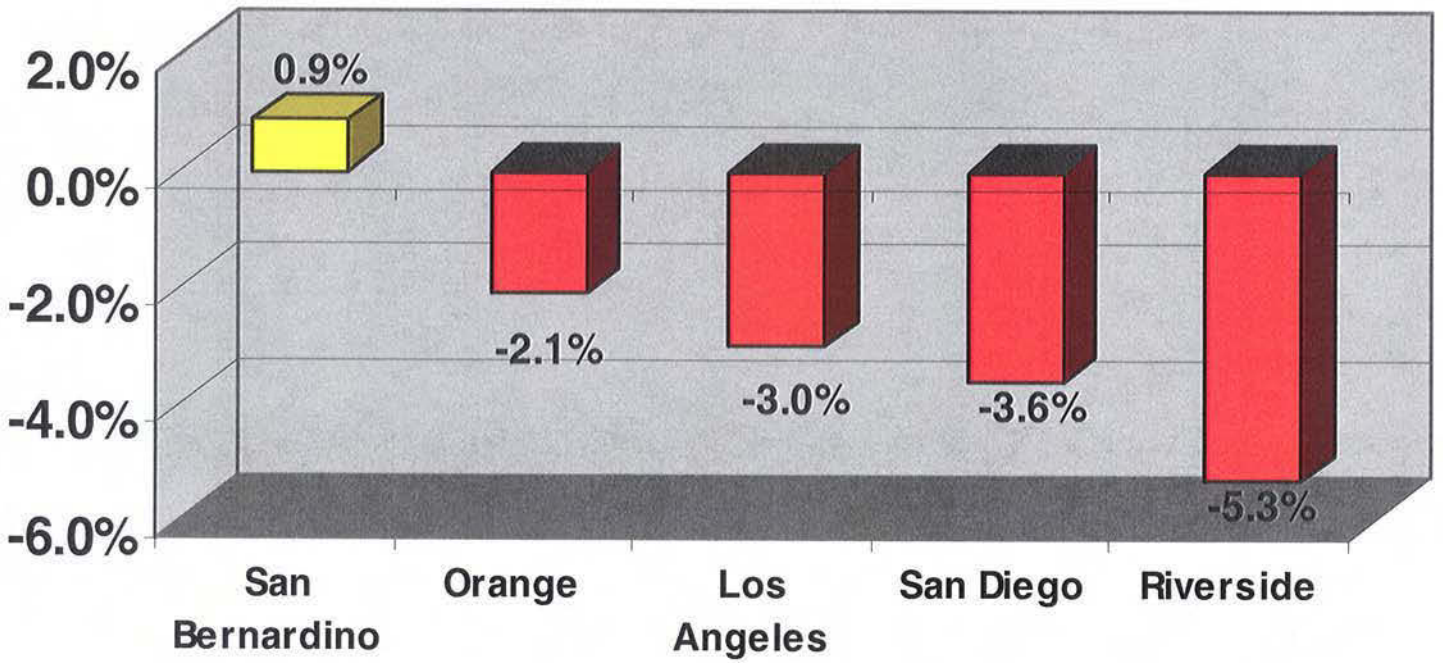
County of San Bernardino
New and Existing Annual Home Sales



Source: Monthly DataQuick Reports

Note: Dataquick 2006 numbers restated by Dataquick to reflect methodology change.

Comparison of Counties - Third Quarter 2007 Sales Tax Percent Change



Source: The HdL Companies

Note: Percent change as compared to 3rd Quarter 2006 Sales Tax.

Estimated One-time Money for 2008-09

	(In Millions) One-time
Unspent Mandated Contingencies Per County Policy	8.6
Unspent Available Contingencies in 2007-08	4.0
Departmental Operation Savings in 2007-08	11.2
Prop 172 Revenue Impact in 2007-08	(17.5)
Additional Property Tax and Other Revenue in 2007-08	23.5
Total Estimated One-Time Money	**29.8**

Additional Ongoing Costs to Maintain Current Services

	(In Millions)
Approved MOU Increases (Safety and Nurses Only)	6.4
County Staffing Needs for 1.5 New Judgeships in 2007-08	1.9
Retirement	1.2
Central Computer	0.8
Utilities	0.5
California Children's Services	0.4
Dental Care for Inmates	0.2
Human Resources Rate Adjustments	(0.2)
Total Ongoing Costs	**11.2**

NOTE: Inflation is not financed in 2008-09 due to outstanding financing issues.

Additional One-time Costs to Maintain Current Services

	(In Millions)
Registrar of Voters	1.3
Contribution to Moonridge Zoo Reserve	1.0
Contribution to Contingencies per Board Policy	6.7
Contribution to General Purpose Reserve per Board Policy ($61 M)	3.7
Total One-time Costs	**12.7**

Summary of 2008-09 Financing Plan

	(In Millions) Ongoing	One-time
Financing Available	26.5	29.8
Cost to Maintain Current Services	(11.2)	(12.7)
2008-09 Unallocated	15.3	17.1

Outstanding Financing Issues

- MOU Negotiations (excluding Safety and Nurses)
- County Needs
- State and Federal Budget Impacts

Current Five Year Forecast of General Fund Operations Assumes 6% Assessed Valuation Growth in 2008-09, 3% in 2009-10 and 2010-11, and 5% Thereafter

	2008-09	2009-10	2010-11	2011-12	2012-13
Beginning Financing Available	$ 2.3	$ (4.4)	$ (20.4)	$ (41.8)	$ (75.5)
Sources (Needs)					
Revenue Growth:					
Property Related	33.6	13.0	13.4	23.0	24.2
Prop 172	(13.0)	7.7	8.1	8.5	8.9
Other Revenue	3.6	2.2	2.8	3.5	2.3
Increase in Costs:					
Salaries & Benefits	(22.3)	(24.6)	(26.1)	(27.0)	(28.1)
Retirement Increases	(5.0)	(8.6)	(7.5)	(8.9)	(8.0)
Adult Detention Center Staffing	-	-	(6.3)	(26.8)	-
New Judgeships Staffing	(1.9)	-	-	-	-
Other Costs	(1.7)	(5.7)	(5.8)	(6.0)	(5.9)
Ending Financing Available	$ (4.4)	$ (20.4)	$ (41.8)	$ (75.5)	$ (82.1)

CUMULATIVE FORECAST IF NO MITIGATION IS PERFORMED

NOTE: 1% Assessed Valuation change is equivalent to $4 million.

County Reserves

	Estimated 30-Jun-08 Balance	2008-09 Estimated Contributions	2008-09 Estimated Uses	Estimated 30-Jun-09 Balance
General Purpose Reserve	**57,217,492**	**3,715,725**		**60,933,217**
Specific Purpose Reserves				
Future Space Needs Reserve	39,250,000	20,000,000		59,250,000
Retirement Reserve	38,600,000	7,900,000		46,500,000
Medical Center Debt Service	32,074,905			32,074,905
Jail Expansion Reserve	21,500,000	7,000,000		28,500,000
Juvenile Maximum Security	13,941,206	4,000,000		17,941,206
Teeter Reserve	17,747,201			17,747,201
Moonridge Zoo Reserve	4,750,000	1,000,000		5,750,000
Capital Projects Reserve	4,000,000			4,000,000
Insurance Reserve	3,000,000			3,000,000
Business Process Improv Reserve	2,112,000			2,112,000
Restitution Reserve	1,865,025			1,865,025
Electronic Voting Reserve	370,000			370,000
Justice Facilities Reserve	119,316			119,316
Total Specific Purpose	**179,329,653**	**39,900,000**	-	**219,229,653**
Total Reserves	**236,547,145**	**43,615,725**	-	**280,162,870**

Incremental Revenue from 2008-09 Proposed Fees

(In Millions)

Auditor/Controller-Recorder	0.8
County Counsel	0.6
Human Resources	0.1
Information Services	0.1
Public Health	1.3
Public Works - Solid Waste Management	0.7
Regional Parks	0.2
Registrar of Voters	0.1
Transportation	0.1
Total Incremental Revenue	**4.0**

APPROPRIATION SUMMARY

The 2008-09 proposed budget includes appropriation of $3,538,311,808, an increase of $64,655,682 or 1.86% over the 2007-08 restated final budget. The restated actual 2006-07 and final 2007-08 are due to the formation of the Health Care grouping that was previously listed in the Administrative/Executive group. The schedule below lists appropriation, however, it does not include operating transfers, which is a mechanism for providing financing from one fund to another within the county.

	Restated Actual 2006-07	Restated Final 2007-08	Proposed 2008-09	Change Between 2007-08 & 2008-09	Percentage Change
Countywide Operations					
Admin/Exec Group	49,807,512	58,019,536	59,107,857	1,088,321	1.88%
Contingencies / Board Elective Projects	1,443,023	73,911,684	75,206,806	1,295,122	1.75%
Financial Administration	1,932,666	7,500,000	7,500,000	-	0.00%
Debt Service	20,147,355	21,437,356	20,612,356	(825,000)	-3.85%
Economic Development Agency	7,084,530	7,866,652	6,580,611	(1,286,041)	-16.35%
Fiscal Group	49,416,810	59,207,584	60,839,282	1,631,698	2.76%
Health Care	272,076,497	434,884,817	370,877,832	(64,006,985)	-14.72%
Human Services	793,480,508	846,501,177	907,433,908	60,932,731	7.20%
Law and Justice Group	622,061,434	656,387,509	676,041,424	19,653,915	2.99%
Public and Support Services Group	90,036,716	103,580,691	100,369,269	(3,211,422)	-3.10%
Total General Fund	**1,907,487,051**	**2,269,297,006**	**2,284,569,345**	**15,272,339**	**0.67%**
Restricted Financing Funds	-	59,080,371	71,798,369	12,717,998	21.53%
Capital Project Funds	70,152,205	137,057,617	141,022,787	3,965,170	2.89%
Special Revenue Funds	230,843,660	443,621,847	455,374,071	11,752,224	2.65%
Subtotal	**2,208,482,916**	**2,909,056,841**	**2,952,764,572**	**43,707,731**	**1.50%**
Enterprise Funds					
Arrowhead Regional Medical Ctr (ARMC)	348,119,398	361,320,328	372,646,384	11,326,056	3.13%
Medical Center Lease Payment	52,143,704	53,419,848	57,425,842	4,005,994	7.50%
ARMC Capital Projects	2,810	28,217,315	29,069,125	851,810	3.02%
County Museum Store	70,652	92,207	73,546	(18,661)	-20.24%
Regional Parks Snackbars	74,035	77,609	93,392	15,783	20.34%
Regional Parks Camp Bluff Lake	269,647	253,860	89,012	(164,848)	-64.94%
Solid Waste Management	89,288,349	121,218,118	126,149,935	4,931,817	4.07%
Subtotal	**489,968,595**	**564,599,285**	**585,547,236**	**20,947,951**	**3.71%**
Total Countywide Funds	**2,698,451,511**	**3,473,656,126**	**3,538,311,808**	**64,655,682**	**1.86%**

Countywide Operations

Countywide operations show an increase in appropriation of $15,272,339. The most significant increases are in Human Services and the Law and Justice Group. Significant decreases are in Health Care and the Public and Support Services Group. Each group and the significant changes within the group are discussed below.

The **Administrative/Executive Group** shows a net increase of $1.1 million. This group previously included the budget units that comprised Health Care, which is now listed as a separate line item and discussed later in this budget summary. Slight increases are proposed in many of the budget units within the Administrative/Executive Group with the largest increases seen in County Counsel ($0.7 million) as a result of improvements made to the new case management/accounting system and Human Resources – Employee Health and Wellness ($0.3 million) due to the opening of the High Desert Center. Decreases include $0.8 million in the Joint Powers Leases budget unit as the result of the elimination of the 2007-08 fund balance allocation used for principal reduction of existing Certifications of Participation and $0.3 million in Human Resources due to the removal of one-time funding that were carried over from 2006-07.

Contingencies / Board Elective Projects are increased a total of $1.3 million. Contingencies increased by a net $14.6 million and Board Elective Projects decreased by $13.3 million. A new contingency in the amount of $4.0 million was established for expansion of juvenile facilities. Additionally, general fund contingencies increased by $10.2 million. Board Elective Projects includes a decrease of the $10.0 million one-time allocation that the Board of Supervisors was provided in 2007-08 to fund specific projects that were not included or unknown at the time of the final budget adoption and a decrease of $3.3 million in Priority Policies Needs as the proposed budget includes only the ongoing allocation of $2.5 million at this time.

The **Economic Development Agency** shows a $1.3 million decrease resulting primarily from the elimination of one-time funding related to the 4th District Special Economic Development Project, the 1st District Community Projects and the High Desert Business/Employment Resource Center.

Within the **Fiscal Group**, the total increase was $1.6 million. The most significant appropriation increase of $1.8 million is seen in the Assessor's general fund budget unit. The increase is the result of the consolidation of the Assessor's State-County Property Tax Administration Program budget unit into the Assessor's general fund budget unit. An increase is also proposed in the Auditor/Controller-Recorder's general fund budget unit. The total increase of $0.6 million is due to increases in budgeted staffing and the proposed purchase of capitalized software to automatically track programming changes that occur in the County's payroll system. The Treasurer-Tax Collector appropriation is projected to decrease by a net $0.7 million with the most significant decrease seen in the central computer appropriation unit.

Health Care represents the departments of Public Health, Behavioral Health and Health Care Administration. The Health Care Administration budget unit decreased by $90.7 million primarily as a result of lower anticipated payments made to the state under SB1100. Additionally, Public Health anticipates a decrease of $3.7 million for reductions made to budgeted staffing and the loss of the Outreach, Enrollment, Retention Utilization (OERU) grant. Offsetting these decreases is an increase of $27.9 million proposed in Behavioral Health due to funding full-year costs of positions added during the fiscal year coupled with increases in staffing and professional services contracts related to the Mental Health Services Act.

The **Human Services** increased a net $60.9 million. Significant increases are anticipated in four of the subsistence budget units: CalWORKs – All Other Families ($36.3 million), CalWORKs – 2 Parent Families ($9.2 million), Foster Care ($9.4 million) and Aid to Adoptive Children ($3.1 million). The CalWORKs heightened costs are due to dramatic increases in the number of cases resulting from the slowing economy. Foster Care increases are two-fold, anticipated increases in caseload and grant increases. Aid to Adoptive Children is anticipating growth due to the rise in successful placement of more children with special needs and the higher costs associated with their care. A net increase of $2.5 million is also reflected in the Human Services Administrative Claim budget unit. The growth is primarily due to the elevation in the In-Home Supportive Services provider payments required by caseloads and increases in transportation and ancillary assistance provided to employment services clients. For the Department of Child Support Services, the increase of $1.6 million is the result of increases in budgeted staffing and services and supplies costs related to the conversion to a new case management system.

These Human Services increases were offset by decreases of $0.8 million in subsistence budget unit, Kinship Guardianship Assistance Program due to the slow expansion of this enhanced program and $0.8 million in the Department of Aging and Adult Services resulting from the termination of the National Association for Hispanic Elderly (NAHE) contract which provided a senior job training program.

The **Law and Justice Group** increased by $19.7 million. The most significant increases are in the following budget units: Sheriff-Coroner ($8.9 million), District Attorney ($7.8 million) and the Trial Court Funding – Maintenance of Effort ($3.2 million). Much of the increase for Sheriff-Coroner and District Attorney is due to the financing of safety and safety management employee increases in salaries and benefits as negotiated in their agreements which continue into the 2008-09 fiscal year. Increases of $3.2 million in the Trial Court Funding – Maintenance of Effort are the result of anticipated increases in the collection of fines.

The **Public and Support Service Group** shows a net decrease of $3.2 million. The most significant decrease is in the Registrar of Voters budget unit which was reduced by $3.3 million primarily due to a decrease in costs associated with conducting one major election instead of three elections that were included in the 2007-08 budget and by a reduction of one-time Help America Vote Act (HAVA) funding. Offsetting this significant decrease are slight increases in the Utilities and Rents budget units.

Restricted Financing Funds

Restricted Financing Funds consist of two restricted financing sources – Prop 172 and Realignment. Prop 172 revenue assists in financing the Sheriff, District Attorney, and Probation departments. Realignment assists in financing mental health, social services and health programs within the County. All financing not anticipated to be utilized during the fiscal year are appropriated in contingencies in these restricted funds.

Of the total $71.8 million for these restricted financing funds, the Realignment portion is $56.4 million and the Prop 172 portion is $15.4 million. Appropriation increased from the prior year by $12.7 million, which consisted of a $13.8 million increase in Realignment offset by a $1.1 million decrease in Prop 172. For more details regarding the usage of these restricted financing funds, refer to the General Fund Financing section of this budget book.

Capital Project Funds

Capital Project Funds appropriation increased by $3,965,170 from the prior year amount. This increase reflects the Board of Supervisors commitment to continue to provide funding to address deferred maintenance at county facilities.

Of the $141.0 million total appropriation for all capital projects proposed for 2008-09, $18.9 million was budgeted for new projects and $122.1 million was budgeted as carry-over projects. For more details regarding capital project funds, refer to the Capital Improvement Program section of this budget book.

Special Revenue Funds

Special Revenue Funds increased by $11.8 million overall.

Significant increases in appropriation in special revenue funds include:

- $17.4 million growth in contingencies in the Mental Health's Services Act (MHSA) budget unit due to lower than anticipated expenditures within the Behavioral Health general fund budget unit for the new component of MHSA, Capital and Technologies, for which no costs have been designated.

- $14.3 million increase in Public Works – Transportation Road Operations budget unit. Major increases include the funding of key rehabilitation projects using Prop 1B funds and the purchase of new and replacement vehicles. Reductions in reimbursements resulting from the completion of several projects also impacts total appropriation.

- $4.6 million increase in contingencies in the Master Settlement Agreement budget unit due to anticipated available fund balance.

- $1.3 million net increase in appropriation for Preschool Services, of which the majority is in the other charges appropriation unit for anticipated increases in transportation services' rates, food services, and delegate agency contracts.

Significant decreases in appropriation in special revenue funds include:

- $7.6 million decrease in the Auditor/Controller-Recorder's Systems Development budget unit. This decrease is the result of reductions in computer software purchases and professional services, as well as the elimination of $2.0 million in one-time funding to the California a-Recording Transaction Network Authority, a joint powers agreement. Furthermore, contingencies were reduced from the prior year as a result of program need coupled with reduced revenues.

- $5.5 million decline in Transportation – Regional Development Mitigation Plan budget units due to decreased development activity and a reduction in the need for evaluation of new projects.

- $4.6 million reduction in appropriation in the various District Attorney special revenue funds due to a change in budgeting. The expenditures in these special revenue funds were consolidated into the District Attorney's general fund budget unit with an offsetting operating transfer in to the general fund to finance these programs.

- $3.3 million decrease in departmental budgeted contingencies in the Behavioral Health's Block Grant Carryover Program budget unit due to an anticipated reduction in fund balance and departmental revenues. Furthermore, Behavioral Health is anticipating a $1.2 million reduction in the Prop 36 budget unit, the Substance Abuse and Crime Prevention Act of 2000, resulting from a decrease in the allocation received from the State.

- $2.6 million reduction in the Assessor's State/County Property Tax Administration Program budget unit as this special revenue fund was consolidated into the Assessor's general fund budget unit.

- $1.2 million net decrease in appropriation in Workforce Development resulting from reductions in the Department of Labor's Workforce Investment Act allocations.

Enterprise Funds

Of the seven enterprise funds listed in the appropriation summary, Arrowhead Regional Medical Center (ARMC), Medical Center Lease Payment, and Solid Waste Management had the most significant changes.

Arrowhead Regional Medical Center (ARMC) increased appropriation by a total of $11.3 million. The two significant areas increasing their budget include salaries and benefits costs and costs for fixed assets. Salaries and benefit costs increased by $7.5 million. The components involved in this area include: MOU for nurses, retirement, and step advances for the 2,771.3 budgeted staffing positions. The other major area is fixed assets, which is increasing by $4.4 million in order to fund new equipment purchases as well as purchases to replace existing aging equipment.

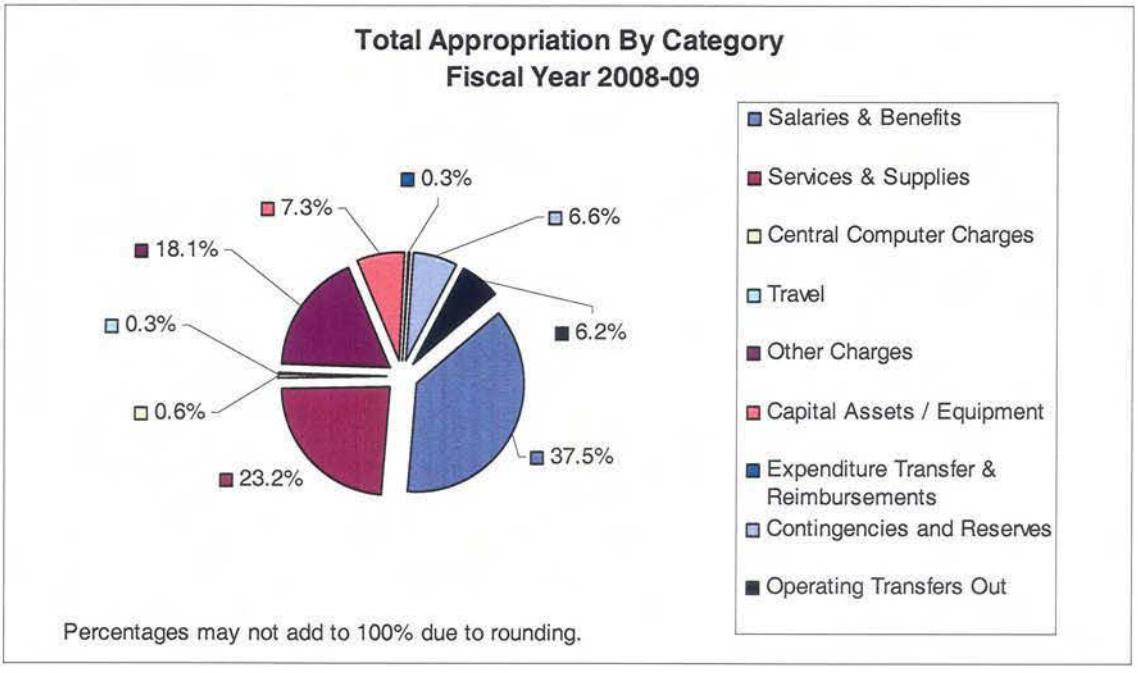
Medical Center Lease Payment appropriation is projected to increase by $4.0 million. This increase is related to lease payments which include the final maturity of the 1997 Medical Center equipment bonds, associated fees, and increased contingencies due to the county's share of the interest rate swap savings realized in 2007-08.

Solid Waste Management increased appropriation by a total of $4.9 million. This increase is the result of budgeting an additional $6.9 million in Operations largely for debt service payments, the cost of potential legal settlements, and the balance of work related to the Fire Debris Management Program. However, these increases are partially offset by a net decrease of approximately $2.0 million for capital projects.

The appropriation summary charts presented on the following pages include expenditures and other financing uses such as operating transfers for all appropriated funds. Operating transfers represent financing provided from one fund to another within the county. The figures presented on the appropriation summary by category chart are subtotaled prior to the operating transfers out line. The appropriation categories reflected in the subtotal are the same as presented on the first page of this county budget summary section. Additionally, there is a chart to reflect appropriation summary by group/agency and a chart for appropriation summary by fund type.

APPROPRIATION SUMMARY BY CATEGORY

	Fiscal Year 2006-07 Adopted Budget	Fiscal Year 2007-08 Adopted Budget	Fiscal Year 2008-09 Proposed Budget
Appropriation			
Salaries & Benefits	1,325,064,404	1,414,348,650	1,424,440,559
Services & Supplies	839,099,986	848,640,760	881,369,330
Central Computer Charges	17,848,675	20,414,813	21,875,645
Travel	-	-	10,315,834
Other Charges	715,060,056	705,918,422	685,436,795
Capital Assets / Equipment	291,507,915	274,682,341	277,191,921
Expenditure Transfer & Reimbursements	(7,096,920)	198,123	(12,187,947)
Contingencies and Reserves	151,959,964	209,453,017	249,869,671
Subtotal	3,333,444,080	3,473,656,126	3,538,311,808
Operating Transfers Out	287,057,017	245,852,403	234,329,320
Total	3,620,501,097	3,719,508,529	3,772,641,128
Budgeted Staffing	17,601.2	18,234.4	18,401.5



Changes by appropriation category for all appropriated funds include:

- Salaries and Benefits are increasing by approximately $10.1 million or 0.7%. This represents increased costs as a result of negotiated labor agreements with nurses, safety, and safety management representation units only, required retirement contributions, and the addition of 167.1 positions. Of significance, the Department of Behavioral Health added positions as a result of increased funding under the Mental Health Services Act (MHSA) and the Arrowhead Regional Medical Center added staffing due to volume increases. Refer to the "Budgeted Staffing Summary" later in this section for further detail regarding staffing changes by department.

- Services and Supplies are increasing by approximately $32.7 million or 3.9%. Significant increases include Behavioral Health, Road Operations and Purchasing. Significant decreases in Registrar of Voters, Public Health, Economic Development and Auditor/Controller - Recorder – Systems Development.

- Central Computer charges are increasing by $1.5 million or 7.2% primarily due to the plan to redesign the county's Wide Area Network (WAN) to improve bandwidth capacity and redundancy to meet increasing demand for service.

- Travel is a new appropriation unit in 2008-09 and these costs were previously budgeted in services and supplies. The total proposed appropriation to cover travel and all associated costs is $10.3 million.

- Other Charges are decreasing by $20.5 million or -2.9%. This appropriation unit includes public assistance payments, contributions to other agencies, debt service payments, and interest expense. The most notable changes are a $90.5 million decrease in Health Care Administration and a net increase of $66.3 million in Human Services Administrative Claim and Subsistence Payments.

- Capital Assets/Equipment is increasing by $2.5 million or 0.9%. This appropriation category includes several subcategories: land acquisition, improvements to land, easements / rights of way, structures and improvements to structures, vehicles, equipment purchases and lease purchases, and capitalized software. Significant changes in subcategories involving improvements to land decreased by $3.1 million in Solid Waste, improvements to structures increased by $5.2 million mainly in the Capital Improvement Projects budget units, equipment in Arrowhead Regional Medical Center increased by $4.6 million, capitalized software decreased by $2.0 million in Behavioral Health and $1.0 million in Sheriff/Coroner due to the completion of projects.

- Expenditure Transfer & Reimbursements are changing from a net positive total of $0.2 million to a net negative balance of $12.2 million or a net negative change of $12.4 million. Transfers are the movement of resources from one fund to another for payment of services received and reimbursements are the amount received as a payment for the services provided on behalf of another governmental unit or department. Reimbursements are considered a financing source. The most significant change is the decrease of $13.3 million in transfers for the Board Elective Projects mainly due to the removal of the one-time funding allocation in 2007-08 of $10.0 million.

- Contingencies and Reserves are increasing by a total of $40.4 million or 19.3%. Significant increases in contingencies include $14.1 million in Behavioral Health's special revenue funds; $14.6 million in general fund contingencies, of which $10.2 million is in contingencies for uncertainties and $4.0 million set aside for juvenile detention facilities; $13.8 million in Realignment; and $4.6 million in Master Settlement Agreement special revenue fund. These increases are offset by reductions which include a $4.9 million decrease in the various Transportation special revenue funds; a $3.6 million decrease in contingencies in the Auditor/Controller-Recorder's Systems Development special revenue fund; and a $1.1 million decrease in Prop 172.

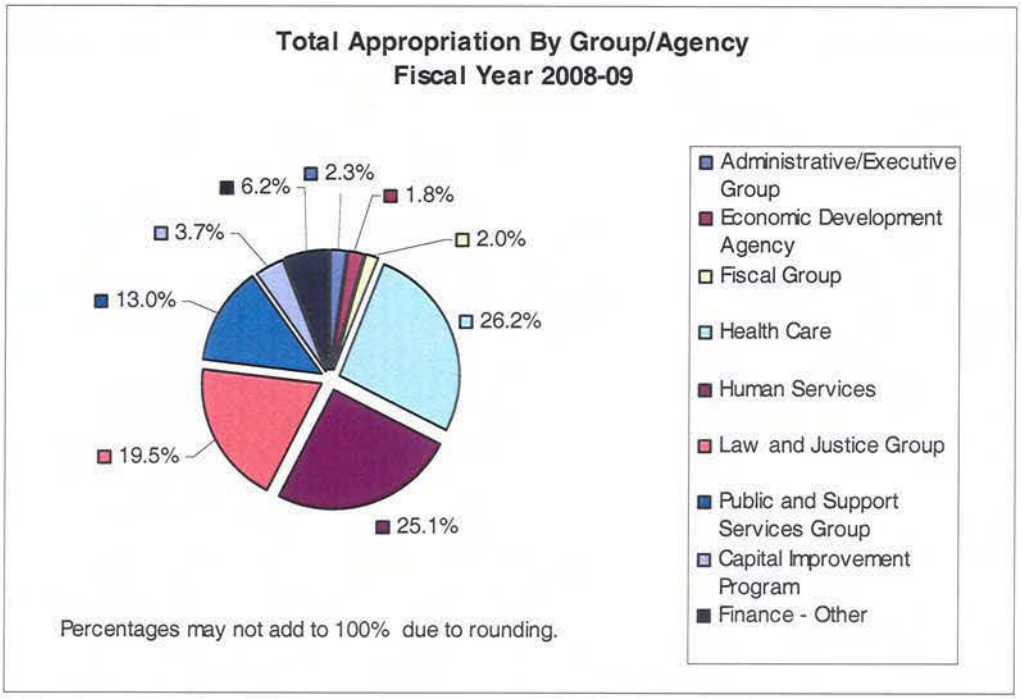
- Operating Transfers Out is a method of providing financing from one fund to another for the implementation of a project or program, and is decreasing by $11.5 million or -4.7%. The most significant decreases include $14.3 million in the two budget units that account for Trial Courts seismic retrofit/remodel project and $4.6 million in Behavioral Health. An offsetting, noteworthy increase of $7.2 million is in the Mental Health Service Act budget unit.

APPROPRIATION SUMMARY BY GROUP/AGENCY

	Restated Fiscal Year 2006-07 Adopted Budget	Restated Fiscal Year 2007-08 Adopted Budget	Fiscal Year 2008-09 Proposed Budget
Administrative/Executive Group	87,279,523	94,047,229	87,164,322
Economic Development Agency	72,158,589	71,494,292	67,989,894
Fiscal Group	81,705,339	84,929,021	77,234,606
Health Care	919,181,178	1,014,678,565	989,586,227
Human Services	878,654,528	886,107,661	948,263,271
Law and Justice Group	670,404,702	725,983,383	734,549,076
Public and Support Services Group	476,161,994	481,070,487	492,319,675
Capital Improvement Program	187,965,212	137,057,617	141,022,787
Finance - Other	246,990,032	224,140,274	234,511,270
Total	3,620,501,097	3,719,508,529	3,772,641,128
Budgeted Staffing	17,601.2	18,234.4	18,401.5

Restatement represents the separation of Health Care from Administrative/Executive Group.

The above chart lists appropriation by group / agency. The Finance – Other group includes budget units that are predominately countywide in nature, have no budgeted staffing associated with them, or exist for proper budgetary accounting purposes. Included in this group are contingencies, funding for Board elective projects, financial administration, the restricted funds of Realignment and Prop 172, and some special revenue funds that only appropriate operating transfers out.



Governmental Fund Types

General Fund: The General Fund is used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in another fund. The General Fund is the County's primary operating fund. General Fund – Restricted Financing consists of Prop 172 and Realignment funds.

Special Revenue Funds: Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes (other than for major capital projects).

Capital Project Funds: Capital Project Funds account for financial resources designated for the acquisition or construction of major capital facilities other than those financed by Enterprise and Internal Service Funds.

Proprietary Fund Types

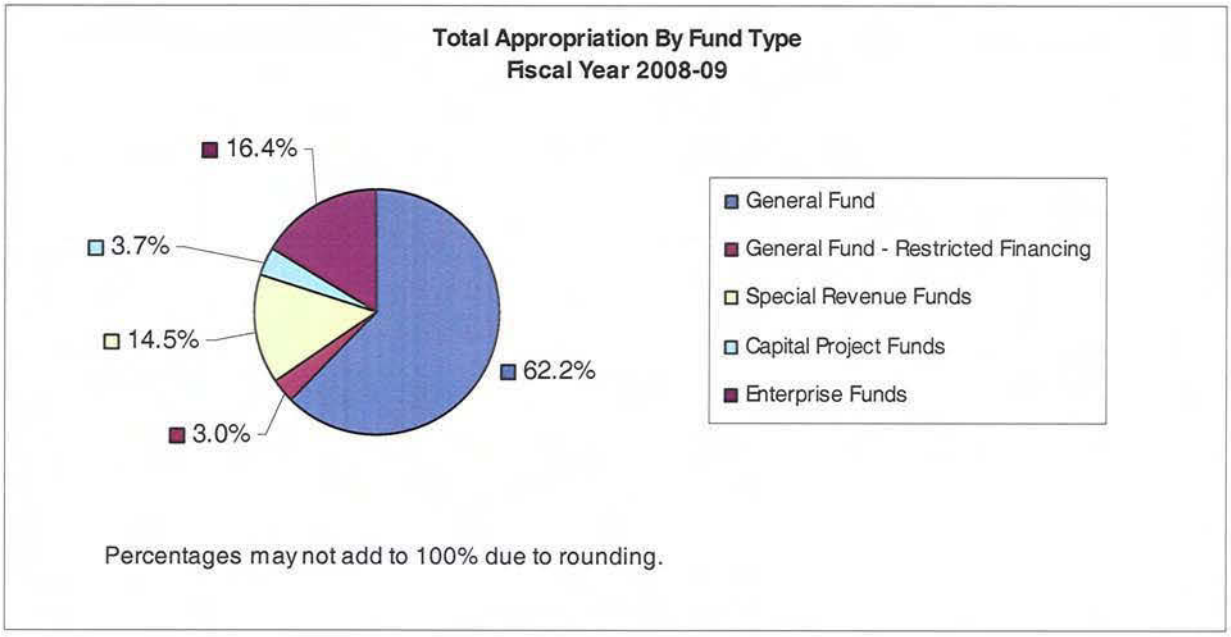
Enterprise Funds: Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Internal Service Funds: Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit on a cost reimbursement basis.

All funds, except Internal Service Funds, are appropriated. Internal Service Funds have budgets for management purposes only.

APPROPRIATION SUMMARY BY FUND TYPE

		Fiscal Year 2006-07 Adopted Budget	Fiscal Year 2007-08 Adopted Budget	Fiscal Year 2008-09 Proposed Budget
General Fund		2,277,651,703	2,344,839,832	2,348,361,767
General Fund - Restricted Financing		90,401,211	101,656,470	114,281,287
Special Revenue Funds		506,727,262	537,348,005	548,559,953
Capital Project Funds		187,965,212	137,057,617	141,022,787
Enterprise Funds		557,755,709	598,606,605	620,415,334
	Total	3,620,501,097	3,719,508,529	3,772,641,128
Budgeted Staffing		17,601.2	18,234.4	18,401.5



The matrix below lists the group / agency as depicted in the organizational chart of the county. For each group / agency listed, the various fund types utilized are checked.

	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds
Administrative/Executive Group					
Board of Supervisors	X				
Clerk of the Board	X				
County Administrative Office	X	X			
County Counsel	X				
Human Resources	X	X			
Information Services	X				X
Purchasing	X				X
Risk Management					X
Local Agency Formation Commission	X				
County Schools	X				
Economic Development Agency					
Economic Development	X	X			
Fiscal Group					
Assessor	X	X			
Auditor/Controller-Recorder	X	X			
Treasurer-Tax Collector/Public Administrator	X	X			
Health Care					
Health Care	X	X		X	
Arrowhead Regional Medical Center		X		X	
Behavioral Health	X	X			
Public Health	X	X			
Human Services					
Aging and Adult Services	X				
Child Support Services	X				
Human Services	X				
Preschool Services		X			
Veterans Affairs	X				
Law and Justice Group					
County Trial Courts	X	X			
District Attorney	X	X			
Law and Justice Group Administration	X	X			
Probation	X	X			
Public Defender	X				
Sheriff	X	X			
Public and Support Services Group					
Public and Support Services Group Administration	X				
Agriculture/Weights and Measures	X	X			
Airports	X	X			
Architecture and Engineering	X				
County Library		X			
County Museum	X			X	
Facilities Management	X				
Fleet Management					X
Land Use Services	X	X			
Public Works	X	X		X	
Real Estate Services	X	X			
Regional Parks	X	X		X	
Registrar of Voters	X				
Fish and Game Commission		X			
Capital Improvement Program					
Capital Improvement Program			X		
Finance - Other					
County Administrative Office	X	X			

REVENUE SUMMARY

The 2008-09 proposed budget is financed from a variety of sources. These sources are listed below. This schedule does not include operating transfers as they are a mechanism for providing financing from one fund to another within the county.

	Restated Actual 2006-07	Restated Final 2007-08	Proposed 2008-09	Change Between 2007-08 & 2008-09	Percentage Change
REVENUES FOR ALL COUNTY FUNDS (Excluding Enterprise Funds)					
Property Related Revenue	452,785,269	473,913,704	496,135,490	22,221,786	4.69%
Other Taxes	179,485,180	192,405,584	180,673,833	(11,731,751)	(6.10%)
State and Federal Aid	1,290,397,655	1,360,355,201	1,466,183,548	105,828,347	7.78%
Charges for Current Services	303,303,037	424,598,195	337,082,898	(87,515,297)	(20.61%)
Other Revenue	154,168,672	150,422,929	165,387,317	14,964,388	9.95%
Subtotal	**2,380,139,813**	**2,601,695,613**	**2,645,463,086**	**43,767,473**	**1.68%**
ENTERPRISE FUNDS					
Arrowhead Regional Medical Center (ARMC)	306,418,077	361,628,449	368,673,065	7,044,616	1.95%
Medical Center Lease Payment	26,594,189	24,001,225	19,522,036	(4,479,189)	(18.66%)
ARMC Capital Projects	92,728	-	-	-	- - -
County Museum Store	98,608	100,000	100,000	-	0.00%
Regional Parks Snackbars	54,901	82,000	104,000	22,000	26.83%
Regional Parks Camp Bluff Lake	209,674	205,200	89,012	(116,188)	(56.62%)
Solid Waste Management	75,362,570	89,302,811	83,951,140	(5,351,671)	(5.99%)
Subtotal	**408,830,747**	**475,319,685**	**472,439,253**	**(2,880,432)**	**(0.61%)**
Total County Budget	**2,788,970,560**	**3,077,015,298**	**3,117,902,339**	**40,887,041**	**1.33%**

Restated actual 2006-07 and final 2007-08 to include the property tax swap revenue and property transfer tax revenue into the property related revenue category not the other taxes category.

Property Related Revenue

Property related revenue is expected to increase 4.69% over the 2007-08 final budget amount. This growth is primarily attributable to secured property tax and VLF/Property Tax Swap revenues in 2007-08 that exceed budgeted amounts, increased by 3% for 2008-09. This 3% growth in assessed valuation compares to double digit assessed valuation growth in recent years. This downward adjustment is the result of a sharp decline in the housing market and a reduction in the fair value of residential properties.

Other Taxes

Other taxes are decreasing a net $11.7 million. Prop 172 sales tax expected to be received in 2007-08 is $17.5 million below budget due to steep decline in real estate activity and higher oil prices. Estimated growth of 3.0% in 2008-09 from the current 2007-08 projection translates into a net reduction of $13.0 million for Prop 172 in 2008-09.

State and Federal Aid

An overall increase of $105.8 million is reflected in the revenue category of state and federal aid. This increase is comprised of both increases and decreases in various programs.

Significant increases in State and Federal Aid include:

- $53.0 million increase in the Human Services Subsistence budget units, of which $29.7 million is in state aid for children and $23.4 million is in federal aid for children. These increases are offset by a net $2.5 million decrease in the Human Services Administrative Claim budget unit which represents a decrease of $4.7 million in federal welfare administration and $2.2 million in state public assistance.
- $26.9 million in state support in the Mental Health Services Act budget unit.
- $17.5 million in Transportation's Road Operations resulting from $15.5 million in state traffic congestion funds, $5.0 in a FEMA federal capital grant funds, offset by the reduction of $3.0 million in state other support.
- $13.1 million increase in Behavioral Health which components include increases of $7.4 million in state – other revenue, $5.6 million in Medi-Cal inpatient revenues, $1.1 million in federal aid for disasters, offset by a reduction of $1.0 million in SB 90 revenues.

Significant decreases in State and Federal Aid include:

- $3.5 million decrease in the Airports capital projects budget unit due to fewer federal funds anticipated from the Federal Aviation Administration for airport improvement.
- $3.0 million in state funding to the Registrar of Voters which is comprised of $2.0 million in state reimbursement of the February 2008 election and $1.0 in state HAVA grant funding reimbursement.

Charges for Current Services

Charges for current services are anticipated to decrease from the 2007-08 final budget. The most significant reduction is this category of revenue is in the Health Care Administration budget unit which decreased by $89.8 million due to anticipated lower revenues associated with SB1100. Various transportation budget units are projecting reductions totaling $8.8 million in facility development fees. Booking fee receipts have been eliminated resulting in $3.0 million decrease and recording fees are down by a projected $4.7 million due to the downturn in the economy.

Noteworthy increases in current services include $9.9 million in law enforcement services provided by the Sheriff; $6.2 million in other services, of which $4.0 million represents an increase in property tax admin fees and $2.2 million reclassified from other revenue in Human Resources – Employee Benefits which represents charges for current services related to the administration of the County's health plans and salary savings plans, as well as revenue for personnel services provided to the Courts; $3.4 million in court fees; and an increase of $2.8 million in countywide cost allocation plan (COWCAP) revenues.

Other Revenue

Other revenue includes licenses, permits, franchises, fines and penalties, interest earnings, and tobacco settlement funds.

Significant increases in this category include $6.5 million in long term debt proceeds for capital projects, $5.0 million in interest revenue, $2.3 in Transportation's Road Operations due to the anticipated proceeds from sale of surplus right-of-way in connection with the Valley Boulevard at Pepper Street intersection realignment project in Colton, and $1.8 million in one-time funding from a closeout reconciliation of the child support and distribution trust fund approved by the state, and $1.1 million in other court fines based on past and current collections.

Significant decreases include $2.1 million in other revenue that was reclassified as charges for current services, and $1.4 million in other revenue in capital projects.

Enterprise Funds

Of the seven enterprise funds listed in the revenue summary, Arrowhead Regional Medical Center, Medical Center Lease Payments, and Solid Waste Management had the most significant changes.

Arrowhead Regional Medical Center (ARMC) revenues are expected to increase by net $7.0 million. The most significant changes in revenue include growth of $12.8 million in current services from private pay patients and insurance offset by anticipated reductions in the funding of patient services by the state and federal government of $3.0 million in Medi-Cal and $1.9 million in Medicare.

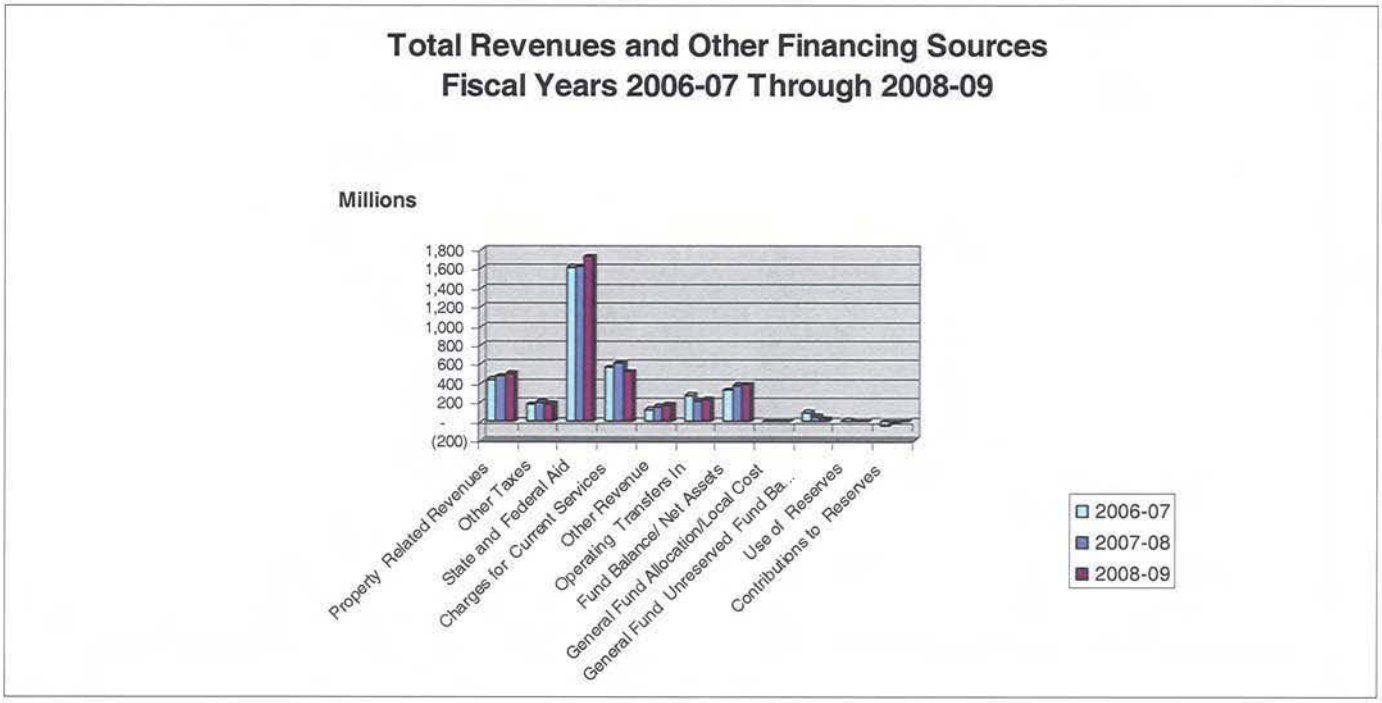
Medical Center Lease Payment revenue is decreasing by $4.5 million due to a decrease in SB 1732 reimbursement resulting from the final maturity of the 1997 Medical Center equipment bonds

Solid Waste Management revenues decreased by $5.4 million primarily because of reduced tonnage anticipated at the landfill/disposal sites resulting from less construction activity and increased waste diversion/recycling.

TOTAL REVENUES AND OTHER FINANCING SOURCES

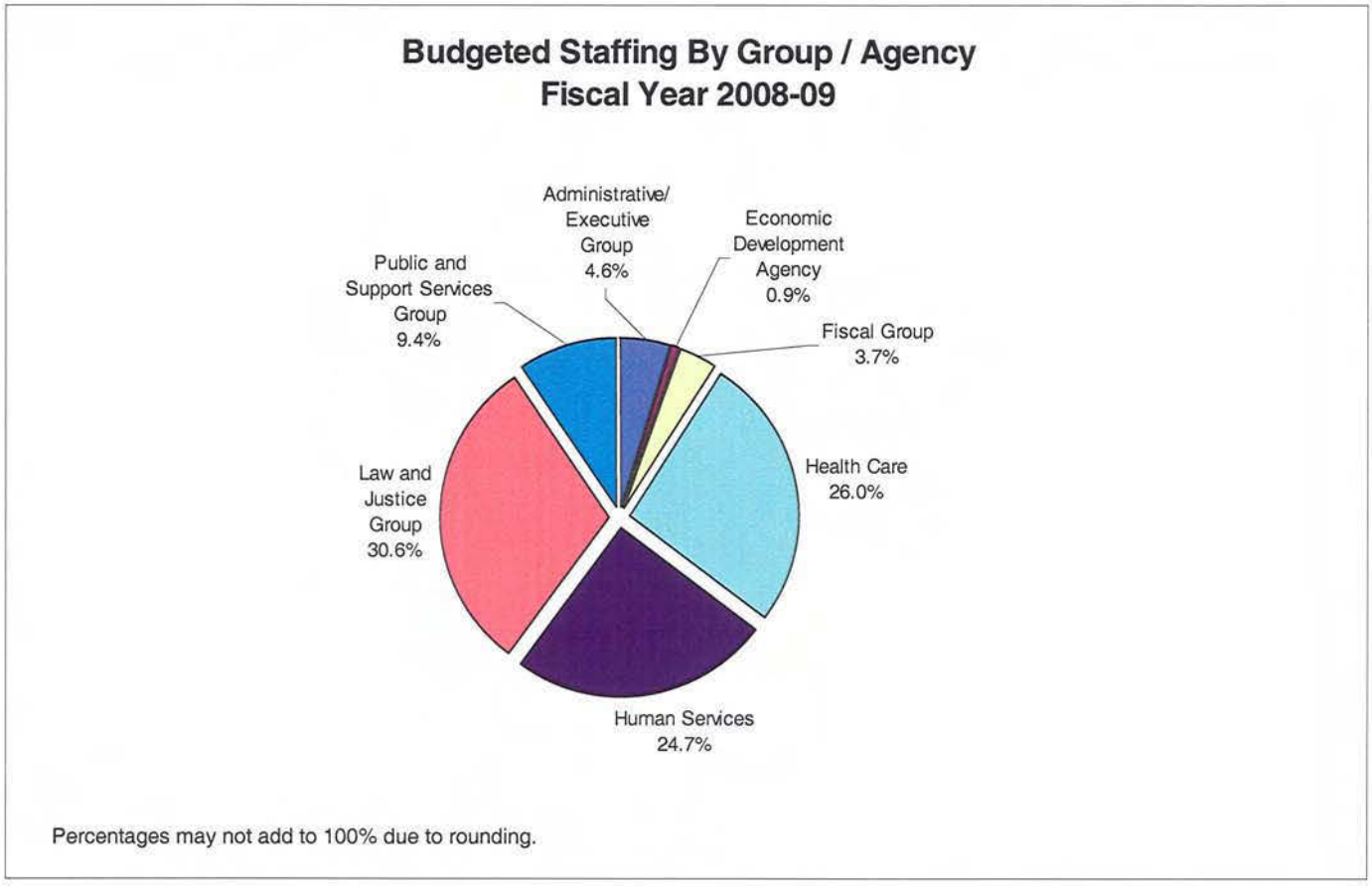
	Restated Fiscal Year 2006-07 Adopted Budget	Restated Fiscal Year 2007-08 Adopted Budget	Fiscal Year 2008-09 Proposed Budget
Revenues			
Property Related Revenue	442,430,970	481,258,182	503,659,199
Other Taxes	180,948,775	199,525,634	188,166,883
State and Federal Aid	1,622,031,175	1,630,152,790	1,731,143,540
Charges for Current Services	568,348,265	611,222,886	524,128,144
Other Revenue	130,456,481	154,855,806	170,804,573
Total Revenues	2,944,215,666	3,077,015,298	3,117,902,339
Other Financing Sources			
Operating Transfers In	275,104,245	214,315,375	235,265,037
Fund Balance/Net Assets	329,871,416	383,609,334	390,289,877
General Fund Unreserved Fund Balance	100,698,815	56,425,431	32,700,000
Use of Reserves	6,063,708	2,688,000	-
Contributions to Reserves	(35,452,753)	(14,544,909)	(3,516,125)
Total Other Financing Sources	676,285,431	642,493,231	654,738,789
Total Revenues and Other Financing Sources	3,620,501,097	3,719,508,529	3,772,641,128

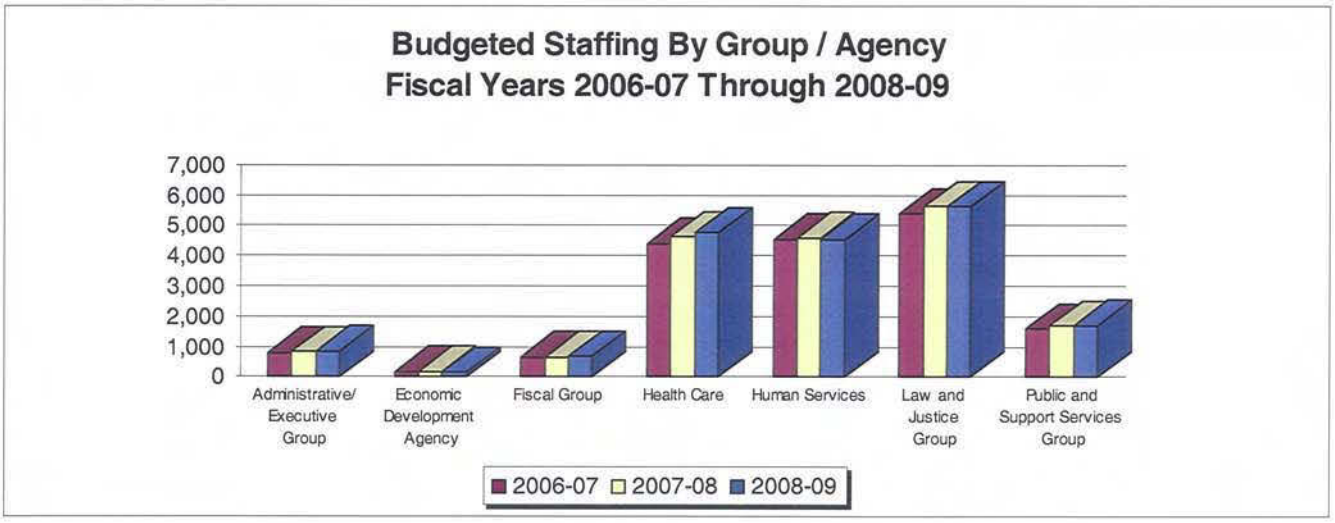
The revenue and other financing sources schedule above includes all county funds. This schedule includes operating transfers, which are the mechanism for providing financing from one fund to another within the county. Additionally, this schedule summary provides the fund balance/net assets of all non-general funds, the general fund's unreserved fund balance, as well as, the use of, and the contributions to the county's reserves as designated in the financing plan.



BUDGETED STAFFING SUMMARY

The graph below depicts the budgeted staffing by group / agency for the current fiscal year. The graph at the bottom illustrates the budgeted staffing for the current as well as the prior two fiscal years.





	2007-08 Budgeted Staffing	Change from Previous Year: Caseload Driven/ Grant or Special Funded Programs	Change from Previous Year: All Other Programs	Change from Previous Year: Total Change	2008-09 Budgeted Staffing	Percentage Change
General Fund	13,481.1	41.6	62.8	104.4	13,585.5	0.8%
Other Funds	4,753.3	62.7	0.0	62.7	4,816.0	1.3%
Total	18,234.4	104.3	62.8	167.1	18,401.5	

Significant changes from the previous year in caseload driven, grant or special funded programs include the following:

General Fund

- **Behavioral Health** increased budgeted staffing by 96.7 positions primarily as a result of the addition of 64.0 new positions specifically for the Mental Health Services Act and 32.7 positions which represent full year funding of positions added during the fiscal year.

- **Public Health** decreased budgeted staffing by a net 46.6 positions. The department deleted 52.8 vacant, budgeted positions and added 34.4 new budgeted positions for a net decrease of 18.4 budgeted positions. In addition, this budget unit experienced a budgeted staffing decrease of 28.2 positions due to a technical change to the rounding of position numbers to one decimal place on the county's budget system.

- **Aging and Adult Services – Aging Program** budgeted staffing decreased by 51.8 positions. This reduction is primarily due to due primarily to the termination of the National Association for Hispanic Elderly (NAHE) contract that resulted in a staffing decrease of 44.7 positions. Other reductions include 12.5 contract positions and 1.0 Public Service Employee for a total net reduction of 58.2 positions. These reductions are offset by a net increase of 6.4 positions.

- **District Attorney – Criminal Prosecution** increased budgeted staffing in the caseload driven, grant or special funded programs category by a net 4.0 positions, including: 2.0 grant funded positions received due to the acceptance of the State Insurance Commissioner's grant to assist with Workers' Compensation Insurance Fraud Prosecution and 5.0 positions due to caseload for new judgeships. Offsetting these additions is a decrease of 3.0 budgeted positions related to the Street Enforcement and Marijuana Suppression grant.

- **Sheriff-Coroner** has seen a net increase of 31.6 budgeted positions in the caseload driven, grant or special funded programs category primarily due to the addition of 41.6 personnel added for city and court contracts, 2.0 positions for the enforcement of Jessica's Law, 1.0 inmate welfare funded position, 1.0 Proposition 69 funded position and 1.0 additional grant funded position. These increases will be offset by the reduction of 15.0 Sheriff Trainee budgeted staffing in anticipation of fewer additional contract city positions.

Other Funds

- **Community Development and Housing** budgeted staffing decreased by 11.5 vacant, budgeted positions primarily due to reductions in funding of federal grants.

- **Assessor – State/County Property Tax Administration Program** decreased by 28.3 budgeted positions due to the consolidation of this special revenue fund into the Assessor's general fund.

- **Arrowhead Regional Medical Center (ARMC)** had a net increase of 115.3 budgeted staffing positions. Of this increase, 20.0 positions are the result of a technical change to the rounding of position numbers to one decimal place in the county's budget system. The remaining 95.3 increase is primarily due to an increase of 32.0 Medical Resident/Interns, an increase of 30.7 in Psychiatric Technicians and Nurses, an increase of 21.3 in Environmental services staff, and an increase of 17.3 due to Emergency Room staffing adjustments based on departmental needs. These internal departments were previously staffed on historical activity and have not kept up with actual FTE's appropriate for current volumes and demands. These increases are further offset by slight reductions totaling 6.0 budgeted staffing in other ARMC departments.

- **Preschool Services** budgeted staffing decreased by a net 15.2 budgeted positions. This reduction is the result of 7.8 positions added due to a technical change to the rounding of position numbers to one decimal place in the County's Budget System, coupled with an annual departmental re-evaluation of staffing requirements due to continued flat federal funding. As a result of yearly process, the department reorganized and deleted 59.7 positions consisting of 31.3 contract positions, 9.7 extra help positions and 18.7 regular positions and added 36.7 positions including 32.2 contract positions, and 4.5 regular positions.

- **District Attorney – Special Revenue** decreased by 28.0 budgeted positions. These positions were moved into the District Attorney's general fund budget unit. This technical change will provide the department flexibility in making staff reductions in the event of declining revenue through reassignments or attrition.

- **Probation – Juvenile Justice Grant Program** decreased by a net 11.5 budgeted positions due to the elimination of the SUCCESS Program as a result of state budget constraints. The department will be deleting 8.0 Probation Officers, 2.0 Office Assistants, and 2.0 Supervising Probation Officers, 11.0 of which will be transferring to Probation's Administrative, Corrections and Detention budget unit and will be funded primarily through State Juvenile Justice Realignment Program funds. The remaining 1.0 vacant Probation Officer position will be deleted. These deletions are partially offset by an increase in overtime by 0.5 budgeted staffing.

- **County Library** increased by 31.7 budgeted positions A large majority of this increase contains full year funding for existing positions that were added towards the end of 2007-08. These positions (Library Assistant, Library Page and Student Intern) were added to correspond with the opening of larger facilities at the Fontana, Highland and Loma Linda branch libraries. The department's budget also includes partial year funding for additional staffing at the new Chino Hills and Phelan branches that are expected to open midyear 2008-09.

Significant changes from the previous year in all other programs include the following:

General Fund

- **Assessor** general fund budget unit increased a net 18.5 positions. This increase was the result of two factors. The first reason being the consolidation of the Assessor's special revenue fund, State/County Property Tax Administration Program, into the general fund which included the addition of 28.3 positions. The second factor was the reduction of 9.8 budgeted positions to accommodate trends in historical staffing levels and provide for an anticipated vacancy factor.

- **Auditor/Controller- Recorder** increased by 14.5 budgeted positions. This increase includes the mid-year addition of 1.0 Accountant II for the Cal Card program. Additional budgeted positions outlined in the Business Plan include: 1.0 Internal Auditor IV, 1.6 Internal Auditor III, 0.8 Systems Procedure Analyst I to provide EMACS training, 1.0 Systems Accountant II and 0.8 Systems Accountant III, as well as 2.4 budgeted positions to support C-IV and the migration of 35 ISAWS counties into the C-IV consortium. The balance is due to an increase of 6.3 public service employee positions and a reduction of 0.4 for the distributed vacancy factor.

- **District Attorney – Criminal Prosecution** budgeted staffing increased by an additional 32.0 positions that were not related to caseload or grant driven. The majority of these, 33.0 budgeted positions, were moved from the District Attorney's other budget units into this District Attorney's general fund. Another 1.0 position was deleted to correct for a previous dual filled position.

- **Sheriff-Coroner** has seen a net decrease of 4.1 budgeted positions that were not related to caseload or grant driven. Of this decrease, 8.4 positions are the result of a technical change to the rounding of position numbers to one decimal place in the county's budget system. This decrease is offset by the increase of 2.0 Public Information Officers, 1.0 Deputy Sheriff position assigned to the Narcotics Division, 0.9 to fully fund an Automated Systems Technician, 0.2 budgeted staffing to allow for the reclassification of two recurrent positions to one regular Training Specialist and 0.2 budgeted staffing towards additional overtime for an Accountant I.

Countywide staffing changes are outlined by county department in the following chart:

BUDGETED STAFFING SUMMARY

Department	2006-07 Final Budget	2007-08 Final Budget	2008-09 Proposed Budget	Change Between 2007-08 & 2008-09
ADMINISTRATIVE/EXECUTIVE GROUP				
GENERAL FUND				
BOARD OF SUPERVISORS	60.5	57.3	62.1	4.8
BOARD OF SUPERVISORS - LEGISLATION	2.0	5.0	4.5	(0.5)
CLERK OF THE BOARD	15.0	16.0	16.0	0.0
COUNTY ADMINISTRATIVE OFFICE	21.3	25.0	26.0	1.0
COUNTY ADMINISTRATIVE OFFICE - FRANCHISE ADMINISTRATION	3.0	3.0	0.0	(3.0)
COUNTY COUNSEL	67.6	71.6	73.7	2.1
HUMAN RESOURCES	100.0	103.0	103.0	0.0
HUMAN RESOURCES - CENTER FOR EMPLOYEE HEALTH & WELLNESS	18.2	18.5	18.5	0.0
INFORMATION SERVICES - APPLICATION DEVELOPMENT	102.8	107.5	109.2	1.7
PURCHASING	15.0	15.0	19.0	4.0
SUBTOTAL GENERAL FUND	405.4	421.9	432.0	10.1
OTHER FUNDS				
HUMAN RESOURCES - EMPLOYEE BENEFITS & SERVICES	33.0	32.0	32.0	0.0
HUMAN RESOURCES - COMMUTER SERVICES	2.5	3.0	3.0	0.0
INFORMATION SERVICES - COMPUTER OPERATIONS	135.1	134.1	140.4	6.3
INFORMATION SERVICES - NETWORK SERVICES	105.0	118.0	120.4	2.4
PURCHASING - SURPLUS PROPERTY & STORAGE OPERATIONS	8.0	5.0	3.0	(2.0)
PURCHASING - MAIL/COURIER SERVICES	31.0	30.0	29.0	(1.0)
PURCHASING - PRINTING SERVICES	16.0	18.0	19.0	1.0
RISK MANAGEMENT - OPERATIONS	71.0	72.0	73.0	1.0
SUBTOTAL OTHER FUNDS	401.6	412.1	419.8	7.7
TOTAL ADMINISTRATIVE/EXECUTIVE GROUP	**807.0**	**834.0**	**851.8**	**17.8**
ECONOMIC DEVELOPMENT AGENCY				
GENERAL FUND				
ECONOMIC DEVELOPMENT	47.0	48.0	47.0	(1.0)
SUBTOTAL GENERAL FUND	47.0	48.0	47.0	(1.0)
OTHER FUNDS				
COMMUNITY DEVELOPMENT AND HOUSING	49.0	49.5	38.0	(11.5)
WORKFORCE DEVELOPMENT	84.0	84.0	75.0	(9.0)
SUBTOTAL OTHER FUNDS	133.0	133.5	113.0	(20.5)
TOTAL ECONOMIC DEVELOPMENT AGENCY	**180.0**	**181.5**	**160.0**	**(21.5)**
FISCAL GROUP				
GENERAL FUND				
ASSESSOR	204.5	203.5	222.0	18.5
AUDITOR/CONTROLLER-RECORDER	210.6	216.8	231.3	14.5
TREASURER-TAX COLLECTOR/PUBLIC ADMINISTRATOR	199.4	201.1	202.3	1.2
SUBTOTAL GENERAL FUND	614.5	621.4	655.6	34.2
OTHER FUNDS				
ASSESSOR - STATE/COUNTY PROPERTY TAX ADMINISTRATION PROGRAM	28.3	28.3	0.0	(28.3)
AUDITOR/CONTROLLER-RECORDER - ELECTRONIC RECORDING	0.0	1.0	0.0	(1.0)
AUDITOR/CONTROLLER-RECORDER - RECORDER RECORDS	0.0	1.0	1.0	0.0
AUDITOR/CONTROLLER-RECORDER - SYSTEMS DEVELOPMENT	17.0	20.0	26.0	6.0
AUDITOR/CONTROLLER-RECORDER - RECORDS MANAGEMENT	0.0	0.0	0.0	0.0
SUBTOTAL OTHER FUNDS	45.3	50.3	27.0	(23.3)
TOTAL FISCAL GROUP	**659.8**	**671.7**	**682.6**	**10.9**

BUDGETED STAFFING SUMMARY

Department	2006-07 Final Budget	2007-08 Final Budget	2008-09 Proposed Budget	Change Between 2007-08 & 2008-09
HEALTH CARE				
GENERAL FUND				
HEALTH CARE	4.0	20.8	23.4	2.6
BEHAVIORAL HEALTH	644.2	766.7	863.4	96.7
BEHAVIORAL HEALTH - ALCOHOL AND DRUG SERVICES	76.4	85.8	88.5	2.7
PUBLIC HEALTH	840.4	904.3	857.7	(46.6)
PUBLIC HEALTH - CALIFORNIA CHILDREN'S SERVICES	171.4	180.9	182.9	2.0
SUBTOTAL GENERAL FUND	1,736.4	1,958.5	2,015.9	57.4
OTHER FUNDS				
ARROWHEAD REGIONAL MEDICAL CENTER	2,683.4	2,656.0	2,771.3	115.3
SUBTOTAL OTHER FUNDS	2,683.4	2,656.0	2,771.3	115.3
TOTAL HEALTH CARE	**4,419.8**	**4,614.5**	**4,787.2**	**172.7**
HUMAN SERVICES				
GENERAL FUND				
AGING AND ADULT SERVICES - AGING PROGRAM	103.2	133.8	82.0	(51.8)
AGING AND ADULT SERVICES - PUBLIC GUARDIAN - CONSERVATOR	28.0	30.0	29.5	(0.5)
CHILD SUPPORT SERVICES	461.5	452.0	458.0	6.0
HUMAN SERVICES ADMINISTRATIVE CLAIM	3,425.0	3,451.0	3,453.0	2.0
VETERANS AFFAIRS	18.0	18.0	18.0	0.0
SUBTOTAL GENERAL FUND	4,035.7	4,084.8	4,040.5	(44.3)
OTHER FUNDS				
PRESCHOOL SERVICES	514.1	527.9	512.7	(15.2)
SUBTOTAL OTHER FUNDS	514.1	527.9	512.7	(15.2)
TOTAL HUMAN SERVICES	**4,549.8**	**4,612.7**	**4,553.2**	**(59.5)**
LAW AND JUSTICE GROUP				
GENERAL FUND				
DISTRICT ATTORNEY - CRIMINAL PROSECUTION	449.0	506.0	542.0	36.0
DISTRICT ATTORNEY - CHILD ABDUCTION AND RECOVERY	6.0	6.0	0.0	(6.0)
LAW AND JUSTICE GROUP ADMINISTRATION	1.0	1.0	1.0	0.0
PROBATION - ADMIN, CORRECTIONS & DETENTION	1,179.2	1,233.4	1,226.3	(7.1)
PUBLIC DEFENDER	221.0	252.6	253.0	0.4
SHERIFF-CORONER	3,426.6	3,526.2	3,553.7	27.5
SUBTOTAL GENERAL FUND	5,282.8	5,525.2	5,576.0	50.8
OTHER FUNDS				
DISTRICT ATTORNEY - SPECIAL REVENUE	37.8	28.0	0.0	(28.0)
PROBATION - JUVENILE JUSTICE GRANT PROGRAM	50.8	55.0	43.5	(11.5)
SHERIFF-CORONER - SPECIAL REVENUE	12.0	18.0	18.0	0.0
SUBTOTAL OTHER FUNDS	100.6	101.0	61.5	(39.5)
TOTAL LAW AND JUSTICE GROUP	**5,383.4**	**5,626.2**	**5,637.5**	**11.3**

BUDGETED STAFFING SUMMARY

Department	2006-07 Final Budget	2007-08 Final Budget	2008-09 Proposed Budget	Change Between 2007-08 & 2008-09
PUBLIC AND SUPPORT SERVICES GROUP				
GENERAL FUND				
PUBLIC AND SUPPORT SERVICES GROUP ADMINISTRATION	10.0	10.0	10.0	0.0
AGRICULTURE/WEIGHTS AND MEASURES	65.7	69.3	70.3	1.0
AIRPORTS	29.5	29.5	31.5	2.0
ARCHITECTURE AND ENGINEERING	26.3	28.0	31.8	3.8
COUNTY MUSEUM	52.7	51.6	50.1	(1.5)
FACILITIES MANAGEMENT	153.4	154.9	147.4	(7.5)
FACILITIES MANAGEMENT - UTILITIES	1.0	1.0	1.0	0.0
LAND USE SERVICES - ADMINISTRATION	11.0	12.0	12.0	0.0
LAND USE SERVICES - CURRENT PLANNING	33.0	34.0	34.0	0.0
LAND USE SERVICES - ADVANCE PLANNING	18.0	18.0	19.0	1.0
LAND USE SERVICES - BUILDING AND SAFETY	95.2	98.2	98.2	0.0
LAND USE SERVICES - CODE ENFORCEMENT	40.0	41.0	41.0	0.0
LAND USE SERVICES - FIRE HAZARD ABATEMENT	22.0	22.0	22.0	0.0
PUBLIC WORKS - SURVEYOR	41.9	42.6	41.4	(1.2)
REAL ESTATE SERVICES	24.0	24.0	24.6	0.6
REGIONAL PARKS	127.6	133.7	134.6	0.9
REGISTRAR OF VOTERS	40.0	51.5	49.6	(1.9)
SUBTOTAL GENERAL FUND	791.3	821.3	818.5	(2.8)
OTHER FUNDS				
COUNTY LIBRARY	226.2	251.3	283.0	31.7
COUNTY MUSEUM - MUSEUM STORE	1.8	2.0	2.0	0.0
FLEET MANAGEMENT - GARAGE	92.0	94.5	96.0	1.5
FLEET MANAGEMENT - MOTOR POOL	4.0	4.0	4.0	0.0
PUBLIC WORKS - ROAD OPERATIONS	386.5	412.4	415.8	3.4
PUBLIC WORKS - SOLID WASTE MANAGEMENT	95.8	99.9	104.5	4.6
REGIONAL PARKS - CALICO GHOST TOWN MARKETING SVCS	1.0	1.2	1.2	0.0
REGIONAL PARKS - CAMP BLUFF LAKE	1.5	5.9	3.1	(2.8)
REGIONAL PARKS - SNACK BARS	1.3	1.3	1.1	(0.2)
SUBTOTAL OTHER FUNDS	810.1	872.5	910.7	38.2
TOTAL PUBLIC AND SUPPORT SERVICES GROUP	**1,601.4**	**1,693.8**	**1,729.2**	**35.4**
TOTAL COUNTY DEPARTMENTS - GENERAL FUND	**12,913.1**	**13,481.1**	**13,585.5**	**104.4**
TOTAL COUNTY DEPARTMENTS - OTHER FUNDS	**4,688.1**	**4,753.3**	**4,816.0**	**62.7**
COUNTY DEPARTMENTS GRAND TOTAL	**17,601.2**	**18,234.4**	**18,401.5**	**167.1**

CAPITAL IMPROVEMENT PROGRAM

The County's Capital Improvement Program includes construction, rehabilitation and repair projects for numerous facilities and structures.

The capital project funds listed in the appropriation summary schedules in this Budget Summary and presented in the chart below represent those managed by the Architecture and Engineering Department and accounted for in the budget unit CJV CIP. The County has several other capital projects that are accounted for in various special revenue funds belonging to the respective project departments, such as Airports, Regional Parks, and the Department of Public Works Solid Waste Management and Transportation Divisions. Additionally, there are three enterprise funds, which are part of the Arrowhead Regional Medical Center (ARMC), that are used for capital projects of ARMC.

In the 2008-09 proposed budget $18.9 million in new projects are funded, primarily using County discretionary funds. Major projects include additional funding of $2.9 million for the Barstow Sheriff Sub-Station Remodel and Expansion Project increasing the total budget to $3.5 million and additional funding of $1.3 million for the Crestline Library Project increasing the total budget to $5.5 million. Various other infrastructure projects will provide additional funding for existing Heating, Ventilation and Air Conditioning projects at the Redlands Museum and Yucaipa Library, improve water systems, provide electrical and lighting upgrades and equipment replacements at various county facilities, upgrade fire alarm and fire protection systems, provide emergency generators at various facilities including the Devore Animal Shelter, and replace roofs at West Valley Detention Center and several other county office buildings.

Projects approved in prior years but not yet completed total an additional $122.1 million. The four major carryover projects are the $48.7 million seismic retrofit and remodel of the historic County Courthouse in San Bernardino to be funded primarily by an existing civil filing fee surcharge, the $7.4 million construction of the Hall of Geological Wonders at the County Museum in Redlands, the $8.0 million expansion and remodel of the Fontana Courthouse, and $5.0 million for the design to add 896 beds to the Adelanto Jail Facility. The total estimated budget for the jail expansion is $151.0 million and a $7.0 million set aside has been included in the budget financing plan for debt service.

Capital Project Funds

	Nbr of Projects	General Fund Local Cost	Other Discretionary Funding	Restricted Funding	Total
New Projects					
Contributions to Other Agencies	1	437,500			437,500
Structures and Improvements	36	15,495,000	536,300	900,000	16,931,300
Unprogrammed	-	1,530,000			1,530,000
Total New Projects	37	17,462,500	536,300	900,000	18,898,800
Carryover Projects					
Contribution to Other Agencies	14	5,425,509			5,425,509
Inter-Fund Contributions	5			782,483	782,483
Structures and Improvements	168	47,489,366	25,771,801	42,654,828	115,915,995
Total Carryover Projects	187	52,914,875	25,771,801	43,437,311	122,123,987
Total Capital Project Funds	224	70,377,375	26,308,101	44,337,311	141,022,787

For a complete listing of capital improvement program highlights in all funds, please refer to the Capital Improvement Program section of this budget book.

GENERAL FUND FINANCING

County general fund operations are financed with four major types of financing sources: departmental revenue, Proposition 172 revenue, Realignment revenue, and countywide discretionary revenue.

Departmental revenue includes fees, service charges, and state and federal support for programs such as welfare, health care, and behavioral health. Proposition 172 revenue is restricted and is used solely for financing the Sheriff, District Attorney, and Probation departments. Realignment revenue is also restricted and used in financing mental health, social services and health programs within the County.

The balance of departmental costs not funded by departmental revenue, Proposition 172 revenue, and/or Realignment revenue is considered local cost. Local cost is funded by countywide discretionary revenue, which is primarily property tax revenue.

Any countywide discretionary revenue not distributed to departments through their local cost allocation is placed in contingencies. Every year the County of San Bernardino has set aside a prudent dollar amount in contingencies and reserves for two purposes. One is to ensure that the county can accommodate unforeseen increases in expenditures or reductions in revenues, or other extraordinary events, which would harm the fiscal health of the county. The second purpose is to be proactive and set aside funds to meet future known obligations or to build a reserve for large capital projects.

The following sections provide details related to Proposition 172 revenue, Realignment revenue, and countywide discretionary revenue, as they relate to financing general fund departments. Furthermore, detailed information is included on the contributions and uses of county general fund contingencies and reserves for 2007-08 and the proposed contributions and uses of general fund contingencies and reserves for 2008-09.

PROPOSITION 172

Proposition 172 (Prop 172), which became effective January 1, 1994, placed a one-half percent sales tax rate in the state's constitution and required that revenue from the additional one-half percent sales tax be used only for local public safety activities, which include but are not limited to sheriff, police, fire protection, county district attorney, and county corrections. Funding from Prop 172 enabled counties and cities to substantially offset the public safety impacts of property tax losses resulting from the state property tax shift to the Educational Revenue Augmentation Fund (ERAF).

The one-half percent sales tax imposed by Prop 172 is collected by the state and apportioned to each county based on its proportionate share of statewide taxable sales. Pursuant to Government Code 30055, of the total Prop 172 revenue allocated to San Bernardino County, 5% is distributed to cities affected by the property tax shift and 95% remains within the county.

On August 22, 1995, the County of San Bernardino Board of Supervisors approved the recommendation that defined the following departments as the public safety services designated to receive the county's 95% share of Prop 172 revenue, consistent with Government Code Section 30052 and authorized the Auditor/Controller to deposit the county's portion of the Prop 172 revenue as follows:

- Sheriff 70.0%
- District Attorney 17.5%
- Probation 12.5%

Prop 172 revenue currently presents a significant funding source for the Sheriff, District Attorney, and Probation Departments. Each year, as part of the budget development process, projections of Prop 172 growth are developed based on staff analysis of revenue trends and forecasts provided by an outside economist.

Growth in Prop 172 revenue is used first to fund mandated cost increases in these departments, including MOU adjustments, retirement, worker's compensation and insurance. In most years, the mandated cost increases consume the vast majority of Prop 172 revenue growth and all Prop 172 revenue is distributed to the designated departments to maintain current level of service.

On February 13, 2007, the Board of Supervisors approved a policy which requires the county to maintain an appropriation for contingency for Prop 172 funds targeted at no less than 10% of the current year's budgeted Prop 172 revenue. This 10% contingency was created to ensure funding for these public safety departments should the county experience Prop 172 revenue shortfalls in the future. These contingencies will be maintained for each respective department within the Prop 172 restricted general fund.

In some budget years, Prop 172 revenue exceeds budgeted amounts and is considered excess Prop 172 revenue. All excess Prop 172 revenue is set aside in a restricted general fund by department to adhere to the Prop 172 policy.

Currently, the Sheriff Department does not have sufficient Prop 172 revenues to fund their 10% targeted contingency amount of approximately $10.8 million. The County Administrative Office has revised the Prop 172 five-year plan to account for recent changes in the economy and still provide for the goal of achieving the targeted 10% contingency for the Sheriff Department. The District Attorney and Probation Department have accumulated the necessary funds to meet the 10% contingency requirement.

The chart below illustrates the anticipated beginning and ending fund balance of this restricted general fund for 2008-09 as well as projected revenue, including interest.

	Estimated Beginning Fund Balance	2008-09 Budgeted Revenue	2008-09 Budgeted Departmental Usage	Estimated Ending Fund Balance	10% Contingency Target	Excess/(Shortfall) in Contingency Target
Sheriff	8,207,656	107,853,863	(107,050,000)	9,011,519	10,785,386	(1,773,867)
District Attorney	3,568,273	27,238,465	(27,037,500)	3,769,238	2,723,847	1,045,392
Probation	3,671,383	19,456,047	(19,312,500)	3,814,930	1,945,605	1,869,325
Total	**15,447,312**	**154,548,375**	**(153,400,000)**	**16,595,687**	**15,454,838**	**1,140,850**

Prop 172 budgeted revenue and interest for all three departments in 2008-09 is projected to be $154.5 million ($153.4 million in Prop 172 receipts and $1.1 million in interest revenue). Prop 172 revenue is estimated at 3% growth in 2008-09 from the 2007-08 projection of approximately $149.0 million. The applicable department's budgeted appropriation in 2008-09 is $153.4 million. Interest earned will stay in this restricted general fund by department.

REALIGNMENT

In 1991 the state shifted responsibility for a number of mental health, social services, and health programs to counties. This shift, known as Realignment, resulted in the creation of two dedicated funding streams to pay for the shifted services: a ½ cent Sales Tax and 24.33% of Vehicle License Fee (VLF) revenues made available by a change in the depreciation schedule for vehicles. Pursuant to SB 1096, Chapter 21, Statutes of 2004, the Vehicle License Fee was reduced from 2.0% of the market value of a vehicle to .65% of the market value. SB 1096 also changed the percentage of the VLF revenue allocated to Realignment from 24.33% to 74.9%. This change did not result in increased VLF revenues to Realignment, but simply reflects the same funding amount expressed as a percentage of the reduced revenue collected. Each of the three service areas identified was required to have their own separate accounts established and each of those service areas receive a different share of statewide Realignment revenues.

Within the mental health area, the programs for which the county is now responsible are: community-based mental health programs, State Hospital services for county patients, and Institutions for Mental Disease. Within the social services area, the programs for which the county is now responsible are: the county revenue stabilization program and the county justice subvention program. Within the health area, the programs for which the county is now responsible are: AB8 county health services, local health services, medically indigent services, and the county medical services program.

In addition to these program responsibility shifts, a number of programs had changes made to their cost sharing ratios. Below are the programs involved in the cost sharing ratio changes (numbers are shown in percentages in the order of state/county shares of cost). For example, prior to Realignment, Foster Care costs were funded by 95% state resources and 5% county resources. Now Foster Care is funded by 40% state resources and 60% county resources, which is a significant impact to the county.

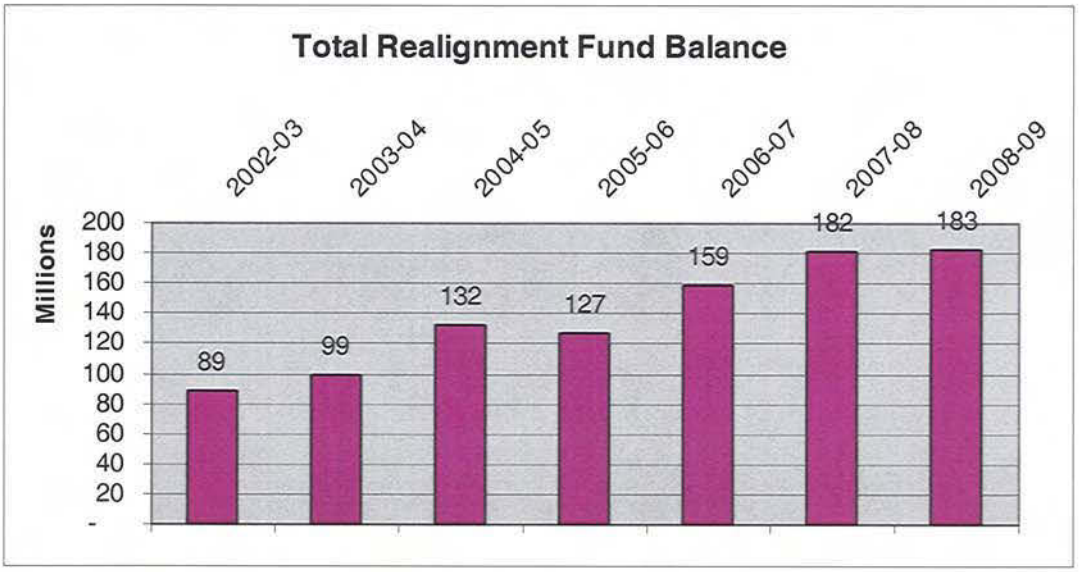
	From State/County	To State/County
Social Services programs:		
Foster Care	95/5	40/60
Child Welfare Services	76/24	70/30
Adoption Assistance	100/0	75/25
CalWORKs	89/11	95/5
County Services Block Grant	84/16	70/30
Greater Avenues for Independence	100/0	70/30
Social Services administration	50/50	70/30
In Home Supportive Services (IHSS)	97/3	65/35
Health programs:		
California Children's Services	75/25	50/50

The Realignment program has some flaws in its design that adversely impact County of San Bernardino revenues. First, San Bernardino County is an "under equity county," meaning that the county receives a lesser share of revenue relative to other counties based on population and estimated poverty population. Revenue distributions among counties were determined by expenditures in the programs that were transferred just prior to the adoption of Realignment. San Bernardino County was under equity in those programs. Realignment did attempt to address the inequity issue, but the effort fell short. The county continues to be under equity at this time and barring any legislative action the amount of inequity will increase over time. As growth occurs in the revenue streams, that incremental new funding is distributed on existing sharing arrangements between the counties. The counties that are already over equity get a higher percentage of the new revenue while those that are under equity get less.

In addition to the under equity issue is the fact that the demand for the services the county is providing and the revenue streams funding them are both sensitive to the economy. When the economy does poorly, demand for

services is high, but revenues under perform. When the economy is doing well, demand for services is reduced, sales taxes and vehicle license fees revenues are high, and growth in these funding streams is experienced. However, Social Services has priority claim on any sales tax growth received. If the growth is sufficient to cover the increasing Social Services caseload costs, then anything remaining is distributed to the Mental Health and Health realignment funds.

The graph below shows the history of fund balance for all Realignment funds.



Fund balances increased significantly from 2003-04 to 2004-05. The increased fund balance in 2004-05 was driven by lower than expected expenditures in Behavioral Health, Probation, ARMC, and Foster Care. The decrease in 2005-06 is the result of a one-time transfer of funds to ARMC for the remodel of the 6th floor of the hospital, offset by significant sales tax growth revenue of $15.3 million, or 21%, within the Social Services Realignment fund. During 2006-07, significant savings resulted in less than required realignment support for the ARMC debt service and the availability of ARMC construction litigation monies used to fund the budget ARMC projects. This increased fund balance by $32.0 million for the period ending June 30, 2007.

Budget History for All Realignment Funds

	ACTUAL 2006-07	BUDGET 2007-08	ESTIMATE 2007-08	PROPOSED 2008-09
Beginning Fund Balance	126,723,986	161,559,557	158,849,697	181,685,051
Revenue	212,540,415	224,888,389	210,944,477	218,518,239
Department Usage	180,414,704	213,757,273	188,109,122	217,147,285
Ending Fund Balance	158,849,697	172,690,673	181,685,051	183,056,005
Change in Fund Balance	32,125,711	11,131,116	22,835,355	1,370,954

For 2007-08, estimated beginning fund balance is $2.7 million less than budget. This decrease is the result of revenue growth that was anticipated to occur during 2006-07, but never materialized. Additionally, total revenues are anticipated at $13.9 million less than budget. The 2007-08 budget included growth of 5% and 4% in sales tax and vehicle license fees, respectively. None of this growth is expected, and a 1.2% shortfall in the sales tax revenue base is also anticipated for 2007-08. Offsetting this decrease however are significant savings of $25.6 million in departmental usage. This decrease is primarily the result of departmental expenditures savings within Behavioral Health resulting from staff vacancies, and one-time expenditures for Arrowhead Regional Medical Center (ARMC) projects not being incurred during 2007-08. These resulted in an anticipated net increase in fund balance of $9.0 million over budget.

For the 2008-09 budget, revenues reflect a decrease of $6.4 million over the prior year budget. This decrease results primarily from not realizing any of the growth originally budgeted for 2007-08. Anticipated growth in sales tax of 2.7%, recovery of the base shortfall from prior year, and a 4% growth in vehicle license fees are included for

2008-09. Slightly offsetting this growth are proposed increases in departmental usage of $3.4 million over the prior year budget, resulting in a net surplus of $1.4 million in fund balance.

SUMMARY OF REALIGNMENT BUDGET UNITS FOR 2008-09

	Mental Health	Social Services	Health	Total
Estimated Beginning Fund Balance	49,199,639	74,683,706	57,801,707	181,685,051
Budgeted Revenue	61,599,016	94,672,150	62,247,073	218,518,239
Budgeted Departmental Usage	72,016,836	82,481,141	62,649,308	217,147,285
Budgeted 10% Transfers	-	-	-	-
Estimated Ending Fund Balance	38,781,819	86,874,714	57,399,472	183,056,005
Estimated Change in Fund Balance	(10,417,820)	12,191,009	(402,235)	1,370,954
Estimated Ending Fund Balance	38,781,819	86,874,714	57,399,472	183,056,005
10% Contingency Target	6,159,902	9,467,215	6,224,707	21,851,824
Available Ending Fund Balance	32,621,917	77,407,499	51,174,765	161,204,181

The Realignment budgets do not directly spend funds or provide service. They are strictly financing budgets with the actual expenditures occurring within the operating budget units of the departments that receive Realignment revenue.

The Realignment legislation does allow for some flexibility in usage of funds at the county level. Upon action by the Board of Supervisors, a county can transfer 10% of a given years revenue from one fund to another. San Bernardino County has used the provision in the past to help support either the health or social services programs. The County did not utilize the 10% transfer provision in 2007-08 and is not anticipating usage of the provision in 2008-09. However, in the event that such transfer is needed, Board of Supervisors approval is required.

On February 13, 2007, the Board of Supervisors approved a policy which requires the county to maintain an appropriation for contingency for Realignment funds targeted at no less than 10% of the current year's budgeted Realignment revenue. This 10% contingency was created to ensure funding for the mental health, social services and health budget units should the county experience Realignment revenue shortfalls. All budget units have met their 10% contingency.

The next three pages contain the breakdown of the three individual Realignment restricted financing funds.

Mental Health

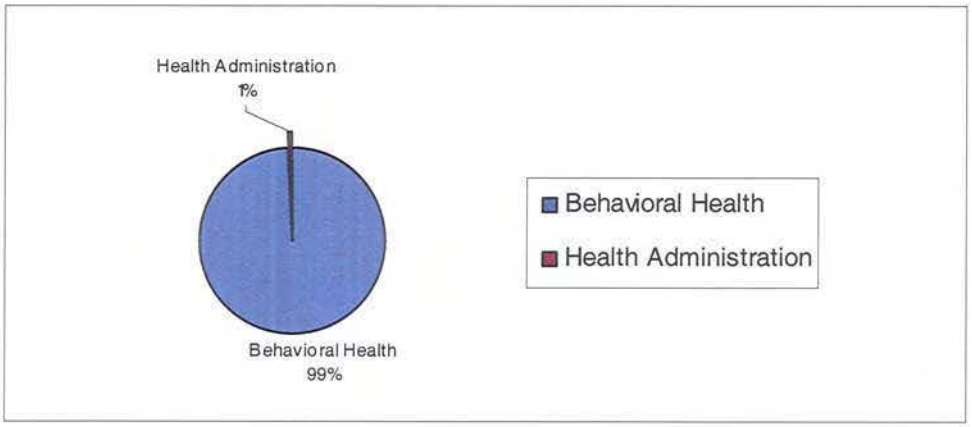
	ACTUAL 2006-07	BUDGET 2007-08	ESTIMATE 2007-08	PROPOSED 2008-09
Beginning Fund Balance	51,362,384	54,525,520	53,987,682	49,199,639
Revenue	60,274,844	62,142,263	59,889,588	61,599,016
Department Usage	57,649,546	70,584,965	64,677,631	72,016,836
10% Transfers	-	-	-	-
Ending Fund Balance	53,987,682	46,082,818	49,199,639	38,781,819
Change in Fund Balance	2,625,298	(8,442,702)	(4,788,043)	(10,417,820)

In 2006-07, actual revenue of $60.3 million, offset by actual departmental expenditure of $57.6 million resulted in an increase in fund balance of $2.6 million. For 2007-08, the Mental Health fund is anticipated to spend $4.8 million of fund balance compared to the budgeted $8.4 million usage. Revenues are anticipated at $2.3 million less than budget, resulting from lack of growth in all revenues sources, and an anticipated base shortfall in sales tax. Offsetting this decrease however is significant savings in departmental expenditures of $5.9 million, resulting in an estimated decrease of $4.8 million in fund balance for the period ending June 30, 2008.

For 2008-09, the Mental Health fund is budgeted to spend $10.4 million of fund balance. This use is due primarily to uncompensated cost increases related to salaries, contracted services and other services and supplies. Coupled with limited or no growth expected in Mental Health realignment, the ending fund balance within this fund is expected to show continued decline. As such, the Department of Behavioral Health and the County Administrative Office have begun to evaluate the Department's five-year plan to ensure that ongoing departmental usage and ongoing revenues stay in line. Additionally, the Department is beginning to develop plans for increased Medi-Cal and Title XIX EPSDT funding in order to slow the annual draws from the Mental Health Realignment fund.

Breakdown of Department Usage of Mental Health Realignment

	ACTUAL 2006-07	BUDGET 2007-08	ESTIMATE 2007-08	PROPOSED 2008-09
Behavioral Health	57,154,619	70,019,971	64,178,436	71,532,842
Health Administration	494,927	564,994	499,195	483,994
Total Department Usage	57,649,546	70,584,965	64,677,631	72,016,836



Social Services

	ACTUAL 2006-07	BUDGET 2007-08	ESTIMATE 2007-08	PROPOSED 2008-09
Beginning Fund Balance	35,822,944	58,524,085	56,824,195	74,683,706
Revenue	91,093,748	99,912,421	90,043,566	94,672,150
Department Usage	70,092,497	74,096,500	72,184,055	82,481,141
10% Transfers	-	-	-	-
Ending Fund Balance	56,824,195	84,340,006	74,683,706	86,874,714
Change in Fund Balance	21,001,251	25,815,921	17,859,511	12,191,009

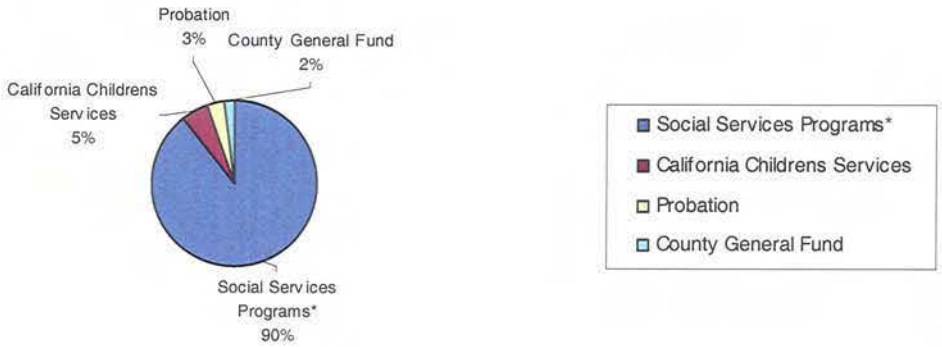
Social Services realignment revenue is composed primarily of sales tax. The split is currently 96% sales tax and 4% vehicle license fees. For 2006-07, actual revenue of $91.1 million, offset by actual departmental expenditure of $70.1 million resulted in an increase in fund balance of $21.0 million. For 2007-08, revenues are estimated at $9.9 less than budget. The 2007-08 budget included growth of 5% and 4% in sales tax and vehicle license fees, respectively. None of this growth is expected, and a 1.2% shortfall in the sales tax revenue base is also anticipated for 2007-08. Offsetting this decrease is slight savings in departmental expenditures of $1.9 million.

For 2008-09, ongoing expense and ongoing revenue shows a surplus of $12.2 million. Despite this surplus, it should be noted that budgeted revenues reflect a decrease of $5.2 million. Again, this decrease results primarily from the growth included in the 2007-08 budget not being realized, coupled with shortfalls in the sales tax base. This lag in sales tax is continued into 2008-09, which reflects only a 2.7% growth in sales tax. This limited growth also continues the assumption that sales tax collections will again be insufficient to cover annual caseload costs, increasing the cumulative caseload shortfall for the Social Services Realignment fund.

Breakdown of Department Usage of Social Services Realignment

	ACTUAL 2006-07	BUDGET 2007-08	ESTIMATE 2007-08	PROPOSED 2008-09
Social Services Programs*	62,512,385	65,612,683	63,935,952	73,621,778
California Childrens Services	3,120,482	3,984,187	3,748,473	4,359,733
Probation	2,660,630	2,700,630	2,700,630	2,700,630
County General Fund	1,799,000	1,799,000	1,799,000	1,799,000
Total Department Usage	70,092,497	74,096,500	72,184,055	82,481,141

* Soc. Svcs. Programs include: IHSS, Foster Care, Seriously Emotionally Disturbed, and Administrative Claim Matches

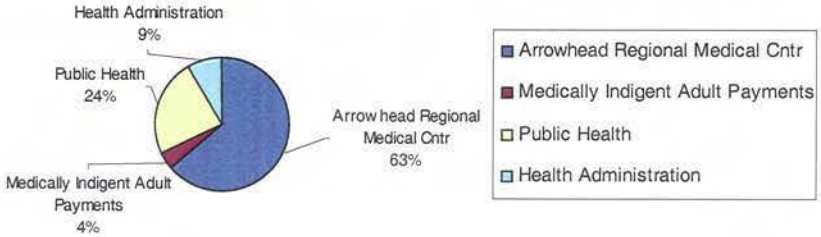


Health	ACTUAL 2006-07	BUDGET 2007-08	ESTIMATE 2007-08	PROPOSED 2008-09
Beginning Fund Balance	39,538,657	48,509,952	48,037,820	57,801,707
Revenue	61,171,823	62,833,705	61,011,323	62,247,073
Department Usage	52,672,660	69,075,808	51,247,436	62,649,308
10% Transfers	-	-	-	-
Ending Fund Balance	48,037,820	42,267,849	57,801,707	57,399,472
Change in Fund Balance	8,499,163	(6,242,103)	9,763,887	(402,235)

In 2006-07, actual revenue of $61.2 million, offset by actual departmental expenditure of $52.7 million resulted in an increase in fund balance of $8.5 million. For 2007-08, as with the Mental Health and Social Services Realignment funds, the Health Realignment fund reflects a decrease in revenues. The decrease of $1.8 million is not as significant within the Health Realignment fund since Health is primarily funded with vehicle license fees at 73%, with the remaining 27% coming from sales tax. This slight decrease is offset by significant departmental expenditures savings, resulting in a surplus of $9.7 million, versus the budgeted use of $6.2 million of fund balance. The departmental savings are primarily resulting from repayment of the one-time increased realignment usage by Arrowhead Regional Medical Center (ARMC) to cover an operational shortfall that occurred in 2006-07. Additionally, budgeted transfers in the amount of $5.1 million to fund one-time projects at ARMC will not occur, and are re-budgeted for 2008-09.

For 2008-09, the Health fund is budgeted to spend $0.4 million of fund balance. Again, revenues are budgeted to reflect minimal sales tax growth, and slight growth of 4% in vehicle license fees. Offsetting this decrease in revenues is the significant decrease of $6.4 million in departmental usage. Health Administration usage is reduced significantly to reflect decreased net debt service payments. This decrease is the result of the final maturity of the 1997 Medical Center equipment bonds.

Breakdown of Departmental Usage of Health Realignment	ACTUAL 2006-07	BUDGET 2007-08	ESTIMATE 2007-08	PROPOSED 2008-09
Arrowhead Regional Medical Cntr	28,557,396	40,967,620	24,682,702	39,932,918
Medically Indigent Adult Payments	2,550,000	2,550,000	2,550,000	2,550,000
Public Health	13,793,258	14,164,292	13,943,363	14,729,074
Health Administration	7,772,007	11,393,897	10,071,371	5,437,316
Total Department Usage	52,672,660	69,075,809	51,247,436	62,649,308

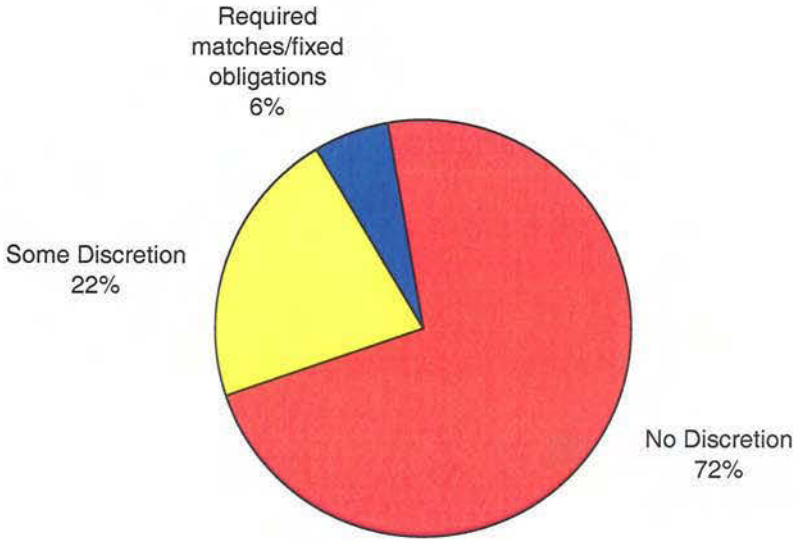


Budgetary Note: Financial information presented in this Realignment budget section is consistent with state reporting requirements for the Realignment funds. The state's reporting requirements are not consistent with the county's implementation of GASB 34 as it relates to revenue accrual. As such, within the county's accounting system, an adjustment will be made to show the correct revenues in accordance with the county's accrual procedures. This is a revenue timing issue only as a result of delays by the state in distributing sales tax growth revenue.

COUNTYWIDE DISCRETIONARY REVENUE

The entire general fund budget including operating transfers is $2.4 billion, however, the Board of Supervisors has no discretion on $1.7 billion of this amount as seen in this pie chart.

2008-09 Proposed Budget
General Fund Spending

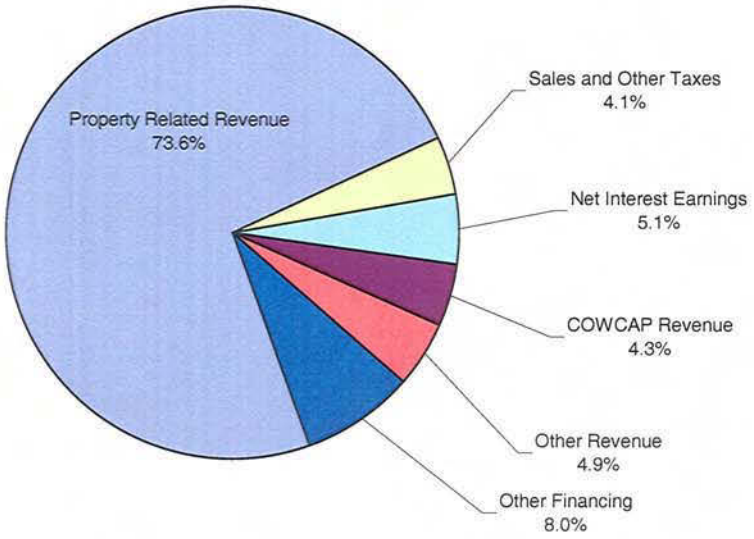


SPENDING WHERE THE BOARD HAS NO DISCRETION. INCLUDES:	**1,702,555,912**
Welfare costs reimbursed by state and federal monies ($806.2 million)	
Other program costs funded by program revenues such as user fees ($896.3 million)	
REQUIRED HEALTH AND WELFARE MATCHES AND OTHER FIXED OBLIGATIONS:	**139,761,482**
SPENDING WHERE THE BOARD HAS SOME DISCRETION. INCLUDES:	**509,560,498**
Reserve Contributions ($1.0 million)	
Contingencies Contributions ($63.7 million)	
Law and justice program costs funded by local revenues ($280.5 million)	
All other program costs funded by local revenues ($164.3 million)	
TOTAL:	**$2,351,877,892**

The Board of Supervisors has authority over the countywide discretionary revenue, which totals $649,321,980. This countywide discretionary revenue is first obligated to pay for the required health and welfare matches and other fixed obligations, which total $139,761,482. The remaining amount of $509,560,498 is available for the Board's discretion and finances departmental budgets' local cost.

Shown below are the sources of the countywide discretionary revenue proposed for 2008-09, which total $649,321,980:

Discretionary Revenue by Category
2008-09 Proposed Budget



Other Revenue Includes: Property Tax Admin Revenue, Other State and Federal Aid, Recording Fee Revenue, Treasury Management Pool Fees, and Other Revenue.

Other Financing Includes: Fund Balance and Operating Transfers.

COUNTYWIDE DISCRETIONARY REVENUE WHICH PAY FOR GENERAL FUND LOCAL COST

	Restated 2006-07 Final Budget	Restated 2007-08 Final Budget	2007-08 Estimate	2008-09 Proposed Budget
Countywide Discretionary Revenue				
Property Related Revenue:				
Current Secured, Unsecured, Unitary	186,170,860	206,738,207	215,919,329	222,083,877
VLF/Property Tax Swap	187,409,286	208,146,542	215,060,239	221,512,046
Supplemental Property Tax	14,000,000	14,000,000	22,000,000	14,000,000
Property Transfer Tax	19,936,370	15,000,000	8,500,000	8,500,000
Sales Tax/Property Tax Swap	6,558,303	6,447,235	6,106,555	5,771,432
Penalty on Current Taxes	1,938,095	2,272,832	2,272,832	2,272,832
Prior Property Taxes, Penalties and Interest	3,806,646	3,860,659	3,860,659	3,860,659
Total Property Related Revenue	419,819,560	456,465,475	473,719,614	478,000,846
Sales and Other Taxes:				
Sales and Use Tax	16,517,373	16,432,119	16,558,392	17,005,469
Franchise Fees	6,715,000	7,120,050	7,095,000	7,493,050
Hotel/Motel Tax	1,176,978	1,200,000	1,400,000	1,400,000
Other Taxes	700,000	750,000	790,000	790,000
Total Sales and Other Taxes	25,109,351	25,502,169	25,843,392	26,688,519
Net Interest Earnings	23,154,000	31,000,000	33,000,000	33,000,000
COWCAP Revenue	20,739,704	25,196,750	24,597,730	27,958,508
Property Tax Admin Revenue	12,773,384	13,800,000	17,800,000	17,800,000
Recording Fee Revenue	11,167,902	8,616,493	5,200,000	5,200,000
State and Federal Aid	3,647,156	3,660,738	3,607,465	3,649,060
Booking Fee Revenue	2,500,000	3,000,000	473,171	-
Treasury Pool Management Fees	2,219,195	2,503,298	2,503,298	2,609,234
Other Revenue	3,430,000	2,430,000	8,873,690	2,430,000
Total Countywide Discretionary Revenue	524,560,252	572,174,923	595,618,360	597,336,167
Other Financing Sources				
Fund Balance, beginning	100,698,815	56,425,431	56,425,431	32,700,000
Reimbursements	583,586	-	-	-
Use of Reserves	6,063,708	2,688,000	2,893,000	-
Operating Transfers In	32,116,449	19,105,406	19,105,406	19,285,813
Total Other Financing Sources	139,462,558	78,218,837	78,423,837	51,985,813
Total Countywide Discretionary Revenue and Other Financing Sources	664,022,810	650,393,760	674,042,197	649,321,980

The restatement of the 2006-07 and 2007-08 revenue numbers is due to the reclassification of Property Transfer Tax and Sales Tax / Property Tax Swap into the Property Related Revenue category from the Sales and Other Taxes category.

The 2008-09 general fund financing includes Countywide Discretionary Revenue of $597.3 million and Other Financing Sources of $52.0 million.

Countywide Discretionary Revenues

Secured Property Tax

Secured Property Tax Revenue makes up $200.8 million of the $222.1 million in the 2008-09 "Current Secured, Unsecured, Unitary" budgeted revenue number. This budgeted amount is projected using an estimated 3.0% increase in secured assessed valuation for 2008-09 translated to a 3.0% increase in secured property tax revenue for the county general fund. This increase is based on growth estimates provided by the County Assessor's office. This growth rate is in sharp contrast to the double digit growth rates experienced in recent years and is attributable to a sharp decline in the number of home sales, median prices, increases in foreclosure activity and reductions in the fair market value of residential properties.

Secured property tax revenue is normally budgeted at a slightly lower growth rate than secured assessed valuation for the reasons noted below. For 2008-09 the budgeted growth in secured property tax revenues is equal to the estimated growth in assessed valuation.

The table below compares the increase in secured assessed valuation for the last six years to the increase in secured property tax revenue of the county general fund (adjusted for one-time revenue changes such as ERAF III).

Fiscal Year	Countywide Locally Assessed Secured AV	Percent Increase	County General Fund Secured Revenue - Adjusted	Percent Increase
2002-03	85,194,704,924	8.07%	103,724,492	7.58%
2003-04	92,745,938,042	8.86%	114,005,166	9.91%
2004-05	103,488,544,441	11.58%	127,110,535	11.50%
2005-06	118,871,872,729	14.86%	143,559,894	12.94%
2006-07	141,392,463,582	18.95%	168,345,431	17.26%
2007-08	163,804,951,657	15.85%		

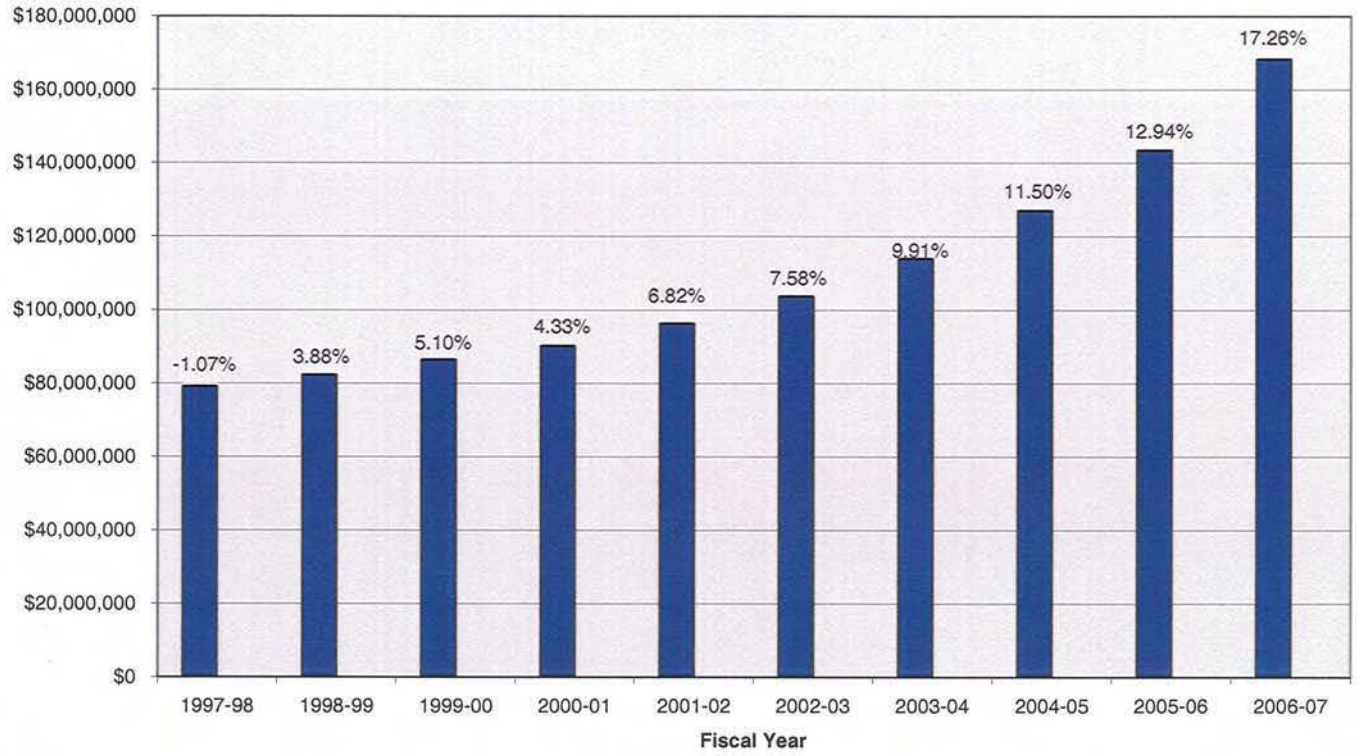
As is evident in the table, county general fund revenue does not usually increase at the same rate as secured assessed valuation. This difference is not due to delinquent tax payments. The County participates in the Teeter method of property tax allocation for secured property tax revenues. Therefore the County, and all other agencies participating in the Teeter program, receives 100% of the secured property tax revenue to which it is entitled, regardless of payment status. Instead, the mismatch between assessed valuation growth and revenue growth can be caused, in part, by assessed valuations increasing at a different rate in cities than in the unincorporated areas of the County (where the County gets a larger share of the property tax revenue). Other reasons for this mismatch include:

Redevelopment Agency Allocations:
When a redevelopment project area is created, future increases in property tax revenue are allocated to the Redevelopment Agency, instead of being apportioned through the normal allocation process to the County, Cities, Schools and Special Districts. This results in a lowering of the County's percentage share of the total revenues generated by the secured property in the County. In some instances, this reduction in property tax revenue is partially offset by a pass through of a certain amount of these revenues back from the RDA to the County (and the other affected entities).

Incorporations/Annexations:
When a new city is created in the County, or when an existing city annexes additional land into its boundaries, the City takes on certain responsibilities for that geographic area that were previously the responsibility of the County and Special Districts. To fund this shift in responsibilities, the County, and any affected Special Districts, will have their share of property tax revenue reduced in favor of the City.

The following chart presents the most recent ten year trend of secured property tax revenue. Revenue has been adjusted for one-time revenue changes such as ERAF III.

SECURED PROPERTY TAXES - ADJUSTED
TEN YEAR TREND
Dollars and Percent Change



VLF/Property Tax Swap

Historically, approximately three-fourths of Vehicle License Fee (VLF) revenue was allocated to cities and counties as general purpose financing. Beginning in Fiscal Year 1998-99, the State reduced the VLF payment required from vehicle owners. However, the State made up the revenue impact of the VLF rate reductions with State general fund revenue (the 'VLF Backfill').

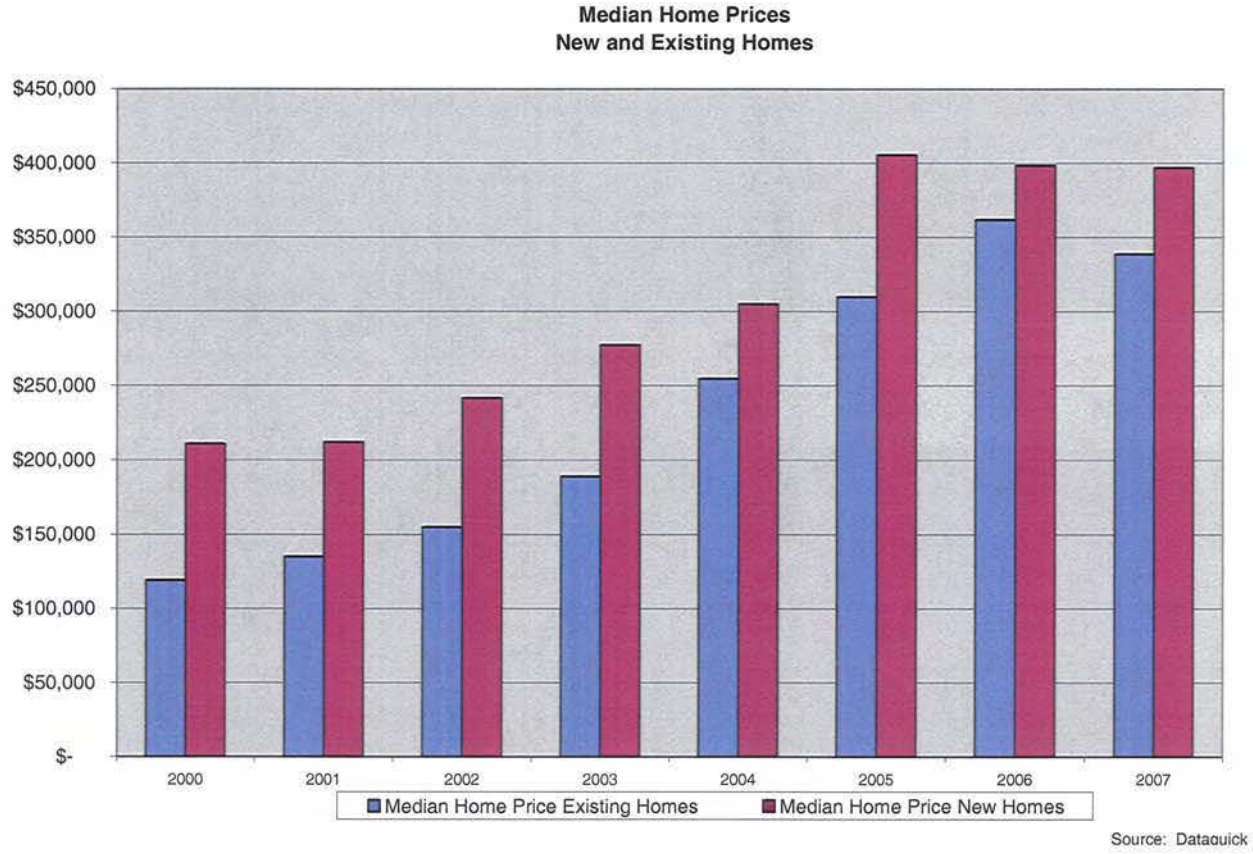
The VLF Backfill was eliminated in the 2004-05 State budget. In that year, the VLF Backfill to cities and counties was permanently replaced with an equivalent increase in property tax revenues (VLF/Property Tax Swap revenues). This increase was funded by decreases in property tax revenues allocated to schools and community colleges.

For 2004-05, the State established the base amount of the VLF/Property Tax Swap. The base is equal to the amount of VLF backfill that the counties and cities would have received in 2004-05, calculated using actual VLF receipt amounts for 2004-05. For years beginning in 2005-06, the VLF/Property Tax Swap amount is calculated using the prior year VLF/Property Tax Swap amount increased by a rate equal to the growth in assessed valuation. This growth rate includes both secured and unsecured assessed valuation, but excludes the growth rate of unitary valuations. For 2008-09, it is projected that this revenue will increase 3% over 2007-08 estimated revenue.

Supplemental Property Tax

Supplemental Property Tax payments are required from property owners when there is an increase in the assessed valuation of their property after the property tax bill for that year has been issued. Generally there are two types of events that will require a supplemental property tax payment: a change in ownership or the completion of new construction. As a result, when property values have been increasing and sales activity is high, there will be an increase in the number and dollar amount of supplemental property tax bills, which will result in increased supplemental property tax revenue to the County. The opposite is true when home prices and sales volume is declining. In fact, when the sales price of a property is lower than the current assessed value of the property, a refund may be due to the property owner.

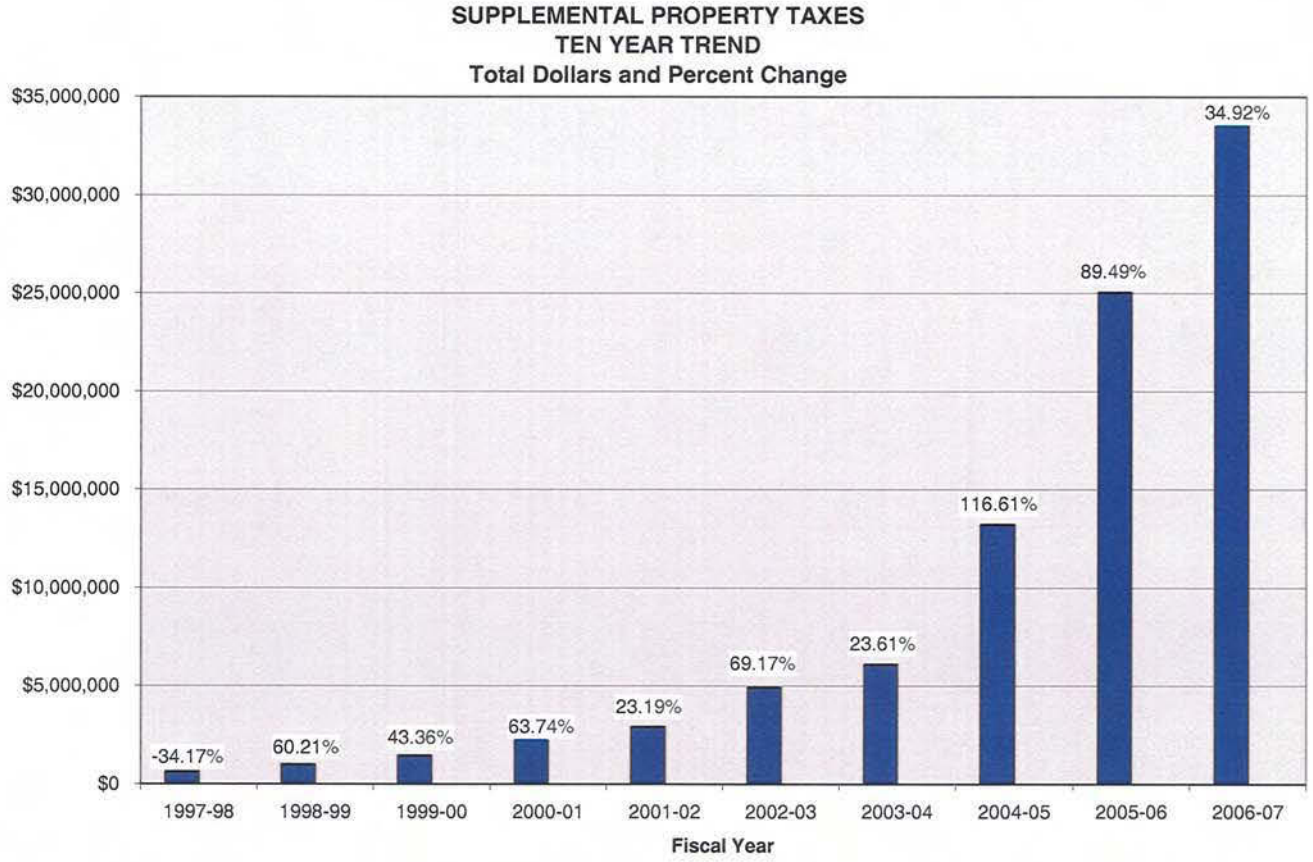
Through 2005, the County experienced dramatic increases in housing sales and housing prices. However, as shown in the chart below, the median home prices for new homes began to decline in 2006 followed by a decline in 2007 of median home prices for both existing and new homes. The following chart illustrates the annual change in housing prices for both new and existing homes.



Source: Dataquick

In addition to the reduction in median prices, the number of home sales declined from 44,764 in 2006 to 24,035 in 2007, a decrease of 46.3%. Sales figures continue to drop and are down 45% in the first quarter of 2008 as compared to the first quarter of 2007.

In recent years the county has seen a dramatic rise in supplemental property tax revenue related to a strong housing market. Because the collection of these revenues may not occur for one to two years after the sale of the property, supplemental property tax revenue will generally lag the reality in the housing market by at least a year.

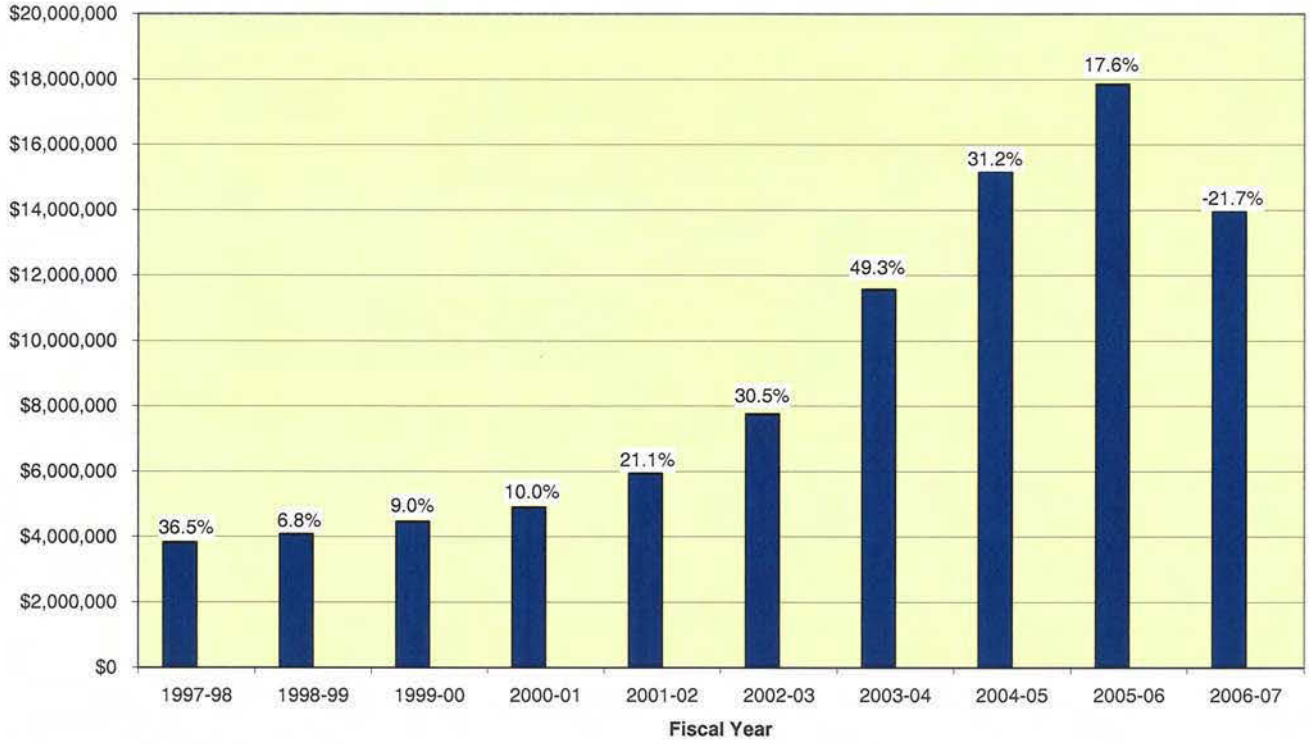


The County anticipated the housing slowdown in the 2006-07 final budget by budgeting a conservative $14.0 million for supplemental property taxes. Although actual revenues for 2006-07 totaled $33.8 million, and revenues for 2007-08 are estimated at $22 million, the proposed budget for 2008-09 remains at $14.0 million. This budgeted amount is the current estimate of the sustainable level of this revenue for the near future.

Property Transfer Tax

The Property Transfer Tax is collected when any lands, tenements, or other realty sold within the County is granted, assigned, transferred, or otherwise conveyed to or vested in the purchaser. The tax is imposed when the value of the property exceeds $100. The tax rate is $ 0.55 for each $500 of property value. For sales in the unincorporated areas of the County, the County receives 100% of the tax. For sales in cities, the County receives 50% of the tax. This revenue has increased dramatically over recent years due to the high volume of housing sales and increasing housing prices, but is now declining due to the downturn in the housing market. The following chart presents the most recent ten year trend of property transfer tax revenue.

PROPERTY TRANSFER TAX
TEN YEAR TREND
Total Dollars and Percent Change



This revenue stream is dependent on the combination of sales prices and the number of sales transactions, and is expected to decrease further in 2007-08 in reaction to the decline in the housing market. Receipts for 2006-07 totaled $14.0 million, a $3.9 million decrease from the prior year. Estimates for 2007-08 anticipate an additional 46% decrease in this revenue stream which is expected to total $8.5 million by year end. The 2008-09 budget anticipates that this revenue stream will stabilize and is projected at $8.5 million.

Sales Tax/Property Tax Swap

Effective with the fiscal year that began on July 1, 2004, the State changed the way sales tax revenue is distributed to counties and cities. Previously, counties and cities received 1% of the State's base 7.25% sales tax rate. Pursuant to new provisions enacted by the legislature, this 1% share of sales tax was reduced by .25%, to .75%. The additional .25% in sales tax revenue is redirected to the State to be used to fund debt service on the California Economic Recovery Bonds, which were approved by voters as Proposition 57. In return, counties and cities receive additional property tax revenue in an amount equal to the .25% sales tax revenues forgone, funded by reducing the schools share of property tax revenue. The state general fund then makes up the loss of property tax revenue to the schools. This change is referred to as the 'Triple Flip'. This Triple Flip will continue until the California Economic Recovery Bonds are paid.

The Triple Flip was designed to replace sales tax revenue on a dollar for dollar basis with property tax revenue. In practice, the additional property tax revenue paid to the counties and cities each year is based on an estimate of the agencies' sales tax revenue for the year plus a 'true-up' from the prior year. This true-up represents the difference between the additional property tax revenue paid to the local agency and the actual amount of sales tax revenue (the .25%) lost by the agency. The amount budgeted for the Triple Flip in 2008-09 anticipates a negative true-up adjustment in 2008-09 due to the current economy.

Sales and Use Tax
Countywide discretionary revenue includes .75% of the 7.75% sales tax rate charged on purchases made in the unincorporated areas of the County.

When preparing the annual budget, the County projects future sales tax revenue based on data provided by a local economist. For 2008-09, the economist has projected total sales tax revenues in the unincorporated area of $19.1 million (after adjusting for the Triple Flip), which reflects an increase of 2.7%. The County has budgeted $17.0 million. The major reasons for this difference include:

Sales Tax Sharing Agreement with the City of Redlands
In August of 2003, the County entered into a sales tax sharing agreement with the City of Redlands. Under the terms of this agreement, the City of Redlands provides government services to an unincorporated area of the County, and in return the County pays the city a percentage of the sales tax revenue generated in that geographical area. This geographic area has and continues to add, numerous retail establishments and generates a considerable amount of sales tax revenue. Under the terms of the sales tax sharing agreement, the County currently pays the City of Redlands 90% of the County's discretionary sales tax revenue generated in this area.

Potential Annexations and Incorporations
Based on recent estimates, and adjusted for recent annexations, approximately 47% of the County's discretionary sales tax revenue is generated in the unincorporated portion of the spheres of influence of the 24 cities that are within the county's boundaries. A sphere of influence is a 'planning boundary within which a city or district is expected to grow into over time'. Therefore, the areas within these spheres are likely to be annexed, and once annexed, the discretionary sales tax revenue generated in that area will go to the city instead of the County. The County would also lose sales tax revenue if a community in the unincorporated area of the County decided to create a new city (incorporate).

Net Interest Earnings
Net interest earnings for 2008-09 are projected at $33.0 million. This is the amount that is considered sustainable in the near future.

COWCAP (County-Wide Cost Allocation Plan) Revenue
COWCAP revenue is reimbursement for overhead/indirect costs incurred by the general fund. Reimbursements are received from various state and federal grant programs (that permit such reimbursement) and fee supported general fund departments and taxing entities such as the library and Board-governed special districts. The budgeted COWCAP Revenue amount reflects the recovered allowable costs included in the 2008-09 County-Wide Cost Allocation Plan (COWCAP) published by the Auditor/Controller-Recorder.

Property Tax Admin Revenue
Property Tax Administration revenue consists of:

- SB 813 cost reimbursement, which represents allowable charges for administration and operation of the supplemental property tax program. This reimbursement is tied directly to the performance of supplemental property tax revenue.
- The property tax administrative fee, which the legislature provided to allow counties to recover the cost of the property assessment and tax collection process from certain other local jurisdictions. This revenue is tied directly to the cost of that collection effort.

Recording Fee Revenue
The Recorder's Division of the County's Auditor/Controller-Recorder's Office collects certain fees for the official recording of documents. In previous fiscal years, this revenue was budgeted in the Auditor/Controller-Recorder's budget unit. Due to the unpredictable nature of the recording fee revenue and the County Administrative Office's concern for stabilization of departmental financing, the Board approved placing the recording fee revenue in the countywide discretionary revenue in 2006-07.

State and Federal Aid
State and Federal aid consists of a payment from the welfare realignment trust fund, which replaced the state revenue stabilization program, and SB90 reimbursements from the state. It also includes revenues received from the Federal government's Payment in Lieu of Taxes (PILT) program. Under current law, local governments are compensated through various programs for losses to their tax bases due to the presence of most federally owned land. PILT for the county in 2008-09 is expected to grow slightly over the 2007-08 year end estimate.

Booking Fee Revenue
New legislation (AB 1805) in 2007-08 replaced counties' ability to assess booking fees. This legislation created a Local Detention Facility Revenue Account to be funded by a state allocation and to be used exclusively for the construction or operation of jails. Per the legislation, the ability to charge booking fees to cities is retained if the state does not appropriate $35.0 million in funding under AB 1805. In addition, the legislation allowed for a Jail Access Fee for specified non-felony offenses when a jurisdiction exceeds a three-year average number of bookings for those offenses.

Currently, the Governor's 2008-09 Proposed State Budget includes an appropriation of $31.5 million for this purpose. Of that amount, San Bernardino County's share of the state allocation is estimated at $2,482,000. This new revenue stream is placed in the newly created Sheriff's Local Detention Facility Revenue budget unit as it must be used for the purpose stated above. Since the amount appropriated by the state is under $35.0 million, the County would have the authority to retain a maximum booking fee in an amount designated to recoup the portion of funds under-appropriated by the state to the County. The amount under-appropriated is estimated at $276,000. Countywide discretionary revenue has not included this amount due to the uncertainty of the state budget.

Treasury Pool Management Fees
Beginning in 2006-07, countywide discretionary revenue includes cost reimbursement for the management of the County's investment pool, which is projected to total $2.6 million in 2008-09. In prior fiscal years, this revenue was budgeted in the Treasurer/Tax Collector's budget unit.

Other Revenue
Other revenue includes overhead charges recovered through city law enforcement contracts with the Sheriff's Department, voided warrants issued by the county, projected transfers of unclaimed property tax refunds to the general fund, the county share of vehicle code violation revenue, and other miscellaneous revenues.

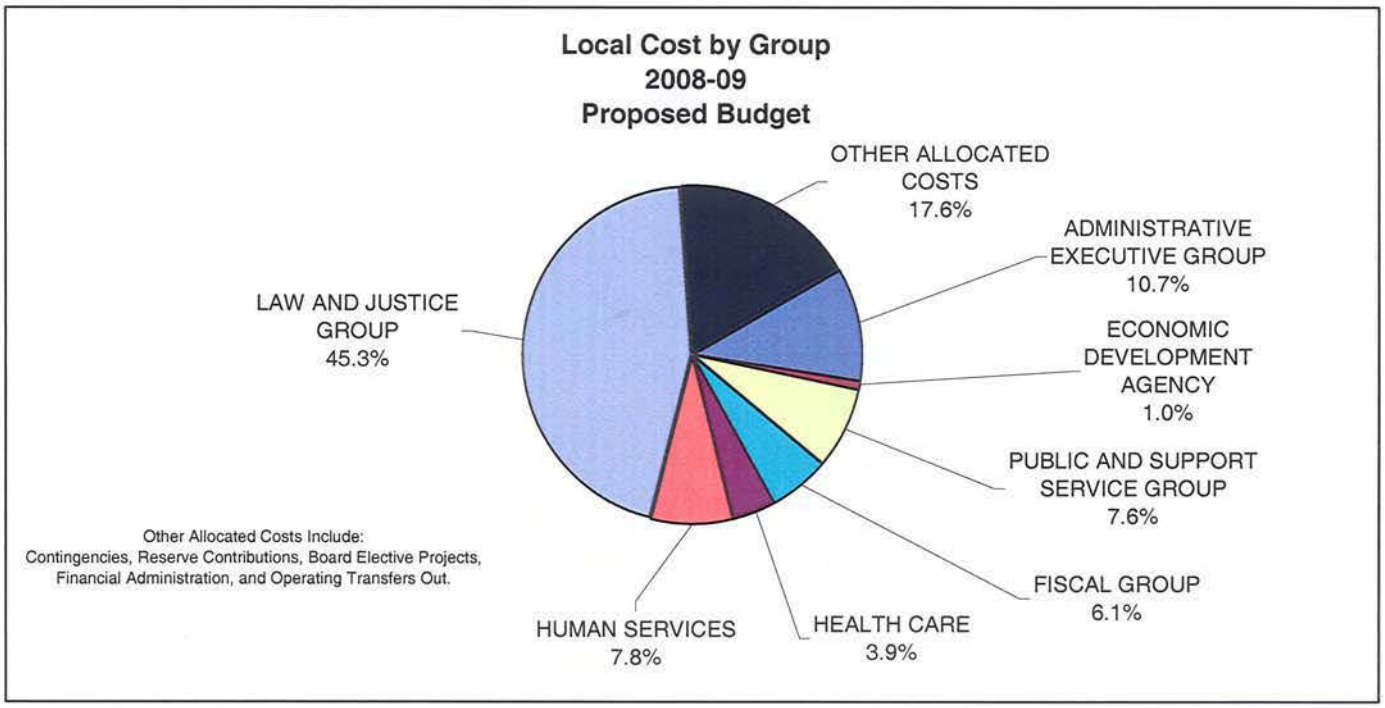
Other Financing Sources

Fund Balance and Reimbursements
The 2007-08 estimated year-end fund balance for the general fund is $32.7 million.

Use of Reserves
The 2008-09 budget anticipates no draws on reserves.

Operating Transfers In
Operating transfers in include transfers from the Courthouse and Criminal Justice Construction funds of $4.1 million to finance debt service on the Foothill Law and Justice Center, and $15.0 million of tobacco settlement funds to provide funding for debt service on the Arrowhead Regional Medical Center.

Countywide discretionary revenue is allocated as local cost to various general fund departments within the county. The pie chart below shows what percentage of the local cost is allocated to each of the groups.



The schedule on the following page shows a comparison of prior year local cost and current year local cost by department. This schedule also includes appropriation and revenue, including operating transfers, which are mechanisms to move financing between the various county budget units. Operating transfers are presented in the following chart because the intended purpose is to provide a complete picture of the department's appropriation and revenue. Operating transfers are excluded from the countywide appropriation and revenue summaries presented in the County Budget Summary section, as their inclusion would overstate countywide appropriation and revenue on a consolidated basis.

Department Title	2007-08 Final Budget:			2008-09 Proposed Budget:			Change Between 2007-08 Final & 2008-09 Proposed:		
	Appropriation	Revenue	Local Cost	Appropriation	Revenue	Local Cost	Appropriation	Revenue	Local Cost
BOARD OF SUPERVISORS (ALL DISTRICTS)	6,879,883	-	6,879,883	6,975,899	-	6,975,899	96,016	-	96,016
BOARD OF SUPERVIOSRS - LEGISLATION	898,405	-	898,405	902,075	-	902,075	3,670	-	3,670
CLERK OF THE BOARD	1,492,677	135,287	1,357,390	1,558,975	126,665	1,432,310	66,298	(8,622)	74,920
COUNTY ADMINISTRATIVE OFFICE	5,299,244	-	5,299,244	5,408,994	-	5,408,994	109,750	-	109,750
COUNTY ADMINISTRATIVE OFFICE - FRANCHISE ADMIN	304,387	-	304,387	-	-	-	(304,387)	-	(304,387)
COUNTY ADMINISTRATIVE OFFICE - LITIGATION	388,681	-	388,681	388,681	-	388,681	-	-	-
COUNTY ADMINISTRATIVE OFFICE - JOINT POWERS LEASES	21,437,356	-	21,437,356	20,612,356	-	20,612,356	(825,000)	-	(825,000)
COUNTY COUNSEL	9,910,938	4,454,209	5,456,729	10,600,311	5,080,585	5,519,726	689,373	626,376	62,997
HUMAN RESOURCES	7,491,561	373,794	7,117,767	7,205,212	343,750	6,861,462	(286,349)	(30,044)	(256,305)
HUMAN RESOURCES-EMPLOYEE HEALTH AND WELLNESS	1,048,542	732,542	316,000	1,375,368	1,059,368	316,000	326,826	326,826	-
HUMAN RESOURCES-UNEMPLOYMENT INSURANCE	4,000,500	-	4,000,500	4,000,500	-	4,000,500	-	-	-
INFORMATION SERVICES-APPLICATIONS DEVELOPMENT	16,791,086	4,693,984	12,097,102	16,553,025	5,089,326	11,463,699	(238,061)	395,342	(633,403)
PURCHASING	1,307,588	50,000	1,257,588	1,512,604	259,964	1,252,640	205,016	209,964	(4,948)
LOCAL AGENCY FORMATION COMMISSION	338,215	-	338,215	350,000	-	350,000	11,785	-	11,785
COUNTY SCHOOLS	4,308,605	-	4,308,605	4,308,605	-	4,308,605	-	-	-
ADMIN/EXECUTIVE GROUP SUBTOTAL:	**81,897,668**	**10,439,816**	**71,457,852**	**81,752,605**	**11,959,658**	**69,792,947**	**(145,063)**	**1,519,842**	**(1,664,905)**
ECONOMIC DEVELOPMENT	7,866,652	604,000	7,262,652	6,580,611	80,000	6,500,611	(1,286,041)	(524,000)	(762,041)
ECONOMIC DEVELOPMENT AGENCY SUBTOTAL:	**7,866,652**	**604,000**	**7,262,652**	**6,580,611**	**80,000**	**6,500,611**	**(1,286,041)**	**(524,000)**	**(762,041)**
ASSESSOR	18,354,905	1,385,000	16,969,905	19,954,395	925,000	19,029,395	1,599,490	(460,000)	2,059,490
AUDITOR-CONTROLLER/RECORDER	19,357,354	6,102,260	13,255,094	19,967,543	6,749,619	13,217,924	610,189	647,359	(37,170)
TREASURER-TAX COLLECTOR/PUBLIC ADMINISTRATOR	21,653,245	14,201,687	7,451,558	20,942,344	13,758,078	7,184,266	(710,901)	(443,609)	(267,292)
FISCAL GROUP SUBTOTAL:	**59,365,504**	**21,688,947**	**37,676,557**	**60,864,282**	**21,432,697**	**39,431,585**	**1,498,778**	**(256,250)**	**1,755,028**
HEALTH CARE	159,507,612	144,507,612	15,000,000	64,839,387	49,839,387	15,000,000	(94,668,225)	(94,668,225)	-
BEHAVIORAL HEALTH	178,566,791	176,724,038	1,842,753	201,847,119	200,004,366	1,842,753	23,280,328	23,280,328	-
BEHAVIORAL HEALTH - ALCOHOL AND DRUG SERVICES	22,108,176	21,958,718	149,458	23,717,776	23,568,318	149,458	1,609,600	1,609,600	-
PUBLIC HEALTH	86,748,420	82,052,587	4,695,833	83,073,662	79,501,393	3,572,269	(3,674,758)	(2,551,194)	(1,123,564)
PUBLIC HEALTH - CALIFORNIA CHILDREN'S SERVICES	19,246,486	15,262,299	3,984,187	20,145,914	15,786,181	4,359,733	899,428	523,882	375,546
PUBLIC HEALTH - INDIGENT AMBULANCE	472,501	-	472,501	472,501	-	472,501	-	-	-
HEALTH CARE SUBTOTAL:	**466,649,986**	**440,505,254**	**26,144,732**	**394,096,359**	**368,699,645**	**25,396,714**	**(72,553,627)**	**(71,805,609)**	**(748,018)**
AGING AND ADULT SERVICES	11,317,320	10,115,916	1,201,404	10,549,692	9,317,988	1,231,704	(767,628)	(797,928)	30,300
AGING AND ADULT SERVICES - PUBLIC GUARDIAN	1,124,837	343,018	781,819	1,267,260	488,875	778,385	142,423	145,857	(3,434)
CHILD SUPPORT SERVICES	39,806,364	39,806,364	-	41,428,199	41,428,199	-	1,621,835	1,621,835	-
HUMAN SERVICES - ADMINISTRATIVE CLAIM	359,284,134	335,844,708	23,439,426	361,718,517	339,444,017	22,274,500	2,434,383	3,599,309	(1,164,926)
CHILD ABUSE /DOMESTIC VIOLENCE	1,970,307	1,970,307	-	1,622,818	1,622,818	-	(347,489)	(347,489)	-
ENTITLEMENT PAYMENTS (CHILD CARE)	85,905,228	85,905,228	-	85,905,228	85,905,228	-	-	-	-
OUT OF HOME CHILDCARE	777,722	-	777,722	859,415	-	859,415	81,693	-	81,693
AID TO ADOPTIVE CHILDREN	39,467,626	37,580,473	1,887,153	42,543,049	40,655,896	1,887,153	3,075,423	3,075,423	-
AFDC-FOSTER CARE	85,012,850	70,736,762	14,276,088	94,387,086	80,826,584	13,560,502	9,374,236	10,089,822	(715,586)
REFUGEE CASH ASSISTANCE	100,000	100,000	-	100,000	100,000	-	-	-	-
CASH ASSISTANCE - IMMIGRANTS	611,254	611,254	-	623,764	623,764	-	12,510	12,510	-
CALWORKS-ALL OTHER FAMILIES	191,880,000	187,770,991	4,109,009	228,225,185	223,207,546	5,017,639	36,345,185	35,436,555	908,630
KIN-GAP PROGRAM	6,984,009	5,896,566	1,087,443	6,161,472	5,135,205	1,026,267	(822,537)	(761,361)	(61,176)
SERIOUSLY EMOTIONALLY DISTURBED	4,761,913	3,781,511	980,402	5,000,301	3,976,989	1,023,312	238,388	195,478	42,910
CALWORKS-2 PARENT FAMILIES	15,674,688	15,322,821	351,867	24,880,956	24,276,491	604,465	9,206,268	8,953,670	252,598
AID TO INDIGENTS	1,181,027	341,471	839,556	1,469,770	451,134	1,018,636	288,743	109,663	179,080
VETERAN'S AFFAIRS	1,479,719	336,500	1,143,219	1,488,402	349,250	1,139,152	8,683	12,750	(4,067)
HUMAN SERVICES SUBTOTAL:	**847,338,998**	**796,463,890**	**50,875,108**	**908,231,114**	**857,809,984**	**50,421,130**	**60,892,116**	**61,346,094**	**(453,978)**
COUNTY TRIAL COURTS - DRUG COURT PROGRAMS	374,691	374,691	-	157,430	157,430	-	(217,261)	(217,261)	-
COUNTY TRIAL COURTS - GRAND JURY	343,249	-	343,249	388,592	-	388,592	45,343	-	45,343
COUNTY TRIAL COURTS - INDIGENT DEFENSE	9,158,413	-	9,158,413	9,283,413	125,000	9,158,413	125,000	125,000	-
COUNTY TRIAL COURTS - COURT FAC/JUDICIAL BENEFITS	1,786,037	-	1,786,037	1,875,564	-	1,875,564	89,527	-	89,527
COUNTY TRIAL COURTS - COURT FACILITIES PAYMENTS	869,933	-	869,933	869,334	-	869,334	(599)	-	(599)
COUNTY TRIAL COURTS - MAINTENANCE OF EFFORT	32,550,674	21,924,184	10,626,490	35,736,490	25,110,000	10,626,490	3,185,816	3,185,816	-
DISTRICT ATTORNEY - CRIMINAL	59,051,132	35,845,581	23,205,551	66,960,831	40,372,149	26,588,682	7,909,699	4,526,568	3,383,131
DISTRICT ATTORNEY - CHILD ABDUCTION AND RECOVERY	876,549	876,549	-	-	-	-	(876,549)	(876,549)	-
LAW & JUSTICE GROUP ADMINISTRATION	232,951	78,503	154,448	232,161	78,503	153,658	(790)	-	(790)
PROBATION-ADMIN, CORRECTIONS & DETENTION	113,707,485	49,355,959	64,351,526	114,575,390	49,335,486	65,239,904	867,905	(20,473)	888,378
PROBATION-COURT ORDERED PLACEMENTS	3,308,330	-	3,308,330	3,122,330	-	3,122,330	(186,000)	-	(186,000)
PUBLIC DEFENDER	33,823,747	1,400,000	32,423,747	33,823,503	1,306,204	32,517,299	(244)	(93,796)	93,552
SHERIFF	402,004,318	267,018,421	134,985,897	410,866,386	267,508,559	143,357,827	8,862,068	490,138	8,371,930
LAW AND JUSTICE GROUP SUBTOTAL:	**658,087,509**	**376,873,888**	**281,213,621**	**677,891,424**	**383,993,331**	**293,898,093**	**19,803,915**	**7,119,443**	**12,684,472**
PUBLIC AND SUPPORT SERVICES GROUP ADMIN	1,971,766	-	1,971,766	1,977,648	-	1,977,648	5,882	-	5,882
AGRICULTURE, WEIGHTS AND MEASURES	6,517,685	3,921,170	2,596,515	6,589,172	4,075,133	2,514,039	71,487	153,963	(82,476)
AIRPORTS	2,798,296	2,798,296	-	2,826,889	2,826,889	-	28,593	28,593	-
ARCHITECTURE AND ENGINEERING	585,320	-	585,320	585,320	-	585,320	-	-	-
COUNTY MUSEUM	3,911,145	1,753,400	2,157,745	3,644,827	1,520,579	2,124,248	(266,318)	(232,821)	(33,497)
FACILITIES MANAGEMENT	14,465,324	4,827,546	9,637,778	14,344,851	5,039,237	9,305,614	(120,473)	211,691	(332,164)
FACILITIES MANAGEMENT - UTILITIES	17,238,336	258,043	16,980,293	17,754,196	246,082	17,508,114	515,860	(11,961)	527,821
LAND USE SERVICES - ADMINISTRATION	-	-	-	-	-	-	-	-	-
LAND USE SERVICES - CURRENT PLANNING	3,406,036	3,406,036	-	3,335,080	3,335,080	-	(70,956)	(70,956)	-
LAND USE SERVICES - ADVANCED PLANNING	4,064,230	2,328,829	1,735,401	4,149,019	2,424,235	1,724,784	84,789	95,406	(10,617)
LAND USE SERVICES - BUILDING AND SAFETY	10,218,677	10,218,677	-	10,244,406	10,244,406	-	25,729	25,729	-
LAND USE SERVICES - CODE ENFORCEMENT	5,165,959	560,300	4,605,659	4,993,795	560,300	4,433,495	(172,164)	-	(172,164)
LAND USE SERVICES - FIRE HAZARD ABATEMENT	2,867,674	2,867,674	-	2,851,163	2,851,163	-	(16,511)	(16,511)	-
PUBLIC WORKS-SURVEYOR	5,400,409	5,132,271	268,138	5,203,207	4,935,069	268,138	(197,202)	(197,202)	-
REAL ESTATE SERVICES	2,647,980	1,542,667	1,105,313	2,612,928	1,538,500	1,074,428	(35,052)	(4,167)	(30,885)
REAL ESTATE SERVICES - RENTS AND LEASES	101,179	101,179	-	419,311	419,311	-	318,132	318,132	-
REAL ESTATE SERVICES - COURTS PROPERTY MANAGEMENT	437,165	392,165	45,000	382,430	337,430	45,000	(54,735)	(54,735)	-
REGIONAL PARKS	10,088,762	6,729,800	3,358,962	10,036,137	7,246,313	2,789,824	(52,625)	516,513	(569,138)
REGISTRAR OF VOTERS	11,694,748	8,077,133	3,617,615	8,418,890	3,480,870	4,938,020	(3,275,858)	(4,596,263)	1,320,405
PUBLIC AND SUPPORT SVCS GRP SUBTOTAL:	**103,580,691**	**54,915,186**	**48,665,505**	**100,369,269**	**51,080,597**	**49,288,672**	**(3,211,422)**	**(3,834,589)**	**623,167**
GENERAL FUND DEPARTMENT SUBTOTAL:	**2,224,787,008**	**1,701,490,981**	**523,296,027**	**2,229,785,664**	**1,695,055,912**	**534,729,752**	**4,998,656**	**(6,435,069)**	**11,433,725**
CONTINGENCIES	58,098,896	-	58,098,896	72,706,806	-	72,706,806	14,607,910	-	14,607,910
RESERVE CONTRIBUTIONS	14,544,909	-	14,544,909	3,516,125	-	3,516,125	(11,028,784)	-	(11,028,784)
BOARD ELECTIVE PROJECTS	15,812,788	-	15,812,788	2,500,000	-	2,500,000	(13,312,788)	-	(13,312,788)
FINANCIAL ADMINISTRATION APPROPRIATION	7,500,000	7,500,000	-	7,500,000	7,500,000	-	-	-	-
OPERATING TRANSFERS OUT	38,641,140	-	38,641,140	35,869,297	-	35,869,297	(2,771,843)	-	(2,771,843)
TOTAL COUNTYWIDE ALLOCATED COSTS:	**134,597,733**	**7,500,000**	**127,097,733**	**122,092,228**	**7,500,000**	**114,592,228**	**(12,505,505)**	**-**	**(12,505,505)**
GRAND TOTAL:	**2,359,384,741**	**1,708,990,981**	**650,393,760**	**2,351,877,892**	**1,702,555,912**	**649,321,980**	**(7,506,849)**	**(6,435,069)**	**(1,071,780)**

NOTE: Total countywide allocated costs on this schedule includes appropriation and reimbursements for Financial Administration. This appropriation is offset in the countywide discretionary revenue schedule.

GENERAL FUND – FIVE YEAR OPERATING FORECAST, 2008-09 THROUGH 2012-13

The purpose of a five year operating forecast is to provide a framework to be used for decision-making. It is not a budget. It is a question of priorities, not fiscal capacity. The plan identifies key factors that affect our fiscal outlook and assesses how difficult balancing the budget will be. It helps us to understand the fiscal challenges facing the County as we make trade-offs between funding priorities.

This forecast is not a prediction of what is certain to happen but rather a projection of what will occur in the absence of any mitigating actions. As such, this plan highlights significant issues or problems that must be addressed in order to maintain a structurally balanced budget.

Significant Issues Impacting the General Fund:

- Revenue Growth has slowed dramatically due to a steep decline in real estate activity that has affected construction and retail spending. This has significantly impacted the County's property tax revenue as well as the County's sales tax revenue, including Prop 172.
- Salaries and Benefits are projected to increase. This increase is based on current negotiated agreements between the County and employee representation units. In years where no agreement has yet been negotiated, historical trends have been used.
- Retirement costs are anticipated to increase based on increases in salaries which are a factor in the calculation of retirement costs.
- Additional Staffing for the Adult Detention Center Expansion will require a significant amount of financing beginning in 2010-11.

	2008-09	2009-10	2010-11	2011-12	2012-13
Beginning Financing Available	$ 2.3	$ (16.4)	$ (31.3)	$ (51.7)	$ (84.5)
Sources and Needs					
Revenue Growth	12.2	22.6	23.9	34.3	34.7
Increase in Costs:					
Salaries and Benefits	(22.3)	(23.6)	(25.1)	(25.8)	(26.9)
Retirement	(5.0)	(8.2)	(7.1)	(8.5)	(7.6)
Adult Detention Center Staffing	-	-	(6.3)	(26.8)	-
New Judgeships Staffing	(1.9)	-	-	-	-
Other Costs	(1.7)	(5.7)	(5.8)	(6.0)	(5.9)
Ending Financing Available	$ (16.4)	$ (31.3)	$ (51.7)	$ (84.5)	$ (90.2)

Due to the projected budget gaps, the uncertain revenue outlook, and operating cost pressures, the County Administrative Office has begun the development of a mitigation plan in order to maintain a structurally balanced budget.

CONTINGENCIES

The County Contingencies includes the following elements:

Contingencies

Mandatory Contingencies
Board Policy requires the county to maintain an appropriated contingency fund to accommodate unanticipated operational changes, legislative impacts or other economic events affecting the county's operations, which could not have reasonably been anticipated at the time the budget was prepared. Funding is targeted at 1.5% of locally funded appropriation.

Uncertainties
Any unallocated financing available from current year sources (both ongoing and one-time) that has not been set-aside and any unallocated fund balance carried over from the prior year, is budgeted in the contingencies for uncertainties. Final budget action includes a provision that allocates any difference between estimated and final fund balance to this contingencies account.

Ongoing Set-Asides Contingencies

The county budget process differentiates between ongoing and one-time revenue sources. Ongoing set-asides represent ongoing sources of financing that have been targeted for future ongoing program needs.

	2007-08 Final Budget	2007-08 Mid-Year Approved Approved Contributions/ (Uses)	2008-09 Recommended Additional Contributions	2008-09 Proposed Budget
Contingencies				
Mandatory Contingencies (1.5% of Locally Funded Appropriation)	8,582,624		377,419	8,960,043
Uncertainties	14,616,272	(4,961,232)	15,191,723	24,846,763
Ongoing Set-Asides Contingencies				
Future Retirement Costs	7,900,000	(7,900,000)	7,900,000	7,900,000
Jail Expansion	7,000,000	(7,000,000)	7,000,000	7,000,000
Future Space Needs	20,000,000	(20,000,000)	20,000,000	20,000,000
Juvenile Maximum Security			4,000,000	4,000,000
Total Contingencies	**58,098,896**	**(39,861,232)**	**54,469,142**	**72,706,806**

2007-08 Mid-Year Changes to Contingencies for Uncertainties

For 2007-08 a mid-year Board action authorized a one-time increase to the Contingencies for Uncertainties in the amount of $1,513,690. This increase was funded by the sale of an easement at the Milliken landfill.

For 2007-08 mid-year Board actions to date have authorized the use of $6,474,922 of the Contingencies for Uncertainties. These allocations include:

- $3,300,000 in one-time funding to reimburse the Solid Waste Management division for the County's share of the Disaster Debris Management Program related to the Slide and Grass Valley fires.
- $1,000,000 in one-time funding to provide funding for economic development activities at the Chino Airport.
- $547,500 in one-time funding for environmental and engineering services related to the Cajon Creek Levee Alignment and Mitigation Plan at Glen Helen Regional Park and the Sycamore Creek/Sheriff Academy Channel Erosion Control Project.
- $490,000 in one-time funding for the Mountain Marketing Campaign.
- $452,000 in ongoing funding to provide the local cost portion of negotiated salary and benefit increases related to the approved memorandum of understanding with the California Nurses Association.
- $212,047 in ongoing and $53,000 in one-time funding for supplemental staffing for enforcement of Jessica's Law.
- $150,000 in one-time funding to fund increased legal services associated with the Superior Court lawsuit of LodgeMakers v. County of San Bernardino, and other specialized counsel.
- $71,000 in ongoing funding to fund classification actions relating to the reorganization of the Clerk of the Board office.
- $69,120 in one-time funding to reimburse the Authority for the Handicapped for a receptionist.
- $45,255 in ongoing funding for a new paralegal position for County Counsel.
- $30,000 in one-time funding for consulting services related to the preparation of a greenhouse gas emissions reduction plan.
- $30,000 in one-time funding to pay for background checks of volunteers participating in the County's Community Emergency Response Team (CERT) program in order to enhance the County's response capability in the event of a natural disaster.
- $25,000 in one-time funding for the purpose of funding expenses related to the 2007 Sheriff's Benefit Rodeo.

2007-08 Mid-Year Changes to Ongoing Set-Aside Contingencies

- Future Retirement Costs Ongoing Set-Aside:

  Any unallocated balance in this contingency set-aside at year end will be transferred to the reserve for Retirement pursuant to the County's Budget and Financing Policy.

- Jail Expansion Ongoing Set-Aside:

  Mid-year Board actions authorized a one-time use of $1.9 million of this set-aside to finance the design of the Adelanto Jail Expansion. Any unallocated balance in this contingency set-aside at year end will be transferred to the reserve for Jail Expansion pursuant to the County's Budget and Financing Policy.

- Future Space Needs Ongoing Set-Aside:

  Mid-year Board actions authorized a one-time use of $350,000 of this set-aside to finance an increase in the County Government Center Master Plan Development project and a one-time use of $1,537,000 to fund the High Desert Government Center project costs through the completion of the design. Any unallocated balance in this contingency set-aside at year end will be transferred to the reserve for Future Space Needs pursuant to the County's Budget and Financing Policy.

2008-09 Mandatory Contingencies

The base allocation to the mandatory contingency budget of $8,960,043 is established pursuant to Board policy, based on projected locally funded appropriation of $597.3 million.

2008-09 Ongoing Set-Asides Contingencies

As seen in the Reserves section, the county has set aside a significant amount of one-time money that can assist the county temporarily for unforeseen increases in expenditure or reductions in revenues. Beginning in 2005-06 the county also began to set-aside portions of ongoing funding for future use. In the 2007-08 final budget, the county has set aside ongoing revenue sources to finance future ongoing expenditures in three different areas: retirement, jail expansion and future space needs.

- Future Retirement Costs Ongoing Set-Aside:

  For the past few years, the County has seen significant retirement cost increases and predicts additional future increases based on unfunded liabilities that have occurred primarily as a result of lower than expected market returns. Beginning in 2004-05, the Board has set-aside $7.9 million in ongoing revenue sources to assist in financing these cost increases at a future date.

- Jail Expansion Ongoing Set-Aside:

  Beginning in 2005-06, the Board has set-aside $7.0 million of ongoing money to address the future needs of the County's growing population. In 2006-07, the Board allocated this set-aside to a specific use, increased jail space.

- Future Space Needs Ongoing Set-Aside:

  Beginning in 2006-07, the Board has set-aside $20.0 million to address future space needs. This is based on a building analysis completed by staff. The space needs of the county continue to grow based on expansion of the area and the programs that service the county's growing population.

- Juvenile Maximum Security Ongoing Set-Aside:

  Beginning in 2007-08, the Board has set-aside $4.0 million for the construction of a new Central Juvenile Hall. This $4.0 million was previously included in the $19.3 million ongoing contribution to the Capital Improvement Program.

RESERVES

The county has a number of reserves (designations) that have been established over the years. Some are for specific purposes, such as to meet future known obligations or to build a reserve for capital projects. The general purpose reserve are funds held to protect the County from unforeseen increases in expenditures or reductions in revenues, or other extraordinary events, which would harm the fiscal health of the County. On January 6, 1998, the Board of Supervisors adopted a county policy to provide guidelines and goals for reserve levels. That policy calls for the county's general purpose reserve to equal 10% of locally funded appropriation. The Board of Supervisors also established specific purpose reserves to temporarily help meet future needs.

	6/30/07 Ending Balance	Approved 2007-08		6/30/08 Estimated Balance	Proposed 2008-09		6/30/09 Estimated Balance
		Contributions	Uses		Contributions	Uses	
General Purpose Reserve	**52,456,025**	4,761,467		**57,217,492**	**2,516,125**		**59,733,617**
Specific Purpose Reserves							
Medical Center Debt Service	32,074,905			32,074,905			32,074,905
Future Space Needs	19,600,000	18,113,000 (1)		37,713,000	20,000,000 (2)		57,713,000
Retirement	30,700,000	7,900,000 (1)		38,600,000	7,900,000 (2)		46,500,000
Teeter	17,747,201			17,747,201			17,747,201
Jail Expansion	16,400,000	5,100,000 (1)		21,500,000	7,000,000 (2)		28,500,000
Juvenile Maximum Security	9,392,986	4,548,220		13,941,206	4,000,000 (2)		17,941,206
Capital Projects	4,000,000			4,000,000			4,000,000
Business Process Improvement	564,778	4,235,222	(2,688,000)	2,112,000			2,112,000
Insurance	3,000,000			3,000,000			3,000,000
Restitution	1,865,025		(75,000)	1,790,025			1,790,025
Justice Facilities	119,316			119,316			119,316
Electronic Voting	500,000		(130,000)	370,000			370,000
Moonridge Zoo	3,750,000	1,000,000		4,750,000	1,000,000		5,750,000
Total Specific Purpose	**139,714,211**	40,896,442	(2,893,000)	**177,717,653**	39,900,000	-	**217,617,653**
Total Reserves	**192,170,236**			**234,935,145**			**277,351,270**

(1) Amounts represent ongoing set-asides that are budgeted in the 2007-08 appropriation for contingencies, and not budgeted as Contributions to Reserves. They are included in this schedule because they are projected to remain unspent at the end of the 2007-08 fiscal year. Per County policy unspent ongoing set-asides at the end of the year will be transferred to the corresponding specific purpose reserve.

(2) Amounts represent ongoing set-asides that are included in the 2008-09 proposed budget in the appropriation for contingencies, and not budgeted as Contributions to Reserves. They are included in this schedule because they are projected to remain unspent at the end of the 2008-09 fiscal year. Per County policy unspent ongoing set-asides at the end of the year will be transferred to the corresponding specific purpose reserve.

2007-08 Planned/Approved Contributions

- $4.8 million approved contribution to the General Purpose Reserve based on the 2007-08 final budget for countywide discretionary revenue which finances locally funded appropriation.
- $18.1 million planned contribution to the Future Space Needs Reserve representing the 2007-08 ongoing set-aside that is estimated to remain unspent at the end of the 2007-08 fiscal year.
- $7.9 million planned contribution to the Retirement Reserve representing the 2007-08 ongoing set-aside that is estimated to remain unspent at the end of the 2007-08 fiscal year.
- $5.1 million planned contribution to the Jail Expansion Reserve representing the 2007-08 ongoing set-aside that is estimated to remain unspent at the end of the 2007-08 fiscal year.
- $4.5 million approved contribution to the Juvenile Maximum Security Reserve from Probation Department savings in 2006-07.
- $4.2 million approved contribution to the Business Process Improvement Reserve.
- $1.0 million approved contribution to the Moonridge Zoo Reserve.

2007-08 Approved Uses

- $2.7 million from the Business Process Improvement Reserve. Final budget reserve allocations include $0.4 million to the Assessor for phone system upgrades and development of mobile appraisal capabilities, $0.2 million for Public Health web services improvements, $0.3 million to convert four branch libraries from barcode to radio frequency identification technology, and $1.4 million for a Sheriff Laboratory information management system.
- $75,000 from the Restitution Reserve to fund legal services related to the recovery of funds involving corruption activities of former employees, officers and private individuals.
- $130,000 from the Electronic Voting Reserve for the Registrar of Voters remodel project.

2008-09 Proposed Contributions and Uses

For 2008-09 the general purpose reserve is increased by $2.5 million to conform to Board policy. This increase is based on projected locally funded appropriation of $597.3 million and will bring the balance of the general purpose reserve to $59.7 million. The Moonridge Zoo reserve is increased by $1.0 million.

The chart on the following page shows recent history of the County Reserve levels.

County Reserves History

		Year End Actual Balances					Estimated	Proposed	
		2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	
Total General Purpose Reserve		**31.9**	**34.8**	**37.2**	**41.7**	**52.5**	**57.2**	**59.7**	
Specific Purpose Reserves									
Medical Center Debt Service		32.1	32.1	32.1	32.1	32.1	32.1	32.1	
Future Space Needs					-	19.6	37.7	37.7	(2)
Retirement		7.0	7.0	7.0	14.9	30.7	38.6	38.6	(2)
Teeter		19.3	19.3	19.3	17.7	17.7	17.7	17.7	
Jail Expansion (formerly Future Financing)					7.0	16.4	21.5	21.5	(2)
Juvenile Maximum Security		1.5	1.5	1.5	5.7	9.4	13.9	13.9	(2)
Capital Projects Reserve		4.0	4.0	4.0	4.0	4.0	4.0	4.0	
Museum's Hall of Paleontology			0.9	1.7	3.7	-	-		
Business Process Improvement				3.0	2.5	0.6	2.1	2.1	
Insurance		5.0	3.0	3.0	3.0	3.0	3.0	3.0	
Restitution		2.1	2.1	1.6	1.9	1.9	1.8	1.8	
Justice Facilities		4.9	3.7	1.3	0.6	0.1	0.1	0.1	
Electronic Voting System		5.7	-	0.5	0.5	0.5	0.4	0.4	
Moonridge Zoo						3.8	4.8	5.8	
L&J Southwest Border Prosecution Initiative			3.4	1.9	1.7	-	-		
Equity Pool		1.9	4.4	3.5	1.5	-	-		
Bark Beetle		-	1.8	1.7	-	-	-		
Unified Property Tax System							-		
Total Specific Purpose Reserves	(1)	**83.4**	**83.1**	**82.0**	**96.9**	**139.7**	**177.7**	**178.7**	(2)
Total Reserves	(1)	**115.3**	**118.0**	**119.2**	**138.6**	**192.2**	**234.9**	**238.4**	(2)

(1) Totals may not add due to rounding

(2) The 'Proposed 2008-09' column of this schedule includes only those reserve allocations included in the proposed budget. Amounts differ from the Total Reserves detail schedule presented on the previous page. The Total Reserves detail schedule presents estimated June 30, 2009 reserve levels, which includes estimates of final transfers of unspent ongoing set-asides to the corresponding reserve prior to fiscal year-end.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
ADMINISTRATIVE/EXECUTIVE GROUP					
Board of Supervisors	3				
Total Expenditure Authority		8,600,306	9,147,275	546,969	6.4%
Reimbursements		(1,720,423)	(2,171,376)	(450,953)	26.2%
Appropriation		6,879,883	6,975,899	96,016	
Departmental Revenue		-	-	-	0.0%
Local Cost		6,879,883	6,975,899	96,016	
Budgeted Staffing		57.3	62.1	4.8	8.4%

Reimbursements increased to maintain current services as well as increased salaries and benefits costs with the anticipated increase in Measure P and the additional staff. Budgeted staffing increased by 4.8 due to changes made by the various districts.

Board of Supervisors - Legislation	6				
Total Expenditure Authority		1,206,405	1,210,075	3,670	0.3%
Reimbursements		(308,000)	(308,000)	-	0.0%
Appropriation		898,405	902,075	3,670	
Departmental Revenue		-	-	-	0.0%
Local Cost		898,405	902,075	3,670	
Budgeted Staffing		5.0	4.5	(0.5)	(10.0%)

Budgeted Staffing decreased by 0.5 due to the anticipated mid-year hiring of the vacant Administrative Analyst position.

Clerk of the Board	13				
Appropriation		1,492,677	1,558,975	66,298	4.4%
Departmental Revenue		135,287	126,665	(8,622)	(6.4%)
Local Cost		1,357,390	1,432,310	74,920	
Budgeted Staffing		16.0	16.0	-	0.0%

No significant changes to this budget unit.

County Administrative Office (CAO)	17				
Total Expenditure Authority		5,796,274	5,764,162	(32,112)	(0.6%)
Reimbursements		(497,030)	(355,168)	141,862	(28.5%)
Appropriation		5,299,244	5,408,994	109,750	
Departmental Revenue		-	-	-	0.0%
Local Cost		5,299,244	5,408,994	109,750	
Budgeted Staffing		25.0	26.0	1.0	4.0%

Reimbursements decreased as a result of a reduction in the percentage allocation provided for the administration of all health departments. Budgeted Staffing increased by 1.0 due to the consolidation/reorganization of the Franchise Administration budget unit into the County Administrative Office.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
CAO - Franchise Administration	21				
Appropriation		304,387	-	(304,387)	(100.0%)
Departmental Revenue		-	-	-	0.0%
Local Cost		304,387	-	(304,387)	
Budgeted Staffing		3.0	-	(3.0)	(100.0%)

In 2008-09, this budget unit was absorbed into the County Administrative Office budget unit to facilitate more effective and efficient management of the duties performed by Franchise Administration.

CAO - Litigation	23				
Appropriation		388,681	388,681	-	0.0%
Departmental Revenue		-	-	-	0.0%
Local Cost		388,681	388,681	-	
Budgeted Staffing		-	-	-	0.0%

No changes to this budget unit.

CAO - Joint Powers Leases	25				
Total Expenditure Authority		23,318,041	22,785,506	(532,535)	(2.3%)
Reimbursements		(1,880,685)	(2,173,150)	(292,465)	15.6%
Appropriation		21,437,356	20,612,356	(825,000)	
Departmental Revenue		-	-	-	0.0%
Local Cost		21,437,356	20,612,356	(825,000)	
Budgeted Staffing		-	-	-	0.0%

Reimbursements, paid from revenues generated from the Glen Helen Pavilion, are increased by $294,815 to offset increased payments on Certificates of Participation refinanced in April 2008. This increase is offset by a slight decrease in reimbursements related to the purchase of the preschool building in Ontario. Local Cost reduction of $825,000 represents the 2006-07 savings on variable rate interest expense that was allocated in the 2007-08 budget for reduction of outstanding principal of Certificates of Participation, pursuant to the county's budget and financing policy.

County Counsel	30				
Total Expenditure Authority		12,104,059	13,719,966	1,615,907	13.4%
Reimbursements		(2,193,121)	(3,119,655)	(926,534)	42.2%
Appropriation		9,910,938	10,600,311	689,373	
Departmental Revenue		4,454,209	5,080,585	626,376	14.1%
Local Cost		5,456,729	5,519,726	62,997	
Budgeted Staffing		71.6	73.7	2.1	2.9%

In 2008-09, this budget unit will incur increased cost shown in Total Expenditure Authority due to budgeted staffing increases and increases in services and supplies which includes a significant appropriation amount that will be transferred to salaries and benefits upon approval of the general MOU and exempt compensation plan. Reimbursements increased primarily due to the fee increase approved by the Board of Supervisor and an increase in services requested by Department of Behavioral Health. Departmental Revenue increased as a result of fee increases and client requests for additional services. Budgeted Staffing increased by 2.1 as a result of a mid-year addition of 1.0 paralegal, the dual-filling of two positions due to upcoming retirements which resulted in an increase to budgeted staffing of 1.0, and the 0.1 increase resulting from a change made to the county's budget system.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Human Resources (HR)	35				
Total Expenditure Authority		13,320,182	13,089,364	(230,818)	(1.7%)
Reimbursements		(5,828,621)	(5,884,152)	(55,531)	1.0%
Appropriation		7,491,561	7,205,212	(286,349)	
Departmental Revenue		373,794	343,750	(30,044)	(8.0%)
Local Cost		7,117,767	6,861,462	(256,305)	
Budgeted Staffing		103.0	103.0	-	0.0%

No significant changes to this budget unit.

HR - Center for Employee Health & Wellness	39				
Total Expenditure Authority		2,880,742	3,070,006	189,264	6.6%
Reimbursements		(1,832,200)	(1,694,638)	137,562	(7.5%)
Appropriation		1,048,542	1,375,368	326,826	
Departmental Revenue		732,542	1,059,368	326,826	44.6%
Local Cost		316,000	316,000	-	
Budgeted Staffing		18.5	18.5	-	0.0%

Departmental Revenue increased as a result of Board approved fee increases and also as a result of the opening of the High Desert Center, which will result in increased physical examinations and additional revenue.

HR - Unemployment Insurance	42				
Appropriation		4,000,500	4,000,500	-	0.0%
Departmental Revenue		-	-	-	0.0%
Local Cost		4,000,500	4,000,500	-	
Budgeted Staffing		-	-	-	0.0%

No changes to this budget unit.

Information Services - Application Development	51				
Total Expenditure Authority		14,667,050	14,822,631	155,581	1.1%
Reimbursements		(316,740)	(301,998)	14,742	(4.7%)
Operating Transfers Out		2,440,776	2,032,392	(408,384)	(16.7%)
Appropriation		16,791,086	16,553,025	(238,061)	
Departmental Revenue		4,693,984	5,089,326	395,342	8.4%
Local Cost		12,097,102	11,463,699	(633,403)	
Budgeted Staffing		107.5	109.2	1.7	1.6%

Operating Transfers Out decreased as a result of the removal of the one-time radio rate subsidy for non-general fund departments and outside agencies. Budgeted Staffing increased by 1.7 as a result of the addition of 1.0 Business Applications Manager to support the Economic Development Agency, a 0.5 increase for a Multimedia Coordinator, and a 0.2 increase in budgeted overtime.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Purchasing	66				
Total Expenditure Authority		1,511,207	6,702,243	5,191,036	343.5%
Reimbursements		(203,619)	(5,189,639)	(4,986,020)	2448.7%
Appropriation		1,307,588	1,512,604	205,016	
Departmental Revenue		50,000	259,964	209,964	419.9%
Local Cost		1,257,588	1,252,640	(4,948)	
Budgeted Staffing		15.0	19.0	4.0	26.7%

In 2008-09, this budget unit will incur increased costs shown in Total Expenditure Authority to maintain current services such as central computer, inflationary supplies and purchases. Additionally, Total Expenditure Authority increased as a result of the addition of the county office supplies purchasing program previously accounted for in one of Purchasing's internal service funds. Reimbursements increased as a result of the addition of the county office supply purchasing program coming into this budget unit. Departmental Revenue increased as a result of the anitipated proceeds for administering the county office supply purchasing program. Budgeted Staffing increased by 4.0 as a result of a workload shift from Purchasing's internal service funds to Purchasing's general fund budget unit in order to provide global service to the Purchasing department (added 2.0 Office Assitant II and 1.0 Fiscal Assistant) and to ensure sound fiscal management (added 1.0 Staff Analyst II).

Local Agency Formation Commission (LAFCO)	86				
Appropriation		338,215	350,000	11,785	3.5%
Departmental Revenue		-	-	-	0.0%
Local Cost		338,215	350,000	11,785	
Budgeted Staffing		-	-	-	0.0%

No significant changes to this budget unit.

County Schools	88				
Appropriation		4,308,605	4,308,605	-	0.0%
Departmental Revenue		-	-	-	0.0%
Local Cost		4,308,605	4,308,605	-	
Budgeted Staffing		-	-	-	0.0%

No changes to this budget unit.

ECONOMIC DEVELOPMENT AGENCY

Economic Development	94				
Total Expenditure Authority		11,585,419	9,767,882	(1,817,537)	(15.7%)
Reimbursements		(3,718,767)	(3,187,271)	531,496	(14.3%)
Appropriation		7,866,652	6,580,611	(1,286,041)	
Departmental Revenue		604,000	80,000	(524,000)	(86.8%)
Local Cost		7,262,652	6,500,611	(762,041)	
Budgeted Staffing		48.0	47.0	(1.0)	(2.1%)

Total Expenditure Authority decreased as a result of the eliminiation of one-time funding related to the 4th District Special Economic Development Project and the 1st District community projects including the High Desert Business/Employment Resource Center. Additionally, Total Expenditure Authority decreased to absorb the reduction in reimbursements. Reimbursements decreased as a result of the Agency's administrative costs being overstated in 2007-08 and due to a reduction in funding from the Workforce Development Department (WDD) for business services provided by the Economic Development Department. Departmental Revenue decreased as a result of the elimination of one-time funding from the Department of Public Works for the 4th District Special Economic Development Project. Budgeted Staffing decreased by 1.0 due to the elimination of 4.0 Employment Services Specialists related to the decreased WDD funding and the addition of 1.0 Economic Development Assistant Administrator to oversee the Agency's marketing division and the addition of 2.0 Student Interns.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
FISCAL GROUP					
Assessor	112				
Appropriation		18,354,905	19,954,395	1,599,490	8.7%
Departmental Revenue		1,385,000	925,000	(460,000)	(33.2%)
Local Cost		16,969,905	19,029,395	2,059,490	
Budgeted Staffing		203.5	222.0	18.5	9.1%

Departmental Revenue decreased as a result of the anticipated loss of revenue collected from special assessments. Budgeted Staffing increased by 18.5 primarily due to the transfer of staff from the Assessor's special revenue fund.

Auditor/Controller-Recorder (ACR)	119				
Total Expenditure Authority		21,279,931	21,830,275	550,344	2.6%
Reimbursements		(1,922,577)	(1,887,732)	34,845	(1.8%)
Operating Transfers Out		-	25,000	25,000	100.0%
Appropriation		19,357,354	19,967,543	610,189	
Departmental Revenue		6,102,260	6,749,619	647,359	10.6%
Local Cost		13,255,094	13,217,924	(37,170)	
Budgeted Staffing		216.8	231.3	14.5	6.7%

Operating Transfers Out increased as a result of the replacement of the transformer on the 3rd floor. This replacement will also benefit other departments who occupy space on 3rd floor. Budgeted Staffing increased by 14.5 due to the addition of support staff for the Cal Card program, the provision of additional staff for the C-IV consortium and an adjustment to the distributed vacancy factor.

Treasurer- Tax Collector/Public Administrator (TTC)	136				
Total Expenditure Authority		21,823,851	21,121,830	(702,021)	(3.2%)
Reimbursements		(170,606)	(179,486)	(8,880)	5.2%
Appropriation		21,653,245	20,942,344	(710,901)	
Departmental Revenue		14,201,687	13,758,078	(443,609)	(3.1%)
Local Cost		7,451,558	7,184,266	(267,292)	
Budgeted Staffing		201.1	202.3	1.2	0.6%

Budgeted Staffing increased by 1.2 due to the addition of an accounting technician and an adjustment to the distributed vacancy factor.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
HEALTH CARE					
Health Care Administration	144				
Appropriation		159,507,612	64,839,387	(94,668,225)	(59.4%)
Departmental Revenue		144,507,612	49,839,387	(94,668,225)	(65.5%)
Local Cost		15,000,000	15,000,000	-	
Budgeted Staffing		20.8	23.4	2.6	12.5%

Appropriation and Departmental Revenue decreased as a result of the change in actual receipts and matching contributions paid to the State under SB1100. Budgeted Staffing increased by 2.6 primarily due to the addition of two staff for the Inland Counties Emergency Medical Agency.

Behavioral Health	171				
Total Expenditure Authority		179,217,316	207,186,456	27,969,140	15.6%
Reimbursements		(7,091,277)	(7,182,090)	(90,813)	1.3%
Operating Transfers Out		6,440,752	1,842,753	(4,597,999)	(71.4%)
Appropriation		178,566,791	201,847,119	23,280,328	
Departmental Revenue		176,724,038	200,004,366	23,280,328	13.2%
Local Cost		1,842,753	1,842,753	-	
Budgeted Staffing		766.7	863.4	96.7	12.6%

In 2008-09, this budget unit will incur increased costs shown in Total Expenditure Authority to maintain current services such as central computer and inflationary supplies and purchases. Additionally, Total Expenditure Authority increased as a result of the addition of staffing, expansion of services and purchase of equipment necessary for implementation of Mental Health Services Act (MHSA) programs. Operating Transfers Out decreased as a result of the change in reporting of Managed Care Offset expenditures. Departmental Revenue increased as a result of increased transfers from the MHSA special revenue fund, as well as increased Medi-Cal and Title XIX EPSDT funding. Budgeted Staffing increased by 96.7 primarily due to the addition of 64.0 new positions for MHSA programs and the budgeting of existing positions at full year FTEs.

Behavioral Health - Alcohol and Drug Services	176				
Total Expenditure Authority		29,459,876	30,520,623	1,060,747	3.6%
Reimbursements		(7,351,700)	(6,802,847)	548,853	(7.5%)
Appropriation		22,108,176	23,717,776	1,609,600	
Departmental Revenue		21,958,718	23,568,318	1,609,600	7.3%
Local Cost		149,458	149,458	-	
Budgeted Staffing		85.8	88.5	2.7	3.1%

Total Expenditure Authority increased as a result of budgeting for the entire amount contracted with the outside service providers. Departmental Revenue increased as a result of increased operating transfers in from the various special revenue funds. Budgeted Staffing increased by 1.9 as a result of the a technical change in the rounding of positions in the county's budget system, as well as the addition of 0.8 to provide additional administrative support.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Public Health	189				
Total Expenditure Authority		93,774,824	90,366,278	(3,408,546)	(3.6%)
Reimbursements		(7,026,404)	(7,292,616)	(266,212)	3.8%
Appropriation		86,748,420	83,073,662	(3,674,758)	
Departmental Revenue		82,052,587	79,501,393	(2,551,194)	(3.1%)
Local Cost		4,695,833	3,572,269	(1,123,564)	
Budgeted Staffing		904.3	857.7	(46.6)	(5.2%)

Total Expenditure Authority decreased as a result of retirement rate and workers compensation adjustments, the deletion of vacant budgeted positions, and the elimination of services and supplies expenditures related to terminated grants. Departmental Revenue decreased as a result of the termination of several grants. Budgeted Staffing decreased by 46.6 as a result of a the deletion of 52.8 vacant positions, slightly offset by the addition of 34.4 new positions. Additionally, a technical change in the rounding of positions within the county's budget system also resulted in a decrease of 28.2. This decrease did not affect the actual number of positions within this budget unit.

Public Health - California Children's Services	195				
Appropriation		19,246,486	20,145,914	899,428	4.7%
Departmental Revenue		15,262,299	15,786,181	523,882	3.4%
Local Cost		3,984,187	4,359,733	375,546	
Budgeted Staffing		180.9	182.9	2.0	1.1%

Budgeted Staffing increased by 2.0 due to the addition of 2.0 Pediatric Rehabilitation Therapists in order to comply with State mandated caseload standards.

Public Health - Indigent Ambulance	199				
Appropriation		472,501	472,501	-	0.0%
Departmental Revenue		-	-	-	0.0%
Local Cost		472,501	472,501	-	
Budgeted Staffing		-	-	-	0.0%

No changes to this budget unit.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
HUMAN SERVICES					
Aging and Adult Services - Aging Programs	212				
Total Expenditure Authority		11,940,681	11,263,645	(677,036)	(5.7%)
Reimbursements		(623,361)	(713,953)	(90,592)	14.5%
Appropriation		11,317,320	10,549,692	(767,628)	
Departmental Revenue		10,115,916	9,317,988	(797,928)	(7.9%)
Local Cost		1,201,404	1,231,704	30,300	
Budgeted Staffing		133.8	82.0	(51.8)	(38.7%)

Reimbursements increased as a result of additional fiscal services provided by the department to Public Guardian-Conservator. Budgeted Staffing decreased by 51.8 positions. This decrease is primarily due to the deletion of 44.7 contract positions resulting from the termination of the National Association for Hispanic Elderly contract. Other decreases include 1.0 Public Services Employee, 6.0 Contract Senior Program Representative, 6.0 Contract CDA, and 0.5 Contract Ombudsman Program Volunteer Coordinator for a total net decrease of 58.2 positions. This decrease is offset by the addition of 6.4 positions due to an organizational change that includes a 0.4 DAAS Program Supervisor, 1.7 Senior Information & Referral Area, 0.7 Social Service Aide, 0.8 Social Service Practitioner, and 2.8 various contract positions.

Aging and Adult Services - Public Guardian-Conservator	215				
Total Expenditure Authority		2,542,345	2,683,087	140,742	5.5%
Reimbursements		(1,417,508)	(1,415,827)	1,681	(0.1%)
Appropriation		1,124,837	1,267,260	142,423	
Departmental Revenue		343,018	488,875	145,857	42.5%
Local Cost		781,819	778,385	(3,434)	
Budgeted Staffing		30.0	29.5	(0.5)	(1.7%)

Departmental Revenue increased as a result of additional funding from Medi-Cal Administrative Activities and Conservator Estate Fees. Budgeted Staffing decreased by 0.5 position due to an organizational change.

Child Support Services	218				
Total Expenditure Authority		39,967,107	41,599,016	1,631,909	4.1%
Reimbursements		(160,743)	(170,817)	(10,074)	6.3%
Appropriation		39,806,364	41,428,199	1,621,835	
Departmental Revenue		39,806,364	41,428,199	1,621,835	4.1%
Local Cost		-	-	-	
Budgeted Staffing		452.0	458.0	6.0	1.3%

In 2008-09, this budget unit will incur increased costs shown in Total Expenditure Authority to maintain current services such as central computer and inflationary supplies and purchase. Additionally, Total Expenditure Authority increased as a result of the addition of staffing. Departmental Revenue increased as a result of one-time funding from a child support distribution trust fund and related interest to be earned. Budgeted Staffing increased by 6.0 positions. This increase, necessary to enhance child support collections and other programs, include 1.0 Automated Systems Technician, 6.0 Child Support Officer I, 1.5 Fiscal Assistant, 1.0 Program Specialist I, 2.0 Secretary I, 1.0 Storekeeper, 1.0 Supervising Automated Systems Analyst II, 1.0 Child Support Attorney III, and 3.5 various part-time positions budgeted to full-time for a total net increase of 18.0 positions. Net increase is offset by a decrease of 12.0 positions that includes 3.0 Child Support Officer II, 2.5 Office Assistant II, 2.0 Public Service Employees, 2.0 Child Support Assistant, and 2.5 various positions.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Human Services (HS) - Administrative Claim	222				
Total Expenditure Authority		360,282,104	363,708,311	3,426,207	1.0%
Reimbursements		(1,835,791)	(2,787,000)	(951,209)	51.8%
Operating Transfers Out		837,821	797,206	(40,615)	(4.8%)
Appropriation		359,284,134	361,718,517	2,434,383	
Departmental Revenue		335,844,708	339,444,017	3,599,309	1.1%
Local Cost		23,439,426	22,274,500	(1,164,926)	
Budgeted Staffing		3,451.0	3,453.0	2.0	0.1%

In 2008-09, this budget unit will incur increased costs shown in Total Expenditure Authority to maintain current services such as central computer and inflationary supplies and purchases. Additionally, Total Expenditure Authority increased as a result of increased hours for IHSS Providers Services, additional CalWORKs clients participating in Work Experience activities and other inflationary increases for contracted services provided to clients. Reimbursements increased due to the addition of the Homeless Coalition and other increased services provided by HS and reimbursed by other County departments. Departmental Revenue increased in Social Services Realignment due to the anticipated increases in IHSS Provider Services. Local Cost decreased due to reductions in retirement rates and workers compensation. Budgeted Staffing increased by 2.0 as a result of a technical change to the rounding of position numbers to one decimal place in the county's budget system. This change does not affect the

Domestic Violence/Child Abuse Services	232				
Appropriation		1,970,307	1,622,818	(347,489)	(17.6%)
Departmental Revenue		1,970,307	1,622,818	(347,489)	(17.6%)
Local Cost		-	-	-	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue are anticipated to decrease due to estimated caseload reductions.

Entitlement Payments (Childcare)	234				
Appropriation		85,905,228	85,905,228	-	0.0%
Departmental Revenue		85,905,228	85,905,228	-	0.0%
Local Cost		-	-	-	
Budgeted Staffing		-	-	-	0.0%

No changes to this budget unit.

Out-of-Home Child Care	236				
Appropriation		777,722	859,415	81,693	10.5%
Departmental Revenue		-	-	-	0.0%
Local Cost		777,722	859,415	81,693	
Budgeted Staffing		-	-	-	0.0%

Appropriation will increase due to estimated caseload growth and increased costs.

Aid to Adoptive Children	238				
Appropriation		39,467,626	42,543,049	3,075,423	7.8%
Departmental Revenue		37,580,473	40,655,896	3,075,423	8.2%
Local Cost		1,887,153	1,887,153	-	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue will increase due to estimated caseload growth and increase grant amounts.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
AFDC - Foster Care	240				
Appropriation		85,012,850	94,387,086	9,374,236	11.0%
Departmental Revenue		70,736,762	80,826,584	10,089,822	14.3%
Local Cost		14,276,088	13,560,502	(715,586)	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue will increase due to estimated caseload growth and increase grant amounts.

Refugee Cash Assistance	242				
Appropriation		100,000	100,000	-	0.0%
Departmental Revenue		100,000	100,000	-	0.0%
Local Cost		-	-	-	
Budgeted Staffing		-	-	-	0.0%

No changes to this budget unit.

Cash Assistance for Immigrants	244				
Appropriation		611,254	623,764	12,510	2.0%
Departmental Revenue		611,254	623,764	12,510	2.0%
Local Cost		-	-	-	
Budgeted Staffing		-	-	-	0.0%

No significant changes to this budget unit.

CalWORKs - All Other Families	246				
Appropriation		191,880,000	228,225,185	36,345,185	18.9%
Departmental Revenue		187,770,991	223,207,546	35,436,555	18.9%
Local Cost		4,109,009	5,017,639	908,630	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue will increase due to estimated caseload growth. Additional local cost is necessary due to mandated local share requirements.

Kinship Guardianship Assistance Program	248				
Appropriation		6,984,009	6,161,472	(822,537)	(11.8%)
Departmental Revenue		5,896,566	5,135,205	(761,361)	(12.9%)
Local Cost		1,087,443	1,026,267	(61,176)	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue will decrease due to slower than anticipated caseload growth.

Seriously Emotionally Disturbed	250				
Appropriation		4,761,913	5,000,301	238,388	5.0%
Departmental Revenue		3,781,511	3,976,989	195,478	5.2%
Local Cost		980,402	1,023,312	42,910	
Budgeted Staffing		-	-	-	0.0%

No significant changes to this budget unit.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
CalWORKs - 2 Parent Families	252				
Appropriation		15,674,688	24,880,956	9,206,268	58.7%
Departmental Revenue		15,322,821	24,276,491	8,953,670	58.4%
Local Cost		351,867	604,465	252,598	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue will increase due to estimated caseload growth. Additional local cost is necessary due to mandated local share requirements.

Aid to Indigents (General Relief)	254				
Appropriation		1,181,027	1,469,770	288,743	24.4%
Departmental Revenue		341,471	451,134	109,663	32.1%
Local Cost		839,556	1,018,636	179,080	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue will increase due to estimated caseload growth. Additional local cost is necessary due to mandated local share requirements.

Veterans Affairs	260				
Appropriation		1,479,719	1,488,402	8,683	0.6%
Departmental Revenue		336,500	349,250	12,750	3.8%
Local Cost		1,143,219	1,139,152	(4,067)	
Budgeted Staffing		18.0	18.0	-	0.0%

No significant changes to this budget unit.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
LAW AND JUSTICE GROUP					
County Trial Courts (CTC) - Drug Court Programs	268				
Total Expenditure Authority		637,275	588,948	(48,327)	(7.6%)
Reimbursements		(262,584)	(431,518)	(168,934)	64.3%
Appropriation		374,691	157,430	(217,261)	
Departmental Revenue		374,691	157,430	(217,261)	(58.0%)
Local Cost		-	-	-	
Budgeted Staffing		-	-	-	0.0%

Reimbursements increased and Departmental Revenue decreased as a result of a shift in the reporting of funding from other county agencies and departments.

CTC - Grand Jury	270				
Appropriation		343,249	388,592	45,343	13.2%
Departmental Revenue		-	-	-	0.0%
Local Cost		343,249	388,592	45,343	
Budgeted Staffing		-	-	-	0.0%

In 2008-09, this budget unit will incur increased costs shown in Appropriation to maintain current services such as inflationary costs and grand jury fees.

CTC - Indigent Defense Program	272				
Appropriation		9,158,413	9,283,413	125,000	1.4%
Departmental Revenue		-	125,000	125,000	100.0%
Local Cost		9,158,413	9,158,413	-	
Budgeted Staffing		-	-	-	0.0%

Departmental Revenue increased as a result of budgeting for the consistent receipt of client payments for appointed juvenile delinquency representation.

CTC - Court Facilities/Judicial Benefits	274				
Appropriation		1,786,037	1,875,564	89,527	5.0%
Departmental Revenue		-	-	-	0.0%
Local Cost		1,786,037	1,875,564	89,527	
Budgeted Staffing		-	-	-	0.0%

No significant changes to this budget unit.

CTC - Court Facilities Payments	276				
Appropriation		869,933	869,334	(599)	(0.1%)
Departmental Revenue		-	-	-	0.0%
Local Cost		869,933	869,334	(599)	
Budgeted Staffing		-	-	-	0.0%

No significant changes to this budget unit.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
CTC - Trial Court Funding - MOE	278				
Appropriation		32,550,674	35,736,490	3,185,816	9.8%
Departmental Revenue		21,924,184	25,110,000	3,185,816	14.5%
Local Cost		10,626,490	10,626,490	-	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased as a result of anticipated increased in files collections, which in turn increases payments to the State for its 50% share of those collections. Departmental Revenue increased based on current fines collections.

District Attorney (DA) - Criminal Prosecution	289				
Total Expenditure Authority		62,334,905	68,983,541	6,648,636	10.7%
Reimbursements		(3,283,773)	(2,172,710)	1,111,063	(33.8%)
Operating Transfers Out		-	150,000	150,000	100.0%
Appropriation		59,051,132	66,960,831	7,909,699	
Departmental Revenue		35,845,581	40,372,149	4,526,568	12.6%
Local Cost		23,205,551	26,588,682	3,383,131	
Budgeted Staffing		506.0	542.0	36.0	7.1%

In 2008-09, this budget unit will incur increased costs shown in Total Expenditure Authority to maintain current services such as central computer and inflationary supplies and purchases. Additionally, Total Expenditure Authority increased as a result of the shift of costs from other District Attorney's budget units into this Criminal Prosecution budget unit. Reimbursements decreased as the result of the loss of the Street Enforcement and Marijuana Suppresion funds. Operating Transfers Out increased due to the support of 1.0 County Fire Haz Mat Specialist to be available to the Specialized Prosecution group. Departmental Revenue increased as a result of increases in anticipated SB 90 revenue, bad check restitution program, San Manuel Indian Gaming grants, and Operating Transfers In from the special revenue budget units. Budgeted Staffing increased by 36.0. The increase in positions are the result of 35.0 postions from the special revenue budget units, 5.0 positions to staff criminal courtrooms for 1.5 judgeships, offset by a 3.0 decrease due to the loss of the Street Enforcement and Mariajuana Suppressioni grant programs and a 1.0 decrease to reflect a technical correction for a prior year dual fill.

DA - Child Abduction and Recovery	294				
Appropriation		876,549	-	(876,549)	(100.0%)
Departmental Revenue		876,549	-	(876,549)	(100.0%)
Local Cost		-	-	-	
Budgeted Staffing		6.0	-	(6.0)	(100.0%)

Appropriation, Departmental Revenue and Budgeted Staffing decreased as a result of consolidating this budget unit with the District Attorney's Criminal Prosecution budget unit.

Law and Justice Group Administration	310				
Total Expenditure Authority		235,751	233,986	(1,765)	(0.7%)
Reimbursements		(2,800)	(1,825)	975	(34.8%)
Appropriation		232,951	232,161	(790)	(0.3%)
Departmental Revenue		78,503	78,503	-	0.0%
Local Cost		154,448	153,658	(790)	
Budgeted Staffing		1.0	1.0	-	0.0%

Reimbursements decreased as a result of less funding available to reimburse administrative costs from the Law and Justice Group's 2005 Justice Assistance Grant fund.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Probation - Admin, Corrections & Detention	329				
Total Expenditure Authority		117,946,894	118,194,353	247,459	0.2%
Reimbursements		(4,239,409)	(3,618,963)	620,446	(14.6%)
Appropriation		113,707,485	114,575,390	867,905	
Departmental Revenue		49,355,959	49,335,486	(20,473)	(0.0%)
Local Cost		64,351,526	65,239,904	888,378	
Budgeted Staffing		1,233.4	1,226.3	(7.1)	(0.6%)

Reimbursements decreased as a result of State funding cuts in Proposition 36, Mentally Ill Offender Crime Reduction-Adult grant, and Independent Living skills programs, which are reimbursed by Behavioral Health, Sheriff, and Human Services respectively. Budgeted Staffing decreased by 7.1. The decrease of positions is a result of the deletion of 50.0 positions due to a lack of funding for three of the department's institutional/treatment programs, including the BRIDGES alternative to detention program (BRIDGES) and the Regional Youth Educational Facilities (RYEF) Boys and Girls programs. However, these decreases are offset by an increase of 33.0 budgeted positions as a result of the State funded Juvenile Justice Realignment program. In addition, the department is seeking to expand to full year funding projected Superior Court Judgeship staffing (5.0 positions), and has increased overtime positions by 1.5 budgeted staff. Finally, this budget unit has experienced an increase in budgeted staffing of 3.4 as a result of a technical change to the rounding of position numbers to one decimal place in the county's budget system. This change does not affect the number of authorized positions.

Probation - Court-Ordered Placements	334				
Appropriation		3,308,330	3,122,330	(186,000)	(5.6%)
Departmental Revenue		-	-	-	0.0%
Local Cost		3,308,330	3,122,330	(186,000)	
Budgeted Staffing		-	-	-	0.0%

No significant changes to this budget unit.

Public Defender	343				
Appropriation		33,823,747	33,823,503	(244)	(0.0%)
Departmental Revenue		1,400,000	1,306,204	(93,796)	(6.7%)
Local Cost		32,423,747	32,517,299	93,552	
Budgeted Staffing		252.6	253.0	0.4	0.2%

Budgeted Staffing increased by 0.4 as a result of 4.0 additional staff for criminal courtrooms, a net decrease of 3.0 investigator staff to accommodate for a new senior investigator classification and a net decrease of 0.6 in office support.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Sheriff - Coroner	348				
Total Expenditure Authority		408,558,691	416,459,009	7,900,318	1.9%
Reimbursements		(6,554,373)	(5,592,623)	961,750	(14.7%)
Appropriation		402,004,318	410,866,386	8,862,068	
Departmental Revenue		267,018,421	267,508,559	490,138	0.2%
Local Cost		134,985,897	143,357,827	8,371,930	
Budgeted Staffing		3,526.2	3,553.7	27.5	0.8%

In 2008-09, this budget unit will incur increased costs shown in Total Expenditure Authority to maintain current services, such as negotiated labor agreements, retirement, risk management, central computer and inflationary supplies and purchases. Additionally, Total Expenditure Authority increased due to additional contract city costs for fuel and maintenance, general office expenses, officer training, and various equipment installed in vehicles. Reimbursements decreased as a result of a reduction from the Sheriff-Coroner's special revenue funds for academy personnel salaries and vacancies in Cal-ID personnel, and a reduction from Probation for food delivered to the Juvenile Hall. Budgeted Staffing increased by 27.5 primarily as a result of mid-year Board of Supervisor approved increases of 39.2 positions. Additionally, the department is seeking increases for 1.0 Criminalist II funded by Proposition 69, 3.0 contract city Dispatcher IIs, the equivalent of 3.6 budgeted positions for San Manuel contract overtime, 2.0 Public Information Officers, 1.0 Deputy Sheriff, 0.9 to fully fund an Automated Systems Technician, and 0.2 directed toward additional overtime for an Accountant I. These increases were offset by a reduction of 15.0 Sheriff Trainee positions in anticipation of fewer additional contract city positions and a decrease of 8.4 as a result of a technical change to the rounding of position numbers to one decimal place in the county's budget system.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
PUBLIC AND SUPPORT SERVICES GROUP					
Public & Support Services Group Admin	391				
Appropriation		1,971,766	1,977,648	5,882	0.3%
Departmental Revenue		-	-	-	0.0%
Local Cost		1,971,766	1,977,648	5,882	
Budgeted Staffing		10.0	10.0	-	0.0%

No significant changes to this budget unit.

Agriculture/Weights and Measures (AWM)	397				
Appropriation		6,517,685	6,589,172	71,487	1.1%
Departmental Revenue		3,921,170	4,075,133	153,963	3.9%
Local Cost		2,596,515	2,514,039	(82,476)	
Budgeted Staffing		69.3	70.3	1.0	1.4%

Budgeted Staffing increased by 1.0 Office Assistant II position ($40,465) to provide full time assistance to the Ontario district office.

Airports	403				
Total Expenditure Authority		3,522,994	3,807,193	284,199	8.1%
Reimbursements		(724,698)	(980,304)	(255,606)	35.3%
Appropriation		2,798,296	2,826,889	28,593	
Departmental Revenue		2,798,296	2,826,889	28,593	1.0%
Local Cost		-	-	-	
Budgeted Staffing		29.5	31.5	2.0	6.8%

Reimbursements increased by approximately $256,000 due to transfers from other budget units that offset the cost of the following two new positions: 1.0 Assistant Director of Airports, approved by the Board of Supervisors in November 2007, responsible for planning/coordinating the department's economic development activities and 1.0 Airport Maintenance Worker I to assist staffing with workload demands at Chino Airport.

Architecture and Engineering	411				
Total Expenditure Authority		3,470,153	4,040,425	570,272	16.4%
Reimbursements		(2,884,833)	(3,455,105)	(570,272)	19.8%
Appropriation		585,320	585,320	-	
Departmental Revenue		-	-	-	0.0%
Local Cost		585,320	585,320	-	
Budgeted Staffing		28.0	31.8	3.8	13.6%

Total Expenditure Authority increased primarily as a result of the increase in budgeted staffing and due to the implementation of a new financial management system. Reimbursements from the Capital Improvement Program budget unit increased to cover the additional costs increases. Budgeted Staffing increased by 3.8 due to the addition of 1.8 staff for administration of the projects and preparation of board agenda items as well as 2.0 contract employees to oversee the ARMC 6th floor remodel project.

County Museum	422				
Appropriation		3,911,145	3,644,827	(266,318)	(6.8%)
Departmental Revenue		1,753,400	1,520,579	(232,821)	(13.3%)
Local Cost		2,157,745	2,124,248	(33,497)	
Budgeted Staffing		51.6	50.1	(1.5)	(2.9%)

Appropriation, Departmental Revenue and Budgeted Staffing are all decreasing due to fewer grant funded projects anticipated for 2008-09.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Facilities Management	429				
Total Expenditure Authority		18,829,230	18,656,839	(172,391)	(0.9%)
Reimbursements		(4,363,906)	(4,311,988)	51,918	(1.2%)
Appropriation		14,465,324	14,344,851	(120,473)	
Departmental Revenue		4,827,546	5,039,237	211,691	4.4%
Local Cost		9,637,778	9,305,614	(332,164)	
Budgeted Staffing		154.9	147.4	(7.5)	(4.8%)

Budgeted Staffing decreased by 7.5 due to vacant positions being replaced by outside contractors.

Facilities Management - Utilities	434				
Total Expenditure Authority		17,648,320	18,168,004	519,684	2.9%
Reimbursements		(409,984)	(413,808)	(3,824)	0.9%
Appropriation		17,238,336	17,754,196	515,860	
Departmental Revenue		258,043	246,082	(11,961)	(4.6%)
Local Cost		16,980,293	17,508,114	527,821	
Budgeted Staffing		1.0	1.0	-	0.0%

No significant changes to this budget unit.

Land Use Services - Administration	445				
Total Expenditure Authority		2,245,820	2,521,729	275,909	12.3%
Reimbursements		(2,245,820)	(2,521,729)	(275,909)	12.3%
Appropriation		-	-	-	
Departmental Revenue		-	-	-	0.0%
Local Cost		-	-	-	
Budgeted Staffing		12.0	12.0	-	0.0%

Total Expenditure Authority increased as a result of yearly step adjustments, COWCAP and computer related expenses. Reimbursements increased to finance the increased costs since this budget unit is fully reimbursed from the department's operational budget units.

Land Use Services - Advance Planning	448				
Total Expenditure Authority		4,124,554	4,184,343	59,789	1.4%
Reimbursements		(60,324)	(35,324)	25,000	(41.4%)
Appropriation		4,064,230	4,149,019	84,789	
Departmental Revenue		2,328,829	2,424,235	95,406	4.1%
Local Cost		1,735,401	1,724,784	(10,617)	
Budgeted Staffing		18.0	19.0	1.0	5.6%

Reimbursements decreased as a result of funding from Public Works no longer needed for the General Plan Update which was completed. Budgeted Staffing increased by 1.0 for an intern position classified as a Public Service Employee. A Geographic Information System (GIS) Technician II position was reclassified to a Land Use Technician II position due to the adoption of the General Plan Update. The Land Use Technician II can perform normal technician duties as well as perform limited GIS Technician work that pertains to ongoing General Plan amendments.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Land Use Services - Current Planning	451				
Total Expenditure Authority		3,417,286	3,346,330	(70,956)	(2.1%)
Reimbursements		(11,250)	(11,250)	-	0.0%
Appropriation		3,406,036	3,335,080	(70,956)	
Departmental Revenue		3,406,036	3,335,080	(70,956)	(2.1%)
Local Cost		-	-	-	
Budgeted Staffing		34.0	34.0	-	0.0%

No significant changes to this budget unit.

Land Use Services - Building and Safety	454				
Appropriation		10,218,677	10,244,406	25,729	0.3%
Departmental Revenue		10,218,677	10,244,406	25,729	0.3%
Local Cost		-	-	-	
Budgeted Staffing		98.2	98.2	-	0.0%

No significant changes to this budget unit.

Land Use Services - Code Enforcement	457				
Total Expenditure Authority		6,243,505	6,212,527	(30,978)	(0.5%)
Reimbursements		(1,077,546)	(1,218,732)	(141,186)	13.1%
Appropriation		5,165,959	4,993,795	(172,164)	
Departmental Revenue		560,300	560,300	-	0.0%
Local Cost		4,605,659	4,433,495	(172,164)	
Budgeted Staffing		41.0	41.0	-	0.0%

Reimbursements increased as a result of an increase of reimbursable blight abatement and demolition services in the redevelopment areas of Victorville.

Land Use Services - Fire Hazard Abatement	460				
Appropriation		2,867,674	2,851,163	(16,511)	(0.6%)
Departmental Revenue		2,867,674	2,851,163	(16,511)	(0.6%)
Local Cost		-	-	-	
Budgeted Staffing		22.0	22.0	-	0.0%

No significant changes to this budget unit.

Public Works (PW) - Surveyor	466				
Total Expenditure Authority		5,509,949	5,313,449	(196,500)	(3.6%)
Reimbursements		(109,540)	(110,242)	(702)	0.6%
Appropriation		5,400,409	5,203,207	(197,202)	
Departmental Revenue		5,132,271	4,935,069	(197,202)	(3.8%)
Local Cost		268,138	268,138	-	
Budgeted Staffing		42.6	41.4	(1.2)	(2.8%)

Budgeted Staffing decreased by 1.2 as a result of an increase to the Surveyor's vacancy factor.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Real Estate Services	501				
Total Expenditure Authority		2,747,980	2,678,443	(69,537)	(2.5%)
Reimbursements		(100,000)	(65,515)	34,485	(34.5%)
Appropriation		2,647,980	2,612,928	(35,052)	
Departmental Revenue		1,542,667	1,538,500	(4,167)	(0.3%)
Local Cost		1,105,313	1,074,428	(30,885)	
Budgeted Staffing		24.0	24.6	0.6	2.5%

Reimbursements decreased as a result of a reduction of anticipated projects. Budgeted Staffing increased by 0.6 as a result of the addition of 1.0 Staff Analyst position and the reduction of two Real Property Agents positions by 0.2 each.

Real Estate Services - Rent and Leases	505				
Total Expenditure Authority		37,254,380	39,970,773	2,716,393	7.3%
Reimbursements		(37,153,201)	(39,551,462)	(2,398,261)	6.5%
Appropriation		101,179	419,311	318,132	
Departmental Revenue		101,179	419,311	318,132	314.4%
Local Cost		-	-	-	
Budgeted Staffing		-	-	-	0.0%

Reimbursements increased as a result of increased lease costs including the new lease of the Courthouse building located at 303 Third Street in San Bernardino.

Real Estate Services - Courts Property Management	507				
Total Expenditure Authority		934,165	926,430	(7,735)	(0.8%)
Reimbursements		(807,000)	(807,000)	-	0.0%
Operating Transfers Out		310,000	263,000	(47,000)	(15.2%)
Appropriation		437,165	382,430	(54,735)	
Departmental Revenue		392,165	337,430	(54,735)	(14.0%)
Local Cost		45,000	45,000	-	
Budgeted Staffing		-	-	-	0.0%

Operating Transfers Out decreased as a result of anticipated lower costs for maintenance and utilities paid to the Facilities Management Department. Departmental Revenue decreased as a result of a reduction of liability insurance costs, maintenance and utilities paid by the State.

Regional Parks	511				
Total Expenditure Authority		10,248,827	10,210,825	(38,002)	(0.4%)
Reimbursements		(160,065)	(174,688)	(14,623)	9.1%
Appropriation		10,088,762	10,036,137	(52,625)	
Departmental Revenue		6,729,800	7,246,313	516,513	7.7%
Local Cost		3,358,962	2,789,824	(569,138)	
Budgeted Staffing		133.7	134.6	0.9	0.7%

Budgeted Staffing increased by 0.9 mainly due to the addition of 1.0 Contract Revenue Resource Coordinator position to produce special events at the parks, similar to the special events at Calico Ghost Town Regional Park.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Registrar of Voters	537				
Appropriation		11,694,748	8,418,890	(3,275,858)	(28.0%)
Departmental Revenue		8,077,133	3,480,870	(4,596,263)	(56.9%)
Local Cost		3,617,615	4,938,020	1,320,405	
Budgeted Staffing		51.5	49.6	(1.9)	(3.7%)

The overall budgetary changes are characterized by the following significant factors: (1) the reduction of $1.04 million of the total budgeted amount of $ 2.1 million in Help America Vote Act (HAVA) one-time funds that were available from the state via a contractual agreement (No. 07G30124) that were expended in 2007-08 with restrictive carry-over funds of $1.07 million for the 2008-09 budget, (2) reverting to a more costly paper ballot processing system versus electronic voting due to the Secretary of State's decertification of the electronic voting system in August 2007; and (3) transitioning from a three-election cycle in 2007-08 to a one-election cycle in 2008-09. The overall decrease in Departmental Revenue of $4,596,263 is attributed to a decrease ($2,000,000) in state reimbursement of the February 2008 election; a decrease ($1,567,280) primarily for two other elections services not budgeted in 2008-09; and a decrease ($1,028,983) for HAVA grant funding reimbursement from that of 2007-08. Budgeted Staffing decreased 1.9 budgeted positions, a net decrease of $173,764 that represents current reductions in benefit plan costs, retirement, and workers compensation charges; a decrease in overtime.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
ADMINISTRATIVE/EXECUTIVE GROUP					
CAO - Federal Forest Reserve	28				
Appropriation		9,358	11,803	2,445	26.1%
Departmental Revenue		-	-	-	0.0%
Fund Balance		9,358	11,803	2,445	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased due to additional fund balance. This federal program was restored mid year in 2007-08 for one additional year. For 2008-09, the program is anticipated to terminate. The appropriation listed represents the transfer of the remaining fund balance to the Public Works Department.

HR - Commuter Services	44				
Total Expenditure Authority		1,205,138	1,186,483	(18,655)	(1.5%)
Reimbursements		(16,300)	-	16,300	(100.0%)
Appropriation		1,188,838	1,186,483	(2,355)	
Departmental Revenue		505,000	548,000	43,000	8.5%
Fund Balance		683,838	638,483	(45,355)	
Budgeted Staffing		3.0	3.0	-	0.0%

Reimbursements decreased as a result of moving the Suggestion Award Committee function to a different budget unit within Human Resources.

HR - Employee Benefits and Services	47				
Total Expenditure Authority		4,957,581	5,152,443	194,862	3.9%
Reimbursements		(939,052)	(939,012)	40	(0.0%)
Appropriation		4,018,529	4,213,431	194,902	
Departmental Revenue		2,600,108	2,684,008	83,900	3.2%
Fund Balance		1,418,421	1,529,423	111,002	
Budgeted Staffing		32.0	32.0	-	0.0%

No significant changes to this budget unit.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
ECONOMIC DEVELOPMENT AGENCY					
San Bernardino Valley Enterprise Zone	99				
Total Expenditure Authority		428,500	477,015	48,515	11.3%
Reimbursements		(37,088)	(11,000)	26,088	(70.3%)
Appropriation		391,412	466,015	74,603	
Departmental Revenue		391,412	101,891	(289,521)	(74.0%)
Fund Balance		-	364,124	364,124	
Budgeted Staffing		-	-	-	0.0%

Total Expenditure Authority increased due to additional available fund balance since the 2007-08 activities will not take place until 2008-09 since the Zone application is expected to be approved by June 30, 2008. Reimbursements decreased since the 2007-08 amount included funding to pay for start-up costs. The amount reimbursed represents the County's portion of the administrative costs. Departmental Revenue decreased as the 2007-08 amount paid by the partners to cover the Zone's administrative costs included start-up expenses.

Community Development and Housing	101				
Total Expenditure Authority		51,662,073	50,890,616	(771,457)	(1.5%)
Reimbursements		(3,964,701)	(2,908,700)	1,056,001	(26.6%)
Operating Transfers Out		1,764,379	432,092	(1,332,287)	(75.5%)
Appropriation		49,461,751	48,414,008	(1,047,743)	
Departmental Revenue		35,761,315	33,447,531	(2,313,784)	(6.5%)
Fund Balance		13,700,436	14,966,477	1,266,041	
Budgeted Staffing		49.5	38.0	(11.5)	(23.2%)

Reimbursements decreased as a result of a reduction in staffing. Vacancies were eliminated due to a reduction in grant funds for continuous programs and the anticipation of completing the Neighborhood Initiative program by the end of 2008-09. Operating Transfers Out decreased as a result of the planned reduction of construction projects completed by the Architecture and Engineering Department. Departmental Revenue decreased due to a planned reduction in HOME loan payoffs and a reduction in grant funding balances due to completion of some grant projects and the sun-setting of other grants. Budgeted Staffing decreased by 11.5 as a result of a reduction in funding.

Workforce Development	106				
Total Expenditure Authority		13,919,784	12,788,310	(1,131,474)	(8.1%)
Reimbursements		(145,307)	(259,050)	(113,743)	78.3%
Appropriation		13,774,477	12,529,260	(1,245,217)	
Departmental Revenue		13,984,208	12,529,260	(1,454,948)	(10.4%)
Fund Balance		(209,731)	-	209,731	
Budgeted Staffing		84.0	75.0	(9.0)	(10.7%)

Total Expenditure Authority decreased as a result of a reduction in budgeted staffing and a reduction in payments to vocational and educational schools for training to participants due to a decrease in federal funding. Reimbursements increased as a result of a memorandum of understanding with the Probation Department for the new Juvenile Justice Gateway Program approved by the Board on December 2007. Departmental Revenue decreased due to a reduction in Workforce Investment Act grant funding. Budgeted Staffing decreased by 9.0 due to the decrease in revenues.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
FISCAL GROUP					
Assessor - State/County Property Tax Admin	117				
Appropriation		2,628,254	-	(2,628,254)	(100.0%)
Departmental Revenue		2,322,858	-	(2,322,858)	(100.0%)
Fund Balance		305,396	-	(305,396)	
Budgeted Staffing		28.3	-	(28.3)	(100.0%)

During 2007-08, this budget unit was absorbed into the Assessor's general fund budget unit due to the suspension of state funding for this program.

ACR - Systems Development	125				
Appropriation		20,669,115	14,047,547	(6,621,568)	(32.0%)
Departmental Revenue		3,600,000	2,504,529	(1,095,471)	(30.4%)
Fund Balance		17,069,115	11,543,018	(5,526,097)	
Budgeted Staffing		20.0	26.0	6.0	30.0%

Appropriation decreased as a result of a decrease in computer software expenses and professional services and less fund balance available. Departmental Revenue decreased as a result of the continued downturn in the housing industry. Budgeted Staffing increased by 6.0 due to the transfer of positions from other budget units to expand Recorder services as well as a decrease in the distributed vacancy factor.

ACR - Vital Records	128				
Appropriation		495,542	646,765	151,223	30.5%
Departmental Revenue		150,000	165,839	15,839	10.6%
Fund Balance		345,542	480,926	135,384	
Budgeted Staffing		-	-	-	0.0%

In 2008-09, this budget unit will incur increased costs shown in Appropriation to maintain current services, such as inflationary supplies and purchases. Additionally, Appropriation increased primarily as a result of a new project to construct an outdoor marriage facility. Departmental Revenue increased as a result of a minimal increase in the amount of fees collected for certified copies of vital statistics records.

ACR - Recorder Records	130				
Appropriation		800,000	967,707	167,707	21.0%
Departmental Revenue		800,000	485,000	(315,000)	(39.4%)
Fund Balance		-	482,707	482,707	
Budgeted Staffing		1.0	1.0	-	0.0%

In 2008-09, this budget unit will incur increased costs shown in Appropriation to maintain current services, such as inflationary supplies and purchases. Additionally, Appropriation increased as a result of available estimated fund balance. Departmental Revenue decreased as a result of the downturn in the housing industry.

ACR - Electronic Recording	132				
Appropriation		800,000	528,819	(271,181)	(33.9%)
Departmental Revenue		800,000	485,000	(315,000)	(39.4%)
Fund Balance		-	43,819	43,819	
Budgeted Staffing		1.0	-	(1.0)	(100.0%)

Appropriation decreased as a result of only budgeting for the CERTNA JPA fee in services and supplies. The fee paid to the JPA will be based solely on the number of chargeable recorded documents. Departmental Revenue decreased as a result of the downturn in the housing industry. Budgeted Staffing decreased by 1.0 due the transfer of the Business Systems Analyst III to the Systems Development fund to reflect the structure of the JPA as it has developed.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
ACR - Social Security Number Truncation	134				
Appropriation		-	679,555	679,555	100.0%
Departmental Revenue		-	485,000	485,000	100.0%
Fund Balance		-	194,555	194,555	
Budgeted Staffing		-	-	-	0.0%

This special revenue fund was established to defray the cost of implementing Government Code Section 27301 which requires local governments to truncate the first five digits of social security numbers that appear in records that may be disclosed to the public. Departmental Revenue includes fees collected pursuant to Government Code section 27397and implemented in the County Fee Ordinance.

TTC - Redemption Maintenance	140				
Appropriation		170,606	179,486	8,880	5.2%
Departmental Revenue		6,068	7,162	1,094	18.0%
Fund Balance		164,538	172,324	7,786	
Budgeted Staffing		-	-	-	0.0%

Departmental Revenue increased as a result of anticipated increase in interest revenue based on historical trends.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
HEALTH CARE					
Ambulance Performance Based Fines	150				
Appropriation		306,451	596,478	290,027	94.6%
Departmental Revenue		131,000	203,000	72,000	55.0%
Fund Balance		175,451	393,478	218,027	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased as a result of increased departmental revenue and fund balance. Departmental Revenue increased as a result of anticipated increases in receipt of fines and interest revenue.

Pediatric Trauma	152				
Appropriation		337,337	305,203	(32,134)	(9.5%)
Departmental Revenue		322,569	104,000	(218,569)	(67.8%)
Fund Balance		14,768	201,203	186,435	
Budgeted Staffing		-	-	-	0.0%

Departmental Revenue decreased as a result of the legislation having a sunset date of December 31, 2008.

Hospital Preparedness	154				
Appropriation		518,850	667,471	148,621	28.6%
Departmental Revenue		288,803	570,089	281,286	97.4%
Fund Balance		230,047	97,382	(132,665)	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased as a result of increased operating transfers out to fund salaries and benefits and costs of training incurred in the Health Care Administration's general fund budget unit. Departmental Revenue increased to reflect the receipt of subsequent year funding from the State's Health Resources and Services Administration.

Master Settlement Agreement	158				
Appropriation		27,434,886	31,993,683	4,558,797	16.6%
Departmental Revenue		18,500,000	18,600,000	100,000	0.5%
Fund Balance		8,934,886	13,393,683	4,458,797	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased as a result of increased fund balance and departmental revenue.

ARMC - Tobacco Tax Funds	167				
Appropriation		2,258,056	2,202,553	(55,503)	(2.5%)
Departmental Revenue		1,717,828	2,202,553	484,725	28.2%
Fund Balance		540,228	-	(540,228)	
Budgeted Staffing		-	-	-	0.0%

Departmental Revenue increased as a result of a technical change in the budgeting of revenues.

ARMC - Archstone Foundation Grant	169				
Appropriation		44,509	1,000	(43,509)	(97.8%)
Departmental Revenue		10,802	1,000	(9,802)	(90.7%)
Fund Balance		33,707	-	(33,707)	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue decreased as a result of the grant funding terminating on June 30, 2008.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Behavioral Health - Mental Health Services Act	179				
Appropriation		49,141,817	73,751,583	24,609,766	50.1%
Departmental Revenue		20,624,815	48,109,482	27,484,667	133.3%
Fund Balance		28,517,002	25,642,101	(2,874,901)	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased as a result of increased operating transfers out to fund salaries and benefits and additional supplies and purchases incurred in the Behavioral Health's general fund budget unit. Departmental Revenue is increased to reflect receipt of increased funding for two new Mental Health Services Act program components, receipt of growth monies, and increased interest revenue.

Behavioral Health - Driving Under the Influence Programs	181				
Appropriation		316,662	316,556	(106)	(0.0%)
Departmental Revenue		122,000	139,554	17,554	14.4%
Fund Balance		194,662	177,002	(17,660)	
Budgeted Staffing		-	-	-	0.0%

Departmental Revenue increased as a result of an increase in the required fees collected from program providers.

Behavioral Health - Block Grant Carryover Program	183				
Appropriation		7,186,110	4,646,192	(2,539,918)	(35.3%)
Departmental Revenue		1,384,560	406,995	(977,565)	(70.6%)
Fund Balance		5,801,550	4,239,197	(1,562,353)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as a result of decreased fund balance. Departmental Revenue decreased as a result of anticipated decreases in grant funding from the State Alcohol and Drug Program.

Behavioral Health - Court Alcohol and Drug Program	185				
Appropriation		1,108,779	1,114,501	5,722	0.5%
Departmental Revenue		391,000	401,861	10,861	2.8%
Fund Balance		717,779	712,640	(5,139)	
Budgeted Staffing		-	-	-	0.0%

No significant changes to this budget unit.

Behavioral Health - Proposition 36	187				
Appropriation		6,257,075	5,043,638	(1,213,437)	(19.4%)
Departmental Revenue		6,207,773	4,994,336	(1,213,437)	(19.5%)
Fund Balance		49,302	49,302	-	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue decreased as a result of anticipated decreases in the state allocation.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Public Health - Bio-Terrorism Preparedness	201				
Appropriation		4,266,694	3,373,829	(892,865)	(20.9%)
Departmental Revenue		3,338,135	2,781,164	(556,971)	(16.7%)
Fund Balance		928,559	592,665	(335,894)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as a result of decreased operating transfer out to fund salaries and benefits and supplies and purchases incurred in the Public Health's general fund budget unit. Departmental Revenue decreased as a result of an anticipated reduction in funding for Pandemic Influenza.

Public Health - Tobacco Use Reduction Now	203				
Appropriation		404,454	484,423	79,969	19.8%
Departmental Revenue		404,454	392,696	(11,758)	(2.9%)
Fund Balance		-	91,727	91,727	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased as a result of increased fund balance.

Public Health - Vital Statistics State Fees	205				
Appropriation		589,664	586,505	(3,159)	(0.5%)
Departmental Revenue		169,250	159,820	(9,430)	(5.6%)
Fund Balance		420,414	426,685	6,271	
Budgeted Staffing		-	-	-	0.0%

No significant changes to this budget unit.

Public Health - Vector Control Assessments	207				
Appropriation		3,832,567	3,264,902	(567,665)	(14.8%)
Departmental Revenue		1,851,151	1,601,666	(249,485)	(13.5%)
Fund Balance		1,981,416	1,663,236	(318,180)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as a result of decreased fund balance. Departmental Revenue decreased as a result of current trends in receipt of tax assessments.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
HUMAN SERVICES					
Preschool Services	256				
Appropriation		38,768,663	40,032,157	1,263,494	3.3%
Departmental Revenue		39,166,458	40,032,157	865,699	2.2%
Fund Balance		(397,795)	-	397,795	
Budgeted Staffing		527.9	512.7	(15.2)	(2.9%)

Appropriation increased primarily due to the increase in service contracts for student transportation, delegate agencies, and the food program. Budgeted Staffing decreased by 15.2 positions as a result of a departmental reorganization.

LAW AND JUSTICE GROUP

CTC - Courthouse Facility - Excess 25%	280				
Appropriation		7,355,715	5,881,952	(1,473,763)	(20.0%)
Departmental Revenue		1,616,239	1,890,000	273,761	16.9%
Fund Balance		5,739,476	3,991,952	(1,747,524)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as a result of decreased fund balance. Departmental Revenue increased as a result of increases in the county's 50% share of excess fines collected above the county's maintenance of effort obligation to the state and slated for transfer into this budget unit to fund the Central Courthouse seismic retrofit/remodel project.

CTC - Courthouse Seismic Surcharge	282				
Appropriation		15,576,967	2,702,000	(12,874,967)	(82.7%)
Departmental Revenue		2,415,557	2,702,000	286,443	11.9%
Fund Balance		13,161,410	-	(13,161,410)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as a result of total available fund balance is being transferred to the bond trustee by June 30, 2008. Departmental Revenue increased as a result of current trends in collection of civil court fees.

CTC - Alternate Dispute Resolution	284				
Appropriation		733,880	674,942	(58,938)	(8.0%)
Departmental Revenue		605,400	605,700	300	0.0%
Fund Balance		128,480	69,242	(59,238)	
Budgeted Staffing		-	-	-	0.0%

No significant changes to this budget unit.

CTC - Registration Fees	286				
Appropriation		54,159	59,259	5,100	9.4%
Departmental Revenue		10,500	8,000	(2,500)	100.0%
Fund Balance		43,659	51,259	7,600	
Budgeted Staffing		-	-	-	0.0%

Departmental Revenue decreased as a result of current trends.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
DA - Real Estate Fraud Prosecution	296				
Appropriation		4,088,637	2,869,954	(1,218,683)	(29.8%)
Departmental Revenue		1,500,000	1,000,000	(500,000)	(33.3%)
Fund Balance		2,588,637	1,869,954	(718,683)	
Budgeted Staffing		11.0	-	(11.0)	(100.0%)

Appropriation decreased as a result of a reduction in fund balance and departmental revenue. Departmental Revenue decreased due to current trend. Budgeted Staffing decreased by 11.0 as staff was shifted to the District Attorney's Criminal Prosecution general fund budget unit.

DA - Auto Insurance Fraud Prosecution	298				
Appropriation		929,574	797,170	(132,404)	(14.2%)
Departmental Revenue		766,302	789,000	22,698	3.0%
Fund Balance		163,272	8,170	(155,102)	
Budgeted Staffing		6.0	-	(6.0)	(100.0%)

Appropriation decreased as a result of a reduction in fund balance. Budgeted Staffing decreased by 6.0 as staff was shifted to the District Attorney's Criminal Prosecution general fund budget unit.

DA - Workers' Compensation Insurance Fraud	300				
Appropriation		1,718,860	2,111,329	392,469	22.8%
Departmental Revenue		1,457,200	1,899,000	441,800	30.3%
Fund Balance		261,660	212,329	(49,331)	
Budgeted Staffing		11.0	-	(11.0)	(100.0%)

Appropriation increased as the result of additional costs needed for operational activities to support this program. Departmental Revenue increased as the result of departmental projections. Budgeted Staffing decreased by 11.0 as staff was shifted to the District Attorney's Criminal Prosecution general fund budget unit.

DA - Specialized Prosecutions	302				
Appropriation		708,708	3,621,975	2,913,267	411.1%
Departmental Revenue		594,925	855,000	260,075	43.7%
Fund Balance		113,783	2,766,975	2,653,192	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue increased due to receipt of several large fines and forfeiture settlement awards increasing revenue and fund balance.

DA - State Asset Forfeitures	304				
Appropriation		465,973	315,973	(150,000)	(32.2%)
Departmental Revenue		400,000	300,000	(100,000)	(25.0%)
Fund Balance		65,973	15,973	(50,000)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as a result of a reduction in fund balance and departmental revenue. Departmental Revenue decreased as a result of prior year history funding awards.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
DA - Federal Asset Forfeitures	306				
Appropriation		169,769	111,436	(58,333)	(34.4%)
Departmental Revenue		24,000	66,000	42,000	175.0%
Fund Balance		145,769	45,436	(100,333)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as a result of a reduction in fund balance. Departmental Revenue increased as a result of anticipated forfeiture awards.

DA - Vehicle Fees - Auto Theft	308				
Appropriation		1,110,119	837,351	(272,768)	(24.6%)
Departmental Revenue		833,500	833,500	-	0.0%
Fund Balance		276,619	3,851	(272,768)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as a result of a reduction in fund balance.

Law and Justice Group - 2003 US BJA Congressional Mandate Award	314				
Appropriation		150,731	-	(150,731)	(100.0%)
Departmental Revenue		174,695	-	(174,695)	(100.0%)
Fund Balance		(23,964)	-	23,964	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue decreased as a result of this grant being depleted in March 2008.

Law and Justice Group - 2005 COPS Technology Grant	316				
Appropriation		175,079	10,790	(164,289)	(93.8%)
Departmental Revenue		175,010	10,000	(165,010)	(94.3%)
Fund Balance		69	790	721	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue decreased as a result of the one-time availability of this grant funding.

Law and Justice Group - 2006 COPS Technology Grant	318				
Appropriation		493,614	325,364	(168,250)	(34.1%)
Departmental Revenue		493,614	325,364	(168,250)	(34.1%)
Fund Balance		-	-	-	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue decreased as a result of the one-time availability of this grant funding.

Law and Justice Group - 2005 Justice Assistance Grant	320				
Appropriation		38,736	1,825	(36,911)	(95.3%)
Departmental Revenue		500	50	(450)	(90.0%)
Fund Balance		38,236	1,775	(36,461)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as a result of the one-time availability of this grant funding. Departmental Revenue decreased as a result of less anticipated interest earned in this fund.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Law and Justice Group - 2006 Justice Assistance Grant	322				
Appropriation		52,100	26,646	(25,454)	(48.9%)
Departmental Revenue		750	500	(250)	(33.3%)
Fund Balance		51,350	26,146	(25,204)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as a result of the one-time availability of this grant funding. Departmental Revenue decreased as a result of less anticipated interest earned in this fund.

Law and Justice Group - 2007 Justice Assistance Grant	324				
Appropriation		-	118,111	118,111	100.0%
Departmental Revenue		-	900	900	100.0%
Fund Balance		-	117,211	117,211	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased as a result of this being a new grant made available during 2007-08. Appropriation represents costs associated with software maintenance and support for the Law and Justice E-filing project. Departmental Revenue includes anticipated interest earned in this fund.

Law and Justice Group - Southwest Border Prosecution Initiative	326				
Appropriation		5,861,949	5,170,392	(691,557)	(11.8%)
Departmental Revenue		1,210,000	1,100,000	(110,000)	(9.1%)
Fund Balance		4,651,949	4,070,392	(581,557)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as a result of a reduction of fund balance and departmental revenue.

Probation - Juvenile Justice Grant Program	336				
Appropriation		8,394,894	7,864,642	(530,252)	(6.3%)
Departmental Revenue		6,783,350	6,218,472	(564,878)	(8.3%)
Fund Balance		1,611,544	1,646,170	34,626	
Budgeted Staffing		55.0	43.5	(11.5)	(20.9%)

Budgeted staffing decreased by 11.5 budgeted positions as a result of the elimination of the SUCCESS Program as a result of state budget constraints.

Probation - Asset Forfeiture 15%	339				
Appropriation		13,903	14,430	527	3.8%
Departmental Revenue		450	432	(18)	(4.0%)
Fund Balance		13,453	13,998	545	
Budgeted Staffing		-	-	-	0.0%

No significant changes to this budget unit.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Probation - State Seized Assets	341				
Appropriation		57,660	56,941	(719)	(1.2%)
Departmental Revenue		1,400	1,800	400	28.6%
Fund Balance		56,260	55,141	(1,119)	
Budgeted Staffing		-	-	-	0.0%

Departmental Revenue increased as a result of anticipated interest earned in this fund.

Sheriff - Contract Training	356				
Appropriation		3,466,919	3,058,050	(408,869)	(11.8%)
Departmental Revenue		1,955,657	2,090,000	134,343	6.9%
Fund Balance		1,511,262	968,050	(543,212)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as a result of a decrease in operating transfers out to the Sheriff's general fund budget unit due to the reduction of assigned personnel relative to an anticipated reduction in Peace Officer Standards and Training (POST) reimbursement from the state.

Sheriff - Public Gatherings	359				
Appropriation		1,841,797	1,561,055	(280,742)	(15.2%)
Departmental Revenue		1,764,638	1,500,483	(264,155)	(15.0%)
Fund Balance		77,159	60,572	(16,587)	
Budgeted Staffing		18.0	18.0	-	0.0%

Appropriation decreased as a result of the deletion of operating transfers out to the Sheriff's general fund budget unit, which was to be used in 2007-08 to pay for salaries of active duty personnel assigned temporarily to this program. Departmental Revenue decreased as a result of the fact that expenditures under this program are funded by fees charged for services, so projected revenue decreases proportionately with expenditures.

Sheriff - Aviation	361				
Appropriation		976,475	1,434,112	457,637	46.9%
Departmental Revenue		500,000	500,000	-	0.0%
Fund Balance		476,475	934,112	457,637	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased as a result in increased costs for aircraft repairs and fuel consumption used for fire service missions.

Sheriff - IRNET Federal	363				
Appropriation		1,493,734	1,635,350	141,616	9.5%
Departmental Revenue		660,000	661,000	1,000	0.2%
Fund Balance		833,734	974,350	140,616	
Budgeted Staffing		-	-	-	0.0%

No significant changes to this budget unit.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Sheriff - IRNET State	365				
Appropriation		122,485	178,896	56,411	46.1%
Departmental Revenue		59,600	100,000	40,400	67.8%
Fund Balance		62,885	78,896	16,011	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased as a result of increases in general office expenses and professional services due to an expected increase in program activity. Departmental Revenue increased as a result of additional pending asset forfeiture cases expected to close, the number of cases in process and projected asset forfeiture cases.

Sheriff - Federal Seized Assets (DOJ)	367				
Appropriation		983,863	1,482,133	498,270	50.6%
Departmental Revenue		320,000	805,000	485,000	151.6%
Fund Balance		663,863	677,133	13,270	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased as a result of additional available fund balance and revenues, which are primarily reserved in contingencies. Departmental Revenue increased as a result of an anticipated increase in DOJ cases to be settled within 2008-09.

Sheriff - Federal Seized Assets (Treasury)	369				
Appropriation		7,727	35,320	27,593	357.1%
Departmental Revenue		4,170	18,400	14,230	341.2%
Fund Balance		3,557	16,920	13,363	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased as a result of additional available fund balance and revenues, which are primarily reserved in contingencies. Departmental Revenue increased as a result of projected asset seizures in 2008-09.

Sheriff - State Seized Assets	371				
Appropriation		1,249,889	1,120,000	(129,889)	(10.4%)
Departmental Revenue		1,120,000	1,120,000	-	0.0%
Fund Balance		129,889	-	(129,889)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as a result of the deletion of one-time operating transfers out to the Sheriff's general fund budget unit for vehicle purchases in 2007-08.

Sheriff - Vehicle Theft Task Force	373				
Appropriation		1,025,556	919,137	(106,419)	(10.4%)
Departmental Revenue		864,000	919,137	55,137	6.4%
Fund Balance		161,556	-	(161,556)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as a result of an anticipated decrease in the activity level of the task force.

Sheriff - Search and Rescue	375				
Appropriation		363,002	280,338	(82,664)	(22.8%)
Departmental Revenue		107,000	107,000	-	0.0%
Fund Balance		256,002	173,338	(82,664)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as a result of a reduction in fund balance.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Sheriff - CAL-ID Program	377				
Appropriation		4,373,641	3,851,164	(522,477)	(11.9%)
Departmental Revenue		4,255,998	3,851,164	(404,834)	(9.5%)
Fund Balance		117,643	-	(117,643)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as a result of a decrease in operating transfers out to the Sheriff's general fund budget unit for salaries and benefits of personnel. This decrease is due to a reduction in worker's compensation rates for all classes of employees and a reduction in retirement rates for general employees.

Sheriff - COPSMORE Grant	379				
Appropriation		149,703	630,332	480,629	321.1%
Departmental Revenue		-	-	-	0.0%
Fund Balance		149,703	630,332	480,629	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased as a result of additional available fund balance, which will be used to purchase replacement Mobile Data Computers.

Sheriff - Capital Project Fund	381				
Appropriation		1,622,415	2,220,641	598,226	36.9%
Departmental Revenue		410,000	305,332	(104,668)	(25.5%)
Fund Balance		1,212,415	1,915,309	702,894	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased as a result of additional available fund balance, which will be used to transfer revenue received in 2007-08 from the State Criminal Alien Assistance Program (SCAAP) to the Sheriff's general fund budget unit. Departmental Revenue is decreasing as a result of the possibility that SCAAP funding may not be available in 2008-09.

Sheriff - Court Services Auto	383				
Appropriation		1,156,504	1,105,359	(51,145)	(4.4%)
Departmental Revenue		315,000	530,000	215,000	68.3%
Fund Balance		841,504	575,359	(266,145)	
Budgeted Staffing		-	-	-	0.0%

Departmental Revenue increased as a result of additional anticipated court fines and anticipated interest earned in this fund.

Sheriff - Court Services Tech	385				
Appropriation		911,137	1,091,283	180,146	19.8%
Departmental Revenue		310,000	395,000	85,000	27.4%
Fund Balance		601,137	696,283	95,146	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased as a result of additional available fund balance and revenues. Departmental Revenue increased as a result of additional anticipated court fines and anticipated interest earned in this fund.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Sheriff - Local Detention Facility Revenue	387				
Appropriation		-	2,482,000	2,482,000	100.0%
Departmental Revenue		-	2,482,000	2,482,000	100.0%
Fund Balance		-	-	-	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue increased as a result of this being a new fund established during 2007-08. This fund represents an allocation made available by the state to the county in lieu of booking fees previously charged by the county to cities and local entities as permitted by Government Code Section 29550. Funds are transferred to the Sheriff's general fund budget unit and are required to be used for the purpose of operating, renovating, remodeling, or constructing local detention facilities.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
PUBLIC AND SUPPORT SERVICES GROUP					
PSSG - Disaster Recovery Fund	395				
Appropriation		82,227	77,227	(5,000)	(6.1%)
Departmental Revenue		35,000	40,000	5,000	14.3%
Fund Balance		47,227	37,227	(10,000)	
Budgeted Staffing		-	-	-	0.0%

Departmental Revenue increased by $5,000 due to additional state/federal reimbursements anticipated from the Grass Valley/Slide fires.

AWM - California Grazing	401				
Appropriation		137,685	137,779	94	0.1%
Departmental Revenue		3,900	2,000	(1,900)	(48.7%)
Fund Balance		133,785	135,779	1,994	
Budgeted Staffing		-	-	-	0.0%

Departmental Revenue decreased due to a reduction in grazing revenues.

Airports - Chino Airport Commercial Hangars	407				
Appropriation		1,177,245	1,532,269	355,024	30.2%
Departmental Revenue		821,347	857,791	36,444	4.4%
Fund Balance		355,898	674,478	318,580	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased primarily due to an additional amount set aside in contingencies based on increased fund balance available.

Airports - Chino Airport Incentive Fund	409				
Appropriation		-	250,000	250,000	100.0%
Departmental Revenue		-	-	-	0.0%
Fund Balance		-	250,000	250,000	
Budgeted Staffing		-	-	-	0.0%

This new budget unit was established to provide separate accountability for all costs and revenues related to the goal of attracting and retaining businesses at Chino Airport.

County Library	416				
Total Expenditure Authority		18,832,446	19,708,428	875,982	4.7%
Reimbursements		(356,266)	(344,572)	11,694	(3.3%)
Operating Transfers Out		200,000	200,000	-	0.0%
Appropriation		18,676,180	19,563,856	887,676	
Departmental Revenue		17,755,359	18,561,019	805,660	4.5%
Fund Balance		920,821	1,002,837	82,016	
Budgeted Staffing		251.3	283.0	31.7	12.6%

Budgeted Staffing of 31.7 budgeted positions contains full year funding for existing positions that were added toward the end of 2007-08. These positions (Library Assistant, Library Page and Student Intern) were added to correspond with the opening of larger facilities at the Fontana, Highland and Loma Linda branch libraries. The department's budget also includes partial year funding for additional staffing at the new Chino Hills and Phelan branches that are expected to open midyear 2008-09.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Land Use Services - General Plan Update	463				
Appropriation		39,908	-	(39,908)	(100.0%)
Departmental Revenue		-	-	-	0.0%
Fund Balance		39,908	-	(39,908)	
Budgeted Staffing		-	-	-	0.0%

The current General Plan Update was completed on March 13, 2007. All invoices related to the preparation of the Plan have been processed. Therefore, this budget unit will be closed at the end of 2007-08

PW - Surveyor - Survey Mon. Preservation	469				
Appropriation		513,854	245,547	(268,307)	(52.2%)
Departmental Revenue		91,509	40,000	(51,509)	(56.3%)
Fund Balance		422,345	205,547	(216,798)	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue decreased due to reduced activity related to the conveyance of real property.

PW - Transportation - Road Operations	471				
Appropriation		101,102,388	115,263,311	14,160,923	14.0%
Departmental Revenue		69,576,157	90,316,706	20,740,549	29.8%
Fund Balance		31,526,231	24,946,605	(6,579,626)	
Budgeted Staffing		412.4	415.8	3.4	0.8%

Appropriation and Departmental Revenue significantly increased primarily due to additional Proposition 42 (AB2928) funding available that will be used to finance a number of projects. Budgeted Staffing increased by a net 3.4 budgeted positions which includes the addition of a Bridge Crew to repair/maintain 137 bridges on the National Trails Highway and address recommendations put forth by CalTrans concerning the age and deterioration of these bridges.

PW - Transportation - Etiwanda Interchange	477				
Appropriation		60,395	52,120	(8,275)	(13.7%)
Departmental Revenue		1,000	1,000	-	0.0%
Fund Balance		59,395	51,120	(8,275)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as this project is nearing completion.

PW - Transportation - High Desert Corridor	479				
Appropriation		1,363,247	1,795,418	432,171	31.7%
Departmental Revenue		1,181,119	1,704,435	523,316	44.3%
Fund Balance		182,128	90,983	(91,145)	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue increased based on anticipated manpower needs for this project and additional revenues from the City of Victorville, which is the project's lead agency.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
PW - Transportation - Facilities Development	481				
Appropriation		11,858,260	10,186,665	(1,671,595)	(14.1%)
Departmental Revenue		3,137,604	1,084,323	(2,053,281)	(65.4%)
Fund Balance		8,720,656	9,102,342	381,686	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased primarily due to the completion of two significant road projects in 2007-08. Departmental Revenue decreased as the result of reduced development activity.

PW - Transportation - Measure I Program	483				
Appropriation		24,686,328	25,369,793	683,465	2.8%
Departmental Revenue		9,365,850	9,157,124	(208,726)	(2.2%)
Fund Balance		15,320,478	16,212,669	892,191	
Budgeted Staffing		-	-	-	0.0%

No significant changes to this budget unit.

PW - Transportation - Regional Development Mitigation Plan	486				
Appropriation		8,325,517	2,812,232	(5,513,285)	(66.2%)
Departmental Revenue		8,180,230	1,395,285	(6,784,945)	(82.9%)
Fund Balance		145,287	1,416,947	1,271,660	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue significantly decreased as the result of decreased development activity.

Real Estate Services - Chino Ag Preserve	509				
Appropriation		7,105,752	8,107,967	1,002,215	14.1%
Departmental Revenue		1,160,648	1,333,411	172,763	14.9%
Fund Balance		5,945,104	6,774,556	829,452	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased as a result of increased fund balance and departmental revenue available. Departmental Revenue increased as a result of anticipated adjustments in annual rents, which are based on fixed rates or changes to the Consumer

Regional Parks - County Trail System	517				
Appropriation		6,053,583	6,299,093	245,510	4.1%
Departmental Revenue		6,017,266	6,745,911	728,645	12.1%
Fund Balance		36,317	(446,818)	(483,135)	
Budgeted Staffing		-	-	-	0.0%

Departmental Revenue increased primarily as the result of federal funds for construction of Phase III of the Santa Ana River Trail and finalizing design/environmental on Phase IV.

Regional Parks - Prop 12 Projects	519				
Appropriation		718,100	-	(718,100)	(100.0%)
Departmental Revenue		1,062,544	-	(1,062,544)	(100.0%)
Fund Balance		(344,444)	-	344,444	
Budgeted Staffing		-	-	-	0.0%

The remaining projects financed by Proposition 12 funds were completed in 2007-08.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Regional Parks - Prop 40 Projects	521				
Appropriation		2,781,037	2,320,003	(461,034)	(16.6%)
Departmental Revenue		2,320,368	2,147,034	(173,334)	(7.5%)
Fund Balance		460,669	172,969	(287,700)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased due to completion of the Mojave Narrows front entry gate project in 2007-08

Regional Parks - Glen Helen Pavilion	523				
Appropriation		1,929,877	1,981,877	52,000	2.7%
Departmental Revenue		1,355,000	1,285,000	(70,000)	(5.2%)
Fund Balance		574,877	696,877	122,000	
Budgeted Staffing		-	-	-	0.0%

No significant changes to this budget unit.

Regional Parks - Pavilion Improvements	525				
Appropriation		255,448	344,924	89,476	35.0%
Departmental Revenue		29,024	34,000	4,976	17.1%
Fund Balance		226,424	310,924	84,500	
Budgeted Staffing		-	-	-	0.0%

Appropriation and Departmental Revenue increased due to additional contributions from the County and the Pavilion operators in accordance with a Board-approved agreement.

Regional Parks - Park Maintenance/Dev.	527				
Appropriation		637,418	564,992	(72,426)	(11.4%)
Departmental Revenue		243,100	204,687	(38,413)	(15.8%)
Fund Balance		394,318	360,305	(34,013)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased due to fewer equipment purchases budgeted for 2008-09. Departmental Revenue decreased due to the elimination of operating transfers in from the Proposition 12 budget unit.

Regional Parks - Calico Ghost Town	529				
Appropriation		451,979	581,429	129,450	28.6%
Departmental Revenue		412,200	508,500	96,300	23.4%
Fund Balance		39,779	72,929	33,150	
Budgeted Staffing		1.2	1.2	-	0.0%

Appropriation and Departmental Revenue increased due to the addition of additional special events at the park.

Regional Parks - Off-Highway Vehicle (OHV)	531				
Appropriation		763,731	873,620	109,889	14.4%
Departmental Revenue		321,000	340,000	19,000	5.9%
Fund Balance		442,731	533,620	90,889	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased primarily due to additional fund balance available.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Special Districts - Fish and Game Commission	**543**				
Appropriation		32,408	32,400	(8)	(0.0%)
Departmental Revenue		8,000	9,150	1,150	14.4%
Fund Balance		24,408	23,250	(1,158)	
Budgeted Staffing		-	-	-	0.0%

Departmental Revenue increased due to increased hunting and fishing fine revenues received from the State.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
ADMINISTRATIVE/EXECUTIVE GROUP					
Information Services - Computer Operations	55				
Appropriation		19,939,665	21,130,603	1,190,938	6.0%
Departmental Revenue		21,610,442	21,130,603	(479,839)	(2.2%)
Revenue Over/(Under) Exp		1,670,777	-	(1,670,777)	
Budgeted Staffing		134.1	140.4	6.3	4.7%
Fixed Assets		3,110,606	2,123,149	(987,457)	(31.7%)

Appropriation increased primarily as a result of increased depreciation, COWCAP, computer hardware and software, and staffing costs. Budgeted Staffing increased by 6.3 as a result of the addition of 2.0 Automated Systems Technician positions due to increased workload, 1.0 Administrative Supervisor position to improve organizational structure and oversight, 1.0 Office Assistant II due to scanning needs, the mid-year transfer of 2.0 Automated Systems Analyst II positions from the Board of Supervisors, and the increase of 0.3 in budgeted overtime due to the high vacancy factor. Fixed Assets decreased due to the removal of one-time purchases for Disaster Recovery in 2007-08.

Information Services - Network Services	59				
Appropriation		23,957,594	26,999,631	3,042,037	12.7%
Departmental Revenue		24,518,025	27,934,628	3,416,603	13.9%
Revenue Over/(Under) Exp		560,431	934,997	374,566	
Budgeted Staffing		118.0	120.4	2.4	2.0%
Fixed Assets		2,885,492	4,083,858	1,198,366	41.5%

In 2008-09, this budget unit will incur increased costs shown in Appropriation to maintain current services, as a result of new ongoing circuit costs associated with the redesign of the Wide Area Network (WAN) and disaster recovery projects. Additionally, Appropriation increased as a result of increased internal administrative costs, anticipated increases in purchase of materials, and depreciation. Departmental Revenue increased as a result of Board approved rate increases, anticipated service demand, and projected revenues from the West End Communications Authority (WECA) for radio access and maintenance services. Budgeted Staffing increased by 2.4 due to the addition of 1.0 Network Services Supervisor and 1.0 Special Projects Leader to redistribute workload and increase efficiency, and the midyear addition of 1.0 800 Megahertz Analyst dedicated to WECA, which is offset by 0.6 reduction in budgeted overtime. Fixed Assets increased as a result of new equipment and capital improvement needs including equipment for the WAN redesign, radio system enhancements, two vehicles, a forklift, and other miscellaneous equipment needs.

Information Services - 800 Megahertz - Rebanding Project	63				
Appropriation		25,000	25,000	-	0.0%
Departmental Revenue		25,000	25,000	-	0.0%
Revenue Over/(Under) Exp		-	-	-	
Budgeted Staffing		-	-	-	
Fixed Assets		-	-	-	

No changes to this budget unit.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Purchasing - Printing Services	70				
Appropriation		3,665,519	4,148,499	482,980	13.2%
Departmental Revenue		3,708,849	4,159,689	450,840	12.2%
Revenue Over/(Under) Exp		43,330	11,190	(32,140)	
Budgeted Staffing		18.0	19.0	1.0	5.6%
Fixed Assets		30,000	-	(30,000)	(100.0%)

In 2008-09, this budget unit will incur increased costs in Appropriation to maintain current services such as central computer and inflationary supplies and purchases. Addtionally, Appropriation increased as a result of an increase in salary due to the addition of one new position, requested reclassifications and a mid-year position increase and increase in services and supplies for the ARMC Forms program. Costs are partially offset by the elimination of a managerial position in 2007-08. Departmental Revenue increased as a result of anticipated service requests from this budget unit. Budgeted Staffing increased by 1.0 positon to assist with Printing Services IT efforts. Fixed Assets decreased as a result of a one-time purchase of a vehicle in 2007-08.

Purchasing - Surplus Property and Storage Operations	73				
Appropriation		4,645,121	367,700	(4,277,421)	(92.1%)
Departmental Revenue		4,706,000	372,700	(4,333,300)	(92.1%)
Revenue Over/(Under) Exp		60,879	5,000	(55,879)	
Budgeted Staffing		5.0	3.0	(2.0)	(40.0%)
Fixed Assets		-	6,500	6,500	0.0%

Appropriation decreased due to the transfer of two positions to Purchasing's general fund budget unit and as a result of the shift of office supply procurement to Purchasing's general fund budget unit. Departmental Revenue decreased as a result of the shift of office supply procurement to Purchasing's general fund budget unit. Budgeted stafffing decreased by 2.0 due to the transfer of those positions to the Purchasing's general fund budget unit to increase overall efficiencies. Fixed Assets increased as a result of the purchase of one forklift battery to ensure continued equipment operation.

Purchasing - Mail/Courier Services	76				
Appropriation		7,067,755	7,384,760	317,005	4.5%
Departmental Revenue		7,093,188	7,386,411	293,223	4.1%
Revenue Over/(Under) Exp		25,433	1,651	(23,782)	
Budgeted Staffing		30.0	29.0	(1.0)	(3.3%)
Fixed Assets		46,654	66,179	19,525	41.9%

Budgeted Staffing decreased by 1.0 as a result of a position transferred to Purchasing's general fund budget unit to increase overall efficiencies. Fixed Assets increased as a result of the required purchase of four new postage meters and the last annual lease payment of a mail inserter.

Risk Management - Operations	80				
Appropriation		7,082,321	7,180,783	98,462	1.4%
Departmental Revenue		7,082,321	7,180,783	98,462	1.4%
Revenue Over/(Under) Exp		-	-	-	
Budgeted Staffing		72.0	73.0	1.0	1.4%
Fixed Assets		15,000	5,389	(9,611)	(64.1%)

Budgeted Staffing increased due to the addition of 1.0 Claims Manager position. Fixed Assets decreased as a result of the removal of one-time costs to purchase two servers.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Risk Management - Insurance Programs	83				
Appropriation		70,334,073	64,286,186	(6,047,887)	(8.6%)
Departmental Revenue		106,326,183	84,075,100	(22,251,083)	(20.9%)
Revenue Over/(Under) Exp		35,992,110	19,788,914	(16,203,196)	
Budgeted Staffing		-	-	-	0.0%

Appropriation decreased as a result of a reduction in claims costs for litigation, investigation, property damage, and legal defense services. Departmental Revenue decreased due to attaining 80% confidence levels in the self-insurance funds, as recommended by actuarial analysis, resulting in lower premiums charged to departments.

PUBLIC AND SUPPORT SERVICES GROUP

Fleet Management - Garage	438				
Appropriation		13,808,972	14,225,859	416,887	3.0%
Departmental Revenue		13,588,052	14,483,400	895,348	6.6%
Revenue Over/(Under) Exp		(220,920)	257,541	478,461	
Budgeted Staffing		94.5	96.0	1.5	1.6%
Fixed Assets		97,000	49,000	(48,000)	(49.5%)

Budgeted Staffing increased by 1.5 due to an increase of 1.0 for an Administrative Supervisor I and a 0.5 for a Public Service Employee. Fixed Assets decreased as a result of acquiring some of the equipment for the Garage in the current year.

Fleet Management - Motor Pool	441				
Appropriation		11,273,120	13,169,738	1,896,618	16.8%
Departmental Revenue		12,346,300	14,306,500	1,960,200	15.9%
Revenue Over/(Under) Exp		1,073,180	1,136,762	63,582	
Budgeted Staffing		4.0	4.0	-	0.0%
Fixed Assets		5,000,000	5,475,000	475,000	9.5%

Appropriation increased as a result of increased fuel prices and automotive parts. Departmental Revenue increased as a result of Board-approved Motor Pool rate adjustments.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
HEALTH CARE					
Medical Center Lease Payments	156				
Appropriation		53,419,848	57,425,842	4,005,994	7.5%
Departmental Revenue		53,008,963	56,690,631	3,681,668	6.9%
Revenue Over/(Under) Exp		(410,885)	(735,211)	(324,326)	
Budgeted Staffing		-	-	-	0.0%

Appropriation increased related to lease payments which include final maturity of the 1997 Medical Center equipment bonds, associated fees and increased contingencies due to the county share of the interest rate swap savings realized in 2007-08. Departmental Revenue increased as a result of a transfer of the cash reserves held by the bond trustee to pay for the final maturity of the 1997 Medical Center equipment bonds.

Arrowhead Regional Medical Center (ARMC)	160				
Appropriation		364,151,503	371,327,218	7,175,715	2.0%
Departmental Revenue		361,628,449	368,673,065	7,044,616	1.9%
Revenue Over/(Under) Exp		(2,523,054)	(2,654,153)	(131,099)	
Budgeted Staffing		2,656.0	2,771.3	115.3	4.3%
Fixed Assets		10,892,792	15,255,023	4,362,231	40.0%

In 2008-09, this budget unit will incur increased costs shown in Appropriation to maintain current services, such as negotiated labor agreements for nursing staff, retirement, risk management, central computer and inflationary supplies and purchases. Additionally, Appropriation increased as a result of the addition of 115.3 budgeted positions. Departmental Revenue increased as a result of anticipated increases in commercial insurance payments, Medi-cal Outpatient revenue and health services related fees. Fixed Assets increased as a result of the addition of equipment necessary to implement the new open heart program. Budgeted Staffing increased by 115.3 due primarily to an increase of 32.0 Medical Resident/Intern staff; 30.7 Psychiatric Technicians and Nurses; 21.3 Environmental Services staff, and 17.3 Emergency Room staffing. Additionally, this budget unit experienced an increase of 20.0 as a result of a technical change in the county's budget system. These increases are offset by reductions of 6.0 in other ARMC internal departments.

PUBLIC AND SUPPORT SERVICES GROUP

County Museum - Museum Store	427				
Appropriation		97,207	93,546	(3,661)	(3.8%)
Departmental Revenue		100,000	100,000	-	0.0%
Revenue Over/(Under) Exp		2,793	6,454	3,661	
Budgeted Staffing		2.0	2.0	-	0.0%

No significant changes to this budget unit.

PW - Solid Waste Mgmt (SWMD) - Operations	488				
Appropriation		75,617,539	77,591,716	1,974,177	2.6%
Departmental Revenue		79,877,603	78,299,840	(1,577,763)	(2.0%)
Revenue Over/(Under) Exp		4,260,064	708,124	(3,551,940)	
Budgeted Staffing		99.9	104.5	4.6	4.6%
Fixed Assets		2,196,013	3,937,754	1,741,741	79.3%

Appropriation increased mainly due to the potential cost of legal settlements. Departmental Revenue decreased primarily because of reduced tonnage anticipated at the landfill/disposal sites resulting from less construction activity and increased waste diversion/recycling. Fixed Assets increased due to a number of capital projects and equipment purchases scheduled for 2008-09. Budgeted Staffing increased by 4.6 for the addition of the following new positions: Business Systems Analyst I, Planner III, Engineering Technician IV, Scale Operator, and a part time Staff Analyst II.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
PW - Solid Waste Mgmt - Site Closure	493				
Appropriation		1,300,203	11,534,351	10,234,148	787.1%
Departmental Revenue		15,520,380	11,637,276	(3,883,104)	(25.0%)
Revenue Over/(Under) Exp		14,220,177	102,925	(14,117,252)	
Budgeted Staffing		-	-	-	0.0%
Fixed Assets		7,486,281	6,318,810	(1,167,471)	(15.6%)

Appropriation increased primarily because of an operating transfer out to the SWMD Environmental Fund for mitigation/monitoring of air and groundwater issues at closed sites. Departmental Revenue decreased primarily due to reduced operating transfers in from the SWMD Financial Assurance Fund. Fixed Assets are decreased due to fewer projects planned for 2008-09.

PW - Solid Waste Mgmt - Site Enhancement	495				
Appropriation		10,872,664	8,824,963	(2,047,701)	(18.8%)
Departmental Revenue		12,629,794	6,047,054	(6,582,740)	(52.1%)
Revenue Over/(Under) Exp		1,757,130	(2,777,909)	(4,535,039)	
Budgeted Staffing		-	-	-	0.0%
Fixed Assets		23,603,000	17,151,830	(6,451,170)	(27.3%)

Appropriation decreased due to a reduction in the amount of depreciation expensed. Departmental Revenue is significantly decreased because of the reduced need for operating transfers in from the SWMD Operations Fund. Fixed Assets decreased due to fewer enhancement/expansion projects scheduled for 2008-09.

PW - Solid Waste Mgmt - Environmental Fund	497				
Appropriation		13,261,133	11,971,970	(1,289,163)	(9.7%)
Departmental Revenue		1,630,905	8,523,438	6,892,533	422.6%
Revenue Over/(Under) Exp		(11,630,228)	(3,448,532)	8,181,696	
Budgeted Staffing		-	-	-	0.0%
Fixed Assets		1,600,000	4,900,000	3,300,000	206.3%

Appropriation decreased due to anticipated reductions in services and supplies and depreciation expense. Departmental Revenue increased due to operating transfers in from the SWMD Site Closure and Maintenance Fund. Construction projects are increasing for 2008-09, yet this budget unit will incur a substantial decrease in perchlorate gate fees; consequently, a large influx of funds from the Site Closure and Maintenance budget will be needed for financing purposes.

PW - Solid Waste Mgmt - Environ. Mitigation	499				
Appropriation		3,668,815	3,590,586	(78,229)	(2.1%)
Departmental Revenue		3,756,449	3,126,288	(630,161)	(16.8%)
Revenue Over/(Under) Exp		87,634	(464,298)	(551,932)	
Budgeted Staffing		-	-	-	0.0%
Fixed Assets		-	-	-	0.0%

Departmental Revenue decreased as the result of the prior year budget being based on inflated tonnage projections for Article 19 and Article 20 waste.

	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Regional Parks - Snack Bars	533				
Appropriation		77,609	93,392	15,783	20.3%
Departmental Revenue		82,000	104,000	22,000	26.8%
Revenue Over/(Under) Exp		4,391	10,608	6,217	
Budgeted Staffing		1.3	1.1	(0.2)	(15.4%)

Appropriation and Departmental Revenue increased based upon prior fiscal year estimates of operations at the snack bars. Budgeted Staffing decreased by 0.2 to reflect a technical change that rounded positions numbers in the county's budget system.

Regional Parks - Environ Science Day Camp	535				
Appropriation		253,860	89,012	(164,848)	(64.9%)
Departmental Revenue		205,200	89,012	(116,188)	(56.6%)
Revenue Over/(Under) Exp		(48,660)	-	48,660	
Budgeted Staffing		5.9	3.1	(2.8)	(47.5%)

Appropriation, Departmental Revenue and Budgeted Staffing decreased because the department is no longer operating the Camp Bluff Lake program.

	Budget Book Group	Department Name	Fund Code	Dept Code	Policy Item	Page	Brief Description of Policy Item	Budget Adjustment Requested: Budgeted Staffing	Total Approp	Departmental Revenue	Total Local Cost	Type of Funding Requested: Ongoing Local Cost	One-time Local Cost
1	Admin/Exec	County Administrative Office	AAA	CAO	Grant Matching Fund Program	20	Obtain ongoing funding of local matching funds for grant submissions to enable a viable response time to federal and state competitive opportunites.		100,000		100,000	100,000	-
2	Admin/Exec	Human Resources	AAA	HRD	New Auto-Systems Technician (AST) for Support Svcs.	38	Obtain ongoing general fund financing for the new position of AST who would be responsible for managing the daily help desk calls and emails from departmental staff allowing the Business Systems Analyst time to focus on departmental projects.	1.0	68,000		68,000	68,000	-
3	Admin/Exec	Information Services	AAA	SDD	Annual Digital Imagery	54	Funding for annual digital imagery to provide accurate GIS data. This data is collected by aerial photography taken by flyovers of the county. This information is used to produce various maps including flood zones, fire areas, etc., and will ensure the county can readily respond with accurate information to daily requests, and emergency situations as needed.		75,000		75,000	75,000	-
4	Admin/Exec	Information Services	AAA	SDD	Equipment for multimedia services studio	54	$150,000 one-time funding to purchase multimedia services equipment for the proposed multimedia services studio, and $30,000 in ongoing funding to refresh equipment as needed.		180,000		180,000	30,000	150,000
5	Admin/Exec	Purchasing	AAA	PUR	Additional staffing for CAL-Card, Travel Website, and Printing Services	69	The countywide expansion of the CAL-Card Program and initiaion of the county travel website necessitates an additional clerical support position. The department is requesting and additional Office Assistant II (OA II) to respond to emails and phone calls regarding the CAL-Card guidelines, process applications, schedule training and destroy canceled cards. In addition, the OA II will support the travel website program and the ARMC forms program and database. This position would also coordinate with Printing Services.	1.0	40,962	10,241	30,721	30,721	-
6	Fiscal	Assessor	AAA	ASR	Equipment Refresh	116	Obtain ongoing funding for equipment refresh. The efficient operation of the Assessor's office is dependant on the availability of computer systems. Historically, replacement of these tools has been based on failure or as funds are "found". Since the Assessor is a critical part of the property tax cycle, it is important to be pro-active in the maintenance of equipment on a 3 year replenishment cycle.		200,000	-	200,000	200,000	-
7	Fiscal	Assessor	AAA	ASR	Additional staffing for GIS Map Application	116	Ongoing funding of a Programmer Analyst II position will allow the department to establish new Geographic Information Systems (GIS) applications to improve operational efficiency and create new tools to allow the public the ability to directly access Assessor information such as maps.	1.0	86,380		86,380	86,380	-
8	Fiscal	Assessor	AAA	ASR	Ergonomic Workstations	116	One-time funding to procure ergonomic workstations. The workstations in the San Bernardino district office and the Mapping division consist of 1940's era metal desks and side tables. Modern ergonomic workstations are necessary to mitigate the potential risk to employees. This request was included in CIP 06-166 however, based on the current estimates, the original amount will not cover the replacement of all workstations. This request would supplement the previous amount and allow the Assessor to complete the project.	-	227,500		227,500	-	227,500
9	Fiscal	Assessor	AAA	ASR	Translation Consultant	116	Obtain one-time funding to hire a consultant to translate Assessor forms and web pages. The number of Spanish-speaking property owners has increased in recent years. To assist them in understanding the assessment process, forms, instructional materials and the Assessor website must be translated into Spanish.	-	90,000		90,000		90,000

	Budget Book Group	Department Name	Fund Code	Dept Code	Policy Item	Page	Brief Description of Policy Item	Budgeted Staffing	Total Approp	Departmental Revenue	Total Local Cost	Ongoing Local Cost	One-time Local Cost
10	Health Care	Health Care Administration	AAA	HCC	Medical Reserve Corps	149	This request for ongoing funding is to provide support to the Medical Reserve Corps to assist in defraying the costs of a full-time individual to coordinate recruiting, credentialing, training, and maintaining the MRC database. Funding will also be used for restocking and updating of medical provision needed for emregency conditions.		75,000		75,000	75,000	-
11	Law and Justice	District Attorney	AAA	DAT	Management Enhancement	293	Increase staff by 1 Chief Deputy District Attorney, 3 Supervising Deputy District Attorneys, 2 Supervising Office Assistants and 1 Supervising Office Specialist to maximize the effectiveness of the District Attorney's operations by increasing the effective and efficient use of personnel.	7.0	1,067,382		1,067,382	1,030,107	37,275
12	Law and Justice	District Attorney	AAA	DAT	Witness Relocation and Assistance Program	293	Increase staff by 1 Supervising Deputy District Attorney Investigator and 8 Investigative Technicians thereby continuing to increase the department's effectiveness in the areas of witness assistance, relocation and maximizing Investigators time by increasing support staff and continued improvement of services to victims and witnesses of crime.	9.0	963,088		963,088	768,813	194,275
13	Law and Justice	District Attorney	AAA	DAT	Cold Case Unit	293	Specialized unit devoted full-time to the investigation and prosecution of cold cases increasing staff by 1 Deputy District Attorney, 1 District Attorney Investigator and 1 Office Assitant IV.	3.0	445,154		445,154	392,024	53,130
14	Law and Justice	District Attorney	AAA	DAT	Rancho Office	293	Request is to provide leased space for additional anticipated staff. The Rancho office is out of space and the District Attorney is anticipating needed space if policy items grant staff (approximately 3) and future judgeships the will increase staff by five (5) in 2009-10. The one-time costs associated with this CIP is $85,000 and the ongoing cost is $72,000.		157,000		157,000	72,000	85,000
15	Law and Justice	District Attorney	AAA	DAT	Victorville Office	293	Request is to consolidate the adult and juvenile divisions fo the District Attoryney's office under one roof. These divisions are located in three (3) separate locations. Currently all work spaces are being utilized, however, with the approval of a recent CIP will be able to accomodate growth for the next 36 months. One-time costs for this CIP is $750,000 and ongoing costs are $1,026,000.		1,776,000		1,776,000	1,026,000	750,000
16	Law and Justice	Probation Department	AAA	PRB	Electronic Medical Records System	333	Obtain one-time and ongoing funding for the establishment and implementation of an electronic medical records system for Probation. This system is needed to easily access medical information on a minor in custody from any facility site. This system will also assist the Department in fulfilling the John Doe II Settlement Agreement requirement for the department to have immediate access to its medical records system.		2,080,000		2,080,000	80,000	2,000,000
17	Law and Justice	Public Defender	AAA	PBD	Add 7 Deputy Public Defenders	347	The addition of 7 Deputy Public Defender positions would allow the department to maintain current caseload size based on projected increases in case filings by the District Attorney's Office.	7.0	1,091,106		1,091,106	1,091,106	-
18	Law and Justice	Public Defender	AAA	PBD	Add 2 Public Defender Investigators	347	The addition of two investigators will allow the department to maintain the current level of caseload sizes based on the projected increase in caseload for the department.	2.0	192,465		192,465	192,465	-
19	Law and Justice	Public Defender	AAA	PBD	Add 3 Office Assistant III's	347	The addition of these Office Assistant III's positions will support any new Deputy Public Defenders and Investigators brought into the department in Fiscal Year 2008-09.	3.0	161,713		161,713	161,713	-

	Budget Book Group	Department Name	Fund Code	Dept Code	Policy Item	Page	Brief Description of Policy Item	Budgeted Staffing	Total Approp	Departmental Revenue	Total Local Cost	Ongoing Local Cost	One-time Local Cost
20	Law and Justice	Public Defender	AAA	PBD	Needles Office	347	Request is to provide leased space for the current four (4) staff members currently in the Needles office and for probable growth in caseload due to an increase in tourism in the area. Currently the reception area functions as a file storage area, and the attorney office doubles as a video conference area. One-time costs associated with this CIP is $28,900 and ongoing costs are $37,680.		66,580		66,580	37,680	28,900
21	Law and Justice	Public Defender	AAA	PBD	Barstow Office	347	Request is to provide leased space in the Barstow area for staff needed to accommodate caseload growth. Current conditions require clients to wait in hallways and staff to work in cramped quarters. The Public Defender's office in Barstow is maximized and should staff be added additional space will be required. One-time costs associated with this CIP is $50,600 and ongoing costs are $72,000.		122,600		122,600	72,000	50,600
22	Law and Justice	Sheriff-Coroner	AAA	SHR	Inmate Medications	354	The Sheriff's Department is required by Title 15 of California Code to provide necessary medical care to inmates in custody. Increase in cost and volume has been consistent annually. The Department is currently spending an average of $200,000 monthly ($2.4 million) for inmate pharmaceuticals with an available budget of $1 million for the current year.		1,400,000		1,400,000	1,400,000	-
23	Law and Justice	Sheriff-Coroner	AAA	SHR	Fuel and Maintenance Costs	354	Recent increase in gas prices and subsequent increase in vehicle maintenance costs requires additional funding of $531,250 and $650,000 for aviation fuel costs to sustain current level of patrol operations.		1,181,250		1,181,250	1,181,250	-
24	Law and Justice	Sheriff-Coroner	AAA	SHR	Jail Security Staffing	354	Obtain ongoing and one-time start-up funding for 4 additional Sergeants and 47.0 additional Deputies in order to maintain the current Jail Security staffing level at the West Valley Detention Center, Central Detention Center, and Glen Helen Rehabilitation Center. The department is currently using overtime to staff unbudgeted positions at all three correctional facilities in response to changing security needs over the past ten years. The approval of this request will allow the department to stop using overtime to fund these positions. * 2.0 of the Sergeant positions were previously funded with monies from the State Supplemental Law Enforcement Services Fund, which has now run out.	51.0	7,434,538		7,434,538	7,179,538	255,000
25	Law and Justice	Sheriff-Coroner	AAA	SHR	Dental and X-Ray Services for Inmates	354	Obtain ongoing funding for 1.0 Dentist and 1.0 Radiological Technician. The need for dental and X-Ray services by inmates has increased to the point that current staff cannot keep up with workload demands. Approval of this policy item will solve the current workload issues at the dental clinic and increase the level of services in the Radiological Clinic.	2.0	338,053		338,053	338,053	-
26	Law and Justice	Sheriff-Coroner	AAA	SHR	External Health Care for Inmates	354	Obtain ongoing funding in order to cover the additional cost for inmate healthcare services at external medical facilities. These services include acute inmate care at local hospitals and medical facilities. Based on estimated cost of services not previously billed by a service provider, the department anticipates an increase in cost of $1,373,378 over the current budgeted amount.		1,373,000		1,373,000	1,373,000	-
27	Law and Justice	Sheriff-Coroner	AAA	SHR	Inmate Specialty Care	354	Obtain ongoing funding to cover the increased costs of providing specialty care services to inmates at the Gastroenterology, Oral Surgery, and Orthopedic clinics. If approved, this funding request will provide medical professionals on-site at the West Valley Detention Center, thus increasing the number of inmates treated per month.		111,300		111,300	111,300	-

	Budget Book Group	Department Name	Fund Code	Dept Code	Policy Item	Page	Brief Description of Policy Item	Budgeted Staffing	Total Approp	Departmental Revenue	Total Local Cost	Ongoing Local Cost	One-time Local Cost
28	Law and Justice	Sheriff-Coroner	AAA	SHR	Overtime Budget Offset	355	Obtain ongoing funding to offset department operational overtime costs. By nature of its functions and responsibilities, the department has a need for budgeted operational overtime funding. Operational overtime expenses are incurred due to operational related incidents such as investigations, prisoner transport, court testimony, etc.. The department has begun to ask that overtime be built into each new county position that is funded by the Board of Supervisors (10% per position). In the past, operational overtime was paid with salary savings from vacant positions, which is no longer possible as the department has strived to maintain a full level of staffing. The department will propose budgeting new county positions with an overtime component and work with the CAO in achieving this goal.		3,230,000		3,230,000	3,230,000	-
29	Law and Justice	Sheriff-Coroner	AAA	SHR	Detention Review Officers	355	Obtain ongoing funding for 3 Detention Review Officers, who are necessary to relieve the current workload of the existing staff.	3.0	275,562		275,562	275,562	-
30	Law and Justice	Sheriff-Coroner	AAA	SHR	Jail Bus Replacement	355	Obtain one-time funding for the purchase of one replacement bus for the Transportation Division fleet to replace an older less-reliable model.		510,000		510,000		510,000
31	Law and Justice	Sheriff-Coroner	AAA	SHR	Patrol Boat Replacement	355	Obtain ongoing and one-time funding for the purchase of two replacement patrol boats in 2008-09 and one patrol boat each year to replace older less reliable models.		200,000		200,000	100,000	100,000
32	Public and Support Services	County Museum	AAA	CCM	Exhibit fabrication for the new Hall of Geological Wonders	426	Completion of the Hall of Geological Wonders exhibit fabrication is decisive to improve customer service and visitation through new exhibitions of the county's significant natural heritage. Approval of this request would significantly help to move the Museum closer towards completion of the exhibits for the new Hall and opening for public use.	-	500,000		500,000		500,000
33	Public and Support Services	Land Use Services	AAA	ADV	West Mojave Plan	450	One-time funding to help establish a regional conservation strategy for federal, state, and local governments, as well as private property owners, industries and public lands users to comply with the requirements of the State and Federal Endangered Species Acts (ESAs).		75,000		75,000		75,000
34	Public and Support Services	Land Use Services	AAA	ADV	Santa Ana Wash Plan	450	One-time funding to cover the County's share of the increased Wash Plan costs during 2007-08.		30,000		30,000		30,000
35	Public and Support Services	Land Use Services	AAA	ADV	Cedar Avenue (Bloomington) Specific Plan	450	One-time funding for the preparation of a comprehensive guide for quality land development with a viable program for building and financing the infrastructure necessary to support the Cedar Avenue (Bloomington) area.		300,000		300,000		300,000
36	Public and Support Services	Land Use Services	AAA	ADV	Helendale-Silver Lakes Specific Plan	450	One-time funding for the preparation of a comprehensive guide for quality land development with a viable program for building and financing the infrastructure necessary to support the Helendale-Silver Lakes area.		400,000		400,000		400,000
37	Public and Support Services	Land Use Services	AAA	ADV	Snow Drop Road Area Plan	450	One-time funding for an Area Plan that would provide more specific policy direction and development standards at a level of detail below the Region and Community Plan levels.		175,000		175,000		175,000
38	Public and Support Services	County Fire	SKX	106	Total Funding for the County Office of Emergency Services	*	Currently, the County's General Fund contributes $844,000 for partial funding of this operation (County OES and PIO position). The Fire Department is requesting 100% funding of this program so Fire Department revenues can be used for obtaining other needed programs. Policy Items #2 & #3 can be deleted if this Policy Item is funded; as the additional $319,000 of existing CSA 70 appropriation authority, which covers the remaining portion of the total cost of OES, could be in turn utilized to fund the PIO position and fire dozer program.	-	319,000		319,000	319,000	-

	Budget Book Group	Department Name	Fund Code	Dept Code	Policy Item	Page	Brief Description of Policy Item	Budgeted Staffing	Total Approp	Departmental Revenue	Total Local Cost	Ongoing Local Cost	One-time Local Cost
39	Public and Support Services	County Fire	SKX	106	Telephone Emergency Notification System Continuation	*	The TENS program was funded by the General Fund and has been beneficial in notifying citizens of emergencies, but is due to expire its contract in July 2008. This program consisted of pre-payment of telephone calls and funding of a program GIS coordinator. This request would fund .5 of the program GIS Coordinator and yearly funding for pre-paid telephone calls.	0.5	350,000		350,000	50,000	300,000
40	Public and Support Services	County Fire	SKX	106	County Fire Department Assistant Public Information Officer	*	The County Fire Department is in need of an Assistant PIO to help our currently funded PIO. Our PIO has been trying to manage MAST functions, routine FD press releases, Emergency Incident interviews/press releases, and has no relief while being off duty or on vacation.	1.0	103,000		103,000	103,000	-
41	Public and Support Services	County Fire	SKX	106	Fire Dozer Staffing	*	The Fire Dozer program is supported by the General Fund's Seasonal Staffing request. This program utilizes mechanics and firefighters to operate the dozer when called out but has huge liability by not having dedicated operators to avoid catastrophic accidents. Dedicated operators and the dozer will be placed in the desert region to assist in a County-wide coverage partnership with Cal Fire and the USFS. The funding of 2 permanent dozer operators to provide seven day a week coverage for 10 hours per day will enhance fire suppression, flood, and disaster preparedness abilities within the County.	2.0	320,000		320,000	320,000	-
42	Public and Support Services	County Fire	SKX	106	Emergency Services Officers (ESO) for the Office of Emergency Services	*	The Office of Emergency Services has three ESO positions that are assigned specific programs (i.e.CERT, Disaster Plan update) and oversee a geographical zone/area (includes cities) of the county as a direct link for the Operational Area. The County is divided into five zones and should have one ESO for each area which will help in more contacts and program. Due to current workload, OES will not be able to accomplish all required programs and projects without additional help. In comparison, Riverside County has 7 ESO positions and a grants unit to deal with specialized grant projects. Funding of these positions will help in meeting disaster preparedness goals.	2.0	172,000		172,000	172,000	-
43	Public and Support Services	County Fire	SKX	106	Fuels Treatment Crew	*	The Fuels Treatment Crew (AKA Slash Crew) that has been funded under a USFS grant will be expiring around Sept. 2008. Our desire is to continue this program and apply for a future matching grant, thus fully funding the crew that provides fuel reduction around communities (like the one in Deerlodge Park which helped protect the community from the Grass Valley Fire), in neighborhoods (as used in Big Bear Lake curbside chipping) , burned area rehabilitation, and flood fight activities. Furthermore, this crew could help with recruitment goals in hiring a diverse workgroup.	12.0	1,000,000	500,000.00	500,000	500,000	-
44	Public and Support Services	County Fire	SKX	106	Citizens Emergency Response Team (CERT) – Background Checks	*	The CERT program was established to provide and organized response for community members to assist those within their community during an disaster. This program requires a person to organize, train and do background checks for citizens wanting to participate. This request is for the funding to perform the background checks and one half of an Emergency Services Officer position to do the organizing and training of unincorporated citizen groups	0.5	70,000		70,000	70,000	-
							TOTAL	**108.0**	**29,133,633**	**510,241**	**28,623,392**	**22,311,712**	**6,311,680**

* Listed in Special District's 2008-09 Proposed Budget Book

	Budget Book Group	Department Name	CIP Request	Page	Brief Description of CIP Request	One-Time Request
1	Admin/Exec	Clerk of the Board	Office Remodel	16	The Clerk of Board (COB) is requesting one-time additional general fund financing for an office remodel. The remodel would reconfigure the Clerk's office, provide conference room space, additional filing and equipment areas, and make the lobby and public areas more efficient.	150,000
2	Admin/Exec	County Counsel	Remodel of the Third Floor County Counsel Offices	34	The County Counsel offices on the fourth floor were recently remodeled. The fourth floor remodel upgraded cubicles and provided ergonomically correct workstations to staff. Additionally, safety concerns over outdated electrical were also addressed. This new request is for one-time funds to complete a remodel of the County Counsel offices located on the third floor as the same issues regarding cubicle upgrades and electrical concerns apply to the third floor.	680,000
3	Admin/Exec	Human Resources	Remodel of the Employment Testing Center	38	The test center remodel will consist of replacement/repair of ceiling tiles and carpet, new paint, and improved lighting. This is one of the first impressions potential employees have of the County.	20,000
4	Admin/Exec	Information Services	Multimedia Services Studio at Government Center	54	Design and construct a multimedia services studio at the County Government Center to support the Board's efforts to make information readily available to citizens. Implementing this project will facilitate the various requests for public service announcements, training videos, etc., from the Board and county departments. This will provide timely production of quality and professional multimedia products and services and reduce the time and costs associated with traveling to an outside studio. $265,000 for remodel; $180,000 for equipment to be paid from ISD's budget, and appropriation transferred from services and supplies to fixed assets if funding is approved.	265,000
5	Fiscal	Auditor/Controller-Recorder	Outdoor Marriage Facility	124	During 2006-07, there were 12,314 marriage licenses issued and 4,265 marriage ceremonies performed by Recorder staff. Currently there are no outdoor facilities to accommodate couples and their families, and during busy days, there are not enough facilities to meet the demand. An outdoor facility will provide an attractive location for ceremonies and help alleviate the foot traffic during high volume times. **This CIP will be funded through the Recorder's Systems Development special revenue fund and may be a one time funding request. ($100,000)**	-
6	Fiscal	Auditor/Controller-Recorder	Remodel Recorder Customer Service Area, 1st/2nd Floor Restrooms	124	Recorder business operations have changed as technology has changed. Because of the ability to record electronically, the space that was originally designated for businesses for recording is no longer used for that purpose. The Auditor/Controller-Recorder would like to convert the area to its best use to add more customer service windows. Adding more customer service windows will enable staff to serve more customers and reduce wait times. **The CIP is a one-time funding request and may be funded through the Recorder's Systems Development special revenue fund. Also, the restrooms are heavily used by the public, and in need of rehabilitation. ($940,000)**	-

	Budget Book Group	Department Name	CIP Request	Page	Brief Description of CIP Request	One-Time Request
7	Law and Justice	Probation Department	High Desert Juvenile Detention and Assessment Center (HDJDAC) Modular Unit	333	Request is to provide space for Reintegration and Clinical staff at the HDJDAC. As a result of the John Doe II Settlement Agreement, the Probation Department moved these particular staff on site at the JDACs in order to ensure services are provided. Although a modular unit was built at the West Valley JDAC for these positions, the Department had to manipulate existing space at HDJDAC to temporarily accommodate these positions. A new Modular Unit is necessary in order to provide space for these staff to conduct essential and confidential therapy for minors.	460,000
8	Law and Justice	Probation Department	Training Center	333	Request is to provide the Probation Department with a newly constructed centralized training facility. Currently, training is offered at multiple, disparate, locations. The disparate locations cause a fragmented operation that is difficult to manage. In addition, the department will be losing valuable training space upon the anticipated construction of the Central Valley Juvenile Detention and Assessment Center Rebuild project. Construction of a centralized Training facility will help to address these issues.	4,200,000
9	Public and Support Services	County Library	Yucaipa Library - HVAC and roof replacement	421	This request is for replacement of the Yucaipa Branch Library's roof and Heating/Air Conditioning (HVAC) unit. The Architecture and Engineering Department (A&E) has determined that the existing HVAC unit can no longer be adequately repaired and that the entire roof requires replacement. A&E estimates that both projects will cost approximately $700,000 to complete. The Library expects that it can contribute $400,000 towards the projects, but does not anticipate having the remaining funds available.	300,000
10	Public and Support Services	County Museum	Additional refurbishment of County Museum's existing public exhibit spaces.	426	As the new Hall of Geological Wonders opens to the public in 2008-2009, it is critical that the Museum's remaining thirty-year old public exhibit spaces are redesigned to maintain superior customer service. The Board approved funding of $500,000 in 2007-08 to initiate Museum wide refurbishments at all public exhibit spaces, including new design for the Hall of History. This additional request for $750,000 will complete the Hall of History exhibit fabrication and begin redesign of the Museum Bird Hall.	750,000
11	Public and Support Services	County Museum	Expansion of the culinary area at the Museum	426	With the planned opening of the Hall of Geological Wonders and new exhibit refurbishments, there is a need to expand food service at the Museum. The purposed expansion consists of using the existing museum kitchen facility adjoining the patio to expand the food service. The kitchen would be refurbished, as it currently does not meet public health standards. Providing better food service is a component of enhancing the visitor experience.	350,000

	Budget Book Group	Department Name	CIP Request	Page	Brief Description of CIP Request	One-Time Request
12	Public and Support Services	County Museum	Additional parking lot at the Museum campus	426	As the new Hall of Geological Wonders nears completion, it is essential to provide enough vehicle and school bus parking for patrons visiting the new exhibitions, events, and programs at the Museum. Approval of this request would enhance the visitor service experience. Furthermore, it would provide a higher degree of safety and security for school groups, tours, and all customers.	350,000
13	Public and Support Services	Public Works	Remodel restrooms	476	Request is to remodel three sets of restrooms at the S. Wesley Break Center. These restrooms have not been upgraded since the building was occupied by the Department of Public Works in the 1960's.	360,000
14	Public and Support Services	County Fire	Fire Station Construction – Angelus Oaks	*	In the 2006-07 Budget, the Board of Supervisors appropriated $500,000 for an addition to the Angelus Oaks Fire Station to house a new brush patrol that has been purchased. After review with the architect, the department found that the addition would meet the immediate needs but would be short lived and the better use of the $500,000 would used to help construct a new facility. The department feels that this fire station is critical to provide fire and rescue services on Hwy 38 and needs fulltime staffing in the near future and a fire station built to accommodate the fulltime crew would be needed soon after that. Fulfilling this request will help in obtaining the department service levels and goals that the board adopted as a guideline and as identified in this 06/07 Business Plan, Goal #3. Note: This CIP Request is listed as item # 5 in the County Fire 2008-09 Business Plan (Request for General Fund Financing section).	3,000,000
					TOTAL	**10,885,000**

* Listed in Special District's 2008-09 Proposed Budget Book



	Budget Book Group	Department Name	Fund Code	Dept Code	BPI Request	Page	Brief Description of BPI Request	One-Time Request
1	Fiscal Group	Assessor	AAA	ASR	Future disasters emergency equipment	116	Obtain one-time funding to procure emergency equipment for future disasters. During the Green Valley and Slide fires of 2007, needs were identified for the following devices to provide data accurately and expeditiously: 10 emergency radios, 3 satellite phones, 18 Nomex fire suits, GPS devices, wireless cards, laser printer.	125,000
2	Law and Justice	Public Defender	AAA	PBD	Public Defender Case Management System	347	The Public Defender is requesting the development of a comprehensive case management system that will enable attorneys to access files from the office or the courtroom. The case management system will save staff time (i.e. clerical and other support) and enable multi-departmental coordination to enhance motion writing, case organization and staff efficiency.	427,000
3	Law and Justice	Sheriff's Department	AAA	SHR	Records Data Conversion Project	355	The Records Data Conversion Project will consist of preparing, scanning and indexing approximately 16.12 million images, converting paper records to computer accessible records. Funding of this item will significantly reduce the amount of time needed to retrieve records from an average of 30 minutes per file to an average of two minutes.	761,000
4	Public and Support Services	County Library	SAP	CLB	Radio Frequency Identification (RFID) Technology	421	This request is to continue with the conversion to RFID technology at existing library facilities. The $200,000 being requested will be used to convert to this technology at the Rialto, Yucaipa and Yucca Valley branch libraries. This conversion will allow the Department to reduce personnel costs by providing patrons with the ability to obtain or return materials without the need of staff intervention.	200,000
5	Public and Support Services	Facilities Management	AAA	FMD	Program to use rugged hand held PDAs to record work	433	One-time funding to help the Facilities Department decrease the amount of time for cost data to reach customers and improve staff efficiency. The use of PDAs will help decrease the Work Request backlog by reducing paperwork, and will reduce data entry in both time and cost.	135,000
6	Public and Support Services	Facilities Management	AAA	UTL	Accountability for utility usage	436	One-time funding for the use of a consultant to assess utility usage in multi-occupant buildings. The data from this assessment will provide essential background information for future policy items and programs designed to maximize efficient use of resources.	75,000
7	Public and Support Services	Facilities Management	AAA	UTL	Assessment	436	One-time funding to conduct a study to assess the use of alternative energy sources.	50,000
8	Public and Support Services	Land Use Services	AAA	LUS	Project Dox	447	One-time funding for the purchase and implementation of a third-party, web based enhancement which enables a county-wide, end-to-end electronic process for development and construction plan review.	440,000
9	Public and Support Services	Regional Parks	AAA	CCP	Infrastructure improvements to the Department's data systems	516	The Information Services Department recommends the purchase of a file server for the Regional Parks Department and the installation of T1 lines at Moabi, Calico Ghost Town and Cucamonga-Guasti regional parks. The file server is a necessary improvement as the Department's growth of data storage needs has become more significant. The T1 lines are critical to the data connectivity and are necessary to effectively finish implementing Regional Parks' new reservation system.	55,000
							TOTAL	**2,143,000**

SUMMARY OF VACANT POSITION RECLASSIFICATION REQUESTS INCLUDED IN THE 2008-09 PROPOSED BUDGET

These actions are subject to Classification review. Human Resources has conducted initial or complete studies on all of theses actions and generally concurs with the requests. After final review, Human Resources may recommend minor changes without returning to the Board for approval. Such changes are limited to classifications at the same or lower salary as the Requested Classification.

			CURRENT				REQUESTED				DIFFERENCE
Dept	Position Number	Filled Y/N	Classification	Representation Unit	Pay Grade	Pay Range	Classification	Representation Unit	Pay Grade	Pay Range	In Pay Range
GENERAL FUND											
Auditor/Controller-Recorder											
	00009791	N	**Accountant I**	Administrative Services	50	$44,907 - $57,304	**Accountant II**	Administrative Services	56	$52,021 - $66,373	$7,114 - $9,069
			The Auditor/Controller-Recorder has requested that Human Resources conduct a classification study because the duties of the position have increased in complexity. The position is expected to produce fiscal impact reports for new redevelopment agencies (RDAs), ensure correct reporting from the Property Tax automated system, analyze and perform complex calculations, provide information and recommendations to management regarding policy changes, and participate in the development of the division property tax manual. This position will be expected to gain a thorough knowledge of State law as it applies to Preoperty Tax. Also, there is a critical need to cross-train and rotate job duies with the other Accountant II positions. The reclassification will result in additional costs close to $8,000 that has been included in the department's 2008-09 general fund budget.								
Land Use Services - Advanced Planning											
	00074857	N	**Geographic Info Sys Tech II**	Technical and Inspection	46	$40,747 - $52,021	**Land Use Technician II**	Technical and Inspection	46	$40,747 - $52,021	$0 - $0
			With the adoption of the General Plan Update in March 2007, the demand for a Geographic Information System (GIS) Technician II has lessened. Land Use Services Department is requesting to convert this position to a Land Use Technician II to perform normal land use technician duties and also to do limited GIS technician work that pertains to ongoing General Plan Amendments and other map changes.								
Architecture and Engineering											
	00076364	N	**Engineering Technician I**	Technical and Inspection	34	$30,326 - $38,792	**Office Assistant III**	Clerical	31	$28,267 - $36,046	($2,059) - ($2,746)
			The current classification is no longer appropriate due to many changes in duties. The Department is requesting the reclassification of an Engineering Technician to an Office Assistant III to ensure project files are maintained accurately and timely.								
Department of Child Support Services											
	00074995	N	**Staff Analyst I**	Administrative Services	50	$44,907 - $57,304	**Staff Analyst II**	Administrative Services	56	$52,021 - $66,373	$7,114 - $9,069
			The department is requesting reclassification of a Staff Analyst I to a Staff Analyst II to better align the classification with the duties and responsibilities and duties of the position. These duties include a higher level of fiscal functions.								
Economic Development											
	00005139	N	**Secretary I**	Clerical	35	$31,158 - $39,728	**Executive Secretary II**	Exempt	45	$39,728 - $50,752	$8,570 - $11,024
			The department is requesting reclassification of a vacant Secretary I to a Executive Secretary II to better align the classification with the duties and responsibilities of the position. These duties include a higher level of fiscal functions and this position reports to the Economic Development Director.								
	00017675	N	**Education Specialist**	Administrative Services	45	$39,728 - $50,752	**ECD Specialist I**	Administrative Services	59	$55,931 - $71,448	$16,203 - $20,696
			The department is requesting reclassification of a vacant Education Specialist to a ECD Specialist I to better align the classification with the duties and responsibilities of the position. These duties include a higher level of fiscal functions.								
	00017252	N	**Automated Systems Analyst I**	Administrative Services	53	$48,360 - $61,672	**Business Systems Analyst I**	Administrative Services	57	$53,269 - $68,016	$4,909 - $6,344
			The department is requesting reclassification of a vacant Automated Systems Analyst I to a Business Systems Analyst I to better align the classification with the duties and responsibilities of the position. These duties include analysis of the Economic Development Agency's business application systems .								
Probation											
	00005114	N	**Office Assistant IV**	Clerical	33	$29,661 - $37,856	**Supervising Office Specialist**	Supervisory	43	$37,856 - $48,360	$8,195 - $10,504
			The department is requesting the reclassificatin of a vacant Office Assistant IV to a Supervising Office Specialist in order to oversee and standardize office procedures and policies throughout the department. This position will provide overall supervision of all clerical staff.								
Sheriff-Coroner											
	00009626	N	**Deputy Sheriff**	Safety	16	$50,794 - $75,546	**Sheriff's Detective/Corporal**	Safety	19	$61,402 - $83,325	$10,608 - $7,779
			The department is requesting the reclassification of a Deputy Sheriff position to a Sheriff's Detective/Corporal to allow for the supervision of the Sheriff's Evidence Division.								

SUMMARY OF VACANT POSITION RECLASSIFICATION REQUESTS INCLUDED IN THE 2008-09 PROPOSED BUDGET

These actions are subject to Classification review. Human Resources has conducted initial or complete studies on all of theses actions and generally concurs with the requests. After final review, Human Resources may recommend minor changes without returning to the Board for approval. Such changes are limited to classifications at the same or lower salary as the Requested Classification.

			CURRENT				REQUESTED				DIFFERENCE	
Dept	Position Number	Filled Y/N	Classification	Representation Unit	Pay Grade	Pay Range	Classification	Representation Unit	Pay Grade	Pay Range	In Pay Range	
OTHER FUNDS												
Information Services - Computer Operations												
	00010020	N	**Computer Operator III**	Technical and Inspection	43	$37,856 - $48,360	**Systems Support Supervisor**	Supervisory	71	$75,026 - $95,992	$37,170 -	$47,632
	00008032	N	**Computer Operator III**	Technical and Inspection	43	$37,856 - $48,360	**Systems Support Supervisor**	Supervisory	71	$75,026 - $95,992	$37,170 -	$47,632
			The department is recommending, the reclassification of these two vacant positions due to recent changes in technology, which have reduced the need for the job functions performed by Computer Operator IIIs. Reclassifying these positions to System Support Supervisors will enable the department to reorganize and align job duties and responsibilities in accordance with the recommendations of Human Resources.									
	00071894	N	**Systems Support Analyst III**	Administrative Services	67	$68,016 - $86,944	**NEW CLASS - IS Administrator**	Administrative Services	71	$75,026 - $95,992	$7,010 -	$9,048
			On January 31, 2008, Human Resources conducted a study to restructure the Computer Operations, Systems Support and Inner-network Section of ISD. They recommended the establishment of the IS Administrator classification and the reclassification of these positions as they have the highest level of security clearance and administrative responsibility for a critical information system, such as the exchange server, active directory, or oracle database.									
Purchasing - Central Mail												
	00005022	N	**Mail Services Supervisor II**	Supervisory	40	$35,152 - $44,907	**NEW CLASS - Mail Services Manager**	Management	50	$44,907 - $57,304	$9,755 -	$12,397
			The department is requesting the reclassification of a vacant Mail Services Supervisor II position to a new classification, Mail Services Manager, to align with the evolving duties and responsibilities and to align with other management positions within the County.									
Workforce Development												
	00011480	N	**Workforce Development Regional Manager**	Management	65	$64,792 - $82,784	**Deputy Director Workforce Development**	Exempt	74	$80,704 - $103,334	$15,912 -	$20,550
			The department is requesting reclassification of a vacant Workforce Development Regional Manager to a Deputy Director Workforce Development to better align the classification with the duties and responsibilities of the position. This position will now be responsible for additional special program projects the department implemented to increase its revenue sources and reduce dependence on WIA funding, as well as oversight of state-mandated program integration.									

SUMMARY OF FILLED POSITION RECLASSIFICATION REQUESTS INCLUDED IN THE 2008-09 PROPOSED BUDGET

These actions are subject to Classification review. Human Resources has conducted initial or complete studies on all of theses actions and generally concurs with the requests. After final review, Human Resources may recommend minor changes without returning to the Board for approval. Such changes are limited to classifications at the same or lower salary as the Requested Classification.

			CURRENT				REQUESTED				DIFFERENCE
Dept	Position Number	Filled Y/N	Classification	Representation Unit	Pay Grade	Pay Range	Classification	Representation Unit	Pay Grade	Pay Range	In Pay Range
GENERAL FUND											
Auditor/Controller-Recorder											
	00005385	Y	**Internal Auditor II**	Administrative Services	56	$52,021 - $66,373	**Internal Auditor III**	Supervisory	60	$57,304 - $73,278	$5,283 - $6,905
	00005386	Y	**Internal Auditor II**	Administrative Services	56	$52,021 - $66,373	**Internal Auditor III**	Supervisory	60	$57,304 - $73,278	$5,283 - $6,905
	00005387	Y	**Internal Auditor II**	Administrative Services	56	$52,021 - $66,373	**Internal Auditor III**	Supervisory	60	$57,304 - $73,278	$5,283 - $6,905
	00005388	Y	**Internal Auditor II**	Administrative Services	56	$52,021 - $66,373	**Internal Auditor III**	Supervisory	60	$57,304 - $73,278	$5,283 - $6,905
	00005389	Y	**Internal Auditor II**	Administrative Services	56	$52,021 - $66,373	**Internal Auditor III**	Supervisory	60	$57,304 - $73,278	$5,283 - $6,905
	00005390	Y	**Internal Auditor II**	Administrative Services	56	$52,021 - $66,373	**Internal Auditor III**	Supervisory	60	$57,304 - $73,278	$5,283 - $6,905
	00005391	Y	**Internal Auditor II**	Administrative Services	56	$52,021 - $66,373	**Internal Auditor III**	Supervisory	60	$57,304 - $73,278	$5,283 - $6,905
	00012084	Y	**Internal Auditor II**	Administrative Services	56	$52,021 - $66,373	**Internal Auditor III**	Supervisory	60	$57,304 - $73,278	$5,283 - $6,905
	00012085	Y	**Internal Auditor II**	Administrative Services	56	$52,021 - $66,373	**Internal Auditor III**	Supervisory	60	$57,304 - $73,278	$5,283 - $6,905
	00075393	Y	**Internal Auditor II**	Administrative Services	56	$52,021 - $66,373	**Internal Auditor III**	Supervisory	60	$57,304 - $73,278	$5,283 - $6,905
	00075725	Y	**Internal Auditor II**	Administrative Services	56	$52,021 - $66,373	**Internal Auditor III**	Supervisory	60	$57,304 - $73,278	$5,283 - $6,905
			The Auditor/Controller-Recorder has requested that Human Resources conduct a classification study to reorganize the classification structure of the Internal Auditor, Accounting, and Systems Accountant series to improve the career patterns, as well as the department's ability to recruit, fill, and retain valuable talent. One of the significant concerns of the department is the ability to attract and promote from the Accountant series within the in-house talent into the Auditor series becuse of the same pay but unique requirements to be an Auditor. In addition, it poses a problem of being able to cross train and move across disciplines (i.e., functions). As a result, some employees leave the department in order to obtain qualifying experience to compete for higher level classifications, which is an inefficient manner to develop and provide for succession planning and a loss of valuable experience. There will be additional costs close to $3,000 because there is one incumbent at Step 1 who will move to Step 1 of the new range. The additional cost has been included in the department's 2008-09 general fund budget. The other incumbents will remain at their current level of pay. The range increase allows incumbents to work longer before reaching the top of the								
	00010270	Y	**Internal Auditor I**	Administrative Services	50	$44,907 - $57,304	**Internal Auditor II**	Administrative Services	56	$52,021 - $66,373	$7,114 - $9,069
			The Auditor/Controller-Recorder has requested that Human Resources conduct a classification study to reorganize the classification structure of the Internal Auditor, Accounting, and Systems Accountant series to improve the career patterns, as well as the department's ability to recruit, fill, and retain valuable talent. One of the significant concerns of the department is the ability to attract and promote from the Accountant series within the in-house talent into the Auditor series because of the same pay but unique requirements to be an Auditor. In addition, it poses a problem of being able to cross train and move across disciplines (i.e., functions). As a result, some employees leave the department in order to obtain qualifying experience to compete for the higher level classifications, which is an inefficient manner to develop and provide for succession planning and a loss of valuable experience. There will not be any additional costs, because although the range is increasing, incumbents will remain their current level of pay. The range increase allows incumbents to work longer before reaching the top of the pay scale.								
	00004299	Y	**Supervising Accountant III**	Supervisory	64	$63,211 - $80,704	**NEW CLASS - Supervising Internal Auditor III**	Supervisory	66	$66,373 - $84,843	$3,162 - $4,139
	00077858	Y	**Supervising Accountant III**	Supervisory	64	$63,211 - $80,704	**NEW CLASS - Supervising Internal Auditor III**	Supervisory	66	$66,373 - $84,843	$3,162 - $4,139
	00082642	Y	**Supervising Accountant III**	Supervisory	64	$63,211 - $80,704	**NEW CLASS - Supervising Internal Auditor III**	Supervisory	66	$66,373 - $84,843	$3,162 - $4,139
			The Auditor/Controller-Recorder has requested that Human Resources conduct a classification study to reorganize the classification structure of the Internal Auditor, Accounting, and Systems Accountant series to improve the career patterns, as well as the department's ability to recruit, fill, and retain valuable talent. One of the significant concerns of the department is the ability to attract and promote from the Accountant series within the in-house talent into the Auditor series because of the same pay but unique requirements to be an Auditor. In addition, it poses a problem of being able to cross train and move across disciplines (i.e., functions). As a result, some employees leave the department in order to obtain qualifying experience to compete for the higher level classifications, which is an inefficient manner to develop and provide for succession planning and a loss of valuable experience. There will not be any additional costs, because although the range is increasing, incumbents will remain their current level of pay. The range increase allows incumbents to work longer before reaching the top of the pay scale.								
Architecture and Engineering											
	0004044	Y	**Secretary I**	Clerical	35	$31,158 - $39,728	**Office Specialist**	Clerical	35	$31,158 - $39,728	$0 - $0
			The current classification is no longer appropriate due to many changes in duties. The Department is requesting the reclassification of a Secretary I to an Office Specialist to better align the classification with the actual duties of the position, which includes document retrieval, filing, and management of the new Document Management System.								

SUMMARY OF FILLED POSITION RECLASSIFICATION REQUESTS INCLUDED IN THE 2008-09 PROPOSED BUDGET

These actions are subject to Classification review. Human Resources has conducted initial or complete studies on all of theses actions and generally concurs with the requests. After final review, Human Resources may recommend minor changes without returning to the Board for approval. Such changes are limited to classifications at the same or lower salary as the Requested Classification.

			CURRENT				REQUESTED				DIFFERENCE
Dept	Position Number	Filled Y/N	Classification	Representation Unit	Pay Grade	Pay Range	Classification	Representation Unit	Pay Grade	Pay Range	In Pay Range
Airports											
	00016587	Y	**Fiscal Assistant**	Clerical	31	$28,267 - $36,046	**Fiscal Specialist**	Clerical	35	$31,158 - $39,728	$2,891 - $3,682
			The current classification is no longer appropriate due to many changes in duties. Previously, the position only encompassed payable duties. Specifically processing payment vouchers, filing, typing and customer service related activities. Since then, a new payment process was put into place that reduced the amount of time it took to process payments. Consequently, the fiscal assistant's duties changed due to more time available to work on other areas. Additional duties include but are not limited to receivables, posting payments, issuing delinquency notices, processing credit cards packages, distributing deposits, auditing project folders, and reconciling bank statements/petty cash funds. These duties require more complex reasoning and a higher level of independence. It was determined by the department that these duties are more consistent with a fiscal specialist position rather than a fiscal assistant.								
	00007030	Y	**Secretary I**	Clerical	35	$31,158 - $39,728	**Secretary II**	Clerical	38	$33,530 - $42,765	$2,372 - $3,037
			The current classification for this position is no longer appropriate due to the incumbent absorbing more responsibilities during her 10 year tenure. This secretary's duties have increased and become more complex with minimal supervision. Therefore the reclass to a Secretary II classification is warranted.								
Regional Parks											
	00077966	Y	**General Services Worker II**	Craft, Labor and Trade	12	$17,763 - $22,672	**Office Assistant II**	Clerical	27	$25,646 - $32,718	$7,883 - $10,046
			Currently, this General Service Worker II is providing clerical support by taking all reservations and processing payments for reservations. The GSW II also backs up an fiscal assistant by preparing revenue reports and providing clerical support on the fiscal assistant's off days. The GSW II is performing Office Assistant II duties and is therefore being recommended for reclassification.								
	00073416	Y	**Office Assistant III**	Clerical	31	$28,267 - $36,046	**NEW CLASS - Regional Parks Recreation Coordinator**	Administrative Services	39	$34,341 - $43,846	$6,074 - $7,800
			This Office Assistant III is overseeing the daily administration of the Science Day Camp. She supervises the Naturalists, promotes the program, oversees the budget and schedules the school visits. She is also working with the Youth Services Coordinator to develop new programs and enhance existing programs. These duties/responsibilities are more consistent with the new classification of Parks Recreation Coordinator.								
District Attorney											
	00015457	Y	**Investigative Technician II**	Technical and Inspection	37	$32,718 - $41,787	**Investigative Technician III**	Technical and Inspection	42	$36,941 - $47,154	$4,223 - $5,367
			The District Attorney is requesting the reclassification of an Investigative Technician II to an Investigative Technician III to align the position with additional responsibilites that include, but not limited to, record keeping, management of over $2.0 million in assets and securities and security of up to 14 facilities.								
	00012679	Y	**Executive Assistant to the DA**	Exempt	57	$53,269 - $68,016	**NEW CLASS - DA Program Media Relations Officer**	Exempt	67	$68,016 - $86,944	$14,747 - $18,928
			The District Attorney is requesting the reclassification of an Executive Assistant to the DA to DA Program Media Relations Officer to align the position not only in classification name but additional responsibilities such as media releases and relations, coordinate the District Attorney's Office special events, and handles issues that are controversial and/or that are of a sensitive nature.								
Economic Development											
	00014475	Y	**ECD Specialist II**	Administrative Services	61	$58,698 - $75,026	**NEW CLASS - Econ Dev Communications Officer**	Administrative Services	61	$58,698 - $75,026	$0 - $0
			The department is requesting reclassification of a filled ECD Specialist II to a Econ Development Communications Officer to better align the classification with the duties and responsibilities of the position. These duties include a higher level of fiscal functions.								
Public Guardian											
	00078201	Y	**Staff Analyst II**	Administrative Services	56	$52,021 - $66,373	**Administrative Supervisor I**	Supervisory	60	$57,304 - $73,278	$5,283 - $6,905
			The department is requesting reclassification of a Staff Analyst II to an Administrative Supervisor I to better align the classification with the actual duties and responsibilities of the position. These duties include preparation of the Public Guardian budget, supervision of fiscal functions, and additional employees to supervise.								

SUMMARY OF FILLED POSITION RECLASSIFICATION REQUESTS INCLUDED IN THE 2008-09 PROPOSED BUDGET

These actions are subject to Classification review. Human Resources has conducted initial or complete studies on all of theses actions and generally concurs with the requests. After final review, Human Resources may recommend minor changes without returning to the Board for approval. Such changes are limited to classifications at the same or lower salary as the Requested Classification.

			CURRENT				REQUESTED				DIFFERENCE
Dept	Position Number	Filled Y/N	Classification	Representation Unit	Pay Grade	Pay Range	Classification	Representation Unit	Pay Grade	Pay Range	In Pay Range
Public Health											
	00014911	Y	**Health Services Assistant II**	Technical and Inspection	28	$26,270 - $33,530	**Supervising Health Services Assistant**	Supervisory	32	$28,954 - $36,941	$2,684 - $3,411
	00014912	Y	**Health Services Assistant II**	Technical and Inspection	28	$26,270 - $33,530	**Supervising Health Services Assistant**	Supervisory	32	$28,954 - $36,941	$2,684 - $3,411
	00078548	Y	**Health Services Assistant II**	Technical and Inspection	28	$26,270 - $33,530	**Supervising Health Services Assistant**	Supervisory	32	$28,954 - $36,941	$2,684 - $3,411
	00082419	Y	**Health Services Assistant II**	Technical and Inspection	28	$26,270 - $33,530	**Supervising Health Services Assistant**	Supervisory	32	$28,954 - $36,941	$2,684 - $3,411
	00082420	Y	**Health Services Assistant II**	Technical and Inspection	28	$26,270 - $33,530	**Supervising Health Services Assistant**	Supervisory	32	$28,954 - $36,941	$2,684 - $3,411
	The department is requesting the reclassification of five filled Health Services Assistant positions to better align with the proposed re-organization of the Women's, Infant and Children's Program. These positions are being requested for reclass in order to align them with the greater supervisory functions that are necessary to conduct all activities and perform the necessary oversight of the daily operations of WIC sites at five different locations.										
Probation											
	00075652	Y	**Personnel Technician**	Technical and Inspection	41	$36,046 - $46,030	**Administrative Supervisor I**	Supervisory	60	$57,304 - $73,278	$21,258 - $27,248
	The department is requesting the reclassification of a Personnel Technician to an Administrative Supervisor I to reflect the added responsibility for personnel information in the budget preparation process as well as to reflect the added responsibility due to the combining of the department's payroll and personnel sections into one to provide one point of service for these disciplines within one section.										
	00009246	Y	**Office Assistant III**	Clerical	31	$28,267 - $36,046	**Payroll Specialist**	Clerical	33	$29,661 - $37,856	$1,394 - $1,810
	00016231	Y	**Office Assistant III**	Clerical	31	$28,267 - $36,046	**Payroll Specialist**	Clerical	33	$29,661 - $37,856	$1,394 - $1,810
	The department is requesting the reclassification of two (2.0) filled Office Assistant III positions to Payroll Specialist positions to allow for complete coverage of payroll functions at all locations within the department.										
Purchasing											
	00010644	Y	**Office Assistant II**	Clerical	27	$25,646 - $32,718	**Office Assistant III**	Clerical	31	$28,267 - $36,046	$2,621 - $3,328
	The department is requesting the reclassification of an Office Assistant II to an Office Assistant III to reflect the additional duties and responsibilities that will be gained in support of the Purchasing Department over an internal service fund.										
Sheriff-Coroner											
	00008741	Y	**Office Assistant II**	Clerical	27	$25,646 - $32,718	**Office Specialist**	Clerical	35	$31,158 - $39,728	$5,512 - $7,010
	The department is requesting the reclassification of an Office Assistant II position to an Office Specialist position to accommodate workload changes in the Specialized Enforcement Division.										
Office of Aging and Adult Services											
	00072419	Y	**Staff Analyst II**	Administrative Services	56	$52,021 - $66,373	**Administrative Supervisor I**	Supervisory	60	$57,304 - $73,278	$5,283 - $6,905
	The department is requesting reclassification of a Staff Analyst II to an Administrative Supervisor I in order to better align the classification with the actual duties and responsibilities of the position. Duties include responsibility of the department's Aging Program Area Plan.										
	00076742	Y	**Nutritionist**	Professional	50	$44,907 - $57,304	**Staff Analyst II**	Administrative Services	56	$52,021 - $66,373	$7,114 - $9,069
	The department is requesting reclassification of a Nutritionist to a Staff Analyst II in order to better align the classification with the actual duties and responsibilities of the position. Duties include program analysis and research of the Older Americans Act programs.										
	00003545	Y	**Staff Analyst I**	Administrative Services	50	$44,907 - $57,304	**Staff Analyst II**	Administrative Services	56	$52,021 - $66,373	$7,114 - $9,069
	00007705	Y	**Staff Analyst I**	Administrative Services	50	$44,907 - $57,304	**Staff Analyst II**	Administrative Services	56	$52,021 - $66,373	$7,114 - $9,069
	The department is requesting reclassification of 1.3 Staff Analyst I to Staff Analyst II in order to better align the classification with the actual duties and responsibilities of the position. Duties include a higher level program analysis.										
	00015146	Y	**Administrative Supervisor II**	Supervisory	65	$64,792 - $82,784	**Administrative Manager**	Management	70	$73,278 - $93,704	$8,486 - $10,920
	The department is requesting reclassification of an Administrative Supervisor II to an Administrative Manager in order to better align the classification with the actual duties and responsibilities of the position. These duties include management of all department budgetary and fiscal functions and development of financial procedures.										

SUMMARY OF FILLED POSITION RECLASSIFICATION REQUESTS INCLUDED IN THE 2008-09 PROPOSED BUDGET

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			CURRENT				REQUESTED				DIFFERENCE
Dept	Position Number	Filled Y/N	Classification	Representation Unit	Pay Grade	Pay Range	Classification	Representation Unit	Pay Grade	Pay Range	In Pay Range
OTHER FUNDS											
Information Services - Computer Operations											
	00007408	Y	**Programmer Analyst III**	Administrative Services	67	$68,016 - $86,944	**Business Systems Analyst III**	Administrative Services	67	$68,016 - $86,944	$0 - $0
			The department is requesting this reclassification, with no change in compensation, to align actual job functions and correct a budgetary underfill.								
	00010015	Y	**IT Account Representative II**	Administrative Services	67	$68,016 - $86,944	**Business Systems Analyst III**	Administrative Services	67	$68,016 - $86,944	$0 - $0
			The department is requesting this reclassification, with no change in compensation, to align actual job functions and correct a budgetary underfill.								
	00004277	Y	**Systems Support Supervisor**	Supervisory	71	$75,026 - $95,992	**NEW CLASS - IS Section Manager**	Administrative Services	77	$86,944 - $111,342	$11,918 - $15,350
			On January 31, 2008, Human Resources conducted a study to restructure the Computer Operations, Systems Support and Inner-network Section of ISD. They recommended the establishment of the IS Section Manager classification and the reclassification of this position as it oversees critical ISD functions that have countywide impact.								
	00074160	Y	**Systems Support Analyst III**	Administrative Services	67	$68,016 - $86,944	**NEW CLASS - IS Administrator**	Administrative Services	71	$75,026 - $95,992	$7,010 - $9,048
	00075640	Y	**Systems Support Analyst III**	Administrative Services	67	$68,016 - $86,944	**NEW CLASS - IS Administrator**	Administrative Services	71	$75,026 - $95,992	$7,010 - $9,048
			On January 31, 2008, Human Resources conducted a study to restructure the Computer Operations, Systems Support and Inner-network Section of ISD. They recommended the establishment of the IS Administrator classification and the reclassification of these positions as they have the highest level of security clearance and administrative responsibility for a critical information system, such as the exchange server, active directory, or oracle database.								
	00016972	Y	**Automated Systems Technician**	Technical and Inspection	42	$36,941 - $47,154	**Fiscal Specialist**	Clerical	35	$31,158 - $39,728	($5,783) - ($7,426)
			The department is requesting this reclassification to align actual job functions and correct a budgetary underfill.								
	00004746	Y	**Business Applications Manager**	Management	71	$75,026 - $95,992	**NEW CLASS - IS Section Manager**	Management	77	$86,944 - $111,342	$11,918 - $15,350
			On January 31, 2008, Human Resources conducted a study to restructure the Computer Operations, Systems Support and Inner-network Section of ISD. They recommended the establishment of the IS Section Manager classification and the reclassification of this position as it oversees critical ISD functions that have countywide impact.								
	0008669	Y	**Programmer Analyst III**	Administrative Services	67	$68,016 - $86,944	**NEW CLASS - IS Administrator**	Administrative Services	71	$75,026 - $95,992	$7,010 - $9,048
			On January 31, 2008, Human Resources conducted a study to restructure the Computer Operations, Systems Support and Inner-network Section of ISD. They recommended the establishment of the IS Administrator classification and the reclassification of this position as it has the highest level of security clearance and administrative responsibility for a critical information system such as the exchange server, active directory, or oracle database.								
Information Services - Network Services											
	00000932	Y	**Network Services Supervisor**	Supervisory	71	$75,026 - $95,992	**NEW CLASS - IS Section Manager**	Management	77	$86,944 - $111,342	$11,918 - $15,350
			On January 31, 2008, Human Resources conducted a study to restructure the Computer Operations, Systems Support and Inner-network Section of ISD. They recommended the establishment of the IS Section Manager classification and the reclassification of this position as it oversees critical ISD functions that have countywide impact.								
Purchasing - Printing Services											
	00009110	Y	**Bindery Equipment Operator**	Craft, Labor and Trade	23	$23,275 - $29,661	**Reproduction Equipment Operator I**	Craft, Labor and Trade	33	$29,661 - $37,856	$6,386 - $8,195
			The department is requesting the reclassification of a Bindery Equipment Operator to a Reproduction Equpment Operator I to align the duties and responsibilites of the position.								
	0005460	Y	**Printing Services Supervisor**	Supervisory	40	$35,152 - $44,907	**NEW CLASS - Printing Services Manag**	Management	50	$44,907 - $57,304	$9,755 - $12,397
			The department is requesting the reclassification of the Printing Services Supervisor to a new classification, Printing Services Manager, to align with the duties and responsibilites of the program, growth, and in agreement with the department's re-organization vision.								

SUMMARY OF FILLED POSITION RECLASSIFICATION REQUESTS INCLUDED IN THE 2008-09 PROPOSED BUDGET

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			CURRENT				REQUESTED				DIFFERENCE
Dept	Position Number	Filled Y/N	Classification	Representation Unit	Pay Grade	Pay Range	Classification	Representation Unit	Pay Grade	Pay Range	In Pay Range
Risk Management - Operations											
	00010841	Y	**Office Specialist**	Clerical	35	$31,158 - $39,728	**Executive Secretary II**	Exempt	45	$39,728 - $50,752	$8,570 - $11,024
			The department is requesting this reclassification due to the addition of executive positions and the reorganization of work load resulting in the need for additional resources and the expansion of duties for existing staff.								
	00014970	Y	**Supervising Automated Systems Ana**	Supervisory	57	$53,269 - $68,016	**Automated Systems Technician**	Technical and Inspection	42	$36,941 - $47,154	($16,328) - ($20,862)
			The department is requesting this position be downgraded to correct a budgetary underfill.								
Preschool Services											
	00017853	Y	**Nutritionist**	Professional	50	$44,907 - $57,304	**Supervising Public Health Nutritionist**	Supervisory	54	$49,504 - $63,211	$4,597 - $5,907
			The department is requesting reclassification of a Nutritionist to a Supervising Public Health Nutritionist to better align actual duties and responsibilities with the position. This position will provide supervision and training of the department's child food program at all preschool sites.								
	00017923	Y	**PSD Program Supervisor**	Supervisory	47	$41,787 - $53,269	**Staff Analyst I**	Administrative Services	50	$44,907 - $57,304	$3,120 - $4,035
			The department is requesting reclassification of a PSD Program Supervisor to a Staff Analyst I to better align actual duties and responsibilities with the position. The duties include implementing an automated eligibility and reporting system, legislative review, and development of procedures.								
	00070661	Y	**Office Assistant III**	Clerical	31	$28,267 - $36,046	**Office Specialist**	Clerical	35	$31,158 - $39,728	$2,891 - $3,682
			The department is requesting reclassification of an Office Assistant III to an Office Specialist to better align actual duties and responsibilities with the position. The duties will include assisting with the Employee Award Program and serving in a lead role over other Office Assistants.								
	00075853	Y	**Program Specialist I**	Administrative Services	53	$48,360 - $61,672	**Program Specialist II**	Administrative Services	56	$52,021 - $66,373	$3,661 - $4,701
			The department is requesting reclassification of a Program Specialist I to a Program Specialist II to better align the classification with the actual duties and responsibilities of the position. The duties include a higher level of research and analytical studies of program activities.								
Workforce Development											
	00007938	Y	**Supervising Employment Svcs Speci**	Supervisory	48	$42,765 - $54,642	**NEW CLASS - Workforce Development Supervisor**	Supervisory	54	$49,504 - $63,211	$6,739 - $8,569
	00008806	Y	**Supervising Employment Svcs Speci**	Supervisory	48	$42,765 - $54,642	**NEW CLASS - Workforce Development Supervisor**	Supervisory	54	$49,504 - $63,211	$6,739 - $8,569
	00070095	Y	**Supervising Employment Svcs Speci**	Supervisory	48	$42,765 - $54,642	**NEW CLASS - Workforce Development Supervisor**	Supervisory	54	$49,504 - $63,211	$6,739 - $8,569
			The department is requesting reclassification of three Supervising Employment Services Specialist I to Workforce Development Supervisor due to new responsibilities resulting from the implementation of state-mandated program integration. The incumbents are now responsible for overall administration of the Business Resource Centers and oversee State employees.								
County Library											
	00010009	Y	**Automated Systems Analyst II**	Administrative Services	60	$57,304 - $73,278	**Business Systems Analyst II**	Administrative Services	63	$61,672 - $78,790	$4,368 - $5,512
			This position originally oversaw implementation and maintenance of relatively static systems. With the advent of RFID technology and new circulation system client server software, and the need to include these technologies in projected new library projects, the position is now tasked with significant evaluation and testing responsibilities, increased cost/benefit analyses, development of request for proposals, as well as major liaison with vendors and local government agencies involved in construction of new library facilities.								
Transportation - Road Operations											
	00083678	Y	**Engineering Technician IV**	Technical and Inspection	52	$47,154 - $60,174	**Geographic Info Systems Tech III**	Technical and Inspection	49	$43,846 - $55,931	($3,308) - ($4,243)
			Individual in existing classification of Engineering Technician IV is performing mapping duties for planning, programming, budgeting and administration of transportation projects. This individual is also utilizing newer mapping technology provided by Geographic Systems Information (GIS); therefore, the duties of this position are more consistent with the duties of a GIS Tech III.								

TOTAL INVENTORY ALL GROUPS

Department	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
TOTAL ECONOMIC DEVELOPMENT AGENCY					
Competitive	3	$ 3,397,745	$ 3,165,339	$ (232,406)	(6.8%)
Non-Competitive	3	$ 41,015,380	$ 38,377,097	$ (2,638,283)	(6.4%)
Totals		**$ 44,413,125**	**$ 41,542,436**	**$ (2,870,689)**	
Transfers from other Department Grants	3	$ 805,268	$ 539,122	$ (266,146)	(33.1%)

In 2008-09, non-competitive funding decreased due to reduction in federal grants for Workforce Development programs and Community Development Block Grants.

TOTAL HEALTH CARE					
Competitive	6-7	$ 10,470,382	$ 10,999,128	$ 528,746	5.0%
Non-Competitive	6-7	$ 53,168,260	$ 49,997,027	$ (3,171,233)	(6.0%)
Totals		**$ 63,638,642**	**$ 60,996,155**	**$ (2,642,487)**	
Transfers from other Department Grants	6-7	$ 2,074,103	$ 2,034,930	$ (39,173)	(1.9%)

In 2008-09, non-competitive grants decreased primarily due to the transfer of the Housing Opportunities for People with AIDS grant funding to the administration of Riverside County, the elimination of the Outreach, Enrollment, Retention and Utilization grant program, and a reduction in Bio-terrorism and Preparedness grant funds.

TOTAL HUMAN SERVICES					
Competitive	12-13	$ -	$ 25,000	$ 25,000	100.0%
Non-Competitive	12-13	$ 133,232,370	$ 132,269,223	$ (963,147)	(0.7%)
Totals		**$ 133,232,370**	**$ 132,294,223**	**$ (938,147)**	
Transfers from other Department Grants	12-13	$ 53,300	$ 80,103	$ 26,803	50.3%

In 2007-08, competitive grants increased as the Department of Aging and Adult Services received a grant from the Archstone Foundation.

TOTAL LAW AND JUSTICE GROUP					
Competitive	17-20	$ 6,778,572	$ 5,608,824	$ (1,169,748)	(17.3%)
Non-Competitive	17-20	$ 17,883,212	$ 16,405,700	$ (1,477,512)	(8.3%)
Totals		**$ 24,661,784**	**$ 22,014,524**	**$ (2,647,260)**	
Transfers from other Department Grants	17-20	$ 4,639,275	$ 3,736,616	$ (902,659)	(19.5%)

In 2008-09, both competitive and non-competitive grants decreased due to fully spending one-time grants.

TOTAL INVENTORY ALL GROUPS

Department	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
TOTAL PUBLIC AND SUPPORT SERVICES GROUP					
Competitive	24-27	$ 4,461,148	$ 7,173,012	$ 2,711,864	60.8%
Non-Competitive	24-27	$ 18,212,142	$ 13,417,968	$ (4,794,174)	(26.3%)
Totals		**$ 22,673,290**	**$ 20,590,980**	**$ (2,082,310)**	
Transfers from other Department Grants	24-27	$ 996,673	$ 998,732	$ 2,059	0.2%

In 2008-09, competitive grants increased as the Public Works - Transportation is anticipating an increase to the Santa Ana River Trail Phase 3 grant. Non-competitive grants decreased due to several grants ending in 2007-08.

TOTAL CAPITAL IMPROVEMENT PROGRAM					
Competitive	30	$ 5,180,866	$ 5,180,866	$ -	0.0%
Non-Competitive		$ -	$ -	$ -	0.0%
Totals		**$ 5,180,866**	**$ 5,180,866**	**$ -**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

No changes.

TOTAL INVENTORY ALL GROUPS				
Competitive	$ 30,288,713	$ 32,152,169	$ 1,863,456	6.2%
Non-Competitive	$ 263,511,364	$ 250,467,016	$ (13,044,348)	(5.0%)
Total Grant Funding for 2008-09*	**$ 293,800,077**	**$ 282,619,185**	**$ (11,180,892)**	
Transfers from other Department Grants	$ 8,568,619	$ 7,389,503	$ (1,179,116)	(13.8%)

*Total grant funding excludes Transfers from other Department Grants

ECONOMIC DEVELOPMENT AGENCY

Department	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Economic Development					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive		$ -	$ -	$ -	0.0%
Totals		**$ -**	**$ -**	**$ -**	
Transfers from other Department Grants	4	$ 805,268	$ 539,122	$ (266,146)	(33.1%)

In 2008-09, transfers from other department grants decreased due to reduction in Workforce Investment Act funding to the Department of Workforce Development for business services provided by Economic Development.

Community Development and Housing					
Competitive	4	$ 3,268,787	$ 3,086,855	$ (181,932)	(5.6%)
Non-Competitive	4	$ 27,797,239	$ 26,302,493	$ (1,494,746)	(5.4%)
Totals		**$ 31,066,026**	**$ 29,389,348**	**$ (1,676,678)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

Non-Competitive grants decreased due to a reduction in Community Development Block Grant funding.

Workforce Development					
Competitive	4	$ 128,958	$ 78,484	$ (50,474)	(39.1%)
Non-Competitive	4	$ 13,218,141	$ 12,074,604	$ (1,143,537)	(8.7%)
Totals		**$ 13,347,099**	**$ 12,153,088**	**$ (1,194,011)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

Competitive grants decreased as the amount budgeted in 2008-09 represents the carry-over funds for the second and last year of the grants. Non-Competitive grants decreased due to a reduction in Workforce Investment Act funds provided by the Federal Government.

Total Economic Development Agency					
Competitive	4	$ 3,397,745	$ 3,165,339	$ (232,406)	(6.8%)
Non-Competitive	4	$ 41,015,380	$ 38,377,097	$ (2,638,283)	(6.4%)
Total Grant Funding for 2008-09*		**$ 44,413,125**	**$ 41,542,436**	**$ (2,870,689)**	
Transfers from other Department Grants	4	$ 805,268	$ 539,122	$ (266,146)	(33.1%)

*Total Grant Funding excludes Transfers from other Department Grants

Economic Development Agency Detail

Department Name	Fund Code	Dept Code	Obj/Rev Code	Grant Title	Grant Funding Source	2007-08 Award	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	2008-09 Match	Funding Source for Match	Staff	Frequency	Type	Notes	2008-09 Totals
Economic Development	AAA	EDF	5011	Workforce Investment Act (WIA) - Business Services	Federal	$ 548,970	$ 548,970	$ 805,268	$ 539,122	$ -	N/A	7	Annual	Non-Competitive	Decreased due to reduction from WIA funding.	
Economic Development - Transfers from other Department Grants														**Total**		**$ 539,122**
Community Development and Housing	SEI	ECD	8955	Disaster Recovery Initiative Grant	Federal	$ 3,100,000	$ 220,000	$ 3,100,000	$ 3,026,855	$ -	N/A	-	One-time	Competitive	The 2007-08 funding was rollover to 2008-09 as the project is starting at the end of 2007-08.	
Community Development and Housing	SCS	ECD	9094	Economic Development Initiative	Federal	$ -	$ -	$ 168,787	$ 60,000	$ -	N/A	-	One-time	Competitive	No expenditures are anticipated in 2007-08. 2008-09 Proposed Budget represents funding from a prior year award. Project is anticipated to be completed in 2008-09.	
Community Development and Housing														**Competitive Total (12%)**		**$ 3,086,855**
Community Development and Housing	SAT	ECD	9094	Community Development Block Grant	Federal	$ -	$ -	$ 90,000	$ 90,000	$ -	N/A	-	Annual	Formula	No expenditures are anticipated in 2007-08. 2008-09 Proposed Budget represents funding from a prior year award. Project is anticipated to be completed in 2008-09.	
Community Development and Housing	SAU	ECD	9094	Community Development Block Grant	Federal	$ 1,781,507	$ 1,600,000	$ 1,781,507	$ 1,600,000	$ -	N/A	8.0	Annual	Formula		
Community Development and Housing	SBA	ECD	9094	Community Development Block Grant	Federal	$ 6,477,609	$ 8,300,000	$ 18,000,000	$ 17,000,000	$ -	N/A	14.0	Annual	Formula	2007-08 estimate includes expenditures for prior year carryover funds. Also, the 2008-09 Proposed Budget includes carryover funds from prior year awards.	
Community Development and Housing	SBC	ECD	9094	Community Development Block Grant	Federal	$ -	$ 100,000	$ 279,589	$ 179,000	$ -	N/A	-	Annual	Formula	2008-09 Proposed Budget represents funding from a prior year award. Project is anticipated to be completed in 2008-09.	
Community Development and Housing	SAS	ECD	9094	Home Investment Partnership Program	Federal	$ 4,251,007	$ 3,000,000	$ 7,275,000	$ 7,000,000	$ 1,000,000	Program Income	2.0	Annual	Formula	2008-09 Proposed Budget includes carryover funds from prior year awards.	
Community Development and Housing	SBD	ECD	9094	Emergency Shelter Grant	Federal	$ 327,759	$ 360,000	$ 371,143	$ 433,493	$ -	N/A	-	Annual	Formula		
Community Development and Housing														**Non-Competitive Total (88%)**		**$ 26,302,493**
Workforce Development	SAC	JOB	8955	Employment Training Panel	State	$ 89,500	$ 29,540	$ 89,500	$ 59,960	$ -	N/A	0.1	2 years	Competitive	Projected carryover for 2008-09.	
Workforce Development	SAC	JOB	9094	Earmark Specialty Department Of Labor	Federal	$ 94,425	$ 75,901	$ 39,458	$ 18,524	$ -	N/A	0.1	2.5 years	Competitive	Projected carryover for 2008-09.	
Workforce Development														**Competitive Total (1%)**		**$ 78,484**
Workforce Development	SAC	JOB	8955	Workforce Investment Act (WIA) Title I Youth	Federal	$ 3,552,857	$ 3,184,732	$ 3,690,953	$ 3,446,271	$ -	N/A	6.0	2 years	Formula		
Workforce Development	SAC	JOB	8955	WIA Title I Adult	Federal	$ 3,483,585	$ 2,676,297	$ 3,618,732	$ 3,379,077	$ -	N/A	30.7	2 years	Formula		
Workforce Development	SAC	JOB	8955	WIA Title I Dislocated Worker	Federal	$ 2,970,163	$ 2,645,576	$ 3,616,235	$ 2,881,058	$ -	N/A	29.3	2 years	Formula		
Workforce Development	SAC	JOB	8955	WIA Title I Rapid Response	Federal	$ 316,318	$ 316,318	$ 317,584	$ 306,828	$ -	N/A	0.1	2 years	Formula		
Workforce Development	SAC	JOB	8955	WIA Title I National Reserve Emergency	Federal	$ 152,367	$ 152,367	$ -	$ 165,023	$ -	N/A	0.5	1 year	Formula		
Workforce Development	SAC	JOB	8955	Special WIA Grant - Disability Navigator	Federal	$ 150,482	$ 141,556	$ 66,656	$ 38,152	$ -	N/A	0.8	2 years	Formula	Carry-over funds.	
Workforce Development	SAC	JOB	8955	WIA Title I Youth	Federal	$ -	$ 688,620	$ 460,988	$ 569,017	$ -	N/A	0.5	2 years	Formula	Carry-over funds.	
Workforce Development	SAC	JOB	8955	WIA Title I Adult	Federal	$ -	$ 723,746	$ 723,746	$ 792,344	$ -	N/A	3.6	2 years	Formula	Carry-over funds.	
Workforce Development	SAC	JOB	8955	WIA Title I Dislocated Worker	Federal	$ -	$ 420,462	$ 723,247	$ 496,834	$ -	N/A	2.1	2 years	Formula	Carry-over funds.	
Workforce Development														**Non-Competitive Total (99%)**		**$ 12,074,604**
														Total Economic Development Agency Competitive Grants (8%)		**$ 3,165,339**
														Total Economic Development Agency Non-Competitive Grants (92%)		**$ 38,377,097**
														Total Economic Development Agency Tranfers from other Department Grants		**$ 539,122**

HEALTH CARE

Department	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Health Administration - Hospital Preparedness					
Competitive	8	$ 280,029	$ 559,889	$ 279,860	99.9%
Non-Competitive		$ -	$ -	$ -	0.0%
Totals		**$ 280,029**	**$ 559,889**	**$ 279,860**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

In 2008-09, total competitive grants increased as a result of use of carry-over funds from prior years for Hospital Preparedness.

Health Administration - ICEMA					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	8	$ 400,500	$ 254,125	$ (146,375)	(36.5%)
Totals		**$ 400,500**	**$ 254,125**	**$ (146,375)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

In 2008-09, total non-competitive grants decreased due to reductions in state funding for the Emergency Medical Services Maintenance Program. Additionally, the Disaster Medical Assistance Team grant was discontinued at the local level, and the Regional Disaster Maintenance Grant was moved under the administration of Riverside County.

Arrowhead Regional Medical Center					
Competitive	8	$ 711,997	$ -	$ (711,997)	(100.0%)
Non-Competitive		$ -	$ -	$ -	0.0%
Totals		**$ 711,997**	**$ -**	**$ (711,997)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

In 2008-09, total competitive grants decreased as all funds are expected to be spent during 2007-08.

Arrowhead Regional Medical Center - Archstone Foundation					
Competitive	8	$ 7,802	$ 1,000	$ (6,802)	(87.2%)
Non-Competitive		$ -	$ -	$ -	0.0%
Totals		**$ 7,802**	**$ 1,000**	**$ (6,802)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

In 2008-09, total competitive grants decreased as the grant funding terminates on June 30, 2008.

HEALTH CARE

Department		Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Behavioral Health						
	Competitive	8	$ 1,154,541	$ 916,418	$ (238,123)	(20.6%)
	Non-Competitive	8	$ 6,716,316	$ 6,100,517	$ (615,799)	(9.2%)
	Totals		**$ 7,870,857**	**$ 7,016,935**	**$ (853,922)**	
Transfers from other Department Grants			$ -	$ -	$ -	0.0%

In 2008-09, total competitive grants decreased due to reductions in State funding for the Mentally Ill Offender Grant Programs.

Behavioral Health - Alcohol and Drug Services						
	Competitive	8	$ 46,500	$ 220,000	$ 173,500	373.1%
	Non-Competitive	8	$ 12,888,477	$ 13,052,423	$ 163,946	1.3%
	Totals		**$ 12,934,977**	**$ 13,272,423**	**$ 337,446**	
Transfers from other Department Grants			$ -	$ -	$ -	0.0%

In 2008-09, total competitive grants increased due to full year budgeting of the Safe and Drug Free Schools & Communities - Kinship Matters Grant Program.

Public Health						
	Competitive	9-10	$ 8,269,513	$ 9,301,821	$ 1,032,308	12.5%
	Non-Competitive	10	$ 29,487,205	$ 27,498,943	$ (1,988,262)	(6.7%)
	Totals		**$ 37,756,718**	**$ 36,800,764**	**$ (955,954)**	
Transfers from other Department Grants			$ 2,074,103	$ 2,034,930	$ (39,173)	(1.9%)

In 2008-09, total competitive grants increased primarily due to increases in the Statewide Immunization Information System Grant Program and AIDS Early Intervention Funding. These increases are coupled with the addition of a California Transportation grant for the Healthy Communities Program. Total non-competitive grants decreased primarily due to the transfer of the Housing Opportunities for People with AIDS grant funding to the administration of Riverside County, and the elimination of the Outreach, Enrollment, Retention and Utilization grant program.

Public Health - Bio-Terrorism and Preparedness						
	Competitive		$ -	$ -	$ -	0.0%
	Non-Competitive	10-11	$ 3,274,308	$ 2,702,559	$ (571,749)	(17.5%)
	Totals		**$ 3,274,308**	**$ 2,702,559**	**$ (571,749)**	
Transfers from other Department Grants			$ -	$ -	$ -	0.0%

In 2008-09, total non-competitive grants decreased as a result of reductions in state and federal funding for Pandemic Influenza.

HEALTH CARE

Department	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Public Health - Tobacco Use Reduction Now					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	11	$ 401,454	$ 388,460	$ (12,994)	(3.2%)
Totals		**$ 401,454**	**$ 388,460**	**$ (12,994)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

No significant changes.

Total Health Care					
Competitive	11	$ 10,470,382	$ 10,999,128	$ 528,746	5.0%
Non-Competitive	11	$ 53,168,260	$ 49,997,027	$ (3,171,233)	(6.0%)
Total Grant Funding for 2008-09*		**$ 63,638,642**	**$ 60,996,155**	**$ (2,642,487)**	
Total Transfers from other Department Grants	11	$ 2,074,103	$ 2,034,930	$ (39,173)	(1.9%)

* Total Grant Funding excludes Transfers from other Department Grants

Health Care Detail

Department Name	Fund Code	Dept Code	Obj/Rev Code	Obj/Revenue Source Title (County)	Grant Title	Grant Funding Source	2007-08 Award	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	2008-09 Match	Funding Source for Match	Staff	Frequency	Type	Notes	2008-09 Totals
Health Administration	SZB	HCC	8710	State Aid	Hospital Preparedness Program Grant	Federal	$ 229,613	$ 373,372	$ 280,029	$ 559,889	$ -	N/A	-	1 year	Competitive	The 2007-08 estimate includes expenditures of carry-over funds.	
					Health Care Administration - Hospital Preparedness											**Competitive Total (100%)**	**$ 559,889**
Health Care Administration	AAA	HCC	8955	State Grant	Disaster Medical Assistance	State	$ 6,017	$ 6,017	$ 11,778	$ -	$ -	$ -	2	Annual	Formula	Grant moved to Riverside County.	
Health Care Administration	AAA	HCC	8955	State Grant	Regional Disaster Maintenance Grant Program	State	$ 106,361	$ 106,361	$ 106,361	$ -	$ -	$ -	2	Annual	Formula	Grant discontinued at the local level - responsibility to be assumed by the State.	
Health Care Administration	AAA	HCC	8955	State Aid	EMS Maintenance Grant	State	$ 282,361	$ 282,361	$ 282,361	$ 254,125	$ 471,405	Realignment and fees	3	Annual	Formula		
					Health Care Administration - ICEMA											**Non-Competitive Total (100%)**	**$ 254,125**
Arrowhead Regional Medical Center	EAD	MCR	9090	Capital Grant	Equipment Only Grant for Linear Accelerator	Federal	711,997	711,997	711,997	0	0	0	0	1 year	Competitive	All grant funds to assist in purchase of linear accelerator - expected to be spent during 2007-08.	
					Arrowhead Regional Medical Center											**Competitive Total (100%)**	**$ -**
Arrowhead Regional Medical Center	RMT	MCR	9972	Other Grants	Archstone Foundation	Other Private	3,901	3,901	7,802	1,000	0	0	0	3 year	Competitive	This grant funding ends 2007-08. 2008-09 budgeted amount to ensure that all grants funds received after June 30, 2008 are able to be expended.	
					Arrowhead Regional Medical Center - Archstone Foundation											**Competitive Total (100%)**	**$ 1,000**
Behavioral Health	AAA	MLH	5000	Transfers In	Mentally Ill Offender Crime Reduction (MIOCR)-Juvenile	State	$ 627,850	$ 506,000	$ 627,850	$ 565,065	$ 89,017	Mental Health Services Act	8.5	Annual	Competitive	Grant Period ends 6/30/08. Funding for 2008-09 pending State notification. 10% cut per State for 2008-09.	
Behavioral Health	AAA	MLH	5000	Transfers In	Mentally Ill Offender Crime Reduction (MIOCR)-Adult	State	$ 526,691	$ 488,000	$ 526,691	$ 351,353	$ -		3.0	Annual	Competitive	Grant Period ends 6/30/08. Funding for 2008-09 pending State notification.	
					Behavioral Health											**Competitive Total (13%)**	**$ 916,418**
Behavioral Health	AAA	MLH	8720	State Aid Mental Health	AB2034 Homeless Recovery	State	$ -	$ -	$ 1,031,400	$ -	$ -		-	Annual	Allocation	State discontinued.	
Behavioral Health	AAA	MLH	8720	State Aid Mental Health	Conditional Release Program	State	$ 1,423,937	$ 1,423,937	$ 1,024,917	$ 1,423,937	$ -		11.5	Annual	Allocation		
Behavioral Health	AAA	MLH	8720	State Aid Mental Health	IDEA/Superintendent of Schools	State	$ 1,180,486	$ 1,180,486	$ 1,180,486	$ 1,180,486	$ -		-	Annual	Allocation		
Behavioral Health	AAA	MLH	9145	Other Gov Agencies	Mckinney PATH (Projects for Assistance in Transition from Homelessness)	Federal	$ 390,495	$ 390,495	$ 396,860	$ 390,495	$ -		6.0	Annual	Allocation		
Behavioral Health	AAA	MLH	9145	Other Gov Agencies	SAMHSA (Substance Abuse and Mental Health Services Administration)	Federal	$ 3,105,599	$ 3,105,599	$ 3,082,653	$ 3,105,599	$ -		43.7	Annual	Allocation	16.8 Behavioral Health postions, 26.91 contract positions.	
					Behavioral Health											**Non-Competitive Total (87%)**	**$ 6,100,517**
Alcohol and Drug Services	AAA	ADS	9150	Federal Other	SDFSC - Safe & Drug Free Schools & Communities - Kinship Matters	Federal	$ 220,665	$ 46,500	$ 46,500	$ 220,000	$ -	N/A	0.9	5-year project	Competitive	Funded on a Federal Fiscal Year; not budgeted as award notification received after county budget submission. Department could not spend funds until State and Board approved in Feb. 08.	
					Behavioral Health - Alcohol and Drug Services											**Competitive Total (2%)**	**$ 220,000**
Alcohol and Drug Services	AAA	ADS	5011	Transfer In	Healthy Babies: Perinatal Screening and Testing (PSART)	State	$ 128,658	$ 46,656	$ 88,131	$ 145,874	$ 285,317	existing staff time; various funding sources	2.0	Annual	Allocation	Memorandum of Understanding with Public Health was approved in 2007-08.	
Alcohol and Drug Services	AAA	ADS	8820	State Other Support	PSN - Parolee Services Network	State	$ 519,363	$ 519,363	$ 519,363	$ 519,363	$ -		-	Annual	Allocation		
Alcohol and Drug Services	AAA	ADS	8820	State Other Support	CDCI - Comprehensive Drug Court Implementation Grant	State	$ 897,324	$ 588,317	$ 764,540	$ 897,324	$ -		-	Annual	Allocation		
Alcohol and Drug Services	AAA	ADS	8820	State Other Support	CDCI - Dependency Drug Court	State	$ 243,013	$ 243,013	$ 243,013	$ 243,013	$ 24,301	Superior Court providing match - existing positions	-	Annual	Allocation		
Alcohol and Drug Services	AAA	ADS	8820	State Other Support	DCP - Drug Court Partnership Act	State	$ 451,339	$ 451,339	$ 451,339	$ 451,339	$ 90,268	SAPT Block Grant	-	Annual	Allocation		
Alcohol and Drug Services	AAA	ADS	9150	Federal Other	SAPT-Substance Abuse Prevention & Treatment	Federal	$ 10,802,103	$ 10,822,090	$ 10,822,091	$ 10,795,510	$ -		-	Annual	Allocation		
					Behavioral Health - Alcohol and Drug Services											**Non-Competitive Total (98%)**	**$ 13,052,423**

Health Care Detail

Department Name	Fund Code	Dept Code	Obj/Rev Code	Obj/Revenue Source Title (County)	Grant Title	Grant Funding Source	2007-08 Award	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	2008-09 Match	Funding Source for Match	Staff	Frequency	Type	Notes	2008-09 Totals
Public Health	AAA	PHL	8955	State-Grants	West Nile Virus	State	$ -	$ 183,829	$ -	$ -	$ -	N/A	7.0	One-time	Competitive	This is a one-time only grant and has not been offered for FY 2008-09. All staff were hired as extra-help.	
Public Health	AAA	PHL	8955	State-Grants	STD (Sexually Transmitted Diseases) Community Intervention Program	State	$ 85,658	$ 50,500	$ 55,600	$ 85,658	$ -	N/A	2.0	5 years	Competitive		
Public Health	AAA	PHL	8955	State-Grants	Reproductive Health Teensmart	State	$ 75,000	$ 69,900	$ 75,000	$ 75,000	$ -	N/A	5.0	2 years	Competitive		
Public Health	AAA	PHL	8955	State-Grants	Reproductive Health Community Challenge	State	$ 210,000	$ 186,500	$ 210,000	$ 210,000	$ -	N/A	3.0	5 years	Competitive		
Public Health	AAA	PHL	8955	State-Grants	Laboratory Viral Load/Genotyping	State	$ 180,000	$ 114,711	$ 115,000	$ 182,000	$ -	N/A	-	Annual	Competitive		
Public Health	AAA	PHL	8955	State-Grants	Healthy Communities California Transportation	State	$ -	$ -	$ -	$ 210,069	$ -	N/A	1.0	2 years	Competitive		
Public Health	AAA	PHL	8955	State-Grants	Dental Disease Prevention Program	State	$ 209,730	$ 209,700	$ 209,700	$ 209,700	$ -	N/A	3.8	3 years	competitive		
Public Health	AAA	PHL	8955	State-Grants	AIDS Prevention Education	State	$ 688,757	$ 527,462	$ 688,757	$ 647,432	$ -	N/A	7.0	3 years	Competitive		
Public Health	AAA	PHL	8955	State-Grants	AIDS Early Intervention	State	$ 376,150	$ 547,711	$ 361,500	$ 734,002	$ -	N/A	8.0	3 year (2007-2010)	Competitive	Increased funding in 2008-09 are to fund two new projects - 1) Pathways and Positive Changes (increased clinical therapist time); 2) Bridge Project (to provide easier transition for newly identified HIV positive persons).	
Public Health	AAA	PHL	8955	State-Grants	AIDS Antibody Testing	State	$ 311,602	$ 82,401	$ 230,000	$ 216,200	$ -	N/A	0.8	3 year (2007-2010)	Competitive		
Public Health	AAA	PHL	8955	State-Grants	Reproductive Health Male Involvement	State	$ -	$ -	$ 100,000	$ -	$ -	N/A	-	Annual	Competitive	Grant terminated as the State funding was reduced by 50%.	
Public Health	AAA	PHL	8955	State-Grants	Reproductive Health Information and Education	State	$ -	$ -	$ 100,000	$ -	$ -	N/A	-	Annual	Competitive	Grant terminated as the State funding was reduced by 50%.	
Public Health	AAA	PHL	8955	State-Grants	Lead Abatement	State	$ -	$ 9,434	$ -	$ -	$ -	N/A	-	Annual	Competitive	Grant ended, not renewed.	
Public Health	AAA	PHL	8955	State-Grants	City Readiness Initiative	State	$ -	$ 7,936	$ -	$ -	$ -	N/A	-	Annual	Competitive	This grant is now reflected in the special revenue fund RPL PHL.	
Public Health	AAA	PHL	9425	Health Fees - Other	Dental - Rialto USD	Other Agencies	$ 22,000	$ 28,700	$ 22,000	$ 28,700	$ -	N/A	-	1 year	Competitive		
Public Health	AAA	PHL	9426	Health Fees - Other	Dental - Fontana USD	Other Agencies	$ 30,000	$ 30,000	$ 25,000	$ 30,000	$ -	N/A	-	1 year	Competitive		
Public Health	AAA	PHL	9425	Health Fees - Other	Cal-Safe	Other Agencies	$ 5,600	$ 14,100	$ 9,200	$ 16,800	$ -	N/A	-	1 year	Competitive	County Schools PMP Disability Medical Services.	
Public Health	AAA	PHL	9972	Other Grants	Perinatal Assistance to Newborns with Drug & Alcohol (PANDA) Exposure	Other Agencies	$ -	$ -	$ 160,900	$ -	$ -	N/A	-	1 year	Competitive	The program was not renewed in 2007-08.	
Public Health	AAA	PHL	9972	Other Grants	Education First (Homeless Program)	Other Agencies	$ -	$ -	$ 184,900	$ -	$ -	N/A	-	1 year	Competitive	The program was not renewed in 2007-08.	
Public Health	AAA	PHL	9972	Other Grants	Coordinated Asthma Referral and Education Program (CARE)	Other Agencies	$ 166,800	$ 162,177	$ 166,800	$ 179,966	$ -	N/A	2.0	3 years	Competitive		
Public Health	AAA	PHL	9972	Other Grants	West End	Other Agencies	$ 23,347	$ 14,699	$ -	$ 48,076	$ -	N/A	-	Annual	Competitive	Covers match for EPSDT program.	
Public Health	AAA	PHL	9972	Other Grants	Robert Wood Johnson	Foundation	$ 72,491	$ 72,491	$ -	$ 148,452	$ -	N/A	1.4	2 years	Competitive		
Public Health	AAA	PHL	9972	Other Grants	Cal State Foundation	Foundation	$ 95,571	$ 27,964	$ 82,400	$ 91,178	$ -	N/A	1.0	Annual	Competitive	Covers match for EPSDT program.	
Public Health	AAA	PHL	9972	Other Grants	Dental Health Foundation	Foundation	$ 450,000	$ 314,817	$ 450,000	$ 515,700	$ -	N/A	-	Annual	Competitive		
Public Health	AAA	PHL	9972	Other Grants	Healthy Communities CA Endowment	Foundation	$ -	$ 30,000	$ 20,000	$ -	$ -	N/A	-	One-time	Competitive		
Public Health	AAA	PHL	9972	Other Grants	Nutrition	Foundation	$ -	$ -	$ 20,000	$ -	$ -	N/A	-	1 year	Competitive	Program not renewed in 2007-08.	
Public Health	AAA	PHL	9972	Other Grants	First 5 Perinatal Screening Assessment Referral Treatment	First 5	$ 851,807	$ 214,061	$ -	$ 572,231	$ -	N/A	5.7	Annual	Competitive	Covers match for EPSDT program.	
Public Health	AAA	PHL	8690	State-Subvention	Tuberculosis Subvention	Federal	$ 38,903	$ 37,852	$ 38,526	$ 38,526	$ -	N/A	-	Annual	Competitive		
Public Health	AAA	PHL	8955	State-Grants	Tuberculosis Subvention	Federal	$ 238,236	$ 238,236	$ 273,236	$ 248,764	$ -	N/A	3.7	Annual	Competitive		
Public Health	AAA	PHL	8955	State-Grants	Nutrition Regional Nutrition Network	Federal	$ 1,043,000	$ 975,804	$ 1,043,000	$ 1,082,110	$ -	N/A	8.3	3 years	Competitive		
Public Health	AAA	PHL	8955	State-Grants	Immunization Subvention and Statewide Immunization Information System (SIIS) Immunization Registry	Federal	$ 517,101	$ 490,533	$ 281,250	$ 517,101	$ -	N/A	6.6	Annual	Competitive		

Health Care Detail

Department Name	Fund Code	Dept Code	Obj/Rev Code	Obj/Revenue Source Title (County)	Grant Title	Grant Funding Source	2007-08 Award	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	2008-09 Match	Funding Source for Match	Staff	Frequency	Type	Notes	2008-09 Totals
Public Health	AAA	PHL	8955	State-Grants	Immunizations - Statewide Immunization Information System	Federal	$ 307,520	$ 284,926	$ 437,546	$ 307,520	$ -	N/A	3.6	Annual	Competitive		
Public Health	AAA	PHL	8955	State-Grants	Immunization Collaborative	Federal	$ 175,000	$ 175,000	$ 175,000	$ 175,000	$ -	N/A	2.3	Annual	Competitive		
Public Health	AAA	PHL	8955	State-Grants	AIDS Surveillance	Federal	$ 235,000	$ 228,601	$ 235,000	$ 294,304	$ -	N/A	4.3	3 years	Competitive		
Public Health	AAA	PHL	9094	Federal-Grants	Adelanto School	Federal	$ 311,456	$ 324,616	$ 314,600	$ 316,456	$ -	N/A	3.0	5 years	Competitive	Competitive application every 5 years.	
Public Health	AAA	PHL	9094	Federal-Grants	Reproductive Health Title X & Chlamydia	Federal	$ 556,261	$ 577,800	$ 564,300	$ 608,986	$ -	N/A	6.1	3 years	Competitive	Non competitive- application required for yrs 2 & 3.	
Public Health	AAA	PHL	9094	Federal-Grants	HUD Lead Reduction	Federal	$ 1,104,000	$ 582,629	$ 1,104,000	$ 1,008,500	$ 217,627	Inkind, subcontractor matching funds	1.7	3 years	Competitive		
Public Health	AAA	PHL	9094	Federal-Grants	AIDS Part C	Federal	$ 503,391	$ 435,301	$ 516,298	$ 503,390	$ -	N/A	3.4	5 years	Competitive	Non-competitive application required for years 2-5; program year is Jan-Dec.	
					Public Health										**Competitive Total (25%)**		**$ 9,301,821**
Public Health	AAA	PHL	8955	State-Grants	Childhood Lead Poisoning and Prevention Program	State and Federal	$ 443,433	$ 399,050	$ 446,800	$ 544,366	$ -	N/A	5.3	3 years	Allocation		
Public Health	AAA	PHL	8955	State-Grants	Child Health Early Periodic Screening Diagnosis Treatment	State and Federal	$ 2,936,847	$ 2,250,923	$ 2,703,930	$ 2,890,776	$ 755,086	Realignment, MOUs with First Five and other agencies	16.5	1 year	Allocation		
Public Health	AAA	PHL	8955	State-Grants	Foster Care	State	$ 1,378,929	$ 1,393,290	$ 1,498,900	$ 1,383,710	$ -	N/A	12.8	Annual	Allocation		
Public Health	AAA	PHL	8955	State-Grants	Outreach Enrollment Retention Utilization	State	$ -	$ -	$ 2,018,600	$ -	$ -	N/A	-	Annual	Allocation	Eliminated by the State.	
Public Health	AAA	PHL	8955	State-Grants	Child Health Disability Program	State	$ 14,143	$ 12,791	$ 14,100	$ 14,143	$ -	N/A	-	Annual	Allocation		
Public Health	AAA	PHL	8955	State-Grants	PALS Adolescent Family Life Program	State & Federal	$ 1,889,346	$ 1,750,200	$ 1,869,300	$ 1,599,300	$ 365,008	Realignment	20.0	3-year	Allocation		
Public Health	AAA	PHL	8955	State-Grants	Maternal Health	State & Federal	$ 505,381	$ 441,900	$ 862,800	$ 475,700	$ -	N/A	6.2	3-year	Allocation		
Public Health	AAA	PHL	8955	State-Grants	Maternal Health - Black Infant Health	State & Federal	$ 857,455	$ 796,500	$ 495,100	$ 760,808	$ 389,080	Realignment	14.5	3-year	Allocation		
Public Health	AAA	PHL	8955	State-Grants	Sawtooth/Lucerne Fire	State	$ -	$ 12,461	$ -	$ -	$ -	N/A	-		Allocation		
Public Health	AAA	PHL	9972	Other Grants	Focus West	Other Agencies	$ 43,960	$ 35,749	$ 50,000	$ 39,725	$ -	N/A	-	Annual	Allocation	Provides case management for eligible enrolled children in the West End of San Bernardino County.	
Public Health	AAA	PHL	8955	State-Grants	Child Safety	Federal	$ 209,102	$ 200,055	$ 209,102	$ 53,279	$ -	N/A	0.3	2 Years	Allocation	Grant ending in September 30, 2008.	
Public Health	AAA	PHL	8955	State-Grants	Alcohol & Drug Assistance Program (Office of Traffic Safety) Underage Drinking	Federal	$ 27,000	$ 26,950	$ 27,000	$ -	$ -	N/A	-	2 years	Allocation	Program ended in September 2007.	
Public Health	AAA	PHL	8955	State-Grants	Nutrition Project Lean	Federal	$ 20,000	$ 20,000	$ 18,000	$ 20,000	$ -	N/A	0.2	2 Years	Allocation		
Public Health	AAA	PHL	8955	State-Grants	Nutrition Network	Federal	$ 494,987	$ 494,987	$ 494,987	$ 513,549	$ 1,027,098	Realignment & MOUs with Pre schools	4.2	Annual	Allocation		
Public Health	AAA	PHL	9425	Health Fees - Other	Housing Opportunities for People with AIDS	Federal	$ -	$ -	$ 937,057	$ -	$ -	N/A	-	Annual	Allocation	Grant terminated as funding for administrative activities was reduced by 75%.	
Public Health	AAA	PHL	9094	Federal-Grants	Ryan White Care Act Part A	Federal	$ 6,464,361	$ 6,952,599	$ 6,815,987	$ 6,684,229	$ -	N/A	6.9	Annual	Formula/ Competitive	Annual Award is both Formula based and competitive (the majority is formula based).	
Public Health	AAA	PHL	8955	State-Grants	Waste Management	State	$ 45,014	$ 45,027	$ 43,700	$ 45,376	$ -	N/A	0.3	Annual	Formula		
Public Health	AAA	PHL	8955	State-Grants	AIDS drug	State	$ 24,767	$ 23,953	$ 23,529	$ 23,286	$ -	N/A	0.5	Annual	Formula		
Public Health	AAA	PHL	8955	State-Grants	Aging-Preventive Health Care for the Aging	State	$ 121,000	$ 121,000	$ 121,000	$ 108,900	$ 248,979	Realignment	3.9	Annual	Formula		
Public Health	AAA	PHL	8955	State-Grants	Ryan White Care Act Part B	Federal	$ 818,271	$ 1,142,575	$ 749,054	$ 1,201,888	$ -	N/A	4.9	Annual	Formula		
Public Health	AAA	PHL	8955	State-Grants	Nutrition Women, Infant, Children	Federal	$ 11,397,000	$ 9,962,677	$ 9,832,516	$ 10,874,680	$ -	N/A	162.9	3 Year	Formula		
Public Health	AAA	PHL	8955	State-Grants	Ryan White Care Act - Minority AIDS Initiative	Federal	$ 255,000	$ 255,000	$ 255,743	$ 265,228	$ -	N/A	0.4	Annual	Formula		
					Public Health										**Non-Competitive Total (75%)**		**$ 27,498,943**
Public Health	AAA	PHL	5000	Transfers In	Cal Learn	Transitional Assistance Department	$ 1,700,000	$ 1,347,500	$ 1,700,000	$ 1,700,000	$ -	N/A	19.0	Annual	Allocation		
Public Health	AAA	PHL	5000	Transfers In	Behavioral Health Alcohol & Drug Assistance Program	Alcohol and Drug Services	$ 295,504	$ 219,867	$ 295,504	$ 306,330	$ -	N/A	3.3	Annual	Allocation		

Health Care Detail

Department Name	Fund Code	Dept Code	Obj/Rev Code	Obj/Revenue Source Title (County)	Grant Title	Grant Funding Source	2007-08 Award	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	2008-09 Match	Funding Source for Match	Staff	Frequency	Type	Notes	2008-09 Totals
Public Health	AAA	PHL	5000	Transfers In	Perinatal Adolescent Life Services Probation	Probation	$ 28,600	$ 19,800	$ 28,600	$ 28,600	$ -	N/A	0.4	2 Years	Competitive		
Public Health	AAA	PHL	5000	Transfers In	Brighter Futures	Alcohol and Drug Services	$ 49,999	$ 46,876	$ 49,999	$ -	$ -	N/A			Competitive	Program ended in December 2007.	
Public Health Transfers from Other Department Grants															**Total**		**$ 2,034,930**
Public Health - Bioterrorism	RPL	PHL	8710	State Aid for Health	Preparedness and Response Program (PAN FLU STATE)	State	$ 175,386	$ 163,831	$ 427,946	$ 157,847	$ -	N/A	1.5	Annual	Allocation	It is anticipated that state funding will be cut by 10%.	
Public Health - Bioterrorism	RPL	PHL	8710	State Aid for Health	Preparedness and Response Program (PAN FLU FED)	Federal	$ 689,764	$ 850,663	$ 333,340	$ 172,441	$ -	N/A	-	Annual	Allocation	The grant period is from August 2008 to August 2009. The amount budgeted in 2008-09 belongs to Grant year 2007-08. It Is anticipated that Federal Funding will not include Pandemic Influenza in grant year 2008-09.	
Public Health - Bioterrorism	RPL	PHL	8710	State Aid for Health	Preparedness and Response Program (CRI)	Federal	$ 606,934	$ 455,201	$ 569,791	$ 606,934	$ -	N/A	5.0	Annual	Allocation	The grant period is from August 2008 to August 2009.	
Public Health - Bioterrorism	RPL	PHL	8710	State Aid for Health	Preparedness and Response Program (CDC/LAB)	Federal	$ 1,765,337	$ 1,809,810	$ 1,943,231	$ 1,765,337	$ -	N/A	16.5	Annual	Allocation	The grant period is from August 2008 to August 2009.	
Public Health - Bio-Terrorism Preparedness															**Non-Competitive Total (100%)**		**$ 2,702,559**
Public Health - Tobacco Use Reduction Now	RSP	PHL	8955	State Aid for Health	Tobacco Control and Education Services	State	$ 401,454	$ 401,454	$ 401,454	$ 388,460	$ -	N/A	-	3 year	Allocation		
Public Health - Tobacco Use Reduction Now															**Non-Competitive Total (100%)**		**$ 388,460**

Total Health Care Competitive Grants (18%)	**$ 10,999,128**
Total Health Care Non-Competitive Grants (82%)	**$ 49,997,027**
Total Health Care Transfers from other Department Grants	**$ 2,034,930**

HUMAN SERVICES

Department	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Aging and Adult Services					
Competitive	14	$ -	$ 25,000	$ 25,000	100.0%
Non-Competitive	14-15	$ 9,233,828	$ 8,348,988	$ (884,840)	(9.6%)
Totals		**$ 9,233,828**	**$ 8,373,988**	**$ (859,840)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

In 2008-09, competitive grants increased due to a three year grant from the Archstone Foundation. Non-competitive grants decreased due to the elimination of the Title V National Association of Hispanic Elderly Senior Employment program. The State terminated this program in August 2007.

Child Support Services					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	15	$ 39,806,364	$ 39,499,199	$ (307,165)	(0.8%)
Totals		**$ 39,806,364**	**$ 39,499,199**	**$ (307,165)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

No significant changes.

HS Administrative Claim					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive		$ -	$ -	$ -	0.0%
Totals		**$ -**	**$ -**	**$ -**	
Transfers from other Department Grants	15	$ 53,300	$ 80,103	$ 26,803	50.3%

In 2008-09, transfers from other department grants include funding from First Five for the Perinatal, Screening, Assessment, Referral, and Treatment grant administered by the Department of Public Health.

HUMAN SERVICES

Department	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Entitlement Payments					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	15	$ 44,342,504	$ 44,342,504	$ -	0.0%
Totals		**$ 44,342,504**	**$ 44,342,504**	**$ -**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

No changes.

Preschool Services					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	15-16	$ 39,810,674	$ 40,036,457	$ 225,783	0.6%
Totals		**$ 39,810,674**	**$ 40,036,457**	**$ 225,783**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

No significant changes.

Veterans Affairs					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	16	$ 39,000	$ 42,075	$ 3,075	7.9%
Totals		**$ 39,000**	**$ 42,075**	**$ 3,075**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

No significant changes.

Total Human Services					
Competitive	16	$ -	$ 25,000	$ 25,000	100.0%
Non-Competitive	16	$ 133,232,370	$ 132,269,223	$ (963,147)	(0.7%)
Totals		**$ 133,232,370**	**$ 132,294,223**	**$ (938,147)**	
Transfers from other Department Grants	16	$ 53,300	$ 80,103	$ 26,803	50.3%

Human Services Detail

Department Name	Fund Code	Dept Code	Obj/Rev Code	Grant Title	Grant Funding Source	2007-08 Award	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	2008-09 Match	Funding Source for Match	Staff	Frequency	Type	Notes	2008-09 Totals
Aging and Adult Services	AAF	OOA	9970	Archstone	Foundation	$ 22,500	$ 22,500	$ -	$ 25,000	$ -	N/A		3 years	Competitive		
				Aging and Adult Services											**Competitive Total (1%)**	**$ 25,000**
Aging and Adult Services	AAF	OOA	8955	Title III C-1 Senior Nutrition	Federal	$ 93,346	$ 93,346	$ 77,089	$ 87,622	$ 21,905	Contractor		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Title III C-2 Senior Nutrition	Federal	$ 62,624	$ 62,624	$ 38,921	$ 45,830	$ 11,457	Contractor		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Title IIIB Ombudsman	Federal	$ 113,079	$ 113,079	$ 113,079	$ 101,943	$ 25,485	General Fund		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Title VIIB Ombudsman	Federal	$ 1,050	$ 1,050	$ 1,040	$ 1,095	$ 273	General Fund	3.9	Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Title VIIA Elder Abuse and Prevention	Federal	$ 12,375	$ 12,375	$ 9,276	$ 10,211	$ 2,552	General Fund		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Penalty Citation Ombudsman	State	$ 57,290	$ 57,290	$ 57,290	$ -	$ 16,492	General Fund	1.0	Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Community-Based Superintendent Services Administration	State	$ 20,448	$ 20,448	$ 20,448	$ 18,488	$ 4,622	N/A	11.0	Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Title III C-1 Administration	Federal	$ 810	$ 810	$ 803	$ 834		General Fund		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Title III C-2 Administration	Federal	$ 215	$ 215	$ 214	$ 222		General Fund		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Title IIID Program	Federal	$ 4,176	$ 4,176	$ 4,140	$ 4,156	$ 1,039	Contractor		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Health Insurance Counseling and Advocacy Program (HICAP) Admin	Federal	$ 12,333	$ 12,333	$ 12,304	$ 12,333		N/A		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Title V California Department of Aging (CDA) Senior Employment	Federal	$ 155,758	$ 95,000	$ 155,758	$ 84,744	$ -	N/A	53.0	Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Title IIIB Support Services	Federal	$ 56,183	$ 56,183	$ 55,571	$ 56,017	$ 14,004	General Fund	20.0	Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Title XIX Multipurpose Senior Services Program (MSSP)	Federal	$ 753,946	$ 753,946	$ 753,946	$ 651,942		N/A	15.0	Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Health Insurance Counseling and Advocacy Program (HICAP)	Federal	$ 225,167	$ 225,167	$ 225,167	$ 248,915		N/A		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Linkages	State	$ 257,366	$ 257,366	$ 257,366	$ 241,166		N/A	2.0	Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Alheimer's Day Care Resource Center (ADCRC)	State	$ 160,000	$ 160,000	$ 160,000	$ 144,165	$ 36,041	General Fund		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Brown Bag	State	$ 23,992	$ 23,992	$ 23,992	$ 21,597	$ 5,399	General Fund		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	8955	Senior Companion	State	$ 24,436	$ 24,436	$ 24,436	$ 22,248		N/A		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	9094	Title IIIE Family Caregiver	Federal	$ 633,408	$ 623,408	$ 604,318	$ 597,206	$ 198,870	Contractor 35%/General Fund 65%	20.0	Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	9094	Title III C-1 Senior Nutrition	Federal	$ 1,100,244	$ 1,100,244	$ 929,805	$ 1,489,568	$ 372,392	Contractor		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	9094	Title III C-2 Senior Nutrition	Federal	$ 1,209,246	$ 1,209,246	$ 1,147,555	$ 779,115	$ 194,779	Contractor		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	9094	Title III C-1 Nutrition Services Incentive Program (NSIP)	Federal	$ 236,808	$ 236,808	$ 239,918	$ 234,776				Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	9094	Title III C-2 Nutrition Services Incentive Program (NSIP)	Federal	$ 286,713	$ 286,713	$ 279,578	$ 296,979				Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	9094	Title IIIB Ombudsman	Federal	$ 35,353	$ 35,353	$ 35,348	$ 35,348	$ 8,837	General Fund		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	9094	Title VIIA Ombudsman	Federal	$ 64,062	$ 64,062	$ 61,968	$ 64,291	$ 16,072	General Fund		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	9094	Title VIIB Elder Abuse and Prevention	Federal	$ 23,583	$ 23,583	$ 23,199	$ 22,742	$ 5,685	General Fund		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	9094	Title IIID Program	Federal	$ 92,645	$ 92,645	$ 92,401	$ 90,595	$ 22,648	Contractor		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	9094	Title III C-1 Administration	Federal	$ 140,785	$ 140,785	$ 133,407	$ 152,040	$ 16,891	General Fund		Annual Allocation	Formula		

Human Services Detail

Department Name	Fund Code	Dept Code	Obj/Rev Code	Grant Title	Grant Funding Source	2007-08 Award	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	2008-09 Match	Funding Source for Match	Staff	Frequency	Type	Notes	2008-09 Totals
Aging and Adult Services	AAF	OOA	9094	Title III C-2 Administration	Federal	$ 75,259	$ 75,259	$ 72,267	$ 79,524	$ 8,835	General Fund		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	9094	Title IIIB Administration	Federal	$ 137,105	$ 137,105	$ 137,667	$ 141,420	$ 35,355	General Fund		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	9094	Title IIIE Administration	Federal	$ 59,837	$ 59,837	$ 59,609	$ 60,798	$ 20,246	General Fund	5.0	Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	9094	Health Insurance Counseling and Advocacy Program (HICAP) Administration	Federal	$ 19,527	$ 19,527	$ 6,990	$ 166,794		N/A		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	9094	Title V California Department of Aging (CDA) Senior Employment	Federal	$ 366,357	$ 351,357	$ 329,670	$ 366,357	$ 36,000	General Fund	53.0	Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	9094	Title V National Association of Hispanic Elderly (NAHE) Senior Employment	Federal	$ 87,249	$ 86,613	$ 1,046,990	$ -	$ -	N/A	-	Annual Allocation	Formula	The State terminated the contract in August 2007.	
Aging and Adult Services	AAF	OOA	9094	Title IIIB Support Services	Federal	$ 1,308,963	$ 1,308,963	$ 1,243,296	$ 1,239,356	$ 309,839	Contractor 25%/General Fund 75%		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	9094	Title XIX Multipurpose Senior Services Program (MSSP)	Federal	$ 724,379	$ 724,379	$ 724,379	$ 678,551		N/A		Annual Allocation	Formula		
Aging and Adult Services	AAF	OOA	9094	Health Insurance Counseling and Advocacy Program (HICAP)	Federal	$ 75,784	$ 75,784	$ 74,623	$ 100,000		N/A		Annual Allocation	Formula		
				Aging and Adult Services										**Non-Competitive Total (99%)**		**$ 8,348,988**
Child Support Services	AAA	DCS	8820	State Allocation	State	$ 13,706,983	$ 13,706,983	$ 13,534,164	$ 13,429,728			156.0	Annual	Allocation	The annual allocation is distributed to the department on a monthly basis.	
Child Support Services	AAA	DCS	9150	Federal Allocation	Federal	$ 26,607,673	$ 26,607,673	$ 26,272,200	$ 26,069,471			302.0	Annual	Allocation	The annual allocation is distributed to the department on a monthly basis.	
				Child Support Services										**Non-Competitive Total (100%)**		**$ 39,499,199**
HS Administrative Claim	AAA	DPA	5011	Lead Reduction	Federal	$ 53,300	$ 53,300	$ 53,300	$ 53,300	$ -	N/A	0.5	Annual	Competitive		
HS Administrative Claim	AAA	DPA	5011	Perinatal Screening Assessment Referral and Treatment	Other Agencies	$ 26,803	$ 26,803	$ -	$ 26,803	$ -	N/A	0.5	Annual	Competitive	New grant.	
				HS Administrative Claim										**Non-Competitive Total (100%)**		**$ 80,103**
Entitlement Payments	AAA	ETP	8665	Stage 2 State Child Care - C2AP-6050	State	$ 25,648,453	$ 23,892,973	$ 7,257,920	$ 7,257,920	$ -	N/A	8.2	Annual	Allocation	TAD may transition these activities to County Schools for 2008-09.	
Entitlement Payments	AAA	ETP	8665	Stage 3 State Child Care - C3AP-6051 (timing out)	State	$ 3,537,510	$ 3,480,048	$ 941,706	$ 941,706	$ -	N/A	1.6	Annual	Allocation	TAD may transition these activities to County Schools for 2008-09.	
Entitlement Payments	AAA	ETP	8665	Alternative Payment State - CAPP-6055	State	$ 2,380,353	$ 1,947,449	$ 1,250,687	$ 1,250,687	$ -	N/A	2.5	Annual	Allocation	TAD may transition these activities to County Schools for 2008-09.	
Entitlement Payments	AAA	ETP	9010	Stage 2 Federal Child Care - C2AP-6050	Federal	$ 2,599,609	$ 2,428,382	$ 27,040,108	$ 27,040,108	$ -	N/A	24.6	Annual	Allocation	TAD may transition these activities to County Schools for 2008-09.	
Entitlement Payments	AAA	ETP	9010	Stage 3 Federal Child Care - C3AP-6051	Federal	$ 5,667,329	$ 5,575,271	$ 4,623,029	$ 4,623,029	$ -	N/A	7.4	Annual	Allocation	TAD may transition these activities to County Schools for 2008-09.	
Entitlement Payments	AAA	ETP	9030	Alternative Payment Federal - CAPP-6055	Federal	$ 3,173,405	$ 2,596,273	$ 3,229,054	$ 3,229,054	$ -	N/A	3.3	Annual	Allocation	TAD may transition these activities to County Schools for 2008-09.	
				Entitlement Payments										**Non-Competitive Total (100%)**		**$ 44,342,504**
Preschool Services	RSC	HPS	8665	State Preschool	State	$ 2,461,091	$ 2,461,091	$ 2,425,068	$ 2,461,091	$ -		45.0	Annual	Formula		
Preschool Services	RSC	HPS	8955	Pre-K & Family Literacy Program - Full Day	State	$ 234,968	$ 35,245	$ 234,968	$ 234,968	$ 71,268	CACFP & Head Start	4.0	Annual	Formula		
Preschool Services	RSC	HPS	8955	Pre-K & Family Literacy Program - Part Day	State	$ 394,248	$ 59,137	$ 394,248	$ 394,248	$ 276,716	CACFP & Head Start	7.0	Annual	Formula		
Preschool Services	RSC	HPS	8955	Pre-K & Family Literacy Program - Support	State	$ 15,000	$ -	$ 15,000	$ 15,000	$ -			Annual	Formula		
Preschool Services	RSC	HPS	8955	General Child Care	State	$ 975,109	$ 975,109	$ 960,837	$ 975,109	$ -		18.0	Annual	Formula		
Preschool Services	RSC	HPS	8735	Child and Adult Care Food Program	Federal	$ 2,051,083	$ 2,051,083	$ 2,051,083	$ 2,051,083	$ -			Annual	Formula		

Human Services Detail

Department Name	Fund Code	Dept Code	Obj/Rev Code	Grant Title	Grant Funding Source	2007-08 Award	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	2008-09 Match	Funding Source for Match	Staff	Frequency	Type	Notes	2008-09 Totals
Preschool Services	RSC	HPS	9030	Head Start	Federal	$ 34,382,310	$ 33,828,499	$ 33,729,470	$ 33,799,658	$ 8,449,915	Non-Federal In-Kind - Private donations and donated parental activity	619.0	Annual	Formula		
Preschool Services	RSC	HPS	9972	Families and Communities Educating Together (FACET)	Federal	$ 4,299	$ 4,299	$ -	$ 4,300	$ -			One-time Annual	Formula	Grant ends September 15, 2008. This grant is coming from the Department of Public Health.	
Preschool Services	RSC	HPS	8298	School Readiness Program Services	Other Agencies	$ 101,000	$ 52,725	$ -	$ 101,000	$ -		2.0	4-Year	Allocation		
Preschool Services														**Non-Competitive Total (100%)**		**$ 40,036,457**
Veterans Affairs	AAA	VAF	8840	Veterans Claim Representative Services	State	$ 39,000	$ 39,000	$ 39,000	$ 42,075			1.0	Annual	Allocation		
Veterans Affairs														**Non-Competitive Total (100%)**		**$ 42,075**
														Total Human Services Competitive Grants (0%)		**$ 25,000**
														Total Human Services Non-Competitive Grants (100%)		**$ 132,269,223**
														Total Human Services Transfers from other Department Grants		**$ 80,103**

LAW AND JUSTICE GROUP

Department	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
District Attorney Criminal Prosecution					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	21	$ 3,839,967	$ 3,606,312	$ (233,655)	(6.1%)
Totals		**$ 3,839,967**	**$ 3,606,312**	**$ (233,655)**	
Transfers from other Department Grants	21	$ 1,309,815	$ 1,085,809	$ (224,006)	(17.1%)

Transfers from other Department Grants are decreasing as the Street Enforcement and Prosecution grant is ending on June 30, 2008. This grant is administered by the Sheriff Department and the District Attorney received a portion of the funds.

DA - Automobile Insurance Fraud Protection					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	21	$ 760,802	$ 785,000	$ 24,198	3.2%
Totals		**$ 760,802**	**$ 785,000**	**$ 24,198**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

No significant changes.

DA - Worker's Compensation Insurance Fraud Prosecution					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	21	$ 1,450,000	$ 1,899,000	$ 449,000	31.0%
Totals		**$ 1,450,000**	**$ 1,899,000**	**$ 449,000**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

In November 6, 2007, the Board of Supervisors approved an amendment to accept the additional funding.

Law and Justice Group Administration					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	21	$ 73,503	$ 73,503	$ -	0.0%
Totals		**$ 73,503**	**$ 73,503**	**$ -**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

No changes.

LAW AND JUSTICE GROUP

Department	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Law and Justice Group - 2003 US BSA Congressional Mandate Grant					
Competitive	21	$ 174,695	$ -	$ (174,695)	(100.0%)
Non-Competitive		$ -	$ -	$ -	0.0%
Totals		**$ 174,695**	**$ -**	**$ (174,695)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

Grant funds were fully spent in 2007-08.

Law and Justice Group - 2005 COPS Technology Grant					
Competitive	21	$ 175,010	$ 10,000	$ (165,010)	(94.3%)
Non-Competitive		$ -	$ -	$ -	0.0%
Totals		**$ 175,010**	**$ 10,000**	**$ (165,010)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

In 2008-09, the amount budgeted for competitive grants represents funds not expended in 2007-08.

Law and Justice Group - 2006 Technology Grant					
Competitive	21	$ 493,614	$ 325,364	$ (168,250)	(34.1%)
Non-Competitive		$ -	$ -	$ -	0.0%
Totals		**$ 493,614**	**$ 325,364**	**$ (168,250)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

In 2008-09, the amount budgeted from competitive grants represents funds not expended in 2007-08.

Law and Justice Group - 2005 Justice Assistance Grant					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	21	$ -	$ -	$ -	0.0%
Totals		**$ -**	**$ -**	**$ -**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

No changes. No grant revenue is expected in 2008-09; however, grant activities are being funded through fund balance as the grant revenue was advanced to the County in prior years.

LAW AND JUSTICE GROUP

Department	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Law and Justice Group - 2006 Justice Assistance Grant					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	21	$ -	$ -	$ -	0.0%
Totals		**$ -**	**$ -**	**$ -**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

No changes. No grant revenue is expected in 2008-09; however, grant activities are being funded through fund balance as the grant revenue was advanced to the County in prior years.

Law and Justice Group - 2007 Justice Assistance Grant					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	22	$ -	$ -	$ -	0.0%
Totals		**$ -**	**$ -**	**$ -**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

No changes. No grant revenue is expected in 2008-09; however, grant activities are being funded through fund balance as the grant revenue was advanced to the County in prior years.

Probation					
Competitive	22	$ 2,340,853	$ 2,204,156	$ (136,697)	(5.8%)
Non-Competitive		$ -	$ -	$ -	0.0%
Totals		**$ 2,340,853**	**$ 2,204,156**	**$ (136,697)**	
Transfers from other Department Grants	22	$ 3,329,460	$ 2,650,807	$ (678,653)	(20.4%)

In 2008-09, the transfers from other department grants decreased due to an anticipated reduction in Proposition 36 funds.

Probation - Juvenile Justice Grant Program					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	22	$ 6,361,772	$ 5,753,685	$ (608,087)	(9.6%)
Totals		**$ 6,361,772**	**$ 5,753,685**	**$ (608,087)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

No significant changes.

LAW AND JUSTICE GROUP

Department	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Sheriff-Coroner					
Competitive	23	$ 3,594,400	$ 3,069,304	$ (525,096)	(14.6%)
Non-Competitive	23	$ 4,977,168	$ 3,868,200	$ (1,108,968)	(22.3%)
Totals		**$ 8,571,568**	**$ 6,937,504**	**$ (1,634,064)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

In 2008-09, the competitive grants decreased due to a reduction in the Mentally Ill Offender Crime Reduction grant. The non-competitive grants decreased primarily related to fully spending rollover funds from the 2005 CAL Mult-jurisdictional Methamphetamine grant. Furthermore, the State eliminated the Indian Gaming grant.

Sheriff-Coroner - IRNET					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	23	$ 420,000	$ 420,000	$ -	0.0%
Totals		**$ 420,000**	**$ 420,000**	**$ -**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

No changes.

Total Law and Justice Group					
Competitive	23	$ 6,778,572	$ 5,608,824	$ (1,169,748)	(17.3%)
Non-Competitive	23	$ 17,883,212	$16,405,700	$ (1,477,512)	(8.3%)
Total Grant Funding for 2008-09*		**$ 24,661,784**	**$ 22,014,524**	**$ (2,647,260)**	
Transfers from other Department Grants	23	$ 4,639,275	$ 3,736,616	$ (902,659)	(19.5%)

*Total Grant Funding excludes Transfers from other Department Grants

Law and Justice Group Detail

Department Name	Fund Code	Dept Code	Obj/Rev Code	Grant Title	Grant Funding Source	2007-08 Award	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	2008-09 Match	Funding Source for Match	Staff	Frequency	Type	Notes	2008-09 Totals
District Attorney	AAA	DAT	8797	Citizen's Option for Public Safety	State	$ 666,524	$ 666,524	$ 662,000	$ 662,000	$ -	N/A	6.3	Annual	Formula		
District Attorney	AAA	DAT	8955	Criminal Restitution Compact	State	$ 148,510	$ 148,510	$ 148,510	$ 148,510	$ -	N/A	3.0	Annual	Formula		
District Attorney	AAA	DAT	8955	Indian Gaming Crime Mitigation	State	$ 209,016	$ 181,395	$ 181,395	$ -	$ -	N/A	2.0	Annual	Formula	State grant in 2007-08, now pending direct revenue agreement with Tribe.	
District Attorney	AAA	DAT	8955	Joint Powers Agreement	State	$ 507,566	$ 507,566	$ 507,566	$ 507,566	$ -	N/A	11.0	Annual	Formula		
District Attorney	AAA	DAT	8955	Spousal Abuser	State	$ 102,080	$ 95,033	$ 95,033	$ 95,033	$ -	N/A	0.9	Annual	Formula		
District Attorney	AAA	DAT	8955	Organized Auto Fraud Activity	State	$ 174,210	$ 160,000	$ 160,000	$ 160,000	$ -	N/A	1.0	3 Year	Formula		
District Attorney	AAA	DAT	8955	Vertical Persecution Block Program	State	$ 812,611	$ 812,611	$ 812,611	$ 812,611	$ -	N/A	5.5	Annual	Formula		
District Attorney	AAA	DAT	8955	Victim/Witness Assistance Program	State	$ 522,093	$ 522,093	$ 522,093	$ 522,093	$ -	N/A	10.0	Annual	Formula		
District Attorney	AAA	DAT	9094	Marijuana Suppression Program	Federal	$ 45,436	$ 52,260	$ 52,260	$ -	$ -	N/A	1.0	Annual	Formula	Grant ends in June 30, 2008.	
District Attorney	AAA	DAT	9094	Victim/Witness Assistance Program	Federal	$ 444,720	$ 448,499	$ 448,499	$ 448,499	$ -	N/A	9.0	Annual	Formula		
District Attorney	AAA	DAT	9094	Elder Abuse Advocacy and Outreach Program	Federal	$ 140,000	$ 140,000	$ 140,000	$ 140,000	$ 35,000	General Fund	3.0	Annual	Formula		
District Attorney	AAA	DAT	9094	Special Emphasis Assistance Program	Federal	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 27,500	General Fund	2.0	Annual	Formula		
				District Attorney Criminal Prosecution										**Non-Competitive Total (100%)**		**$ 3,606,312**
District Attorney	AAA	DAT	5011-13	CA Multi-jurisdictional Meth Enforcement	State	$ 351,804	$ 349,804	$ 351,804	$ 351,804	$ -	N/A	2	Annual	Formula	From the Sheriff-Coroner Department.	
District Attorney	AAA	DAT	5011-13	Lets End Truancy	State	$ 715,184	$ 715,184	$ 715,184	$ 734,005	$ -	N/A	6	Annual	Formula	From Probation Department.	
District Attorney	AAA	DAT	5011-13	Street Enforcement and Prosecution	Federal	$ 257,504	$ 257,504	$ 242,827	$ -	$ -	N/A	2	Annual	Formula	Grant ends in June 30, 2008. From the Sheriff-Coroner Department.	
				District Attorney Criminal Prosecution - Transfers from Other Department Grants										**Total**		**$ 1,085,809**
District Attorney	RIB	DAT	8955	Auto Insurance Fraud Program	State	$ 746,269	$ 746,500	$ 760,802	$ 785,000	$ -	N/A	5.2	Annual	Formula		
				District Attorney Automobile Insurance Fraud Protection										**Non-Competitive Total (100%)**		**$ 785,000**
District Attorney	ROB	DAT	8955	Workers' Compensation Insurance Fraud	State	$ 1,899,000	$ 1,899,000	$ 1,450,000	$ 1,899,000	$ -	N/A	12.9	Annual	Formula		
				District Attorney Workers' Compensation Insurance Fraud										**Non-Competitive Total (100%)**		**$ 1,899,000**
Law and Justice Group Administration	AAA	LNJ	8955	Juvenile Accountability Block Grant	State	$ 73,503	$ 73,503	$ 73,503	$ 73,503	$ -	N/A		Annual	Formula		
				Law and Justice Group Administration										**Non-Competitive Total (100%)**		**$ 73,503**
Law and Justice Group - 2003 US BSA Congressional Mandate Award	SDY	LNJ	9094	2003 US Bureau of Justice Assistance Congressional Mandate Award	Federal	$ 202,266	$ 203,628	$ 174,695	$ -	$ -	N/A		One-time	Earmark	Grant ended in March 2008.	
				Law and Justice Group - 2003 US BSA Congressional Mandate Award										**Competitive Total (100%)**		**$ -**
Law and Justice Group - 2005 COPS Technology Grant	SEC	LNJ	9094	2005 Office of Community Oriented Policing Services (COPS) Grant	Federal	$ 165,079	$ 165,079	$ 175,010	$ 10,000	$ -	N/A		2 years	Earmark		
				Law and Justice Group - 2005 COPS Technology Grant										**Competitive Total (100%)**		**$ 10,000**
Law and Justice Group - 2006 COPS Technology Grant	SII	LNJ	9094	2006 Office of Community Oriented Policing Services (COPS) Technology Grant	Federal	$ 493,614	$ 168,250	$ 493,614	$ 325,364	$ -	N/A	-	2 years	Earmark		
				Law and Justice Group - 2006 COPS Technology Grant										**Competitive Total (100%)**		**$ 325,364**
Law and Justice Group - 2005 Justice Assistance Grant	SEG	LNJ	9094	2005 Justice Assistance Grant	Federal	$ -	$ -	$ -	$ -	$ -	N/A		One-time	Formula	Grant activity will be funded in 2008-09 through fund balance.	
				Law and Justice Group - 2005 Justice Assistance Grant										**Non- Competitive Total (100%)**		**$ -**
Law and Justice Group - 2006 Justice Assistance Grant	SFX	LNJ	9094	2006 Justice Assistance Grant	Federal	$ -	$ -	$ -	$ -	$ -	N/A		One-time	Formula	Grant activity will be funded in 2008-09 through fund balance.	
				Law and Justice Group - 2006 Justice Assistance Grant										**Non-Competitive Total (100%)**		**$ -**

Law and Justice Group Detail

Department Name	Fund Code	Dept Code	Obj/Rev Code	Grant Title	Grant Funding Source	2007-08 Award	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	2008-09 Match	Funding Source for Match	Staff	Frequency	Type	Notes	2008-09 Totals
Law and Justice Group - 2007 Justice Assistance Grant	SIE	LNJ	9094	2007 Justice Assistance Grant	Federal	$ 985,496	$ 985,496	$ -	$ -	$ -	N/A		One-time	Formula	Grant activity will be funded in 2008-09 through fund balance.	
Law and Justice Group - 2007 Justice Assistance Grant														**Non-Competitive Total (100%)**		**$ -**
Probation	AAA	PRB	8955	CLASP Chlamydia Screening	State	$ 29,984	$ 29,924	$ -	$ 64,000	$ -	N/A	-	Annual	Competitive	This grant was transferred from Public Health.	
Probation	AAA	PRB	8955	Office of Traffic Safety Drunk Driver	Federal	$ 460,427	$ 440,000	$ 460,427	$ 502,180	$ -	N/A	4.5	2 years	Competitive		
Probation	AAA	PRB	8955	Mentally Ill Offender Crime Reduction (MIOCR) - Juvenile INFO Program	State	$ 1,199,978	$ 1,199,978	$ 1,218,583	$ 1,393,983	$ 348,495	MHSA/Gen Funds	7.0	Annual	Competitive	Collaboration with Behavioral Health.	
Probation	AAA	PRB	9094	"GREAT" Gang Resistance and Training	Federal	$ 237,313	$ 147,962	$ 237,313	$ 138,660	$ 16,667	General Fund	1.0	Annual	Competitive		
Probation	AAA	PRB	9094	Goodwill - Year Round Youth Programs Grant	Federal	$ 105,333	$ 100,692	$ 79,000	$ 105,333	$ 6,034	General Fund	1.0	Annual	Competitive		
Probation	AAA	PRB	9094	IMPACT	Federal	$ -	$ 92,839	$ 345,530	$ -	$ -	N/A	-	Annual	Earmark	Prior year award received in 2004-05. Grant ended September 30, 2007.	
Probation														**Competitive Total (100%)**		**$ 2,204,156**
Probation	AAA	PRB	5011/13	Offender Treatment Program	State	$ 286,016	$ 286,016	$ 314,206	$ 412,400	$ -	N/A	3.0	Annual	Allocation	Collaboration with Behavioral Health	
Probation	AAA	PRB	5011/13	Proposition 36	State	$ 2,273,984	$ 2,273,984	$ 2,527,897	$ 1,793,883	$ -	N/A	17.8	Annual	Allocation	Decreased based on anticipated State budget cuts.	
Probation	AAA	PRB	5011	MHSA Mental Health Services Act	State	$ 158,344	$ 142,510	$ 158,344	$ 158,344	$ -	N/A	1.6	Triannual	Allocation	Collaboration with Behavioral Health.	
Probation	AAA	PRB	5011	MIOCR - Adult	State	$ 275,290	$ 275,290	$ 329,013	$ 286,180	$ -	N/A	3.0	Annual	Competitive	Collaboration with Sheriff-Coroner and Behavioral Health.	
Probation - Transfers from other Department Grants														**Total (100%)**		**$ 2,650,807**
Probation	SIG	PRG	8799	AB 1913 - Juvenile Justice Crime Prevention	State	$ 6,392,983	$ 6,392,983	$ 6,361,772	$ 5,753,685	$ -	N/A	43.5	Annual	Formula		
Probation - Juvenile Justice Grant														**Non-Competitive Total (100%)**		**$ 5,753,685**
Sheriff	AAA	SHR	8955	Anti Drug Abuse Enforcement Program	Federal	$ 522,158	$ 522,158	$ 522,158	$ 522,158	$ -	N/A	1>	Annual	Competitive	Shared with District Attorney's office.	
Sheriff	AAA	SHR	8955	Off Highway Motor Vehicle Program Barstow	State	$ 176,494	$ 176,494	$ 58,000	$ 97,000	$ -	N/A	1>	1.25 Year	Competitive		
Sheriff	AAA	SHR	8955	Off Highway Motor Vehicle Program Victor	State	$ 207,282	$ 207,282	$ 50,000	$ 129,000	$ -	N/A	1>	1.25 Year	Competitive		
Sheriff	AAA	SHR	8955	Boating Equipment/Replacement grant	State	$ 87,500	$ 87,500	$ -	$ -	$ -	N/A	-	One-time	Competitive	This grant is ending. It was for the one time purchase in 2007-08 of a boat ($80,000) and cables ($7,500).	
Sheriff	AAA	SHR	8955	Paul Coverdell Forensic Science Improvement	State	$ 85,454	$ 85,454	$ -	$ -	$ -	N/A	-	Annual	Competitive	This grant ended on December 31, 2007.	
Sheriff	AAA	SHR	8955	Paul Coverdell Forensic Science Improvement	State	$ 65,876	$ 36,923	$ -	$ 28,953	$ -	N/A	-	Annual	Competitive		
Sheriff	AAA	SHR	8955	2006 Mentally Ill Offender Crime Reduction Grant Program (MIOCR)	State	$ 1,425,000	$ 1,425,000	$ 1,361,630	$ 832,942	$ 700,000	Match in Salaries from Behavioral Health programs funded with MHSA funds	8.0	Annual	Competitive	Some grant funding is transferred to Behavioral Health and District Attorney.	
Sheriff	AAA	SHR	8955	Offender Treatment Services/DUI	State	$ -	$ -	$ 48,188	$ -	$ -	N/A	-	One-time	Competitive	This grant was not awarded.	
Sheriff	AAA	SHR	9094	Paul Coverdell Forensic Science Improvement Grants Program	Federal	$ 92,658	$ 120,035	$ 27,377	$ 7,978	$ -	N/A	6.0	Annual	Competitive	2007-08 estimated amount is higher than 2007-08 award amount due to carryover of funds from prior year.	
Sheriff	AAA	SHR	9094	2006 & 2008 COPS-Secure our Schools	Federal	$ 150,130	$ 119,798	$ 135,618	$ 163,089	$ 163,089	Prop 172 and Special Revenue Fund SQA	1>	2 years	Competitive	Not on County Fiscal Year.	
Sheriff	AAA	SHR	9094	2006 Forensic DNA Capacity Enhancement	Federal	$ 326,163	$ 344,600	$ 332,014	$ 170,656	$ -	N/A	-	One-time	Competitive		
Sheriff	AAA	SHR	9094	Byrne Discretionary Grant Programs--Digital Dental	Federal	$ 31,116	$ 31,116	$ -	$ -	$ -	N/A	-	One-time	Competitive		

Law and Justice Group Detail

Department Name	Fund Code	Dept Code	Obj/Rev Code	Grant Title	Grant Funding Source	2007-08 Award	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	2008-09 Match	Funding Source for Match	Staff	Frequency	Type	Notes	2008-09 Totals
Sheriff	AAA	SHR	9094	2006 Forensic DNA Backlog Reduction	Federal	$ -	$ 175,128	$ -	$ 32,879	$ -	N/A	-	One-time	Competitive		
Sheriff	AAA	SHR	9094	2006 Community Oriented Policing	Federal	$ 1,059,415	$ 853,797	$ 1,059,415	$ 1,084,649	$ -	N/A	-	One-time	Competitive		
				Sheriff-Coroner										**Competitive Total (44%)**		**$ 3,069,304**
Sheriff	AAA	SHR	8955	CAL Mult-jurisdictional Methamphetamine	State	$ 3,500,010	$ 3,500,010	$ 3,260,473	$ 2,176,691	$ -	N/A	17.0	One-time	Allocation	Shared with District Attorney's office.	
Sheriff	AAA	SHR	9094	USFS Grant Part A&B Patrol Coop	Federal	$ 75,000	$ 20,000	$ 55,000	$ 55,000	$ -	N/A	-	Annual	Allocation		
Sheriff	AAA	SHR	9094	Irnet HIDTA	Federal	$ 173,943	$ 173,943	$ 173,943	$ 173,943	$ -	N/A	14.0	Annual	Allocation		
Sheriff	AAA	SHR	9094	Marijuana Suppression Program	Federal	$ 177,168	$ 177,168	$ 118,905	$ -	$ -	N/A	1.0	One-time	Allocation	Some grant funding is transferred to the District Attorney. Program suspended in 2008-09.	
Sheriff	AAA	SHR	9094	Cannabis Eradication/Suppression	Federal	$ 38,548	$ 38,548	$ 38,548	$ 55,000	$ -	N/A		Annual	Allocation		
Sheriff	AAA	SHR	9094	Methamphetamine High Intensity Drug Trafficking	Federal	$ 612,614	$ 612,614	$ 675,000	$ 550,228	$ -	N/A		Annual	Allocation		
Sheriff	AAA	SHR	8955	Boating Safety & Enforcement Financial	State	$ 311,517	$ 311,517	$ 220,908	$ 301,908	$ -	N/A	1>	Annual	Formula		
Sheriff	AAA	SHR	8955	Indian Gaming Grant	State	$ 475,000	$ 475,000	$ 400,000	$ -	$ -	N/A	3.0	Annual	Formula	Funding suspended for 2008-09.	
Sheriff	AAA	SHR	8955	SDSU Underage Drinking	State	$ 34,391	$ 34,391	$ 34,391	$ -	$ -	N/A	-	One-time	Formula		
Sheriff	AAA	SHR	9094	2007 Forensic DNA Backlog Reduction Program	Federal	$ 555,430	$ -	$ -	$ 555,430	$ -	N/A	-	One-time	Formula	Award amount not used in 2007-08. This amount is carried over to 2008-09.	
				Sheriff-Coroner										**Non-Competitive Total (56%)**		**$ 3,868,200**
Sheriff	SCF	SHR	9094	Inland Regional Narcotics Enforcement Team (IRNET) High Intensity Drug Trafficking Area (HIDTA)	Federal	$ 640,886	$ 640,886	$ 420,000	$ 420,000	$ -	N/A	1.0	Annual	Allocation		
				Sheriff-Coroner IRNET										**Non-Competitive Total (100%)**		**$ 420,000**
														Total Law and Justice Group Competitive Grants (25%)		**$ 5,608,824**
														Total Law and Justice Group Non-Competitive Grants (75%)		**$ 16,405,700**
														Total Law and Justice Group Transfers from other Department Grants		**$ 3,736,616**

PUBLIC AND SUPPORT SERVICES GROUP

Department	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Airports					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	28	$ 1,930,124	$ -	$ (1,930,124)	(100.0%)
Totals		**$ 1,930,124**	**$ -**	**$ (1,930,124)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

There are no grants budgeted in 2008-09 as the current grants were one-time grants and are anticipated to end in June 30, 2008. The department will continue to pursue other grant opportunities throughout the year.

County Library					
Competitive	28	$ 106,400	$ 72,500	$ (33,900)	(31.9%)
Non-Competitive	28	$ 1,115,000	$ 815,000	$ (300,000)	(26.9%)
Totals		**$ 1,221,400**	**$ 887,500**	**$ (333,900)**	
Transfers from other Department Grants	28	$ 85,000	$ 112,500	$ 27,500	32.4%

In 2008-09, non-competitive grants decreased based on anticipated cuts from the state.

County Museum					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	28	$ 166,700	$ 2,200	$ (164,500)	(98.7%)
Totals		**$ 166,700**	**$ 2,200**	**$ (164,500)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

The Web Module grant is ending in 2007-08.

Fleet Management - Motor Pool					
Competitive	28	$ -	$ 74,400	$ 74,400	100.0%
Non-Competitive		$ -	$ -	$ -	0.0%
Totals		**$ -**	**$ 74,400**	**$ 74,400**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

In 2008-09, the department anticipates receiving a grant from the South Coast Air Quality Management District for vehicle replacements.

PUBLIC AND SUPPORT SERVICES GROUP

Department	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Land Use Services - Advance Planning					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	28	$ 257,069	$ -	$ (257,069)	(100.0%)
Totals		**$ 257,069**	**$ -**	**$ (257,069)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

The grant activities were completed in 2007-08.

Land Use Services - Code Enforcement					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	28	$ 876,441	$ 850,000	$ (26,441)	(3.0%)
Totals		**$ 876,441**	**$ 850,000**	**$ (26,441)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

No significant changes.

Public Works - Transportation					
Competitive	28	$ 3,638,252	$ 6,027,747	$ 2,389,495	65.7%
Non-Competitive	28	$ 4,026,020	$ 2,606,563	$ (1,419,457)	(35.3%)
Totals		**$ 7,664,272**	**$ 8,634,310**	**$ 970,038**	
Transfers from other Department Grants	28	$ 876,441	$ 850,000	$ (26,441)	(3.0%)

In 2008-09, competitive grants increased due to an anticipated increase to the Public Land Highways grant. Non-competitive grants decreased due to the Disaster Emergency Relief grant ending in 2007-08.

Public Works - Solid Waste Management					
Competitive	29	$ 57,556	$ 109,425	$ 51,869	90.1%
Non-Competitive	29	$ 99,293	$ 82,000	$ (17,293)	(17.4%)
Totals		**$ 156,849**	**$ 191,425**	**$ 34,576**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

In 2008-09, both competitive and non-competitive budgeted amounts reflect funds available as both grants are ending in 2008-09.

PUBLIC AND SUPPORT SERVICES GROUP

Department	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Regional Parks					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive		$ -	$ -	$ -	0.0%
Totals		**$ -**	**$ -**	**$ -**	
Transfers from other Department Grants	29	$ 35,232	$ 36,232	$ 1,000	2.8%

No significant changes.

Regional Parks - County Trail System					
Competitive	29	$ 658,940	$ 888,940	$ 230,000	34.9%
Non-Competitive	29	$ 5,343,544	$ 5,850,971	$ 507,427	9.5%
Totals		**$ 6,002,484**	**$ 6,739,911**	**$ 737,427**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

In 2008-09, the department anticipates an increase to the Santa Ana River Trail Phase 3 grant.

Regional Parks - Proposition 12					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	29	$ -	$ -	$ -	0.0%
Totals		**$ -**	**$ -**	**$ -**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

This grant is ending in 2007-08. Current activities are funded through fund balance.

Regional Parks - Proposition 40					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	29	$ 2,297,268	$ 2,139,534	$ (157,734)	(6.9%)
Totals		**$ 2,297,268**	**$ 2,139,534**	**$ (157,734)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

No significant changes.

PUBLIC AND SUPPORT SERVICES GROUP

Department	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Registrar of Voters					
Competitive		$ -	$ -	$ -	0.0%
Non-Competitive	29	$ 2,100,683	$ 1,071,700	$ (1,028,983)	(49.0%)
Totals		**$ 2,100,683**	**$ 1,071,700**	**$ (1,028,983)**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

The amount budgeted in 2008-09 represents funds not expended in 2007-08.

Total Public and Support Services Group					
Competitive	29	$ 4,461,148	$ 7,173,012	$ 2,711,864	60.8%
Non-Competitive	29	$ 18,212,142	$ 13,417,968	$ (4,794,174)	(26.3%)
Totals		**$ 22,673,290**	**$ 20,590,980**	**$ (2,082,310)**	
Transfers from other Department Grants	29	$ 996,673	$ 998,732	$ 2,059	0.2%

Public and Support Services Group Detail

Department Name	Fund Code	Dept Code	Obj/Rev Code	Grant Title	Grant Funding Source	2007-08 Award	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	2008-09 Match	Funding Source for Match	Staff	Frequency	Type	Notes	2008-09 Totals
Airports	RAA	APT	8600	Electrical and Signage	State	$ 11,593	$ 11,593	$ 11,593	$ -	$ -	N/A	-	One-time	Allocation	Grant ending in June 30, 2008.	
Airports	RAA	APT	8600	Taxiway E Extension	State	$ 35,483	$ 35,483	$ 35,483	$ -	$ -	N/A	-	One-time	Allocation	Grant ending in June 30, 2008.	
Airports	RAA	APT	9150	Electrical and Signage	Federal	$ 463,733	$ 450,000	$ 463,733	$ -	$ -	N/A	-	One-time	Allocation	Grant ending in June 30, 2008.	
Airports	RAA	APT	9150	Taxiway E Extension	Federal	$ 1,419,315	$ 1,419,315	$ 1,419,315	$ -	$ -	N/A	-	One-time	Allocation	Grant ending in June 30, 2008.	
				Airports										**Non-Competitive Total (100%)**		**$ -**
County Library	SAP	CLB	8955	Literacy Specific Grants	State	$ 71,579	$ 71,579	$ 35,000	$ 4,500	$ -	N/A	-	One-time	Competitive		
County Library	SAP	CLB	9970	Literacy Grants - CDBG	Federal	$ 47,900	$ 45,000	$ 47,900	$ 53,000	$ -	N/A	10	Annual	Competitive		
County Library	SAP	CLB	9972	Other Program Specific Grants	Foundation	$ 18,500	$ 15,000	$ 23,500	$ 15,000	$ -	N/A	-	One-time	Competitive		
				County Library										**Competitive Total (8%)**		**$ 72,500**
County Library	SAP	CLB	8955	State Library Literacy Grants	State	$ 190,974	$ 190,974	$ 155,000	$ 155,000	-	N/A	-	Annual	Formula	2008-09 Budget reflect proposed State budget cuts.	
County Library	SAP	CLB	8955	Inter Library Loan Program Grants	State	$ 189,663	$ 237,000	$ 295,000	$ 250,000	-	N/A	-	Annual	Formula	2008-09 Budget reflect proposed State budget cuts.	
County Library	SAP	CLB	8955	State Public Library Fund Grants	State	$ 452,166	$ 452,166	$ 665,000	$ 410,000	-	N/A	-	Annual	Formula	2008-09 Budget reflect proposed State budget cuts.	
				County Library										**Non-Competitive Total (92%)**		**$ 815,000**
County Library	SAP	CLB	5011	CDBG - County	Federal	$ 85,000	$ 70,000	$ 85,000	$ 112,500	-	N/A	15.0	Annual	Competitive		
				County Library - Transfers from other Department Grants										**Total**		**$ 112,500**
County Museum	AAA	CCM	8820	Archeological Information Center	State	$ 2,752	$ 2,752	$ 2,200	$ 2,200	$ -	N/A	-	Annual	Allocation		
County Museum	AAA	CCM	9970	Web Module	State	$ 150,000	$ 150,000	$ 164,500	$ -	$ -	N/A	-	One-time	Allocation	The grant is ending in 2007-08.	
				County Museum										**Non-Competitive Total (100%)**		**$ 2,200**
Fleet Management	IBA	VHS	8955	MSRC (Mobile Source Air Pollution Reduction Review Committee) Clean Transportation Funding 2007-08 Local Government Match Program	State	$ -	$ -	$ -	$ 74,400	$ 74,400.00	Internal Service Funds - Motor Pool	-	Annual	Competitive		
				Fleet Management - Motor Pool										**Competitive Total (100%)**		**$ 74,400**
Land Use - Advance Planning	AAA	ADV	8670	Habitat Conservation Plan	State	$ 257,069	$ 257,069	$ 257,069	$ -	$ -	N/A	-	One-time	Allocation		
				Land Use - Advance Planning										**Non-Competitive Total (100%)**		**$ -**
Land Use - Code Enforcement	AAA	CEN	5013	Community Development Block Grant - HOME program	Federal	$ 876,441	$ 876,441	$ 876,441	$ 850,000	$ -	N/A	-	Annual	Formula	Funds coming from Community Development and Housing.	
				Land Use Services - Code enforcement										**Non-Competitive Total (100%)**		**$ 850,000**
Public Works - Transportation	SAA	TRA	8670	Rubberized Asphalt	State	$ 27,000	$ -	$ 27,000	$ 27,000	MIN 25%	Highway User (GAS) Tax	-	Quarterly	Competitive		
Public Works - Transportation	SAA	TRA	8760	Safe Routes to Schools (SR2S)	State	$ -	$ -	$ 358,200	$ 358,200	$ 0.10	Highway User (GAS) Tax	-	Annual	Competitive		
Public Works - Transportation	SAA	TRA	8760	Transportation Development Act Article 3	State	$ 81,277	$ 81,277	$ 81,277	$ -	UP TO 50%	Highway User (GAS) Tax	-	2-years	Competitive	Grant is received every two years.	
Public Works - Transportation	SAA	TRA	9090	Public Lands Highways	Federal	$ 2,863,228	$ 500,000	$ 2,863,228	$ 5,334,000	$ -	N/A	-	Annual	Competitive	Project delayed due to environmental issues.	
Public Works - Transportation	SAA	TRA	9090	Highway Safety Program	Federal	$ -	$ -	$ 308,547	$ 308,547	$ 0.11	Highway User (GAS) Tax	-	Annual	Competitive		
				Public Works - Transportation										**Competitive Total (70%)**		**$ 6,027,747**
Public Works - Transportation	SAA	TRA	9090	Highway Bridge Program (HBP)	Federal	$ -	$ 294,457	$ 2,901,020	$ 2,606,563	$ 0.11	Highway User (GAS) Tax	-	Annual	Formula		
Public Works - Transportation	SAA	TRA	9095	Disaster Emergency Relief	Federal	$ -	$ 56,097	$ -	$ -	6-25%	Highway User (GAS) Tax	-	Occasional	Formula	The grant is ending in 2007-08.	
Public Works - Transportation	SAA	TRA	9100	Disaster Emergency Relief	Federal	$ -	$ 1,038,938	$ 1,125,000	$ -	0-11.47%	Highway User (GAS) Tax	-	Occasional	Formula	The grant is ending in 2007-08.	
				Public Works - Transportation										**Non-Competitive Total (30%)**		**$ 2,606,563**

Public and Support Services Group Detail

Public Works - Transportation	SAA	TRA	5013	Community Development Block Grant - HOME program	Federal	$ 876,441	$ 876,441	$ 876,441	$ 850,000	$ -	N/A	-	Annual	Formula	Funds coming from the Community Development and Housing Department.	
Public Works - Transportation - Funds from other Department Grants														**Total**		**$ 850,000**
Public Works - Solid Waste Management	EAA	SWM	8955	Litter Abatement & Illegal Dumping Eradication Program - SEP Grant	Lahontan State Water Board	$ 63,338	$ 63,338	$ 17,146	$ 81,175	$ 30,035	EAA SWM	2.0	3.5 year grant	Competitive	$172,877 grant + $100k matching funds - 3.5 year ending December 31, 2008.	
Public Works - Solid Waste Management	EAA	SWM	8955	Reuse Assistance Grant - CIWMB	State	$ 16,650	$ 16,650	$ 40,410	$ 28,250	$ 24,125	EAA SWM	2.0	2 year grant	Competitive	Grant closes December 31, 2008.	
Public Works - Solid Waste														**Competitive Total (57%)**		**$ 109,425**
Public Works - Solid Waste Management	EWE	SWM	8955	City/County Payment Program	State	$ 81,722	$ 81,722	$ 99,293	$ 82,000	$ -	N/A	2.0	Annual	Formula		
Public Works - Solid Waste Management														**Non-Competitive Total (43%)**		**$ 82,000**
Regional Parks	AAA	CCP	5011/ 5013	Lake Gregory Senior Nutrition Program	Federal	$ 39,688	$ 29,433	$ 35,232	$ 36,232	$ -	N/A	0.2	Annual	Competitive	Grant is coming from the Department of Community Development and Housing.	
Regional Parks - Transfers from other Department Grants														**Total**		**$ 36,232**
Regional Parks - County Trail System	RTS	CCP	8760	Santa Ana River Trail, Phase 3 - State	State	$ 559,940	$ 70,000	$ 559,940	$ 789,940	$ -	N/A	-	One-time	Competitive	The department anticipates an increase to its awarded amount.	
Regional Parks - County Trail System	RTS	CCP	9090	Santa Ana River Regional Park	Federal	$ -	$ -	$ 99,000	$ 99,000	$ -	N/A	-	One-time	Earmark		
Regional Parks - County Trail System														**Competitive Total (13%)**		**$ 888,940**
Regional Parks - County Trail System	RTS	CCP	8760	Wilson Creek Trail	State	$ 65,000	$ -	$ 65,000	$ 65,000	$ -	N/A	-	One-time	Allocation		
Regional Parks - County Trail System	RTS	CCP	9090	Yucaipa Sports Complex Lighting Development	Federal	$ 346,500	$ -	$ 346,500	$ 346,500	$ -	N/A	-	One-time	Allocation		
Regional Parks - County Trail System	RTS	CCP	9090	Santa Ana River Trail, Phase 3	Federal	$ 4,289,044	$ -	$ 4,289,044	$ 4,896,471	$ 380,000	Will request Local Cost prior to starting grant activities	-	One-time	Allocation		
Regional Parks - County Trail System	RTS	CCP	9094	Santa Ana River Trail & Recreation Plan	Federal	$ -	$ 100,000	$ 643,000	$ 543,000	$ -	N/A	-	One-time	Allocation	The 2008-09 proposed budget reflect the balance of the grant award.	
Regional Parks - County Trail System														**Non-Competitive Total (87%)**		**$ 5,850,971**
Regional Parks - Proposition 12	RKL	RGP	9145	Prop 12-Per Capita	State	$ 1,054,544	$ 1,161,415	$ -	$ -	$ -	N/A	-	One-time	Allocation	The grant is ending in June 30, 2008. 2007-08 estimates include rollover funds from prior years.	
Regional Parks - Proposition 12														**Non-Competitive Total (100%)**		**$ -**
Regional Parks - Proposition 40	RKM	RGP	9145	Prop 40-Per Capita	State	$ -	$ 321,782	$ 2,297,268	$ 2,139,534	$ -	N/A	-	One-time	Allocation	No designated staff; grant reimburses for staff time spent on the projects. Unexpended funds were rollover to 2008-09.	
Regional Parks - Proposition 40														**Non-Competitive Total (100%)**		**$ 2,139,534**
Registrar of Voters	AAA	ROV	8955	Help America Vote Act Section 301	State	$ 2,128,484	$ 1,056,784	$ 2,100,683	$ 1,071,700	$ -	N/A	-	3 years	Non-Competitive		
Registrar of Voters														**Non-Competitive Total (100%)**		**$ 1,071,700**
Total Public and Support Services Group Competitive Grants (51%)																**$ 7,173,012**
Total Public and Support Services Group Non-Competitive Grants (49%)																**$ 13,417,968**
Total Public and Support Services Group Transfers from other Department Grants.																**$ 998,732**

CAPITAL IMPROVEMENT PROGRAM

Department	Page #	2007-08 Final Budget	2008-09 Proposed Budget	Dollar Change	Percent Change
Capital Improvement Program					
Competitive	31	$ 5,180,866	$ 5,180,866	$ -	0.0%
Non-Competitive		$ -	$ -	$ -	0.0%
Totals		**$ 5,180,866**	**$ 5,180,866**	**$ -**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

No changes.

Total Capital Improvement Program					
Competitive	31	$ 5,180,866	$ 5,180,866	$ -	0.0%
Non-Competitive		$ -	$ -	$ -	0.0%
Total Grant Funding for 2008-09*		**$ 5,180,866**	**$ 5,180,866**	**$ -**	
Transfers from other Department Grants		$ -	$ -	$ -	0.0%

*Total Grant Funding excludes Transfers from other Department Grants

Capital Improvement Program Detail

Department Name	Fund Code	Dept Code	Obj/Rev Code	Grant Title	Grant Funding Source	2007-08 Award	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	2008-09 Match	Funding Source for Match	Staff	Frequency	Type	Notes	2008-09 Totals
Capital Improvement Program	CJV	CIP	8760	Historical Preservation Grant for Court House Seismic Retrofit	State	$ 550,000	$ -	$ 550,000	$ 550,000	$ 550,000	General Fund	-	One-time	Competitive	Historical Preservation Grant for Court House Seismic Retrofit.	
Capital Improvement Program	CJV	CIP	9090	FEMA for Court House Seismic Retrofit	Federal	$ 4,630,866	$ -	$ 4,630,866	$ 4,630,866	$ -		-	One-time	Competitive		
Capital Improvement Program															**Competitive Total (100%)**	**$ 5,180,866**
															Total Capital Improvement Program Competitive Grants (100%)	**$ 5,180,866**



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COUNTY OF SAN BERNARDINO

The County of San Bernardino's 2008-09 Proposed Budget covers the period from July 1, 2008 – June 30, 2009. The budget consisting of the general fund, restricted financing funds, capital project funds, special revenue funds, and enterprise funds has a total appropriation of $3.5 billion. Each department is responsible for operating within their budget and has the authority to spend up to the approved budget.

When developing their individual budgets, each department considers the following mission, vision, and value statements of the County of San Bernardino:

Mission Statement

The mission of the government of the County of San Bernardino is to satisfy its customers by providing service that promotes the **health, safety, well-being,** and **quality of life** of its residents according to the County Charter, general laws, and the will of the people it serves.

Vision Statement

Our vision is to create a safe, clean, and healthy environment that appeals to families and individuals, and attracts the best in business and industry. We will create, support, and enhance vibrant communities that emphasize beauty, culture, art, recreation, education, and a sense of history.

VALUES Statement

To achieve our Vision, we dedicate ourselves to these values:

- **V**aluing our workforce by providing recognition, training and education, opportunities for customer service and career development, a safe and healthy work environment and fair compensation.
- **A**ppreciation and promotion of the diverse cultures that comprise our workforce and the communities we serve.
- **L**eadership by coordinating regional planning through collaboration with local communities and businesses.
- **U**nquestioned integrity that embraces a culture of honor and trustworthiness.
- **E**xcellence in the development of efficient and cost-effective strategies to improve customer service in an atmosphere that allows and encourages new ideas.
- **S**ervice of the highest quality to our customers delivered with dignity and respect.

The County of San Bernardino's annual budget process starts with the development of the Annual Report and Business Plan document. The Annual Report and Business Plan document is the instrument used by the County to tie departmental budgets to departmental goals, objectives, and performance measures. This proposed budget book is the product of the annual budget process. While this proposed budget book includes departmental strategic goals and performance measures, which demonstrate how department's meet their overall departmental mission as well as the global mission of the County, it does not list the departmental objectives contained in the Annual Report and Business Plan document. Therefore, the following two pages provide a high-level overview of County departments. For those departments offering primary services, a single goal and objective has been listed that best highlights the County's global mission statement.

COUNTYWIDE SERVICES

The services provided by the county are arranged into categories in accordance with the County Mission Statement. Therefore, the public services provided are categorized by health, safety, well-being, and quality of life services. In addition, the county's fiscal services provide public support. The categories of leadership and support are essential to the administration of county government.

PUBLIC SERVICES

Health Services
- Arrowhead Regional Medical Center
- Behavioral Health
- Public Health

Safety Services
- County Fire
- District Attorney
- Law and Justice Group Administration
- Probation
- Public Defender
- Sheriff

Well-Being Services
- Aging and Adult Services/Public Guardian
- Agriculture/Weights and Measures
- Child Support Services
- Human Services Administration
  - -Transitional Assistance
  - -Children's Services
- Land Use Services
- Public Works
- Registrar of Voters
- Special Districts
- Veterans Affairs

Quality of Life Services
- Airports
- Community Development and Housing
- Economic Development
- County Library
- County Museum
- Preschool Services
- Redevelopment Agency
- Regional Parks
- Workforce Development

Fiscal Services
- Assessor
- Auditor/Controller-Recorder
- Treasurer-Tax Collector/Public Administrator

ADMINISTRATIVE SERVICE

Leadership
- Board of Supervisors
- County Administrative Office

Support Services
- Architecture and Engineering
- Capital Improvement Program
- Clerk of the Board
- County Counsel
- Facilities Management
- Fleet Management
- Human Resources
- Information Services
- Purchasing
- Real Estate Services
- Risk Management

SAN BERNARDINO COUNTY GOALS AND OBJECTIVES

SERVICES	GOALS	OBJECTIVES
HEALTH:		
Arrowhead Regional Medical Center	Increase outpatient and emergency room visits.	Continue implementation of outpatient visit redesign program in primary and specialty clinics.
Behavioral Health	Increase access to behavioral health services for individuals that are unserved or who are receiving a limited level of services.	Continue to increase the development of community-based behavioral health care and treatment programs that serve as options to institutionalization.
Public Health	Prevent disease and disability, and promote healthy lifestyles.	Improve the health of children by increasing the percentage of children who are up-to-date on required childhood vaccinations.
SAFETY:		
County Fire	Enhance service delivery in response to projected county population growth within areas served by the County Fire Department.	Identify and measure deficiencies in the current delivery system; and further identify facility, staffing, infrastructure, and financing needs to meet current and projected service delivery standards and goals.
District Attorney	Promote public safety by punishing criminal conduct.	Continue to promptly, effectively, and ethically prosecute criminal offenses.
Law and Justice Group Administration	Reduce the negative effects of gang-related crimes on the citizens of the county.	Implement the Strategic Plan on Gangs to reduce gang activity.
Probation	Provide proven treatment options for probationers according to their risk level and criminogenic factors.	Increase the number of offenders in evidence based treatment programs.
Public Defender	Reduce backlog of old cases.	Increase early resolution of cases, thus minimizing custody time (and its attendant costs to the client and to the county).
Sheriff	Enhance response capabilities to disasters and other emergencies.	Effectively communicate with multiple agencies during critical incidents.
WELL-BEING:		
Aging & Adult Services/Public Guardian	Ensure the safety of at-risk adults and the elderly to improve or maintain quality of life.	Respond to emergency Adult Protective Services (APS) referrals within state mandated timelines.
Agriculture/Weights and Measures	Continue to protect the public's health, agriculture and environment by preventing proscribed foreign pest infestations and the misuse of pesticides, in light of increases in county growth.	Inspect all shipments of plant material for compliance with quarantines and freedom from proscribed pests that arrive in the county by common carriers.
Child Support Services	Improve organizational performance.	Improve performance by implementing new processes and modifying existing processes.
Human Services Administration:		
Transitional Assistance	Increase public awareness of the Food Stamp Program.	Increase the total number of households participating in the Food Stamp Program, through increased outreach efforts.
Children's Services	Increase the number of adoptions.	Increase the number of home studies completed to expedite adoptive placements.
Land Use Services	For Code Enforcement, increase the number of initial inspections performed within three weeks of receiving a complaint.	Review the division's staff assignments for complaints.
Public Works	Maintain the level of safety and maintenance for county maintained roads.	Maintain the average Pavement Condition Index (PCI) for county maintained roads at a "good" or higher PCI category.
Registrar of Voters	Increase voter participation in the electoral process.	Procure Mobile Voting Unit for use at all San Bernardino County events, free of charge, to promote the electronic voting equipment and to generate interest in the electoral process.
Special Districts	Increase customer service levels to district customers.	Decrease reponse time to utility service requests.
Veterans Affairs	Emphasize higher standards of customer service.	Revise customer service policy to ensure full commitment to our customers which will require participation and support of Veterans Affairs employees.
QUALITY OF LIFE:		
Airports	Improve coordination and management of Airports Capital Improvement Program.	Work with the Architecture and Engineering Department to reduce the average length of time required to complete Airport capital improvement program projects.
Community Development and Housing	Communicate useful and timely information to other agencies and to the general public to inform them about grant and loan resources available to meet community and housing needs.	Advertise the annual Community Development Block Grant (CDBG), HOME, and Emergency Shelter Grant Programs, and request CDBG applications.
Economic Development	Brand the county as an ethnically, culturally, socially, and economically diverse region that provides competitive advantages with top level customer service.	Coordinate and market county services for businesses.
County Library	Enhance computer and electronic resources for the public.	Increase the purchase of electronic resources.
County Museum	Enhance public awareness of Museum services/programs and increase accessibility to Museum collections.	Identify more objects and artifacts to be exhibited for museum visitors.
Preschool Services	Achieve school readiness of children enrolled to ensure they are making progress toward positive outcomes.	Teachers will share child assessment information with parents and this input will be used to prepare home and classroom activities responsive to children's individual needs.
Redevelopment Agency	Assist in the development of capital improvements to eliminate and prevent the acceleration of physical blight and encourage the better utilization of real property and new private enterprise investment.	Assist in the development of public facilities and utilities, such as the construction or rehabilitation of fire and sheriff stations, community centers, school facilities, parks, multi-use trails, and utility improvements.
Regional Parks	Increase public awareness of the new enhancements and amenities throughout the County Regional Park System and provide excellent customer service to ensure return visitors.	Increase attendance at the regional parks through enhanced marketing efforts.
Workforce Development	Meet or exceed all WIA enrollment and performance standards negotiated with the state for customers in Adult, Dislocated Worker and Youth Services.	Enroll 650 customers in Adult and/or Dislocated Worker services.

FINANCIAL PLANNING CALENDAR

Ongoing

The Board of Supervisors provides ongoing policy direction to the County Administrative Officer.

Departments provide monthly budget to actual estimates to the County Administrative Office.

October through December

Annual Report and Business Plans – Department-wide Annual Report and Business Plans are developed and serve as a guideline to lead the County in preparing the upcoming budget. The Annual Report and Business Plan is a comprehensive and systematic management tool designed to help each department assess the current environment, anticipate and respond appropriately to changes in the environment, envision the future, increase effectiveness, develop commitment to the department's mission, and achieve consensus on goals and objectives for achieving that mission. The Annual Report and Business Plan supports the annual budget plan by illustrating how a department's budget and available resources can be tied to goals and objectives, and is used to track, monitor, and evaluate departmental progress by establishing timelines and milestones, and comparing projections to actual accomplishments.

Capital Improvement Plan – Departments submit annual capital improvement requests for improvements to land or structures that exceed $5,000. These requests include a project description and justification, financial impact, and funding source. The requests are evaluated and prioritized by the County Administrative Office and presented to the Board of Supervisors for comments and recommendations. In addition, departmental five-year capital improvement plans are updated to re-evaluate priorities based on changing circumstances, staffing levels, and available funding.

Fee and Internal Service Rate Development – Departments develop their proposed fee changes and internal service rate adjustments for the upcoming budget year and submit them to the County Administrative Office for review and recommendation to the Board of Supervisors.

January through February

Five-year Financial Plan – The County Administrative Office develops a five-year forecast of financial operations for general fund programs, projecting major revenues and expenditures, based on current service levels and expected future changes to those programs or service levels. The analysis includes the identification of trends, significant impacts, and recommendations, which are reported to the Board of Supervisors.

Business Plan Workshop – Department Heads, County Administrative Office staff, and the Board of Supervisors meet to discuss and review the Business Plans. These plans include departmental requests for additional general fund financing for which the Board of Supervisors provides input and direction to staff.

Budget Prep System – The in-house budget system is updated for changes in the various Memorandums of Understanding between the County and the various employee representation units and the system is opened up for departmental input into preparation of the budget submittal.

Internal Service Rates – The rates charged by departments for services provided to other departments are brought before the Board of Supervisors for approval. In addition to rates for internal service funds, rates for services provided by general fund departments, such as Facilities Management, Human Resources, and Architecture and Engineering are also approved.

March and April

Budget Prep System – Internal training is conducted for all users of the system.

Fee Hearing – The Board of Supervisors conducts a public hearing on the Proposed Fee changes. Approved fee changes are included in the Proposed Budget submittals to the Board of Supervisors.

Financial Plan – The upcoming budget year financing plan is developed based on revenue projections and estimates for cost increases of ongoing costs. This plan includes the allocation of general fund financing (local cost) and provides estimates from remaining funding available to meet unmet needs of the County.

Preparation of Proposed Budget – Departments develop their respective proposed budgets and submit them to the County Administrative Office for review and recommendation to the Board of Supervisors. General fund departments must budget within their respective local cost allocations given to them based on the financing plan.

May and June

Submission of Proposed Budget – The Proposed Budget Book is finalized and presented to the Board of Supervisors. The County Administrative Office publishes notices and schedules public hearings to discuss the proposed budget.

Budget Hearing – The Board of Supervisors conducts a public hearing on the Proposed Budget. At this time, the Board may modify the Proposed Budget.

Adoption of Final Budget – All Board approved changes are incorporated into the Final Budget.

Calendar for the 2008-09 Budget

October 12, 2007	Business Plan Instructions to Departments
October 17, 2007	Capital Improvement Call Letter to Departments
November 9, 2007	Departments Submit Business Plans to Budget Office
November 27, 2007	Departments Submit Capital Improvement Requests to Budget Office
December 11, 2007	Fee Instructions to Departments
January 3, 2008	Departments Submit Fee Workbooks to the Budget Office
January 30, 31 and February 4, 12, 2008	2008-09 Business Plan Workshop
February 21, 2008	Budget Instructions to Departments
February 21, 2008	Budget Preparation System opened for Departmental Input
March 10, 2008	Budget Preparation System Training
March 11, 2008	2008-09 Internal Service Rates Approved
March 18, 2008	Fee Hearing
March 18, 2008	Board of Supervisors Approval of Targets/Financial Plan and Strategic Objectives
March 25, 2008	Departments Submit Budget Workbooks to the Budget Office
May 16, 2008	Proposed Budget Delivered to the Board of Supervisors
June 17, 2008	Budget Hearing
June 24, 2008	Adoption of 2008-09 Final Budget
September 2008	Final Budget Book Printed

Annual Report and Business Plan

This year, the Board of Supervisors received the County's first Annual Report and Business Plan, distributed in January 2008. This plan document is the starting point for San Bernardino County's budget process and it is intended to support the annual budget plan by tying the budget to the department's goals, objectives, and performance measures necessary to meet the overall mission of the department. The Annual Report and Business Plan is used to help track, monitor, and evaluate the progress by establishing timelines and milestones, where each department can monitor their progress and compare their projections to actual accomplishments.

Business Plan Workshops were held January 30, 31 and February 4, 12, 2008. These workshops provided the Board of Supervisors the opportunity to review departmental goals and objectives. Additionally, this was the first occasion for departments to explain how they utilize their allocated resources in terms of meeting projected goals and objectives and what additional resources would be needed for new projects not yet funded. At this time, departments also presented fee adjustments and/or requests for additional general fund financing, which included funding requests for those workload and program changes that are not financed within their existing general fund allocations.

General Fund Budget Process

The County Administrative Office has the responsibility of developing the county financing plan for all general fund departments. This plan begins with reviewing the two restricted financing sources, Proposition 172 and Realignment. Proposition 172 assists in financing the Sheriff, District Attorney, and Probation departments. Realignment assists in financing the general fund departments of Human Services, Behavioral Health, and Public Health for mental health, social services, and health programs. If these financing sources are not sufficient to pay for those departments' costs, then general fund sources are considered.

The 2008-09 financing plan presented to the Board of Supervisors on March 18, 2008, included a total of $56.3 million in discretionary revenue available for financing in 2008-09. This revenue is comprised of property taxes, interest on the county investment pool, sales tax, and other taxes. The financing plan initially allocates increases in these discretionary revenues to fund increases in mandatory costs such as previously negotiated salary increases, previous year's Board approved costs, and other mandated costs. The increased costs to maintain current services totaled $23.9 million. After the mandatory costs are financed, the remaining unallocated discretionary revenue of $32.4 million is presented to the Board of Supervisors for allocation along with a listing of outstanding financing issues such as salary and benefit negotiations outstanding, county needs, and impacts from state and federal budgets.

Also on March 18, 2008, the Board of Supervisors held a Fee Hearing. The Fee Hearing is designed to take public testimony related to fee changes for the 2008-09 fiscal year. The fee hearing and approval of the fees was completed at this time to allow the approved fee changes to be incorporated into the proposed budgets. In addition, the approved fees will become effective with the start of the fiscal year.

The 2008-09 Proposed Budget Hearing is scheduled for June 17, 2008. At this time, the County Administrative Office will recommend changes to financing and reserves. Additionally, the county's requests for additional general fund financing will also be considered.

The 2008-09 Final Budget is scheduled for formal adoption on June 24, 2008, which may incorporate approved departmental requests for additional general fund financing. When the budget is adopted, the Board of Supervisors will direct that any final fund balance adjustment in the general fund be made to the appropriation for contingencies. No money can be spent from contingencies without obtaining Board of Supervisors approval.

Other Funds Budget Process

In addition to the general fund, the County of San Bernardino has restricted financing funds, capital project funds, special revenue funds, enterprise funds, and internal service funds. All of these funds are restricted to the revenue sources they receive. Each department having these types of funds is responsible for developing its budget based on the revenue resources available to them. These resources include projected revenue to be collected in 2008-09 and any revenue not spent and carried forward from prior years (for example, fund balance for special revenue funds). These budgets will also be discussed during the Budget Hearing. In addition, when the Board of Supervisors approves the final budget, they will also approve the necessary fund balance adjustments to these funds to agree to the Auditor/Controller-Recorder's actual fund balance.

Amending the Adopted Budget

An operating budget is adopted each fiscal year for all Governmental Funds. Expenditures are controlled at the appropriation unit level within budget units for the County. Any increases in appropriation in a budget unit after adoption of the final budget require an item to be placed on the agenda of the Board of Supervisors and a four-fifths vote is necessary for approval.

Transfers of appropriation within the same budget unit may be approved by the County Administrative Office or the Board of Supervisors depending upon the appropriation unit. Exceptions are noted below:

Transfer of Salaries and Benefits Appropriation:

- Transfers out funded with local financing are not allowed.
- Transfers out not funded with local financing requires an item to be placed on the agenda of the Board of Supervisors for approval.
- Transfers in from other available appropriation within the budget unit will be required if budgeted salaries and benefits appropriation is inadequate to meet expenditures.

Transfer of Fixed Asset Appropriation:

- Transfers out requires an item to be placed on the agenda of the Board of Supervisors for approval.
- Transfers in, less than $10,000, may be approved by the County Administrative Office.
- Transfers in, greater than $10,000, requires an item to be placed on the agenda of the Board of Supervisors for approval.

BUDGET BOOK FORMAT

Budget units presented in this book are displayed at a fund/department level. Although some departments incorporate additional organizational levels when developing their budgets, the fund/department level of presentation was selected to provide consistency between all budget units. A sample of the departmental budget format is included in this attachment.

The department name and responsible administrator are listed at the top.

DEPARTMENT
Department Head

A clear, concise statement of purpose for the department that focuses on the broad, yet distinct, results the department will achieve.

MISSION STATEMENT

Strategic goals for which measures can be objectively determined and ultimately linked to performance measures.

STRATEGIC GOALS

Demonstrates the names of key personnel and departmental structure by function, including the Full Time Equivalent's (FTE's).

To determine total FTE, count each FTE value listed in each box.

ORGANIZATIONAL CHART

Departments that have multiple budget units will have a summary at the front of their section that lists the individual units and budget amounts for 2008-09 that they are responsible for.

SUMMARY OF BUDGET UNITS

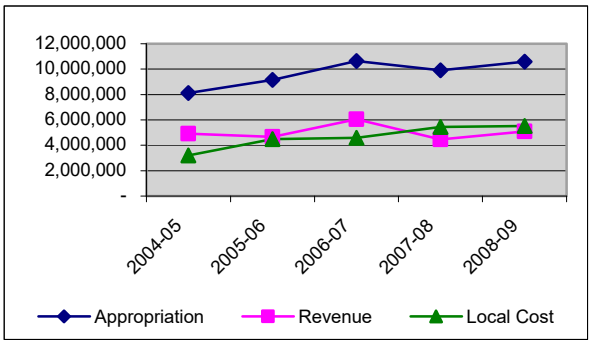
	2008-09					
	Appropriation	**Revenue**	**Local Cost**	**Fund Balance**	**Revenue Over/ (Under) Exp**	**Staffing**
Name of Budget Unit	-	-	-	-	-	-
Name of Budget Unit	-	-	-	-	-	-
Name of Budget Unit	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-

DESCRIPTION OF MAJOR SERVICES

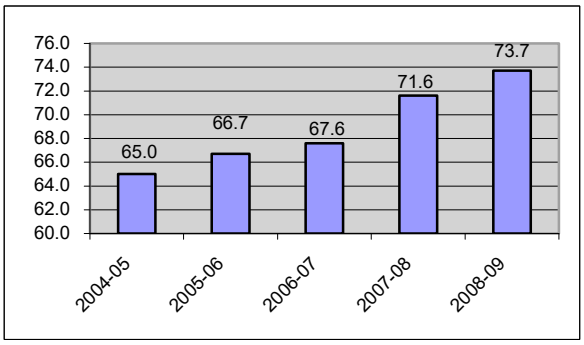
Description of Major Services provides a narrative describing the function and activity of the budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



These graphs display a visual picture of the department's trends for the current year and prior four years in budgeted local cost or fund balance or revenue over/(under), where applicable, and budgeted staffing.

Performance History provides a historical overview of the budget unit, including actual amounts from 2004-05, 2005-06 and 2006-07, the 2007-08 modified budget and an estimated amount for 2007-08.

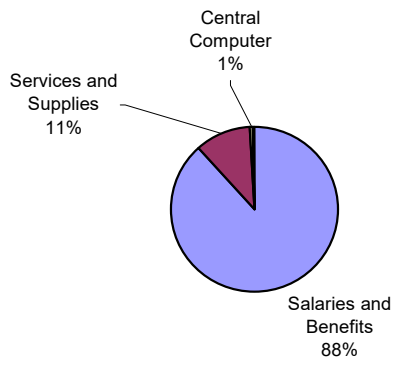
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	-	-
Departmental Revenue	-	-	-	-	-
Local Cost	-	-	-	-	-
Budgeted Staffing				-	

For those departments that have significant variances between modified budget and estimates in 2007-08, there will be an explanation of why this occurred.

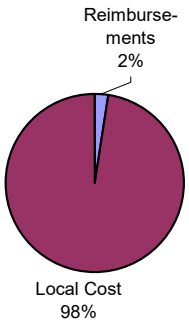
ANALYSIS OF PROPOSED BUDGET

2008-09 BREAKDOWN BY EXPENDITURE AUTHORITY



These graphs display a visual picture of the budget unit's breakdown of expenditure authority and financing sources for 2008-09.

2008-09 BREAKDOWN BY FINANCING SOURCE



The header shows which budget unit you are looking at and lists the Function and Activity per state guidelines.

GROUP: Administrative/Executive
DEPARTMENT: -
FUND: -
BUDGET UNIT: -
FUNCTION: -
ACTIVITY: -

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	-	-	-	-	-	-	-
Services and Supplies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total Exp Authority	-	-	-	-	-	-	-
Reimbursements	-	-	-	-	-	-	-
Total Appropriation	-	-	-				
Operating Transfers Out	-	-	-				
Total Requirements	-	-	-				
Departmental Revenue							
Taxes	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-
Total Revenue	-	-	-	-	-	-	-
Operating Transfers In	-	-	-	-	-	-	-
Total Financing Sources	-	-	-	-	-	-	-
Local Cost	-	-	-	-	-	-	-
Budgeted Staffing				-	-	-	-

This section provides a history of actual expenditures incurred by budget line item and the comparison of budget line item from prior year adopted to the current year proposed.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Insert Performance Measurement				
Insert Performance Measurement				
Insert Performance Measurement				
Insert Performance Measurement				
Insert Performance Measurement				
Insert Performance Measurement				
Insert Performance Measurement				
Insert Performance Measurement				

This schedule describes the department's performance goals for the 2008-09 budget year.

Performance measures are placed with the budget unit to which they specifically apply. This section may not appear when performance measures are not applicable and/or overall department measures appear elsewhere

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
	Additional GF Financing Request (explanation of request, include impacts).	-	-	-	-	
	Proposed Performance Measure					
	Additional GF Financing Request (explanation of request, include impacts).	-	-	-	-	
	Proposed Performance Measure					
	Additional GF Financing Request (explanation of request, include impacts).	-	-	-	-	
	Proposed Performance Measure					

This schedule lists the department's requests for additional general fund financing, including policy items, capital improvement projects, and business process improvements, which are currently not included in their proposed budget submittal.

These items include requests for approval of new programs or expenditures not currently funded. Items are in rank order and include corresponding proposed performance expectation if funded.

ADMINISTRATIVE/EXECUTIVE GROUP
SUMMARY

	Page #	Appropriation	Departmental Revenue	Local Cost
GENERAL FUND				
BOARD OF SUPERVISORS SUMMARY	3			
BOARD OF SUPERVISORS	4	6,975,899	-	6,975,899
LEGISLATION	6	902,075	-	902,075
PRIORITY POLICY NEEDS	9	2,500,000	-	2,500,000
BOARD ELECTIVE FUNDING	11	-	-	-
CLERK OF THE BOARD	13	1,558,975	126,665	1,432,310
COUNTY ADMINISTRATIVE OFFICE SUMMARY	17			
COUNTY ADMINISTRATIVE OFFICE	18	5,408,994	-	5,408,994
FRANCHISE ADMINISTRATION	21	-	-	-
LITIGATION	23	388,681	-	388,681
JOINT POWERS LEASES	25	20,612,356	-	20,612,356
COUNTY COUNSEL	30	10,600,311	5,080,585	5,519,726
HUMAN RESOURCES SUMMARY	35			
HUMAN RESOURCES	36	7,205,212	343,750	6,861,462
THE CENTER FOR EMPLOYEE HEALTH & WELLNESS	39	1,375,368	1,059,368	316,000
UNEMPLOYMENT INSURANCE	42	4,000,500	-	4,000,500
INFORMATION SERVICES SUMMARY	50			
APPLICATION DEVELOPMENT	51	16,553,025	5,089,326	11,463,699
PURCHASING SUMMARY	66			
PURCHASING	67	1,512,604	259,964	1,252,640
LOCAL AGENCY FORMATION COMMISSION	86	350,000	-	350,000
COUNTY SCHOOLS	88	4,308,605	-	4,308,605
TOTAL GENERAL FUND		84,252,605	11,959,658	72,292,947

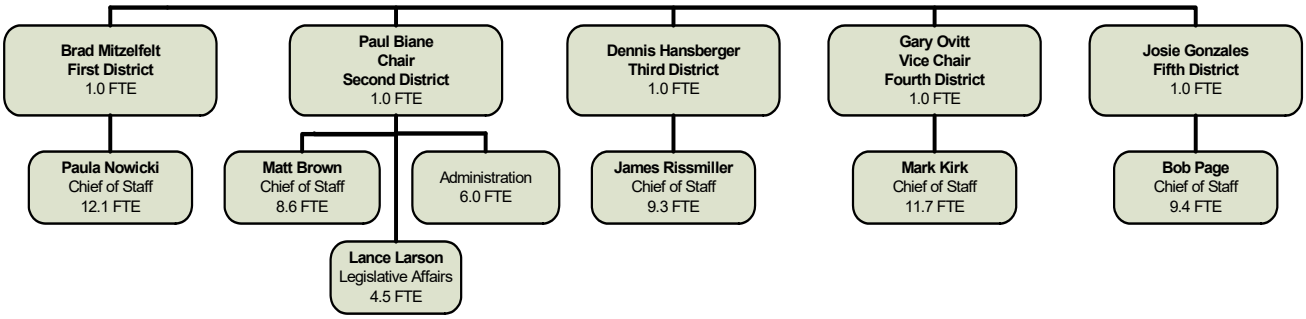
ADMINISTRATIVE/EXECUTIVE GROUP
SUMMARY

	Page #	Appropriation	Departmental Revenue	Fund Balance
SPECIAL REVENUE FUNDS				
COUNTY ADMINISTRATIVE OFFICE:				
FEDERAL FOREST RESERVE	28	11,803	-	11,803
HUMAN RESOURCES:				
COMMUTER SERVICES	44	1,186,483	548,000	638,483
EMPLOYEE BENEFITS AND SERVICES	47	4,213,431	2,684,008	1,529,423
TOTAL SPECIAL REVENUE FUNDS		5,411,717	3,232,008	2,179,709

INTERNAL SERVICES FUNDS	Page #	Appropriation	Departmental Revenue	Revenue Over (Under) Exp
INFORMATION SERVICES:				
COMPUTER OPERATIONS	55	21,130,603	21,130,603	-
NETWORK SERVICES	59	26,999,631	27,934,628	934,997
800 MEGAHERTZ - REBANDING PROJECT	63	25,000	25,000	-
PURCHASING:				
PRINTING SERVICES	70	4,148,499	4,159,689	11,190
SURPLUS PROPERTY AND STORAGE OPERATIONS	73	367,700	372,700	5,000
MAIL/COURIER SERVICES	76	7,384,760	7,386,411	1,651
RISK MANAGEMENT SUMMARY	79			
OPERATIONS	80	7,180,783	7,180,783	-
INSURANCE PROGRAMS	83	64,286,186	84,075,100	19,788,914
TOTAL INTERNAL SERVICE FUNDS		131,523,162	152,264,914	20,741,752

BOARD OF SUPERVISORS
Paul Biane, Chairman

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09			
	Appropriation	Revenue	Local Cost	Staffing
General Fund				
Board of Supervisors	6,975,899	-	6,975,899	62.1
Legislation	902,075	-	902,075	4.5
Priority Policy Needs	2,500,000	-	2,500,000	-
Board Elective Funding*	-	-	-	-
Total General Fund	10,377,974	-	10,377,974	66.6

*This was a one-time allocation in 2007-08.

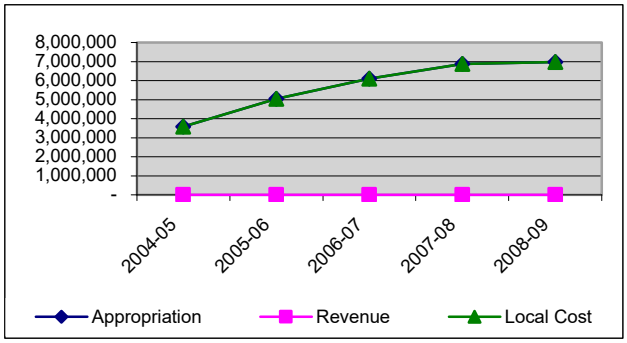
Detailed information for each budget unit follows, along with a description of the services provided and budget unit history.

DESCRIPTION OF MAJOR SERVICES

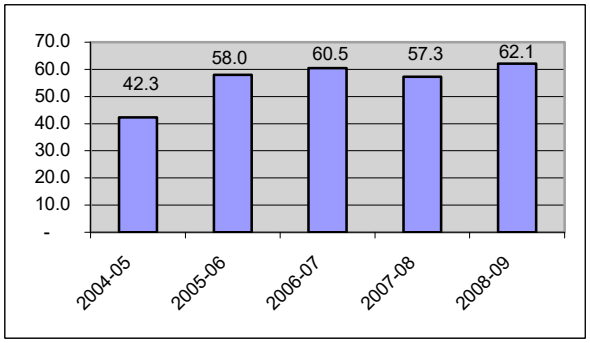
The Board of Supervisors is the governing body of the county government and Board-governed special districts. It establishes policy and exercises supervision over the official conduct of all county officers, Board-governed districts and special commissions. The Board approves and adopts the annual budget and initiates and makes recommendations regarding proposed legislation at state and federal levels.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



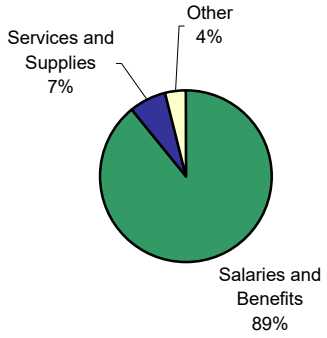
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	3,609,024	5,913,542	6,072,287	6,879,883	6,677,948
Departmental Revenue	-	-	-	-	-
Local Cost	3,609,024	5,913,542	6,072,287	6,879,883	6,677,948
Budgeted Staffing				57.3	

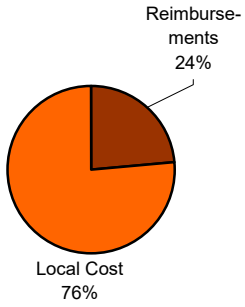
Estimated appropriation in 2007-08 is less than modified budget due to budgeted positions not being filled created savings in salaries and benefits. In addition, there is a reduction of costs for ISD communications charges which resulted in savings in services and supplies as well.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Administrative/Executive
DEPARTMENT: Board of Supervisors
FUND: General

BUDGET UNIT: AAA BDF
FUNCTION: General
ACTIVITY: Legislative and Administrative

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	4,157,353	5,789,958	6,530,130	7,389,475	7,695,559	8,160,298	**464,739**
Services and Supplies	534,057	502,910	507,883	496,415	646,663	508,531	**(138,132)**
Central Computer	34,201	43,159	65,006	64,158	69,699	72,697	**2,998**
Travel	-	-	-	-	-	62,577	**62,577**
Transfers	47,434	63,816	67,737	150,856	188,385	343,172	**154,787**
Total Exp Authority	4,773,045	6,399,843	7,170,756	8,100,904	8,600,306	9,147,275	**546,969**
Reimbursements	(1,164,021)	(486,301)	(1,098,469)	(1,422,956)	(1,720,423)	(2,171,376)	**(450,953)**
Total Appropriation	3,609,024	5,913,542	6,072,287	6,677,948	6,879,883	6,975,899	**96,016**
Local Cost	3,609,024	5,913,542	6,072,287	6,677,948	6,879,883	6,975,899	**96,016**
Budgeted Staffing					57.3	62.1	**4.8**

Salaries and benefits of $8,160,298 fund 62.1 budgeted positions, an increase of 4.8 positions from prior year. The increase of $464,739 represents anticipated increases to salaries in accordance with Measure P (approved by the voters on November 7, 2006), benefit plan changes for elected selected health insurance, and retirement and worker's compensation rate changes. This budget unit increased by 4.8 budgeted positions due to staffing changes made by the various districts.

Services and supplies of $508,531 include phone services, electrical equipment maintenance, hardware computer expenses, special department expense, property insurance, office expense, presort and packaging, and courier and printing. The decrease of $138,132 reflects the shift from services and supplies to transfers for office expenses incurred through the Purchasing Department, the shift of grounds maintenance to transfers, and finally, the shift of travel to its new appropriation.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $62,577 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $343,172 include continued contributions to employee relations, computer analyst support, maintenance service, custodial services and rents. The increase of $154,787 is a result of the shift of office expenses and grounds maintenance from services and supplies to transfers.

Reimbursements of $2,171,376 represent reimbursements from priority policy needs. The increase of $450,953 primarily results from the increased salaries and benefits costs mentioned above.

Legislation

MISSION STATEMENT

The mission of the Office of Legislative Affairs is to effectively advocate the county's interests on the federal and state level by communicating the strategic priorities and policy direction of the Board of Supervisors to the California Congressional and State Legislative delegations.

STRATEGIC GOALS

1. Communicate the county's legislative priorities to federal and state officials.

2. Advance the interests of the county at the state and federal level.

3. Provide the Board of Supervisors and the County Administrative Office with necessary information to make informed decisions regarding pending legislation and regulatory decisions.

4. Cultivate relationships between the county and the state and federal delegation members and staff.

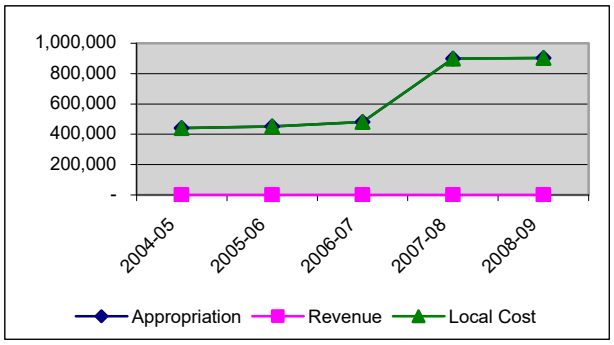
DESCRIPTION OF MAJOR SERVICES

Under the direction of the Board of Supervisors and in coordination with the County Administrative Office, the Office of Legislative Affairs is responsible for overseeing and coordinating the county's legislative advocacy program. The office is responsible for the annual state and federal legislative platforms in accordance with the strategic priorities and policy direction of the Board of Supervisors. The office serves as a liaison between the county and the federal and state legislative delegation. The Office of Legislative Affairs tracks legislation through the legislative process and works in conjunction with county departments to ascertain the impacts of pending legislation and regulations in order to provide recommendations to support or oppose pending legislation.

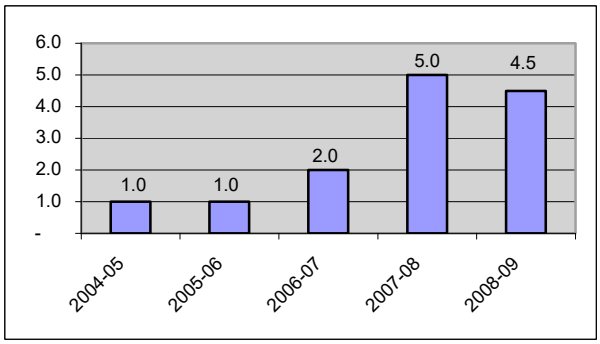
The office maintains effective working relationships with the California Congressional and State Legislative delegation and the federal and state administration. The Office of Legislative Affairs oversees and administers legislative activities and outreach by fostering relationships with appropriate local, state and federal delegations, caucuses, associations, joint powers authorities, and public and private sector officials. The Office of Legislative Affairs provides periodic updates and reports to the Board of Supervisors, the County Administrative Office and county departments on pending legislation as well as recommendations on legislation to the Board of Supervisors. The office also manages consensus advocacy trips to Washington, D.C. and Sacramento and supervises contracted legislative advocacy firms at the state and federal level.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



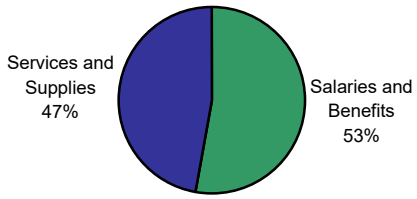
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	382,833	410,237	291,173	898,405	787,334
Departmental Revenue	-	-	-	-	-
Local Cost	382,833	410,237	291,173	898,405	787,334
Budgeted Staffing				5.0	

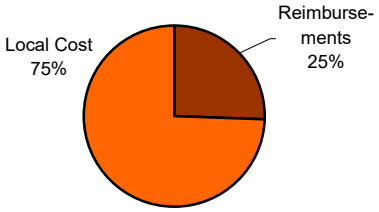
In 2006-07, actual was lower than the trend due to the mid-year vacancy of the Director of Legislative Affairs. In 2007-08, appropriation is lower than modified budget due to vacancy in staff positions.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Administrative/Executive
DEPARTMENT: Legislation
FUND: General

BUDGET UNIT: AAA LEG
FUNCTION: General
ACTIVITY: Legislative and Administrative

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	76,969	173,320	117,315	497,387	608,458	637,136	**28,678**
Services and Supplies	505,674	436,714	480,706	597,357	597,357	512,469	**(84,888)**
Central Computer	-	-	895	63	63	1,885	**1,822**
Travel	-	-	-	-	-	56,780	**56,780**
Transfers	190	203	257	527	527	1,805	**1,278**
Total Exp Authority	582,833	610,237	599,173	1,095,334	1,206,405	1,210,075	**3,670**
Reimbursements	(200,000)	(200,000)	(308,000)	(308,000)	(308,000)	(308,000)	**-**
Total Appropriation	382,833	410,237	291,173	787,334	898,405	902,075	**3,670**
Local Cost	382,833	410,237	291,173	787,334	898,405	902,075	**3,670**
Budgeted Staffing					5.0	4.5	**(0.5)**

Salaries and benefits of $637,136 will fund 4.5 budgeted positions and are increasing by $28,678. Staffing changes are the result of a restructuring of the Legislation program in which 2.0 Legislative Analyst positions were replaced with a more global classification of 1.5 Administrative Analyst. Additionally, the Legislative Program Manager position was changed to a contract Deputy Director of Legislative Affairs position.

Services and supplies of $512,469 are decreasing by $84,888 from the prior year adopted budget. This reduction is the net of decreases in professional services ($106,520) and changes in the reporting of travel ($33,000) and office supplies ($654) to other appropriation units. Offset by increases in expenditures related to legislative activities ($25,500), new copier rental ($7,500), special departmental expense ($7,500), communication related expenses ($6,482), general office expense ($4,475), subscriptions/publications ($2,654) and other minor expenditure changes ($785).

Travel is a new appropriation unit for 2008-09. The amount budgeted of $56,780 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted ($33,000) in the services and supplies appropriation unit as well as anticipated additional needs ($23,780).

Transfers of $1,805 include increases in EHaP charges as well as the change in the reporting of office supply purchases mentioned above.

Reimbursements of $308,000 represent funding supported by Health Administration ($108,000), Solid Waste Management ($60,000), Transportation ($70,000), and Flood Control ($70,000) due to the Legislative advocacy services direct impact on these departments.

Priority Policy Needs

DESCRIPTION OF MAJOR SERVICES

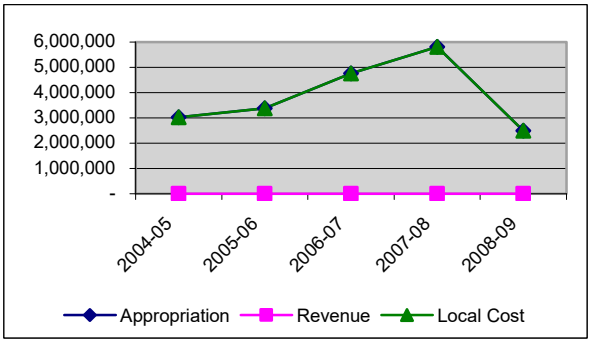
Beginning in 1999-2000 $1.0 million was allocated evenly between the five supervisorial districts for high priority policy needs that may be identified during the fiscal year. In 2005-06 this annual allocation was increased to $2.0 million and in 2006-07 this annual allocation was increased to $2.5 million. The current annual allocation is $2.5 million allocated evenly between the five districts. Any allocations not spent within a fiscal year is carried over to the subsequent fiscal year by district.

Since the inception of this budget unit, the Board of Supervisors has identified various community programs in alignment with the county's vision of creating, supporting and enhancing vibrant communities that emphasize beauty, culture, art, recreation, education, and a sense of history. Through use of these funds and in conjunction with these community programs, the Board of Supervisors has provided support for several projects that promote the health, safety, well being, and quality of life for county residents.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



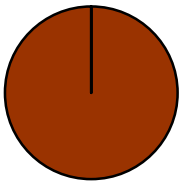
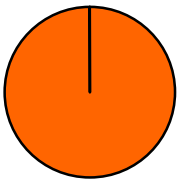
Note: The 2008-09 budget does not reflect any carried over allocations from previous years.

PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	1,640,939	1,031,531	1,443,023	2,500,000	2,500,000
Departmental Revenue	-	-	-	-	-
Local Cost	1,640,939	1,031,531	1,443,023	2,500,000	2,500,000

Actual expenditures reflect projects identified by the Board of Supervisors in the respective fiscal year and financed with priority policy needs funding.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
 Operating Transfers Out 100%	 Local Cost 100%

GROUP: Administrative/Executive
DEPARTMENT: Board of Supervisors
FUND: General

BUDGET UNIT: AAA CNA
FUNCTION: General
ACTIVITY: Legislative and Administrative

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Operating Transfers Out	1,640,939	1,031,531	1,443,023	2,500,000	2,500,000	2,500,000	-
Total Requirements	1,640,939	1,031,531	1,443,023	2,500,000	2,500,000	2,500,000	-
Local Cost	1,640,939	1,031,531	1,443,023	2,500,000	2,500,000	2,500,000	-

Transfers of $2,500,000 represent the current annual allocation for priority policy needs. At the end of each fiscal year, any unspent budget will be carried over into the subsequent year's budget. This allocation is ongoing.

Board Elective Funding

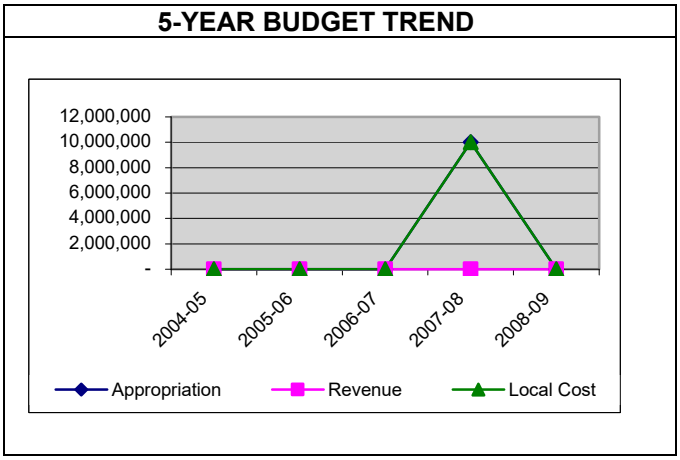
DESCRIPTION OF MAJOR SERVICES

In 2007-08, the Board Elective Funding budget unit was established which allocated $10.0 million evenly between the five supervisorial districts for Board discretionary projects as identified by the Board of Supervisors throughout the fiscal year. This is a one-time funding allocation.

During 2007-08, the Board of Supervisors has worked with its community partners to identify projects that support the mission of the government of the County of San Bernardino of providing service that promotes the health, safety, well being and quality of life of its residents. With the use of this funding, the Board of Supervisors has sponsored various educational and community programs thereby expanding educational and cultural opportunities for the county's residents.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	10,000,000	10,000,000
Departmental Revenue	-	-	-	-	-
Local Cost	-	-	-	10,000,000	10,000,000

At the end of the 2007-08, any unspent appropriation will be carried over into the 2008-09 budget. The Board of Supervisors will use its discretion for the use of these funds until the original one-time allocation is exhausted.

ANALYSIS OF PROPOSED BUDGET

GROUP: Administrative/Executive
DEPARTMENT: Board Elective Funding
FUND: General

BUDGET UNIT: AAA FLF
FUNCTION: General
ACTIVITY: Legislative and Administrative

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Transfers	-	-	-	10,000,000	10,000,000	-	**(10,000,000)**
Total Appropriation	-	-	-	10,000,000	10,000,000	-	**(10,000,000)**
Local Cost	-	-	-	10,000,000	10,000,000	-	**(10,000,000)**

The Board Elective Funding was established in 2007-08 with one-time funding; there is no allocation for 2008-09.

CLERK OF THE BOARD
Dena M. Smith

MISSION STATEMENT

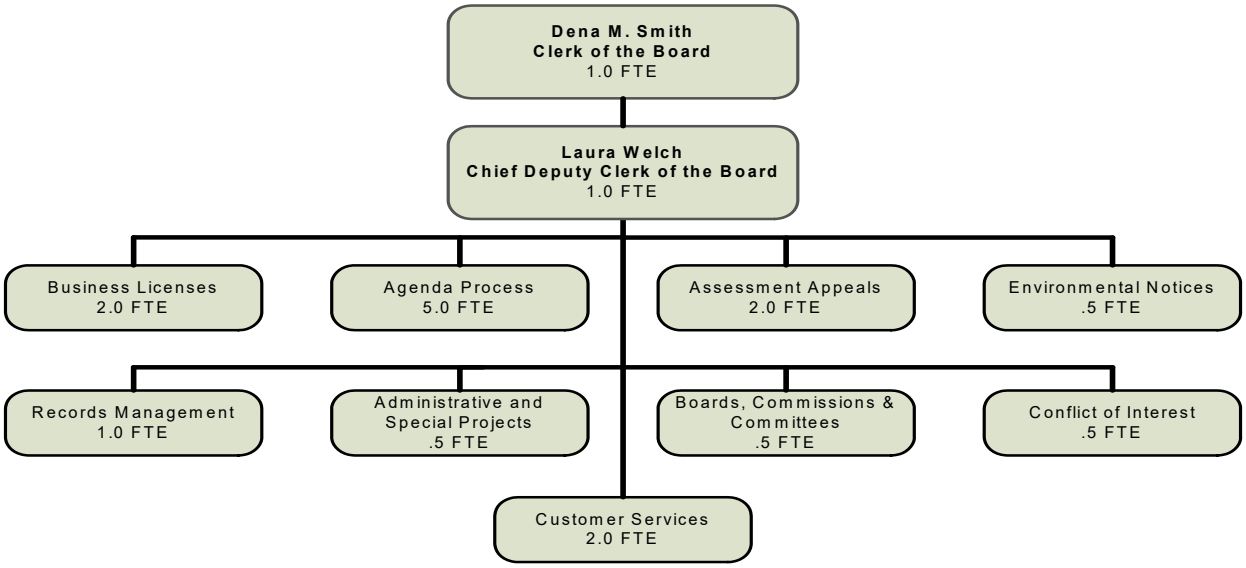
In support of the County Board of Supervisors, and in service to the public and fellow county staff, the Clerk of the Board of Supervisors: prepares and maintains records of actions taken by the Board of Supervisors; oversees membership of the county's boards, commissions and committees; licenses businesses operating in the county unincorporated areas; and facilitates the filing and hearing of appeals of assessed property valuations. Our service priorities are timeliness and accuracy. Our services commitments are courtesy and respect.

STRATEGIC GOALS

1. Implement technology improvements to increase operational efficiency and improve public access to information.

2. Improve business license processes and procedures to ensure high quality service and compliance with ordinances.

ORGANIZATIONAL CHART

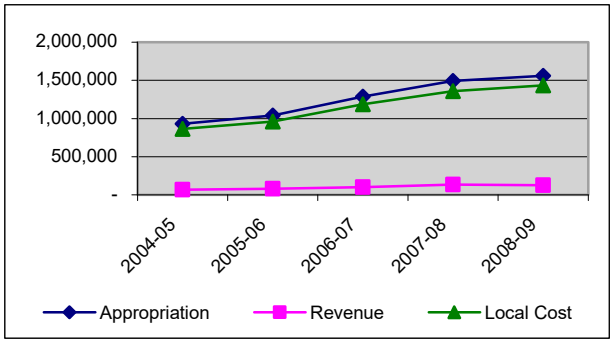


DESCRIPTION OF MAJOR SERVICES

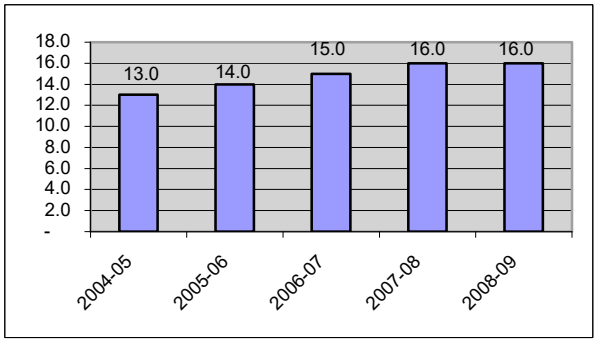
The Clerk of the Board of Supervisors (COB) provides legislative support services to the Board of Supervisors (BOS). The department coordinates, prepares and maintains minutes, ordinances, resolutions, contracts, agreements and other official records and documents related to meetings conducted by the BOS. The COB coordinates the annual filing of financial disclosure documents in accordance with state law and local conflict of interest codes. The county has more than 200 advisory boards, commissions and committees (BCCs) and the COB maintains records and membership information for the county's BCCs. Responsibilities include posting of vacancies, processing of appointments and monitoring of ethics training for more than 1,000 BCC members. In accordance with state law, appeals of assessed property valuation are heard and determined by the county's Assessment Appeals Boards (AAB). The COB provides staff support to the AAB, facilitating the filing, hearing and disposition of thousands of appeals annually. The county requires that businesses operating in unincorporated areas obtain and maintain a valid business license. The COB receives, reviews and processes business license applications and issues licenses for approved businesses. The COB also: receives, posts and files environmental (CEQA) notices for construction projects in accordance with State Department of Fish & Game requirements; accepts summonses, complaints, planning appeals, requests for tax refunds and Board correspondence; and responds to thousands of requests for information and documents from county staff and the public.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



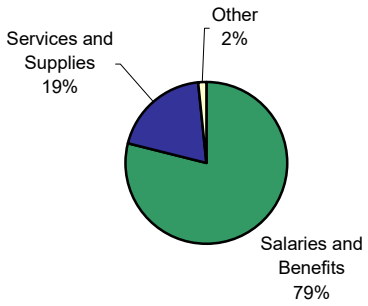
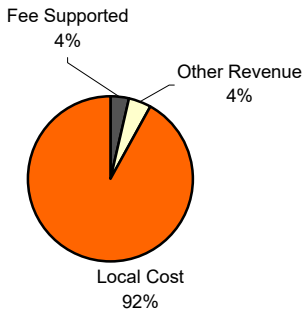
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	836,034	1,668,685	1,365,483	1,563,677	1,452,799
Departmental Revenue	101,089	106,289	113,977	135,287	130,266
Local Cost	734,945	1,562,396	1,251,506	1,428,390	1,322,533
Budgeted Staffing				16.0	

Appropriation for 2007-08 is less than the modified budget due to lower salaries and benefits costs realized from workforce turnover and leaves of absence. Temporary staff was hired to alleviate the workload impact of staffing shortages.

Departmental revenue is down due to the approximate 25% decline in the number of business licenses issued and/or renewed with the Clerk of the Board. The primary license that has been affected is the massage technician license, which is the highest revenue generating fee for the department.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Clerk of the Board
FUND: General

BUDGET UNIT: AAA CBD
FUNCTION: General
ACTIVITY: Legislative and Administrative

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	671,971	1,029,226	1,118,494	1,126,952	1,166,830	1,230,938	**64,108**
Services and Supplies	148,275	613,277	202,295	283,703	283,703	252,388	**(31,315)**
Central Computer	13,119	14,446	19,458	31,933	31,933	27,452	**(4,481)**
Travel	-	-	-	-	-	23,520	**23,520**
Equipment	-	-	15,391	-	-	-	**-**
Transfers	2,669	11,736	9,845	10,211	10,211	24,677	**14,466**
Total Exp Authority	836,034	1,668,685	1,365,483	1,452,799	1,492,677	1,558,975	**66,298**
Reimbursements	-	-	-	-	-	-	**-**
Total Appropriation	836,034	1,668,685	1,365,483	1,452,799	1,492,677	1,558,975	**66,298**
Departmental Revenue							
Licenses and Permits	44,715	47,410	47,103	49,676	54,697	53,734	**(963)**
Current Services	3,934	5,439	5,149	4,000	4,000	4,000	**-**
Other Revenue	52,440	53,440	61,725	76,590	76,590	68,931	**(7,659)**
Total Revenue	101,089	106,289	113,977	130,266	135,287	126,665	**(8,622)**
Local Cost	734,945	1,562,396	1,251,506	1,322,533	1,357,390	1,432,310	**74,920**
Budgeted Staffing					16.0	16.0	**-**

Salaries and benefits of $1,230,938 fund 16.0 budgeted positions and are increasing by $64,108 due to a departmental reorganization approved by the Board of Supervisors on September 11, 2007. This reorganization was a result of a review of the COB organizational structure guided by the operational changes that are taking place in the COB office to meet the expectation of the Board of Supervisors for improved operational efficiency, effective use of technology and outstanding service delivery for the COB office. The new classifications established placed staff at classification and compensation levels more consistent with those of other positions with similar functions and levels of responsibility within the county.

Services and supplies of $252,388 include costs for equipment, office supplies, professional services, and various insurance allocations. The decrease of $31,315 reflects the shift from services and supplies to transfers for office expenses incurred through the Purchasing Department in addition to the shift of travel to its new appropriation.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $23,520 reflects anticipated travel costs for proprietary software development conferences and training as well as the annual SESAC conference. These costs were previously budgeted in services and supplies as mentioned above.

Departmental revenue of $126,665 is down by $8,622 from the previous budget year. In line with the current nationwide housing crisis, the county is experiencing a decrease in new construction, which is reflected in decreased revenue estimates for environmental (CEQA) document filings. The COB has also experienced a decrease in new and renewal business licenses and related fees. This trend is anticipated to continue into the 2008-09 fiscal year. However, on March 18, 2008 the Board of Supervisors adopted a rental dwelling license ordinance, and revenue generated from this license is anticipated to slightly offset decreases in the other revenue areas. As we can not measure the number of dwellings in the unincorporated area, we can not determine how much of this new revenue will absorb the loss of license fee revenue.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage reduction of staff time required to process agenda items (30 items in 2006-07)	N/A	5%	5%	5%
Turnaround time for post-meeting processing/department receipt of completed agenda items (items processed within 10 work days of meeting).	N/A	75%	80%	85%
Percentage reduction in staff time required to prepare, process, post and revise the agenda and fair statement (24 hours in 2007-08)	N/A	N/A	N/A	5%
Percentage reduction in turnaround time for processing of new business licenses (6 weeks in 2005-06 for new and renewal business licenses).	15%	20%	15%	20%
Percentage reduction in turnaround time for processing of renewal business licenses (4 weeks in 2007-08).	N/A	N/A	N/A	25%
Percentage of business license ordinances reviewed and revised.	N/A	New	50%	100%

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	Remodel of office - CIP Request	-	150,000	-	150,000	
	One-time additional general fund financing for an office remodel in order to reduce and reconfigure the Clerk's office to establish a small conference room and reconfigure the existing space.					
	Percentage completion of office remodel project.					100%
	Total	-	150,000	-	150,000	

COUNTY ADMINISTRATIVE OFFICE
Mark Uffer

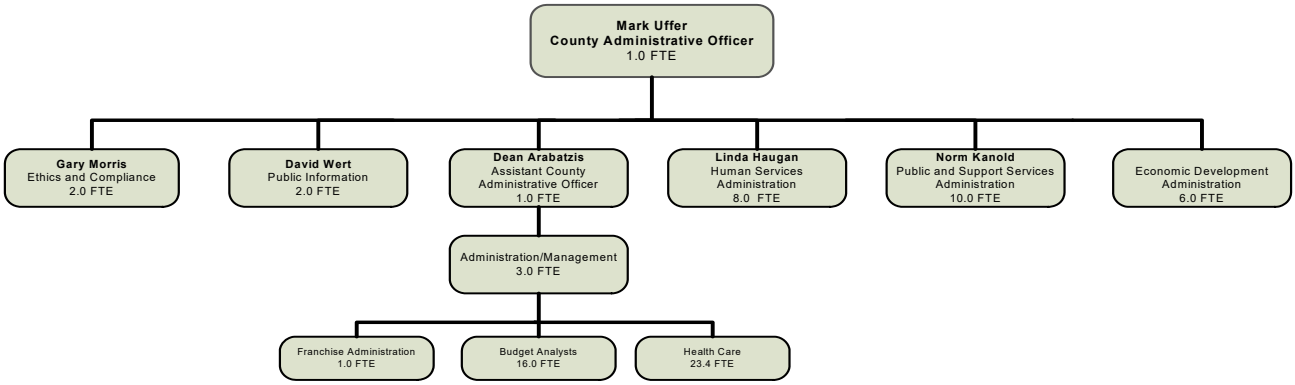
MISSION STATEMENT

The County Administrative Office maximizes constituent services and satisfaction by developing and implementing budgets, policies, and procedures, and by directing and/or coordinating departmental activities according to the County Charter, general laws, and to meet the strategic goals adopted by the Board of Supervisors.

STRATEGIC GOALS

1. Facilitate, support, and ensure the implementation of decisions by the Board of Supervisors.
2. Promote the effective and efficient delivery of countywide service through the use of contemporary management tools.
3. Ensure the overall financial health of the County of San Bernardino.
4. Communicate countywide operations in an effective manner.
5. Increase employee awareness of and compliance with the county's ethics program.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
County Administrative Office	5,408,994	-	5,408,994		26.0
Litigation	388,681	-	388,681		-
Joint Powers Leases	20,612,356	-	20,612,356		-
Health Care Administration *	64,839,387	49,839,387	15,000,000		23.4
Public and Support Services Administration **	1,977,648	-	1,977,648		10.0
Human Services Administration ***	1,284,693	1,092,990	191,703		8.0
Economic Development ****	639,202	-	639,202		6.0
Total General Fund	95,150,961	50,932,377	44,218,584		73.4
Special Revenue Fund					
Federal Forest Reserve	11,803	-		11,803	-
Total Special Revenue Fund	11,803	-		11,803	-
Total - All Funds	95,162,764	50,932,377	44,218,584	11,803	73.4

* Detail of these budget units is in the Health Care Section.
** Detail of this budget is in the Public and Support Services Section.
*** These costs are included in the Human Services Administrative Claim budget unit in the Human Services Section.
**** These costs are included in the Economic Development budget unit in the Economic Development Section.

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

DESCRIPTION OF MAJOR SERVICES

The County Administrative Office (CAO) is responsible to the Board of Supervisors for the general administration and coordination of all county operations and programs, together with the preparation and administration of the county budget.

The CAO oversees the operations of county departments whose department heads are appointed by the Board of Supervisors or County Administrative Officer, and assists in the coordination of activities of departments headed by elected officials. Additionally, the CAO oversees Health Care Administration, the Public and Support Services Administration (PSSG), Human Services Administration, and Economic Development Agency Administration.

The Health Care Administration provides administrative oversight for the health related departments and seeks to expand and coordinate collaborative opportunities among those departments. Health Care Administration also coordinates major health financing issues, such as realignment, medical center debt financing, and disproportionate share hospital funding.

PSSG departments plan and implement facility and infrastructure development and maintenance programs (roads, flood control, buildings); provide public services in unincorporated communities (planning, fire, special districts, parks, museums); and serve departmental needs (vehicles, space, leasing).

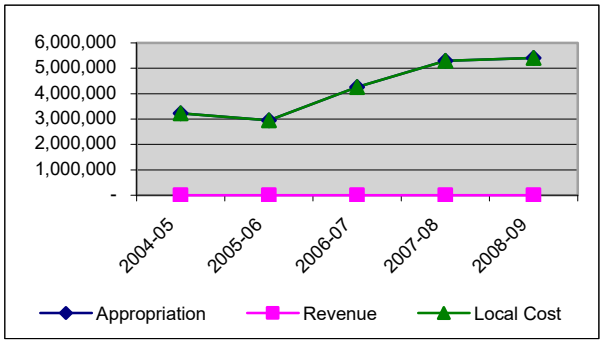
Human Services departments are responsible for the county social service programs under applicable mandatory federal and state regulations. These departments are Transitional Assistance, Children's Services, Adult Services, Preschool Services, Child Support Services and Veterans Affairs.

Economic Development departments seek to facilitate economic growth within the county through programs that enhance workforce skills, infrastructure, business development and attraction, housing opportunities and community development projects. These departments are Community Development and Housing, Economic Development, the Redevelopment Agency, and Workforce Development.

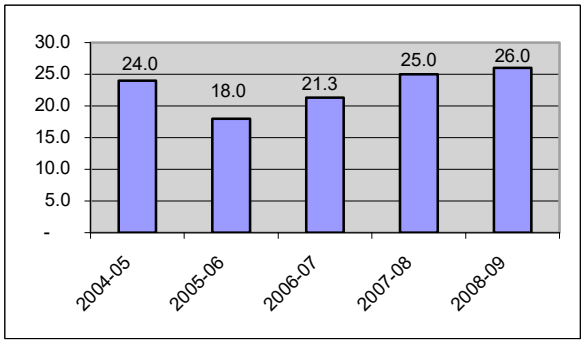
The CAO is also responsible for coordinating county activities with other local government entities, including cities and other counties; the county's long-term debt functions; and the capital improvement program.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



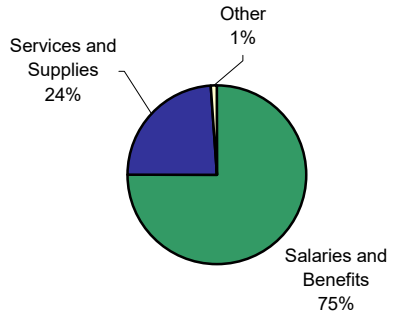
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	3,155,583	3,902,621	4,133,534	5,368,364	5,000,054
Departmental Revenue	-	-	-	-	-
Local Cost	3,155,583	3,902,621	4,133,534	5,368,364	5,000,054
Budgeted Staffing				25.0	

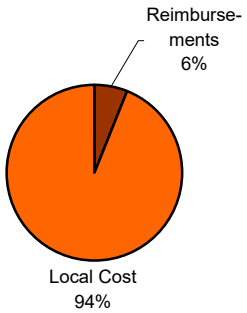
The 2007-08 estimate is lower than the modified budget mainly due to vacancies in staffing.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Administrative/Executive
DEPARTMENT: County Administrative Office
FUND: General

BUDGET UNIT: AAA CAO
FUNCTION: General
ACTIVITY: Legislative and Administrative

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	2,657,499	2,431,637	3,152,228	3,648,134	3,931,875	4,320,689	**388,814**
Services and Supplies	257,582	556,960	1,172,726	1,699,546	1,745,874	1,281,993	**(463,881)**
Central Computer	22,372	29,279	26,225	31,213	31,213	38,567	**7,354**
Travel	-	-	-	-	-	62,225	**62,225**
Other Charges	-	-	-	69,120	-	-	**-**
Equipment	-	46,346	-	-	-	-	**-**
Transfers	4,958	16,280	17,125	66,510	87,312	60,688	**(26,624)**
Total Exp Authority	2,942,411	3,080,502	4,368,304	5,514,523	5,796,274	5,764,162	**(32,112)**
Reimbursements	(87,828)	(22,881)	(234,770)	(514,469)	(497,030)	(355,168)	**141,862**
Total Appropriation	2,854,583	3,057,621	4,133,534	5,000,054	5,299,244	5,408,994	**109,750**
Operating Transfers Out	301,000	845,000	-	-	-	-	**-**
Total Requirements	3,155,583	3,902,621	4,133,534	5,000,054	5,299,244	5,408,994	**109,750**
Local Cost	3,155,583	3,902,621	4,133,534	5,000,054	5,299,244	5,408,994	**109,750**
Budgeted Staffing					25.0	26.0	**1.0**

Salaries and benefits of $4,320,689 fund 26.0 budgeted positions and are increasing by $388,814 and a net 1.0 budgeted position. Staffing changes include the additions of 1.0 principal administrative analyst, 1.0 administrative analyst III, and 1.0 franchise program analyst. The franchise program analyst addition is the result of a re-organization/consolidation of the franchise budget unit. Offsetting these increases are the deletion of 1.0 executive secretary III and 1.0 contract special projects coordinator.

Services and supplies of $1,281,993 include professional services, ISD direct labor, computer software and hardware expenses, miscellaneous expenses, and general office supplies. Various countywide programs are funded via professional services including components of the Service First Program, hosted email subscriptions for accessing county web information, public awareness campaigns, and the ethics case management system. The decrease of $463,881 is primarily attributed to the loss of $200,000 in one-time funding for local matching funds for grant submissions and to hire contract grant writers as needed for the approved Enhance Grants Program policy item. Other decreases include the shift of travel related expenses to a new appropriation unit, reductions in special departmental expense, completed computer software purchases, and a decline in maintenance costs due to the conclusion of the remodel.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $62,225 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $60,688 include continued contributions toward employee relations, Employee Health and Productivity program, Information Services Department for computer analyst support, custodial and maintenance service, and advertisement services. The decrease of $26,624 results primarily from the completed purchase of two wireless infrastructure servers.

Reimbursements of $355,168 represent payments from other budget units. The budgeted amount decreased a total of $141,862 from the prior year. Changes include additional reimbursements of $175,700 for 1.0 budgeted position to assist with Public Health's financial operations, a reduction of $92,363 in reimbursements from Facilities Management that coincides with the deletion of 1.0 contract special projects coordinator, and a reduction of $225,199 from the Health Care Administration budget unit due to a lessening in the percentage allocation provided for the administration of all the health departments.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of departments implementing the performance measurement system.	100%	100%	100%	100%
Number of county department pages available for email subscription services through GovDelivery, Inc. (amended)*	34	140	170	170
Number of pages subscribed by consumers.	9,852	17,000	17,000	20,000
Percentage of targeted audiences reporting awareness of county services and operations, including how to access county services.	41%	65%	65%	75%
Number of county employees and officials participating in the ethics and compliance training. (amended)**	1,800	1,900	1,900	7,500
Percentage of county employees receiving ethics and compliance materials.	11%	100%	100%	100%
Competitive grant funding received by the county or nonprofits in collaboration or associated with the county.	$1.5 million	$900,000	$1.5 million	$1.5 million

** The measurement above has been amended to clarify and make more appropriate to the goal.*
*** The measurement above has been amended to clarify and make more appropriate to the goal, in addition, all numbers are rounded.*

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	Grant matching fund program.	-	100,000	-	100,000	
	Obtain ongoing funding to support the local matching funds for grant submissions to enable a viable response time to federal abd state competitive opportunities.					
	Competitive grant funding received by the county or nonprofits in collaboration or associated with the county.					$1.5 million
	Total	-	100,000	-	100,000	

Franchise Administration

DESCRIPTION OF MAJOR SERVICES

The function of Franchise Administration is to monitor utility, cable, telecommunication, and interstate pipeline franchises, as well as the use of other public property. Franchise Administration is also responsible for ensuring submission of the appropriate documents from franchisees, including reports, proof of insurance, bonding and payment of franchise fees. Other duties include monitoring customer service compliance for cable television service providers and research designed to identify other entities utilizing public rights-of-way.

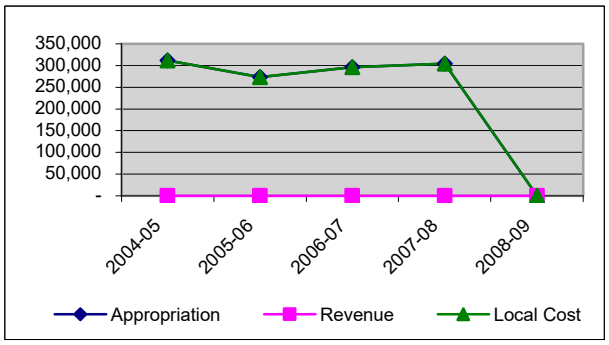
Additionally, Franchise Administration has represented the county and its constituents and the California Public Utilities Commission on issues regarding utility requests for rate increases and investigations of utilities over-charging their customers.

Franchise Administration collects a substantial amount of annual franchise fee revenue on behalf of the county, and the fees are generally based upon a percentage of utility, cable, telecommunications, and interstate pipeline company gross revenues. These revenues are not directly incorporated within the division's budget, as the fees are accounted for separately within another fund.

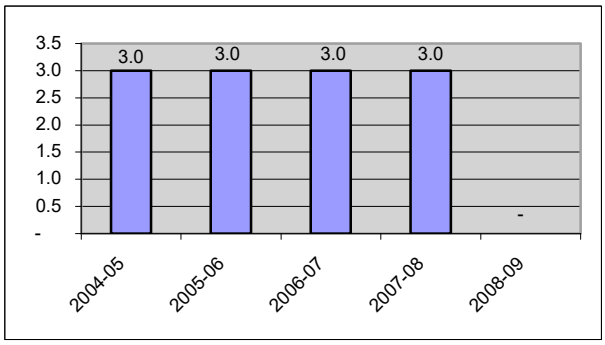
In 2008-09, this budget unit was consolidated in the County Administrative Office budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	301,577	201,689	204,940	304,387	204,307
Departmental Revenue	-	-	-	-	-
Local Cost	301,577	201,689	204,940	304,387	204,307
Budgeted Staffing				3.0	

Appropriation for 2007-08 is less than the modified budget amount due to not filling a budgeted position; this position has been vacant for some time now. The special projects originally associated with this position are no longer needed thereby eliminating the need to fill the position. This position will be eliminated in the upcoming fiscal year. The need for certain professional services relating to contract negotiation has also been eliminated resulting in additional savings in services and supplies.

ANALYSIS OF PROPOSED BUDGET

GROUP: Administrative/Executive
DEPARTMENT: County Administrative Office
FUND: General

BUDGET UNIT: AAA FRN
FUNCTION: General
ACTIVITY: Legislative and Administrative

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	223,397	180,592	186,907	182,354	245,265	-	**(245,265)**
Services and Supplies	26,320	20,303	17,075	19,383	56,387	-	**(56,387)**
Central Computer	1,993	187	189	1,778	1,944	-	**(1,944)**
Transfers	49,867	607	769	792	791	-	**(791)**
Total Appropriation	301,577	201,689	204,940	204,307	304,387	-	**(304,387)**
Local Cost	301,577	201,689	204,940	204,307	304,387	-	**(304,387)**
Budgeted Staffing					3.0	-	**(3.0)**

To facilitate more effective and efficient management of the Franchise Administration, the appropriation of this budget unit will be absorbed into the County Administrative Office budget unit.

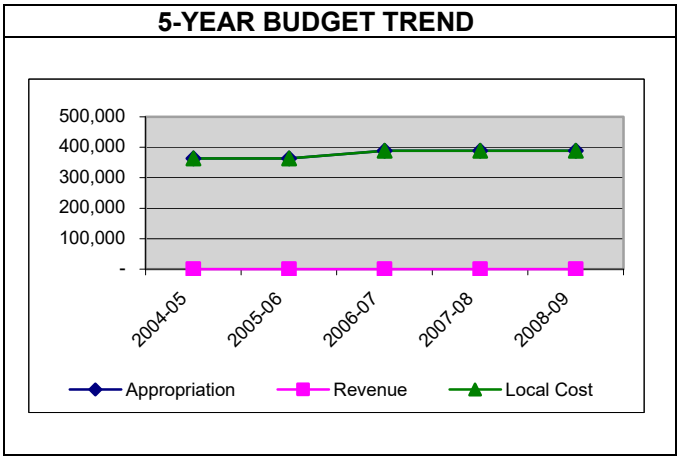
Litigation

DESCRIPTION OF MAJOR SERVICES

The litigation budget finances external attorney services and other litigation related expenses. The Board approved the establishment of this budget unit in 2001-02. The use of contingencies may be required for any new major contracts, or for any material amendments to existing legal contracts during the fiscal year.

There is no staffing associated with this budget unit.

BUDGET HISTORY

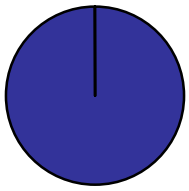
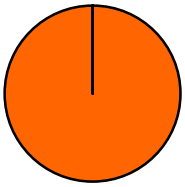


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	630,025	438,320	15,441	463,681	463,681
Departmental Revenue	500,000	200,000	-	75,000	75,000
Local Cost	130,025	238,320	15,441	388,681	388,681

Departmental revenue amounts listed in 2004-05, 2005-06, and 2007-08 represent Board of Supervisors approved uses of Restitution Reserves to finance the cost of the corruption litigation.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	
Services and Supplies 100%	Local Cost 100%

GROUP: Administrative/Executive
DEPARTMENT: County Administrative Office
FUND: General

BUDGET UNIT: AAA LIT
FUNCTION: General
ACTIVITY: Legislative and Administrative

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	630,025	438,320	15,441	463,681	388,681	388,681	-
Total Appropriation	630,025	438,320	15,441	463,681	388,681	388,681	-
Departmental Revenue							
Operating Transfers In	500,000	200,000	-	75,000	-	-	-
Total Financing Sources	500,000	200,000	-	75,000	-	-	-
Local Cost	130,025	238,320	15,441	388,681	388,681	388,681	-

There is no change anticipated in 2008-09 to this budget unit from the prior fiscal year.

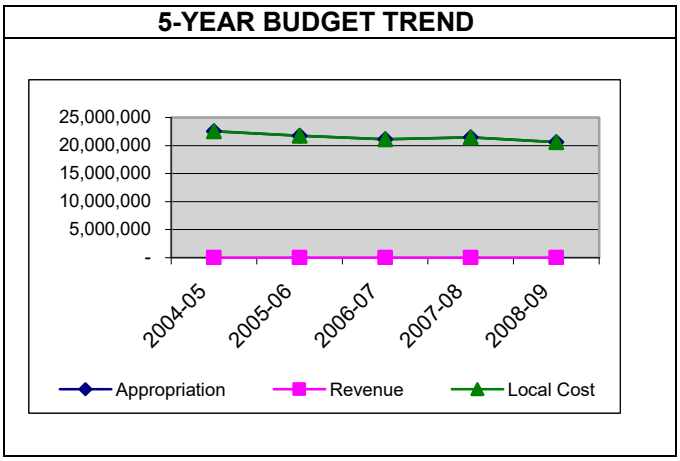
Joint Powers Leases

DESCRIPTION OF MAJOR SERVICES

This component funds the cost of long-term capital lease payments for the major county assets financed by the general fund.

There is no staffing associated with this budget unit.

BUDGET HISTORY



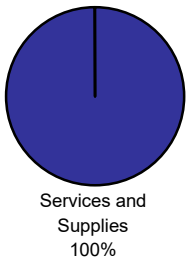
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	21,382,011	20,987,980	20,147,355	21,437,356	18,935,614
Departmental Revenue	3,342	3,505	(5)	-	-
Local Cost	21,378,669	20,984,475	20,147,360	21,437,356	18,935,614

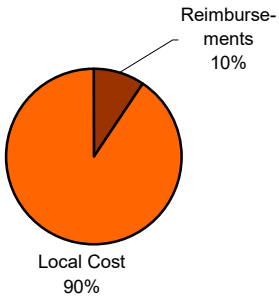
Estimates for 2007-08 are lower than budgeted amounts. $1.3 million of this difference represents lease payments for the 1997 Public Improvement Project that were funded from unused project funds held by the trustee and therefore required no general fund contribution. $0.9 million represents estimated variable rate interest savings that result from covenants that require conservative budgeting of variable rate interest expense.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Administrative/Executive
DEPARTMENT: Joint Power Leases
FUND: General

BUDGET UNIT: AAA JPL
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	22,905,636	22,572,197	21,874,723	20,816,299	23,318,041	22,785,506	**(532,535)**
Total Exp Authority	22,905,636	22,572,197	21,874,723	20,816,299	23,318,041	22,785,506	**(532,535)**
Reimbursements	(1,523,625)	(1,584,217)	(1,727,368)	(1,880,685)	(1,880,685)	(2,173,150)	**(292,465)**
Total Appropriation	21,382,011	20,987,980	20,147,355	18,935,614	21,437,356	20,612,356	**(825,000)**
Departmental Revenue							
Other Revenue	3,342	3,505	(5)	-	-	-	-
Total Revenue	3,342	3,505	(5)	-	-	-	-
Local Cost	21,378,669	20,984,475	20,147,360	18,935,614	21,437,356	20,612,356	**(825,000)**

Services and supplies of $22,785,506 represent lease payments and related fees and administrative costs for the major county assets financed by the general fund. In 2008-09, services and supplies are reduced by $532,535. Of this reduction, $825,000 is associated with the elimination of the 2007-08 fund balance allocation used for principal reduction of existing Certificates of Participation (which represent interests in the lease payments). This reduction is partially offset by an increase in lease payments and fees caused primarily by the refinancing of the Glen Helen Certificates of Participation (COPs). This refinancing resulted in an increase in lease payments due to a requirement to deposit $1.1 million in cash with the trustee bank. This deposit funded a cash reserve to provide additional protection to the owners of the COPs against non-payment of lease payments. This $1.1 million increased the principal amount of lease payments due, resulting in higher annual lease payments. This reserve will be available to offset the final lease payments on these COPs.

Reimbursements of $2,173,150 include $1,622,750 to fund the lease payments and related costs of the Glen Helen Pavilion. This reimbursement in funded by revenues associated with the operation of the pavilion. Reimbursements also include amounts associated with the 1997 Public Improvement financing in the amounts of $470,000 from the utilities budget, representing savings from the ENVEST project, and $80,400 from Preschool Services representing the portion of the lease payment used to fund a portion of the preschool building in Ontario.

In August 2006, the Board of Supervisors adopted an amendment to the formal Budget Financing Policy. This amendment automatically reappropriates the portion of the final fund balance associated with variable rate savings (budget vs. actual) to reduce the principal of outstanding long term debt in the next fiscal year. It is estimated that the savings calculated pursuant to this policy will be approximately $900,000 at the end of 2007-08.

Lease Payments included in this budget unit for 2008-09 are:

Glen Helen Pavilion	1,525,786
Justice Center/Chino Airport Improvements	6,241,200
1997 Public Improvement Financing (ENVEST, West End Juvenile Facility, Preschool Building)	1,327,147
County Government Center	3,259,100
West Valley Detention Center	9,777,428
Subtotal:	22,130,661
Debt Administration (Trustee Fees, Letter of Credit Fees, Remarketing Fees, Auction Agent Fees, Broker-Dealer Fees, Audit and Arbitrage)	654,845
Reimbursements	(2,173,150)
Subtotal:	(1,518,305)
Total:	20,612,356

Federal Forest Reserve

DESCRIPTION OF MAJOR SERVICES

In 1908, Congress enacted a law that requires 25% of the revenues derived from the National Forest System to be given to counties in which the lands are situated for the equal benefit of public schools and roads. Pursuant to Public Law No. 106-393, enacted on October 30, 2000, counties could elect to remain under the 25% Payment Method with fluctuating funding levels or change to the Full Payment Method, that requires these revenues to fund either Title II or Title III projects under the Act. The county elected the Full Payment Method.

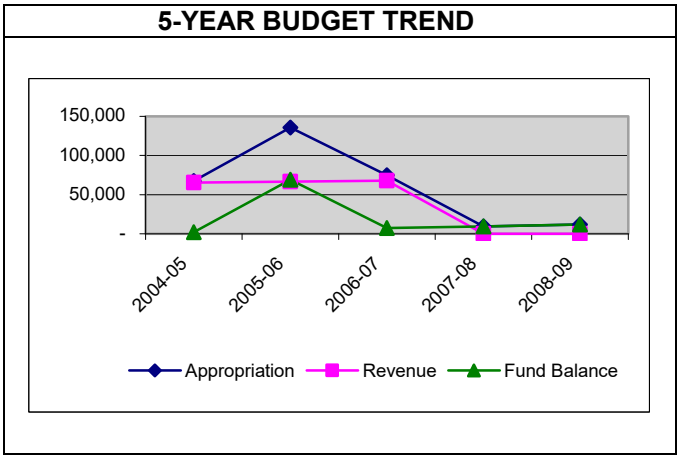
Title II project funds may be used for the purpose of making additional investments in, and creating additional employment opportunities through projects that improve the maintenance of existing infrastructure, implementing stewardship objectives that enhance forest ecosystems, and restoring and improving land health and water quality. Authorized uses for Title III projects include search, rescue, and emergency services; community service work camps, easement purchases; forest-related educational opportunities; fire prevention and county planning; and community forestry. Title III funding is utilized by County Fire Department to develop fire prevention and community forestry projects that are necessary for the protection of people and property.

The county can select project(s), provided there is a description of the proposed project in the publications of the local record and a 45-day public comment period. The Clerk of the Board is directed to publish a 45-day notice of intent to use the Federal Title III Agriculture Forest Reserve Payment funds for proposed project expenditures including but not limiting to County Fire Department or the Public Works Department.

Congress terminated this funding on September 30, 2006. However, on July 28, 2007, Congress reinstated the funding for an additional year. For 2008-09, the status of this program is unknown. Currently, there is an effort underway to have a one-year extension included with a supplemental war bill that is pending Federal approval. However, pending notification, the county will anticipate the closure of this budget unit and the balance of the funds will be transferred to the Public Works Department to pay for fire prevention/planning efforts.

There is no staffing associated with this budget unit.

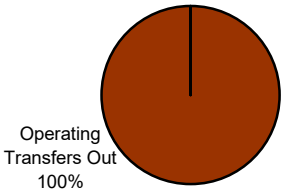
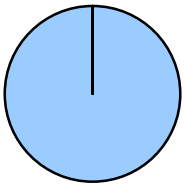
BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	132,572	67,743	76,358	67,000
Departmental Revenue	66,995	70,599	69,933	67,000	69,445
Fund Balance				9,358	

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: County Administrative Office
FUND: Federal Forest Reserve

BUDGET UNIT: SFB CAO
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Operating Transfers Out	-	132,572	67,743	67,000	9,358	11,803	**2,445**
Total Requirements	-	132,572	67,743	67,000	9,358	11,803	**2,445**
Departmental Revenue							
Use Of Money and Prop	775	2,856	1,513	1,165	-	-	-
State, Fed or Gov't Aid	66,220	67,743	68,420	68,280	-	-	-
Total Revenue	66,995	70,599	69,933	69,445	-	-	-
Fund Balance					9,358	11,803	**2,445**

The 2008-09 proposed budget reflects the termination of the program and the transfer of the remaining fund balance to the Public Works Department. If the United States Department of Agriculture notifies the county that Congress had extended the Title III program, the County Administrative Office will take appropriate actions to receive the funding and to modify the budget.

COUNTY COUNSEL
Ruth E. Stringer

MISSION STATEMENT

County Counsel serves and protects the county, its treasury, and its governing body, by providing timely and accurate legal services and aggressively representing the county in litigation. Legal services shall be performed maintaining the highest professional and ethical standards while fostering high morale and productivity in the work place through collaborative efforts dedicated to continuous improvement.

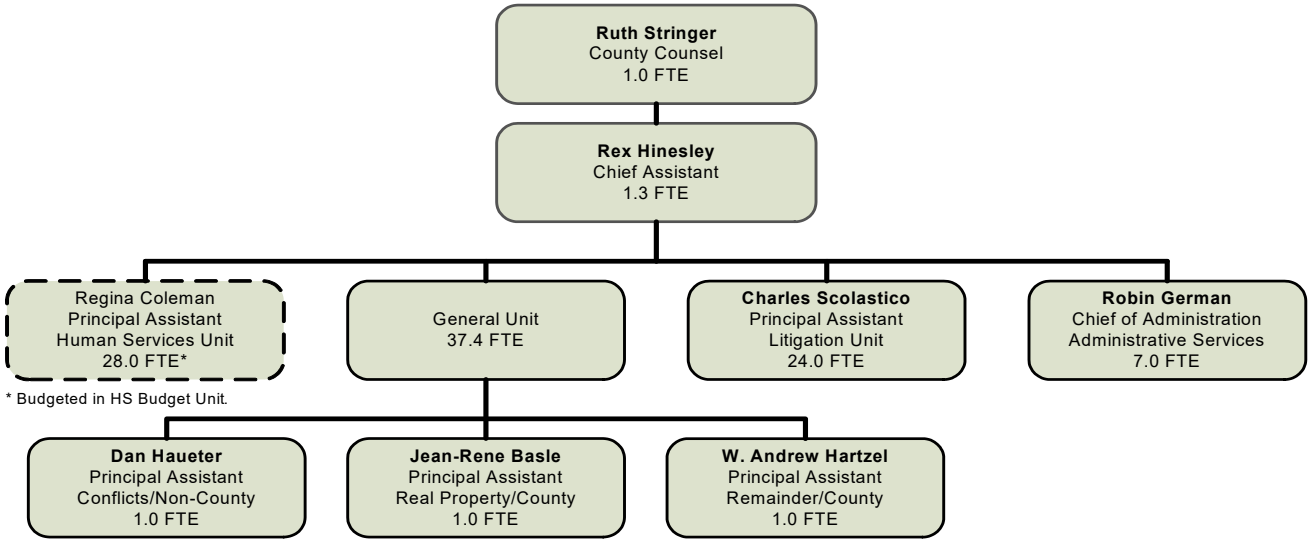
STRATEGIC GOALS

1. Provide accurate, timely and reliable document and contract review and legal advice.

2. Provide exemplary litigation services, by defending client actions & decisions, and advocating our clients' positions.

3. Represent the county by advocating and protecting the interests of children served by our clients.

ORGANIZATIONAL CHART



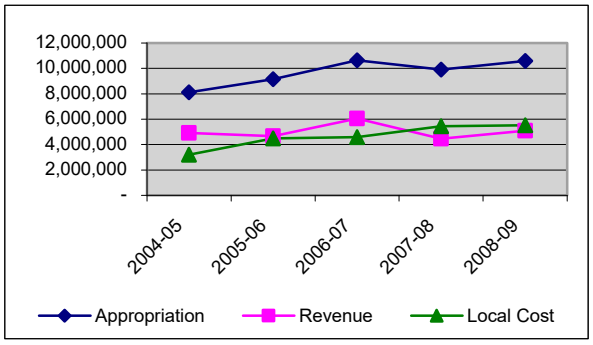
DESCRIPTION OF MAJOR SERVICES

County Counsel provides civil legal services to the Board of Supervisors, County Administrative Office, county departments, commissions, special districts, and school districts. County Counsel also provides legal services to various joint powers authorities and represents the courts and judges on certain matters.

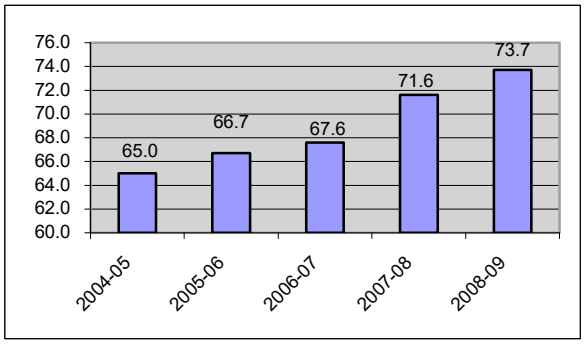
In performing its duties, the County Counsel's Office is divided into three operational units: the Litigation Unit, which handles tort and civil rights litigation, workers' compensation and code enforcement; the Human Services Unit, which serves the Human Services departments; and the General Unit, which provides legal services primarily to county departments supported by the general fund.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

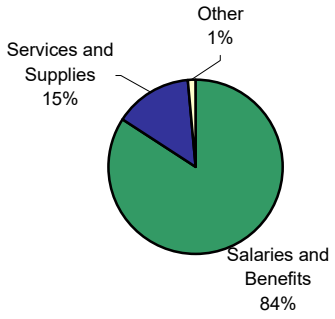


PERFORMANCE HISTORY

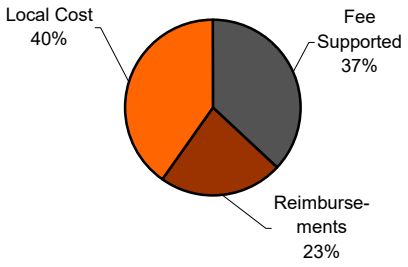
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	8,118,509	9,145,838	10,150,981	9,956,193	9,314,119
Departmental Revenue	4,911,521	4,656,166	5,840,190	4,454,209	3,830,217
Local Cost	3,206,988	4,489,672	4,310,791	5,501,984	5,483,902
Budgeted Staffing				72.6	

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Administrative/Executive
DEPARTMENT: County Counsel
FUND: General

BUDGET UNIT: AAA CCL
FUNCTION: General
ACTIVITY: Counsel

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	7,281,609	8,420,090	9,125,530	10,616,751	11,251,362	11,535,020	**283,658**
Services and Supplies	765,122	573,403	773,625	627,045	627,307	1,741,931	**1,114,624**
Central Computer	59,254	71,451	90,952	95,159	95,159	101,666	**6,507**
Travel	-	-	-	-	-	160,000	**160,000**
Equipment	-	-	92,663	-	-	-	**-**
Transfers	-	80,894	95,158	130,231	130,231	181,349	**51,118**
Total Exp Authority	8,105,985	9,145,838	10,177,928	11,469,186	12,104,059	13,719,966	**1,615,907**
Reimbursements	-	-	(26,947)	(2,155,067)	(2,193,121)	(3,119,655)	**(926,534)**
Total Appropriation	8,105,985	9,145,838	10,150,981	9,314,119	9,910,938	10,600,311	**689,373**
Operating Transfers Out	12,524	-	-	-	-	-	**-**
Total Requirements	8,118,509	9,145,838	10,150,981	9,314,119	9,910,938	10,600,311	**689,373**
Departmental Revenue							
Current Services	4,910,634	4,654,051	5,840,175	3,829,868	4,454,209	5,080,585	**626,376**
Other Revenue	887	2,115	15	349	-	-	**-**
Total Revenue	4,911,521	4,656,166	5,840,190	3,830,217	4,454,209	5,080,585	**626,376**
Local Cost	3,206,988	4,489,672	4,310,791	5,483,902	5,456,729	5,519,726	**62,997**
Budgeted Staffing					71.6	73.7	**2.1**

Salaries and benefits of $11,535,020 fund 73.7 budgeted positions and are increasing by $283,658. This includes full year funding of 1.0 paralegal position, which was approved by the Board of Supervisors mid-year. Also included is funding to dual fill the Chief Assistant County Counsel (0.3) and a Deputy County Counsel V position (0.7), both transitioning into retirement, as well as continued funding of anticipated retirement costs. This budget unit experienced an increase of 0.1 in budgeted staffing as a result of a technical change to the rounding of positions numbers to one decimal place in the county's budget system. This change does not affect the number of authorized positions.

Services and supplies of $1,741,931 includes professional services such as expert witnesses, initial outside counsel costs, transcriber costs, general office expenses, computer hardware and software expenses (including upgrades and customization costs for PerfectLaw), small equipment purchases, office, conference room, and break room furniture, and other expenses such as publications, memberships, and the implementation of an office wide imaging program. The budgeted change over the prior year is $1,114,624. A signification portion of this increase represents appropriation which will be transferred to salaries and benefits upon final approval of the general MOU and exempt compensation plan agreements.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $160,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $181,349 include charges from Purchasing, Real Estate Services, Facilities Management, Human Resources for employee programs provided and Information Services Department for systems support services shared with the Board of Supervisors and the County Administrative Office.

Reimbursements of $3,119,655 represent payments from other departments for services rendered by County Counsel. Increases to this line item of $926,534 are primarily the result of a fee increase approved by the Board of Supervisors ($508,914), and reimbursements from the Department of Behavioral Health ($407,320), which were not received in prior fiscal years.

Current services revenue of $5,080,585 represent the revenues received from non-general fund departments and outside clients. A net increase of $626,376 from the prior year is the result of a fee increase approved by the Board of Supervisors ($135,256), client requests for additional services ($355,120), and new revenue from Arrowhead Regional Medical Center ($136,000).

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of contracts that are reviewed and revised within two weeks of receipt.	99%	95%	95%	95%
Percentage of clients who ranked satisfactory or above on advice they received from attorneys which was clear, relevant, and timely.	N/A	95%	95%	95%
Percentage of cases being litigated that resulted in resolution in favor of the County or within liability targets.	94%	95%	95%	95%
Percentage of juvenile cases being resolved with the desired outcome as determined by the Department of Children's Services.	93%	90%	90%	90%
Percentage completion of upgrade to computer systems hardware/platform software.	50%	100%	100%	100%
Percentage increase of General Unit Attorney Hours from 2006-07.	47%	65%	65%	75%
Percentage increase of General Unit Support Hours.	N/A	10%	10%	10%
Percentage increase of responsiveness to legal service demands.	N/A	10%	10%	10%

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1	Third Floor Remodel - CIP Request	-	680,000	-	680,000	
	Remodel of third floor secretarial area to provide ergonomically correct workstations and address outdated electrical concerns.					
	Percentage completion of third floor County Counsel Remodel					100%
	Total	-	680,000	-	680,000	

HUMAN RESOURCES
Andrew L. Lamberto

MISSION STATEMENT

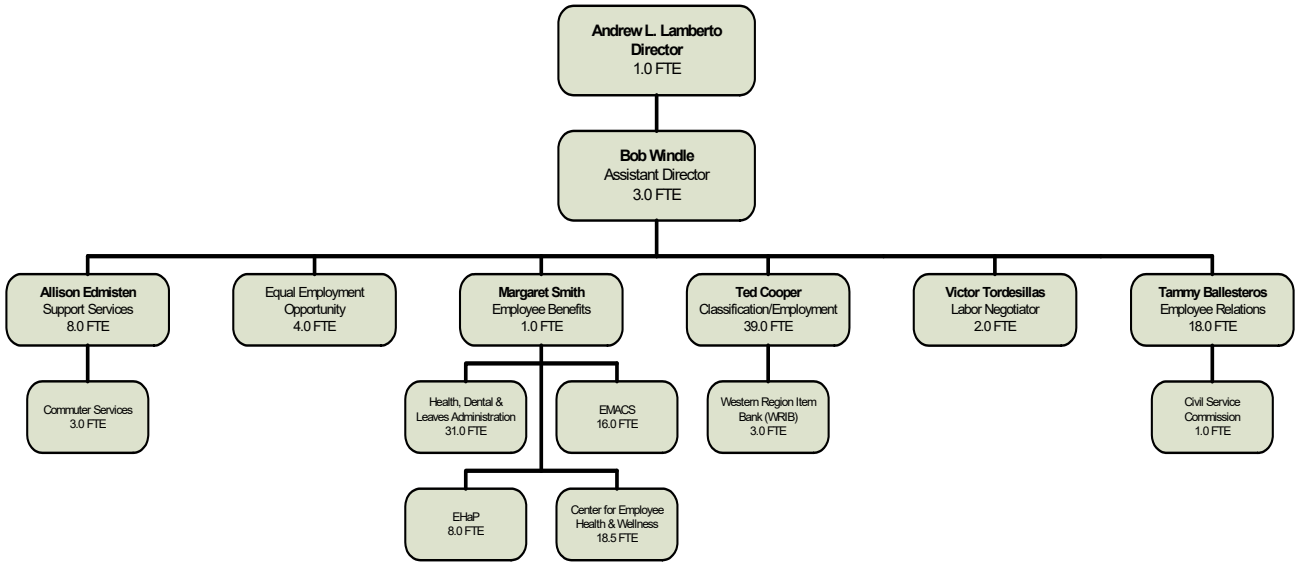
The Human Resources Department is committed to providing effective customer service to all departments, employees, and constituents of the County of San Bernardino, through the timely delivery of innovative, quality human resources systems, programs, and services.

STRATEGIC GOALS

1. Assist county departments in attracting and retaining highly qualified staff.

2. Increase and improve delivery of Human Resources services to customers.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Human Resources	7,205,212	343,750	6,861,462		103.0
The Center for Employee Health and Wellness	1,375,368	1,059,368	316,000		18.5
Unemployment Insurance	4,000,500	-	4,000,500		-
Total General Fund	12,581,080	1,403,118	11,177,962		121.5
Special Revenue Funds					
Commuter Services	1,186,483	548,000		638,483	3.0
Employee Benefits and Services	4,213,431	2,684,008		1,529,423	32.0
Total Special Revenue Funds	5,399,914	3,232,008		2,167,906	35.0
Total - All Funds	17,980,994	4,635,126	11,177,962	2,167,906	156.5

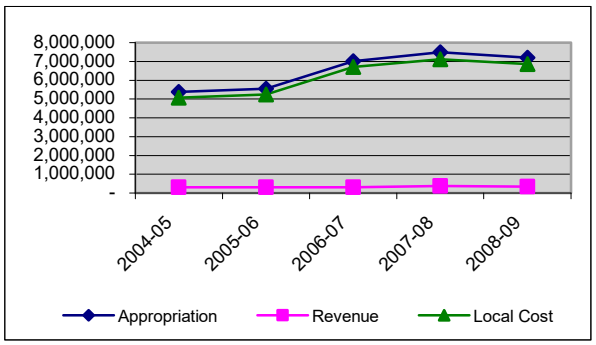
DESCRIPTION OF MAJOR SERVICES

The Human Resources Department administers the county's human resources programs. This includes the responsibility for recruitment, employment testing, and certification of eligible candidates; establishment and maintenance of classification and compensation systems and practices; employee relations; employee benefits; systems and program administration for a portion of the Employee Management and Compensation System (EMACS); the Equal Employment Opportunity Office; and the Commission on the Status of Women. Human Resources also shares responsibility, through a partnership with Human Services, for countywide organizational and employee development.

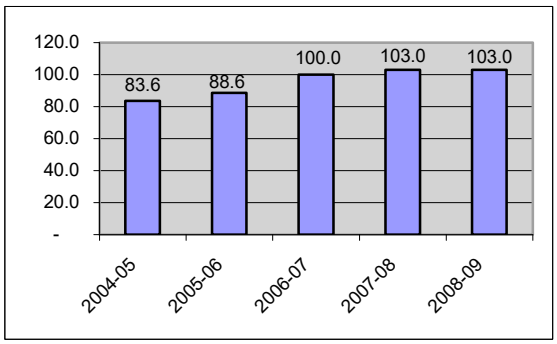
In addition, the department is responsible for the management of the Western Region Item Bank (WRIB), a cooperative, computer-based test question bank used by 167 public agencies to develop employment tests. Each WRIB participating agency pays an annual fee.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

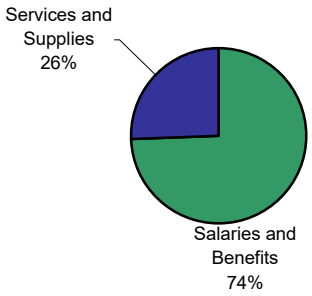
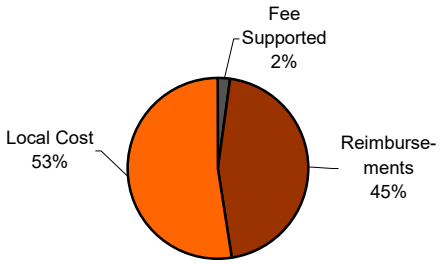


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	5,232,190	6,248,060	7,548,503	7,491,561	6,937,698
Departmental Revenue	225,313	274,495	667,883	373,794	405,494
Local Cost	5,006,877	5,973,565	6,880,620	7,117,767	6,532,204
Budgeted Staffing				103.0	

In 2007-08, estimated appropriation is less than modified budget as a result of salary savings; departmental revenue is higher than budget due to unanticipated revenue received from other departments for executive level recruitments.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: General

BUDGET UNIT: AAA HRD
FUNCTION: General
ACTIVITY: Personnel

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	5,989,437	7,123,465	8,446,772	9,318,246	9,760,353	9,648,036	**(112,317)**
Services and Supplies	2,746,829	2,901,975	3,503,263	3,053,122	3,239,350	3,162,176	**(77,174)**
Central Computer	129,093	148,560	145,325	140,966	140,966	130,223	**(10,743)**
Travel	-	-	-	-	-	42,190	**42,190**
Transfers	49,975	26,888	182,923	252,194	179,513	106,739	**(72,774)**
Total Exp Authority	8,915,334	10,200,888	12,278,283	12,764,528	13,320,182	13,089,364	**(230,818)**
Reimbursements	(3,683,144)	(3,952,828)	(4,729,780)	(5,826,830)	(5,828,621)	(5,884,152)	**(55,531)**
Total Appropriation	5,232,190	6,248,060	7,548,503	6,937,698	7,491,561	7,205,212	**(286,349)**
Departmental Revenue							
State, Fed or Gov't Aid	-	-	14,154	-	-	-	**-**
Current Services	(3,969,749)	274,495	605,530	312,000	321,300	297,500	**(23,800)**
Other Revenue	4,195,062	-	48,199	93,494	52,494	46,250	**(6,244)**
Total Revenue	225,313	274,495	667,883	405,494	373,794	343,750	**(30,044)**
Local Cost	5,006,877	5,973,565	6,880,620	6,532,204	7,117,767	6,861,462	**(256,305)**
Budgeted Staffing					103.0	103.0	**-**

Salaries and benefits of $9,648,036 fund 103.0 budgeted positions and are decreasing by $112,317 as a result of reductions in workers' compensation, retirement costs, and termination benefits.

Services and supplies of $3,162,176 include tuition reimbursement funds, advertising expenses, and contracts for professional services. The slight decrease results from the removal of one-time policy item funding, and is offset by estimated increases in contract costs.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $42,190 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees. These costs were based on a departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $106,739 include office expenses and facilities charges, and have decreased by $72,774 due to the removal of County Counsel charges which are now included in the services and supplies appropriation unit.

Reimbursements of $5,884,152 represent payments from other departments for employee relations, the Employee Health and Productivity program, the Employee Assistance programs, and advertising costs.

Departmental revenue of $343,750 primarily represents revenue from Western Region Item Bank (WRIB) memberships.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage increase in contacts made due to the marketing efforts of the department (15,000 contacts in 2006-07).	N/A	15%	15%	5%
Percentage increase of departments using NEOGOV for the entire certification process.	N/A	N/A	N/A	5%
Percentage decrease in written exams (564 in 2006-07).	10%	10%	10%	15%
Percentage of county departments accessing 201 files via computer.	N/A	N/A	N/A	50%
Percentage of qualified applicants (i.e. applicants who pass the examination process and are place on an eligibility list(s)).	88%	70%	90%	90%
Percentage increase of new WRIB members (164 members in 2005-06).	7%	5%	5%	5%
Percentage decrease in payroll documents processed with errors. (5% error rate in new hire paperwork in 2007-08).	N/A	N/A	N/A	50%

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	Remodel of the test center - CIP Request	-	20,000	-	20,000	
	Remodel of the Human Resources Employment Test Center. This will consist of replacement/repair of ceiling tiles and carpet. In addition, the test center is in need of new paint and improved lighting.					
	Percentage completion of test center remodel					100%
2.	New Automated Systems Tech - Policy Item Request	1.0	68,000	-	68,000	
	Since 2003-04 HR has added 24 positions as well as a Victorville clinic. However, the informaiton technology staffing has remained the same. In addition, the department has implemented the 201 file project as well as NEOGOV (online job application system). The new AST position would be responsible for managing the daily help desk calls and emails from departmental staff.					
	Percentage decrease in response time for help desk issues at remote offices.					50%
	Total	1.0	88,000	-	88,000	

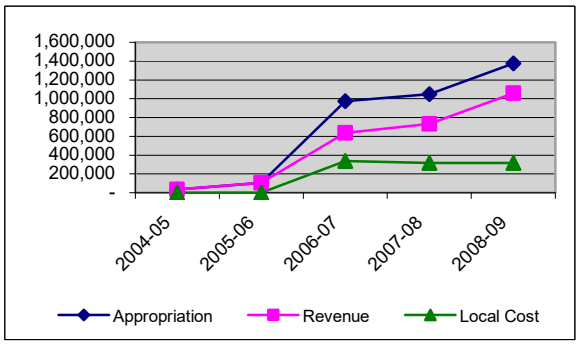
The Center for Employee Health and Wellness

DESCRIPTION OF MAJOR SERVICES

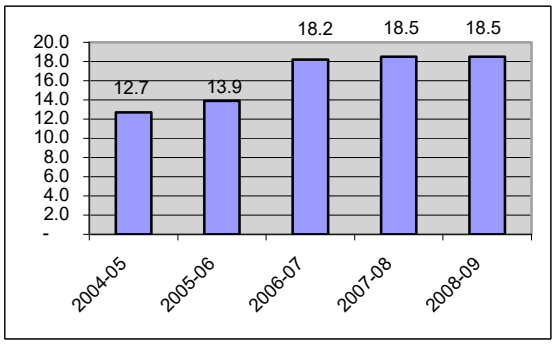
The Center for Employee Health and Wellness (CEHW) is part of the Employee Benefits and Services Division. The CEHW is responsible for employee and applicant pre-placement and in-service medical examinations, medical records, representing the county in hearings before the Civil Service Commission regarding appeals of medical findings, and advising the county's management on compliance with Occupational Safety and Health Administration (OSHA) regulations and occupational medical problems.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



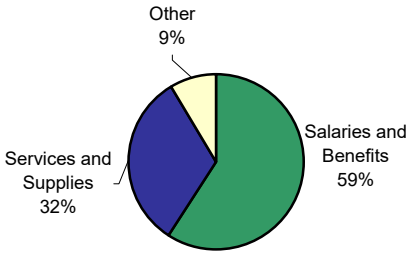
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	59,730	(69,471)	366,072	1,305,542	829,177
Departmental Revenue	74,214	80,490	448,418	989,542	513,856
Local Cost	(14,484)	(149,961)	(82,346)	316,000	315,321
Budgeted Staffing				18.5	

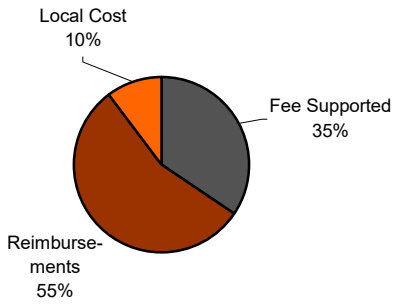
In 2007-08, appropriation and revenue are lower than the budgeted amount as a result of the High Desert clinic opening in January 2008 as opposed to the beginning of the fiscal year.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: Center for Employee Health and Wellness

BUDGET UNIT: AAA OCH
FUNCTION: General
ACTIVITY: Personnel

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	996,466	1,062,708	1,250,305	1,540,520	1,784,656	1,817,432	**32,776**
Services and Supplies	271,362	223,397	692,444	858,684	833,913	959,491	**125,578**
Central Computer	8,020	9,865	12,642	11,620	11,620	14,544	**2,924**
Travel	-	-	-	-	-	15,200	**15,200**
Equipment	-	-	7,367	-	-	-	**-**
Transfers	108,882	37,565	3,565	250,553	250,553	263,339	**12,786**
Total Exp Authority	1,384,730	1,333,535	1,966,323	2,661,377	2,880,742	3,070,006	**189,264**
Reimbursements	(1,325,000)	(1,403,006)	(1,600,251)	(1,832,200)	(1,832,200)	(1,694,638)	**137,562**
Total Appropriation	59,730	(69,471)	366,072	829,177	1,048,542	1,375,368	**326,826**
Departmental Revenue							
Current Services	74,214	80,490	448,418	513,856	732,542	1,059,368	**326,826**
Total Revenue	74,214	80,490	448,418	513,856	732,542	1,059,368	**326,826**
Local Cost	(14,484)	(149,961)	(82,346)	315,321	316,000	316,000	**-**
Budgeted Staffing					18.5	18.5	**-**

Salaries and benefits of $1,817,432 fund 18.5 budgeted positions and are increasing as a result of Board approved increases for contract employees.

Services and supplies of $959,491 include the cost to provide medical exams and other health related services. These costs have increased by $125,578 due to the opening of the Victorville location and now providing services at both the Colton and High Desert locations. These costs are directly offset by an increase in revenue.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $15,200 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental, and conference fees. These costs were based on a departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $263,339 are for administrative support from Human Resources, Employee Benefits and Services, lease costs for the High Desert facility, and office expenses.

Reimbursements of $1,694,638 are based on budgeted staffing and are collected from all county departments to fund the CEHW programs. The $137,562 decrease is offset by an estimated increase in fee revenue.

Revenue of $1,059,368 includes fees for services such as physical examinations and vaccinations. The $326,826 increase is the result of approved fee adjustments to recover the actual costs of providing services, and an estimated increase in examinations performed based on the opening of the High Desert location.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of county employees working in the High Desert area (and in need of treatment) who are treated by the High Desert CEHW (468 employees in 2005-06).	0%	50%	20%	50%

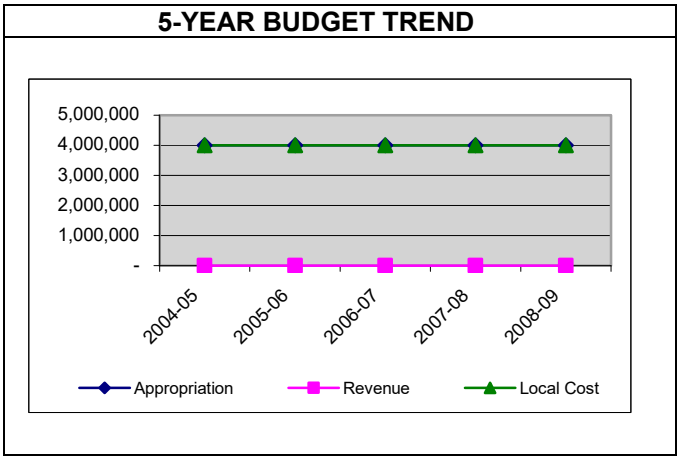
Unemployment Insurance

DESCRIPTION OF MAJOR SERVICES

This is a mandated program based upon a 1978 amendment to the California Unemployment Insurance Code extending unemployment insurance benefits to all public employees. Management's objective for the program is cost containment. Unemployment insurance claims filed by former county employees are monitored, reviewed for eligibility, and challenged when appropriate to prevent abuse of the program.

There is no staffing associated with this budget unit.

BUDGET HISTORY

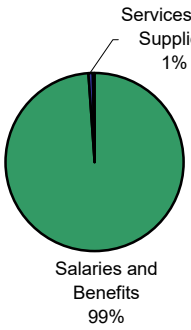
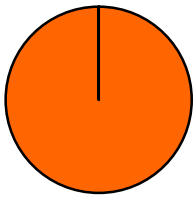


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	3,199,827	2,942,702	2,872,222	4,000,500	3,036,308
Departmental Revenue	-	-	-	-	-
Local Cost	3,199,827	2,942,702	2,872,222	4,000,500	3,036,308

In 2007-08, appropriation is less than modified budget due to reduced program costs resulting from a more aggressive approach by the county in pursuing protestable claims.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: General

BUDGET UNIT: AAA UNI
FUNCTION: General
ACTIVITY: Personnel

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	3,138,327	2,876,202	2,809,847	2,994,908	3,959,100	3,960,740	**1,640**
Services and Supplies	11,500	16,500	12,375	25,000	25,000	25,000	**-**
Transfers	50,000	50,000	50,000	16,400	16,400	14,760	**(1,640)**
Total Appropriation	3,199,827	2,942,702	2,872,222	3,036,308	4,000,500	4,000,500	**-**
Local Cost	3,199,827	2,942,702	2,872,222	3,036,308	4,000,500	4,000,500	**-**

Salaries and benefits of $3,960,740 represent anticipated unemployment claims to be paid during 2008-09. Due to a decrease in administrative charges owed to the Employee Benefits and Services Division, transfers for 2008-09 have been reduced and the difference was moved to salaries and benefits to pay for potential claims.

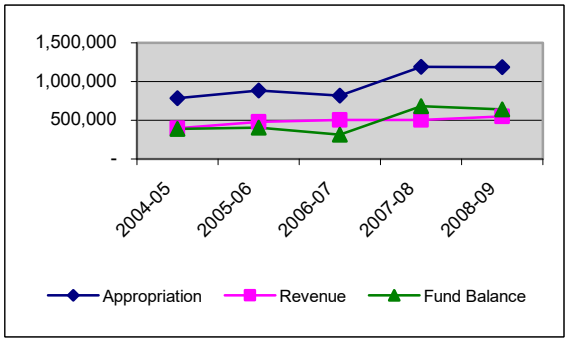
Commuter Services

DESCRIPTION OF MAJOR SERVICES

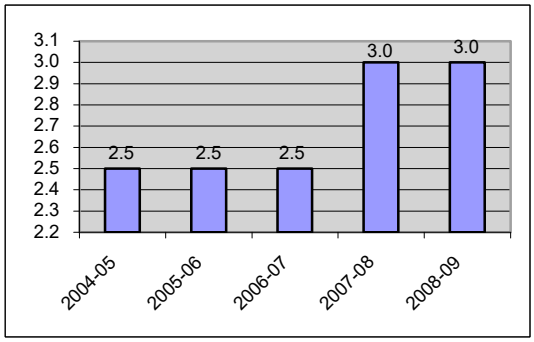
The Commuter Services fund was established to account for funds received under AB 2766 to finance mobile source air pollution reduction programs. AB 2766 authorizes air pollution control districts to levy fees on motor vehicles to be used to reduce air pollution. Under this program, the Department of Motor Vehicles collects fees and remits amounts to the appropriate Air Quality Management District (AQMD) for vehicles registered within the district. This fund receives AB 2766 funding from both the South Coast Air Quality Management District (SCAQMD) and the Mojave Desert Air Quality Management District (MDAQMD).

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



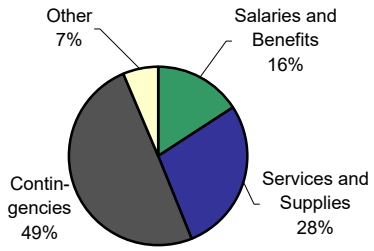
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	492,575	480,502	273,661	1,188,838	551,667
Departmental Revenue	506,086	391,122	642,905	505,000	506,312
Fund Balance				683,838	
Budgeted Staffing				3.0	

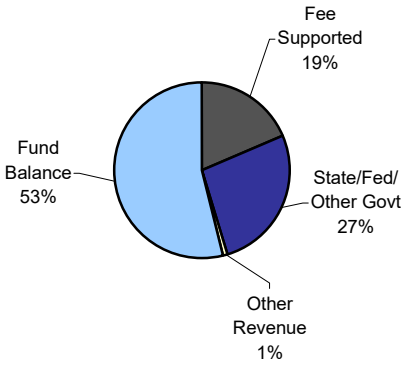
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: Commuter Services

BUDGET UNIT: SDF HRD
FUNCTION: Health and Sanitation
ACTIVITY: Health

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	135,224	123,049	137,532	152,755	188,358	188,234	**(124)**
Services and Supplies	226,684	265,419	277,157	307,050	307,050	326,868	**19,818**
Central Computer	-	-	2,574	2,688	2,688	2,887	**199**
Travel	-	-	-	-	-	1,100	**1,100**
Vehicles	-	59,828	-	48,695	90,000	33,000	**(57,000)**
Transfers	130,667	42,206	16,598	40,479	40,479	44,278	**3,799**
Contingencies	-	-	-	-	576,563	590,116	**13,553**
Total Exp Authority	492,575	490,502	433,861	551,667	1,205,138	1,186,483	**(18,655)**
Reimbursements	-	(10,000)	(160,200)	-	(16,300)	-	**16,300**
Total Appropriation	492,575	480,502	273,661	551,667	1,188,838	1,186,483	**(2,355)**
Departmental Revenue							
Use Of Money and Prop	6,442	10,124	16,302	12,792	5,000	10,000	**5,000**
State, Fed or Gov't Aid	310,879	220,578	428,328	300,000	300,000	316,000	**16,000**
Current Services	168,205	180,980	198,275	193,148	200,000	222,000	**22,000**
Other Revenue	20,560	(20,560)	-	-	-	-	**-**
Total Revenue	506,086	391,122	642,905	505,940	505,000	548,000	**43,000**
Operating Transfers In	-	-	-	372	-	-	**-**
Total Financing Sources	506,086	391,122	642,905	506,312	505,000	548,000	**43,000**
Fund Balance					683,838	638,483	**(45,355)**
Budgeted Staffing					3.0	3.0	**-**

Salaries and benefits of $188,234 fund 3.0 budgeted positions and are decreasing slightly as a result of reduced workers' compensation and retirement charges.

Services and supplies of $326,868 include charges for operating van pools and other ride share programs, and estimated costs to implement the online annual survey.

The travel appropriation is new for 2008-09. The amount budgeted of $1,100 reflects anticipated travel costs in the areas of private mileage and daily motor pool vehicle rental. These costs were based on a departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

In 2008-09, Commuter Services anticipates purchasing one additional vehicle in the amount of $33,000 for the van pool program. In 2007-08, three vehicles were budgeted, but only two were purchased.

Transfers of $44,278 represent charges for administrative oversight and office expenses. Reimbursements have decreased by $16,300 due to moving the Suggestion Award Committee function to a different budget unit within Human Resources.

Contingencies of $590,116 have increased by $13,553 based on the estimated fund balance.

Departmental revenue of $548,000 includes payroll deductions from employees participating in the van pool and rideshare programs, as well as funds from the Air Quality Management Districts.

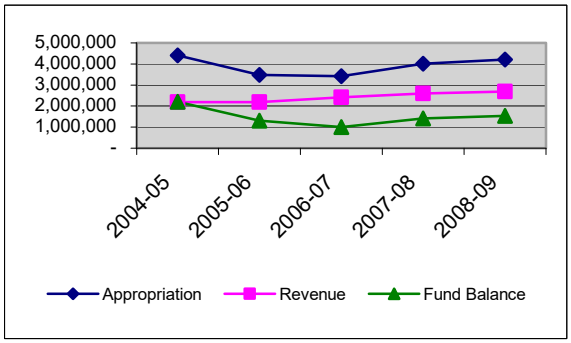
Employee Benefits and Services

DESCRIPTION OF MAJOR SERVICES

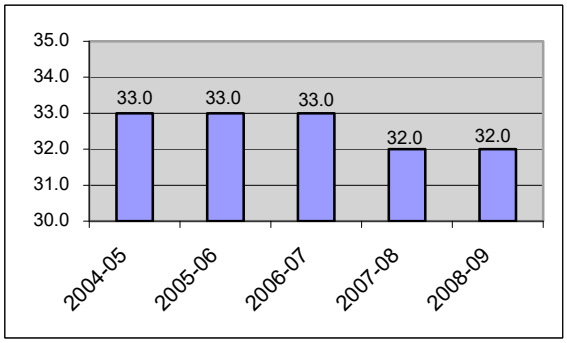
Employee Benefits and Services, under the direction of the Human Resources Department, administers the County's health, dental, vision, and life insurance plans as well as its integrated leave programs.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



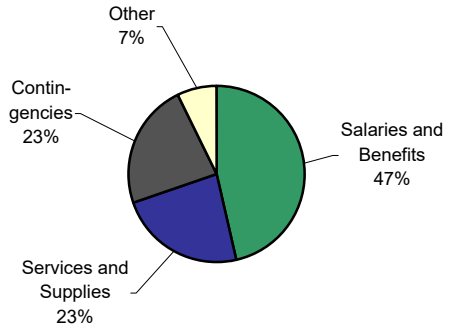
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,568,858	2,438,061	2,149,773	4,018,529	2,509,535
Departmental Revenue	1,666,070	2,136,691	2,562,800	2,600,108	2,620,537
Fund Balance				1,418,421	
Budgeted Staffing				32.0	

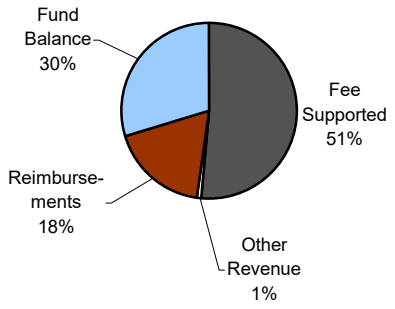
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: Employee Benefits and Services

BUDGET UNIT: SDG HRD
FUNCTION: Health and Sanitation
ACTIVITY: Health

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,830,609	1,795,060	1,994,481	2,174,818	2,395,089	2,392,392	**(2,697)**
Services and Supplies	640,812	553,733	810,946	741,652	780,099	1,147,166	**367,067**
Central Computer	-	-	24,434	31,883	26,883	30,927	**4,044**
Travel	-	-	-	-	-	25,000	**25,000**
Transfers	182,737	174,268	269,865	505,448	498,579	367,163	**(131,416)**
Contingencies	-	-	-	-	1,256,931	1,189,795	**(67,136)**
Total Exp Authority	2,654,158	2,523,061	3,099,726	3,453,801	4,957,581	5,152,443	**194,862**
Reimbursements	(85,300)	(85,000)	(949,953)	(944,266)	(939,052)	(939,012)	**40**
Total Appropriation	2,568,858	2,438,061	2,149,773	2,509,535	4,018,529	4,213,431	**194,902**
Departmental Revenue							
Use Of Money and Prop	48,944	40,515	39,465	30,000	30,000	30,000	**-**
State, Fed or Gov't Aid	-	-	-	5,023	-	-	**-**
Current Services	1,058,970	468,865	703,748	2,449,514	437,000	2,654,008	**2,217,008**
Other Revenue	475,679	1,627,311	1,819,587	136,000	2,133,108	-	**(2,133,108)**
Other Financing Sources	82,477	-	-	-	-	-	**-**
Total Revenue	1,666,070	2,136,691	2,562,800	2,620,537	2,600,108	2,684,008	**83,900**
Fund Balance					1,418,421	1,529,423	**111,002**
Budgeted Staffing					32.0	32.0	**-**

Salaries and benefits of $2,392,392 fund 32.0 budgeted positions and are decreasing slightly as a result of reduced workers' compensation and retirement costs.

Services and supplies of $1,147,166 include consulting services, office expenses, tuition reimbursement, and printing/mail charges. The $367,067 increase results from anticipated printing/mail courier charges, and increased County Counsel fees which were included in the Transfers appropriation last year.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $25,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental, and conference fees. These costs were based on a departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $367,163 include charges for administrative oversight, facilities, and office expenses. The $131,416 decrease results from County Counsel fees now being included in the services and supplies appropriation unit.

Reimbursements of $939,012 include the departmental recharge and administrative support from the Unemployment Insurance and the Center for Employee Health and Wellness budget units.

Contingencies of $1,189,795 are expected to decrease by $67,136 based on the estimated fund balance.

Departmental revenue of $2,684,008 represents consultant and administrative trust fund reimbursements, the ING allocation for administration of the salary savings plan, and revenue received from the Courts for personnel services.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Completion rate for the Health Risk Assessment (HRA).	34%	15%	15%	20%
Percentage of county employees and retirees using wellness360.	N/A	N/A	N/A	15%
Percentage increase of employees participating in the Retirement Medical Trust Fund (RMT).	N/A	N/A	N/A	25%

INFORMATION SERVICES
Stephen Hall

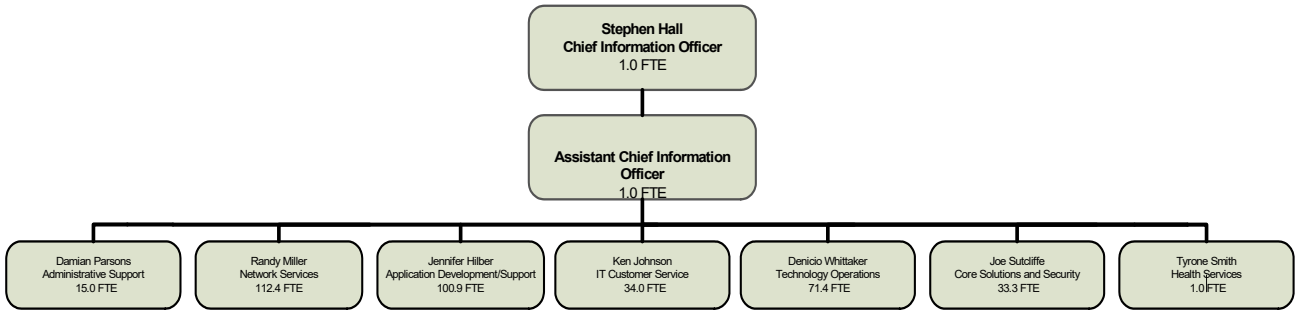
MISSION STATEMENT

The Information Services Department (ISD) provides secure, innovative, contemporary, and accessible technology in computer, media, and communication services in the most cost effective manner, to enable departments and agencies to accomplish the mission of San Bernardino County.

STRATEGIC GOALS

1. Provide technology solutions that enable the department and its customers to better serve county residents.
2. Improve customer satisfaction by delivering products and services that exceed expectations.
3. Improve telecommunication and data transmission capabilities to better respond to emergencies and disasters.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Operating Exp/ Appropriation	Revenue	Local Cost	Revenue Over/ (Under) Exp	Staffing
General Fund					
Application Development	16,553,025	5,089,326	11,463,699		109.2
Total General Fund	16,553,025	5,089,326	11,463,699		109.2
Internal Service Funds					
Computer Operations	21,130,603	21,130,603		-	140.4
Network Services	26,999,631	27,934,628		934,997	120.4
800 Megahertz -Rebanding Project	25,000	25,000		-	-
Total Internal Service Funds	48,155,234	49,090,231		934,997	260.8
Total - All Funds	64,708,259	54,179,557	11,463,699	934,997	370.0

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

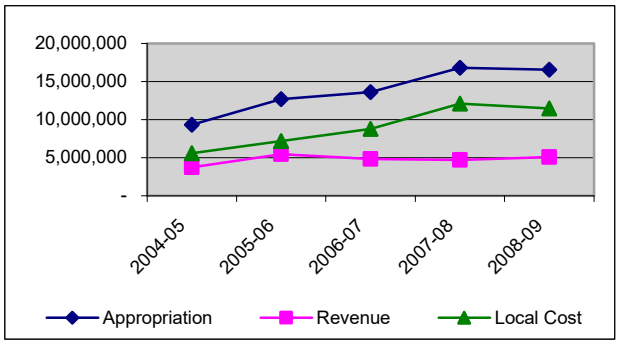
Application Development

DESCRIPTION OF MAJOR SERVICES

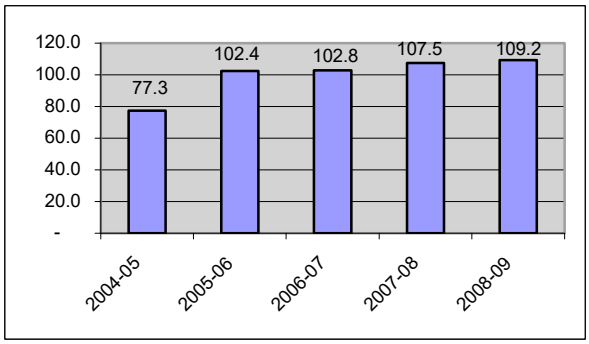
The Application Development and Support division provides support for county departments as they develop, enhance and maintain business applications on a variety of hardware and software platforms. These applications include the county's enterprise accounting, payroll, budget, personnel, document imaging, public web sites, geographical information system and many other business line systems. ISD consults with departments to identify cost effective ways of conducting business and often provides business process reviews, cost analysis, and overall recommendations in the acquisition and integration of new systems.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



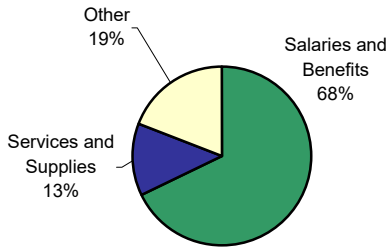
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	11,379,978	12,049,561	12,539,552	16,791,086	16,107,270
Departmental Revenue	5,097,687	4,343,792	4,154,196	4,693,984	4,538,836
Local Cost	6,282,291	7,705,769	8,385,356	12,097,102	11,568,434
Budgeted Staffing				107.5	

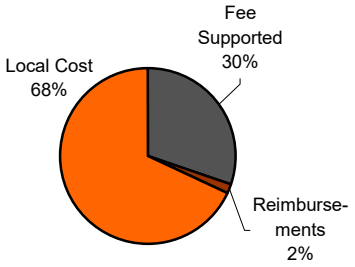
In 2007-08, this budget unit anticipates salary savings due to a high vacancy factor resulting from difficulties in recruiting Programmer Analysts. This difficulty is a continuing trend for government related information technology positions over the past two years. Services and supplies are also estimated lower than budget due to the associated decrease in purchases of equipment and consumable supplies related to the high vacancy factor. The anticipated revenue shortfall is reflective of reduced billable hours resulting from the high vacancy factor.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Administrative/Executive
DEPARTMENT: Information Services
FUND: General
BUDGET UNIT: AAA SDD
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	9,422,399	9,683,382	9,442,641	10,861,853	11,612,877	11,439,403	**(173,474)**
Services and Supplies	1,115,439	1,431,521	2,031,432	1,551,624	1,656,924	1,909,084	**252,160**
Central Computer	181,466	170,914	154,896	203,599	202,427	156,710	**(45,717)**
Travel	-	-	-	-	-	127,140	**127,140**
Equipment	-	32,852	-	124,572	87,500	26,520	**(60,980)**
Transfers	660,674	730,892	1,026,583	1,107,322	1,107,322	1,163,774	**56,452**
Total Exp Authority	11,379,978	12,049,561	12,655,552	13,848,970	14,667,050	14,822,631	**155,581**
Reimbursements	-	-	(116,000)	(182,476)	(316,740)	(301,998)	**14,742**
Total Appropriation	11,379,978	12,049,561	12,539,552	13,666,494	14,350,310	14,520,633	**170,323**
Operating Transfers Out	-	-	-	2,440,776	2,440,776	2,032,392	**(408,384)**
Total Requirements	11,379,978	12,049,561	12,539,552	16,107,270	16,791,086	16,553,025	**(238,061)**
Departmental Revenue							
State, Fed or Gov't Aid	-	-	82,000	378	-	-	-
Current Services	5,097,687	4,343,792	4,072,196	4,538,458	4,693,984	5,089,326	**395,342**
Total Revenue	5,097,687	4,343,792	4,154,196	4,538,836	4,693,984	5,089,326	**395,342**
Local Cost	6,282,291	7,705,769	8,385,356	11,568,434	12,097,102	11,463,699	**(633,403)**
Budgeted Staffing					107.5	109.2	**1.7**

Salaries and benefits of $11,439,403 fund 109.2 budgeted positions and are decreasing by $173,474 as a result of reduced costs for workers' compensation, retirement, and expected termination benefits. The reductions are offset by an increase of 1.7 in budgeted staffing resulting from the addition of 1.0 Business Applications Manager to support the Economic Development Agency, the 0.5 increase of a Multimedia Coordinator, and increases in budgeted overtime of 0.2.

Services and supplies of $1,909,084 primarily include computer software, maintenance, and support, including contract programming services. The increase of $252,160 is due to anticipated upgrades for Microsoft Developer Network (MSDN) licensing and the Visual Basic 6/SQL Server 2000 library, and expected increases for outside contractor services due to the continuing high vacancy factor. These increases are partially offset by a decrease in direct labor costs and the shift of training costs to the new travel appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $127,140 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental, and conference fees. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit, and include additional training required for the MSDN upgrade.

Equipment of $26,520 represents a video projector to broadcast Board of Supervisor's meetings at the County Government Center. The decrease of $60,980 results from the removal of one-time Geographic Information System (GIS) policy item funding for servers, fiber channel storage, and additional equipment to support Multimedia Services.

Transfers of $1,163,774 primarily include internal administrative costs and Human Resources services, which have increased slightly over last year.

Reimbursements of $301,998, include reimbursement of $118,300 for the Business Application Manager position added to support the Economic Development Agency, and $183,698 for the ISD Healthcare Services Division Chief.

Operating transfers out of $2,032,392 represent general fund financing of the 800 Megahertz (MHz) radio program. The decrease of $408,384 represents the removal of the one-time general fund subsidy for non-general fund departments and outside County customers' radio access costs.

Departmental revenue of $5,089,326 consists of systems development charges, GIS programming, and Street Network subscription services. The increase of $395,342 is due to the Board approved rate increase for application development labor services and the GIS Street Network Subscription, and additional revenue from planned development projects.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of data conversion from the existing coverage format to the latest Spatial Database Engine format that has been completed.	75%	75%	100%	N/A
Percentage of applications upgraded to newest ESRI software platform. (currently 30)	N/A	N/A	N/A	25%
Percentage of EMACS backlog projects completed (40 as of 2006-07).	N/A	10%	10%	10%
Percentage of multi-media service projects completed on time.	N/A	N/A	N/A	95%
Percentage of customers requesting application upgrades deployed that are compatible with Windows Vista and Microsoft Office 2007.	N/A	100%	100%	N/A

In 2006-07, the department received 2.0 additional Programmer Analyst positions and $475,155 in ongoing general fund financing to support the GIS. In 2007-08, the department received an additional $85,000 in ongoing funding to support GIS. With this additional support the department was able to meet its performance measure to convert GIS data to the latest Spatial Database Engine. The department intends to further utilize these two positions and funding to begin upgrading the existing library of GIS applications. The performance measure, "percentage of applications upgraded to newest ESRI software platform," is projected to be 25% complete for 2008-09, as 30 applications have been upgraded. This process entails updating vendor software and building a GIS framework to improve overall performance, standardize GIS development, and better protect the county from future lengthy and costly upgrades.

Also in 2006-07, the department received $95,997 in ongoing general fund financing for the addition of 1.0 Programmer Analyst III to support the Employee Management and Compensation System (EMACS) by improving payroll processing accuracy and helping to alleviate project backlogs. In 2007-08, ISD expects to meet the performance measure to have alleviated 10% of backlog projects, and estimates an additional 10% to be completed for the 2008-09 fiscal year.

In 2007-08, the department received 1.0 position and $65,711 in ongoing general fund financing to enhance multi-media services to facilitate public access to information. The additional position enabled the department to meet all project deadlines within time schedules requested by customers. Multimedia services related requests have increased by 30% and ISD has been able to successfully meet this increased demand as a result of this additional position. The performance measure "percentage of multimedia service projects completed on time," is projected to be 95% complete for the 2008-09 fiscal year.

The Application Development division continues to consult with costumers to identify cost effective ways of conducting business from an information technology perspective, including cost analysis and recommendations for the acquisition and integration of new systems. As a result, 100% of customer requested application upgrades in 2007-08, were compatible with Windows Vista and Microsoft Office 2007. This enables departments to continue to move to newer, supported operating platforms and software in a timely manner, reducing costs associated with non-supported platforms and software.

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	Digital Imagery Funding - Policy Item	-	75,000	-	75,000	
	Obtain ongoing funding for annual digital imagery of the entire county to provide accurate GIS services.					
	Installation of updated digital imagery on county GIS system.					100%
2.	Multi-Media Services Studio - CIP Request	-	265,000	-	265,000	
	Obtain one-time funding for the design and implementation of a multi-media services studio at the Government Center. Prior estimate revised by Architecture and Engineering Department.					
	Completion of the multimedia studio at the County Government Center.					100%
3.	Multi-Media Equipment and Support - Policy Item	-	180,000	-	180,000	
	Obtain one-time funding of $150,000 for multi-media equipment, and ongoing funding of $30,000 to support the new multi-media services studio at the Government Center.					
	Completion of the multimedia studio at the County Government Center.					100%
	Total	-	520,000	-	520,000	

Computer Operations

DESCRIPTION OF MAJOR SERVICES

The Computer Operations division provides enterprise data center services and a portion of the county's communications services to county departments on a 24/7 basis. The division is comprised of 3 sections: Technology Operations, Information Technology (IT) Customer Service, and Core Solutions and Security. This budget unit is an internal service fund, which allows for net assets available at fiscal year end to be carried over to the next fiscal year to be used as working capital or for replacement of fixed assets.

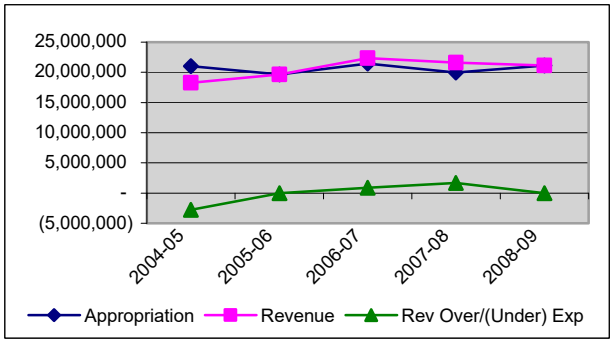
Technology Operations provides for the design, operation, maintenance and administration of the county's Enterprise Data Center which supports the county's mainframe and includes server management for over 160 servers, integrated document imaging infrastructure for digitizing paper records, and print operations for bulk printing functions required by the county.

IT Customer Service assists departments in ensuring that their technology and business objectives are achieved. The division provides a Technology Support Center to handle service requests and problem tickets and IT Account Representatives to coordinate and assist departments in meeting their business and technology objectives.

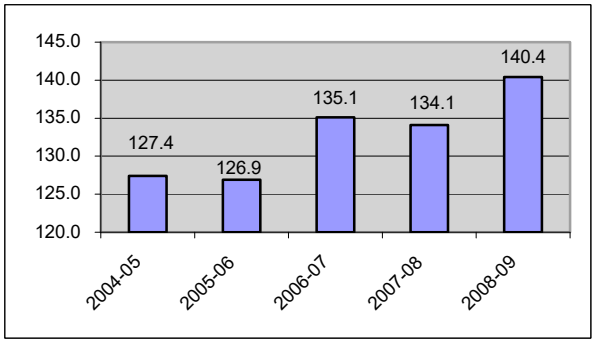
Core Solutions and Security provides the county with global email, security direction and technology policies and procedures, along with technical services that support desktop communications and functions across the county.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



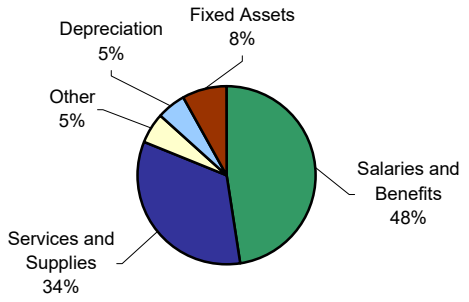
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	22,587,930	19,831,935	19,683,263	19,939,665	19,034,692
Departmental Revenue	18,671,682	19,766,319	22,562,998	21,610,442	21,532,384
Revenue Over/(Under) Exp	(3,916,248)	(65,616)	2,879,735	1,670,777	2,497,692
Budgeted Staffing				134	
Fixed Assets	1,340,486	1,115,422	1,569,578	3,110,606	2,680,674
Unrestricted Net Assets Available at Year End	2,770,201	2,568,343.00	5,349,108		5,872,911

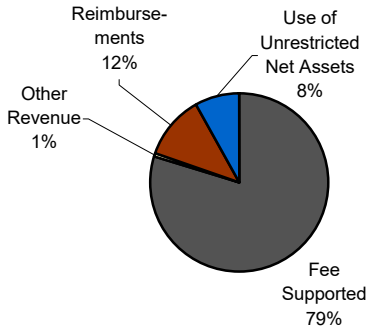
In 2007-08, appropriation was below the modified budget due to difficulty in recruiting IT positions, decreases in the usage of outside contractors and expenditures for IT products. Departmental revenue is estimated lower than budget as a result of reduced billable hours.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Administrative/Executive
DEPARTMENT: Information Services
FUND: Computer Operations

BUDGET UNIT: IAJ ALL
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	9,527,099	10,124,342	10,499,579	11,423,795	12,169,300	12,490,960	**321,660**
Services and Supplies	12,192,843	9,754,441	9,368,332	8,332,883	8,365,768	8,548,073	**182,305**
Travel	-	-	-	-	-	310,770	**310,770**
Other Charges	3,517	113	-	17,654	17,654	6,868	**(10,786)**
Transfers	669,463	946,239	1,044,128	1,223,979	1,375,310	1,281,904	**(93,406)**
Total Exp Authority	22,392,922	20,825,135	20,912,039	20,998,311	21,928,032	22,638,575	**710,543**
Reimbursements	(1,738,904)	(2,059,226)	(2,335,758)	(2,670,404)	(2,695,152)	(3,060,551)	**(365,399)**
Total Appropriation	20,654,018	18,765,909	18,576,281	18,327,907	19,232,880	19,578,024	**345,144**
Depreciation	831,094	953,991	1,106,982	706,785	706,785	1,415,579	**708,794**
Operating Transfers Out	1,102,818	112,035	-	-	-	137,000	**137,000**
Total Requirements	22,587,930	19,831,935	19,683,263	19,034,692	19,939,665	21,130,603	**1,190,938**
Departmental Revenue							
State, Fed or Gov't Aid	44,327	-	-	-	-	-	**-**
Current Services	18,294,507	19,482,196	22,562,950	20,847,384	20,925,442	20,952,775	**27,333**
Other Revenue	(121,280)	48,833	48	-	-	-	**-**
Other Financing Sources	454,128	-	-	-	-	177,828	**177,828**
Total Revenue	18,671,682	19,531,029	22,562,998	20,847,384	20,925,442	21,130,603	**205,161**
Operating Transfers In	-	235,290	-	685,000	685,000	-	**(685,000)**
Total Financing Sources	18,671,682	19,766,319	22,562,998	21,532,384	21,610,442	21,130,603	**(479,839)**
Rev Over/(Under) Exp	(3,916,248)	(65,616)	2,879,735	2,497,692	1,670,777	-	**(1,670,777)**
Budgeted Staffing					134.1	140.4	**6.3**
Fixed Assets							
Equipment	1,175,154	1,089,901	1,569,578	2,680,674	3,097,881	2,109,639	**(988,242)**
L/P Equipment	165,332	25,521	-	-	12,725	13,510	**785**
Total Fixed Assets	1,340,486	1,115,422	1,569,578	2,680,674	3,110,606	2,123,149	**(987,457)**

Salaries and benefits of $12,490,960 fund 140.4 budgeted positions and are increasing by $321,660. The staffing and cost increases result from the following changes, and are offset by reductions in workers' compensation costs and call back pay:

- the addition of 2.0 Automated Systems Technician positions due to workload;
- the addition of 1.0 Administrative Supervisor position to improve the organizational structure and oversight;
- the addition of 1.0 Office Assistant II position due to scanning workload increases;

- the mid-year transfer of 2.0 Automated Systems Analyst II positions from the Board of Supervisors;
- the increase of 0.3 in budgeted overtime due to the high vacancy factor.

In addition, the Human Resources Department completed a study to restructure the Computer Operations and Wide Area Network sections of Information Services at the department's request. The following classification changes are based on recommendations resulting from this study, and have been included in the proposed budget:

- establish the classification of Information Services (IS) Section Manager, Management Unit, salary range R77 ($86,944 - $111,342);
- establish the classification of Information Services (IS) Administrator, Administrative Services Unit, salary range R71 ($75,026 - $95,992);
- salary changes for the Systems Support Supervisor classification from salary range R71 ($75,026 - $95,992) to salary range R73 ($78,790 - $100,818);
- the reclassification of 1.0 Systems Support Supervisor and 1.0 Business Application Manager to IS Section Managers;
- the reclassification of 3.0 Systems Support Analyst IIIs and 1.0 Programmer Analyst III to IS Administrators;
- the reclassification of 2.0 vacant Computer Operator III positions to Systems Support Supervisor.

The department is also recommending the following changes to align actual job functions and correct budgetary under-fills:

- the reclassification of an Automated Systems Technician to a Fiscal Specialist;
- the reclassification of an IT Account Representative II and a Programmer Analyst III to Business Systems Analyst IIIs.

Services and supplies of $8,548,073 primarily include costs for computer software, systems development charges, and equipment maintenance. The increase of $182,305 is due to increased COWCAP charges, anticipated computer software and systems development expenses, and is offset by the removal of travel and training expenses to a new appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $310,770 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental, and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses and future technical training needs, previously budgeted in the services and supplies appropriation unit.

Other charges of $6,868 include interest charges for the lease of the back-up generator. The slight decrease is due to the lease-purchase interest schedule.

Transfers of $1,281,904 are for internal administrative allocations and Human Resources charges. The decrease of $93,406 results from the removal of the transfer to the Auditor/Controller-Recorder for data entry services due to the transition to eTime.

Reimbursements of $3,060,551 represent reimbursements for internal administrative costs and other position related costs from ISD's other budget units. The increase of $365,399 is primarily due to the Board of Supervisors reimbursement for two Automated Systems Analyst positions and the Human Services reimbursement of a Systems Support Analyst III.

Depreciation of $1,415,579 is increasing by $708,794 per the department's depreciation schedule.

Operating transfers out of $137,000 represent year one of a five year reimbursement to the general fund for the one-time Disaster Recovery policy item funding.

Current services revenue of $20,952,775 is comprised primarily of central computer revenues. The increase of $27,333 is due to Board approved rate changes. The department intends to use $177,828 in retained earnings to fund cost increases not included in the service rates.

Equipment purchases of $2,109,639 represent $1,709,639 for regular equipment replacement and $400,000 for unplanned customer requests to be expended only as needed, and reimbursed by the customer. Equipment purchases are decreasing by $988,242 due to the removal of one-time fixed asset purchases for Disaster Recovery. Lease-purchase equipment costs are $13,510 for the back-up generator and include an increase of $785 due to the payment schedule.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage decrease of Windows physical servers. (150 servers in 2005-06).	13%	20%	20%	N/A
Percentage of all physical servers virtualized.	N/A	New	8%	8%
Satisfaction rating from random product and service satisfaction surveys.	0%	75%	75%	75%
Satisfaction rating from yearly billing satisfaction surveys.	N/A	75%	75%	75%
Evaluate new rate metrics for WAN and circuit related cost recovery.	N/A	N/A	N/A	100%
Success rate of applications deployed to production after review by quality assurance.	N/A	98%	98%	99%
Percentage of disaster recovery site completed.	N/A	100%	55%	100%

ISD continues to strive to build and sustain a robust hardware and software support infrastructure to deploy countywide technology solutions, such as utilization of server virtualization technology. Virtualization technology enables a single physical resource, such as a server, to appear to function as multiple servers. The benefit of virtualization is a decrease in costs associated with server maintenance and support. The decision to obtain physical servers is not controlled by ISD, therefore the actual number of physical servers changes regularly. As a result, the department is replacing the performance measurement “Percentage decrease of Windows physical servers” with “Percentage of all physical servers virtualized”. The Computer Operations Division completed the virtualization of 8% of the physical servers in 2007-08 resulting in less hardware and associated costs.

ISD met the performance measures to improve customer satisfaction by earning satisfaction ratings of 75% on surveys for both products and services and yearly billing. In addition, ISD continues to review its cost recovery methodologies to improve service rate accuracy. The department is evaluating new metrics to recover wide area network (WAN) and circuit utilization costs. The new metrics are designed to recover costs based on actual usage as opposed to billing for these services based on the number of email accounts. The resulting benefit is that costs will be more accurately recovered, and departments will be inclined to monitor their usage due to potential financial impact.

ISD continues to focus on improving business processes and service expectations. The department created a quality assurance unit to review new applications prior to implementation, to avoid duplication of effort, minimize issues and costs, and increase efficiency. As a result, ISD was able to achieve a 98% success rate for applications deployed to production after review by quality assurance.

In 2007-08, ISD received one-time additional general fund financing to install and implement an offsite disaster recovery site for Intel-based computer applications. In 2008-09, the department plans to complete implementation and conduct integration disaster recovery testing to ensure the site is functioning as intended.

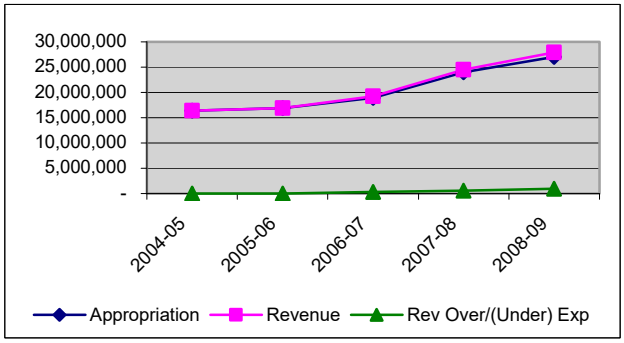
Network Services

DESCRIPTION OF MAJOR SERVICES

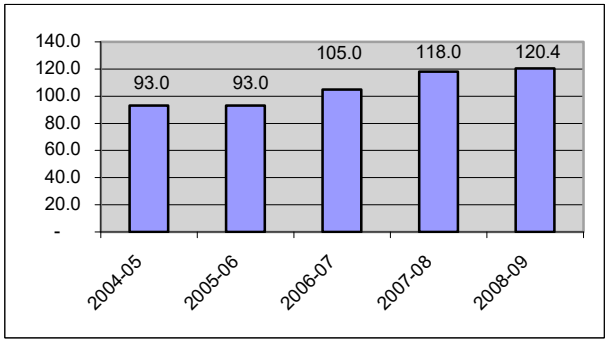
The Network Services division provides for the design, operation, maintenance and administration of the largest county-operated telecommunications phone network in the country; the county's Regional Public Safety Radio System that integrates all countywide sheriff, police and fire emergency radio dispatch capabilities; the paging system that consists of over 7000 pagers; and the Wide Area Network (WAN) that securely joins approximately 18,000 county users together for the efficient use of technology. The Information Services Department (ISD) manages a countywide microwave system (64 sites) that helps provide transport capabilities for each of the individual systems listed above.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



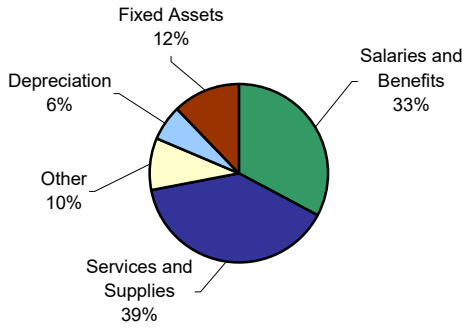
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	17,490,016	17,033,607	19,377,032	24,369,333	23,119,398
Departmental Revenue	17,077,134	18,937,846	19,298,549	26,633,447	27,718,846
Revenue Over/(Under) Exp	(412,882)	1,904,239	(78,483)	2,264,114	4,599,448
Budgeted Staffing				119	
Fixed Assets	627,582	1,592,092	1,921,570	4,589,175	4,081,980
Unrestricted Net Assets Available at Year End	4,969,242	7,278,886.00	5,919,423		7,583,957

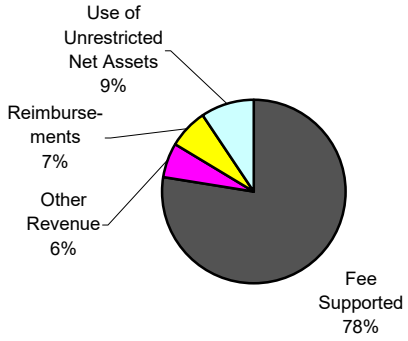
In 2007-08, estimated appropriation is less than modified budget due to vacant position salary savings resulting from difficulties in recruiting for numerous information technology and radio positions. Departmental revenue is projected over budget as a result of an increase in the demand for data cabling services, communications installations and repairs, electronic maintenance services, mobile data computer services, and Virtual Private Network (VPN) access.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Administrative/Executive
DEPARTMENT: Information Services
FUND: Network Services

BUDGET UNIT: IAM ALL
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	7,497,144	7,564,905	8,558,782	9,753,138	10,930,034	10,969,991	**39,957**
Services and Supplies	7,681,519	8,375,805	9,453,580	11,437,601	11,112,207	12,746,084	**1,633,877**
Central Computer	49,040	58,296	63,274	81,084	81,084	101,246	**20,162**
Travel	-	-	-	-	-	214,185	**214,185**
Other Charges	6,043	370	-	74	-	-	**-**
Transfers	1,715,756	1,819,285	2,375,860	2,457,156	2,646,216	3,044,149	**397,933**
Total Exp Authority	16,949,502	17,818,661	20,451,496	23,729,053	24,769,541	27,075,655	**2,306,114**
Reimbursements	(1,233,251)	(1,328,090)	(1,847,679)	(1,856,721)	(2,059,013)	(2,366,138)	**(307,125)**
Total Appropriation	15,716,251	16,490,571	18,603,817	21,872,332	22,710,528	24,709,517	**1,998,989**
Depreciation	766,865	543,036	773,215	1,147,066	1,147,066	2,146,707	**999,641**
Operating Transfers Out	1,006,900	-	-	100,000	100,000	143,407	**43,407**
Total Requirements	17,490,016	17,033,607	19,377,032	23,119,398	23,957,594	26,999,631	**3,042,037**
Departmental Revenue							
Fines and Forfeitures	1,455	-	-	-	-	-	**-**
Use Of Money and Prop	15	47,823	(22,460)	53	30,000	-	**(30,000)**
Realignment	-	-	-	-	-	-	**-**
State, Fed or Gov't Aid	-	-	-	3,916	-	-	**-**
Current Services	17,039,043	18,847,360	19,303,150	25,000,197	21,830,215	25,902,236	**4,072,021**
Other Revenue	18,073	42,663	17,859	145	-	-	**-**
Other Financing Sources	18,548	-	-	2,714,535	2,657,810	2,032,392	**(625,418)**
Total Revenue	17,077,134	18,937,846	19,298,549	27,718,846	24,518,025	27,934,628	**3,416,603**
Rev Over/(Under) Exp	(412,882)	1,904,239	(78,483)	4,599,448	560,431	934,997	**374,566**
Budgeted Staffing					118.0	120.4	**2.4**
Fixed Assets							
Land	-	-	-	-	200,000	200,000	**-**
Improvement to Structures	-	-	-	-	-	123,000	**123,000**
Equipment	317,393	1,547,480	1,921,570	4,041,980	2,645,492	3,640,858	**995,366**
Vehicles	-	-	-	40,000	40,000	120,000	**80,000**
L/P Equipment	310,189	44,612	-	-	-	-	**-**
Total Fixed Assets	627,582	1,592,092	1,921,570	4,081,980	2,885,492	4,083,858	**1,198,366**

Salaries and benefits of $10,969,991 fund 120.4 budgeted positions and are increasing by $39,957 primarily resulting from the changes below, which are offset by decreases in costs for workers' compensation and call back pay, and a 0.6 reduction in budgeted overtime:

- Addition of 1.0 Network Services Supervisor to redistribute workload and increase efficiency;
- Addition of 1.0 Special Projects Leader to administer increased workload;

- 2007-08 approved midyear addition of 1.0 800 Megahertz (MHz) Analyst dedicated to the West End Communications Authority (WECA);
- Reclassification of 1.0 Network Services Supervisor, pay range 71 ($75,026-$95,992) to an Information Services (IS) Section Manager, pay range 77 ($86,944-111,342) as recommended in the classification study completed by the Human Resources Department.

Services and supplies of $12,746,084 primarily fund telephone and communications related costs and services, and are increasing by $1,633,877 as a result of new on-going circuit costs associated with the WAN redesign and disaster recovery projects, and anticipated increases in the purchase of materials.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $214,185 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental, and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $3,044,149 fund internal ISD administration and overhead costs, including costs associated with Human Resources functions. The $397,933 increase is primarily due to increased internal overhead allocations resulting from the addition of new positions.

Reimbursements of $2,366,138 represent reimbursement of administrative costs by individual service departments within the Network Services budget unit. The increase of $307,125 is due to increases in internal overhead costs and the addition of new positions.

Depreciation of $2,146,707 is increasing by $999,641 per the department's depreciation schedule.

Operating transfers out of $143,407 fund the reimbursement of one-time policy item funding to the general fund received for the disaster recovery project and estimated costs for the General Services Administration building Capital Improvement Project.

Current service revenue of $25,902,236 includes the following services: telephone, voicemail, toll free 800 numbers, rack space rental, pagers, 800 MHz radio access/maintenance, communication installation labor, electronic maintenance labor, and WAN service charges. The increase of $4,072,021 is the result of Board approved rate increases, anticipated service demand, and projected revenues from WECA radio access and maintenance services.

Other financing sources of $2,032,392 represents general fund financing of the 800 MHz radio program. The decrease of $625,418 is primarily due to the reduction of the one-time rate subsidy in 2007-08 for non-general fund departments and agencies using the 800 MHz radio system. The remaining decrease is attributed to the removal of one-time funding for the Disaster Recovery site.

Fixed Assets of $4,083,858 include the following:

- Trunked Simulcast Conversion equipment - $325,000, which will be purchased from Motorola, a sole source vendor.
- Radio system equipment - $154,000, which will be purchased from Motorola, a sole source vendor.
- Radio system test equipment - $110,000.
- Upgrades for existing Private Branch eXchange (PBX) hardware - $300,000
- Upgrades of microwave system hardware - $148,089 and microwave test equipment - $75,000, to be purchased from Harris Microwave, a sole source vendor.
- Replacement of end-of-life network system hardware for the WAN - $368,769.
- Acquisition of land to install an additional microwave site to transmit 800 MHz radio and telephone signals, replacing an existing site that ISD was required to vacate - $200,000.
- Equipment in the event of catastrophic events/unplanned requirements to be expended only as needed - $500,000.

The increase of $1,198,366 is primarily attributed to new equipment/improvement needs as detailed below:

- Electronic fork lift to replace obsolete equipment - $15,000.
- Switch replacements to replace obsolete equipment - $200,000.
- Simulcast Clocks to replace obsolete equipment - $120,000.
- The addition of one van and one vehicle - $80,000.
- E911 related equipment - $120,000.
- IP Trunking Conversion equipment - $100,000.
- Capital improvement costs to enhance ISD warehouse facilities - $60,000.
- Capital improvement costs for warehouse heat evacuation system - $63,000.
- Radio system enhancement - $251,000, which will be purchased from Motorola, a sole source vendor.
- WAN redesign equipment consisting of the following: backbone hardware - $375,000; data center switch enhancement - $84,000; WAN acceleration equipment - $100,000; Enterprise Wireless Solution - $45,000; and Cisco EOL 3662 replacement routers - $250,000.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of Internet Protocol (IP) based connections established for telephone usage between the County's main telephone locations.	0%	100%	100%	N/A
Percentage of IP based connections established for telephone usage between the county's main telephone locations and outlying areas.	N/A	50%	0%	50%
Implement Phased WAN backbone redesign to increase throughput capacity and redundancy.	N/A	N/A	N/A	50%
Percentage of network that has been reconfigured to fully utilize new link and bandwidth.	0%	75%	10%	N/A
Percentage of total projected RED radios online (1200 red channel radios).	96%	100%	100%	N/A
Implement enhanced 911 calling line identification software and hardware.	N/A	N/A	N/A	100%
Percentage of disaster recovery site completed.	N/A	100%	55%	100%
Implementation of a mobile disaster recovery unit.	N/A	N/A	N/A	100%

In support of ISD's goal to provide technology solutions that enable customers to better serve the citizens of the county, ISD met the performance measure to establish 100% of Internet Protocol (IP) based connections for telephone usage between the county's main telephone locations in 2007-08. In addition, the department's goal to establish IP based connections for telephone usage between the county's main telephone locations and outlying areas is estimated to be 50% completed in 2008-09.

ISD has replaced the 2007-08 performance measure "Percentage of network that has been reconfigured to fully utilize new link and bandwidth" with "Implement phased WAN backbone redesign," based on the results of an analysis to maximize the available bandwidth capacity throughout the county, to provide greater redundancy. In addition, all 1,200 red channel radios were deployed in 2007-08, enhancing 800 MHz operability between various valley-wide law enforcement agencies.

In order to be better prepared to manage the results of natural disasters ISD will complete the implementation of an alternative disaster recovery site and conduct integration disaster recovery testing to ensure proper functionality this year. In addition, the department plans to create a mobile disaster recovery unit to facilitate disaster relief efforts, and implement enhanced 911 calling line identification software and hardware solutions to enable dispatchers to accurately pinpoint where emergency callers are located, improving emergency response times to county campus locations.

800 Megahertz – Rebanding Project

DESCRIPTION OF MAJOR SERVICES

The Information Services Department (ISD) operates and maintains the county's 800 MHz Radio Communications System. This system provides county wide, fully interoperable radio communications by which dispatch centers, public safety locations, mobile and portable radios communicate via voice transmission. This system is primarily for local government agency use, and secondarily for additional governmental and related non-governmental users to facilitate public safety. The users consist of county departments, 24 cities, special districts and several outside agencies. This system supports approximately 15,000 radios used by the county's public safety agencies and public health providers throughout the county.

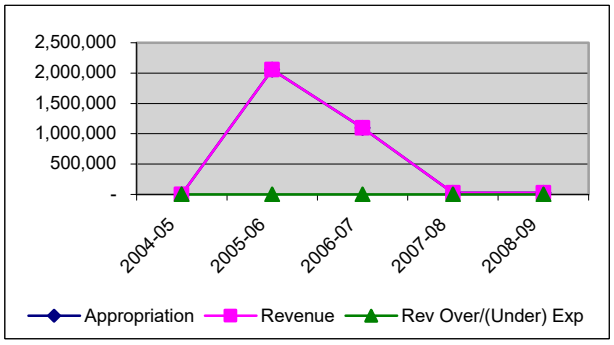
On August 6, 2004, the Federal Communications Commission (FCC) issued Report and FCC Order 04-168 (Order) that modified its rules governing the 800 MHz band to minimize harmful interference to public safety communications systems. Pursuant to the Order, certain licensees of 800 MHz channels in public safety or other systems were required to relinquish their existing channels and relocate their systems to other licensed channels. The Order stipulated that because Nextel communications is the main cause of the interference, they must pay for the relocation to replacement channels and the reconfiguration of these systems. The Order further stipulated that upon completion, these systems must have the same operational capabilities that existed before relocation.

Each Public Safety 800 MHz communication system licensee was required to negotiate a re-banding project plan and agreement with Nextel. This agreement was to include all aspects of re-banding and cost estimates. Nextel was required to secure a $2.5 billion line of credit to be administered by the Transition Authority (TA) to reimburse Public Safety re-banding system entities of their costs.

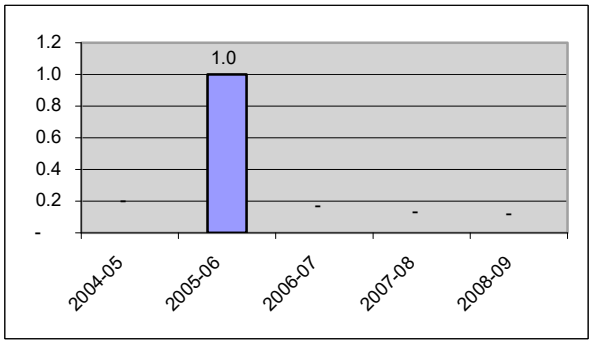
The county began the planning phase of the re-banding process in 2005. The initial phase involved a frequency analysis, infrastructure inventories, and the development of the Planning Funding Agreement (PFA) with Nextel. The Board approved the PFA on April 18, 2006. Subsequently, on December 5, 2006, the Board approved a contract with Motorola as a sole source provider for reconfiguration planning services. According to the FCC's Order, the entire process was to be completed by July 2008; however, the project is currently on hold nationwide awaiting further direction from the FCC.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



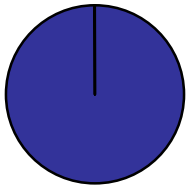
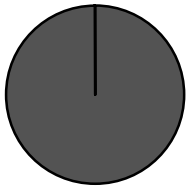
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	1,228,272	297,822	25,000	13,000
Departmental Revenue	-	549,977	(678,296)	25,000	-
Revenue Over/(Under) Exp	-	(678,295)	(976,118)	-	(13,000)

In 2007-08, estimated costs are less than the modified budget due to limited progress being made on the rebanding project nationwide. The majority of costs were for the contract employee responsible for the administration of the County's rebanding project, and this contract was terminated effective October 31, 2007.

Departmental revenue has not been collected as the County is waiting for direction from Nextel to determine when claims for these costs can be submitted. To date, the County has not received reimbursement for prior year costs for completion of the inventory and planning phase of the project. The estimated date of completion is June 30, 2008, and at that time, the County will submit a claim to Nextel for the outstanding costs.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	
Services and Supplies 100%	Fee Supported 100%

GROUP: Administrative/Executive
DEPARTMENT: Information Services
FUND: 800 MHz Rebanding Project

BUDGET UNIT: IBT MHZ
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	-	120,393	-	-	-	-	-
Services and Supplies	-	1,105,085	297,381	13,000	25,000	25,000	-
Central Computer	-	2,794	441	-	-	-	-
Total Appropriation	-	1,228,272	297,822	13,000	25,000	25,000	-
Departmental Revenue							
Current Services	-	549,977	(678,296)	-	25,000	25,000	-
Total Revenue	-	549,977	(678,296)	-	25,000	25,000	-
Rev Over/(Under) Exp	-	(678,295)	(976,118)	(13,000)	-	-	-

In 2008-09, the department is budgeting $25,000 in services and supplies for general project administration, and $25,000 in revenue for reimbursement of those costs. When direction is received from the FCC regarding the subsequent phases of the project, the department will seek Board of Supervisors approval to make any necessary budget adjustments based on new or revised orders from the FCC.

PURCHASING
Laurie Rozko

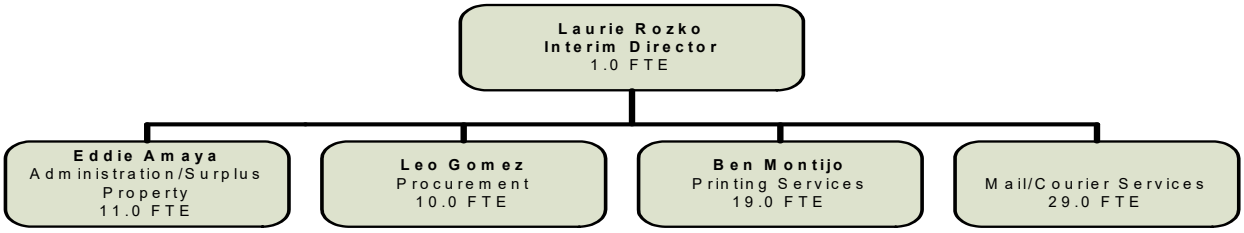
MISSION STATEMENT

The Purchasing Department is dedicated to managing for our customers the most cost-effective and efficient procurement of quality goods and services in support of the County of San Bernardino mission and goals. We will accomplish this through exceptional customer service, innovative processes, and sound business practices.

STRATEGIC GOALS

1. Expand the Purchasing Training Program for Procurement and Internal Service Fund Policies and procedures to ensure quality customer service.
2. Enhance the quality of service for departments by increasing the number of Buyers that earns the C.P.M. accreditation within the Purchasing Department.
3. Promote efficiency by streamlining the Request for Proposal (RFP) process for county departments.
4. Initiate savings by implementing the County Travel Website for county business travel.
5. Enhance revenue streams by increasing County Surplus Property Sales.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Operating Exp/ Appropriation	Revenue	Local Cost	Revenue Over/ (Under) Exp	Staffing
General Fund					
Purchasing	1,512,604	259,964	1,252,640		19.0
Total General Fund	1,512,604	259,964	1,252,640		19.0
Internal Service Funds					
Printing Services	4,148,499	4,159,689		11,190	19.0
Surplus Property and Storage Operations	367,700	372,700		5,000	3.0
Mail/Courier Services	7,384,760	7,386,411		1,651	29.0
Total Internal Service Funds	11,900,959	11,918,800		17,841	51.0
Total - All Funds	13,413,563	12,178,764	1,252,640	31,103	70.0

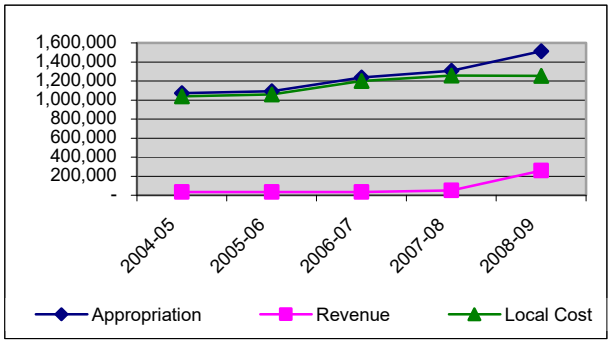
DESCRIPTION OF MAJOR SERVICES

The Purchasing Department is responsible for the acquisition of equipment, services, and supplies used by county departments and Board-governed districts. The department facilitates the procurement process, administers contracts, promotes cost-saving cooperative purchasing initiatives, and oversees programs such as CAL-Card procurement cards and next-day delivery of office supplies throughout the county. In addition, we provide in-house services such as comprehensive mail services, printing and graphics design, and disposition of surplus property through three internal service programs (Mail/Courier Services, Printing Services, and Surplus Property and Storage Operations).

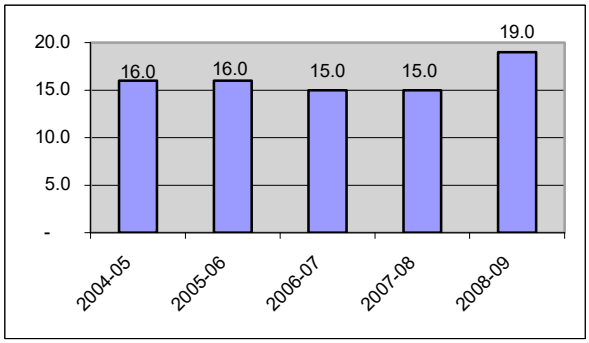
The Purchasing Department strives to provide outstanding service to all customers by acting with integrity; locating sources for quality products with reasonable prices and timely deliveries; offering progressive services and the effective use of automation; giving all willing vendors the opportunity to provide pricing on their products and services in a fair, open, and competitive environment; and by treating each department, employee, and vendor with respect and understanding. By meeting these objectives, the department fulfills the purchasing obligation and legal requirements of the San Bernardino County.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

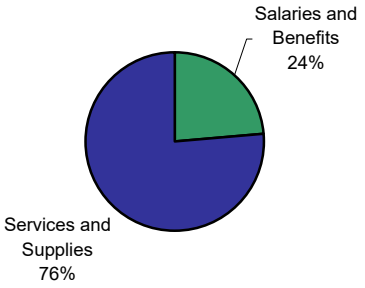
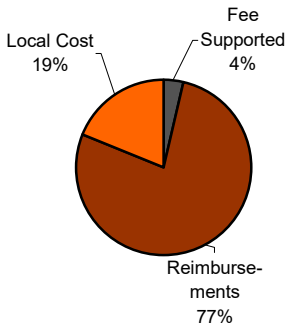


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	1,045,091	1,113,255	1,265,411	1,307,588	1,267,793
Departmental Revenue	38,293	38,755	65,060	50,000	81,924
Local Cost	1,006,798	1,074,500	1,200,351	1,257,588	1,185,869
Budgeted Staffing				15.0	

Appropriation in 2007-08 is less than modified budget due to salary savings, and departmental revenue is greater than anticipated due to increased revenue from surplus property sales.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Purchasing
FUND: General

BUDGET UNIT: AAA PUR
FUNCTION: General
ACTIVITY: Finance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,137,450	1,167,204	1,226,020	1,357,340	1,390,894	1,580,313	**189,419**
Services and Supplies	91,365	107,323	149,498	83,337	83,994	5,076,381	**4,992,387**
Central Computer	16,683	18,694	20,762	26,861	26,861	26,990	**129**
Travel	-	-	-	-	-	6,000	**6,000**
Other Charges	728	420	104	-	-	-	**-**
Equipment	-	-	9,214	-	-	-	**-**
L/P Struct/Equip/Vehicles	6,052	-	4,981	-	-	-	**-**
Transfers	3,432	3,233	4,105	3,874	9,458	12,559	**3,101**
Total Exp Authority	1,255,710	1,296,874	1,414,684	1,471,412	1,511,207	6,702,243	**5,191,036**
Reimbursements	(210,619)	(183,619)	(149,273)	(203,619)	(203,619)	(5,189,639)	**(4,986,020)**
Total Appropriation	1,045,091	1,113,255	1,265,411	1,267,793	1,307,588	1,512,604	**205,016**
Departmental Revenue							
State, Fed or Gov't Aid	2,249	1,182	-	1,735	-	-	**-**
Current Services	-	24	11	(541)	-	234,964	**234,964**
Other Revenue	36,035	37,528	65,049	80,730	50,000	25,000	**(25,000)**
Other Financing Sources	9	21	-	-	-	-	**-**
Total Revenue	38,293	38,755	65,060	81,924	50,000	259,964	**209,964**
Local Cost	1,006,798	1,074,500	1,200,351	1,185,869	1,257,588	1,252,640	**(4,948)**
Budgeted Staffing					15.0	19.0	**4.0**

Salaries and benefits of $1,580,313 fund 19.0 budgeted positions and are increasing by $189,419, primarily due to the transfer of 2.0 Office Assistant II positions and 1.0 Fiscal Assistant from other divisions (internal service funds), and the addition of 1.0 Staff Analyst II due to workload requirements related to program administration and fiscal management. The department is seeking a reclassification of 1.0 Office Assistant II to an Office Assistant III due to the increase in responsibilities as a result of performing additional functions related to the support of all internal service divisions and newly acquired administrative functions.

Services and supplies of $5,076,381 includes office supplies, equipment maintenance, presort and packing and printing charges. The increase of $4,992,387 represents the purchase of office supplies on behalf of county departments which was previously accounted for in one of Purchasing's internal service funds.

Transfers of $12,559 include $5,500 for facility maintenance, $3,603 for office supplies, and mandated EHaP charges of $3,456.

Reimbursements of $5,189,639 represent payments of $5,000,000 from departments for office supplies, and $189,639 from internal service funds for administrative support.

Departmental revenue of $259,964 represent $234,964 from proceeds for administering consolidated billing of office supplies, and $25,000 for CAL-Card purchase rebates.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of County departments that receive training sessions. (64 departments)	0%	16%	50%	80%
Percentage of buyers that have earned the C.P.M. accreditation. (current staff is 9 buyers)	22%	20%	22%	33%
Percentage of County departments that are using the travel website. (64 departments)	N/A	N/A	N/A	40%
Percentage of County departments that are purchasing surplus property. (64 departments)	N/A	N/A	N/A	25%
Percentage of public auctions that result in sale on Public Surplus website. (Baseline 400)	N/A	N/A	N/A	25%

The Purchasing Department did meet its second year goal in 2007-08 of a Buyer earning the C.P.M. accreditation. In 2008-09, the department will make a strong effort to enlist affected Buyers in the certification process to ensure that the department meets or exceeds the established C.P.M. certification performance measure.

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	Additional staffing for CAL-Card, Travel Website, and Printing Services - Policy Item	1.0	40,962	10,241	30,721	
	The countywide expansion of the CAL-Card Program and initiation of the County Travel website necessitates an additional clerical support position.					
	Percentage of departments utilizing both the CAL-Card and the county travel website.					50%
	Total	1.0	40,962	10,241	30,721	

Printing Services

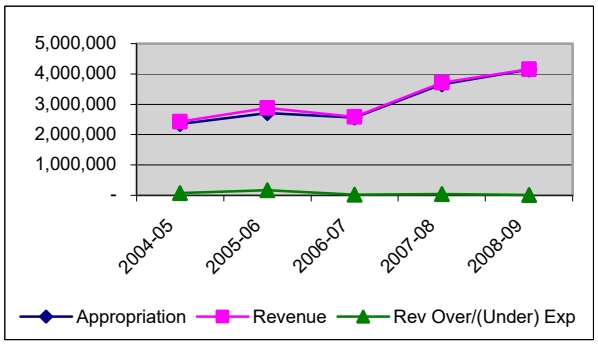
DESCRIPTION OF MAJOR SERVICES

Printing Services composes, sets, prints, collates, and binds county forms, pamphlets, business cards, and reports for County departments and special districts, including administration of the Arrowhead Regional Medical Center (ARMC) Forms Program. This division provides high quality printed materials and graphic design services utilizing the latest technological advances, and strives to deliver services in a timely and cost effective manner that is beneficial to its customers. Customers include County departments and other public agencies.

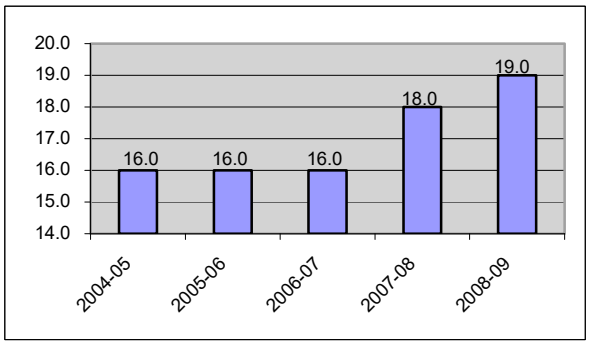
The Printing Services division budget unit is an Internal Service Fund (ISF) of the Purchasing Department. All operational costs of this program are distributed to user departments through user rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used for working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



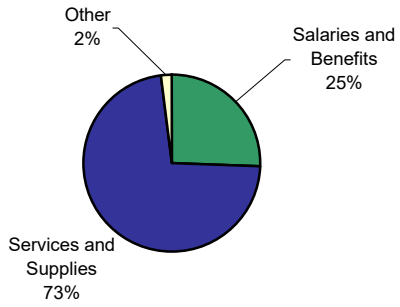
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,552,427	2,720,475	3,955,304	3,665,519	3,978,226
Departmental Revenue	2,677,230	2,975,297	4,018,759	3,708,849	4,021,326
Revenue Over/(Under) Exp	124,803	254,822	63,455	43,330	43,100
Budgeted Staffing				17	
Fixed Assets	32,826	7,421	26,849	43,000	42,058
Unrestricted Net Assets Available at Year End	258,995	487,899	886,800		860,093

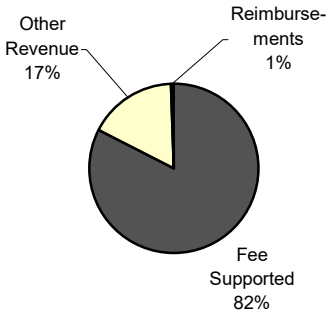
The 2007-08 estimates for appropriation and departmental revenue are greater than the budgeted amounts due to an approximately 8% increase in printing by user departments, along with corresponding revenue.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Administrative/Executive
DEPARTMENT: Purchasing
FUND: Printing Services

BUDGET UNIT: IAG PUR
FUNCTION: General
ACTIVITY: Printing

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	807,396	803,519	924,533	984,861	1,042,679	1,060,521	**17,842**
Services and Supplies	1,734,253	1,933,142	2,967,850	2,896,137	2,531,025	3,000,829	**469,804**
Central Computer	7,378	7,270	9,796	16,238	10,825	21,420	**10,595**
Travel	-	-	-	-	-	5,000	**5,000**
Other Charges	3,363	5,453	-	-	-	-	**-**
Transfers	52,259	52,253	53,125	53,241	53,241	75,704	**22,463**
Total Exp Authority	2,604,649	2,801,637	3,955,304	3,950,477	3,637,770	4,163,474	**525,704**
Reimbursements	(52,222)	(81,162)	-	-	-	(25,230)	**(25,230)**
Total Appropriation	2,552,427	2,720,475	3,955,304	3,950,477	3,637,770	4,138,244	**500,474**
Depreciation	-	-	-	27,749	27,749	10,255	**(17,494)**
Total Requirements	2,552,427	2,720,475	3,955,304	3,978,226	3,665,519	4,148,499	**482,980**
Departmental Revenue							
Current Services	2,676,235	2,960,329	4,018,759	3,321,326	3,058,849	3,451,689	**392,840**
Other Revenue	995	14,968	-	700,000	650,000	708,000	**58,000**
Total Revenue	2,677,230	2,975,297	4,018,759	4,021,326	3,708,849	4,159,689	**450,840**
Rev Over/(Under) Exp	124,803	254,822	63,455	43,100	43,330	11,190	**(32,140)**
Budgeted Staffing					18.0	19.0	**1.0**
Fixed Assets							
Improvement to Structures	-	-	19,369	-	-	-	**-**
Equipment	-	-	7,480	20,000	-	-	**-**
Vehicles	-	-	-	22,058	30,000	-	**(30,000)**
L/P Equipment	32,826	7,421	-	-	-	-	**-**
Total Fixed Assets	32,826	7,421	26,849	42,058	30,000	-	**(30,000)**

Salaries and benefits of $1,060,521 fund 19.0 budgeted positions and are increasing by $17,842 primarily due to staffing changes. In 2007-08, the Board of Supervisors approved the transfer of ARMC printing services to the Purchasing Department; this transfer added 1.0 Reproduction Equipment Operator. Due to the increase in customer demand, the Bindery Equipment Operator to a Reproduction Equipment Operator I ($1,497) reclassification will align the duties being performed by the incumbent with those of the recommended classification. Also, the new management Printing Services Supervisor to a new manager classification ($3,338) is being requested due to the increase in responsibility by the addition of the ARMC Forms program and compensate for the added duties while creating future growth within printing services. The addition of 1.0 Automated Systems Technician will assist Printing Services with hardware/software support and automation efforts. The deletion of one position in 2007-08 will more than offset the cost of the reclassifications and one-half of the new position. The remaining cost associated with the new position will be funded by the Department's other internal service funds for work in those divisions as noted below.

Services and supplies of $3,000,829 include the purchase of materials for all the printing jobs, hardware and software upgrades for graphic artists, office supplies, outside printing requests, COWCAP charges, and rental payments for the Quick Copy machines. The increase of $469,804 is primarily due to the purchase of extra materials for the ARMC Forms Program, and the purchase of additional supplies to meet increased demand by user departments for printing services. In addition, costs for paper products in general have risen in the past year.

Transfers of $75,704 represent reimbursement to Purchasing's general fund budget unit of $63,213 for administrative support, office supplies purchases, and mandated EHAP charges.

Reimbursements of $25,230 represent transfers from both Mail/Courier Services and Surplus Property and Storage Operations budget units for a total of one-half reimbursement of the Automated Systems Technician salary and benefits.

Departmental revenue of $4,159,689 includes $3,451,689 for all printing services job orders and graphic design services, and $708,000 for the ARMC Forms Program. The increase of $450,840 is primarily due to an anticipated increase in printing and graphic design services by user departments.

Surplus Property and Storage Operations

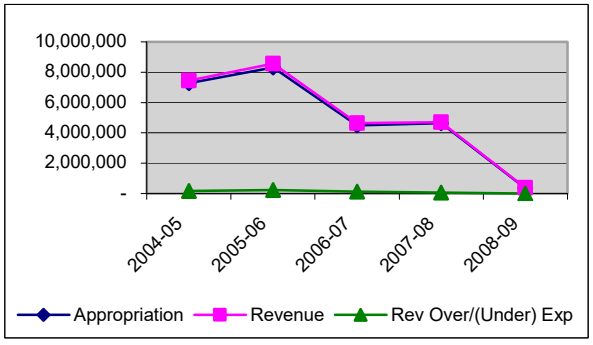
DESCRIPTION OF MAJOR SERVICES

Surplus Property and Storage Operations maintains the stock of surplus property, serving as a storage facility, placing equipment with other departments and approved community-based organizations (CBO's) for re-use, selling surplus property to the general public through auction vendors, and administering the printer cartridge recycling program. The division strives to accurately inventory and fairly distribute surplus property to interested departments, CBO's, and the general public, according to County policy. In this budget year, the division will begin to reserve and disseminate surplus property on Countyline, and will continue to liquidate surplus information technology equipment on the internet, in an effort to maximize revenue.

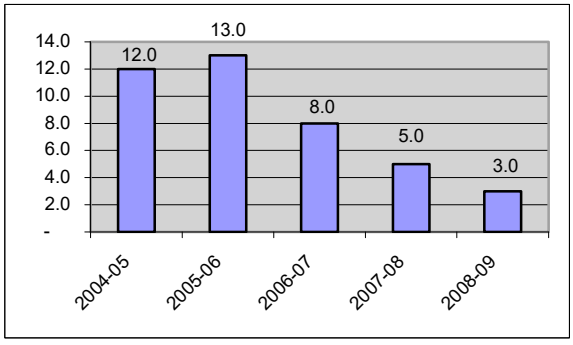
The Surplus Property and Storage Operations budget unit is an Internal Service Fund (ISF) of the Purchasing Department. All operational costs of this program are distributed to user departments through user rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used for working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



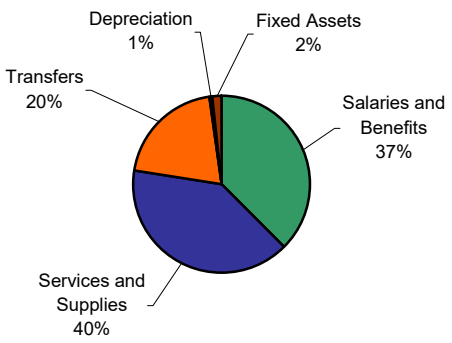
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	8,636,892	8,776,583	5,227,686	4,645,121	4,413,701
Departmental Revenue	8,929,050	8,884,935	5,233,616	4,706,000	4,520,500
Revenue Over/(Under) Exp	292,158	108,352	5,930	60,879	106,799
Budgeted Staffing				5.0	
Fixed Assets	-	4,412	-	-	-
Unrestricted Net Assets Available at Year End	224,000	220,820	225,529		222,593

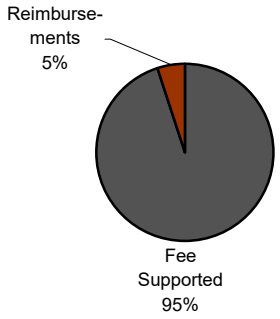
The 2007-08 estimated appropriation and departmental revenue are less than the budgeted amounts primarily due to a decrease in services and supplies resulting from lower than anticipated office supplies purchases and corresponding revenue.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Administrative/Executive
DEPARTMENT: Purchasing
FUND: Surplus Property and Storage Operations

BUDGET UNIT: IAV PUR
FUNCTION: General
ACTIVITY: Surplus and Storage

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	521,745	417,411	265,356	243,802	252,565	147,491	**(105,074)**
Services and Supplies	7,991,863	8,199,765	4,903,934	4,069,427	4,284,281	148,047	**(4,136,234)**
Central Computer	14,124	14,354	9,873	5,786	12,760	10,192	**(2,568)**
Transfers	109,160	145,053	48,523	91,660	92,489	79,597	**(12,892)**
Total Exp Authority	8,636,892	8,776,583	5,227,686	4,410,675	4,642,095	385,327	**(4,256,768)**
Reimbursements	-	-	-	-	-	(20,000)	**(20,000)**
Total Appropriation	8,636,892	8,776,583	5,227,686	4,410,675	4,642,095	365,327	**(4,276,768)**
Depreciation	-	-	-	3,026	3,026	2,373	**(653)**
Total Requirements	8,636,892	8,776,583	5,227,686	4,413,701	4,645,121	367,700	**(4,277,421)**
Departmental Revenue							
Current Services	8,925,285	8,884,935	5,232,395	4,520,500	4,706,000	372,700	**(4,333,300)**
Other Revenue	3,765	-	-	-	-	-	**-**
Other Financing Sources	-	-	1,221	-	-	-	**-**
Total Revenue	8,929,050	8,884,935	5,233,616	4,520,500	4,706,000	372,700	**(4,333,300)**
Rev Over/(Under) Exp	292,158	108,352	5,930	106,799	60,879	5,000	**(55,879)**
Budgeted Staffing					5.0	3.0	**(2.0)**
Fixed Assets							
Equipment	-	4,412	-	-	-	6,500	**6,500**
Total Fixed Assets	-	4,412	-	-	-	6,500	**6,500**

Salaries and benefits of $147,491 fund 3.0 budgeted positions and are decreasing by $105,074 due to the transfer of 2.0 positions (1.0 Fiscal Assistant and 1.0 Office Assistant II) to Purchasing's general fund budget unit, thus continuing the consolidation of services and increasing efficiencies within surplus property and storage operations.

Services and supplies of $148,047 include the purchase of materials and office supplies, system development charges, general equipment maintenance, and materials disposal. The decrease of $4,136,234 primarily reflects the shift of office supply procurement to Purchasing's general fund budget unit for 2008-09.

Transfers of $79,597 include reimbursement to the Purchasing Department for administrative support, reimbursement to Printing Services for a portion of 1.0 Automated Systems Technician, who will provide hardware and software support for the division's databases and computer wiping station, and mandated EHaP charges. The $12,892 decrease is a result of a recalculation of administrative fees charged to the division.

Reimbursement of $20,000 represents a transfer from Human Services for surplus property given to community-based organizations.

Charges for current services of $372,700 includes revenue from storage fees; recycling of printer cartridges, metal, and telephones; internet surplus sales; public auctions; and surplus property handling fees to county departments. The $4,333,300 decrease in revenue is due to the shift of office supply procurement to Purchasing's general fund budget unit for 2008-09.

Mail/Courier Services

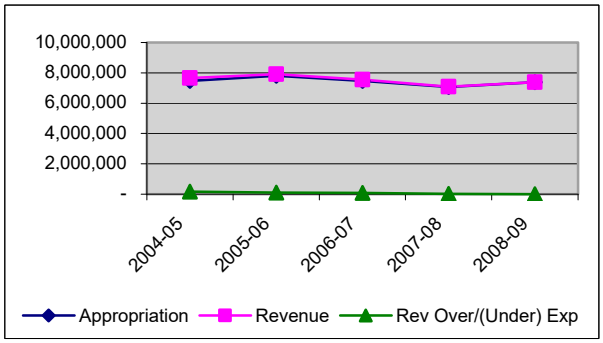
DESCRIPTION OF MAJOR SERVICES

Mail/Courier Services provides inter-office, U.S. Postal, and courier service to agencies, departments, and special districts within the county. This division also provides automated mailing services such as inserting, folding, and labeling, and coordinates with the Printing Services Division for special projects. The division's main goal is to deliver each piece of mail in a timely and accurate manner.

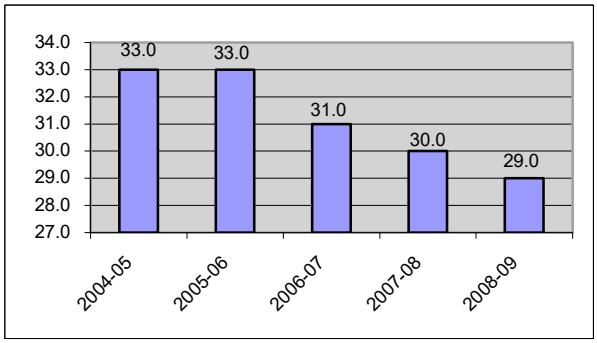
The Mail/Courier Services Division budget unit is an Internal Service Fund (ISF) of the Purchasing Department. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

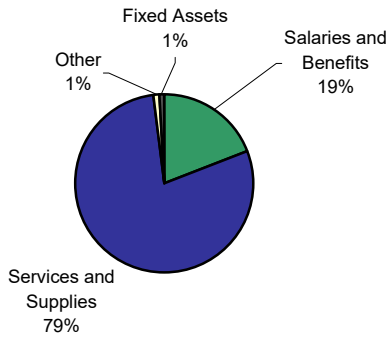
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	7,473,474	6,885,767	6,964,472	7,067,755	7,119,890
Departmental Revenue	7,902,243	6,897,044	6,897,350	7,093,188	7,130,661
Revenue Over/(Under) Exp	428,769	11,277	(67,122)	25,433	10,771
Budgeted Staffing				30.0	
Fixed Assets	65,803	30,790	23,977	46,654	46,654
Unrestricted Net Assets Available at Year End	1,280,274	1,248,812	1,148,362		1,088,466

Per the June 30, 2007 Report of Operations prepared by the Auditor/Controller-Recorder, the working capital requirements for this fund is $1,161,986. In 2007-08 rate adjustments for both the presort and inter-office functions took effect, to compensate for the $13,624 unrestricted net assets shortage in this budget unit. At the end of 2007-08, the rates for Mail/Courier Services will be re-evaluated to determine if rate adjustments will be required midyear in 2008-09 in order to continue to maintain unrestricted net asset balances of approximately two months operating expenses to serve as working capital.

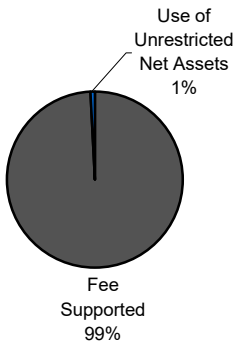
The 2007-08 estimated appropriation and departmental revenue are greater than the budgeted amounts due to an overage in services and supplies related to increased costs for outside service providers that interface with the county's system, along with increased revenue for the sale of fixed assets.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Administrative/Executive
DEPARTMENT: Purchasing
FUND: Mail/Courier Services

BUDGET UNIT: IAY PUR
FUNCTION: General
ACTIVITY: Mail/Courier Services

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,137,213	1,275,352	1,370,311	1,400,989	1,478,335	1,431,462	**(46,873)**
Services and Supplies	6,259,757	5,523,200	5,533,972	5,632,760	5,503,279	5,834,287	**331,008**
Central Computer	4,209	4,898	5,596	8,613	8,613	28,377	**19,764**
Other Charges	3,484	2,518	1,909	1,117	1,117	297	**(820)**
Transfers	68,811	79,799	52,684	52,398	52,398	81,763	**29,365**
Total Appropriation	7,473,474	6,885,767	6,964,472	7,095,877	7,043,742	7,376,186	**332,444**
Depreciation	-	-	-	24,013	24,013	8,574	**(15,439)**
Total Requirements	7,473,474	6,885,767	6,964,472	7,119,890	7,067,755	7,384,760	**317,005**
Departmental Revenue							
Current Services	7,902,243	6,897,044	6,897,290	7,080,449	7,093,188	7,386,411	**293,223**
Other Revenue	-	-	60	-	-	-	**-**
Other Financing Sources	-	-	-	50,212	-	-	**-**
Total Revenue	7,902,243	6,897,044	6,897,350	7,130,661	7,093,188	7,386,411	**293,223**
Rev Over/(Under) Exp	428,769	11,277	(67,122)	10,771	25,433	1,651	**(23,782)**
Budgeted Staffing					30.0	29.0	**(1.0)**
Fixed Assets							
Equipment	33,657	7,536	-	22,000	22,000	45,000	**23,000**
L/P Equipment	32,146	23,254	23,977	24,654	24,654	21,179	**(3,475)**
Total Fixed Assets	65,803	30,790	23,977	46,654	46,654	66,179	**19,525**

Salaries and benefits of $1,431,462 fund 29.0 budgeted positions and are decreasing by $46,873 due to a transfer of 1.0 Office Assistant II to Purchasing's general fund budget unit. Included in the 2008-09 budget, is the reclassification of a Mail Services Supervisor II to a manager position ($3,338). The basis of the reclassification is to align the evolving duties and responsibilities of this program with an appropriate classification.

Services and supplies of $5,834,287 include general office expenses, reimbursable postage, COWCAP charges, presort and barcode services, equipment maintenance, and vehicle charges. The increase of $331,008 is due primarily to the increase in first class postage effective May 12, 2008.

Transfers of $81,763 represent reimbursement to the Purchasing Department of $63,213 for administrative support, reimbursement to Printing Services of $10,092 for a portion of an Automated Systems Technician salary to provide hardware/software support for the division, and mandated EHaP charges.

Charges for current services of $7,386,411 include revenue from mail and courier services. The $293,223 increase is primarily a result of the mid-year postal rate increase for first class postage, which is reimbursed by user departments.

Equipment is budgeted at $45,000 for the purchase of four postage meters required to comply with new United States Postal Service technology standards. Mail Services maintains a total of six postage meters, of which two were replaced in 2007-08. The increase of $23,000 is related to the four remaining meters that must be replaced.

Lease-purchase equipment of $21,179 represents principal-only payments on the last year of a five-year lease purchase of non-intelligent inserters.

RISK MANAGEMENT
Laurie Milhiser

MISSION STATEMENT

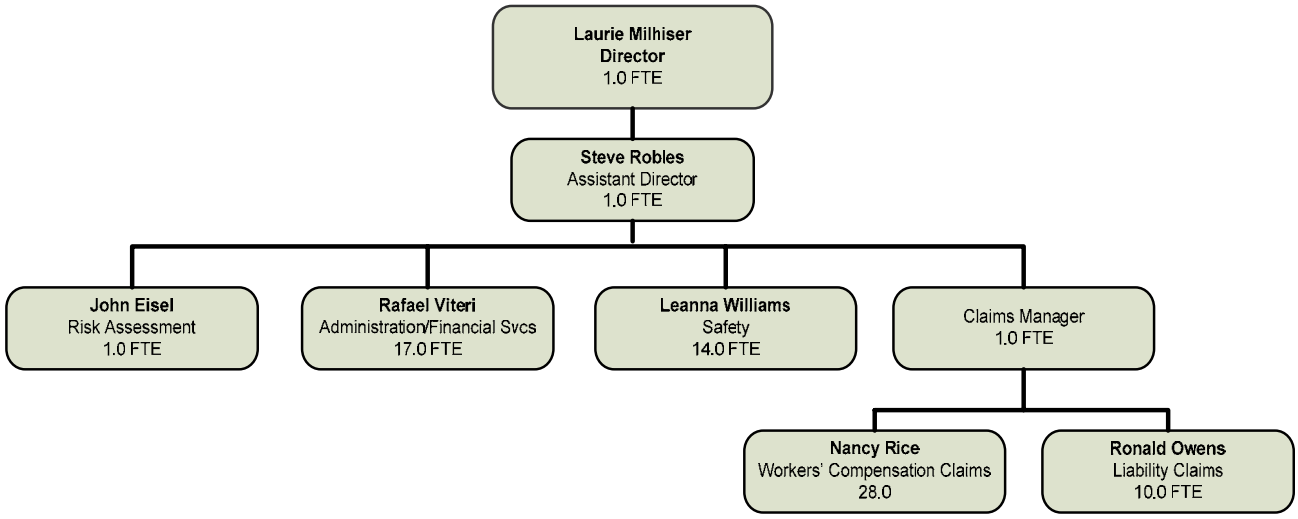
Risk Management seeks to minimize the frequency and severity of financial loss to the County through a coordinated Integrated Risk Management Program which includes identification and assessment of exposures that can result in loss, effective risk reduction and loss prevention programs for identified risks, aggressive claims management, and fiscally responsible risk financing and recovery.

STRATEGIC GOALS

1. Minimize risk management costs and stabilize premiums charged to county departments.

2. Improve customer service by providing interactive communication of risk management data.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09			
	Operating Exp	Revenue	Revenue Over/ (Under) Exp	Staffing
Internal Service Funds				
Operations	7,180,783	7,180,783	-	73.0
Insurance Programs	64,286,186	84,075,100	19,788,914	-
Total Internal Service Funds	71,466,969	91,255,883	19,788,914	73.0

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

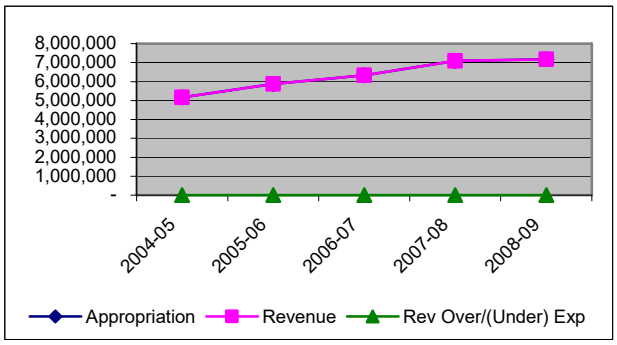
Operations

DESCRIPTION OF MAJOR SERVICES

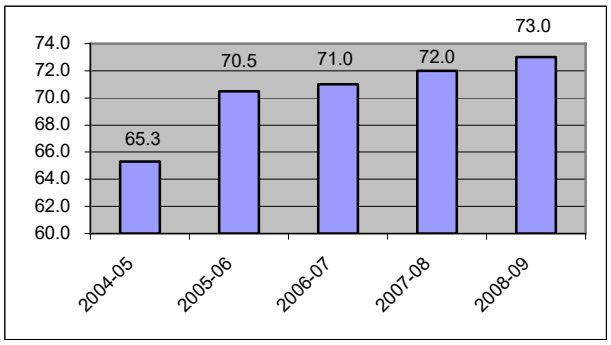
Risk Management administers the county's self-insured workers' compensation, public liability, property conservation, safety and risk reduction programs and its insured programs. All programs are paid from self-insurance funds and financed by charging general fund and non-general fund departments, as well as Board-Governed Special Districts and County Service Areas. Each is billed for its specific coverage for the cost to pay losses under the self-insured programs and the cost of insurance for the insured programs.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

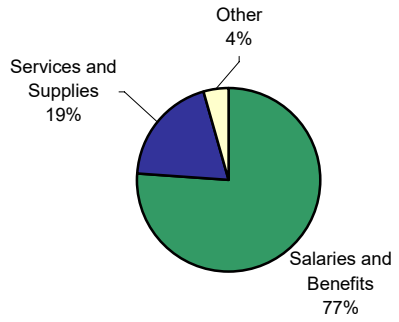


PERFORMANCE HISTORY

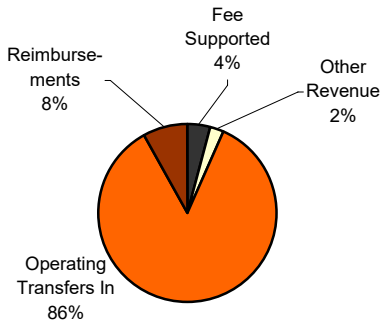
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	4,832,121	5,425,784	7,775,878	7,082,321	6,947,588
Departmental Revenue	5,309,472	6,220,413	6,505,807	7,082,321	7,056,481
Revenue Over/(Under) Exp	477,351	794,629	(1,270,071)	-	108,893
Budgeted Staffing				-	
Fixed Assets	-	-	9,800	15,000	15,000
Unrestricted Net Assets Available at Year End	401,845	1,196,474	(485,324)		(11,571)

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Administrative/Executive
DEPARTMENT: Risk Management
FUND: Operations

BUDGET UNIT: IBP RMG
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	4,020,374	4,834,570	5,274,621	5,628,783	5,806,517	5,948,603	**142,086**
Services and Supplies	1,164,104	1,076,892	1,373,999	1,509,390	1,542,389	1,385,130	**(157,259)**
Central Computer	45,531	53,105	62,543	70,176	70,176	86,738	**16,562**
Travel	-	-	-	-	-	49,655	**49,655**
Transfers	161,389	28,391	32,181	69,234	33,234	93,810	**60,576**
Total Exp Authority	5,391,398	5,992,958	6,743,344	7,277,583	7,452,316	7,563,936	**111,620**
Reimbursements	(559,277)	(575,022)	(619,169)	(619,995)	(619,995)	(633,153)	**(13,158)**
Total Appropriation	4,832,121	5,417,936	6,124,175	6,657,588	6,832,321	6,930,783	**98,462**
Depreciation	-	7,848	9,221	-	-	-	**-**
Operating Transfers Out	-	-	1,642,482	290,000	250,000	250,000	**-**
Total Requirements	4,832,121	5,425,784	7,775,878	6,947,588	7,082,321	7,180,783	**98,462**
Departmental Revenue							
Use Of Money and Prop	58,235	129,059	174,596	195,000	130,000	195,000	**65,000**
State, Fed or Gov't Aid	721	8,191	56,119	-	-	-	**-**
Current Services	366,041	470,720	406,439	309,160	400,000	325,000	**(75,000)**
Other Revenue	-	-	17,846	-	-	-	**-**
Total Revenue	424,997	607,970	655,000	504,160	530,000	520,000	**(10,000)**
Operating Transfers In	4,884,475	5,612,443	5,850,807	6,552,321	6,552,321	6,660,783	**108,462**
Total Financing Sources	5,309,472	6,220,413	6,505,807	7,056,481	7,082,321	7,180,783	**98,462**
Rev Over/(Under) Exp	477,351	794,629	(1,270,071)	108,893	-	-	**-**
Budgeted Staffing					72.0	73.0	**1.0**
Fixed Assets							
Equipment	-	-	9,800	15,000	15,000	-	**(15,000)**
L/P Equipment	-	-	-	-	-	5,389	**5,389**
Total Fixed Assets	-	-	9,800	15,000	15,000	5,389	**(9,611)**

Salaries and benefits of $5,948,603 fund 73.0 budgeted positions and are increasing by $142,086 as a result of the addition of 1.0 Claims Manager position; the requested reclassification of an Office Specialist (clerical unit, pay range 35) to an Executive Secretary II (exempt unit, pay range 45); the downgrade of a Supervising Automated Systems Analyst to an Automated Systems Technician to correct a budgetary underfill; and the 2007-08 approved mid-year reclassification of 5.0 positions from Safety Specialist to Departmental Safety Specialist.

Services and supplies of $1,385,130 include costs for general office expenses, information technology equipment and services. The $157,259 decrease primarily results from a reduction in the COWCAP allocation, and the movement of travel and training related costs to a new appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $49,655 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental, and conference fees for this budget unit. These costs were based on departmental analysis of past travel-related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $93,810 represent costs for Human Resources programs, Office Depot expenses, and payments made to the Auditor/Controller-Recorder for facilities charges. The increase of $60,576 is due to office expenses and facilities charges now accounted for in this appropriation unit as opposed to the services and supplies appropriation unit.

Reimbursements of $633,153 include payments from the insurance funds for six Safety Specialists and a Workers' Compensation Claims Adjuster based on various Board of Supervisor's actions.

Operating transfers out of $250,000 is an estimate of stale dated warrants and a projected reimbursement of the fund's year-end cash balance to the insurance funds.

Departmental revenue of $520,000 includes interest and administrative fee revenue from the Emergency Medical Services Program.

Operating transfers in of $6,660,783 comes from the various insurance funds which are financed through Board of Supervisor's approved rates paid by departments, Board-Governed Special Districts, and County Service Areas. The $108,462 increase results from the increased costs of program administration including salary and benefits increases due to staffing changes.

Fixed asset equipment of $5,389 reflects the anticipated cost to lease a copier.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of verified compliance with contractual insurance requirements.	52%	80%	75%	80%
Reduce average cost per workers' compensation claim.	$12,490	<$18,500	<$18,500	<$18,000
Reduce average cost per general liability claim.	$9,144	<$10,000	<$10,000	<$9,500
Reduce total cost of risk.	N/A	N/A	N/A	10%
Percentage increase in visits to Risk Management website. (currently 130/month)	N/A	50%	50%	50%
Percentage of departments with online access to dashboard.	N/A	New	10%	100%
CSAC audit results percentage.	N/A	New	90%	95%

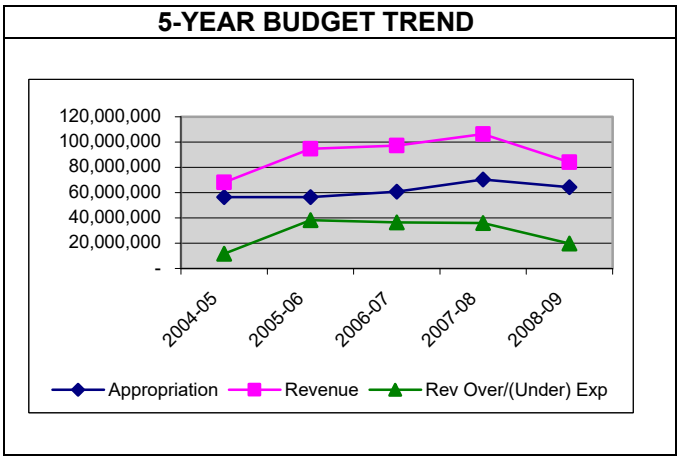
Insurance Programs

DESCRIPTION OF MAJOR SERVICES

Risk Management administers the county's self-insured workers' compensation, public liability, property conservation, safety and risk reduction programs and its insured programs. All programs are paid from self-insurance funds and financed by charging general fund and non-general fund departments, as well as Board-Governed special districts and county service areas. Each is billed for their specific coverage for the cost to pay losses under the self-insured programs and the cost of insurance for the insured programs.

There is no staffing associated with this budget unit. Staff that administers these insured programs are budgeted in Risk Management's Operations budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

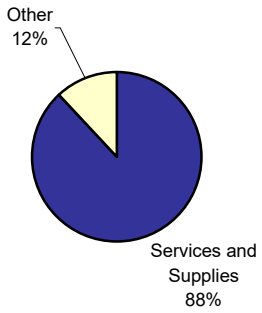
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	47,913,728	59,670,550	52,702,580	70,334,073	62,384,783
Departmental Revenue	69,026,882	100,296,168	111,608,174	106,326,183	117,428,373
Revenue Over/(Under) Exp	21,113,154	40,625,618	58,905,594	35,992,110	55,043,590
Budgeted Staffing				-	
Fixed Assets	-	-	-	-	-
Unrestricted Net Assets Available at Year End	(47,077,608)	(15,997,800)	16,160,032		88,998,920

In 2007-08, estimated appropriation is less than modified budget due to lower than projected costs for legal defense, settlements, investigations, medical treatment, and permanent and temporary disability payments.

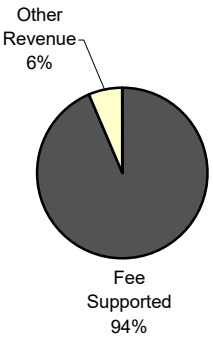
Departmental revenue is anticipated to be greater than budget as a result of additional interest received due to increasing fund balances as a result of achieving actuarial confidence levels. Additional revenue is also the result of claims cost recoveries and excess insurance reimbursements.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



NOTE: This budget unit is expected to increase unrestricted net assets by $19,788,914.

GROUP: Administrative/Executive
DEPARTMENT: Risk Management
FUND: Insurance Programs

BUDGET UNIT: VARIOUS FUNDS
FUNCTION: General
ACTIVITY: Insurance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	41,822,987	48,601,816	45,834,700	54,762,778	62,781,757	56,540,250	**(6,241,507)**
Other Charges	414,702	339,709	349,406	448,864	380,000	452,000	**72,000**
Transfers	558,677	575,022	619,169	619,995	619,995	633,153	**13,158**
Total Appropriation	42,796,366	49,516,547	46,803,275	55,831,637	63,781,752	57,625,403	**(6,156,349)**
Operating Transfers Out	5,117,362	10,154,003	5,899,305	6,553,146	6,552,321	6,660,783	**108,462**
Total Requirements	47,913,728	59,670,550	52,702,580	62,384,783	70,334,073	64,286,186	**(6,047,887)**
Departmental Revenue							
Use Of Money and Prop	296,562	659,430	3,982,629	5,018,508	2,034,683	5,405,100	**3,370,417**
State, Fed or Gov't Aid	24,812	-	-	-	-	-	**-**
Current Services	68,503,274	99,288,830	105,748,141	111,879,951	104,255,000	78,620,000	**(25,635,000)**
Other Revenue	145,028	306,348	186,424	528,676	36,500	50,000	**13,500**
Total Revenue	68,969,676	100,254,608	109,917,194	117,427,135	106,326,183	84,075,100	**(22,251,083)**
Operating Transfers In	57,206	41,560	1,690,980	1,238	-	-	**-**
Total Financing Sources	69,026,882	100,296,168	111,608,174	117,428,373	106,326,183	84,075,100	**(22,251,083)**
Rev Over/(Under) Exp	21,113,154	40,625,618	58,905,594	55,043,590	35,992,110	19,788,914	**(16,203,196)**

Services and supplies of $56,540,250 includes judgment and settlement costs, medical treatment and expenses, temporary disability and loss earnings, property insurance, and legal defense services. The $6,241,507 decrease is due to a reduction in claims costs for litigation, investigation, property damage, and settlements.

Other charges of $452,000 represent costs for taxes and assessments by the State of California for the workers' compensation self insurance plans.

Transfers of $633,153 fund salary and benefit costs for six Safety Specialists and a Workers' Compensation Claims Adjuster, from various insurance funds resulting from Board of Supervisor's actions.

Operating transfers out of $6,660,783 represent funding for the Operations Division. The $108,462 increase is due to staffing adjustments.

Departmental revenue of $84,075,100 includes $78,620,000 in insurance premiums collected from user departments. The $25,635,000 decrease results from obtaining 80% acceptable confidence levels in the self-insurance funds, as recommended by actuarial analysis. Also included is $5,405,100 in anticipated interest earnings, which increased by $3,370,417 based on estimated unrestricted net assets.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of insurance funds at 80% confidence level.	N/A	100%	100%	100%

In 2001, a commitment was made to restore the self-insured fund balances to the marginally acceptable 70% confidence level by 2008. Risk Management implemented a five year recovery plan that accounts for the liquidation of a Guaranteed Investment Contract (GIC) in the amount of $52.5 million at the end of 2008. By the end of 2006-07, 80% of Risk Management funds had attained the 70% confidence level target. As a result of the county's favorable financial condition, the department increased the confidence levels from the marginally acceptable 70% to a more conservative 80%, as recommended by actuarial analysis. In 2008-09, these reserves are estimated to be fully restored, and premiums charged to departments will be stabilized and reduced.

LOCAL AGENCY FORMATION COMMISSION
Kathleen Rollings-McDonald

DESCRIPTION OF MAJOR SERVICES

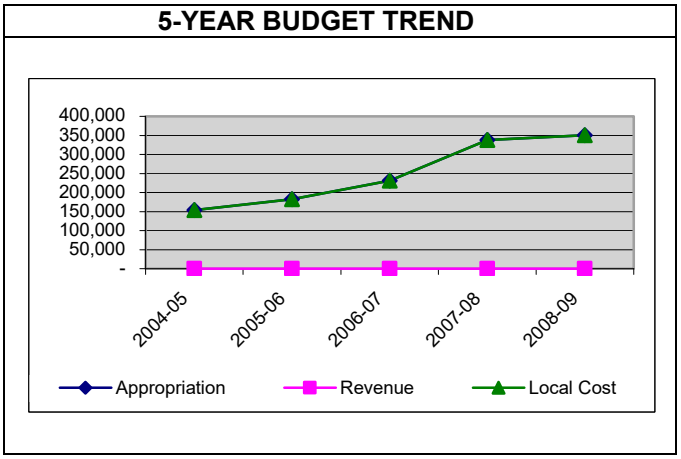
The Local Agency Formation Commission (LAFCO) is an independent regulatory body charged with the responsibility to encourage the orderly growth of government agencies, to preserve agricultural lands, to discourage urban sprawl, and to assure efficient delivery of services through local government agencies within San Bernardino County. In meeting these responsibilities, the Commission:

1. Regulates proposed boundary and sphere of influence changes for cities and special districts;
2. Conducts sphere of influence updates and municipal service reviews. The Commission also has the authority to initiate and make studies of existing government agencies and initiate proposals for consolidations, mergers, or dissolutions of special districts based upon its findings.
3. Regulates the formation and dissolution of cities and special districts; and
4. Reviews contracts for the provision of services outside the boundaries of cities and special districts.

Costs in this budget represent the county's legally mandated contribution to LAFCO which is one-third of the operating cost that is not reimbursed by fees and other revenue.

There is no staffing associated with this budget unit.

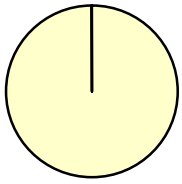
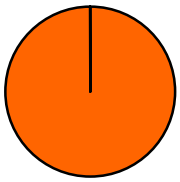
BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	152,000	181,667	231,000	338,215	338,215
Departmental Revenue	-	-	-	-	-
Local Cost	152,000	181,667	231,000	338,215	338,215

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	
Other Charges 100%	Local Cost 100%

GROUP: Administrative/Executive
DEPARTMENT: Local Agency Formation Commission
FUND: General

BUDGET UNIT: AAA LAF
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	152,000	181,667	231,000	338,215	338,215	350,000	**11,785**
Total Appropriation	152,000	181,667	231,000	338,215	338,215	350,000	**11,785**
Local Cost	152,000	181,667	231,000	338,215	338,215	350,000	**11,785**

Other charges of $350,000 represent the county's mandated contribution of one-third of LAFCO's net operating costs which include salaries and benefits, services and supplies, and travel related expenses offset by revenue from fees and other revenues. The net increase of $11,785 is due to higher salaries and benefit costs due to the provision for cost of living adjustments for LAFCO staff and merit increases. These increases are offset by a reduction in professional services based on the elimination of certain extraordinary expenditures in 2007-08.

COUNTY SCHOOLS
Herb Fischer

DESCRIPTION OF MAJOR SERVICES

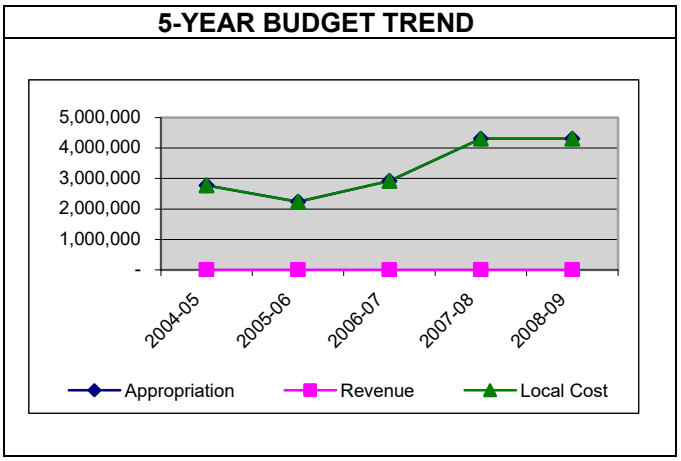
This budget unit represents the county's total legal and contractual obligations to contribute to the costs of the Superintendent of Schools and School Claims, known collectively as the San Bernardino County Office of Education. The Superintendent of Schools is the elected chief school administrative office of the county and is mandated by state law to provide various services for 33 school districts and two regional occupational programs. The Superintendent also provides ancillary services to five community college districts within the county. Through state and other funding sources, the Superintendent provides services to over 400,000 grades K through 12 students and approximately 40,000 community college students in accordance with the Education Code. These services also include alternative education, special education, curriculum and instruction. As a fiscally dependent County Office of Education, this budget supports administrative housing, maintenance, and other contracted support.

The School Claims Division was established to independently perform all audits and approval functions required of the Auditor/Controller-Recorder and the Superintendent of Schools. School Claims is jointly responsible to those elected officials. These services include warrant production, control and the examination and audit of the payrolls and other expenditures from the funds of the school districts and entities in the county.

The San Bernardino County Office of Education is one of the last dependent school systems in the state. This dependent relationship limits state funding. On February 21, 2008, Assembly Member Carter introduced AB2282, an act to amend Section 2558 of the Education Code relating to education finance. This bill would express a finding and declaration of the Legislature that, due to the unique circumstances of the San Bernardino County Office of Education, a general statute within the meaning of Section 16 of Article IV of the California Constitution cannot be made applicable, and the enactment of the bill is therefore necessary. This bill would provide access to state aid with an inflation allowance as provided in Section 2557 of the Education Code. In anticipation of the passage of the proposed legislation and to facilitate the change to independent status of the Superintendent, the County Administrative Office is currently working with the Superintendent's office in negotiation of an agreement establishing an annual maintenance of effort (MOE). The establishment of this fixed MOE would be mutually beneficial to both parties as it would limit the county's financial obligation as well as provide a substantial base year funding level for state aid for the San Bernardino Office of Education. Once this agreement is finalized, it will be presented to the Board of Supervisors for approval.

As this budget unit represents the financial contribution by the county, there is no staffing associated with this unit.

BUDGET HISTORY

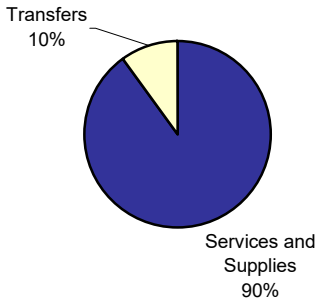


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,750,753	2,628,679	2,719,312	4,308,605	4,255,857
Departmental Revenue	-	-	-	-	-
Local Cost	2,750,753	2,628,679	2,719,312	4,308,605	4,255,857

In general, expenditures have remained constant. The increased budget appropriation of $1,390,474 for 2007-08 was a provision for the implementation of the proposal to change the status of the Superintendent from a dependent Office of Education to an independent Office of Education.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: County Schools
FUND: General

BUDGET UNIT: AAA SCL
FUNCTION: Education
ACTIVITY: School Administration

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	2,446,372	2,317,205	2,376,238	3,858,613	3,833,605	3,874,365	**40,760**
Transfers	304,381	311,474	343,074	397,244	475,000	434,240	**(40,760)**
Total Appropriation	2,750,753	2,628,679	2,719,312	4,255,857	4,308,605	4,308,605	**-**
Local Cost	2,750,753	2,628,679	2,719,312	4,255,857	4,308,605	4,308,605	**-**

Services and supplies of $3,874,365 include general office supplies, other professional services, structure rents/leases, and other related costs. The increase of $40,760 is due primarily to the increases in general office supplies.

Transfers of $434,240 include amounts for utilities. While a provision for an increase to current costs have been made, the overall decline in costs has reduced this cost.

ECONOMIC DEVELOPMENT AGENCY
SUMMARY

GENERAL FUND	Page #	Appropriation	Departmental Revenue	Local Cost
ECONOMIC DEVELOPMENT	94	6,580,611	80,000	6,500,611
TOTAL GENERAL FUND		6,580,611	80,000	6,500,611

SPECIAL REVENUE FUNDS	Page #	Appropriation	Departmental Revenue	Fund Balance
SAN BERNARDINO VALLEY ENTERPRISE ZONE	99	466,015	101,891	364,124
COMMUNITY DEVELOPMENT AND HOUSING	101	48,414,008	33,447,531	14,966,477
WORKFORCE DEVELOPMENT	106	12,529,260	12,529,260	-
TOTAL SPECIAL REVENUE		61,409,283	46,078,682	15,330,601

ECONOMIC DEVELOPMENT AGENCY

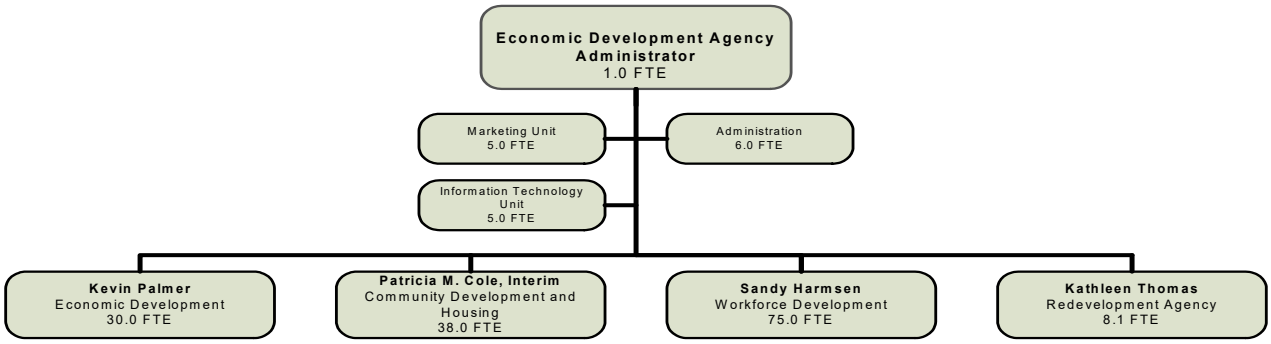
MISSION STATEMENT

As civic entrepreneurs, the Economic Development Agency serves existing and future residents, business/community leaders and visitors. The Agency facilitates economic growth through the development and implementation of strategic policies to enhance human and capital infrastructure which leads to a dynamic globally engaged economy.

STRATEGIC GOALS

1. Implement a comprehensive marketing strategy which includes a component for each department.
2. Implement an agency-wide information technology infrastructure to support agency/departmental information technology initiatives.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Economic Development	6,580,611	80,000	6,500,611		47.0
Total General Fund	6,580,611	80,000	6,500,611		47.0
Special Revenue Funds					
Community Development and Housing	48,414,008	33,447,531		14,966,477	38.0
Workforce Development	12,529,260	12,529,260		-	75.0
San Bernardino Valley Enterprise Zone	466,015	101,891		364,124	-
Total Special Revenue Funds	61,409,283	46,078,682		15,330,601	113.0
Other Agencies					
Economic and Community Development Corp	368	-		368	-
County Industrial Development Authority	37,996	1,000		36,996	-
Redevelopment					
Speedway Project Area	60,153,467	14,024,567		46,128,900	8.1
Cedar Glen Project Area	10,404,562	836,460		9,568,102	-
VVEDA Project Area	1,400,576	256,105		1,144,471	-
Mission Boulevard Joint Project Area	149,843	24,570		125,273	-
Total Other Agencies	72,146,812	15,142,702		57,004,110	8.1
Total - All Funds	140,136,706	61,301,384	6,500,611	72,334,711	168.1

The Economic Development Agency provides overall administrative support and policy implementation to four departments. This includes the facilitation of communication between the County Administrative Office as well as the Board of Supervisors. In addition, the agency oversees the information technology function and public relations and marketing support.

Through the combination of four departments with common goals and objectives, the agency provides leadership and direction to all 24 cities and private economic development organizations within the county.

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

NOTE: The "Other Agencies" budgets are reported in a separate document. The budget for the Economic Development Agency is incorporated within the Department of Economic Development's budget.

ECONOMIC DEVELOPMENT
Kevin Palmer

MISSION STATEMENT

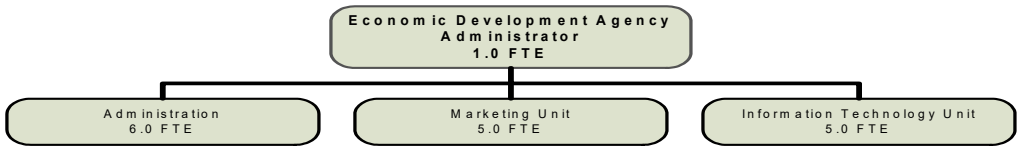
The Economic Development Department fosters sustainable economic growth, opportunities for job creation and revenue enhancement through comprehensive business expansion, attraction, and retention programs and services. The department will create strategic partnerships with public and private entities to enhance global competitiveness and entrepreneurial development.

STRATEGIC GOALS

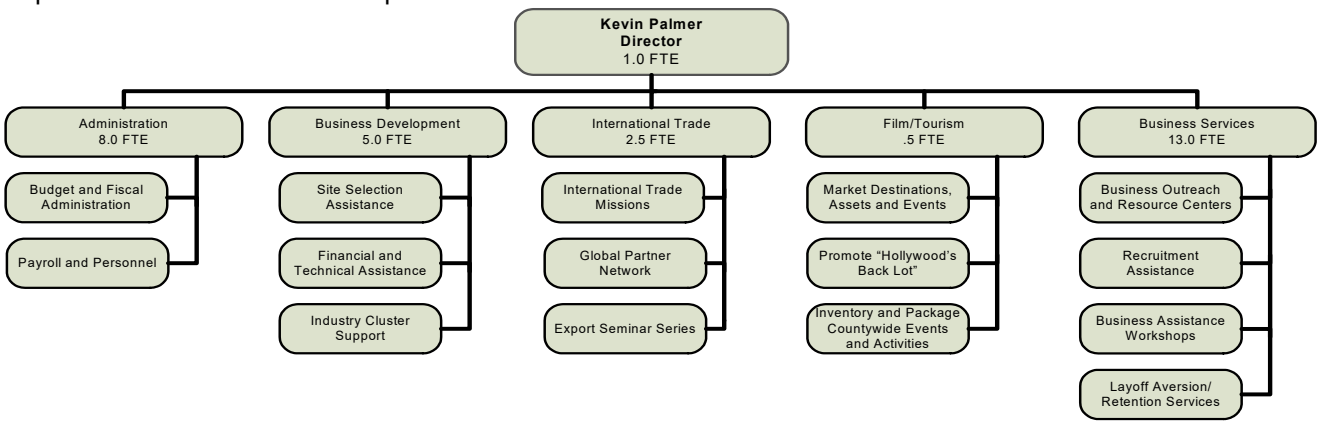
1. Foster job creation, increase private investment and enhance county revenues through the attraction and retention of business.
2. Establish an image of the county as a global and diverse business center in the United States by continuing to development overseas connections, infrastructure and understanding of global markets.
3. Enhance the County of San Bernardino's position as a tourist destination and promote the county as a viable location to make films through branding and marketing.

ORGANIZATIONAL CHART

Economic Development Agency:



Department of Economic Development:



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Economic Development	6,580,611	80,000	6,500,611		47.0
Total General Fund	6,580,611	80,000	6,500,611		47.0
Special Revenue Funds					
San Bernardino Valley Enterprise Zone	466,015	101,891		364,124	-
Total Special Revenue Funds	466,015	101,891		364,124	-
Total - All Funds	7,046,626	181,891	6,500,611	364,124	47.0

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history, applicable performance measures and policy item requests.

DESCRIPTION OF MAJOR SERVICES

The Department of Economic Development's major goal is to foster job creation, increase private investment and enhance county revenues through the implementation of a countywide economic development strategy. The strategy focuses on maximizing the standard of living of the county's residents, providing economic opportunities for the county's businesses, fostering a competitive environment and positioning the county as a highly competitive region for business opportunities. The strategy will emphasize industry sectors with high-growth potential and offering high paying jobs.

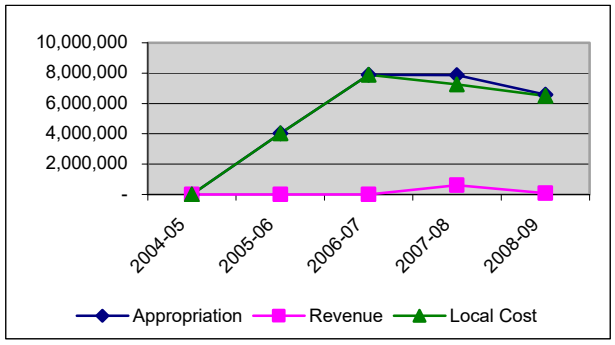
The department spearheads initiatives with local, national and international impact by forming internal and external strategic partnerships with key public and private sector organizations including, but not limited to, the State of California, San Bernardino County cities, the County of Riverside, as well as non-profit development corporations, developers, brokers, site selectors, corporate real estate executives and tenant representatives. Outreach to private sector stakeholders is conducted via a comprehensive media/marketing campaign. Outreach to private sector stakeholders is conducted via a comprehensive media/marketing campaign.

The department also creates and develops necessary support structures to foster a positive, creative and expanding business climate by offering a wide array of economic development programs and services including the following:

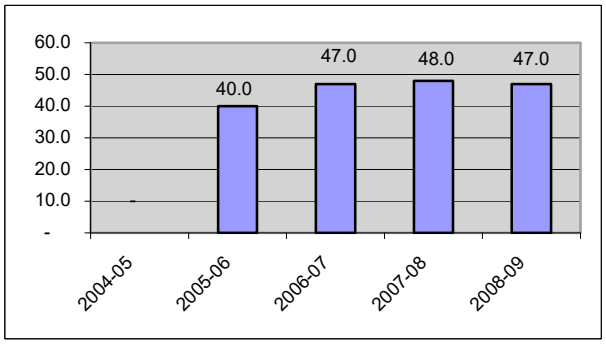
- Site Selection Assistance
- Market Analysis and Demographics
- Permitting Assistance
- International Trade Services
- ED Loan Programs
- Enterprise Zone and Program Management
- Small Business Assistance and Technical Support
- Technical assistance and marketing support to county, cities and economic development stakeholders.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



The Department of Economic Development was created as a result of the Board of Supervisor's (Board) approved formation of the Economic Development Agency on May 3, 2005 (Item No. 90). As part of the 2006-07 Budget, the Board approved the carry over of unexpended 2005-06 one-time funding totaling $1,118,500. In addition, the Board approved approximately $4.1 million in additional funding (2.0 million one-time funding and $2.1 million ongoing funding) in order to support an enhanced economic development program. The decrease in local cost in 2008-09 is related to the elimination of one-time funding.

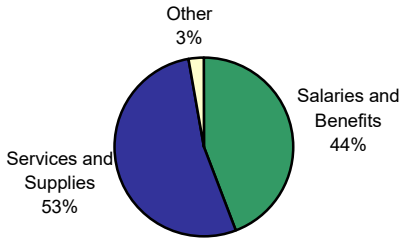
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	3,112,150	7,084,529	8,356,652	8,051,350
Departmental Revenue	-	43,634	357,883	604,000	720,400
Local Cost	-	3,068,516	6,726,646	7,752,652	7,330,950
Budgeted Staffing				48.0	

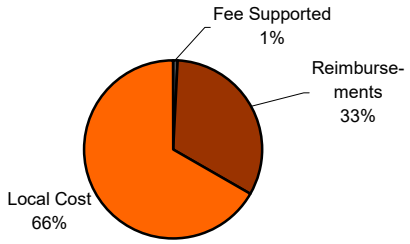
Appropriation is lower than modified budget due to salaries savings related to delays in hiring positions.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Economic Development
DEPARTMENT: Economic Development
FUND: General

BUDGET UNIT: AAA EDF
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	-	2,172,363	3,107,617	3,455,000	4,316,484	4,320,477	**3,993**
Services and Supplies	-	2,267,354	6,018,225	7,552,553	6,964,637	4,905,182	**(2,059,455)**
Central Computer	-	2,342	24,961	46,981	46,981	48,694	**1,713**
Travel	-	-	-	-	-	228,600	**228,600**
Equipment	-	39,110	107,737	-	-	-	**-**
Transfers	-	143,961	226,483	228,556	257,317	264,929	**7,612**
Total Exp Authority	-	4,625,130	9,485,023	11,283,090	11,585,419	9,767,882	**(1,817,537)**
Reimbursements	-	(1,542,435)	(2,400,494)	(3,231,740)	(3,718,767)	(3,187,271)	**531,496**
Total Appropriation	-	3,082,695	7,084,529	8,051,350	7,866,652	6,580,611	**(1,286,041)**
Operating Transfers Out	-	29,455	-	-	-	-	**-**
Total Requirements	-	3,112,150	7,084,529	8,051,350	7,866,652	6,580,611	**(1,286,041)**
Departmental Revenue							
Current Services	-	-	49,549	75,000	50,000	75,000	**25,000**
Other Revenue	-	43,634	11,334	95,400	4,000	5,000	**1,000**
Total Revenue	-	43,634	60,883	170,400	54,000	80,000	**26,000**
Operating Transfers In	-	-	297,000	550,000	550,000	-	**(550,000)**
Total Financing Sources	-	43,634	357,883	720,400	604,000	80,000	**(524,000)**
Local Cost	-	3,068,516	6,726,646	7,330,950	7,262,652	6,500,611	**(762,041)**
Budgeted Staffing					48.0	47.0	**(1.0)**

Salaries and benefits of $4,320,477 fund 47.0 budgeted positions and are increasing by $3,993. Budgeted positions decreased as a result of the deletion of 4.0 Employment Services Specialists positions due to the diminishing resources available from the State to the Workforce Development Department (WDD) for services the Department of Economic Development provides. In addition, the department is requesting the addition of 1.0 Economic Development Assistant Administrator and four (2.0 FTEs) part-time student interns. This resulted in a net decrease of 1.0 budgeted position.

Furthermore, the department is also requesting the reclassification of four positions: a Secretary I (range 35) to an Executive Secretary II (range 45); an Education Specialist (range 45) to an ECD Specialist I (range 59); Automated System Analyst I (range 53) to Business Systems Analyst I (range 57); and a ECD Specialist II (range 61) to an Economic Development Communications Officer (range 61) to correctly define the job descriptions for the duties of these positions. These reclassifications are anticipated to cost $49,190.

Services and supplies of $4,905,182 include costs for sponsorships and real estate related trade shows, advertising, special events, public relations, international trade, film and tourism, and economic and real estate related studies. The decrease of $2,059,455 is primarily due to the elimination of one-time funding of $1,302,000 related to the 4th District Special Economic Development Project, the 1st District Community Projects and the High Desert Business/Employment Resource Center. Advertising and sponsorships decreased by $528,855 to primarily absorb the reduction in reimbursements due to administrative costs being overestimated in 2007-08. In addition, travel costs of $228,600 were moved into a new appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $228,600 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $264,929 generally relate to rent charges paid to the Department of Workforce Development (WDD) for the department offices on 215 N. “D” street and the West Valley Business Resource Center.

Reimbursements of $3,187,271 represent payments from other departments primarily for business services provided by the department to WDD and administrative activities provided by the Economic Development Agency. Reimbursements decreased by $531,496 due to the reduction in available funding for business services in the amount of $266,156 and a decrease of $265,340 for administrative costs.

Departmental revenue of $ 80,000 decreased by $524,000 primarily related to the elimination of one-time funding of $550,000 from the Department of Public Works for the 4th District Special Economic Development Project.

PERFORMANCE MEASURES				
Description of Performance Measure	**2006-07 Actual**	**2007-08 Projected**	**2007-08 Estimated**	**2008-09 Projected**
Percentage increase of businesses served through referrals, seminars attendance, site selection assistance, and small business assistance (3,273 businesses).	N/A	New	7%	5%
Percentage of completed loan applications processed from submittal to close of escrow within 10 weeks.*	N/A	80%	N/A	N/A
Percentage increase of number of job opportunities identified through the assistance of the business retention division. The data is provided by WDD and TAD (24,103 jobs in 2006-07).	0%	5%	5%	5%
Percentage increase of leads/inquiries by businesses about locating in the county (205 in 2006-07).	N/A	20%	30%	30%
Percentage increase of on-the-job training contracts (17 in 2006-07).	N/A	40%	40%	5%
Percentage of global business partners established and actively engaged with the County of San Bernardino (20 in 2006-07).	N/A	New	100%	100%
Percentage of individuals that are provided with customized international training services (60 in 2006-07).	N/A	New	477%	16%
Number of business delegates participating in trade missions led by the department.	N/A	New	20	40
Percentage increase of editorials/articles (58 editorials/articles in 2006-07).	123%	25%	40%	25%
Percentage increase of television, radio, podcast and production coverage (9 broadcasts in 2006 07).	200%	25%	25%	25%
Percentage increase of conferences sponsored (15 conferences in 2006-07).	275%	25%	6%	6%
Percentage increase of website hits (amended).**	N/A	N/A	N/A	30%
Percentage increase of companies assisted (3,500 companies in 2006-07).	N/A	5%	10%	5%
Percentage that the High Desert Employment and Business Resource Center is operational.	N/A	100%	10%	25%
Percentage increase of businesses served by the High Desert Employment and Business Resource Center.***	N/A	30%	0%	30%
Percentage increase in the creation of reports and maps to be used for business attraction and retention.****	N/A	10%	N/A	N/A
Percentage increase of vouchers issued in the San Bernardino Valley Enterprise Zone (2,400 businesses within the SBVEZ).	N/A	N/A	N/A	25%

* As of July 1, 2007, the loan program has been officially placed on hold to review, update and modify the program; therefore, there are no numbers to report. Once the program is modified and re-activated, a new baseline will be established.

** This measurement was revised to include all department website hits in an effort to better reflect overall marketing efforts. A new software program has been purchased to analyze and calculate reports for the website and will assist in establishing a baseline.

*** This policy consists of one-time funding and ongoing funds for the operation of the High Desert Employment and Business Resource Center. ED staff is currently analyzing and developing project alternatives and will be making specific recommendations to the 1st District Supervisor's Office for expenditure of these funds based on business needs in the region.

**** The decision to fill the proposed Geographic Information Systems Technician II position was placed on hold at the request of LAFCO who was funding 50% of the position. This request to postpone the recruitment was due to LAFCO's need to complete certain projects in the pipeline first and the fact that there was a lack of qualified candidates for the job. New measurements will be established if and when this position is filled.

San Bernardino Valley Enterprise Zone

DESCRIPTION OF MAJOR SERVICES

On August 22, 2006 (Item No. 50), the Board of Supervisors approved a Memorandum of Understanding with the City of Colton, City of San Bernardino, and the Inland Valley Development Agency (IVDA) to fund, manage and describe the jurisdictional responsibilities of the San Bernardino Valley Enterprise Zone (SBVEZ). The SBVEZ is a state designated geographical area that offers local businesses state tax incentives in order to stimulate economic growth in the economically distressed areas of the City of Colton, City of San Bernardino, and the county. The SBVEZ facilitates economic growth through assistance to local businesses, jurisdictional leadership, public/private collaborations, attraction of new investment, the retention/expansion of existing businesses, and the employment of the most difficult-to-hire workers into private sector jobs. The SBVEZ application was submitted to the California Department of Housing and Community Development and it is expected to be approved by June 30, 2008.

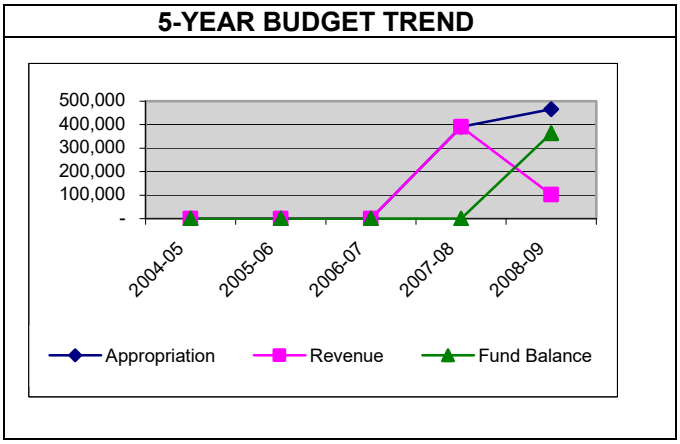
Major services offered to SBVEZ businesses include the following:

- Educational workshops for businesses to understand how they can take advantage of state tax credits.
- Employment and training assistance for Zone businesses.
- Assistance in accessing and procuring state contracts.
- Process employment vouchers to allow businesses that hire qualified individuals to receive state's hiring tax credits.
- Site selection assistance for new and expanding businesses.
- Permitting assistance for new and expanding businesses.

The services are offered through the Department of Economic Development and in collaboration with the cities of Colton and San Bernardino and IVDA.

There is no staffing associated with this budget unit.

BUDGET HISTORY

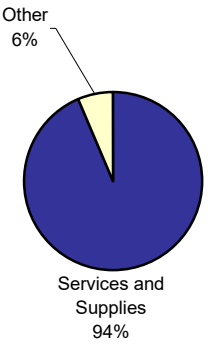
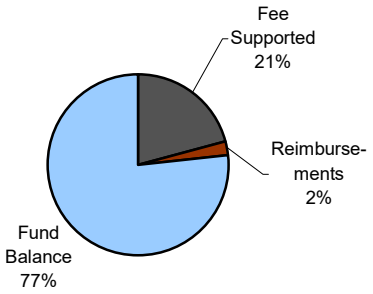


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	391,412	31,512
Departmental Revenue	-	-	-	391,412	395,636
Fund Balance				-	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Appropriation is significant lower than modified budget as the department is awaiting final zone designation. The amount not expended is carried over to the subsequent year's budget. Upon final adoption of the SBVEZ by the State, the SBVEZ board will be meeting to review the overall marketing, administration, and program budget for 2008-09.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Economic Development
DEPARTMENT: Economic Development
FUND: San Bernardino Valley Enterprise Zone

BUDGET UNIT: SYZ EDF
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	-	38,600	398,500	447,015	**48,515**
Transfers	-	-	-	30,000	30,000	30,000	**-**
Total Exp Authority	-	-	-	68,600	428,500	477,015	**48,515**
Reimbursements	-	-	-	(37,088)	(37,088)	(11,000)	**26,088**
Total Appropriation	-	-	-	31,512	391,412	466,015	**74,603**
Departmental Revenue							
Use Of Money and Prop	-	-	-	3,254	-	2,554	**2,554**
Current Services	-	-	-	391,412	391,412	99,337	**(292,075)**
Other Revenue	-	-	-	970	-	-	**-**
Total Revenue	-	-	-	395,636	391,412	101,891	**(289,521)**
Fund Balance					-	364,124	**364,124**

Services and supplies of $447,015 represent costs for marketing, professional services, professional memberships, trade show attendance, advertising, auditing, County Counsel services, and mapping.

Transfers of $30,000 represent the cost for the SBVEZ Manager incurred by the Department of Economic Development.

Each partner in the SBVEZ has been authorized by its legislative body to contribute funds to cover the administrative costs of the Enterprise Zone. Partner amounts are based on a fair share percentage of area within the SBVEZ that is covered by that jurisdiction. The county's portion of administrative costs for the 2008-09 budget is $11,000 and shown as a reimbursement.

Departmental revenue of $101,891 represents amounts to be received from the City of Colton, the City of San Bernardino, and IVDA to cover administrative costs. The reduction of $289,521 represents funding for start up costs of the program received in 2007-08.

COMMUNITY DEVELOPMENT AND HOUSING
Patricia M. Cole

MISSION STATEMENT

Community Development and Housing Department is a diverse team that utilizes experience and knowledge to achieve a better quality of life for county residents by providing quality programs and services. In addition, the department is a good steward of the Public Trust, effectively and efficiently delivering community development and housing program resources.

STRATEGIC GOALS

1. Develop and coordinate the consolidated plan process for obtaining the Home Investment Partnership Act (HOME), the Emergency Shelter Grant (ESG), and the Community Development Block Grant (CDBG) entitlement formula grants.

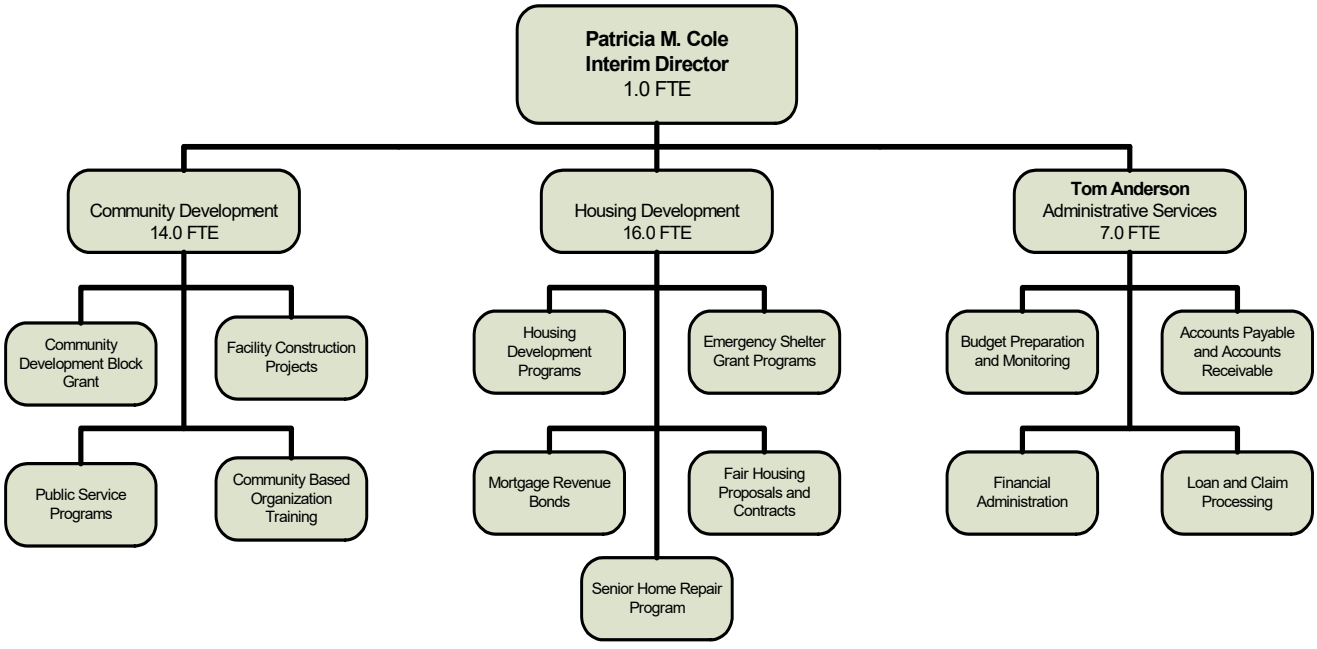
2. Sub-grant CDBG and ESG funds to county departments, cooperating cities and non-profit agencies for programs and projects benefitting low-and moderate-income persons.

3. Prepare an annual performance report covering the consolidated plan grant programs for submittal to the Department of Housing and Urban Development (HUD).

4. Communicate useful and timely information to other agencies and to the general public to inform them about grant and loan resources available to meet community and housing needs.

5. Implement affordable housing programs for construction of new housing and rehabilitation of existing housing, and provision of emergency shelter for homeless persons.

ORGANIZATIONAL CHART

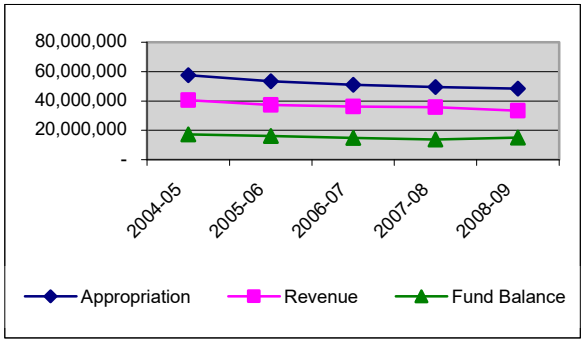


DESCRIPTION OF MAJOR SERVICES

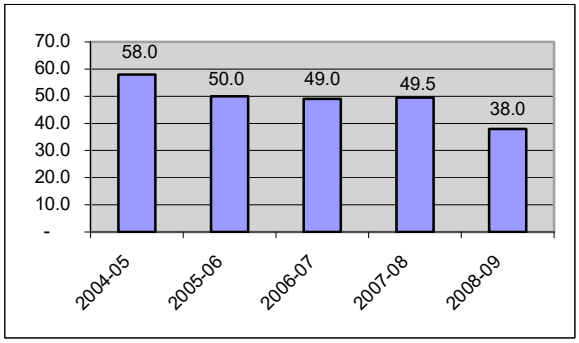
The Department of Community Development and Housing (CDH) is responsible for administering federal, state, and local grant funds allocated to the County of San Bernardino for housing and community development programs. Federal funds comprise a large percentage of the total monies included in the Department's budget through the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), the Home Investment Partnership Act Grant (HOME), the Neighborhood Initiative Grant (NI), the Disaster Recovery Grant (DRI), and the Economic Development Initiative Program Grant (EDI). The funding for the NI and EDI grants has diminished and Fiscal Year 2008-09 will be the last year the Department will be able to provide services under these two grants. Also, the DRI grant funding ends in April of 2009.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

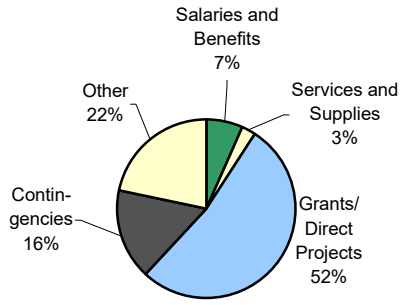
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	24,335,828	24,763,111	25,635,360	49,461,751	17,170,715
Departmental Revenue	22,338,903	23,440,212	22,825,734	35,761,315	18,436,756
Fund Balance				13,700,436	
Budgeted Staffing				49.5	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. Most of CDH's revenue is from federally funded grants that are for longer than one year, thus revenue is under realized for each individual fiscal year, but totally realized over the period of the grants. The unexpected and unrealized amounts in 2007-08 have been carried over to the subsequent year's budget.

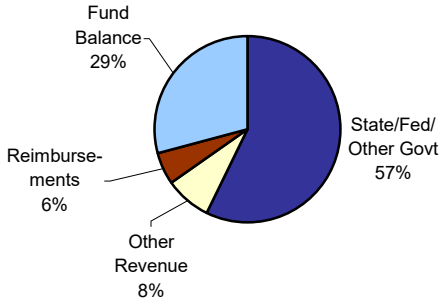
The performance history for the CDH budget represents a decrease in actual funding over the past 4 years. This is a result of the decrease in grant funding over the years in the CDBG, HOME, and ESG grants that make up the biggest part of the budget. This reduction in grant funding reduces the amount of revenue received by the department.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Economic Development
DEPARTMENT: Community Development and Housing
FUND: Community Development and Housing

BUDGET UNIT: ECD Consolidated
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	3,780,253	3,634,300	3,441,243	3,115,125	4,233,661	3,393,694	**(839,967)**
Services and Supplies	1,408,385	1,444,425	1,578,342	877,656	5,314,939	1,238,186	**(4,076,753)**
Grants/Direct Projects	15,561,680	16,579,071	13,980,687	9,580,000	22,059,600	27,032,594	**4,972,994**
Central Computer	45,171	49,817	54,454	47,077	56,934	50,417	**(6,517)**
Travel	-	-	-	-	-	29,000	**29,000**
Other Charges	-	-	-	-	-	20,000	**20,000**
Equipment	-	39,463	24,972	-	-	-	**-**
L/P Struct/Equip/Vehicles	-	-	-	-	-	52,000	**52,000**
Transfers	5,187,319	5,306,274	6,148,674	5,750,557	12,010,240	10,680,605	**(1,329,635)**
Contingencies	-	-	-	-	7,986,699	8,394,120	**407,421**
Total Exp Authority	25,982,808	27,053,350	25,228,372	19,370,415	51,662,073	50,890,616	**(771,457)**
Reimbursements	(3,080,866)	(3,484,053)	(3,311,338)	(2,699,700)	(3,964,701)	(2,908,700)	**1,056,001**
Total Appropriation	22,901,942	23,569,297	21,917,034	16,670,715	47,697,372	47,981,916	**284,544**
Operating Transfers Out	1,433,886	1,193,814	3,718,326	500,000	1,764,379	432,092	**(1,332,287)**
Total Requirements	24,335,828	24,763,111	25,635,360	17,170,715	49,461,751	48,414,008	**(1,047,743)**
Departmental Revenue							
Taxes	88,230	32,482	85,638	53,000	40,000	40,000	**-**
Fines and Forfeitures	4,060	3,274	4,668	3,000	3,000	2,000	**(1,000)**
Use Of Money and Prop	688,908	730,660	1,067,055	1,155,805	757,500	1,024,200	**266,700**
State, Fed or Gov't Aid	16,545,488	17,579,128	15,487,219	13,580,000	31,066,026	29,389,348	**(1,676,678)**
Current Services	-	4,735	-	-	-	-	**-**
Other Revenue	5,012,217	5,085,564	6,181,154	3,644,951	3,894,789	2,991,983	**(902,806)**
Other Financing Sources	-	4,369	-	-	-	-	**-**
Total Revenue	22,338,903	23,440,212	22,825,734	18,436,756	35,761,315	33,447,531	**(2,313,784)**
Fund Balance					13,700,436	14,966,477	**1,266,041**
Budgeted Staffing					49.5	38.0	**(11.5)**

Salaries and benefits of $3,393,694 fund 38.0 budgeted positions. There is a reduction of $839,967 primarily due to the elimination of 11.5 positions that have become vacant over the past year. These positions include: 1.0 Office Assistant II, 2.0 Fiscal Assistants, 2.0 ECD Specialist I, 2.0 ECD Technician, 1.0 Secretary I, 0.5 Public Service Employee, 3.0 ECD Analyst II. The reduction of funding from federal grants requires that the department delete vacant positions that have not been filled. The workload from these positions was reduced or reassigned to other staff members.

Services and supplies of $1,238,186 represents charges related to equipment needs, communication expense, general office expense, costs for publications, and special department expenses. The overall decrease of $4,076,753 is primarily the result of an accounting change in the Inland Valley Development Agency (IVDA) fund of $3.2 million plus a reduction of $500,000 in the IVDA fund balance. The department moved the amount budgeted in the prior year for professional services into the grant and direct projects category to allow for housing development projects. In addition, CDH anticipates a reduction of $376,753 in miscellaneous expenditures.

Grants and direct projects of $27,032,594 represent the bulk of CDH's expenses. These expenses generally consist of contracts with other government, nonprofit, or private businesses to provide community development and housing assistance for low and moderate income citizens of the County of San Bernardino. The increase of $4,972,994 was primarily caused by the accounting change in the IVDA Fund of $3.2 million and the additional one-time IVDA funding of $1.7 million.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $29,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $20,000 represents the interest charges expected with the lease purchase of office furniture. This is the first year of a seven year lease purchase.

Equipment of $52,000 represents the principal payments expected with the lease purchase of office furniture. This is the first year of a seven year lease purchase.

Transfers of $10,680,605 primarily represent interdepartmental transfers from CDH's grant funds to its administrative fund. It, also, represents transfers to other departments for services provided on behalf of CDH. The decrease in transfers of $1,329,635 is primarily related to the reduction of staff charges due to the completion of CDBG public service projects in 2007-08 and the reduction in budgeted staff.

Contingencies of $8,394,120 represent the amount of grant funding that we anticipate will not be obligated this fiscal year. The increase of $407,421 was the result of the grant fund balance changes from last year.

Reimbursements of $2,908,700 represent interdepartmental reimbursements to the CDH administrative fund for staff charges. The decrease of $1,056,001 primarily represents the reduction of staff reimbursements from the HOME projects ($310,000) and the NI program ($700,000). The majority of the NI staff was either reassigned to other programs or vacancies were eliminated as the program is anticipated to be completed in 2008-09.

Operating transfers out of $432,092 decreased by $1,332,287 due primarily to the planned reduction of CDBG construction projects completed by the Architecture and Engineering Department.

Departmental revenue of $33,447,531 generally represents grants received from HUD, which include CDBG, HOME grant funds, and ESG. In 2008-09, CDH anticipates receiving $12,292,000 from HUD as well as $3,000,000 from the State Department of Housing and Community Development for the Cedar Glen Water/Road Improvement Grant. The remaining $18,155,531 in revenue primarily represents funding for previously approved federal grant projects that have not been completed. CDH has seen a decrease of $2,313,784 that includes a planned reduction in HOME loan payoffs and a reduction in grant funding balances due to completion of some grant projects and the sun-setting of other grants. This reduction includes a $902,806 decrease in planned program income and a $1,676,678 decrease in grant funding along with a slight increase in interest revenue.

The fund balance increase in 2008-09 of $1,266,041 is due to the receipt of a one-time funding of $1,700,000 from IVDA development zone.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of Emergency Shelter Grant (ESG) "Cold Weather Shelter Program" contracts with non-profit homeless service providers executed within 30 days of completion of RFP and projected start date of each project (14 ESG contracts entered into 2006-07).	100%	90%	100%	100%
Percentage of Community Development Block Grant (CDBG) project Environmental Review Records (ERR) approved by HUD within ninety (90) days of project approval (100 ERRS approved in 2006-07).	88%	80%	80%	80%
Percentage of Project Implementation/Maintenance and Operation agreements entered within thirty (30) days of ERR completion (107 Project Implementation/ Maintenance and Operation Agreements entered in 2006-2007).	87%	80%	80%	80%
Percentage of Public Service contracts executed within thirty (30) days of the projected start date of each program (116 CDBG Public Services contracts executed in 2006-07).	91%	80%	80%	80%
Percentage of non-profit agencies, cities, and individual homeowners who receive the information they need in order to apply for CDBG, ESG, and HOME funds.	100%	100%	100%	100%
Number of housing units constructed or rehabilitated.	22	20	11	20
Number of low-income families or disabled persons who receive rental housing security deposit and utility payment assistance.	186	200	200	200
Number of low - and moderate-income homeowners who receive loans or grants.	283	250	230	215
Number of families who succeed in buying their new home.	29	20	20	25
Number of emergency shelter nights provided to homeless persons.	25,509	24,000	24,000	24,500
Number of housing projects planned for construction with Prop 63 funds.	N/A	2	0	2
Number of home owners who will receive financial assistance to rebuild their homes that were lost in the 2003 "Old Fire" disaster.	11	10	1	5
Percentage of on-time completion within the designated time frame: CDH completion of initial review of eligible land use services grant applications within thirty (30) days of receipt and completion of reimbursements within thirty (30) days of receipt of claims and approved back up information.	100%	100%	100%	100%
Percentage of on-time completion within the designated time frame: CDH completion of initial review of eligible HRP applications within thirty (30) days of receipt. Rehabilitation activities completed within 12 months of application approval.	95%	100%	100%	100%

WORKFORCE DEVELOPMENT
Sandra Harmsen

MISSION STATEMENT

To serve residents and businesses in the County of San Bernardino by developing a skilled workforce that meets the emerging demands of the business community.

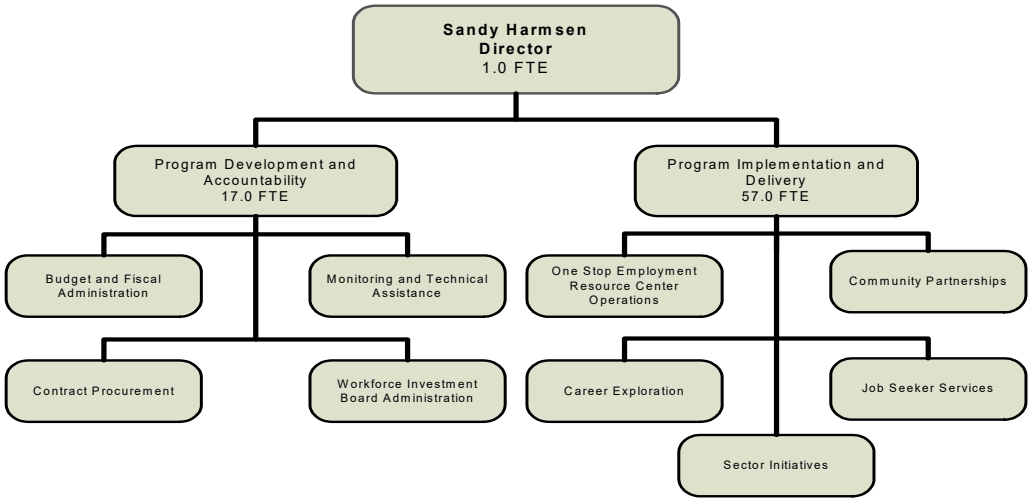
STRATEGIC GOALS

1. Meet or exceed all Workforce Investment Act enrollment and performance standards negotiated with the state for customers in Adult, Dislocated Worker and Youth services.

2. Continue media relations efforts and develop new marketing materials in conjunction with the Agency.

3. Align workforce development, economic development, education and funding strategies to enhance the competitiveness of San Bernardino County's workforce to support positive economic growth.

ORGANIZATIONAL CHART



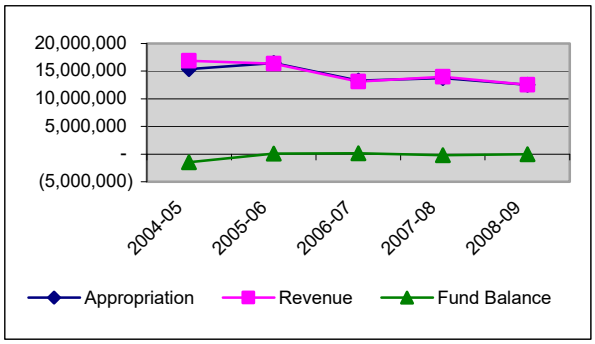
DESCRIPTION OF MAJOR SERVICES

The Department of Workforce Development (WDD) provides holistic services to job seekers, incumbent workers, entrepreneurs and employers. WDD is responsible for administering and operating programs under the Department of Labor's (DOL) Workforce Investment Act (WIA). Funding for WIA programs is allocated at the federal level and comes to the county from the State Employment Development Department/Workforce Services Division. Through this funding stream, services are delivered to job seekers and businesses throughout the county via the department's Employment Resource Centers. These offices are strategically placed in three of the county's economic regions.

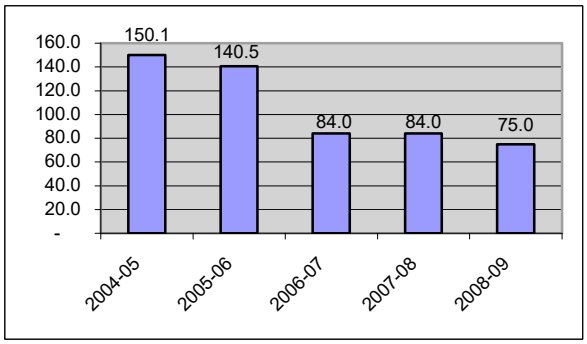
The Workforce Investment Board administratively oversees the programs offered through the department. This Board is composed of private business representatives and public sector partners who have been appointed by the County Board of Supervisors. The department supports the mission of the county through its provision of services to businesses and job seekers. Understanding that increased employment opportunities enhance the quality of life for residents, the department strives to ensure that the needs of local businesses are met by providing them with a skilled workforce.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

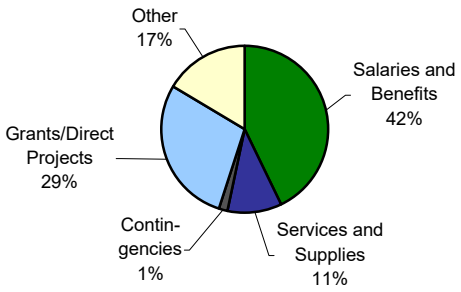
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	12,860,640	12,586,217	11,873,041	13,774,477	11,359,078
Departmental Revenue	13,484,794	12,611,371	11,499,821	13,984,208	11,568,809
Fund Balance				(209,731)	
Budgeted Staffing				84.0	

The trend for the WDD budget is a steady decrease in funding since 2004-05. Due to the allocation methodology utilized by the federal DOL, WIA formula funds such as Adult, Dislocated Worker, and Youth grants have experienced declining allocations to the State of California. Additionally, DOL rescinded formula funds allocated to California for 2007-08 by an average of 13.4%. WDD is mitigating the impact by contracting with other county departments to assess and train their customers in job skills and employability enhancements. WDD is actively seeking competitive grant funding as well, both alone and in collaboration with other entities.

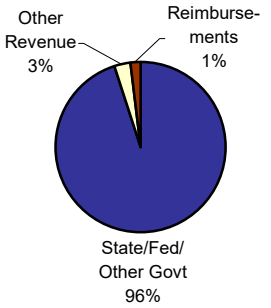
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Economic Development
DEPARTMENT: Workforce Development
FUND: Workforce Development

BUDGET UNIT: SAC JOB
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	7,515,569	6,383,851	5,016,039	4,677,395	5,863,088	5,462,587	**(400,501)**
Services and Supplies	1,285,974	1,057,202	1,355,473	1,143,513	1,161,943	1,220,911	**58,968**
Central Computer	104,199	94,502	93,979	70,931	88,405	83,615	**(4,790)**
Travel	-	-	-	-	-	66,118	**66,118**
Grants/Direct Projects	4,105,869	4,096,217	3,357,642	3,667,517	4,450,301	3,658,894	**(791,407)**
Equipment	50,000	-	51,997	866	13,000	9,800	**(3,200)**
Transfers	1,680,788	1,588,459	2,193,444	1,952,660	2,343,047	2,102,987	**(240,060)**
Contingencies	-	-	-	-	-	183,398	**183,398**
Total Exp Authority	14,742,399	13,220,231	12,068,574	11,512,882	13,919,784	12,788,310	**(1,131,474)**
Reimbursements	(1,881,759)	(634,014)	(195,533)	(153,804)	(145,307)	(259,050)	**(113,743)**
Total Appropriation	12,860,640	12,586,217	11,873,041	11,359,078	13,774,477	12,529,260	**(1,245,217)**
Departmental Revenue							
Use Of Money and Prop	188,971	218,399	210,694	230,479	262,464	324,361	**61,897**
State, Fed or Gov't Aid	13,293,760	12,389,553	11,276,100	11,264,846	13,721,744	12,153,088	**(1,568,656)**
Current Services	-	2,305	-	-	-	-	**-**
Other Revenue	2,063	1,114	13,027	73,484	-	51,811	**51,811**
Total Revenue	13,484,794	12,611,371	11,499,821	11,568,809	13,984,208	12,529,260	**(1,454,948)**
Fund Balance					(209,731)	-	**209,731**
Budgeted Staffing					84.0	75.0	**(9.0)**

Salaries and benefits of $5,462,587 fund 75.0 budgeted positions and are decreasing by $400,501. The department's staffing level decreased by 9.0 budgeted positions. In 2007-08, several vacant positions were authorized and budgeted in anticipation of level funding; however, allocated federal funding was rescinded and the department left positions unfilled to meet the shortfall. Therefore, the reduction of 9.0 budgeted positions is related to the 2007-08 state budget cut. The following budgeted staff were deleted: 3.0 Employment Services Specialists (ESS), 2.0 Supervising ESS, 1.0 Fiscal Assistant, 2.0 Office Assistant II, and 1.0 Staff Analyst II. Workload reassignments resulted in the following reclassifications: Regional Manager (pay range 65) was reclassified to Deputy Director (pay range 74) due to an increase in the number of special program projects the department implemented to increase its revenue sources and reduce dependence on WIA funding, as well as oversight of state-mandated program integration; three Supervising ESS (pay range 48) were reclassified to Workforce Development Supervisors (pay range 54) due to new responsibilities resulting from the implementation of state-mandated program integration. In addition, the department will bring forward a contract adjustment for the PIC Aide (pay range 41) to revise it to a WIB Assistant (pay range 45) to reflect current role and responsibilities. The department also experienced a decrease in worker's compensation costs.

Services and supplies of $1,220,911 represent general office supplies, computer software and hardware, equipment, professional services, utilities and outreach events. The increase of $58,968 was primarily the result of increases in furniture purchases related to the move of the San Bernardino Employment Resource Center partially offset by reductions in charges for county COWCAP and moving travel costs into a new appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $66,118 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Grants/Direct Projects of $3,658,894 represent payments to vocational and educational schools for training WIA participants, supportive services for WIA participants, customized training, and reimbursement of training costs incurred by employers at the Southern California Logistics Airport under a special grant. The decrease to Grants/Direct Projects of $791,407 is a result of decreased WIA allocations and the shifting of funding into other appropriation units to provide customers with more universal services under a state-mandated integrated program being implemented in 2008-09.

Transfers of $2,102,987 represent payments to other departments and include $221,875 for Economic Development Agency (EDA) administration, $62,738 for EDA marketing, $211,787 for EDA Information Technology, $539,112 for business services provided by the Department of Economic Development (ED), $42,851 for Office Depot purchases, $14,930 EHaP, and $1,009,694 for rent. The decrease in transfers of $240,060 was primarily the result of a decrease for business services provided to the department by ED.

Reimbursements of $259,050 represents rent received from ED and reimbursements for staffing assistance provided to EDA, the Redevelopment Agency, and Probation for the new Juvenile Justice Gateway Program approved by the Board on December 11, 2007.

Contingencies of $183,398 represent 10% of the contracts anticipated to be issued as a result of a Request for Proposals that was released on February 12, 2008. The contingency funds will be utilized in 2009-10 to provide follow-up services for the youth served through these contracts.

Departmental revenue of $12,529,260 represent funding from interest revenue and rent, various state/federal grants, and other revenue. Use of money and prop revenue of $324,361 consists of $15,732 in interest revenue and $308,629 in rent from the California Employment Development Department for space it occupies in the department's Employment Resource Centers. The rent revenue has increased as a result of the anticipated move of the San Bernardino Employment Resource Center to a more suitable facility.

State and federal aid of $12,153,088 includes 2008-09 allocations under WIA of $3,446,271 for Title I Youth, $3,379,077 for Title I Adult, $2,881,058 for Title I Dislocated Worker, $306,828 for Rapid Response, and $203,175 for special projects. In addition, the following two grants are also included in this category: 1) $59,960 from the California Employment Training Panel and 2) $18,524 from the U.S. Department of Labor which is the estimated carryover for the earmark grant received by the department in 2006-07. Furthermore, the department anticipates carrying over $1,858,195 in grant funds allocated and budgeted in 2007-08.

Other revenue of $51,811 represents a $40,000 revenue agreement from the California Space Authority and an $11,811 revenue agreement from the California State University San Bernardino Foundation. These agreements were previously budgeted under state and federal aid.

The net decrease to revenue of $1,454,948 is associated with a WIA allocation rescission of 13.4% in 2007-08 and the ending of special grants funded for 2007-08.

PERFORMANCE MEASURES				
Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of enrolled adults exiting the program who have entered employment.	75%	74%	74%	74%
Percentage of enrolled adults exiting the program who have retained employment.	82%	82%	82%	82%
Percentage of enrolled dislocated workers exiting the program who have entered employment.	76%	82%	82%	82%
Percentage of enrolled dislocated workers exiting the program who have retained employment.	83%	88%	88%	88%
Percentage of enrolled older youth exiting the program who have entered employment.	84%	79%	79%	79%
Percentage of enrolled older youth exiting the program who have retained employment.	84%	82%	82%	82%
Percentage of enrolled younger youth exiting the program who have attained skill related training certificates.	93%	88%	88%	88%
Percentage of enrolled younger youth exiting the program who have attained a high school diploma or GED.	46%	67%	67%	67%
Percentage of enrolled younger youth exiting the program who remain in school or retain employment.	70%	76%	76%	76%
Number of media-published programs, projects and/or events.	N/A	N/A	28	30
Number of customers who received department literature.	33,010	25,000	28,000	30,000
Maintain number of regular meetings of stakeholders for the purpose of aligning strategies, policies, networks, funding sources and training services to meet the workforce demands of local	2	4	4	4
Number of new funding sources available for demand driven training services to include sources other than Department of Labor funding.	2	2	2	2
Maintain the number of industry specific/demand driven training programs.	3	4	4	4
Number of new collaborative projects with public and private organizations to pull business and education together on workforce issues.	N/A	N/A	N/A	2

The business plan reflected preliminary information for 2006-07 and is different from the data above since the state released the performance outcomes until March 2008.

FISCAL GROUP SUMMARY

GENERAL FUND	Page #	Appropriation	Departmental Revenue	Local Cost
ASSESSOR SUMMARY	112			
ASSESSOR	113	19,954,395	925,000	19,029,395
AUDITOR/CONTROLLER-RECORDER SUMMARY	119			
AUDITOR/CONTROLLER-RECORDER	121	19,967,543	6,749,619	13,217,924
TREASURER-TAX COLLECTOR/ PUBLIC ADMINISTRATOR SUMMARY	136			
TREASURER-TAX COLLECTOR PUBLIC ADMINISTRATOR	137	20,942,344	13,758,078	7,184,266
TOTAL GENERAL FUND		60,864,282	21,432,697	39,431,585

SPECIAL REVENUE FUNDS	Page #	Appropriation	Departmental Revenue	Fund Balance
ASSESSOR:				
STATE/COUNTY PROPERTY TAX ADMINISTRATION PROGRAM	117	-	-	-
AUDITOR/CONTROLLER-RECORDER:				
SYSTEMS DEVELOPMENT	125	14,047,547	2,504,529	11,543,018
VITAL RECORDS	128	646,765	165,839	480,926
RECORDER RECORDS	130	967,707	485,000	482,707
ELECTRONIC RECORDING	132	528,819	485,000	43,819
SOCIAL SECURITY NUMBER TRUNCATION	134	679,555	485,000	194,555
TREASURER-TAX COLLECTOR/ PUBLIC ADMINISTRATOR:				
REDEMPTION MAINTENANCE	140	179,486	7,162	172,324
TOTAL SPECIAL REVENUE FUNDS		17,049,879	4,132,530	12,917,349

ASSESSOR
Bill Postmus

MISSION STATEMENT

The mission of the Office of the Assessor is to perform the state mandated function to:

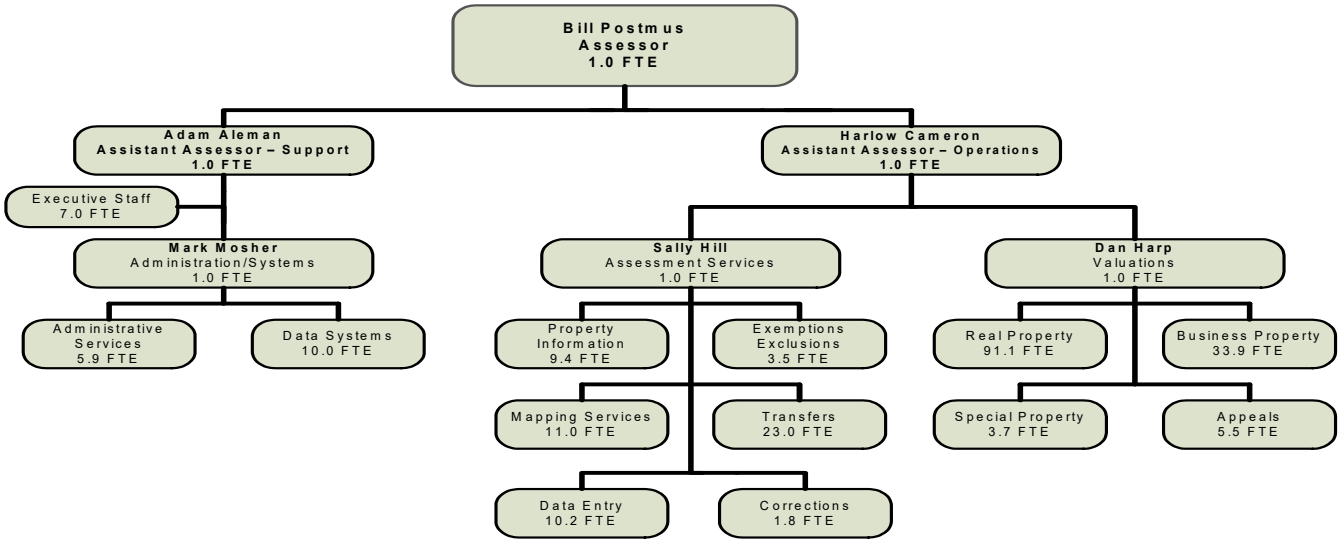
a. Locate, describe, and identity ownership of all property within the county.
b. Establish a taxable value for all property subject to taxation.
c. List all taxable value on the assessment roll.
d. Apply all legal exemptions.
e. Protect the rights of taxpayers.

Assessor business is performed for the public benefit in a manner that is fair, informative and with uniform treatment. It is necessary as a means of revenue generation in order to fund essential public services and efficiently operate county and state government for the people.

STRATEGIC GOALS

1. Publish the annual assessment roll timely and accurately.
2. Make property valuation information more accessible and easier to understand.
3. Enhance operational efficiency and productivity by implementing new technology, policies and procedures.

ORGANIZATIONAL CHART

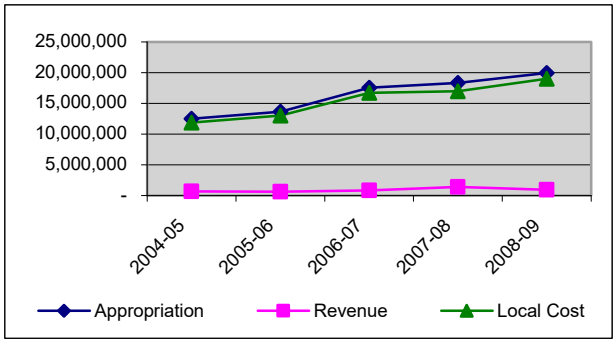


DESCRIPTION OF MAJOR SERVICES

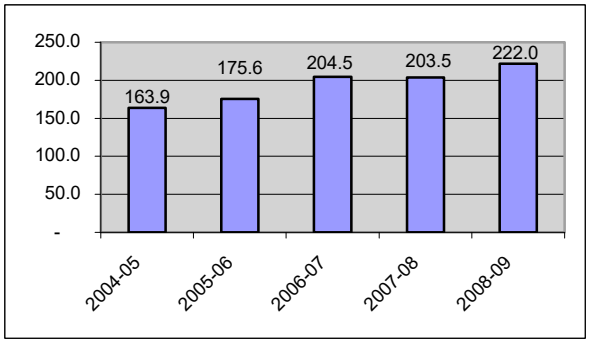
As established by the state constitution, the Office of the Assessor (Assessor) determines the value of all property including residential, commercial, business, and personal. The Assessor maintains current records on approximately 770,000 parcels of real property, 38,000 business property accounts, and 21,500 other assessments including boats and aircraft with a total assessed valuation of $182 billion before exemptions as of the close of the June 2007 assessment roll. The Assessor also administers 17 different types of property tax exemptions including homeowners, veteran, disabled veteran, church, religious, and welfare exemptions.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

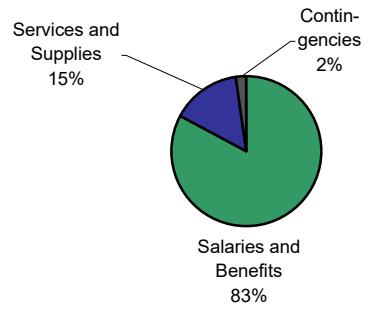
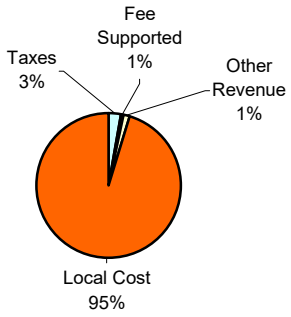


The Assessor's business is primarily affected by the changes in the real estate market. In San Bernardino County there has been a decline in workload of the processing of new ownership transfers. However, there has been an increase in the processing of properties with a decline in value (Prop 8) due to the depressed housing market. The net result of these activities is no change in workload as compared to last fiscal year. During 2007-08 the Assessor and the County Administrative Office agreed that it was prudent to close the fund associated with the State Property Tax Administration Program (PTAP) and transition all expenditures, including the associated staff, into the general fund. The increases in budget and staffing shown here reflect this change.

PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	13,421,216	14,509,372	16,911,825	18,354,905	18,300,844
Departmental Revenue	849,595	1,003,405	1,320,890	1,385,000	1,907,631
Local Cost	12,571,621	13,505,967	15,590,935	16,969,905	16,393,213
Budgeted Staffing				203.5	

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Fiscal
DEPARTMENT: Assessor
FUND: General

BUDGET UNIT: AAA ASR
FUNCTION: General
ACTIVITY: Finance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	10,411,631	11,971,812	13,267,033	14,867,954	14,968,723	16,535,572	**1,566,849**
Services and Supplies	1,942,430	1,131,609	2,104,762	1,541,895	1,546,784	1,488,474	**(58,310)**
Central Computer	734,722	906,845	929,546	1,255,455	1,255,455	1,372,561	**117,106**
Travel	-	-	-	-	-	114,500	**114,500**
Equipment	31,685	166,726	83,717	7,438	-	-	**-**
Transfers	300,748	332,380	436,410	470,182	426,023	443,288	**17,265**
Total Appropriation	13,421,216	14,509,372	16,821,468	18,142,924	18,196,985	19,954,395	**1,757,410**
Operating Transfers Out	-	-	90,357	157,920	157,920	-	**(157,920)**
Total Requirements	13,421,216	14,509,372	16,911,825	18,300,844	18,354,905	19,954,395	**1,599,490**
Departmental Revenue							
Taxes	428,136	574,407	912,596	975,000	570,000	570,000	**-**
Current Services	47,628	149,095	176,838	172,602	135,000	100,000	**(35,000)**
Other Revenue	373,831	279,903	231,456	360,029	280,000	255,000	**(25,000)**
Total Revenue	849,595	1,003,405	1,320,890	1,507,631	985,000	925,000	**(60,000)**
Operating Transfers In	-	-	-	400,000	400,000	-	**(400,000)**
Total Financing Sources	849,595	1,003,405	1,320,890	1,907,631	1,385,000	925,000	**(460,000)**
Local Cost	12,571,621	13,505,967	15,590,935	16,393,213	16,969,905	19,029,395	**2,059,490**
Budgeted Staffing					203.5	222.0	**18.5**

Salaries and benefits of $16,535,572 fund 222.0 budgeted positions and are increasing by $1,566,849 and 18.5 budgeted positions due primarily to the transfer of staff from the PTAP special revenue fund into the Assessor's general fund. The increase in budgeted positions reflects adding the 28.3 staff from the PTAP special revenue fund after a reduction of 9.8 budgeted positions to accommodate trends in historical staffing levels and provide for an anticipated vacancy factor.

Services and supplies of $1,488,474 includes a decrease of $58,310 which is primarily due to the net result of a reduction in the one-time funding for the Assessor's business process improvement projects and an increase due to the incorporation of expenditures paid out of the PTAP special revenue fund.

Transfers of $443,288 is increasing by $17,265 due to increases in rents.

Departmental revenue of $925,000 represents a decrease of $60,000 primarily due to an anticipated decrease in revenue collected from special assessments.

Operating transfers in represents a decrease of $400,000 due to the elimination of one-time funding from the business process improvements reserve for the phone monitoring system and mobile appraisal capability.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
State Board of Equalization quality control rating	99.56% accuracy	>95% accuracy	>95% accuracy	>95% accuracy
Review a sample of 500 change of ownership events annually for accuracy.	94% accuracy	95% accuracy	95% accuracy	95% accuracy
Percentage increase of non-mandatory audits performed annually (number of audits)	24% (42)	15%	43% (60)	25%
Percentage of "yes" responses in satisfaction survey.	42%	80%	60%	70%
Number of Spanish materials available.	0	4	4	4
Percentage decrease of callers who receive a busy signal (400 callers or less in 2006-07).	43%	10%	88%	>95% (goal achieved)
Number of system reengineering tasks completed. (3 tasks in 2006-07) (There is no set number of tasks to complete. The goal is to try and find ways to improve the old ways of doing business for continuous process improvement.)	3	6	6	5
Percentage of functionality/availability of systems – defined as available user time per employee (2088 hours).	>95%	>95%	>95%	>95%
Percentage decrease of backlog appraisal units (Backlog 6084 in 2006-07, 8603 in 2007-08).	-39%	15%	15%	15%
Maintain transfers accuracy rate of 95% or greater (200,000 documents in 2006-07).	94%	96%	95%	95%
Maintain mapping accuracy rate of 95% or greater (95%, 2007-08).	95%	96%	95%	95%
Number of system reengineering tasks completed.	5	9	9	9
Percentage of adverse work environment conditions reviewed.	100%	100%	100%	100%
Number of web forms translated.	N/A	24	10	24

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	Equipment refresh - Policy Item	-	200,000	-	200,000	
	The efficient operation of the Assessor's office is dependant on the availability of computer systems. Historically, replacement of these tools has been based on failure or as funds are "found". Since the Assessor is a critical part of the property tax cycle, it is important to be pro-active in the maintenance of equipment on a 3 year replenishment cycle.					
	Percentage of equipment replaced					33%
2.	Procure emergency equipment to prepare for future disasters - BPI Request		125,000	-	125,000	
	During the Green Valley and Slide fires of 2007, needs were identified for the following devices to provide data accurately and expeditiously: 10 emergency radios, 3 satellite phones, 18 Nomex fire suits, GPS receivers, wireless cards, laser printer.					
	Percentage reduction in staff time to accurately identify damaged parcels					95%
3.	Programmer Analyst II to develop and maintain Assessor map GIS application - Policy Item	1.0	86,380	-	86,380	
	Funding of a Programmer Analyst III position will allow the department to establish new Geographic Information Systems (GIS) applications to improve operational efficiency and create new tools to allow the public the ability to directly access Assessor information such as maps.					
	Number of GIS applications developed					3
4.	Procure ergonomic workstations - Policy Item		227,500	-	227,500	
	The workstations in the San Bernardino district office and the Mapping division consist of 1940's era metal desks and side tables. Modern ergonomic workstations are necessary to mitigate the potential risk to employees. This request was included in CIP 06-166 however, based on the current estimates, the original amount will not cover the replacement of all workstations. This request would supplement the previous amount and allow the Assessor to complete the project.					
	Percentage of non-ergonomic workstations replaced					100%
5.	Hire consultant to translate Assessor forms and web pages - Policy Item	-	90,000	-	90,000	
	The number of Spanish-speaking property owners has increased in recent years. To assist them in understanding the assessment process, forms, instructional materials and the Assessor website must be translated into Spanish.					
	Percentage of forms and web pages translated					100%
	Total	1.0	728,880	-	728,880	

State/County Property Tax Administration Program

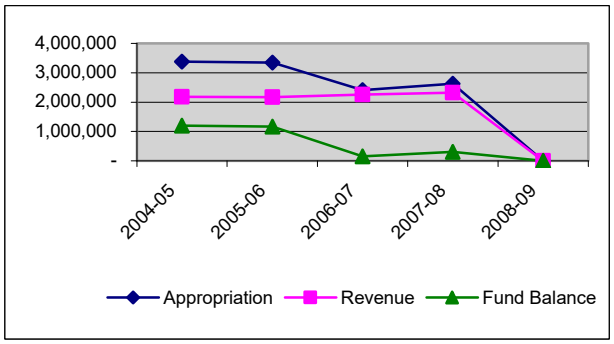
DESCRIPTION OF MAJOR SERVICES

On February 13, 1996, the Board of Supervisors approved an agreement with the State of California to participate in a state/county property tax administration program for 1996. The agreement provided a loan of $2,139,938 for 1996, with a provision for the same in the following two calendar years. The state passed legislation extending this program through calendar year 2002.

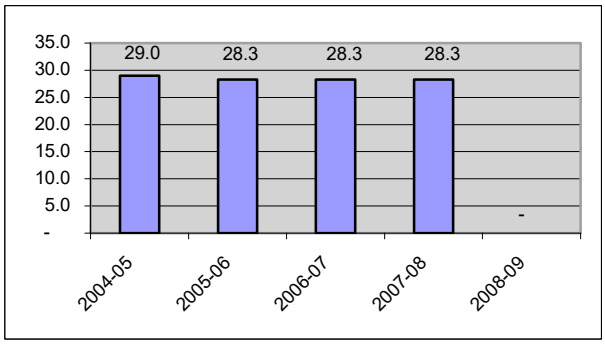
Effective January 01, 2002, the State legislature approved authorization of AB589. This bill created the State-County Property Tax Grant Program to replace the prior loan program. The grant was effective starting 2002-03 and was authorized until 2006-07. As with the prior loan program, these funds are intended to supplement the county's property tax administrative cost. The amount of the grant is set forth on a schedule established by the state and is the same as the previous loan program. The state's funding of this program was put on hold for 2006-07 and 2007-08. During this time the County Administrative Office backfilled the money. The special revenue fund was deleted during 2007-08.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,189,832	2,052,279	2,133,002	2,454,076	2,150,684
Departmental Revenue	2,162,020	1,037,053	2,282,750	2,322,858	1,845,288
Fund Balance				131,218	

The special revenue fund was deleted during 2007-08 and all future expenses, staffing and services/supplies, will be paid out of the Assessor general fund.

ANALYSIS OF PROPOSED BUDGET

GROUP: Fiscal
DEPARTMENT: Assessor
FUND: Prop Tax Admin Program
BUDGET UNIT: RCS ASR
FUNCTION: General
ACTIVITY: Finance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,837,812	1,710,029	1,808,973	1,815,928	2,125,242	-	**(2,125,242)**
Services and Supplies	346,493	336,391	316,770	303,991	298,069	-	**(298,069)**
Central Computer	-	-	-	23,298	23,298	-	**(23,298)**
Transfers	5,527	5,859	7,259	7,467	7,467	-	**(7,467)**
Contingencies	-	-	-	-	174,178	-	**(174,178)**
Total Appropriation	2,189,832	2,052,279	2,133,002	2,150,684	2,628,254	-	**(2,628,254)**
Departmental Revenue							
Use Of Money and Prop	21,106	37,053	52,455	25,000	25,000	-	**(25,000)**
State, Fed or Gov't Aid	2,140,874	-	-	-	-	-	**-**
Other Revenue	40	-	-	-	-	-	**-**
Total Revenue	2,162,020	37,053	52,455	25,000	25,000	-	**(25,000)**
Operating Transfers In	-	1,000,000	2,230,295	1,820,288	2,297,858	-	**(2,297,858)**
Total Financing Sources	2,162,020	1,037,053	2,282,750	1,845,288	2,322,858	-	**(2,322,858)**
Fund Balance					305,396	-	**(305,396)**
Budgeted Staffing					28.3	-	**(28.3)**

The special revenue fund was deleted during 2007-08 and all future expenses, staffing and services and supplies will be paid out of the Assessor's general fund budget unit.

AUDITOR/CONTROLLER-RECORDER
Larry Walker

MISSION STATEMENT

The San Bernardino County Auditor/Controller-Recorder's Office is committed to serving our customers by processing, safeguarding, and providing information regarding the finances and public records of the County. We perform these functions with integrity, independent judgment, and outstanding service. We are accurate, timely, courteous, innovative, and efficient because of our well-trained and accountable staff.

We are committed to:

Our Taxpayers
…. spending taxpayer dollars wisely. To this end, we are dedicated to providing our services in a cost effective, efficient manner by taking advantage of innovation and new technology. We will promote sound financial management throughout County government and will perform budgetary control as required by law.

Our Customers
…. providing a high level of quality services to our customers. We will be sensitive and responsive to our customers' needs and expectations. We will be accurate, thorough and timely in the performance of our duties and will treat our customers in a professional manner with courtesy and respect.

Our Employees
…. providing our employees with a safe, comfortable working environment in an atmosphere of mutual respect, cooperation and non-discrimination. We will hire and train competent, knowledgeable individuals with backgrounds that will complement and enhance the abilities of our workforce and we will provide opportunities for continued professional growth and advancement. We recognize, value, and support the efforts and ideas of our employees and will provide the information and resources necessary to accomplish the goals of this organization.

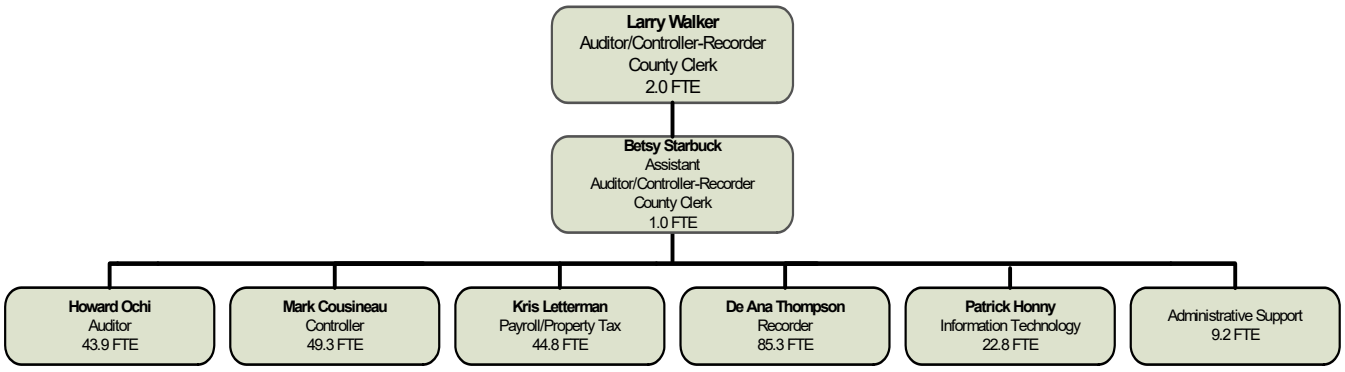
STRATEGIC GOALS

1. Provide timely and accurate financial information.

2. Expand and enhance Recorder Division services.

3. Enhance accounts payable process.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Auditor/Controller-Recorder	19,967,543	6,749,619	13,217,924		231.3
Total General Fund	19,967,543	6,749,619	13,217,924		231.3
Special Revenue Funds					
Systems Development	14,047,547	2,504,529		11,543,018	26.0
Vital Records	646,765	165,839		480,926	-
Recorder Records	967,707	485,000		482,707	1.0
Electronic Recording	528,819	485,000		43,819	-
Social Security Truncation	679,555	485,000		194,555	-
Total Special Revenue Funds	16,870,393	4,125,368		12,745,025	27.0
Total - All Funds	36,837,936	10,874,987	13,217,924	12,745,025	258.3

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

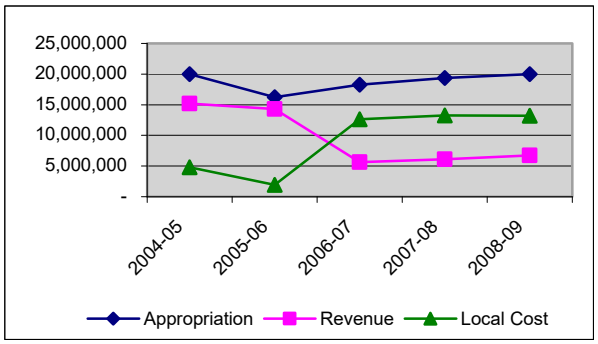
DESCRIPTION OF MAJOR SERVICES

The Office of the Auditor/Controller-Recorder and County Clerk (ACR) is responsible for providing the county and its constituents with a variety of accounting services and document recording and management services. The Auditor and Controller Divisions record the collections and perform the accounting, reporting, disbursements, and audits of all county financial activities to ensure sound financial management. They are also responsible for developing and implementing accounting systems and standards, conducting operational risk assessment reviews, and administering the Countywide Cost Allocation Plan. The Payroll/Property Tax Division is responsible for payroll services, Employee Management and Compensation System (EMACS) development, and the compilation of property tax rates and revenue disbursements to taxing agencies.

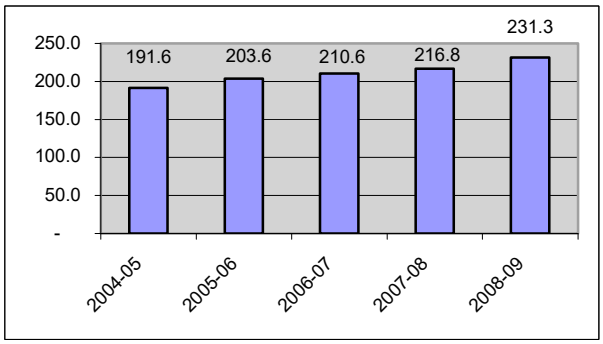
The Recorder Division accepts all documents for recording that comply with applicable recording laws. The Recorder produces and maintains official records evidencing ownership and encumbrances of real and personal property and other miscellaneous records. The Recorder Division is also responsible for County Archives and County Clerk functions. County Archives maintains all the historical records for the county. The office of the County Clerk files and manages records as they relate to vital statistics, fictitious business names, and other records that are required by the State to be filed with the County Clerk.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



The significant increase in local cost and decrease in revenue in 2006-07 is a result of the county's concern for stabilizing the department's financing. Recording revenue has been placed in Countywide discretionary revenue and in lieu of this revenue source, additional general fund financing has been provided. The restructuring of this revenue was board approved on November 1, 2005.

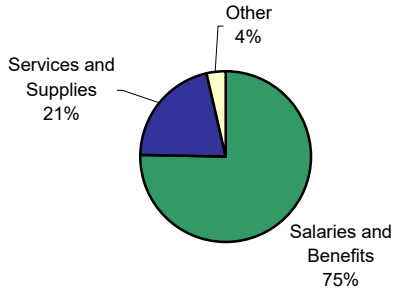
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	19,968,967	15,071,302	15,467,100	19,357,354	16,119,440
Departmental Revenue	15,184,728	5,608,169	6,550,525	6,102,260	6,318,416
Local Cost	4,784,239	9,463,133	8,916,575	13,255,094	9,801,024
Budgeted Staffing				216.8	

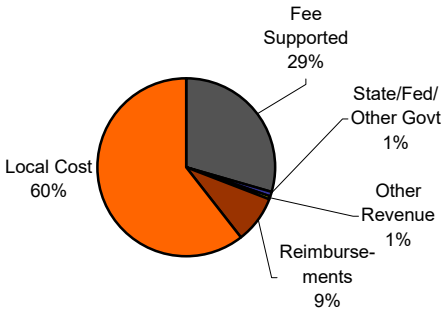
The 2007-08 appropriation estimate is less than the modified budget due to the department holding positions vacant and conservative spending in services and supplies. Departmental revenue slightly exceeds the modified budget because of fees from services provided to the general public and additional property tax-related revenue.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: General

BUDGET UNIT: AAA ACR
FUNCTION: General
ACTIVITY: Finance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	10,707,547	11,951,672	13,269,880	14,222,642	15,993,629	16,441,289	**447,660**
Services and Supplies	3,667,274	3,071,302	2,399,011	1,907,159	3,639,266	3,335,288	**(303,978)**
Central Computer	1,159,570	1,106,542	921,399	975,766	975,766	1,033,187	**57,421**
Travel	-	-	-	-	-	234,954	**234,954**
Equipment	-	8,081	-	-	38,000	-	**(38,000)**
L/P Struct/Equip/Vehicles	4,531,810	-	-	-	-	-	**-**
Capitalized Software	-	-	-	-	-	150,000	**150,000**
Transfers	34,618	53,952	264,839	576,247	633,270	635,557	**2,287**
Total Exp Authority	20,100,819	16,191,549	16,855,129	17,681,814	21,279,931	21,830,275	**550,344**
Reimbursements	(1,010,208)	(1,355,537)	(1,388,029)	(1,562,374)	(1,922,577)	(1,887,732)	**34,845**
Total Appropriation	19,090,611	14,836,012	15,467,100	16,119,440	19,357,354	19,942,543	**585,189**
Operating Transfers Out	878,356	235,290	-	-	-	25,000	**25,000**
Total Requirements	19,968,967	15,071,302	15,467,100	16,119,440	19,357,354	19,967,543	**610,189**
Departmental Revenue							
Licenses and Permits	561,419	512,150	525,412	478,521	450,000	539,000	**89,000**
State, Fed or Gov't Aid	91,166	161,058	200,328	195,554	121,668	192,410	**70,742**
Current Services	14,409,803	4,805,768	5,717,128	5,520,268	5,409,654	5,886,203	**476,549**
Other Revenue	122,340	129,193	107,657	124,073	120,938	132,006	**11,068**
Total Revenue	15,184,728	5,608,169	6,550,525	6,318,416	6,102,260	6,749,619	**647,359**
Local Cost	4,784,239	9,463,133	8,916,575	9,801,024	13,255,094	13,217,924	**(37,170)**
Budgeted Staffing					216.8	231.3	**14.5**

Salaries and benefits of $16,441,289 fund 231.3 budgeted positions and include an increase of $447,660 and 14.5 budgeted positions. The increase includes the mid-year addition of 1.0 Accountant II for the Cal Card program. Budgeted positions that were outlined in the Business Plan include 1.0 Internal Auditor IV, 1.6 Internal Auditor III, 0.8 Systems Procedure Analyst I to provide EMACS training, 1.0 Systems Accountant II and 0.8 Systems Accountant III, as well as 2.4 budgeted positions to support C-IV and the migration of 35 ISAWS counties into the C-IV consortium (these positions include 0.8 Supervising Accountant III and 1.6 Accountant I positions). The request for the C-IV consortium positions is contingent on State funding to reimburse the positions. If that revenue is not realized, the positions will be eliminated. The balance of the increase in budgeted positions is due to an increase of 6.3 public service employee positions and a reduction of 0.4 for the distributed vacancy factor. Also included in salaries and benefits with no effect to the number of budgeted positions are 11 reclasses from Internal Auditor II to Internal Auditor III, one reclass from Internal Auditor I to Internal Auditor II, 3 reclasses from Supervising Accountant III to Supervising Internal Auditor III, and one reclass from Accountant I to Accountant II.

Services and supplies of $3,335,288 includes a decrease of $303,978 primarily due to the transfer of travel expenses to a new appropriation unit, decreased internal services costs, and a reduction in temporary help. Services and supplies includes the costs of Internal Service Funds, computer software expense, contracts for professional services, general office expense, special department expense, increased mail preparation and postage costs, and other expenses associated with operations.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $234,954 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Capitalized software of $150,000 is for the purchase of Quest Stat software to automatically track EMACS programming changes. This item is consistent with ACR Business Plan.

Transfers of $635,557 include intra-departmental funding for services provided by other departments including the replacement of the third floor transformer, and doesn't include a significant difference from the 2007-08 budget. Reimbursements of $1,887,732 represent payments from other departments for accounting and auditing services and to cover the expense of using general fund staff to provide services related to the department's special revenue funds. The increase of $34,845 is due to the increased cost of funding positions, the reimbursement of rent and utilities for the Recorder's building for Archives records storage and restoration, and the reimbursement of costs for professional auditing contracts.

Departmental revenue of $6,749,619 includes a combination of revenue sources which is generated from property tax-related items and services that ACR provides to both other county departments as well as to the public. The increase of $647,359 is due to increases in property tax-related revenue, as well as new fees approved by the County Board of Supervisors, and from reimbursement for the additional positions from the MOU associated with the C-IV Consortium.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Received Certificate of Achievement for Excellence in Financial Reporting.	Yes	Yes	Yes	Yes
Received Outstanding Achievement in Popular Annual Financial Reporting.	Yes	Yes	Yes	Yes
Percentage of film images that are repaired by June 30, 2007 (462228 images to be repaired as of 2005-06).	80%	90%	100%	N/A
Track and maintain the number of new microfilm cassettes that are inventoried within one month of receipt by June 30, 2007 (30,011 cassettes as of 2005-06).	100%	100%	100%	N/A
Convert percentage of microfilmed images from 1980 to present to a digitized format by June 30, 2007 (3,235,595 images to be converted as of 2005-06).	80%	90%	100%	N/A
Provide 60% of Recorder services currently offered in the San Bernardino office to at least one satellite location.	N/A	N/A	N/A	100%
Percentage increase in vendor participation in the EFT program (358 vendors as of 2005-06).	25%	35%	37%	40%
Percentage of valid payment documents processed within ten days of presentation to executive management (January through June 2006, 43,479 documents processed).	90%	90%	90%	90%

The performance measures demonstrate an emphasis on achieving the department's strategic goals, providing excellent customer service and the use of staff and technology to provide training for departments. The department will expand services to the public at one additional satellite location and complete the capital improvement projects funded in the 2008-09 budget.

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	Outdoor Marriage Facility - CIP Request		100,000	100,000	-	
	During 2006-07, there were 12,314 marriage licenses issued and 4,265 marriage ceremonies performed by Recorder staff. Currently there are no outdoor facilities to accommodate couples and their families, and during busy days, there are not enough facilities to meet the demand. An outdoor facility will provide an attractive location for ceremonies and help alleviate the foot traffic during high volume times. This CIP will be funded through the Recorder's Systems Development special revenue fund and may be a one-time funding request. ($100,000)					
	100% fully constructed and operational by June 30, 2009					100%
2.	Remodel Customer Service Area 1st/2nd Floor Restrooms - CIP		940,000	940,000	-	
	Recorder business operations have changed as technology has changed. Because of the ability to record electronically, the space that was originally designated for businesses for recording is no longer used for that purpose. The Auditor/Controller-Recorder would like to convert the area to its best use to add more customer service windows. Adding more customer service windows will enable staff to serve more customers and reduce wait times. The CIP is a one-time funding request and may be funded through the Recorder's Systems Development special revenue fund. Also, the restrooms are heavily used by the public, and in need of rehabilitation. ($940,000)					
	Percentage of remodel designed and contracted in 2008-2009					100%
	Total	-	1,040,000	1,040,000	-	

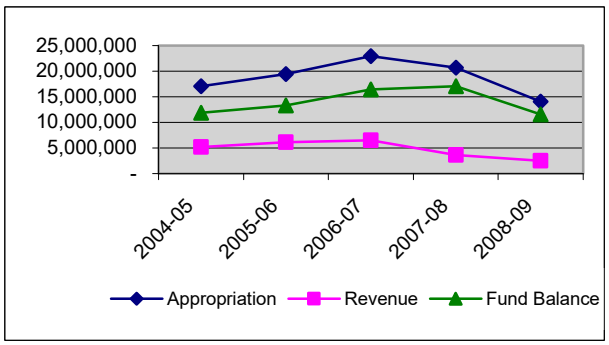
Systems Development

DESCRIPTION OF MAJOR SERVICES

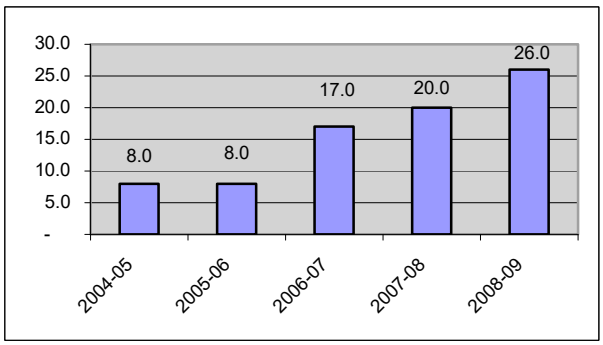
The Systems Development fund was established to support, maintain, and improve the modernized creation, retention, and retrieval of information in the County's system of recorded documents. Revenue includes fees collected pursuant to Government Code Section 27361 on legal documents.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

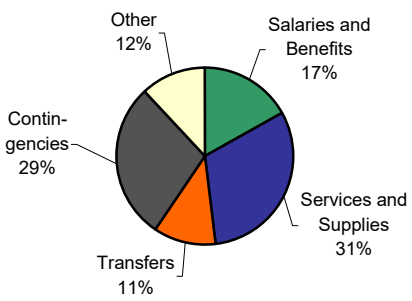
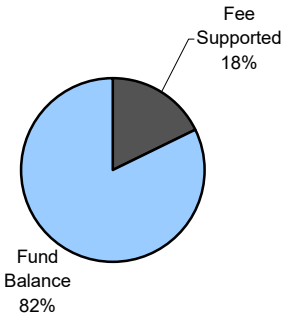


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	4,857,991	3,409,700	4,559,375	20,669,115	8,640,640
Departmental Revenue	6,295,959	6,529,148	5,144,339	3,600,000	3,114,543
Fund Balance				17,069,115	
Budgeted Staffing				20.0	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Systems Development

BUDGET UNIT: SDW REC
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	386,030	469,985	740,314	1,190,048	1,753,565	2,217,314	**463,749**
Services and Supplies	2,655,464	1,490,319	2,094,754	2,174,698	6,141,490	4,033,040	**(2,108,450)**
Central Computer	-	-	-	-	7,169	-	**(7,169)**
Travel	-	-	-	-	-	14,419	**14,419**
Other Charges	-	-	-	2,000,000	2,000,000	-	**(2,000,000)**
Land and Improvements	-	-	530,000	399,000	399,000	940,000	**541,000**
Equipment	721,633	270,468	134,661	388,125	1,330,000	620,000	**(710,000)**
Transfers	949,564	1,130,674	1,039,613	1,303,769	1,723,106	1,495,601	**(227,505)**
Contingencies	-	-	-	-	7,314,785	3,727,173	**(3,587,612)**
Total Appropriation	4,712,691	3,361,446	4,539,342	7,455,640	20,669,115	13,047,547	**(7,621,568)**
Operating Transfers Out	145,300	48,254	20,033	1,185,000	-	1,000,000	**1,000,000**
Total Requirements	4,857,991	3,409,700	4,559,375	8,640,640	20,669,115	14,047,547	**(6,621,568)**
Departmental Revenue							
Current Services	6,295,959	6,240,088	5,144,339	3,114,543	3,600,000	2,504,529	**(1,095,471)**
Total Revenue	6,295,959	6,240,088	5,144,339	3,114,543	3,600,000	2,504,529	**(1,095,471)**
Operating Transfers In	-	289,060	-	-	-	-	**-**
Total Financing Sources	6,295,959	6,529,148	5,144,339	3,114,543	3,600,000	2,504,529	**(1,095,471)**
Fund Balance					17,069,115	11,543,018	**(5,526,097)**
Budgeted Staffing					20.0	26.0	**6.0**

Salaries and benefits of $2,217,314 fund 26.0 budgeted positions and are increasing by $463,749 and net 6.0 budgeted positions. Changes to salaries and benefits include the transfer of 1.0 Department Information Systems Administrator/California e-Recording Transaction Network Authority Program Director from the Auditor/Controller-Recorder's general fund budget unit to this budget unit, 1.0 Business Systems Analyst III from the Electronic Recording fund and the addition of 1.6 Legal Document Classifier I positions, 2.4 Legal Document Classifier II positions, and 0.8 Legal Document Coordinator to expand Recorder services to more satellite locations. These increases are offset by a 0.8 reduction as a result of a distributed vacancy factor. These activities are in keeping with the department's business plan and customer service initiatives.

Services and supplies of $4,033,040 have been reduced by $2,108,450 reflecting a decrease in computer software expenses and professional services.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $14,419 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges were decreased to eliminate the one-time loan in 2007-08, which was budgeted at $2.0 million to the California e-Recording Transaction Network Authority Joint Powers Agreement.

Structural improvements of $940,000 consist of funding for the proposed Capital Improvement Project for the Recorder's first and second floor improvements.

Equipment of $620,000 represent the purchase of a planned lifecycle replacement and upgrades of copiers, servers, scanners and other various pieces of equipment, as well as some new equipment purchases for the additional satellite locations. Acquisition of staff and equipment for the satellite locations will happen shortly prior to the opening of the additional locations.

Transfers and operating transfers out totaling $2,495,601 reflect a net increase of $772,495. This increase is due to a reduction of $227,505 for salaries and benefits and associated services and supplies reimbursed to the Auditor/Controller-Recorder's general fund for staff supporting the Systems Development function and an increase of $1.0 million to reflect a contribution from this fund to pay the Recorder's proportionate share of the construction of the High Desert Government Center.

Contingencies of $3,727,173 show a decrease of $3,587,612 primarily due to reduced prior year revenue, reduced estimated 2008-09 revenue, and increased 2008-09 appropriation in operating transfers out.

Departmental revenue of $2,504,529 is decreased from the prior year due to the continued downturn in the housing industry.

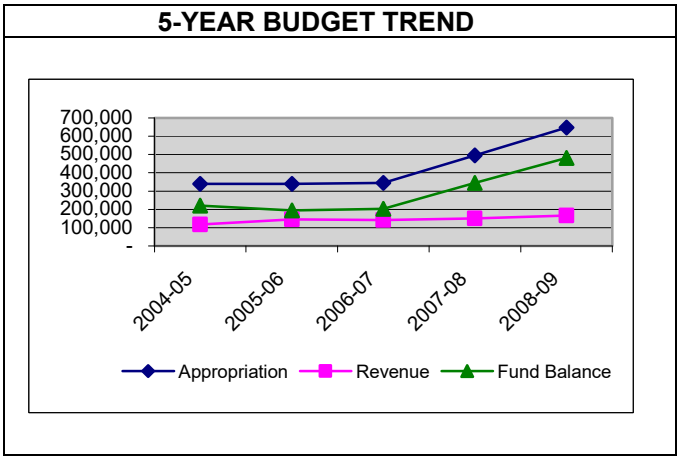
Vital Records

DESCRIPTION OF MAJOR SERVICES

The Vital Records fund was established to support vital records operation, including improvement and automation of vital record systems. Revenue includes fees collected for certified copies of vital statistics records, pursuant to Health and Safety Code Section 10605.3.

There is no staffing associated with this budget unit.

BUDGET HISTORY

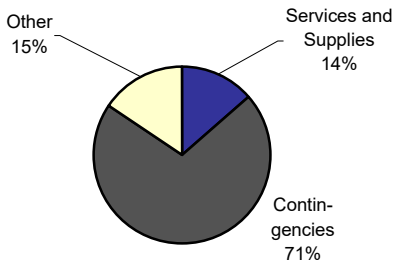
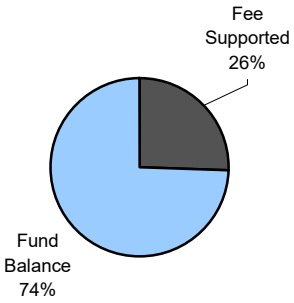


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	175,183	142,016	25,709	495,542	27,203
Departmental Revenue	147,732	150,576	169,038	150,000	162,587
Fund Balance				345,542	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Vital Records

BUDGET UNIT: SDX REC
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	175,183	884	25,709	27,203	76,650	78,598	**1,948**
Travel	-	-	-	-	-	10,000	**10,000**
Land and Improvements	-	-	-	-	-	100,000	**100,000**
Transfers	-	141,132	-	-	-	-	**-**
Contingencies	-	-	-	-	418,892	458,167	**39,275**
Total Appropriation	175,183	142,016	25,709	27,203	495,542	646,765	**151,223**
Departmental Revenue							
Current Services	147,732	150,576	169,038	162,587	150,000	165,839	**15,839**
Total Revenue	147,732	150,576	169,038	162,587	150,000	165,839	**15,839**
Fund Balance					345,542	480,926	**135,384**

Services and supplies of $78,598 include courier and printing, other professional services, interpreter services, systems development, and general office expenses necessary for providing services to the general public. There is a minimal inflationary increase of $1,948.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $10,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Land and improvements of $100,000 includes the proposed capital improvement project to construct an outdoor marriage facility.

Contingencies of $458,167 reflects an increase of $39,275 due to a higher than anticipated fund balance.

Current services revenue of $165,839 is from fees collected for certified copies of vital statistics records.

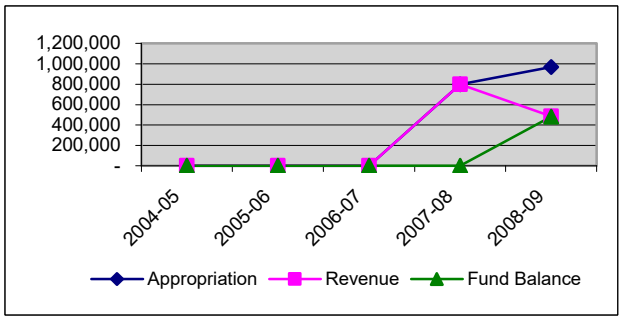
Recorder Records

DESCRIPTION OF MAJOR SERVICES

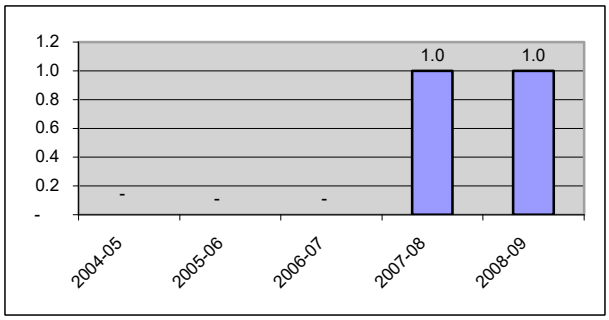
The Systems Development fund was established to support, maintain, and improve the modernized creation, retention, and retrieval of information in the County's system of recorded documents. Revenue includes fees collected pursuant to Government Code Section 27361 on legal documents.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

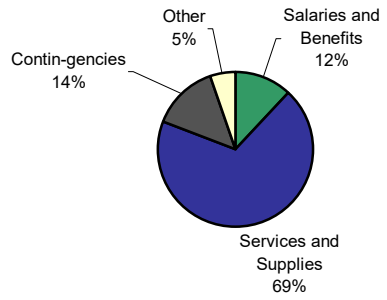
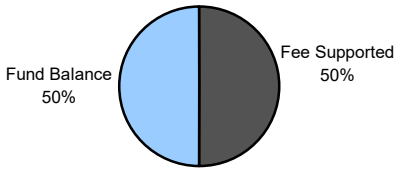


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	800,000	49,000
Departmental Revenue	-	-	-	800,000	531,707
Fund Balance				-	
Budgeted Staffing				1.0	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Recorder Records

BUDGET UNIT: SIX REC
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	-	-	-	41,000	98,182	115,531	**17,349**
Services and Supplies	-	-	-	8,000	658,818	663,487	**4,669**
Travel	-	-	-	-	-	2,679	**2,679**
Transfers	-	-	-	-	43,000	52,230	**9,230**
Contingencies	-	-	-	-	-	133,780	**133,780**
Total Appropriation	-	-	-	49,000	800,000	967,707	**167,707**
Departmental Revenue							
Use Of Money and Prop	-	-	-	1,628	-	-	**-**
Current Services	-	-	-	530,079	800,000	485,000	**(315,000)**
Total Revenue	-	-	-	531,707	800,000	485,000	**(315,000)**
Fund Balance					-	482,707	**482,707**
Budgeted Staffing					1.0	1.0	**-**

Salaries and benefits of $115,531 include an increase of $17,349 due to the reclass of the Archives/Records manager at range 67 to the new classification of Archives Program Administrator established mid-year with range 70.

Services and supplies of $663,487 are primarily dedicated to professional services required to repair and digitize documents and secondarily to general office expenses and shows a minimal increase over 2007-08.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $2,679 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $52,230 reflect an increase of $9,230 for the leasing of some additional space for document restoration.

Departmental revenue of $485,000 includes a decrease of $315,000 due to the continued downturn in the housing industry.

Electronic Recording

DESCRIPTION OF MAJOR SERVICES

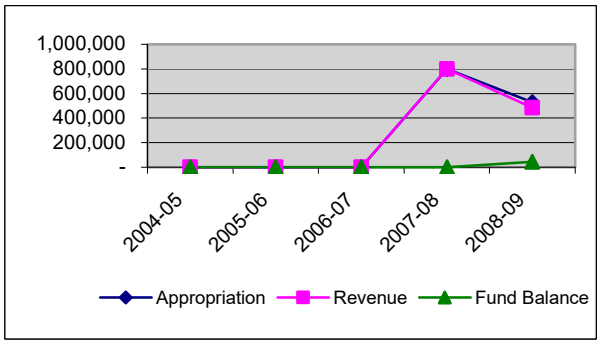
Government Code section 27279.1 authorized the County of San Bernardino to accept electronic transmission of recordable documents and the Recorder has been recording electronic documents since 2004. The passage of AB 578 (GC 27397) authorized all California counties to accept electronic transmission of recordable documents within regulations set forth by the Attorney General.

The title companies, and other submitters, that currently record documents electronically utilize vendor-specific non-interoperable systems. The Auditor/Controller-Recorder realizes the benefit of participating in the development and administration of an open standards portal that will accommodate documents from various, compliant electronic recording systems without the need for counties to develop unique interfaces.

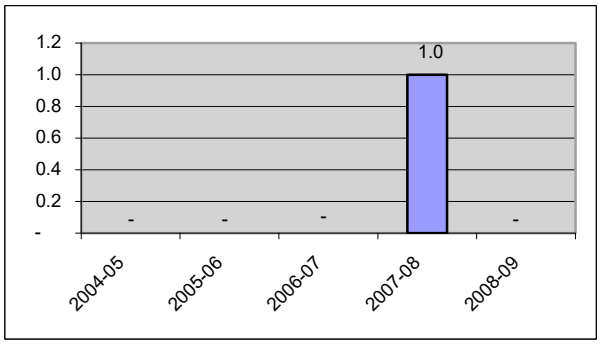
On July 17, 2007, the Board approved a joint powers agreement for the California e-Recording Transaction Network Authority (CERTNA). This special revenue fund is intended to support participation in a joint powers agency with other counties that will develop and operate such a portal. Revenue includes fees collected pursuant to Government Code section 27397 regarding electronic recording delivery systems such as official records evidencing ownership and encumbrances of real and personal property and other miscellaneous records.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

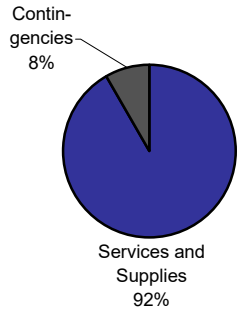
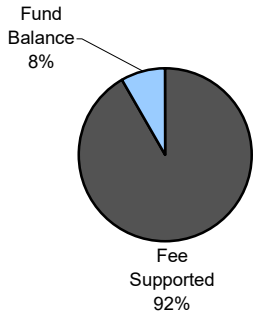


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	800,000	487,888
Departmental Revenue	-	-	-	800,000	531,707
Fund Balance				-	
Budgeted Staffing				1.0	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Electronic Recording

BUDGET UNIT: SIW REC
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	-	-	-	37,888	105,041	-	**(105,041)**
Services and Supplies	-	-	-	450,000	694,959	485,000	**(209,959)**
Contingencies	-	-	-	-	-	43,819	**43,819**
Total Appropriation	-	-	-	487,888	800,000	528,819	**(271,181)**
Departmental Revenue							
Use Of Money and Prop	-	-	-	1,628	-	-	**-**
Current Services	-	-	-	530,079	800,000	485,000	**(315,000)**
Total Revenue	-	-	-	531,707	800,000	485,000	**(315,000)**
Fund Balance					-	43,819	**43,819**
Budgeted Staffing					1.0	-	**(1.0)**

There are no salaries and benefits in 2008-09 associated with this budget unit. The Business Systems Analyst III position funded last year has been transferred to the Recorder's Systems Development fund to reflect the structure of the Joint Powers Agreement (JPA) as it has developed.

Services and supplies of $485,000 include a decrease of $209,959 and represents membership payment to the California e-Recording Transaction Network Authority JPA.

Contingencies of $43,819 are due to a higher than anticipated fund balance.

Current services revenue of $485,000 includes a decrease of $315,000 to reflect a downturn in the real estate market.

Social Security Number Truncation

DESCRIPTION OF MAJOR SERVICES

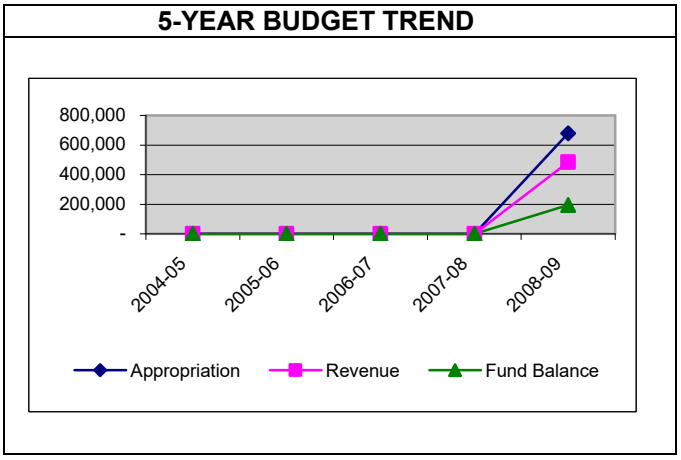
This special revenue fund was established in February, 2008 to defray the cost of implementing Government Code Section 27301 which requires local governments to truncate the first five digits of social security numbers (SSN) that appear in records that may be disclosed to the public. The law requires the Recorder to implement the SSN truncation program for all records back to 1980; however, the law recognizes that revenue from the fee may not fully cover the cost of its implementation. The Recorder may truncate records as the funding allows.

The primary service provided by this fund is the review of all recorded documents since 1980, flagging of high-value personal information, truncation of the first five digits of the SSN, and the creation of a separate index and images for public view. The index and images of the original recorded documents will be maintained in its entirety. Revenue includes fees collected pursuant to Government Code Section 27301 and implemented in the County Fee Ordinance as 16.023A(q)(3).

There is no staffing associated with this budget unit.

This is a newly established budget unit and therefore no history available.

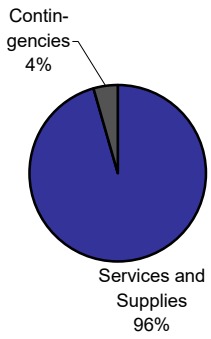
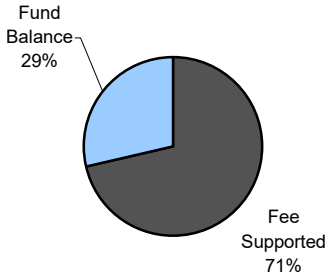
BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	211,433	-
Departmental Revenue	-	-	-	211,433	194,555
Fund Balance				-	

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Social Security Truncation

BUDGET UNIT: SST REC
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	-	-	-	650,000	**650,000**
Contingencies	-	-	-	-	-	29,555	**29,555**
Total Appropriation	-	-	-	-	-	679,555	**679,555**
Departmental Revenue							
Current Services	-	-	-	194,555	-	485,000	**485,000**
Total Revenue	-	-	-	194,555	-	485,000	**485,000**
Fund Balance					-	194,555	**194,555**

Services and supplies of $650,000 are dedicated to professional services required to truncate the records as required by law. The Recorder estimates that a contract to complete the truncation of the numbers and other services back through 1980 will exceed the budgeted amount and will require multi-year encumbrances.

Current services revenue is anticipated at $485,000 which is consistent with other fees of this type.

TREASURER-TAX COLLECTOR/PUBLIC ADMINISTRATOR
Dick Larsen

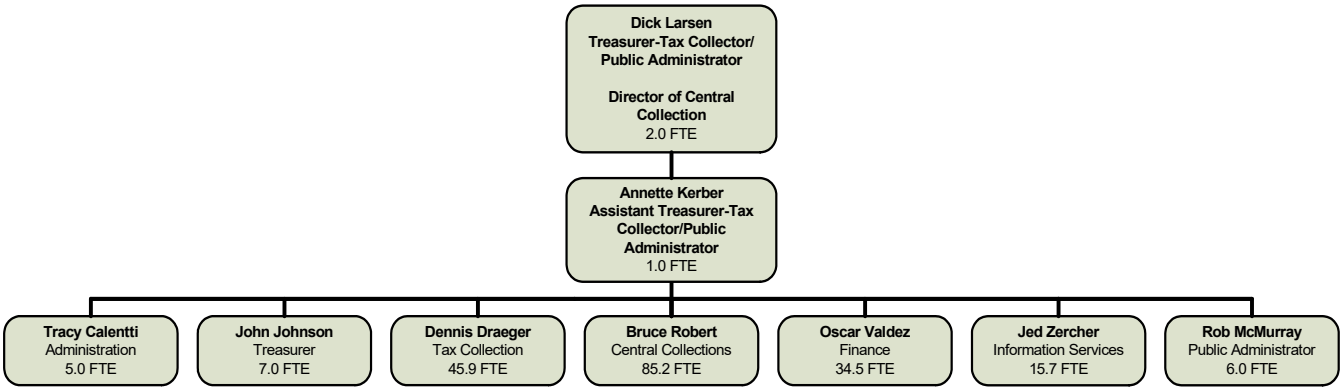
MISSION STATEMENT

The mission of the San Bernardino County Treasurer-Tax Collector/Public Administrator's office is to fulfill its statutory obligations in a fair, courteous and professional manner that is open and accessible to citizens, the business community, and other public agencies. This office will utilize current and evolving technology to enhance services and improve the reach of those services throughout the region. We will operate efficiently to deliver the highest quality services at the lowest possible cost to the taxpayers of San Bernardino County.

STRATEGIC GOALS

1. Manage the county treasury function in a safe, effective and efficient manner.
2. Collect property taxes in an effective manner with a focus on customer service.
3. Investigate and administer the estates of decedents with care and professionalism.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Treasurer-Tax Collector/Public Administrator	20,942,344	13,758,078	7,184,266		202.3
Total General Fund	20,942,344	13,758,078	7,184,266		202.3
Special Revenue Funds					
Redemption Maintenance	179,486	7,162		172,324	-
Total Special Revenue Funds	179,486	7,162		172,324	-
Total - All Funds	21,121,830	13,765,240	7,184,266	172,324	202.3

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

DESCRIPTION OF MAJOR SERVICES

The Treasurer-Tax Collector/Public Administrator is responsible for:

- Collection of property taxes.
- Performing the county's treasury function.
- Administering estates of persons who are deceased and no executor or administrator has been appointed.
- Providing a collection service for the county as well as to provide accounting and collections of court ordered payments.

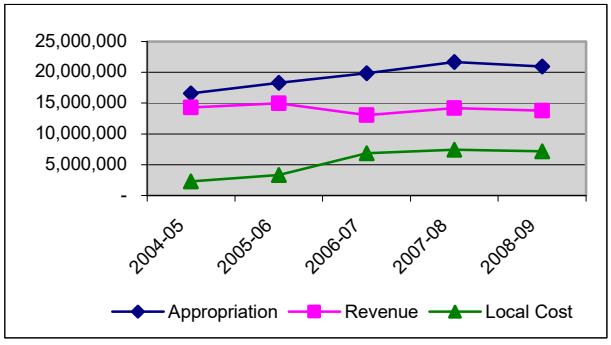
The tax collection function involves the collection and accounting of property taxes for all county taxing entities that amounts to almost $2.3 billion in property taxes and other fees.

The Treasurer is responsible for the investment of the county investment pool, which includes county funds and all school districts within the county, as well as providing banking services for these agencies. The Treasurer currently manages assets of almost $4.2 billion.

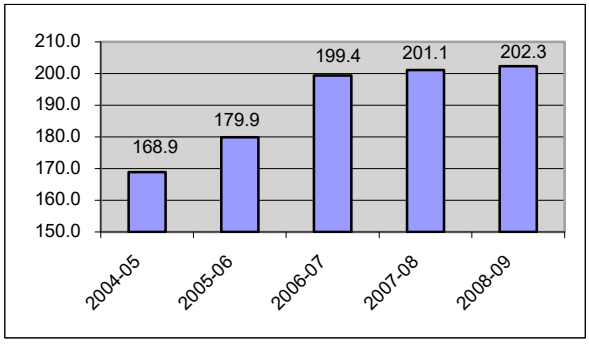
The Treasurer-Tax Collector's Central Collections Division expects to collect more than $48.0 million for the year ending June 30, 2008. The majority of these collections are from court-ordered fines and the Arrowhead Regional Medical Center's delinquent accounts receivable.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

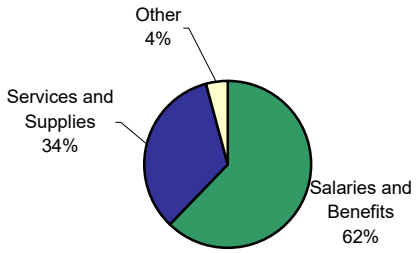
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	15,314,987	16,063,350	17,128,240	21,653,245	19,403,862
Departmental Revenue	14,653,137	13,186,224	12,333,120	14,201,687	12,354,962
Local Cost	661,850	2,877,126	4,795,120	7,451,558	7,048,900
Budgeted Staffing				201.1	

Appropriation for 2007-08 reflects a savings of $2,249,383 as compared to the modified budget. The savings are primarily the result of vacant positions due to the timing of the new misdemeanor collection service agreement between the County and the Superior Court of California. Additional savings are due to lower than expected services and supplies costs associated with other professional services.

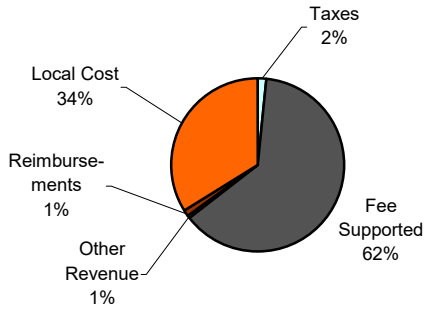
Departmental revenue for 2007-08 of $12,354,962 is $1,846,725 lower than the modified budget due to a decrease in collection and accounting fees resulting from a new misdemeanor collection service agreement between the County and the Superior Court of California, a decrease in collection and accounting fees paid by the Arrowhead Regional Medical Center and other agencies as a result of lower cost reimbursements, and lower than expected number of properties being redeemed or sold at tax sale.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Fiscal
DEPARTMENT: Treasurer-Tax Collector/Public Administrator
FUND: General

BUDGET UNIT: AAA TTC
FUNCTION: General
ACTIVITY: Finance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	8,986,573	9,400,292	10,245,812	11,363,751	12,991,092	13,160,467	**169,375**
Services and Supplies	4,623,989	4,512,768	4,799,257	5,091,912	5,738,988	5,361,248	**(377,740)**
Central Computer	937,397	1,807,203	1,808,616	2,352,452	2,352,452	1,669,848	**(682,604)**
Travel	-	-	-	-	-	73,000	**73,000**
Equipment	596,882	123,250	39,301	174,000	174,000	94,000	**(80,000)**
Transfers	170,146	219,837	235,254	592,353	567,319	763,267	**195,948**
Total Exp Authority	15,314,987	16,063,350	17,128,240	19,574,468	21,823,851	21,121,830	**(702,021)**
Reimbursements	-	-	-	(170,606)	(170,606)	(179,486)	**(8,880)**
Total Requirements	15,314,987	16,063,350	17,128,240	19,403,862	21,653,245	20,942,344	**(710,901)**
Departmental Revenue							
Taxes	394,470	392,200	375,650	371,360	369,000	365,000	**(4,000)**
Licenses and Permits	490	-	158	-	-	-	**-**
Fines and Forfeitures	48,512	32,300	5,676	4,900	7,000	5,000	**(2,000)**
Use Of Money and Prop	16,985	10,814	2,313	605	3,000	700	**(2,300)**
State, Fed or Gov't Aid	106,486	142,203	62,622	32,190	63,190	-	**(63,190)**
Current Services	11,958,773	10,318,012	11,665,199	11,797,059	13,609,097	13,258,078	**(351,019)**
Other Revenue	2,127,421	2,242,441	201,096	148,848	150,400	129,300	**(21,100)**
Other Financing Sources	-	48,254	20,406	-	-	-	**-**
Total Revenue	14,653,137	13,186,224	12,333,120	12,354,962	14,201,687	13,758,078	**(443,609)**
Local Cost	661,850	2,877,126	4,795,120	7,048,900	7,451,558	7,184,266	**(267,292)**
Budgeted Staffing					201.1	202.3	**1.2**

Salaries and benefits of $13,160,467 fund 202.3 budgeted positions and are increasing by $169,375 and 1.2 budgeted positions primarily from the addition of 1.0 accounting technician, $41,000 in expected termination benefits, and the reclassification of an Office Specialist to a Supervising Office Assistant in the Tax Collector Division due to an increase in the level of supervisory responsibilities required, with the remaining staffing increase resulting from the department's lower distributed vacancy factor.

Services and supplies of $5,361,248 include professional services, postage, and other office supplies associated with the management of the county's investment pool, property tax collections, tax sale of defaulted properties, and central collections. The decrease of $377,740 primarily reflects a decrease in expenditures associated with the maintenance repairs of the Central Collection office as well as a shift of $83,500 in the reporting of expenditures related to certain office expenses. These office expenses are now being reflected as payments to the Purchasing Department in accordance with the rules established by GASB34.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $73,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $763,267 represent payments to other departments for county counsel, facilities, employee relations, Employee Health and Productivity program, and employment services. The increase of $195,948 is primarily due to the increase in County Counsel legal services and the shift of office expenses previously budgeted in the services and supplies appropriation unit.

Reimbursements of $179,486 represent payments from the Treasurer's Redemption Maintenance Special Revenue fund for the costs associated with maintaining the redemption and tax-defaulted files, and the costs of administering and processing the claims for excess tax sale proceeds.

Departmental revenue of $13,758,078 primarily includes revenue from current services of $13,258,078 that represents revenues from accounting, collection, tax sale, and unsecured delinquency processing fees. The $443,609 decrease is primarily related to collection and accounting fees paid by entities such as the Arrowhead Regional Medical Center, Courts, and other agencies as a result of lower cost reimbursements.

The Treasurer-Tax Collector/Public Administrator continues to receive general fund financing for the administration of the county's Treasury Investment Pool.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
County investment pool rating.	Moody's - Aaa, S&P - AAAf, and Fitch - AAA	Moody's - Aaa, S&P - AAAf, and Fitch - AAA	Moody's - Aaa, S&P - AAAf, and Fitch - AAA	Moody's - Aaa, S&P - AAAf, and Fitch - AAA
Meet or exceed the average collection rate of comparable counties for unsecured property taxes.	97.1%	94.9%	94.9%	94.9%
Percentage increase of electronic property tax payments through E-check and credit card.	32%	10%	10%	10%
Annual decrease in the average amount of time necessary to close the investigation of decedents.	27%	3%	3%	3%
Annual decrease in the average amount of time necessary to close the administration.	15%	3%	3%	3%
Increase in-person accessibility to Tax Collector Services by opening a year-round Tax Collector satellite office.	N/A	15	1	15
Attain an average wait time of less than 5 minutes by implementing an off-site phone support service.	≤2 minutes	≤3 minutes	≤5 minutes	≤5 minutes

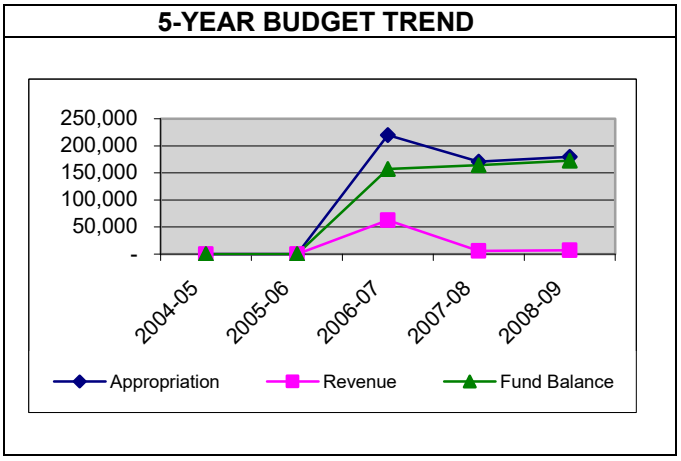
Redemption Maintenance

DESCRIPTION OF MAJOR SERVICES

The Redemption Maintenance special revenue fund was established to defray the costs of maintaining the redemption and tax-defaulted files, and the costs of administering and processing the claims for excess tax sale proceeds. Revenue includes unclaimed excess tax sale proceeds pursuant to Revenue and Taxation Code 4674.

There is no staffing associated with this budget unit.

BUDGET HISTORY



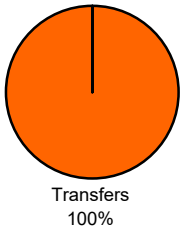
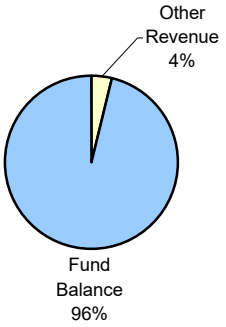
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	170,606	-
Departmental Revenue	3,090	5,246	7,332	6,068	7,786
Fund Balance				164,538	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

Departmental revenue for 2007-08 is $1,718 greater than the modified budget due to more interest revenue earned than anticipated.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Fiscal
DEPARTMENT: Treasurer-Tax Collector/Public Administrator
FUND: Redemption Maintenance

BUDGET UNIT: SDQ TTX
FUNCTION: General
ACTIVITY: Finance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Transfers	-	-	-	-	170,606	179,486	**8,880**
Total Appropriation	-	-	-	-	170,606	179,486	**8,880**
Departmental Revenue							
Use Of Money and Prop	3,090	5,246	7,332	7,786	6,068	7,162	**1,094**
Total Revenue	3,090	5,246	7,332	7,786	6,068	7,162	**1,094**
Fund Balance					164,538	172,324	**7,786**

Transfers of $179,486 represent payments to the Treasurer-Tax Collector/Public Administrator's general fund budget unit of for salaries and benefits totaling $68,452 and for services and supplies totaling $111,034 for work related to the processing of excess tax sale proceeds.

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HEALTH CARE SUMMARY

	Page #	Appropriation	Departmental Revenue	Local Cost
GENERAL FUND				
HEALTH CARE ADMINISTRATION	146	64,839,387	49,839,387	15,000,000
BEHAVIORAL HEALTH SUMMARY	171			
BEHAVIORAL HEALTH	172	201,847,119	200,004,366	1,842,753
ALCOHOL AND DRUG SERVICES	176	23,717,776	23,568,318	149,458
PUBLIC HEALTH SUMMARY	189			
PUBLIC HEALTH	190	83,073,662	79,501,393	3,572,269
CALIFORNIA CHILDREN'S SERVICES	195	20,145,914	15,786,181	4,359,733
INDIGENT AMBULANCE	199	472,501	-	472,501
TOTAL GENERAL FUND		394,096,359	368,699,645	25,396,714

	Page #	Appropriation	Departmental Revenue	Fund Balance
SPECIAL REVENUE FUNDS				
HEALTH CARE:				
AMBULANCE PERFORMANCE BASED FINES	150	596,478	203,000	393,478
PEDIATRIC TRAUMA	152	305,203	104,000	201,203
HOSPITAL PREPAREDNESS	154	667,471	570,089	97,382
MASTER SETTLEMENT AGREEMENT	158	31,993,683	18,600,000	13,393,683
ARROWHEAD REGIONAL MEDICAL CENTER:				
TOBACCO TAX FUNDS	167	2,202,553	2,202,553	-
ARCHSTONE FOUNDATION GRANT	169	1,000	1,000	-
BEHAVIORAL HEALTH:				
MENTAL HEALTH SERVICES ACT	179	73,751,583	48,109,482	25,642,101
DRIVING UNDER THE INFLUENCE PROGRAMS	181	316,556	139,554	177,002
BLOCK GRANT CARRYOVER PROGRAM	183	4,646,192	406,995	4,239,197
COURT ALCOHOL AND DRUG PROGRAM	185	1,114,501	401,861	712,640
PROPOSITION 36	187	5,043,638	4,994,336	49,302
PUBLIC HEALTH:				
BIO-TERRORISM PREPAREDNESS	201	3,373,829	2,781,164	592,665
TOBACCO USE REDUCTION NOW	203	484,423	392,696	91,727
VITAL STATISTICS STATE FEES	205	586,505	159,820	426,685
VECTOR CONTROL ASSESSMENTS	207	3,264,902	1,601,666	1,663,236
TOTAL SPECIAL REVENUE FUNDS		128,348,517	80,668,216	47,680,301

ENTERPRISE FUNDS	Page #	Appropriation	Departmental Revenue	Revenue Over (Under) Exp
ARROWHEAD REGIONAL MEDICAL CENTER SUMMARY	160			
ARROWHEAD REGIONAL MEDICAL CENTER	161	371,327,218	368,673,065	(2,654,153)
MEDICAL CENTER LEASE PAYMENTS	156	57,425,842	56,690,631	(735,211)
TOTAL ENTERPRISE FUNDS		428,753,060	425,363,696	(3,389,364)

HEALTH CARE ADMINISTRATION

MISSION STATEMENT

To develop and coordinate budgets, policies, and procedures for the county's health care departments in accordance with the strategic goals adopted by the Board of Supervisors, the County Charter, and general laws.

DESCRIPTION OF MAJOR SERVICES

The role of the Health Care budget unit is to seek and support opportunities to foster collaboration among the Department of Public Health (DPH), Department of Behavioral Health (DBH), and the Arrowhead Regional Medical Center (ARMC). The department provides regular fiscal and policy analysis relating to the operations of these departments. Additionally, this department manages the $64.8 million Health Care Administration budget unit, which includes funding for ARMC debt service, health related maintenance of effort costs, transfers required to obtain federal health care funding, and the Inland Counties Emergency Medical Agency.

Health care related transactions represented by this budget unit include the Disproportionate Share Hospital (DSH) Supplemental Payments, Realignment AB 8 match, and the county's contribution for ARMC debt service payments.

California Medi-Cal Hospital/Uninsured Care Demonstration Project (SB 1100)

Effective July 1, 2005, funding from SB 855 and SB 1255 for the Disproportionate Share Hospital Programs was replaced by SB 1100, California's Medi-Cal Hospital/Uninsured Care Demonstration Project. The prior SB 855 and SB 1255 programs provided supplemental payments to hospitals serving a disproportionate number of low-income individuals, as well as those licensed to provide emergency medical services and contract with the California Medical Assistance Commission (CMAC) to serve Medi-Cal patients under the Selective Provider Contracting Program.

The new funding system, SB 1100, was designed under a Medicaid (Medi-Cal in California) waiver to fund public and private safety-net hospitals providing care to Medi-Cal and uninsured patients. The hospital financing waiver under SB 1100 is comprised of three elements:

- Medi-Cal Fee for Service, which represents federal funds accounted for directly in the Arrowhead Regional Medical Center (ARMC) budget unit, for services provided to Medi-Cal patients;
- Safety Net Care Pool Funds, which provide a fixed amount of federal dollars, also accounted for directly in the ARMC budget unit, to cover uncompensated health care costs, and
- Disproportionate Share Hospital Funds, which continue to be reflected as a matching contribution to the state, and a return of that initial investment, within this budget unit.

Realignment and General Fund Support

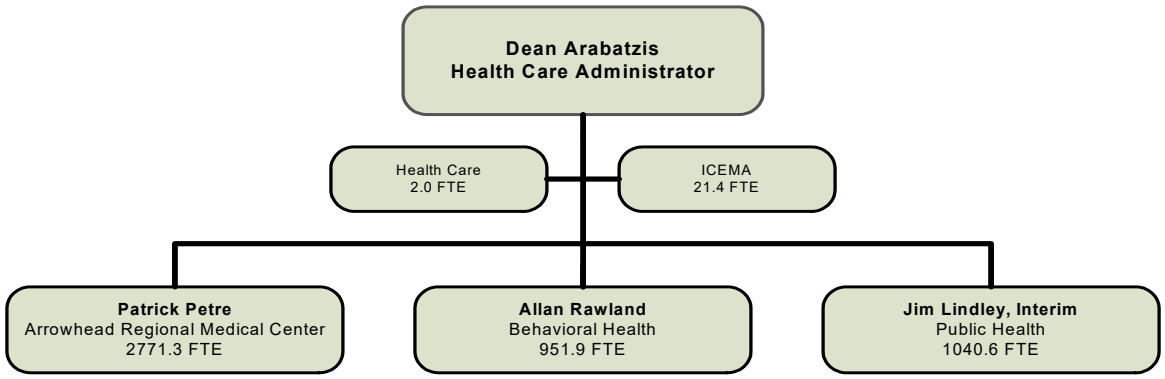
General fund support and realignment funds are used to pay for the ARMC debt service lease payments, Realignment AB 8 match and administrative costs related to this budget unit. To qualify for receipt of Health Realignment funding from the state, the county must contribute a "match" of local funds. The county's match for 2007-08 is $4.3 million, which is based on a formula established through AB 8 in 1979. This amount has remained constant throughout the years.

Realignment funds support this budget as follows:

- Mental Health at 3.5% (which covers half of administrative costs).
- Health at 96.5% (which covers half of administrative costs plus debt service payments).

Inland Counties Emergency Medical Agency

ICEMA is responsible for ensuring effective emergency medical services for San Bernardino, Inyo and Mono Counties. Specifically, they are charged with the coordination, evaluation and monitoring of emergency medical services within public and private pre-hospital providers, specialty hospitals, paramedic base hospitals, as well as the effectiveness of Emergency Medical Services (EMS) educational programs and medical disaster preparedness.

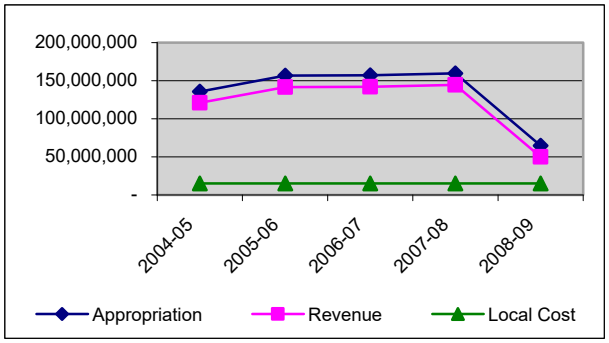


SUMMARY OF BUDGET UNITS

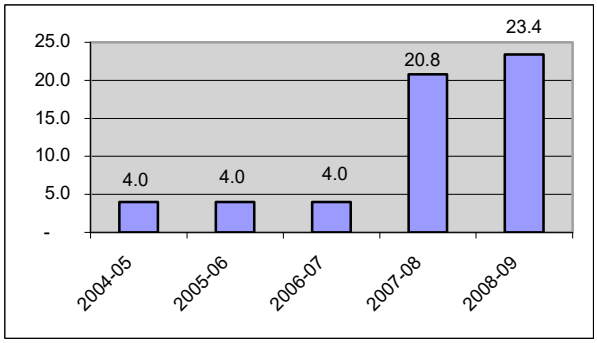
	2008-09					
	Appropriation	Revenue	Local Cost	Fund Balance	Revenue Over/ (Under) Exp	Staffing
General Fund						
Health Care Administration	64,839,387	49,839,387	15,000,000			23.4
Behavioral Health	225,564,895	223,572,684	1,992,211			951.9
Public Health	103,692,077	95,287,574	8,404,503			1,040.6
Total General Fund	394,096,359	368,699,645	25,396,714			2,015.9
Special Revenue Funds						
Ambulance Performance Based Fines	596,478	203,000		393,478		-
Pediatric Trauma	305,203	104,000		201,203		-
Hospital Preparedness	667,471	570,089		97,382		-
Master Settlement Agreement	31,993,683	18,600,000		13,393,683		
Tobacco Tax	2,202,553	2,202,553		-		-
Archstone Foundation Grant	1,000	1,000		-		-
Mental Health Services Act	73,751,583	48,109,482		25,642,101		-
Driving Under the Influence Programs	316,556	139,554		177,002		-
Block Grant Carryover Program	4,646,192	406,995		4,239,197		-
Court Alcohol and Drug Program	1,114,501	401,861		712,640		-
Proposition 36	5,043,638	4,994,336		49,302		-
Bio-Terrorism Preparedness	3,373,829	2,781,164		592,665		-
Tobacco Use Reduction Now	484,423	392,696		91,727		-
Vital Statistics State Fees	586,505	159,820		426,685		-
Vector Control Assessments	3,264,902	1,601,666		1,663,236		-
Total Special Revenue Funds	128,348,517	80,668,216	-	47,680,301	-	-
Enterprise Funds						
Arrowhead Regional Medical Center	371,327,218	367,673,065			(3,654,153)	2,771.3
Medical Center Lease Payments	57,425,842	56,690,631			(735,211)	-
Total Enterprise Fund	428,753,060	424,363,696	-	-	(4,389,364)	2,771
Total - All Funds	951,197,936	873,731,557	25,396,714	47,680,301	(4,389,364)	4,787.2

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

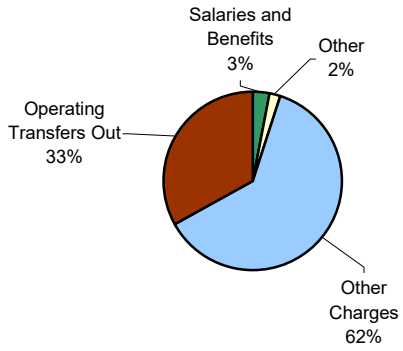
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	150,200,966	53,624,875	61,720,187	159,507,612	52,349,921
Departmental Revenue	135,200,966	38,732,875	46,720,187	144,507,612	37,349,921
Local Cost	15,000,000	14,892,000	15,000,000	15,000,000	15,000,000
Budgeted Staffing				20.8	

In 2004-05, total appropriation and departmental revenue was greater than the most current two years of actual performance as a result of SB 855 and SB 1255, two programs that were established to provide supplemental Medi-Cal payments to hospitals that provide services to disproportionate numbers of Medi-Cal and other low-income patients. Through these programs, the county transferred a set match amount to the state, and in turn, received back this initial contribution, plus additional federal health dollars that were recorded in the Arrowhead Regional Medical Center budget unit. Effective July 1, 2005, SB 855 and SB 1255 was replaced by SB 1100, which fundamentally altered the way it paid hospitals for treating Medi-Cal patients. This system revised financing for Medicaid hospitals, limited the use of county general fund matching transfers to the state, and provided a fixed amount of federal dollars to cover uncompensated health care costs.

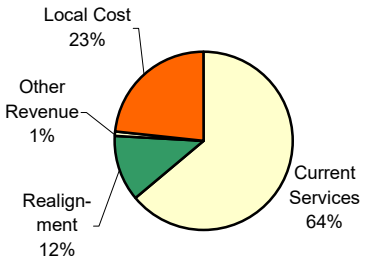
As a result of these changes, both the actual appropriation and departmental revenue, which in prior years had been recorded to document the matching transfers and corresponding receipts, decreased dramatically. It should be noted however that the county continues to budget additional appropriation and revenue as the total affect of these changes has not been determined, transfers to the state may still change, and the increased appropriation would be necessary to make any additional required payments to the State in a timely manner.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Health Care
DEPARTMENT: Health Care Administration
FUND: General

BUDGET UNIT: AAA HCC
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	121,092	489,206	550,109	1,542,886	1,813,683	2,018,191	**204,508**
Services and Supplies	30,265	92,390	133,826	630,499	718,293	380,283	**(338,010)**
Central Computer	710	2,673	4,604	10,681	23,071	18,970	**(4,101)**
Travel	-	-	-	-	-	58,820	**58,820**
Other Charges	124,642,905	24,759,402	31,577,091	24,250,000	130,753,730	40,250,000	**(90,503,730)**
Equipment	-	-	-	50,000	74,000	-	**(74,000)**
Transfers	81,104	807	170,650	754,531	811,898	737,349	**(74,549)**
Total Exp Authority	124,876,076	25,344,478	32,436,280	27,238,597	134,194,675	43,463,613	**(90,731,062)**
Reimbursements	-	-	-	(20,660)	(11,480)	-	**11,480**
Total Appropriation	124,876,076	25,344,478	32,436,280	27,217,937	134,183,195	43,463,613	**(90,719,582)**
Operating Transfers Out	25,324,890	28,280,397	29,283,907	25,131,984	25,324,417	21,375,774	**(3,948,643)**
Total Requirements	150,200,966	53,624,875	61,720,187	52,349,921	159,507,612	64,839,387	**(94,668,225)**
Departmental Revenue							
Licenses and Permits	-	-	-	152,030	138,955	171,808	**32,853**
Fines and Forfeitures	-	-	-	676,238	789,878	606,076	**(183,802)**
Realignment	10,558,061	14,223,473	6,913,310	11,014,226	11,887,441	7,667,942	**(4,219,499)**
State, Fed or Gov't Aid	-	-	-	599,585	400,500	254,125	**(146,375)**
Current Services	124,642,905	24,509,402	31,327,091	24,403,656	130,347,236	40,498,000	**(89,849,236)**
Other Revenue	-	-	-	9,280	5,000	9,280	**4,280**
Total Revenue	135,200,966	38,732,875	38,240,401	36,855,015	143,569,010	49,207,231	**(94,361,779)**
Operating Transfers In	-	-	8,479,786	494,906	938,602	632,156	**(306,446)**
Total Financing Sources	135,200,966	38,732,875	46,720,187	37,349,921	144,507,612	49,839,387	**(94,668,225)**
Local Cost	15,000,000	14,892,000	15,000,000	15,000,000	15,000,000	15,000,000	**-**
Budgeted Staffing					20.8	23.4	**2.6**

Salaries and benefits of $2,018,191 fund 23.4 budgeted positions, and are increasing by $204,508 primarily as a result of the addition of 2.0 budgeted positions for ICEMA and the budgeting of current staff at full FTE's for 2008-09.

Services and supplies of $380,283 are decreasing by $338,010. This decrease is primarily the result of one-time purchases of small equipment and procurement of training needs for ICEMA that occurred in 2007-08.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $58,820 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $40,250,000 are decreasing by $90,503,730 primarily as a result of lower anticipated payments made to the state under SB1100.

Transfers of $737,349 represent payments to other departments for employee relations, the Employee Health and Productivity program, and lease costs. The $74,549 decrease results primarily from decreased payment for administrative and program support from the County Administrative Office, offset by a slight increase in lease costs.

Operating transfers out of $21,375,774 fund $4.3 of realignment local match, which must be transferred into trust, before Health Realignment monies can be directed toward the Public Health and Arrowhead Regional Medical Center budget units to fund health programs, and $17.1 million of net debt service lease payment for Arrowhead Regional Medical Center. These transfers are funded by $15.0 million of Tobacco Master Settlement Agreement monies and an additional $2.1 million of realignment.

Licenses and permits of $171,808 include revenue from ambulance licensure and Emergency Medical Technician certification.

Fines and forfeitures revenue of $606,076 include fines collected by the Superior Court for criminal offenses, which are used to support ICEMA.

Realignment revenue of $7,667,942 is decreasing by $4,219,499 primarily as a result of decreases in net debt service lease payment for Arrowhead Regional Medical Center.

State aid revenue of $254,125 represents funding from the Emergency Medical Services Authority (EMSA) to support maintenance of the three-county Joint Powers Agreement. The decrease of $146,375 reflects transition of grant funding for the Regional Disaster Medical Health Specialist's Area VI to Riverside County for 2008-09, and discontinuance of state funding for the Disaster Medical Assistance Team.

Current services revenue of $40,498,000 are decreasing by $89,849,236 to reflect anticipated lower revenues associated with SB1100.

Operating transfers in of $632,156 reflect transfers from the Hospital Preparedness and Performance Based Fines special revenue funds for expenditures related to ICEMA.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Number of Cardiac Care Hospitals in the Inland Counties Emergency Medical Agency jurisdiction.	N/A	N/A	N/A	4
Percentage of 911 transports reviewed to ensure that patients are being transported to designated CCH's in a timely manner.	N/A	N/A	N/A	40%

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	Medical Reserve Corps - Policy Item	-	75,000	-	75,000	
	This request for ongoing funding is to provide support to the Medical Reserve Corps to assist in defraying the costs of a full-time individual to coordinate recruiting, credentialing, training, and maintaining the MRC database. Funding will also be used for restocking and updating of medical provision needed for emregency conditions.					
	Percentage increase of total active volunteers, total individuals completing an application to become a volunteer, and total individuals requesting an application over 2007-08 amounts (69 active volunteers; 78 applicants; 16 individuals requesting an application)					5%
	Total	-	75,000	-	75,000	

Ambulance Performance Based Fines

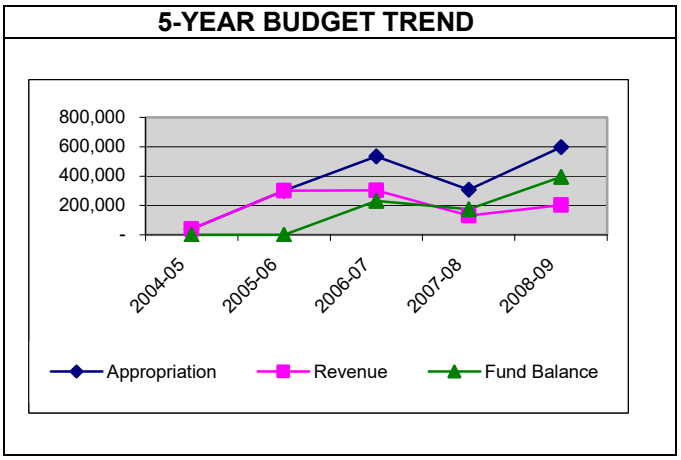
DESCRIPTION OF MAJOR SERVICES

This budget unit is set up to collect revenue (fines) associated with ambulance companies' failure to meet contractual response time standards. Fines collected per the terms of the contracts are transferred out as needed to the Inland Counties Emergency Medical Agency (ICEMA), which is a separate organization within the Health Administration budget unit. Fines transferred are earmarked for the enhancement of the Medical Emergency System.

This is a financing budget only with fines being transferred from this special revenue account to reimburse ICEMA for expenditures.

There is no staffing associated with this budget unit.

BUDGET HISTORY

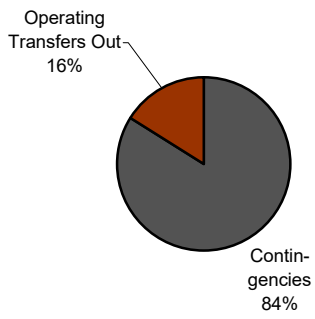
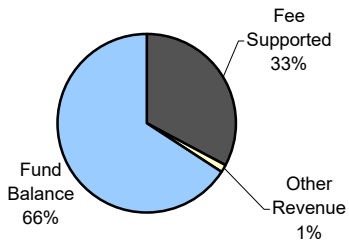


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	229,597	306,451	-
Departmental Revenue	-	231,411	173,637	131,000	218,027
Fund Balance				175,451	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget. No operating transfers out are anticipated for 2007-08 as a result of staff vacancy.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Health Administration
FUND: Performance Based Fines

BUDGET UNIT: SDS HCC
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	220,951	500,193	**279,242**
Total Appropriation	-	-	-	-	220,951	500,193	**279,242**
Operating Transfers Out	-	-	229,597	-	85,500	96,285	**10,785**
Total Requirements	-	-	229,597	-	306,451	596,478	**290,027**
Departmental Revenue							
Fines and Forfeitures	-	227,756	161,068	207,580	125,000	195,000	**70,000**
Use Of Money and Prop	-	3,655	12,569	10,447	6,000	8,000	**2,000**
Total Revenue	-	231,411	173,637	218,027	131,000	203,000	**72,000**
Fund Balance					175,451	393,478	**218,027**

Contingencies of $500,193 reflect an increase of $279,242 based primarily on estimated available fund balance.

Operating transfer out of $96,285 reflects funding for the Technical Consultant for the Management Information and Surveillance System.

Fines and forfeitures revenue of $195,000 and interest revenue of $8,000 are reflected based on anticipated receipt of fines and available cash balance.

Pediatric Trauma

DESCRIPTION OF MAJOR SERVICES

This budget unit is set up to collect revenue (fines) associated with implementation of Senate Bill (SB) 1773, Chapter 841 of the Statues of 2006, which allows counties to collect an additional two dollars ($2) for every ten dollars ($10) or fraction thereof, upon various fines, penalties, forfeitures, and primary moving violations collected by the San Bernardino Court and deposited into the Maddy Fund.

The additional fines collected will be distributed as follows:

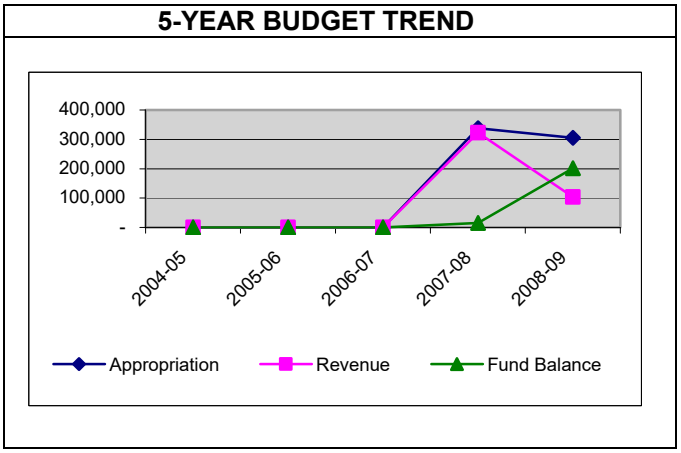
A. 10% for administration
B. 15% of the remaining funds to deposited into the Pediatric Trauma Fund; with the remaining 75% of funds further allocated as follows:
   a. 58% for physician reimbursement
   b. 25% for hospital reimbursement (Disproportionate Hospitals)
   c. 17% for Emergency Medical (EMS) programs

This budget unit was established in 2007-08. Funds collected are transferred out as needed to the Inland Counties Emergency Medical Agency (ICEMA), which is a separate organization within the Health Administration budget unit. Funds cover salary and benefits, services and supplies, and other operational costs related to oversight of existing emergency medical services (EMS) programs, proper transfer of EMS patient care information and for the provision of training and educational materials to EMS participants. SB 1773 currently sunsets on December 31, 2008.

This is a financing budget only with funds being transferred from this special revenue account to reimburse ICEMA for expenditures.

There is no staffing associated with this budget unit.

BUDGET HISTORY

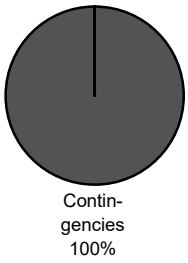
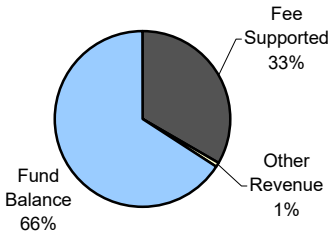


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	337,337	-
Departmental Revenue	-	-	14,768	322,569	186,435
Fund Balance				14,768	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget. No operating transfers out are anticipated for 2007-08.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Health Administration
FUND: Pediatric Trauma

BUDGET UNIT: SZA HCC
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	-	305,203	**305,203**
Total Appropriation	-	-	-	-	-	305,203	**305,203**
Operating Transfers Out	-	-	-	-	337,337	-	**(337,337)**
Total Requirements	-	-	-	-	337,337	305,203	**(32,134)**
Departmental Revenue							
Fines and Forfeitures	-	-	-	184,784	303,547	102,000	**(201,547)**
Use Of Money and Prop	-	-	-	1,651	19,022	2,000	**(17,022)**
Other Revenue	-	-	14,768	-	-	-	**-**
Total Revenue	-	-	14,768	186,435	322,569	104,000	**(218,569)**
Fund Balance					14,768	201,203	**186,435**

Contingencies of $305,203 are based on estimated available fund balance and are related to anticipated receipt of fines, forfeitures and interest revenue.

No operating transfers out are budgeted for 2008-09.

Fines and forfeitures revenue of $102,000 reflect anticipated receipt of revenue through December 31, 2008. Interest revenue of $2,000 is anticipated based on available cash balance.

Hospital Preparedness

DESCRIPTION OF MAJOR SERVICES

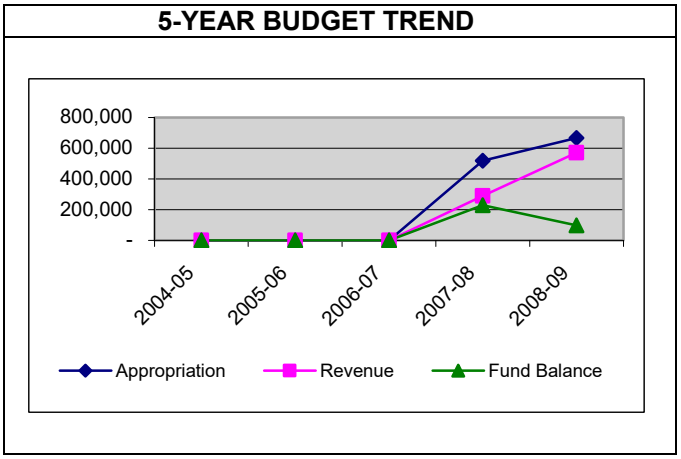
State bio-terrorism funds are collected and transferred out as needed to the Inland Counties Emergency Medical Agency (ICEMA), which is a separate organization within the Health Administration budget unit. Funds cover expenditures for actual preparedness, response, and training of hospital staff as it relates to bio-terrorism events.

On August 31, 2007, ICEMA became responsible for managing Health Resources Services Administration (HRSA) hospital preparedness funds. The remaining three sections from the Centers for Disease Control (CDC) for Bio-Terrorism, Pandemic Influenza and Cities Readiness Initiative will remain the responsibility of the Department of Public Health.

This is a financing budget only with funds being transferred from this special revenue account to reimburse ICEMA for expenditures.

There is no staffing associated with this budget unit.

BUDGET HISTORY

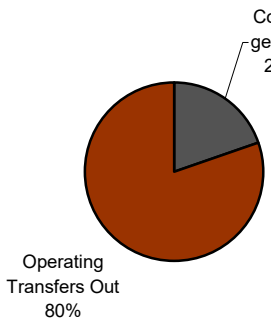
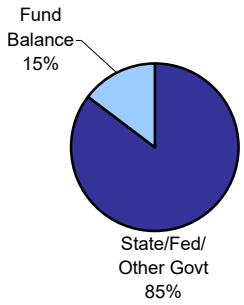


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	518,850	373,372
Departmental Revenue	-	-	230,047	288,803	240,707
Fund Balance				230,047	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Health Administration
FUND: Hospital Preparedness

BUDGET UNIT: SZB HCC
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	145,478	131,600	**(13,878)**
Total Appropriation	-	-	-	-	145,478	131,600	**(13,878)**
Operating Transfers Out	-	-	-	373,372	373,372	535,871	**162,499**
Total Requirements	-	-	-	373,372	518,850	667,471	**148,621**
Departmental Revenue							
Use Of Money and Prop	-	-	546	11,094	8,774	10,200	**1,426**
State, Fed or Gov't Aid	-	-	229,501	229,613	280,029	559,889	**279,860**
Total Revenue	-	-	230,047	240,707	288,803	570,089	**281,286**
Fund Balance					230,047	97,382	**(132,665)**

Contingencies of $131,600 are based on estimated available fund balance.

Operating transfer out of $535,871 reflects funding for an emergency medical services nurse educator salary, and weapons of mass destruction training and exercises.

State aid revenue of $559,889 reflects funding for Year 5 and Year 6 of HRSA funds. Interest of $10,200 is based on anticipated available cash balance.

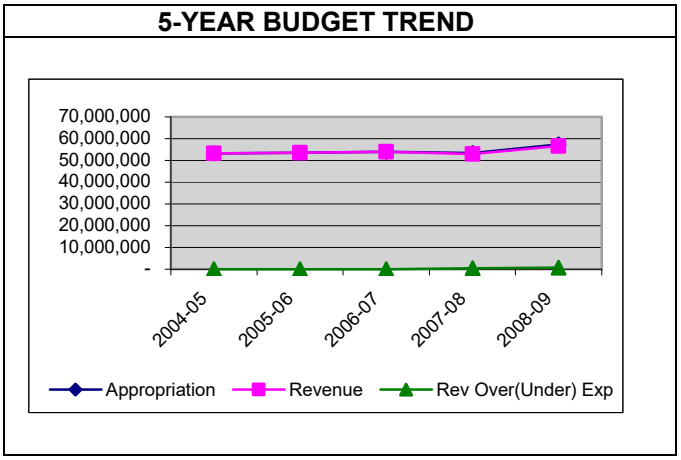
Medical Center Lease Payments

DESCRIPTION OF MAJOR SERVICES

This budget unit funds the cost of long-term lease payments to the Inland Empire Public Facilities Corporation for the Arrowhead Regional Medical Center (ARMC) facility. Funding sources include state revenues from the SB 1732 – Construction Renovation/Reimbursement Program that provides supplemental reimbursement for construction, renovation, or replacement of medical facilities or fixed equipment, operating transfers from ARMC representing Medicare and fee for service revenues, and operating transfers from the general fund backed by Health Realignment revenues and tobacco settlement proceeds.

There is no staffing associated with this budget unit.

BUDGET HISTORY

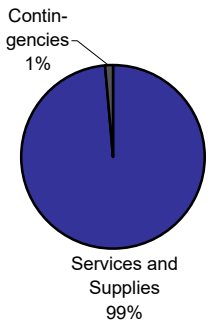
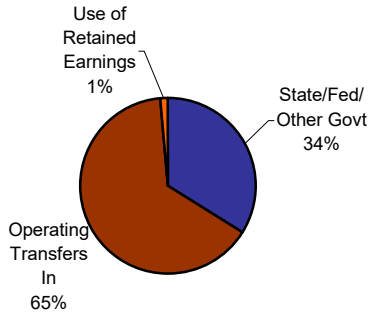


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	53,267,557	53,485,019	52,143,704	53,419,848	51,823,178
Departmental Revenue	53,267,557	53,485,019	52,554,589	53,008,963	52,147,504
Rev Over(Under) Exp	-	-	410,885	410,885	324,326

Estimated appropriation is less than modified budget primarily due to savings on the interest rate swap associated with the 1998 Medical Center Bonds, in the amount of $712,919.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Joint Powers Lease
FUND: ARMC Lease Payments

BUDGET UNIT: EMD JPL
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	53,267,557	53,485,019	52,143,704	51,823,178	53,008,963	56,690,631	**3,681,668**
Contingencies	-	-	-	-	410,885	735,211	**324,326**
Total Appropriation	53,267,557	53,485,019	52,143,704	51,823,178	53,419,848	57,425,842	**4,005,994**
Departmental Revenue							
State, Fed or Gov't Aid	20,259,346	21,521,301	26,594,189	23,333,290	24,001,225	19,522,036	**(4,479,189)**
Total Revenue	20,259,346	21,521,301	26,594,189	23,333,290	24,001,225	19,522,036	**(4,479,189)**
Operating Transfers In	33,008,211	31,963,718	25,960,400	28,814,214	29,007,738	37,168,595	**8,160,857**
Total Financing Sources	53,267,557	53,485,019	52,554,589	52,147,504	53,008,963	56,690,631	**3,681,668**
Rev Over(Under) Exp	-	-	410,885	324,326	(410,885)	(735,211)	**(324,326)**

Services and supplies of $56,690,631 reflect lease payment, including $16.0 million related to final maturity of the 1997 Medical Center equipment bonds, and associated fees.

Contingencies of $735,211 are increased by $324,326, the county's share of the interest rate swap savings realized in 2007-08.

State, federal or government aid revenue of $19,522,036 is decreased by $4,479,189 due to a decrease in SB 1732 reimbursement resulting from the final maturity of the 1997 Medical Center equipment bonds. A portion of the medical center lease payments is reimbursed by the state through the Construction Renovation/ Reimbursement Program (SB 1732). The amount reimbursed by the state depends on the allowable lease payments multiplied by a rate that is calculated by the state every year. The rate fluctuates up or down based on the actual Medi-Cal inpatient days paid to Arrowhead Regional Medical Center.

Operating transfers in of $37,168,595 are funded by $10.7 million of Tobacco Master Settlement Agreement monies and $6.4 million of realignment. It also includes use of $12.1 million from the cash reserves held by the trustee and related to the final maturity of the 1997 Medical Center equipment bonds. The remaining $8.0 million represents revenues anticipated to be generated by Arrowhead Regional Medical Center and transferred to fund the remaining debt service lease payment.

Master Settlement Agreement

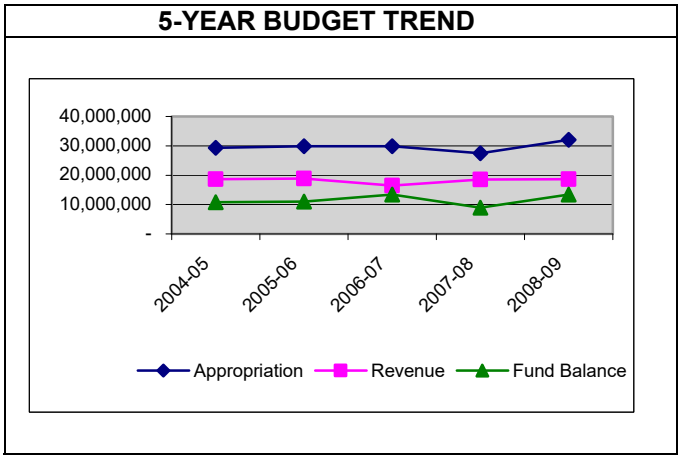
DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for proceeds received from the tobacco lawsuit Master Settlement Agreement (MSA). In late 1998 a settlement was reached in a lawsuit filed by states against the tobacco industry. In California, the proceeds of the settlement are to be divided equally between the state and local governments who partnered in the lawsuit. Payments to local governments are based on a formula involving total tobacco sales and each local entity's population.

A majority of the county's total proceeds are used each year to finance a portion of the Arrowhead Regional Medical Center debt.

There is no staffing associated with this budget unit.

BUDGET HISTORY



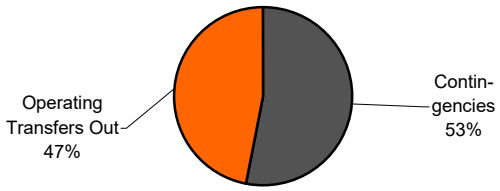
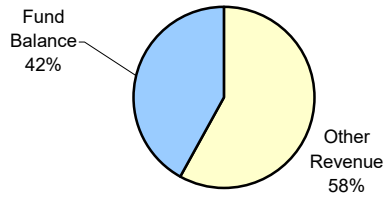
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	18,633,000	15,000,000	22,933,000	27,434,886	15,000,000
Departmental Revenue	18,757,407	17,438,142	18,440,431	18,500,000	19,458,797
Fund Balance				8,934,886	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated expenditure is typically less than budget. The amount not expended is carried over to the subsequent year's budget.

Estimated departmental revenue is higher than modified budget due to an increase in settlement monies being received.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Master Settlement Agreement
FUND: Tobacco Settlement Agreement

BUDGET UNIT: RSM MSA
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	-	-	4,000,000	-	-	-	**-**
Contingencies	-	-	-	-	12,434,886	16,993,683	**4,558,797**
Total Appropriation	-	-	4,000,000	-	12,434,886	16,993,683	**4,558,797**
Operating Transfers Out	18,633,000	15,000,000	18,933,000	15,000,000	15,000,000	15,000,000	**-**
Total Requirements	18,633,000	15,000,000	22,933,000	15,000,000	27,434,886	31,993,683	**4,558,797**
Departmental Revenue							
Use Of Money and Prop	280,108	479,359	689,674	561,399	500,000	600,000	**100,000**
Other Revenue	18,477,299	16,958,783	17,750,757	18,897,398	18,000,000	18,000,000	**-**
Total Revenue	18,757,407	17,438,142	18,440,431	19,458,797	18,500,000	18,600,000	**100,000**
Fund Balance					8,934,886	13,393,683	**4,458,797**

Contingencies of $16,993,683 are increased by $4,558,797 to reflect anticipated available fund balance. State approval will be sought for the expenditure of these funds and prior year carryover funds.

Operating transfers out of $15.0 million reflect a transfer to the general fund which is then used to fund the local cost within the Health Care Administration budget unit. Health Care Administration budget unit uses that local cost to fund the $4.3 realignment local match requirement and $10.7 of net debt service lease payment for Arrowhead Regional Medical Center.

Interest revenue of $600,000 is increased by $100,000 to reflect current interest rates and higher cash balance.

Other revenue of $18.0 million reflects anticipated revenue received from the major tobacco companies to the Master Settlement Agreement fund.

ARROWHEAD REGIONAL MEDICAL CENTER
Patrick A. Petre

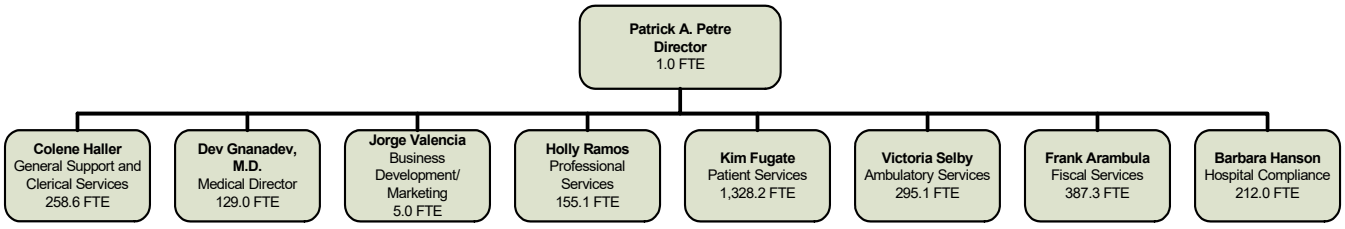
MISSION STATEMENT

The San Bernardino County "Arrowhead Regional Medical Center" is a safety net hospital with the primary mission of providing quality healthcare, a basic necessity of humankind, to the residents of San Bernardino County. We continuously strive to improve the health of the communities we serve and become the provider of choice for healthcare delivery and education.

STRATEGIC GOALS

1. Ensure the health and safety of County residents by increasing access to healthcare services through Outpatient and Emergency Room Visits.
2. Improve access to higher-level healthcare services for County residents through increased admissions in Acute Care.
3. Secure hospital financial health through efficient reimbursement policies and optimizing available revenue streams.
4. Reduce cost inefficiencies through containment opportunities and strategies to ensure effective hospital operations.
5. Enhance services and operations through continued improvement of Information Technology Infrastructure.
6. Continue improving customer satisfaction.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09			
	Operating Exp/ Appropriation	Revenue	Revenue Over/ (Under) Exp	Staffing
Enterprise Funds				
Arrowhead Regional Medical Center	371,327,218	368,673,065	(2,654,153)	2,771.3
Total Enterprise Funds	371,327,218	368,673,065	(2,654,153)	2,771.3
Special Revenue Funds				
Archstone Foundation Grant	1,000	1,000		-
Tobacco Tax	2,202,553	2,202,553		-
Total Special Revenue Funds	2,203,553	2,203,553	-	-
Total - All Funds	373,530,771	370,876,618	(2,654,153)	2,771.3

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

DESCRIPTION OF MAJOR SERVICES

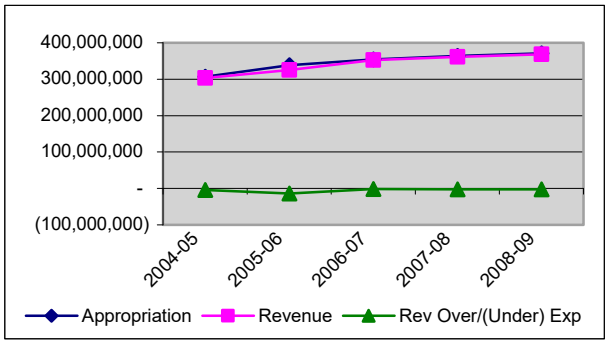
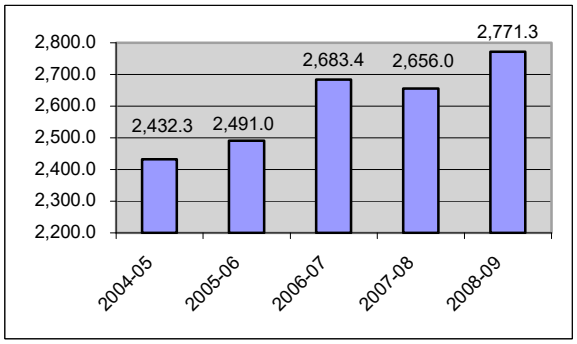
Arrowhead Regional Medical Center (ARMC) is a state-of-the-art acute care facility embracing advanced technology in all patient and support areas. ARMC offers the latest in patient care by providing a full range of inpatient and outpatient services, three off campus community health centers, Department of Behavioral Health's inpatient activities and numerous specialty services. Freeway access, shuttle service and close proximity to an Omni-trans bus hub make ARMC convenient to county residents.

ARMC and Behavioral Health facilities are comprised of 373 (90 in Behavioral Health and 283 in ARMC) inpatient rooms, most of which are private. The Emergency Department is a Level II Trauma Center and consists of 15 observation rooms, 8 treatment rooms, 3 law enforcement holding rooms, 8 trauma rooms and a 9 bay Rapid Medical Emergent Treatment area to expedite treatment and improve throughput. The helicopter landing area can accommodate both standard Medi-vac helicopters and military helicopters. The outpatient care center consists of 109 examination rooms and 8 procedure rooms.

Inpatient Care: Inpatient services provide curative, preventative, restorative and supportive care for general and specialty units within the General Acute Care Hospital, Behavioral Health Hospital and Home Health. Care is coordinated among multiple care providers responsible for patient care twenty-four hours a day. Nursing functions as a primary interface with patients, families and others and is often the interpreter for the hospital experience and treatment plan. Education is a primary focus and ARMC offers numerous Residency Programs for the training of physicians in Family Practice, Emergency Medicine, Surgery, Neurosurgery, Women's Health, and Internal Medicine.

Outpatient Services: Outpatient Care is an integral part of our multifaceted healthcare delivery system offering a wide range of emergency, primary, preventive, chronic, follow-up and specialty care in an ambulatory care setting. Visits have exceeded 250,000 annually exclusive of the Emergency Room volume.

BUDGET HISTORY

5-YEAR BUDGET TREND	5-YEAR STAFFING TREND
	

PERFORMANCE HISTORY

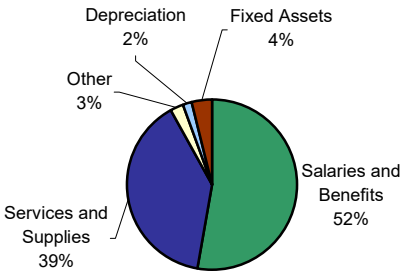
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	307,053,858	338,756,350	360,589,659	364,151,503	364,059,372
Departmental Revenue	303,214,159	325,302,143	352,805,258	361,628,449	356,879,698
Revenue Over/(Under) Exp	(3,839,699)	(13,454,207)	(7,784,401)	(2,523,054)	(7,179,674)
Budgeted Staffing				2,656.0	
Fixed Assets	1,314,030	1,539,482	2,468,254	10,892,792	11,449,192

Estimated appropriation for 2007-08 is $364,059,372 versus a modified budget of $364,151,503. This is a favorable variance of $ 92,131. The variance is primarily due to savings in services and supply costs of $2,042,906, offset by an anticipated increase in salary and benefits and depreciation expenses.

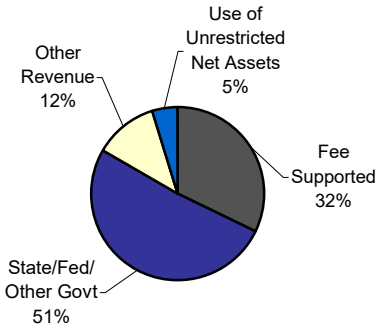
Estimated departmental revenue for 2007-08 reflects a decrease of $4,748,751 over modified budget primarily due to the unanticipated reduction in SB 1100 Medi-Cal funding. An audit of base year costs reduced expected Medi-cal per diem reimbursements. ARMC administration is offsetting this shortfall by improvements to the revenue cycle thus improving reimbursement from all payors.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Health Care
DEPARTMENT: Arrrowhead Regional Medical Center
FUND: Medical Center

BUDGET UNIT: EAD MCR
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	154,101,291	175,477,648	191,107,523	197,974,129	196,727,735	204,249,747	**7,522,012**
Services and Supplies	130,590,559	146,463,897	151,305,402	147,949,846	149,992,752	148,991,816	**(1,000,936)**
Central Computer	773,607	910,103	1,075,193	1,283,275	1,283,275	1,416,972	**133,697**
Travel	-	-	-	-	-	505,926	**505,926**
Other Charges	1,092,532	1,026,124	1,023,734	897,672	849,907	790,681	**(59,226)**
Transfers	905,863	974,489	1,144,292	1,517,007	1,573,867	1,383,219	**(190,648)**
Total Exp Authority	287,463,852	324,852,261	345,656,144	349,621,929	350,427,536	357,338,361	**6,910,825**
Reimbursements	-	-	(5,000)	-	-	53,000	**53,000**
Total Appropriation	287,463,852	324,852,261	345,651,144	349,621,929	350,427,536	357,391,361	**6,963,825**
Depreciation	6,049,319	5,904,089	5,927,187	6,437,443	5,723,967	5,935,857	**211,890**
Operating Transfers Out	13,540,687	8,000,000	9,011,328	8,000,000	8,000,000	8,000,000	**-**
Total Requirements	307,053,858	338,756,350	360,589,659	364,059,372	364,151,503	371,327,218	**7,175,715**
Departmental Revenue							
Use Of Money and Prop	683	126	(125)	-	-	-	**-**
State, Fed or Gov't Aid	192,662,185	181,560,624	201,726,300	210,341,980	202,980,939	197,358,613	**(5,622,326)**
Current Services	84,747,673	93,242,062	99,837,741	114,087,581	111,540,583	124,369,846	**12,829,263**
Other Revenue	6,174,868	10,814,880	4,854,160	5,217,435	4,530,828	4,461,688	**(69,140)**
Total Revenue	283,585,409	285,617,692	306,418,076	329,646,996	319,052,350	326,190,147	**7,137,797**
Operating Transfers In	19,628,750	39,684,451	46,387,182	27,232,702	42,576,099	42,482,918	**(93,181)**
Total Financing Sources	303,214,159	325,302,143	352,805,258	356,879,698	361,628,449	368,673,065	**7,044,616**
Rev Over/(Under) Exp	(3,839,699)	(13,454,207)	(7,784,401)	(7,179,674)	(2,523,054)	(2,654,153)	**(131,099)**
Budgeted Staffing					2,656.0	2,771.3	**115.3**
Fixed Assets							
Equipment	961,224	1,039,732	1,126,356	10,090,699	9,227,997	13,824,915	**4,596,918**
L/P Equipment	352,806	499,750	1,341,898	1,358,493	1,664,795	1,430,108	**(234,687)**
Total Fixed Assets	1,314,030	1,539,482	2,468,254	11,449,192	10,892,792	15,255,023	**4,362,231**

Salaries and benefits of $204,249,747 fund 2,771.3 budgeted positions and are increasing by $7,522,012. Staffing increased by 115.3. This budget unit experienced an increase in budgeted staffing of 20.0 as a result of a technical change to the rounding of position numbers to one decimal place in the county's budget system. This change does not affect the number of authorized positions. The remaining 95.3 increase is primarily due to an increase of 32.0 Medical Resident/Interns, an increase of 30.7 in Psychiatric Technicians and Nurses, an increase of 21.3 in Environmental services staff, and an increase of 17.3 due to Emergency Room staffing adjustments based on departmental needs. These internal departments were previously staffed on historical activity and have not kept up with actual FTE's appropriate for current volumes and demands. These increases are further offset by slight reductions in other ARMC departments.

Services and supplies of $148,991,816 reflects a decrease of $1,000,936. ARMC has made significant strides in curbing services and supplies cost. A major reduction in current expense was a result of new material management and focus on drivers of supply cost. This coming year the department will receive the full year benefit of a change in the group purchasing organization change (GPO) and just-in-time (JIT) medical surgical distribution contract changes. This alone will save roughly $1.5-$2.0 million a year.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $505,926 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $790,681 reflects expenses related to the county medically indigent program and interest on lease agreements.

Transfers of $1,383,219 include payments to other departments for Human Resources employee relations, the Employee Health and Productivity (EHaP) program, and lease costs. The decrease of $190,648 reflects decreases in anticipated EHaP program costs and removal of direct payment for the Healthcare Division Information Services Chief. Payment for this position is reflected within the Health Care Administration budget unit.

Reimbursements of $53,000 represent payments from the Sheriff's Department for specialty acute care services provided to inmates at West Valley Detention Center.

Depreciation cost is consistent with the requested fixed asset requirement of $15,255,023. Outside of the standard capital to maintain clinical integrity ($4.5 million), ARMC is budgeting for the full implementation of an Open Heart program ($3.5 million). The Open MRI and Linear Accelerator ($4.5 million combined) are carried over to 2008-09.

Operating transfers out of $8,000,000 is for the Medical Center Debt Service and represents ARMC's contribution from operations. A detailed description of the Medical Center Debt Service is available in the Medical Center Lease Payments budget unit.

Total revenues in the amount $326,190,147 includes $197,358,613 in state and federal aid primarily from Medi-Cal and Medicare, $124,369,846 in current services from private pay patients and insurance, and $4,461,688 in other revenue from cafeteria sales, various grants, and services provided to other county departments and hospitals. State Aid includes $143,652,188 in Medi-Cal Inpatient revenue (SB 1100), a decrease of $5,288,477; $20,175,932 in Medi-Cal Outpatient, an increase of $2,344,298; $1,232,985 in State Health Administration funds; and $690,000 in other state aid. Federal aid includes $26,554,191 of Medicare Inpatient revenue, a $549,631 increase; and $5,053,317 of Medicare Outpatient revenue, a $2,366,042 decrease. Current services revenue includes $68,614,082 of commercial insurance inpatient revenue, an increase of $6,771,295; $22,668,129 in health services fees, an increase of $1,964,205; $20,549,923 in commercial insurance outpatient revenue, an increase of $4,416,806; $8,301,163 from both inpatient and outpatient private pay; and $4,236,549 in Institute Care and Services revenue. The increase in commercial insurance revenue is primarily due to an anticipated 4% insurance rate increase. The overall increase to departmental revenue is $7,137,797. This overall increase is the result of the significant time ARMC finance administration has spent improving the revenue cycle systems. These process improvements will benefit ARMC in the receipt of all payors accounts receivable.

Operating transfers in of $42,482,918 reflects the base-line realignment contribution to the operations of the hospital ($34,820,000), $2,550,000 for the Medically Indigent program, $2,292,000 in one-time funding for the purchase of a linear accelerator, $1,552,000 in one-time funding for the purchase of an open MRI and $1,268,918 for the Board approved Project Adapt for Pharmacy.

Currently, ARMC has an operating shortfall of $2,654,153. The ARMC administration is developing plans to minimize shortfalls through improvements in revenue cycle systems and focused oversight of the operating expenses.

Fixed assets of $15,255,023 include $13,824,915 for equipment and $1,430,108 for lease purchase equipment. Equipment includes $3,003,997 for the purchase of a linear accelerator, $1,552,000 for the purchase of an open MRI, $4,500,000 to replace aging equipment, $3,500,000 for the new Open Heart program and $1,268,918 for Project Adapt Pharmacy.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage decrease in ER patients leaving without being seen (10,950 patients in 2005-06, 4837 in 2006-07).	41%	25%	7%	10%
Tattoos removed at clinic (Clinic opened May 23, 2007, 81 removals performed for 2006-07).	81	500	1200	1500
Percentage change in outpatient visists (number of visits)	-8%	4%	7%	2%
Percentage increase in number of deliveries (3780 in 2005-06, 3975 in 2006-07).	5%	3%	5%	5%
Percentage Increase of Medi-cal Eligibility patients identified from screening for conversion from self-pay (number of patient)	6%	6%	2%	2%
Percentage decrease in third party nurse staffing assistance (3.4 million spent in 2005-06, 1.6 million in 2006-07).	-53%	-14%	-16%	-13%
Percentage change in pharmaceutical cost	5%	3%	2%	7%
Achieve and maintain a mean average score/ likelihood of recommending of 85%	84%	83%	83%	83%

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/(Under) Exp	Proposed 2008-09 Performance Measurement
1.	Cardiac Surgery Program	TBD	2,000,000	2,000,000	-	
	ARMC's Goal #1 is to increase selected Medical Center volumes. The development and implementation of a Heart program is Objective F under that goal. ARMC currently transports patients requiring cardiac surgery to other area hospitals at an annual cost of approximately $2million. Program implementation will decrease contractual costs and complement services at ARMC for attaining a Level I Trauma designation. Equipment costs are estimated at approximately $2 million for start up of the Cardiac Surgery Program. Program implementation is targeted for the first quarter of 2008/09. Supports Goal No. 1.					
	Proposals for Cardiac Surgery Group are being reviewed. Target implementation date is 1st quarter of 2008-09.					1st Quarter of 2008 09
2.	Improvements to FHC	-	525,000	525,000	-	
	The McKee Family Health Center (FHC) is one of ARMC's offsite primary care clinics. McKee provides approximately 2,000 visits monthly. It is the newest primary care clinic and has the capability of performing simple X-ray exams (extremities) and performs approximately 100 X-rays per month. The clinic has outgrown its Medical Record space. Currently, they have to purge patient records every eighteen months. The additional space would allow co-location of Behavioral Health, provide medical offices, conference/training room, stations for interns & residents, and a break room for staff, freeing up proximal clinical space in the original clinic proper, offering three additional exam room conversions. Behavioral Health would have 2 exam rooms and their own Medical Records room. The $525,000 includes the estimated tenant improvements and lease amendment payments to the term of the existing McKee lease. At the end of that term, all tenant improvements would be paid and any extensions negotiated with the amendment would include rent only for both spaces. Supports Goal No. 1.					
	Amend and extend McKee's current lease agreement to incorporate the additional space by first quarter of 2008-09.					1st Quarter of 2008 09
	Total	-	2,525,000	2,525,000	-	

Tobacco Tax Funds

DESCRIPTION OF MAJOR SERVICES

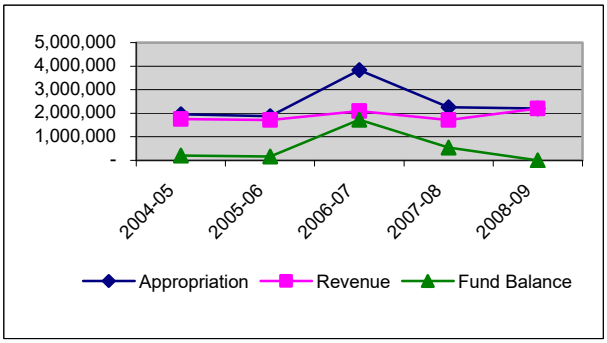
In November 1988, California Voters approved the California Tobacco Health Protection Act of 1988, also known as Proposition 99. This referendum increased the state cigarette tax by 25 cents per pack and added an equivalent amount on other tobacco products. The new revenues were earmarked for programs to reduce smoking, to provide health care services to indigents, to support tobacco-related research, and to fund resource programs for the environment.

Arrowhead Regional Medical Center (ARMC) established the county tobacco tax funds in Fiscal Year 1989-90 to facilitate the transfer of Tobacco Tax monies to the county hospital, non-county hospitals, and physicians, when notified and as required by the State.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

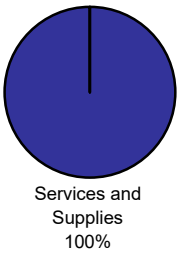
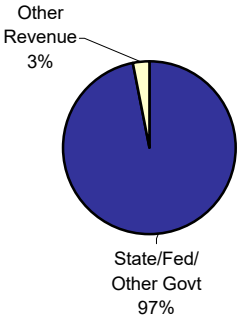


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	1,531,718	1,409,364	2,885,810	2,258,056	2,014,116
Departmental Revenue	1,483,549	2,976,274	1,695,595	1,717,828	1,473,888
Fund Balance				540,228	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. The amount not expended is carried over to the subsequent year's budget. Estimated appropriation is less than modified budget due to the state requiring a decreased allocation to contracted physicians and hospitals.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Arrowhead Regional Medical Center
FUND: Tobacco Tax Funds

BUDGET UNIT: RGA through RGR, RHB
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	1,531,718	1,407,500	2,885,810	2,014,116	2,258,056	2,202,553	**(55,503)**
Transfers	-	1,864	-	-	-	-	**-**
Total Appropriation	1,531,718	1,409,364	2,885,810	2,014,116	2,258,056	2,202,553	**(55,503)**
Departmental Revenue							
Use Of Money and Prop	4,796	20,673	53,142	24,943	24,600	64,573	**39,973**
State, Fed or Gov't Aid	1,478,753	2,955,601	1,642,453	1,448,945	1,693,228	2,137,980	**444,752**
Total Revenue	1,483,549	2,976,274	1,695,595	1,473,888	1,717,828	2,202,553	**484,725**
Fund Balance					540,228	-	**(540,228)**

Services and supplies of $2,202,553 represent anticipated allocation amounts determined by the state and allocated to contracted hospitals and physicians.

Departmental revenue in the amount of $2,202,553 includes $2,137,980 from the State and $64,573 in interest. The increase of $484,725 is primarily due to a technical change in the budgeting of revenues.

Archstone Foundation Grant

MISSION STATEMENT

The medical staff of Arrowhead Regional Medical Center (ARMC), developed and operate ARMC's Dependent Adult and Elder Abuse Program that is funded with Archstone Foundation grant monies.

STRATEGIC GOALS

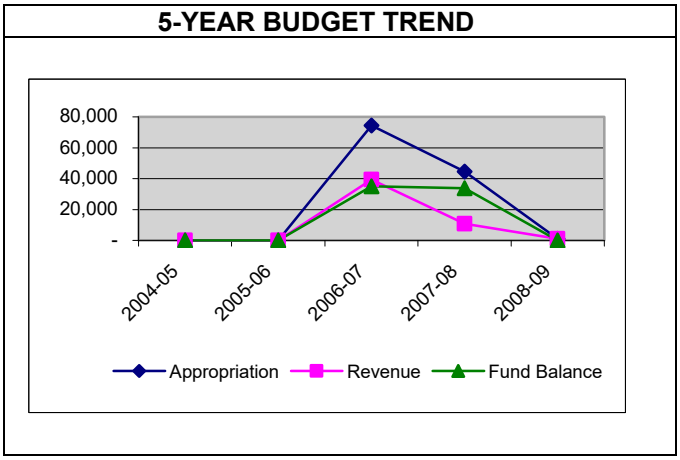
1. Establish a coordinating body representing leadership from ARMC, Department of Aging and Adult Services, and the District Attorney Elder Abuse Unit.
2. Develop internal and external training for program professionals and key members of an interdisciplinary team.
3. Develop a mechanism for ongoing referral of dependent adults and elders suspected of being mistreated from local protective agencies to ARMC medical team for the purpose of assessment and treatment.
4. Establish a multidisciplinary team meeting schedule.

DESCRIPTION OF MAJOR SERVICES

Arrowhead Regional Medical Center (ARMC) established this fund in 2005-06 to facilitate the receipt of grant funds from the Archstone Foundation. The Archstone Foundation is a private grant-making organization, whose mission is to contribute towards the preparation of society in meeting the needs of an aging population. The grant was issued to provide ARMC with the resources necessary to incorporate a medical consultation element into existing county efforts in the area of elder abuse and neglect. The funds are required to be deposited into interest-bearing accounts, with all proceeds to be spent on prevention and detection of elder abuse and neglect. The grant cycle ends June 30, 2008.

There is no staffing associated with this budget unit.

BUDGET HISTORY

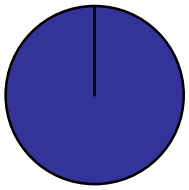
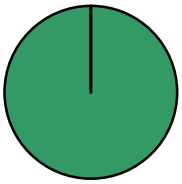


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	41,791	44,509	38,808
Departmental Revenue	-	35,105	40,393	10,802	5,101
Fund Balance				33,707	

All funds received, including remaining fund balance as of June 30, 2008, are expected to be distributed by the end of 2007-08.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	
Services and Supplies 100%	Use of Money and Prop 100%

GROUP: Health Care
DEPARTMENT: Arrowhead Regional Medical Center
FUND: Archstone Foundation Grant

BUDGET UNIT: RMT MCR
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	41,791	38,808	44,509	1,000	**(43,509)**
Total Appropriation	-	-	41,791	38,808	44,509	1,000	**(43,509)**
Departmental Revenue							
Use Of Money and Prop	-	-	1,387	1,200	3,000	1,000	**(2,000)**
Other Revenue	-	35,105	39,006	3,901	7,802	-	**(7,802)**
Total Revenue	-	35,105	40,393	5,101	10,802	1,000	**(9,802)**
Fund Balance					33,707	-	**(33,707)**

Services and supplies of $1,000 include final payments to the ARMC Geriatric team to cover expenses incurred for Archstone Foundation activities.

Departmental revenue of $1,000 reflects anticipated receipt of final interest earnings for 2007-08, but not received until 2008-09. All funds received in accordance with the grant guidance must be distributed. This will be the final year for this budget unit.

BEHAVIORAL HEALTH
Allan Rawland

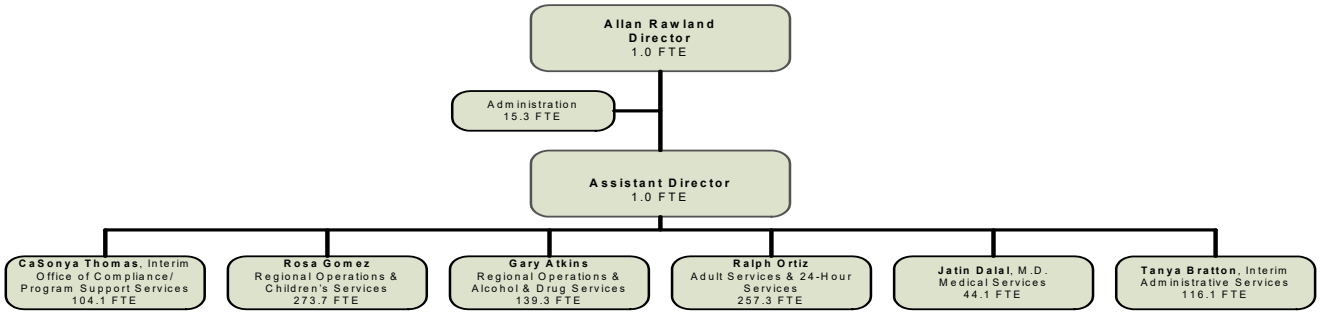
MISSION STATEMENT

The Department of Behavioral Health (DBH) will help individuals living with the problems of mental illness and substance abuse to find solutions to challenges they face so that they may function well within their families and the community. The DBH staff will be sensitive to and respectful of all clients, their families, culture and languages. The DBH will use the taxpayers' money wisely to meet its goals while following all governmental guidelines and requirements. The DBH will provide a pleasant workplace for its staff members so that they may be creative and effective in their jobs. The DBH will provide a pleasant environment for clients in which to receive services.

STRATEGIC GOALS

1. Increase access to Behavioral Health services for individuals that are unserved (or underserved) or who are receiving a limited level of services.
2. Increase customer service education for all County and contract staff that promotes the mission of the County and the Department.
3. Increase access to community behavioral health services for adolescents with mental health illness who are involved in the juvenile justice system.
4. Increase cultural competency training for all County and contract staff that promotes the mission of the County and the Department.
5. Integrate Mental Health and Alcohol and Drug Services into co-located clinics in order to increase client access to services and provide better care.
6. Implement strategies for successful quality improvement in behavioral health.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Behavioral Health	201,847,119	200,004,366	1,842,753		863.4
Alcohol and Drug Services	23,717,776	23,568,318	149,458		88.5
Total General Fund	225,564,895	223,572,684	1,992,211		951.9
Special Revenue Funds					
Mental Health Services Act	73,751,583	48,109,482		25,642,101	-
Driving Under the Influence Programs	316,556	139,554		177,002	-
Block Grant Carryover Program	4,646,192	406,995		4,239,197	-
Court Alcohol and Drug Program	1,114,501	401,861		712,640	-
Proposition 36	5,043,638	4,994,336		49,302	-
Total Special Revenue Funds	84,872,470	54,052,228		30,820,242	-
Total - All Funds	310,437,365	277,624,912	1,992,211	30,820,242	951.9

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

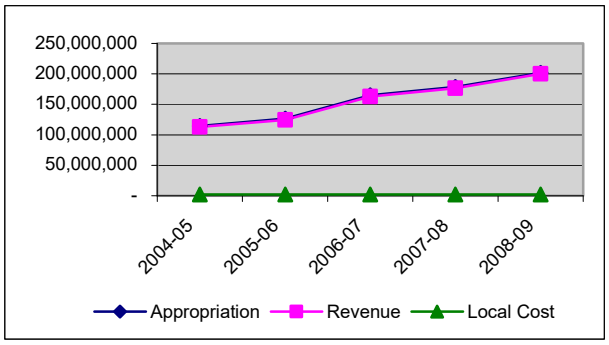
DESCRIPTION OF MAJOR SERVICES

The DBH is responsible for providing mental health services to county residents who are either unable to afford treatment or do not live in proximity to private services. Treatment is provided to all age groups, with primary emphasis placed on treating children, families and chronically mentally ill adults (in that priority). Services are delivered throughout the county via a network of department-operated clinics, community based contract providers (residential and psychiatric skilled nursing facilities and acute hospitals), public schools, and other community-based settings. Services include: information and referrals, community outreach, client self-help and support groups, a variety of children's programs, mentally ill homeless program, employment services, case management, crisis and transitional residential assistance, augmented board and care placements, conservatorship services, supportive housing services and client transportation assistance. The department also operates as a training setting by administering various internship programs and offering continuing education for licensed department and contractor staff.

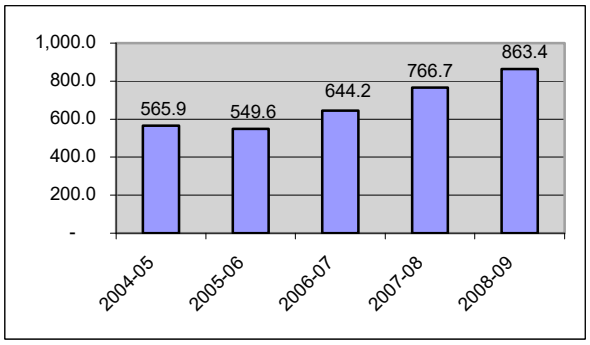
The Mental Health Services Act of 2005 (MHSA), passed by the California voters in November 2004, has given San Bernardino County and the Department of Behavioral Health the opportunity to build a "system of care and treatment" that will efficiently and effectively serve all clients, especially to ensure access to behavioral health services for populations and individuals that are unserved or who are receiving a limited level of services from the present programs due to the lack of adequate funding and/or the various restrictions on the use of those funds. The particular populations include individuals who are homeless and/or incarcerated in jails or juvenile halls, and individuals who are in out-of-home and out-of-county placements, insolated in their homes, failing in school, or in other institutional care facilities. These populations also include individuals and families who are from racial and ethnic communities who are not adequately served by the behavioral health system.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



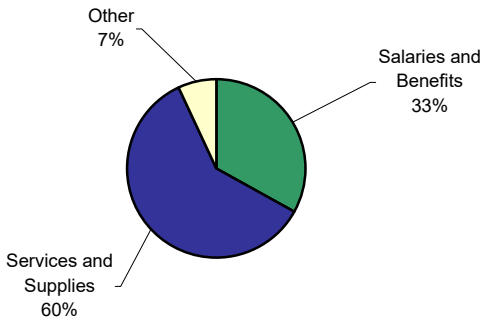
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	111,570,782	119,212,075	131,188,977	179,584,909	157,132,246
Departmental Revenue	109,020,466	117,369,322	129,346,228	177,742,156	155,289,493
Local Cost	2,550,316	1,842,753	1,842,749	1,842,753	1,842,753
Budgeted Staffing				780.7	

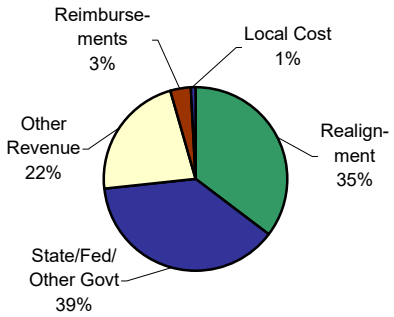
Estimated appropriation and revenue for 2007-08 are less than modified budget primarily due to 1) salary savings resulting from staff turnover, delays in filling positions and delays in establishing new MHSA funded programs, 2) contracted services less than estimated due to delays in contracting for new MHSA funded programs, and 3) full Implementation of MHSA programs not expected to occur this fiscal year as anticipated.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Health Care
DEPARTMENT: Behavioral Health
FUND: General

BUDGET UNIT: AAA MLH
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	38,684,994	41,926,392	49,512,735	62,092,112	62,941,126	69,381,983	**6,440,857**
Services and Supplies	60,247,931	66,401,328	69,193,127	81,869,235	101,201,834	123,072,416	**21,870,582**
Central Computer	523,431	520,717	640,543	677,544	677,544	934,210	**256,666**
Travel	-	-	-	-	-	1,042,922	**1,042,922**
Other Charges	4,799,719	3,806,988	3,481,153	3,987,813	5,604,960	4,458,015	**(1,146,945)**
Equipment	-	66,172	71,662	100,854	91,200	220,700	**129,500**
Vehicles	-	-	347,619	200,000	288,091	107,000	**(181,091)**
Capitalized Software	-	-	-	1,988,858	1,992,120	-	**(1,992,120)**
Transfers	4,609,161	4,940,050	5,824,191	6,430,109	6,420,441	7,969,210	**1,548,769**
Total Exp Authority	108,865,236	117,661,647	129,071,030	157,346,525	179,217,316	207,186,456	**27,969,140**
Reimbursements	(4,477,326)	(5,190,283)	(5,112,708)	(6,655,031)	(7,091,277)	(7,182,090)	**(90,813)**
Total Appropriation	104,387,910	112,471,364	123,958,322	150,691,494	172,126,039	200,004,366	**27,878,327**
Operating Transfers Out	7,182,872	6,740,711	7,230,655	6,440,752	6,440,752	1,842,753	**(4,597,999)**
Total Requirements	111,570,782	119,212,075	131,188,977	157,132,246	178,566,791	201,847,119	**23,280,328**
Departmental Revenue							
Use Of Money and Prop	-	-	84	-	-	-	**-**
Realignment	41,823,063	52,080,249	60,228,662	64,178,436	70,019,971	73,375,595	**3,355,624**
State, Fed or Gov't Aid	65,324,545	63,544,174	62,989,362	61,696,753	67,558,106	79,827,913	**12,269,807**
Current Services	200,403	237,453	186,239	240,502	190,156	266,000	**75,844**
Other Revenue	1,645,422	568,819	663,105	646,493	650,000	998,000	**348,000**
Other Financing Sources	27,033	-	-	-	-	-	**-**
Total Revenue	109,020,466	116,430,695	124,067,452	126,762,184	138,418,233	154,467,508	**16,049,275**
Operating Transfers In	-	938,627	5,278,776	28,527,309	38,305,805	45,536,858	**7,231,053**
Total Financing Sources	109,020,466	117,369,322	129,346,228	155,289,493	176,724,038	200,004,366	**23,280,328**
Local Cost	2,550,316	1,842,753	1,842,749	1,842,753	1,842,753	1,842,753	**-**
Budgeted Staffing					766.7	863.4	**96.7**

Salaries and benefits of $69,381,983 fund 863.4 budgeted positions, of which $18,049,650 or 269.6 positions are funded by the MHSA. An increase of $6,440,857 includes funding for full-year cost of positions added during the fiscal year, the addition of 64.0 new positions specifically for MHSA for 2008-09, and step increases for staff, all of which increased budgeted staffing by 96.7.

Services and supplies of $123,072,416 includes $84,582,636 in contracts with approximately $20.0 million or 24% funded by MHSA, $8,968,018 for the managed care fee-for-service network, $6,455,418 for remote pharmacy services for indigents and jail population without third party insurance, $2,527,726 for incorporated doctor payments, and $9,986,598 in professional and specialized services with approximately 63% of such for MHSA funded programs, and the balance for professional services necessary to conduct routine departmental business.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $1,042,922, reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $4,458,015 include $700,809 in MHSA funded expenditures for client temporary housing and transportation and $2,471,872 for State Hospital contracts. A decrease of $1,146,945 is primarily due to reduction in State Hospital Institution utilization.

Equipment of $220,700 is for the purchase of new and replacement servers necessary to maintain the department information technology functions. Additionally, six scanners will be purchased to continue the department's efforts in reducing paper records.

Vehicles of $107,000 is for the purchase of four vehicles for MHSA funded programs as part of the state contract. These vehicles will be used primarily for the forensic program. The decrease of $181,091 is due to the decrease in MHSA one time only program need for vehicles in 2007-08.

No capitalized software is budgeted for 2008-09. The decrease of $1,992,120 is due to one time only expense for the appointment scheduler, data mining, Geographical Informational System and touch screen technology software for the MHSA program, which were fully implemented in 2007-08.

Transfers of $7,969,210 include $4,300,525 for rents and leases, $1,273,675 to reimburse Public Guardian for administration for conservatees, $403,760 to Human Services (HS) for Eligibility workers at the DBH clinics, $210,000 to HS for the Homeless Partnership program, and other payments to county departments primarily for salaries and benefit associated costs. The increase of $1,548,769 includes increases of rents and leases, services provided by Human Resources such as advertising, services provided by County Counsel, as well as a shift in the reporting of expenditures related to certain office expenses. These office expenses are now being reflected as payments to the Purchasing Department in accordance with the rules established by GASB 34.

Reimbursements of $7,182,090 include payments of $3,984,867 for costs associated with the CalWORKs program, $1,877,031 for administrative support and facility rent for Alcohol and Drug funded programs, $916,418 for the Juvenile and Adult Mentally Ill Offender Crime Reduction grants, $403,774 from Probation for the Juvenile Justice program. The increase of $90,813 is primarily due to overall cost reimbursement increases associated with various programs.

Operating transfers out of $1,842,753 is for the local cost offset. The decrease of $4,597,999 is due to an accounting change to record the expense for the managed care fee-for-service psychiatric inpatient program in the services and supplies appropriation unit.

Realignment of $73,375,595 includes an increase of $3,355,624 due to increases in COWCAP, salaries and benefits for the Juvenile Justice Program and pharmaceutical contract costs. Additionally, the increase also includes a required Medi-Cal Realignment match of 5% for Early Periodic Screening Diagnosis Treatment (EPSDT) contracts.

State aid revenue of $75,019,715 includes Managed Care of $11,040,136, Medi-Cal of $44,474,137, EPSDT of $16,901,019, Conditional Release Program of $1,423,937, and Superintendent of Schools AB2726 of $1,180,486. The increase of $12,269,807 is primarily due to anticipated growth in services to Medi-Cal eligible clients and the full implementation of new contracts that include Medi-Cal and EPSDT funding. The increase reflects the department's continued effort to assist clients with obtaining benefits and implementing methods to maximize this revenue source. Federal aid revenue of $1,312,104 includes FEMA aid for the 2007 Wildfires and Medicare inpatient services. Other Governmental Aid of $3,496,094 includes SAMSHA block grant and PATH funding.

Current services revenue of $266,000 primarily include health fees and private pay patient funds. Other revenue of $998,000 includes Social Security reimbursements of $798,000 and First 5 funding for the Screening, Assessment, Referral and Treatment of $200,000

Operating transfers in of $45,536,858 include transfers from the MHSA special revenue fund to cover full-year salary and benefit costs, contracts and service expansions in all existing DBH clinics. The increase of $7,231,053 is due to overall increases in staffing and program expenses, and to fund one-time purchase of equipment and vehicles, and other information technology projects anticipated to occur in 2008-09.

PERFORMANCE MEASURES				
Description of Performance Measure	**2006-07 Actual**	**2007-08 Projected**	**2007-08 Estimated**	**2008-09 Projected**
Admissions to an institutional setting.	7,898	7,700	8,000	7,700
Bed days in an institutional setting.	73,955	72,000	72,000	71,000
Percentage increase in consumers with Medi-cal benefits.	N/A	N/A	N/A	5%
Percentage increase in the Medi-cal penetration rates for underserved ethnic groups.	Black/AA 8.4%, Asian .3%, Hispanic 6.5%, American Indian 1.4%	Black/AA 10.5%, Asian 9.2%, Hispanic 4.6%, American Indian 23.4%	Black/AA 4%, Asian .1%, Hispanic 6.5%, American Indian 1.4%	Black/AA 4%, Asian .04%, Hispanic 4%, American Indian 2%
Number of Mental Health staff embedded in a physical health care setting.	N/A	N/A	N/A	2 FTE
Number of persons referred from a physical health care provider who are subsequently assessed and/or treated for a mental disorder.	N/A	N/A	N/A	100 persons
Percentage of employees and contract providers who successfully complete the customer service training.	100% county staff, 25% contract	100% county staff, 25% contract	100% county staff, 25% contract	100% new county staff, 25% contract
Percentage of employees and contract providers who successfully complete the customer service model.	N/A	N/A	N/A	100% new county staff
Percentage of adolescents identified with mental disorders in Juvenile Hall receiving behavioral health services & supports in the community after release (608 juveniles for 2006-07).	62%	75%	75%	80%
Number of departmental employees certified to train department employees & contract providers in the California Brief Multicultural Competency Scale-Based Training Program (CBMCS).	N/A	10 employees	5 employees	10 employees
Percentage of clinic employees & contract providers who successfully complete the California Brief Multicultural Competency Scale-Based Training Program.	N/A	20%	20%	20%
Percentage or employees taking introduction to Cultural Competence offered through the DBH Training Institute.	N/A	N/A	N/A	25%
Percentage of bi-lingual paid staff & contractors taking Interpreter Training for Mental Health Professionals.	N/A	N/A	N/A	70%
Percentage of mental health providers staff & contractors who provide direct service who complete Mental Interpreter Training for Mental Health Professionals.	N/A	N/A	N/A	25%
Percentage of bi-lingual paid staff taking ethnic specific cultural training for language they provide interpretive & translation services.	N/A	N/A	N/A	35%
Implemented integrated services at pilot clinic with structured curriculum.	N/A	By December 2007	Obtained certification	75% integrated
Provide two in depth intensive training sessions on evidence based practices for treating co-occurring disorders.	N/A	75% of clinic staff at integrated clinic	60% of clinic staff at integrated clinic	100% of clinic staff at integrated clinic
Percentage completion of the quality assurance improvement plan.	N/A	N/A	N/A	100%
Percentage of overall improvement in Medi-cal reviews conducted by the Quality Management Division.	N/A	N/A	N/A	10%

Alcohol and Drug Services

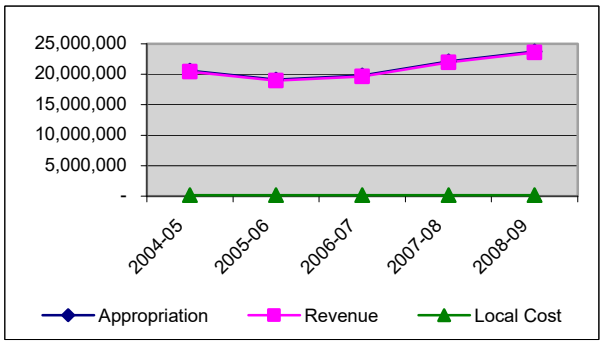
DESCRIPTION OF MAJOR SERVICES

The Department of Behavioral Health, Alcohol and Drug Services (ADS) program consists of comprehensive substance abuse prevention and treatment programs to county residents. Services are provided by 6 county operated clinics and approximately 30 contractors. The major components include outpatient, residential, prevention, methadone, and case management services. Annually, approximately 10,674 unduplicated clients are served and over 140,000 hours of substance abuse prevention and treatment services are performed.

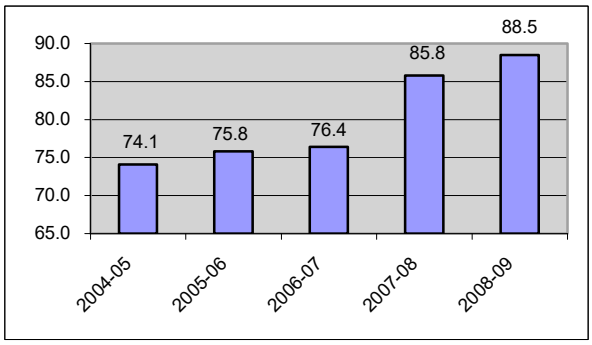
Alcohol and Drug Services are primarily funded by federal block grant and state revenues (64%). The remaining sources of revenue are court fines for Driving Under the Influence (DUI) offenses, fees for services, and reimbursements provided by Human Services System (HSS) CalWORKs program and the Proposition 36 (Prop. 36) – Substance Abuse and Crime Prevention Act program. In addition, the county must fund the required maintenance of effort (MOE) for the block grant and state funds. The department's local cost of $149,458 finances the required MOE.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

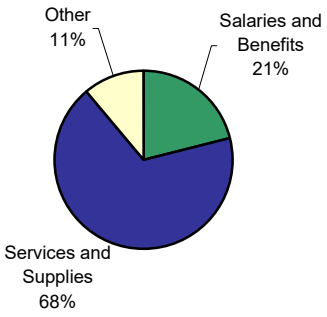
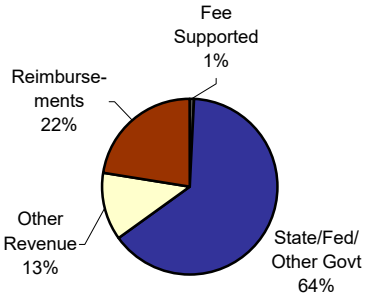


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	19,050,106	17,372,212	21,516,625	22,108,176	23,369,858
Departmental Revenue	18,900,649	17,222,754	21,367,167	21,958,718	23,220,400
Local Cost	149,457	149,458	149,458	149,458	149,458
Budgeted Staffing				85.8	

Appropriation is projected to be over the modified budget in 2007-08 as a result of unanticipated payments to contractors for increases in the services provided for Alcohol and Drug prevention and treatment. These amounts are funded by increases in the various Alcohol and Drug Services revenue for the additional service costs claimed. In addition, there was unanticipated payments for services provided by other county agencies for the Drug Court and Offender Treatment Program. These additional reimbursements are funded by the state extension of the 2006-07 award balances into 2007-08.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Alcohol and Drug Services
FUND: General

BUDGET UNIT: AAA ADS
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	3,835,104	4,366,585	5,201,388	6,164,735	6,372,443	6,478,514	**106,071**
Services and Supplies	18,997,932	18,133,430	19,415,952	20,122,115	19,731,871	20,553,475	**821,604**
Central Computer	-	-	-	64,518	64,518	89,624	**25,106**
Travel	-	-	-	-	-	42,611	**42,611**
Transfers	1,838,454	2,038,985	2,943,313	3,471,872	3,291,044	3,356,399	**65,355**
Total Exp Authority	24,671,490	24,539,000	27,560,653	29,823,240	29,459,876	30,520,623	**1,060,747**
Reimbursements	(5,621,384)	(7,166,788)	(6,044,028)	(6,453,382)	(7,351,700)	(6,802,847)	**548,853**
Total Appropriation	19,050,106	17,372,212	21,516,625	23,369,858	22,108,176	23,717,776	**1,609,600**
Departmental Revenue							
State, Fed or Gov't Aid	16,136,772	14,348,318	18,293,712	19,850,341	18,417,311	19,477,604	**1,060,293**
Current Services	399,153	387,089	404,283	326,690	402,000	252,500	**(149,500)**
Other Revenue	44,923	44,656	38,397	20,855	38,000	24,000	**(14,000)**
Other Financing Sources	-	-	-	(41,700)	-	-	**-**
Total Revenue	16,580,848	14,780,063	18,736,392	20,156,186	18,857,311	19,754,104	**896,793**
Operating Transfers In	2,319,801	2,442,691	2,630,775	3,064,214	3,101,407	3,814,214	**712,807**
Total Financing Sources	18,900,649	17,222,754	21,367,167	23,220,400	21,958,718	23,568,318	**1,609,600**
Local Cost	149,457	149,458	149,458	149,458	149,458	149,458	**-**
Budgeted Staffing					85.8	88.5	**2.7**

Salaries and benefits of $6,478,514 fund 88.5 budgeted positions. This budget unit experienced an increase in budgeted staffing of 1.9 budgeted position as a result of a technical change to the rounding of position numbers to one decimal place in the county's budget system. This change does not affect the number of authorized positions. In addition, the increase of $106,071 represents an additional net increase of 0.8 budgeted position, which is primarily due to the addition of a new position to provide administrative support for Alcohol and Drug Services (ADS).

Services and supplies of $20,553,475 include $19,899,824 for other professional and specialized services such as residential, outpatient, prevention, recovery, drug court and housing contracts with the balance including other services and supplies necessary for conducting ADS program services. The increase of $821,604 is the result of budgeting for the entire amount contracted with the outside service providers.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $42,611 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $3,356,399 include payments to other county departments for services provided such as Public Health, Probation, Courts, in addition to rents and salaries and benefit associated costs. The increase of $65,355 is primarily due to increases in facilities rent and various changes in agreements with other departments on funding of program costs for the Offender Treatment, Drug Court grants, and Mental Health Services Act. Additionally, it reflects a shift in the reporting of expenditures related to certain office expenses. These office expenses are now being reflected as payments to the Purchasing Department in accordance with the rules established by GASB 34.

Reimbursements of $6,802,847 include payments from other county departments for which Alcohol and Drug Services provide services, such as the CalWORKs program and Department of Children Services, as well as services under Proposition 36. The decrease of $548,853 is primarily due to the reduction in the Proposition 36 allocation received from the State Department of Alcohol and Drug Programs.

Revenues of $19,754,104 include $6,452,100 in state aid for Medi-Cal, Drug Court Grants, Parolee Network Services, and the Offender Treatment Program, $13,025,504 of federal aid for the Substance Abuse Prevention and Treatment (SAPT) Block Grant, the federal portion of Medi-Cal, and the Safe and Drug Free grant, $252,500 in charges for current services, and $24,000 in other revenue. The increase of $896,793 is primarily due to the need to utilize a greater portion of the SAPT Block Grant funding for operating expenditures.

Operating transfers in of $3,814,214 include transfers from the Driving Under the Influence and the SAPT Block Grant special revenue funds for ADS related services. The increase of $712,807 is primarily due to the need for additional funds from the SAPT special revenue fund to cover increased contract and program costs for Alcohol and Drug Services.

Mental Health Services Act

DESCRIPTION OF MAJOR SERVICES

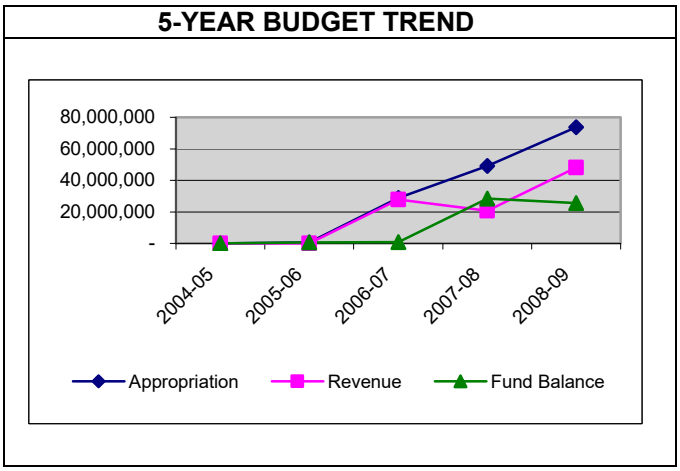
On November 2, 2004, voters passed Proposition 63, which established a state personal income tax surcharge of one percent on the portion of taxpayers' annual taxable income that exceeds $1 million. The proposition was enacted into law as the Mental Health Services Act (MHSA) effective January 1, 2005. The overall purpose and intent is “to reduce the long-term adverse impact on individuals, families, and state and local budgets resulting from untreated serious mental illness to insure that all funds are expended in the most cost effective manner and to ensure accountability to taxpayers and to the public”.

This special revenue fund was established in 2005-06. In 2005-06, the state approved the department’s three-year plan. One-time and ongoing state funds received from the state are deposited into the fund, and are transferred to the Behavioral Health general fund budget unit, as needed to cover contract providers’ costs, staffing and other costs. In 2008-09, Behavioral Health anticipates state funds of $47.3 million. The funds will be deposited into the special revenue fund and will be transferred to the Behavioral Health budget unit, as needed, to fund new and expanded programs outlined in the three-year plan.

This fund does not directly spend funds or provide services. It is strictly a financing budget with actual expenditures occurring within the operating budget unit of Behavioral Health.

There is no staffing associated with this budget unit.

BUDGET HISTORY



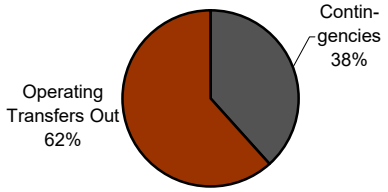
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	20,767	938,627	5,278,776	49,141,817	28,527,309
Departmental Revenue	557,971	1,287,155	32,910,045	20,624,815	25,652,408
Fund Balance				28,517,002	

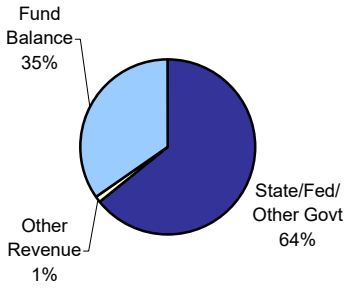
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriation in this budget unit are less than modified budget. The amount not expended is carried over to the subsequent year’s budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Health Care
DEPARTMENT: Behavioral Health
FUND: MHSA Prop 63

BUDGET UNIT: RCT MLH
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	10,836,012	28,214,725	**17,378,713**
Total Appropriation	-	-	-	-	10,836,012	28,214,725	**17,378,713**
Operating Transfers Out	20,767	938,627	5,278,776	28,527,309	38,305,805	45,536,858	**7,231,053**
Total Requirements	20,767	938,627	5,278,776	28,527,309	49,141,817	73,751,583	**24,609,766**
Departmental Revenue							
Use Of Money and Prop	225	19,844	620,745	737,602	175,534	774,482	**598,948**
State, Fed or Gov't Aid	-	1,267,311	32,289,300	24,914,806	20,449,281	47,335,000	**26,885,719**
Other Revenue	557,746	-	-	-	-	-	**-**
Total Revenue	557,971	1,287,155	32,910,045	25,652,408	20,624,815	48,109,482	**27,484,667**
Fund Balance					28,517,002	25,642,101	**(2,874,901)**

Contingencies of $28,214,725 are increasing based on lower than anticipated expenditures within the Behavioral Health general fund budget unit for the new component of MHSA, Capital and Technologies, for which no costs have been designated.

Operating transfers out of $45,536,858 includes transfers to the Behavioral Health general fund budget unit to cover contract providers cost, staffing and other costs associated with existing MHSA activities. The increase of $7,231,053 represents full year cost of the MHSA program and includes new components added to the MHSA, including Prevention and Early Intervention, Work Force Education and Training, and a new program incorporated into Community Service and Support.

Departmental revenue of $48,109,482 includes revenue received from the state for the MHSA program and interest revenue. The increase of $27,484,667 is due to the increase of funds in the Community Service and Support program, the addition of the Capital and Technology component, receipt of growth monies, and increased interest revenue.

Driving Under the Influence Programs

DESCRIPTION OF MAJOR SERVICES

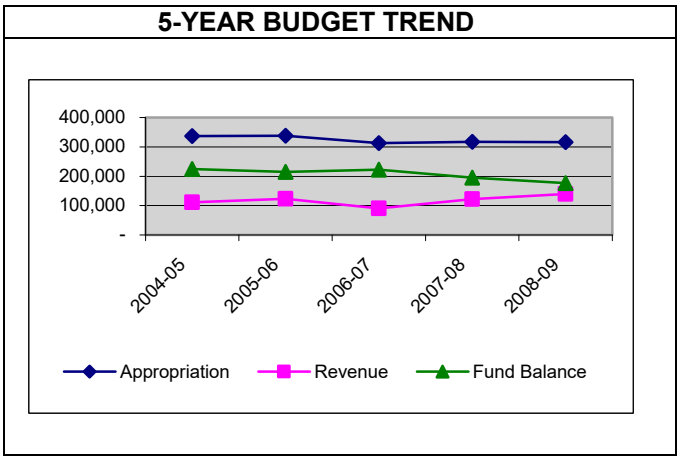
As per Title 9, Division 4, Chapter 3, 9878 (m) of the State regulations and Health and Safety Code 11837.8 (a), the Department of Behavioral Health charges fees to privately owned and operated vendors for monitoring Penal Code (PC) 1000 and Driving Under the Influence (DUI) programs. Supervision of these programs resides with the county as indicated by Vehicle Code Section 1660.7, which states that the supervision and regulation of the first offender program resides with the county.

Fees collected from privately owned and operated DUI programs within the county are deposited into this fund. Funds are then transferred to the Alcohol and Drug Services (ADS) general fund budget unit, as needed, to meet the costs of staff assigned to this function. These funds can only be used for the cost of monitoring PC 1000 and DUI programs.

At the end of 2001-02, this fund was converted from a trust fund to a special revenue fund due to an accounting change (GASB 34). This fund does not directly spend funds or provide services. It is strictly a financing budget with actual expenditures occurring within the operating budget unit of ADS.

There is no staffing associated with this budget unit.

BUDGET HISTORY

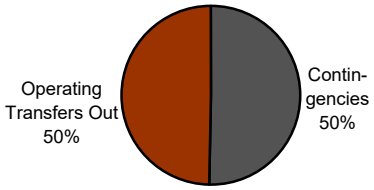
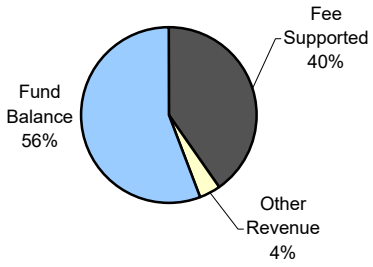


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	130,000	130,000	156,245	316,662	157,214
Departmental Revenue	114,685	137,730	128,217	122,000	139,554
Fund Balance				194,662	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Behavioral Health
FUND: Driving Under the Influence Program

BUDGET UNIT: SDC MLH
FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	122,255	159,342	**37,087**
Total Appropriation	-	-	-	-	122,255	159,342	**37,087**
Operating Transfers Out	130,000	130,000	156,245	157,214	194,407	157,214	**(37,193)**
Total Requirements	130,000	130,000	156,245	157,214	316,662	316,556	**(106)**
Departmental Revenue							
Use Of Money and Prop	4,171	10,319	13,272	12,418	12,000	12,418	**418**
Current Services	110,514	127,411	114,945	127,136	110,000	127,136	**17,136**
Total Revenue	114,685	137,730	128,217	139,554	122,000	139,554	**17,554**
Fund Balance					194,662	177,002	**(17,660)**

Contingencies of $159,342 include an increase of $37,087 based on a reduction in operating transfers out.

Operating transfers out of $157,214 includes transfers to the Alcohol and Drug Services budget unit to cover salaries and benefits for DUI related activities. The decrease of $37,193 is due to the reduction in the number of ADS staff assigned to this function.

Departmental revenue of $139,554 includes DUI fees paid by program providers and interest revenue. The increase of $17,554 is due to an anticipated increase in fees collected by DUI providers based on current trends.

Block Grant Carryover Program

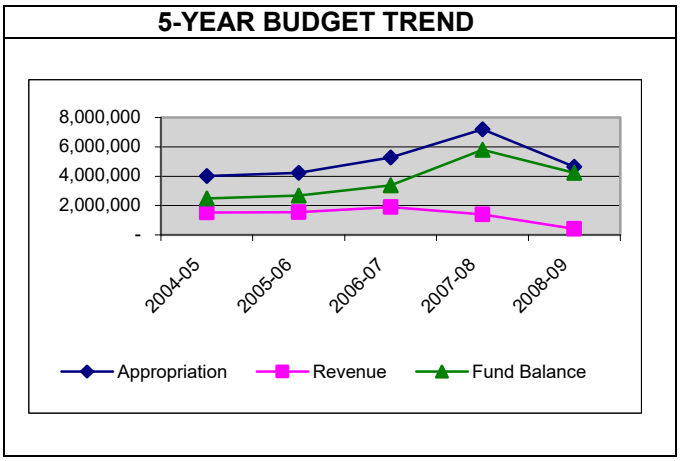
DESCRIPTION OF MAJOR SERVICES

Alcohol and Drug Services (ADS) utilizes this Special Revenue fund to hold money received from the State Department of Alcohol and Drug Programs (ADP) under a multi-year cost reimbursement contract that allows the county to retain unused federal Substance Abuse Prevention and Treatment (SAPT) funds for use in the next fiscal year. These funds are to be spent on alcohol abuse prevention, education, and treatment in schools and the community as described in the annual update to the contract between county and the state. Funds are transferred to ADS based on the needs of the program.

At the end of 2001-02, this fund was converted from a trust fund to a special revenue fund due to an accounting change (GASB 34). This fund does not directly spend funds or provide services. It is strictly a financing budget with the actual expenditures occurring within the operating budget unit of ADS.

There is no staffing associated with this budget unit.

BUDGET HISTORY

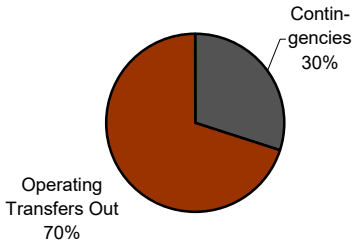
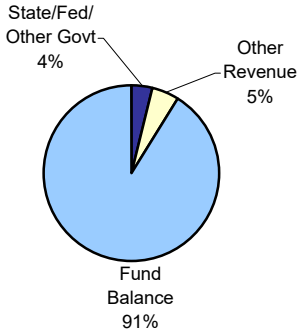


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	1,789,801	1,897,894	2,037,530	7,186,110	2,500,000
Departmental Revenue	1,986,801	2,580,932	(396,906)	1,384,560	937,647
Fund Balance				5,801,550	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Behavioral Health
FUND: Block Grant Carryover Program

BUDGET UNIT: SDH MLH
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	4,686,110	1,396,192	**(3,289,918)**
Total Appropriation	-	-	-	-	4,686,110	1,396,192	**(3,289,918)**
Operating Transfers Out	1,789,801	1,897,894	2,037,530	2,500,000	2,500,000	3,250,000	**750,000**
Total Requirements	1,789,801	1,897,894	2,037,530	2,500,000	7,186,110	4,646,192	**(2,539,918)**
Departmental Revenue							
Use Of Money and Prop	41,134	94,027	303,332	361,880	200,000	220,000	**20,000**
State, Fed or Gov't Aid	1,945,667	2,486,905	(700,238)	575,767	1,184,560	186,995	**(997,565)**
Total Revenue	1,986,801	2,580,932	(396,906)	937,647	1,384,560	406,995	**(977,565)**
Fund Balance					5,801,550	4,239,197	**(1,562,353)**

Contingencies of $1,396,192 include a decrease of $3,289,918 primarily due to a reduction in fund balance and departmental revenue.

Operating transfers out of $3,250,000 includes transfers to the Alcohol and Drug Services budget unit for salaries and benefits and services and supplies costs related to the services provided for alcohol abuse prevention, education, and treatment in schools and the community. The increase of $750,000 is required to cover anticipated increases in program expenditures.

Departmental revenue of $406,995 includes $186,995 of funds received from ADP and $220,000 in interest revenue. The decrease of $977,565 is due to an anticipated decreased in funds received from ADP.

Court Alcohol and Drug Program

DESCRIPTION OF MAJOR SERVICES

The special revenue fund consists of three revenue sources:

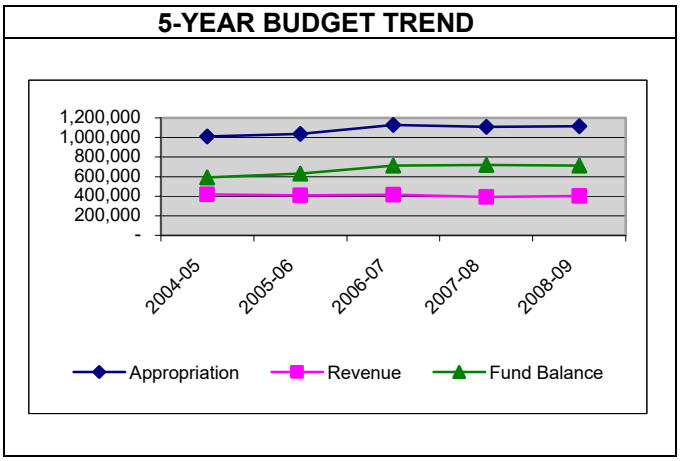
- The first source is referred to as Statham funds, which are fines collected from individuals convicted of Driving Under the Influence (DUI) offenses.
- The second source is fines imposed by Senate Bill 921 that went into effect on September 23, 1986. The bill requires persons convicted of an offense involving a controlled substance to pay a drug program fee in an amount not to exceed $100 for each separate offense. The money collected is to be used for drug abuse programs in schools and the community.
- The third source is fines imposed by Senate Bill 920 that went into effect on September 24, 1996. The bill requires persons convicted of specific alcohol related offenses to pay an additional alcohol abuse education and prevention penalty assessment in an amount not to exceed $50. The money collected is to be used exclusively for alcohol abuse and prevention services.

All revenue is collected by the Courts and Central Collections and then transferred into this fund for later distribution to the Alcohol and Drug Services (ADS) general fund budget unit.

At the end of 2001-02, this fund was converted from a trust fund to a special revenue fund due to an accounting change (GASB 34). This fund does not directly spend funds or provide services. It is strictly a financing budget with actual expenditures occurring within the operating budget unit of ADS.

There is no staffing associated with this budget unit.

BUDGET HISTORY



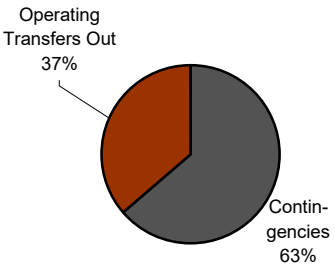
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	400,000	400,000	437,000	1,108,779	407,000
Departmental Revenue	439,099	482,647	442,241	391,000	401,861
Fund Balance				717,779	

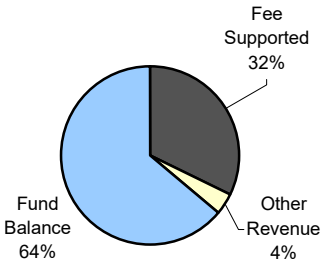
In accordance with Section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Health Care
DEPARTMENT: Behavioral Health
FUND: Court Alcohol and Drug Program

BUDGET UNIT: SDI MLH
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	701,779	707,501	**5,722**
Total Appropriation	-	-	-	-	701,779	707,501	**5,722**
Operating Transfers Out	400,000	400,000	437,000	407,000	407,000	407,000	**-**
Total Requirements	400,000	400,000	437,000	407,000	1,108,779	1,114,501	**5,722**
Departmental Revenue							
Fines and Forfeitures	418,534	443,874	395,567	358,271	366,000	358,271	**(7,729)**
Use Of Money and Prop	16,036	31,263	44,891	43,590	25,000	43,590	**18,590**
Other Revenue	4,529	7,510	1,783	-	-	-	-
Total Revenue	439,099	482,647	442,241	401,861	391,000	401,861	**10,861**
Fund Balance					717,779	712,640	**(5,139)**

Contingencies of $707,501 include an increase of $5,722 based on an increase in departmental revenue.

Operating transfers out of $407,000 includes transfers to the Alcohol and Drug Services budget unit to cover the costs associated with this function.

Departmental revenue of $401,861 includes fines and interest revenue. The increase of $10,861 is due to the increase in interest revenue.

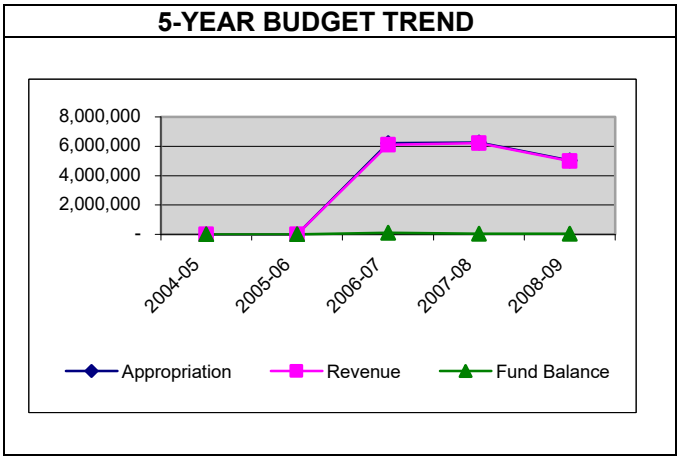
Proposition 36

DESCRIPTION OF MAJOR SERVICES

In November 2000, California passed Proposition 36, the Substance Abuse and Crime Prevention Act of 2000 (Act). The Act mandated that certain persons convicted of a nonviolent drug possession offense, and any parolee, who is determined by the Parole Authority to have committed a nonviolent drug possession offense, or violated any other drug-related condition of parole, will be provided drug treatment and related services in lieu of incarceration. Effective with 2006-07, Behavioral Health assumed the lead agency role to oversee the Act. This special revenue fund is used to account for disposition of the funds received from the state.

There is no staffing associated with this budget unit.

BUDGET HISTORY

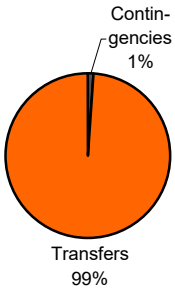
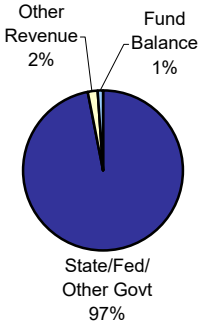


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	5,982,214	6,257,075	5,347,002
Departmental Revenue	-	52,661	5,928,609	6,207,773	5,347,002
Fund Balance				49,302	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Behavioral Health
FUND: Prop 36

BUDGET UNIT: RHD MLH
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Transfers	-	-	5,982,214	5,347,002	6,208,013	4,994,336	**(1,213,677)**
Contingencies	-	-	-	-	49,062	49,302	**240**
Total Appropriation	-	-	5,982,214	5,347,002	6,257,075	5,043,638	**(1,213,437)**
Departmental Revenue							
Use Of Money and Prop	-	52,661	231,502	100,000	158,000	100,000	**(58,000)**
State, Fed or Gov't Aid	-	-	5,697,107	5,247,002	6,049,773	4,894,336	**(1,155,437)**
Total Revenue	-	52,661	5,928,609	5,347,002	6,207,773	4,994,336	**(1,213,437)**
Fund Balance					49,302	49,302	**-**

Transfers of $4,994,336 include payments to other county departments for reimbursement of Proposition 36 related activities such as salaries and benefits and services and supplies. The decrease of $1,213,677 is primarily due to the decrease in the allocation received from the state.

Departmental revenue of $4,994,336 includes state Proposition 36 funds and interest revenue. The decrease of $1,213,437 is due to the decrease in the allocation received from the state.

PUBLIC HEALTH
Jim Lindley

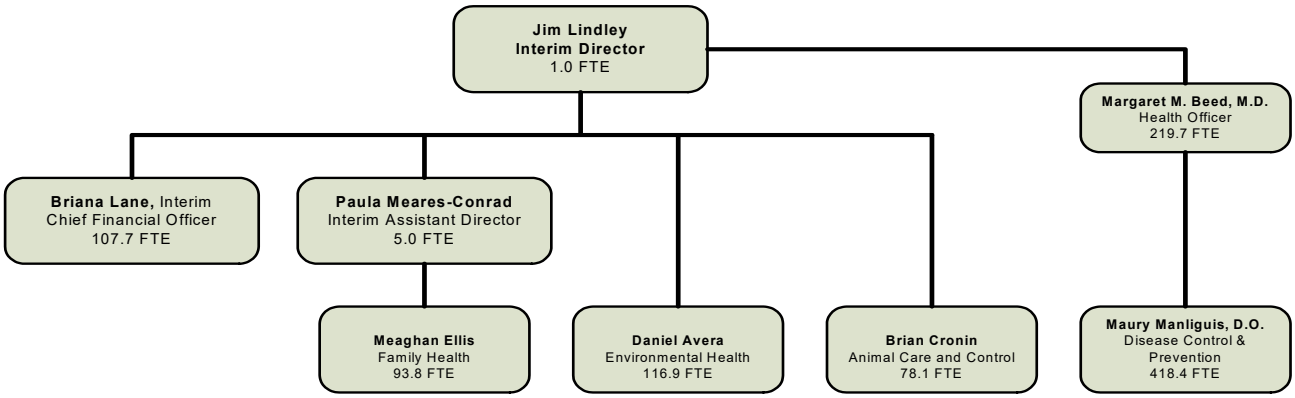
MISSION STATEMENT

To promote and improve the health, safety, well being, and quality of life of San Bernardino County residents and visitors

STRATEGIC GOALS

1. Prevent disease and disability, and promote healthy lifestyles.
2. Promote and ensure a healthful environment.
3. Support the public health workforce through the effective use of technology.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Public Health	83,073,662	79,501,393	3,572,269		857.7
California Children's Services	20,145,914	15,786,181	4,359,733		182.9
Indigent Ambulance	472,501	-	472,501		-
Total General Fund	103,692,077	95,287,574	8,404,503		1,040.6
Special Revenue Funds					
Bio-Terrorism Preparedness	3,373,829	2,781,164		592,665	-
Tobacco Use Reduction Now	484,423	392,696		91,727	-
Vital Statistics State Fees	586,505	159,820		426,685	-
Vector Control Assessments	3,264,902	1,601,666		1,663,236	-
Total Special Revenue Funds	7,709,659	4,935,346		2,774,313	-
Total - All Funds	111,401,736	100,222,920	8,404,503	2,774,313	1,040.6

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

DESCRIPTION OF MAJOR SERVICES

The Department of Public Health provides a wide range of services to prevent diseases and improve the health, safety, and quality of life for residents and visitors of San Bernardino County. The department operates over thirty different programs, many of which are mandated by the State Health and Safety Code. Funding is provided by state and federal grants, local fees, charges for services, tax revenue, and a small amount of county general fund primarily for Animal Care and Control related expenses and to provide infrastructure for the promotion of Healthy Communities.

Several key service delivery functions are described below.

Communicable Disease Control and Prevention
Disease control services relate to the surveillance and prevention of illness and disease, such as tuberculosis control, HIV/AIDS, reproductive health, immunizations and education services.

Bio-Terrorism Response
As a result of a federal initiative, the department has developed a Comprehensive Public Health Preparedness and Response (Bio-terrorism) plan to improve response capabilities in the event of a bio-terrorism incident or other public health emergency.

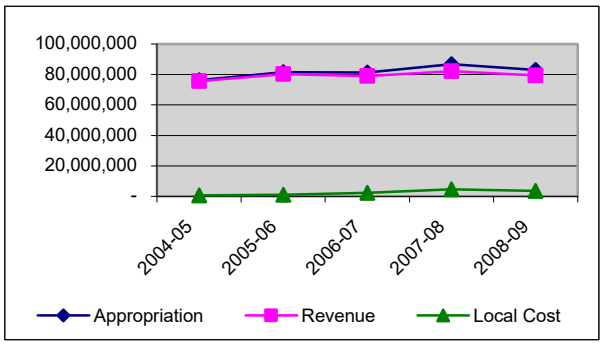
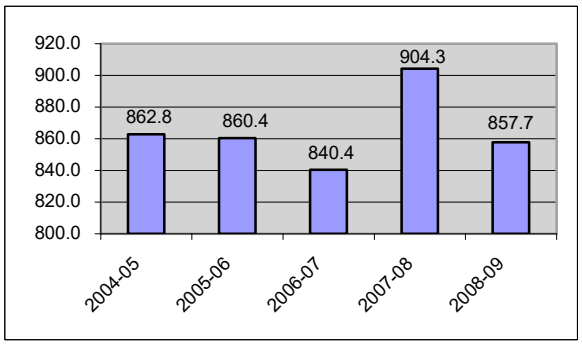
Maternal and Child Health
Services focus on promoting healthy outcomes in high-risk populations. Clinical programs providing diagnosis, treatment, and education focus on prenatal care and child health

Healthy Communities
Because San Bernardino County suffers from the growing epidemic of obesity, Healthy Communities is an innovative countywide strategic effort that provides the infrastructure to support collaborative efforts to improve the health and well being of all residents.

Environmental Health Services
The purpose of environmental health services is to prevent, eliminate, or reduce hazards that could adversely affect health, safety, and quality of life through programs focusing directly on the prevention of threats to health in the physical environment through monitoring and inspection, licensing, and statutory regulation.

Animal Care and Control
Services protect the public from rabies through vaccination of the county's pet dog population, stray animal abatement (through enforcement of the leash law), wild life rabies surveillance, quarantine of biting animals, laboratory examination of animals for rabies, and public education. In addition, the program investigates animal complaints and provides safe sheltering care, return, adoption, or as a last resort, the humane euthanasia of unwanted animals.

BUDGET HISTORY

5-YEAR BUDGET TREND	5-YEAR STAFFING TREND
	

PERFORMANCE HISTORY

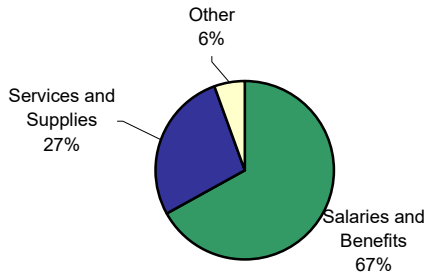
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	75,412,592	76,432,804	78,494,612	87,135,745	80,289,757
Departmental Revenue	74,356,914	75,128,834	76,194,353	82,439,912	75,788,347
Local Cost	1,055,678	1,303,970	2,300,259	4,695,833	4,501,410
Budgeted Staffing				904.3	

Estimated appropriation is less than modified budget primarily due to significant savings within salaries and benefits and services and supplies. Salaries are under budget by $5,982,889 due to significant staff vacancies. Services and supplies are lower than modified budget by $1,621,489 due to the discontinuance of several grants including Outreach, Enrollment, Retention Utilization Program (OERU), Male Involvement (MIP), Information and Education (I&E), and Education First.

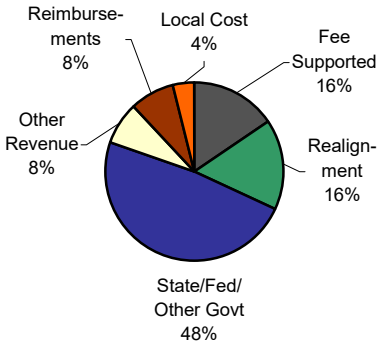
As a result of the lower expenditures, estimated revenue is also lower than budget. Reimbursements are $834,181 less than budget due to lower than anticipated caseload for the Cal-Learn program and lower billing amounts on Memoranda of Understanding (MOU) with other county departments as a result of staffing vacancies indicated above. State and federal revenues of $40,838,867 are $4,015,974 under budget due to the discontinuation of the OERU, MIP, and I&E grants plus, the continuous staff vacancies. Finally, current services revenue of $6,528,164 are $1,338,605 under budget primarily due to the cancellation of the Housing Opportunities for People With AIDS (HOPWA) program with the City of Riverside, and lower than expected fees collected for the food handler card program, and one time permit fees.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Health Care
DEPARTMENT: Public Health
FUND: General

BUDGET UNIT: AAA PHL
FUNCTION: Health and Sanitation
ACTIVITY: Health

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	51,607,535	54,992,869	54,840,095	56,827,308	62,714,697	60,586,660	**(2,128,037)**
Services and Supplies	23,260,343	21,630,283	24,843,932	24,520,129	26,141,618	23,165,205	**(2,976,413)**
Central Computer	543,087	617,030	592,400	611,914	611,914	640,709	**28,795**
Travel	-	-	-	-	-	929,394	**929,394**
Other Charges	-	467,505	101,500	105,000	100,000	100,000	**-**
Equipment	328,385	334,218	507,694	675,517	465,500	74,500	**(391,000)**
Vehicles	426,972	294,806	19,456	28,000	-	-	**-**
Capitalized Software	-	-	494,600	-	230,000	150,000	**(80,000)**
Transfers	2,767,539	3,153,721	3,198,612	3,761,112	3,511,095	4,719,810	**1,208,715**
Total Exp Authority	78,933,861	81,490,432	84,598,289	86,528,980	93,774,824	90,366,278	**(3,408,546)**
Reimbursements	(3,784,019)	(5,458,617)	(6,103,677)	(6,239,223)	(7,026,404)	(7,292,616)	**(266,212)**
Total Appropriation	75,149,842	76,031,815	78,494,612	80,289,757	86,748,420	83,073,662	**(3,674,758)**
Operating Transfers Out	262,750	400,989	-	-	-	-	**-**
Total Requirements	75,412,592	76,432,804	78,494,612	80,289,757	86,748,420	83,073,662	**(3,674,758)**
Departmental Revenue							
Taxes	100,970	99,868	110,540	145,465	102,409	102,409	**-**
Licenses and Permits	6,559,107	7,122,614	7,473,315	6,875,818	7,743,192	7,233,136	**(510,056)**
Fines and Forfeitures	418,248	426,629	487,301	-	-	-	**-**
Use Of Money and Prop	-	-	312	-	-	-	**-**
Realignment	12,973,918	11,008,999	14,012,630	13,943,363	14,164,292	14,729,074	**564,782**
State, Fed or Gov't Aid	41,432,930	42,455,418	40,687,876	40,838,867	44,854,841	43,725,706	**(1,129,135)**
Current Services	7,906,027	8,383,548	7,372,136	6,528,164	7,866,769	6,762,401	**(1,104,368)**
Other Revenue	204,450	213,871	564,949	990,803	1,278,350	1,715,834	**437,484**
Other Financing Sources	-	7,438	-	-	-	-	**-**
Total Revenue	69,595,650	69,718,385	70,709,059	69,322,480	76,009,853	74,268,560	**(1,741,293)**
Operating Transfers In	4,761,264	5,410,449	5,485,294	6,465,867	6,042,734	5,232,833	**(809,901)**
Total Financing Sources	74,356,914	75,128,834	76,194,353	75,788,347	82,052,587	79,501,393	**(2,551,194)**
Local Cost	1,055,678	1,303,970	2,300,259	4,501,410	4,695,833	3,572,269	**(1,123,564)**
Budgeted Staffing					904.3	857.7	**(46.6)**

Salaries and benefits of $60,586,660 fund 857.7 budgeted positions and are decreasing by $2,128,037 resulting primarily from retirement rate and workers compensation rate adjustments. This budget unit also experienced a decrease in budgeted staffing of 28.2 as a result of a technical change to the rounding of position numbers to one decimal place on the county's budget system. This change does not affect the number of authorized positions. Overall, with the rounding of positions, the deletion of 52.8 vacant budgeted positions, and an offsetting addition of 34.4 budgeted positions. Furthermore, the department requests the reclassification of five Health Services Assistant II positions to Supervising Health Services Assistants to implement an organizational restructuring within the Women, Infants and Children program

Services and supplies of $23,165,205 are decreasing by $2,976,413. This decrease consists of the elimination of the OERU grant, offset by one time upgrades in multiple facilities providing Public Health services. Additionally, the decrease results from the shift of travel to a separate category, as well as the shift in the reporting of expenditures related to certain office expenses. These office expenses are now being reflected as payments to the Purchasing Department in accordance with the rules established by GASB 34.

Equipment of $74,500 is for the replacement of photocopy machines, port switches and a disk cloning device for information technology.

Transfers of $4,719,810 are payments to other departments for Human Resources employee relations, the Employee Health and Productivity program, lease costs, facilities charges, and administrative and program support from Human Services. The $1,208,715 increase results from increases in charges from other County departments, a new MOU with the Alcohol and Drug Service Department, and increased rent charges related to two new clinic sites for the Women, Infants, & Children (WIC) program. In addition, the increase is the result of a shift in the reporting of certain office expenses as payment to the Purchasing department.

Reimbursements of $7,292,616 represent payments from other departments such as Human Services, Probation, California Children's Services (CCS), Sheriff, and Behavioral Health for provision of nursing services, case management, home visiting and education, administrative and program support. The $266,212 increase is primarily due to increased reimbursement for nursing services provided to the Sheriff's department, and an increase in administrative costs and program support provided to CCS.

Licenses and permit revenue of $7,233,136 are decreasing by $510,056 based on current revenue trends and the return of the mobile home park inspections and permits to the State.

State aid revenue of $33,859,875 is decreasing by $170,438 due to the loss of the OERU, MIP and I&E grant programs, a decrease in funding for the Maternal and Child Health program, and delayed reimbursement for SB90 programs. These are partially offset by increases in the WIC allocation; AIDS Early Intervention Program, Family Planning Access Care and Treatment, and Minority Aids funding; increases for the Nutrition Network & Project Lean and Childhood Lead Poisoning Prevention grants, and a new Cal-Trans Safe Route to Schools grant.

Federal aid revenue of $9,865,831 is decreasing by $958,697 primarily as a result of the category shift of a portion of the Ryan White Title I funding to state funding, and the reduction of Medi-Cal Administrative Activities/Targeted Case Management funding. These decreases are partially offset by an increase in Title X funding.

Current services revenue of $6,762,401 are decreasing by $1,104,638 primarily due to the termination of the HOPWA grant with the City of Riverside, a category switch of the MOU with First Five for the Perinatal Screening, Assessment, Referral and Treatment (PSART), discontinuation of physician services for the Board of Retirement, and reductions in services for the Metropolitan Water District and various school districts. These decreases are partially offset by an increase in reimbursement for Family Court Home Assessments.

Other revenue of $1,715,834 is increasing by $437,484 primarily due to a new Robert Wood Johnson grant, an increase in the Dental Health Foundation grant, and an increase in the PSART MOU with First Five. These increases are partially offset by the termination of the Education First and Perinatal Assessment of Newborns for Drug and Alcohol Exposure grants.

Operating transfers in of $5,232,833 are decreasing by $809,901 primarily due to a reduction in Bio-terrorism Preparedness and Vital Statistics. These decreases are partially offset by an increase in the Vector Control operating transfer in.

The net local cost decrease for this budget unit is $1,123,564. This decrease is primarily the result of adjustments made to the 2008-09 retirement and worker's compensation rates. This decrease is partially offset by a slight increase in local cost to help fund MOU increases for nursing staff.

PERFORMANCE MEASURES				
Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percent increase of pregnant women screened for drug use (8,000 women in 2005-06)	23%	10%	20%	10%
Percent of children immunized by 24 months of age.	82%	85%	83%	85%
Double the number of partnerships with cities within whom Healthy Communities is actively engaged	3	8	4	4
Maintain number of grants received to support Healthy Communities activities ($503,218)	2	2	2	2
Percentage increase of restaurant food handlers receiving training and certification (28,000 handlers in 2005-06)	28%	6%	25%	10%
Percentage decrease of animal impounds (strays) excluding the Rancho Shelter and other admissions (14,800 impounds in 2005-06).	4%	2%	2%	N/A
Increase the number of municipalities that participate in the New Animal Care and Control Joint Powers Authority (JPA) (from 1 to 4)	N/A	N/A	N/A	4
Number of MOUs/agreements with partners for Public Health Emergency Preparedness	4	20	5	N/A
Percent of Public Health's computers that meet the 2007-2008 minimum hardware specifications (221 of 1,044 in 2006-07 met specifications)	N/A	100%	100%	N/A
Percentage of Public Health's computers refreshed (replaced) to meet 2008-09 minimum hardware specifications (354 computers to replace)	N/A	25%	26%	33%
Held community-wide events in collaboration with partners such as First Five and Kids Fitness Challenge	4	5	5	5
Identify and track stakeholders and partners collaborating in Healthy Communities.	300	350	120	120
Provide a resource for organizations to access best practices for involvement in Healthy Communities programs.	100	130	150	150
Award sponsorships to cities to become Healthy Cities.	7	5	5	5
Increase number of animals receiving veterinary care from 300 in 2005-06 to 1,200 in 2006-07.	1,058	1,200	1,200	1,200
Enhance facilities and meet the California's legislative intent regarding euthanasia of adoptable animals.	2,520 pets adopted	2,400 pets adopted	2,640 pets adopted	2,640 pets adopted
Decrease the case to nurse (RN) ration thus increasing the number of fully completed TB contact investigations.	Case RN = 500	Case RN = 85	Case RN = 150	Case RN = 115
Percent of departmental information systems analyzed to identify and recommend consolidation and/or enhancement through web-based technologies and improved access to data by management.	N/A	80%	40%	100%
Percentage of program managers' satisfaction rating of web services.	N/A	25%	50%	80%

California Children's Services

DESCRIPTION OF MAJOR SERVICES

California Children's Services (CCS) is a state program that provides case management, diagnosis, and treatment services to individuals up to 21 years of age with severe qualifying medical conditions and whose families are unable to pay for all or part of their care. State law requires the county to maintain a mandated minimum funding level. In addition to realignment dollars and the county's mandated contribution, funding also comes from Medi-Cal, private insurance, and patient co-payments. Revenues are based upon individual client eligibility for specific programs such as Medi-Cal, Healthy Families, or CCS alone (people who do not qualify for other programs or cannot afford to pay their Medi-Cal co-share payments).

The revenue breakdown among federal, state, realignment, and county general fund support depends on the type of services provided under this program. This program provides two types of services:

1. Administrative Component – Case management activities which include determining program eligibility, evaluating needs for specific services, determining the appropriate providers, and authorizing/paying for medically necessary care. Administrative funding is based on staffing standards and caseload mix of CCS clients. In other words, it depends on which federal, state, or county program in which the children are enrolled.

    - Medi-Cal accounts for approximately 69%. Federal and state funds reimburse CCS for 100% of the costs.

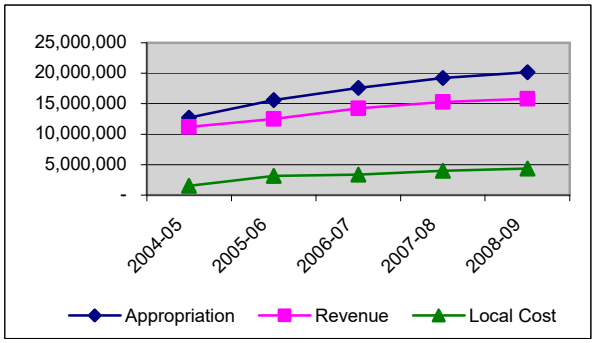
    - Healthy Families accounts for approximately 13%. This federal and state program reimburses CCS for 82.5% of the costs. The remaining 17.5% local share is equally funded by Social Services Realignment (8.75%) and general fund support (8.75%).

    - CCS or Non-Medi-Cal caseload accounts for approximately 18%. Federal and state funds account for 50% of the costs associated with treating this clientele. The remaining 50% is split equally between Social Services Realignment (25%) and general fund support (25%).

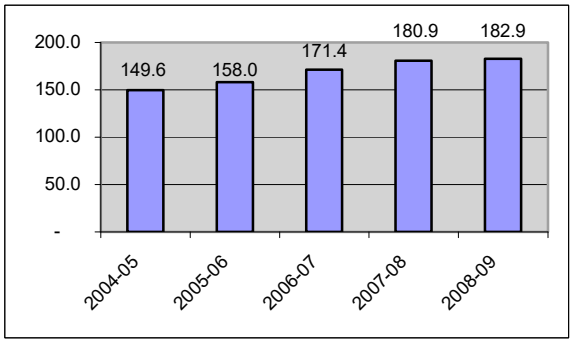
2. Medical Therapy Component – Provides physical therapy, occupational therapy, and medical therapy conference services. Licensed physical therapists and certified occupational therapists provide evaluation, treatment, consultation services, and case management. The state reimburses the county 50% of the costs incurred by this program. The remaining 50% is equally funded by Social Services Realignment and general fund support. Additionally, this program is allowed to bill Medi-Cal for therapy provided to Medi-Cal eligible clients. This revenue is split 75% state and 25% county. Approximately 70% of the caseload in the medical therapy component is Medi-Cal eligible.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



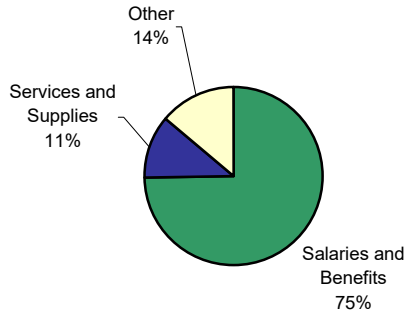
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	11,041,819	14,054,913	15,083,111	19,246,486	16,670,458
Departmental Revenue	9,118,390	11,023,247	11,962,630	15,262,299	12,921,984
Local Cost	1,923,429	3,031,666	3,120,481	3,984,187	3,748,474
Budgeted Staffing				180.9	

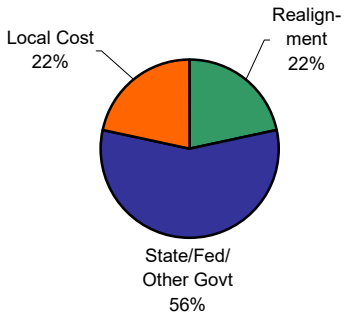
Estimated appropriation for 2007-08 is less than modified budget primarily due to vacant positions which have been difficult to fill. Departmental revenue is also less than modified budget due to reduced claims to the state coupled with a shift in caseload between Medi-Cal, Healthy Families, and CCS clients.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Health Care
DEPARTMENT: California Children's Services
FUND: General

BUDGET UNIT: AAA CCS
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	9,091,788	10,568,993	11,177,521	12,351,959	14,926,700	15,077,678	**150,978**
Services and Supplies	1,335,375	1,649,341	1,600,579	1,890,424	1,783,631	2,061,842	**278,211**
Central Computer	-	-	128,066	133,912	133,912	154,738	**20,826**
Travel	-	-	-	-	-	73,000	**73,000**
L/P Struct/Equip/Vehicles	-	7,004	-	-	-	-	**-**
Transfers	614,656	1,829,575	2,176,945	2,297,808	2,402,243	2,778,656	**376,413**
Total Exp Authority	11,041,819	14,054,913	15,083,111	16,674,103	19,246,486	20,145,914	**899,428**
Reimbursements	-	-	-	(3,645)	-	-	**-**
Total Appropriation	11,041,819	14,054,913	15,083,111	16,670,458	19,246,486	20,145,914	**899,428**
Departmental Revenue							
Realignment	1,923,419	3,012,979	3,120,482	3,748,473	3,984,187	4,359,733	**375,546**
State, Fed or Gov't Aid	7,098,263	7,983,596	8,800,737	9,141,130	11,247,878	11,392,008	**144,130**
Current Services	25,979	26,433	41,199	28,637	30,034	30,513	**479**
Other Revenue	70,729	239	212	3,744	200	3,927	**3,727**
Total Revenue	9,118,390	11,023,247	11,962,630	12,921,984	15,262,299	15,786,181	**523,882**
Local Cost	1,923,429	3,031,666	3,120,481	3,748,474	3,984,187	4,359,733	**375,546**
Budgeted Staffing					180.9	182.9	**2.0**

Salaries and benefits of $15,077,678 fund 182.9 budgeted positions. An increase of $150,978 is due to MOU adjustments and funding for 2.0 additional positions necessary to comply with state mandated staffing requirements.

Services and supplies of $2,061,842 primarily include payments to the state and other providers for treatment costs and medical supplies. The increase of $278,211 is related to treatment costs, slightly offset by the decrease resulting from a shift in the reporting of expenditures for certain office expenses into the transfers category.

Travel is a new appropriation unit for 2008-09 and includes reimbursement for costs related to trips to Sacramento for state-mandated conferences and training. Travel also includes private mileage reimbursement to nursing and therapy staff that provide services at numerous locations throughout the county.

Transfers of $2,778,656 include payments to the 1) Public Health general fund budget unit for administrative costs, automated systems support, and nutritionist time; 2) Real Estate Department for lease costs; and 3) Human Resources for Employee Health and Productivity program and employment and advertising services. The increase of $376,413 is primarily related to an increase in administrative costs paid to the Public Health fund budget unit, as well as a shift in the reporting of expenditures related to certain office expenses. These office expenses are now being reflected as payments to the Purchasing Department in accordance with the rules established by GASB 34.

Social Services Realignment and general fund support of $4,359,733 are each increasing by $375,546 to fund administrative expenses and cost of providing mandated treatment. State law requires the county to maintain a mandated minimum funding level for this program. This funding is provided 50% by Social Services Realignment and 50% by general fund support.

State aid revenue of $11,392,008 is increasing by $144,130. The state share is not increasing at the same level as realignment and general fund support due to the distribution of caseload.

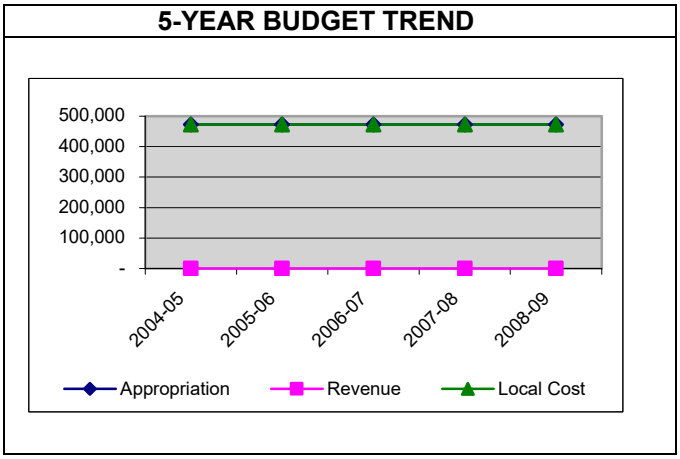
Indigent Ambulance

DESCRIPTION OF MAJOR SERVICES

This budget unit provides financing for ambulance contractors who transport indigents to the Arrowhead Regional Medical Center, or the closest hospital under certain life-threatening situations. It also funds transport of indigent tuberculosis patients to Riverside County Hospital for treatment, and up to the extent of available appropriation, pays for the Sheriff's Department transport of indigent inmates (with the remainder paid directly by the Sheriff's Department). The appropriation in this budget unit is maintained at a constant level.

There is no staffing associated with this budget unit.

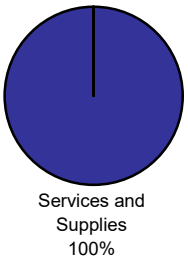
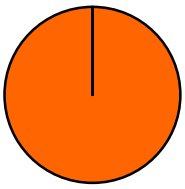
BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	472,501	471,838	472,501	472,501	472,501
Departmental Revenue	-	-	-	-	-
Local Cost	472,501	471,838	472,501	472,501	472,501

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	
Services and Supplies 100%	Local Cost 100%

GROUP: Health Care
DEPARTMENT: Public Health
FUND: General

BUDGET UNIT: AAA EMC
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	472,501	471,838	472,501	472,501	472,501	472,501	-
Total Appropriation	472,501	471,838	472,501	472,501	472,501	472,501	-
Local Cost	472,501	471,838	472,501	472,501	472,501	472,501	-

There are no changes to this budget unit.

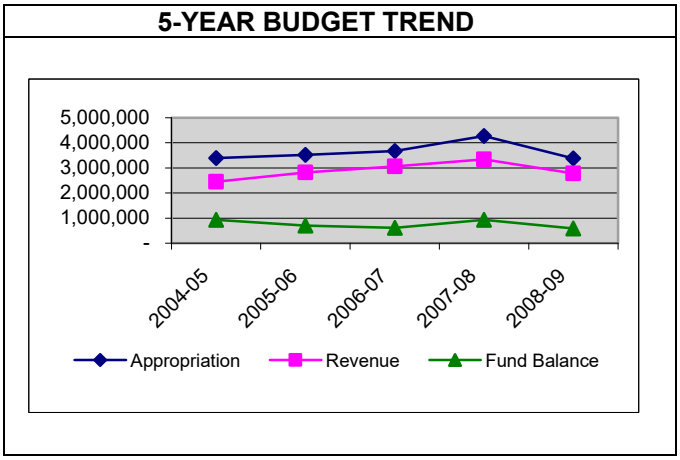
Bio-Terrorism Preparedness

DESCRIPTION OF MAJOR SERVICES

State bio-terrorism funds are received and transferred out as needed to the Department of Public Health as reimbursement for actual preparedness and response related activities and expenditures. Funding from the Centers of Disease Control (CDC) for Bio-Terrorism, Pandemic Influenza, and Cities Readiness Initiative and from the Health Resources Services Administration for hospital preparedness is reflected in this budget unit. Each source of funds is tracked and reported separately however as stipulated by the state grant agreement. This is a financing budget only. No actual expenditures or activities are incurred or conducted via this budget unit.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

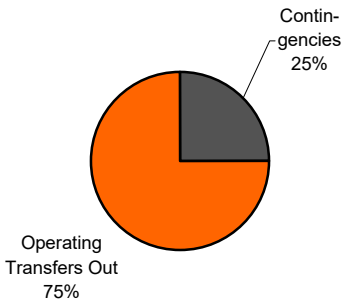
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,465,631	2,864,139	2,242,714	4,266,694	3,688,942
Departmental Revenue	2,233,531	2,768,816	2,561,417	3,338,135	3,353,048
Fund Balance				928,559	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

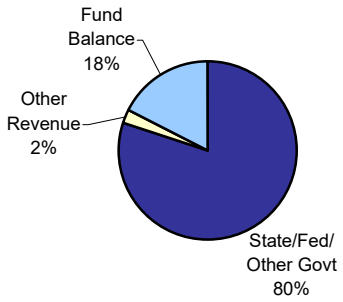
Additionally, estimated operating transfers out are higher than modified budget primarily due to an increase in Pandemic Influenza funding for grant year 2007-08. Upon state approval of the grant application for grant year 2007-08, the department will return to the Board for appropriation and revenue increases. In addition, interest revenue is increasing as the ending fund balance is higher than anticipated.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Health Care
DEPARTMENT: Public Health
FUND: Bio-Terrorism Preparedness

BUDGET UNIT: RPL PHL
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	980,906	843,711	**(137,195)**
Total Appropriation	-	-	-	-	980,906	843,711	**(137,195)**
Operating Transfers Out	2,465,631	2,864,139	2,242,714	3,688,942	3,285,788	2,530,118	**(755,670)**
Total Requirements	2,465,631	2,864,139	2,242,714	3,688,942	4,266,694	3,373,829	**(892,865)**
Departmental Revenue							
Use Of Money and Prop	29,924	50,883	44,891	73,543	52,347	78,605	**26,258**
State, Fed or Gov't Aid	2,203,607	2,717,933	2,516,526	3,279,505	3,285,788	2,702,559	**(583,229)**
Total Revenue	2,233,531	2,768,816	2,561,417	3,353,048	3,338,135	2,781,164	**(556,971)**
Fund Balance					928,559	592,665	**(335,894)**

Contingencies of $843,711 are budgeted in 2008-09 based on available departmental revenue and estimated fund balance. State approval will be sought for the expenditure of these funds and prior year carryover funds. These funds will be utilized to support preparedness and response activities.

Operating transfers out of $2,530,118 reflect a decrease of $755,670 due to an anticipated reduction in funding for the 2008-09 grant year for Pandemic Influenza.

State aid revenue of $2,702,559 reflects a decrease of $583,229. This is primarily due to an anticipated reduction in funding for the 2008-09 grant year for Pandemic Influenza. This decrease is partially offset by the anticipated receipt of the 25% payment for the 2007-08 grant year for Pandemic Influenza.

Tobacco Use Reduction Now

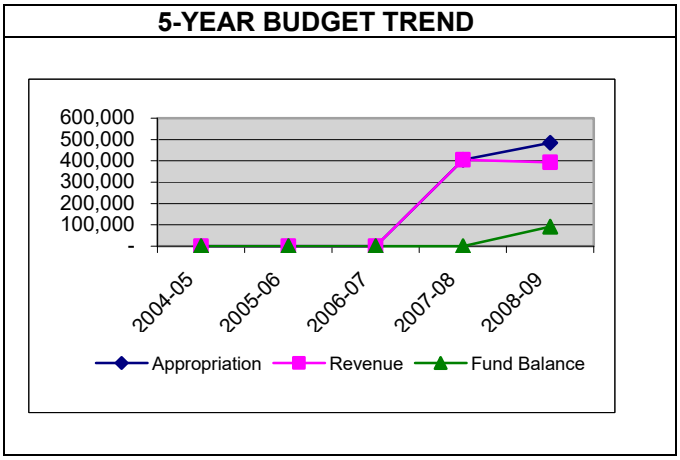
DESCRIPTION OF MAJOR SERVICES

This fund holds the State's tobacco control and education grant funds. Funds are transferred to Public Health to reimburse for actual tobacco control and education expenditures, which include working with local community and government groups to enforce tobacco, control policies and ordinances and provide community education.

The department has been approved to receive three-year funding from the California Department of Public Health to support Tobacco Control and Education services. The department has been receiving quarterly advances from the State and is required to maintain these funds in a separate interest bearing account. In the past, the department utilized a trust fund. However, since unspent funds can be carried forward for up two years, the department identified the need to establish a Special Revenue fund in order to comply with GASB 34.

There is no staffing associated with this budget unit.

BUDGET HISTORY



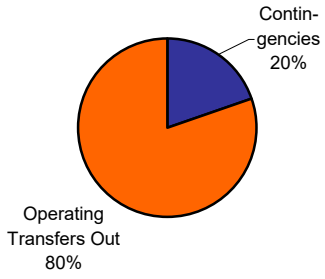
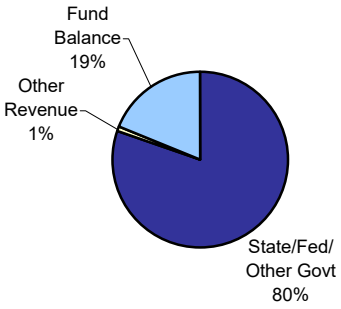
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	404,454	311,817
Departmental Revenue	-	-	-	404,454	403,544
Fund Balance				-	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

Additionally, estimated operating transfers out are lower than modified budget due primarily to staff vacancy, re-assignment of staff to another project, lower than anticipated travel costs and late approval of the three-year comprehensive tobacco plan by the State.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Public Health
FUND: Tobacco Use Reduction Now

BUDGET UNIT: RSP PHL
FUNCTION: Health and Sanitation
ACTIVITY: Health

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	3,000	95,963	**92,963**
Total Appropriation	-	-	-	-	3,000	95,963	**92,963**
Operating Transfers Out	-	-	-	311,817	401,454	388,460	**(12,994)**
Total Requirements	-	-	-	311,817	404,454	484,423	**79,969**
Departmental Revenue							
Use Of Money and Prop	-	-	-	2,090	3,000	4,236	**1,236**
State, Fed or Gov't Aid	-	-	-	401,454	401,454	388,460	**(12,994)**
Total Revenue	-	-	-	403,544	404,454	392,696	**(11,758)**
Fund Balance					-	91,727	**91,727**

Contingencies of $95,963 are increasing by $92,963 based on available departmental revenue and estimated fund balance.

Operating transfers out of $388,460 are decreasing by $12,994 due to lower anticipated expenditures within the Public Health general fund budget unit for the Tobacco Use Reduction Now program.

State aid revenue of $388,460 is decreasing by $12,994 due to a lower grant fund allocation for Year 2 to perform tobacco education activities.

Vital Statistics State Fees

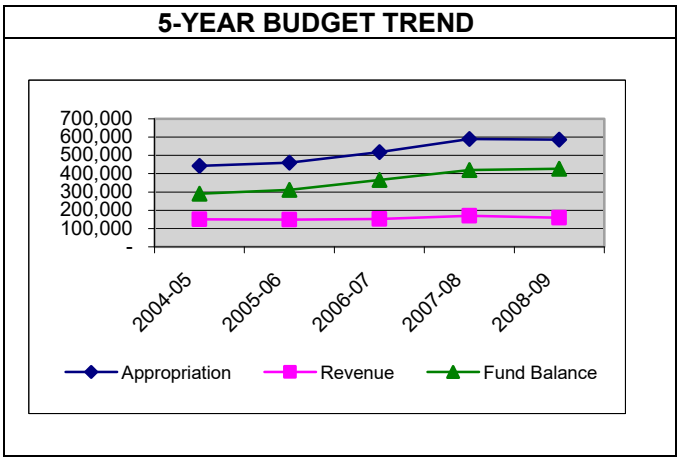
DESCRIPTION OF MAJOR SERVICES

This fund holds fees set by the state and collected from purchasers of birth and death certificates. Funds are transferred to Public Health to fund Vital Statistics expenditures. Per Health and Safety Code 103625 all applicants for birth or death certificates shall pay an additional $3 to be collected by the county and disbursed as follows:

1. 45% of the fee shall be distributed to the State Registrar, and
2. The remaining 55% shall be deposited into the Vital and Health Statistics fund for the purpose of defraying administrative costs of collecting and reporting with respect to those fees and for other costs as follows:
   a) Modernization of vital record operations, including improvement, automation, and technical support of vital record systems.
   b) Improvement in the collection and analysis of health-related birth and death certificate information, and other community health data collection and analysis, as appropriate.
   c) Funds collected shall not be used to supplant funding in existence on January 1, 2002 that are necessary for the daily operation of vital records systems.

There is no staffing associated with this budget unit.

BUDGET HISTORY



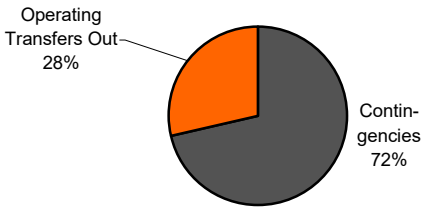
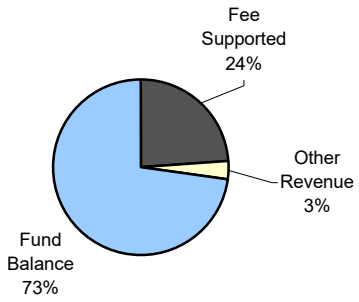
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	127,782	111,381	117,466	589,664	154,179
Departmental Revenue	148,297	165,599	172,294	169,250	160,450
Fund Balance				420,414	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

Additionally, estimated operating transfers out are lower than modified budget as a result of delays in purchase of systems and software to scan and digitally store vital statistics data. The program is still researching the best method of implementation and has not included the purchase and implementation in 2008-09.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Public Health
FUND: Vital Statistics State Fees

BUDGET UNIT: SCI PHL
FUNCTION: Health and Sanitation
ACTIVITY: Health

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	322,664	419,505	**96,841**
Total Appropriation	-	-	-	-	322,664	419,505	**96,841**
Operating Transfers Out	127,782	111,381	117,466	154,179	267,000	167,000	**(100,000)**
Total Requirements	127,782	111,381	117,466	154,179	589,664	586,505	**(3,159)**
Departmental Revenue							
Use Of Money and Prop	6,361	11,337	17,692	22,153	19,250	19,820	**570**
Current Services	141,936	154,262	154,602	138,297	150,000	140,000	**(10,000)**
Total Revenue	148,297	165,599	172,294	160,450	169,250	159,820	**(9,430)**
Fund Balance					420,414	426,685	**6,271**

Contingencies of $419,505 are increasing by $96,841 based on reduced operating transfers out.

Operating transfers out of $167,000 are decreasing by $100,000 due to lower anticipated expenditures for automation, including the non-purchase of an automated vital statistics system.

Interest revenue of $19,820 is reflecting a slight increase due to a higher anticipated cash balance.

Current services revenue of $140,000 are decreasing by $10,000 based on a possible revenue sharing agreement with Auditor/Controller-Recorder Department for birth and death certificates.

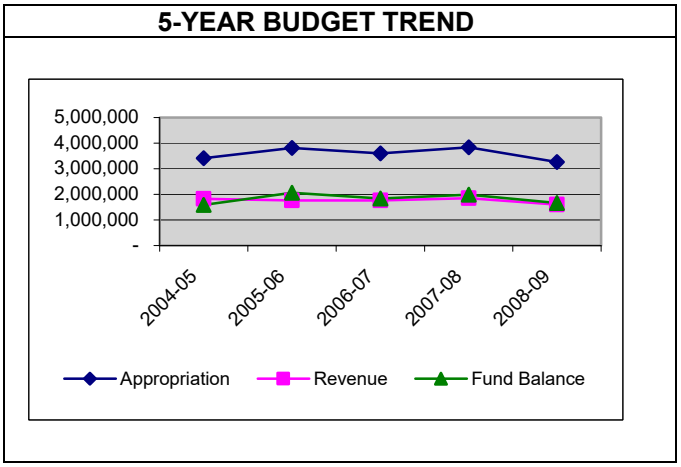
Vector Control Assessments

DESCRIPTION OF MAJOR SERVICES

This fund receives all tax assessments for Vector Control. Revenue collected here is received via the property tax roll and is dedicated for Vector Control purposes. Transfers out from this budget finance activities in the Vector Control program, which is a component of the Public Health budget. Revenue changes in this budget reflect development and subdivision activities within the County. As the number of parcels are added or improved, the revenue increases. The amount of the parcel assessment varies depending on the level of improvement on a given parcel. Offsetting this are annexations or incorporations of cities.

There is no staffing associated with this budget unit.

BUDGET HISTORY

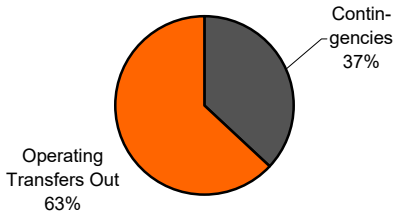
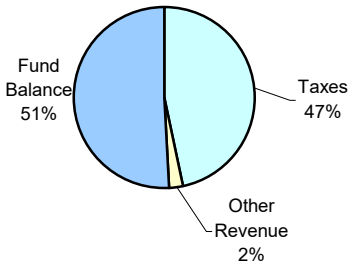


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	1,461,237	1,877,750	1,592,378	3,832,567	1,938,492
Departmental Revenue	1,744,041	1,727,974	1,731,897	1,851,151	1,620,312
Fund Balance				1,981,416	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Public Health
FUND: Vector Control Assessments

BUDGET UNIT: SNR PHL
FUNCTION: Health and Sanitation
ACTIVITY: Health

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	1,894,075	1,202,205	**(691,870)**
Total Appropriation	-	-	-	-	1,894,075	1,202,205	**(691,870)**
Operating Transfers Out	1,461,237	1,877,750	1,592,378	1,938,492	1,938,492	2,062,697	**124,205**
Total Requirements	1,461,237	1,877,750	1,592,378	1,938,492	3,832,567	3,264,902	**(567,665)**
Departmental Revenue							
Taxes	1,705,525	1,659,011	1,639,697	1,521,235	1,763,151	1,521,235	**(241,916)**
Use Of Money and Prop	38,516	68,963	92,200	99,077	88,000	80,431	**(7,569)**
Total Revenue	1,744,041	1,727,974	1,731,897	1,620,312	1,851,151	1,601,666	**(249,485)**
Fund Balance					1,981,416	1,663,236	**(318,180)**

Contingencies of $1,202,205 are decreasing by $691,870 based on decreased departmental revenue and estimated available fund balance.

Operating transfers out of $2,062,697 are increasing by $124,205 due to state funding related to the West Nile Virus no longer being allocated to counties.

Taxes of $1,521,235 are decreasing by $241,916 to reflect current year trend.

Interest revenue of $80,431 is decreasing by $7,569 due to a lower estimated cash balance.

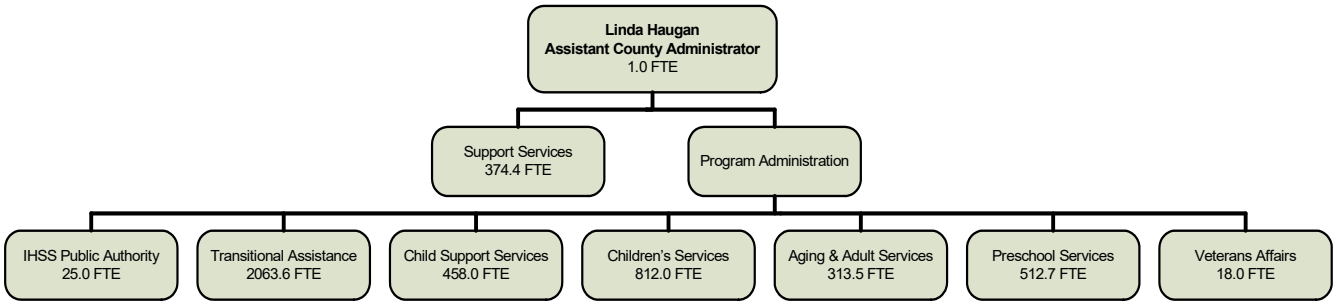
HUMAN SERVICES
SUMMARY

GENERAL FUND	Page #	Appropriation	Departmental Revenue	Local Cost
HUMAN SERVICES (HS) SUMMARY	210			
AGING AND ADULT SERVICES SUMMARY	211			
AGING PROGRAMS	212	10,549,692	9,317,988	1,231,704
PUBLIC GUARDIAN-CONSERVATOR	215	1,267,260	488,875	778,385
CHILD SUPPORT SERVICES	218	41,428,199	41,428,199	-
HS - ADMINISTRATIVE CLAIM SUMMARY	222			
ADMINISTRATIVE CLAIM	223	361,718,517	339,444,017	22,274,500
SUBSISTENCE PAYMENTS:				
DOMESTIC VIOLENCE/CHILD ABUSE SERVICES	232	1,622,818	1,622,818	-
ENTITLEMENT PAYMENTS (CHILDCARE)	234	85,905,228	85,905,228	-
OUT-OF-HOME CHILD CARE	236	859,415	-	859,415
AID TO ADOPTIVE CHILDREN	238	42,543,049	40,655,896	1,887,153
AFDC - FOSTER CARE	240	94,387,086	80,826,584	13,560,502
REFUGEE CASH ASSISTANCE	242	100,000	100,000	-
CASH ASSISTANCE FOR IMMIGRANTS	244	623,764	623,764	-
CALWORKS - ALL OTHER FAMILIES	246	228,225,185	223,207,546	5,017,639
KINSHIP GUARDIANSHIP ASSISTANCE PROGRAM	248	6,161,472	5,135,205	1,026,267
SERIOUSLY EMOTIONALLY DISTURBED	250	5,000,301	3,976,989	1,023,312
CALWORKS - 2 PARENT FAMILIES	252	24,880,956	24,276,491	604,465
AID TO INDIGENTS (GENERAL RELIEF)	254	1,469,770	451,134	1,018,636
VETERANS AFFAIRS	260	1,488,402	349,250	1,139,152
TOTAL GENERAL FUND		908,231,114	857,809,984	50,421,130

SPECIAL REVENUE FUND	Page #	Appropriation	Departmental Revenue	Fund Balance
PRESCHOOL SERVICES	256	40,032,157	40,032,157	-
TOTAL SPECIAL REVENUE FUND		40,032,157	40,032,157	-

HUMAN SERVICES
Linda Haugan

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Aging and Adult Services - Aging Programs	10,549,692	9,317,988	1,231,704		82.0
Public Guardian-Conservator	1,267,260	488,875	778,385		29.5
Child Support Services	41,428,199	41,428,199	-		458.0
Human Services Administrative Claim	361,718,517	339,444,017	22,274,500		3,453.0
Human Services Subsistence Payments	490,309,274	466,330,521	23,978,753		-
Aid to Indigents (General Relief)	1,469,770	451,134	1,018,636		-
Veterans Affairs	1,488,402	349,250	1,139,152		18.0
Total General Fund	908,231,114	857,809,984	50,421,130		4,040.5
Special Revenue Funds					
Preschool Services	40,032,157	40,032,157		-	512.7
IHSS Public Authority	5,946,812	4,594,266		1,352,546	25.0
Total Special Revenue Funds	45,978,969	44,626,423	-	1,352,546	537.7
Total - All Funds	954,210,083	902,436,407	50,421,130	1,352,546	4,578.2

NOTE: IHSS Public Authority is reported in a separate budget document.

Human Services is composed of six county departments: Transitional Assistance, Children's Services, Aging and Adult Services, Preschool Services, Child Support Services, and Veterans Affairs. Also three other departments work in conjunction with the core Human Services departments and they are: Children's Network, Children's Fund and the Office of Homeless Services. Additionally, several support divisions under Human Services Management Services including Human Services Information Technology and Support, and the Performance, Education and Resource Center provide administrative and training support to the Human Services departments.

Transitional Assistance, Children's Services, Adult Services, and all Human Services support divisions are included in the Human Services Administrative Claim process. The purpose of the claim process is to provide the county with the means for determining the costs applicable to each of the numerous welfare programs. This cost determination is necessary to satisfy federal and state reporting and funding requirements, and to determine appropriate federal and state financial reimbursement to the county for each of the welfare programs.

Subsistence Payments and Aid to Indigents (general relief) are either direct payments to welfare recipients or payments to organizations that provide service to the welfare recipients. The Human Services Assistant County Administrator is responsible for all of the above budget units.

AGING AND ADULT SERVICES
Colleen Krygier

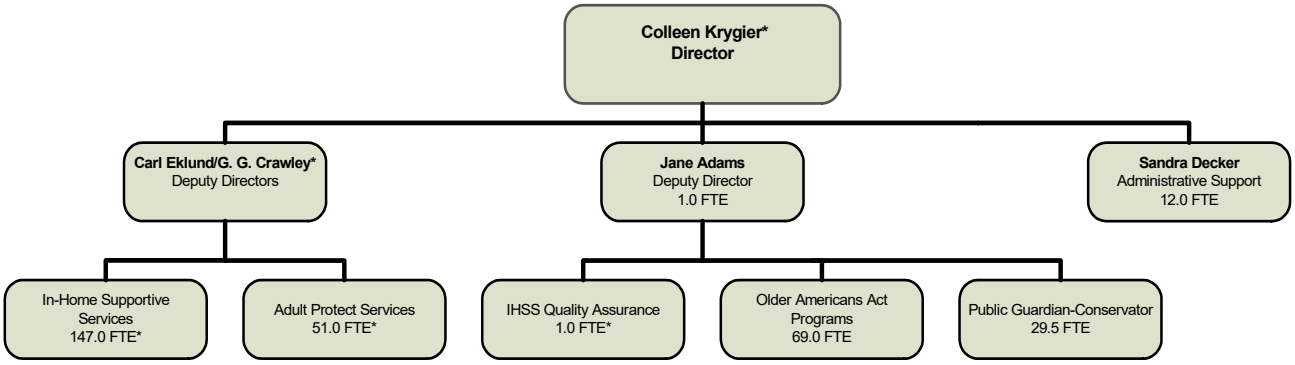
MISSION STATEMENT

The Department of Aging and Adult Services (DAAS) assists seniors, at-risk individuals and adults with disabilities to improve or maintain choice, independence, and quality of life so they may age in place in the least restrictive environment.

STRATEGIC GOALS

1. Assist at-risk adults to maintain independence and live safely in the least restrictive environment to promote their health, safety, and well being.
2. Ensure the safety and welfare of the at-risk adults and the elderly to improve or maintain quality of life.
3. Assist seniors to maintain choices and improve quality of life by increasing knowledge and awareness of available programs and assistance.
4. Ensure Public Guardian conservatees reside in appropriate settings and receive needed services.

ORGANIZATIONAL CHART



* Staffing is reimbursed by the HS Administration Claim budget. They are not included in this budget unit.

SUMMARY OF BUDGET UNITS

	2008-09			
	Appropriation	Revenue	Local Cost	Staffing
General Fund				
Aging Programs	10,549,692	9,317,988	1,231,704	82.0
Public Guardian-Conservator	1,267,260	488,875	778,385	29.5
Total General Fund	11,816,952	9,806,863	2,010,089	111.5

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

Aging Programs

DESCRIPTION OF MAJOR SERVICES

Senior programs are administered under the direction of the California Department of Aging and funding is provided under the Older Americans Act (federal) and Older Californians Act (state). The general fund component also partially supports the Elderly Nutrition and Family Caregiver programs. The major programs are:

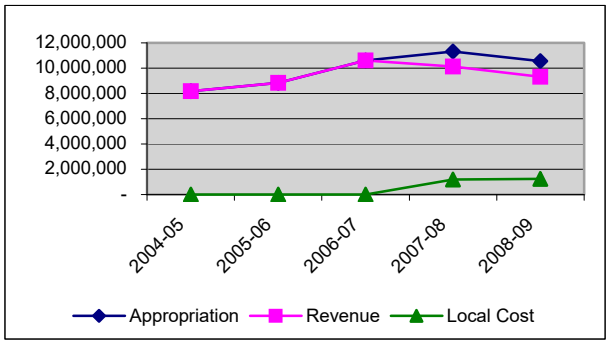
- Senior Supportive Services that includes programs such as the Brown Bag, Senior Companion, and Adult Day Care Resource Center for persons 60 and over.
- Senior Information and Assistance that provides outreach and information and links to programs.
- Elderly Nutrition, which provides those age 60 and over nutritious meals in congregate settings and home delivered meals.
- Family Caregiver Program which provides services to caregivers – spouses, daughters, sons, grandparents, aunts, uncles, or neighbors – that have been providing care on an informal basis.
- Ombudsman Program which is mandated by federal and state law to identify, investigate and resolve complaints on behalf of long term care residents age 60 and over.
- Senior Community Service Employment Program, which provides part-time employment, services for persons age 55 and over, and includes on-the-job training, resume preparation and job location strategies.

Two primary programs that serve the elderly beyond those authorized by the Older Americans Act are:

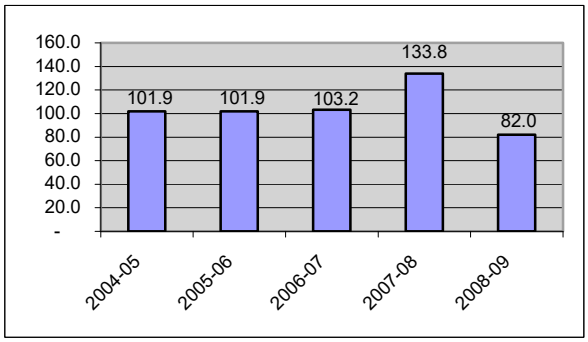
- Multipurpose Senior Services Program (MSSP) which helps to prevent or delay placement in residential care by providing intensive case management to enable persons to remain safely in their own home.
- Linkages Program, which is a 'gap-filler' that helps persons at risk of being institutionalized who are not receiving other case management, services.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



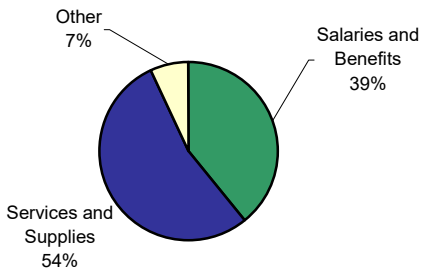
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	8,305,005	9,794,906	11,147,836	11,317,320	10,855,578
Departmental Revenue	8,299,411	9,804,115	11,147,777	10,115,916	9,657,025
Local Cost	5,594	(9,209)	59	1,201,404	1,198,553
Budgeted Staffing				133.8	

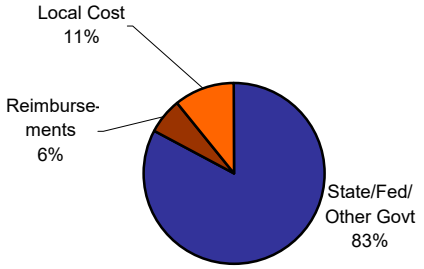
Estimated appropriation for 2007-08 is less than modified budget due to the termination of the National Association for Hispanic Elderly (NAHE) contract in the senior employment program. Departmental revenue is less than modified budget due to termination of the NAHE contract that resulted in less reimbursement funding.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Human Services
DEPARTMENT: Aging and Adult Services - Aging Programs
FUND: General

BUDGET UNIT: AAF OOA
FUNCTION: Public Assistance
ACTIVITY: Administration

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	3,668,835	3,881,156	4,606,961	4,281,999	5,298,877	4,418,031	**(880,846)**
Services and Supplies	5,271,966	6,290,552	6,416,122	6,481,469	5,827,266	5,934,354	**107,088**
Central Computer	51,230	62,281	66,434	63,364	74,899	69,730	**(5,169)**
Travel	-	-	-	-	-	63,525	**63,525**
Other Charges	37,796	33,827	9,983	22,000	11,000	-	**(11,000)**
Transfers	226,259	494,653	526,804	615,040	728,639	778,005	**49,366**
Total Exp Authority	9,256,086	10,762,469	11,626,304	11,463,872	11,940,681	11,263,645	**(677,036)**
Reimbursements	(951,081)	(967,563)	(478,468)	(608,294)	(623,361)	(713,953)	**(90,592)**
Total Appropriation	8,305,005	9,794,906	11,147,836	10,855,578	11,317,320	10,549,692	**(767,628)**
Departmental Revenue							
Use Of Money and Prop	-	29,403	16,598	3,904	-	4,000	**4,000**
State, Fed or Gov't Aid	8,226,099	8,963,821	9,589,814	9,628,121	10,090,916	9,288,988	**(801,928)**
Other Revenue	73,312	332,676	338,636	25,000	25,000	25,000	**-**
Other Financing Sources	-	-	1,325	-	-	-	**-**
Total Revenue	8,299,411	9,325,900	9,946,373	9,657,025	10,115,916	9,317,988	**(797,928)**
Operating Transfers In	-	478,215	1,201,404	-	-	-	**-**
Total Financing Sources	8,299,411	9,804,115	11,147,777	9,657,025	10,115,916	9,317,988	**(797,928)**
Local Cost	5,594	(9,209)	59	1,198,553	1,201,404	1,231,704	**30,300**
Budgeted Staffing					133.8	82.0	**(51.8)**

Salaries and benefits of $4,418,031 fund 82.0 budgeted positions and are decreased by $880,846 primarily resulting from the termination of the NAHE contract, which provided a senior job training program. Reduction of 51.8 positions is due primarily to the termination of the NAHE contract that resulted in a staffing decrease of 44.7 positions. These training positions remained with the NAHE organization. Other reductions include a 1.0 Public Service Employee, 6.0 Contract Senior Program Representatives, 6.0 Contract California Department of Aging, and 0.5 Contract Ombudsman Program Volunteer Coordinator for a total net reduction of 58.2 positions. These reductions are offset by an increase of 0.4 DAAS Program Supervisor, 1.7 Senior Information and Referral Area, 0.7 Social Service Aide, 0.8 Social Service Practitioner and 2.8 various contract positions for a net increase of 6.4 positions. The department is also requesting a review to reclassify a 1.3 Staff Analyst I to 1.3 Staff Analyst II, 0.7 Nutritionist to 0.7 Staff Analyst II, 0.7 Staff Analyst II to 0.7 Administrative Supervisor I, and 0.8 Administrative Supervisor II to 0.8 Administrative Manager. Recent state audit findings and assignment of higher level of responsibilities necessitates the reclassification of these positions.

Services and supplies of $5,934,354 include communication costs, service contracts for the various Aging programs (including the Nutrition program), mileage, Senior Health Fair costs, conference costs and training costs. The increase of $107,088 is due primarily to an increase of $149,516 in COWCAP and offset by a decrease of $42,428 in various expenditures such as Risk Management Charges and other professional services.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $63,525 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $778,005 represent Human Services administrative support, leased space cost, and services from Public Health for preventative and medication management programs as well as nutritionist services. The increase of $49,366 is due primarily to leased space cost.

Reimbursements of $713,953 represent payments from In-Home Supportive Services, Public Guardian and Public Authority for administrative and fiscal services. The increase of $90,592 is due to additional fiscal services provided by DAAS to Public Guardian.

Federal and state aid revenue of $9,288,988 includes funding under the Older Americans Act (federal) and Older Americans Act (state). The decrease of $801,928 is the result of the termination of the NAHE contract as well as the anticipated reduction of revenue due to the change in the methodology in allocating one-time-only funds by the California Department of Aging.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage increase of Senior Information & Assistance individual customers contacted. A total of 7,879 customers were contacted in 2006-07.	29%	10%	13%	8%

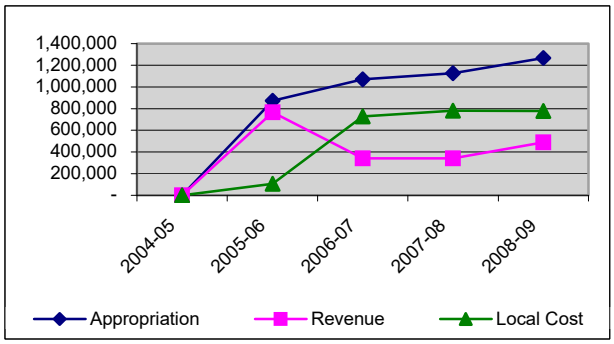
Public Guardian-Conservator

DESCRIPTION OF MAJOR SERVICES

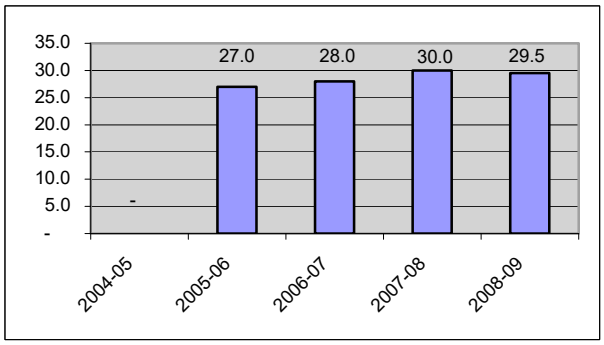
By court appointment, the Public Guardian-Conservator acts as conservator of any individuals found to be gravely disabled or to lack capacity to manage their finances and provide for their own care. A conservator has the responsibility for the conservatee's care, custody and control. The conservator determines where the conservatee lives and ensures his/her daily needs are met. Conservatees must be placed in the least restrictive placement, which may include, but is not limited to the following: medical, psychiatric, nursing, or other licensed facility or state hospital, county hospital, or United States government hospital.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



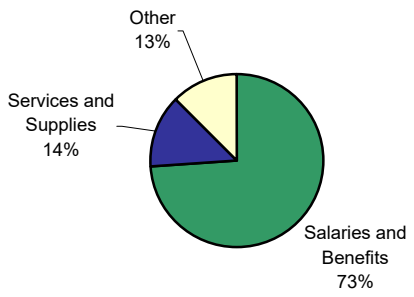
In 2004-05, Public Guardian-Conservator operations were transferred to Aging and Adult Services from the Public Administrator/ Public Guardian/Conservator/Coroner. Appropriation and revenue were previously included as part of the Public Administrator/Public Guardian/Conservator/Coroner budget.

PERFORMANCE HISTORY

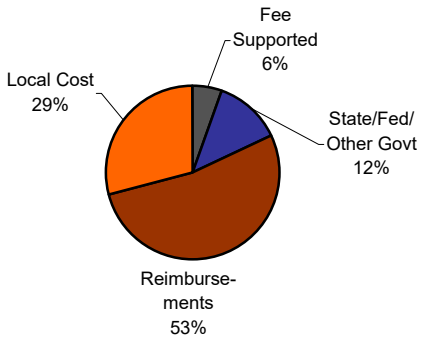
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	107,841	549,681	784,705	1,124,837	1,107,424
Departmental Revenue	401,102	402,854	56,402	343,018	346,056
Local Cost	(293,261)	146,827	728,303	781,819	761,368
Budgeted Staffing				30.0	

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Human Services
DEPARTMENT: Public Guardian - Conservator
FUND: General

BUDGET UNIT: AAA PGD
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	574,160	1,474,938	1,523,898	1,600,132	1,989,984	1,979,234	**(10,750)**
Services and Supplies	110,210	292,836	407,141	257,000	257,750	314,742	**56,992**
Central Computer	12,943	21,275	23,246	24,816	25,340	24,469	**(871)**
Travel	-	-	-	-	-	27,000	**27,000**
Land and Improvements	-	-	9,148	(236)	-	-	**-**
Equipment	-	-	43,195	15,000	15,000	35,000	**20,000**
Transfers	36,078	176,969	164,941	180,740	254,271	302,642	**48,371**
Total Exp Authority	733,391	1,966,018	2,171,569	2,077,452	2,542,345	2,683,087	**140,742**
Reimbursements	(663,658)	(1,378,229)	(1,386,864)	(970,028)	(1,417,508)	(1,415,827)	**1,681**
Total Appropriation	69,733	587,789	784,705	1,107,424	1,124,837	1,267,260	**142,423**
Operating Transfers Out	38,108	(38,108)	-	-	-	-	**-**
Total Requirements	107,841	549,681	784,705	1,107,424	1,124,837	1,267,260	**142,423**
Departmental Revenue							
State, Fed or Gov't Aid	357,765	260,326	(81,284)	162,966	220,000	334,000	**114,000**
Current Services	43,322	141,150	134,460	178,405	123,018	152,000	**28,982**
Other Revenue	15	1,378	3,226	4,685	-	2,875	**2,875**
Total Revenue	401,102	402,854	56,402	346,056	343,018	488,875	**145,857**
Local Cost	(293,261)	146,827	728,303	761,368	781,819	778,385	**(3,434)**
Budgeted Staffing					30.0	29.5	**(0.5)**

Salaries and benefits of $1,979,234 fund 29.5 budgeted positions and are decreased by $10,750 due primarily to the reduction of workers' compensation charges. The department is also requesting to reclassify a 0.8 Staff Analyst II to 0.8 Administrative Supervisor I due to reassignment of duties to a higher level of responsibility and additional employees to supervise.

Services and supplies of $314,742 includes the cost of case management software maintenance charges, purchase of storage containers for conservatee personal belongings, computer hardware and software costs, property insurance costs for conservatee's real property, and vehicle services charges. The increase of $56,992 is due to the purchase of computer hardware of $14,000 and $42,992 in other operational costs that includes mail services, printing services, and professional services.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $27,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $35,000 is for the purchase of a new truck for transporting conservatee belongings to the warehouse for storage.

Transfers of $302,642 represent charges for lease space and administrative and technical support provided by Human Services Administration and Department of Aging & Adult Services (DAAS). The increase of $48,371 is due primarily to the reallocation of facility lease costs to Public Guardian that was previously paid by DAAS.

Reimbursements of $1,415,827 represent reimbursements primarily from Department of Behavioral Health Realignment Funds for 47% of costs incurred for Public Guardian operations.

Federal aid revenue of $334,000 includes claims for Medi-Cal Administrative Activities. The increase of $114,000 is based on additional funding anticipated for reimbursement claims.

Current services revenue of $152,000 includes Conservatee Estate Fees. The increase of $28,982 is based on projected increases in clients' estate values.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of probate investigations completed within 60 days of referral.	50%	75%	71%	80%

CHILD SUPPORT SERVICES
Connie Brunn

MISSION STATEMENT

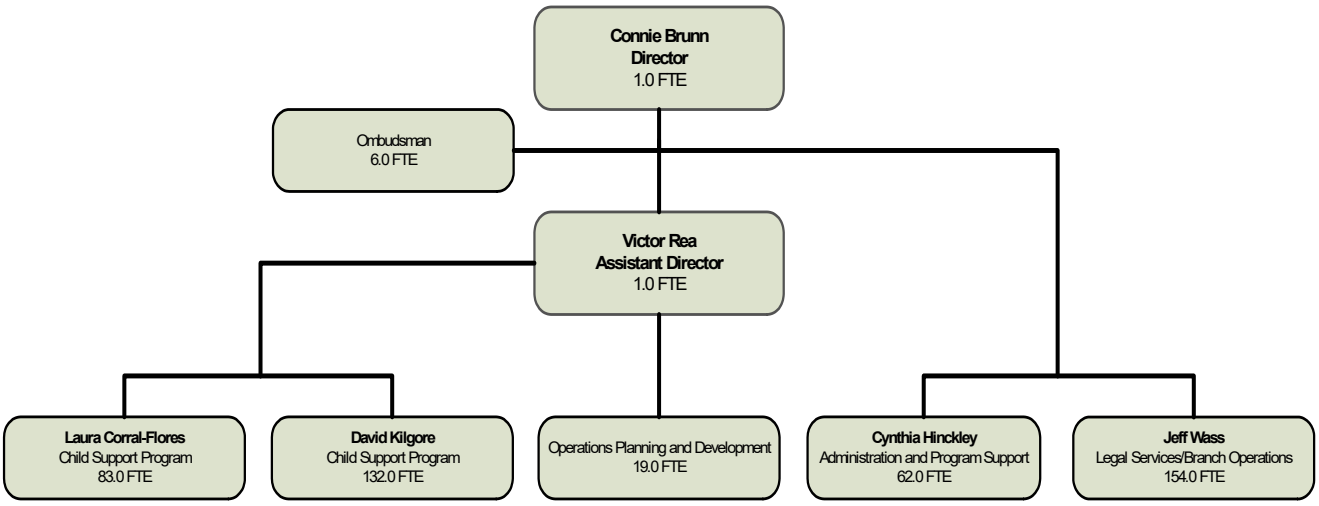
The Department of Child Support Services promotes child well-being and family self-sufficiency by helping parents meet their mutual obligation to provide financial and medical support for their children.

STRATEGIC GOALS

1. Improve Organizational Performance.

2. Improve Service Delivery.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The services provided by the Department of Child Support Services (DCSS) include the following:

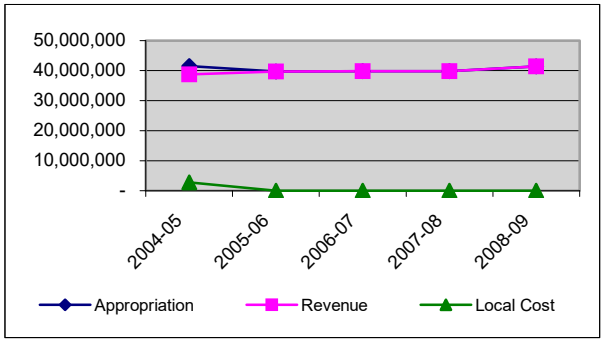
- Locating parents to establish court orders for paternity, child and medical support.
- Enforcing court orders for child, family, spousal and medical support.
- Collecting child support payments.
- Maintaining records of payments paid and balances due.
- Modifying court orders when appropriate.

Additionally, DCSS offers services to assist customers with concerns that may arise in the progress of their case. The Ombuds program administers the Complaint Resolution process, through which customers have the opportunity to raise concerns with the processing of their case, pursue resolution, and obtain information about the child support program and their rights and responsibilities.

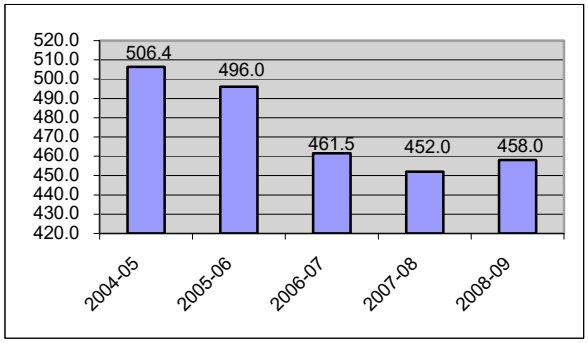
DCSS is dedicated to administering the program in a manner that puts the needs of the children first and foremost. The belief that working collaboratively with parents in understanding and meeting their obligations is a fundamental element in the success of this program.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

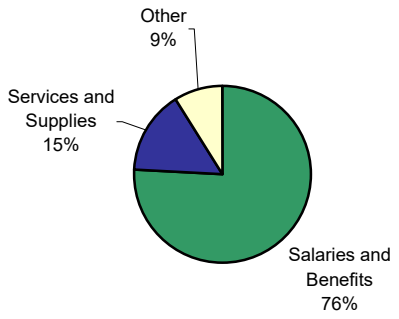
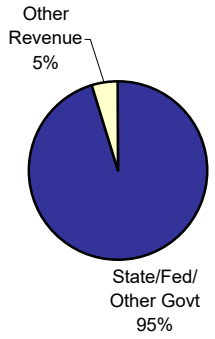


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	39,482,931	38,504,360	39,717,493	39,806,364	40,314,566
Departmental Revenue	39,482,319	38,504,359	39,717,494	39,806,364	40,314,566
Local Cost	612	1	(1)	-	-
Budgeted Staffing				452.0	

Estimated appropriation in 2007-08 is more than the modified budget due to additional positions required for the California Statewide Automated System (CSAS). The state has approved additional allocation to cover the cost of these positions and a budget adjustment will be made prior to the end of 2007-08.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Child Support Services
FUND: General

BUDGET UNIT: AAA DCS
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	29,391,270	29,384,241	30,154,490	31,636,832	30,688,624	31,593,953	**905,329**
Services and Supplies	6,099,651	5,063,738	5,270,096	4,503,440	4,741,145	5,581,899	**840,754**
Central Computer	451,257	606,524	669,763	636,946	636,946	647,873	**10,927**
Travel	-	-	-	-	-	117,147	**117,147**
Equipment	138,280	159,693	178,171	67,645	147,496	60,488	**(87,008)**
Transfers	3,474,411	3,522,375	3,606,044	3,637,757	3,752,896	3,597,656	**(155,240)**
Total Exp Authority	39,554,869	38,736,571	39,878,564	40,482,620	39,967,107	41,599,016	**1,631,909**
Reimbursements	(71,938)	(232,211)	(161,071)	(168,054)	(160,743)	(170,817)	**(10,074)**
Total Appropriation	39,482,931	38,504,360	39,717,493	40,314,566	39,806,364	41,428,199	**1,621,835**
Departmental Revenue							
Use Of Money and Prop	-	360,035	151,439	110,771	-	130,500	**130,500**
State, Fed or Gov't Aid	39,265,170	38,088,780	39,562,926	40,203,729	39,806,364	39,499,199	**(307,165)**
Current Services	15,719	(1,635)	2,149	-	-	-	**-**
Other Revenue	194,235	54,694	980	66	-	1,798,500	**1,798,500**
Other Financing Sources	7,195	2,485	-	-	-	-	**-**
Total Revenue	39,482,319	38,504,359	39,717,494	40,314,566	39,806,364	41,428,199	**1,621,835**
Local Cost	612	1	(1)	-	-	-	**-**
Budgeted Staffing					452.0	458.0	**6.0**

Salaries and benefits of $31,593,953 fund 458.0 budgeted positions and are increasing by $905,329 due to the increase of 6.0 positions and other inflationary factors. This includes the addition of 18.0 positions consisting of 1.0 Automated Systems Technician, 6.0 Child Support Officer I, 1.5 Fiscal Assistant, 1.0 Program Specialist I, 2.0 Secretary I, 1.0 Storekeeper, 1.0 Supervising Automated Systems Analyst II, 1.0 Child Support Attorney III, and 3.5 various other part-time positions budgeted to full-time positions. These increases are offset by the reduction of 12.0 positions consisting of 3.0 Child Support Officer II, 2.5 Office Assistant II, 2.0 Public Service Employees, 2.0 Child Support Assistant, and 2.5 various positions. The department is also reclassifying a Staff Analyst I to a Staff Analyst II due to higher level of responsibilities that will be assigned to this position.

Services and supplies of $5,581,899 includes telephone services, mail services, process services to deliver legal documents, and other costs related to conversion to a new case management system. The increase of $840,754 is primarily due to $425,643 in postage associated with conversion to the new case management system, $336,692 in remodeling costs, and $78,419 other operational costs.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $117,147 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment is budgeted at $60,488 for the purchase of five copiers.

Transfers of $3,597,656 consists primarily of $3,182,201 for lease payments of three Child Support facilities and human resource services costs. The decrease of $155,240 is primarily due to reduced human resource services provided by a Human Resources Officer II in the amount of $70,111 and a Human Resources Analyst I in the amount of $59,100.

Use of money and property revenue of $130,500 is new in 2008-09 for interest anticipated to be earned from the child support collection, distribution and health incentives trust funds.

State, federal, or governmental aid revenue of $39,499,199 reflects an anticipated reduction of $307,165.

Other revenue of $1,798,500 is one-time funding from a closeout reconciliation of the child support and distribution trust fund approved by the state.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of probate investigations completed within 60 days of referral.	50%	75%	71%	80%

HUMAN SERVICES – ADMINISTRATIVE CLAIM
Linda Haugan

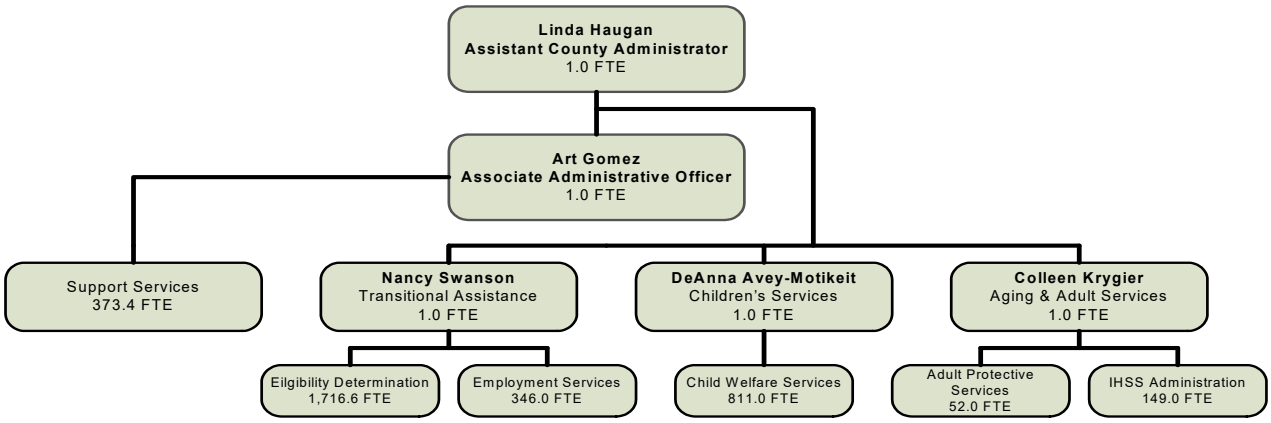
MISSION STATEMENT

Human Services works to build a healthy community by strengthening individuals and families, enhancing quality of life and valuing people.

STRATEGIC GOALS

1. TAD – Process critical and priority Medi-Cal Eligibility Determination System (MEDS) alerts within established standards.
2. TAD – Increase public awareness of the Food Stamp Program to enhance the health and quality of life in the communities served.
3. TAD – Increase the Work Participation Rate (WPR) of recipients receiving CalWORKs benefits to enhance their transition to Self-Sufficiency.
4. TAD – Enhance the service satisfaction of our valued customers.
5. TAD – Maintain Food Stamp error rate proficiency to provide timely/accurate benefits to those in the community in need of assistance.
6. DCS – Develop alternative family settings by increasing the number of finalized adoptions.
7. DCS – Strengthen individuals and families by increasing the number of foster children in the Independent Living Skills Program who earn a High School Diploma or G.E.D.
8. DAAS – Assist at-risk adults and frail elderly to maintain independence and live safely in the least restrictive environment.
9. DAAS – Ensure the safety of at-risk adults and the elderly to improve or maintain quality of life.

ORGANIZATIONAL CHART



Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

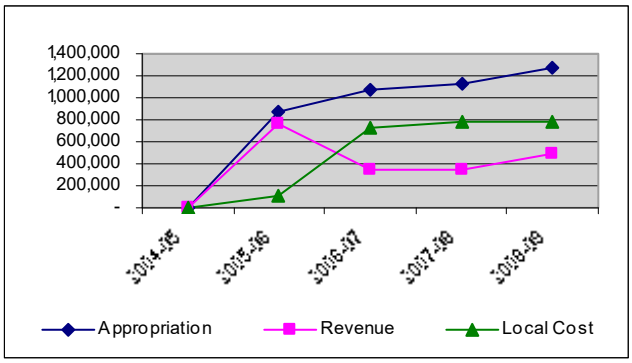
Administrative Claim

DESCRIPTION OF MAJOR SERVICES

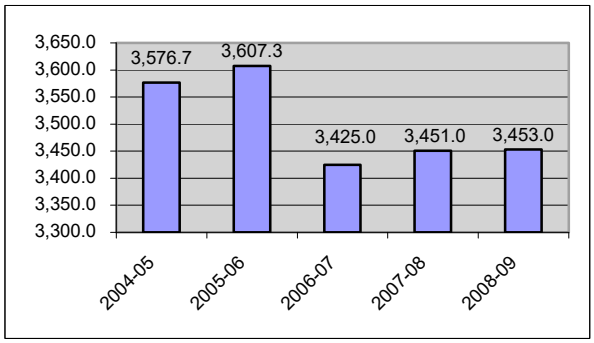
This budget unit represents the administrative claim made by the county for social services programs under applicable mandatory federal and state regulations. Included are Transitional Assistance Department (Eligibility and Employment Services), Department of Children's Services (DCS), Adult Services programs of the Department of Aging and Adult Services (DAAS), and the administrative support and training functions provided by Human Services (HS) Administration and the Performance, Education and Resource Center (PERC). Also included are Children's Network, the Office of Homeless Services, and support of the county partnership with Children's Fund.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	304,201,249	319,982,667	336,164,095	361,184,134	352,880,711
Departmental Revenue	290,027,409	302,559,913	313,881,085	337,744,708	329,441,285
Local Cost	14,173,840	17,422,754	22,283,010	23,439,426	23,439,426
Budgeted Staffing				3,451.0	

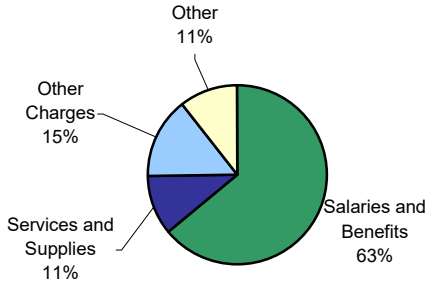
Overall expenditures are estimated to be $8.3 million below 2007-08 budgeted appropriation. Significant variances from budget are:

- Salary and benefits expenditures are estimated to be $7.9 million below appropriation. Continued attrition and HS's continued inability to quickly fill positions as they become vacant account for most of these savings. Also, funding uncertainties have necessitated the use of more caution when addressing the need to fill vacancies in some classifications.
- Services and supplies expenditures are estimated to be $2.8 million over appropriation. Increases in computer hardware and non-inventoriable equipment expenditures contribute to this overall increase.
- Other charges are estimated to be $1.5 million below appropriation. These savings are a result of under-expenditures in purchases for supportive services for DCS clients, costs of contracted services for clients and IHSS provider payments.
- Transfers are estimated to be $1.7 million below appropriation. Savings of $1.0 million in salaries and benefits transfers, $0.3 million in services and supplies transfers and $0.4 million in other charges transfers will be recognized.

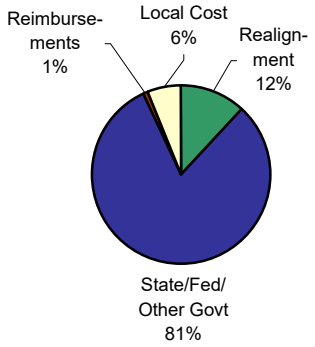
Overall departmental revenue is estimated to be $8.3 million below 2007-08 modified budget and is adequate to remain within local cost target.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Human Services
DEPARTMENT: Human Services Administrative Claim
FUND: General

BUDGET UNIT: AAA DPA
FUNCTION: Public Assistance
ACTIVITY: Administration

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	199,581,623	211,636,943	219,960,674	231,485,807	239,431,404	232,216,941	**(7,214,463)**
Services and Supplies	29,494,611	30,746,454	37,845,346	36,880,630	34,086,307	32,668,096	**(1,418,211)**
Central Computer	2,755,935	3,445,661	3,962,850	3,771,440	3,771,440	4,130,689	**359,249**
Travel	-	-	-	-	-	2,378,500	**2,378,500**
Other Charges	40,288,411	40,049,898	43,305,179	45,584,637	47,075,182	53,399,174	**6,323,992**
Equipment	404,434	394,514	239,382	359,985	360,600	408,000	**47,400**
Vehicles	-	496,431	481,399	2,399,616	500,000	500,000	**-**
L/P Struct/Equip/Vehicles	202,848	158,199	201,503	369,156	369,571	330,612	**(38,959)**
Transfers	31,882,185	32,326,193	30,725,688	33,011,745	34,687,600	37,676,299	**2,988,699**
Total Exp Authority	304,610,047	319,254,293	336,722,021	353,863,016	360,282,104	363,708,311	**3,426,207**
Reimbursements	(1,287,532)	(1,378,695)	(1,400,531)	(1,820,126)	(1,835,791)	(2,787,000)	**(951,209)**
Total Appropriation	303,322,515	317,875,598	335,321,490	352,042,890	358,446,313	360,921,311	**2,474,998**
Operating Transfers Out	878,734	2,107,069	842,605	837,821	837,821	797,206	**(40,615)**
Total Requirements	304,201,249	319,982,667	336,164,095	352,880,711	359,284,134	361,718,517	**2,434,383**
Departmental Revenue							
Fines and Forfeitures	10,957	23,145	16,116	6,268	17,051	6,031	**(11,020)**
Use Of Money and Prop	-	-	452	81	-	-	**-**
Realignment	40,670,488	40,001,814	36,546,221	38,369,443	38,369,443	42,768,819	**4,399,376**
State, Fed or Gov't Aid	249,027,568	260,897,961	275,184,694	288,958,910	296,330,297	294,245,022	**(2,085,275)**
Current Services	(49,097)	752,685	822,369	492,073	622,599	851,124	**228,525**
Other Revenue	319,485	691,350	1,148,545	1,594,264	417,411	1,285,216	**867,805**
Other Financing Sources	38,637	137,177	74,999	-	-	37,315	**37,315**
Total Revenue	290,018,038	302,504,132	313,793,396	329,421,039	335,756,801	339,193,528	**3,436,727**
Operating Transfers In	9,371	55,781	87,689	20,246	87,907	250,489	**162,582**
Total Financing Sources	290,027,409	302,559,913	313,881,085	329,441,285	335,844,708	339,444,017	**3,599,309**
Local Cost	14,173,840	17,422,754	22,283,010	23,439,426	23,439,426	22,274,500	**(1,164,926)**
Budgeted Staffing					3,451.0	3,453.0	**2.0**

2008-09 Requirements

This 2008-09 budget was prepared assuming that the Governor's budget may result in funding reductions to social services programs. It is projected that many programs included in this budget may experience a decrease in funding. DCS and DAAS are expected to experience overall decreases to their respective allocations while TAD allocations could remain steady. Many legislative proponents of social services programs are currently working to maintain funding at current levels but it is unknown what funding may be restored to these programs. The state does not prepare allocations until after the state budget is approved; therefore, HS will not receive funding notifications until late summer, possibly early fall, of 2008.

HS strategy for 2008-09 is to hold staffing at current levels, increase appropriation as deemed necessary to support planned organizational changes and estimate revenues at a level required to support this strategy. Significant expenditures, whether for staff, services, supplies, equipment, or services to clients, will be curtailed until such time as the state budget process is complete and the effects on social services allocations are known. Any significant differences between this budget and actual allocations received from the state will be addressed in a mid-year budget adjustment, as needed.

Highlights of the changes between budget years are as follows:

STAFFING

Funding uncertainties result in an effort to keep overall budgeted staffing levels at the same numbers approved in the 2007-08 final budget. Several classifications were reduced, while others were augmented, to fit the needs of the departments' program requirements and/or reorganization.

	TAD	DCS	DAAS	Support	Total
2007-08 final budget	2,064.25	816.00	207.00	363.75	3,451.00
2008-09 proposed budget	2,063.60	812.00	202.00	375.40	3,453.00
Difference between 2007-08 final budget & 2008-09 proposed budget	-0.65	-4.00	-5.00	11.65	2.00

APPROPRIATION

Overall, total appropriation increased $2.4 million from the 2007-08 final budget. Appropriation changes between budget years are as follows:

- Salaries and benefits of $232.2 million fund 3,453.0 budgeted positions and are decreasing by $7.2 million. Cost adjustments include elimination of the Workers' Compensation - Exp Mod, a reduction in Workers' Compensation Insurance costs and a decrease in payroll reimbursements.
- Services and supplies and central computer of $36.8 million include expenses for county services, computer hardware, software, equipment, office supplies, insurance, postage, mail services, professional services, communications, training, security and miscellaneous operating costs. The net decrease of $1.1 million is primarily due to:
  - Increases of $1.2 million in COWCAP, $0.8 million in non-inventoriable equipment, $0.8 million in computer software and $0.3 million for data processing.
  - Decreases of $0.4 million in property insurance, $0.4 million in presort & packaging and $0.3 million in other miscellaneous classifications.
  - Reclassification of $1.8 million of travel to a new appropriation unit.
  - Reclassification of $1.0 million in office supplies and $1.3 million in County Counsel charges to transfers.
- Travel is a new appropriation unit for 2008-09. The amount budgeted of $2.4 million reflects anticipated travel costs in the areas of private mileage, air travel, lodging, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses that were previously budgeted in the services and supplies appropriation unit.
- Other charges of $53.4 million include expenses for IHSS Provider payments, public assistance to clients, transportation and employment assistance to employment services clients and miscellaneous program services provided to clients. An increase of $6.3 million is primarily due to increases in IHSS Provider payments required by increased caseloads and increases in transportation and ancillary assistance provided to employment services clients.
- Transfers and operating transfers out of $38.5 million include reimbursements to other county departments for services provided to HS clients. An increase of $3.0 million is primarily due to the reclassification of $1.0 million in office supplies and $1.4 million in County Counsel charges from services and supplies appropriation unit and an increase of $0.9 million in lease payments and savings of $0.3 million for other inter-departmental transfers.
- Reimbursements of $2.8 million include payments from other county departments to HS for administrative support services provided as requested. An increase of $1.0 million reflects an increased demand for HS administrative assistance to non-welfare departments.

DEPARTMENTAL REVENUE

Funding from non-general fund sources increased $3.6 million from the 2007-08 final budget. Revenue changes between budget years are as follows:

- Federal and state funding available for HS programs decreased $2.0 million.
- A mix of miscellaneous revenue sources increased $1.2 million
- The overall need for Social Services Realignment revenue increased $4.4 million. The need for this increase is primarily a result of a $3.3 million increase in IHSS Provider payments and the anticipated reduction in funding for other social service programs.

LOCAL COST

Most HS programs are state and/or federal mandates. The county share of funding is either mandated as a percentage of total program costs or as a fixed maintenance of effort. County share is comprised of a combination of local funding sources and revenue from the Social Services Realignment fund. The Social Services Realignment fund was created during the State Realignment process to offset local cost and is limited to use for designated social services programs. Changes to Social Services Realignment needs are as follows:

Social Services Realignment Detail of Changes from 2007-08 to 2008-09 (in millions)

	2007-08 Projected	2008-09 Proposed Budget	Inc/(Dec)
Administrative Claim budget	9.2	9.6	0.4
IHSS provider payments	28.5	32.3	3.8
IHSS Public Authority/benefits	0.7	0.8	0.1
Foster Care	20.0	24.4	4.4
Aid to Adoptive Children	3.6	4.4	0.8
Seriously Emotionally Disturbed Children	1.9	2.0	0.1
Total Social Services	63.9	73.5	9.6
Probation	2.7	2.7	-
California Children's Services	3.4	4.0	0.6
Financial Administration-MOE	1.8	1.8	-
Grand Total	71.8	82.0	10.2

Changes to HS local share needs are as follows:

History of Social Services Realignment and Local Cost
HSS Administrative Budget and Subsistence Budgets
(In Millions)

	ACTUALS							
	02/03	03/04	04/05	05/06	06/07	07/08 Projected	08/09 Budget	Increase
Administrative budget (DPA)								
Realignment	15.8 *	12.8	12.7	14.0	9.4	9.2	9.6	0.4
Local cost	12.3	11.5	14.1	14.9	18.4	19.5	18.4	(1.1)
IHSS Providers (DPA)								
Realignment	23.5	28.6	27.7	25.0	26.3	28.5	32.3	3.8
Local cost	-	-	-	2.5	3.9	3.9	3.9	-
IHSS Public Authority (DPA)								
Realignment	0.2	0.2	0.3	1.0	0.8	0.7	0.8	0.1
Foster Care (BHI)								
Realignment	23.3	23.8	24.0	21.0	19.7	20.0	24.4	4.4
Local cost	13.9	13.8	13.6	14.8	14.8	14.3	13.6	(0.7)
Aid to Adoptive Children (ATC)								
Realignment	1.5	2.0	2.8	2.8	3.1	3.6	4.4	0.8
Local cost	0.9	1.3	1.0	1.5	1.8	1.9	1.9	-
Seriously Emotionally Disturbed (SED)								
Realignment	1.5	1.3	1.5	1.4	1.3	1.9	2.0	0.1
Local cost	0.5	0.6	0.7	1.0	1.0	0.8	1.0	0.2
All other subsistence budgets								
Local cost	6.5	6.6	6.4	6.9	6.8	7.3	8.5	1.2
Total Realignment	**65.8**	**68.7**	**69.0**	**65.2**	**60.6**	**63.9**	**73.5**	9.6
Total Local Cost	**34.1**	**33.8**	**35.8**	**41.6**	**46.7**	**47.7**	**47.3**	(0.4)
Total Local Share	**99.9**	**102.5**	**104.8**	**106.8**	**107.3**	**111.6**	**120.8**	9.2

* 02/03 Includes one-time need of $4.6 million

In aggregate, the HS Administrative Claim budget unit includes a net reduction in local cost of $1.2 million. This decrease was included in the local cost targets presented by the County Administrative Office and approved by the Board. All local cost figures are estimates and are dependent upon final allocations from the state after the state budget has been passed. HS will closely manage changes arising from the state budget. Significant changes will be addressed in a mid-year budget adjustment, as needed.

HS programs that are not state/federal mandates do not generate state or federal revenue and are funded with county general funds through HS. While these programs provide services that benefit HS in general, their functions do not qualify for state or federal reimbursement. These programs and their general fund impact are detailed below:

HS - Non Revenue Generating Programs

	2007-08 Budget	2008-09 Proposed Budget	Inc/(Dec)
HS Support of Children's Network	750,000	750,000	0
HS Support of Office of Homeless Assistance*	122,489	201,318	78,829
HS Support of Children's Fund	525,000	525,000	0
Total HS General Fund Support	1,397,489	1,476,318	78,829

* The initial budget for the Office of Homeless Assistance included only Salaries and Benefit costs. 2008-09 requests include office supplies, equipment, travel and professional service contracts

FUNDING AND STAFFING BY PROGRAM
2008-09

Transitional Assistance Department	**Appropriation**	**Revenue**	**Local Share**	**Staffing**
CalWorks - Eligibility	36,618,118	33,501,996	3,116,122	391.4
Food Stamps	35,798,092	28,974,225	6,823,867	371.5
CalWorks - Welfare to Work	45,384,594	45,384,594	-	413.0
Medi-Cal	60,800,808	60,800,808	-	639.9
Foster Care Administration	3,925,572	3,419,331	506,241	41.0
Child Care Administration	13,141,792	13,128,639	13,153	144.5
CalWorks - Mental Health	6,400,102	6,400,102	-	-
Cal-Learn	2,075,748	2,075,748	-	-
CalWorks - Rollover Funds	-	-	-	-
General Relief Administration	581,268	-	581,268	62.3
Other Programs	693,073	651,394	41,679	-
Total	**205,419,167**	**194,336,837**	**11,082,330**	**2,063.6**

Department of Children's Services	**Appropriation**	**Revenue**	**Local Share**	**Staffing**
Child Welfare Services	82,077,206	69,765,625	12,311,581	730.5
Promoting Safe and Stable Families	2,104,929	2,104,929	-	-
Foster Training and Recruitment	235,850	235,850	-	8.0
Licensing	698,317	698,317	-	-
Support and Therapeutic Options Program	890,013	623,009	267,004	-
Adoptions	4,759,816	4,759,816	-	41.0
ILP	1,869,773	1,869,773	-	16.5
Other Programs	1,843,183	1,843,183		16.0
Total	**94,479,087**	**81,900,502**	**12,578,585**	**812.0**

Aging and Adult Services	**Appropriation**	**Revenue**	**Local Share**	**Staffing**
In-Home Supportive Services	15,432,049	13,171,254	2,260,795	149.0
Adult Protective Services	5,351,977	5,128,080	223,897	53.0
IHSS Provider Payments	36,273,336	-	36,273,336	-
IHSS Provider Benefits	500,000	-	500,000	-
IHSS PA	297,206	-	297,206	-
Other Programs	-	-	-	-
Total	**57,854,568**	**18,299,334**	**39,555,234**	**202.0**

Support	**Staffing**
	375.4

Non Claimable Costs	**Appropriation**	**Revenue**	**Local Share**	**Staffing**
PERC Training Expense	550,000	-	550,000	
LLUMC - Child Assess Center	130,000	-	130,000	
C-IV Development & Staff	877,859	877,859	-	
Other	2,407,836	1,260,666	1,147,170	
Total	**3,965,695**	**2,138,525**	**1,827,170**	-
Total Local Share			**65,043,319**	
Social Services Realignment			**42,768,819**	
Grand Total Administrative Budget	**361,718,517**	**296,675,198**	**22,274,500**	**3,453.0**

Changes by department are as follows:

TRANSITIONAL ASSISTANCE DEPARTMENT (TAD)

STAFFING CHANGES

Overall TAD program funding in 2008-09 is expected to decrease approximately $5.3 million, primarily as a result of the elimination of available CalWORKS Improvement Project rollover funds, exhaustion of available CalWORKs Incentive funds and a reduction in the Food Stamp Employment Training (FSET) allocation. As a result of this reduction in funding, TAD is decreasing staffing by a net 0.65 budgeted positions. This decrease includes:

- A reduction of 0.5 Eligibility Worker II, 3.0 Employment Service Technician and an aggregate of 1.4 miscellaneous budgeted positions due to rounding.
- An increase of 0.25 HSS Program Specialist I, 3.0 Supervising Employment Services Supervisor I and 1.0 Appeals Specialist budgeted positions.

PROGRAM CHANGES

Management of staff resources will allow TAD to maintain service levels and continue to meet mandated performance requirements despite the funding decreases. Changes in CalWORKs funding continues to force TAD to continue to streamline its methods of service delivery while increasing the Work Participation rate for recipients receiving CalWORKs benefits.

DEPARTMENT OF CHILDREN'S SERVICES (DCS)

STAFFING CHANGES

Although 2008-09 allocations are expected to decrease, staffing levels have been only slightly reduced in an effort to keep DCS in a position to respond if funding is restored in the state budget process. Therefore, DCS staffing is being reduced by a net of 4.0 budgeted positions as follows:

- Reduction of 2.0 Deputy County Counsel IV and 2.0 Executive Secretary II budgeted positions as a result of the movement of those positions into HS Administration.
- Reduction of 2.0 HSS Program Specialist I and 3.0 Community Advocate budgeted positions.
- Increase of 1.0 County Counsel Paralegal, 3.0 Educational Advocate and 1.0 Fiscal Specialist budgeted positions.

PROGRAM CHANGES

Although funding decreases are projected, program mandates require DCS to maintain a minimum level of services to clients. These services are provided in an effort to safeguard the well-being of children who reside within the county. Expenditures for services and hard goods are provided to clients in an effort to keep families intact. All such expenditures are directly charged to the Child Welfare Services allocation and will have no effect on other components of the HS Administrative Claim budget unit.

DEPARTMENT OF AGING AND ADULT SERVICES (DAAS)

STAFFING CHANGES

Funding for IHSS Administration and Adult Protective Services programs are expected to decrease approximately $0.7 million. As a result of this decrease in funding, DAAS is decreasing staffing by a net of 5.0 budgeted positions. This decrease includes:

- Reduction of 1.5 Office Assistant II, 1.0 Office Assistant III, 1.0 Social Service Practitioner, 1.0 Supervising Social Service Practitioner, and 1.0 Social Service Aide budgeted positions.
- Increase of 0.5 Staff Analyst II budgeted position.

PROGRAM CHANGES

IHSS - Individual Provider costs. This is an entitlement program that provides personal and domestic services for aged, blind and disabled persons, enabling them to remain in their homes rather than be institutionalized. Paid hours to IHSS providers in 2008-09 are expected to increase 5.6% over 2007-08. Also paid hours in 2007-08 are projected to increase by 10% over 2006-07 actuals. Local funding is required for the county share of the IHSS Individual Provider wages and benefits, and the operating costs of the IHSS Public Authority. An additional $3.3 million of local funding is necessary due to projected caseload growth in 2007-08.

SUPPORT DIVISIONS

STAFFING CHANGES

Stagnant funding trends in prior years have forced HS Support divisions to reduce staffing by approximately 21.0 positions since 2004-05. The continuing need to provide ongoing administrative services to all programs within HS supports the net addition of 11.7 budgeted positions in 2008-09. This net increase is detailed as follows:

- County Counsel - Increase of 2.0 Deputy County Counsel IV and 1.8 Executive Secretary II budgeted positions as a result of movement of County Counsel positions from DCS to HS Administration.
- Office of Homeless Assistance - Increase of 2.0 HSS Program Specialist I, 1.0 Supervising HSS Program Specialist, and 1.0 Office Assistant II due to the addition of the Office of Homeless Assistance.
- PERC – Increase of 0.8 Training and Development Specialist for the Performance, Education Resource Center.
- Miscellaneous increase in of 3.1 budgeted positions due to rounding.

The following chart provides an overview of the funding sources and local share requirements for the programs that are budgeted in the HSS Administrative Claim budget:

REVENUE SOURCE AND LOCAL COST BREAKDOWN

	Appropriation	Revenue					Local Cost	
		Federal	% Federal	State	% State	Total Federal/State	Local Share	% Local
Transitional Assistance Department								
Food Stamps	35,798,092	17,899,046	50%	11,075,179	31%	28,974,225	**6,823,867**	19%
Single Allocation								
CalWorks - Eligibility	36,618,118	9,610,746	26%	23,891,251	65%	33,501,997	**3,116,122**	9%
CalWorks - Mental Health	6,400,102	-	-	6,400,102	100%	6,400,102	-	-
CalWorks - Cal-Learn	2,075,748	1,037,874	50%	1,037,874	50%	2,075,748	-	-
CalWorks - Welfare to Work	45,384,594	45,384,594	100%	-	-	45,384,594	-	-
CalWorks - Child Care Admin	6,300,666	6,300,666	100%	-	-	6,300,666		-
Total Single Allocation	96,779,228	62,333,880		31,329,227		93,663,107	3,116,122	
Medi-Cal	60,800,808	30,400,404	50%	30,400,404	50%	60,800,808	-	-
Foster Care Administration	3,925,572	1,612,459	41%	1,806,872	46%	3,419,331	506,241	13%
Child Care Administration								
Stage 2	4,460,068	425,701		4,034,367		4,460,068		
Stage 3	1,541,113	948,848		592,265		1,541,113		
CAPP	839,945	498,618		328,174		826,792	13,153	
CalWorks - Rollover Funds	-	-	100%			-	-	-
General Relief Administration	581,268	-	-	-	-	-	581,268	100%
Food Stamp Employment Trai	360,174	318,564	88%	-	0%	318,564	41,610	12%
Other	332,899	-	0%	332,830	100%	332,830	69	
Total	**205,419,167**	**114,437,518**		**79,899,317**		**194,336,836**	**11,082,330**	
Department of Children's Services								
Child Welfare Services - Basic	75,487,759	36,491,943	48%	26,684,235	35%	63,176,178	12,311,581	16%
Child Welfare Services - Augr	6,589,447	4,546,660	69%	2,042,787	31%	6,589,447	-	-
CWS Total	**82,077,206**	**41,038,603**		**28,727,022**		**69,765,625**	**12,311,581**	
Promoting Safe and Stable Fa	2,104,929	2,104,929	100%	-	-	2,104,929	-	-
Foster Training and Recruitme	235,850	137,133	58%	98,717	42%	235,850	-	-
Licensing	698,317	289,249	41%	409,068	59%	698,317	-	-
Support and Therapeutic Opti	890,013	-	-	623,009	70%	623,009	267,004	30%
Adoptions	4,759,816	1,971,781	41%	2,788,035	59%	4,759,816	-	-
ILP	1,869,773	1,869,773	100%	-	0%	1,869,773	-	-
Other Programs	1,843,183	364,604	20%	1,478,579	80%	1,843,183		
Total	**94,479,087**	**47,776,072**		**34,124,430**		**81,900,501**	**12,578,585**	
Aging and Adult Services								
In-Home Supportive Services	15,432,049	7,899,666	51%	5,271,588	34%	13,171,254	2,260,795	15%
Adult Protective Services	5,351,977	2,461,189	46%	2,666,891	50%	5,128,080	223,897	4%
IHSS Provider Payments Loca	36,273,336	-		-		-	36,273,336	100%
IHSS Provider Benefits Local	500,000	-		-		-	500,000	100%
IHSS PA Local Cost Match	297,206	-		-		-	297,206	100%
Other Programs	-	-		-		-	-	-
Total	**57,854,568**	**10,360,855**		**7,938,479**		**18,299,334**	**39,555,234**	
Non Claimable Costs								
PERC Training Expense	550,000	-	-	-	-	-	550,000	100%
LLUMC - Child Assess Center	130,000	-	-	-	-	-	130,000	100%
Other	3,285,696	-	-	2,138,526	-	2,138,526	1,147,170	35%
Total	**3,965,696**	**-**		**-**		**2,138,526**	**1,827,170**	
Total Administrative Budget	**361,718,517**	**172,574,445**	**48%**	**121,962,226**	**34%**	**296,675,197**	**65,043,319**	**18.0%**
SOCIAL SERVICES REALIGNMENT							**42,768,819**	
							22,274,500	**Local Cost Target**

This is the fixed County MOE for the CalWorks Single Allocation which is split between Eligibility and Food Stamps. $9,939,989

Remainder of Single Allocation for Stage 1 Childcare is $41,912,123 (provider payments) and is accounted for in ETP budget.

All childcare totals are for administration only. The remainder of these allocations are budgeted within the ETP budget.

This is the fixed County MOE for Childcare Administration

Augmentation Funds shall be expressly used for Emergency Response, Family Maintenance, and Permanent Placement components of CWS and shall not be used to supplant existing CWS funds. These funds will be available only by exhausting the total CWS Basic allocation

This is the fixed County MOE for Adult Protective Services Administration. $223,897

IHSS Provider Payments - State pays providers and the county is only billed for its local share of costs.

IHSS medical benefits local match of $500,000.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Department of Aging and Adult Services: Percentage of IHSS annual re-evaluations (RV) completed within state timelines.	97%	90%	90%	90%
Department of Aging and Adult Services: Percentage of emergency APS referrals responded to within the state mandated timeframes.	92%	100%	100%	100%
Transitional Assistance Department: Percentage of worker alerts within specific timelines.	58%	65%	60%	70%
Transitional Assistance Department: Percentage increase in Food Stamp participation.	4%	5%	5%	5%
Transitional Assistance Department: Percentage of CalWORKs customers that are employed each month.	44%	50%	55%	55%
Transitional Assistance Department: Percentage of errors in calculating Food Stamp benefits.	3%	3%	3%	3%
Department of Children's Services: Annual percentage reduction in the number of children entering foster care.	2%	1%	1%	1%
Department of Children's Services: Percentage increase in foster youth graduating with a high school diploma or G.E.D.	3%	3%	3%	3%

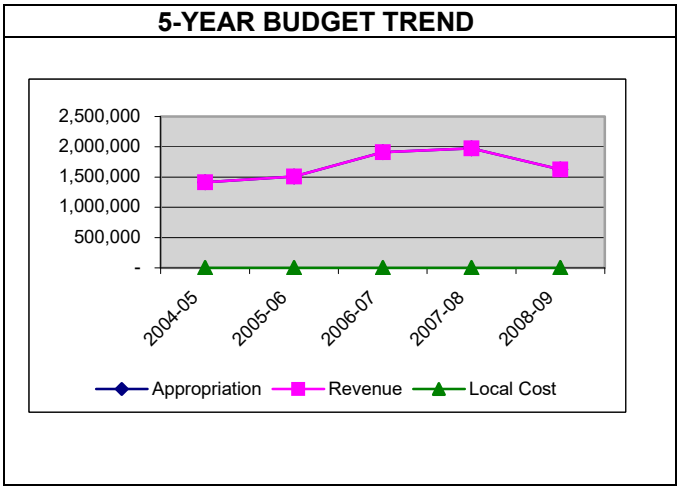
Domestic Violence/Child Abuse Services

DESCRIPTION OF MAJOR SERVICES

This budget unit provides for a number of contracts with agencies to ensure temporary shelter, food, transportation, emergency services and treatment/counseling for adults and children who are victims of domestic violence and child abuse. The domestic violence program under SB 1246 is funded by a surcharge on marriage licenses. The child abuse prevention program is funded by a state grant, revenues generated from a surcharge placed on certified copies of birth certificates, and court fines imposed in domestic violence cases. Revenues from the surcharges are deposited in special revenue funds and used to fund the contractors. These three revenue sources provide 100% of the funding for this program.

There is no county general fund contribution or staffing associated with this budget unit.

BUDGET HISTORY

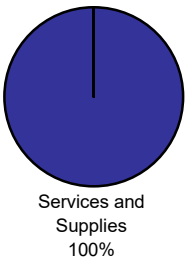
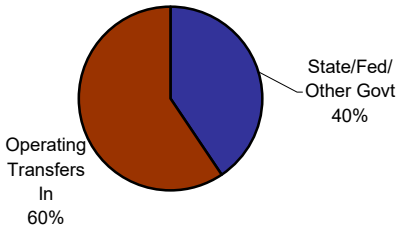


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	1,307,404	1,193,988	1,627,970	1,970,307	1,622,818
Departmental Revenue	1,312,310	1,193,591	1,625,483	1,970,307	1,622,818
Local Cost	(4,906)	397	2,487	-	-

The total amount for contracts awarded was less than originally budgeted because contracts with some vendors were not renewed in 2007-08. As a result, expenditures are estimated to be $347,489 less than budgeted appropriation. Any remaining funds from the sale of marriage licenses, birth certificates and court-imposed fines will be held in reserve for future year's contracts.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Domestic Violence/Child Abuse
FUND: General

BUDGET UNIT: AAA DVC
FUNCTION: Public Assistance
ACTIVITY: Administration

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	1,307,404	1,193,988	1,627,970	1,622,818	1,970,307	1,622,818	**(347,489)**
Total Appropriation	1,307,404	1,193,988	1,627,970	1,622,818	1,970,307	1,622,818	**(347,489)**
Departmental Revenue							
State, Fed or Gov't Aid	650,063	630,509	660,927	656,812	656,812	656,812	**-**
Other Revenue	-	94,000	-	-	-	-	**-**
Total Revenue	650,063	724,509	660,927	656,812	656,812	656,812	**-**
Operating Transfers In	662,247	469,082	964,556	966,006	1,313,495	966,006	**(347,489)**
Total Financing Sources	1,312,310	1,193,591	1,625,483	1,622,818	1,970,307	1,622,818	**(347,489)**
Local Cost	(4,906)	397	2,487	-	-	-	**-**

Other charges of $1,622,818 represent contracts with agencies to ensure temporary shelter, food, transportation, emergency services and treatment/counseling for adults and children who are victims of domestic violence and child abuse.

The child abuse prevention program is funded by a state grant of $656,812. Operating transfers in of $966,006 represents revenues generated from a surcharge placed on certified copies of birth certificates, and court fines imposed in domestic violence cases.

Each year, the department completes an analysis of the revenue from the state grant referenced above, court fines and surcharges on marriage licenses and birth certificates, as well as the estimated year-end fund balances. It has been determined that $1,622,818 of this revenue will be available for domestic violence prevention and child abuse prevention contracts in 2008-09.

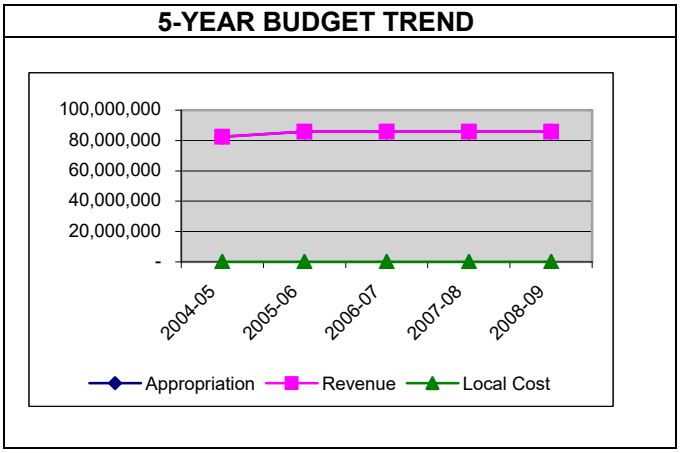
Entitlement Payments (Childcare)

DESCRIPTION OF MAJOR SERVICES

All childcare programs administered by the Transitional Assistance Department (TAD) are budgeted within this unit. This expanded program is one of the major programs of federal welfare reform and the resulting state CalWORKs program. The expanded programs are intended to fund childcare for CalWORKs recipients who are seeking employment or have obtained employment and continue through employment stabilization for a period of up to two years. This budget unit also incorporates the program that funds childcare for families in which the child is under the auspices of the Department of Children's Services and is at risk of parent abuse or neglect. Childcare provider payments are 100% federal and state funded through reimbursements by the state. Childcare provider payments are 100% federal and state funded.

There is no staffing associated with this budget unit. Staff that provide these services are budgeted in the Human Services Administration budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

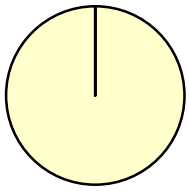
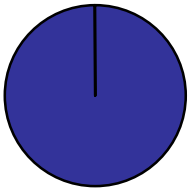
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	81,065,438	79,183,003	75,310,636	85,905,228	77,623,486
Departmental Revenue	81,063,581	79,182,742	75,311,168	85,905,228	77,623,486
Local Cost	1,857	261	(532)	-	-

Funding impacts to the childcare programs made as a result of the state's final budget have required the department to manage childcare caseload so as to remain within the expenditure limitations of the allocations received from the state. Historically, information regarding allocations is received from the state in the latter part of the first quarter of the new fiscal year.

Actual allocation/grants in 2007-08 were less than budgeted. In June 2007, the California Department of Education (CDE) released the allocations to the counties for Stages 2 and 3, and alternative payment programs. In July 2007, the department presented to the Board these 2007-08 allocations. In November 2007, the department received allocation augmentations from CDE of $1,011,983 and $291,724 for Stage 2 and the CalWORKs Alternative Payment Program (CAPP) respectively, which was presented to the Board on January 8, 2008.

Projected expenditures are under appropriation by $8.3 million and less than actual allocations by $2.0 million due to changes in legislation that decreased the allowable amount reimbursed to childcare providers and the timing-out of recipients who have reached their five (5) year limit for receiving aid.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	
Other Charges 100%	State/Fed/ Other Govt 100%

GROUP: Human Services
DEPARTMENT: Entitlement Payments (Childcare)
FUND: General

BUDGET UNIT: AAA ETP
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	81,065,438	79,183,003	75,310,636	77,623,486	85,905,228	85,905,228	-
Total Appropriation	81,065,438	79,183,003	75,310,636	77,623,486	85,905,228	85,905,228	-
Departmental Revenue							
State, Fed or Gov't Aid	81,063,581	79,182,742	75,311,168	77,623,486	85,905,228	85,905,228	-
Total Revenue	81,063,581	79,182,742	75,311,168	77,623,486	85,905,228	85,905,228	-
Local Cost	1,857	261	(532)	-	-	-	-

Other charges of $85.9 million represent payments to childcare providers.

In 2008-09, TAD may be transitioning Stage 2, Stage 3 and CAPP Childcare to County Schools and other agencies that have a more efficient funding relationship with California Department of Education (CDE).

Based on projections of the 2008-09 state budget, federally funded Stage 1 childcare is expected to increase by $3.5 million or 8.5%. Due to the transition uncertainty of the CDE contracts, the department will maintain childcare appropriation at the current level.

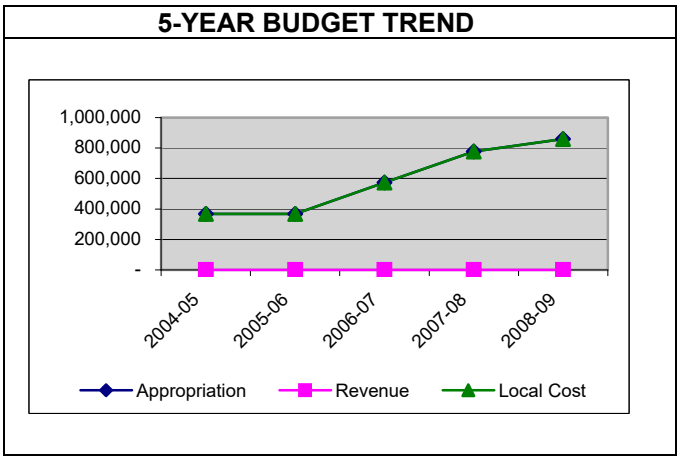
Out-of-Home Child Care

DESCRIPTION OF MAJOR SERVICES

This program provides assistance payments for room, board, and care for those children pending determination of eligibility for state or federal aid, those who are ineligible due to other resources, or those who are illegal aliens. Some of these children have serious emotional and medical problems, which increase the difficulty of locating appropriate facilities for their care. Costs for this program can fluctuate based on the unique nature and requirements of each individual case. This program is 100% locally funded.

There is no staffing associated with this budget unit. Staff that provide these services are budgeted in the Human Services Administration budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	358,530	464,594	705,511	777,722	617,534
Departmental Revenue	-	-	-	-	-
Local Cost	358,530	464,594	705,511	777,722	617,534

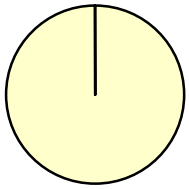
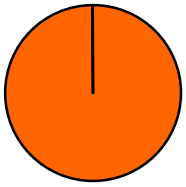
Expenditures for this budget are relatively inconsistent from month to month, depending upon the number of non-aided children placed in emergency shelter care.

In a continuing effort to reduce costs in this budget unit, Department of Children's Services (DCS) reviews cases and determines which cases may be funded with specific Child Welfare Services (CWS) funds and then retroactively transfers expenditures for those cases to the HS Administrative budget.

Expenditures in 2007-08 are projected to be under budget by $160,188 due to average monthly caseload and average cost per case declining by approximately 10% below what was originally budgeted. This is due to the Transitional Assistance Department (TAD) and DCS continued effort to study methods to reduce cases and costs.

No revenue is received for this program. It is funded entirely with local cost.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	
Other Charges 100%	Local Cost 100%

GROUP: Human Services
DEPARTMENT: Out-of-Home Child Care
FUND: General

BUDGET UNIT: AAA OCC
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	358,530	464,594	705,511	617,534	777,722	859,415	**81,693**
Total Appropriation	358,530	464,594	705,511	617,534	777,722	859,415	**81,693**
Local Cost	358,530	464,594	705,511	617,534	777,722	859,415	**81,693**

Other charges of $859,415 represent payments for room, board, and care for children pending determination of eligibility for state or federal aid, those who are ineligible due to other resources, or those who are illegal aliens.

Total 2008-09 expenditures are projected to increase slightly from 2007-08 estimate levels, an increase of $81,693 over the prior year's budget. The number of paid cases reached a plateau in 2007-08 and is expected to increase slightly in 2008-09. The increasing need for costly specialized services provided to children in this program is projected to increase the average cost per case approximately 3% above 2007-08 estimates.

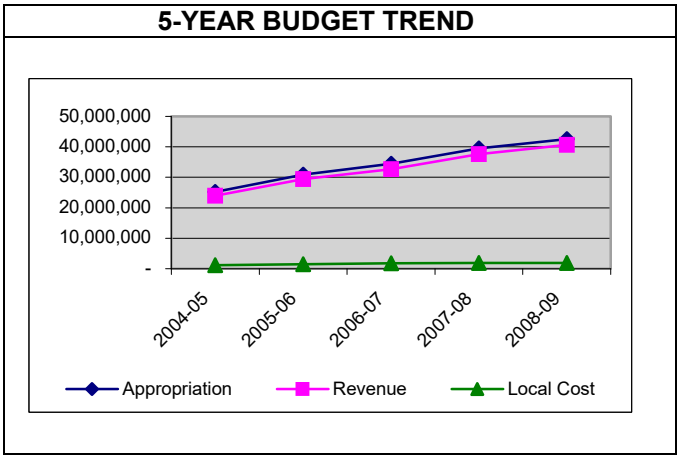
Aid to Adoptive Children

DESCRIPTION OF MAJOR SERVICES

This program provides financial assistance to adoptive parents who would otherwise not be able to provide for a child's special needs. The children, on whose behalf monies are paid, are either personally disadvantaged, physically handicapped or adolescents. This program enables hard to place children to be adopted and taken out of the higher cost Foster Care program. This budget is funded approximately 41% federal, 44% state, with the remaining costs offset by revenue from the Social Services Realignment and local county general fund.

There is no staffing associated with this budget unit. Staff that provide these services are budgeted in the Human Services Administration budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	24,803,158	29,040,361	32,515,990	39,467,626	37,040,876
Departmental Revenue	23,791,527	27,528,291	30,721,439	37,580,473	35,153,723
Local Cost	1,011,631	1,512,070	1,794,551	1,887,153	1,887,153

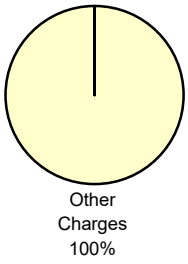
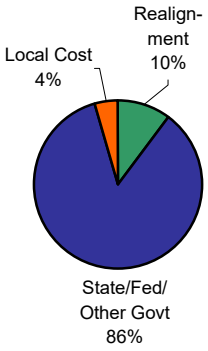
In the four-year period from 2004-05 through 2007-08, expenditures and revenue in this program have increased 49%. In that time, caseload has increased 39% and the average cost per case has increased 7%. The individual grant amounts can change from year to year based on the severity of the needs of each child.

The growth in this program is attributed to state legislation, which became effective January 1, 2000. This legislation (AB390) encourages and promotes the adoption of eligible children. It requires that the county provide prospective adoptive families with information on the availability of benefits, as well as reimbursement for nonrecurring expenses in the adoption of an eligible child. There is no financial means test used to determine an adoptive family's eligibility for the program. Increased average cost per case is a result of the successful placement of more children with special needs and the higher costs associated with their care.

This program is 85% funded by federal and state revenue, with a 15% local share. The local share is funded with a combination of Social Services Realignment and local cost.

Expenditures are projected to be $2.4 million less than appropriated. This can be attributed to the fact that caseload increases and case costs both increased less gradually than projected. Less revenue was received than what was budgeted as a result of the lower expenditures.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Aid to Adoptive Children
FUND: General

BUDGET UNIT: AAB ATC
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	24,803,158	29,040,361	32,515,990	37,040,876	39,467,626	42,543,049	**3,075,423**
Total Appropriation	24,803,158	29,040,361	32,515,990	37,040,876	39,467,626	42,543,049	**3,075,423**
Departmental Revenue							
Realignment	2,770,241	2,832,775	3,067,873	3,576,859	3,848,971	4,378,941	**529,970**
State, Fed or Gov't Aid	20,965,134	24,695,516	27,653,566	31,576,864	33,731,502	36,276,955	**2,545,453**
Other Financing Sources	56,152	-	-	-	-	-	**-**
Total Revenue	23,791,527	27,528,291	30,721,439	35,153,723	37,580,473	40,655,896	**3,075,423**
Local Cost	1,011,631	1,512,070	1,794,551	1,887,153	1,887,153	1,887,153	**-**

Other charges of $42.5 million represent assistance to adoptive parents who would otherwise not be able to provide for a child's special needs.

Appropriation is increasing by $3.1 million over 2007-08 Final Budget. This increase is based on 52,477 total annual cases, a 13.5% increase over the 2007-08 budget and average monthly aid payments of $811, a 5.0% decrease from the 2007-08 budget. Continued growth in caseload is due to the success of the aforementioned legislation.

State and federal revenue is increasing by $2.5 million due to the sharing ratios of 50% federal, 36% state, and 14% local share.

The local share required for 2008-09 is $6,266,094, an increase of $529,970, (9.2%), over the 2007-08 budget. Of this amount, the general fund contributes $1,887,153 and Social Services Realignment contributes $4,378,941.

AFDC – Foster Care

DESCRIPTION OF MAJOR SERVICES

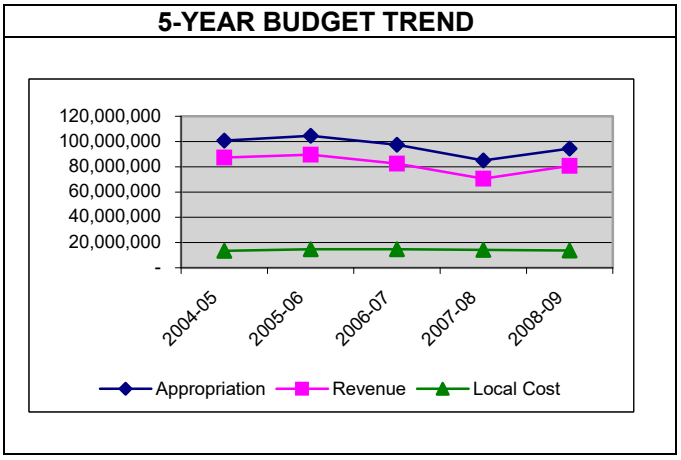
This program provides aid payments for children living in foster homes and group-care facilities. The Foster Care caseload consists of cases from both the Department of Children's Services (DCS) (approximately 90%) and Probation (approximately 10%). The cost of Probation related foster care cases is approximately 4.5 times greater than DCS cases due to the higher levels of care required for these juveniles.

There are two funding eligibility criteria in the Foster Care Program, federal (federal, state and county participation) and non-federal (state and county only). Foster Care placements are generally eligible for federal financial participation if the parents meet the previous Aid to Families with Dependent Children (AFDC) Program criteria.

- For federally eligible (federal) cases, the cost-sharing ratios are approximately 40% federal, 25% state, and 35% county.
- For non-federally eligible (non-federal) cases, the cost-sharing ratio is 40% state and 60% county.
- All county share-of-cost is mandated and is reimbursed from Social Services Realignment and the county general fund.

There is no staffing associated with this budget unit. Staff that provide these services are budgeted in the Human Services Administration budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

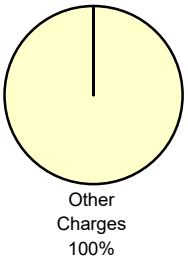
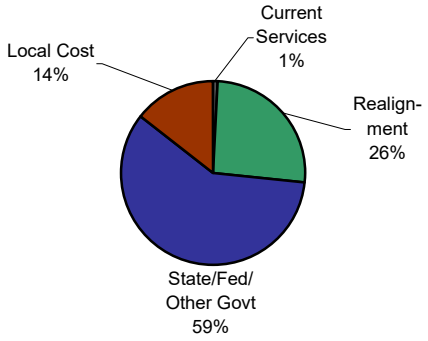
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	96,488,529	94,195,015	85,014,346	85,012,850	84,950,771
Departmental Revenue	82,904,560	79,357,104	70,199,472	70,736,762	70,814,219
Local Cost	13,583,969	14,837,911	14,814,874	14,276,088	14,136,552

Foster Care has experienced a slow but steady decline in recent years, partly due to cases shifting from the Foster Care program into the Kin-Gap program, as well as a decrease in the number of petitions filed. This decline began to stabilize in 2006-07, and the 2007-08 budget was adjusted accordingly. Non Federal cases continue to decrease and Federal cases have begun to increase, resulting in an estimated 3% increase.

The Federal average grant is estimated to be 5% lower than budgeted. The Non-Federal average grant is estimated to be 13% higher than budgeted. This can be attributed to a change in the eligibility status of Emergency Assistance cases. In May 2007, the State reclassified them as Non-Federal cases. Previous to this change they were classified as Federal cases but are now funded only by the state and counties.

Although the Governor approved a 5% COLA, effective January 2008, decreased caseload during the first half of 2007-08 should allow expenditures to remain within 2007-08 appropriation.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: AFDC - Foster Care
FUND: General

BUDGET UNIT: AAB BHI
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	95,519,773	93,317,246	85,014,346	84,950,771	85,012,850	94,387,086	**9,374,236**
Transfers	968,756	877,769	-	-	-	-	**-**
Total Appropriation	96,488,529	94,195,015	85,014,346	84,950,771	85,012,850	94,387,086	**9,374,236**
Departmental Revenue							
Realignment	25,839,465	20,934,763	19,736,012	20,013,558	21,336,609	24,377,815	**3,041,206**
State, Fed or Gov't Aid	56,225,689	57,335,742	49,706,375	50,000,661	48,600,153	55,648,769	**7,048,616**
Current Services	819,252	1,060,578	742,337	800,000	800,000	800,000	**-**
Other Revenue	20,154	26,021	14,748	-	-	-	**-**
Total Revenue	82,904,560	79,357,104	70,199,472	70,814,219	70,736,762	80,826,584	**10,089,822**
Local Cost	13,583,969	14,837,911	14,814,874	14,136,552	14,276,088	13,560,502	**(715,586)**

Other charges of $94.4 million represent aid payments for children living in foster homes and group-care facilities. The $9.4 million increase is due to anticipated over-all caseload and grant increases. Included are expenditures of $1.2 million for the Transitional Housing Program-Plus that will be used for support services for youth exiting foster care. This program is 100% state funded.

Foster Care caseload has experienced a decline in recent years, partly due to cases shifting from the Foster Care program into the Kin-Gap program. This decline has stabilized and is projected to increase 5% in 2008-09.

Effective January 2008, the Governor approved a 5% COLA, therefore the average grant is projected to increase 5% in 2008-09. It is unclear whether this COLA will be rescinded in 2008-09.

Departmental revenue is projected to increase $10.1 million due to increasing caseload and grant costs.

Despite the anticipated caseload, the projected revenue increase should be sufficient to result in net local cost savings of approximately $0.7 million. This local cost savings will be utilized in other HS Subsistence Budget units to enable HS to remain within local cost targets, overall.

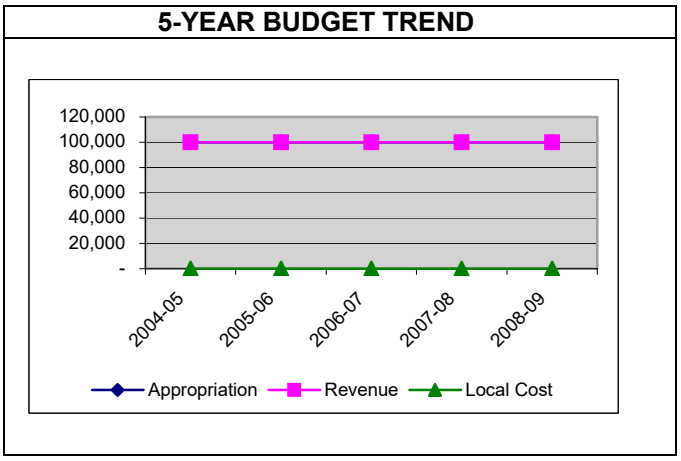
Refugee Cash Assistance

DESCRIPTION OF MAJOR SERVICES

This program provides assistance payments for a maximum of eight months to all refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKS programs. This program is 100% federally funded and open-ended.

There is no staffing associated with this budget unit. Staff that provide these services are budgeted in the Human Services Administration budget unit.

BUDGET HISTORY



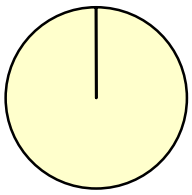
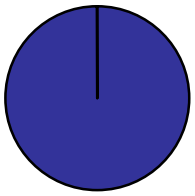
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	29,502	35,292	3,397	100,000	57,421
Departmental Revenue	28,093	34,019	4,846	100,000	57,421
Local Cost	1,409	1,273	(1,449)	-	-

Expenditures in this program are projected to be 43% under appropriation. Expenditures fluctuate from year to year due to the eight-month time limit of this program and the number of refugees who enter the County each year who do not meet the requirements for other assistance programs. This program was originally budgeted at $100,000 to account for any circumstances where an increased number of refugees entering the County would qualify for this program.

This program is 100% federally funded.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	
Other Charges 100%	State/Fed/ Other Govt 100%

GROUP: Human Services
DEPARTMENT: Refugee Cash Assist Program
FUND: General

BUDGET UNIT: AAB CAP
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	29,502	35,292	3,397	57,421	100,000	100,000	-
Total Appropriation	29,502	35,292	3,397	57,421	100,000	100,000	-
Departmental Revenue							
State, Fed or Gov't Aid	28,093	34,019	4,846	57,421	100,000	100,000	-
Total Revenue	28,093	34,019	4,846	57,421	100,000	100,000	-
Local Cost	1,409	1,273	(1,449)	-	-	-	-

Other charges of $100,000 represent payments to refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKS programs. Appropriation of $100,000 allows sufficient contingencies to serve clients if there is an influx of refugees into the county who do not meet the requirements for other assistance programs.

This entitlement program is 100% federally funded.

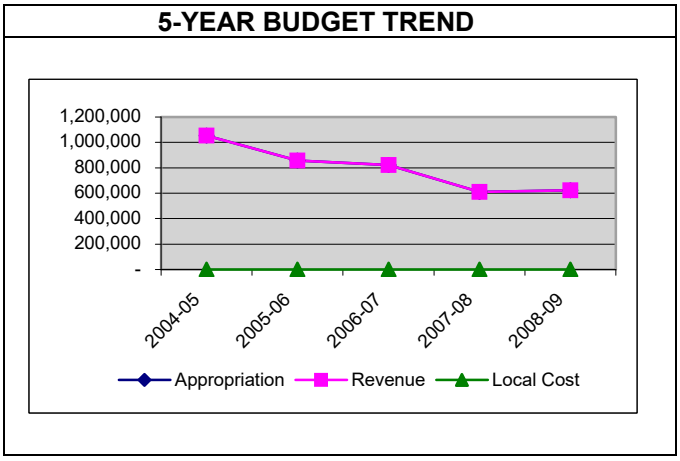
Cash Assistance for Immigrants

DESCRIPTION OF MAJOR SERVICES

This program, under AB-2779, provides cash assistance to aged, blind and disabled legal immigrants who meet the Supplemental Security Income/State Supplementary Payment (SSI/SSP) immigration status requirements in effect on August 21, 1998 and all other current SSI/SSP eligibility requirements, yet are no longer eligible for SSI/SSP solely due to their immigration status. This program is 100% state funded.

There is no staffing associated with this budget unit. Staff that provide these services are budgeted in the Human Services Administration budget unit.

BUDGET HISTORY

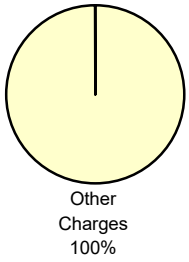
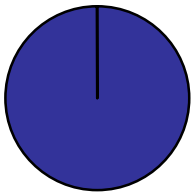


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	769,932	582,656	548,136	611,254	557,087
Departmental Revenue	770,543	577,420	547,175	611,254	557,087
Local Cost	(611)	5,236	961	-	-

Expenditures for this program are projected to be approximately $54,167, or 9%, less than originally appropriated. Caseload in this program continued to decline at a rate that has averaged 8% per year for the past 5 years. However, in 2007-08 it is anticipated that caseload will decline by only 5% in comparison to prior year actual caseload. The caseload decline is due to clients moving into the federal SSI/SSP program. Even though the average grant cost has increased 7%, this caseload decline has resulted in an overall decline in expenditures.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	
Other Charges 100%	State/Fed/ Other Govt 100%

GROUP: Human Services
DEPARTMENT: Cash Assist for Immigrants
FUND: General

BUDGET UNIT: AAB CAS
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	769,932	582,656	548,136	557,087	611,254	623,764	**12,510**
Total Appropriation	769,932	582,656	548,136	557,087	611,254	623,764	**12,510**
Departmental Revenue							
State, Fed or Gov't Aid	770,543	577,420	547,175	557,087	611,254	623,764	**12,510**
Total Revenue	770,543	577,420	547,175	557,087	611,254	623,764	**12,510**
Local Cost	(611)	5,236	961	-	-	-	**-**

Other charges of $623,764 represent payments to legal immigrants who meet the SSI/SSP immigration status requirements.

For 2008-09, appropriation for this program is $12,510 more than the 2007-08 budget year. This reflects the actual historical caseload decline and average increase in grant costs from the prior five fiscal years.

This is a 100% state funded program.

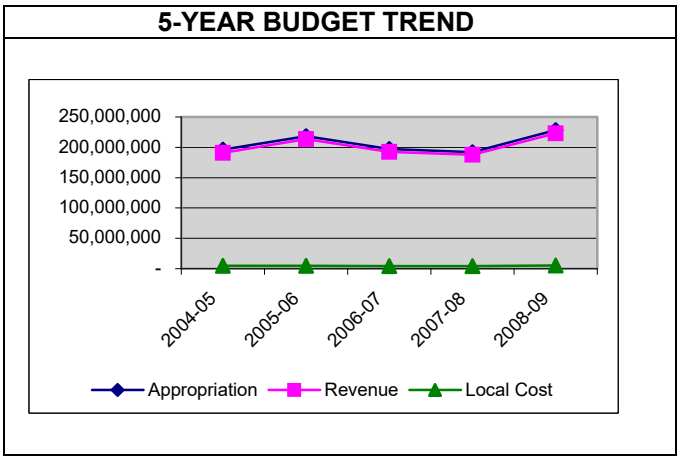
CalWORKs – All Other Families

DESCRIPTION OF MAJOR SERVICES

This budget unit provides CalWORKs assistance payments to families eligible for aid and includes all cases that have not been identified as two-parent or zero-parent families. The federal and state governments reimburse 97.5% of the costs for this program. The mandated local share of 2.5% is funded with county general fund.

There is no staffing associated with this budget unit. Staff that provide these services are budgeted in the Human Services Administration budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

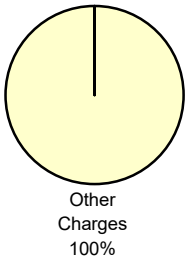
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	207,954,014	193,115,319	186,254,610	191,880,000	208,211,640
Departmental Revenue	203,812,221	188,373,897	182,084,544	187,770,991	203,697,906
Local Cost	4,141,793	4,741,422	4,170,066	4,109,009	4,513,734

Expenditures for this program are estimated to be approximately $16.3 million, or 8.5% higher than budgeted appropriation. This is attributed to an unanticipated, dramatic increase in the number cases resulting from the slowing economy. The average cost per case has also increased because of an increase in the number of people per case and a decrease in the average income per case.

Additionally, an unbudgeted 3.7% COLA was applied to CalWORKs grants effective July 1, 2007. This COLA was paid to clients until the state budget was approved in August 2007. The state budget rescinded the COLA and it was discontinued effective September 1, 2007.

Although local share is expected to exceed the budgeted local cost target by $404,725, local cost savings in other Human Services (HS) Subsistence budget units will allow HS to remain within local cost targets, overall.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: CalWORKs - All Other Families
FUND: General

BUDGET UNIT: AAB FGR
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	207,954,014	193,115,319	186,254,610	208,211,640	191,880,000	228,225,185	**36,345,185**
Total Appropriation	207,954,014	193,115,319	186,254,610	208,211,640	191,880,000	228,225,185	**36,345,185**
Departmental Revenue							
State, Fed or Gov't Aid	202,779,183	187,534,777	181,514,137	203,009,915	187,083,000	222,519,555	**35,436,555**
Current Services	-	839,120	570,407	687,991	687,991	687,991	**-**
Other Revenue	1,033,038	-	-	-	-	-	**-**
Total Revenue	203,812,221	188,373,897	182,084,544	203,697,906	187,770,991	223,207,546	**35,436,555**
Local Cost	4,141,793	4,741,422	4,170,066	4,513,734	4,109,009	5,017,639	**908,630**

Other charges of $228.2 million represent assistance payments to families eligible for aid and includes all cases that have not been identified as two-parent or zero-parent families.

Until the economy recovers, the caseload increases experienced in 2007-08, to date, are expected to continue into 2008-09. A decrease in the average income per case is also expected to continue, resulting in the need for increased financial assistance. Caseload is projected to increase by 7% and cost per case is projected to increase by 1% over what is estimated for 2007-08.

Federal and state funds account for $222.5 million or 97.5% of the revenue for this program. Current services or child support collections represent $687,991 and are expected to remain the same. The mandated local share of $5.0 million or 2.5% is funded with county general fund.

The increase of expenditures and revenues will result in additional local cost of $908,630 over 2007-08 Final Budget.

Kinship Guardianship Assistance Program

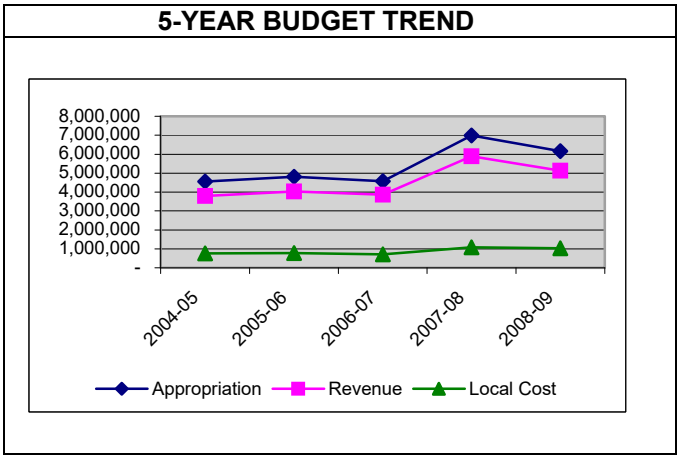
DESCRIPTION OF MAJOR SERVICES

This federal program was implemented Jan. 1, 2000. It provides a subsidy to children who leave the juvenile court dependency system to live with a relative legal guardian. It offers relative caregivers of dependent children a new option for providing a permanent home to these children. To be eligible for the program, the child must have lived with the relative at least 12 consecutive months, the relative guardianship must be established pursuant to Welfare and Institutions Code 366.26, and the juvenile court dependency for the child must be dismissed. Movement to the Kin-GAP program is not automatic. The court, with a recommendation from the social worker, has discretion regarding whether termination of dependency is in the child's best interest.

The federal and state governments reimburse approximately 82.5% of this program. The remaining 17.5% mandated local share is funded by the county general fund.

There is no staffing associated with this budget unit. Staff that provide these services are budgeted in the Human Services Administration budget unit.

BUDGET HISTORY



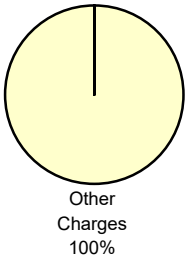
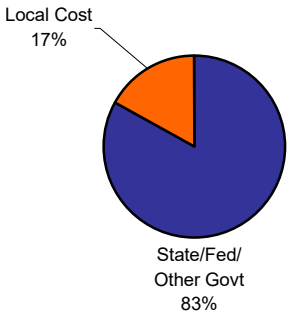
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	3,797,586	3,988,895	4,449,022	6,984,009	5,102,234
Departmental Revenue	3,248,975	3,459,945	3,737,015	5,896,566	4,221,378
Local Cost	548,611	528,950	712,007	1,087,443	880,856

Expenditures are estimated to be $1.9 million under appropriation due to slow caseload growth. Although the number of cases for 2007-08 is estimated to be 9% higher than actual caseload experienced in the prior year, 2007-08 caseload is estimated to be 17% lower than budget. The average grant is estimated to be 12% less than budgeted. Fewer children have entered this program than was projected when the budget was prepared.

In March 2007, the state implemented an enhancement to this program, KinGap Plus. This enhancement includes a Specialized Care Increment (SCI) and clothing allowance. The impact of this enhancement was unknown when the 2007-08 budget was prepared but it was anticipated that expenditures could increase 34% over 2006-07 actual costs. Implementation of the program has progressed more slowly than projected. Expenditures are now estimated to be only 15% higher than the prior year. This may result in 2007-08 local cost savings of $206,587. These savings will be used to allow HS to remain within its overall local cost target.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Kinship Guardianship Asst Program
FUND: General

BUDGET UNIT: AAB KIN
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	3,797,586	3,988,895	4,449,022	5,102,234	6,984,009	6,161,472	**(822,537)**
Total Appropriation	3,797,586	3,988,895	4,449,022	5,102,234	6,984,009	6,161,472	**(822,537)**
Departmental Revenue							
State, Fed or Gov't Aid	3,205,052	3,403,407	3,687,046	4,161,378	5,866,566	5,075,205	**(791,361)**
Current Services	43,923	56,538	49,969	60,000	30,000	60,000	**30,000**
Total Revenue	3,248,975	3,459,945	3,737,015	4,221,378	5,896,566	5,135,205	**(761,361)**
Local Cost	548,611	528,950	712,007	880,856	1,087,443	1,026,267	**(61,176)**

Other charges of $6.2 million represent subsidies paid to relative caregivers of children who leave the juvenile court dependency system to live with a relative legal guardian. Despite the Department of Children's Services' continuing efforts to expand the KinGap Plus program, the movement of children into this enhanced program has expanded more slowly than anticipated. As a result, 2008-09 appropriation will decrease 12% from 2007-08 levels.

Departmental revenue of $5.1 million represents reimbursements received from Federal, State and Child Support collections.

Due to the reduction in appropriation local cost is expected to decrease $61,176 from 2007-08. Projected local cost needs in other HS subsistence budget units will be used to offset this decrease in local cost in an effort to keep HS within local cost targets, overall.

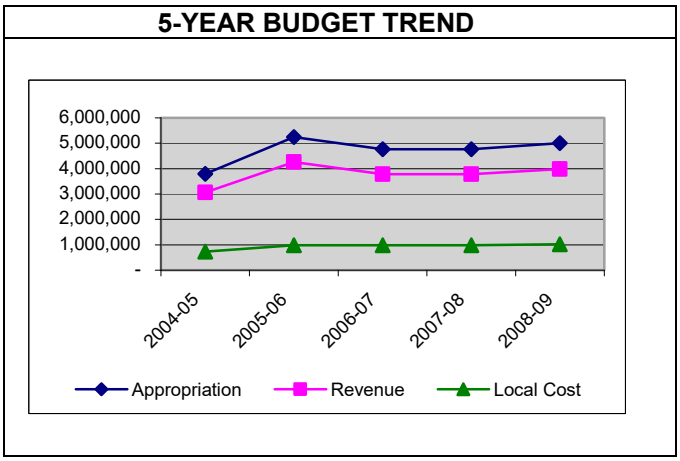
Seriously Emotionally Disturbed

DESCRIPTION OF MAJOR SERVICES

Assembly Bill 3263 requires Human Services to pay out-of-home costs for seriously emotionally disturbed (SED) children. The SED children under this program are referrals from the county's school districts whom have not been abused or neglected and are placed out-of-home pursuant to an individualized education program (IEP). These clients are referred to the Department of Behavioral Health (DBH) whom has case management and supervision responsibility. This budget includes an expenditure offset of $225,000 from DBH for clients placed in residential facilities outside of California. This budget is funded 40% by the state with the remainder funded from Social Services Realignment and a county general fund contribution.

There is no staffing associated with this budget unit. Staff that provide these services are budgeted in the Human Services Administration budget unit.

BUDGET HISTORY



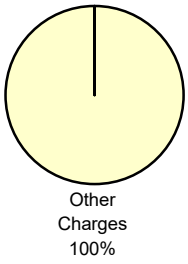
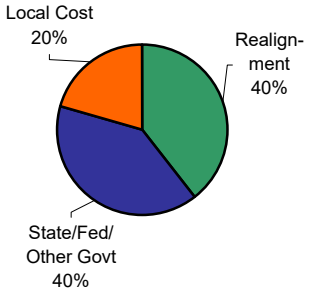
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	3,875,522	3,910,719	3,882,573	4,761,913	4,728,600
Departmental Revenue	3,158,650	2,930,317	2,908,034	3,781,511	3,748,198
Local Cost	716,872	980,402	974,539	980,402	980,402

Expenditures for 2007-08 are estimated to be slightly less than appropriated. Although annual caseload is estimated to increase 14% from the prior year this expenditure level can be maintained because average grant costs are estimated to be lower than budgeted. This decline in the average grant is partially attributed to the fact that more clients are being placed in less expensive out-of-state group homes. DBH is required to reimburse these out-of-state placement costs. Departmental revenue is estimated to also be slightly less than budgeted.

Local cost is estimated to remain within budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Seriously Emotionally Disturbed
FUND: General

BUDGET UNIT: AAB SED
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	3,875,522	3,910,719	3,882,573	4,728,600	4,761,913	5,000,301	**238,388**
Total Appropriation	3,875,522	3,910,719	3,882,573	4,728,600	4,761,913	5,000,301	**238,388**
Departmental Revenue							
Realignment	1,545,482	1,410,240	1,330,351	1,856,758	1,876,746	1,976,869	**100,123**
State, Fed or Gov't Aid	1,613,168	1,520,077	1,577,683	1,891,440	1,904,765	2,000,120	**95,355**
Total Revenue	3,158,650	2,930,317	2,908,034	3,748,198	3,781,511	3,976,989	**195,478**
Local Cost	716,872	980,402	974,539	980,402	980,402	1,023,312	**42,910**

Other charges of $5.0 million represent payments for out-of-home costs for seriously emotionally disturbed (SED) children.

In 2008-09, program costs are projected to increase over estimated 2007-08 expenditures due to increased caseload and higher costs associated with out-of-home care. It is projected that this program will surpass the expenditure levels from the prior year's budget by $238,388. Additional revenue of $95,355 is projected while local share is projected to increase $143,033. The local share increase will be funded with an additional $100,123 in Social Services Realignment and $42,910 in county general fund contribution.

This budget is funded 40% by the state with the remainder funded from Social Services Realignment and a county general fund contribution.

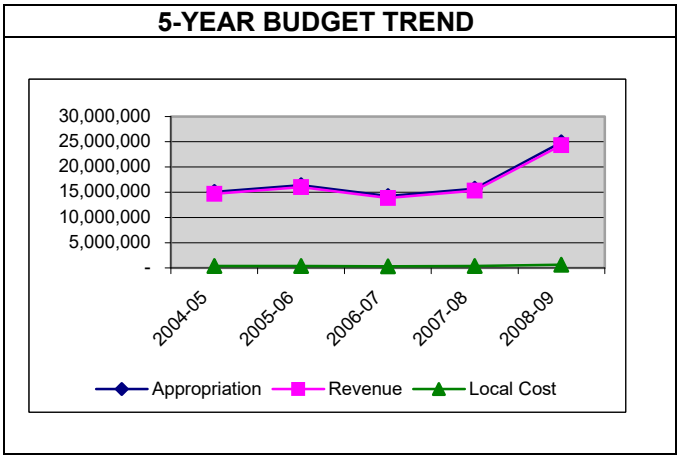
CalWORKs – 2 Parent Families

DESCRIPTION OF MAJOR SERVICES

This program provides payments to resident families who are eligible for aid in accordance with state law. This budget includes all cases identified as having two parents in the home or in which the parents are excluded from, or ineligible for, CalWORKs. The federal and state governments reimburse 97.5% of the costs for this program. The mandated local share of 2.5% is funded with county general fund.

There is no staffing associated with this budget unit. Staff that provide these services are budgeted in the Human Services Administration budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

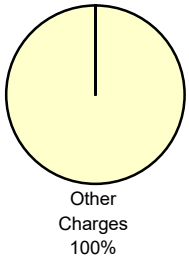
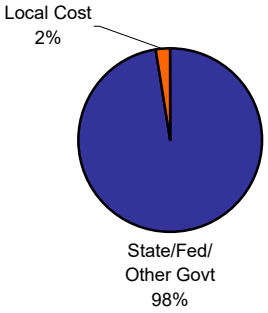
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	16,491,613	13,484,314	13,750,366	15,674,688	19,704,641
Departmental Revenue	16,104,689	13,082,151	13,374,083	15,322,821	19,241,581
Local Cost	386,924	402,163	376,283	351,867	463,060

Appropriation for this program are estimated to be $4.0 million, or 25.7%, higher than budgeted in 2007-08. This is attributed to an unanticipated, dramatic increase in the number cases resulting from the slowing economy. The average cost per case has also increased because of an increase in the number of people per case and a decrease in average income per case.

Additionally, an unbudgeted 3.7% COLA was applied to CalWORKs grants effective July 1, 2007. This COLA was paid to clients until the State budget was approved in August 2007. The State budget rescinded the COLA and it was discontinued effective September 1, 2007.

Although local share is expected to exceed the budgeted local cost target by $111,193, local cost savings in other HS Subsistence budget units will allow HS to remain within local cost targets, overall.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: CalWORKs - 2 Parent Families
FUND: General

BUDGET UNIT: AAB UPP
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	16,491,613	13,484,314	13,750,366	19,704,641	15,674,688	24,880,956	**9,206,268**
Total Appropriation	16,491,613	13,484,314	13,750,366	19,704,641	15,674,688	24,880,956	**9,206,268**
Departmental Revenue							
State, Fed or Gov't Aid	16,082,987	13,021,401	13,346,760	19,201,581	15,282,821	24,246,491	**8,963,670**
Current Services	21,702	60,750	27,323	40,000	40,000	30,000	**(10,000)**
Total Revenue	16,104,689	13,082,151	13,374,083	19,241,581	15,322,821	24,276,491	**8,953,670**
Local Cost	386,924	402,163	376,283	463,060	351,867	604,465	**252,598**

Other charges of $24.9 million represent assistance payments to all cases identified as having two parents in the home or in which the parents are excluded from or ineligible for CalWORKs.

Until the economy recovers, the caseload increases experienced in 2007-08, to date, are expected to continue into 2008-09. A decrease in the average income per case is also expected to continue, resulting in the need for increased financial assistance. Caseload is projected to increase 15% and cost per case is projected to increase 8% over what is estimated for 2007-08.

Federal and state funds account for $24.2 million or 97.5% of the revenue for this program. Current services or child support collections of $30,000 assist in financing this program. The mandated local share of $604,465 or 2.5% is funded with county general fund.

The increase of expenditures and revenue will result in additional local cost of $252,598 over 2007-08 Final Budget.

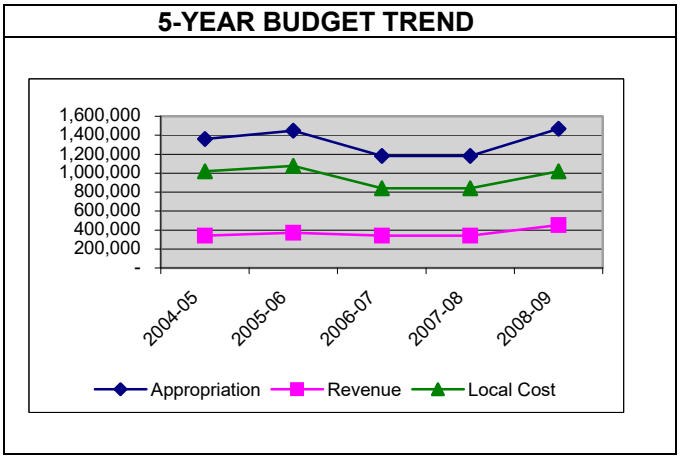
Aid to Indigents (General Relief)

DESCRIPTION OF MAJOR SERVICES

The county is mandated to provide subsistence in the form of cash aid for food, shelter and transportation to indigents who do not meet categorical eligibility requirements for state and federally funded programs. These general relief payments facilitate transition to an employable status and provide interim assistance pending receipt of Social Security Insurance (SSI) benefits. Services and supplies consist of a fixed amount contract with a law firm to assist clients in preparing applications for SSI benefits. Revenue under this program represents retroactive SSI payments, which the county receives as reimbursements for general relief assistance provided to SSI eligible indigents prior to their enrollment in the SSI program and reimbursements made by non-SSI eligible indigents when assistance under this program is no longer needed.

There is no staffing associated with this budget unit. Staff that provide these services are budgeted in the Human Services Administration budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

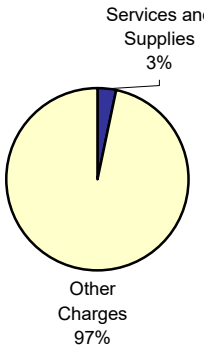
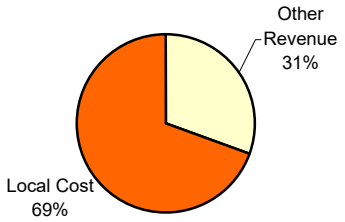
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	1,304,789	1,026,963	1,070,106	1,181,027	1,212,239
Departmental Revenue	365,313	291,079	307,425	341,471	392,290
Local Cost	939,476	735,884	762,681	839,556	819,949

Expenditures are estimated to be $31,212 more than 2007-08 appropriation due to caseload increasing at a slightly faster rate than originally budgeted. A slowing economy, attributed to the local housing crisis, as well as the widespread destruction of the October 2007 wildfires have driven the caseload increase. Additionally, more fees are being paid to the legal advocacy agency, which has been more aggressively referring clients to SSI.

Revenue collections are estimated to be $50,819 more than budget. The revenue collection represents retroactive SSI payments the County receives as reimbursement from eligible indigents prior to their enrollment in SSI.

Despite the anticipated caseload growth, the projected revenue increase should be sufficient to result in net local cost savings of approximately $19,607. This local cost saving will be utilized in other HS Subsistence budget units to enable HS to remain within local cost targets, overall.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Aid to Indigents (General Relief)
FUND: General

BUDGET UNIT: AAA ATI
FUNCTION: Public Assistance
ACTIVITY: General Relief

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	3,942	9,152	7,623	38,992	28,859	50,000	**21,141**
Other Charges	1,300,847	1,017,811	1,062,483	1,173,247	1,152,168	1,419,770	**267,602**
Total Appropriation	1,304,789	1,026,963	1,070,106	1,212,239	1,181,027	1,469,770	**288,743**
Departmental Revenue							
Other Revenue	365,313	291,079	307,425	392,290	341,471	451,134	**109,663**
Total Revenue	365,313	291,079	307,425	392,290	341,471	451,134	**109,663**
Local Cost	939,476	735,884	762,681	819,949	839,556	1,018,636	**179,080**

Services and supplies of $50,000 represent a fixed contract with a law firm to assist clients in preparing applications for SSI benefits.

Other charges of $1.4 million represent cash aid for food, shelter and transportation to indigents who do not meet categorical eligibility requirements for state and federally funded programs.

With no foreseeable end to the local economic situation, caseload is projected to increase by 26% from the prior budget year while the average monthly grant per case is projected to remain constant. For this reason appropriation levels will increase from the 2007-08 budget.

Other revenue of $451,134 represents retroactive SSI payments the county receives as reimbursement from eligible indigents prior to their enrollment in SSI and reimbursements made by non-SSI eligible indigents when assistance under this program is no longer needed.

As a result of continuing caseload growth, local cost is expected to increase by $179,080 to $1,018,636.

PRESCHOOL SERVICES
Ron Griffin

MISSION STATEMENT

Preschool Services provides a foundation for success for children by giving them the highest quality child development and family support services.

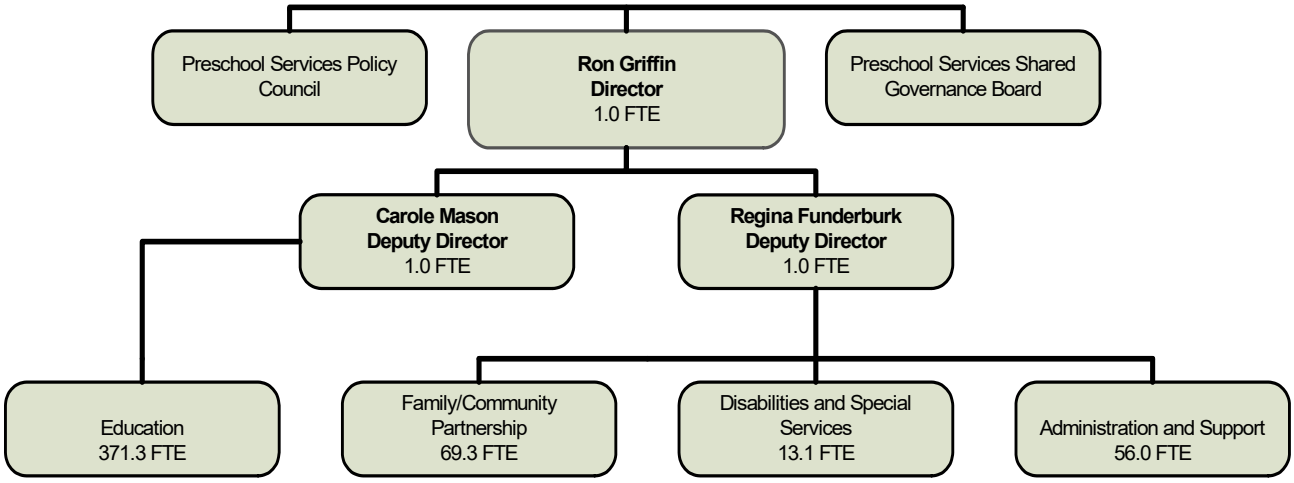
STRATEGIC GOALS

1. Achieve school readiness of enrolled children to ensure they are making progress toward positive outcomes as required by the Desired Results Developmental Profile Revised Program (DRDP-R) which will improve the quality of life for county children and their families involved in this program.

2. Increase parent and community satisfaction rate to enhance the well being of county families involved in this program.

3. Maintain enrollment levels necessary to meet federal and state requirements.

ORGANIZATIONAL CHART



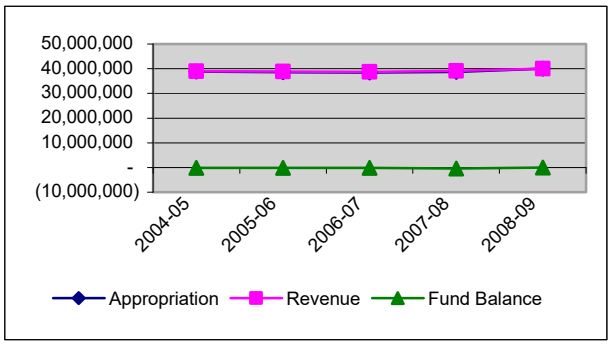
DESCRIPTION OF MAJOR SERVICES

The Preschool Services Department (PSD) has administered child and family development programs in San Bernardino County since 1965. These programs include the Federal Head Start program, the State of California Department of Education's State Preschool program, General Child Care, Child and Adult Care Food Program, and new Pre-Kindergarten and Family Literacy program. As the agency's primary funding source (84%), the Head Start program incorporates a dual approach to the well being of both children and families. PSD has five delegate agencies that provide the same type of services to children and families.

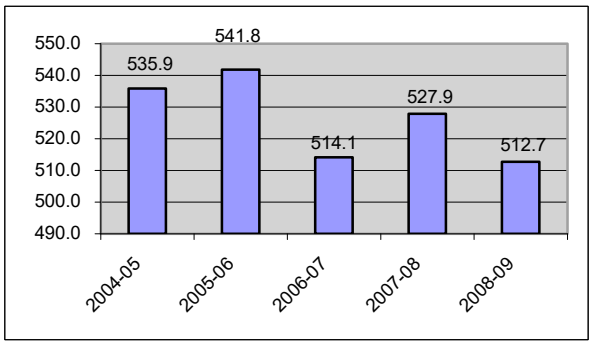
PSD programs primarily serve low income and disadvantaged families with children ages 3-5. Our target population also includes children in foster care, those who are homeless and children with special needs and/or disabilities that would have no access to preschool without our program. Eligible families have several options for enrollment, Center Based Part Day, Full Day, Extended Day, and Home Based.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

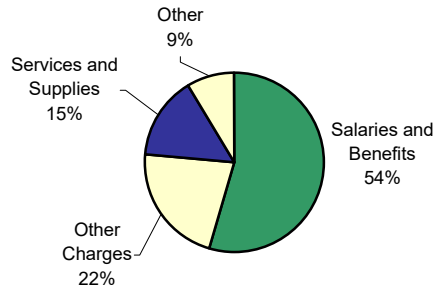
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	37,911,484	37,652,576	37,921,768	39,355,614	39,345,016
Departmental Revenue	37,654,483	37,303,659	37,453,645	39,753,409	39,742,811
Fund Balance				(397,795)	
Budgeted Staffing				527.90	

Appropriation for 2007-08 is estimated to be slightly less than modified budget primarily due to rate decreases for Worker's Compensation Insurance, and a decrease in Food Service contract expenses.

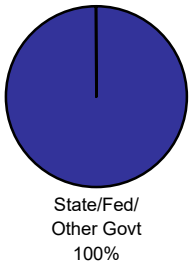
Departmental revenue for 2007-08 is estimated to be less than modified budget primarily due to rate decreases for Worker's Compensation Insurance and a decrease in food service contract expenses. Also, a decrease in reimbursable program expenses contributed to less federal and state funds being received.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Human Services
DEPARTMENT: Preschool Services
FUND: Preschool Services

BUDGET UNIT: RSC HPS
FUNCTION: Public Assistance
ACTIVITY: Early Child Development

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	23,590,994	23,125,097	21,251,649	22,517,736	22,948,292	21,983,640	**(964,652)**
Services and Supplies	5,125,180	5,126,141	6,876,346	6,080,396	6,009,226	5,698,771	**(310,455)**
Central Computer	99,972	97,557	101,713	140,697	106,797	147,612	**40,815**
Travel	-	-	-	-	-	220,600	**220,600**
Other Charges	6,493,206	6,501,665	6,559,441	6,907,578	6,648,433	8,866,542	**2,218,109**
Land and Improvements	(7,163)	-	-	-	-	-	**-**
Equipment	-	67,163	37,100	300,062	-	-	**-**
Vehicles	-	-	229,801	248,174	-	-	**-**
Transfers	2,609,295	2,734,953	2,865,718	3,136,679	3,055,915	3,114,992	**59,077**
Total Appropriation	37,911,484	37,652,576	37,921,768	39,331,322	38,768,663	40,032,157	**1,263,494**
Operating Transfers Out	-	-	-	13,694	-	-	**-**
Total Requirements	37,911,484	37,652,576	37,921,768	39,345,016	38,768,663	40,032,157	**1,263,494**
Departmental Revenue							
Taxes	247,790	-	34,017	52,725	-	-	**-**
Licenses and Permits	-	-	-	17,009	-	-	**-**
Use Of Money and Prop	19,103	33,067	33,453	-	-	-	**-**
State, Fed or Gov't Aid	37,356,909	36,907,055	37,035,656	39,651,972	39,166,458	39,931,157	**764,699**
Other Revenue	30,681	356,512	348,879	16,365	-	101,000	**101,000**
Other Financing Sources	-	7,025	1,640	4,740	-	-	**-**
Total Revenue	37,654,483	37,303,659	37,453,645	39,742,811	39,166,458	40,032,157	**865,699**
Fund Balance					(397,795)	-	**397,795**
Budgeted Staffing					527.9	512.7	**(15.2)**

Salaries and benefits of $21,983,640, which is a decrease of $964,652 from the prior year, funds 512.7 budgeted positions. Cost decreases included $233,050 in workers compensation charges and the remaining cost decrease is due to staff reductions which total a net 15.2 budgeted positions. Changes in staffing are the result of several factors. The first being the addition of 7.8 positions as a result of a technical changes made to the rounding of position numbers to one decimal place in the county's budget system. Furthermore, due to continued flat federal funding, this department must annually re-evaluate their staffing requirements. As a result of this evaluation, the department reorganized and deleted 59.7 positions and added 36.7 positions. Deletions consisted of 39.8 contract positions, 9.0 extra help positions, and 18.7 regular positions. Additions include 31.1 contract positions, and 5.6 regular positions. These position changes maintain core administrative staff and key contract positions. The department is also requesting to reclassify a .9 Office Assistant III to a .9 Office Specialist, .9 PSD Program Supervisor to a .9 Staff Analyst I, .9 Nutritionist to a .9 Supervising Public Health Nutritionist, and .9 Program Specialist I to Program Specialist II. Department reorganization and higher level of responsibilities require that these positions be reclassified.

Services and supplies of $5,698,771 include program, classroom and office supplies, training, general maintenance, COWCAP, insurance, and other costs associated with the operations of a child development program. The decrease of $310,455 is primarily due to a reduction of $110,669 in computer purchases, $73,659 in travel expenses realigned to a new appropriation unit, $35,013 in printing and $41,937 in general expenses.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $220,600 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $8,866,542 represent payment for transportation, food and delegate agency service contracts. The increase of $2,218,109 consists of an anticipated increase in transportation services' rates of $400,000; food services, $ 240,292; and delegate agency contracts, $1,577,817.

Transfers of $3,114,992 represent charges from other departments for employee relations, Employee Health and Productivity program, and employment and recruitment services. Charges also includes leases payments for the departments various site locations. The increase of $59,077 results primarily from Human Services for administrative support and information technology services.

Current services of $39,931,157 includes revenue from Administration of Children and Families - Head Start and Department of Education State Preschool, General Child Care, Child and Adult Care Food Program, San Bernardino Valley College School Readiness program and new Pre-Kindergarten and Family Literacy program. The increase of $764,699 is primarily the result of the new Pre-Kindergarten and Family Literacy contract and inclusion of the San Bernardino Valley College School Readiness grant.

Other revenue of $101,000 is from San Bernardino Valley College to fund operational costs for an additional day of preschool services at the Rialto Eucalyptus Preschool site.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of children showing positive outcomes on the Desired Results Developmnetal Profile-Revised (DRDP-R).	87%	85%	85%	85%
Percentage of parents who respond positively on Desired Results-Parent study.	96%	90%	92%	92%
Percentage of respondents who respond positively to agency gererated surveys.	N/A	90%	90%	91%
Percentage of children on bi-weekly enrollment report.	97%	95%	98%	100%

VETERANS AFFAIRS
Bill J. Moseley

MISSION STATEMENT

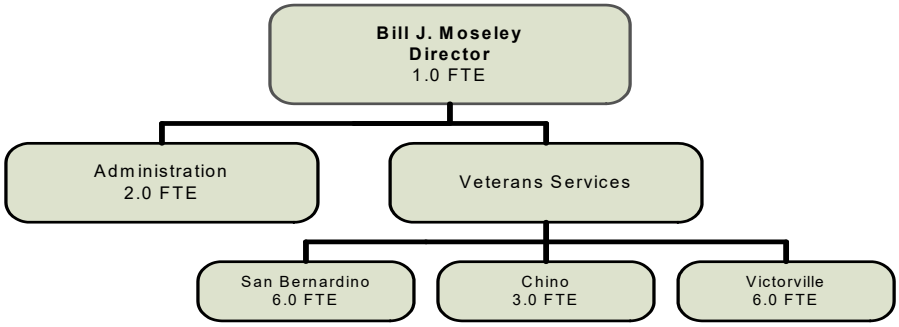
The Department of Veterans Affairs promotes veteran's rights, veteran's issues, and access to services and benefits. It works with community organizations, local, state, and federal agencies to identify and obtain benefits for all veterans and their families.

STRATEGIC GOALS

1. Emphasize higher standards of customer service that will promote the health, well being, and quality of life to all county veterans.

2. Promote staff training and development in accordance with state and national training standards in order to meet Continuing Education Unit (CEU) requirements and to maintain United States Department of Veterans Affairs (USDVA) accreditation. This training will enable staff to effectively communicate to all county veterans the availability of services that will enhance their health, well being, and quality of life.

ORGANIZATIONAL CHART

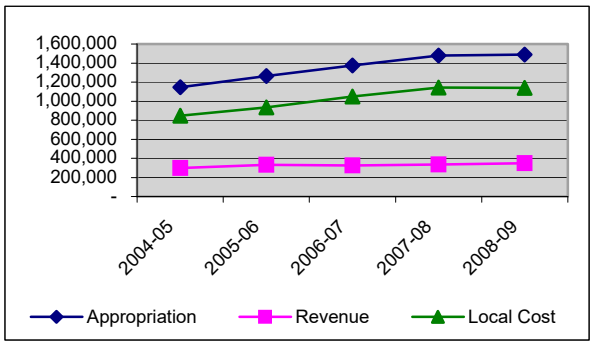


DESCRIPTION OF MAJOR SERVICES

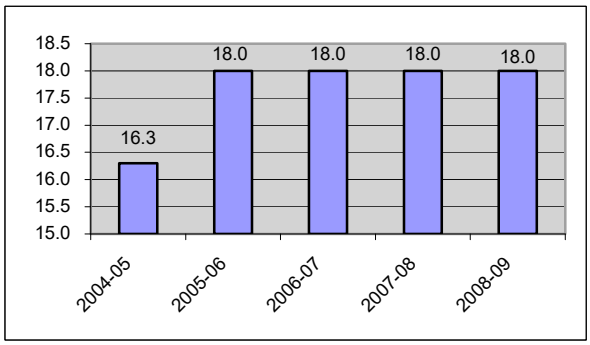
San Bernardino County Department of Veteran's Affairs strives to provide information and assistance to residents in filing claims for benefits and services to which they may be entitled from federal, state, and local governments. These benefits include medical care, life insurance, home loans, pension benefits, disability compensation, education, and vocational rehabilitation. Services provided to veterans include claims assistance, information and referral to other programs, advocacy, and outreach.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

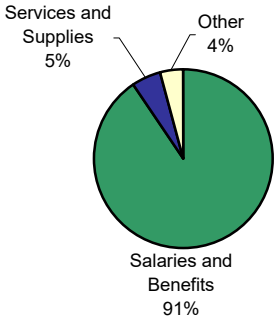
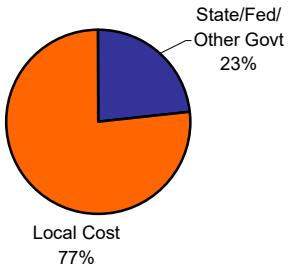


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	1,148,637	1,301,853	1,376,320	1,479,719	1,491,849
Departmental Revenue	312,027	325,755	350,586	336,500	348,630
Local Cost	836,610	976,098	1,025,734	1,143,219	1,143,219
Budgeted Staffing				18.0	

Estimated appropriation in 2007-08 is more than the modified budget due to reclassification of three positions and termination pay of one position. Increase in cost will be offset by additional allocation anticipated from the state in 2007-08.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Veterans Affairs
FUND: General

BUDGET UNIT: AAA VAF
FUNCTION: Public Assistance
ACTIVITY: Veterans' Services

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	931,054	1,113,720	1,182,647	1,326,901	1,309,277	1,346,923	**37,646**
Services and Supplies	122,185	87,832	86,472	93,734	93,734	55,579	**(38,155)**
Central Computer	10,201	12,284	13,741	15,551	15,551	20,279	**4,728**
Travel	-	-	-	-	-	4,026	**4,026**
Other Charges	464	147	-	-	-	-	**-**
L/P Struct/Equip/Vehicles	5,605	4,910	-	-	-	-	**-**
Transfers	79,128	82,960	93,460	57,163	61,157	61,595	**438**
Total Exp Authority	1,148,637	1,301,853	1,376,320	1,493,349	1,479,719	1,488,402	**8,683**
Reimbursements	-	-	-	(1,500)	-	-	**-**
Total Appropriation	1,148,637	1,301,853	1,376,320	1,491,849	1,479,719	1,488,402	**8,683**
Departmental Revenue							
State, Fed or Gov't Aid	312,027	324,563	350,586	346,500	336,500	349,250	**12,750**
Other Revenue	-	1,192	-	2,130	-	-	**-**
Total Revenue	312,027	325,755	350,586	348,630	336,500	349,250	**12,750**
Local Cost	836,610	976,098	1,025,734	1,143,219	1,143,219	1,139,152	**(4,067)**
Budgeted Staffing					18.0	18.0	**-**

Salaries and benefits of $1,346,923 fund 18.0 budgeted positions and are being increased by $37,646 primarily due to the Workers' Compensation Experience Modification cost of $17,000 and $20,646 for the reclassification of three Veterans Service Representative II's approved in mid-year of 2007-08.

Services and supplies of $55,579 include normal operating costs for telephone, mail and office supplies. The decrease of $38,155 is necessary to finance the increased salaries and benefits costs mentioned above.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $4,026 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

State and federal aid revenue of $349,250 consists of $145,000 from state subvention, $137,500 from California Medical Cost Avoidance, and $66,750 from the state for reimbursement of services provided at the Barstow Veterans Home. A total increase of $12,750 is anticipated from all three funding sources.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of written and telephonic customer service survey results receiving scores of 3 (above average) to 4 (outstanding) in overall customer service ratings.	96%	98%	92%	93%
Percentage of supervisory interview and case reviews receiving scores of 4 (exceeds standards).	95%	96%	90%	92%
Percentage of technical staff that will attend quarterly regional training.	N/A	100%	90%	100%
Percentage of technical staff that will attend state training conferences.	N/A	66%	66%	66%

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LAW AND JUSTICE GROUP
SUMMARY

GENERAL FUND	Page #	Appropriation	Departmental Revenue	Local Cost
COUNTY TRIAL COURTS SUMMARY	267			
DRUG COURT PROGRAMS	268	157,430	157,430	-
GRAND JURY	270	388,592	-	388,592
INDIGENT DEFENSE PROGRAM	272	9,283,413	125,000	9,158,413
COURT FACILITIES/JUDICIAL BENEFITS	274	1,875,564	-	1,875,564
COURT FACILITIES PAYMENTS	276	869,334	-	869,334
TRIAL COURT FUNDING - MAINTENANCE OF EFFORT	278	35,736,490	25,110,000	10,626,490
DISTRICT ATTORNEY SUMMARY	288			
CRIMINAL PROSECUTION	289	66,960,831	40,372,149	26,588,682
CHILD ABDUCTION AND RECOVERY	294	-	-	-
LAW AND JUSTICE GROUP ADMINISTRATION SUMMARY	310			
LAW AND JUSTICE GROUP ADMINISTRATION	311	232,161	78,503	153,658
PROBATION SUMMARY	328			
ADMINISTRATION, CORRECTIONS AND DETENTION	329	114,575,390	49,335,486	65,239,904
COURT-ORDERED PLACEMENTS	334	3,122,330	-	3,122,330
PUBLIC DEFENDER	343	33,823,503	1,306,204	32,517,299
SHERIFF-CORONER SUMMARY	348			
SHERIFF-CORONER	350	410,866,386	267,508,559	143,357,827
TOTAL GENERAL FUND		677,891,424	383,993,331	293,898,093

LAW AND JUSTICE GROUP
SUMMARY

SPECIAL REVENUE FUND	Page #	Appropriation	Departmental Revenue	Fund Balance
COUNTY TRIAL COURTS:				
COURTHOUSE FACILITY - EXCESS 25%	280	5,881,952	1,890,000	3,991,952
COURTHOUSE SEISMIC SURCHARGE	282	2,702,000	2,702,000	-
ALTERNATE DISPUTE RESOLUTION	284	674,942	605,700	69,242
REGISTRATION FEES	286	59,259	8,000	51,259
DISTRICT ATTORNEY:				
REAL ESTATE FRAUD PROSECUTION	296	2,869,954	1,000,000	1,869,954
AUTO INSURANCE FRAUD PROSECUTION	298	797,170	789,000	8,170
WORKERS' COMPENSATION INSURANCE FRAUD	300	2,111,329	1,899,000	212,329
SPECIALIZED PROSECUTIONS	302	3,621,975	855,000	2,766,975
STATE ASSET FORFEITURES	304	315,973	300,000	15,973
FEDERAL ASSET FORFEITURES	306	111,436	66,000	45,436
VEHICLE FEES - AUTO THEFT	308	837,351	833,500	3,851
LAW AND JUSTICE GROUP ADMINISTRATION:				
2003 US BJA CONGRESSIONAL MANDATE AWARD	314	-	-	-
2005 COPS TECHNOLOGY GRANT	316	10,790	10,000	790
2006 COPS TECHNOLOGY GRANT	318	325,364	325,364	-
2005 JUSTICE ASSISTANCE GRANT	320	1,825	50	1,775
2006 JUSTICE ASSISTANCE GRANT	322	26,646	500	26,146
2007 JUSTICE ASSISTANCE GRANT	324	118,111	900	117,211
SOUTHWEST BORDER PROSECUTION INITIATIVE	326	5,170,392	1,100,000	4,070,392
PROBATION:				
JUVENILE JUSTICE GRANT PROGRAM	336	7,864,642	6,218,472	1,646,170
ASSET FORFEITURE 15%	339	14,430	432	13,998
STATE SEIZED ASSETS	341	56,941	1,800	55,141
SHERIFF-CORONER:				
CONTRACT TRAINING	356	3,058,050	2,090,000	968,050
PUBLIC GATHERINGS	359	1,561,055	1,500,483	60,572
AVIATION	361	1,434,112	500,000	934,112
IRNET FEDERAL	363	1,635,350	661,000	974,350
IRNET STATE	365	178,896	100,000	78,896
FEDERAL SEIZED ASSETS (DOJ)	367	1,482,133	805,000	677,133
FEDERAL SEIZED ASSETS (TREASURY)	369	35,320	18,400	16,920
STATE SEIZED ASSETS	371	1,120,000	1,120,000	-
VEHICLE THEFT TASK FORCE	373	919,137	919,137	-
SEARCH AND RESCUE	375	280,338	107,000	173,338
CAL-ID PROGRAM	377	3,851,164	3,851,164	-
COPSMORE GRANT	379	630,332	-	630,332
CAPITAL PROJECT FUND	381	2,220,641	305,332	1,915,309
COURT SERVICES AUTO	383	1,105,359	530,000	575,359
COURT SERVICES TECH	385	1,091,283	395,000	696,283
LOCAL DETENTION FACILITY REVENUE	387	2,482,000	2,482,000	-
TOTAL SPECIAL REVENUE FUNDS		56,657,652	33,990,234	22,667,418

COUNTY TRIAL COURTS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Drug Court Programs	157,430	157,430	-		-
Grand Jury	388,592	-	388,592		-
Indigent Defense Program	9,283,413	125,000	9,158,413		-
Court Facilities / Judicial Benefits	1,875,564	-	1,875,564		-
Court Facilities Payments	869,334	-	869,334		-
Trial Court Funding - Maintenance of Effort	35,736,490	25,110,000	10,626,490		-
Total General Fund	48,310,823	25,392,430	22,918,393		-
Special Revenue Funds					
Courthouse Facility - Excess 25%	5,881,952	1,890,000		3,991,952	-
Courthouse Seismic Surcharge	2,702,000	2,702,000		-	-
Alternate Dispute Resolution	674,942	605,700		69,242	-
Registration Fees	59,259	8,000		51,259	-
Total Special Revenue Funds	9,318,153	5,205,700		4,112,453	-
Total - All Funds	57,628,976	30,598,130	22,918,393	4,112,453	-

Detailed information for each budget unit follows, along with a description of the services provided and budget unit history.

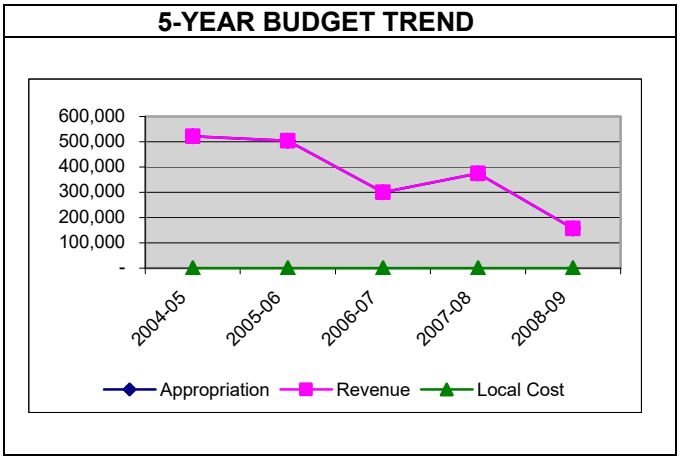
Drug Court Programs

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for administrative support and treatment costs for the Drug Court Programs. Funding is from grant revenues and from reimbursements by Alcohol and Drug Services of the Department of Behavioral Health.

There is no staffing or local cost associated with this budget unit.

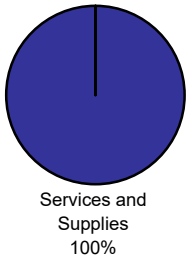
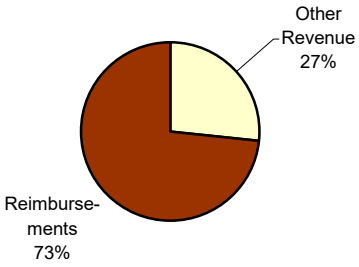
BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	585,475	277,110	192,573	413,115	413,115
Departmental Revenue	585,475	256,514	175,624	413,115	413,115
Local Cost	-	20,596	16,949	-	-

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Drug Court Programs
FUND: General

BUDGET UNIT: AAA FLP
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	727,541	528,532	482,178	637,275	637,275	575,548	**(61,727)**
Travel	-	-	-	-	-	13,400	**13,400**
Total Exp Authority	727,541	528,532	482,178	637,275	637,275	588,948	**(48,327)**
Reimbursements	(142,066)	(251,422)	(289,605)	(224,160)	(262,584)	(431,518)	**(168,934)**
Total Appropriation	585,475	277,110	192,573	413,115	374,691	157,430	**(217,261)**
Departmental Revenue							
Other Revenue	585,475	256,514	175,624	413,115	374,691	157,430	**(217,261)**
Total Revenue	585,475	256,514	175,624	413,115	374,691	157,430	**(217,261)**
Local Cost	-	20,596	16,949	-	-	-	**-**

Services and supplies of $575,548 include general office expenses, professional and specialized services, administration and medical expenses.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $13,400 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Reimbursements of $431,518 represent payments from other county departments, including Alcohol and Drug Services and Children's Services, to pay for grant activities. The increase of $168,934 reflects a shift in the reporting of funding for certain program activities from revenue to reimbursement.

Other revenue of $157,430 reflects grant revenues received directly into this budget unit.

Grand Jury

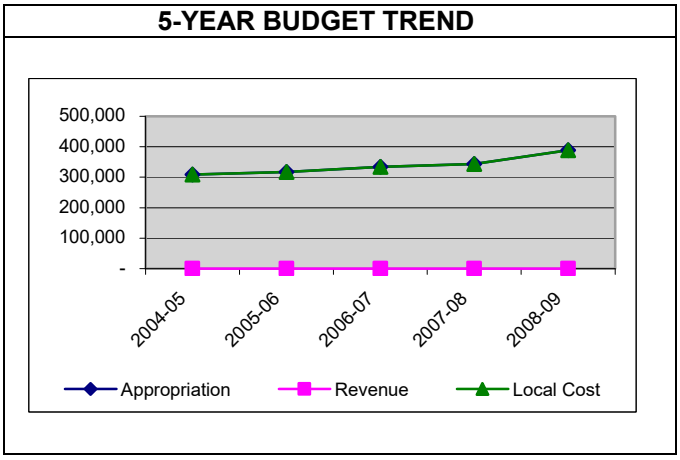
DESCRIPTION OF MAJOR SERVICES

The San Bernardino County Grand Jury is appointed annually by the Superior Court. Its responsibilities include investigating local government, examining instances of public office crime and corruption, and returning indictments in certain criminal cases brought before it by the District Attorney's office. Funding in this budget unit covers members' stipends, office supplies, administrative staff, and other support costs.

Until 1998, there was one staff member associated with this budget unit. When the Superior Court became a separate entity, this Grand Jury Assistant became a Court employee and costs for duties performed by the staff member are now reimbursed to the Court through a transfer accounted for in Agency Administration costs.

There is no staffing associated with this budget unit.

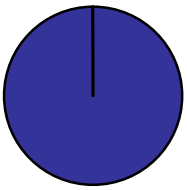
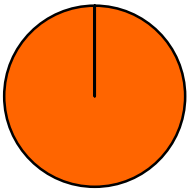
BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	230,406	247,928	288,215	343,249	343,249
Departmental Revenue	-	-	-	-	-
Local Cost	230,406	247,928	288,215	343,249	343,249

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
 Services and Supplies 100%	 Local Cost 100%

GROUP: Law and Justice
DEPARTMENT: Grand Jury
FUND: General

BUDGET UNIT: AAA GJY
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	230,406	247,928	288,215	343,242	343,242	381,384	**38,142**
Central Computer	-	-	-	7	7	8	**1**
Travel	-	-	-	-	-	7,200	**7,200**
Total Appropriation	230,406	247,928	288,215	343,249	343,249	388,592	**45,343**
Local Cost	230,406	247,928	288,215	343,249	343,249	388,592	**45,343**

Services and supplies of $381,384 include professional and specialized services, administration and office expenses and juror fees. The Grand Jury anticipates seating four Special Grand Juries during 2008-09.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $7,200 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

The increase in local cost of $45,343 is primarily due to an increase in juror fees.

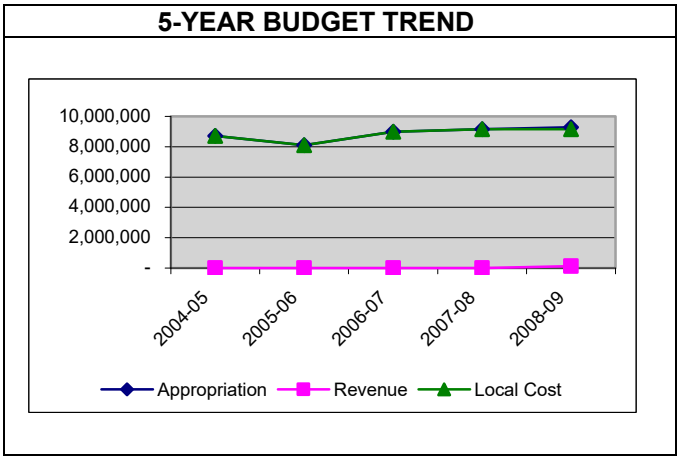
Indigent Defense Program

DESCRIPTION OF MAJOR SERVICES

The Indigent Defense Program pays for court-appointed adult indigent criminal and juvenile delinquency legal representation services for clients the Public Defender does not represent, and for Public Defender investigator and expert expenses on death penalty cases. The program administers attorney service and alternate dispute resolution contracts, monitors appointed caseloads and expenditures, and reports to the County Administrative Office.

There is no staffing associated with this budget unit.

BUDGET HISTORY

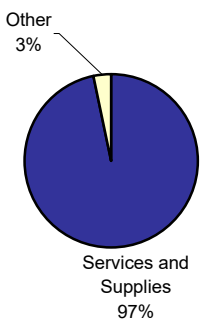
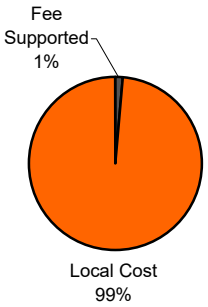


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	7,938,103	9,064,813	8,597,066	9,158,413	8,901,263
Departmental Revenue	207,832	786,024	272,877	-	129,245
Local Cost	7,730,271	8,278,789	8,324,189	9,158,413	8,772,018

Appropriation is estimated to be under budget due to fewer cases conflicted off to the Indigent Defense Program resulting in fewer fees paid to contract attorneys.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: County Trial Courts - Indigent Defense Program
FUND: General

BUDGET UNIT: AAA IDC
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	7,938,103	9,064,813	8,597,066	8,901,263	9,158,413	8,983,413	**(175,000)**
Transfers	-	-	-	-	-	300,000	**300,000**
Total Appropriation	7,938,103	9,064,813	8,597,066	8,901,263	9,158,413	9,283,413	**125,000**
Departmental Revenue							
Fines and Forfeitures	131,903	-	-	-	-	-	**-**
State, Fed or Gov't Aid	-	6,661	58,870	(15,755)	-	-	**-**
Current Services	-	189,472	133,699	125,000	-	125,000	**125,000**
Other Revenue	75,929	29,891	80,308	20,000	-	-	**-**
Other Financing Sources	-	560,000	-	-	-	-	**-**
Total Revenue	207,832	786,024	272,877	129,245	-	125,000	**125,000**
Operating Transfers In	-	560,000	-	-	-	-	**-**
Total Financing Sources	207,832	1,346,024	272,877	129,245	-	125,000	**125,000**
Local Cost	7,730,271	7,718,789	8,324,189	8,772,018	9,158,413	9,158,413	**-**

Services and supplies of $8,983,413 finances contracts for court appointed attorney, investigator and expert services for adult indigent criminal and juvenile delinquency legal representation. In the event this program experiences an increase in the number of cases that are referred, additional funding may be requested from the Board of Supervisors.

In 2007-08, a competitive request for proposal was sent out for adult indigent defense representation. As a result, new three-year contracts with increased fee schedules will be effective July 1, 2008. A potential exists for costs to increase in 2008-09 due to the new fee schedule and/or the number of cases that are referred to this program.

Transfers in the amount of $300,000 represent funds for expert witness fees and investigative costs.

Current services of $125,000 is included in the 2008-09 budget to demonstrate the consistency in receipt of client payments for appointed juvenile delinquency representation.

Court Facilities/Judicial Benefits

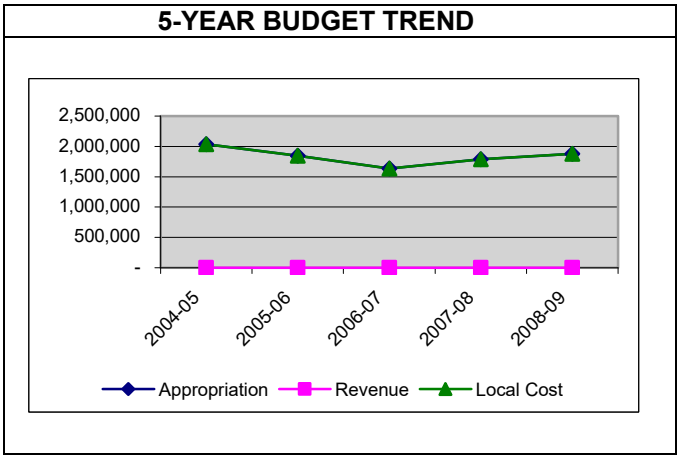
DESCRIPTION OF MAJOR SERVICES

On January 1, 1998, AB 233, the Lockyer – Isenberg Trial Court Funding Act of 1997 went into effect in the State of California. This bill fundamentally changed how the trial courts are funded by transferring primary responsibility for funding the courts to the state, including sole responsibility for funding future growth in court operations costs. Additionally, as of June 30, 2007, three facilities have been transferred to the State pursuant to the Trial Court Facilities Act of 2002, SB 1732. June 30, 2007 is the sunset date for this legislation. However, negotiations between the state and county continue in order to affect the transfer of the remaining court facilities to the state.

This budget unit was established in 1997-98 to appropriate funds to cover expenses related to those facilities not yet transferred (including general custodial and maintenance and property insurance), and local judicial benefits (designated as other charges in the budget).

There is no staffing associated with this budget unit.

BUDGET HISTORY

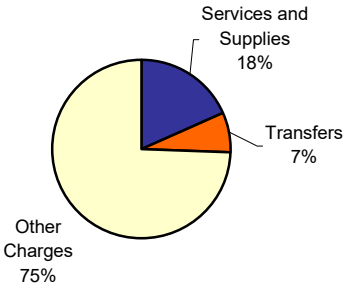


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,000,809	1,854,276	1,656,764	1,786,037	1,729,601
Departmental Revenue	-	-	-	-	-
Local Cost	2,000,809	1,854,276	1,656,764	1,786,037	1,729,601

Estimated appropriation is less than budget in 2007-08 due to a slight decrease in general maintenance.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Court Facilities/Judicial Benefits
FUND: General

BUDGET UNIT: AAA CTN
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	719,564	547,507	383,834	316,270	424,159	342,142	**(82,017)**
Other Charges	1,230,845	1,199,500	1,217,540	1,355,658	1,336,878	1,398,700	**61,822**
Transfers	50,400	84,194	55,390	57,673	25,000	134,722	**109,722**
Total Appropriation	2,000,809	1,831,201	1,656,764	1,729,601	1,786,037	1,875,564	**89,527**
Operating Transfers Out	-	23,075	-	-	-	-	**-**
Total Requirements	2,000,809	1,854,276	1,656,764	1,729,601	1,786,037	1,875,564	**89,527**
Local Cost	2,000,809	1,854,276	1,656,764	1,729,601	1,786,037	1,875,564	**89,527**

Despite the sunset of SB 1732, the state and county continue to negotiate for the transfer of the remaining court facilities to the state over the next few years. As each facility transfers, appropriate adjustments in this budget unit will be included in the items brought to the Board of Supervisors.

Services and supplies of $342,142 include costs for property insurance. The decrease of $82,017 is due to the shift in the reporting of grounds and general maintenance as transfers to Facilities Management.

Other charges of $1,398,700 represent payment of judicial benefits. The 2008-09 proposed budget now includes payments of judicial benefits for 71 judgeships, all appointed prior to January 1, 2008. According to the county's agreement with the Superior Court, new judges authorized and appointed after January 1, 2008 do not receive these benefits. The annual amount per judge is approximately $19,700.

Transfers of $134,722 reimburse the Sheriff department for security services at the Fontana Court, as well as payment to Facilities Management for general custodial and grounds maintenance.

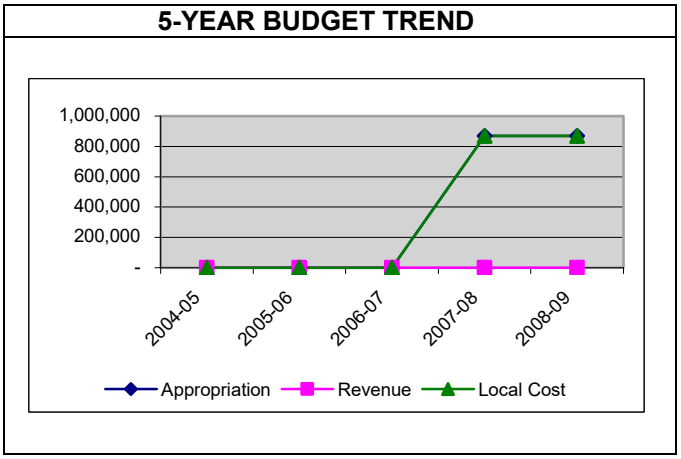
Court Facilities Payments

DESCRIPTION OF MAJOR SERVICES

The Trial Court Facilities Act of 2002, SB 1732, requires the transfer of responsibility for funding and operation of trial court facilities from the counties to the State of California. The County must pay the State the amount that the County historically expended for the operation and maintenance of each court facility. This budget unit was established in 2006-07 to budget and track these payments. There are twenty-seven facilities to be transferred with an estimated timeline of two years to fully complete the transfers.

There is no staffing associated with this budget unit.

BUDGET HISTORY

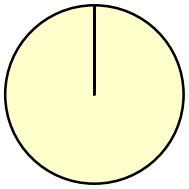
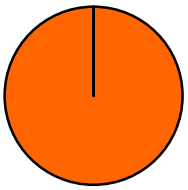


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	31,010	869,933	869,334
Departmental Revenue	-	-	-	-	-
Local Cost	-	-	31,010	869,933	869,334

The first court facilities transfer to the State took place June 27, 2006 for the Rancho Cucamonga Juvenile Traffic Court. On June 30, 2007, the Big Bear and Central Courthouses were transferred. Estimated appropriation for 2007-08 is less than the modified budget due to an adjustment made to the payment owed to the State.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
 Other Charges 100%	 Local Cost 100%

GROUP: Law and Justice
DEPARTMENT: Court Facilities Payments
FUND: General

BUDGET UNIT: AAA CFP
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	-	-	31,010	869,334	869,933	869,334	**(599)**
Total Appropriation	-	-	31,010	869,334	869,933	869,334	**(599)**
Local Cost	-	-	31,010	869,334	869,933	869,334	**(599)**

Other charges of $869,334 include the annual court facilities payment of $814,968 for the Central Courthouse, $25,665 for the Big Bear Courthouse, and $28,701 for the Rancho Cucamonga Juvenile Traffic Court.

Trial Court Funding – Maintenance of Effort (MOE)

DESCRIPTION OF MAJOR SERVICES

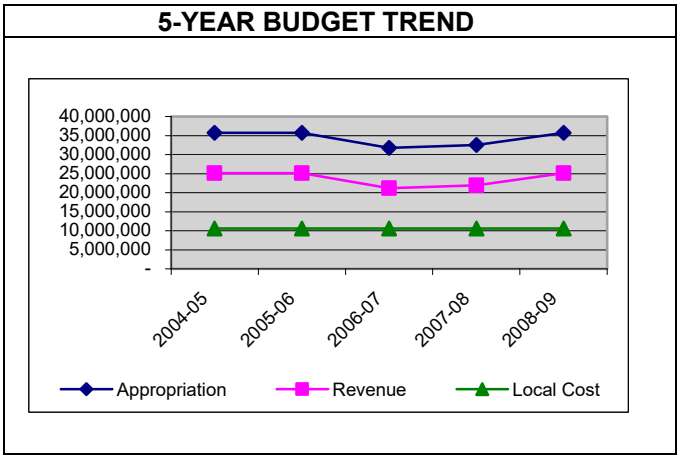
On January 1, 1998, AB233, the Lockyer – Isenberg Trial Court Funding Act of 1997 went into effect in the State of California. This bill fundamentally changed how the trial courts are funded by transferring primary responsibility for funding the courts to the state, including sole responsibility for funding future growth in court operations costs. In addition, it requires counties to make a capped maintenance of effort (MOE) payment to the state each year for operations of the courts. In return, the state allowed the counties to retain many fines and forfeitures to help fund their MOE payments with the provision that collections that exceed the amount of the revenue MOE be shared equally between the state and the county. Of the remaining one half of excess revenue retained by the county, 25% is transferred to the Courthouse Facility special revenue fund to assist with costs of the seismic retrofit/remodel of the central courthouse.

The county's historical MOE contribution of $28,390,295 was made up of two components. The expenditure component of $20,227,102 represented the adjusted 1994-95 county expenses for court operations and the revenue component of $8,163,193 was based on the fine and forfeiture revenue sent to the state in 1994-95. The revenue component has been reduced to $3,325,704 in 2006-07 due to legislation enacted in recent years. Therefore, the county's current MOE contribution is $23,552,806.

Other legislation mandated that beginning in 2003-04, all California counties contribute an additional payment to the state toward court funding. The payment was intended to help the state during its budget crisis and was in lieu of the state taking counties' various undesignated revenues, which would be a much higher amount. San Bernardino County's share of the undesignated fee transfer obligation was $727,264 in 2005-06, $545,499 in 2006-07 and $363,632 in 2007-08. 2008-09 is designated as the final year that this fee transfer obligation payment will be made by the counties.

There is no staffing associated with this budget unit.

BUDGET HISTORY

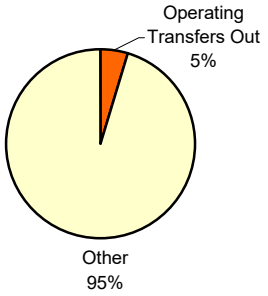
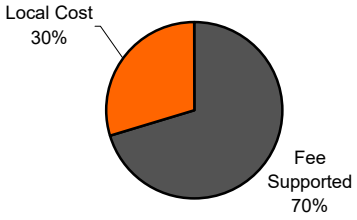


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	35,890,577	31,973,487	35,361,084	32,550,674	31,743,282
Departmental Revenue	28,238,674	23,955,215	25,519,243	21,924,184	24,963,220
Local Cost	7,651,903	8,018,272	9,841,841	10,626,490	6,780,062

Local cost for 2007-08 is estimated to be under budget due to an increase in revenues from fines and fees collections.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Trial Court Funding - Maintenance of Effort
FUND: General

BUDGET UNIT: AAA TRC
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	34,617,482	30,498,334	33,721,402	30,177,913	30,850,674	34,036,490	**3,185,816**
Total Appropriation	34,617,482	30,498,334	33,721,402	30,177,913	30,850,674	34,036,490	**3,185,816**
Operating Transfers Out	1,273,095	1,475,153	1,639,682	1,565,369	1,700,000	1,700,000	**-**
Total Requirements	35,890,577	31,973,487	35,361,084	31,743,282	32,550,674	35,736,490	**3,185,816**
Departmental Revenue							
Fines and Forfeitures	8,213,531	9,756,309	10,818,093	10,316,728	9,280,684	10,410,000	**1,129,316**
Current Services	20,025,143	14,198,906	14,701,150	14,646,492	12,643,500	14,700,000	**2,056,500**
Total Revenue	28,238,674	23,955,215	25,519,243	24,963,220	21,924,184	25,110,000	**3,185,816**
Local Cost	7,651,903	8,018,272	9,841,841	6,780,062	10,626,490	10,626,490	**-**

Other charges of $34,036,490 represent the estimated payment to the state in 2008-09for the county MOE contribution, the undesignated fee transfer obligation and the state's 50% share of excess revenues. This number is higher than the prior year due to an anticipated increase in fines and forfeitures collections.

Operating transfers out of $1,700,000 reflect the transfer of 25% of the county's share of estimated excess revenues to the Courthouse Facility special revenue fund.

Revenue collections are expected to increase based on recent growth trends to a total of $25,110,000. Fines and forfeitures include revenues from traffic and criminal fines as well as penalty assessments. Current services revenue includes vital statistic fees, civil filing fees, traffic school, and recording fees.

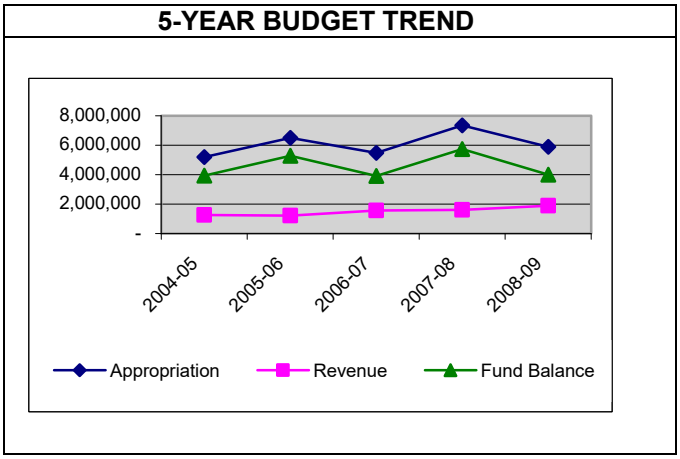
Courthouse Facility – Excess 25%

DESCRIPTION OF MAJOR SERVICES

Funding in this special revenue budget unit comes from 25% of the county's 50% share of excess fines collected above the county's revenue maintenance of effort obligation to the state associated with Trial Court Funding and is slated to be used for the Central Courthouse seismic retrofit/remodel project.

There is no staffing associated with this budget unit.

BUDGET HISTORY

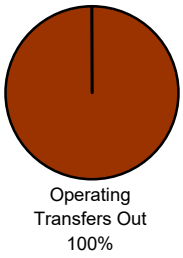
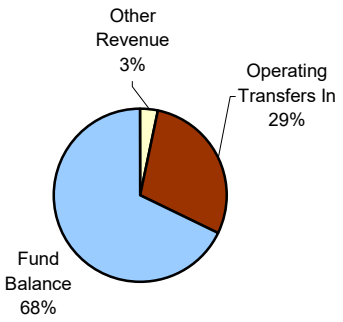


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	3,000,000	-	7,355,715	3,500,000
Departmental Revenue	1,350,360	1,643,592	1,817,179	1,616,239	1,752,476
Fund Balance				5,739,476	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: County Trial Courts
FUND: Courthouse Facility - Excess 25%

BUDGET UNIT: RSD CAO
FUNCTION: General
ACTIVITY: Plant Acquisition

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Operating Transfers Out	-	3,000,000	-	3,500,000	7,355,715	5,881,952	**(1,473,763)**
Total Requirements	-	3,000,000	-	3,500,000	7,355,715	5,881,952	**(1,473,763)**
Departmental Revenue							
Use Of Money and Prop	77,265	168,439	177,497	187,107	166,239	190,000	**23,761**
Total Revenue	77,265	168,439	177,497	187,107	166,239	190,000	**23,761**
Operating Transfers In	1,273,095	1,475,153	1,639,682	1,565,369	1,450,000	1,700,000	**250,000**
Total Financing Sources	1,350,360	1,643,592	1,817,179	1,752,476	1,616,239	1,890,000	**273,761**
Fund Balance					5,739,476	3,991,952	**(1,747,524)**

Operating transfers out of $5,881,952 is to pay for construction costs for the Central Courthouse Seismic retrofit/remodel project. The decrease of $1,473,763 is based on a decrease in anticipated available fund balance.

Operating transfers in of $1,700,000 are increasing by $250,000 to reflect current trends in the collections of excess fines.

Courthouse Seismic Surcharge

DESCRIPTION OF MAJOR SERVICES

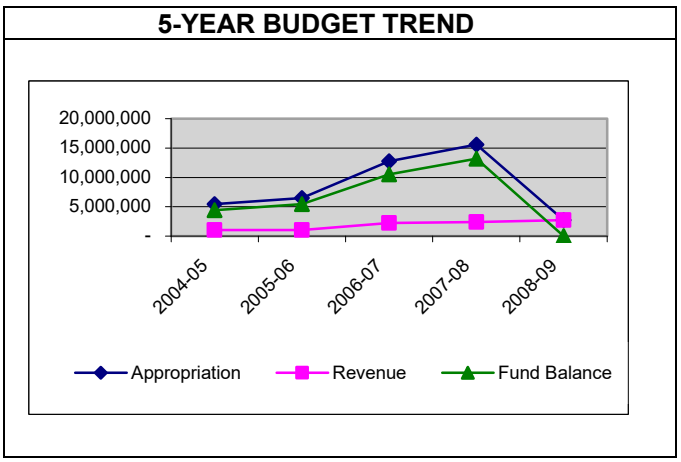
Funding for this special revenue budget comes from a $35 surcharge on civil filings as authorized by Government Code section 70624. Surcharge revenues are slated to be used for the Central Courthouse seismic retrofit/remodel project.

In prior years, this surcharge revenue was accounted for in two separate special revenue funds – one fund for filings involving issues greater than $25,000 and one fund for filings involving issues less than $25,000 - because separate legislation authorized each category. The surcharge is now codified in the same Government Code section and this separation is no longer necessary. These revenues are now combined into one fund.

In June 2007, the county privately placed $18.4 million of revenue bonds for courthouse improvements. All $35 civil filing fee surcharge revenues received by the county subsequent to June 29, 2007, and any interest earnings thereon, are pledged to the payment of the bonds. All pledged revenues are remitted monthly to a trustee acting on behalf of the owners of the bonds.

There is no staffing associated with this budget unit.

BUDGET HISTORY

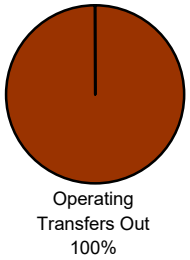
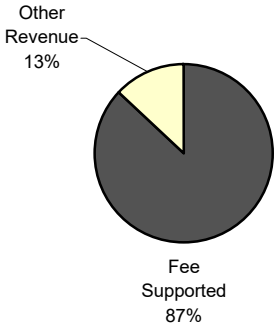


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	15,576,967	15,421,096
Departmental Revenue	2,089,677	2,160,309	2,661,959	2,415,557	2,259,686
Fund Balance				13,161,410	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. For 2007-08, this budget unit will transfer all civil filing fee revenues and interest earnings received to the bond trustee.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: County Trial Courts
FUND: Courthouse Seismic Surcharge

BUDGET UNIT: RSE CAO
FUNCTION: General
ACTIVITY: Plant Acquisition

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Operating Transfers Out	-	-	-	15,421,096	15,576,967	2,702,000	**(12,874,967)**
Total Requirements	-	-	-	15,421,096	15,576,967	2,702,000	**(12,874,967)**
Departmental Revenue							
Fines and Forfeitures	1,948,557	1,857,981	-	-	-	-	**-**
Use Of Money and Prop	141,120	302,328	507,537	225,481	398,880	350,000	**(48,880)**
Current Services	-	-	2,154,422	2,034,205	2,016,677	2,352,000	**335,323**
Total Revenue	2,089,677	2,160,309	2,661,959	2,259,686	2,415,557	2,702,000	**286,443**
Fund Balance					13,161,410	-	**(13,161,410)**

Operating transfers out of $2,702,000 reflects the amount of projected revenues to be transferred to the bond trustee.

Use of money and property is the estimate of interest earnings for 2008-09.

Current services of $2,352,000 represent estimated revenues from collections of civil court fees.

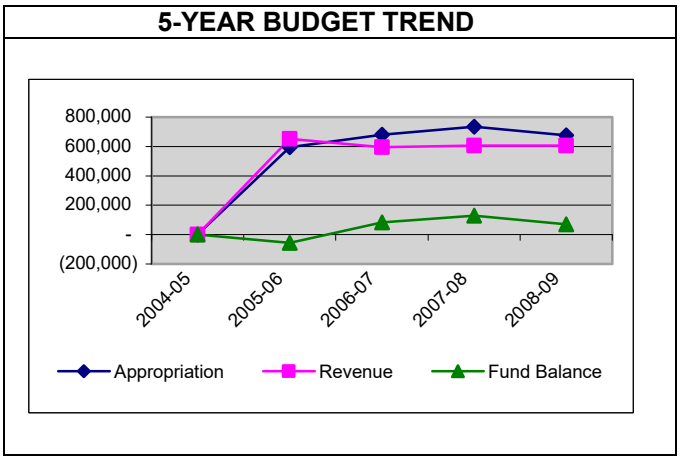
Alternate Dispute Resolution

DESCRIPTION OF MAJOR SERVICES

The Dispute Resolution Programs Act of 1986 authorizes the establishment and use of local dispute resolution services as an alternative to formal court proceedings. The county presently receives $8 per civil filing fee which funds contracts for mediation services for small claims and unlawful detainer actions and certain settlement conferences, complex civil cases, and monetary matters in family law cases in the Superior Court. In accordance with the county's annual agreement with Superior Court, the court administers these contracts and pays the contractors directly from this budget.

There is no staffing associated with this budget unit.

BUDGET HISTORY

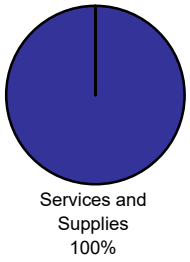
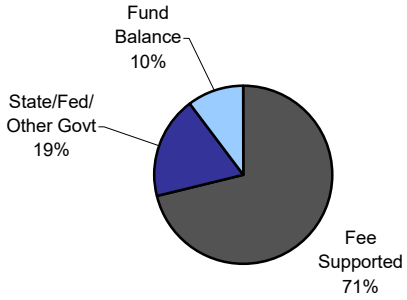


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	297,390	594,780	544,818	733,880	600,000
Departmental Revenue	241,139	644,028	582,905	605,400	540,762
Fund Balance				128,480	

This special revenue fund was established January 1, 2005 to account for this program. In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: County Trial Courts
FUND: Alternate Dispute Resolution

BUDGET UNIT: SEF CAO
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	297,390	594,780	544,818	600,000	733,880	674,942	**(58,938)**
Total Appropriation	297,390	594,780	544,818	600,000	733,880	674,942	**(58,938)**
Departmental Revenue							
Fines and Forfeitures	240,834	11,900	-	-	-	-	**-**
Use Of Money and Prop	305	1,624	2,706	2,700	2,400	2,700	**300**
State, Fed or Gov't Aid	-	74,901	96,326	60,000	125,000	125,000	**-**
Current Services	-	555,603	483,873	478,000	478,000	478,000	**-**
Other Revenue	-	-	-	62	-	-	**-**
Total Revenue	241,139	644,028	582,905	540,762	605,400	605,700	**300**
Fund Balance					128,480	69,242	**(59,238)**

Services and supplies of $674,942 represent costs related to the contracts for mediation services. The decrease of $58,938 is based on a decrease in anticipated available fund balance.

Current services of $478,000 represent revenues from collection of civil filing fees. State aid of $125,000 reflects contributions from the Superior Court to offset any expenditures not fully covered by receipt of civil filing fee revenue.

Registration Fees

DESCRIPTION OF MAJOR SERVICES

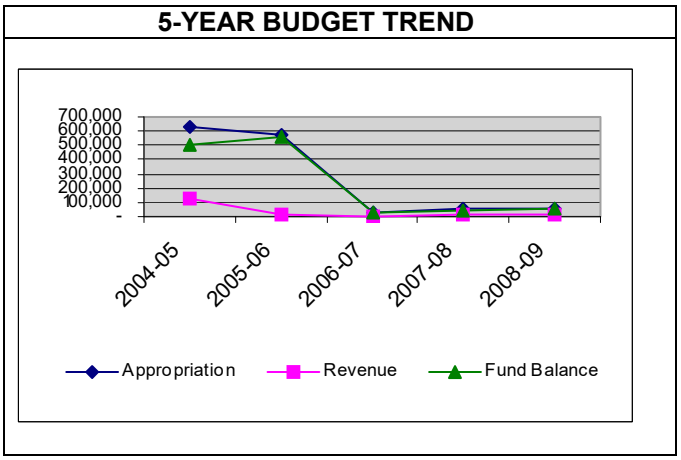
This budget unit accounts for the $25 fee assessments that were collected from indigent defendants prior to the implementation of AB 3000. Prior to the passage of AB 3000 in 2002, existing law allowed the Board of Supervisors of a county to determine the order of priority in which disbursements are made from funds provided by payments on criminal fines and fees. AB 3000 required the Board of Supervisors to mandate the following order of priority for disbursement of fines and fee revenue: (a) restitution to the victim; (b) the 10% state surcharge; (c) fines, penalty assessments, and restitution fines, in an amount for each that is proportional to the total amount levied for all of those items; and (d) other reimbursable costs.

Simply put, AB 3000 imposed priorities for the distribution of funds collected. Since the $25 assessment falls into category (d), registration fees are infrequently collected when a defendant is assigned an attorney.

The fund balance can be distributed at the discretion of the Board of Supervisors pursuant to Penal Code 987.5(e).

There is no staffing associated with this budget unit.

BUDGET HISTORY

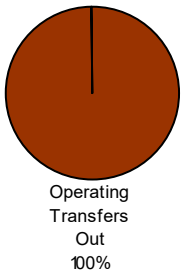
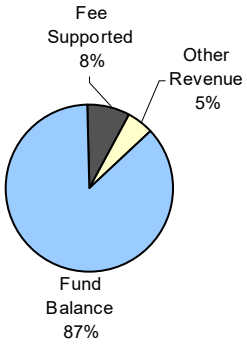


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	560,000	-	54,159	-
Departmental Revenue	60,519	32,177	11,784	10,500	7,600
Fund Balance				43,659	

This budget will not incur any costs in 2007-08. Departmental revenue is lower than budgeted due to interest earned and collection of revenue fees.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP:	Law and Justice				BUDGET UNIT:	RMX IDC	
DEPARTMENT:	County Trial Courts - Indigent Defense				FUNCTION:	Public Protection	
FUND:	Registration Fees				ACTIVITY:	Judicial	
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Operating Transfers Out	-	560,000	-	-	54,159	59,259	**5,100**
Total Requirements	-	560,000	-	-	54,159	59,259	**5,100**
Departmental Revenue							
Use Of Money and Prop	10,965	18,960	4,496	2,500	3,500	3,000	**(500)**
Current Services	49,554	13,217	7,288	5,000	7,000	5,000	**(2,000)**
Other Revenue	-	-	-	100	-	-	-
Total Revenue	60,519	32,177	11,784	7,600	10,500	8,000	**(2,500)**
Fund Balance					43,659	51,259	**7,600**

Operating transfers out are budgeted at $59,259. These funds are to be transferred to other budget units based on the Board of Supervisor discretion.

Current services revenue of $5,000 represent estimated collections from indigent defendants and are expected to decrease from the prior year based on current revenue trends.

DISTRICT ATTORNEY
Michael A. Ramos

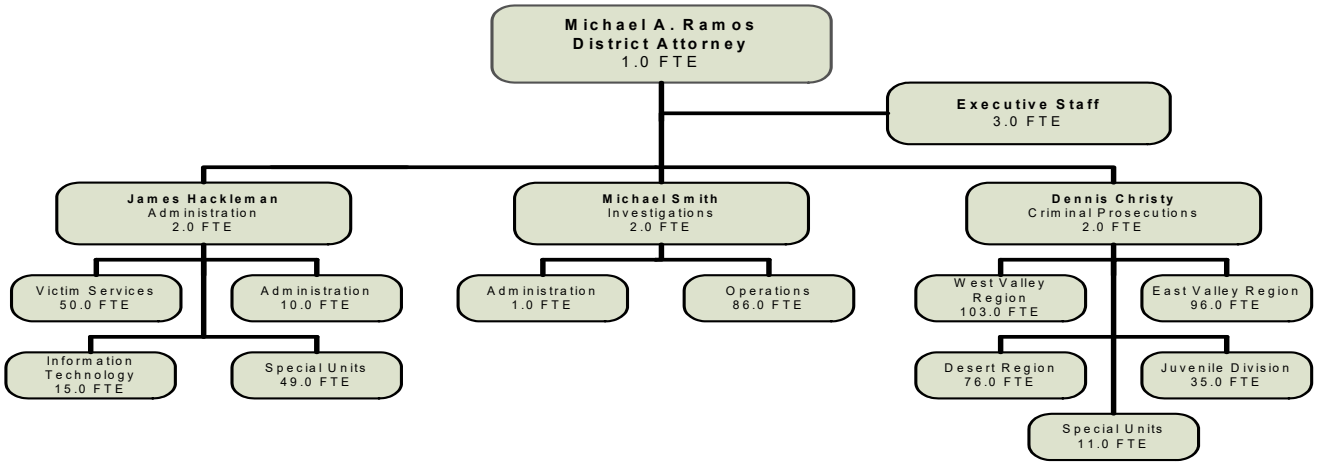
MISSION STATEMENT

The San Bernardino County District Attorney's Office represents the interests of the people in the criminal justice system, as mandated by California State law. The San Bernardino County District Attorney's Office serves the residents of San Bernardino County by: seeking the truth; protecting the innocent; holding the guilty accountable; preserving the dignity of victims and their families; and ensuring that justice is done while always maintaining the highest ethical standards.

STRATEGIC GOALS

1. Promote public safety by punishing criminal conduct.
2. Assist victims and their families to overcome the effects of crime and help them support successful prosecution.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Criminal Prosecution	66,960,831	40,372,149	26,588,682		542.0
Total General Fund	66,960,831	40,372,149	26,588,682		542.0
Special Revenue Funds					
Real Estate Fraud	2,869,954	1,000,000		1,869,954	-
Auto Insurance Fraud Prosecution	797,170	789,000		8,170	-
Workers' Comp Insurance Fraud Prosecution	2,111,329	1,899,000		212,329	-
Specialized Prosecutions	3,621,975	855,000		2,766,975	-
State Asset Forfeitures	315,973	300,000		15,973	-
Federal Asset Forfeitures	111,436	66,000		45,436	-
Vehicle Fees - Auto Theft	837,351	833,500		3,851	-
Total Special Revenue Funds	10,665,188	5,742,500		4,922,688	-
Total - All Funds	77,626,019	46,114,649	26,588,682	4,922,688	542.0

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

Criminal Prosecution

DESCRIPTION OF MAJOR SERVICES

The District Attorney is the public prosecutor and has the mandated responsibility to prosecute crimes committed within the County of San Bernardino, including all city jurisdictions, pursuant to Government Code 26500. Additionally the District Attorney's Office: provides legal assistance for criminal investigations conducted by law enforcement agencies throughout the county; is the legal advisor to the Grand Jury and is authorized to submit evidence and seek indictments from that body; initiates civil commitment petitions to keep Mentally Disordered Offenders and Sexually Violent Predators in locked facilities; employs civil proceedings in asset forfeiture matters to seek the proceeds of criminal activity; and utilized civil proceedings to seek sanctions and injunctive relief against businesses that pollute or create dangerous conditions for employees and citizens.

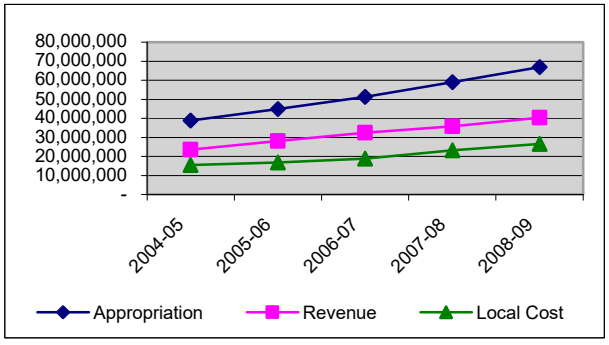
The District Attorney also has a duty to investigate crimes: District Attorney investigators work to prepare cases for trial and initiate special criminal investigations. The office also administers several state grants and other state revenues that fund prosecutors and investigators who handle Real Estate Fraud, Auto Insurance Fraud, Workers' Compensation Fraud, and other special areas of prosecution.

The District Attorney has an ethical and legal responsibility to the victims of crime. The office seeks restitution for victims and provides emotional and financial support for victims and their families.

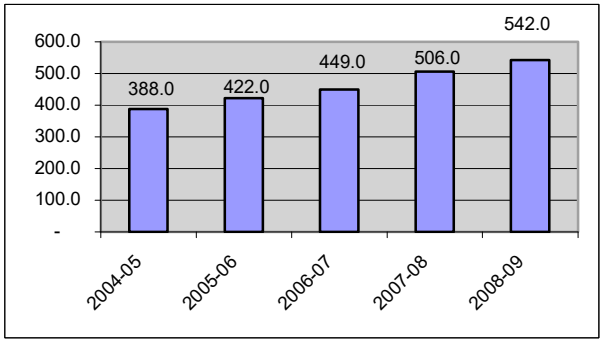
Finally, as the public prosecutor who handles all cases in the name of The People, the District Attorney has a responsibility to keep the citizens of this county informed through regular interaction with the media and the public.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



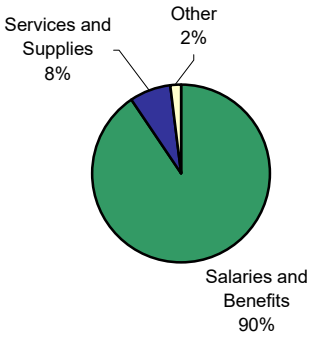
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	40,570,579	46,663,607	53,185,916	59,522,394	60,009,674
Departmental Revenue	23,866,801	27,625,474	33,634,907	36,316,843	33,008,264
Local Cost	16,703,778	19,038,133	19,551,009	23,205,551	27,001,410
Budgeted Staffing				506.0	

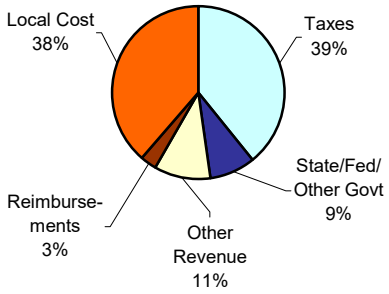
In 2007-08 it is anticipated that the department will exceed local cost. This is primarily due to the following: 1) a shortfall in Prop 172 revenue estimated at $3,325,000, and 2) a large number of retirement/termination benefits and attorney leave cash outs. The full impact of these cash outs is approximately $800,000; however, the figure is decreased because of reduced spending across several line items and increased revenue in several categories.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Law and Justice
DEPARTMENT: District Attorney
FUND: General

BUDGET UNIT: AAA DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	38,732,142	44,905,973	50,672,139	57,149,621	56,630,601	62,598,726	**5,968,125**
Services and Supplies	3,704,483	3,726,323	4,419,910	5,135,786	4,234,181	4,301,318	**67,137**
Central Computer	292,026	317,948	430,798	484,787	484,787	625,979	**141,192**
Travel	-	-	-	-	-	333,316	**333,316**
Equipment	-	-	36,291	17,363	11,800	-	**(11,800)**
Vehicles	97,553	96,824	-	184,053	240,000	-	**(240,000)**
Transfers	443,520	505,503	568,238	670,944	733,536	1,124,202	**390,666**
Total Exp Authority	43,269,724	49,552,571	56,127,376	63,642,554	62,334,905	68,983,541	**6,648,636**
Reimbursements	(2,699,145)	(2,888,964)	(3,010,460)	(3,632,880)	(3,283,773)	(2,172,710)	**1,111,063**
Total Appropriation	40,570,579	46,663,607	53,116,916	60,009,674	59,051,132	66,810,831	**7,759,699**
Operating Transfers Out	-	-	69,000	-	-	150,000	**150,000**
Total Requirements	40,570,579	46,663,607	53,185,916	60,009,674	59,051,132	66,960,831	**7,909,699**
Departmental Revenue							
Taxes	19,950,848	23,625,000	27,971,251	25,987,500	29,312,500	27,037,500	**(2,275,000)**
Fines and Forfeitures	28,153	128	-	-	1,500	1,500	**-**
State, Fed or Gov't Aid	3,706,787	3,889,891	5,629,823	4,987,778	5,184,081	5,889,955	**705,874**
Current Services	11,994	17,850	18,934	30,000	30,000	30,000	**-**
Other Revenue	22,914	790	14,899	35,728	13,950	255,345	**241,395**
Other Financing Sources	146,105	91,815	-	-	-	-	**-**
Total Revenue	23,866,801	27,625,474	33,634,907	31,041,006	34,542,031	33,214,300	**(1,327,731)**
Operating Transfers In	-	-	-	1,967,258	1,303,550	7,157,849	**5,854,299**
Total Financing Sources	23,866,801	27,625,474	33,634,907	33,008,264	35,845,581	40,372,149	**4,526,568**
Local Cost	16,703,778	19,038,133	19,551,009	27,001,410	23,205,551	26,588,682	**3,383,131**
Budgeted Staffing					506.0	542.0	**36.0**

Salaries and benefits of $62,598,726 fund 542.0 budgeted positions and are increasing by $6.0 million. The majority of the increase or $4.7 million is due to a technical change in the way four budget units are budgeted. The District Attorney's Office is transferring 35.0 positions from the following budget units: Real Estate Fraud (11.0 positions at $1.4 million), Auto Insurance Fraud (5.0 positions at $0.7 million), Workers' Compensation Insurance Fraud (13.0 positions at $1.8 million) and Child Abduction (6.0 positions at $0.8 million) into the District Attorney's Criminal budget unit with corresponding revenue transfers in from those budget units. Salary and benefits are also increasing by $0.7 million for MOU, retirement increases, and 1.5 new judgeships offset by a reduction in workers comp costs. Additionally, there are increases of $0.6 million for attorney cash outs and increased costs for step increases for general and attorney employees. The District Attorney's Office requests the reclassification of an Investigative Technician II to an Investigative Technician III and an Executive Assistant

to the District Attorney to a District Attorney Program and Media Relations Officer. The Investigative Technician III carries additional responsibilities such as record keeping, management of over $2.0 million in assets and securities, and security of up to 14 facilities. The Program and Media Relations Officer carries additional responsibilities such as media releases and relations, coordinate District Attorney's Office special events, and handles issues that are controversial and/or are of a sensitive nature.

Budgeted staffing adjustments are as follows:

- Increase 35.0 positions due to the transfer of positions from other budget units.
- Increase 5.0 positions to staff criminal courtrooms for 1.5 new judgeships.
- Decrease 3.0 positions for loss of grant programs (Street Enforcement and Marijuana Suppression).
- Decrease 1.0 Office Assistant III to reflect a technical correction for a prior year dual fill.

Services and supplies of $4,301,318 include increases for risk management liabilities, start up costs associated with staffing of 1.5 new judgeships, and the transfer of services and supplies costs from the following budget units: Real Estate Fraud, Auto Insurance Fraud, Workers Compensation Fraud and Child Abduction. These costs are primarily offset by shifts of Cal-Card costs moved to transfers and the shift of travel costs to a new appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $333,316 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $1,124,202 primarily represent rents paid to Real Estate Services. Increased costs reflect transfer of special revenue rents into the main Criminal budget and full year funding of the new Victorville lease facility. Also, the increase in transfers includes the technical change that mandates that the appropriation for Cal-Card (procurement cards) goods be reflected in this category.

Reimbursements of $2,172,710 represent payments from other departments for welfare fraud prosecution, truancy prosecution, and CAL-mmet prosecution. The decrease of $1,111,063 represents the loss reimbursement for Street Enforcement and Marijuana Suppression grant programs.

Operating transfers out of $150,000 represents funding to County Fire for a Haz Mat Specialist II to be available to the Specialized Prosecution group.

Taxes (Prop 172) of $27.0 million represent a decrease of $2.3 million based on current downward trends in sales tax receipts.

State, federal and government aid revenue of $5.9 million is increased by $0.7 million for additional SB90 revenue for Child Abduction budget unit ($0.8 million), offset by a reduction in Indian gaming revenue now budgeted as other revenue in the amount of $180,000.

Other revenue of $255,345 is increasing by $60,000 to reflect bad check restitution program revenue now recognized in this budget unit from the Specialized Prosecution budget unit and $180,000 for revenue received the San Manual Tribe for Indian Gaming impacts.

Operating transfers in of $7,157,849 are increased by $5,854,299 primarily for the technical change in recognizing revenue from the Real Estate Fraud, Auto Insurance Fraud, and Workers' Compensation Insurance Fraud special revenue funds and increases from the Specialized Prosecution budget unit that reflects full year funding for a Haz Mat Specialist II for County Fire.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Average number of days between felony case filing and disposition.	120 days	90 days	125 days	90 days
Percentage increase of cases whether victim services are provided.	41%	32%	51%	40%
Number of Special Unit filings.	283	279	291	300
Increase efficiency in case processing resulting in increased cases entered.	82,271	72,282	84,336	86,866
Number of victims in serious cases.	7,185	5,630	11,277	15,787
Number of cases at the Childrens' Assessment Center.	813	615	837	862
Number of parole hearings where the DA appears on behalf of the victim	252	325	250	255
Percentage increase of identity theft cases filed.	N/A	3%	17%	3%
Percentage increase of cases filed by the gang unit.	N/A	3%	16%	3%

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	Management Enhancement - Policy Item	7.0	1,067,382	-	1,067,382	
	Increase staff by 1.0 Chief Deputy District Attorney, 3.0 Supervising Deputy District Attorneys, 2.0 Supervising Office Assistants, and 1.0 Supervising Office Specialist. These positons will continue to maximize the effectiveness of the District Attorney's operations by increasing the effective and efficient use of personnel. (On-going funding - 1,030,107: one-time cost - 37,275)					
	Reduction in Supervisory attorneys to line staff ratio (Base - 1:15)					1:12
2.	Witness Relocation and Assistance Program - Policy Item	9.0	963,088	-	963,088	
	Increase staff by 1.0 Supervising Deputy District Attorney Investigator and 8.0 Investigative Technicians. Continue to invrease the department's effectiveness in the areas of witness assistance, relocation and maximizing investigators time by increasing support staff and continued improvement of services to victims and witnesses of crime. Specialized unit devolted full-time to the investigation and prosecution of cold cases. (Ongoing funding - 768,813: one-time cost - 194,275)					
	Increase number of witness relocations provided. (Base - 35)					61 cases
3.	Cold Case Unit - Policy Item	3.0	445,154	-	445,154	
	Increase staff by 1 Deputy District Attorney, 1.0 District Attorney Investigator and 1.0 Office Assistant IV. Specialized nit devoted full-time to the investigation and prosecution of cold cases. (Ongoing funding - 392,024: one-time cost - 53,130)					
	Increase number of cold cases filed. (Base - 2)					10
4.	Rancho Office - Policy Item	-	157,000	-	157,000	
	Increase space by 2,500 sp. Ft to accommodate 8.0 expected positions in the next two years. To address facility issues where all currently available space has been utilized. To accommodate invreased staffing due to Judicial increases. Ongoing funding - 72,000: one-time cost - 85,000					
	Increase lease space to accomoodate staffing.					2500 sq ft
5.	Victorville Office - Policy Item	-	1,776,000	-	1,776,000	
	Obtain new space of 30,000 sq. ft for the consolidation of the criminal and juvenile operations and to accommodate 16 expected positions in the next two years. To address facility issues where all currently available space has been utilized. To accommodate increased styaffing due to Judicial increases. To consolidate staff in three different locations next to the courthouse. (Ongoing funding - 1,026,000: one-time cost - 750,000)					
	Increase lease space to accommodate staffing.					30,000 sf
	Total	19.0	4,408,624	-	4,408,624	

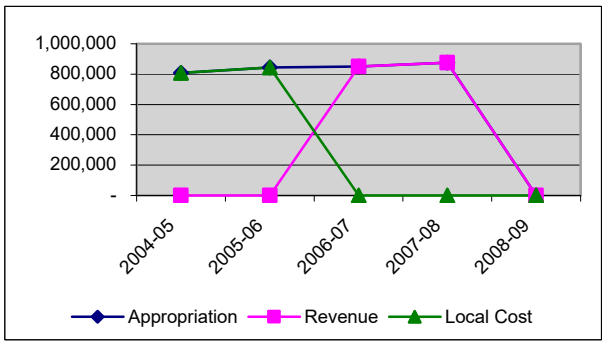
Child Abduction and Recovery

DESCRIPTION OF MAJOR SERVICES

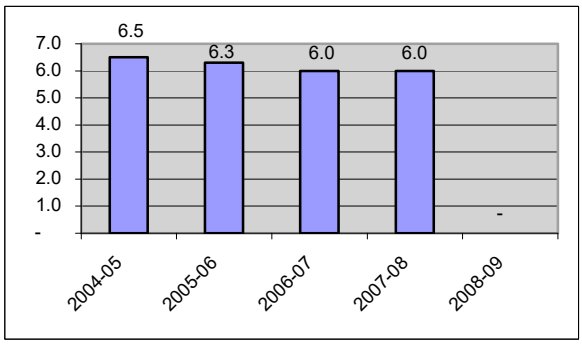
The Child Abduction and Recovery Program is currently required by Chapter 1399, Statutes, of 1976, Custody of Minors. Under this statute, the District Attorney (DA) Child Abduction Unit is mandated to take all actions necessary to locate and return parentally abducted children to a safe environment. This program then oversees the prosecution of those who have criminally abducted children. The program requires DA investigators to travel nationwide and to other countries to recover and return children to the custody of the adult ordered by the court.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	783,346	763,964	903,689	876,549	880,215
Departmental Revenue	9,619	104,733	1,268,495	876,549	880,215
Local Cost	773,727	659,231	(364,806)	-	-
Budgeted Staffing				6.0	

Estimated appropriation is expected to be slightly over budget in 2007-08. Increases are attributable to an increase in safety benefits and unexpected overtime. However, some of the increase was offset by a decrease in services and supplies and transfers out. Departmental revenue from the SB 90 program was expected to cover the amount of the overage; however, due to the technical change in the claiming methodology for SB 90 programs, revenue will not be realized until August 2009. To ensure that program obligations are met, it may be necessary to supplement this program until SB 90 funds are able to be realized.

ANALYSIS OF PROPOSED BUDGET

GROUP: Law and Justice
DEPARTMENT: District Attorney - Child Abduction
FUND: General
BUDGET UNIT: AAA DOS
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	677,696	669,311	788,474	777,854	764,801	-	**(764,801)**
Services and Supplies	71,087	62,493	83,867	63,377	84,036	-	**(84,036)**
Central Computer	-	-	5,517	5,824	5,824	-	**(5,824)**
Other Charges	-	-	-	11,000	-	-	**-**
Transfers	34,563	32,160	25,831	22,160	21,888	-	**(21,888)**
Total Appropriation	783,346	763,964	903,689	880,215	876,549	-	**(876,549)**
Departmental Revenue							
State, Fed or Gov't Aid	7,919	100,236	1,267,981	880,215	876,549	-	**(876,549)**
Current Services	-	20	-	-	-	-	**-**
Other Revenue	-	4,477	514	-	-	-	**-**
Other Financing Sources	1,700	-	-	-	-	-	**-**
Total Revenue	9,619	104,733	1,268,495	880,215	876,549	-	**(876,549)**
Local Cost	773,727	659,231	(364,806)	-	-	-	**-**
Budgeted Staffing					6.0	-	**(6.0)**

The 2008-09 budget reflects a technical change in the way the Child Abduction staffing and expenses are budgeted. Employees/positions and expenses have been moved to the District Attorney's Criminal Prosecution budget unit and corresponding revenue from this budget unit will now be recognized in the District Attorney's Criminal Prosecution budget unit as well. This change will provide the department the flexibility to plan for events that will have adverse impacts to the program and staff.

Real Estate Fraud Prosecution

DESCRIPTION OF MAJOR SERVICES

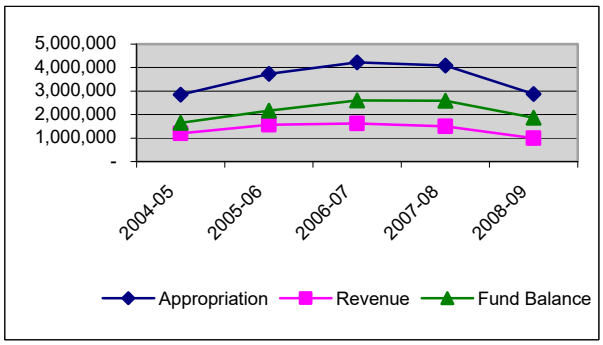
On January 23, 1996, the Board of Supervisors adopted Resolution 96-14 to allow the county to collect, pursuant to Government Code Section 27388, a $2 fee upon recording documents. These monies, in accordance with state law, are used to fund the Real Estate Fraud unit that investigates and prosecutes real estate fraud crimes in the county. This budget unit funds five investigators, one supervising investigator, two Deputy District Attorneys, one investigative technician, one office assistant and one secretary.

In this county the district attorney, not only prosecutes, but investigates all real estate fraud cases. The workload has steadily increased in the last several years and additional staffing has been added to meet the demand.

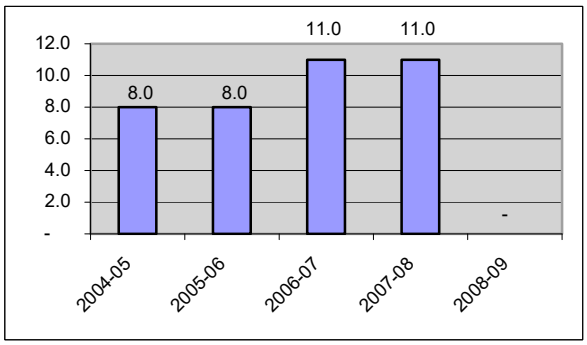
There will be no staffing associated with this budget unit in 2008-09. Staff that provide these services are budgeted in the District Attorney's Criminal Prosecution budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



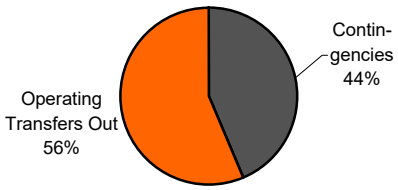
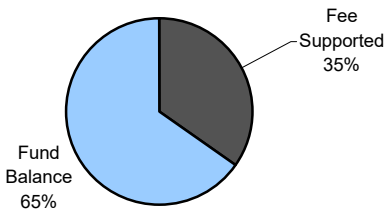
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	1,004,667	1,095,372	1,335,055	4,088,637	1,618,683
Departmental Revenue	1,521,220	1,523,829	1,323,042	1,500,000	900,000
Fund Balance				2,588,637	
Budgeted Staffing				11.0	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

Departmental revenue in 2007-08 are less than budget due directly to the housing market/sub-prime mortgage loans fall out.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: District Attorney
FUND: Real Estate Fraud Prosecution

BUDGET UNIT: REB DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	880,196	975,957	1,123,084	1,408,509	1,433,481	-	**(1,433,481)**
Services and Supplies	83,902	78,525	125,761	142,092	113,258	-	**(113,258)**
Central Computer	3,945	6,133	7,327	6,879	6,879	-	**(6,879)**
Vehicles	-	-	41,902	16,203	23,000	-	**(23,000)**
Transfers	36,624	34,757	36,981	45,000	54,467	-	**(54,467)**
Contingencies	-	-	-	-	2,457,552	1,252,027	**(1,205,525)**
Total Appropriation	1,004,667	1,095,372	1,335,055	1,618,683	4,088,637	1,252,027	**(2,836,610)**
Operating Transfers Out	-	-	-	-	-	1,617,927	**1,617,927**
Total Requirements	1,004,667	1,095,372	1,335,055	1,618,683	4,088,637	2,869,954	**(1,218,683)**
Departmental Revenue							
Current Services	1,521,220	1,517,351	1,323,042	900,000	1,500,000	1,000,000	**(500,000)**
Other Financing Sources	-	6,478	-	-	-	-	**-**
Total Revenue	1,521,220	1,523,829	1,323,042	900,000	1,500,000	1,000,000	**(500,000)**
Fund Balance					2,588,637	1,869,954	**(718,683)**
Budgeted Staffing					11.0	-	**(11.0)**

The 2008-09 budget reflects a technical change in the way the asset forfeiture staffing and expenses are budgeted. Employee/positions and expenses have been moved to the primary District Attorney's Criminal Prosecution budget unit and corresponding fines and forfeitures revenue from this budget unit will be transferred out to cover those costs. This change was requested because Real Estate Fraud revenue is difficult to predict and can vary greatly from year to year, making year-end processing and budget procedures very difficult. The department will also have greater flexibility in making staff reductions in the event of declining revenue (reassignments and absorb through attritions).

Auto Insurance Fraud Prosecution

DESCRIPTION OF MAJOR SERVICES

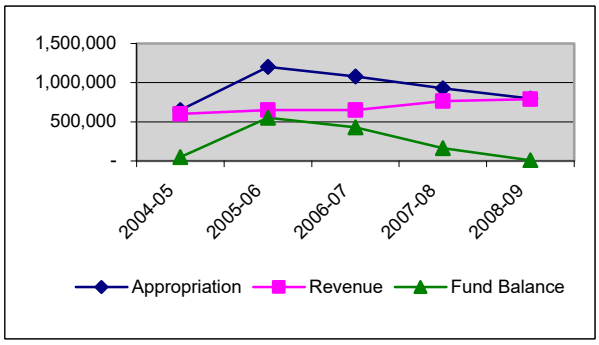
Insurance fraud is a particular problem for automobile policyholders. It is one of the biggest and fastest growing segments of insurance fraud and contributes substantially to the high cost of automobile insurance with particular significance in urban areas. Prevention of automobile insurance fraud can significantly reduce insurance claim payments and may therefore produce a commensurate reduction in automobile insurance premiums. This budget unit funds three investigators, two Deputy District Attorneys and one secretary.

Under the direction of the Insurance Commissioner, the California Department of Insurance makes funds available, as authorized by Section 18971 of the California Insurance Code, to the District Attorney's Office for investigation and prosecution of automobile insurance fraud. This budget unit administers those funds.

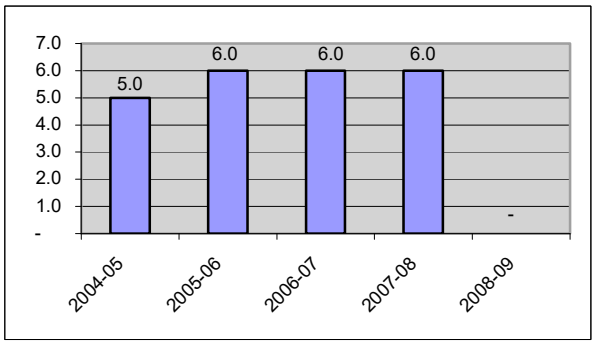
There will be no staffing associated with this budget unit in 2008-09. Staff that provide these services are budgeted in the District Attorney's Criminal Prosecution budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



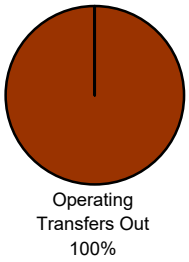
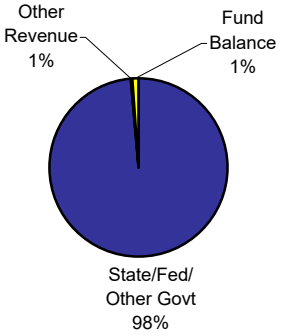
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	575,436	776,554	922,561	929,574	905,602
Departmental Revenue	1,076,821	653,228	655,754	766,302	750,500
Fund Balance				163,272	
Budgeted Staffing				6.0	

It is estimated that expenditures will be lower than budget due to the departments' efforts to contain costs to keep it within the grant award amount and fund balance.

Departmental revenue is expected to be slightly less than budget and is based on the actual award from the Department of Insurance.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: District Attorney
FUND: Auto Insurance Fraud Prosecution

BUDGET UNIT: RIP DAT
FUNCTION: Public Safety
ACTIVITY: Auto Insurance Fraud Prosecution

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	508,284	694,207	834,356	837,207	847,377	-	**(847,377)**
Services and Supplies	41,590	57,959	61,127	36,796	47,526	-	**(47,526)**
Central Computer	2,430	3,192	4,525	5,766	5,766	-	**(5,766)**
Transfers	23,132	21,196	22,553	25,833	25,764	-	**(25,764)**
Contingencies	-	-	-	-	3,141	561	**(2,580)**
Total Appropriation	575,436	776,554	922,561	905,602	929,574	561	**(929,013)**
Operating Transfers Out	-	-	-	-	-	796,609	**796,609**
Total Requirements	575,436	776,554	922,561	905,602	929,574	797,170	**(132,404)**
Departmental Revenue							
Licenses and Permits	90,674	-	-	-	-	-	**-**
Use Of Money and Prop	2,428	6,542	3,904	4,000	5,500	4,000	**(1,500)**
State, Fed or Gov't Aid	983,719	646,639	651,850	746,500	760,802	785,000	**24,198**
Other Revenue	-	47	-	-	-	-	**-**
Total Revenue	1,076,821	653,228	655,754	750,500	766,302	789,000	**22,698**
Fund Balance					163,272	8,170	**(155,102)**
Budgeted Staffing					6.0	-	**(6.0)**

The 2008-09 budget reflects a technical change in the way the Auto Insurance Fraud Prosecution staffing and expenses are budgeted. Employees/positions and expenses have been moved to the District Attorney's Criminal Prosecution budget unit and corresponding fines and forfeitures revenue from this budget unit will be transferred out to cover those costs. This technical change will give the department greater flexibility in making staff reductions in the event of declining revenue (reassignment, absorb through attrition, etc.).

Operating transfers out of $796,609 is to the District Attorney's Criminal Prosecution budget unit for staffing costs. This amount, compared to the salaries and benefits costs in 2007-08 is decreasing primarily attributable to the elimination of 1.0 District Attorney Investigator position.

Workers' Compensation Insurance Fraud Prosecution

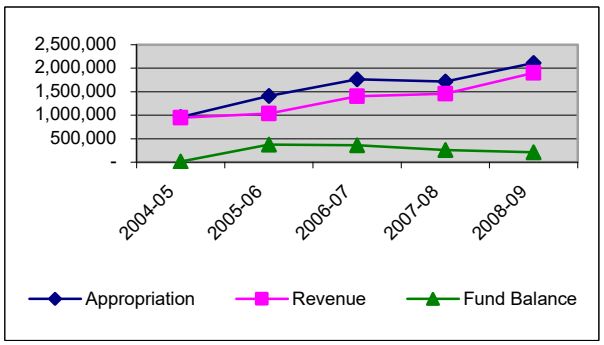
DESCRIPTION OF MAJOR SERVICES

The Department of Insurance, pursuant to Section 1871.83 of the California Insurance Code, distributes funds to the District Attorney's Office for the investigation and prosecution of Workers' Compensation Insurance Fraud. These assessed funds represent a percentage of the total premiums collected by workers' compensation insurance companies and are distributed to investigate and prosecute workers' compensation fraud claims or claims relating to the willful failure to secure the payment of workers' compensation. Of all money collect by the state, 56% is retained by the state for fraud investigation and 44% is distributed statewide to District Attorney offices through a grant program. This budget unit administers those funds. Staff funded by this budget unit is six investigators, one supervising investigator, four Deputy District Attorneys, one office assistant and one secretary.

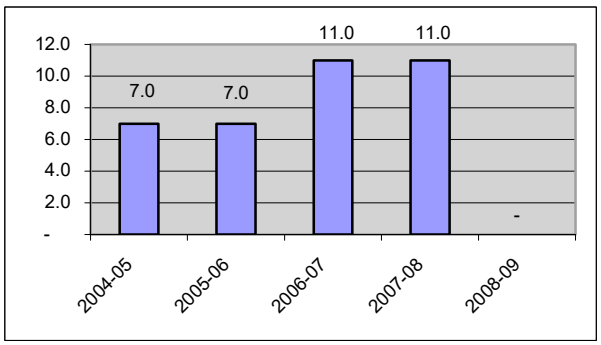
There will be no staffing associated with this budget unit 2008-09. Staff that provide these services are budgeted in the District Attorney's Criminal Prosecution budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

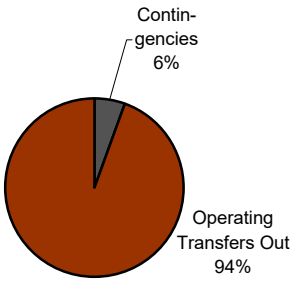
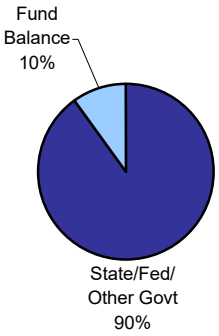


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	934,925	1,034,515	1,502,467	2,167,860	1,948,331
Departmental Revenue	1,292,555	1,018,337	1,404,760	1,906,200	1,899,000
Fund Balance				261,660	
Budgeted Staffing				11.0	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: District Attorney
FUND: Workers Comp Insurance Fraud Prosecution

BUDGET UNIT: ROB DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	807,482	912,731	1,291,517	1,738,163	1,518,213	-	**(1,518,213)**
Services and Supplies	79,023	85,351	106,963	154,964	81,968	-	**(81,968)**
Central Computer	3,836	4,914	6,374	10,406	10,406	-	**(10,406)**
Equipment	7,142	-	-	-	-	-	**-**
L/P Struct/Equip/Vehicles	-	-	69,147	-	-	-	**-**
Transfers	37,442	31,519	28,466	44,798	44,798	-	**(44,798)**
Contingencies	-	-	-	-	63,475	118,729	**55,254**
Total Appropriation	934,925	1,034,515	1,502,467	1,948,331	1,718,860	118,729	**(1,600,131)**
Operating Transfers Out	-	-	-	-	-	1,992,600	**1,992,600**
Total Requirements	934,925	1,034,515	1,502,467	1,948,331	1,718,860	2,111,329	**392,469**
Departmental Revenue							
Fines and Forfeitures	230,596	-	-	-	-	-	**-**
Use Of Money and Prop	1,747	3,959	5,204	-	7,200	-	**(7,200)**
State, Fed or Gov't Aid	1,060,212	1,010,528	1,399,356	1,899,000	1,450,000	1,899,000	**449,000**
Current Services	-	-	200	-	-	-	**-**
Other Financing Sources	-	3,850	-	-	-	-	**-**
Total Revenue	1,292,555	1,018,337	1,404,760	1,899,000	1,457,200	1,899,000	**441,800**
Fund Balance					261,660	212,329	**(49,331)**
Budgeted Staffing					11.0	-	**(11.0)**

The 2008-09 budget reflects a technical change in the way the Workers Compensation staffing and expenses are budgeted. Employees/positions and expenses have been moved to the District Attorney's Criminal Prosecution budget unit and corresponding revenue for this budget unit will be transferred out to cover those costs.

This technical change will provide the department flexibility in making staff reductions in the event of declining revenue through reassignments or attrition.

Specialized Prosecutions

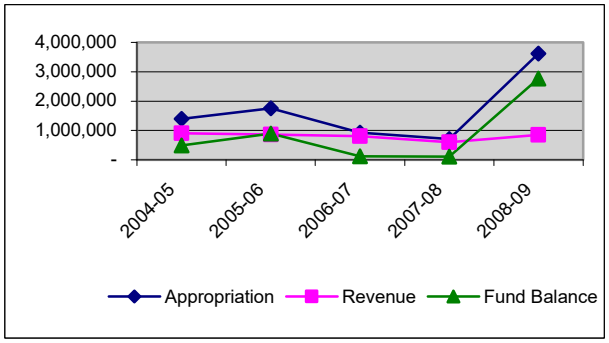
DESCRIPTION OF MAJOR SERVICES

The District Attorney's special prosecutions unit was established in 1990-91 with funding from various fines and forfeitures to prosecute crimes such as hazardous waste dumping, consumer fraud and violations of CAL-OSHA laws. This budget unit funds two Deputy District Attorneys, three investigators, an investigative technician, and a secretary.

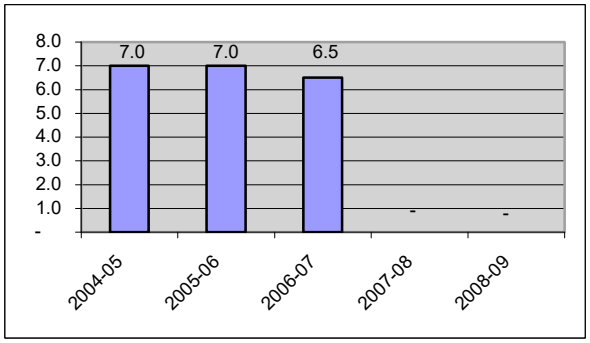
There is no staffing associated with this budget unit in 2008-09. Staff that provide these services are budgeted in the District Attorney's Criminal Prosecution budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



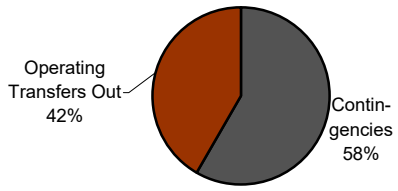
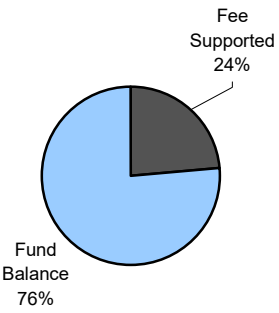
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	894,256	990,075	750,906	2,015,274	952,808
Departmental Revenue	1,293,544	212,755	745,532	1,901,491	3,606,000
Fund Balance				113,783	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

Estimated revenues in 2007-08 are more than budgeted due to several large cases which have been settled.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: District Attorney
FUND: Specialized Prosecutions

BUDGET UNIT: SBI DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	758,070	873,667	639,150	-	-	-	-
Services and Supplies	75,157	62,184	65,879	-	-	-	-
Central Computer	3,463	5,246	5,211	-	-	-	-
Transfers	57,566	48,978	40,666	-	-	-	-
Contingencies	-	-	-	-	113,158	2,113,975	**2,000,817**
Total Appropriation	894,256	990,075	750,906	-	113,158	2,113,975	**2,000,817**
Operating Transfers Out	-	-	-	952,808	595,550	1,508,000	**912,450**
Total Requirements	894,256	990,075	750,906	952,808	708,708	3,621,975	**2,913,267**
Departmental Revenue							
Fines and Forfeitures	1,279,163	190,810	742,601	3,600,000	589,925	850,000	**260,075**
Use Of Money and Prop	14,367	20,836	2,931	6,000	5,000	5,000	-
State, Fed or Gov't Aid	14	1,093	-	-	-	-	-
Other Revenue	-	16	-	-	-	-	-
Total Revenue	1,293,544	212,755	745,532	3,606,000	594,925	855,000	**260,075**
Fund Balance					113,783	2,766,975	**2,653,192**

Contingencies of $2,113,975 are increased because of the available fund balance as a result of several large cases that have been settled in 2007-08.

Operating transfers out of $1,508,000 to the District Attorney's Criminal Prosecution budget unit are increasing by $912,450 to represent full year funding of specialized prosecution staff ($432,450), to make one-time purchases for furniture and remodeling ($330,000) and to fund one Hazardous Materials Specialist II for San Bernardino County Fire ($150,000).

Revenue of $855,000 is increased based on estimated cases that will settle in 2008-09.

State Asset Forfeitures

DESCRIPTION OF MAJOR SERVICES

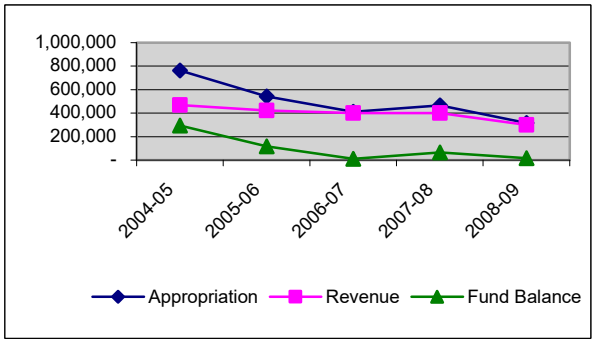
The goal of asset forfeiture is to remove the profits from those who benefit from illegal activities. While seizures and arrests present a temporary setback for criminals, asset forfeiture is effective in permanently removing the proceeds from them while diminishing their ability to continue the illegal enterprise. The law permits law enforcement agencies to use the proceeds of forfeiture to purchase safe, more effective equipment that they otherwise could not afford. Thus, law enforcement is able to convert criminal profits into supplemental funding to inhibit illegal activities. This budget unit receives asset forfeiture funds and is used to offset the cost of staff processing asset forfeiture cases. This budget unit finances three Deputy District Attorneys, one office assistant, one paralegal and one accountant.

The District Attorney's Asset Forfeiture program deters crime by depriving criminals of the profits and proceeds of their illegal activities. State asset forfeitures finance staff that process asset forfeitures generated by activities of the Sheriff's Department and police agencies in the county.

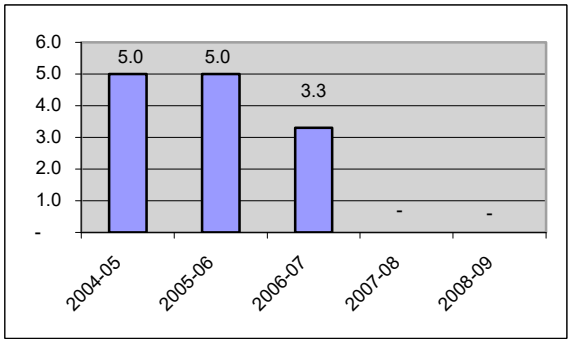
There is no staffing associated with this budget unit in 2008-09. Staff that provide these services are budgeted in the District Attorney's Criminal Prosecution budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

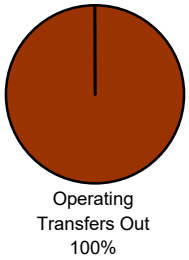
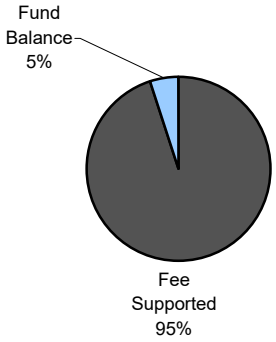


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	464,976	402,129	409,778	465,973	300,000
Departmental Revenue	289,047	295,770	464,584	400,000	250,000
Fund Balance				65,973	

Estimated appropriation is less than budget in 2007-08 because of lower than expected revenue. Revenue in this budget unit is difficult to predict and can vary greatly from year to year.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: District Attorney
FUND: State Asset Forfeitures

BUDGET UNIT: SBH DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	421,880	399,685	408,207	-	-	-	-
Services and Supplies	22,277	17,605	21,729	-	-	-	-
Central Computer	2,544	3,969	3,646	-	-	-	-
Transfers	18,275	22,259	20,245	-	-	-	-
Contingencies	-	-	-	-	7,973	973	**(7,000)**
Total Exp Authority	464,976	443,518	453,827	-	7,973	973	**(7,000)**
Reimbursements	-	(41,389)	(44,049)	-	-	-	-
Total Appropriation	464,976	402,129	409,778	-	7,973	973	**(7,000)**
Operating Transfers Out	-	-	-	300,000	458,000	315,000	**(143,000)**
Total Requirements	464,976	402,129	409,778	300,000	465,973	315,973	**(150,000)**
Departmental Revenue							
Fines and Forfeitures	289,047	295,770	464,584	250,000	400,000	300,000	**(100,000)**
Total Revenue	289,047	295,770	464,584	250,000	400,000	300,000	**(100,000)**
Fund Balance					65,973	15,973	**(50,000)**

Contingencies of $973 represent a decrease of $7,000 as a result of reduced revenue estimates for 2007-08.

Operating transfers out of $315,000 are decreased by $143,000 based on collections in 2007-08. The department is monitoring the costs associated with performing this public safety function and the revenue it generates. If revenues continue to decline, the department will implement a plan to reduce budgeted staffing supported by these funds within the District Attorney's Criminal Prosecution budget unit.

Departmental revenue of $300,000 is decreased by $100,000 based on reduced revenue estimates for 2007-08.

Federal Asset Forfeitures

DESCRIPTION OF MAJOR SERVICES

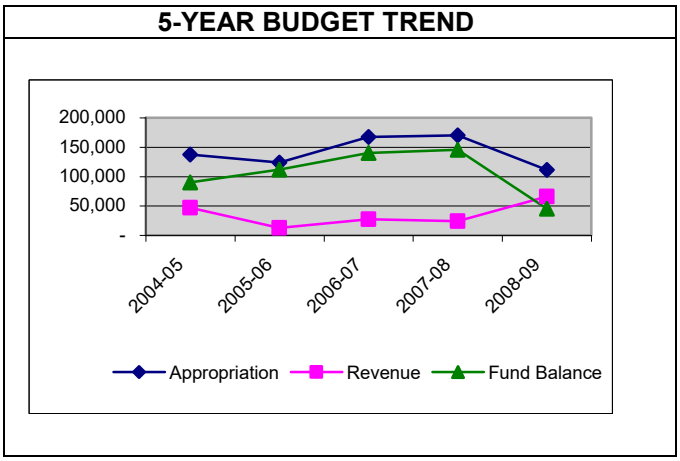
In 1984, Congress enacted the Comprehensive Crime Control Act, which gave federal prosecutors new forfeiture provisions to combat crime. Also created by this legislation was the Department of Justice Assets Forfeiture Fund (AFF). The proceeds from the sale of forfeited assets such as real property, vehicles, businesses, financial instruments, vessels, aircraft and jewelry are deposited into the AFF and are subsequently used to further law enforcement initiatives.

Under the Equitable Sharing Program, the proceeds from sales are often shared with the state and local enforcement agencies that participated in the investigation, which led to the seizure of the assets. This important program enhances law enforcement cooperation between state/local agencies and federal agencies. This budget unit represents federal asset forfeitures processed by the District Attorney's asset forfeiture unit. The U.S. Department of Justice sets forth the terms by which law enforcement may use these funds.

A portion of these funds will be transferred to the District Attorney's Criminal budget unit for the asset forfeiture unit's operating expenses and safety equipment according to the terms set forth by the U.S. Department of Justice.

There is no staffing associated with this budget unit. Staff that provide these services are budgeted in the District Attorney's Criminal Prosecution budget unit.

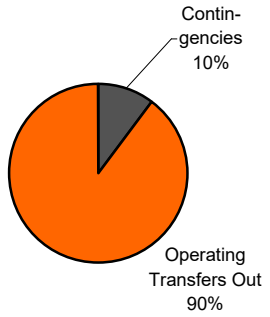
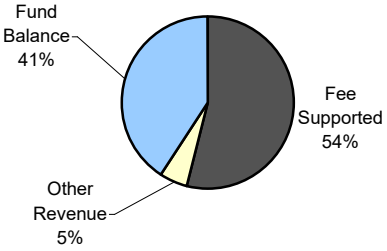
BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	41,389	44,049	169,769	166,333
Departmental Revenue	16,574	70,000	49,758	24,000	66,000
Fund Balance				145,769	

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: District Attorney
FUND: Federal Asset Forfeitures

BUDGET UNIT: SDN DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Transfers	-	41,389	44,049	-	71,333	-	**(71,333)**
Contingencies	-	-	-	-	98,436	11,436	**(87,000)**
Total Appropriation	-	41,389	44,049	-	169,769	11,436	**(158,333)**
Operating Transfers Out	-	-	-	166,333	-	100,000	**100,000**
Total Requirements	-	41,389	44,049	166,333	169,769	111,436	**(58,333)**
Departmental Revenue							
Fines and Forfeitures	14,660	65,158	42,971	60,000	20,000	60,000	**40,000**
Use Of Money and Prop	2,065	4,842	6,787	6,000	4,000	6,000	**2,000**
Other Revenue	(151)	-	-	-	-	-	**-**
Total Revenue	16,574	70,000	49,758	66,000	24,000	66,000	**42,000**
Fund Balance					145,769	45,436	**(100,333)**

The 2008-09 budget reflects a technical change in the way transfers are budgeted. Intra-fund transfers out are now reflected as operating transfers out, therefore transfers decreased by $71,333.

Operating transfers out of $100,000 to the District Attorney's Criminal Prosecution budget unit represent $40,000 for asset forfeiture staff operating expenses $40,000 for IT equipment and $20,000 for general and safety equipment.

Contingencies of $11,436 is reduced as a result of a $95,000 mid-year board agenda item requesting the use of contingencies for the Chino Office remodel in 2007-08.

Departmental revenue is increased by $42,000 based on current receipts. Asset forfeiture revenue is difficult to predict and can vary greatly from year to year. Federal asset forfeiture monies are one-time funds used to offset law enforcement operating expenses.

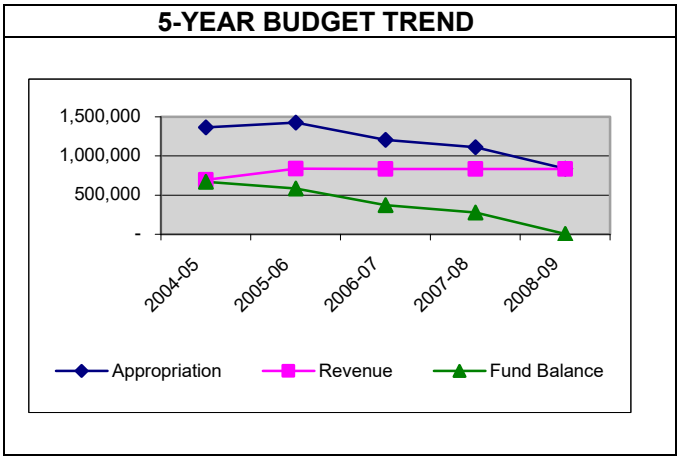
Vehicle Fees – Auto Theft

DESCRIPTION OF MAJOR SERVICES

In May of 1995, the San Bernardino County Board of Supervisors adopted a resolution, pursuant to Vehicle Code 9250.14 to impose a $1.00 fee on each San Bernardino County new and renewal vehicle registration to be used to enhance the capacity of local police and prosecutors to deter, investigate and prosecute vehicle theft crimes. This budget unit represents the District Attorney's share of the $1.00 registration assessment on vehicles registered in San Bernardino County and finances prosecutors and an investigator assigned to automobile theft crimes countywide.

There is no staffing associated with this budget unit. Staff that provide these services are budgeted in the District Attorney's Criminal Prosecution budget unit.

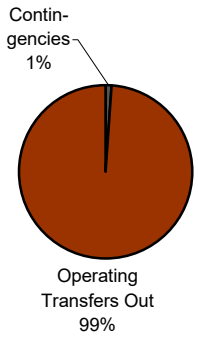
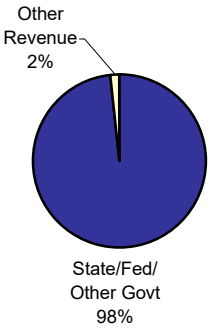
BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	877,520	1,049,326	944,677	1,110,119	1,095,268
Departmental Revenue	793,586	835,468	849,199	833,500	822,500
Fund Balance				276,619	

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: District Attorney
FUND: Vehicle Fees-Auto Theft

BUDGET UNIT: SDM DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Transfers	877,520	1,049,326	944,677	1,095,268	1,100,380	-	**(1,100,380)**
Contingencies	-	-	-	-	9,739	9,638	**(101)**
Total Appropriation	877,520	1,049,326	944,677	1,095,268	1,110,119	9,638	**(1,100,481)**
Operating Transfers Out	-	-	-	-	-	827,713	**827,713**
Total Requirements	877,520	1,049,326	944,677	1,095,268	1,110,119	837,351	**(272,768)**
Departmental Revenue							
Fines and Forfeitures	580,454	-	613,728	-	-	-	-
Use Of Money and Prop	14,767	19,214	20,083	12,500	13,500	13,500	-
State, Fed or Gov't Aid	198,365	816,254	215,388	810,000	820,000	820,000	-
Total Revenue	793,586	835,468	849,199	822,500	833,500	833,500	-
Fund Balance					276,619	3,851	**(272,768)**

Transfers are decreased by $1,110,380 as part of a technical change in the way these costs are budgeted. These costs are now budgeted as operating transfers out.

Operating transfers out represent costs for prosecutors and investigators assigned to automobile theft crimes. The overall net decrease between transfers and operating transfers out of $272,667 over 2007-08 represents a reduction in 1.0 Deputy District Attorney claimed against this revenue. The department will continue to monitor expenses associated with this function and if necessary, other staffing reductions will be made.

Departmental revenue of $833,500 is unchanged as current receipts are at expected levels and no significant change is expected. This revenue has not increased over the last several years therefore revenue budgeted for 2008-09 remains the same.

LAW AND JUSTICE GROUP ADMINISTRATION
James B. Hackleman

MISSION STATEMENT

The mission of the Law and Justice Group Executive Committee is to enhance the quality of life, provide for the safety of all citizens, and promote the principles of justice within San Bernardino County by coordinating resources and services, including justice facilities and information management.

STRATEGIC GOALS

1. Reduce the length of time required to move cases through the criminal justice system.

2. Increase the amount of funding received for Law and Justice Group projects.

3. Reduce the negative effects of gang-related crimes on the citizens of the county.

SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Law & Justice Group Admin	232,161	78,503	153,658		1.0
Total General Fund	232,161	78,503	153,658		1.0
Special Revenue Funds					
2005 COPS Technology Grant	10,790	10,000		790	-
2006 COPS Technology Grant	325,364	325,364		-	-
2005 Justice Assistance Grant	1,825	50		1,775	-
2006 Justice Assistance Grant	26,646	500		26,146	-
2007 Justice Assistance Grant	118,111	900		117,211	-
Southwest Border Prosecution Initiative	5,170,392	1,100,000		4,070,392	-
Total Special Revenue Funds	5,642,338	1,426,814		4,215,524	-
Total - All Funds	5,874,499	1,505,317	153,658	4,215,524	1.0

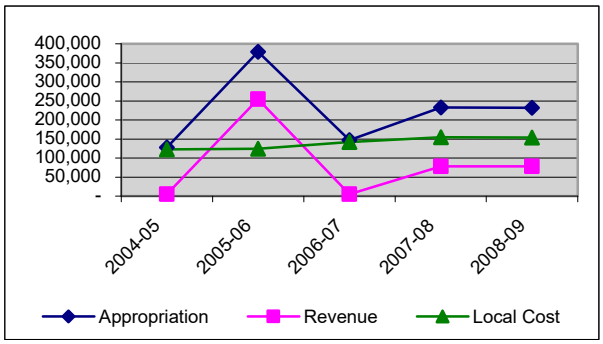
Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

DESCRIPTION OF MAJOR SERVICES

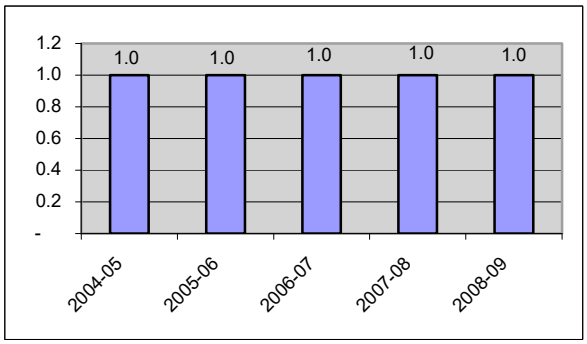
Under general direction of the Law and Justice Group Chairman, the law and justice departments collaborate on grant applications, projects and operational enhancements, with the assistance and coordination by the Administrative Analyst for the Law and Justice Group.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

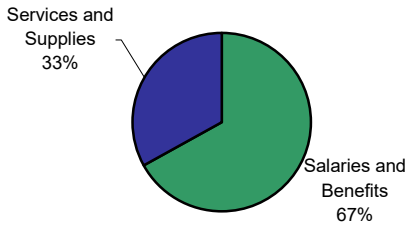


PERFORMANCE HISTORY

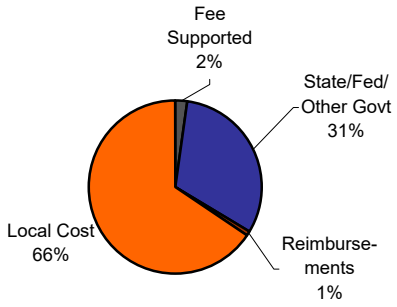
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	123,806	147,980	146,887	232,951	232,097
Departmental Revenue	297,097	13,891	5,000	78,503	78,503
Local Cost	(173,291)	134,089	141,887	154,448	153,594
Budgeted Staffing				1.0	

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Law and Justice
DEPARTMENT: Law and Justice Group Admin
FUND: General

BUDGET UNIT: AAA LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	122,075	137,896	144,922	156,886	156,886	156,183	**(703)**
Services and Supplies	751	9,776	720	75,380	77,534	73,852	**(3,682)**
Central Computer	790	105	988	1,067	1,067	1,028	**(39)**
Travel	-	-	-	-	-	2,693	**2,693**
Transfers	190	203	257	264	264	230	**(34)**
Total Exp Authority	123,806	147,980	146,887	233,597	235,751	233,986	**(1,765)**
Reimbursements	-	-	-	(1,500)	(2,800)	(1,825)	**975**
Total Appropriation	123,806	147,980	146,887	232,097	232,951	232,161	**(790)**
Departmental Revenue							
State, Fed or Gov't Aid	287,097	-	-	73,503	73,503	73,503	**-**
Current Services	10,000	5,000	5,000	5,000	5,000	5,000	**-**
Other Financing Sources	-	8,891	-	-	-	-	**-**
Total Revenue	297,097	13,891	5,000	78,503	78,503	78,503	**-**
Local Cost	(173,291)	134,089	141,887	153,594	154,448	153,658	**(790)**
Budgeted Staffing					1.0	1.0	**-**

Salaries and benefits of $156,183 fund 1.0 budgeted position and are decreasing by $703 primarily due to decreased workers compensation and long and short-term disability rate adjustments.

Services and supplies of $73,852 include costs associated with the “pass-through” of the Juvenile Accountability Block Grant (JABG) program to the Superior Court to fund a portion of the salaries associated with a judicial hearing officer and legal processing clerk. The decrease of $3,682 is primarily due to the separation of travel expenses from this appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $2,693 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Departmental revenue of $ $78,503 primarily represents funding from the Juvenile Accountability Block Grant program which is a collaborative project between the Superior Court, County Schools, and the Law and Justice Group. The grant provides partial funding for a judicial hearing officer and a legal processing clerk. These two positions are needed to adjudicate an increasing number of juvenile citations emanating from the schools and the Sheriff's CleanSweep program.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentae of cases e-filed.	10%	12%	12%	15%
Percentage of L&J Group expenditures with grant funding sources.	68%	60%	60%	60%
Average gang related arrests per sweep.	9	10	10	10
New gang members identified per sweep.	5	5	5	5

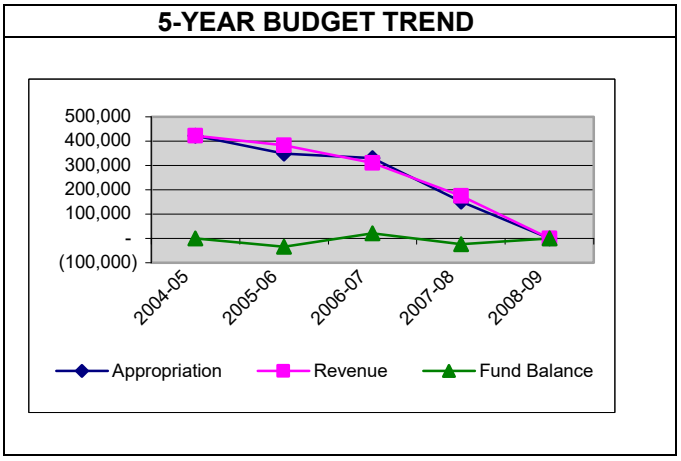
2003 US BJA Congressional Mandate Award

DESCRIPTION OF MAJOR SERVICES

This earmark award provides funding for the development of the law enforcement document imaging system called Storage Technology Optical Records Management (STORM). This collaborative project seeks to electronically transmit data and documents between the Sheriff, District Attorney and Superior Court. Ultimately, the project will expand to include Probation, Public Defender and external law enforcement agencies.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	45,879	(20,000)	194,015	179,898	179,664
Departmental Revenue	37,082	34,594	149,495	203,862	203,628
Fund Balance				(23,964)	

ANALYSIS OF PROPOSED BUDGET

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group Admin
FUND: 2003 US BJA Congress Mand Awd

BUDGET UNIT: SDY LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	24,311	-	122,776	100,974	71,807	-	**(71,807)**
Equipment	21,568	-	70,039	78,690	78,924	-	**(78,924)**
Total Appropriation	45,879	-	192,815	179,664	150,731	-	**(150,731)**
Operating Transfers Out	-	(20,000)	1,200	-	-	-	**-**
Total Requirements	45,879	(20,000)	194,015	179,664	150,731	-	**(150,731)**
Departmental Revenue							
State, Fed or Gov't Aid	37,082	34,594	149,495	203,628	174,695	-	**(174,695)**
Total Revenue	37,082	34,594	149,495	203,628	174,695	-	**(174,695)**
Fund Balance					(23,964)	-	**23,964**

Funding under this grant was depleted in March 2008.

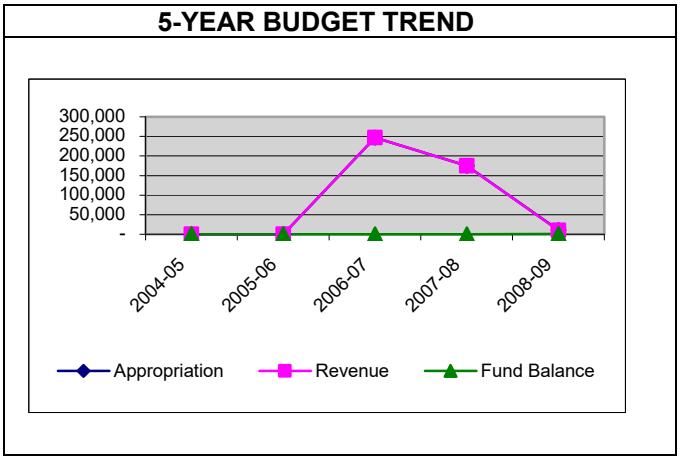
2005 COPS Technology Grant

DESCRIPTION OF MAJOR SERVICES

This earmark award provides funding to begin implementation of the integrated electronic criminal case filing system known as Storage Technology Optical Records Management (STORM), whereby transmittal of document images will occur between the Sheriff, District Attorney and Superior Court. Ultimately, the project will expand to include Probation, Public Defender and external law enforcement agencies.

There is no staffing associated with this budget unit.

BUDGET HISTORY

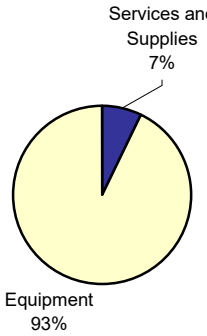
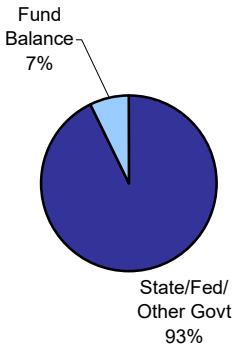


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	71,651	175,079	165,079
Departmental Revenue	-	-	71,720	175,010	165,800
Fund Balance				69	

Estimated appropriation in 2007-08 is less than budget due to a delay in planned purchase of storage disks for the STORM project resulting in corresponding revenue variances.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group Administration
FUND: 2005 COPS Tech Grant

BUDGET UNIT: SEC LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	71,651	141,079	141,079	790	**(140,289)**
Equipment	-	-	-	24,000	34,000	10,000	**(24,000)**
Total Appropriation	-	-	71,651	165,079	175,079	10,790	**(164,289)**
Departmental Revenue							
Use Of Money and Prop	-	-	134	721	-	-	**-**
State, Fed or Gov't Aid	-	-	71,586	165,079	175,010	10,000	**(165,010)**
Total Revenue	-	-	71,720	165,800	175,010	10,000	**(165,010)**
Fund Balance					69	790	**721**

Services and supplies of $790 are decreased by $140,289 to reflect the one-time availability of grant funding in 2007-08.

Equipment of $10,000 is for the purchase of computer storage disks for the STORM project.

Expenditures under this program are reimbursed after they are incurred, so projected revenue decreases proportionately with expenditures.

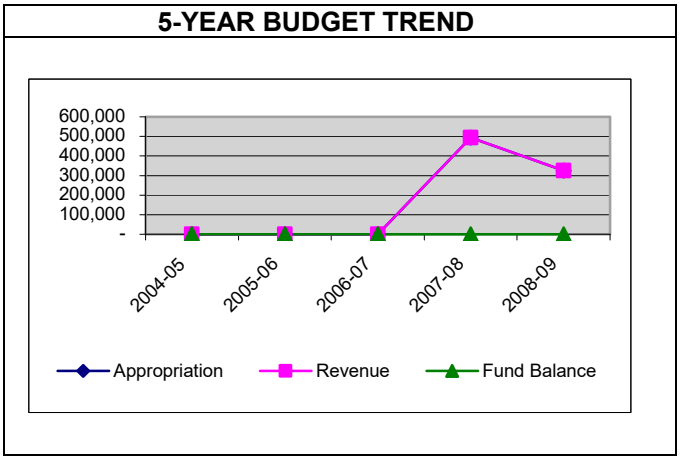
2006 COPS Technology Grant

DESCRIPTION OF MAJOR SERVICES

This earmark award provides funding for further implementation of the integrated electronic criminal case filing system known as Storage Technology Optical Records Management (STORM), whereby transmittal of document images will occur between the Sheriff, District Attorney and Superior Court. Ultimately, the project will expand to include Probation, Public Defender and external law enforcement agencies.

There is no staffing associated with this budget unit.

BUDGET HISTORY

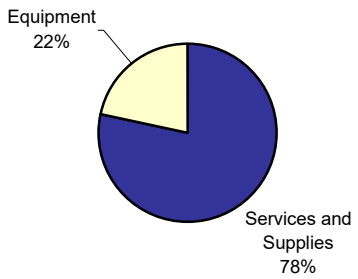
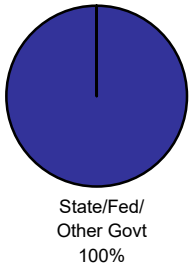


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	493,614	168,250
Departmental Revenue	-	-	-	493,614	168,250
Fund Balance				-	

Programming for the project was delayed and will occur predominantly in 2008-09, resulting in both expense and corresponding revenue variances.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group Admin
FUND: 2006 COPS Technology Grant

BUDGET UNIT: SII LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	-	168,250	423,077	254,827	**(168,250)**
Equipment	-	-	-	-	70,537	70,537	**-**
Total Appropriation	-	-	-	168,250	493,614	325,364	**(168,250)**
Departmental Revenue							
State, Fed or Gov't Aid	-	-	-	168,250	493,614	325,364	**(168,250)**
Total Revenue	-	-	-	168,250	493,614	325,364	**(168,250)**
Fund Balance					-	-	**-**

Services and supplies of $254,827 include costs associated with computer programming and the implementation of a software solutions package for the STORM project. The decrease of $168,250 reflects the one-time availability of grant funding in 2007-08.

Equipment of $70,537 reflects fixed asset purchases for the STORM project.

Expenditures under this program are reimbursed after they are incurred, so projected revenue decreases proportionately with expenditures.

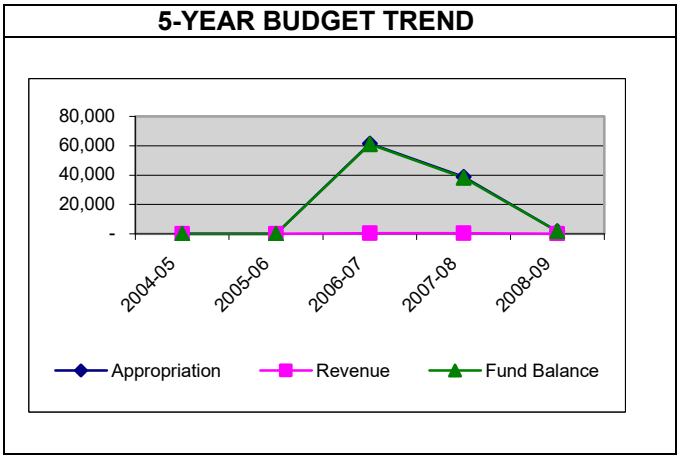
2005 Justice Assistance Grant

DESCRIPTION OF MAJOR SERVICES

This federal grant supports a broad range of law enforcement activities to improve the overall criminal justice system. The County of San Bernardino serves as the lead agency and passes allocation through to the various local jurisdictions. Within the county's law and justice departments, resources are used for e-Filing system maintenance, equipment for mobile command operations, teleconferencing equipment, polygraph testing for probationers, and costs associated with Mental Health Court.

There is no staffing associated with this budget unit.

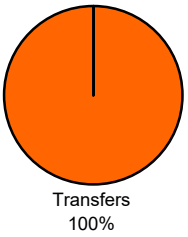
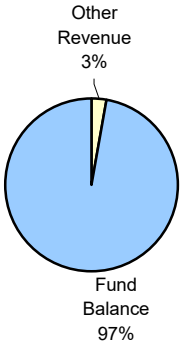
BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	958,168	25,108	38,736	37,436
Departmental Revenue	-	1,019,183	2,328	500	975
Fund Balance				38,236	

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group Admin
FUND: 2005 Justice Assistance Grant

BUDGET UNIT: SEG LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	871,097	8,250	35,936	35,936	-	**(35,936)**
Transfers	-	-	16,858	1,500	2,800	1,825	**(975)**
Total Appropriation	-	871,097	25,108	37,436	38,736	1,825	**(36,911)**
Operating Transfers Out	-	87,071	-	-	-	-	**-**
Total Requirements	-	958,168	25,108	37,436	38,736	1,825	**(36,911)**
Departmental Revenue							
Use Of Money and Prop	-	3,632	2,328	975	500	50	**(450)**
State, Fed or Gov't Aid	-	1,015,551	-	-	-	-	**-**
Total Revenue	-	1,019,183	2,328	975	500	50	**(450)**
Fund Balance					38,236	1,775	**(36,461)**

Transfers of $1,825 is anticipated to offset Law and Justice Group administrative expenses.

Departmental revenue of $50 is the anticipated interest earned in this fund.

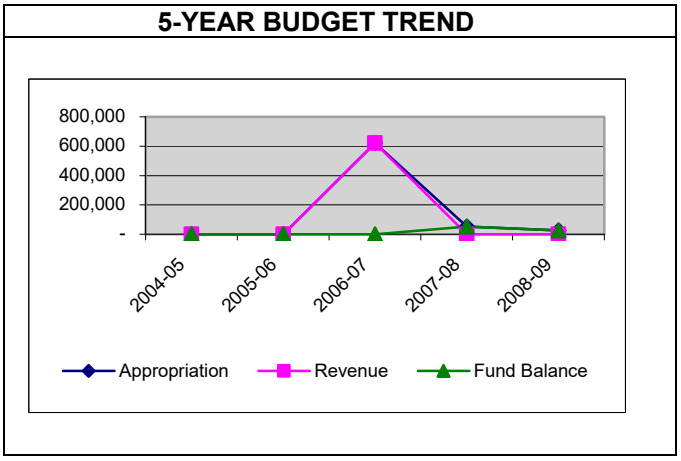
2006 Justice Assistance Grant

DESCRIPTION OF MAJOR SERVICES

This federal grant supports a broad range of law enforcement activities to improve the overall criminal justice system. The County of San Bernardino serves as the lead agency and passes allocation through to the various local jurisdictions. Within the county law and justice departments, resources are used for polygraph testing, a restorative justice community corrections program, and costs associated with Drug Courts.

There is no staffing associated with this budget unit.

BUDGET HISTORY

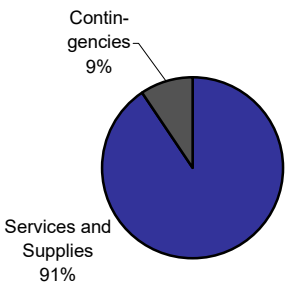
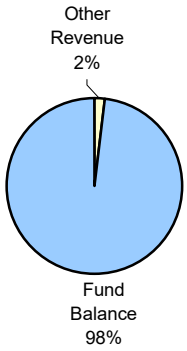


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	574,757	52,100	28,079
Departmental Revenue	-	-	626,107	750	2,875
Fund Balance				51,350	

Estimated appropriation is less than budget due to deferral of anticipated expenses for Probation's polygraph testing project and the maintenance and support agreement for the E-filing/EIS projects. Contingencies will not be used in 2007-08. Estimated departmental revenue is slightly higher than modified budget due to higher than anticipated interest earnings.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group Admin
FUND: 2006 Justice Assistance Grant

BUDGET UNIT: SFX LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	574,757	28,079	48,774	24,146	**(24,628)**
Contingencies	-	-	-	-	3,326	2,500	**(826)**
Total Appropriation	-	-	574,757	28,079	52,100	26,646	**(25,454)**
Departmental Revenue							
Use Of Money and Prop	-	-	5,862	2,875	750	500	**(250)**
Other Revenue	-	-	620,245	-	-	-	-
Total Revenue	-	-	626,107	2,875	750	500	**(250)**
Fund Balance					51,350	26,146	**(25,204)**

Services and supplies of $24,146 include costs for polygraph testing for probationers and software maintenance and support for the e-filing project. The decrease of $24,628 reflects the one-time availability of grant funding in 2007-08.

Contingencies of $2,500 represent that portion of fund balance not planned to be spent in 2008-09.

Departmental revenue of $500 is the anticipated interest earned in this fund.

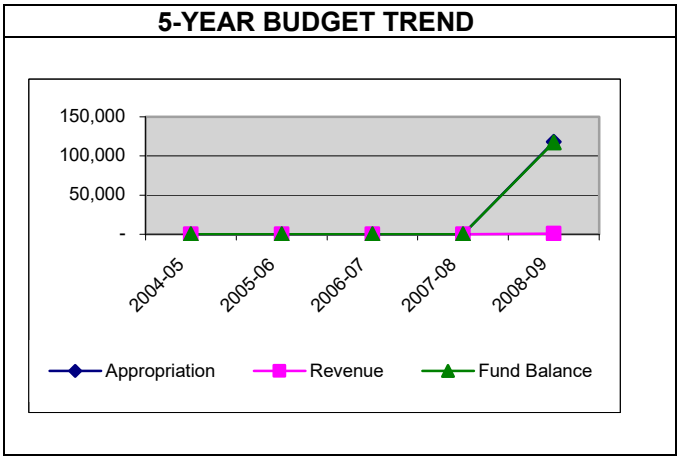
2007 Justice Assistance Grant

DESCRIPTION OF MAJOR SERVICES

This federal grant supports a broad range of law enforcement activities to improve the overall criminal justice system. The County of San Bernardino serves as the lead agency and passes allocation through to the various local jurisdictions. Within the County's law and justice departments, resources are used for e-Filing system maintenance, computer software, and costs associated with the Victorville Juvenile Drug Court.

There is no staffing associated with this budget unit.

BUDGET HISTORY

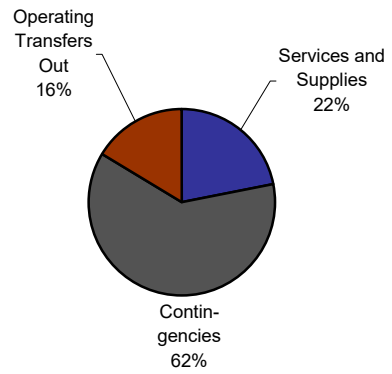
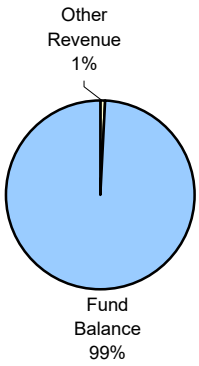


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	985,496	870,163
Departmental Revenue	-	-	-	985,496	987,374
Fund Balance				-	

Estimated appropriation is less than modified budget as anticipated expenditures for Victorville Drug Court were deferred until 2008-09 and no contingencies will be expended.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group Admin
FUND: 2007 Justice Assistance Grant

BUDGET UNIT: SIE LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	-	-	-	25,868	**25,868**
Other Charges	-	-	-	826,999	-	-	**-**
Contingencies	-	-	-	-	-	73,031	**73,031**
Total Appropriation	-	-	-	826,999	-	98,899	**98,899**
Operating Transfers Out	-	-	-	43,164	-	19,212	**19,212**
Total Requirements	-	-	-	870,163	-	118,111	**118,111**
Departmental Revenue							
Use Of Money and Prop	-	-	-	1,878	-	900	**900**
State, Fed or Gov't Aid	-	-	-	985,496	-	-	**-**
Total Revenue	-	-	-	987,374	-	900	**900**
Fund Balance					-	117,211	**117,211**

Services and supplies of $25,868 include costs for software maintenance and support for the e-filing/EIS project.

Contingencies of $73,031 represent that portion of fund balance not planned to be spent in 2008-09.

Operating transfers out of $19,212 include costs associated with the Victorville Juvenile Drug Court.

Departmental revenue of $900 is the anticipated interest earned in this fund.

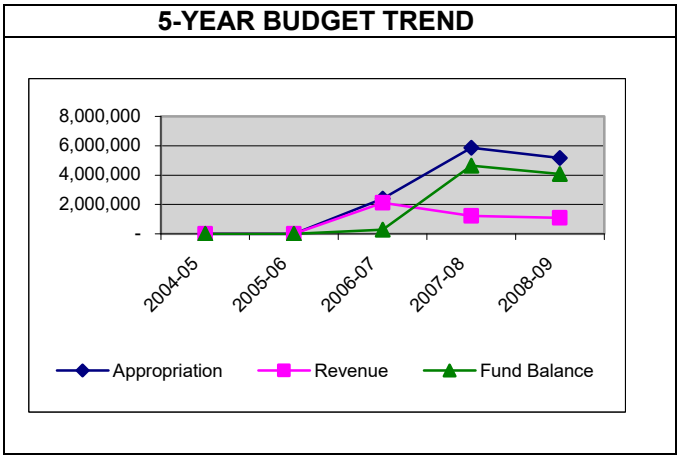
Southwest Border Prosecution Initiative

DESCRIPTION OF MAJOR SERVICES

The Law and Justice Group compiles documentation of expenditures for the Southwest Border Prosecution Initiative, a reimbursement project under which jurisdictions in the four Southwestern U.S. Border States (Arizona, California, Texas, and New Mexico) are eligible to be reimbursed for a portion of prosecution and detention costs in federal cases. These funds are used for law and justice activities that support and enhance prosecutorial and detention services.

There is no staffing associated with this budget unit.

BUDGET HISTORY

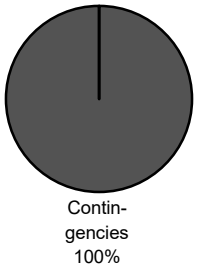
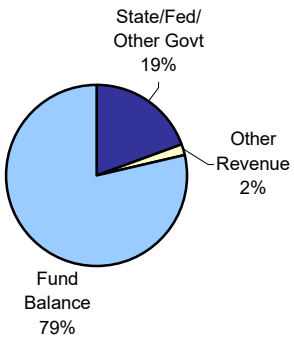


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	19,216	5,861,949	1,765,573
Departmental Revenue	-	288,794	4,382,371	1,210,000	1,184,016
Fund Balance				4,651,949	

Estimated appropriation is less than modified budget as a result of funds held in contingencies and reserved for law and justice activities. Contingencies cannot be utilized without approval from the Board of Supervisors. In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group Admin
FUND: Southwest Border Prosecution Initiative

BUDGET UNIT: SWI LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	19,216	506,189	50,144	15,000	**(35,144)**
Equipment	-	-	-	52,384	-	-	**-**
Contingencies	-	-	-	-	5,811,805	5,155,392	**(656,413)**
Total Appropriation	-	-	19,216	558,573	5,861,949	5,170,392	**(691,557)**
Operating Transfers Out	-	-	-	1,207,000	-	-	**-**
Total Requirements	-	-	19,216	1,765,573	5,861,949	5,170,392	**(691,557)**
Departmental Revenue							
Use Of Money and Prop	-	-	36,780	155,628	10,000	100,000	**90,000**
State, Fed or Gov't Aid	-	288,794	2,621,604	1,028,388	1,200,000	1,000,000	**(200,000)**
Total Revenue	-	288,794	2,658,384	1,184,016	1,210,000	1,100,000	**(110,000)**
Operating Transfers In	-	-	1,723,987	-	-	-	**-**
Total Financing Sources	-	288,794	4,382,371	1,184,016	1,210,000	1,100,000	**(110,000)**
Fund Balance					4,651,949	4,070,392	**(581,557)**

Services and supplies of $15,000 include costs associated with the Board-approved automated citation device program that grants funds to participating local jurisdictions. The decrease of $35,144 is due to the one-time purchase of a Mobile Command Vehicle completed in 2007-08.

Contingencies of $5,155,392 represent that portion of departmental revenue and fund balance not planned to be spent in 2008-09.

Departmental revenue of $1,100,000 represent the anticipated quarterly claims and interest earned in this fund.

PROBATION
Jerry L. Harper

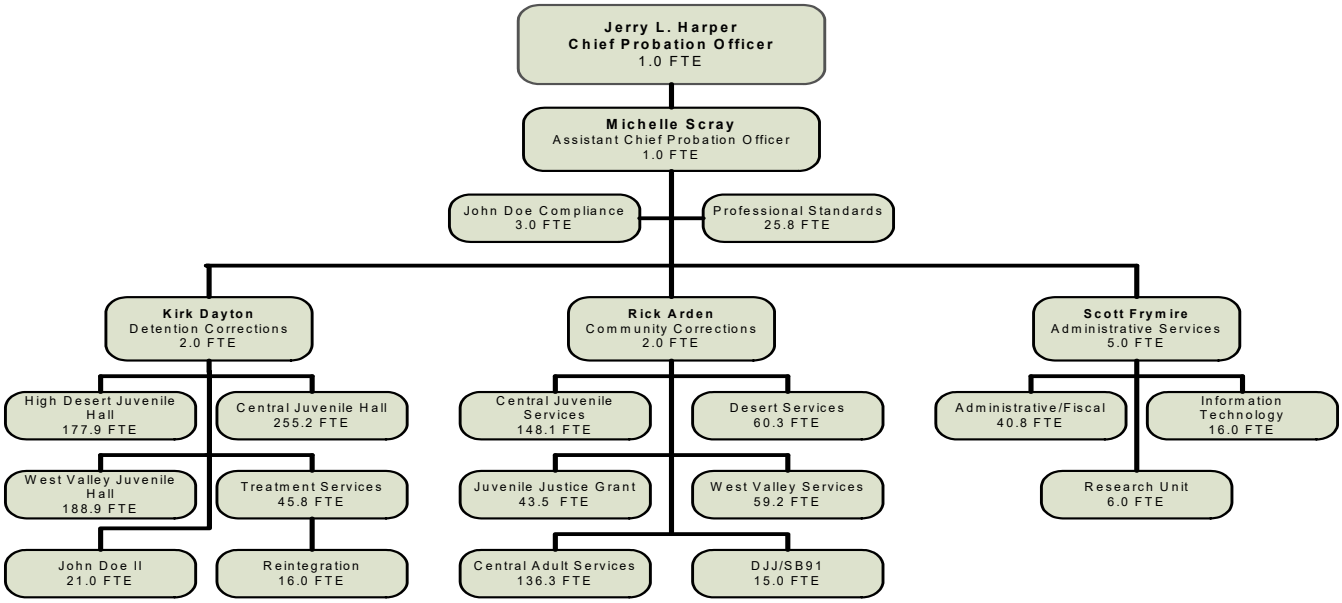
MISSION STATEMENT

To protect the community through assessment, treatment and control of adult and juvenile offenders by providing a range of effective services based on legal requirements and recognized professional standards.

STRATEGIC GOALS

1. Assess new probationers to ensure treatment and supervision levels based on criminogenic factors and risk to community.
2. Supervise probationers at a level consistent with their individual risk to the community.
3. Provide proven treatment options for probationers according to their risk level and criminogenic factors.

ORGANIZATIONAL CHART



It is anticipated that staff and wards for 60 beds will shift from Central Valley Juvenile Detention and Assessment Center (JDAC) to the High Desert JDAC due to the Central Valley JDAC's pending construction. The timing for that change has not been finalized, so this organizational chart reflects the department's current staffing.

SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Admin, Corrections and Detention	114,575,390	49,335,486	65,239,904		1,226.3
Court-Ordered Placements	3,122,330	-	3,122,330		-
Total General Fund	117,697,720	49,335,486	68,362,234		1,226.3
Special Revenue Funds					
Juvenile Justice Grant Program	7,864,642	6,218,472		1,646,170	43.5
Asset Forfeiture 15%	14,430	432		13,998	-
State Seized Assets	56,941	1,800		55,141	-
Total Special Revenue Funds	7,936,013	6,220,704		1,715,309	43.5
Total - All Funds	125,633,733	55,556,190	68,362,234	1,715,309	1,269.8

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

Administration, Corrections and Detention

DESCRIPTION OF MAJOR SERVICES

Probation Administration is responsible for overall management of the department. To ensure safe field services and institutions, administration focuses on leadership with integrity and satisfaction of customers and staff.

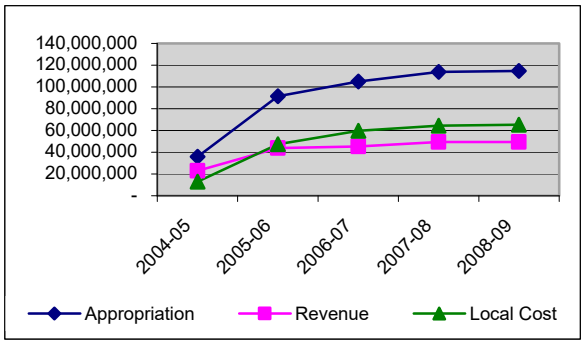
The Community Corrections Bureau provides adult and juvenile probationer investigation and case management services. As the primary public safety arm for probation, the Bureau focuses on providing efficient and cost-effective strategies, thereby promoting safe communities and quality of life for all residents in San Bernardino County.

The Detention Corrections Bureau (DCB) operates the county's juvenile detention and assessment centers that protect the community by providing a secure environment for legally detained youth. The centers provide for the medical, educational and other programmatic needs of the minors. The DCB houses an average daily population of 500 youth.

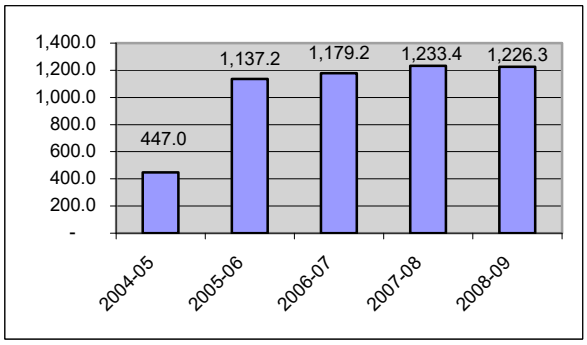
The Probation Department's emphasis on juvenile mental health services in the Juvenile Detention and Assessment Centers (JDAC) and other programs continues in 2008-09. Funding is allocated for the identification, assessment and treatment of minors with physical, emotional and mental health needs and learning disabilities.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



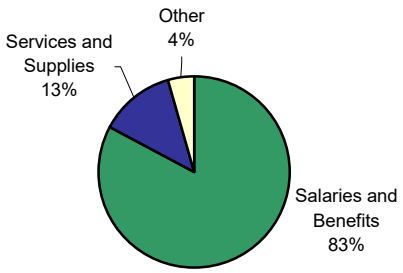
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	38,536,510	91,955,844	104,096,784	115,916,687	111,945,107
Departmental Revenue	21,826,181	44,225,036	47,117,171	51,296,161	46,772,744
Local Cost	16,710,329	47,730,808	56,979,613	64,620,526	65,172,363
Budgeted Staffing				1,249.4	

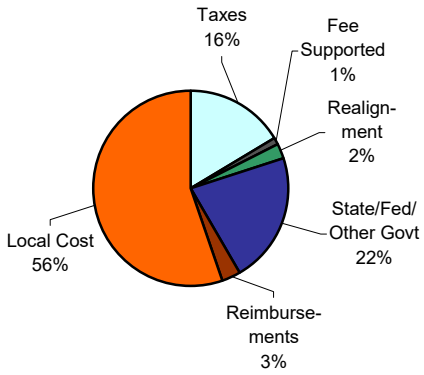
Appropriation in 2007-08 is expected to be less than budget due to salary savings related to vacancies and staff turnover. Departmental revenue in 2007-08 is also less than expected due to Federal Title IV-E reductions resulting from revised claiming processes, fewer wards maintained in the detention facilities, vacancies in various revenue-earning positions, as well as a shortfall of Proposition 172 sales tax revenue.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Law and Justice
DEPARTMENT: Probation
FUND: General

BUDGET UNIT: AAA PRB
FUNCTION: Public Protection
ACTIVITY: Detention and Corrections

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	35,980,744	79,846,142	89,588,924	96,354,231	99,029,128	97,852,486	**(1,176,642)**
Services and Supplies	5,761,132	12,729,536	13,337,734	14,106,518	13,669,398	13,057,122	**(612,276)**
Central Computer	427,255	880,074	1,129,381	1,280,602	1,280,602	1,340,229	**59,627**
Travel	-	-	-	-	-	644,620	**644,620**
Other Charges	267,595	477,976	584,007	555,645	542,000	570,325	**28,325**
Equipment	5,765	38,462	233,235	41,991	43,000	-	**(43,000)**
Vehicles	217,173	89,375	41,921	220,999	85,000	-	**(85,000)**
Transfers	831,250	1,696,183	1,970,896	3,263,649	3,297,766	4,729,571	**1,431,805**
Total Exp Authority	43,490,914	95,757,748	106,886,098	115,823,635	117,946,894	118,194,353	**247,459**
Reimbursements	(5,128,054)	(4,451,904)	(3,594,314)	(3,878,528)	(4,239,409)	(3,618,963)	**620,446**
Total Appropriation	38,362,860	91,305,844	103,291,784	111,945,107	113,707,485	114,575,390	**867,905**
Operating Transfers Out	173,650	650,000	805,000	-	-	-	**-**
Total Requirements	38,536,510	91,955,844	104,096,784	111,945,107	113,707,485	114,575,390	**867,905**
Departmental Revenue							
Taxes	8,413,820	16,875,000	19,452,753	18,562,500	20,937,500	19,312,500	**(1,625,000)**
Fines and Forfeitures	1	35	60	80	-	-	**-**
Realignment	-	2,700,630	2,660,630	2,700,630	2,700,630	2,700,630	**-**
State, Fed or Gov't Aid	11,739,884	21,683,028	23,336,767	23,950,259	24,000,031	25,829,001	**1,828,970**
Current Services	1,310,332	1,788,567	1,666,961	1,532,173	1,711,848	1,490,855	**(220,993)**
Other Revenue	10,000	-	-	3,150	5,950	2,500	**(3,450)**
Other Financing Sources	352,144	-	-	-	-	-	**-**
Total Revenue	21,826,181	43,047,260	47,117,171	46,748,792	49,355,959	49,335,486	**(20,473)**
Operating Transfers In	-	1,177,776	-	23,952	-	-	**-**
Total Financing Sources	21,826,181	44,225,036	47,117,171	46,772,744	49,355,959	49,335,486	**(20,473)**
Local Cost	16,710,329	47,730,808	56,979,613	65,172,363	64,351,526	65,239,904	**888,378**
Budgeted Staffing					1,233.4	1,226.3	**(7.1)**

Salaries and benefits of $97,852,486 fund 1,226.3 budgeted positions and is decreasing by $1,176,642 primarily due to a reduction of $1,564,034 in costs to maintain services including retirement rates and workers compensation adjustments and a reduction of $3,980,684 as a result of the deletion of 50.0 budgeted positions due to a lack of funding for three of Probation's institutional/treatment programs, including the BRIDGES alternative to detention program (BRIDGES) and the Regional Youth Educational Facilities (RYEF) Boys and Girls programs. However, these decreases are offset by an increase of $4,368,076 primarily due to staffing increases of 33.0 budgeted positions as a result of the State funded Juvenile Justice Realignment program. In addition, the department is seeking to expand to full year funding projected Superior Court Judgeship staffing (5.0 positions), and has increased overtime positions by 1.5 budgeted staff. Finally, this budget unit has experienced an increase in budgeted staffing of 3.4 as a result of a technical change to the rounding of position numbers to one decimal place in the county's budget system. This change does not affect the number of authorized positions.

The department is requesting the reclassification of a vacant Office Assistant IV to a Supervising Office Specialist in order to oversee and standardize office procedures and policies throughout the Probation Department. This position will provide overall supervision of all clerical staff. The department is also requesting the reclassification of two filled Office Assistant III positions to Payroll Specialist positions to allow complete coverage of all payroll functions at all locations within the department. Finally, the department is proposing the reclassification of a Personnel Technician to an Administrative Supervisor to reflect the added responsibility for personnel information in the budget preparation process, and combining the payroll and personnel sections into one to provide one point of service for these disciplines within one section. This will allow continuity within the payroll and personnel functions.

Services and supplies of $13,057,122 are comprised of operational costs. The decrease of $612,276 reflects decreases of $301,426 primarily in clothing, food, kitchen and dining, and general household expenses due to the closure of BRIDGES and RYEF-Boys & Girls. Reductions in Title IV-E and JPCF Ranch/Camp revenue have resulted in decreases of $155,468 primarily in 800 MHz radio equipment and radio charges. The department is decreasing general office supplies, general equipment maintenance and vehicle charges to cover necessary increases in staff costs of $359,383. Additionally, decreases are a result of a shift of $644,620 to the new travel/training appropriation unit, and a shift of Purchasing Department charges in the amount of $509,970 that are moved from this expense series to interdepartmental transfers. These decreases are partially offset by increases in risk management liabilities costs of $304,800, ongoing costs of $26,816 for projected Superior Court judgeships staffing, and an increase of $1,026,975 primarily due to law enforcement liability costs, malpractice insurance costs, non inventoriable equipment expenses, and medical expenses as a result of increased revenue from State Juvenile Justice Realignment funding.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $644,620 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in services and supplies.

Other charges of $570,325 reflects an increase of $28,325 in costs to the Independent Living Skills program, reimbursed through the county's Human Services (HS).

Transfers of $4,729,571 reflect an increase of $1,431,805 primarily due to Juvenile Justice Realignment program costs of $1,100,933 transferred to the Department of Behavioral Health and Workforce Development. In addition there are increased costs of $55,575 to Human Resources (to reimburse a Human Resource Officer and for advertising) and Facilities Management (building maintenance). A shift in Purchasing Department charges to this expense series from the services and supplies expense series also resulted in an increase of $509,970. These increases are offset by reductions of $26,899 for Employee Health And Productivity charges, $95,753 to Sheriff as a result of food costs being returned to the departments services and supplies expense series, $49,236 in HSS administrative services no longer utilized, and $62,785 for Behavioral Health's ten percent cost cut in State Mentally Ill Offender Crime Reduction (MIOCR) grant funding.

Reimbursements of $3,618,963 reflect a decrease of $620,446 due to state funding cuts to the Proposition 36 ($734,014), MIOCR-Adult ($42,833) and Independent Living Skills ($60,000) programs. These decreases are partially offset by increases to the Transitional Assistance Department/Foster Care Memorandum of Understanding ($9,090), the Offender Treatment Program ($98,194), and the Juvenile Justice Crime Prevention Act of 2000 reimbursement for the cost of a supervising probation officer to oversee probation officers performing school duties ($109,117).

Departmental revenue of $49,335,486 reflects a net decrease of $20,473. Proposition 172 sales tax revenue has been affected by the economic downturn and is expected to decrease by $1,625,000. In addition, federal revenues are decreased $2,682,491 primarily due to a reduction in Federal Title IV-E funding. This funding issue has forced the closing of the BRIDGES program and the RYEF-Boys and Girls programs, which has resulted in additional losses in ranch/camp funding, meal claims and institutional fees. Although the department anticipates reduction in State funds to Juvenile Placement & Camp Funding and PROP 69 revenue for DNA testing due to budget cuts, these expected losses are offset by increases in State Aid of $4,511,461 primarily due to the inclusion of $5,200,000 in State Juvenile Justice Realignment program funds. The department also anticipates increases in Mentally Ill Offender Crime Reduction Juvenile grant funds, Office of Transportation Safety Drunk Driving grant funds, and a Chlamydia Screening Project (ClaSP) award reimbursement for nurse time spent on Chlamydia testing. Current services show a net decrease of $220,993 due to decreased diversion, substance abuse, and institutional service fee revenues. Other revenue also reflects a decrease of $3,450.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of new porbationers assesed with risk instrument within 60 days of release.	76%	80%	80%	80%
Number of home calls and searches per high risk caseload.	33	30	26	25
Percentage of adults offenders referred to treatment programs.	17%	45%	24%	24%
Percentage of RYEF graduates recidivating during probation.	13%	20%	3%	9%
Percentage of adults successfully completing probation.	96%	85%	98%	95%
Percentage of juveniles successfully completing probation.	91%	85%	96%	90%
Percentage of mentally impaired offenders not spending time in county jail.	69%	75%	75%	75%
Percentage increase of probationers attending counseling or training in Morongo Valley.	0%	30%	0%	0%

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	Modular Unit - CIP Request	-	460,000	-	460,000	
	Provide space for reintegration and clinical staff at the HDJDAC. As a result of the John Doe II Settlement Agreement, the Probation Department moved these particular staff on site at theJDACs in order to ensure services are provided. Although a modular unit was built at the West Valley JDAC for these positions, the department had to manipulate existing space at HDJDAC to temporarily accommodate these positions. A new modular unit is necessary in order to provide space for these staff to conduct essential and confidential therapy for minors.					
	Percentage increase in therapeutic a programming services offered to minors in the High Deset JDAC. (currently offering services to 78 minors)					15%
2.	Centralized Training Facility - CIP Request	-	4,200,000	-	4,200,000	
	Centralize facility for training course for employees and volunteers-One-time cost of $3,900,000 for building, $300,000 for furniture, fixtures and equipment.					
	Percentage completion as defined by fully functional and occupied facility.					10%
3.	Electronic Medical Records System - Policy Item	-	2,080,000	-	2,080,000	
	Establish and implement medical records system necessary to meet the requirements of John Doe II Settlement Agreement-One time start up fee $2,000,000, $80,000 for ongoing costs.					
	Percentage decrease in the amount of time it takes for medical staff to access medical treatment records from the medical records department. (current average time is 30 minutes).					90%
	Total	-	6,740,000	-	6,740,000	

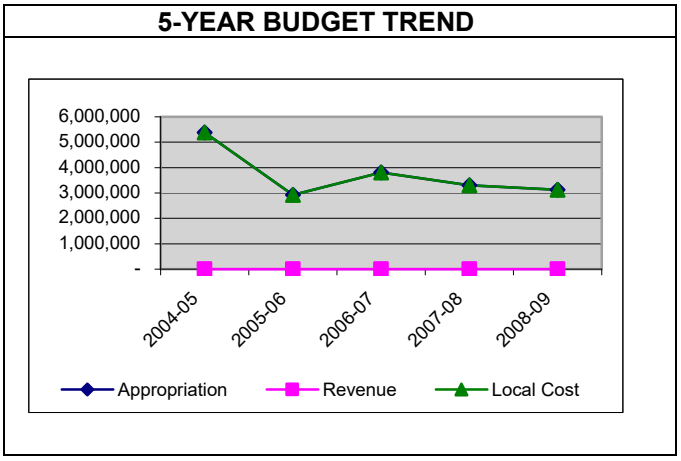
Court-Ordered Placements

DESCRIPTION OF MAJOR SERVICES

Juveniles are committed to the California Youth Authority or group homes to facilitate their rehabilitation, in an attempt to offer intervention programs that will lead to their future safety and productivity. The county is required to pay costs of support for those minors not eligible for state or federal reimbursement programs. Appropriations are managed in an independent budget to identify expenditures and separate ongoing operational costs.

There is no staffing associated with this budget unit.

BUDGET HISTORY

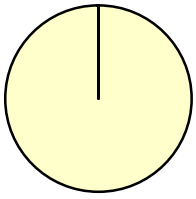
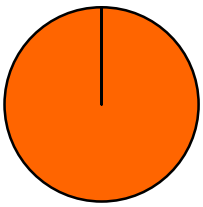


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,236,684	2,022,143	2,502,454	3,122,330	2,089,134
Departmental Revenue	-	-	-	-	-
Local Cost	2,236,684	2,022,143	2,502,454	3,122,330	2,089,134

2007-08 estimated amounts are less than budget because the department continues to utilize alternatives that reduce court-ordered placements through a variety of programs that offer better service for our clients, and are innovative, efficient, and cost effective.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	
Other Charges 100%	Local Cost 100%

GROUP: Law and Justice
DEPARTMENT: Probation
FUND: General

BUDGET UNIT: AAA PYA
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	3,079,255	2,781,439	2,502,454	2,089,134	3,308,330	3,122,330	**(186,000)**
Total Exp Authority	3,079,255	2,781,439	2,502,454	2,089,134	3,308,330	3,122,330	**(186,000)**
Reimbursements	(842,571)	(759,296)	-	-	-	-	**-**
Total Appropriation	2,236,684	2,022,143	2,502,454	2,089,134	3,308,330	3,122,330	**(186,000)**
Local Cost	2,236,684	2,022,143	2,502,454	2,089,134	3,308,330	3,122,330	**(186,000)**

Other charges of $3,122,330 finances commitments of minors to the California Youth Authority and foster care placements. In concert with the adoption of Senate Bill (SB) 81, related to State Juvenile Justice Realignment funding, the department transferred appropriation in the amount of $186,000 to Probation's Administrative, Corrections and Detention budget unit. This adjustment was contemplated when the state adopted the legislation to provide a framework for the shift of responsibility to counties for certain offenders committed for non-violent offenses, based on prior delinquent history. Further savings in the Court-Ordered Placements budget unit are a direct result of this legislative change. Therefore, the permanent transfer of appropriation between budget units is warranted.

Juvenile Justice Grant Program

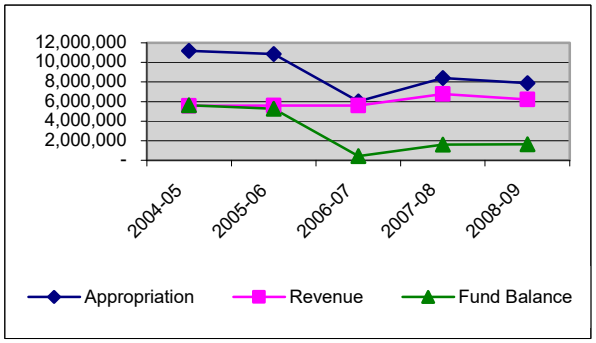
DESCRIPTION OF MAJOR SERVICES

The Juvenile Justice Crime Prevention Act allocates state resources annually to fund programs that address juvenile crime prevention and focus on public safety. The Juvenile Justice Coordinating Council, mandated to oversee local programming, consists of a variety of county and community leaders that develop and recommend the Comprehensive Multi-Agency Juvenile Justice Plan. This Plan identifies and addresses the public safety gaps in services for juvenile offenders and their families throughout San Bernardino County.

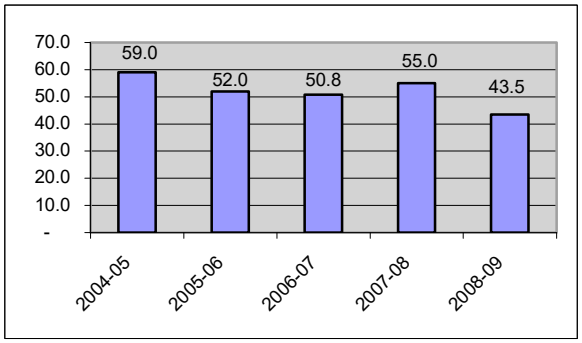
Current programs include Day Reporting Centers, House Arrest Program and School Probation Officers and a variety of others, each designed to effectively meet the diverse needs of youth. The SUCCESS Program was eliminated due to State Budget constraints.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

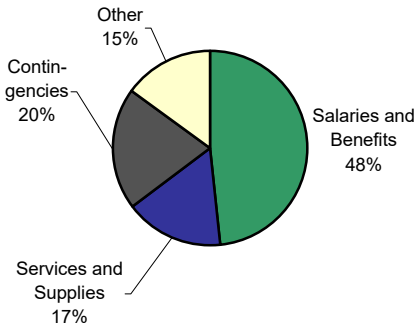
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	5,651,433	5,681,990	6,498,884	8,394,894	6,778,577
Departmental Revenue	5,582,332	1,737,484	6,768,905	6,783,350	6,813,203
Fund Balance				1,611,544	
Budgeted Staffing				55.0	

Estimated appropriation is less than budget as a result of funds held in contingencies to be used in fiscal year 2008-09.

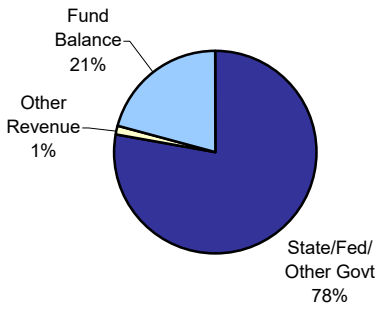
Departmental revenue is expected to exceed budget in 2007-08 due to an unanticipated increase in funding from the state.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Law and Justice
DEPARTMENT: Probation
FUND: Juvenile Justice Grant

BUDGET UNIT: SIG PRG
FUNCTION: Public Protection
ACTIVITY: Detention and Correction

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	3,866,857	4,010,361	4,360,424	4,820,547	4,868,626	3,790,429	**(1,078,197)**
Services and Supplies	1,106,721	937,682	909,196	898,260	827,189	1,203,500	**376,311**
Central Computer	45,231	3,573	48,689	50,092	50,092	53,338	**3,246**
Travel	-	-	-	-	-	44,408	**44,408**
Other Charges	1,326	890	10,596	739	612	-	**(612)**
Vehicles	-	-	70,689	-	-	-	**-**
Transfers	631,298	729,484	884,290	1,008,939	1,036,831	1,170,992	**134,161**
Contingencies	-	-		-	1,611,544	1,601,975	**(9,569)**
Total Appropriation	5,651,433	5,681,990	6,283,884	6,778,577	8,394,894	7,864,642	**(530,252)**
Operating Transfers Out	-	-	215,000	-	-	-	**-**
Total Requirements	5,651,433	5,681,990	6,498,884	6,778,577	8,394,894	7,864,642	**(530,252)**
Departmental Revenue							
Use Of Money and Prop	164,121	136,988	179,907	130,166	130,166	100,000	**(30,166)**
State, Fed or Gov't Aid	5,407,635	1,590,486	6,583,538	6,684,395	6,653,184	6,118,472	**(534,712)**
Current Services	2,196	-	-	-	-	-	**-**
Other Revenue	-	80	5,460	(1,358)	-	-	**-**
Other Financing Sources	8,380	9,930	-	-	-	-	**-**
Total Revenue	5,582,332	1,737,484	6,768,905	6,813,203	6,783,350	6,218,472	**(564,878)**
Fund Balance					1,611,544	1,646,170	**34,626**
Budgeted Staffing					55.0	43.5	**(11.5)**

Salaries and benefits of $3,790,429 fund 43.5 budgeted positions representing a decrease of $1,078,197 primarily due to the elimination of the SUCCESS Program as a result of state budget constraints. The department will be deleting 12.0 budgeted staffing (8.0 Probation Officers, 2.0 Office Assistants, and 2.0 Supervising Probation Officers), 11.0 of which will be transferring to Probation's Administrative, Corrections and Detention budget unit and will be funded primarily through State Juvenile Justice Realignment Program funds. The remaining 1.0 vacant Probation Officer position will be deleted from this budget unit. These deletions are partially offset by an increase in overtime by 0.5 budgeted staffing.

Services and supplies of $1,203,500 is comprised of operational costs associated with existing programs and includes risk management liabilities, fleet costs, and professional service costs associated with various Juvenile Justice Grant programs. The increase of $376,311 is mainly a result of an increase in professional service costs for Day Reporting Centers as well as tutoring and counseling services for juvenile offenders and their families.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $44,408 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses and previously budgeted in the services and supplies appropriation unit.

Transfers of $1,170,992 include reimbursements to other county departments, including District Attorney's Let's End Truancy Program and Human Services, for their role in administering some of the programs under this grant, as well as rent payments and Human Resources costs. The increase of $134,161 is primarily due to this budget unit's payment for 1.0 School Probation Officer in Probation's Administrative, Corrections and Detention budget unit.

Contingencies of $1,601,975 reflect the first quarter of state allocation for 2009-10, plus estimated interest.

Departmental revenue of $6,218,472 reflects a decrease of $564,878 due to the projected ten percent decrease of State allocated funding ($638,253), which also results in a decrease in estimated interest earnings. This amount is partially offset by an increase of $73,375 for reimbursement by various school districts for School Probation Officers.

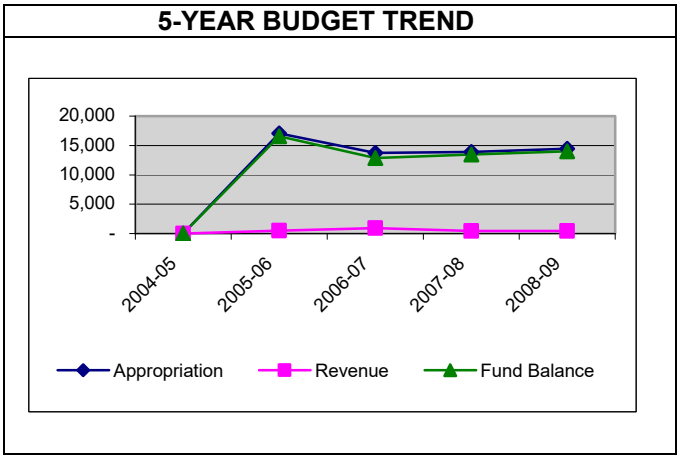
Asset Forfeiture 15%

DESCRIPTION OF MAJOR SERVICES

State of California Health and Safety Code Section 11489 mandates that fifteen percent of distributed seizure funds are used for the sole purpose of funding programs designed to combat drug abuse and divert gang activity. Expenditures for this fund include drug and gang unit expenses not reimbursed through other sources.

There is no staffing associated with this budget unit.

BUDGET HISTORY

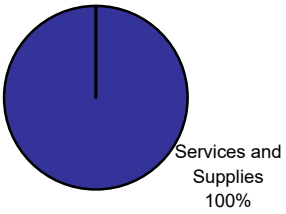
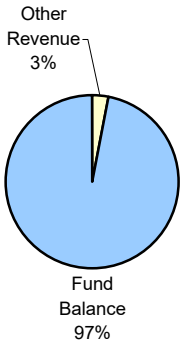


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	2,000	-	13,903	-
Departmental Revenue	16,551	(1,706)	608	450	545
Fund Balance				13,453	

Estimated appropriation in 2007-08 is expected to be less than budget as some expenses were funded in Probation's Administration, Corrections, and Detention budget unit. The remaining fund balance is being re-appropriated in the 2008-09 budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Probation
FUND: Asset Forfeiture 15%

BUDGET UNIT: SYM PRB
FUNCTION: Public Safety
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	2,000	-	-	13,903	11,530	**(2,373)**
Travel	-	-	-	-	-	2,900	**2,900**
Total Appropriation	-	2,000	-	-	13,903	14,430	**527**
Departmental Revenue							
Use Of Money and Prop	-	495	608	545	450	432	**(18)**
Other Revenue	16,551	(2,201)	-	-	-	-	**-**
Total Revenue	16,551	(1,706)	608	545	450	432	**(18)**
Fund Balance					13,453	13,998	**545**

Services and supplies of $11,530 include funding for costs related to equipment and other expenses associated with drug abuse and gang diversion programs.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $2,900 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Departmental revenue of $432 represents the anticipated interest earned in this fund.

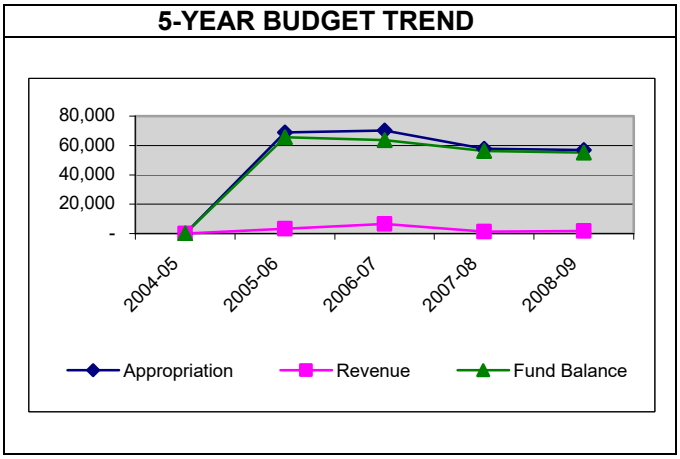
State Seized Assets

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for Probation's proportionate share of asset forfeitures seized in conjunction with federal agencies. Expenditures for this budget unit include safety equipment and training expenses not reimbursed through other sources.

There is no staffing associated with this budget unit.

BUDGET HISTORY

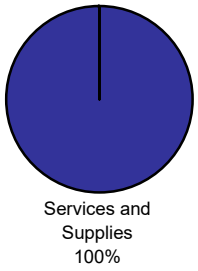
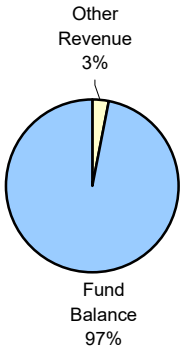


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	6,359	10,152	57,660	3,459
Departmental Revenue	65,652	4,288	2,831	1,400	2,340
Fund Balance				56,260	

Appropriation in 2007-08 is expected to be less than budget as some expenses were funded in Probation's Administration, Corrections and Detention budget unit. The remaining fund balance is being re-appropriated in the 2008-09 budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Probation
FUND: State Seized Assets

BUDGET UNIT: SYN PRB
FUNCTION: Public Safety
ACTIVITY: Judiial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	5,559	9,602	3,459	57,660	44,941	**(12,719)**
Travel	-	-	-	-	-	12,000	**12,000**
Transfers	-	800	550	-	-	-	**-**
Total Appropriation	-	6,359	10,152	3,459	57,660	56,941	**(719)**
Departmental Revenue							
Use Of Money and Prop	60	2,087	2,831	2,340	1,400	1,800	**400**
Other Revenue	65,592	2,201	-	-	-	-	**-**
Total Revenue	65,652	4,288	2,831	2,340	1,400	1,800	**400**
Fund Balance					56,260	55,141	**(1,119)**

Services and supplies of $44,941 include funding for safety equipment and incentives for graduates of the youth Gang Resistance Education and Training (G.R.E.A.T.) program. The decrease of $12,719 is primarily due to the elimination of training and travel expenses, which are now budgeted in a separate appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $12,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Departmental revenue of $1,800 represents anticipated interest earnings in this fund.

PUBLIC DEFENDER
Doreen Boxer

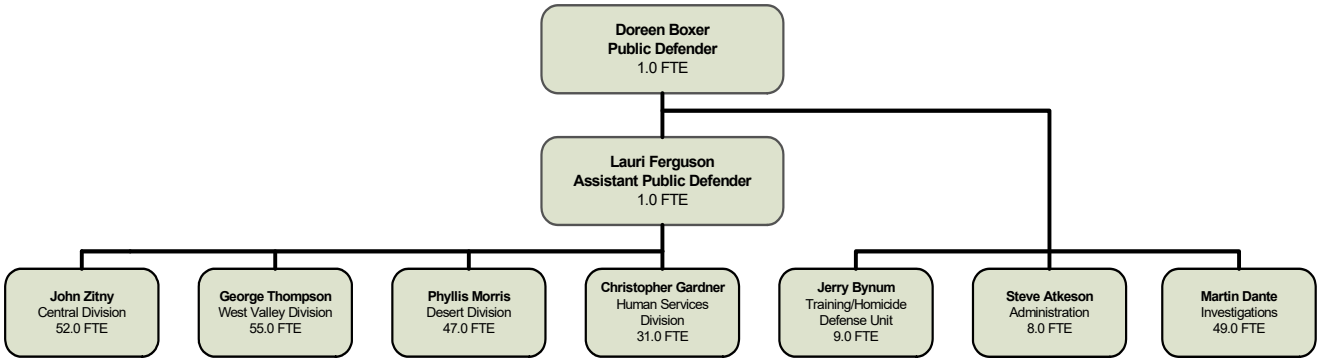
MISSION STATEMENT

The Public Defender protects the constitutional rights of indigent defendants by providing skilled legal counsel and passionate advocacy at all critical phases of state level criminal and civil commitment litigation.

STRATEGIC GOALS

1. Reduce backlog of old cases in the pursuit of providing efficient and cost effective service to our customers.
2. Reduce caseload per staff member in order to provide a healthy work environment.
3. Provide constitutionally mandated representation at all critical phases of criminal litigation with high-quality customer service delivered with respect and dignity.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

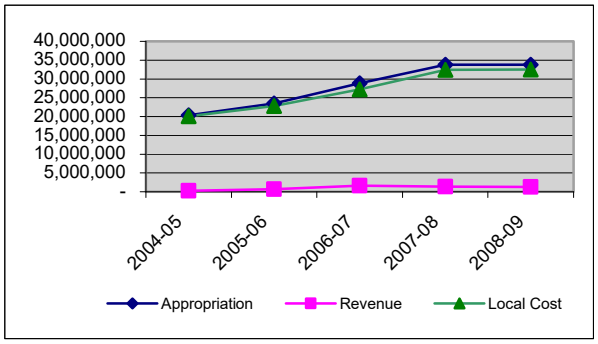
The Public Defender represents indigent clients in misdemeanor, felony, juvenile delinquency, and mental health civil commitment cases. The Public Defender's Office plays a key role in the timely administration of justice by providing constitutionally mandated legal services to indigent clients at critical stages of the proceedings. Services provided by the Public Defender include investigating the underlying facts and circumstances of each case, performing legal research, writing briefs and writs, counseling clients regarding their legal rights and applicable procedures, negotiating with prosecuting authorities, filing and litigating pre-trial motions, and conducting bench and jury trials.

The present Public Defender was appointed on March 14, 2006 and has worked diligently to keep pace with the county's rapidly growing criminal filings. The Public Defender has focused on establishing stability within the department, addressing significant chronic staffing shortages, and updating technological processes so the department can deliver exceptional representation at all critical stages of litigation. The Public Defender's accomplishments in 2007-08 include:

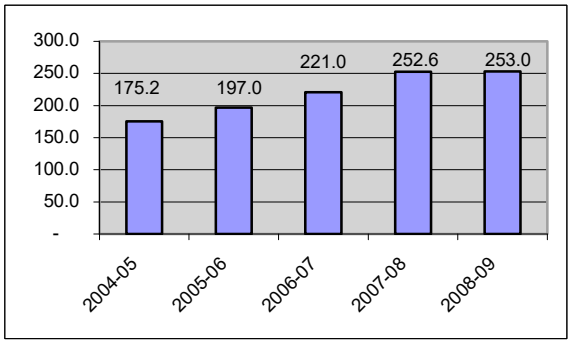
- Summer and Post-Bar Clerkship programs
- Sponsored County-wide Law Day programs
- Created new Supervising Office Assistant positions
- Established Annual State of the Department Meetings
- Expanded post-dispositional representation for juveniles pursuant to Juvenile Rule of Court 5-663
- Launched Investigator Training Program – Level 1
- Moved into new facilities in San Bernardino, Rancho Cucamonga, and Victorville

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



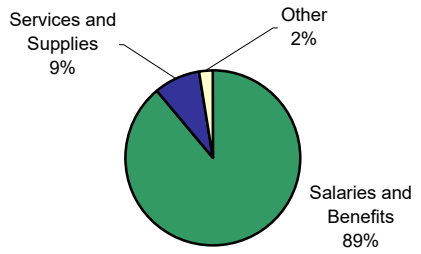
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	21,714,034	24,301,876	28,803,312	33,976,747	31,787,923
Departmental Revenue	621,504	1,163,105	1,638,442	1,553,000	1,004,296
Local Cost	21,092,530	23,138,771	27,164,870	32,423,747	30,783,627
Budgeted Staffing				252.6	

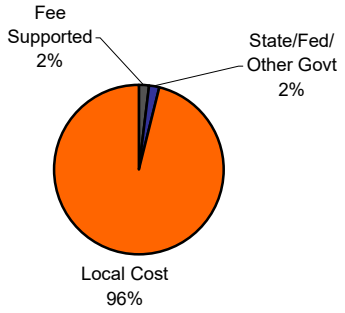
Appropriation is expected to be below budgeted levels due to vacancies in several attorney positions at the beginning of the fiscal year. However, once the California State Bar Exam results were announced, the department was able to quickly fill the positions and the department is now fully staffed. Departmental revenue is expected to be less than budgeted due to the technical change with SB 90 reimbursements the state implemented this fiscal year as well as less than expected payments for services. However, due to the salary savings experienced during the first half of the year, the department is still expected to be under local cost for 2007-08.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Law and Justice
DEPARTMENT: Public Defender
FUND: General

BUDGET UNIT: AAA PBD
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	18,498,044	21,879,392	25,190,243	28,510,670	30,390,801	30,045,224	**(345,577)**
Services and Supplies	2,556,733	1,996,507	2,936,824	2,463,780	2,506,080	2,572,331	**66,251**
Central Computer	123,443	165,499	192,949	218,229	218,229	248,625	**30,396**
Travel	-	-	-	-	-	120,114	**120,114**
Equipment	182,648	68,504	24,364	-	-	-	**-**
Vehicles	175,985	-	175,319	168,951	165,351	-	**(165,351)**
Transfers	191,159	191,974	203,613	426,293	543,286	837,209	**293,923**
Total Exp Authority	21,728,012	24,301,876	28,723,312	31,787,923	33,823,747	33,823,503	**(244)**
Reimbursements	(13,978)	-	-	-	-	-	**-**
Total Appropriation	21,714,034	24,301,876	28,723,312	31,787,923	33,823,747	33,823,503	**(244)**
Operating Transfers Out	-	-	80,000	-	-	-	**-**
Total Requirements	21,714,034	24,301,876	28,803,312	31,787,923	33,823,747	33,823,503	**(244)**
Departmental Revenue							
State, Fed or Gov't Aid	54,551	213,369	1,018,231	388,213	500,000	608,165	**108,165**
Current Services	463,903	878,816	602,096	616,083	900,000	698,039	**(201,961)**
Other Revenue	103,050	70,920	-	-	-	-	**-**
Other Financing Sources	-	-	18,115	-	-	-	**-**
Total Revenue	621,504	1,163,105	1,638,442	1,004,296	1,400,000	1,306,204	**(93,796)**
Local Cost	21,092,530	23,138,771	27,164,870	30,783,627	32,423,747	32,517,299	**93,552**
Budgeted Staffing					252.6	253.0	**0.4**

Salaries and benefits of $30,045,224 fund 253.0 budgeted positions and are decreasing by $345,577. The majority of that decrease ($235,945) is due to decreased Worker's Compensation Insurance costs. In addition, the increase in the number of new employees, who are covered by less expensive retirement and benefit packages, contribute to the decrease in salaries and benefits. Staffing is increasing by a net of 0.4 positions. Budgeted staffing adjustments are as follows:

- Increase of 3.0 Deputy Public Defenders to staff 1.5 additional courtrooms.
- Increase of 1.0 Investigator to staff 1.5 additional courtrooms.
- Increase of 3.0 Senior Investigators – a new classification recommended by Human Resources.
- Decrease of 6.0 Investigators to offset the addition of the Senior Investigator classification.
- Decrease of 1.0 Secretary I to defray the cost of an additional Secretary II position.
- Increase of 1.0 Secretary II to provide clerical support to the Homicide Defense Unit Chief.
- Decrease 0.6 Office Assistant IIIs to bring budgeted level to the current level of staffing.

Services and supplies of $2,572,331 include computer hardware and software expense, professional and specialized services, expert witness fees, vehicle charges, non-inventoriable equipment, and general office expenses. The increase of $66,251 is due to expected increases in professional services and expert witness fees in anticipation of increased filings by the District Attorney's office. Equipment rental costs are also expected to increase in order to serve increased staff at new offices in Victorville and Rancho Cucamonga.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $120,114 reflects anticipated travel costs in the areas of private mileage, meals, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Vehicle costs are being reduced by $165,351. The decrease is the result of the department being able to purchase several cars over the past two fiscal years. The department's fleet is now sufficient to serve investigative needs and no new cars are required in 2008-09.

Transfers of $837,209 have increased by $293,923 due to new leased properties in Victorville and Rancho Cucamonga. The department is also hoping to lease a new facility in San Bernardino to replace the current space being occupied.

Departmental revenue of $1,306,204 has decreased by a net of $93,796. SB 90 revenues collected from the state are expected to increase by a net of $108,165 due to the state approving seven years of retroactive payments for the MDO PC 2966 (Treatment as a Condition of Parole) program. However, the department is projecting a decrease in revenues for legal services. These are fees charged to clients as a result of a court-order. However, collection of these fees has decreased in 2007-08. The department is budgeting fewer fees in 2008-09 as the general economic outlook is not good and, as a result, the ability for clients to pay these fees is diminishing.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Reduce percentage of 'old cases' - defined as more than 180 days in felonies.	6.11%	5.21%	5.78%	5.47%
Reduce percentage of 'old cases' - defined as more than 120 days in misdemeanors.	5.85%	4.98%	4.91%	4.66%
Reduce caseload per supervising attorney.	N/A	New	5,262	5,559
Reduce caseload per attorney.	N/A	New	499	527
Reduce caseload per supervising investigator.	N/A	New	14,470	15,288
Reduce caseload per investigator.	N/A	New	1,809	1,911
Reduce caseload per clerical staff.	N/A	New	1,122	1,185
Staff video arraignments.	2,780	10,000	16,107	17,017
Staff In-Court arraignments.	12,601	10,000	18,090	19,112

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	Deputy Public Defenders - Policy Item	7.0	1,091,106	-	1,091,106	
	This addition of staff would allow the department to maintain current caseload size based on projected increases in case filings by the District Attorney's Office.					
	Caseload Size.					373
2.	Public Defender Investigators - Policy Item	2.0	192,465	-	192,465	
	The addition of two Investigators will allow the department to maintain the current level of caseload sizes based on the projected increase in caseload for the department.					
	Caseload Size.					1329
3.	Office Assistant III's - Policy Item	3.0	161,713	-	161,713	
	The addition of these Office Assistant III's positions will support any new Deputy Public Defenders and Investigators brought into the department in 2008-09.					
	Caseload Size.					854
4.	Needles Office Expansion - Policy Item	-	66,580	-	66,580	
	Needles space is overcrowded. Staff utilizes workspace for conferences and no workspace is available for supervisorial visits. Clients are required to wait in the entrance way. Increased space will allow for better customer service while also allowing for growth to staff to handle increasing caseloads.					
	Completion of Needles Expansion.					100%
5.	Barstow Office Expansion - Policy Item	-	122,600	-	122,600	
	Continued population growth in the region has resulted in a higher caseload. The current space requires clients to wait in the hallway and staff to work in cramped conditions. Increased space will allow for better customer service while also allowing for growth to staff to handle increasing caseloads.					
	Completion of Barstow Expansion.					100%
6.	Case Management System - BPI Request	-	427,000	-	427,000	
	A comprehensive case management system will enable attorneys to access files from the office or the courtroom. It would save clerical staff time, incorporate updated technology and enable multi-department coordination to enhance motion writing, case organization, and staff efficiency. Funding for this project was originally requested in the 2007-08 Business Plan and is being re-submitted only in case, due to the Request for Proposal process, the actual purchase has to be pushed back to 2008-09.					
	Case Management System Implementation.					100%
	Total	12.0	2,061,464	-	2,061,464	

SHERIFF-CORONER
Gary S. Penrod

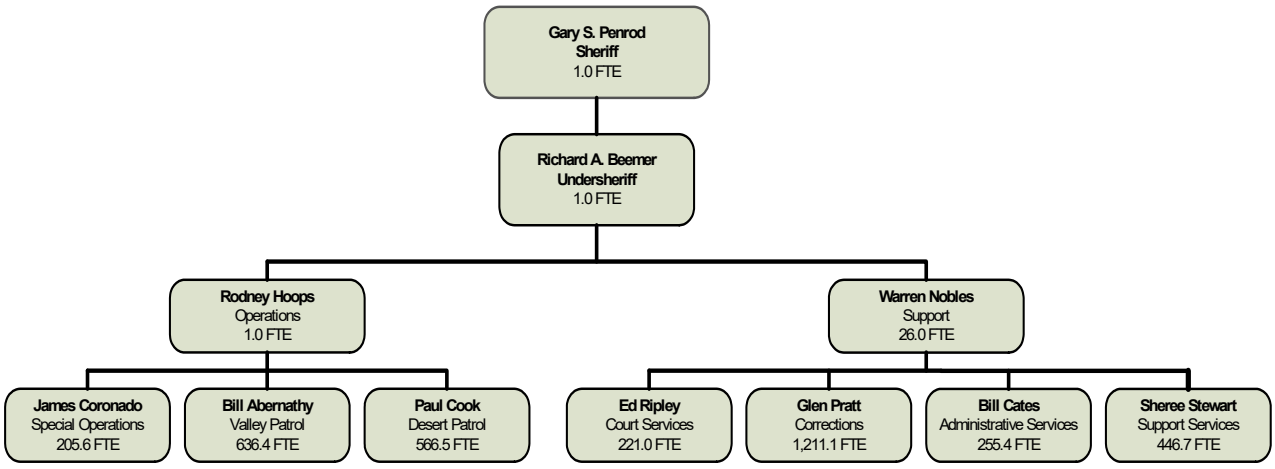
MISSION STATEMENT

To provide professional public safety services to residents and visitors of San Bernardino County so they can be safe and secure in their homes and businesses.

STRATEGIC GOALS

1. Enhance response capabilities to disasters and other emergencies.
2. Enhance mandated detention and correction services.
3. Enhance the service capability of Coroner operations.
4. Enhance first responder and investigative capabilities to reported crimes.
5. Implement the Department's Annual Strategic Plan.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Sheriff-Coroner	410,866,386	267,508,559	143,357,827		3,553.7
Total General Fund	410,866,386	267,508,559	143,357,827		3,553.7
Special Revenue Funds					
Contract Training	3,058,050	2,090,000		968,050	-
Public Gatherings	1,561,055	1,500,483		60,572	18.0
Aviation	1,434,112	500,000		934,112	-
IRNET Federal	1,635,350	661,000		974,350	-
IRNET State	178,896	100,000		78,896	-
Federal Seized Assets (DOJ)	1,482,133	805,000		677,133	-
Federal Seized Assets (Treasury)	35,320	18,400		16,920	-
State Seized Assets	1,120,000	1,120,000		-	-
Vehicle Theft Task Force	919,137	919,137		-	-
Search and Rescue	280,338	107,000		173,338	-
CAL-ID Program	3,851,164	3,851,164		-	-
COPSMORE Grant	630,332	-		630,332	-
Capital Project Fund	2,220,641	305,332		1,915,309	-
Court Services Auto	1,105,359	530,000		575,359	-
Court Services Tech	1,091,283	395,000		696,283	-
Local Detention Facility Revenue	2,482,000	2,482,000		-	-
Total Special Revenue Funds	23,085,170	15,384,516		7,700,654	18.0
Total - All Funds	433,951,556	282,893,075	143,357,827	7,700,654	3,571.7

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

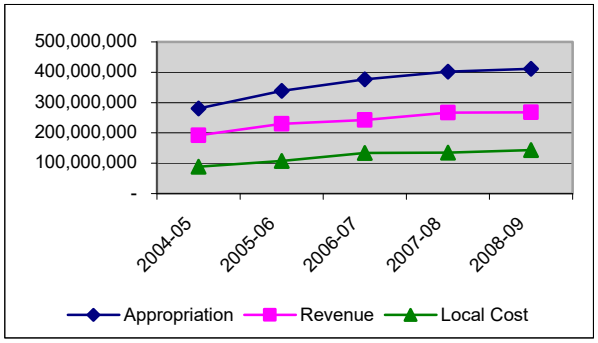
DESCRIPTION OF MAJOR SERVICES

The Sheriff acts as chief law enforcement officer, coroner and director of safety and security for the county by providing a full range of services throughout the unincorporated areas as well as to 14 cities that contract for law enforcement protection.

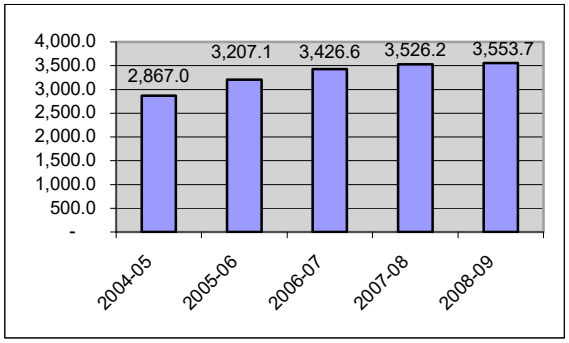
The general law enforcement mission is carried out through the operation of 10 county stations and a centralized headquarters, using basic crime and narcotic investigations, a crime laboratory and identification bureau, central records, communications dispatch, and an aviation division for general patrol and search and rescue activities. The Sheriff also contracts with the courts to provide security in the courtrooms, operates a civil processing division, and manages four major detention facilities – Central Detention Center, Glen Helen Rehabilitation Center, West Valley Detention Center, and Adelanto Detention Center. The department also operates a regional law enforcement training center and emergency driver training facility.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

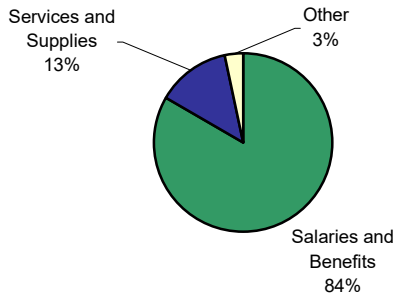
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	302,366,319	350,275,152	388,970,483	411,862,651	410,835,433
Departmental Revenue	202,932,952	230,808,414	250,973,239	276,430,707	264,583,122
Local Cost	99,433,367	119,466,738	137,997,244	135,431,944	146,252,311
Budgeted Staffing				3,565.4	

Estimated appropriation in 2007-08 is less than the department's modified budget chiefly due to savings from vacant contract city positions and savings from fixed assets and vehicle purchases implemented to help ensure a balanced departmental budget. The savings recognized as a result of the vacant contract city positions are offset by a corresponding decrease in revenue for those positions. Total savings were partially offset by additional overtime required to maintain safe security levels at the County's major detention facilities, an increase in fuel and vehicle maintenance costs, and an increase in inmate medical costs primarily due to a higher number of inmates requiring prescription medication and specialty healthcare services.

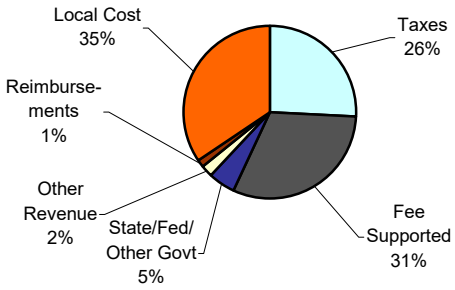
Estimated departmental revenue in 2007-08 is less than expected due to decreased Proposition 172 sales tax revenue and credits to contract cities for vacant positions. Although these reductions are partially offset by increased revenue for federal prisoners and state and federal grant revenue, it is anticipated that the department will require additional general fund financing at year end.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: General

BUDGET UNIT: AAA SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	246,772,378	287,926,951	329,090,141	347,611,143	341,744,280	346,683,970	**4,939,690**
Services and Supplies	40,537,325	41,433,157	47,851,554	49,832,060	47,707,601	49,920,354	**2,212,753**
Central Computer	2,371,097	2,915,960	3,311,320	4,332,803	4,332,803	5,010,927	**678,124**
Travel	-	-	-	-	-	1,278,500	**1,278,500**
Other Charges	1,600,260	1,652,816	2,267,615	2,151,688	2,150,621	2,718,841	**568,220**
Land and Improvements	-	-	-	-	-	-	**-**
Equipment	9,079,622	7,581,673	4,151,466	1,075,180	1,198,671	1,117,240	**(81,431)**
Vehicles	4,218,158	3,893,764	5,635,619	5,694,996	5,873,000	4,907,083	**(965,917)**
L/P Struct/Equip/Vehicles	-	-	-	-	-	-	**-**
Capitalized Software	-	-	-	1,000,000	1,000,000	-	**(1,000,000)**
Transfers	1,469,235	1,510,362	2,321,548	4,173,120	4,551,715	4,822,094	**270,379**
Total Exp Authority	306,048,075	346,914,683	394,629,263	415,870,990	408,558,691	416,459,009	**7,900,318**
Reimbursements	(6,916,570)	(3,428,018)	(5,739,902)	(5,211,557)	(6,554,373)	(5,592,623)	**961,750**
Total Appropriation	299,131,505	343,486,665	388,889,361	410,659,433	402,004,318	410,866,386	**8,862,068**
Operating Transfers Out	3,234,814	6,788,487	81,122	176,000	-	-	**-**
Total Requirements	302,366,319	350,275,152	388,970,483	410,835,433	402,004,318	410,866,386	**8,862,068**
Departmental Revenue							
Taxes	82,760,025	105,900,000	105,486,643	102,850,000	116,150,000	107,050,000	**(9,100,000)**
Licenses and Permits	5,942	5,446	6,002	7,200	7,500	7,500	**-**
Fines and Forfeitures	3,606	2,305	735	1,628	5,000	2,000	**(3,000)**
Use Of Money and Prop	3,243	5,019	5,204	9,542	3,000	5,500	**2,500**
State, Fed or Gov't Aid	23,623,030	23,100,678	22,529,273	26,624,927	23,334,763	21,061,699	**(2,273,064)**
Current Services	83,538,087	93,656,972	113,639,733	123,165,739	120,009,239	129,759,053	**9,749,814**
Other Revenue	5,776,497	5,711,059	5,550,717	4,824,976	4,658,919	5,156,865	**497,946**
Other Financing Sources	435,558	605,061	375,718	300,000	300,000	300,000	**-**
Total Revenue	196,145,988	228,986,540	247,594,025	257,784,012	264,468,421	263,342,617	**(1,125,804)**
Operating Transfers In	6,786,964	1,821,874	3,379,214	6,799,110	2,550,000	4,165,942	**1,615,942**
Total Financing Sources	202,932,952	230,808,414	250,973,239	264,583,122	267,018,421	267,508,559	**490,138**
Local Cost	99,433,367	119,466,738	137,997,244	146,252,311	134,985,897	143,357,827	**8,371,930**
Budgeted Staffing					3,526.2	3,553.7	**27.5**

Salaries and benefits of $346,683,970 fund 3,553.7 budgeted positions and are increasing by $4,939,690 primarily due to mid-year adjustments of $4,349,947 (39.2 positions), $10,379,342 in costs to maintain services which include MOU and retirement rate increases and additional funding to provide mandated dental services to inmates. Additionally, the department is requesting increases in salaries and benefits of $1,277,753 primarily for 1.0 Proposition 69 funded Criminalist II, 3.0 contract city Dispatcher IIs, the equivalent of 3.6 budgeted positions for San Manuel contract overtime, 2.0 Public Information Officers, 1.0 Deputy Sheriff, 0.9 to fully fund an Automated Systems Technician, and 0.2 budgeted staffing directed toward additional overtime for an Accountant I. These increases were offset by a decrease of $8,571,948 in workers compensation costs. In addition, the department has seen a decrease of $2,495,404 primarily due to a reduction in budgeted staffing of 15.0 Sheriff Trainee positions in anticipation of fewer additional contract city positions, a reduction in Call Back Pay, and savings due to retirement of top step personnel and replacement with officers in the lower steps. Finally, this budget unit has experienced a decrease in budgeted staffing of 8.4 as a result of a technical change to the rounding of position numbers to one decimal place in the county's budget system. This change does not affect the number of authorized positions.

The department is requesting the reclassification of an Office Assistant II to Office Specialist to accommodate workload changes in the Specialized Enforcement Division and a Deputy Sheriff to Detective to supervise the Sheriff's Evidence Division.

Services and supplies of $49,920,354 are comprised of the department's operational costs and reflect a net increase of $2,212,753. Total increases of $5,341,967 are primarily a result of increases in Risk Management liabilities, contract city cost increases for general office expenses, officer training, and various equipment installed in vehicles, increases in county security costs, and increases in grant-funded expenditures for equipment purchases. These increases are offset by removal of one-time expenditures of $790,000 associated with the department's LIMS (Laboratory Information Management System) project and a reduction of $400,000 necessary to offset a decrease in US Marshal medical inmates. Additionally, decreases are a result of a shift of $1,278,500 to the new travel appropriation unit, and a shift of Purchasing Department charges in the amount of $660,714 that are moved from this expense series to interdepartmental transfers.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $1,278,500 reflects anticipated travel costs in the areas of private mileage, air travel, hotel , car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $2,718,841 include medical costs for inmates and the funding of one position at the Los Angeles Regional Gang Intelligence Network which tracks information of identified gang members operating in Los Angeles and the Inland Empire region. Other charges have increased $568,220 as a result of reimbursements to contract cities for expenditures funded by the Governor's Office of Homeland Security grant.

Equipment of $1,117,240 finances replacement of computer servers and routers, crime lab equipment, and detention security, maintenance and kitchen equipment. The decrease of $81,431 is due to the removal of one-time equipment purchase of $10,000 associated with the LIMS project and reduction of $71,431 for grant-funded fixed asset purchases.

Vehicles of $4,907,083 is budgeted to purchase marked patrol units, 4-wheel drive patrol vehicles for mountain and desert stations, replacement marked units and patrol motorcycles for contract cities, and undercover vehicles. The decrease of $965,917 is due to the removal of one-time funding of $500,000 for a prisoner bus as well as $105,000 to purchase seven (7) unmarked vehicles for the newly funded Crime Impact team. Additionally, decreases are a result of the removal of a one-time transfer of funds from the special revenue fund State Seized Assets in the amount of $750,000 for the purchase of additional unmarked units and a net reduction of $58,874 in grant-funded vehicle purchases. These reductions are offset by an increase of $447,957 for additional vehicles for contract cities.

Transfers increased by $270,379 for a total of $4,822,094. Transfers reflect charges paid to Human Resources for various employee related programs, grant-funded transfers to other county departments for salaries, services and supplies and equipment purchases, and transfers to Real Estate Services for costs associated with building rentals. The net increase in transfers is a result of a shift in Purchasing Department office expense charges to this expense series from the services and supplies appropriation unit.

Reimbursements of $5,592,623 decreased by $961,750 due to a reduction in reimbursements from the Sheriff-Coroner's special revenue funds in the amount of $621,930 for academy personnel salaries, a decrease of $473,097 due to vacancies in Cal-ID personnel, and decreases of $96,425 from the Probation Department for food delivered to the Juvenile Hall. Decreases are offset by an increase of $97,327 representing reimbursement for county security charges from the Courts and an increase of $132,375 for SANCATT task force personnel salaries.

Total financing sources of $267,508,559 reflect an increase of $490,138 and primarily consist of $107,050,000 in Proposition 172 sales tax revenue, and $129,759,053 in current services, primarily from law enforcement contracts. In addition, the department anticipates $21,061,699 in state, federal and other governmental aid consisting of: $8,068,847 in state revenues which includes $4,088,652 from state grants; federal grants of $2,848,852; and $10,144,000 in revenue from the US Marshal Service for housing federal prisoners. Other revenue of $5,156,865 include $3,292,292 in reimbursements from the Inmate Welfare Fund for additional healthcare, inmate education and administrative personnel. Finally, the department expects $300,000 in revenues from the sale of used vehicles; $15,000 from various permit fees, fines, and rental revenue, and operating transfers in of $4,165,942 including $2,482,000 associated with a booking fee allocation from the state; $620,000 in SCAAP reimbursement for incarceration of illegal aliens; and $1,063,942 in Homeland Security grant revenues.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Number of incoming calls per dispatcher.	10,643	12,021	9,335	8,176
Number of inmate-on-inmate assaults per 1,000 prisoners per month.	8.86	9.02	7.21	5.77
Percentage of autopsies/assessments performed per reportable death. (9,566 reportable deaths in 2006)	17%	16%	19%	19%
Deputy to citizen ratio in unincorporated areas. (Currently 233 deputies in unincorporated patrol operations)	1:1,326	1:1,876	1:1,270	1:1,270
Percentage of strategic goals implemented.	N/A	100%	80%	100%
Percentage of injuries to suspects in use-of-force incidents.	62%	60%	29%	29%
High level drug trafficker per year.	123	Amended	173	173
Number of cases investigated annually per Crime Impact Team.	N/A	New	80	80

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	Inmate Medications - Policy Item	-	1,400,000	-	1,400,000	
	The Sheriff's Department is required by Title 15 of California Code to provide necessary medical care to inmates in custody. Increase in cost and volume has been consistent annually. The Department is currently spending an average of $200,000 monthly ($2.4 annual) for inmate pharmaceuticals with an available budget of $1 million for the current year.					
	Percentage of inmate pharmaceutical cost funded.					100%
2.	Fuel and Maintenance - Policy Item	-	1,181,250	-	1,181,250	
	Recent increase in gas prices and subsequent increase in vehicle maintenance costs requires additional funding of $531,250 and $650,000 for aviation fuel costs to sustain current level of patrol operations.					
	Percentage of fuel cost funded.					100%
3.	Jail Security Staffing-Policy Item	51.0	7,434,538	-	7,434,538	
	Four (4) additional Sergeants and (47) additional Deputies are needed to maintain the current jail security staffing level. The distribution of the additional staffing would assign (2) Sergeants and (22) Deputies to West Valley Detention Center, (1) Sergeant and (13) Deputies to Central Detention Center and (1) Sergeant and (13) Deputies to Glen Helen Rehabilitation Center. The department is currently using overtime to staff unbudgeted positions at all three correctional facilities in response to changing security needs over the past ten years. The department requests one-time additional general fund financing of $255,000 for start-up costs and $7,179,538 in on-going additional general fund financing for this policy item.					
	Decrease in staffing related overtime (actual hours) in correctional facilities per year.					96,288
4.	Dental and X-ray Services - Policy Item	2.0	338,053	-	338,053	
	The dental needs of inmates have increased to the point that one full time Dentist cannot keep up with the workload. Additionally, the need for x-ray services for Tuberculosis (TB) control and other diagnostics has increased. The additional requested staffing will consist of one Dentist and one Radiological Technician I. These new positions will solve the current workload issues at the dental clinic and will increase the level of service in the Radiological Clinic by providing a full time technician. The department requests on-going additional general fund financing for the purpose of this policy item.					
	Percentage of additional inmate diagnostics/treatments per year.					40%
5.	External Health Care - Policy Item	-	1,373,000	-	1,373,000	
	The costs of providing inmate healthcare at external medical facilities have increased significantly primarily due to an increase in inmates requiring external facility health care. These services include acute inmate care at local hospitals and medical facilities. The department is requesting on-going general fund financing for the purpose of this policy item.					
	Percentage of additional funding used to treat inmates at external health care facilities when necessary.					100%
6.	Inmate Specialty Care - Policy Item		111,300	-	111,300	
	The cost of providing Specialty care for inmates, along with an increase of the number of inmates requiring specialty care, have created excessive wait times for inmates. This additional funding request is to provide medical professionals on-site at the West Valley Detention Center, and to increase the number of inmates treated per month. The department is requesting on-going general fund financing for the purpose of this policy item.					
	Percentage increase of inmates treated at Specialty Care Clinics per month.					30%

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
7.	Overtime Budget offset - Policy Item		3,230,000	-	3,230,000	
	The Sheriff's Department by nature of its functions and responsibilities has an increased need for budget operational overtime funding. The operational overtime expenditures come from unincorporated patrol and support operations (Homicide, Crimes Against Children, Narcotics, Gang Detail, Crime Lab, Coroner, Dispatch, Volunteer Forces, Internal Affairs etc.). While some of the overtime is staffing related and off-set by vacant positions being relieved, the majority of the incurred costs is due to operational related incidents (investigations, prisoner transport, court testimony, searches etc.). There has been no history of allocating operational overtime into the Sheriff's budget. In the past operational overtime was paid with salary savings from vacant positions, which is no longer possible as the department has strived to maintain a full level of staffing. The department request on-going additional general fund financing for this policy item.					
	Number of budgeted Deputy positions held vacant to offset operational overtime costs. (25 positions in 2007-08)					0
8.	Det. Review Officer Positions - Policy Item	3.0	275,562	-	275,562	
	Three additional Detention Review Officers are necessary to relieve the current workload of the existing staff. The existing staff currently reviews more than 82,000 cases each year to determine eligibility for release or retention of newly booked prisoners in our jail system. The department requests on-going additional general fund financing for this policy item.					
	Caseload per Detention Review Officer per year (14,879 in 2007-08).					9,300
9.	Jail Trans. Bus Replacement - Policy Item	-	510,000	-	510,000	
	The department needs one replacement bus for the Transportation Division fleet to replace an older less-reliable model. The department requests one-time additional general fund financing for the purpose of this policy item.					
	Number of jail transportation buses over 1 million miles. (1 in 2007-08)					0
10.	Patrol Boat replacement - Policy Item	-	200,000	-	200,000	
	The department needs two replacement patrol boats, currently, and one patrol boat each year to replace older less-reliable models. The department requests one-time additional general fund financing of $100,000 and ongoing additional general fund financing of $100,000 for this policy item.					
	Number of patrol boats over seven years old. (5 in 2007-08)					3
11.	Records Data Conversion Project - BPI Request	-	761,000	-	761,000	
	The Records Data Conversion Project will consist of preparing, scanning and indexing approximately 16.12 million images, converting paper records to computer accessible records. The department requests one-time additional general fund financing for the purpose of this BPI Request.					
	Percentage of Data Conversion project completed.					20%
	Total	56.0	16,814,703	-	16,814,703	

Contract Training

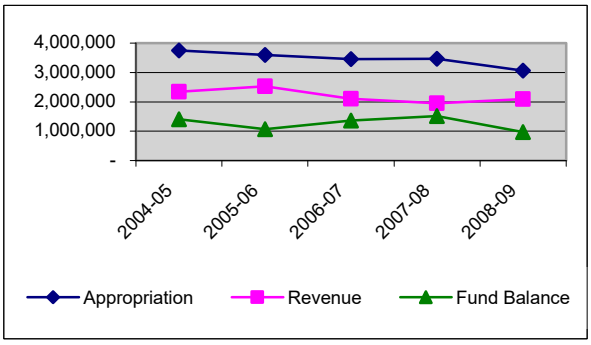
DESCRIPTION OF MAJOR SERVICES

Contract Training represents a special law enforcement training function provided to the Sheriff Department and other law enforcement agencies that prepare candidates for law enforcement positions and update skills of those already in the field. Fees for service provide the funding for contract law enforcement training activities. A large contract for driver training with San Bernardino Valley College provides substantial funding for this program.

There is no staffing associated with this budget unit; however salaries and benefits costs are reimbursed to the Sheriff-Coroner's general fund budget unit for those positions billing for their services at both the Emergency Vehicle Operations Center (EVOC) and the Training Academy.

BUDGET HISTORY

5-YEAR BUDGET TREND



PERFORMANCE HISTORY

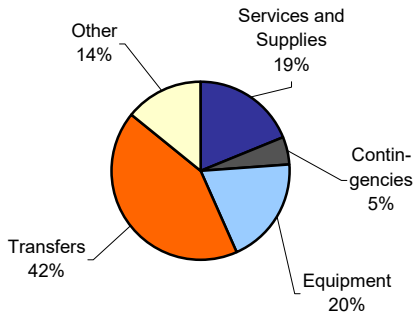
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,003,847	1,666,114	2,391,960	3,466,919	2,329,525
Departmental Revenue	1,655,749	1,955,492	2,544,395	1,955,657	1,786,313
Fund Balance				1,511,262	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

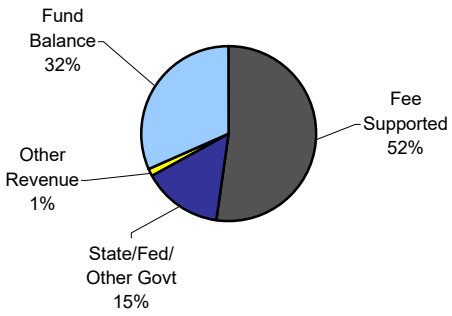
Expenditures in 2007-08 are also expected to be less than budget as a result of lower salary and benefit reimbursement to the general fund. Departmental revenue in 2007-08 is anticipated to be lower due to reduced classes offered to outside agencies and lower Peace Officer Standards and Training (POST) reimbursement from the State.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: Contract Training

BUDGET UNIT: SCB SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	415,858	448,028	677,282	555,338	621,900	572,265	**(49,635)**
Travel	-	-	-	-	-	7,500	**7,500**
Land and Improvements	8,000	-	85,075	-	-	110,000	**110,000**
Equipment	22,848	6,830	22,269	22,316	134,890	600,000	**465,110**
Vehicles	100,572	1,500	200,000	45,500	100,000	320,000	**220,000**
Transfers	1,491,230	1,243,391	1,450,047	1,706,371	1,908,210	1,296,345	**(611,865)**
Contingencies	-	-	-	-	701,919	151,940	**(549,979)**
Total Exp Authority	2,038,508	1,699,749	2,434,673	2,329,525	3,466,919	3,058,050	**(408,869)**
Reimbursements	(34,661)	(33,635)	(42,713)	-	-	-	**-**
Total Appropriation	2,003,847	1,666,114	2,391,960	2,329,525	3,466,919	3,058,050	**(408,869)**
Departmental Revenue							
Use Of Money and Prop	30,111	44,423	64,220	61,997	20,000	40,000	**20,000**
State, Fed or Gov't Aid	296,360	608,805	1,071,923	438,570	630,000	450,000	**(180,000)**
Current Services	1,241,185	1,292,226	1,407,157	1,285,746	1,305,657	1,600,000	**294,343**
Other Revenue	88,093	10,038	1,095	-	-	-	**-**
Total Revenue	1,655,749	1,955,492	2,544,395	1,786,313	1,955,657	2,090,000	**134,343**
Fund Balance					1,511,262	968,050	**(543,212)**

Services and supplies of $572,265 include structural and vehicle repairs and maintenance, materials and supplies for both the Training Academy and EVOC, computer equipment purchases, and contracted services. The slight decrease of $49,635 primarily reflects the reclassification of the travel related expenditures to the new appropriation category and the reduction of special department expenditures.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $7,500 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Land and improvements of $110,000 is for the construction of a deceleration lane for the EVOC training track.

Equipment of $600,000 is for new modular classrooms for the Training Academy and an upgrade to the Range's Target Practice System. Vehicles of $320,000 represent the replacement of the Academy's motorcycle fleet and unmarked patrol practice units.

Transfers of $1,296,345 represent anticipated salaries and benefits reimbursement to the Sheriff's general fund budget unit for services rendered at both EVOC and the Training Academy. The decrease of $611,865 is due to the reduction of assigned personnel relative to an anticipated reduction in reimbursement from POST.

Contingencies of $151,940 are decreased by $549,979 primarily due to increased one-time allocations for equipment and improvement to structures.

Departmental revenue of $2,090,000 includes POST reimbursement of $450,000, interest estimated at $40,000, and fees totaling $1,600,000 from various outside agencies. The overall revenue increase of $134,343 is due to projected increase in enrollment from outside agencies for EVOC classes.

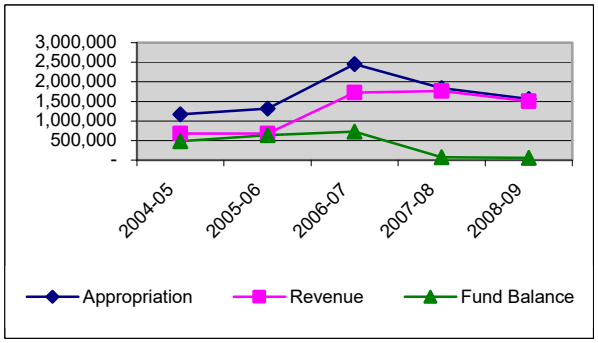
Public Gatherings

DESCRIPTION OF MAJOR SERVICES

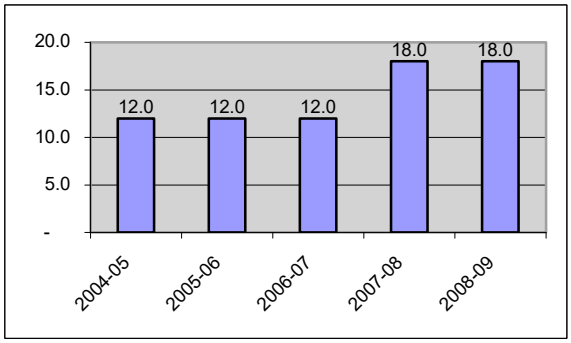
Public Gatherings represents protective services provided by the Sheriff's Department, for a fee, for various public gathering functions throughout the county. These services are fully funded by fees charged to the sponsoring organizations.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

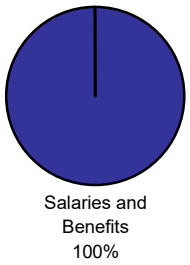
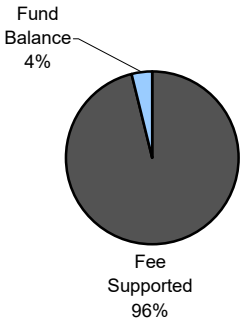


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	634,845	1,416,870	1,922,280	1,841,797	1,280,944
Departmental Revenue	778,794	1,507,499	1,271,180	1,764,638	1,264,357
Fund Balance				77,159	
Budgeted Staffing				18.0	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff - Coroner
FUND: Public Gatherings

BUDGET UNIT: SCC SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	622,712	1,405,029	1,197,451	1,292,229	1,298,412	1,553,940	**255,528**
Services and Supplies	10,476	9,418	21,751	(14,451)	17,817	2,968	**(14,849)**
Central Computer	-	-	-	-	22,402	-	**(22,402)**
Transfers	2,859	2,423	3,078	3,166	3,166	4,147	**981**
Total Exp Authority	636,047	1,416,870	1,222,280	1,280,944	1,341,797	1,561,055	**219,258**
Reimbursements	(1,202)	-	-	-	-	-	**-**
Total Appropriation	634,845	1,416,870	1,222,280	1,280,944	1,341,797	1,561,055	**219,258**
Operating Transfers Out	-	-	700,000	-	500,000	-	**(500,000)**
Total Requirements	634,845	1,416,870	1,922,280	1,280,944	1,841,797	1,561,055	**(280,742)**
Departmental Revenue							
State, Fed or Gov't Aid	-	-	50,466	-	-	-	**-**
Current Services	778,794	1,506,832	1,220,343	1,264,357	1,764,638	1,500,483	**(264,155)**
Other Revenue	-	667	371	-	-	-	**-**
Total Revenue	778,794	1,507,499	1,271,180	1,264,357	1,764,638	1,500,483	**(264,155)**
Fund Balance					77,159	60,572	**(16,587)**
Budgeted Staffing					18.0	18.0	**-**

Salaries and benefits of $1,553,940 fund 18.0 budgeted positions and are increasing by $255,528 primarily due to cost increases associated with Safety unit Memorandum of Understanding adjustments.

Services and supplies of $2,968 decreased by $14,849 due to Comnet charges that did not materialize and are not expected to be incurred in 2008-09.

Transfers of $4,147 are related to nominal charges from the Human Resources Department.

Departmental revenue of $1,500,483 is from projected fees for service and has decreased slightly over last fiscal year.

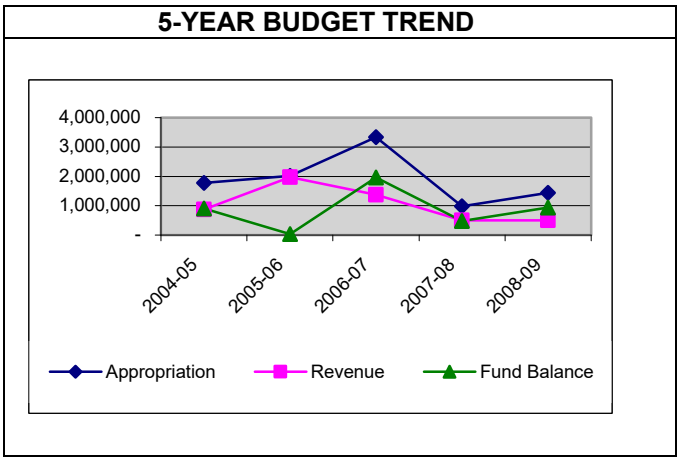
Aviation

DESCRIPTION OF MAJOR SERVICES

The Aviation Division of the Sheriff's Department provides law enforcement, search and rescue, fire suppression and transportation services for the county and other fire and law enforcement agencies. This fund is established for the maintenance and acquisition of helicopters, aircraft, and equipment for search and rescue, fire fighting and flight operations, with contract revenue and proceeds from the sale of surplus aircraft and equipment.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

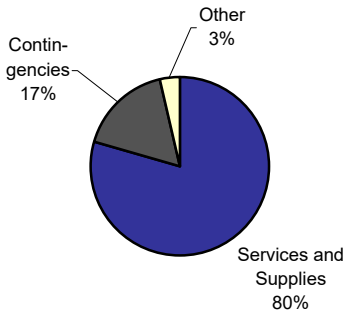
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	1,000,000	230,898	3,269,079	976,475	495,713
Departmental Revenue	137,135	2,157,012	1,781,985	500,000	953,350
Fund Balance				476,475	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

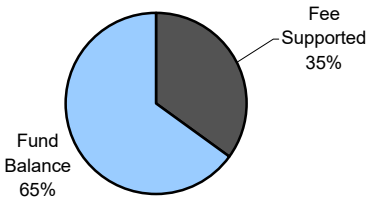
Departmental revenue in 2007-08 is anticipated to be greater than expected because of increased law enforcement services for other agencies, and also due to additional revenue generated from the sale of used aircraft.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: Aviation

BUDGET UNIT: SCE SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	230,898	333,570	416,417	740,000	1,140,000	**400,000**
Equipment	-	-	135,509	79,296	100,000	50,000	**(50,000)**
Contingencies	-	-	-	-	136,475	244,112	**107,637**
Total Appropriation	-	230,898	469,079	495,713	976,475	1,434,112	**457,637**
Operating Transfers Out	1,000,000	-	2,800,000	-	-	-	**-**
Total Requirements	1,000,000	230,898	3,269,079	495,713	976,475	1,434,112	**457,637**
Departmental Revenue							
Current Services	118,285	343,237	578,985	543,350	500,000	500,000	**-**
Other Revenue	18,850	585,275	-	-	-	-	**-**
Other Financing Sources	-	1,228,500	1,203,000	410,000	-	-	**-**
Total Revenue	137,135	2,157,012	1,781,985	953,350	500,000	500,000	**-**
Fund Balance					476,475	934,112	**457,637**

Services and supplies of $1,140,000 include aircraft repairs and fuel consumption used for fire service missions. The increase of $400,000 reflects the anticipated increase in both costs in 2008-09.

Equipment of $50,000 is for aircraft equipment upgrades that are expected to decrease in 2008-09.

Contingencies have increased by $244,112 based on undesignated available fund balance.

Departmental revenue of $500,000 represents fees for service for firefighting and air patrol.

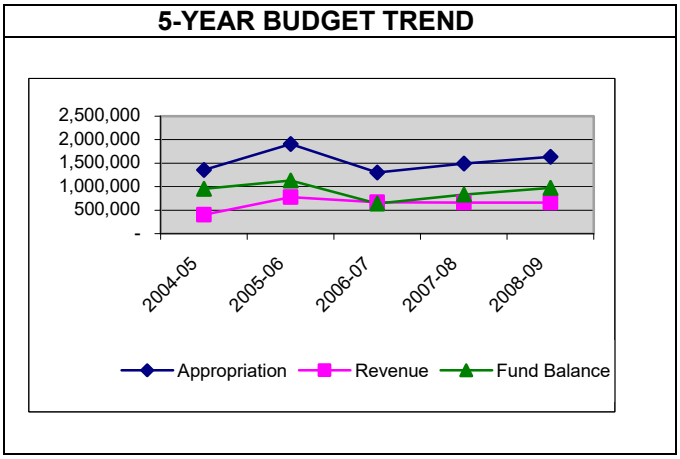
IRNET Federal

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for the Inland Regional Narcotics Enforcement Team (IRNET) share of federal asset forfeitures. IRNET is a joint project among city, county, state and federal agencies in the Inland Empire aimed at combating major narcotics and money laundering operations. It also accounts for the High Intensity Drug Trafficking Area (HIDTA) grant from the Office of National Drug Control Policy allocated for the task force operation expenses. The budget unit is maintained according to federal audit requirements.

There is no staffing associated with this budget unit.

BUDGET HISTORY



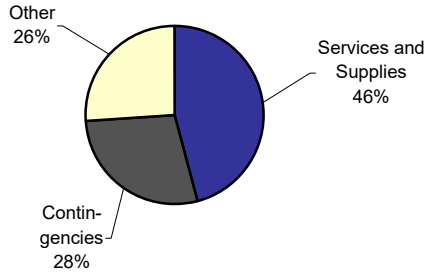
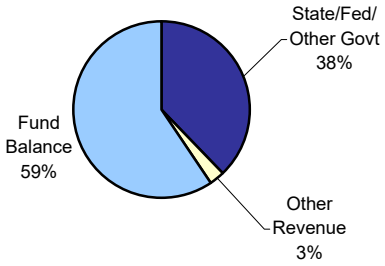
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	434,926	761,730	526,471	1,493,734	720,770
Departmental Revenue	611,854	260,588	722,024	660,000	861,386
Fund Balance				833,734	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

Departmental revenue in 2007-08 is higher than expenditures due to the increase number of federal asset forfeiture cases settled in 2007-08.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: IRNET Federal

BUDGET UNIT: SCF SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	349,933	394,432	496,364	701,270	587,850	687,214	**99,364**
Travel	-	-	-	-	-	61,500	**61,500**
Equipment	84,993	367,298	30,107	19,500	150,000	150,000	**-**
Transfers	-	-	-	-	275,776	276,423	**647**
Contingencies	-	-	-	-	480,108	460,213	**(19,895)**
Total Appropriation	434,926	761,730	526,471	720,770	1,493,734	1,635,350	**141,616**
Departmental Revenue							
Use Of Money and Prop	21,004	35,061	30,463	40,500	40,000	41,000	**1,000**
State, Fed or Gov't Aid	133,764	10,167	650,561	820,886	620,000	620,000	**-**
Other Revenue	457,086	215,360	41,000	-	-	-	**-**
Total Revenue	611,854	260,588	722,024	861,386	660,000	661,000	**1,000**
Fund Balance					833,734	974,350	**140,616**

Services and supplies of $687,214 include low value equipment, utilities for leased office space, communication charges, vehicle maintenance and repairs, and fuel. The increase of $99,364 reflects increases in other professional services for overtime reimbursements made to city, county or state agencies participating in the project.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $61,500 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $150,000 is for the purchase of technical investigative equipment.

Transfers of $276,423 primarily include reimbursement to the Sheriff's general fund budget unit for information technology personnel working on system enhancements and reimbursement to Purchasing Department for office supplies.

Contingencies of $460,213 represent that portion of fund balance not planned to be spent in 2008-09.

Departmental revenue of $661,000 includes asset forfeiture revenue projected in the coming year, along with anticipated interest in this fund.

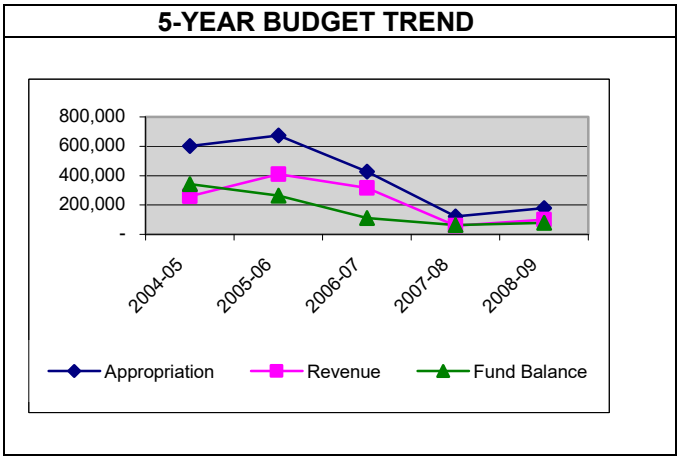
IRNET State

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for the Inland Regional Narcotics Enforcement Team (IRNET) share of state asset forfeitures, and was established to comply with Federal guidelines requiring state forfeiture funds to be kept separate from federal forfeiture funds. IRNET is a joint project among city, county, state and federal agencies in the Inland Empire aimed at combating major narcotics and money laundering operations. Expenditures in this budget unit include task force operating expenses not reimbursed by the High Intensity Drug Trafficking Area (HIDTA) grant and electronic surveillance used to efficiently investigate sophisticated criminal organizations.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

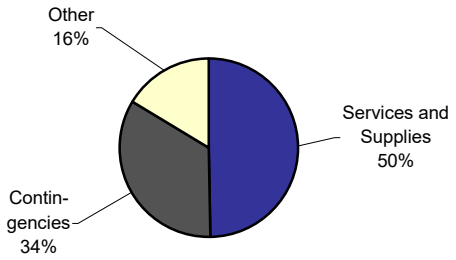
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	231,392	269,510	87,048	122,485	78,989
Departmental Revenue	152,737	116,266	38,893	59,600	95,000
Fund Balance				62,885	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

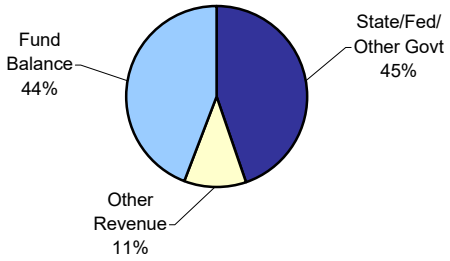
Departmental revenue in 2007-08 are higher than budget due to the increased number of state asset forfeiture cases settled during the fiscal year.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: IRNET State

BUDGET UNIT: SCX SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	64,562	60,956	84,002	53,989	53,989	74,918	**20,929**
Travel	-	-	-	-	-	14,000	**14,000**
Equipment	-	42,000	3,046	25,000	68,496	25,000	**(43,496)**
Transfers	166,830	166,554	-	-	-	4,319	**4,319**
Contingencies	-	-	-	-	-	60,659	**60,659**
Total Appropriation	231,392	269,510	87,048	78,989	122,485	178,896	**56,411**
Departmental Revenue							
Use Of Money and Prop	7,836	10,000	8,364	6,000	10,000	10,000	**-**
State, Fed or Gov't Aid	129,564	98,823	27,406	80,000	40,000	80,000	**40,000**
Other Revenue	15,337	7,443	3,123	9,000	9,600	10,000	**400**
Total Revenue	152,737	116,266	38,893	95,000	59,600	100,000	**40,400**
Fund Balance					62,885	78,896	**16,011**

Services and supplies of $74,918 include general office expenses and professional services and have increased by $20,929 due to an expected increase in program activity as indicated by the increase in projected revenues.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $14,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $25,000 represent purchases of computer hardware and technical investigative equipment and have decreased by $43,496 due to the partial purchase of equipment completed in 2007-08.

Transfers of $4,319 include a reimbursement for office supplies to the Purchasing Department.

Contingencies of $60,659 represent that portion of fund balance not planned to be spent in 2008-09.

Departmental revenue of $100,000 primarily includes asset forfeiture revenue and projected interest earnings in this fund. The increase of $40,400 is based on pending asset forfeiture cases expected to close, the number of cases in process and projected asset forfeiture cases.

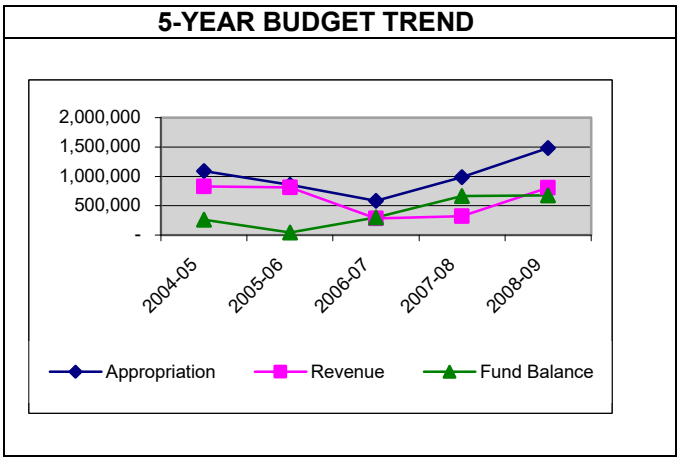
Federal Seized Assets (DOJ)

DESCRIPTION OF MAJOR SERVICES

This fund accounts for asset forfeitures from Federal cases filed with the U.S. Department of Justice (DOJ) through its asset forfeiture program. DOJ requires that all receipts from the program be maintained in a separate fund and must not replace any existing funds that would be made available to the Sheriff's Department in the absence of forfeiture funds.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

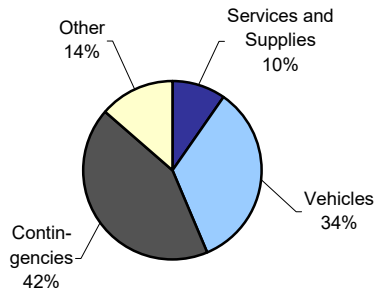
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	768,233	224,512	312,661	983,863	816,980
Departmental Revenue	552,160	481,063	676,552	320,000	830,250
Fund Balance				663,863	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

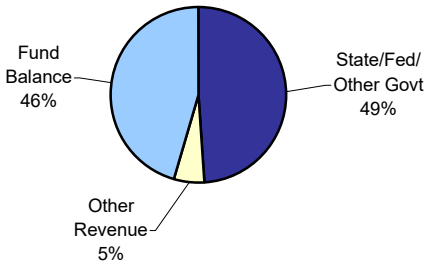
Departmental revenue in 2007-08 are higher than budget due to the increased number of federal seized asset cases settled and an increase in estimated interest due to anticipated higher fund balance.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: Federal Seized Assets (DOJ)

BUDGET UNIT: SCK SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	768,233	164,654	312,661	146,980	283,863	143,950	**(139,913)**
Travel	-	-	-	-	-	1,500	**1,500**
Equipment	-	-	-	195,000	200,000	200,000	**-**
Vehicles	-	59,858	-	475,000	500,000	500,000	**-**
Contingencies	-	-	-	-	-	636,683	**636,683**
Total Appropriation	768,233	224,512	312,661	816,980	983,863	1,482,133	**498,270**
Departmental Revenue							
Use Of Money and Prop	5,278	2,449	27,014	62,250	20,000	65,000	**45,000**
State, Fed or Gov't Aid	419,882	385,815	649,538	740,000	300,000	725,000	**425,000**
Other Revenue	-	-	-	28,000	-	15,000	**15,000**
Other Financing Sources	127,000	92,799	-	-	-	-	**-**
Total Revenue	552,160	481,063	676,552	830,250	320,000	805,000	**485,000**
Fund Balance					663,863	677,133	**13,270**

Services and supplies of $143,950 include law enforcement equipment purchases and have decreased by $139,913 as a result of a decrease in operation activities.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $1,500 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $200,000 includes tracking devices and other investigative and specialized equipment for new vehicles. Vehicles of $500,000 will be used to replace existing unmarked vehicles. Both the equipment and vehicle purchases are possible due to available fund balance.

Contingencies of $636,683 represent that portion of fund balance not planned to be spent in 2008-09.

Departmental revenue of $805,000 is increased by $485,000 due to the anticipated increase in DOJ cases to be settled within 2008-09.

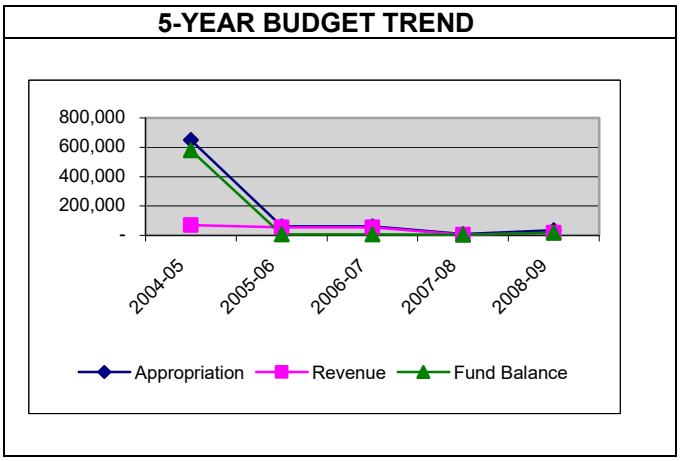
Federal Seized Assets (Treasury)

DESCRIPTION OF MAJOR SERVICES

This fund accounts for asset forfeitures from cases filed with the U.S. Department of Treasury. Receipts from this program are required to be maintained in a separate fund and must not replace existing funds that would be made available to the Sheriff's Department in the absence of forfeiture funds.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

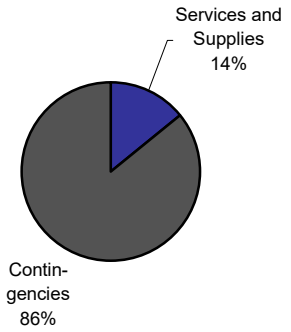
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	568,432	-	2,600	7,727	5,000
Departmental Revenue	(4,950)	232	274	4,170	18,363
Fund Balance				3,557	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

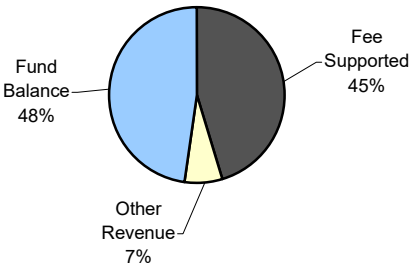
Departmental revenue in 2007-08 is higher than budget due to the increase in number of federal seized assets cases filed with the U.S. Department of Treasury that were settled during the fiscal year.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Law and Justice
DEPARTMENT: Sheriff - Coroner
FUND: Federal Seized Assets (Treasury)

BUDGET UNIT: SCO SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	568,432	-	2,600	5,000	7,727	5,000	**(2,727)**
Contingencies	-	-	-	-	-	30,320	**30,320**
Total Appropriation	568,432	-	2,600	5,000	7,727	35,320	**27,593**
Departmental Revenue							
Fines and Forfeitures	-	-	-	16,000	-	16,000	**16,000**
Use Of Money and Prop	1,050	232	274	363	170	400	**230**
Other Revenue	-	-	-	2,000	4,000	2,000	**(2,000)**
Total Revenue	1,050	232	274	18,363	4,170	18,400	**14,230**
Operating Transfers In	(6,000)	-	-	-	-	-	**-**
Total Financing Sources	(4,950)	232	274	18,363	4,170	18,400	**14,230**
Fund Balance					3,557	16,920	**13,363**

Services and supplies of $5,000 reflect the level of expenditures in relation to anticipated program activity for 2008-09.

Contingencies of $30,320 represent that portion of fund balance and departmental revenue not planned to be spent in 2008-09.

Departmental revenue of $18,400 includes projected asset seizures and projected interest earnings in this fund.

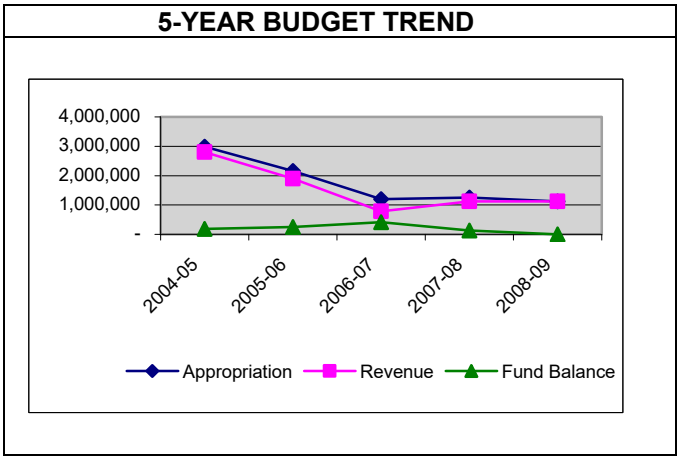
State Seized Assets

DESCRIPTION OF MAJOR SERVICES

This fund accounts for asset forfeiture proceeds from cases filed and adjudicated under state asset seizure statutes. The California Health Safety Code requires these funds to be maintained and accounted for in a special fund and that 15% of all forfeitures made after January 1994 is set aside for drug education and gang intervention programs. Current appropriations offset a portion of the labor costs for staff assigned to the Inland Regional Narcotics Enforcement Team (IRNET) and High Density Drug Trafficking Area (HIDTA) task forces. The 15% allocated to drug education programs is used to fund the Sheriff's Drug Use is Life Abuse (DUILA) program, Crime-Free Multi-Housing, Law Enforcement Internship and Operation Clean Sweep Programs. Funds are also used for maintenance of seized properties.

There is no staffing associated with this budget unit; however, salaries and benefits costs are reimbursed to the Sheriff-Coroner's general fund budget unit for those positions assigned to the drug education program.

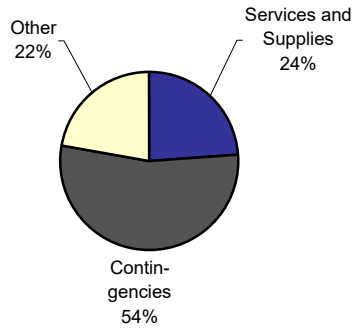
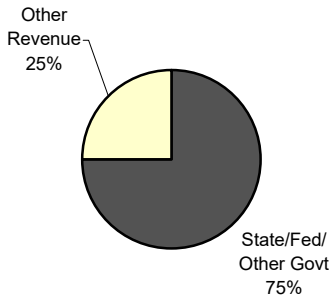
BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,404,986	(409,799)	1,288,861	1,249,889	1,231,630
Departmental Revenue	2,474,519	(247,177)	1,000,899	1,120,000	1,101,741
Fund Balance				129,889	

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: State Seized Assets

BUDGET UNIT: SCT SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	244,926	140,967	177,956	231,630	249,889	257,946	**8,057**
Travel	-	-	-	-	-	10,200	**10,200**
Transfers	2,257,001	-	1,110,905	250,000	250,000	250,000	**-**
Contingencies	-	-	-	-	-	601,854	**601,854**
Total Exp Authority	2,501,927	140,967	1,288,861	481,630	499,889	1,120,000	**620,111**
Reimbursements	(96,941)	-	-	-	-	-	**-**
Total Appropriation	2,404,986	140,967	1,288,861	481,630	499,889	1,120,000	**620,111**
Operating Transfers Out	-	(550,766)	-	750,000	750,000	-	**(750,000)**
Total Requirements	2,404,986	(409,799)	1,288,861	1,231,630	1,249,889	1,120,000	**(129,889)**
Departmental Revenue							
Use Of Money and Prop	26,370	22,422	31,616	63,000	30,000	30,000	**-**
State, Fed or Gov't Aid	1,978,937	(398,035)	706,184	858,741	840,000	840,000	**-**
Other Revenue	469,212	128,436	263,099	180,000	250,000	250,000	**-**
Total Revenue	2,474,519	(247,177)	1,000,899	1,101,741	1,120,000	1,120,000	**-**
Fund Balance					129,889	-	**(129,889)**

Services and supplies of $257,946 include $200,000 in materials for drug education programs and $57,946 for vehicle maintenance, fuel and repairs, and other general expenses for the resolution of asset forfeitures.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $10,200 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $250,000 will reimburse the Sheriff-Coroner general fund budget unit for salaries of personnel assigned to the drug education program.

Contingencies of $601,854 represent that portion of departmental revenue not planned to be spent in 2008-09.

Departmental revenue of $1,120,000 includes state asset seizures, reimbursement for the care of property, and anticipated interest earnings in this fund.

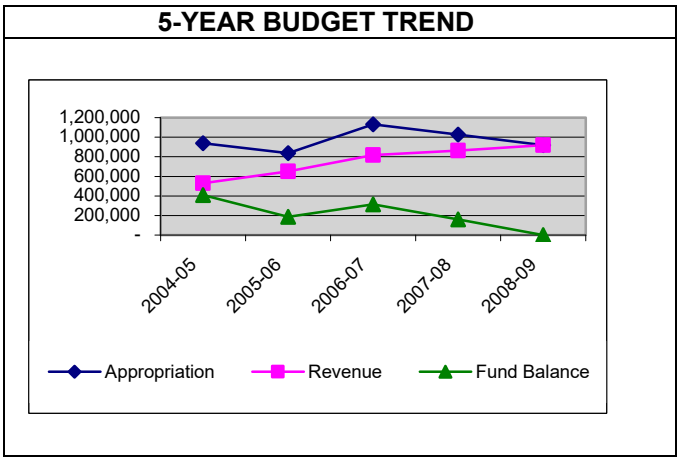
Vehicle Theft Task Force

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for vehicle registration assessments allocated to the San Bernardino County Auto Theft Task Force (SANCATT), established in 1995 by the Board of Supervisors to investigate major vehicle theft organizations. Revenue from these fees offsets operating expenses for qualified expenditures by participating agencies.

There is no staffing associated with this budget unit.

BUDGET HISTORY

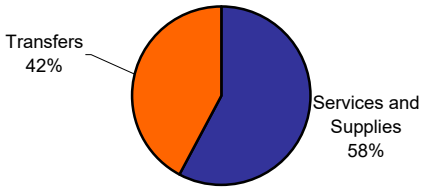
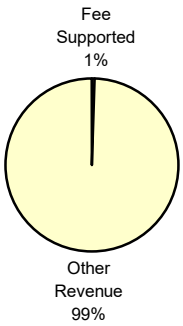


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	1,009,768	911,977	794,193	1,025,556	990,846
Departmental Revenue	787,597	1,033,394	642,202	864,000	829,290
Fund Balance				161,556	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff - Coroner
FUND: Auto Theft Task Force

BUDGET UNIT: SCL SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	561,355	936,167	553,723	736,944	774,794	521,936	**(252,858)**
Travel	-	-	-	-	-	8,800	**8,800**
Capitalized Software	-	-	-	-	-	-	**-**
Transfers	448,413	(24,190)	240,470	253,902	250,762	388,401	**137,639**
Total Appropriation	1,009,768	911,977	794,193	990,846	1,025,556	919,137	**(106,419)**
Departmental Revenue							
Use Of Money and Prop	8,607	15,545	13,398	11,215	14,000	10,000	**(4,000)**
Current Services	-	-	-	6,000	-	6,000	**6,000**
Other Revenue	778,990	1,017,849	628,804	812,075	850,000	903,137	**53,137**
Total Revenue	787,597	1,033,394	642,202	829,290	864,000	919,137	**55,137**
Fund Balance					161,556	-	**(161,556)**

Services and supplies of $521,936 include $407,824 for salary reimbursements to participating agencies and other various task force operating costs. The decrease of $252,858 is primarily a result of the anticipated decrease in activity level of the task force.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $8,800 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $388,401 reflect reimbursement to the Sheriff-Coroner general fund budget unit for salaries and benefits of personnel. Reimbursement to the Purchasing Department for office supplies is also included in this appropriation unit.

Departmental revenue of $919,137 includes an anticipated increase in vehicle registration fees, along with anticipated interest earnings in this fund.

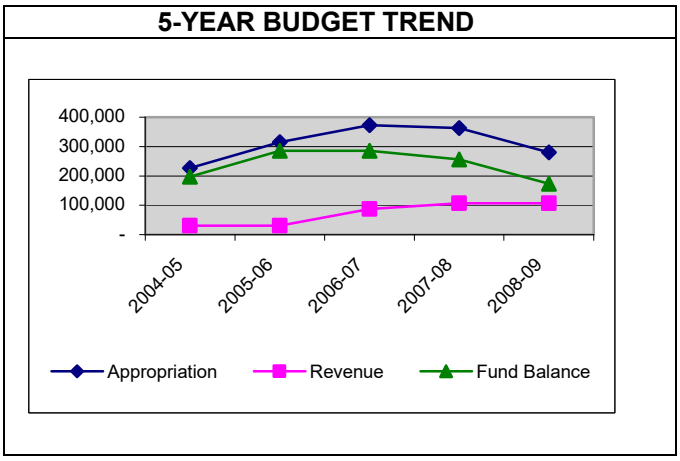
Search and Rescue

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for the principal and interest from a restricted donation for search and rescue, along with reimbursements for search and rescue operations.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

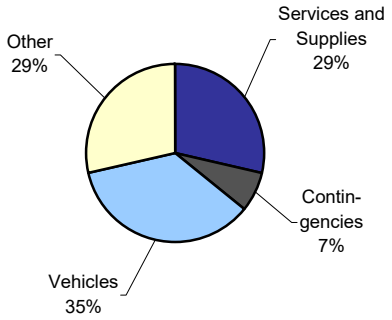
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	60,139	23,027	145,791	363,002	97,031
Departmental Revenue	148,403	23,292	116,108	107,000	14,367
Fund Balance				256,002	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

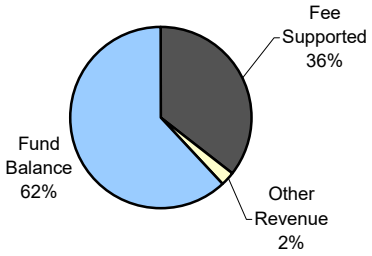
Departmental revenue in 2007-08 is lower than budget due to fewer than anticipated reimbursable search and rescue missions during the fiscal year.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: Search and Rescue

BUDGET UNIT: SCW SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	60,139	23,027	59,324	25,031	88,768	60,000	**(28,768)**
Travel	-	-	-	-	-	20,000	**20,000**
Equipment	-	-	-	-	80,000	80,000	**-**
Vehicles	-	-	86,467	72,000	100,000	100,000	**-**
Contingencies	-	-	-	-	94,234	20,338	**(73,896)**
Total Appropriation	60,139	23,027	145,791	97,031	363,002	280,338	**(82,664)**
Departmental Revenue							
Use Of Money and Prop	4,617	9,560	15,541	11,012	7,000	7,000	**-**
Current Services	142,786	13,156	100,273	-	100,000	100,000	**-**
Other Revenue	1,000	576	294	3,355	-	-	**-**
Total Revenue	148,403	23,292	116,108	14,367	107,000	107,000	**-**
Operating Transfers In	-	-	-	-	-	-	**-**
Total Financing Sources	148,403	23,292	116,108	14,367	107,000	107,000	**-**
Fund Balance					256,002	173,338	**(82,664)**

Services and supplies of $60,000 include budget for low value equipment and professional services such as instructors for specialized training. The decrease of $28,768 primarily represents a shift in costs to the new travel appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $20,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $80,000 includes computer equipment and specialized search and rescue gear. Vehicles of $100,000 is predominantly for those vehicles appropriate for mountain terrain.

Contingencies of $20,338 represent that portion of fund balance not planned to be spent in 2008-09.

Departmental revenue of $107,000 include reimbursements received from rescue missions plus anticipated interest earned in this fund.

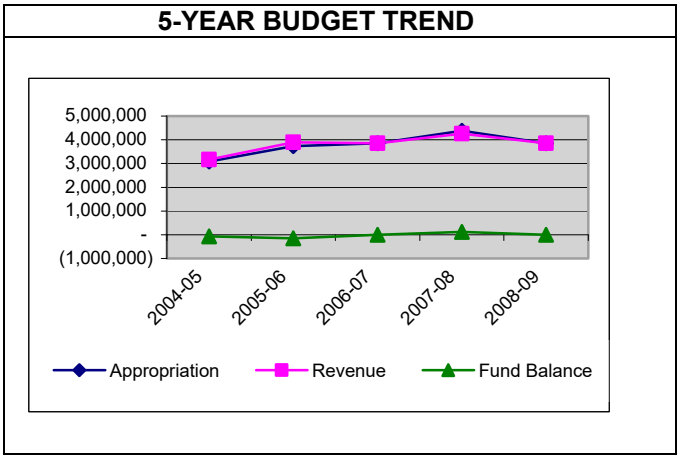
CAL-ID Program

DESCRIPTION OF MAJOR SERVICES

CAL-ID funding is used for the operating expenses of the Local Automated Fingerprint Identification System (AFIS), and reimburses general fund expenditures for salaries and benefits. The budget unit is funded from joint trust contributions by all local contracting municipal agencies.

There is no staffing associated with this budget unit.

BUDGET HISTORY



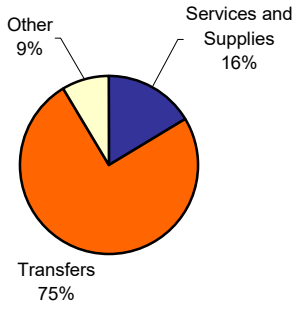
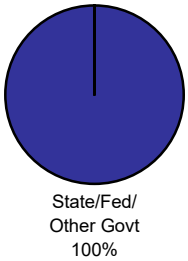
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,379,684	3,081,101	3,051,469	4,373,641	2,857,610
Departmental Revenue	2,297,244	3,236,584	3,168,699	4,255,998	2,739,967
Fund Balance				117,643	

Estimated appropriation in 2007-08 is less than budget due to the reduced transfers to reimburse the Sheriff-Coroner's general fund budget unit for salaries and reduced maintenance costs.

Departmental revenue is also lower because the trust fund reimburses based on actual expenditures.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: CAL-ID Program

BUDGET UNIT: SDA SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	407,973	359,497	395,705	496,615	603,500	595,136	**(8,364)**
Travel	-	-	-	-	-	40,500	**40,500**
Equipment	66,288	559,997	160,643	52,601	400,000	300,000	**(100,000)**
Vehicles	10,215	-	16,055	-	-	-	**-**
Transfers	1,895,208	2,161,607	2,479,066	2,308,394	3,370,141	2,915,528	**(454,613)**
Total Appropriation	2,379,684	3,081,101	3,051,469	2,857,610	4,373,641	3,851,164	**(522,477)**
Departmental Revenue							
State, Fed or Gov't Aid	2,297,244	3,236,584	3,168,699	2,739,967	4,255,998	3,851,164	**(404,834)**
Total Revenue	2,297,244	3,236,584	3,168,699	2,739,967	4,255,998	3,851,164	**(404,834)**
Fund Balance					117,643	-	**(117,643)**

Services and supplies of $595,136 include monitoring and maintenance cost for equipment, as well as costs for fuel, computer hardware and software items.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $40,500 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $300,000 includes the purchase of replacement fingerprinting stations and upgrades to serviceable stations. This amount reflects a reduction of $100,000 as replacements vary from year to year.

Transfers of $2,915,528 will reimburse the Sheriff-Coroner general fund budget unit for salaries and benefits of personnel and will reimburse Real Estate Services Department for the rent of the CAL-ID offices. The decrease of $454,613 is generally related to a reduction in worker's compensation rates for all classes of employees and a reduction in retirement rates for general employees.

Departmental revenue of $3,851,164 is from the CAL-ID Program trust fund. The $404,834 decrease is consistent with the anticipated reduction of benefit costs for 2008-09. Departmental revenue directly offsets all claimable costs in the fund.

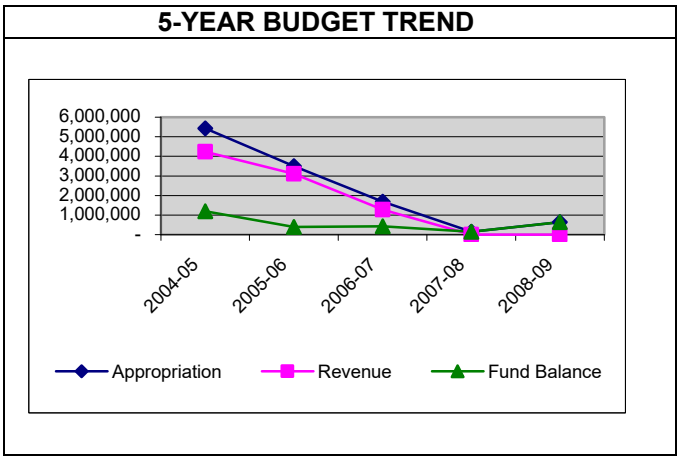
COPSMORE Grant

DESCRIPTION OF MAJOR SERVICES

The COPSMORE 1998 Grant provided funding to upgrade Computer Aided Dispatch (CAD), Records Management System (RMS) software and Mobile Data Computers (MDC) for patrol units.

There is no staffing associated with this budget unit.

BUDGET HISTORY



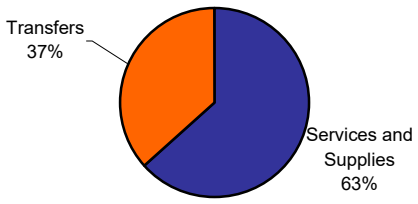
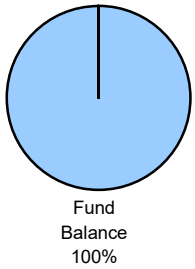
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,187,485	1,497,509	982,073	149,703	-
Departmental Revenue	1,805,449	1,523,649	713,586	-	480,629
Fund Balance				149,703	

Departmental revenue in 2007-08 is higher due to the Board of Supervisors approved sale of Vehicle Radio Modems originally purchased with grant funds. Per grant guidelines, the Sheriff-Coroner Department is required to deposit the proceeds back into the COPSMORE special revenue fund.

There is no estimated appropriation in 2007-08 because the transfer of remaining excess match funds back to the Sheriff-Coroner Capital Projects budget unit has been deferred to 2008-09 in order to complete the purchase of updated Mobile Data Computers to be used for the grant's original objectives.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: COPS MORE Grant

BUDGET UNIT: SDE SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	8,472	556,463	222,115	-	-	400,000	**400,000**
Equipment	2,179,013	941,046	759,958	-	-	-	**-**
Transfers	-	-	-	-	149,703	-	**(149,703)**
Total Appropriation	2,187,485	1,497,509	982,073	-	149,703	400,000	**250,297**
Operating Transfers Out	-	-	-	-	-	230,332	**230,332**
Total Requirements	2,187,485	1,497,509	982,073	-	149,703	630,332	**480,629**
Departmental Revenue							
Use Of Money and Prop	25,233	21,544	15,135	6,181	-	-	**-**
State, Fed or Gov't Aid	1,780,216	1,502,105	698,451	474,448	-	-	**-**
Total Revenue	1,805,449	1,523,649	713,586	480,629	-	-	**-**
Fund Balance					149,703	630,332	**480,629**

Services and supplies of $400,000 reflect the anticipated purchase of replacement Mobile Data Computers.

Transfers were reduced to zero as this appropriation has been moved to operating transfers out.

Operating transfers out of $230,332 reflect the remaining unused grant matching balance of the fund which will be transferred to the Sheriff-Coroner Capital Projects budget unit upon closure of this budget unit.

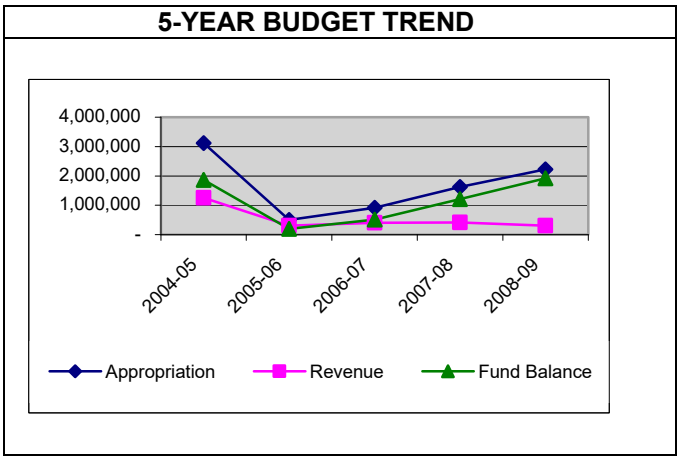
Capital Project Fund

DESCRIPTION OF MAJOR SERVICES

This budget unit represents revenue received from the State Criminal Alien Assistance Program (SCAAP) and other special programs for one-time law enforcement or detention projects.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

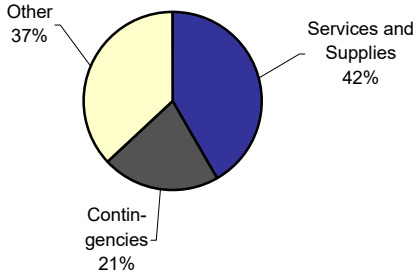
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,204,500	109,004	637,754	1,622,415	591,155
Departmental Revenue	541,181	425,190	1,335,067	410,000	1,294,049
Fund Balance				1,212,415	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

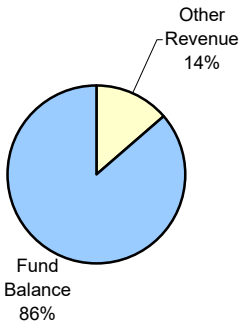
Departmental revenue in 2007-08 is higher than budget due to receiving two years worth of SCAAP claims reimbursements in 2007-08.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Law and Justice
DEPARTMENT: Sheriff - Coroner
FUND: Capital Project Fund

BUDGET UNIT: SQA SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	109,004	37,754	591,155	1,000,000	925,641	**(74,359)**
Equipment	-	-	-	-	200,000	200,000	**-**
Contingencies	-	-	-	-	422,415	475,000	**52,585**
Total Appropriation	-	109,004	37,754	591,155	1,622,415	1,600,641	**(21,774)**
Operating Transfers Out	2,204,500	-	600,000	-	-	620,000	**620,000**
Total Requirements	2,204,500	109,004	637,754	591,155	1,622,415	2,220,641	**598,226**
Departmental Revenue							
Use Of Money and Prop	54,036	17,610	35,067	78,240	10,000	75,000	**65,000**
Other Revenue	487,145	407,580	1,300,000	1,215,809	400,000	-	**(400,000)**
Other Financing Sources	-	-	-	-	-	-	**-**
Total Revenue	541,181	425,190	1,335,067	1,294,049	410,000	75,000	**(335,000)**
Operating Transfers In		-	-	-	-	230,332	**230,332**
Total Financing Sources	541,181	425,190	1,335,067	1,294,049	410,000	305,332	**(104,668)**
Fund Balance					1,212,415	1,915,309	**702,894**

Services and supplies of $925,641 include furniture and carpet replacement for Sheriff facilities, and represent a decrease of $74,359 over the previous year.

Equipment of $200,000 is for specialized law enforcement equipment.

Contingencies of $475,000 represent that portion of fund balance not planned to be spent in 2008-09.

Operating transfer out of $620,000 is for SCAAP revenue from 2007-08 to be transferred to Sheriff-Coroner's general fund budget unit.

Total financing sources of $305,332 represents an operating transfer in from the COPSMORE Grant to reimburse the fund for an excessive grant match. In addition, departmental revenue includes interest earned in this fund.

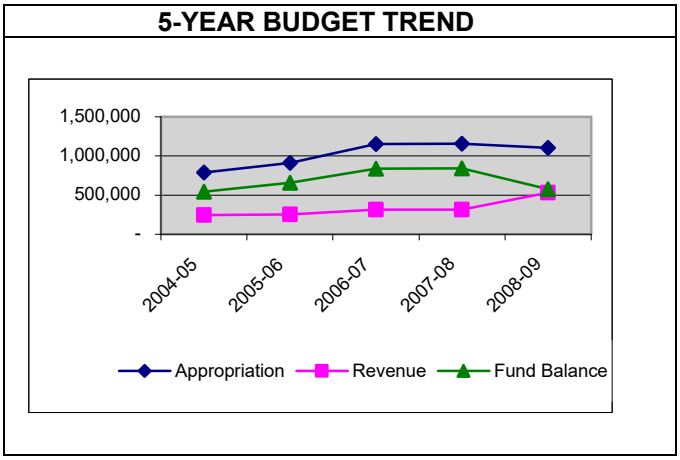
Court Services Auto

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for processing fees collected under AB1109 and is used for purchase and maintenance of automotive equipment necessary to operate court services.

There is no staffing associated with this budget unit.

BUDGET HISTORY



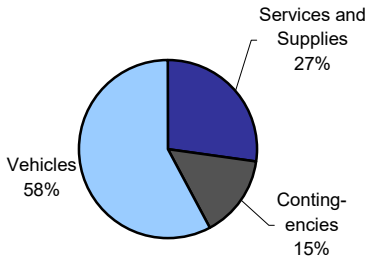
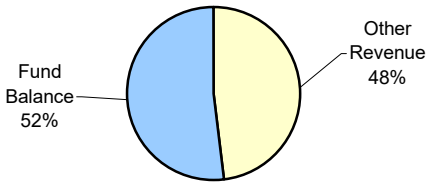
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	404,892	353,186	600,054	1,156,504	900,000
Departmental Revenue	517,507	534,468	603,592	315,000	633,855
Fund Balance				841,504	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

In addition, expenditures during 2007-08 were lower than budget due to equipment purchases not made during the year. The increase to 2007-08 departmental revenue is due to greater than anticipated court fines and interest earned in this fund.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: Court Services Auto

BUDGET UNIT: SQR SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	287,655	223,165	300,055	300,000	300,000	300,000	**-**
Equipment	-	95,261	-	-	100,000	-	**(100,000)**
Vehicles	117,237	34,760	299,999	600,000	600,000	640,000	**40,000**
Contingencies	-	-	-	-	156,504	165,359	**8,855**
Total Appropriation	404,892	353,186	600,054	900,000	1,156,504	1,105,359	**(51,145)**
Departmental Revenue							
Use Of Money and Prop	16,179	28,838	42,302	32,428	15,000	30,000	**15,000**
Other Revenue	501,328	505,630	561,290	601,427	300,000	500,000	**200,000**
Total Revenue	517,507	534,468	603,592	633,855	315,000	530,000	**215,000**
Fund Balance					841,504	575,359	**(266,145)**

Services and supplies of $300,000 include automotive maintenance and repair charges for the Court's Civil Division vehicles and miscellaneous services and supplies expenses.

Vehicles of $640,000, an increase of $40,000, is for the purchase of additional marked units for the Court's Civil Division operations.

Contingencies of $165,359 represent that portion of fund balance not planned to be spent in 2008-09.

Departmental revenue of $530,000, which is increasing by $215,000, reflects anticipated court fines plus anticipated interest earned in this fund.

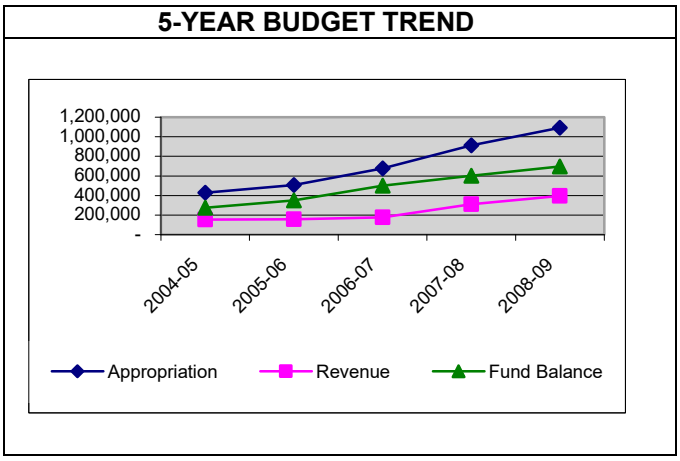
Court Services Tech

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for processing fees collected under AB709 and is used for automated equipment necessary and furnishings necessary to operate court services.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

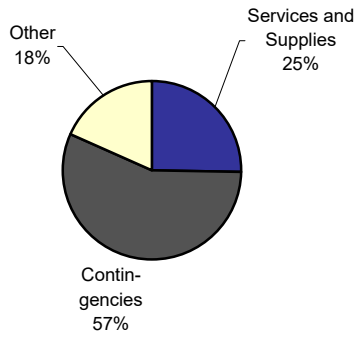
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	232,403	192,591	261,000	911,137	309,000
Departmental Revenue	307,554	344,898	284,325	310,000	404,146
Fund Balance				601,137	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

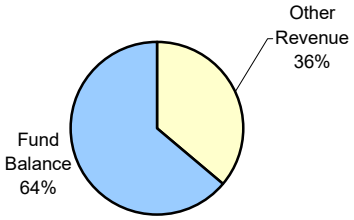
In addition, expenditures in 2007-08 were lower than budget due to equipment purchases not made during the year. The increase to 2007-08 departmental revenue is due to greater than anticipated court fines and interest earned in this fund.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Law and Justice
DEPARTMENT: Sheriff - Coroner
FUND: Court Services Tech

BUDGET UNIT: SQT SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	226,587	173,401	261,000	275,000	275,000	255,000	**(20,000)**
Travel	-	-	-	-	-	20,000	**20,000**
Equipment	5,816	19,190	-	34,000	200,000	200,000	**-**
Contingencies	-	-		-	436,137	616,283	**180,146**
Total Appropriation	232,403	192,591	261,000	309,000	911,137	1,091,283	**180,146**
Departmental Revenue							
Use Of Money and Prop	7,918	17,912	16,178	22,750	10,000	20,000	**10,000**
Other Revenue	299,636	326,986	268,147	381,396	300,000	375,000	**75,000**
Total Revenue	307,554	344,898	284,325	404,146	310,000	395,000	**85,000**
Fund Balance					601,137	696,283	**95,146**

Services and supplies of $255,000 include equipment repairs and maintenance charges for the Court's Civil Division. Services and supplies have decreased by $20,000 due to the reclassification of travel from the services and supplies appropriation unit to the new travel appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $20,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Contingencies of $616,283 represent that portion of fund balance not planned to be spent in 2008-09.

Department revenue of $395,000 reflects anticipated court fines and anticipated interest earned in this fund.

Local Detention Facility Revenue

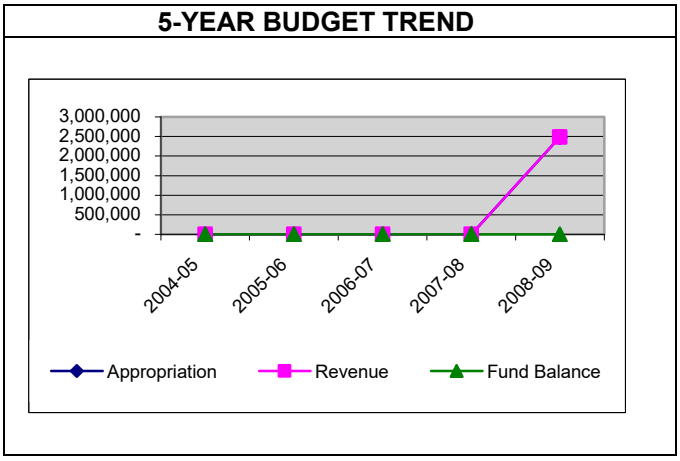
DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for the allocation, when appropriated in the state budget, of funds from AB1805 effective July 1, 2007 in lieu of booking fees previously charged by the county to cities and local entities as permitted by Government Code Section 29550. Funds are required to be used for the purpose of operating, renovating, remodeling, or constructing local detention facilities.

This is a newly established budget unit in 2008-09 and therefore no history is available.

There is no staffing associated with this budget unit.

BUDGET HISTORY

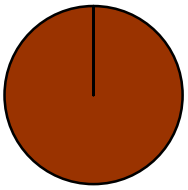
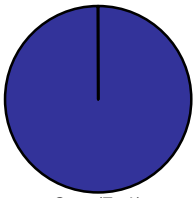


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	-	2,761,625
Departmental Revenue	-	-	-	-	2,761,625
Fund Balance				-	

Estimated expenditures in 2007-08 are equal to revenues as all funds will be used to reimburse the Sheriff-Coroner's general fund budget unit for expenditures related to the operation, renovation, remodeling, or construction of local detention facilities. As this revenue was received mid-year, the department anticipates bringing an agenda item before the Board of Supervisors by the end of the fiscal year approving a modified budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	
Operating Transfers Out 100%	State/Fed/ Other Govt 100%

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: Local Detention Facility Revenue

BUDGET UNIT: SRL SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Operating Transfers Out	-	-	-	2,761,625	-	2,482,000	**2,482,000**
Total Requirements	-	-	-	2,761,625	-	2,482,000	**2,482,000**
Departmental Revenue							
State, Fed or Gov't Aid	-	-	-	2,761,625	-	2,482,000	**2,482,000**
Total Revenue	-	-	-	2,761,625	-	2,482,000	**2,482,000**
Fund Balance					-	-	**-**

Operating transfers out of $2,482,000 will be used to reimburse the Sheriff-Coroner's general fund budget unit for expenditures related to the operation, renovation, remodeling, or construction of local detention facilities.

Departmental revenue of $2,482,000 represent the proposed state allocation for the county in lieu of booking fees previously charged to cities and local entities.

PUBLIC AND SUPPORT SERVICES GROUP
SUMMARY

GENERAL FUND	Page #	Appropriation	Departmental Revenue	Local Cost
PUBLIC AND SUPPORT SERVICES GROUP ADMINISTRATION SUMMARY	391	1,977,648	-	1,977,648
AGRICULTURE/WEIGHTS AND MEASURES SUMMARY	397			
AGRICULTURE/WEIGHTS AND MEASURES	398	6,589,172	4,075,133	2,514,039
AIRPORTS SUMMARY	403			
AIRPORTS	404	2,826,889	2,826,889	-
ARCHITECTURE AND ENGINEERING	411	585,320	-	585,320
COUNTY MUSEUM SUMMARY	422			
COUNTY MUSEUM	423	3,644,827	1,520,579	2,124,248
FACILITIES MANAGEMENT SUMMARY	429			
FACILITIES MANAGEMENT	430	14,344,851	5,039,237	9,305,614
UTILITIES	434	17,754,196	246,082	17,508,114
LAND USE SERVICES SUMMARY	444			
ADMINISTRATION	445	-	-	-
ADVANCE PLANNING	448	4,149,019	2,424,235	1,724,784
CURRENT PLANNING	451	3,335,080	3,335,080	-
BUILDING AND SAFETY	454	10,244,406	10,244,406	-
CODE ENFORCEMENT	457	4,993,795	560,300	4,433,495
FIRE HAZARD ABATEMENT	460	2,851,163	2,851,163	-
PUBLIC WORKS DEPARTMENT SUMMARY	465			
SURVEYOR	466	5,203,207	4,935,069	268,138
REAL ESTATE SERVICES SUMMARY	501			
REAL ESTATE SERVICES	502	2,612,928	1,538,500	1,074,428
RENTS AND LEASES	505	419,311	419,311	-
COURTS PROPERTY MANAGEMENT	507	382,430	337,430	45,000
REGIONAL PARKS SUMMARY	511			
REGIONAL PARKS	512	10,036,137	7,246,313	2,789,824
REGISTRAR OF VOTERS	537	8,418,890	3,480,870	4,938,020
TOTAL GENERAL FUND		100,369,269	51,080,597	49,288,672

SPECIAL REVENUE FUNDS	Page #	Appropriation	Departmental Revenue	Fund Balance
PUBLIC AND SUPPORT SERVICES GROUP ADMINISTRATION:				
DISASTER RECOVERY FUND	395	77,227	40,000	37,227
AGRICULTURE/WEIGHTS AND MEASURES:				
CALIFORNIA GRAZING	401	137,779	2,000	135,779
AIRPORTS:				
CHINO AIRPORT COMMERCIAL HANGARS	407	1,532,269	857,791	674,478
CHINO AIRPORT INCENTIVE FUND	409	250,000	-	250,000
COUNTY LIBRARY	416	19,563,856	18,561,019	1,002,837
LAND USE SERVICES:				
GENERAL PLAN UPDATE	463	-	-	-

PUBLIC AND SUPPORT SERVICES GROUP
SUMMARY

SPECIAL REVENUE FUNDS continued	Page #	Appropriation	Departmental Revenue	Fund Balance
PUBLIC WORKS DEPARTMENT:				
SURVEYOR				
SURVEY MONUMENT PRESERVATION	469	245,547	40,000	205,547
TRANSPORTATION				
ROAD OPERATIONS	471	115,263,311	90,316,706	24,946,605
ETIWANDA INTERCHANGE IMPROVEMENT	477	52,120	1,000	51,120
HIGH DESERT CORRIDOR PROJECT	479	1,795,418	1,704,435	90,983
FACILITIES DEVELOPMENT PLANS	481	10,186,665	1,084,323	9,102,342
MEASURE I PROGRAM	483	25,369,793	9,157,124	16,212,669
REGIONAL DEVELOPMENT MITIGATION PLAN	486	2,812,232	1,395,285	1,416,947
REAL ESTATE SERVICES:				
CHINO AGRICULTURAL PRESERVE	509	8,107,967	1,333,411	6,774,556
REGIONAL PARKS:				
COUNTY TRAIL SYSTEM	517	6,299,093	6,745,911	(446,818)
PROPOSITION 12 PROJECTS	519	-	-	-
PROPOSITION 40 PROJECTS	521	2,320,003	2,147,034	172,969
GLEN HELEN PAVILION	523	1,981,877	1,285,000	696,877
PAVILION IMPROVEMENTS AT GLEN HELEN	525	344,924	34,000	310,924
PARK MAINTENANCE/DEVELOPMENT	527	564,992	204,687	360,305
CALICO GHOST TOWN MARKETING SERVICES	529	581,429	508,500	72,929
OFF-HIGHWAY VEHICLE LICENSE FEE	531	873,620	340,000	533,620
SPECIAL DISTRICTS:				
FISH AND GAME COMMISSION	543	32,400	9,150	23,250
TOTAL SPECIAL REVENUE FUNDS		198,392,522	135,767,376	62,625,146

INTERNAL SERVICES FUNDS	Page #	Appropriation	Departmental Revenue	Revenue Over (Under) Exp
FLEET MANAGEMENT SUMMARY	437			
GARAGE	438	14,225,859	14,483,400	257,541
MOTOR POOL	441	13,169,738	14,306,500	1,136,762
TOTAL INTERNAL SERVICES FUNDS		27,395,597	28,789,900	1,394,303

ENTERPRISE FUNDS	Page #	Appropriation	Departmental Revenue	Revenue Over (Under) Exp
COUNTY MUSEUM:				
MUSEUM STORE	427	93,546	100,000	6,454
PUBLIC WORKS DEPARTMENT:				
SOLID WASTE MANAGEMENT				
OPERATIONS	488	77,591,716	78,299,840	708,124
SITE CLOSURE AND MAINTENANCE	493	11,534,351	11,637,276	102,925
SITE ENHANCEMENT, EXPANSION, ACQUISITION	495	8,824,963	6,047,054	(2,777,909)
ENVIRONMENTAL FUND	497	11,971,970	8,523,438	(3,448,532)
ENVIRONMENTAL MITIGATION FUND	499	3,590,586	3,126,288	(464,298)
REGIONAL PARKS:				
SNACK BARS	533	93,392	104,000	10,608
ENVIRONMENTAL SCIENCE DAY CAMP	535	89,012	89,012	-
TOTAL ENTERPRISE FUNDS		113,789,536	107,926,908	(5,862,628)

PUBLIC AND SUPPORT SERVICES GROUP - ADMINISTRATION
Norman A. Kanold

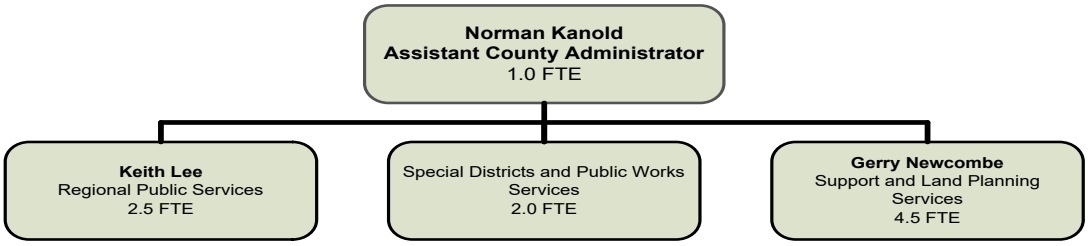
MISSION STATEMENT

The mission of Public and Support Services Group (PSSG) - Administration is to effectively oversee fourteen county departments providing a variety of regional and municipal public services that enhance/protect the quality of life for county residents as well as internal support services that increase the level of efficiency for county operations.

STRATEGIC GOALS

Public and Support Services Group - Administration is a function of the County Administrative Office (CAO) and therefore shares the same strategic goals of the CAO.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
PSSG Administration	1,977,648	-	1,977,648		10.0
Total General Fund	1,977,648	-	1,977,648	-	10.0
Special Revenue Fund					
Disaster Recovery Fund	77,227	40,000		37,227	-
Total Special Revenue Fund	77,227	40,000	-	37,227	-
Total - All Funds	2,054,875	40,000	1,977,648	37,227	10.0

DESCRIPTION OF MAJOR SERVICES

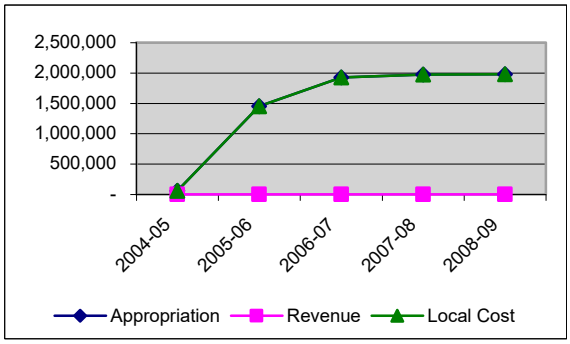
PSSG was formed during a county organizational restructuring approved by the Board of Supervisors in May 2005. This group includes those departments having a strong interface with the general public as well as a number of internal support departments.

PSSG - Administration coordinates the administrative and budget activities of fourteen county departments charged with providing services to the public and to other county departments. The departments are: Architecture & Engineering, Agriculture/Weights and Measures, Airports, County Fire, Facilities Management, Fleet Management, Land Use Services (which includes Building and Safety, Current and Advance Planning, and Code Enforcement), County Library, County Museum, Public Works (which includes Transportation/Flood, Surveyor, and Solid Waste Management), Real Estate Services, Regional Parks, Registrar of Voters, and Special Districts. PSSG - Administration also ensures that these departments operate within legal and Board approved policy parameters by providing internal policy and procedural guidance for all departments within the group.

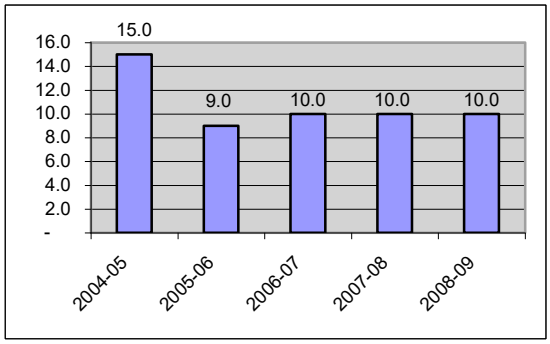
The Assistant County Administrator for PSSG serves as a principal assistant to the County Administrative Officer and works closely with the Board of Supervisors on all matters involving the group's activities.

BUDGET HISTORY

5-YEAR BUDGET TREND



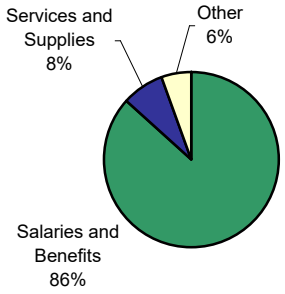
5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	108,005	1,556,542	2,024,312	1,971,766	1,936,594
Departmental Revenue	-	-	-	-	-
Local Cost	108,005	1,556,542	2,024,312	1,971,766	1,936,594
Budgeted Staffing				10.0	

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: PSSG - Administration
FUND: General

BUDGET UNIT: AAA PSG
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,369,449	1,417,059	1,652,222	1,715,000	1,750,167	1,716,510	**(33,657)**
Services and Supplies	212,678	44,362	140,745	103,703	103,708	116,248	**12,540**
Central Computer	35,595	30,310	31,277	12,425	12,425	13,200	**775**
Travel	-	-	-	-	-	20,000	**20,000**
Other Charges	59,876	59,876	59,876	100,000	100,000	100,000	**-**
Equipment	-	-	19,798	-	-	-	**-**
Transfers	3,240	4,935	120,394	5,466	5,466	11,690	**6,224**
Total Exp Authority	1,680,838	1,556,542	2,024,312	1,936,594	1,971,766	1,977,648	**5,882**
Reimbursements	(1,572,833)	-	-	-	-	-	**-**
Total Appropriation	108,005	1,556,542	2,024,312	1,936,594	1,971,766	1,977,648	**5,882**
Local Cost	108,005	1,556,542	2,024,312	1,936,594	1,971,766	1,977,648	**5,882**
Budgeted Staffing					10.0	10.0	**-**

Salaries and benefits of $1,716,510 fund 10.0 budgeted positions and are decreasing by $33,657 due to 2.0 positions (Administrative Analyst III and Executive Secretary III) being budgeted at a lower salary step than in the previous year.

Services and supplies of $116,248 include professional services, hardware/software upgrades, insurance, Internal Service Fund charges, and costs associated with automation of the Computer Aided Facilities Management (CAFM) program. The $12,540 increase reflects the replacement of computer equipment and adjustments for inflation.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $20,000 reflects anticipated travel costs in the areas of conferences and training, including the related hotel, meals, and car rental charges. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $100,000 represent payment to the University of California Cooperative Extension to support research and education programs in San Bernardino County.

Transfers of $11,690 include EHaP charges and reimbursements to the Information Services Department for technical support. The $6,224 increase reflects office depot charges now being expensed in this category rather than in services and supplies.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of county-owned and leased buildings with electronic format (AutoCAD) floor plan drawings. (The county has 9.7 million square feet of owned and leased facilities.)	30%	40%	40%	50%
Percentage increase in the number of master gardeners trained (46 master gardeners were trained in 2006-07).	N/A	10%	10%	10%

In 2006-07, the Board of Supervisors approved funding for the addition of 2.0 positions to improve the building inventory, centralize the database for capital planning activities/information, and track facility condition data with inventory, preventative maintenance schedules, and energy management systems. Both positions were subsequently filled and considerable progress has now been made in improving the building inventory, including the addition of approximately 980,000 square feet of electronic format floor plans anticipated for 2007-08. Activities related to the complete automation of CAFM will continue to be ongoing.

The mission of the University of California Cooperative Extension (UCCE) Master Gardener program is to educate volunteers who render service and provide non-biased, research based horticultural information to the community. Volunteers receive a minimum of 50 hours of instruction that cover topics including water conservation; lawn care; ornamental trees and shrubs; insect, disease, and weed management; soils and plant nutrition; vegetable gardening; home fruit production and garden flowers. In exchange for training, participants are obligated to volunteer at least 50 hours of service to the community within one year following the training. In San Bernardino County, Master Gardeners volunteers provide over 5,000 volunteer hours annually staffing a hotline addressing consumer horticulture questions via phone and e-mail; staffing public service booths for non-profit events throughout the county; assisting in the development of community and therapeutic gardens in conjunction with local school districts, parks departments and hospitals; and, conducting gardening and firescape workshops for local residents. In 2007-08, the Board of Supervisors approved $40,000 annually to UCCE for the addition of a Master Gardener Program Coordinator. This position is responsible for scheduling and coordinating hotline volunteers, overseeing class scheduling, directing student recruitment/selection, and coordinating volunteer activities. As a result of this new position, it is estimated that the number of master gardeners trained will increase by 10% per year.

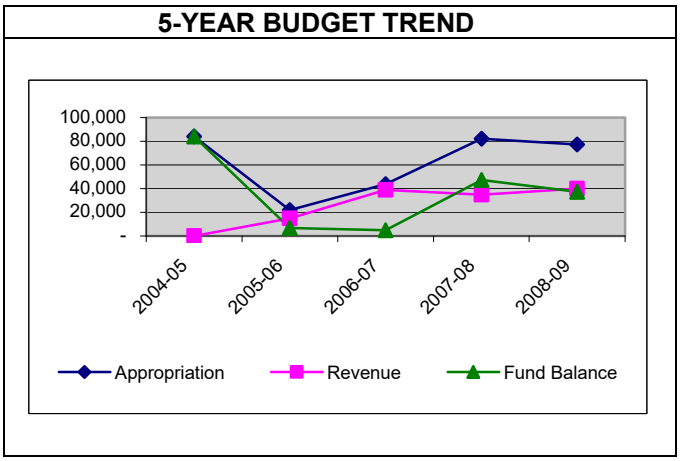
Disaster Recovery Fund

DESCRIPTION OF MAJOR SERVICES

The Disaster Recovery Fund was established to provide separate accountability for specific administrative and program costs related to the county's disaster recovery efforts. Prior incidents have included the Grand Prix/Old Fires in October 2003 and the Grass Valley/Slide Fires of October 2007.

There is no staffing associated with this budget unit.

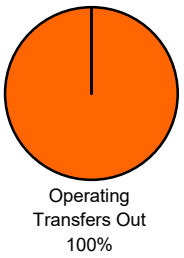
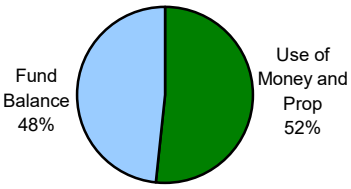
BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	32,832	9,259	43,809	432,227	425,000
Departmental Revenue	(44,293)	44,107	38,996	385,000	415,000
Fund Balance				47,227	

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: PSSG - Administration
FUND: Disaster Recovery Fund

BUDGET UNIT: SFH CAO
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	4,498	9,259	7,551	425,000	-	-	-
Other Charges	28,334	-	-	-	-	-	-
Total Appropriation	32,832	9,259	7,551	425,000	-	-	-
Operating Transfers Out	-	-	36,258	-	82,227	77,227	(5,000)
Total Requirements	32,832	9,259	43,809	425,000	82,227	77,227	(5,000)
Departmental Revenue							
Use Of Money and Prop	27,455	42,323	36,247	40,000	35,000	40,000	5,000
State, Fed or Gov't Aid	(71,748)	1,027	2,749	375,000	-	-	-
Other Revenue	-	757	-	-	-	-	-
Total Revenue	(44,293)	44,107	38,996	415,000	35,000	40,000	5,000
Fund Balance					47,227	37,227	(10,000)

Operating transfers out of $77,227 are budgeted to reimburse county departments for specific administrative and program costs related to the county's disaster recovery efforts.

Use of money and property revenue of $40,000 represents interest earnings on this fund's cash balance.

AGRICULTURE/WEIGHTS AND MEASURES
John Gardner

MISSION STATEMENT

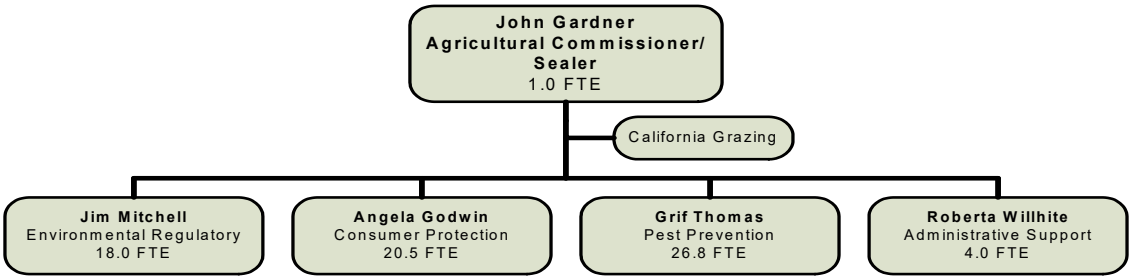
The Department of Agriculture/Weights and Measures protects the environment, agricultural industry, businesses and consumers of this state and county through regulation and satisfies its customers by providing services that promote the health, safety, well being, and quality of life of its residents according to the County Charter, general laws, and the will of the customers it serves.

STRATEGIC GOALS

1. Continue to protect the public's health and environment by preventing foreign pest infestations and misuse of pesticides.

2. Continue to protect county residents from being overcharged for purchased goods by ensuring accuracy in the measurement of commodities sold, and prices charged by retail businesses that utilize barcode scanning equipment.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Agriculture/Weights and Measures	6,589,172	4,075,133	2,514,039		70.3
Total General Fund	6,589,172	4,075,133	2,514,039		70.3
Special Revenue Fund					
California Grazing	137,779	2,000		135,779	-
Total Special Revenue Fund	137,779	2,000		135,779	-
Total - All Funds	6,726,951	4,077,133	2,514,039	135,779	70.3

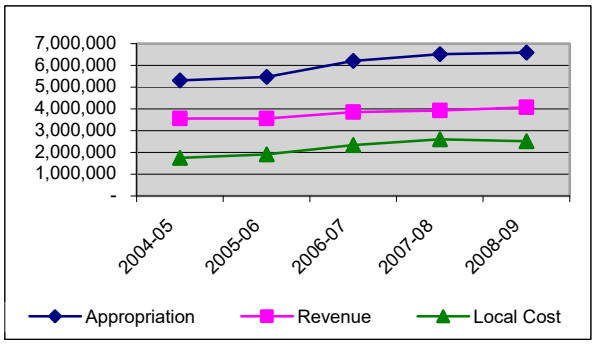
Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

DESCRIPTION OF MAJOR SERVICES

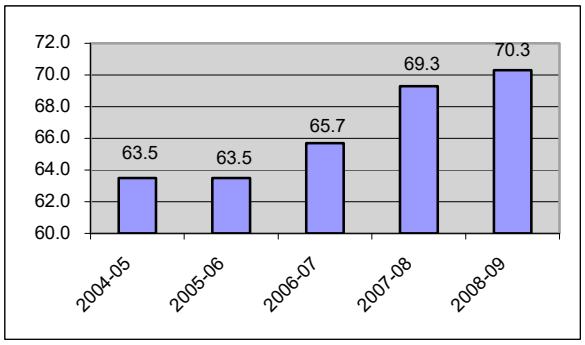
The Department of Agriculture/Weights and Measures protects the environment, public health, worker safety and the welfare of the public by enforcing state and local agricultural and consumer protection laws. The department enforces plant quarantines, detects and eradicates unwanted foreign pests, regulates pesticide use, verifies pricing accuracy of goods, and regulates all business transactions based on units of measures such as weight or volume. Additional duties include, inspecting eggs, produce and nursery stock, certifying plant shipments for export, controlling vegetation along state and county right-of-ways and flood control channels, manufacturing rodent baits for sale to the public and other miscellaneous services provided to businesses and the general public. The department also administers the California Grazing budget which funds rangeland improvements on federal land within the county.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

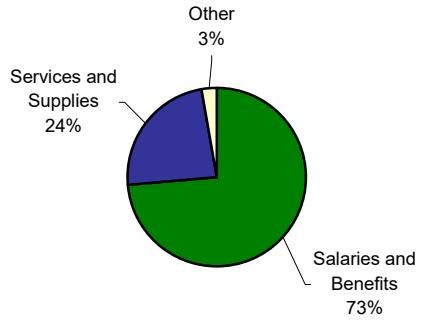
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	4,839,605	5,396,168	5,875,747	6,517,685	6,036,685
Departmental Revenue	3,273,639	3,732,827	3,848,035	3,921,170	3,842,981
Local Cost	1,565,966	1,663,341	2,027,712	2,596,515	2,193,704
Budgeted Staffing				69.3	

In 2007-08, estimated appropriation is projected to be $481,000 less than the modified budget. This is primarily due to salaries and benefits savings ($113,866) from vacant positions, services and supplies savings ($333,877), and other savings mainly due to a decrease in herbicide purchases, general office expense, non-inventoriable equipment, and special department expense.

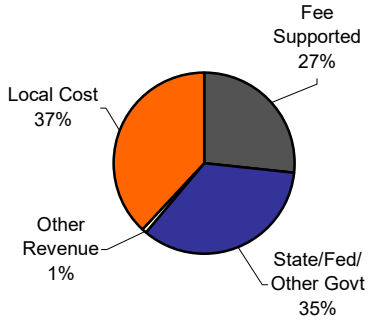
In 2007-08, departmental revenue is projected to be under-realized by approximately $78,000 relative to the modified budget. This is primarily due to less collection of current service revenues ($214,000) as a result of decreased weed control work, certification and reinspection services; and increases in revenue from licenses and permits and state, federal or government aid ($135,000).

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Agriculture/Weights and Measures
FUND: General

BUDGET UNIT: AAA AWM
FUNCTION: Public Protection
ACTIVITY: Protective Inspection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	3,731,358	4,237,599	4,567,126	4,723,183	4,837,049	4,849,242	**12,193**
Services and Supplies	989,575	1,032,247	1,118,068	1,164,439	1,498,316	1,503,729	**5,413**
Central Computer	17,101	22,686	27,100	30,296	30,296	32,480	**2,184**
Travel	-	-	-	-	-	26,000	**26,000**
Other Charges	3,266	1,683	401	316	3,140	3,140	**-**
Equipment	-	-	14,737	-	7,000	30,000	**23,000**
Vehicles	-	-	44,936	-	-	-	**-**
L/P Struct/Equip/Vehicles	28,184	27,145	20,565	2,419	29,682	29,682	**-**
Transfers	70,121	74,808	82,814	116,032	112,202	114,899	**2,697**
Total Appropriation	4,839,605	5,396,168	5,875,747	6,036,685	6,517,685	6,589,172	**71,487**
Departmental Revenue							
Licenses and Permits	573,858	605,798	740,855	747,300	709,900	738,800	**28,900**
Fines and Forfeitures	45,481	79,826	157,559	124,000	100,000	120,000	**20,000**
Use Of Money and Prop	2,974	882	1,096	1,670	1,200	1,200	**-**
State, Fed or Gov't Aid	1,880,909	2,184,024	2,107,754	2,252,955	2,155,520	2,274,083	**118,563**
Current Services	705,165	791,872	768,472	684,050	898,050	899,050	**1,000**
Other Revenue	65,252	67,525	72,299	33,006	56,500	42,000	**(14,500)**
Other Financing Sources	-	2,900	-	-	-	-	**-**
Total Revenue	3,273,639	3,732,827	3,848,035	3,842,981	3,921,170	4,075,133	**153,963**
Local Cost	1,565,966	1,663,341	2,027,712	2,193,704	2,596,515	2,514,039	**(82,476)**
Budgeted Staffing					69.3	70.3	**1.0**

Salaries and benefits of $4,849,242 fund 70.3 budgeted positions, an increase of $12,193 and 1.0 budgeted position. The salary and benefit appropriation net increase of $12,193 is based on overall reductions of $81,165 in benefit plan costs, retirement, and worker's compensation charges; and increases of $40,465 from the 1.0 additional budgeted position, and $52,893 in salary step adjustments. Budgeted staffing adjustments are as follows:

- Added 1.0 Office Assistant II position ($40,465) to provide full time assistance to the Ontario district office. This new position will be available to provide clerical support services for district staff and provide better customer service to the public by allowing the office to be open during regular business hours. The office is currently open to the public on a limited basis; 7:00 – 8:30 a.m. and 4:30 – 5:30 p.m. when inspection staff are in the office.

Services and supplies of $1,503,729 include herbicide purchases, vehicle and maintenance charges, routine small equipment purchases, communications, and general operating expenses. The increase of $5,413 is due to minor adjustments in operating expenses. Travel and educational expenses have been removed from services and supplies and are budgeted in the new appropriation unit (Travel).

Travel is a new appropriation unit for 2008-09. The amount budgeted of $26,000 reflects anticipated travel costs for State Association conference provisions ($4,500), staff training ($5,100), and mileage/meals/lodging primarily for field staff performing inspection services ($16,400). These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment and lease purchases of $59,682 collectively funds the second year of lease-purchase payments for a weed control spray truck ($29,682) and the purchase of two new high-volume liquid test measure units to be used in performing weights and measures inspections at gasoline stations ($30,000), for an overall increase of $23,000.

Transfers of $114,899 reimburse the cost of the employee health and wellness program ($15,969), rent for two office locations ($72,730) and custodial/maintenance charges ($26,200). The increase of $2,697 is due to changes in rent.

Departmental revenue totaling $4,075,133 is derived from a variety of services, permits, contracts and mandates. Major sources of revenue are: device registration fees ($500,000), scanner registration fees ($120,000), packer registration ($94,000), state funded pest detection services ($1,079,845), unclaimed gas tax ($600,000), pesticide mill fee ($290,000), weed control services ($771,000), and weights/measures and pesticide violations ($120,000). The overall increase of $153,963 is primarily due to an increase in state aid resulting from additional unclaimed gas tax ($70,000), an increase in the data entry contract with the State Department of Pesticide Regulation ($21,000), and an increase in device and packer registration fees ($23,000).

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of terminals inspected on a daily basis. (# of terminals)	N/A	N/A	N/A	100% (10)
The average number of trap placements per month.	5,764	4,850	5,500	6,100
The average number of trap servicing conducted each month.	12,128	12,440	13,500	14,000
Percentage increase of inspections for pesticide applications that are performed by a variety of companies on multiple occasions. (532 inspections in 2007-08)	N/A	N/A	N/A	3% (548)
Percentage of all registered businesses inspected.	99%	100%	100% (3,600)	100% (3,650)
Percentage of businesses with pricing errors exceeding 5% offered consultation service. (2008-09 baseline is 0)	N/A	N/A	N/A	100%

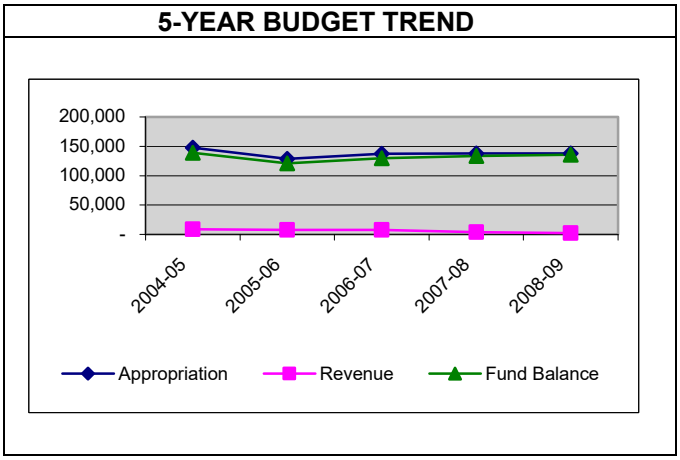
California Grazing

DESCRIPTION OF MAJOR SERVICES

The California Grazing budgets funds a variety of range improvement projects such as cattle guards, fencing, pipelines, tanks and other water dispensing facilities recommended by the county's Range Improvement Advisory Committee (RIAC). RIAC is comprised of five Bureau of Land Management (BLM) lessees and one wildlife representative, and are appointed by the Board of Supervisors. RIAC recommends to the Board of Supervisors various grazing improvement projects for funding. The BLM, the federal agency responsible for leasing the grazing allotments to the ranchers, reviews the environmental impact of projects. Funding for these projects comes from fees paid to the federal government for grazing rights by ranchers under the provisions of the federal Taylor Grazing Act of 1934. A portion of the grazing fees is distributed back to the county to fund improvements on federal lands. The county acts in a trustee capacity for these funds.

There is no staffing associated with this budget unit.

BUDGET HISTORY

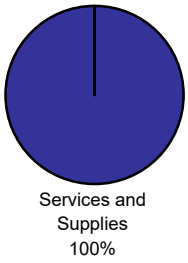
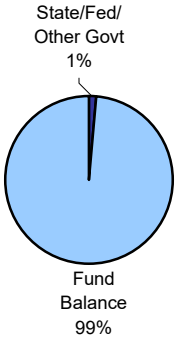


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	25,964	-	-	137,685	-
Departmental Revenue	8,165	8,623	3,969	3,900	1,994
Fund Balance				133,785	

There are no anticipated expenditures in 2007-08, and expenditures in general are substantially less than the amount budgeted because the entire unreserved fund balance must be appropriated each year in accordance with Section 29009 of the State Government Code. Decreased grazing activity and a reduction in the areas leased has resulted in less grazing-right fee revenues and less demand for grazing improvements (which are funded by fees paid by the ranchers).

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Agriculture, Weights and Measures
FUND: California Grazing

BUDGET UNIT: SCD ARE
FUNCTION: Public Protection
ACTIVITY: Protective Inspection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	25,964	-	-	-	137,685	137,779	**94**
Total Appropriation	25,964	-	-	-	137,685	137,779	**94**
Departmental Revenue							
State, Fed or Gov't Aid	8,165	8,623	3,969	1,994	3,900	2,000	**(1,900)**
Total Revenue	8,165	8,623	3,969	1,994	3,900	2,000	**(1,900)**
Fund Balance					133,785	135,779	**1,994**

The 2008-09 budget contains an increase in services and supplies based on the unreserved fund balance available, which is appropriated in its entirety in accordance with Section 29009 of the State Government Code.

AIRPORTS
Mike N. Williams

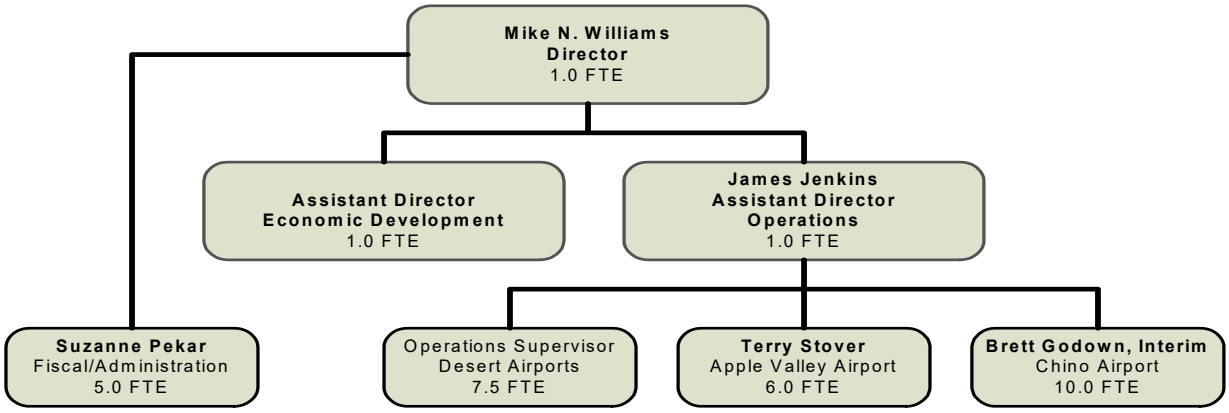
MISSION STATEMENT

The mission of San Bernardino County Department of Airports is to plan, organize and direct the county's airport and aviation system to provide high-quality aviation facilities and services in a safe and efficient manner, optimizing the benefit to the communities and citizens of the county.

STRATEGIC GOALS

1. Improve Administration of Leasing Activity.
2. Improve Coordination and Management of Airport Capital Improvement Program.
3. Improve Airport Infrastructure.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Airports	2,826,889	2,826,889	-		31.5
Total General Fund	2,826,889	2,826,889	-		31.5
Special Revenue Fund					
Chino Airport Commercial Hangars	1,532,269	857,791		674,478	-
Chino Airport Incentive Funds	250,000	-		250,000	-
Total Special Revenue Fund	1,782,269	857,791		924,478	-
Total - All Funds	4,609,158	3,684,680	-	924,478	31.5

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

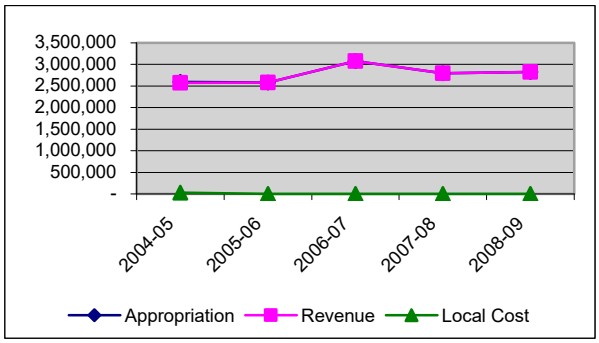
DESCRIPTION OF MAJOR SERVICES

The Department of Airports provides for the management, maintenance, and operation of six airports. The department assures that county airports are maintained and operated in compliance with state and federal regulations. The department also assists the county's private and municipal airport operators in planning, interpreting, and implementing Federal Aviation Administration (FAA) general aviation requirements.

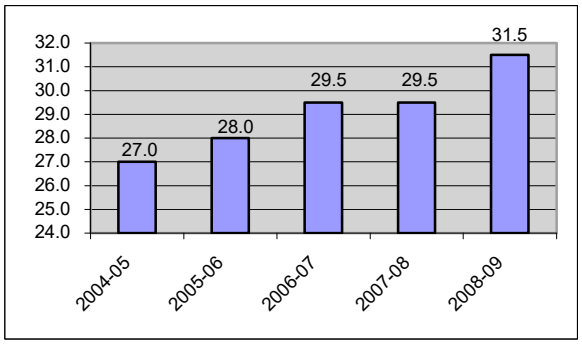
The county's six airports are as follows: Chino Airport, a FAA designated reliever to John Wayne Airport and one of the largest general aviation airports in the country with approximately 800 based aircraft; Apple Valley Airport, a county service area (CSA-60) with a significant sport aviation base; Barstow-Daggett Airport, an airport with significant military activity and home to the Fort Irwin Helicopter Maintenance Base; Twentynine Palms Airport, a center for soaring activity in addition to serving the community as a general aviation airport; Needles Airport, a critical transportation link and key point for medical and law enforcement activity along the Colorado River; and Baker Airport, a small facility on land leased from the Bureau of Land Management that serves as an emergency landing field between Barstow and Las Vegas.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

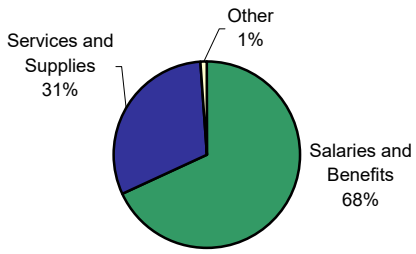


PERFORMANCE HISTORY

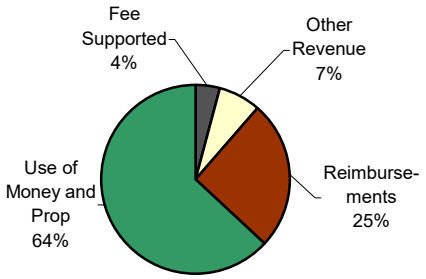
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,598,928	2,582,322	3,080,550	2,798,296	2,850,160
Departmental Revenue	2,570,016	2,582,322	3,080,550	2,798,296	2,850,160
Local Cost	28,912	-	-	-	-
Budgeted Staffing				29.5	

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Airports
FUND: General Fund

BUDGET UNIT: AAA APT
FUNCTION: Public Ways and Facilities
ACTIVITY: Transportation Terminals

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,542,263	1,880,074	2,121,334	2,349,520	2,349,520	2,586,565	**237,045**
Services and Supplies	1,200,030	885,652	1,158,666	1,032,288	1,093,559	1,118,918	**25,359**
Central Computer	9,834	12,083	16,452	18,217	18,217	33,040	**14,823**
Travel	-	-	-	-	-	23,304	**23,304**
Other Charges	46,990	44,727	42,464	40,200	40,532	10,652	**(29,880)**
Equipment	-	34,852	26,257	-	-	-	**-**
Transfers	21,835	33,115	20,921	43,390	21,166	34,714	**13,548**
Total Exp Authority	2,820,952	2,890,503	3,386,094	3,483,615	3,522,994	3,807,193	**284,199**
Reimbursements	(633,149)	(487,367)	(675,488)	(724,698)	(724,698)	(980,304)	**(255,606)**
Total Appropriation	2,187,803	2,403,136	2,710,606	2,758,917	2,798,296	2,826,889	**28,593**
Operating Transfers Out	411,125	179,186	369,944	91,243	-	-	**-**
Total Requirements	2,598,928	2,582,322	3,080,550	2,850,160	2,798,296	2,826,889	**28,593**
Departmental Revenue							
Use Of Money and Prop	2,389,210	2,365,719	2,747,923	2,540,642	2,520,772	2,433,139	**(87,633)**
State, Fed or Gov't Aid	40,094	41,949	41,085	40,000	40,000	40,000	**-**
Current Services	31,911	112,405	332,680	150,368	176,524	163,250	**(13,274)**
Other Revenue	105,801	59,904	(41,138)	69,150	61,000	70,500	**9,500**
Other Financing Sources	3,000	2,345	-	-	-	-	**-**
Total Revenue	2,570,016	2,582,322	3,080,550	2,800,160	2,798,296	2,706,889	**(91,407)**
Operating Transfers In	-	-	-	50,000	-	120,000	**120,000**
Total Financing Sources	2,570,016	2,582,322	3,080,550	2,850,160	2,798,296	2,826,889	**28,593**
Local Cost	28,912	-	-	-	-	-	**-**
Budgeted Staffing					29.5	31.5	**2.0**

Salaries and benefits of $2,586,565 fund 31.5 budgeted positions. The 2008-09 budget is increasing by $237,045 primarily due to the addition of the following two positions:

- 1.0 Assistant Director of Airports, approved by the Board of Supervisors in November 2007, which is responsible for planning and coordinating the department's economic development activities.
- 1.0 Airport Maintenance Worker I to assist staffing with workload demands at Chino Airport.

The department is also proposing the reclassification of a Fiscal Assistant to Fiscal Specialist and a Secretary I to Secretary II.

Services and supplies of $1,118,918 reflect the cost of operating the county airports, including expenses for insurance and maintenance.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $23,304 reflects anticipated travel costs. Of this amount, $12,000 is related to the performance of work duties. The balance of approximately $11,000 is for staff to attend conferences and training. These costs were based on departmental analysis of past travel related expenses budgeted in the services and supplies appropriation unit.

Other charges of $10,652 represent repayment of two state aviation loans. A third loan was repaid in full during 2007-08, thus reflecting a decrease of $29,880 from prior year.

Transfers of $34,714 finance Human Resources, computer services, payroll, and EHaP charges. Additional charges for County Counsel and surveying services represent the $13,548 increase for 2008-09.

Reimbursements of $980,304 represent the amount of salaries and benefits costs associated with CSA 60, Apple Valley Airport ($609,004) and the Chino Airport Commercial Hangars ($371,300). The $255,606 increase is mainly due to the increase of 2.0 budgeted positions as identified above.

Use of money and property revenue of $2,433,139 represents revenue from the lease and rental of airport facilities. The $87,633 decrease reflects the loss of three airport tenants during 2007-08.

State revenue of $40,000 is an annual stipend from the State of California to assist the department with operating costs at the airports.

Current services revenue of $163,250 represent revenues from fuel flowage. The $13,274 decrease projected for 2008-09 is based on an anticipated reduction in fuel sales due to increased fuel prices.

Other revenue of $70,500 mainly represent reimbursements from the U.S. Army for maintaining their portion of the Waste Water Treatment plant at the Barstow-Daggett Airport.

Operating transfers in of $120,000 are monies being transferred from the department's Chino Airport Commercial Hangar budget unit to help finance the cost of operating and maintaining the county airports.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of lease renewals not executed prior to lease expiration.	3%	0%	0%	0%
Percentage of revenue producing land compared to land available for revenue production at Chino Airport.	39%	41%	41%	45%
Percentage of revenue producing land compared to land available for revenue production at Apple Valley Airport.	36%	42%	36%	42%
Average length of time to complete airport capital improvement projects (in months).	16	18	18	16
Percentage of pavement rehabiliation completed (total square footage of pavement is 15.7 million).	N/A	N/A	N/A	15%

The 2007-08 estimated percent of revenue producing land at Apple Valley Airport is less than the target because construction of the Phase II Hangar Project, which was originally expected to be completed by June 2007, will now be finished in March 2008. Construction of the Phase III hangars is anticipated to commence shortly thereafter.

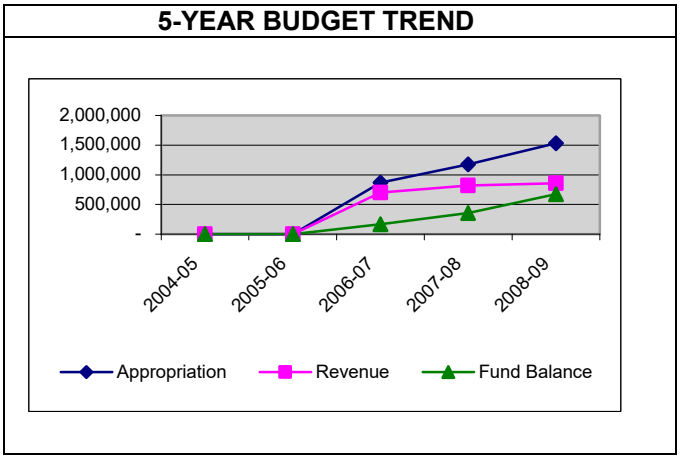
Chino Airport Commercial Hangars

DESCRIPTION OF MAJOR SERVICES

The Department of Airports manages, maintains, and operates the Chino Airport Commercial Hangar complex. The Commercial Hangars were constructed in 1987 with proceeds from a 30-year bond issue. In addition to maintenance expenses, appropriation is budgeted annually for insurance costs. Appropriations for this budget unit are financed from rental revenues and available fund balance.

There is no staffing associated with this budget unit. However, this budget unit finances some staffing in the Airport's general fund budget unit.

BUDGET HISTORY



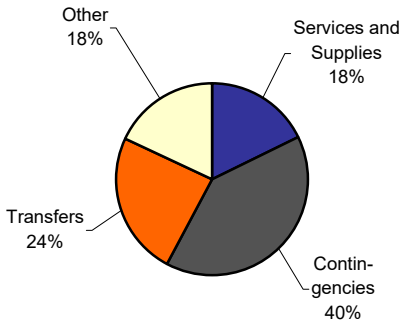
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	164,314	211,287	454,965	1,177,245	581,034
Departmental Revenue	396,863	129,341	644,677	821,347	899,614
Fund Balance				355,898	

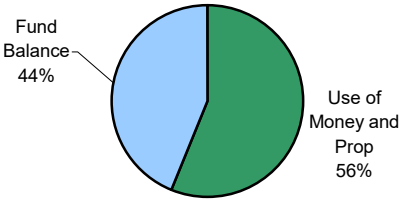
Expenditures for 2007-2008 are estimated to be approximately $596,000 less than budget primarily due to unspent contingencies and vehicle appropriation.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Airports
FUND: Chino Airport Comercial Hangars

BUDGET UNIT: RCI APT
FUNCTION: Public Way and Facilities
ACTIVITY: Transportation

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	42,251	211,287	188,688	233,713	347,151	273,757	**(73,394)**
Land and Improvements	-	-	99,945	100,000	150,000	50,000	**(100,000)**
Equipment	-	-	13,085	125,000	125,000	175,000	**50,000**
Vehicles	-	-	49,022	-	150,000	50,000	**(100,000)**
Transfers	122,063	-	104,225	122,321	122,321	371,300	**248,979**
Contingencies	-	-	-	-	282,773	612,212	**329,439**
Total Appropriation	164,314	211,287	454,965	581,034	1,177,245	1,532,269	**355,024**
Departmental Revenue							
Use Of Money and Prop	396,863	129,341	644,677	899,614	821,347	857,791	**36,444**
Total Revenue	396,863	129,341	644,677	899,614	821,347	857,791	**36,444**
Fund Balance					355,898	674,478	**318,580**

Services and supplies of $273,757 include maintenance and insurance costs. The $73,394 decrease reflects a reduction in the amount budgeted for maintenance of the hangar facility.

Land and improvements of $50,000 are budgeted for new pavement at the Chino Airport Commercial Hangar complex.

Equipment of $175,000 consists of a Crack Sealer ($75,000), trailer jet ($25,000), and extension of security cameras installed around the perimeter of the Commercial Hangars ($75,000).

Vehicles are budgeted at $50,000 for a 1 ton truck with utility bed for increased maintenance activities.

Transfers of $371,300 consist of labor reimbursement to the Airports' general fund budget unit. The increase of $248,979 is primarily due to financing additional staffing of 1.0 Assistant Airport Director and 1.0 Airport Maintenance Worker I.

Contingencies of $612,212 are being held in the event of unforeseen expenses. This amount represents a $329,439 increase from the previous fiscal year based primarily on additional fund balance available.

Use of money and property revenue consists of lease revenues. The $857,791 budgeted for 2008-09 represents a $36,444 increase due largely to CPI adjustments on existing leases and additional interest earned on cash balances.

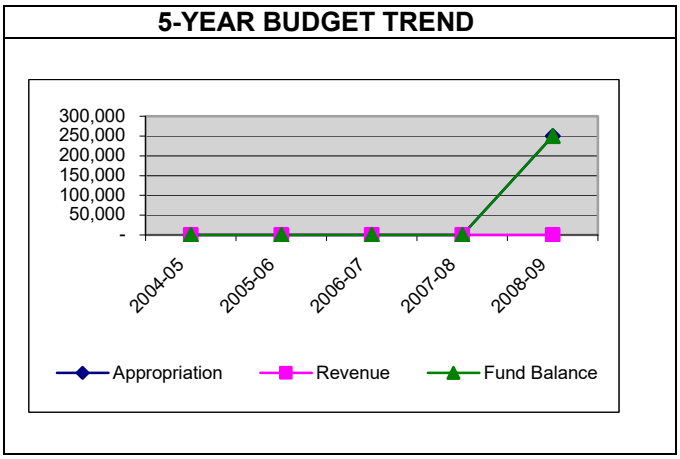
Chino Airport Incentive Fund

DESCRIPTION OF MAJOR SERVICES

The Chino Airport Incentive Fund was established in 2007-08 to provide separate accountability for all costs and revenues related to the goal of attracting and retaining businesses at Chino Airport.

There is no staffing associated with this budget unit.

BUDGET HISTORY

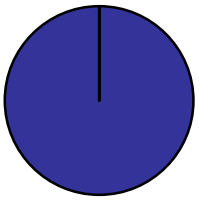
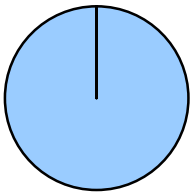


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	1,000,000	750,000
Departmental Revenue	-	-	-	1,000,000	1,000,000
Fund Balance				-	

On November 6, 2007, the Board of Supervisors approved a $1,000,000 operating transfer from the county general fund to facilitate economic development at Chino Airport. It is expected that by the end of 2007-08, $750,000 of these funds will have been spent for this purpose.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
 Services and Supplies 100%	 Fund Balance 100%

GROUP: Public and Support Services
DEPARTMENT: Airports
FUND: Chino Airport Incentive Fund

BUDGET UNIT: RCO APT
FUNCTION: Public Way and Facilities
ACTIVITY: Transportation

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	-	750,000	-	250,000	**250,000**
Total Appropriation	-	-	-	750,000	-	250,000	**250,000**
Departmental Revenue							
Operating Transfers In	-	-	-	1,000,000	-	-	-
Total Financing Sources	-	-	-	1,000,000	-	-	-
Fund Balance					-	250,000	**250,000**

Services and supplies of $250,000 are budgeted in 2008-09 for costs related to economic development activities at Chino Airport.

ARCHITECTURE AND ENGINEERING
Carl R. Alban

MISSION STATEMENT

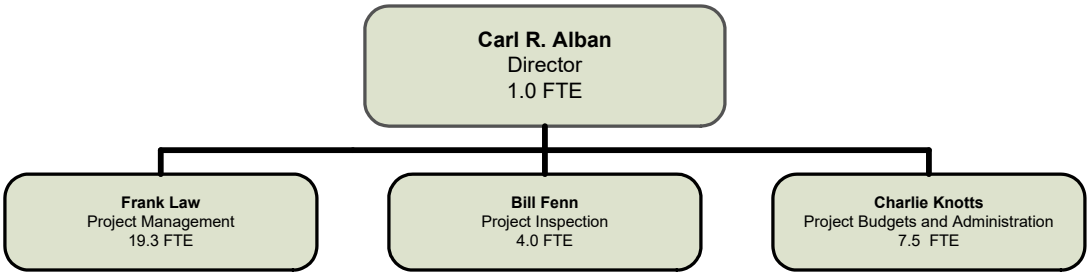
The Architecture and Engineering Department is committed to the timely and cost effective design and construction of projects included in the county's annual Capital Improvement Program (CIP) and providing quality improvements to ensure accessible and safe environments for county departments and the public they serve.

STRATEGIC GOALS

1. Improve the quality and cost-effectiveness of design and construction management services.

2. Decrease the average time required for completion of Capital Improvement Program and other construction projects.

ORGANIZATIONAL CHART



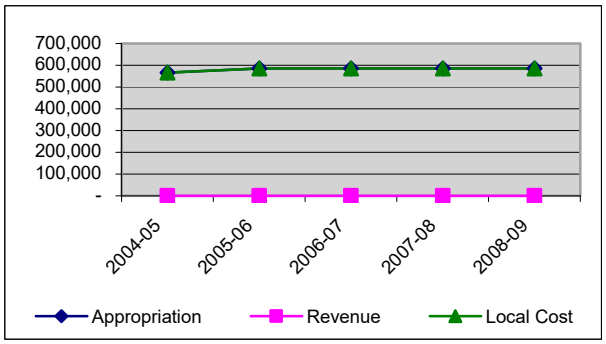
DESCRIPTION OF MAJOR SERVICES

The Architecture and Engineering Department (A&E) is responsible for planning and implementing the quality design and construction of projects included in the county's Capital Improvement Program; as well as other Regional Parks, Airports, and Community Development and Housing Department projects. The department collaborates with other county agencies, the County Administrative Office, and the Board of Supervisors to develop project scope, schedule, and budget. A&E then administers these projects from conceptual design through construction to completion. Staff issues requests for proposals to secure consultant services; prepares the bid package; solicits competitive construction bids; obtains the appropriate jurisdictional approvals; and provides inspection and construction management services through project completion and closeout.

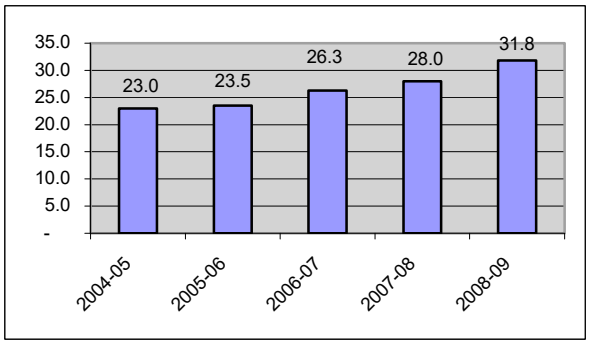
A&E strives to be a competitive public service organization dedicated to delivering successful projects and quality services for San Bernardino County in a timely and cost effective manner. A&E takes pride in its ability to respond quickly to changing organizational needs and priorities, while continuing to provide quality improvements for the benefit of county departments and the public they serve.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

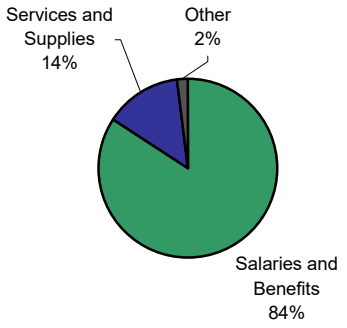
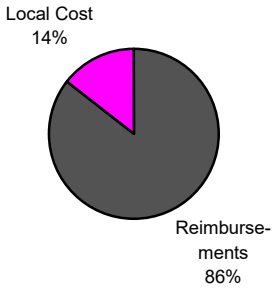


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	569,016	606,177	402,424	585,320	478,047
Departmental Revenue	11,143	300	-	-	-
Local Cost	557,873	605,877	402,424	585,320	478,047
Budgeted Staffing				28.0	

Estimated appropriation for 2007-08 is less than modified budget as a result of keeping three positions vacant pending the completion of an organizational study performed by Human Resources (HR). Temporary help and Public Service Employees were utilized to meet the department's workload.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Architecture and Engineering
FUND: General

BUDGET UNIT: AAA ANE
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,946,934	2,274,515	2,494,206	2,804,491	2,932,742	3,398,777	**466,035**
Services and Supplies	173,691	160,381	551,782	416,332	416,930	519,862	**102,932**
Central Computer	18,776	22,139	27,495	31,200	31,200	36,681	**5,481**
Travel	-	-	-	-	-	10,000	**10,000**
Equipment	-	-	18,206	-	12,500	-	**(12,500)**
Vehicles	-	-	39,301	44,914	45,000	25,000	**(20,000)**
Transfers	13,098	23,370	27,006	31,781	31,781	50,105	**18,324**
Total Exp Authority	2,152,499	2,480,405	3,157,996	3,328,718	3,470,153	4,040,425	**570,272**
Reimbursements	(1,583,483)	(1,874,228)	(2,755,572)	(2,850,671)	(2,884,833)	(3,455,105)	**(570,272)**
Total Appropriation	569,016	606,177	402,424	478,047	585,320	585,320	**-**
Departmental Revenue							
Other Revenue	11,143	300	-	-	-	-	**-**
Total Revenue	11,143	300	-	-	-	-	**-**
Local Cost	557,873	605,877	402,424	478,047	585,320	585,320	**-**
Budgeted Staffing					28.0	31.8	**3.8**

Salaries and benefits of $3,398,777 fund 31.8 budgeted positions, which is an increase of $466,035 and 3.8 budgeted staffing. Cost adjustments reflect various staffing changes and decreased workers' compensation charges. The department requested two reclassifications and the addition of an Office Specialist in 2007-08 which were put on hold as the department requested assistance from HR to do an organizational study. The following changes reflect HR's recommendations.

Budgeted staffing adjustments are requested as follows:

- Addition of a 0.8 Supervising Project Manager (pay range 71) to help with the span of control of the Assistant Director to help mentor, develop, and supervise entry level Project Managers.
- Addition of a 0.7 Staff Analyst II (pay range 56) to assist with all phases of the Board Agenda item process, including drafting of the agenda items, contracts, and amendments.

- Dual fill the Assistant Director position for 3 months which equates to 0.3 FTE. The Assistant Director is retiring in March, 2009 after 35 years. Dual filling this management position is necessary to assure a smooth transition for project management.
- Deletion of a 1.0 Office Specialist (pay range 35). This position was requested in 2007-08 and is not necessary as a result of the above recommendations.
- Two reclassifications:
  - Engineering Technician (pay range 34) to Office Assistant III (pay range 31) to ensure project files are maintained accurately and timely.
  - Secretary I (pay range 35) to Office Specialist (pay range 35) to better align the classification with the actual duties of the position, which includes document retrieval, filing, and management of the new Document Management System.
- The department is also budgeting for a 1.0 Public Service Employee to perform the duties of an accounting technician who is currently in extended leave.
- The Board of Supervisors approved a 1.0 Contract Management position on December 18, 2007 (Item No. 23), to be the on-site manager through the construction of the Arrowhead Regional Medical Center (ARMC) 6th Floor Remodel project.
- Finally, the department will request approval for a Contract Inspector of Record position to provide continuous inspection services during the construction of the ARMC 6th Floor Remodel project.

Services and supplies of $519,862 primarily include non-inventoriable equipment, contract services, charges for telephone and vehicles services, and systems development charges. The increase of $102,932 is to continue and finish the work started on a number of major system enhancements. These enhancements are designed to provide more timely and accurate information on the financial status of projects underway and completed and to enhance the information available to the Project Managers on-line to improve the efficiency of managing the projects assigned to each of them.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $10,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

The equipment budget has been reduced by $12,500 as no fixed asset purchases are anticipated in 2008-09.

The vehicle budget of $25,000 represents the department's request to purchase one hybrid vehicle in 2008-09.

Transfers of $50,105 represent payments to other departments for EHaP, Human Resources support, information technology support, and Office Depot purchases made through the Purchasing Department which were previously budgeted in services and supplies.

All the budget adjustments detailed above, totaling $570,272, are fully offset by increased reimbursements from customers for project management services.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Projects with administration costs less than 10% of the total project budget for projects over $25,000 and less than $500,000.	70%	95%	75%	80%
Projects with administrative costs less than 5% of the total project budget for projects over $500,000.	76%	95%	80%	85%
Percent of projects completed within two years of the project approval.	75%	75%	70%	75%

The initial targets for performance measures one and two above were developed intuitively, and not supported with historical data. Clearly the actual metrics that were developed from completed projects for 2006-07 indicate that our projections were optimistic. On the other hand, the department believes that the project financial tracking system that is being developed in conjunction with the Information Services Department will provide more timely financial data that will improve the project managers ability to effectively control project administrative costs. In addition, the ongoing departmental reorganization studies are specifically targeted to improve the efficiency of the project managers and enable them to manage a greater number of projects and thereby reduce administrative costs.

For performance measure number three, the department focused on completing the 2005-06 projects within the two year milestone, but also worked to reduce the backlog of projects by completing over 100 older projects during the same two year period. The next reporting period includes projects approved in 2006-07, along with the remaining backlog of over 60 projects. The department continues to focus on meeting its goals through the ongoing administrative reorganization and continuing work with the Information Services Department to develop improved access to project data and information.

COUNTY LIBRARY
Ed Kieczykowski

MISSION STATEMENT

The mission of the San Bernardino County Library is to be the community's resource for access to information that promotes knowledge, education, lifelong learning, leisure and cultural enrichment for the people of San Bernardino County.

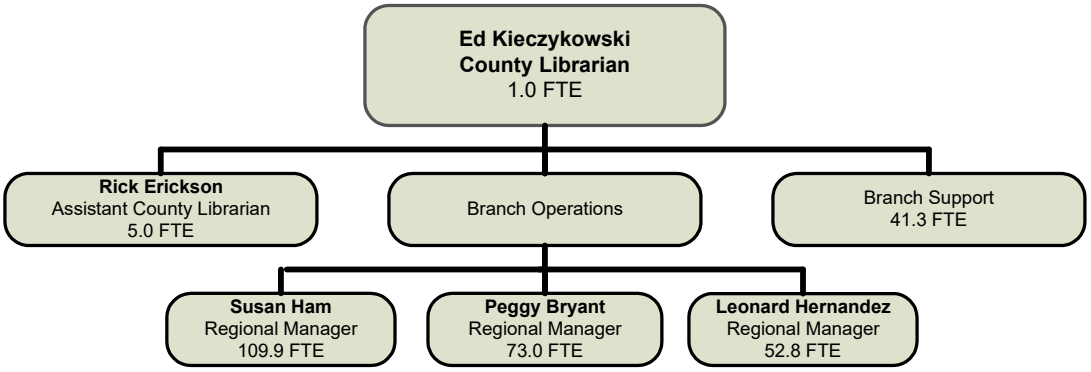
STRATEGIC GOALS

1. Increase the physical capacity of library facilities.

2. Enhance computer and electronic resources for the public.

3. Continue implementing patron self-sufficiency at branch libraries to improve customer service and increase department productivity.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The San Bernardino County Library provides public library services through a network of 30 branches in the unincorporated areas and 17 cities within the county. County Library also has two bookmobiles, one of which is utilized to reach people who live in sparsely populated areas or are unable to use the traditional branches. 2007-08 witnessed the opening of the new Fontana and Highland Libraries, as well as expansion of the existing Loma Linda Library. A satellite station was also opened in Lytle Creek. The impact of these new/expanded facilities will carry over into the new fiscal year, with Fontana, Highland and Loma Linda becoming the largest, second largest, and fifth largest facilities in the Library system. Their increased space will provide significant enhancement of library services in their respective communities, but will similarly increase the cost of providing library services. The coming year will see the opening of new facilities in Chino Hills, Phelan, and Crestline as well as the potential improvement of facilities in other communities such as Running Springs and Chino.

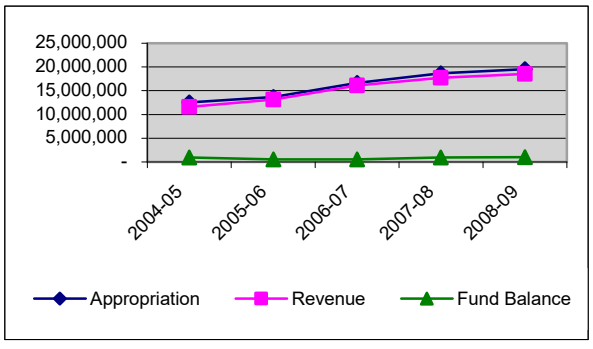
The County Library continues to provide access to information through its materials collection and 800 Internet accessible computers. The public computers also provide access to a number of online databases and other electronic resources. Electronic access to the County Library's collection of materials is available through the Internet, and daily delivery services provide for materials to be shared among the various branches.

The Library's on-line catalog, a joint project with the County of Riverside, provides access to 2.5 million items. The system allows for patrons in either system to directly request materials held by the other and to have those items delivered to their local branch for pick up. In 2008-09, 200,000 items are expected to cross county lines to the benefit of residents in both counties. The Library's book collection is supplemented by materials in other formats, such as magazines, newspapers, government documents, books on tape, pamphlets, compact discs, DVD's videotapes, microfilm and electronic/on-line services and materials. Cultural and educational programs for all ages, including literacy services and other specialized programs, are provided at branch locations. County Recorder services are also located at the Apple Valley, Fontana and Montclair branch libraries. Additionally, the department is in the process of installing self-service checkout equipment at selected branches within the library system. By the end of 2007-08, eleven (11) branches will be capable of providing this service.

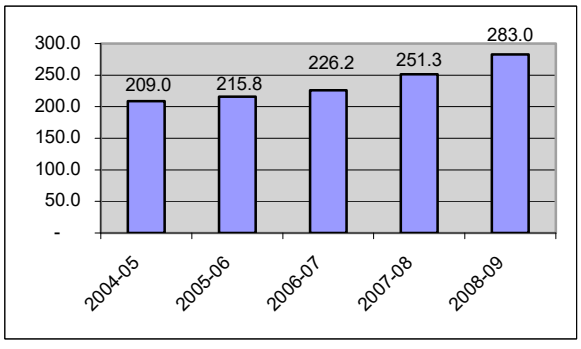
The County Library system is financed primarily through dedicated property tax revenues and is supported by local Friends of the Library organizations that financially assist library branches in local communities. A total of 1,500 volunteers perform a variety of tasks in supporting local libraries. The Library has also developed active partnerships with the communities it serves, resulting in additional funding and the provision of facilities at minimal cost.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



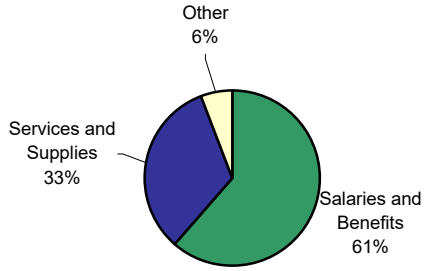
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	13,499,959	17,867,292	16,405,837	18,676,180	18,938,089
Departmental Revenue	13,035,681	17,877,850	16,792,742	17,755,359	19,020,105
Fund Balance				920,821	
Budgeted Staffing				251.3	

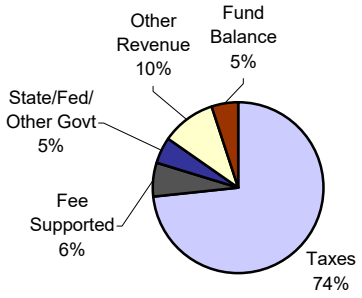
Appropriation and departmental revenue are projected to exceed budget in 2007-08 due to the City of Fontana agreeing to contribute $1.2 million during the year towards the purchase of additional books and other library materials for the new library facility in Fontana.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: County Library
FUND: County Library

BUDGET UNIT: SAP CLB
FUNCTION: Education
ACTIVITY: Library

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	8,158,931	8,947,324	9,860,518	10,985,158	11,298,657	12,217,846	**919,189**
Services and Supplies	4,704,467	5,148,509	5,792,834	6,815,595	6,591,900	6,263,552	**(328,348)**
Central Computer	98,281	112,736	135,571	155,757	155,757	161,884	**6,127**
Travel	-	-	-	-	-	121,500	**121,500**
Other Charges	115,825	849,235	296,564	178,250	178,251	178,105	**(146)**
Land and Improvements	94,618	-	32,900	-	-	-	**-**
Equipment	24,626	7,854	163,022	426,430	102,000	230,000	**128,000**
Transfers	508,761	518,916	474,318	521,391	505,881	535,541	**29,660**
Total Exp Authority	13,705,509	15,584,574	16,755,727	19,082,581	18,832,446	19,708,428	**875,982**
Reimbursements	(290,314)	(328,243)	(549,890)	(344,492)	(356,266)	(344,572)	**11,694**
Total Appropriation	13,415,195	15,256,331	16,205,837	18,738,089	18,476,180	19,363,856	**887,676**
Operating Transfers Out	84,764	2,610,961	200,000	200,000	200,000	200,000	**-**
Total Requirements	13,499,959	17,867,292	16,405,837	18,938,089	18,676,180	19,563,856	**887,676**
Departmental Revenue							
Taxes	9,697,425	10,971,681	12,316,474	13,828,803	13,625,300	14,552,000	**926,700**
State, Fed or Gov't Aid	762,035	987,321	1,219,322	1,145,875	1,304,809	979,940	**(324,869)**
Current Services	1,007,904	1,104,983	1,167,014	1,212,443	1,407,600	1,264,000	**(143,600)**
Other Revenue	801,467	512,015	1,104,332	1,732,959	317,800	1,003,229	**685,429**
Other Financing Sources	5,000	495,000	-	-	-	-	**-**
Total Revenue	12,273,831	14,071,000	15,807,142	17,920,080	16,655,509	17,799,169	**1,143,660**
Operating Transfers In	761,850	3,806,850	985,600	1,100,025	1,099,850	761,850	**(338,000)**
Total Financing Sources	13,035,681	17,877,850	16,792,742	19,020,105	17,755,359	18,561,019	**805,660**
Fund Balance					920,821	1,002,837	**82,016**
Budgeted Staffing					251.3	283.0	**31.7**

Salaries and benefits of $12,217,846 fund 283.0 budgeted positions. The additional $919,189 in appropriation reflects a 31.7 increase in budgeted staffing. The large majority of this increase contains full year funding for existing positions that were added toward the end of 2007-08. These positions (Library Assistant, Library Page and Student Intern) were added to correspond with the opening of larger facilities at the Fontana, Highland and Loma Linda branch libraries. The department's budget also includes partial year funding for additional staffing at the new Chino Hills and Phelan branches that are expected to open midyear 2008-09. In addition, the department is proposing the reclassification of an existing Automated Systems Analyst II to a Business Systems Analyst II.

Services and supplies of $6,263,552 are primarily budgeted for the cost of operating the branch libraries. This amount includes such costs for utilities, maintenance, custodial services, COWCAP charges, computer hardware/software purchases, furniture, insurance and publications/subscriptions. Also included in this amount is $2,144,000 for the purchase of library materials and online database subscriptions. While an inflationary increase has been applied to operational costs, a total reduction of $328,348 is budgeted in services and supplies for 2008-09 primarily because of a $340,000 reduction in library materials. This reduction, which is in response to the Governor's proposed decrease in state aid available to public libraries, was anticipated and therefore the amount expended in 2007-08 for materials has been curtailed accordingly.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $121,500 reflects $68,500 for seminars, conferences and training (including the cost of hotels, meals and car rental) as well as $53,000 for employee mileage reimbursements and daily usage of county motor pool vehicles needed in the performance of job duties. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $178,105 reflect loan payments pertaining to the Apple Valley and Wrightwood library facilities.

Equipment is budgeted at $230,000 for the purchase of book security systems ($140,000), two library circulation system servers ($40,000), audio/visual items including a backup tape drive ($35,000), and replacement of a color copier/printer ($15,000).

Transfers of $535,541 represents payments to the Real Estate Services Department for rent/lease costs of occupying non-county owned buildings.

Reimbursements of $344,572 include anticipated amounts from the Auditor/Controller-Recorder for recorder services provided at branch locations, as well as from the Human Services Group to utilize storage at the basement of the Library administration building.

Operating transfers out of $200,000 are budgeted to reimburse the Capital Improvement Project (CIP) Fund for the cost of replacing the HVAC system at the Yucaipa Branch Library. This amount is in addition to the $200,000 that was transferred to the CIP Fund in 2007-08 for this same purpose.

Taxes of $14,552,000 reflect an increase of $926,700. The 2008-09 budget represents an increase of approximately 5.2% from the amount estimated in the previous year. This increase represents a conservative projection for property tax growth during 2008-09.

State, federal and other governmental aid of $979,940 includes financing from the State Public Library Fund (PLF) and other state grants for literacy programs. The $324,869 decrease is largely due to proposed reductions in the PLF allocation.

Current services revenue of $1,264,000 include revenues from fines, fees, and the rental of videos. The $143,600 decrease is primarily due to a reduction in fines and fees based on 2007-08 estimates.

Other revenue is budgeted at $1,003,229 for 2008-09. The significant increase of $685,429 is due to anticipated proceeds from sale of the Highland Branch property vacated by completion of the new branch. Other revenues in this category include federal e-rate reimbursements and contributions from the local Library Friends groups. The estimated amount in this category for 2007-08 ($1,732,959) is significantly more than budget due to the receipt of $1,200,000 from the City of Fontana for the purchase of additional books and other library materials for the new library facility in Fontana.

Operating transfers in of $761,850 include the following:

- $500,000 of ongoing support from the county general fund to enhance the Library's annual book/materials budget.
- $261,850 of ongoing support from the county general fund for costs related to additional hours of operation.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage increase of square feet of space available at branch libraries (222,321 sq ft in 2006-07).	11%	40%	45%	12%
Percentage increase in the number of personal computers dedicated for public usage (443 computers in 2006-07).	18%	30%	47%	10%
Percentage increase in the amount expenesed for electronic resources ($117,000 expensed in 2006-07).	22%	10%	38%	6%
Amount of fees collected through electronic payments.	$6,431	$100,000	$25,000	$60,000
Number of items circulated via self-support.	83,000	200,000	200,000	300,000
Percentage increase in circulation of materials for the new or expanded branches.	40%	10%	30%	30%
Percentage of library patrons utilizing self-service modules at those libraries with RFID technology.	30%	40%	40%	40%

Of the performance measures listed above, the department is estimating that it will meet or exceed its goals for 2007-08 with the exception of fees collected through electronic payments. In 2006-07, County Library began accepting payments through the Internet using PayPal as the processor of patron payments. The Library's 2007-08 target of electronic payments ($100,000) was based on the installation of 2 payment modules – PayPal and an E-commerce module, which would provide patrons a variety of electronic payment options. However, software development delays with the Library's automation vendor prevented the installation of the e-commerce module. While the use of PayPal for electronic payments continues to increase incrementally, significant electronic payments cannot occur until the other module is installed, which is now expected to occur at the end of 2007-08.

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1	**Radio Frequency Indentification Technology - BPI Request**	-	200,000		200,000	
	This request is for additional funding in the amount of $200,000 from the Business Process Improvement Reserves to continue with the conversion to RFID technology at existing library facilities. This conversion will allow the Library to reduce personnel costs by providing patrons with the ability to obtain or return materials without the need for staff intervention. It is anticipated that this conversion process could take as much as 2-3 years. With approval of this request, County Library plans to convert the Rialto, Yucaipa and Yucca Valley branch libraries to RFID technology. However, should tentative facility improvements for Running Springs and Bloomington not come to fruition in the coming year, other branches may become better candidates for conversion.					
	Number of branches converted to RFID technology.					18
2	**Yucaipa Branch Library - HVAC and roof replacement - CIP Request**	-	300,000		300,000	
	The Library is requesting $300,000 in CIP funding to support the replacement of the Yucaipa Branch Library's roof and Heating/Air Conditioning units. The original 8,400 sq. ft. building was constructed in 1968-69, with an addition of approximately 3,800 sq. ft. in 1986-87. The original HVAC units were not augmented with the addition, but the existing system was connected to the addition and has not been adequate since. The Architecture and Engineering Department (A&E) has determined that the existing units can no longer be adequately repaired due to their age. They have also indicated that the entire roof needs to be replaced. A&E has estimated that both projects will cost approximately $700,000 to complete. The Library anticipates that it will have $400,000 to contribute towards the project, but does not anticipate sufficient funds to complete the projects; thus it is seeking general fund support.					
	Complete HVAC and roof replacement.					100%
	Total	-	500,000	-	500,000	

COUNTY MUSEUM
Robert L. McKernan

MISSION STATEMENT

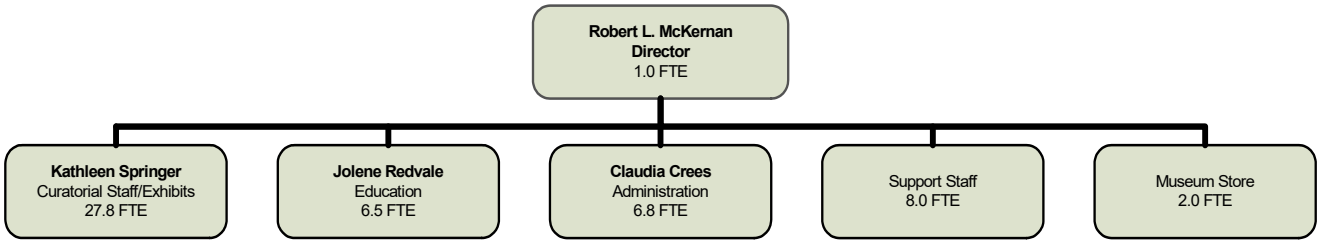
The mission of the San Bernardino County Museum is to maintain and develop unique cultural and natural science collections related to the region and the greater Southwest. Through responsible collection, preservation, exhibition, and education, the County Museum inspires the public to a deeper understanding of their cultural and natural history.

STRATEGIC GOALS

1. Enhance public awareness of museum services/programs and increase accessibility to museum collections/programs.

2. Expansion/refurbishment of the Museum's main facility in Redlands.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Operating Exp/ Appropriation	Revenue	Local Cost	Revenue Over/ (Under) Exp	Staffing
General Fund					
County Museum	3,644,827	1,520,579	2,124,248		50.1
Total General Fund	3,644,827	1,520,579	2,124,248	-	50.1
Enterprise Fund					
Museum Store	93,546	100,000		6,454	2.0
Total Enterprise Fund	93,546	100,000	-	6,454	2.0
Total - All Funds	3,738,373	1,620,579	2,124,248	6,454	52.1

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

DESCRIPTION OF MAJOR SERVICES

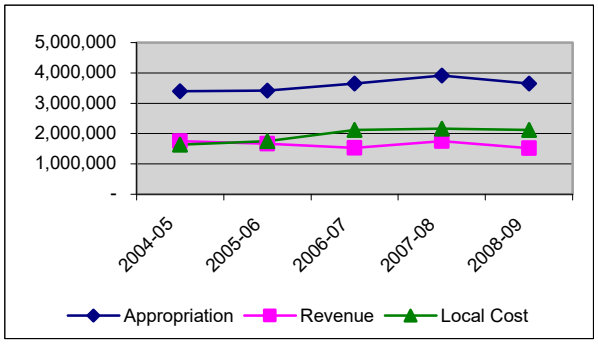
The Museum provides cultural and educational programs and activities for the public at its main facility in Redlands and the following seven regional sites: Agua Mansa Cemetery in Colton, Casa de Rancho Cucamonga (Rains House), Daggett Stone Hotel, Asistencia Mission in Redlands, Mousley Museum of Natural History in Yucaipa, Yorba-Slaughter Adobe in Chino, and Yucaipa Adobe. These programs and activities involve the preservation of cultural and natural heritage collections that represent the Southwest region, display of permanent and special exhibitions, and care and preservation of historical sites depicting the history and culture of San Bernardino County. Museum programs promote learning, awareness and enrichment through community outreach, partnerships with educational institutions, and research that enhances both the museum collections and educational services. Approximately 2 million permanent and loaned collections are preserved for the benefit of the public, educational, and the scientific community. The County Museum has been accredited from the American Association of Museums since February 23, 1973. In 2002, the Museum received its decennial accreditation that will continue through 2012.

The Museum is comprised of the following divisions: Education, Exhibitions, Anthropology, History/Archives, Biological Science, and Geological Sciences. All divisions provide educational services for families, general public, school groups, educators, and scholars at the main Museum facility and historic sites. In addition, the Biological Science and the Geological Sciences divisions conduct scientific field research and studies for public and private agencies. This research consists of both short and long-term scientific field studies resulting in significant revenue for the department. A portion of this revenue is used to support other Museum programs and activities. Furthermore, this field research results in valuable collections being accessioned into the museum collections that are curated and exhibited for public education at the main facility and historic sites.

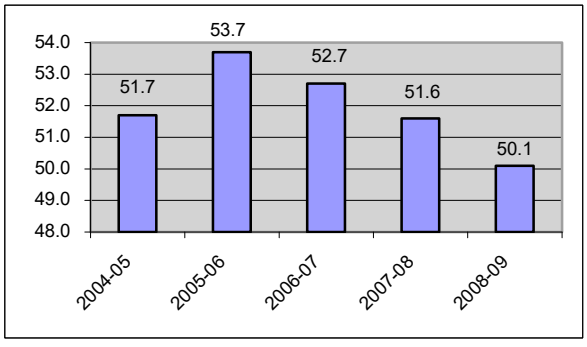
Over the past four years, the San Bernardino County Museum has received funding from the Institute of Museum and Library Services (IMLS). With these funds, SBCM has designed and implemented a multi-functional Web Module and media archive for the Inland Southern California. The museum web module provides electronic access to the museum's cultural and natural heritage collections and programs, which better informs the general public, educators, students, and business of San Bernardino County and the region as to their rich regional heritage.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



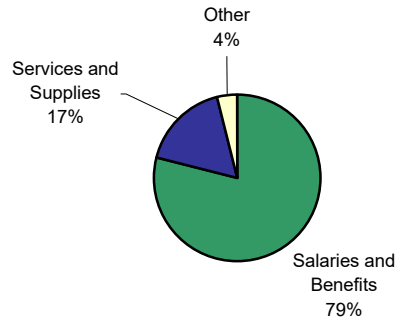
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	3,392,935	3,419,727	3,653,038	3,911,145	3,588,600
Departmental Revenue	1,756,254	1,670,226	1,533,206	1,753,400	1,431,752
Local Cost	1,636,681	1,749,501	2,119,832	2,157,745	2,156,848
Budgeted Staffing				51.6	

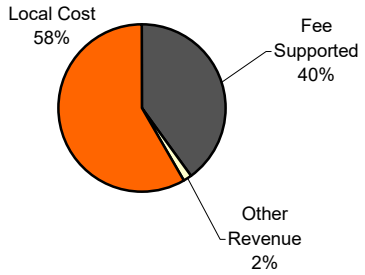
The 2007-08 estimated appropriation and departmental revenue are both less than budget due to fewer research projects during the year than originally anticipated.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: County Museum
FUND: General

BUDGET UNIT: AAA CCM
FUNCTION: Recreational and Cultural Services
ACTIVITY: Culture

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	2,517,937	2,692,743	2,735,789	2,727,000	3,051,930	2,871,727	**(180,203)**
Services and Supplies	684,950	672,107	695,253	820,000	686,315	564,681	**(121,634)**
Central Computer	40,564	32,657	34,320	39,100	39,911	39,000	**(911)**
Travel	-	-	-	-	-	30,000	**30,000**
Land and Improvements	19,195	-	-	-	-	-	**-**
Equipment	5,386	2,146	72,769	-	-	-	**-**
L/P Struct/Equip/Vehicles	9,630	9,630	7,222	-	-	-	**-**
Transfers	9,446	10,444	107,685	131,000	132,989	139,419	**6,430**
Total Exp Authority	3,287,108	3,419,727	3,653,038	3,717,100	3,911,145	3,644,827	**(266,318)**
Reimbursements	(25,423)	-	-	(128,500)	-	-	**-**
Total Appropriation	3,261,685	3,419,727	3,653,038	3,588,600	3,911,145	3,644,827	**(266,318)**
Operating Transfers Out	131,250	-	-	-	-	-	**-**
Total Requirements	3,392,935	3,419,727	3,653,038	3,588,600	3,911,145	3,644,827	**(266,318)**
Departmental Revenue							
Use Of Money and Prop	61,362	56,119	38,019	37,000	59,000	35,000	**(24,000)**
State, Fed or Gov't Aid	7,083	2,403	2,752	2,752	2,200	2,200	**-**
Current Services	1,216,886	1,229,286	1,094,051	1,010,000	1,470,300	1,460,379	**(9,921)**
Other Revenue	442,320	379,598	240,752	202,000	191,900	3,000	**(188,900)**
Other Financing Sources	7,603	2,820	-	-	-	-	**-**
Total Revenue	1,735,254	1,670,226	1,375,574	1,251,752	1,723,400	1,500,579	**(222,821)**
Operating Transfers In	21,000	-	157,632	180,000	30,000	20,000	**(10,000)**
Total Financing Sources	1,756,254	1,670,226	1,533,206	1,431,752	1,753,400	1,520,579	**(232,821)**
Local Cost	1,636,681	1,749,501	2,119,832	2,156,848	2,157,745	2,124,248	**(33,497)**
Budgeted Staffing					51.6	50.1	**(1.5)**

Salaries and benefits of $2,871,727 fund 50.1 budgeted positions. The $180,203 decrease is mainly the result of deleting 1.5 vacant positions, coupled with a reduction in workers' compensation costs.

Services and supplies of $564,681 include operating expenses required to complete research projects, educational programming, advertising of Museum programs/activities, and maintenance of facilities. The decrease of $121,634 is largely due to fewer grant funded projects anticipated in 2008-09.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $30,000 reflects $16,000 towards departmental field-related expenses for billable projects; $10,000 for employees' mileage reimbursement (partially billable); and $4,000 for conferences/training. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $139,419 represents payments to the Real Estate Services Department for costs related to the Museum's off-site storage.

Use of money and property revenue of $35,000 reflects revenue from the rental of Museum facilities for weddings, receptions, and other special events. The budget is being reduced by $24,000 based on 2007-08 estimates.

Current services revenue of $1,460,379 primarily consists of research revenue from the department's Geological and Biological Sciences Divisions.

Other revenue of $3,000 is decreasing by $188,900 due to the completion of several grant funded projects during 2007-08.

Operating transfers in of $20,000 are anticipated from the Museum Gift Store to help finance operational costs.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage increase of Museum visitors (number of visitors).	3.7% (82,445)	5.0%	8.6%	20.7%
Percentage increase of participants at cultivation events (number of participants).	28.6% (1,800)	40.0%	40.0%	9.7%
Percentage increase of objects/artifacts accessible to the public (number of objects/artifacts).	0% 1,500,000	5.0%	5.0%	5.6%
Percentage increase of attendants to gallery/lecture programs (number of attendants).	29.3% (1,034)	25.0%	25.7%	23.1%
Contributions for the interior exhibits of the Hall of Geological Wonders.	$500,000	$2,435,000	$2,435,000	$1,565,000

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	**Exhibit fabrication for the new Hall of Geological Wonders - Policy Item**	-	500,000	-	500,000	
	Completion of the Hall of Geological Wonders exhibit fabrication is decisive to improve customer service and visitation through new exhibitions of the county's significant natural heritage. Approval of this request would significantly help to move the Museum closer towards completion of the exhibits for the new Hall and opening for public use.					
	Completion of the Hall of Geological Wonders exhibit fabrication/installation.					100%
2.	**Exhibit Space Refurbishment - CIP Request**	-	750,000	-	750,000	
	As the new Hall of Geological Wonders opens to the public in 2008-2009, it is critical that the Museum's remaining thirty-year old public exhibit spaces are redesigned to maintain superior customer service. The Board approved funding of $500,000 in 2007-08 to initiate Museum wide refurbishments at all public exhibit spaces, including new design for the Hall of History. This additional request for $750,000 will complete the Hall of History exhibit fabrication and begin redesign of the Museum Bird Hall.					
	Completion of the Hall of History refurbishments.					100%
3.	**Expansion of Food Service - CIP Request**	-	350,000	-	350,000	
	With the planned opening of the Hall of Geological Wonders and new exhibit refurbishments, there is a need to expand food service at the Museum. The purposed expansion consists of using the existing museum kitchen facility adjoining the patio to expand the food service. The kitchen would be refurbished, as it currently does not meet public health standards. Providing better food service is a component of enhancing the visitor experience.					
	Increase in food service revenues.					25%
4.	**Construction of Additional Parking - CIP Request**	-	350,000	-	350,000	
	As the new Hall of Geological Wonders nears completion, it is essential to provide enough vehicle and school bus parking for patrons visiting the new exhibitions, events, and programs at the Museum. Approval of this request would enhance the visitor service experience. Furthermore, it would provide a higher degree of safety and security for school groups, tours, and all customers.					
	Completion of additional parking lot at the Museum.					100%
	Total	-	1,950,000	-	1,950,000	

Museum Store

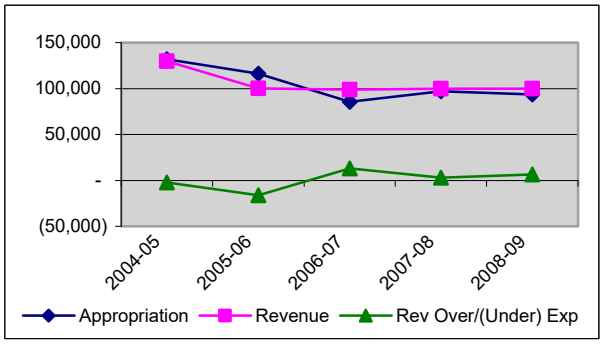
DESCRIPTION OF MAJOR SERVICES

The Museum Store operates as an enterprise fund under the management of the San Bernardino County Museum. The Store is considered a critical part of the visitor experience and provides many museum related items for sale including books and publications, educational toys, thematic novelty items for exhibitions, jewelry, minerals, and souvenirs. The Store supports the Museum operations and makes an annual financial contribution to the Museum.

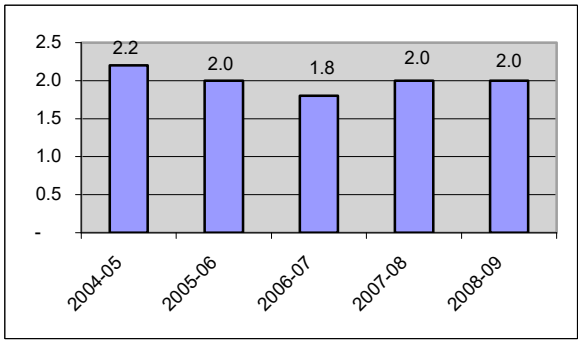
In 2003-04, the Museum Store opened a Garden Café offering sandwiches, snack products, pastries, and bottled beverages for Museum visitors. The café helps to enhance the visitor experience and satisfaction.

BUDGET HISTORY

5-YEAR BUDGET TREND



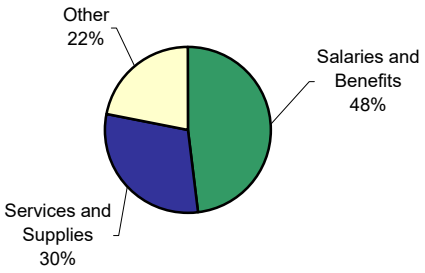
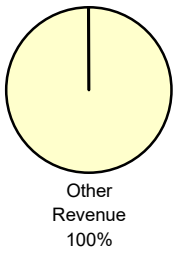
5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	131,866	116,283	85,652	97,207	73,688
Departmental Revenue	129,708	100,163	98,608	100,000	80,000
Revenue Over/(Under) Exp	(2,158)	(16,120)	12,956	2,793	6,312
Budgeted Staffing				2.0	
Fixed Assets	-	-	-	-	-
Unrestricted Net Assets Available at Year End	1,866	7,141	20,097		26,409

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: County Museum
FUND: Museum Store

BUDGET UNIT: EMM CCR
FUNCTION: Recreational and Cultural Services
ACTIVITY: Culture

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	95,217	106,537	67,754	41,315	64,209	44,866	**(19,343)**
Services and Supplies	31,248	9,301	2,386	1,899	27,524	28,219	**695**
Transfers	401	445	512	474	474	461	**(13)**
Total Appropriation	126,866	116,283	70,652	43,688	92,207	73,546	**(18,661)**
Operating Transfers Out	5,000	-	15,000	30,000	5,000	20,000	**15,000**
Total Requirements	131,866	116,283	85,652	73,688	97,207	93,546	**(3,661)**
Departmental Revenue							
State, Fed or Gov't Aid	5,000	-	-	-	-	-	**-**
Other Revenue	124,708	100,163	98,608	80,000	100,000	100,000	**-**
Total Revenue	129,708	100,163	98,608	80,000	100,000	100,000	**-**
Rev Over/(Under) Exp	(2,158)	(16,120)	12,956	6,312	2,793	6,454	**3,661**
Budgeted Staffing					2.0	2.0	**-**

Salaries and benefits of $44,866 fund 2.0 budgeted positions. The $19,343 decrease reflects the replacement of a vacant Office Assistant II position with the use of Public Service Employees.

Services and supplies of $28,219 include operating expenses and purchases for resale (inventory).

Operating transfers out of $20,000 are budgeted for the County Museum's general fund budget unit to assist with financing its operations.

Other revenue of $100,000 represents the store's projected sales revenue.

FACILITIES MANAGEMENT
David S. Gibson

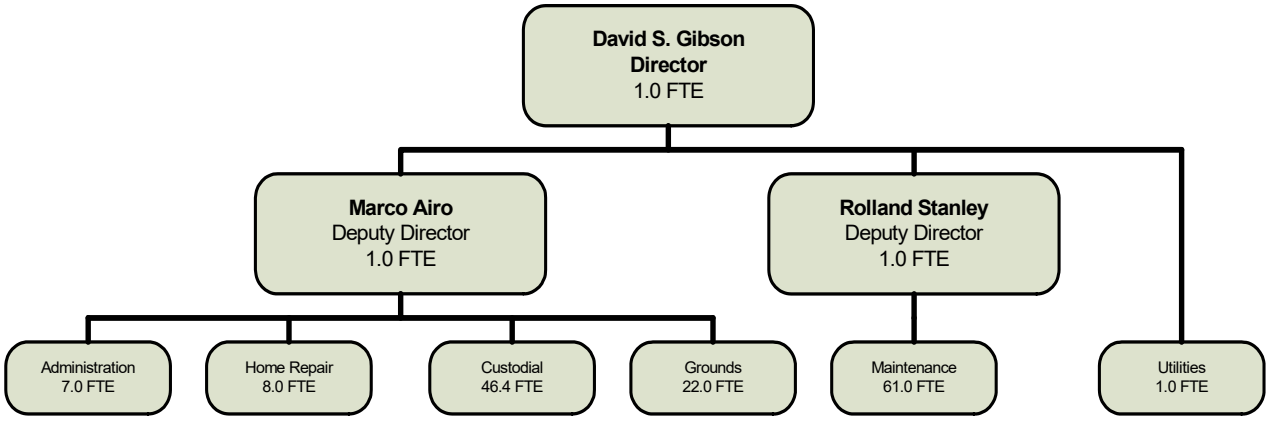
MISSION STATEMENT

The Facilities Management Department serves the public by providing quality custodial, grounds, and maintenance services that enable departments and staff to effectively meet the expectations of their customers.

STRATEGIC GOALS

1. Improve business practices to enhance customer service and increase staff efficiency.
2. Provide thorough preventive maintenance assessments and reports on county owned facilities.
3. Reduce utility consumption/Implement sustainability projects.
4. Safeguard county facility assets.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09			
	Appropriation	Revenue	Local Cost	Staffing
General Fund				
Facilities Management	14,344,851	5,039,237	9,305,614	147.4
Utilities	17,754,196	246,082	17,508,114	1.0
Total General Fund	32,099,047	5,285,319	26,813,728	148.4

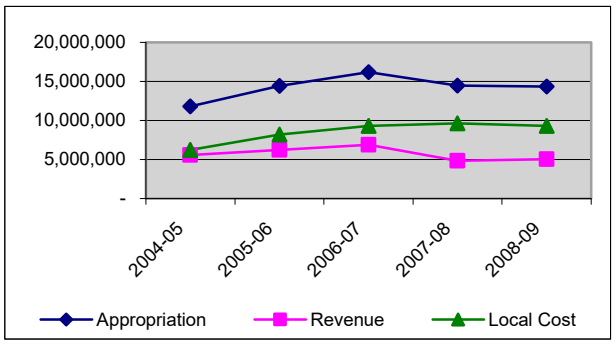
Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

DESCRIPTION OF MAJOR SERVICES

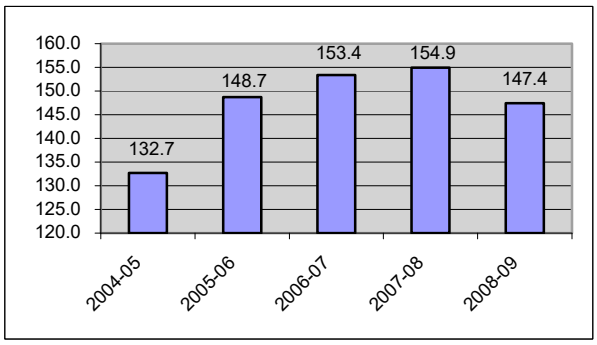
The mission of the Facilities Management Department is to serve the public by providing quality services and enabling county departments to effectively meet the expectations of their customers. This mission is implemented through services provided by the Custodial, Grounds, Maintenance, Home Repair and Administration divisions. The focus for each of these divisions is to ensure a clean, safe, and well-maintained environment for County customers and employees.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



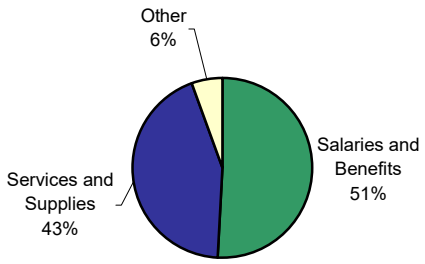
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	11,783,686	13,706,972	14,483,106	14,462,720	14,053,649
Departmental Revenue	5,345,089	5,372,902	5,656,524	4,827,546	4,825,412
Local Cost	6,438,597	8,334,070	8,826,582	9,635,174	9,228,237
Budgeted Staffing				154.9	

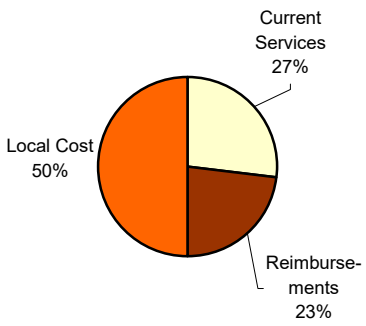
Estimated appropriation for 2007-08 is less than the modified budget due to salary savings from vacant positions. These positions have been intentionally left unfilled to avoid layoffs pending the status of legislation and negotiations concerning the Court's facilities transfers between county governments and the Administrative Office of the Courts (AOC), in the event that the AOC assumes managing party duties of courthouses in San Bernardino County. Departmental revenue is less than the modified budget because requisition work from other county departments is expected to be lower than anticipated.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Facilities Management
FUND: General

BUDGET UNIT: AAA FMD
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	7,268,716	8,372,443	9,025,076	9,729,997	10,107,672	9,496,055	**(611,617)**
Services and Supplies	5,257,699	6,040,188	6,125,395	7,564,357	7,593,357	8,054,795	**461,438**
Central Computer	24,259	31,833	37,713	51,984	51,984	52,227	**243**
Travel	-	-	-	-	-	8,300	**8,300**
Equipment	17,487	17,902	42,339	55,100	55,100	52,000	**(3,100)**
Vehicles	-	26,144	11,892	-	-	-	**-**
Transfers	27,300	26,806	846,395	1,016,117	1,021,117	993,462	**(27,655)**
Total Exp Authority	12,595,461	14,515,316	16,088,810	18,417,555	18,829,230	18,656,839	**(172,391)**
Reimbursements	(811,775)	(808,344)	(1,605,704)	(4,363,906)	(4,363,906)	(4,311,988)	**51,918**
Total Appropriation	11,783,686	13,706,972	14,483,106	14,053,649	14,465,324	14,344,851	**(120,473)**
Departmental Revenue							
State, Fed or Gov't Aid	2,289	43,288	-	-	-	-	**-**
Current Services	5,342,800	5,329,614	5,656,524	4,825,412	4,827,546	5,039,237	**211,691**
Total Financing Sources	5,345,089	5,372,902	5,656,524	4,825,412	4,827,546	5,039,237	**211,691**
Local Cost	6,438,597	8,334,070	8,826,582	9,228,237	9,637,778	9,305,614	**(332,164)**
Budgeted Staffing					154.9	147.4	**(7.5)**

Salaries and benefits of $9,496,055 fund 147.4 budgeted positions, which is a decrease of $611,617 and 7.5 budgeted staff. In the Custodial Division, 5.0 vacant positions are replaced by outside custodial services contracts. In the Grounds Division, 4.0 vacant positions are replaced by outside contractors. The distributed vacancy factor is decreased by 1.5.

Services and supplies of $8,054,795 include contracts for custodial and ground services, as well as costs related to building maintenance. The increase of $461,438 is a result of the following adjustments:

- $117,000 increase in the Custodial division for contracts.
- $140,000 increase in the Grounds division for contracts.
- $230,000 increase for minor construction, carpet and paint projects.
- $24,438 for anticipated inflationary increases in department-wide contract costs.
- $50,000 decrease in funding from the Department of Community Development and Housing for the Home Repair program.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $8,300 reflects anticipated travel costs for service and facility inspections of $5,300 and for regional conference fees of $3,000. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $52,000 is to purchase various fixed assets including one mower and one aerator for the Grounds Division and a plotter/printer for the Maintenance Division.

Transfers of $993,462 reflect a reduction in EHaP charges and a reallocation of administrative overhead costs.

Reimbursements of $4,311,988 are payments from general fund departments for special custodial, grounds, and maintenance service requests. The decrease of $51,918 is due to an anticipated decrease for reimbursable projects and requisition work from county departments.

Departmental revenue of $5,039,237 is primarily from non-general fund departments for special custodial, grounds, and maintenance requests. The increase of $211,691 is due to an anticipated increase in minor projects and to the recovery of overtime costs on revenue-generating projects through a board-approved rate.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Decrease length of time required to provide final cost data to customers by 50%. Current length of time is 90 days.	0%	45 days	45 days	N/A
Implement capability for county departments to submit work requests on-line through CAFM-enabled interface on department's homepage.	N/A	100%	100%	N/A
Percentage of facility assessments completed (number of assessments completed).	82%	100%	87%	100%
Hours freed up from admistrative work for field staff.	3200 hours	6400 hours	6400 hours	N/A
Additional productive hours from new specialty trade positions.	2400 hours	4800 hours	4800 hours	-
Additional service hours provided by Community Options contract to additional buildings.	7500 hours	10000 hours	7500 hours	10000 hours
Percentage decrease in water consumption per project area based on meter readings at current time of project implementation.	N/A	N/A	N/A	25%
Number of audits of county maintained facilities completed.	N/A	N/A	N/A	45

Performance measures with projections of N/A for 2008-09 reflect measures that have been achieved. These measures support goals of the Facilities Management Department as articulated in the business plan and previous years' budget documents.

The performance measure to decrease the length of time to provide final cost data to customers is projected to be achieved in 2007-08; hence, it will not be an ongoing performance measure in 2008-09. However, Facilities Management will continue to monitor this measure to ensure ongoing efficiencies. Through further implementation of the CAFM (Computer Aided Facilities Management), Facilities Management plans to complete the objectives of implementing the capability for county departments to submit work requests on-line in 2008-09.

Eighty-seven percent of facility assessments have been completed and Facilities Management will complete the remaining thirteen percent of facility assessments in 2008-09. Due to problems with the facility assessment contractor, Facilities Management has cancelled the contract and is seeking a new contractor to finish this project.

The performance measure of hours freed up from administrative work for field staff has been achieved through the hiring of a Staff Analyst II, an Office Assistant II, a Project Scheduler, and a Parts Runner. The work that these individuals perform was previously done by field staff. Through filling these positions, the staff is now able to spend more time in the field supervising jobs and projects rather than performing administrative tasks. Additional productive hours from new specialty trade positions of plumber, electrician, and sprinkler system worker have been achieved by filling positions approved in the 2006-07 budget. This performance measure is now a part of Facilities Management's normal operations and budget.

The business philosophy of the Facilities Management Department has changed with regard to contracts decisions. Consequently, the department is re-evaluating which facility is the best fit for a new Community Options crew.

New performance measures for 2008-09 focus on resource conservation and protection of facility assets. Through the Grounds Division, Facilities Management is installing water-wise landscaping and irrigation systems at different county locations and monitoring the reduction in water consumption that results from these projects. The Maintenance Division will perform building audits of county-maintained facilities. These audits will provide an ongoing method for updating the baseline data collected through the facility assessments. The information from these audits will allow Facilities Management to develop preventive and predictive maintenance plans that will extend the useful life of buildings and equipment thus safeguarding the county's facility assets.

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	Rugged Hand-Held PDAs - BPI Request	-	135,000	-	135,000	
	This enhancement will help FM decrease the amount of time for cost data to reach customers & reduce Work Request backlog by increasing staff efficiency. Information formerly captured manually will now be captured and flow into the CAFM system electronically.					
	Decrease in backlog of work requests					10%
	Total	-	135,000	-	135,000	

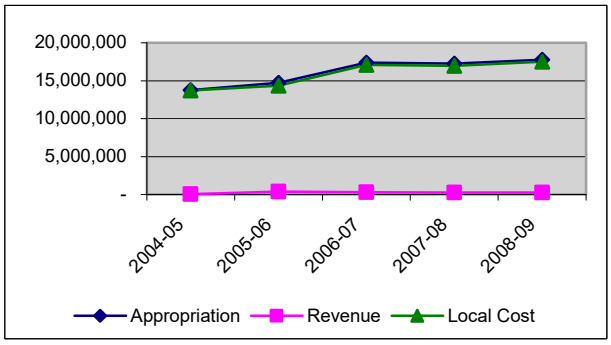
Utilities

DESCRIPTION OF MAJOR SERVICES

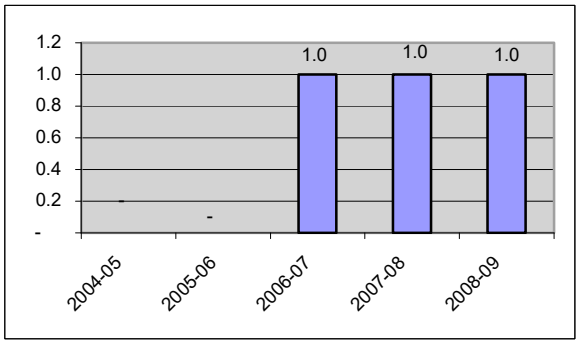
The county's utility budget funds the cost of electricity, natural gas, water, sewage, refuse disposal, and other related costs for county-owned and various leased facilities.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



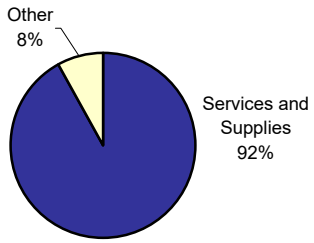
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	13,743,759	14,719,997	17,393,161	17,238,296	16,818,036
Departmental Revenue	33,133	367,637	306,949	258,043	233,414
Local Cost	13,710,626	14,352,360	17,086,212	16,980,253	16,584,622
Budgeted Staffing				1.0	

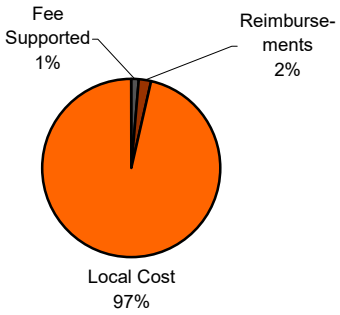
Estimated appropriation for 2007-08 is less than the modified budget due mainly to a decrease in electricity costs because of cooler temperatures compared to previous years; this is partly offset by rate increases in water, gas, and disposal. Departmental revenue is less than the modified budget due to a decrease in charges for electricity costs.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Facilities Management - Utilities
FUND: General

BUDGET UNIT: AAA UTL
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	12,651	76,390	77,456	87,523	87,523	87,022	**(501)**
Services and Supplies	13,565,489	14,478,977	17,069,828	15,835,633	16,156,343	16,641,984	**485,641**
Central Computer	-	-	843	906	906	906	**-**
Transfers	470,000	470,000	588,108	1,259,074	1,403,548	1,438,092	**34,544**
Total Exp Authority	14,048,140	15,025,367	17,736,235	17,183,136	17,648,320	18,168,004	**519,684**
Reimbursements	(304,381)	(305,370)	(343,074)	(365,100)	(409,984)	(413,808)	**(3,824)**
Total Appropriation	13,743,759	14,719,997	17,393,161	16,818,036	17,238,336	17,754,196	**515,860**
Departmental Revenue							
State, Fed or Gov't Aid	-	230,084	4,587	-	-	-	**-**
Current Services	-	137,553	280,799	233,414	258,043	246,082	**(11,961)**
Other Revenue	33,133	-	21,563	-	-	-	**-**
Total Revenue	33,133	367,637	306,949	233,414	258,043	246,082	**(11,961)**
Local Cost	13,710,626	14,352,360	17,086,212	16,584,622	16,980,293	17,508,114	**527,821**
Budgeted Staffing					1.0	1.0	**-**

Salaries and benefits of $87,022 fund 1.0 budgeted position. The $501 decrease is due to lower benefits rates.

Services and supplies of $16,641,984 fund the utility costs. The increase of $485,641 is due to rate increases in water, disposal, and gas, and to an anticipated increase in electricity under review with the California Public Utilities Commission (CPUC).

Transfers of $1,438,092 include $470,000 for bond payments related to the Gilbert Street Complex's heating, ventilating, and air conditioning (HVAC) project completed in 1997. In addition, $834,544 involves a reclassification from utilities expenditures to reimburse the Administrative Office of the Court (AOC) for the county's share of the utilities cost for the Big Bear and Central Courthouses which were transferred to the state on June 30, 2007. The balance of $133,548 is due to an allocation of administrative overhead costs to the Facilities Management Administrative Division. The increase of $34,544 is due to utility's rates increases.

Reimbursements and departmental revenue totaling $659,890 are charges for utility costs passed on to customers and third parties that occupy county-owned space. The increase of $3,824 in reimbursements is due to an increase in utility rates. The decrease of $11,961 in revenue is due to the end of La Verne University's payments for past years' utilities use.

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
	Accountability for Utility Usage - BPI Request	-	75,000	-	75,000	
	This initiative will fund a consultant to assess utility usage in multi-occupant buildings. The data from this assessment will provide essential background information for future policy items and programs designed to maximize efficient use of resources.					
	Study Completed and utility usage information provided to departments for which FM pays utility invoices.					100%
	Alternative Energy Source Assessment - BPI Request	-	50,000	-	50,000	
	This initiative is a study to assess the use of alternative energy sources. The one-time cost covers the cost fo the assessment. The annual cost (TBD) will address implementation and maintenance costs of alternative energy source projects.					
	Assessment Completed.					100%
	Total	-	125,000	-	125,000	

FLEET MANAGEMENT
Roger Weaver

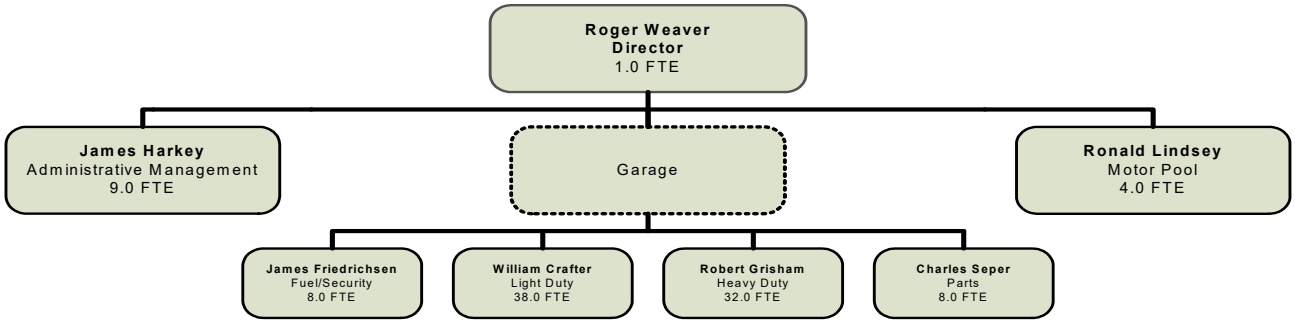
MISSION STATEMENT

The Fleet Management Department provides vehicles, equipment, and related services to the officials and employees of the County so that they may, in turn, provide services that promote health, safety, well being, and quality of life to the residents of the County.

STRATEGIC GOALS

1. Maintain current high levels of customer service and user satisfaction.
2. Decrease vehicle downtime for preventive maintenance and routine repairs.
3. Reduce overall motor pool vehicle emissions.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09			
	Operating Exp	Revenue	Revenue Over/ (Under) Exp	Staffing
Garage	14,225,859	14,483,400	257,541	96.0
Motor Pool	13,169,738	14,306,500	1,136,762	4.0
Total - All Funds	27,395,597	28,789,900	1,394,303	100.0

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

Garage

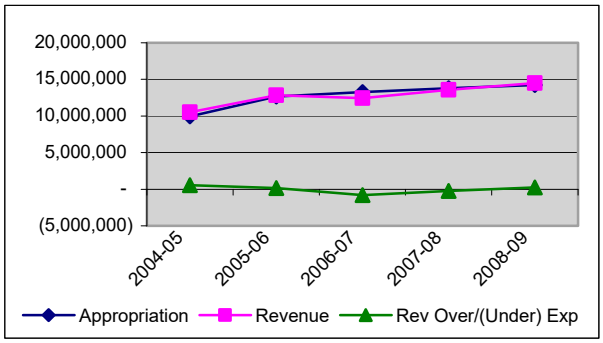
DESCRIPTION OF MAJOR SERVICES

Fleet Management's Garage Division provides fuel, maintenance, repair, fabrication and emergency field services for the county's fleet of vehicles and heavy equipment.

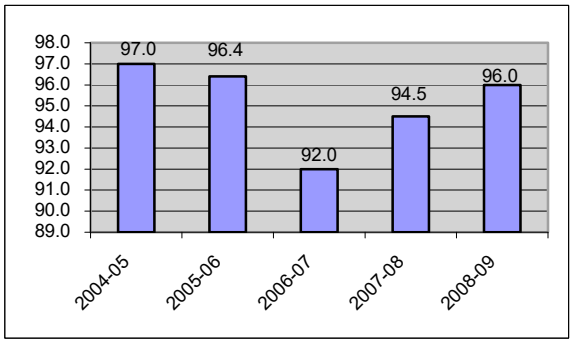
The Garage budget unit is an internal services fund (ISF). All operational costs of the Garage Division are financed through Board-approved rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year to provide working capital, finance the replacement of fixed assets, and fund capital improvements. Any excess/shortage is incorporated into the rate structure during the annual rate review process.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



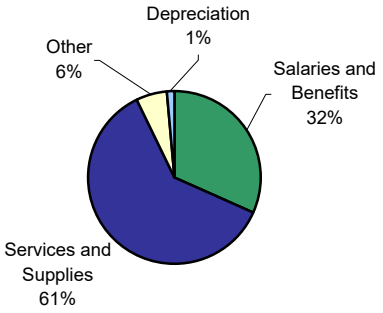
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	11,632,895	12,359,046	12,654,267	13,808,972	13,301,200
Departmental Revenue	12,153,868	11,804,063	12,208,423	13,588,052	13,202,300
Revenue Over/(Under) Exp	520,973	(554,983)	(445,844)	(220,920)	(98,900)
Budgeted Staffing				95	
Fixed Assets	50,809	470,199	17,564	97,000	22,200
Unrestricted Net Assets Available at Year End	534,947	11,197	8,000		(47,000)

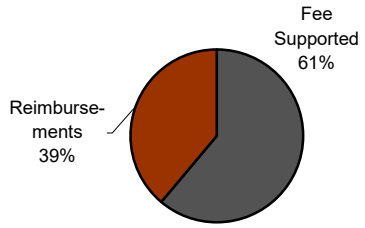
Estimated appropriation for 2007-08 is less than the modified budget due to savings in salaries and benefits because of lower than planned demand for services. Departmental revenue is less than the modified budget due to a decrease in reimbursements from the Motor Pool.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Fleet Management
FUND: Garage Warehouse

BUDGET UNIT: ICB VHS
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	5,936,657	6,691,953	6,898,667	7,071,600	7,551,792	7,392,478	**(159,314)**
Services and Supplies	10,216,267	11,937,806	12,274,855	13,446,900	13,076,502	14,262,392	**1,185,890**
Central Computer	33,232	35,463	42,784	46,800	46,785	42,472	**(4,313)**
Travel	-	-	-	-	-	21,000	**21,000**
Transfers	604,810	564,854	799,715	909,200	864,993	1,253,317	**388,324**
Total Exp Authority	16,790,966	19,230,076	20,016,021	21,474,500	21,540,072	22,971,659	**1,431,587**
Reimbursements	(5,383,722)	(7,235,155)	(7,736,958)	(8,493,000)	(8,021,100)	(9,193,600)	**(1,172,500)**
Total Appropriation	11,407,244	11,994,921	12,279,063	12,981,500	13,518,972	13,778,059	**259,087**
Depreciation	225,651	268,435	273,100	290,000	290,000	345,000	**55,000**
Operating Transfers Out	-	95,690	102,104	29,700	-	102,800	**102,800**
Total Requirements	11,632,895	12,359,046	12,654,267	13,301,200	13,808,972	14,225,859	**416,887**
Departmental Revenue							
Use Of Money and Prop	20,627	53,217	67,226	65,000	58,000	68,000	**10,000**
State, Fed or Gov't Aid	1,188	166	-	600	-	-	**-**
Current Services	10,075,523	11,743,636	12,139,751	13,134,700	13,530,052	14,415,400	**885,348**
Other Revenue	(23,812)	7,044	1,446	2,000	-	-	**-**
Other Financing Sources	80,342	-	-	-	-	-	**-**
Total Revenue	10,153,868	11,804,063	12,208,423	13,202,300	13,588,052	14,483,400	**895,348**
Operating Transfers In	2,000,000	-	-	-	-	-	**-**
Total Financing Sources	12,153,868	11,804,063	12,208,423	13,202,300	13,588,052	14,483,400	**895,348**
Rev Over/(Under) Exp	520,973	(554,983)	(445,844)	(98,900)	(220,920)	257,541	**478,461**
Budgeted Staffing					94.5	96.0	**1.5**
Fixed Assets							
Improvement to Structures	44,538	470,199	-	-	-	-	**-**
Equipment	6,271	-	17,564	22,200	97,000	49,000	**(48,000)**
Total Fixed Assets	50,809	470,199	17,564	22,200	97,000	49,000	**(48,000)**

Salaries and benefits of $7,392,478 fund 96.0 budgeted positions. The decrease of $159,314 reflects decreased workers' compensation charges. The increase of 1.5 budgeted staffing represents a 1.0 increase for an Administrative Supervisor I and a 0.5 increase for a Public Service Employee.

Services and supplies of $14,262,392 include $9.3 million for the purchase of fuel and $3.7 million for the purchase of automotive parts and payments of sublet services. The increase of $1,185,890 is due to cost adjustments for fuel, parts and sublet services, and it is partially offset by a decrease in COWCAP charges and liability insurance costs.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $21,000 reflects anticipated travel costs in the areas of conference for $9,200, training fees for $1,800, hotel for $4,700, and $3,500 for air travel. The balance of $1,800 is for meals, car rental and private mileage. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $1,253,317 include $810,000 for intra-department charges between the Garage's cost centers and $288,000 for the remainder of vehicle charges paid to Motor Pool. The increase of $388,324 is to recognize allocation of salaries and benefits associated with hourly shop rates, parts mark-ups, and fuel mark-ups in order to facilitate Garage's rates review as recommended by the Auditor/Controller-Recorder's Office.

Reimbursements of $9,193,600 are primarily received from Motor Pool for fuel, maintenance, repairs, and allocated department overhead. The balance of reimbursements is for intra-department charges between the Garage's cost centers. The increase of $1,172,500 is due mainly to cost increases for fuel and automotive parts, increases in the number of miles driven, and to Board-approved rate adjustments for Garage services and mark-ups.

Operating transfers out of $102,800 represents a repayment to Motor Pool for prior-year's projects for the replacement of fuel tanks and an upgrade of the heating, ventilation and air conditioning (HVAC) units in the department's buildings 1 and 6, as well as a request for a building construction in the Barstow Service Center in 2008-09.

Current services revenue of $14,415,400 is from maintenance and repair services, and from the sale of fuel. The increase of $885,348 is due primarily to cost adjustments for fuel and parts, and to Board-approved rate adjustments for Garage services and mark-ups.

Fixed assets of $49,000 is for Garage's various shops performing revenue-generating functions. The decrease of $48,000 is due primarily to equipment no longer needed.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of respondents satisfied with Fleet Management services.	95%	95%	95%	95%
Percentage of programmed maintenance (PM) services completed the same day the vehicle is delivered to Fleet Management.	72%	75%	74%	76%
Percentage of repairs completed within two days of vehicle delivery to Fleet Management.	84%	75%	84%	85%

To measure customer satisfaction, survey placards are placed in vehicles upon completion of any service. In 2006-07, the department completed a customer sensitivity training for its employees to augment the county's Service FIRST training.

The department measures maintenance turnaround times by noting the start and completion times on each preventive maintenance and repair work order.

Motor Pool

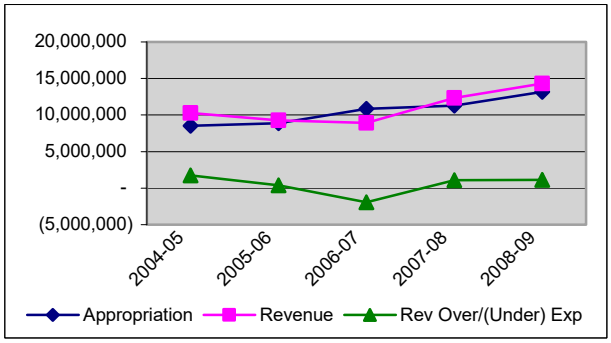
DESCRIPTION OF MAJOR SERVICES

Fleet Management's Motor Pool Division has ownership and/or maintenance responsibility for approximately 1,700 automobiles, vans, pick-up trucks and various specialty vehicles assigned to county departments. Motor Pool coordinates the collection and distribution of vehicle replacement, fuel, maintenance, insurance, overhead and other operational costs of fleet vehicles.

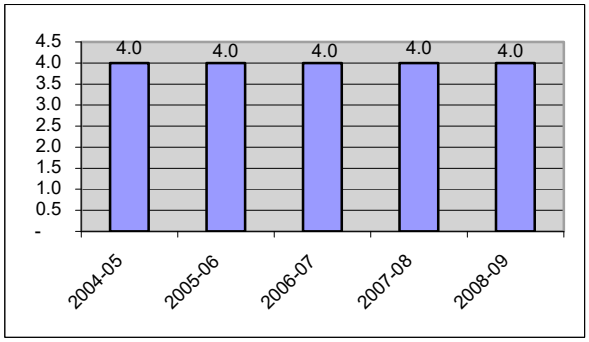
The Motor Pool budget unit is an internal service fund (ISF). All operational costs of the Motor Pool Division are financed through Board-approved rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year to provide working capital, finance the replacement of fixed assets, and fund capital improvements. Any excess/shortage is incorporated into the rate structure during the annual rate review process.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



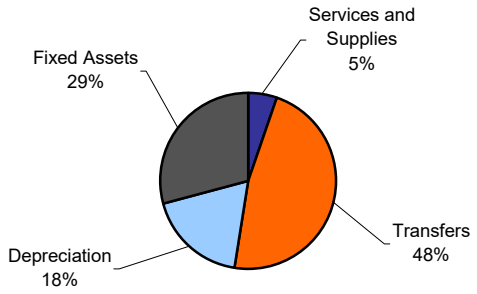
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	9,656,163	10,235,900	11,059,794	11,273,120	11,871,400
Departmental Revenue	9,604,368	9,081,927	11,334,246	12,346,300	13,163,900
Revenue Over/(Under) Exp	(51,795)	(1,153,973)	274,452	1,073,180	1,292,500
Budgeted Staffing				4.0	
Fixed Assets	2,647,463	3,032,580	4,131,273	5,000,000	4,956,000
Unrestricted Net Assets Available at Year End	11,152,970	7,200,860.00	7,475,312		5,789,000

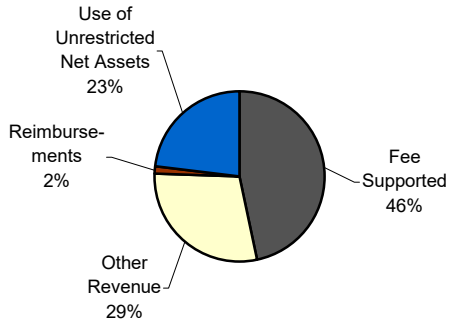
Estimated appropriation for 2007-08 is more than the modified budget due to increases in cost of fuel and automotive parts. The estimated departmental revenue is more than the modified budget due to an increase in miles driven by the user departments.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Fleet Management
FUND: Motor Pool

BUDGET UNIT: IBA VHS
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	167,767	188,438	212,044	228,000	228,896	232,300	**3,404**
Services and Supplies	458,794	790,749	577,676	1,041,900	999,968	968,503	**(31,465)**
Central Computer	2,409	3,319	4,149	4,200	4,200	3,314	**(886)**
Travel	-	-	-	-	-	4,000	**4,000**
Transfers	4,905,681	6,810,439	7,188,379	7,972,200	7,470,556	8,384,421	**913,865**
Total Exp Authority	5,534,651	7,792,945	7,982,248	9,246,300	8,703,620	9,592,538	**888,918**
Reimbursements	(108,208)	(108,137)	(248,279)	(269,000)	(280,500)	(287,800)	**(7,300)**
Total Appropriation	5,426,443	7,684,808	7,733,969	8,977,300	8,423,120	9,304,738	**881,618**
Depreciation	2,229,720	2,551,092	2,700,000	2,850,000	2,850,000	3,390,000	**540,000**
Operating Transfers Out	2,000,000	-	625,825	44,100	-	475,000	**475,000**
Total Requirements	9,656,163	10,235,900	11,059,794	11,871,400	11,273,120	13,169,738	**1,896,618**
Departmental Revenue							
Use Of Money and Prop	233,205	325,106	318,538	300,000	218,000	218,000	**-**
State, Fed or Gov't Aid	-	-	-	-	-	74,400	**74,400**
Current Services	6,543,950	5,748,766	6,311,587	7,855,600	7,384,800	8,802,300	**1,417,500**
Other Revenue	2,470,309	2,470,171	4,198,672	4,543,300	4,343,500	4,619,000	**275,500**
Other Financing Sources	356,904	528,684	502,649	460,000	400,000	490,000	**90,000**
Total Revenue	9,604,368	9,072,727	11,331,446	13,158,900	12,346,300	14,203,700	**1,857,400**
Operating Transfers In	-	9,200	2,800	5,000	-	102,800	**102,800**
Total Financing Sources	9,604,368	9,081,927	11,334,246	13,163,900	12,346,300	14,306,500	**1,960,200**
Rev Over/(Under) Exp	(51,795)	(1,153,973)	274,452	1,292,500	1,073,180	1,136,762	**63,582**
Budgeted Staffing					4.0	4.0	**-**
Fixed Assets							
Equipment	23,553	-	-	-	-	145,000	**145,000**
Vehicles	2,623,910	3,032,580	4,131,273	4,956,000	5,000,000	5,330,000	**330,000**
Total Fixed Assets	2,647,463	3,032,580	4,131,273	4,956,000	5,000,000	5,475,000	**475,000**

Salaries and benefits of $232,300 fund 4.0 budgeted positions. The increase of $3,404 reflects step increases offset by a decrease in retirement rates and workers' compensation charges.

Services and supplies of $968,503 include $388,000 for liability insurance costs, $175,000 for COWCAP charges, $159,000 for the purchase and installation of Global Positioning Units (GPS) for existing Motor Pool vehicles, and $74,400 to install new decals and logos on county vehicles. The decrease of $31,465 reflects lower cost for liability insurance.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $4,000 reflects anticipated travel costs for training fees. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

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Transfers of $8,384,421 are payments to the Garage budget unit for fuel, maintenance, and repairs for Motor Pool vehicles. The increase of $913,865 is due mainly to rising fuel and automotive parts costs.

Reimbursements of $287,800 include payments from other departments for vehicle purchases. The increase of $7,300 is due to an increase in miles driven by vehicles assigned to the Garage.

Operating transfers out of $475,000 represents costs for a new building construction in the Barstow Service Center.

Revenue increase of $1,857,400 includes a Board-approved grant application to South Coast Air Quality Management District (SCAQMD) for the purchase of Global Positioning Units (GPS) for $74,400. Current services and other revenues increase a combined total of $1,693,000 due to Board-approved Motor Pool rate adjustments. The increase of $90,000 in revenue from other financing sources is due to an estimated increase in auction proceeds from the sale of surplus county vehicles.

Operating transfers in of $102,800 constitute partial payment from the Garage for projects completed in 2007-08 and a new project in 2008-09.

The budget for vehicle purchases is increasing by $330,000 because based on the vehicle replacement policy, the number of vehicles to be purchased in 2008-09 will increase. These purchases will also increase the number of Motor Pool vehicles classified as ultra low emission vehicles (ULEV). Equipment of $145,000 reflects an anticipated need for the use of generators by county departments.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of Motor Pool vehicles classified as ULEV or better.	35%	45%	45%	55%

During its regular purchasing cycle, Fleet Management will continue replacing the existing fleet with ultra low emission vehicles (ULEV) or better, including hybrids and other low emission technologies. It is estimated that the entire fleet will consist of only ULEV's (or better) by 2009-10 (excluding a small percentage of specialty vehicles).

LAND USE SERVICES DEPARTMENT
Julie Rynerson Rock

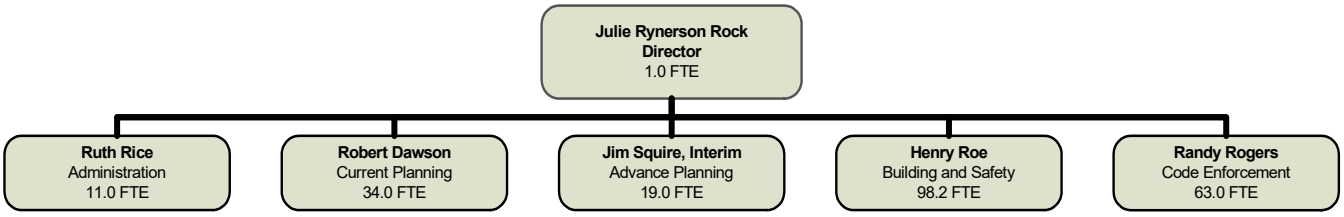
MISSION STATEMENT

The Land Use Services Department is dedicated to ensuring a balance in the areas of housing, business, and recreational needs for the diverse cultures and communities of San Bernardino County. This is accomplished through comprehensive regional planning and enforcement of building standards, land uses, and environmental impacts.

STRATEGIC GOALS

1. Advance Planning: Decrease processing times for mining applications or reclamation permits.
2. Current Planning: Decrease the processing time for "applications accepted" as complete or return to applicant in a timely fashion.
3. Building and Safety: Decrease the processing time for plan review services to the adopted service standards of residential - 10 working days; subdivisions and multi-residential - 20 working days; and grading and non-residential - 30 working days.
4. Code Enforcement: Increase the number of initial inspections performed within three weeks of receiving complaint.
5. Fire Hazard Abatement: Increase the number of abatements performed from the date of non-compliance final notice (NCFN).

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Administration	-	-	-		12.0
Advance Planning	4,149,019	2,424,235	1,724,784		19.0
Current Planning	3,335,080	3,335,080	-		34.0
Building and Safety	10,244,406	10,244,406	-		98.2
Code Enforcement	4,993,795	560,300	4,433,495		41.0
Fire Hazard Abatement	2,851,163	2,851,163	-		22.0
Total General Fund	25,573,463	19,415,184	6,158,279		226.2

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

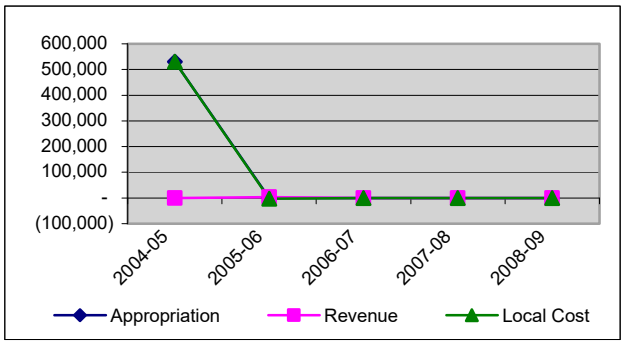
Administration

DESCRIPTION OF MAJOR SERVICES

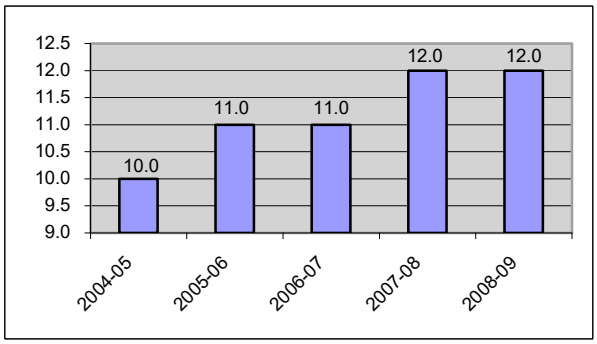
The Administration Division provides administrative support including centralized budgeting, personnel, and automation services to the department's Current Planning, Advance Planning, Building and Safety, Code Enforcement, and Fire Hazard Abatement divisions.

BUDGET HISTORY

5-YEAR BUDGET TREND



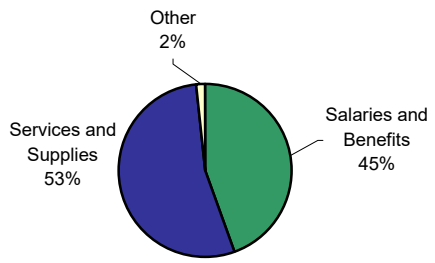
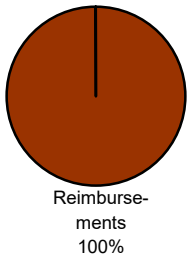
5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	530,231	168	176	-	-
Departmental Revenue	156	3,501	-	-	-
Local Cost	530,075	(3,333)	176	-	-
Budgeted Staffing				12.0	

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Land Use Services - Administration
FUND: General

BUDGET UNIT: AAA LUS
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	740,207	847,056	931,347	996,667	1,059,156	1,123,770	**64,614**
Services and Supplies	1,231,865	690,157	856,192	1,134,837	1,148,837	1,305,609	**156,772**
Central Computer	9,455	11,514	21,361	34,925	34,925	33,685	**(1,240)**
Travel	-	-	-	-	-	14,500	**14,500**
Equipment	27,030	10,019	-	-	-	-	**-**
Transfers	126,408	2,020	2,821	2,902	2,902	44,165	**41,263**
Total Exp Authority	2,134,965	1,560,766	1,811,721	2,169,331	2,245,820	2,521,729	**275,909**
Reimbursements	(1,604,734)	(1,560,598)	(1,811,545)	(2,169,331)	(2,245,820)	(2,521,729)	**(275,909)**
Total Appropriation	530,231	168	176	-	-	-	**-**
Departmental Revenue							
Current Services	673	3,115	-	-	-	-	**-**
Other Revenue	(517)	386	-	-	-	-	**-**
Total Revenue	156	3,501	-	-	-	-	**-**
Local Cost	530,075	(3,333)	176	-	-	-	**-**
Budgeted Staffing					12.0	12.0	**-**

Salaries and benefits of $1,123,770 fund 12.0 budgeted positions. The increase of $64,614 is due to yearly step adjustments.

Services and supplies of $1,305,609 include an increase of $156,772 due to increased COWCAP and computer-related expenses; this is partially offset by a decrease in general office expenses due to the reclassification of some of these expenditures to transfers.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $14,500 reflects anticipated travel costs for job related activities such as CSAC statewide committees, Greenhouse Gas Emissions meetings, memberships in professional organizations, and staff training. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

All expenditures in this budget unit, totaling $2,521,729, are fully reimbursed from the department's operational budgets, which results in a budget increase of $275,909 in reimbursements.

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	"Project Dox" - BPI Request	-	440,000	-	440,000	
	In order to show a commitement on the part of the County and the departments involved in the development and construction review process, the Land Use Services Department (LUSD) is proposing the purchase and implementation of "Project Dox". This is a third-party, web-based enhancement which enables a county-wide, end-to-end electronic process for development and construction plan review. This product will be a major step forward in addressing the commitment of the Board of Supervisors to become "Green County San Bernardino" through the submission of electronic files rather than paper, provides many benefits, and will improve customer service.					
	Complete Installation and customization of the "Project Dox" software.					100%
	Total	-	440,000	-	440,000	

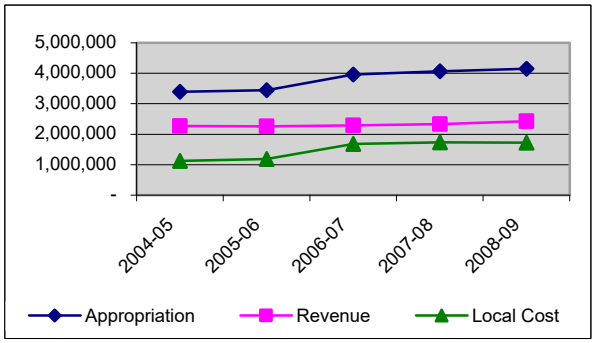
Advance Planning

DESCRIPTION OF MAJOR SERVICES

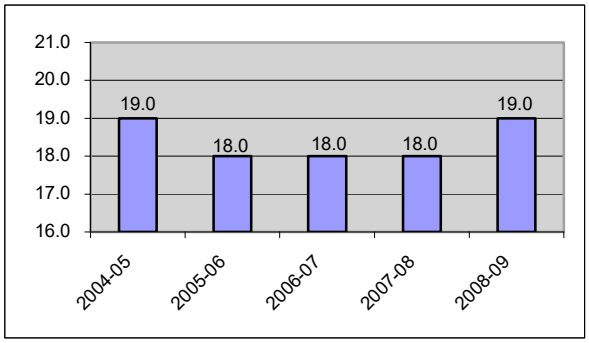
The Advance Planning Division prepares short and long-range plans for the development of the county and the conservation of its resources, including the county general plan and various specific plans. In addition, this division is responsible for inspections of mining facilities and mine reclamation plans, and provides professional staff assistance to the Planning Commission and Board of Supervisors for the formation and implementation of plans and ordinances. This division prepares the county general plan every ten to fifteen years. As part of the 2002-03 budget, a special revenue fund was created to track costs related to the update process.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



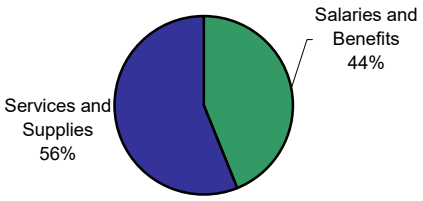
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	1,678,322	2,201,701	2,604,064	4,094,230	2,392,001
Departmental Revenue	679,697	1,007,295	1,018,133	2,328,829	626,600
Local Cost	998,625	1,194,406	1,585,931	1,765,401	1,765,401
Budgeted Staffing				18.0	

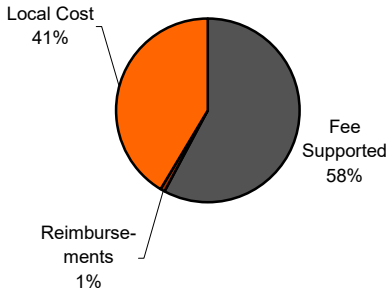
Estimated appropriation for 2007-08 is less than the modified budget due to vacant planner positions resulting from recruitment and retention issues and decreased professional services expenditures due to reduced Environmental Impact Review (EIR) requirements. Departmental revenue is less than the modified budget because of fewer than anticipated environmental impact reviews completed.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Land Use Services - Advance Planning
FUND: General

BUDGET UNIT: AAA ADV
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,013,488	1,277,890	1,436,749	1,544,318	1,689,564	1,747,768	**58,204**
Services and Supplies	580,329	832,420	1,063,796	680,759	2,251,259	2,201,307	**(49,952)**
Central Computer	-	-	18,536	25,259	20,634	21,558	**924**
Travel	-	-	-	-	-	12,500	**12,500**
Transfers	147,425	180,495	190,831	201,989	163,097	201,210	**38,113**
Total Exp Authority	1,741,242	2,290,805	2,709,912	2,452,325	4,124,554	4,184,343	**59,789**
Reimbursements	(62,920)	(89,104)	(105,848)	(60,324)	(60,324)	(35,324)	**25,000**
Total Appropriation	1,678,322	2,201,701	2,604,064	2,392,001	4,064,230	4,149,019	**84,789**
Departmental Revenue							
Current Services	674,308	999,115	1,012,896	619,600	2,321,829	2,417,235	**95,406**
Other Revenue	5,389	8,180	5,237	7,000	7,000	7,000	**-**
Total Revenue	679,697	1,007,295	1,018,133	626,600	2,328,829	2,424,235	**95,406**
Local Cost	998,625	1,194,406	1,585,931	1,765,401	1,735,401	1,724,784	**(10,617)**
Budgeted Staffing					18.0	19.0	**1.0**

Salaries and benefits of $1,747,768 fund 19.0 budgeted positions, which is an increase of $58,204. Appropriation adjustments reflect an increase of 1.0 budgeted position for an intern position classified as a Public Service Employee. A Geographic Information System (GIS) Technician II position was reclassified to a Land Use Technician II position due to the adoption of the General Plan Update. The Land Use Technician II can perform normal technician duties as well as perform limited GIS Technician work that pertains to ongoing General Plan amendments.

Approximately 80% ($1,785,071) of services and supplies costs of $2,201,307 are budgeted for contract services related to the completion of various environmental impact reports. These costs are fully paid by the applicant through fees included in the county's fee ordinance. Additionally, $320,000 is included for costs related to the completion of various commercial area and community plans. The decrease of $49,952 is due to reductions in professional services, ISD Geographic Information Management costs, and reduced Risk Management charges.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $12,500 reflects anticipated travel costs for continuing education requirements ($10,500) and memberships ($2,000) for certified planners. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $201,210 are increased by $38,113 due to the reallocation of departmental administrative costs paid by the various operational budgets to the Land Use Services Administration budget unit.

Reimbursements of $35,324 are payments from other general fund departments for services provided. There is a decrease of $25,000 because funding from Public Works for the General Plan Update is no longer needed.

Departmental revenue of $2,424,235 is primarily from planning services and the preparation of environmental impact reports. The increase of $95,406 is due to Board-approved adjustments to hourly billing rates in 2007-08.

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	West Mojave Plan - Policy Item	-	75,000	-	75,000	
	The West Mojave Plan is a multi-agency conservation program in the western Mojave Desert. The plan is intended to establish a regional conservation strategy for federal, state, and local governments, as well as private property owners, industries and public lands users to comply with the requirements of the state and federal Endangered Species Acts (ESAs). The proposed Habitat Conservation Plan is designed to allow for continued growth of the areas within the High Desert region, the communities of the Morongo Basin easterly to the City of Twenty-nine Palms, as well as the City of Barstow and surrounding areas. Several follow-on actions still must be taken by state agencies and the 11cities and four counties in order for the plan to apply to private and state land.					
	Complete the selection of a consultant for a supplemental EIR for the HCP for the West Mojave Plan.					100%
2.	Santa Ana Wash Plan - Policy Item	-	30,000	-	30,000	
	In August 2002, the Board approved participation in the Upper Santa Ana River Wash Land Management and Habitat Conservation Plan Task Force. The Task Force is a consortium of public and private entities. The Board also authorized a funding contribution in the amount of $53,117 from the General Fund Budget and an amount of up to $53,117 from the Flood Control Budget for FY2002-03. The contributions represented a 6.061% share for the two County entities in the total plan budget. The cost shares were determined based on a benefit basis. An administrative draft of the plan and the Draft EIR have been prepared to date. However, there have been cost over-runs that have resulted in the need for budget augments to the consultant preparing the plan with corresponding requests for additional contributions from members of the Taskforce. The County and the County Flood Control District have been invoiced $15,095 each to cover the County's share of the increased Wash Plan costs during the 2007-08 fiscal year. This policy item is included in the FY2008-09 Business Plan to cover anticipated additional costs of up to $30,000 to complete the Final EIR and Habitat Conservation Plan (HCP).					
	Complete the selection of a consultant to prepare the Cedar Avenue (Bloomington) Specific Plan.					100%
3.	Cedar Avenue (Bloomington) Specific Plan - Policy Item	-	300,000	-	300,000	
	Preparation of a comprehensive guide for quality land development with a viable program for building and financing the infrastructure necessary to support the Cedar Avenue (Bloomington) area.					
	Complete the selection of a consultant to prepare the Cedar Avenue (Bloomington) Specific Plan.					100%
4.	Helendale-Silver Lakes Specific Plan - Policy Item	-	400,000	-	400,000	
	Preparation of a comprehensive guide for quality land development with a viable program for building and financing the infrastructure necessary to support the Helendale-Silver Lakes area.					
	Complete the selection of a consultant to prepare the Mountain Top Planning Area Plan.					100%
5.	Snow Drop Road Area Plan - Policy Item	-	175,000	-	175,000	
	The Area Plan would provide more specific policy direction and development standards at a level of detail below the Region and Community Plan levels. The Snow Drop Area is in need of more precise development standards that establish residential densities consistent with the topographic, hazard overlay, infrastructure and access constraints that exist in this foothill area of the San Gabriel Mountains.					
	Complete the area plan.					100%
	Total	-	980,000	-	980,000	

The mining section is now fully staffed with experienced employees who have improved the review and turn around time. At this time, the division anticipates meeting the target or being very close to doing so.

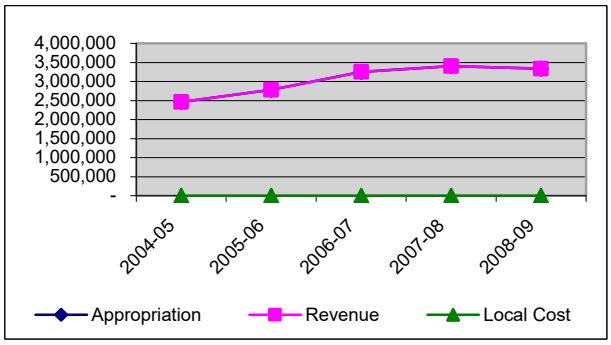
Current Planning

DESCRIPTION OF MAJOR SERVICES

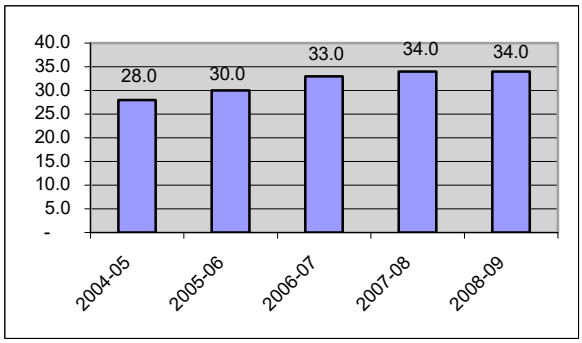
The Current Planning Division reviews all land use applications for compliance with county codes and environmental laws and administers short-term implementing measures for land use, housing, and community design. In addition, professional staff assistance is provided to the Planning Commission and Board of Supervisors for the formation and implementation of plans and ordinances.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

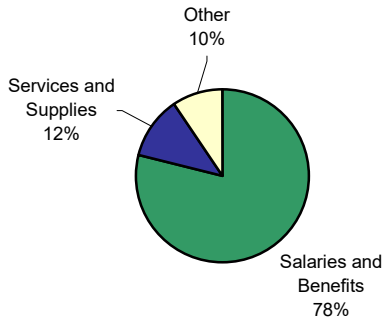
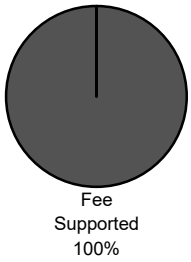


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,321,693	2,514,949	2,962,050	3,406,036	3,022,481
Departmental Revenue	2,174,059	2,519,159	2,959,531	3,406,036	3,022,481
Local Cost	147,634	(4,210)	2,519	-	-
Budgeted Staffing				34.0	

Estimated appropriation for 2007-08 is less than the modified budget due primarily to vacant planner positions and a decrease in professional services expenditures. The vacancies were the result of the retirement of long-term employees, as well as recruitment and retention issues. Departmental revenue is also less than the modified budget due to a reduced amount of billable hours.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Land Use Services - Current Planning
FUND: General

BUDGET UNIT: AAA CUR
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,852,022	1,957,868	2,280,706	2,350,823	2,665,403	2,637,995	**(27,408)**
Services and Supplies	206,434	244,694	331,283	312,091	378,562	324,970	**(53,592)**
Central Computer	34,978	42,964	28,694	32,874	32,874	52,084	**19,210**
Travel	-	-	-	-	-	10,700	**10,700**
Vehicles	-	-	24,992	-	-	-	**-**
Transfers	251,509	280,673	307,625	337,943	340,447	320,581	**(19,866)**
Total Exp Authority	2,344,943	2,526,199	2,973,300	3,033,731	3,417,286	3,346,330	**(70,956)**
Reimbursements	(23,250)	(11,250)	(11,250)	(11,250)	(11,250)	(11,250)	**-**
Total Appropriation	2,321,693	2,514,949	2,962,050	3,022,481	3,406,036	3,335,080	**(70,956)**
Departmental Revenue							
Current Services	2,173,831	2,519,763	2,958,205	3,022,481	3,406,036	3,335,080	**(70,956)**
Other Revenue	228	(604)	1,326	-	-	-	**-**
Total Revenue	2,174,059	2,519,159	2,959,531	3,022,481	3,406,036	3,335,080	**(70,956)**
Local Cost	147,634	(4,210)	2,519	-	-	-	**-**
Budgeted Staffing					34.0	34.0	**-**

Salaries and benefits of $2,637,995 fund 34.0 budgeted positions. The decrease of $27,408 is due to retirement rate reductions and step adjustments.

The decrease of $53,592 in services and supplies is due to a decrease in COWCAP and general office expenditures, and it is partly offset by an increase in publications and systems development costs.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $10,700 reflects anticipated travel costs for training ($9,700) and memberships dues ($1,000). These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $320,581 are allocations for departmental administrative costs paid by the various operational budgets to the Land Use Services Administration budget unit. The decrease of $19,866 is due to a reallocation of these costs.

Current services revenue of $3,335,080 is for the provision of planning services. The decrease of $70,956 is due to a leveling-off of projects submitted for review.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Decrease the processing time for "Applications Accepted" as complete or return to applicant in a timely fashion.	96%	98%	98%	99%

The Current Planning Division has implemented a policy of advising applicants within the 30-day window period if their application is complete; in some instances, the applicant decides to withdraw an incomplete application and subsequently “re-submit” it when all of the information is available.

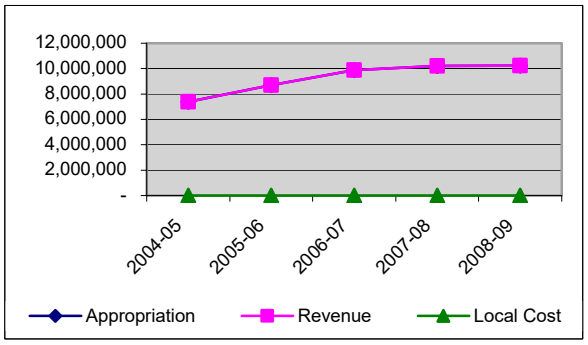
Building and Safety

DESCRIPTION OF MAJOR SERVICES

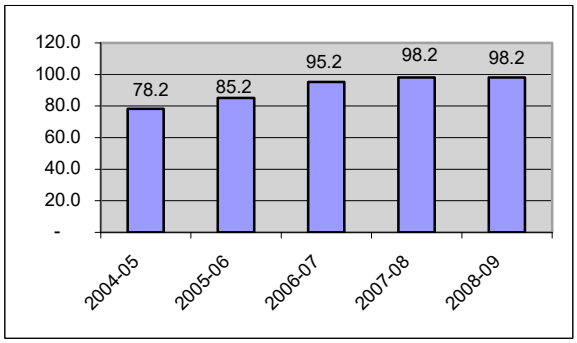
The Building and Safety Division administers construction and occupancy standards to safeguard life, health, and property in the interest of the general public's welfare throughout the unincorporated areas of the county. This is accomplished by applying county ordinances and state laws, and through the inspection of construction, alteration, moving, demolition, repair, occupancy, and use of buildings and structures.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



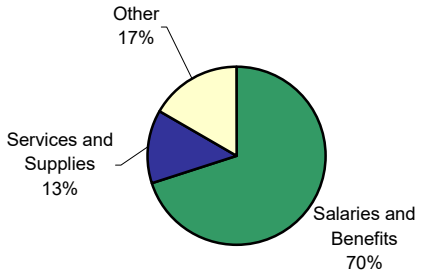
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	7,074,539	7,840,181	8,734,641	10,218,677	9,494,283
Departmental Revenue	7,164,978	7,506,953	8,734,281	10,218,677	9,494,283
Local Cost	(90,439)	333,228	360	-	-
Budgeted Staffing				98.2	

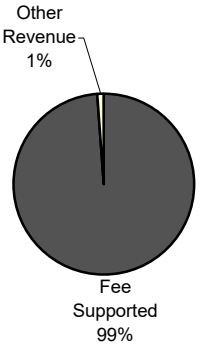
Estimated appropriation in 2007-08 is less than the modified budget due to vacant positions and a decreased need for professional services. The vacancies are a result of the retirement of long-term employees as well as recruitment and retention issues. Professional services have decreased because of a reduction in plan review requests. All of these savings are reflected in reduced permit revenues.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Land Use Services - Building & Safety
FUND: General

BUDGET UNIT: AAA BNS
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	4,728,275	5,599,797	6,039,289	6,421,542	7,145,936	7,165,179	**19,243**
Services and Supplies	1,121,413	1,175,771	1,205,251	1,470,566	1,440,566	1,114,003	**(326,563)**
Central Computer	50,064	56,241	69,656	95,032	95,032	169,769	**74,737**
Travel	-	-	-	-	-	92,500	**92,500**
Vehicles	75,016	(1,500)	158,678	-	-	-	**-**
Transfers	1,099,771	1,010,351	1,265,370	1,537,143	1,537,143	1,702,955	**165,812**
Total Exp Authority	7,074,539	7,840,660	8,738,244	9,524,283	10,218,677	10,244,406	**25,729**
Reimbursements	-	(479)	(3,603)	(30,000)	-	-	**-**
Total Appropriation	7,074,539	7,840,181	8,734,641	9,494,283	10,218,677	10,244,406	**25,729**
Departmental Revenue							
Licenses and Permits	6,894,319	7,336,799	8,530,860	9,194,283	9,918,677	9,944,406	**25,729**
State, Fed or Gov't Aid	5,444	730	-	689	-	-	**-**
Current Services	176,929	21,681	113,325	199,311	200,000	200,000	**-**
Other Revenue	88,286	147,743	90,096	100,000	100,000	100,000	**-**
Total Revenue	7,164,978	7,506,953	8,734,281	9,494,283	10,218,677	10,244,406	**25,729**
Local Cost	(90,439)	333,228	360	-	-	-	**-**
Budgeted Staffing					98.2	98.2	**-**

Salaries and benefits of $7,165,179 fund 98.2 budgeted positions. The increase of $19,243 reflects annual step and benefit rate adjustments.

Services and supplies are decreased by $326,563 because of a reduction in COWCAP and professional services charges, and the reclassification of travel and related costs.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $92,500 reflects anticipated travel costs for training ($15,000) resulting from the adoption of the International Building Codes in January 2008, training materials ($25,000), seminars ($20,000), memberships ($7,500), and private mileage ($25,000). These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $1,702,955 are increased by $165,812 due primarily to the reallocation of departmental administrative costs paid by the various operational budgets to the Land Use Services Administration budget unit.

Permits, current services, and other revenues totaling $10,244,406 are increased by a total of $25,729 based on the expected demand for services and will fully offset projected expenditures.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Decrease the processing time for plan review services to the adopted service standards.	90%	95%	95%	98%

The increase in the number of plan reviews completed within proposed timeframes has reached its target of 95%. This is a result of several measures, which included sending plans to consultants for review, hiring an additional plans examiner, the hiring of additional building-inspection field staff who relieved the plans examiners of the responsibility of providing backup inspections in the field, and utilization of building inspectors usually assigned to the field to perform simple plan reviews.

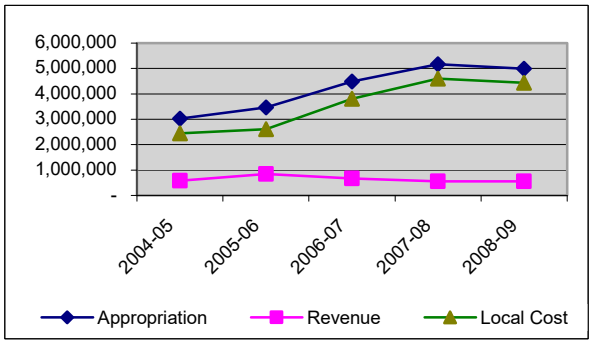
Code Enforcement

DESCRIPTION OF MAJOR SERVICES

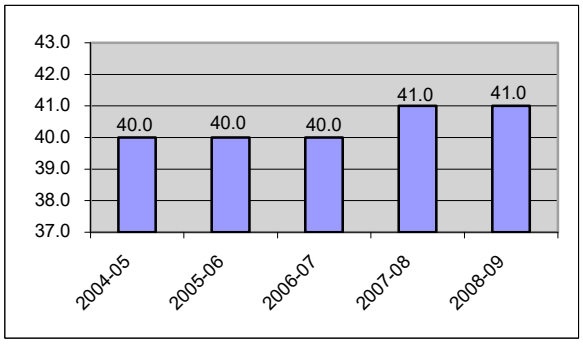
The Code Enforcement Division administers programs designed to protect the public's safety, welfare, and property through enforcement of county ordinances and state laws related to housing and property.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



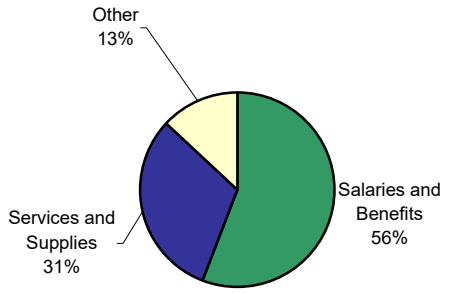
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	3,029,912	3,460,524	4,484,906	5,165,959	5,106,058
Departmental Revenue	578,789	847,990	673,706	560,300	500,399
Local Cost	2,451,123	2,612,534	3,811,200	4,605,659	4,605,659
Budgeted Staffing				41.0	

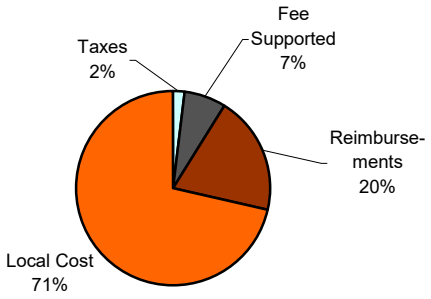
Estimated appropriation in 2007-08 is less than the modified budget because of savings in salaries and benefits due to a vacant Code Enforcement Officer position. Departmental revenue is less than the modified budget due to less than expected licenses and permits processing.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Land Use Services - Code Enforcement
FUND: General

BUDGET UNIT: AAA CEN
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	2,006,037	2,527,755	2,961,973	3,354,405	3,389,306	3,469,067	**79,761**
Services and Supplies	709,749	756,013	1,233,716	2,036,223	2,036,223	1,839,963	**(196,260)**
Central Computer	23,279	26,022	35,546	52,135	52,135	89,904	**37,769**
Travel	-	-	-	-	-	10,000	**10,000**
Equipment	-	-	101,043	-	-	-	**-**
Vehicles	72,443	15,692	75,056	25,000	25,000	-	**(25,000)**
Transfers	289,925	252,069	282,078	715,841	740,841	803,593	**62,752**
Total Exp Authority	3,101,433	3,577,551	4,689,412	6,183,604	6,243,505	6,212,527	**(30,978)**
Reimbursements	(71,521)	(117,027)	(204,506)	(1,077,546)	(1,077,546)	(1,218,732)	**(141,186)**
Total Appropriation	3,029,912	3,460,524	4,484,906	5,106,058	5,165,959	4,993,795	**(172,164)**
Departmental Revenue							
Taxes	135,329	121,619	146,308	125,000	125,000	125,000	**-**
Licenses and Permits	97,943	98,718	226,519	110,000	110,000	110,000	**-**
Use Of Money and Prop	-	310	-	-	-	-	**-**
State, Fed or Gov't Aid	144,716	419,067	160,976	-	-	-	**-**
Current Services	200,262	197,822	133,536	265,399	325,300	325,300	**-**
Other Revenue	539	3,914	6,367	-	-	-	**-**
Other Financing Sources	-	6,540	-	-	-	-	**-**
Total Revenue	578,789	847,990	673,706	500,399	560,300	560,300	**-**
Local Cost	2,451,123	2,612,534	3,811,200	4,605,659	4,605,659	4,433,495	**(172,164)**
Budgeted Staffing					41.0	41.0	**-**

Salaries and benefits of $3,469,067 fund 41.0 budgeted positions. The increase of $79,761 reflects annual step and benefit adjustments.

Services and supplies of $1,839,963 are decreased by $196,260 due to a reduction in computer hardware expenses, special departmental expenses, professional services, and the reclassification of travel and related costs.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $10,000 reflects anticipated travel costs for memberships ($1,000) and training ($9,000) related to Code Enforcement. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $803,593, including an increase of $62,752, are for costs paid to County Counsel and allocated departmental overhead.

Reimbursements of $1,218,732 are from non-general fund departments for blight, litter, and graffiti abatement. The increase of $141,186 is due to the increase of reimbursable blight abatement and demolition services in the redevelopment areas of Victorville.

Departmental revenue of $560,300 is primarily for licenses and permits.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Perform inititial inspections within three weeks of receiving the complaint	95%	98%	98%	99%
Percentage of illegal OHV riders contacted and provided educational material regarding legal OHV areas.	55%	60%	60%	70%
Percentage increase of waste and recyclable materials collected by Code Enforcement during community cleanup activities.	18%	25%	25%	30%
Percentage increase in number of graffiti sites abated. (12,000)	N/A	100%	100%	25%
Percentage increase in number of illegal rider contacts. (21,780)	N/A	100%	100%	25%

Code Enforcement has adjusted the way complaints are taken to streamline the process. Complaints are now entered into the complaint tracking system as the clerical staff receives a call and are then forwarded to the technical staff in a shorter time frame. Technical staff now has online access to more information that needs to be researched. Through this new procedure, complaints can be processed and assigned to a Code Enforcement Officer faster, which reduces the amount of time it takes for them to get into the field for the initial inspection.

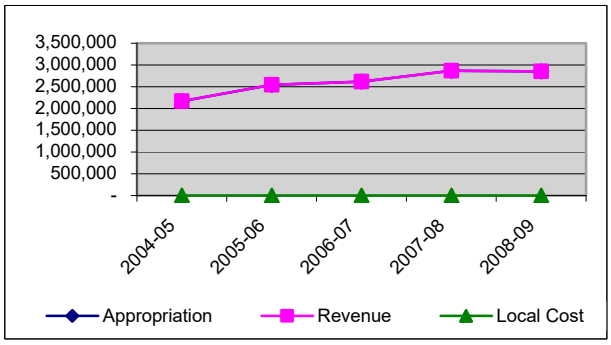
Fire Hazard Abatement

DESCRIPTION OF MAJOR SERVICES

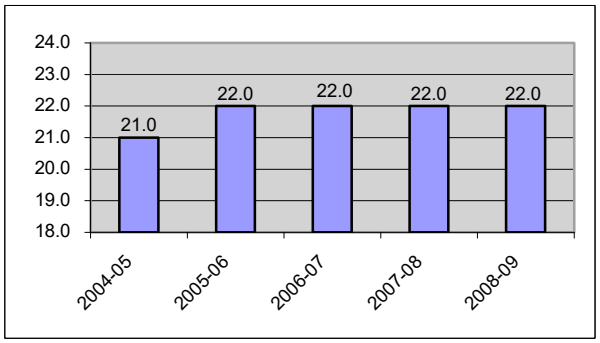
Through the Fire Hazard Abatement program, the Code Enforcement Division enforces the county's Fire and Hazardous Trees Ordinance in unincorporated portions of the county, as well as under contract to certain cities and fire districts. These services include inspections, notifications to property owners, and removal of hazards caused by vegetation and flammable debris.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



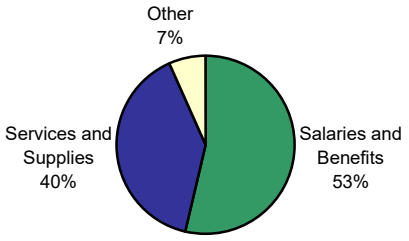
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,023,280	2,086,905	2,371,623	2,867,674	2,683,027
Departmental Revenue	1,968,717	2,087,755	2,372,526	2,867,674	2,683,027
Local Cost	54,563	(850)	(903)	-	-
Budgeted Staffing				22.0	

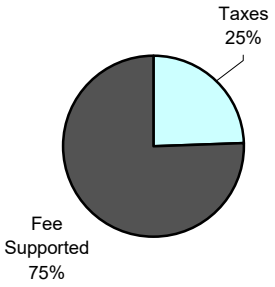
Estimated appropriation in 2007-08 is less than the modified budget because of a decrease in services and supplies costs due primarily to reduced computer hardware purchases, presort and packaging costs, and COWCAP charges. Departmental revenue is less than modified budget due to the decrease in expenditures.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Land Use Servicees - Fire Hazard Abatement
FUND: General

BUDGET UNIT: AAA WAB
FUNCTION: Public Protection
ACTIVITY: Protective Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,096,228	1,226,652	1,340,874	1,489,219	1,489,219	1,528,035	**38,816**
Services and Supplies	877,516	712,146	876,304	1,020,274	1,176,244	1,103,865	**(72,379)**
Central Computer	13,030	16,593	19,610	19,568	19,568	30,843	**11,275**
Vehicles	-	24,791	18,641	-	-	-	**-**
Transfers	121,506	106,723	119,136	153,966	182,643	188,420	**5,777**
Total Exp Authority	2,108,280	2,086,905	2,374,565	2,683,027	2,867,674	2,851,163	**(16,511)**
Reimbursements	(85,000)	-	(2,942)	-	-	-	**-**
Total Appropriation	2,023,280	2,086,905	2,371,623	2,683,027	2,867,674	2,851,163	**(16,511)**
Departmental Revenue							
Taxes	727,465	482,378	490,880	700,000	700,000	700,000	**-**
Current Services	1,240,583	1,606,190	1,882,064	1,983,027	2,167,674	2,151,163	**(16,511)**
Other Revenue	669	(813)	(418)	-	-	-	**-**
Total Revenue	1,968,717	2,087,755	2,372,526	2,683,027	2,867,674	2,851,163	**(16,511)**
Local Cost	54,563	(850)	(903)	-	-	-	**-**
Budgeted Staffing					22.0	22.0	**-**

Salaries and benefits of $1,528,035 fund 22.0 budgeted positions, which is an increase of $38,816 due to annual step and benefit adjustments.

Services and supplies of $1,103,865 include costs for contracted abatement services and vehicle services. The decrease of $72,379 is due to reductions in computer hardware expense, 800 MHz charges, presort and packaging costs, and COWCAP charges.

Transfers of $188,420, including an increase of $5,777, are for allocated departmental overhead.

Departmental revenue of $2,851,163 is from contracting agencies and property owners and is decreased due to the decrease in costs in 2008-09.

PERFORMANCE MEASURES				
Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Perform abatements within five weeks of non-compliant final notice (NCFN)	96%	98%	98%	99%

Work distribution has been analyzed and workloads have been adjusted to more evenly distribute abatements so contractors can complete the necessary work in a shorter time. Improvements are in process to the Fire Hazard Abatement computer system to improve the retrieval of information, which will allow warrants to be processed in a more efficient manner.

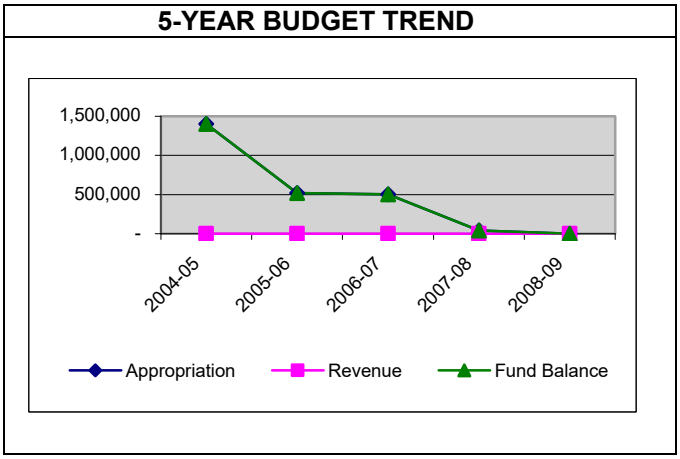
General Plan Update

DESCRIPTION OF MAJOR SERVICES

The Advance Planning Division updates the county General Plan every ten to fifteen years. This special revenue fund was created in 2002-03 to track the actual cost of the update process. The current General Plan Update was approved by the Board of Supervisors on March 13, 2007.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	1,400,000	518,822	501,360	39,908	56,776
Departmental Revenue	1,034,185	557,910	57,258	-	16,868
Fund Balance				39,908	

The current General Plan Update was completed on March 13, 2007. General fund financing is no longer required. The entire appropriation of $56,776, which is appropriated in the services and supplies budget, will be used for residual General Plan-related expenses in 2007-08.

ANALYSIS OF PROPOSED BUDGET

GROUP: Public and Support Services
DEPARTMENT: Land Use Services
FUND: General Plan Update

BUDGET UNIT: RHJ LUS
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	1,650,000	465,042	418,556	56,776	39,908	-	**(39,908)**
Equipment	-	-	12,524	-	-	-	**-**
Transfers	-	53,780	70,280	-	-	-	**-**
Total Exp Authority	1,650,000	518,822	501,360	56,776	39,908	-	**(39,908)**
Reimbursements	(250,000)	-	-	-	-	-	**-**
Total Appropriation	1,400,000	518,822	501,360	56,776	39,908	-	**(39,908)**
Departmental Revenue							
Use Of Money and Prop	34,185	57,910	57,258	16,868	-	-	**-**
Total Revenue	34,185	57,910	57,258	16,868	-	-	**-**
Operating Transfers In	1,000,000	500,000	-	-	-	-	**-**
Total Financing Sources	1,034,185	557,910	57,258	16,868	-	-	**-**
Fund Balance					39,908	-	**(39,908)**

Given that the current General Plan Update was completed on March 13, 2007 and all invoices related to the preparation of the Plan have been processed, this budget unit will be closed at the end of 2007-08.

PUBLIC WORKS
Vana R. Olson

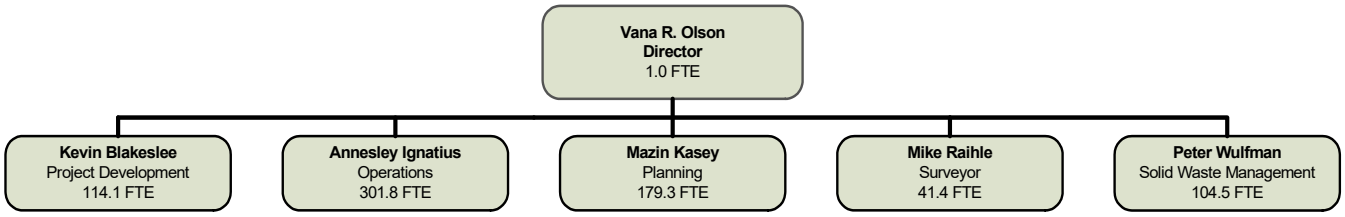
MISSION STATEMENT

The mission of the Department of Public Works is to provide a broad range of services and infrastructure to help ensure safe and desirable communities for the people of San Bernardino County. Areas of responsibility include roads, traffic, flood control, storm water quality, water conservation, solid waste services, and county surveyor functions.

STRATEGIC GOALS

1. ***Surveyor Function*** – Provide timely map and plan check services for customers.
2. ***Transportation Division*** – Maintain the level of safety and maintenance for county maintained roads.
3. ***Solid Waste Management Division*** – Maintain the level of efficiency concerning landfill space utilization.
4. ***Flood Control District*** – Improve flood protection and increase water recharge at flood control facilities.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09					
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Revenue Over/ (Under) Exp	Staffing
Surveyor Function:						
Surveyor	5,203,207	4,935,069	268,138			41.4
Survey Monument Preservation	245,547	40,000		205,547		-
Transportation Division:						
Road Operations	115,263,311	90,316,706		24,946,605		415.8
Etiwanda Interchange Improvement	52,120	1,000		51,120		-
High Desert Corridor Project	1,795,418	1,704,435		90,983		-
Facilities Development Plans	10,186,665	1,084,323		9,102,342		-
Measure I Program	25,369,793	9,157,124		16,212,669		-
Regional Development Mitigation Plan	2,812,232	1,395,285		1,416,947		-
Solid Waste Management Division:						
Operations	77,591,716	78,299,840			708,124	104.5
Site Closure and Maintenance	11,534,351	11,637,276			102,925	-
Site Enhancement, Expansion & Acquistition	8,824,963	6,047,054			(2,777,909)	-
Environmental Fund	11,971,970	8,523,438			(3,448,532)	-
Environmental Mitigation Fund	3,590,586	3,126,288			(464,298)	-
Flood Control District:						
Consolidated Funds	155,747,935	100,664,194		55,083,741		180.4
Equipment Fund	1,587,000	2,520,000			933,000	
TOTAL	431,776,814	319,452,032	268,138	107,109,954	(4,946,690)	742.1

Note: The Flood Control District is reported separately in the Special Districts budget book.

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

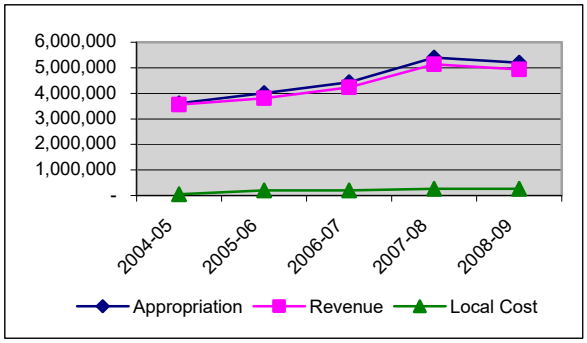
Surveyor

DESCRIPTION OF MAJOR SERVICES

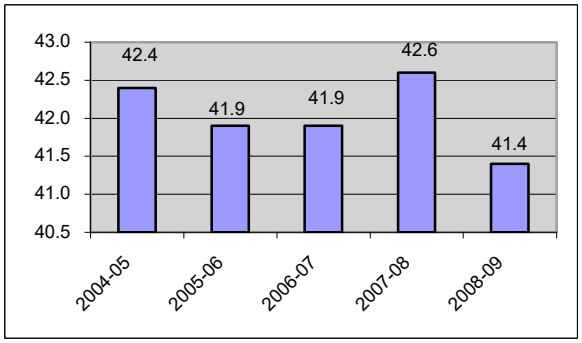
The function of the County Surveyor is to review subdivision maps as prescribed by state law, prepare legal descriptions and maps for other county departments, assist the public in matters relating to land boundaries, and ensure that sound surveying is used in the preparation of maps and plans for project development within the county. The Surveyor ensures these maps and plans conform to the conditions of approval, local ordinances, standards for development, and state laws. Field crews perform boundary and construction surveys for other county departments and are responsible for perpetuation of controlling survey monuments.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

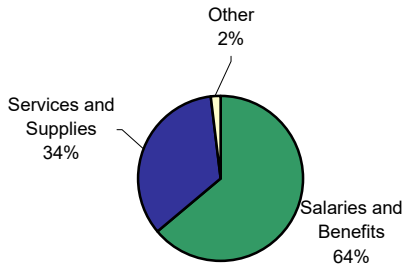
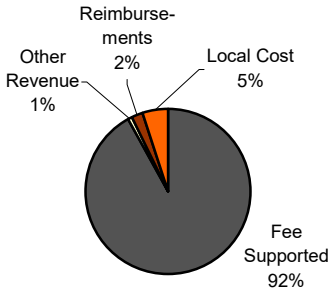


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	3,206,455	3,429,546	3,803,189	5,400,409	4,694,385
Departmental Revenue	3,159,210	3,251,009	3,624,700	5,132,271	4,426,703
Local Cost	47,245	178,537	178,489	268,138	267,682
Budgeted Staffing				42.6	

Appropriation and departmental revenue in 2007-08 are both projected to be approximately $700,000 less than budget due to a number of staffing vacancies and the decrease in development activity that has been occurring within the county.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Surveyor
FUND: General

BUDGET UNIT: AAA SVR
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	2,903,981	2,923,964	3,237,836	3,435,353	3,713,264	3,400,827	**(312,437)**
Services and Supplies	271,103	449,103	487,250	1,237,409	1,549,059	1,740,104	**191,045**
Central Computer	18,375	23,187	27,422	32,447	32,447	45,567	**13,120**
Travel	-	-	-	-	-	30,600	**30,600**
Equipment	22,929	31,469	54,903	14,737	112,200	8,500	**(103,700)**
Transfers	60,438	86,480	98,796	102,536	102,979	87,851	**(15,128)**
Total Exp Authority	3,276,826	3,514,203	3,906,207	4,822,482	5,509,949	5,313,449	**(196,500)**
Reimbursements	(70,371)	(84,657)	(103,018)	(128,097)	(109,540)	(110,242)	**(702)**
Total Appropriation	3,206,455	3,429,546	3,803,189	4,694,385	5,400,409	5,203,207	**(197,202)**
Departmental Revenue							
State, Fed or Gov't Aid	-	646	-	-	-	-	**-**
Current Services	3,068,919	3,141,329	3,530,641	4,355,315	5,042,271	4,885,069	**(157,202)**
Other Revenue	90,291	109,034	94,059	71,388	90,000	50,000	**(40,000)**
Total Revenue	3,159,210	3,251,009	3,624,700	4,426,703	5,132,271	4,935,069	**(197,202)**
Local Cost	47,245	178,537	178,489	267,682	268,138	268,138	**-**
Budgeted Staffing					42.6	41.4	**(1.2)**

Salaries and benefits of $3,400,827 fund 41.4 budgeted positions. The $312,437 decrease is mostly due to reduced workers' compensation rates, reduction in the amount budgeted for termination benefits, and a reduction of 1.6 budgeted staff due to an increase to the division's distributed vacancy factor. The budgeted staffing was also increased by 0.4, at no cost impact, due to a technical change that rounded position numbers in the county's budget system.

Services and supplies of $1,740,104 include the cost of using private land surveying firms in the event of unanticipated workload increases, computer software/hardware upgrades, application development and support, safety equipment for the field crews, field crew assigned vehicle charges and employee tuition reimbursements. The additional $191,045 is largely due to the replacement of computers, increased COWCAP charges, additional services from the Information Services Department (ISD) for development of new projects, increased fees for vehicle charges, and inflationary adjustments for various other costs.

Travel of $30,600 captures specific categories of expense such as conference/training/seminar fees, mileage, hotel, meals, air fare, and car rental. Of this amount, $21,850 was budgeted for the training of staff in GPS and GIS survey procedures, protocol, equipment and computer software usage; $5,300 is for attendance at conferences, committees and meetings in order to review land surveying complaints and to propose, review and disseminate legislation information affecting the land surveying profession; and $3,450 has been appropriated to reimburse field survey crew members for travel related expenses incurred during the performance of their work assignments in remote locations. These expenses were previously included within services and supplies.

Equipment of $8,500 is to purchase a scanner needed for the management and imaging of 11 x 17 maps and documents.

Transfers of $87,851 represent the Surveyor's share of the department's human resources, payroll and computer services costs, as well as the Surveyor's portion of cost relative to maintaining the Land Use Services job costing system.

Reimbursements of $110,242 are from Public Work's Transportation Division for utilizing the Surveyor's services.

Current services revenue of $4,885,069 are primarily from fees charged to customers for the review of subdivision maps, preparation of legal descriptions/maps, and for field surveys. The $157,202 decrease is mainly due to reduced revenue from the review of subdivision maps and the preparation of maps/legal descriptions resulting from the slowing of development. Nevertheless, the 2008-09 budget does reflect a sizeable increase in revenue from the amount estimated for 2007-08. This increase is premised on the Surveyor's Office performing additional work as requested by the Transportation Division.

Other revenue of $50,000 reflects taxable sales of map updates on microfilm/CD, microfiche prints, plotter prints, electronic map images and photocopies.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage of parcel maps completed within 70 working days (2006-07), 65 working days (2007-08), and 60 working days (2008-09).	100%	100%	100%	100%
Percentage of record of surveys completed within 75 working days (2006-07), 75 working days (2007-08), and 70 working days (2008-09).	70%	100%	100%	100%
Percentage of corner records completed within 75 working days (2006-07), 75 working days (2007-08), and 70 working days (2008-09).	80%	100%	100%	100%
Percentage of final maps completed within 40 working days (2006-07), 35 working days (2007-08), and 35 working days (2008-09).	100%	100%	100%	100%

The above performance measures demonstrate the Surveyor's emphasis of providing efficient map and plan checking services that are crucial for the pace of development in this county. This function is necessary for development to proceed in a controlled manner and is mandated by either state laws or internal county standards.

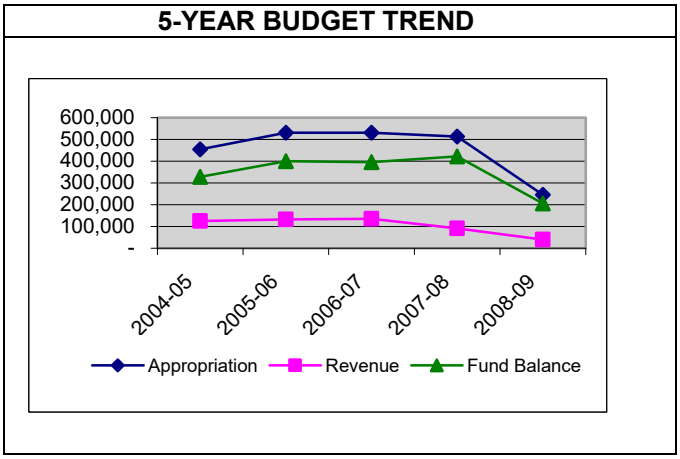
Survey Monument Preservation

DESCRIPTION OF MAJOR SERVICES

The Survey Monument Preservation budget unit was established to account for expenses incurred related to the retracement or re-monument surveys of major historical land division lines, upon which later surveys are based. These include, but are not limited to, surveys of government section lines, rancho section lines, acreage subdivision lot lines, and subdivision boundary lines. The services related to this fund are financed by a $10 fee charged to the public for filing or recording specific types of grant deeds conveying real property.

There is no staffing associated with this budget unit.

BUDGET HISTORY

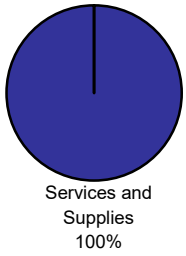
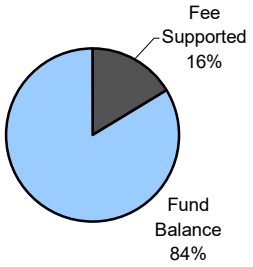


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	73,617	139,489	59,693	513,854	280,908
Departmental Revenue	144,990	134,980	86,620	91,509	64,110
Fund Balance				422,345	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended will be carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Surveyor
FUND: Survey Monument Preservation

BUDGET UNIT: SBS SVR
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	73,617	139,489	59,693	280,908	513,854	245,547	**(268,307)**
Total Appropriation	73,617	139,489	59,693	280,908	513,854	245,547	**(268,307)**
Departmental Revenue							
Current Services	144,990	134,980	86,620	64,110	91,509	40,000	**(51,509)**
Total Revenue	144,990	134,980	86,620	64,110	91,509	40,000	**(51,509)**
Fund Balance					422,345	205,547	**(216,798)**

Services and supplies of $245,547 represent the availability of funds to pay the Surveyor for services specifically relating to retracement or re-monument surveys. The $268,307 decrease is based upon decreased revenue and less fund balance available.

Current services revenue of $40,000 represents a $51,509 decrease from prior year due to reduced activity related to the conveyance of real property.

Transportation – Road Operations

DESCRIPTION OF MAJOR SERVICES

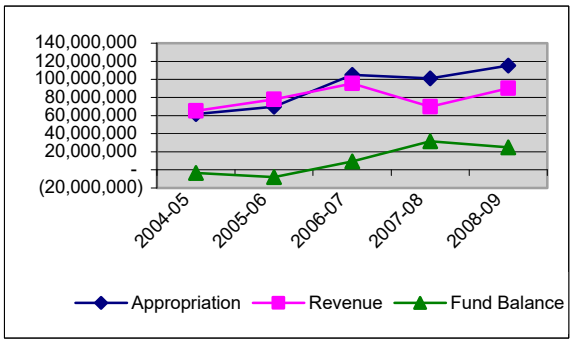
The Transportation Division is responsible for the operation, maintenance, and improvement of the county's road system that currently includes approximately 2,780 miles of roadways. Additional activities include administration, planning, design, construction, and traffic operations.

The division's routine maintenance activities include patching and crack filling on approximately 7,500 lane-miles of asphalt pavement, grading of 533 miles of unpaved roads, shoulder maintenance, snowplowing of over 300 miles of mountain roads, traffic signal maintenance at 56 intersections, roadside weed abatement in urban areas, traffic sign and pavement striping maintenance throughout the system, storm repairs and cleanup, maintenance of 380 bridges and thousands of concrete box and metal pipe culverts, as well as maintenance of drainage facilities such as inlets, ditches, dikes, and gutters. Maintenance functions are provided through 13 yard districts with regional facilities located to best serve the 20,000 square-mile area of the county.

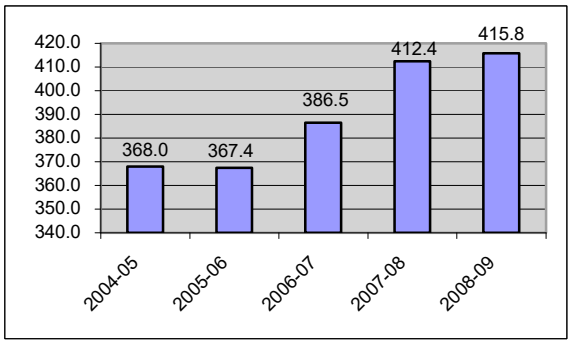
Road activities are funded almost entirely from highway-users sources. These sources consist primarily of state and federal fuel taxes, voter-approved state transportation infrastructure bond (Proposition 1B), local transportation funds generated by sales tax revenues (Measure I), and development fees (the department has established nine local and one regional transportation fee plan areas throughout the county to collect funds for the purpose of mitigating the impacts of new development). Construction of major improvements (such as new roads, bridges, or adding of lanes) is limited to a few projects per year based on available funding.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



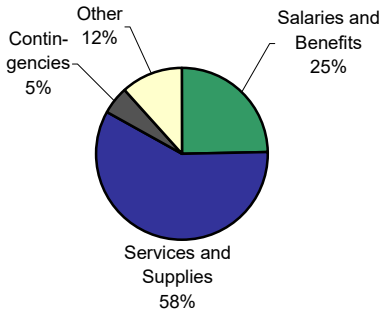
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	57,608,930	62,138,947	67,567,752	101,102,388	67,976,681
Departmental Revenue	40,044,246	74,616,937	89,128,105	69,576,157	61,397,055
Fund Balance				31,526,231	
Budgeted Staffing				412.4	

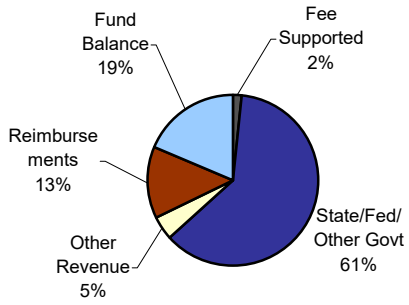
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, the expenditures for these funds are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Public Works - Transportation
FUND: Road Operations

BUDGET UNIT: SAA, SVF, SVJ, SVK, SVL, SVM
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	21,437,225	26,506,879	27,604,880	25,727,359	32,797,258	32,821,386	**24,128**
Services and Supplies	30,481,955	32,403,820	38,241,265	35,690,156	67,682,810	77,269,698	**9,586,888**
Central Computer	167,621	204,873	235,338	273,583	273,583	325,833	**52,250**
Travel	-	-	-	-	-	208,000	**208,000**
Other Charges	533,803	993,970	2,017,563	2,639,025	4,394,234	4,382,884	**(11,350)**
Land and Improvements	94,196	36,688	2,065,185	633,147	2,338,000	2,245,000	**(93,000)**
Equipment	317,656	259,399	109,569	653,033	937,500	992,000	**54,500**
Vehicles	3,514,825	1,193,390	2,099,799	2,862,834	3,200,000	4,820,000	**1,620,000**
L/P Struct/Equip/Vehicles	880,312	925,083	972,327	880,441	895,000	835,000	**(60,000)**
Transfers	930,196	2,061,486	1,022,806	888,057	1,913,233	1,880,458	**(32,775)**
Contingencies	-	-	-	-	7,000,000	7,000,000	**-**
Total Exp Authority	58,357,789	64,585,588	74,368,732	70,247,635	121,431,618	132,780,259	**11,348,641**
Reimbursements	(748,859)	(3,261,910)	(7,172,698)	(2,820,954)	(20,879,230)	(17,866,948)	**3,012,282**
Total Appropriation	57,608,930	61,323,678	67,196,034	67,426,681	100,552,388	114,913,311	**14,360,923**
Operating Transfers Out	-	815,269	371,718	550,000	550,000	350,000	**(200,000)**
Total Requirements	57,608,930	62,138,947	67,567,752	67,976,681	101,102,388	115,263,311	**14,160,923**
Departmental Revenue							
Licenses and Permits	189,421	234,141	562,940	573,928	500,000	600,000	**100,000**
Use Of Money and Prop	489,064	819,937	1,664,637	1,990,533	1,252,500	2,055,600	**803,100**
State, Fed or Gov't Aid	35,210,113	52,882,163	69,161,562	54,752,005	64,050,397	81,967,329	**17,916,932**
Current Services	974,794	1,448,079	2,850,934	3,013,864	2,321,760	1,627,277	**(694,483)**
Other Revenue	606,618	1,846,916	4,018,610	262,585	1,346,500	3,611,500	**2,265,000**
Other Financing Sources	2,574,236	4,635,701	2,669,690	804,140	105,000	105,000	**-**
Total Revenue	40,044,246	61,866,937	80,928,373	61,397,055	69,576,157	89,966,706	**20,390,549**
Operating Transfers In	-	12,750,000	8,199,732	-	-	350,000	**350,000**
Total Financing Sources	40,044,246	74,616,937	89,128,105	61,397,055	69,576,157	90,316,706	**20,740,549**
Fund Balance					31,526,231	24,946,605	**(6,579,626)**
Budgeted Staffing					412.4	415.8	**3.4**

APPROPRIATION

Salaries and benefits of $32,821,386 fund 415.8 budgeted positions. Of the 3.4 increase in budgeted staffing, 1.5 reflects a technical change in 2008-09 that rounded position numbers to one decimal place in the county's budget system. The remaining increase of 1.9 is the net result of adding several new positions largely offset by eliminating a number of existing vacant positions. The detail of these additions/deletions, which results in virtually no additional cost impact to the department, is as follows:

- 5.0 new positions (2.0 Maintenance and Construction Worker I; 1.0 Maintenance and Construction Worker II; 1.0 Equipment Operator I; 1.0 Equipment II) are being added to Operations for a new Bridge Crew. This crew will be used primarily to repair/maintain 137 bridges on the National Trails Highway and address recommendations put forth by CalTrans concerning the age and deterioration of these bridges.
- 1.0 Office Assistant III to assist the Department's superintendents with online inputting and additional clerical work.
- 1.0 Engineering Technician V to coordinate the work flow of the Permits Section.
- 1.0 Business Systems Analyst III to supervise the Business Systems section and oversee all application development.
- 1.0 Departmental IS Administrator to develop Informational Technology strategies/plans and manage the Department's technology staff.
- 1.0 Public Works Engineer II for Transportation Planning to prepare engineering cost estimates, conduct field reviews, and prepare engineering reports.
- 1.0 Transportation Analyst II to further develop coordination with regional agencies such as SANBAG, SCAG and Caltrans.
- 1.0 Engineering Technician V to coordinate and oversee the traffic tracking and monitoring program.
- 3.0 Public Service Employee positions increase due to seasonal operations needs, departmental imaging transition, and clerical requirements as needed.
- 8.0 positions deleted (7.0 Equipment Operator II; 1.0 Equipment Operator III) due to completion of the right of way clearing phase of the Bark Beetle project.
- 1.4 Contract Project Managers are being deleted since they are no longer needed to augment construction management staff.
- 3.7 reduction in staffing (1.0 Engineering Tech II; 1.0 Engineering Tech III; 1.0 Engineering Tech IV; 0.7 Engineering Tech V) within the Traffic and Transportation Planning sections due to a realignment of work duties within the department.

In addition to the above, the department is proposing that an Engineering Technician IV position be reclassified to a Geographic Information Systems Technician III.

Services and supplies of $77,269,698 include professional service contracts for external road construction projects, road materials, and vehicle usage related to in-house road maintenance and construction projects. This category also includes costs for computer hardware/software, insurance charges, general maintenance and office supplies. The additional $9,586,888 reflects increased costs for insurance, equipment usage charges, and road materials, as well as construction of the following major rehabilitation projects to be financed by Proposition 1B funding:

- Meridian Road in the Lucerne Valley area.
- National Trails Highway in the Needles area.
- San Bernardino Avenue in the Fontana area.
- Colton Avenue in the Mentone area.
- Roswell Avenue in the Chino area.
- Riverside Avenue in the Rialto area.

These increases are partially offset by completion of several construction projects during 2007-08 including: Overlays on Baldy Mesa Road (Phelan and Oak Hills areas); Rehabilitation of Phelan Road (Pinon Hills area); Rehabilitation of Redwood Avenue (Fontana area); Installation of a left turn pocket on Central Road at Ocotillo Road (Apple Valley area); Signal installation project on Maple Lane at State Highway 38 (Moonridge area); Widening of Slover Avenue at Live Oak (Fontana area); and Rehabilitation of Opal Avenue (Mentone area).

Travel is a new appropriation unit for 2008-09. The amount budgeted of $208,000 includes $150,000 to compensate field crews for the cost of food and lodging while in the performance of their work duties; $43,000 for training and conferences (including air travel costs); and $15,000 for motor pool rentals. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $4,382,884 represent contributions to other agencies of $1,572,884 for projects in Fontana, Needles and Twenty-Nine Palms; debt service payments of $2,500,000; interest on lease purchases of $160,000; and temporary right-of-easement expenses of $150,000.

Land and improvements of $2,245,000 include $1,500,000 in right-of-way purchases needed for road construction projects. The balance of $745,000 is for the following structures and improvements:

- $300,000 for construction of equipment building and office at Yard 4 (Running Springs Yard).
- $200,000 for demolition of house and construction of new yard office at Yard 3 (West Valley Yard).
- $150,000 for re-roofing and insulation of equipment building at Yard 8 (Blue Jay Yard).
- $ 70,000 for installation of Materials Lab at 825 E. Third Street.
- $ 15,000 for exhaust fans for equipment building at Yard 7 (Crestline Yard).
- $ 10,000 for security improvements recommended by the Sheriff's Department.

Equipment of $992,000 includes the following large equipment purchases:

- $320,000 for 8 traffic signal poles at various locations
- $180,000 for 12 new federally mandated diesel exhaust systems
- $120,000 for 4 controller assemblies (replacements)
- $100,000 for crack fill trailer with air compressor (replacement)
- $ 70,000 for 7 yellow flashing beacons (replacements)
- $ 60,000 for 3 axle equipment trailer (replacement)
- $ 25,000 for air compressor trailer (replacement)
- $ 20,000 for material dump trailer
- $ 20,000 for pneumatic compactor attachment for grader

Vehicles of $4,820,000 represent the following replacements and new purchases:

Replacements:

- $950,000 for five 3 axle dump trucks
- $620,000 for two AWD motor graders with blades
- $375,000 for two 2 axle dump trucks
- $275,000 for speed loader
- $250,000 for loader with attachments
- $250,000 for tractor semi
- $225,000 for 4x4 dump, plow truck with sander
- $190,000 for 3 axle dump truck with blade
- $180,000 for stencil truck
- $180,000 for thermal truck
- $175,000 for 4x4 patch truck with blade
- $ 90,000 for pup roller compactor and trailer
- $ 80,000 for ½ ton 4x4 service truck

New Vehicles:

- $200,000 for loader, bucket and forks (Bridge crew)
- $160,000 for two sign trucks
- $100,000 for 4x4 2 ton pick up with blade
- $100,000 for crew cab service truck with generator (Bridge crew)
- $ 80,000 for 4x4 1½ ton pick up
- $ 80,000 for 1½ ton pick up

- $ 70,000 for track skid steer with trailer (Bridge crew)
- $ 50,000 for two sedans
- $ 50,000 for 4x4 ½ ton short bed full size pickup
- $ 50,000 for 4x4 ¾ ton full size pickup
- $ 40,000 for pick up (Bridge crew)

Lease purchases of $835,000, reflects a $60,000 net decrease resulting from completion of two outstanding leases ($185,000) and the addition of a new lease for computers ($125,000).

Transfers of $1,880,458, reflects a decrease of $32,775 primarily due to minor adjustments to estimated labor and services for 2008-09 provided by other County departments.

Contingencies of $7,000,000 represent a portion of the unreserved fund balance appropriated for unanticipated costs that may occur during 2008-09.

Reimbursements of $17,866,948 are from three largest sources as follows:

- $6,500,000 from other agencies such as Community Development and Housing (CDH) and San Bernardino County Redevelopment Agency (RDA).
- $6,000,000 from inter-departmental transfers for equipment and materials usage.
- $5,000,000 for labor allocated to departmental projects funded by other revenues, such as Measure I and Development Fees.

The $3,012,282 decrease is mainly the result of reduced contributions of $400,000 from Measure I funds due to completion of the Central Road and Ocotillo Way overlay projects, $1,200,000 decrease from RDA for the Cherry Avenue widening project, and $1,500,000 less from CDH due to the completion of several sidewalk projects in various areas of the county.

Operating transfers out/in of $350,000 reflect an intra-departmental transfer to finance projects for 2008-09.

DEPARTMENTAL REVENUE

Licenses and permits of $600,000 represent anticipated revenue from road permits.

Use of money and property revenue of $2,055,600 reflects an $803,100 increase from the previous year based on anticipated interest earnings from available cash balances.

State, federal and other governmental aid of $81,967,329 includes $37,500,000 of state highway users tax, $15,500,000 of Proposition 42 funds, $7,500,000 of Proposition 1B funds, and $21,467,329 from various other state and federal sources. The revenue in this category is increasing by approximately $17,900,000 primarily due to the following changes in funding:

- $7,500,000 increase in state highway users tax due to a six month delay in apportionment distribution from the State of California, which will now be received September 2008. This $7,500,000 was originally scheduled for distribution in April, May, and June of 2007-08.
- $15,500,000 increase in Proposition 42 (AB2928) funding.
- $5,000,000 increase in federal aid committed for construction of Garnet Street Bridge and Needles Highway.
- $3,000,000 decrease in Local Transportation Funds based on anticipated needs of Local Transit Agencies.
- $7,500,000 decrease in Proposition 1B funds.

Current services revenue of $1,627,277 is decreasing by $694,483 primarily due to the completion of a $700,000 contribution from the City of Fontana for their share of a signal installation and roadway widening project at Slover Avenue/Locust Avenue during 2007-08.

Other revenue of $3,611,500 is increasing by $2,265,000 primarily due to the anticipated proceeds from sale of surplus right-of-way in connection with the Valley Boulevard at Pepper Street intersection realignment project in Colton.

Other financing sources are budgeted at $105,000 for 2008-09. Although $105,000 was also budgeted for last year, $804,140 is now expected to be received. This unanticipated revenue in 2007-08 is due to $547,500 from the county general fund to offset the cost of environmental services relative to the Cajon Creek Levee Alignment and Mitigation Plan at Glen Helen Regional Park and an additional $150,000 from the sale of vehicles sold at auction.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Average Pavement Condition Index (PCI) of county maintained roads.	76	75	75	75

The above performance measure reflects the division's commitment to maintaining a high level of road safety and conditions, as roads are historically high on the concerns of the public. The average Pavement Condition Index is the standard used for the overall structural status of a road. Any road with a grade of 70 or greater is considered to be in very good condition.

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	Remodel of restrooms - CIP Request	-	360,000	-	360,000	
	The department is requesting $360,000 of Capital Improvement Project (CIP) funds to remodel three sets of restrooms at the S. Wesley Break Center. These restrooms have not been upgraded since the building was occupied by the Department of Public Works in the 1960's.					
	Complete the remodel of restrooms					100%
	Total	-	360,000	-	360,000	

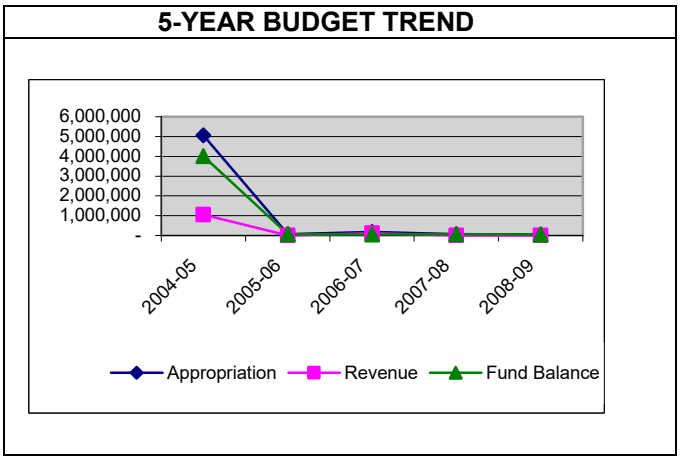
Transportation – Etiwanda Interchange Improvement Project

DESCRIPTION OF MAJOR SERVICES

This budget unit was established to separately account for the revenues and expenditures related to a cooperative agreement between the county's Department of Public Works, the California Department of Transportation (Caltrans), and the Catellus Corporation. This agreement allows for the redesign of the interchange at Etiwanda Avenue and Interstate 10 near Fontana. This project has been designed and constructed in three Phases. Phase I consisted of the realignment of Valley Boulevard, Phase II was the reconstruction of the Etiwanda Avenue at I-10 interchange, and Phase III is the landscaping for the project. Phase I and Phase II have been completed. Phase III, which began in 2003-04, is expected for completion in 2008-09.

There is no staffing associated with this budget unit.

BUDGET HISTORY

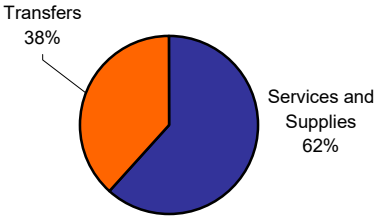
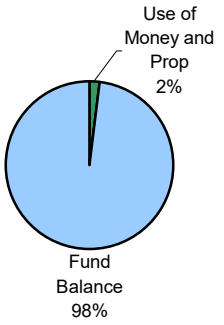


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	(14,128)	18,189	2,732	60,395	11,200
Departmental Revenue	(144,801)	6,913	9,037	1,000	2,925
Fund Balance				59,395	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, the expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Transportation
FUND: Etiwanda Interchange Improvement

BUDGET UNIT: SVE TRA
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	(16,961)	11,657	6	500	58,395	32,120	**(26,275)**
Transfers	2,833	6,532	2,726	10,700	2,000	20,000	**18,000**
Total Appropriation	(14,128)	18,189	2,732	11,200	60,395	52,120	**(8,275)**
Departmental Revenue							
Use Of Money and Prop	5,956	6,913	5,574	2,800	1,000	1,000	-
State, Fed or Gov't Aid	(161,485)	-	3,463	-	-	-	-
Current Services	1,821	-	-	125	-	-	-
Other Revenue	8,907	-	-	-	-	-	-
Total Revenue	(144,801)	6,913	9,037	2,925	1,000	1,000	-
Fund Balance					59,395	51,120	**(8,275)**

Services and supplies of $32,120 are decreasing by $26,275 based on the reduced need of professional services for the project's final landscaping phase.

Transfers of $20,000 are increasing by $18,000 based on additional departmental labor costs anticipated to complete the project.

Transportation - High Desert Corridor Project

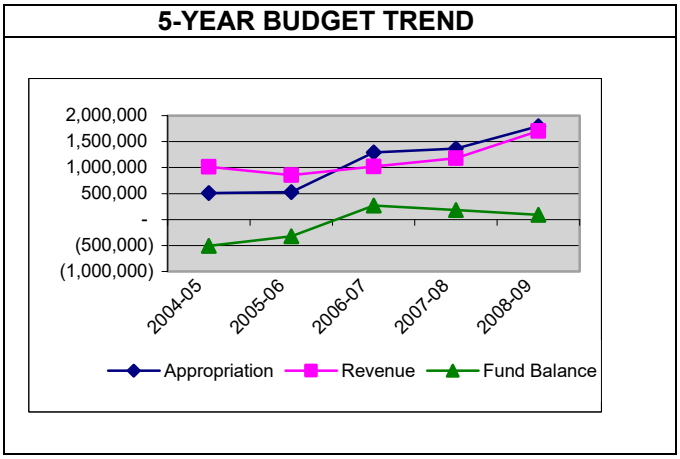
DESCRIPTION OF MAJOR SERVICES

In 2000-01, the Board of Supervisors approved a cooperative agreement between the county, the City of Victorville, and the Town of Apple Valley. This agreement allows for the beginning of environmental studies and preliminary engineering for an east/west high desert corridor north of Victorville from Highway 395 through the Town of Apple Valley. In accordance with the cooperative agreement, the city and the town will reimburse the county for all costs related to this project. This budget unit was established to separately account for expenditures and revenues related to this project.

In October 2006, the Board of Supervisors established the High Desert Corridor Joint Powers Authority (JPA) with Los Angeles County. The primary purpose of this JPA is to oversee the financing and construction of a 66 mile stretch of freeway corridor from State Route 14 in the Palmdale/Lancaster area through the high desert cities of Adelanto, Victorville, and Apple Valley. At the present time, appropriation and revenue related to this much larger project are not included in this budget unit. However, the budget may be subsequently adjusted to accommodate this project as the need arises.

There is no staffing associated with this budget unit.

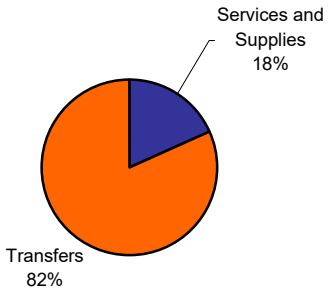
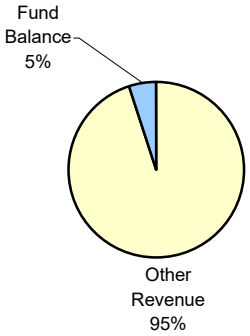
BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	508,363	737,709	918,835	1,363,247	1,114,073
Departmental Revenue	529,305	850,583	823,961	1,181,119	1,022,928
Fund Balance				182,128	

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Transportation
FUND: High Desert Corridor Project

BUDGET UNIT: SWL TRA
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	33,592	144,945	126,575	237,686	394,236	330,574	**(63,662)**
Equipment	-	8,246	-	-	-	-	**-**
Transfers	474,771	584,518	792,260	876,387	969,011	1,464,844	**495,833**
Total Exp Authority	508,363	737,709	918,835	1,114,073	1,363,247	1,795,418	**432,171**
Departmental Revenue							
Use Of Money and Prop	3,351	3,058	6,381	4,215	7,500	7,500	**-**
State, Fed or Gov't Aid	63,975	847,525	817,580	1,018,713	-	-	**-**
Current Services	461,979	-	-	-	-	-	**-**
Other Revenue	-	-	-	-	1,173,619	1,696,935	**523,316**
Total Revenue	529,305	850,583	823,961	1,022,928	1,181,119	1,704,435	**523,316**
Fund Balance					182,128	90,983	**(91,145)**

Services and supplies of $330,574 include professional service contracts, vehicle usage, computer hardware and software, communication charges, and office supplies. The amount budgeted is decreasing by $63,662 due to reduction in professional services charges.

Transfers of $1,464,044 are increasing by $495,033 as the result of additional manpower requirements for this project.

Other revenue of $1,696,935 is increasing by $523,316 to reflect additional reimbursements from the City of Victorville, which is the lead agency for this project.

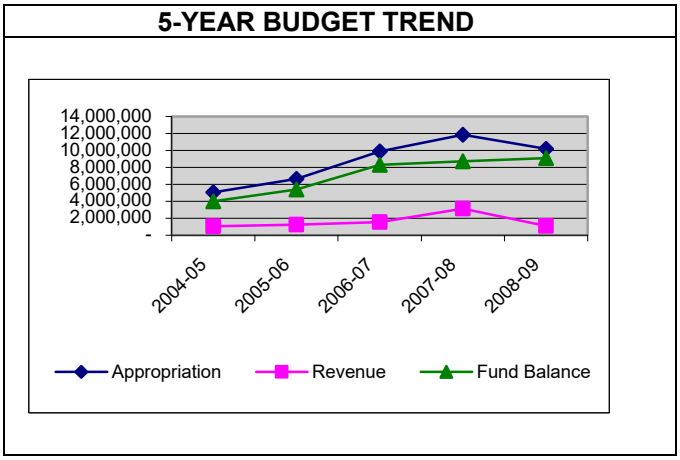
Transportation – Facilities Development Plans

DESCRIPTION OF MAJOR SERVICES

Transportation Facilities Development Plans are established by county ordinance to collect fees on new construction. These plans provide funds for construction of roads within the boundaries of the established fee area. As fees are collected, these monies are deposited into restricted accounts until sufficient funds have been accumulated to complete projects identified in the Plan Priority Project List. Fee ordinances have been approved in the areas of Helendale/Oro Grande, High Desert (Phelan and Pinon Hills), Lucerne Valley, Oak Glen, Oak Hills, Snowdrop Road, South & East Apple Valley, and Summit Valley. Interim fee plans in the areas of Big Bear and Joshua Tree have been approved to collect fees pending final community approval.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

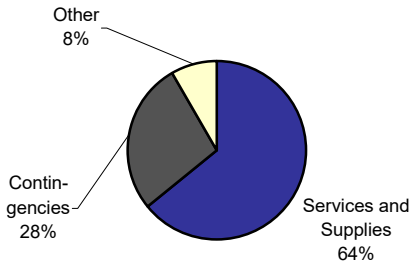
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	192,359	(560,876)	2,237,431	11,858,260	705,800
Departmental Revenue	1,589,829	2,347,544	2,645,063	3,137,604	1,087,486
Fund Balance				8,720,656	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

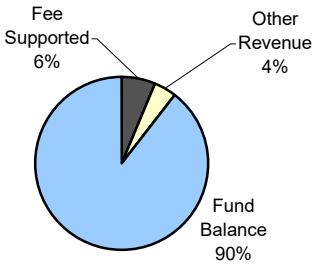
Also, revenues are projected to be approximately $2.0 million less than budget resulting from fees generated through development being lower than anticipated.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Public Works - Transportation
FUND: Facilities Development Plans

BUDGET UNIT: Various
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	141,933	110,573	1,934,863	473,000	7,650,429	6,523,286	**(1,127,143)**
Other Charges	-	-	12,160	2,800	120,500	120,500	**-**
Transfers	50,426	128,551	290,408	230,000	727,020	727,020	**-**
Contingencies	-	-	-	-	3,360,311	2,815,859	**(544,452)**
Total Exp Authority	192,359	239,124	2,237,431	705,800	11,858,260	10,186,665	**(1,671,595)**
Reimbursements	-	(800,000)	-	-	-	-	**-**
Total Appropriation	192,359	(560,876)	2,237,431	705,800	11,858,260	10,186,665	**(1,671,595)**
Departmental Revenue							
Use Of Money and Prop	90,175	202,286	394,593	458,406	398,725	443,210	**44,485**
Current Services	1,499,654	2,145,258	1,813,018	629,080	2,738,879	641,113	**(2,097,766)**
Other Revenue	-	-	746	-	-	-	**-**
Other Financing Sources	-	-	436,706	-	-	-	**-**
Total Revenue	1,589,829	2,347,544	2,645,063	1,087,486	3,137,604	1,084,323	**(2,053,281)**
Fund Balance					8,720,656	9,102,342	**381,686**

Services and supplies of $6,523,286 include professional service contracts for external road construction projects, road materials, and vehicle usage related to in-house road maintenance and construction projects. The $1,127,143 decrease is mainly due to the completion of two significant road projects in 2007-08: signal installation at Phelan Road/Wilson Ranch Road (Phelan area) and paving of Escondido Road (Hesperia area).

Other charges of $120,500 represent temporary right-of-way purchases anticipated for 2008-09.

Transfers of $727,020 represent the anticipated labor cost of department staff assigned to Transportation Facilities Development projects.

Contingencies of $2,815,859 are budgeted for unanticipated costs during 2008-09.

Use of money and property revenue of $443,210 is increasing by $44,485 based on the estimated interest earnings on available cash.

Current services revenue of $641,113 is decreasing by $2,097,766 for 2008-09. This significant reduction is the result of decreased development activity in the Oak Hills, Apple Valley, and Helendale/Oro Grande areas.

Transportation – Measure I Program

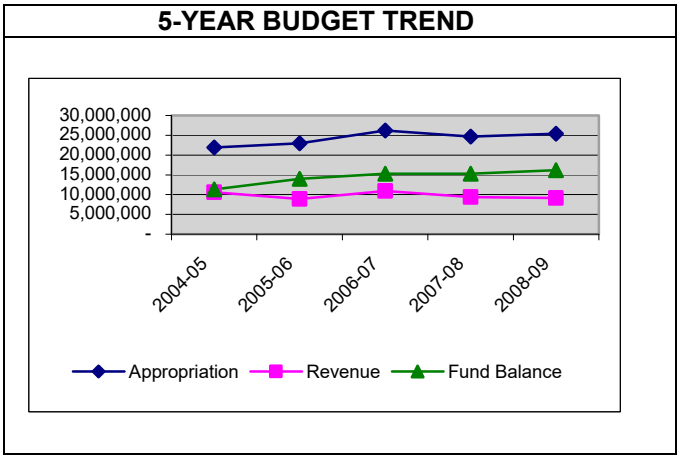
DESCRIPTION OF MAJOR SERVICES

Measure I is a twenty-year program that provides funding for roadway resurfacing, rehabilitation, and widening projects, as well as providing funds for elderly and handicap transit services. The source of funding is a countywide one-half cent sales tax that was passed by the voters in November 1989. The county is divided into six sub-areas, and the Measure I funds received must be spent within the sub-area in which they were collected. The sub-areas are as follows: North Desert, Morongo Basin, San Bernardino Mountains, Colorado River, Victor Valley, and San Bernardino Valley.

In November 2004, the voters of San Bernardino County approved the extension of this program for thirty years starting in 2010 and extending until 2040.

There is no staffing associated with this budget unit.

BUDGET HISTORY



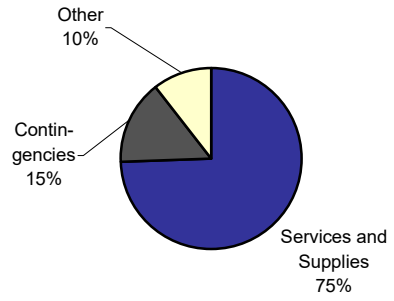
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	5,145,800	9,458,882	9,515,522	24,686,328	8,414,858
Departmental Revenue	7,593,066	10,282,444	9,290,847	9,365,850	9,307,049
Fund Balance				15,320,478	

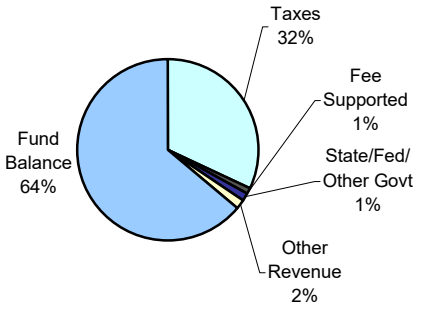
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures for these funds are typically less than budget. The amount not expended is carried over to subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Public Works - Transportation
FUND: Measure I Program

BUDGET UNIT: Various
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	4,524,857	8,715,563	6,847,222	6,967,154	17,981,920	18,878,400	**896,480**
Other Charges	81,881	1,500	2,650	(980)	137,425	40,000	**(97,425)**
Transfers	740,840	750,804	1,893,424	1,448,684	2,736,290	2,620,700	**(115,590)**
Contingencies	-	-	-	-	3,830,693	3,830,693	**-**
Total Exp Authority	5,347,578	9,467,867	8,743,296	8,414,858	24,686,328	25,369,793	**683,465**
Reimbursements	(201,778)	(8,985)	(402,774)	-	-	-	**-**
Total Appropriation	5,145,800	9,458,882	8,340,522	8,414,858	24,686,328	25,369,793	**683,465**
Operating Transfers Out	-	-	1,175,000	-	-	-	**-**
Total Requirements	5,145,800	9,458,882	9,515,522	8,414,858	24,686,328	25,369,793	**683,465**
Departmental Revenue							
Taxes	7,006,380	7,785,906	7,999,511	7,706,621	8,233,560	8,078,364	**(155,196)**
Use Of Money and Prop	269,121	578,937	797,147	705,702	441,048	422,060	**(18,988)**
State, Fed or Gov't Aid	(62,163)	1,448,419	27,710	-	-	330,000	**330,000**
Current Services	377,641	149,890	182,845	893,789	691,242	326,700	**(364,542)**
Other Revenue	2,087	319,292	16,634	937	-	-	**-**
Total Revenue	7,593,066	10,282,444	9,023,847	9,307,049	9,365,850	9,157,124	**(208,726)**
Operating Transfers In	-	-	267,000	-	-	-	**-**
Total Financing Sources	7,593,066	10,282,444	9,290,847	9,307,049	9,365,850	9,157,124	**(208,726)**
Fund Balance					15,320,478	16,212,669	**892,191**

Services and supplies of $18,878,400 include professional service contracts for external road construction projects, road materials, and vehicle usage related to in-house road maintenance and construction projects. The amount budgeted is increasing by $896,480 mainly due to the Green Valley Lake Road overlay project and the La Contenta Road widening project (Yucca Valley area).

Other charges of $40,000 represent the purchase of temporary right-of-way needed for projects.

Transfers of $2,620,700 include contributions to the Road Operations Fund for project expenses, including labor costs. The amount budgeted is decreasing by $115,590 primarily due to projects completed in 2007-08, including the Ocotillo Way and Central Road overlay projects (Apple Valley area).

Taxes of $8,078,364 are decreasing by $155,196 in the half-cent sales tax revenue due to current trend.

Use of money and property revenue of $422,060 is decreasing by $18,988 based on an anticipated reduction in cash balances for fiscal year 2008-09 largely due to the Vista Road grade separation project in the Helendale area. This $1.9 million project was approved by the Board of Supervisors on January 15, 2008 and was added to the Measure I 5-Year Plan.

State, federal and governmental aid revenue of $330,000 represents state grants for the following projects: construction of turn lane at Reche Road/State Highway 247 in the Landers area ($80,000) and installation of traffic signal at Paradise Way/State Highway 38 in the Big Bear area ($250,000).

Current services revenue of $326,700 is decreasing by $364,542 due to projects with financial contributions from local agencies and/or cities being completed in 2007-08. These projects include the Wolf Road overlay project (Big Bear area) and Kiowa Road rehabilitation project (Apple Valley area).

Transportation – Regional Development Mitigation Plan

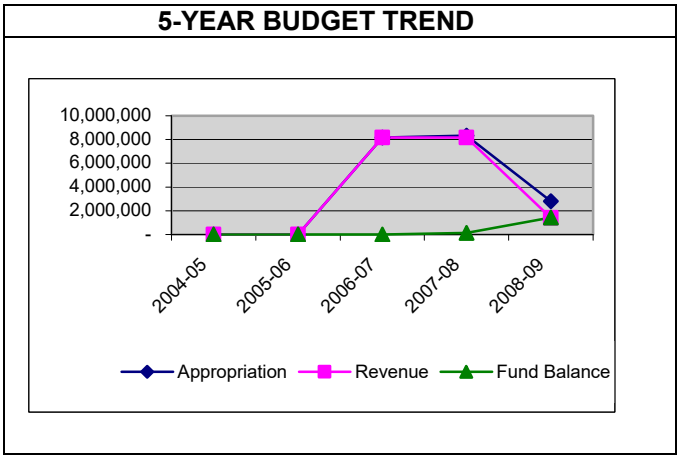
DESCRIPTION OF MAJOR SERVICES

Pursuant to Measure I and the November 2005 Congestion Management Program (CMP) update (as approved by SANBAG), local jurisdictions were required to adopt a development mitigation program by November 2006 to generate fair-share development contributions to regional transportation needs, including freeway interchanges, regional arterials, and railroad grade separation projects. The County of San Bernardino's development contribution target shares were calculated for each of the unincorporated city spheres of influence in the San Bernardino Valley and Victor Valley as part of SANBAG's Development Mitigation Nexus Study. The County's Regional Transportation Development Mitigation Plan was adopted by the Board in November 2006.

Development impact fees, based upon the Nexus Study development contribution amounts, area growth projections, and regional transportation projects, are collected at the time of issuance of a building permit for all residential, commercial, and industrial development. When sufficient fees are collected to cover the development contribution fair-share amount of projects, applications are submitted to SANBAG for the Measure I and/or Federal and State funds necessary to construct the regional arterial roads, freeway interchanges, and railroad grade separation projects listed in the Regional Development Mitigation Plan.

There is no staffing associated with this budget unit.

BUDGET HISTORY

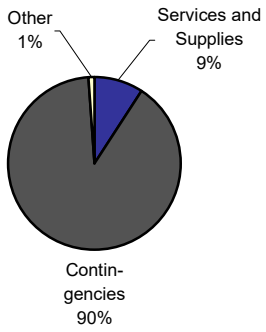
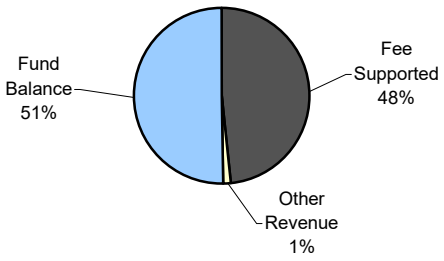


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	8,325,517	-
Departmental Revenue	-	-	145,287	8,180,230	1,271,660
Fund Balance				145,287	

In accordance with Section 29009 of the State Government code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget. Also, 2007-08 departmental revenue is projected to be approximately $6.9 million less than budget resulting from fees generated through development being lower than anticipated.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Transportation
FUND: Regional Development Mitigation Plan

BUDGET UNIT: Various
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	-	-	1,227,800	256,572	**(971,228)**
Transfers	-	-	-	-	183,650	29,250	**(154,400)**
Contingencies	-	-	-	-	6,914,067	2,526,410	**(4,387,657)**
Total Appropriation	-	-	-	-	8,325,517	2,812,232	**(5,513,285)**
Departmental Revenue							
Use Of Money and Prop	-	-	80	20,180	77,827	36,617	**(41,210)**
Current Services	-	-	145,207	1,251,480	8,102,403	1,358,668	**(6,743,735)**
Total Revenue	-	-	145,287	1,271,660	8,180,230	1,395,285	**(6,784,945)**
Fund Balance					145,287	1,416,947	**1,271,660**

Services and supplies of $256,572 include professional service contracts for external road construction projects. The amount budgeted is decreasing by $971,228 primarily due to a reduction in the amount of development fees received.

Transfers of $29,250 are decreasing by $154,400 based on anticipated labor needs for evaluation of new projects.

Contingencies of $2,526,410 are decreasing by $4,387,657 primarily due to reduced revenue from development fees.

Use of money and property revenue of $36,617 is decreasing by $41,210 based on less interest revenue generated from available cash balances.

Current services revenue of $1,358,668 is decreasing by $6,743,735 resulting from decreased development activity.

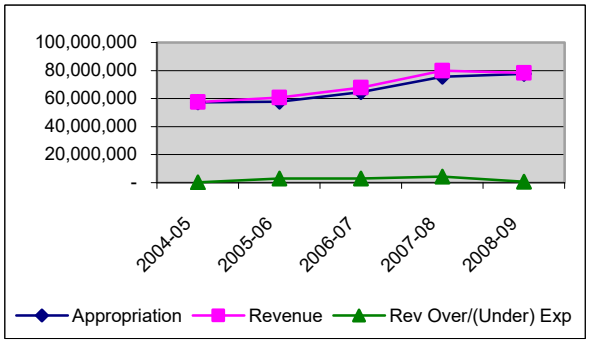
Solid Waste Management - Operations

DESCRIPTION OF MAJOR SERVICES

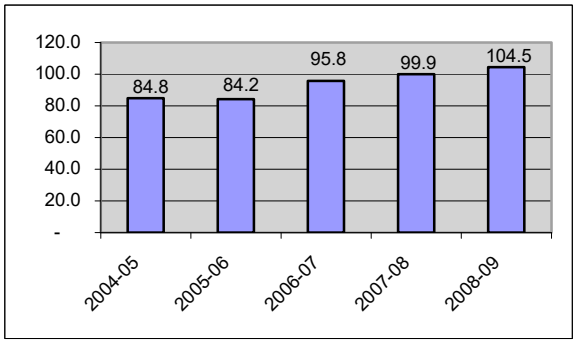
The Solid Waste Management Division (SWMD) is responsible for the operation and management of the county's solid waste disposal system, which consists of six regional landfills, eight transfer stations, five low volume transfer operations/community collection centers and thirty-three closed landfills or disposal sites. The SWMD also administers the county's solid waste franchise program, which authorizes and regulates trash collection by private haulers in the county unincorporated area, and state mandated waste diversion and recycling programs.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	58,981,396	106,058,334	60,045,978	78,898,552	70,670,092
Departmental Revenue	64,983,166	114,295,404	60,980,594	83,177,603	70,335,885
Revenue Over/(Under) Exp	6,001,770	8,237,070	934,616	4,279,051	(334,207)
Budgeted Staffing				99.9	
Fixed Assets	126,740	419,206	431,638	2,215,000	618,288
Unrestricted Net Assets Available at Year End	13,357,987	4,407,830	5,342,446		11,956,116

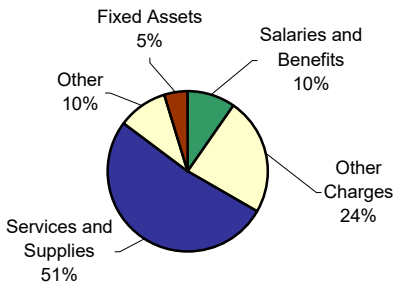
Appropriation for 2007-08 are estimated at approximately $8.2 million less than budget primarily due to reduced operating transfers to the SWMD Site Enhancement/Expansion Fund because certain capital projects are being deferred to a later year.

Estimated departmental revenue are approximately $12.8 million below budget primarily because the amount of tonnage anticipated from Ordinary Waste and Waste Delivery Agreements (WDA) Waste during 2007-08 is not being realized.

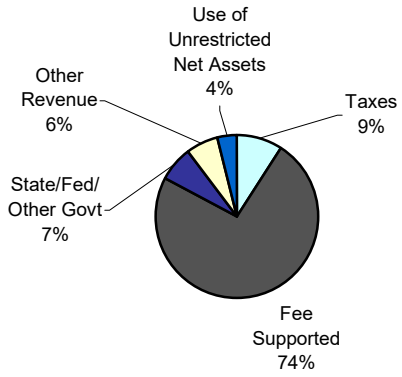
Fixed assets are projected to be approximately $1.6 million less than budget due to the deferment of some capital improvement projects.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Public Works - Solid Waste Mgmt.
FUND: Operations

BUDGET UNIT: EAA, EWC, EWE
FUNCTION: Health and Sanitation
ACTIVITY: Sanitation

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	4,807,998	5,233,365	6,371,030	7,228,846	7,936,741	7,847,204	**(89,537)**
Services and Supplies	27,900,829	29,241,225	31,240,496	42,265,536	39,807,980	42,204,520	**2,396,540**
Central Computer	51,363	59,534	67,311	80,120	80,120	139,378	**59,258**
Travel	-	-	-	-	-	138,456	**138,456**
Other Charges	11,270,660	13,782,543	13,206,535	17,122,600	15,080,216	19,388,078	**4,307,862**
Transfers	258,662	350,492	464,993	381,027	265,793	393,956	**128,163**
Total Appropriation	44,289,512	48,667,159	51,350,365	67,078,129	63,170,850	70,111,592	**6,940,742**
Depreciation	315,368	-	947,346	257,305	1,522,352	2,661,929	**1,139,577**
Operating Transfers Out	14,376,516	57,391,175	7,748,267	3,334,658	10,924,337	4,818,195	**(6,106,142)**
Total Requirements	58,981,396	106,058,334	60,045,978	70,670,092	75,617,539	77,591,716	**1,974,177**
Departmental Revenue							
Taxes	7,473,566	7,170,963	7,319,867	7,510,223	7,334,581	7,513,610	**179,029**
Licenses and Permits	1,983,621	2,715,069	2,518,018	2,790,813	2,946,280	2,408,121	**(538,159)**
Use Of Money and Prop	455,282	763,841	941,826	1,126,020	711,219	1,377,980	**666,761**
State, Fed or Gov't Aid	931,971	717,532	180,519	3,112,567	239,326	5,595,425	**5,356,099**
Current Services	52,283,375	54,350,397	50,262,147	51,305,341	68,434,504	57,677,041	**(10,757,463)**
Other Revenue	1,341,372	917,126	(939,869)	1,032,839	112,400	393,005	**280,605**
Other Financing Sources	273,616	47,158,117	7,500	-	-	-	**-**
Total Revenue	64,742,803	113,793,045	60,290,008	66,877,803	79,778,310	74,965,182	**(4,813,128)**
Operating Transfers In	240,363	502,359	690,586	3,458,082	99,293	3,334,658	**3,235,365**
Total Financing Sources	64,983,166	114,295,404	60,980,594	70,335,885	79,877,603	78,299,840	**(1,577,763)**
Rev Over/(Under) Exp	6,001,770	8,237,070	934,616	(334,207)	4,260,064	708,124	**(3,551,940)**
Budgeted Staffing					99.9	104.5	**4.6**
Fixed Assets							
Land	105,000	70,000	-	-	-	-	**-**
Improvement to Land	773	214,253	204,523	392,802	1,331,000	2,521,000	**1,190,000**
Improvement to Structures	-	-	-	-	635,000	905,000	**270,000**
Equipment	20,967	28,284	150,371	83,486	72,013	314,554	**242,541**
Vehicles	-	106,669	76,744	142,000	142,000	60,000	**(82,000)**
Capitalized Software	-	-	-	-	16,000	137,200	**121,200**
Total Fixed Assets	126,740	419,206	431,638	618,288	2,196,013	3,937,754	**1,741,741**

APPROPRIATION

Salaries and benefits of $7,847,204 fund 104.5 budgeted positions. The net decrease of $89,537 is primarily due to the following:

$356,701 decrease from reduced costs for workers' compensation, termination benefits, and overtime.

$345,675 increase for the addition of 4.6 new positions, as follows:

- 1.0 Business Systems Analyst I ($85,121) for the Information Technology (IT) section to provide assistance in installation of automated truck lanes at landfills and to oversee all automated systems projects under general supervision of the department's Business Applications Manager.
- 1.0 Planner III ($98,438) for the Planning and Permitting Section for regulatory review and compliance with expected rapidly changing state and local regulations of solid waste facilities and greenhouse gas emissions as well as to support, promote and remain consistent with San Bernardino County's Green County Initiative.
- 1.0 Engineering Tech IV ($76,195) for the Engineering section to monitor the Landfill Gas Extraction Systems at Heaps Peak Disposal Site and the San Timoteo Sanitary Landfill, determine what maintenance and repairs are necessary, and also perform basic landfill gas extraction system maintenance and other field inspection duties.
- 1.0 Scale Operator ($53,677) for the Operations and Scales section to reduce overtime and provide adequate vacation, holiday, and sick hour coverage, as well as provide coverage to allow off site training for existing scale operators.
- 0.5 Staff Analyst II ($32,244) as a returning retiree for disaster planning and the Golden Guardian disaster exercise.
- Budgeted staffing was also increased by 0.1 due to a technical change that rounded position numbers in the county's budget system.

Services and supplies of $42,204,520 includes payments to Burrtec for operation and maintenance of the county's disposal sites, insurance, COWCAP charges, legal fees, consultant contracts, and other professional services/technical assistance. The $2,396,540 increase from prior year is largely due to the cost of the Disaster Debris Program for the October 2007 fires.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $138,456 reflects anticipated travel costs. This amount includes $40,000 for private mileage reimbursements to employees performing job duties; $64,500 for tuition reimbursements, conference registrations, and seminars; $18,500 for the cost of attending regulatory agency public hearings and meetings with state regulators; and $15,456 for other travel related costs such as hotels, meals, and car rentals. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $19,388,078 include Article 19 payments to cities and the potential cost of legal settlements. Also included in other charges are lease payments to the Inland Empire Public Facilities Corporation. Amounts budgeted in 2008/09 for these payments are as follows:

Principal	$ 6,430,000
Interest	$ 4,678,212
Total	$11,108,212

Other costs related to these lease payments are Letter of Credit, Remarketing, Trustee, Rating, and other fees totaling $401,000 that are budgeted in the Services and Supplies appropriation unit.

Transfers of $393,956 represent amounts to other departments for such costs as legislative services, Human Resources/Payroll charges and EHaP expenses. The $128,163 increase is due to an additional amount to the Auditor/Controller-Recorder for building maintenance/security and to Code Enforcement for addressing illegal dumping activities.

Depreciation of $2,661,929 is increasing by $1,139,577 based on existing depreciation schedules. This increase does not impact the financial resources of SWMD since depreciation expense is a non-cash transaction that is adjusted annually for accounting purposes.

Operating transfers out of $4,818,195 are primarily comprised of the following:

- $3.3 million to the Site Enhancement/Expansion Fund for construction of one new septic pond at the Barstow Landfill, expansion of Ponds 1 and 2 at Barstow Landfill, and construction of a Land Farm at the Landers Landfill.

- $1.4 million to the Site Enhancement/Expansion Fund, which represents distribution of proceeds from the 2005-06 Milliken Land Sale that will be used to fund capital projects.

DEPARTMENTAL REVENUE

Taxes of $7,513,610 are increasing by $179,029 based on prior year estimates for the equivalent single family residence (ESFR) and hauler fees paid with the property tax bill.

Licenses and permits of $2,408,121 are decreasing by $538,159 due to the transfer of franchise fees to newly created Community Service Districts, as well as the receipt of one-time revenues in the prior fiscal year.

Use of money and property of $1,377,980 is increasing by $666,761 due to additional interest earnings on this fund's cash balance.

State, federal and other governmental aid of $5,595,425 is increasing by $5,356,099 mainly due to state and federal funding anticipated as reimbursement for costs associated with the October 2007 Fires Debris Removal Program.

Current services of $57,677,041 mainly consist of revenue from landfill gate fees. A conservative 2% increase in tonnage over the June 30, 2008 estimate was used to develop the 2008-09 revenue projection. The 2008-09 budget also reflects fee increases approved by the Board of Supervisors in March 2008 and additional revenue generated from increased participation in the Comprehensive Disposal Site Diversion Program. The $10,757,463 decrease from the amount budgeted in the prior year reflects a reduction in ordinary refuse revenues due to a combination of the following: reduced tonnage because of the decline in construction activity, increased waste diversion/recycling, decreased Article 19/Article 20 waste, reduction in processed green materials received, and elimination of the Perchlorate Surcharge Fee on Waste Delivery Agreements' tonnage. Over the last two years, there has been an industry-wide downturn in the actual amount of landfilled waste. San Bernardino County has experienced a 17% decrease in tonnage from 2,118,524 tons received in 2005-06 to the 1,755,738 tons expected for 2007-08.

Other revenue of $393,005 is increasing by $280,605, which is due to the prior years' density calculation penalty outlined in the operations contract.

Operating transfers in of $3,334,658 is increasing by $3,235,365 mostly because of the return of funds previously transferred to the Site Closure and Maintenance Fund.

FIXED ASSETS

Improvement to land of $2,521,000 consist of the following:
- $1,000,000 for installation of LFG perimeter monitoring probes at Landers, Mid-Valley and Victorville landfills.
- $350,000 for construction of access road at Victorville Landfill.

- $310,000 for purchase and installation of 2 new permanent scales and 3 concrete vaults at Victorville Landfill.
- $286,000 for resurfacing the entry road at Twentynine Palms Landfill.
- $250,000 for Parking Lot Settlement Repairs at Heaps Peak.
- $200,000 to install an irrigation system for perimeter landscaping at Mid-Valley Landfill.
- $125,000 for purchase and installation of one new permanent scale at Heaps Peak Transfer Station.

Improvement to structures of $905,000 include the following:
- $425,000 for construction of a Permanent Scale House at Victorville Sanitary Landfill.
- $230,000 for Permanent Scale House Project at Heaps Peak Transfer Station.
- $150,000 for purchase/installation of a Mobile Office Trailer at Mid-Valley Landfill to house field staff.
- $100,000 for purchase/installation of new Modular Style Scale House at Twentynine Palms Transfer Station.

Equipment of $314,554 includes the following:

- $75,000 - Victorville Automated Lanes RFID (Hardware, Software and groundwork).
- $52,100 - Trailer with restroom for San Timoteo Landfill.
- $38,713 - Towable Hydroseeder to seed inactive landfills.
- $29,040 - Heaps Peak RFID System (Hardware and Software.)
- $29,040 - Mid-Valley Automated Lanes RFID (Hardware and Software).
- $27,000 - 5 Panasonic ToughBook Computer Workstations.
- $19,101 - 2 Trimble GeoXH Global Positioning System Devices, including TerraSync and Pathfinder Software.
- $16,200 - Victorville Automated Lanes-Close Proximity Reader Solution (Hardware).
- $12,960 - 2 Network Printers.
- $10,000 – Camera surveillance system at Heaps Peak Transfer Station.
- $ 5,400 - Paradigm Software, LLC-Compu/Weigh Original Data Archive System (Hardware).

Vehicles of $60,000 consist of the addition of a half-ton 4x4 pickup truck for field staff ($30,000) and a small van for the IT section ($30,000).

Capitalized Software of $137,200 is for the system development of Disaster Management Software.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Pounds of trash per cubic yard of capacity - Low Volume Sites.	1,000 lbs	1,030 lbs	1,030 lbs	1,030 lbs
Pounds of trash per cubic yard of capacity - Medium Volume Sites.	1,200 lbs	1,170 lbs	1,170 lbs	1,170 lbs
Pounds of trash per cubic yard of capacity - High Volume Sites.	1,100 lbs	1,130 lbs	1,130 lbs	1,130 lbs

SWMD's goal of efficiently utilizing landfill capacity is the most important element for the Solid Waste Management Division and its operations. By utilizing capacity in the most effective manner, the division is able to operate each landfill to its maximum life expectancy and provide services to the public at the lowest possible cost. The division has determined that the 2007-08 estimate and 2008-09 target densities are optimal amounts and representative of efficient landfill operations, thus the goal is maintain this level. The density of landfilled trash is an easily measured objective and is one of the performance measures in the county's contract with Burrtec for landfill operations.

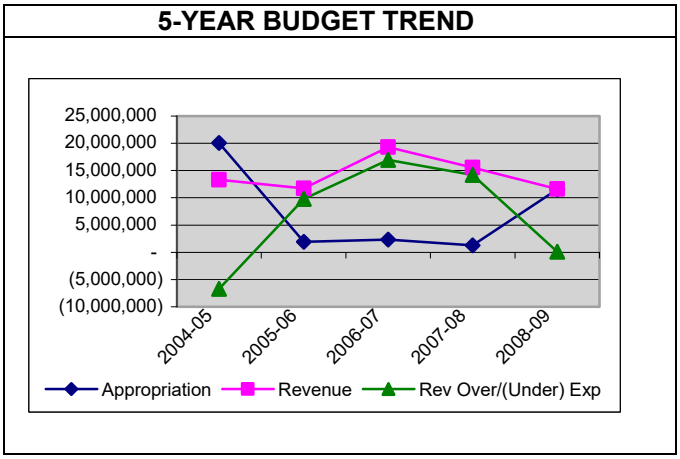
Solid Waste Management - Site Closure and Maintenance

DESCRIPTION OF MAJOR SERVICES

The Site Closure and Maintenance Fund provides for the closure of landfills and for post-closure maintenance [e.g., fencing, storm damage, soil erosion, but excluding landfill gas and groundwater monitoring] required by Titles 14 and 25 of the California Code of Regulations. This fund accounts for the expenses and revenues related to the planning, design, permitting and construction activities required for closure and post-closure maintenance of county landfills.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	1,107,038	967,784	1,437,077	1,300,203	3,033,288
Departmental Revenue	9,718,833	5,544,220	19,353,342	15,520,380	10,465,062
Revenue Over/(Under) Exp	8,611,795	4,576,436	17,916,265	14,220,177	7,431,774
Budgeted Staffing				-	
Fixed Assets	11,010,059	8,589,789	16,619,926	7,486,281	2,544,466
Unrestricted Net Assets Available at Year End	3,627,850	628,022	1,924,361		6,364,119

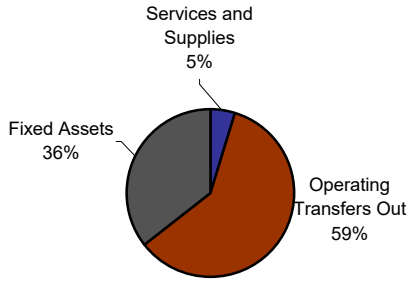
Estimated appropriation are exceeding the 2007-08 budget by approximately $1.7 million because of the following: a $2,575,000 unbudgeted operating transfer to the SWMD Financial Assurance Fund to return monies received in the prior fiscal year; $804,000 savings in professional services related to deferred capital projects until next fiscal year.

Departmental revenue for 2007-08 are estimated to be $5,055,318 under budget due to not receiving an operating transfer from the SWMD Financial Assurance Fund as projected. The California Integrated Waste Management Board (CIWMB) is being slower than anticipated in providing approval for the release of closure funds.

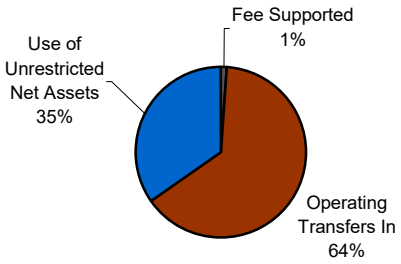
Fixed assets are estimated at approximately $4.9 million less than budget due to the deferral of certain capital projects until next fiscal year because of delays in receiving approvals from regulatory agencies.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Site Closure and Maintenance

BUDGET UNIT: EAB SWM
FUNCTION: Health and Sanitation
ACTIVITY: Sanitation

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	923,781	967,784	1,260,435	383,203	1,187,767	844,564	**(343,203)**
Other Charges	6,615	-	-	-	-	-	**-**
Total Appropriation	930,396	967,784	1,260,435	383,203	1,187,767	844,564	**(343,203)**
Depreciation	176,642	-	176,642	75,067	112,436	75,067	**(37,369)**
Operating Transfers Out	-	-	-	2,575,018	-	10,614,720	**10,614,720**
Total Requirements	1,107,038	967,784	1,437,077	3,033,288	1,300,203	11,534,351	**10,234,148**
Departmental Revenue							
Taxes	-	9,935	9,897	10,099	9,897	10,099	**202**
Use Of Money and Prop	144,943	176,360	195,405	232,108	212,000	25,000	**(187,000)**
Current Services	154,857	135,827	165,459	160,064	220,500	186,994	**(33,506)**
Other Revenue	392,010	7,415	(6,615)	-	-	-	**-**
Total Revenue	691,810	329,537	364,146	402,271	442,397	222,093	**(220,304)**
Operating Transfers In	9,027,023	5,214,683	18,989,196	10,062,791	15,077,983	11,415,183	**(3,662,800)**
Total Financing Sources	9,718,833	5,544,220	19,353,342	10,465,062	15,520,380	11,637,276	**(3,883,104)**
Rev Over/(Under) Exp	8,611,795	4,576,436	17,916,265	7,431,774	14,220,177	102,925	**(14,117,252)**
Fixed Assets							
Land	4,000	950,140	-	-	-	-	**-**
Improvement to Land	11,006,059	7,639,649	16,619,926	2,544,466	7,486,281	6,318,810	**(1,167,471)**
Total Fixed Assets	11,010,059	8,589,789	16,619,926	2,544,466	7,486,281	6,318,810	**(1,167,471)**

Appropriation (including $844,564 for services and supplies and $6,318,810 for improvement to land) are budgeted in 2008-09 for the Big Bear closure construction project, Mid-Valley south mound pre-construction work, and the Milliken perimeter landscape plan.

Operating transfers out of $10,614,720 includes reimbursement of $3,000,000 to the SWMD Operations Fund for repayment of a previous loan and $7,614,720 to the SWMD Environmental Fund for mitigation/monitoring of air and groundwater issues at closed sites.

Departmental revenue of $11,637,276 reflects a decrease of $3,883,104 from last year's budgeted amount. This decrease is mainly due to reduced operating transfers in from the SWMD Financial Assurance Fund.

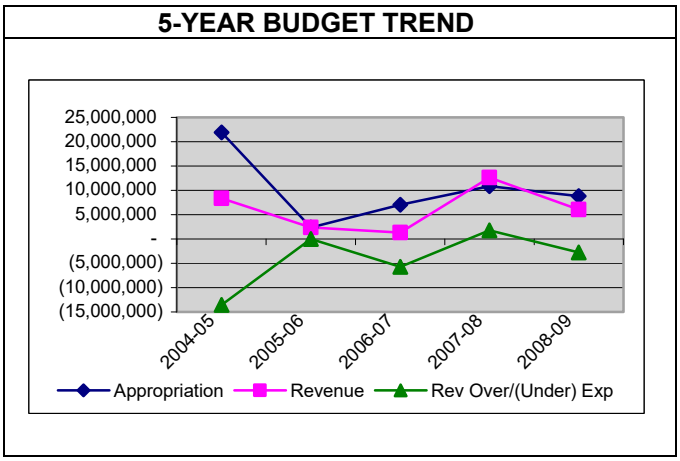
Solid Waste Management - Site Enhancement, Expansion, and Acquisition

DESCRIPTION OF MAJOR SERVICES

The Site Enhancement, Expansion and Acquisition fund provides for the expansion construction of landfills and transfer stations, the purchase of land, the construction of new facilities, and site enhancements. This fund accounts for the expenses and revenues related to the planning, permitting, construction, and design activities required for the expansion and/or enhancement of county landfill and transfer station operations.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

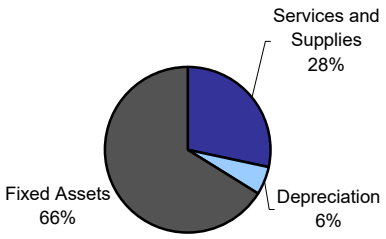
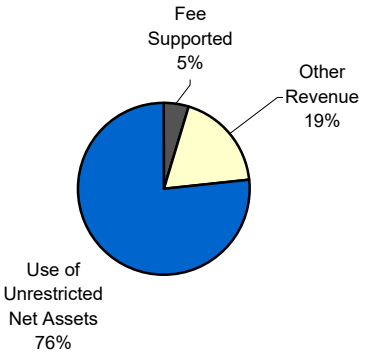
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	3,970,933	918,734	4,030,254	10,872,664	2,445,661
Departmental Revenue	2,724,134	36,035,239	4,425,714	12,629,794	2,542,311
Revenue Over/(Under) Exp	(1,246,799)	35,116,505	395,460	1,757,130	96,650
Budgeted Staffing				-	
Fixed Assets	7,082,850	3,239,589	10,167,392	23,603,000	8,566,186
Unrestricted Net Assets Available at Year End	-	36,370,167	21,845,870		19,448,829

Estimated appropriation (including fixed assets) are approximately $23.4 million less than the 2007-08 budget due to the following:

- $13.9 million of projects being deferred until 2008-09.
- $5.6 million in net cost decreases on existing projects.
- $3.9 million in over-stated budgeted depreciation amount.

Departmental revenue for 2007-08 are estimated at $10,087,483 under budget. This decrease is the result of not receiving operating transfers in from the SWMD Operations Fund because of projects being deferred.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Site Enhancement, Expansion, & Acq.

BUDGET UNIT: EAC SWM
FUNCTION: Health and Sanitation
ACTIVITY: Sanitation

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	1,073,263	918,734	1,132,584	980,620	5,536,316	7,359,922	**1,823,606**
Depreciation	2,897,670	-	2,897,670	1,465,041	5,336,348	1,465,041	**(3,871,307)**
Total Requirements	3,970,933	918,734	4,030,254	2,445,661	10,872,664	8,824,963	**(2,047,701)**
Departmental Revenue							
Use Of Money and Prop	118,659	204,766	1,448,666	1,521,212	403,000	144,000	**(259,000)**
Current Services	976,434	862,837	1,052,048	1,017,550	1,401,750	1,192,606	**(209,144)**
Other Revenue	-	-	-	3,549	-	-	**-**
Other Financing Sources	-	-	1,900,000	-	-	-	**-**
Total Revenue	1,095,093	1,067,603	4,400,714	2,542,311	1,804,750	1,336,606	**(468,144)**
Operating Transfers In	1,629,041	34,967,636	25,000	-	10,825,044	4,710,448	**(6,114,596)**
Total Financing Sources	2,724,134	36,035,239	4,425,714	2,542,311	12,629,794	6,047,054	**(6,582,740)**
Rev Over/(Under) Exp	(1,246,799)	35,116,505	395,460	96,650	1,757,130	(2,777,909)	**(4,535,039)**
Fixed Assets							
Land	2,521	2,404	82,843	1,170	3,000	1,830	**(1,170)**
Improvement to Land	7,080,329	3,237,185	10,084,549	8,565,016	23,600,000	17,150,000	**(6,450,000)**
Total Fixed Assets	7,082,850	3,239,589	10,167,392	8,566,186	23,603,000	17,151,830	**(6,451,170)**

Appropriation (including services and supplies of $7,359,922 and improvement to land of $17,150,000) are budgeted in 2008-09 for a number of projects including the following:

- Mid-Valley unit 3 liner project
- Landers septic pond/landfarm expansion
- Barstow new septic pond and basin area liner
- Colton scale area liner
- Victorville phase 1B liner
- San Timoteo Detention Basin
- Barstow tortoise fencing

Departmental revenue for 2008-09 are budgeted at $6,047,054, a decrease of $6,582,740 from the prior year. This decrease is due to the reduced need for operating transfers in from the SWMD Operations Fund.

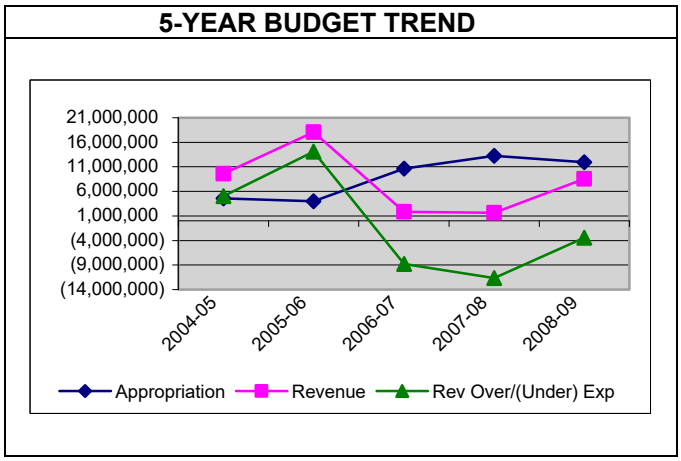
Solid Waste Management - Environmental Fund

DESCRIPTION OF MAJOR SERVICES

The Environmental Fund provides environmental mitigation activities (e.g., landfill gas extraction and groundwater remediation created by the landfill) at closed and inactive landfill sites for the health and safety of the public. This fund accounts for the expenses and revenues related to these environmental mitigation activities.

There is no staffing associated with this budget unit.

BUDGET HISTORY



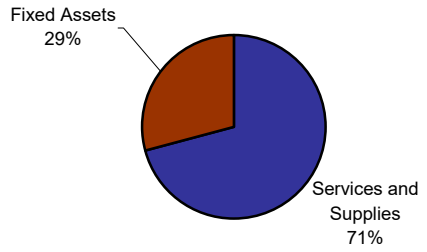
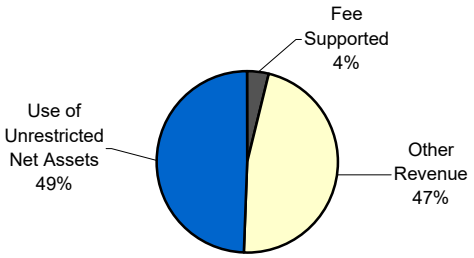
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	4,576,787	4,002,812	3,409,549	13,261,133	7,088,780
Departmental Revenue	9,613,247	18,081,424	3,254,433	1,630,905	2,074,481
Revenue Over/(Under) Exp	5,036,460	14,078,612	(155,116)	(11,630,228)	(5,014,299)
Budgeted Staffing				-	
Fixed Assets	245,216	269,400	2,108,890	1,600,000	3,744,251
Unrestricted Net Assets Available at Year End	-	18,798,205	13,230,228		8,348,532

Estimated expenses (including fixed assets) are approximately $4.0 million less than budget due to project deferrals.

Departmental revenue for 2007-08 are estimated at $443,576 more than budget due to additional interest earnings on the fund's cash balance.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Environmental Fund

BUDGET UNIT: EAL SWM
FUNCTION: Health and Sanitation
ACTIVITY: Sanitation

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	4,270,462	4,002,812	3,103,224	7,052,261	12,782,610	11,935,451	**(847,159)**
Depreciation	306,325	-	306,325	36,519	478,523	36,519	**(442,004)**
Total Requirements	4,576,787	4,002,812	3,409,549	7,088,780	13,261,133	11,971,970	**(1,289,163)**
Departmental Revenue							
Use Of Money and Prop	25,310	166,942	831,343	898,068	262,000	225,000	**(37,000)**
Current Services	-	-	1,706,032	1,176,413	1,368,905	647,199	**(721,706)**
Other Revenue	-	-	713,598	-	-	-	**-**
Total Revenue	25,310	166,942	3,250,973	2,074,481	1,630,905	872,199	**(758,706)**
Operating Transfers In	9,587,937	17,914,482	3,460	-	-	7,651,239	**7,651,239**
Total Financing Sources	9,613,247	18,081,424	3,254,433	2,074,481	1,630,905	8,523,438	**6,892,533**
Rev Over/(Under) Exp	5,036,460	14,078,612	(155,116)	(5,014,299)	(11,630,228)	(3,448,532)	**8,181,696**
Fixed Assets							
Improvement to Land	245,216	269,400	2,108,890	3,744,251	1,600,000	4,900,000	**3,300,000**
Total Fixed Assets	245,216	269,400	2,108,890	3,744,251	1,600,000	4,900,000	**3,300,000**

Appropriation (including services and supplies of $11,935,451 and improvement to land of $4,900,000) are budgeted in 2008-09 for a number of projects including the following:

- Heaps Peak leachate treatment system
- Lenwood-Hinkley CAP system
- Apple Valley gas treatment system
- Yucaipa groundwater treatment system
- Barstow gas extraction system
- Landers groundwater monitoring wells

Departmental revenue for 2008-09 are budgeted at $8,523,438, an increase of $6,892,533 from prior year. This increase is due to operating transfers in from the SWMD Site Closure and Maintenance Fund. Construction projects are increasing for 2008-09, yet this budget unit will incur a substantial decrease in perchlorate gate fees; consequently, a large influx of funds from the Site Closure and Maintenance budget will be needed for financing purposes. It is likely that SWMD will no longer be able to charge the Perchlorate fee against WDA city tons due to the anticipated end result of a series of lawsuits with the cities.

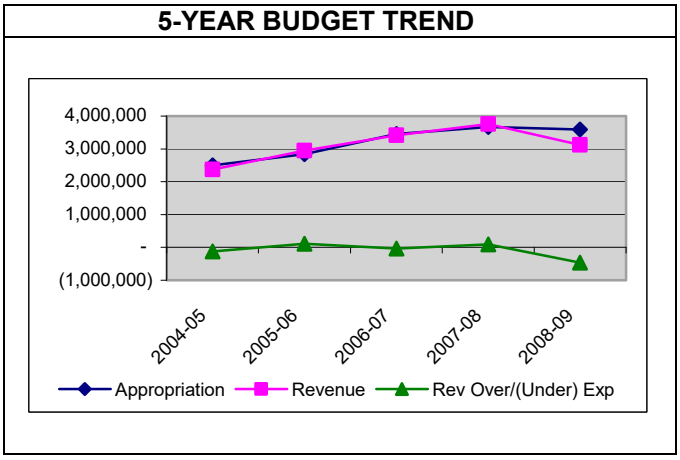
Solid Waste Management - Environmental Mitigation Fund

DESCRIPTION OF MAJOR SERVICES

The Environmental Mitigation Fund (EMF) was established to provide separate accountability of that portion of the tipping fee designated as a resource for addressing solid waste facilities impacts on local communities. The Board of Supervisors (Board) approved an Environmental Mitigation Fund Use Policy on July 10, 2001. In accordance with this policy, projects or programs must reduce, avoid, or otherwise mitigate impacts arising from the operations and management of a county owned landfill or transfer station to be eligible for use of EMF monies. Current programs funded through EMF monies are the Household Hazardous Waste (HHW) Program in unincorporated county communities, ongoing since 1993; the Community Clean Up Program approved by the Board in 1994; the Community Collection Program; and a partnership providing funding for Code Enforcement's staffing coordination of the Supervisory Districts community clean-up projects. Revenues collected in this fund are also used to make contractual payments to the six host cities with a county landfill within its boundary or sphere of influence. On March 30, 2004, the Board approved an amended EMF Use Policy that revised the eligibility criteria to include the county's portion of costs associated with debris cleanup in the aftermath of a locally declared disaster. Also, for 2008-09 and forward, all uncovered load fees will be transferred into this fund and used to finance the SWMD Community Service Program.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

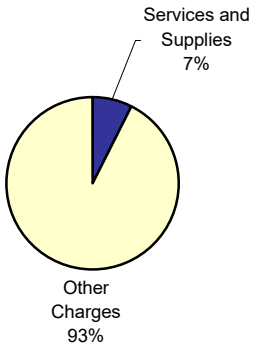
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,856,621	3,033,334	3,126,323	3,668,815	3,298,888
Departmental Revenue	2,718,784	3,173,479	3,025,711	3,756,449	3,013,894
Revenue Over/(Under) Exp	(137,837)	140,145	(100,612)	87,634	(284,994)
Budgeted Staffing				-	
Fixed Assets	75,323	-	-	-	-
Unrestricted Net Assets Available at Year End	2,280,480	2,493,036	2,392,424		2,141,615

Appropriation for 2007-08 are estimated to be $369,927 under budget due to City Host Fees being less than anticipated because of reduced tonnage.

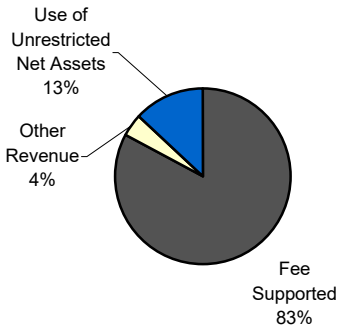
Estimated revenues are $742,555 under budget because the original projections for Landfill Gate Fees were based on inflated system tonnage, which included contract maximum tons for Article 19 and Article 20 waste, as well as much higher WDA city tons. These tonnage projections are not expected to be realized in 2007-08.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Pubic Works - Solid Waste Mgmt
FUND: Environmental Mitigation

BUDGET UNIT: EWD SWM
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	58,545	95,538	102,456	250,000	250,000	260,620	**10,620**
Travel	-	-	-	-	-	6,000	**6,000**
Other Charges	2,586,261	2,937,196	3,011,439	3,048,314	3,405,281	3,323,392	**(81,889)**
Total Appropriation	2,644,806	3,032,734	3,113,895	3,298,314	3,655,281	3,590,012	**(65,269)**
Depreciation	-	-	12,428	574	13,534	574	**(12,960)**
Operating Transfers Out	211,815	600	-	-	-	-	**-**
Total Requirements	2,856,621	3,033,334	3,126,323	3,298,888	3,668,815	3,590,586	**(78,229)**
Departmental Revenue							
Use Of Money and Prop	56,633	87,423	119,757	135,780	98,000	83,500	**(14,500)**
Current Services	2,462,934	3,086,056	2,905,954	2,878,114	3,658,449	2,971,560	**(686,889)**
Total Revenue	2,519,567	3,173,479	3,025,711	3,013,894	3,756,449	3,055,060	**(701,389)**
Operating Transfers In	199,217	-	-	-	-	71,228	**71,228**
Total Financing Sources	2,718,784	3,173,479	3,025,711	3,013,894	3,756,449	3,126,288	**(630,161)**
Rev Over/(Under) Exp	(137,837)	140,145	(100,612)	(284,994)	87,634	(464,298)	**(551,932)**
Fixed Assets							
Improvement to Land	75,323	-	-	-	-	-	**-**
Total Fixed Assets	75,323	-	-	-	-	-	**-**

Total requirements of $3,590,586 for 2008-09 primarily represent contractual payments to host cities with a county landfill within its boundary or sphere of influence. The $78,229 decrease is primarily due to a reduction in budgeted tonnage for Article 19 and Article 20 waste.

Departmental revenue of $3,126,288 principally reflect that portion of the landfill gate fee designated for addressing solid waste facilities impacts on local communities. The $630,161 decrease is the result of the prior year budget being based on inflated tonnage projections as described above.

REAL ESTATE SERVICES
David H. Slaughter

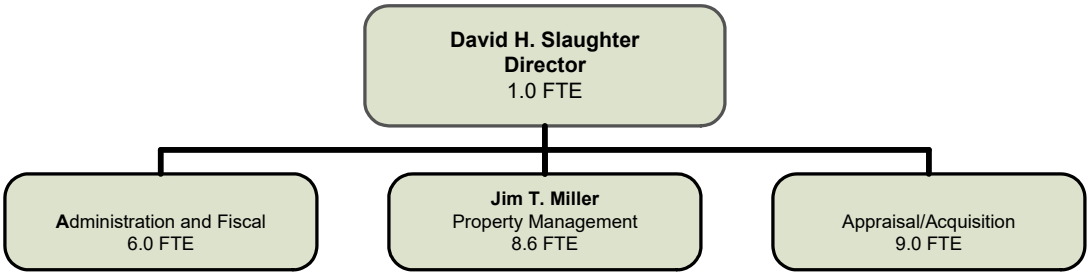
MISSION STATEMENT

The Mission of the Real Estate Services Department is to partner with county departments and other public agencies to develop innovative, professional processes and provide cost-effective, efficient, high quality and timely support to accomplish their real estate needs to include lease negotiations and documentation, property management, appraisal services, right-of-way acquisitions, land and building purchases, surplus property sales and maintenance of the database inventory of county-owned buildings, land and leased facilities.

STRATEGIC GOALS

1. Improve the quality and professionalism of services.
2. Improve the department's fiscal services by automating manual fiscal functions and systems.
3. Improve customer service with departments that lease non-county owned space and/or lease county-owned space to others.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Real Estate Services	2,612,928	1,538,500	1,074,428		24.6
Rents and Leases	419,311	419,311	-		-
Courts Property Management	382,430	337,430	45,000		-
Total General Fund	3,414,669	2,295,241	1,119,428		24.6
Special Revenue Fund					
Chino Agricultural Preserve	8,107,967	1,333,411		6,774,556	-
Total Special Revenue Fund	8,107,967	1,333,411		6,774,556	-
Total - All Funds	11,522,636	3,628,652	1,119,428	6,774,556	24.6

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

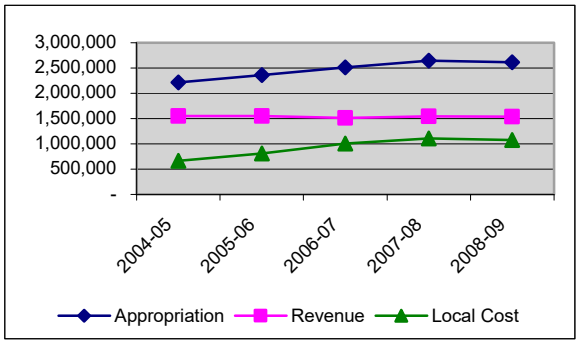
DESCRIPTION OF MAJOR SERVICES

Real Estate Services Department (RESD) negotiates and administers revenue and expenditure leases on behalf of county departments. More than 300 revenue leases allow for the use of county-owned facilities, generally at county parks and airports, and generate revenue to offset expenses incurred to provide such facilities to residents and users. Approximately 240 expenditure leases are managed to provide facilities throughout the county for departments and their employees to support the delivery of services in locations convenient to the residents served.

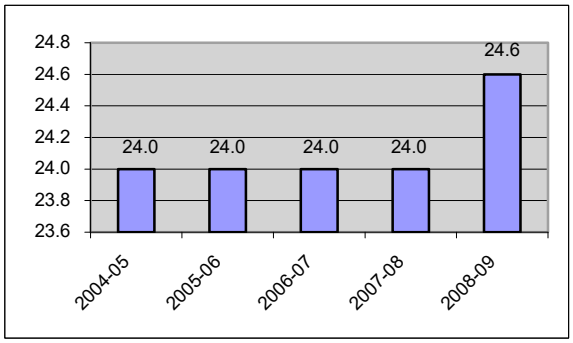
RESD also provides appraisal, acquisition and relocation assistance for county departments and, upon request, to other agencies including San Bernardino Associated Governments (SANBAG), the State of California, and various cities. The department establishes values and acquires the necessary rights-of-way needed to complete public safety projects, including the construction and maintenance of transportation corridors and floodways. The department also acquires land and facilities for various functions, disposes of property determined to be surplus to the county's needs, and maintains an inventory of all county land and facilities.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



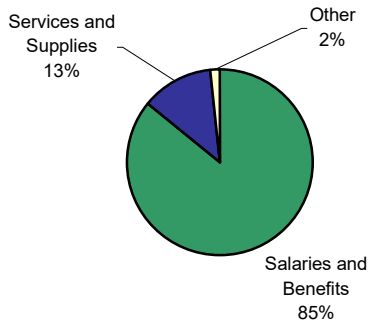
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,011,922	2,092,315	2,229,075	2,916,820	2,677,834
Departmental Revenue	1,381,410	1,276,108	1,338,430	1,850,755	1,807,321
Local Cost	630,512	816,207	890,645	1,066,065	870,513

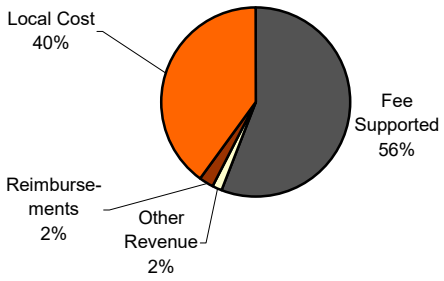
Estimated appropriation for 2007-08 is less than the modified budget due to salaries and benefits savings from two positions that were vacant for part of the year and estimated lower costs for services and supplies.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Real Estate Services
FUND: General

BUDGET UNIT: AAA RPR
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,773,588	1,895,182	1,963,384	2,178,395	2,298,580	2,298,465	**(115)**
Services and Supplies	187,224	145,557	192,452	297,243	352,839	279,507	**(73,332)**
Central Computer	17,519	35,953	44,025	49,273	54,578	52,862	**(1,716)**
Travel	-	-	-	-	-	4,400	**4,400**
Transfers	22,658	15,623	29,214	164,823	41,983	43,209	**1,226**
Total Exp Authority	2,000,989	2,092,315	2,229,075	2,689,734	2,747,980	2,678,443	**(69,537)**
Reimbursements	-	-	-	(11,900)	(100,000)	(65,515)	**34,485**
Total Appropriation	2,000,989	2,092,315	2,229,075	2,677,834	2,647,980	2,612,928	**(35,052)**
Operating Transfers Out	10,933	-	-	-	-	-	**-**
Total Requirements	2,011,922	2,092,315	2,229,075	2,677,834	2,647,980	2,612,928	**(35,052)**
Departmental Revenue							
Use Of Money and Prop	45,245	38,551	32,724	42,133	44,611	45,000	**389**
Current Services	1,336,165	1,237,557	1,305,706	1,457,100	1,498,056	1,493,500	**(4,556)**
Other Revenue	-	-	-	308,088	-	-	**-**
Total Revenue	1,381,410	1,276,108	1,338,430	1,807,321	1,542,667	1,538,500	**(4,167)**
Local Cost	630,512	816,207	890,645	870,513	1,105,313	1,074,428	**(30,885)**
Budgeted Staffing					24.0	24.6	**0.6**

Salaries and benefits of $2,298,465 fund 24.6 budgeted positions. The 0.6 increase represents the addition of 1.0 Staff Analyst position and the reduction of two Real Property Agents positions by 0.2 each. The decrease of $115 is due to a reduction in benefits and retirement rates and it is partly offset by annual step increases.

The decrease of $73,332 in services and supplies is due to lower costs for services provided by the Risk Management Department and Information Services Department (ISD).

Travel is a new appropriation unit for 2008-09. The amount budgeted of $4,400 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Reimbursements of $65,515 are for architectural and space design services to be completed for large projects. The decrease of $34,485 is based on a reduction of anticipated projects.

Current services revenue of $1,493,500 reflects monies received from non-general fund departments and non-county governmental entities for services rendered.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percent of leases in new locations in excess of 5,000 square feet ofr which architectural and space design plans have been completed	N/A	100%	75%	100%
Percent of projects (leases for more than 10,000 square feet or acquisitions that include five or more parcels) utilizing a project schedule.	No Projects	100%	No Projects	100%
Increase th total percentage of fiscal tasks that are automated. (There are approximately 260 fiscal tasks to be automated.	N/A	62%	62%	77%
Increase percentage of expenditure leases adjusted timely and accurately, in accordance with contract terms.	N/A	90%	80%	90%
Percent of leases , appraisals, and surplus property sales completed with the projected schedule.	87%	100%	100%	100%
Percent of Amendments submitted for Board approval at least 20 day prior to the scheduled termination date of the existing lease.	81%	100%	90%	90%

In 2007-08, an estimate of four projects fits the stated criteria in the first performance measure, one of which is a project for a department in Human Services that is a carry-over from the previous year, and for which HS has completed the plans and specifications. Therefore, only three out of four (75%) projects in 2007-08 will have had architectural programs and space plans prepared by architectural firms.

Another goal for RESD is to improve the department's fiscal services by automating functions and services that are currently performed manually. In 2007-08, RESD made progress toward this goal by switching to a new Labor reporting system (eTime), and is currently collaborating with ISD and the Architecture and Engineering Departments to develop a new system for charging out services. When implemented, the new system will reduce staff time spent calculating charges and preparing documents to bill customers.

A dynamic real estate market caused protracted negotiations for a number of lease renewals, resulting in only 90% of lease renewals being presented to the Board of Supervisors for approval at least 30 days prior to the scheduled termination date.

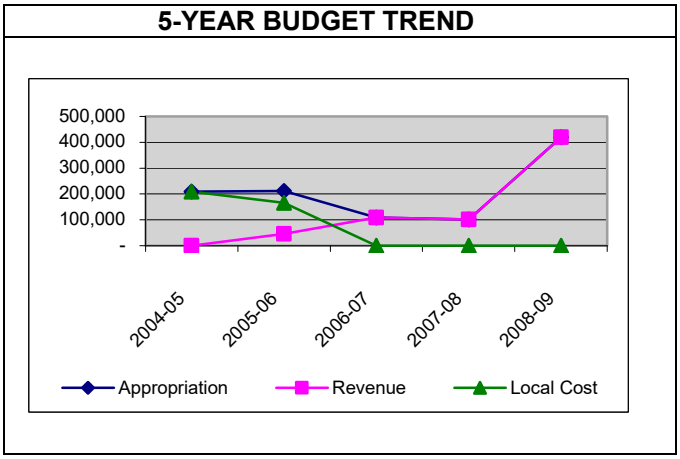
Rents and Leases

DESCRIPTION OF MAJOR SERVICES

This budget unit is used to fund the rental of leased space utilized by county departments except long-term facility agreements for joint use power authorities. Lease payments are reimbursed from various user departments.

There is no staffing associated with this budget unit.

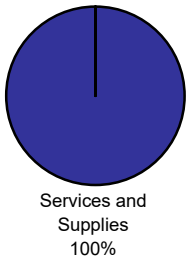
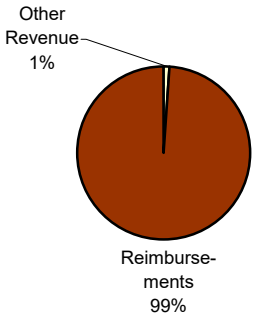
BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	723,964	239,335	43,748	101,179	101,179
Departmental Revenue	72,858	172,631	54,563	101,179	101,179
Local Cost	651,106	66,704	(10,815)	-	-

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Real Estate Services - Rents and Leases
FUND: General

BUDGET UNIT: AAA RNT
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	33,123,059	33,727,419	34,993,561	37,964,147	37,254,380	39,698,305	**2,443,925**
Transfers	-	-	-	-	-	272,468	**272,468**
Total Exp Authority	33,123,059	33,727,419	34,993,561	37,964,147	37,254,380	39,970,773	**2,716,393**
Reimbursements	(32,698,268)	(33,488,084)	(34,949,813)	(37,862,968)	(37,153,201)	(39,551,462)	**(2,398,261)**
Total Appropriation	424,791	239,335	43,748	101,179	101,179	419,311	**318,132**
Operating Transfers Out	299,173	-	-	-	-	-	**-**
Total Requirements	723,964	239,335	43,748	101,179	101,179	419,311	**318,132**
Departmental Revenue							
Use Of Money and Prop	72,858	172,631	53,914	101,179	101,179	419,311	**318,132**
Other Revenue	-	-	649	-	-	-	**-**
Total Revenue	72,858	172,631	54,563	101,179	101,179	419,311	**318,132**
Local Cost	651,106	66,704	(10,815)	-	-	-	**-**

Services and supplies of $39,698,305 represent annual lease payments for 3,174,126 square feet of leased space. The increase of $2,443,925 is due to inflationary lease cost adjustments based on the Consumer Price Index or a fixed amount as specified in the various lease agreements.

Transfers of $272,468 constitute payments to the Sheriff's Department for the reimbursement of security services at the Courthouse building located at 303 Third Street in San Bernardino.

Reimbursements of $39,551,462 are payments from various user departments to pay for lease costs. The $2,398,261 increase is based on increased lease costs.

Departmental revenue of $419,311 reflects revenue from the lease of county-owned space, which includes the lease of the Courthouse building located at 303 Third Street in San Bernardino.

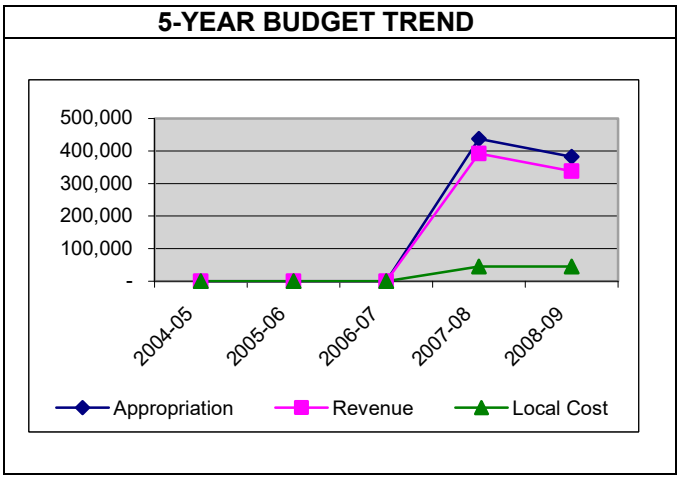
Courts Property Management

DESCRIPTION OF MAJOR SERVICES

The Trial Court Facilities Act of 2002, SB 1732, requires the transfer of responsibility for funding and operation of trial court facilities from all counties to the State of California on behalf of the Judicial Council of California, Administrative Office of the Courts (Court). In addition, when each transfer occurs, the county and Court enter into an agreement that defines who manages the operations and maintenance of the building. This budget unit is used to manage and account for reimbursements from the Court for maintenance, utilities, insurance, overhead expenditures, and work order requests for space occupied by the Court in county-managed facilities. This budget is also used to manage and account for payments to the Court for costs associated with the space occupied by the county in Court-managed facilities.

There is no staffing associated with this budget unit.

BUDGET HISTORY

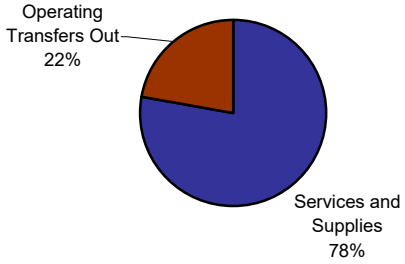


PERFORMANCE HISTORY

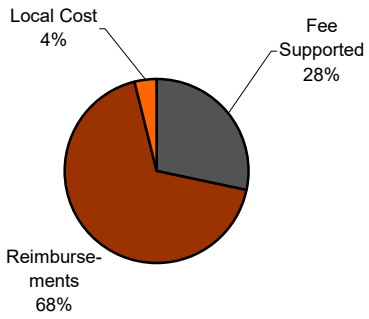
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	-	-	-	437,165	434,165
Departmental Revenue	-	-	-	392,165	389,165
Local Cost	-	-	-	45,000	45,000

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Real Estate Services
FUND: General

BUDGET UNIT: AAA CRT
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	-	934,165	934,165	926,430	**(7,735)**
Total Exp Authority	-	-	-	934,165	934,165	926,430	**(7,735)**
Reimbursements	-	-	-	(807,000)	(807,000)	(807,000)	**-**
Total Appropriation	-	-	-	127,165	127,165	119,430	**(7,735)**
Operating Transfers Out	-	-	-	307,000	310,000	263,000	**(47,000)**
Total Requirements	-	-	-	434,165	437,165	382,430	**(54,735)**
Departmental Revenue							
Current Services	-	-	-	389,165	392,165	337,430	**(54,735)**
Total Revenue	-	-	-	389,165	392,165	337,430	**(54,735)**
Local Cost	-	-	-	45,000	45,000	45,000	**-**

Services and supplies of $926,430 represent payments to the State for the County's share of maintenance, utilities, and liability insurance costs for the Big Bear and Central Courthouses. The decrease of $7,735 is due to a reduction of liability insurance's costs.

Reimbursements of $807,000 is from the Facilities Management Department for the county's share of maintenance and utilities, which in turn fund the payments to the State in services and supplies.

Operating transfers out of $263,000 constitute reimbursements to the Facilities Management Department for costs paid by that department for an elevator operator, maintenance, and utilities for the Big Bear Courthouse, the Central Courthouse, and the Central Plant. The decrease of $47,000 is due to anticipated lower costs for maintenance and utilities.

Departmental revenue of $337,430 includes reimbursements from the State for the Court's share of an elevator operator, maintenance, utilities and liability insurance costs. The decrease of $54,735 is due to a reduction of liability insurance costs, maintenance and utilities.

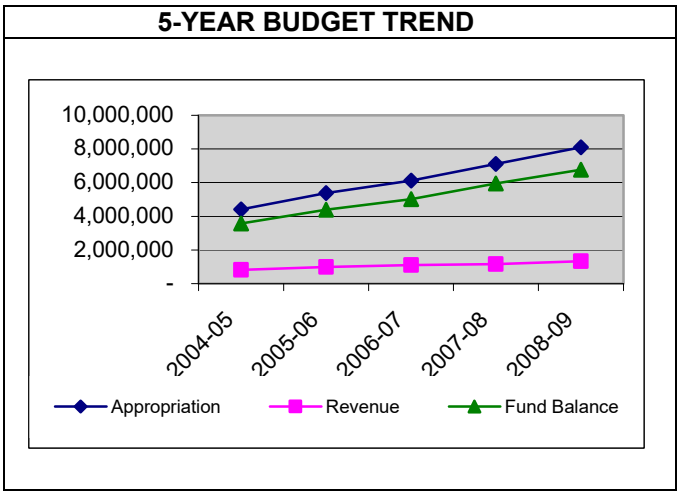
Chino Agricultural Preserve

DESCRIPTION OF MAJOR SERVICES

The Real Estate Services Department administers a special revenue fund to continue the Agricultural Land Acquisition and Preservation Program under the California Wildlife, Costal and Parkland Conservation Act. The department is responsible for negotiating and managing leases, preparing conservation easements, managing properties acquired, and recommending future acquisitions. Property management activities include arranging for all ordinary and emergency repairs, and improvements necessary to preserve the properties at their present condition, enhancing their operating efficiency, or altering them to enhance lease potential and/or comply with lease requirements. Expenditures are fully financed through revenues received from the lease of acquired properties.

There is no staffing associated with this budget unit.

BUDGET HISTORY

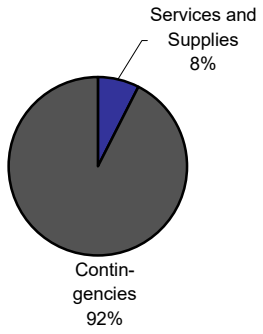


PERFORMANCE HISTORY

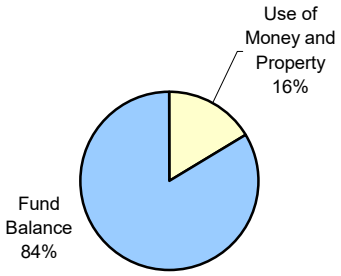
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	445,174	487,636	324,385	7,105,752	488,050
Departmental Revenue	1,261,470	1,102,950	1,254,738	1,160,648	1,317,502
Fund Balance				5,945,104	

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Real Estate Services
FUND: Chino Agricultural Preserve

BUDGET UNIT: SIF INQ
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	420,232	465,853	301,983	465,050	647,053	617,053	**(30,000)**
Other Charges	24,942	21,783	22,402	23,000	32,000	29,000	**(3,000)**
Contingencies	-	-	-	-	6,426,699	7,461,914	**1,035,215**
Total Appropriation	445,174	487,636	324,385	488,050	7,105,752	8,107,967	**1,002,215**
Departmental Revenue							
Use Of Money and Prop	981,970	1,102,834	1,254,738	1,311,998	1,160,648	1,333,411	**172,763**
Current Services	279,500	116	-	-	-	-	**-**
Other Financing Sources	-	-	-	5,504	-	-	**-**
Total Revenue	1,261,470	1,102,950	1,254,738	1,317,502	1,160,648	1,333,411	**172,763**
Fund Balance					5,945,104	6,774,556	**829,452**

Services and supplies of $617,053 are for costs related to ongoing maintenance of program properties. The decrease of $30,000 is due to anticipated fewer operating costs.

Other charges of $29,000 are decreased by $3,000 to reflect a reduction in property taxes.

Contingencies of $7,461,914 increased by $1,035,215 due to increases in departmental revenue as well as available fund balance.

Departmental revenue of $1,333,411 reflects leasing of county-owned properties that are part of this program. The increase of $172,763 reflects annual rents adjustments, which are based on fixed rates or changes to the Consumer Price Index.

REGIONAL PARKS
Thomas A. Potter

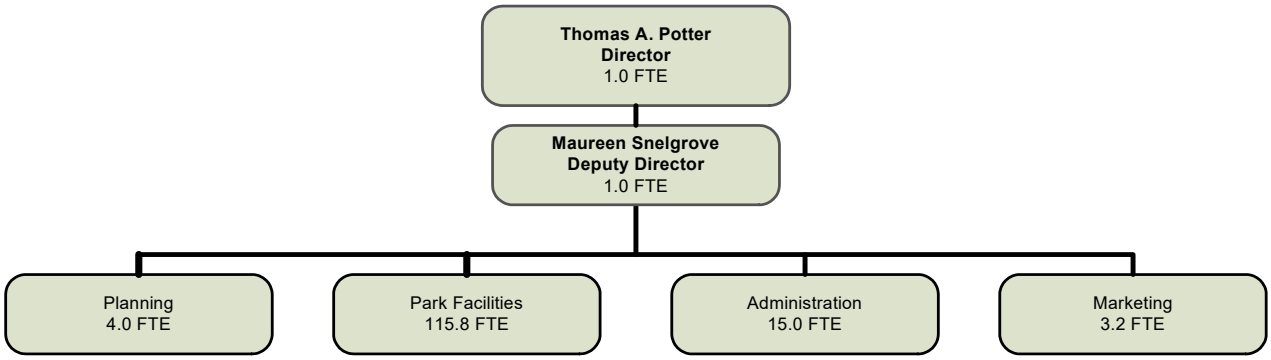
MISSION STATEMENT

The mission of the Regional Parks Department is to ensure diversified recreational opportunities for the enrichment of county residents and visitors while protecting the county's natural, cultural, historical and land resources.

STRATEGIC GOALS

1. Increase public awareness of new enhancements and amenities throughout the county regional park system and provide excellent customer service to ensure return visitors.
2. Ensure public safety and maintenance of the county trail system.
3. Focus on programs that promote an outdoor recreational lifestyle.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09					
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Revenue Over/ (Under) Exp	Staffing
General Fund						
Regional Parks	10,036,137	7,246,313	2,789,824			134.6
Total General Fund	10,036,137	7,246,313	2,789,824			134.6
Special Revenue Funds						
County Trail System	6,299,093	6,745,911		(446,818)		-
Proposition 12 Projects	-	-		-		-
Proposition 40 Projects	2,320,003	2,147,034		172,969		-
Glen Helen Pavilion	1,981,877	1,285,000		696,877		-
Pavilion Improvements at Glen Helen	344,924	34,000		310,924		-
Park Maintenance/Development	564,992	204,687		360,305		-
Calico Ghost Town Marketing Services	581,429	508,500		72,929		1.2
Off-Highway Vehicle License Fee	873,620	340,000		533,620		-
Total Special Revenue Funds	12,965,938	11,265,132		1,700,806		1.2
Enterprise Funds						
Snack Bars	93,392	104,000			10,608	1.1
Environmental Science Day Camp	89,012	89,012			-	3.1
Total Enterprise Funds	182,404	193,012			10,608	4.2
Total - All Funds	23,184,479	18,704,457	2,789,824	1,700,806	10,608	140.0

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

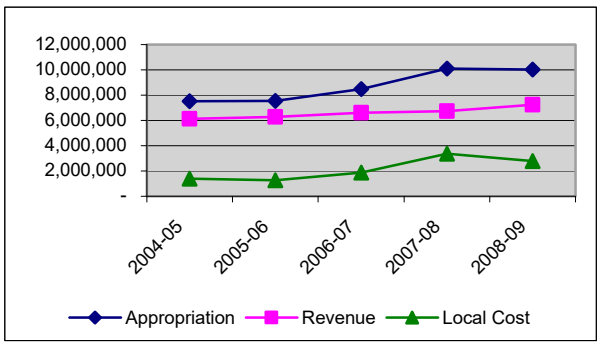
DESCRIPTION OF MAJOR SERVICES

The Regional Parks Department is responsible for the operation and maintenance of nine regional parks located throughout the county. These parks, which encompass approximately 9,200 acres, are as follows: Prado (Chino), Cucamonga-Guasti (Ontario), Glen Helen (San Bernardino), Mojave River Forks (Summit Valley), Mojave Narrows (Victorville), Moabi (Needles), Lake Gregory (Crestline), Yucaipa, and Calico Ghost Town (Yermo). Visitors to the county parks enjoy open space, walking trails, camping, swimming, fishing, picnicking, equestrian activities, playing fields, and other recreational opportunities available to the public. The department sponsors cultural, educational and promotional events through the use of park resources and contractual agreements with private, non-profit, and other public entities. Park special events include Civil War Days at Calico, Huck Finn Jubilee at Mojave Narrows, and Jamboree Days at Lake Gregory.

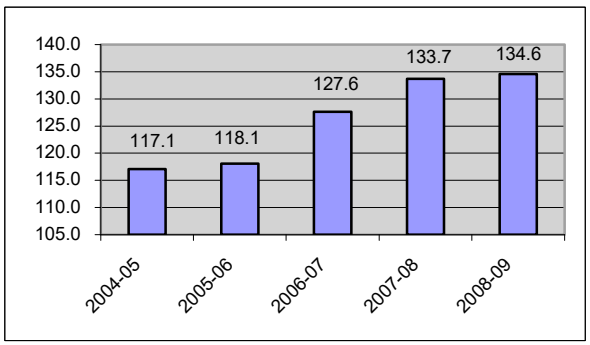
The Department also administers the County's Trails Program (currently there are 17.8 miles of open, accessible, and usable trails throughout the county being maintained by Regional Parks), oversees operation of the Morongo Wildlife Preserve in Morongo Valley, is responsible for enforcing the lease with the operators of the Pavilion at Glen Helen Regional Park, and manages over $11 million in projects funded by Federal Grants and State Bond Proposition 40. Additionally, Regional Parks programs include a one–day environmental studies day camp for elementary and middle school children at Yucaipa Regional Park, and the department is introducing two new programs, a junior fishing program and "Fam Camp," a free program for low-income families to learn the basics of camp life.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



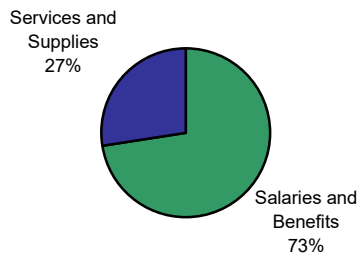
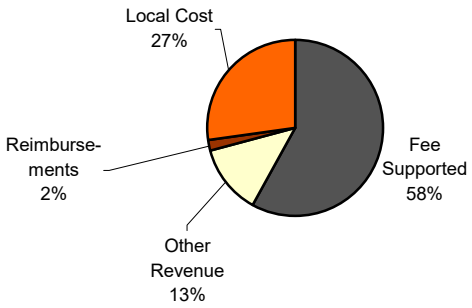
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	8,016,242	7,635,823	8,398,716	10,088,762	10,378,724
Departmental Revenue	6,661,076	6,076,329	6,519,402	6,729,800	7,021,160
Local Cost	1,355,166	1,559,494	1,879,314	3,358,962	3,357,564
Budgeted Staffing				133.7	

Appropriation for 2007-08 are anticipated to be approximately $290,000 more than budget largely due to increased costs for large scale and specialized projects that the department has undertaken since the formation of the Regional Parks maintenance crew. Completed projects include renovation of turf and irrigation at Glen Helen Regional Park, construction of Wilson Creek Trail in Yucaipa, a new gatehouse and peninsula improvements at Moabi Regional Park, fencing replacement at Mojave Narrows Regional Park, emergency repair of the water main line, relocation of superintendent office and renovation of the old office to an information center at Calico Ghost Town Regional Park. Other projects currently underway are OHV campground and entrance improvements at Calico and a nature interpretive trail at Glen Helen.

Departmental revenue for 2007-08 are projected to be approximately $291,000 greater than budget. Of this amount, it is estimated that there will be an additional $51,000 in concession revenues primarily from a lease assignment of the moabi marina and a contract for operation of the swim complex at Cucamonga-Guasti Regional Park. The balance of $240,000 is mainly due to higher than anticipated attendance at the parks.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: General

BUDGET UNIT: AAA CCP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreation Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	4,812,916	5,113,030	6,045,978	7,338,643	6,518,612	7,387,347	**868,735**
Services and Supplies	2,714,076	2,202,598	2,667,989	2,877,235	3,396,888	2,659,480	**(737,408)**
Central Computer	26,633	36,046	36,546	46,718	46,718	60,741	**14,023**
Travel	-	-	-	-	-	66,450	**66,450**
Vehicles	-	-	-	245,000	245,000	-	**(245,000)**
Transfers	490,622	199,175	30,290	41,609	41,609	36,807	**(4,802)**
Total Exp Authority	8,044,247	7,550,849	8,780,803	10,549,205	10,248,827	10,210,825	**(38,002)**
Reimbursements	(28,005)	(65,026)	(386,740)	(370,481)	(160,065)	(174,688)	**(14,623)**
Total Appropriation	8,016,242	7,485,823	8,394,063	10,178,724	10,088,762	10,036,137	**(52,625)**
Operating Transfers Out	-	150,000	4,653	200,000	-	-	**-**
Total Requirements	8,016,242	7,635,823	8,398,716	10,378,724	10,088,762	10,036,137	**(52,625)**
Departmental Revenue							
Use Of Money and Prop	1,321,805	1,116,151	1,103,160	1,166,504	1,115,900	1,253,000	**137,100**
Current Services	5,085,678	4,905,590	5,329,435	5,771,171	5,547,000	5,939,313	**392,313**
Other Revenue	230,680	54,588	86,807	44,872	46,900	54,000	**7,100**
Other Financing Sources	3,913	-	-	-	-	-	**-**
Total Revenue	6,642,076	6,076,329	6,519,402	6,982,547	6,709,800	7,246,313	**536,513**
Operating Transfers In	19,000	-	-	38,613	20,000	-	**(20,000)**
Total Financing Sources	6,661,076	6,076,329	6,519,402	7,021,160	6,729,800	7,246,313	**516,513**
Local Cost	1,355,166	1,559,494	1,879,314	3,357,564	3,358,962	2,789,824	**(569,138)**
Budgeted Staffing					133.7	134.6	**0.9**

Salaries and benefits of $7,387,347 fund 134.6 budgeted positions to oversee administration, planning, marketing, operations and maintenance for nine regional parks, 17.8 miles of trails, Big Morongo Preserve, maintenance of the Mentone Library grounds, and various special events and programs such as the environmental science day camp program. The significant increase of $868,735 is a result of the following:

- Recent increases in the minimum wage have been the catalyst for higher salaries to retain seasoned, skilled part-time workers already on staff with the department. The higher wages have also allowed the department to reduce shortages in personnel for the lifeguard program. Accordingly, the 2008-09 budget includes additional appropriations for these salary increases.

- The addition of 1.0 Contract Revenue Resource Coordinator position to produce special events at the parks, similar to the special events at Calico Ghost Town Regional Park. This position will inventory park facilities and amenities in order to establish an aggressive outreach campaign targeting large groups. The goal is to use existing park amenities to produce events that attract the target demographic audiences for the park and its facilities.
- Additional cost associated with the following two reclassifications: Office Assistant III to Parks Recreation Coordinator; General Service Worker II to Office Assistant II.
- Budgeted staffing was also decreased by 0.1 due to a technical change that rounded position numbers in the county's budget system.

Services and supplies of $2,659,480 include the cost of stocking the lakes with fish, mowing contracts at a number of parks, supplies for maintenance and special projects (i.e., paint, hardware and herbicides/pesticides), aquatic facility supplies, park vehicle charges, office supplies, computer hardware and software replacement/upgrades, credit card use fee charges, advertising park events/amenities, restroom supplies, and insurance liability. The $737,408 decrease is due to a variety of factors including the following:

- $330,000 less for contracted maintenance services since this work is now being accomplished by the addition of the parks maintenance crew.
- $250,000 reduction in one-time general fund financing for support of the Healthy Parks Program.
- Travel costs of $66,450 now accounted for in a separate appropriation unit.
- $30,000 reduction in insurance costs based on estimates provided by Risk Management.
- Approximately $25,000 reduction in pool supplies because the swim complex at Cucamonga-Guasti Regional Park is now being operated under a concession contract.
- $36,000 reduction in the amount budgeted for a variety of other costs including general office expense, non-inventoriable equipment and advertising.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $66,450 includes the following for this budget unit:

- $35,865 for costs related to the performance of work duties, including attendance at the monthly park management meetings, the annual three day park superintendent retreat to discuss and develop departmental policies/procedures, reimbursement for the department's roving maintenance crew, and compensation to staff for traveling to and from the more distant parks such as Calico Ghost Town and Moabi Regional Park.
- $29,085 for the cost of job-related professional development training/conferences that offer continuing professional educational units or promote the parks as a destination for tourists.
- $1,500 is for an annual tour to familiarize the Park's Advisory Commission with the various parks and their amenities.

These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $36,807 represent costs paid to other departments for various services provided. The decrease of $4,802 represents a reduced amount for EHaP costs and advertising charges paid to the Human Resources Department based on estimates provided by that department.

Reimbursements of $174,688 mainly represent the amount of staff time and resources allocated for project management on grant funded programs, including the senior nutrition luncheon program in Crestline, various Proposition 40 and federally funded construction projects, and special event production at Calico Ghost Town Regional Park.

Use of money and property revenue of $1,253,000 is based on current contract estimates with parks concessions, including an additional $55,000 for concession operation of the Cucamonga-Guasti pool complex.

Current services revenue of $5,939,313 are anticipated from fees for camping, fishing, park entrance, swimming, facility use, and special events. The additional $392,313 is primarily due to fee adjustments approved by the Board of Supervisors in March 2008 and a 2.2% projected increase in park attendance for 2008-09.

Other revenue of $54,000 represent fees collected primarily from sales of bait, firewood. and snack bar sales at the Lake Gregory Regional Park boathouse.

There are no operating transfers in anticipated in 2008-09. The $20,000 decrease is because the Department is now recovering its costs of administering the Glen Helen Pavilion contract through reimbursements rather than an operating transfer in.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Percentage increase in attendance at all regional parks (total attendance).	.0% (2,208,205)	5.0%	2.5%	2.2%
Percent of surveys indicating customer service was excellent and that they would visit the park again.	86%	80%	80%	85%
Percentage of trail complaints responded within 72 hours of notification.	100%	100%	100%	100%
Number of families participating in "Fam Camp".	N/A	New	10	10
Numer of children participating in Junior Fishing Program	N/A	N/A	N/A	100
Percentage decrease in the number of significant vandalism incidents.	0%	5%	2%	5%
Number of large scale/specialized projects completed.	N/A	8	9	8

Park attendance in 2007-08 is now estimated to increase by 2.5% rather than the original projection of 5%. This revised estimate is based on sluggish attendance at destination parks like Calico and Moabi due to the impacts from higher gas prices.

Attendance, to a large extent, is also tied to amenities offered at the parks. The following is a list of construction projects completed during 2007-08:

- Phase I of the Santa Ana River Trail, between the Riverside County line and La Cadena Drive in Colton.
- Campground expansion at Yucaipa Regional Park.
- Various projects at Glen Helen Regional Park, including a trail, parkway/landscape improvements, paving, shelter replacements, new restroom, and renovation of existing restrooms.
- New campground restroom and shower at Moabi Regional Park.
- New fencing at Mojave Narrows Regional Park.
- Various park road paving projects.

In addition, the following projects are anticipated to be completed during 2008-09:

- Mojave Narrows playground shelter and restroom replacement.
- Interpretive nature trail and additional landscaping improvements at Glen Helen Regional Park.

ADDITIONAL GENERAL FUND FINANCING REQUESTS

Rank	Brief Description of Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost	Proposed 2008-09 Performance Measurement
1.	**Infrastructure Improvements to Data Systems - BPI Request**	-	55,000	-	55,000	
	The Information Services Department recommends the purchase of a file server for the Regional Parks Department and the installation of T1 lines at Moabi, Calico Ghost Town and Cucamonga-Guasti regional parks. The file server is a necessary improvement as the Department's growth of data storage needs has become more significant. The T1 lines are critical to the data connectivity and are necessary to effectively finish implementing Regional Parks' new reservation system.					
	Complete purchase of file server, data transfer and installation of T1 lines.					100%
	Total	-	55,000	-	55,000	

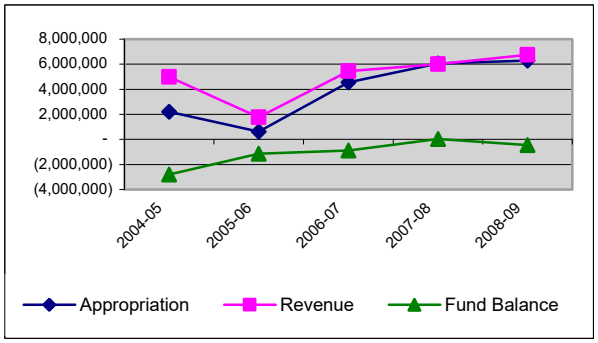
County Trail System

DESCRIPTION OF MAJOR SERVICES

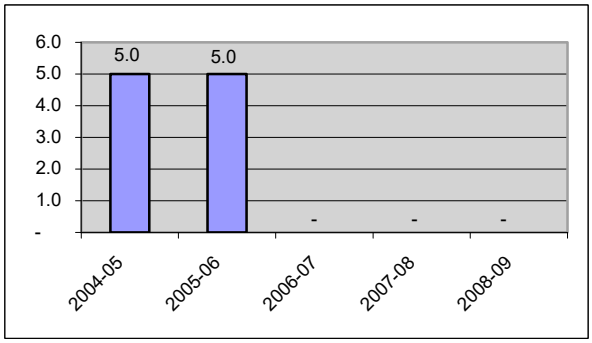
Regional Parks Department is the steward of the County's Regional Trail Program charged with the development, operation and maintenance of regional and diversified trails throughout the county. The trail system is enjoyed by the region's burgeoning population for cycling, hiking and equestrian use, linking open space with parks and non-motorized transportation corridors. In the spring of 2007, construction was completed on a 3.3-mile segment of the Santa Ana River Trail (SART). This stretch was the connection from San Bernardino County to the Riverside County Line, offering cyclists over 22 miles of contiguous trail along the Santa Ana River within the two counties. Design and environmental work are currently underway for both Phase III (from Waterman Avenue to California Street) and Phase IV (from California Street to the San Bernardino Mountains) of the SART.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



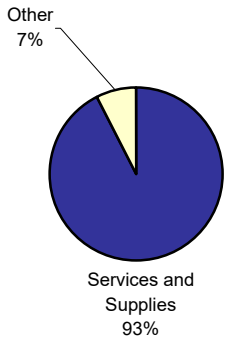
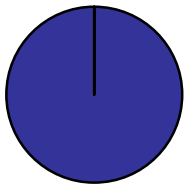
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	498,690	289,839	4,155,845	6,053,583	727,036
Departmental Revenue	2,153,686	545,587	4,897,597	6,017,266	243,901
Fund Balance				36,317	

Appropriation for 2007-08 are anticipated to be approximately $5.3 million less than budget primarily because construction of Phase III of the Santa Ana River Trail did not commence as originally anticipated due to the need for additional environmental studies.

Departmental revenue for 2007-08 are anticipated to be $5.8 million below budget mostly due to less state and federal revenues received because of the aforementioned project not commencing as scheduled.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: County Trail System

BUDGET UNIT: RTS CCP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreation Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	249,368	221,523	-	-	-	-	-
Services and Supplies	464,090	242,403	3,622,933	719,036	5,590,083	5,827,593	**237,510**
Other Charges	-	-	360,000	-	-	-	-
Land and Improvements	-	-	-	-	445,500	453,500	**8,000**
L/P Struct/Equip/Vehicles	40,277	-	-	-	-	-	-
Transfers	7,108	1,011	172,912	8,000	18,000	18,000	-
Total Exp Authority	760,843	464,937	4,155,845	727,036	6,053,583	6,299,093	**245,510**
Reimbursements	(262,153)	(175,098)	-	-	-	-	-
Total Appropriation	498,690	289,839	4,155,845	727,036	6,053,583	6,299,093	**245,510**
Departmental Revenue							
Use Of Money and Prop	4,422	3,249	4,918	16,730	2,200	6,000	**3,800**
State, Fed or Gov't Aid	2,054,814	480,658	4,259,459	234,589	6,002,484	6,739,911	**737,427**
Other Revenue	89,450	61,680	-	(20,000)	-	-	-
Total Revenue	2,148,686	545,587	4,264,377	231,319	6,004,684	6,745,911	**741,227**
Operating Transfers In	5,000	-	633,220	12,582	12,582	-	**(12,582)**
Total Financing Sources	2,153,686	545,587	4,897,597	243,901	6,017,266	6,745,911	**728,645**
Fund Balance					36,317	(446,818)	**(483,135)**

Services and supplies of $5,827,593 are budgeted for design, environmental and construction costs associated with Phase III of the SART, in addition to design and environmental work on Phase IV.

Land and improvements of $453,500 are budgeted for construction of lighting improvements at the soccer fields at Yucaipa Regional Park, as well as construction of a pocket park along the Santa Ana River. Both of these projects are federally grant funded.

Transfers of $18,000 are anticipated to Regional Park's general fund budget unit for project management costs for the above referenced projects.

State, federal, or government aid revenue of $6,739,911 includes the following:

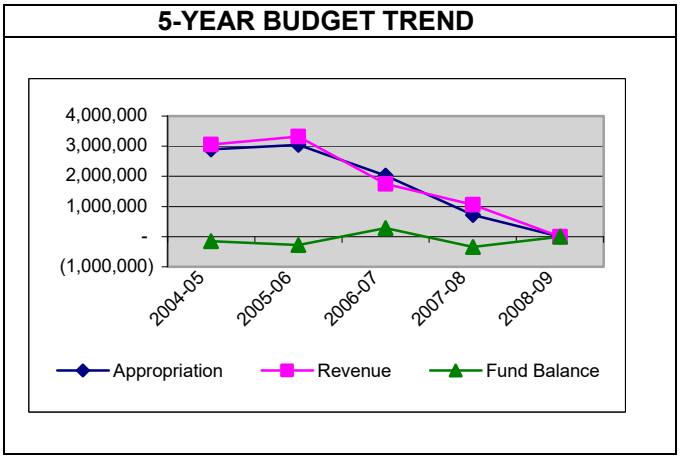
- $854,940 in state grants for both Phase III and IV of the Santa Ana River Trail.
- $5,884,971 in federal aid for construction of Phase III of the SART and finalizing design/environmental on Phase IV, along with reimbursements from HUD for the Yucaipa soccer field lighting project and the Santa Ana River pocket park.

Proposition 12 Projects

DESCRIPTION OF MAJOR SERVICES

In 2000, the voters approved Proposition 12, the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act responding to the recreational and open-space needs of a growing population and expanding urban communities. The Regional Parks Department's allocation of Proposition 12 funds was $4,832,410. The final projects under this bond act were completed in March 2008. All project expenditures have been completed and final reimbursements are now pending. Consequently, this fund is no longer necessary and is expected to be closed out during 2007-08.

BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	506,425	1,752,311	1,824,322	718,000	828,272
Departmental Revenue	379,737	2,279,790	1,184,452	1,062,544	1,172,716
Fund Balance				(344,544)	

Appropriation and departmental revenue for 2007-08 are both anticipated to be $110,172 greater than budget primarily due to projects being completed and final reconciliation/closeout of this budget unit occurring in the fiscal year.

ANALYSIS OF PROPOSED BUDGET

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: Proposition 12 Projects
BUDGET UNIT: RKL RGP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreation Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	1,683	-	-	-	-	-	**-**
Land and Improvements	-	1,703,585	1,824,322	652,941	687,000	-	**(687,000)**
Transfers	(327)	25,000	-	-	-	-	**-**
Total Appropriation	1,356	1,728,585	1,824,322	652,941	687,000	-	**(687,000)**
Operating Transfers Out	-	23,726	-	175,331	31,100	-	**(31,100)**
Total Requirements	1,356	1,752,311	1,824,322	828,272	718,100	-	**(718,100)**
Departmental Revenue							
Use Of Money and Prop	4,199	7,833	11,553	11,301	8,000	-	**(8,000)**
State, Fed or Gov't Aid	575,538	1,149,316	1,556,644	1,161,415	1,054,544	-	**(1,054,544)**
Other Revenue	(200,000)	200,000	-	-	-	-	**-**
Total Revenue	379,737	1,357,149	1,568,197	1,172,716	1,062,544	-	**(1,062,544)**
Operating Transfers In	-	922,641	(383,745)	-	-	-	**-**
Total Financing Sources	379,737	2,279,790	1,184,452	1,172,716	1,062,544	-	**(1,062,544)**
Fund Balance					(344,444)	-	**344,444**

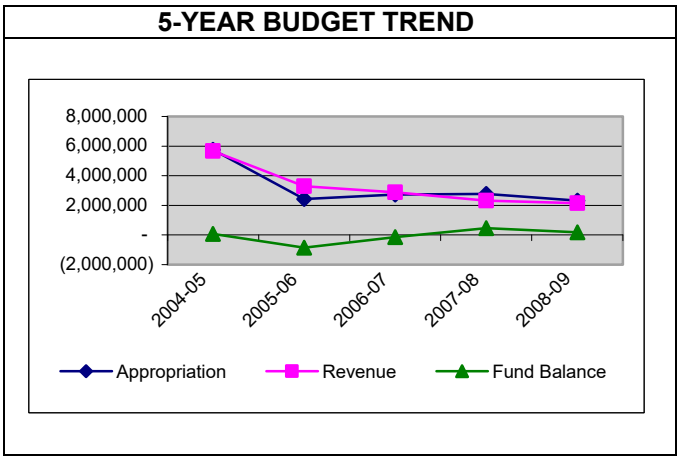
Proposition 40 Projects

DESCRIPTION OF MAJOR SERVICES

Proposition 40 is the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2002, responding to the recreational and open-space needs of a growing population and expanding urban communities. The program is intended to revive state Stewardship of natural resources by investing in neighborhood and state parks to meet the urgent need for safe, open and accessible local park and recreational facilities. Regional Parks' total allocation of Proposition 40 per capita funds is $4,858,000. On December 16, 2003, the Board of Supervisors approved a list of per capita projects to be funded by this financing source.

There is no staffing associated with this budget unit.

BUDGET HISTORY

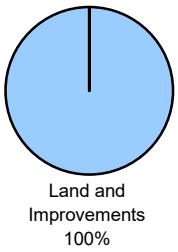
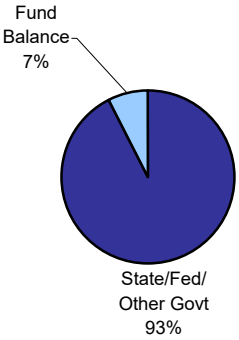


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	2,027,391	64,577	(82,222)	2,781,037	637,582
Departmental Revenue	1,080,283	634,838	523,138	2,320,368	349,882
Fund Balance				460,669	

Appropriation for 2007-08 is estimated to be approximately $2.1 million less than budget due to a number of Proposition 40 projects not commencing as originally anticipated. These projects are now expected to occur in 2008-09 and have been re-budgeted accordingly. Correspondingly, revenues for these projects are also expected to be less than budget for 2007-08.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: Proposition 40 Projects

BUDGET UNIT: RKM RGP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreation Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	336,929	-	-	-	-	-	-
Land and Improvements	-	64,577	(82,222)	625,000	2,768,455	2,320,003	**(448,452)**
Transfers	230,000	-	-	-	-	-	-
Total Exp Authority	566,929	64,577	(82,222)	625,000	2,768,455	2,320,003	**(448,452)**
Reimbursements	(300,000)	-	-	-	-	-	-
Total Appropriation	266,929	64,577	(82,222)	625,000	2,768,455	2,320,003	**(448,452)**
Operating Transfers Out	-	-	-	12,582	12,582	-	**(12,582)**
Total Requirements	266,929	64,577	(82,222)	637,582	2,781,037	2,320,003	**(461,034)**
Departmental Revenue							
Use Of Money and Prop	5,983	2,953	5,511	10,000	5,000	7,500	**2,500**
State, Fed or Gov't Aid	729,300	346,885	517,627	321,782	2,297,268	2,139,534	**(157,734)**
Other Revenue	345,000	285,000	-	-	-	-	-
Total Revenue	1,080,283	634,838	523,138	331,782	2,302,268	2,147,034	**(155,234)**
Operating Transfers In	-	-	-	18,100	18,100	-	**(18,100)**
Total Financing Sources	1,080,283	634,838	523,138	349,882	2,320,368	2,147,034	**(173,334)**
Fund Balance					460,669	172,969	**(287,700)**

Land and improvements of $2,320,003 is for the construction of a snack bar and restroom renovation project at Mojave Narrows Regional Park, a sewer treatment facility at Moabi Regional Park, a domestic water system at Prado Regional Park, and completion of a nature interpretive trail at Glen Helen Regional Park. The decrease of $448,452 is due to completion of the Mojave Narrows front entry gate project in 2007-08.

State, federal, or governmental aid revenue of $2,139,534 represents the Proposition 40 revenues that are anticipated to finance the above projects.

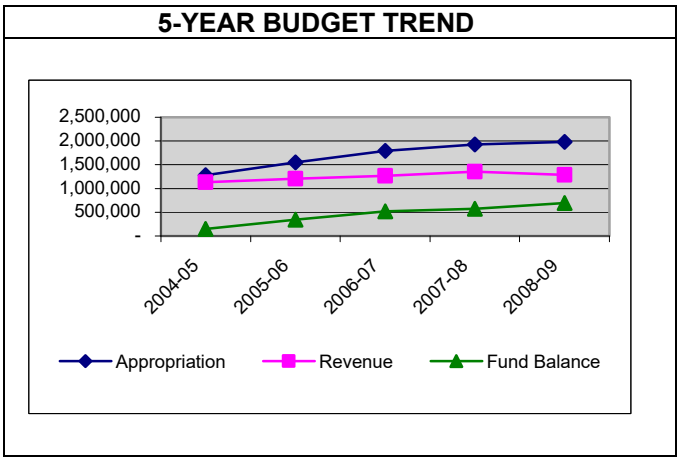
Glen Helen Pavilion

DESCRIPTION OF MAJOR SERVICES

This budget unit was established to account for lease payments received annually from the operators of the Pavilion at Glen Helen Regional Park. Each year, this revenue is transferred to the county general fund to finance the cost of the facility's debt service payment.

There is no staffing associated with this budget unit.

BUDGET HISTORY

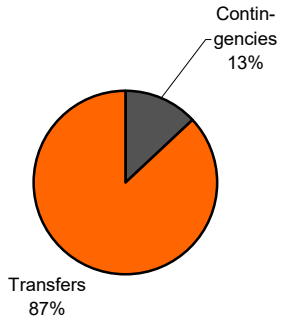
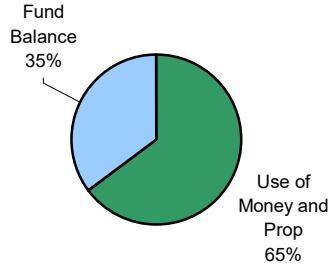


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	969,500	1,039,182	1,211,563	1,929,877	1,378,000
Departmental Revenue	1,165,561	1,213,118	1,267,027	1,355,000	1,500,000
Fund Balance				574,877	

Appropriation for 2007-08 is estimated to be $551,877 less than budget due to unspent contingencies.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: Glen Helen Pavilion

BUDGET UNIT: SGH CAO
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreation Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Transfers	969,500	1,039,182	1,211,563	1,378,000	1,378,000	1,725,000	**347,000**
Contingencies	-	-	-	-	551,877	256,877	**(295,000)**
Total Appropriation	969,500	1,039,182	1,211,563	1,378,000	1,929,877	1,981,877	**52,000**
Departmental Revenue							
Use Of Money and Prop	1,025,561	1,213,118	1,267,027	1,240,000	1,235,000	1,285,000	**50,000**
Other Revenue	140,000	-	-	260,000	120,000	-	**(120,000)**
Total Revenue	1,165,561	1,213,118	1,267,027	1,500,000	1,355,000	1,285,000	**(70,000)**
Fund Balance					574,877	696,877	**122,000**

Transfers of $1,725,000 are primarily to the county general fund for the cost of the Pavilion's debt service payment.

Contingencies of $256,877 represent that portion of the fund balance set aside for unanticipated costs.

Revenue from use of money and property of $1,285,000 includes rent from the operators of the Pavilion ($1,225,000), as well as anticipated interest earnings on this fund's cash balance ($60,000).

Other revenue is decreasing by $120,000 since the County is no longer receiving this amount from the Pavilion operators for naming rights of the facility.

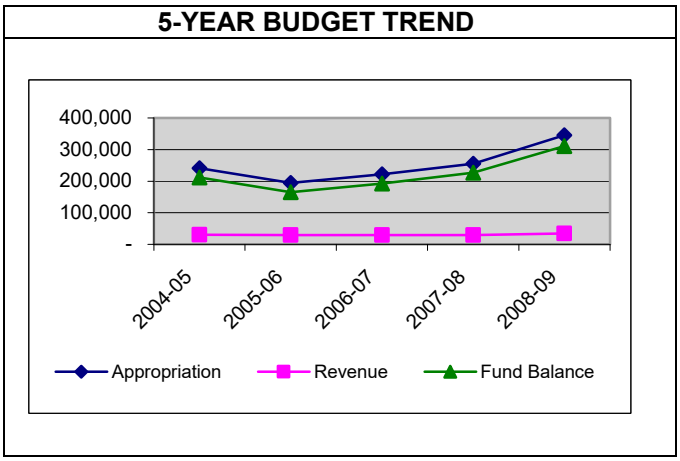
Pavilion Improvements at Glen Helen

DESCRIPTION OF MAJOR SERVICES

This special revenue fund was established to provide for improvements to the Pavilion at Glen Helen Regional Park. These improvements are designed to maintain the Pavilion and its facilities in their current condition in order to preserve a quality entertainment experience for its visitors. This fund is financed jointly by deposits from the Regional Parks Department and the operators of the Pavilion.

There is no staffing associated with this budget unit.

BUDGET HISTORY



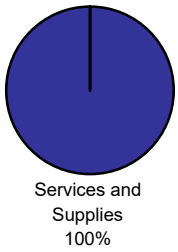
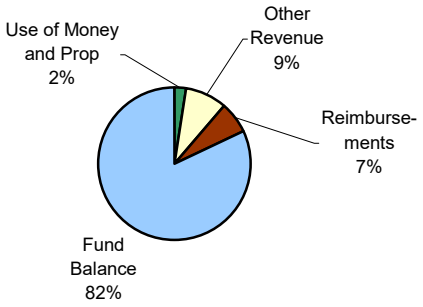
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	75,066	4,077	-	255,448	-
Departmental Revenue	28,798	31,281	34,076	29,024	84,500
Fund Balance				226,424	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. Since no improvement projects are anticipated for 2007-08, the entire fund balance has been re-appropriated in the 2008-09 budget.

Departmental revenue is anticipated to be approximately $55,000 greater than budget primarily because an analysis of the contract with the operators of the Pavilion indicated payments to this fund were a year behind. During 2007-08, the Pavilion operators and the Regional Parks Department jointly made deposits for years 14 and 15 of the lease.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: Pavilion Improvements

BUDGET UNIT: SGR RGP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreation Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	75,066	4,077	-	-	255,448	369,924	**114,476**
Total Exp Authority	75,066	4,077	-	-	255,448	369,924	**114,476**
Reimbursements	-	-	-	-	-	(25,000)	**(25,000)**
Total Appropriation	75,066	4,077	-	-	255,448	344,924	**89,476**
Departmental Revenue							
Use Of Money and Prop	3,798	6,281	9,076	9,500	4,024	9,000	**4,976**
Other Revenue	25,000	25,000	25,000	75,000	25,000	25,000	**-**
Total Revenue	28,798	31,281	34,076	84,500	29,024	34,000	**4,976**
Fund Balance					226,424	310,924	**84,500**

Services and supplies of $369,924 have increased by $114,476 primarily based on additional fund balance available.

Reimbursements of $25,000 represent the County's contribution towards improvements to the Pavilion per provisions of the lease. In prior years, the County's matching contribution was accounted for under other revenue.

Departmental revenue of $34,000 include $9,000 in anticipated interest, plus a $25,000 deposit from the operators of the Pavilion per the lease agreement. The matching County contribution is now accounted for under reimbursements as the contribution amount will now be made from the Pavilion debt service fund.

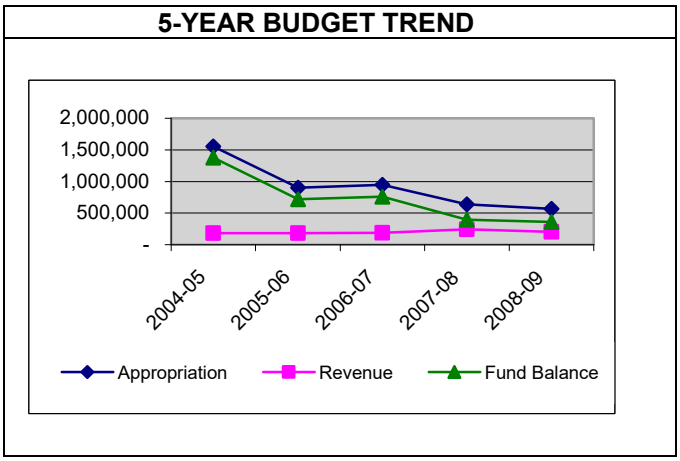
Park Maintenance/Development

DESCRIPTION OF MAJOR SERVICES

This special revenue fund was established to provide for development, special maintenance projects, and emergency repair at all regional parks. The costs associated with this fund are financed through a small percentage of park admission fees.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

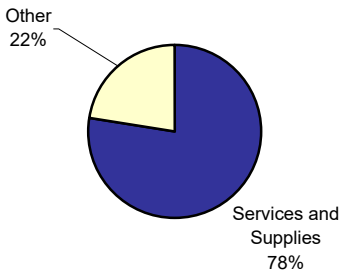
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	924,218	636,915	844,874	637,418	435,109
Departmental Revenue	263,528	659,972	311,436	243,100	401,096
Fund Balance				394,318	

Appropriation for 2007-08 are estimated at approximately $202,000 less than budget primarily due to the cost of some equipment purchases being less than originally anticipated, as well as one piece of equipment not being purchased because of approval of a turf maintenance contract.

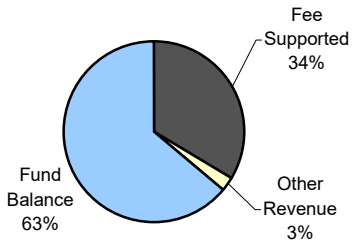
Departmental revenue for 2007-08 is exceeding budget by approximately $158,000 largely due to increased attendance at the parks.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Regional Pakrs
FUND: Park Maintenance/ Development

BUDGET UNIT: SPR CCR
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreation Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	856,513	535,513	492,343	292,922	390,598	437,992	**47,394**
Land and Improvements	-	-	-	10,587	-	46,000	**46,000**
Equipment	63,075	10,769	95,682	113,500	228,720	-	**(228,720)**
Vehicles	-	-	-	-	-	81,000	**81,000**
Capitalized Software	-	48,575	-	-	-	-	**-**
Transfers	4,630	(1,093)	-	-	-	-	**-**
Total Appropriation	924,218	593,764	588,025	417,009	619,318	564,992	**(54,326)**
Operating Transfers Out	-	43,151	256,849	18,100	18,100	-	**(18,100)**
Total Requirements	924,218	636,915	844,874	435,109	637,418	564,992	**(72,426)**
Departmental Revenue							
Use Of Money and Prop	28,396	32,161	38,188	18,000	22,000	15,000	**(7,000)**
State, Fed or Gov't Aid	352	148,776	(29,455)	-	-	-	**-**
Current Services	252,098	94,619	320,203	335,000	190,000	189,687	**(313)**
Other Revenue	(17,500)	(25,384)	(17,500)	5,000	-	-	**-**
Other Financing Sources	182	12,061	-	11,996	-	-	**-**
Total Revenue	263,528	262,233	311,436	369,996	212,000	204,687	**(7,313)**
Operating Transfers In	-	397,739	-	31,100	31,100	-	**(31,100)**
Total Financing Sources	263,528	659,972	311,436	401,096	243,100	204,687	**(38,413)**
Fund Balance					394,318	360,305	**(34,013)**

Services and supplies of $437,992 are budgeted for special maintenance and emergency repair projects at the various regional parks during 2008-09.

Land and improvements are budgeted at $46,000. This amount includes the following improvements at Calico Ghost Town Regional Park: deck/handicap ramp at the candle shop and deck and cover at the saloon.

Vehicles of $81,000 include $36,000 for three turf utility vehicles and $45,000 for a small backhoe.

Current services revenue of $189,687 include a portion of gate entrance fees and reservation fees.

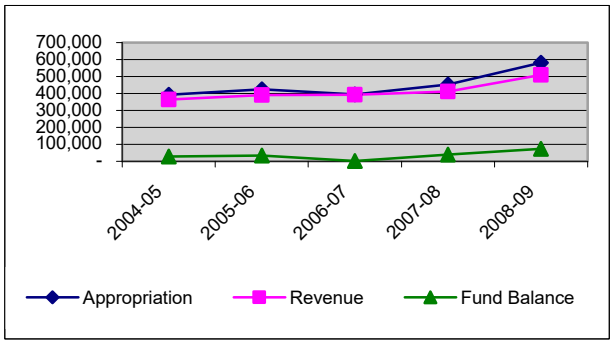
Calico Ghost Town Marketing Services

DESCRIPTION OF MAJOR SERVICES

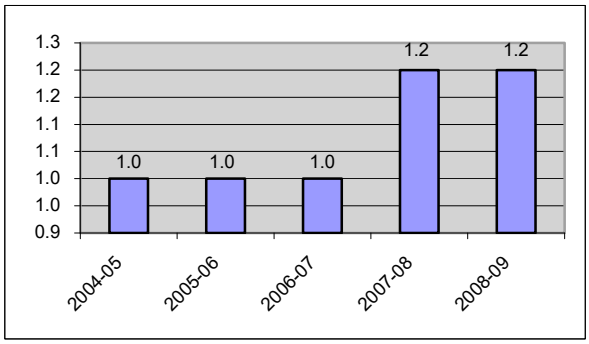
This special revenue fund was established to provide separate accountability and operations of marketing services for Calico Ghost Town Regional Park. A portion of revenues from Calico Ghost Town concessionaire operations and park admission fees are used to advertise and market several special events including Calico Days, Spring Bluegrass Festival, Heritage Fest, Calico Ghost Haunt, and the Civil War reenactment.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



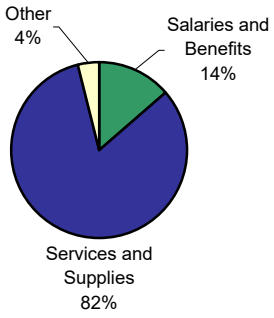
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	391,606	423,487	398,292	451,979	522,487
Departmental Revenue	363,820	390,996	436,690	412,200	555,637
Fund Balance				39,779	
Budgeted Staffing				1.2	

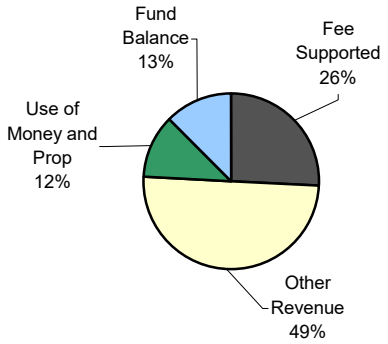
Appropriation and departmental revenue are estimated to be approximately $70,000 and $143,000 greater than budget, respectively, mainly due to the addition of a second weekend for the very popular Calico Ghost Haunt event.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: Calico Ghost Town Marketing Svcs

BUDGET UNIT: SPS CCR
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreation Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	59,148	62,896	60,643	75,480	67,480	79,295	**11,815**
Services and Supplies	332,268	360,388	332,392	426,743	369,235	472,758	**103,523**
Travel	-	-	-	-	-	7,100	**7,100**
Transfers	190	203	5,257	20,264	15,264	22,276	**7,012**
Total Appropriation	391,606	423,487	398,292	522,487	451,979	581,429	**129,450**
Departmental Revenue							
Use Of Money and Prop	57,912	62,956	64,519	63,938	61,200	67,500	**6,300**
Current Services	112,312	108,537	107,954	161,503	105,000	150,000	**45,000**
Other Revenue	193,596	219,503	264,217	330,196	246,000	291,000	**45,000**
Total Revenue	363,820	390,996	436,690	555,637	412,200	508,500	**96,300**
Fund Balance					39,779	72,929	**33,150**
Budgeted Staffing					1.2	1.2	**-**

Salaries and benefits of $79,295 fund a full-time Special Events Coordinator and a part-time position for a total of 1.2 budgeted staffing. The increase of $11,815 is primarily due to increased salary for the Special Events Coordinator as approved by the Board of Supervisors in 2007-08.

Services and supplies of $472,758 represent the cost of producing special events at the Park. The $103,523 increase is based on additional revenues and fund balance available.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $7,100 reflects anticipated costs for participation in the annual Pow-Wow International Trade Show. Attendance at this event is crucial to the promotion of Calico Ghost Town and its specialized events.

Transfers of $22,276 represent reimbursements to the Regional Parks general fund budget unit for the cost of department resources used to produce the special events.

Use of money and property of $67,500 includes estimated revenues from a percentage of concession sales.

Current services of $150,000 include revenue from a portion of gate entrance fees. This amount is being increased by $45,000 based on estimates from prior year.

Other revenue of $291,000 includes revenues from the special events held at the park. Due to the growing popularity of the special events, and the addition of an extra weekend for hosting the Calico Ghost Haunt event, this revenue is estimated to increase by $45,000 from the amount budgeted in the previous year.

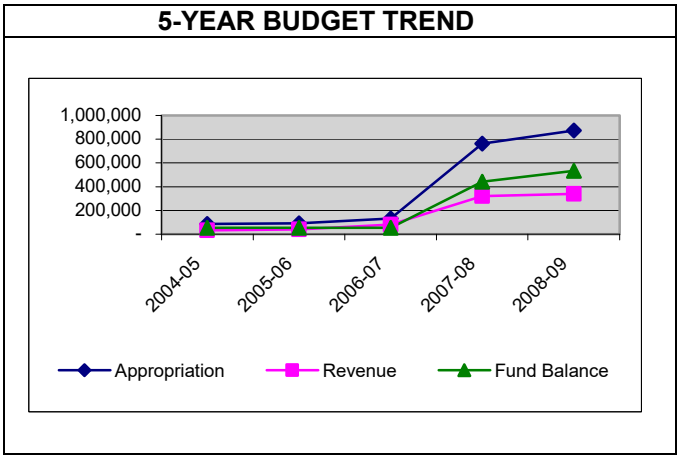
Off-Highway Vehicle License Fee

DESCRIPTION OF MAJOR SERVICES

Off-Highway vehicle (OHV) funds are provided pursuant to state law, and derived from fines for violation of off-highway vehicle operations and licensing. These funds are used for the development of off-highway trails and recreation areas in compliance with state requirements.

There is no staffing associated with this budget unit.

BUDGET HISTORY



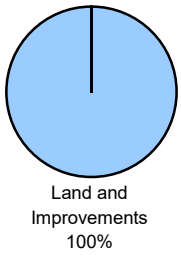
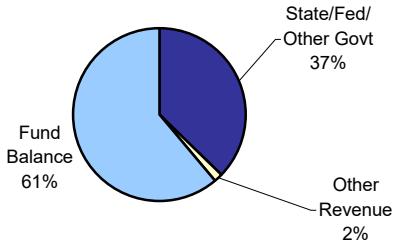
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	87,298	-	14,422	763,731	300,000
Departmental Revenue	33,082	-	404,297	321,000	390,889
Fund Balance				442,731	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

Departmental revenue is estimated to be approximately $70,000 more than budget primarily because the state changed the calculations for dispersing fees, thus resulting in more revenues for San Bernardino County.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: Off-Highway Vehicle License Fee

BUDGET UNIT: SBY AMS
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	5,502	-	-	300,000	440,618	-	**(440,618)**
Land and Improvements	-	-	-	-	-	873,620	**873,620**
Equipment	-	-	14,422	-	-	-	**-**
Vehicles	81,796	-	-	-	-	-	**-**
Total Appropriation	87,298	-	14,422	300,000	440,618	873,620	**433,002**
Operating Transfers Out	-	-	-	-	323,113	-	**(323,113)**
Total Requirements	87,298	-	14,422	300,000	763,731	873,620	**109,889**
Departmental Revenue							
Use Of Money and Prop	-	-	1,303	15,000	-	15,000	**15,000**
State, Fed or Gov't Aid	33,082	-	402,994	375,889	321,000	325,000	**4,000**
Total Revenue	33,082	-	404,297	390,889	321,000	340,000	**19,000**
Fund Balance					442,731	533,620	**90,889**

Land and improvements are budgeted at $873,620 for such items as new restrooms and additional camping cabins within OHV campground areas. The $109,889 increase in appropriation is due to additional revenue and fund balance available.

State aid of $325,000 includes revenue derived from fines for violation of off-highway vehicle operations and licensing.

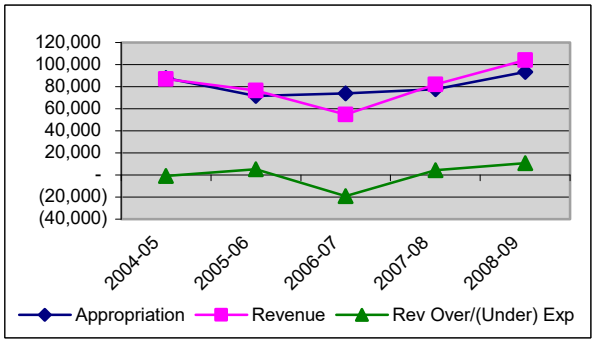
Snack Bars

DESCRIPTION OF MAJOR SERVICES

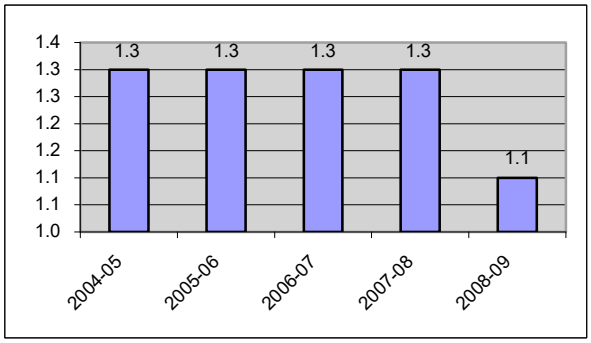
The Regional Parks Department provides staff to operate four snack bars located at the following parks: Glen Helen (island site and swimming complex), Lake Gregory, and Mojave Narrows. Enterprise funds were established for each snack bar to provide management with sound accountability and timely reports. Excess revenue resulting from operations is used to enhance the snack bars or other park operations. Snack bars at other regional parks (Cucamonga-Guasti, Yucaipa and Prado) are operated by Board-approved private contractors.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

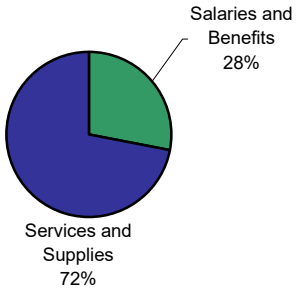


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	87,782	71,477	74,035	77,609	97,235
Departmental Revenue	86,836	76,631	54,901	82,000	104,857
Revenue Over/(Under) Exp	(946)	5,154	(19,134)	4,391	7,622
Budgeted Staffing				1.3	
Fixed Assets	-	-	-	-	-
Unrestricted Net Assets Available at Year End	50,465	54,301	35,167		42,789

Appropriation and departmental revenue are estimated to be approximately $20,000 and $23,000 greater than budget, respectively, primarily due to a larger volume in sales activity at the parks snack bars.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: Snack Bars

BUDGET UNIT: EMO, EMP. EMT
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreaton Faciltiies

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	21,000	-	-	15,600	23,566	26,092	**2,526**
Services and Supplies	47,535	71,214	73,702	81,302	53,700	67,000	**13,300**
Transfers	247	263	333	333	343	300	**(43)**
Total Appropriation	68,782	71,477	74,035	97,235	77,609	93,392	**15,783**
Operating Transfers Out	19,000	-	-	-	-	-	**-**
Total Requirements	87,782	71,477	74,035	97,235	77,609	93,392	**15,783**
Departmental Revenue							
Current Services	86,836	76,631	54,901	104,857	82,000	104,000	**22,000**
Total Revenue	86,836	76,631	54,901	104,857	82,000	104,000	**22,000**
Rev Over/(Under) Exp	(946)	5,154	(19,134)	7,622	4,391	10,608	**6,217**
Budgeted Staffing					1.3	1.1	**(0.2)**

Salaries and benefits of $26,092 fund 1.1 extra help employees because the snack bars are typically seasonally operated. The 0.2 decrease in staffing reflects a technical change that rounded positions numbers in the county's budget system. A slight increase of $2,526 has been budgeted based on incremental wage increases for the snack bar employees.

Services and supplies of $67,000 represent purchases of food and bait for resale at the snack bars. An increase of $13,300 is anticipated for snack bar supplies based on prior year estimates.

Current services of $104,000 includes revenue from the sales of food and bait items at the four snack bar locations. The $22,000 increase is based upon prior year estimates, which is anticipated to continue.

Environmental Science Day Camp

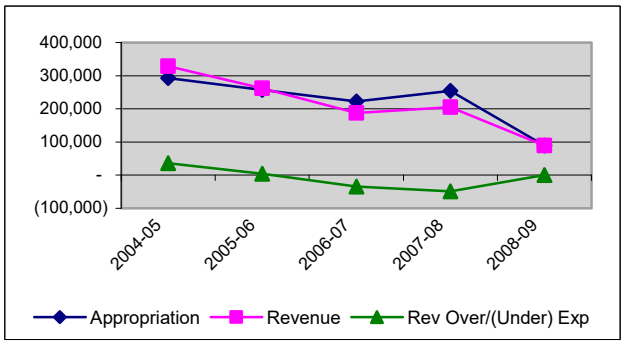
DESCRIPTION OF MAJOR SERVICES

This budget unit was originally established to account for revenues and expenses related to the operation of Camp Bluff Lake located in the San Bernardino Mountains. In 2003-04, the Board of Supervisors approved an agreement with The Wildlands Conservancy for the County to operate the facility for a children's summer camping program on a trial basis. The Conservancy subsequently determined that operating this camp was not a cost effective venture; therefore operations were discontinued in 2006-07 after the summer camp season.

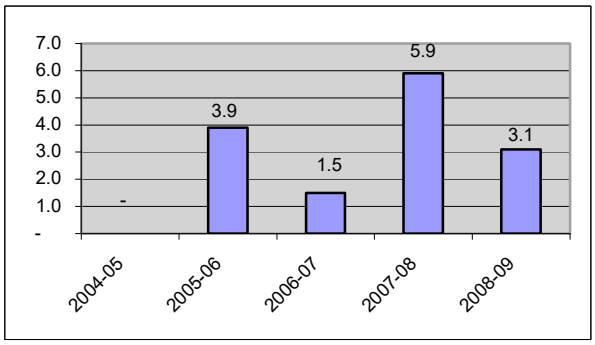
Seizing the opportunity to expand the youth services programs, the Board approved a separate agreement with The Conservancy to develop an Environmental Science Day Camp. This one-day environmental studies retreat for children was originally located at The Conservancy's Bearpaw Preserve in Forest Falls; however, it has since been relocated to Yucaipa Regional Park to allow better access by school buses, affording a greater number of schools to participate in the program. The revenues and expenses for this youth services program are being accounted for in this enterprise fund.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

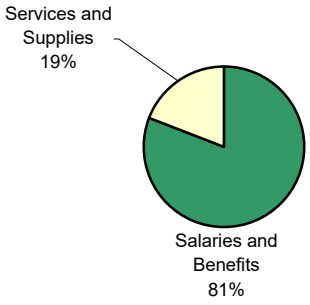
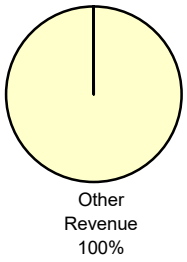


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	98,227	38,828	269,648	253,860	80,014
Departmental Revenue	23,080	138,999	209,674	205,200	34,060
Revenue Over/(Under) Exp	(75,147)	100,171	(59,974)	(48,660)	(45,954)
Budgeted Staffing				5.9	
Fixed Assets	-	-	-	-	-
Unrestricted Net Assets Available at Year End	10,713	100,002	48,660		2,706

Expenses and revenues for 2007-08 are estimated to be significantly less than budget because it was originally anticipated that there would be operations at Camp Bluff Lake during the year.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: Environmental Science Day Camp

BUDGET UNIT: EME CCP
FUNCTION: Recreational and Cultural Services
ACTIVITY: Recreation Facilites

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	70,350	32,523	120,572	40,455	171,714	70,774	**(100,940)**
Services and Supplies	27,877	4,770	81,291	33,888	16,265	16,878	**613**
Central Computer	-	-	-	-	896	-	**(896)**
Transfers	-	1,535	67,785	5,671	64,985	1,360	**(63,625)**
Total Appropriation	98,227	38,828	269,648	80,014	253,860	89,012	**(164,848)**
Departmental Revenue							
Use Of Money and Prop	545	499	6,746	1,500	5,200	-	**(5,200)**
Current Services	2,535	500	102,928	4,560	-	-	**-**
Other Revenue	20,000	138,000	100,000	28,000	200,000	89,012	**(110,988)**
Total Revenue	23,080	138,999	209,674	34,060	205,200	89,012	**(116,188)**
Rev Over/(Under) Exp	(75,147)	100,171	(59,974)	(45,954)	(48,660)	-	**48,660**
Budgeted Staffing					5.9	3.1	**(2.8)**

Salaries and benefits of $70,774 fund 3.1 budgeted positions for the Environmental Science Day Camp. The $100,940 decrease reflects the deletion of 2.8 vacant positions due to the department no longer operating the Camp Bluff Lake program.

Services and supplies of $16,878 include costs to operate the Environmental Science Day Camp program.

Transfers of $1,360 represent costs for the employee health and productivity program administered by the Human Resources department. The decrease of $63,625 reflects the elimination of costs related to administration of Camp Bluff Lake operations.

Other revenue of $89,012 is anticipated from grants to fund the Environmental Science Day Camp program.

REGISTRAR OF VOTERS
Kari Verjil

MISSION STATEMENT

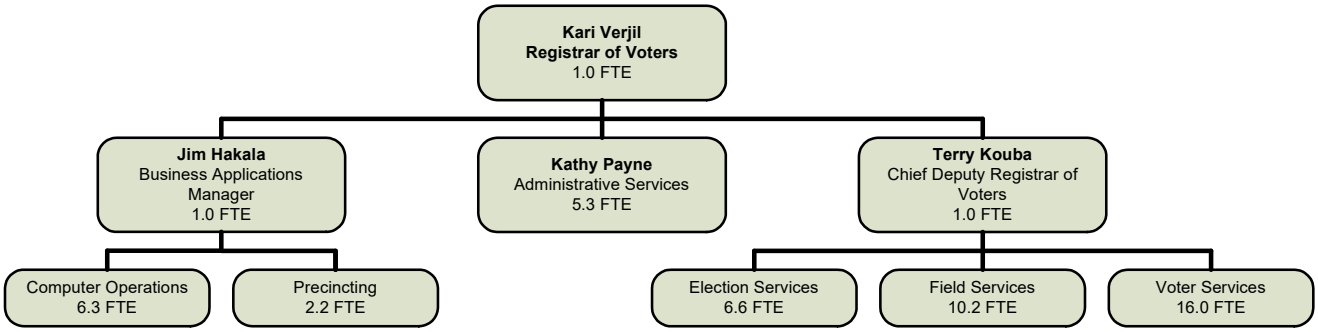
The Registrar of Voters upholds the integrity of the electoral process by consistently conducting fair and open elections that are accessible to all and that accurately reflect the intent of the electorate, promotes public confidence, increases voter participation, and strengthens democracy while providing the highest quality of customer service.

STRATEGIC GOALS

1. Increase voter participation in the electoral process.

2. Maintain and expand a directory of experienced and dependable poll workers.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The primary function of the Registrar of Voters is to conduct elections as prescribed by district, city, county, state and federal laws and regulations.

The Administrative Services Section oversees the preparation and monitoring of department budget, prepares estimates and billing for election services, oversees contracting and purchasing, and manages personnel and payroll.

The Computer Operations Section provides computer support to the department through the in-house computer system and vendor supplied election software, coordinates technical services with the Department of Information Services, and oversees all counting operations in-house.

The Precincting Section creates and maintains jurisdictional boundaries. This involves maintenance of street address files, updating of zip code changes, and realignment of district boundaries. Depending upon which jurisdictions are on the ballot, voter precincts can be combined to form larger election precincts that meet policy guidelines.

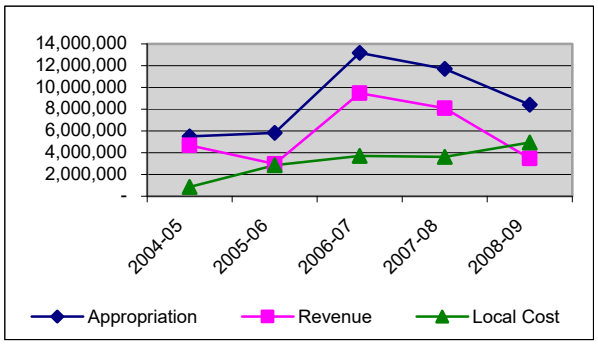
The Election Services Section oversees the filing of candidates, calling of elections, petition process, preparation of sample ballots, campaign disclosure filings, and provides information/data to candidates/campaigns. Recruits poll workers, coordination of the student and county poll worker programs, provides their training, and assigns them to the appropriate poll locations.

The Field Services Section provides programming and maintenance of electronic voting equipment in preparation for each election. Assembles/distributes/retrieves poll election supplies, and provide facility support to the department. Recruits locations to service as polling places.

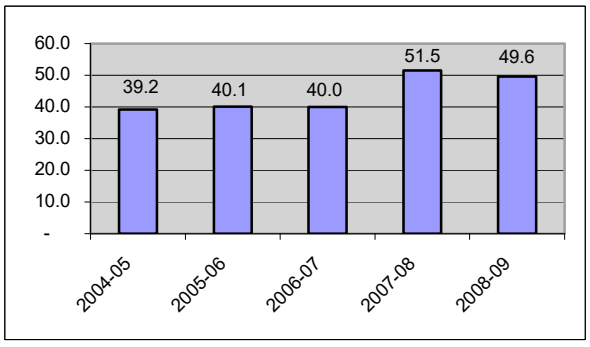
The Voter Services Section maintains the computerized voter files, verifies petition signatures, and provides phone and counter assistance to voters. Voter registration cards and signatures are electronically captured to provide additional security and reducing future labor costs. Coordinates Voter Outreach training and state mandated programs to increase registration and provides Vote-by-Mail and other mail ballot voting services.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



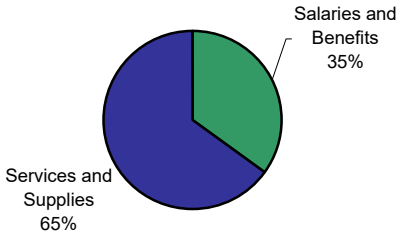
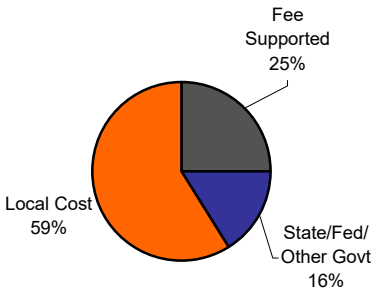
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	5,509,773	5,825,181	11,090,278	11,694,748	10,832,708
Departmental Revenue	4,670,300	2,966,043	7,445,738	8,077,133	7,320,344
Local Cost	839,473	2,859,138	3,644,540	3,617,615	3,512,364
Budgeted Staffing				51.5	

In 2007-08, estimated appropriation is projected to be approximately $862,000 less than the modified budget. This is primarily due to salaries and benefits savings ($444,745) from positions that remained vacant for extended periods because of lengthy recruitments, services and supplies savings ($942,960) from a combination of lower than budgeted HAVA related expenses that offset increases in election related expenses, and an anticipated over-expenditure in equipment expenses ($525,000) due to the acquisition of a HAVA-reimbursable mezzanine for the warehouse.

In 2007-08, departmental revenue is projected to be approximately $756,000 less than the modified budget. This is primarily attributed to an under-realization of HAVA reimbursable revenue for this fiscal year ($1,071,762) that will be claimed in 2008-09, and a net over-realization of election services revenue ($314,973) for three major elections.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Registrar of Voters
FUND: General

BUDGET UNIT: AAA ROV
FUNCTION: General
ACTIVITY: Elections

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,782,124	1,840,351	1,918,953	2,663,755	3,108,500	2,934,736	**(173,764)**
Services and Supplies	3,321,880	3,941,550	5,752,304	7,586,115	8,529,075	5,405,375	**(3,123,700)**
Central Computer	27,241	35,361	34,686	39,407	38,620	45,124	**6,504**
Travel	-	-	-	-	-	13,100	**13,100**
Equipment	370,350	-	118,408	525,000	-	-	**-**
Vehicles	-	-	32,150	-	-	-	**-**
Transfers	8,178	7,919	10,284	18,431	18,553	20,555	**2,002**
Total Appropriation	5,509,773	5,825,181	7,866,785	10,832,708	11,694,748	8,418,890	**(3,275,858)**
Operating Transfers Out	-	-	3,223,493	-	-	-	**-**
Total Requirements	5,509,773	5,825,181	11,090,278	10,832,708	11,694,748	8,418,890	**(3,275,858)**
Departmental Revenue							
Licenses and Permits	-	(3,019)	-	-	-	-	**-**
State, Fed or Gov't Aid	2,653,653	31,822	6,376,944	4,027,169	4,385,683	1,356,700	**(3,028,983)**
Current Services	1,980,481	2,894,864	1,037,888	3,268,738	3,661,000	2,093,720	**(1,567,280)**
Other Revenue	21,166	42,376	30,906	24,437	30,450	30,450	**-**
Other Financing Sources	15,000	-	-	-	-	-	**-**
Total Revenue	4,670,300	2,966,043	7,445,738	7,320,344	8,077,133	3,480,870	**(4,596,263)**
Local Cost	839,473	2,859,138	3,644,540	3,512,364	3,617,615	4,938,020	**1,320,405**
Budgeted Staffing					51.5	49.6	**(1.9)**

The overall budgetary changes in the 2008-09 budget, from that of the 2007-08 Final Budget, are characterized by the following significant factors: (1) the reduction of $1.04 million of the total budgeted amount of $ 2.1 million in Help America Vote Act (HAVA) one-time funds that were available from the state via a contractual agreement (No. 07G30124) that were expended in 2007-08 with restrictive carry-over funds of $1.07 million for the 2008-09 budget, (2) reverting to a more costly paper ballot processing system versus electronic voting due to the Secretary of State's decertification of the electronic voting system in August 2007; and (3) transitioning from a three-election cycle in 2007-08 to a one-election cycle in 2008-09. Although the Registrar of Voters Office will be conducting only one major election during 2008-09, the November 2008 Presidential Election will be more costly due to anticipated high voter turnout, a two-card ballot instead of the typical one card ballot, and paper versus electronic voting.

Salaries and benefits of $2,934,736 fund 49.6 budgeted positions and are decreasing by $173,764 and 1.9 budgeted positions. The salaries and benefits appropriation net decrease of $173,764 represents current reductions of $10,703 in benefit plan costs, retirement, and workers compensation charges; a decrease of $173,755 in overtime due to transitioning from three major elections to one major election; and an increase of $10,694 for extra-help and salary step adjustments.

Services and supplies of $5,405,375 include appropriation authority to cover routine operating expenses, in addition to election-related expenses (such as postage, printing, temporary help, ballots and other services); and residual HAVA grant funded expenses of $1,071,700. The overall decrease of $3,123,700 is attributed primarily to a decrease in costs associated with conducting one major election instead of three elections that were included in the 2007-08 budget ($2,094,717); and by a reduction of one-time HAVA funding ($1,028,983). Travel and educational expenses have been removed from services and supplies and are budgeted in the new appropriation unit (Travel).

Travel is a new appropriation unit for 2008-09. The amount budgeted of $13,100 reflects anticipated travel costs for State Association conferences and meetings in Sacramento ($12,500), and staff training mileage ($600). These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Departmental revenue totaling $3,480,870 is derived from the state for the reimbursement of postage ($25,000), for the SB90 program ($260,000), and for residual HAVA grant funding ($1,071,700); for the sale of ROV services/products ($31,450); and from election services ($2,092,720) for participating jurisdictions that share in the cost of the election. Budgeted election services revenues include minor fee adjustments that were approved by the Board in March 2008 with an effective date of July 1, 2008. The overall decrease of $4,596,263 is attributed to a decrease ($2,000,000) in state reimbursement of the February 2008 election; a decrease ($1,567,280) primarily for two other elections services not budgeted in 2008-09; and a decrease ($1,028,983) for HAVA grant funding reimbursement from that of 2007-08.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Off-site Early Voting Locations.	10	8	0	N/A
Percentage of completion of existing polling places for compliance with accessibility requirements.	18%	25%	0%	10%
Percentage of completion of marketing plan - to increase voter turnout.	N/A	N/A	N/A	75%
Percentage of completion of marketing plan - VBM/Early Voting.	N/A	N/A	N/A	75%
County employees (total) serving as poll workers for all major elections.	363 (1 major election)	700 (2 major elections)	1,150 (3 major elections)	450 (1 major election)
Number of lead poll workers (Inspectors and ROVers) assessed and granted certificates of competency.	N/A	N/A	N/A	100% (450)
Percentage of polling places that have a Bilingual Poll Worker assigned.	N/A	N/A	N/A	100% (410)

As a result of the Secretary of State's electronic voting system decertification order in August 2007, restrictions have been placed on electronic voting systems statewide. The Registrar of Voters has suspended off-site early voting due to restrictions associated with the decertification order, until such time that off-site early voting can comply accordingly

The Registrar of Voters was faced with the challenge of replacing some existing polling locations and developing new polling locations in preparation for three major elections to be conducted during 2007-08. ROV utilized 407 polling places for the November 2007 election, which was the first of these three elections. Prior to this election, 17 polling place locations became unavailable, which reduced the department's polling place inventory down to 390. It was also determined that 19 polling places were overcrowded. Therefore, the survey teams were required to locate and survey new polling locations, of which approximately 75 potential locations were identified for review. The Registrar of Voters has been greatly impacted by the addition of a Statewide February 5, 2008 Presidential Primary Election, the June 3, 2008 Statewide Primary, and the November 4, 2008 Presidential Election. As a result of conducting three statewide elections in a nine month timeframe, polling place surveys for the remainder of 2007-08 and for 2008-09 will be conducted specifically to address accessibility issues if time is available.

The 2007-08 estimated total number of county employees serving as pollworkers increased from the 2007-08 projected number because of the statewide February 5, 2008 Presidential Primary Election that was added after the projection was originally established for 2 major elections.

Fish and Game Commission

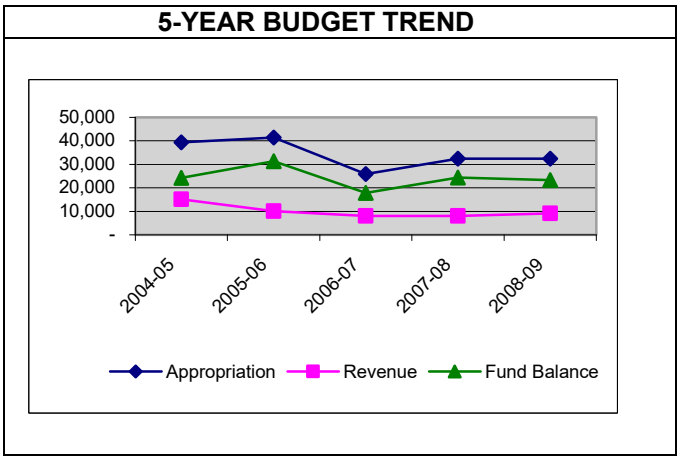
DESCRIPTION OF MAJOR SERVICES

The Fish & Game Commission is administered by the Special Districts Department, and its primary function is to act as the liaison between the State Department of Fish & Game, the County Board of Supervisors, and the public. The Commission makes recommendations to the Board of Supervisors on matters pertaining to wildlife in San Bernardino County.

The Fish and Game Commission budget receives funding from fines imposed on hunting, fishing and environmental infractions. These funds are used by the Commission to assist qualified organizations with projects that assist in enhancing wildlife and with its propagation in San Bernardino County.

There is no staffing associated with this budget unit.

BUDGET HISTORY

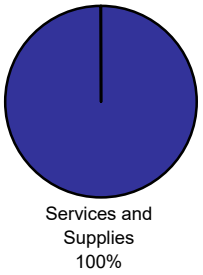
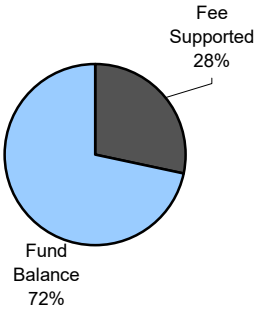


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	13	21,528	2,810	32,408	10,300
Departmental Revenue	7,011	8,081	9,372	8,000	9,142
Fund Balance				24,408	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated expenditure is typically less than budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF PROPOSED BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Special Districts
FUND: Fish and Game Commission

BUDGET UNIT: SBV- CAO
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	13	21,528	2,810	10,300	32,408	32,400	**(8)**
Total Appropriation	13	21,528	2,810	10,300	32,408	32,400	**(8)**
Departmental Revenue							
Fines and Forfeitures	7,011	8,081	9,372	9,142	8,000	9,150	**1,150**
Total Revenue	7,011	8,081	9,372	9,142	8,000	9,150	**1,150**
Fund Balance					24,408	23,250	**(1,158)**

The 2008-09 budget contains a minor decrease in services and supplies appropriation based on the estimated unreserved fund balance available, which is appropriated in its entirety in accordance with Section 29009 of the State Government Code.

CAPITAL IMPROVEMENT PROGRAM
SUMMARY

RECOMMENDED NEW PROJECTS	Page #	General Fund Local Cost	Other Discretionary Funding	Restricted Funding	Total
ARCHITECTURE AND ENGINEERING (A&E)					
FUND CJV	557	17,462,500	536,300	900,000	18,898,800
TOTAL NEW PROJECTS ADMINISTERED BY A&E		17,462,500	536,300	900,000	18,898,800
REGIONAL PARKS PROJECTS	561	-	-	650,000	650,000
DEPT. OF PUBLIC WORKS (DPW) PROJECTS:					
TRANSPORTATION	562	-	710,000	21,921,689	22,631,689
SOLID WASTE MANAGEMENT	564	-	-	16,105,000	16,105,000
TOTAL NEW PROJECTS - DPW		-	710,000	38,026,689	38,736,689
TOTAL RECOMMENDED NEW PROJECTS		**17,462,500**	**1,246,300**	**39,576,689**	**58,285,489**
CARRYOVER PROJECTS					
CIP (FUND CJV)	566	52,914,875	25,771,801	43,437,311	122,123,987
ARMC (FUNDS CJZ, CJE & CJM)	585	-	2,245,671	26,823,454	29,069,125
AIRPORTS	586	-	-	43,685,485	43,685,485
REGIONAL PARKS	588	-	10,000	8,455,096	8,465,096
TRANSPORTATION	589	-	2,265,000	39,498,924	41,763,924
SOLID WASTE MANAGEMENT	592	-	-	16,266,640	16,266,640
TOTAL CARRYOVER PROJECTS		**52,914,875**	**30,292,472**	**178,166,910**	**261,374,257**
TOTAL 2008-09 CIP BUDGET		**70,377,375**	**31,538,772**	**217,743,599**	**319,659,746**

SUPPLEMENTAL INFORMATION

RECOMMENDED NEW PROJECTS BY GEOGRAPHIC LOCATION	A&E CIP Funds	Airports	Reg. Parks	DPW CIP Funds	Total New Projects
COUNTYWIDE - ALL DISTRICTS	3,734,000	-	-	1,000,000	4,734,000
FIRST DISTRICT	4,856,000	-	300,000	17,256,413	22,412,413
SECOND DISTRICT	2,390,000	-	-	4,793,276	7,183,276
THIRD DISTRICT	2,087,500	-	-	7,502,015	9,589,515
FOURTH DISTRICT	750,000	-	350,000	881,575	1,981,575
FIFTH DISTRICT	3,551,300	-	-	7,303,410	10,854,710
UNPROGRAMMED	1,530,000	-	-	-	1,530,000
TOTAL RECOMMENDED NEW PROJECTS	**18,898,800**	**-**	**650,000**	**38,736,689**	**58,285,489**

CAPITAL IMPROVEMENT PROGRAM
Gerry Newcombe

MISSION STATEMENT

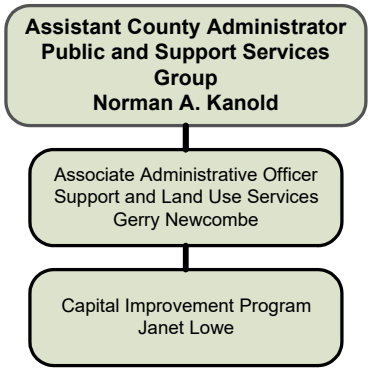
The Capital Improvement Program (CIP) receives and evaluates capital expenditure requests, recommends priorities for the acquisition or improvement of land, facilities and infrastructure, oversees and monitors major capital projects, and guides growth and change of County facilities and infrastructure by anticipating future needs.

STRATEGIC GOALS

1. Update building condition information for all county facilities to assist with developing and implementing the CIP to rehabilitate or replace facilities to ensure a safe and healthy work environment for our workforce.

ORGANIZATIONAL CHART

This program contains no full time employees and is managed under the auspices of the Public and Support Services Group Administration.



SUMMARY OF BUDGET UNITS

Funding for capital projects is included in the Architecture and Engineering Department (A&E) CIP funds, and specific Arrowhead Regional Medical Center (ARMC), Airports, Regional Parks, Transportation, and Solid Waste Management CIP funds.

DESCRIPTION OF MAJOR SERVICES

The CIP is an internal planning tool administered by the County Administrative Office (CAO) to provide the Board of Supervisors with information to assist in the decision-making process to allocate limited resources for capital projects. The CIP provides for the acquisition, construction, reconstruction, initial fixtures and equipment, renovation, rehabilitation or replacement of facilities with life expectancy of at least five years and capital costs in excess of $5,000. The program:

- Receives and evaluates requests to lease or expand leased space or to vacate, occupy, alter, remodel or construct county-owned space, land, or facilities.
- Recommends priorities for capital projects based on criteria in the Capital Budget Policy for government facilities, regional parks, airports, transportation, and solid waste facilities.
- Prepares the annual CIP budget, monitors and directs implementation of approved projects through the Architecture and Engineering (A&E), Facilities Management (FM), Real Estate Services, Airports, Regional Parks and Public Works departments, and provides direct oversight for major capital projects.
- Develops and implements facility standards and maintains land and building inventories.
- Performs long-range planning to:
    - Link department capital and operational budget plans to countywide strategic plans
    - Conduct physical condition assessments through periodic surveys of facilities to identify major, large-scale projects to repair and rehabilitate county assets
    - Identify opportunities for energy efficiencies, life-cycle increases, and maintenance operating cost reductions
    - Identify future space and infrastructure needs of the county
    - Develop formal estimates of costs, seek adequate project funding, and identify opportunities for public-private partnerships for the development of county facilities.

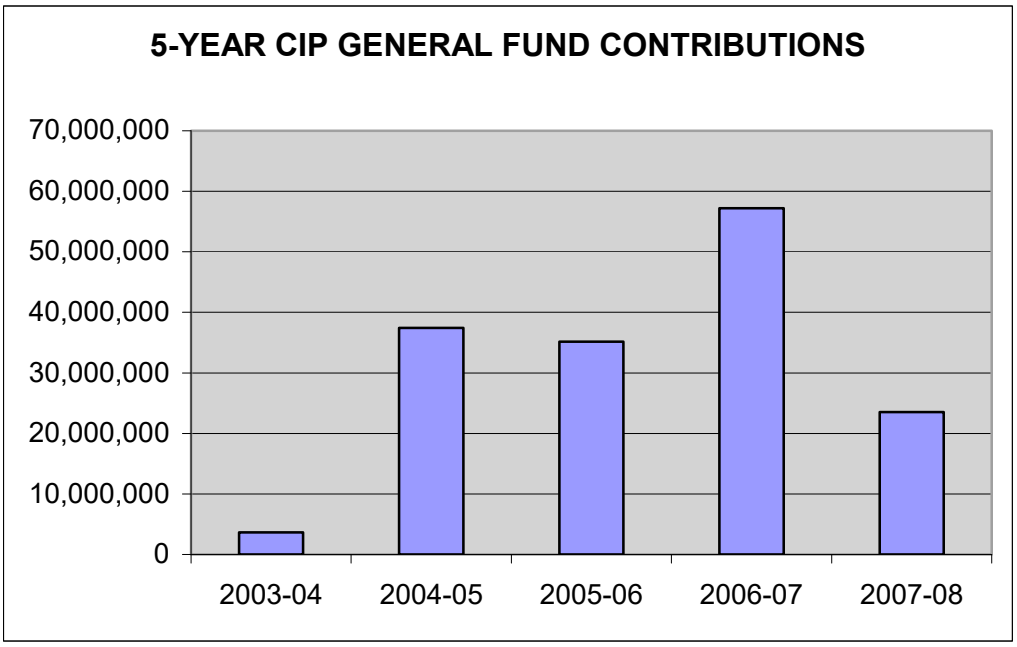
BUDGET HISTORY

The CIP is funded by a number a sources, including the county general fund and various discretionary and restricted funding sources:

- General Fund – Local Cost: Funded from local dollars provided to CIP for general fund projects.
- Other Discretionary Funding: The underlying funding source is from a general fund department or the Board has discretion over the funding source. Costs are reimbursed to the CIP by the department. This category includes realignment, Justice Facility Reserve, Fines and Forfeitures, special revenue, or internal service funds (such as Risk Management and Fleet Management).
- Restricted Funding: Any funding source other than the general fund, special revenue, or internal service funds, and the funding is from a dedicated source for a dedicated purpose. Examples are grants, Inmate Welfare Fund, enterprise funds, Courts, Library, fees, dedicated gas and sales tax, and state and federal aid.

The county's CIP includes construction, rehabilitation, and repair projects for numerous facilities and structures. Solid Waste Management and Transportation Division (road) projects are administered by the Department of Public Works (DPW). A&E administers projects for all others, including ARMC, Airports, Regional Parks, general fund departments, and Community Development and Housing (CDH).

The amount of general fund local cost funding for CIP varies annually based on available one-time funding. The following chart demonstrates the Board's commitment in recent years to address the backlog of deferred maintenance projects for county buildings and infrastructure. General fund contributions to CIP over the past five years total **$157.0 million**. Contributions have averaged approximately $31.4 million per year. In addition, in the past several years, the Board has allocated approximately $14.4 million for various city or community sponsored deferred maintenance/infrastructure capital projects that provide benefits to County residents. These contributions are also reflected in the CIP budget.



ANALYSIS OF PROPOSED BUDGET

On October 12, 2007, county departments were requested to submit CIP requests for general fund financing for 2008-09 as policy items in their 2008 Business Plan. All other CIP requests were to be submitted in the regular annual CIP request process. The CAO received 173 requests from 23 departments with an estimated total project cost of $229 million. 23 requests for general fund financing representing $112.4 million were included as policy items in the Business Plan. Departments submitting more than one CIP request prioritized their requests. CIP requests were also submitted by A&E, FM and Regional Parks for general projects.

The base budget allocation for CIP for 2007-08 was $19.3 million including the ongoing set aside of $4.0 million for a new Central Juvenile Hall on the existing Gilbert Street campus site in San Bernardino. In addition, the Board approved an additional $3.5 million in one-time general fund local cost projects for a total CIP budget of $22.8 million for 2007-08.

For 2008-09, the CAO recommended in its financing plan that the base budget allocation for CIP continue at $19.3 million, however, the ongoing set aside of $4.0 million for the new Central Juvenile Hall has been moved to the Juvenile Maximum Security Ongoing Set-Asides Contingency leaving an ongoing CIP base budget of $15.3 million for 2008-09. In addition, the CAO estimated that approximately $2,162,500 in residual savings would be available from general funded projects completed in 2007-08. The CAO proposes to add that funding to the base CIP budget for a total of $17,462,500 for 2008-09.

37 projects are proposed for general fund local cost funding in the amount of $15,932,500. Funding in the amount of $1,530,000 is not currently proposed for specific projects and is available to the Board of Supervisors for funding of additional CIP policy items. Projects proposed for general fund local cost funding in the amount of $15.9 million in 2008-09 include:

- **Remodels/Expansions** – **$3.3 million**
  - Barstow Sheriff Sub-Station - $2,946,000 is proposed for additional funding to complete the construction of this remodel/expansion project and provide additional parking at the Sub-Station. The additional funding is a combination of $2,796,000 of general fund local cost and $150,000 in Community Development Block Grant (CDBG) funding.
  - High Desert Juvenile Detention and Assessment Center modular unit – This project will install a 1,500 square foot modular unit for office space to house Probations' Reintegration and Clinical staff, a requirement of the John Doe II Settlement. This staff is currently located in a vacant housing unit, however, the new Central Juvenile Detention and Assessment Center project in San Bernardino will necessitate that juveniles are relocated to the High Desert and the housing unit will no longer be available for office staff. The estimated cost of this project is $460,000.

- **Heating, Ventilation and Air Conditioning (HVAC)** **$2.8 million**
  - Funding to complete two existing HVAC projects is proposed. Phase II in the amount of $1,250,000 will add funding to address the humidification system issues at the Redlands Museum. Additional funding of $300,000 will augment funding provided by the Library in the amount of $400,000 for a total budget of $700,000 to complete the HVAC and roof replacement project at the Yucaipa Library branch. Four other projects in the amount of $1.2 million will repair or replace cooling towers and air handlers at various detention centers and county office buildings.

- **Infrastructure Projects** **$2.6 million**
  - Eight infrastructure projects are proposed that improve water systems, provide electrical and lighting upgrades, and equipment replacements at various county facilities.

- **Health/Safety/Security/ADA** **$2.0 million**
  - Six projects are proposed to upgrade fire alarm and fire protection systems in various county office buildings; to provide emergency generators at various facilities including the Devore Animal Shelter; and to make Americans with Disability Act (ADA) improvements to improve accessibility to services at various county office buildings.

- **New Construction** **$1.5 million**
  - Crestline Library – Additional funding of $1.3 million is proposed for an existing CIP project to complete construction of a new library in Crestline. The additional funding is a combination of $1.1 million of general fund local cost and $200,000 in CDBG funding. The total project budget is estimated at $5.5 million and $4.2 million is available from previously approved funds.
  - Yucca Valley Animal Control Facility – This is year 2 of 4 years of funding for a joint project with the Town of Yucca Valley to construct a new $3.5 million animal control facility in the Town of Yucca Valley. The county is setting aside $437,500 annually for four years to fund its 50% share of the costs. The Town of Yucca Valley is expected to be the lead on construction.

- **Minor Deferred Maintenance Projects** **$1.5 million**
  - Funding is proposed to address a variety of minor deferred maintenance projects including continued funding for paint and carpet replacements and refurbishment of elevator cabs in county office buildings. The Facilities Management Department continues to perform building assessments to identify and prioritize projects for the coming year.

- **Paving** **$1.2 million**
  - Various parking lot improvement projects are proposed for several county office buildings and the Trona Fire Station. A tie-down ramp pavement improvement project is also planned for the Chino Airport.

- **Roofing** **$1.0 million**
  - Various roofing repair/replacement projects are proposed for several county office buildings as part of the CIP roof management program. Funding of Phase II roof replacements at West Valley Detention Center (WVDC) in the amount of $450,000 is also planned for 2008-09. Phase III funding of $637,500 is planned to complete the roof replacements at WVDC in 2009-10.

In addition to the general fund local cost projects above in the amount of **$15.9 million,** departments have identified other discretionary funding sources for a number of projects in the amount of **$0.5 million** and restricted funding sources in the amount of **$0.9 million** (e.g. Community Development Block Grants and Library funding, etc.). With the reduction in federal aviation grants available, there are no planned new Airports projects in 2008-09. Regional Parks, Transportation and Solid Waste Management have proposed 41 new projects using **$0.7 million** of other discretionary funding sources and **$38.7 million** of restricted funding sources. In 2008-09, the total of new CIP projects is **$56.8 million. $1.5 million** of general fund local cost remains available to fund CIP policy items for a total proposed CIP budget of **$58.3 million** in 2008-09.

The following chart demonstrates the proposed allocation of financing sources for all new projects in CIP for 2008-09:

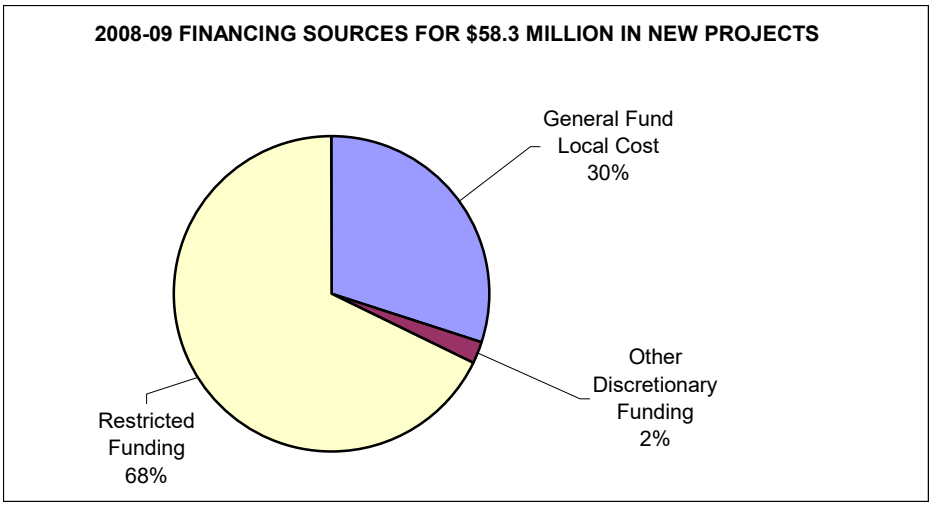


Table 1 provides a summary of all new proposed CIP projects for 2008-09.

Table 1

SUMMARY OF 2008-09 RECOMMENDED NEW CIP PROJECTS

	# of Projects	General Fund Local Cost	Other Discretionary Funding	Restricted Funding	Total
NEW PROJECTS ADMINISTERED BY A&E:					
Total New Projects (Fund CJV)	37	15,932,500	536,300	900,000	17,368,800
Airports New Projects (Various Funds)	-	-	-	-	-
Total New Projects Administered by A&E	**37**	**15,932,500**	**536,300**	**900,000**	**17,368,800**
NEW PROJECTS ADMINISTERED BY OTHER DEPARTMENTS:					
Total New Projects Regional Parks	**2**	**-**	**-**	**650,000**	**650,000**
Dept. of Public Works (DPW) New Projects:					
Transportation New Projects (Various Funds)	22	-	710,000	21,921,689	22,631,689
Solid Waste Mgmt New Projects (Various Funds)	19	-	-	16,105,000	16,105,000
Total New Projects - DPW	**41**	**-**	**710,000**	**38,026,689**	**38,736,689**
TOTAL RECOMMENDED NEW CIP PROJECTS	**80**	**15,932,500**	**1,246,300**	**39,576,689**	**56,755,489**
Available funding not currently proposed for specific projects		**1,530,000**	**-**	**-**	**1,530,000**
TOTAL CIP BUDGET		**17,462,500**	**1,246,300**	**39,576,689**	**58,285,489**

Details of all recommended new CIP projects are included in:

- Exhibit A – 2008-09 Recommended Capital Improvement Program New Projects Administered by Architecture and Engineering – By District by Location
- Exhibit B – 2008-09 Recommended Capital Improvement Program New Projects Administered by Regional Parks

Details on new capital projects administered by the Department of Public Works are provided in:

- Exhibit C – 2008-09 Recommended Capital Improvement Program New Projects Administered by Department of Public Works – Transportation
- Exhibit D – 2008-09 Recommended Capital Improvement Program New Projects Administered by Department of Public Works – Solid Waste Management

REVIEW OF CARRYOVER PROJECTS

Large capital projects often span more than one fiscal year and project balances are carried over annually until project completion.

There are currently 246 active carryover projects administered by A&E with project budgets totaling $359.4 million and projected carryover balances of approximately $194.9 million. 168 of the 246 projects are for improvements to county owned facilities with budgets of $273.3 million and projected carryover balances of $115.9 million. There are 14 projects on the A&E CIP carryover list in which the Board has made contributions to other agencies for deferred maintenance/infrastructure capital projects that benefit county residents. These projects have total budgets of $6.9 million and carryover balances of $5.4 million. A&E also provides construction services, often for community projects through the Community Development and Housing Department, on non-county-owned properties. There are currently 5 carryover projects with budgets of $1.1 million and projected carryover balances of $.8 million for non-owned projects. A&E also administers projects for the Arrowhead Regional Medical Center (ARMC) in Colton. Funding for these CIP projects is maintained in separate capital funds. There are currently 13 ARMC carryover CIP projects with budgets of $34.4 million and projected carryover balances of $29.1 million. A&E also administers 46 carryover CIP projects for Airports with project budgets of $43.7 million. Table 2 below provides a summary of all Carryover Projects.

Table 2

SUMMARY OF 2008-09 CARRYOVER BALANCES

	# of Proj.	General Fund Local Cost	Other Discretionary Funding	Restricted Funding	Total
CARRYOVER PROJECTS ADMINISTERED BY A&E:					
Structures & Improvements to Structures (Fund CJV)	168	47,489,366	25,771,801	42,654,828	115,915,995
Contributions to Other Agencies (Fund CJV)	14	5,425,509	-	-	5,425,509
Inter-Fund Contributions (Fund CJV)	5	-	-	782,483	782,483
ARMC Capital Funds (Funds CJE, CJM, CJZ)	13	-	2,245,671	26,823,454	29,069,125
Airports Carryover Projects (Various Funds)	46	-	-	43,685,485	43,685,485
Total A&E Carryover Projects	**246**	**52,914,875**	**28,017,472**	**113,946,250**	**194,878,597**
CARRYOVER PROJECTS ADMINISTERED BY OTHER DEPARTMENTS:					
Total Carryover Projects - Regional Parks	**7**	**-**	**10,000**	**8,455,096**	**8,465,096**
Dept. of Public Works (DPW) Carryover Projects:					
Transportation Carryover Projects (Various Funds)	54	-	2,265,000	39,498,924	41,763,924
Solid Waste Mgmt Carryover Projects (Various Funds)	21	-	-	16,266,640	16,266,640
Total Carryover Projects - DPW	**75**	**-**	**2,265,000**	**55,765,564**	**58,030,564**
TOTAL CARRYOVER PROJECTS	**328**	**52,914,875**	**30,292,472**	**178,166,910**	**261,374,257**

Following is a status of the large construction projects administered by A&E:

	Total Project Budget	Estimated Carryover Balance
• **Central Courthouse Seismic Retrofit and Remodel** Various functions of the Superior Court were relocated to the newly renovated 303 Office Building in July 2007 to free up space for a phased seismic retrofit and remodel of the historic courthouse. The project is well underway and completion is expected November 2009.	**$48.7 million**	**$30.5 million**
• **Museum Hall of Geological Wonders** Construction is nearly complete on a 12,400 square foot expansion of the County Museum located at 2024 Orange Tree Lane in Redlands. The project will include 9,000 square feet of new exhibit space to showcase the paleontology and geology of the County and region. Construction is expected to be completed June 2008.	**$7.4 million**	**$0.7 million**
• **Fontana Courthouse Expansion and Remodel Project** The scope of this project was modified in August 2007 to increase the expansion of the Fontana Courthouse from 9,000 square feet to 17,400 square feet. The project budget is expected to increase from $6.4 million to $8.0 million and will add three courtrooms and jury assembly space. Design is 100% complete and is currently being reviewed by the State Division of Architects. Construction is expected to begin in September 2008 and complete September 2009.	**$6.4 million**	**$5.6 million**
• **Adelanto Jail Expansion - Design** In July 2007, the Board approved an amendment to the design contract to increase the number of additional beds from 896 to add 1,368 at the Adelanto Jail facility in Adelanto. This project will increase the total bed capacity from 706 to 2,074. The total project budget for the revised scope of work is estimated to be $151 million. In March 2008, the Board approved a grant application to the State of California for $100 million for jail expansion projects. The County has been setting aside $7 million per year in the Jail Expansion Reserves fund and expects to fund its match of $44.1 million and separate project to remodel the kitchen, laundry and programming services areas in the amount of $6.9 million from this reserve fund. Grant award notifications are expected in May 2008. If successful in its grant application, construction is expected to begin at the Adelanto Jail in November 2008 and complete three years later.	**$5.0 million**	**$0.2 million**

MAJOR PROJECTS REQUIRING DEBT FINANCING

In addition to the major projects included in the A&E carryover noted above, the Board has approved several projects that may require debt financing. Generally, reserve funds have been set aside for debt service for these projects in the county's financing plan. Initial budgets may have been established in the CIP carryover budget for initial needs assessment and/or design. The following major projects have been approved and funding is in process.

- **New Central Juvenile Hall** – The Central Juvenile Hall facility in San Bernardino was constructed in the 1950's and 1970's and the facilities require major updates and renovations. Assessments were conducted and evaluated and as a result, the Board approved a plan to consolidate the existing facility from 25 to 14.8 acres, demolish the 1950's and 1970's buildings, and build new facilities. A Juvenile Maximum Security reserve has been established and $4.0 million has been set aside annually to finance the project. A&E plans to utilize the design/build method of construction for this project. A Request for Proposals will be presented to the Board for consideration and approval in May 2008. Award of a design/build contract is expected in late fall with construction expected to take approximately 30 months.

- **Arrowhead Regional Medical Center** - The hospital has reached bed capacity. A project to convert 6th floor administrative space to medical/surgical beds and to construct a new Medical Office Building is in process. The cost of the expansion is expected to be funded from Realignment.
    - Addition of Medical/Surgical Beds – 84 Beds - $30 million – Administrative staff were relocated from the 6th floor to modular buildings on the site. Demolition of the 6th floor was completed and the remodel project is currently out to bid. Construction is projected to begin June 2008 and complete July 2009.
    - New Medical Office Building – 67,210 Square Feet - $25 million – A Request for Qualifications is planned to be presented to the Board for approval in May 2008 to construct a 67,210 square foot medical office building. A&E plans to use the design/build method of construction for this project.

- **Master Space Plan Implementation** – Beginning in the 2006-07 budget, the Board of Supervisors approved the annual set-aside of $20.0 million for future space needs. This annual set-aside, net of expenditures incurred for design costs, is projected to have an estimated reserve balance of $37.7 million at the end of 2007-08. Projects to be funded by this set-aside through debt financing include office space needs in San Bernardino and the high desert and crime lab improvements for the Sheriff:
    - Downtown San Bernardino – 480,000 Square Feet of New Construction and Reuse of 326,000 Square Feet – Approximately $318 million – A space needs assessment for county offices in San Bernardino was completed in early 2008. Master Developers and Design/Build Contractors were interviewed in response to a Request for Qualifications process. Selection and specific proposals are pending.
    - High Desert Government Center – 56,000 Square Feet - $22 million – In March 2008, the Board approved an agreement with the City of Hesperia to take the lead on design and pre-construction of a new high desert government center in Hesperia. The City will donate the 4.42 acre site to the County at its government center location at 7th Avenue and Smoke Tree Street in Hesperia. The county's building will be constructed in conjunction with the city's new police station. Design is expected to be complete by March 2009.
    - Sheriff's Crime Lab - $25 million – Options to address space requirements for the Sheriff's Crime Lab facilities in San Bernardino are still under development.

A summary of the status of previously approved CIP projects still in progress administered by A&E is provided in:

- Exhibit E – 2008-09 Carryover Projects Administered by Architecture and Engineering (Fund CJV)
- Exhibit F – 2008-09 Arrowhead Regional Medical Center Carryover Projects (Funds CJZ, CJE and CJM)
- Exhibit G - 2008-09 Airports Carryover Projects (Various Funds)
- Exhibit H – 2008-09 Regional Parks Carryover Projects (Various Funds)

A summary of the status of previously approved CIP projects still in progress administered by the Department of Public Works is attached as:

- Exhibit I – 2008-09 Transportation Carryover Projects (Various Funds)
- Exhibit J – 2008-09 Solid Waste Management Carryover Projects (Various Funds)

COMPLETED PROJECTS:

A&E also anticipates the completion of 81 projects in 2007-08 with total project budgets of $35.5 million and actual expenditures of $30.5 million. Savings from the completion of general fund projects is estimated to be $2.6 million. $2.2 million of this balance is proposed to be added to the base CIP budget of $15.3 million for a total available of $17.5 million for new CIP projects in 2008-09. Any additional balance will remain in the CIP carryover budget and will be available to address cost overruns in other projects, should any occur. Details are provided in:

- Exhibit K – 2007-08 Completed Projects Administered by Architecture and Engineering (Fund CJV).

PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM PLAN

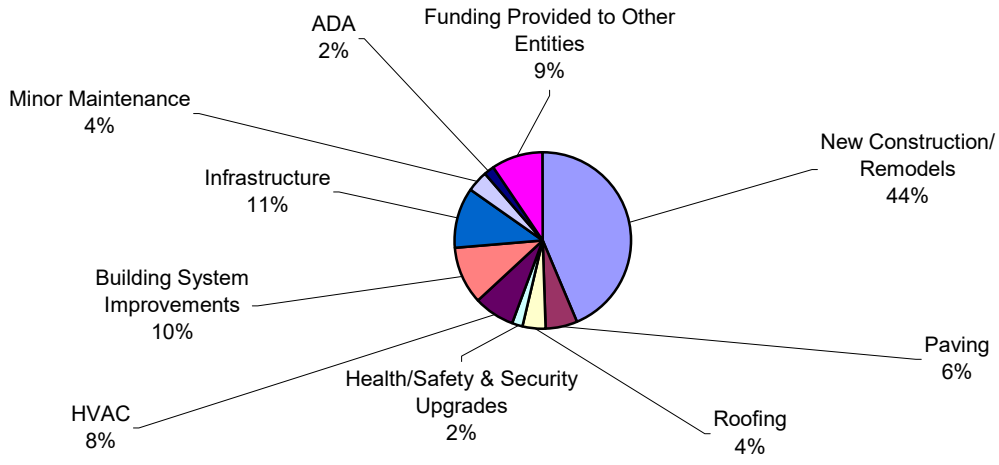
The Five-Year CIP is reviewed annually and revised based on current circumstances and opportunities and considers historic requirements and expenditures for capital projects. While the Five-Year Plan does not appropriate funds, it does serve as a budgeting tool to set priorities, identify needed capital projects, estimate capital requirements, and coordinate financing and timing. It identifies projects for annual funding, focuses resources in program areas; and supports Business and Master Space Plan recommendations. It also identifies project impacts on future operating budgets, including additional staffing, maintenance, and other recurring operational expenditures that require ongoing funding and must be considered in the planning and approval of projects.

The current general fund annual allocation for CIP projects is $15.3 million. That funding has been programmed over the next five years and is summarized on Exhibit L – 2008-09 through 2012-13 Five-Year Capital Improvement Program and includes capital expenditures as well as operating cost impacts for identified projects.

THE LAST FIVE YEARS

Over the past five years, the Board of Supervisors has allocated over $157.0 million in general fund contributions for the CIP. The following chart indicates how those resources have been allocated by project type:

ALLOCATION OF $157.0 MILLION IN GENERAL FUND CONTRIBUTIONS BY PROJECT TYPE OVER THE PAST FIVE YEARS



CIP NEEDS ADDRESSED IN THIS PLAN

The Five-Year CIP addresses the following needs:

- **Departmental Requirements**
  - Carpet/paint
  - Minor remodels
  - Restroom upgrades/ADA improvements

- **Building Systems**
  - Backlog of deferred maintenance
  - Moving towards emphasis on Preventative Maintenance

- **Site Infrastructure**
  - Building exteriors, landscaping, irrigation and lighting
  - Increases parking and provides a pavement management plan

- **New Projects**
  - Allocates $3-7 million/year unprogrammed for new projects

MAJOR PROJECTS FOR FUTURE FUNDING

The Five-Year CIP does not include funding for other major projects that may need to be addressed in the coming years. Those requirements include:

- **Public Safety Operations Center (PSOC)** - The County Fire and Sheriff Public Safety Operations are currently co-located in inadequate modular/trailer facilities at the Rialto Airport. The needs assessment to determine requirements for a new Public Safety Operations Center was completed the end of 2007 and identified requirements for Sheriff and Fire Dispatch centers, the County's Emergency Operations Center (EOC), and 800 MHz infrastructure support group. Options to address these needs are under consideration**.**

- **Additional Jail Beds** – While the addition of jail beds at Adelanto will address some of the future requirements, other expansions may be considered in the future at the Glen Helen and West Valley Detention Facilities.

- **Law & Justice Space related to New Judgeships** – The State budget crisis has delayed the funding of additional judicial positions until 2009-10, however, long-term requirements for District Attorney, Public Defender and Probation staff to support additional criminal courts will need to be addressed in the coming years. Three areas have the greatest need for new judgeships.
  - Victorville
  - Fontana
  - Morongo

- **Major New Facilities**
  - High Growth Areas – A critical mass of centralized services is developing and expansion of government centers may be considered in the west end of the San Bernardino Valley and the Morongo Basin area. Opportunities to acquire and own new space will be given first priority over the lease of space.New Parks, Museums and Libraries – As population increases, the need for additional recreation and learning facilities increases.

PERFORMANCE MEASURE	2005-06 Actual	2006-07 Actual	2007-08 Target	2007-08 Estimate	2008-09 Target
Description of Performance Measure					
1A. Percent of buildings, and/or building groups, with plumbing condition data compiled and prioritized. (0% in 2005-06)	0%	20%	40%	33%	40%

The evaluation of buildings for plumbing condition data is being completed as part of a building assessment program development by the CAO in conjunction with the Facilities Management Department. FM executed a contract with a vendor for building condition assessments, including plumbing condition data, in November 2006. Review of the data collected has taken longer than anticipated. Therefore, the projected estimate percent of buildings with plumbing condition data compiled and prioritized for 2007-08 was modified from 40% to 33% and the target for 2008-09 has been set at 40%.

EXHIBIT A

2008-09

RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY ARCHITECTURE AND ENGINEERING

By District by Location

# Proj.	CIP Log #	A&E Proj. #	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total
2008-09 Recommended New Projects (Fund CJV-Object 4030-Structures and Improvements to Structures)											
Countywide											
1	09-155	8X00	Architecture and Engineering (A&E)/ Facilities Management (FM)	Countywide	Various	Boiler Remove/Replace (R/R) - 2nd year funding	I	255,000			255,000
2	09-156	8X03	A&E/FM	Countywide	Various	Elevator cab refurbish - 2nd year funding	DM	105,000			105,000
3	09-162	FMMR	A&E/FM	Countywide	Various	FM Minor CIP	DM	735,000			735,000
4	09-163	FMPC	A&E/FM	Countywide	Various	Paint/Carpet	DM	700,000			700,000
5	09-164	8X06	A&E/FM	Countywide	Various	Additional funding for emergency generators	HS	110,000			110,000
6	09-166	ADA	A&E/FM	Countywide	Various	Americans with Disability Act (ADA) improvements	HS	682,500			682,500
7	09-167	9X05	A&E/FM	Countywide	Various	Pavement Management-SB Sheriff Headquarters and New Hall of Records	P	296,500			296,500
8	09-112	9X10	A&E/FM	Countywide	Various	Roof repairs/replacements at Victorville Courthouse, Public Health Cube in SB, and General Services Bldg. in SB.	R	500,000			500,000
9	09-173	CDHL	A&E/FM	Countywide	Various	Community Development Block Grant (CDBG) minor projects.	DM			350,000	350,000
	Total Countywide (CJV-4030)							**3,384,000**	**-**	**350,000**	**3,734,000**
First District											
10	09-034	9X15	Probation	Apple Valley	21101 Dale Evans Pkwy	Install 1,500 sq. ft. modular unit for office space for John Doe II settlement.	RE	460,000			460,000
11	09-107	8X09	A&E/FM	Barstow	225 E. Mtn. View	Sheriff Sub-station expansion/remodel - Add funding to existing project for expanded parking. $150,000 from CDBG funding.	RE	2,796,000		150,000	2,946,000
12	09-006	9F00	Fleet Mgmt.	Barstow	29802 Highway 58	Construct 5,000 sq. ft. new service center and office and vacate Public Works building at this site for PW expansion. Funding-dept. budget.	C		500,000		500,000
13	09-174	9Y05	BOS-1st District/ County Fire	Trona	83732 Trona Rd.	Trona Fire Station - Remove and replace parking lot	P	150,000			150,000
14	09-047	9X20	Regional Parks	Yermo	36600 Ghost Town Rd.	Calico Ghost Town well and water quality treatment improvements.	HS	800,000			800,000
	Total First District (CJV-4030)							**4,206,000**	**500,000**	**150,000**	**4,856,000**

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

capital improvement program

EXHIBIT A

2008-09

RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY ARCHITECTURE AND ENGINEERING

By District by Location

# Proj.	CIP Log #	A&E Proj. #	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total
Second District											
15	09-121	70565	A&E/FM	Crestline	2401 Lake Gregory Dr.	Library - Add funding for existing project. Current scope would cost $5.522 million. $4.222 million was previously funded (CIP #06-184, #07-268, #07-280 and #08-188) requiring additional funding of $1.3 million. Other funding - CDBG.	C	1,100,000		200,000	1,300,000
16	09-118	9X25	A&E/FM	Rancho Cucamonga	8303 N. Haven Ave.	Foothill Law & Justice Bldg. - Fire alarm upgrade. Complete replacement cost is $747,500.	HS	250,000			250,000
17	09-115	8X33	A&E/FM	Rancho Cucamonga	9500 Etiwanda Ave.	West Valley Detention Center (WVDC) - Roof replacement- Phase II. Phase III will be $637,500 in 2009-2010.	R	450,000			450,000
18	09-113	9X30	A&E/FM	Rancho Cucamonga	9500 Etiwanda Ave.	WVDC - Repair/replace air handler filters	H	195,000			195,000
19	09-114	9X35	A&E/FM	Rancho Cucamonga	9500 Etiwanda Ave.	WVDC - Remove/replace kitchen water heaters.	I	195,000			195,000
	Total Second District (CJV-4030)							**2,190,000**	**-**	**200,000**	**2,390,000**
Third District											
20	09-126	7578	A&E/FM	Redlands	2024 Orange Tree Ln.	Museum - HVAC/Humidification system. Additional funding for existing project.	H	1,250,000			1,250,000
21	09-099 & 09-100	8L00	Library	Yucaipa	12040 5th St.	Additional funding to complete existing HVAC replacement project and roof replacement projects. Total cost $700,000. $300,000 funded by Library prior year. $100,000 additional funding by Library 08-09.	H	300,000		100,000	400,000
	Total Third District (CJV-4030)							**1,550,000**	**-**	**100,000**	**1,650,000**
Fourth District											
22	09-170	9X40	4th District / Airports	Chino	7000 Merrill Ave.	Chino Airport - Detention and Storm Water conveyance.	I	500,000			500,000
23	09-169	9X45	4th District / Airports	Chino	7000 Merrill Ave.	Chino Airport - Tie down ramp pavement improvement.	P	250,000			250,000
	Total Fourth District (CJV-4030)							**750,000**	**-**	**-**	**750,000**

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT A

2008-09

RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY ARCHITECTURE AND ENGINEERING

By District by Location

# Proj.	CIP Log #	A&E Proj. #	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total
Fifth District											
24	09-116	9X50	A&E/FM	Devore	19777 Cajon Blvd.	Devore Animal Shelter - Emergency generator - 100 kV-A.	HS	325,000			325,000
25	09-157	9X55	A&E/FM	Fontana	17830 Arrow Rte.	Mechanical Plant electrical service replacement with additional capacity.	I	300,000			300,000
26	09-128	9X60	A&E/FM	Fontana	17830 Arrow Rte.	County Building - East parking lot improvements. Repairs $250,000, add lights - $250,000	P	500,000			500,000
27	09-149	9X70	A&E/FM	San Bernardino	157-175 W. 5th St.	Civic Center Building - R/R cooling tower	H	390,000			390,000
28	09-158	9X75	A&E/FM	San Bernardino	157-175 W. 5th St.	Civic Center Building - security lighting	I	200,000			200,000
29	09-031	9M00	Auditor/ Controller-Recorder (ACR)	San Bernardino	222 W. Hospitality Ln.	NHoR-Construct outside marriage facility. Funding - Recorder's Vital Records Fund (SDX).	RE			100,000	100,000
30	09-032	9M05	Auditor/ Controller-Recorder (ACR)	San Bernardino	222 W. Hospitality Ln.	NHoR-Replace transformer - 3rd floor. Funding - ACR's General Fund.	I		25,000		25,000
31	09-151	9X80	A&E/FM	San Bernardino	3rd and Lena Rd.	3rd St. Complex - water shut off valves	I	390,000			390,000
32	09-138	9X85	A&E/FM	San Bernardino	630 E. 3rd St.	Central Detention Center (CDC) - R/R air handler	H	390,000			390,000
33	09-001	9V00	Information Services	San Bernardino	670 E. Gilbert St.	Install accordian door between conference rooms. Funding - Dept. budget.	RE		11,300		11,300
34	09-130	9X90	A&E/FM	San Bernardino	777 E. Rialto Ave.	General Services Building (GSG) - 1-hr. corridor ceiling	HS	260,000			260,000
35	09-135	9X95	A&E/FM	San Bernardino	777 E. Rialto Ave.	GSG - R/R cooling tower	H	260,000			260,000
36	09-140	9Y00	A&E/FM	San Bernardino	825 E. 3rd St.	Public Works Building - 1-hr. corridor ceilings	HS	400,000			400,000
	Total Fifth District (CJV-4030)							**3,415,000**	**36,300**	**100,000**	**3,551,300**
	Total Recommended New Projects Administered by A&E (CJV-4030)							**15,495,000**	**536,300**	**900,000**	**16,931,300**
2008-09 Recommended New Projects (Fund CJV-Object-3305-Contributions to Other Agencies)											
Countywide								-	-	-	-
First District								-	-	-	-
Second District								-	-	-	-
Third District											
37	08-197 / 09-165	8B00	3rd Dist. Supervisor	Yucca Valley	TBD	Year 2 of 4 years of funding for joint project with the Town of Yucca Valley to construct an animal control facility.	C	437,500			437,500
	Total Third District Recommended New Projects (CJV-3305)							**437,500**	**-**	**-**	**437,500**

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

capital improvement program

EXHIBIT A

2008-09

RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY ARCHITECTURE AND ENGINEERING

By District by Location

# Proj.	CIP Log #	A&E Proj. #	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total
Fourth District								-	-	-	-
Fifth District								-	-	-	-
	Total Recommended New Projects Administered by A&E (CJV-3305)							437,500	-	-	437,500
37	TOTAL RECOMMENDED NEW PROJECTS ADMINISTERED BY A&E (FUND CJV)							15,932,500	536,300	900,000	17,368,800
		9X00		Countywide	Various	Available funding not currently proposed for specific projects.		1,530,000			1,530,000
	TOTAL							17,462,500	536,300	900,000	18,898,800

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT B

2008-09

RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY REGIONAL PARKS

(Various Funds)

# Proj.	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total	Funding Source
Countywide					-	-	-	-	
First District									
1	Needles	I-40 and Park Moabi Rd.	Moabi Reg. Park - Sewer Treatment Facility	I			300,000	300,000	Prop 40
	Total First District				-	-	**300,000**	**300,000**	
Second District					-	-	-	-	
Third District					-	-	-	-	
Fourth District									
2	Chino	16700 Euclid Ave.	Prado Reg. Park - Domestic Water System & Booster Station	I			350,000	350,000	Prop 40
	Total Fourth District				-	-	**350,000**	**350,000**	
Fifth District					-	-	-	-	
2	**TOTAL RECOMMENDED REGIONAL PARKS NEW PROJECTS**				-	-	**650,000**	**650,000**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

capital improvement program

EXHIBIT C

2008-09

RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY DEPARTMENT OF PUBLIC WORKS - TRANSPORTATION

# Proj.	Location	Road Name	Limits	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total	Funding Source
Countywide						-	-	-	-	
First District										
1	Baker	Baker Blvd.	Bridge 54-C127,0.25M W,SH127	Bridge Replacement	I			215,000	215,000	HBP 88.53%, Gas Tax, amount is for PE phase only
2	Lucerne	Meridian Rd	0289M S,SH18 N/SH18	Rehabilitation	P			1,900,000	1,900,000	Proposition 1B
3	Manix	Yermo Bridge	Yermo Road Over Manix Wash	Bridge Replacement	I			265,000	265,000	HBP 88.53%, Gas Tax, amount is for PE phase only
4	Needles	National Trails Highway	.0068M, Park Moabi RD E.0239M	Rehabilitation	P			850,000	850,000	Proposition 1B
5	Oak Hills	Ranchero St.	.30M E, Mariposa E/1.00M E, Escondido Ave	Widen	I			2,000,000	2,000,000	Measure I
6	Phelan	Caughlin Road	Phelan Road N 1M	Pave dirt road	P			1,200,000	1,200,000	Proposition 1B
7	Phelan	Phelan Road	At Lilac	Realignment	I			300,000	300,000	Proposition 1B
8	Pinon Hills	Duncan Rd	Oasis/Wilson Ranch RD	Pave dirt road	P			576,413	576,413	Proposition 1B
9	Victorville	El Evado Rd	At Luna Rd	Signal installation	I			600,000	600,000	Measure I
	Total First District					-	-	**7,906,413**	**7,906,413**	
Second District										
10	Fontana	Napa St.	Etiwanda Ave. E.82M	Rehabilitation	P			1,080,976	1,080,976	Proposition 1B
11	Fontana	San Bernardino Avenue	Mulberry Ave. E/Cherry Ave.	Rehabilitation	P			1,830,000	1,830,000	Proposition 1B
12	Fontana	Sequoia Ave.	from Hemlock Ave. to Existing Sidewalk	Sidewalk construction	I		60,000	498,300	558,300	State SRTS, 2nd SD General Fund, Gas Tax
13	Lytle Creek	Glen Helen Parkway Bridge	Over Cajon Wash	Bridge Replacement	I		-	1,324,000	1,324,000	HBP 88.53%, Gas Tax, amount is for PE phase only
	Total Second District					-	**60,000**	**4,733,276**	**4,793,276**	
Third District										
14	Big Bear City	Pine View Dr.	Big Bear Blvd. (SH38) N/Aeroplane	Storm Drain	I			970,000	970,000	Proposition 1B
15	Colton	Reche Canyon Rd	1.20M S,Barton Rd (CLN CL) N .78M	Widen	I			400,000	400,000	Proposition 1B
16	Green Valley Lake	Green Valley Lake Rd.	SH18 NELY 2.00	Rehabilitation	P			1,200,000	1,200,000	Measure I
17	Mentone	Colton Ave.	Wabash Ave. E/Crafton Ave.	Rehabilitation	P			1,527,015	1,527,015	Proposition 1B
	Total Third District					-	-	**4,097,015**	**4,097,015**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT C

2008-09

RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY DEPARTMENT OF PUBLIC WORKS - TRANSPORTATION

# Proj.	Location	Road Name	Limits	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total	Funding Source
Fourth District										
18	Chino	Roswell Ave.	Chino Ave N/Walnut Ave	Rehabilitation	P			681,575	681,575	Proposition 1B
19	Montclair	Wesley Ave.	Phillips Blvd N/.0013M N,Grand Ave.	Rehabilitation	P			200,000	200,000	Proposition 1B
	Total Fourth District					-	-	**881,575**	**881,575**	
Fifth District										
20	Fontana	Slover Ave.	Laurel Ave E/Locust Ave	Signal installation	I			2,653,410	2,653,410	Proposition 1B, Measure I
21	Lytle Creek	Glen Helen Parkway Grade Separation	at UPRR-BNSF Crossing	Grade Separation	I		650,000	-	650,000	General Fund, amount is for PE and environmental only
22	Rialto	Riverside Ave.	.05M S,Pecan Ave. N 1.33M	Rehabilitation	P			1,650,000	1,650,000	Proposition 1B
	Total Fifth District					-	**650,000**	**4,303,410**	**4,953,410**	
22	**TOTAL RECOMMENDED TRANSPORTATION NEW PROJECTS**					-	**710,000**	**21,921,689**	**22,631,689**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

capital improvement program

EXHIBIT D

2008-09

RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY DEPARTMENT OF PUBLIC WORKS - SOLID WASTE MANAGEMENT

(Various Funds)

# Proj.	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total	Funding Source
Countywide									
1	Countywide	Various	Installation of Title 27 LFG perimeter monitoring probes at Mid-Valley, Landers, Victorville	I			1,000,000	1,000,000	EAA - Operations Fund
	Total Countywide				-	-	**1,000,000**	**1,000,000**	
First District									
2	Apple Valley	13401 Laguna Seca Dr.	Apple Valley Construction of LFG Extraction/Treatment System	I			500,000	500,000	EAL - Environmental Fund
3	Barstow	32553 Barstow Rd.	Barstow Phase 1 Stage 1 (Basin Area) Liner Construction	I			1,500,000	1,500,000	EAC - Acquisition and Expansion Fund
4	Barstow	32553 Barstow Rd.	Barstow Landfill - Surface Impoundment #3 & Septic Receiving Facility Construction	I			1,000,000	1,000,000	EAC - from EAA and Designated Septic Fee
5	Barstow	32553 Barstow Rd.	Barstow Tortoise Fence Construction	I			300,000	300,000	EAC - Acquisition and Expansion Fund
6	Barstow	32553 Barstow Rd.	LFGES Construction - RFP	I			1,800,000	1,800,000	EAL - Environmental Fund
7	Hinkley	37751 Lenwood Rd.	Lenwood-Hinkley Design/install groundwater monitoring wells - CAP	I			500,000	500,000	EAL - Environmental Fund
8	Victorville	18600 Stoddard Wells Rd.	Landfill Access Road Construction	I			300,000	300,000	EAA - Operations Fund
9	Victorville	18600 Stoddard Wells Rd.	Permanent Scale House Construction	C			150,000	150,000	EAA - Operations Fund
10	Victorville	18600 Stoddard Wells Rd.	Purchase/Install 2 new permanent scales, including 3 concrete vaults	I			100,000	100,000	EAA - Operations Fund
11	Victorville	18600 Stoddard Wells Rd.	Phase 1B Stage 2 Liner Construction	I			3,200,000	3,200,000	EAC - Acquisition and Expansion Fund
	Total First District				-	-	**9,350,000**	**9,350,000**	
Second District					-	-	-	-	
Third District									
12	Big Bear City	38550 Holcomb Valley Rd.	Final closure construction of an inactive landfill.	I			1,500,000	1,500,000	EAB - Financial Assurance
13	Landers	59200 Winter Rd.	Design/install 2 groundwater quality monitoring wells	I			600,000	600,000	EAL - Environmental Fund
14	Running Springs	29800 Heaps Peak Rd.	Heaps Peak LCRS - Construction of Treatment System - CAP	I			200,000	200,000	EAL - Environmental Fund
15	Running Springs	29818 Heaps Peak Rd.	Heaps Peak Transfer Station - Permanent Scale	I			230,000	230,000	EAA - Operations Fund

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint. H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT D

2008-09

RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY DEPARTMENT OF PUBLIC WORKS - SOLID WASTE MANAGEMENT

(Various Funds)

# Proj.	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total	Funding Source
Third District (Cont'd)									
16	Running Springs	29818 Heaps Peak Rd.	Heaps Peak Transfer Station - Permanent Scalehouse Project	I			125,000	125,000	EAA - Operations Fund
17	Yucaipa	33900 Oak Glen Rd.	Construction of groundwater Extraction/Treatment System - Construction/CAP	I			750,000	750,000	EAL - Environmental Fund
	Total Third District				**-**	**-**	**3,405,000**	**3,405,000**	
Fourth District					**-**	**-**	**-**	**-**	
Fifth District									
18	Colton	850 Tropica Rancho Rd.	Construction of a Scale Area Liner	I			2,000,000	2,000,000	EAC - Acquisition and Expansion Fund
19	Rialto	2340 Alder Ave.	Unit 3 Temporary Storm Water Retention Basin Constuction	I			350,000	350,000	EAC - Acquisition and Expansion Fund
	Total Fifth District				**-**	**-**	**2,350,000**	**2,350,000**	
19	**TOTAL RECOMMENDED SOLID WASTE MANAGEMENT NEW PROJECTS**				**-**	**-**	**16,105,000**	**16,105,000**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint. H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

capital improvement program

Period Ending 2/29/08
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EXHIBIT E
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
Carryover Projects (Fund CJV-Object 4030-Structures and Improvements to Structures)													
Countywide													
1	07-347	70805	Probation	Rancho Cuca. & San Bern.	9487 Etiwanda Ave. & 900 E. Gilbert St.	WVJDAC and CJDAC kitchen retherm project.	RE	505,000			454,555	454,555	Prop 172
2	06-116	60020	A&E/FM	Countywide	Various	Minor CIP, flooring and painting lobbies/exteriors	DM	100,000	100,000			100,000	General Fund
3		60510	A&E	Countywide	Various	Savings from Completed General Fund projects	PL	2,749,539	2,749,539			2,749,539	General Fund
4	07-183a, b, c, 07-283b	70010	A&E/FM	Countywide	Various	Hydraulic Elevator Upgrade Projects	I	528,000	61,702			61,702	General Fund-funds for 70160, 70050, 60510 transferred to this project
5	07-173	70090	County Administrative Office (CAO)	Countywide	Various	ADA improvements to improve accessibility to county facilities	HS	430,000	332,890			332,890	General Fund
6	07-227	70100	Fac. Mgmt.	Countywide	Various	Miscell. Carpet and paint projects	DM	984,418	628,729			628,729	General Fund-Budget increased transferring funds from 20705 and decreased by $400,000 for SB Airports Relocation project 8X96.
7	07-265	70538	A&E/FM	Countywide	Various	Energy conservation improvements	I	400,000	400,000			400,000	General Fund
8	07-266	70540	Health Communities/ Regional Parks	Countywide	Various	Recreation and Fitness Trails	I	400,000	399,457			399,457	General Fund
9	06-093	70542	A&E/FM	Countywide	Various	ADA restroom remodels	HS	1,270,000	739,423			739,423	General Fund

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

EXHIBIT E
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
Countywide (Cont'd)													
10	07-296	70680	Regional Parks	Countywide	Various	Security system installations at 7 parks	HS	300,000	300,000			300,000	General Fund
11	04-194	90680	Various	Countywide	Various	Site assessment and remediation	HS	1,275,160	209,755			209,755	General Fund
12	Various	FMMR	A&E/FM	Countywide	Various	FM Minor CIP	DM	700,000	622,022			622,022	General Fund
13	08-156	FMPC	Fac. Mgmt.	Countywide	Various	Paint/Carpet Replacements	DM	500,000	500,000			500,000	General Fund
14	08-165	ADA	A&E/FM	Countywide	Various	ADA Project funding	HS	650,000	645,279			645,279	General Fund
15	08-161	8X00	Facilities Mgmt.	Countywide	Various	Boiler replacements to meet new SCAQMD requirements	I	300,000	232,077			232,077	General Fund
16	08-170	8X03	A&E/FM	Countywide	Various	Refurbish elevator cabs. Total is $875,000.	DM	110,300	110,300			110,300	General Fund
17	08-171	8X06	A&E/FM	Countywide	Various	Emergency generator replacements. Phase I, Communication Sites.	I	368,000	368,000			368,000	General Fund
	Total Countywide (CJV-4030)							**11,570,417**	**8,399,173**	**-**	**454,555**	**8,853,728**	
First District													
18	05-158	50880	Sheriff	Adelanto	9330-9348 Commerce Rd.	Adelanto Jail rehab	RE	31,307,989	24,418			24,418	General Fund/ Prop 172/ Sheriff
19	07-305	70700	Board of Supervisors (BOS)	Adelanto	9330-9348 Commerce Rd.	Adelanto Detention Center Expansion design project.	PL	4,950,000	225,677			225,677	General Fund
20		10740	Probation	Apple Valley	21101 Dale Evans Pkwy	High Desert Juvenile Detention Facility	C	31,264,062	10,681			10,681	General Fund
21	06-213	60750	Probation	Apple Valley	21101 Dale Evans Pkwy	HDCDAC parking lot fencing	HS	185,000	15,642			15,642	Probation/ General Fund

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

EXHIBIT E
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
First District (Cont'd)													
22	07-342	7P00	Probation	Apple Valley	21107 Dale Evans Pkwy	High Desert Juvenile Detention and Assessment Center (HDJDAC) Building 3 roof access	RE	27,000		18,801		18,801	Probation
23	07-343	7P03	Probation	Apple Valley	21107 Dale Evans Pkwy	HDJDAC cooling and heating for warehouse	H	131,200		116,941		116,941	Probation
24	08-147	8X09	Sheriff-Coroner	Barstow	225 E. Mtn. View	Barstow Sheriff's Station Remodel/ Expansion of 5,980 sq. ft. from 6,936 to 12,916 sq. ft. Total budget $2,946,000. Phase I $600,000.	RE	600,000	594,048			594,048	General Fund
25	07-225	70030	A&E/FM	Barstow	301 E. Mt. View Ave.	Reroof	R	250,000	146,289			146,289	General Fund
26	06-212	60760	Probation	Barstow	301 E. Mtn. View Ave.	Paint and carpet	DM	40,000		40,000		40,000	Probation
27	07-224	70040	A&E/FM	Barstow	303 E. Mt. View Ave.	Reroof	R	80,000	18,703			18,703	General Fund
28	06-001	60060	Sheriff	Earp	Parker Dam Rock House, Parker Dam Rd N, across the street from Fire Station #1	Lease 3 acres of land at no cost & build a resident compound to relocate the Parker Dam Sheriff Station	LS/C	580,000	580,000			580,000	General Fund
29	08-328	8Y10	BOS	Hesperia	7th Ave & Smoke Tree Street	Design of the High Desert Government Center	PL	1,537,000	1,537,000			1,537,000	General Fund
30	08-199	8X12	1st District Sup.	High Desert	TBD	Museum and Business Resource Center lease or build larger facility.	L/C	500,000	500,000			500,000	General Fund

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

EXHIBIT E
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
First District (Cont'd)													
31	06-126	60040	A&E/FM	Needles	1111 Bailey Ave.	Remodel County and City owned bldgs.	RE	550,000	510,594			510,594	General Fund
32	07-151	70180	A&E/FM	Needles	1111 Bailey Ave.	Roof replacement - Library building, Building A & B	R	380,800	31,205			31,205	General Fund
33	08-091	8X15	Regional Parks	Needles	Park Moabi Road at I-40	Moabi Peninsula Sewer Holding Tank Replacement	I	968,000	968,000			968,000	General Fund
34	08-160	8X20	Facilities Mgmt.	Victorville	14455 Civic Dr.	Expand parking for courthouse.	P	347,000	306,940			306,940	General Fund
35	08-324	8Y20	Courts	Victorville	14455 Civic Dr.	Victorville Courthouse Traffic Court Addition	RE	160,000			160,000	160,000	Law & Justice Group, Southwest Border Grant
36	03-151	30050	Regional Parks	Victorville	18000 Yates Rd.	Mojave Narrows Reg Pk weir meter	I	814,379		68,109		68,109	Regional Parks
37	07-148	70420	Regional Parks	Victorville	18000 Yates Rd.	Mojave Narrows playground restroom and shelter replacement	C	526,500	209,867			209,867	General Fund
38	05-102	50746	Regional Parks	Yermo	36600 Ghost Town	Yermo Calico Pk playground	I	150,000	149,410			149,410	General Fund
39	07-091	70430	Regional Parks	Yermo	36600 Ghost Town	Calico campground restroom replacement	C	1,670,000	1,594,395			1,594,395	General Fund
	Total First District (CJV-4030)							**77,018,930**	**7,422,869**	**243,851**	**160,000**	**7,826,720**	
Second District													
40	07-308	8K40	Transportation	Blue Jay	26830 State Hwy 189	Seal roof, remove and replace insulation at the Blue Jay Road Yard	R	65,000		65,000		65,000	Transportation
41	07-268/ 07-280	70565	Library	Crestline	2401 Lake Gregory Dr.	New Library construction. Library will vacate leased location at 23555 Knapps Cutoff	C	4,220,000	3,823,651			3,823,651	General Fund

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

capital improvement program

EXHIBIT E
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
Second District (Cont'd)													
42	05-103	50748	Regional Parks	Crestline	24171 Lake Dr.	Lake Gregory San Moritz Lodge repairs	DM	750,000	233,824			233,824	General Fund
43	06-169	60585	Board of Supervisors (BOS)	Crestline	24171 Lake Dr.	Lake Gregory Reg. Pk. - paving of parking lot	P	175,000	174,952			174,952	General Fund
44	07-226h	70120	A&E/FM	Crestline	24171 Lake Dr.	Lake Gregory slurry/stripe parking lot	P	130,000	129,056			129,056	General Fund
45	07-093	70130	Regional Parks	Crestline	24171 Lake Dr.	Lake Gregory waterslide & splash pool rehabilitation	I	787,500	769,249			769,249	General Fund-combined with proj. 50750
46		10470	Regional Parks	Crestline	24171 Lake Drive	Lake Gregory dam valve replacement	I	180,000	92,820			92,820	General Fund
47	08-326	8R00	BOS/Regional Parks	Crestline	24171 Lake Drive	Lake Gregory Regional Park dog park facility.	C	200,000		200,000		200,000	Board Discretionary Project budget.
48	04-167	50360	Sheriff	Devore	18000 Institution Rd.	GHRC kitchen/ restroom addition	C	668,995			4,232	4,232	Inmate Welfare
49	02-082	30441	Sheriff	Devore	18000 W. Institution Rd.	GHRC Minimum Security Dorm - Construction	C	1,928,222			257,149	257,149	Inmate Welfare
50	03-045	30445	Sheriff	Devore	18000 W. Institution Rd.	GHRC Security system master plan	PL	75,000			72,161	72,161	Inmate Welfare
51	08-207	8X84	Sheriff-Coroner	Devore	18000 W. Institution Rd.	Sheriff's Regional Training Center Design	PL	500,000	428,006			428,006	General Fund
52	03-251 04-194	30280	A&E/FM	Devore	2555 Glen Helen Pkwy	Glen Helen water system	I	3,563,171	17,513			17,513	General Fund, combined with proj.
53	06-207	60730	Regional Parks	Devore	2555 Glen Helen Pkwy	Park improvements	I	2,687,625	69,807	2,000,000		2,069,807	General Fund and $2,000 from land easement sale.

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

EXHIBIT E
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
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# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
Second District (Cont'd)													
54	06-207, 07-226g	60734	Regional Parks	Devore	2555 Glen Helen Pkwy	GHRP - Paving Improvements	P	894,775	243,282			243,282	General Fund-combined with proj. 70140
55	06-207	60735	Regional Parks	Devore	2555 Glen Helen Pkwy	GHRP - Paving of Canyon Road	P	952,000	179,740			179,740	General Fund
56	07-297	70685	Regional Parks	Devore	2555 Glen Helen Pkwy	Parkway, landscape and trail improvements.	I	1,640,000	10,077			10,077	General Fund
57	06-097	60070	A&E/FM	Devore	Glen Helen	Emergency generator for water system	I	250,000	72,597			72,597	General Fund
58	08-166	8X24	A&E/FM	Devore	Glen Helen	New metered connections at race track, live fire range, Academy North Training Ctr., meters for all existing system connections, and CLA-VAL pressure reducing stations at Live Fire Range, EVOC and Training Ctr.	I	160,000	138,362			138,362	General Fund
59	08-167	8X27	A&E/FM	Devore	Glen Helen	Improvements to existing GHRP water tank.	I	180,000	173,277			173,277	General Fund
60	08-168	8X30	A&E/FM	Devore	Glen Helen	Turbine pump replacement at Booster Station.	I	300,000	297,425			297,425	General Fund
61	07-259	70522	A&E/FM	Devore	Glen Helen properties	Glen Helen - Automatic water system controls	I	200,000	141,651			141,651	General Fund
62	07-229	70150/ 70568	A&E/FM	Devore	Institution Rd.	Upgrade Institution Rd. to All-Weather	P	1,500,000	1,500,000			1,500,000	General Fund

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Second District (Cont'd)													
63	07-179	70190	A&E/FM	Rancho Cuca.	8303 N. Haven Ave.	Foothill Law and Justice Center (FLJC) Exterior Panels & Window Caulking	DM	180,000	180,000			180,000	General Fund
64	07-180	70200	A&E/FM	Rancho Cuca.	8303 N. Haven Ave.	FLJC Base isolation testing	I	80,000	80,000			80,000	General Fund
65	07-228	70210	A&E/FM	Rancho Cuca.	8303 N. Haven Ave.	FLJC Parking lot expansion	P	1,395,000	899,925		405,800	1,305,725	General Fund. Some funding from City of Rancho Cucamonga.
66	07-226d	70220	A&E/FM	Rancho Cuca.	8810 Hemlock	John Rains House pavement management	P	300,000	259,493			259,493	General Fund
67	07-362	70765	A&E/FM	Rancho Cuca.	9478 Etiwanda Ave.	WVJDAC Modular Units	C	300,000		1,075		1,075	Probation
68	05-086, 06-153, 06-159	50660	A&E/FM	Rancho Cuca.	9500 Etiwanda Ave.	WVDC security and fire system	HS	4,115,000	170,877		170,877	341,754	General Fund/ Inmate Welfare Fund
69	07-271	70570	A&E/FM	Rancho Cuca.	9500 Etiwanda Ave.	WVDC - replace additional chiller and controls	HS	1,000,000	435,537			435,537	General Fund
70	07-279	70625	BOS	Rancho Cuca.	TBD	Sheriff's substation	C	1,500,000	1,500,000			1,500,000	General Fund
71	08-216	8S00	Sheriff	Rancho Cuca.	9500 Etiwanda Ave.	WVDC Refrigerator/ Freezer Project	DM	250,000		72,500		72,500	Sheriff Capital Projects
72	08-185	8X33	A&E/FM	Rancho Cuca.	9500 Etiwanda Ave.	West Valley Detention Center low roof replacement at housing units. Total estimated cost of $1,750,000. Phase I $875,000	R	875,000	873,572			873,572	General Fund
73	06-214	60800	Sheriff	San Antonio Heights	TBD	Acquire site and construct new Sheriff sub-station	AC/C	450,000	450,000			450,000	General Fund
	Total Second District (CJV-4030)							**32,452,288**	**13,344,693**	**2,338,575**	**910,219**	**16,593,487**	

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EXHIBIT E
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# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
Third District													
74	07-260	70524	A&E/FM	Joshua Tree	6527 Whitefeather Rd.	HVAC unit replacements (Phase II)	HS	550,500	35,109			35,109	General Fund
75	07-269	70575	A&E/FM	Joshua Tree	6527 Whitefeather Rd.	Add modular unit to relocate Sheriff Court Services, remodel space for DA	C	250,000	221,033			221,033	General Fund
76	08-206	8X78	Museums	Redlands	2024 Orange Tree Ln.	Museum Exhibit Fabricaton--Hall of Geological Wonders	C	500,000	100,000			100,000	General Fund
77	08-205	8X81	Museums	Redlands	2024 Orange Tree Ln.	Museum Hall of History Refurbishing	RE	500,000	500,000			500,000	General Fund
78	07-088	30390	Museums	Redlands	2024 Orange Tree Ln.	Design and construction of Hall of Geological Wonders	C	7,438,012	668,774			668,774	CDBG/Federal Grant, General Fund, Hall of Geological Reserve
79	07-270	70578	A&E/FM	Redlands	2024 Orange Tree Ln.	Museum humidification	H	230,000	24,873			24,873	General Fund
80	07-089	70665	Museums	Redlands	2024 Orange Tree Ln.	Refurbishment of Museum Admission and Lobby	C	65,000	65,000			65,000	General Fund
81	08-180	8X38	A&E/FM	Twin Peaks	26010 Hwy 189	Comp shingle/torch down new roof.	R	360,000	358,106			358,106	General Fund
82	06-109h	60190	A&E/FM	Yucaipa	12040 5th St.	Library - Pavement Management	P	12,000	12,000			12,000	General Fund
83	08-126	8L00	Library	Yucaipa	12040 5th St.	Yucaipa Library HVAC Replacement	H	270,000		269,972		269,972	Library
84	08-127	8L03	Library	Yucaipa	12040 5th St.	Yucaipa Library Roof Replacement	R	225,000		224,050		224,050	Library
85	08-192	8X87	A&E/FM	Yucaipa	12040 5th St.	North parking lot expansion.	P	200,000	199,073			199,073	General Fund

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Third District (Cont'd)													
86	06-109c	60180	A&E/FM	Yucaipa	34282 Yucaipa Blvd.	Sheriff - Pavement Management	P	23,000	23,000			23,000	General Fund
87	08-177	8X44	A&E/FM	Yucaipa	34282 Yucaipa Blvd.	Sheriff roof repair/replacement.	R	160,000	130,644			130,644	General Fund
	Total Third District (CJV-4030)							**10,783,512**	**2,337,612**	**494,022**	**-**	**2,831,634**	
Fourth District													
88	06-093	70543	A&E/FM	Chino	13260 Central Ave.	ADA restroom remodels	HS	223,000	60,941			60,941	General Fund
89	08-096	8X47	Regional Parks	Chino	16700 S. Euclid Ave.	Prado Park & Parking Lot Lighting Improvements	I	600,000	599,472			599,472	General Fund
90	07-094	70580	Regional Parks	Chino	16700 S. Euclid Ave.	Prado campground shower renovation	DM	296,000	277,152			277,152	General Fund
91	07-272	70584	Regional Parks	Chino	16700 S. Euclid Ave.	Prado Regional Park Picnic Shelter	C	433,000	432,000			432,000	General Fund
92	07-249	70070	BOS	Chino	7000 Merrill Ave.	Rehab entrance	I	800,000	1,428,701			1,428,701	General Fund
93	07-253	70526	Fac. Mgmt.	Chino	7000 Merrill Ave.	Lighting retrofit. Payback 2 1/2 years.	I	800,000	800,000			800,000	General Fund
94	07-344	7V00	Information Services (ISD)	Chino Hills	TBD	Chino Hills 800 MHZ Radio Site	I	470,000		428,652		428,652	Information Services
95	03-130	30300	Regional Parks	Ontario	800 N. Archibald Ave.	Guasti Reg Park pool filtration system	I	470,000	135,657			135,657	General Fund
96	08-092	8X50	Regional Parks	Ontario	800 N. Archibald Ave.	Cucamonga Guasti Park Paving & Road Extension. Total budget of $1.4 million. Phase I - $700,000	P	700,000	700,000			700,000	General Fund
	Total Fourth District (CJV-4030)							**4,792,000**	**4,433,923**	**428,652**	**-**	**4,862,575**	

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Fifth District													
97	07-292	70660	BOS	Bloomington/ Muscoy	Various	Planning for hiking, bicyle and horse trails icluding green space and planting trees	I	300,000	300,000			300,000	General Fund
98	08-016	8X55	Public Health - Animal Care and Control	Devore	19777 Shelter Way	Construction of a 12,200 sq. ft. Devore Animal Care/Adoption Facility. Total project cost is $5.725 million. Phase I and design new building is $1.3 million.	C	1,300,000	1,282,698			1,282,698	General Fund
99	07-230 07-261	70170	A&E/FM	Fontana	17780 & 17830 Arrow Route	Expand 17780 and relocate jury assembly from 17830 and modify 17830 for DA/PD, remove/replace parking lot.	C	6,350,000	3,638,490		2,000,000	5,638,490	General Fund- $4,350,000, Courts- $2,000,000-combined with proj. 70520
100	06-128	60330	A&E/FM	Rialto	1771 Miro Way	Roof Repairs	R	70,000	18,450			18,450	General Fund
101	07-153	70310	A&E/FM	Rialto	1771 Miro Way	HVAC modernization, replace/upgrade system & controls	H	250,000	4,673			4,673	General Fund
102	06-132	60360	A&E/FM	San Benardino	385 N. Arrowhead Ave.	County Govt. Ctr. Weatherization: Remove & Replace patios, recaulk, solar film and reroof	DM	996,930	208,181			208,181	General Fund
103	08-087	8H00	Human Resources	San Bernardino	157 W. 5th St.	Paint and replace ceiling tiles 1st floor conference room	DM	20,000		20,000		20,000	Human Resources
104	07-077	70320	Human Resources	San Bernardino	157-175 W. 5th St.	Install card reader/security access system	HS	100,000	99,424			99,424	General Fund

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Fifth District (Cont'd)													
105	07-080, 08-084	70330	Human Resources	San Bernardino	157-175 W. 5th St.	Remodel employee restrooms on 1st floor	RE	370,000	49,940			49,940	General Fund
106	08-085	8H03	Human Resources	San Bernardino	157-175 W. 5th St.	New carpet 1st floor	DM	220,000		220,000		220,000	Human Resources
107	08-173	8X60	A&E/FM	San Bernardino	157-175 W. 5th St.	Fire rated corridors (Phase II)	HS	250,000	250,000			250,000	General Fund
108	04-107 & 05-156	50580	CAO	San Bernardino	172 W. 3rd St.	Old Hall of Records 1st Floor Restrooms & Entrance Ramp, ADA Improvement Project	HS	203,000	6,911			6,911	General Fund
109	06-166	60575	Assessor	San Bernardino	172 W. 3rd St.	Old Hall of Records - Assessor 3rd, 4th and 5th floor remodel	P	1,600,000	1,466,475			1,466,475	General Fund
110	04-159	50090	Sheriff-Coroner	San Bernardino	175 S. Lena Rd.	Sheriff Coroner morgue expansion	C	3,487,000	74,133			74,133	General Fund, Justice Facility Reserve
111	04-161	50350	Sheriff-Coroner	San Bernardino	175 S. Lena Rd.	Sheriff/Coroner storage expansion	RE	53,000			52,249	52,249	Sheriff
112	05-172	50890	Probation	San Bernardino	175 W. 5th St.	Probation Admin paint and recarpet	DM	366,200			316,111	316,111	Probation
113	07-018	70480	Probation	San Bernardino	175 W. 5th St.	Remodel 4th floor bathrooms.	RE	290,000		289,481		289,481	Probation
114	08-215	8S03	Sheriff	San Bernardino	200 S. Lena Rd.	Forensics Biology Laboratory Remodel	RE	176,000		162,304		162,304	Sheriff DNA Grant
115	06-151	60720	Public Works	San Bernardino	210 N. Lena Rd.	Trailer replacement	C	435,000			435,000	435,000	Flood Control
116	07-222	70360	A&E/FM	San Bernardino	210 N. Lena Rd.	Reroof, building 1	R	70,000	5,870			5,870	General Fund
117	04-006	40220	Auditor/ Controller-Recorder (ACR)	San Bernardino	222 W. Hospitality Ln.	Remodel 1st floor	RE	710,127			14,078	14,078	Auditor/Controller-Recorder

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Fifth District (Cont'd)													
118	05-143	50730	ACR	San Bernardino	222 W. Hospitality Ln.	ACR data center electrical	I	34,500		19,088		19,088	Auditor/Controller-Recorder
119	06-092	60380	ACR	San Bernardino	222 W. Hospitality Ln.	Upgrade interconnected parking lot lights & trim trees.	DM	25,000		25,000		25,000	Auditor/Controller-Recorder
120	07-085	70500	Risk Mgmt.	San Bernardino	222 W. Hospitality Ln.	Office remodel - 3rd floor	RE	200,000		186,821		186,821	Department Budget
121	07-010	70595	A&E/FM	San Bernardino	222 W. Hospitality Ln.	HVAC upgrade - 3rd floor	H	300,000	300,000			300,000	General Fund
122	07-313	70740	A&E/FM	San Bernardino	222 W. Hospitality Ln.	New Hall of Records 1st Floor HVAC replacement	H	1,185,000			1,105,915	1,105,915	Recorder's System Development Fund
123	07-314	70760	A&E/FM	San Bernardino	222 W. Hospitality Ln.	ACR 2nd Floor Remodel	DM	530,000			121,959	121,959	ACR
124	05-157	40390	CAO	San Bernardino	303 W. 3rd St.	303 Building improvements	RE	26,535,998	402,476			402,476	General Fund/Courthouse Project
125	06-098	60240	A&E/FM	San Bernardino	340 N. Mtn. View Ave.	Repair Roof	R	170,000	143,744			143,744	General Fund
126	03-088	10830	A&E/FM	San Bernardino	351 N. Arrowhead Ave.	Central Courthouse Seismic Retrofit/Remodel	RE	47,938,948	(13,396,990)	6,800,000	37,084,742	30,487,752	FEMA/Courts/ State Grant
127		90780	Public Health	San Bernardino	351 N. Mt. View Ave.	Public Health remodel	RE	390,000		176,075		176,075	Public Health
128	07-221	70370	A&E/FM	San Bernardino	364 N. Mountain View	Roof repair	R	240,000	211,441			211,441	General Fund
129	05-166, 05-185 & 06-149	50955	CAO/BOS/ County Counsel	San Bernardino	385 N. Arrowhead Ave.	County Govt. Ctr. 4th & 5th Floor remodel & ceiling tiles	RE	2,909,000	53,882			53,882	General Fund
130		8Y00	BOS	San Bernardino	385 N. Arrowhead Ave.	BOS Chamber Improvements	RE	80,000	80,000			80,000	General Fund

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Fifth District (Cont'd)													
131	03-184	30150	Sheriff	San Bernardino	630 E. Rialto Ave.	CDC remove/replace HVAC Phase II & III	H	1,300,000	83,133			83,133	General Fund
132	06-109e	60290	A&E/FM	San Bernardino	630 E. Rialto Ave.	Central Detention Center - Pavement Management	P	59,000	59,000			59,000	General Fund
133	07-273	70586	A&E/FM	San Bernardino	655 E. 3rd St.	Sheriff Admin./ HVAC upgrades	H	1,050,000	958,025			958,025	General Fund
134	03-189 05-076	30320	Fac. Mgmt.	San Bernardino	670 E. Gilbert St.	Information Services Building 1st & 2nd floor HVAC replacement	H	1,585,723	11,311			11,311	General Fund
135	07-264	70536	A&E/FM	San Bernardino	670 E. Gilbert St.	ISD fuel storage tank	I	100,000	110,563			110,563	General Fund
136	08-135	8V10	Information Services	San Bernardino	670 E. Gilbert St.	Back-Up Generator	I	200,000		199,279		199,279	Information Services
137	08-195	8X63	A&E/FM	San Bernardino	670 E. Gilbert St.	HVAC Replacement - Phase II (1st & 2nd Floors)	H	321,400	289,306			289,306	General Fund
138	06-101	60250	A&E/FM	San Bernardino	700 E. Gilbert , Bldgs 2 thru 6	Repair Roof	R	250,000	250,000			250,000	General Fund
139	03-263	30200	Behavioral Health	San Bernardino	700 E. Gilbert St.	Campus parking lot and road improvements	P	375,000	266,100			266,100	General Fund
140	08-020	8N00	Behavioral Health	San Bernardino	700 E. Gilbert St., Bldg. H	Remodel building H consisting of 31,310 sq. ft. for crisis, short-term residential and drop-in Transitional Age Youth with mental and behavioral disabilities	RE	7,360,000		7,359,868		7,359,868	Behavioral Health
141	06-211	60780	Probation	San Bernardino	740 E. Gilbert St.	RYEF athletic surface	I	105,000		26,023		26,023	Probation

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Fifth District (Cont'd)													
142	07-349	7P18	Probation	San Bernardino	740 E. Gilbert St.	First Step Building Remodel	RE	390,828		330,326		330,326	Probation
143	07-338	8D00	A&E/FM	San Bernardino	777 E. Rialto Ave.	Remodel ISD space @ GSG Bldg	RE	450,000		448,867		448,867	ISD Budget and ROV Remodel project
144	06-094	60011	A&E/FM	San Bernardino	777 E. Rialto Ave.	General Services ADA Path of Travel	HS	289,400	289,400			289,400	General Fund
145	07-159, 08-179	70390	A&E/FM	San Bernardino	777 E. Rialto Ave.	HVAC equipment replacement	H	2,535,000	2,534,897			2,534,897	General Fund
146	05-159	70400	Registrar of Voters	San Bernardino	777 E. Rialto Ave.	Remodel office space	RE	3,902,193	154,130			154,130	Budget combined with proj. 60690
147	07-231	70450	Agriculture	San Bernardino	777 E. Rialto Ave.	Recarpet offices.	RE	16,000		16,000		16,000	Department Budget
148	08-178	8X66	A&E/FM	San Bernardino	777 E. Rialto Ave.	Electrical evaluation at GSG building.	I	120,000	119,588			119,588	General Fund
149	07-337	8X96	Airports	San Bernardino	777 E. Rialto Ave.	Airports Office Space remodel--GSG	RE	400,000	398,064			398,064	General Fund. Fundng transferred from paint/carpet project 70100.
150	07-336	8X99	Sheriff	San Bernardino	777 E. Rialto Ave.	Sheriff's Vehicle Storage Space--GSG	RE	220,163	169,212			169,212	General Fund
151	07-160	70410	A&E/FM	San Bernardino	825 E. 3rd St.	HVAC equipment replacement	H	1,980,000	1,969,253			1,969,253	General Fund
152	06-093	70544	A&E/FM	San Bernardino	825 E. 3rd St.	ADA restroom remodels	HS	218,000	53,615			53,615	General Fund
153	08-134	8V20	Information Services	San Bernardino	840 E. Gilbert St.	Relocation of 800 MHz Storage Facility	RE	300,000		300,000		300,000	Information Services
154	03-187	30260	Probation	San Bernardino	900 E. Gilbert St.	Perris Hill Park R/R water storage tank	I	441,000	431,864			431,864	General Fund
155		30690	Probation	San Bernardino	900 E. Gilbert St.	SB Juvenile Hall master plan	PL	30,000		5,000		5,000	Probation

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

capital improvement program

EXHIBIT E
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
Fifth District (Cont'd)													
156	07-012	70490	Probation	San Bernardino	900 E. Gilbert St.	CVJDAC renovation (Phase I of 4). Includes remodel of Unit 1 into max. security unit and addition of emergency generators, kitchen and laundry remodels	RE	5,200,000		5,180,004		5,180,004	Department Budget
157	07-340	7P09	Probation	San Bernardino	900 E. Gilbert St.	CJH security fencing	HS	38,000		29,359		29,359	Probation
158	05-064, 07-341	7P12	Probation	San Bernardino	900 E. Gilbert St.	CJH holding area door replacements	HS	300,000		277,567		277,567	Probation
159	07-352	7P15	A&E/FM	San Bernardino	900 E. Gilbert St.	YJC Recreational Area Resurfacing	P	215,000		195,639		195,639	Probation
160	08-153	8X69	Probation	San Bernardino	900 E. Gilbert St.	Construct new Central Juvenile Hall facility. Total project cost is approximately $63 million.	C	4,000,000	4,000,000			4,000,000	General Fund
161	03-262, 07-263	70534	A&E/FM	San Bernardino	Gilbert Street Campus	Campus improvements	I	840,250	604,559			604,559	General Fund
162	07-363	60810	CAO	San Bernardino	Government Center Campus	Master plan implementation	C	150,000	68,710			68,710	General Fund
163	06-180	60625	BOS	San Bernardino	TBD	Muscoy Community Center improvements	C	1,000,000	1,000,000			1,000,000	General Fund
164	07-274	70590	Library	San Bernardino	TBD	Library construction	C	1,000,000	1,000,000			1,000,000	General Fund
165	07-293	70600	Sheriff	San Bernardino	TBD	Crime Lab	C	250,000	15,357			15,357	General Fund
166	07-291	70655	BOS	San Bernardino	TBD	Muscoy Community Center improvements	C	1,000,000	996,421			996,421	General Fund

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

EXHIBIT E
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
Fifth District (Cont'd)													
167	08-191	8X75	A&E/FM	San Bernardino	Various	Add boilers to supplement geothermal water temperature serving CDC, Sheriff's Headquarters & Public Works.	I	500,000	498,790			498,790	General Fund
168	04-094	40060	Regional Parks	Victorville	18000 Yates Rd.	Mojave Narrows Reg Pk design park flood control	PL	47,000	20,000			20,000	General Fund / Flood Control
	Total Fifth District (CJV-4030)							**136,694,660**	**11,551,096**	**22,266,701**	**41,130,054**	**74,947,851**	
168	**Total Carryover Projects (CJV-4030)**							**273,311,807**	**47,489,366**	**25,771,801**	**42,654,828**	**115,915,995**	

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 2/29/08
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EXHIBIT E
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
Carryover Projects (Fund CJV-Object 3305-Contributions to Other Agencies)													
Countywide								-	-	-	-	-	
First District								-	-	-	-	-	
Second District													
1	06-181	60630	BOS-2nd District	Crestline	607 Forest Shade	Boys & Girls Club improvements	DM	25,000	25,000			25,000	General Fund
2	05-125	50620	BOS-2nd District	Devore	Various Locations	Equestrian Trails	I	220,000	217,415			217,415	General Fund
3	05-119	50700	BOS-2nd District	Devore	Various Locations	Devore Community and neighborhood watch signs	I	25,000	25,000			25,000	General Fund
4	05-127	50790	BOS-2nd District	Fontana	8437 Sierra Ave.	Fontana Library	C	300,000	300,000			300,000	General Fund
5	05-128	50795	BOS-2nd District	Fontana	Various Locations	Fontana Rails to Trails	I	300,000	300,000			300,000	General Fund
6	07-283	70640	BOS-2nd District	Lytle Creek	14082 Center Rd.	County Library - Internet Services	I	10,000	10,000			10,000	General Fund
7	05-126	50815	BOS-2nd District	Rancho Cuca.	15505 Cultural Center Dr.	Rancho Cucamonga Library	C	500,000	8,094			8,094	General Fund
8	05-124	50615	BOS-2nd District	Upland	Various Locations	San Antonio Heights - Horse & Pedestrian Trails	I	150,000	150,000			150,000	General Fund
	Total Second District (CJV-3305)							**1,530,000**	**1,035,509**	**-**	**-**	**1,035,509**	
Third District													
9	07-289	70650	BOS-3rd District	Running Springs	TBD	Running Springs Library - Plan	PL	50,000	50,000			50,000	General Fund
10	08-197	8B00	BOS-3rd District	Yucca Valley	TBD	Construct animal control facility. Joint project with the Town of Yucca Valley. Total project cost $3.5 million to be shared 50/50 with Town. County to set aside $437,500 annually for four years.	C	437,500	437,500			437,500	General Fund
	Total Third District (CJV-3305)							**487,500**	**487,500**	**-**	**-**	**487,500**	

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

EXHIBIT E
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
Fourth District													
11	07-290	70652	BOS-4th District	Chino Hills	14565 Pipeline	Community Center project.	C	4,000,000	3,000,000			3,000,000	General Fund
12	06-138	60440	BOS-4th District	Montclair	4351 Kingsley	Sunset park Improvements	I	175,000	175,000			175,000	General Fund
13	06-135	60410	BOS-4th District	Montclair	5201 Benito St.	Alma Hoffman Park Improvements	I	227,500	227,500			227,500	General Fund
	Total Fourth District (CJV-3305)							**4,402,500**	**3,402,500**	**-**	**-**	**3,402,500**	
Fifth District													
14	06-172	60595	BOS-5th District	Colton	955 W. Laurel	Davis Park - Park Improvements	I	500,000	500,000			500,000	General Fund
	Total Fifth District (CJV-3305)							**500,000**	**500,000**	**-**	**-**	**500,000**	
14	**Total Carryover Projects (CJV-3305)**							**6,920,000**	**5,425,509**	**-**	**-**	**5,425,509**	

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

EXHIBIT E
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
Carryover Projects (Fund CJV-Object 3310-Inter-Fund Contributions)													
Countywide								-	-	-	-	-	
First District													
1		70790	A&E/FM	Daggett		Daggett Security Fencing for Water Tank	HS	50,000			22,196	22,196	CDGB
2		8C07	A&E/CDH	Lake Arrowhead	27176 E Peninsula Dr	Fire Station #94 Museum Reroof	RE	58,000			58,000	58,000	CDBG
	Total First District (CJV-3310)							**108,000**	**-**	**-**	**80,196**	**80,196**	
Second District													
3	06-119g	50925	CDH	Crestline	23460 Crest Forest Dr.	Crest Services Family remodel	RE	222,932	-	-	16,690	16,690	CDBG
	Total Second District (CJV-3310)							**222,932**	**-**	**-**	**16,690**	**16,690**	
Third District								-	-	-	-	-	
Fourth District								-	-	-	-	-	
Fifth District													
4	03-055	50950	ARMC	San Bernardino	1543 W. 8th St.	West Side Family Health Center Remodel	RE	630,000			630,000	630,000	ARMC
5		30770	CDH	San Bernardino	9th Street	San Bernardino 9th St. Youth Golf Academy	C	100,000			55,597	55,597	CDBG
	Total Fifth District (CJV-3310)							**730,000**	**-**	**-**	**685,597**	**685,597**	
5	**Total Carryover Projects (CJV-3310)**							**1,060,932**	**-**	**-**	**782,483**	**782,483**	
187	**TOTAL CARRYOVER PROJECTS (Fund CJV)**							**281,292,739**	**52,914,875**	**25,771,801**	**43,437,311**	**122,123,987**	

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

EXHIBIT F

2008-09 ARROWHEAD REGIONAL MEDICAL CENTER
CARRYOVER PROJECTS
(Funds CJZ, CJE and CJM)

# Proj.	CIP Log #	AE Proj. #	Location	Address	Description		Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
Carryover Projects (Fund CJZ-Object 4030-Structures and Improvements to Structures)												
1	06-196, 06-219	60740	Colton	400 N. Pepper Ave.	Med-Surg Remodel	RE	23,790,000			21,972,533	21,972,533	ARMC
2	06-219	60741	Colton	400 N. Pepper Ave.	ARMC - Site Demo	I	150,000			119,513	119,513	ARMC
3	06-219	60742	Colton	400 N. Pepper Ave.	ARMC - Site Preparation	I	1,050,000			178,669	178,669	ARMC
4	06-219	60743	Colton	400 N. Pepper Ave.	ARMC - Purchase Modular Office	C	2,200,000			1,740,932	1,740,932	ARMC
5	06-219	60744	Colton	400 N. Pepper Ave.	ARMC - Vacuum Pump Replacement		260,000			64,846	64,846	ARMC
6	06-219	60745	Colton	400 N. Pepper Ave.	ARMC - Purchase Modular Office		750,000			750,000	750,000	ARMC
7	07-309	70730	Colton	400 N. Pepper Ave.	ARMC - Medical Office Building	C	1,800,000			407,057	407,057	ARMC
7	**Total Carryover Projects (Fund CJZ)**						**30,000,000**	**-**	**-**	**25,233,550**	**25,233,550**	
Carryover Projects (Fund CJE-Object 4030 - Structures and Improvements to Structures)												
1	08-018	8G00	Colton	400 N. Pepper Ave.	Expand parking lot in front of Outpatient clinic by 31 spaces (14 ADA, 17 one-hour)	P	260,000			241,418	241,418	ARMC Operating Budget
2	08-019	8G05	Colton	400 N. Pepper Ave.	Install perchlorate filter system. Payback 1.6 years.	I	550,000			548,486	548,486	ARMC Operating Budget
3	08-209	8G10	Colton	400 N. Pepper Ave.	Room preparation for installation of Open Magnetic Resonance Imaging	RE	350,000			350,000	350,000	ARMC Operating Budget
4	08-211	8G15	Colton	400 N. Pepper Ave.	ARMC-Linear Accelerator	I	450,000			450,000	450,000	ARMC Operating Budget
4	**Total Carryover Projects (Fund CJE)**						**1,610,000**	**-**	**-**	**1,589,904**	**1,589,904**	
Carryover Projects (Fund CJM-Object 4030-Structures and Improvements to Structures)												
1		20650	Colton	400 N. Pepper Ave.	ARMC Shower Replacement	DM	800,000		720,000		720,000	Lawsuit settlement funds
2	06-159	60660	Colton	400 N. Pepper Ave.	ARMC Terrazzo floor repair	DM	2,000,000		1,525,671		1,525,671	Lawsuit settlement funds
2	**Total Carryover Projects (Fund CJM)**						**2,800,000**	**-**	**2,245,671**	**-**	**2,245,671**	
13	**TOTAL ARMC CARRYOVER PROJECTS**						**34,410,000**	**-**	**2,245,671**	**26,823,454**	**29,069,125**	

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

capital improvement program

EXHIBIT G

2008-09 AIRPORTS CARRYOVER PROJECTS

(Various Funds)

# Proj.	CIP Log #	Sup. Dist.	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Projected Carryover Balance	Funding Source
Airport Carryover Projects (Various Funds)											
1		All	All Airports	Various	Contingency (Airports Operating Funds)				624,829	624,829	RCD
2		All	All Airports	Various	Contingency (Airports Capital Projects)				560,845	560,845	RAA
3		All	All Airports	Various	Contingency (Airports Maintenance Projects)					-	RAW
4		1	Baker	565000 Hwy 127	Baker Airport 002 Runway Rehabilitation	P			326,667	326,667	
5		4	Chino	7000 Merrill Ave.	Reverted Building Improvements	C			50,000	50,000	RAW
6		4	Chino	7000 Merrill Ave.	Dome Hangars 1-4 Rehab & Lighting/Elect Impvmts	C			50,000	50,000	RAW
7		4	Chino	7000 Merrill Ave.	Demolition and Fencing - Dairy Sites	I			40,000	40,000	RAW
8		4	Chino	7000 Merrill Ave.	Infrastructure Improvement and Rehabilitation	I			60,000	60,000	RAW
9		4	Chino	7000 Merrill Ave.	Pavement Repair	P			40,000	40,000	RAW
10		4	Chino	7000 Merrill Ave.	Test/Monitor Ground Water for PCE's & TCE's	I			600,000	600,000	RAA
11		4	Chino	7000 Merrill Ave.	Relocate ILS	I			1,500,000	1,500,000	RAA
12		4	Chino	7000 Merrill Ave.	Update Master Plan - Burrowing Owl Plan	PL			100,000	100,000	RAA
13		4	Chino	7000 Merrill Ave.	Update CLUP	PL			50,000	50,000	RAA
14	05-074	4	Chino	7000 Merrill Ave.	Land Acquistion for Runway Protection Zones	AC			28,421,053	28,421,053	RAA
15	07-129	4	Chino	7000 Merrill Ave.	Rejuvenate and repaint Runway 8R-26L, associated taxiways and itinerant ramp.	P			675,000	675,000	RAA
16		4	Chino	7000 Merrill Ave.	Chino Wash Racks	I			100,000	100,000	RAA
17		4	Chino	7000 Merrill Ave.	Tie Down Ramp Pavement Improvement	I			500,000	500,000	
18		4	Chino	7000 Merrill Ave.	Detention And Storm Water Conveyance	I			500,000	500,000	
19		4	Chino	7000 Merrill Ave.	Perimeter Fencing Improvement	I			250,000	250,000	
20		1	Daggett	39500 National Trails Hwy	Demolish Delapidated Buildings	C			200,000	200,000	RAW
21		1	Daggett	39500 National Trails Hwy	Pavement Repairs	P			20,000	20,000	RAW
22		1	Daggett	39500 National Trails Hwy	Coat Interior of Water Tanks	I			200,000	200,000	RAA
23	06-069	1	Daggett	39500 National Trails Hwy	Waste Water Treatment Plant	I			50,000	50,000	RAW
24	07-126	1	Daggett	39500 National Trails Hwy	Rejuvenate and repaint Runway 8-26, runway 4-22, and associated taxiways.	P			150,000	150,000	RAA
25	07-254	1	Daggett	39500 National Trails Hwy	Taxiway A & C electrical upgrades and Taxiway B Extension	I			3,650,000	3,650,000	RAA

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT G

2008-09 AIRPORTS CARRYOVER PROJECTS

(Various Funds)

# Proj.	CIP Log #	Sup. Dist.	Location	Address	Description	Proj. Type	Fund Local Cost	Discre-tionary Funding	Restricted Funding	Projected Carryover Balance	Funding Source
Airport Carryover Projects (Various Funds) (Cont'd)											
26	07-255	1	Daggett	39500 National Trails Hwy	Land Acquisition for Runway Object Free Area	P			450,000	450,000	RAA
27		1	Needles	711 Airport Rd.	Pavement Repair	P			20,000	20,000	RAW
28	07-127	1	Needles	711 Airport Rd.	Rejuvenate and repaint Runways and associated taxiways.	P			150,000	150,000	RAA
29		1	Needles	711 Airport Rd.	Needles Building Improvements	I			10,000	10,000	RAW
30		1	Needles	711 Airport Rd.	Needles Hangar Replacement	I			150,000	150,000	RAA
31		1	Needles	711 Airport Rd.	Construct Perimeter Fencing and Rehabilitate Terminal Ramps	P			350,000	350,000	RAA
32		1	Twentynine Palms	78569 29 Palms Highway	Pavement Repair	P			20,000	20,000	RAW
33		1	Twentynine Palms	78569 29 Palms Highway	Rehabilitate Water System	I			10,000	10,000	RAW
34		1	Twentynine Palms	78569 29 Palms Highway	Construct aircraft storage T-Hangars	C			631,579	631,579	RAA
35	07-128	1	Twentynine Palms	78569 29 Palms Highway	Rejuvenate and repaint runways 8-26, 17-35 and associated taxiways.	P			150,000	150,000	RAA
35	**Total Airport Carryover Projects (Various Funds)**						**-**	**-**	**39,474,299**	**39,474,299**	
Apple Valley Airport - County Service Area 60 (CSA 60)											
1		All	Apple Valley	21600 Corwin Rd.	Contingency (CSA 60 Capital Projects)				946,186	946,186	RAI
2		1	Apple Valley	21600 Corwin Rd.	Runway 8/26 Drainage Improvements	I			200,000	200,000	RAI
3		1	Apple Valley	21600 Corwin Rd.	Construct Storage Building	C			75,000	75,000	RAI
4		1	Apple Valley	21600 Corwin Rd.	Pavement Repairs	P			50,000	50,000	RAI
5		1	Apple Valley	21600 Corwin Rd.	Reconstruct Access Road	P			250,000	250,000	RAI
6	05-042	1	Apple Valley	21600 Corwin Rd.	Remodel Terminal Building (midyear project)	C			100,000	100,000	RAI
7	07-125	1	Apple Valley	21600 Corwin Rd.	Rejuvenate and repaint Runways 18-36, 8-26 and associated taxiways.	P			100,000	100,000	RAI
8		1	Apple Valley	21600 Corwin Rd.	Reconstruct Access Road	P			150,000	150,000	RAI
9		1	Apple Valley	21600 Corwin Rd.	Apple Valley complex - Phase lil	C			1,800,000	1,800,000	RAI
10		1	Apple Valley	21600 Corwin Rd.	Land Acquisition for RPZ -RW18	AC			500,000	500,000	
11	05-042	1	Apple Valley	21600 Corwin Rd.	Remodel Terminal Building	C			40,000	40,000	RAI
11	**Total Apple Valley Airport - CSA 60 - Carryover Projects**						**-**	**-**	**4,211,186**	**4,211,186**	
46	**TOTAL AIRPORTS CARRYOVER PROJECTS**						**-**	**-**	**43,685,485**	**43,685,485**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

capital improvement program

EXHIBIT H

2008-09 REGIONAL PARKS CARRYOVER PROJECTS

(Various Funds)

# Proj.	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Projected Carryover Balance	Funding Source
Countywide									
1	Countywide	Various	Various Projects - Lump sum	I/C			611,843	611,843	Prop 40
2	Redlands	Santa Ana River Trail	Construct hiking/biking/equestrian trail - Phase 4	I			267,848	267,848	Federal/State Grants
3	S.B./Redlands	Santa Ana River Trail	Construct hiking/biking/equestrian trail - Phase 3	I			5,575,745	5,575,745	Federal/State Grants
	Total Countywide				-	-	**6,455,436**	**6,455,436**	
First District									
4	Victorville	8000 Yates Rd.	Mojave Narrows Reg. Pk - Snack Bar & Restroom renovation	C			636,500	636,500	Prop 40
	Total First District				-	-	**636,500**	**636,500**	
Second District									
5	Glen Helen		Nature Trail	I			421,660	421,660	Prop 40
	Total Second District				-	-	**421,660**	**421,660**	
Third District									
6	Yucaipa	33900 Oak Glen Rd.	Yucaipa Reg. Park - Sports Complex Lighting	I		10,000	346,500	356,500	Federal Grant/ 2008 Priority Policy
	Total Third District				-	**10,000**	**346,500**	**356,500**	
Fourth District					-	-	-	-	
Fifth District									
7	San Bernardino	Along Santa Ana River	Santa Ana River Park	I			99,000	99,000	Federal Grant
	Total Fifth District				-	-	**595,000**	**595,000**	
7	**TOTAL REGIONAL PARKS CARRYOVER PROJECTS**				-	**10,000**	**8,455,096**	**8,465,096**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT I

2008-09 TRANSPORTATION CARRYOVER PROJECTS

(Various Funds)

# Proj.	Location	Road Name	Limits	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Projected Carryover Balance	Funding Source
Countywide						-	-	-	-	
First District										
1	Apple Valley	El Mirage Road	Colorado Rd to 965' W/Tanner Rd and 250' E/Tanner Rd to 195'E/Sheep Creek Rd	Pulverize/Reprofile	P			750,000	750,000	Gas Tax, Measure I
2	Apple Valley	Rock Springs Rd.	At Mojave River	Repair railroad crossing	I			100,000	100,000	Gas Tax
3	Apple Valley	Rock Springs Rd.	At Mojave River	Realign roadway	I			600,000	600,000	Proposition 1B
4	Baker	Baker Blvd.	Bridge 54-C127,0.25M W,SH127	Bridge repair	I			50,000	50,000	Gas Tax
5	Hesperia	Summit Valley Rd.	Various roads	Widen and realign road	PL			2,000,000	2,000,000	Public Land Highway (PLH)
6	Lenwood	Lenwood Rd	N/Main St.	Grade Separation	I			400,000	400,000	Gas Tax, Federal Surface Transportation Program (STP)
7	Lucerne	Trade Post	SH18 (Lake Gregory Drive)	Intersection improvement	P			130,000	130,000	Fee Plan
8	Ludlow	Dola Ditch Bridge	Nth, Br No 54C 285, 2.08M E, Kelbaker	Bridge replacement	I			750,000	750,000	Federal Highway Bridge Replacement & Rehabilitation (HBRR)
9	Ludlow	Lanzit Ditch Bridge	Nth, Br No 54C 286, 2.77 E, Kelbaker	Bridge replacement	I			1,000,000	1,000,000	HBRR
10	Needles	Needles Highway	N Street N&E/State Line	Rehabilitation	P			3,746,571	3,746,571	STP, PLH
11	Oak Hills	Muscatel St.	.04 W, Verbena Rd E/End	Pave existing dirt rd	P			100,000	100,000	Fee Plan
12	Oak Hills	Ranchero St.	Escondido Ave. E 1.00M	Widen Roadway	I			500,000	500,000	Measure I
13	Oro Grande	National Trails Hwy	Bryman Rd/Bryman Rd	Widen/install passing lanes	I			3,116,747	3,116,747	STP, Proposition 1B
14	Phelan	Beekley Rd.	SH138 N/Phelan Rd.	Install Culverts	I			1,900,000	1,900,000	Proposition 1B
15	Phelan	Duncan Road	At UPRR Crossing	RR Xing gates installation	I			504,000	504,000	Fee Plan
16	Phelan	Phelan Rd.	Beekley Rd E/Los Banos Ave	Drainage improvements	I			300,000	300,000	Measure I
17	Phelan	Wilson Ranch Road	At UPRR Crossing	RR Xing installation	I			504,000	504,000	Fee Plan
18	Phelan	Wilson Ranch Road	Goss/Duncan	Road construction	P			1,450,000	1,450,000	Fee Plan
19	Pinon Hills	Duncan Road	Oasis/Buckwheat	Pave dirt road	P			90,000	90,000	Fee Plan
20	Pinon Hills	Phelan Rd.	At Sheep Creek Wash	Drainage improvements	I		485,000		485,000	General Fund
21	Spring Valley Lake	Yates Rd.	.24M N,Chinquapin Dr E & S/.02S, Fortuna	Widen Roadway	P			87,856	87,856	Gas Tax

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

capital improvement program

EXHIBIT I

2008-09 TRANSPORTATION CARRYOVER PROJECTS

(Various Funds)

# Proj.	Location	Road Name	Limits	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Projected Carryover Balance	Funding Source
First District (Cont'd)										
22	Victorville	Hi Desert Corr Proj	SH395 E/SH 18	Engineering and environmental	PL			677,500	677,500	Gas Tax
23	Victorville	San Martin Road	Dos Palmas Rd. NL/Palmdale	Pave dirt road.	P		280,000		280,000	General Fund
24	Wrightwood	Lone Pine Canyon Rd.	.4 M S, SR138 N .05M	Re-profiling	I			235,000	235,000	Gas Tax
	Total First District					-	**765,000**	**18,991,674**	**19,756,674**	
Second District										
25	Crestline	Lake Driive	At Springwater Rd	Rehabilitation	P			295,000	295,000	Community Development Block Grant (CDBG)
26	Crestline	Springwater Rd	At Thousand Pines Rd	Rehabilitation	P			53,000	53,000	CDBG
27	Crestline	Lake Gregory Dr.	Lake Dr SE & S/SH189	Retaining Wall repair	I			720,000	720,000	Measure I
28	Devore	Cajon Boulevard	.22 NW, Palm Ave NW/CL,AT&SF overcsg	Rehabilitation	P			864,700	864,700	Measure I
29	Fontana	Arrow Route	Hickory Ave. E/Beech Ave.1	Rehab/drainage/inter IMPS	I			2,870,000	2,870,000	Measure I
30	Fontana	Cherry Avenue	I-10	Improve interchange	PL			2,410,000	2,410,000	Redevelopment Agency (RDA)
31	Fontana	Cherry Avenue	Whittran Ave. N/Foothill Blvd.	Widen Roadway	I			2,030,000	2,030,000	RDA
32	Fontana	San Bernardino Avenue	1.0M E, Etiwanda E/Redwood Ave	Widen Roadway, add Sidewalk	I			35,000	35,000	RDA
33	Fontana	San Bernardino Avenue	At Cherry Ave.	Left turn pocket, sidewalk	I			10,000	10,000	RDA
34	Fontana	Cherry Avenue	.13M N, Merrill Ave at RR Xing	Grade Separation	I			465,000	465,000	RDA
35	Lytle Creek	Lytle Creek Rd.	.32M S, Sierra Ave.	Guardrail installation	I			70,000	70,000	Measure I
36	Lytle Creek	South Fork Rd.	.0003M SW, Melody Ln. NELY/Lytle Creek Rd.	Drainage improvements	I			245,000	245,000	Gas Tax
37	Verdemont SD 5	Institution Rd.	.20M W, Verdemont Rch Rd E .40M	Rehabilitation	P		1,000,000	0	1,000,000	General Fund
	Total Second District					-	**1,000,000**	**10,067,700**	**11,067,700**	
Third District										
38	Lake Arrowhead	Daley Canyon Road	SH18 (Lake Gregory Drive)	Improve intersection safety/realign	I			25,000	25,000	Measure I
39	Lake Arrowhead	Cottage Grove Rd	AT 655 Cottage Grove Rd	Retaining Wall repair	I			190,000	190,000	Measure I
40	Mentone	Fifth Ave.	At Walnut	Improve Sight Distance	PL			1,200,000	1,200,000	Prop. 1B
41	Mentone	Turquoise Ave	Nice Avenue N 350'	Pave dirt road	P			200,000	200,000	CDBG
42	Moonridge	Maple Ln	Barton Lane N/SH38	Slope Protection	PL			800,000	800,000	Prop. 1B
43	Redlands	Garnet St. Bridge	Mill Creek, Br No. 54C 420	Bridge replacement	I			2,753,000	2,753,000	HBP 80%, Gas Tax

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT I

2008-09 TRANSPORTATION CARRYOVER PROJECTS

(Various Funds)

# Proj.	Location	Road Name	Limits	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Projected Carryover Balance	Funding Source
Third District (Cont'd)										
44	Yucca Valley	Reche Road	SH247	Construct turn lane	I			310,500	310,500	Measure I
45	Yucca Valley	La Contenta Rd.	Yucca Tr N/sH62	Widen Roadway	I			1,078,800	1,078,800	Measure I
	Total Third District					-	-	**6,557,300**	**6,557,300**	
Fourth District										
46	Chino	Pipeline Avenue	At Chino Avenue	Signal modification	I			150,000	150,000	AB2928
	Total Fourth District					-	-	**150,000**	**150,000**	
Fifth District										
47	Bloomington	Cedar Avenue	At I-10	Interchange PSR/PR	PL			10,000	10,000	Gas Tax
48	Bloomington	Cedar Avenue	At Jurupa	Signal installation	I			319,250	319,250	Measure I, CDBG
49	Bloomington	Cedar Avenue	At Seventh St.	Improve intersection	I			125,000	125,000	CDBG
50	Bloomington	Fifth St.	Cedar E/End	Drainage improvements	I			200,000	200,000	Prop. 1B
51	Colton	Pepper Avenue	At I-10	Reconstruct interchange	PL		500,000	2,000,000	2,500,000	DEMO 80%, General Fund
52	Fontana	Arrow Route	Locust Ave.	Signal modification	I			349,000	349,000	HES, Gas Tax
53	Fontana	Slover Ave.	At Locust Ave.	Install signal & widen roadway	I			575,000	575,000	Gas Tax
54	Rialto	Linden Avenue	Bohnert Ave. N/Rialto Ave.	Sidewalk construction	I			154,000	154,000	Safe Route to School, Gas Tax
	Total Fifth District					-	**500,000**	**3,732,250**	**4,232,250**	
54	**TOTAL TRANSPORTATION CARRYOVER PROJECTS**					-	**2,265,000**	**39,498,924**	**41,763,924**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

capital improvement program

EXHIBIT J

2008-09 SOLID WASTE MANAGEMENT CARRYOVER PROJECTS

(Various Funds)

# Proj.	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Projected Carryover Balance	Funding Source
Countywide									
First District									
1	Barstow	32553 Barstow Rd.	Barstow Landfill - Surface Impoundment #3 & Septic Receiving Facility Construction	I			1,750,000	1,750,000	EAC - Acquisition and Expansion Fund
2	Barstow	32553 Barstow Rd.	Barstow Landfill - Land Transfer Project	I			1,830	1,830	EAC - Acquisition and Expansion Fund
3	Barstow	32553 Barstow Rd.	Barstow Landfill - Tortoise Fence Construction	I			700,000	700,000	EAC - Acquisition and Expansion Fund
4	Barstow	32553 Barstow Rd.	Barstow Landfill - Phase 1 Stage 1 (Basin Area) Liner Construction	I			1,500,000	1,500,000	EAC - Acquisition and Expansion Fund
5	Hinkley	37751 Lenwood Rd.	Lenwood-Hinkley Landfill - Design/Install Groundwater Monitoring Wells - CAP.	I			250,000	250,000	EAL - Environmental Fund
6	Twentynine Palms	7501 Pinto Mtn. Rd.	Twentynine Palms Landfill - Resurface Entry Road.	P			286,000	286,000	EAA - Operations Fund
7	Twentynine Palms	7501 Pinto Mtn. Rd.	Twentynine Palms Landfill - Purchase and Install New Modular Style Scale House	I			100,000	100,000	EAA - Operations Fund
8	Victorville	18600 Stoddard Wells Rd.	Victorville Landfill - Purchase/Install 2 new permanent scales, including 3 concrete vaults	I			260,000	260,000	EAA - Operations Fund
9	Victorville	18600 Stoddard Wells Rd.	Victorville Landfill Access Road Construction	P			200,000	200,000	EAA - Operations Fund
10	Victorville	18600 Stoddard Wells Rd.	Victorville Landfill - Phase 1B Stage 1 Liner Construction	I			700,000	700,000	EAC - Acquisition and Expansion Fund
11	Victorville	18600 Stoddard Wells Rd.	Victorville Sanitary Landfill Permanent Scalehouse Construction	I			350,000	350,000	EAA - Operations Fund
	Total First District				-	-	**6,097,830**	**6,097,830**	
Second District									
12	Ontario	2050 S. Milliken Ave.	Milliken Landfill - Perimeter Landscape Plan.	I			318,810	318,810	EAN - Financial Assurance Fund
	Total Second District				-	-	**318,810**	**318,810**	
Third District									
13	Big Bear	38550 Holcomb Valley Rd.	Big Bear Landfill - Final Closure Construction.	I			4,500,000	4,500,000	EAN - Financial Assurance Fund
14	Landers	59200 Winters Rd.	Landers Landfill - Construction of Septic Pond #3.	I			1,800,000	1,800,000	EAC - from EAA and Designated Septic Fee

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT J

2008-09 SOLID WASTE MANAGEMENT CARRYOVER PROJECTS

(Various Funds)

# Proj.	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Projected Carryover Balance	Funding Source
Third District (Cont'd)									
15	Redlands	31 Refuse Rd.	San Timoteo Landfill - Detention Basin Construction	I			1,000,000	1,000,000	EAC - Acquisition and Expansion Fund
16	Redlands	31 Refuse Rd.	San Timoteo Landfill - Unit 2 Phase 3 Liner Construction / Excavation	I			500,000	500,000	EAC - Acquisition and Expansion Fund
17	Running Springs	29818 Heaps Peak Rd.	Heaps Peak Landfill - LCRS/Construction of Treatment System - CAP.	I			300,000	300,000	EAL - Environmental Fund
18	Running Springs	29818 Heaps Peak Rd.	Heaps Peak Parking Area Settlement Repairs	P			250,000	250,000	EAA - Operations Fund
	Total Third District				**-**	**-**	**8,350,000**	**8,350,000**	
Fourth District					**-**	**-**	**-**	**-**	
Fifth District									
19	Colton	850 Tropica Rancho Rd.	Colton Landfill Scale Area Liner Construction.	I			1,000,000	1,000,000	EAC - Acquisition and Expansion Fund
20	Rialto	2390 Alder Ave.	Mid-Valley Landfill - Liner Expansion Clay Purchase Unit 3 Phase 7 - Unit 4 Phase 8	I			350,000	350,000	
21	Rialto	2390 Alder Ave.	Mid-Valley Landfill - 60' Dbl wide Mobile Office Trailer	I			150,000	150,000	EAA - Operations Fund
	Total Fifth District				**-**	**-**	**1,500,000**	**1,500,000**	
21	**TOTAL SOLID WASTE CARRYOVER PROJECTS**				**-**	**-**	**16,266,640**	**16,266,640**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

capital improvement program

Period Ending 2/29/08

EXHIBIT K

2007-08 COMPLETED PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
(Fund CJV)

# Proj.	CIP #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	GF Portion to Residual Funding	Comments	Funding
2007-08 Completed Projects (Fund CJV-Object 4030-Structures and Improvements to Structures)													
Countywide													
1	05-086	50562	Probation	Apple Valley & Rancho Cucamonga	21101 Dale Evans Pkwy & 9378 Etiwanda Ave.	WVJDAC & HDJDAC Video Security Enhancement	HS	725,000	725,000	-		Funding from 50280 combined with 50562.	General Fund
2	04-143	40250	Architecture & Engineering (A&E)/ Facilities Mgmt. (FM)	Redlands & San Bernardino	Various	Rehabilitate Hydraulic Elevators	I	586,000	586,427	(427)	(427)	Trns from Residual	
3		20705	Fac. Mgmt.	Countywide	Various	Paint and carpet - various buildings	DM	740,000	739,685	315	315	Trns to Residual	General Fund
4	04-175a h, m,n,p	50100	A&E/FM	Countywide	Various	Valley parking lot pavement mgmt program	P	175,150	172,429	2,721	2,721	Under/(Over) to CIP Residual, BAI #15, 1-29-08	
5	06-094	60010	A&E/FM	Countywide	Various	ADA Improvements / various sites	HS	294,316	293,937	379		Funding of $379 to be combined with Project 70090	General Fund
6	07-172	70110	A&E/FM	Countywide	Various	FM Minor CIP	DM	500,000	500,000	-			General Fund
	Total Countywide (CJV-4030)							**3,020,466**	**3,017,478**	**2,988**	**2,609**		
First District													
7	07-184	70000	A&E/FM	Barstow	235 E. Mt. View Ave.	Remove and replace boiler	HS	100,000	116,253	(16,253)	(16,253)	Trns to Residual	General Fund
8	07-223	70020	A&E/FM	Barstow	235 E. Mt. View Ave.	Electric service main switchgear replacement	I	100,000	-	100,000	100,000	Cancelled. Trns to Residual.	General Fund
9	04-072	50310	Fleet Mgmt.	Barstow	29802 Hwy 58	Barstow Fleet Mgmt install above ground fuel tanks	I	150,000	131,772	18,228		Billed & received total eligible from Fleet Mgmt, no further billings	Fleet Mgmt
10	06-212	60760	Probation	Barstow	301 E. Mtn. View	Paint and carpet	DM	40,000	31,666	8,334		Funding transferred to 7P18, BAI #14, 10-23-07	Probation
11	05-097	50732	Regional Parks	Victorville	18000 Yates Rd.	Mojave Narrows roads paving	P	269,500	265,913	3,587	3,587	Under/(Over) to CIP Residual, BAI #15, 1-29-08	

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, PPaving, PL-Planning, R-Roofing, H-HVAC

Period Ending 2/29/08

EXHIBIT K

2007-08 COMPLETED PROJECTS

ADMINISTERED BY ARCHITECTURE AND ENGINEERING

(Fund CJV)

# Proj.	CIP #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	GF Portion to Residual Funding	Comments	Funding
First District (Cont'd)													
12	05-100	50738	Regional Parks	Victorville	18000 Yates Rd.	Mojave Narrows playground renovation	I	774,316	774,256	60	60	Under/(Over) to CIP Residual, $217,480 to 50734, $150,342 to 60510, $450,555 from 50734, BAI to be done	
	Total First District (CJV-4030)							**1,433,816**	**1,319,860**	**113,956**	**87,394**		
Second District													
13	07-268	60645	Library	Crestline	2401 Lake Gregory Dr.	Crestline Library Design	PL	-		-		Combined with 70565	General Fund
14	05-104	50750	Regional Parks	Crestline	24171 Lake Dr.	Lake Gregory water slide	I	-		-		Combined with 70130	General Fund
15	05-170	50870	A&E/FM	Crestline	24171 Lake Dr.	Lake Gregory Senior Center water damage repairs	DM	85,560	76,752	8,808		Project complete no further billings	
16	02-082	30440	Sheriff	Devore	18000 W. Institution Rd.	GHRC Minimum Security Dorm - Design	C	250,000	250,000	-		Combined with project 30441	Inmate Welfare
17	05-169	50910	Public Health	Devore	19777 Shelter Way	Animal Shelter safety/security additions	HS	322,750	320,047	2,703	2,703	Under/(Over) to CIP Residual, BAI #15, 1-29-08	
18		60739	Regional Parks	Devore	2555 Glen Helen Parkway	GHRC Paving Improvements	P	120,000	116,190	3,810		Funding of $3,810 transferred to 60730	General Fund
19	02-041	40710	Courts	Rancho Cuca.	8303 N. Haven Ave.	WVLJC Family Court Services move	RE	199,790	201,332	(1,542)		Billed & received total eligible from Courts, no further billings	Courts
20	05-123	50785	A&E/FM	Rancho Cuca.	8303 N. Haven Ave.	Rancho Law & Justice Center building exterior renovation	DM	300,000	275,536	24,464	24,464	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
21	07-156	70230	A&E/FM	Rancho Cuca.	9500 Etiwanda Ave.	WVDC chiller #1 replacement	H	600,000	597,144	2,856	2,856	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
22	07-175	70240	A&E/FM	Rancho Cuca.	9500 Etiwanda Ave.	WVDC emergency generator controls replacement	I	200,000	-	200,000	200,000	Cancelled. Trns to Residual.	General Fund

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, PPaving, PL-Planning, R-Roofing, H-HVAC

capital improvement program

Period Ending 2/29/08

EXHIBIT K

2007-08 COMPLETED PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
(Fund CJV)

# Proj.	CIP #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	GF Portion to Residual Funding	Comments	Funding
Second District (Cont'd)													
23	07-177	70250	A&E/FM	Rancho Cuca.	9500 Etiwanda Ave.	WVDC Retention Basin vegetation and debris clearing	I	120,000	120,243	(243)	(243)	Trns from Residual	General Fund
24	06-123	60090	A&E/FM	Rancho Cucamonga	14919	Remodel portion of cafeteria space (8,457sf) for DA/PD Juvenile functions (5,185sf)	RE	1,024,845	14,919	1,009,926	14,919	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
25	06-211	70610	Courts	Rancho Cucamonga	8303 N. Haven Ave.	Superior Court Data Room HVAC	H	254,430	273,430	(19,000)	(19,000)	Trns from Residual	General Fund
26	05-062	50560	Probation	Rancho Cucamonga	9378 Etiwanda Ave.	West Valley Juvenile Hall Video Security	HS	1,305,107	1,305,107	-			General Fund
	Total Second District (CJV-4030)							**4,782,482**	**3,550,700**	**1,231,782**	**225,699**		
Third District													
27	06-026b	60110	A&E/FM	Big Bear	477 Summit Blvd.	Divert melting snow from Bldg entries	HS	135,000	151,296	(16,296)	(17,296)	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
28	03-060 & 05-173	40620	Probation	Big Bear		Camp Heartbar electrical upgrade/emergency generator	HS	312,500	17,459	295,041		Funding trns to 7P18, BAI #14, 10-23-07	Probation
29	07-359	7X00	District Attorney	Fontana	17830 Arrow Rte.	DA Offices remodel	RE	150,000	111,740	38,260	38,260	Trns to Residual	General Fund
30	06-201	20455	A&E/FM	Joshua Tree	6527 Whitefeather Rd.	Morongo bus stop shelter and ADA improvements	HS	244,430	215,754	28,676	28,676	Trns to Residual	CDBG/General Fund
31	06-178	60615	BOS	Joshua Tree	6527 Whitefeather Rd.	Expand parking lot, add lighting, 29 Palms Hwy improvements & access & fencing for Sheriff	P/I	605,000	615,097	(10,097)	(10,097)	Trns from Residual	General Fund
32	04-187f	40560	Community Development and Housing (CDH)	Mentone	Opal Ave./Mentone Blvd.	Mentone Senior Ctr reading room	C	4,652,436	4,652,436	-			Library/CDBG, Neighborhood Initiative Program

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, PPaving, PL-Planning, R-Roofing, H-HVAC

Period Ending 2/29/08

EXHIBIT K

2007-08 COMPLETED PROJECTS

ADMINISTERED BY ARCHITECTURE AND ENGINEERING

(Fund CJV)

# Proj.	CIP #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	GF Portion to Residual Funding	Comments	Funding
Third District (Cont'd)													
33	04-105e	50060	Arch & Engr	Redlands	2024 Orange Tree Ln.	Redlands Museum roof repairs	RE	30,060	28,510	1,550	1,550	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
34	07-182	70260	A&E/FM	Redlands	2024 Orange Tree Ln.	Museum Association buildings HVAC replacement	H	100,000	54,782	45,218	45,218	Trns to Residual	General Fund
35	07-153	70270	A&E/FM	Redlands	216 Brookside Ave	oof Replacement Project	R	134,000	118,000	16,000	16,000	Trns to Residual	General Fund
36		30620	District Attorney	Redlands	216 Brookside Ave.	DA Offices remodel	RE	-		-		Funding of $150,000 trns to Fontana DA Modular Bldg, BAI #11, 10-2-07	General Fund
37	06-125	60150	A&E/FM	Redlands	222 Brookside Ave.	Rehabilitate bldg for Public Guardian	RE	926,900	14,361	912,539	14,361	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
38	07-152	70290	A&E/FM	Redlands	222 Brookside Ave.	Roof replacement project	R	120,000	88,334	31,666	31,666	Trns to Residual	General Fund
39	07-226e	70300	A&E/FM	Redlands	26930 Barton Rd.	Assistencia slurry/stripe parking lot.	P	30,000	30,103	(103)	(103)	Trns from Residual	General Fund
40	06-026a	60160	A&E/FM	Twin Peaks	26010 State Hwy 189	Divert melting snow from Bldg entries	HS	45,000	21,981	23,019	21,981	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
41	07-226f	70440	A&E/FM	Yucaipa	32183 Kentucky	Yucaipa Adobe slurry/stripe parking lot	P	-		-		Funding of $40,000 combnined with Project 70220	General Fund
42	06-075	60210	Regional Parks	Yucaipa	33900 Oak Glen Rd.	Yucaipa Reg Pk Parking lot and roadway rehabilitation	P	415,000	415,050	(50)	(50)	Trns from Residual	General Fund
43	08-198	8X41	3rd District Sup.	Yucaipa	35308 Panorama Rd.	Mouseley Museum reroof	R	100,000	90,828	9,172	9,172	Trns to Residual	General Fund
	Total Third District (CJV-4030)							**8,000,326**	**6,625,731**	**1,374,595**	**179,338**		

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, PPaving, PL-Planning, R-Roofing, H-HVAC

capital improvement program

Period Ending 2/29/08

EXHIBIT K

2007-08 COMPLETED PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
(Fund CJV)

# Proj.	CIP #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	GF Portion to Residual Funding	Comments	Funding
Fourth District													
44	07-364	70585	Regional Parks	Chino	16700 S. Euclid Ave.	Prado - High voltage electrical distribution cable replacement	I	259,600	245,636	13,964	13,964	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
45	07-226b	70060	A&E/FM	Chino	17127 Pomona Rincon Rd.	Yorba Slaughter slurry/stripe parking lot	P	-		-		Funding of $50,000 combined with Project 70220	General Fund
46	03-130	30300	Regional Parks	Ontario	800 N. Archibald Ave.	Guasti Reg Park pool filtration system	I	470,000	334,502	135,498	135,498	Trns to Residual	General Fund
47	05-113	50768	Regional Parks	Ontario	800 N. Archibald Ave.	Cucamonga-Guasti restrooms	C	66,255	58,012	8,243	8,243	Under/(Over) to CIP Residual, BAI #15, 1-29-08	
48	05-115	50772	Regional Parks	Ontario	800 N. Archibald Ave.	Cucamonga-Guasti perimeter landcape	I	300,000	289,638	10,362	10,362	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
49	07-101	70582	Regional Parks	Ontario	800 N. Archibald Ave.	Cucamonga Guasti grading and park expansion.	P	304,000	183,604	120,396	120,396	Trns to Residual	General Fund
	Total Fourth District (CJV-4030)							**1,399,855**	**1,111,392**	**288,463**	**288,463**		
Fifth District													
50	04-187b	20465	A&E/FM	Bloomington	18313 Valley Blvd.	Bloomington Ayala Park Improvements	I	302,000	293,156	8,844	8,844	Under/(Over) to CIP Residual, BAI #15, 1-29-08	CDBG/General Fund
51	07-226c	70080	A&E/FM	Colton	2001 W. Agua Mansa	Agua Mansa slurry/strip parking lot	P	25,000	11,992	13,008	13,008	Funding of $35,000 trns to 70220, BAI #16, 11-6-07. Balance of $13,008 to CIP Residual, BAI #15, 1-29-08	General Fund
52	04-018	40240	ARMC	Colton	400 N. Pepper Ave.	Convert Behavioral Health beds to medical beds	RE	-		-		Project cancelled.	ARMC
53	07-309	70725	ARMC	Colton	400 N. Pepper Ave.	ARMC Retention Basin Rehabilitation	I	120,000	136,065	(16,065)		ARMC billed for overage	ARMC
54	06-165	60570	Fire Department	Rialto	1743 Miro Way	1,560 sq. ft. Modular building expansion	RE	490,000	58,910	431,090	431,090	Cancelled. Trns to Residual.	General Fund

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, PPaving, PL-Planning, R-Roofing, H-HVAC

Period Ending 2/29/08

EXHIBIT K

2007-08 COMPLETED PROJECTS

ADMINISTERED BY ARCHITECTURE AND ENGINEERING

(Fund CJV)

# Proj.	CIP #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	GF Portion to Residual Funding	Comments	Funding
Fifth District (Cont'd)													
55	04-105f	50070	A&E/FM	San Bern.	157-175 W. 5th St.	CCB roof repairs	RE	135,000	134,061	939	939	Under/(Over) to CIP Residual, BAI #12, 5/15/2007	General Fund
56	05-083, 05-084, 05-085	50655	A&E/FM	San Bern.	157-175 W. 5th St., 172 W. 3rd, 351 N. Mtn. View	Elevator retrofits	I	1,258,896	1,143,754	115,142	(3,754)	Trns from Residual	General Fund
57	07-150	70350	A&E/FM	San Bern.	200 S. Lena Rd.	Fire alarm enhancement project. Sheriff Scientific Investigation building.	I	150,000	152,472	(2,472)	(2,472)	Combined with Project 70340 Trns from Residual	General Fund
58	05-053	50610	Information Services Dept. (ISD)	San Bern.	670 E. Gilbert St.	ISD basement HVAC Backup Unit	H	188,000	187,920	80		Billed & received total eligible from ISD, no further billings	Information Services
59	03-262	30170	Behavioral Health	San Bern.	700 E. Gilbert St.	Campus grounds improvements	I	-		-		Funding of $591,395 combined with project 70534	General Fund
60	06-109b	60270	A&E/FM	San Bernardino	104 W. 4th St.	Library Admin. - Pavement Management	P	12,000	-	12,000	12,000	Cancelled. Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
61	05-078	50630	Facilities Mgmt	San Bernardino	157-175 W. 5th St.	Civic Center Bldg HVAC Replacement	H	1,172,988	1,172,988	-			General Fund
62	04-107 & 05-156	50580	CAO	San Bernardino	172 W. 3rd St.	Old Hall of Records 1st Floor Restrooms & Entrance Ramp, ADA Improvement Project	HS	203,000	196,089	6,911	6,911	Trns to Residual	General Fund
63	05-089	50670	A&E/FM	San Bernardino	172 W. 3rd St.	Old Hall of Records electrical power modernization	I	630,000	62,782	567,218	567,218	Under/(Over) to CIP Residual, BAI #15, 1-29-08	
64	06-124	60300	A&E/FM	San Bernardino	172 W. 3rd St.	Old Hall of Records - Remove & Replace paving on street & install sidewalks to bldg.	P	250,000		250,000	250,000	Cancelled - Trns to Residual	General Fund

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, PPaving, PL-Planning, R-Roofing, H-HVAC

capital improvement program

Period Ending 2/29/08

EXHIBIT K

2007-08 COMPLETED PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
(Fund CJV)

# Proj.	CIP #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	GF Portion to Residual Funding	Comments	Funding
Fifth District (Cont'd)													
65	07-149, 07-150	70340	A&E/FM	San Bernardino	200 S. Lena Rd.	FM &O SID Fire alarm enhancement project. FM building.	I	300,000	168,709	131,291	131,300	Trns to Residual	General Fund
66	07-312	70735	A&E/FM	San Bernardino	222 W. Hospitality Ln.	ACR Boiler Replacement	DM	60,000	50,927	9,073		Project complete, $50,927 billing sent to Auditor	Auditor-Controller
67	03-088	10832	A&E/FM	San Bernardino	351 N. Arrowhead Ave.	T-Wing ADA Restrooms	HS	210,000	220,471	(10,471)	(10,471)	Trns to Residual	General Fund
68	05-165	20765	A&E/FM	San Bernardino	385 N. Arrowhead Ave.	CGC Security & Parking Improvements	P	500,000	497,318	2,682	2,682	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
69	06-132	50643	A&E/FM	San Bernardino	385 N. Arrowhead Ave.	CGC Solar Film	I	56,370	54,015	2,355	2,355	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
70	06-133	60370	A&E/FM	San Bernardino	385 N. Arrowhead Ave.	County Gvt. Ctr. - Install additional Chiller in Mechanical Plant	H	-		-		Funding of $100,000 trns to Project 1830, BAI #11, 11-6-07	General Fund
71	07-158	70532	A&E/FM	San Bernardino	385 N. Arrowhead Ave.	Additional funding for emergency generator	I	400,000		400,000	400,000	Cancelled. Trns to Residual	General Fund
72	07-176	70380	A&E/FM	San Bernardino	401 N. Arrowhead	Central Courts Annex repair and refurbish roof	R	70,000	60,519	9,481	9,481	Trns to Residual	General Fund
73	03-081 03-082	40730	Probation	San Bernardino	700 & 900 E. Gilbert St.	Remove classrooms #10 and #11 & move ROP Horticulture	C	105,055	79,674	25,381		Funding trns to 7P18, BAI #14, 10-23-07	Probation
74		90330	A&E/FM	San Bernardino	780 E. Gilbert St.	CMC demolition and site reuse	C	5,772,000	5,769,377	2,623	2,623	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
75	06-096	60230	A&E/FM	San Bernardino	825 W. 3rd St--Public Works Bldg	Design to upgrade fire safety system (Phase I)	LS/C	140,000	148,289	(8,289)	(8,289)	Trns from Residual	General Fund
76	03-188	30250	Probation	San Bernardino	900 E. Gilbert St.	Juvenile hall electrical repair/HVAC & controls	I	2,250,145	2,250,237	(92)	(92)	Trns from Residual	General Fund

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, PPaving, PL-Planning, R-Roofing, H-HVAC

Period Ending 2/29/08

EXHIBIT K

2007-08 COMPLETED PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
(Fund CJV)

# Proj.	CIP #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	GF Portion to Residual Funding	Comments	Funding
Fifth District (Cont'd)													
77	05-064	50570	Probation	San Bernardino	900 E. Gilbert St.	Central Juvenile Hall Electrical Modernization	I	-		-		Funding transferred to 7P12, BAI #12, 1-15-08	
78	05-171	50897	Probation	San Bernardino	900 E. Gilbert St.	Central Juvenile Hall grease interceptor repair	DM	120,000	57,928	62,072		Funding trns to 7P18, BAI #14, 10-23-07	Probation
79	07-262	70530	A&E/FM	San Bernardino	SEC of 3rd and Arrowhead	Pave City-owned site for 336 additional parking spaces	P	1,050,000	1,057,401	(7,401)		Project complete, $53,310 billing sent to City of San Bernardino	General Fund
80	07-262	70531	A&E/FM	San Bernardino	SEC of 3rd and Arrowhead	So Lot Landscape Improvements	I	50,000	50,000	-		Project Complete	General Fund
81	04-007, 04-129, 04-130, 05-087, 05-088	40260	A&E/FM	San Bernardino	Various	Upgrade fire alarm systems: 777 E. Rialto, 655 W. 3rd, 670 E. Gilbert, 172 W. 3rd, 351 N. Mtn. View.	HS	848,000	869,600	(21,600)	(21,600)	Trns from Residual	General Fund-combined with 40270, 50665, 50668 and 50270
	Total Fifth District (CJV-4030)							**16,868,454**	**14,884,654**	**1,983,800**	**1,791,773**		
81	**Total Completed Projects (CJV-4030)**							**35,505,399**	**30,509,815**	**4,995,584**	**2,575,276**		

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, PPaving, PL-Planning, R-Roofing, H-HVAC

capital improvement program

Period Ending 2/29/08

EXHIBIT K

2007-08 COMPLETED PROJECTS

ADMINISTERED BY ARCHITECTURE AND ENGINEERING

(Fund CJV)

# Proj.	CIP #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	GF Portion to Residual Funding	Comments	Funding
2007-08 Completed Projects (Fund CJV-Object 3305-Contributions to Other Agencies)													
Countywide													
1	08-190	CDHL	A&E/FM	Countywide	Various	Community Development Block Grant (CDBG)	RE	141,218	112,057	29,161		Projects Completed no further billings on the Project number	CDBG
	Total Countywide (CJV-3305)							**141,218**	**112,057**	**29,161**	**-**		
First District													
2	08-225	8X90	BOS	Adelanto	17537 Montezuma Rd.	Boys & Girls Club of the Victor Valley - Property Acquisition	AC	650,000	650,000	-		Fds distributed	General Fund
3	08-226	8X93	BOS	Victorville	17251 Dante Rd.	Hope through Housing	C	650,000	650,000	-		Fds distributed	General Fund
	Total First District (CJV-3305)							**1,300,000**	**1,300,000**	**-**	**-**		
Second District								**-**	**-**	**-**	**-**		
Third District								**-**	**-**	**-**	**-**		
Fourth District								**-**	**-**	**-**	**-**		
Fifth District													
4	06-183	60640	BOS	San Bern.	728 E. 21st	Perris Hills Senior Center 2,500 sq.ft. expansion	C	550,000	550,000	-		Fds distributed	General Fund
	Total Fifth District (CJV-3305)							**550,000**	**550,000**	**-**	**-**		
4	**Total Completed Projects (CJV-3305)**							**1,991,218**	**1,962,057**	**29,161**	**-**		

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, PPaving, PL-Planning, R-Roofing, H-HVAC

Period Ending 2/29/08

EXHIBIT K

2007-08 COMPLETED PROJECTS

ADMINISTERED BY ARCHITECTURE AND ENGINEERING

(Fund CJV)

# Proj.	CIP #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	GF Portion to Residual Funding	Comments	Funding
2007-08 Completed Projects (Fund CJV-Object 3310-Inter-Fund Contributions)													
Countywide													
1	07-174	70510	Community Development and Housing (CDH)	Countywide	Various	Minor Community Development Block Grant (CDBG) projects	DM	259,000	49,318	209,682		Projects Completed no further billings on the Project number	CDBG
	Total Countywide (CJV-3310)							**259,000**	**49,318**	**209,682**	**-**		
First District													
2	06-119f	70790	A&E/CDH	Daggett	Daggett Mountain	Daggett Security Fence for Water Storage Tanks	I	40,000	34,225	5,775		Complete, Reimbursement received from CDH	CDBG
3		70980	A&E/CDH	Homestead Valley Park	1501 Belfield Blvd	Homestead Vly Pk Septic Tank & Utility Installation	I	77,512	61,713	15,799		Complete, Reimbursement received from CDH	CDBG
4	08-165	8C00	A&E/CDH	Lake Arrowhead	27176 E. Peninsula Dr	Lake Arrowhead Old Fire Station ADA Restroom Improvements	HS	39,000	38,991	9		Complete, Reimbursement received from CDH	CDBG
5	07-174	70516	CDH	Morongo Valley	11165 Vale Dr	Morongo Community Bldg Concrete Breezeway	DM	41,000	40,318	682		Projects Completed no further billings on the Project number	CDBG
6	06-119f	70982	A&E/CDH	Newberry Springs	30884 Newberry Rd	Newberry Springs Park Lighting Project	I	47,800	28,485	19,315		Complete, Reimbursement received from CDH	CDBG
7	06-119f	60393	A&E/CDH	Yermo	38315 McCormick St	Yermo Community Center HVAC Improvements	H	68,200	62,963	5,237		Complete, Reimbursement received from CDH	CDBG
	Total First District (CJV-3310)							**313,512**	**266,695**	**46,817**	**-**		
Second District								**-**	**-**	**-**	**-**		
Third District								**-**	**-**	**-**	**-**		
Fourth District								**-**	**-**	**-**	**-**		
Fifth District								**-**	**-**	**-**	**-**		
7	**Total Completed Projects (CJV-3310)**							**572,512**	**316,013**	**256,499**	**-**		
92	**TOTAL COMPLETED PROJECTS (FUND CJV)**							**38,069,129**	**32,787,885**	**5,281,244**	**2,575,276**		

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, PPaving, PL-Planning, R-Roofing, H-HVAC

capital improvement program

EXHIBIT L

2008-09 THROUGH 2012-13

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

By Project Type

Description	Proposed Year 1 (2008-09)*	Projected Operating Cost	Year 2 (2009 10)	Projected Operating Cost	Year 3 (2010 11)	Projected Operating Cost	Year 4 (2011 12)	Projected Operating Cost	Year 5 (2012-13)	Projected Operating Cost	Total	Total Projected Operating Cost**
ADA improvements	682,500		717,000		752,500		790,000		830,000		3,592,000	-
HVAC	2,785,000		525,000		550,000		580,000		610,000		2,790,000	-
Roof Repairs/Replacements:												
West Valley Detention Center	450,000		637,500		-		-		-		1,750,000	-
Other	500,000		200,000		400,000		200,000		400,000		1,420,000	-
Pavement Management	296,500		400,000		800,000		400,000		800,000		2,400,000	-
Minor CIP	735,000		772,000		811,000		850,000		892,500		3,868,000	-
Paint/Carpet	700,000		735,000		772,000		810,000		850,000		3,517,000	-
Building Systems/Improvements:												
Boiler Replacements	255,000		900,000		280,000		300,000		-		2,035,000	-
Elevator Cabs	105,000		110,500		116,000		122,000		-		563,800	-
Emergency Generators	110,000		115,500		121,500		127,500		-		842,500	-
Other	1,730,000		945,000		990,000		1,040,000		1,500,000		4,745,000	-
Minor Remodels/Expansions:												
Barstow Sheriff's Substation	2,796,000	-	-	4,800	-	9,900	-	10,200	-		2,946,000	24,900
Other	460,000		1,575,000		1,654,000		1,737,000		1,825,000		7,236,000	-
New Construction:												
Devore Animal Shelter	-		2,700,000	140,000	1,725,000	154,000	-	169,400	-	186,340	5,725,000	649,740
Yucca Valley Animal Shelter	437,500	-	437,500	21,780	437,500	23,958	-	26,354	-		1,750,000	91,892
Crestline Library	1,100,000		-	101,600	-	104,600	-	107,700	-	110,900	1,600,000	91,892
Parking/Roads	900,000		-		-		-				3,356,200	-
Site Infrastructure	1,890,000		1,050,000		1,102,500		1,157,600		1,200,000		6,618,100	-
Unprogrammed	1,530,000		3,480,000		4,788,000		7,185,900		6,392,500		19,745,400	-
Total	**17,462,500**	**-**	**15,300,000**	**268,180**	**15,300,000**	**292,458**	**15,300,000**	**313,654**	**15,300,000**	**297,240**	**76,500,000**	**858,424**

* Proposed 2008-09 CIP funding includes the base CIP budget of $15.3 million plus $2,162,500 in residual savings from completed projects for a total budget of $17,462,500. $1,530,000 is currently unallocated and available for Board approval of CIP policy items.

** Projected Operating Costs would be funded in Department budgets and apply only in the case of Minor Remodels/Expansions and New Construction. Other operating expense impacts will extend the useful life of facilities and decrease operating expenses in some cases.

BUDGET UNIT LISTING

General Fund	
Agriculture/Weights and Measures	AAA AWM
Airports	AAA APT
Architecture and Engineering	AAA ANE
Assessor	AAA ASR
Auditor Controller-Recorder	AAA ACR
Behavioral Health	AAA MLH
Behavioral Health - Alcohol & Drug Services	AAA ADS
Board of Supervisors	AAA BDF
Board of Supervisors - Legislation	AAA LEG
Board of Supervisors - Priority Policy Needs	AAA CNA
Board of Supervisors - Elective Funding	AAA FLF
Child Support Services	AAA DCS
Clerk of the Board	AAA CBD
County Administrative Office	AAA CAO
County Administrative Office - Franchise Administration	AAA FRN
County Administrative Office - Health Administration	AAA HCC
County Administrative Office - Joint Powers Leases	AAA JPL
County Administrative Office - Litigation	AAA LIT
County Counsel	AAA CCL
County Museum	AAA CCM
County Schools	AAA SCL
County Trial Courts - Court Facilities Payments	AAA CFP
County Trial Courts - Court Facilities/Judicial Benefits	AAA CTN
County Trial Courts - Drug Court Programs	AAA FLP
County Trial Courts - Grand Jury	AAA GJY
County Trial Courts - Indigent Defense	AAA IDC
County Trial Courts - Trial Court Funding - Maintenance of Effort	AAA TRC
District Attorney - Child Abduction	AAA DOS
District Attorney - Criminal Prosecution	AAA DAT
Economic Development Agency	AAA EDF
Facilities Management	AAA FMD
Facilities Management - Utilities	AAA UTL
Human Resources	AAA HRD
Human Resources - The Center for Employee Health & Wellness	AAA OCH
Human Resources - Unemployment Insurance	AAA UNI
Human Services - Administrative Claim	AAA DPA
Human Services - AFDC - Foster Care	AAB BHI
Human Services - Aging and Adult Svcs - Aging Programs	AAF OOA
Human Services - Aging and Adult Svcs - Public Guardian-Conservator	AAA PGD
Human Services - Aid to Adoptive Children	AAB ATC
Human Services - Aid to Indigents (General Relief)	AAB ATI
Human Services - CalWORKS - 2 Parent Families	AAB UPP
Human Services - CalWORKS - All Other Families	AAB FGR
Human Services - Cash Assistance for Immigrants	AAB CAS
Human Services - Domestic Violence / Child Abuse Services	AAA DVC
Human Services - Entitlement Payments (Childcare)	AAA ETP
Human Services - Kinship Guardianship Assistance Program	AAB KIN
Human Services - Out-of-Home Child Care	AAA OCC
Human Services - Refugee Cash Assistance	AAB CAP
Human Services - Seriously Emotionally Disturbed	AAB SED
Information Services - Application Development	AAA SDD
Land Use Services - Administration	AAA LUS
Land Use Services - Advance Planning	AAA ADV
Land Use Services - Building & Safety	AAA BNS
Land Use Services - Code Enforcement	AAA CEN
Land Use Services - Current Planning	AAA CUR
Land Use Services - Fire Hazard Abatement	AAA WAB

BUDGET UNIT LISTING

General Fund	
Law & Justice Group Administration	AAA LNJ
Local Agency Formation Commission	AAA LAF
Probation - Administration, Corrections and Detention	AAA PRB
Probation - Court-Ordered Placements	AAA PYA
Public and Support Services Group Administration	AAA PSG
Public Defender	AAA PBD
Public Health	AAA PHL
Public Health - California Children's Services	AAA CCS
Public Health - Indigent Ambulance	AAA EMC
Public Works - Surveyor	AAA SVR
Purchasing	AAA PUR
Real Estate Services	AAA RPR
Real Estate Services - Courts Property Management	AAA CRT
Real Estate Services - Rents and Leases	AAA RNT
Regional Parks	AAA CCP
Register of Voters	AAA ROV
Sheriff-Coroner	AAA SHR
Treasurer-Tax Collector/Public Administrator	AAA TTC
Veterans Affairs	AAA VAF

Restricted General Funds	
Prop 172 - District Attorney	AAG DAT
Prop 172 - Probation	AAG PRB
Prop 172 - Sheriff	AAG SHR
Realignment - Behavioral Health	AAC HCC
Realignment - Health Services	AAE HCC
Realignment - Social Services	AAD HCC

Special Revenue Funds	
Agriculture/Weights and Measures - California Grazing	SCD ARE
Airports - Chino Airport Commercial Hangars	RCI APT
Airports - Chino Airport Incentive Fund	RCD APT
Arrowhead Regional Medical Center - Archstone Foundation Grant	RMT MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGA MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGB MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGC RMG
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGE MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGF MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGG MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGG RMG
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGI MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGJ MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGK RMG
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGM MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGN MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGQ MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGQ RMG
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGR MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RHB RMG
Assessor - State/County Property Tax Administration Program	RCS ASR
Auditor/Controller-Recorder - Systems Development	SDW REC
Auditor/Controller-Recorder - Vital Records	SDX REC
Auditor/Controller-Recorder - Electronic Recording	SIW REC
Auditor/Controller-Recorder - Recorder Records	SIX REC
Auditor/Controller-Recorder - Social Security Truncation	SST REC

BUDGET UNIT LISTING

Special Revenue Funds	
Behavioral Health - Court Alcohol and Drug Program	SDI MLH
Behavioral Health - Driving Under the Influence Programs	SDC MLH
Behavioral Health - Mental Health Services Act	RCT MLH
Behavioral Health - Proposition 36	RHD MLH
Behavioral Health - State Block Grant Carryover Program	SDH MLH
County Library	SAP CLB
County Trial Courts - Alternate Dispute Resolution	SEF CAO
County Trial Courts - Courthouse Facility - Excess 25%	RSD CAO
County Trial Courts - Courthouse Seismic Surcharge	RSE CAO
County Trial Courts - Registration Fees	RMX IDC
District Attorney - Real Estate Fraud	REB DAT
District Attorney - Workers' Compensation Fraud	ROB DAT
District Attorney - Auto Insurance Fraud	RIP DAT
District Attorney - Federal Asset Forfeiture	SDN DAT
District Attorney - Specialized Prosecutions	SBI DAT
District Attorney - State Asset Forfeitures	SBH DAT
District Attorney - Vehicle Fees - Auto Theft	SDM DAT
Economic Development - Community Development and Housing	SAR ECD
Economic Development - Community Development and Housing	SAS ECD
Economic Development - Community Development and Housing	SAT ECD
Economic Development - Community Development and Housing	SAU ECD
Economic Development - Community Development and Housing	SAV ECD
Economic Development - Community Development and Housing	SBA ECD
Economic Development - Community Development and Housing	SBC ECD
Economic Development - Community Development and Housing	SBD ECD
Economic Development - Community Development and Housing	SBE ECD
Economic Development - Community Development and Housing	SBQ ECD
Economic Development - Community Development and Housing	SBR ECD
Economic Development - Community Development and Housing	SBT ECD
Economic Development - Community Development and Housing	SBW ECD
Economic Development - Community Development and Housing	SBZ ECD
Economic Development - Community Development and Housing	SCS ECD
Economic Development - Community Development and Housing	SDJ ECD
Economic Development - Community Development and Housing	SDK ECD
Economic Development - Community Development and Housing	SDR ECD
Economic Development - Community Development and Housing	SEI ECD
Economic Development - Community Development and Housing	SIH ECD
Economic Development - San Bernardino Valley Enterprise Zone	SYZ EDF
Economic Development - Workforce Development	SAC JOB
Fish & Game Commission	SBV CAO
Health Care Administration - Ambulance Performance Based Fines	SDS HCC
Health Care Administration - Pediatric Trauma	SZA HCC
Health Care Administration - Hospital Preparedness	SZB HCC
Health Care Administration - Federal Forest Reserve	SFB CAO
Health Care Administration - Master Settlement Agreement	RSM MSA
Human Services - Commuter Services	SDF HRD
Human Services - Employee Benefits & Services	SDG HRD
L&J Group - 2003 US BJA Congressional Mandate Award	SDY LNJ
L&J Group - 2005 Justice Assistance Grant	SEG LNJ
L&J Group - 2006 Justice Assistance Grant	SFX LNJ
L&J Group - 2007 Justice Assistance Grant	SIE LNJ
L&J Group - 2005 COPS Technology Grant	SEC LNJ
L&J Group - 2006 COPS Technology Grant	SII LNJ
L&J Group - Southwest Border Prosecution Initiative	SWI LNJ
Land Use Services - General Plan Update	RHJ LUS
Preschool Services	RSC HPS
Probation - Asset Forfeiture 15%	SYM PRB
Probation - Juvenile Justice Grant Program (AB 1913)	SIG PRG
Probation - Seized Assets	SYN PRB

BUDGET UNIT LISTING

Special Revenue Funds	
Public Health - Bio-Terrorism Preparedness	RPL PHL
Public Health - Tobacco Use Reduction Now	RSP PHL
Public Health - Vector Control Assessments	SNR PHL
Public Health - Vital Statistics State Fees	SCI PHL
Public & Support Services Administration - Disaster Recovery Fund	SFH CAO
Public Works - Transportation - Etiwanda Interchange Improvement	SVE TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEA TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEB TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEE TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEH TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEJ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEK TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEL TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEM TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEN TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEO TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEQ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SER TRA
Public Works - Transportation - Regional Development Mitigation Plan	SES TRA
Public Works - Transportation - Regional Development Mitigation Plan	SET TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEU TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEV TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEW TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEY TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEZ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFA TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFJ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFK TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFL TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFN TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFR TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFT TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFU TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFW TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGB TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGC TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGK TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGL TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGN TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGO TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGQ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGT TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGU TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGV TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGW TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGX TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHB TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHC TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHE TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHF TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHH TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHI TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHJ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHK TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHL TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHM TRA

BUDGET UNIT LISTING

Special Revenue Funds

Public Works - Transportation - Regional Development Mitigation Plan	SHN TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHO TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHQ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHR TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHT TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHU TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHW TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHX TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHY TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHZ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SIA TRA
Public Works - Transportation - Regional Development Mitigation Plan	SIB TRA
Public Works - Transportation - Regional Development Mitigation Plan	SIC TRA
Public Works - Transportation - Regional Development Mitigation Plan	SID TRA
Public Works - Transportation - Facilities Development	SWA TRA
Public Works - Transportation - Facilities Development	SWB TRA
Public Works - Transportation - Facilities Development	SWC TRA
Public Works - Transportation - Facilities Development	SWD TRA
Public Works - Transportation - Facilities Development	SWE TRA
Public Works - Transportation - Facilities Development	SWF TRA
Public Works - Transportation - Facilities Development	SWG TRA
Public Works - Transportation - Facilities Development	SWH TRA
Public Works - Transportation - Facilities Development	SWJ TRA
Public Works - Transportation - Facilities Development	SWM TRA
Public Works - Transportation - Facilities Development	SWN TRA
Public Works - Transportation - Facilities Development	SWO TRA
Public Works - Transportation - Facilities Development	SWQ TRA
Public Works - Transportation - Facilities Development	SWX TRA
Public Works - Transportation - Facilities Development	SWY TRA
Public Works - Transportation - Facilities Development	SWZ TRA
Public Works - Transportation - Facilities Development	SXL TRA
Public Works - Transportation - Facilities Development	SXM TRA
Public Works - Transportation - Facilities Development	SXN TRA
Public Works - Transportation - Facilities Development	SXP TRA
Public Works - Transportation - Facilities Development	SXQ TRA
Public Works - Transportation - Facilities Development	SXR TRA
Public Works - Transportation - Facilities Development	SXS TRA
Public Works - Transportation - Facilities Development	SXT TRA
Public Works - Transportation - High Desert Corridor Project	SWL TRA
Public Works - Transportation - Measure I Funds	RRR TRA
Public Works - Transportation - Measure I Funds	RRS TRA
Public Works - Transportation - Measure I Funds	RRT TRA
Public Works - Transportation - Measure I Funds	RRU TRA
Public Works - Transportation - Measure I Funds	RRV TRA
Public Works - Transportation - Measure I Funds	RWR TRA
Public Works - Transportation - Measure I Funds	RWS TRA
Public Works - Transportation - Measure I Funds	RWT TRA
Public Works - Transportation - Measure I Funds	RWU TRA
Public Works - Transportation - Measure I Funds	RWV TRA
Public Works - Transportation - Measure I Funds	SWR TRA
Public Works - Transportation - Measure I Funds	SWS TRA
Public Works - Transportation - Measure I Funds	SWT TRA
Public Works - Transportation - Measure I Funds	SWU TRA
Public Works - Transportation - Measure I Funds	SWV TRA
Public Works - Transportation - Measure I Funds	SWW TRA

BUDGET UNIT LISTING

Special Revenue Funds	
Public Works - Transportation - Road Operations	SAA TRA
Public Works - Transportation - Road Operations	SVF TRA
Public Works - Transportation - Road Operations	SVJ TRA
Public Works - Transportation - Road Operations	SVK TRA
Public Works - Transportation - Road Operations	SVL TRA
Public Works - Transportation - Road Operations	SVM TRA
Public Works - Survey Monument Preservation	SBS SVR
Real Estate Services - Chino Agricultural Preserve	SIF INQ
Regional Parks - County Trail System	RTS CCP
Regional Parks - Proposition 12 Projects	RKL RGP
Regional Parks - Proposition 40 Projects	RKM RGP
Regional Parks - Glen Helen Pavilion	SGH CAO
Regional Parks - Pavilion Improvements at Glen Helen	SGR RGP
Regional Parks - Park Maintenance/Development	SPR CCR
Regional Parks - Calico Ghost Town Marketing Services	SPS CCR
Regional Parks - Off-Highway Vehicle License Fee	SBY AMS
Sheriff-Coroner - Aviation	SCE SHR
Sheriff-Coroner - CAL-ID Program	SDA SHR
Sheriff-Coroner - Capital Project Fund	SQA SHR
Sheriff-Coroner - Contract Training	SCB SHR
Sheriff-Coroner - COPSMORE Grant	SDE SHR
Sheriff-Coroner - Court Services Auto	SQR SHR
Sheriff-Coroner - Court Services Technology	SQT SHR
Sheriff-Coroner - Federal Seized Assets (DOJ)	SCK SHR
Sheriff-Coroner - Federal Seized Assets (Treasury)	SCO SHR
Sheriff-Coroner - IRNET Federal	SCF SHR
Sheriff-Coroner - IRNET State	SCX SHR
Sheriff-Coroner - Public Gatherings	SCC SHR
Sheriff-Coroner - Search and Rescue	SCW SHR
Sheriff-Coroner - State Seized Assets	SCT SHR
Sheriff-Coroner - Auto Theft Task Force	SCL SHR
Sheriff-Coroner - Local Detention Facility	SRL SHR
Treasurer-Tax Collector/Public Administrator - Redemption Maintenance	SDQ TTX
Capital Improvement Funds	
ARMC - Capital Improvements	CJC CIP
ARMC - Capital Improvements	CJE CIP
ARMC - Capital Improvements	CJM CIP
Architecture and Engineering - Capital Improvements and Maintenance	CJV CIP
Enterprise Funds	
Arrowhead Regional Medical Center (ARMC)	EAD MCR
County Museum - Museum Store	EMM CCR
Health Care Administration - Medical Center Lease Payment	EMD JPL
Public Works - Solid Waste Management - Environmental Fund	EAL SWM
Public Works - Solid Waste Management - Environmental Mitigation	EWD SWM
Public Works - Solid Waste Management - Operations	EAA SWM
Public Works - Solid Waste Management - Operations	EWC SWM
Public Works - Solid Waste Management - Operations	EWE SWM
Public Works - Solid Waste Management - Site Closure Maintenance	EAB SWM
Public Works - Solid Waste Management - Site Enhancement/Expansion/Acquistion	EAC SWM
Regional Parks - Enviromental Science Day Camp	EME CCP
Regional Parks - Snack Bars	EMO CCR
Regional Parks - Snack Bars	EMP CCR
Regional Parks - Snack Bars	EMT CCR

BUDGET UNIT LISTING

Internal Service Funds	
Fleet Management - Garage	ICB VHS
Fleet Management - Motor Pool	IBA VHS
Information Services - Computer Operations	IAJ COD
Information Services - Computer Operations	IAJ CSB
Information Services - Computer Operations	IAJ DDP
Information Services - Computer Operations	IAJ DEK
Information Services - Computer Operations	IAJ FIS
Information Services - Computer Operations	IAJ GMS
Information Services - Computer Operations	IAJ SSD
Information Services - Computer Operations	IAJ TPS
Information Services - Computer Operations	IAJ WAN
Information Services - Network Services	IAM DTS
Information Services - Network Services	IAM FSC
Information Services - Network Services	IAM MHZ
Information Services - Network Services	IAM NMC
Information Services - Network Services	IAM TOP
Information Services - 800 Megahertz Rebanding Project	IBT MHZ
Purchasing - Mail/Courier Services	IAY PUR
Purchasing - Printing Services	IAG PUR
Purchasing - Surplus Property and Storage Operations	IAV PUR
Risk Management - Insurance Programs	IAA RMG
Risk Management - Insurance Programs	IAB RMG
Risk Management - Insurance Programs	IAD RMG
Risk Management - Insurance Programs	IAE RMG
Risk Management - Insurance Programs	IAF RMG
Risk Management - Insurance Programs	IAH RMG
Risk Management - Insurance Programs	IAI RMG
Risk Management - Insurance Programs	IAL RMG
Risk Management - Insurance Programs	IAN RMG
Risk Management - Insurance Programs	IAO RMG
Risk Management - Insurance Programs	IAQ RMG
Risk Management - Insurance Programs	IAR RMG
Risk Management - Insurance Programs	IAS RMG
Risk Management - Insurance Programs	IAT RMG
Risk Management - Insurance Programs	IAU RMG
Risk Management - Insurance Programs	IAW RMG
Risk Management - Insurance Programs	IAX RMG
Risk Management - Insurance Programs	IBB RMG
Risk Management - Insurance Programs	IBC RMG
Risk Management - Insurance Programs	IBD RMG
Risk Management - Insurance Programs	IBF RMG
Risk Management - Insurance Programs	IBG RMG
Risk Management - Insurance Programs	IBH RMG
Risk Management - Insurance Programs	IBI RMG
Risk Management - Insurance Programs	IBK RMG
Risk Management - Insurance Programs	IBL RMG
Risk Management - Insurance Programs	IBM RMG
Risk Management - Insurance Programs	IBR RMG
Risk Management - Insurance Programs	IBS RMG
Risk Management - Insurance Programs	IMM RMG
Risk Management - Insurance Programs	ISB RMG
Risk Management - Insurance Programs	IXX RMG
Risk Management - Operations	IBP RMG

BUDGET BOOK DEFINITIONS

Accrual: An accrual is an accounting entry that recognizes revenue when earned and expenses when incurred. An accrual is made at the end of the fiscal year to ensure revenue and expenses are recorded in the appropriate fiscal year.

Activity: A component within a fund; usually a specific line of work performed to accomplish a function for which a governmental unit is responsible.

Amortization: The process of gradually extinguishing an asset on the books.

Appropriation: An appropriation is an authority to spend. It represents the authorization for the county to make expenditures/incur obligations for a specified purpose and period of time. An appropriation represents the authorized expenditure limit for a budget unit for the current fiscal year.

Balanced Budget: The annual operating budget will be structurally balanced upon adoption of the Board of Supervisors. Total revenues, including carry-over fund balances, will equal the total fund appropriation and reserves.

Base Budget: The base budget represents the prior year approved budget plus mandated cost adjustments such as across-the-board salary increases (MOU), retirement costs, risk management liabilities, and previous year's mid-year Board approved costs.

Budgeted Staffing: The number of equivalent positions funded in the budget unit. Also referred to as full-time equivalent (FTE).

Budget Unit: An organizational component which is represented by the combination of a fund and department into one unit for purposes of budgeting.

Capital Project Funds: Capital Project Funds are used to account for financial resources designated for the acquisition or construction of major capital facilities other than those financed by Enterprise and Internal Service Funds.

Central Computer: The Central Computer expense category is set up to allocate the Information Services Department's computer charges to departments based on usage. These are countywide costs for computer infrastructure such as email, wide area network, payroll processing, and software/hardware staff support. Each department's Central Computer budget amount is estimated at the beginning of the fiscal year by the Information Services Department and is billed based on that estimate. Next year's budget (2009-10) will be adjusted based upon the actual usage in 2008-09.

Contingencies: An amount set aside within a budget for unforeseen expenditure requirements. Board action must be taken to spend contingency funds and a 4/5 vote is required for approval.

Costs to Maintain Current Program Services: All non-discretionary budget changes that are factored into the base budget: these include the cost of new mandates and negotiated salary increases. The Board of Supervisors approves these costs for general fund departments in the County Administrative Office's financing plan.

COWCAP: COWCAP is an acronym for County Wide Cost Allocation Plan. It is the method by which indirect support costs for services such as Human Resources, Payroll, Purchasing, etc. are allocated to departments. It is prepared annually by the County Auditor/Controller-Recorder in accordance with the Office of Management and Budget, Budget Circular A-87, which is the guideline for state and federal reimbursements for indirect costs.

Department: An organizational unit used by county management to group programs of a like nature. In terms of financial structure, departments can have multiple funding sources, i.e. general fund, special revenue etc. that are based on specified uses. The combinations of the various funds are consolidated at the department level.

Department Recommended Funded Adjustments: A proposal by the department to change or implement a new program funded through existing resources that is not currently authorized by the Board.

Depreciation: The recording of expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

Deficit: Insufficient revenues or other available funds to fully finance expenditures and other disbursements during a fiscal year.

Discretionary Revenue: Revenue not legally designated for a specific purpose or program that can be appropriated at the discretion of the Board of Supervisors.

Employee Health & Productivity Program (EHaP): A modified duty/return to work program that utilizes specialized nurses to obtain effective and timely treatment for injured or ill employees. Overall goals are to return the employee to the workplace as soon as possible and to increase the health and productivity of employees through health promotion and risk reduction programs.

Encumbrance: An obligation placed on an appropriation to pay for goods or services that have been ordered by means of contracts, but not yet received. In other words, the money is tied up. Even though it has not been spent, it cannot be used for any other purpose.

Enterprise Funds: Enterprise Funds are established to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through operational revenues.

Expenditure: Decreases in net financial resources. An expenditure includes current operating expenses that require the present or future use of resources.

Fiscal Year (FY): The County's twelve-month accounting period (July 1 through the following June 30), which varies from the calendar year and the federal fiscal year.

Fixed Asset: An asset of a long-term character such as land, buildings, furniture, and other equipment costing $5,000 or more and having a useful life of one year or more. Additionally, computer software is capitalized if the value is $100,000 or greater.

Full-time Equivalent (FTE): The number of equivalent positions funded in the budget units. Also referred to as budgeted staffing. An equivalent position is calculated by taking the total number of work hours budgeted for the budget unit and dividing by 2080, which represents the total number of hours in a work year.

Function: A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. This designation is specified by the State Controller. For example: "Public Protection" is the function of the Sheriff's Department.

Fund: A legal unit that provides for the segregation of moneys or other resources in the county treasury for specific activities or obligations in accordance with specific restrictions or limitations. A separate set of accounts must be maintained for each fund to show its assets, liabilities, reserves, and fund balance, as well as its income and expenditures. The assets of a fund may also be placed into separate accounts to provide for limitations on specific fund income or expenditures.

Fund Balance: An amount comprised of accumulated excess or deficiency of revenues less expenditures of a fund, including the cancellation of prior year encumbrances. This is measured at the beginning or end of a fiscal year.

GASB 34: Governmental Accounting Standards Board (GASB), Statement 34 establishes requirements for the annual financial reports of state and local governments. The goal is to make annual reports easier to understand and more useful to people who use governmental financial information to make decisions.

There are many components of GASB 34, but as it relates to the budget, it is primarily composed of how services provided between county budget units are accounted for. GASB 34 specifies how payments for services should be accounted for (either as reimbursements or as departmental revenues). All transactions between departments within the same fund (i.e. general fund) are budgeted as reimbursements. While the net impact is zero, reclassifications between these two categories cause inconsistencies when comparing year-to-year budgets by specific expense or revenue categories.

General Fund: The General Fund is the predominate fund for financing county programs. It is used to account for revenues that are not specifically designated to be accounted for by any other fund. The primary sources of revenue for the general fund are property taxes and other taxes, state and federal aid, current services, and other revenue. The general fund is used as the major funding source for the administrative/executive, economic development, fiscal, human services, law and justice, and public and support services groups.

General Fund Financing: Describes the overall process of administering local cost, which is the amount contributed by the county general fund from its discretionary revenue sources to finance the activities of a department.

Governmental Funds: Governmental funds consist of the general fund, special revenue funds, capital projects funds and debt service funds.

Grants: A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Internal Service Funds: Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit on a cost reimbursement basis.

Local Cost: Local cost (or general fund financing) is the amount contributed by the county general fund from its discretionary revenue sources to finance the activities of a department.

Mandate: A program that meets constitutional, statutory or court-ordered requirements from either federal or state entities.

Memorandum of Understanding (MOU): For budget purposes, the MOU refers to a negotiated and approved labor agreement between the county and an employee labor organization or group that details the salary, benefits, and other conditions of employment.

Mid-year Adjustments: Board approved changes to a department's budget after the adoption of the final budget.

Mission: A clear, concise statement of purpose for the entire department. The mission focuses on the broad, yet distinct, results the department will achieve for its customers.

Operating Transfers In/Out: A method of providing financing from one fund to another for the implementation of a project or program.

Other Charges: A category of accounts established for expenditures other than salaries and benefits, services and supplies, and fixed assets. Example: Interest expense, public assistance costs, etc.

Performance Measure: An ongoing, quantitative indicator of resources consumed, workload, productivity, efficiency, and effectiveness. Performance measures should relate to objectives and allow for measurement of the same thing over time.

Policy Item: A funding request by a department for workload and program changes that were not financed within existing departmental revenue or general fund allocations. A policy item requests additional general fund financing.

Position: A specific employment, whether occupied or vacant, involving duties requiring the services of one person. A position may be full or part-time as reflected in the FTE value or budgeted staffing amounts.

Proposed Budget: A proposed budget is the working document of the fiscal year under discussion. Approval of this document does not allow expenditures for fixed assets or for new permanent employee positions unless specifically approved by the Board of Supervisors.

Proposition 172 (Prop 172): A permanent extension of a half-cent Local Public Safety Sales Tax approved by California voters on November 2, 1993. Proceeds of this sales tax must be dedicated to public safety.

Proprietary Funds: Classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds).

Public Service Employee (PSE): PSEs are employees assigned to entry-level positions in a variety of fields and occupations for a limited duration. They are not full-time, regular county employees. PSEs are subject to an expedited recruiting process to accommodate additional workload or to handle one-time special projects. They do not receive the full range of benefits or have the civil service status of regular county employees.

Realignment Funding (Health & Welfare): In 1991-92 the state approved the Health & Welfare Realignment Program that involves a shift of program responsibilities from the state to the counties. This shift is funded through a corresponding shift of dedicated Sales Tax and Vehicle License Fee revenue.

Reimbursements: Amount received as a repayment of the cost of work, or service performed, or of other expenditures made, for or on behalf of another governmental unit or department. Reimbursements represent the recovery of expenditure and are considered a financing source.

Restricted Financing Funds: Restricted financing funds consist of two restricted financing sources – Prop 172 and Realignment. Prop 172 revenue assists in financing the Sheriff, District Attorney, and Probation departments. Realignment assists in financing mental health, social services, and health programs within the county.

Revenue: The addition of cash or other current assets to governmental funds (receipts) which do not increase any liability or reserve and do not represent the recovery of an expenditure, i.e., reimbursements. Generally, revenue is derived from taxes, licenses and fees, or investment earnings. Revenues are deposited in a fund for future appropriation.

SB 90 State-Mandated Local Program: State reimbursements to local governments for the cost of activities required by State legislative and executive acts.

Services and Supplies: A category of expenditures within the budget for all standard costs of daily operations, including such items as office supplies, training, contractual services, and travel.

Set-Aside Reserve: A reserve made up from available balances materializing throughout one or more fiscal years which are not required to support disbursements of a legal or emergency nature and are held (set aside) for future funding requirements.

Special Revenue Funds: Special Revenue Funds are used to account for the proceeds of specific sources of revenue whereby the use of such revenue is restricted by law for particular functions or activities of government.

Step Increases: An employee, based upon the completion of the required service hours in their classification, satisfactory work performance, and appointing authority recommendation, may receive step advancements. Step advancements within the base salary range shall be based on two (2) step increments. Each increment is 2.5%.

Strategic Goal: A strategic goal translates resources into significant results to be achieved, providing the basis for evaluating the department as a whole.

Transfers: The movement of resources from one fund to another usually for payment of services received.

Trend: A documented recurrence of a measurable event or circumstance over time that is increasing, decreasing or even staying the same.

Unrestricted Net Assets: That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).

Vacancy Factor: A reduction in the budgeted salaries and benefits cost calculation in order to estimate the cost savings attributed to positions left unfilled for some portion of the year.