COUNTY OF SAN BERNARDINO

2013-14



ADOPTED BUDGET OTHER AGENCIES



OTHER AGENCIES SUMMARY

| OTHER AGENCIES | Page # | Requirements | Sources | Fund Balance | Staffing |
|---|--------|--------------|-----------|--------------|----------|
| IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY | 2 | 8,046,005 | 6,613,157 | 1,432,848 | 19 |
| ECONOMIC AND COMMUNITY DEVELOPMENT CORPORATION | 8 | 93 | 1 | 92 | 0 |
| COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY (COIDA) | 10 | 53,032 | 368 | 52,664 | 0 |
| INLAND COUNTIES EMERGENCY MEDICAL AGENCY | 12 | 4,748,056 | 3,886,453 | 861,603 | 21 |

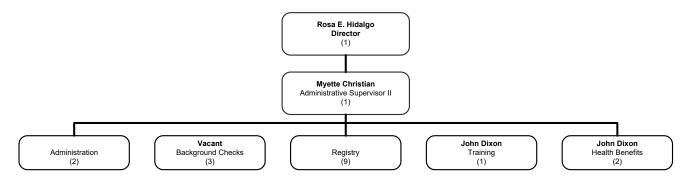


IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY Rosa E. Hidalgo

DEPARTMENT MISSION STATEMENT

San Bernardino County IHSS Public Authority improves the availability and quality of Homecare in the County of San Bernardino.





2012-13 ACCOMPLISHMENTS

- The Criminal Background Unit processed over 6,700 criminal background reports to comply with the State of California's In-Home Supportive Services (IHSS) fraud initiative.
- Assisted over 1,200 IHSS recipients to find a caregiver.
- Increased Registry provider cadre in hard to serve County areas by 20%.
- Provided training for over 110 consumers to increase their interviewing and supervising knowledge and skills in order to hire and supervise caregivers.
- Provided Family and Friends CPR course to over 900 registry providers to increase provider skill set in the Registry.
- Hosted three Caregiver Appreciation Day events in the cities of Victorville, Rialto and Yucca Valley honoring over 380 homecare providers.



COUNTY GOALS AND OBJECTIVES AND DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: PROVIDE FOR THE HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS Objective(s): Maximize the utilization of Federal and State programs and funding to mitigate the effects of the economic downturn on county residents. To the maximum extent legally allowed, utilize County programs to move participants to self-sufficiency.

| Department Strategy: • Assist elderly and people with disabilities to rer | main safely | in their hom | e. | |
|--|-------------------|-------------------|-------------------|-------------------|
| Measurement | 2011-12 Actual | 2012-13 Target | 2012-13 Actual | 2013-14 Target |
| Percentage of consumer provider request applications processed within 7 business days. | 90% | 92% | 93% | 96% |

COUNTY GOAL: Provide for the Health and Social Services Needs of County Residents

Objective(s): • Promote public/private collaboration and projects that help to meet the health and human service needs of county residents.

| Department Strategy: • Comply with Assemby Bill 19 (ABX4 19) and conduct criminal background checks on all In- Home Supportive Services Public Authority (IHSS) providers. | | | | |
|---|--|--|--|--|
| 2013-14 | | | | |
| Target | | | | |
| 94% | | | | |
| | | | | |

COUNTY GOAL: PROVIDE FOR THE HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS

Objective(s): • To the maximum extent legally allowed, utilize County programs to move participants to self-sufficiency.

| Department Strategy: • Increase number of trained IHSS providers disabilities. | to better | assist | elderly and | people with |
|---|-------------------|-------------------|---------------------|-------------------|
| Measurement | 2011-12 Actual | 2012-13 Target | 3 2012-13 Actual | 2013-14 Target |
| Percentage of IHSS providers trained in the Family and Friends CPR course to better assist consumers in their home. | 15% | 18% | 19% | 20% |



4

SUMMARY OF BUDGET UNITS

| | 2013-14 | | | | | |
|--|--------------|-----------|--------------------|-----------------|---------------|----------|
| | Requirements | Sources | Net County Cost | Fund Balance | Net Budget | Staffing |
| Special Revenue Fund | | | | | | |
| In-Home Supportive Services Public Authority | 8,046,005 | 6,613,157 | | 1,432,848 | | 19 |
| Total Special Revenue Fund | 8,046,005 | 6,613,157 | | 1,432,848 | | 19 |

| 5-YEAR REQUIREMENTS TREND | | | | | |
|--|-----------|-----------|-----------|-----------|-----------|
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 | 2013-14 |
| In-Home Supportive Services Public Authority | 5,874,360 | 8,252,118 | 7,038,900 | 7,131,007 | 8,046,005 |
| Total | 5,874,360 | 8,252,118 | 7,038,900 | 7,131,007 | 8,046,005 |

| 5-YEAR SOURCES TREND | | | | | |
|--|-----------|-----------|-----------|-----------|-----------|
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 | 2013-14 |
| In-Home Supportive Services Public Authority | 4,467,037 | 6,841,463 | 5,625,138 | 5,716,638 | 6,613,157 |
| Total | 4,467,037 | 6,841,463 | 5,625,138 | 5,716,638 | 6,613,157 |

| 5-YEAR FUND BALANCE TREND | | | | | |
|--|-----------|-----------|-----------|-----------|-----------|
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 | 2013-14 |
| In-Home Supportive Services Public Authority | 1,407,323 | 1,410,655 | 1,413,762 | 1,414,369 | 1,432,848 |
| Total | 1,407,323 | 1,410,655 | 1,413,762 | 1,414,369 | 1,432,848 |

In Home Supportive Services Public Authority

DESCRIPTION OF MAJOR SERVICES

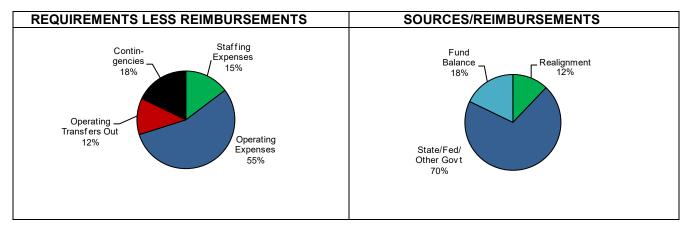
The In-Home Supportive Services (IHSS) program was created in 1973 to serve elderly, blind, and/or disabled individuals who are not able to remain safely in their home without assistance. Section 12302.25 of the Welfare and Institutions Code (WIC) mandates that each county, on or before January 1, 2003, must act as, or establish, an employer of record for collective bargaining purposes for IHSS care providers. The IHSS Public Authority (PA) was established to comply with this mandate.

| Budget at a Glance | |
|---------------------|-------------|
| Total Requirements | \$8,046,005 |
| Total Sources | \$6,613,157 |
| Fund Balance | \$1,432,848 |
| Use of Fund Balance | \$607 |
| Total Staff | 19 |
| | |

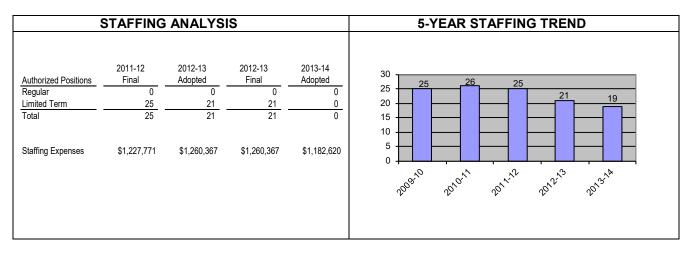
In addition to its role in collective bargaining, the IHSS PA is required by WIC to provide the following mandated services:

- Establish a registry of potential care providers.
- Investigate the background and qualifications of potential care providers.
- Refer potential care providers from the registry to IHSS consumers upon request.
- Provide training for both IHSS care providers and consumers.
- Perform other functions related to the delivery of IHSS as designated by the governing board.

2013-14 ADOPTED BUDGET



BUDGETED STAFFING





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ANALYSIS OF 2013-14 ADOPTED BUDGET

GROUP: Other Agencies DEPARTMENT: IHSS - Public Authority FUND: IHSS - Public Authority BUDGET UNIT: RHH 498 FUNCTION: Public Assistance ACTIVITY: Other Assistance

| | 2009-10 Actual | 2010-11 Actual | 2011-12 Actual | 2012-13 Actual | 2012-13 Final Budget | 2013-14 Adopted Budget | Change From 2012-13 Final Budget |
|-------------------------|-------------------|-------------------|-------------------|-------------------|----------------------------|------------------------------|---|
| Requirements | | | | | 0 | | |
| Staffing Expenses | 1,353,120 | 1,435,598 | 1,227,771 | 1,171,008 | 1,260,367 | 1,182,620 | (77,747) |
| Operating Expenses | 3,104,021 | 4,179,543 | 3,535,668 | 3,430,159 | 4,518,094 | 4,456,144 | (61,950) |
| Capital Expenditures | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contingencies | 0 | 0 | 0 | 0 | 1,352,546 | 1,432,241 | 79,695 |
| Total Exp Authority | 4,457,141 | 5,615,141 | 4,763,439 | 4,601,167 | 7,131,007 | 7,071,005 | (60,002) |
| Reimbursements | (13,769) | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Appropriation | 4,443,372 | 5,615,141 | 4,763,439 | 4,601,167 | 7,131,007 | 7,071,005 | (60,002) |
| Operating Transfers Out | 0 | 0 | 0 | 0 | 0 | 975,000 | 975,000 |
| Total Requirements | 4,443,372 | 5,615,141 | 4,763,439 | 4,601,167 | 7,131,007 | 8,046,005 | 914,998 |
| Sources | | | | | | | |
| Taxes | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Realignment | 0 | 0 | 0 | 0 | 0 | 975,000 | 975,000 |
| State, Fed or Gov't Aid | 3,709,778 | 4,850,185 | 3,912,503 | 4,389,445 | 4,816,416 | 5,636,657 | 820,241 |
| Fee/Rate | 3,084 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Revenue | (76,035) | 768,064 | 850,341 | 212,743 | 900,222 | 1,500 | (898,722) |
| Total Revenue | 3,636,827 | 5,618,249 | 4,762,844 | 4,602,188 | 5,716,638 | 6,613,157 | 896,519 |
| Operating Transfers In | 809,877 | 0 | 0 | 17,457 | 0 | 0 | 0 |
| Total Sources | 4,446,704 | 5,618,249 | 4,762,844 | 4,619,645 | 5,716,638 | 6,613,157 | 896,519 |
| | | | | Fund Balance | 1,414,369 | 1,432,848 | 18,479 |
| | | | | Budgeted Staffing | 21 | 19 | (2) |

MAJOR EXPENDITURES AND REVENUE IN 2013-14 ADOPTED BUDGET

Staffing expenses of \$1.2 million fund 19 budgeted positions.

Operating expense of \$4.5 million includes licensing and maintenance of the annual registry and provider health benefits databases, provider and staff training, provider background investigations and fingerprinting, County overhead charges (COWCAP) and payments for provider health benefits.

Contingencies of \$1.4 million represent the amount of fund balance required to be set aside to guarantee appropriate cash flow due to retroactive reimbursements from federal and state funding sources.

Operating transfers out of \$975,000 represents the match for the Public Authority administration and health benefits now paid to the state as part of the new Maintenance of Effort structure.

State, federal or government aid revenue of \$5.6 million represents the federal and state mandated share of Public Authority expenditures.

BUDGET CHANGES AND OPERATIONAL IMPACT

Staffing expenses are decreasing by \$77,747 as a result of deleting 2 vacant positions. Operating expense is decreasing by \$61,950 primarily in budgeted computer hardware reductions.

Realignment revenue is increasing by \$975,000 due to revenue being recorded within this budget unit and then directly transferred to the HS Administrative claim to pay the match required by the state. Other revenue decreased by \$898,722, which is where the match was previously recorded. Because the match is paid separately to the state, the increased state and federal revenue now represents 100% reimbursement of claimed expenditures.



STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing expenses of \$1.2 million fund 19 budgeted contract positions, 2 vacant contract positions are being deleted. The 2013-14 budget includes the reclassification of an Administrative Supervisor I to an Administrative Supervisor II.

2013-14 POSITION SUMMARY

| Division | Regular | Limited Term | Total | Filled | Vacant | New | Total |
|--------------------------------|---|---------------------------------|-------------|--------|--------------------|------------|-------|
| Administration | 0 | 3 | 3 | 3 | 0 | 0 | 3 |
| Background Checks | 0 | 3 | 3 | 3 | 0 | 0 | 3 |
| Health Benefits | 0 | 2 | 2 | 2 | 0 | 0 | 2 |
| Registry | 0 | 10 | 10 | 10 | 0 | 0 | 10 |
| Training | 0 | 1 | 1 | 1 | 0 | 0 | 1 |
| Total | 0 | 19 | 19 | 19 | 0 | 0 | 19 |
| Administration | Background Checks Health Benefits Classification Classification | | | | | | |
| 1 Contract Executive Director | | 1 Contract Staff Ar | alvst I | | 1 Contract Staff A | analyst II | |
| 1 Contract Fiscal Assistant | | 1 Contract Office Assistant III | | | 1 Contract Office | | |
| 1 Contract Office Assistant II | | 1 Contract Office A | ssistant II | | 2 Total | | |
| 3 Total | | 3 Total | | | | | |
| Registry | | Trai | ning | | | | |
| Classification | | Classification | | | | | |

| | <u>Classification</u> | <u>Classification</u> |
|----|---------------------------------------|---------------------------------|
| 1 | Contract Administrative Supervisor II | 1 Contract Office Assistant III |
| 1 | Contract Office Asisstant III | 1 Total |
| 3 | Contract Office Assistant II | |
| 3 | Contract Social Worker II | |
| 2 | Contract Social Worker I | |
| 10 | Total | |



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ECONOMIC AND COMMUNITY DEVELOPMENT CORPORATION (Kelly Reenders)

DESCRIPTION OF MAJOR SERVICES

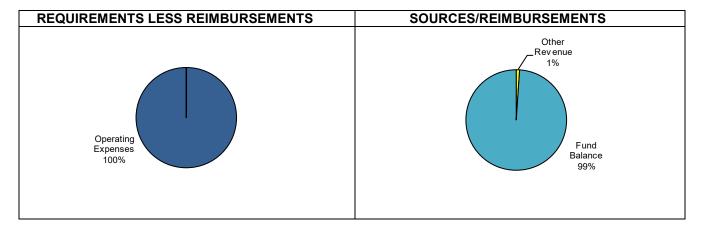
In September 1987, the Board of Supervisors formed the County of San Bernardino Economic and Community Development Corporation to provide additional methods of financing the acquisition of property, for and on behalf of private enterprise, to promote and enhance economic development and increase opportunities for useful employment. On May 8, 2012 (Item #45), the Board of Supervisors amended the Articles of Incorporation and the By-Laws to enable the

| Budget at a Glance | |
|---------------------|------|
| Total Requirements | \$93 |
| Total Sources | \$1 |
| Fund Balance | \$92 |
| Use of Fund Balance | \$92 |
| Total Staff | 0 |
| | |

Corporation to establish an Advisory Board that would comply with the requirements for designation as a Community Development Entity (CDE) by the Community Development Financial Institution Fund of the United States Department of the Treasury. The Corporation was designated as a CDE in December 2012. The Corporation will apply for New Market Tax Credits, as they become available, which if awarded will be used to attract investments in businesses located in eligible census tracts.

The annual Economic and Community Development Corporation budget provides for professional services related to the issuance of bonds, promotion of the financing program and other program related costs. Economic and Community Development Corporation is a function of the Economic Development Agency.

2013-14 ADOPTED BUDGET





ANALYSIS OF 2013-14 ADOPTED BUDGET

| DEPARTMENT: | Economic Developm Economic Developm Economic and Com | nent Agency | ent Corporation | | SFI 499 Public Assistance Other Assistance | | |
|-------------------------|--|-------------------|-------------------|-------------------|--|------------------------------|---|
| | 2009-10 Actual | 2010-11 Actual | 2011-12 Actual | 2012-13 Actual | 2012-13 Final Budget | 2013-14 Adopted Budget | Change From 2012-13 Final Budget |
| Requirements | | | | | | | |
| Staffing Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Expenses | 38 | 0 | 0 | 0 | 93 | 93 | 0 |
| Capital Expenditures | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contingencies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Exp Authority | 38 | 0 | 0 | 0 | 93 | 93 | 0 |
| Reimbursements | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Appropriation | 38 | 0 | 0 | 0 | 93 | 93 | 0 |
| Operating Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Requirements | 38 | 0 | 0 | 0 | 93 | 93 | 0 |
| <u>Sources</u> | | | | | | | |
| Taxes | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Realignment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| State, Fed or Gov't Aid | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fee/Rate | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Revenue | 1 | 1 | 1 | 0 | 1 | 1 | 0 |
| Total Revenue | 1 | 1 | 1 | 0 | 1 | 1 | 0 |
| Operating Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Sources | 1 | 1 | 1 | 0 | 1 | 1 | 0 |
| | | | | Fund Balance | 92 | 92 | 0 |
| | | | | Budgeted Staffing | 0 | 0 | 0 |

MAJOR EXPENDITURES AND REVENUE IN 2013-14 ADOPTED BUDGET

Operating expenses of \$93 represent costs associated with maintaining the Economic and Community Development Corporation. If a decision is made to issue bonds or to expand the existing services the budget would be modified to increase operating expenses for costs associated with the issuance of bonds, the expanded services and/or other related costs. The increase in operating expenses would be offset by a budget adjustment for the anticipated revenue.

BUDGET CHANGES AND OPERATIONAL IMPACT

Since no bonds are planned to be issued due to low market interest rates, total requirements reflect the available fund balance and other revenue anticipated in 2013-14.

STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with this budget unit.



COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY (Kelly Reenders)

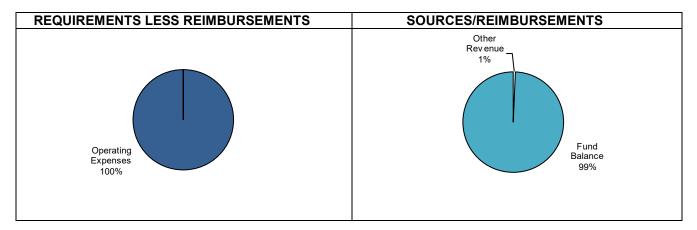
DESCRIPTION OF MAJOR SERVICES

In March 1981, the Board of Supervisors created the San Bernardino County Industrial Development Authority (CoIDA) to issue taxexempt industrial bonds for the furtherance of economic development and the creation of new jobs within the County. The annual CoIDA budget typically provides for funding for the cost of professional services related to the issuance of bonds, promotion of the financing program and other program related costs. CoIDA is a function within the Economic Development Agency.

| Budget | at a | Glance |
|--------|------|--------|
| Duuget | սւս | Glance |

| • | |
|---------------------|----------|
| Total Requirements | \$53,032 |
| Total Sources | \$368 |
| Fund Balance | \$52,664 |
| Use of Fund Balance | \$52,664 |
| Total Staff | 0 |
| | |

2013-14 ADOPTED BUDGET





BUDGET UNIT: SPG 510

ANALYSIS OF 2013-14 ADOPTED BUDGET

GROUP: Economic Development

| DEPARTMENT | DEPARTMENT: Economic Development Agency FUND: Industrial Development Authority | | | | | | |
|-------------------------|---|-------------------|-------------------|-------------------|----------------------------|------------------------------|---|
| | 2009-10 Actual | 2010-11 Actual | 2011-12 Actual | 2012-13 Actual | 2012-13 Final Budget | 2013-14 Adopted Budget | Change From 2012-13 Final Budget |
| Requirements | | | | r I | | | |
| Staffing Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Expenses | 84 | 3,797 | 180 | 187 | 53,228 | 53,032 | (196) |
| Capital Expenditures | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contingencies | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Exp Authority | 84 | 3,797 | 180 | 187 | 53,228 | 53,032 | (196) |
| Reimbursements | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Appropriation | 84 | 3,797 | 180 | 187 | 53,228 | 53,032 | (196) |
| Operating Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Requirements | 84 | 3,797 | 180 | 187 | 53,228 | 53,032 | (196) |
| <u>Sources</u> | | | | | | | |
| Taxes | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Realignment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| State, Fed or Gov't Aid | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fee/Rate | 31,000 | (14,897) | 1,827 | 0 | 0 | 0 | 0 |
| Other Revenue | 639 | 0 | 3,894 | 223 | 600 | 368 | (232) |
| Total Revenue | 31,639 | (14,897) | 5,721 | 223 | 600 | 368 | (232) |
| Operating Transfers In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Sources | 31,639 | (14,897) | 5,721 | 223 | 600 | 368 | (232) |
| | | | | Fund Balance | 52,628 | 52,664 | 36 |
| | | | | Budgeted Staffing | 0 | 0 | 0 |

MAJOR EXPENDITURES AND REVENUE IN 2013-14 ADOPTED BUDGET

Operating expenses of \$53,032 represent professional services associated with the issuance of bonds, promotion of the financing program and other related costs.

BUDGET CHANGES AND OPERATIONAL IMPACT

Since no bonds are planned to be issued due to low market rates, total requirements reflect the available fund balance and other revenue anticipated in 2013-14.

STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with this budget unit.



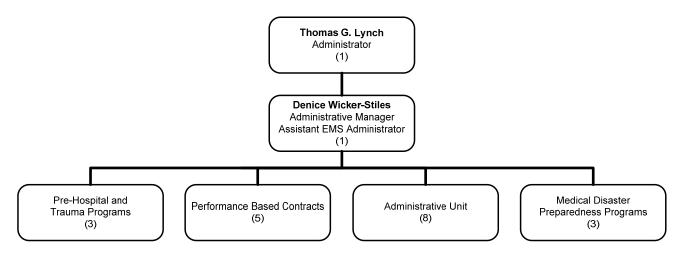
INLAND COUNTIES EMERGENCY MEDICAL AGENCY Thomas G. Lynch

DEPARTMENT MISSION STATEMENT

Inland Counties Emergency Medical Agency ensures an effective system of quality patient care and coordinated emergency medical response by planning, implementing and evaluating an effective emergency medical services system including fire department and public ambulances, pre-hospital providers and hospitals, including specialty care hospitals, such as trauma and cardiac care hospitals.



ORGANIZATIONAL CHART



2012-13 ACCOMPLISHMENTS

- Provided for the operation and management of a regional emergency medical services system in San Bernardino, Inyo and Mono Counties through the approval of a new Joint Powers Agreement approved by Board of Supervisors on January 8, 2013.
- Expanded San Bernardino County's network of designated Cardiovascular ST Elevation Myocardial Infarction (STEMI) Receiving Centers and Stroke Receiving Centers for improved patient care through prompt recognition and transport to facilities demonstrating the ability and commitment to provide rapid care with the proper resources.
- Implemented a data collection and electronic patient care record (ePCR) management system in order to increase the efficiency and effectiveness of the Emergency Medical Services (EMS) system and provide real time patient care data for quality care and medical control. Inland Counties Emergency Medical Agency (ICEMA) continues to add providers for future countywide data collection.



COUNTY GOALS AND OBJECTIVES AND DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: PROVIDE FOR THE HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS Objective(s): Promote public/private collaboration and projects that help to meet the health and human service needs of county residents.

| Department Strategy: Collaborate with Emergency Medical Ser practices to reduce bed delay (ambulance wa Expand EMS stakeholder utilization of elect quality improvement and state/federal reporting | ait time). tronic data m | | | |
|---|-----------------------------|------------|-----------------|-----------------|
| Collaborate with first responders and trans and response. | port provider | s to impro | ove medical | assistance |
| | 2011-12 | 2012-13 | 2012-13 | 2013-14 |
| Measurement | Actual | Target | Actual | Target |
| Decrease countywide bed delay by 20%. | N/A | N/A | 16,000 hours | 12,800 hours |
| Increase number of EMS stakeholders utilizing the portable electronic dat management system. | a N/A | N/A | 17 | 21 |
| Increase number of EMS responses utilizing Emergency Medical Dispatch t | o N/A | N/A | 18.000 | 28,000 |



SUMMARY OF BUDGET UNITS

| | 2013-14 | | | | | |
|--|--------------|-----------|--------------------|-----------------|---------------|----------|
| | Requirements | Sources | Net County Cost | Fund Balance | Net Budget | Staffing |
| Special Revenue Fund | | | | | | |
| Inland Counties Emergency Medical Agency | 4,748,056 | 3,886,453 | | 861,603 | | 21 |
| Total Special Revenue Fund | 4,748,056 | 3,886,453 | | 861,603 | | 21 |

| 5-YEAR REQUIREMENTS TREND | | | | | |
|--|-----------|-----------|-----------|-----------|-----------|
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 | 2013-14 |
| Inland Counties Emergency Medical Agency | 3,706,887 | 3,808,735 | 5,715,840 | 4,946,014 | 4,748,056 |
| Total | 3,706,887 | 3,808,735 | 5,715,840 | 4,946,014 | 4,748,056 |

| 5-YEAR SOURCES TREND | | | | | |
|--|-----------|-----------|-----------|-----------|-----------|
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 | 2013-14 |
| Inland Counties Emergency Medical Agency | 3,206,887 | 2,964,903 | 4,968,587 | 4,610,443 | 3,886,453 |
| Total | 3,206,887 | 2,964,903 | 4,968,587 | 4,610,443 | 3,886,453 |

| 5-YEAR FUND BALANCE TREND | | | | | | |
|--|---------|---------|---------|---------|---------|--|
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 | 2013-14 | |
| Inland Counties Emergency Medical Agency | 500,000 | 843,832 | 747,253 | 335,571 | 861,603 | |
| Total | 500,000 | 843,832 | 747,253 | 335,571 | 861,603 | |



Inland Counties Emergency Medical Agency

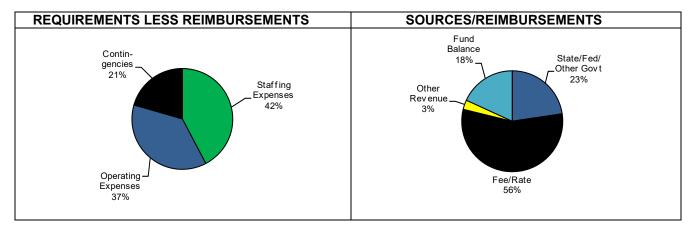
DESCRIPTION OF MAJOR SERVICES

The Inland Counties Emergency Medical Agency (ICEMA) was developed under a Joint Powers Agreement with San Bernardino, Inyo and Mono Counties. ICEMA is responsible for ensuring effective emergency medical services for the three county areas. Specifically, they are charged with the coordination, evaluation and monitoring of emergency medical services within public and private pre-hospital providers, specialty hospitals, paramedic base hospitals, as well as

| Budget at a Glance | |
|---------------------|-------------|
| Total Requirements | \$4,748,056 |
| Total Sources | \$3,886,453 |
| Fund Balance | \$861,603 |
| Use of Fund Balance | \$0 |
| Total Staff | 21 |
| | |

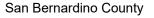
the effectiveness of Emergency Medical Services (EMS) educational programs and medical disaster preparedness.

2013-14 ADOPTED BUDGET



BUDGETED STAFFING

| | STAFFING ANALYSIS | | | | 5-YEAR STAFFING TREND |
|--|-----------------------------------|-------------------------------------|-----------------------------------|-------------------------------------|--|
| Authorized Positions Regular Limited Term Total | 2011-12 Final 19 5 24 | 2012-13 Adopted 19 5 24 | 2012-13 Final 19 5 24 | 2013-14 Adopted 16 5 21 | 26 25 25 24 24 24 23 22 21 |
| Staffing Expenses | \$1,961,754 | \$2,184,231 | \$2,184,231 | \$2,007,361 | $\begin{array}{c} 20\\ 19\\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ $ |



ANALYSIS OF 2013-14 ADOPTED BUDGET

GROUP: Administration DEPARTMENT: Inland Counties Emergency Medical Agency FUND: ICEMA BUDGET UNIT: SMI ICM FUNCTION: Health and Sanitation ACTIVITY: Hospital Care

| | 2009-10 Actual | 2010-11 Actual | 2011-12 Actual | 2012-13 Actual | 2012-13 Final Budget | 2013-14 Adopted Budget | Change From 2012-13 Final Budget |
|-------------------------|-------------------|-------------------|-------------------|-------------------|----------------------------|------------------------------|---|
| Requirements | | | | | | - | |
| Staffing Expenses | 1,428,562 | 1,819,009 | 1,961,754 | 1,982,989 | 2,184,231 | 2,007,361 | (176,870) |
| Operating Expenses | 1,415,944 | 1,189,107 | 2,696,351 | 1,635,813 | 2,486,695 | 1,765,288 | (721,407) |
| Capital Expenditures | 415,357 | 108,345 | 325,760 | 356,290 | 155,309 | 0 | (155,309) |
| Contingencies | 0 | 0 | 0 | 0 | 119,779 | 975,407 | 855,628 |
| Total Exp Authority | 3,259,863 | 3,116,461 | 4,983,865 | 3,975,092 | 4,946,014 | 4,748,056 | (197,958) |
| Reimbursements | 0 | 0 | (10,000) | 0 | 0 | 0 |) Ó |
| Total Appropriation | 3,259,863 | 3,116,461 | 4,973,865 | 3,975,092 | 4,946,014 | 4,748,056 | (197,958) |
| Operating Transfers Out | 0 | 0 | 312,179 | 0 | 0 | 0 | 0 |
| Total Requirements | 3,259,863 | 3,116,461 | 5,286,044 | 3,975,092 | 4,946,014 | 4,748,056 | (197,958) |
| Sources | | | | | | | |
| Taxes | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Realignment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| State, Fed or Gov't Aid | 1,580,121 | 1,165,228 | 848,911 | 1,464,556 | 1,576,886 | 1,074,226 | (502,660) |
| Fee/Rate | 1,442,458 | 1,205,865 | 3,915,290 | 2,676,857 | 2,655,295 | 2,668,206 | 12,911 |
| Other Revenue | 410,129 | 569,195 | 8,258 | 49,472 | 7,798 | 34,021 | 26,223 |
| Total Revenue | 3,432,708 | 2,940,288 | 4,772,459 | 4,190,885 | 4,239,979 | 3,776,453 | (463,526) |
| Operating Transfers In | 212,026 | 32,000 | 7,370 | 287,530 | 370,464 | 110,000 | (260,464) |
| Total Sources | 3,644,734 | 2,972,288 | 4,779,829 | 4,478,415 | 4,610,443 | 3,886,453 | (723,990) |
| | | | | Fund Balance | 335,571 | 861,603 | 526,032 |
| | | | E | Budgeted Staffing | 24 | 21 | (3) |

MAJOR EXPENDITURES AND REVENUE IN 2013-14 ADOPTED BUDGET

Requirements of \$4.7 million includes staffing, contracts for professional services, facility costs and the continued support and improvement to the electronic patient care record data system. Sources of \$3.9 million represent payments from fees charged for services, AB 612/1773 (Maddy) funding, and state and federal grant funding.

BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements of \$4.7 million are decreasing by \$197,958 due to the reduction in the purchase of non-inventoriable equipment and staff reductions.

Sources of \$3.9 million are decreasing by \$723,990 as a result of decreased Maddy and federal funding.

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing expenses of \$2.0 million fund 21 budgeted regular positions. This includes a reduction in staffing of three unfilled positions. Staff reduction will result in an internal reorganization and streamlined processes resulting in improved efficiency.



2014-15 POSITION SUMMARY

| Division | Regular | Limited Term | Total | Filled | Vacant | New | Total | | |
|--|---------|-----------------------|---------------|--------|-------------------------------------|-----|-------|--|--|
| Administration | 9 | 1 | 10 | 9 | 1 | 0 | 10 | | |
| Pre-Hospital and Trauma Programs | 1 | 2 | 3 | 3 | 0 | 0 | 3 | | |
| Performance Based Contracts | 4 | 1 | 5 | 5 | 0 | 0 | 5 | | |
| Medical Disaster Preparedness Programs | 2 | <u> </u> | 3 | 3 | 0 | 0 | 3 | | |
| Total | 16 | 5 | 21 | 20 | 1 | 0 | 21 | | |
| Administration | F | re-Hospital and Tr | auma Programs | i | Performance Based Contracts | | | | |
| <u>Classification</u> | | Classification | | | Classification | | | | |
| 1 Contract EMS Administrator | 1 | Contract EMS Nurs | e | 1 | 1 Public Health Program Coordinator | | | | |
| 1 Administrative Manager | 1 | EMS Nurse | | 1 | 1 Contract EMS Technical Consultant | | | | |
| 1 Emergency Medical Servcs Specialist | 1 | Contract EMS Trau | ma Nurse | 1 | 1 Staff Analyst II | | | | |
| 3 Office Assistant III | 3 | Total | | 1 | 1 Statistical Analyst | | | | |
| 1 Office Assistant II | | | | 1 | Office Assistant | 111 | | | |
| 1 Medical Emergency Planning Specialis | t | | | 5 | Total | | | | |
| 1 Secretary I | | | | | | | | | |
| 1 Fiscal Assistant | | | | | | | | | |
| 10 Total | | | | | | | | | |
| Medical Disaster Preparedness Programs | 6 | | | | | | | | |
| <u>Classification</u> | | | | | | | | | |
| 1 Nurse Educator | | | | | | | | | |
| 1 Emergency Medical Servcs Specialist | | | | | | | | | |
| 1 Contract HPP Training Exersice | | | | | | | | | |
| 3 Total | | | | | | | | | |





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